

Application: Hyde Leadership Charter School - Brooklyn

Sandra DuPree - sdupree@hydebrooklyn.org
Annual Reports

Summary

ID: 0000000250

Status: Annual Report Submission

Last submitted: Nov 2 2020 12:06 AM (EST)

Entry 1 School Info and Cover Page

Completed Aug 3 2020

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN 331900860972

a1. Popular School Name

Hyde - Brooklyn

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. DISTRICT / CSD OF LOCATION

CSD #19 - BROOKLYN

d. DATE OF INITIAL CHARTER

1/2010

e. DATE FIRST OPENED FOR INSTRUCTION

9/2011

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Hyde Leadership Charter School – Brooklyn’s mission is to develop the deeper character and unique potential of each student. Using the Hyde process of Family-Based Character Education, Hyde will unite parents, teachers, and students in helping each student achieve his or her best academically and in sports, the arts, and service to the community. Rigorous learning attitudes, leadership skills, and a social conscience lay the foundation for each student’s success in college and fulfillment in life.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Character Education - In order to help students, progress academically, they must have a strong character that enforces a strong learning ethic and a collaborative nature. Hyde expects its students to emerge as supportive and helpful citizens of their community, which will allow them to grow as curious learners.
KDE 2	Parent/Family Partnership - We believe that parents are the primary guide, therefore must participate in the teaching and learning process. We believe that the parents are essential to the full growth of the student and provide families with opportunities to learn how to parent with character at the forefront. The Family Education Director serves as a direct link to supporting families and their needs in order to allow them to support their children in school.
KDE 3	Rigorous Instruction - Using the Danielson Model and a specific informal observation checklist, Hyde

	has outlined key instructional techniques required in every classroom.
KDE 4	Cognitive Guided Instruction - Students are taught to identify their own problem-solving procedures, unpack word problems, and choose efficient and effective strategies for responding to questions.
KDE 5	Training and Support - Emphasis is placed on teaching teachers to become stronger in their craft using ELA, Math, and Data Analysis Consultants. Investing in the teachers' understanding of the Standards and best practices will support students learning. Teachers receive ongoing informal observations focused on key teaching levers and has begun to for lab classes, so novice teacher can learn from their peers.
KDE 6	Comprehension Building - HLCSB students are strong literal thinkers, who must also become critical users of information in order to infer and make connections to information. Students are expected to ask questions and discuss information in logical and sequential ways through close reading and analyzing text to validate predictions and conclusions with evidence.
KDE 7	Assess to Instruct - Students are assessed regularly through formative and summative assessments. The data is collected, analyzed, and used to inform the instructional practices need for teachers to provide interventions and techniques for individual students to master skills, concepts, and strategies.
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.hydebrooklyn.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

462

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

(No response)

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

	Yes, 2 sites
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	330 Alabama Avenue Brooklyn, NY 11207	718-495-5620	NYC CSD 19	K - 5	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Sandra J. DuPree/Christine Forbes			sdupree@hydebrooklyn.org
Operational Leader	Rebecca Chatteram			rchatteram@hydebrooklyn.org
Compliance Contact	Sandra J. DuPree			sdupree@hydebrooklyn.org
Complaint Contact	Christina Brown			cdukes98@msa.com
DASA Coordinator	Rebecca Chatteram			rchatteram@hydebrooklyn.org
Phone Contact for After Hours Emergencies	Sandra J. DuPree			sdupree@hydebrooklyn.org

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	Permanent Site	No		No		No

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	720 Livinia Avene, Brooklyn, NY 11207	718-495-5620	NYC CSD 19	6-8	6,7

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Sandra J. DuPree/Christine Forbes			sdupree@hydebrooklyn.org
Operational Leader	Rebecca Chatteram			rchatteram@hydebrooklyn.org
Compliance Contact	Sandra J. DuPree			sdupree@hydebrooklyn.org
Complaint Contact	Christina Brown			cbrown98@msn.com
DASA Coordinator	rchatteram@hydebrooklyn.org			rchatteram@hydebrooklyn.org
Phone Contact for After Hours Emergencies	Sandra J. DuPree			sdupree@hydebrooklyn.org

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 2 Certificate of Occupancy (COO)

[Certificate of Occupancy \(1\) \(1\).pdf](#)

Filename: Certificate of Occupancy (1) (1).pdf **Size:** 107.1 kB

Site 2 Fire Inspection Report

[Fire Inspection Report.pdf](#)

Filename: Fire Inspection Report.pdf **Size:** 10.1 MB

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

No

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Sandra J. DuPree
Position	Executive Director
Phone/Extension	718-495-5620
Email	sdupree@hydebrooklyn.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, appearing to read "M. Lee".

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, appearing to read "Christina".

Date

Aug 3 2020

Thank you.



Entry 2 NYS School Report Card

Completed Aug 3 2020 Hidden from applicant

Instructions

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN 331900860972

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one.

Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/profile.php?instid=800000067233>

Entry 3 Progress Toward Goals

Completed Aug 3 2020

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	N/A			
Academic Goal 2	N/A			
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, at least 50% of parents, guardians and other committed adults will participate in monthly Hyde parent events/activities. Events/activities include: Family Day, Parent Discovery Night, Parent Teacher Conferences, parent/ family retreats and workshops.	Monthly parent night sign-in sheets and rosters. Parent-Teacher Conference meetings/appointments calendars.	Met	
	Each year, student enrollment will be within 15% of full			

Org Goal 2	enrollment as defined in the school's contract. This will be maintained on an ongoing basis and monitored bimonthly.	Daily Student Attendance; Automate the System (ATS)	Met	
Org Goal 3	Each year, the school will comply with all applicable laws, rules, regulations and contract terms, including, but not limited to the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meeting laws, The Federal Individuals with Disabilities Act.	Board of Trustees (BOT) Monthly Meetings; NYCDOE Annual Site Visits	Met	
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				

Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will operate on a balanced budget (revenues equal or exceed expenditures) and maintain a stable cash flow.	Bank Statements; Monthly Financial Reports	Met	
Financial Goal 2	Each year, the school will undergo an independent financial audit that will result in and unqualified opinion and no major findings.	Annual Independent Audit	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Aug 3 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

2020 Disclosure Forms

Filename: 2020 Disclosure Forms .pdf **Size:** 275.8 kB

Entry 8 BOT Membership Table

Completed Aug 3 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the

Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN 331900860972

1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Christina Brown	Chair	Governance, Academic, Finance	Yes	1	07/1/2018	06/22/2022	12
2	Claire Robinson,	Secretary	Finance, Governance	Yes	2	07/01/2018	06/30/2020	11
3	Quinton Ryan,	Trustee/Member	Governance	Yes	1	07/1/2018	06/30/2021	11
	Jack Brown;	Vice	Finance, Governance			07/1/202	06/30/20	

4	[REDACTED]	Chair	ce, Develop ment	Yes	4	0	22	8
5	Cecil Simpson; [REDACTED]	Chair	Governan ce, Finance	Yes	4	07/1/202 0	06/30/20 22	5 or less
6	Robert Moore;	Trustee/M ember	Finance; Governan ce	Yes	1	01/1/202 0	6/30/202 1	10
7								
8								
9								

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	5
b.Total Number of Members Added During 2019-2020	0
c. Total Number of Members who Departed during 2019-2020	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5-9

3. Number of Board meetings held during 2019-2020

12

4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

Entry 9 Board Meeting Minutes

Completed Aug 3 2020

Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

Entry 10 Enrollment & Retention

Completed Aug 3 2020

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN 331900860972

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
	To meet recruitment targets, HLCSB recruited students within CSD 19 and surrounding community school district including low-income districts. HLCSB advertised publicly via bus ads, bus stop posters advertisements, newspaper ads	To meet recruitment targets, HLCSB recruited students within CSD 19 and surrounding community school district including low- income districts. HLCSB advertised publicly via bus ads, bus stop posters advertisements, newspaper ads

<p>Economically Disadvantaged</p>	<p>and the mass mailing of brochure and application through Vanguard.</p> <p>HLCSB engaged in Community Outreach Recruitment efforts including information sessions hosted at the school site and at neighborhood daycare facilities.</p> <p>HLCSB used its website as in integral recruitment tool. Hyde-Brooklyn participates in the common application process and hosts information sessions for prospective families.</p>	<p>and the mass mailing of brochure and application through Vanguard.</p> <p>HLCSB engaged in Community Outreach Recruitment efforts including information sessions hosted at the school site and at neighborhood daycare facilities.</p> <p>HLCSB used its website as in integral recruitment tool. Hyde-Brooklyn participates in the common application process and hosts information sessions for prospective families.</p>
<p>English Language Learners/Multilingual Learners</p>	<p>meet recruitment targets, HLCSB recruited students within CSD 19 and surrounding community school districts. Through the use of Vanguard, HLCSB brochures noted serving English Language Learners. To further meet the needs of families, information sessions, parent interviews were provided in Spanish and/or French.</p> <p>HLCSB hosted information sessions at neighborhood daycare facilities with Spanish translations services to connect with families.</p> <p>HLCSB uses its website offers a language translation option for prospective families.</p>	<p>To meet recruitment targets, HLCSB recruited students within CSD 19 and surrounding community school districts. Through the use of Vanguard, HLCSB brochures will be mailed in Spanish and English to connect with more families of English Language Learners.</p> <p>HLCSB will continue to hold information sessions and parent interviews in Spanish and/or French.</p> <p>HLCSB will host ongoing information sessions at neighborhood daycare facilities with Spanish translations services to connect with families. HLCSB will establish a point person at each daycare facility to specifically seek ELL families.</p> <p>HLCSB will continue to use its website offers a language translation option for prospective families to review about services</p>

		and programming offered at HLCSB.
Students with Disabilities	<p>To meet recruitment targets, HLCSB recruited students within CSD 19 and surrounding community school districts. Through the use of Vanguard, HLCSB brochures noted serving Students with Special Education requirements. Components are the HLCSB information sessions are dedicated to providing information about the SpEd programming and services offered to families. HLCSB hosted information sessions at neighborhood daycare facilities. HLCSB uses its website offers a language translation option for prospective families.</p>	<p>To meet recruitment targets, HLCSB recruited students within CSD 19 and surrounding community school districts. Through the use of Vanguard, HLCSB brochures noted serving Students with Special Education needs. Components are the HLCSB information sessions are dedicated to providing information about the SpEd programming and services offered to families. HLCSB hosted information sessions at neighborhood daycare facilities with focus on program highlights and services for students with Special Education requirements. Components are the HLCSB information sessions are dedicated to providing information about the SpEd programming and services offered to families.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
	<p>HLCSB is committed to retaining economically disadvantaged</p>	<p>Describe Plans Toward Meeting Retention Targets 2017-18)</p> <p>HLCSB is committed to retaining economically disadvantaged students within its school community. To support parents, HLCSB has a dedicated Director</p>

<p>Economically Disadvantaged</p>	<p>students within its school community. HLCSB will continue to offer differentiated programming to served and support students across the learning spectrum to support parents, HLCSB has a dedicated Director of Family Education who serves to connect families with outside resources, support families in need, ensures transportations needs are supported, connect with teachers and assist families in maintaining involvement in the educational process. The Director of Family Education spearheads monthly parent meetings to build support, community and guidance.</p>	<p>of Family Education who serves to connect families with outside resources, support families in need, ensures transportations needs are supported, connect with teachers and assist families in maintaining involvement in the educational process.</p> <p>The Director of Family Education spearheads monthly parent meetings to build support, community and guidance.</p> <p>In conjunction with school counselors, HLCSB will host a series of parent workshops throughout the school year. Workshops will include strategies to support students in their academic growth. HLCSB will continue to offer differentiated programming to served and support students across the learning spectrum.</p>
<p>English Language Learners/Multilingual Learners</p>	<p>HLCSB is committed to retaining English Language Learners within its school community. HLCSB will continue to offer differentiated programming to served and support students across the learning spectrum. English Language Learners will receive strong academic instruction to support demonstrate growth and mastery.</p> <p>HLCSB's monthly parent meetings will be conducted in Spanish and/or French to</p>	<p>HLCSB is committed to retaining English Language Learners within its school community. HLCSB will continue to offer differentiated programming to served and support students across the learning spectrum. English Language Learners will receive strong academic instruction to support demonstrate growth and mastery.</p> <p>To support families of English Language Learners, HLCSB will conduct workshops for families to teach strategies that can be used at home to support and extend the learning process. HLCSB's monthly parent</p>

	maintain a strong community connection and a sense of belonging for students and parents.	meetings will be conducted in Spanish and/or French to maintain a strong community connection and a sense of belonging for students and parents.
Students with Disabilities	HLCSB is committed to retaining Students with Disabilities within its school community. HLCSB will continue to offer differentiated programming to served and support students across the learning spectrum. Students with Disabilities will receive strong academic instruction to support demonstrate growth and mastery.	HLCSB is committed to retaining Students with Disabilities within its school community. HLCSB will continue to offer differentiated programming to served and support students across the learning spectrum. Students with Disabilities will receive strong academic instruction to support demonstrate growth and mastery. HLCSB will conduct quarterly information sessions and workshops to guide parents through the Special Education process, provide strategies for parents to implement at home, and how to connect with teachers about their child's needs.

Entry 12 Percent of Uncertified Teachers

Completed Aug 3 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN 331900860972

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	5.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	9

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	24

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	48



Thank you.

Entry 13 Organization Chart

Completed Aug 3 2020

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

2019 - 2020 HLCSB Organization Charts

Filename: 2019 2020 HLCSB Organization Charts .pdf Size: 556.9 kB

Entry 14 School Calendar

Completed Aug 3 2020

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

2020-21 FAMILY CALENDAR DRAFT

Filename: 2020 21 FAMILY CALENDAR DRAFT.pdf Size: 177.6 kB

Entry 15 Links to Critical Documents on School Website

Completed Aug 3 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: **Hyde Leadership Charter School - Brooklyn**

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	http://www.hydebrooklyn.org/apps/pages/index.jsp?uREC_ID=377642&type=d&pREC_ID=853857
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	http://www.hydebrooklyn.org/apps/pages/index.jsp?uREC_ID=377642&type=d&pREC_ID=1041108
2a. Webcast of Board Meetings (per Governor's Executive Order)	http://www.hydebrooklyn.org/apps/pages/index.jsp?uREC_ID=377642&type=d&pREC_ID=1041108
3. Link to NYS School Report Card	https://www.hydebrooklyn.org/apps/pages/index.jsp?uREC_ID=377642&type=d&pREC_ID=1299017
4. Most Recent Lottery Notice Announcing Lottery	http://www.hydebrooklyn.org/apps/pages/index.jsp?uREC_ID=377642&type=d&pREC_ID=853857
5. Authorizer-Approved DASA Policy	https://4.files.edl.io/ed89/01/14/20/182451-441ba105-9ebe-416f-89a1-226cdb8f46f8.pdf
6. District-wide Safety Plan	http://www.hydebrooklyn.org/apps/pages/index.jsp?uREC_ID=377642&type=d&pREC_ID=853857
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://4.files.edl.io/ed89/01/14/20/182451-441ba105-9ebe-416f-89a1-226cdb8f46f8.pdf
7. Authorizer-Approved FOIL Policy	http://www.hydebrooklyn.org/apps/pages/index.jsp?uREC_ID=377642&type=d&pREC_ID=1992127
8. Subject matter list of FOIL records	http://www.hydebrooklyn.org/apps/pages/index.jsp?uREC_ID=377642&type=d&pREC_ID=1992127
9. Link to School Reopening Plan	https://www.hydebrooklyn.org/apps/news/category/4321

Thank you.



Entry 16 COVID 19 Related Information

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: Hyde Leadership Charter School - Brooklyn

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	446	446	415

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participating Students
ANET	X	X	✓	✓	X	X	✓	✓	X	X	X	X	X	400
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	

		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
Total															400.
I															0

Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Incomplete Hidden from applicant

[INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)

Please provide the full name of **ANY and ALL** instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member – Board of Regents-Authorized Charter Schools**

Name: Christina Brown

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Hyde Leadership Charter School – Brooklyn

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Board Chair

2. Are you an employee of any school operated by the education corporation?

Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
		None	

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
			None	

Christina D. Brown

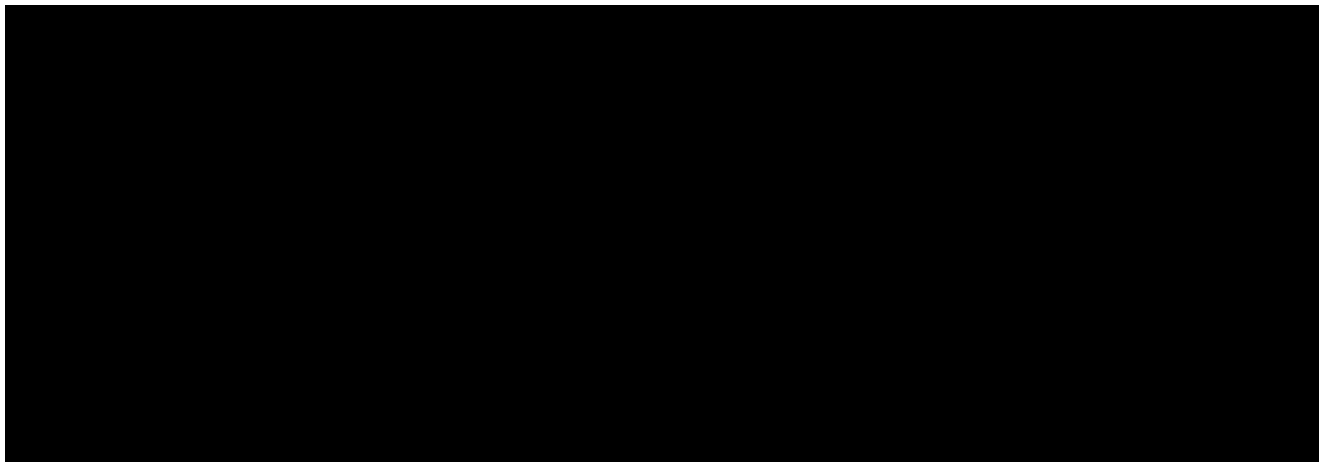
August 1, 2020

Christina D. Brown (Jul 31, 2019)

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member – Board of Regents-Authorized Charter Schools**

Name: Jack Brown, III

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Hyde Leadership Charter School – Brooklyn

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Vice Chairman

2. Are you an employee of any school operated by the education corporation?

Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
		None	

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
			None	

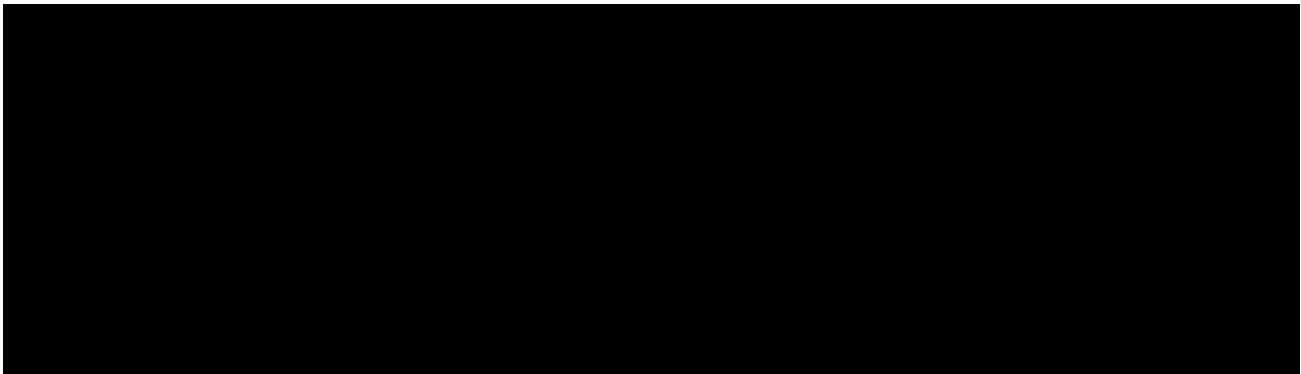

Jack Crown (Jul 30, 2019)

7/30/20

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: James Cecil Simpson, Jr.

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Hyde Leadership Charter School – Brooklyn

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Board Chairman (Resigned)

2. Are you an employee of any school operated by the education corporation?

Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
		None	

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
			None	

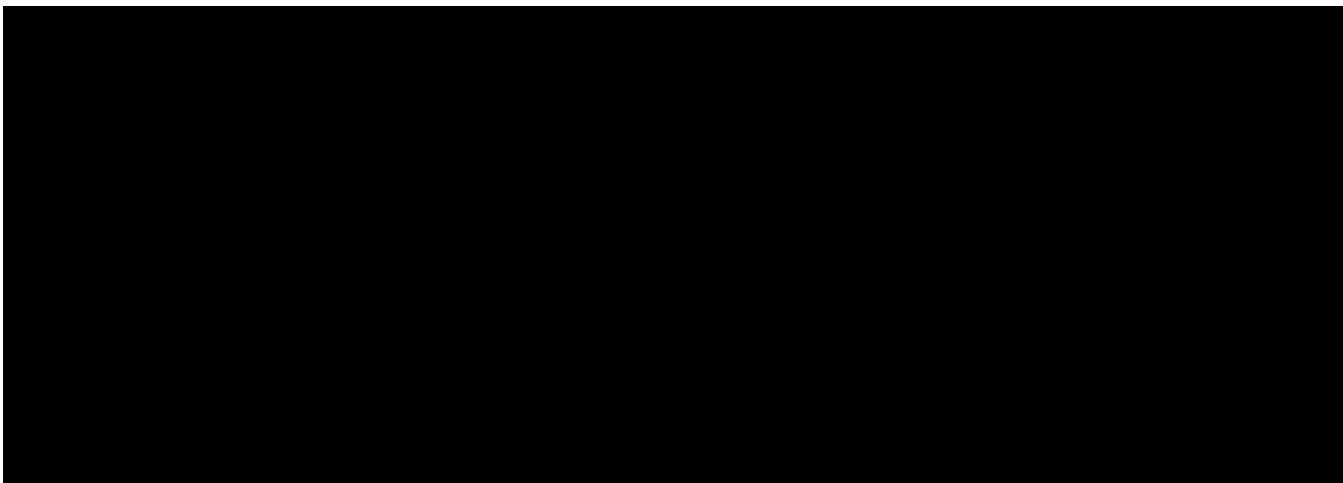
James Cecil Simpson, Jr.

30 July 2020

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member – Board of Regents-Authorized Charter Schools**

Name: Claire Robinson

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Hyde Leadership Charter School – Brooklyn

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Board Member, Chair Governance Committee, Treasurer

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
		None	

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
			None	

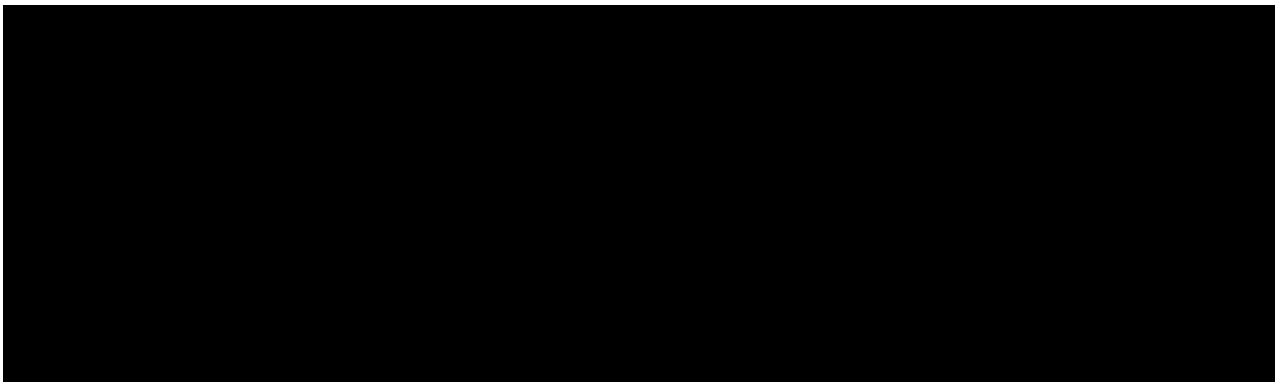
Claire M. Roberson

08/01/2020

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member – Board of Regents-Authorized Charter Schools**

Name: Quinton Ryan

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Hyde Leadership Charter School – Brooklyn

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?

Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
		None	

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

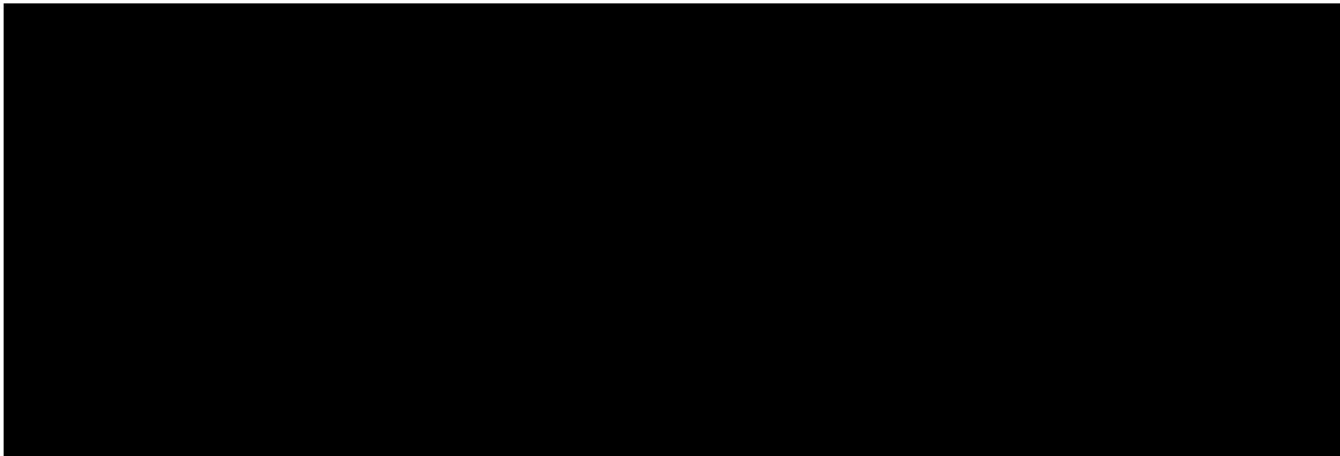

 Quinton Ryan (Jul 31, 2019)

07/29/2020

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member – Board of Regents-Authorized Charter Schools**

Name: Robert Moore

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Hyde Leadership Charter School – Brooklyn

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Board Chairman

2. Are you an employee of any school operated by the education corporation?

Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Current	Hyde School Board of Governors	There are no direct conflicts	Tom Moore, Father

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Hyde Schools Bath, Maine	Boarding School Employee		Mary Moore, Mother	No existing conflicts

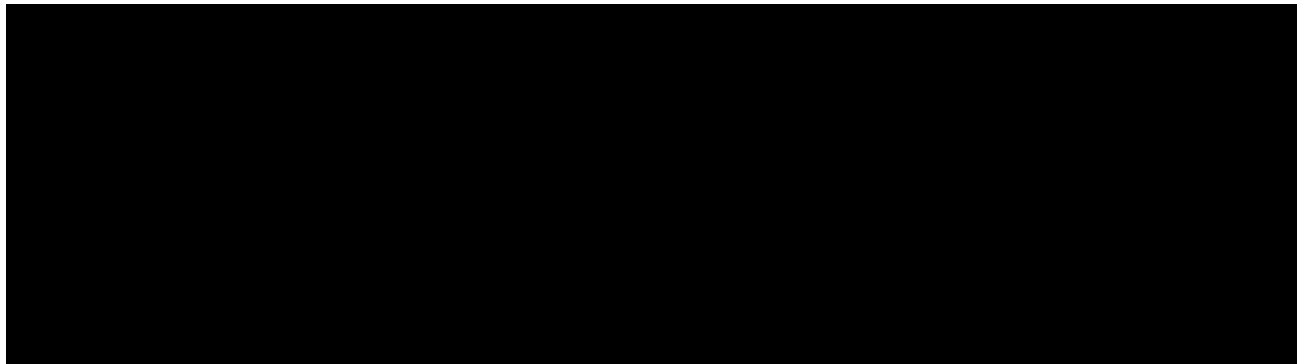


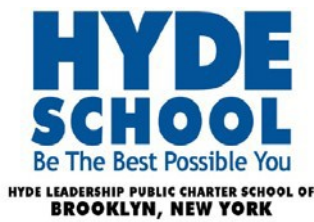
07/28/2020

Signature

Date

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Summary of **JULY** Meeting
Of the Board of Trustees
APPROVED
720 Livonia Avenue
Brooklyn, NY 11207
July 15, 2019

Trustees Present:

Cecil Simpson, Jr., Chair
Claire Robinson, Treasurer
Jack Brown, III, Vice Chair
Christina Brown
Quinton Ryan
Robert Moore

Trustee Absent:

Sandra J. DuPree, Executive Director
Jack Foster, Director of Finance
Meeting called to order by Chair at 7:15 pm

Action Items

APPROVE, June Minutes

Motion by: Cecil Simpson, Jr.
Seconded by: Jack Brown, III
Action: Approved unanimously

APPROVE, Claire Robinson to the HLCSB Board of Trustees

Motion by: Cecil Simpson, Jr.
Seconded by: Christina Brown
Action: Approved unanimously

APPROVE, 2018 – 2019 Budget

Motion by: Cecil Simpson, Jr.
Seconded by: Jack Brown, III
Action: Approved unanimously

APPROVE, Nomination of Christina Brown as Board Chair effective July 16, 2019

Motion by: Jack Brown, III
Seconded by: Quinton Ryan
Action: Approved unanimously

APPROVE, Nomination of Jack Brown, III as Vice-Chair effective July 18, 2019

Motion by: Christina Brown

Seconded by: Robert Moore
Action: Approved unanimously

APPROVE, Nomination of Cicily Robinson, as Treasurer effective July 18, 2019
Motion by: Jack Brown, III
Seconded by: Cecil Simpson, Jr.
Action: Approved unanimously

Officer and Committee Reports

Chairman's Report

Cecil Simpson, Jr., Chairman noted that in the coming week the final board meetings schedule will be disseminated as well as a request to establish meeting dates for committees. Responses are requested. Cecil Simpson noted that according to Hyde Leadership Charter School - Brooklyn's Board of Trustees Bylaws, current Board member terms have been reached a new vote must be enacted at the current meeting. Mr. Simpson opened all current positions for nominations.

School-At-Large

Sandra DuPree, Executive Director reported on preliminary state test scores. Final proficiency scores are expected early August.

Student and teacher recruitment is still heavily underway. Hiring for SY2019 – 2020 continues with five remaining positions to fill.

Summer School programming is underway for students in grades 1 – 4. Approximately 50 students are receiving additional support in ELA and Math from 9:00 a.m. – 12:00 p.m.

A summer pilot program was launched to prepare incoming Kindergartens for September. Twenty incoming students participants focused on basic ELA and Math concepts and basic routines needed for the start of school. Students will be monitored this year to determine program effectiveness.

Nominating Committee

No report at this time

Finance Committee

Jack Foster, Finance Consultant reported that the annual audit conducted by Lutz and Carr is scheduled to begin in September.

Jack Foster and Sandra DuPree represented on the proposed 2019 – 2020 budget. Mr. Foster reported on variances from the SY 2018 – 2019 and increases and decreases in areas of spending.

MOVED, to adjourn meeting.

Motion by: Jack Brown, III
Second by: Cecil Simpson, III

Meeting adjourned at 8:56PM.

Next meeting will be held on **Monday, August 17, 2019** at 720 Livonia Avenue, Brooklyn, NY 11207

Summary of **AUGUST**
Meeting Of the Board of
Trustees
Hyde Leadership Charter School – Brooklyn
APPROVED

August 17, 2019

Trustees Present:

Jack Brown, III, Vice Chair
Christina Brown
Claire Robinson, Treasurer
Robert Moore

Trustee Absent:

Quinton Ryan

Sandra J. DuPree, Ed.D., Executive Director
Jack Foster, Director of Finance
Christine DePina-Forbes, Head of School

Called to order by Chair at 6:45 p.m.

Action Items

APPROVE, July Minutes

Motion by: Christina Brown
Seconded by: Jack Brown, III
Action: Approved unanimously

Officer and Committee Reports

Chairman's Report

On behalf of the Board of Trustees Board Chairman, Christina Brown extended congratulations to the HLCSB team for the growth in student performance across ELA and Math. He noted that the school was able to meet its internal target and pleased with the outcome.

Christina Brown reported receiving the resignation from Trustees member Ms. Christina Brown. Information will be submitted to the NYCDOE.

A shared calendar in the Board of Trustees Google Doc will be created to organize meeting dates for each committee. The committees have established the following schedule:

- Governance Committee (1st Wednesday – Time to be determined)

- Education Committee (4th Wednesday – 9:00 a.m. – 10:00 a.m.)
- Finance Committee – To be Determined.

School-At-Large

Sandra DuPree, Executive Director led an in depth discussion on the 2018 HLCSB State for students grades 3 – 5. The 2016 results showed an increase in ELA and a decrease in Math. Cohort data, yearly comparison data, grade level proficiency data and internal targets were reviewed and discussed.

Mrs. Forbes reported on instructional revisions and focal points for SY16 –17 in ELA and Math and how the instructional reports were used to guide the instructional shifts as well as the revision in the scope and sequence.

Dr. DuPree reported that student enrollment is still underway. Current enrollment is 444, 33 less the 477 target. Students are still being accepted across all grades. As we move through the opening weeks of school, enrollment will continue to fluctuate.

Lastly, she noted that this year’s pre-service training began with 7 new faculty members attendance at Hyde 101. Faculty hiring is still underway with 4 remaining positions vacant.

Governance Committee

No report at this time

Nominating Committee

No report at this time

Finance Committee

No report at this time

MOVED, to adjourn meeting.

Motion by: Robert Moore

Second by: Quinton Ryan

Action: Meeting Adjourned

Meeting adjourned at

8:15 PM.

Executive Session

Next meeting will be held on **Monday, September 21, 201** at 720 Livonia Avenue, Brooklyn, NY 11207

Summary of **SEPTEMBER** Meeting Of the Board of Trustees
Hyde Leadership Charter School – Brooklyn

APPROVED

330 Alabama Avenue
Brooklyn, NY 11207

September 21, 2019

Trustees Present:

Christina Brown
Robert Moore
Quinton Ryan
Claire Robinson, Treasurer

Trustee Absent:

Jack Brown, III, Vice Chair

Sandra J. DuPree, Ed.D., Executive Director
Jack Foster, Director of Finance
Rebecca Chatteram, Director of Operations

Called to order by Chair at 6:45 p.m.

Action Items

APPROVE, August Minutes

Motion by: Christina Brown
Seconded by: Robert Moore
Action: Approved unanimously

Chairman's Report

No report at this time

Special Presentation

Members of the school staff presented a comprehensive overview of the instructional program for SY2019-2020. Ms. Sarah Maynard, guided the board of trustees through elements of the core content areas, instructional focus areas and shift, approaches to instruction as well as new assessment for ELA and Math.

Ms. Krista Bily, Director of Special Education discussed the HLCSB's approach to educating students with disabilities, support services available to students with disabilities and well as the current range of needs/disabilities of enrolled students as well as what HLCSB can expect to see in the coming years. Ms. Bily explained HLCSB's RtI process and its significance in supporting students and assisting teachers in becoming more aware of student needs.

Nominating Committee

No report at this time

Finance Committee

No report at this time

Governance

No report at this time

MOVED, to adjourn meeting.

Motion by: Sandra J. DuPree

Second by: Quinton Ryan

Meeting adjourned at 8:00 PM.

Next meeting will be held on **Monday, October 19, 2019** at Hyde Leadership Charter School – Brooklyn.

Summary of **OCTOBER**
Meeting Of the Board of
Trustees
Hyde Leadership Charter School – Brooklyn
APPROVED
330 Alabama Avenue
Brooklyn, NY 11207

October 19, 2019

Trustees Present:

Christina Brown
Jack Brown, III, Vice Chair
Claire Robinson, Treasurer
Quinton Ryan

Trustee Absent:

Robert Moore

Sandra J. DuPree, Ed.D., Executive Director
Jack Foster

Called to order by Chair at 6:45 p.m.

Action Items

APPROVE, September Minutes

Motion by: Christina Brown

Seconded by: Jack Brown, III

Action: Approved unanimously

Chairman's Report

Christina Brown noted the importance of setting new goals and targets to further the school's success.

School-At-Report

Sandra J. DuPree, Executive Director reported on the overall state of the school as positive. Teachers are focused on instruction and supporting student performance. Afterschool tutoring will begin in November. Programming with support students who are performing below level.

Education Committee

Christine Forbes, Head of School detailed this year's assessments and changes in curricular programming. The collaboration with the ELA and Math coaches will begin in October. Teachers have received a number of supports to with instruction through resources and model lessons. Teachers are welcoming of the feedback from the external coaches as well as instructional team members.

Finance & Operations Committee Jack Foster, II, Director of Finance consultant reported on current financials. The school is in strong financial standing. The final audit requests are underway. HLCSB is currently working with graphic designer to have a banner hung outside of the main entrance.

MOVED, to adjourn meeting.

Motion by: Claire Robinson

Seconded by: Jack Brown, III

Meeting adjourned at 7:55 p.m.

Next meeting will be held on Monday, November 16, 2019 at Hyde Leadership Charter School – Brooklyn, 330 Alabama Avenue, Brooklyn, NY 11207 at 6:30p.m.

Summary of **NOVEMBER**
Meeting Of the Board of
Trustees

Hyde Leadership Charter School – Brooklyn

APPROVED

330 Alabama Avenue
Brooklyn, NY 11207

November 16, 2019

Trustees Present:

Christina Brown, Chair
Claire Robinson
Quinton Ryan
Robert Moore

Trustee Absent:

Jack Brown, III, Vice Chair

Sandra J. DuPree, Ed.D., Executive Director
Jack Foster, Director of Finance

Called to order by Chair at 6:37 PM

Action Items

APPROVE, October Minutes

Motion by: Robert Moore

Seconded by: Claire Robinson

Action: Approved unanimously

Officer and Committee Reports

Chairman's Report

No Report at this time.

School- At- Large

Sandra DuPree, Executive Director reported on the current dashboard data including current enrollment of 401. HLCSB's average daily attendance for the October is 94%, 1% less the 95% target. HLCSB is approaching its enrollment and retention targets in accordance with the NYSED calculator. Current data shows FRPL as pending, while ELL enrollment is 9% and SWD enrollment is 13%.

This month HLCSB welcomed 24% of families for Fall Family Day on Saturday, November 7th. The attendance has maintained this percentage since last year. However, the October Parent Discover Night welcomed 54% of HLCSB families. In

an effort to support the families and the parent program teachers are setting monthly participation goals and have demonstrated excitement and eagerness in achieving them.

Overall tone of the school is good. Teachers are working extremely hard to “move” students academically. We’ve seen growth in students who were struggling at the beginning of the school year.

The 2018 – 2019 School Quality Snapshot were released this week with favorable improvements from last school year. The academic committee will review the information in preparation for next board meeting.

HLCSB is concerned about the fear of some students and families following election outcomes. Counselors are on hand to assist students and teachers who may need support.

Christine Forbes, Head of School presented Q1 ELA and Math performance data. Mrs. Forbes presented ANET ELA and Math Data

Internal targets for State ELA and Math Exam were presented in the DFS Reporting Forms, which were 40% proficiency rate.

Nominating Committee

No report at this time.

Finance Committee

The Finance Committee met on November 3, 2019 to discuss the importance of The greater need for clarity and timeliness of financial documents presented to the Board.

On behalf of the Board, Jack Brown, III (Vice Chair) conveyed the desire to see the Executive Director delve more deeply into the financials.

Finance Report – Jack Foster, Jr., Finance Consultant presented the October financials including budget Forecast.

Lutz and Carr have completed the annual audit and reports no significant findings.

Governance

No report at this time

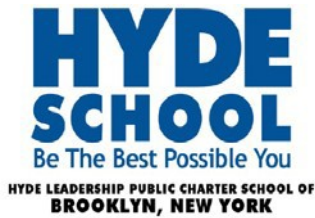
MOVED, to adjourn meeting.

Motion by: Christina Brown

Seconded by: Claire Robinson

Meeting adjourned at 8:05 PM

Next meeting will be held on **Monday, December 21, 2019** at Hyde Leadership Charter School – Brooklyn.



Summary of **DECEMBER**
Meeting Of the Board of
Trustees

Hyde Leadership Charter School – Brooklyn

APPROVED

330 Alabama Avenue
Brooklyn, NY 11207

December 21, 2019

Trustees Present:

Christina Brown, Chair
Claire Robinson
Quinton Ryan
Robert Moore

Trustee Absent:

Jack Brown, III, Vice Chair

Sandra J. DuPree, Ed.D., Executive Director
Jack Foster, II, Director of Finance

Called to order by Chair at 6:37 PM

APPROVE, November Minutes

Action Items

Motion by: Christina Brown

Seconded by Claire Robinson

Action: Approved unanimously

Chairman's Report

No Report at this time.

School- At- Large

No Report at this time.

The Hyde Leadership Charter School - Brooklyn Board of Trustees moved to an Executive Session

Summary of **JANUARY**
Meeting Of the Board of
Trustees
Hyde Leadership Charter School – Brooklyn
APPROVED
330 Alabama Avenue
Brooklyn, NY 11207

January 18, 2020

Trustees Present:

Christina Brown
Jack Brown, III, Vice Chair
Quinton Ryan
Robert Moore

Trustee Absent:

Claire Robinson

Sandra J. DuPree, Ed.D., Executive Director

Called to order by Chair at 6:45 PM

Action Items

APPROVE, December Minutes

Motion by: Jack Brown, III

Seconded by: Robert Moore

Action: Approved unanimously

Record Attendance and Guests

Tonight's Board of Trustees meeting will be called to open at 6:37 PM and will include a review of the monthly dashboard including current enrollment numbers, staff and training data as well as compliance data. We will receive a full financial and academic update as well as committee reports.

Officer and Committee Reports

School-At-Large Report

An overall update on the school's progress noting that as we transition into the second phase of the school year, HLCSB continues to focus on rigorous instruction while begin planning for the 2019 - 2020 school year. The overall climate of the school is positive. Teachers continue to challenge students academically and while addressing social emotional needs.

HLCSB'S current school enrollment of 469; HLCSB's average daily attendance rate for December averaged 89%, which well below the 95% target and the school's

average of 93%.

In response, the Family Education Department has increased its parent contact to re-engage parents and provide assistance where needed.

A review of additional included total number of students discharged for the month and YTD discharges with detailed reasoning. Incident reports and discipline statistics as well as snapshots about teacher certification, individual and group professional development sessions and faculty education breakdown.

HLCSB is moving into teacher and student recruitment season. In the coming weeks, Intent to Return forms will be distributed to staff to inform recruitment efforts. HLCSB will increase visibility within CSD19 and the surrounding districts to increase awareness and interests.

The Executive Director and Finance Consultant will begin drafting the 2020-2021 budget in preparation for discussion with the board, so the team will collectively delve into the structural and instructional approaches for the coming year.

The upcoming academic committee meeting will be held at HLCSB on Monday, January 30th from 9:00 AM - 11:00 AM.

Academic Report

The data from ANET ELA notes the second grade classes demonstrated significant strengths and growth in the areas of vocabulary, language conventions, and reading literatures with mastery within 70-80% accuracy on these question types.

Additionally, there were some decreases in the percentage of students meeting the 60% target score in most grade levels except for 3rd grade. ANET Math data shows 25% more of Hyde students met or exceeded the target score (60%) when comparing A1 and A2. 30% (base points) of Grade 3 students made improvements on A2.

On the SRI, students demonstrated marked improvement on the Reading Inventory when comparing Q1 and Q2 data. In all grade levels students saw increases. Overall there was a 21% increase of students on or above the benchmark. Increases can be credited to students familiarity of the testing protocol (online), changes to the testing process (experienced teachers monitoring tests) and more importantly; improved reading comprehension on the part of students. At least 50% of Hyde students saw a 100-point Lexile level gain.

In overall performance, there was a 13% increase when comparing A1 to A2. Hyde did not outperform the Network schools during A2; the Network from A1 is slightly different than the A2 school list, as one school is no longer showing data. Data from the SMI tests shows students in grades 2nd-5th grades increased in the number of students meeting or exceeding the end of year benchmark on the Math Inventory. When comparing Q1 and Q2 administration of the Math Inventory,

63% of students improved their overall scores. 62% of Hyde students across the grades demonstrated a 100-200 Lexile range escalation. Most significantly, 31% (base points) more fifth graders are now meeting or exceeding the end of year benchmark.

In displaying next month's data, it would be helpful to include Q1 data to compare performance outcomes.

Finance Report

Finance Consultant reported that HLCSB is in its second consecutive year of a projected shortfall of approximately \$300,000. Over the previous fiscal years, Hyde-BK maintained a strong financial position. Due to the low enrollment of the past two years, 55 students on average (or \$800,000) and the \$75,000 less in related grants, we have had to manage expenses more thoroughly as evidenced and noted by the following in the most current forecast:

\$1.0M and an additional \$1.08M held in escrow per Board guidance and DOE requirements.

- Hyde-Brooklyn had a quick ratio (current assets/current liabilities) of 1.9x for the calendar year- end and 2.0x for the 6 months year-to-date December 31,2016.

- Most importantly, auditors, Lutz and Carr issued a final report that noted there were no material findings in their examination and that the financial statements were determined to be fairly presented in all material respects for the financial statements. Further, given the total assets projected of over\$1M, Hyde- Brooklyn will remain in strong financial health.

Closing Items

Adjourn

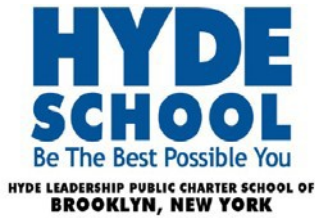
Meeting

Christina Brown made a **MOTION** to Sandra DuPree.

Robert Moore **seconded** the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 PM.



Summary of **FEBRUARY**
Meeting Of the Board of
Trustees

Hyde Leadership Charter School – Brooklyn
APPROVED

February 15, 2020

Trustees Present:

Robert Moore
Quinton Ryan
Christina Brown
Claire Robinson, Treasurer

Trustee Absent:

Jack Brown, III

Sandra J. DuPree, Ed.D., Executive Director

Christina Brown called a meeting of the board of trustees of Hyde Leadership Charter School - Brooklyn to order a @ 6:30.

APPROVE, January Minutes

Motion by: Christina Brown

Seconded by: Claire Robinson

Action: Approved unanimously

Officer and Committee Reports

**School-At-Large
Update**

Sandra DuPree, Executive Director provided an update on school climate and culture. Overall information and updates about student enrollment across grades K - 5, average daily attendance and parent participation.

Teacher and student recruitment for SY 2020 - 2021 is underway. Teacher intent to return forms have been disseminated, which will determine hiring needs.

HLCSB recently hosted a open house for prospective families.

Budget planning is still underway in preparation for Board review, feedback and discussion.

Finance Report

Jack Brown, Chair of Finance Committee reported on the recent finance committee

meeting held on February 19, 2020 at 6:00 pm. The finance team posed the following things to consider while drafting the 2020 – 2021 budget including possible increases to staff, organizational restructuring as well as comparative rates with other charters.

Jack Foster, Finance Consultant reported on HLCSB ; Hyde-Brooklyn continued a path towards it's second consecutive year of a projected shortfall of approximately \$330,000. Hyde-BK maintained a strong financial position throughout, but due to the current enrollment of 59 fewer students on average (or \$830,000) and the \$75,000 less in related grants we continue to manage expenses more thoroughly as evidenced as noted by the follow in the most current forecast: For the Year-to-Date Period January 31, 2017, net assets are \$1.2M; a cash balance of \$0.6M; and an additional \$1.08M held in escrow per Board guidance and DOE requirements.

For the Year-to-Date Period we are projecting \$321,000 deficit to revenue versus the budget, a decrease of \$551,000. This slight increase in deficit is primarily due to additional loss of six pupils and an increase in projected payroll processing fees.

Hyde-Brooklyn had a quick ratio (current assets / current liabilities) of 2.7x for the Year-to-Date Period.

Summary of **MARCH**
Meeting Of the Board of
Trustees

Hyde Leadership Charter School – Brooklyn
APPROVED

March 1, 2020
6:30 PM - 8:00 PM

Trustees Present:

Christina Brown
Jack Brown, III, Vice Chair*
Claire Robinson
Robert Moore
Quinton Ryan

Trustee Absent:

Sandra J. DuPree, Ed.D., Executive Director

Action Items

APPROVE, February Minutes

Motion by: Quinton Ryan

Seconded by: Claire Robinson

Action: Approved unanimously

Officer and Committee Reports

Chairman's Report

No Report at this time.

School- At- Large

Sandra DuPree, Executive Director reports that students in grades 3 -5 are preparing for possible transition to Distance Learning due to the current pandemic. The school has begun preparing a Distance Learning Plan in the event schools close. All students will be administer chromebooks to support instruction and we are currently reconfiguring our staffing to support families in becoming acclimated.

Discussion Items

Sandra DuPree, Executive Director and Jack Foster, Finance consultant engaged in a deep discussion with the HLCSB board to review the proposed 2020 preliminary budget.

C. Robinson made a **MOTION** to adjourn the meeting. **Seconded by:** Christina Brown

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED** at 8:05 PM.

Summary of **APRIL**
Meeting Of the Board
of Trustees

Hyde Leadership Charter School – Brooklyn
APPROVED

April 19, 2020
6:30 PM - 8:00 PM

Trustees Present:

Jack Brown, III, Vice Chair*
Cicily Robinson, Treasurer
Cecil Simpson, Jr., Chair
Claire Robinson

Trustee Absent:

Sandra J. DuPree, Ed.D., Executive Jack
Foster, Director of Finance Director
Called to order by Chair at 6:35 PM

Action Items

APPROVE, March Minutes

Motion by: Claire Robinson
Seconded by: Christina Brown
Action: Approved unanimously

Officer and Committee Reports

Chairman's Report

No report at this time.

Executive Director's Report

Sandra DuPree reported that HLCSB is in the midst remote learning. Students are working diligently to apply the skills and concepts taught throughout the school year within the virtual space.

The focus the remaining days of the school year is the to prepare students for 2020-2021 which may look very different

End-of-year events are upcoming including the 5th Grade student banquet, 5th grade overnight experience, Kindergarten Stepping Up ceremony and Field Day. All events will be conducted virtually.

Academic Committee Report

No report at this time

Governance Committee Report

No report at this time.

E. Finance Committee Report

No report at this time.

Other Business

Deep Dive - 2017 - 2018 Budget Review

Sandra DuPree, Executive Director and Jack Foster, Finance Consultant led a discussion about the proposed budget for 2020 - 2021. After the discussion, a revised budget will be circulated reflecting revisions and additional information. A request for comments will be attached prior to a final vote.

C. Robinson made a **MOTION** to adjourn the meeting.

Motion by: Claire Robinson

Seconded by: Quinton Ryan

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:05 PM.

Summary of **MAY**
Meeting Of the Board
of Trustees
Hyde Leadership Charter School – Brooklyn
APPROVED

May 17, 2020
6:30 PM - 8:00 PM

Trustees Present:

Jack Brown, III, Vice Chair*
Claire Robinson
Quinton Ryan
Robert Moore
Sandra J. DuPree, Ed.D., Executive Director

Trustee Absent:

ACTION ITEMS

APPROVE, April Minutes

Motion by: Christina Brown

Seconded by: Claire Robinson

Action: Approved unanimously

Officer and Committee Reports

Chairman's Report

No Report at this time.

School- At- Large

No report at this time

Nominating Committee

No report at this time.

Governance

No report at this time

Board moved to Executive Session.

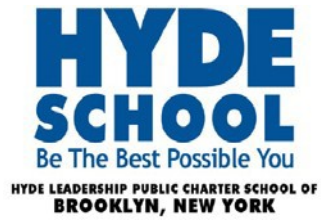
MOVED, to adjourn meeting.

Motion by: Claire Robinson

Second by: Quinton Ryan

Meeting adjourned at 8:05 PM

Next meeting will be held on **June 21, 2020** at Hyde Leadership Charter School – Brooklyn



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Hyde Leadership Charter School – Brooklyn

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Trustees Present:

Christina Brown
Jack Brown, III, Vice Chair*
Claire Robinson
Quinton Ryan
Robert Moore

Trustee Absent:

Sandra J. DuPree, Ed.D., Executive Director

APPROVE, May Minutes

Motion

motion by: Jack Brown, III **Seconded by:** Claire Robinson **Action:** Appro

Officer and Committee Reports

Chairman's Report

No Report at this time.

School- At- Large

Sandra DuPree, Executive Director reported end-of-year dashboard data with focus on recruitment projections for grades K - 5, disciplinary data, parent participation, daily attendance rates and subgroup enrollment targets.

Dr. DuPree reported in Quarter 4 ANET Data for grades 3 - 5 indicating growth across specific skill areas.

All end-of-year ceremonies including kindergarten stepping up and 5th grade banquet were a success. During the 5th grade banquet, parents were recognized for their participation throughout the school

year and served as a first step to increasing and highlighting their involvement within the parent program. All in the virtual space.

Governance Committee

Claire Robinson reported that the governance committee is working to support the expansion of the board and will begin connecting with the Hyde Alumni Parent Association (HAPA).

Finance Committee

Jack Brown, III, Finance committee chair will identify a date to convene an end-of-year finance meeting. The date will be determined in the coming days.

Dr. DuPree noted that additional adjustments will be made to the budget in the coming weeks to minimize and actualize spending

MOVED, to adjourn meeting.

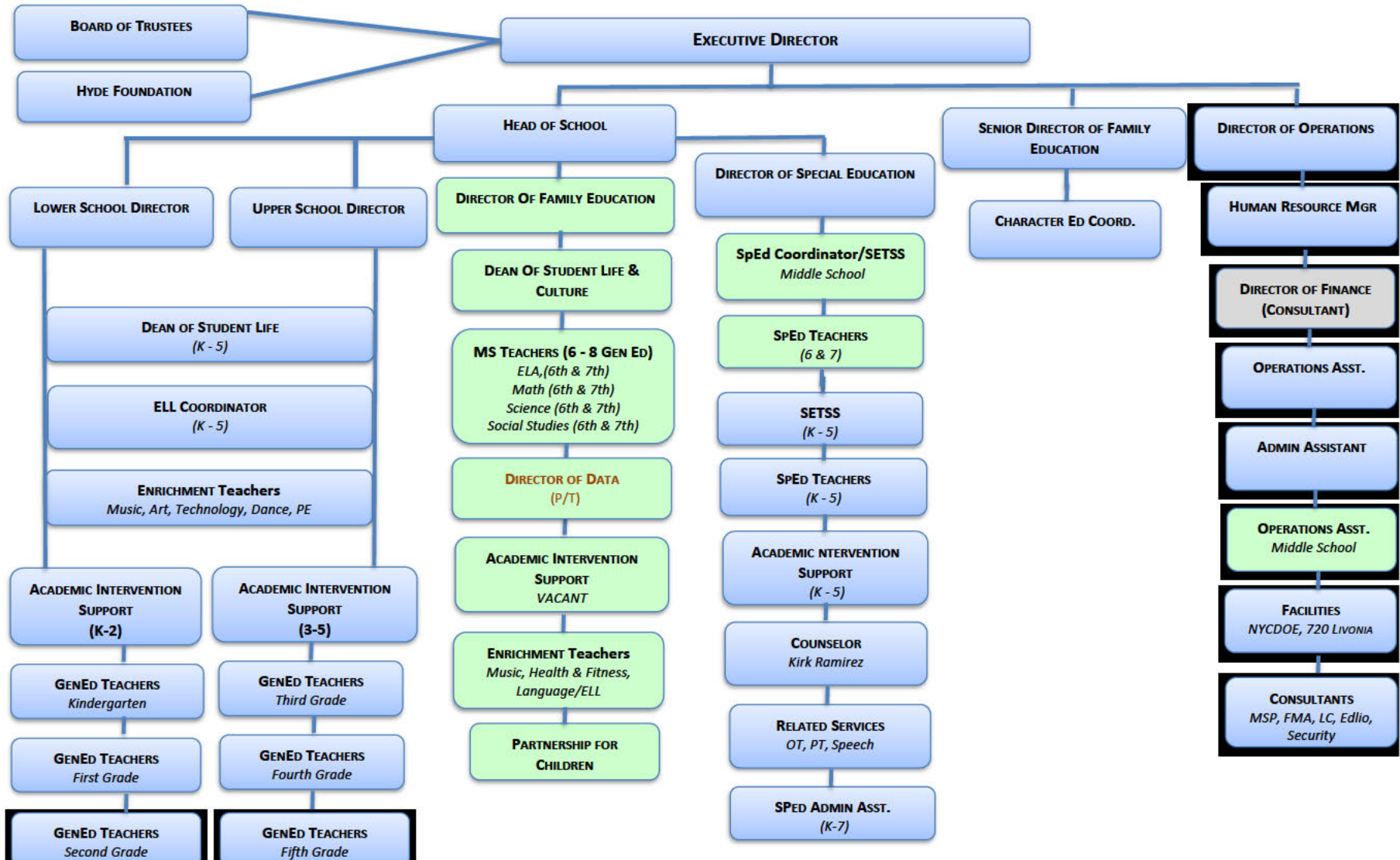
Motion by: Claire Robinson

Second by: Quinton Ryan

Meeting adjourned at 8:05 PM

Hyde Leadership Charter School – Brooklyn

2019 – 2020 Organization Chart



-



2020-2021 Family Calendar

SEPTEMBER 2020

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- 7 Labor Day; School Closed
- 8 First Day of School; Half-Day
12:15 P.M. Dismissal (MS)
12:30 P.M. Dismissal (ES)
- 24 Back to School Night
5:00 P.M. – 6:30 P.M.
- 25 Half-Day
12:15 P.M. Dismissal (MS)
12:30 P.M. Dismissal (ES)

MARCH 2021

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 5 Half-Day
12:15 P.M. Dismissal (MS)
12:30 P.M. Dismissal (ES)
- 18 Parent Discovery Night
5:00 P.M. – 7:00 P.M.
- 19 Half-Day
12:15 P.M. Dismissal (MS)
12:30 P.M. Dismissal (ES)

OCTOBER 2020

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 9 Half-Day
12:15 P.M. Dismissal (MS)
12:30 P.M. Dismissal (ES)
- 12 No School; Indigenous Peoples' Day
- 15 Parent Discovery Night
5:00 P.M. – 6:30 P.M.
- 23 Half-Day
12:15 P.M. Dismissal (MS)
12:30 P.M. Dismissal (ES)

APRIL 2021

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 2-9 No School; Spring Break
- 12 Students Return to School
- 20 NYS ELA Exam (Grds. 3-8)
- 29 Half-Day
11:15 A.M. Dismissal (MS)
11:30 A.M. Dismissal (ES)
Parent-Teacher Conferences
12:30 P.M. – 4:00 P.M.
5:00 P.M. – 7:00 P.M.

NOVEMBER 2020

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 3 Election Day; No School for Students
- 6 Half-Day
12:15 P.M. Dismissal (MS)
12:30 P.M. Dismissal (ES)
- 7 Fall Family Day
10:00 A.M. – 12:00 P.M.
- 11 No School; Veterans Day
- 19 Half-Day
11:15 A.M. Dismissal (MS)
11:30 A.M. Dismissal (ES)
Parent-Teacher Conferences
12:30 P.M. – 4:00 P.M.
5:00 P.M. – 7:00 P.M.
- 25-27 Thanksgiving Holiday
- 30 Students Return to School

MAY 2021

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 4-6 NYS Math Exam (Grds. 3-8)
- 14 Half-Day
12:15 P.M. Dismissal (MS)
12:30 P.M. Dismissal (ES)
- 31 No School; Memorial Day

DECEMBER 2020

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 11 Half-Day
12:15 P.M. Dismissal (MS)
12:30 P.M. Dismissal (ES)
- 24-31 No School; Holiday Break

JUNE 2021

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- 1-4 NYS Science Performance Exam (Grds. 4, 8)
- 7 NYS Science Written Exam (Grds. 4, 8)
- 18 Last Day of School; Half-Day
12:15 P.M. Dismissal (MS)
12:30 P.M. Dismissal (ES)

JANUARY 2021

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						






- 1 No School; Holiday Break
- 4 Students Return to School
- 18 No School; M.L. King Day
- 21 Parent Discovery Night
5:00 P.M. – 6:30 P.M.
- 22 Half-Day
12:15 P.M. Dismissal (MS)
12:30 P.M. Dismissal (ES)

* Revisions and additional information pending State and City guidance on building re-entry, state testing plan & schedule, and the Department of Education Calendar.

FEBRUARY 2021

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

- 11 Half-Day
11:15 A.M. Dismissal (MS)
11:30 A.M. Dismissal (ES)
Parent-Teacher Conferences
12:30 P.M. – 4:00 P.M.
5:00 P.M. – 7:00 P.M.
- 15-19 No School; Mid-Winter Recess
- 22 Students Return to School

	NO SCHOOL		NO SCHOOL FOR STUDENTS
	EARLY DISMISSAL (12:30 P.M.)		STUDENTS RETURN TO SCHOOL
	PARENT DISCOVERY NIGHT		PARENT-TEACHER CONFERENCE
	NYS EXAMS		STEPPING UP EXERCISES

NEW YORK CITY DEPARTMENT OF EDUCATION
 DIVISION OF SCHOOL FACILITIES

OFFICE OF BUILDING SERVICES Month/Year: JANUARY 2020

RECORD OF COMPLIANCE FOR SCHOOL DAILY FIRE INSPECTION

DAY	INSPECTORS INITIALS	IN COMPLIANCE WITH GUIDE FOR SCHOOL DAILY FIRE INSPECTION YES/NO	ANY CONDITION FOUND THAT WARRANTS A "NO" RESPONSE, REQUIRES AN EXPLANATION BELOW
1	TW	YES	
2	TW	YES	
3	TW	YES	
4	TW	YES	
5			
6	TW	YES	
7	TW	YES	
8	TW	YES	
9	TW	YES	
10	TW	YES	
11	TW	YES	
12			
13	TW	YES	
14	TW	YES	
15	TW	YES	
16	TW	YES	
17	TW	YES	
18			
19	TW	YES	
20			
21	TW	YES	
22	TW	YES	
23	TW	YES	
24	TW	YES	
25	TW	YES	
26			
27	TW	YES	
28	TW	YES	
29	TW	YES	
30	TW	YES	
31	TW	YES	

NEW YORK CITY DEPARTMENT OF EDUCATION
 DIVISION OF SCHOOL FACILITIES
 OFFICE OF BUILDING SERVICES

Month/Year: FEBRUARY 2020

RECORD OF COMPLIANCE FOR SCHOOL DAILY FIRE INSPECTION

DAY	INSPECTORS INITIALS	IN COMPLIANCE WITH GUIDE FOR SCHOOL DAILY FIRE INSPECTION YES/NO	ANY CONDITION FOUND THAT WARRANTS A "NO" RESPONSE, REQUIRES AN EXPLANATION BELOW
1	TW	YES	
2			
3	TW	YES	
4	TW	YES	
5	TW	YES	
6	TW	YES	
7	TW	YES	
8	TW	YES	
9			
10	TW	YES	
11	TW	YES	
12	TW	YES	
13	TW	YES	
14	TW	YES	
15			
16			
17			
18	TW	YES	
19	TW	YES	
20	TW	YES	
21			
22			
23	TW	YES	
24	TW	YES	
25	TW	YES	
26	TW	YES	
27	TW	YES	
28	TW	YES	
29	TW	YES	
30			
31			

NEW YORK CITY DEPARTMENT OF EDUCATION
 DIVISION OF SCHOOL FACILITIES
 OFFICE OF BUILDING SERVICES Month/Year: MARCH 2020

RECORD OF COMPLIANCE FOR SCHOOL DAILY FIRE INSPECTION

DAY	INSPECTORS INITIALS	IN COMPLIANCE WITH GUIDE FOR SCHOOL DAILY FIRE INSPECTION YES/NO	ANY CONDITION FOUND THAT WARRANTS A "NO" RESPONSE, REQUIRES AN EXPLANATION BELOW
1			
2	TW	YES	
3	TW	YES	
4	TW	YES	
5	TW	YES	
6	TW	YES	
7	TW	YES	
8			
9	TW	YES	
10	TW	YES	
11	TW	YES	
12	TW	YES	
13	TW	YES	
14			
15			
16			
17	TW	YES	
18	TW	YES	
19	TW	YES	
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24	TW	YES	
25			
26			
27	TW	YES	
28			
29			
30	TW	YES	
31			

NEW YORK CITY DEPARTMENT OF EDUCATION
 DIVISION OF SCHOOL FACILITIES

OFFICE OF BUILDING SERVICES Month/Year: APRIL 2020

RECORD OF COMPLIANCE FOR SCHOOL DAILY FIRE INSPECTION

DAY	INSPECTORS INITIALS	IN COMPLIANCE WITH GUIDE FOR SCHOOL DAILY FIRE INSPECTION YES/NO	ANY CONDITION FOUND THAT WARRANTS A "NO" RESPONSE, REQUIRES AN EXPLANATION BELOW
1			
2	TW	YES	
3			
4			
5			
6	TW	YES	
7			
8			
9			
10	TW	YES	
11			
12			
13			
14	TW	YES	
15			
16			
17	TW	YES	
18			
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20	TW	YES	
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26	TW	YES	
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28	TW	YES	
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31			

NEW YORK CITY DEPARTMENT OF EDUCATION

DIVISION OF SCHOOL FACILITIES

OFFICE OF BUILDING SERVICES Month/Year: MAY 2020

RECORD OF COMPLIANCE FOR SCHOOL DAILY FIRE INSPECTION

DAY	INSPECTORS INITIALS	IN COMPLIANCE WITH GUIDE FOR SCHOOL DAILY FIRE INSPECTION YES/NO	ANY CONDITION FOUND THAT WARRANTS A "NO" RESPONSE, REQUIRES AN EXPLANATION BELOW
1	TW	YES	
2			
3			
4			
5	TW	YES	
6			
7			
8	TW	YES	
9			
10			
11			
12			
13			
14			
15	TW	YES	
16			
17			
18			
19	TW	YES	
20			
21	TW	YES	
22			
23			
24			
25			
26	TW	YES	
27			
28			
29	TW	YES	
30			
31			

NEW YORK CITY DEPARTMENT OF EDUCATION
 DIVISION OF SCHOOL FACILITIES

OFFICE OF BUILDING SERVICES Month/Year: JUNE 2020

RECORD OF COMPLIANCE FOR SCHOOL DAILY FIRE INSPECTION

DAY	INSPECTORS INITIALS	IN COMPLIANCE WITH GUIDE FOR SCHOOL DAILY FIRE INSPECTION YES/NO	ANY CONDITION FOUND THAT WARRANTS A "NO" RESPONSE, REQUIRES AN EXPLANATION BELOW
1	TW	YES	
2	TW	YES	
3	TW	YES	
4	TW	YES	
5	TW	YES	
6			
7			
8	TW	YES	
9	TW	YES	
10	TW	YES	
11	TW	YES	
12	TW	YES	
13			
14			
15	TW	YES	
16	TW	YES	
17	TW	YES	
18	TW	YES	
19	TW	YES	
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22	TW	YES	
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NEW YORK CITY DEPARTMENT OF EDUCATION
 DIVISION OF SCHOOL FACILITIES

OFFICE OF BUILDING SERVICES Month/Year: JULY 2020

RECORD OF COMPLIANCE FOR SCHOOL DAILY FIRE INSPECTION

DAY	INSPECTORS INITIALS	IN COMPLIANCE WITH GUIDE FOR SCHOOL DAILY FIRE INSPECTION YES/NO	ANY CONDITION FOUND THAT WARRANTS A "NO" RESPONSE, REQUIRES AN EXPLANATION BELOW
1	TW	YES	
2	TW	YES	
3			
4			
5			
6	TW	YES	
7	TW	YES	
8	TW	YES	
9	TW	YES	
10			
11			
12			
13	TW	YES	
14	TW	YES	
15	TW	YES	
16	TW	YES	
17			
18			
19			
20	TW	YES	
21	TW	YES	
22	TW	YES	
23	TW	YES	
24			
25			
26			
27	TW	YES	
28	TW	YES	
29	TW	YES	
30	TW	YES	
31			

NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF SCHOOL FACILITIES

OFFICE OF BUILDING SERVICES Month/Year: AUGUST 2020

RECORD OF COMPLIANCE FOR SCHOOL DAILY FIRE INSPECTION

DAY	INSPECTORS INITIALS	IN COMPLIANCE WITH GUIDE FOR SCHOOL DAILY FIRE INSPECTION YES/NO	ANY CONDITION FOUND THAT WARRANTS A "NO" RESPONSE, REQUIRES AN EXPLANATION BELOW
1			
2			
3	TW	YES	
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DEPARTMENT OF BUILDINGS

BOROUGH OF BROOKLYN

, THE CITY OF NEW YORK

DEC 14 1970

No.

214503

CERTIFICATE OF OCCUPANCY

CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

This certificate supersedes C. O. No.

THIS CERTIFIES that the new ~~altered existing~~ building premises located at Block 3826 Lot 21
720 Livonia Avenue

That the zoning lot and premises above referred to are situated, bounded and described as follows:

BEGINNING at a point on the ~~west~~ east corner formed by the intersection of
~~South East~~ South East and Livonia Street
~~Livonia Avenue~~ Livonia Avenue
 running thence East 200' feet; thence South 100' feet;
 then East 200' feet; thence North 100' feet;
 then thence East 200' feet; thence South 100' feet;

the point or place of beginning, conforms substantially to the approved plans and specifications, and to the requirements of the Building Code, the Zoning Resolution and all other laws and ordinances, and of the rules of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646e of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

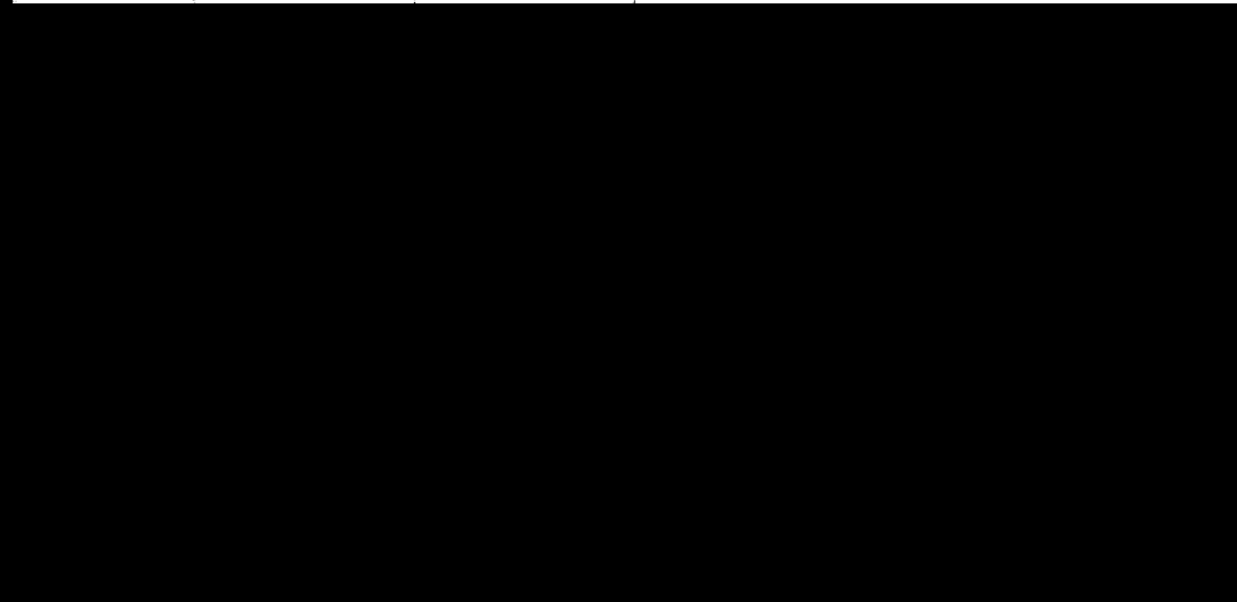
Permit No. N.B. 113/70 Construction classification 1 - C
 Occupancy classification Educational Height 2 stories, 24'4" feet.
 Date of completion Const. 12/9/70 Located in CB-3 in K. C. Zoning District.
 Date of issuance of permit Plumb. 12/12/70

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals:
 and The City Planning Commission: } (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

Street Parking Spaces
 Street Loading Berths

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED	USE



THIS CERTIFICATE OF OCCUPANCY IS TO BE POSTED
 WITHIN THE BUILDING IN A CONSPICUOUS PLACE
 OF THE BUILDING IN ACCORDANCE WITH THE
 RULES AND REGULATIONS OF THE DEPARTMENT OF BUILDINGS
 OF THE CITY OF NEW YORK, ADOPTED BY THE BOARD OF
 ESTABLISHMENT OF THE CITY OF NEW YORK, 1968

John J. Walsh
 Borough Superintendent

Martin [Signature]

