

# Application: Opportunity Charter School

Donna Obrien - [REDACTED]  
Annual Reports

## Summary

**ID:** 0000000059

**Status:** Annual Report Submission

**Last submitted:** Oct 27 2020 08:26 AM (EDT)

## Entry 1 School Info and Cover Page

**Completed** Jul 23 2020

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## **BASIC INFORMATION**

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**a. SCHOOL NAME**

(Select name from the drop down menu)

OPPORTUNITY CHARTER SCHOOL 310300860871

**a1. Popular School Name**

Opportunity Charter School

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

**c. DISTRICT / CSD OF LOCATION**

CSD # 3 - MANHATTAN

**d. DATE OF INITIAL CHARTER**

5/2004

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2004

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The mission of Opportunity Charter School is to provide youth who suffer from complex learning disabilities with intensive intervention that is responsive to their individual needs and fosters academic excellence, emotional stability, and social acceptance that prepares them to be successful in college or a career setting.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Variable 1 Inclusion for All: Opportunity Charter School (OCS) is dedicated to serving all students regardless of academic background. In order to serve a population of diverse learners OCS has adopted a whole child approach to education. The school places a heavy focus not only on academics but also on socio emotional development and citizenship. With a licensed learning specialist and social worker in each grade, OCS focuses on the individual learner, developing strong Individualized Educational Plans (I.E.P.s) for students with disabilities and catering to the individual student regardless of academic need. Classes follow an ICT or self contained model dependent on the needs of the learners and small group instruction is also available to all students within their classes.
KDE 2	Variable 2 Rigorous Standards Based Curriculum: Opportunity Charter School (OCS) uses curriculum that is grounded in the mission of our school to ensure that students with moderate to severe learning disabilities will have access to a high

quality public education, preparing them to succeed after high school and make a lasting contribution to society. Opportunity Charter School's curriculum was carefully selected to meet the needs of our unique population as well as align to Common Core Learning Standards (CCLS), each curricular program went through a rigorous review process before being adopted by OCS to ensure it had strong researched backed success. All of our curricular choices align with our key design elements by providing challenging, engaging content that promotes deeper learning while building foundational skills and allowing instruction to be tailored to each student's unique learning profile. Core curriculum was also selected to show attention to inquiry, questioning techniques, assessments, and performance tasks. The units follow the instructional shifts of the CCLS and build on higher order thinking skills. In addition to core curriculum OCS also provides students with a rigorous intervention and/or enrichment program dependent on individual needs in the areas of numeracy and literacy to ensure students meet and exceed grade level expectations despite entry gaps in learning.

KDE 3

Variable 3 Student Led Instruction:  
Opportunity Charter School (OCS) places strong academic focus on student engagement. In order to ensure all students are actively engaged in their own learning process, students follow the inquiry model of instruction in class. Teachers are trained to introduce class discussion that is led by students through Depth of Knowledge (DOK) questioning techniques while following a gradual release model. They become knowledgeable about their students' instructional needs and work to ensure that students are performing at their highest potential. Teachers also facilitate student learning by engaging them in rigorous and meaningful discussions about the content. In order to ensure excellence, teachers submit weekly lesson plans early so direct supervisors can review and offer feedback. After each observation, teachers are provided with targeted and specific feedback

based on school's priority areas.

KDE 4

Variable 4 College and Career Focus:  
All students are supported through the college and career process beginning in grade 6. In middle school, students engage in Career Day and discuss college and career goals in advisory classes. In high school, students attend advisory classes weekly to help them prepare for college and also get individualized college counseling with the college counselor and career coordinator. Students visit two and four year institutions in upstate New York. Students also explore Career and Technical Education programs within New York City. OCS is among the highest performing high schools in New York City when it comes to graduation rates for students qualifying under Title I, students of color, and students with IEPs. To ensure the success of all students OCS also has numerous community partnerships, providing students with internships in trade fields. OCS also provides high school students with the opportunity to earn college credits prior to high school graduation.

KDE 5

Variable 5 Citizenship:  
Opportunity Charter School is committed to the education of the whole child. Through Youth Communications advisory groups, restorative practices, and providing a social worker to each grade Opportunity Charter School ensures that every student is provided with a well rounded education that ensures success in life. The school also provides students with many community building assemblies and events to ensure its students understand social responsibility and their role as model citizens of their communities and the school community.

KDE 6

Variable 6 Teacher Training and Growth:  
Opportunity Charter School is committed to staff development and growth. As such the school provides rigorous teacher training. Beginning each school year all staff goes through a 4 9 (dependent on individual need) day training program. Once the school year begins, enriching professional

development is offered to all staff on Friday afternoons as well as numerous teacher meetings that take place after school Monday Thursday. OCS utilizes academic consultants and in house staff to coach and support teachers through observations, coaching meetings, and model lessons. In workshops and meetings teachers focus specifically on prioritizing school wide initiatives, implementing strategies, and collecting and analyzing student work using specific protocols. All teachers are also provided with direct supervisors who are experts in pedagogy and their subject area in order to ensure they are fully supported in their professional growth. For this reason many teaching staff at OCS have been promoted to directors and administrators in their departments over the years.

KDE 7

(No response)

KDE 8

(No response)

KDE 9

(No response)

KDE 10

(No response)

#### **Need additional space for variables**

No

#### **h. SCHOOL WEB ADDRESS (URL)**

<https://www.ocsny.org>

#### **i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)**

420

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

420

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

Grades Served

6, 7, 8, 9, 10, 11, 12

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

## FACILITIES INFORMATION

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2020-2021?

No, just one site.

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	240 West 113th Street New York, NY 10026	[REDACTED]	NYC CSD 3	6-12	No

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Jessica Marcu	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Donna O'Brien	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Donna O'Brien	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Anthony Rivera	[REDACTED]	[REDACTED]	[REDACTED]
DASA Coordinator	Veronica Deshazor	[REDACTED]	[REDACTED]	[REDACTED]
Phone Contact for After Hours Emergencies	Anthony Rivera	[REDACTED]	[REDACTED]	[REDACTED]



**m1b. Is site 1 in public (co-located) space or in private space?**

Co-located Space

**m1c. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	N/A	No		No		

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 1 Certificate of Occupancy (COO)**

**Site 1 Fire Inspection Report**

**CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR**

**n1. Were there any revisions to the school’s charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

No

**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATION**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

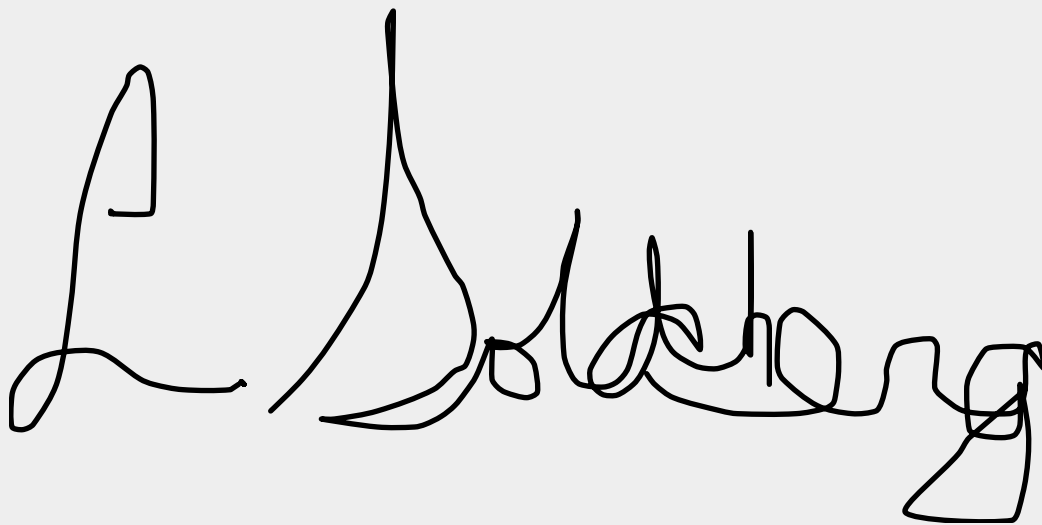
Name	Donna O'Brien
Position	Chief of Staff
Phone/Extension	[REDACTED]
Email	[REDACTED]

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

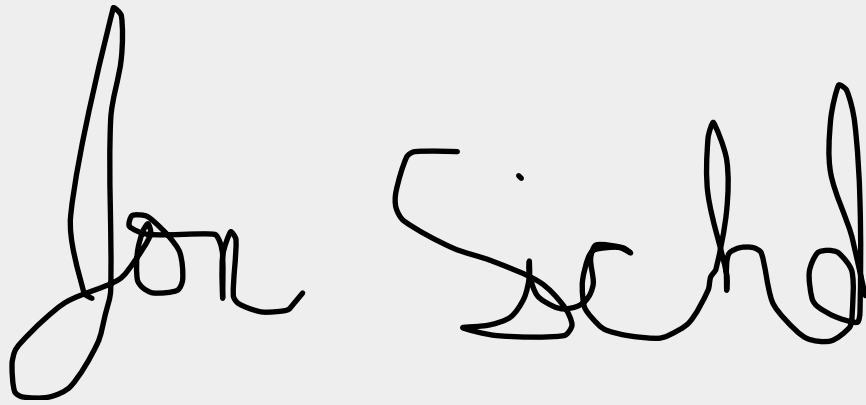
**Responses Selected:**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink on a light gray background. The signature is written in a cursive style and reads "A. Goldberg". The first letter "A" is large and stylized. The last letter "g" has a long, sweeping tail that loops back under the "g".

**Signature, President of the Board of Trustees**



**Date**

Jul 25 2020

**Thank you.**



## **Entry 2 NYS School Report Card**

**Incomplete** Hidden from applicant

### **Instructions**

#### **SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

## **Entry 2 NYS School Report Card Link**

**OPPORTUNITY CHARTER SCHOOL 310300860871**

## NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one.

Please type "URL is not available" in the space provided.)

(No response)

## Entry 3 Progress Toward Goals

**Completed** Oct 27 2020

### Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

## 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

### 2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1			Unable to Assess	
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

**2. Do have more academic goals to add?**

No

**3. Do have more academic goals to add?**

No

**4. ORGANIZATION GOALS**

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2019-2020 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1			Unable to Assess	
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				

Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**



## 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

### 7. Do have more financial goals to add?

No

Thank you.

## Entry 3 Accountability Plan Progress Reports

**Incomplete** Hidden from applicant

### Instructions

#### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

## Entry 7 Disclosure of Financial Interest Form

**Completed** Jul 23 2020

### Instructions - Multiple Uploads Permitted

### **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)**
- **SUNY- Authorized Charter Schools: [Trustee Financial Disclosure Form](#)**

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### **Eric London FinancialDisclosure2020**

**Filename:** Eric London FinancialDisclosure2020.pdf **Size:** 226.1 kB

### **Evena Everett FinancialDisclosure2020-OCS**

**Filename:** Evena Everett FinancialDisclosure2020 OCS.pdf **Size:** 94.8 kB

### **June Smith Financial Disclosure 2019-2020Doc - Jun 24 2020 - 8-41 AM**

**Filename:** June Smith Financial Disclosure 2019 2 Byly80m.pdf **Size:** 2.0 MB

### **Tasheem Lomax Financial Disclosure 2019-2020**

**Filename:** Tasheem Lomax Financial Disclosure 2019 2020.pdf **Size:** 1.6 MB

### **SICHEL Financial Disclosure 2019-2020**

**Filename:** SICHEL Financial Disclosure 2019 2020.pdf **Size:** 1.9 MB

### **Alice Culter OCS FinancialDisclosure2020**

**Filename:** Alice Culter OCS FinancialDisclosure2020.pdf **Size:** 93.0 kB

### **Melba Wilson OCS FinancialDisclosure2020**

**Filename:** Melba Wilson OCS FinancialDisclosure2020.pdf **Size:** 93.4 kB

### **TRacy Hampton OCS financial DisclosureForm 2020**

**Filename:** TRacy Hampton OCS financial Disclosure rW0OX37.pdf **Size:** 96.3 kB

### **Margaret Culver OCS Financial DisclosureForm 2020**

**Filename:** Margaret Culver OCS Financial Disclosu SFzSEPP.pdf **Size:** 111.5 kB

## **Entry 8 BOT Membership Table**

## Instructions

### Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.





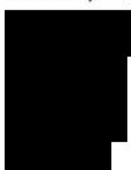
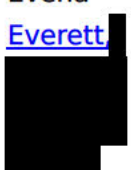


### Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

#### OPPORTUNITY CHARTER SCHOOL 310300860871

#### 1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	June Smith [REDACTED]	Trustee/Member	Career Development/Real Estate	Yes	4	9/1/2019	8/31/2022	9
2	Alice Cutler, [REDACTED]	Vice Chair	Career Develop	Yes	6	10/1/2019	9/30/2022	5 or less

			ment					
3	Margaret <a href="#">Culver</a> , 	Trustee/Member	Career Development	Yes	4	9/1/2019	8/31/2022	5 or less
4	Tracy Hampton, 	Treasurer	Finance/Audit	Yes	2	11/1/2019	10/31/2022	8
5	Melba Wilson, 	Trustee/Member	Career Development/Real Estate	Yes	2	10/1/2019	9/30/2022	5 or less
6	Jon Sichel, 	Chair	Real Estate/Finance/Audit	Yes	2	10/1/2019	9/30/2022	8
7	Evena <a href="#">Everett</a> , 	Trustee/Member	Finance/Audit	Yes	1	12/12/2019	12/11/2022	6
8	Tasheem Quayenortey, 	Trustee/Member	Academic/Education	Yes	1	12/12/2019	12/11/2022	6
9	Eric London, 	Trustee/Member	Marketing	Yes	2	6/30/2018	6/29/2021	8

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**1a. Are there more than 9 members of the Board of Trustees?**

No

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**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	9
b.Total Number of Members Added During 2019-2020	2
c. Total Number of Members who Departed during 2019-2020	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5-15

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**3. Number of Board meetings held during 2019-2020**

9

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**4. Number of Board meetings scheduled for 2020-2021**

11

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Thank you.

**Entry 9 Board Meeting Minutes**

Completed Jul 23 2020

## Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

## Minutes September - May 2020

**Filename:** Minutes September May 2020.pdf **Size:** 2.0 MB

## Entry 10 Enrollment & Retention

**Completed** Jul 23 2020

### Instructions for submitting Enrollment and Retention Efforts

**ALL charter schools must complete this section.** Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

## Entry 10 Enrollment and Retention of Special Populations

### Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

**OPPORTUNITY CHARTER SCHOOL 310300860871**

### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
	OCS canvases in high traffic areas within the surrounding	

<p>Economically Disadvantaged</p>	<p>community in order to market to the economically disadvantaged families and educate them about OCS as an option for their child. All elementary and middle schools in neighboring communities receive our application and promotional materials. These schools are predominantly occupied by economically disadvantaged students. This outreach allows schools throughout NYC to learn about OCS and identify students who will fit well with our structure and community. Families who attend open houses and admissions fairs are sent mailings, e-mailed, and called to ensure that potential families are familiar with the school and have their questions are answered. Parents and students are invited to one (or more) of our four open house events. These events give families the opportunity to learn about OCS, tour the facilities, and interact with community members.</p>	<p>Depending the on the COVID situation, we will continue the same efforts as in 2019-2020. Otherwise, if in person efforts are not possible, then we will recruit via Vanguard, Schola, social media outlets, newspaper and magazine outlets.</p>
<p>English Language Learners/Multilingual Learners</p>	<p>We ensure all of our promotional materials and staff attending recruitment events are available in both English and Spanish. Our in house admissions staff at OCS speak Spanish as well. This allows our Spanish speaking families to understand and feel included in our school community.</p>	<p>Depending the on the COVID situation, we will continue the same efforts as in 2019-2020. Otherwise, if in person efforts are not possible, then we will recruit via Vanguard, Schola, social media outlets, newspaper and magazine outlets.</p>
	<p>Our promotional materials include information about our extensive Special Education offerings. In addition, all letters</p>	<p>Depending the on the COVID</p>

Students with Disabilities	that go out to families and other NYC school officials directly state that we recruit students with general education and special education services. We also do outreach with Learning Centers that assist students with special education services and provide them with information about the school.	situation, we will continue the same efforts as in 2019-2020. Otherwise, if in person efforts are not possible, then we will recruit via Vanguard, Schola, social media outlets, newspaper and magazine outlets.
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### Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	OCS has a social worker for every grade who provides social emotional support to students. We have a partnership with the Children’s Aid Society where students are provided free medical and dental care, as well as vision screening and eyeglasses at no cost to the families. The CAS program also provided families in need with food, clothing, and financial assistance, as well as supplying other resources to families undergoing hardship. The Children's Aid Society also provided a free enrichment program after school, during holiday breaks, and over the summer at not cost to OCS families.	Due to the ongoing situation with COVID-19, we will be adhering to the re-opening plans submitted to SYNCD and DOH.
English Language Learners/Multilingual Learners	OCS has ESL teachers that provide services to students in and out of the classroom. A significant number of Spanish- and French-speaking administrative staff provide	Due to the ongoing situation with COVID-19, we will be adhering to the re-opening plans submitted to SYNCD and DOH.



	support to parents of ESL students.	
Students with Disabilities	OCS has a team of learning specialist who ensure the program and services on the IEP are met. All services are provided in-house for the student. OCS conducts the annual IEP meetings in-house at the school where the CSE representative comes to lead the meeting in order to make it more convenient for the family.	Due to the ongoing situation with COVID-19, we will be adhering to the re-opening plans submitted to SYNCD and DOH.

## Entry 12 Percent of Uncertified Teachers

Completed Jul 23 2020

### Instructions

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

## Entry 12 Uncertified Teachers

**School Name: OPPORTUNITY CHARTER SCHOOL 310300860871**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category A: 5 or 30% whichever is less	2.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	1
Total Category B: not to exceed 5	3.0

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category C: not to exceed 5	3.0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	2

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	28

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	39



Thank you.

## Entry 13 Organization Chart

Completed Jul 23 2020

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

### [chart \(1\)](#)

Filename: chart 1.pdf Size: 270.3 kB

## Entry 14 School Calendar

Completed Feb 2 2021

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

### [Opportunity Charter School Calendar 20-21](#)

Filename: Opportunity Charter School Calendar 20 21.pdf Size: 123.3 kB

## [Opportunity Charter School Calendar 20-21](#)

Filename: Opportunity Charter School Calendar 20 RI03iyI.pdf Size: 125.0 kB

### **Entry 15 Links to Critical Documents on School Website**

Completed Jul 23 2020

#### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

### **Form for Entry 15 Links to Critical Documents on School Website**

School Name: **Opportunity Charter School**

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**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	<a href="https://www.ocsny.org/board-of-trustees.html">https://www.ocsny.org/board-of-trustees.html</a>
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	<a href="https://www.ocsny.org/calendar.html">https://www.ocsny.org/calendar.html</a> ; <a href="https://www.ocsny.org/board-of-trustees.html">https://www.ocsny.org/board-of-trustees.html</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://www.ocsny.org/board-of-trustees.html">https://www.ocsny.org/board-of-trustees.html</a>
3. Link to NYS School Report Card	<a href="https://www.ocsny.org/board-of-trustees.html">https://www.ocsny.org/board-of-trustees.html</a>
4. Most Recent Lottery Notice Announcing Lottery	<a href="https://www.ocsny.org/admissions.html">https://www.ocsny.org/admissions.html</a>
5. Authorizer-Approved DASA Policy	<a href="https://www.ocsny.org/uploads/7/5/0/5/75054037/parent_handbook_2019-2020_final.pdf">https://www.ocsny.org/uploads/7/5/0/5/75054037/parent_handbook_2019-2020_final.pdf</a>
6. District-wide Safety Plan	<a href="https://www.ocsny.org/parents.html">https://www.ocsny.org/parents.html</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://www.ocsny.org/uploads/7/5/0/5/75054037/parent_handbook_2019-2020_final.pdf">https://www.ocsny.org/uploads/7/5/0/5/75054037/parent_handbook_2019-2020_final.pdf</a>
7. Authorizer-Approved FOIL Policy	<a href="https://www.ocsny.org/board-of-trustees.html">https://www.ocsny.org/board-of-trustees.html</a>
8. Subject matter list of FOIL records	<a href="https://www.ocsny.org/board-of-trustees.html">https://www.ocsny.org/board-of-trustees.html</a>
9. Link to School Reopening Plan	<a href="https://www.ocsny.org/reopening-plans.html">https://www.ocsny.org/reopening-plans.html</a>

Thank you.



## **Entry 16 COVID 19 Related Information**

**Completed** Jul 23 2020

### **Instructions**

#### **Required of ALL charter schools**

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade

level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

## Entry 16 COVID 19 Related Information

**School Name: Opportunity Charter School**

### TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	427	249	424

### Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participants





		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
Total															0

**Entry 17 Staff Roster - NEW TASK For Regents Schools Only**

**Incomplete** Hidden from applicant

**[INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)**

Please provide the full name of **ANY and ALL** instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**ERIC LONDON**

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**OPPORTUNITY CHARTER SCHOOL**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**MEMBER**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
<i>NONE</i>	<i>NONE</i>	<i>NONE</i>	<i>NONE</i>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>NONE</i>	<i>NONE</i>	<i>NONE</i>	<i>NONE</i>	<i>NONE</i>

*Eric D. London*  
 \_\_\_\_\_  
 Signature

7/10/2020  
 \_\_\_\_\_  
 Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**Evena Everett-Sumra**

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Opportunity Charter School**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Trustee**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No  
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write “None” if applicable. Do not leave this space blank</i></p>			



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write “None” if applicable. Do not leave this space blank</i>				

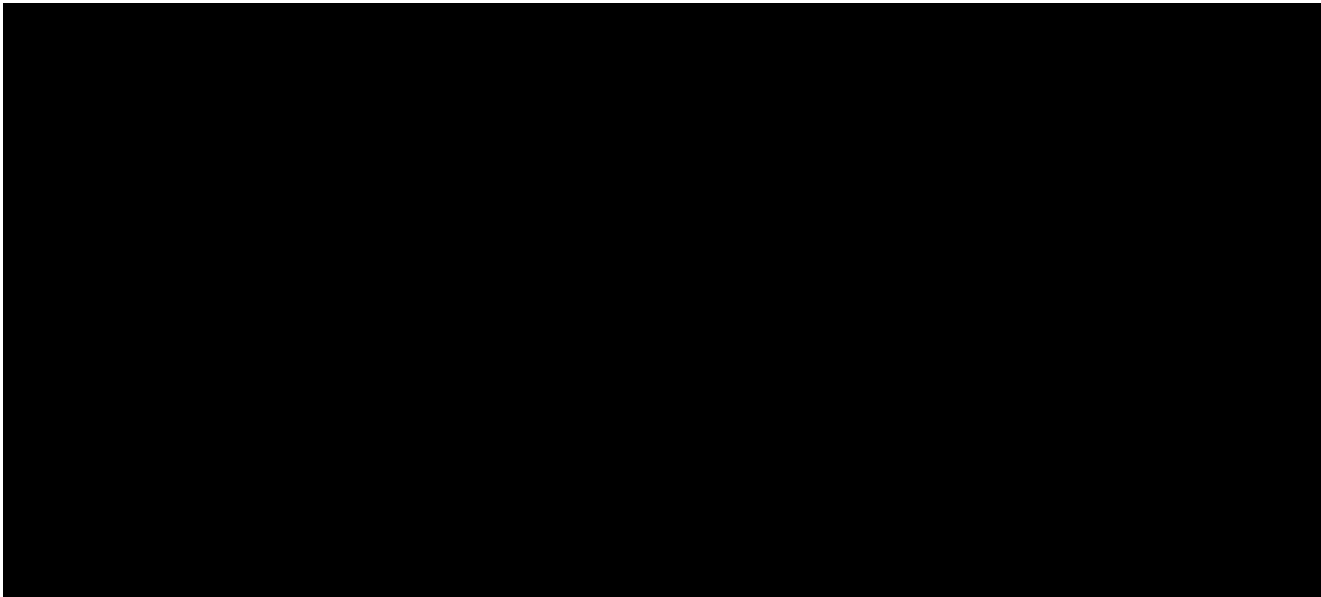
*Evena Everett-Sumra*

06/23/2020

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name:

June Smith

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Opportunity Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board of Trustees; Trustee, Chair

2. Are you an employee of any school operated by the education corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

June Smith  
Signature

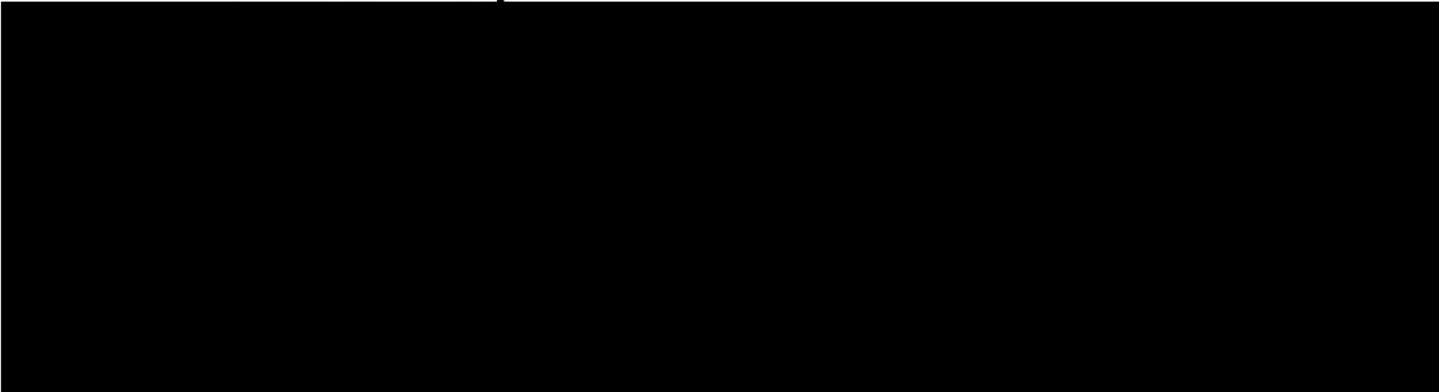
6/23/20  
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: N/A

**Business Address:** - N/A

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*last revised 06/8/2020*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees  
Member**

---

Name:

Tasheem Lomax

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Opportunity Charter School ('OCS')

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
—	NONE	—————	—————

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

NONE





Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
_____	NONE	_____	_____	_____

\_\_\_\_\_  
 Signature *[Handwritten Signature]* Date *7/9/2020*

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: *n/a*

Business Address: *n/a*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name:

Jonathan Sichel-Outcalt

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Opportunity Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chairman

2. Are you an employee of any school operated by the education corporation?  
     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?   No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?   No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?   No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; text-align: center;"><b>NONE</b></p>			





*last revised 06/8/2020*

<p style="text-align: center;"><b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b></p>
--

**Name:**

**Alice Cutler**

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Opportunity Charter School**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Vie Chair**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
<i>None</i>			



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>NONE</i>				

*ALICE CUTLER*

\_\_\_\_\_  
Signature

7/22/2020

\_\_\_\_\_  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**Melba Wilson**

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Opportunity Charter School**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Trustee**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
<i>None</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>NONE</i>				

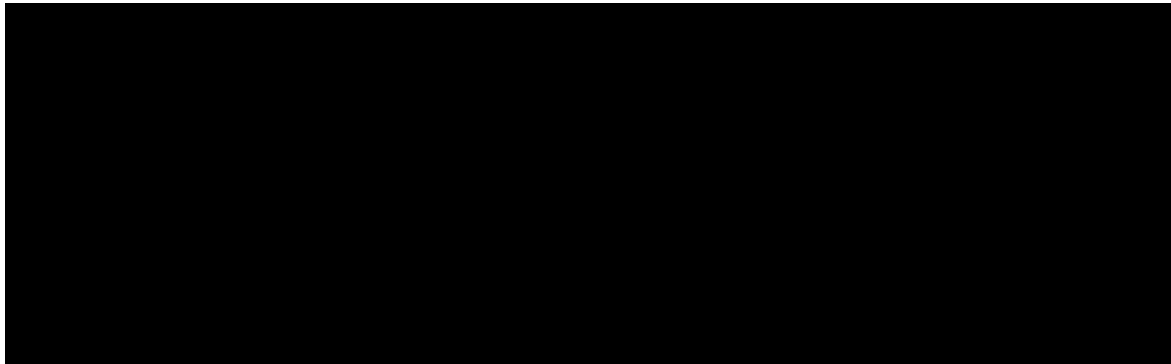
*Melba Wilson*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
7/22/2020

\_\_\_\_\_  
Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**Tracy Hampton Fraser**

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Opportunity Charter School**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Financial**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
none			



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>None</i>				

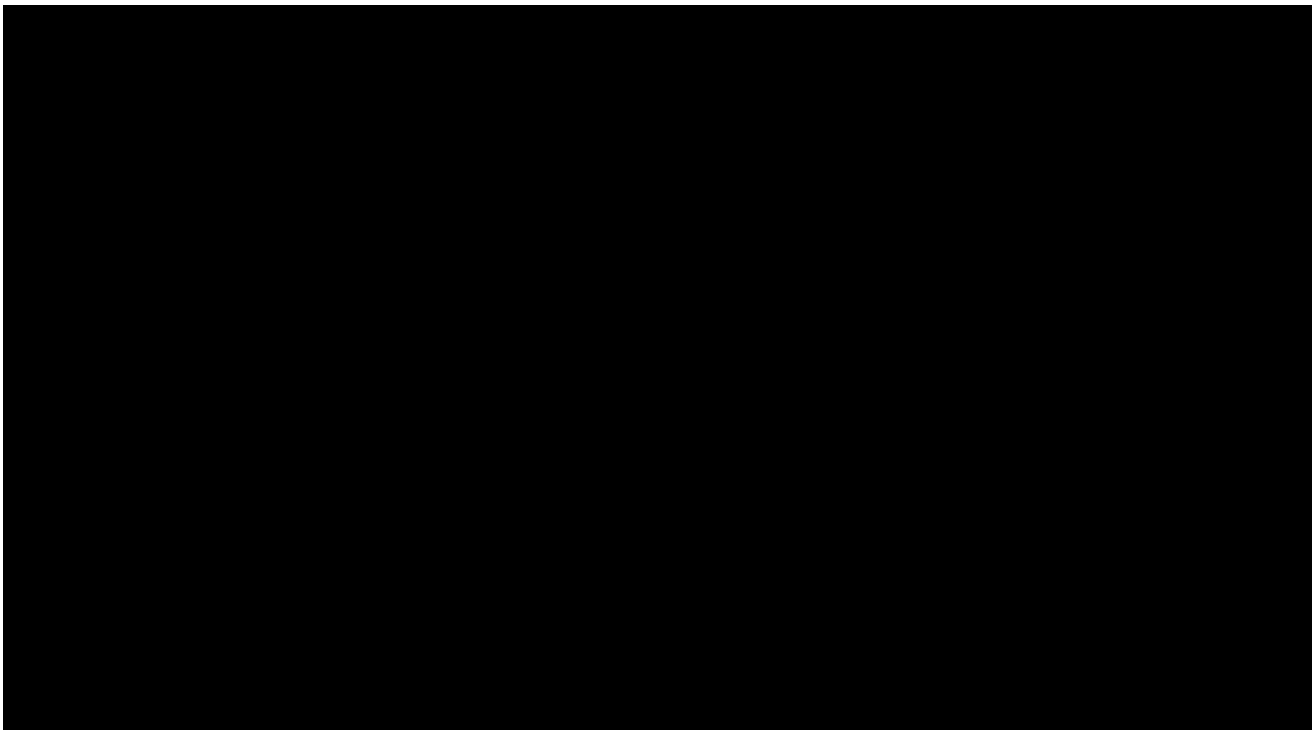
Tracy Hampton Fraser

7/17/20

Signature

Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**Margaret Culver**

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Opportunity Charter School**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Trustee**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
none			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>None</i>				

*Margaret Culver*

7/22/20

Signature

Date

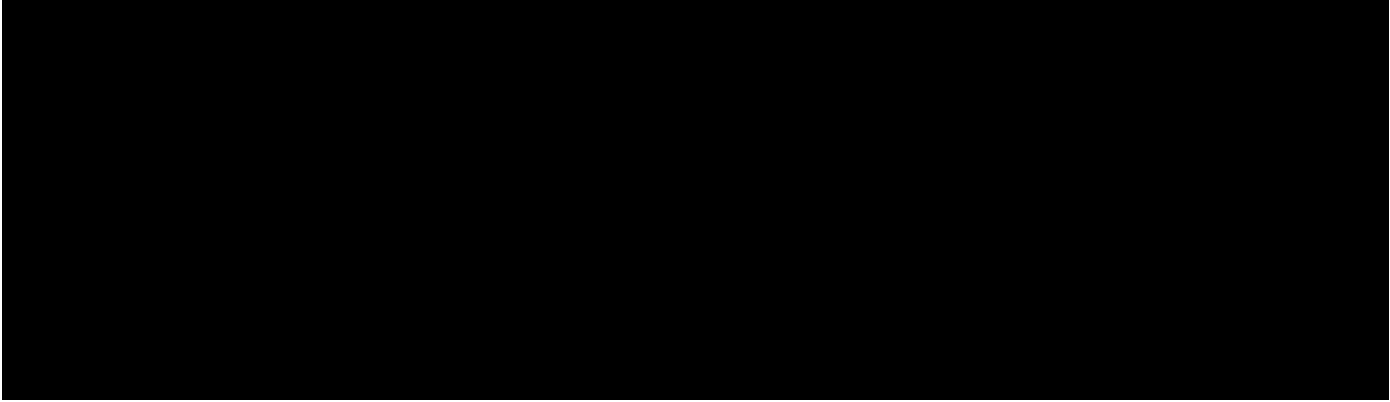
*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**

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**Business Address:**

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*last revised 06/8/2020*

**Opportunity Charter School**

**Board of Trustees—Minutes**

**September 12, 2019**

**Trustees Present:** June Smith, Tracy Hampton, Alice Cutler, & Eric London (video conference)

**Absent:** Melba Wilson, Peggy Culver & Jon Sichel

**Executive Staff Present:** Leonard Goldberg, Emily Samuels, Jessica Marcu, Sade McCaw & Kaitlin Francis

**Public Notification:** Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (September 5, 2019), on OCS website (September 5, 2019). Attending Members of the Board of Trustees met at 315 West 113<sup>th</sup> Street at 6:00 p.m.

**Adoption of June Board of Trustees' Minutes**

A vote to approve the minutes from the June 13, 2019 BOT meeting was taken with all in favor and no dissensions.

**Appointment of Trustees**

Board Chair, June Smith, presented the current Board Roster of Trustees for annual appointment. She also put forth the Slate of Officers for 2019-2020:

Jon Sichel, Chair

Alice Cutler, Vice Chair

Tracy Hampton, Secretary/Treasurer

The Board unanimously consented to the appointments and elected the Slate of Officers.

**OCS Report to the Board**

- Lobbying and Community Outreach Update
  - Overall political updates:
    - Upcoming elections for City Council, Borough Presidents, and Citywide offices in 2021
    - Borough President Melinda Katz won the contested race for Queens District Attorney in June, against Democratic Socialists of America (DSA) candidate Tiffany Caban. Katz was supported by the Queens County Democratic Party.
    - Following Katz's induction in January 2020, there will be a special election called for February for Queens Borough President.

- Recent elected official meetings:
  - Sen. Jamaal Bailey
  - Sen. Luis Sepulveda
- Upcoming meetings – general and targeted:
  - Borough President Diaz
  - Council Member Gibson
  - Assembly Member Benedetto – represents a Bronx district; Chair of the Education Committee in the Assembly
  - State Senator Mayer – represents a Bronx/Westchester district; Chair of the Education Committee in the Senate
- Financials
  - Anthony Napolitano presented the Audit and Financial Committee report to the full Board recapping the past three Fiscal Years.

### **Communication from the Public**

There were no communications from the public.

### **Executive Session**

The Board moved to Executive Session to discuss Legal and Personnel Issues.

### **Adjournment**

The meeting was adjourned at 6:50 p.m.



**Opportunity Charter School  
Board of Trustees—Minutes  
October 16, 2019**

**Trustees Present:** Jon Sichel, June Smith, Alice Cutler, & Eric London

**Absent:** Melba Wilson, Peggy Culver & Tracy Hampton

**Executive Staff Present:** Leonard Goldberg

**Public Notification:** Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (October 4, 2019), on OCS website (October 4, 2019). Attending Members of the Board of Trustees met at 315 West 113<sup>th</sup> Street at 6:00 p.m.

**Adoption of September Board of Trustees' Minutes**

A vote to approve the minutes from the September 12, 2019 BOT meeting was taken with all in favor and no dissensions.

**Top Board Goals for the Year**

- Long-term Health of the School
  - Community Ties
  - Lobbying/Legislation
  - Compliance
- Financial Stability
  - Conservative spending
  - Enrollment & Retention
- Board Recruitment
  - Assistance from Kasirer
  - Alums
  - Community Leaders
  - Advocates from Bronx (strongest borough represented by OCS students)

**Vocational & Internships**

- Updates requested for next Board meeting.

**Communication from the Public**

There were no communications from the public.

**Executive Session**

The Board moved to Executive Session to discuss Legal and Personnel Issues.

**Adjournment**

The meeting was adjourned at 6:50 p.m.

**Opportunity Charter School  
Board of Trustees—Minutes  
November 14, 2019**

**Trustees Present:** Jon Sichel, Melba Wilson, June Smith (Video) & Eric London (Video)

**Absent:** Alice Cutler, Peggy Culver & Tracy Hampton

**Executive Staff Present:** Leonard Goldberg, Emily Samuels & Jessica Marcu

**Public Notification:** Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (November 7, 2019), on OCS website (November 7, 2019). Attending Members of the Board of Trustees met at 315 West 113<sup>th</sup> Street at 6:00 p.m.

**Adoption of September Board of Trustees' Minutes**

A vote to approve the minutes from the October 16, 2019 BOT meeting was taken with all in favor and no dissentions.

**Report to the Board**

- **Lobbying and Community Outreach Update--Jennie Frishtick, Kasirer**
  - Political updates
    - November 5<sup>th</sup> Election results
    - Changes in the 2020 and 2021 election landscape
  - City Council; Committee on Education discussion
  - DOE Engagement
  - Prospective Board Members for discussion
  - Upcoming meetings
    - **Assembly Member Marcos Crespo** (11/25) – Chair of the Bronx Democratic Committee and likely 2021 candidate for Bronx Borough President
    - **Council Member Vanessa Gibson** (12/3) – Bronx representative, likely 2021 candidate for Bronx Borough President
    - **State Senator Shelley Mayer** (12/18) – Bronx/Westchester representative and Chair of the Education Committee in the Senate
  - Next Steps: elected official engagement, advocate engagement, confirming prospective trustees
  
- **Data and Assessment**
  - Graduation Projections (V Cohort/Class of 2020)
    - 43/50 Students-86%
      - 12/15 General Ed Students-80%
      - 31/35 Students with Disabilities-89%
  
  - Summary of 2018-19 Indicators for NYCDOE Quality Guide

- **Vocational and Internship Opportunities**

There are currently **35 HS students in internship programs**

- GCD (Geriatric Career Development)
- StreetSquash (Exposes students to a broad range of experiences to realize his/her academic potential)
- ACCES-VR (Adult Career and Continuing Education Services-Vocational Rehabilitation services for people aged 16-99)
- NYPD Explorer's Program ( The Law Enforcement Explorers program provides young men and women from the city's diverse communities with an introduction to a career in law enforcement or a related field in the criminal justice system)
- OCS Social Media Internship (with Admissions)
- Literacy Leaders (Teen apprenticeship program to learn literacy tools to become great reading tutors)
- Saturday Academy (held at the NY City Museum, students receive SAT prep as well as tutor for Social Studies courses)
- Foster Care Agency (a student in foster care interns at her agency with office work):
- ACE Program (students learn what it's like to work in design and construction industry)
- There are currently **25 students** who are participating in school organized volunteering this school year.
- There are currently **4 students** who are participating in out of school organized volunteering during this school year
- There are currently **4 Seniors** who are working for pay during this school year.

- **Financials**

- First Quarter of the 2019-2020 School Year, we are pleased to report that all major categories are where they should be for this time of the fiscal year. Any unfavorable items are due to normal front-loaded timing.
- Our Per-Pupil Revenue is slightly ahead of its budgeted amount as a percentage of the fiscal year that has elapsed thus far.
- All items will continue to be monitored closely, and as we were at the start of the year, we are fully prepared to take additional counter-measures if the need arises later in the year.

- **Marketing and Communications**

- Website updates

### **Communication from the Public**

There were no communications from the public.

### **Executive Session**

The Board moved to Executive Session to discuss Legal and Personnel Issues.

### **Adjournment**

The meeting was adjourned at 7:05 p.m.

**Opportunity Charter School  
Board of Trustees—Minutes  
December 12, 2019**

**Trustees Present:** Jon Sichel, June Smith, Tracy Hampton (video conference) & Melba Wilson

**Absent:** Alice Cutler, Peggy Culver & Eric London

**Executive Staff Present:** Leonard Goldberg

**Public Notification:** Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (December 3, 2019), on OCS website (December 3, 2019).  
Attending Members of the Board of Trustees met at 75 Ninth Ave. at 10:00 am

**Adoption of November Board of Trustees' Minutes**

A vote to approve the minutes from the November 14, 2019 BOT meeting was taken with all in favor and no dissensions.

**Prospective Board Member**

Prospective Board Members Evena Everett and Tasheem Quayenortey were presented to the Board by Board Chair Jon Sichel. CEO Leonard Goldberg gave an overview their background and described what expertise they would bring to the Board. Attending Trustees interviewed both and Evena and Tasheem were voted onto board, unanimously.

**OCS Report to the Board**

- Lobbying and Community Outreach Update
  - Recent meetings:
    - **Assembly Member Benedetto** (11/20), Chair of the Assembly Committee on Education recommended we invite two members of his conference to visit OCS, Bobby Carroll and Jo Anne Simon.
    - **Assembly Member Marcos Crespo** (11/25), Chair of the Bronx Democratic Committee and likely 2021 candidate for Bronx Borough President – agreed to be supportive with DOE, suggested Univision story, suggested partnership with feeder schools; Kasirer is following up to discuss with his team.
  - Upcoming meetings:
    - **Council Member Vanessa Gibson**, also a likely 2021 candidate for Bronx Borough President – following up to reschedule after the CM postponed the 12/3 meeting.
    - **State Senator Shelley Mayer** (12/18), Bronx/Westchester representative and Chair of the Education Committee in the Senate
    - **OCS school visit with Bronx Borough President Ruben Diaz Jr** – 1/7 at 10am
  - Sent school visit invitations to Assembly Members Simon and Carroll, following AM Benedetto's recommendation and personal invitation.

**Opportunity Charter School  
Board of Trustees—Minutes  
December 12, 2019**

- Additional elected engagement: based on OCS' student base and our outlined plan; will include outreach to the new, left-leaning Democrats in the State legislature: Senator Alessandra Biaggi, Sen. Robert Jackson

**Communication from the Public**

There were no communications from the public.

**Executive Session**

The Board moved to Executive Session to discuss Legal and Personnel Issues.

**Adjournment**

The meeting was adjourned at 11:35.

**Opportunity Charter School  
Board of Trustees—Minutes  
January 16, 2020**

**Trustees Present:** Jon Sichel, Evena Everett, Tasheem Quayenorley & Tracy Hampton. Alice Cutler, June Smith & Eric London (video conference)

**Absent:** Peggy Culver & Melba Wilson

**Executive Staff Present:** Leonard Goldberg, Jessica Marcu and Emily Samuels

**Public Notification:** Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (January 8, 2020), on OCS website (January 8, 2020). Attending Members of the Board of Trustees met at 315 West 113<sup>th</sup> Street at 6:00 pm.

**Adoption of December Board of Trustees' Minutes**

A vote to approve the minutes from the December 12, 2019 BOT meeting was taken with all in favor and no dissentions.

**OCS Report to the Board**

- Lobbying and Community Outreach Update
  - Political Updates: Queens Borough President Special Election scheduled for March 24<sup>th</sup>; Citywide and Council races for 2021 continuing to grow.
  - Council Updates: The Council passed a package of special education-focused legislation, continuing to push DOE to share more data on their work with and address the needs of students with IEPs
  - Prospective Board of Trustees Updates: We are in discussions with three potential candidates (as discussed previously), and will confirm their interest and finalize our recommendations then share again with the Board.
  - Recent engagement:
    - **State Senator Shelley Mayer**, Bronx/Westchester representative and Chair of the Education Committee in the Senate – met on 12/18
    - **Bronx Borough President Ruben Diaz Jr** – met and had school visit on 1/7; next steps include engaging real estate developers for potential space in the Bronx for future expansion, and using BP Diaz's support to help engage additional stakeholders, including Chancellor Betty Rosa (see below)
  - Upcoming Engagement:
    - **Council Member Vanessa Gibson** (rescheduling), also a likely 2021 candidate for Bronx Borough President – looking at February dates.
    - **Legislative Luncheon** – to welcome a group of state legislators to OCS
    - School visit with **Board of Regents Chancellor Betty Rosa**
    - Additional elected official meetings and school visits
    - **Additional next step:** OCS team to share updates on the lawsuit status; Kasirer to coordinate elected official engagement where relevant to show their support for OCS as it pertains to DOE and a potential settlement.

**Communication from the Public**

There were no communications from the public.

**Executive Session**

The Board moved to Executive Session to discuss Legal and Personnel Issues.

**Adjournment**

The meeting was adjourned at 7:10 pm.

**Opportunity Charter School  
Board of Trustees—Minutes  
February 13, 2020**

**Trustees Present:** Jon Sichel, Evena Everett, Tasheem Quayenortey, Melba Wilson & Tracy Hampton.  
Alice Cutler, June Smith & Eric London (video conference)

**Absent:** Peggy Culver

**Executive Staff Present:** Leonard Goldberg, Jessica Marcu and Emily Samuels

**Public Notification:** Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (February 5, 2020), on OCS website (February 5, 2020). Attending Members of the Board of Trustees met at 315 West 113<sup>th</sup> Street at 6:00 pm.

**Adoption of January Board of Trustees' Minutes**

A vote to approve the minutes from the January 16, 2020 BOT meeting was taken with all in favor and no dissentions.

**OCS Report to the Board**

- Graduation Projections
  - Cohort 49 students
    - 15 General Education
    - 34 Students with Disabilities
  - Total Graduation Rate 88%
    - General Education 87%
    - Students with Disabilities 88%
- Lobbying and Community Outreach Update
- - General Political Update
  - Recent OCS Updates
    - OCS and Kasirer met with **Brookfield Development** (1/23) to discuss potential space for an OCS school in the Bronx as part of a future Brookfield development .
    - Gov. Cuomo included a charter school component in his proposed budget that would allow “zombie” charters to be recycled for new charter authorizations, presenting a potential opening for OCS to apply for a new charter through SUNY despite the NYC cap having been reached last year.
    - The OCS and consultant team had a call to discuss strategy around pursuing this new charter, if this remains part of the state budget, which is up for negotiation.
    - Kasirer and OCS will be meeting with **Merryl Tisch** on 2/27/20 to discuss these developments.



- Upcoming Engagement
  - City & State Education 100 Reception (2/18) – Jennie will attend with Tasheem
  - **Council Member Vanessa Gibson** (rescheduling), also a likely 2021 candidate for Bronx Borough President
  - **Legislative Luncheon** – to welcome a group of state legislators to OCS.
  - We are reaching out individually to Sen. John Liu, who Chairs the Senate Committee on NYC Education, to brief him directly in addition to inviting him to this visit.
  - School visit with **Board of Regents Chancellor Betty Rosa**
  - DOE engagement with the supportive elected officials we have previously met with, including Bronx Borough President Diaz, Assembly Member Crespo, Sen. Mayer, and Sen. Benedetto.

### **Communication from the Public**

There were no communications from the public.

### **Executive Session**

The Board moved to Executive Session to discuss Legal and Personnel Issues.

### **Adjournment**

The meeting was adjourned at 7:00 pm.

**Opportunity Charter School  
Board of Trustees—Minutes  
March 19, 2020**

**Trustees Present:** Jon Sichel, Evena Everett, Tasheem Quayenortey, Peggy Culver, Tracy Hampton, Alice Cutler, June Smith & Eric London (video conference)

**Absent:** Melba Wilson

**Executive Staff Present:** Leonard Goldberg, Jessica Marcu, Kaitlin Francis, Sade McCaw and Emily Samuels

**Public Notification:** Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (March 11, 2020 and altered for virtual meeting on March 18, 2020), on OCS website (March 11, 2020 and altered for virtual meeting on March 18, 2020). Attending Members of the Board of Trustees met via Zoom Meetings at 3:00 p.m. and was recorded for later transcription.

**Adoption of February Board of Trustees' Minutes**

A vote to approve the minutes from the February 13, 2020 BOT meeting was taken with all in favor and no dissentions.

**OCS Report to the Board**

- Covid-19 Response Update
  - Pursuant to Executive Order 202.4, school districts, charter schools, and nonpublic schools are to close no later than Wednesday, March 18, 2020, for a period of two weeks, ending April 1, 2020 as a result of the outbreak of the Novel Coronavirus (COVID-19) occurring in New York State. Schools should be implementing response plans and have established mechanisms for on going communications with staff, students, families, and communities during this time of closure.
- Distance Learning
  - Teachers will continue to work their regular hours, should be available to communicate with students during your scheduled periods and any contact with students or families must be documented.
  - Teachers are responsible for uploading daily assignments on Google Classroom by 12pm the day before with due dates.
  - Teachers should provide feedback to student assignments and should enter at least 3 grades weekly per class.
  - Read 180/Aleks teachers should direct students to spend an hour of time on the program and should grade student's time on task grade.
  - Teacher will have a 15 minute scheduled phone call "check-in" per week with their immediate supervisor.
  - Teachers will still continue to participate virtually in Grade Team Meetings during regularly scheduled times.
  - Teachers will continue to participate in IEP meetings through phone conferences. Teachers will also complete IEP notes by scheduled due dates.
  - Teachers with less than 4 assigned classes will designate 1 hour per day to serve as office hours.
  - Daily Phone calls must be made to students from their assigned liaison.
  - Calls, texts or any communication must be logged every day. Even if a family is unable to be reached, a log must be noted that a call was made and a message left.
  - All safety, medical, psychiatric concerns or resources needed must be referred to Director of Student Support Services immediately.

- Social Workers will still continue to participate in Grade Team Meetings during regularly scheduled times.
  - Remote Learning Plans will be established for each Student with Disabilities.
  - Students who did not previously have access to technology or WIFI received support from our team and obtained needed devices as well as free WIFI access
- Finance Committee Update
    - As we present the July 2019 – January 2020 reporting, we are pleased to report that nearly all expense line items are where they should be for this time of the fiscal year. Many expense line items are well-favorable to budget as a percentage of time elapsed due to continued strong decision-making on discretionary spending.
    - Per-Pupil Revenue is slightly ahead of its budgeted amount as a percentage of the fiscal year that has elapsed thus far.
    - All items will continue to be monitored closely, and as we were at the start of the year, we are fully prepared to take additional counter-measures if the need arises later in the year.
    - We have been instructed by the DOE to proceed as normal with billing for Payment 6 of 6, due March 27th.
- Lottery Update
    - Lottery will be held as scheduled, April 7, 2020 in compliance with Governor Cuomo's signed [Executive Order 202.1](#)
    - Applications received to date
      - Total GEN - 868
      - Total SWD - 320
      - Total - 1,188
- Kasirer Update
    - Impact of COVID-19:
      - Sharing updates as the City and State release information about their relief efforts and precautionary measures, including remote learning, childcare for children of essential workers, and providing additional resources to students during this time.
    - SUNY Updates:
      - Call with Joe Belluck, Chair of the SUNY Board of Trustees Charter Schools Committee (3/19/20)
      - Really positive discussion with Joe about a potential path to SUNY authorization for OCS in the future, either through a new charter if/when that becomes available, or through switching authorizers, which is not a readily available option but may be possible, potentially through targeted legislative language.
    - Meeting with Merryl Tisch, Chair of the Board of SUNY Trustees (2/27/20)
      - Merryl continues to be a supportive ally and has influence in her role as Chair.
    - State Budget Updates:
      - We had been working on adding language to the state budget proposal for zombie charters to specify that one school should be dedicated for special education students. Given recent developments with the impact from COVID-19, state budget conversations are up in the air and zombie charters may not be part of this year's budget.
      - Instead, we are working with SUNY to find an alternate path forward for OCS, including finding a way to transfer authorizers without needing to be granted a new charter.
      - Could get language passed or included in the budget allowing for transfer of authorizers.
      - Could limit to City charters switching to state charters, to avoid any conflict with SED/SUNY.

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- Could specifically target schools that serve special student populations that want to go through SUNY for their new program for new ways of assessing school performance for unique student populations: [Active Ingredients Project](#)
- SOMOS Participation:
  - Attended the NY Charter Association event at this Albany conference with Ivan Franco, OCS valedictorian from 2019 and current student at SUNY-Albany.
- Additional updates:
  - Working with Borough President Diaz’s team on his letter of support for DOE, for a show of support as OCS and DOE approach settlement discussions.
  - Will use similar language for letters of support from the other electeds we have met with who have voiced support for OCS, and for additional meetings moving forward
  - Setting up legislative visit to OCS - on hold for now, will continue with remote meetings to brief electeds on OCS in the coming months.
  - Bronx political updates: Borough President Diaz and Assembly Member Crespo have announced they will not seek re-election; additional opportunities for new candidates to run.
- Renewal
  - As Schools are closed as of March 18<sup>th</sup>, we are adhering to NYCDOE instructions.

**Communication from the Public**

There were no communications from the public.

**Executive Session**

The Board moved to Executive Session to discuss Legal and Personnel Issues.

**Adjournment**

The meeting was adjourned at 4:20 pm.

**Opportunity Charter School  
Board of Trustees—Minutes  
April 23, 2020**

**Trustees Present:** Jon Sichel, Evena Everett, Tasheem Quayenortey, Peggy Culver, Tracy Hampton, June Smith & Eric London (video conference)

**Absent:** Melba Wilson & Alice Cutler

**Executive Staff Present:** Leonard Goldberg, Jessica Marcu, Kaitlin Francis, Sade McCaw and Emily Samuels

**Public Notification:** Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (April 16, 2020), on OCS website (April 16, 2020). Attending Members of the Board of Trustees met via Zoom Meetings at 4:00 p.m. and was recorded for later transcription.

**Adoption of March Board of Trustees' Minutes**

A vote to approve the minutes from the March 19, 2020 BOT meeting was taken with all in favor and no dissentions.

**OCS Report to the Board**

- Distance Learning/Student Support.
  - Our teachers and staff worked long hours to prepare assignments, implement a streamlined process for remote learning and troubleshoot some unique issues
  - More than one-third of our student population lacked access to adequate technology, so our team worked tirelessly to make sure that more than 100 families were ready before schools even closed. When families were unable to pick up equipment, we hand-delivered it to their homes. Currently, 100% of our students have the technology required for remote learning.
  - All students attend daily live classes through Google Meet, as an opportunity to interact with their peers and get extra support from their teachers.
  - Teachers received training on hosting Google Live classes and have them resemble traditional classes as much as possible with the use of virtual white boards and have the ability to annotate websites using this tool. In addition to live classes, our teachers hold office hours where students can drop in to ask questions via an open Google Meet link.
  - Plans were developed each student with a specific learning need during remote learning. Each class has a special education teacher that offers the students extra support when it's needed.
  - Students have been assigned a mentor who contacts them daily to check on their well-being and academic progress. Outreach consists of phone calls, emails, texts and Google Meet video conferencing to go over

**Opportunity Charter School  
Board of Trustees—Minutes  
April 23, 2020**

assigned work, grades, attendance to live classes and assess physical and mental health.

- Finance Committee Update
  - Nearly all expense line items are where they should be for this time of the fiscal year.
  - Many expense line items are favorable to budget as a percentage of time.
  - Unfavorable items are due to normal timing.
  - Additional spending needed due to current conditions is either favorably offset by savings elsewhere, or a sufficient amount of reserve existed in the account line.
  
- Lottery Update
  - Conducted on April 7, 2020 at 10:00am via, recorded, and a community representative attended to observe the lottery.
    - 2020-2021 at the time of the lottery we received 1359 applications (1016 GEN, 343 SWD).
    - 2020-2021 there was a total of 89 GEN, 348 SWD, and 437 TOTAL students accepted.
  - Families were contacted via mail, email, text, and individual calls to ensure they received the information about being accepted.
  - Hosted a Virtual Open House in English and Spanish for accepted families so that they could learn about OCS and ask any questions about enrollment.
  
- Kasirer Update
  - COVID-19
    - The City and State continue relief efforts, and have begun discussing plans for a “phased” re-opening when the time comes, in coordination with surrounding States.
    - This week, both the City and the State announced new plans for widespread testing and tracing as part of long-term relief efforts.
  - Education
    - Schools likely to remain closed through the end of the year, per the Mayor and Governor, despite no official word from the Governor yet.
    - Officials are discussing long-term plans for education, given COVID’s lasting impact.

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- Key concerns remain tracking attendance and student engagement, serving high-needs students including delivery of special ed services, and supporting students who lack access to technology and/or have additional challenges due to housing or family status.
- City and State Updates
  - The Mayor released his Executive Budget on 4/16, which includes cuts across all agencies, including a 3% cut to DOE for the next fiscal year.
  - The State budget was passed on 4/3, and the Governor has passed a measure that will allow him to revisit the budget throughout the coming year.
  - Both the Mayor and the Governor have underlined the need for federal funding to avoid extensive budget cuts moving forward.
  - City Council held their first virtual Stated meeting on Wednesday 4/22, and will hold remote hearings and Stated meetings moving forward.
- Public Relations Campaign
  - OCS and reengaged Risa Heller for Public Relations campaign that will include:
    - Newsletter for current OCS families, newly enrolled families, prospective families, OCS stakeholders, and elected officials
    - Communications with elected officials, working with the Kasirer Team
    - Social Media consulting with OCS' social media team.

**Communication from the Public**

There were no communications from the public.

**Executive Session**

The Board moved to Executive Session to discuss Legal and Personnel Issues.

**Adjournment**

The meeting was adjourned at 4:55 pm.

**Opportunity Charter School  
Board of Trustees—Minutes  
May 14, 2020**

**Trustees Present:** Jon Sichel, Evena Everett, Tasheem Quayenortey, Peggy Culver, Tracy Hampton, June Smith & Eric London (video conference)

**Absent:** Melba Wilson & Alice Cutler

**Executive Staff Present:** Leonard Goldberg, Jessica Marcu, Kaitlin Francis, Sade McCaw and Emily Samuels

**Public Notification:** Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (May 11, 2020), on OCS website (May 11, 2020).  
Attending Members of the Board of Trustees met via Zoom Meetings at 3:30 p.m.

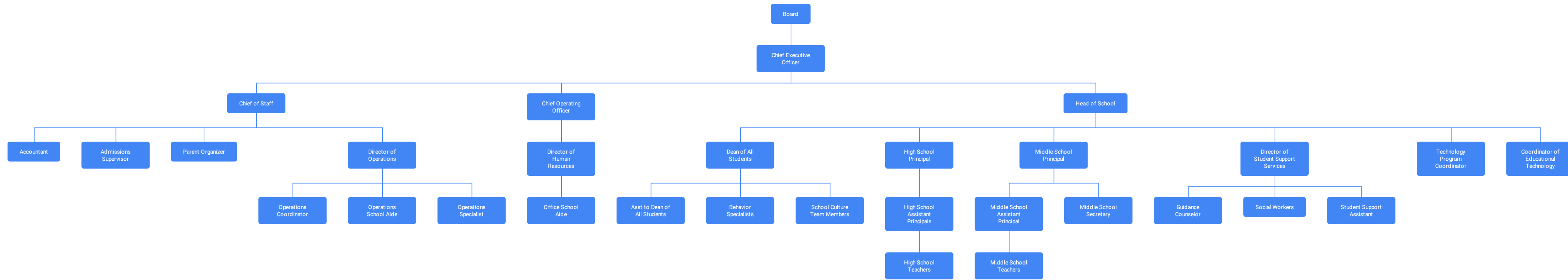
**Executive Session**

The Board moved to Executive Session to discuss Legal and Personnel Issues.

**Adjournment**

The meeting was adjourned at 4:25 pm.







## **School Calendar 2020-2021**

### **AUGUST**

**August 26-September 1, Wednesday-Tuesday** All New Staff Report (Orientation Week)

### **SEPTEMBER-14 Days**

**September 1, Tuesday** Laptop & Resource Bag Pickup for New Middle School Students

**September 2, Wednesday** Laptop & Resource Bag Pickup for New High School Students

**September 2-3, Wednesday & Thursday** All Staff Report, All Staff Professional Development

**September 3, Thursday** Virtual New High School Student Orientation (11am), Virtual New Middle School Student Orientation (1pm)

**September 4, Friday** School Closed

**September 7, Monday, Labor Day** School Closed

**September 8, Tuesday** Virtual Town Hall (All HS students) 3pm

**September 8, Tuesday** Chromebook & Resource Bag Pickup for Returning Middle & High School Students

**September 8-9, Tuesday & Wednesday** All Staff Professional Development

**September 9, Wednesday** Virtual Town Hall (All MS students) 11am

**September 10, Thursday** OCS First Day of School for All Students **START**

**September 28, Monday, Yom Kippur** School Closed

### **OCTOBER-21 Days**

**October 8, Thursday** Back to School Night 5pm – 7pm

**October 12, Monday, Columbus Day** School Closed

### **NOVEMBER-17 Days**

**November 3, Tuesday, Election Day** No school for all students, All Staff Professional Development

**November 11, Wednesday, Veterans Day** School Closed

**November 13, Friday** End of First (1<sup>st</sup>) Quarter

**November 16, Monday** Second (2<sup>nd</sup>) Quarter Begins

**November 25-27, Wednesday-Friday** Thanksgiving Recess, School Closed

**DECEMBER-17 Days**

**December 3, Thursday** Parent/Teacher Conferences 1pm – 4pm & 5pm – 7pm. Half Day for All Students (day ends at 12pm)

**December 24 - January 1, Thursday-Friday** Winter Recess, School Closed

**JANUARY-19 Days**

**January 4, Monday** Students and Staff Return to School

**January 18, Monday, Rev. Dr. Martin Luther King Jr. Day** School Closed

**January 25, Monday** Staff PD Day-No students

**January 26- January 29 Tuesday-Friday** NYS Regents Exams-High School

**January 29, Friday** End of Second (2<sup>nd</sup>) Quarter

**FEBRUARY-14 Days**

**February 1, Monday** Third (3<sup>rd</sup>) Quarter Begins

**February 12th, Friday** Lunar New Year, School Closed

**February 15-19, Monday-Friday** Midwinter Recess, School Closed

**February 25, Thursday** Parent/Teacher Conferences 1pm – 4pm & 5pm – 7pm. Half Day for All Students

**MARCH-20 Days**

**March 29-April 2nd Monday-Friday** Spring Recess, School Closed

**APRIL-20 Days**

**April 9, Friday** End of third (3<sup>rd</sup>) Quarter

**April 12, Monday** Beginning of fourth (4<sup>th</sup>) Quarter

**April 19-May 28, Monday-Friday** NYSESLAT Speaking

**April 20-21, Tuesday-Wednesday** Middle School State English Exams

**April 29, Thursday** Parent/Teacher Conferences 1pm – 4pm & 5pm – 7pm. Half Day for All Students

**MAY-19 Days**

**May 13, Thursday** Eid Al-Fitr, School Closed

**May 4-5 Tuesday-Wednesday** Middle School State Math Exams

**May 17-May 28, Monday-Friday** NYSESLAT Listening, Reading & Writing

**May 25-June 4, Tuesday-Friday** 8<sup>th</sup> Grade Science Performance Tests

**May 31, Monday, Memorial Day** School Closed



# *Opportunity Charter School*

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## **JUNE-18 Days**

**June 7, Monday** 8<sup>th</sup> Grade Science Written Exam

**June 2, Wednesday** High School New Framework Regents Examination in U.S. History and Government

**June 11, Friday** End of Fourth (4<sup>th</sup>) Quarter

**June 14, Monday** Last day of classes High School, Full Day

**June 15-June 25, Tuesday -Friday** NYS Regents Exams-High School (Friday is a Rating Day)

**June 18th, Friday** School Closed in Observance of Juneteenth

**June 24, Thursday** Half Day for All Middle School Students. 8<sup>th</sup> Grade Moving Up Ceremony

**June 25, Friday** Last Day of School for all students (Half Day) High School Graduation **END**



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**September 1, Tuesday** Laptop & Resource Bag Pickup for New Middle School Students

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**September 4, Friday** School Closed

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**September 8, Tuesday** Virtual Town Hall (All HS students) 3pm

**September 8, Tuesday** Chromebook & Resource Bag Pickup for Returning Middle & High School Students

**September 8-9, Tuesday & Wednesday** All Staff Professional Development

**September 9, Wednesday** Virtual Town Hall (All MS students) 11am

**September 10, Thursday** OCS First Day of School for All Students

**September 28, Monday, Yom Kippur** School Closed

**October 8, Thursday** Back to School Night 5pm – 7pm

**October 12, Monday, Columbus Day** School Closed

**November 3, Tuesday, Election Day** No school for all students, All Staff Professional Development

**November 11, Wednesday, Veterans Day** School Closed

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**November 16, Monday** Second (2<sup>nd</sup>) Quarter Begins

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**January 4, Monday** Students and Staff Return to School

**January 18, Monday, Rev. Dr. Martin Luther King Jr. Day** School Closed

**January 25, Monday** Staff PD Day-No students

**January 26- January 29 Tuesday-Friday** NYS Regents Exams-High School

**January 29, Friday** End of Second (2<sup>nd</sup>) Quarter

**February 1, Monday** Third (3<sup>rd</sup>) Quarter Begins

**February 11, Thursday** Half Day – Ends at 12pm

**February 12, Friday** Half Day – Ends at 12pm

**February 15-19, Monday-Friday** **Midwinter Recess, School Closed**

**February 25, Thursday** Parent/Teacher Conferences 1pm – 4pm & 5pm – 7pm. Half Day for All Students

**March 29-April 2nd Monday-Friday** **Spring Recess, School Closed**

**April 9, Friday** End of third (3<sup>rd</sup>) Quarter

**April 12, Monday** Beginning of fourth (4<sup>th</sup>) Quarter

**April 19-May 28, Monday-Friday** NYSESLAT Speaking

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**May 31, Monday, Memorial Day** **School Closed**

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*Learning Beyond Limits*