

Application: Math, Engineering, and Science Academy Charter High School

Gretchen Liga - gliga@csbm.com
2020-2021 Annual Report

Entry 1 School Info and Cover Page

Completed Jul 30 2021

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

MATH, ENGINEERING AND SCIENCE ACADEMY CHARTER HIGH SCHOOL 333200861059

a1. Popular School Name

MESA Charter School

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

CSD #32 - BROOKLYN

d. DATE OF INITIAL CHARTER

12/2012

e. DATE FIRST OPENED FOR INSTRUCTION

8/2013

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Math, Engineering, and Science Academy (MESA) Charter High School will provide a rigorous education that equips each student with the ability to succeed in life and in college. MESA students will develop a passion for science, technology, engineering, and mathematics, and through an intensive college readiness program, develop critical thinking and self-advocacy.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	Four-year College Bound program helps each student develop a meaningful and actionable postsecondary plan
KDE 2	Academic focus on STEM fields, including STEMblock, where students take project-based courses (i.e. Bridge Building or Ecosystem Study) around STEM projects taught by Math for America instructors
KDE 3	Daily 9th Grade Writing Seminar supplements ELA in developing college-ready reading and writing.
KDE 4	Strong support for teaching staff, including Principal and Instructional Coach, a built-in common planning period, and minimal administrative duties for teachers besides instruction and advisory
KDE 5	Strong focus on school culture and family engagement, including full-time School Culture Coordinator and daily Advisory
KDE 6	Weekly effort grades in each class reinforce habits of success, such as respect, punctuality,

	engagement, and effort
KDE 7	Explicit focus on family and community engagement, including summer home visits for every single student, parent and student orientations, and yearround parent satisfaction surveys
KDE 8	Year-round calendar make for more reasonable use of time, allows for enrichment instruction, and minimizes loss of knowledge and skill over the summer
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<https://www.mesacharter.org/>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

500

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

498

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served	9, 10, 11, 12
---------------	---------------

l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	231 Palmetto Street, Brooklyn, NY 11221	718-282-7426	NYC CSD 32	9-12	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Lauren Rawles	718-282-7426		lrawles@mesacharter.org
Operational Leader	Emily Davidian	718-282-7426		edavidian@mesacharter.org
Compliance Contact	Lauren Rawles	718-282-7426		lrawles@mesacharter.org
Complaint Contact	Lauren Rawles	718-282-7426		lrawles@mesacharter.org
DASA Coordinator	Shannon Sarthou	718-282-7426		ssarthou@mesacharter.org
Phone Contact for After Hours Emergencies	Lauren Rawles	718-282-7426		lrawles@mesacharter.org

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	N/A	No		No	N/A	Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Lauren Rawles
Position	Director of Operations
Phone/Extension	718-282-7426
Email	lrawles@mesacharter.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYS ED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is highly stylized, starting with a large, sweeping 'A' followed by a large 'R' and ending with a long, horizontal flourish.

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is highly stylized, starting with a large, sweeping 'M' followed by a large 'P' and ending with a long, horizontal flourish.

Date

Jul 30 2021



Thank you.

Entry 3 Progress Toward Goals

Completed Jul 30 2021

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	The school will maintain an Accountability Status of Good Standing.	ESSA Accountability Designation	Met	
Academic Goal 2	The school's proficiency rates, based on cohort ELA and Mathematics outcomes will be at least one standard deviation above the mean for schools with the same grade configuration and similar population of students identified as	Comparative Proficiency Rates	Unable to Assess	

	economically disadvantaged, students with disabilities and English language learners.			
Academic Goal 3	The school will exceed the state average of Annual Regents testing outcomes for every tested subject for all students.	Annual Regents testing outcomes for every tested subject for all students	Unable to Assess	
Academic Goal 4	The school will exceed the state average of Annual Regents testing outcomes for every tested subject by subgroup.	Subgroup Annual Regents Outcomes	Unable to Assess	
Academic Goal 5	The school will exceed the state average for Cohort Regents testing outcomes for ELA, mathematics, science, Global History and US History for all students.	Aggregate Total Cohort Regents Testing Outcomes	Unable to Assess	
Academic Goal 6	The school will exceed the state average for Cohort Regents testing outcomes for ELA, mathematics, science, Global History and US History by subgroup.	Subgroup Total Cohort Regents Testing Outcomes	Unable to Assess	

Academic Goal 7	The 4-year and 5-year graduation rate for all students will meet or exceed 80%.	Aggregate Cohort Graduation Rate	Met	
Academic Goal 8	The 4-year and 5-year graduation rate for students identified as economically disadvantaged, students with disabilities, and English language learners will meet or exceed 80%.	Subgroup Cohort Graduation Rate	Met	
Academic Goal 9	The percentage of all students in a cohort that have passed 3 out of 5 Regents exams required for graduation by their 3rd year of high school will meet or exceed 75%.	Aggregate On-Track to Graduate	Met	
Academic Goal 10	The percentage of cohort by subgroup that has passed 3 out of 5 Regents exams required for graduation by their 3rd year of high school will meet or exceed 75%.	Subgroup On-Track to Graduate	Met	

2. Do have more academic goals to add?

Yes

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	The percentage of students in a 4-year and 5-year cohort that remain enrolled in the school until they graduate from the high school program will meet or exceed 85%.	Aggregate Student Persistence	Met	
Academic Goal 12	The percentage of students identified as economically disadvantaged, students with disabilities, and English language learners in a 4-year and 5-year cohort that remain enrolled in the school until they graduate from the high school program will meet or exceed 85%.	Subgroup Student Persistence	Met	

Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Benchmark 2: Teaching and			

Org Goal 1	<p>Learning</p> <p>School leaders have systems in place designed to cultivate shared accountability and high expectations and that lead to students' well-being, improved academic outcomes, and educational success. The school has rigorous and coherent curriculum and assessments that are aligned to the Common Core Learning Standards (CCLS) for all students. Teachers engage in strategic practices and decision-making in order to address the gap between what students know and need to learn so that all students experience consistent high levels of engagement, thinking and achievement.</p>	Performance Framework key indicators for curriculum, instruction, assessment and program evaluation, and supports for diverse learners.	Met	
	<p>Benchmark 3: Culture, Climate, and Family Engagement</p> <p>The school has systems in place to</p>			

<p>Org Goal 2</p>	<p>support students' social and emotional health and to provide for a safe and respectful learning environment. Families, community members and school staff work together to share in the responsibility for student academic progress, social-emotional growth, and well-being. Families and students are satisfied with the school's academics and the overall leadership and management of the school.</p>	<p>Performance Framework key indicators for Behavior Management and Safety, Family Engagement and Communication, and Social-Emotional Support</p>	<p>Met</p>	
<p>Org Goal 3</p>	<p>Benchmark 6: Board Oversight and Governance The board of trustees provides competent stewardship and oversight of the school while maintaining policies, establishing performance goals, and implementing systems to ensure academic success, organizational viability, board</p>	<p>Performance Framework key indicators for effective board practices</p>	<p>Met</p>	

	effectiveness and faithfulness to the terms of its charter.			
Org Goal 4	<p>Benchmark 7: Organizational Capacity The school has established a well-functioning organizational structure and clearly delineated roles for staff, management, and board members. The school has systems and protocols that allow for the successful implementation, evaluation, and improvement of its academic program and operations.</p>	<p>Performance Framework key indicators for School Leadership, Professional Climate, and Contractual Relationships</p>	Met	
Org Goal 5	<p>Benchmark 8: Mission and Key Design Elements The school is faithful to its mission and has implemented the key design elements outlined in its charter.</p>	<p>Performance Framework key indicators for faithfulness of implementation of mission and school design</p>	Met	
	<p>Benchmark 9: Enrollment, Recruitment, and Retention The school is meeting or making annual progress</p>			<p>MESA has made progress in these areas but has struggled to enroll a comparable</p>

Org Goal 6	toward meeting the enrollment plan outlined in its charter and its enrollment and retention targets for students with disabilities, English language learners, and students who are eligible applicants for the free and reduced priced lunch program; or has demonstrated that it has made extensive good faith efforts to attract, recruit, and retain such students.	Enrollment and Retention Rates and Performance Framework key indicators for good faith efforts	Not Met	number of English Language Learners despite multiple good faith efforts and outreach. MESA continues to engage in multiple ways with the community to enroll ELLs. It is worth noting that several other high schools in the district have lower ELL enrollment than MESA does. Nevertheless, MESA continues to work towards improvement in this area.
Org Goal 7	Benchmark 10: Legal Compliance The school has complied with applicable laws, regulations, and the provisions of its charter.	Performance Framework key indicators	Met	
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	<p>Benchmark 4: Financial Condition</p> <p>The school is in sound and stable financial condition as evidenced by performance on key financial indicators.</p>	<p>NYSED Fiscal dashboard and audited financial statements</p>	Met	
Financial Goal 2	<p>Benchmark 5: Financial Management</p> <p>The school operates in a fiscally sound manner with realistic budgets pursuant to a long-range financial plan, appropriate internal controls and procedures, and in accordance with state law and generally accepted accounting practices.</p>	<p>Performance Framework key indicators for fiscal procedures</p>	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed Oct 29 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

MESA Charter High School FST ML Combined

Filename: MESA Charter High School FST ML Combined.pdf Size: 473.8 kB

Entry 4a - Audited Financial Report Template (SUNY)

Incomplete Hidden from applicant

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system by **November 1**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Dec 20 2021

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Math, Engineering and Science Academy Charter HS_BEDS-333200861059_2020-21](#)

Filename: Math Engineering and Science Acad VrPcbAj.xlsx **Size:** 76.2 kB

Entry 4c - Additional Financial Documents

Completed Oct 29 2021

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Management Representation Letter](#)

Filename: Management Representation Letter.pdf **Size:** 330.4 kB

[MESA Charter High School Mgmt Ltr](#)

Filename: MESA Charter High School Mgmt Ltr.pdf **Size:** 151.5 kB

[Apr-JuneBankStatement](#)

Filename: Apr JuneBankStatement.6377.FY21.MESACS.pdf **Size:** 84.4 kB

Entry 4d - Financial Services Contact Information

Completed Jul 30 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Lauren Rawles	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Gus Saliba, PKF O'Connor Davies LLP	[REDACTED]	[REDACTED]	4

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Charter School Business Management	Heather Blumberg	237 West 35th Street, Suite 301, New York, NY 10001	[REDACTED]	[REDACTED]	9

Entry 5 - Fiscal Year 2021-2022 Budget

Completed Jul 30 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable

page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

MESA NYSED DOE Final2021-2022ARBudgetTemplate Submission V2

Filename: MESA NYSED DOE Final2021 2022ARBud eKBw3vm.xlsx **Size:** 342.3 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Jul 30 2021

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

Angel Cortes disclosure

Filename: Angel Cortes disclosure.pdf **Size:** 93.9 kB

Eve Colavito

Filename: Eve Colavito.pdf **Size:** 82.3 kB

Maureen Ryan

Filename: Maureen Ryan.pdf **Size:** 189.4 kB

Jeremy Lipstein

Filename: Jeremy Lipstein.pdf **Size:** 501.1 kB

Kym Gaffney

Filename: Kym Gaffney.pdf **Size:** 11.9 MB

[Adria Martig](#)

Filename: Adria Martig.pdf Size: 205.1 kB

[Jacques Pierre](#)

Filename: Jacques Pierre.pdf Size: 219.5 kB

[Lamar Rogers](#)

Filename: Lamar Rogers.pdf Size: 58.6 kB

[Raul Rubio](#)

Filename: Raul Rubio.pdf Size: 1.0 MB

[Mancini FinancialDisclosure2021](#)

Filename: Mancini FinancialDisclosure2021.pdf Size: 97.0 kB

[Agatha Patterson](#)

Filename: Agatha Patterson.pdf Size: 511.1 kB

Entry 7 BOT Membership Table

Completed Jul 30 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee	Trustee	Position	Commit	Voting	Number	Start	End	Board
--	---------	---------	----------	--------	--------	--------	-------	-----	-------

	Name	Email Address	on the Board	tee Affiliations	Member Per By-Laws (Y/N)	of Terms Served	Date of Current Term (MM/DD /YYYY)	Date of Current Term (MM/DD /YYYY)	Meetings Attended During 2020-2021
1	Eve Colavito		Trustee/Member	Executive Education, Chair	Yes	3	06/15/2020	06/15/2022	8
2	Angel Cortes		Vice Chair	Executive	Yes	4	06/15/2021	06/15/2023	11
3	Jeremy Lipstein		Treasurer	Executive Finance, Chair	Yes	2	07/22/2020	07/22/2022	8
4	Chester Mancini		Secretary	Executive Finance	Yes	4	06/15/2021	06/15/2023	12
5	Adria Martig		Trustee/Member	Executive Education	Yes	1	07/22/2020	07/22/2022	11
6	Agatha Patterson		Trustee/Member	Executive Finance	Yes	1	09/4/2019	09/24/2021	9
7	Jacques Pierre		Trustee/Member	Executive Education	Yes	2	07/22/2020	07/22/2022	12

8	Lamar Rogers		Trustee/Member	Executive	Yes	1	09/19/2019	09/19/2021	11
9	Raul Rubio		Treasurer	Executive	Yes	4	06/15/2020	06/15/2022	7

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
10	Maureen Ryan		Chair	Executive	Yes	4	06/15/2020	06/15/2022	11
11	Kym Ward Gaffney		Trustee/Member	Executive	Yes	1	07/22/2020	07/22/2022	9
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	11
b.Total Number of Members Added During 2020-2021	0
c. Total Number of Members who Departed during 2020-2021	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	15

3. Number of Board meetings held during 2020-2021

12

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed Jul 30 2021

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

9

Filename: 9. MESA March 2021 Board Minutes.pdf **Size:** 469.3 kB

7

Filename: 7. MESA January 2021 Board Minutes.pdf **Size:** 532.8 kB

10

Filename: 10. MESA April 2021 Board Minutes.pdf **Size:** 534.8 kB

8

Filename: 8. MESA February 2021 Board Minutes.pdf **Size:** 601.9 kB

11

Filename: 11. MESA May 2021 Board Minutes.pdf **Size:** 537.2 kB

June 2021 Minutes

Filename: June 2021 Minutes.docx.pdf **Size:** 536.2 kB

1

Filename: 1. MESA July 2020 Board Minutes.pdf **Size:** 645.5 kB

2

Filename: 2. MESA August 2020 Board Minutes.pdf **Size:** 549.1 kB

4

Filename: 4. MESA October 2020 Board Minutes.pdf **Size:** 548.2 kB

3

Filename: 3. MESA September 2020 Board Minutes.pdf **Size:** 546.8 kB

5

Filename: 5. MESA November 2020 Board Minutes.pdf **Size:** 539.8 kB

6

Filename: 6. MESA December 2020 Board Minutes.pdf **Size:** 538.0 kB

Entry 9 Enrollment & Retention

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	In 2020-21, 84% of the total student body was economically disadvantaged based on eligibility for free and reduced price lunch, falling short of the target by 6.6 percentage points. However, this percentage includes only those students who returned lunch forms, and we suspect that the percentage would be significantly closer to the target if more forms had	In 2021-22, we will continue the strategies already in place, but increase our recruitment efforts in targeted neighborhoods with

Economically Disadvantaged	<p>been returned. Our recruitment efforts focused on economically disadvantaged students included:</p> <ul style="list-style-type: none"> • An ongoing relationship with the Bushwick Community Partnership Program to recruit students in foster care • Outreach at food banks and free health care facilities • Vanguard mailings focused on specific zip codes in underserved communities, and • Assistance with completion of the Meal program application, as needed. 	<p>higher concentrations of economically disadvantaged families. In addition, we will establish incentives and initiatives to encourage families to complete and return the lunch forms.</p>
English Language Learners	<p>This past year, 14% of MESA's students were English Language Learners, missing the target by 4.2 percentage points. Recruitment strategies for this population of students were as follows:</p> <ul style="list-style-type: none"> • All recruitment and application materials were printed in both English and Spanish • Translators were available at all Open Houses and community outreach events • School officials cultivated relationships with several organizations that serve recent immigrants • Vanguard mailings were done in both English and Spanish. 	<p>MESA's ELL enrollment is somewhat misleading as each year a number of students identified as ELL at the beginning of the year are declassified. MESA is proud its high-quality services have allowed these students to achieve proficiency in English, resulting in our high declassification rate. It is unfortunate that this instructional achievement has resulted in the optics of lower ELL enrollment. MESA is fully committed to enrolling English Language Learners at a rate that is comparable to CSD 32.</p>
	<p>In 2020-21, 14% of MESA's students were classified as Students with Disabilities, 3.7 percentage points below the target. To recruit these students, the following strategies were used:</p> <ul style="list-style-type: none"> • School officials met with the 	<p>In addition to continuing the current strategies in place, MESA will increase its outreach to middle schools in the community to provide more information on the programs we offer for students with special needs. In</p>

Students with Disabilities	<p>Committee on Special Education (CSE) for CSD 32 to inform them about the school and provide them with promotional materials for parents</p> <ul style="list-style-type: none"> • School leaders established relationships with the Special Education Coordinators and middle schools in the community • The ICT model was stressed at all Open Houses and school visits • Promotional materials listed special supports available for students with special needs. 	<p>In addition, we will make sure that recruitment materials highlight the record of success we have had working with Students with Disabilities and our high graduation rates. The school's external affairs team will support this work by visiting additional community organizations and schools and reaching out to families to answer questions and inviting students for a shadow day at the school.</p>
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Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	<p>To retain FRPL students, we ensured that all parents were informed of the lunch program at the beginning of the school year and provided support to any families who needed assistance completing the paperwork or fully understanding the program. In addition, we covered program costs such as college visit expenses and SAT testing fees for all students and families who are unable to afford the expense.</p>	<p>MESA's retention of economically disadvantaged students is close to 100%. Therefore, we will continue the efforts in place in 2021-22.</p>
	<p>To retain English Language Learners, MESA provided an extensive array of services and supports. Throughout the 2020-21 school year, we offered additional targeted, in-person learning for all ELL to make sure that their needs were met during the pandemic. In addition, we offered a full-time certified ELL</p>	<p>MESA has continually demonstrated a strong record of</p>

English Language Learners	<p>teacher, afterschool and weekend instruction, Audible books, and extra office hours with counselors and advisors. School representatives conducted one-on-one intake sessions with each ELL student and his/her family prior to the beginning of the school year. MESA closely monitored each students' progress through ongoing assessments and regularly communicated this progress to students and families. Additional parent engagement opportunities were also provided for families of English Language Learners.</p>	<p>retention for English Language Learners and will therefore continue to utilize the strategies from 2020-21 in the coming year. If student assessment data, teacher observation, or parental feedback point to a need for additional services, the school will make appropriate and necessary program revisions.</p>
Students with Disabilities	<p>MESA has continually demonstrated a strong record of retention for English Language Learners and will therefore continue to utilize the strategies from 2020-21 in the coming year. If student assessment data, teacher observation, or parental feedback point to a need for additional services, the school will make appropriate and necessary program revisions.</p>	<p>As with FRPL-eligible and ELL students, MESA's retention of Students with Disabilities is high. As both students and families are very satisfied with the services provided and the strides the students are making, no substantive changes are planned for the coming year. Should students demonstrate the need for additional services, they will be provided.</p>

Entry 10 - Teacher and Administrator Attrition

Completed Jul 30 2021

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Jul 30 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category C: not to exceed 5	5.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	17

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	13

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	45



Thank you.

Entry 12 Organization Chart

Completed Jul 30 2021

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

MESA Org Chart 20-21

Filename: MESA Org Chart 20 21.pdf Size: 168.6 kB

Entry 13 School Calendar

Completed Jul 30 2021

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2021-2022AcademicCalendar](#)

Filename: 2021 2022AcademicCalendar.pdf Size: 250.9 kB

Entry 14 Links to Critical Documents on School Website

Completed Jul 30 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: Math, Engineering, and Science Academy Charter High School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://www.mesacharter.org/apps/pages/index.jsp?uREC_ID=1129923&type=d&pREC_ID=2200119
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://www.mesacharter.org/apps/pages/index.jsp?uREC_ID=1129414&type=d&pREC_ID=1399948
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.mesacharter.org/apps/pages/index.jsp?uREC_ID=1129414&type=d&pREC_ID=1399948
3. Link to NYS School Report Card	https://data.nysed.gov/essa.php?instid=800000076137&year=2020&createreport=1&allchecked=1&OverallStatus=1&section_1003=1&HSStatus=1&HSgradrate=1&naep=1&expend=1&staffqual=4&gradrate=1&feddata=1
4. Lottery Notice announcing date of lottery	https://docs.google.com/forms/d/e/1FAIpQLScT6e6wmtVsLM5Ms2HMiBGFUd_UdsyRCbIQ29TqOTCX8hW2iq/viewform
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://4.files.edl.io/3e9c/10/04/18/141506-e7fb4123-fb99-4255-a62b-552fb75c1116.pdf
6. District-wide Safety Plan	https://4.files.edl.io/f2ea/10/22/20/152950-e78ea54f-0138-4f3a-9abd-31e1dc1f5516.pdf
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://4.files.edl.io/6865/09/14/19/001146-9bf26b3e-294b-41b7-8202-d83422e1ec8f.pdf
7. Authorizer-Approved FOIL Policy	https://4.files.edl.io/d865/07/16/20/144634-ef781aa5-93d1-4235-b8e8-01c21b7cbc2d.pdf
8. Subject matter list of FOIL records	https://4.files.edl.io/fee8/07/30/20/150713-ce4b6292-a3ca-4366-bfad-b0ef22050b7a.pdf

Thank you.



New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2021-2022 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

<Enter School Name Here>

PROJECTED BUDGET FOR 2021-2022

July 1, 2021 to June 30, 2022

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 185. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,245,935	1,072,988	-	129,953	1,648,016	10,096,892
Total Expenses	7,173,128	981,835	-	129,953	1,648,016	9,932,932
Net Income	72,807	91,153	-	-	-	163,960
Actual Student Enrollment	490	59	-	-	-	549
Total Paid Student Enrollment	490	59	-	-	-	549

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
6,500,591	-	-	-	104,953	1,648,016	8,253,560
6,500,591	-	-	-	104,953	1,648,016	8,253,560

CY Per Pupil Rate

\$16,644.00

Enrollment 490

Students at (24) 20-60% receive \$10,390. Students at (35) 60+ receive \$19,049

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REVENUE FROM STATE SOURCES

Per Pupil Revenue	6,500,591	-	-	104,953	1,648,016	8,253,560
District of Location	-	-	-	-	-	-
School District 2 (Enter Name)	-	-	-	-	-	-
School District 3 (Enter Name)	-	-	-	-	-	-
School District 4 (Enter Name)	-	-	-	-	-	-
School District 5 (Enter Name)	-	-	-	-	-	-
Special Education Revenue	-	916,075	-	-	-	916,075
Grants	-	-	-	-	-	-
Stimulus	-	-	-	-	-	-
Other	-	-	-	-	-	-
Other State Revenue	-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES	6,500,591	916,075	-	104,953	1,648,016	9,169,635

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs	158,290	21,669	-	-	-	179,959
Title I	23,069	3,942	-	-	-	31,911
Title Funding - Other	-	-	-	-	-	-
School Food Service (Free Lunch)	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-	-
Other	-	-	-	-	-	-
Other Federal Revenue	388,416	53,171	-	-	-	441,587
TOTAL REVENUE FROM FEDERAL SOURCES	574,776	131,782	-	-	-	706,557

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising	68,800	11,200	-	25,000	-	105,000
Erate Reimbursement	43,021	5,689	-	-	-	48,910
Interest Income, Earnings on Investments,	15,653	2,143	-	-	-	17,796
NYC-DYCD (Department of Youth and Community Development)	-	-	-	-	-	-
Food Service (Income from meals)	-	-	-	-	-	-
Text Book	34,299	4,686	-	-	-	38,985
Other Local Revenue	8,796	1,204	-	-	-	10,000
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	170,569	25,131	-	25,000	-	220,700

TOTAL REVENUE

	7,246,935	1,072,988	-	129,953	1,648,016	10,096,892
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

Executive Management	-	-	-	19,071	362,348	381,419
Instructional Management	413,408	56,592	-	-	-	470,000
Deans, Directors & Coordinators	1,261,774	172,726	-	72,000	198,000	1,704,500
CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	-	-	-	4,600	87,400	92,000
Administrative Staff	-	-	-	-	202,000	202,000
TOTAL ADMINISTRATIVE STAFF	1,676,183	229,317	-	95,671	849,748	2,549,919

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	1,703,789	233,231	-	-	-	1,937,020
Teachers - SPED	-	-	-	-	-	-
Substitute Teachers	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-
Specialty Teachers	472,341	64,859	-	-	-	537,200
Aides	-	-	-	-	-	-
Therapists & Counselors	647,390	88,820	-	-	-	736,210
TOTAL INSTRUCTIONAL PERSONNEL COSTS	2,823,510	326,910	-	-	-	3,150,420

EXPENSES

Charter School Program (CSP) Planning & Implementation	-	-	-	-	-	-
Other	-	-	-	-	-	-
Other Federal Revenue	388,416	53,171	-	-	-	441,587
TOTAL REVENUE FROM FEDERAL SOURCES	574,776	131,782	-	-	-	706,557
Local and Other Revenue	170,569	25,131	-	25,000	-	220,700
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	170,569	25,131	-	25,000	-	220,700
TOTAL REVENUE	7,246,935	1,072,988	-	129,953	1,648,016	10,096,892

EXPENSES

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Instructional Management	413,408	56,592	-	-	-	470,000
Deans, Directors & Coordinators	1,261,774	172,726	-	72,000	198,000	1,704,500
CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	-	-	-	4,600	87,400	92,000
Administrative Staff	-	-	-	-	202,000	202,000
TOTAL ADMINISTRATIVE STAFF	1,676,183	229,317	-	95,671	849,748	2,549,919
Teachers - Regular	1,703,789	233,231	-	-	-	1,937,020
Teachers - SPED	-	-	-	-	-	-
Substitute Teachers	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-
Specialty Teachers	472,341	64,859	-	-	-	537,200
Aides	-	-	-	-	-	-
Therapists & Counselors	647,390	88,820	-	-	-	736,210
TOTAL INSTRUCTIONAL PERSONNEL COSTS	2,823,510	326,910	-	-	-	3,150,420

List exact titles and staff FTE's (Full time equivalent)

2 Co-Executives
 2 AP: 1 Director of Teacher, 1 Principal
 4 Deans; 5 Coordinator; 4 Leaders; 5 Directors; 1 Manager
 DDO
 2 Office Manager; Family Coordinator; Ops Associate

<Enter School Name Here>

PROJECTED BUDGET FOR 2021-2022

July 1, 2021 to June 30, 2022

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 185. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,245,935	1,072,988	-	129,953	1,648,016	10,096,892
Total Expenses	7,173,128	981,835	-	129,953	1,648,016	9,932,932
Net Income	72,807	91,153	-	-	-	163,960
Actual Student Enrollment	490	59	-	-	-	-
Total Paid Student Enrollment	490	59	-	-	-	490

PROGRAM SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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Other - Instructional Personnel Costs	113,232	15,501	-	2,375	21,091	152,199
TOTAL INSTRUCTIONAL	2,936,722	492,011	-	2,375	21,091	3,452,199

Stipend; Bonus; Coverage; Student Employee

NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other - Data Manager	63,331	8,669	-	-	-	72,000
TOTAL NON-INSTRUCTIONAL	63,331	8,669	-	-	-	72,000

SUBTOTAL PERSONNEL SERVICE COSTS

	4,675,256	639,997	-	98,046	870,839	6,284,118
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PAYROLL TAXES AND BENEFITS

Payroll Taxes	357,656	48,960	-	7,500	66,619	480,735
Fringe / Employee Benefits	917,609	125,612	-	19,243	170,920	1,233,384
Retirement / Pension	150,832	20,647	-	3,163	28,095	202,737
TOTAL PAYROLL TAXES AND BENEFITS	1,426,086	195,220	-	29,907	265,634	1,916,866

TOTAL PERSONNEL SERVICE COSTS

	6,101,331	835,217	-	127,953	1,136,473	8,200,974
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CONTRACTED SERVICES

Accounting / Audit	-	-	-	-	203,500	203,500
Legal	17,592	2,408	-	-	-	20,000
Management Company Fee	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-
Payroll Services	10,010	1,370	-	-	-	11,380
Special Ed Services	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-
Other Purchased / Professional / Consulting	87,369	11,963	-	-	196,700	296,032
TOTAL CONTRACTED SERVICES	114,971	15,741	-	-	400,200	530,932

Accounting \$179K; Audit \$24,500

SCHOOL OPERATIONS

Board Expenses	1,759	241	-	-	-	2,000
Classroom / Teaching Supplies & Materials	238,149	32,801	-	-	-	270,750
Special Ed Supplies & Materials	5,278	722	-	-	-	6,000
Textbooks / Workbooks	40,896	5,598	-	-	-	46,494
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	8,356	1,144	-	-	-	9,500
Telephone / Internet	-	-	-	-	75,400	75,400
Technology	-	-	-	-	20,000	20,000
Student Testing & Assessment	11,435	1,565	-	-	-	13,000
Field Trips	79,163	10,837	-	-	-	90,000
Transportation (student)	4,398	602	-	-	-	5,000
Student Services - other	58,933	8,067	-	-	-	67,000
Office Expense	48,640	6,600	-	-	10,560	66,000
Staff Development	136,337	18,663	-	-	-	155,000
Staff Recruitment	26,388	3,612	-	-	-	30,000
Student Recruitment / Marketing	3,518	482	-	-	-	4,000
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	2,639	361	-	-	-	3,000
Fundraising	-	-	-	2,000	-	2,000
Other - School Operations	19,351	2,649	-	-	1,500	23,500
TOTAL SCHOOL OPERATIONS	665,439	93,745	-	2,000	107,460	868,644

Subscriptions; Bank fees; Misc Fees

FACILITY OPERATION & MAINTENANCE

Insurance	71,344	9,766	-	-	-	81,110
Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	-	-	-	-	-	-

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

<Enter School Name Here>

PROJECTED BUDGET FOR 2021-2022

July 1, 2021 to June 30, 2022

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,245,935	1,072,888	-	129,953	1,648,016	10,095,892
Total Expenses	7,173,128	981,835	-	129,953	1,648,016	9,932,932
Net Income	72,807	91,153	-	-	-	163,960
Actual Student Enrollment	490	59	-	-	-	-
Total Paid Student Enrollment	490	59	-	-	-	490

	PROGRAM SERVICES				SUPPORT SERVICES				TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Repairs & Maintenance	-	-	-	-	-	-	-	2,000	2,000
Equipment / Furniture - Office	13,109	1,779	-	-	-	-	-	1,884	16,772
Security	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	84,453	11,546	-	-	-	-	-	3,864	99,862
DEPRECIATION & AMORTIZATION	165,913	25,587	-	-	-	-	-	-	212,500
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	7,175,128	981,835	-	129,953	1,648,016	-	-	-	9,932,932
NET INCOME	72,807	91,153	-	-	-	-	-	-	163,960

placed under Cash Flow Adjustment in the renewal application.

ENROLLMENT - *School Districts Are Linked To Above Entries*

	REGULAR EDUCATION	SPECIAL EDUCATION	ENROLLED	TOTAL
District of Location	490	59	-	490
School District 2 (Enter Name)	-	-	-	-
School District 3 (Enter Name)	-	-	-	-
School District 4 (Enter Name)	-	-	-	-
School District 5 (Enter Name)	-	-	-	-
TOTAL ENROLLMENT	490	59	-	490
REVENUE PER PUPIL	14,788	18,186	-	-
EXPENSES PER PUPIL	14,639	16,641	-	-

MATH ENGINEERING AND SCIENCE ACADEMY
 CHARTER HIGH SCHOOL AKA (MESA)
 231 PALMETTO STREET
 BROOKLYN NY 11221

Speak to a dedicated business solutions expert
 at 1-888-755-2172 — a one-stop number for
 both your business and personal needs.

ACCOUNT SUMMARY FOR PERIOD APRIL 01, 2021 - JUNE 30, 2021

Business Advantage Savings [REDACTED]		MATH ENGINEERING AND SCIENCE ACADEMY	
Previous Balance 03/31/21	\$76,748.66	Number of Days in Cycle	91
0 Deposits/Credits	\$0.00	Minimum Balance This Cycle	\$76,748.66
Interest Paid	\$32.39	Average Collected Balance	\$76,763.92
0 Debits	\$0.00	Interest Earned During this Cycle	\$32.39
Service Charges	\$0.00	Interest Paid Year-To-Date	\$108.04
Ending Balance 06/30/21	\$76,781.05	Annual Percentage Yield (This Statement Period)	0.17%

ACCOUNT DETAIL FOR PERIOD APRIL 01, 2021 - JUNE 30, 2021

Business Advantage Savings [REDACTED]		MATH ENGINEERING AND SCIENCE ACADEMY		
<i>Date</i>	<i>Description</i>	<i>Deposits/Credits</i>	<i>Withdrawals/Debits</i>	<i>Resulting Balance</i>
04/30	Interest paid	\$19.56		\$76,768.22
05/31	Interest paid	\$6.52		\$76,774.74
06/30	Interest paid	\$6.31		\$76,781.05
Total		\$32.39	\$0.00	

Thank you for banking with us.

An Important Message to Our Clients

What should I do if I find an error or problem on my statement?

In case of error or questions about your electronic transfers telephone us at 1-888-755-2172 or write us at Capital One, N.A., 7933 Preston Rd. Plano, Texas 75024, Attn: Customer Service Center as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt.

For small business accounts: Please refer to your Electronic Fund Transfer Agreement/Disclosure for additional information.

For consumer accounts: We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number (if any).
2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.



Annual Financial Statement Audit Report

for Board of Regents Authorized Charter Schools

School Name:	Math, Engineering, and Science Academy (MESA) Charter High School
Date (Report is due Nov. 1):	November 1, 2021
Primary District of Location (If NYC select NYC DOE):	New York City Department of Education
If located in NYC DOE select CSD:	NYCSD #32
School Fiscal Contact Name:	Arthur Samuels
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED]
School Audit Firm Name:	PKF O'Connor Davies, LLP
School Audit Contact Name:	Gus Saliba
School Audit Contact Email:	[REDACTED]
School Audit Contact Phone:	[REDACTED]
Audit Period:	2020-21
Prior Year:	2019-20

The following items are required to be included:

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	Included
Management Letter Response	N/A
Form 990	Extension filed
Federal Single Audit (A-133)	N/A
Corrective Action Plan	N/A

Math, Engineering, and Science Academy (MESA) Charter High School
Statement of Financial Position
as of June 30

	<u>2021</u>	<u>2020</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 4,563,009	\$ 3,579,999
Grants and contracts receivable	248,324	335,696
Accounts receivables	-	-
Prepaid Expenses	97,336	44,033
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	4,908,669	3,959,728
<u>NON-CURRENT ASSETS</u>		
Property, Building and Equipment, net	\$ 196,461	\$ 350,061
Restricted Cash	76,781	76,519
Security Deposits	-	-
Other Non-Current Assets	-	-
TOTAL NON-CURRENT ASSETS	273,242	426,580
TOTAL ASSETS	<u>5,181,911</u>	<u>4,386,308</u>
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 130,711	\$ 141,420
Accrued payroll, payroll taxes and benefits	387,609	553,194
Current Portion of Loan Payable	-	-
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	-	-
Other Current Liabilities	-	-
TOTAL CURRENT LIABILITIES	518,320	694,614
<u>LONG-TERM LIABILITIES</u>		
Loan Payable; Due in More than One Year	\$ 1,138,700	\$ 1,138,700
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM LIABILITIES	1,138,700	1,138,700
TOTAL LIABILITIES	<u>1,657,020</u>	<u>1,833,314</u>
<u>NET ASSETS</u>		
Unrestricted	\$ 3,499,934	\$ 2,539,194
Temporarily restricted	24,957	13,800
Permanently restricted	-	-
TOTAL NET ASSETS	<u>3,524,891</u>	<u>2,552,994</u>
TOTAL LIABILITIES AND NET ASSETS	<u>5,181,911</u>	<u>4,386,308</u>

Math, Engineering, and Science Academy (MESA) Charter High School
Statement of Activities
as of June 30

	2021			2020
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	\$ 8,040,540	\$ -	\$ 8,040,540	\$ 7,911,606
State and Local Per Pupil Revenue - SPED	788,703	-	788,703	799,835
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	468,026	-	468,026	376,543
State and City Grants	39,210	-	39,210	21,432
Other Operating Income	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-
TOTAL OPERATING REVENUE	9,336,479	-	9,336,479	9,109,416
EXPENSES				
Program Services				
Regular Education	\$ 6,509,722	\$ -	\$ 6,509,722	\$ 6,914,263
Special Education	1,297,303	-	1,297,303	1,505,612
Other Programs	-	-	-	-
Total Program Services	7,807,025	-	7,807,025	8,419,875
Management and general	767,972	-	767,972	837,290
Fundraising	53,017	-	53,017	74,728
TOTAL EXPENSES	8,628,014	-	8,628,014	9,331,893
SURPLUS / (DEFICIT) FROM OPERATIONS	708,465	-	708,465	(222,477)
SUPPORT AND OTHER REVENUE				
Interest and Other Income	\$ 33,561	\$ -	\$ 33,561	\$ 14,611
Contributions and Grants	110,658	96,404	207,062	101,110
Fundraising Support	-	-	-	19,420
Investments	-	-	-	-
Donated Services	22,809	-	22,809	4,474
Other Support and Revenue	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	167,028	96,404	263,432	139,615
Net Assets Released from Restrictions / Loss on Disposal of Assets	\$ 85,247	\$ (85,247)	\$ -	\$ -
CHANGE IN NET ASSETS	960,740	11,157	971,897	(82,862)
NET ASSETS - BEGINNING OF YEAR	\$ 2,539,194	\$ 13,800	\$ 2,552,994	\$ 2,635,856
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS - END OF YEAR	\$ 3,499,934	\$ 24,957	\$ 3,524,891	\$ 2,552,994

Math, Engineering, and Science Academy (MESA) Charter High School
Statement of Cash Flows

as of June 30

	<u>2021</u>	<u>2020</u>
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	971,897	\$ (82,862)
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	171,093	180,560
Grants Receivable	87,372	(246,902)
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	(53,303)	32,028
Accounts Payable	(10,709)	32,785
Accrued Expenses	(165,585)	164,976
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	-	-
Interest payments	-	-
Other	-	-
Other	-	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ 1,000,765	\$ 80,585
CASH FLOWS - INVESTING ACTIVITIES	\$	\$
Purchase of equipment	(17,493)	(87,496)
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ (17,493)	\$ (87,496)
CASH FLOWS - FINANCING ACTIVITIES	\$	\$
Principal payments on long-term debt	-	1,138,700
Other	-	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ -	\$ 1,138,700
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ 983,272	\$ 1,131,789
Cash at beginning of year	3,656,518	2,524,729
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 4,639,790	\$ 3,656,518

Math, Engineering, and Science Academy (MESA) Charter High School
Statement of Functional Expenses
as of June 30

	No. of Positions	2021				2020				
		Regular Education		Program Services		Fundraising		Supporting Services		
		Regular Education	Special Education	Other Education	Total	Regular Education	Special Education	Other Education	Total	
Personnel Services Costs		\$	\$	\$	\$	\$	\$	\$	\$	
Administrative Staff Personnel	8.00	250,433	90,118	-	340,551	36,847	-	356,825	734,223	846,894
Instructional Personnel	58.00	3,658,190	602,917	-	4,261,107	-	-	-	4,261,107	4,237,406
Non-Instructional Personnel	10.00	558,430	204,505	-	762,935	192	19,085	19,085	782,211	1,164,540
Total Salaries and Staff	76.00	4,467,053	897,540	-	5,364,593	37,039	375,909	375,909	5,777,541	6,248,840
Fringe Benefits & Payroll Taxes		1,241,615	249,471	-	1,491,086	10,295	104,483	104,483	1,605,864	1,520,362
Retirement		145,244	29,183	-	174,427	1,204	12,223	12,223	187,854	164,945
Management Company Fees		-	-	-	-	-	-	-	-	-
Legal Service		4,569	918	-	5,487	38	23,194	23,194	28,719	10,810
Accounting / Audit Services		-	-	-	-	-	31,750	31,750	31,750	25,750
Other Purchased / Professional / Consulting Services		35,420	5,784	-	41,203	157	184,013	184,169	225,373	242,653
Building and Land Rent / Lease		-	-	-	-	-	-	-	-	-
Repairs & Maintenance		-	-	-	-	-	-	-	-	-
Insurance		53,651	10,780	-	64,431	445	4,515	4,515	69,391	835
Utilities		-	-	-	-	-	-	-	-	-
Supplies / Materials		214,659	33,200	-	247,858	266	2,697	2,697	250,821	466,112
Equipment / Furnishings		919	185	-	1,103	8	77	77	1,188	17,443
Staff Development		7,285	2,208	-	9,492	773	772	772	11,037	123,544
Marketing / Recruitment		16,610	3,197	-	19,807	117	1,186	1,186	21,110	26,617
Technology		157,424	31,630	-	189,055	1,305	13,246	13,246	203,606	171,655
Food Service		-	-	-	-	-	-	-	-	-
Student Services		-	-	-	-	-	-	-	-	-
Office Expense		22,814	4,584	-	27,399	189	1,919	1,919	29,507	67,533
Depreciation		132,285	26,579	-	158,864	1,097	11,132	11,132	171,093	180,561
OTHER		10,174	2,044	-	12,218	84	855	855	13,158	3,233
Total Expenses		\$ 6,509,722	\$ 1,297,303	\$ -	\$ 7,807,025	\$ 53,017	\$ 767,972	\$ 820,988	\$ 8,628,013	\$ 9,331,893



October 15, 2021

PKF O'Connor Davies LLP
500 Mamaroneck Ave, Suite 301
Harrison, NY 10528

This representation letter is provided in connection with your audits of the financial statements of Math, Engineering, and Science Academy (MESA) Charter High School (the "School"), which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (US GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

Expenditures of federal awards were below the \$750,000 threshold in the years then ended June 30, 2021 and 2020, and we were not required to have an audit in accordance with *Title 2 U.S. Code of Federal Regulations ("CFR") Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards ("Uniform Guidance")*, *Audits of States, Local Governments and Non-Profit Organizations and Government Auditing Standards*.

We confirm, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of the date of this letter, the following representations made to you during your audits:

Our Responsibilities

- We acknowledge that we have fulfilled our responsibilities for:
 - The preparation and fair presentation of the financial statements in accordance with US GAAP;
 - The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
 - The design, implementation, and maintenance of internal control to prevent and detect fraud.
- We understand that the term "fraud" refers to intentional acts by one or more individuals among management, those charged with governance, employees, or third parties, involving the use of deception that results in a misstatement in financial statements. Two types of intentional misstatements are relevant to your audits – misstatements resulting from fraudulent financial reporting and misstatements resulting from misappropriation of assets. Fraudulent financial



reporting involves intentional misstatements, including omissions of amounts or disclosures in financial statements to deceive financial statement users. Misappropriation of assets involves the theft of an entity's assets.

- In regard to the assistance with preparation of financial statements and tax preparation non-attest services performed by you, we have:
 - Assumed all management responsibilities;
 - Designated members of management who have suitable skill, knowledge, or experience to oversee the services;
 - Evaluated the adequacy and results of the services performed; and
 - Accepted responsibility for the results of the services.

Financial Statements

- The financial statements referred to above are fairly presented in conformity with US GAAP and include all disclosures necessary for such fair presentation. In that connection, we specifically confirm that:
 - The School's accounting policies, and the practices and methods followed in applying them, are appropriate and are as disclosed in the financial statements.
 - There have been no changes during the period audited in the School's accounting policies and practices.
 - All material transactions have been recorded in the accounting records and are reflected in the financial statements
- Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
 - The appropriateness and consistency of the measurement processes used by management in determining accounting estimates.
 - That the assumptions appropriately reflect management's intent and ability to carry out specific courses of action.
 - That the disclosures related to accounting estimates are complete and appropriate.
 - That no subsequent event has occurred that would require adjustment to the accounting estimates or disclosures included in the financial statements.
- The following, where they exist, have been appropriately disclosed to you and accounted for and/or disclosed in the financial statements in accordance with the requirements of US GAAP:
 - The identity of all related parties and related party relationships and transactions.
 - Material concentrations. We understand that concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which it is reasonably possible that events could occur which would significantly disrupt normal finances within the next year.
 - Guarantees, whether written or oral, under which the School is contingently liable, including guarantee contracts and indemnification agreements.
 - The effects of all known actual, possible, pending or threatened litigation, claims, and assessments.
- The School does not have any uncertain tax positions that require disclosure or recognition in the financial statements.



- We have evaluated events subsequent to the date of the financial statements through the date of this letter, and no such events have occurred which would require adjustment or disclosure in the financial statements.

Information Provided

- We have provided you with:
 - Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - All documents and records provided electronically are accurate and complete reproductions of the original documents and records.
 - Access to all minutes of the meetings of Board members, or summaries of actions of recent meetings for which minutes were not yet prepared.
 - Communications from regulatory agencies concerning noncompliance with or deficiencies in, financial reporting practices.
 - Additional information that you have requested from us for the purpose of the audit.
 - Unrestricted access to persons within the School from whom you determined it necessary to obtain audit evidence.
- We have disclosed to you our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- There are no deficiencies in the design or operation of internal control over financial reporting that are reasonably likely to adversely affect the School's ability to initiate, authorize, record, process, and report financial data reliably in accordance with US GAAP.
- We have no knowledge of any fraud or suspected fraud that affects the School and involves:
 - Management,
 - Employees who have significant roles in internal control, or
 - Others where the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud or suspected fraud affecting the School's financial statements communicated by employees, former employees, regulators, or others.
- We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
- The School has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.



- The School is an exempt organization under Section (501)(c)(3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the School's tax-exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up-to-date.
- We have a reasonable basis for the allocation of functional expenses.
- With respect to contributions:
 - Adequate controls are in place over the receipt and recording of contributions.
 - There were no unrecorded contributions or pledges at June 30, 2021 and 2020 that could materially affect the financial statements. In addition, we are unaware of any assets for which the School may be the beneficiary as prescribed by probated wills or held in trusts by independent trustees at June 30, 2021 and 2020 which should be recorded in the financial statements.
- We have complied with all restrictions on resources (including donor restrictions) and all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance. This includes complying with donor restrictions to maintain an appropriate composition of assets needed to satisfy their restrictions.

Hosting Services

We acknowledge that electronic portals used during the audit are only a method of transferring data and the data may be deleted by you at any time.

We are responsible for maintaining our financial and non-financial information, licensing and hosting of any applications, and downloading and retaining anything you uploaded to such portal in a timely manner.

DocuSigned by:
 Arthur Samuel
292D61A98D3541E... Co-Executive Director

[Name of Executive Officer and Title]

DocuSigned by:
 Maureen Ryan
A2DA529CA5B44E7... Board Chair

[Name of Board Member and Title]

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
MATH, ENGINEERING, AND SCIENCE ACADEMY (MESA)
CHARTER HIGH SCHOOL

July 28, 2020

A regular meeting of the Board of Trustees (the “**Board**”) of the Math, Engineering, And Science Academy Charter High School (the “**School**”), was held via Zoom at <https://us04web.zoom.us/j/71776347782?pwd=bDMYRHpSNHI2M3k3REoxRXE5eTVlQT09> due to the Coronavirus health emergency, beginning at 5:30 local time pursuant to notice duly given.

The following Trustees were present via videoconference: **Angel Cortés , Maureen Ryan, Adria Martig, Lamar Rogers, Chet Mancini, Kym Ward Gaffney, Jacques Pierre, Agatha Patterson, Raul Rubio, Eve Colavito and Jeremy Lipstein**

The following trustees were absent : **Kym Ward Gaffney**

Arthur Samuels and Pagee Cheung were also present at the meeting.

Maureen facilitated the meeting and Arthur recorded the minutes. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.**

After noting that a quorum was present, Maureen called the meeting to order.

- Angel motioned to approve the school leader contracts for SY 20-21. Lamar seconded. All voted to approve with no opposition.
- Adria motioned to approve the paid leave policy, the FOIL policy, and the FOIL subject matter list. Agatha seconded. Raul abstained. All others voted to approve with no opposition.
- Angel motioned to approve the background check for Lamar Rogers and Agatha Patterson. Adria seconded. All approved with no opposition.
- Angel motioned to renew the terms of Eve Colavito, Jeremy Lipstein, Jacques Pierre, Raul Rubio, Maureen Ryan, Kym Ward Gaffney. Raul Seconded. All voted to approve with no opposition.
- Raul voted to approve the June 2020 minutes. Adria seconded. Jacques, Eve, Agatha, and Raul abstained. All voted to approve with no opposition.

Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments,

which policy was made available at the meeting. No one from the public was in attendance.

This concludes our formal approval portion of the meeting.

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

DocuSigned by:
Arthur Samuels

292D01A98D6541E...
Arthur Samuels
Executive Director, MESA

APPROVED:

DocuSigned by:
Maureen Ryan

A2DA529CA5B44E7
Maureen Ryan
Board Chair

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
MATH, ENGINEERING, AND SCIENCE ACADEMY (MESA)
CHARTER HIGH SCHOOL

August 25, 2020

A regular meeting of the Board of Trustees (the “**Board**”) of the Math, Engineering, And Science Academy Charter High School (the “**School**”), was held via Zoom at <https://us04web.zoom.us/j/71776347782?pwd=bDMyRHpSNHI2M3k3REoxRXE5eTVlQT09> due to the Coronavirus health emergency, beginning at 5:30 local time pursuant to notice duly given.

The following Trustees were present via videoconference: **Jacques Pierre, Maureen Ryan, Adria Martig, Jeremy Lipstein, Lamar Rogers, Chet Mancini, Angel Cortes**

The following trustees were absent : **Kym Ward Gaffney, Agatha Patterson, Raul Rubio**

Arthur Samuels and Pagee Cheung were also present at the meeting.

Maureen facilitated the meeting and Arthur recorded the minutes. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.**

After noting that a quorum was present, Maureen called the meeting to order.

- Chet motioned to renew the terms of Adria Martig. Angel seconded. All voted to approve with no opposition.
- Angel voted to approve the July 2020 minutes. Adria seconded. All voted to approve with no opposition.

Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments, which policy was made available at the meeting. No one from the public was in attendance.

This concludes our formal approval portion of the meeting.

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

DocuSigned by:
Arthur Samuels
292D61A98D3541E...

Arthur Samuels
Executive Director, MESA

APPROVED:

DocuSigned by:
Maureen Ryan
A2DA529CA5B44E7...

Maureen Ryan
Board Chair

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
MATH, ENGINEERING, AND SCIENCE ACADEMY (MESA)
CHARTER HIGH SCHOOL

September 22, 2020

A regular meeting of the Board of Trustees (the “**Board**”) of the Math, Engineering, And Science Academy Charter High School (the “**School**”), was held via Zoom at <https://us04web.zoom.us/j/71776347782?pwd=bDMyRHpSNHI2M3k3REoxRXE5eTVlQT09> due to the Coronavirus health emergency, beginning at 5:30 local time pursuant to notice duly given.

The following Trustees were present via videoconference: **Jacques Pierre, Maureen Ryan, Adria Martig, Lamar Rogers, Chet Mancini, Angel Cortes, Kym Ward Gaffney, Agatha Patterson**

The following trustees were absent : **Raul Rubio, Jeremy Lipstein, Eve Colavito**

Arthur Samuels and Pagee Cheung were also present at the meeting.

Maureen facilitated the meeting and Arthur recorded the minutes. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.**

After noting that a quorum was present, Maureen called the meeting to order.

- Kym voted to approve the August 2020 minutes. Lamar seconded. All voted to approve with no opposition.

Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments, which policy was made available at the meeting. No one from the public was in attendance.

This concludes our formal approval portion of the meeting.

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

DocuSigned by:
Arthur Samuels
292D81A98D3541E...

Arthur Samuels
Executive Director, MESA

APPROVED:

DocuSigned by:
Maureen Ryan
A2DA629CA6B44E7...

Maureen Ryan
Board Chair

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
MATH, ENGINEERING, AND SCIENCE ACADEMY (MESA)
CHARTER HIGH SCHOOL

October 27, 2020

A regular meeting of the Board of Trustees (the “**Board**”) of the Math, Engineering, And Science Academy Charter High School (the “**School**”), was held via Zoom at <https://us04web.zoom.us/j/71776347782?pwd=bDMyRHpSNHI2M3k3REoxRXE5eTVlQT09> due to the Coronavirus health emergency, beginning at 5:30 local time pursuant to notice duly given.

The following Trustees were present via videoconference: **Jacques Pierre, Maureen Ryan, Adria Martig, Lamar Rogers, Chet Mancini, Angel Cortes, Raul Rubio, Agatha Patterson, Jeremy Lipstein, Kym Ward Gaffney, Eve Colavito**

The following trustees were absent : **None**

Arthur Samuels and Pagee Cheung were also present at the meeting.

Maureen facilitated the meeting and Arthur recorded the minutes. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.**

After noting that a quorum was present, Maureen called the meeting to order.

- Agatha voted to approve the September 2020 minutes. Angel seconded. All voted to approve with no opposition.

Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments, which policy was made available at the meeting. No one from the public was in attendance.

This concludes our formal approval portion of the meeting.

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

DocuSigned by:
Arthur Samuels
292D61A98D3541E...

Arthur Samuels
Executive Director, MESA

APPROVED:

DocuSigned by:
Maureen Ryan
A2DA529CA5B44E7...

Maureen Ryan
Board Chair

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
MATH, ENGINEERING, AND SCIENCE ACADEMY (MESA)

CHARTER HIGH SCHOOL

November 19, 2020

A regular meeting of the Board of Trustees (the “**Board**”) of the Math, Engineering, And Science Academy Charter High School (the “**School**”), was held via Zoom at <https://us04web.zoom.us/j/71776347782?pwd=bDMyRHpSNHI2M3k3REoxRXE5eTVlQT09> due to the Coronavirus health emergency, beginning at 5:30 local time pursuant to notice duly given.

The following Trustees were present via videoconference: **Jacques Pierre, Maureen Ryan, Adria Martig, Lamar Rogers, Chet Mancini, Angel Cortes, Raul Rubio, Agatha Patterson, Jeremy Lipstein, Eve Colavito**

The following trustees were absent : **Kym Ward Gaffney**

Arthur Samuels and Pagee Cheung were also present at the meeting.

Maureen facilitated the meeting and Arthur recorded the minutes. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.**

After noting that a quorum was present, Maureen called the meeting to order.

- Adria motioned to approve to the 2019 990. Jacques seconded. Raul abstained. All others voted to approved with no opposition.
- Lamar motioned to approve the October 2020 minutes. Adria seconded. All voted to approve with no opposition.

Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments, which policy was made available at the meeting. No one from the public was in attendance.

This concludes our formal approval portion of the meeting.

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

DocuSigned by:
Arthur Samuels
292D61A98D3541E...

Arthur Samuels
Executive Director, MESA

APPROVED:

DocuSigned by:
Maureen Ryan
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Maureen Ryan
Board Chair

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
MATH, ENGINEERING, AND SCIENCE ACADEMY (MESA)
CHARTER HIGH SCHOOL
December 23, 2020

A regular meeting of the Board of Trustees (the “**Board**”) of the Math, Engineering, And Science Academy Charter High School (the “**School**”), was held via Zoom at <https://us04web.zoom.us/j/71776347782?pwd=bDMyRHpSNHI2M3k3REoxRXE5eTVlQT09> due to the Coronavirus health emergency, beginning at 5:30 local time pursuant to notice duly given.

The following Trustees were present via videoconference: **Jacques Pierre, Maureen Ryan, Adria Martig, Chet Mancini, Angel Cortes, Jeremy Lipstein, Kym Ward Gaffney,**

The following trustees were absent : **Eve Colavito, Lamar Rogers, Raul Rubio, Agatha Patterson**

Arthur Samuels and Pagee Cheung were also present at the meeting.

Maureen facilitated the meeting and Arthur recorded the minutes. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.**

After noting that a quorum was present, Maureen called the meeting to order.

- Adria motioned to approve the November 2020 minutes. Chet seconded. All voted to approve with no opposition.

Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments, which policy was made available at the meeting. No one from the public was in attendance.

This concludes our formal approval portion of the meeting.

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

DocuSigned by:
Arthur Samuels
292D61A98D3541E...

Arthur Samuels
Executive Director, MESA

APPROVED:

DocuSigned by:
Maureen Ryan
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Maureen Ryan
Board Chair

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
MATH, ENGINEERING, AND SCIENCE ACADEMY (MESA)
CHARTER HIGH SCHOOL

January 26, 2020

A regular meeting of the Board of Trustees (the “**Board**”) of the Math, Engineering, And Science Academy Charter High School (the “**School**”), was held via Zoom at <https://us04web.zoom.us/j/71776347782?pwd=bDMyRHpSNHI2M3k3REoxRXE5eTVlQT09> due to the Coronavirus health emergency, beginning at 5:30 local time pursuant to notice duly given.

The following Trustees were present via videoconference: **Jacques Pierre, Maureen Ryan, Adria Martig, Chet Mancini, Angel Cortes, Jeremy Lipstein, Kym Ward Gaffney, Eve Colavito, Lamar Rogers, Raul Rubio, Agatha Patterson**

The following trustees were absent : **None**

Arthur Samuels and Pagee Cheung were also present at the meeting.

Maureen facilitated the meeting and Arthur recorded the minutes. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.**

After noting that a quorum was present, Maureen called the meeting to order.

- Angel motioned to approve the December 2020 minutes. Jacques seconded. All voted to approve with no opposition.

Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments, which policy was made available at the meeting. No one from the public was in attendance.

This concludes our formal approval portion of the meeting.

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

DocuSigned by:
Arthur Samuels
292D61A98D3541E

Arthur Samuels
Executive Director, MESA

APPROVED:

DocuSigned by:
Maureen Ryan
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Maureen Ryan
Board Chair

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
MATH, ENGINEERING, AND SCIENCE ACADEMY (MESA)
CHARTER HIGH SCHOOL

February 23, 2020

A regular meeting of the Board of Trustees (the “**Board**”) of the Math, Engineering, And Science Academy Charter High School (the “**School**”), was held via Zoom at <https://us04web.zoom.us/j/71776347782?pwd=bDMyRHpSNHI2M3k3REoxRXE5eTVlQT09> due to the Coronavirus health emergency, beginning at 5:30 local time pursuant to notice duly given.

The following Trustees were present via videoconference: **Jacques Pierre, Maureen Ryan, Adria Martig, Chet Mancini, Angel Cortes, Jeremy Lipstein, Eve Colavito, Lamar Rogers, Raul Rubio, Agatha Patterson, Kym Ward Gaffney**

The following trustees were absent :

Arthur Samuels and Pagee Cheung were also present at the meeting.

Maureen facilitated the meeting and Arthur recorded the minutes. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.**

After noting that a quorum was present, Maureen called the meeting to order.

- Adria motioned to approve the January 2020 minutes. Kym seconded. All voted to approve with no opposition.

Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments, which policy was made available at the meeting. No one from the public was in attendance.

This concludes our formal approval portion of the meeting.

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

DocuSigned by:
Arthur Samuels
292D61A98D3541E...
Arthur Samuels
Executive Director, MESA

APPROVED:

DocuSigned by:
Maureen Ryan
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Maureen Ryan
Board Chair

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
MATH, ENGINEERING, AND SCIENCE ACADEMY (MESA)
CHARTER HIGH SCHOOL

March 23, 2021

A regular meeting of the Board of Trustees (the “**Board**”) of the Math, Engineering, And Science Academy Charter High School (the “**School**”), was held via Zoom at <https://us04web.zoom.us/j/71776347782?pwd=bDMyRHpSNHI2M3k3REoxRXE5eTVlQT09> due to the Coronavirus health emergency, beginning at 5:30 local time pursuant to notice duly given.

The following Trustees were present via videoconference: **Jacques Pierre, Maureen Ryan, Chet Mancini, Angel Cortes, Eve Colavito, Lamar Rogers, Kym Ward Gaffney, Jeremy Lipstein**

The following trustees were absent : **Agatha Patterson, Adria Martig, Raul Rubio,**

Arthur Samuels and Pagee Cheung were also present at the meeting.

Maureen facilitated the meeting and Arthur recorded the minutes. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.**

After noting that a quorum was present, Maureen called the meeting to order.

- Angel motioned to approve the February 2020 minutes. Kym seconded. All voted to approve with no opposition.

Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments, which policy was made available at the meeting. No one from the public was in attendance.

This concludes our formal approval portion of the meeting.

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

DocuSigned by:
Arthur Samuels

292D61A98D3541E

Arthur Samuels
Executive Director, MESA

APPROVED:

DocuSigned by:
Maureen Ryan

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Maureen Ryan
Board Chair

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
MATH, ENGINEERING, AND SCIENCE ACADEMY (MESA)
CHARTER HIGH SCHOOL

April 27, 2021

A regular meeting of the Board of Trustees (the “**Board**”) of the Math, Engineering, And Science Academy Charter High School (the “**School**”), was held via Zoom at <https://us04web.zoom.us/j/71776347782?pwd=bDMyRHpSNHI2M3k3REoxRXE5eTVlQT09> due to the Coronavirus health emergency, beginning at 5:30 local time pursuant to notice duly given.

The following Trustees were present via videoconference: **Jacques Pierre, Maureen Ryan, Chet Mancini, Lamar Rogers, Kym Ward Gaffney, Adria Martig, Raul Rubio, Eve Colavito, Agatha Patterson**

The following trustees were absent : **Jeremy Lipstein, Angel Cortes**

Arthur Samuels, Pagee Cheung, Lauren Rawles, and Cassandra Greene were also present at the meeting.

Maureen facilitated the meeting and Arthur recorded the minutes. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.**

After noting that a quorum was present, Maureen called the meeting to order.

- Jacques motioned to approve the March 2021 minutes. Lamar seconded. All voted to approve with no opposition.

Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments, which policy was made available at the meeting. No one from the public was in attendance.

This concludes our formal approval portion of the meeting.

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

DocuSigned by:

Arthur Samuels

292D61A98D3541E...

Arthur Samuels
Executive Director, MESA

APPROVED:

DocuSigned by:

Maureen Ryan

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Maureen Ryan
Board Chair

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
MATH, ENGINEERING, AND SCIENCE ACADEMY (MESA)

CHARTER HIGH SCHOOL

May 25, 2021

A regular meeting of the Board of Trustees (the “**Board**”) of the Math, Engineering, And Science Academy Charter High School (the “**School**”), was held via Zoom at <https://us04web.zoom.us/j/71776347782?pwd=bDMyRHpSNHI2M3k3REoxRXE5eTVlQT09> due to the Coronavirus health emergency, beginning at 5:30 local time pursuant to notice duly given.

The following Trustees were present via videoconference: **Jacques Pierre, Maureen Ryan, Chet Mancini, Lamar Rogers, Kym Ward Gaffney, Adria Martig, Angel Cortes, Agatha Patterson, Raul Rubio**

The following trustees were absent : **Jeremy Lipstein, Eve Colavito**

Arthur Samuels, Pagee Cheung, Bonnie O’Keefe, and Brittany Rumph were also present at the meeting.

Maureen facilitated the meeting and Arthur recorded the minutes. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.**

After noting that a quorum was present, Maureen called the meeting to order.

- Jacques motioned to approve the April 2021 minutes. Adria seconded. All voted to approve with no opposition.

Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments, which policy was made available at the meeting. No one from the public was in attendance.

This concludes our formal approval portion of the meeting.

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

DocuSigned by:

Arthur Samuels

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Arthur Samuels

Executive Director, MESA

APPROVED:

DocuSigned by:

Maureen Ryan

A2DA529CA5B44E7

Maureen Ryan

Board Chair

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
MATH, ENGINEERING, AND SCIENCE ACADEMY (MESA)
CHARTER HIGH SCHOOL

June 22, 2021

A regular meeting of the Board of Trustees (the “**Board**”) of the Math, Engineering, And Science Academy Charter High School (the “**School**”), was held via Zoom at <https://us04web.zoom.us/j/71776347782?pwd=bDMyRHpSNHI2M3k3REoxRXE5eTVlQT09> due to the Coronavirus health emergency, beginning at 5:30 local time pursuant to notice duly given.

The following Trustees were present via videoconference: **Jacques Pierre, Chet Mancini, Lamar Rogers, Adria Martig, Angel Cortes, Agatha Patterson,**

The following trustees were absent : **Jeremy Lipstein, Eve Colavito, Maureen Ryan, Raul Rubio, Kym Ward Gaffney**

Arthur Samuels and Pagee Cheung were also present at the meeting.

Angel facilitated the meeting and Arthur recorded the minutes. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.**

After noting that a quorum was present, Angel called the meeting to order.

- Adria motioned to approve the FY 21-22 Budget. Jacques seconded. All voted to approve with no opposition.
- Jacques voted to renew the terms of Angel Cortes, Agatha Patterson, and Chet Mancini through June, 2023. Lamar seconded. All voted to approve with no opposition.
- Jacques motioned to approve the May Minutes. Chet seconded. All voted to approve with no opposition.

Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments, which policy was made available at the meeting. No one from the public was in attendance.

This concludes our formal approval portion of the meeting.

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

DocuSigned by:

Arthur Samuels

292D61A98D3541E...

Arthur Samuels

Executive Director, MESA

APPROVED:

DocuSigned by:

Maureen Ryan

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Maureen Ryan

Board Chair

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:
Adria Martig

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):
MESA Charter Highschool

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>None</i>				

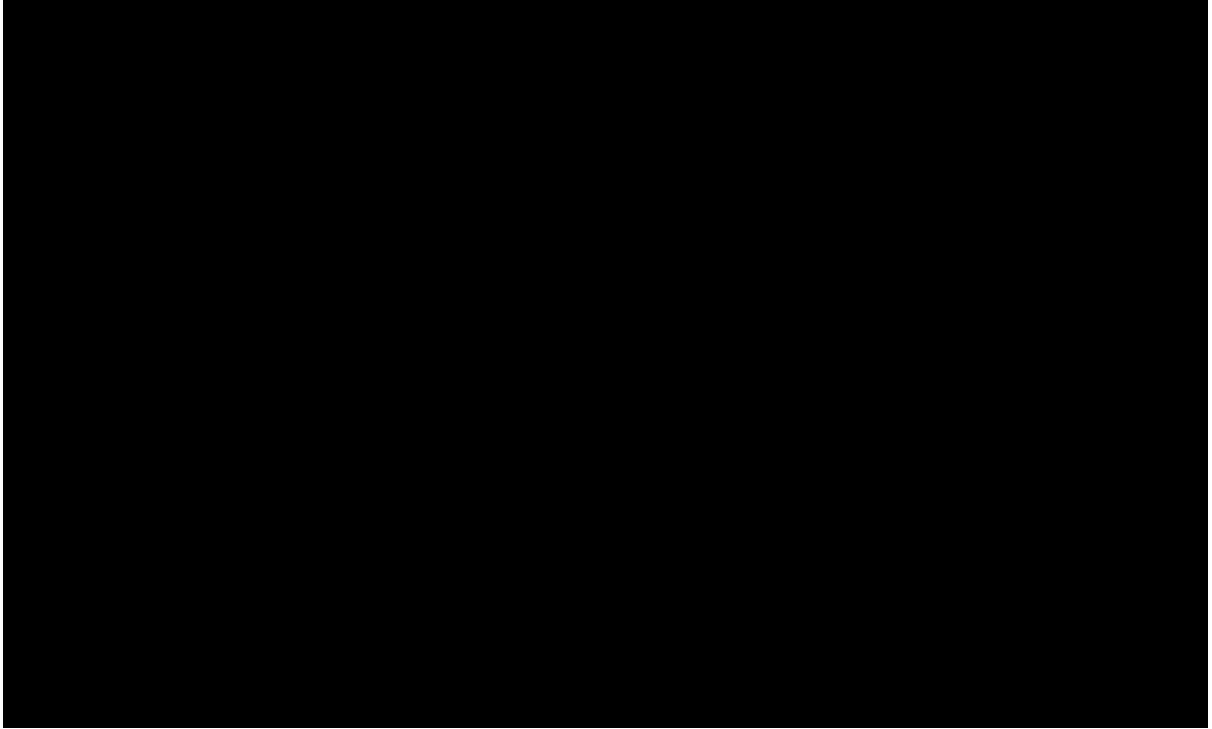


July 21, 2021

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:
Agatha Patterson

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

MESA Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member, Member of Finance Committee

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
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Please write “None” if applicable. Do not leave this space blank.

NONE			
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8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

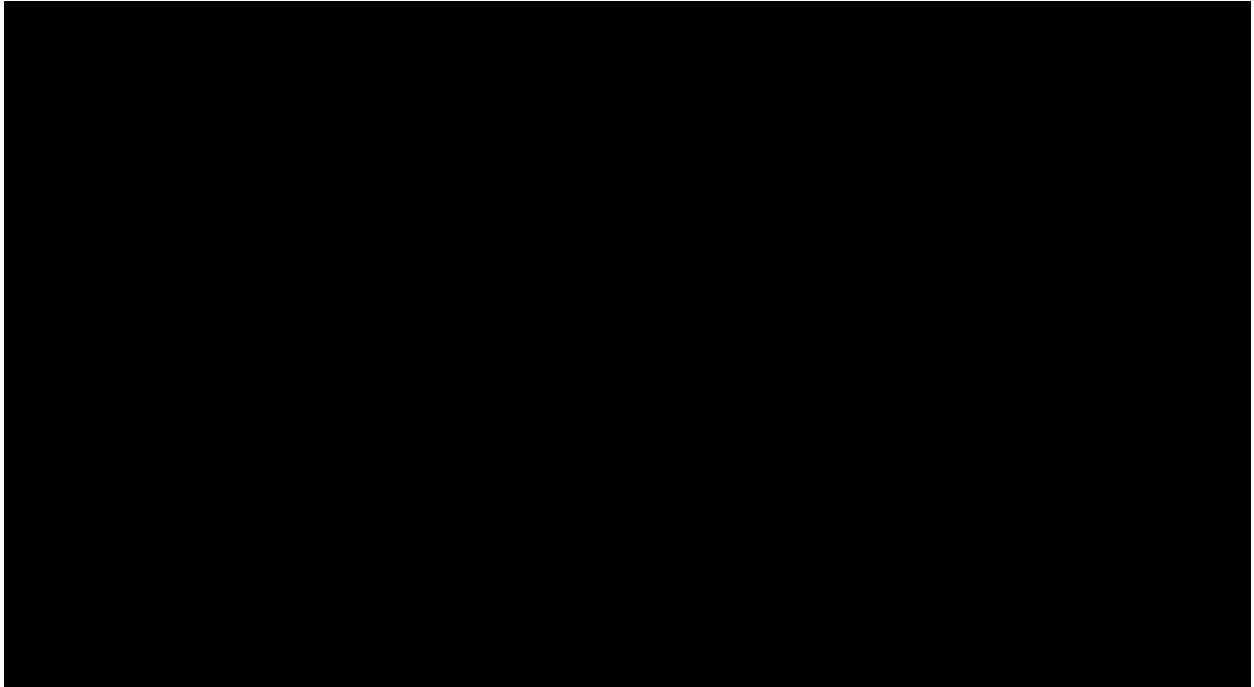
Agatha Patterson

7/29/21

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Ange Cortes

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Math Engineering Science Charter High School

1. ~~(Board) (positions held, trustee, education representative)~~ Board of Trustees Vice Chair, Parent Representative

2. Are you an employee of any school operated by the education corporation? ~~Yes~~ No
If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. ~~Are you related, by blood, in the age of 18 or older~~ No adoption/guardianship, to any person employed by the school?
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. ~~Are you related, by adoption as a child, to any person of the school?~~ No
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Eve Colavito

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

MESA Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? **no**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **no**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p style="text-align: center;">None</p> <p style="text-align: center;"><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

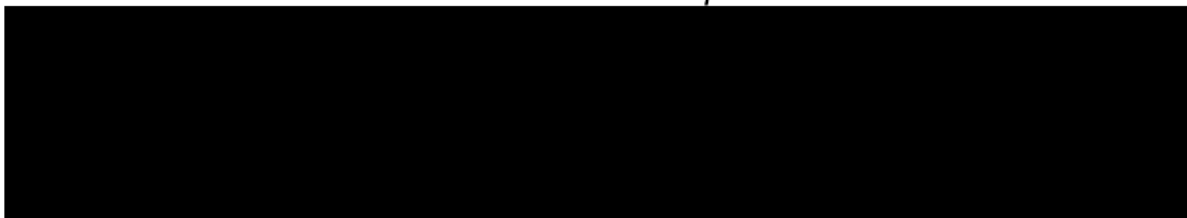
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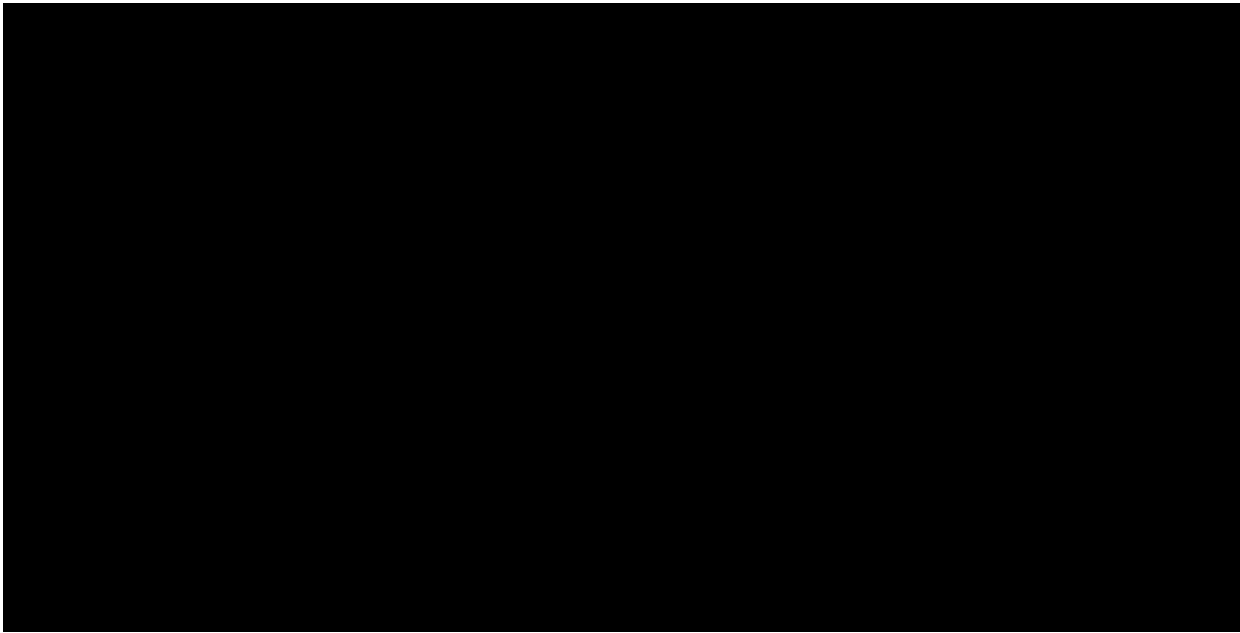
7.15.21

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Jacques S. Pierre

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

MESA Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

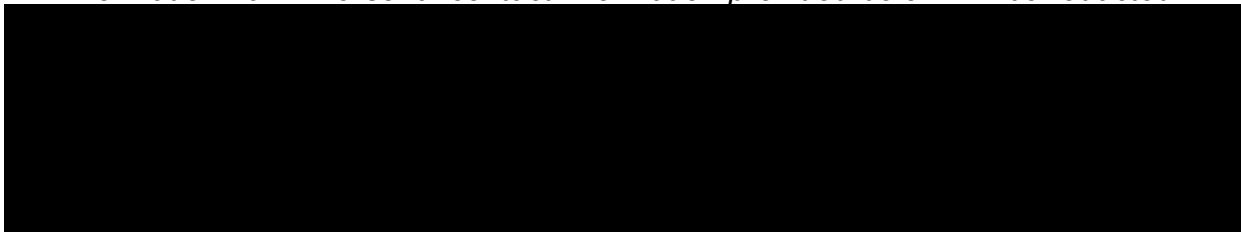
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

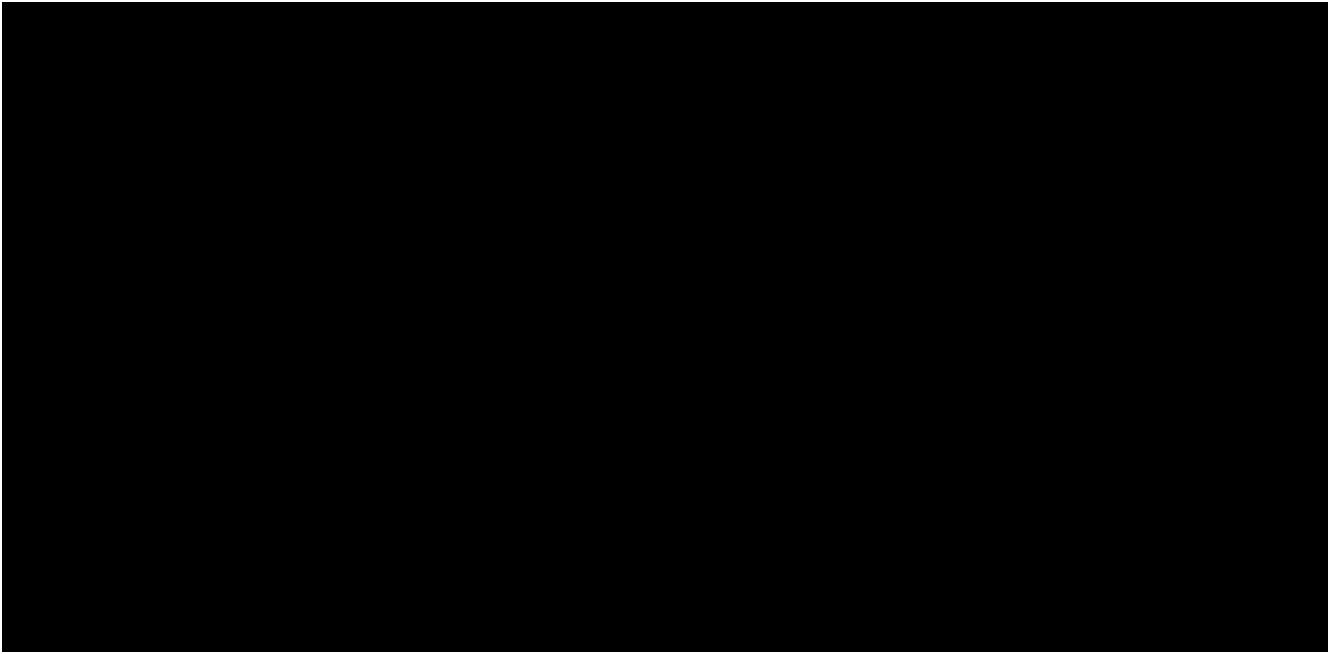
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>None. <i>Please write "None" if applicable. Do not leave this space blank.</i></p>				



 Signature July 28, 2021
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member

Name:

Jeremy Lipstein

Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education
corporation):

MESA Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board")
(e.g. president, treasurer, parent representative).

Finance Committee

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you
hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

None

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest



 Signature

6/25/2021

 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

KYM WARD GAFFNEY

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

MESA CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

BOARD MEMBER

2. Are you an employee of any school operated by the education corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	NONE		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

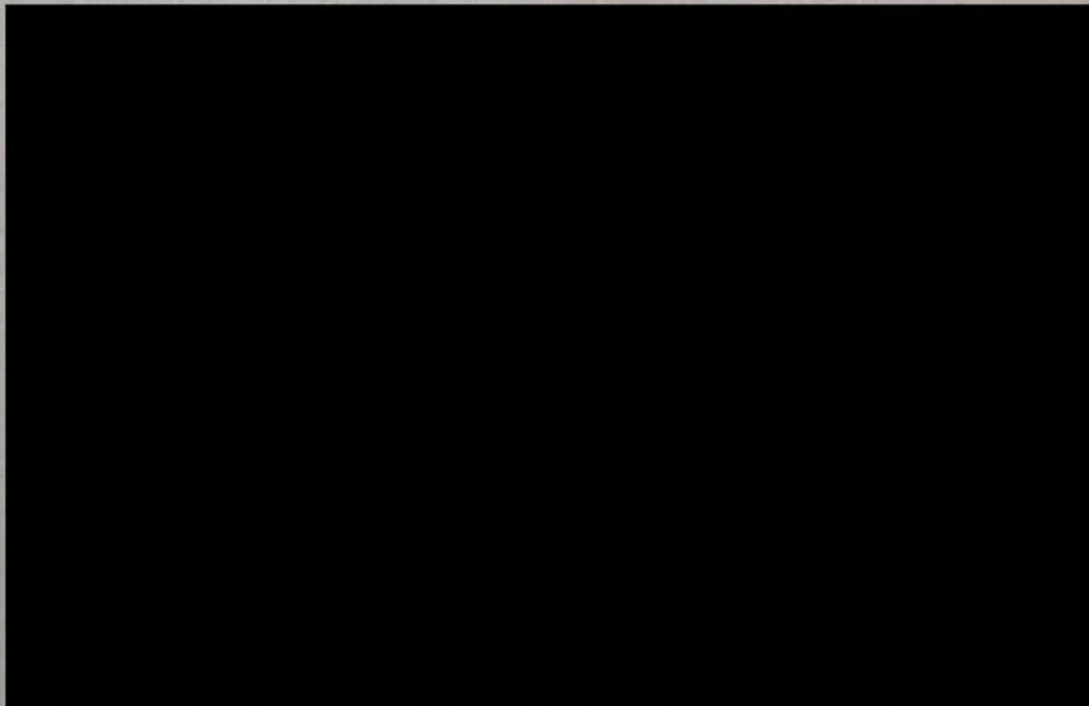
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in	Steps taken to avoid

			the organization conducting business with the school(s) and the nature of the interest	conflict of interest
NONE				

[Handwritten Signature]
Signature

7/21/21
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Lamar Rogers

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

MESA Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write “None” if applicable. Do not leave this space blank.</i></p> <p>None</p>			

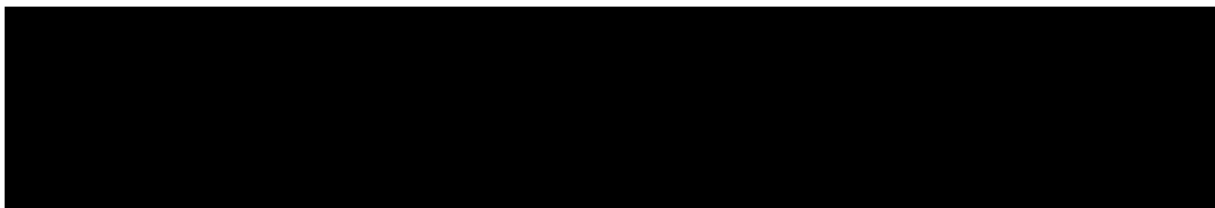
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

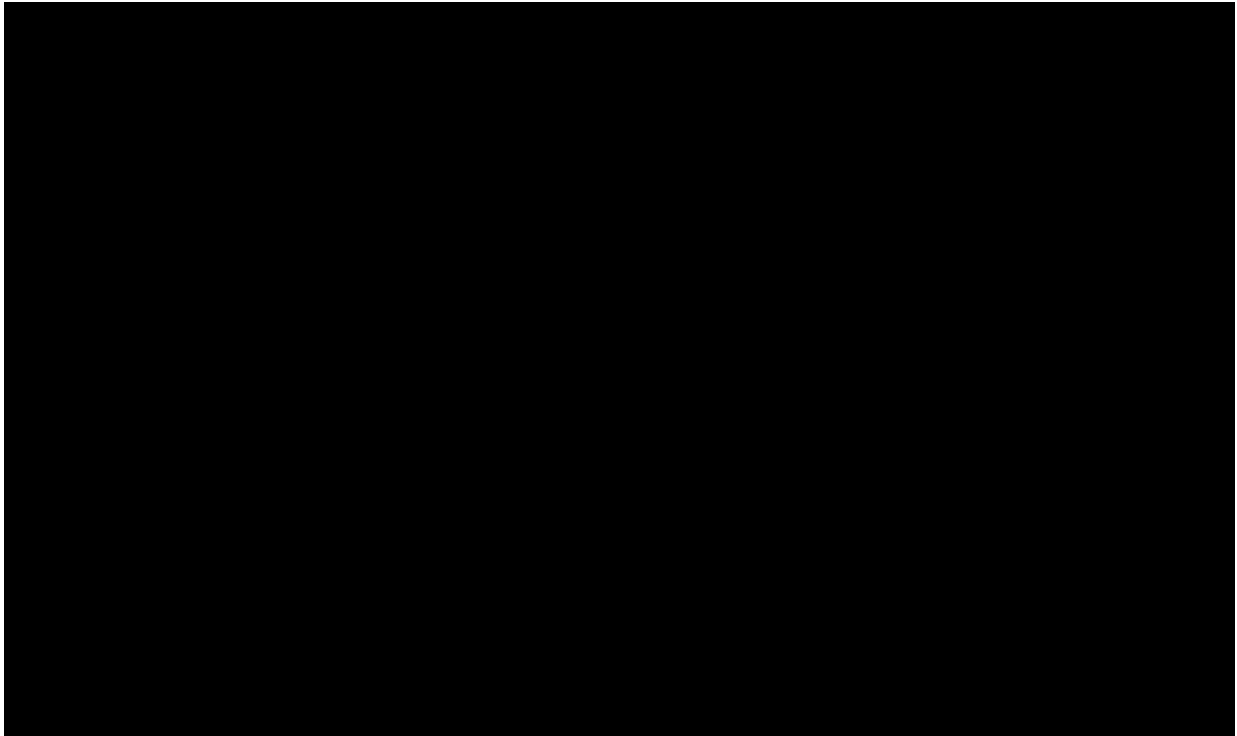
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				



 Signature 7/28/2021
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Raul Rubio Jr.

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Math, Engineering and Science Charter Academy (MESA)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

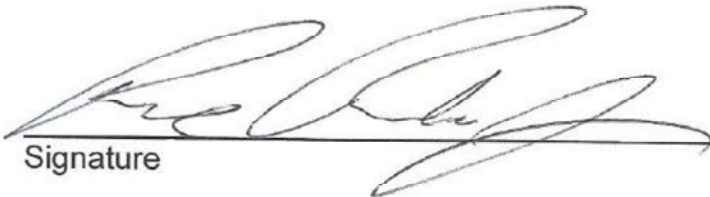
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

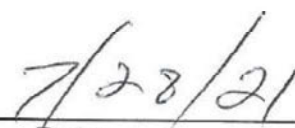
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in

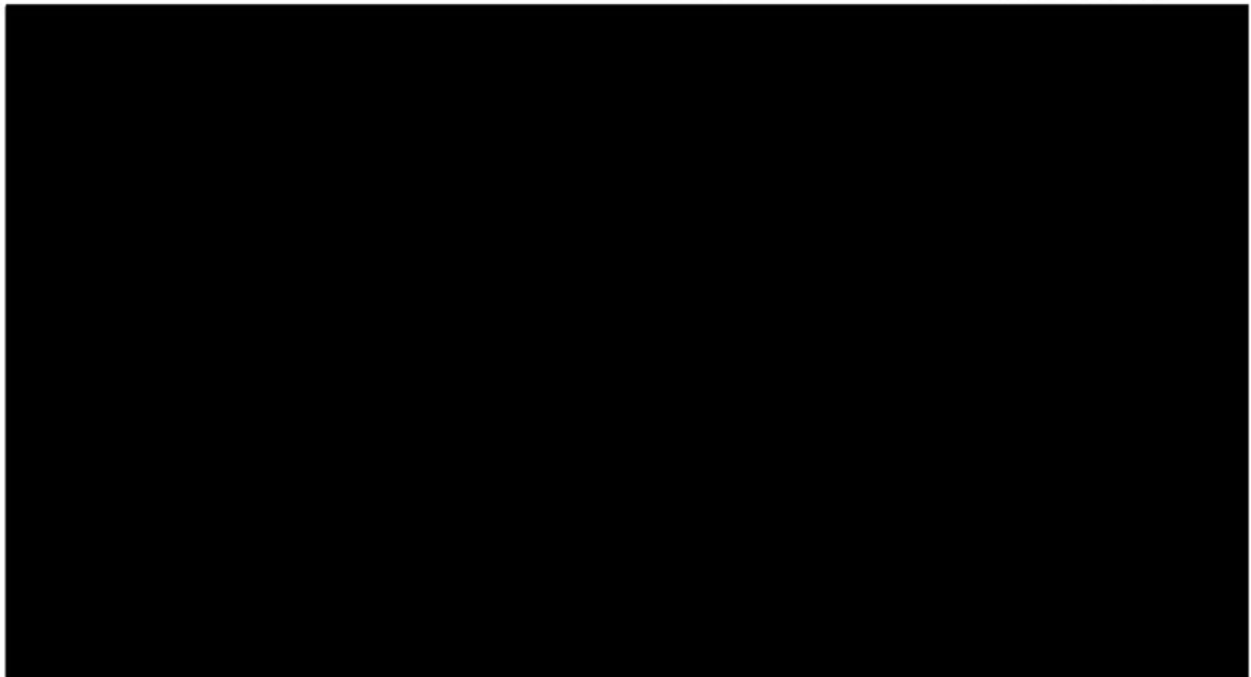
the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

 _____
Signature

 _____
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member**

Name:

Chester Mancini

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

_____Math, Engineering, Science Academy Charter School_____

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ___X___ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/ transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE	NONE	NONE	NONE

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are

doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	NONE	NONE	NONE	NONE

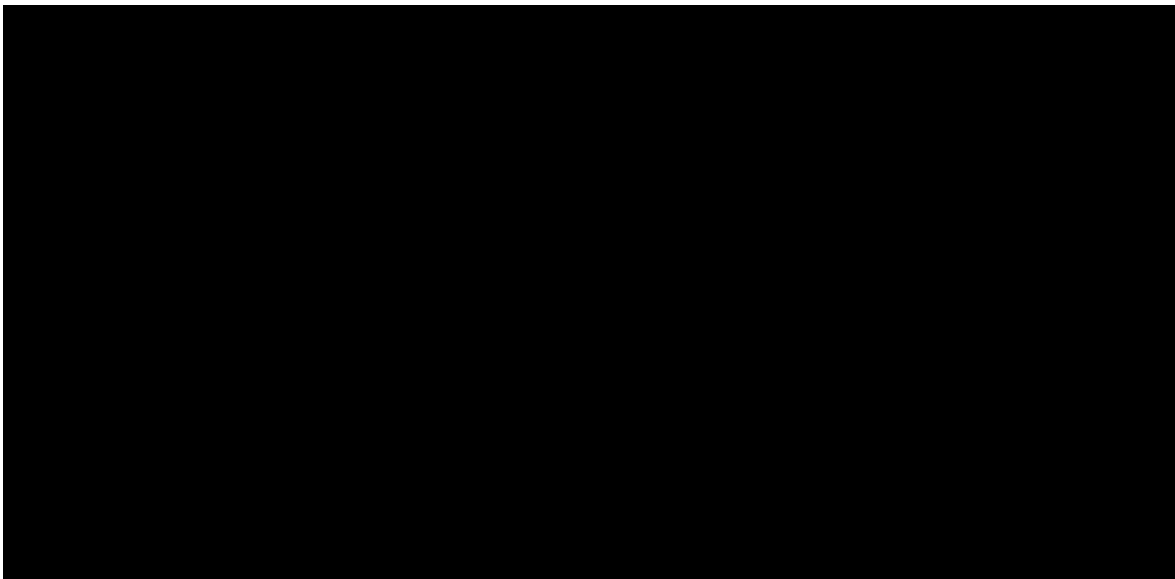
Clayton Minner

Signature

07/29/21

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member**

Name:

Maureen Ryan

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

MESA Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Chair

**2. Are you an employee of any school operated by the education corporation?
____ Yes X No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No.**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

A

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE <i>Please write "None" if applicable. Do not leave this space blank.</i>	NONE	NONE	NONE

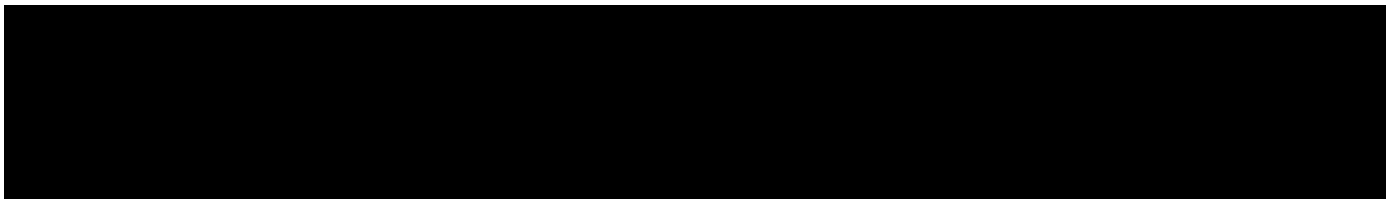
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

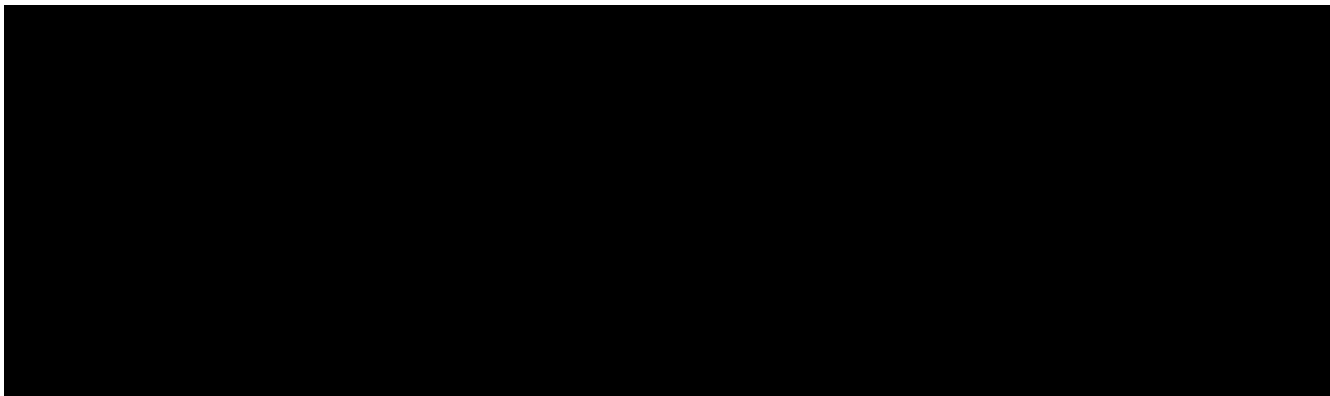
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	NONE	NONE	NONE	NONE

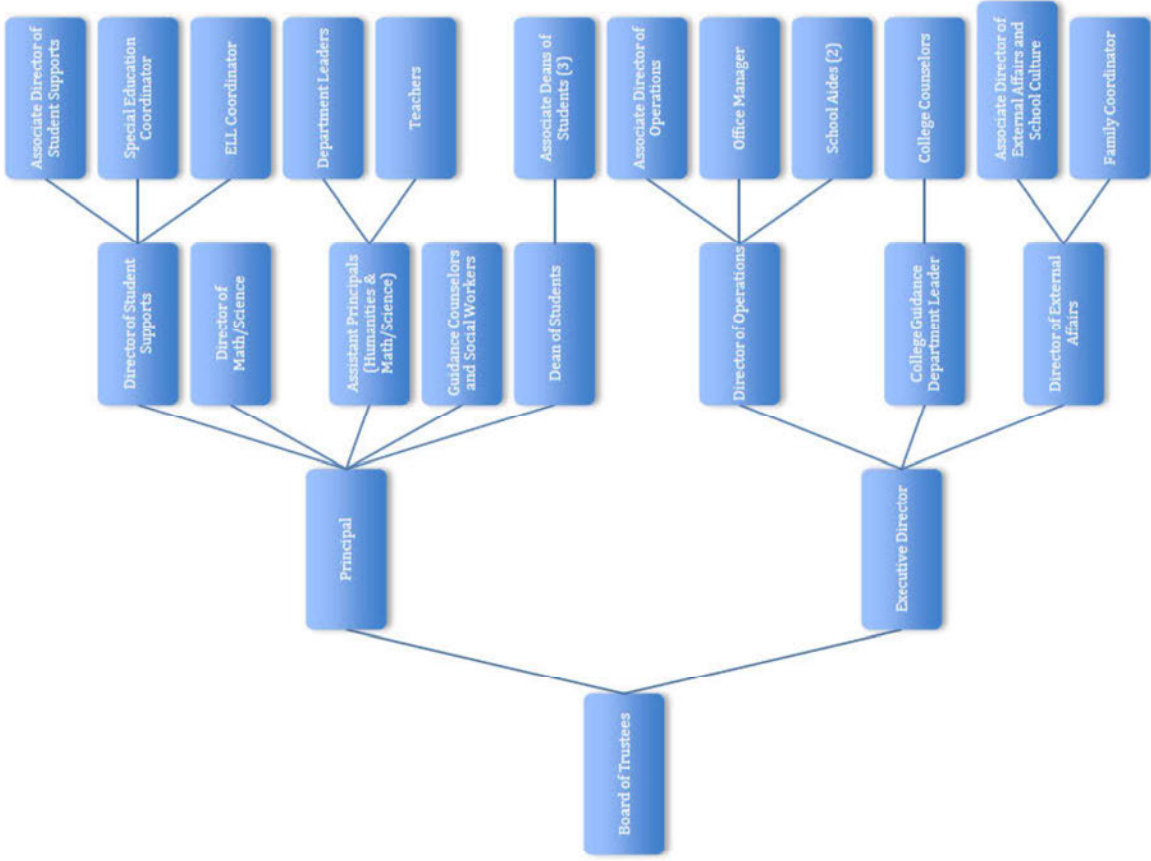
Maureen Ryan
Signature

June 27, 2021
Date

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2021-2022 Academic Calendar

AUGUST 2021					SEPTEMBER 2021					OCTOBER 2021					NOVEMBER 2021				
MON	TUE	WED	THUR	FRI	MON	TUE	WED	THUR	FRI	MON	TUE	WED	THUR	FRI	MON	TUE	WED	THUR	FRI
2	3	4	5	6			1	2	3					1	1	2	3	4	5
9	10	11	12	13	6	7	8	9	10	4	5	6	7	8	8	9	10	11	12
16	17	18	19	20	13	14	15	16	17	11	12	13	14	15	15	16	17	18	19
23	24	25	26	27	20	21	22	23	24	18	19	20	21	22	22	23	24	25	26
30	31				27	28	29	30		25	26	27	28	29	29	30			

DECEMBER 2021					JANUARY 2022					FEBRUARY 2022					MARCH 2022				
MON	TUE	WED	THUR	FRI	MON	TUE	WED	THUR	FRI	MON	TUE	WED	THUR	FRI	MON	TUE	WED	THUR	FRI
		1	2	3	3	4	5	6	7		1	2	3	4		1	2	3	4
6	7	8	9	10	10	11	12	13	14	7	8	9	10	11	7	8	9	10	11
13	14	15	16	17	17	18	19	20	21	14	15	16	17	18	14	15	16	17	18
20	21	22	23	24	24	25	26	27	28	21	22	23	24	25	21	22	23	24	25
27	28	29	30	31	31					28					28	29	30	31	

APRIL 2022					MAY 2022					JUNE 2022				
MON	TUE	WED	THUR	FRI	MON	TUE	WED	THUR	FRI	MON	TUE	WED	THUR	FRI
				1	2	3	4	5	6			1	2	3
4	5	6	7	8	9	10	11	12	13	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20	13	14	15	16	17
18	19	20	21	22	23	24	25	26	27	20	21	22	23	24
25	26	27	28	29	30	31				27	28	29	30	

August 2021

9-20 Staff PD Day (No School)
23-31 Summer Vista

September 2021

1-3 Summer Vista
6 Labor Day (No School)
7 First Day of Instruction

October 2021

11 Indigenous Peoples' Day (No School)
12 Staff PD Day (No School)

November 2021

19 End of Trimester I
22-26 Thanksgiving Break

December 2021

20-31 Holiday Break

January 2022

17 MLK, Jr Day (No School)

February 2022

21-25 Winter Break
28 Staff PD Day (No School)

March 2022

18 End of Trimester II

April 2022

11-15 Spring Break
18-22 Intersession

May 2022

30 Memorial Day (No School)
31 Staff PD Day (No School)

June 2022

24 End of Trimester III

- Holiday (School Closed to All)
- Staff Professional Development Day (School Closed to Students)
- First Day of Classes
- End of Trimester
- Summer Vista for all students
- Intersession

Number of Instructional Days Per Month
 September - 18
 October - 19
 November - 17
 December - 13
 January - 20
 February - 14
 March - 23
 April - 16
 May - 20
 June - 21
 Total - 181