



CHARTER SCHOOL OFFICE
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To: School District in which Ivy Hill Preparatory Charter School is Located
Public and Nonpublic Schools in the Same Geographic Area as Ivy Hill Preparatory Charter School

From: Lisa Long, Executive Director

Subject: Notice of Receipt of and Pending Action on Charter School Renewal with Revision

Date: September 13, 2023

Name of Charter School:	Ivy Hill Preparatory Charter School
BEDS Code:	331800861146
District/CSD of Location:	New York City Geographic District #18
District(s) Required to Hold a Hearing:	New York City Geographic District #18
Deadline to Hold Hearing:	October 16, 2023 (30 calendar days)
Type of Request:	Renewal with Revision
Current Charter Term:	8/28/2019-6/30/2024
Proposed New Charter Term:	7/1/2024-6/30/2029
Management Company:	NA
Grades Served in the Current Academic Year:	K-5
Approved Grades and Maximum Enrollment:	K-5; 360
Proposed Revision(s):	A revision requested by this charter school to amend the following Key Design Element from "Reading is fundamental. Literacy is power. Ivy Hill Prep anticipates that a significant number of students will enroll in the school at a significant academic disadvantage than their more affluent peers. Incoming students will have been exposed to approximately 30 million fewer words. The "word gap" plays a large role in the achievement gap, in school and in life, and the school intends to close this "word gap" starting in kindergarten with robust literacy instruction. Students will have 225 minutes of literacy instruction Monday through Thursday, and 135 minutes on Fridays to master decoding, fluency, accuracy, and comprehension in small groups by literacy levels to ensure all students, including those with special needs and ELLs, receive the targeted skills necessary for their independent development. With a prioritized focus on literacy, students will be reading at grade level, able to engage in content across subject areas, and communicate and defend their thoughts effectively and confidently by the end of second grade." to "Reading is fundamental. Literacy is power. Ivy Hill Prep anticipates that a significant number of students

will enroll in the school at a significant academic disadvantage than their more affluent peers. Incoming students will have been exposed to approximately 30 million fewer words. The “word gap” plays a large role in the achievement gap, in school and in life, and the school intends to close this “word gap” starting in kindergarten with robust literacy instruction. **Ivy Hill Prep’s extended day schedule will include no less than 90 minutes of math instruction and no less than 150 minutes of literacy instruction on full instructional days** to master decoding, fluency, accuracy, and comprehension in small groups by literacy levels to ensure all students, including those with special needs and ELLs, receive the targeted skills necessary for their independent development. With a prioritized focus on literacy, students will be reading at grade level, able to engage in content across subject areas, and communicate and defend their thoughts effectively and confidently by the end of second grade.” A determination regarding this revision has not yet been made and is currently under review by the New York State Education Department.

The application of this school is being reviewed for possible action at an upcoming Board of Regents meeting. You are receiving this notice since the school is located in your school district and/or your school is located in the same geographic region as the charter school seeking this proposed action. If you are not the school’s district of location, as indicated above, nothing further is required. However, if you seek to provide public comment regarding this proposed revision, additional information on how to do so is provided below.

Please note that pursuant to Education Law §2857(1) and 8 NYCRR §119.4 (available at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/law.html>), **the school district of location is required to hold a public hearing to solicit comments from the community in connection with the foregoing application. The hearing, which is required to be held within the community that is potentially impacted by the charter school, must be held within 30 calendar days of receipt of this letter.**

The charter school’s district of location is required to provide the following required documentation to the Charter School Office:

1. A copy of the public hearing notice, at the **time of dissemination**.
2. Written confirmation that this hearing was held, no later than the **next business day** following the hearing.
3. Copies of any and all written records or comments generated from this hearing within **15 business days** after the hearing.
4. **A summary** (shown below) outlining the date and time of the hearing, the number of people who

attended, the number of speakers, the number of people in favor, and the number of people opposed, and any comments received **in the following format:**

“The required public hearing was held by the ___[full name of School District/New York City Department of Education] on ___[Date]___, 20[YY]. ___[Number]___ people attended, and ___[Number]___ spoke. ___[Number]___ were in favor of the [renewal/revision/merger] and ___[Number]___ were opposed.”

All documentation listed above must be submitted to charterschools@nysed.gov. The subject line of the e-mail should read “[Name of Charter School] Public Hearing.”

In addition, as stated above, the Board of Regents welcomes all public comments on the proposed application, including those related to the programmatic and fiscal impact of the proposed application on other public and nonpublic schools in the area. Comments can be submitted during the public hearing or can be submitted to charterschools@nysed.gov with a subject line of “School District Response to [Name of Charter School] Application.”

Thank you for your assistance with this matter. If you have any questions, please contact the Charter School Office at charterschools@nysed.gov or (518) 474-1762.