

# Application: New American Academy Charter School

Gretchen Liga - [REDACTED]  
Annual Reports

## Summary

**ID:** 0000000044

**Status:** Liaison Review

**Last submitted:** Dec 4 2020 02:54 PM (EST)

**Labels:** Board of Regents

## Entry 1 School Info and Cover Page

**Completed** Aug 3 2020

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## **BASIC INFORMATION**

---

**a. SCHOOL NAME**

(Select name from the drop down menu)

NEW AMERICAN ACADEMY CHARTER SCHOOL (THE) 331800861057

**a1. Popular School Name**

(No response)

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**c. DISTRICT / CSD OF LOCATION**

CSD #18 - BROOKLYN

**d. DATE OF INITIAL CHARTER**

11/2012

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2013

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The New American Academy Charter School empowers learners and inspires leaders to make this a better world. Through our collaborative teacher team, mastery-based career ladder, and looping cycles, we offer personalized rigorous instruction that enables our students to succeed in high school, college, and their future lives.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

|       |  |
|-------|--|
| KDE 1 | Four Person Teaching Team: The New American Academy Charter School teacher teams work with the same 60-65 students within a grade-level cohort. In addition to a Master Teacher, each team includes a licensed Special Education and English as a Second Language (ESL) teacher.   |
| KDE 2 | Looping Cycles: Students loop with the same teaching team and classmates for five years to allow for the development of trust and meaningful relationships between students, parents, and their teaching team.   |
| KDE 3 | Mastery-based Career Ladder: The New American Academy Charter School four-step career ladder (apprentice, associate, partner, and master) is based on demonstrated ability, culminating with the Master Teacher. Master teachers receive a significantly higher salary than their NYCDOE counterparts, with Master Teachers earning \$120,000. |
| KDE 4 | Multi-dimensional Teacher Evaluation System: The teacher evaluation system draws upon a diverse  |

|       |  |
|-------|--|
|       | range of indicators, including student testing data, peer review, and Danielson-based classroom observations to create a holistic and accurate measure of teacher performance.   |
| KDE 5 | Lower Teacher/Student Ratio: Each four-person teacher team works with a group of 60-65 students. A 15:1 teacher student ratio has been shown to increase student achievement and to allow for more personalized attention for every student. By flattening the organizational structure and redistributing external resources to the classroom, The New American Academy Charter School can assign four fully licensed teachers to each team.  |
| KDE 6 | Embedded Master Teacher: Each four-person team includes a Master Teacher, whose role is to serve a mentor to the three other members of the team and provide coaching, support, and feedback to ensure best practice and appropriate rigor. In addition to raising the quality of instruction team-wide, an embedded Master Teacher also ensures that inexperienced teachers are never left alone to “sink or swim” at the expense of student learning.  |
| KDE 7 | Five-Week Summer Training Program: The five-week summer training program begins with a week-long seminar at Harvard which focuses on in-depth communication, reflection, and listening skills. Critical for the team-based environment, these skills enable teacher-teams to maximize their collective potential and to avoid the interpersonal pitfalls and misunderstandings that often hamper collaborative efforts. These skills are then practiced throughout the next four weeks as teams create their curriculum maps, management systems, and curricula for the school year. |
| KDE 8 | Six-Step Hiring Process: The New American Academy Charter School six step hiring process includes a written application, phone interview, group unit building activity, panel interview, reference checks, and demo lesson. As candidates progress through this process they are observed  |

|        |  |
|--------|--|
|        | and assessed by parents, teachers, and administrators. |
| KDE 9  | (No response)  |
| KDE 10 | (No response)  |

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

<http://tnaacs.org/>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)**

370

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

331

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

|               |                  |
|---------------|------------------|
| Grades Served | K, 1, 2, 3, 4, 5 |
|---------------|------------------|

**I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2020-2021?

No, just one site.

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

|        | Physical Address                  | Phone Number | District/CSD | Grades to be Served at Site for coming year (K-5, 6-9, etc.) | Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No). |
|--------|-----------------------------------|--------------|--------------|--|--|
| Site 1 | 9301 Avenue B, Brooklyn, NY 11236 | [REDACTED]   | NYC CSD 18   | K-5  | No   |

**m1a. Please provide the contact information for Site 1.**

|   | Name                 | Work Phone | Alternate Phone | Email Address |
|---|----------------------|------------|-----------------|---------------|
| School Leader                             | Lisa Parquette Silva |            |                 |               |
| Operational Leader                        | Sheila Hopkins Osnes |            |                 |               |
| Compliance Contact                        | Sheila Hopkins Osnes |            |                 |               |
| Complaint Contact                         | Lisa Parquette Silva |            |                 |               |
| DASA Coordinator                          | Tina Spaic           |            |                 |               |
| Phone Contact for After Hours Emergencies | Lisa Parquette Silva |            |                 |               |

**m1b. Is site 1 in public (co-located) space or in private space?**

Co-located Space

**m1c. Please list the terms of your current co-location.**

|        | Date school will leave current co-location | Is school working with NYCDOE to expand into current space? | If so, list year expansion will occur. | Is school working with NYCDOE to move to separate space? | If so, list the proposed space and year planned for move | School at Full Capacity at Site |
|--------|--|---|--|--|--|---------------------------------|
| Site 1 | N/A  | No  |  | No   |  | Yes                             |

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 1 Certificate of Occupancy (COO)**

---

**Site 1 Fire Inspection Report**

**CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR**

---

**n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

No

**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

---

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATION**

---



**p. Individual Primarily Responsible for Submitting the Annual Report.**

|                 |                              |
|-----------------|------------------------------|
| Name            | Jenny Trani                  |
| Position        | Director of Data and Finance |
| Phone/Extension | [REDACTED]                   |
| Email           | [REDACTED]                   |

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

**No Responses Selected**

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Aug 3 2020

**Thank you.**



**Entry 2 NYS School Report Card**

**Completed** Aug 3 2020 Hidden from applicant

**Instructions**

**SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

**Entry 2 NYS School Report Card Link**

**NEW AMERICAN ACADEMY CHARTER SCHOOL (THE) 331800861057**

## NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one.

Please type "URL is not available" in the space provided.)

[https://data.nysed.gov/essa.php?instid=800000075846&year=2019&createreport=1&allchecked=1&OverallStatus=1&section\\_1003=1&EMStatus=1&EMindicators=1&EMcomposite=1&EMgrowth=1&EMcompgrowth=1&EMelp=1&EMprogress=1&EMchronic=1&EMpart=1&38ELA=1&38MATH=1&48SCI=1&nyseslat=1&naep=1&staffqual=1&feddata=1](https://data.nysed.gov/essa.php?instid=800000075846&year=2019&createreport=1&allchecked=1&OverallStatus=1&section_1003=1&EMStatus=1&EMindicators=1&EMcomposite=1&EMgrowth=1&EMcompgrowth=1&EMelp=1&EMprogress=1&EMchronic=1&EMpart=1&38ELA=1&38MATH=1&48SCI=1&nyseslat=1&naep=1&staffqual=1&feddata=1)

## Entry 3 Progress Toward Goals

Completed Aug 3 2020

### Instructions

**Regents, NYCDOE, and Buffalo BOE-authorized charter schools**

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

**1. ACADEMIC STUDENT PERFORMANCE GOALS**

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2019-20 Progress Toward Attainment of Academic Goals**

|  | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable  |
|--|-----------------------------------|---|---|--|
|  |                                   |   |   | <p>Due to schools being closed March 16, 2020 because of COVID-19, TNAACS was unable to complete our last round of running records, scheduled for June 2020. Therefore a full year of F&amp;P data is unavailable.</p> <p>Results of our mid-year running record assessments indicated that as of February 2020, 47% of TNAACS</p> |

students were reading at or above their benchmark grade level.

TNAACS will continue to utilize the reading intervention program, Leveled Literacy Intervention (LLI).

TNAACS will continue to utilize the academic resources of our Student Support Team (SST). This team includes three special education push in/ pull out teachers who will not only focus on students with IEPs but will work with academically “at risk” readers as well.

TNAACS will continue to employ a Dean of Culture to the SST for the 2020/2021 school year. The Dean of Culture works with social-emotionally “at risk” students and leads the school’s positive discipline program. At TNAACS, the

|                        |   |  |                         |   |
|------------------------|---|--|-------------------------|---|
| <p>Academic Goal 1</p> | <p>A minimum of 75% of students who have attended TNAACS for at least one year will meet or achieve their minimum grade level reading standard as measured by the reading test of the Fountas and Pinnell Benchmark Assessment System</p> | <p>Fountas and Pinnell (F&amp;P) Benchmark Assessment System</p> | <p>Unable to Assess</p> | <p>Dean of Culture is a behavioral specialist who works with students to help them internalize the school's values. This maximizes instructional time, not just for the "at risk" student, but all students in their cohort.</p> <p>TNAACS Special Education SETSS teachers will continue to utilize the Wilson Reading System (WRS). WRS is an intensive Tier 3 program for students in grades 2-5 with word-level deficits who are not making sufficient progress through their current intervention, have been unable to learn with other teaching strategies, and require multi-sensory language instruction or who require more intensive structured literacy instruction due to a language-based learning disability,</p> |
|------------------------|---|--|-------------------------|---|

such as dyslexia.

TNAACS will continue to utilize the Teachers College Reading and Writing Project (TCRWP) literacy curriculum. Our Directors of Teaching and Learning (DTLs) will support teachers with a focus on targeted, small group instruction to address such reading skills as inference, close reading, written response to text and vocabulary acquisition, which are areas of deficiency for TNAACS students as assessed by i-Ready.

TNAACS will continue to utilize the i-Ready online curriculum in reading for intervention and enrichment. Based on the results of the i-Ready Diagnostic, students at TNAACS will be placed into instruction customized to their placement levels.

Online lessons will provide a consistent best-practice lesson structure and build conceptual understanding. Multiple sources of data, i-Ready, Fountas and Pinnell running records, formative assessments and teacher anecdotal data on student reading progress will be analyzed by teams on a regular basis and this data will be utilized to plan targeted small group instruction and intervention.

In 2020/2021 TNAACS will continue to expand its use of Data Wise, supporting teachers in effectively analyzing student data and using what they learn to target instruction. The Data Wise Project supports educators in using collaborative data inquiry to drive continuous improvement of teaching and learning for all



|                 |  |   |                  |  |
|-----------------|--|---|------------------|--|
|                 |  |   |                  | students.  |
| Academic Goal 2 | Each grade-level cohort (K-2) will improve its percentage of students meeting or exceeding grade level reading standards as measured by the reading test of the Fountas and Pinnell Benchmark Assessment System by a minimum of 5% percent each year | Fountas and Pinnell (F&P) Benchmark Assessment System | Unable to Assess | <p>Due to schools being closed on March 16, 2020 because of COVID-19, TNAACS was unable to complete our last round of running records, scheduled for June of 2020.</p> <p>However, a comparison of our running record assessments administered in October 2019 to the running records administered in February 2020 indicated the following:</p> <p>Grade 1/Team King:<br/> Oct. 2019 - 31% at or above<br/> Feb. 2020 - 36% at or Above<br/> Increase of 5%</p> <p>Grade 2/Team Truth:<br/> Oct. 2019 - 56% at or above<br/> Feb. 2020 - 38% at or Above<br/> Decrease of 18%</p> <p>Kindergarten/Team Bridges<br/> - N/A -Only one</p> |

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  | <p>round of data available</p> <p>Efforts being taken to improve this outcome are the same as detailed in Goal #1.</p>   |
|  |  |  |  | <p>Achievement of this goal cannot yet be measured as NYSED cancelled the NYS ELA exam scheduled for Spring 2020 due to the COVID-19 crisis.</p> <p>While data from 2019/2020 is unavailable, data from 2018/2019 showed the percentage of TNAACS students at or above grade Level was 47%.</p> <p>While students at TNAACS did not reach the goal of 75% of students at or above grade level, TNAACS did exceed the performance of NYS as a whole.</p> <p>In addition to the efforts to improve reading performance indicated in Goal</p> |

Academic Goal 3

Students, who have attended TNAACS for at least two full school years, will achieve a Level 3 or 4 on the New York State ELA Assessment

New York State ELA Assessment

Unable to Assess

#1, TNAACS will continue to employ the following to improve the outcome of this goal:

Pending funding, TNAACS will continue to offer an extracurricular Test Preparation Academy for selected TNAACS students.

In preparation for the NYS ELA exam, TNAACS will continue to utilize the TCRWP Test Preparation Units of Study. The TCRWP curriculum provides a variety of resources, including their knowledge of the CCSS. This curriculum focuses on the expectations and demands of the tests and is aimed at empowering students and teachers to approach these high-stakes exams with knowledge and flexibility. TNAACS will utilize the i-Ready platform several

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  | <p>mornings a week. Research shows students using i-Ready for an average of 45 minutes per week in reading show statistically significant growth, with an average growth of 46% more than students not using i-Ready.</p>  |
|  | <p>Each grade level cohort (3-5) will improve its percentage of students meeting or exceeding grade level reading standards as</p> | <p>Fountas and Pinnell (F&amp;P) Benchmark</p> |  | <p>Due to schools being closed on March 16, 2020 because of COVID-19, TNAACS was unable to complete our last round of running records, scheduled for June of 2020. However, a comparison of our running record assessments administered in October 2019 to the running records administered in February 2020 indicated the following:</p> <p>Grade 3/Team Tubman:<br/> Oct. 2019 - 26% at or above<br/> Feb. 2020 - 53% at or Above<br/> Increase of 27%</p> |

| Academic Goal 4 | measured by the reading test of the Fountas and Pinnell Benchmark Assessment System by a minimum of 5% percent each year | Assessment System | Met  |
|-----------------|--|-------------------|--|
|                 |  |                   | <p>Grade 4/Team Angelou<br/>Oct. 2019 - 39% at or above<br/>Feb. 2020 - 54% at or Above<br/>Increase of 15%</p> <p>Grade 5/Team Obama<br/>Oct. 2019 - 51% at or above<br/>Feb. 2020 - 65% at or Above<br/>Increase of 14%</p> <p>Overall this data indicates that by February 2020 the average percentage increase for students in grades 3-5 reading at or above grade level was 18%. Based on this data this goal was met.</p> <p>Achievement of this goal cannot yet be measured as NYSED cancelled the NYS ELA exam scheduled for Spring 2020 due to the COVID-19 crisis.</p> <p>Data from our most recent NYS</p> |

|                        |   |                                      |                         |   |
|------------------------|---|--------------------------------------|-------------------------|---|
| <p>Academic Goal 5</p> | <p>TNAACS students will outperform local school district students by 10 percentage points, as measured by the percentage at Levels 3 and 4 in the same grades on the NYS ELA exam</p> | <p>New York State ELA Assessment</p> | <p>Unable to Assess</p> | <p>ELA Exam indicated 47% of TNAACS students tested at or above grade level.</p> <p>Data from the most recent NYS Math Exam indicated 40% of District 18 students tested at or above grade level.</p> <p>This data indicates that TNAACS outperformed NYS District 18 students in 2018/2019 by 7 percentage points, the last year this data is available.</p> <p>Efforts being taken to improve this outcome are the same as detailed in Goal #3.</p> |
|                        |   |                                      |                         | <p>Due to schools being closed on March 16, 2020 because of COVID-19, TNAACS was unable to complete our last round of i-Ready Diagnostic Assessments, scheduled for the Spring of 2020.</p> <p>Data from our</p>  |

most recent i-Ready Diagnostic Assessment, administered in the Winter of 2020 in grades K-2 indicated 30% of students assessed tested at or above grade level.

TNAACS completed full implementation of TERC Investigations 3 in grades K through 2 in the fall of 2019.

This curriculum was selected because of its explicit attention to the Standards for Mathematical Practice. The program provides embedded differentiation support, has extensive assessments and built in professional development.

TNAACS will continue to utilize the i-Ready online curriculum in math for extra support, intervention and enrichment. Based on the results of the i-Ready

Diagnostic, students at TNAACS will be placed into instruction customized to their placement levels. Online lessons will provide a consistent best-practice lesson structure and build conceptual understanding.

TNAACS will continue to utilize the academic resources of our Student Support Team (SST). This team includes two special education push in/ pull out teachers who will not only focus on students with IEPs but will work with academically “at risk” math students as well. TNAACS will continue to employ a Dean of Culture to the SST for the 2020/2021 school year. The Dean of Culture works with social emotionally “at risk” students and leads the school’s positive discipline program. At TNAACS, the Dean of Culture is



Academic Goal 6

75% of students in Grades K-2 who have attended TNAACS for at least one year will meet or achieve their minimum grade level math standard as measured by the TerraNova Math Assessment

i-Ready Diagnostic Assessment System  
In 2017-18, our school switched to the i-Ready Diagnostic Assessment System rather than utilizing Terra Nova, as i-Ready has been proven to be more closely aligned with the CCLS (now known as NYSLs)

Unable to Assess

a behavioral specialist who works with students to help them internalize the school's values. This maximizes instructional time, not just for the "at risk" student, but all students in their cohort.

TNAACS will continue to implement Cognitively Guided Instruction (CGI). CGI is a student-centered approach to teaching math. It starts with what your students already know and builds on their natural number sense and intuitive approaches to problem solving. Rather than a math program or curriculum, CGI is a way of listening to students, asking smart questions, and engaging with their thinking—all with the goal of uncovering and expanding every student's mathematical understanding. It is our belief that by

improving the mathematical understanding of our teachers we will enable them to deliver more effective math instruction that will impact student achievement school wide.

Multiple sources of data, i-Ready, formative assessments, unit tests, exit slips and teacher anecdotal data on student math progress will be analyzed by teams on a regular basis, and this data will be utilized to plan targeted small group instruction and intervention.

In 2020/2021, TNAACS will continue to expand its use of Data Wise, supporting teachers in effectively analyzing student data and using what they learn to target instruction. The Data Wise Project supports educators in using collaborative data inquiry to drive

continuous improvement of teaching and learning for all students.

During the 2020/2021 school year, TNAACS will continue the focus on the problems of practice identified through our work with the goals developed during our work with the Department of Education's District/Charter Collaborative (DCC). The DCC team at TNAACS will continue to be actively engaged in improving the math performance of our special education students. The problem of practice we will be working to improve is as follows: "Based on our state testing data from the 2017-2018 school year, there is a notable disproportionality along the lines of special education among our students' performance. While 49% of our

|                 |  |  |     |   |
|-----------------|--|--|-----|---|
|                 |  |  |     | <p>general education students in grades 3-5 tested at a level of proficiency, only 9% of our students with disabilities tested proficient, a 40% disparity.”</p>  |
| Academic Goal 7 | <p>Each grade level cohort will improve its percentage of students meeting or exceeding grade level math standards as measured by TerraNova Math Assessment by a minimum of 5% percent each year</p> | <p>i-Ready Diagnostic Assessment System<br/> In 2017-18, our school switched to the i-Ready Diagnostic Assessment System rather than utilizing Terra Nova, as i-Ready has been proven to be more closely aligned with the CCLS (now known as NYSL)</p> | Met | <p>Due to schools being closed on March 16, 2020 because of COVID-19, TNAACS was unable to complete our last round of i-Ready Diagnostic Assessments, scheduled for the Spring of 2020.</p> <p>Data from the first two rounds of i-Ready administered at TNAACS is as follows:</p> <p>First Administration, Fall 2019 Grades 1-5: 8% at or above grade level</p> <p>Second Administration, Winter 2020 Grades 1-5: 24% at or above grade level</p> <p>Percentage Increase in grades</p> |

|  |   |  |  |   |
|--|---|--|--|---|
|  |   |  |  | <p>1-5: 16%</p> <p>Based on this data, the goal was met.</p>  |
|  | <p>75% of students, who have attended TNAACS for at</p> |  |  | <p>Progress toward this goal cannot yet be measured as NYSED cancelled the NYS Math Exam scheduled for Spring 2020 due to the COVID-19 crisis.</p> <p>Data from our most recent NYS Math Exam indicated 39% of TNAACS students at or above grade level.</p> <p>In addition to the efforts to improve math performance indicated in Goal #6, TNAACS will continue to employ the following:</p> <p>Pending funding, TNAACS will continue to offer an extracurricular Test Preparation Academy for selected TNAACS students.</p> <p>TNAACS will continue its implementation of</p> |

|                 |  |                                |                  |  |
|-----------------|--|--------------------------------|------------------|--|
| Academic Goal 8 | least two full school years, will achieve a Level 3 or 4 on the New York State Math Assessment | New York State Math Assessment | Unable to Assess | <p>the TERC Investigations 3 math curriculum in grades 3-5 with full school-wide implementation by the fall of 2022. We chose this curriculum because of its explicit attention to the Standards for Mathematical Practice. The program provides embedded differentiation support and has extensive assessments and built in professional development.</p> <p>TNAACS will utilize the i-Ready platform several mornings a week. Research shows students using i-Ready for an average of 45 minutes per week in math show statistically significant growth, with an average growth of 38% more than students not using i-Ready.</p> |
|                 |  |                                |                  | Progress toward this goal cannot   |

|                        |   |                                       |                         |  |
|------------------------|---|---------------------------------------|-------------------------|--|
| <p>Academic Goal 9</p> | <p>Each grade level cohort (3-5) will improve its percentage of students meeting or exceeding grade level math standards as measured by New York State Math Assessment by a minimum of 5% percent each year</p> | <p>New York State Math Assessment</p> | <p>Unable to Assess</p> | <p>yet be measured as NYSED cancelled the NYS Math Exam scheduled for Spring 2020 due to the COVID-19 crisis.</p> <p>Data from our most recent NYS Math Exam indicated 39% of TNAACS students at or above grade level.</p> <p>Efforts being taken to improve this outcome are the same as detailed in Goal #8.</p> |
|                        | <p>TNAACS students will outperform local school district students by 10 percentage points, as measured by</p>   | <p>New York State</p>                 |                         | <p>Progress toward this goal cannot yet be measured as NYSED cancelled the NYS Math Exam scheduled for Spring 2020 due to the COVID-19 crisis.</p> <p>Data from our most recent NYS Math Exam indicated 39% of TNAACS students tested at or above grade level.</p> <p>Data from the most recent NYS Math Exam</p>  |

|                  |  |                 |                  |  |
|------------------|--|-----------------|------------------|--|
| Academic Goal 10 | the percentage at Levels 3 and 4 in the same grades on the state math exam | Math Assessment | Unable to Assess | <p>indicated 34% of District 18 students tested at or above grade level.</p> <p>This data indicates that TNAACS outperformed NYS District 18 students in 2018/2019 by 5 percentage points, the last year this data is available.</p> <p>Efforts being taken to improve this outcome are the same as detailed in Goal #8.</p> |
|------------------|--|-----------------|------------------|--|

**2. Do have more academic goals to add?**

Yes

**2019-2020 Progress Toward Attainment of Academic Goals**

|  | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Assess | 2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure |
|--|-----------------------------------|---|---|---|
|  |                                   |   |   | Progress toward this goal cannot yet be measured  |



|                  |   |                             |                  |   |
|------------------|---|-----------------------------|------------------|---|
| Academic Goal 11 | 75% of fourth grade students, who have attended TNAACS for at least two full school years, will achieve a Level 3 or 4 on the New York State Science assessment | New York State Science Exam | Unable to Assess | <p>as NYSED cancelled the NYS Math Exam scheduled for Spring 2020 due to the COVID-19 crisis.</p> <p>While the NYS Science Exam was not administered during the Spring of 2020, TNAACS has consistently exceeded this goal:</p> <p>2017/2018- 91% at or above<br/>2018/2019 - 88% at or above</p> <p>To ensure this trend continues, TNAACS will continue to utilize our Interdisciplinary units of study, which combine science and social studies utilizing a hands on STEM-based approach.</p> <p>Pending funding, TNAACS hopes to implement the Project Lead the Way (PLTW) curriculum into some lower loop classes. PLTW provides K-12 STEM programs</p> |
|------------------|---|-----------------------------|------------------|---|

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  | <p>and is a problem-based curriculum combined with teacher professional development. One Lower Loop Director of Teaching and Learning and our Director of Data and Finance have already been trained to facilitate this curriculum and will turnkey the curriculum to teachers and team leaders. Teaching teams will then pilot the use of this curriculum in selected Interdisciplinary units of study.</p> |
|  | <p>TNAACS students will outperform local school district</p> |  |  | <p>Progress toward this goal cannot yet be measured as NYSED cancelled the NYS Science Exam scheduled for Spring 2020 due to the COVID-19 crisis.</p> <p>While the NYS Science Exam was not administered during the Spring of 2020, TNAACS has consistently exceeded it's District of Location</p>   |

|                  |  |                             |                  |  |
|------------------|--|-----------------------------|------------------|--|
| Academic Goal 12 | students by 10 percentage points, as measured by the percentage at Levels 3 and 4 in the same grades on the state science exam | New York State Science Exam | Unable to Assess | <p>performance on this assessment, although not by 10%.</p> <p>2017/2018<br/>TNAACS- 91% at or above<br/>2017/2018 District 18- 88% at or above</p> <p>2018/2019<br/>TNAACS- 88% at or above<br/>2018/2019 District 18- 86% at or above</p> <p>Efforts being taken to improve this outcome are the same as detailed in Goal #11.</p> |
| Academic Goal 13 |  |                             |                  |  |
| Academic Goal 14 |  |                             |                  |  |
| Academic Goal 15 |  |                             |                  |  |
| Academic Goal 16 |  |                             |                  |  |
| Academic Goal 17 |  |                             |                  |  |
| Academic Goal 18 |  |                             |                  |  |
| Academic Goal 19 |  |                             |                  |  |
| Academic Goal 20 |  |                             |                  |  |

**3. Do have more academic goals to add?**

No

**4. ORGANIZATION GOALS**

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2019-2020 Progress Toward Attainment of Organization Goals**

|            | Organizational Goal   | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|------------|---|-----------------------------------|--|---|
| Org Goal 1 | TNAACS does not have any charter specific organizational goals. The benchmarks used in the Performance Framework will be utilized to measure the school's organizational soundness. | N/A                               | N/A                                      | N/A   |
| Org Goal 2 |   |                                   |  |   |
| Org Goal 3 |   |                                   |  |   |
| Org Goal 4 |   |                                   |  |   |
| Org Goal 5 |   |                                   |  |   |
| Org Goal 6 |   |                                   |  |   |
| Org Goal 7 |   |                                   |  |   |

|             |  |  |  |  |
|-------------|--|--|--|--|
| Org Goal 8  |  |  |  |  |
| Org Goal 9  |  |  |  |  |
| Org Goal 10 |  |  |  |  |
| Org Goal 11 |  |  |  |  |
| Org Goal 12 |  |  |  |  |
| Org Goal 13 |  |  |  |  |
| Org Goal 14 |  |  |  |  |
| Org Goal 15 |  |  |  |  |
| Org Goal 16 |  |  |  |  |
| Org Goal 17 |  |  |  |  |
| Org Goal 18 |  |  |  |  |
| Org Goal 19 |  |  |  |  |
| Org Goal 20 |  |  |  |  |

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

## 2019-2020 Progress Toward Attainment of Financial Goals

|                  | Financial Goals  | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Partially Met | If not met, describe efforts the school will take to meet goal. |
|------------------|--|-----------------------------------|---------------------------------------|---|
| Financial Goal 1 | TNAACS does not have any charter specific financial goals. The benchmarks used in the Performance Framework will be utilized to measure the school's fiscal soundness. | N/A                               |                                       | N/A   |
| Financial Goal 2 |  |                                   |                                       |   |
| Financial Goal 3 |  |                                   |                                       |   |
| Financial Goal 4 |  |                                   |                                       |   |
| Financial Goal 5 |  |                                   |                                       |   |

### 7. Do have more financial goals to add?

No

Thank you.

## Entry 3 Accountability Plan Progress Reports

**Incomplete** Hidden from applicant

### Instructions

### SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After

completing, schools must upload the document into the by September 15, 2020.

## Entry 7 Disclosure of Financial Interest Form

Completed Aug 3 2020

### Instructions - Multiple Uploads Permitted

#### **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

#### **FinancialDisclosure2020\_Harrington**

**Filename:** FinancialDisclosure2020 Harrington.pdf **Size:** 501.2 kB

#### **FinancialDisclosure2020\_SadrKiani**

**Filename:** FinancialDisclosure2020 SadrKiani.pdf **Size:** 3.1 MB

#### **FinancialDisclosure2020\_DeAngelis**

**Filename:** FinancialDisclosure2020 DeAngelis.pdf **Size:** 82.5 kB

#### **FinancialDisclosure2020\_SparksHunt**

**Filename:** FinancialDisclosure2020 SparksHunt.pdf **Size:** 264.9 kB

#### **Financial Disclosure2020\_F**

**Filename:** Financial Disclosure2020 F. Monroe .pdf **Size:** 674.3 kB

#### **FinancialDisclosure2020\_McDonald**

**Filename:** FinancialDisclosure2020 McDonald.pdf **Size:** 6.9 MB

## Entry 8 BOT Membership Table

## Instructions

### Required of All charter schools


ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

### Entry 8 BOT Table







1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

#### NEW AMERICAN ACADEMY CHARTER SCHOOL (THE) 331800861057

#### 1. 2019-2020 Board Member Information (Enter info for each BOT member)

|   | Trustee Name and Email Address   | Position on the Board | Committee Affiliations | Voting Member Per By-Laws (Y/N) | Number of Terms Served | Start Date of Current Term (MM/DD/YYYY) | End Date of Current Term (MM/DD/YYYY) | Board Meetings Attended During 2019-2020 |
|---|--|-----------------------|------------------------|---------------------------------|------------------------|---|---------------------------------------|--|
| 1 | Varleton McDonald<br> | Chair                 | N/A                    | Yes                             | 3                      | 12/01/2018                              | 12/01/2021                            | 11                                       |
|   |  |                       |                        |                                 |                        |   |                                       |  |



|   |   |                    |               |     |   |                |                |           |
|---|---|--------------------|---------------|-----|---|----------------|----------------|-----------|
| 2 | Fleur<br>Monrose<br>           | Treasurer          | Finance       | Yes | 1 | 08/02/20<br>18 | 08/02/20<br>21 | 10        |
| 3 | Elizabeth<br>DeAngeli<br>s<br> | Secretary          | N/A           | Yes | 3 | 09/01/20<br>19 | 09/01/20<br>22 | 10        |
| 4 | Kevin<br>Monrose<br>           | Trustee/M<br>ember | N/A           | Yes | 3 | 01/01/20<br>20 | 01/01/20<br>23 | 5 or less |
| 5 | Aida<br>Sadr-<br>Kiani<br>   | Trustee/M<br>ember | Educatio<br>n | Yes | 1 | 08/01/20<br>19 | 08/01/20<br>22 | 12        |
| 6 | Holly<br>Sparks<br>          | Trustee/M<br>ember | Educatio<br>n | Yes | 1 | 08/01/20<br>19 | 08/01/20<br>22 | 10        |
| 7 | Matthew<br>Harrington<br>    | Trustee/M<br>ember | Finance       | Yes | 1 | 02/01/20<br>20 | 02/01/20<br>23 | 5 or less |

|   |  |  |  |  |  |  |  |  |
|---|--|--|--|--|--|--|--|--|
| 8 |  |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |  |

**1a. Are there more than 9 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

|  |   |
|--|---|
| a. Total Number of BOT Members on June 30, 2020                    | 7 |
| b.Total Number of Members Added During 2019-2020                   | 3 |
| c. Total Number of Members who Departed during 2019-2020           | 0 |
| d.Total Number of members, as set in Bylaws, Resolution or Minutes | 7 |

**3. Number of Board meetings held during 2019-2020**

12

**4. Number of Board meetings scheduled for 2020-2021**

12

Thank you.

## Entry 9 Board Meeting Minutes

Completed Oct 29 2020

### Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

### [2019\\_09\\_18\\_board\\_meeting\\_minutes\\_rev](#)

**Filename:** 2019\_09\_18\_board\_meeting\_minutes\_rev.pdf **Size:** 219.0 kB

### [2020\\_04\\_22\\_board\\_meeting\\_minutes](#)

**Filename:** 2020\_04\_22\_board\_meeting\_minutes.pdf **Size:** 177.2 kB

### [2019\\_11\\_13\\_board\\_meeting\\_minutes](#)

**Filename:** 2019\_11\_13\_board\_meeting\_minutes.pdf **Size:** 197.0 kB

### [2020\\_03\\_25\\_board\\_meeting\\_minutes](#)

**Filename:** 2020\_03\_25\_board\_meeting\_minutes.pdf **Size:** 184.3 kB

### [2019\\_08\\_14\\_board\\_meeting\\_minutes\\_rev](#)

**Filename:** 2019\_08\_14\_board\_meeting\_minutes\_rev.pdf **Size:** 219.2 kB

### [2020\\_02\\_26\\_board\\_meeting\\_minutes](#)

**Filename:** 2020\_02\_26\_board\_meeting\_minutes.pdf **Size:** 180.4 kB

### [2020\\_05\\_20\\_board\\_meeting\\_minutes\\_rev](#)

**Filename:** 2020\_05\_20\_board\_meeting\_minutes\_rev.pdf **Size:** 255.1 kB

### [2020\\_06\\_24\\_board\\_meeting\\_minutes](#)

**Filename:** 2020\_06\_24\_board\_meeting\_minutes.pdf **Size:** 180.3 kB

### [2019\\_10\\_22\\_board\\_meeting\\_minutes](#)

**Filename:** 2019\_10\_22\_board\_meeting\_minutes.pdf **Size:** 160.3 kB

### [2019\\_07\\_17\\_board\\_meeting\\_minutes](#)

**Filename:** 2019\_07\_17\_board\_meeting\_minutes.pdf **Size:** 195.8 kB

### [2019\\_12\\_11\\_board\\_meeting\\_minutes](#)

[2020 01 29 board meeting minutes](#)

## Entry 10 Enrollment & Retention

Completed Oct 30 2020

### [Instructions for submitting Enrollment and Retention Efforts](#)

**ALL charter schools must complete this section.** Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

## Entry 10 Enrollment and Retention of Special Populations

### [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

**NEW AMERICAN ACADEMY CHARTER SCHOOL (THE) 331800861057**

#### Recruitment/Attraction Efforts Toward Meeting Targets

|  | Describe Recruitment Efforts in 2019-2020   | Describe Recruitment Plans in 2020-2021   |
|--|---|---|
|  | TNAACS used the following strategies to recruit Economically Disadvantaged students, as determined by eligibility for free and reduced price lunch (78.6% of student population; Target = | To increase the percentage of Economically Disadvantaged students, TNAACS plans to create |

|  |   |  |
|--|---|--|
| <p>Economically Disadvantaged</p>                      | <p>92.9%):</p> <ul style="list-style-type: none"> <li>• Information pamphlets were distributed at public housing complexes and around the neighborhood</li> <li>• Relationships were developed with community-based organizations</li> <li>• Outreach was conducted at food banks and free health care facilities.</li> </ul>   | <p>additional relationships with community-based organizations that serve low-income families, such as health care clinics so that additional outreach and informational presentations can be made in high need neighborhoods.</p>   |
| <p>English Language Learners/Multilingual Learners</p> | <p>TNAACS used the following strategies to recruit English Language Learners (2.1% of student population; Target = 12.1%):</p> <ul style="list-style-type: none"> <li>• Native Spanish and Creole speakers on staff attended recruitment events</li> <li>• All recruitment and application materials were printed in both English and Spanish</li> <li>• Advertisements were placed in non-English Newspapers</li> <li>• Translators were available at all Open Houses and community outreach events</li> <li>• School officials cultivated relationships with several organizations that serve recent immigrants</li> <li>• Vanguard mailings were done in both English and Spanish</li> </ul> | <p>As the school's efforts to recruit English Language Learners is very comprehensive, the same strategies will be implemented in the 2020-21 school year but additional presentations will be made at community-based organizations that serve non-English speaking families in an effort to increase ELL enrollment.</p> |
| <p>Students with Disabilities</p>                      | <p>TNAACS used the following strategies to recruit Students with Disabilities (14.5% of student population; Target = 15.3%):</p> <ul style="list-style-type: none"> <li>• School leaders cultivated a relationship with the Committee on Special Education (CSE) to inform them about the school and give them with promotional</li> </ul>  | <p>As the school met the enrollment target for Students with Disabilities, the same strategies</p>   |

|  |  |   |
|--|--|---|
|  | <p>materials for families</p> <ul style="list-style-type: none"> <li>• School leaders established relationships with the Special Education Coordinators and middle schools in the community</li> <li>• Promotional materials listed special supports available for students with special needs.</li> </ul> | will be implemented in the 2020-21 school year. |
|--|--|---|

**Retention Efforts Toward Meeting Targets**

|   |   | Describe Retention Plans in 2020-2021   |
|---|---|---|
| Economically Disadvantaged                      | <p>To retain Economically Disadvantaged students TNAACS ensured that all students receive supplemental academic services, social/emotional support, special programs, and extracurricular activities free of charge. Field trip expenses and uniform costs were covered for all families in need. TNAA retained 94.8% of economically disadvantaged students from 2019-20 to 2020-21.</p>   | <p>Given the school's high retention of Economically Disadvantaged students, the school will implement the same strategies in the 2020-21 school year.</p>  |
| English Language Learners/Multilingual Learners | <p>To retain English Language Learners/Multilingual Learners, we implemented all ENL programming with fidelity to ensure that student needs are being met. We also ensured that each team has an ESL or bilingual teacher and that support for ELL students is embedded within each teacher team. This work was overseen by an ESL Coordinator. The school also provided translated materials and translation services for parent-teacher</p> | <p>Given the school's high retention of English Language Learners/Multilingual Learners, the school will implement the same strategies in 2020-21. We have and will continue to monitor our enrollment data carefully and are prepared to make programmatic changes, if needed.</p> |

conferences and school events.  
TNAA retained 100% of its  
English Language Learners from  
2019-20 to 2020-21.

Students with Disabilities

To retain Students with  
Disabilities, direct and continual  
support for students with special  
needs has been intentionally  
engineered into the TNAA model.  
Our team teaching model allows  
for one special education teacher  
per team, ensuring that every  
classroom is able to provide an  
inclusion setting for SWDs. In  
addition to the support  
embedded within each teacher  
team, specific staff members will  
assume the roles of Special  
Education Coordinator to ensure  
that all of our students are  
receiving optimal support. TNAA  
retained 100% of its Students  
with Disabilities from 2019-20 to  
2020-21.

Given the school's high retention  
of Students with Disabilities, the  
school will implement the same  
strategies in 2020-21. We have  
and will continue to monitor our  
enrollment data carefully and are  
prepared to make programmatic  
changes, if needed.

## Entry 12 Percent of Uncertified Teachers

**Completed** Aug 3 2020

### Instructions

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

## Entry 12 Uncertified Teachers

**School Name: NEW AMERICAN ACADEMY CHARTER SCHOOL (THE) 331800861057**

# Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

## CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

|  | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020) | 5         |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)  | 0         |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)  | 0         |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)         | 0         |
| Total Category A: 5 or 30% whichever is less   | 5.0       |



**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

|  | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020) | 1         |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)  |           |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)  |           |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)         |           |
| Total Category B: not to exceed 5  | 1.0       |

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

|  | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020) | 3         |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)  |           |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)  |           |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)         | 2         |
| Total Category C: not to exceed 5  | 5.0       |

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

|                  | FTE Count |
|------------------|-----------|
| Total Category D | 4         |

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

|                  | FTE Count |
|------------------|-----------|
| Total Category E | 18        |

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

|                  | FTE Count |
|------------------|-----------|
| Total Category F | 33        |



Thank you.

## Entry 13 Organization Chart

Completed Oct 29 2020

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

### [TNAACS Organizational Chart](#)

**Filename:** TNAACS Organizational Chart.2020 2021.pdf **Size:** 142.4 kB

## Entry 14 School Calendar

Completed Oct 29 2020

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

### [TNAACS Calendar 2020-2021](#)

**Filename:** TNAACS Calendar 2020 2021.pdf **Size:** 45.2 kB

# Entry 15 Links to Critical Documents on School Website

Completed Aug 3 2020

## Instructions

### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

## Form for Entry 15 Links to Critical Documents on School Website

School Name: **New American Academy Charter School**

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

|   | Link to Documents   |
|---|---|
| 1. Most Recent Annual Report (i.e., 2018-19)  | <a href="https://www.tnaacs.org/board-of-trustees">https://www.tnaacs.org/board-of-trustees</a> |
| 2. Most Recent Board Meeting Notice and Related Agenda Item Documents                           | <a href="https://www.tnaacs.org/board-of-trustees">https://www.tnaacs.org/board-of-trustees</a> |
| 2a. Webcast of Board Meetings (per Governor's Executive Order)                                  | <a href="https://www.tnaacs.org/board-of-trustees">https://www.tnaacs.org/board-of-trustees</a> |
| 3. Link to NYS School Report Card   | <a href="https://www.tnaacs.org/board-of-trustees">https://www.tnaacs.org/board-of-trustees</a> |
| 4. Most Recent Lottery Notice Announcing Lottery  | <a href="https://www.tnaacs.org/parents">https://www.tnaacs.org/parents</a>                     |
| 5. Authorizer-Approved DASA Policy  | <a href="https://www.tnaacs.org/board-of-trustees">https://www.tnaacs.org/board-of-trustees</a> |
| 6. District-wide Safety Plan  | <a href="https://www.tnaacs.org/parents">https://www.tnaacs.org/parents</a>                     |
| 6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo) | <a href="https://www.tnaacs.org/parents">https://www.tnaacs.org/parents</a>                     |
| 7. Authorizer-Approved FOIL Policy  | <a href="https://www.tnaacs.org/board-of-trustees">https://www.tnaacs.org/board-of-trustees</a> |
| 8. Subject matter list of FOIL records  | <a href="https://www.tnaacs.org/board-of-trustees">https://www.tnaacs.org/board-of-trustees</a> |
| 9. Link to School Reopening Plan  | <a href="https://www.tnaacs.org/parents">https://www.tnaacs.org/parents</a>                     |

Thank you.



## Entry 16 COVID 19 Related Information

Completed Aug 3 2020

### Instructions

#### Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are

encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

## Entry 16 COVID 19 Related Information

**School Name:** New American Academy Charter School

### TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

| Number of students enrolled in school on the last day instruction was provided within physical school facilities | Number of students attending instruction on the last day instruction was provided within physical school facilities | Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year |
|--|---|--|
| 332  | 277   | 271  |

### Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

| Assessment Title | Grade K | Grade 1 | Grade 2 | Grade 3 | Grade 4 | Grade 5 | Grade 6 | Grade 7 | Grade 8 | Grade 9 | Grade 10 | Grade 11 | Grade 12 | Number of Participants |
|------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|----------|----------|----------|------------------------|
|                  |         |         |         |         |         |         |         |         |         |         |          |          |          |                        |



x x x x x x x x x x x x x  
x x x x x x x x x x x x x  
x x x x x x x x x x x x x

Tota

0

|

## Entry 17 Staff Roster - NEW TASK For Regents Schools Only

**Completed** Aug 3 2020

### [INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)

Please provide the full name of **ANY and ALL** instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

### [Staff\\_Roster\\_as\\_of\\_8-3-2020](#)

**Filename:** Staff Roster as of 8 3 2020 cK750TN.xlsx **Size:** 12.4 kB



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Matthew Harrington

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

The New American Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Finance sub-committee

2. Are you an employee of any school operated by the education corporation?

**Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

Yes, Lisa Watkins-Marketing Director (spouse). No conflict

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Former Director of Operations 2013-2019

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s)  | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|--|--|--|--|
| <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;"><b>NONE</b></p> |  |  |  |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

| Organization conducting business with the school(s)  | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|--|------------------------------|---|---|---|
| <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><b>NONE</b></p> |                              |   |   |   |

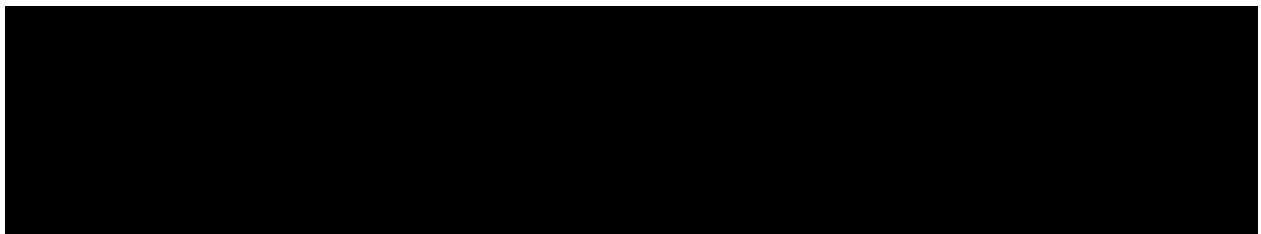


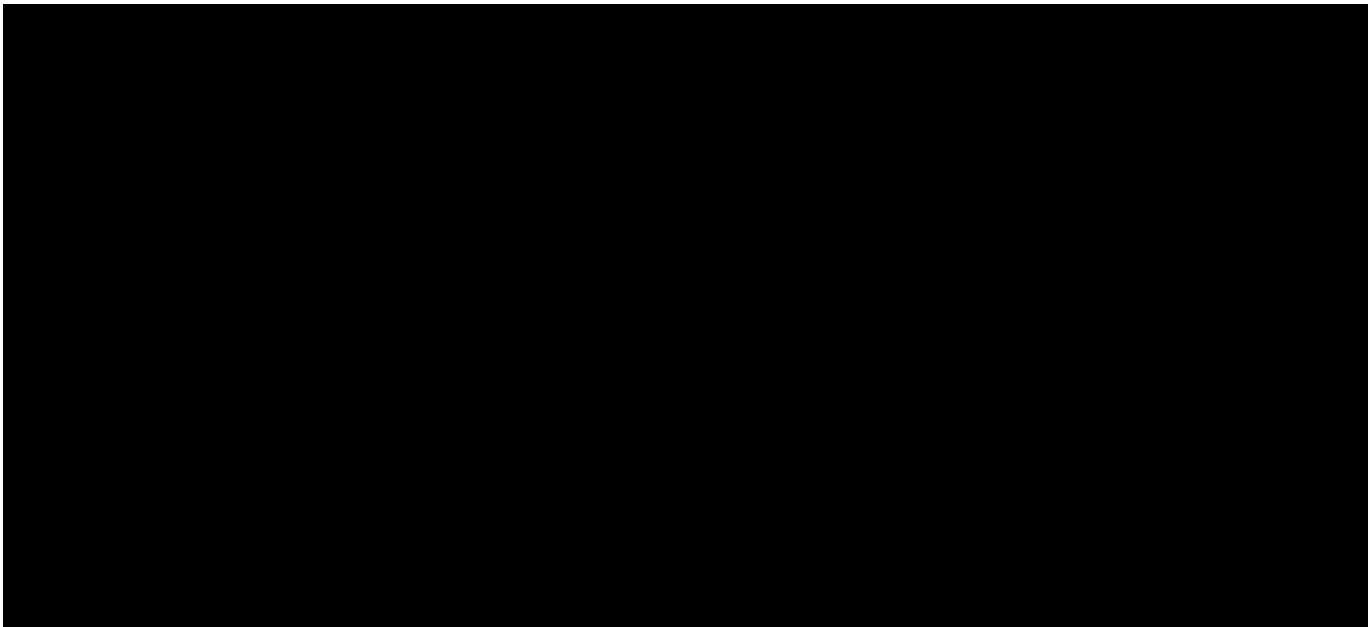
Signature

06/26/2020

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name:

Aida Sadr-Diani

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The New American Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board of Trustee Member

2. Are you an employee of any school operated by the education corporation?  
   Yes     No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

no       

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

no       

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

no

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

past employee. Teacher. July 2014 - July 2018  
Salary is \$85,200

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

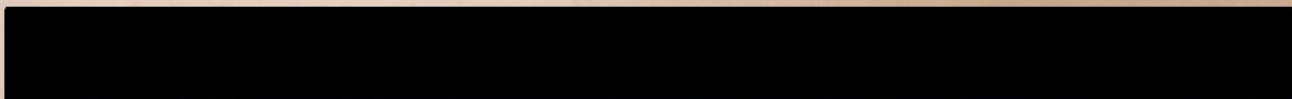
| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| X       | X  | X  | X  |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| X   | X                            | X   | X   | X   |

Obed Salvia
July 7, 2020  
 Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





1



|  |
|--|
| <p style="text-align: center;"><b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b></p> |
|--|

**Name:**

**Elizabeth DeAngelis**

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**The New American Academy Charter School**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative). Secretary

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| N/A     | None                                     | None   | None   |

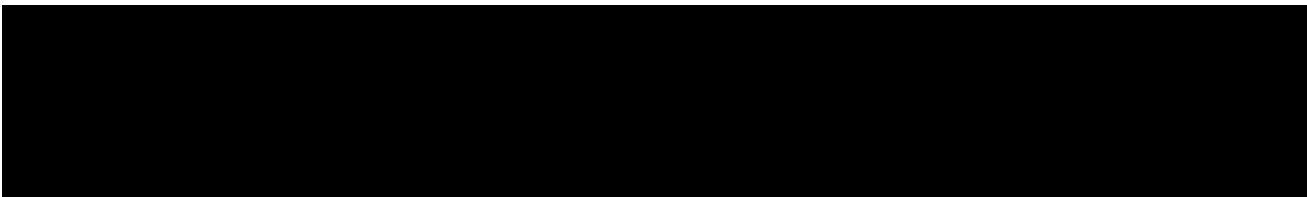
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None.**”

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| None  | None                         | None  | None  | None                                      |

---

Signature *Elizabeth DeAngelis* July 16, 2020

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?  
\_\_\_ **Yes** \_\_\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ **Yes** \_\_\_ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| <b>Date(s)</b> | <b>Nature of financial interest/transaction</b> | <b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b> | <b>Name of person holding interest or engaging in transaction and relationship to you</b> |
|----------------|---|---|---|
|                |   |   |   |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
|   |                              |   |   |   |

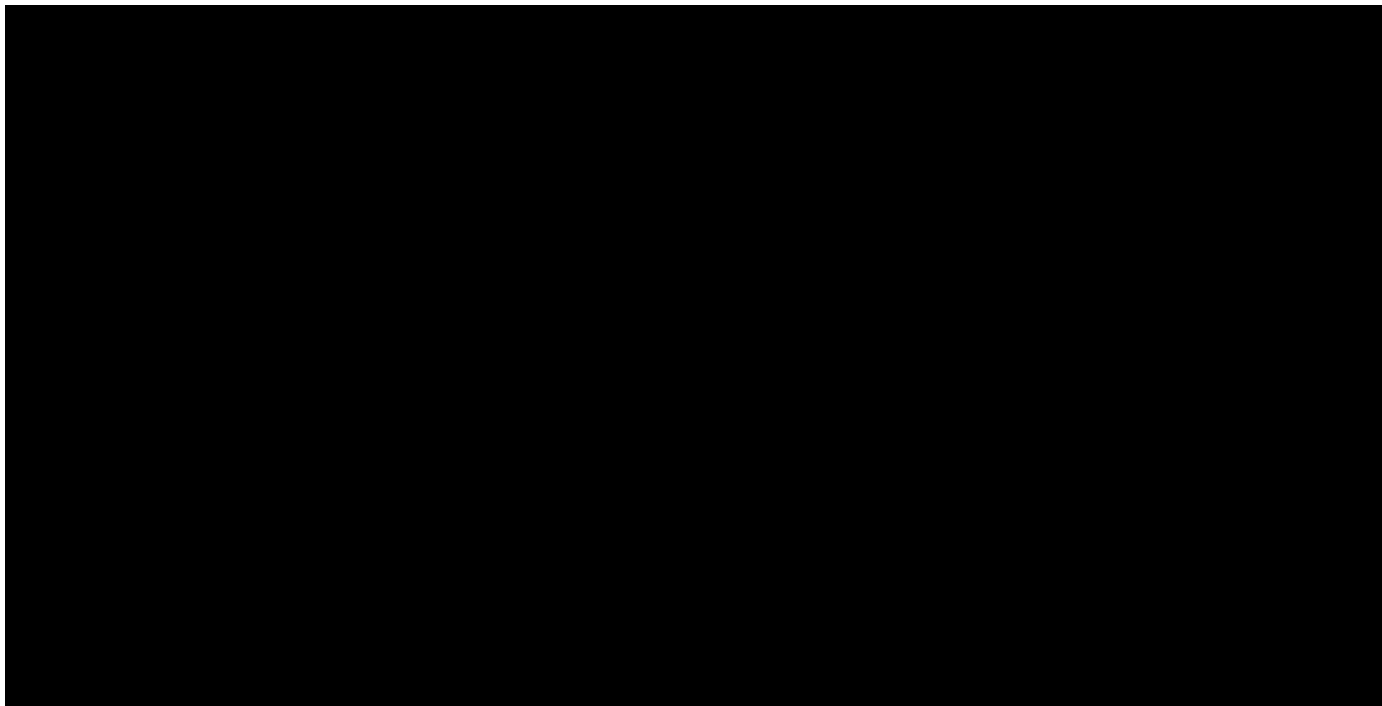
*Handwritten signature*

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*







**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**FLEUR MONROSE**

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): THE NEW AMERICAN ACADEMY CHARTER SCHOOL**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**TREASURER**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

**YES. KEVIN MONROSE- HUSBAND**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

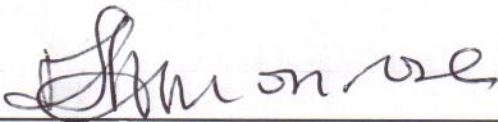
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| NONE    |  |  |  |



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| NONE  |                              |   |   |   |

  
 \_\_\_\_\_  
 Signature

7/29/2020  
 \_\_\_\_\_  
 Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**  
 \_\_\_\_\_

**Business Address:**



*[Faint, illegible text visible through the paper, likely bleed-through from the reverse side. Some words like 'PHONE' and 'NUMBER' are faintly discernible.]*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Varleton McDonald

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

The New American Academy Charter

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Board Chair**

2. Are you an employee of any school operated by the education corporation?  
Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No



If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

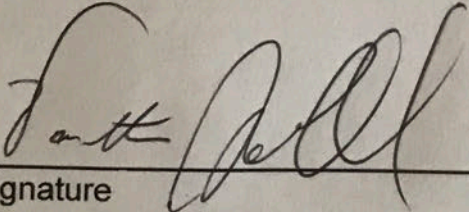
| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| None    | None                                     | None   | None   |



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| None  | None                         | None  | None  | None                                      |

*Please write "None" if applicable. Do not leave this space blank.*


7/9/20  
 \_\_\_\_\_  
 Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**

---

APPROVED



# The New American Academy Charter School

## Minutes

### Board Meeting

---

#### Date and Time

Wednesday September 18, 2019 at 6:00 PM

#### Location

9301 Avenue B Brooklyn New York

---

#### Directors Present

A. Sadr-Kiani (remote), E. DeAngelis (remote), F. Monroe (remote), H. Sparks (remote), V. McDonald (remote)

#### Directors Absent

K. Monroe

#### Guests Present

L. Parquette Silva, M. Harrington

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

#### C. Approve Minutes

E. DeAngelis made a motion to approve the minutes from Board Meeting on 08-14-19.

A. Sadr-Kiani seconded the motion.

The board **VOTED** to approve the motion.

### II. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:06 AM.



Respectfully Submitted,  
E. DeAngelis

---

**Documents used during the meeting**

*None*

APPROVED



# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

---

#### Date and Time

Wednesday April 22, 2020 at 5:00 PM

#### Location

Remote Meeting Due to NY Pause

---

#### Directors Present

A. Sadr-Kiani (remote), F. Monroe (remote), H. Sparks (remote), K. Monroe (remote), M. Harrington (remote), V. McDonald (remote)

#### Directors Absent

E. DeAngelis

#### Guests Present

J. Trani (remote), L. Parquette Silva (remote), matt (remote)

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

L. Parquette Silva called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Apr 22, 2020 @ 5:00 PM.

#### C. Approve Minutes

H. Sparks made a motion to approve the minutes from TNAACS Board Meeting on 03-25-20.

A. Sadr-Kiani seconded the motion.

None The board **VOTED** to approve the motion.

##### Roll Call

E. DeAngelis Absent

A. Sadr-Kiani Aye

K. Monroe Aye

H. Sparks Aye

V. McDonald Aye

F. Monroe Aye

H. Sparks made a motion to approve the minutes from 3-25-2020.

A. Sadr-Kiani seconded the motion.

The board **VOTED** to approve the motion.

## II. Finance

### A. Monthly Financials

Jenny Trani gave an overview of the most recent financials.

## III. Governance

### A. Updates from NYSED in Regards to School Closure Due to Coronavirus

Lisa shared information from NYSED around school closure that she received via webinar. She shared that the Governor announced 180 day school year requirement is waived in NYS until May 15th. She also shared that while the DOE has already announced NYCDOE schools are closed for the remainder of the year that this was his "opinion" - This is because only the Governor has stated has the authority to close or open schools in NYS and he has not yet made a decision about this and is making this decision in two-week increments.

During the webinar it was shared that currently per pupil funding is the same - but it is clear there will be education cuts in the future. As a result the school is designing next year's budget to take these cuts into account.

## IV. Education

### A. Update on TNAACS Distance Learning

Lisa led a discussion about the continued use of Zoom to deliver live online instruction at TNAACS. Lisa shared the reasons why as follows:

- NYSED has stated that they consider live online lessons to be a Best Practice
- NYSED continues to use Zoom but does not endorse any specific virtual platform.
- Zoom is actively monitoring and revising its privacy policies and safety features
- Zoom versus Google Meets:
  - Zoom has greater controls for teachers:
    - password protected
    - virtual waiting rooms - students must be admitted into all lessons
    - ability to virtually "lock" classrooms once lesson begins
    - can virtually remove students from lessons
    - Teacher controls mute & unmute features
    - students are able to virtually raise their hands to respond
    - all students can be seen
    - better video quality
    - can create one meeting code/password that can be used multiple times
    - ease of use for families
  - Google Meets
    - password protected,
    - students and families must be invited to lessons daily with a new link/password everyday
    - teacher does not control mute/unmute - must rely on students
    - can only see a maximum of 4 students at a time
    - has no hands up feature - teacher does not know when student wants to respond

- more difficult for parents to use

## V. Other Business

### A. Student Lottery and Recruitment Update

Lisa shared that the TNAACS Lottery took place remotely on April 6, 2020. She shared that the offers made were as follows:

#### **OFFER MADE - PENDING ACCEPTANCE: 106**

Kindergarten - 58  
1st Grade - 14  
2nd Grade - 12  
3rd Grade - 11  
4th Grade - 8  
5th Grade - 3 (Siblings of Applicants in Lower Grades)

#### **REGISTRATION COMPLETE: 12**

Kindergarten - 9  
3rd Grade - 1  
4th Grade - 2

#### **REGISTRATION IN PROGRESS: 44**

Kindergarten - 30  
1st Grade - 2  
2nd Grade - 4  
3rd Grade - 3  
4th Grade - 5

Lisa shared that TNAACS held its first Virtual Information Session for new families on Wednesday April 15th - 23 families attended. The school will hold their second information session within the next two weeks

## VI. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,  
L. Parquette Silva

---

## Documents used during the meeting

- Monthly Report\_Mar 2020\_TNAACS.pdf

APPROVED



# The New American Academy Charter School

## Minutes

### TNAACS Monthly Board Meeting

---

#### **Date and Time**

Wednesday November 13, 2019 at 6:00 PM

#### **Location**

9301 Avenue B Brooklyn New York

---

#### **Directors Present**

A. Sadr-Kiani, E. DeAngelis (remote), H. Sparks (remote), V. McDonald (remote)

#### **Directors Absent**

F. Monroe, K. Monroe

#### **Guests Present**

L. Parquette Silva (remote), L. Scorsone (remote), M. Harrington (remote)

---

### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

L. Parquette Silva called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Nov 13, 2019 @ 6:02 PM.

#### **C. Approve Minutes**

Approve minutes

A. Sadr-Kiani made a motion to approve the minutes from September.

E. DeAngelis seconded the motion.

The board **VOTED** to approve the motion.

E. DeAngelis made a motion to approve the minutes from TNAACS Board Meets with NYSED on 10-22-19.

A. Sadr-Kiani seconded the motion.

The board **VOTED** to approve the motion.

## II. Finance

### A. Monthly Financials

Matt Harrington provided information about the September financials.

We began the year with lower enrollment.  
\$346,000 variance in the revenue and so far have cut \$154,000 in expenditures. Working on ways to reduce down further. Some of this is in a decrease in the value of the assets.

Monthly financials were attached in the packet for more information.

Lisa spoke about the Vanguard mailing and there was some issue with Vanguard and Lisa Watkins found another service to provide these services and are actively recruiting new students.

## III. CEO Support And Eval and Board Evaluation

### A. CEO Evaluation Headmaster Action Plan

Lisa updated the board about the CEO evaluation. She analyzed the data and described areas for growth and areas that she was holding/doing well.

Based on the data from CEO

1. Student Achievement
2. Systems and Data
3. Special Ed.

Lisa reviewed goals from the action plan

All students at TNAACS will demonstrate levels of mastery, which meet or exceed grade level standard □ TNAACS will meet or exceeded agreed upon goals set for increasing student performance □ Under the Headmaster's leadership TNAACS is on track to outperform their district of location (District 18) and other public schools that serve a similar student demographic

Lisa reviewed action plan from supplemental packet.

#### 1. Student Achievement

To continue to make gains in ELA, TNAACS will continue its partnership with The Teachers College Reading and Writing Project. This year rather than professional development with TC staff developers being done by grade, lab sites will be designed based on teacher need, with less experienced teachers working on the basics of workshop teaching and more experienced teachers focusing on targeted professional development such as small group instruction or effective use of assessments.

See packet for action steps.

#### 2. Systems and Data

Under the leadership of the Headmaster, TNAACS 's structure and staffing ensure that special student populations are making progress equal to those students in its regular education program. See packet for action steps.

3. Under the leadership of the Headmaster, TNAACS 's structure and staffing ensure that special student populations are making progress equal to those students in its regular education program.

See packet for action steps.

The next steps is a timeline for check-ins for these action steps.

Holly asked about sped meetings. Lisa explained that the sped teachers meet weekly to plan and monthly meetings.

Lorraine spoke about how students were not transferring the strategies from the supporting interventions and suggested that the interventionist to go into the classroom as a push in vs. only pull out.

Lisa agreed and spoke to how the scaffolds for the sped. should be supported by the general ed. teachers as well.

Mac addressed that there is a great deal going on to support sped. He spoke to the disparity in the test scores. He spoke to how there needs to be goals in order to measure the success of the action steps. Lisa stated that she would like to meet/exceed the state which means that the scores need to double - from 7% to 14%. Lisa also stated that some of the special ed. are labeled as sped but do not have academic goals.

Lorraine spoke to how forming committees need to be formed to support these action plans.

#### **IV. Governance**

##### **A. TNAACS Renewal Update**

TNAACS Renewal Update Discuss Lisa Parquette Silva

Lisa thanked the board for all their participation during the review process.

Vote on our renewal will take place between February-April.

NYS ELA and Math scores were good.

Feedback from the visit is the Board still needs to improve, specifically.

Need to have functioning committees that meet on a regular basis outside our monthly board meetings - specifically Education & Finance. Can also be a fundraising committee or part of the finance committee. Lisa asked if teachers can be on the committees and Kimberly stated that she believes that would be ok.

Need more board members with Charter School experience vs. DOE/public school experience. Lisa spoke about how there may be a person in a Bronx charter school could support the TNAACS education committee.

Need more members who live in NYC and can be on site/visit the school.

Need more board training.

Need to do an annual retreat. Lisa also stated that we need to revisit and update the bylaws (ie teachers on committees).

Need to get our Regent to visit - Regent support is crucial to get more years in our renewal • Our Regent is Kathy Cashin.

Lisa also spoke about requesting a material change from K-5 to K-8. After the renewal, they would write the RFP for next December.

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:58 PM.

Respectfully Submitted,  
E. DeAngelis

APPROVED



# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

---

#### **Date and Time**

Wednesday March 25, 2020 at 4:00 PM

#### **Location**

This will be a remote meeting

---

#### **Directors Present**

A. Sadr-Kiani (remote), E. DeAngelis (remote), H. Sparks (remote), M. Harrington (remote), V. McDonald (remote)

#### **Directors Absent**

F. Monroe, K. Monroe

#### **Guests Present**

J. Trani (remote), L. Parquette Silva (remote), L. Scorsone (remote)

---

### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Mar 25, 2020 @ 4:05 PM.

#### **C. Approve Minutes**

H. Sparks made a motion to approve the minutes from TNAACS Board Meeting on 02-26-20.  
E. DeAngelis seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **II. Finance**

#### **A. Monthly Financials**



Jeni Trani gave a financial overview. Projecting \$181,000 surplus as a result of revenue and grant money and a \$7000 reimbursement and \$19,000 from East Islip School District. There was also a decrease in salaries and expenses will continue to go down as there will be no after school costs, maternity coverage or other substitute teacher needs.

Lisa also spoke to how hourly staff members are not being paid. Jeni assured the board that all financial obligations are being met remotely while school is closed.

Matt asked about additional expenses that might occur given the school closure. Lisa spoke to how they may incur a greater expense for Zoom in the future.

Lisa spoke about a \$30,000 grant for technology which would allow every student to have a chromebook and this is something that could be advertised during recruitment.

### **III. Governance**

#### **A. Updates from NYSED in Regards to School Closure Due to Coronavirus**

Lisa shared information from NYSED around school closure.

180 day school year requirement is waived until March 31st . Lisa explained that there is a cushion because the TNAACS has a longer school day.

Currently per pupil funding is the same

TNAACS needs to show they are providing a robust education and should be fine as it relates to per pupil funding. It is important to track participation and attendance. If a child does not log on or participate, the teacher needs to call the parent.

NYS exams have been suspended for the rest of the school year. Mac advised that at some point, the school may be asked for an alternative test for the NYS ELA and NYS Math exams. He advised that the school makes sure they keep a portfolio and on line learning results.

Lisa also stated that there may need to be a plan for remediation when school reopens and the possibility of a summer program which would require additional funding.

TNAACS require to submit a "Continuity of Learning Plan by Friday at 11:59PM.

### **IV. Education**

#### **A. Update on TNAACS Distance Learning Plan**

Began surveying parents about home technology. Teachers phoned the parents and told the parents TNAACS would give out a chromebook to any child who needed one - 95 were given out. Parents were told that Optimum was giving free internet.

Every team created a paper pencil packets and distributed it. It was also sent electronically. Still do interdisciplinary, TC reading, SETTS pulling small group, Math, gym and music are being taught virtually.

Special ed is pushing in to virtual lessons and supporting their students.

Counselor is not working remotely and another one will be assigned.

iReady is being used. Teachers are tracking usage and scores and gives assignments.

MYON reading is also available.

Reflex math training is happening next week and then will be purchasing a site license.

Lisa sent a letter to parents explaining the above. Links were given to parents so that they could practice signing on prior to virtual instruction. Google classroom and zoom is being used. Upper and lower loops were alternated. A prep schedule was also created for the students to attend.

Teachers sent out individual letters and robo calls were made. Lisa explained that a remote work policy was added to the handbook.

There is a daily 15 minute check in with full staff, a team meeting follows and instruction begins at 9:00. Used the DOE document for responsibilities for everyone during this time.

A student code of conduct was drafted because of some inappropriate conduct was observed by one student. This was sent to all parents who have to click on the read receipt.

Lisa will be doing virtual Town Halls and the first one will discuss the on line code of conduct.

Parents have been calling teachers at all hours and Lisa had to send out an email to discuss appropriate work hours.

Matt said that someone may want to reach out to the AIG insurance coverage to make sure that the school is not exposed in any way because of on line.

Teachers are creating a student activity log everyday. There has been robust participation especially in the live virtual teaching. The zoom platform allows them to see their teachers and friends.

Lisa is working on the Continuity of Learning Plan and she will send a copy of this to the board.

Lisa also spoke to how food distribution center information was sent out and how there are enrichment centers for the children of MTA workers, first responders, nurses etc.

Lisa also spoke to how attendance is being taken and they are awaiting direction for how to enter into ATS.

## **V. Other Business**

### **A. Student Recruitment Update**

Student Recruitment Update Lisa Parquette Silva

As of March 24, 2020 Total = 195

K - 108 1st - 18

2nd - 12

3rd - 14

4th - 29

5th - 14

This time last year we had 281 applicants.

We have purchased a Vanguard mailing to be sent home to eligible families in targeted zip codes.

We will be having a virtual Q&A for applicant families next week •

The Charter Center has informed us that the Common Application for charter schools (which we use) will be live for an extra 3 weeks.

We are discussing moving our lottery to a later date. This must be approved by NYSED.

There will be an additional 3 weeks before the lottery until April 6. Making sure social media is present.

Lisa is going to do a virtual Q & A and use a video produced awhile ago that is very engaging.

School Mint can do on line registering.

Lisa is hoping on line social media will help to sell the school. Lisa Watkins has been posting kids working from home on Instagram and Facebook.

Teachers are also working on 1 minute videos to show teachers working remotely.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:01 PM.

Respectfully Submitted,  
E. DeAngelis

APPROVED



# The New American Academy Charter School

## Minutes

### Board Meeting

---

#### Date and Time

Wednesday August 14, 2019 at 6:00 PM

---

#### Directors Present

A. Sadr-Kiani (remote), E. DeAngelis (remote), F. Monroe (remote), V. McDonald (remote)

#### Directors Absent

K. Monroe, H. Sparks

#### Guests Present

L. Parquette Silva (remote), L. Scorsone (remote)

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

L. Parquette Silva called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Aug 14, 2019 @ 6:05 PM.

#### C. Approve Minutes

F. Monroe made a motion to approve minutes from the Board Meeting on 07-17-19 Board Meeting on 07-17-19.

E. DeAngelis seconded the motion.

The board **VOTED** unanimously to approve the motion.

K. Monroe made a motion to approve the minutes from Board Meeting on 06-19-19.

F. Monroe seconded the motion.

The board **VOTED** to approve the motion.

### II. Finance

#### **A. TNAACS Audit**

The annual audit began today. So far all seems to be going according to standard procedure. It will conclude by Friday. Should any concerns arise, the board will be notified. There are 5 auditors who are very thorough and all is going well.

### **III. CEO Support And Eval and Board Evaluation**

#### **A. CEO Evaluation Next Step**

- You should have received a copy of my CEO self-evaluation
- Next step is for each member to complete the evaluation for L. Silva TNAACS before the next board meeting - no later than Sept 13
- This will be used as the school leader self evaluation and to set Board goals.

Lisa asked that each board member look for the self evaluation and submit the evaluation of Lisa. All of the data will be normed and the next steps would be for the board to set goals for the Headmaster. Lisa asked that the board complete as quickly as possible. There also needs to be a board evaluation completed.

#### **B. Board Self Evaluation**

- Lisa Silva reported:
- In addition to the CEO Evaluation We should do a Board Self Evaluation
- Purpose-To set goal for the Board for the 2019/2020 school year.
- A suggested self-evaluation is attached to be reviewed and/or revised.

TNAACS's board should use the self evaluation in order to set goals for the board. August 30 edits to self evaluation. Lisa will send out by September 6 and gives a 2 week window for the board to complete.

### **IV. Governance**

#### **A. TNAACS Renewal Application**

- The TNAACS renewal Application was submitted August 14, 2019 (all board members should have received a copy for review).
- Board Questions and Answers about the renewal application will take place once everyone has had a chance to read and review.
- Next Steps-Renewal visit in October
  - This includes a meeting with the board.
  - Benchmark I is due in October after state tests results. A great deal of emphasis is on this benchmark.
  - Kimberly suggested it take place during our regular board meeting.
  - Board members need to appear at the meeting in person at the school if travel hardship can request video conference exception - but this should only be used for true travel hardship). Aida and Holly would be on video. Lisa requests that the rest of the board attends in person.
  - During the last renewal only 2 members we represent-this was highlighted in our renewal report and mentioned by Kimberly as not meeting NYSED's expectation for Board participation
  - Neither Matt, Lorraine or Lisa are permitted to attend this meeting.
  - The October Board Meeting is scheduled for Tuesday, October 22, 2019 at 6:00PM. Mac and Beth confirmed their availability.
  - Lisa will send out a calendar invite for this event.

- The board will meet to fully prepare for the meeting with NYSED.
- Test scores will need to be discussed when available.
- If there are less than 6 people on the board, NYSED is concerned.
- Mac suggested an additional meeting to provide background to the new board members for anything that they might not be familiar with.

## **V. Closing Items**

### **A. Adjourn Meeting**

E. DeAngelis made a motion to adjourn the meeting.

F. Monroe seconded the motion.

The motion unanimously did not carry.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
E. DeAngelis

---

## **Documents used during the meeting**

- BoardEval2.pdf

APPROVED



# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

---

#### Date and Time

Wednesday February 26, 2020 at 6:00 PM

#### Location

9301 Avenue B Brooklyn NY 11236

---

#### Directors Present

A. Sadr-Kiani (remote), E. DeAngelis (remote), F. Monroe (remote), H. Sparks (remote), M. Harrington (remote), V. McDonald (remote)

#### Directors Absent

K. Monroe

#### Guests Present

J. Trani (remote), L. Parquette Silva (remote)

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Feb 26, 2020 @ 6:03 PM.

#### C. Approve Minutes

H. Sparks made a motion to approve the minutes from TNAACS Board Meeting on 01-29-20.  
E. DeAngelis seconded the motion.  
The board **VOTED** to approve the motion.

### II. Finance

#### A. Monthly Financials

Jenny Trani reviewed the January 2020 financials. Projecting a surplus of approximately 87,000 due to a change in spending. In addition, a grant was received and operating with few employees due to restructuring. Upcoming numbers - getting money from Islip for students who attend TNAACS. They will be invoiced and those funds should come to TNAACS. Lisa spoke to technology and seeing if it is necessary to have two vendors for technology. Considering using only one vendor - either iWise or CharterTech. Preference seems to be iWise. Matt Harrington said he can help support the decision with background information from his experience.

### **III. Governance**

#### **A. NYSED Site Visit Report**

NYSED Board of Regents will vote next Monday on our Renewal Application. Official vote will be known by end of day on Monday.

David Frank and Kimberly Santiago will be having a conference call with Mac and Lisa on Thursday. Made progress in almost every benchmark.

Lisa created a one page summary of the NYSED data and shared with the ELT. Lisa reviewed the report and where TNAACS made growth in many benchmarks.

Strength - leadership, teachers, parents, culture, collaboration with other schools, team practices, headmaster

Need of improvement: Use data in board meetings, number of trustees on the board, using data to drive instruction.

Jenny has worked the staff on the utilization of data and coming up with goals. Progress is being monitored and will continue to target needs, especially for the upcoming state tests.

School governance - expectation is to never be in the position to have fewer than 5 members.

Code of ethics and by laws - Revision of these needs to happen. Probably need some revision to enrollment policy change.

May need to have an attorney review documents to make sure there are no compliance issues with special education students.

Mac asked how often the board code of ethics needs to be reviewed. Matt said that an annual review would probably be best.

Conference calls were suggested as ways for committee work to get done. This work needs to happen outside the board meeting. People can be on a committee but not necessarily on the board. Lisa asked that we try to recruit others who might want to be on the marketing committee or finance committee.

#### **B. Vote On New Board Member Matt Harrington**

A motion was made by Holly Sparks to vote Matt Harrington as a new board member. It was seconded by Fleur Monroe and passed unanimously.

Lisa thanked Matt for volunteering to be on the board.

### **IV. Education**

#### **A. Staffing Update**

We have replaced our Floater Teacher as of Wednesday February 5th with Lori Mottley.

Our Physical Education Teacher (Coach Jake) returned from paternity leave as of Monday February 24th.

As of today we are fully staffed.

### **V. Other Business**

### **A. Student Recruitment Update**

- Applications as of today for September 2020 - 159 • Kindergarten - 92 • 1st Grade - 13 • 2nd Grade - 11 • 3rd Grade - 11 • 4th Grade - 22 • 5th Grade - 10

The district, which has a number of charter schools, competes for the same students. This time last year we had 215 applications.

Before the break, we contacted all of the 1st-grade applicants and offered them a Kindergarten seat now in order to bypass the lottery. Unfortunately, families were not interested in moving their child to a new school at this time.

Lisa reported that additional recruitment efforts include:

In March, Lisa will be setting up an information table at the Morris Koppelman Early Childhood Center during their Family Meeting.

March 21st we will be attending the Student Recruitment Fair at the LIU Brooklyn Campus. The fair promises more than 400 families in attendance. They will give us the email addresses of all the attendees.

April 4th we will host our Open House from 10am to 12noon for potential families.

Additionally, we will continue to flyer the neighborhood.

Distributing flyers the neighborhood which started this month.

Visits to Friends of Crown Heights and SCO Early Childhood Center.

Walk in school tours every Wednesday advertised by the Charter School Center.

Social media out reach. Lisa and Isabella are working on this.

The number one way that new students come to the school is through word of mouth.

Mac asked about the strategies for social media - Lisa said they were using instagram (tool to push your posts to the top as an example.)

Lisa stated that recruitment is a year-round project and not just a pre-lottery project.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,

E. DeAngelis

Holly made the motion to adjourn. Fleur seconded. Unanimous approval to adjourn.

---

## **Documents used during the meeting**

- 2020\_01\_29\_board\_meeting\_minutes.pdf
- Monthly Report\_Jan 2020\_TNAACS.PDF
- Data from the NYSED Renewal Visit Report.docx
- Final Draft to School TNAACS REN RPT 01-31-2020 (1).pdf



APPROVED



# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

---

#### Date and Time

Wednesday May 20, 2020 at 4:00 PM

---

#### Directors Present

E. DeAngelis (remote), F. Monroe (remote), H. Sparks (remote), M. Harrington (remote), V. McDonald (remote), A. Sadir-Kiani (remote)

#### Directors Absent

K. Monroe

#### Guests Present

J. Trani (remote), L. Parquette Silva (remote)

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday May 20, 2020 @ 4:09 PM.

H. Sparks made a motion to approve the minutes from TNAACS Board Meeting on 04-22-20.

E. DeAngelis seconded the motion.

The board **VOTED** to approve the motion.

### II. Finance

#### A. Monthly Financials

II. Finance

A. Monthly Financials

- Discuss April 2020 Financials

Jenny stated that there have been no changes in revenue but because not on campus the expenses are not as great.

Not paying for after school, snacks.

Have been supporting some of the families who have been impacted by Covid. Money has been going into surplus. Awaiting new budget next week. Applying for grants so support Math PD, chess club, among other grants.

By end of the week, expecting a lower budget for next year. Trying to maintain but are being conservative and it will all depend on the budget cuts.

- Discuss Salary and Promotion Freeze for 2020/2021 - Considering this due to the expected cuts. Should there be an increase in register, perhaps a bonus later in the year. Also looking at reducing outside PD and utilizing in house staff as providers of professional development.

Considering the paycheck protection program and renegotiating an existing contracts, specifically the Math CGI professional development.

Lisa stated that they have been advised to create multiple budgets based on possible cuts up to a 20% budget cut. This would be the worst case scenario but they are planning for all possibilities. They are going to hold on to as much of the surplus as possible. Matt asked about purchasing materials now for next year but Jenny stated that they were advised to hold off based upon unknown for next year.

There was a discussion about PPE, temperature guns, hand sanitizer stations, partitions.

This will all depend on the way school will open or not in September.

Lisa has 3 scenarios for what might happen in September. Remote, on site, blended. May have to suspend the Human Fund next year as well.

### III. Governance

#### A. Headmaster Evaluation and Board Self Assessment

- Headmaster Evaluation and Board Self Assessment
- In order to plan for next year the TNAACS Board needs to complete the annual evaluation of the Headmaster.
- In addition in order to plan for next year the TNAACS Board needs to complete their annual Self Evaluation.
- Ideally these two assessments should be completed by our June Board Meeting by June 20, 2020.
- These evaluations are the same as last year and will be conducted using Survey Monkey.

### IV. Education

#### A. Update on TNAACS Staffing

A. Update on TNAACS Staffing FYI Lisa Parquette Silva 15 m

Several Staff members are not being offered a contract for the 2020/2021 school year:

- Najuma Dunn - Lower Loop
  - Najuma has several letters to file for violating the TNAACS hands off policy
  - Najuma has been on an action plan for several months
  - Najuma has received several verbal warning for appearing to "nod off" during classroom and zoom instruction
  - Her most recent observation was an ineffective; has not delivered an effective lesson this school year
  - We have received parent complaints about her instruction not being developmentally appropriate
- Erik Bonadonna - Computer teacher

- Over the psst year and a half he has been with us, formal observation ratings were developing, developing with ineffective features, an effective and one observation that was not officially rated but was ineffective
- Teacher struggles with classroom management, resulting in the need for a second adult to be in the room during lessons
- Erik has received extensive coaching from two master teachers
- As of today Erik has not enrolled in any programs to move toward his teacher certification, a requirement of his contract

Several Staff members are leaving:

- Fatima Toure - Lower Loop - is moving to Houston
- Tia Edwards - Lower Loop- has expressed an interest in working for the DOE
- Krystal Blackwood - Dean - This was an interim acting position. Our regular dean was deployed to Afghanistan and is returning.

Based on enrollment we will be hiring for 2 lower loop teachers  
Based on enrollment we will not need to replace Erik or Najuma

Posted Ad. May 9th

in the following 10 days we have received 156 resumes from Indeed plus 6 from our website and 1 referred by staff.

TOTAL RESUMES: 163

Hiring Managers Reviewed: 71

Requested Interviews:19

Scheduled so far: 10

## **B. TNAACS Staff Cultural Initiatives**

- Leadership at the School has been working on support staff social emotional wellness during the COVID 19 crisis.
- Daily use of the RULER Mood Meter with staff plotting how they are feeling - tracking data and looking for trends (tired, pressure, etc due to remote teaching)
- Staff activities and contests to support wellness and foster community
- Headmaster/Assistant Headmaster office hours twice a week so staff can have questions & concerns addressed one on one.
- Weekly Headmaster/Assistant Headmaster Coffee Talk meeting to provide a forum to have informal conversations and share suggestions, ideas ask questions etc.
- Looking into the Headspace meditation app for teachers.
- Student school community has been hit hard - illnesses and deaths COVID related.

Holly asked about the teacher's schedules. They are working in grade teams - 3 lessons a day in the upper group and the videos are recorded. 30 minutes, break, 30 minutes, break, 30 minutes, break. Sometimes they team teach, do small break out groups for small group instruction. Mandated minutes on iReady and Math.

In K-2, they are using SeeSaw and assigning 5 activities a week and sharing lesson load. On Fridays, they are not doing whole group. They are doing small group. In Kindergarten, they are doing 2 lessons a day.

Lisa stated that there may be virtual summer school.

## **V. Other Business**

### **A. Student Lottery and Recruitment Update**

**The TNAACS Lottery took place on April 6, 2020:**

20/21 enrollment as of of May 19th:

K- 53  
1 - 47  
2 - 48  
3 - 64  
4 - 69  
5 - 61

Total: 342

In light of the current pandemic we are distributing a survey to assess the needs of families as well as about acceptable conditions under which they would send their student to school.

These numbers are always in flux from now until August/September. There are a number of charter schools in the neighborhood, go to 5-8 middle school, people moving due to the pandemic among other reasons. Budgeting conservatively at 325 students. Currently have 332.

#### **B. Board Membership**

Aida announced that she needs to step down from the board due to the fact that she will be taking on a leadership role and does not have the time to continue to do both. Lisa asked if she could continue through the end of July to see the board through the end of the school year.

Lisa stated that there is a need to grow the board and asked board member to support recruitment of board members in any personal or professional roles. She stated that we need more voices at the table to help grow the school. Please bring a name of one person who would be a great asset to the board and see if they have any interest in participating. The goal is to be between 8-10 members.

Mac suggested that we have a brief one pager outlining the message for recruiting new board members. Lisa said she would start a Google doc to capture all the ideas. Lisa thanked Holly and Aida and what they have brought to the table.

### **VI. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:22 PM.

Respectfully Submitted,  
H. Sparks

---

#### **Documents used during the meeting**

*None*

APPROVED



# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

---

#### Date and Time

Wednesday June 24, 2020 at 5:30 PM

#### Location

This is our regular Board Meeting. We will also be scheduling a separate budget meeting this month - Lisa

---

#### Directors Present

A. Sadr-Kiani (remote), E. DeAngelis (remote), F. Monroe (remote), H. Sparks (remote), M. Harrington (remote), V. McDonald (remote)

#### Directors Absent

K. Monroe

#### Guests Present

L. Parquette Silva (remote)

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

V. McDonald called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Jun 24, 2020 @ 5:30 PM.

#### C. Approve Minutes

H. Sparks made a motion to approve the minutes from TNAACS Board Meeting on 05-20-20.

A. Sadr-Kiani seconded the motion.

The board **VOTED** to approve the motion.

### II. Finance

### **A. Monthly Financials**

The Board discussed the monthly financial report for May 2020. It was noted that there were no substantial changes from the month before. Savings as a result of the move to remote learning and not being onsite continue to be reflected in this report.

### **B. TNAACS Proposed Budget for the 2020/2021 School Year**

A. Sadr-Kiani made a motion to Pass the 2020/2021.

H. Sparks seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

H. Sparks Aye

A. Sadr-K an Aye

F. Monroe Aye

V. McDona d Aye

K. Monroe Absent

E. DeAnge s Aye

Jenny Trani, Director of Data and Finance presented the Budget for the 2020/2021 budget. After exploring a variety of enrollment options, the proposed budget was based on an FTE of 300 students at \$16, 112 per child.

The budget was based on SPED 20-FTE of 2 and SPED of >60% of 0

Salary and Promotion Freezes were also included in this budget for 2020/2021. In addition the previously discussed reduction in outside PD and utilizing in house staff as providers of professional development was implemented and TCRWP was removed from this years budget at a cost savings of \$24,800. CGI was maintained, as well as The Human Fund for staff.

After this discussion the Board voted on and passed the budget for the 2020/ 2021 school year.

## **III. Governance**

### **A. Headmaster Evaluation and Board Self Assessment Update**

L. Silva discussed with the Board the need to complete the annual evaluation of the Headmaster as well as the need for several board members to complete the Board Self evaluation. She reminded everyone that these evaluations are required by NYSED. The Board agreed to complete these assessments by July 1, 2020.

After these assessment are completed the data will be analyzed and used to set goals for the school leader and the Board.

### **B. Recruitment of New Board Members**

The board discussed the possibility of Colleen O'Brien joining the TNAACS board. L. Silva shared that she reached out and had a discussion with Colleen where she shared she would consider board membership. The boar was asked their opinion. Several Board members have worked with Colleen in the past, either when she was a Master Teacher at P.S. 770 or a part of The New American Initiative. Everyone agreed she would be a good fit. L. Silva asked board members to review her resume. L. Silva will reach out to Colleen to see if she would be willing to do a board interview.

## **IV. Education**

**A. Update on TNAACS Hiring**

L. Silva shared that TNAACS had hired Alisa Millet to fill one of the school's lower loop teaching positions. Due to current enrollment numbers the decision has been made to hold off on hiring a second lower loop teacher until September when the school has a clearer sense of exactly what the final enrollment will look like.

**B. TNAACS Initiatives Around Racism**

L. Silva shared that TNAACS has begun several initiatives around racism. A TNAACS staff book study of "Teaching Black Lives" was initiated. In addition the school is moving forward with changing the leadership titles to be more culturally responsive. The Headmaster and Assistant Headmaster will now be known as the Principal and the Assistant Principal. The Educational Leadership Team will be meeting to determine the name change for Master Teacher.

L. Silva also shared the school held an Upper Loop Student Town Hall around The recent instances of violence, including the killing of George Floyd and Brionna Taylor. This Town Hall was led by the TNAACS Student Support Team and the Dean of Culture.

**C. TNAACS Virtual Summer School**

L. Silva shared the details of the TNAACS Virtual Summer School with the Board. The virtual summer school was designed to meet the needs of both at risk and pushable students. The program will run on three days a week for four weeks in July for grades first through fifth. L. Silva shared the instructional focus is reading and math and the student to teacher ration is 8:1. In terms of cost, there will be a total of eight teachers who will work 9 hours per week. TNAACS will mirror the DOE per session rate of \$55.00 per hour.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,  
L. Parquette Silva

---

**Documents used during the meeting**

- 2020\_05\_20\_board\_meeting\_minutes (1).pdf
- Monthly Report\_May 2020\_TNAACS.pdf
- Budget Template\_FY20-21\_TNAACS\_Final.pdf
- Colleen OBrien Resume 2020 (1).pdf
- AlisaMillettResume.pdf

APPROVED



# The New American Academy Charter School

## Minutes

### TNAACS Board Meets with NYSED

---

#### Date and Time

Tuesday October 22, 2019 at 5:00 PM

---

#### Directors Present

A. Sadr-Kiani (remote), E. DeAngelis, F. Monroe, H. Sparks

#### Directors Absent

K. Monroe

#### Guests Present

Varelton MacDonald

---

### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Tuesday Oct 22, 2019 @ 5:00 PM.

#### C. Approve Minutes

### II. Discussion and Q&A with Kimberly Santiago from NYSED

#### A. TNAACS Board Members Meet with NYSED

The TNAACS Board met with Kimberly Santiago to discuss their governance of TNAACS. The board answered questions across a variety of topics, including education, finance and policies and procedures currently being used by the charter school.

### III. Closing Items



**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,  
E. DeAngelis

APPROVED



# The New American Academy Charter School

## Minutes

### Board Meeting

---

**Date and Time**

Wednesday July 17, 2019 at 6:00 PM

**Location**

9301 Avenue B

**Directors Present**

A. Sadr-Kiani (remote), E. DeAngelis (remote), F. Monroe, H. Sparks (remote), K. Monroe, V. McDonald (remote)

**Directors Absent**

*None*

**Directors Arrived Late**

F. Monroe, K. Monroe

**Guests Present**

L. Parquette Silva (remote), M. Harrington (remote)

---

**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

L. Parquette Silva called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Jul 17, 2019 @ 6:03 PM.

**C. Approve Minutes**

K. Monroe made a motion to approve minutes Board Meeting on 05-22-19.

E. DeAngelis seconded the motion.

The motion unanimously did not carry.

## II. Finance

### A. TNAACS Audit Updates

- F. Monroe arrived late.
- K. Monroe arrived late.

- Feedback from Part I of our Audit which took place on Wednesday June 12th
- In this first part, there were no outstanding issues. They came for the day and looked at snapshots of the year and look at various sped files and gen ed files and looked at dates and services to make sure all is aligned. Matt meets with the accounting manager and speaks to them and they ask him questions. They said that TNAA files were cleanest they have ever seen.
- The second part of our audit will take place August 14th and August 15th. They return for several more days to do more oversight. Matt wants to improve events and cash collection systems - collecting and documenting in more detail. By September, there will be a plan for this.

## III. Education

### A. Staffing Update

- We have officially promoted Teaching Assistant Very Moranza to Apprentice Teacher
- Ms. Moranza will replace Sabrina Faust from Team Obama
- Ms. Moranza has provided documentation that she is enrolled in a Masters of Education program and will be moving towards attaining her teacher certification
- In the fall we will move towards finding a new teaching assistant for this team.
- Very low teacher turnover - a very positive for the school.

### B. Summer Training

TNAACS has several trainings taking place in August:

I. New Teacher Training around Myers Briggs and Talk Sense - August 13th and August 14th Led by L. Silva

II. Reflection Training for new staff and Teaching Assistants - August 15th led by L. Scorsone

III. CGI math Training - All Classroom and Student Support Teachers the week of August 19th -Led by Certified CGI Trainers:

- CGI stands for Cognitively Guided Instruction
- Cognitively Guided Instruction (CGI) is a student-centered approach to teaching math. It starts with what students already know and builds on their natural number sense and intuitive approaches to problem solving.
- Rather than a math program or curriculum, CGI is a way of listening to students, asking smart questions, and engaging with their thinking—all with the goal of uncovering and expanding every student's mathematical understanding

IV. RULER Training for all staff - August 27th led by O. Gibson:

- RULER was developed at Yale University
- RULER is an evidence-based approach for integrating social and emotional learning into schools,
- RULER applies "hard science" to the teaching of what have historically been called "soft skills."
- RULER teaches the skills of emotional intelligence — those associated with recognizing, understanding, labeling, expressing, and regulating emotion.

Decades of research show that these skills are essential to effective teaching and learning, sound decision making, physical and mental health, and success in school and beyond.

- While some staff have used RULER in the past and all existing staff have had some form of RULER training, RULER will be mandatory this year and is a school wide initiative

#### **IV. Governance**

##### **A. CEO Evaluation**

Lisa is working on the CEO evaluation and will send via Board on Track and board will receive via board on track for review.

Mac asked about board on track. He stated that the public availability of minutes have been late. Lisa responded that Board on Track was notified about how to make the minutes appear/open to the public in an appropriate amount of time. Lisa will notify the board when this is corrected.

Lisa is working on the renewal and the annual report.

Staff can use \$1000 for vacation and travel beginning August 1st.

##### **B. NYSED RENEWAL SITE VISIT**

- Kimberly Santiago from NYSED reached out to me today and informed me our site visit will take place in October.
- She needs dates the board members are available to be on site to meet with her. Give Lisa dates in October that we are not available. Lisa will send an email asking for this information from the board. She is asking for dates and times that board members are available. Only one day is required for the board to attend.
- It is important to note the board has made a significant growth from our last renewal.
- There is no school in session at TNAACS Oct 1, 9 or 14 ; otherwise the school calendar seems clear.
- Once the renewal application is complete, Lisa will speak to the board about the site visit in conjunction with the renewal application.

#### **V. Other**

##### **A. TNAACS Next Jump Vacation Stipend**

Teachers can use the \$1000 beginning August 1st. Funds were approved and were donated by Next Jump.

##### **B. NYSED Recognition School Status for TNAACS**

#### **VI. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:37 PM.

Respectfully Submitted,  
E. DeAngelis

APPROVED



# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

---

#### Date and Time

Wednesday December 11, 2019 at 6:00 PM

#### Location

9301 Avenue B Brooklyn New York

---

#### Directors Present

A. Sadr-Kiani (remote), E. DeAngelis (remote), F. Monroe (remote), H. Sparks (remote)

#### Directors Absent

K. Monroe, V. McDonald

#### Guests Present

L. Parquette Silva (remote)

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

L. Parquette Silva called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Dec 11, 2019 @ 6:02 PM.

#### C. Approve Minutes

A. Sadr-Kiani made a motion to approve the minutes from TNAACS Monthly Board Meeting on 11-13-19.

H. Sparks seconded the motion.

The board **VOTED** to approve the motion.

### II. Other Business

#### A. TNAACS Change Idea for Leadership

- Discuss reorganization of TNAACS staff & Leadership in light of M. Harrington's departure.

Lisa spoke about how Matt will be working for a charter school in Massachusetts. Lisa Watkins will be working remotely on recruitment and come to the school several times a month.

- Review data for this change idea

Lisa spoke about how many of the ideas in the change plan have been ideas that the ELT has been talking about previously. The staff was presented with the plan this week. It is expensive to replace Matt and he is difficult to replace because he started the school with Lisa and created all the systems and structures in operations currently in place. Having the MT's take on some of the operations and not just one grade. Lisa said this will afford them the ability to promote teachers due to enrollment decreases. For the past few years enrollment has been at about 320 (vs. 350 projected) so there is less money and although TNAACS has a surplus, there is clearly a need to consider changes due to budgetary needs. For example, Studio in a School was cut and in order to continue reflection which is a cornerstone of the school, the decision was made to make changes, thus the change plan. In addition, teachers feel that the curriculum and instruction be more coordinated across grades, want more coordination between grades, want more input from the Headmaster about what goes on the classroom.

- Review roll out plan

Matt has been working with the ELT to take on new roles. For example, payroll and purchasing to be taken on by the office manager, logistics by school aide who had been promoted. In addition, a succession plan will be put in place for the possibility of opening a middle school. For example, having an Assistant Headmaster can support the need for the Headmaster to become a presence in the community. Another example is to have Jenny Trani take on the data analysis school-wide to support NYSED visit feedback as to the need for more effective data analysis to drive student achievement school-wide.

There will be two Master Teacher's to oversee a loop (K-2) and (3-5). This will allow for norming and systematizing, give them time to mentor and coaching. This will allow MT's to spend time on curriculum and instruction and allow them to be a resource for each other. It will also allow teachers to hear a variety of feedback. The overall goal is to not hire a replacement for Matt but to spread out his responsibilities across the current staff.

What is not changing:

Teachers will still have mentorship, a career ladder, cross grade sharing, maintain reflection, more mini observations, informal protocol.

This will be phased in over the next 6 months. Phase I will be a 6 week phase which will include building relationships and norming across loops. MT's will be observing teachers that they have not worked with before and reviewing teachers SMART goals/Danielson, creating a group/loop meeting once a week. A MT may not be at a meeting everyday.

Phase II will depend on how Phase I implementation.

Mac asked how that will free up Lisa. Lisa explained how Sheila can take on some observations, parent meeting, school-wide PD, district charter collaborative, student crisis situations.

Mac said that he would like to see the roles and responsibilities in writing because there are a number of people taking on a number of different roles. Lisa said that she will send that information out as well as the organizational chart.

Mac spoke about compliance and who is responsible to compliance needs. Lisa is the one responsible for that and having Sheila in charge of other matters can allow Lisa to work on compliance needs and still be assured that the rest of the business continues.

Lorraine and Holly spoke about the need to have a clear list of what the roles and responsibilities of all members of the organization. Lorraine spoke about how the goals of these changes are appropriate but we need to support teachers through these changes.

## **B. Kathy Cashin Visit to TNAACS**

Kathy Cashin is the Regent for Brooklyn

- She will be one of the members who will be voting on our renewal.
- Her positive input will support a vote for a longer renewal period.
- Mac has arranged for her to visit TNAACS December 20th for our curriculum celebration.
- The schedule will be as follows:
  - 8:30 to 9:45 - breakfast with parents
  - 9:30 to 10:45 - classroom visits
  - 10:45 to 11:15 - meet with leadership
- Mac will attend this visit and all board members are also invited to attend. Mac will follow up with Kathy Cashin tomorrow to confirm

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:57 PM.

Respectfully Submitted,  
H. Sparks

APPROVED



# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

---

#### Date and Time

Wednesday January 29, 2020 at 6:00 PM

#### Location

9301 Avenue B Brooklyn New York

---

#### Directors Present

A. Sadr-Kiani (remote), E. DeAngelis (remote), F. Monroe (remote), V. McDonald (remote)

#### Directors Absent

H. Sparks, K. Monroe

#### Guests Present

J. Trani (remote), L. Parquette Silva (remote), L. Scorsone (remote)

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Jan 29, 2020 @ 6:05 PM.

#### C. Approve Minutes

F. Monroe made a motion to approve the minutes from TNAACS Board Meeting on 12-11-19.

A. Sadr-Kiani seconded the motion.

The board **VOTED** to approve the motion.

### II. Finance

#### A. Introduction of Director of Data & Finance



Jennifer Trani is our new Director of Data & Finance •

Lisa officially welcomed and introduced Jenny and told the board about her background with TNAAC.

Jenny has been with TNAACS since we opened in 2013 • Jenny has been a highly Effective Master Teacher for 4 years.

Jenny has been leading schoolwide data, cognitively guided instruction in math, and turnkeying DataWise training to the ELT.

## **B. Monthly Financials**

Monthly Financials Discussion

Jennifer Trani

Lisa spoke about how there was a redistribution of Matt Harrington's job responsibilities.

Discuss December 2019 Financials

350 students budget, now 327

With staff changes and reconfiguring staff, there should be a surplus of 11,000 by being creative with the new roles and responsibilities of the existing staff

Jenny also spoke to how TNAACS is being fiscally conservative to stay well within budget.

Two Long Island students were not getting funding for these students but Jenny is active in gaining the funds for these students and has worked with the parent and East Islip school district to receive these funds.

Lisa also spoke about how Jenny is also looking at how much money we are spending on PD and getting best payback based on data.

Lisa spoke about how the new roles are going smoothly such as payroll and she spoke about monitoring no fault days to support the budget and instruction.

Mac asked if the teachers will be getting an update about their days. Lisa explained that the information is available on line for teachers to monitor on line. Lisa also stated that the handbook is updated and one recommended changes is that teachers do no cash out their banked days to 0 - that they must leave something in reserve.

## **III. Governance**

### **A. New Board Member**

Lisa Silva proposed that Matt Harrington, former Director of Operations, join the TNAACS Board. Lisa provided Matt's background and asked the board what their thoughts were about this. The board.

Beth made a motion to have Matt Harrington participate as a board member. Fleur seconded the motion. The vote was unanimous.

## **IV. Education**

### **A. Staffing Update**

As of January 3, 2020 our Floater Teacher no longer works for TNAACS. Lisa explained that there was a disciplinary meeting regarding lack of supervision and an inappropriate conversation with the parent among other issues, she was terminated.

We are in the process of hiring a new floater. TNAACS had a hiring day on January 23 with 5 potential candidates and 3 attended. One candidate, Laurie, will be returning on Friday for a demo lesson.

There is a charter school in the Bronx is closing and some of those teachers may be interviewing soon at TNAACS.

The new floater will not need to cover maternity leave but rather will be a day to day sub.

## **V. Other Business**

### **A. Student Recruitment Update**

Applications as of today, for September 2020 there are 133 applications.

This time last year we had 174 applicants •

The grade breakdown is as follows: K-79; 1st-12; 2nd-10; 3rd-10; 4th-16; 5th-6 •

This time last year we had 96 kindergarten applications.

Recruitment efforts include:

Vanguard mailing continue.

The Parent Engagement Committee is planning an event for potential families. Looking at possibly promoting it on the radio as well.

Distributing flyers the neighborhood which started this month.

Lisa has planned visits to Friends of Crown Heights and SCO Early Childhood Center.

There are walk in school tours every Wednesday morning.

TNAACS is being advertised by the Charter School Center.

The number one way is word of mouth through parents and

in addition we will be attending a student recruitment fair at LIU in Brooklyn in March, It is an expensive to join \$1600 - but will be an email list of all the parents that attend.

The trend is District 17, there are fewer students and more charter schools to choose from.

## **VI. Closing Items**

### **A. Adjourn Meeting**

One additional piece of information is that Test Prep will be done after school and not on Saturday. Jenny did a data analysis of the scores and test prep lessons and worked with the teachers who will be doing test prep and what lessons are needed to support student achievement.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:50 PM.

Respectfully Submitted,

E. DeAngelis

---

## **Documents used during the meeting**

- Monthly Report\_Dec 2019\_TNAACS.pdf



TNAACS Board

Headmaster (Principal)

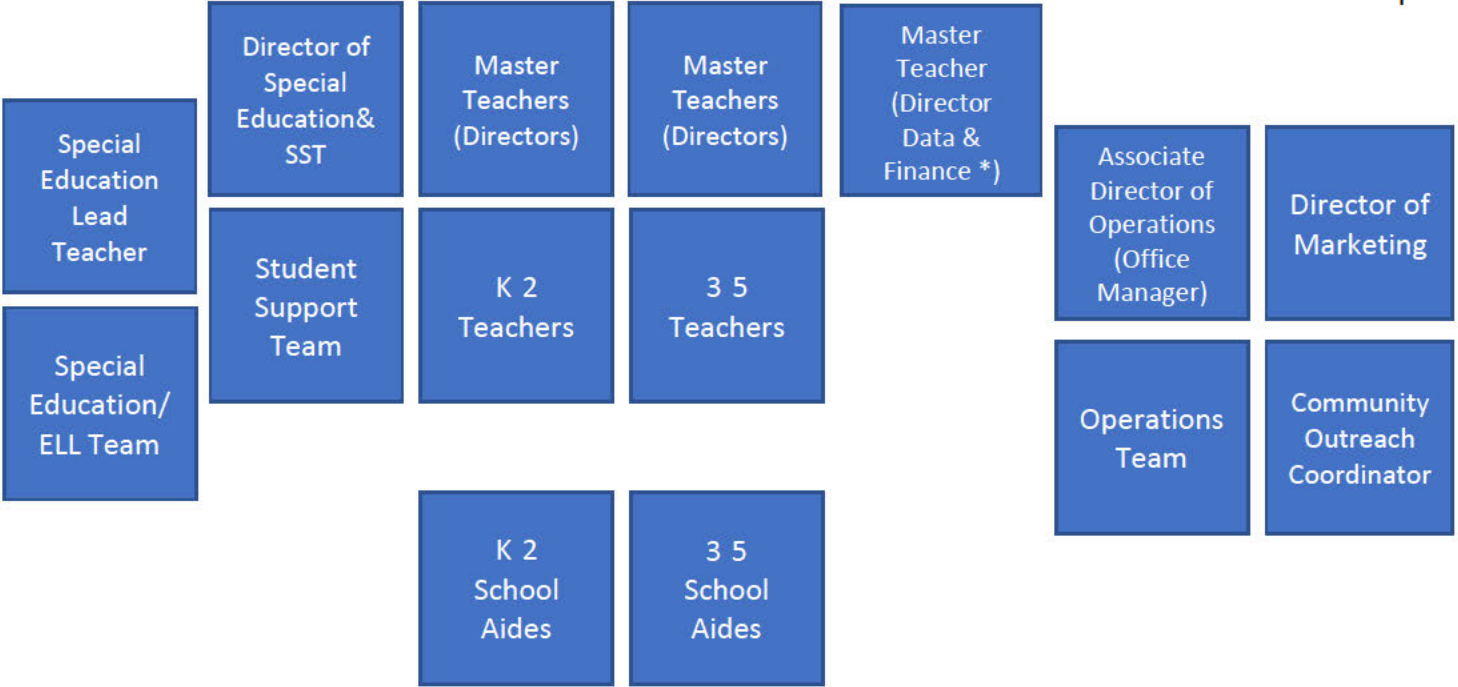
Assistant Headmaster\* (Assistant Principal)

Master Teacher (Director Data & Finance \*)

**Proposed Title/Role Changes To Organizational Chart:**

Based on feedback from our community about our leadership titles, the following changes are proposed:

- ◆ Headmaster title changes to Principal
- ◆ Assistant Headmaster title changes Assistant Principal
- ◆ Master Teacher titles change to Directors
- ◆ Office Manger title Changes to Associate Director of Operations



\*In January of 2020 current the Director of Operations resigned. This position is replaced with an Assistant Headmaster (Assistant Principal) who can not only support Operations, but Curriculum & Instruction as well. A Master Teacher (Director) moves to a focus on Data & Finance

## The New American Academy Charter School Calendar 2020/2021 \*

| DATE   | EVENT  |
|--|--|
| August 24, 2020  | First Day for TNAACS Staff   |
| August 26th through August 28th<br>August 31st through September 3rd | Classroom Set Up Professional Development for Staff Student Assessments by Appointment   |
| Monday September 7, 2020   | Labor Day  |
| Monday September 14, 2020  | First Day of School for All TNAACS Students - Virtual Monday (Every Monday is Remote for All TNAACS Students)                          |
| Tuesday September 15, 2020 to Friday 18, 2020                        | ALL Students Remote Instruction at Home All Students follow their Grade's Remote Schedule  |
| Tuesday September 22, 2020   | <b>First Day Onsite in the Building for Cohort A</b><br>Cohort A Onsite in the Building All Other Cohorts - Remote Instruction at Home |
| Thursday September 24, 2020  | <b>First Day Onsite in the Building for Cohort B</b><br>Cohort B Onsite in the Building All Other Cohorts - Remote Instruction at Home |
| Monday September 28, 2020  | Yom Kippur - NO SCHOOL   |
| Monday October 12, 2020  | Columbus Day - NO SCHOOL   |
| Tuesday November 3, 2020   | Election Day - School is 100% Remote for All Students  |
| Monday November 23, 2020   | Virtual Parent/Teacher Conferences   |
| Thursday November 26, 2020 Friday November 27, 2020                  | Thanksgiving Recess NO SCHOOL  |
| Thursday December 24, 2020 through Sunday January 3, 2021            | Winter Recess NO SCHOOL  |
| Monday January 4, 2021   | Onsite and Remote Instruction Resumes for all Students   |
| Monday January 18, 2021  | Martin Luther King Day - NO SCHOOL   |
| Friday February 12, 2021   | Chinese New Year - NO SCHOOL   |
| Monday February 15, 2021 through Sunday February 21, 2021            | Mid-Winter Vacation - NO SCHOOL  |
| Monday February 22, 2021   | Onsite and Remote Instruction Resumes for all Students   |
| Monday March 22, 2021  | Virtual Parent/Teacher Conferences   |
| Monday March 29, 2021 through Sunday April 4, 2020                   | Spring Vacation - NO SCHOOL  |

|   |   |              |
|---|---|--------------|
| Monday April 5, 2021  | Onsite and Remote Instruction Resumes for all Students  |              |
| Tuesday April 20, 2021 and Wednesday April 21, 2021   | NYS English Language Arts (ELA) Exam Grades 3 through 5 |              |
| Tuesday May 4, 2021 and Wednesday May 5, 2021   | NYS Mathematics Exam Grades 3 through 5                 |              |
| Tuesday May 25, 2021 through Friday June 4, 2021  | NYS Grade 4 Science Performance Exam                    |              |
| Thursday May 13, 2021   | Eid al-Fitr - NO SCHOOL                                 |              |
| Monday May 31, 2021   | Memorial Day - NO SCHOOL                                |              |
| Thursday June 3, 2021   | Chancellor's Day - All Students Work Remotely           |              |
| Monday June 7, 2021   | Grade 4 Science Written Exam                            |              |
| Tuesday June 9, 2020  | Clerical Day- All Students Work Remotely                |              |
| Thursday June 24, 2021  | Last Day of School for TNAACS Students                  |              |
| Friday June 25, 2021  | Team Angelou Graduation                                 |              |
| Tuesday June 29, 2021   | Last Day for TNAACS Staff                               |              |
| *This calendar is subject to change. TNAACS is closed on snow days when the NYC Department of Education is closed. TNAACS also reserves the right to close school if inclement weather makes travel dangerous for students and staff. In addition, should circumstances warranted it, TNAACS may also move to 100% virtual instruction at any time. |   |              |
| <b>Total Number of Days: 182</b>  |   |              |
| <b>Total Number of Hours: 1,092</b>   |   |              |
| <b>Month</b>  | <b>Days</b>   | <b>Hours</b> |
| September   | 14  | 84           |
| October   | 21  | 126          |
| November  | 18  | 108          |
| December  | 17  | 102          |
| January   | 19  | 114          |
| February  | 14  | 84           |
| March   | 20  | 120          |
| April   | 20  | 120          |
| May   | 19  | 114          |
| June  | 20  | 120          |