

Application: New American Academy Charter School

Gretchen Liga - gliga@csbm.com
2020-2021 Annual Report

Entry 1 School Info and Cover Page

Completed Aug 2 2021

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

NEW AMERICAN ACADEMY CHARTER SCHOOL (THE) 331800861057

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

CSD #18 - BROOKLYN

d. DATE OF INITIAL CHARTER

11/2012

e. DATE FIRST OPENED FOR INSTRUCTION

9/2013

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The New American Academy Charter School empowers learners and inspires leaders to make this a better world. Through our collaborative teacher team, mastery-based career ladder, and looping cycles, we offer personalized rigorous instruction that enables our students to succeed in high school, college, and their future lives.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Four Person Teaching Team: The New American Academy Charter School teacher teams work with the same 60-65 students within a grade-level cohort. In addition to a Master Teacher, each team includes a licensed Special Education and English as a Second Language (ESL) teacher.
KDE 2	Looping Cycles: Students loop with the same teaching team and classmates for five years to allow for the development of trust and meaningful relationships between students, parents, and their teaching team.
KDE 3	Mastery-based Career Ladder: The New American Academy Charter School four-step career ladder (apprentice, associate, partner, and master) is based on demonstrated ability, culminating with the Master Teacher. Master teachers receive a significantly higher salary than their NYCDOE counterparts, with Master Teachers earning \$120,000.
KDE 4	Multi-dimensional Teacher Evaluation System: The teacher evaluation system draws upon a diverse

	range of indicators, including student testing data, peer review, and Danielson-based classroom observations to create a holistic and accurate measure of teacher performance.
KDE 5	Lower Teacher/Student Ratio: Each four-person teacher team works with a group of 60-65 students. A 15:1 teacher student ratio has been shown to increase student achievement and to allow for more personalized attention for every student. By flattening the organizational structure and redistributing external resources to the classroom, The New American Academy Charter School can assign four fully licensed teachers to each team.
KDE 6	Embedded Master Teacher: Each four-person team includes a Master Teacher, whose role is to serve a mentor to the three other members of the team and provide coaching, support, and feedback to ensure best practice and appropriate rigor. In addition to raising the quality of instruction team-wide, an embedded Master Teacher also ensures that inexperienced teachers are never left alone to “sink or swim” at the expense of student learning.
KDE 7	Five-Week Summer Training Program: The five-week summer training program begins with a week-long seminar at Harvard which focuses on in-depth communication, reflection, and listening skills. Critical for the team-based environment, these skills enable teacher-teams to maximize their collective potential and to avoid the interpersonal pitfalls and misunderstandings that often hamper collaborative efforts. These skills are then practiced throughout the next four weeks as teams create their curriculum maps, management systems, and curricula for the school year.
KDE 8	Six-Step Hiring Process: The New American Academy Charter School six step hiring process includes a written application, phone interview, group unit building activity, panel interview, reference checks, and demo lesson. As candidates progress through this process they are observed

	and assessed by parents, teachers, and administrators.
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<http://tnaacs.org/>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

370

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

287

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
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I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	9301 Avenue B, Brooklyn, NY 11236	718-385-1709	NYC CSD 18	K-5	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Lisa Parquette Silva	718-968-6520		lsilva@thenewamericanacademy.org
Operational Leader	Sheila Hopkins Osnes	718-968-6520		sheila@thenewamericanacademy.org
Compliance Contact	Sheila Hopkins Osnes	718-968-6520		sheila@thenewamericanacademy.org
Complaint Contact	Lisa Parquette Silva	718-968-6520		lsilva@thenewamericanacademy.org
DASA Coordinator	Ginelle Gonzales	718-968-6520		ggonzalez@tnaacs.org
Phone Contact for After Hours Emergencies	Lisa Parquette Silva	718-968-6520		lsilva@thenewamericanacademy.org

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	N/A	No		No		Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Jennifer Trani
Position	Director of Data and Finance
Phone/Extension	718-968-6520
Email	jenny@thenewamericanacademy.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

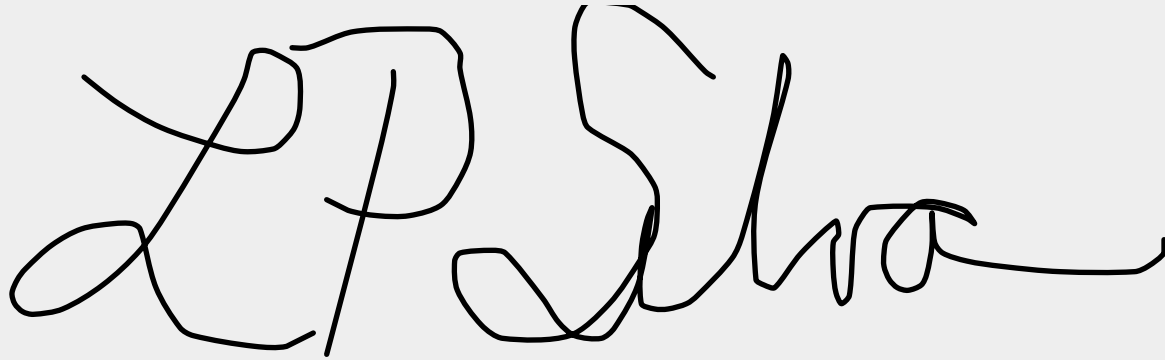
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

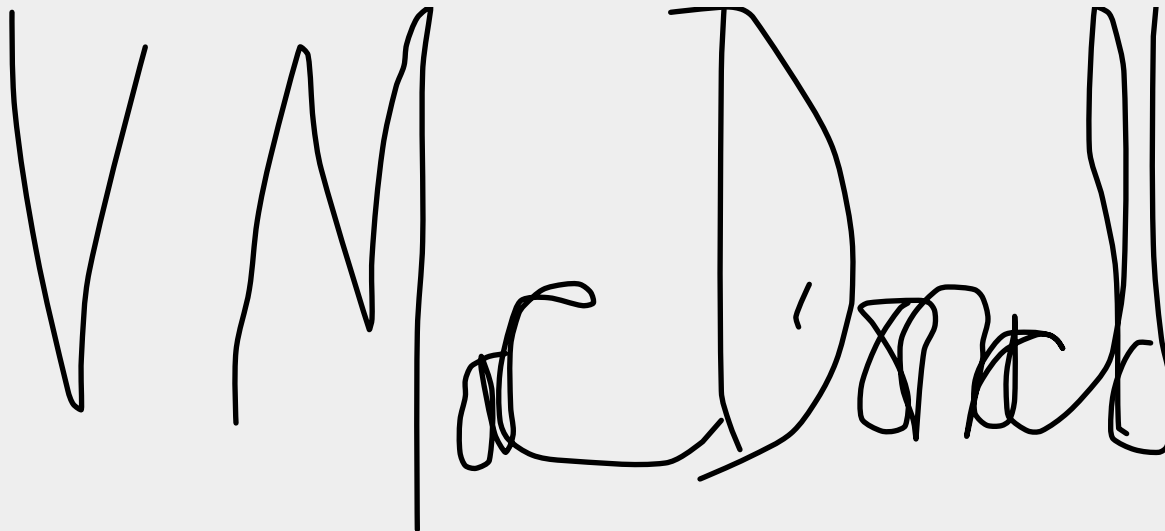
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "AP Schra".

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "W M Donald".

Date

Aug 2 2021

Thank you.



Entry 3 Progress Toward Goals

Completed Aug 2 2021

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met or Unable to	If not met, describe efforts
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		Toward Attainment of Goal	Assess	the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
				<p>Results of our end of year running record assessments indicated that as of June 2021, 46% of TNAACS students were reading at or above their benchmark grade level.</p> <p>TNAACS will continue to utilize the reading intervention program, Leveled Literacy Intervention (LLI). In addition, TNAACS will be working with Literacy Trust to train four staff members in Reading Rescue. These four staff members pull targeted groups that will push students in grades 1-2 to meet grade level.</p> <p>TNAACS will continue to utilize the academic resources of our</p>

Student Support Team (SST). This team includes three special education push in/pull out teachers who will not only focus on students with IEPs but will work with academically “at risk” readers as well.

TNAACS Special Education SETSS teachers will continue to utilize the Wilson Reading System (WRS). WRS is an intensive Tier 3 program for students in grades 2-5 with word-level deficits who are not making sufficient progress through their current intervention, have been unable to learn with other teaching strategies, and require multisensory language instruction or who require more intensive structured literacy instruction due to a language-based learning disability,

<p>Academic Goal 1</p>	<p>A minimum of 75% of students in who have attended TNAACS for at least one year will meet or achieve their minimum grade level reading standard as measured by the reading test of the Fountas and Pinnell Benchmark Assessment System</p>	<p>Fountas and Pinnell (F&P) Benchmark Assessment System</p>	<p>Not Met</p>	<p>such as dyslexia.</p> <p>TNAACS will continue to utilize the Teachers College Reading and Writing Project (TCRWP) literacy curriculum. Our Directors of Teaching and Learning (DTLs) will support teachers with a focus on targeted, small group instruction to address such reading skills as inference, close reading, written response to text and vocabulary acquisition, which are areas of deficiency for TNAACS students as assessed by i-Ready.</p> <p>TNAACS will continue to utilize the i-Ready online curriculum in reading for targeted practice, intervention, and enrichment. Based on the results of the i-Ready Diagnostic, students at TNAACS will be placed into instruction</p>
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customized to their placement levels. Online lessons will provide a consistent best practice lesson structure and build conceptual understanding. Multiple sources of data, i-Ready, Fountas and Pinnell running records, formative assessments and teacher anecdotal data on student reading progress will be analyzed by teams on a regular basis and this data will be utilized to plan targeted small group instruction and intervention.

In 2021/2022 TNAACS will continue to expand its use of Data Wise, supporting teachers in effectively analyzing student data and using what they learn to target instruction. The Data Wise Project supports educators in using collaborative data inquiry to drive continuous improvement of

				<p>teaching and learning for all students.</p> <p>Summer school and tutoring services are being offered to support students in making reading benchmark.</p>
Academic Goal 2	<p>Each grade-level cohort (K-2) will improve its percentage of students meeting or exceeding grade level reading standards as measured by the reading test of the Fountas and Pinnell Benchmark Assessment System by a minimum of 5% percent each year.</p>	<p>Fountas and Pinnell (F&P) Benchmark Assessment System</p>	<p>Met</p>	
				<p>Achievement of this goal cannot yet be measured as TNAACS students engaged in remote learning.</p> <p>While data from 2019/2020 is unavailable, data from 2018/2019 showed the percentage of TNAACS students at or above grade Level was 47%.</p>

<p>Academic Goal 3</p>	<p>75% of students, who have attended TNAACS for at least two full school years, will achieve a Level 3 or 4 on the New York State ELA assessment.</p>	<p>New York State ELA assessment</p>	<p>Unable to Assess</p>	<p>While students at TNAACS did not reach the goal of 75% of students at or above grade level, TNAACS did exceed the performance of NYS as a whole.</p> <p>In addition to the efforts to improve reading performance indicated in Goal #1, TNAACS will continue to employ the following to improve the outcome of this goal:</p> <p>Pending funding, TNAACS will continue to offer an extracurricular Test Preparation Academy for selected TNAACS students.</p> <p>In preparation for the NYS ELA exam, TNAACS will continue to utilize the TCRWP Test Preparation Units of Study. The TCRWP curriculum provides a variety of resources, including their knowledge of the CCSS. This</p>
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curriculum focuses on the expectations and demands of the tests and is aimed at empowering students and teachers to approach these high-stakes exams with knowledge and flexibility.

TNAACS will utilize the i-Ready platform several mornings a week. Research shows students using i-Ready for an average of 45 minutes per week in reading show statistically significant growth, with an average growth of 46% more than students not using i-Ready.

TNAACS is offering summer school to support students in meeting grade level.

TNAACS is offering tutoring services to all students using the [Tutor.com](https://www.tutor.com) platform. All students have access to a live

				tutor both during and after school hours.
Academic Goal 4	Each grade level cohort (3-5) will improve its percentage of students meeting or exceeding grade level reading standards as measured by the reading test of the Fountas and Pinnell Benchmark Assessment System by a minimum of 5% percent each year.	Fountas and Pinnell Benchmark Assessment System	Met	
Academic Goal 5	TNAACS students will outperform local school district students by 10 percentage points, as measured by the percentage at Levels 3 and 4 in the same grades on the state ELA exam.	New York State ELA exam	Unable to Assess	<p>Achievement of this goal cannot yet be measured as student engaged in remote instruction and could not be tested.</p> <p>Data from our most recent NYS ELA Exam indicated 47% of TNAACS students tested at or above grade level.</p> <p>This data indicates that TNAACS outperformed NYS District 18 students in 2018/2019 by 7 percentage points,</p>

				<p>the last year this data is available.</p> <p>Efforts being taken to improve this outcome are the same as detailed in Goal #3.</p>
				<p>Data from our most recent i-Ready Diagnostic Assessment, administered in the June of 2021 in grades K-2 indicated 36% of students assessed tested at or above grade level.</p> <p>TNAACS completed full implementation of TERC Investigations 3 in grades K through 3 in the fall of 2020.</p> <p>This curriculum was selected because of its explicit attention to the Standards for Mathematical Practice. The program provides embedded differentiation support, has extensive assessments and built-in professional development.</p>

TNAACS will continue to utilize the i-Ready online curriculum in math for extra support, intervention and enrichment. Based on the results of the i-Ready Diagnostic, students at TNAACS will be placed into Instruction customized to their placement levels. Online lessons will provide a consistent best practice lesson structure and build conceptual understanding.

TNAACS will continue to utilize the academic resources of our Student Support Team (SST). This team includes two special education push in/ pull out teachers who will not only focus on students with IEPs but will work with academically “at risk” math students as well.

TNAACS will employ two guidance

<p>Academic Goal 6</p>	<p>75% of students in Grades K-2 who have attended TNAACS for at least one year will meet or achieve their minimum grade level math standard as measured by the TerraNova Math</p>	<p>i-Ready Diagnostic Assessment System In 2017-18, our school switched to the i-Ready Diagnostic Assessment System rather than utilizing Terra Nova, as i-Ready has been proven to be more closely</p>	<p>Not Met</p>	<p>counselors to the SST for the 2020/2021 school year. They will support social emotionally wellness of “at risk” students and lead the school’s positive discipline program. TNAACS is in the process of hiring a behavioral specialist who will work with students to help them internalize the school’s values. This maximizes instructional time, not just for the “at risk” student, but all students in their cohort.</p> <p>TNAACS will continue to implement Cognitively Guided Instruction (CGI) and will increase the hours of Professional Development. CGI is a student-centered approach to teaching math. It starts with what your students already know and builds on their natural number sense and intuitive approaches to problem solving.</p>
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Assessment.

aligned with the CCLS (now known as NYSLs)

Rather than a math program or curriculum, CGI is a way of listening to students, asking smart questions, and engaging with their thinking—all with the goal of uncovering and expanding every student's mathematical understanding. It is our belief that by improving the mathematical understanding of our teachers we will enable them to deliver more effective math instruction that will impact student achievement school wide.

Multiple sources of data, i-Ready, formative assessments, unit tests, exit slips and teacher anecdotal data on student math progress will be analyzed by teams on a regular basis, and this data will be utilized to plan targeted small group instruction and intervention.

In 2021/2022,

TNAACS will continue to expand its use of Data Wise, supporting teachers in effectively analyzing student data and using what they learn to target instruction. The Data Wise Project supports educators in using collaborative data inquiry to drive continuous improvement of teaching and learning for all students.

During the 2021/2022 school year, TNAACS will continue the focus on the problems of practice identified through our work with the goals developed during our work with the Department of Education's District/Charter Collaborative (DCC). The DCC team at TNAACS will continue to be actively engaged in improving the math performance of our special education students. The problem of

				<p>practice we will be working to improve is as follows:</p> <p>“Based on our state testing data from the 2017-2018 school year, there is a notable disproportionality along the lines of special education among our students’ performance. While 49% of our general education students in grades 3-5 tested at a level of proficiency, only 9% of our students with disabilities tested proficient, a 40% disparity.”</p>
Academic Goal 7	Each grade level cohort will improve its percentage of students meeting or exceeding grade level math standards as measured by TerraNova Math Assessment by a minimum of 5% percent each year.	<p>i-Ready Diagnostic Assessments</p> <p>Several years our school switched to the iReady Diagnostic Assessment system rather than utilizing Terra Nova, as iReady has been proven to be more closely aligned with the CCLS. (Now known as NYSLs)</p>	Met	
				Achievement of this goal cannot yet be measured

<p>Academic Goal 8</p>	<p>75% of students, who have attended TNAACS for at least two full school years, will achieve a Level 3 or 4 on the New</p>	<p>New York State Math Assessment</p>	<p>Unable to Assess</p>	<p>as student engaged in remote instruction and could not be tested.</p> <p>Data from our most recent NYS Math Exam indicated 39% of TNAACS students at or above grade level.</p> <p>In addition to the efforts to improve math performance indicated in Goal #6, TNAACS will continue to employ the following:</p> <p>Pending funding, TNAACS will continue to offer an extracurricular Test Preparation Academy for selected TNAACS students along with Summer School.</p> <p>TNAACS will continue its implementation of the TERC Investigations 3 math curriculum in grades 3-5 with full school-wide implementation by the fall of 2022. We chose this curriculum</p>
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York State Math Assessment.

because of its explicit attention to the Standards for Mathematical Practice. The program provides embedded differentiation support and has extensive assessments and built-in professional development.

TNAACS will utilize the i-Ready platform several mornings a week. Research shows students using i-Ready for an average of 45 minutes per week in math show statistically significant growth, with an average growth of 38% more than students not using i-Ready.

All TNAACS have access to live tutoring during and outside school hours as needed through the [Tutor.com](https://www.tutor.com) platform.

Progress toward this goal cannot

<p>Academic Goal 9</p>	<p>Each grade level cohort (3-5) will improve its percentage of students meeting or exceeding grade level math standards as measured by New York State Math Assessment by a minimum of 5% percent each year.</p>	<p>New York State Math Assessment</p>	<p>Unable to Assess</p>	<p>yet be measured as student engaged in remote instruction and could not be tested.</p> <p>Data from our most recent NYS Math Exam indicated 39% of TNAACS students at or above grade level.</p> <p>Efforts being taken to improve this outcome are the same as detailed in Goal #8.</p>
<p>Academic Goal 10</p>	<p>TNAACS students will outperform local school district students by 10 percentage points, as measured by the percentage at Levels 3 and 4 in</p>	<p>New York State Math Assessment</p>	<p>Unable to Assess</p>	<p>Progress toward this goal cannot yet be measured as student engaged in remote instruction and could not be tested.</p> <p>Data from our most recent NYS Math Exam indicated 39% of TNAACS students at or above grade level.</p> <p>Data from the most recent NYS Math Exam indicated 34% of District 18 students tested at</p>

	<p>the same grades on the state math exam.</p>			<p>or above grade level.</p> <p>This data indicates that TNAACS outperformed NYS District 18 students in 2018/2019 by 5 percentage points, the last year this data is available.</p> <p>Efforts being taken to improve this outcome are the same as detailed in Goal #8.</p>
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2. Do have more academic goals to add?

Yes

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
				<p>Progress toward this goal cannot yet be measured as student engaged in remote instruction and could not be</p>

Academic Goal 11

75% of fourth grade students, who have attended TNAACS for at least two full school years, will achieve a Level 3 or 4 on the New York State Science assessment.

New York State Science assessment

Unable to Assess

tested.

While the NYS Science Exam was not administered during the Spring of 2020 & 2021, TNAACS has consistently exceeded this goal in prior testing years:

2017/2018- 91% at or above
2018/2019 - 88% at or above

To ensure this trend continues, TNAACS will continue to utilize our Interdisciplinary units of study, which combine science and social studies utilizing a hands-on STEM-based approach.

Pending funding, TNAACS hopes to implement the Project Lead the Way (PLTW) curriculum into some lower loop classes. PLTW provides K-12 STEM programs and is a problem-based curriculum combined with teacher

				<p>professional development. One Lower Loop Director of Teaching and Learning and our Director of Data and Finance have already been trained to facilitate this curriculum and will turnkey the curriculum to teachers and team leaders. Teaching teams will then pilot the use of this curriculum in selected Interdisciplinary units of study.</p>
Academic Goal 12	<p>TNAACS students will outperform local school district students by 10 percentage points, as measured by the percentage at Levels 3 and 4 in</p>	<p>New York State Science assessment</p>	<p>Unable to Assess</p>	<p>Progress toward this goal cannot yet be measured as student engaged in remote instruction and could not be tested.</p> <p>While the NYS Science Exam was not administered during the Spring of 2021, TNAACS has consistently exceeded its District of Location performance on this assessment, although not by 10%.</p> <p>2017/2018</p>

	the same grades on the state science exam.			<p>TNAACS- 91% at or above 2017/2018 District 18- 88% at or above</p> <p>2018/2019 TNAACS- 88% at or above 2018/2019 District 18- 86% at or above</p> <p>Efforts being taken to improve this outcome are the same as detailed in Goal #11.</p>
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	TNAACS does not have any charter specific organizational goals. The benchmarks used in the Performance Framework will be utilized to measure the school's organizational soundness.	N/A	N/A	N/A
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				

Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	TNAACS does not have any charter specific financial goals. The benchmarks used in the Performance Framework will be utilized to measure the school's fiscal soundness.	N/A		N/A
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed Nov 1 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection

are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[THE NEW AMERICAN ACADEMY CHARTER SCHOOL - 06](#)

Filename: THE NEW AMERICAN ACADEMY CHARTER SC ARCHAsr.pdf **Size:** 580.6 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Dec 20 2021

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[New American Academy CS \(The\)_BEDS-331800861057_2020-21](#)

Filename: New American Academy CS The BEDS xZkWRKM.xlsx **Size:** 75.2 kB

Entry 4c - Additional Financial Documents

Completed Nov 1 2021

[Instructions - Regents, NYCDOE and Buffalo BOE authorized schools](#) must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[THE NEW AMERICAN ACADEMY CHARTER SCHOOL - 06](#)

Filename: THE NEW AMERICAN ACADEMY CHARTER SC mWIVruX.pdf **Size:** 471.6 kB

[TNAACS ESCROW ACCOUNT \\$75 k](#)

Filename: TNAACS ESCROW ACCOUNT 75 k.pdf Size: 1.8 MB

Entry 4d - Financial Services Contact Information

Completed Nov 1 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021.**

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Jennifer Trani	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Shelby L. Stenson, Mengel Metzgar Barr & Co.	[REDACTED]	[REDACTED]	8

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Charter School Business Management	Svetlana Gnesina	237 West 35th Street, Suite 301, New York, NY 10001	[REDACTED]	[REDACTED]	7

Entry 5 - Fiscal Year 2021-2022 Budget

Completed Nov 1 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school’s FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[TNAACS Final2021-2022 NYSED budget 102921](#)

Filename: TNAACS Final2021 2022 NYSED budget 102921.xlsx **Size:** 36.6 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Aug 8 2021

Required of ALL Charter Schools by August 2

Each member of the charter school’s Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation**

is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

[Cristy Cuellar-Lezcano](#)

Filename: Cristy Cuellar Lezcano.pdf **Size:** 58.2 kB

[Holly Hunt](#)

Filename: Holly Hunt.pdf **Size:** 99.0 kB

[Matthew Harrington](#)

Filename: Matthew Harrington.pdf **Size:** 644.2 kB

[Kevin Yu](#)

Filename: Kevin Yu.pdf **Size:** 744.7 kB

[Elizabeth DeAngelis](#)

Filename: Elizabeth DeAngelis.pdf **Size:** 3.0 MB

[Colleen O'Brien-Kelly](#)

Filename: Colleen OBrien Kelly.pdf **Size:** 2.1 MB

[Varleton McDonald](#)

Filename: Varleton McDonald.pdf **Size:** 375.5 kB

[Kevin Monroe](#)

Filename: Kevin Monroe.pdf **Size:** 72.4 kB

[Fleur Monroe Disclosure](#)

Filename: Fleur Monroe Disclosure.pdf **Size:** 896.5 kB

Entry 7 BOT Membership Table

Completed Aug 2 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
1	Varleton McDonald		Chair	N/A	Yes	3	12/01/2018	12/01/2021	10
2	Fleur Monroe		Treasurer	Finance	Yes	1	08/02/2018	08/02/2021	6
3	Elizabeth DeAngelis		Secretary	N/A	Yes	3	09/01/2019	09/01/2022	11
4	Kevin Monroe		Trustee/Member	N/A	Yes	3	01/01/2020	05/19/2021	5 or less
5	Holly Hunt		Trustee/Member	Equity	Yes	1	08/01/2019	08/01/2022	11

6	Matthew Harrington		Trustee/Member	Finance	Yes	1	02/01/2020	02/01/2023	9
7	Kevin Yu		Trustee/Member	N/A	Yes	1	10/01/2020	10/01/2023	6
8	Cristina Cuellar-Lezcano		Trustee/Member	Equity	Yes	1	12/01/2020	12/01/2023	5 or less
9	Colleen O'Brien		Trustee/Member	Equity	Yes	1	10/01/2020	10/01/2023	8

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	8
b.Total Number of Members Added During 2020-2021	3
c. Total Number of Members who Departed during 2020-2021	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7

3. Number of Board meetings held during 2020-2021

12

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed Aug 2 2021

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

1

Filename: 1. Board Minutes 072920 TNAACS.pdf **Size:** 181.9 kB

3

Filename: 3. Board Minutes 093020 TNAACS.pdf **Size:** 178.5 kB

7

Filename: 7. Board Minutes 012021 TNAACS.pdf **Size:** 221.8 kB

4

Filename: 4. Board Minutes 103120 TNAACS.pdf **Size:** 189.8 kB

6

Filename: 6. Board Minutes 121620 TNAACS.pdf **Size:** 239.5 kB

2

Filename: 2. Board Minutes 082620 TNAACS.pdf **Size:** 182.2 kB

5

Filename: 5. Board Minutes 111820 TNAACS.pdf **Size:** 261.2 kB

8

Filename: 8. board minutes 022421 TNAACS.pdf **Size:** 223.6 kB

9

Filename: 9. Board Minutes 032421 TNAACS.pdf **Size:** 229.3 kB

10

Filename: 10. Board Minutes 042421 TNAACS.pdf **Size:** 218.6 kB

11

Filename: 11. Board Minutes 051921 TNAACS.pdf **Size:** 200.4 kB

12

Filename: 12.pdf **Size:** 258.0 kB

Entry 9 Enrollment & Retention

Completed Aug 2 2021

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the good

faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
Economically Disadvantaged	<p>TNAACS used the following strategies to recruit Economically Disadvantaged students, as determined by eligibility for free and reduced price lunch (75.6% of student population; Target = 92.9%):</p> <ul style="list-style-type: none"> • Information pamphlets were distributed at public housing complexes and around the neighborhood. We have canvassed and flyered in NYCHA Housing Units: Glennwood, Breuklen, Cypress Hill, and Abermarle Family Residence. • Relationships were developed 	<p>To increase the percentage of Economically Disadvantaged students, TNAACS plans to create additional relationships with community-based organizations that serve low-income families, such as health care clinics, so that additional outreach and informational presentations can be made in high need neighborhoods. This includes creating events in which families can attend to connect them to</p>

	<p>with community-based organizations.</p> <ul style="list-style-type: none"> • Outreach was conducted at food banks and free health care facilities. • Contacted and provided information to community centers that service families in need. 	<p>these community-based organizations. The school has partnered with a digital marketing company that will create targeted ads to increase online reach of specific populations.</p>
<p>English Language Learners</p>	<p>TNAACS used the following strategies to recruit English Language Learners (3.8% of student population; Target = 12.1%):</p> <ul style="list-style-type: none"> • Native Spanish and Creole speakers on staff attended recruitment events • All recruitment and application materials were printed in both English and Spanish • Advertisements were placed in non-English newspapers • Translators were available at all open houses and community outreach events • School officials cultivated relationships with several organizations that serve recent immigrants • Vanguard mailings were done in both English and Spanish • Flyers and ads in Haitian Creole and Spanish • Bilingual staff in the office can speak with any parents who call or visit the school • Outreach to current ELL families for referrals • Increased outreach to the Spanish community in District 18 • Created QR code to direct parents to the application in multiple languages 	<p>As the school's efforts to recruit English Language Learners are very comprehensive, the same strategies will be implemented in the 2021-22 school year. We will also add presentations made at community-based organizations that serve non-English speaking families in an effort to increase ELL enrollment. The school has partnered with a digital marketing company that will create targeted ads to increase online reach of specific populations.</p>

Students with Disabilities	<p>TNAACS used the following strategies to recruit Students with Disabilities (16% of student population; Target = 15.3%):</p> <ul style="list-style-type: none"> • School leaders cultivated a relationship with the Committee on Special Education (CSE) to inform them about the school and give them promotional materials for families • School leaders established relationships with the Special Education Coordinators and middle schools in the community • Promotional materials list special supports available for students with special needs • Feature our Special Education program in open houses, along with offering direct contact with our Director of Student Support 	<p>As the school met the enrollment target for Students with Disabilities, the same strategies will be implemented in the 2021-22 school year. TNAACS will resume attendance at the recruitment fair held at the Special Education Collaborative.</p>
----------------------------	--	---

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	<p>To retain Economically Disadvantaged students, TNAACS ensured that all students receive supplemental academic services, social/emotional support, special programs, and extracurricular activities free of charge. Field trip expenses and uniform costs were covered for all families in need. TNAACS retained 94.8% of Economically Disadvantaged students from 2019-20 to 2020-21.</p>	<p>Given the school's high retention of Economically Disadvantaged students, the school will implement the same strategies in the 2021-22 school year.</p>
	<p>To retain English Language Learners, we implemented all</p>	

<p>English Language Learners</p>	<p>ENL programming with fidelity to ensure that student needs are being met. We also ensured that each team has an ESL or bilingual teacher and that support for ELL students is embedded within each teacher team. This work was overseen by an ESL Coordinator. The school also provided translated materials and translation services for parent-teacher conferences and school events. TNAACS retained 100% of its English Language Learners from 2019-20 to 2020-21.</p>	<p>Given the school's high retention of English Language Learners, the school will implement the same strategies in 2021-22. We have and will continue to monitor our enrollment data carefully and are prepared to make programmatic changes, if needed.</p>
<p>Students with Disabilities</p>	<p>To retain Students with Disabilities, direct and continual support for students with special needs has been intentionally engineered into the TNAACS model. Our team teaching model allows for one special education teacher per team, ensuring that every classroom is able to provide an inclusion setting for SWDs. In addition to the support embedded within each teacher team, specific staff members will assume the roles of Special Education Coordinator to ensure that all of our students are receiving optimal support. The special education team communicates with our families regularly to keep them updated on their children's progress. Consistent communication also facilitates additional supports as needed that will help parents to meet the needs of their students inside and outside of school. TNAACS retained 93% of its Students with Disabilities from</p>	<p>Given the school's high retention of Students with Disabilities, the school will implement the same strategies in 2021-22. We have and will continue to monitor our enrollment data regularly to make programmatic changes, if needed.</p>

Entry 10 - Teacher and Administrator Attrition

Completed Aug 2 2021

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Aug 2 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category B: not to exceed 5	0.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	1
Total Category C: not to exceed 5	2.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	19

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	26



Thank you.

Entry 12 Organization Chart

Completed Aug 2 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

[m](#)

Filename: m. TNAACS Organizational Chart for vdQMb1x.pdf Size: 141.1 kB

Entry 13 School Calendar

Completed Aug 2 2021

Instructions for submitting School Calendar

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[TNAACS Calendar 2021 2022](#)

Filename: TNAACS Calendar 2021 2022.pdf Size: 105.7 kB

Entry 14 Links to Critical Documents on School Website

Completed Aug 2 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: New American Academy Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://www.tnaacs.org/board-of-trustees
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://www.tnaacs.org/board-of-trustees
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.tnaacs.org/board-of-trustees
3. Link to NYS School Report Card	https://www.tnaacs.org/board-of-trustees
4. Lottery Notice announcing date of lottery	https://www.tnaacs.org/parents
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://www.tnaacs.org/board-of-trustees
6. District-wide Safety Plan	https://www.tnaacs.org/parents
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.tnaacs.org/parents
7. Authorizer-Approved FOIL Policy	https://www.tnaacs.org/board-of-trustees
8. Subject matter list of FOIL records	https://www.tnaacs.org/board-of-trustees

Thank you.



THE NEW AMERICAN ACADEMY CHARTER SCHOOL

BROOKLYN, NEW YORK

AUDITED FINANCIAL STATEMENTS

REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2021
(With Comparative Totals for 2020)

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
The New American Academy Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of The New American Academy Charter School (the "Charter School") which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The New American Academy Charter School as of June 30, 2021 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited The New American Academy Charter School's June 30, 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated September 30, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Report Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 30, 2021 on our consideration of The New American Academy Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering The New American Academy Charter School's internal control over financial reporting and compliance.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
September 30, 2021

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2021

(With Comparative totals for 2020)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 1,787,486	\$ 1,459,811
Grants and other receivables	311,673	188,084
Prepaid expenses and other current assets	<u>58,051</u>	<u>60,166</u>
TOTAL CURRENT ASSETS	2,157,210	1,708,061
<u>PROPERTY AND EQUIPMENT</u> , net	447,503	401,328
<u>CASH IN ESCROW</u>	<u>75,178</u>	<u>75,163</u>
TOTAL ASSETS	<u>\$ 2,679,891</u>	<u>\$ 2,184,552</u>
 <u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 180,303	\$ 73,966
Accrued payroll and benefits	267,188	303,818
Deferred revenue	<u>34,598</u>	<u>44,398</u>
TOTAL CURRENT LIABILITIES	482,089	422,182
 <u>NET ASSETS</u>		
Without donor restrictions	2,197,802	1,737,370
With donor restrictions	<u>-</u>	<u>25,000</u>
TOTAL NET ASSETS	<u>2,197,802</u>	<u>1,762,370</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 2,679,891</u>	<u>\$ 2,184,552</u>

The accompanying notes are an integral part of the financial statements.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2021
 (With Comparative totals for 2020)

	Year ended June 30,			2020
	2021		Total	
	Without Donor Restrictions	With Donor Restrictions		
Operating revenue and support:				
State and local per pupil				
operating revenue	\$ 4,789,409	\$ -	\$ 4,789,409	\$ 5,576,469
Federal grants	405,569	-	405,569	188,558
State and local grants	26,394	-	26,394	26,969
Contributions	450	-	450	25,000
In-kind contributions	8,738	-	8,738	-
Interest income	15	-	15	31
Other income	102	-	102	707
Net assets released from restriction	<u>25,000</u>	<u>(25,000)</u>	<u>-</u>	<u>-</u>
TOTAL OPERATING REVENUE AND SUPPORT	5,255,677	(25,000)	5,230,677	5,817,734
Expenses:				
Program:				
Regular education	3,006,450	-	3,006,450	3,881,948
Special education	<u>852,727</u>	<u>-</u>	<u>852,727</u>	<u>665,725</u>
TOTAL PROGRAM EXPENSES	3,859,177	-	3,859,177	4,547,673
Management and general	<u>936,068</u>	<u>-</u>	<u>936,068</u>	<u>845,603</u>
TOTAL EXPENSES	<u>4,795,245</u>	<u>-</u>	<u>4,795,245</u>	<u>5,393,276</u>
CHANGE IN NET ASSETS	460,432	(25,000)	435,432	424,458
Net assets at beginning of year	<u>1,737,370</u>	<u>25,000</u>	<u>1,762,370</u>	<u>1,337,912</u>
NET ASSETS AT END OF YEAR	<u>\$ 2,197,802</u>	<u>\$ -</u>	<u>\$ 2,197,802</u>	<u>\$ 1,762,370</u>

The accompanying notes are an integral part of the financial statements.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2021
 (With Comparative totals for 2020)

	Year Ended June 30, 2021						June 30, 2020
	No. of Positions	Program Services			Supporting Services	Total	
		Regular Education	Special Education	Sub-total	Management and general		
Personnel services costs:							
Administrative staff personnel	9	\$ 293,746	\$ 51,837	\$ 345,583	\$ 596,776	\$ 942,359	\$ 810,716
Instructional personnel	26	1,574,654	489,514	2,064,168	27,541	2,091,709	2,597,522
Non-instructional personnel	<u>2</u>	<u>120,100</u>	<u>21,774</u>	<u>141,874</u>	<u>-</u>	<u>141,874</u>	<u>132,664</u>
Total salaries and wages	37	1,988,500	563,125	2,551,625	624,317	3,175,942	3,540,902
Fringe benefits and payroll taxes		484,431	138,983	623,414	150,812	774,226	842,349
Retirement		74,184	21,284	95,468	23,095	118,563	143,153
Legal services		-	-	-	2,438	2,438	2,925
Accounting/audit services		-	-	-	21,800	21,800	22,000
Other professional services		109,926	45,910	155,836	33,287	189,123	239,606
Leased equipment		11,515	3,304	14,819	3,584	18,403	43,303
Insurance		26,670	7,534	34,204	7,954	42,158	36,248
Technology		68,112	19,541	87,653	21,205	108,858	28,153
Curriculum / Classroom expenses		62,432	11,319	73,751	-	73,751	78,832
Supplies and materials		12,894	2,338	15,232	-	15,232	48,074
Non-capitalized equipment and furnishings		1,398	401	1,799	436	2,235	5,672
Repairs and maintenance		-	-	-	-	-	5,188
Staff development		34,798	6,309	41,107	-	41,107	76,208
Marketing and recruiting		30,834	6,137	36,971	1,611	38,582	23,011
Travel / Conferences		-	-	-	6,827	6,827	15,692
Food services		1,272	231	1,503	-	1,503	37,653
Office expense		7,778	2,231	10,009	2,421	12,430	1,676
Depreciation and amortization		70,585	20,251	90,836	21,974	112,810	131,561
Student Services		21,121	3,829	24,950	-	24,950	60,524
Other		-	-	-	14,307	14,307	10,546
		<u>\$ 3,006,450</u>	<u>\$ 852,727</u>	<u>\$ 3,859,177</u>	<u>\$ 936,068</u>	<u>\$ 4,795,245</u>	<u>\$ 5,393,276</u>

The accompanying notes are an integral part of the financial statements.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2021
(With Comparative totals for 2020)

	<u>Year ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 435,432	\$ 424,458
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	112,810	131,561
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(123,589)	(140,479)
Prepaid expenses and other current assets	2,115	(3,475)
Accounts payable and accrued expenses	31,274	(66,971)
Accrued payroll and benefits	(36,630)	(47,726)
Deferred revenue	(9,800)	(45,112)
NET CASH PROVIDED FROM OPERATING ACTIVITIES	411,612	252,256
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(83,922)	(37,826)
NET CASH USED FOR INVESTING ACTIVITIES	(83,922)	(37,826)
NET INCREASE IN CASH AND RESTRICTED CASH	327,690	214,430
Cash and restricted cash at beginning of year	1,534,974	1,320,544
CASH AND RESTRICTED CASH AT END OF YEAR	<u>\$ 1,862,664</u>	<u>\$ 1,534,974</u>
<u>NON-CASH INVESTING ACTIVITIES</u>		
Purchases of property and equipment included in accounts payable	<u>\$ 75,063</u>	<u>\$ -</u>

The accompanying notes are an integral part of the financial statements.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE A: THE SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

The New American Academy Charter School (“the Charter School”) is an educational corporation that operates as a charter school in Brooklyn, New York. On November 5, 2012, the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration. In February 2018, the Charter School received a two year renewal charter through June 30, 2020. In March 2020, the charter was renewed for a second time for a term of three years and will expire on June 30, 2023.

The Charter School was established to provide its students in grades kindergarten through 5th with the academic skills necessary to promote the culture of learning.

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2021. The Charter School had \$25,000 of net assets with donor restrictions at June 30, 2020, which were restricted to use for the expansion of school-day curriculums and the technology for the students.

Revenue and support recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE A: THE SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

The Charter School records substantially all revenues over time as follows:

State and local per pupil revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

The following table summarizes contract balances at their respective statement of financial position dates:

	<u>June 30,</u>		
	<u>2021</u>	<u>2020</u>	<u>2019</u>
Contract receivables	\$ 4,966	\$ 68,311	\$ -

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions, including unconditional promises to give, are recognized as revenues in the period received. All donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE A: THE SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position and amounted to \$34,598 and \$33,543 at June 30, 2021 and 2020, respectively. The Charter School received cost-reimbursement grants of approximately \$811 that have not been recognized at June 30, 2021, because qualifying expenditures have not yet been incurred. There were no grants that had not been recognized at June 30, 2020, because qualifying expenditures have not yet been incurred.

Cash and cash in escrow

Cash balances are maintained at a financial institution located in New York and are insured by the FDIC up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

The School maintains cash in an escrow account in accordance with the terms of its charter agreement. Upon renewal of the charter in March 2020, the required balance of the escrow increased to \$100,000 to be funded by December 31, 2021. The amount in escrow was approximately \$75,000 at June 30, 2021 and 2020.

Cash and restricted cash balances at June 30, 2021 and 2020 consisted of the following:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Cash	\$ 1,787,486	\$ 1,459,811
Cash in escrow	<u>75,178</u>	<u>75,163</u>
	<u>\$ 1,862,664</u>	<u>\$ 1,534,974</u>

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2021 and 2020.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE A: THE SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Property and equipment

Property and equipment are recorded at cost. Depreciation is computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from two to seven years.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income. The Charter School has filed for and received income tax exemptions in the various jurisdictions where it is required to do so. The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2018 through June 30, 2021 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Contributed services

The Charter School receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. These services are not valued in the financial statements because they do not require "specialized skills" and would typically not be purchased if they were not contributed. The Charter School received transportation services, security agents, and meals from the local district. The Charter School was unable to determine a value for these services.

In-kind contributions

Gifts and donations other than cash are recorded at fair market value at the date of contribution.

Marketing and recruiting costs

The Charter School expenses marketing and recruiting costs as they are incurred. Total marketing and recruiting costs approximated \$39,000 and \$23,000 for the years ended June 30, 2021 and 2020, respectively.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Reclassifications

Certain prior year amounts have been reclassified to conform with the current year presentation.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE A: THE SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Comparatives for year ended June 30, 2020

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2020, from which the summarized information was derived.

New accounting pronouncements

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the guidance in this new standard is effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

Gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and will be applied on a retrospective basis. The Charter School is currently evaluating the provisions of this update to determine the impact it will have on the Charter School's financial statements.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through September 30, 2021, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash and shows positive cash generated by operations for fiscal years 2021 and 2020.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2021 and 2020:

	June 30,	
	<u>2021</u>	<u>2020</u>
Cash	\$ 1,787,486	\$ 1,459,811
Grants and other receivables	<u>311,673</u>	<u>188,084</u>
Total financial assets available within one year	2,099,159	1,647,895
Less:		
Amounts unavailable for general expenditures within one year, due to:		
Restricted by donors with purpose restrictions	<u>-</u>	<u>(25,000)</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 2,099,159</u>	<u>\$ 1,622,895</u>

NOTE C: SCHOOL FACILITY

As part of the New York City Chancellor's Charter School Initiative, the New York City Department of Education has committed space to the Charter School at no charge under a verbal agreement. Total approximate square footage usage as of June 30, 2021 and 2020 was 48,000.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE D: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Furniture and fixtures	\$ 451,979	\$ 451,979
Computers and software	547,366	394,386
Office equipment	61,104	55,099
Leasehold improvements	<u>235,345</u>	<u>235,345</u>
	1,295,794	1,136,809
Less accumulated depreciation and amortization	<u>848,291</u>	<u>735,481</u>
	<u>\$ 447,503</u>	<u>\$ 401,328</u>

Total depreciation and amortization expense was \$112,810 and \$131,561 for the years ended June 30, 2021 and 2020, respectively.

NOTE E: OPERATING LEASES

The Charter School leases office equipment under non-cancelable lease agreements expiring at various dates through May 2025. The future minimum payments on these agreements are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 12,958
2023	12,958
2024	10,768
2025	<u>3,850</u>
	<u>\$ 40,534</u>

NOTE F: RETIREMENT PLAN

The Charter School sponsors a defined contribution 401(k) plan covering all regular employees. The Charter School matches employees' contributions up to 4% of base salary. The Charter School's total contribution to the Plan for the years ended June 30, 2021 and 2020 was \$118,563 and \$136,084, respectively. Administrative fees were \$7,226 and \$7,068 for the years ended June 30, 2021 and 2020, respectively.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE G: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE H: CONCENTRATIONS

At June 30, 2021, 98% of grants and other receivables are due from New York State relating to certain grants. At June 30, 2020, 64% and 36%, respectively, of grants and other receivables are due from New York State relating to certain grants and due from New York State relating to per pupil revenue.

During the years ended June 30, 2021 and 2020, approximately 92% and 96%, respectively, of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTE I: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

NOTE J: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School's financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2022.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$183,289 of revenue relative to ESSER grants during the year ended June 30, 2021.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
The New American Academy Charter School

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of The New American Academy Charter School, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 30, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered The New American Academy Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of The New American Academy Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of The New American Academy Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether The New American Academy Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
September 30, 2021

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2021

September 30, 2021

The Finance Committee
The New American Academy Charter School

We have audited the financial statements of The New American Academy Charter School as of and for the year ended June 30, 2021, and have issued our report thereon dated September 30, 2021. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated May 1, 2021, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of The New American Academy Charter School solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate and our firm have complied with all relevant ethical requirements regarding independence. Safeguards in place to eliminate or reduce threats to independence to an acceptable level include a skilled, knowledgeable and experienced Director of Data and Finance and outsourced finance team who reviews draft financial statements prior to issuance and accepts responsibility for them.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by The New American Academy Charter School is included in Note A to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended June 30, 2021. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements were the collectability of grants receivable, as well as the allocation of costs for the statement of functional expenses. We evaluated key factors and assumptions used to develop these estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting The New American Academy Charter School's financial statements relate to revenue and support recognition, which is referred to in the notes of the financial statements.

Significant Difficulties Encountered during the Audit

We are pleased to report we encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. We are pleased to inform you no such misstatements we noted.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to The New American Academy Charter School's financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with The New American Academy Charter School, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as The New American Academy Charter School's auditors.

Internal Control Matters

We did not identify any deficiencies in internal control that we considered to be material weaknesses.

* * * * *

Should you desire further information concerning these matters, Shelby Stenson or Kurt Button will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees and management of The New American Academy Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,



MENGEL, METZGER, BARR & CO. LLP

Principal
Lisa Parquette Silva

Assistant Principal
Sheila Hopkins-Osnes



Directors
Ivy Cole
Diamond Mays
Olawa Gibson
Jennifer Trani
Tina Spaic

*A New York State Department of Education Recognition School
For High Achievement and High Progress*

September 30, 2021

Mengel, Metzger, Barr & Co. LLP
Certified Public Accountants
100 Chestnut Street, Suite 1200
Rochester, New York 14604

This representation letter is provided in connection with your audits of the financial statements of The New American Academy Charter School, which comprise the statements of financial position as of June 30, 2021 and 2020, the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, for the purpose of expressing an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm that to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of the date of this letter.

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated May 1, 2021, for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.

Principal
Lisa Parquette Silva

Assistant Principal
Sheila Hopkins-Osnes



Directors
Ivy Cole
Diamond Mays
Olawa Gibson
Jennifer Trani
Tina Spaic

*A New York State Department of Education Recognition School
For High Achievement and High Progress*

- To the extent our normal procedures and controls related to our financial close or other reporting processes at the Organization were adversely impacted by the COVID-19 outbreak, we took appropriate actions and safeguards to reasonably ensure the fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.
- Other than as disclosed in Note J to the financial statements, no other impacts from the COVID-19 outbreak are necessary to be reflected in those financial statements.
- Disclosures included in the financial statements regarding the relevant significant business, financial, and reporting impacts of the COVID-19 outbreak accurately reflect management's full consideration of such impacts.
- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
- We have complied with all contractual agreements, grants, and donor restrictions.
- We have maintained an appropriate composition of assets in amounts needed to comply with all donor restrictions.
- We have accurately presented the entity's position regarding taxation and tax-exempt status.
- The bases used for allocation of functional expenses are reasonable and appropriate.
- We have included in the financial statements all assets and liabilities under the Organization's control.
- We have designed, implemented, and maintained adequate internal controls over the receipt and recording of contributions.
- Reclassifications between net asset classes are proper.
- Methods and significant assumptions used by management to determine fair values, their consistency in application, and the completeness and adequacy of fair value information for financial statement measurement and disclosure purposes are appropriate.
- We have reviewed the Organization's draft financial statements prepared by you based upon financial information we provided to you. We have reviewed all supporting schedules and accept full responsibility for the Organization's consolidated financial statements prepared in accordance with U.S. GAAP.
- With respect to non-attest services performed by you as described in the engagement letter, we have performed the following:
 - Made all management decisions and performed all management functions;
 - Assigned a competent individual to oversee the services;
 - Evaluated the adequacy of the services performed;

Principal
Lisa Parquette Silva

Assistant Principal
Sheila Hopkins-Osnes



Directors
Ivy Cole
Diamond Mays
Olawa Gibson
Jennifer Trani
Tina Spaic

*A New York State Department of Education Recognition School
For High Achievement and High Progress*

- Evaluated and accepted responsibility for the result of the service performed; and
 - Established and maintained internal controls, including monitoring ongoing activities.
-
- We have considered the accounting and reporting requirements of FASB ASC 740-10. We believe there are no material liabilities (or reduction in amounts refundable) required for unrecognized tax benefits related to our tax positions, as defined and described in FASB ASC 740-10-20.

Information Provided

- We have provided you with:
 - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters;
 - Minutes of the meetings of the Board of Trustees and other committees, or summaries of actions of recent meetings for which minutes may have not yet been prepared;
 - Additional information that you have requested from us for the purpose of the audits; and
 - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - Management;
 - Employees who have significant roles in internal control; or
 - Others when the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others.
- We have disclosed to you all known instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
- We are not aware of any pending or threatened litigation and claims whose effects should be considered when preparing the financial statements and we have not consulted legal counsel concerning litigation or claims.
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

Very truly yours,
THE NEW AMERICAN ACADEMY CHARTER SCHOOL

A handwritten signature in cursive script that reads "Lisa Parquette Silva".

Lisa Parquette Silva
Principal

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2021

September 30, 2021

The Finance Committee
The New American Academy Charter School

We have audited the financial statements of The New American Academy Charter School as of and for the year ended June 30, 2021, and have issued our report thereon dated September 30, 2021. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated May 1, 2021, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of The New American Academy Charter School solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate and our firm have complied with all relevant ethical requirements regarding independence. Safeguards in place to eliminate or reduce threats to independence to an acceptable level include a skilled, knowledgeable and experienced Director of Data and Finance and outsourced finance team who reviews draft financial statements prior to issuance and accepts responsibility for them.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by The New American Academy Charter School is included in Note A to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended June 30, 2021. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements were the collectability of grants receivable, as well as the allocation of costs for the statement of functional expenses. We evaluated key factors and assumptions used to develop these estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting The New American Academy Charter School's financial statements relate to revenue and support recognition, which is referred to in the notes of the financial statements.

Significant Difficulties Encountered during the Audit

We are pleased to report we encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. We are pleased to inform you no such misstatements we noted.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to The New American Academy Charter School’s financial statements or the auditor’s report. We are pleased to report that no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management’s Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with The New American Academy Charter School, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as The New American Academy Charter School’s auditors.

Internal Control Matters

We did not identify any deficiencies in internal control that we considered to be material weaknesses.

* * * * *

Should you desire further information concerning these matters, Shelby Stenson or Kurt Button will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees and management of The New American Academy Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP



JPMorgan Chase Bank, N.A.
 P O Box 182051
 Columbus, OH 43218 - 2051

July 01, 2021 through July 30, 2021

Primary Account [REDACTED]

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
 Service Center: **1-877-425-8100**
 Deaf and Hard of Hearing: 1-800-242-7383
 Para Espanol: 1-888-622-4273
 International Calls: 1-713-262-1679

00004268 DRI 802 141 21621 NNNNNNNNNN P 1 000000000 D2 0000
 THE NEW AMERICAN ACADEMY CHARTER SCHOOL
 9301 AVENUE B
 BROOKLYN NY 11236

CONSOLIDATED BALANCE SUMMARY

ASSETS

Checking & Savings

	ACCOUNT	BEGINNING BALANCE THIS PERIOD	ENDING BALANCE THIS PERIOD
Chase Platinum Business Checking	[REDACTED]	\$1,787,693.84	\$2,087,737.50
Chase Business Select High Yield Savings	[REDACTED]	75,178.23	75,179.45
Total		\$1,862,872.07	\$2,162,916.95
TOTAL ASSETS		\$1,862,872.07	\$2,162,916.95

CHASE PLATINUM BUSINESS CHECKING

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

Account Number [REDACTED]

CHECKING SUMMARY

	INSTANCES	AMOUNT
Beginning Balance		\$1,787,693.84
Deposits and Additions	1	821,053.34
Checks Paid	3	-583.89
Electronic Withdrawals	40	-520,425.79
Ending Balance	44	\$2,087,737.50

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please refer to your Deposit Account Agreement for more information.

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Cristy Cuellar-Lezcano

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The New American Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write <i>None</i>	<i>None</i> if applicable.	Do not leave this space blank.	None

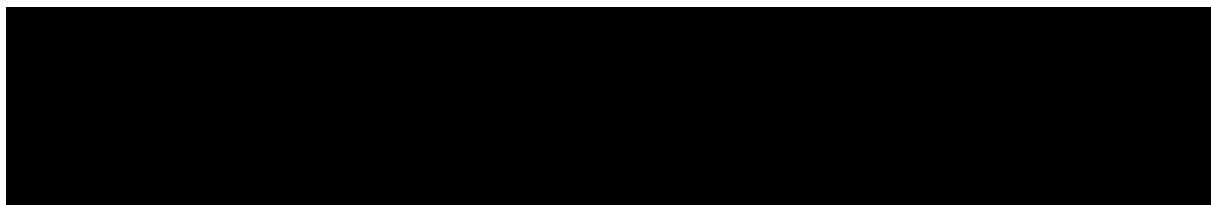
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

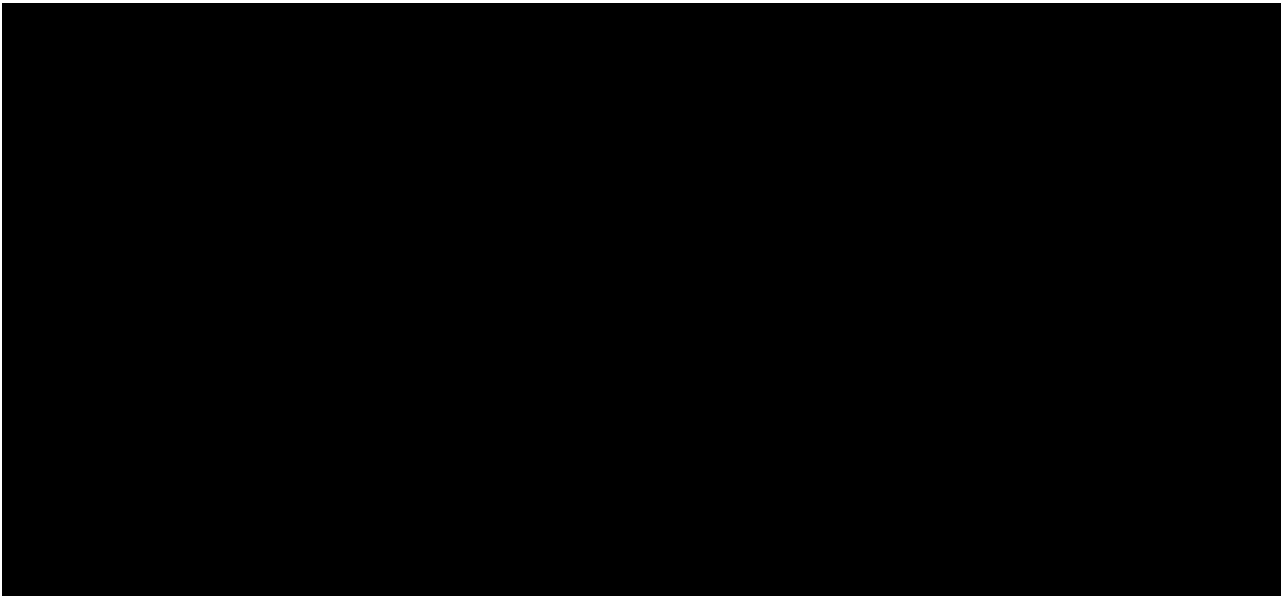
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Rishra Kud...
Signature

6/24/21
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





<p style="text-align: center;">Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</p>
--

Name:

Holly Hunt

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The New American Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

XYes ___No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I was an apprentice teacher, then associate teacher for TNAACS from June 2013-2017. My salary when leaving was approximately \$60,000.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
---------	--	--	--

Please write “None” if applicable. Do not leave this space blank.

NONE	NONE	NONE	NONE
------	------	------	------

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	NONE	NONE	NONE	NONE

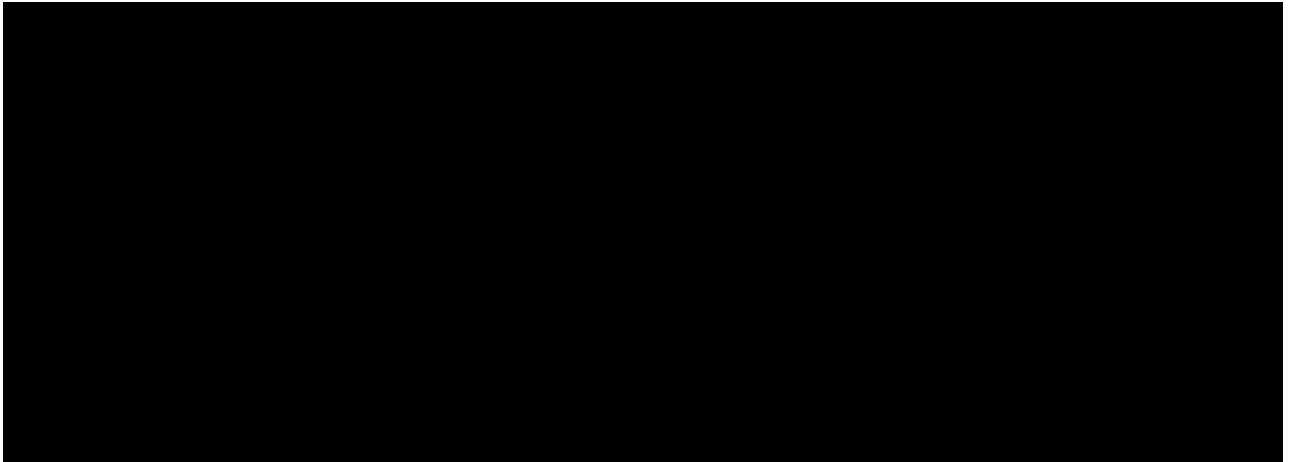
Holly Hunt

6/25/21

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Matthew Harrington

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The New American Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

Yes - married to Lisa Watkins, Director of Marketing

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ___ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write “None” if applicable. Do not leave this space blank.</i></p> <p>None</p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write “None” if applicable. Do not leave this space blank.</i></p>				
None				

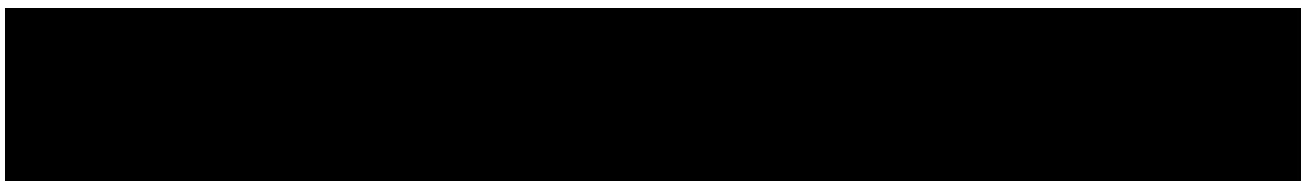


Signature

06/24/2021

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Yin Yu

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

MEMBER OF BOARD OF TRUSTEE

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO
If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

NO
If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>None</i> Please write "None" if applicable. Do not leave this space blank.</p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>Please write "None" if applicable. Do not leave this space blank.</p>				



Signature

6-21-21

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Elizabeth DeAngelis

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No
If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No
If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again in your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and/or in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Signature: *Stephanie Ogilvie*
 Date: *June 29, 2021*

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Colleen O'Brien-Kelly

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The New American Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board of Trustee Member, Member of the Equity Committee

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes X No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>NONE</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				




Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Conflict of Interest Statement for Board Members of The New American Academy Charter School

No board member or board committee member, or any member of his/her family should accept any gift, entertainment, service, loan, or promise of future benefits from any person who either personally or whose employees might benefit or appear to benefit from such board or committee member's connection with The New American Academy Charter School, unless the facts of such benefit, gift, service, or loan are disclosed in good faith and are authorized by the board.

Board and committee members are expected to work out for themselves the most gracious method of declining gifts, entertainment, and benefits that do not meet this standard.

No board or committee members should perform, for any personal gain, services to any New American Academy Charter School supplier of goods or services, as employee, consultant, or in any other capacity which promises compensation of any kind, unless the fact of such transaction or contracts are disclosed in good faith, and the board or committee authorizes such a transaction. Similar association by a family member of the board or committee member or by any other close relative may be inappropriate.

No board or committee member or any member of his/her family should have any beneficial interest in, or substantial obligation to any New American Academy Charter School supplier of goods or services or any other organization that is engaged in doing business with or serving Nonprofit Organization Name unless it has been determined by the board, on the basis of full disclosure of facts, that such interest does not give rise to a conflict of interest.

This policy statement is not intended to apply to gifts and/or similar entertainment of nominal value that clearly are in keeping with good business ethics and do not obligate the recipient. Any matter of question or interpretation that arises relating to this policy should be referred to the president for decision and/or for referral to the board of directors for decision, where appropriate.

I have received, read and understand fully the Conflict of Interest Statement and will comply with the statement by bringing any potential conflict of interest situations to the board for consideration.

Board Member Name

Colleen O'Brien-Kelly

Board Member Signature



Date

6/24/21

Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member

Name: VARLETON McDONALD

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

THE NEW AMERICAN ACADEMY

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

PRESIDENT

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive

No

management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	NONE	NONE	NONE

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

NONE	NONE	NONE	NONE	NONE
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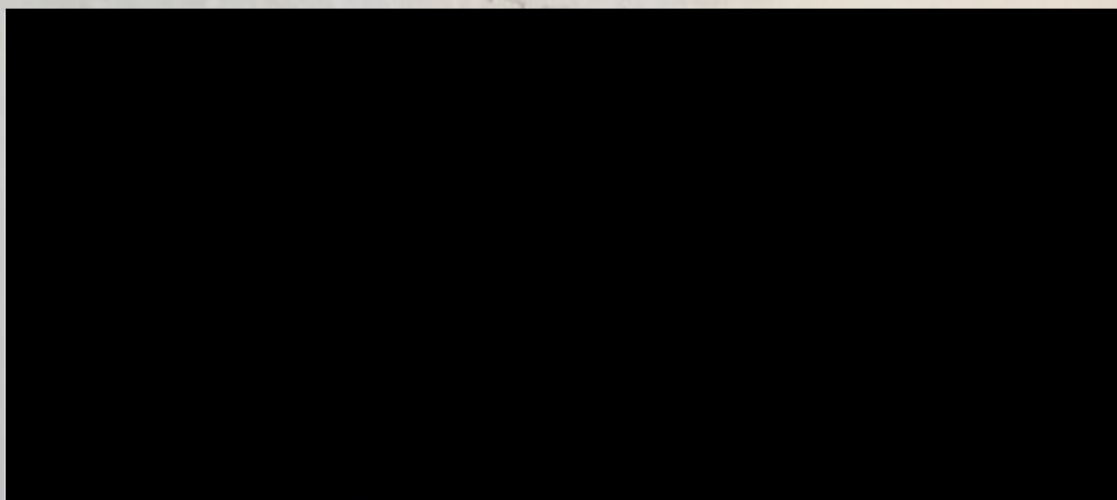
[Signature]

7/26/21

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



I, the undersigned, certify that the information provided herein is true and correct to the best of my knowledge and belief, and that I am a member of the [Organization Name].

This document is provided to you for your information and use only. It is not intended to constitute an offer of insurance or any other financial product. Please consult your agent for more information.

**Conflict of Interest Statement for Board Members
of The New American Academy Charter School**

No board member or board committee member, or any member of his/her family should accept any gift, entertainment, service, loan, or promise of future benefits from any person who either personally or whose employees might benefit or appear to benefit from such board or committee member's connection with The New American Academy Charter School, unless the facts of such benefit, gift, service, or loan are disclosed in good faith and are authorized by the board.

Board and committee members are expected to work out for themselves the most gracious method of declining gifts, entertainment, and benefits that do not meet this standard.

No board or committee members should perform, for any personal gain, services to any New American Academy Charter School supplier of goods or services, as employee, consultant, or in any other capacity which promises compensation of any kind, unless the fact of such transaction or contracts are disclosed in good faith, and the board or committee authorizes such a transaction. Similar association by a family member of the board or committee member or by any other close relative may be inappropriate.

No board or committee member or any member of his/her family should have any beneficial interest in, or substantial obligation to any New American Academy Charter School supplier of goods or services or any other organization that is engaged in doing business with or serving Nonprofit Organization Name unless it has been determined by the board, on the basis of full disclosure of facts, that such interest does not give rise to a conflict of interest.

This policy statement is not intended to apply to gifts and/or similar entertainment of nominal value that clearly are in keeping with good business ethics and do not obligate the recipient. Any matter of question or interpretation that arises relating to this policy should be referred to the president for

decision and/or for referral to the board of directors for decision,
where appropriate.

I have received, read and understand fully the Conflict of
Interest Statement and will comply with the statement by
bringing any potential conflict of interest situations to the board
for consideration.

Board Member Name

VARLETON McDOWALD

Board Member Signature

[Handwritten Signature]

Date

7/20/24

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Kevin Monrose

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The New American Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?
Yes X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? Yes, Fleur Monrose- wife

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None.**”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Conflict of Interest Statement for Board Members of The New American Academy Charter School

No board member or board committee member, or any member of his/her family should accept any gift, entertainment, service, loan, or promise of future benefits from any person who either personally or whose employees might benefit or appear to benefit from such board or committee member's connection with The New American Academy Charter School, unless the facts of such benefit, gift, service, or loan are disclosed in good faith and are authorized by the board.

Board and committee members are expected to work out for themselves the most gracious method of declining gifts, entertainment, and benefits that do not meet this standard.

No board or committee members should perform, for any personal gain, services to any New American Academy Charter School supplier of goods or services, as employee, consultant, or in any other capacity which promises compensation of any kind, unless the fact of such transaction or contracts are disclosed in good faith, and the board or committee authorizes such a transaction. Similar association by a family member of the board or committee member or by any other close relative may be inappropriate.

No board or committee member or any member of his/her family should have any beneficial interest in, or substantial obligation to any New American Academy Charter School supplier of goods or services or any other organization that is engaged in doing business with or serving Nonprofit Organization Name unless it has been determined by the board, on the basis of full disclosure of facts, that such interest does not give rise to a conflict of interest.

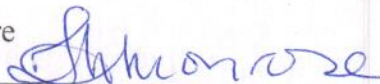
This policy statement is not intended to apply to gifts and/or similar entertainment of nominal value that clearly are in keeping with good business ethics and do not obligate the recipient. Any matter of question or interpretation that arises relating to this policy should be referred to the president for decision and/or for referral to the board of directors for decision, where appropriate.

I have received, read and understand fully the Conflict of Interest Statement and will comply with the statement by bringing any potential conflict of interest situations to the board for consideration.

Board Member Name

____ FLEUR MONROSE _____

Board Member Signature



Date ____ 06/23/2021 _____

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

FLEUR MONROSE

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

TREASURER

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

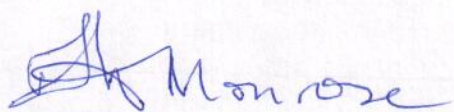
If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE.				



Signature

6/23/2021

Date

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The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Wednesday July 29, 2020 at 5:00 PM

Directors Present

A. Sadr-Kiani (remote), E. DeAngelis (remote), F. Monroe (remote), H. Sparks (remote), M. Harrington (remote), V. McDonald (remote)

Directors Absent

K. Monroe

Guests Present

L. Parquette Silva (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Harrington called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Jul 29, 2020 @ 5:00 PM.

C. Approve Minutes

H. Sparks made a motion to approve the minutes from TNAACS Board Meeting on 06-24-20.
M. Harrington seconded the motion.
The board **VOTED** to approve the motion.

II. Finance

A. Monthly Financials

J. Trani shared the financials for June 2020. She shared that nothing substantial had changed since the previous month

III. Governance

A. Approve DASA and FOIL Policies

M. Harrington made a motion to Approve the TNAACS DASA Policy.

A. Sadr-Kiani seconded the motion.

The Board reviewed the DASA Policy document that was send to members last week. There were no questions or revisions. The Board voted unanimously to approve the DASA policy

The board **VOTED** to approve the motion.

H. Sparks made a motion to Approve the TNAACS FOIL Policy.

M. Harrington seconded the motion.

The Board reviewed the TNAACS FOIL policy document sent to them last week. After a discussion of the FOIL Policy the board voted to unanimously approve it The board **VOTED** to approve the motion.

B. TNAACS School Reentry Plan

L. Silva reviewed the draft of the TNAACS School Reentry plan that must be submitted to NYSED and the Department of Health on Friday July 31, 2020. L. Silva shared that this will be a "living document" and as a public document will be put on the TNAACS website.

Some things that have already been addressed include:

- As a co-locate school we have already received written guidance from the DOE as to the number of students/ staff can be in the building at a time as per CDC guidance, 150 to 170 people can be in our allocated space on any given day
- Based on our space allocation and based on our parent preference survey, we are proposing a blended model of instruction:
 - Student cohort A onsite Tuesdays & Wednesdays
 - Student cohort B onsite Thursdays & Fridays
 - Student cohort C is for families that opt into a full 5 day a week remote plan. A parent survey is currently being conducted to determine which families will opt into this schedule.
 - Mondays will be 100% virtual for all stakeholders. Intervention, small group instruction and specials will take place live on Mondays
 - COVID handbooks, one for staff and one for families is being written.
 - TNAACS held a Parent Information Session to share the plan on Friday July 24, 2020 and a staff information session to share the plan on Wednesday July 29, 2020.

Some health and safety requirements include:

- social distancing -
6square feet of space per child
- temperature checks of both students and staff daily
- face coverings for all students and staff
- hand washing stations and hand sanitizer
- students are to be in cohorts with minimum to no mixing of students to support contact tracing
- we propose staggered arrival for students ex/ grades k-2 arrive at 8:00AM and grades 3-5 arrive at 8:30am.
- multiple entrances and staggered dismissal

The board did not request any revisions to this document.

C. Recruitment of New Board Members - Update

L. Silva Shared that Colleen O'Brien was still deciding if she would pursue becoming a member of the TNAACS board. Colleen was on vacation and will get back to Lisa.

Holly recommended Michelle Tara Lynch – she did some performances for the school as a dancer. She is currently in California but since everything is remote then she is interested in supporting the school. She has shifted all her dance classes to remote and so has the know-how for remote teaching and wants to be involved.

Matt and Lisa noted that having someone with an Arts background brings new ideas and background to the board. Mac noted also that it would be a good idea to continue the process with her.

Lisa stated that she would send her information and offer her to the August board meeting. Lisa stated that we will continue to recruit members so that we are between 8-10 in order to have a robust board, especially with background in recruiting, fundraising, and marketing for student recruitment.

Jenny is also looking at another board member who is a CPA and would be able to support the financial aspects of the school.

Jenny is going to send the link for the Donors Choose grant for individual headsets for all students for remote instructional needs.

D. TNAACS Board Self Evaluation and Principal Evaluation

Lisa stated that most people have done the surveys and financial disclosure forms and asks that all board members make sure they are all completed.

E. Financial Disclosure Forms

L. Silva thanked those Board members who have completed their financial disclosure forms and requested that any outstanding forms be sent to Lisa by August 30, 2020.

IV. Education

A. TNAACS Initiatives Around Racism Update

Teachers are coming back August 24 for PD and classroom set up.

New titles will go into effect next year. Director of Teacher and Learning (upper/lower) and will replace the titles of Master Teacher.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
E. DeAngelis

Documents used during the meeting

- Monthly Report_June 2020_TNAACS.PDF
- DASA Policy.docx
- FOIL Policy (1).docx
- REENTRY PLAN.pdf

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The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Wednesday September 30, 2020 at 6:00 PM

Location

We will be discussing the 2020 Audit at this meeting

Directors Present

E. DeAngelis (remote), F. Monroe (remote), H. Sparks (remote), M. Harrington (remote), V. McDonald (remote)

Directors Absent

K. Monroe

Guests Present

L. Parquette Silva (remote), harrington310@gmail.com (remote), jenny@thenewamericanacademy.org (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Sep 30, 2020 @ 6:05 PM.

C. Approve Minutes

H. Sparks made a motion to approve the minutes from TNAACS Board Meeting on 08-26-20.
E. DeAngelis seconded the motion.
The board **VOTED** to approve the motion.

II. Finance

A. 2020 Audit Presentation by CSBM

Auditors Shelby Stenson and Svetlana Gnesina attended the meeting to present audit findings. Lisa attached a draft of the audit to the meeting packet and this was presented to the board. Audit was done remotely due to COVID. The report was presented by Shelby and highlighted some accounting changes and grant money that was obtained. Not many changes in the asset side. By next December of 2021, the money in escrow needs to be \$100,000 by December 2021.

Some of the details presented included expenses were less due to school not being opened, per pupil went down a bit. The full report will be attached to the minutes.

There are a few additional items needed including student files and then the report can be finalized.

There remains uncertainty in school budgets due to NYS shortfall in revenue due to COVID.

A discussion about PPE loans and how they are not grants but loans.

A motion to approve the 2020 audit was made by Matt Harrington, seconded by Holly Sparks. It was unanimously approved.

B. Monthly Financial Committee Report

Matt Harrington spoke about how the financial committee meets several times a month. He spoke about the various levels of approvals are included in the purchasing process.

In a future board meeting, Matt said that there would be a vote about the current organization chart and Jenny stated that it will be presented to the board for approval.

Lisa congratulated Jenny on her first audit and thanked the finance committee for their time and for meeting regularly.

III. Governance

A. TNAACS School Reentry Updates

A. TNAACS School Reentry Updates. Lisa Silva presented.

- TNAACS started instruction on 9/16
- TNAACS started hybrid instruction the week of 9/22. Lisa stated that there was a smooth opening and thanked Sheila and Jenny for their preplanning work.
- DOE has announced there will be busing for students participating in in person instruction. However, session times have not yet been adjusted to reflect our start and end times. OPT is in the process of adjusting these times.
- TNAACS has begun using Workbadge for Health screening of staff. We will be introducing it to families at the beginning of October: <https://www.myworkbadge.com/>
- Last week were informed by the DOE Situation Room that there was a COVID positive staff member at PS 233. The staff member and three of her colleagues deemed close contacts were quarantined for 14 days.

No TNAACS staff were deemed close contacts.

• Current enrollment remains below our target number of 300. It is currently 286. Many recruitment initiatives are taking place including

- Ad in Caribbean Life Magazine and website
- Virtual Tours
- Social Media
- Parent contest referrals with prizes such as Ipads/ear buds.

There is active student recruitment taking place to increase the enrollment and get closer to the projected 300 students.

Lisa also spoke about interesting offerings to the students - Spanish class, chess - virtually, Metropolitan Opera classes - virtual and a virtual chorus by the music teacher. These help keep children engaged.

Jenny spoke about how the project through Donors Choose for headphones was fully funded.

B. New Board Member Interviewsx - UPDATE

Lisa will resend a Google form to schedule interviews as many people was not available last week due to people very busy with school reopenings.

Interviews will follow once availability is determined. Lisa will then reach out to the four people who are interested in becoming part of the board.

C. TNAACS Board Self Evaluation and Principal Evaluation - THIRD REMINDER

Lisa stated that three people need to complete the survey and to notice emails from CareMonkey and to complete the survey.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:06 PM.

Respectfully Submitted,
E. DeAngelis

Documents used during the meeting

- 2020_08_26_board_meeting_minutes.pdf

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The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Wednesday January 20, 2021 at 5:00 PM

Directors Present

E. DeAngelis (remote), F. Monroe (remote), H. Hunt (remote), M. Harrington (remote)

Directors Absent

K. Monroe, V. McDonald

Guests Present

C. CUELLAR-LEZCANO (remote), C. O'Brien (remote), K. Yu (remote), L. Parquette Silva (remote), L. Scorsone (remote), Michelle (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Jan 20, 2021 @ 5:02 PM.

C. Approve Minutes

H. Hunt made a motion to approve minutes TNAACS Board Meeting on 12-16-20.
M. Harrington seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance

A. Monthly Financials

Lisa Silva presented the financial spreadsheet and Jenny Trani explained the net operating expenses have not changed much. Enrollment is at 287 and with a NJ

student coming back the enrollment is 288. The goal for the year has not been met but was offset by an increase in special ed students.

Jenny explained that the school is working with fewer staff members which has lowered the operating costs, spending less on food services and after school due to the remote instruction.

Spent \$6000 on art supplies and this on line class will begin on Monday. Some of the school's technology needs to be updating and there is \$160,000 from the Brooklyn Borough Office and will use this to update technology. Code Ninja is a proposal being looked at to teach coding and Jenny is working on negotiating a better deal with the company and to offer the course to all students and not just at an enrichment.

Spanish class is also starting on January 25 for 19 weeks for students who signed up - 25 from upper loop and 25 from lower loop.

The on line tutoring has begun and students can ask for on line support and even ask for a specific tutor for help.

B. Finance Committee Report

Matt Harrington reported that the committee has met twice and spoke to how they are looking at where money has been spent and what spending will look like in the next 6 months. Matt spoke to a few areas that could be tweaked, for example field trips.

Lisa spoke to the Governor's proposed preliminary budget and that there is an 11 am phone call tomorrow to update principals about the budget. Lisa will update the board if there are any major changes but that is not anticipated.

Jenny spoke to how there has not been a lot of spending on supplies due to remote. There are some things that teachers need and have been told to express their needs because there is money in the budget for some of those items.

Lisa spoke to the food service budget and how it has not been spent because of the limited number of times students have been in the building, color copies not being made, school supplies and paper not being used.

Jenny brought up the idea of how perhaps the money could be used. Michelle spoke to the idea of bringing in any international performances as virtual field trips.

Lisa spoke to how there has been a virtual meeting with scientist for the students. Lisa wants to encourage finding out about virtual field trips because the funding is there for it.

The committee will continue to adjust the budget as actual spending takes place each month.

III. Data

A. TNAACS Board Committees Interest Survey

Lisa spoke to the idea of having board members work on committees that a member might be interested in such as student recruitment which is so important to meet financial needs and meet the charter goal of 315 students.

Another committee is to develop a strategic marketing plan so a marketing committee.

Other committees include academic excellence committee, equity committee, fundraising committee (non-grant), governance for board member recruitment and also revisit the bylaws for revision.

Lisa spoke about the overall responses included an great interest in equity and academic excellence and governance. Areas that were of lesser interest include recruitment and fundraising

Lisa stated that equity could be a board wide conversation and that maybe a section of the agenda on a regular basis.

Matt stated that perhaps each committee could be placed on the agenda and the committee could report the result of committee meetings.

Questions were discussed regarding the number of people on each committee and how often they would meet.

Colleen about equity and writing anti-racist rules for their schools. Christy spoke to how anti racist curriculum within the education committee would also be part of equity. Lisa spoke to how guided questions could be developed and utilized across committees.

Jenny asked so what is the next step in getting the committees started.

Holly spoke to her interest in equity in instruction committee and be the committee chair and get bi-monthly committee meetings started. Other members stated that they would be interested in working on this committee.

Colleen spoke to how equity underwrites so much of what the school is about and that it would be better to work on one or two committees. Kevin spoke to how working on one committee can form the structure and processes of how this will work and other committees and build upon what the first committee does and it can serve as a model.

Lisa agreed that this seems more manageable to begin with one committee.

IV. Education

A. Staffing Updates

Resignations • Two staff members have recently resigned:

Jakup Gjakaj, our gym teacher - offered a job with the NY Red Bulls Professional soccer organization

Ryan McTernan - Recently received a Special Education Masters and was offered the opportunity to work in a Special Education School.

Both gym and music have been synchronous this year due to the music teacher being 100% remote and the gym teacher being on PFL.

Both teachers have left/ are leaving pre-recorded lessons to be used for approximately one month.

Maternity Leave Replacement

We are currently interviewing for a Special Education/ELL maternity leave replacement to work from February through June.

We are currently interviewing for a kindergarten teacher.

Based on our current budget this is feasible.

It will reduced class size and lower student to teacher ratio. Lisa stated that this is important because to make a good first impression with the families since this is the first experience with TNAACS.

Lisa spoke to how this may be an opportunity to revamp some of the programs. For example, begin a school band or make the music program more culturally

relevant. It will be a challenge to hire teachers during Covid. Lorraine spoke to a possible resource to do yoga. Lisa stated that they would be interested both for the students and the parents.

Michelle said that she would reach out to possible music teachers. Lorraine also stated that her son has done lessons about the history of music. Lisa stated that she would be interested.

Board members chatted in that they would all be on the look out for teachers who could fill these positions.

Matt spoke about whether exit interviews were done and Jenny stated that she did exit interviews and would be presenting the data at the February meeting.

Jenny spoke to how she is looking at the data and using paylocity to support the data. Matt suggested looking at the renewal application for additional information.

Lisa spoke to how interviews are taking place but that no one has been hired for the sped position but there may be one person who can provide about 10 hours of ELL service.

V. Governance

A. Covid Vaccinations

Covid Vaccinations

All staff have been given an additional 4 hours of No Fault Time that can be used to get their Covid vaccination if they so choose.

Short Term - Incentivize getting the vaccination by giving every TNAACS staff member whose chooses to be vaccinated a \$100 stipend/bonus. This idea came from a hospital who is incentivizing this. Lorraine said to do a survey first about whether or not people plan to take the vaccine. Kevin asked if that was legal and if it is, it is an idea that should be considered. Lisa stated that it is legal to offer an incentive. There would be exceptions to the mandate - pregnancy, religious.

Long Term - Once we are able to come back 100% in person make vaccination mandatory for all TNAACS employees. (This would most likely be in the Fall.) From a legal standpoint, you can ask if someone gets or plans to get vaccinated but you can not ask why. Because being Covid safe is essential for your job, you can mandate it.

Consensus was to not incentivize it and to take a survey about whether someone is going to get vaccine.

B. TNAACS 100% Remote Instruction Until Thursday January 28, 2021

TNAACS 100% Remote Instruction Until Thursday January 28, 2021

Due to multiple unrelated COVID cases in the PS 233 community, TNAACS was first closed until 1/21/21

This closure has been extended through Wednesday 1/27/21.

This is the second multiple day closure of our building:

Closure #1 - 12/22/20 through 1/5/21

Closure #2 - 1/12/21 through 1/27/21

Lisa spoke to how the students are benefitting from coming into school. There are 200 students who are working 100% remote. Lisa spoke to the disruption of opening and closing and how difficult it is for families and teachers.

Lisa said that if this keeps happening, the school has the option to go back to 100% remote. At some point it may not be viable to continue blended if fewer and fewer students return to hybrid. Kevin stated that he agreed and that it would not even be feasible operationally to keep going back and forth and essentially run 2 schools.

Lisa stated that she will keep us up to date on the situation.

C. Enrollment & Recruitment Initiatives

Lisa spoke to how the operations team is working diligently to increase enrollment.

The currently have 52 Kindergarten applications.

Some of the recruitment vehicles include but are not limited to:

February 6th Virtual Student Recruitment Fair sponsored by the Charter Center

Weekly Flyering in targeted neighborhoods (East NY and Brownsville - busing provided)

QR code on the flyer which takes parents to the application

Vanguard postcard mailers to targeted neighborhoods and age/grade

Pre School Outreach

Printed Grocery bags

Busing for underserved targeted neighborhoods

Elected officials - ex/ family food distribution with Senator Parker (Food donated by Next Jump)

Carribbean Life Newspaper full page add - English & Creole

Charter School supplement - 3 months Share the Operations Outreach Tracker:

Commercial on cable tv.

Follow up after application to find out how people found out about the school.

Jenny said there are currently 53 applicants and how 20 are from nearby while others are far away (Queens and Bronx) and so most likely will not register.

Lisa spoke to how the neighborhood is saturated with charter schools and how one of the strategies is to go outside the neighborhood and provide busing. Doing lots of preschool outreach and setting up virtual tours.

Kevin asked if the school does any targeted Facebook marketing. His analysis of the data was that the internet (search or social media) yielded 14 applicants.

Another incentive to students who are currently interested, is to offer the seat now vs. waiting for a lottery. Jenny also noted that these are applicants and not necessarily going to register. Lisa added that it is so important for us to recruit to meet budget and goals.

Christina suggested to invite families in to see a class or an assembly. Lisa explained how right now it is difficult and there has to be a virtual tour which have actually gotten good results.

Kevin asked about alumni data. Kevin said he was thinking about how alumni can promote the school. If you know students who have become very successful, then it can be shown how TNAACS provided a solid foundation for success. He suggested a youtube video of successful alumni. Kevin spoke to how parents like to see this and that you are promoting the dream that families have for their

children. Colleen suggested allow the children to be interviewed and featured on a panel.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,
E. DeAngelis

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The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Wednesday October 21, 2020 at 6:00 PM

Location

Topic: TNAACS BOARD MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/83203533998?pwd=cjJpcElJRHB0Wm9xOVBORmZwOVYvUT09>

Meeting ID: 832 0353 3998

Passcode: TNAACS

One tap mobile

+16468769923,,83203533998#,,,,,0#,,032537# US (New York)

Dial by your location

+1 646 876 9923 US (New York)

Meeting ID: 832 0353 3998

Passcode: 032537

Find your local number: <https://us02web.zoom.us/j/83203533998?pwd=cjJpcElJRHB0Wm9xOVBORmZwOVYvUT09>

Directors Present

E. DeAngelis (remote), H. Sparks (remote), M. Harrington (remote), V. McDonald (remote)

Directors Absent

A. Sadr-Kiani, F. Monroe, K. Monroe

Guests Present

L. Parquette Silva (remote), Lorraine Scorsone (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Oct 21, 2020 @ 6:03 PM.

C. Approve Minutes

M. Harrington made a motion to approve the minutes from September 30, 2020 TNAACS Board Meeting on 09-30-20.

H. Sparks seconded the motion.

The board **VOTED** to approve the motion.

II. Finance

A. Monthly Financials

Jenny Trani presented the monthly financials. She spoke to enrollment of general ed. and special ed. students and the gains and losses based on student enrollment. The addition of grant money due to COVID was also added to the budget.

Expenses have also changed. Currently there is no longer a Dean of Students and others on leave. Money for salaries were put back into the budget along with benefits

Projections:

\$321,081 in net operating surplus. We need to keep in mind the potential budget cuts that are most likely coming this year. If there is a budget cut of 20%, there will be a deficit but there is money in reserve. Jenny stated that while we do not what is going to happen, we believe that there will be budget cuts and so we are being cautious.

Lisa spoke to how the Dean of Students resigned and because of the remote student vs. in person students, this year right now there does not appear to be the need for a Dean. Should we return to in person instruction, there will be the need for a Dean of Students and there is a place holder in the budget for this. Jenny mentioned that the grant money can also be used to hire a teacher.

Matt spoke to how the surplus and asked if there is the possibility of adding some things back into the budget. Lisa spoke to how they are waiting to find out how much the budgets will be effected.

Matt asked about the morale of the staff and about how they felt about the human fund being stopped and freezing the salaries. Matt spoke about being conservative especially at the beginning and then think about using the surplus. As the year goes on, it is worth revisiting what you might want to do for the students or staff should we bring back.

Lisa spoke about how the enrollment is lower than the school is at 79% of the enrollment target. Some of this money needs to be used for recruitment.

B. Finance Committee Report

Matt Harrington stated that the finance committee will be reconvening tomorrow.

Lisa spoke about an idea of giving students a Chromebook when they arrive to school and keep it when they graduate. Each year you only have capital expense for Kindergarten.

III. Governance

A. TNAACS School Reentry Updates - YELLOW ZONE DESIGNATION

Governor Cuomo's Cluster Action Initiative that has been implemented to address COVID-19 hotspots.

- TNAACS is located in one of the areas of South Brooklyn identified as "Yellow - Precautionary Zone"
- The New York State Department of Health has stated that 20% of staff and students must be tested each week.
- There has been a great deal of ambiguity around implementation of testing - several options presented at the last minute.
- Monday night informed testing needed by this Thursday - in the process of testing 20% of the staff to meet compliance.
- Held Parent Meeting today to ask that students be tested.
- . School nurses are not allowed to administer COVID tests.
- . TNAACS needs to test 20 humans and then pay for the test which would be about \$1000 a week.
- . The first round of testing included only staff members.
- . Next week the hope is to get 10 students and 10 staff members.
- . If this is long term, it would be easier to have the testing done on site.

B. New Board Member Interviews - UPDATE & DISCUSSION OF INTERVIEWED CANDIDATES

We are actively recruiting new board members. Holly and Lorraine interviewed Colleen O'Brien and shared information about the interview. Colleen shared information about her current role and work around social justice and anti racist instruction and equity. She has time to be available for the board and would like to be able to be on campus once the pandemic is over. Her time commitment could be up to 8-10 hours a month. Colleen expressed excitement about being part of TNAACS and working with Lisa. Lisa expressed how she would be interested in learning more about Colleen's work around equity. Lorraine gave some feedback about the education committee and how it could be improved going forward. The discussion revolved around being board driven vs. teacher driven. A motion was made by Holly Sparks to approve Colleen O'Brien a member of TNAACS board pending her successful completion of her board application and approval by NYSED. The motion passed unanimously by the board.

Lisa Silva and Beth DeAngelis interviewed Kevin Yu and spoke about Kevin's background as a CPA and his experience in marketing and recruitment. Kevin told Lisa and Beth that he is a lifelong learner and how he created a table tennis team that went to the Olympics. He has done research on the model and wants to help and participate in projects and fund raising and grants and would like to be on the board to give back and pursue his interest in education.

Matt Harrington made a motion to approve Kevin Yu as a member of TNAACS board pending his successful completion of his board application and approval NYSED. The motion was seconded by Elizabeth DeAngelis and passed unanimously.

Two more interviews are being scheduled and Lisa would like the board to support the interview process. Lisa will send out an email to find out the board's availability for next week.

C. TNAACS Board Self Evaluation and Principal Evaluation

There is still one missing but Lisa will share the data at the next meeting and will send the results prior to the meeting and then discuss it at the meeting.

Jenny will share the data protocol with the board.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:16 PM.

Respectfully Submitted,
E. DeAngelis

Documents used during the meeting

- Monthly Report_Sept 2020_TNAACS.pdf
- Guidance for School Testing in Yellow Zone 10 9 2020.pdf
- covid-19-nonpublic-schools-yellow-zone-requirements.pdf
- Colleen OBrien Resume 2020 (1).pdf
- Kevin_Yu_Resume_2020.pdf

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The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Wednesday December 16, 2020 at 5:00 PM

Location

Remote As per Public Meeting Law

Directors Present

E. DeAngelis (remote), H. Hunt (remote), M. Harrington (remote), V. McDonald (remote)

Directors Absent

F. Monroe

Guests Present

C. O'Brien (remote), Cristina Cuellartina Lezcano (remote), J. Trani (remote), L. Parquette Silva (remote), L. Scorsone (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Dec 16, 2020 @ 5:05 PM.

C. Approve Minutes

E. DeAngelis made a motion to approve the minutes from Lisa Silva TNAACS Board Meeting on 11-18-20.

M. Harrington seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance

A. Monthly Financials

Jenny Trani presented the monthly financials. She reported that there is not too much change and mostly about the surplus of approximately \$332,000 due entirely to lower expenses (no after school, fewer employees/benefits.) She reviewed the register changes that have had minor impact on revenue. \$10,500 was put into student recruitment budget.

There will be hiring a part time ESL and full time SPED. for leave replacements. Opportunities to increase spending for students including student tutoring - 7 days a week, 24 hours a day, 361 days a year from Princeton Review. Students can log on and ask for help with any topic and also request tutors that they like. The cost would be approximately \$18,000.

Spanish enrichment will be for full year.

In addition, art supplies were purchased for the students for an art enrichment program along with a possible coding enrichment.

An interest survey went out to parents for workshop programs, possibly on a Saturday. One idea was virtual karate workshop with one of the TNAACS family business.

Plastic dividers are also being investigated for the safety of hybrid students.

They are also looking for virtual field trips, new ipads, teacher technology needs - dual monitors.

There has been a recent donation of Chrome books. In addition, they are looking at any family who may be having connectivity issues.

Lisa reinforced how they want to spend the money on the students. Once more information about tutoring is set, it will be brought back to the board. The plan is for it to hopefully begin in January. Mac brought up the Covid Achievement Gap and how it will mostly effect Black and Brown students.

He spoke about how this should be part of the conversation and part of the public relations plan for the TNAACS. We need to identify the students who need support and how we can close the COVID Achievement Gap. Mac also stated how this is a conversation that also needs to happen with the families.

Colleen spoke about data and asked if we could use data about how enrichment opportunities can help students with other areas. She also spoke about there needs to be a language shift in relation to Covid related achievement gap and that this achievement gap was there before Covid.

Lisa spoke about how they are working on obtaining busing to bring students into school for the hybrid model.

Holly spoke about how there is a need to celebrate the community. For example, how involved the parents have been in supporting their children learning remotely (i.e., 90% attendance rate). Lisa asked if the board members would be willing to create "talking points" to celebrate the community's achievement.

B. Finance Committee Report

The Finance Committee met to discuss teacher bonus options.

Matt spoke to how to create a bonus that would benefit all equally. For example, a flat rate vs. a percentage of salary.

Matt reinforced how the reason for the surplus is because of the fewer expenses related to in person teaching - paper, food services, after school vendors.

With the projected surplus, the students are first ones to spend the money on but it is also important to take care of the staff that has been doing the work during the pandemic. It is important to make them feel valued and to make up for the freezing of salaries and promotions that occurred last Spring.

Lisa spoke about how a \$3000 flat bonus would be the preference of the Finance Committee to make it equitable to all staff and recognize how hard the work has been this year and how they have stood by the children.

Lorraine spoke to the fact that teachers should be rewarded but is wondering if it should be \$1500 at this time of the year and then an additional \$1500 at the end of the year. She asked if this would enable the school to have an impact at this time of year and then again at the end. Is there a financial risk to giving the \$3000 all at once?

Lisa spoke to how at the end of the year, it will be critical to reestablish promotions and salary increases. There will be a great need to increase the number of students in order to do this.

Matt stated that this will not have a financial impact on next year's budget. What will make an impact is student recruitment.

Mac asked if these were separate checks or in their pay checks. He asked if it is income or consultancy. Matt stated that it would be part of their salaries.

Lisa restated that at the end of the year, they need to be able to do promote and give salary increases in order to retain teachers.

Mid-year promotions are a risky idea and have long term effects. The bonuses are a safer financial decision.

Holly said that the bonus is for recognition of a really hard year and that people can choose how they want to spend it or use it. Colleen stated that a \$3000 bonus would make a significant impact on people.

A motion was made by Holly Hunt to approve a \$3000 for each staff member. Colleen seconded. Matt Harrington abstained. Remaining voting members approved.

III. Data

A. TNAACS Applicant Data

Discuss with the Board TNAACS current student Applicant data

Jenny shared information about applicants for 21-22.

She stated that we have systems that provide data and want to use the data to drive decision and this is something that the school has just begun to do. Use data vs. what we think/feel to drive decisions.

She shared the number of applications each week. What will be the goal to increase the prior year applicant pool of 75.

Lisa spoke about how they have had training on customer service and how can that relate to the application process. For example, when someone applies who reaches out and how soon.

Jenny spoke how data will continue to drive decision making in relation to the recruitment process.

This can also avoid general statements about recruitment without data to support.

What are some of the steps the Operations Team is taking to increase student applications?

They are starting to send out flyers to other neighborhoods and how much would it cost to get more students to school by bus. Sending weekly flyers with Q codes that take them right to the website for applying.

Lisa noticed how charter schools are putting commercials on Spectrum in Brooklyn and how TNAACS is looking to do commercials on TV to promote the school and increase interest/applications. The cost package seems to be about \$15,000 and you can choose channels that demographically would fit with the target population and time slots.

Colleen asked about how the families prefer to receive information and when they like to receive information. Lisa agreed that it might be a good idea to resurvey the families about preferred contact times. Lisa also stated that they might be able to play with the times to see which ones make more of an impact.

Colleen suggested that there is also an opportunity for spreading the information by encouraging families to re-share what they see on social media. Also doctor's offices and supermarkets can be opportunities now for advertising.

Holly spoke about how to give out family sweatshirts for promotional opportunities in the neighborhood for advertising.

Mac asked for analytics on the commercials and Lisa stated that they will be able to get that information.

Colleen suggested having the kids blog about the school and make it a learning experience for them.

IV. Governance

A. TNAACS Students Shifting from 100% Remote Instruction to Hybrid Instruction

A. TNAACS Students Shifting from 100% Remote Instruction to Hybrid Instruction
Lisa Parquette Silva

At Parent/ Teacher Conferences we told parents they would be given the choice to opt their child/children back into hybrid instruction starting January 2021 •

The week of December 7, 2020 we conducted a survey of our 100% remote families to determine who wanted their children to switch to our hybrid learning model •

Link to Survey: [TNAACS 100% Remote Student Return to Hybrid Instruction](#)

- 141 families responded to this survey
- 79.4% opted to stay remote
- 20.6% opted to return to the building
- 33 students will return if we are able to offer busing (We are in the process of arranging this & double checking if they qualify)
- 36 students want to return even if there is no busing
- The majority of students who will return (24) are in grades 3 through 5
- Based on our numbers and staffing we will continue to offer 2 day per week in person instruction

Lisa stated that it is important to be back in school even for 2 days and how they will try to identify students at risk - either academically or for those who have family needs that put them at risk.

They are also looking at possible study halls or having early childhood come in 4 days a week. There are a number of options being looked at.

Colleen added that implicit biases may come into play if the term "at risk" is utilized for these students and suggested "students for which we want to accelerate learning".

B. New Board Member Interviews - Discussion and Vote

Holly Hunt made a motion to approve Cristina Cuellar as a member of TNAACS pending their completion of the application and the approval of NYSED. Matt Harrington seconded the motion. Vote was unanimously approved.

Michelle Tara Lynch was recommended by Holly and is another perspective board member. She has a background in performing arts. She was interviewed by Lisa and Holly and they would like to recommend her for board membership. Holly spoke to how Michelle came to the interview with knowledge of the school, she teaches dance to 3 year olds up to adult. She spoke about student engagement virtually. She lives in California and says that she has the time to devote to participating on the board and would like to on a committee.

Holly Hunt made a motion to approve Michelle Tara Lynch as a member of TNAACS board of directors pending her completion of the application and the approval of NYSED. Beth DeAngelis seconded the motion. Vote was unanimously approved.

V. Other

A. TNAACS Art Enrichment Initiative

Jenny spoke to how art will be an enrichment opportunity and how art supplies were purchased for these students in order for them to participate in the program.

VI. Closing Items

A. Adjourn Meeting

Holly made a motion to adjourn. Beth seconded the motion. All were in favor of adjournment.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
E. DeAngelis

Documents used during the meeting

- Monthly Report_Nov 2020_TNAACS.pdf
- Michelle_Tara_Lynch.pdf

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The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Wednesday August 26, 2020 at 5:00 PM

Directors Present

E. DeAngelis (remote), H. Sparks (remote), V. McDonald (remote)

Directors Absent

A. Sadr-Kiani, F. Monrose, K. Monrose, M. Harrington

Guests Present

J. Trani (remote), L. Parquette Silva (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Aug 26, 2020 @ 5:10 PM.

C. Approve Minutes

H. Sparks made a motion to approve the minutes from TNAACS Board Meeting on 07-29-20.

E. DeAngelis seconded the motion.

The board **VOTED** to approve the motion.

II. Finance

A. Monthly Financials

- Current enrollment - As of today 277 students and budgeted for 300. They are keeping track of students who are continuing the registration process which would mean that

number is 298 so close to the goal of 300. • Discuss Potential 20% hold on NYS funding - almost \$1mm.

NYS has a major budget shortfall for this quarter and so therefore there is a 20% hold on funding. Keeping in mind the lower number of students, budget cuts have not hired an additional teacher. It will take until a few weeks into the school year to determine budget impact.

• Discuss Potential impact on budget & next steps

Budget committee has been meeting twice a month and looking at possibilities:

Postpone teacher hire.

Revisit money not being used, for example, after school funds for after school and reallocating that money.

Can request to utilize funds from reserve, salary cuts for highest earners and other options are being looked at.

Lisa spoke to how if there is a 20% hold, it will be very difficult. This hold may be only for the first quarter. The budget committee is looking at all the various scenarios and present these ideas to the board.

Every director is teaching classes right now to support both blended and remote learning.

Mac spoke about salary cuts vs. eliminating jobs. Lisa spoke about how the committee will also evaluate whether or not certain positions are needed and what the cost savings would be.

ESSER funding can support some of this shortfall and these funds can be amended as to how those funds will be used.

III. Governance

A. TNAACS School Reentry Updates

Lisa reported that Health & Safety Protocols for reopening presentation was given to staff and explained that Sheila set up the classrooms to insure that there is appropriate social distancing.

One teacher decided to resign based on that she is not comfortable returning to work.

Olawa is going to replace this teacher and teacher a 4th grade remote cohort in this teacher's absence. There will be a need to replace this teacher due to the number of students who have opted for remote.

There are a number of health and safety protocols in place: an isolation room, nurse on site, portable sinks, breakfast and lunch delivered to the classroom, prepackaged hand held snacks, 3 entrances just for TNAACS, staggered arrival and dismissal - one for upper loop and one for lower loop, temperate scanners/temperature taken before anyone enters the building, google form for staff to attest to about health and travel, reusable masks for students and teachers, have purchased PPE, cleaning tables before and after lunch, every staff member prep is at the end of the day (at home or on site).

• There is the potential use of a testing company for TNAACS Faculty & students - Back To Work Solutions. Looking to see if the TNAACS insurance company will pay for it.

• Staff will be required to be tested 7 to 10 days before the start of in-person instruction.

Looking to see if the insurance will pay.

• Looking into whether or not we can require students to be tested. Strongly encouraging parents to have their child tested.

• To discuss PD plan for TNAACS staff - all health and safety specifics were reviewed with staff. Teachers were asked to have a morning meeting for social/emotional support. There will be grab and go projects for students to do at home. Teachers had time to plan and will also have time the week of August 31. All of these days are from 8-2.

Simple K-12 is a professional development platform and can assign various webinars for teachers. Lisa created a course around Google classroom and Seesaw for the lower loop. It will be done in breakout rooms. RTI training, Landing page training,

B. Recruitment of New Board Members

Lisa spoke about the need to schedule Board interviews for C. O'Brien and M. Lynch - what is the availability of TNAACS board members. Lisa will send out a google doc to schedule outside of the meeting.

Need to review the resumes of two new potential board members to determine if we want to invite them in for interviews. Lisa spoke to some of their qualifications including:

- Kevin Yu- Twenty years of diverse financial and technology management experience with large and medium sized organizations. Extensive experience in leading enterprise's leading strategic projects, including multiple company acquisitions and post-acquisition company integration. The board agreed to pursue the interview process.
- Cristina Cuellar-Lezcano - Worked at Helketi Community Charter School for 8 years as an Instructional Specialist, a Dual Language Coordinator and a Bilingual Reading Intervention Teacher. The board has decided to pursue the interview process.

Lisa will reach out to these candidates for their availability. This will support the effort to increase and diversify the board.

C. TNAACS Board Self Evaluation and Principal Evaluation

D. Conflict of Interest Forms

TNAACS Board Members need to complete a "New American Academy Conflict of Interest Statement.

- This document must be returned to L. Silva by Thursday August 27, 2020

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:13 PM.

Respectfully Submitted,
E. DeAngelis

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The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Wednesday November 18, 2020 at 5:00 PM

Directors Present

E. DeAngelis (remote), H. Hunt (remote), V. McDonald (remote)

Directors Absent

A. Sadr-Kiani, F. Monrose, K. Monrose, M. Harrington

Guests Present

C. O'Brien (remote), J. Trani (remote), K. Yu (remote), L. Parquette Silva (remote), L. Scorsone (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Nov 18, 2020 @ 5:00 PM.

C. Approve Minutes

E. DeAngelis made a motion to approve the minutes from TNAACS Board Meeting on 10-21-20.

H. Hunt seconded the motion.

Minutes will will be approved via email as we did not have a quorum The board **VOTED** to approve the motion.

II. Finance

A. Monthly Financials

Jenifer Trani reviewed the monthly financials for October 2020.

- End of October, including depreciation we have a surplus of \$477,000
- Currently there is no guidance from NYS as to whether or not there will be a 20% cut in Per Pupil Funding- It is still a possibility and as a result we continue to be conservative in terms of spending
- In terms of enrollment we budgeted for 300 students and currently have 288 (we do have 1 student from NJ whom we cannot bill for)
- However we have more SPED students than we budgeted for - We have 42 students who receive services but we only budgeted for 32.
- In addition our actual expenses are less than we budgeted for -
 - We currently have less employees (no current Dean of Students, 1 less line teacher) This means less expense in terms of salary and benefits
- Our operating expenses are also lower due to the fact only 25% of our students are participating in Hybrid instruction. As a result we are spending less than we budgeted for.
- We have purchased Chromebooks, but as of today we have only sent 50% of what we budgeted for this, due to the fact they are on backorder.
- We budgeted to subsidize after school - currently unable to have an after school program - as a result we cut this allocation by 50%
- We are paying out more for enrichment programs for students:
 - Chess Club
 - Doubled the amount of Spanish enrichment offered and will offer this in the Spring
 - Exploring offering coding to our students as well
- We have also saved money by making changes/renegotiating with vendors:
 - Changed snack vendor due to less students onsite
 - Datacation Portal we use for Anecdotal student data - renegotiated cost from \$5,500 to \$2,000

B. Finance Committee Report

Since M. Harrington was not present, J. Trani shared a report from the Finance Committee

- While some staff left at the beginning of the year, most stayed even during this challenging time and we wanted to think of a way to support them and say thank you
- As a result of budget concerns due to COVID raises and promotions were frozen in June
- Now that we have a surplus want to determine a way to compensate teachers for their hard work and loyalty
- Looked at several options:
 - Bonus - Lump sum, one shot & particularly helpful this time of year.
 - Moving staff up a salary step - Would need to be maintained moving forward and as a result would increase the budget on a permanent basis. The problem with this idea is some staff have reached the highest step before promotion and as a result would have no where to go unless we change the salary scale and add steps
 - Cost Of Living Percentage - Benefits people who make more money the most. People make less salary who need it more actually get less money.
 - Board members discuss including the staff and trying to develop an aspect of choice in this decision
 - The financial Committee will meet and finalize their proposal for next month's meeting

III. Data

A. TNAACS Attendance Data

L. Silva Discussed Virtual Monday Attendance Data

- Lisa started by giving background on school week schedule -
 - Tuesday Through Friday live synchronous instruction for 100% remote and in person hybrid instruction on site
 - Virtual Mondays - everyone works from home. Students have live music or gym, teachers hold office hours and there are often school wide assemblies. . Teaching teams meet to plan, professional development is provided. Allows us to meet the 180 day school year attendance requirement
- Attendance goal at TNAACS is 90% daily and we meet this goal Tuesday through Friday, but not on Virtual Mondays
- Through looking at the data and through discussion with staff we realized there were several misconceptions about our Monday attendance policy:
 - Some staff thought it was either I-Ready or Specials (it is both)
 - Some thought students had to pass i-Ready lesson (it is complete the lesson)
- Studied the data as a staff as part of a data cycle - will be sharing suggestions for improvement next month - The board has also been asked to share their suggestions.

B. TNAACS Enrollment Data

Enrollment data was presented by J. Trani

- TNAACS gets most students by word of mouth
- We use Schoolmint -
 - collects data on applications
 - Run the lottery through Schoolmint
 - Student registration done through Schoolmint
- October of 2019 - 19 Applicants/ October of 2020- 5 Applicants
- At this point in November no applicants yet for 2020/2021
- Schoolmint allows us to move away from assumptions around recruitment/enrollment data to analyzing true data & data trends so we can determine what we need to do next
- Out Operations Team is meeting to analyze this data and set goals for recruitment
- Now that the portal for 2020/2021
 - How do we recruit for both years?
 - How do we change how we attract students to be more successful?
 - When we started there were very few Charters in District 18 now there is a lot of competition
 - How do we make ourselves stand out among so many schools?
 - Focus on what parents say they want- Social emotional learning, HEARTS, specials & enrichment programs, offering synchronous instruction. for virtual learners
 - It was also discussed that we should consider increasing the recruitment and marketing budget in order to meet our enrollment target of 85% of 370

IV. Governance

A. TNAACS School Reentry Updates - Potential of TNAACS Going 100% Remote

L. Silva shared that Last week Mayor DeBlasio announced that if the percent of positive COVID tests in New York City is equal to or greater than 3% using a 7-day rolling average, NYCDOE school buildings will close and schools will transition to 100% remote learning. Today the school was informed that NYC had in fact reach the 3% threshold and will move to 100% remote learning . As a charter housed in DOE space TNAACS must also move to 100% remote instruction.

Families and staff have been notified and Lisa will keep the board updated as the situation develops.

B. New Board Member Interviews - UPDATE & DISCUSSION OF INTERVIEWED CANDIDATES

L. Silva and E. DeAngelis shared information from the Board member interview they conducted with Cristina Lezcano. They shared that Ms. Lezcano has a wide variety of educational experience including charter school experience. She has worked in small in dependent charters like TNAACS and is uniquely aware of the challenges they face. It was shared that she also has experience in both Dual Language and Bilingual education. She has also been a literacy coach. Both L. Silva and E. DeAngelis recommended her highly and were very impressed by her interview.

Because there was not a quorum a motion was made to have the board vote via email. This motion was seconded and L. Silva stated she would send the email out to the board members to record the voted

C. Teacher Evaluation During Remote Instruction

L. Silva shared that she and the Educational Leadership Team are currently working on a way to support and evaluate teacher who are providing instruction remotely. She shred with the Board that the ELT has decided to utilize Danielson's Remote Teaching Guide and how the focus is on domains & sub domains that are specific for remote learning. She also shared how the ELT is also planning on using the Danielson teacher self reflection for remote learning- The team is currently reviewing the tool in order to provide teachers with concrete examples for each domain. Initially observations will be unrated and designed to provide teachers with actionable feedback based on their self reflection and goals

V. Closing Items

A. Adjourn Meeting

A motion was made by E. DeAngelis to adjourn the meeting. This was seconded by H. Sparks. The board then voted to adjourn the meeting
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
L. Parquette Silva

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The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Wednesday February 24, 2021 at 5:00 PM

Location

Virtual Meeting Via Zoom

Directors Present

E. DeAngelis (remote), F. Monroe (remote), H. Hunt (remote), M. Harrington (remote)

Directors Absent

K. Monroe, V. McDonald

Guests Present

C. CUELLAR-LEZCANO (remote), C. O'Brien (remote), K. Yu (remote), L. Parquette Silva, michelletaralynch@gmail.com (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Harrington called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Feb 24, 2021 at 5:00 PM.

C. Approve Minutes

M. Harrington made a motion to approve the minutes from TNAACS Board Meeting on 01-20-21.

H. Hunt seconded the motion.

The board **VOTED** to approve the motion.

II. Finance

A. Monthly Financials

M. Harrington shared the financials from From January 2021. The budget is currently healthy and we are operating with a surplus of over \$400,000.

B. Finance Committee Report

- M. Harrington, the chair of the finance committee shared information from their last committee meeting. He shared that this is the time of year the finance committee moves from projections to actuals. He also shared that this is the time of year to start planning for the 2021/2022 school year, particularly in terms of staffing - including possible staff promotions and new hires.

III. Education

A. Staffing Updates - New Hires

Lisa shared that TNAACS hired a part time maternity leave replacement for our ELL services . Mei Hui will service our ELL students for 10 hours per week, at the negotiated rate of \$50 per hour

Lisa shared that despite multiple hiring days we have been unsuccessful at hiring a leave replacement for our SPED students. Therefore we have decided to contract with an agency to provide the 10 hours of SETSS services we need in order to be in IEP compliance. We have budgeted \$16,000 for these services.

The school has hired a new kindergarten teacher, Jakerah Hamlim. This hire will effectively reduce class size and lower student to teacher ratio in the kindergarten cohort.

This position is scheduled from now until the end of the school year, with a possibility of offering the candidate a teaching position for the 2021/2022 school year, subject to staffing needs and budget

Music Teacher

Lisa shared there is a music teacher hiring day scheduled for Monday March 1, 2021. there are currently five candidates for the position

B. Equity Committee Report

Holly Hunt shared that the Equity committee had their first meeting. They have set their monthly meetings for the rest of the year. All board members are welcome to attend

IV. Governance

A. TNAACS

Lisa shared that TNAACS has had to close multiple times due to COVID 19 cases in our building

- Closure #1 - 12/22/20 through 1/5/21
- Closure #2 - 1/12/21 through 1/27/21

In addition, currently only 29% of TNAACS students are enrolled in in person hybrid learning, with 71% opting to be 100% remote. However, attendance in our in person hybrid model has been averaging below 50% since we returned in January Lisa shared that as a result the TNAACS Building Closure Policy was developed and shared with all board members and stakeholders

Because of this data there is a concern that 100% remote students are not being adequately serviced. The school needs to ensure equitable instruction for all students

Staff and hybrid students returned to the building on 2/23/21 and school is monitoring attendance this week to determine if the closure plan needs to be implemented. The school will notify hybrid parents who are not sending their children that if they do not return to in person instruction the week of March 1, 2021 we will switch their children to 100% remote In addition Lisa will be exploring options with the staff to increase the number of teachers teaching remote while providing some form of in person schooling for those who still need it

V. NYSED Updates

A. Us Department of Education Decision on State Testing for the 2020/2021 School Year

Lisa shared that on February 22, 2021 The US Department of Education released a memo with guidance on state assessments and accountability. Although it was widely anticipated, No waivers will be granted to any state to not administer some form of state assessments this year However there will be significant flexibility in the exam structure, timing and administration. This flexibility includes:

- Administering a shortened version of its statewide assessments;
- Offering remote administration, where feasible; and/or
- Extending the testing window to the greatest extent practicable. That could include offering multiple testing windows and/or extending the testing window into the summer or even the beginning of the 2021-2022 school year. States that elect to extend testing windows should also consider how they can make results available to the public in a timely manner after assessments are administered.

Lisa then shared that NYSED is currently negotiating with the US Department of Education to develop state assessment guidelines and will report what happens to the schools

B. Governor Cuomo Executive Order COVID Vaccination Reporting

Lisa shared that on Monday, February 22, 2021, Governor Cuomo issued Executive Order 202.95 requiring the following:

1. Teachers employed in P-12 (public and non-public) schools **must** report that they have received a COVID-19 vaccination to their employing school District **upon request** of the District for purposes of reporting to the Department of Health.
2. Commencing Wednesday February 24, 2021 and every Friday thereafter, every school and school district shall report to the Department of Health, on a weekly basis, **in a form and manner to be determined by the Department**, the number of completed COVID-19 vaccinations reported in the prior week, as well as the number and percentage of teachers instructing students in-person during the prior week. Such weekly report shall include any other data elements the Commissioner of Health determines to be appropriate to track in-person instruction in such schools and school districts.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

E. DeAngelis

M. Harrington made a motion to adjourn the meeting.

H. Hunt seconded the motion.

The board **VOTED** to approve the motion.

Documents used during the meeting

- 2021_01_20_board_meeting_minutes.pdf
- Monthly Report_Jan 2020_TNAACS.pdf
- Mei Hui Resume.pdf
- ResumeJakerahHamlin.pdf
- building closure Policy.doc
- dcl-assessments-and-acct-022221 (1).pdf

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The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Wednesday March 24, 2021 at 5:00 PM

Directors Present

E. DeAngelis (remote), F. Monroe (remote), H. Hunt (remote), M. Harrington (remote),
V. McDonald (remote)

Directors Absent

None

Guests Present

C. CUELLAR-LEZCANO (remote), C. O'Brien (remote), J. Trani (remote), K. Yu (remote),
L. Parquette Silva (remote), L. Scorsone (remote), M. Lynch (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Mar 24, 2021 at 5:03 PM.

C. Approve Minutes

H. Hunt made a motion to approve the minutes from TNAACS Board Meeting on 02-24-21.

E. DeAngelis seconded the motion.

The board **VOTED** to approve the motion.

II. Finance

A. Monthly Financials

Jenny Trani shared an overview of monthly financials and that there is a \$401,000 surplus and there is an enrollment of 289 students. Budgeted was for less in Sped and have more students which is one reason why there is a surplus in addition to less supplies and staff/faculty vacancies that were not filled.

A Kindergarten and Sped teacher were hired and will add additional expenses after the Spring break.

Jenny stated they are making sure that even though teaching is remote, they are making sure staff and students have all the supplies needed. For example, teachers now have document cameras at home as well as in school. \$25,000 has also been spent on marketing.

CGI is beginning and that will be an additional expense and tutoring is also beginning.

Matt Harrington spoke about the Financials Handbook and how the document is used on a regular basis and has been since TNAACS began, how it is important day to day operations and during an audit. He noted some of the changes that have been made such as titles of staff members in the organization. There are also a highlighted changes due to remote instruction and remote meetings and electronic signatures. Jenny highlighted some of the additional changes that were made to roles and responsibilities and how there are more people having knowledge to complete various tasks in the building.

Matt asked for the board's approval to make these changes permanent. This document was included in the packet shared with the board and shown during the board meeting.

Matt and Jenny clarified questions from the board.

Matt explained that there needs to be approval on the edits to approve and made a motion to approve. Holly seconded the motion. Motion was unanimously approved.

Matt explained that the 990 is a tax document for non-profit. Jenny and Matt explained that this form has been carefully reviewed.

Matt made a motion to approve the 990 form. Holly seconded and the motion was approved unanimously.

Lisa explained that they TNAACS team is looking at next year's budget including salaries, salary steps and possible promotions.

B. Finance Committee Report

III. Data

A. TNAACS Staff Survey Data

Jenny Trani shared some of the survey data along with exit interview questions.

18 of 33 employees participated.

Exit interview showed that there were concerns with promotion

50% were satisfied/50% dissatisfied

Do people understand what they need to do to get promoted

55% not clear/somewhat clear - 45% not clear

How supported do you feel? 55% said somewhat supported

Feel valued? No one felt not valued/rarely valued

Staff decided that they wanted to find out more information about promotions.

They want to know what specifics do you need to do to get promoted and have more checkins with supervisors to get feedback and support.

Non-teachers also wanted to know how to get feedback and what do they need to do to get promoted.

Lisa stated that norming the message needs to happen and also that the career ladder needs to be clearer and so the roles and responsibilities need to be fine tuned. She also stated that there also needs to be greater participation.

Lorraine asked if time was given to the staff to complete the survey to increase the participation and would it be possible to separate the data to know responses from teachers vs. other staff. Because they wanted to keep it anonymous they didn't separate it out.

Jenny noted that several staff member spoke to her but were afraid the survey was not anonymous and another that why take a survey because the data is not used.

Colleen spoke about clarity and transparency and that people may not have trust and that these may areas to explore. She asked: How it was framed and does staff understand how important it is to complete the survey. There was a discussion about the idea of how people may feel that there is category for teachers and one for "everyone".else and how maybe 3 groupings could rectify that. Colleen spoke to the need to have data for equity survey and people need to feel they can share their opinions.

Holly spoke to attending a staff meeting and asked if there are equitable means for people in all departments to get promoted. She asked if that can be shared with the Equity Committee.

Jenny added that some of the data suggested that there might be opportunities to look at home people from across departments should be considered and that information should be gathered from the staff.

Lisa gave examples of how this has happened in the organization and how newer staff members may not be aware of these opportunities and Holly stated how important it is to let people know how to reach those goals.

Lorraine stated that there were 3 words repeated in these discussions: clarity, transparency, equity and that these are important questions to ask regularly.

\$44,000 salaries, 1\$1,000 Covid testing
\$56,990 total and using federal and state funding for Covid related issues.

Lisa stated that NYSED is on board with the plan and feels that we are taking parents' needs into account.

IV. Education

A. TNAACS In Person Learning Pod Proposal

B. Lisa spoke about the idea of creating "pods" for in person/hybrid instruction. Most of students are 100% remote and even those that signed up for in person, often only went on live. This left remote teachers with classes of 30 or 40 and in person minimal number of students. She also spoke about parents who need a place for children to be or for students who need more structure that comes from being school.

Students will be in the building but doing their Zoom lessons in building being supervised by TNAACS staff. Same instructional day, 4 days a week, will offer busing, breakfast, lunch, snack, outdoor play, run for 10 weeks, COVID testing in the building. The criteria is family needs evidenced attendance and those not thriving remotely. Each pod will have 12 students.

The focus is on grades 3-5 due to schedule and independence.

The lower loop which is a little less independent: a schedule was developed and it is recommended that they do a half day.

Staff in the program chose to participate in the program and will receive additional compensation. The criteria for staffing was not teachers who are teaching remotely, directors, admin, dean of culture, guidance counselor- 13 staff members will work in the building and supervise the staff who are managing the pods.

The plan is start the plan April 27. There is a stipend of \$137 a day. The \$55,000 of additional compensation to run the pods will come from funding from the federal government.

With regard to COVID testing, the parent will administer a saliva Covid test, it is mailed out by TNAACS and the results come back in 3 days. Asking that all children coming are tested and every 2 weeks, 20% will be tested. Because there is federal funding, this is not coming out of the school's budget. Details and schedules for the proposal was included in the board meeting packet prior to the board meeting. There will most likely be additional ESSR funds that can be used for Summer School.

Lisa requested approval. Holly made a motion to approve the learning pods. Colleen seconded the motion and it was unanimously approved.

V. Governance

A. Equity Committee Update

Holly spoke about how a survey will be sent to the board members to launch the equity initiatives. One of the reasons for the survey is to norm definitions and to set goals for the board. April 8 is the next committee meeting. Please complete the survey by April 8. She stated that each question has an I don't know response so that accurate data can be analyzed.

VI. NYSED Updates

A. Us Department of Education Decision on State Testing for the 2020/2021 School Year UPDATE

VI. NYSED Updates 6:44 PM A. Us Department of Education Decision on State Testing for the 2020/2021 School Year UPDATE FYI

Lisa reported that

NYS State Exams Spring 2021 • USDE has said testing will happen this year however, NYSED has requested a waiver.

- If USDE grants the Department's waiver request, the State's elementary- and intermediate-level assessments and all of its June and August 2021 Regents Examinations will be cancelled.
- If USDE does not grant the waiver request or does not respond prior to the scheduled test administration dates:
 - Only Session 1 of the grades 3-8 assessments in Math and ELA will be required, a shift from the standard practice where these assessments are administered in two sessions; and
 - Only the written test component of the Grades 4 and 8 Science Tests will be held; the performance tests will not be administered.

USDE has agreed to uncouple state assessments from ESSA accountability requirements so results will be used solely as a measure of student learning not teacher or school evaluation.

Lisa stated that this is new information and that the ELT would be discussing. Lisa asked for the board opinion on whether in person/pod students should take the test. Mac stated that there seems like it would not be to anyone's advantage to take the test and might be penalized.

Mac asked if there was any guidance on students who are promotion in doubt. Lisa spoke about how all students are going to need extra support and if there was a parent who wanted the child held over, it would be considered. It will be very difficult to hold students over given the current way students have been learning. Students will be supported over the summer and in September when they return.

Christy spoke about how a test focuses on deficits and we don't need a test to tell us how much support students will need next year. Lisa added that the ELT is also discussing what will be put in place for next year to support students.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:43 PM.

Respectfully Submitted,
E. DeAngelis

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Wednesday April 28, 2021 at 5:00 PM

Directors Present

E. DeAngelis (remote), F. Monroe (remote), H. Hunt (remote), V. McDonald (remote)

Directors Absent

M. Harrington

Guests Present

C. CUELLAR-LEZCANO (remote), C. O'Brien (remote), K. Yu (remote), L. Parquette Silva (remote), L. Scorsone (remote), M. Lynch (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Apr 28, 2021 at 5:08 PM.

C. Approve Minutes

H. Hunt made a motion to approve the minutes from TNAACS Board Meeting on 03-24-21.

F. Monroe seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance

A. Monthly Financials

Jenny Trani gave an overview of the finances.

There is a \$412,683 surplus and reiterated the reasons from prior meetings - that there is a higher sped enrollment, additional federal funding and Covid grant money and less expenses due to remote instruction.

70 Touchscreens were donated, the CGI PD, and marketing fees anticipated.

There was discussion on ESSR funding and Lisa and Jenny said that they expect this funding to continue over the next 2 years.

B. Finance Committee Report

Lisa began the discussion about how last year teacher salaries were frozen and so there have been meetings about salary scale in relation to teacher reflection. She stated that they spend a great deal on PD and want to retain teachers who have been so well trained and want to make sure that TNAACS is competitive with other charter schools and the DOE.

Jenny spoke about merit based pay at TNAACS vs. other teaching salaries that teachers move up based only on years of service.

She explained how teachers can move up one step and in certain circumstances up 2 steps. Lisa stated that promotions are aligned with certification. Teachers must be presented by a director for promotion. Lisa spoke how there is an allowance for out of state certificates while they are attaining NYS certification. She also spoke about how a teacher does not come in as a partner because they need to learn about the culture.

Lorraine asked about the data that needs to be presented. Lisa explained that there are a number of "buckets" that the directors look at when considering a teacher's promotion. Lisa stated that the expectations are being revised to include culture, professional responsibilities, leadership, instruction among others. There is also revisions being made so that teachers know explicitly what they have to do to get promoted. Jenny explained how uncertified teachers can join at a lower salary and work toward certification. You can go up multiple steps in a partner position. A teacher may elect not to move to a director position. These multiple steps help incentivize staying with TNAACS.

Mac asked about a rubric for teacher reviews and promotion criteria scale and if teachers know exactly what they need to do to get promoted. Lisa spoke to how the ELT is working on this and will be presented at the next board meeting.

It is a helpful document to support and mentor teachers through the process of how to get promoted. Lisa addressed how these conversations will be held 3 times a year in order to support teachers and be transparent.

Holly spoke to whether or not a partner teacher salary could be made closer to the director so that the goal does not appear to be to get out of the classroom. Lisa spoke that she would consider maybe a senior partner could be added and it will be looked at but as an organization there is only 1 partner teacher in the organization.

Jenny spoke about a charter center salary document and used some of that information when creating the salary scale.

Lorraine thought Holly's idea was great but cautioned if too many people are at top salary, can the model be sustained. Lisa spoke to how it did become unviable to have a MT on every grade and that's why it was changed.

Lisa spoke as to how in the future partners could be utilized if the school expands. Retention and turnover was asked about. There are 2 partners in the building. Most are apprentice and associates. Exit interviews indicate why there were life circumstances vs. dissatisfaction with TNAACS. Jenny mentioned that some teachers see TNAACS as a stepping stone to the DOE.

Jenny and Lisa spoke about career ladders/promotional steps for non-teachers. There are non-teacher promotional levels with descriptions to match each description. Jenny spoke to how it is important to retain support staff and to learn about positions they may be looking toward. Lisa spoke to how the scale is very competitive with the DOE and the DOE has little opportunity for growth.

Mac asked about the supervisors of these positions. Lisa stated that everyone works under the leadership of a direction. Lisa said she will send everyone an organizational chart.

Lisa spoke to the next steps of this process which would be for the board to Holly moved to approve the salary scale. Beth seconded the motion. It passed unanimously.

III. Data

A. TNAACS Enrollment Data

Jenny shared enrollment data which looks promising but it is important to remember that applicants do not necessarily turn into registrants. Lisa stated that you need 3-4 times more applicants than the number of registrants you need. The marketing team is working to get applicants to register. Jenny also noted that the applicant number reflects student who have used the common app. and may have applied to 15 schools.

IV. Governance

A. Lincoln Berretta Charter School Marketing Services

Lisa introduced members from Lincoln Barretta Charter School Marketing Services. Lisa spoke to the target number minimum which is 315 and how the goal is to go higher.

She spoke to how they are struggling to meet this goal due to saturation and Covid effect and families who have moved.

The charter center recommended Lincoln Barretta. The ELT voted that Lincoln Barretta was their choice in a marketing.

Lou Jimenez and Alissa Brown attended the meeting.

They shared a presentation which spoke to the challenges of Covid 19 and charter schools nationwide. The goal is how to address the challenges to expedite enrollment growth. Lou spoke to digital marketing. Lou spoke to how many charter schools use digital marketing tools sporadiacally and not year round.

Presence plan - active outreach but is missing digital marketing, \$2500 per month, flexibility, 15 social media posts, create a landing plan, social media analytic report, leadership updates.

Recruitment - includes all of the presence plan but "bumped up a notch" For example 30 social media vs. 15 a month.

Complete - community outreach, long term sustainable plan, 1 strategy session a month, customized landing page, 30 posts per month, monthly reports on turnkey from social media.

Lou addressed Mac's question about the landing page and how the application would work.

Lou addressed their definition of turnkey which was asked by Colleen.

Kevin asked about the team. Lou said that they have independent contractors who are copywriters. Kevin asked a question about what was the last school they lost and Lou stated that they have not lost a school.

Lou was asked about the strategy session formats. He said that there are 12 and each one speaks to a different aspect of community outreach and analyze how it went. For example, how many enrollments did you get from the 500 flyers given out.

Lou clarified that there would be 30 posts on each Facebook and 30 on Instagram. Lorraine asked about their success rate for the schools. Lou stated that the rate has been a minimum of 10% year over year.

He spoke to how the money spent for the services account for about 3 enrollments.

Kevin asked about measuring lead to start. What systems are used to get the leads and efficiently use them.

Marketers role is to bring in the leads. Lincoln Barretta usually stops there but with the complete plan - what do you do with the lead/how to enroll the students. How many are we actually closing? Where is the school missing the lead to enrollment process - how do you close the deal? They will help close the deal.

Everything is data driven and show posts that are showing time and engagement. How do you decide on the content of the posts? Colleen said that things may be racially biased. In the beginning, and the content creators creators present the content, share the content, before it is sent. Always work a month ahead and get approval. They need to get to know TNAACS so that the content is accurate and appropriately aligned to mission and values. Colleen asked if there is common content that they use with lots of school. Lou responded by how the content has to tell the the story of TNAACS and has to be specific to this school and can not be generic.

Kevin asked if there is connection - appointment marketing - where they can make appointments. Lou stated that this will take place at a marketing session.

Kevin also asked if they did month to month and Lou stated that

January - August - recruitment plan 3500 per month

Sept. - Dec. - presence plan 2500 per month

Can go month to month the complete plan and can add it to any given month and then go back to presence contract.

What is the cancellation fee? 3500 cancellation.

Mac asked if it was possible for Lou to show examples of schools that they have worked with. Mac asked if

College Achieve in Asbury Park

College Achieve in North Jersey

Lisa summarized the conversation and then asked the next steps. Lou spoke to how the next steps is a 2 page service agreement to be signed and access to Facebook and Instagram pages. Lou stated that he could have it in Lisa's in box on Monday.

The board will look at examples of the work of Lincoln Barretta.

Lisa asked the board for feedback. Kevin said that he liked the strategy sessions and liked that they only work with charter schools. He suggested calling schools and asking for reference checks from schools that they have worked with. Lisa liked that it is customizable and that there is a \$3500 cancellation policy.

Mac stated that he was concerned about how they use independent contractors and that they did not ask about the values of the school at this meeting and wonders if he did that with the ELT. He felt that the presentation was not that comprehensive. Lisa stated that Lou did cover some of this work at the meeting prior to this one.

Lisa stated that the board could email additional questions, look at additional work, get references and then vote.

The motion to vote moving forward with Lincoln Barretta pending satisfactory references by Kevin. Collen seconded. It passed unanimously.

B. Discussion and Approval of the TNAACS Data Security Policy

Lisa shared the Data Security Policy and shared that NYSED has a requirement that TNAACS needs a data security policy.

The board needs to approve the policy having to do with cyber security and must be aligned with federal laws.

Kevin asked if there are mechanisms in place to invoke the policy. Lisa stated that some of the policy is on TNAACS staff and ELT. She stated that they have charter technology solutions and having attorneys see that all 3rd party contracts comply with the law.

Once this is approved by the board, it will be posted on the website and the staff has completed training on cyber security.

A motion was made to approve the data security policy by Holly and seconded by Kevin. It passed unanimously.

C. Equity Committee

Mac stated that Holly mentioned to him that there should be an opportunity for board chair to run the board meetings. Mac stated that board members could take on some of the work that Lisa has been doing, could be taken on by the board. Setting of the agenda should be done by the school leader in conjunction with the board. Lisa stated that she would find that incredibly helpful. The next equity meeting is May 13 where this conversation will continue.

D. Removal of Kevin Monrose as a TNAACS Board Member

Kevin Monrose has been a good friend to the board. At one point, he had stated that he wanted to leave the board and has not participated in a year.

In this situation, it is difficult to get a letter of resignation because he has not responded to any emails from Lisa.

According to the bylaws, a board member can be removed by a vote at a board meeting.

Lisa stated that under the circumstances, the board remove Kevin Monrose from the board. Lorraine stated that it would be nice to send one final email. Fleur stated that she will speak to him and if he does want to transition away from the board, to please send a letter of resignation. Lorraine also suggested that we send Kevin a certificate of thanks for all of his years of service to the board.

V. Education

A. TNAACS NYSED Mid Term Site Visit

A virtual visit - mid-renewal visit - by Elaine Santiago. She will visit virtually on May 19-20 or 26-27. She will want to speak to the board without Lisa/Jenny and Lisa will reach out to the board for availability.

It is a good way to get midway feedback for when the renewal comes up which will be ready to be written this summer.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:16 PM.

Respectfully Submitted,
E. DeAngelis

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Wednesday May 19, 2021 at 5:00 PM

Directors Present

E. DeAngelis (remote), F. Monroe (remote), M. Harrington (remote), V. McDonald (remote)

Directors Absent

H. Hunt

Guests Present

C. O'Brien (remote), L. Parquette Silva (remote), L. Scorsone (remote), M. Lynch (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday May 19, 2021 at 5:06 PM.

C. Approve Minutes

M. Harrington made a motion to approve the minutes from April 2021 TNAACS Board Meeting on 04-28-21.

F. Monroe seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance

A. Monthly Financials

Jenny Trani reported

\$398,028 surplus

Enrollment is 287 gen ed and 42 sped - remains the same.

What we budgeted for and what was not spent \$84,983 is due to fewer staff and staff expenses.

Classroom expenses lower, increased expenses in marketing, additional expenses in technology.

Need to replace Smartboards - a grant was applied for. Jenny spoke about buying some of the larger ticket items now while there are not a lot of people in the building and purchase them now and get them installed.

\$86,000 for 19 new Smartboards

Current Smartboards were purchased in 2015 and they are not wireless. Not really used well/not working well.

The grant money that may come in November can be used for other technology at the time.

Colleen asked if the old Smartboards could be donated or get a trade in for them.

Matt explains that we need to record with a letter if we donate them to someone.

Colleen noted that it would be a good social media promotion to show that TNAACS does projects like this and get the kids involved in who they donate to and why.

The other request that Jenny spoke about was laptops. TNAACS did get 70 laptops donated but they are projecting a need for 140 and are putting out a request for 70 laptops.

Approval was asked for expenditure for 19 Smartboards and 70 touch screen laptops.

Matt spoke to how these expenditures are well within affordability given the surplus that the school will have at the end of the year which will be over \$2 million.

Matt made a motion spend \$26,140 for Chromebooks and \$86,013 for Smartboards. Colleen seconded the motion. Mac asked questions about bandwidth and Lisa stated that the building can support this.

The motion passed unanimously.

B. Finance Committee Report

III. Equity Committee

A. Equity Committee Report

Michelle spoke about the Equity Committee meetings and spoke to how the committee worked on a policy statement for the goals of the committee.

Policy Statement - The policy statement was shared and some recommendations were made.

The committee discussed looking at equity within the board, students, staff.

The committee stated that they would like to have a board retreat.

Lisa spoke to how she would like to share some of this with the staff and stated that perhaps the committee could support summer training. Lisa spoke to how the staff comes back for the third week of August and how there will need to reacclimate people to the building and their own classrooms.

Lisa spoke to how Lorraine needs to be part of the summer training and reflection.

The committee will have another meeting and utilize the feedback before coming back to the board for approval/acceptance of the policy statement.

Michelle asked if, on a rotating basis, can the staff come into the meeting so that we can hear from them. Lisa stated that she would find out at the check-ins and stated that when people come back a little more refreshed they will be more engaged.

IV. Data

A. TNAACS Fountas & Pinnell Reading Data

Jenny Trani spoke to how, at the last renewal, data was shared with NYSED. The state expressed how they wanted the data presented school-wide. Jenny shared the data and how it is arranged and where the students are in their reading levels vs. benchmarks. One outcome was to how to support the teachers remotely. Accuracy and validity of the data are somewhat questionable due to that they were done on line.

Teachers chose a small group to work with for 4 weeks and then reflecting on how well this went. After the 4 week cycle, data was reviewed. For most part, students who attended most sessions made progress. Students who did not attend, remained stagnant. It was encouraging to see some significant gains and to identify strategies that worked and what other support teachers needs.

Lisa spoke to about the importance of looking at data to drive instruction vs. not a summative assessment. She noted how doing this virtually is very challenging.

Lisa also stated that these 4 week cycles do make an impact on student progress.

Jenny added that the groups were fluid and could be rearranged before 4 weeks.

Teachers then decided about which group to work with next - change group, same group etc.

Mac spoke to the implications for small class and small group instruction.

V. Governance

A. Discussion of Inactive TNAACS Board Members

Lisa spoke to inactive board members. Ida sent in formal letter of resignation.

The board needs to vote on accepting the letter of resignation. Colleen made a motion to accept the letter. Beth seconded and the motion was unanimously passed.

Lisa spoke to how Kevin Monroe has not participated in over a year and has not responded to emails or phone calls. Fleur reached out but has not checked back with him as to whether or not he is resigning. Lisa spoke to how the paperwork gets complicated when an inactive member remains on the board.

Lisa asked the board what should be the next steps. Mac spoke to how whenever a board member came to us the commitment needed was discussed. The problem is that if we don't take some action, NYSED will ask the board what measures were taken. Both Mac and Fleur have reached out and Mac stated that it is now up to the board to take action.

The options are to wait to see if the letter of resignation comes or to vote to remove him from the board. Colleen spoke to the fact that we know his intention is to resign, Colleen made a motion to terminate Kevin Monroe from the board. Fleur seconded the motion. It passed unanimously.

B. Potential TNAACS Board Retreat

This item was discussed by Lisa and she spoke about the Board on Track PD's and there was a PD on Board Retreats that Christy attended. Lisa said that Board on Track can support the planning of a retreat and it can be done virtually.

NYSED is a proponent of Board on Track. Lisa shared some of the information from the Board on Track PD and how they might support us with a retreat. She

shared some of the PPT slides from the training and stated that Christy would continue this discussion at the next meeting.

VI. Education

A. TNAACS NYSED Mid Term Site Visit

May 25 there will be a virtual one day visit from NYSED. Kim Santiago from NYSED spoke to Lisa about the format and agenda for the day including recruitment, visiting virtual classrooms, board member meetings.

Lisa feels confident in the level of work that the board has been doing and that it has shown growth in board governance.

Kim will also have a meeting with student support team and Lisa stated that she feels confident in the progress that the school has made.

This is a mid term review and a check in on what needs to be improved before the next renewal. Lisa is working on the schedule for the day which will take place from 9-2:30. Lisa stated that the board questions were shared with the board by email.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:39 PM.

Respectfully Submitted,
E. DeAngelis

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Wednesday June 23, 2021 at 5:00 PM

Directors Present

F. Monroe (remote), H. Hunt (remote), K. Yu (remote), M. Harrington (remote), V. McDonald (remote)

Directors Absent

None

Guests Present

C. CUELLAR-LEZCANO (remote), C. O'Brien (remote), J. Trani (remote), L. Parquette Silva (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Harrington called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Jun 23, 2021 at 5:00 PM.

C. Approve Minutes

H. Hunt made a motion to approve the minutes from TNAACS Board Meeting on 05-19-21.

M. Harrington seconded the motion.

The board **VOTED** to approve the motion.

II. Finance

A. Monthly Financials

B. Finance Committee Report

A. Monthly Financials - J. Trani reviewed the monthly financials with the board.

- as of end of May financials - net operating surplus of 370,154. This includes depreciation
- Enrollment hasn't changed
- Additional ESSER funds and Covid 19 funds are included in these financials
- Expenses have basically stayed the same in May- savings of \$94,289 due to less positions than we budgeted for plus lower operating costs due to Covid
- Curriculum and classroom expenses are starting to pick up as teachers begin to plan for next school year.

B. Finance Committee Report - Discuss and vote on the TNAACS school budget for the 2021/2022 school year

- J. Trani and M. Harrington presented the budget
- Initially budgeted for 290 - with enrollment made more sense to budget for 280 - more conservative and closer to current enrollment trends
- Budgeted for 4 SPED students - 40% to 60% range
- Included State & Federal Grants - seeing more of this funding due to ESSER II
- Approximately 722,352 in grants
- Revenue - 5,505,750
- Expenses -
 - Personnel shift - one less DTL for next year
 - ESSER used for staff to fight learning loss
 - 17 gen ed teachers 3 school aides, 6 SPED teachers
 - adding a guidance counselor for mental health support
 - budgeted for Saturday School & Summer School
 - Personnel expenses - 3,467,000
- Some increases in benefits
- increase in expenses in anticipation of being back to normal - ex/ After School keeping Tutor.com
- Curriculum & classroom expenses have also been increased
- Healthy snacks will still be provided daily
- Small drop in insurance expenses
- continuing with most of our current vendors
- Increasing CGI math PD expenses able to roll over expenses for training from this year
- Included Reflection for staff in this years budget
- Increased Student Recruitment budget - Lincoln Barretta
- Doubled meals & hospitality for staff & families
- COVID tested still in budget
- Board onTrack still in the budget
- M. Harrington explained break even for net income with conservative for enrollment - goal is to keep this number positive. Embedded in this are depreciation expenses it's a non cash expense that recognizes that the value of our assets goes down. So although net income or cash at the end is 18,770, you can add in depreciation we end up positive approximately \$200,000,
- Question- What do we do to engage our parents? Marketing strategy with money allocated for this.

- Suggestion - Board getting together and coming up with a plan for increased family engagement - new marketing strategies
- Suggestion - marketing is a full time 12 month a year project
- K. Yu - increase the "Top of the Funnel" - more students to work with from the beginning - more marketing at the top of the funnel and work your way down - spend more money at the beginning
- K. Yu asked for clarification on the decrease in leadership salary - Dean of students was included in leadership salary and was not replaced
- Question - have we accounted for salary adjustments/increases - yes - we did promotions and updated the salary steps and several staff members went up more than one step. We also have 7 promotions this year

F. Monroe made a motion to Approve the 2021/2022 budget.

K. Yu seconded the motion.

The board **VOTED** to approve the motion.

III. Equity Committee

A. Equity Committee Report

Discussion of Summer Board Retreat

- H. Hunt shared the Equity Committees plan for a Board Retreat
- Proposing July & August board meetings to 3 hours to include retreat work
- 1 hour traditional board meeting and then 2 hours board retreat
 - include "Virtual Dinner "- \$30.00 per night - school can. cover the cost with Uber Eats gift cards
 - Getting to know you activities
 - To support equitable instruction and HEARTs values need to build our own relationships
 - establish Board Goals
 - establish teacher committees
- Equity Committee will plan the extra 2 hours
- Suggestion - switch meetings to Tuesdays
- Suggestion - at some point find a way to include TNAACS staff
- L. Silva will reach out to Ms. LeBris to set up Uber Eats cards

IV. Data

A. TNAACS Enrollment Data

- J. Trani shared TNAACS's most recent Student Enrollment Data
- Current enrollment projections were shared - actuals are at 219 - returning students and completed registrations
- 52 students are in process for a total enrollment projection of 272 - our goal is 315
- The Operations marketing team is actively engaging families with in process applications on a regular basis and there is a plan in place to continue this engagement over the summer
- The TNAACS "Street Team" will be out in parts of the community we are targeting for students several times a week over the summer, handing out flyers. These flyers have a QR code and we have found that this method of recruitment has been successful in the past
- Started working with Lincoln Barretta and are looking closely at their results or "clicks" on social media
- TNAACS will have a bus ad on NYCDOT buses starting in August. Targeted bus routes were selected for this advertising

- L. Silva noted that since TNAACS opened in 2013 there has been a 30% decrease in the number of students enrolled in DOE schools in District 18
- C. O'Brien suggested that once a person applies a TNAACS staff member be assigned to that family and follow them through the process, becoming that families point of contact
- Currently 2 people are taking the point on this and have been successful at building strong relationships
- K. Yu suggested this is a common problem in recruitment. Suggested making sure online forms are automated to streamline the application process
- M. Harrington stated that the majority of in process students usually end up enrolled - found biggest loss occurs between June and August - often beyond our control- need to keep them engaged
- C. O'Brien suggested activities over the summer to get and keep families engaged -
 - playdates in the park
 - Arts & Crafts on Zoom - send students the activity & do it with them
 - L. Silva suggested story time with the Principal
-

V. Governance

A. Conflict of Interest & Financial Disclosure Forms

L. Silva share that the TNAACS Board members must submit both Conflict of Interest forms and Financial Disclosure Forms in preparation for the TNAACS audit. She reviewed each document with the staff and asked that these documents be signed by each board member and returned as soon as possible.

B. Board Evaluations

- L. Silva shared the TNAACS Principal Evaluation Survey and the TNAACS Board Self Evaluation Surveys. She shared that these surveys are taken annually utilizing the Survey Monkey platform.
- These are the same surveys we use every year.
- Both surveys include multiple choice and short responses
- Once taken the data will be sorted and analyzed
- Data from these surveys will be shared during the next board meeting and results will be used to provide feedback and to create goals for the board and the Principal

VI. Education

A. TNAACS Staffing Updates

L.Silva shared updates about TNAACS staffing for the 2021/2022 school year, including

- New Hires
 - Two teachers leaving this year
 - Replacing these two teachers plus replacing teachers shifting
 - hired three new teachers for the upper loop as a result
 - Resumes were shared with the TNAACS board
 - All went through the hiring process and staff voted to hire all three
- Staff Shifts
 - One current staff member is moving to the "Floater" in house substitute position

- Based on SPED enrollment needed an additional SETTS teacher - current staff member will move to student support team - dual certified SPED & GEN ED
- Staff Promotions
 - 3 teachers moved from Apprentice to Associate - 2 in the Lower Loop and 1 in the Upper Loop
 - 1 Teacher in the Upper Loop moved from Associate to Partner Teacher
 - 1 School Aide became a Student Support Counselor. She is certified in counseling
 - 1 Student Support Counselor became Supervisor Support Counselor
 - Our Office Coordinator was Promoted to Office Manager
- Upper Loop Director of Teaching and Learning not returning to TNAACS for the 2021/2022 school year
 - One DTL will not be returning for the 2021/2022 school year
 - Recently data about her performance was shared with the Board Chair
 - Performance holistically Developing with Ineffective features, despite being in the organization and receiving support for several years
 - Not successful in the DTL role - provided support throughout the year
 - Data was shared multiple times with the DTL with an understanding that performance needed to improve
 - Principal and Assistant Principal met with the DTL several times over the course of the year to share concerns
 - It was determined in consultation with the Board Chair that the staff member could not continue as a DTL - offered a Partner Teacher Position which she declined.
 - Will now be working with a current Partner Teacher to be mentored by our Assistant Principal to move to a Lead Partner Teacher Position with the possibility of moving this teacher to DTL
 - We have had a much hire success rate with internal promotions for DTL - the three external hires we have made leaders have been un successful.

L. Silva shared with TNAACS board members that the annual Board Evaluation of the Headmaster Survey would be sent to each board member by Friday. This evaluation will be taken via Survey Monkey

L. Silva also shared with TNAACS board members that the annual Board Self Evaluation Survey would also be sent to each board member by Friday. This evaluation will be taken via Survey Monkey

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
L. Parquette Silva

Documents used during the meeting

- Monthly Report_May 2021_TNAACS.pdf

- Budget Template_FY21-22_TNAACS.pdf
- COI Stmt for Board.docx
- FinancialDisclosure2021.doc
- ResumeChristinaRivera.pdf
- ResumeJessicaPinto.pdf
- ResumeShainaHolmes.pdf



TNAACS
Board

Headmaster
(Principal)

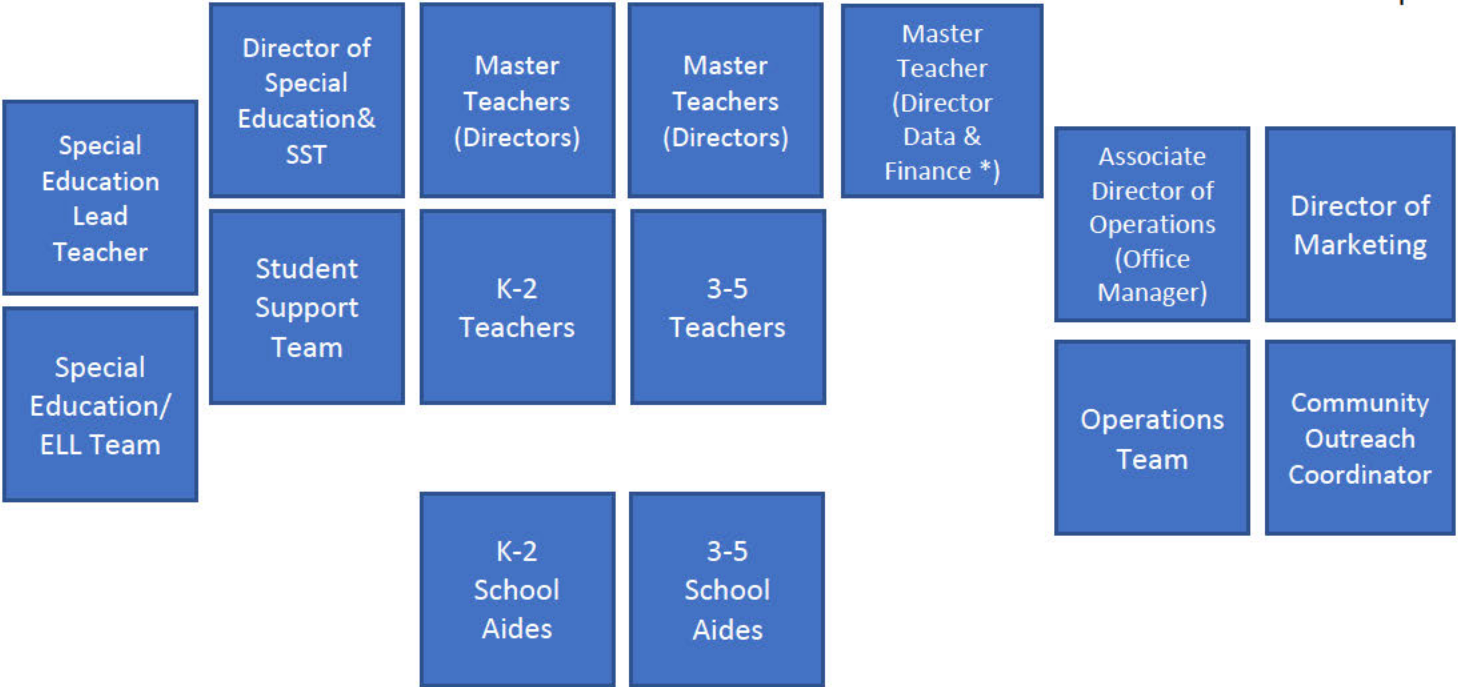
Assistant
Headmaster*
(Assistant
Principal)

Master
Teacher
(Director
Data &
Finance *)

Proposed Title/Role Changes To Organizational Chart:

Based on feedback from our community about our leadership titles, the following changes are proposed:

- ◆ Headmaster title changes to Principal
- ◆ Assistant Headmaster title changes Assistant Principal
- ◆ Master Teacher titles change to Directors
- ◆ Office Manger title Changes to Associate Director of Operations



*In January of 2020 current the Director of Operations resigned. This position is replaced with an Assistant Headmaster (Assistant Principal) who can not only support Operations, but Curriculum & Instruction as well. A Master Teacher (Director) moves to a focus on Data & Finance

School Calendar 2021/2022 *

DATE	EVENT
August 23, 2021	First Day for TNAACS Staff
August 23, 2021 through September 3, 2021	Classroom Set Up Professional Development for Staff Student Assessments by Appointment
Monday September 6, 2021	Labor Day
Tuesday September 7th & Wednesday September 8th	Rosh Hashanah – NO SCHOOL
Thursday September 9th & Friday September 10 th	Superintendent Days – Staff Professional Development Student Non Attendance Days
Monday September 13, 2021	First Day of School for All TNAACS Students
Thursday September 16, 2021	Yom Kippur - NO SCHOOL
Monday October 11, 2021	Indigenous People's Day - NO SCHOOL
Friday October 29, 2022	Half Day for Students – Staff PD in the PM
Tuesday November 2, 2021	Election Day – Asynchronous Instructional Day
Thursday November 18, 2021	Virtual Parent/Teacher Conferences
Thursday November 25, 2021 & Friday November 26, 2021	Thanksgiving Recess NO SCHOOL
Friday December 10, 2022	Half Day for Students – Staff PD in the PM
Friday December 24, 2021 through Sunday January 2, 2022	Winter Recess NO SCHOOL
Monday January 3, 2022	Instruction Resumes for all Students
Monday January 17, 2022	Martin Luther King Day - NO SCHOOL
Fridayt January 28, 2022	Half Day for Students – Staff PD in the PM
Monday February 21, 2022 through Sunday February 27, 2022	Mid-Winter Vacation - NO SCHOOL
Monday February 28, 2022	Instruction Resumes for all Students
Thursday March 10, 2022	Virtual Parent/Teacher Conferences
Friday March 11, 2022	Half Day for Students – Staff PD in the PM
Tuesday March 29, 2022 & Wednesday March 30, 2022	NYS English Language Arts (ELA) Exam Grades 3 through 5
Friday April 15, 2022, through Sunday April 24, 2022	Spring Vacation - NO SCHOOL

Monday April 25, 2022	Instruction Resumes for all Students	
Tuesday April 26, 2022 & Wednesday April 27, 2022	NYS Mathematics Exam Grades 3 through 5	
Monday May 2, 2022	Eid al-Fitr – NO SCHOOL	
Friday May 13, 2022	Half Day for Students – Staff PD in the PM	
Monday May 30, 2022	Memorial Day - NO SCHOOL	
Tuesday May 24, 2022 through Friday June 3, 2022	NYS Grade 4 Science Performance Exam	
Monday June 6, 2022	Grade 4 Science Written Exam	
Tuesday June 7, 2022	Clerical Day- Non Attendance Day for Students	
Thursday June 9, 2022	Chancellor's Day – Non Attendance Day for Students	
Monday June 20, 2022	Juneteenth – SCHOOL CLOSED	
Monday June 27, 2022	Last Day of School for TNAACS Students	
Wednesday June 29, 2022	Last Day for TNAACS Staff	
*This calendar is subject to change. TNAACS also reserves the right to close school if inclement weather makes travel dangerous for students and staff. In addition, should circumstances warranted it, TNAACS may also move to asynchronous instruction at any time.		
Total Number of Days: 182		
Total Number of Hours: 1082 hours 15 minutes		
Month	Days	Hours
September	15	79 hours 10 minutes
October	20	121 hours 15 minutes
November	19	117 hours 10 minutes
December	17	101 hours 45 minutes
January	20	121 hours 15 minutes
February	15	91 hours 30 minutes
March	23	138 hours 45 minutes
April	15	91 hours 30 minutes
May	20	121 hours 15 minutes
June	18	98 hours 40 minutes