

# Application: The New American Academy Charter School

Maria Campo - grants@csbm.com  
2021-2022 Annual Report

## Entry 1 School Info and Cover Page

Completed - Jul 29 2022

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2022**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. SCHOOL NAME

(Select name from the drop down menu)

NEW AMERICAN ACADEMY CHARTER SCHOOL (THE) 800000075846

**a1. Popular School Name**

(No response)

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**d. DISTRICT / CSD OF LOCATION**

CSD #18 - BROOKLYN

**e. DATE OF INITIAL CHARTER**

11/2012

**f. DATE FIRST OPENED FOR INSTRUCTION**

9/2013

**c. School Unionized**

Is your charter school unionized?

No

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The New American Academy Charter School empowers learners and inspires leaders to make this a better world. Through our collaborative teacher team, mastery-based career ladder, and looping cycles, we offer personalized rigorous instruction that enables our students to succeed in high school, college, and their future lives.

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**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	Four Person Teaching Team: The New American Academy Charter School teacher teams work with the same 60-65 students within a grade-level cohort. In addition to a Master Teacher, each team includes a licensed Special Education and English as a Second Language (ESL) teacher.
KDE 2	Looping Cycles: Students loop with the same teaching team and classmates for five years to allow for the development of trust and meaningful relationships between students, parents, and their teaching team.
KDE 3	Mastery-based Career Ladder: The New American Academy Charter School's four-step career ladder (apprentice, associate, partner, and master) is based on demonstrated ability, culminating with the Master Teacher. Master teachers receive a significantly higher salary than their NYCDOE counterparts, with Master Teachers earning \$120,000.
KDE 4	Multi-dimensional Teacher Evaluation System: The teacher evaluation system draws upon a diverse range of indicators, including student testing data, peer review, and Danielson-based classroom observations to create a holistic and accurate measure of teacher performance.
KDE 5	Lower Teacher/Student Ratio: Each four-person teacher team works with a group of 60-65 students. A 15:1 teacher-student ratio has been shown to increase student achievement and to 2 allow for more personalized attention for every student. By flattening the organizational structure and redistributing external resources to the classroom, The New American Academy Charter School can assign four fully licensed teachers to each team.
KDE 6	Embedded Master Teacher: Each four-person team includes a Master Teacher, whose role is to serve as a

	mentor to the three other members of the team and provide coaching, support, and feedback to ensure best practice and appropriate rigor. In addition to raising the quality of instruction team-wide, an embedded Master Teacher also ensures that inexperienced teachers are never left alone to “sink or swim” at the expense of student learning.
KDE 7	Five-Week Summer Training Program: The five-week summer training program begins with a week-long seminar at Harvard that focuses on in-depth communication, reflection, and listening skills. Critical for the team-based environment, these skills enable teacher-teams to maximize their collective potential and avoid the interpersonal pitfalls and misunderstandings that often hamper collaborative efforts. These skills are then practiced throughout the next four weeks as teams create their curriculum maps, management systems, and curricula for the school year.
KDE 8	Six-Step Hiring Process: The New American Academy Charter School's six-step hiring process includes a written application, phone interview, group unit building activity, panel interview, reference checks, and demo lesson. As candidates progress through this process they are observed and assessed by parents, teachers, and administrators.
KDE 9	(No response)
KDE 10	(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

<http://tnaacs.org/>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

370

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

236

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5

11. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

## FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

NEW AMERICAN ACADEMY CHARTER SCHOOL (THE) 800000075846

## School Site 1 (Primary)

### m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	9301 Avenue B, Brooklyn, NY 11236	718-385-1709	NYC CSD 18	K-5	No

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Lisa Parquette Silva	Principal	718-968-6520		<a href="mailto:lsilva@thenewamericanacademy.org">lsilva@thenewamericanacademy.org</a>
Operational Leader	Sheila Hopkins Osnes	Assistant Principal	718-968-6520		<a href="mailto:sheila@thenewamericanacademy.org">sheila@thenewamericanacademy.org</a>
Compliance Contact	Sheila Hopkins Osnes	Assistant Principal	718-968-6520		<a href="mailto:sheila@thenewamericanacademy.org">sheila@thenewamericanacademy.org</a>
Complaint Contact	Lisa Parquette Silva	Principal	718-968-6520		<a href="mailto:lsilva@thenewamericanacademy.org">lsilva@thenewamericanacademy.org</a>
DASA Coordinator	Ginelle Gonzales	Student Support Counselor	718-968-6520		<a href="mailto:ggonzalez@tnaacs.org">ggonzalez@tnaacs.org</a>
Phone Contact for After Hours Emergencies	Lisa Parquette Silva	Principal	718-968-6520		<a href="mailto:lsilva@thenewamericanacademy.org">lsilva@thenewamericanacademy.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Co-located Space

**m1c. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	N/A	No		No		Yes

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

**Site 1 Certificate of Occupancy (COO)**

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**Site 1 Fire Inspection Report**

**CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).**

No

**o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?**

Yes

**ATTESTATIONS**

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p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Jennifer Trani
Position	Director of Data and Finance
Phone/Extension	718-968-6520
Email	<a href="mailto:jenny@thenewamericanacademy.org">jenny@thenewamericanacademy.org</a>

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

**Responses Selected:**

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

**Responses Selected:**

Yes

Signature, Head of Charter School

Lisa Perrotto Silva

Signature, President of the Board of Trustees

Walter McDonald

Date

Jul 30 2022

Thank you.



## Entry 3 Progress Toward Goals

Completed - Oct 31 2022

### Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their

currently approved charters no later than **November 1, 2022**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **Entry 3 Progress Toward Goals**

### **PROGRESS TOWARD CHARTER GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

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**NEW AMERICAN ACADEMY CHARTER SCHOOL (THE) 800000075846**

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#### **1. ACADEMIC STUDENT PERFORMANCE GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

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2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	A minimum of 75% of students who have attended TNAACS for at least one year will meet or achieve their minimum grade level reading standard as measured by the reading test of the Fountas and Pinnell Benchmark Assessment System.	Fountas and Pinnell (F&P) Benchmark Assessment System	Not Met	<p>Results of our end of year running record assessments indicated that as of June 2022, 63% of TNAACS students were reading at or above their benchmark grade level.</p> <p>TNAACS will continue to utilize the reading intervention program, Leveled Literacy Intervention (LLI). In addition, TNAACS will continue to target grades 1-2 for reading intervention using Reading Rescue and Sound partners.</p> <p>TNAACS will continue to utilize the academic resources of our Student Support Team (SST). This team includes three special education push in/pull out</p>

teachers who will not only focus on students with IEPs but will work with academically “at risk” readers as well.

TNAACS Special Education SETSS teachers will continue to utilize the Wilson Reading System (WRS). WRS is an intensive Tier 3 program for students in grades 2-5 with word-level deficits who are not making sufficient progress through their current intervention, have been unable to learn with other teaching strategies, and require multisensory language instruction or who require more intensive structured literacy instruction due to a language-based learning disability, such as dyslexia.

TNAACS will utilize the Amplify curriculum and mClass to improve literacy instruction. Our Directors of Teaching and Learning (DTLs) will support teachers with a focus on targeted, small group instruction to

address such reading skills as inference, close reading, written response to text and vocabulary acquisition, which are areas of deficiency for TNAACS students as assessed by i-Ready.

TNAACS will continue to utilize the i-Ready online curriculum in reading for intervention and enrichment. Based on the results of the i-Ready Diagnostic, students at TNAACS will be placed into instruction customized to their placement levels. Online lessons will provide a consistent best practice lesson structure and build conceptual understanding. Multiple sources of data, i-Ready, mClass, formative assessments, and teacher anecdotal data on student reading progress will be analyzed by teams on a regular basis and this data will be utilized to plan targeted small group instruction and intervention.

				<p>In 2022/2023 TNAACS will continue to expand its use of Data Wise, supporting teachers in effectively analyzing student data and using what they learn to target instruction. The Data Wise Project supports educators in using collaborative data inquiry to drive continuous improvement of teaching and learning for all students.</p> <p>Summer school and tutoring services are being offered to support students in making reading benchmarks.</p>
Academic Goal 2	Each grade-level cohort (K-2) will improve its percentage of students meeting or exceeding grade level reading standards as measured by the reading test of the Fountas and Pinnell Benchmark Assessment System by a minimum of 5% percent each year.	Fountas and Pinnell (F&P) Benchmark Assessment System	Met	<p>K- 31% to 74% improved by 43%</p> <p>1- 53% to 64% improved by 11%</p> <p>2- 28% to 46% improved by 18%</p> <p>Average increase from 2020-2021 school year to 2021-2022 school year was 24%.</p>
Academic Goal 3	75% of students, who have	New York State ELA Exam	Not Met	Data from our most recent NYS ELA

attended TNAACS for at least two full school years, will achieve a level 3 or 4 on the New York State ELA Exam.

Exam indicates that 37.3% of TNAACS students achieved a level 3 or 4 on the 2022 NYS exam.

In addition to the efforts to improve reading performance indicated in Goal #1, TNAACS will continue to employ the following to improve the outcome of this goal:

Pending funding, TNAACS will continue to offer an extracurricular Test Preparation Academy for selected TNAACS students.

TNAACS will utilize the i-Ready platform several mornings a week. Research shows students using i-Ready for an average of 45 minutes per week in reading show statistically significant growth, with an average growth of 46% more than students not using i-Ready.

TNAACS is offering tutoring services to all students using the [Tutor.com](https://www.tutor.com)

				platform. All students have access to a live tutor both during and after school hours.
Academic Goal 4	Each grade level cohort (3-5) will improve its percentage of students meeting or exceeding grade level reading standards as measured by the reading test of the Fountas and Pinnell Benchmark Assessment System by a minimum of 5% percent each year.	Fountas and Pinnell (F&P) Benchmark Assessment System	Met	<p>The average percentage of students reading on or above grade level in 2020-2021 was 46%.</p> <p>The average percentage of students reading on or above grade level in 2021-2022 was 66%.</p> <p>The increase from 2020-2021 school year to 2021-2022 school year was 20%.</p>
Academic Goal 5	TNAACS students will outperform local school district students by 10 percentage points, as measured by the percentage at levels 3 and 4 in the same grades on the state ELA exam.	New York State ELA Exam	Not Met	<p>Data from our most recent NYS ELA Exam indicates that 37.3% of TNAACS students achieved a level 3 or 4 on the 2022 NYS exam.</p> <p>While it is hard to put this data into context, as NYSED has not officially released the percentage of students who scored a level 3 or 4 on the New York State ELA assessment, preliminary data</p>

released by NYCDOE indicates the TNAACS did not outperform our district of location by 10% overall. However preliminary subgroup data for District 18 does indicate that TNAACS did outperform the district of location by 10.1% in the subgroup Students with Disabilities (SWD). We also outperformed our district of location in the subgroup ELL by 25%

TNAACS will utilize the Amplify curriculum and mClass to improve literacy instruction. Our Directors of Teaching and Learning (DTLs) will support teachers with a focus on targeted, small group instruction to address such reading skills as inference, close reading, written response to text and vocabulary acquisition, which are areas of deficiency for TNAACS students as assessed by i-Ready.

				Efforts being taken to improve this outcome are the same as detailed in Goal #3.
Academic Goal 6	75% of students in Grades K-2 who have attended TNAACS for at least one year will meet or achieve their minimum grade level math standard as measured by the TerraNova Math Assessment.	i-Ready Diagnostic Assessment System In 2017-18, our school switched to the i-Ready Diagnostic Assessment System rather than utilizing Terra Nova, as i-Ready has been proven to be more closely aligned with the CCLS (now known as NYSLs)	Not Met	<p>Data from our most recent i-Ready Diagnostic Assessment, administered in the June of 2022 in grades K-2 indicated 52% of students assessed tested at or above grade level.</p> <p>TNAACS will continue to utilize the i-Ready online curriculum in math for extra support, intervention, and enrichment. Based on the results of the i-Ready Diagnostic, students at TNAACS will be placed into instruction customized to their placement levels. Online lessons will provide a consistent best practice lesson structure and build conceptual understanding.</p> <p>TNAACS will continue to utilize the academic resources of our Student Support Team (SST). This</p>

team includes two special education push in/ pull out teachers who will not only focus on students with IEPs but will work with academically “at risk” math students as well.

TNAACS will continue to use guidance counselors for the 2021/2022 school year. They will support social emotional wellness of “at risk” students and lead the school's positive discipline program. TNAACS is in the process of hiring a behavioral specialist, who will work with students to help them internalize the school's values. This maximizes instructional time, not just for the “at risk” student, but all students in their cohort.

TNAACS will continue to implement Cognitively Guided Instruction (CGI) and will increase the hours of Professional Development. CGI is a

student-centered approach to teaching math. It starts with what your students already know and builds on their natural number sense and intuitive approaches to problem-solving. Rather than a math program or curriculum, CGI is a way of listening to students, asking smart questions, and engaging with their thinking—all with the goal of uncovering and expanding every student's mathematical understanding. It is our belief that by improving the mathematical understanding of our teachers, we will enable them to deliver more effective math instruction that will impact student achievement school wide.

Multiple sources of data, i-Ready, formative assessments, unit tests, exit slips, and teacher anecdotal data on student math progress will be analyzed by teams on a regular basis,

				<p>and this data will be utilized to plan targeted small group instruction and intervention. Data will be revisited regularly by teaching teams to push for continuous improvement of teaching and learning for all students.</p> <p>Sixteen students have been selected for intensive after school math tutoring. They will receive 1 hour of tutoring three times a week. Target needs have been identified using the iReady baseline diagnostic for the 2022-2023 school year.</p>
Academic Goal 7	Each grade level cohort will improve its percentage of students meeting or exceeding grade level math standards as measured by TerraNova Math Assessment by a minimum of 5% percent each year.	i-Ready Diagnostic Assessments Several years our school switched to the iReady Diagnostic Assessment system rather than utilizing Terra Nova, as iReady has been proven to be more closely aligned with the CCLS. (Now known as NYSLs)	Met	<p>In 2020-2021, 36% of TNAACS students were meeting or exceeding grade level as measured by the EOY iReady Math Diagnostic.</p> <p>In 2020-2021, 43% of TNAACS students were meeting or exceeding grade level as measured by the EOY iReady Math Diagnostic.</p> <p>TNAACS</p>

				demonstrated a 7% increase.
Academic Goal 8	75% of students, who have attended TNAACS for at least two full school years, will achieve a level 3 or 4 on the New York State Math Exam.	New York State Math Exam	Not Met	<p>Data from our most recent NYS Math Exam indicated 22.9 % of TNAACS students achieved a level 3 or 4 on the NYS Math Exam.</p> <p>In addition to the efforts to improve math performance indicated in Goal #6, TNAACS will continue to employ the following:</p> <p>Pending funding, TNAACS will continue to offer an extracurricular Test Preparation Academy for selected TNAACS students along with Summer School.</p> <p>TNAACS will continue its implementation of the TERC Investigations 3 math curriculum in grades 3-5. We chose this curriculum because of its explicit attention to the Standards for Mathematical Practice. The program provides embedded differentiation support and has</p>

extensive assessments and built-in professional development.

TNAACS will continue to utilize the i-Ready platform, using both MyPath lessons, based on student assessments and teacher-assigned lessons.

Research shows students using i-Ready for an average of 45 minutes per week in math show statistically significant growth, with an average growth of 38% more than students not using i-Ready.

All TNAACS students continue to have access to live tutoring during and outside school hours as needed through the [Tutor.com](https://www.tutor.com) platform.

Sixteen students have been selected for intensive after school math tutoring. They will receive 1 hour of tutoring three times a week. Target needs have been identified using the iReady baseline

				diagnostic for the 2022-2023 school year.
Academic Goal 9	Each grade level cohort (3-5) will improve its percentage of students meeting or exceeding grade level math standards as measured by New York State Math Exam by a minimum of 5% percent each year.	New York State Math Exam	Not Met	<p>Data from our most recent NYS Math Exam indicated 22.9 % of TNAACS students achieved a level 3 or 4 on the NYS Math Exam.</p> <p>While TNAACS did not improve its percentage of students achieving a level 3 or 4 on the New York State Math Exam as a whole, 37% of our Students with Disabilities subgroup achieved a level 3 or 4 on the New York State Math Exam, an increase of 30% from 2019, the last time this assessment was taken.</p> <p>Efforts being taken to improve this outcome are the same as detailed in Goal #8.</p>
Academic Goal 10	TNAACS students will outperform local school district students by 10 percentage points, as measured by the percentage at levels 3 and 4 in the same	New York State Math Exam	Not Met	<p>Data from our most recent NYS Math Exam indicated 22.9 % of TNAACS students achieved a level 3 or 4 on the NYS Math Exam.</p> <p>While it is hard to put this data into</p>

grades on the state math exam.

context, as NYSED has not officially released the percentage of students who scored a level 3 or 4 on the New York State Math Assessment, preliminary data released by NYCDOE indicates the TNAACS did not outperform our district of location by 10% overall. However preliminary subgroup data for District 18 does indicate that TNAACS did outperform the district of location by 26.3% for the subgroup Students with Disabilities (SWD).

Efforts being taken to improve this outcome are the same as detailed in Goal #8.

**2. Do have more academic goals to add?**

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	75% of fourth grade students, who have attended TNAACS for at least two full school years, will achieve a level 3 or 4 on the New York State Science Exam.	New York State Science Exam	Met	<p>Data from our most recent New York State 4th Grade Science Exam indicates 76.5% of TNAACS students achieved a level 3 or 4 on this assessment.</p> <p>To ensure students continue to meet this goal, TNAACS will continue to utilize our Interdisciplinary units of study, which combine science and social studies utilizing a hands-on STEM-based approach.</p> <p>During the 2022/2023 school year TNAACS will begin to implement the Project Lead the Way (PLTW) curriculum into several classes. PLTW provides K-12 STEM programs and is a problem-based curriculum combined with teacher</p>

				<p>professional development.</p> <p>One Lower Loop Director of Teaching and Learning and our Director of Data and Finance have already been trained to facilitate this curriculum and will turnkey the curriculum to teachers and team leaders. Teaching teams will then pilot the use of this curriculum in selected Interdisciplinary units of study.</p>
Academic Goal 12	TNAACS students will outperform local school district students by 10 percentage points, as measured by the percentage at levels 3 and 4 in the same grades on the state science exam.	New York State Science Exam	Unable to Assess	<p>Progress toward this goal cannot yet be measured as NYSED has not yet officially released NYS Science Exam Scores and as a result, we do not have access to the NYS Science Exam scores for our district of location.</p> <p>While the NYS Science Exam scores from 2022 are not available for comparison, in the past TNAACS has consistently exceeded its district of location performance on this assessment, although not by</p>

				<p>10%.</p> <p>2017/2018 TNAACS- 91% at or above 2017/2018 District 18- 88% at or above</p> <p>2018/2019 TNAACS- 88% at or above 2018/2019 District 18- 86% at or above</p> <p>Efforts being taken to improve this outcome are the same as detailed in Goal #11.</p>
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

**3. Do have more academic goals to add?**

No

#### 4. ORGANIZATION GOALS

**For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

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**2021-2022 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	TNAACS does not have any charter-specific organizational goals. The benchmarks used in the Performance Framework will be utilized to measure the school's organizational soundness.	N/A		N/A
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

**2021-2022 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	TNAACS does not have any charter-specific financial goals. The benchmarks used in the Performance Framework will be utilized to measure the school's fiscal soundness.	N/A		N/A
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

## 7. Do have more financial goals to add?

No

Thank you.

## Entry 4 - Audited Financial Statements

Completed - Oct 28 2022

### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.**

### [THE NEW AMERICAN ACADEMY CHARTER SCHOOL - 06](#)

Filename: THE\_NEW\_AMERICAN\_ACADEMY\_CHARTER\_S\_I0mMWp9.pdf Size: 543.4 kB

## Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Oct 27 2022

### [Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

**EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [NYSED 2022 Audited Financial Report FY22 TNAACS](#)

Filename: NYSED\_2022\_Audited\_Financial\_Repo\_DQtfk0E.xlsx Size: 77.4 kB

## Entry 4c – Additional Financial Documents

Completed - Oct 28 2022

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter

2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

**[management rep letter tnaacsFY22audit\\_SIGNED](#)**

Filename: management\_rep\_letter\_tnaacsFY22au\_GuTLz1l.pdf Size: 202.1 kB

**[TNAACS Escrow Account Statement](#)**

Filename: TNAACS\_Escrow\_Account\_Statement.pdf Size: 1.0 MB

**[TNAACS 21-22AR Entry\\_4C](#)**

Filename: TNAACS\_21-22AR\_Entry\_4C.pdf Size: 108.9 kB

## Entry 4d - Financial Services Contact Information

Completed - Oct 27 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

## Form for "Financial Services Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Jennifer Trani	<a href="mailto:jenny@thenewamericanacademy.org">jenny@thenewamericanacademy.org</a>	718-385-1709

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Shelby L. Stenson; Mengel Metzger Barr & Co. LLP			9

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Charter School Business Management	Svetlana Gnesina	237 West 35th Street, Suite 301, New York, NY 10001			8

## Entry 5 – Fiscal Year 2022-2023 Budget

Completed - Oct 27 2022

**SUNY-authorized charter schools** should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [NYSED final-2022-2023-ar-budget-TNAACS](#)

Filename: NYSED\_final-2022-2023-ar-budget-TNAACS.xlsx Size: 43.9 kB

## Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Oct 27 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### [Harrington 2021-22 AR TrusteeDisclosure](#)

Filename: Harrington\_2021-22\_AR\_TrusteeDisclosure.pdf Size: 455.2 kB

## [DeAngelis 2021-22 AR TrusteeDisclosure](#)

Filename: DeAngelis\_2021-22\_AR\_TrusteeDisclosure.pdf Size: 438.9 kB

## [Hunt 2021-22 AR TrusteeDisclosure](#)

Filename: Hunt\_2021-22\_AR\_TrusteeDisclosure.pdf Size: 645.6 kB

## [C](#)

Filename: C\_Cuellar\_2021-22\_AR\_TrusteeDisclosure.pdf Size: 671.1 kB

## [C Kelly 2021-22 AR TrusteeDisclosure](#)

Filename: C\_Kelly\_2021-22\_AR\_TrusteeDisclosure.pdf Size: 2.0 MB

## [E](#)

Filename: E\_Monrose\_2021-22\_AR\_TrusteeDisclosure.pdf Size: 669.2 kB

## [V](#)

Filename: V\_MacDonald\_2021-22\_AR\_TrusteeDisclosure.pdf Size: 540.7 kB

## [K](#)

Filename: K.Yu\_2021-22\_AR\_TrusteeDisclosure.pdf Size: 3.5 MB

## Entry 7 BOT Membership Table

Completed - Jul 29 2022

## Instructions

### Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

### Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**NEW AMERICAN ACADEMY CHARTER SCHOOL (THE) 800000075846**

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**Authorizer:**

Who is the authorizer of your charter school?

Board of Regents

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1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Varleton McDonald		Chair	Board Governance/Policy	Yes	4	12/1/2021	12/1/2024	7
2	Fleur Monroe		Treasurer	Board Governance/Policy	Yes	2	8/2/2021	8/2/2024	6
3	Elizabeth DeAngelis		Secretary	Community Outreach & Retention	Yes	3	9/1/2019	9/1/2022	11
4	Holly Hunt		Trustee/Member	Finance	Yes	1	8/1/2019	8/1/2022	9
5	Matthew Harrington		Trustee/Member	Finance	Yes	1	2/1/2020	7/1/2022	9
6	Kevin Yu		Trustee/Member	Community Outreach & Retention	Yes	1	10/1/2020	10/1/2023	9
7	Cristina Cuellar-Lezcano		Trustee/Member	Community Outreach &	Yes	1	12/1/2020	12/1/2023	9

				Retention					
8	Colleen O'Brien-Kelly		Vice Chair	Board Governance/Policy	Yes	1	10/1/2020	10/1/2023	10
9					Yes				

**1a. Are there more than 9 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	8
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7

**3. Number of Board meetings held during 2021-2022**

12

**4. Number of Board meetings scheduled for 2022-2023**

12

**Total number of Voting Members on June 30, 2022:**

8

**Total number of Voting Members added during the 2021-2022 school year:**

0

**Total number of Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:**

7

**Total number of Non-Voting Members on June 30, 2022:**

0

**Total number of Non-Voting Members added during the 2021-2022 school year:**

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2021-2022

2

Thank you.

## Entry 8 Board Meeting Minutes

Completed - Jul 29 2022

### [Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY](#)

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

#### [2021 07 20 board meeting minutes](#)

Filename: 2021\_07\_20\_board\_meeting\_minutes.pdf Size: 276.5 kB

#### [2022 02 17 board meeting minutes](#)

Filename: 2022\_02\_17\_board\_meeting\_minutes.pdf Size: 278.7 kB

#### [2021 08 30 board meeting minutes](#)

Filename: 2021\_08\_30\_board\_meeting\_minutes.pdf Size: 330.4 kB

#### [2021 09 30 board meeting minutes](#)

Filename: 2021\_09\_30\_board\_meeting\_minutes.pdf Size: 331.3 kB

#### [2021 12 16 board meeting minutes](#)

Filename: 2021\_12\_16\_board\_meeting\_minutes.pdf Size: 343.9 kB

#### [2022 04 28 board meeting minutes](#)

Filename: 2022\_04\_28\_board\_meeting\_minutes.pdf Size: 281.7 kB

### [2021 10 21 board meeting minutes](#)

Filename: 2021\_10\_21\_board\_meeting\_minutes.pdf Size: 280.2 kB

### [2022 05 26 board meeting minutes](#)

Filename: 2022\_05\_26\_board\_meeting\_minutes.pdf Size: 279.3 kB

### [2022 03 24 board meeting minutes](#)

Filename: 2022\_03\_24\_board\_meeting\_minutes.pdf Size: 349.8 kB

### [2022 01 20 board meeting minutes](#)

Filename: 2022\_01\_20\_board\_meeting\_minutes.pdf Size: 272.3 kB

### [2021 11 17 board meeting minutes](#)

Filename: 2021\_11\_17\_board\_meeting\_minutes.pdf Size: 354.2 kB

### [2022 06 23 board meeting minutes](#)

Filename: 2022\_06\_23\_board\_meeting\_minutes.pdf Size: 284.9 kB

## Entry 9 Enrollment & Retention

Completed - Jul 29 2022

### [Instructions for submitting Enrollment and Retention Efforts](#)

#### Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

## Entry 9 Enrollment and Retention of Special Populations

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**Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>TNAACS used the following strategies to recruit Economically Disadvantaged students, as determined by eligibility for free and reduced price lunch (70.4% of student population):</p> <ul style="list-style-type: none"> <li>• Established the TNAACS “Street Team,” who are staff members that regularly went out into our community and neighboring communities, sharing flyers about our school, and connecting with potential families.</li> <li>• TNAACS hired a new Outreach &amp; Parent Coordinator whose sole responsibility is the recruitment and retention of students.</li> <li>• TNAACS contracted with a current staff member to attend community events as our TNAACS Ambassador to recruit new families.</li> <li>• TNAACS established an Outreach Committee and held weekly outreach meetings with critical stakeholders. This committee used data to plan actionable recruitment steps to increase enrollment and retention.</li> <li>• Information pamphlets were distributed at public housing complexes and around targeted neighborhoods.</li> <li>• TNAACS canvassed and distributed flyers in several NYCHA Housing Units including Glennwood, Breukelen, Cypress Hill, and Abermarle Family Residence.</li> <li>• TNAACS established relationships with community-based</li> </ul>	<p>To increase the percentage of Economically Disadvantaged students, TNAACS plans to continue to utilize its current strategies as well as implementing new ones as follows:</p> <ul style="list-style-type: none"> <li>• The TNAACS Outreach Coordinator will make regular in-person visits to local daycare and community centers to highlight TNAACS and recruit new students.</li> <li>• The Outreach &amp; Parent Coordinator will establish additional relationships with community-based organizations that serve low-income families, such as health care clinics, so that additional outreach and informational presentations can be made in high-need neighborhoods.</li> <li>• TNAACS will host a series of events that families can attend to connect them to these community-based organizations.</li> <li>• TNAACS will continue the Outreach Committee and will continue to hold weekly Outreach Committee meetings</li> <li>• The TNAACS Street Team will continue its regular outreach into targeted neighborhoods, sharing flyers about our school and connecting with potential families.</li> <li>• Our Outreach &amp; Parent Coordinator, along with our TNAACS Staff Ambassador, will continue to attend local community events to raise awareness of TNAACS and recruit new families.</li> <li>• TNAACS will continue to conduct</li> </ul>

	<p>organizations, including the Brookdale Family Care Center, Pink Houses Community Center, and Wyckoff House Museum.</p> <ul style="list-style-type: none"> <li>• Outreach was conducted at food banks and free health care facilities.</li> <li>• TNAACS attended many community events including the Haitian Flag Day Celebration, National Night Out, New Lots Community Church Fair, Dance African Bazaar, and local Farmer's Market to raise awareness of TNAACS and recruit potential families.</li> <li>• TNAACS attended the New York City Charter Center's Virtual Student Fair on March 5th and 6th.</li> <li>• TNAACS reestablished in-person school tours for new and potential families.</li> <li>• TNAACS conducted multiple virtual parent information sessions for new and potential families.</li> </ul>	<p>regular virtual information sessions at a variety of times across the day to ensure potential parents can attend.</p>
<p>English Language Learners</p>	<p>TNAACS used the following strategies to recruit English Language Learners (5.1% of student population):</p> <ul style="list-style-type: none"> <li>• Native Spanish and Creole speakers on staff regularly attended recruitment events.</li> <li>• All recruitment and application materials were translated into multiple languages.</li> <li>• Advertisements were placed in non-English newspapers.</li> <li>• Translators were available at all open houses and community outreach events.</li> <li>• Vanguard mailings were translated into multiple languages.</li> <li>• Flyers and ads were translated into Haitian Creole and Spanish.</li> <li>• Bilingual staff were available in the</li> </ul>	<p>To increase the percentage of English Language Learners TNAACS will continue to utilize its current recruitment strategies:</p> <ul style="list-style-type: none"> <li>• Native Spanish and Creole speakers on staff will continue to regularly attend recruitment events.</li> <li>• All recruitment and application materials, including flyers, Vanguard mailings, and advertisements, will continue to be produced in multiple languages.</li> </ul> <p>In addition, to increase ELL enrollment, several new strategies will be tried including:</p> <ul style="list-style-type: none"> <li>• The Outreach &amp; Parent Coordinator will target community-based organizations that serve non-English speaking families, making</li> </ul>

	<p>main office to speak with parents who call or visit the school.</p> <ul style="list-style-type: none"> <li>• Outreach was conducted to current ELL families for student referrals.</li> <li>• TNAACS created a QR code to direct parents to our school's application which was provided in multiple languages.</li> </ul>	<p>regular visits and providing presentations to raise awareness of TNAACS and recruit potential families.</p> <ul style="list-style-type: none"> <li>• Tours for non-English speaking families will be held in their native language and/or an interpreter will be provided.</li> </ul>
<p>Students with Disabilities</p>	<p>TNAACS used the following strategies to recruit Students with Disabilities (16.6% of student population):</p> <ul style="list-style-type: none"> <li>• TNAACS has cultivated a strong working relationship with the Committee on Special Education (CSE), which works with TNAACS to place students into its Special Education program.</li> <li>• TNAACS has a Director of Special Education who works directly with new and potential families of students with disabilities, guiding them through the enrollment process, educating families on their rights, and ensuring all SWD students receive their mandated services.</li> <li>• TNAACS highlights its robust Special Education program during in-person and virtual information sessions.</li> <li>• TNAACS' promotional materials highlight the variety of Special Education supports available for students with special needs.</li> </ul>	<p>TNAACS will continue to implement the recruitment strategies from 2021-22. In addition, TNAACS will resume attendance at the recruitment fair held by the New York City Charter Center's Special Education Collaborative.</p>

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>To retain Economically Disadvantaged students, TNAACS did the following:</p> <ul style="list-style-type: none"> <li>• TNAACS established an early arrival program to support working parents and guardians.</li> <li>• TNAACS subsidizes the tuition for our "Roads to Success," an afterschool program. TNAACS also provides scholarships for afterschool for families in need.</li> <li>• TNAACS offered uniform and eyeglass scholarships to families in need.</li> <li>• TNAACS paid for school field trips ensuring all students can attend.</li> <li>• TNAACS provided a free healthy daily snack for all students.</li> <li>• TNAACS provided free afterschool test preparation classes taught by TNAACS staff.</li> <li>• TNAACS provided a free afterschool tutoring program taught by TNAACS staff.</li> <li>• TNAACS made available a variety of educational platforms for all TNAACS students, including <a href="https://www.tutor.com">Tutor.com</a>, which is available 24 hours a day, 361 days a year, myON a digital reading platform, and iReady Reading and math online lessons.</li> <li>• TNAACS provided a free in-person summer school program for selected grades.</li> <li>• TNAACS provided a variety of intervention programs during the school day, including Reading Rescue and Wilson phonics.</li> </ul>	<p>To retain Economically Disadvantaged students TNAACS will continue to implement the same strategies as in the 2021-22 school year. In addition, TNAACS will do the following:</p> <ul style="list-style-type: none"> <li>• TNAACS will establish its own afterschool clubs that will be free for all TNAACS students and will be taught by TNAACS staff.</li> <li>• TNAACS will reinstitute our open door policy, where families of current students are welcome to visit and observe our classroom in action.</li> <li>• TNAACS will expand its afterschool test prep classes</li> <li>• TNAACS will expand its afterschool tutoring program</li> <li>• TNAACS will expand its in-person summer school program for the 2022-23 school year</li> <li>• TNAACS will ensure that the Kid's Rise Save for College Program will be fully implemented for all incoming Kindergarten and rising first grade students. TNAACS will support parents in activating their child's 529 College Savings account and support families in establishing savings accounts for their students that can be linked to this program.</li> </ul>

	<ul style="list-style-type: none"> <li>• TNAACS partnered with a wide variety of organizations to provide unique experiences for our students, including coding classes through Price Waterhouse Cooper, and The Metropolitan Opera where students studied an opera and see a performance.</li> </ul>	
English Language Learners	<p>To retain English Language Learners TNAACS did the following:</p> <ul style="list-style-type: none"> <li>• TNAACS has implemented all ELL programming with fidelity to ensure that student ELL mandates are being met.</li> <li>• The school has provided translated materials to ELL families.</li> <li>• TNAACS has provided translation services for parent-teacher conferences and school events.</li> <li>• TNAACS's ELL Partner Teacher acted as a direct point of contact for all TNAACS ELL families.</li> <li>• The school's ELL Partner Teacher met with teachers and teaching teams regularly to support their work with ELL students.</li> <li>• Teachers were provided with professional development on strategies to support ELL students.</li> </ul>	<p>To retain English Language Learners, TNAACS will implement the same strategies in 2022-23 as we have in previous years.</p> <p>In addition, we will continue to monitor our enrollment data carefully and are prepared to make programmatic changes, if needed.</p>
Students with Disabilities	<p>To retain Students with Disabilities TNAACS did the following:</p> <ul style="list-style-type: none"> <li>• TNAACS has a Director of Special Education and Student Support. This Director works closely with families, teaching teams, and the Committee on Special Education to ensure all TNAACS students with IEPs receive appropriate and mandated services.</li> <li>• TNAACS has established a Student Academic Support Team (SAS). This team consists of three</li> </ul>	<p>To retain Students with Disabilities TNAACS will implement the same strategies in 2022-23 as we have in previous years.</p> <p>In addition, we will continue to monitor our enrollment data carefully and are prepared to make programmatic changes, if needed.</p>

Special Education Teachers who provide both push-in ICT services and pull-out SETSS services for students with disabilities.

- Members of the SAS meet weekly with grade-level teaching teams to ensure appropriate strategies and scaffolds are being provided to our students with IEPs.
- TNAACS received professional development and mentoring from the Lead Partner Teacher on the SAS team.
- TNAACS provided regular progress reports to all families of students with IEPs
- TNAACS has established a Student Support Team (SST). This past year TNAACS added an additional guidance counselor to this team for a total of two counselors, as well as a Behavioral Specialist.

## **Entry 10 – Teacher and Administrator Attrition**

Completed - Jul 29 2022

## **Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation**

## A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## B. Emergency Conditional Clearances

### Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

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### Attestation

#### Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## Entry 11 Percent of Uncertified Teachers

Completed - Jul 29 2022

### Instructions

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## Entry 11 Uncertified Teachers

School Name:

---

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	1
Total Category A: 5 or 30% whichever is less	5.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. Mathematics	0
ii. Science	0
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
<b>Total Category B: not to exceed 5</b>	<b>0.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
<b>Total Category C: not to exceed 5</b>	<b>1.0</b>

**TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	6

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	20

**CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS**

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	26

Thank you.



**Entry 12 Organization Chart**

Completed - Jul 29 2022

[Instructions](#)

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

## [TNAACS Organizational Chart for 2021 2022 REVISED](#)

Filename: TNAACS\_Organizational\_Chart\_for\_20\_Qc2y91a.pdf Size: 1.0 MB

## Entry 13 School Calendar

Completed - Jul 29 2022

[Instructions for submitting School Calendar](#)

### Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... unless the school's charter requires more instructional time than is required under the regulations."

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## [TNAACS Calendar 2022 2023](#)

Filename: TNAACS\_Calendar\_2022\_2023.pdf Size: 136.8 kB

## Entry 14 Links to Critical Documents on School Website

Completed - Jul 29 2022

[Instructions](#)

### Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);<sup>[1]</sup>
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

<sup>[1]</sup> Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

# Form for Entry 14 Links to Critical Documents on School Website

School Name: The New American Academy Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	<a href="https://www.tnaacs.org/board-of-trustees">https://www.tnaacs.org/board-of-trustees</a>
2. Board meeting notices, agendas and documents	<a href="https://www.tnaacs.org/board-of-trustees">https://www.tnaacs.org/board-of-trustees</a>
3. New York State School Report Card	<a href="https://www.tnaacs.org/board-of-trustees">https://www.tnaacs.org/board-of-trustees</a>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://www.tnaacs.org/board-of-trustees">https://www.tnaacs.org/board-of-trustees</a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<a href="https://www.tnaacs.org/parents">https://www.tnaacs.org/parents</a>
6. Authorizer-approved FOIL Policy	<a href="https://www.tnaacs.org/board-of-trustees">https://www.tnaacs.org/board-of-trustees</a>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<a href="https://www.tnaacs.org/board-of-trustees">https://www.tnaacs.org/board-of-trustees</a>

Thank you.



**THE NEW AMERICAN ACADEMY CHARTER SCHOOL**

**BROOKLYN, NEW YORK**

**AUDITED FINANCIAL STATEMENTS**

**REPORT REQUIRED BY**  
**GOVERNMENT AUDITING STANDARDS**

**AND**

**INDEPENDENT AUDITOR'S REPORTS**

**JUNE 30, 2022**  
**(With Comparative Totals for 2021)**

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## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
The New American Academy Charter School

### **Report on the Audit of the Financial Statements**

#### ***Opinion***

We have audited the financial statements of The New American Academy Charter School, which comprise the statement of financial position as of June 30, 2022, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of The New American Academy Charter School as of June 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of The New American Academy Charter School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about The New American Academy Charter School's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

### ***Auditor's Responsibility for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of The New American Academy Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about The New American Academy Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Report on Summarized Comparative Information***

We have previously audited The New American Academy Charter School's June 30, 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated September 30, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2021 is consistent, in all material respects, with the audited financial statements from which it has been derived.

### ***Other Report Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 12, 2022 on our consideration of The New American Academy Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering The New American Academy Charter School's internal control over financial reporting and compliance.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
October 12, 2022

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2022

(With Comparative totals for 2021)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 1,346,931	\$ 1,787,486
Grants and other receivables	670,382	311,673
Prepaid expenses and other current assets	<u>31,199</u>	<u>58,051</u>
TOTAL CURRENT ASSETS	2,048,512	2,157,210
<u>PROPERTY AND EQUIPMENT, net</u>	575,095	447,503
<u>CASH IN ESCROW</u>	<u>100,196</u>	<u>75,178</u>
TOTAL ASSETS	<u>\$ 2,723,803</u>	<u>\$ 2,679,891</u>
 <u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 132,245	\$ 180,303
Accrued payroll and benefits	281,655	267,188
Deferred revenue	<u>26,022</u>	<u>34,598</u>
TOTAL CURRENT LIABILITIES	439,922	482,089
<u>NET ASSETS</u>		
Without donor restrictions	<u>2,283,881</u>	<u>2,197,802</u>
TOTAL NET ASSETS	<u>2,283,881</u>	<u>2,197,802</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 2,723,803</u>	<u>\$ 2,679,891</u>

The accompanying notes are an integral part of the financial statements.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2022  
(With Comparative totals for 2021)

	<u>Year ended June 30,</u>	
	<u>2022</u>	<u>2021</u>
Operating revenue and support:		
State and local per pupil operating revenue	\$ 3,969,744	\$ 4,789,409
Federal grants	770,553	405,569
State and local grants	11,490	26,394
Contributions	-	450
In-kind contributions	160,000	8,738
Contributed rent	1,165,723	1,391,421
Interest income	18	15
Other income	<u>2,368</u>	<u>102</u>
TOTAL OPERATING REVENUE AND SUPPORT	6,079,896	6,622,098
Expenses:		
Program:		
Regular education	3,520,945	3,877,057
Special education	<u>1,243,031</u>	<u>1,102,504</u>
TOTAL PROGRAM EXPENSES	4,763,976	4,979,561
Management and general	<u>1,229,841</u>	<u>1,207,105</u>
TOTAL EXPENSES	<u>5,993,817</u>	<u>6,186,666</u>
CHANGE IN NET ASSETS	86,079	435,432
Net assets at beginning of year	<u>2,197,802</u>	<u>1,762,370</u>
NET ASSETS AT END OF YEAR	<u>\$ 2,283,881</u>	<u>\$ 2,197,802</u>

The accompanying notes are an integral part of the financial statements.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2022  
 (With Comparative totals for 2021)

	Year Ended June 30, 2022						June 30, 2021
	No. of Positions	Program Services			Supporting Services		
		Regular Education	Special Education	Sub-total	Management and general	Total	
Personnel services costs:							
Administrative staff personnel	11	\$ 285,205	\$ 50,330	\$ 335,535	\$ 629,938	\$ 965,473	\$ 942,359
Instructional personnel	24	1,393,633	593,076	1,986,709	27,541	2,014,250	2,091,709
Non-instructional personnel	4	127,339	19,630	146,969	-	146,969	141,874
Total salaries and wages	39	1,806,177	663,036	2,469,213	657,479	3,126,692	3,175,942
Fringe benefits and payroll taxes		413,115	150,527	563,642	142,361	706,003	774,226
Retirement		64,399	23,465	87,864	22,192	110,056	118,563
Legal services		-	-	-	11,969	11,969	2,438
Accounting/audit services		-	-	-	23,200	23,200	21,800
Other professional services		120,060	47,257	167,317	48,623	215,940	189,123
Leased equipment		12,767	4,652	17,419	4,399	21,818	18,403
Insurance		22,968	8,146	31,114	7,550	38,664	42,158
Technology		65,875	24,003	89,878	22,701	112,579	108,858
Curriculum / Classroom expenses		51,043	7,869	58,912	-	58,912	73,751
Supplies and materials		18,062	2,785	20,847	-	20,847	15,232
Non-capitalized equipment and furnishings		1,327	484	1,811	458	2,269	2,235
Repairs and maintenance		88	32	120	30	150	-
In-kind rent		682,118	248,544	930,662	235,061	1,165,723	1,391,421
Staff development		58,886	9,078	67,964	-	67,964	41,107
Marketing and recruiting		29,843	5,582	35,425	1,608	37,033	38,582
Travel / Conferences		-	-	-	5,098	5,098	6,827
Food services		9,010	1,389	10,399	-	10,399	1,503
Office expense		13,877	5,056	18,933	4,782	23,715	12,430
Depreciation and amortization		84,665	30,849	115,514	29,176	144,690	112,810
Student Services		66,665	10,277	76,942	-	76,942	24,950
Other		-	-	-	13,154	13,154	14,307
		<u>\$ 3,520,945</u>	<u>\$ 1,243,031</u>	<u>\$ 4,763,976</u>	<u>\$ 1,229,841</u>	<u>\$ 5,993,817</u>	<u>\$ 6,186,666</u>

The accompanying notes are an integral part of the financial statements.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2022  
(With Comparative totals for 2021)

	<u>Year ended June 30,</u>	
	<u>2022</u>	<u>2021</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 86,079	\$ 435,432
Adjustments to reconcile change in net assets to net cash (used for) provided from operating activities:		
Depreciation and amortization	144,690	112,810
Contributed property and equipment	(160,000)	-
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(358,709)	(123,589)
Prepaid expenses and other current assets	26,852	2,115
Accounts payable and accrued expenses	(48,058)	31,274
Accrued payroll and benefits	14,467	(36,630)
Deferred revenue	(8,576)	(9,800)
NET CASH (USED FOR) PROVIDED FROM OPERATING ACTIVITIES	(303,255)	411,612
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(112,282)	(83,922)
NET CASH USED FOR INVESTING ACTIVITIES	(112,282)	(83,922)
NET (DECREASE) INCREASE IN CASH AND RESTRICTED CASH	(415,537)	327,690
Cash and restricted cash at beginning of year	1,862,664	1,534,974
CASH AND RESTRICTED CASH AT END OF YEAR	<u>\$ 1,447,127</u>	<u>\$ 1,862,664</u>
<u>NON-CASH INVESTING ACTIVITIES</u>		
Purchases of property and equipment included in accounts payable	\$ -	<u>\$ 75,063</u>
<u>NON-CASH OPERATING ACTIVITIES</u>		
Contributed rent	<u>\$ 1,165,723</u>	<u>\$ 1,391,421</u>
Contributed property and equipment	<u>\$ 160,000</u>	<u>\$ -</u>
Contributed educational services	<u>\$ -</u>	<u>\$ 8,738</u>

The accompanying notes are an integral part of the financial statements.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022

(With Comparative totals for 2021)

NOTE A: THE SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

The New American Academy Charter School (“the Charter School”) is an educational corporation that operates as a charter school in Brooklyn, New York. On November 5, 2012, the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration. In February 2018, the Charter School received a two year renewal charter through June 30, 2020. In March 2020, the charter was renewed for a second time for a term of three years and will expire on June 30, 2023.

The Charter School was established to provide its students in grades kindergarten through 5<sup>th</sup> with the academic skills necessary to promote the culture of learning.

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Net Assets Without Donor Restrictions*

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

*Net Assets With Donor Restrictions*

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2022 and June 30, 2021, which were restricted to use for the expansion of school-day curriculums and the technology for the students.

Revenue and support recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative totals for 2021)

NOTE A: THE SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

The Charter School records substantially all revenues over time as follows:

State and local per pupil revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

The following table summarizes contract balances at their respective statement of financial position dates:

	<u>June 30,</u>		
	<u>2022</u>	<u>2021</u>	<u>2020</u>
Contract receivables	\$ -	\$ 4,966	\$ 68,311

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions, including unconditional promises to give, are recognized as revenues in the period received. All donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative totals for 2021)

NOTE A: THE SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position and amounted to \$26,022 and \$34,598 at June 30, 2022 and 2021, respectively. The Charter School received cost-reimbursement grants of approximately \$679,502 and \$811 that have not been recognized at June 30, 2022 and June 30, 2021, respectively, because qualifying expenditures have not yet been incurred.

Cash and cash in escrow

Cash balances are maintained at a financial institution located in New York and are insured by the FDIC up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

The School maintains cash in an escrow account in accordance with the terms of its charter agreement. Upon renewal of the charter in March 2020, the required balance of the escrow increased to \$100,000 to be funded by December 31, 2021. The amount in escrow was approximately \$100,000 and \$75,000 at June 30, 2022 and 2021, respectively.

Cash and restricted cash balances at June 30, 2022 and 2021 consisted of the following:

	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
Cash	\$ 1,346,931	\$ 1,787,486
Cash in escrow	<u>100,196</u>	<u>75,178</u>
	<u>\$ 1,447,127</u>	<u>\$ 1,862,664</u>

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2022 and 2021.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative totals for 2021)

NOTE A: THE SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Property and equipment

Property and equipment are recorded at cost. Depreciation is computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from two to seven years.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income. The Charter School has filed for and received income tax exemptions in the various jurisdictions where it is required to do so. The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2019 through June 30, 2022 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Contributed services

The Charter School receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. These services are not valued in the financial statements because they do not require "specialized skills" and would typically not be purchased if they were not contributed. The Charter School received transportation services, security agents, and meals from the local district. The Charter School was unable to determine a value for these services.

Marketing and recruiting costs

The Charter School expenses marketing and recruiting costs as they are incurred. Total marketing and recruiting costs approximated \$37,000 and \$39,000 for the years ended June 30, 2022 and 2021, respectively.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for year ended June 30, 2021

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2021, from which the summarized information was derived.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative totals for 2021)

NOTE A: THE SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Adoption of new accounting standard - gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kinds recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and is being applied on a retrospective basis. The Charter School adopted this standard during the year ended June 30, 2022. See Note B.

New accounting pronouncement - leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

Reclassifications

Certain prior year amounts have been reclassified to conform with current year presentation.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 12, 2022, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative totals for 2021)

NOTE B: GIFTS-IN-KIND

The following table outlines the breakout of the different types of gifts-in-kind recognized, the programs that benefited from the gift-in kind, any donor restrictions associated with the gift, and the valuation technique(s) used to arrive at the fair value measurement:

<b>June 30, 2022</b>				
<u>Contributed Nonfinancial Assets</u>	<u>Revenue Recognized</u>	<u>Utilization in Programs / Activities</u>	<u>Donor Restrictions</u>	<u>Valuation Techniques and Inputs</u>
School Building. Value of contributed space	\$ 1,165,723	Regular education, special education, management and general, fundraising	No associated donor restrictions	In valuing the contributed space in the school building, which is located in Brooklyn, NY, The New American Academy Charter School estimated the fair value on the basis of financial information provided to the School under the New York City School Rental Assistance Program.
Classroom equipment	<u>160,000</u>	Property and Equipment	No associated donor restrictions	Contributed items valued at cost incurred by donor from vendor.
Total Value of Contributed Nonfinancial Assets	<u>\$ 1,325,723</u>			
<u>Program or Supporting Service</u>	<u>Donated Space</u>			
Regular education	\$ 682,118			
Special education	248,544			
Management and general Fundraising	235,061			
	<u>-</u>			
Total	<u>\$ 1,165,723</u>			

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative totals for 2021)

NOTE B: GIFTS-IN-KIND, Cont'd

**June 30, 2021**

<u>Contributed Nonfinancial Assets</u>	<u>Revenue Recognized</u>	<u>Utilization in Programs / Activities</u>	<u>Donor Restrictions</u>	<u>Valuation Techniques and Inputs</u>
School Building. Value of contributed space	\$ 1,391,421	Regular education, special education, management and general, fundraising	No associated donor restrictions	In valuing the contributed space in the school building, which is located in Brooklyn, NY, The New American Academy Charter School estimated the fair value on the basis of financial information provided to the School under the New York City School Rental Assistance Program.
Educational goods and services	<u>8,738</u>	Regular education, special education, management and general	No associated donor restrictions	Contributed educational goods and services from donors are valued at the estimated fair value based on current value of goods and services.
Total Value of Contributed Nonfinancial Assets	<u>\$ 1,400,159</u>			

<u>Program or Supporting Service</u>	<u>Donated Space</u>	<u>Donated Goods and Services</u>	<u>Total</u>
Regular education	\$ 870,607	\$ 6,336	\$ 876,943
Special education	249,777	1,149	250,926
Management and general Fundraising	271,037	1,253	272,290
	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>\$ 1,391,421</u>	<u>\$ 8,738</u>	<u>\$ 1,400,159</u>

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative totals for 2021)

NOTE C: SCHOOL FACILITY

As part of the New York City Chancellor's Charter School Initiative, the New York City Department of Education has committed space to the Charter School at no charge under a verbal agreement. Total approximate square footage usage as of June 30, 2022 and 2021 was 48,000.

NOTE D: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash and shows positive cash generated by operations for fiscal years 2022 and 2021.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2022 and 2021:

	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
Cash	\$ 1,346,931	\$ 1,787,486
Grants and other receivables	<u>670,382</u>	<u>311,673</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 2,017,313</u>	<u>\$ 2,099,159</u>

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative totals for 2021)

NOTE E: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	June 30,	
	<u>2022</u>	<u>2021</u>
Furniture and fixtures	\$ 458,425	\$ 451,979
Computers and software	594,082	547,366
Office equipment	221,104	61,104
Leasehold improvements	<u>294,465</u>	<u>235,345</u>
	1,568,076	1,295,794
Less accumulated depreciation and amortization	<u>992,981</u>	<u>848,291</u>
	<u>\$ 575,095</u>	<u>\$ 447,503</u>

Total depreciation and amortization expense was \$144,690 and \$112,810 for the years ended June 30, 2022 and 2021, respectively.

NOTE F: OPERATING LEASES

The Charter School leases office equipment under non-cancelable lease agreements expiring at various dates through May 2025. The future minimum payments on these agreements are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2023	\$ 15,960
2024	11,028
2025	<u>3,850</u>
	<u>\$ 30,838</u>

NOTE G: RETIREMENT PLAN

The Charter School sponsors a defined contribution 401(k) plan covering all regular employees. The Charter School matches employees' contributions up to 4% of base salary. The Charter School's total contribution to the Plan for the years ended June 30, 2022 and 2021 was \$110,056 and \$118,563, respectively. Administrative fees were \$3,304 and \$7,226 for the years ended June 30, 2022 and 2021, respectively.

NOTE H: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative totals for 2021)

NOTE I: CONCENTRATIONS

At June 30, 2022 and 2021, 98% of grants and other receivables are due from New York State relating to certain grants.

During the years ended June 30, 2022 and 2021, approximately 65% and 72%, respectively, of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTE J: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

NOTE K: RENEWAL PROCESS

The Charter School is currently in the process of renewing its charter as granted by the New York State Board of Regents. The charter currently expires June 30, 2023. The renewal process includes review by New York State Department of Education (NYSED) of various operational and governance aspects, including fiscal health and internal controls, board governance, and academic performance. Upon review of the renewal application and results, NYSED will determine if the charter should be renewed and if so, for how long. Successful charter renewals can range from one to five years. At this time, management of the Charter School expects the charter to be renewed.

NOTE L: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School's financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2023.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$550,996 and \$183,289 of revenue relative to ESSER grants during the years ended June 30, 2022 and June 20, 2021, respectively. The Charter School has \$673,901 of ESSER grants still available through September 30, 2024 as of June 30, 2022.

**THE NEW AMERICAN ACADEMY CHARTER SCHOOL**

**REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees  
The New American Academy Charter School

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of The New American Academy Charter School, which comprise the statement of financial position as of June 30, 2022, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 12, 2022.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered The New American Academy Charter School's internal control over financial reporting (internal control as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of The New American Academy Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of The New American Academy Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether The New American Academy Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and responses as item 2022-001.

## **The New American Academy Charter School's Response to Findings**

The New American Academy Charter School's response to the findings identified in our audit is described in the accompanying of findings and responses. The New American Academy Charter School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
October 12, 2022

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND RESPONSES

YEAR ENDED JUNE 30, 2022

**Finding 2022-001**

*Statement of condition*

During our audit, we noted the Charter School did not adhere to the terms of their charter agreement as the Charter School's enrollment fell below 85% of the projected enrollment for the 2021-22 academic year. The Charter School did not obtain a waiver from NYSED for the under enrollment.

*Criteria and effect of conditions*

Section 2.2 of the charter agreement requires the Charter School to obtain prior written approval from NYSED prior to commencing or continuing instruction where the total number of students enrolled is less than 85% of the projected enrollment for a given academic year. We noted the Charter School's enrollment was 62% of the projected enrollment for the 2021-22 academic year.

*Recommendation*

We recommend the Charter School obtain written approval from NYSED if enrollment falls below 85% of projected enrollment.

*Management response*

When the Charter School fell below 85% of our NYSED charter enrollment for the first time, management reached out to our NYSED liaison Ms. Kimberly Santiago and requested a meeting to discuss this. During this meeting, we discussed if the Charter School should submit a material revision to our charter lowering our maximum enrollment to ensure we were in compliance. During this meeting, Kimberly advised us not to apply for a material revision to lower our enrollment, stating that if the revision was approved and our enrollment number was lowered, it would be difficult if not impossible to ask the Board of Regents for a higher number later, should the application and enrollment landscape improve. Based on the advice of our assigned NYSED liaison, the Charter School did not move forward in seeking a material revision to lower the Charter School's enrollment.

**Principal**  
Lisa Parquette Silva

**Assistant Principal**  
Sheila Hopkins-Osnes



**Directors**  
Diamond Mays  
Olawa Gibson  
Jennifer Trani  
Tina Spaic

*A New York State Department of Education Recognition School  
For High Achievement and High Progress*

Mengel, Metzger, Barr & Co. LLP  
Certified Public Accountants  
100 Chestnut Street, Suite 1200  
Rochester, New York 14604

This representation letter is provided in connection with your audits of the financial statements of The New American Academy Charter School, which comprise the statements of financial position as of June 30, 2022 and 2021, the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, for the purpose of expressing an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information such that, in the light of surrounding circumstances, there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

We confirm that to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of the date of this letter.

### **Financial Statements**

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated July 6, 2022, for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- All related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- To the extent our normal procedures and controls related to our financial close or other reporting processes at the Organization were adversely impacted by the COVID-19 outbreak, we took appropriate actions and safeguards to reasonably ensure the fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.

**Principal**  
Lisa Parquette Silva

**Assistant Principal**  
Sheila Hopkins-Osnes



**Directors**  
Diamond Mays  
Olawa Gibson  
Jennifer Trani  
Tina Spaic

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- Other than as disclosed in Note L to the financial statements, no other impacts from the COVID-19 outbreak are necessary to be reflected in those financial statements.
- Disclosures included in the financial statements regarding the relevant significant business, financial, and reporting impacts of the COVID-19 outbreak accurately reflect management's full consideration of such impacts.
- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
- We have adhered to the five components of revenue recognition under *Accounting Standards Codification (ASC) 606, Revenue from Contracts with Customers* to the best of our ability.
- We have complied with all contractual agreements, grants, and donor restrictions.
- We have maintained an appropriate composition of assets in amounts needed to comply with all donor restrictions.
- We have accurately presented the entity's position regarding taxation and tax-exempt status.
- The bases used for allocation of functional expenses are reasonable and appropriate.
- We have included in the financial statements all assets and liabilities under the Organization's control.
- We have designed, implemented, and maintained adequate internal controls over the receipt and recording of contributions.
- Reclassifications between net asset classes are proper.
- Methods and significant assumptions used by management to determine fair values, their consistency in application, and the completeness and adequacy of fair value information for financial statement measurement and disclosure purposes are appropriate.
- We have reviewed the Organization's draft financial statements prepared by you based upon financial information we provided to you. We have reviewed all supporting schedules and accept full responsibility for the Organization's consolidated financial statements prepared in accordance with U.S. GAAP.
- With respect to non-attest services performed by you as described in the engagement letter, we have performed the following:
  - Made all management decisions and performed all management functions;
  - Assigned a competent individual to oversee the services;
  - Evaluated the adequacy of the services performed;
  - Evaluated and accepted responsibility for the result of the service performed; and
  - Established and maintained internal controls, including monitoring ongoing activities.
- We have considered the accounting and reporting requirements of FASB ASC 740-10. We believe there are no material liabilities (or reduction in amounts refundable) required for unrecognized tax benefits related to our tax positions, as defined and described in FASB ASC 740-10-20.

**Principal**  
Lisa Parquette Silva

**Assistant Principal**  
Sheila Hopkins-Osnes



**Directors**  
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### **Information Provided**

- We have provided you with:
  - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters;
  - Minutes of the meetings of the Board of Trustees and other committees, or summaries of actions of recent meetings for which minutes may have not yet been prepared;
  - Additional information that you have requested from us for the purpose of the audits; and
  - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have provided to you our analysis of the entity's ability to continue as a going concern, including significant conditions and events present, and if necessary, our analysis of management's plans, and our ability to achieve those plans.
- We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
  - Management;
  - Employees who have significant roles in internal control; or
  - Others when the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others.
- We have disclosed to you all known instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
- We are not aware of any pending or threatened litigation and claims whose effects should be considered when preparing the financial statements and we have not consulted legal counsel concerning litigation or claims.
- We have disclosed to you the identity of all the entity's related parties and the nature of all the related party relationships and transactions of which we are aware.

Very truly yours,  
THE NEW AMERICAN ACADEMY CHARTER SCHOOL

---

Lisa Parquette-Silva  
Principal

**Principal**  
Lisa Parquette Silva

**Assistant Principal**  
Sheila Hopkins-Osnes



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**SERVICE CHARGE DETAIL**

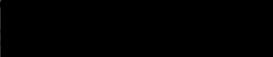
DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/ UNIT	TOTAL
<b>Monthly Service Fee</b>					
Monthly Service Fee Waived	0			\$95.00	\$0.00
<b>Other Service Charges:</b>					
<b>Electronic Credits</b>					
Electronic Items Deposited	2	Unlimited	0	\$0.40	\$0.00
Electronic Credits	7	Unlimited	0	\$0.40	\$0.00
<b>Credits</b>					
Non-Electronic Transactions	42	500	0	\$0.40	\$0.00
<b>Subtotal Other Service Charges</b>					<b>\$0.00</b>

ACCOUNT 

<b>Other Service Charges:</b>					
<b>Electronic Credits</b>					
Electronic Items Deposited	2				
Electronic Credits	7				
<b>Credits</b>					
Non-Electronic Transactions	42				

**CHASE BUSINESS SELECT HIGH YIELD SAVINGS**

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

Account Number 

**SAVINGS SUMMARY**

	INSTANCES	AMOUNT
<b>Beginning Balance</b>		<b>\$100,194.46</b>
Deposits and Additions	1	1.62
<b>Ending Balance</b>	<b>1</b>	<b>\$100,196.08</b>
Annual Percentage Yield Earned This Period		0.02%
Interest Paid This Period		\$1.62
Interest Paid Year-to-Date		\$9.79

Your monthly service fee was waived because you maintained an average savings balance of \$10,000 or more during the statement period.

**TRANSACTION DETAIL**

DATE	DESCRIPTION	AMOUNT	BALANCE
	<b>Beginning Balance</b>		<b>\$100,194.46</b>
06/30	Interest Payment	1.62	100,196.08
	<b>Ending Balance</b>		<b>\$100,196.08</b>

You earned a higher interest rate on your Chase Business Select High Yield Savings account during this statement period because you had a qualifying Chase Platinum Business Checking account.

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.



## **TNAACS 21-22 Annual Report: Entry 4C – Additional Financial Documents**

2. Federal Single Audit: A Federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000.
3. CSP Agreed-Upon Procedure Report: A CSP Agreed-Upon Procedure Report was not required because the school did not have CSP funds.
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations: Not applicable because there were no findings.

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Matthew Harrington

---

**Name of Charter School Education Corporation:**

The New American Academy Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Married to the Director of Marketing.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I was the former Founding Director of Operations. My salary was \$130,000 and my tenure was December 2012 - December 2019

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

\_\_\_\_\_

**Business Address:**



A handwritten signature in black ink, appearing to read 'M. Harrington', is written over a horizontal line.

07/25/2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Elizabeth DeAngelis

---

**Name of Charter School Education Corporation:**

The New American Academy Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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**Business Telephone:**

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**Business Address:**

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**E-mail Address:**

elizabeth.a.deangelis@gmail.com

---

**Home Telephone:**

917-696-9966

---

**Home Address:**

8558 Safflower Way NE Leland NC 28451

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July 14, 2022

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Holly Hunt

---

**Name of Charter School Education Corporation:**

The New American Academy Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I was a teacher at The New American Academy Charter School from 2013-2016.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

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**None**

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-

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*Holly Hunt*

7/14/22

---

**Signature**

**Date**

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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Cristy Cuellar-Lezcano

---

**Name of Charter School Education Corporation:**

The New American Academy Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

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**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>
Literacy Trust	Provides professional training for an intervention program aimed at struggling readers	\$3000.00	Cristy Cuellar-Lezcano	I am not the program manager assigned to the school

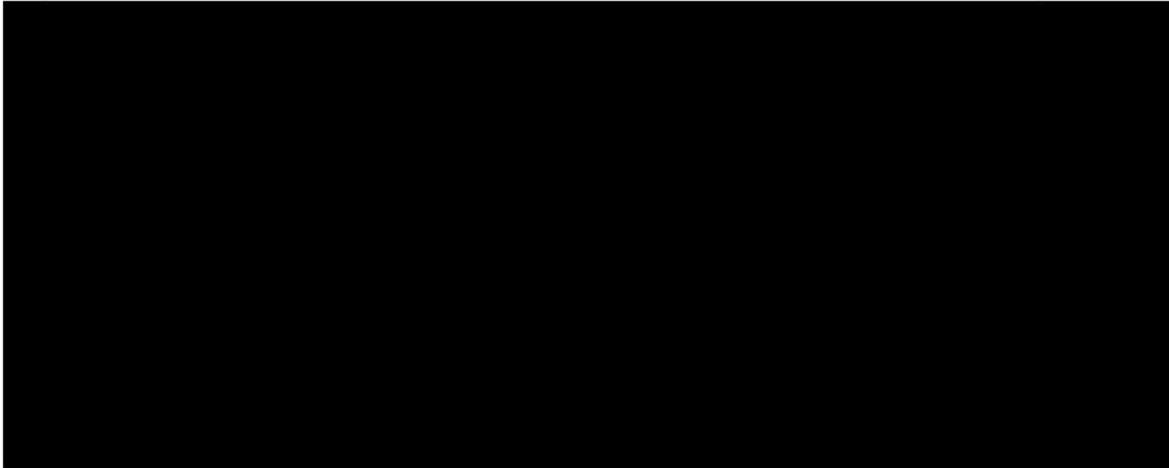
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**Business Telephone:**

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**Business Address:**

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7-16-2022

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Colleen Kelly

**Name of Charter School Education Corporation:**

The New American Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice chair  
Chair of Board Governance Committee.

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

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yes  No

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None

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*Ellen L. Kell*

*7/14/2022*

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

FLEUR MONROSE

---

**Name of Charter School Education Corporation:**

THE NEW AMERICAN ACADEMY CHARTER SCHOOL

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

BOARD MEMBER

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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**None**

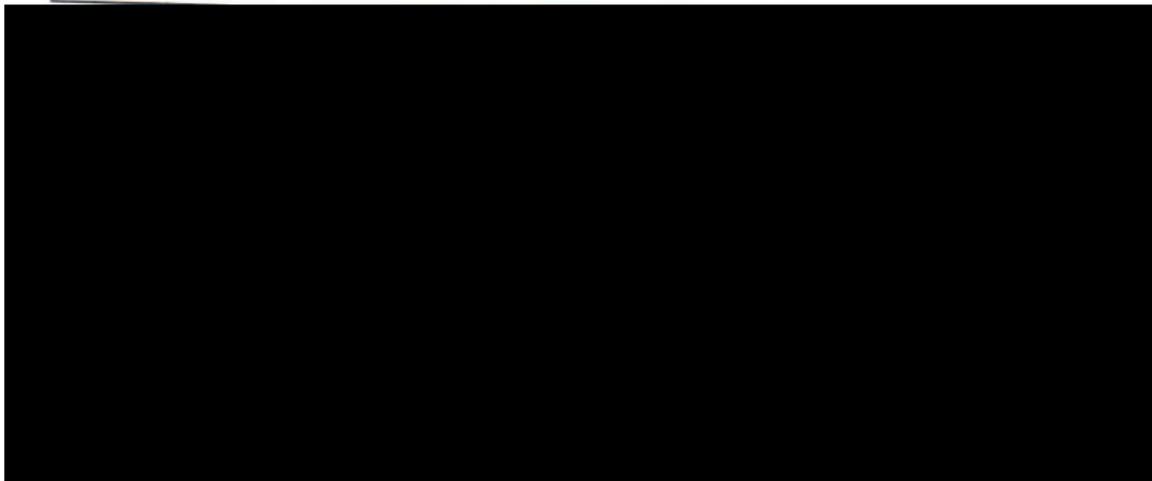
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**Business Telephone:**

\_\_\_\_\_

**Business Address:**



*Fleur Monrose*

07/19/2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

---

**Name of Charter School Education Corporation:**

The New American Academy Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Board Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

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Yes  No

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Handwritten signature in cursive script.

7/29/22

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**Signature**

**Date**

Acceptable signature formats include:

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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Yiu Hang Yu

---

**Name of Charter School Education Corporation:**

The New American Academy Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

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Yes  No

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Yes  No

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**None**

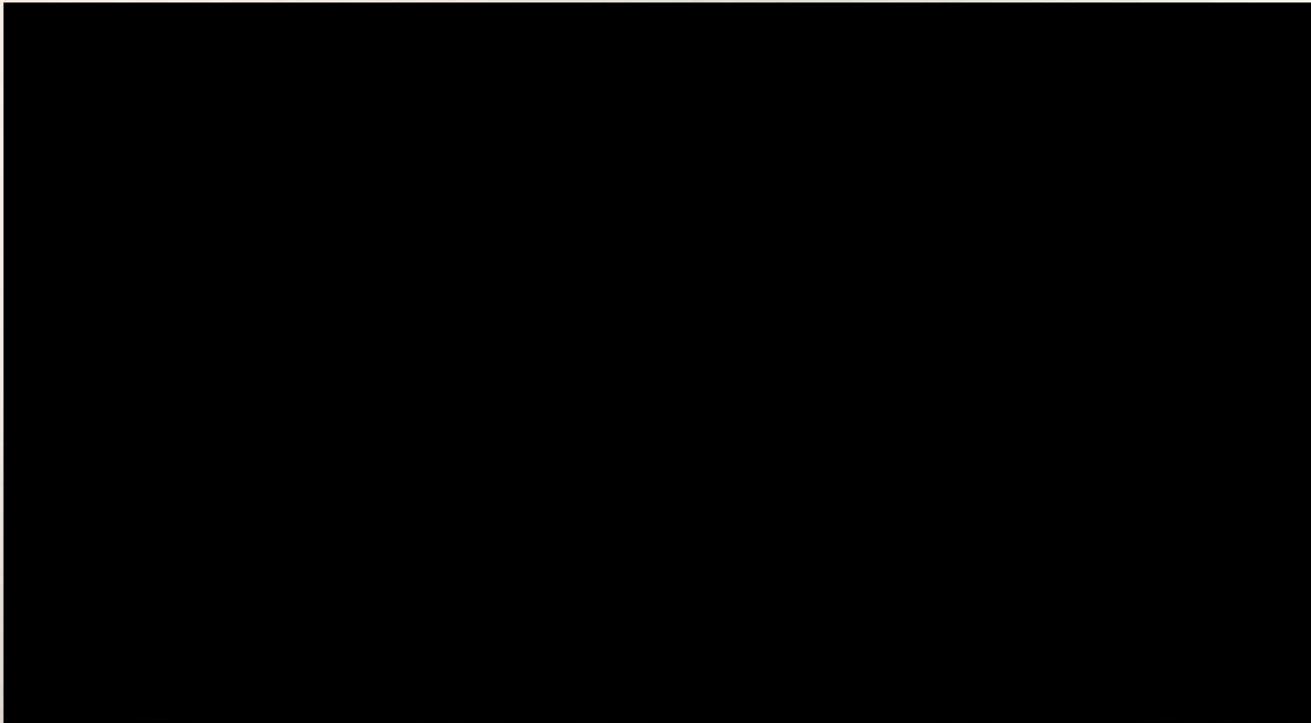
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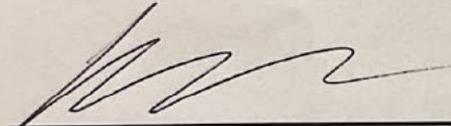
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Signature

9.15-2022  
Date

Acceptable signature formats include:

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last revised 04/2022

APPROVED



# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting & TNAACS Board Retreat

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#### **Date and Time**

Tuesday July 20, 2021 at 5:00 PM

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#### **Directors Present**

E. DeAngelis (remote), F. Monroe (remote), H. Hunt (remote), V. McDonald (remote)

#### **Directors Absent**

M. Harrington

#### **Guests Present**

C. CUELLAR-LEZCANO (remote), C. Kelly (remote), J. Trani (remote), K. Yu (remote), L. Parquette Silva (remote), M. Lynch (remote)

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Tuesday Jul 20, 2021 at 5:02 PM.

#### **C. Approve Minutes**

H. Hunt made a motion to approve the minutes from TNAACS Board Meeting on 06-23-21.

E. DeAngelis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **II. Finance**

#### **A.**

### **Monthly Financials**

Jenny reviewed enrollment numbers which have not changed. \$464,352 is the projected net surplus for the end of the fiscal year.

She explained there is a variance from original budget due to lower enrollment. Expenses were lower (less filled position, less supplies due to remote, less expense in benefits, no after school, and many other expenses). These savings were not planned but resulted in a surplus. There was more spending on student recruitment and technology and these were based on needs.

This is the final report for the fiscal year.

Jenny also spoke to considerations for next year.

### **B. Finance Committee Report**

Jenny spoke the document that she continues to add to recruitment document. It shows that there are a number of applications in process. The charter goal was 315, it was revised to 280, and if the applicants in process the 280 goal is achievable.

## **III. Data**

### **A. TNAACS Enrollment Data**

Lisa added that within District 18, there appears to be fewer students in the district schools as well.

Jenny explained that there are additional students who want to come but have not begun the registration process.

Kevin asked about the deadline. Lisa spoke to the fact that there are rolling admissions as long as there is space.

Jenny spoke to how the summer registration has increased since Lincoln Barretta started. Mac asked about catchment - which is the area that the school can take students from. Lisa said that as long they are within the 5 boroughs, funding will come to the school. Outside the city, the school district from which the student comes from, that district can be billed.

Kevin asked if more money could be spent to recruit for Kindergarten and Grade 1.

Lisa said she will be speaking to Lisa Watkins about how to market to these students.

Kevin spoke to how you may not have formulated the story to target younger students. He suggested that we consider investing in this segment.

Mac spoke to using the yard to bring students into the school building to promote registration. Lisa mentioned that doing it on a Saturday could create interest in the school.

Colleen spoke about if it would be possible to put a table for interest outside during summer rising but Lisa is concerned about creating ill will with PS 233.

There were a number of suggestions for dance, bouncy house, karate etc to create a Saturday event.

Mac said to also speak with safety and the local NYPD to insure safety of any possible events.

Kevin spoke to how the surplus should be used in ways to create interest but not necessarily have staff or management run the events. Kevin stated the importance of using the money to support a big need of the school which is recruitment.

Lisa shared the bus advertisement plan. This is something that has not been done before and see if this is effective in recruiting students. It will launch next month.

Kevin suggested to try a QR code in addition to the phone number and web address. Lisa also spoke to how they are also distributing shopping bags to local markets and they will include a QR code.

#### **IV. Governance**

##### **A. Board Evaluations**

Lisa reminded everyone to complete the surveys about the principal and board on Survey Monkey.

#### **V. Education**

##### **A. TNAACS Summer School Update**

Lisa explained how students were selected for summer school. There are 12 summer sessions. The best attendance is rising 3rd at 94%. Grade 2 is at about 90%. Grade 5 is between 78-85%. Most groups have been averaging 85-90%. They are taking attendance throughout the day for students who may not be on for the entire time.

The incentive for students who achieve 90% attendance, will get wrist bands for the rides with their families at Coney Island.

Olawa has been in the classrooms daily. Each day begins with social emotional wellness and each day ends with iReady lessons. Lisa stated that the quality of the instruction is high and hopefully the school will see good results. It will also be a good PR event. All visuals will be used for future marketing.

Mac spoke to how this might be something that should be continued throughout the year.

Kevin mentioned that perhaps there should be a Community Manager to be hired to alleviate the need for current staff to attend to these type of events.

#### **VI. Equity Committee**

##### **A. TNAACS Board Retreat Led by the TNAACS Equity Committee**

The Equity Committee Lead the first part of the board retreat. The meeting included ice breakers to get to know the board, review board responsibilities, HEARTS values, these values in relation to HEARTS, and social hour.

#### **VII. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
E. DeAngelis

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# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

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#### Date and Time

Thursday February 17, 2022 at 5:00 PM

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#### Directors Present

C. CUELLAR-LEZCANO (remote), C. Kelly (remote), E. DeAngelis (remote), K. Yu (remote), M. Harrington (remote), M. Lynch (remote), V. McDonald (remote)

#### Directors Absent

F. Monroe, H. Hunt

#### Guests Present

L. Parquette Silva (remote)

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Feb 17, 2022 at 5:04 PM.

#### C. Approve Minutes

K. Yu made a motion to approve the minutes from TNAACS Board Meeting on 01-20-22.

M. Harrington seconded the motion.

The board **VOTED** unanimously to approve the motion.

### II. Finance

#### A.

## **Monthly Financials**

### **B. Finance Committee Report**

Jenny Trani reported a total of 238 students with a budget of 280. There is an expected \$55,987 surplus for the end of the year mostly due to lower staff expenses. TNAACS is looking for ways to use the money for intervention, test prep and summer school. In addition to academic intervention, the finance committee will be looking to support the marketing and recruitment efforts.

Matt Harrington reported on how the funding is obtained based upon when student enrolled or when the student was discharged. He explained how when you look closely at the data, the funds fluctuate because students come and go at different times of the year. He added that there have not been major fluctuations in enrollment.

Jenny added that the funds shown in the report do not include January admissions and those funds will be added in March. A student who enrolls in January the funding will be approximately half of the funding received for a student who is enrolled for a full year.

Matt also noted that the Covid testing is no longer a financial responsibility of the school but is now paid for by NYS/NYC and that funding is being used for academic interventionist.

The recommendation from the finance committee recommends spending the money on academics and staffing.

## **III. Data**

### **A. iReady Data Updates**

Jenny updated the board on iReady data.

She explained typical growth, stretch growth and how iReady supports teachers in where the student needs support.

Jenny also shared how she also shares this information with the parents. Mac asked if the parents understand what this means. Jenny said that her presentation for parents is very different and that parents receive information about ways to help at home. Jenny said she would send the board an invite to the parent meeting.

Cristy asked what the iReady looks like in the classroom and at home. Jenny explained that there is iReady time in the classroom on a rotating basis and that the teachers check to see if and how much students are using iReady at home. Lisa added that a 45 minute block on time on reading and math each week shows student growth.

The board discussed the there are gaps given that students have had remote instruction for a year and a half and that has caused gaps especially in Math. Jenny discussed how she has been having in-depth conversations with teachers about overall grade as specific students to support growth. She noted some ways that teachers have been using iReady such as logs and award certificates for growth.

Mac commended Jenny and the team for doing this work and stated how there are clear priorities coming from the data but that the problem lies in that there is not that much time left. It is a reality even though students have not been in-person

for a long time. He stated that while we are struggling, we are not alone in this struggle post pandemic.

Jenny added that Reading Rescue has supported students and that is also being used to increase student growth.

#### **IV. Education**

##### **A. TNAACS Staffing Updates**

Lisa updated the board on hiring for Grade 4 teacher. There was a candidate, John Lee, who will be offered the position from now until the end of the year. He will begin after the winter break. The floater will come out of the grade.

There was another candidate who was very strong, Ms. Chase. She will also be hired to support interventions needed.

Isabel Prado was offered a job where she can work from home in the hospitality field. She has resigned effective February 28.

Lisa stated that she sees this as an opportunity to have someone with more outreach experience/recruiter full time. Lisa is posting the position.

##### **B. Covid Updates**

Lisa updated that in the last testing round, there were no positive cases and so it seems that the surge is on the decline.

They have been authorized by the DOE to send home 2 at home Covid tests and how to administer them over the break and will show negative test before returning to school.

Graduation directives from the DOE were sent and TNAACS will have the ceremonies outside on June 24. Parents will be masked. There will be 2 ceremonies outdoors. There will be no dance. They will be going to Medieval Times.

#### **V. Committee Reports**

##### **A. Board Governance Committee Report**

Colleen shared the work of the board and their recommendations for sharing this with lawyers for review.

The board reviewed the document and Colleen led the board through discussion points and changes.

Colleen stated that she will clean up the document and prepare it for the attorneys to review.

Matt made a motion to approve the by-laws agreement with the changes made.

Michelle seconded the motion. The vote was unanimous.

##### **B. Community Outreach and Retention Committee**

The Outreach Committee shared the updates from their last meeting including how Isabel and Lisa shared what the school was doing. They shared the idea of parent testimonials on social media.

There will be a banner in front of the school and virtual and in person tours are happening.

Lisa Silva is going to connect the committee with the charter school representative, Ms. Perez, who can support the committee's efforts.

Lisa Watkins has the outreach tracker that will help whoever takes on Isabel's role.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:41 PM.

Respectfully Submitted,  
E. DeAngelis

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## The New American Academy Charter School

### Minutes

#### TNAACS Board Meeting & Part II of the TNAACS Board Retreat

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##### **Date and Time**

Monday August 30, 2021 at 5:00 PM

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##### **Directors Present**

C. Kelly (remote), E. DeAngelis (remote), F. Monroe (remote), H. Hunt (remote), K. Yu (remote), M. Harrington (remote), V. McDonald (remote)

##### **Directors Absent**

*None*

##### **Guests Present**

C. CUELLAR-LEZCANO (remote), J. Trani (remote), L. Parquette Silva (remote), M. Lynch (remote)

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Monday Aug 30, 2021 at 5:02 PM.  
H. Hunt made a motion to approve the minutes from TNAACS Board Meeting & TNAACS Board Retreat on 07-20-21.  
M. Harrington seconded the motion.  
The board **VOTED** unanimously to approve the motion.

##### **C. Approve Minutes**

## **II. Finance**

### **A. Finance Committee Report**

There are no monthly financials to review. TNAACS is currently having an audit remotely. Lisa thanked Jenny and Matt for their support preparing for the audit.

Lisa spoke about how the NYC DOE approved and installed air conditioners for all classrooms but not any offices - ie main office, student support/guidance, or AP office or small group instruction room.

Jenny addressed the notes regarding air conditioning

\$53,520 is the estimate for air conditioning and Matt discussed that while this is over the capital budget, the money does not come from operating budget. It was presented by Matt for board approval. It is a DOE approved vendor and therefore does not require a bid. They are an efficient vendor.

Lisa said that this should not take long and should be able to be done quickly. Lisa asked how often we have gone into the capital. A motion was made to approve \$53, 520 by Holly, seconded by Matt and unanimously approved by the board.

## **III. Data**

### **A. TNAACS Enrollment Data**

Jenny shared enrollment data. The projected enrollment number is 276 including actual completed enrollments and those in process. There has been a steady increase in applicants over the summer. There were some shifts in current students vs. new students.

Lisa spoke about the community events and work of Lincoln Baretta have supported enrollment numbers and that there was a lot of followup with SchoolMint in process applications.

Lisa also spoke that Kindergarten enrollment has been an issue citywide. The bus ads started a week ago and we will see what the impact might be.

Lisa stated that there was some interest in remote options but it will not be offered by TNAACS. NYC Dept. of Ed. is not doing a remote option.

This is a August jump that has not been seen in prior years.

Lisa discussed the vaccination policy for all staff, the 3 ft social distancing. Lisa will share the presentation and families should feel secure about this.

There will be a welcome back to school, drop off supplies, and meet the teachers. Hopefully all these events will increase enrollment.

## **IV. Governance**

### **A. Board Evaluation Results**

Lisa shared a pdf version of the results of the TNAACS board Self Evaluation Survey and the TNAACS Board Evaluation of the Principal for the 2020/2021 school year. Lisa shared some areas in both surveys that were areas of strength and some areas in both surveys that are areas that either the board or the Principal could improve. The board discussed reviewing the data in more depth and revisiting the data at the next board meeting. It was discuss that the data collected from both surveys would be used to create goals for the Principal and goals for the Board for the upcoming school year

## **V. Education**

### **A. TNAACS Staffing Updates**

Lisa shared several staffing updates. First she shared that the school had recently hired Pooja Mani who is a certified Behavioral Support Specialist. This position will replace the Dean of Culture. Lisa shared that as students return from a year and a half of remote learning to in person instruction and in light of the ongoing Covid 19 pandemic and the Delta variant it was decided that a Behavioral Specialist would be an ideal addition to the SST to support student social emotional wellness.

Lisa also shared that a fifth grade teacher resigned to work in a DOE school and a first grade teacher who recently bought a house in Long Island resigned to take a position in a Long Island Charter school. As a result TNAACS is looking to fill two teacher vacancies

## **VI. Equity Committee**

### **A. TNAACS Board Retreat Part II Led by the TNAACS Equity Committee**

The rest of the meeting was spent with the TNAACS Board members having Part II of their Board Retreat, led by the TNAACS Equity Committee.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
E. DeAngelis

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## **Documents used during the meeting**

*None*

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# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

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#### Date and Time

Thursday September 30, 2021 at 5:00 PM

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#### Directors Present

E. DeAngelis (remote), F. Monroe (remote), H. Hunt (remote), M. Harrington (remote), V. McDonald (remote)

#### Directors Absent

*None*

#### Guests Present

C. CUELLAR-LEZCANO (remote), C. Kelly (remote), K. Yu (remote), L. Parquette Silva (remote), M. Lynch (remote), Shelby MMB Auditor (remote)

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Sep 30, 2021 at 5:04 PM.

#### C. Approve Minutes

F. Monroe made a motion to approve the minutes from Kevin Yu TNAACS Board Meeting & Part II of the TNAACS Board Retreat on 08-30-21.

H. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

### II. Finance

#### A.

### **Audit Report from Mengel, Metzger Barr & Co.**

Matt Harrington introduced the audit and some of the background about how the audit works. He introduced Shelby, auditor from MMB and Matt explained that auditors insure that all the finances are in order as this is public money.

Shelby spoke to the document packet which was sent to the board members prior to the meeting and was shared at this board meeting.

Shelby Stenson reviewed all the documents including the following:

Audit was done remotely, as in years past it went smoothly, audit is due to state by November 1, spoke about the responsibilities of the school's finance committee, explained the school's balance sheet, spoke to the increase in cash due to Covid funds, addressed that the escrow account at 75,000 needs to go to 100,000 by year end, income statement was reviewed which showed a decrease in students and so a decrease in student funding.

Overall, Shelby said the school is in really good shape and in order to finalize the audit, she needs the representation letter. Lisa stated that she would get that letter to Shelby.

It was asked if any board members had questions. Lisa reminded the board that the documents are on line.

There was a motion made to accept the audit by Matt Harrington and seconded by Colleen. The motion passed unanimously.

## **III. Covid Updates**

### **A. Vaccine Mandate Compliance**

Lisa updated information regarding staff. All staff has to be vaccinated by October 1 - at least one or applied for medical or religious reasonable accommodation.

Two staff members are not vaccinated.

Associate Director of Operations has medical accommodation which ends November 11 and at that time will need a vaccination. She has informed the school that she is not going to receive the vaccine. She will not be trying to obtain a religious exemption. It must be grounded in an established religion and not a personal or political belief. If your religion is pro vaccine, you will not be granted a religious exemption. TNAACS respects her decision and will post the position for this job.

Not having this position filled is not an option as this is a very necessary position.

There is one additional staff member who will not be getting the vaccine. It is the floater teacher but, at this point, she has not been able to receive a medical exemption and most likely will not be able to get a religious exemption.

Lisa will forward some of the documentation from this teacher for his review.

### **B. Covid Testing & Updated Quarantine Policy**

## **IV. Education**

### **A. TNAACS Staffing Updates**

There was a need for a Grade 5 teacher and it is currently very difficult to find teachers. However, today a new teacher has been hired for the Grade. She is very new and will be supported by the DTL staff.

There is a the need for a floater teacher and Lisa asked if anyone knows of a person who would want to be a floater teacher to let her know.

There is also a need for a Director of Operations. She also asked if anyone knows of someone who has some background in operations, to please let us know.

## **V. Equity Committee**

### **A. Equity Committee Report**

Holly shared the discussion from the last Equity Committee Meeting which was a debrief of the committees and what our next steps is. The thought is that the Equity Committee will not be a committee but rather should be a part of all committees.

Holly sent out a link with the possible committees for people to join. She put the link in the chat and had members vote on committee choices.

Lisa spoke to how there may be staff members how want to participate but right now the staff is overwhelmed with the start of the school year.

## **VI. Closing Items**

### **A. Adjourn Meeting**

Lisa thanked the board for their time and for their support at the beginning of this school year.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:21 PM.

Respectfully Submitted,  
E. DeAngelis

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# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

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#### **Date and Time**

Thursday December 16, 2021 at 5:00 PM

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#### **Directors Present**

C. Kelly, F. Monroe, H. Hunt, K. Yu, M. Harrington

#### **Directors Absent**

*None*

#### **Guests Present**

C. CUELLAR-LEZCANO, J. Trani, L. Parquette Silva, M. Lynch

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

#### **C. Approve Minutes**

C. Kelly made a motion to approve the minutes from TNAACS Board Meeting on 11-17-21.

H. Hunt seconded the motion.

The board **VOTED** to approve the motion.

### **II. Finance**

#### **A. Monthly Financials**

Jennifer Trani reviewed the monthly financials with the board. The current deficit continues to go down and we have more savings. The current negative net

operating surplus is \$101,142. This is a result in a cut in our operating expenses for a variety of reasons, including staffing, less snacks, less supplies needed. TNAACS also currently still has one staff member on PFL.

Some students are leaving, but we have added two new students this month. Matt Harrington shared at this point in the year when we lose a student we lose the equivalent of 1/2 of their per pupil financially. Historically TNAACS sees holiday attrition due to bigger life events for our families.

In addition net operating deficit gets smaller as depreciation of assets moves towards zero.

In terms of financial condition we have well over 60 days of cash on hand. We need to focus on where enrollment is so we know what we can budget for long term.

## **B. Finance Committee Report**

The Finance Committee had a conversation around the two financial benchmarks we must meet in the NYSED renewal as well as benchmarks for recruitment and retention of students. The financial benchmarks are mostly about policies and procedures, not so much the outcomes. The benchmark that will be key and the one to focus on is recruitment and retention. The overall focus is to get more students - need to figure out how to do this .

The financial committee reviewed the renewal matrix and documents used in the past for the renewal. The committee shared they will be reviewing documents carefully to set goals- what to do across years to plan for the future. The committee will be working in a budget that goes across years.

Lisa Shared that she had been on a Charter Sector call where it was discussed how enrollment is down at almost all charters and this in a sector-wide issue.

## **C. Lincoln Barretta Update**

Lisa Silva shared the results of her meeting with Lincoln Barretta that took place on December 1st. We were able to cancel our contract and LB and they in fact waived the 3500 cancelation fee. The cancellation of their services was effective immediately.

In terms of next steps Lisa Watkins and her team are in the process of hiring a social media intern. They are reviewing resumes and candidates who make it past resume review are being asked to create a sample post and a recruitment ad. Lisa Watkins proposed hiring the intern for 10 hours per week and they will create content and schedule postings.

Kevin Yu stated that 10 hours a week might be too little and if the budget allows we should consider increasing this to 20 hours per week. It was suggested that since we have the funds originally budgeted for Lincoln Barretta that a closer look be taken at that budget to see if it can cover 20 hours per week.

## **III. Data**

### **A. Academic Data Updates**

Jenny Trani shared some academic data updates. She shared that now that we are moving into January we will be administering our second diagnostic in reading

and math. Current TNAACS initiatives around iReady include teachers having regular discussions about the data. We are also working to increase online iReady instruction. Jenny shared that research shows that if students are on iReady for 45 minutes per subject with a 70% pass rate they are supposed to see significant gains. Jenny shared that TNAACS has been effective at providing teachers with resources, but now it's a matter of maximizing those resources. For example in the past use of iReady has been superficial - its mostly been used for diagnostic assessments. IReady provides personalized instruction for students based on how they perform on the diagnostic. Jenny shared we are tracking usage as a school by week. of those using iReady we have an average of an 82% pass rate. We are also having cycles of data meetings with teachers looking at different aspects of the data, including usage, pass rate, in order to address the needs of students based on what we are seeing. Jenny also discussed student data chats with students to set goals to improve their diagnostic score. The school is also working on engaging students and their families to use iReady more, for example email blasts to families to encourage more online usage. A question was asked about whether or not we considered using the MAP assessment and Jenny shared that iReady is our MAPS. C. Cuellar pointed out that it needs to be about intentionality rather than more assessments and TNAACS students already know iReady so it makes sense to go deeper with it rather than introducing something new. The board also discussed the value of disaggregating the iReady data to focus on ELL students and students with IEPs.

Jenny then discussed another math data initiative SAAVAS. SAAVAS is a digital math platform aligned to our math curriculum . Jenny shared how our assessment committee modified the SAAVAS assessment based on teacher feedback. The assessment now has 15 questions that focus on priority standards. We plan to administer it December and June

## **IV. Education**

### **A. TNAACS Staffing Updates**

Lisa Silva shared several staffing updates. Ferrugia Sonthonax, the New Director of Operations started December 13, 2021. She will be working closely with Jenny Trani and Elyssa Pierre LeBris, the current Associate Director of Operations to become familiar with our systems and procedures.

Lisa shared that Shaina Holmes, 4th grade reading teacher resigned her position effective immediately. We have created a job posting for the position and will begin phone interviews as soon as possible.

### **B. Covid Updates**

Lisa shared an update about current COVID cases at TNAACS. Currently there are two partial classroom closures due to a COVID positive case with close contacts. Close contact are defined as 3 feet or less with masks for more than 10 minutes., or 6 feet or less for more than 10 minutes without wearing a mask- this can happen when students are eating.

Lisa shared that due to the recent surge in the omicron variant she is anticipating cases to go up and will keep the board posted.

## **V. Committee Reports**

### **A.**

### **Board Governance Committee Report**

Colleen O'Brien Kelly shared that her committee broke down the mid term site visit report to determine what might still be needed or missing as we prepare for renewal. Colleen pointed out the need for a policy review, which she proposed be done during the January Board Meeting. to address indicator e - The board regularly reviews school policies. She suggested taking a closer look at the current policies during January's meeting, possibly in small groups to suggest edits and/or revisions and send these back to school leadership. L. Silva stated this was a good idea, especially in terms of the school's bylaws which she believes are boiler plate and too general. Colleen shared that the committee would be meeting again January 4th and asked L. Silva to send her the compliance documents. L. Silva shared that many of the documents were recently revised to meet legal compliance with the exception of the by laws.

The committee also wants to take a closer look at teacher certification. Lisa shared that she had been working on this and would share the certification data she had collected so far. Lisa also shared that she would be meeting with teachers about certification compliance. She also offered to come to the next committee meeting.

### **B. Community Outreach and Retention Committee**

Christy Cuellar shared an update from her committee. The committee has been focusing on understanding the landscape of District 18. It is clear that the district is saturated with charters. The committee realized they needed the voices of Lisa Watkins and Isabel Prado who are responsible for outreach for TNAACS. They plan to hold regular meetings with them to gain insight and context around what has already been done or tried in the past and to discuss new ways to recruit by "thinking outside the box". Lisa shared that it is important to note that charters city wide have had enrollment declines. She shared again that at a meeting with the charter center it was shared that while a recent article in the New York Times stated there was a 3% increase in charter enrollment this is misleading. The increase can be attributed to were charters still adding grades. When you look at the data for fully built out charter school the decrease in enrollment is evident.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:21 PM.

Respectfully Submitted,  
L. Parquette Silva

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# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

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#### Date and Time

Thursday April 28, 2022 at 5:00 PM

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#### Directors Present

C. CUELLAR-LEZCANO (remote), E. DeAngelis (remote), H. Hunt (remote), K. Yu (remote), M. Harrington (remote), M. Lynch (remote), V. McDonald (remote)

#### Directors Absent

F. Monroe

#### Guests Present

J. Trani (remote), L. Parquette Silva (remote)

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Apr 28, 2022 at 5:04 PM.

#### C. Approve Minutes

M. Lynch made a motion to approve the minutes from TNAACS Board Meeting on 03-24-22.

C. CUELLAR-LEZCANO seconded the motion.

The board **VOTED** unanimously to approve the motion.

### II. Finance

#### A.

### **Monthly Financials**

Jenny Trani reviewed March financials - net is negative \$20,155 after depreciation and the school is spending very conservatively. Jenny also explained that staffing budget is less due to fewer staff members.

Additional spending will include Ivy Cole who will do Reading Rescue, as an independent contractor, and a new school aid will start as well. Spending will increase in marketing for things like banner for outside along with any other new ideas from the marketing team.

Matt also explained that things such as the supplies line will be less but the school will start to plan for next year and use some of these funds for supplies for 22-23 school year.

May and June is the budget season and the Finance Committee will bring it to next board or following board meeting for approval.

Mac asked about students coming in and what types of intervention they might need. Lisa spoke about how some of the intervention will be done remotely along with summer school.

Cristy asked about Math intervention. Lisa explained that students will also be getting math and reading intervention after school. There is also after school intervention happening for Grade 2 going to Grade 3 and will be done by the teacher who will be looping back down to Grade 3.

Lisa also explained that SeeSaw subscriptions will be available over the summer as an on line resource.

Cristy offered to seek resources for Math intervention.

Matt stated that the June board meeting will be important for budget approval vote.

### **B. Finance Committee Report**

## **III. Education**

### **A. TNAACS Staffing Updates**

Lisa stated that the Director of Operations started and then got Covid and then had to have back surgery and the school has been working without a Director of Operations and Jenny and Sheila have picked up the workload along with Daysia Simon. She is scheduled to return May 18.

Lisa also stated that they are also trying to hire a Marketing person to replace Isabel Prada.

Lisa Watkins revised the draft of the job description to include more specifics about recruitment and marketing position. Lisa read the revised job requirements including community outreach, school fairs, attend local events, support the enrollment and application process. Lisa said that the person in this positions will report to the Director of Operations and also in line with Lisa Watkins.

It is a full time recruitment job with non traditional. hours in order to attend community events that may happen on weekends or summer.

Kevin asked if this new person should report to Lisa Watkins. Lisa Silva explained that the reason for the reporting procedure is because Lisa Watkins will always be working remotely and leadership decided that they wanted both to be on site.

Kevin also asked if an independent contractor could be used for the job. Lisa explained that neither of the candidates who interviewed for the job, were not especially strong scoring less than 3 on the rubric.

Kevin also stated that because there is such a dire need, you might want to consider using one of these people short term. He posed it as an option.

Jenny also explained that there may be a former teacher who might be interested. Kevin also stated that if you go with the independent contractor route to hire two as short term independent contractors.

Staff intent to return went out and so far there is one teacher who will not be returning because she is moving to Texas.

Jenny and Sheila suggested that a posting be put out because teachers do begin to look for jobs at this time of year.

#### **B. Discussion of TNAACS Student**

Lisa stated that she needed the board's support with a student, Amari. She supplied the anecdotal records for the board which included bullying, physical altercation, internet offenses, racial and gender slurs, fighting. He has 13 in house/out suspensions - which is 31% of the school's total. She noted all the interventions, discussions with mom and how he is not a student who should be referred for an evaluation.

Mac stated that there are a number of instances over a long period of time and he is putting other students at risk. Mac explained the term nexus because the behavior is connected to students in the school even if though some of the incidents occur outside the school building.

The board was was supportive of Lisa's decision for the family to be notified of a hearing and Mac and Lisa will set the meeting up for May 11th or 12th.

Michelle asked about interventions provided and Matt asked for the actual reading of the board's policy.

### **IV. Committee Reports**

#### **A. Board Governance Committee Report**

By laws were revised and are now with the attorney and the attorney said that these are nonmaterial changes, which after the lawyer approves, hen go to NYSED and once NYSSSED approves it will come back to the board and become the new by-laws.

#### **B. Community Outreach and Retention Committee**

Cristy stated that some of the information has been covered in the staffing section of the meeting.

She also stated that getting people into the building for upcoming curriculum celebration or videotaping the celebration could be a beneficial to recruiting.

Some teachers Zoom the celebration. Lisa stated that the videographer used in the past are currently in Kentucky and potential families were invited to the celebration based on the suggestion of the Outreach/Retention Committee.

Cristy stated that even if it is video from teachers or families, we could put a QR codes on a flyer the show some of the video.

Lisa also stated that possibly bringing Brandi back for a video in the future.

## **V. Other**

### **A. Professional Development Opportunity for TNAACS**

Lisa spoke about the professional development opportunities available for board members including ones on assessing and spoke about the next retreat.

She encouraged the board to attend and stated that the flyer was sent to all board members.

### **B. Rescheduling the May Board Meeting to Thursday May 26th**

Board agreed and Jenny sent a new invitation on Google.

### **C. Status of Office Air Conditioners TNAACS**

There is now air conditioning in the principal's office.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:19 PM.

Respectfully Submitted,  
E. DeAngelis

APPROVED



# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

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#### **Date and Time**

Thursday October 21, 2021 at 5:00 PM

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#### **Directors Present**

E. DeAngelis (remote), H. Hunt (remote), M. Harrington (remote)

#### **Directors Absent**

F. Monroe, V. McDonald

#### **Guests Present**

C. CUELLAR-LEZCANO (remote), J. Trani (remote), K. Yu (remote), L. Parquette Silva (remote)

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Oct 21, 2021 at 5:32 PM.

#### **C. Approve Minutes**

E. DeAngelis made a motion to approve the minutes from Colleen TNAACS Board Meeting on 09-30-21.

M. Harrington seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **II. Finance**

#### **A.**

### **Monthly Financials**

Jenny reviewed the monthly financials. TNAACS budgeted for 280 students, actual enrollment is 235 which caused the lower revenue. The bottom line projection by the end of the year there will be a deficit of \$197,567. Less students mean less expenses so the shortfall was minimized by fewer staff but the school will continue to look for ways to save money and scrutinize the budget each month.

School is being cautious about big expenses but not short changing the academic needs and will continue to focus on all students need to be successful in order to show results on the state exams.

There is a para on the payroll but this will soon be paid for by the city when the para is added to the student's IEP.

Lisa explained that enrollment across the city is down. The goal now is to look toward enrollment for next year and then offer placement for this year if the parent is interested. They are still trying to recruit additional students for this year. Even with the deficit, there will be 6 months cash on hand which is considered financially sound.

Next year is the renewal year and the 2023 is when the state makes the renewal decision.

Kevin asked what the monthly expense is. Matt spoke to the financial statement and highlighted that the expenses is \$350,000. This confirmed that the school is financially in good standing.

Lisa thanked Jenny and Matt for continually bringing the financials to leadership meetings on a regular basis.

### **B. Finance Committee Report**

See notes above under Monthly Financials.

## **III. Data**

### **A. Social Media Data/ Lincoln Barretta**

Lisa reviewed how Lincoln Barretta was chosen to market and advertise TNAACS to increase interest in the school, generate leads, and then the school will support to achieve enrollment of that student.

Lisa and Lincoln Barretta alternate social media postings. Lisa Watkins focuses on existing families and Lincoln Barretta's work is about recruiting new students. Lisa Watkins has been analyzing the work done and number of clicks.

Lisa Silva reported the results of Lincoln Barretta vs. in house marketing. It seems that the reach is greater from in house marketing team. When you compare in house and LB you want more reactions and reach, in some cases TNAACS in house did better but in many cases the same.

Lisa Silva reviewed all the data in order to compare TNAACS and Lincoln Barretta and it seems that there is not much difference in reach, clicks and shares. It seems that the internal postings is getting the same or more reaction than Lincoln Barretta.

Lisa Silva said she will invite Lisa Watkins to attend and share further with the board meeting. Lisa Watkins is also working with Lincoln Barretta about doing more recruitment ads because the leads, so far, have not generated enrollment from the leads generated.

Colleen spoke to following social media. She said that from her perception, the ads from Lincoln Barretta seem to be less personal and the ones from TNAACS which are more personal and appealing.

Kevin asked if we should consider another marketing company to assist with the needs of TNAACS. Lisa Silva spoke to budget concerns. Does TNAACS consider hiring someone for in-house vs. continuing with Lincoln Barretta. Matt Harrington spoke to how this might be considered in January and that the leadership team should also be speaking about this.

Kevin spoke to how he believes that there is more that can be done and perhaps Lincoln Barretta is not the service for TNAACS and use the financial resources for another company or an intern to support Lisa Watkins.

Lisa Silva said that Kevin's comments confirm what she and Lisa Watkins have been observing and thinking about as well. It is possible within the contract to have November be the last month of working with Lincoln Barretta. Even though there is a \$3500 separation fee, we would still be saving money. Kevin stated that he would recommend that you give them 2 additional months.

A dedicated intern within TNAACS could provide more of what will be effective in recruiting new students.

#### **IV. Education**

##### **A. TNAACS Staffing Updates**

Lisa spoke to hiring. There will be a hiring day for a school aid which will be held on Friday, October 22. It is for an upper loop school aid. The prior school aid will now be teaching gym. TNAACS has had a difficult time recruiting and hiring a gym teacher.

All of the candidates are people who have worked in the school before. TNAACS is well known for mentoring school aids - which are entry level positions.

Lisa spoke to some of the criteria are how these are reflected in the agenda such as student interaction and management.

All of the activities will be performed by the candidates throughout the day, such as transitioning students from the lunch room to schoolyard and a computer activity such as accessing a google doc.

The staff will give feedback and the upper loop teachers will be making the decision.

Colleen spoke to a way (if possible) to look at how the person interacts with different kinds of students (ie sped, ell's, students' s/e needs due to COVID).

It has taken a great deal of time and effort to getting operations up and running and they are looking forward to having a full time Director of Operations in the building. They are hopeful and will keep the board posted.

## **V. Equity Committee**

### **A. Equity Committee Report**

Holly spoke to how the Equity Committee is technically disbanded at this point. Going forward there will be 3 committees:

Community Outreach and Retention

Governance

Finance

All board members have been put into a committee. The break out groups are being asked to select a committee chair, discuss next steps/goals and meeting times.

All groups met and shared with the board.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:50 PM.

Respectfully Submitted,

L. Parquette Silva

APPROVED



# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

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#### Date and Time

Thursday May 26, 2022 at 5:00 PM

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#### Directors Present

C. CUELLAR-LEZCANO (remote), C. Kelly (remote), E. DeAngelis (remote), H. Hunt (remote), M. Harrington (remote), M. Lynch (remote), V. McDonald (remote)

#### Directors Absent

F. Monroe, K. Yu

#### Guests Present

J. Trani (remote), L. Parquette Silva (remote)

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Thursday May 26, 2022 at 5:06 PM.

#### C. Approve Minutes

C. CUELLAR-LEZCANO made a motion to approve the minutes from Michelle TNAACS Board Meeting on 04-28-22.

H. Hunt seconded the motion.

Approved

The board **VOTED** unanimously to approve the motion.

### II. Finance

#### A.

## **Monthly Financials**

TNAACS is remaining conservative. The school has been taking more trips. There have been a number of subs in the building due to illnesses.

Increase in hourly pay for after schools such as tutoring. Upcoming expenses have to do with marketing such as flyers.

Matt added that the shift has been from reducing costs rather than increasing revenue. The reduced costs is from personnel spots that have not been filled.

Lisa stated that these numbers will be used to project for next year. Jenny spoke about how so much has changed since the beginning of the year such as field trips. Matt added that looking forward to next month for budget approval, since this is year 10, there should not be any surprises and they will be using the numbers to project student enrollment in the proposed budget.

Next year's budget will be presented in June.

## **B. Finance Committee Report**

### **III. Data**

#### **A. Enrollment Data**

Enrollment data was shared by Jenny.

May and June has been slow for applications and this impacts the budget 42 completed applications and returning student is 241. The target is 315 and TNAACS is trying various ways to continue to recruit and register students.

Jenny shared the process in SchoolMint and shared that there are a number of students stay in the in process and if they are sitting for too long the offer is rescinded. They are working to follow up with parents and are also calling parents to walk them through the online process and have them come in to complete the paperwork in person vs. on line.

Some of these issues may be due to parents not being familiar with technology and so the leadership has agreed to make themselves available to parents to support them through the registration process.

Mac had asked if there could be a QR code in the front of the building. He stressed that the QR code is just a camera function. Lisa stated that the parents seem to have a problem with uploading documents.

Lisa stated that she will meet parents in the lobby to register if they are not vaccinated. Ms. Bell will have a hotspot available to support registration.

The street team has been out flyering the neighborhood. A connection was made with the hospital and Lisa will do a virtual or in person orientation session so that the hospital can offer TNAACS as a school for their clients. Ms. Bell will also be going to neighborhood events this weekend to promote the school.

Lisa also spoke to the read aloud on Wednesday night with the principal and raffle off the book. About 20 families joined and so it will be happening again. There will be virtual game night and virtual tours.

There will also be a tutorial for how to use SchoolMint. There will also be using bus stop ads to recruit students.

#### **IV. Education**

##### **A. TNAACS Staffing Updates**

Lisa reported that the Director of Operations, as we have known from past discussions, is on disability and will not return until June 8. Other leadership has taken on the operational duties.

Elias Merero accepted the marketing position. Pending reference checks, he will be hired. He understands the scope of the position. Lisa stated that he work in the summer. Matt brought up the handbook. Lisa stated that the attorneys are currently reviewing the handbook and supporting the update of this book and will reflect summer work. Lisa stated that recruitment needs to be a full time

One staff member is moving to Texas and this worked out with the current numbers unless enrollment goes up. One person did not respond and since then - Justin - second grade stated that he will not be returning.

Lisa stated that they can staff the school with the current staff. Everyone else said they are returning but that is always subject to change.

#### **V. Committee Reports**

##### **A. Board Governance Committee Report**

By laws were given to attorney and returned them with red lines and would like to meet with the committee to review her comments.

Colleen asked Lisa to connect them and Lisa will do an introductory email and then Colleen with reach out.

Lisa also stated that Susan recommended some changes to the Code of Ethics.

##### **B. Community Outreach and Retention Committee**

Lisa gave the updates about staffing and marketing ideas during the enrollment and staffing updates.

#### **VI. Other**

##### **A. Status of Office Air Conditioners TNAACS**

All air conditioners are in working order.

##### **B. Student Disciplinary Update**

Lisa informed the board about the conversation with the parent of the student spoken at the last meeting. Lisa informed the parent about the process and the parent decided to remove the student and place him in his zoned school.

The parents of Grade 4 were thankful for that decision and that they were heard.

Mac spoke about decompressing activities for the end of the year for students in order to let them know that they are appreciated, building community and what the expectations are for a positive community and what is not.

Lisa spoke to how the school has a guidance counselor and a behavioral specialist who notified the parents that they were available given the horrific incident in Texas this week. She spoke to how these individuals are visibly present in the building and students know that they can reach out to student support.

## **VII. Closing Items**

### **A. Adjourn Meeting**

Lisa added that in September, someone has to be in the school building because it is an open meeting. A resolution will be brought to the board at the next meeting. This means that Lisa will be in the school building while the remaining board members can still attend virtually.

June is a voting meeting on budget and the open meeting resolution. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:52 PM.

Respectfully Submitted,  
E. DeAngelis

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# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

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#### **Date and Time**

Thursday March 24, 2022 at 5:00 PM

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#### **Directors Present**

C. Kelly (remote), E. DeAngelis (remote), F. Monroe (remote), K. Yu (remote), M. Lynch (remote)

#### **Directors Absent**

H. Hunt, M. Harrington, V. McDonald

#### **Guests Present**

J. Trani (remote), L. Parquette Silva (remote)

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Mar 24, 2022 at 5:04 PM.

#### **C. Approve Minutes**

C. Kelly made a motion to approve the minutes from TNAACS Board Meeting on 02-17-22.

M. Lynch seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **II. Finance**

#### **A.**

### **Monthly Financials**

Jenny Trani reviewed the monthly financials. At end of Feb. projecting negative net of about \$9000. Added revenue from STEM Carts of about \$150,000. Expenses continue to be low due to staff reductions and continued search to replace Isabel Prado.

Jenny stated that they are trying to use the funds to serve students - give more scholarships for after school, money for marketing and recruitment, more supports for student academics, more intervention support, more tutoring after school, an additional school aid.

Lisa stated that they hired Mr. Lee and then he decided, after 2 days, he changed his mind and resigned. Fortunately Ms. Chase was available and hired for the Grade 4 position.

Test prep and tutoring academy in 10:1 ratio for test prep before Math exam and then continue tutoring for Grade 2 in order to get the students ready for Grade 3.

This takes place after school from 3:45 - 5:15. This is an additional way to support learning loss. Attendance was 90% first week and this will continue to be tracked.

### **B. Finance Committee Report**

Report as above.

<https://app2.boardontrack.com/org/gaqVKb/attachment/download/223177>

## **III. Data**

### **A. Recruitment Data**

Lisa spoke about how difficult it has been getting applications. She spoke about how the in person tours are going and feels that this is a powerful way to increase applications.

Lisa also spoke about getting the email list from the virtual fair and will use this do target marketing. The goal is to be over 300/85% of target number. She spoke to how the role of marketing may need to be reimaged.

There is an intent to return question: Of the 180 student, 134 intend to return - only 4 have since declined because they are going out of the district. The question is now how can we get the message out so that TNAACS is the choice of those still in the District. They are now working to find out about those who did not return the intent to return forms.

Michelle asked about tracking those who said yes and may not have returned in the past. Lisa is going to find out about that.

## **IV. Education**

### **A. TNAACS Staffing Updates**

Mr. Lee worked for 2 days and then resigned. Ms. Chase is now the Grade 4 teacher and not the intervention teacher. TNAACS has contracted with School Professionals and have one sub in the building and when she is not subbing, she is a Math interventionist.

There is also an in house sub who does small group when she is not needed as a sub.

Lisa spoke to how there is a need for boots on the ground, go to community events in the evenings, run a community event.

Got quite a few applicants. They were asked to plan a recruitment activity. Four were invited to the hiring day. They will have to plan a community based event to recruit new students and help retain students. They will also do a panel interview and role play. In addition, they will have an on demand writing component. They will come in the week after testing. The date will be finalized shortly.

It may end up being 2 people instead of 1. As well, the conversation today was around having a remote person who is supervising someone in the building.

Lisa will investigate whether Ms. Dixon is interested as a "boots on the ground" or contract person for community events.

## **V. Committee Reports**

### **A. Board Governance Committee Report**

Colleen spoke about the approved by-laws and walked through the voting items.

Committees:

Colleen made a motion to have a board policy committee. Kevin seconded.

Motion passed unanimously.

Colleen made a motion to have a finance committee. Kevin seconded. Motion passed unanimously.

Colleen made a motion to have a Community Outreach and recruitment committee. Kevin seconded. Motion passed unanimously.

Members of the board:

Colleen made a motion to approve Varleton McDonald as a board member. Kevin Yu seconded. Motion passed unanimously.

Colleen made a motion to approve Elizabeth DeAngelis as a board member. Kevin Yu seconded. Motion passed unanimously.

Colleen made a motion to approve Matthew Harrington as a board member. Kevin Yu seconded. Motion passed unanimously.

Colleen made a motion to approve Holly Hunt as a board member. Kevin Yu seconded. Motion passed unanimously.

Colleen made a motion to approve Fleur Montrose as a board member. Kevin Yu seconded. Motion passed unanimously.

Colleen made a motion to approve Michelle Lynch as a board member. Kevin Yu seconded. Motion passed unanimously.

Board positions:

Colleen made a motion to approve Varleton McDonald as Board Chairperson. Kevin Yu seconded. Motion passed unanimously.

Colleen made a motion to approve Elizabeth DeAngelis as Board Secretary. Kevin Yu seconded. Motion passed unanimously.

Colleen made a motion to approve Matthew Harrington as Board Treasurer. Kevin Yu seconded. Motion passed unanimously.

Kevin Yu nominated Colleen Kelly for Vice Chairperson. Fleur Montrose seconded. Motion passed unanimously.

## **B. Community Outreach and Retention Committee**

Vanguard mailing went out on March 17 and there were 4 leads from that mailing so far. Vanguard is a company that does targeted mailing to households with grade appropriate children who might be potential recruits in specific zip codes. It costs about \$10,000 to send out and the break even point is 1 enrollment. The Facebook ad did not generate a lot of hits. Lisa will share the presentations and resumes of the candidates with the committee for feedback.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:59 PM.

Respectfully Submitted,  
E. DeAngelis

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## **Documents used during the meeting**

- Monthly Report\_Feb 2022\_TNAACS.pdf

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# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

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#### Date and Time

Thursday January 20, 2022 at 5:00 PM

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#### Directors Present

E. DeAngelis (remote), M. Harrington (remote)

#### Directors Absent

F. Monroe, H. Hunt

#### Guests Present

C. CUELLAR-LEZCANO (remote), C. Kelly (remote), J. Trani (remote), K. Yu (remote), L. Parquette Silva (remote)

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Jan 20, 2022 at 5:04 PM.

#### C. Approve Minutes

M. Harrington made a motion to approve the minutes from TNAACS Board Meeting on 12-16-21.

E. DeAngelis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### II. Finance

#### A.

## **Monthly Financials**

Lost 4 students so now at 230.

Negative net of 26,000. Jenny explained that the difference comes from a person not returning from leave. Spending on substitutes has increased but due to the high demand of subs, that number may change

Jenny and Matt did not have a formal meeting as a Finance Committee. However, Matt shared documents from prior renewal documents with Jenny in order to prepare for this year's review.

There is an open position and it will not be filled this year. It is from the lower loop and that has a very strong staff so admin is confident that the lower loop is in good shape.

Ivy had a baby and she is not returning and will be moving closer to family.

Lisa spoke to how having the board aware of the matrix and has been having ongoing conversations about the renewal process.

Mac asked questions about student recruitment and Lisa explained that the director was covering open positions until a few weeks ago, then she got Covid.

Lisa also explained that the numbers are down with regard to number of potential students in the district. TNAACS will begin virtual tours and small group in person tours. Student recruitment is going to be important for the renewal process.

Jenny spoke to the budget and how funds will be reallocated to whatever the board/team needs for marketing and recruitment.

## **B. Finance Committee Report**

### **III. Data**

#### **A. iReady Data Updates**

The school is somewhat behind schedule due to Covid closings and remote instruction. Jenny shared preliminary data from the iReady testing to show how the students have been progressing. Jenny explained how students are progressing vs. goals/stretch goals and how the data information will identify areas of need and areas of growth. All of this will also be shared with parents. It will also be explained how the iReady personalized instruction will support the students areas of need.

Lisa stated that phonics was a difficult concept to teach remotely and hopes that now doing that instruction in person again this area will be a focus area especially in second grade.

Jenny will be sending reports as to how the whole school is doing along with subgroups' progress.

Next steps when all students have completed testing:

Review data with each grade.

Share data with students.

Parent forum to share how parents can use the data to support instruction.

Staff development for how to use data to support students

What Lisa spoke to the mypath component for iReady can support both students and new teachers. Jenny added that iReady has added a number of resources for students and for parents as well.

Cristy added how important it is for students to own the data and know what they are working on and this data supports the ability to do that.  
Jenny said she will make all this data available on Google. Lisa added that SAVASS data will add to iReady data along with F&P for reading.

#### **IV. Committee Reports**

##### **A. Board Governance Committee Report**

Teacher certification

Colleen spoke to how there are a number of policies that the board should review but tonight's meeting would focus on the bylaws.

She began by providing information as to what bylaws are and the information that should be included in the bylaws.

Colleen shared ideas for what could be included in the bylaws and explained the plan for the discussion.

Guiding questions were introduced. (HEARTS/Equity)

Review the by laws thinking about the guiding questions.

All board member look at the bylaws and make comments/suggestions.

It was decided to look at the bylaws first to see what details we have questions on/follow/don't follow.

After that, look at the bylaws through the lens of the guiding questions. Board provided feedback to Colleen and the committee will meet again to discuss the questions and suggestions.

##### **B. Community Outreach and Retention Committee**

The committee has not met since the last board meeting due to the Holidays and Covid illness. They will meet prior to the next board meeting.

Lisa will be attending a charter school fair for student recruitment.

#### **V. Closing Items**

##### **A. Adjourn Meeting**

Lisa spoke to next steps for the committees and how admin will come back with more student data. She again reminded the board to let her know of any possible Grade 4 teachers.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:38 PM.

Respectfully Submitted,  
E. DeAngelis

APPROVED



# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

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#### **Date and Time**

Wednesday November 17, 2021 at 5:00 PM

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#### **Directors Present**

E. DeAngelis (remote), F. Monroe (remote), H. Hunt (remote)

#### **Directors Absent**

K. Monroe, M. Harrington, V. McDonald

#### **Guests Present**

C. Kelly (remote), J. Trani (remote), L. Parquette Silva (remote), M. Lynch (remote)

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Wednesday Nov 17, 2021 at 5:05 PM.

#### **C. Approve Minutes**

E. DeAngelis made a motion to approve the minutes from Holly Hunt TNAACS Board Meeting on 10-21-21.

F. Monroe seconded the motion.

The board **VOTED** to approve the motion.

### **II. Finance**

#### **A. Monthly Financials**

#### **B.**

## Finance Committee Report

Did not meet and will give an update next month.

### C. Lincoln Barretta

Lisa reminded the board of the issues with Lincoln Barretta and how we are not getting enough leads from them for new students. Lisa stated that the ELT feels that the money can be used for other needs at this time. They do not seem to be reaching the demographic and they are not supporting the need of recruiting new students.

Lisa proposed to formally let Lincoln Barretta know that we would like to end the contract with them.

Kevin told the board that he met with Lisa Watkins. He said they had a conversation about getting an intern to support marketing efforts. He agreed that we should discontinue and pay the discontinuation fee, have an exit interview with them and then proceed with new idea of a marketing intern.

Beth shared data about enrollment in NYC and District 18:

- Overall, the city's district schools now have 6.4%, or about 64,000, fewer students compared with the 2019-2020 school year, when the pandemic started. (moved out NYC, home school, private school, charters)
- District 18 has 13 NYC DOE elementary schools.
- NYC DOE District 18 elementary schools: Enrollment is down in all elementary schools in District 18 – low of 4% up to 17% for 2020-21 school year vs. previous year.
- Charter school enrollment has increased 3.2% this school year and now stands at 143,000, or roughly 13% of the city's public school students.
- District 18 has 7 Charter elementary schools. At this point in time, we do not know if District 18 charter schools have increased enrollment in the 20-21 school year.
- Charter Schools in District 18:
  1. Brooklyn Ascend
  2. Kings Collegiate
  3. Cultural Arts at Spring Creek
  4. Canarsie Ascend
  5. Leadership Prep
  6. Explore Excel

Lisa Silva shared data about other charter schools over the past few years (not 2020-2021). She noted that most of the schools are network type schools vs. and independent school like TNAACS.

Kevin and Lisa spoke about how a charter extension might be a possibility in the future or even connect with a middle school to bridge the schools for parents.

Holly stated that this data is important but also suggested that we go back to a vote on Lincoln Barretta.

Kevin made a motion to end TNAACS relationship with Lincoln Barretta. Holly seconded the motion and it passed unanimously.

### **III. Education**

#### **A. TNAACS Staffing Updates**

Lisa reminded the board that the Associate Director of Operations was leaving and informed the board that social emotional is a need and training of newer teachers is a big need.

They interviewed and made an offer to Ferrugia Sonthonax.

There were 6-8 candidates who went through the interview process and Ferrugia was the choice of the ELT. She understands compliance, how to run a lottery, and has prior work experience at Ascend and New Visions. She will start on December 13. The associate director will stay on for a smooth transition period. Lisa said that this will refocus the Operations department so that Lisa and Sheila can focus on academics and teacher development.

Jenny spoke to how Ferrugia is from the community and speaks Creole so she can also be a support to the families.

### **IV. Data**

#### **A. NYSED Renewal Matrix**

Lisa informed the board that she attended a webinar about renewal as the renewal application will begin this year.

Jenny spoke to the matrix and the categories that the school will be judged. Lisa spoke to the matrix and highlighted areas where TNAACS would fall. For example, below enrollment and special ed may be issues, the last test scores were above district. Lisa spoke to how the Governance Committee could help by relooking at the by-laws and updating them before the renewal. She mentioned that staff turnover could be an issue but many schools have suffered turnover due to Covid. In terms of finance, there is almost more that double the cash on hand. The hope right now is for a 3-4 year renewal.

This renewal will be written in the Spring for submission in August and Lisa feels that we are positioned in a good way and are preparing well in advance of the due date. Lisa took the board through the process and said that the board will be updated along the way. The matrix enables the school to see realistically where on the matrix TNAACS lies.

Lisa is going to share the matrix and the site visit from the spring. This will allow the board to see the indicators where the school is doing well and areas for improvement.

Lisa asked that the board review the report and hopefully plan for the next steps with the ELT.

Kevin asked if there are any consulting companies that support charter schools with the renewal of the charter.

Lisa stated that there are consultants that support with the renewal process. He said that he thinks we could use the support with writing the report.

Lisa stated that she will begin to explore this idea of hiring a consultant.

Holly stated that perhaps each Committee could make suggestions for next steps.

Jenny stated that the NYC Charter organization has a great deal of information about charter school renewal process.

## **V. Committee Reports**

### **A. Board Governance Committee Report**

Colleen shared the Board Governance Committee document from the retreat which included board next steps, suggestions and questions. She asked the board to read and comment on the document.

Jenny agreed with Colleen about having a place to share documents and said that there is also Dropbox for documents.

Lisa stated that there are a number of improvements that the board has made and Colleen said that they will now do a crosswalk with the review we just received and bring next steps from the governance committee to the December board meeting.

Lisa agreed that we should keep/make the by-laws a living document.

### **B. Community Outreach and Retention Committee**

See above Lincoln Barretta discussion.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:33 PM.

Respectfully Submitted,  
L. Parquette Silva

APPROVED



# The New American Academy Charter School

## Minutes

### TNAACS Board Meeting

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#### **Date and Time**

Thursday June 23, 2022 at 5:00 PM

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#### **Directors Present**

C. Kelly (remote), E. DeAngelis (remote), H. Hunt (remote), M. Harrington (remote), V. McDonald (remote)

#### **Directors Absent**

F. Monroe, K. Yu, M. Lynch

#### **Guests Present**

J. Trani (remote), L. Parquette Silva (remote)

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

E. DeAngelis called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Jun 23, 2022 at 5:04 PM.

#### **C. Approve Minutes**

H. Hunt made a motion to approve the minutes from TNAACS Board Meeting on 05-26-22.

C. Kelly seconded the motion.

Lisa reviewed the minutes prior to approval.

The board **VOTED** unanimously to approve the motion.

### **II. Finance**

#### **A.**

### **Monthly Financials**

Jenny projected a surplus of \$48,375 after depreciation. She mentioned increased costs in May for field trips and community outreach/marketing.

She also reported that there has been a steady use of substitute teachers to support year end assessments for the teachers.

May continued tutoring for 2nd through 4th grade.

Purchases for marketing merchandise were also made such as water bottles.

June will have additional spending for year end/summer textbooks.

### **B. Finance Committee Report**

Jenny Trani presented the 2022 - 2023 budget based on the enrollment 235 students. She said that they are expecting to continue to use grant money and stated that sped population is lower projection than in the past.

There has been a grant for summer school but it is based on the attendance. Lisa has incentivized summer school attendance to insure the grant funds.

She reviewed income and enrollment numbers and expenses. Jenny explained that they are operating with a smaller ops team and stated that they are keeping social worker and counselor going forward. They will continue to budget for after school tutoring and begin sooner next year. They will continue in person and virtual next summer.

Personnel expenses were reviewed and Jenny stated that there will be 2 directors of teaching and learning next year as there was this year.

She explained the increases and decreases in benefits including personnel who will not use benefits and the increase in the cost of the benefits.

There are funds available for Professional Development for staff around reading instruction. They will be implementing the Amplify curriculum in the fall.

They will continue chess program in the fall.

Jenny noted the care taken in supply expenses and will use a new system for data which will consolidate all the various platforms currently in use. It will be expensive next year but will be a savings next year.

Jenny continued to address all the line items in the budget and highlighted the increase in auditing expenses due to grants, financial management services also increased, substitute teachers has also increased - illness due to Covid.

Reading Rescue will be continued along with Sound Partners.

Jenny continued to review line items.

Jenny introduced Svetlana who supports Jenny with the budget and opened in up to the board for questions.

Mac asked about surplus for next year. Jenny spoke to a possible \$26,000 surplus for next year. He spoke to the low numbers for next year throughout the city. He stated that they are speaking about cutting teachers.

Matt spoke to how during Covid the expenses went way down so there were increases in surplus and now each line item needs to be scrutinized and there is a need to be conservative.

Svetlana stated that she believes this is a solid budget based on current trends.

Lisa spoke to the focus on academics post covid and how that will continue next year.

A motion to adopt the budget presentation was made by Matt Harrington and seconded by Mac Varleton. It passed unanimously.

## **III. Data**

### **A. Enrollment Data**

Jenny shared the register projections and noted how the proposed budget is a realistic number based on the number of applicants vs. the number enrolled. She stated that there is a lot of work to be done over the summer. Lisa spoke to how Mr. Elias will support the applicants through the enrollment process and there are a number of events that have been planned/others that will be attended and then leads are created for student recruitment. Lisa spoke to the commitment and work to support student recruitment and thanked Jenny for her focus on this important goal. Jenny stated that the tracking of this data will continue weekly throughout the summer. Lisa spoke to how the numbers for kindergarten will enable TNAACS will have 2 classes and it seems that Grade 1 will have the same. This is a very competitive environment as there is a decrease in students - many are moving out of NYC.

## **B. Student Academic Data**

Jenny spoke about typical growth and stretch growth. She said that this year ended in very much the same way as the school data showed in last year in person. The distinction this year is that the growth has been greater - at a much faster pace. This means that the gap was wider but they were able to close some of the Covid gap. She spoke to the interventions that have supported this growth. Lisa and Jenny spoke to the data and discussed that the question posed is what is the leadership team/teachers doing next year to support students based upon this year end data. Over the summer, a plan with non-negotiables will be formed and presented in August with the teachers. Cristy noted the math needs and asked the question about what math PD is needed to support teachers. This data will also be used for planning for summer school and prioritizing the standards and making improvements in the teaching of both math and reading.

## **IV. Education**

### **A. TNAACS Staffing Updates**

For Marketing  
Elias Marrero was hired and he has already been very busy and is building relationships with daycare centers to create feeder schools. He invited parents to outdoor field day, making calls to help parents with enrollment process, an ice cream social has been planned and Elias will be working throughout the summer. Lisa spoke to how the Director of Operations is still not available and how leadership has taken on the responsibilities of that role and so a decision was made to eliminate the position. This will save funds (director position). Severance was negotiated with the employee and TNAACS will not have this position next year. Legal advice was sought for this process. They will not know if they need another teacher for Grade 1 until September. The floater will move to lower loop and the long term sub will become the floater. Grade 4 teacher is moving to Texas and is being replaced by a teacher who is returning from teaching at Ascend. Director of Marketing position has been remote for several years, it has been determined that the remote position will not shift to an in person position. The leadership teams spoke to Ms. Watkins and stated that they will not be renewing

her contract. Lisa stated that this position will not be filled immediately but possibly in the summer/fall.

## **B. TNAACS Summer School**

Lisa spoke about the Summer Boost grant that was obtained by Jenny writing the grant application which was approved. Lisa stated that the grant money is for an in person program for minimum of 50 students. She stated that 24 students will be serviced virtually 3 days a week 8-1PM with 30 minutes planning time, live asynchronous instruction and they are using Amplify summer instruction. It is also a great way for teachers to practice using Amplify. They will be using iReady for Math. CGI will also be used 12:1 is the ratio and it is for rising 3rd and rising 5th. In person - 4 days a week with teachers and on Day 5, the afterschool vendor Roads to Success will provide enrichment. TNAACS will be the only school in the building. There are 2 homerooms for attendance purposes but there will be 3 teachers and 2 teaching assistants and one admin person will be on site each week. Admin will be rotating in each week. Amplify CKLA summer curriculum will be used in the summer and will be delivered next week. One of the grant requirements is a pre and post assessment.

## **V. Committee Reports**

### **A. Board Governance Committee Report**

Board governance is still waiting to speak with an attorney about the proposed changes. This is common practice and this is the time to put changes in the renewal.

### **B. Community Outreach and Retention Committee**

It was discussed the talking points for the renewal with regard to enrollment numbers.

Lisa spoke about how bus depot ads will ready for August and September. A professional photographer was used. They will be used for the bus adds and can be used for future promotional materials.

## **VI. Other**

### **A. Preliminary Test Scores**

Lisa stated that these raw scores will be looked at in more detail and discussed at the next board meeting.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:25 PM.

Respectfully Submitted,  
E. DeAngelis



TNAACS Board

Headmaster (Principal)

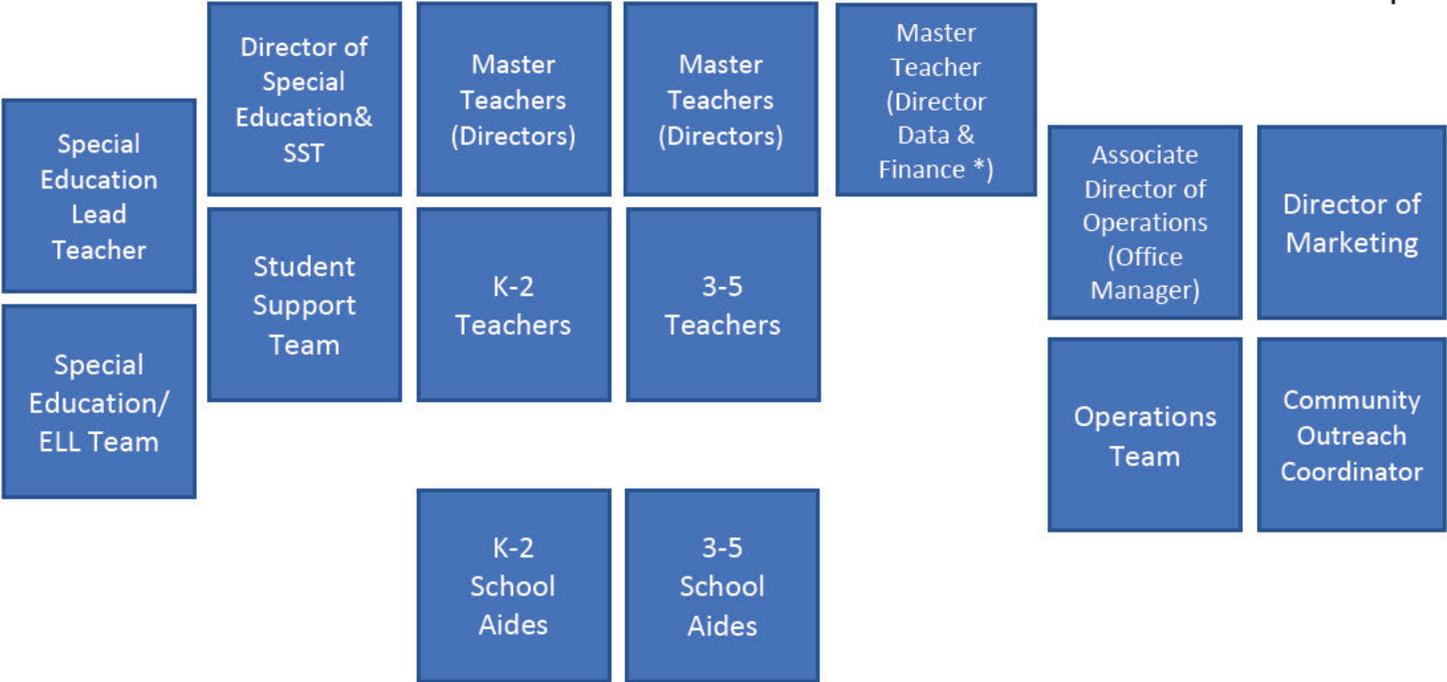
Assistant Headmaster\* (Assistant Principal)

Master Teacher (Director Data & Finance \*)

**Proposed Title/Role Changes To Organizational Chart:**

Based on feedback from our community about our leadership titles, the following changes are proposed:

- ◆ Headmaster title changes to Principal
- ◆ Assistant Headmaster title changes Assistant Principal
- ◆ Master Teacher titles change to Directors
- ◆ Office Manger title Changes to Associate Director of Operations



\*In January of 2020 current the Director of Operations resigned. This position is replaced with an Assistant Headmaster (Assistant Principal) who can not only support Operations, but Curriculum & Instruction as well. A Master Teacher (Director) moves to a focus on Data & Finance

## School Calendar 2022/2023 \*

DATE	EVENT
August 22, 2022	First Day for TNAACS Staff
August 22, 2022 through September 2, 2022	Classroom Set Up Professional Development for Staff Student Assessments by Appointment
Monday September 5, 2022	Labor Day
Tuesday September 6, 2022 & Wednesday September 7, 2022	Superintendent Days – Staff Professional Development Student Non Attendance Days
Thursday September 8, 2022	First Day of School for All TNAACS Students
Monday September 26 2022 & Tuesday September 27 2022	Rosh Hashanah – NO SCHOOL
Wednesday October 5, 2022	Yom Kippur - NO SCHOOL
Monday October 10, 2022	Indigenous People's Day - NO SCHOOL
Friday October 28, 2022	Curriculum Celebration Half Day for Students – Staff PD in the PM
Tuesday November 8, 2022	Election Day – Asynchronous Instructional Day
Friday November 11, 2022	Veteran's Day – No School
Thursday November 24, 2022 & Friday November 25, 2022	Thanksgiving Recess NO SCHOOL
Friday December 9, 2022	Curriculum Celebration Half Day for Students – Staff PD in the PM
Thursday December 22, 2022	Virtual Parent/Teacher Conferences Asynchronous Instructional Day
Friday December 23, 2022 through Monday January 2, 2023	Winter Recess NO SCHOOL
Tuesday January 3, 2023	Instruction Resumes for all Students
Monday January 16, 2023	Martin Luther King Day - NO SCHOOL
Friday February 17, 2023	Black History Month Curriculum Celebration Half Day for Students – Staff PD in the PM
Monday February 20, 2023 through Sunday February 26, 2023	Mid-Winter Vacation - NO SCHOOL
Monday February 27, 2023	Instruction Resumes for all Students
Thursday March 23, 2023	Virtual Parent/Teacher Conference Asynchronous Instructional Day

Wednesday April 5, 2023	Curriculum Celebration Half Day for Students – Staff PD in the PM
Thursday April 6, 2023, through Sunday April 16, 2023	Spring Vacation - NO SCHOOL
Monday April 17, 2023	Instruction Resumes for all Students
Wednesday April 19, 2023 & Thursday April 20, 2023	NYS English Language Arts (ELA) Exam Grades 3 through 5
Friday April 21, 2023	Eid-al-Fitr – No School
Tuesday May 2, 2023 & Wednesday May 3, 2023	NYS Mathematics Exam Grades 3 through 5
Monday May 29, 2023	Memorial Day - NO SCHOOL
Tuesday June 8, 2023	Chancellor's Day – Asynchronous Day for Students
Thursday June 9, 2023	Clerical Day – Non Attendance Day for Students
Monday June 12, 2023	Juneteenth – SCHOOL CLOSED
Friday June 23, 2023	Last Day of School for TNAACS Students
Monday June 26, 2023 & Tuesday June 27, 2023	Superintendent Days – Staff Professional Work Days Student Non Attendance Days
Tuesday June 27, 2023	Last Day for TNAACS Staff
*This calendar is subject to change. TNAACS also reserves the right to close school if inclement weather makes travel dangerous for students and staff. In addition, should circumstances warranted it, TNAACS may also move to asynchronous instruction at any time.	
<b>Total Number of Days:</b> 182	

\*Includes Superintendent Days