



CHARTER SCHOOL OFFICE
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To: School District in which Mott Hall Charter School is Located
Public and Nonpublic Schools in the Same Geographic Area as Mott Hall Charter School

From: David Frank, Executive Director

Subject: Notice of Receipt of and Pending Action on Charter School Revision

Date: February 23, 2018

Name of Charter School:	Mott Hall Charter School
BEDS Code:	320900861004
District/CSD of Location:	NYC CSD 9
Type of Request:	Revision
Charter Term:	07/01/2017-06/30/2019
Management Company:	N/A
Partner(s):	N/A
Current Grades Served:	6-8
Current Maximum Approved Enrollment:	315
Proposed Revision(s):	Mott Hall Charter School is requesting approval to: 1) Decrease their maximum enrollment from 315 to 280 students for the 2018-19 school year. 2) Combine the Executive Director and Principal roles. 3) Focus the school's Key Design Elements on the school's current goals.

The revision request of this school is being reviewed for possible action at an upcoming Board of Regents meeting.

Please note that pursuant to Education Law §2857(1) and 8 NYCRR §119.4 (available at <http://www.p12.nysed.gov/psc/law.html>), the school district of location is required to hold a public hearing to solicit comments from the community in connection with the foregoing application. The hearing, which is required to be held within the community that is potentially impacted by the charter school, **must be held within 30 days of receipt of this letter.**

Please provide the following required documentation to the Charter School Office:

1. A copy of the public hearing notice, at the time of dissemination.
2. Written confirmation that this hearing was held, no later than the next business day following the hearing.
3. Copies of any and all written records or comments generated from this hearing, within 15 business days after the hearing, along with a summary outlining the date and time of the hearing, the number of people who attended, the number of speakers, and the focus of positive and negative hearing comments.

All documentation listed above must be submitted to charterschools@nysed.gov. The subject line of the e-mail

should read “[Name of Charter School] Public Hearing.”

In addition, the Board of Regents welcomes your comments on the proposed revision, including those related to the programmatic and fiscal impact of the proposed revision on other public and nonpublic schools in the area. Comments should be submitted to charterschools@nysed.gov with a subject line of “School District Response to [Name of Charter School] Application.”

Thank you for your assistance with this matter. If you have any questions, please contact the Charter School Office at charterschools@nysed.gov or (518) 474-1762.