

# Application: Middle Village Prep-1

Christian Quezada - Cquezada@middlevillageprep.org  
2020-2021 Annual Report

## Entry 1 School Info and Cover Page

**Completed** Nov 4 2021

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. SCHOOL NAME

(Select name from the drop down menu)

MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL 342400861048

**a1. Popular School Name**

Middle Village Prep

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

**c. DISTRICT / CSD OF LOCATION**

CSD #24 - QUEENS

**d. DATE OF INITIAL CHARTER**

1/2001

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2003

**h. SCHOOL WEB ADDRESS (URL)**

[www.middlevillageprep.org](http://www.middlevillageprep.org)

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)**

450

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)**

398

**k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)**

Check all that apply

Grades Served

6, 7, 8

**l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

## FACILITIES INFORMATION

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

## School Site 1 (Primary)

### m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	68702 Metropolitan Ave Middle Village, NY 11379	7188692933	NYC CSD 24	6-8	7-8



**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Nancy Velez			
Operational Leader	Christian Quezada			
Compliance Contact	Christian Quezada			
Complaint Contact	Christian Quezada			
DASA Coordinator	Christian Quezada			
Phone Contact for After Hours Emergencies	Christian Quezada			

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

## IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

### Site 1 Certificate of Occupancy (COO)

[Certificate of Occupancy.pdf](#)

**Filename:** Certificate of Occupancy.pdf **Size:** 35.2 kB

### Site 1 Fire Inspection Report

## CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

**n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).**

No

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

## ATTESTATIONS

**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Christian Quezada
Position	Director of Operations
Phone/Extension	718-869-2933-420
Email	<a href="mailto:cquezada@middlevillageprep.org">cquezada@middlevillageprep.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.**

**Responses Selected:**

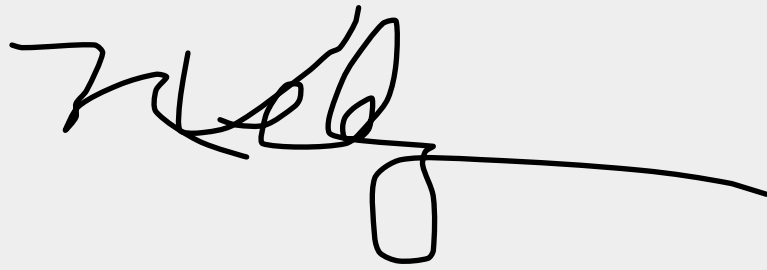
Yes

**q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

**Responses Selected:**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Nov 4 2021

**Thank you.**



## **Entry 3 Accountability Plan Progress Reports**

**Completed** Nov 4 2021

### **Instructions**

### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the SUNY Epicenter system by **August 16, 2021**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes**

only.

## **MVP 2020-21 APPR**

Filename: MVP 2020 21 APPR.pdf Size: 918.8 kB

### **Entry 4 - Audited Financial Statements**

Completed Nov 4 2021

#### **Required of ALL Charter Schools**

**ALL SUNY-authorized charter schools** must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

**ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **Middle Village Preparatory Charter School FS ML 06-30-21 FINAL**

Filename: Middle Village Preparatory Charter 3W7yuDQ.pdf Size: 257.2 kB

### **Entry 4a - Audited Financial Report Template (SUNY)**

Completed Nov 4 2021

#### **Instructions - SUNY-Authorized Charter Schools ONLY**

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system by **November 1**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **MVP 2020-21-Audited-Financial-Statement-Template**

Filename: MVP 2020 21 Audited Financial Stat pvZb18W.xlsx Size: 176.9 kB

### **Entry 4c - Additional Financial Documents**

Incomplete Hidden from applicant

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit

3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4d - Financial Services Contact Information

**Completed** Nov 4 2021 Hidden from applicant

**Instructions:** Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021.**

## Form for "Financial Services Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Christian Quezada	[REDACTED]	[REDACTED]

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Alexander K. Buchholz	[REDACTED]	[REDACTED]	9

**3. If applicable, please provide contact information for the school's outsourced financial services firm.**

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

## Entry 5 - Fiscal Year 2021-2022 Budget

**Completed** Nov 4 2021

**Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Instructions - SUNY authorized charter schools** should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [MVP 2021-22-Budget-and-Quarterly-Report-Template \(6](#)

**Filename:** MVP 2021 22 Budget and Quarterly R RGxntPY.xlsx **Size:** 534.3 kB

## Entry 6 - Board of Trustees Disclosure of Financial Interest Form

**Completed** Nov 4 2021

### **Required of ALL Charter Schools by August 2**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the

governing education corporation. Note: Docusign is accepted.

## [Binder1-COI](#)

**Filename:** Binder1 COI Yem3nSE.pdf **Size:** 4.3 MB

## Entry 7 BOT Membership Table

**Completed** Nov 4 2021

## Instructions

### Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

### 1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Commit tee Affiliatio ns	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attende d During 2020- 2021
1	Josephine Lume		Chair	Executive, Finance	Yes	3	07/1/2019	06/30/2023	11



2	Serphin R. Maltese		Vice Chair	Executive	Yes	3	07/01/2019	06/30/2023	10
3	Rosemary DeGennaro		Secretary	Education	Yes	3	09/01/2016	06/30/2024	8
4	Margaret V. Ognibene		Treasurer	Finance	Yes	3	09/01/2016	06/30/2026	9
5	Maureen Campbell		Trustee/Member	Education	Yes	3	09/1/2016	06/30/2026	5 or less
6	Monkika Konopka		Trustee/Member	Education	Yes	2	07/1/2019	06/30/2022	9
7	Betty Mayer		Trustee/Member	Education	Yes	1	10/01/2019	06/30/2025	8
8	Gail Giordano		Trustee/Member		Yes	1	10/28/2019	06/30/2024	10
9	Deborah Kueber		Trustee/Member		Yes	3	07/01/2020	10/21/2021	5 or less

**1a. Are there more than 9 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	8
b.Total Number of Members Added During 2020-2021	0
c. Total Number of Members who Departed during 2020-2021	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	9

## 3. Number of Board meetings held during 2020-2021

11

## 4. Number of Board meetings scheduled for 2021-2022

10

Thank you.

## Entry 8 Board Meeting Minutes

**Completed** Nov 4 2021 Hidden from applicant

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

## Entry 9 Enrollment & Retention

Completed Nov 4 2021

### Instructions for submitting Enrollment and Retention Efforts

**ALL charter schools must complete this section.** Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

## Entry 9 Enrollment and Retention of Special Populations

### Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	In all advertisements, for our lottery and the school, we share with our community and surrounding neighborhoods and	For the 2021-22 school year, MVP will be using similar methods tried in previous years, as those have proven successful, namely: distribution and mailing of brochures, postcards, and via the Internet. This year,

Economically Disadvantaged	<p>schools, that charter schools including MVP are free. We encourage students and parents who may not have the financial means to apply regardless. The advertisements for MVP are published in the local newspapers, in the predominant language that currently exists in our immediate area: English, Polish, and Spanish. In addition, we offer all our incoming students a set of uniform attire free of charge.</p>	<p>however, efforts will be intensified to include Open House opportunities prior to the "lottery" as well as, posting signs in nearby establishments to promote enrollment. In addition, we are planning to make public announcements via local radio stations. Finally, we will have our Guidance Counselors coordinate and arrange visits to schools within the community to speak to fifth grade students and parents about our school services and model. These processes will be closely monitored and modified, as needed.</p>
English Language Learners	<p>Middle Village Preparatory Charter School uses a "lottery" system to enroll new incoming sixth grade students. The "PR" approach to promote and invite the community at large to become members of our school includes creating brochures, handouts, and cards that are mailed to surrounding community schools. This outreach effort also includes the use of social media (internet). The information shared in these various communication describes our school admission process, as well as pertinent dates for the "lottery". The brochures and cards are written in several languages (for example, English, Spanish,</p>	<p>For the 2021-22 school year, MVP will be using similar methods tried in the previous year, namely the distribution and mailing of brochures, cards, and through/via the Internet. This year, however efforts will be intensified by posting signs in nearby establishments and make public announcements via local radio stations. Finally, we will have our Guidance Counselors coordinate and arrange visits to schools within the community to speak to fifth grade students and parents about our school services and model.</p>

	Polish).	
Students with Disabilities	<p>All students are welcomed to MVP, regardless. As such SWD (students with disabilities) are highly encouraged to consider enrolling in MVP. We have been very successful in supporting our SDW population as evidence by, the high promotion rate and academic progress SWD achieved while at MVP. In our information brochures, we describe the services provided especially at it relates to our teaching models (ICT), which is used in every grade level, to support and enhance the delivery of instruction and level of support to our SWDs</p>	<p>As shared previously, we welcome ALL students to our MVP learning community, as such the strategies used to promote and "attract" students to MVP are the same as those used to promote our school to SWDs. We have added services/support scheduled meetings with parents to discuss ways in which they can assist their children at home as well as share resources (in and outside of the school) that they may want to consider using if need be.</p>

### Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
	<p>We remain in contact with the parents of our FRPL students as we do with all parents to</p>	<p>Improving the educational outcomes of economically disadvantaged students at MVP will continue to be a priority this year. We will "scale up" individualized (one to one support) and will ensure that teachers will possess the necessary materials and tools to meet the needs of this student population. Resources such as appropriate reading materials , services by select will be secured</p>

Economically Disadvantaged	<p>inform them of opportunities provide by the school to enhance their child's education. We also remind parents periodically that if their financial situation has changed to please provide an updated lunch application for their student.</p>	<p>through Title I funds. Teachers and parents will be equipped with the resources and support required to assist ED students. Best teaching practices and effective teaching approaches will be embedded in all classrooms, including differentiated instruction and individualized assistance. This "safety net" will be intensified within subject areas such as Math and ELA. These efforts will double this year given the achievement gap that has grown due to the pandemic.</p>
English Language Learners	<p>Our outreach to parents and families in the surrounding communities will be enforced and materials that are linguistically and culturally appropriate will be disseminated by school staff early on in the school year. We will continue to publicize the lottery for the school, explain the academic support that will be given to students as well as share the Xtra curricular activities tailored to support our ENL students. We secured an administrative assistant for next year who will service our Spanish speaking parents ( 60% of our student population of Hispanic descent). She will serve as the "go to"/contact person for translations, meetings with guidance staff members and teachers,</p>	<p>The active participation of our Multilingual parent community is critical to the success of the ENLs/Multilingual students who enroll at MVP. For this reason, we make sure that our communication is constant and that school information, especially our program services are shared with our parents in multiple languages. It is equally important that the ENL/Multilingual student population attending MVP receive appropriate and sufficient support from all teachers. Additional support will be given through small group instruction and one to one assistance,</p>

	<p>and for any other communication. Also, we will target students who may demonstrate academic deficiencies or challenges with the curriculum to ensure they are provided with early intervention strategies, thus enabling them to successfully meet the promotion standards. This will serve as one of the primary reason for parents to keep them in our school. and offering families to take a tour of the school and sit with teachers and administration to discuss the best educational plan that will be offered to their child.</p>	<p>through the provision of grade appropriate, linguistically and rigorous instruction "delivered" by an ESL teacher. Benchmarks will be developed for our entitled English Language Learners to assess to what extent language proficiency and academics improve and to ensure ENL students' needs are met. The Blueprint for English Language Learner /Multilingual Learner. Success is used as a primary resource to inform planning. This goes in line with the regulations set forth in CR Part 154 and the ESSA.</p>
	<p>In the 2020-21 school year, we offered multiple intervention opportunities to our Special Education students by using well known programs, such as Wilson and Orton Gillingham Programs. The Wilson program is designed to provide teachers with the skills and tools needed to help SDWs students become fluent, independent readers. It includes a multisensory, structured reading and spelling curricula while providing the tools to achieve our students' academic goals. The Wilson Reading program is language based, multisensory, structured, sequential, cumulative,</p>	<p>We will offer multiple intervention opportunities to our Special Education students by using well re known programs, such as Wilson and Orton Gillingham Programs. The Wilson program is designed to provide teachers with the skills and tools needed to help SDWs students become fluent, independent readers. It includes a multisensory, structured reading and spelling curricula while providing the tools to achieve our students' academic goals. The Wilson Reading program is language based, multisensory, structured, sequential, cumulative, cognitive, and flexible. All our Special Education</p>

Students with Disabilities	cognitive, and flexible. All our Special Education teachers will be trained and certified in the implementation of Intervention strategies using these programs and teaching methods with our students with disabilities. In order to ensure that all our Special Education students benefit from this practice, the school's programming has embedded this support within the teachers' schedules. Providing SWDs students with ample opportunities and expanding current services will reinforce the efforts to successfully meet the goals/objectives set forth for our students with disabilities. We strive to ensure each year that our retention rate will reach 100%.	teachers will be trained and certified in Mid August in the implementation of Intervention strategies using these programs and teaching methods with our students with disabilities. In order to ensure that all our Special Education students benefit from this practice, the school's programming has embedded this support within the teachers' schedules. Providing SWDs students with ample opportunities and expanding current services will reinforce the efforts to successfully meet the goals/objectives set forth for our students with disabilities. We will strive to ensure that this year our retention rate will reach 100%.
----------------------------	---	---

## Entry 10 - Teacher and Administrator Attrition

Completed Nov 4 2021

### Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation



## **A. TEACH System - Employee Clearance**

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

---

## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

---

### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

**In Progress** Last edited: Nov 4 2021 Hidden from applicant

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category A: 5 or 30% whichever is less	0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category B: not to exceed 5	0

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category C: not to exceed 5	0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	



Thank you.

## Entry 12 Organization Chart

**Incomplete** Hidden from applicant

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

## Entry 13 School Calendar

**Completed** Nov 4 2021

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2<sup>nd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **2021-22 MVP Calendar**

**Filename:** 2021 22 MVP Calendar.pdf **Size:** 75.9 kB

# Entry 14 Links to Critical Documents on School Website

Completed Nov 4 2021

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

## Form for Entry 14 Links to Critical Documents on School Website

School Name: Middle Village Prep-1

---

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	<a href="https://www.newyorkcharters.org/wp-content/uploads/2018-2019-Accountability-Plan-Progress-Report-Middle-Village-Preparatory-Charter-School.pdf">https://www.newyorkcharters.org/wp-content/uploads/2018-2019-Accountability-Plan-Progress-Report-Middle-Village-Preparatory-Charter-School.pdf</a>
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	<a href="https://middlevillageprep.org/apps/pages/index.jsp?uREC_ID=474805&amp;type=d">https://middlevillageprep.org/apps/pages/index.jsp?uREC_ID=474805&amp;type=d</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://middlevillageprep.org/apps/pages/index.jsp?uREC_ID=471601&amp;type=d&amp;termREC_ID=&amp;pREC_ID=980665">https://middlevillageprep.org/apps/pages/index.jsp?uREC_ID=471601&amp;type=d&amp;termREC_ID=&amp;pREC_ID=980665</a>
3. Link to NYS School Report Card	<a href="https://data.nysed.gov/profile.php?instid=800000076138">https://data.nysed.gov/profile.php?instid=800000076138</a>
4. Lottery Notice announcing date of lottery	<a href="https://middlevillageprep.org/apps/pages/index.jsp?uREC_ID=471602&amp;type=d">https://middlevillageprep.org/apps/pages/index.jsp?uREC_ID=471602&amp;type=d</a>
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	
6. District-wide Safety Plan	<a href="https://middlevillageprep.org/apps/pages/index.jsp?uREC_ID=471632&amp;type=d">https://middlevillageprep.org/apps/pages/index.jsp?uREC_ID=471632&amp;type=d</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://middlevillageprep.org/apps/pages/index.jsp?uREC_ID=471619&amp;type=d">https://middlevillageprep.org/apps/pages/index.jsp?uREC_ID=471619&amp;type=d</a>
7. Authorizer-Approved FOIL Policy	<a href="https://middlevillageprep.org/ourpages/auto/2021/10/26/43921212/FOIL_MVP%20.pdf?rnd=1635258773000">https://middlevillageprep.org/ourpages/auto/2021/10/26/43921212/FOIL_MVP%20.pdf?rnd=1635258773000</a>
8. Subject matter list of FOIL records	<a href="https://middlevillageprep.org/ourpages/auto/2021/10/26/43921212/FOIL_MVP%20.pdf?rnd=1635258773000">https://middlevillageprep.org/ourpages/auto/2021/10/26/43921212/FOIL_MVP%20.pdf?rnd=1635258773000</a>



Thank you.



## Entry 15 Staff Roster

**Incomplete** Hidden from applicant

### INSTRUCTIONS

#### **Required of Regents-Authorized Charter Schools ONLY**

Please click on [the MS Excel Staff Roster Template](#) and provide the following information for ANY and ALL instructional and non-instructional employees.

- Full name for any and all employees
- TEACH IDs for any and all employees
- Using the drop down menu, select a role/position (or the best fit) for each employee in the charter school. (Please provide additional information to the Notes Section of the Staff Roster Template as necessary)
- Date of hire and employment start dates
- Number of years each employee has had in their respective professions
- Number of years each employee has had in their current role in the charter school
- Using the drop down menu, select the correct explanation as to why a teacher is teaching outside of their certification area.

# **Middle Village Preparatory Charter School**

## **2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT**

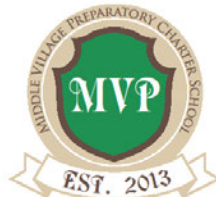
Submitted to the SUNY Charter Schools Institute on:

October 26, 2021

By Michele Allocca

6802 Metropolitan Ave  
Middle Village, NY 11379

718-869-2933



## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Christian Quezada (Director of Operations) and Michele Allocca (Director of Curriculum) prepared this 2020-21 Accountability Progress Report on behalf of the school's board of trustees:

Trustee's Name	Board Position	
	Office (e.g. chair, treasurer, secretary)	committees (e.g. finance, executive)
Mrs. Josephine Lume	Chair	Chair, Finance & Executive
Mr. Serphin Maltese	Vice Chair	Executive
Mr. Michael Michel	Founder/Advisor	Finance & Executive
Mrs. Maureen Campbell	Trustee	Education
Mrs. Rosemary Degennaro	Secretary	Education
Mrs. Monika J. Konopka	Trustee	Education
Mrs. Betty Mayer-Foley	Trustee	Education
Ms. Deborah Kueber	Trustee	N/A
Mrs. Margaret Ognibene	Treasurer	Finance
Ms. Gail Giordano	Trustee	N/A

**Mrs. Josephine Lume has served as Board Chair since 01/01/2013**

**Ms. Nancy Velez has served as the Principal since 02/06/2017**

**Ms. Michele Allocca has served as Director of Curriculum since 06/24/2013**

**Mr. Christian Quezada has served as Director of Operations since 02/26/2013**

## SCHOOL OVERVIEW

Middle Village Preparatory Charter School is an independent, public charter school which serves students in grades 6-8. It is located on Christ the King High School Campus. Admission to Middle Village Prep is conducted via lottery with District 24 as a priority. MVP expects to enroll an academically diverse population. The curriculum will be challenging for students who enter at or above grade level as well as flexible enough to support students who enter the school below grade level.

The mission of the Middle Village Preparatory Charter School (MVP) is to prepare students for success at a selective college prep high school of their choice. The MVP curriculum is a challenging curriculum designed to meet and surpass the New York State Education Department requirements. Essential to the instructional model is a longer school day and increased classroom instructional time that is devoted to curriculum subjects. Students will master skills and achieve subject proficiency by the end of the 8th grade.

The curriculum of MVP includes a requirement that all students study Latin for three years, a key language for building a strong vocabulary and understanding of languages such as Spanish and Italian.

Mathematics and English Language Arts continue to be the priority as we continue to assign twice the amount of instructional time that is customarily devoted to these critical instructional areas. Science, Social Studies, the Arts, Physical Education, Health, and STEM along with time set aside for extracurricular activities are inserted into a student's daily schedule. All 8th grade students are required to take Regent-level courses, such as the Common Core Algebra 1, Earth Science, and United States History and Government. Students in Grade 8 also take a Latin Proficiency Exam that will give students who receive a passing grade 1 language credit when they enter high school.

Every effort was made to have ALL students return to a "brick and mortar" settings. We strongly believe that the most ideal educational experience for our students is to have accessibility to a teacher, live instruction, in real time. However, given the circumstances, our main priority is to maintain the safety and health of our students and staff, and by extension, our families. Middle Village Prep chose the model known as the AA, BB model which includes blended learning (a combination of in Person Instruction and Remote Learning).

Hybrid Model	Mon.	Tues.	Wed.	Thurs.	Fri
In-person	Group A	Group A	Group B	Group B	

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Remote	Group B	Group B	Group A	Group A	Groups A & B & C
	Group C	Group C	Group C	Group C	

In Person Learning Instruction included Cohorts of groups/pods of no more than 15 students in a classroom. This configuration was made based on the square footage of the room. The school hours were Monday-Thursday 730AM-3:00PM and Friday 7:30AM – 2:00PM was a full remote day for students. Teachers would report to school for the day and have professional development from 2:30PM-4:00PM on Friday afternoons.

Student who participated remotely (online) during school hours would receive support from their teachers through live teaching by following their school schedule as if they were in person. This was done using the zoom platform to log in to the teacher's class for "live" instruction. Students will receive modified but rigorous, rich lessons prepared by the teachers through Google Classroom. Students will be asked to submit their work to the teacher in the form of Google Docs, Google Slides, and email.

Students with IEPs and ELL students will attend school Mon-Thursday, instead of two days a week. This additional In-Person instructional time will enable our IEP/ELL students to extend their learning as well as master necessary skills, especially in the content areas.

SEL, Mental Health and supportive programs was one of MVP's priorities. Many professional development opportunities were provided to ensure that teachers and staff receive training on how to implement and address the social and emotional learning for our students and families. Our school's guidance counselors worked with many families and students during the remote learning period and were able to provide resources, assistance and on-going support to our students and parents.

In addition, there was a focus on the implementation of social and emotional learning to address the impact of the Remote Learning experiences in the spring as well as adjustments to the learning environment. Parent and school communication was strengthened by securing the hiring of a dean whose experience and background includes effectively using restorative practices and implementing SEL strategies. Our dean also serves as the Parent and Community Engagement Coordinator and worked closely with the Counselors to strengthen parent communication and partnerships.



## ENROLLMENT SUMMARY

School Enrollment by Grade Level and School Year														
School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2016-17							147	124	102					373
2017-18							145	128	108					381
2018-19							148	130	120					398
2019-20							149	131	117					397
2020-21							142	135	120					397

## GOAL 1: ENGLISH LANGUAGE ARTS

### ELEMENTARY AND MIDDLE ENGLISH LANGUAGE ARTS

**Goal 1: English Language Arts** The ELA Goal for Middle Village Prep is to achieve a score of 75 proficiency and beyond for all of our students. MVP believes that with dedicated reading and writing time, combined with rigorous literary skills instruction, every student has the ability to excel in reading and writing. The ELA curriculum exposes students to a variety of historical and contemporary text, including novels (both classical and current), poetry, journalism, non-fiction, and fiction

### BACKGROUND

The ELA curriculum is aligned to the Next Generation Standards for ELA. Teachers made sure to add to their curriculum a variety of reading texts and genres that include critical and extended thinking responses. Taking into consideration the skills that are most challenging for students, an emphasis was placed on how authors use motives to make their points and support arguments with evidence.

In grade six through grade eight, the students continue to read grade-appropriate complex literature and informational text while further developing the ability to cite textual evidence. They look at how the structure within the selected text influence and contribute to the plot and the development of events or ideas. Students will continually be challenged to improve their ability to write and speak with more clarity, providing clear reasons and relevant evidence.

Teachers are continuing to help students discover how to answer questions through writing since it is a critical component of ELA/Literacy. Students will continue to work on the strategy of compare different interpretations of a topic, identifying how authors shape their information and choose to highlight certain facts over others. Students will work with high-quality, complex nonfiction texts and great works of literature. MVP students across all grade levels take part in discussions and debates. This will make their

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

reasoning clear to their listeners and readers, constructively evaluating others' use of evidence while offering several sources to back up their own claims.

Teachers also embed rich vocabulary of academic words, which they use to speak and write with more precision. We continue to use the program Achieve 3000 across all grades and to make it a part of our instruction. This program encourages students read at school a variety of articles focusing on standards and skills found throughout the ELA curriculum. As students read and complete articles with a passing rate of 75% and higher, this will help grow their Lexile reading level.

In our instructional model for this year, Students received 5 ELA instructional periods a week. Teachers have used a combination of novels for in person students and e-books for those who are remote to work on the skills necessary to meet the ELA standards Teachers were able to pull from their curriculum the necessary skills and topics that students needed to work on across all grade levels. Programs such as Achieve 3000, NEWSELA and Think Cerca along with other digital platforms such as Nearpod, Pear Deck and ED Puzzle were used to help students continue to keep up with their Lexile level and incorporate a variety of articles and reading passages to help with assessments and skills

### METHOD

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in ELA: **NWEA MAP**

Middle Village Prep administered the MAP Assessment Program for ELA to students in grades 6 through 8 in early October and a second time in June. The results of this exam gave teachers data to look at projected levels of students and skills that students were proficient/not proficient in. MVP also incorporated the use of the Rally books for ELA to help with student assessment. Teachers also created Mock Exams that were converted to a grade-specific scaled score and a performance level.

### RESULTS AND EVALUATION

2020 21 NWEA MAP [ELA/Mathematics] Assessment End of Year Results

Measure	Subgroup	Target	Tested	Results	Met?
Measure 1: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students will be greater than 50. Student growth is the difference between the beginning of year score and the end of year score.	All students	43.5	358	48%	Yes

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Measure 2: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students whose achievement did not meet or exceed the RIT score proficiency equivalent in the fall will meet or exceed 55 in the spring administration.	Low initial achievers	43.5	200	56%	Yes
Measure 3: Each year, the median growth percentile of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students with disabilities at the school will be equal to or greater than the median growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade general education students at the school.	Students with disabilities <sup>1</sup>	43.5	35	22%]	No

The 2020-2021 school year completes Middle Village Prep Charter School 8th year. In keeping with our school goal of achieving 75% or higher proficiency, based on the projected scores of the MAP test that was administered in June students that scored a level 2 or higher in the projected proficiency are in the table below:

Grade Level	# of Students Tested	# of students with a projected score of 2 or higher	Percentage	Target met? Yes or No
Grade 6	140	94/140	67%	No
Grade 7	131	103/131	78%	Yes
Grade 8	115	89/115	77%	Yes

### ADDITIONAL CONTEXT AND EVIDENCE

Middle Village Prep continues to use and make progress in the instructional program of Achieve 3000. Teachers can easily search for articles in a data base that include fiction and non-fiction stories to work with students covering different skills such as main idea, authors point of view, character traits, and many more ELA skills. These programs are used to level the students according to their Lexile level. Students work on different reading passages with multiple choice questions and extended responses that will continue to help strengthen vocabulary, writing, and help in college and career readiness goals.

A second program that teachers are utilizing into their daily lessons is the program NEWSOLA. Teachers found this to be useful to students in order to target not just specific skills but were able to help identify

---

<sup>1</sup> Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school's mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, students experiencing housing insecurity, etc.), please explain the rationale in the narrative section



## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

skills such as cause and effect, main idea and author's point of view. In the 2019-2020 school year we had a trial version of this program. For the 2020-2021 school year Middle Village Prep has a subscription to the program allowing us to monitor both student and teacher usage of the program.

### ELA Goal: Additional Measure

[Include additional measures that are part of the Accountability Plan.]

**METHOD:** THE STUDENTS IN MVP FOLLOW THE NEXT GENERATION STANDARDS FOR ELA. TEACHERS CONTINUE TO USE A VARIETY OF RESOURCES TO INTRODUCE AND GO OVER IMPORTANT SKILLS NECESSARY FOR THEM TO IDENTIFY KEY VOCBULARY, AUTHOR'S POINT OF VIEW, CONTEXT CLUES AND WRITING STRATEGIES.

**RESULTS AND EVALUATION:** MIDDLE VILLAGE PREP HAS SEEN GROWTH IN MANY AREAS OVER TIME PARTICULARLY WITH THE WRITING OF SHORT RESPONSES AND STUDENTS CITING EVIDENCE FROM THE READING.

**ADDITIONAL EVIDENCE:** ADDITIONAL EVIDENCE FROM THIS COMES FROM TEACHER ASSESSMENTS AND PROGRAMS SUCH AS ACHIEVE 3000 AND NEWSLA TO ENHANCE STUDENTS ABILITY TO CONTINUE TO WORK ON SKILLS AND STRATEGIES SURROUNDING THE ELA PROGRAM

### SUMMARY OF THE ELEMENTARY AND MIDDLE ENGLISH LANGUAGE ARTS GOAL

The target goal for MVP of 75% in ELA was met on the Grade 7 and Grade 8 Level on the MAP test projected scores. We have seen growth in student work and assessments based on the targeted skills that were provided in the classroom. This is based on the use of Achieve 3000 as we have seen many students achieve over 75% on the activities related to the articles. We have also seen growth in the Mock exams that were administered specifically in multiple choice from November to February. Students' multiple-choice scores went up after careful review of data that was assessed back in November targeting specific skills related to citing textual evidence and theme.

### ACTION PLAN

Middle Village Prep will continue to use the software programs such as Near pod and Pear Deck to enhance student involvement in the lesson. We continue to use other on-line resources such as Newsela, Engage NY, and Achieve 3000. Teachers will be able to monitor weekly progress of student reading levels as they complete different articles based on their reading ability. Articles and questions will progressively become more complex as they continue to strengthen their skills in all areas. MVP

will also continue to give teachers support by working continuing our work with Teachers College to strengthen the Literacy and Writing across all content areas. This includes whole group professional development as well as individual coaching of teachers while also having professional development continue with technology and in house staff coaching/support.

## GOAL 2: MATHEMATICS

### ELEMENTARY AND MIDDLE MATHEMATICS

#### Goal 2: Mathematics

#### BACKGROUND

The mathematics program at Middle Village Prep Charter School is based on the Next Generation Standards. We continue to develop mathematical literacy strategies with our students, skills to solve problems and to provide a balanced instruction in thinking and problem solving. We continue to use resources and materials to enhance teaching and learning by utilizing Smart Boards, differentiated instruction, team teaching that supports Students with Disabilities (SWD), and a use of a variety of assessments from traditional teacher made tests to standards-based, pre-assessments, conferences with students, mock state tests, and mock Regents exams. We continued this year using digital platforms such as ED Puzzle and Delta math to help students especially during remote learning.

In our instructional model for this year, Students will receive 5 Math instructional periods a week. Teachers have used a combination of digital resources such as Padlet, Ed puzzle and delta math. Kahn academy and teacher made videos of lessons were also incorporated into teaching this year.

Teachers were provided with many free digital resources to incorporate into the virtual setting. Teachers were able to receive training using digital tools such as padlet, Ed puzzle, and delta math. Kahn academy was also used to incorporate videos of solving different types of problems. This was helpful for student to view when working independently on tasks. Teachers were also asked to create their own videos modeling steps on how to solve problems. Teachers were able to pull from their curriculum the necessary skills and topics that students needed to work on across all grade levels.

#### METHOD

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in mathematics: **NWEA MAP**

Middle Village Prep administered the MAPP Assessment Program for Math to students in grades 6<sup>th</sup> and 7<sup>th</sup> grade in early October and a second time in June (in place of the NYS Math Exam) The 8<sup>th</sup> grade students were administered the Algebra 1 math test and the projected results were used to gage the NYS Algebra Regents. The results of this exam gave teachers data to look at projected levels of students

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

and skills that students were proficient/not proficient in. MVP also incorporated the use of the Rally books for Math to help with student assessment. Teachers also created Mock Exams that were converted to a grade-specific scaled score and a performance level.

### RESULTS AND EVALUATION

2020 21 NWEA MAP [ELA/Mathematics] Assessment End of Year Results

Measure	Subgroup	Target	Tested	Results	Met?
Measure 1: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students will be greater than 50. Student growth is the difference between the beginning of year score and the end of year score.	All students	40.99	[390]	41%	Yes
Measure 2: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students whose achievement did not meet or exceed the RIT score proficiency equivalent in the fall will meet or exceed 55 in the spring administration.	Low initial achievers	40.99	143	17%	No
Measure 3: Each year, the median growth percentile of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students with disabilities at the school will be equal to or greater than the median growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade general education students at the school.	Students with disabilities <sup>2</sup>	40.99	24	20%	No

The school's goal for mathematics proficiency level is 75% at Proficiency level or higher across the grade levels. MVP's 6<sup>th</sup> and 7<sup>th</sup> grade students participate in the NYS Math exam while out students in grade 8 take the Algebra 1 regents.

Grade Level	# of Students Tested	# of students with a projected score of 2 or higher	Percentage	Target met? Yes or No
Grade 6	139	86/139	62%	No

<sup>2</sup> Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school's mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, students experiencing housing insecurity, etc.), please explain the rationale in the narrative section

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Grade 7	130	81/130	62%	No
Grade 8	114	75/114	66%	No

### ADDITIONAL CONTEXT AND EVIDENCE

The challenges of a Hybrid schedule this year for Middle Village Prep was to hold students accountable for continuing to take our scheduled Mock Math Exams / Algebra Mock Exams as we did not know how it would be offered to our students at the end of the school year. To prepare students, we designated class periods for testing. Math teachers in grade 6 -8 sort through data of the MAP test and have identified the standards in which students demonstrated the greatest challenges. They plan as a grade, to focus on the areas determined to need improvement. Several strategies were practiced in order reinforce concepts and skills to ensure student progress, among them: re-teaching select skills using different teaching approaches, providing extensive one to one support, doing more frequent small group instruction, maximizing the use of “team teachers “to drive instruction.

#### Mathematics Goal: Additional Measure

[Include additional measures that are part of the Accountability Plan.]

**METHOD:** STUDENTS IN GRADES 6 AND 7 CONTINUE TO WORK ON THE MATH STANDARDS SET FORTH BY NYS. STUDENTS WERE ADMINISTERED THE MAP TEST IN PLACE OF THE NYS TEST IN ORDER TO SHOW A PROJECTED SCORE BASED ON SKILLS LEARNED OVER TIME. THE 8<sup>TH</sup> GRADE STUDENTS HAVE USED THE DATA FROM MOCK TESTING GIVEN IN JANUARY TO CONTINUE TO BUILD UPON ALGEBRAIC SKILLS AND WORK ON QUESTIONS FROM PREVIOUS REGENTS EXAMS IN ORDER TO MASTER THE MATH STANDARDS FOR ALGEBRA 1

**RESULTS AND EVALUATION:** THE STUDENTS IN GRADE 6 AND 7 DID NOT MEET THE PROFICIENCY RATE BUT HAVE SHOWN GROWTH IN MANY OF THE SKILLS THAT WAS GIVEN ON THE MAP ASSESSMENT TEST THAT WAS ADMINISTERED IN OCTOBER AND THEN AGAIN IN JUNE. THE 8<sup>TH</sup> GRADE STUDENTS PROJECTED PROFICIENCY RESULTS ALSO FELL BELOW THE TARGET.

**ADDITIONAL EVIDENCE:** ADDITIONAL EVIDENCE COMES FROM THE USE OF DIGITAL APPLICATIONS SUCH AS DELTA MATH THAT SHOWS STUDENTS A BREAKDOWN ON HOW TO SOLVE A PROBLEM AND A VIDEO THAT FEATURES STEP BY STEP INSTRUCTIONS FROM THE TEACHER ON HOW TO SOLVE EQUATIONS AND WORD PROBLEMS.

## SUMMARY OF THE ELEMENTARY AND MIDDLE MATHEMATICS GOAL

The target goal for MVP is to obtain a 75 % proficiency in the NYS test exams. Based on the Map Test results the projected proficiency for students in Grade 6 and Grade 7 was below the target. Each grade scored at 62% proficiency missing the target by 13%. The students in the 8<sup>th</sup> Grade who took the MAP Algebra 1 had a 66% proficiency level and missed the target by 9%.

We have seen growth in student work and assessments based on the targeted skills that were provided in the classroom. This is based on the use of ED Puzzle, and Delta Math programs that provide feedback to the teachers as students work on various assigned problems. We have seen many students achieve over 75% on the activities related to the assigned work given and have made sure to keep students accountable to attending extra support. We have also seen growth in the Mock exams that were administered specifically in the extended response questions where students need to show and identify how they solved the problem in multiple step equations. Students' multiple-choice scores went up after careful review of data that was assessed back in November targeting specific skills related to problem solving, geometry and statistics.

## ACTION PLAN

Middle Village Prep has continued to use the software programs such as Kahn Academy, Delta Math and Padlet to enhance student involvement in the lesson. We will also continue to use other on-line resources such as Engage NY. MVP was about to give teachers support by providing common planning time between content teachers. We also provided whole group professional development as well as individual coaching of teachers while also having professional development continue with technology.

## GOAL 3: SCIENCE

### ELEMENTARY AND MIDDLE SCIENCE

Goal 3: Science: The Science Goal for our students is to attain Proficiency and beyond for all of our students. Middle Village Prep offers the 8<sup>th</sup> grade students the Earth Science Regents. Our goal is to reach 75%

Write the school's Accountability Plan science goal here.



## BACKGROUND

Middle Village Prep's Science program uses the New York State Next Generation Learning Standards fully this year. Students in grade 6 continue to work on general sciences with a strong emphasis on Life Science, which takes the student through discovery and learning of the living environment. Students continue to participate in a school wide science fair at the end of the school year demonstrating an experiment based on a skill/topic that they learned in science during the year and create a visual board of their topic along with a hypothesis including steps and results of their procedure.

Students in Grade 7 continue to examine the areas of energy, motion, forces, heat waves, light, sound, electricity and atomic structures and their applications. Across all 3 grade levels, teachers had training in the program called Gizmos and were able to incorporate this program throughout the school year to complete virtual labs for the students both in person and remote.

The students in Grade 8 take the Earth Science Regents. Our Regents level program meets New York State Regents standards and participate in the June Regents. All Science programs have 20 hours of lab and laboratory activities with reports are an essential part of the program. We also make sure that students master the skills they need to grow towards scientific literacy, including an understanding of scientific explanations, and the ability to generate evidence, understand the scientific method and its applications over time through an exploratory student-centered problem-solving approach in MVP's Science Lab.

Middle Village Prep continues to incorporate the school fab lab as a part of its developing STEM program. Students in Grade 7 and Grade 8 receive Fab Lab two periods a week. This allows the students to work with hands on materials such as Laser Cutters, 3D printing, VR machine, Drone Flying and so much more. It is truly a great experience for the students to work hands on with machinery and create something based on their imagination. Science, Technology, Math and Engineering play a big role in the design and model of many of the lessons presented to students in the Fab Lab offering a new world for students to discover and the opportunity to possibly look in to a future career path.

In our instructional model for this year, Students will receive 5 Science instructional periods a week. One period a week is dedicated to a period of lab. Teachers have used a combination of digital resources such as Padlet, Edpuzzle and Gizmos to enhance their instruction.

## METHOD

Students in grades 6 and 7 continued to perform well in science based on teacher created material and assessment. Teachers were able to incorporate many virtual learning experiences such as education videos and virtual field trips. 8<sup>th</sup> Grade students also participated in many virtual websites including museums and planetariums. They were able to continue working on virtual labs and use real world experiences incorporated into their daily lessons. Another item that was implemented into our school program was the use of Gizmos- This is a site with pre-loaded lessons and labs that teachers are able to use in the classroom to give students a hands-on experience in using scientific tools.

### RESULTS AND EVALUATION

Students in Grades 6-8 were given a year end assessment/project to complete that would show growth in topics that were addressed during the school year. The 6<sup>th</sup> and 7<sup>th</sup> grade students were able to demonstrate their science fair projects while the 8<sup>th</sup> grade worked on a teacher created regent assessment that was modified with short answer multiple choice questions and incorporated short responses involving the use of the reference table.

### ADDITIONAL CONTEXT AND EVIDENCE

The science fair project for grades 6 & 7 was completed both in person and remotely from home while students either recorded videos of themselves showing the experiment and their demonstration of a scientific topic. Students in Grade 8 continued to work with virtual labs and were able to have breakout room discussions and work independently with an assigned teacher to discuss problems assigned from the regents. Students were able to increase their multiple-choice scores as they were able to deep dive into the lesson with the smaller breakout room sessions.

## Science Goal: Additional Measure

[Include additional measures that are part of the Accountability Plan.]

**METHOD:** STUDENTS IN GRADE 8 FOLLOW A HIGH SCHOOL LEVEL CURRICULUM THAT IS ALIGNED TO THE COMMON CORE LEARNING STANDARDS FOR EARTH SCIENCE. TEACHERS USE MULTIPLE RESOURCES SUCH AS TEXTBOOKS/WORKBOOKS, GUIDED NOTE PACKETS, ENGAGENY TESTING QUESTIONS AS WELL AS ADMINISTER UNIT TESTS AND MOCK EXAMS DURING THE SCHOOL YEAR. TEACHERS INCORPORATE A MINIMUM OF 30 HOURS OF LAB HOURS FOR STUDENTS TO PRACTICE EXPERIMENTS AND MAKE DISCOVERIES ON VARIOUS SCIENTIFIC TOPICS

**RESULTS AND EVALUATION:** MIDDLE VILLAGE PREP HAS SHOWN AN INCREASE IN EARTH SCIENCE SCORES OVER TIME

**ADDITIONAL EVIDENCE:** ADDITIONAL EVIDENCE COMES FROM THE INCORPORATION OF ADDITIONAL SOFTWARE PROGRAMS SUCH AS CASTLE LEARNING. MIDDLE VILLAGE PREP ALSO OFFERS STUDENTS A 6 WEEK PREP CLASS IN PREPARATION FOR THE REGENTS EXAM AS WELL AS AFTERSCHOOL HELP FOR STUDENTS WHO NEED ADDITIONAL SUPPORT

## SUMMARY OF THE ELEMENTARY AND MIDDLE SCIENCE GOAL

In place of the NYS 8<sup>th</sup> Grade Science Exam, students are required to take the Earth Science Regents exam. Our goal is for students to become proficient with a minimum of a 75% passing rate.

## ACTION PLAN

Middle Village Prep continues to support teachers by sending them to professional development workshops that will incorporate STEM activities into the classroom. MVP also included a new book series that is separated into different topics/modules as opposed to a whole textbook. The smaller modules provide students with models of questions and exercises that help promote project-based learning as well as offer science articles with constructive response questions.

## GOAL 4: ESSA

Due to COVID-19 and the subsequent changes to the state's testing, accountability, and federal reporting requirements, the 2020-21 school accountability statuses are the same as those assigned for the 2019-20 school year. The 2019-20 accountability statuses were based on 2018-19 exam results. Assigned accountability designations and further context can be found [here](#).

## Goal 7: Absolute Measure



## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Under the state's ESSA accountability system, the school is in good standing: the state has not identified the school for comprehensive or targeted improvement.

### METHOD

Because *all* students are expected to meet the state's performance standards, the federal statute stipulates that various sub-populations and demographic category of students among all tested students must meet the state standard in and of themselves aside from the overall school results. As New York State, like all states, is required to establish a specific system for making these determinations for its public schools, charter schools do not have latitude in establishing their own performance levels or criteria of success for meeting the ESSA accountability requirements. Each year, the state issues School Report Cards that indicate a school's status under the state accountability system.

### RESULTS AND EVALUATION

The school's instructional approach has focused on specific strategies in order to improve student outcomes in ELA and Math as well as other core subject areas. Students are increasingly challenged to sharpen their ability to write and speak with more clarity and coherence, providing clear reasons and relevant evidence. Greater emphasis is being placed in improving writing skills within the ELA curriculum, as well as across content areas like History, Science and Math. In addition, support has been provided to the faculty members through professional development

### ADDITIONAL EVIDENCE

As Middle Village Prep continues to grow, we are able to offer out students more programs that not only enhances their academic abilities but also prepares them for college and career readiness. We continue our mission to meet the goals set by the district and the state.

Accountability Status by Year

Year	Status
2018-19	Good Standing
2019-20	Good Standing
2020-21	Good Standing

## APPENDIX A: DATA REPORTING TABLES

The following section contains tables for reporting grade-level and school-level results under the ELA and mathematics goal areas. The tables align to the measures and targets for the NWEA MAP and i-Ready assessments. Schools that administer other nationally-normed assessments or internally-developed assessment should modify these tables as necessary.

Paste the completed tables in the “Results and Evaluation” sections under the respective goal area. Table titles need to be adapted to reflect the appropriate subject area, i.e., English language arts, mathematics, etc.

Guidance for calculating the results in each of the tables below is available [here](#).

### NWEA

Measure	Subgroup	Target	Tested	Results	Met?
Measure 1: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students will be greater than 50. Student growth is the difference between the beginning of year score and the end of year score.	All students	40.99	[390]	41%	Yes
Measure 2: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students whose achievement did not meet or exceed the RIT score proficiency equivalent in the fall will meet or exceed 55 in the spring administration.	Low initial achievers	40.99	143	17%	No
Measure 3: Each year, the median growth percentile of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students with disabilities at the school will be equal to or greater than the median growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade general education students at the school.	Students with disabilities <sup>3</sup>	40.99	24	20%	No

<sup>3</sup> Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school’s mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, students experiencing housing insecurity, etc.), please explain the rationale in the narrative section

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

### End of Year Performance on 2020 21 NWEA MAP [ELA/Mathematics] Assessment By All Students and Students Enrolled in At Least Their Second Year

Grades	ELA All Students		Enrolled in at least their Second Year	
	Percent Proficient <sup>4</sup>	Number Tested	Percent Proficient	Number Tested
3				
4				
5				
6	48%	125		
7	50%	124	50%	124
8	37%	96	37%	96
All	49%	345	49%	220

Grades	Math All Students		Enrolled in at least their Second Year	
	Percent Proficient <sup>5</sup>	Number Tested	Percent Proficient	Number Tested
3				
4				
5				
6	48%	125		
7	33%	124	33%	124
8	62%	96	62%	96
All	42%	345	39%	220

\*\*\* Students in Grade 8 took the Algebra 1 Map test in place of the MATH K-12 Map test

<sup>4</sup> Proficient is defined as scoring at or above the grade-level RIT score cut score according to the most recently available linking study found [here](#). Refer to pages 15-16, tables 3.5 and 3.6.

<sup>5</sup> Proficient is defined as scoring at or above the grade-level RIT score cut score according to the most recently available linking study found [here](#). Refer to pages 15-16, tables 3.5 and 3.6.

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

End of Year Growth on 2020 21 NWEA MAP [ELA/Mathematics] Assessment  
By All Students

Grades	Median Growth Percentile	Number Tested
3		
4		
5		
6	61%	125
7	52%	124
8	46%	96
All	53%	345



**Charter Schools Institute**  
The State University of New York

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	MIDDLE VILLAGE PREP CHARTER SCHOOL
Name of trustee (print):	JOSEPHINE LUME
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	BOARD CHAIR
Email Address:	

Home Address	
Please complete with <i>changes</i> only:	
Street:	
City, State Zip:	
Phone:	

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

☐ None



Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

### Trustee Signature

Signature:

*Josephine Lume*

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.



## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

### Education Corporation, Trustee Name and Position(s)

Name of education corporation:

Name of trustee (print):

Serphin R. Maltese

Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):

Vice-Chair

Email Address:

### Home Address

Please complete with **changes** only:

Street:

City, State Zip:

Phone:

### Business Address

Please complete with **changes** only:

Business Name:

Street:

City, State Zip:

Phone:

### Questions

- 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check **yes**, answer 1a), 1b), and 1c)].

☐ Yes ☒ No

1a) Description of the position:

1b) Salary:

1c) Start date:

- 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

☒ None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

- 3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

### Trustee Signature

Signature:

*Serphin R. Maltese*

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.





Charter Schools Institute  
The State University of New York

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	MIDDLE VILLAGE PREP CHARTER SCHOOL
Name of trustee (print):	MARGARET OGNIBENE
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	TREASURER
Email Address:	

Home Address	Business Address
Please complete with <b>changes</b> only:	Please complete with <b>changes</b> only:
Street:	Business Name:
City, State Zip:	Street:
Phone:	City, State Zip:
	Phone:

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes, answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	
<input checked="" type="checkbox"/> None	

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation and in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:

*Margaret Capobianco*

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.





Charter Schools Institute  
The State University of New York

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

### Education Corporation, Trustee Name and Position(s)

**Name of education corporation:**

Name of trustee (print):

Position(s) on board, if any (e.g., chair, treasurer, committee member)

Email Address:

### Home Address

Please complete with **changes** only:

Street:

City, State Zip:

Phone:

### Business Address

Please complete with **changes** only:

Business Name:

Street:

City, State Zip:

Phone:

### Questions

- 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes, answer 1a), 1b), and 1c)].

☐ Yes ☒ No

1a) Description of the position:

1b) Salary:

1c) Start date:

- 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

☒ None



Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:

*Dr. Maureen Campbell* 8/18/21

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.





**Charter Schools Institute**  
The State University of New York

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Middle Village Prep
Name of trustee (print):	Betty Mayer
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Trustee
Email Address:	[REDACTED]

Home Address
Please complete with <b>changes</b> only:
Street:
City, State Zip:
Phone:

Business Address
Please complete with <b>changes</b> only:
Business Name:
Street:
City, State Zip:
Phone:

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	
<input checked="" type="checkbox"/> None	

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

### Trustee Signature

Signature:

*Betty May*

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.





## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

### Education Corporation, Trustee Name and Position(s)

Name of education corporation:

Middle Village Preparatory Charter School

Name of trustee (print):

Monica Konopka

Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):

Trustee

Email Address:

### Home Address

Please complete with *changes* only:

Street:

City, State Zip:

Phone:

### Business Address

Please complete with *changes* only:

Business Name:

Street:

City, State Zip:

Phone:

### Questions

- 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check **yes**, answer 1a), 1b), and 1c)].

☐ Yes ☒ No

1a) Description of the position:

1b) Salary:

1c) Start date:

- 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

☒ None



Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

### Trustee Signature

Signature:

*Monica Knopke*

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.





## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

### Education Corporation, Trustee Name and Position(s)

Name of education corporation:

Name of trustee (print):

Gail Giordano

Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):

Email Address:

### Home Address

Please complete with **changes** only:

Street:

City, State Zip:

Phone:

### Business Address

Please complete with **changes** only:

Business Name:

Street:

City, State Zip:

Phone:

### Questions

- 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? (If you check **yes**, answer 1a), 1b), and 1c)). ☐ Yes ☐ No

1a) Description of the position:

1b) Salary:

1c) Start date:

- 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

☐ None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

- 3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☐ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:

*Gail Gordano*

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.



BOARD MEETING MINUTES  
July 15, 2020

☐ DRAFT

☒ APPROVED

Meeting was held in the Multi-Purpose Room

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

**Call to Order:** Josephine Lume, Chair called the meeting to order at 1:00 p.m. via zoom meeting

**Ms. Lume conducted a roll call**

Board Members in Attendance:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Chair, Josephine Lume         | <input checked="" type="checkbox"/> Trustee, Maureen Campbell |
| <input type="checkbox"/> Vice Chair, Serphin R. Maltese           | <input checked="" type="checkbox"/> Trustee, Betty Mayer      |
| <input checked="" type="checkbox"/> Secretary, Rosemary DeGennaro | <input type="checkbox"/> Trustee, Deborah Kueber              |
| <input type="checkbox"/> Treasurer, Margaret Ognibene             | <input type="checkbox"/> Trustee, Monica Konopka              |
| <input type="checkbox"/> Founder, Michael Michel (Non-Voting)     | <input type="checkbox"/> Trustee, Gail Giordano               |

Also present via Zoom was Principal, *Nancy Velez*, Director of Curriculum, *Michele Allocca*, Director of Operations, *Christian Quezada*

**Principal's Report**

**Instructional Updates**

Challenges experienced during the Remote Learning period, such as the use of various digital platforms, technical issues, reception/use of the internet, inconsistencies with student attendance and in some instances, difficulties communicating with parents (not returning calls, not responding to emails, not actively monitoring children's work), could not deter the determination put forth by the collective effort of MVP's staff to ensure a successful closure to this school year. Highlights that are worth noting include: creation of flexible schedules that afforded teachers ample opportunities and time to plan, evaluate their students, upload student data unto Teacherease, contact families as well as supporting students in a "one to one" setting and small group instruction; a wealth of digital resources was provided to teachers; constant support was given to enhance and strengthen teaching and learning through webinars, common prep periods, weekly PD's offered by Derek Tranchina who introduced teachers to different technology platforms to use with remote instruction, instructional coaches from Teachers' College and

Teaching Matters as well as daily virtual classroom visits conducted by supervisors, followed by non-evaluative written feedback. Student work, particularly in Performance Arts (musicals, theater, and art pieces, etc.) reflecting the amazing talents and artistic skills of our students, were shared with our parent community on MVP's website.

These past three months served as a learning experience that will enable us to plan and prepare efficiently and effectively for the fall school re-opening in the event that Remote or Blended Learning will be incorporated next school year. Plans for next year have begun the last week of June. Included in these plans are: curriculum revisions, professional development for teachers, assessment measures, including pre-assessments in September, implementation of digital portfolios, and effective use of data. Given guidelines recently issued by the Board of Regents around schools' "Re-Opening", instructional schedules and teaching models are being reviewed/discussed. Soon a selection will be made as to which approach and procedures will be implemented next year. The State has required that a "Re-Opening" plan be developed and submitted by no later than July 31<sup>st</sup>.

The following areas, among others, inform our daily discussion and were shared with our parents in a written communication last week:

- Health and safety measures,
- modified instructional day,
- program/teaching models – (selection will be made as to which models to implement, among them these are being considered: split, in person instruction (AM and PM sections); remote learning, rotation between remote and in person learning, or a combination of select models,
- student schedules,
- staffing and capacity constraints (will follow physical/social distancing guidelines),
- improved technology to complement current digital resources

We would like to once again THANK our Board members for their constant support, especially this year, through these unprecedented times.

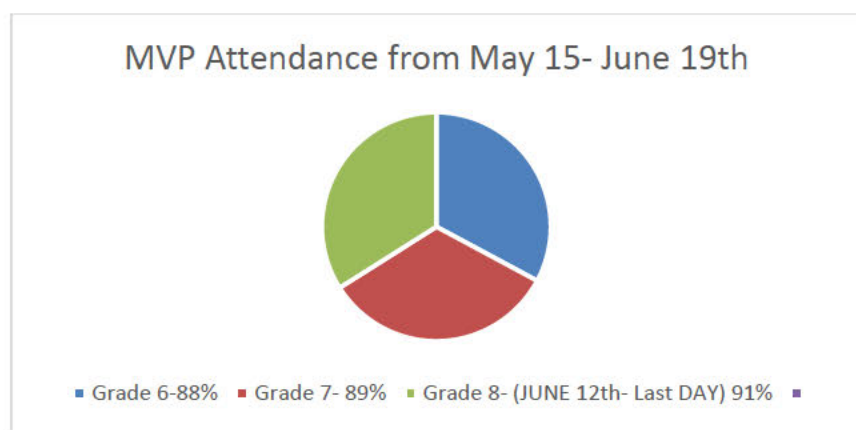
### **NON-INSTRUCTIONAL UPDATES**

During the month of May and June, MVP continued to celebrate student accomplishments by continuing with the student of the month awards in May. Our 7<sup>th</sup> and 8<sup>th</sup> grade Theater and Chorus classes under the direction of Ms. Caruana were able to show off what they had learned by putting together a video of songs from the play Mary Poppins and signing the hit Broadway song "You Will be Found" from Dear Evan Hansen.

Our 7<sup>th</sup> and 8<sup>th</sup> grade band classes under the direction of Mr. Rippert were able to put together a Rock and Roll video of the musical hit "We Will Rock You" Please check the MVP Facebook/Instagram page to view the recordings.

Our Fine art teacher, Ms. Veloz put together an art exhibit of student work from students in grades 6-8 along with our 8<sup>th</sup> grade advanced art class. This can also be found on our MVP Facebook/Instagram page.

## **Attendance for May/June**



Student's attendance throughout the remote learning has been consistent. Students who were not signing in to classes were contacted by our guidance counselors to see if there was an issue with either the Chromebook or Wi-Fi connection. If a student missed a class, they were given the opportunity to attend extra help sessions at the end of the day to work with a teacher on work that was either missing or needed to be explained.

## **Report Cards**

Distribution of Report Cards took place on Friday, June 26<sup>th</sup>. In the 6<sup>th</sup> grade, 5 students failed 2 subjects for the school year. One of the subjects that they were not able to master was ELA. These students were given the opportunity to attend a tailored 6 week summer course, and upon the successful completion of the program and a minimum of 90%, attendance, students will be promoted to grade 7. Below please find the breakdown of our academic reports:

Grade	Total # of Students	# being held over	Total
Grade 6	150	Three students 4 students failing two subjects will be promoted pending successful school completion of Summer school course	147 Promoted
Grade 7	127	1	126 Promoted
Grade 8	117	0	117 Promoted

## **Middle Village Prep Prom Night**

MVP Prom was scheduled to take place on May 15<sup>th</sup> at Roma View Catering Hall. Unfortunately it had to be canceled due to the Covid-19. Tri Musical DJ Production reached out to MVP to offer the idea of a Virtual School Prom. On Thursday, June 11<sup>th</sup> the 8<sup>th</sup> grade students logged into a Zoom Room Virtual Prom event. 109 students participated in the 2 hour event from 7PM-9PM along with teachers and staff members. The prom consisted of music, dance contests, magic show, games and the announcement of a Prom King/Queen. Parents contributed videos congratulating their children and offered well wishes to the graduates that were played along with videos from teachers and administration.

### **MVP Drive-Thru Celebration/Visit to the Valedictorian and Salutatorian**

As we continue to celebrate our 8<sup>th</sup> grade class, an event that we were not able to hold for them during June is the 8<sup>th</sup> grade lunch celebration. Instead we were able to plan a drive-thru celebration which allowed our 8<sup>th</sup> grade students to safely drive around the CK campus to various stopping point to return items to MVP (chrome book) and receive their caps/gowns, 8<sup>th</sup> grade gift, lawn sign and wave to the teachers as they were cheered on and heard shouts of “Congratulations!” as well as “We miss you!” The Dj’s that hosted our prom event also provided music for the Drive-Thru celebration. Parents were excited to hear their child’s name announced as they were driving by and many of them decorated the cars with balloons and streamers to help make this event more special for their children.

Before the event, Ms. Velez, Ms. Allocca, Mr. Quezada and Mr. McIntosh went to the homes of the Valedictorian and Salutatorian to personally congratulate them on having the highest averages in the 8<sup>th</sup> grade class and present them with their lawn signs.

### **MVP/PTA Bingo Night**

MVP and the PTA wanted to do something for the families while quarantined at home. The DJ Company that we used for the Prom also does a Virtual Radio Bingo night as fundraising events for schools. This was a Facebook Live event which allowed our MVP families as well as our Alumni and other members of the community to play. Bingo cards are purchased for the event prior to the game and are printed at home. Instead of calling out numbers, the game board had hit songs from the 60’s- today- the DJ’s would play 30-40 seconds of a song and would even announce the song (just in case you did not know the title) and you would mark it off on your card. Winners who had a Bingo would take a photo of their card and email it to the DJ. Once verified- the Bingo was celebrated (virtually) and the winner were mailed a gift card.

### **MVP Graduation**

Middle Village Prep was excited to hold an in person graduation for our 8<sup>th</sup> grad students and families. On June 26<sup>th</sup>, we held 3 graduation ceremonies on the front lawn of CK high school. Following the social distance protocols all three ceremonies took place between 8AM-12Noon. Parents were very supportive and appreciated the in person ceremony.

### **Financial**

The 2020-21 has been submitted to SUNY-CSI. The extensive end of year reporting that is required by NYSED is about 80% complete and the annual report will be filed prior to the August 1 deadline.

We have secured additional Chromebooks to ensure that we have enough backups in case any repairs are needed for several devices.

We are monitoring the re-opening guidelines as they are issued in order to determine what additional supplies and equipment will be needed.

Victory Partners has reviewed our financial statements (attached) as of June 30<sup>th</sup>. Their analysis indicates that we are in an adequate financial position.

A motion to adjourn the meeting and enter executive session @1:34 p.m.

It was motioned that the board unanimously agrees with the Administration's decision and a letter will be drafted and reviewed by the Board.

Motion to come out of executive session and adjourn meeting @ 1:50 p.m.





BOARD MEETING MINUTES  
August 20, 2020

☐ DRAFT

☒ APPROVED

Meeting was held in the Multi-Purpose Room

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

**Call to Order:** Josephine Lume, Chair called the meeting to order at 7:05 p.m. via zoom meeting

**Ms. Lume conducted a roll call**

Board Members in Attendance:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Chair, Josephine Lume                | <input checked="" type="checkbox"/> Trustee, Maureen Campbell |
| <input checked="" type="checkbox"/> Vice Chair, Serphin R. Maltese       | <input type="checkbox"/> Trustee, Betty Mayer                 |
| <input checked="" type="checkbox"/> Secretary, Rosemary DeGennaro        | <input checked="" type="checkbox"/> Trustee, Deborah Kueber   |
| <input checked="" type="checkbox"/> Treasurer, Margaret Ognibene         | <input checked="" type="checkbox"/> Trustee, Monica Konopka   |
| <input checked="" type="checkbox"/> Founder, Michael Michel (Non-Voting) | <input checked="" type="checkbox"/> Trustee, Gail Giordano    |

Also present via Zoom was Principal, *Nancy Velez*, Director of Curriculum, *Michele Allocca*, Director of Operations, *Christian Quezada*

Board minutes were circulated via email for review and approval. Ms. DeGennaro motioned to approve the board minutes from July 15, 2020, it was seconded by Mrs. Keuber and unanimously approved.

**Principal's Report**

**Instructional Updates**

Ms. Velez submitted the reopening plan to SUNY, the State and the Department of Health. It has also been posted on the MVP website. MVP's plan is go with an AB model. Half the students will be in school on Monday/Tuesday with online learning Wednesday/Thursday and the other half will be online Monday/Tuesday and in school Wednesday/Thursday. Friday is being utilized as help/enrichment day for all students. Approximately 70% have responded that they would like in school learning and the 30% opted for fully remote. Teachers will transition and students will remain in class.



Breakfast will be available from 7 -7:30 am. Students will all be screened/temp checked and questions. There will be no locker access. 15 Student max in each class and PPE supplies available throughout the school. Dr. Campbell inquired about the busing and as of now MVP is awaiting confirmation if there will be bus service available and when. Dismissal time has been changed to 3 p.m. First day of school for students has been pushed back until Monday, August 31<sup>st</sup>. Teachers will begin a week prior to that.

The board congratulated MVP for being a reward school. September board meeting will be held via zoom.

Motion was made to move into executive session @ 8:02pm

Motion was made, subject to the budget, raises will be given only to those who have been at MVP less than 5 years. For those over 5 years, we will revisit this in December 2020 subject to State funding. It is possible for admin to receive comp time & money for working throughout the summer months.

Motion to adjourn @ 8:25 p.m.



BOARD MEETING MINUTES  
September 16, 2020

☐ DRAFT

☒ APPROVED

Meeting was held in the Multi-Purpose Room

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

**Call to Order:** Josephine Lume, Chair called the meeting to order at 7:06 p.m. via zoom meeting

**Ms. Lume conducted a roll call**

Board Members in Attendance:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Chair, Josephine Lume          | <input type="checkbox"/> Trustee, Maureen Campbell          |
| <input checked="" type="checkbox"/> Vice Chair, Serphin R. Maltese | <input checked="" type="checkbox"/> Trustee, Betty Mayer    |
| <input checked="" type="checkbox"/> Secretary, Rosemary DeGennaro  | <input checked="" type="checkbox"/> Trustee, Deborah Kueber |
| <input checked="" type="checkbox"/> Treasurer, Margaret Ognibene   | <input checked="" type="checkbox"/> Trustee, Monica Konopka |
| <input type="checkbox"/> Founder, Michael Michel (Non-Voting)      | <input checked="" type="checkbox"/> Trustee, Gail Giordano  |

Also present via Zoom was Principal, *Nancy Velez*, Director of Curriculum, *Michele Allocca*, Director of Operations, *Christian Quezada*

Board minutes were circulated via email for review and approval. Mrs. Mayer-Foley motioned to approve the board minutes from August 20, 2020, it was seconded by Mrs. Keuber and unanimously approved.

**Principal's Report**

**Instructional Updates**

Though our students and staff have voiced some concerns around safety, we were off to a great start for our new school year. Procedures and protocols were developed that included every possible precaution and measure to ensure the safety of all our students, staff members, parents and visitors. Cleaning products, PPE (including face shields), masks, gloves, and wipes were distributed to all staff members. There is a touch less hand sanitizer stand in every classroom. These had been secured before the pandemic took place. Procedures were implemented on August 31<sup>st</sup> that required among others, face coverings, social distancing, screening upon arrival for staff, students, parents and visitors. Appointments must be scheduled for parents who may need to visit the school. Eight staff members

supervise student arrival, including the screening. Students enter the building through door #10 where they get screened, pick up their breakfast and proceed to their respective classrooms.

Group A is the assigned group for students who attend “In-person” instruction on Mondays and Tuesdays. Group B is the designated group for students who attend school on Wednesdays and Thursdays. A total of 320 students attend in person instruction. 88 students receive Remote Learning instruction. Groups vary in size from 6 to 14 students. The B group (Wednesdays and Thursday) is the smallest group. ENL students and SWD have been invited and encouraged to attend four days a week. Four Special Education students were able to accept this option. Twenty seven (27) out of 28 teachers are providing blended instruction and remote learning. One teacher provides full time remote learning from home. An ELA, Special Ed. (6<sup>th</sup> grade teacher) accepted a job in Long Island. Interviews are taking place to secure a teacher that will serve as a “floater”.

Teachers receive professional development opportunities every Friday, as well allotted time to meet by grade level, content area and individually. The Center for International Leadership provides training to all teachers (as a staff) and Coaching for select individual teachers. Teacher College continues to also support our teachers. MVP Instructional Coach supports second year teachers and also teaches two ELA classes.

### **NON-INSTRUCTIONAL UPDATES**

In order to improve our media and school website and communication with parents, MVP hired Mr. Roland Brown. Mr. Brown will also support remote learning by “pushing in” to Math and Science classrooms.

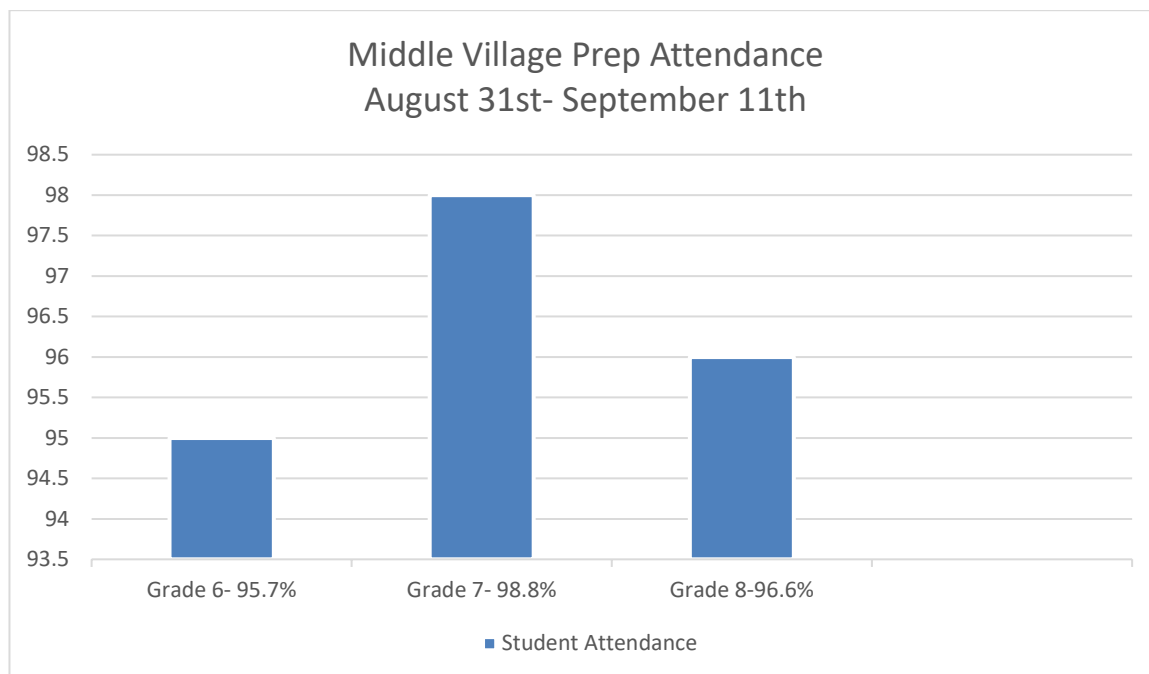
Parent active engagement and participation has been enhanced and improved by having hired a former DOE Parent Coordinator. Mr. Crosland who has worked directly with parents for 18 years, plans and coordinates weekly virtual workshops for parents. The first was conducted last Friday. The workshop focused on how parents can support and guide their children when they are receiving remote learning. In addition, a section led by Ms. Allocca, was devoted to the discussion of what synchronous and asynchronous instruction looks like. Questions were answered by Ms. Velez via the chat box. Thirty eight (38) parents joined the workshop. This the first time efforts have been put forth to ensure parents have this benefit. Virtual weekly workshops have been scheduled through December. In addition to this role, Mr. Crosland oversees school safety, is taking the role of Dean and is also the Covid19 point person.

The Re-Opening Plan was translated into Spanish and Polish. Both documents were posted on the school’s website.

Most students took advantage of purchasing the supplies/materials package arranged by MVP.

### **Attendance**

Middle Village Attendance Rate from August 31<sup>st</sup>- September 11<sup>th</sup> is 97%



### **Student Groupings**

Group	Total # of students	Grade 6	Grade 7	Grade 8	Total # of Students Enrolled at MVP
Group A (Mon./Tues.)	160	144	143	122	409
Group B (Wed./Thurs.)	89				
Group C (Full Remote)	160				

### **TACHS testing Prep for 8th grade**

This week begins with the preparation courses for students in eighth grade who are taking the Catholic High School entrance exam. Students were given three options to attend virtually Tuesday and Wednesday, to attend virtually on Saturday, or to attend in person on Saturday from 9 AM to 12 noon. Currently 50 8th grade students did sign up for the test prep classes.

MVP Guidance counselors will be holding an information night for eighth grade parents on September 23rd to talk about the upcoming test and to provide parents with updates with a delay with My Schools account information.

This is also the first time that we will not be holding a high school fair for our students since many of the schools are either doing a virtual fair or scheduling tours by appointment only.

### **After School Program (GRYC)**

The after school program started on Thursday September 10th virtually with MVP students who sign up to participate in the program. The program runs Monday -Thursday starting at 3:30 PM- 6:00PM and Friday from 1PM-6PM offering activities such as: Podcasting, Dance, E-sports and American Sign Language.

### **Financial**

We have been able to secure the PPE and cleaning supplies we need for the first few months of school and constantly monitoring the need for more if need be.

Teachers have been provided with the technology needed, including software, to enhance both in person and remote instruction.

Re-Opening has gone well. Staff and student screenings have gone smoothly. Students are following social distancing and mask requirements.

Victory Partners has reviewed our financial statements (attached) as of August 31<sup>st</sup>. Their analysis indicates that we are in an adequate financial position.

Motion to adjourn @ 7:26 p.m



BOARD MEETING MINUTES  
October 21, 2020

☒ DRAFT

☐ APPROVED

Meeting was held in the Multi-Purpose Room

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

**Call to Order:** Josephine Lume, Chair called the meeting to order at 7:04 p.m. via zoom meeting

**Ms. Lume conducted a roll call**

Board Members in Attendance:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Chair, Josephine Lume                | <input type="checkbox"/> Trustee, Maureen Campbell          |
| <input checked="" type="checkbox"/> Vice Chair, Serphin R. Maltese       | <input checked="" type="checkbox"/> Trustee, Betty Mayer    |
| <input checked="" type="checkbox"/> Secretary, Rosemary DeGennaro        | <input type="checkbox"/> Trustee, Deborah Kueber            |
| <input checked="" type="checkbox"/> Treasurer, Margaret Ognibene         | <input checked="" type="checkbox"/> Trustee, Monica Konopka |
| <input checked="" type="checkbox"/> Founder, Michael Michel (Non-Voting) | <input checked="" type="checkbox"/> Trustee, Gail Giordano  |

Also present via Zoom was Principal, *Nancy Velez*, Director of Curriculum, *Michele Allocca*, Director of Operations, *Christian Quezada*

Mrs. Lume welcomed the parent Mr. Sofia who attended the meeting virtually. Mr. Sofia is the PTA President.

Board minutes were circulated via email for review and approval. Mr. Maltese motioned to approve the board minutes from September 16, 2020, it was seconded by Mrs. Konopka and unanimously approved.

**Principal's Report**

**Instructional Updates**

The MAP (Measures of Academic Progress) are common core aligned, achievement tests in Mathematics and Reading. This test is a computer based assessments and is administered three times a year. We were able to administer this test last week to 364 students out of 408. Those who were not able to take the test will be doing a makeup test. Preliminary results will be available this Friday. Teachers will use the growth and achievement data from the MAP test to develop targeted instructional strategies, modify lesson planning, adjust groupings and plan for overall school improvement. The next round of school wide assessments will begin in early November when we will administer Mock tests for ELA and Math and then continue with all remaining subject areas in December. Our first progress report to parents/students was issued

last Friday. We have identified 83 students who are struggling and failing two subjects. Teachers have met to discuss each case and developed intervention plans to assist this particular cohort of students.

Teachers continue to balance the use of synchronous and asynchronous instruction to support all of our students. We refine our teaching practices as we make every effort to “master” the management of teaching “live” while supporting students who are receiving remote learning support. Based on daily classroom visits (in person) and through Zoom (remote teaching), it can be safely said that 75% of our teachers have demonstrated the ability to better manage the blended and remote learning approach to teaching and learning. The remaining 25% of the teachers are provided with ongoing support by the Instructional Coach and the Assistant principal, and have begun to implement suggested strategies. Some challenges that we are addressing daily include students who are receiving remote learning but are “off task”, disconnecting and re-connecting, and logging late. Our counselors and teachers are in communication with our parents in an effort to address these concerns and solve the situation. We currently have 245 students attending in person classes and 167 students fully remote. We have asked our students with IEPs and ENL students to attend four days a week to provide them with additional support. 17 ENL/Special Education students are attending four days.

MVP is on the yellow zone and as such, is mandated to conduct weekly testing. It has been extremely difficult to get the testing process off the ground given standalone schools like ours do not get the resources and support that city wide schools receive. MVP will have to pay for its own testing program. We are in the middle of finding a Health Provider or a Lab that can partner with us so that we can comply with the State mandate. Little guidance has been provided especially as it relates to how the results will be reported since the State does not have a portal set up for that purpose. We continue to complete the Covid19 report card which includes current information regarding any testing that has taken place. In the interim, we are encouraging our staff to visit a testing site and get tested.

## **NON-INSTRUCTIONAL UPDATES**

### **MVP Walk-A-Thon**

Each year we hold an annual Walk-A-Thon to support Breast Cancer Awareness. Instead of holding our walk this year in one day- we have decided to make it a week-long event by having student’s complete laps during their scheduled gym classes and earning beads for each lap they walk. Students who are at home are working to earn virtual beads by completing different challenges at home. We have teamed up with the Susan G Komen foundation in order to raise money for our event. So far we raised \$800 toward this event.

### **Halloween**

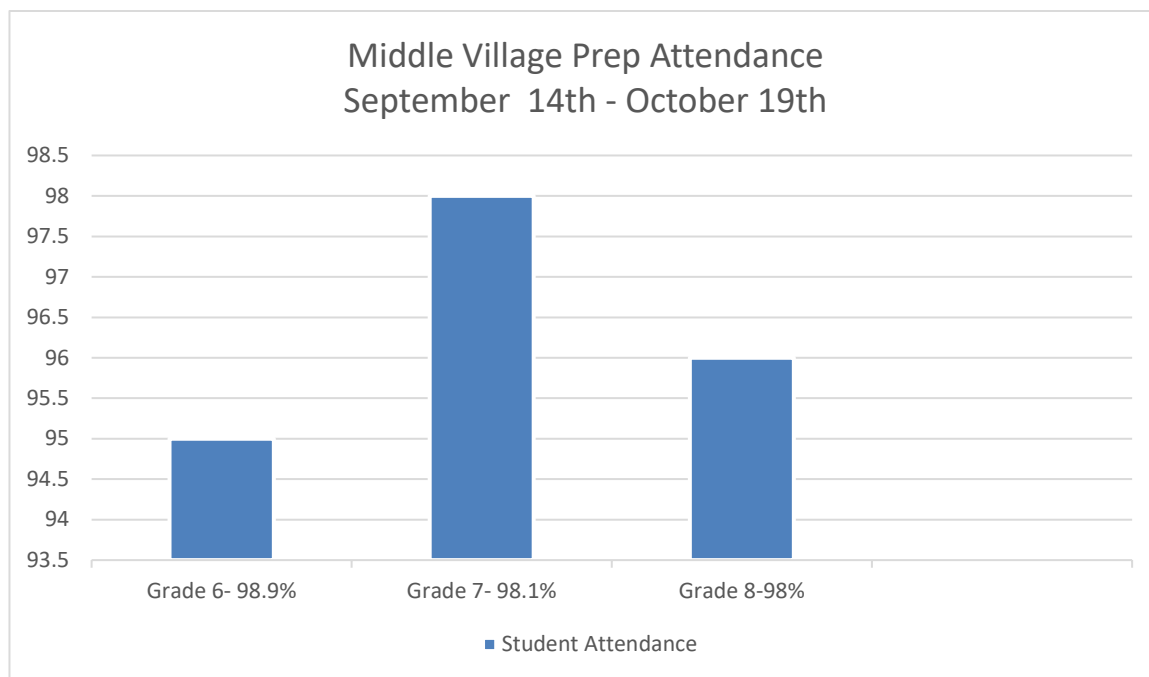
Halloween at MVP has always been a special time where we recognize students creativity in costumes and award prizes for the best dressed students across the grade levels and of course the teachers. This year we will be holding 2 in person Halloween dress up days and one virtual on line. Pictures of our event will be in the next report!

### **Student of the Month**

Each month Middle Village Prep recognizes the achievement of our students in each subject area. We have decided to recognize students from each grouping in all academic areas. Student names are announced over the PA system in school while the students who receive awards remotely are invited to a special zoom meeting to receive their virtual certificate.

## **Attendance**

Middle Village Attendance Rate from August 31<sup>st</sup>- September 11<sup>th</sup> is 97%



## **Student Groupings**

Group	Total # of students	Grade 6	Grade 7	Grade 8	Total # of Students Enrolled at MVP
Group A (Mon./Tues.)	154	150	142	120	412
Group B (Wed./Thurs.)	91				
Group C (Full Remote)	167				

Mrs. Keuber has notified the board that she will no longer be able to serve on the board. The board would like to thank Debbie for her many years in helping with the creation of MVP. A plaque will be sent to her on behalf of her many years.

Re-election of board term for Ms. Campbell will be held over until the November meeting when she is present.

## **Financial**

Audit has been complete, State Education and SUNY have been notified. 990 has been extended, the school is in an adequate position. Motion was made by Mrs. Ognibene to accept the audited financial statement that has been approved by the auditors. Mr. Maltese seconded the motion and it was unanimously approved.

Motion to adjourn @ 7:28 p.m.





BOARD MEETING MINUTES  
November 19, 2020

☐ DRAFT

☒ APPROVED

Meeting was held in the Multi-Purpose Room

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

**Call to Order:** Josephine Lume, Chair called the meeting to order at 7:03 p.m. via zoom meeting

**Ms. Lume conducted a roll call**

Board Members in Attendance:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Chair, Josephine Lume                | <input type="checkbox"/> Trustee, Maureen Campbell          |
| <input checked="" type="checkbox"/> Vice Chair, Serphin R. Maltese       | <input checked="" type="checkbox"/> Trustee, Betty Mayer    |
| <input checked="" type="checkbox"/> Secretary, Rosemary DeGennaro        | <input checked="" type="checkbox"/> Trustee, Monica Konopka |
| <input checked="" type="checkbox"/> Treasurer, Margaret Ognibene         | <input checked="" type="checkbox"/> Trustee, Gail Giordano  |
| <input checked="" type="checkbox"/> Founder, Michael Michel (Non-Voting) |   |

Also present via Zoom was Principal, *Nancy Velez*, Director of Curriculum, *Michele Allocca*, Director of Operations, *Christian Quezada*

Board minutes were circulated via email for review and approval. Mr. Maltese motioned to approve the board minutes from September 16, 2020, it was seconded by Mrs. Konopka and unanimously approved.

**Principal's Report**

**Instructional Updates**

Blended instruction continues to be refined as time passes by. Teachers modify their teaching practices on a regular basis and are able to better balance synchronous and asynchronous instruction. Professional development on best teaching approaches, particularly for the remote learning aspect of teaching, continues to be provided on a weekly basis. Teachers receive three hours of training every Friday.

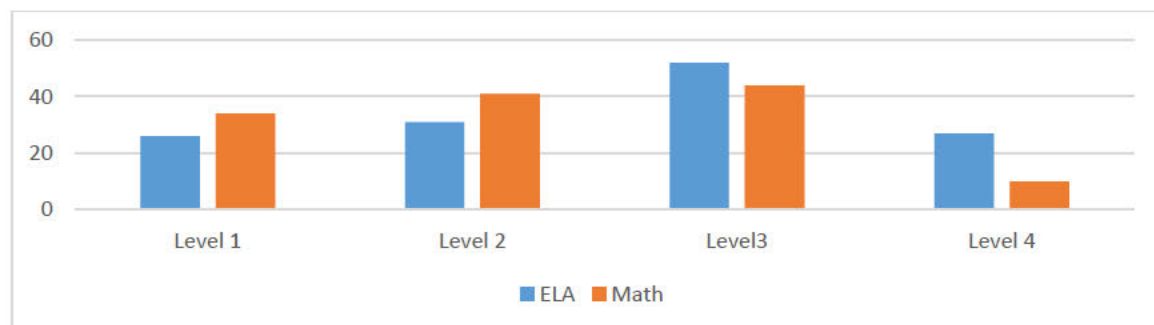
Some challenges with virtual/remote learning are ongoing, such as students logging in, then logging off in the middle of a lesson, and then logging back on towards the end of a lesson. This continues to be addressed with students and parents, particularly given the fact that the "on and off" logging in and lack of consistency from the part of the students may have a negative impact on students' academic performance. It is also an interruption to the flow of the lesson as teachers have to pause to accept students to re-join the Zoom session.

As shared at the last Board meeting, the MAPP test (Measure of Academic Proficiency and Progress) was administered to all students in the areas of ELA and Math. The breakdown of the results by grade level, are found below:

## MAP TEST RESULTS

### Grade 6

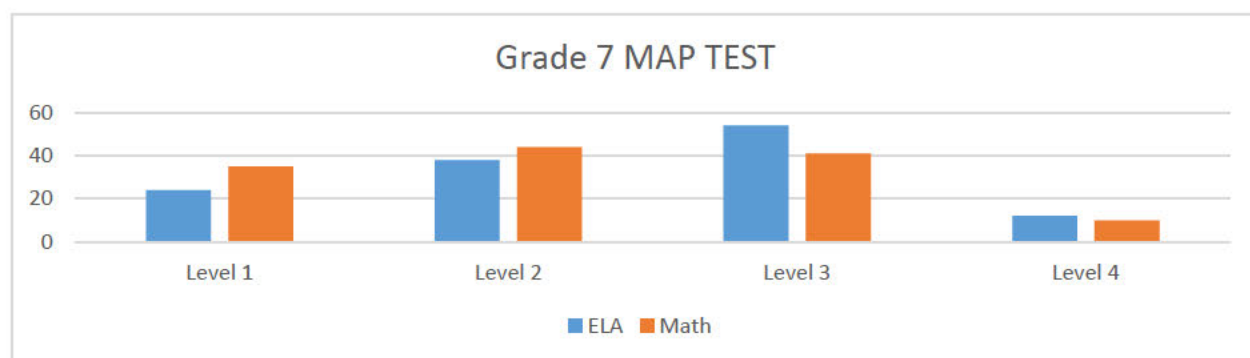
MAP TEST	# of students tested "In Person"	# of Students tested Remotely	Total # of Students tested
ELA	89	47	136
MATH	87	48	135



	Level 1	Level 2	Level 3	Level 4
ELA	26= 19%	31= 23%	52 = 38%	27 = 20%
MATH	34= 25%	41=30%	44=33%	10=7%

### Grade 7

MAP TEST	# of students tested In Person	# of Students tested Remotely	Total # of Students tested
ELA	73	55	128
MATH	71	59	130

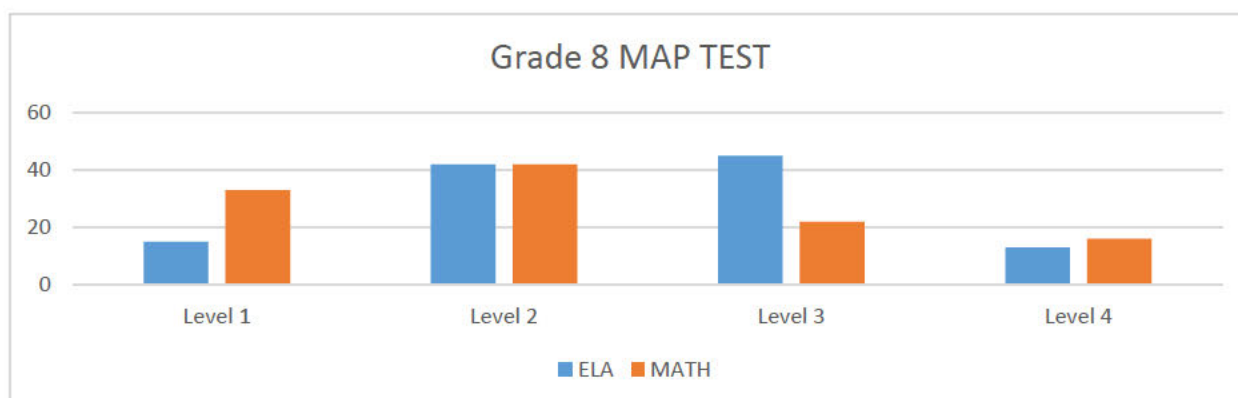


	Level 1	Level 2	Level 3	Level 4
ELA	24=19%	38=30%	54=42%	12=9%
MATH	35=27%	44=33%	41=31%	10=8%

### Grade 8

MAP TEST	# of students tested In	# of Students tested	Total # of Students
----------	-------------------------	----------------------	---------------------

	Person	Remotely	tested
ELA	85	30	115
MATH	76	37	113



	Level 1	Level 2	Level 3	Level 4
ELA	15=13%	42=36%	45=39%	13=11%
MATH	33= 29%	42= 37%	22= 19%	16=14%

A meeting was held with teachers last week to discuss and analyze the scores. Teachers use this data to adjust their daily teaching as well as intervention practices and short and long term goals.

For the first time in MVP we have instituted conducting bi-weekly parent workshops. These are led by Mr. Crosland and various school staff members. The average attendance fluctuates between 35 and 40 parents. Topics have included: What does Asynchronous and Synchronous instruction look like? Helping your child at home during remote instruction; monitoring student academic performances; "Do's and Don't's" of the use of devices, to name a few.

Lastly, we are giving our parents and the Board of Trustees an assurance that MVP is prepared and ready to switch to full remote learning, at a moment's notice. We have begun to distribute hard copies of books for students to take home, as additional resources for reading and Math practices, including tests ready materials.

We are grateful for our students, our parents, teachers, and very especially for the Board's continuous support. We want to wish our learning community and the Board of Trustees a very safe and healthy **Thanksgiving Holiday**.

### NON-INSTRUCTIONAL UPDATES

- We will have our annual "Thanksgiving Feast" with our students on Thursday November 19 and again on Tuesday November 24<sup>th</sup>. (Group A and B respectively)
- School Picture Week/Graduation Photos- will take place on Monday, November 30<sup>th</sup> for the students in Group A and on Wednesday December 2<sup>nd</sup>, for students in Group B. Only the 8<sup>th</sup> grade remote students will be asked to come into school on Friday, December 4<sup>th</sup> between 1PM-3PM
- Caps/Gowns have been ordered for our 8<sup>th</sup> grade students
- 8<sup>th</sup> Grade ring measurements will take place on December 15<sup>th</sup> and 16<sup>th</sup>
- MVP UGLY HOLIDAY SWEATER WEEK will take place the week of December 14<sup>th</sup>

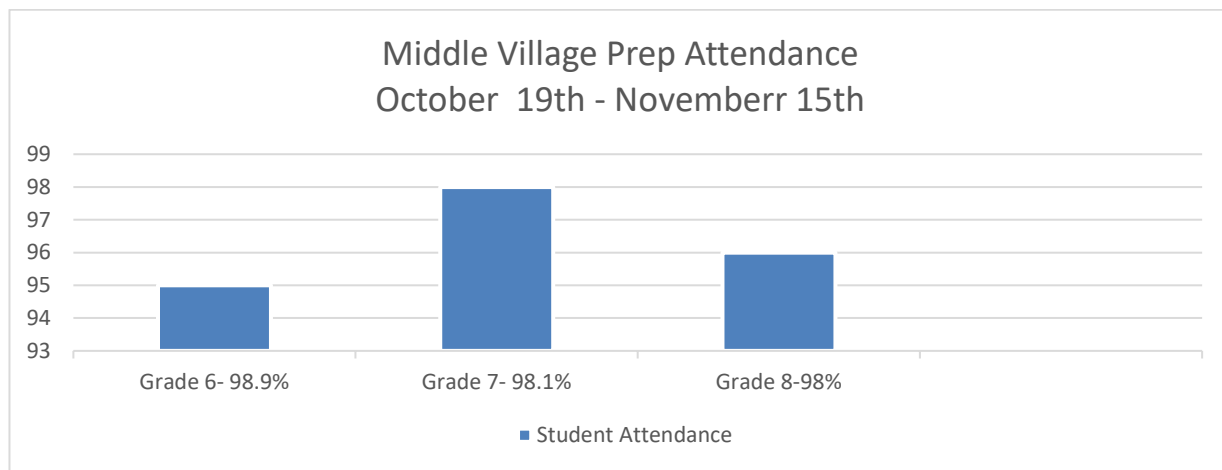
### Covid-19 Testing at MVP

In order to meet the State's mandated 20% Covid19 testing among faculty and students, Middle Village Prep secured a testing partner to conduct Covid testing for staff and students at the school. Consent forms were sent to all in-person students as

well as the staff. The testing is set to begin on Thursday, November 19<sup>th</sup>. This will take place for three consecutive weeks as per instructions provided by the latest Health Department memorandum.

### **Attendance**

Middle Village Attendance Rate from October 19<sup>th</sup>- November 15<sup>th</sup> = 96.8%



### **Student Groupings**

Group	Total # of students	Grade 6	Grade 7	Grade 8	Total # of Students Enrolled at MVP
Group A (Mon./Tues.)	146	150	139	120	409
Group B (Wed./Thurs.)	88				
Group C (Full Remote)	175				

### **Financial**

Our annual audit has been completed and submitted to both NYSED and SUNY-CSI. A new reporting requirement of the Every Student Succeeds Act (ESSA) is the Financial Transparency report that has been submitted as well.

The form 990 has been put on extension and will be completed before the May 15<sup>th</sup> deadline.

Victory Partners has reviewed our financial statements (attached) as of October 31<sup>st</sup>. Their analysis indicates that we are in an adequate financial position.

Motion to adjourn @ 7:28 p.m.



BOARD MEETING MINUTES  
December 16, 2020

☐ DRAFT

☒ APPROVED

Meeting was held in the Multi-Purpose Room

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

**Call to Order:** Josephine Lume, Chair called the meeting to order at 7:11 p.m. via zoom meeting

**Ms. Lume conducted a roll call**

Board Members in Attendance:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Chair, Josephine Lume                | <input type="checkbox"/> Trustee, Maureen Campbell          |
| <input checked="" type="checkbox"/> Vice Chair, Serphin R. Maltese       | <input checked="" type="checkbox"/> Trustee, Betty Mayer    |
| <input checked="" type="checkbox"/> Secretary, Rosemary DeGennaro        | <input checked="" type="checkbox"/> Trustee, Monica Konopka |
| <input checked="" type="checkbox"/> Treasurer, Margaret Ognibene         | <input checked="" type="checkbox"/> Trustee, Gail Giordano  |
| <input checked="" type="checkbox"/> Founder, Michael Michel (Non-Voting) |   |

Also present via Zoom was Principal, *Nancy Velez*, Director of Curriculum, *Michele Allocca*, Director of Operations, *Christian Quezada*

Board minutes were circulated via email for review and approval. Ms. DeGennaro motioned to approve the board minutes from November 19, 2020, it was seconded by Mrs. Konopka and unanimously approved.

**Instructional Updates**

As we quickly approach the end of this very unique year, and amidst the challenges faced through the last four months, I can safely say that we have accomplished goals set forth in late August, namely:

- 1) safety procedures were immediately implemented and have been enforced efficiently, ensuring the health, safety, and welfare of all our students and staff;
- 2) ensuring every student and respective families in MVP received a Chromebook to facilitate virtual learning.
- 3) appropriate training and support was provided not just to our new sixth grade students and their families but for all students, families and staff members in the school;
- 4) professional development has been provided to our staff on a weekly basis, ensuring that they are equipped with the latest teaching methods as it relates to managing, balancing, and using appropriate digital formats to support our students and enhance their own professional growth. Support has also been provided in the area of Social and Emotional learning.

- 5) maintain 95% or above attendance for our In Person and at home (remote) students;
- 6) revised/updated curriculum to reflect the current needs of our students, given the effects that the pandemic has had in regards to loss of instructional time and academic gains

Moving forward and based on our daily assessments and cumulative progress reports, we still have a lot of work to do and goals to accomplish, especially as it relates to academic achievement across the grades. We continue to be diligent in trying to accomplish our goal of having students meet our intended target of 75% or above. It will be a challenging task.

### **ELA Mock Results**

#### **Grade 8**

Level 4	Level 3	Level 2	Level 1	Total Students Tested
34%	26%	20%	20%	111

#### **Grade 7**

Level 4	Level 3	Level 2	Level 1	Total Students Tested
33%	41%	33%	29%	136

#### **Grade 6**

Level 4	Level 3	Level 2	Level 1	Total Students Tested
7%	54%	39%	2%	149

The Math Mock test was administered to the 6<sup>th</sup> and 7<sup>th</sup> grade students (including students who are receiving instruction remotely). The Math Mock test is being scored this week. Results will be shared in our next report.

### **NON-INSTRUCTIONAL UPDATES**

#### **Upcoming Events for MVP**

- 8<sup>th</sup> Grade ring measurements will take place on December 15<sup>th</sup> and 16<sup>th</sup>
- MVP UGLY HOLIDAY SWEATER WEEK will take place the week of December 14<sup>th</sup>

### **Parent Teacher Association**

The Parent Teacher Association of Middle Village Prep has been struggling since last year with attendance of families to meetings both in person and in the virtual setting. The current PTA president along with the board members have served their 2 years and delayed elections due to lack of parent involvement. They offered to remain as active members of the PTA until December 2020. Ms. Allocca and Mr. Crosland will take over in January to help bring back the parent involvement by running family events virtually and look to replace the board members who have stepped down from their position.

### **Report Card Distribution/Student Academics**

MVP held Parent/Teacher Conferences on December 4<sup>th</sup> and December 11<sup>th</sup>. We had 140 parents attend the first round of conferences and a 108 attended the second "round".



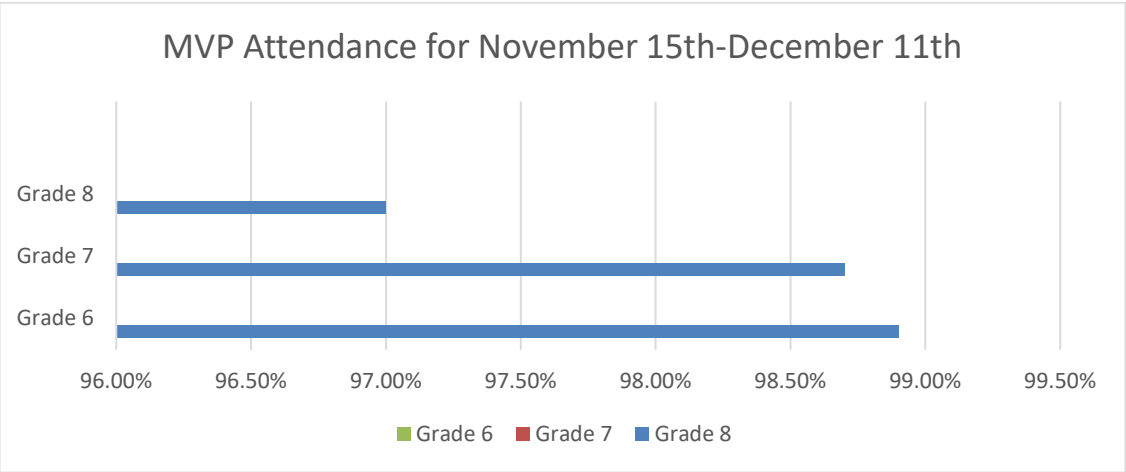
We recognized our students who received honors by awarding them with certificates and backpacks filled with books.

- Students who receive Principal List have an average of 97% and higher in all academics
- Students who receive First Honors have an average of 93% and higher in all academic subjects
- Student who receive Second Honors have an average of 87% and higher in all academic subjects

	<u>Principal List/1<sup>st</sup> Honors</u>	<u>2nd Honors</u>
<u>Grade 6</u>	<u>18%</u>	<u>21%</u>
<u>Grade 7</u>	<u>20%</u>	<u>25%</u>
<u>Grade 8</u>	<u>14%</u>	<u>18%</u>

**Attendance**

Middle Village Attendance Rate from November 15<sup>th</sup> to December 14<sup>th</sup> is 98.3%



Grade 8	Grade 7	Grade 6
97%	98.7%	98.9%

**Student Groupings**

Group	Total # of students	Grade 6	Grade 7	Grade 8	Total # of Students Enrolled at MVP
Group A (Mon./Tues.)	152	150	139	120	409
Group B (Wed./Thurs.)	92				
Group C (Full Remote)	165				

## **Financial**

We have met testing requirements for Yellow-Zone schools and are no longer required to test at this time.

Our new website redesign should be up within the next week. Our 2021-22 Lottery Application has been submitted to SUNY-CSI for approval.

Victory Partners has reviewed our financial statements (attached) as of November 30<sup>th</sup>. Their analysis indicates that we are in an adequate financial position.

Motion to adjourn @ 7:39 p.m.





BOARD MEETING MINUTES  
January 20, 2021

☐ DRAFT

☒ APPROVED

Meeting was held via Zoom

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

**Call to Order:** Josephine Lume, Chair called the meeting to order at 7:00 p.m.

**Ms. Lume conducted a roll call**

Board Members in Attendance:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Chair, Josephine Lume          | <input checked="" type="checkbox"/> Trustee, Maureen Campbell |
| <input checked="" type="checkbox"/> Vice Chair, Serphin R. Maltese | <input type="checkbox"/> Trustee, Betty Mayer                 |
| <input type="checkbox"/> Secretary, Rosemary DeGennaro             | <input checked="" type="checkbox"/> Trustee, Monica Konopka   |
| <input type="checkbox"/> Treasurer, Margaret Ognibene              | <input checked="" type="checkbox"/> Trustee, Gail Giordano    |
| <input type="checkbox"/> Founder, Michael Michel (Non-Voting)      |   |

Also present via Zoom was Principal, *Nancy Velez*, Director of Curriculum, *Michele Allocca*, Director of Operations, *Christian Quezada*

Board minutes were circulated via email for review and approval. Mr. Maltese motioned to approve the board minutes from December 16, 2020, it was seconded by Mrs. Konopka and unanimously approved.

**Instructional Updates**

We have scheduled small group meetings with all teachers beginning Friday, January 22<sup>nd</sup> and continuing through March 26<sup>th</sup> to discuss specific strategies that will enable us to intensify readiness practices for the upcoming State tests. We had already begun this process by incorporating test taking activities/skills such as building test stamina, answering multiple choice questions, reading comprehension questions, identifying themes, writing short and extended responses, etc. Hard copies of test practice books were distributed in early December for students to take home and complete assignments based on content being taught in the classrooms around these test taking strategies. At the scheduled meeting on the 22<sup>nd</sup>, teachers will determine the skills and standards that need to be covered and reinforced between now and the next three months, based on numerical and non-numerical student data. Teachers will modify planning as a result of these discussions.

We continue to be cognizant of the challenges we are facing given most of our students continue to demonstrate difficulties meeting our current targets. In an effort to increase support and learning opportunities to our students and

families, we extended the instructional hours of remote instruction on Fridays. Now students are engaged with their respective teachers an additional two hours.

As mentioned in our last Board meeting, we have conducted “ELA and Math Mock Tests” school wide. We shared last month the ELA outcomes. Below are the results of the **Math Mock test**.

#### **GRADE 6**

	Level 1	Level 2	Level 3	Level 4	Level 3 & 4	# of students tested
# of Students	7	19	58	66	124	150
Percentages	4%	13%	39%	44%	82.6%	

#### **GRADE 7**

	Level 1	Level 2	Level 3	Level 4	Level 3 & 4	# of students tested
# of Students	5	27	67	40	107	139
Percentages	4%	19%	48%	29%	77%	

#### **NON-INSTRUCTIONAL UPDATES**

- During the week on January 11<sup>th</sup>- January 15<sup>th</sup>, Middle Village Prep went full remote for the week and returned to In-Person instruction on January 19<sup>th</sup>. We still have 2 teachers who have been asked to quarantine and will be returning by January 25<sup>th</sup>.
- Progress Reports will be distributed to students on January 29<sup>th</sup>

We had 30 students who were accepted to Christ the King High School!

3 students also received a Merit Scholarship from Martin Luther School

#### **Events for MVP**

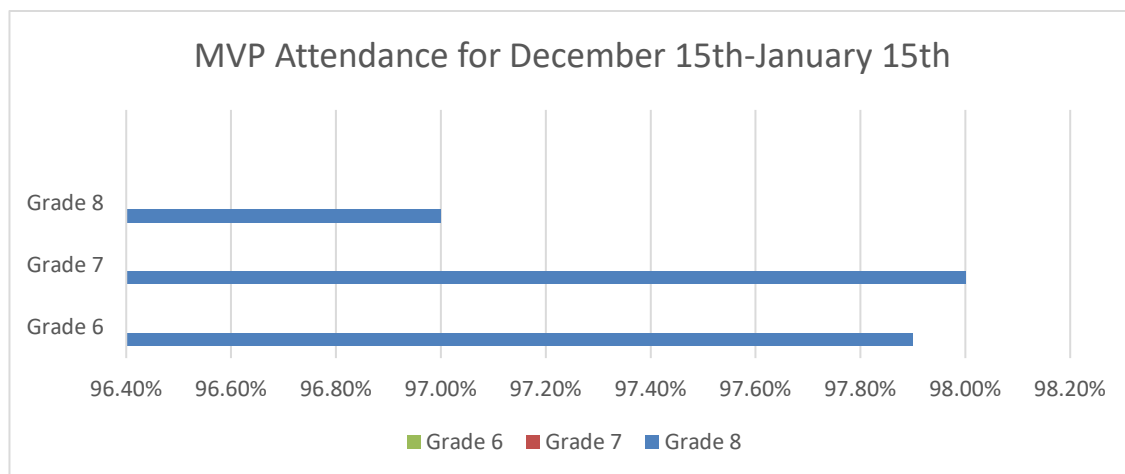
In December we held our first Gingerbread building contest. We had 46 families participate in the making of either a store bought or homemade gingerbread house. Winners were selected by a panel of teachers and were announced on December 22<sup>nd</sup>

#### **Parent Teacher Association**

- Fleece Jacket Sale for students will run from January 13<sup>th</sup>- January 27<sup>th</sup>. Families have the opportunity to purchase a fleece jacket with the option to have their child’s name embroidered on the opposite side of the school logo.
- The PTA is also hosting a Virtual Musical Bingo Event that will involve not just students and families but allow others to join in to play and win a variety of prizes.

## **Attendance**

Middle Village Attendance Rate from December 15<sup>th</sup> to January 15 is 97.7%



Grade 8	Grade 7	Grade 6
97%	98.0%	97.9%

## **Student Groupings**

Group	Total # of students	Grade 6	Grade 7	Grade 8	Total # of Students Enrolled at MVP
Group A (Mon./Tues.)	151	149	138	120	407
Group B (Wed./Thurs.)	91				
Group C (Full Remote)	165				

Ms. Allocca discussed looking into the use of Z Space. Z Space is a combination of Augmented Reality and Virtual Reality multi-sensory learning. Students can view models in 3D and examine objects in detail and manipulate them using a stylus pen. The curriculum to use the Z Space is aligned to the Science Next Generation Standards & Common Core State Standards. Images can be lifted off the screen and manipulated using the stylus pen. This allows for more students to work either independently or in groups w/o the VR headset but use 3D glasses.

Mrs. Lume motioned to re-elect Dr. Campbell as a board member as her term has expired, it was seconded by Mr. Maltese and it was unanimously approved.

## **Financial**

We will begin our recruiting efforts for our 2021-22 lottery during the third week of January. Applications will be available on the school website on February 1<sup>st</sup>.

Our 2<sup>nd</sup> Quarter Financial Report has been submitted to SUNY-CSI.

Victory Partners has reviewed our financial statements (attached) as of December 31<sup>st</sup>. Their analysis indicates that we are in an adequate financial position.

Motion to adjourn @ 7:31 p.m.



BOARD MEETING MINUTES  
March 17, 2021

☐ DRAFT

☒ APPROVED

Meeting was held via Zoom

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

**Call to Order:** Josephine Lume, Chair called the meeting to order at 7:19 p.m.

**Ms. Lume conducted a roll call**

Board Members in Attendance:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Chair, Josephine Lume                | <input checked="" type="checkbox"/> Trustee, Maureen Campbell |
| <input checked="" type="checkbox"/> Vice Chair, Serphin R. Maltese       | <input type="checkbox"/> Trustee, Betty Mayer                 |
| <input checked="" type="checkbox"/> Secretary, Rosemary DeGennaro        | <input checked="" type="checkbox"/> Trustee, Monica Konopka   |
| <input checked="" type="checkbox"/> Treasurer, Margaret Ognibene         | <input checked="" type="checkbox"/> Trustee, Gail Giordano    |
| <input checked="" type="checkbox"/> Founder, Michael Michel (Non-Voting) |   |

Also present via Zoom was Principal, *Nancy Velez*, Director of Curriculum, *Michele Allocca*

Board minutes were circulated via email for review and approval. Mr. Maltese motioned to approve the board minutes from January 20, 2021, it was seconded by Mrs. Ognibene and unanimously approved.

Instructional Updates PLANNING EFFORTS FOR NEXT YEAR Small group Faculty Members' meeting  
→ Planning Meetings We began to conduct meeting for the purposes of planning for next year. Teachers are meeting by content area and grade levels. Topics have been prioritized to focus on the most critical/important areas, such as: instructional loss; upcoming new 6th grade students; teaching practices and resources that worked well this year; reviewing and exchanging information on student performance; supporting students who continue to struggle, teaching and learning as it relates to student performance. In early May, planning meetings will shift to discuss Curriculum development and modifications. Coordination and planning for next year will be led by our Curriculum Director in consultation with our consultants from the International Center for Leadership in Education and Teachers' College. Very close attention and time will be devoted to

reviewing and tailoring curriculum for our upcoming 6th graders across content areas. –

Technology “Reimagine education” post Covid, has become somewhat a mantra in education and business circles. However, moving forward, we will use it as a platform to reinforce and enrich instruction, not to encourage spending more “screen time”. We will use technology in a very deliberate, more purposeful way to bring balance to our teaching practices. For this reason, we want to ensure that we provide our faculty with highly effective tools, up to par with what Technology has to offer in the education world. As such, in addition to implementing the Z-Space program next year, we are proposing all Smart Boards and related Tech platforms are either upgraded or replaced with new equipment, for next year. We are hopeful that this will be feasible and confident that with Mr. Michel’s guidance, we will be able to bring this to fruition.

Administration of the State Tests Exams We are still awaiting to receive guidelines for the administration of the Math and ELA State Tests. As of this moment, the discussion on waivers for ELA/Math State test and Regents Exams continue to take place at the Board of Regents. A decision will be made this Wednesday regarding this matter. If the waiver is denied, the tests will be administered to “In Person” students (section 1 only). In the interim, our teachers continue to embed test prep practices/activities into their daily lessons. Students are given opportunities daily to practice test taking skills “in person”, as well as on line. Lastly, we are reconfiguring student cohorts to determine how many of the students who continue to demonstrate academic deficiencies and challenges can be “invited” to join “In Person” learning four days a week instead of two. Many parents have been highly encouraged to consider adding two more days to their children’s schedule. Most have declined. Our counselors will be making phone calls to revisit this “option” with them.

NON-INSTRUCTIONAL UPDATES (M. Allocca) Trimester 3 began on Monday March 8th for students. Students who are fully remote had the opportunity to switch to the hybrid model of attending school in person 2 days a week or finish the school year remotely. We had a total of 35 students assigned to either Group A /Group B for In- Person instruction

Student Groupings	Group Total	# of students Grade 6	Grade 7	Grade 8	Total # of Students
Enrolled at MVP Group A (Mon./Tues.)	156	145	138	120	403
Group B (Wed./Thurs. )	87				
Group C (Full Remote)					

Mrs. Ognibene’s term had expired, a motion was made by Mrs. Lume to re-elect Mrs. Ognibene for another three year term, it was seconded by Mrs. Konopka and unanimously approved.

A motion was made to ratify the emailed approval for the purchase of the Z-space lab, motion was made by Mrs. Ognibene and seconded by Mrs. DeGennaro and unanimously approved.

Mr. Maltese motioned to approve the spending of up to \$200k to replace the smartboards, Mrs. Campbell seconded the motion and it was unanimously approved.

Mrs. Lume acknowledged faculty members that were present, there were no questions for the board.

Motion was made to go into executive session.

Meeting was adjourned @ 8:15 p.m.



## BOARD MEETING MINUTES

April 21, 2021

☐ DRAFT

☒ APPROVED

Meeting was held via Zoom

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

**Call to Order:** Josephine Lume, Chair called the meeting to order at 7: 07 p.m.

### **Ms. Lume conducted a roll call**

#### Board Members in Attendance:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Chair, Josephine Lume                | <input type="checkbox"/> Trustee, Maureen Campbell         |
| <input checked="" type="checkbox"/> Vice Chair, Serphin R. Maltese       | <input checked="" type="checkbox"/> Trustee, Betty Mayer   |
| <input checked="" type="checkbox"/> Secretary, Rosemary DeGennaro        | <input type="checkbox"/> Trustee, Monica Konopka           |
| <input checked="" type="checkbox"/> Treasurer, Margaret Ognibene         | <input checked="" type="checkbox"/> Trustee, Gail Giordano |
| <input checked="" type="checkbox"/> Founder, Michael Michel (Non-Voting) |  |

Also present via Zoom was Principal, *Nancy Velez*, Director of Curriculum, *Michele Allocca*, Director of Operations, *Christian Quezada*

*Previous board minutes were not voted on since they were not circulated and reviewed, will hold over until the next meeting for approval.*

### **Instructional Updates**

#### **Staff Planning Meetings (2021-2022)**

Discussions with teachers on the development of action plans for next school year are ongoing. These discussion take place on a weekly basis during PD time on Fridays. We have taken into consideration all scenarios for next year, given the frequent updates being issued by CDC particularly as it relates to social distancing procedures. These plans will emphasize the need to create more targeted topics, skills and select state standards that may need to be taught in small group and one to one settings to students that will be identified as in need of intense support, including incoming 6<sup>th</sup> graders. We are looking into hiring additional staff members to support

instruction next year, due to the academic deficiencies reflected among students due to COVID, including in the SEL area. State funding has been earmarked for the purpose of strengthening and enhancing teaching and learning in the next two years.

### **Returning to “In Person” Instruction**

We are making every effort to bring back to the building as many students as possible. To ensure that this process is done efficiently and effectively, we will make sure to have appropriate classroom arrangements. We will offer “In Person Instruction” from Monday through Thursday. Friday will remain as a remote instructional day and PD activities for our teachers. Instructional days will continue to end at 3 p.m. As part of this process we sent a questionnaire to all families to survey their interest in returning to “In-Person” Instruction and the number of parents who would opt to stay remotely. Sixty seven 67% of the parents who participated in completing the survey, chose the-opt in option. These are the same parents of students who are currently attending In Person instruction. Only four (4) parents that have had their children receiving full time remote instruction opted to send their children to In Person instruction. All safety protocols and CDC social distancing rules will be adhered to. The return date has been set for Monday, May 3<sup>rd</sup>.

### **Administration of the State Tests Exams**

The first round of the ELA test took place on Monday, April 19, 2021. The test will be administered to “In Person” students (section 1 only) through April 23<sup>rd</sup>. Students receiving full time remote instruction were given the option to take the test. So far sixty (60) students requested to take the exam. Parents have until Wednesday, April 21<sup>st</sup> to submit their decision. The test will be administered on Friday, April 23<sup>rd</sup>.

**The Math State Test will be administered during the weeks of May 3<sup>rd</sup> - May 14<sup>th</sup> following the same procedures as the ELA test.**

### **Staff Updates**

Vacancies have been posted for next year for all major subject areas including Special Education. Unfortunately, some staff members decided to transition by accepting positions elsewhere in Long Island (near their homes) and in other cases, accepting positions where teacher-student ratio is small. The market for teachers have become very competitive given so many teachers have left the city due to the pandemic and many others have been retiring. This has created job opportunities city wide, in every content area, making our search a little more challenging. We have been able to re-arrange our staff assignments to ensure our students continue to receive the support they need. We are currently interviewing candidates and are confident we will be able to attract teachers and fill these vacancies.

### **NON - INSTRUCTIONAL UPDATES (M. Allocca)**

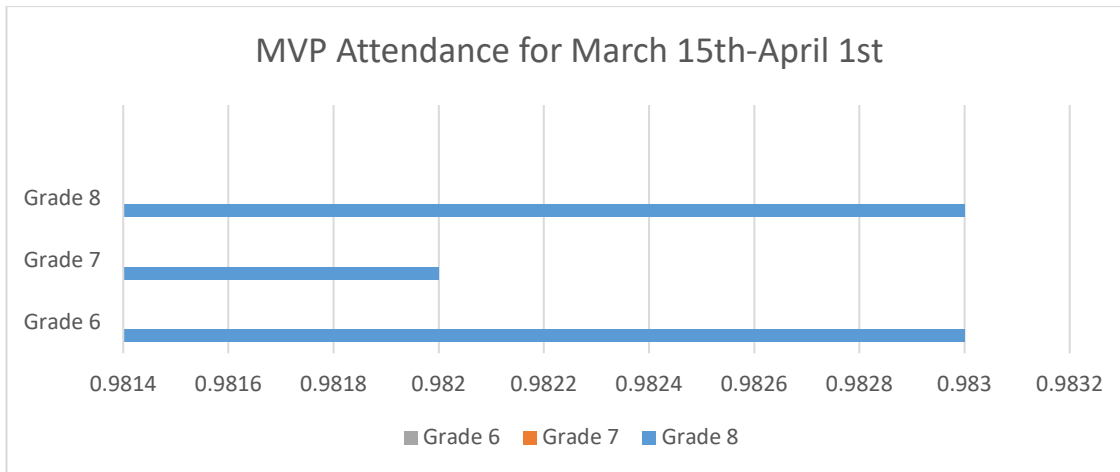
#### **Student Groupings**

Group	Total # of students	Grade 6	Grade 7	Grade 8	Total # of Students
-------	---------------------	---------	---------	---------	---------------------

					Enrolled at MVP
Group A (Mon./Tues.)	157	145	138	120	403
Group B (Wed./Thurs.)	88				
Group C (Full Remote)	158				

## Attendance

Middle Village Attendance Rate from March 15<sup>th</sup> to April 1<sup>st</sup> is 99.1 %



Grade 8	Grade 7	Grade 6
98.3%	98.2%	98.3%

## High School Update

By the end of April, the results from the Specialized HS will be available. Students would receive one offer from one on the 8 schools if they qualified. Receiving an offer from a Specialized HS is not a guarantee.

A date was not given for the release of the public high school other than “later in spring” and after the SHSAT are released.

- oStudents can get up to one offer from among the programs listed on their high school application, and students who auditioned for LaGuardia High School can get up to one offer to each program they auditioned for.
- oGetting an offer to one of the programs at LaGuardia HS and/or an offer to one of the choices on your high school application is also not a guarantee.
- oLike in previous years, students who do not get an offer to one of the choices on their high school application and do not receive an offer to a Specialized High School *will* receive an offer to a program that they did not apply to.



- **Waitlists** will open *after* results from the high school application are released in late spring. Every high school program will have a waitlist, except the nine Specialized HS

### **MVP Student Activities**

To start off the Third and Final Semester at MVP, students participated in a motivational Spirit Week coming to school each day dressed according to the day's theme.

### **ELA & Math Test Prep**

The CK Kids program is wrapping up the ELA test prep with students on April 10<sup>th</sup> and will now begin the Math test prep in preparation for the Math State Test in May. There are 128 students between 6<sup>th</sup> and 7<sup>th</sup> grade who registered for the Math test prep course. 8<sup>th</sup> grade students will be given the Algebra 1 regents in June and will also receive additional testing practice through the CK Kids Program starting in May.

### **Parent Teacher Association**

The "PTA" had 2 successful parent virtual events. The first was a make-up and mingle night with 17 families attending the event. They received make-up and beauty tips along with having the opportunity to purchase products that they were interested in seeing during the demonstration. Raffles and prizes were awards throughout the night.

The second event was a Facebook Live event featuring MVP's former PTA president Maxine Roman who offered families the opportunity to purchase "Paparazzi" Jewelry.

### **Financial**

The State Budget for the 2021-22 school year provides an increase of approximately 4% for per pupil funding in addition to the funds that will be provided by the American Rescue Act ("ARA"). An exact formula on how these ARA funds will be allocated has not been provided yet but we will update our budget projections when the information is released.

The Form 990 was reviewed by Mrs. Lume and Mr. Michel. Mrs. Lume approved the 990 to be filed.

The Lottery for the 2021-22 6<sup>th</sup> grade class was held on April 13<sup>th</sup> @7pm via YouTube Live. Parents have been notified of their child's seat number and next steps.

Victory Partners has reviewed our financial statements (attached) as of March 31<sup>st</sup>. Their analysis indicates that we are in an adequate financial position.

Motion was made to go into executive session.

Meeting was adjourned @ 7:33 p.m.



BOARD MEETING MINUTES  
May 19, 2021

☒ DRAFT

☐ APPROVED

Meeting was held via Zoom at 7:04 p.m.

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

**Call to Order:** Josephine Lume, Chair called the meeting to order at 7:19 p.m.

**Ms. Lume conducted a roll call**

Board Members in Attendance:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Chair, Josephine Lume                | <input type="checkbox"/> Trustee, Maureen Campbell          |
| <input checked="" type="checkbox"/> Vice Chair, Serphin R. Maltese       | <input checked="" type="checkbox"/> Trustee, Betty Mayer    |
| <input type="checkbox"/> Secretary, Rosemary DeGennaro                   | <input checked="" type="checkbox"/> Trustee, Monica Konopka |
| <input checked="" type="checkbox"/> Treasurer, Margaret Ognibene         | <input checked="" type="checkbox"/> Trustee, Gail Giordano  |
| <input checked="" type="checkbox"/> Founder, Michael Michel (Non-Voting) |   |

Also present via Zoom was Principal, *Nancy Velez*, Director of Curriculum, *Michele Allocca*

Board minutes from March and April were circulated via email for review and approval. Mr. Maltese motioned to approve the board minutes from March 17, 2021 and April 21, 2021 it was seconded by Mrs. Konopka and unanimously approved.

**Instructional Updates – Ms. Velez**

As we quickly approach the end of the school year, plans are being solidified around resources, content, State standards and curriculum that will be implemented next year. An integral component of this plan includes teachers collaborating and meeting regularly to determine what curriculum will look like next year, especially as we must address potential instructional challenges experienced by our student population. Another important area being discussed is developing goals for next year, with a very strong emphasis on differentiated instruction and intervention strategies for our incoming 6<sup>th</sup> grade students. We are working aggressively to ensure student data is secured and aggregated/analyzed accordingly so that teachers are able to effectively use it to plan for their respective subjects.

SUNY (our partner) has requested a plan that will demonstrate student academic growth this year. We will be using the MAP exam (the *Measure of Academic Progress*), a digital tool that measures achievement and growth and indicates whether the student is on, above or below grade level. The plan is a comprehensive plan and as such we have begun to work towards its completion.

Lastly, the State requires that applications and plans be completed and submitted to demonstrate how federal funding such as the ESSER (Elementary and Secondary School Emergency Relief) and the ARP (American Rescue Plan) will be utilized the next three years. The plan is to prioritize spending on non-recurring expenses, among others:

- Safely returning students to in-person instruction;
- Maximizing in-person instruction time;
- Meeting the needs of students;
- Purchasing educational technology;
- Addressing the impacts of the COVID-19 pandemic on students, including the impact of interrupted instruction and learning loss;
- Offering evidence-based summer, afterschool, and other extended learning and enrichment programs

### **NON-INSTRUCTIONAL UPDATES – Ms. Allocca**

We have been conducting interviews on a weekly basis. Four positions (ELA, Special Education, and (2) Math) were offered and candidates accepted. We are hopeful they will not “change their minds”. In the past we have had teachers accept and then call in the middle of the summer to notify us they accepted a position elsewhere.

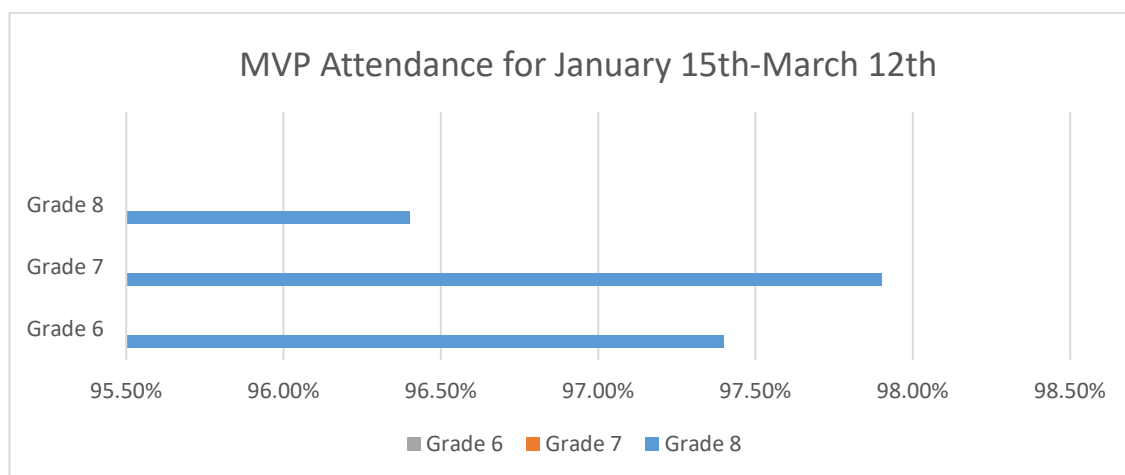
On Monday, May 3<sup>rd</sup>, we were able to bring together our Group A and Group B students. All of the students that were attending two days a week accepted this invitation to receive instruction four (4) days a week. We continued to adhere to the social distancing rules, and as such our class size ranges from 15 to 18 students. Most of our classrooms have 18 students. Sixty one percent (61%) of our student population is now attending “In Person” instruction four days a week. Remote Learning takes place on Fridays until 2: 15 p.m. The remainder of the day continues to be devoted to professional development.

### **Student Groupings**

Group	Total # of students	Grade 6	Grade 7	Grade 8	Total # of Students Enrolled at MVP
Group A (Monday-Thursday)	246	143	137	120	400
Group C (Full Remote)	154				

## Attendance

Attendance Rate from April 19<sup>th</sup> to May 14<sup>th</sup> is 97.3%



Grade 8	Grade 7	Grade 6
96.4%	97.9%	97.4%

## High School Application Update

The SHSAT (Specialized HS) offers became available on April 29<sup>th</sup>. We have 4 students who have received an offer:

Brooklyn Technical HS	2 offers
Bronx HS of Science	1 offer
Queens HS for Sciences at York	1 offer

## 8<sup>th</sup> Grade "Suit Up" Competition

The organization Suit Up reached out to MVP in late April offering our students the opportunity to participate in a Real World Business competition. 8<sup>th</sup> grade students were selected to work with a Real Estate Company called Marx's Development Group. Students were divided into 4 teams to come up with a business plan to create an affordable apartment. Students were able to work with members of the company who were mentor coaches in the area of Marketing, Design, and Real-estate. Over 2 days, the students worked together to create a story board and a 5 minute pitch to "sell" their idea to a panel of CEO judges from the Marx Company. Our MVP CEO's did an amazing job and the winning team will be receiving a prize for their idea of an eco-friendly and affordable apartment.

We are so proud of our students and the amazing work that they did in such a short time! It was a great learning experience for our students as this prepares them for real world challenges. What they accomplished in 2 days would take developers months or even a year to think of.

The second competition was to design a new product for Coach as they are celebrating their 80<sup>th</sup> Anniversary. In this competitions, Middle Village Prep 8<sup>th</sup> grade students went up against students from Massachusetts High School Robotics team. After 2 days of putting together their product and pitch I am happy to announce that our MVP student team won! Our last competition is taking place the week of May 17<sup>th</sup> with the company Tapestry.

TEAM 4 won the competition!!

### **Regent's Test Prep Classes**

Middle Village Prep has partnered up with CK Continuing Ed Program for Regents Prep Classes for Algebra and Earth Science. 67 of our 8<sup>th</sup> grade students have signed up for the virtual classes that take place on Saturday from 9:00AM-11:00AM

### **Financial – Mr. Quezada**

NYSED has provided guidance on how to apply for the additional funding that will be provided by the American Rescue Act ("ARA"). Part I of the application has been submitted and Part II will be submitted prior to the June 15<sup>th</sup> deadline.

The Form 990 has been filed and a copy has been provided to SUNY-CSI.

A draft budget for the 2021-22 school year has been prepared and will be sent to the finance committee for review. The budget must be approved and filed by June 30<sup>th</sup>.

Victory Partners has reviewed our financial statements (attached) as of April 30<sup>th</sup>. Their analysis indicates that we are in an adequate financial position.

Upcoming dates: Graduation June 25<sup>th</sup>

Next board meeting scheduled for June 16<sup>th</sup>.

Meeting was adjourned @ 7:32 p.m.





## BOARD MEETING MINUTES

June 16, 2021

✖ DRAFT

☐ APPROVED

Meeting was held via Zoom at 7:04 p.m.

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

**Call to Order:** Josephine Lume, Chair called the meeting to order at 7:19 p.m.

### **Ms. Lume conducted a roll call**

#### Board Members in Attendance:

- |   |  |
|---|--|
| <input type="checkbox"/> Chair, Josephine Lume                | ✖ Trustee, Maureen Campbell                      |
| <input type="checkbox"/> Vice Chair, Serphin R. Maltese       | <input type="checkbox"/> Trustee, Betty Mayer    |
| ✖ Secretary, Rosemary DeGennaro                               | <input type="checkbox"/> Trustee, Monica Konopka |
| <input type="checkbox"/> Treasurer, Margaret Ognibene         | <input type="checkbox"/> Trustee, Gail Giordano  |
| <input type="checkbox"/> Founder, Michael Michel (Non-Voting) |  |

Also present via Zoom was Principal, *Nancy Velez*, Director of Curriculum, *Michele Allocca*, Director of Operations, *Christian Quezada*.

Board minutes from May 19, 2021 were circulated via email for review and approval. Mrs. Ognibene motioned to approve the minutes, it was seconded by Mrs. Mayer and unanimously approved.

### **Instructional Updates**

I need not to repeat how difficult this year has been, especially since we had a front row seat to the changes and the insecurities that this global pandemic has caused. There were so many adjustments that had to be embedded in our daily tasks, so many of our teachers and students felt afraid, stressed, overwhelmed with a multitude of negative feelings. This year has been difficult yet rewarding. We were able to adapt at a moment's notice. We took a classroom environment and put it on line, via Zoom. We taught simultaneously three different groups of students. We have improved our teaching practices in the area of technology and managing different platforms and digital solutions. Our teachers were supported with weekly ongoing professional development. We provided weekly webinars to our parents. We experienced the best attended parent teacher conferences virtually. Most importantly, we served all our

students, they were always safe and enjoyed being in school, and we have seen them achieve success in a variety of ways. While I am certain we are all ready to put this “period” behind there are lessons we’ve learned that will stay with us for the remainder of our time in at MVP. **“Adaptations”** by necessity enabled us to find better and new ways to reach students, we discovered tons of effective educational websites and resources, we enhanced our teaching repertoire, we strengthen our parent teacher partnership, we taught via Zoom when we could not be physically be in the building, always maximizing our instructional time with students. This list is endless, so we are happy to bring closure to this year by thanking our staff, once again for being our learning community heroes, to all our students for their resiliency, to our parents for their cooperation, and to our Board of Trustees for their ongoing support.

**NON-INSTRUCTIONAL UPDATES**

**Vacancies**- there are currently five vacancies (Math, ELA and Special Ed). Resumes are being reviewed daily and interviews taking place on a weekly basis.

**Mandated Summer Program**

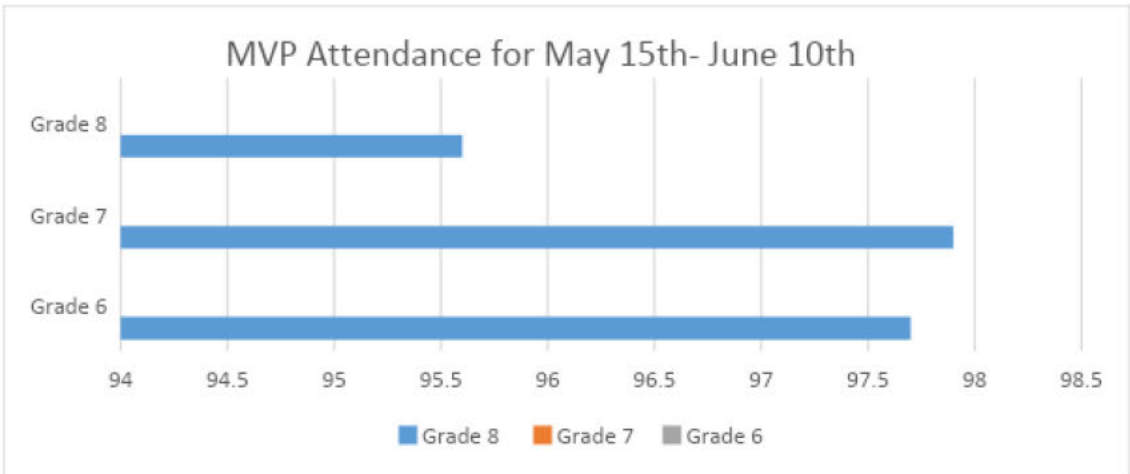
Based on needs and academic performance, 75 students have been asked to enroll in the Summer Bridge Program, as a requirement to be fully prepared for next year. Of these 75 students, 17 are on the current hold over list (6<sup>th</sup> gr = six students, 7<sup>th</sup> gr. = five students, 8<sup>th</sup> gr. = twelve). Students' performance in the Summer Program will be taken into consideration for promotional purposes.

**Enrollment by Cohorts**

Group	Total # of students	Grade 6	Grade 7	Grade 8	Total # of Students Enrolled at MVP
Group A (Monday-Thursday)	245	143	137	120	400
Group C (Full Remote)	155				

**Attendance**

Attendance Rate from May 15<sup>th</sup>- to June 10<sup>th</sup> is 97.1%



Grade 8	Grade 7	Grade 6
95.6%	97.9%	97.7%

### **High School Application Update**

Catholic HS Acceptance (Total reflects 1-3 choice)

Christ the King HS	31
McClancy HS	16
St. Francis Prep	16
Molloy	13
Holy Cross HS	9
The Mary Louis Academy	1
St Johns Prep	7
Bishop Loughlin	2
Chaminade	2
Xavier	1
Martin Luther King	1
St Vincent Feria	1
Kellenberg	1

Annual Scholarship Total: \$65,125.00

Four Year Scholarship Total: \$260,500.00

### **Main Round Public School Choice Acceptance**

A-Tech High School	4
Academy for Careers in TV and Film	2
Academy For Excellence in Leadership	5
Academy of American Studies	1
Academy of Finance and Enterprise	11
Academy of Hospitality and Tourism	2
Art and Design HS	3
Aviation Career and Technical Education	3
Bard HS	2
Beacon HS	3
Benjamin Cardoza HS	8
Forest Hills HS	6
Frank Sinatra	1
Grover Cleveland HS	18
HS for Arts and Business	7
Manhattan Village Academy	2
Maspeth HS	12
Newton HS	3
Queens Metropolitan HS	7
Academy of Urban Planning	7
HS for Fashion	3
Townsend Harris	3
William Cullen Bryant HS	3
Williamsburg Preparatory School 2	4



### **FINAL 8<sup>th</sup> Grade "Suit Up" Competition**

Our final Suit UP competition took place the week of May 17<sup>th</sup>. Students were asked to work as the CEO's of the organization called Tapestry. Tapestry is located here in New York and includes many brands such as Coach, Kate Spade, and Stuart Weitzman. The organization itself thinks about people, community and the environment and focuses its products to always give back to a charity or organization in need of funding. Our MVP Students were challenged to come up with a product that was not only cost effective but also environmentally friendly.

30 students participated in the competition and were divided into 6 teams with 5 members working together. They created a story line and pitch and worked together with CEO's and other coaches from Stuart Weitzman and Kate Spade companies. The winning team featured below all receive \$50 Amazon gift cards for their winning idea!.

### **Ring Day**

Our 8<sup>th</sup> grade students were very excited to receive their class rings as it was the first 8<sup>th</sup> grade activity that they were able to celebrate together. Two different ceremonies were held to distribute the class rings to the 8<sup>th</sup> grade students on May 20<sup>th</sup>

### **NJHS Ceremony**

On May 27<sup>th</sup> MVP inducted new members from the 6<sup>th</sup> and 7<sup>th</sup> grade into the NJHS by holding a ceremony for students who qualify to receive this honor. The process involves an essay, community service, leadership and an average of 95% or higher in all academic subjects. The 8<sup>th</sup> grade students received their Cords to wear to their upcoming graduation ceremony while new members received certificates and pins.

### **Next year's NJHS inductees**

### **Prom**

MVP's school prom was held at Roma View Catering Hall in Howard Beach on Friday, June 4<sup>th</sup>. 101 of the MVP Students (remote and in person) attended the event along with teachers and administration. It was a great night to see students who we have not seen since last year or all of this year come together and see their friends and spend time with each other.

### **College Day at MVP**

MVP's College Day looked very different this year as we were not able to have students from different colleges share their experience with our students or to take questions as we have done in the past. Instead we had 3 teachers who graduated from college this year and received their Masters in different subject areas. They each made a 5 minute video presentation of themselves describing their experience and what to look forward to in the future. The students really enjoyed viewing the presentations and were able to make great connections with their teachers who many did not know that they were even still in school.

## **Financial**

NYSED has extended the deadline to submit Part II of the American Rescue Plan ("ARP") application until June 30<sup>th</sup> due to the amount of information that must be submitted. We will submit the application before that deadline.

Approximately 70% of incoming 6<sup>th</sup> grade class has registered. We expect 100% registration by the mid-July.

The 2021-22 Budget will be submitted pending board approval.

Victory Partners has reviewed our financial statements (attached) as of May 31<sup>st</sup>. Their analysis indicates that we are in an adequate financial position.

Mrs. Lume and the Finance Committee have reviewed the 2021-22 budget and Mrs. Lume motioned to approve the 2021-22 budget, it was seconded by Mrs. Konopka and unanimously approved.

Board moved to executive session @ 7:22 p.m.

Board moved to exit executive session @7:43 p.m.

Mrs. Lume asked for a motion to approve the allocation of money for an end of year bonus which has not affected the budget numbers, motion was made by Mr. Maltese and it was seconded by Mrs. Mayer and unanimously approved.

Mrs. Lume motioned to approve the salaries for the FY22, it was seconded by Mrs. Ognibene and unanimously approved.

Mr. Michel stated he will be meeting with the faculty and inform them.

Board motioned to adjourn @ 7:44 p.m.



**Transmittal Form**  
**Annual Financial Statement Audit Report**  
*for SUNY Authorized Charter Schools*

Charter School Name:	Middle Village Preparatory Charter School
Audit Period:	2020-21
Prior Period:	2019-20
Report Due Date:	Monday, November 1, 2021
School Fiscal Contact Name:	Christian Quezada
School Fiscal Contact Email:	
School Fiscal Contact Phone:	
School Audit Firm Name:	PKF O'Connor Davies LLP
School Audit Contact Name:	Daniel Smolan
School Audit Contact Email:	
School Audit Contact Phone:	

**SUNY CHARTER SCHOOLS INSTITUTE - Reporting Requirements:**

Online Portal: <https://my.epicenternow.org/>

**Required 8 Items:**

- 1) The independent auditor's report on financial statements and notes;
- 2) Excel template file with appropriate sheets completed: Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets; and
- 3) Reports on internal controls over financial reporting and on compliance.

**And, if applicable:**

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc. If not applicable enter "N/A."

	<i>If not included, state the reason(s) below. Or, if not applicable fill in "N/A":</i>
4) Management Letter	Included
5) Management Letter Response	Included
6) Form 990; or Extension Form 8868	On Extension
7) Federal Single Audit/ Uniform Guidance in 2 CFR Part 200, Subpart F	N/A
8) Corrective Action Plan	Included

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Statement of Financial Position**  
**as of June 30, 2021**

	ASSETS	2020-21	2019-20
<b>CURRENT ASSETS</b>			
Cash and cash equivalents		\$ 12,330,486	\$ 8,668,210
Grants and contracts receivable		98,461	142,697
Accounts receivables		-	-
Prepaid expenses		371,917	912,827
Contributions and other receivables		-	-
	<b>TOTAL CURRENT ASSETS</b>	<b>12,800,864</b>	<b>9,723,734</b>
<b>PROPERTY, BUILDING AND EQUIPMENT, net</b>		<b>844,685</b>	<b>900,760</b>
<b>OTHER ASSETS</b>		<b>75,207</b>	<b>-</b>
	<b>TOTAL ASSETS</b>	<b>13,720,756</b>	<b>10,624,494</b>
<b>LIABILITIES AND NET ASSETS</b>			
<b>CURRENT LIABILITIES</b>			
Accounts payable and accrued expenses		\$ 515,508	\$ 394,502
Accrued payroll and benefits		-	-
Deferred Revenue		-	-
Current maturities of long-term debt		-	-
Short Term Debt - Bonds, Notes Payable		-	-
Other		-	-
	<b>TOTAL CURRENT LIABILITIES</b>	<b>515,508</b>	<b>394,502</b>
<b>LONG-TERM LIABILITIES</b>			
Deferred Rent		-	-
All other long-term debt and notes payable, net current maturities		-	-
	<b>TOTAL LONG-TERM LIABILITIES</b>	<b>-</b>	<b>-</b>
	<b>TOTAL LIABILITIES</b>	<b>515,508</b>	<b>394,502</b>
<b>NET ASSETS</b>			
Without Donor Restrictions		13,205,248	10,229,992
With Donor Ristrictions		-	-
	<b>TOTAL NET ASSETS</b>	<b>13,205,248</b>	<b>10,229,992</b>
	<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>13,720,756</b>	<b>10,624,494</b>

CK - Should be zero	-	-
---------------------	---	---

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**

**Statement of Activities  
as of June 30, 2021**

	2020-21			2019-20
	Without Donor Restrictions	With Donor Restrictions	Total	Total
<b>REVENUE, GAINS AND OTHER SUPPORT</b>				
Public School District				
Resident Student Enrollment	\$ 6,538,505	\$ -	\$ 6,538,505	\$ 6,379,250
Students with disabilities	415,860	-	415,860	680,676
Grants and Contracts				
State and local	-	-	-	77,394
Federal - Title and IDEA	226,914	-	226,914	133,636
Federal - Other	-	-	-	-
Other	-	-	-	-
NYC DoE Rental Assistance	1,254,208	-	1,254,208	1,190,360
Food Service/Child Nutrition Program	40,910	-	40,910	140,153
<b>TOTAL REVENUE, GAINS AND OTHER SUPPORT</b>	<b>8,476,397</b>	<b>-</b>	<b>8,476,397</b>	<b>8,601,469</b>
<b>EXPENSES</b>				
Program Services				
Regular Education	\$ 3,970,628	\$ -	\$ 3,970,628	\$ 4,124,222
Special Education	1,677,717	-	1,677,717	1,817,829
Other Programs	-	-	-	-
Total Program Services	5,648,345	-	5,648,345	5,942,051
Management and general	593,423	-	593,423	757,752
Fundraising	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>6,241,768</b>	<b>-</b>	<b>6,241,768</b>	<b>6,699,803</b>
<b>SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS</b>	<b>2,234,629</b>	<b>-</b>	<b>2,234,629</b>	<b>1,901,666</b>
<b>SUPPORT AND OTHER REVENUE</b>				
Contributions				
Foundations	\$ -	\$ -	\$ -	\$ -
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	738,270	-	738,270	113,500
Miscellaneous income	2,357	-	2,357	18,830
Net assets released from restriction	-	-	-	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	<b>740,627</b>	<b>-</b>	<b>740,627</b>	<b>132,330</b>
<b>CHANGE IN NET ASSETS</b>	<b>2,975,256</b>	<b>-</b>	<b>2,975,256</b>	<b>2,033,996</b>
NET ASSETS BEGINNING OF YEAR	10,229,992	-	10,229,992	8,195,996
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
<b>NET ASSETS END OF YEAR</b>	<b>\$ 13,205,248</b>	<b>\$ -</b>	<b>\$ 13,205,248</b>	<b>\$ 10,229,992</b>

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Statement of Cash Flows**  
**as of June 30, 2021**

	<b>2020-21</b>	<b>2019-20</b>
<b>CASH FLOWS - OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$ 2,975,256	\$ 2,033,996
Revenues from School Districts	-	-
Accounts Receivable	-	5,604
Due from School Districts	-	-
Depreciation	402,239	283,364
Grants Receivable	32,265	(72,605)
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	60,741	102,751
Accounts Payable	492,353	(745,288)
Accrued Expenses	(16,525)	13,695
Accrued Liabilities	125,608	14,598
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	11,710	(10,101)
Interest payments	-	-
Other	-	-
Other	-	-
<b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>	<b>\$ 4,083,647</b>	<b>\$ 1,626,014</b>
<b>CASH FLOWS - INVESTING ACTIVITIES</b>		
Purchase of equipment	(346,163)	(674,440)
Other	-	-
<b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>	<b>\$ (346,163)</b>	<b>\$ (674,440)</b>
<b>CASH FLOWS - FINANCING ACTIVITIES</b>		
Principal payments on long-term debt	-	-
Other	-	-
<b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>\$ 3,737,484</b>	<b>\$ 951,574</b>
Cash at beginning of year	8,668,209	7,716,637
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$ 12,405,693</b>	<b>\$ 8,668,211</b>

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Statement of Functional Expenses**  
**as of June 30, 2021**

		2020-21							2019-20	
		Program Services				Supporting Services				
	No. of Positions	Regular Education	Special Education	Other Education	Total	Management and		Total	Total	
						Fund-raising	General			
Personnel Services Costs		\$	\$	\$	\$	\$	\$	\$	\$	\$
Administrative Staff Personnel	9.00	309,909	193,693	-	503,602	-	271,170	271,170	774,772	890,417
Instructional Personnel	26.00	1,590,197	648,018	-	2,238,215	-	-	-	2,238,215	2,181,162
Non-Instructional Personnel	1.00	65,732	8,018	-	73,750	-	-	-	73,750	97,178
Total Salaries and Staff	36.00	1,965,838	849,729	-	2,815,567	-	271,170	271,170	3,086,737	3,168,757
Fringe Benefits & Payroll Taxes		308,864	133,506	-	442,370	-	42,605	42,605	484,975	461,877
Retirement		80,590	34,835	-	115,425	-	11,117	11,117	126,542	141,225
Management Company Fees		-	-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	3,548	3,548	3,548	10,489
Accounting / Audit Services		-	-	-	-	-	64,364	64,364	64,364	49,230
Other Purchased / Professional / Consulting Services		-	-	-	-	-	-	-	-	-
Building and Land Rent / Lease / Facility Finance Interest		965,086	417,157	-	1,382,243	-	133,125	133,125	1,515,368	1,515,372
Repairs & Maintenance		30,705	5,342	-	36,047	-	710	710	36,757	79,827
Insurance		82,191	35,527	-	117,718	-	11,337	11,337	129,055	130,056
Utilities		-	-	-	-	-	-	-	-	-
Supplies / Materials		64,866	7,913	-	72,779	-	-	-	72,779	201,385
Equipment / Furnishings		15,417	6,664	-	22,081	-	2,127	2,127	24,208	32,923
Staff Development		39,630	4,834	-	44,464	-	-	-	44,464	102,803
Marketing / Recruitment		28,860	10,555	-	39,415	-	3,128	3,128	42,543	61,477
Technology		15,296	6,612	-	21,908	-	2,110	2,110	24,018	15,814
Food Service		28,149	12,167	-	40,316	-	3,883	3,883	44,199	140,979
Student Services		29,681	16,521	-	46,202	-	-	-	46,202	190,292
Office Expense		12,562	5,430	-	17,992	-	1,733	1,733	19,725	34,965
Depreciation		256,172	110,730	-	366,902	-	35,338	35,338	402,240	283,364
OTHER		46,721	20,195	-	66,916	-	7,128	7,128	74,044	78,968
Total Expenses		\$ 3,970,628	\$ 1,677,717	\$ -	\$ 5,648,345	\$ -	\$ 593,423	\$ 593,423	\$ 6,241,768	\$ 6,699,803

# **Middle Village Preparatory Charter School**

## **2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT**

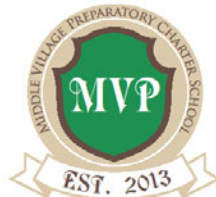
Submitted to the SUNY Charter Schools Institute on:

October 26, 2021

By Michele Allocca

6802 Metropolitan Ave  
Middle Village, NY 11379

718-869-2933





## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Christian Quezada (Director of Operations) and Michele Allocca (Director of Curriculum) prepared this 2020-21 Accountability Progress Report on behalf of the school's board of trustees:

Trustee's Name	Board Position	
	Office (e.g. chair, treasurer, secretary)	committees (e.g. finance, executive)
Mrs. Josephine Lume	Chair	Chair, Finance & Executive
Mr. Serphin Maltese	Vice Chair	Executive
Mr. Michael Michel	Founder/Advisor	Finance & Executive
Mrs. Maureen Campbell	Trustee	Education
Mrs. Rosemary Degennaro	Secretary	Education
Mrs. Monika J. Konopka	Trustee	Education
Mrs. Betty Mayer-Foley	Trustee	Education
Ms. Deborah Kueber	Trustee	N/A
Mrs. Margaret Ognibene	Treasurer	Finance
Ms. Gail Giordano	Trustee	N/A

**Mrs. Josephine Lume has served as Board Chair since 01/01/2013**

**Ms. Nancy Velez has served as the Principal since 02/06/2017**

**Ms. Michele Allocca has served as Director of Curriculum since 06/24/2013**

**Mr. Christian Quezada has served as Director of Operations since 02/26/2013**

## SCHOOL OVERVIEW

Middle Village Preparatory Charter School is an independent, public charter school which serves students in grades 6-8. It is located on Christ the King High School Campus. Admission to Middle Village Prep is conducted via lottery with District 24 as a priority. MVP expects to enroll an academically diverse population. The curriculum will be challenging for students who enter at or above grade level as well as flexible enough to support students who enter the school below grade level.

The mission of the Middle Village Preparatory Charter School (MVP) is to prepare students for success at a selective college prep high school of their choice. The MVP curriculum is a challenging curriculum designed to meet and surpass the New York State Education Department requirements. Essential to the instructional model is a longer school day and increased classroom instructional time that is devoted to curriculum subjects. Students will master skills and achieve subject proficiency by the end of the 8th grade.

The curriculum of MVP includes a requirement that all students study Latin for three years, a key language for building a strong vocabulary and understanding of languages such as Spanish and Italian.

Mathematics and English Language Arts continue to be the priority as we continue to assign twice the amount of instructional time that is customarily devoted to these critical instructional areas. Science, Social Studies, the Arts, Physical Education, Health, and STEM along with time set aside for extracurricular activities are inserted into a student's daily schedule. All 8th grade students are required to take Regent-level courses, such as the Common Core Algebra 1, Earth Science, and United States History and Government. Students in Grade 8 also take a Latin Proficiency Exam that will give students who receive a passing grade 1 language credit when they enter high school.

Every effort was made to have ALL students return to a "brick and mortar" settings. We strongly believe that the most ideal educational experience for our students is to have accessibility to a teacher, live instruction, in real time. However, given the circumstances, our main priority is to maintain the safety and health of our students and staff, and by extension, our families. Middle Village Prep chose the model known as the AA, BB model which includes blended learning (a combination of in Person Instruction and Remote Learning).

Hybrid Model	Mon.	Tues.	Wed.	Thurs.	Fri
In-person	Group A	Group A	Group B	Group B	

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Remote	Group B	Group B	Group A	Group A	Groups A & B & C
	Group C	Group C	Group C	Group C	

In Person Learning Instruction included Cohorts of groups/pods of no more than 15 students in a classroom. This configuration was made based on the square footage of the room. The school hours were Monday-Thursday 730AM-3:00PM and Friday 7:30AM – 2:00PM was a full remote day for students. Teachers would report to school for the day and have professional development from 2:30PM-4:00PM on Friday afternoons.

Student who participated remotely (online) during school hours would receive support from their teachers through live teaching by following their school schedule as if they were in person. This was done using the zoom platform to log in to the teacher's class for "live" instruction. Students will receive modified but rigorous, rich lessons prepared by the teachers through Google Classroom. Students will be asked to submit their work to the teacher in the form of Google Docs, Google Slides, and email.

Students with IEPs and ELL students will attend school Mon-Thursday, instead of two days a week. This additional In-Person instructional time will enable our IEP/ELL students to extend their learning as well as master necessary skills, especially in the content areas.

SEL, Mental Health and supportive programs was one of MVP's priorities. Many professional development opportunities were provided to ensure that teachers and staff receive training on how to implement and address the social and emotional learning for our students and families. Our school's guidance counselors worked with many families and students during the remote learning period and were able to provide resources, assistance and on-going support to our students and parents.

In addition, there was a focus on the implementation of social and emotional learning to address the impact of the Remote Learning experiences in the spring as well as adjustments to the learning environment. Parent and school communication was strengthened by securing the hiring of a dean whose experience and background includes effectively using restorative practices and implementing SEL strategies. Our dean also serves as the Parent and Community Engagement Coordinator and worked closely with the Counselors to strengthen parent communication and partnerships.



## ENROLLMENT SUMMARY

School Enrollment by Grade Level and School Year														
School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2016-17							147	124	102					373
2017-18							145	128	108					381
2018-19							148	130	120					398
2019-20							149	131	117					397
2020-21							142	135	120					397

## GOAL 1: ENGLISH LANGUAGE ARTS

### ELEMENTARY AND MIDDLE ENGLISH LANGUAGE ARTS

**Goal 1: English Language Arts** The ELA Goal for Middle Village Prep is to achieve a score of 75 proficiency and beyond for all of our students. MVP believes that with dedicated reading and writing time, combined with rigorous literary skills instruction, every student has the ability to excel in reading and writing. The ELA curriculum exposes students to a variety of historical and contemporary text, including novels (both classical and current), poetry, journalism, non-fiction, and fiction

### BACKGROUND

The ELA curriculum is aligned to the Next Generation Standards for ELA. Teachers made sure to add to their curriculum a variety of reading texts and genres that include critical and extended thinking responses. Taking into consideration the skills that are most challenging for students, an emphasis was placed on how authors use motives to make their points and support arguments with evidence.

In grade six through grade eight, the students continue to read grade-appropriate complex literature and informational text while further developing the ability to cite textual evidence. They look at how the structure within the selected text influence and contribute to the plot and the development of events or ideas. Students will continually be challenged to improve their ability to write and speak with more clarity, providing clear reasons and relevant evidence.

Teachers are continuing to help students discover how to answer questions through writing since it is a critical component of ELA/Literacy. Students will continue to work on the strategy of compare different interpretations of a topic, identifying how authors shape their information and choose to highlight certain facts over others. Students will work with high-quality, complex nonfiction texts and great works of literature. MVP students across all grade levels take part in discussions and debates. This will make their

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

reasoning clear to their listeners and readers, constructively evaluating others' use of evidence while offering several sources to back up their own claims.

Teachers also embed rich vocabulary of academic words, which they use to speak and write with more precision. We continue to use the program Achieve 3000 across all grades and to make it a part of our instruction. This program encourages students read at school a variety of articles focusing on standards and skills found throughout the ELA curriculum. As students read and complete articles with a passing rate of 75% and higher, this will help grow their Lexile reading level.

In our instructional model for this year, Students received 5 ELA instructional periods a week. Teachers have used a combination of novels for in person students and e-books for those who are remote to work on the skills necessary to meet the ELA standards Teachers were able to pull from their curriculum the necessary skills and topics that students needed to work on across all grade levels. Programs such as Achieve 3000, NEWSELA and Think Cerca along with other digital platforms such as Nearpod, Pear Deck and ED Puzzle were used to help students continue to keep up with their Lexile level and incorporate a variety of articles and reading passages to help with assessments and skills

### METHOD

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in ELA: NWEA MAP

Middle Village Prep administered the MAP Assessment Program for ELA to students in grades 6 through 8 in early October and a second time in June. The results of this exam gave teachers data to look at projected levels of students and skills that students were proficient/not proficient in. MVP also incorporated the use of the Rally books for ELA to help with student assessment. Teachers also created Mock Exams that were converted to a grade-specific scaled score and a performance level.

### RESULTS AND EVALUATION

2020 21 NWEA MAP [ELA/Mathematics] Assessment End of Year Results

Measure	Subgroup	Target	Tested	Results	Met?
Measure 1: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students will be greater than 50. Student growth is the difference between the beginning of year score and the end of year score.	All students	43.5	358	48%	Yes

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Measure 2: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students whose achievement did not meet or exceed the RIT score proficiency equivalent in the fall will meet or exceed 55 in the spring administration.	Low initial achievers	43.5	200	56%	Yes
Measure 3: Each year, the median growth percentile of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students with disabilities at the school will be equal to or greater than the median growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade general education students at the school.	Students with disabilities <sup>1</sup>	43.5	35	22%]	No

The 2020-2021 school year completes Middle Village Prep Charter School 8th year. In keeping with our school goal of achieving 75% or higher proficiency, based on the projected scores of the MAP test that was administered in June students that scored a level 2 or higher in the projected proficiency are in the table below:

Grade Level	# of Students Tested	# of students with a projected score of 2 or higher	Percentage	Target met? Yes or No
Grade 6	140	94/140	67%	No
Grade 7	131	103/131	78%	Yes
Grade 8	115	89/115	77%	Yes

### ADDITIONAL CONTEXT AND EVIDENCE

Middle Village Prep continues to use and make progress in the instructional program of Achieve 3000. Teachers can easily search for articles in a data base that include fiction and non-fiction stories to work with students covering different skills such as main idea, authors point of view, character traits, and many more ELA skills. These programs are used to level the students according to their Lexile level. Students work on different reading passages with multiple choice questions and extended responses that will continue to help strengthen vocabulary, writing, and help in college and career readiness goals.

A second program that teachers are utilizing into their daily lessons is the program NEWSOLA. Teachers found this to be useful to students in order to target not just specific skills but were able to help identify

---

<sup>1</sup> Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school's mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, students experiencing housing insecurity, etc.), please explain the rationale in the narrative section

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

skills such as cause and effect, main idea and author's point of view. In the 2019-2020 school year we had a trial version of this program. For the 2020-2021 school year Middle Village Prep has a subscription to the program allowing us to monitor both student and teacher usage of the program.

### ELA Goal: Additional Measure

[Include additional measures that are part of the Accountability Plan.]

**METHOD:** THE STUDENTS IN MVP FOLLOW THE NEXT GENERATION STANDARDS FOR ELA. TEACHERS CONTINUE TO USE A VARIETY OF RESOURCES TO INTRODUCE AND GO OVER IMPORTANT SKILLS NECESSARY FOR THEM TO IDENTIFY KEY VOCBULARY, AUTHOR'S POINT OF VIEW, CONTEXT CLUES AND WRITING STRATEGIES.

**RESULTS AND EVALUATION:** MIDDLE VILLAGE PREP HAS SEEN GROWTH IN MANY AREAS OVER TIME PARTICULARLY WITH THE WRITING OF SHORT RESPONSES AND STUDENTS CITING EVIDENCE FROM THE READING.

**ADDITIONAL EVIDENCE:** ADDITIONAL EVIDENCE FROM THIS COMES FROM TEACHER ASSESSMENTS AND PROGRAMS SUCH AS ACHIEVE 3000 AND NEWSLA TO ENHANCE STUDENTS ABILITY TO CONTINUE TO WORK ON SKILLS AND STRATEGIES SURROUNDING THE ELA PROGRAM

### SUMMARY OF THE ELEMENTARY AND MIDDLE ENGLISH LANGUAGE ARTS GOAL

The target goal for MVP of 75% in ELA was met on the Grade 7 and Grade 8 Level on the MAP test projected scores. We have seen growth in student work and assessments based on the targeted skills that were provided in the classroom. This is based on the use of Achieve 3000 as we have seen many students achieve over 75% on the activities related to the articles. We have also seen growth in the Mock exams that were administered specifically in multiple choice from November to February. Students' multiple-choice scores went up after careful review of data that was assessed back in November targeting specific skills related to citing textual evidence and theme.

### ACTION PLAN

Middle Village Prep will continue to use the software programs such as Near pod and Pear Deck to enhance student involvement in the lesson. We continue to use other on-line resources such as Newsela, Engage NY, and Achieve 3000. Teachers will be able to monitor weekly progress of student reading levels as they complete different articles based on their reading ability. Articles and questions will progressively become more complex as they continue to strengthen their skills in all areas. MVP

will also continue to give teachers support by working continuing our work with Teachers College to strengthen the Literacy and Writing across all content areas. This includes whole group professional development as well as individual coaching of teachers while also having professional development continue with technology and in house staff coaching/support.

## GOAL 2: MATHEMATICS

### ELEMENTARY AND MIDDLE MATHEMATICS

#### Goal 2: Mathematics

#### BACKGROUND

The mathematics program at Middle Village Prep Charter School is based on the Next Generation Standards. We continue to develop mathematical literacy strategies with our students, skills to solve problems and to provide a balanced instruction in thinking and problem solving. We continue to use resources and materials to enhance teaching and learning by utilizing Smart Boards, differentiated instruction, team teaching that supports Students with Disabilities (SWD), and a use of a variety of assessments from traditional teacher made tests to standards-based, pre-assessments, conferences with students, mock state tests, and mock Regents exams. We continued this year using digital platforms such as ED Puzzle and Delta math to help students especially during remote learning.

In our instructional model for this year, Students will receive 5 Math instructional periods a week. Teachers have used a combination of digital resources such as Padlet, Ed puzzle and delta math. Kahn academy and teacher made videos of lessons were also incorporated into teaching this year.

Teachers were provided with many free digital resources to incorporate into the virtual setting. Teachers were able to receive training using digital tools such as padlet, Ed puzzle, and delta math. Kahn academy was also used to incorporate videos of solving different types of problems. This was helpful for student to view when working independently on tasks. Teachers were also asked to create their own videos modeling steps on how to solve problems. Teachers were able to pull from their curriculum the necessary skills and topics that students needed to work on across all grade levels.

#### METHOD

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in mathematics: **NWEA MAP**

Middle Village Prep administered the MAPP Assessment Program for Math to students in grades 6<sup>th</sup> and 7<sup>th</sup> grade in early October and a second time in June (in place of the NYS Math Exam) The 8<sup>th</sup> grade students were administered the Algebra 1 math test and the projected results were used to gage the NYS Algebra Regents. The results of this exam gave teachers data to look at projected levels of students



## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

and skills that students were proficient/not proficient in. MVP also incorporated the use of the Rally books for Math to help with student assessment. Teachers also created Mock Exams that were converted to a grade-specific scaled score and a performance level.

### RESULTS AND EVALUATION

2020 21 NWEA MAP [ELA/Mathematics] Assessment End of Year Results

Measure	Subgroup	Target	Tested	Results	Met?
Measure 1: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students will be greater than 50. Student growth is the difference between the beginning of year score and the end of year score.	All students	40.99	[390]	41%	Yes
Measure 2: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students whose achievement did not meet or exceed the RIT score proficiency equivalent in the fall will meet or exceed 55 in the spring administration.	Low initial achievers	40.99	143	17%	No
Measure 3: Each year, the median growth percentile of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students with disabilities at the school will be equal to or greater than the median growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade general education students at the school.	Students with disabilities <sup>2</sup>	40.99	24	20%	No

The school's goal for mathematics proficiency level is 75% at Proficiency level or higher across the grade levels. MVP's 6<sup>th</sup> and 7<sup>th</sup> grade students participate in the NYS Math exam while out students in grade 8 take the Algebra 1 regents.

Grade Level	# of Students Tested	# of students with a projected score of 2 or higher	Percentage	Target met? Yes or No
Grade 6	139	86/139	62%	No

<sup>2</sup> Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school's mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, students experiencing housing insecurity, etc.), please explain the rationale in the narrative section

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Grade 7	130	81/130	62%	No
Grade 8	114	75/114	66%	No

### ADDITIONAL CONTEXT AND EVIDENCE

The challenges of a Hybrid schedule this year for Middle Village Prep was to hold students accountable for continuing to take our scheduled Mock Math Exams / Algebra Mock Exams as we did not know how it would be offered to our students at the end of the school year. To prepare students, we designated class periods for testing. Math teachers in grade 6 -8 sort through data of the MAP test and have identified the standards in which students demonstrated the greatest challenges. They plan as a grade, to focus on the areas determined to need improvement. Several strategies were practiced in order reinforce concepts and skills to ensure student progress, among them: re-teaching select skills using different teaching approaches, providing extensive one to one support, doing more frequent small group instruction, maximizing the use of “team teachers “to drive instruction.

#### Mathematics Goal: Additional Measure

[Include additional measures that are part of the Accountability Plan.]

**METHOD:** STUDENTS IN GRADES 6 AND 7 CONTINUE TO WORK ON THE MATH STANDARDS SET FORTH BY NYS. STUDENTS WERE ADMINISTERED THE MAP TEST IN PLACE OF THE NYS TEST IN ORDER TO SHOW A PROJECTED SCORE BASED ON SKILLS LEARNED OVER TIME. THE 8<sup>TH</sup> GRADE STUDENTS HAVE USED THE DATA FROM MOCK TESTING GIVEN IN JANUARY TO CONTINUE TO BUILD UPON ALGEBRAIC SKILLS AND WORK ON QUESTIONS FROM PREVIOUS REGENTS EXAMS IN ORDER TO MASTER THE MATH STANDARDS FOR ALGEBRA 1

**RESULTS AND EVALUATION:** THE STUDENTS IN GRADE 6 AND 7 DID NOT MEET THE PROFICIENCY RATE BUT HAVE SHOWN GROWTH IN MANY OF THE SKILLS THAT WAS GIVEN ON THE MAP ASSESSMENT TEST THAT WAS ADMINISTERED IN OCTOBER AND THEN AGAIN IN JUNE. THE 8<sup>TH</sup> GRADE STUDENTS PROJECTED PROFICIENCY RESULTS ALSO FELL BELOW THE TARGET.

**ADDITIONAL EVIDENCE:** ADDITIONAL EVIDENCE COMES FROM THE USE OF DIGITAL APPLICATIONS SUCH AS DELTA MATH THAT SHOWS STUDENTS A BREAKDOWN ON HOW TO SOLVE A PROBLEM AND A VIDEO THAT FEATURES STEP BY STEP INSTRUCTIONS FROM THE TEACHER ON HOW TO SOLVE EQUATIONS AND WORD PROBLEMS.

## SUMMARY OF THE ELEMENTARY AND MIDDLE MATHEMATICS GOAL

The target goal for MVP is to obtain a 75 % proficiency in the NYS test exams. Based on the Map Test results the projected proficiency for students in Grade 6 and Grade 7 was below the target. Each grade scored at 62% proficiency missing the target by 13%. The students in the 8<sup>th</sup> Grade who took the MAP Algebra 1 had a 66% proficiency level and missed the target by 9%.

We have seen growth in student work and assessments based on the targeted skills that were provided in the classroom. This is based on the use of ED Puzzle, and Delta Math programs that provide feedback to the teachers as students work on various assigned problems. We have seen many students achieve over 75% on the activities related to the assigned work given and have made sure to keep students accountable to attending extra support. We have also seen growth in the Mock exams that were administered specifically in the extended response questions where students need to show and identify how they solved the problem in multiple step equations. Students' multiple-choice scores went up after careful review of data that was assessed back in November targeting specific skills related to problem solving, geometry and statistics.

## ACTION PLAN

Middle Village Prep has continued to use the software programs such as Kahn Academy, Delta Math and Padlet to enhance student involvement in the lesson. We will also continue to use other on-line resources such as Engage NY. MVP was about to give teachers support by providing common planning time between content teachers. We also provided whole group professional development as well as individual coaching of teachers while also having professional development continue with technology.

## GOAL 3: SCIENCE

### ELEMENTARY AND MIDDLE SCIENCE

Goal 3: Science: The Science Goal for our students is to attain Proficiency and beyond for all of our students. Middle Village Prep offers the 8<sup>th</sup> grade students the Earth Science Regents. Our goal is to reach 75%

Write the school's Accountability Plan science goal here.

## BACKGROUND

Middle Village Prep's Science program uses the New York State Next Generation Learning Standards fully this year. Students in grade 6 continue to work on general sciences with a strong emphasis on Life Science, which takes the student through discovery and learning of the living environment. Students continue to participate in a school wide science fair at the end of the school year demonstrating an experiment based on a skill/topic that they learned in science during the year and create a visual board of their topic along with a hypothesis including steps and results of their procedure.

Students in Grade 7 continue to examine the areas of energy, motion, forces, heat waves, light, sound, electricity and atomic structures and their applications. Across all 3 grade levels, teachers had training in the program called Gizmos and were able to incorporate this program throughout the school year to complete virtual labs for the students both in person and remote.

The students in Grade 8 take the Earth Science Regents. Our Regents level program meets New York State Regents standards and participate in the June Regents. All Science programs have 20 hours of lab and laboratory activities with reports are an essential part of the program. We also make sure that students master the skills they need to grow towards scientific literacy, including an understanding of scientific explanations, and the ability to generate evidence, understand the scientific method and its applications over time through an exploratory student-centered problem-solving approach in MVP's Science Lab.

Middle Village Prep continues to incorporate the school fab lab as a part of its developing STEM program. Students in Grade 7 and Grade 8 receive Fab Lab two periods a week. This allows the students to work with hands on materials such as Laser Cutters, 3D printing, VR machine, Drone Flying and so much more. It is truly a great experience for the students to work hands on with machinery and create something based on their imagination. Science, Technology, Math and Engineering play a big role in the design and model of many of the lessons presented to students in the Fab Lab offering a new world for students to discover and the opportunity to possibly look in to a future career path.

In our instructional model for this year, Students will receive 5 Science instructional periods a week. One period a week is dedicated to a period of lab. Teachers have used a combination of digital resources such as Padlet, Edpuzzle and Gizmos to enhance their instruction.

## METHOD

Students in grades 6 and 7 continued to perform well in science based on teacher created material and assessment. Teachers were able to incorporate many virtual learning experiences such as education videos and virtual field trips. 8<sup>th</sup> Grade students also participated in many virtual websites including museums and planetariums. They were able to continue working on virtual labs and use real world experiences incorporated into their daily lessons. Another item that was implemented into our school program was the use of Gizmos- This is a site with pre-loaded lessons and labs that teachers are able to use in the classroom to give students a hands-on experience in using scientific tools.

### RESULTS AND EVALUATION

Students in Grades 6-8 were given a year end assessment/project to complete that would show growth in topics that were addressed during the school year. The 6<sup>th</sup> and 7<sup>th</sup> grade students were able to demonstrate their science fair projects while the 8<sup>th</sup> grade worked on a teacher created regent assessment that was modified with short answer multiple choice questions and incorporated short responses involving the use of the reference table.

### ADDITIONAL CONTEXT AND EVIDENCE

The science fair project for grades 6 & 7 was completed both in person and remotely from home while students either recorded videos of themselves showing the experiment and their demonstration of a scientific topic. Students in Grade 8 continued to work with virtual labs and were able to have breakout room discussions and work independently with an assigned teacher to discuss problems assigned from the regents. Students were able to increase their multiple-choice scores as they were able to deep dive into the lesson with the smaller breakout room sessions.

## Science Goal: Additional Measure

[Include additional measures that are part of the Accountability Plan.]

**METHOD:** STUDENTS IN GRADE 8 FOLLOW A HIGH SCHOOL LEVEL CURRICULUM THAT IS ALIGNED TO THE COMMON CORE LEARNING STANDARDS FOR EARTH SCIENCE. TEACHERS USE MULTIPLE RESOURCES SUCH AS TEXTBOOKS/WORKBOOKS, GUIDED NOTE PACKETS, ENGAGENY TESTING QUESTIONS AS WELL AS ADMINISTER UNIT TESTS AND MOCK EXAMS DURING THE SCHOOL YEAR. TEACHERS INCORPORATE A MINIMUM OF 30 HOURS OF LAB HOURS FOR STUDENTS TO PRACTICE EXPERIMENTS AND MAKE DISCOVERIES ON VARIOUS SCIENTIFIC TOPICS

**RESULTS AND EVALUATION:** MIDDLE VILLAGE PREP HAS SHOWN AN INCREASE IN EARTH SCIENCE SCORES OVER TIME

**ADDITIONAL EVIDENCE:** ADDITIONAL EVIDENCE COMES FROM THE INCORPORATION OF ADDITIONAL SOFTWARE PROGRAMS SUCH AS CASTLE LEARNING. MIDDLE VILLAGE PREP ALSO OFFERS STUDENTS A 6 WEEK PREP CLASS IN PREPARATION FOR THE REGENTS EXAM AS WELL AS AFTERSCHOOL HELP FOR STUDENTS WHO NEED ADDITIONAL SUPPORT

## SUMMARY OF THE ELEMENTARY AND MIDDLE SCIENCE GOAL

In place of the NYS 8<sup>th</sup> Grade Science Exam, students are required to take the Earth Science Regents exam. Our goal is for students to become proficient with a minimum of a 75% passing rate.

## ACTION PLAN

Middle Village Prep continues to support teachers by sending them to professional development workshops that will incorporate STEM activities into the classroom. MVP also included a new book series that is separated into different topics/modules as opposed to a whole textbook. The smaller modules provide students with models of questions and exercises that help promote project-based learning as well as offer science articles with constructive response questions.

## GOAL 4: ESSA

Due to COVID-19 and the subsequent changes to the state's testing, accountability, and federal reporting requirements, the 2020-21 school accountability statuses are the same as those assigned for the 2019-20 school year. The 2019-20 accountability statuses were based on 2018-19 exam results. Assigned accountability designations and further context can be found [here](#).

## Goal 7: Absolute Measure



## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Under the state's ESSA accountability system, the school is in good standing: the state has not identified the school for comprehensive or targeted improvement.

### METHOD

Because *all* students are expected to meet the state's performance standards, the federal statute stipulates that various sub-populations and demographic category of students among all tested students must meet the state standard in and of themselves aside from the overall school results. As New York State, like all states, is required to establish a specific system for making these determinations for its public schools, charter schools do not have latitude in establishing their own performance levels or criteria of success for meeting the ESSA accountability requirements. Each year, the state issues School Report Cards that indicate a school's status under the state accountability system.

### RESULTS AND EVALUATION

The school's instructional approach has focused on specific strategies in order to improve student outcomes in ELA and Math as well as other core subject areas. Students are increasingly challenged to sharpen their ability to write and speak with more clarity and coherence, providing clear reasons and relevant evidence. Greater emphasis is being placed in improving writing skills within the ELA curriculum, as well as across content areas like History, Science and Math. In addition, support has been provided to the faculty members through professional development

### ADDITIONAL EVIDENCE

As Middle Village Prep continues to grow, we are able to offer out students more programs that not only enhances their academic abilities but also prepares them for college and career readiness. We continue our mission to meet the goals set by the district and the state.

Accountability Status by Year

Year	Status
2018-19	Good Standing
2019-20	Good Standing
2020-21	Good Standing

## APPENDIX A: DATA REPORTING TABLES

The following section contains tables for reporting grade-level and school-level results under the ELA and mathematics goal areas. The tables align to the measures and targets for the NWEA MAP and i-Ready assessments. Schools that administer other nationally-normed assessments or internally-developed assessment should modify these tables as necessary.

Paste the completed tables in the “Results and Evaluation” sections under the respective goal area. Table titles need to be adapted to reflect the appropriate subject area, i.e., English language arts, mathematics, etc.

Guidance for calculating the results in each of the tables below is available [here](#).

### NWEA

Measure	Subgroup	Target	Tested	Results	Met?
Measure 1: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students will be greater than 50. Student growth is the difference between the beginning of year score and the end of year score.	All students	40.99	[390]	41%	Yes
Measure 2: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students whose achievement did not meet or exceed the RIT score proficiency equivalent in the fall will meet or exceed 55 in the spring administration.	Low initial achievers	40.99	143	17%	No
Measure 3: Each year, the median growth percentile of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students with disabilities at the school will be equal to or greater than the median growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade general education students at the school.	Students with disabilities <sup>3</sup>	40.99	24	20%	No

<sup>3</sup> Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school’s mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, students experiencing housing insecurity, etc.), please explain the rationale in the narrative section



## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

### End of Year Performance on 2020 21 NWEA MAP [ELA/Mathematics] Assessment By All Students and Students Enrolled in At Least Their Second Year

Grades	ELA All Students		Enrolled in at least their Second Year	
	Percent Proficient <sup>4</sup>	Number Tested	Percent Proficient	Number Tested
3				
4				
5				
6	48%	125		
7	50%	124	50%	124
8	37%	96	37%	96
All	49%	345	49%	220

Grades	Math All Students		Enrolled in at least their Second Year	
	Percent Proficient <sup>5</sup>	Number Tested	Percent Proficient	Number Tested
3				
4				
5				
6	48%	125		
7	33%	124	33%	124
8	62%	96	62%	96
All	42%	345	39%	220

\*\*\* Students in Grade 8 took the Algebra 1 Map test in place of the MATH K-12 Map test

<sup>4</sup> Proficient is defined as scoring at or above the grade-level RIT score cut score according to the most recently available linking study found [here](#). Refer to pages 15-16, tables 3.5 and 3.6.

<sup>5</sup> Proficient is defined as scoring at or above the grade-level RIT score cut score according to the most recently available linking study found [here](#). Refer to pages 15-16, tables 3.5 and 3.6.

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

End of Year Growth on 2020 21 NWEA MAP [ELA/Mathematics] Assessment  
By All Students

Grades	Median Growth Percentile	Number Tested
3		
4		
5		
6	61%	125
7	52%	124
8	46%	96
All	53%	345



**Transmittal Form**  
**Annual Financial Statement Audit Report**  
*for SUNY Authorized Charter Schools*

Charter School Name:	Middle Village Preparatory Charter School
Audit Period:	2020-21
Prior Period:	2019-20
Report Due Date:	Monday, November 1, 2021
School Fiscal Contact Name:	Christian Quezada
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED]
School Audit Firm Name:	PKF O'Connor Davies LLP
School Audit Contact Name:	Daniel Smolan
School Audit Contact Email:	[REDACTED]
School Audit Contact Phone:	[REDACTED]

**SUNY CHARTER SCHOOLS INSTITUTE - Reporting Requirements:**

Online Portal: <https://my.epicenternow.org/>

**Required 8 Items:**

- 1) The independent auditor's report on financial statements and notes;
- 2) Excel template file with appropriate sheets completed: Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets; and
- 3) Reports on internal controls over financial reporting and on compliance.

**And, if applicable:**

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc. If not applicable enter "N/A."

	<i>If not included, state the reason(s) below. Or, if not applicable fill in "N/A":</i>
4) Management Letter	Included
5) Management Letter Response	Included
6) Form 990; or Extension Form 8868	On Extension
7) Federal Single Audit/ Uniform Guidance in 2 CFR Part 200, Subpart F	N/A
8) Corrective Action Plan	Included

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Statement of Financial Position**  
**as of June 30, 2021**

<u>ASSETS</u>		<u>2020-21</u>	<u>2019-20</u>
<u>CURRENT ASSETS</u>			
Cash and cash equivalents		\$ 12,405,693	\$ 8,668,210
Grants and contracts receivable		98,461	142,697
Accounts receivables		-	-
Prepaid expenses		371,917	912,827
Contributions and other receivables		-	-
<b>TOTAL CURRENT ASSETS</b>		<b>12,876,071</b>	<b>9,723,734</b>
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>		<u>844,685</u>	<u>900,760</u>
<u>OTHER ASSETS</u>		<u>-</u>	<u>-</u>
<b>TOTAL ASSETS</b>		<b><u>13,720,756</u></b>	<b><u>10,624,494</u></b>
<u>LIABILITIES AND NET ASSETS</u>			
<u>CURRENT LIABILITIES</u>			
Accounts payable and accrued expenses		\$ 515,508	\$ 394,502
Accrued payroll and benefits		-	-
Deferred Revenue		-	-
Current maturities of long-term debt		-	-
Short Term Debt - Bonds, Notes Payable		-	-
Other		-	-
<b>TOTAL CURRENT LIABILITIES</b>		<b>515,508</b>	<b>394,502</b>
<u>LONG-TERM LIABILITIES</u>			
Deferred Rent		-	-
All other long-term debt and notes payable, net current maturities		-	-
<b>TOTAL LONG-TERM LIABILITIES</b>		<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>		<b><u>515,508</u></b>	<b><u>394,502</u></b>
<u>NET ASSETS</u>			
Without Donor Restrictions		13,205,248	10,229,992
With Donor Ristrictions		-	-
<b>TOTAL NET ASSETS</b>		<b><u>13,205,248</u></b>	<b><u>10,229,992</u></b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>		<b><u>13,720,756</u></b>	<b><u>10,624,494</u></b>

CK - Should be zero	-	-
---------------------	---	---

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**

**Statement of Activities  
as of June 30, 2021**

	<b>2020-21</b>			<b>2019-20</b>
	<b>Without Donor Restrictions</b>	<b>With Donor Restrictions</b>	<b>Total</b>	<b>Total</b>
<b>REVENUE, GAINS AND OTHER SUPPORT</b>				
Public School District				
Resident Student Enrollment	\$ 6,538,505	\$ -	\$ 6,538,505	\$ 6,379,250
Students with disabilities	415,860	-	415,860	680,676
Grants and Contracts				
State and local	-	-	-	77,394
Federal - Title and IDEA	226,914	-	226,914	133,636
Federal - Other	-	-	-	-
Other	-	-	-	-
NYC DoE Rental Assistance	1,254,208	-	1,254,208	1,190,360
Food Service/Child Nutrition Program	40,910	-	40,910	140,153
<b>TOTAL REVENUE, GAINS AND OTHER SUPPORT</b>	<b>8,476,397</b>	<b>-</b>	<b>8,476,397</b>	<b>8,601,469</b>
<b>EXPENSES</b>				
Program Services				
Regular Education	\$ 3,970,628	\$ -	\$ 3,970,628	\$ 4,124,222
Special Education	1,677,717	-	1,677,717	1,817,829
Other Programs	-	-	-	-
Total Program Services	5,648,345	-	5,648,345	5,942,051
Management and general	593,423	-	593,423	757,752
Fundraising	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>6,241,768</b>	<b>-</b>	<b>6,241,768</b>	<b>6,699,803</b>
<b>SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS</b>	<b>2,234,629</b>	<b>-</b>	<b>2,234,629</b>	<b>1,901,666</b>
<b>SUPPORT AND OTHER REVENUE</b>				
Contributions				
Foundations	\$ -	\$ -	\$ -	\$ -
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	738,270	-	738,270	113,500
Miscellaneous income	2,357	-	2,357	18,830
Net assets released from restriction	-	-	-	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	<b>740,627</b>	<b>-</b>	<b>740,627</b>	<b>132,330</b>
<b>CHANGE IN NET ASSETS</b>	<b>2,975,256</b>	<b>-</b>	<b>2,975,256</b>	<b>2,033,996</b>
NET ASSETS BEGINNING OF YEAR	10,229,992	-	10,229,992	8,195,996
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
<b>NET ASSETS END OF YEAR</b>	<b>\$ 13,205,248</b>	<b>\$ -</b>	<b>\$ 13,205,248</b>	<b>\$ 10,229,992</b>

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Statement of Cash Flows**  
**as of June 30, 2021**

	<b>2020-21</b>	<b>2019-20</b>
<b>CASH FLOWS - OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$ 2,975,256	\$ 2,033,996
Revenues from School Districts	-	-
Accounts Receivable	-	5,604
Due from School Districts	-	-
Depreciation	402,239	283,364
Grants Receivable	32,265	(72,605)
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	60,741	102,751
Accounts Payable	492,353	(745,288)
Accrued Expenses	(16,525)	13,695
Accrued Liabilities	125,608	14,598
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	11,710	(10,101)
Interest payments	-	-
Other	-	-
Other	-	-
<b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>	<b>\$ 4,083,647</b>	<b>\$ 1,626,014</b>
<b>CASH FLOWS - INVESTING ACTIVITIES</b>		
Purchase of equipment	(346,163)	(674,440)
Other	-	-
<b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>	<b>\$ (346,163)</b>	<b>\$ (674,440)</b>
<b>CASH FLOWS - FINANCING ACTIVITIES</b>		
Principal payments on long-term debt	-	-
Other	-	-
<b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>\$ 3,737,484</b>	<b>\$ 951,574</b>
Cash at beginning of year	8,668,209	7,716,637
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$ 12,405,693</b>	<b>\$ 8,668,211</b>

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Statement of Functional Expenses**  
**as of June 30, 2021**

		2020-21							2019-20	
		Program Services				Supporting Services				
	No. of Positions	Regular Education	Special Education	Other Education	Total	Management and		Total	Total	
						Fund-raising	General			
Personnel Services Costs		\$	\$	\$	\$	\$	\$	\$	\$	\$
Administrative Staff Personnel	9.00	309,909	193,693	-	503,602	-	271,170	271,170	774,772	890,417
Instructional Personnel	26.00	1,590,197	648,018	-	2,238,215	-	-	-	2,238,215	2,181,162
Non-Instructional Personnel	1.00	65,732	8,018	-	73,750	-	-	-	73,750	97,178
Total Salaries and Staff	36.00	1,965,838	849,729	-	2,815,567	-	271,170	271,170	3,086,737	3,168,757
Fringe Benefits & Payroll Taxes		308,864	133,506	-	442,370	-	42,605	42,605	484,975	461,877
Retirement		80,590	34,835	-	115,425	-	11,117	11,117	126,542	141,225
Management Company Fees		-	-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	3,548	3,548	3,548	10,489
Accounting / Audit Services		-	-	-	-	-	64,364	64,364	64,364	49,230
Other Purchased / Professional / Consulting Services		-	-	-	-	-	-	-	-	-
Building and Land Rent / Lease / Facility Finance Interest		965,086	417,157	-	1,382,243	-	133,125	133,125	1,515,368	1,515,372
Repairs & Maintenance		30,705	5,342	-	36,047	-	710	710	36,757	79,827
Insurance		82,191	35,527	-	117,718	-	11,337	11,337	129,055	130,056
Utilities		-	-	-	-	-	-	-	-	-
Supplies / Materials		64,866	7,913	-	72,779	-	-	-	72,779	201,385
Equipment / Furnishings		15,417	6,664	-	22,081	-	2,127	2,127	24,208	32,923
Staff Development		39,630	4,834	-	44,464	-	-	-	44,464	102,803
Marketing / Recruitment		28,860	10,555	-	39,415	-	3,128	3,128	42,543	61,477
Technology		15,296	6,612	-	21,908	-	2,110	2,110	24,018	15,814
Food Service		28,149	12,167	-	40,316	-	3,883	3,883	44,199	140,979
Student Services		29,681	16,521	-	46,202	-	-	-	46,202	190,292
Office Expense		12,562	5,430	-	17,992	-	1,733	1,733	19,725	34,965
Depreciation		256,172	110,730	-	366,902	-	35,338	35,338	402,240	283,364
OTHER		46,721	20,195	-	66,916	-	7,128	7,128	74,044	78,968
Total Expenses		\$ 3,970,628	\$ 1,677,717	\$ -	\$ 5,648,345	\$ -	\$ 593,423	\$ 593,423	\$ 6,241,768	\$ 6,699,803





## GENERAL INSTRUCTIONS FOR ANNUAL BUDGET/QUARTERLY REPORT

### TEMPLATE TABS




#### 1- GRAY tab contains the Instructions

<a href="#">Instructions</a>	Provides description of tabs and input requirements.
<a href="#">Funding by District</a>	Charter School Tuition Rates

#### 2- BLUE tabs require input of information

<a href="#">1.) Name of School</a>	>Select school name from list. >Enter contact information.
<a href="#">2.) Enrollment</a>	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
<a href="#">3.) Staffing Plan</a>	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter >"Prior Year" column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
<a href="#">4.) Yearly Budget</a>	Enter Yearly Budget information. Includes: >"Prior Year" column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
<a href="#">5.) Balance Sheet</a>	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >"Prior Year" column may be <i>initially</i> completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted
<a href="#">6.) Quarterly Report</a>	Enter Actual Quarterly Report information. Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
<a href="#">7.) Annual Report Requirement</a>	Complete when submitting Actual Quarter 4.

### CELL COLORS & GUIDANCE COMMENTS

-  = Enter information into the light BLUE shaded cells.
-  = Cells labeled in ORANGE contain guidance regarding the input of information.
-  = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.



**Charter Funding Alphabetical By NYS School District**  
**\* (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**



## ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

### Middle Village Preparatory Charter School

#### SCHOOL

<b>Name:</b>	Middle Village Preparatory Charter School
--------------	---

#### CONTACT INFORMATION

<b>Contact Name:</b>	Christian Quezada
<b>Contact Title:</b>	Director of Operations
<b>Contact Email:</b>	[REDACTED]
<b>Contact Phone:</b>	[REDACTED]

#### REPORT PERIOD

<b>Current Academic Year:</b>	2021-22
<b>Prior Academic Year:</b>	2020-21

MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL  
2021-22

ENROLLMENT BY GRADES														
GRADES		K	1	2	3	4	5	6	7	8	9	10	11	12
INITIAL BUDGETED ENROLLMENT								146.25	131.75	117				
TOTAL ENROLLMENT = 395														

ENROLLMENT BY DISTRICT														
		PRIOR YEAR ACTUAL	ANNUAL BUDGET TOTAL DISTRICTS/ENROLLMENT BY QUARTER								ACTUAL QUARTERLY TOTAL DISTRICTS/ENROLLMENT			
			QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
			Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual
			1	0	1	0	1	0	1	0	0	0	0	0
			395	0	395	0	395	0	395	0	0	0	0	0
NUMBER OF SCHOOL DISTRICTS ENROLLED:		0	*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.											
NUMBER OF STUDENTS ENROLLED:		0												
		PRIOR YEAR 2020-21	ANNUAL BUDGET ENROLLMENT BY QUARTER								ACTUAL ENROLLMENT BY QUARTER			
			QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
			Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment
			395		395		395		395					
PRIMARY/OTHER	DISTRICT NAME(S)	Actual Enrollment												
1	PRIMARY District	NYC CHANCELLOR'S OFFICE												
2	SECONDARY District	(Select from drop-down list) →												

		PRIOR YEAR	ANNUAL BUDGET ENROLLMENT BY QUARTER								ACTUAL ENROLLMENT BY QUARTER			
		2020-21	QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
PRIMARY/OTHER	DISTRICT NAME(S)	Actual Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment

MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL  
2021-22

STAFFING PLAN - FULL TIME EQUIVALENT ("FTE")															
<b>*NOTE:</b> Enter the number of FTE positions in the "blue" cells.			<b>*NOTE:</b> If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.							<b>*NOTE:</b> Each quarter, the actual FTE should be input.				<b>*NOTE:</b> State the assumptions that are being made for personnel FTE levels.	
ADMINISTRATIVE PERSONNEL FTE		PRIOR YEAR	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions
	2020-21	ACTUAL	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
			Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Executive Management			1.0		1.0		1.0		1.0						
Instructional Management			1.0		1.0		1.0		1.0						
Deans, Directors & Coordinators			1.0		1.0		1.0		1.0						
CFO / Director of Finance															
Operation / Business Manager			1.0		1.0		1.0		1.0						
Administrative Staff			4.0		4.0		4.0		4.0						
TOTAL ADMINISTRATIVE STAFF	0.0		8.0	0.0	8.0	0.0	8.0	0.0	8.0	0.0	0.0	0.0	0.0		
INSTRUCTIONAL PERSONNEL FTE		PRIOR YEAR	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions
	2020-21	ACTUAL	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
			Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Teachers - Regular			21.0		21.0		21.0		21.0						
Teachers - SPED			6.0		6.0		6.0		6.0						
Substitute Teachers															
Teaching Assistants															
Specialty Teachers			4.0		4.0		4.0		4.0						
Aides															
Therapists & Counselors			1.0		1.0		1.0		1.0						
Other															
TOTAL INSTRUCTIONAL	0.0		32.0	0.0	32.0	0.0	32.0	0.0	32.0	0.0	0.0	0.0	0.0		
NON-INSTRUCTIONAL PERSONNEL FTE		PRIOR YEAR	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions
	2020-21	ACTUAL	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
			Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Nurse															
Librarian															
Custodian															
Security															
Other															
TOTAL NON-INSTRUCTIONAL	0.0		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0		
TOTAL PERSONNEL SERVICE FTE	0.0		40.0	0.0	40.0	0.0	40.0	0.0	40.0	0.0	0.0	0.0	0.0		





MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL Budget / Operating Plan 2021-22													
Total Revenue	-	2,170,214	-	-	2,170,214	-	-	2,214,465	-	-	2,170,214	-	-
Total Expenses	-	1,566,615	-	-	1,809,147	-	-	1,957,330	-	-	2,232,862	-	-
Net Income	-	603,599	-	-	361,067	-	-	257,135	-	-	(62,648)	-	-
Actual Student Enrollment	-	395	-	-	395	-	-	395	-	-	395	-	-
	Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
<b>EXPENSES</b>													
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>													
	Avg. No. of Positions												
Executive Management	1.00	45,365		-	38,885		-	45,365		-	38,885		-
Instructional Management	1.00	40,519		-	34,731		-	40,519		-	34,731		-
Deans, Directors & Coordinators	1.00	21,976		-	18,837		-	21,976		-	18,837		-
CFO / Director of Finance	-			-			-			-			-
Operation / Business Manager	1.00	40,519		-	34,731		-	40,519		-	34,731		-
Administrative Staff	4.00	61,126		-	52,394		-	61,126		-	52,394		-
TOTAL ADMINISTRATIVE STAFF	8.00	-	209,506	-	-	179,576	-	-	209,506	-	-	179,576	-
<b>INSTRUCTIONAL PERSONNEL COSTS</b>													
Teachers - Regular	21.00	177,692		-	355,385		-	414,615		-	592,308		-
Teachers - SPED	6.00	50,423		-	100,846		-	117,654		-	168,077		-
Substitute Teachers	-			-			-			-			-
Teaching Assistants	-			-			-			-			-
Specialty Teachers	4.00	33,635		-	67,269		-	78,481		-	112,115		-
Aides	-			-			-			-			-
Therapists & Counselors	1.00	10,096		-	20,192		-	23,558		-	33,654		-
Other	-	118,462		-	101,538		-	118,462		-	101,538		-
TOTAL INSTRUCTIONAL	32.00	-	390,308	-	-	645,231	-	-	752,769	-	-	1,007,692	-
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>													
Nurse	-			-			-			-			-
Librarian	-			-			-			-			-
Custodian	-			-			-			-			-
Security	-			-			-			-			-
Other	-			-			-			-			-
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	40.00	-	599,813	-	-	824,807	-	-	962,275	-	-	1,187,269	-
<b>PAYROLL TAXES AND BENEFITS</b>													
Payroll Taxes		46,755		-	64,294		-	75,009		-	92,548		-
Fringe / Employee Benefits		72,478		-	72,478		-	72,478		-	72,478		-
Retirement / Pension		44,677		-	44,677		-	44,677		-	44,677		-
TOTAL PAYROLL TAXES AND BENEFITS		-	163,911	-	-	181,449	-	-	192,165	-	-	209,703	-
<b>TOTAL PERSONNEL SERVICE COSTS</b>	40.00	-	763,724	-	-	1,006,256	-	-	1,154,439	-	-	1,396,971	-
<b>CONTRACTED SERVICES</b>													
Accounting / Audit		7,904		-	7,904		-	7,904		-	40,904		-
Legal		6,250		-	6,250		-	6,250		-	6,250		-
Management Company Fee				-			-			-			-
Nurse Services				-			-			-			-
Food Service / School Lunch		36,250		-	36,250		-	36,250		-	36,250		-
Payroll Services		9,647		-	9,647		-	9,647		-	9,647		-
Special Ed Services		4,500		-	4,500		-	4,500		-	4,500		-
Titlement Services (i.e. Title I)		1,500		-	1,500		-	1,500		-	1,500		-
Other Purchased / Professional / Consulting		46,250		-	46,250		-	46,250		-	46,250		-
TOTAL CONTRACTED SERVICES		-	112,301	-	-	112,301	-	-	112,301	-	-	145,301	-



	MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL Budget / Operating Plan 2021-22												
Total Revenue	-	2,170,214	-	-	2,170,214	-	-	2,214,465	-	-	2,170,214	-	-
Total Expenses	-	1,566,615	-	-	1,809,147	-	-	1,957,330	-	-	2,232,862	-	-
Net Income	-	603,599	-	-	361,067	-	-	257,135	-	-	(62,648)	-	-
Actual Student Enrollment	-	395	-	-	395	-	-	395	-	-	395	-	-
	Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
SCHOOL OPERATIONS													
Board Expenses		250		-	250		-	250		-	250		-
Classroom / Teaching Supplies & Materials		8,125		-	8,125		-	8,125		-	8,125		-
Special Ed Supplies & Materials				-			-			-			-
Textbooks / Workbooks		18,750		-	18,750		-	18,750		-	18,750		-
Supplies & Materials other				-			-			-			-
Equipment / Furniture		625		-	625		-	625		-	625		-
Telephone		4,276		-	4,276		-	4,276		-	4,276		-
Technology		6,875		-	6,875		-	6,875		-	6,875		-
Student Testing & Assessment		18,750		-	18,750		-	18,750		-	18,750		-
Field Trips		10,000		-	10,000		-	10,000		-	10,000		-
Transportation (student)		3,750		-	3,750		-	3,750		-	3,750		-
Student Services - other		35,250		-	35,250		-	35,250		-	35,250		-
Office Expense		14,375		-	14,375		-	14,375		-	14,375		-
Staff Development		46,500		-	46,500		-	46,500		-	46,500		-
Staff Recruitment		6,250		-	6,250		-	6,250		-	6,250		-
Student Recruitment / Marketing		12,500		-	12,500		-	12,500		-	12,500		-
School Meals / Lunch		2,000		-	2,000		-	2,000		-	2,000		-
Travel (Staff)		2,500		-	2,500		-	2,500		-	2,500		-
Fundraising				-			-			-			-
Other				-			-			-			-
TOTAL SCHOOL OPERATIONS	-	190,776	-	-	190,776	-	-	190,776	-	-	190,776	-	-
FACILITY OPERATION & MAINTENANCE													
Insurance		26,302		-	26,302		-	26,302		-	26,302		-
Janitorial		11,250		-	11,250		-	11,250		-	11,250		-
Building and Land Rent / Lease / Facility Finance Interest		383,774.00		-	383,774.00		-	383,774.00		-	383,774.00		-
Repairs & Maintenance				-			-			-			-
Equipment / Furniture				-			-			-			-
Security				-			-			-			-
Utilities				-			-			-			-
TOTAL FACILITY OPERATION & MAINTENANCE	-	421,326	-	-	421,326	-	-	421,326	-	-	421,326	-	-
DEPRECIATION & AMORTIZATION		78,488		-	78,488		-	78,488		-	78,488		-
COVID-19 / CONTINGENCY				-			-			-			-
DEFERRED RENT				-			-			-			-
TOTAL EXPENSES	-	1,566,615	-	-	1,809,147	-	-	1,957,330	-	-	2,232,862	-	-
NET INCOME	-	603,599	-	-	361,067	-	-	257,135	-	-	(62,648)	-	-

	MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL Budget / Operating Plan 2021-22												
Total Revenue	-	2,170,214	-	-	2,170,214	-	-	2,214,465	-	-	2,170,214	-	-
Total Expenses	-	1,566,615	-	-	1,809,147	-	-	1,957,330	-	-	2,232,862	-	-
Net Income	-	603,599	-	-	361,067	-	-	257,135	-	-	(62,648)	-	-
Actual Student Enrollment	-	395	-	-	395	-	-	395	-	-	395	-	-
	Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
ENROLLMENT - *School Districts Are Linked To Above Entries* Number of Districts: NYC CHANCELLOR'S OFFICE - ALL OTHER School Districts: ( Weighted Avg ) TOTAL ENROLLMENT  REVENUE PER PUPIL  EXPENSES PER PUPIL	-	1	-	-	1	-	-	1	-	-	1	-	-
	-	395	-	-	395	-	-	395	-	-	395	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	



MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL					
Budget / Operating Plan					
2021-22					
Total Revenue	8,725,106	8,725,106	-	8,725,106	8,725,106
Total Expenses	7,565,953	7,565,953	-	(7,565,953)	(7,565,953)
Net Income	1,159,153	1,159,153	-	1,159,153	1,159,153
Actual Student Enrollment					
Total Year			VARIANCE		
Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
DESCRIPTION OF ASSUMPTIONS					
REVENUE					
REVENUES FROM STATE SOURCES					
Per Pupil Revenue	2021-22 Per Pupil Rate				
NYC CHANCELLOR'S OFFICE	16,844	6,653,380	6,653,380	-	6,653,380
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
ALL OTHER School Districts: ( Weighted Avg )	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	16,844	6,653,380	6,653,380	-	6,653,380
Special Education Revenue		422,135	422,135	-	422,135
Grants					
Stimulus		-	-	-	-
DYCD (Department of Youth and Community Development)		-	-	-	-
Other		-	-	-	-
NYC DoE Rental Assistance		1,170,986	1,170,986	-	1,170,986
Other		-	-	-	-
TOTAL REVENUE FROM STATE SOURCES		8,246,501	8,246,501	-	8,246,501
REVENUE FROM FEDERAL FUNDING					
IDEA Special Needs		44,251	44,251	-	44,251
Title I		58,186	58,186	-	58,186
Title Funding - Other		11,657	11,657	-	11,657
School Food Service (Free Lunch)		145,000	145,000	-	145,000
Grants					
Charter School Program (CSP) Planning & Implementation		-	-	-	-
Other		-	-	-	-
Other		212,617	212,617	-	212,617
TOTAL REVENUE FROM FEDERAL SOURCES		471,711	471,711	-	471,711
LOCAL and OTHER REVENUE					
Contributions and Donations		-	-	-	-
Fundraising		-	-	-	-
Erate Reimbursement		-	-	-	-
Earnings on Investments		-	-	-	-
Interest Income		6,894	6,894	-	6,894
Food Service (Income from meals)		-	-	-	-
Text Book		-	-	-	-
OTHER		-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		6,894	6,894	-	6,894
TOTAL REVENUE		8,725,106	8,725,106	-	8,725,106



		MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL					DESCRIPTION OF ASSUMPTIONS
		Budget / Operating Plan					
		2021-22					
Total Revenue		8,725,106	8,725,106	-	8,725,106	8,725,106	
Total Expenses		7,565,953	7,565,953	-	(7,565,953)	(7,565,953)	
Net Income		1,159,153	1,159,153	-	1,159,153	1,159,153	
Actual Student Enrollment							
		Total Year			VARIANCE		
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS		Avg. No. of Positions					
Executive Management	1.00	168,500	168,500	-	(168,500)	(168,500)	
Instructional Management	1.00	150,500	150,500	-	(150,500)	(150,500)	
Deans, Directors & Coordinators	1.00	81,625	81,625	-	(81,625)	(81,625)	
CFO / Director of Finance	-	-	-	-	-	-	
Operation / Business Manager	1.00	150,500	150,500	-	(150,500)	(150,500)	
Administrative Staff	4.00	227,039	227,039	-	(227,039)	(227,039)	
TOTAL ADMINISTRATIVE STAFF	8.00	778,164	778,164	-	(778,164)	(778,164)	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	21.00	1,540,000	1,540,000	-	(1,540,000)	(1,540,000)	
Teachers - SPED	6.00	437,000	437,000	-	(437,000)	(437,000)	
Substitute Teachers	-	-	-	-	-	-	
Teaching Assistants	-	-	-	-	-	-	
Specialty Teachers	4.00	291,500	291,500	-	(291,500)	(291,500)	
Aides	-	-	-	-	-	-	
Therapists & Counselors	1.00	87,500	87,500	-	(87,500)	(87,500)	
Other	-	440,000	440,000	-	(440,000)	(440,000)	
TOTAL INSTRUCTIONAL	32.00	2,796,000	2,796,000	-	(2,796,000)	(2,796,000)	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-	
SUBTOTAL PERSONNEL SERVICE COSTS	40.00	3,574,164	3,574,164	-	(3,574,164)	(3,574,164)	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		278,606	278,606	-	(278,606)	(278,606)	
Fringe / Employee Benefits		289,913	289,913	-	(289,913)	(289,913)	
Retirement / Pension		178,708	178,708	-	(178,708)	(178,708)	
TOTAL PAYROLL TAXES AND BENEFITS		747,227	747,227	-	(747,227)	(747,227)	
TOTAL PERSONNEL SERVICE COSTS	40.00	4,321,391	4,321,391	-	(4,321,391)	(4,321,391)	
CONTRACTED SERVICES							
Accounting / Audit		64,616	64,616	-	(64,616)	(64,616)	
Legal		25,000	25,000	-	(25,000)	(25,000)	
Management Company Fee		-	-	-	-	-	
Nurse Services		-	-	-	-	-	
Food Service / School Lunch		145,000	145,000	-	(145,000)	(145,000)	
Payroll Services		38,586	38,586	-	(38,586)	(38,586)	
Special Ed Services		18,000	18,000	-	(18,000)	(18,000)	
Titlement Services (i.e. Title I)		6,000	6,000	-	(6,000)	(6,000)	
Other Purchased / Professional / Consulting		185,000	185,000	-	(185,000)	(185,000)	
TOTAL CONTRACTED SERVICES		482,202	482,202	-	(482,202)	(482,202)	



MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL					
Budget / Operating Plan					
2021-22					
Total Revenue	8,725,106	8,725,106	-	8,725,106	8,725,106
Total Expenses	7,565,953	7,565,953	-	(7,565,953)	(7,565,953)
Net Income	1,159,153	1,159,153	-	1,159,153	1,159,153
Actual Student Enrollment					
	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
DESCRIPTION OF ASSUMPTIONS					
<b>SCHOOL OPERATIONS</b>					
Board Expenses	1,000	1,000	-	(1,000)	(1,000)
Classroom / Teaching Supplies & Materials	32,500	32,500	-	(32,500)	(32,500)
Special Ed Supplies & Materials	-	-	-	-	-
Textbooks / Workbooks	75,000	75,000	-	(75,000)	(75,000)
Supplies & Materials other	-	-	-	-	-
Equipment / Furniture	2,500	2,500	-	(2,500)	(2,500)
Telephone	17,103	17,103	-	(17,103)	(17,103)
Technology	27,500	27,500	-	(27,500)	(27,500)
Student Testing & Assessment	75,000	75,000	-	(75,000)	(75,000)
Field Trips	40,000	40,000	-	(40,000)	(40,000)
Transportation (student)	15,000	15,000	-	(15,000)	(15,000)
Student Services - other	141,000	141,000	-	(141,000)	(141,000)
Office Expense	57,500	57,500	-	(57,500)	(57,500)
Staff Development	186,000	186,000	-	(186,000)	(186,000)
Staff Recruitment	25,000	25,000	-	(25,000)	(25,000)
Student Recruitment / Marketing	50,000	50,000	-	(50,000)	(50,000)
School Meals / Lunch	8,000	8,000	-	(8,000)	(8,000)
Travel (Staff)	10,000	10,000	-	(10,000)	(10,000)
Fundraising	-	-	-	-	-
Other	-	-	-	-	-
TOTAL SCHOOL OPERATIONS	763,103	763,103	-	(763,103)	(763,103)
<b>FACILITY OPERATION &amp; MAINTENANCE</b>					
Insurance	105,209	105,209	-	(105,209)	(105,209)
Janitorial	45,000	45,000	-	(45,000)	(45,000)
Building and Land Rent / Lease / Facility Finance Interest	1,535,096	1,535,096	-	(1,535,096)	(1,535,096)
Repairs & Maintenance	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-
Security	-	-	-	-	-
Utilities	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	1,685,305	1,685,305	-	(1,685,305)	(1,685,305)
<b>DEPRECIATION &amp; AMORTIZATION</b>					
	313,952	313,952	-	(313,952)	(313,952)
<b>COVID-19 / CONTINGENCY</b>					
	-	-	-	-	-
<b>DEFERRED RENT</b>					
	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>7,565,953</b>	<b>7,565,953</b>	<b>-</b>	<b>(7,565,953)</b>	<b>(7,565,953)</b>
<b>NET INCOME</b>	<b>1,159,153</b>	<b>1,159,153</b>	<b>-</b>	<b>1,159,153</b>	<b>1,159,153</b>

MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL						
Budget / Operating Plan						
2021-22						
Total Revenue	8,725,106	8,725,106	-	8,725,106	8,725,106	DESCRIPTION OF ASSUMPTIONS
Total Expenses	7,565,953	7,565,953	-	(7,565,953)	(7,565,953)	
Net Income	1,159,153	1,159,153	-	1,159,153	1,159,153	
Actual Student Enrollment						
	Total Year			VARIANCE		DESCRIPTION OF ASSUMPTIONS
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
ENROLLMENT - *School Districts Are Linked To Above Entries*						
Number of Districts:						
NYC CHANCELLOR'S OFFICE						
-						
-						
-						
-						
-						
-						
-						
-						
-						
-						
-						
-						
ALL OTHER School Districts: ( Weighted Avg )						
TOTAL ENROLLMENT						
REVENUE PER PUPIL						
EXPENSES PER PUPIL						



	MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL Budget / Operating Plan 2021-22													
Total Revenue	-	2,170,214	-	-	2,170,214	-	-	2,214,465	-	-	2,170,214	-	-	8,725,106
Total Expenses	-	1,566,615	-	-	1,809,147	-	-	1,957,330	-	-	2,232,862	-	-	7,565,953
Net Income	-	603,599	-	-	361,067	-	-	257,135	-	-	(62,648)	-	-	1,159,153
Actual Student Enrollment	-	395	-	-	395	-	-	395	-	-	395	-	-	
	Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30			Original Budget
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	
<b>CASH FLOW ADJUSTMENTS</b>														
OPERATING ACTIVITIES {enter descriptions below }														
Example - Add Back Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Operating Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
INVESTMENT ACTIVITIES {enter descriptions below }														
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Investment Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FINANCING ACTIVITIES {enter descriptions below }														
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Financing Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Flow Adjustments	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NET INCOME	-	603,599	-	-	361,067	-	-	257,135	-	-	(62,648)	-	-	1,159,153
Beginning Cash Balance	-	-	-	-	603,599	-	-	964,666	-	-	1,221,801	-	-	-
ENDING CASH BALANCE	-	603,599	-	-	964,666	-	-	1,221,801	-	-	1,159,153	-	-	1,159,153



		MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL				DESCRIPTION OF ASSUMPTIONS
		Budget / Operating Plan				
				2021-22		
Total Revenue		8,725,106	-	8,725,106	8,725,106	
Total Expenses		7,565,953	-	(7,565,953)	(7,565,953)	
Net Income		1,159,153	-	1,159,153	1,159,153	
Actual Student Enrollment						
		Total Year		VARIANCE		

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL  
BALANCE SHEET  
2021-22**

	Prior Year	Q1	Q2	Q3	Q4
	2020-21	As of 9/30	As of 12/31	As of 3/31	As of 6/30
<b><u>ASSETS</u></b>					
<b><u>CURRENT ASSETS</u></b>					
Cash and cash equivalents	-	-	-	-	-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	-	-	-	-	-
<b><u>PROPERTY, BUILDING AND EQUIPMENT, net</u></b>	-	-	-	-	-
<b><u>OTHER ASSETS</u></b>	-	-	-	-	-
<b>TOTAL ASSETS</b>	-	-	-	-	-
<b><u>LIABILITIES AND NET ASSETS</u></b>					
<b><u>CURRENT LIABILITIES</u></b>					
Accounts payable and accrued expenses	-	-	-	-	-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	-	-	-	-	-
<b><u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u></b>	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	-	-	-	-	-
<b><u>NET ASSETS</u></b>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
<b>TOTAL NET ASSETS</b>	-	-	-	-	-
<b>TOTAL LIABILITIES AND NET ASSETS</b>	-	-	-	-	-

## MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL

## Budget / Operating Plan

2021-22

Total Revenue	-	2,170,214	-	-	2,170,214	-	-	2,214,465	-	-	2,170,214	-
Total Expenses	-	1,566,615	-	-	1,809,147	-	-	1,957,330	-	-	2,232,862	-
Net Income	-	603,599	-	-	361,067	-	-	257,135	-	-	(62,648)	-
Actual Student Enrollment	-	395	-	-	395	-	-	395	-	-	395	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed												
1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30			
Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	
<b>REVENUE</b>												
<b>REVENUES FROM STATE SOURCES</b>												
Per Pupil Revenue	2021-22 Per Pupil Rate											
NYC CHANCELLOR'S OFFICE	16,844											
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: ( Count = 0 )	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	16,844	-	-	1,663,345	-	-	1,663,345	-	-	1,663,345	-	-
Special Education Revenue		105,534	-		105,534	-		105,534	-		105,534	-
Grants												
Stimulus		-	-		-	-		-	-		-	-
DYCD (Department of Youth and Community Development)		-	-		-	-		-	-		-	-
Other		-	-		-	-		-	-		-	-
NYC DoE Rental Assistance		292,747	-		292,747	-		292,747	-		292,747	-
Other		-	-		-	-		-	-		-	-
TOTAL REVENUE FROM STATE SOURCES		-	2,061,625	-	-	2,061,625	-	-	2,061,625	-	-	2,061,625
<b>REVENUE FROM FEDERAL FUNDING</b>												
IDEA Special Needs		-	-		-	-		44,251	-		-	-
Title I		14,547	-		14,547	-		14,547	-		14,547	-
Title Funding - Other		2,914	-		2,914	-		2,914	-		2,914	-
School Food Service (Free Lunch)		36,250	-		36,250	-		36,250	-		36,250	-
Grants												
Charter School Program (CSP) Planning & Implementation		-	-		-	-		-	-		-	-
Other		-	-		-	-		-	-		-	-
Other		53,154	-		53,154	-		53,154	-		53,154	-
TOTAL REVENUE FROM FEDERAL SOURCES		-	106,865	-	-	106,865	-	-	151,116	-	-	106,865
<b>LOCAL and OTHER REVENUE</b>												
Contributions and Donations		-	-		-	-		-	-		-	-
Fundraising		-	-		-	-		-	-		-	-
Erate Reimbursement		-	-		-	-		-	-		-	-
Earnings on Investments		-	-		-	-		-	-		-	-
Interest Income		1,724	-		1,724	-		1,724	-		1,724	-
Food Service (Income from meals)		-	-		-	-		-	-		-	-
Text Book		-	-		-	-		-	-		-	-
OTHER		-	-		-	-		-	-		-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	1,724	-	-	1,724	-	-	1,724	-	-	1,724
TOTAL REVENUE		-	2,170,214	-	-	2,170,214	-	-	2,214,465	-	-	2,170,214



**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**

**Budget / Operating Plan**

**2021-22**

Total Revenue	-	2,170,214	-	-	2,170,214	-	-	2,214,465	-	-	2,170,214	-
Total Expenses	-	1,566,615	-	-	1,809,147	-	-	1,957,330	-	-	2,232,862	-
Net Income	-	603,599	-	-	361,067	-	-	257,135	-	-	(62,648)	-
Actual Student Enrollment	-	395	-	-	395	-	-	395	-	-	395	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Actual			Actual			Actual			Actual		
	Current Budget	Variance		Current Budget	Variance		Current Budget	Variance		Current Budget	Variance	

<b>EXPENSES</b>												
Quarter 0												
No. of Positions												
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>												
Executive Management	-	45,365	-	-	38,885	-	-	45,365	-	-	38,885	-
Instructional Management	-	40,519	-	-	34,731	-	-	40,519	-	-	34,731	-
Deans, Directors & Coordinators	-	21,976	-	-	18,837	-	-	21,976	-	-	18,837	-
CFO / Director of Finance	-	-	-	-	-	-	-	-	-	-	-	-
Operation / Business Manager	-	40,519	-	-	34,731	-	-	40,519	-	-	34,731	-
Administrative Staff	-	61,126	-	-	52,394	-	-	61,126	-	-	52,394	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	-	209,506	-	-	179,576	-	-	209,506	-	-	179,576	-
<b>INSTRUCTIONAL PERSONNEL COSTS</b>												
Teachers - Regular	-	177,692	-	-	355,385	-	-	414,615	-	-	592,308	-
Teachers - SPED	-	50,423	-	-	100,846	-	-	117,654	-	-	168,077	-
Substitute Teachers	-	-	-	-	-	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-	-	-	-	-	-	-
Specialty Teachers	-	33,635	-	-	67,269	-	-	78,481	-	-	112,115	-
Aides	-	-	-	-	-	-	-	-	-	-	-	-
Therapists & Counselors	-	10,096	-	-	20,192	-	-	23,558	-	-	33,654	-
Other	-	118,462	-	-	101,538	-	-	118,462	-	-	101,538	-
<b>TOTAL INSTRUCTIONAL</b>	-	390,308	-	-	645,231	-	-	752,769	-	-	1,007,692	-
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>												
Nurse	-	-	-	-	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	-	-	-	-	-	-	-	-	-	-	-	-
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	-	599,813	-	-	824,807	-	-	962,275	-	-	1,187,269	-
<b>PAYROLL TAXES AND BENEFITS</b>												
Payroll Taxes	-	46,755	-	-	64,294	-	-	75,009	-	-	92,548	-
Fringe / Employee Benefits	-	72,478	-	-	72,478	-	-	72,478	-	-	72,478	-
Retirement / Pension	-	44,677	-	-	44,677	-	-	44,677	-	-	44,677	-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	-	163,911	-	-	181,449	-	-	192,165	-	-	209,703	-
<b>TOTAL PERSONNEL SERVICE COSTS</b>	-	763,724	-	-	1,006,256	-	-	1,154,439	-	-	1,396,971	-
<b>CONTRACTED SERVICES</b>												
Accounting / Audit	-	7,904	-	-	7,904	-	-	7,904	-	-	40,904	-
Legal	-	6,250	-	-	6,250	-	-	6,250	-	-	6,250	-
Management Company Fee	-	-	-	-	-	-	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-	-	-	-	-	-	-
Food Service / School Lunch	-	36,250	-	-	36,250	-	-	36,250	-	-	36,250	-
Payroll Services	-	9,647	-	-	9,647	-	-	9,647	-	-	9,647	-
Special Ed Services	-	4,500	-	-	4,500	-	-	4,500	-	-	4,500	-
Titlement Services (i.e. Title I)	-	1,500	-	-	1,500	-	-	1,500	-	-	1,500	-
Other Purchased / Professional / Consulting	-	46,250	-	-	46,250	-	-	46,250	-	-	46,250	-
<b>TOTAL CONTRACTED SERVICES</b>	-	112,301	-	-	112,301	-	-	112,301	-	-	145,301	-



**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**

**Budget / Operating Plan**

**2021-22**

Total Revenue	-	2,170,214	-	-	2,170,214	-	-	2,214,465	-	-	2,170,214	-
Total Expenses	-	1,566,615	-	-	1,809,147	-	-	1,957,330	-	-	2,232,862	-
Net Income	-	603,599	-	-	361,067	-	-	257,135	-	-	(62,648)	-
Actual Student Enrollment	-	395	-	-	395	-	-	395	-	-	395	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Actual			Actual			Actual			Actual		
	Current Budget	Variance		Current Budget	Variance		Current Budget	Variance		Current Budget	Variance	
<b>SCHOOL OPERATIONS</b>												
Board Expenses	250	-		250	-		250	-		250	-	
Classroom / Teaching Supplies & Materials	8,125	-		8,125	-		8,125	-		8,125	-	
Special Ed Supplies & Materials	-	-		-	-		-	-		-	-	
Textbooks / Workbooks	18,750	-		18,750	-		18,750	-		18,750	-	
Supplies & Materials other	-	-		-	-		-	-		-	-	
Equipment / Furniture	625	-		625	-		625	-		625	-	
Telephone	4,276	-		4,276	-		4,276	-		4,276	-	
Technology	6,875	-		6,875	-		6,875	-		6,875	-	
Student Testing & Assessment	18,750	-		18,750	-		18,750	-		18,750	-	
Field Trips	10,000	-		10,000	-		10,000	-		10,000	-	
Transportation (student)	3,750	-		3,750	-		3,750	-		3,750	-	
Student Services - other	35,250	-		35,250	-		35,250	-		35,250	-	
Office Expense	14,375	-		14,375	-		14,375	-		14,375	-	
Staff Development	46,500	-		46,500	-		46,500	-		46,500	-	
Staff Recruitment	6,250	-		6,250	-		6,250	-		6,250	-	
Student Recruitment / Marketing	12,500	-		12,500	-		12,500	-		12,500	-	
School Meals / Lunch	2,000	-		2,000	-		2,000	-		2,000	-	
Travel (Staff)	2,500	-		2,500	-		2,500	-		2,500	-	
Fundraising	-	-		-	-		-	-		-	-	
Other	-	-		-	-		-	-		-	-	
<b>TOTAL SCHOOL OPERATIONS</b>	-	190,776	-	-	190,776	-	-	190,776	-	-	190,776	-
<b>FACILITY OPERATION &amp; MAINTENANCE</b>												
Insurance	26,302	-		26,302	-		26,302	-		26,302	-	
Janitorial	11,250	-		11,250	-		11,250	-		11,250	-	
Building and Land Rent / Lease / Facility Finance Interest	383,774	-		383,774	-		383,774	-		383,774	-	
Repairs & Maintenance	-	-		-	-		-	-		-	-	
Equipment / Furniture	-	-		-	-		-	-		-	-	
Security	-	-		-	-		-	-		-	-	
Utilities	-	-		-	-		-	-		-	-	
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	421,326	-	-	421,326	-	-	421,326	-	-	421,326	-
<b>DEPRECIATION &amp; AMORTIZATION</b>	78,488	-		78,488	-		78,488	-		78,488	-	
<b>COVID-19 / CONTINGENCY</b>	-	-		-	-		-	-		-	-	
<b>DEFERRED RENT</b>	-	-		-	-		-	-		-	-	
<b>TOTAL EXPENSES</b>	-	1,566,615	-	-	1,809,147	-	-	1,957,330	-	-	2,232,862	-
<b>NET INCOME</b>	-	603,599	-	-	361,067	-	-	257,135	-	-	(62,648)	-





MVP\_2021-22-Budget-and-Quarterly-R\_RGxntPY.xlsx\_202202011259.xlsx



MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL											
Budget / Operating Plan											
2021-22											
Total Revenue	-	-	-	8,725,106	(8,725,106)	-	-	8,725,106	(8,725,106)	-	-
Total Expenses	-	-	-	7,565,953	7,565,953	-	-	7,565,953	7,565,953	-	-
Net Income	-	-	-	1,159,153	(1,159,153)	-	-	1,159,153	(1,159,153)	-	-
Actual Student Enrollment	-	-	-			-	-			-	-
TOTALS AND VARIANCE ANALYSIS											
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed				Current Budget	Actual vs.	Actual vs.	Original Budget	Actual vs.	Actual vs.	PY Actual (PY TY / No. of COMPLETED	Actual CY vs.
				(Current Quarter)	Current Budget	Current Budget - TY	(Current Quarter)	Original Budget	Original Budget - TY	Actual CY Quarters)	Actual PY
EXPENSES											
ADMINISTRATIVE STAFF PERSONNEL COSTS											
Executive Management	-	-	-	168,500	168,500	-	-	168,500	168,500	-	-
Instructional Management	-	-	-	150,500	150,500	-	-	150,500	150,500	-	-
Deans, Directors & Coordinators	-	-	-	81,625	81,625	-	-	81,625	81,625	-	-
CFO / Director of Finance	-	-	-	-	-	-	-	-	-	-	-
Operation / Business Manager	-	-	-	150,500	150,500	-	-	150,500	150,500	-	-
Administrative Staff	-	-	-	227,039	227,039	-	-	227,039	227,039	-	-
TOTAL ADMINISTRATIVE STAFF	-	-	-	778,164	778,164	-	-	778,164	778,164	-	-
INSTRUCTIONAL PERSONNEL COSTS											
Teachers - Regular	-	-	-	1,540,000	1,540,000	-	-	1,540,000	1,540,000	-	-
Teachers - SPED	-	-	-	437,000	437,000	-	-	437,000	437,000	-	-
Substitute Teachers	-	-	-	-	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-	-	-	-	-	-
Specialty Teachers	-	-	-	291,500	291,500	-	-	291,500	291,500	-	-
Aides	-	-	-	-	-	-	-	-	-	-	-
Therapists & Counselors	-	-	-	87,500	87,500	-	-	87,500	87,500	-	-
Other	-	-	-	440,000	440,000	-	-	440,000	440,000	-	-
TOTAL INSTRUCTIONAL	-	-	-	2,796,000	2,796,000	-	-	2,796,000	2,796,000	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS											
Nurse	-	-	-	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	-	-	-	3,574,164	3,574,164	-	-	3,574,164	3,574,164	-	-
PAYROLL TAXES AND BENEFITS											
Payroll Taxes	-	-	-	278,606	278,606	-	-	278,606	278,606	-	-
Fringe / Employee Benefits	-	-	-	289,913	289,913	-	-	289,913	289,913	-	-
Retirement / Pension	-	-	-	178,708	178,708	-	-	178,708	178,708	-	-
TOTAL PAYROLL TAXES AND BENEFITS	-	-	-	747,227	747,227	-	-	747,227	747,227	-	-
TOTAL PERSONNEL SERVICE COSTS	-	-	-	4,321,391	4,321,391	-	-	4,321,391	4,321,391	-	-
CONTRACTED SERVICES											
Accounting / Audit	-	-	-	64,616	64,616	-	-	64,616	64,616	-	-
Legal	-	-	-	25,000	25,000	-	-	25,000	25,000	-	-
Management Company Fee	-	-	-	-	-	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	145,000	145,000	-	-	145,000	145,000	-	-
Payroll Services	-	-	-	38,586	38,586	-	-	38,586	38,586	-	-
Special Ed Services	-	-	-	18,000	18,000	-	-	18,000	18,000	-	-
Titlement Services (i.e. Title I)	-	-	-	6,000	6,000	-	-	6,000	6,000	-	-
Other Purchased / Professional / Consulting	-	-	-	185,000	185,000	-	-	185,000	185,000	-	-
TOTAL CONTRACTED SERVICES	-	-	-	482,202	482,202	-	-	482,202	482,202	-	-



MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL										
Budget / Operating Plan										
2021-22										
Total Revenue	-	-	-	8,725,106	(8,725,106)	-	-	8,725,106	(8,725,106)	-
Total Expenses	-	-	-	7,565,953	7,565,953	-	-	7,565,953	7,565,953	-
Net Income	-	-	-	1,159,153	(1,159,153)	-	-	1,159,153	(1,159,153)	-
Actual Student Enrollment	-	-	-			-	-			-
TOTALS AND VARIANCE ANALYSIS										
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Current Budget			Actual vs.		Actual vs.		Original Budget		Actual vs.
	Actual	(Current Quarter)	Current Budget	Current Budget - TY	Current Budget TY	Original Budget	Original Budget - TY	Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY
SCHOOL OPERATIONS										
Board Expenses	-	-	-	1,000	1,000	-	-	1,000	1,000	-
Classroom / Teaching Supplies & Materials	-	-	-	32,500	32,500	-	-	32,500	32,500	-
Special Ed Supplies & Materials	-	-	-	-	-	-	-	-	-	-
Textbooks / Workbooks	-	-	-	75,000	75,000	-	-	75,000	75,000	-
Supplies & Materials other	-	-	-	-	-	-	-	-	-	-
Equipment / Furniture	-	-	-	2,500	2,500	-	-	2,500	2,500	-
Telephone	-	-	-	17,103	17,103	-	-	17,103	17,103	-
Technology	-	-	-	27,500	27,500	-	-	27,500	27,500	-
Student Testing & Assessment	-	-	-	75,000	75,000	-	-	75,000	75,000	-
Field Trips	-	-	-	40,000	40,000	-	-	40,000	40,000	-
Transportation (student)	-	-	-	15,000	15,000	-	-	15,000	15,000	-
Student Services - other	-	-	-	141,000	141,000	-	-	141,000	141,000	-
Office Expense	-	-	-	57,500	57,500	-	-	57,500	57,500	-
Staff Development	-	-	-	186,000	186,000	-	-	186,000	186,000	-
Staff Recruitment	-	-	-	25,000	25,000	-	-	25,000	25,000	-
Student Recruitment / Marketing	-	-	-	50,000	50,000	-	-	50,000	50,000	-
School Meals / Lunch	-	-	-	8,000	8,000	-	-	8,000	8,000	-
Travel (Staff)	-	-	-	10,000	10,000	-	-	10,000	10,000	-
Fundraising	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
TOTAL SCHOOL OPERATIONS	-	-	-	763,103	763,103	-	-	763,103	763,103	-
FACILITY OPERATION & MAINTENANCE										
Insurance	-	-	-	105,209	105,209	-	-	105,209	105,209	-
Janitorial	-	-	-	45,000	45,000	-	-	45,000	45,000	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	1,535,096	1,535,096	-	-	1,535,096	1,535,096	-
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	-	1,685,305	1,685,305	-	-	1,685,305	1,685,305	-
DEPRECIATION & AMORTIZATION	-	-	-	313,952	313,952	-	-	313,952	313,952	-
COVID-19 / CONTINGENCY	-	-	-	-	-	-	-	-	-	-
DEFERRED RENT	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	-	-	-	7,565,953	7,565,953	-	-	7,565,953	7,565,953	-
NET INCOME	-	-	-	1,159,153	(1,159,153)	-	-	1,159,153	(1,159,153)	-







**Charter Schools Institute**  
The State University of New York

**Annual Report Requirement**  
*for SUNY Authorized Charter Schools*  
**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**2021-22**

Administrative  
expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

**\*NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**

## MVP 2021-2022 ACADEMIC SCHOOL YEAR CALENDAR

### 2021

Wednesday, August 25 <sup>th</sup>	First Day of Classes for Group A Students
Monday, September 6 <sup>th</sup>	Labor Day- <b>No School</b>
Monday, October 11 <sup>th</sup>	Columbus Day- <b>No School</b>
Thursday, November 11 <sup>th</sup>	Veteran's Day- <b>School Closed</b>
Thurs-Friday November 25 <sup>th</sup> & 26 <sup>th</sup>	Thanksgiving Recess – <b>School Closed</b>
Thursday, December 23 <sup>rd</sup> -Friday, December 31 <sup>st</sup>	Winter Recess - <b>School Closed</b>

### 2022

Monday, January 3 <sup>rd</sup>	Students Return to School
Monday, January 17 <sup>th</sup>	Martin Luther King, Jr. Day – <b>School Closed</b>
Monday, February 21 <sup>st</sup> – Friday, February 25 <sup>th</sup>	Mid-Winter Recess - <b>School Closed</b>
Tues., March 29 <sup>th</sup> – Thursday March 31 <sup>st</sup>	ELA State Testing
Friday, April 15 <sup>th</sup> - Friday, April 22 <sup>nd</sup>	Spring Break- <b>School Closed</b>
Tues. April 26 <sup>th</sup> - Thursday, April 28 <sup>th</sup>	Math State Testing
Monday, May 30 <sup>th</sup>	Memorial Day – <b>School Closed</b>
Wednesday, June 8 <sup>th</sup>	8 <sup>th</sup> Graduation
Monday, June 20 <sup>th</sup>	Juneteenth Holiday
Wednesday, June 15 <sup>th</sup> - Thursday, June 23 <sup>rd</sup> - Regents Exams- TBA	
Friday, June 24 <sup>th</sup>	Last Day of School for Students and Distribution of Report Cards