



CHARTER SCHOOL OFFICE  
ROOM 5N EB Mezzanine, 89 WASHINGTON AVENUE, ALBANY NY, 12234  
Tel. 518-474-1762; Fax 518-474-3209; [charterschools@nysed.gov](mailto:charterschools@nysed.gov)

**To:** Carmen Fariña, Chancellor, New York City Department of Education

**From:** NYS Education Department Charter School Office (on behalf of the NYS Board of Regents)

**Re:** Notice of Receipt of Pending Action on a Charter School Renewal

**Date:** September 18, 2015

This notice is to inform you that on August 20, 2015, the New York State Board of Regents received a proposed renewal application from the New York City Montessori Charter School. The renewal application for this school is being reviewed for possible action at an upcoming Board of Regents meeting.

Please note that pursuant to Education Law section 2857(1) and 8 NYCRR 119.4 (available at <http://www.p12.nysed.gov/psc/law.html>), the school district of location is required to hold a public hearing to solicit comments from the community in connection with the foregoing application. These hearings, which are required to be held within the community that is potentially impacted by the charter school, must be held within 30 days of your receipt of this letter.

**Please provide the following required documentation:**

- A copy of the public hearing notice must be provided to the Charter School Office at the time of dissemination.
- Written confirmation that this hearing was held must be sent to the Charter School Office no later than the next business day following the hearing.
- Copies of any and all written records or comments generated from this hearing must be sent to the Charter School Office within 15 business days after the hearing.

**All documentation listed above should be submitted electronically to [charterschools@nysed.gov](mailto:charterschools@nysed.gov) (the subject line of the email should include the NAME OF CHARTER SCHOOL *Public Hearing*).**

In addition, the Board of Regents welcomes your comments on the proposed charter school, including those related to the programmatic and fiscal impact of the proposed charter school on other public and non-public schools in the area.

Comments should be submitted to [charterschools@nysed.gov](mailto:charterschools@nysed.gov) or the physical address in the letterhead of this memo. The subject line of the email should read: School District Response to Charter School Renewal Application.

Type of Regents Item	<b><i>First Renewal Application</i></b>
Name of Charter School	<b><i>New York City Montessori Charter School</i></b>
Management Company	<b><i>NA</i></b>
Partner(s)	<b><i>NA</i></b>
District	<b><i>New York City Geographic District # 7</i></b>
Grades Served 2015-2016	<b><i>K-5</i></b>
Maximum Approved Enrollment 2015-2016	<b><i>294</i></b>

The proposed grade levels and number of students for this charter school are as follows:

Charter Term	Grade Levels	Number of Students
2016-2017	<b><i>K-5</i></b>	<b><i>294</i></b>
2017-2018	<b><i>K-5</i></b>	<b><i>294</i></b>
2018-2019	<b><i>K-5</i></b>	<b><i>294</i></b>
2019-2020	<b><i>K-5</i></b>	<b><i>294</i></b>
2020-2021	<b><i>K-5</i></b>	<b><i>294</i></b>

If you have any questions, please contact the New York State Education Department, Charter School Office at (518) 474-1762. Thank you.