

Application: La Cima Charter School

Jen asek - jen@pasekconsulting.com
2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed Oct 31 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

LA CIMA CHARTER SCHOOL 800000061085

a1. Popular School Name

La Cima

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

d. DISTRICT / CSD OF LOCATION

CSD #16 - BROOKLYN

e. DATE OF INITIAL CHARTER

1/2008

f. DATE FIRST OPENED FOR INSTRUCTION

8/2008

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Our mission is to prepare our students for academic and life-long success through a rigorous and relevant academic program.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	1. Scholar-Centered and Inclusive Learning Environment: La Cima welcomes and supports all learners. We offer inclusion classrooms in every grade and our teachers are trained to support scholars with disabilities and English language learners. Our instruction and classroom libraries include resources that are written or developed by racially, culturally, and linguistically diverse voices. In addition to our rigorous core curriculum, we also offer a variety of enrichment courses like African Dance and drumming, Spanish, art, and music.
KDE 2	2. Social Justice: La Cima is shaped to meet the needs of scholars from all social identity groups and is committed to their full and equitable participation in the La Cima learning community. We aim to empower our scholars and staff to develop a social responsibility toward their peers, our community, the environment, and the broader world.
KDE 3	3. Constructivist Approach to Math and Balanced Literacy: Every scholar brings a wealth of knowledge to La Cima. Our teachers use that knowledge to develop scholars’ critical thinking and problem solving skills. This approach results in

scholars' mastery of state standards and supports their growth as life-long learners. In math, La Cima uses a constructivist approach to cultivate students' mastery of mathematical concepts. In English language arts, La Cima uses a balanced literacy approach to support students' acquisition of critical literacy skills while fostering a long-lasting love of reading.

KDE 4

(No response)

KDE 5

(No response)

KDE 6

(No response)

KDE 7

(No response)

KDE 8

(No response)

KDE 9

(No response)

KDE 10

(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<http://www.lacimacharterschool.org/>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

330

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

188

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

LA CIMA CHARTER SCHOOL 800000061085

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	800 Gates Avenue, 3rd Floor Brooklyn, NY 11221	718-443-2136	NYC CSD 16	K-5	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Letta Belle	Principal	718-443-2136		letta@lacimacharterschool.org
Operational Leader	Josette Manzano	Asst Director of Operations	718-443-2136		jmanzano@lacimacharterschool.org
Compliance Contact	Letta Belle	Principal	718-443-2136		letta@lacimacharterschool.org
Complaint Contact	Letta Belle	Principal	718-443-2136		letta@lacimacharterschool.org
DA A Coordinator	Capri Tennis	Special Populations Coordinator	718-443-2136		capri@lacimacharterschool.org
Phone Contact for After Hours Emergencies	Letta Belle	Principal	347-696-5150		letta@lacimacharterschool.org

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	N/A	No		No		No

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it just the dash and the extension number after the phone number).

Name	Jen Pasek
Position	Consultant
Phone/Extension	518-542-9810
Email	jen@pasekconsulting.com

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:


Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Aug 1 2022

Thank you.



Entry Progress Toward Goals

Completed Oct 31 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward

Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

LA CIMA CHARTER SCHOOL 800000061085

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
				-Third year of implementation of

Academic Goal 1	Each year the percentage of students who score at or above Level 3 on the New York State ELA examination will exceed that of the Community School District (CSD) in which the school is located.	Gr LCCS CSD 16 3 23% 44% 4 31% 41% 5 36% 28% 3-5 31% 37%	Not Met	the ELA program focused on supporting acquiring meaning when reading -More formally structured guided reading program -MLL (multi-lingual learner) professional learning for teachers on reading and writing development -PD: professional learning institutes to support reading and writing growth
Academic Goal 2	Each year the percentage of English language learners at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the CSD.	Gr LCCS CSD 16 3-5 0% 29%	Not Met	
Academic Goal 3	Each year the percentage of students with disabilities at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the CSD.	Gr LCCS CSD 16 3-5 23% 14%	Met	

Academic Goal 4	Each year the percentage of economically disadvantaged students at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the CSD.	NYS ELA vs District - ED Gr LCCS CSD 16 3-5 31% 34%	Not Met	
Academic Goal 5	Each year the percentage of students who score at or above Level 3 on the New York State ELA examination will exceed that of the State.	NYS LCCS ELA vs NYS Gr LCCS NYS 3 23% 46% 4 31% 42% 5 36% 38% 3-5 31% 42%	Not Met	
Academic Goal 6	Each year the percentage of English language learners at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the State.	NYS LCCS ELA vs NYS - ELL Gr LCCS NYS 3-5 0% 17%	Not Met	
Academic Goal 7	Each year the percentage of students with disabilities at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the State.	NYS LCCS ELA vs NYS - SWD Gr LCCS NYS 3-5 23% 15%	Met	

Academic Goal 8	Each year the percentage of economically disadvantaged students at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the State.	NYS LCCS ELA vs NYS - ED Gr LCCS NYS 3-5 31% 33%	Not Met	
Academic Goal 9	Each year the percentage of students who score at or above Level 3 on the New York State math examination will exceed that of the Community School District (CSD) in which the school is located.	NYS Math vs District Gr LCCS CSD 16 3 52% 39% 4 61% 33% 5 38% 20% 3-5 50% 30%	Met	
Academic Goal 10	Each year the percentage of English language learners at the school who score at or above Level 3 on the New York State math examination will exceed that of the CSD.	NYS Math vs District - ELL Gr LCCS CSD 16 3-5 33% 35%	Not Met	"- Professional learning for teachers focused on algebraic thinking and numbers and operations - Continue to utilize the Into Math curriculum- second year of implementation -Ongoing focus on developing conceptual understanding before procedural fluency.

				-Additional focus on facilitating meaningful mathematical discourse"
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2. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Each year the percentage of students with disabilities at the school who score at or above Level 3 on the New York State math examination will exceed that of the CSD.	NYS Math vs District - SWD Gr LCCS CSD 16 3-5 39% 10%	Met	
Academic Goal 12	Each year the percentage of economically disadvantaged students at the school who score at or above Level 3 on the New York	NYS Math vs District - ED Gr LCCS CSD 16 3-5 49% 28%	Met	

	State math examination will exceed that of the CSD.			
Academic Goal 13	Each year the percentage of students who score at or above Level 3 on the New York State math examination will exceed that of the State.	NYS Math LCCS NYS Gr LCCS NYS 3 52% 48% 4 61% 43% 5 38% 37% 3-5 50% 43%	Met	
Academic Goal 14	Each year the percentage of English language learners at the school who score at or above Level 3 on the New York State math examination will exceed that of the State.	NYS Math LCCS NYS - ELL Gr LCCS NYS 3-5 33% 21%	Met	
Academic Goal 15	Each year the percentage of students with disabilities at the school who score at or above Level 3 on the New York State math examination will exceed that of the State.	NYS Math LCCS NYS - SWD Gr LCCS NYS 3-5 39% 18%	Met	
	Each year the percentage of economically disadvantaged students at the school who score	NYS Math LCCS NYS - ED		

Academic Goal 16	at or above Level 3 on the New York State ELA examination will exceed that of the State.	Gr LCCS NYS 3-5 49% 33%	Met	
Academic Goal 17	Each year the percentage of students who score at or above Level 3 on the New York State science examination will exceed that of the Community School District (CSD) in which the school is located.	NYS Science LCCS District 85% of LCCS fourth grade students scored at proficiency on the NYS Science 4 exam in spring 2022, compared to 60% in CSD 16.	Met	
Academic Goal 18	Each year the percentage of English language learners at the school who score at or above Level 3 on the New York State science examination will exceed that of the CSD.	50% of LCCS fourth grade ELL students scored at proficiency on the NYS Science 4 exam in spring 2022, compared to 70% in CSD 16.	Not Met	
Academic Goal 19	Each year the percentage of students with disabilities at the school who score at or above Level 3 on the New York State science examination will exceed that of the CSD.	55% of LCCS fourth grade SWD students scored at proficiency on the NYS Science 4 exam in spring 2022, compared to 60% in CSD 16.	Not Met	
	Each year the			

Academic Goal 20	percentage of economically disadvantaged students at the school who score at or above Level 3 on the New York State science examination will exceed that of the CSD.	85% of LCCS fourth grade economically disadvantaged students scored at proficiency on the NYS Science 4 exam in spring 2022, compared to 73% in CSD 16.	Met	
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3. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21	Each year the percentage of students who score at or above Level 3 on the New York State science examination will exceed that of the State.	NYS Science 4 Gr LCCS NYS 4 85% 74%	Met	
	Each year the percentage of English language learners at the	NYS Science 4		

Academic Goal 22	school who score at or above Level 3 on the New York State science examination will exceed that of the State.	LCCS NYS - ELL Gr LCCS NYS 4 55% 54%	Met	
Academic Goal 23	Each year the percentage of students with disabilities at the school who score at or above Level 3 on the New York State science examination will exceed that of the State.	NYS Science 4 LCCS NYS - SWD Gr LCCS NYS 4 50% 59%	Not Met	
Academic Goal 24	Each year the percentage of economically disadvantaged students at the school who score at or above Level 3 on the New York State science examination will exceed that of the State.	NYS Science 4 LCCS NYS - ED Gr LCCS NYS 4 85 % 72%	Met	
Academic Goal 25				
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Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for
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				Not Applicable
Org Goal 1	Each year, the school will meet or exceed 85% of the authorized enrollment on 10/31.	BEDS Day Enrollment = 180 compared to approved 2021-22 enrollment target of 330	Not Met	LCCS is exploring options to increase enrollment by creating partnerships with other organizations.
Org Goal 2	Each year, the school will enroll a percentage of economically disadvantaged students with in 5 percentage points of the district's enrollment of economically disadvantaged students.	ED BEDS Day Enrollment = 97% compared to CSD 16's 83%	Met	
Org Goal 3	Each year, the school will enroll a percentage of students with disabilities with in 5 percentage points of the district's enrollment of students with disabilities.	SWD BEDS Day Enrollment = 22% compared to CSD 16's 26%	Not Met	
Org Goal 4	Each year, the school will enroll a percentage of English language learners with in 5 percentage points of the district's enrollment of English language learners.	ELL BEDS Day Enrollment = 21% compared to CSD 16's 8%	Met	

Org Goal 5				
Org Goal 6				
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Org Goal 10				
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Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Cash on Hand	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered “balanced” if revenues equal or exceed expenditures.	Audit	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed Oct 27 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

La Cima Charter School FST with Mgmt Ltr

Filename: La Cima Charter School FST with Mgmt Ltr.pdf **Size:** 538.2 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Oct 31 2022

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

LCCS_FY22 Audited Financial Report Template

Filename: LCCS FY22 Audited Financial Repor D6cWOC3.xlsx **Size:** 72.8 kB

Entry 4c - Additional Financial Documents

Completed Oct 31 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
 - . CSP Agreed-Upon Procedure Report

4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[LCCS 6539 Jun22](#)

Filename: LCCS 6539 Jun22.pdf Size: 73.7 kB

Entry 4d - Financial Services Contact Information

Completed Oct 31 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Joseette Manzano	josette@lacimacharterschool.org	718-443-2136

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Joseph X. Ciorciari PKF O'Conner Davies			14

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	BoostED	Josh Moreau	135 W 41st Street, 5th Floor New York, NY 100036, USA			2

Entry 5 - Fiscal Year 2022-2023 Budget

Completed Oct 31 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[LCCS Final2022-2023ARBudgetTemplate \(6](#)

Filename: LCCS Final2022 2023ARBudgetTempla um1fXZM.xlsx **Size:** 142.2 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Oct 31 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board**

during the reporting year.

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Debra Mack Glasgow LCCS](#)

Filename: Debra Mack Glasgow LCCS.pdf **Size:** 534.6 kB

[Jennifer Swayne Njuguna Esq](#)

Filename: Jennifer Swayne Njuguna Esq. LCCS.pdf **Size:** 526.6 kB

[Damira Rasheed LCCS](#)

Filename: Damira Rasheed LCCS.pdf **Size:** 525.4 kB

[Lenworth Stephenson LCCS](#)

Filename: Lenworth Stephenson LCCS.pdf **Size:** 525.8 kB

[Emily Welch LCCS](#)

Filename: Emily Welch LCCS.pdf **Size:** 525.7 kB

[Norah Yahya LCCS](#)

Filename: Norah Yahya LCCS.pdf **Size:** 526.0 kB

[Nikki Carroll LCCS \(1\)](#)

Filename: Nikki Carroll LCCS 1.pdf **Size:** 534.4 kB

[Kassidy Maxie LCCS](#)

Filename: Kassidy Maxie LCCS.pdf **Size:** 525.0 kB

[Kristen Briggs LCCS](#)

Filename: Kristen Briggs LCCS.pdf **Size:** 526.8 kB

[Lucy Joffe LCCS](#)

Filename: Lucy Joffe LCCS.pdf **Size:** 524.2 kB

[Zach Heller LCCS](#)

Filename: Zach Heller LCCS.pdf **Size:** 524.4 kB

[Tristan Mitchell LCCS](#)

Entry 7 BOT Membership Table

Completed Oct 31 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

LA CIMA CHARTER SCHOOL 800000061085

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2021-2022 Board Member Information (Enter info for each BOT member)

Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022

1	Lucy Joffe		Chair	Governance; Executive	Yes	3	10/01/2019	9/30/2022	12
2	Nikki Carroll		Chair	Executive; Finance	Yes	1	01/01/2021	01/01/2024	12
3	Damira Rasheed		Secretary	Academic; Executive	Yes	1	01/01/2021	01/01/2024	12
4	Zach Heller		Treasurer	Academic; Development-Finance	Yes	2	10/01/2020	9/30/2023	12
5	Kassidy Maxie		Trustee/Member	Governance	Yes	1	4/26/2022	4/26/2025	5 or less
6	Emily Welch		Trustee/Member	Academic; Finance	Yes	1	3/25/2022	3/25/2025	5 or less
7	Norah Yahya		Trustee/Member	Executive; Finance	Yes	2	10/01/2018	9/30/2021	5 or less
8	Jennifer Swayne, Esq.		Trustee/Member	Governance; Finance	Yes	3	08/01/2018	9/30/2021	5 or less
9	Debra Mack-Glasgow		Trustee/Member	Academic; Development-Finance	Yes	2	9/30/2020	9/30/2023	5 or less

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meetings Attended During 2021-2022
10	Kristen Briggs		Trustee/Member		Yes	1	04/01/2020	07/01/2021	5 or less
11	Tristan Mitchell		Trustee/Member	Academic	Yes	2	9/30/2020	4/04/2022	5 or less
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	6
b.Total Number of Members Added During 2021-2022	2
c. Total Number of Members who Departed during 2021-2022	5
d.Total Number of members, as set in Bylaws, Resolution or Minutes	6

3. Number of Board meetings held during 2021-2022

13

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

6

Total number of Voting Members added during the 2021-2022 school year:

2

Total number of Voting Members who departed during the 2021-2022 school year:

5

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

13

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

N/A

Board members attending 8 or fewer meetings during 2021-2022

7

Thank you.

Entry 8 Board Meeting Minutes

Completed Oct 31 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

2021-22 LCCS Updated BOT Mtg Minutes

Filename: 2021 22 LCCS Updated BOT Mtg Minutes.pdf Size: 408.1 kB

Entry 9 Enrollment & Retention

Completed Oct 31 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
	We recruit among our existing families who have relationships	

Economically Disadvantaged	<p>within the community and offer a family referral incentive program. Our recruitment efforts include presenting and providing applications at local daycares and Headstarts, and a broad mailing through Vanguard to reach other neighborhoods that serve similar populations.</p>	<p>In 2021-22, our percentage of ED students was 97% and our district was 82%. We are continuing to recruit ED students through the strategies described to the left.</p>
English Language Learners	<p>All of our recruitment materials are translated to Spanish. We also prioritize recruitment in neighborhoods with Spanish-speaking populations. The name of our school is Spanish, which is an additional recruitment tool for Spanish-speaking families. La Cima has increased our enrollment of ELLs in every year for the past five years. This is partly due to keeping our recruitment and enrollment processes open past the start of the school year versus closing enrollment on the first day of school. This flexibility is a good option for students entering the country who may be registering for school later in the fall. La Cima substantially exceeded our district in the enrollment of ELLs. We continue to emphasize our inclusive program in our marketing and highlight the ways in which La Cima celebrates and supports students who are ELLs.</p>	<p>In 2021-22, our percentage of ELLs was 20% and our district was 8%. Going forward, we will continue to use the strategies to the left to support our continuously strong enrollment of this population.</p>
	<p>To target families with SWD, our marketing notes that we have ICT classes for grades K-5 in order to best serve students with disabilities. Recognizing that an additional strategy was</p>	<p>In 2021-22, our percentage of</p>

Students with Disabilities	<p>necessary to make progress toward our enrollment target for SWD, we added a lottery weight for SWD starting in the 2020 lottery. In 2020, we also introduced special Facebook ads that highlighted how our program supports SWD. La Cima continues to test expanded strategies for reaching families of SWD. In the 2021-22 school year we implemented the same strategies and focused on targeted outreach using materials that highlight our support for SWD.</p>	<p>SWD was 22% and our district was 24%. Because we still have open seats for the upcoming school year, we are: Going forward, we will continue to recruit SWD through the expanded strategies described to the left.</p>
----------------------------	--	--

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>As nearly our entire population is classified as ED, our entire program is therefore designed to support the needs of ED students. Our key design elements (as adopted in 2020) are the best summary of how we support our population: Scholar-Centered and Inclusive Learning Environment, Social Justice, and Constructivist Approach to Math and Balanced Literacy.</p> <p>Our entire program responds to our students' need for education by constantly elevating teaching and learning. This is evident in the accountability we maintain both for our students and our staff, our key design elements, and our commitment to meet students' individual learning needs. Even as we shifted to</p>	<p>Our retention rate for ED students was 100% between 2020-21 and 2021-22. For the 22-23 school year, as in past years our service will continue to support the retention of students who fit into the category of economically disadvantaged. Our academic program including curricular tools, as well as teacher training programs are designed to support the social emotional and</p>

	<p>remote learning, we continued to make choices that support our students' learning such as maintaining a standards-based, common-core aligned program, instituting high yet achievable expectations for remote attendance, and integrating trauma-informed supports for the 2020-21 school year.</p>	<p>academic success of students in this grouping.</p>
<p>English Language Learners</p>	<p>La Cima has experienced a steady increase in our enrollment of ELLs and has expanded our program to meet their needs. Teachers are provided with a guide that outlines differentiation strategies for ELLs, including preparing vocabulary for each lesson, ensuring that lessons include a variety of visual aids, and techniques for speaking and gesturing to support student understanding. La Cima has a full time ELL teacher, who supports teachers in designing differentiated instruction for ELLs and provides student support in the classroom.</p> <p>Through the Collaborative on Inclusive Education, our teachers participate in ongoing professional development about observation, feedback, and differentiation for students in at-risk subgroups. We also worked with a consultant from Generation Ready to provide professional development about supporting ELLs in the classroom.</p>	<p>Going forward, we will continue to use the strategies to the left to retain ELLs.</p>
	<p>Moving forward, our ICT classes, individualized support and</p>	

Students with Disabilities

student support expertise allow us to retain our students with disabilities. We offered 6 integrated co-teaching classrooms (ICT) in grades K-5 in 2020-21. In these classrooms, a certified special education teacher works side-by-side with a general education teacher, which allows for individualized attention and opportunities for teaching models that maximize differentiation, such as station teaching or one teach one assist. We maintain a strong relationship with the CSE to get the services that are required for our students and will support families in the evaluation and review processes as needed. Our staffing structure includes a SPED Coordinator who reports directly to the Principal, allowing for stronger integration between general education instruction and special education instructional practices. Additionally, we participate in the Collaborative on Inclusive Education (formerly called the Special Education Collaborative) in order to provide our staff with specialized training and access to resources in supporting students with IEPs.

Going forward, we will continue to use the strategies to the left to retain SWD.

Entry 10 - Teacher and Administrator Attrition

Completed Oct 31 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Oct 31 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
. Technology	
. Career and Technical Education	0
Total Category B: not to exceed 5	0.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category C: not to exceed 5	2.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	7

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	1

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	11

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	19

Thank you.



Entry 12 Organization Chart

Completed Oct 31 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

LCCS Org Chart

Filename: LCCS Org Chart.pdf **Size:** 232.9 kB

Entry 13 School Calendar

Completed Oct 31 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of calendar showing the requested information. Schools are encouraged to use calendar template and ensure there is monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

LCCS Calendar Final 2022-2023 w

Filename: LCCS Calendar Final 2022 2023 w. Days.pdf **Size:** 85.7 kB

Entry 14 Links to Critical Documents on School Website

Completed Oct 31 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
. New York State School Report Card;
4. Authorizer-approved DASA policy and NYSED-Approved School Discipline policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: La Cima Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://www.lacimacharterschool.org/about/board-of-trustees/board-minutes-and-documents/
2. Board meeting notices, agendas and documents	https://www.lacimacharterschool.org/events/
3. New York State School Report Card	https://www.lacimacharterschool.org/family-resource/state-report-cards/
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.lacimacharterschool.org/for-families/
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.lacimacharterschool.org
6. Authorizer-approved FOIL Policy	https://www.lacimacharterschool.org/about/board-of-trustees/board-minutes-and-documents/
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.lacimacharterschool.org/about/board-of-trustees/board-minutes-and-documents/

Thank you.



La Cima Charter School

Financial Statements and
Uniform Guidance Schedules
Together With Independent Auditors' Reports

June 30, 2022 and 2021

La Cima Charter School
Financial Statements and
Uniform Guidance Schedules
Together With Independent Auditors' Reports

June 30, 2022 and 2021

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Independent Auditors' Report

Board of Trustees
La Cima Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of La Cima Charter School (a nonprofit organization), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of La Cima Charter School as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of La Cima Charter School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about La Cima Charter School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of La Cima Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about La Cima Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 13, 2022, on our consideration of La Cima Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of La Cima Charter School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering La Cima Charter School's internal control over financial reporting and compliance.

PKF O'Connor Davies, LLP

Harrison, New York
October 13, 2022

La Cima Charter School

Statements of Financial Position

	June 30,	
	2022	2021
ASSETS		
Current Assets		
Cash	\$ 42,688	\$ 983,472
Grants and contracts receivable	293,322	202,820
Prepaid expenses and other current assets	16,208	29,817
Total Current Assets	352,218	1,216,109
Investments	1,103,466	1,178,100
Property and equipment, net	984,680	480,442
Security deposits	5,330	13,765
Restricted cash	100,044	100,024
	\$ 2,545,738	\$ 2,988,440
 LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable and accrued expenses	\$ 216,087	\$ 194,509
Accrued payroll and payroll taxes	308,740	347,648
Refundable advances	32,610	11,915
Total Current Liabilities	557,437	554,072
Paycheck Protection Program loan payable	-	900,000
Total Liabilities	557,437	1,454,072
Net assets, without donor restrictions	1,988,301	1,534,368
	\$ 2,545,738	\$ 2,988,440

See notes to financial statements

La Cima Charter School

Statements of Activities

	Year Ended June 30,	
	2022	2021
REVENUE AND SUPPORT		
State and local per pupil operating revenue	\$ 3,561,042	\$ 4,639,482
Federal grants	1,026,874	261,685
Federal E-Rate and IDEA	42,030	81,098
State grants	-	26,935
Other income	15,615	1,356
Investment income (loss), net	(74,608)	13,481
Total Revenue and Support	4,570,953	5,024,037
EXPENSES		
Program Services		
Regular education	3,077,477	3,127,360
Special education	794,188	807,060
Total Program Services	3,871,665	3,934,420
Supporting Services		
Management and general	1,145,355	1,235,661
Total Expenses	5,017,020	5,170,081
Gain on forgiveness of Paycheck Protection Program loan	900,000	-
Change in Net Assets	453,933	(146,044)
NET ASSETS		
Beginning of year	1,534,368	1,680,412
End of year	\$ 1,988,301	\$ 1,534,368

See notes to financial statements

La Cima Charter School

Statement of Functional Expenses
Year Ended June 30, 2022

	No. of Positions	Program Services			Management and General	Total
		Regular Education	Special Education	Total		
Personnel Services Costs						
Administrative staff personnel	9	\$ 474,405	\$ -	\$ 474,405	\$ 492,113	\$ 966,518
Instructional personnel	22	1,282,649	453,433	1,736,082	-	1,736,082
Non-Instructional personnel	3	-	-	-	131,358	131,358
Total Personnel Services Costs	<u>34</u>	<u>1,757,054</u>	<u>453,433</u>	<u>2,210,487</u>	<u>623,471</u>	<u>2,833,958</u>
Employee benefits and payroll taxes						
Retirement		393,915	101,656	495,571	139,777	635,348
Staff development		32,543	8,398	40,941	11,547	52,488
Legal services		82,297	21,238	103,535	29,202	132,737
Accounting/audit services		-	-	-	10,281	10,281
Other purchased/professional/consulting services		-	-	-	38,000	38,000
Marketing/recruitment		125,673	32,432	158,105	44,594	202,699
Supplies and materials		52,732	13,608	66,340	18,711	85,051
Student services		236,607	61,060	297,667	83,957	381,624
Office expenses		33,250	8,581	41,831	11,799	53,630
Insurance		8,684	2,241	10,925	3,082	14,007
Technology		29,022	7,490	36,512	10,298	46,810
Equipment/furnishings		129,768	33,488	163,256	46,047	209,303
Facility expense		11,853	3,059	14,912	4,206	19,118
Depreciation and amortization		38,493	9,934	48,427	18,724	67,151
Other expenses		112,910	29,138	142,048	40,065	182,113
		<u>32,676</u>	<u>8,432</u>	<u>41,108</u>	<u>11,594</u>	<u>52,702</u>
Total Expenses		<u>\$ 3,077,477</u>	<u>\$ 794,188</u>	<u>\$ 3,871,665</u>	<u>\$ 1,145,355</u>	<u>\$ 5,017,020</u>

La Cima Charter School

Statement of Functional Expenses
Year Ended June 30, 2021

	No. of Positions	Program Services			Management and General	Total
		Regular Education	Special Education	Total		
Personnel Services Costs						
Administrative staff personnel	8	\$ 515,930	-	\$ 515,930	\$ 595,180	\$ 1,111,110
Instructional personnel	24	1,468,417	512,090	1,980,507	-	1,980,507
Non-Instructional personnel	3	-	-	-	108,943	108,943
Total Personnel Services Costs	35	1,984,347	512,090	2,496,437	704,123	3,200,560
Employee benefits and payroll taxes						
Retirement		456,555	117,821	574,376	162,004	736,380
Staff development		34,656	8,944	43,600	12,298	55,898
Legal services		76,056	19,628	95,684	26,988	122,672
Accounting/audit services		-	-	-	31,723	31,723
Other purchased/professional/consulting services		-	-	-	33,750	33,750
Marketing/recruitment		61,320	15,825	77,145	21,759	98,904
Supplies and materials		55,982	14,447	70,429	19,865	90,294
Student services		152,016	39,230	191,246	53,941	245,187
Office expenses		12,131	3,130	15,261	4,304	19,565
Insurance		9,201	2,374	11,575	3,265	14,840
Technology		16,961	4,377	21,338	6,018	27,356
Equipment/furnishings		158,464	40,894	199,358	56,229	255,587
Facility expense		6,796	1,754	8,550	2,411	10,961
Depreciation and amortization		4,827	1,245	6,072	62,194	68,266
Other expenses		80,591	20,797	101,388	28,595	129,983
Total Expenses		\$ 3,127,360	\$ 807,060	\$ 3,934,420	\$ 1,235,661	\$ 5,170,081

La Cima Charter School

Statements of Cash Flows

	Year Ended June 30,	
	2022	2021
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 453,933	\$ (146,044)
Adjustments to reconcile change in net assets to net cash from operating activities		
Depreciation and amortization	182,113	129,983
Gain on forgiveness of Paycheck Protection Program loan	(900,000)	-
Unrealized loss (gain) on investments	74,634	(13,437)
Changes in operating assets and liabilities		
Grants and contracts receivable	(90,502)	(30,725)
Prepaid expenses and other current assets	13,609	(2,459)
Security deposits	8,435	-
Accounts payable and accrued expenses	21,578	103,591
Accrued payroll and payroll taxes	(38,908)	(81,586)
Refundable advances	20,695	11,915
Net Cash from Operating Activities	(254,413)	(28,762)
 CASH FLOWS FROM INVESTING ACTIVITY		
Purchases of property and equipment	(686,351)	(168,283)
 CASH FLOWS FROM FINANCING ACTIVITY		
Proceeds from Paycheck Protection Program loan	-	900,000
 Net Change in Cash and Restricted Cash	(940,764)	702,955
 CASH AND RESTRICTED CASH		
Beginning of year	1,083,496	380,541
End of year	\$ 142,732	\$ 1,083,496

La Cima Charter School

Notes to Financial Statements
June 30, 2022 and 2021

1. Organization and Tax Status

La Cima Charter School (the "School") is a New York State, not-for-profit educational corporation that was incorporated on January 15, 2008 to operate a charter school pursuant to Article 56 of the Education Law of the State of New York. The School was granted a provisional charter on January 15, 2008 valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York (the "Board of Regents"). The Board of Regents approved and issued several renewals of the Schools charter expiring on June 30, 2025. The School's mission is to prepare students for academic and life-long success through a rigorous and relevant academic program. The School's vision is to develop scholars who have the intellectual capacity, the emotional strength of character and the social capital to be individually successful, and to act as effective change-makers in their communities. Classes commenced in Bedford-Stuyvesant, Brooklyn, New York, in August 2008 and the School provided education to approximately 183 students in grades kindergarten through fifth during the 2021-2022 academic year.

The School shares space with a New York City public school at no annual cost. The School occupies approximately 9,750 square feet on one floor of a public school building. The School also shares the gymnasium and cafeteria with the public school which approximates 4,375 square feet. The School is not responsible for rent, utilities, custodial services, maintenance and school safety services other than security related to the School's programs that take place outside the district's school day. The School was unable to determine a value for the contributed space and related services and did not record any value for use of donated facilities or services.

The New York City Department of Education provides free lunches and reduced-price lunches and transportation directly to some of the School's students. Such costs are not included in these financial statements. The School covers the unreimbursed cost of lunches for children not entitled to the free lunches. The Office of Pupil Transportation provides free transportation to the majority of students during the district's school days.

Except for taxes that may be due for unrelated business income, the School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state and local income taxes under comparable laws.

2. Summary of Significant Accounting Policies

Basis of Presentation and Use of Estimates

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

La Cima Charter School

Notes to Financial Statements
June 30, 2022 and 2021

2. Summary of Significant Accounting Policies *(continued)*

Net Asset Presentation

Resources for various purposes are classified for accounting and reporting purposes into net asset categories established according to nature and purpose as follows:

Net assets without donor restrictions - consist of resources available for the general support of the School's operations. Net assets without donor restrictions may be used at the discretion of the School's management and/or the Board of Trustees.

Net assets with donor restrictions – represents amounts restricted by donors for specific activities of the School or to be used at a future date. The School records contributions as net assets with donor restrictions if they are received with donor stipulations that limit their use either through purpose or time restrictions. When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. The School had no net assets with donor restrictions as of June 30, 2022 and 2021.

Restricted Cash

Under the provisions of its Charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution, should it occur.

The following table provides a reconciliation of cash and restricted cash reported within the statements of financial position to the amounts presented in the statements of cash flows as of June 30:

	2022	2021
Cash	\$ 42,688	\$ 983,472
Restricted Cash	100,044	100,024
	<u>\$ 142,732</u>	<u>\$ 1,083,496</u>

Fair Value Measurements

The School follows U.S. GAAP guidance on Fair Value Measurements which defines fair value and establishes a fair value hierarchy organized into three levels based upon the input assumptions used in pricing assets. Level 1 inputs have the highest reliability and are related to assets with unadjusted quoted prices in active markets. Level 2 inputs relate to assets with other than quoted prices in active markets which may include quoted prices for similar assets or liabilities or other inputs which can be corroborated by observable market data. Level 3 inputs are unobservable inputs and are used to the extent that observable inputs do not exist.

Investment Valuation

Investments are stated at fair value.

La Cima Charter School

Notes to Financial Statements
June 30, 2022 and 2021

2. Summary of Significant Accounting Policies *(continued)*

Investment Income Recognition

Purchases and sales of securities are recorded on a trade date basis. Interest income is recorded on the accrual basis and dividends are recorded on the ex-dividend date. Realized and unrealized gains and losses are included in the determination of change in net assets.

Property and Equipment

The School follows the practice of capitalizing all expenditures for property and equipment with costs in excess of \$1,500 and a useful life in excess of one year. Leasehold improvements are amortized over the shorter of the term of the lease, inclusive of all renewal periods, which are reasonably assured, or the estimated useful life of the asset. Purchased property and equipment are recorded at cost at the date of acquisition. Costs of maintenance and repairs are expensed as incurred. All property and equipment purchased with government funding is capitalized, unless the government agency retains legal title to such assets, in which case it is expensed as incurred.

Depreciation and amortization is recognized on the straight-line method over the estimated useful lives of such assets as follows:

Software	3 years
Music supplies	3 years
Computers and equipment	5 years
Library books	5 years
Furniture and fixtures	7 years

Property and equipment are reviewed for impairment if the use of the asset significantly changes or another indicator of possible impairment is identified. If the carrying amount for the asset is not recoverable, the asset is written down to its fair value. There were no asset impairments for the years ended June 30, 2022 and 2021.

Refundable Advance

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue.

Revenue and Support

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

La Cima Charter School

Notes to Financial Statements
June 30, 2022 and 2021

2. Summary of Significant Accounting Policies *(continued)*

Revenue and Support (continued)

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as restricted support if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as revenue without donor restrictions. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

Marketing and Recruitment

Marketing and recruitment costs are expensed as incurred for staff and student recruitment. Marketing and recruitment expense for the years ended June 30, 2022 and 2021 was \$85,051 and \$90,294.

Functional Expense Allocation

The majority of expenses can generally be directly identified with the program or supporting service to which they relate and are charged accordingly. Other expenses by function have been allocated among program and supporting services classifications on the basis of periodic time and expense studies and other basis as determined by management of the School to be appropriate.

Accounting for Uncertainty in Income Taxes

The School recognizes the effect of income tax positions only if those positions are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure. The School is no longer subject to examinations by the applicable taxing jurisdictions for years prior to June 30, 2019.

Subsequent Events Evaluation by Management

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is October 13, 2022.

3. Grants and Contracts Receivable

Grants and contracts receivable consist of federal, state, city entitlements and grants. The School expects to collect these receivables within one year. Management has assessed the need for an allowance and has determined that such an allowance is not necessary.

La Cima Charter School

Notes to Financial Statements June 30, 2022 and 2021

4. Fair Value of Investments

The School's investments as of June 30, 2022 and 2021 consisted of fixed income mutual funds in the amounts of \$1,103,466 and \$1,178,100 categorized as Level 2 in the fair value hierarchy.

5. Property and Equipment

Property and equipment, net consists of the following at June 30:

	<u>2022</u>	<u>2021</u>
Furniture and fixtures	\$ 244,163	\$ 197,324
Computers and equipment	875,917	809,364
Software	20,050	10,800
Library books	51,768	39,890
Music supplies	3,832	3,832
Leasehold improvements	<u>1,048,305</u>	<u>496,474</u>
	2,244,035	1,557,684
Accumulated depreciation and amortization	<u>(1,259,355)</u>	<u>(1,077,242)</u>
	<u>\$ 984,680</u>	<u>\$ 480,442</u>

6. Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year of the statement of financial position date, are comprised of the following at June 30:

	<u>2022</u>	<u>2021</u>
Cash	\$ 42,688	\$ 983,472
Grants and contracts receivable	<u>293,322</u>	<u>202,820</u>
	<u>\$ 336,010</u>	<u>\$ 1,186,292</u>

As part of the School's liquidity management plan, the status of grants and contracts receivable is monitored regularly and any excess cash is held in savings accounts and fixed income mutual funds until it is required for operational use. The School will continue to rely on funding received from the New York Department of Education to cover its future operating costs (see Note 9).

7. Employee Benefit Plan

The School maintains a retirement plan qualified under Internal Revenue Code 403(b) for the benefit of its eligible employees. Under this plan, the School can elect to contribute an amount equal to at least 2% of the participant's annual compensation. In addition, the School can also elect to make a discretionary contribution to the employees who are eligible, not to exceed 5% of their annual compensation. Employer match for the years ended June 30, 2022 and 2021 amounted to \$52,488 and \$55,898.

La Cima Charter School

Notes to Financial Statements
June 30, 2022 and 2021

8. Concentration of Credit Risk

Financial instruments that potentially subject the School to concentrations of credit and market risk consist principally of cash and cash equivalents on deposit with financial institutions, which from time to time may exceed the Federal Deposit Insurance Corporation ("FDIC") limit. Investments are maintained at a broker which insures the balance up to \$500,000 with Securities Investor Protection Corporation Insurance. The School does not believe that a significant risk of loss due to the failure of a financial institution presently exists. As of June 30, 2022 the School's cash balance was not in excess of FDIC limits and as of June 30, 2021 approximately \$832,000 of cash was maintained with an institution in excess of FDIC limits.

9. Concentration of Revenue and Support

The School receives a substantial portion of its revenue and support from the New York City Department of Education. For the years ended June 30, 2022 and 2021, the School received approximately 65% and 92% of its revenue and support from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

10. Commitment

In August 2019, the School renewed a lease with Stuyvesant Street Realty LLC, for additional office space which expired in August 2021. The School did not renew this lease. Rent expense under this lease for the years ended June 30, 2022 and 2021 was \$5,065 and \$60,482.

11. Paycheck Protection Program Loan Payable

On August 5, 2020, the School qualified for and received a loan pursuant to the Paycheck Protection Program ("PPP"), a program implemented by the U.S. Small Business Administration ("SBA") under the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"), from a qualified PPP lender, for an aggregate principal and interest amount of \$900,000 (the "PPP Loan"). The PPP Loan bore interest at a fixed rate of 1.0% per annum, with the first six months of interest deferred, had a term of two years, and was unsecured and guaranteed by the SBA. The principal amount of the PPP Loan was subject to forgiveness under the PPP upon the School's request to the extent that the PPP Loan proceeds were used to pay expenses permitted by the PPP, including payroll costs, covered rent and mortgage obligations, and covered utility payments incurred by the School. The School applied for full forgiveness of the PPP Loan with respect to these covered expenses.

On July 14, 2021, the PPP Loan was forgiven in full by the SBA. The loan forgiveness of \$900,000 is included on the accompanying 2021 statement of activities under gain on forgiveness of Paycheck Protection Program loan.

La Cima Charter School

Notes to Financial Statements
June 30, 2022 and 2021

12. Contingency

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

13. Risks and Uncertainties

The School's operations and financial performance may be affected by the recent COVID-19 outbreak which has spread globally and is expected to adversely affect economic conditions throughout the world. If the outbreak continues and conditions worsen, the School may experience a disruption in operations as well as a decline in revenue activities. Economic uncertainty is related to the potential reduction and/or delays in state and local per pupil operating revenue, shortfalls and variations in enrollment, and operational and other changes that could increase expenses. The outbreak may adversely affect the School's activities, financial condition, results of operations, and cash flows. Management is closely monitoring the impact of COVID-19 and believes the School is taking appropriate actions to mitigate the negative impact. However, management is unable to estimate the financial impact, if any, related to this matter.

La Cima Charter School

Uniform Guidance
Schedules and Reports

June 30, 2022

La Cima Charter School

Schedule of Expenditures of Federal Awards
Year Ended June 30, 2022

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Provided to Subrecipients	Total Federal Expenditures
<u>U.S. Department of Education</u>				
Pass-Through New York State Education Department:				
Title I Grants to Local Educational Agencies	84.010	0021224435	\$ -	\$ 137,651
Supporting Effective Instruction State Grants (Formerly Improving Teacher Quality State Grants)	84.367	0147224435	-	12,871
Student Support and Academic Enrichment Program	84.424	0204224435	-	10,273
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund	84.425D	5890214435	-	74,758
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II	84.425D	5891214435	-	456,801
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP	84.425U	5880214435	-	334,520
Total U.S. Department of Education			-	1,026,874
Total Expenditures of Federal Awards			\$ -	\$ 1,026,874

See independent auditors' report and notes to schedule of expenditures of federal awards

La Cima Charter School

Notes to Schedule of Expenditures of Federal Awards Year Ended June 30, 2022

1. **Basis of Presentation**

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of La Cima Charter School (the "School"), under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Because the Schedule presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net assets or cash flows of the School.

2. **Summary of Significant Accounting Policies**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

3. **Indirect Cost Rate**

The School has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

Independent Auditors' Report

**Board of Trustees
La Cima Charter School**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of La Cima Charter School (the "School") (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 13, 2022.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

PKF O'Connor Davies, LLP

Harrison, New York
October 13, 2022

**Report on Compliance for Each Major Federal Program and Report on Internal Control
Over Compliance Required by the Uniform Guidance**

Independent Auditors' Report

**Board of Trustees
La Cima Charter School**

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited La Cima Charter School (the "School") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2022. The School's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the School's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

PKF O'Connor Davies, LLP

Harrison, New York
October 13, 2022

La Cima Charter School

Schedule of Findings and Questioned Costs
Year Ended June 30, 2022

Section I - Summary of Auditors' Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with U.S. GAAP:

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

_____ yes X no

Significant deficiency(ies) identified?

_____ yes X none reported

Noncompliance material to the financial statements noted?

_____ yes X no

Federal Awards

Internal control over major federal programs:

Material weakness(es) identified?

_____ yes X no

Significant deficiency(ies) identified?

_____ yes X none reported

Type of auditors' report issued on compliance for major federal programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

_____ yes X no

Identification of major federal programs:

Federal Assistance Listing Number(s)

Name of Federal Program or Cluster

84.425D

Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund

84.425D

Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II

84.425U

Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

_____ yes X no

Section II – Financial Statement Findings

During our audit, we noted no material findings for the year ended June 30, 2022.

Section III – Federal Award Findings and Questioned Costs

During our audit, we noted no material instance of noncompliance and none of the costs tested which were reported in the federal financially assisted programs are questioned or recommended to be disallowed.

Section IV – Prior Year Findings

There were no findings in the prior year.

La Cima Charter School

Independent Auditors' Report on Communication of
Internal Control Matters

June 30, 2022



**Board of Trustees
La Cima Charter School**

Auditors' Communication on Internal Controls

In planning and performing our audit of the financial statements of La Cima Charter School (the "School") as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified.

We did not identify any deficiencies in internal control that we consider to be material weaknesses as defined above.

We have other observations and recommendations that are opportunities for strengthening internal control and/or operating efficiency, presented in Addendum A to this letter

This communication is intended solely for the information and use of the management, the Board of Trustees, federal, state, and local awarding agencies, The State Education Department of the State University of New York, and others within the School, and is not intended to be used by anyone other than these specified parties.

We would like to take this opportunity to acknowledge the courtesy and assistance extended to us by the personnel of the School during the course of our audit.

PKF O'Connor Davies, LLP

Harrison, New York
October 13, 2022

Addendum A

Other Observations and Recommendations for Strengthening Internal Control and/or Operating Efficiency

1. Corporate Credit Card

During our review of the School's corporate credit card transactions, we noted that a substantial portion of charges where invoices could not be located, were missing approvals, and instances where sales tax was paid to vendors.

To strengthen internal controls, we recommend that the School implements a formal credit card policy. We recommend that all charges above a dollar threshold determined by management are supported by a receipt, reviewed and approved prior to purchase to verify that items purchased are allowable.



JPMorgan Chase Bank, N.A.
 P O Box 182051
 Columbus, OH 43218 - 2051

June 01, 2022 through June 30, 2022

Account Number: [REDACTED]

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
 Service Center: **1-877-425-8100**
 Deaf and Hard of Hearing: 1-800-242-7383
 Para Espanol: 1-888-622-4273
 International Calls: 1-713-262-1679

00051489 DRE 802 219 18222 NNNNNNNNNN 1 000000000 60 0000

LA CIMA CHARTER SCHOOL
 ESCROW ACCOUNT
 800 GATES AVE 3 FL
 BROOKLYN NY 11221-2203

On August 21, 2022, fees for cashier's checks and counter checks are changing

We're making the following fee changes and, depending on the type of account you have with us, you may be affected:

- **Cashier's check fee:** This fee will increase from \$8.00 to \$10.00 per check.
- **Counter check fee:** This fee will increase from \$2.00 to \$3.00 per page.

Please note: We'll continue to waive these fees for Chase Performance Business Checking® and Chase Platinum Business CheckingSM accounts.

For more information about banking fees, please read the Additional Banking Services and Fees for Business Accounts Deposit Account Agreement, which you can find at chase.com/business-deposit-disclosures, or visit a branch.

If you have any questions, please call the number on this statement. We accept operator relay calls.

SAVINGS SUMMARY

Chase Business Select High Yield Savings

	INSTANCES	AMOUNT
Beginning Balance		\$100,041.89
Deposits and Additions	1	1.62
Ending Balance	1	\$100,043.51
Annual Percentage Yield Earned This Period		0.02%
Interest Paid This Period		\$1.62
Interest Paid Year-to-Date		\$9.77

Your monthly service fee was waived because you maintained an average savings balance of \$10,000 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		\$100,041.89
06/30	Interest Payment	1.62	100,043.51
	Ending Balance		\$100,043.51

You earned a higher interest rate on your Chase Business Select High Yield Savings account during this statement period because you had a qualifying Chase Platinum Business Checking account.

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.



June 01, 2022 through June 30, 2022
Account Number: **000000799286539**

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS: Call us at 1-866-564-2262 or write us at the address on the front of this statement (non-personal accounts contact Customer Service) immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account. Deposit products and services are offered by JPMorgan Chase Bank, N.A. Member FDIC



JPMorgan Chase Bank, N.A. Member FDIC

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Debra Mack-Glasgow

Name of Charter School Education Corporation:

La Cima Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

FORMER TRUSTEE

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

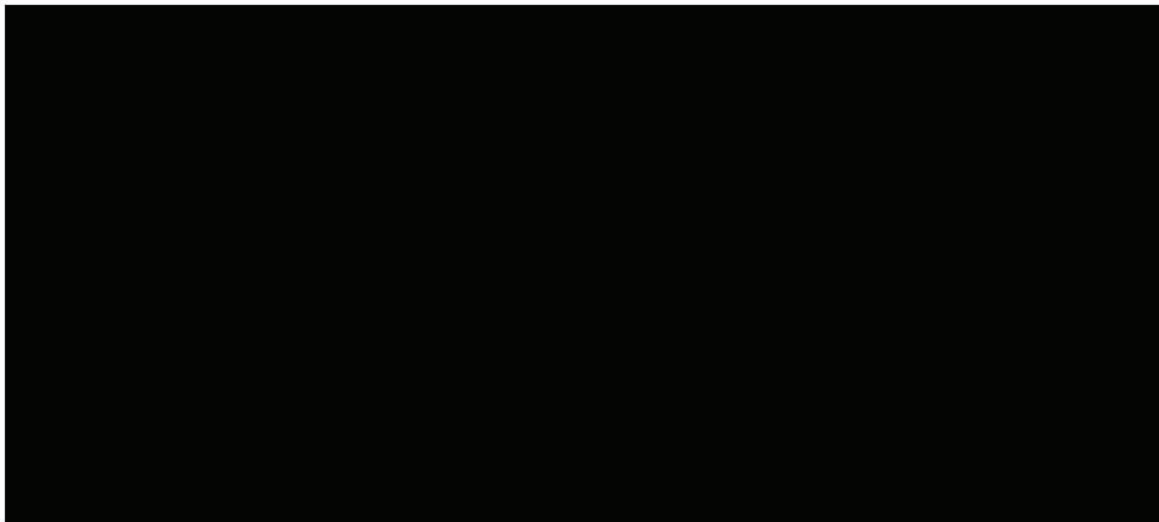
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



DocuSigned by:

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7/31/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Jennifer Swayne Njuguna Esq.

Name of Charter School Education Corporation:

La Cima Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

FORMER TRUSTEE

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

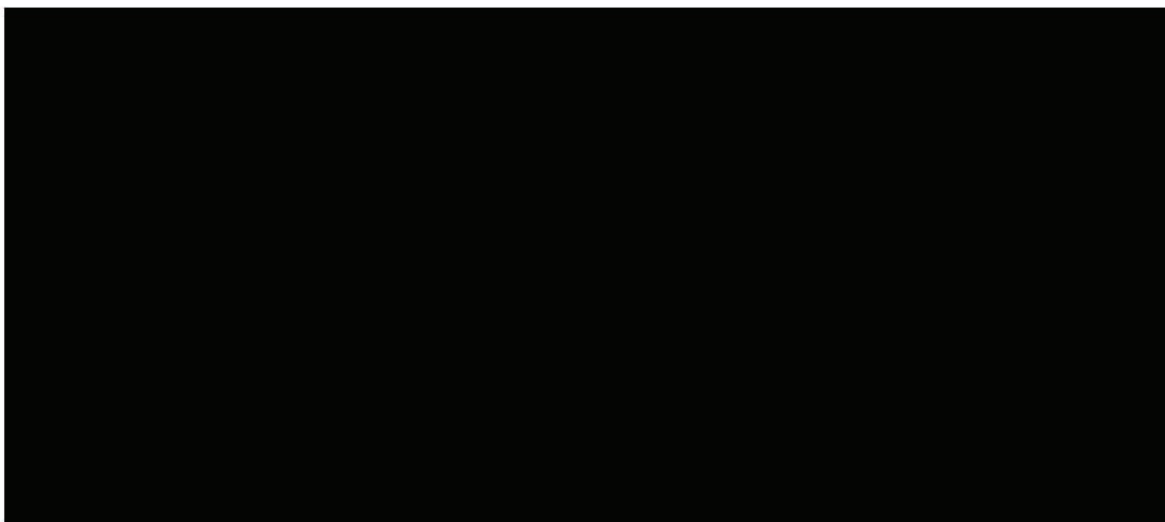
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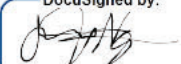
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:



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7/23/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Damira Rasheed

Name of Charter School Education Corporation:

La Cima Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

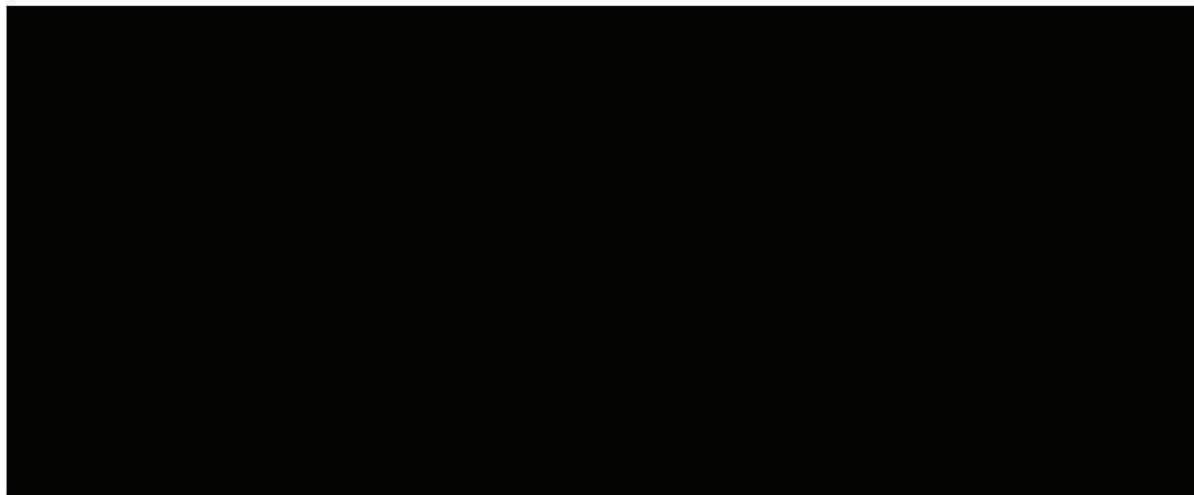
None

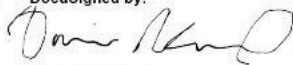
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:



DocuSigned by:

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7/22/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Lenworth Stephenson

Name of Charter School Education Corporation:

La Cima Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

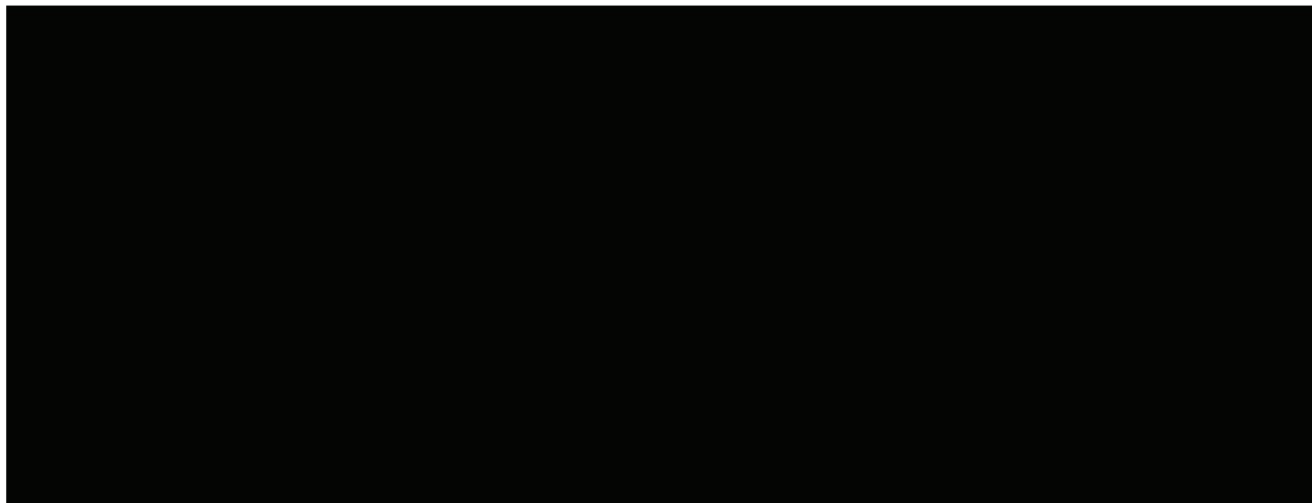
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



DocuSigned by:
Lenworth Stephenson
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7/6/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Emily Welch

Name of Charter School Education Corporation:

La Cima Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am an employee of Amplify Education, the company which authored the CKLA curriculum that is in use in some classrooms at La Cima. This curriculum adoption and the corresponding spending decision predates my membership on the Board of Trustees.

As a Program Manager for Amplify Tutoring in Texas, a role I held from August 2021 through June 2022, and Professional Development Strategist for Science in the West Region, my daily work responsibilities do not overlap with the division that produces/oversees the development or implementation of the CKLA curriculum.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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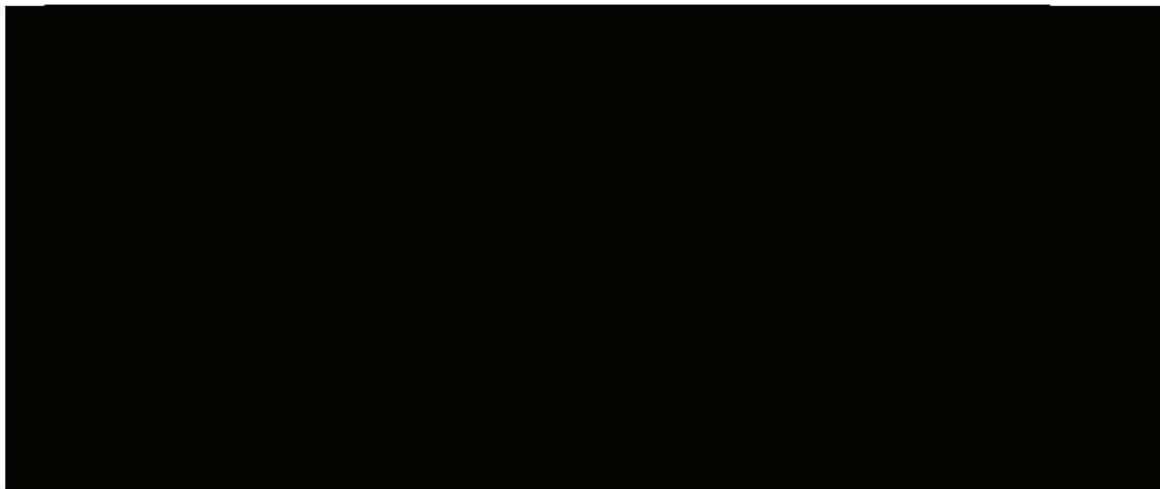
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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:



DocuSigned by:
Emily Welch
96801B8C8818480...

7/22/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Norah Yahya

Name of Charter School Education Corporation:

La Cima Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

FORMER TRUSTEE

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

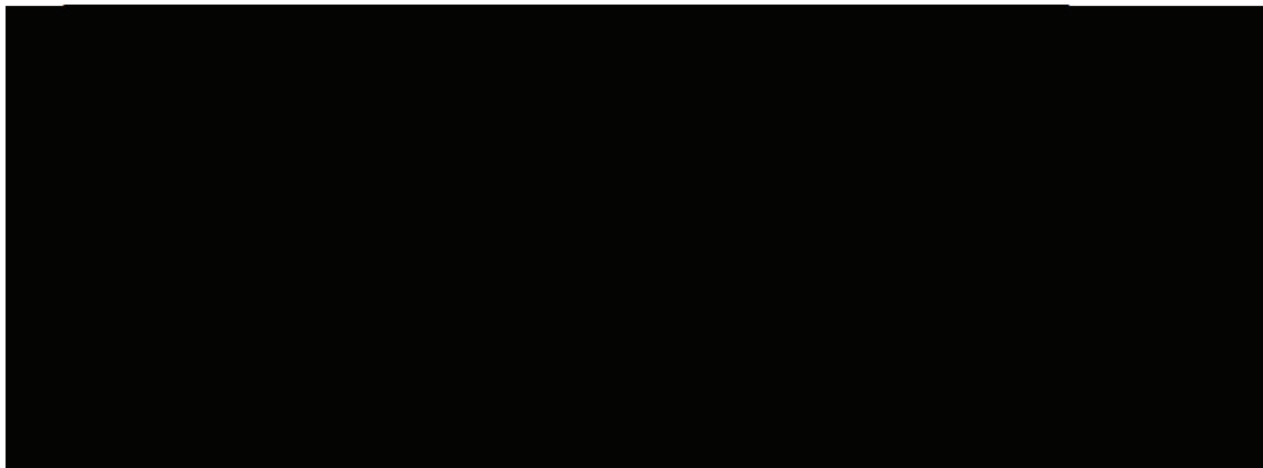
None

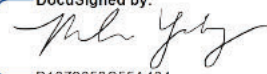
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



DocuSigned by:

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7/25/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Nikki Carroll

Name of Charter School Education Corporation:

La Cima Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

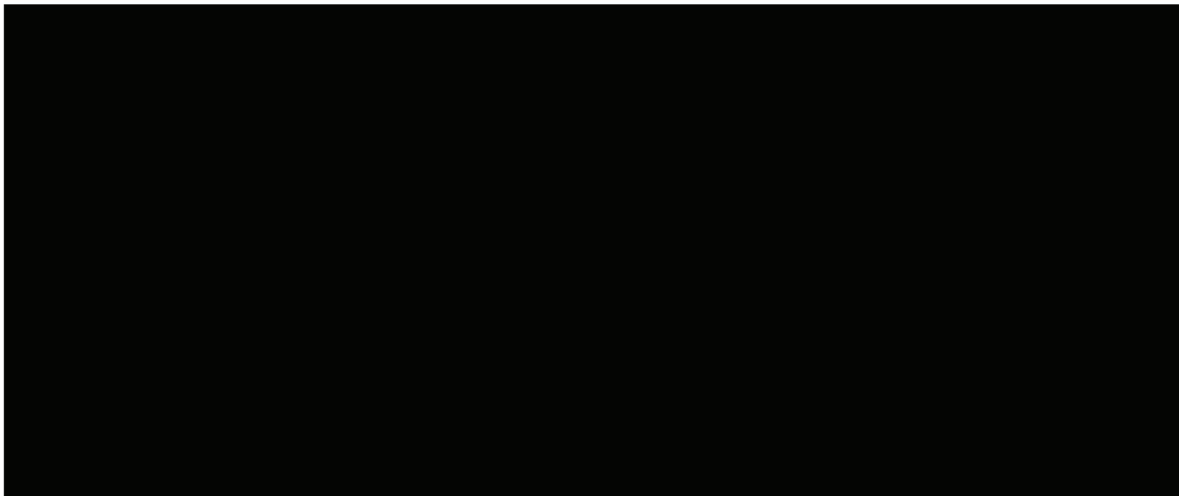
None

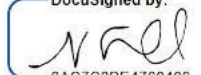
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:



DocuSigned by:

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7/26/2022

Signature

Date

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- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kassidy Maxie

Name of Charter School Education Corporation:

La Cima Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

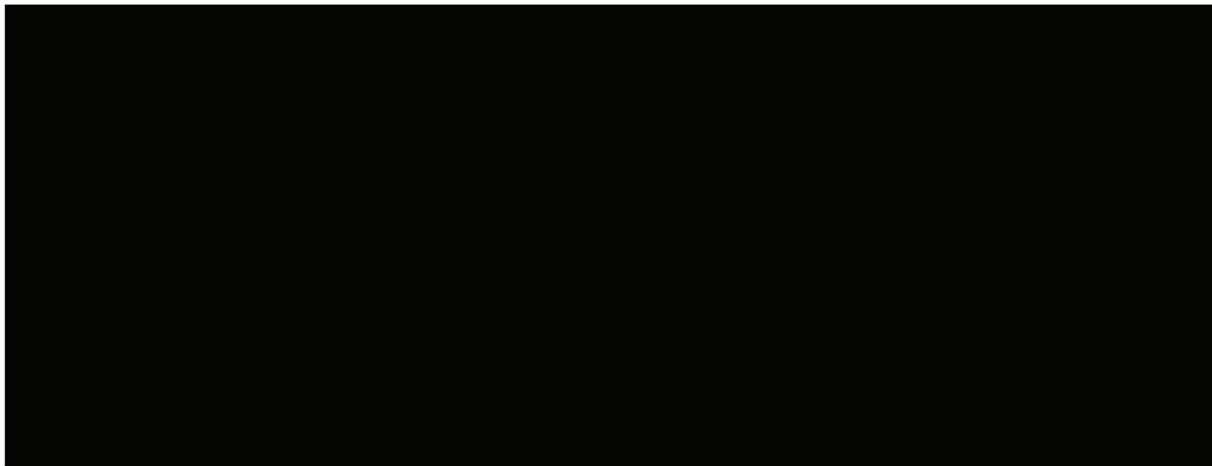
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



DocuSigned by:
Cassidy Maxie
65D04B53ECF8427...

7/2/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kristen Briggs

Name of Charter School Education Corporation:

La Cima Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

FORMER TRUSTEE

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

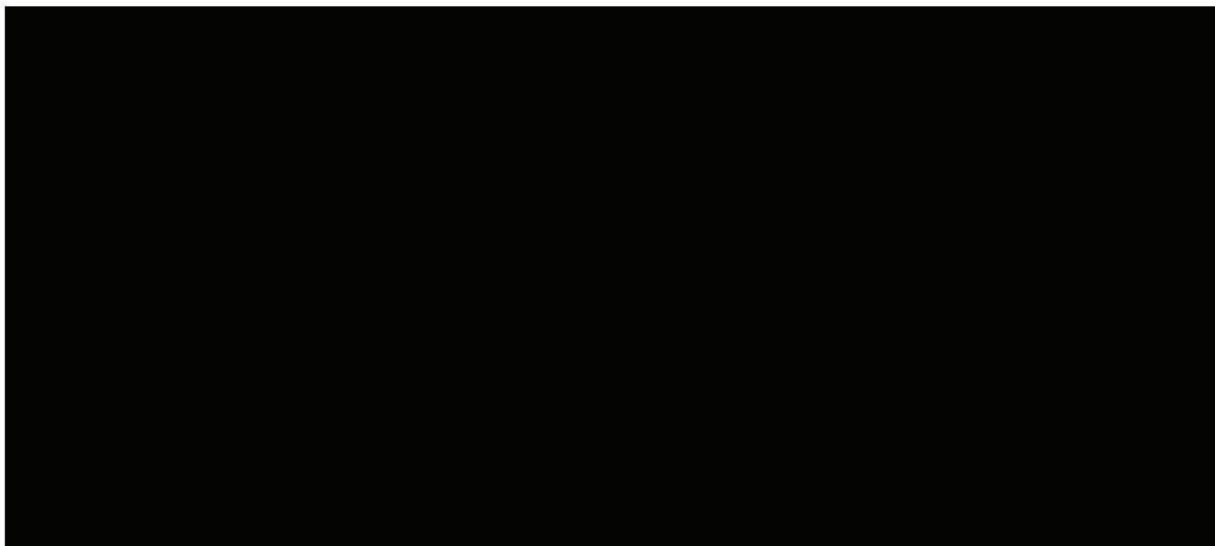
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:



DocuSigned by:
Kristen M. Briggs
97A840DD370441C...

7/23/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Lucy Joffe

Name of Charter School Education Corporation:

La Cima Elementary School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Co-chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

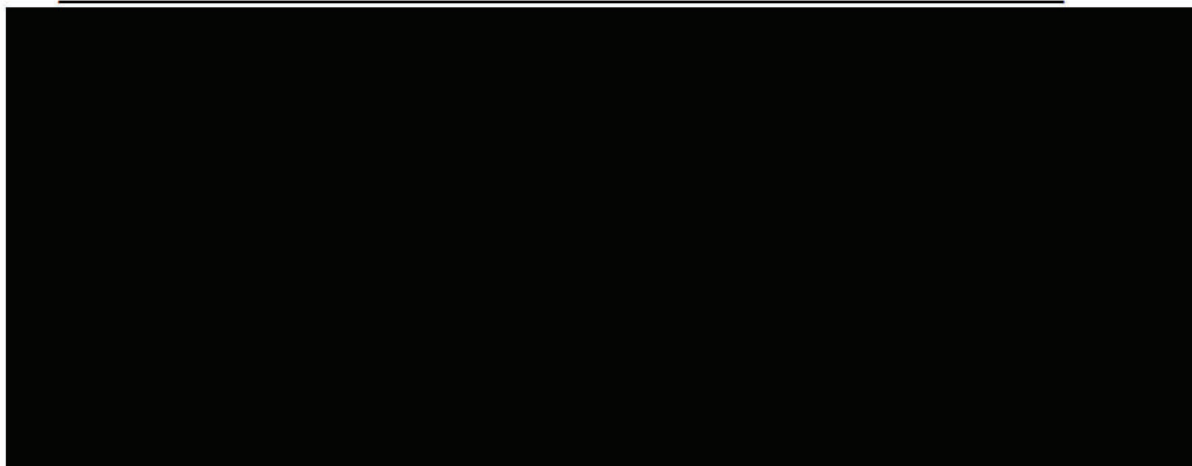
La Cima Elementary School

- Lucy Joffe

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Business Telephone:

Business Address:



DocuSigned by:
Lucy Joffe
417CD08E7D4B4AE...

6/29/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Zach Heller

Name of Charter School Education Corporation:

La Cima Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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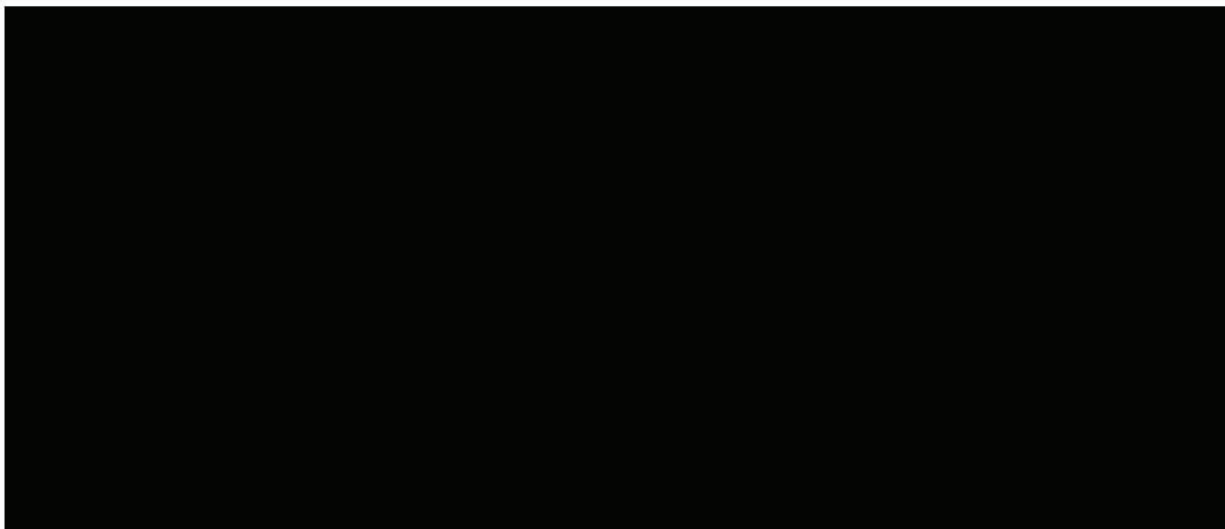
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:



DocuSigned by:
Zach Heller
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6/29/2022

Signature

Date

Acceptable signature formats include:

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Tristan Mitchell

Name of Charter School Education Corporation:

La Cima Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

FORMER TRUSTEE

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

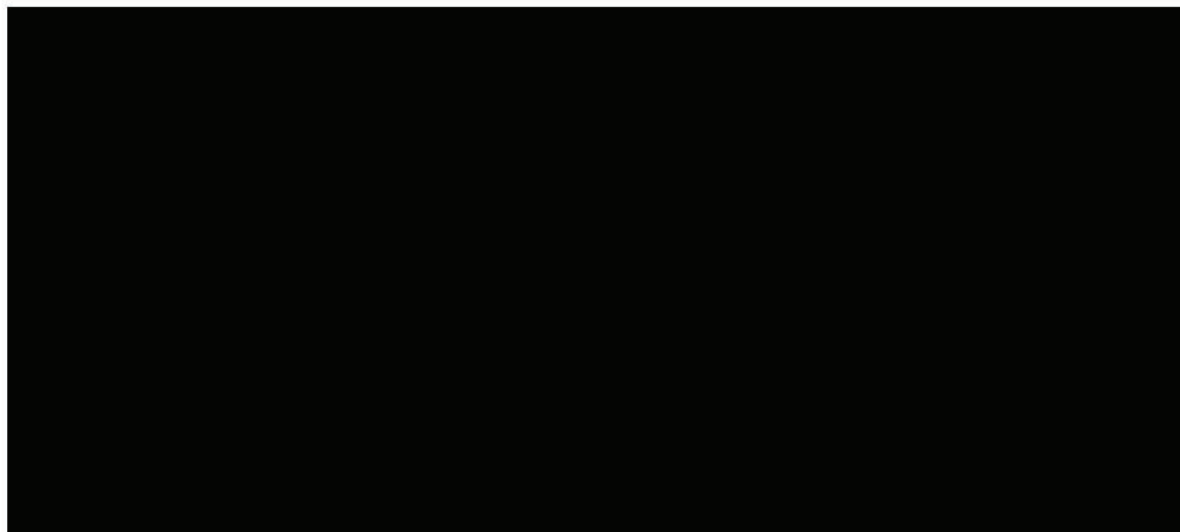
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:



DocuSigned by:
Tristan Mitchell
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7/25/2022

Signature

Date

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- Digitally certified PDF signature
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last revised 04/2022

APPROVED

La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday July 28, 2021 at 6:30 PM

Location

Think Tank
570 Hancock Street
Brooklyn, NY 11233

Trustees Present

D. Rasheed, J. Swayne Njuguna (remote), K. Briggs (remote), L. Joffe, N. Carroll, N. Yahya, T. Mitchell, Z. Heller (remote)

Trustees Absent

D. Mack-Glasgow

Guests Present

Capri Tennis, D. Alvarez, E. Welch, Letta Belle

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Briggs called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Jul 28, 2021 at 7:10 PM.

C. Approve Minutes

II. Committee Updates

A. Finance Committee

T. Mitchell made a motion to approve July financials.
N. Yahya seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Academic Committee

C. Executive Committee

D.

Governance Committee

III. Executive Session

A. Executive Session

N. Yahya made a motion to move to executive session to discuss personnel matters.

T. Mitchell seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 PM.

Respectfully Submitted,
K. Briggs

APPROVED

La Cima Elementary Charter School

Minutes

Special Board Meeting

Date and Time

Wednesday August 4, 2021 at 5:30 PM

Location

Letta Belle is inviting you to a scheduled Zoom meeting.

Topic: La Cima Board of Trustees Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/89637633968>

Meeting ID: 896 3763 3968

One tap mobile

+16465588656,,89637633968# US (New York)

+13017158592,,89637633968# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 896 3763 3968

Find your local number: <https://us02web.zoom.us/j/89637633968>

Trustees Present

D. Mack-Glasgow (remote), D. Rasheed (remote), L. Joffe (remote), N. Carroll (remote),
N. Yahya (remote), T. Mitchell (remote), Z. Heller (remote)

Trustees Absent

J. Swayne Njuguna

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Yahya called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Aug 4, 2021 at 5:37 PM.

II. Executive Session

A. L Joffe made motion to move to executive session to discuss personnel matters. N Yahya seconded the motion.

Z. Heller made a motion to go to executive session to discuss personnel matters.

L. Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:35 PM.

Respectfully Submitted,

N. Yahya

APPROVED

La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday September 22, 2021 at 6:30 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/89637633968>

Meeting ID: 896 3763 3968

Trustees Present

D. Rasheed (remote), L. Joffe (remote), N. Carroll (remote), T. Mitchell (remote), Z. Heller (remote)

Trustees Absent

J. Swayne Njuguna, N. Yahya

Guests Present

A. Zayas (remote), C. Tennis (remote), D. Alvarez (remote), E. Welch (remote), J. Manzano (remote), K. Huffman (remote), Cassidy Maxie (remote), Letta Belle (remote), N. Bledman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Carroll called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Sep 22, 2021 at 6:41 PM.

C. Approve Minutes

L. Joffe made a motion to approve the minutes from Board Meeting on 08-25-21.

Z. Heller seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Committee Updates

A. Finance Committee

N. Carroll made a motion to approve July financials.

L. Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Rasheed made a motion to approve August financials.

N. Carroll seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Academic Committee

C. Executive Committee

D. Governance Committee

L. Joffe made a motion to approve E. Welch as a board member.
Z. Heller seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Executive Session

A. Executive Session

L. Joffe made a motion to go to executive session to discuss personnel matters.
Z. Heller seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:57 PM.

Respectfully Submitted,
N. Carroll

APPROVED

La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday October 27, 2021 at 6:30 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/89637633968>

Meeting ID: 896 3763 3968

Trustees Present

D. Rasheed, L. Joffe, N. Carroll, T. Mitchell, Z. Heller

Trustees Absent

None

Guests Present

A. Zayas, Amira Bolton, Capri Tennis, D. Alvarez, Emily Welch, J. Manzano, K. Maxie, L. Riddick, Letta Belle, N. Bledman

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Carroll called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Oct 27, 2021 at 6:34 PM.

C. Approve Minutes

L. Joffe made a motion to approve the minutes from Board Meeting on 09-22-21.

D. Rasheed seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

L. Joffe made a motion to approve the minutes from Special Board Meeting on 06-02-21.

D. Rasheed seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve Minutes

L. Joffe made a motion to approve the minutes from Board Meeting on 06-16-21.
D. Rasheed seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Approve Minutes

L. Joffe made a motion to approve the minutes from Board Meeting on 07-28-21.
D. Rasheed seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Committee Updates

A. Finance Committee

Z. Heller made a motion to accept auditor.
T. Mitchell seconded the motion.
The board **VOTED** unanimously to approve the motion.
Z. Heller made a motion to approve September financials.
T. Mitchell seconded the motion.
The board **VOTED** unanimously to approve the motion.
Z. Heller made a motion to approve revised budget.
L. Joffe seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Academic Committee

C. Executive Committee

D. Governance Committee

III. Executive Session

A. Executive Session

L. Joffe made a motion to go to executive session to discuss personnel matters.
Z. Heller seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:54 PM.

Respectfully Submitted,
N. Carroll

APPROVED

La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday November 17, 2021 at 6:30 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/89637633968>

Meeting ID: 896 3763 3968

Trustees Present

D. Rasheed (remote), L. Joffe (remote), N. Carroll (remote), Z. Heller (remote)

Trustees Absent

T. Mitchell

Guests Present

A. Zayas (remote), Capri Tennis (remote), D. Alvarez (remote), E. Welch (remote),
Kassidy Maxie (remote), L. Riddick (remote), Letta Belle (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Carroll called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Nov 17, 2021 at 6:34 PM.

C. Approve Minutes

L. Joffe made a motion to approve the minutes from Board Meeting on 10-27-21.
D. Rasheed seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Committee Updates

A. Finance Committee

Z. Heller made a motion to approve October financials.
L. Joffe seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.

Academic Committee

C. Executive Committee

D. Governance Committee

III. Executive Session

A. Executive Session

L. Joffe made a motion to move to executive session to discuss personnel matters.

D. Rasheed seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:33 PM.

Respectfully Submitted,
L. Joffe

APPROVED

La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday December 15, 2021 at 6:30 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/89637633968>

Meeting ID: 896 3763 3968

Trustees Present

D. Rasheed (remote), L. Joffe (remote), N. Carroll (remote)

Trustees Absent

T. Mitchell, Z. Heller

Guests Present

D. Alvarez (remote), Emily Welch (remote), Kassidy Maxie (remote), Katrina Huffman (remote), L. Riddick (remote), Letta Belle (remote), Natalie Bledman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Joffe called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Dec 15, 2021 at 6:48 PM.

C. Approve Minutes

L. Joffe made a motion to approve the minutes from Board Meeting on 11-17-21.
D. Rasheed seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Committee Updates

A. Finance Committee

D. Rasheed made a motion to Approve November Financials.
L. Joffe seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.

Academic Committee

C. Executive Committee

D. Governance Committee

L. Joffe made a motion to Approve N.Bledman as a new board member.
D. Rasheed seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Executive Session

A. Executive Session

L. Joffe made a motion to Exec session discuss personnel matters.
D. Rasheed seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,
L. Joffe

APPROVED

La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday January 26, 2022 at 6:30 PM

Location

Join Zoom Meeting

<https://us06web.zoom.us/j/7834677976>

Meeting ID: 783 467 7976

Trustees Present

L. Joffe (remote), N. Carroll (remote), T. Mitchell (remote), Z. Heller (remote)

Trustees Absent

D. Rasheed

Guests Present

Andrea Zayas (remote), Capri Tennis (remote), D. Alvarez (remote), Emily Welch (remote), Cassidy Maxie (remote), L. Riddick (remote), Letta Belle (remote), Natalie Bledman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Carroll called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Jan 26, 2022 at 6:35 PM.

C. Approve Minutes

Z. Heller made a motion to approve the minutes from Board Meeting on 12-15-21.
L. Joffe seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Committee Updates

A. Finance Committee

Z. Heller made a motion to Approve December Financials.
T. Mitchell seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.

Academic Committee

C. Executive Committee

D. Governance Committee

III. Executive Session

A. Executive Session

L. Joffe made a motion to Go to exec session discuss personnel matters.

T. Mitchell seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Joffe made a motion to End executive session.

N. Carroll seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:11 PM.

Respectfully Submitted,

N. Carroll

APPROVED

La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday February 16, 2022 at 6:30 PM

Location

Join Zoom Meeting

<https://us06web.zoom.us/j/7834677976>

Meeting ID: 783 467 7976

One tap mobile

+16468769923,,7834677976# US (New York)

Trustees Present

D. Rasheed (remote), L. Joffe (remote), N. Carroll (remote), Z. Heller (remote)

Trustees Absent

T. Mitchell

Guests Present

Capri Tennis (remote), D. Alvarez (remote), Emily Welch (remote), L. Riddick (remote), Letta Belle (remote), Natalie Bledman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Carroll called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Feb 16, 2022 at 6:34 PM.

C. Approve Minutes

D. Rasheed made a motion to approve the minutes from Board Meeting on 01-26-22.

Z. Heller seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Committee Updates

A. Finance Committee

Z. Heller made a motion to Approve January Financials.
L. Joffe seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Academic Committee

C. Executive Committee

D. Governance Committee

III. Executive Session

A. Executive Session

N. Carroll made a motion to Exec session discuss personnel matters.
The board **VOTED** unanimously to approve the motion.
N. Carroll made a motion to End executive session.
L. Joffe seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,
D. Rasheed

APPROVED

La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday March 30, 2022 at 6:30 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/89637633968>

Meeting ID: 896 3763 3968

Trustees Present

D. Rasheed (remote), L. Joffe (remote), N. Carroll (remote), Z. Heller (remote)

Trustees Absent

None

Guests Present

Andrea Zayas (remote), Capri Tennis (remote), Emily Welch (remote), Kassidy Maxie (remote), Katrina Huffman (remote), L. Riddick (remote), Letta Belle (remote), Natalie Bledman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Carroll called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Mar 30, 2022 at 6:37 PM.

C. Approve Minutes

N. Carroll made a motion to approve the minutes from Board Meeting on 02-16-22.

Z. Heller seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Committee Updates

A. Finance Committee

D. Rasheed made a motion to Approve February Financials.

N. Carroll seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Academic Committee

C. Executive Committee

D. Governance Committee

L. Joffe made a motion to Nominate Katrina Huffman as a Board Member.

N. Carroll seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Executive Session

A. Executive Session

N. Carroll made a motion to Go to exec session discuss personnel matters.

L. Joffe seconded the motion.

7:33pm

The board **VOTED** unanimously to approve the motion.

N. Carroll made a motion to End executive session.

L. Joffe seconded the motion.

7:46 pm

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:46 PM.

Respectfully Submitted,

L. Joffe

APPROVED

La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday April 27, 2022 at 6:30 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/89637633968>

Meeting ID: 896 3763 3968

Trustees Present

D. Rasheed (remote), E. Welch (remote), K. Maxie (remote), L. Joffe (remote), N. Carroll (remote), Z. Heller (remote)

Trustees Absent

None

Guests Present

A. Zayas (remote), Amria Bolton (remote), Capri Tennis (remote), D. Alvarez (remote), K. Huffman (remote), L. Riddick (remote), Letta Belle (remote), Natalie Bledman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Carroll called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Apr 27, 2022 at 6:35 PM.

C. Approve Minutes

N. Carroll made a motion to approve the minutes from Board Meeting on 03-30-22.

L. Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Committee Updates

A. Finance Committee

Z. Heller made a motion to Approve March Financials.

L. Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Academic Committee

C. Executive Committee

D. Governance Committee

III. Executive Session

A. Executive Session

N. Carroll made a motion to Go to Exec Session discuss personnel matters.

L. Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

N. Carroll made a motion to End Executive session.

D. Rasheed seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:15 PM.

Respectfully Submitted,
N. Carroll

APPROVED

La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday May 25, 2022 at 6:30 PM

Location

Board Members is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

[https://us06web.zoom.us/j/81364251432?](https://us06web.zoom.us/j/81364251432?pwd=TUJKWE5rTzUvdUpLdEkzQkExb3J4Zz09)

[pwd=TUJKWE5rTzUvdUpLdEkzQkExb3J4Zz09](https://us06web.zoom.us/j/81364251432?pwd=TUJKWE5rTzUvdUpLdEkzQkExb3J4Zz09)

Meeting ID: 813 6425 1432

Passcode: 235592

Trustees Present

D. Rasheed (remote), E. Welch (remote), K. Maxie (remote), L. Joffe (remote), Z. Heller (remote)

Trustees Absent

N. Carroll

Guests Present

A. Zayas (remote), Capri Tennis (remote), D. Alvarez (remote), J Moreau (remote), K. Huffman (remote), L. Riddick (remote), Letta Belle (remote), N. Bledman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Joffe called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday May 25, 2022 at 6:36 PM.

C. Approve Minutes

Z. Heller made a motion to approve the minutes from Board Meeting on 04-27-22.

D. Rasheed seconded the motion.

The board **VOTED** to approve the motion.

II. Committee Updates

A.

Finance Committee

Z. Heller made a motion to Approve April Financials.

L. Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Academic Committee

C. Executive Committee

D. Governance Committee

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:46 PM.

Respectfully Submitted,
L. Joffe

DRAFT

La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday June 15, 2022 at 6:30 PM

Location

Join Zoom Meeting

<https://us06web.zoom.us/j/85497255075?pwd=Ty9mWS8zZmp2UjlrUjJJWGk3QWWhyUT09>

Meeting ID: 854 9725 5075

Passcode: 068650

One tap mobile

+16468769923,,85497255075# US (New York)

Dial by your location

+1 646 876 9923 US (New York)

Trustees Present

D. Rasheed (remote), E. Welch (remote), K. Maxie (remote), L. Joffe (remote), N. Carroll (remote), Z. Heller (remote)

Trustees Absent

None

Guests Present

A. Zayas (remote), Capri Tennis (remote), D. Alvarez (remote), L. Riddick (remote), Letta Belle (remote), N. Bledman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Carroll called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Jun 15, 2022 at 6:36 PM.

C. Approve Minutes

N. Carroll made a motion to approve the minutes from Board Meeting on 05-25-22.

Z. Heller seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Committee Updates

A. Finance Committee

Z. Heller made a motion to approve May Financials.
L. Joffe seconded the motion.
The board **VOTED** unanimously to approve the motion.
Z. Heller made a motion to Approve 22-23 Budget.
L. Joffe seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Academic Committee

C. Executive Committee

D. Governance Committee

L. Joffe made a motion to Approve By-laws edits.
D. Rasheed seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Executive Session

A. Executive Session

N. Carroll made a motion to discuss personnel matters.
The board **VOTED** unanimously to approve the motion.

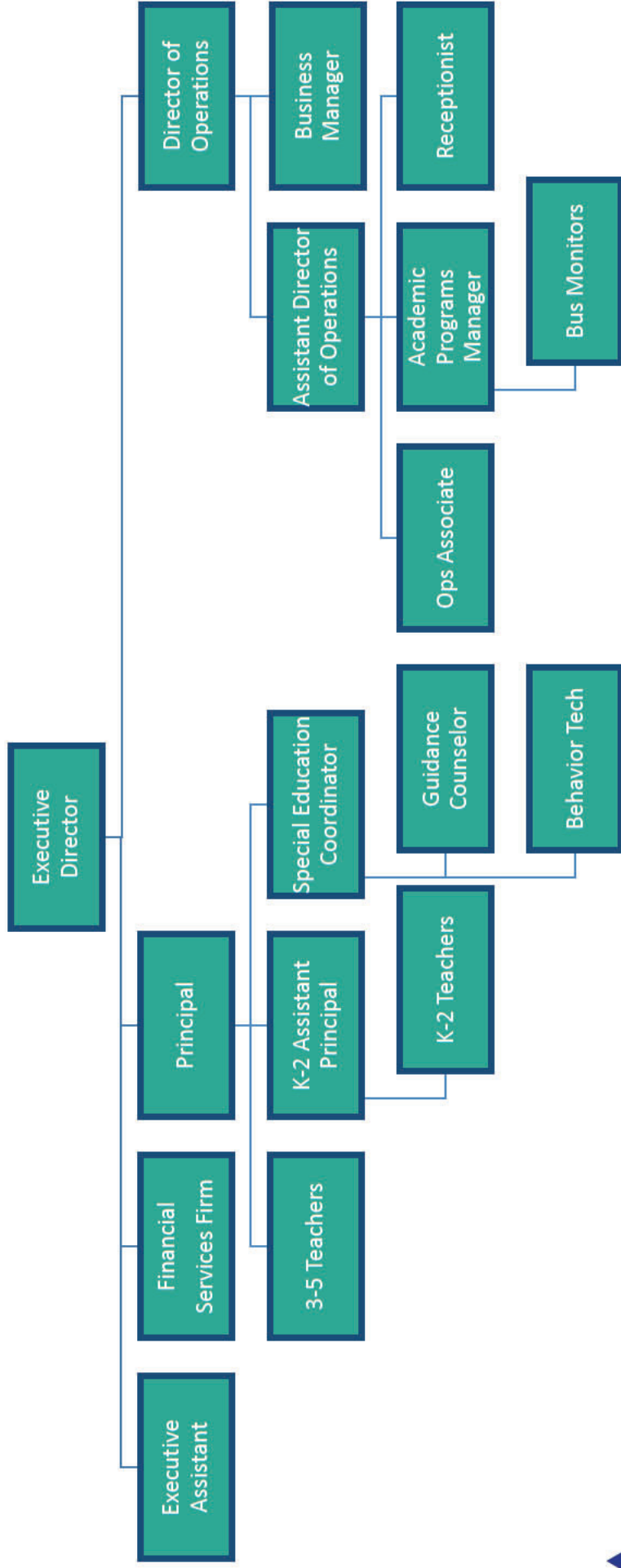
IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,
L. Joffe

La Cima Organizational Chart 22-23





La Cima Elementary Charter School

2022-2023 Calendar

Final 7/27/2022

	S	M	T	W	T	F	S	
August		1	2	3	4	5	6	August '22 22 First Half-Day of School for K-5 22-26 Half-Day Schedule for Kindergarten 23 Full Day for Grades 1-5 ** All Scholars observe the Half-Day schedule on Fridays.
	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30	31				
								8 Days
September					1	2	3	September '22 5 No School: Labor Day 7 Back to School Night 26 Non-Attendance Day for Scholars; Teacher PD Day: Rosh Hashanah
	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	
	25	26	27	28	29	30		
								20 Days
October							1	October '22 10 No School: Indigenous Peoples' Day 13 Latinx Heritage Celebration 17 Picture Day
	2	3	4	5	6	7	8	
	9	10	11	12	13	14	15	
	16	17	18	19	20	21	22	
	23	24	25	26	27	28	29	
30	31							
								20 Days
November			1	2	3	4	5	November '22 8 Non-Attendance Day for Scholars; Teacher PD Day: Election Day 9-10 Half-Day: Family Teacher Conferences (Day 1, Day 2) 11 No School: Veterans' Day 22 Half-Day 23-25 No School: Thanksgiving Break
	6	7	8	9	10	11	12	
	13	14	15	16	17	18	19	
	20	21	22	23	24	25	26	
	27	28	29	30				
								17 Days
December					1	2	3	December '22 9 Winter Concert 19-30 No School: Winter Break
	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	
	25	26	27	28	29	30	31	
								12 Days
January								January '23 2 No School: Winter Break 3 Return from Winter Break 16 No School: Martin Luther King Jr. Day
	1	2	3	4	5	6	7	
	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	
	22	23	24	25	26	27	28	
29	30	31						
								20 Days
February				1	2	3	4	February '23 16 Black History Month Celebration 20-24 No School: Mid-Winter Recess
	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	
	26	27	28					
								15 Days
March				1	2	3	4	March '23 9 Half-Day: Family Teacher Conferences (Day 1) 10 Family Teacher Conferences (Day 2) 17 Non-Attendance Day for Scholars; Teacher PD Day 24 Spring Concert
	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	
	26	27	28	29	30	31		
								22 Days
April							1	April '23 6 Half-Day 7-14 No School: Spring Break & 5th Grade Trip 17 NYSESLAT Speaking Begins 21 No School: Eid al-Fitr 19-20 NYS ELA Exam (Grades 3-5)
	2	3	4	5	6	7	8	
	9	10	11	12	13	14	15	
	16	17	18	19	20	21	22	
	23	24	25	26	27	28	29	
30								
								13 Days
May		1	2	3	4	5	6	May '23 3-4 NYS ELA Math Exam 15-26 NYSESLAT Listening, Reading, Writing 29 No School: Memorial Day
	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30	31				
								22 Days
June					1	2	3	June '23 6 Kindergarten Moving Up Ceremony 8 5th Grade Moving Up Ceremony 15, 16 Half-Day 16 Last Day of School
	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	
	25	26	27	29	30			
								12 Days

181 School Days

- Half Day
- No School for Scholars or Staff
- No School for Scholars Only
- School Events
- New York State Assessment