

Application: Hyde Leadership Charter School - Brooklyn

Sandra DuPree - sdupree@hydebrooklyn.org
2020-2021 Annual Report

Entry 1 School Info and Cover Page

Completed Aug 19 2021

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN 331900860972

a1. Popular School Name

Hyde - Brooklyn

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. DISTRICT / CSD OF LOCATION

CSD #19 - BROOKLYN

d. DATE OF INITIAL CHARTER

1/2010

e. DATE FIRST OPENED FOR INSTRUCTION

9/2011

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Hyde Leadership Charter School - Brooklyn's mission is to develop the deeper character and unique potential of each student. Using the Hyde process of family-based character education, Hyde-Brooklyn will unite parents, teachers and students in helping each student achieve his or her best academically and in sports, the arts, and service to the community.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	Character Education - In order to help students, progress academically, they must have a strong character that enforces a strong learning ethic and a collaborative nature. Hyde expects its students to emerge as supportive and helpful citizens of their community, which will allow them to grow as curious learners.
KDE 2	Parent/Family Partnership - We believe that parents are the primary guide, therefore must participate in the teaching and learning process. We believe that the parents are essential to the full growth of the student and provide families with opportunities to learn how to parent with character at the forefront. The Family Education Director serves as a direct link to supporting families and their needs in order to allow them to support their children in school.
KDE 3	Rigorous Instruction - Using the Danielson Model and a specific informal observation checklist, Hyde has outlined key instructional techniques required in every classroom.

KDE 4	Cognitive Guided Instruction - Students are taught to identify their own problem-solving procedures, unpack word problems, and choose efficient and effective strategies for responding to questions.
KDE 5	Training, Development and Support - Emphasis is placed on teaching teachers to become stronger in their craft using ELA, Math, and Data Analysis Consultants. Investing in the teachers' understanding of the Standards and best practices will support student learning. Teachers receive ongoing informal observations focused on key teaching levers and has begun to for lab classes, so novice teacher can learn from their peers.
KDE 6	Comprehension Building - HLCSB students are strong literal thinkers, who must also become critical users of information in order to infer and make connections to information. Students are expected to ask questions and discuss information in logical and sequential ways through close reading and analyzing text to validate predictions and conclusions with evidence.
KDE 7	Assess to Instruct - Students are assessed regularly through formative and summative assessments. The data is collected, analyzed, and used to inform the instructional practices need for teachers to provide interventions and techniques for individual students to master skills, concepts, and strategies.
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.hydebrooklyn.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

594

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

557

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

	Yes, 2 sites
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	330 Alabama Avenue brooklym, NY 11205	(718) 495-5620	NYC CSD 19	K,1,2,3,4,5	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Sandra J. DuPree	718-495-5620		sdupree@hydebrooklyn.org
Operational Leader	Rebecca Chatteram	718-495-5620		rchatteram@hydebrooklyn.org
Compliance Contact	Sandra J. DuPree	718-495-5620		sdupree@hydebrooklyn.org
Complaint Contact	Christina Brown	201-388-2435		cdukes98@msn.com
DASA Coordinator	Rafael Molina	718-495-5620		rmolina@hydebrooklyn.org
Phone Contact for After Hours Emergencies	Sandra J. DuPree	718-495-5620		sdupree@hydebrooklyn.org

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	720 Livonia Avenue	No		No		Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	720 Livonia Avenue Brooklyn, NY 11207	(718) 495-5620	NYC CSD 19	6,7,8	Yes

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Sandra J. DuPree/Christine Forbes	718-495-4620		sdupree@hydebrooklyn.org
Operational Leader	Rebecca Chatteram	718-495-5620		rchatteram@hydebrooklyn.org
Compliance Contact	Sandra J. DuPree	718-495-5620		sdupree@hydebrooklyn.org
Complaint Contact	Christina Brown	201-388-2438		cbrown98@msn.com
DASA Coordinator	Brittany Marin-Kellebrew	718-495-5620		bkellebrew@hydebrooklyn.org
Phone Contact for After Hours Emergencies	Sandra J. DuPree	718-495-5620		sdupree@hydebrooklyn.org

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 2 Certificate of Occupancy (COO)

[720 Livonia COO.pdf](#)

Filename: 720 Livonia COO.pdf **Size:** 103.5 kB

Site 2 Fire Inspection Report

[720 Livonia - Fire Inspection.pdf](#)

Filename: 720 Livonia - Fire Inspection.pdf **Size:** 754.6 kB

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Sandra J. DuPree
Position	Executive Director
Phone/Extension	718-495-5620
Email	sdupree@hydebrooklyn.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

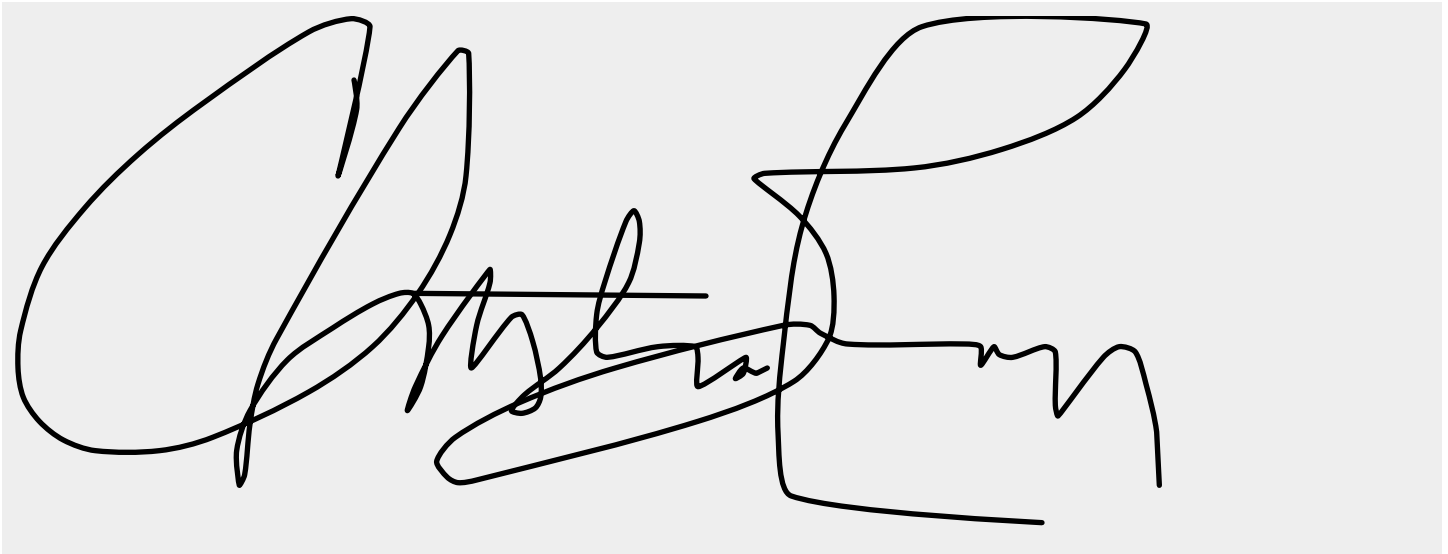
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, appearing to read "M. [unclear]".

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, appearing to read "M. [unclear]".

Date

Aug 19 2021

Thank you.



Entry 3 Progress Toward Goals

Completed Dec 21 2021

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A". **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located.	New York State Testing Program Assessments.	Unable to Assess	N/A
Academic Goal 2	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination Must exceed such percentage for New York City.	New York State Testing Program Assessments	Unable to Assess	N/A
	For each year of the school's renewal charter term, the			

Academic Goal 3	percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for the Community School District (CSD).	New York State Testing Program Assessments	Unable to Assess	N/A
Academic Goal 4	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for New York City.	New York State Testing Program Assessments	Unable to Assess	N/A
Academic Goal 5	Based on the proficiency rates on the New York State ELA examination, the school will demonstrate positive academic growth in each year of the charter term.	New York State Testing Program Assessments	Unable to Assess	N/A
	Based on the proficiency rates on the New York State Mathematics examination, the school will	New York State		

Academic Goal 6	demonstrate positive academic growth in each year of the charter term.	Testing Program Assessments	Unable to Assess	N/A
Academic Goal 7	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	New York State Testing Program Assessments	Unable to Assess	N/A
Academic Goal 8	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter	New York State Testing Program Assessments	Unable to Assess	N/A

	term.			
Academic Goal 9	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced-price lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	New York State Testing Program Assessments	Unable to Assess	N/A
Academic Goal 10	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each		Unable to Assess	N/A

	year of the charter term.			
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2. Do have more academic goals to add?

Yes

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced-price lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term	New York State Testing Program Assessments.	Unable to Assess	N/A
	Where the school			

Academic Goal 12	has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	New York State Testing Program Assessments.	Unable to Assess	N/A
Academic Goal 13	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced-price lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term	New York State Testing Program Assessments.	Unable to Assess	N/A
Academic Goal 14				
Academic Goal 15				

Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily			Due to the pandemic, HLCSB experience a decrease in the daily student attendance as a result of hybrid learning. HLCSB

Org Goal 1	attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	Automate the System (ATS)	Not Met	worked with families to provide internet connectivity, training on how to support online learning and transitioning to in-person learning.
Org Goal 2	Each year, the percentage of students enrolled in ATS on 10/31 of a given school year that are enrolled in ATS on 10/31 the following school year will exceed the rate of the Community School District{CSD) of location for elementary and middle school and the citywide average for high schools.	Automate the System (ATS);	Met	
Org Goal 3	Each year, the school will meet or exceed any applicable student enrollment target, as prescribed by the Board of Regents, for English language learners.	Automate the System (ATS)	Not Met	HLCSB's offers first enrollment preference to English Language Learners or students with Limited English Proficiency. HLCSB provides translated resources and information session for parents to support the recruitment and

				enrollment process.
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment target, as prescribed by the Board of Regents, for students with disabilities.	Automate the System (ATS)	Met	
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment target, as prescribed by the Board of Regents, for students eligible for free and reduced-price lunch.	Automate the System (ATS)	Met	
Org Goal 6	Each year, the school will meet or exceed any applicable student retention target, as prescribed by the Board of Regents, for English language learners	Automate the System (ATS)	Not Met	HLCSB's offers first enrollment preference to English Language Learners or students with Limited English Proficiency. HLCSB provides translated resources and information session for parents to support the recruitment and enrollment process.
	Each year, the			

Org Goal 7	school will meet or exceed any applicable student retention target, as prescribed by the Board of Regents, for students with disabilities.	Automate the System (ATS)	Met	
Org Goal 8	Each year, the school will meet or exceed any applicable student retention target, as prescribed by the Board of Regents, for students eligible for free and reduced-price lunch.	Automate the System (ATS)	Met	
Org Goal 9	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School! Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the	NYC DOE School Survey	Met	

	<p>survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.</p>			
Org Goal 10	<p>In each year of the charter term, Staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely}.</p> <p>The school will only have met this goal if at least 50% of staff participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.</p>	NYC DOE School Survey	Unable to Assess	N/A
	<p>In each year of the charter term, students will express satisfaction with the school's program, based on</p>			

Org Goal 11	<p>the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher</p>	NYC DOE School Survey	Met	
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidence by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Monthly Bank Statements; Monthly Financial Reports	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	Annual Independent Audit conducted by Lutz and Carr	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed Dec 22 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[FY2020-2021 Final Financial Statements \(1\)](#)

Filename: FY2020 2021 Final Financial Statements 1.pdf **Size:** 343.7 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Incomplete

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c - Additional Financial Documents

Incomplete

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Services Contact Information

Completed Dec 22 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021.**

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Jack Foster	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Lutz & Carr	[REDACTED]	[REDACTED]	12

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	BDO FMA	Hong Tran	600 Third Avenue, 3rd Floor New York, NY 10016 UNITED STATES	[REDACTED]	[REDACTED]	12

Entry 5 - Fiscal Year 2021-2022 Budget

Incomplete

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Dec 21 2021

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be

accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

[Disclosure of Financial Interest Form](#)

Filename: Disclosure of Financial Interest Form.pdf **Size:** 8.7 MB

Entry 7 BOT Membership Table

Completed Dec 22 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
1	Christina Brown		Chair	Academic Governance	Yes	1	07/01/2021	06/20/2024	11
2	Robert Moore		Trustee/Member	Finance Governance	Yes	1	07/01/2021	06/20/2024	12
3	Claire Robinson		Treasurer	Finance Governance	Yes	1	07/01/2019	06/30/2022	6
4	Quinton Ryan		Trustee/Member	Governance	Yes	1	07/1/2021	06/30/2024	12
5	Patricia Stith		Trustee/Member	Governance	Yes	1	01/01/2021	06/30/2023	6
6									
7									
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	5
b.Total Number of Members Added During 2020-2021	1
c. Total Number of Members who Departed during 2020-2021	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5-7

3. Number of Board meetings held during 2020-2021

12

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed Dec 22 2021

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

[2020-2021 HLCSB Board Minutes](#)

Filename: 2020 2021 HLCSB Board Minutes.pdf **Size:** 310.7 kB

Entry 9 Enrollment & Retention

Completed Aug 20 2021

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	To meet recruitment targets, HLCSB recruited students within	To meet recruitment targets, HLCSB advertised publicly via

<p>Economically Disadvantaged</p>	<p>CSD 19 and surrounding community school district including low- income districts. HLCSB advertised publicly via bus ads, bus stop posters advertisements, newspaper ads and the mass mailing of brochure and application through Vanguard.</p> <p>HLCSB engaged in Community Outreach Recruitment efforts including information sessions hosted at the school site and at neighborhood daycare facilities. HLCSB used its website as in integral recruitment tool. Hyde-Brooklyn participates in the common application process and hosts information sessions for prospective families.</p>	<p>bus ads, and bus stop posters. Mass mailing of brochures and applications through Vanguard were also a way of connecting with prospective families.</p> <p>HLCSB engaged in Community Outreach Recruitment efforts including information sessions hosted at the school site and participation in virtual job fair sessions.</p> <p>HLCSB partnered with Enrollhand to advertise and connect families to recruit and connect K-8 families. Hyde-Brooklyn participated in the common application process and hosts information sessions for prospective families.</p>
<p>English Language Learners</p>	<p>To meet recruitment targets, HLCSB recruited students within CSD 19 and surrounding community school districts. Through the use of Vanguard, HLCSB brochures will be mailed in Spanish and English to connect with more families of English Language Learners. HLCSB will continue to hold information sessions and parent interviews in Spanish and/or French.</p> <p>HLCSB will host ongoing information sessions at neighborhood daycare facilities with Spanish translations services to connect with families. HLCSB will establish a point person at each daycare facility to specifically seek ELL families. HLCSB will continue to use its website offers a language</p>	<p>Through virtual and remote connections, HLCSB advertised mass mailing of brochures and applications through Vanguard in Spanish for families.</p> <p>HLCSB engaged in Community Outreach Recruitment efforts including virtual information sessions hosted via zoom and participation in virtual job fair sessions that included automated translating. Additionally, HLCSB partnered with personnel to host translated sessions for interested families. Enrollhand to advertise and connect families to recruit and connect K-8 families with translated functionalities. Hyde-Brooklyn participated in the common application process that</p>

	translation option for prospective families to review about services and programming offered at HLCSB.	provided translated information for families.
Students with Disabilities	<p>To meet recruitment targets, HLCSB recruited students within CSD 19 and surrounding community school districts. Through the use of Vanguard, HLCSB brochures noted serving Students with Special Education needs. Components are the HLCSB information sessions are dedicated to providing information about the SpEd programming and services offered to families.</p> <p>HLCSB hosted information sessions at neighborhood daycare facilities with focus on program highlights and services for students with Special Education requirements. Components are the HLCSB information sessions are dedicated to providing information about the SpEd programming and services offered to families.</p>	<p>Through the use of Vanguard, HLCSB brochures noted serving Students with Special Education needs. Components of virtual information sessions focused on programming and services offered to families of Students with Disabilities. HLCSB connected virtually with neighboring daycare facilities with focus on program highlights and services for students with special learning needs. Components of the HLCSB's information sessions are programming highlights and services available to families.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
	HLCSB is committed to retaining economically disadvantaged students within its school community. To support parents, HLCSB has a dedicated Director	

<p>Economically Disadvantaged</p>	<p>of Family Education who serves to connect families with outside resources, support families in need, ensures transportations needs are supported, connect with teachers and assist families in maintaining involvement in the educational process.</p> <p>The Director of Family Education spearheads monthly parent meetings to build support, community and guidance. In conjunction with school counselors, HLCSB will host a series of parent workshops throughout the school year. Workshops will include strategies to support students in their academic growth. HLCSB will continue to offer differentiated programming to served and support students across the learning spectrum.</p>	<p>HLCSB is committed to retaining economically disadvantaged students within its school community. To support parents, HLCSB has a dedicated Director of Family Education who serves to connect families with outside resources, support families in need, ensures transportations needs are supported, connect with teachers and assist families in maintaining involvement in the educational process.</p> <p>The Director of Family Education spearheads home visits and works with families to provide resources and supports needed to ensure student success.</p>
<p>English Language Learners</p>	<p>HLCSB is committed to retaining English Language Learners within its school community. HLCSB will continue to offer differentiated programming to served and support students across the learning spectrum. English Language Learners will receive strong academic instruction to support demonstrate growth and mastery.</p> <p>To support families of English Language Learners, HLCSB will conduct workshops for families to teach strategies that can be used at home to support and extend the learning process.</p> <p>HLCSB's monthly parent meetings will be conducted in</p>	<p>HLCSB's ELL Coordinator meets with families to ensure a clear understanding of Hyde's program. Meetings offer guidance, clarity and answers to help parents. With the use of student progress forms, parents receive information about student academic strengths, progress, and next steps for learning. This information guide and supports families through the learning continuum.</p>

	Spanish and/or French to maintain a strong community connection and a sense of belonging for students and parents.	
Students with Disabilities	<p>HLCSB is committed to retaining Students with Disabilities within its school community. HLCSB will continue to offer differentiated programming to served and support students across the learning spectrum. Students with Disabilities will receive strong academic instruction to support demonstrate growth and mastery.</p> <p>HLCSB will conduct quarterly information sessions and workshops to guide parents through the Special Education process, provide strategies for parents to implement at home, and how to connect with teachers about their child's needs.</p>	<p>HLCSB's Director of Special Education meets with families to ensure a clear understanding of Hyde's program. Meetings offer guidance, clarity and answers to help parents. With the use of student progress forms, parents receive information about student academic strengths, progress, and next steps for learning. This information guide and supports families through the learning continuum. Additionally, parents are presented with varied resources to support student learning and options to ensure students have supports needed for success.</p>

Entry 10 - Teacher and Administrator Attrition

Completed Aug 19 2021

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category C: not to exceed 5	0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	



Thank you.

Entry 12 Organization Chart

Completed Aug 19 2021

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

[2020- 2021 HLCSB Organization Charts](#)

Filename: 2020 2021 HLCSB Organization Charts .pdf **Size:** 418.0 kB

Entry 13 School Calendar

Completed Dec 21 2021

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

2021-2022 SY Calendar Revised as of 10

Filename: 2021 2022 SY Calendar Revised as of 5CHAXSV.pdf **Size:** 136.7 kB

Entry 14 Links to Critical Documents on School Website

In Progress Last edited: Aug 20 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: Hyde Leadership Charter School - Brooklyn

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://4.files.edl.io/c16e/03/02/21/161157-7aff6a47-153e-45fd-a244-cbca059b6d15.pdf
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	
2a. Webcast of Board Meetings (per Governor's Executive Order)	
3. Link to NYS School Report Card	
4. Lottery Notice announcing date of lottery	
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	
6. District-wide Safety Plan	
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	
7. Authorizer-Approved FOIL Policy	
8. Subject matter list of FOIL records	

Thank you.



HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

**FINANCIAL STATEMENTS
AND
SUPPLEMENTARY INFORMATION**

JUNE 30, 2021 AND 2020

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Hyde Leadership Charter School - Brooklyn

We have audited the accompanying financial statements of Hyde Leadership Charter School - Brooklyn (a nonprofit organization), which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Hyde Leadership Charter School - Brooklyn as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 12e to the financial statements, in March 2020, the United States of America declared the global pandemic novel coronavirus COVID-19 outbreak a national emergency. As a result, Hyde Leadership Charter School - Brooklyn has suspended some of its program activities at the direction of state and local governmental authorities. Our opinion is not modified with respect to this matter.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 29, 2021, on our consideration of Hyde Leadership Charter School - Brooklyn's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Hyde Leadership Charter School - Brooklyn's internal control over financial reporting and compliance.

Lotz + Carr, LLP

New York, New York
October 29, 2021

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2021 AND 2020

	<u>2021</u>	<u>2020</u>
Assets		
Cash (Notes 9 and 11)	\$2,932,975	\$3,033,600
Restricted cash - New York City Department of Education reserve (Note 9)	75,222	75,207
Unconditional promises to give (Notes 1b and 4a)		
Without donor restrictions	466,499	205,796
Accounts receivable	8,284	12,087
Prepaid expenses and other current assets	<u>37,913</u>	<u>14,750</u>
	3,520,893	3,341,440
Property and equipment, at cost, net of accumulated depreciation (Notes 1c and 5)	322,421	399,793
Security deposit	<u>89,250</u>	<u>29,750</u>
Total Assets	<u><u>\$3,932,564</u></u>	<u><u>\$3,770,983</u></u>
Liabilities and Net Assets		
Liabilities		
Accounts payable and accrued expenses	\$ 359,663	\$ 320,673
Salaries, payroll taxes and benefits payable	515,631	434,193
Capital lease obligation (Note 6)	29,882	102,918
Refundable advance (Note 4b)	142,757	-
Refundable advance - New York City Department of Education (Note 7)	29,301	-
Loan payable - Paycheck Protection Program (Note 8)	-	1,197,657
Deferred rent (Note 1d)	<u>410,480</u>	<u>18,660</u>
Total Liabilities	<u>1,487,714</u>	<u>2,074,101</u>
Commitments and Contingencies (Notes 10 and 12)		
Net Assets		
Without Donor Restrictions		
Board designated (Note 3)	15,000	15,000
New York City Department of Education reserve (Note 9)	75,222	75,207
Other	<u>2,354,628</u>	<u>1,606,675</u>
Total Net Assets	<u>2,444,850</u>	<u>1,696,882</u>
Total Liabilities and Net Assets	<u><u>\$3,932,564</u></u>	<u><u>\$3,770,983</u></u>

See notes to financial statements.

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

STATEMENTS OF ACTIVITIES

YEARS ENDED JUNE 30, 2021 AND 2020

	<u>2021</u>	<u>2020</u>
Changes in Net Assets Without Donor Restrictions		
Revenues and Other Support		
Public School District:		
Resident student enrollment - New York City Department of Education (Note 7)	\$10,814,736	\$9,351,643
Loan forgiveness - Payment Protection Program (Note 8)	1,197,657	-
Federal grants	838,593	400,553
State grants	-	210,351
Contributions	10,498	8,447
Interest income	6,752	1,233
Loss on disposal of property and equipment	-	(25,867)
Other income	10,000	29,672
	<u>12,878,236</u>	<u>9,976,032</u>
Total Revenues and Other Support		
Expenses		
Program Services	<u>10,332,942</u>	<u>8,189,224</u>
Supporting Services		
Management and general	1,691,740	1,299,646
Fundraising	105,586	111,520
Total Supporting Services	<u>1,797,326</u>	<u>1,411,166</u>
Total Expenses	<u>12,130,268</u>	<u>9,600,390</u>
Increase in net assets	747,968	375,642
Net assets, beginning of year	<u>1,696,882</u>	<u>1,321,240</u>
Net Assets, End of Year	<u><u>\$ 2,444,850</u></u>	<u><u>\$1,696,882</u></u>

See notes to financial statements.

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2021 WITH COMPARATIVE TOTALS FOR 2020

	2021						2020		
	Number of Positions	Program Services			Supporting Services			Total Expenses	Total Expenses
		Regular Education	Special Education	Total	Management and General	Fundraising	Total		
Personnel Services Costs									
Administrative staff personnel	17	\$ 704,977	\$ 117,557	\$ 822,534	\$ 763,983	\$ 53,904	\$ 817,887	\$ 1,640,421	\$1,231,655
Instructional personnel	67	4,345,794	503,185	4,848,979	-	-	-	4,848,979	4,216,582
Non-instructional personnel	4	54,983	54,983	109,966	159,149	-	159,149	269,115	144,887
Total Personnel Services Costs		5,105,754	675,725	5,781,479	923,132	53,904	977,036	6,758,515	5,593,124
Employee benefits and payroll taxes		1,358,317	178,770	1,537,087	242,853	14,181	257,034	1,794,121	1,362,438
Pension		124,281	16,320	140,601	22,118	1,292	23,410	164,011	112,833
Management company fees		99,768	-	99,768	-	-	-	99,768	172,232
Legal fees		-	-	-	8,241	-	8,241	8,241	750
Accounting and audit fees		-	-	-	77,385	-	77,385	77,385	49,608
Other purchased, professional and consulting services		640,814	30,947	671,761	50,543	15,809	66,352	738,113	618,759
Occupancy		1,078,603	141,636	1,220,239	191,969	11,210	203,179	1,423,418	708,677
Repairs and maintenance		5,533	727	6,260	984	58	1,042	7,302	77,797
Insurance		40,888	5,369	46,257	7,277	425	7,702	53,959	44,728
Supplies		144,093	-	144,093	-	-	-	144,093	158,465
Equipment and furnishings		29,874	-	29,874	2,543	-	2,543	32,417	33,622
Staff development		61,275	12,900	74,175	40,007	5,350	45,357	119,532	96,169
Marketing and recruitment		9,695	-	9,695	41,042	-	41,042	50,737	58,622
Food service		8,143	1,069	9,212	1,449	85	1,534	10,746	19,935
Student services		206,282	-	206,282	-	-	-	206,282	182,129
Office expenses		140,489	18,448	158,937	51,171	1,460	52,631	211,568	123,681
Other		39,568	5,196	44,764	7,041	411	7,452	52,216	73,751
Total expenses before depreciation		9,093,377	1,087,107	10,180,484	1,667,755	104,185	1,771,940	11,952,424	9,487,320
Depreciation		134,762	17,696	152,458	23,985	1,401	25,386	177,844	113,070
Total Expenses, 2021		<u>\$9,228,139</u>	<u>\$1,104,803</u>	<u>\$10,332,942</u>	<u>\$ 1,691,740</u>	<u>\$ 105,586</u>	<u>\$1,797,326</u>	<u>\$12,130,268</u>	
Total Expenses, 2020		<u>\$7,381,555</u>	<u>\$ 807,669</u>	<u>\$ 8,189,224</u>	<u>\$ 1,299,646</u>	<u>\$ 111,520</u>	<u>\$1,411,166</u>		<u>\$9,600,390</u>

See notes to financial statements.

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2020

	Number of Positions	Program Services			Supporting Services			Total Expenses
		Regular Education	Special Education	Total	Management and General	Fundraising	Total	
Personnel Services Costs								
Administrative staff personnel	12	\$ 350,480	\$ 76,245	\$ 426,725	\$ 734,243	\$ 70,687	\$ 804,930	\$1,231,655
Instructional personnel	58	3,747,299	469,283	4,216,582	-	-	-	4,216,582
Non-instructional personnel	2	27,702	27,702	55,404	89,483	-	89,483	144,887
Total Personnel Services Costs		4,125,481	573,230	4,698,711	823,726	70,687	894,413	5,593,124
Employee benefits and payroll taxes		1,010,782	140,508	1,151,290	194,672	16,476	211,148	1,362,438
Pension		83,710	11,636	95,346	16,123	1,364	17,487	112,833
Management company fees		172,232	-	172,232	-	-	-	172,232
Legal fees		-	-	-	750	-	750	750
Accounting and audit fees		-	-	-	49,608	-	49,608	49,608
Other purchased, professional and consulting services		515,108	33,604	548,712	59,464	10,583	70,047	618,759
Occupancy		687,580	3,135	690,715	17,594	368	17,962	708,677
Repairs and maintenance		57,716	8,023	65,739	11,117	941	12,058	77,797
Insurance		33,183	4,613	37,796	6,391	541	6,932	44,728
Supplies		158,465	-	158,465	-	-	-	158,465
Equipment and furnishings		31,506	-	31,506	2,116	-	2,116	33,622
Staff development		69,451	-	69,451	20,018	6,700	26,718	96,169
Marketing and recruitment		6,165	-	6,165	52,457	-	52,457	58,622
Food service		14,790	2,056	16,846	2,848	241	3,089	19,935
Student services		182,129	-	182,129	-	-	-	182,129
Office expenses		94,656	11,597	106,253	16,068	1,360	17,428	123,681
Other		54,716	7,606	62,322	10,537	892	11,429	73,751
Total expenses before depreciation		7,297,670	796,008	8,093,678	1,283,489	110,153	1,393,642	9,487,320
Depreciation		83,885	11,661	95,546	16,157	1,367	17,524	113,070
Total Expenses		<u>\$7,381,555</u>	<u>\$807,669</u>	<u>\$8,189,224</u>	<u>\$ 1,299,646</u>	<u>\$ 111,520</u>	<u>\$1,411,166</u>	<u>\$9,600,390</u>

See notes to financial statements.

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

STATEMENTS OF CASH FLOWS

YEARS ENDED JUNE 30, 2021 AND 2020

	<u>2021</u>	<u>2020</u>
Cash Flows From Operating Activities		
Increase in net assets	\$ 747,968	\$ 375,642
Adjustments to reconcile increase in net assets to cash provided by operating activities:		
Loan forgiveness - Paycheck Protection Program	(1,197,657)	-
Depreciation	177,844	113,070
Loss on disposal of property and equipment	-	25,867
(Increase) decrease in:		
Unconditional promises to give	(260,703)	(40,040)
Accounts receivable	3,803	(10,835)
Prepaid expenses and other current assets	(23,163)	-
Security deposit	(59,500)	-
Increase (decrease) in:		
Accounts payable and accrued expenses	38,990	132,934
Salaries, payroll taxes and benefits payable	81,438	40,196
Refundable advance - New York City Department of Education	29,301	(60,991)
Refundable advance	142,757	-
Deferred rent	391,820	13,251
Net Cash Provided By Operating Activities	<u>72,898</u>	<u>589,094</u>
Cash Flows From Investing Activities		
Purchase of property and equipment	<u>(100,472)</u>	<u>(114,905)</u>
Cash Flows From Financing Activities		
Payment of capital lease obligation	(73,036)	(69,727)
Proceeds from loan payable - Paycheck Protection Program	-	1,197,657
Net Cash Provided (Used) By Financing Activities	<u>(73,036)</u>	<u>1,127,930</u>
Net increase (decrease) in cash and restricted cash	(100,610)	1,602,119
Cash and restricted cash, beginning of year	<u>3,108,807</u>	<u>1,506,688</u>
Cash and Restricted Cash, End of Year	<u><u>\$3,008,197</u></u>	<u><u>\$3,108,807</u></u>
Supplementary Disclosure of Cash Flow Information		
Interest paid	<u>\$ 5,151</u>	<u>\$ 7,255</u>

See notes to financial statements.

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN**NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2021 AND 2020****Note 1 - Organization and Summary of Significant Accounting Policies****a - Organization**

Hyde Leadership Charter School - Brooklyn's ("HLCS") mission is to develop the deeper character and unique potential of each student. Using the Hyde Process for family-based character education, HLCS unites parents, teachers and students in helping each student achieve his or her best academically and in sports, the arts, and the community. Rigorous learning attitudes, leadership skills and a social conscience lay the foundation for each student's success in college and fulfillment in life. HLCS served grades K-8 in 2021 and K-7 in 2020. The Hyde Middle School opened in September 2018.

b - Contributions and Unconditional Promises to Give

Contributions are recognized when the donor makes a promise to give to HLCS, that is, in substance, unconditional. Conditional promises to give - that is, those with a measurable performance-related or other barrier and right of return of assets transferred or release of a promisor's obligation to transfer assets in the future - are not recognized until the conditions on which they depend have been met.

Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions.

HLCS uses the allowance method to account for uncollectible promises to give. The allowance is based on prior years' experience and management's analysis of specific promises made.

c - Property and Equipment

Property and equipment are stated at cost and are being depreciated using the straight-line method over the estimated useful lives of the assets.

d - Deferred Rent

HLCS records rent expense associated with its lease on the straight-line basis over the term of the lease. The difference between the straight-line expense and amounts paid in accordance with the terms of the lease is recorded as a liability and an expense in the accompanying financial statements.

e - Advertising and Promotion Costs

Advertising and promotion costs are charged to operations when the advertising first takes place.

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN**NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2021 AND 2020****Note 1 - Organization and Summary of Significant Accounting Policies (continued)****f - Financial Statement Presentation**

HLCS' financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("GAAP"), which require HLCS to report information regarding its financial position and activities according to the following net asset classifications:

Net Assets Without Donor Restrictions

Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objective of HLCS. These net assets may be used at the discretion of HLCS' management and Board of Directors.

Net Assets With Donor Restrictions

Net assets that are subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of HLCS or passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

g - Functional Allocation of Expenses

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Expenses are applied directly to programs where applicable or allocated on a reasonable and consistent basis. A substantial portion of HLCS' expenses are directly related to program activities. The expenses that are allocated include personnel services costs, employee benefits and payroll taxes, depreciation, insurance, repairs and maintenance, office expenses and interest, which are allocated based on employee time and effort.

h - Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

i - Tax Status

HLCS is a not-for-profit organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code and has been designated as an organization which is not a private foundation.

j - Subsequent Events

HLCS has evaluated subsequent events through October 29, 2021, the date that the financial statements are considered available to be issued.

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021 AND 2020

Note 1 - Organization and Summary of Significant Accounting Policies (continued)**k - Prior Year Information**

Certain 2020 amounts have been reclassified for comparative purposes.

l - New Accounting Pronouncements

In 2021, HLCS adopted Accounting Standards Update ("ASU") No 2014-09, *Revenue from Contracts with Customers ("Topic 606")*, which provided new guidance for revenue recognized from contracts with customers and replaced the previously-existing revenue recognition guidance. ASU 2014-09 requires that revenue be recognized at an amount that HLCS is entitled to receive upon transferring control of goods or services to customers. The adoption of ASU 2014-09 had no significant impact on HLCS' financial statements.

In February 2016, the FASB issued ASU 2016-02, *Leases ("Topic 842")*. The core principles of ASU 2016-02 change the way organizations will account for their leases by recognizing lease assets and related liabilities on the statement of financial position for all leases with terms longer than 12 months and disclosing key information about leasing arrangements. ASU 2016-02 is effective for fiscal years beginning after December 15, 2021. HLCS is currently evaluating the impact of ASU 2016-02 on its financial statements.

Note 2 - Information Regarding Liquidity and Availability

HLCS operates with a balanced budget for each fiscal year based on the revenues expected to be available to fund anticipated expenses. A substantial portion of annual revenue is comprised of the per pupil allocation from the New York Department of Education, and revenue from other sources earned during the year. HLCS considers general expenditures to consist of all expenses related to its ongoing program activities, and the expenses related to management and general and fundraising activities undertaken to support those services.

HLCS regularly monitors liquidity to meet its operating needs and other commitments and obligations. Management prepares regular cash flow projections to determine liquidity needs, and has a policy to maintain liquid financial assets on an ongoing basis sufficient to cover ninety days of general expenditures.

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021 AND 2020

Note 2 - Information Regarding Liquidity and Availability (continued)

HLCS' financial assets as of June 30, 2021 and 2020 and those available to meet cash needs for general expenditures within one year are summarized as follows:

	<u>2021</u>	<u>2020</u>
Financial Assets at Year End:		
Cash and restricted cash	\$3,008,197	\$3,108,807
Unconditional promises to give	466,499	205,796
Accounts receivable	<u>8,284</u>	<u>12,087</u>
Total Financial Assets	3,482,980	3,326,690
Less: Amounts not Available to be Used within One Year:		
Board designated fund	(15,000)	(15,000)
Restricted cash - New York City Department of Education reserve	<u>(75,222)</u>	<u>(75,207)</u>
Financial Assets Available to Meet General Expenditures within One Year	<u>\$3,392,758</u>	<u>\$3,236,483</u>

In addition to these financial assets available within one year, HLCS' board designated funds could be made available at any time to meet cash needs for general expenditures at the discretion of the Board.

Note 3 - Board Designated Net Assets

HLCS established a board designated fund to promote its long-term financial stability.

Note 4 - Promises to Givea - Unconditional Promises to Give

Unconditional promises to give are due within one year. Uncollectible promises are expected to be insignificant.

Unconditional promises to give at June 30, 2021 include \$225,317 related to Federal grants for which payments were made by the Federal agency but not received by HLCS. HLCS is working with the Federal agency to re-issue these payments.

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021 AND 2020

Note 4 - Promises to Give (continued)**b - Conditional Promises to Give**

A portion of HLCS's revenue is derived from cost-reimbursable federal and state contracts and grants, which are contingent upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts are recognized as revenue when HLCS has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures, if any, are reported as refundable advances in the statement of financial position. As of June 30, 2021 HLCS received cost-reimbursable grants of \$1,510,481 that have not been recognized because qualifying expenditures have not yet been incurred and \$142,757 in advance payments recognized as a refundable advance.

Note 5 - Property and Equipment

Property and equipment consist of the following at June 30:

	<u>Life</u>	<u>2021</u>	<u>2020</u>
Building equipment	5 years	\$ 135,495	\$ 135,495
Computer equipment	2-7 years	983,218	882,746
Furniture and fixtures	5-7 years	<u>119,667</u>	<u>119,667</u>
		1,238,380	1,137,908
Less: Accumulated depreciation		<u>(915,959)</u>	<u>(738,115)</u>
		<u>\$ 322,421</u>	<u>\$ 399,793</u>

Note 6 - Capital Lease Obligation

During 2019, HLCS entered into two capital lease agreements for computer equipment with terms expiring through October 2021. The assets and liabilities under the capital leases are recorded at the lower of the present value of the minimum lease payments or the fair value of the asset. The assets are depreciated over the shorter of their related lease terms or estimated useful lives, and such amounts are included in depreciation expense in the statement of activities. Property held under the capital leases totaled \$67,802 (net of accumulated depreciation of \$113,234) and \$115,100 (net of accumulated depreciation of \$65,936) at June 30, 2021 and 2020, respectively. During the year ended June 30, 2020, HLCS disposed \$25,867 (net of accumulated depreciation of \$11,370) of capital lease assets.

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN**NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2021 AND 2020****Note 6 - Capital Lease Obligation (continued)**

As of June 30, 2021, future minimum payments under capital leases totaled \$30,354 through October 2021, of which \$472 is attributable to interest.

In August 2021, HLCS entered into a capital lease agreement for \$213,668 in computer equipment with terms expiring in July 2024. The lease requires 36 monthly payments of \$6,592 during the lease term.

Note 7 - Resident Student Enrollment

HLCS' per pupil allocation is determined by the New York State Education Department using New York State's charter school funding formula.

HLCS received per pupil allocation payments from the New York Department of Education in excess of the actual per pupil allocation for the year ended June 30, 2021. The excess allocation received is recorded as a refundable advance as of June 30, 2021. HLCS did not receive an excess allocation of per pupil funding in 2020.

Note 8 - Loan Payable - Paycheck Protection Program

On May 14, 2020, HLCS received a loan totaling \$1,197,657 under the Paycheck Protection Program administered by the U.S. Small Business Administration. The loan included provisions for forgiveness if HLCS met certain employee retention requirements and the funds are used for eligible expenses. On February 22, 2021, HLCS received forgiveness of the full loan amount, and accordingly recognized loan forgiveness revenue in its statement of activities.

Note 9 - Restricted Cash

The New York City Department of Education requires HLCS to maintain a \$75,000 cash reserve.

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021 AND 2020

Note 9 - Restricted Cash (continued)

The following table provides a reconciliation of cash and restricted cash reported within the statement of financial position that sum to the total of the same such amounts in the statement of cash flows:

	<u>2021</u>	<u>2020</u>
Cash	\$2,932,975	\$3,033,600
Restricted cash - New York City Department of Education Reserve	<u>75,222</u>	<u>75,207</u>
Total Cash and Restricted Cash Shown in the Statement of Cash Flows	<u>\$3,008,197</u>	<u>\$3,108,807</u>

Note 10 - Retirement Plan

HLCS maintains a retirement plan for all eligible employees through a Professional Employer Organization. HLCS' contributions to the plan totaled \$164,011 and \$112,833 for the years ended June 30, 2021 and 2020, respectively.

Note 11 - Concentration of Credit Risk

HLCS' cash is maintained in a financial institution in New York, which is insured by the Federal Deposit Insurance Corporation up to \$250,000.

Note 12 - Commitments and Contingencies

a - As part of a building utilization plan with the New York City Department of Education, HLCS will be permanently sited in PS 328. The Department provides utilities and other maintenance and security services for the building during regular school hours.

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021 AND 2020

Note 12 - Commitments and Contingencies (continued)

- b - In September 2018, HLCS entered into a lease agreement to occupy space for its middle school, which expires August 31, 2023. In November 2020, HLCS signed an agreement to extend the lease through August 31, 2031. HLCS will occupy one floor in the first year of the lease, two floors in the second year of the lease, and three floors during the third year until expiration of the lease.

On July 1, 2021, the lease was amended to extend the term through June 30, 2061. The amendment requires HLCS to fund a capital reserve account beginning on July 1, 2022, which will be controlled by the landlord. The amendment required HLCS to make a security deposit of \$237,500, of which \$89,250 had been paid as of June 30, 2021. The remaining balance of \$148,250 was paid in July 2021.

Approximate minimum rental payments under the amended lease are as follows:

<u>Year Ending June 30,</u>	
2022	\$ 950,000
2023	967,000
2024	987,000
2025	1,007,000
2026	1,027,000
Thereafter, through June 30, 2061	52,352,000

Rent expense for the years ended June 30, 2021 and 2020 was \$1,403,320 and \$667,751, respectively.

- c - HLCS has retained Hyde Foundation to provide educational materials and various consulting and management services including training and accreditation review. A fee of \$100,000 in 2021 and a fee equal to approximately 2% in 2020 of HLCS's annual aggregate pupil funding allocated by the New York City Department of Education is due and payable in two annual installments. Total fees paid to Hyde Foundation amounted to approximately \$100,000 and \$172,000 for the years ended June 30, 2021 and 2020, respectively.
- d - Government supported projects are subject to audit by the applicable granting agency.

HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN**NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2021 AND 2020****Note 12 - Commitments and Contingencies (continued)**

e - In March 2020, the United States of America declared the global pandemic novel coronavirus COVID-19 outbreak a national emergency. As a result, HLCS closed the school and suspended some of its program activities at the direction of state and local governmental authorities. Management immediately began to assess the impact of the school closure and took steps to mitigate that impact by migrating all classes to a remote learning environment. HLCS distributed computers to all students and internet hotspots were given to students in need. Due to the increasing spread of the COVID-19 infection, HLCS remained remote until March 2021. Students returned at 50% capacity and instruction was delivered both remotely and in-person. Students continued to receive support with technology, including Chromebooks and hotspots. Management believes that its current financial assets are sufficient to support HLCS's operations on an ongoing basis.

SUPPLEMENTARY INFORMATION



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of
Hyde Leadership Charter School - Brooklyn

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Hyde Leadership Charter School - Brooklyn (a nonprofit organization), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 29, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Hyde Leadership Charter School - Brooklyn's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Hyde Leadership Charter School - Brooklyn's internal control. Accordingly, we do not express an opinion on the effectiveness of Hyde Leadership Charter School - Brooklyn's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control that were communicated to those charged with governance in a separate letter dated October 29, 2021 that we consider to be material weaknesses.



Compliance and Other Matters

As part of obtaining reasonable assurance about whether Hyde Leadership Charter School - Brooklyn's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Hyde Leadership Charter School - Brooklyn's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Hyde Leadership Charter School - Brooklyn's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

New York, New York
October 29, 2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Christina Brown

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Hyde Leadership Charter School – Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Chair

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
		None	

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or

employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
			None	

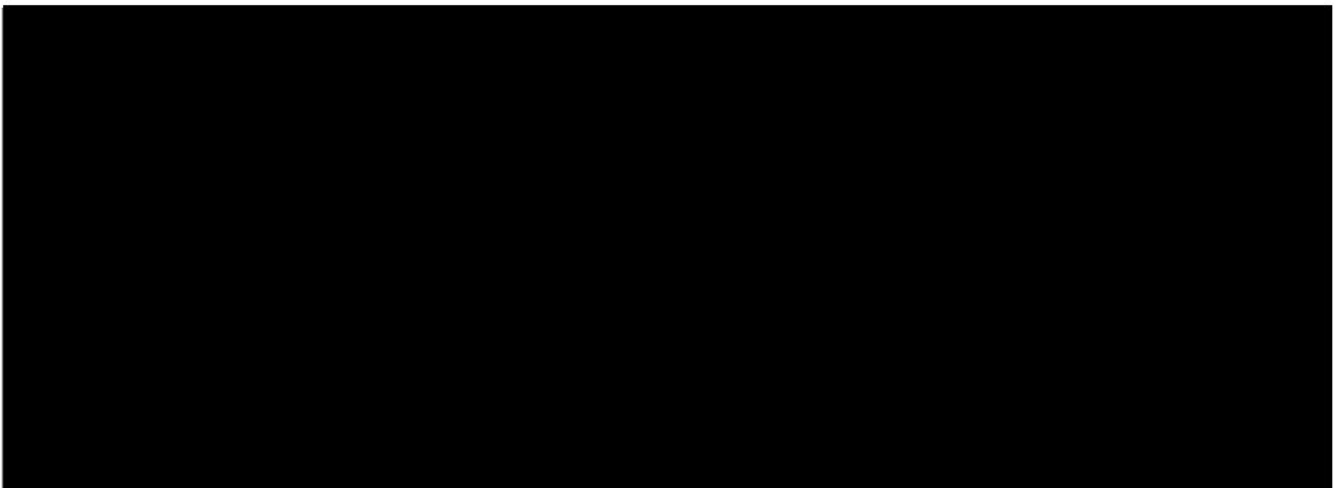


 Signature

August 27, 2021

 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Claire Robinson

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Hyde Leadership Charter School - Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member, Chair Governance Committee, Treasurer

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
		None	

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or

employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
			None	

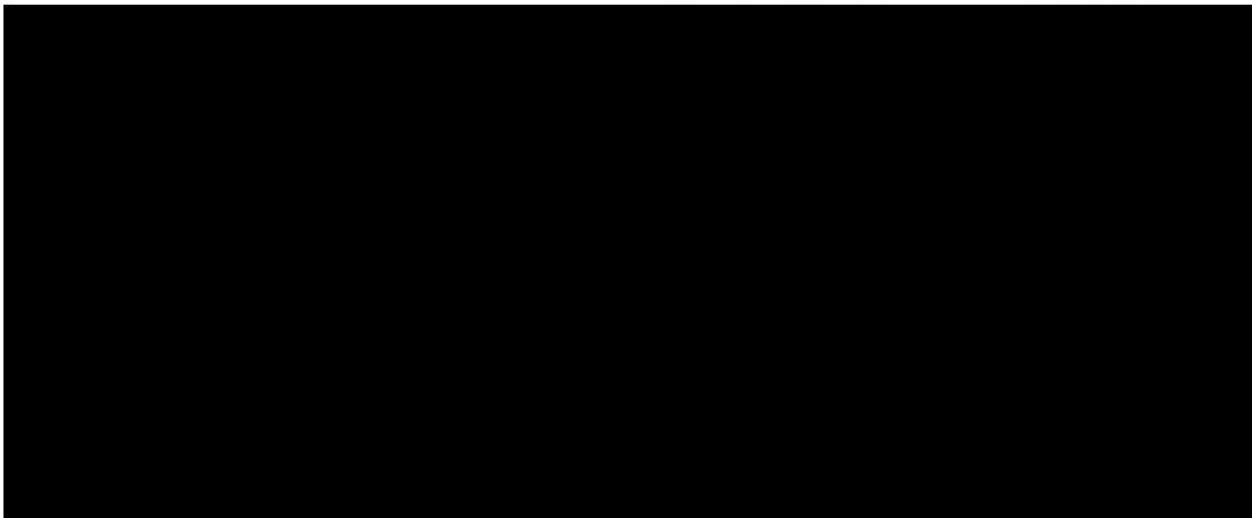
Claire M. Robinson

08/28/2021

Signature

Date

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member**

Name: Quinton Ryan

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Hyde Leadership Charter School - Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation? **Yes**
 No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
		None	

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or

services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
			None	

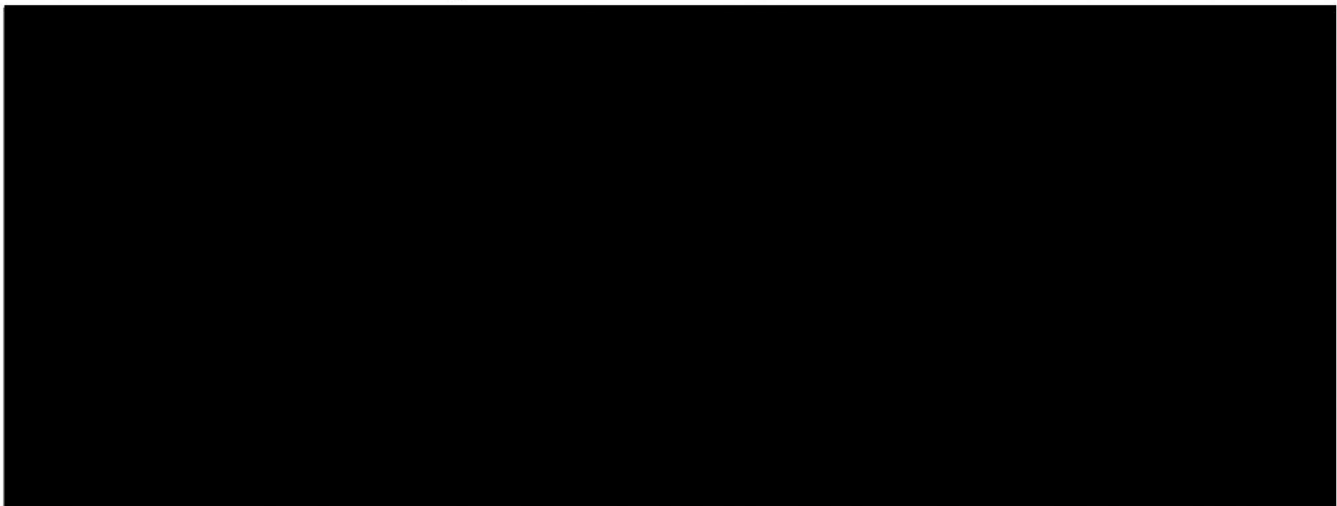
Anton Reyer

8/30/2021

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Patricia Smith

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Hyde Leadership Charter School – Brooklyn

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
		None	

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or

employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
			None	

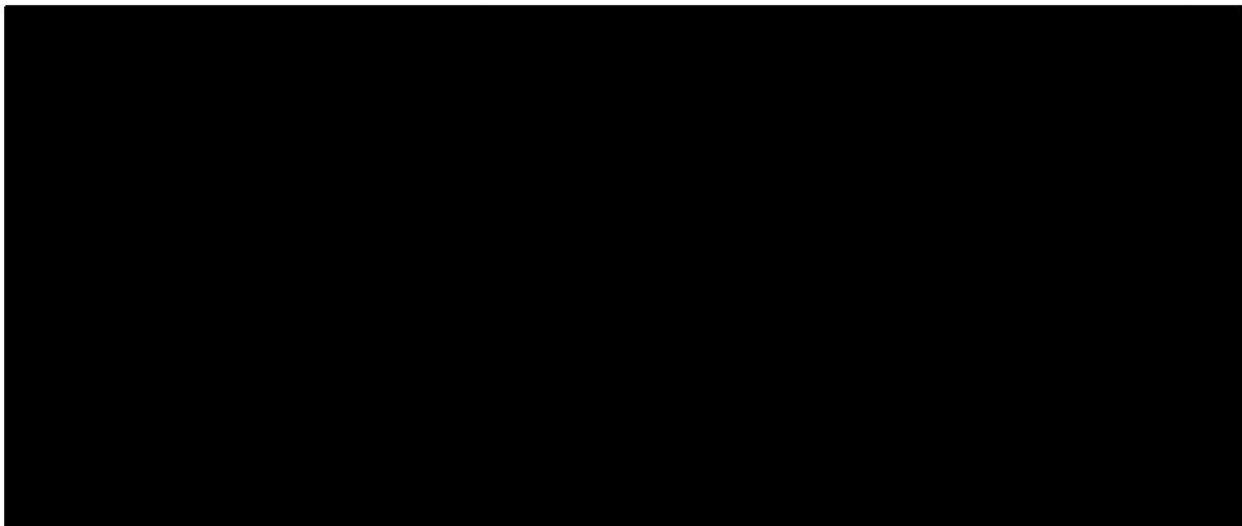
Patricia Smith

 Signature

8/22/2021

 Date

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Robert Moore

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Current	Hyde School Board of Governors	There are no direct conflicts	Tom Moore, Father

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in

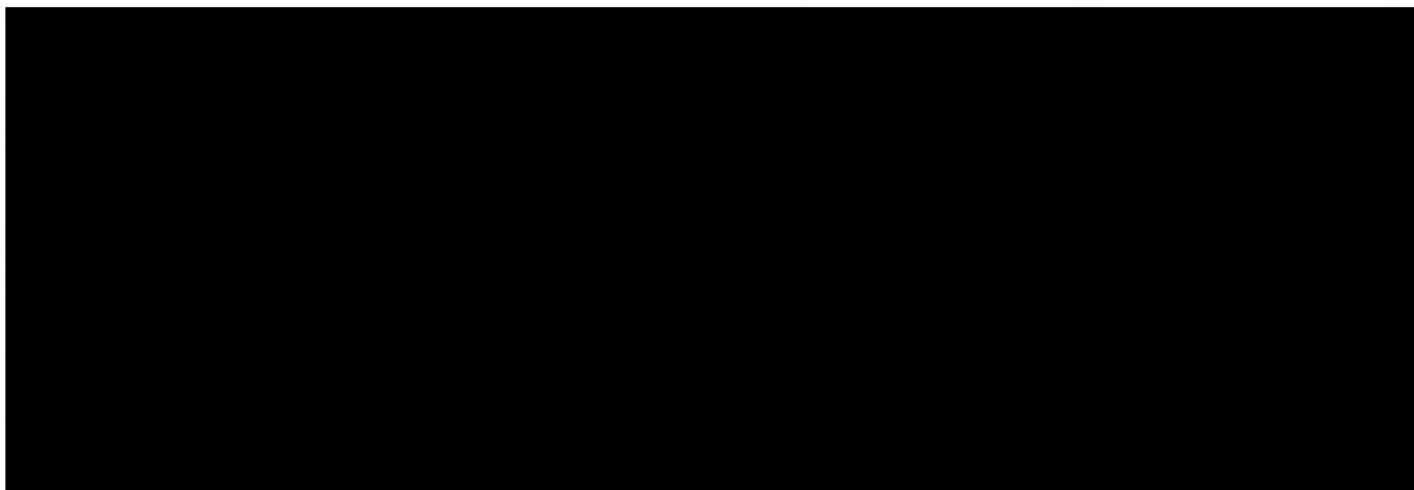
the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Hyde Schools Bath, Maine	Boarding school employee	Boarding school employee	Mary Moore, Mother	No existing conflicts

Robert Moore
Signature

8/20/2021
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Summary of **JULY** Meeting
Of the Board of Trustees
Of Hyde Leadership Charter School – Brooklyn
APPROVED
Held via Zoom Conference
July 20, 2020

Trustees Present:

Christina Brown, Chair
Claire Robinson, Treasurer
Quinton Ryan,
Robert Moore
Jack Brown, III, Co-Chair
Sandra J. DuPree, Ex-officio

Trustee Absent:

Attendees:

Jack Foster, Director of Finance
Rebecca Chatteram, Director of Operations
Christine Forbes, Head of School

Called to order by Executive Director at 6:00 p.m.

APPROVE, June 2020 meeting Minutes

Motion by: Christina Brown

Seconded by: Claire Robinson

Action: Approved Unanimously

Chairman's Report: Ms. Christina Brown, Chairperson welcomed board members back and to the start of a new year. Ms. Brown acknowledged the challenges of the past year as we prepare for the start of the new school year.

School-At-Large:

Dr. Sandra J. DuPree, Executive Director reported the Hyde-Brooklyn is on track with summer planning with a clear Reopening Plan for Fall 2020. In preparing for the new year, we continue to enroll students, and hire new faculty. Dr. DuPree reported that as a community, Hyde-Brooklyn is closely monitoring the Covid-19 virus and its impact on opening school on time.

As a part of the Hyde-Brooklyn's reopening plan, Dr. DuPree is collaborating with the Executive Team finalize hybrid learning schedules for grades K – 8 for September. School is scheduled to open in September.

Governance Committee: No Report at this time.

Academic Report: Christine Forbes, Head of School presented the academic report. The report noted the number of students participated in the end of year testing and projected outcomes. Ms. Forbes noted additional data will be shared about K-2 reading outcomes.

Finance Report: Jack Foster presented the Finance Report. Mr. Foster also noted the 2020-2021 Budget will be presented to the Finance committee in the coming weeks for review and approval at the August meeting.

Operations Report: Rebecca Chatteram presented the Operations report noting the construction on the second floor of the middle school building is underway. Anticipated completion is August 30th; creating a challenging turn around time for opening.

There being no other business, the meeting will conclude.

MOVED, to adjourn meeting.

Motion by: Robert Moore
Second by: Claire Robinson
Action: Meeting Adjourned

Meeting adjourned at 7:35 p.m.

Summary of **AUGUST** Meeting
Of the Board of Trustees
Of Hyde Leadership Charter School – Brooklyn
APPROVED
Held via Zoom Conference
August 17, 2020

Trustees Present:

Christina Brown, Chair
Jack Brown, III Vice Chair
Claire Robinson, Treasurer
Quinton Ryan
Robert Moore
Sandra J. DuPree, Ex-officio

Trustee Absent:

Attendees:

Jack Foster, Director of Finance
Rebecca Chatteram, Director of Operations
Christine Forbes, Head of School

Called to order by Executive Director at 6:05 p.m.

Action Item

APPROVE, July 2020 meeting Minutes
Motion by: Christina Brown
Seconded by: Robert Moore
Action: Unanimously Approved

Chairman's Report: Ms. Christina Brown informed the Board about the level of support that will be needed to open schools in September for in-person learning. Ms. Brown discussed alternative opening plans considering the current covid positivity rates.

School-At-Large: Dr. Sandra J. DuPree, Executive Director reported that delay in opening for in-person learning due to the increase in covid-19 positivity rates and the current construction in middle school. Hyde-Brooklyn will open both campuses in October for hybrid instruction two days a week. Dr. DuPree shared the 2020 Reopening Plan addressing outstanding questions.

Academic Report: Christine Forbes, Head of School shared academic data for 2022-2021 and progress demonstrated in the early grades. Ms. Forbes also reported that Pre-Service training for all teachers is currently underway. All training is being delivered virtually along with 101 training with the Hyde Foundation.

Operations Report: Mrs. Chatteram reported Hyde-Brooklyn's parent participation in the Road to Reopening Meeting earlier in the month. Parents are being provided with weekly communication about the opening of school and answering any questions to ensure student success in the coming month. During the meeting, families were informed about reopening protocols, health and safety procedures and required testing protocols.

Finance Report: Jack Foster, Director of Finance provided a finance report and draft budget for 2020-2021.

Action Item

APPROVE, the 2020-2021 HLCSB Draft Budget

Motion by: Christina Brown

Seconded by: Robert Moore

Action: Unanimously Approved

There being no other business, the meeting will conclude.

MOVED, to adjourn meeting.

Motion by: Robert Moore

Second by: Claire Robinson

Action: Meeting Adjourned

Meeting adjourned at 7:45 p.m.

Summary of **SEPTEMBER** Meeting
Of the Board of Trustees
Of Hyde Leadership Charter School – Brooklyn
APPROVED
Held via Zoom Conference
September 21, 2020

Trustees Present:

Christina Brown, Chair
Jack Brown, III
Quinton Ryan
Claire Robinson, Treasurer
Robert Moore
Sandra J. DuPree, Ex-officio

Trustee Absent:

Attendees:

Jack Foster, Director of Finance

Called to order by Executive Director at 6:05 p.m.

Action Item

APPROVE, August 2020 meeting Minutes
Motion by: Christina Brown
Seconded by: Claire Robinson
Action: Approved Unanimously

Chairman's Report: No report at this time.

School-At-Large: HLCSB opened its virtually classroom doors to students dressed in uniform eager to learn. We are still accepting students in the virtual space, while closely monitoring the increase and safety protocols. With the recent increases, HLCSB will delay reopening for K-8 students until October 2020.

Operations Report: No report at this time.

Finance Report: Jack Foster, Director of Finance reported on the high-level fiscal health of the school.

There being no other business, the meeting will conclude.

MOVED, to adjourn meeting.

Motion by: Claire Robinson
Second by: Patricia Stith
Action: Meeting Adjourned

Meeting adjourned at 7:00 p.m.

Summary of **OCTOBER** Meeting
Of the Board of Trustees
Of Hyde Leadership Charter School – Brooklyn
APPROVED
Held via Zoom Conference
October 19, 2020

Trustees Present:

Christina Brown, Chair
Jack Brown, III
Claire Robinson, Treasurer
Quinton Ryan
Robert Moore
Sandra J. DuPree, Ex-officio

Trustee Absent:

Attendees:

Jack Foster, Director of Finance
Rebecca Chatteram, Director of Operations
Christine Forbes, Head of School

Called to order by Executive Director at 6:03 p.m.

Action Item

APPROVE, September 2020 meeting Minutes
Motion by: Christina Brown
Seconded by: Claire Robinson
Action: Approved Unanimously

Chairman's Report: No Report at this time.

School-At-Large: Dr. Sandra DuPree reported on the overall climate of the school during virtual learning. Dr. DuPree noted HLCSB will once again delay its opening until January 2021 due to the increase in covid 19 positivity rate. Dr. DuPree noted a reopening committee has formed that includes teachers and administration to share and create thought partners as we bring students and faculty back into the school building.

Academic Report: Christine Forbes reported on the types of baseline data HLCSB aims to collect, and assessments used to collect the data. Mrs. Forbes also shared the progress in transitioning to remote instruction and its impact on student, faculty and families.

Operations Report: Mrs. Chatteram reported on the status of the middle school project and overall efforts to begin recruiting for 2021-2022 school year.

Finance Report: Jack Foster, Director of Finance reported HLCSB is in strong financial health and conducted a deep dive on the current financials.

There being no other business, the meeting will conclude.

MOVED, to adjourn meeting.

Motion by: Christina Brown

Second by: Patricia Stith

Action: Meeting Adjourned

Meeting adjourned at 7:15 p.m.

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Summary of **NOVEMBER** Meeting
Of the Board of Trustees
Of Hyde Leadership Charter School – Brooklyn
APPROVED
Held via Zoom Conference
November 16, 2020

Trustees Present:

Christina Brown, Chair
Jack Brown, III
Claire Robinson, Treasurer
Quinton Ryan
Robert Moore
Sandra J. DuPree, Ex-officio

Trustee Absent:

Attendees:

Jack Foster, Director of Finance
Rebecca Chatteram, Director of Operations
Christine Forbes, Head of School
Patricia Stith, Guest

Called to order by Executive Director at 6:21 p.m.

Action Item

APPROVE, October 2020 meeting Minutes
Motion by: Christina Brown
Seconded by: Claire Robinson
Action: Approved Unanimously

Chairman's Report: No Report at this time.

School-At-Large: Dr. DuPree provide a report on the overall status the school.

Finance Report: No Report at this time.

Academic Report: No Report at the time

Operations Report: No Report at this time.

There being no other business, the meeting will conclude.

MOVED, to adjourn meeting.


Motion by: Robert Moor

Second by: Quinton Ryan

Action: Meeting Adjourned

Meeting adjourned at 7:15 p.m.

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Summary of **DECEMBER** Meeting
Of the Board of Trustees
Of Hyde Leadership Charter School – Brooklyn

APPROVED

Held via Zoom Conference
December 21, 2020

Trustees Present:

Christina Brown, Chair
Claire Robinson, Treasurer
Quinton Ryan
Robert Moore
Sandra J. DuPree, Ex-officio

Trustee Absent:

Jack Brown, III

Attendees:

Sandra J. DuPree
Jack Foster, Director of Finance
Pharah Pabon, Executive of Analytics & Insights
Rebecca Chatteram, Director of Operations
Christine Forbes, Head of School
Patricia Stith, Guest

Called to order by Executive Director at 6:00 p.m.

Action Item

APPROVE, November 2020 meeting Minutes

Motion by: Christina Brown

Seconded by: Robert Moore

Action: Approved Unanimously

Chairman's Report

No Report at this time.

School-At-Large: Dr. Sandra DuPree reported on the overall culture and climate in the remote learning space. Dr. DuPree provided a comprehensive report that highlighted the school's approach to monitoring COVID-19, parent supports during remote learning, and the increase in parent programming.

Dr. DuPree elaborated on the desire to increase board capacity to support the vision for expansion. Additionally, Dr. DuPree reported HLCSB are recipients of a Farm to School Planning Grant to support healthy eating and nutrition. HLCSB will continue to pursue additional grants to support current initiatives.

Academic Report: Christine Forbes reported on the current outcomes of the quarterly benchmark assessments. Ms. Forbes shared challenges with connecting with students daily, but highlighted the community being developed virtually.

Finance Report: Jack Foster, Director of Finance presented the financial overview. HLCSB remains in good financial standing and maintains a surplus to support school-wide initiatives.

Operations Report: Mrs. Chatteram provided an update on the middle school project including projected delays. She also reported on the protocols and systems for reopening including the covid testing partners, timelines, and safety measures.

There being no other business, the meeting will conclude.

MOVED, to adjourn meeting.

Motion by: Christina Brown

Second by: Claire Robinson

Action: Meeting Adjourned

Meeting adjourned at 7:30 p.m.

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Summary of **JANUARY** Meeting
Of the Board of Trustees
Of Hyde Leadership Charter School – Brooklyn
APPROVED
Held via Zoom Conference
January 25, 2021

Trustees Present:

Christina Brown, Chair
Patricia Stith
Quinton Ryan
Robert Moore
Sandra J. DuPree, Ex-officio

Trustee Absent:

Jack Brown, III
Claire Robinson, Treasurer

Attendees:

Sandra J. DuPree
Jack Foster, Director of Finance
Pharah Pabon, Executive of Analytics & Insights
Rebecca Chatteram, Director of Operations
Christine Forbes, Head of School

Called to order by Executive Director at 6:00 p.m.

Action Item

APPROVE, December 2020 meeting Minutes
Motion by: Christina Brown
Seconded by: Robert Moore
Action: Approved Unanimously

Chairman's Report: No Report at this time

School-At-Large: Dr. Sandra J. Dupree, Executive Director stated to the board of trustees that school is continuing to monitor the covid-19 status within the community to assist with planning for future hybrid planning. A survey was conducted to determine learning preferences of families and 266 families preferred to be 100% remote, while 257 families identified wanting to have hybrid learning preference. Within the data 1 was undecided and 42 families did not provide their feedback.

There being no other business, the meeting will conclude.

MOVED, to adjourn meeting.

Motion by: Christina Brown
Second by: Claire Robinson
Action: Meeting Adjourned

Meeting adjourned at 7:30 p.m.

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HYDE LEADERSHIP PUBLIC CHARTER SCHOOL OF
BROOKLYN, NEW YORK

Summary of **February** Meeting
Of the Board of Trustees
Of Hyde Leadership Charter School – Brooklyn
APPROVED
Held via Zoom Conference
February 22, 2021

Trustees Present:

Christina Brown, Chair
Claire Robinson, Treasurer
Quinton Ryan
Robert Moore
Patricia Stith

Trustee Absent:

Attendees:

Sandra J. DuPree, Executive Director
Jack Foster, Director of Finance
Pharah Pabon, Executive of Analytics & Insights
Rebecca Chatteram, Director of Operations
Christine Forbes, Head of School

Meeting Called to order by Dr. Sandra J. DuPree at 6:03 p.m.

APPROVE, January 2021 meeting Minutes

Motion by: Christina Brown

Seconded by: Robert Moore

Action: Approved Unanimously

Chairman's Report

No Report at this time.

School-At-Large:

Dr. Sandra J. DuPree, Executive Director welcomed Patricia Stith to her first board meeting. Dr. Sandra J. DuPree stated that a vote would be recorded and would submit all required documents for approval.

Dr. DuPree reported welcoming elementary school staff back to the building in preparation for students beginning Monday, March 1st. Dr. DuPree reported the Middle School opening will be delayed two additional weeks due to construction delays and the instillation of a new H-Vac system.

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Education Committee:

Christine Forbes, Head of School reported that she would provide academic data for the next board meeting. Christine Forbes informed the board that the organization is currently applying for a grant from Robin

Hood to assist with professional development. There is a focus on phonics and reading strategies for third, fourth and fifth grade students.

Christine Forbes reported that Vallori Thomas would provide professional development to support effective communication.

The leadership team is in the process of planning for the eighth-grade graduation, which is the first for the school and prepping for kindergarten and fifth grade graduations. Middle school counselors are assisting eight grade families with high school applications.

Operation's Report

Recruitment, Marketing and Lottery:

Rebecca Chatteram reported to the board that the current overall K-8 enrollment numbers consisted of 566 students. Regarding marketing and recruitment, vanguard is currently being utilized to mail deliver three zip codes within the district as well as one surrounding zip code in District 19. There are a total of 17,000 applicants that will receive a post card and application via mail. Hyde will utilize social media platforms such as Facebook and Instagram to help market the school.

There is an upcoming info session to attract kindergarten families. A market video is being created to share with two partnering organizations where 85% of students were referred. The deadline for the marketing video is dated for March 15. To further assist marketing for the upcoming school year, advertising will be implemented within the Starrett City newspaper and the Daily News.

The Director of Operations reported on the health and safety readiness of the facilities. The school has an inventory of cleaning and sanitation supplies. Soap dispensers, sanitizers and thermometers have been placed throughout the building to ensure the school is adhering to New York State guidelines and protocols. Safety agents and a nurse will be on staff for reopening. All the safety agents and nurses gone through intensive training to welcome students and faculty upon reopening. The school has partnered with BMS (Brooklyn Brownsville Multi Service Center) the mobile health units to provide Covid-19 testing for students in each cohort and faculty.

Additionally, Dr. Sandra J. DuPree stated middle school teachers are expected to return on March 8, and middle school students return March 15. Hybrid learning will consist of two days of in school instruction and three days at home. Each on site classrooms will have a maximum of 12 students.

Rebecca Chatteram further discussed that Civic Builders purchased the middle school property and has been helpful with assisting with updates such as roof repairs. In the upcoming months, the school will begin to review the current lease and refine details since the new property owners will take on the cost.

With the Arts Integration Grant ending, Hyde Brooklyn will need to focus on replacing technology as a major expense in the 2020-2021 school budget.

Lastly, Hyde partnered with an organization to provide a mobile food pantry. The pantry will provide 63-70 pre-box items for families on a weekly basis.

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Finance & Audit Committee:

Jack Foster informed the board that in December 2020, Hyde-Brooklyn had a deficit for the month of approximately (\$240K), but the first six-months, maintained a large surplus on a Year-To-Date of \$302K, generated from prior periods during the timeframe were expenses start low and ramp up through the duration of the school year given the overall lower staffing levels. However, due to the pandemic, staffing patterns fluctuated greatly this school year to accommodate frequently updated protocols.

The surplus has been driven by revenue from the monthly Per Pupil Funding of \$927K, a slight increase from the budgeted \$913K and no Grant Revenue recorded in December, thus the total monthly revenue had an unfavorable variance of (\$57K) MTD and a negative variance of (\$384K) YTD, respectively versus the budget. This is offset by Total Expenses of \$1.19M, an unfavorable variance of \$(288K) MTD, due to early months in the school year did not have fully loaded expenses with \$5.1M in YTD expense creating a very favorable variance of \$686K.

For the Period December 31, 2019, net assets are \$2.3M; with a total cash balance of \$4.6M; which includes a \$1.2M SBA CARES PPP Loan and an additional \$1.2M held in escrow per Board guidance and DOE requirements, plus a \$89K monthly lease deposit for the middle school facilities. However, the balance is grossed up as the payroll account is offset from the refundable advance balance of \$1.9M.

Hyde-Brooklyn has a strong current ratio (current assets / current liabilities) of 1.5x for the Period December 31, 2020, assisted by the two-months of Refundable Advances being recorded.

Based on the Year-to-Date Period December 31, 2020, Hyde-Brooklyn is projecting a nearly \$1.4M surplus, the largest in history, versus a budget that projected a surplus of \$578K. This is driven by the sizeable federal grants (i.e., Climate, Art, and PPP) and Per Pupil Funding Revenue expected due to meet the budget as the Average FTEs have met our enrollment targets, also for the first time in our history.

Based on the 6-month Year-to-Date Period December 31, 2020, Hyde-Brooklyn is forecasting a material favorable variance in total salary expenses of approximately (\$412K); another (\$250K) favorable variance in Fringe from the fluctuation in staffing patterns due to the pandemic.

Dr. Sandra J. DuPree noted that the PPP loan was awarded and favor of forgiveness.

The finance committee is scheduled to meet on February 24, 2021, at 9:30 am.

Executive Director:

Dr. Sandra J. DuPree conducted a nomination for Patricia Stith to join the Board of Trustees.

Action Item

APPROVED, Nomination to the Board of Trustees

Motion by: Dr. Sandra J. DuPree
Seconded by: Robert Moore
Action: Approved unanimously.

MOVED, to adjourn meeting.
Motion by: Dr. Sandra J. DuPree
Seconded by: Christina Brown
Action: Approved unanimously.

Meeting adjourned at 6:58 p.m.

Summary of **March** Meeting
Of the Board of Trustees
Of Hyde Leadership Charter School – Brooklyn
APPROVED
Held via Zoom Conference
March 15, 2021

Trustees Present:

Robert Moore
Christina Brown, Chair
Quinton Ryan
Patricia Stith
Sandra J. DuPree, Ex-Officio

Trustee Absent:

Jack Brown, III

Attendees:

Pharah Pabon, Executive of Analytics and Insights
Rebecca Chatteram, Director of Operations
Christine Forbes, Head of School

Called to order by Christina Brown at 6:02 p.m.

Action Item APPROVE, Board Minutes.

Motion by: Sandra J. DuPree

Seconded by: Robert Moore

Action: Unanimously Approved

Chairman's Report

No Report at this time

School-At-Large: Sandra J. DuPree, Executive Director stated that within the past two weeks we were able to welcome our elementary school students into the building. Total of 34 kids reported to school in grades 3-5, while 66+ students for K-2. Thus far things have been running smoothly and began random testing on students the days they are there. We had about 31 students and 8 faculty members getting to test and thus far getting negative results. We are excited about opening middle school next week, having to push back due to construction. Teachers are eager to come back and are feeling good about it, with fearless anxiety.

Regarding the opening phase for the next year, we are working on language to inform staff that we are opening full time for instruction and ensuring that our staff is aware of this. We are working with those who have accommodations, but we are working on those who can come back.

Operation's Report: Mrs. Chatteram reported the school is still working on recruitment and relying heavily on our pre-k sites to attract kindergarten students.

Finance Report: No Report at this time

MOVED, to adjourn meeting.


Motion by: Sandra J. DuPree

Second by: Christina Brown

Action: Meeting Adjourned

Meeting adjourned at 6:40 p.m.

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Summary of **APRIL** Meeting
Of the Board of Trustees
Of Hyde Leadership Charter School – Brooklyn
APPROVED
Held via Zoom Conference
April 26, 2021

Trustees Present:

Christina Brown
Quinton Ryan
Robert Moore
Patricia Stith
Sandra J. DuPree, Ex-Officio

Trustee Absent:

Claire Robinson
Jack Brown, III

Attendees:

Pharah Pabon
Rebecca Chatteram
Jack Foster

Called to order by Executive Director at 6:05 p.m.

Action Item APPROVE, March 2021 Board Minutes.

Motion by: Sandra J. DuPree

Seconded by: Robert Moore

Action: Unanimously Approved

Chairman's Report: No Report at this time

School-At-Large: Dr. Sandra J. DuPree, Executive Director stated to the board of trustees that overall that Hyde is back in the building. Thus far alternate opening days for the school. The school did have a couple of positive cases, which the school had to close a couple of the pods. The school has been open for about 4-5 weeks on average for both schools since the begin of hybrid. The fall of 2021-2022 the setup will be a 3ft and a setup will be done early on to mentally prepare parents and teachers. The school is in the process of finalizing the lease agreement for 720 Livonia.

Dr. Sandra J. DuPree, Executive Director stated to the board of trustees that HYDE had its lottery for K-8. There have been so many shifts in how we have brought kids into our catchment and outreaching to families. The next major push is our annual giving campaign and would like to support our after-school program. Being able to partner with a couple outside organization for the program to be comprehensive and being inviting to students and for them to explore that steam approach.

Operations Report: Rebecca Chatteram, Director of Operations stated to the board of trustees that enrollment occurred April 7th. Currently in comparison to previous years the application count is much lower. Most applications would normally be seen from kindergarten but some external factors that affected this is many centers they informed a decrease in student enrollment due to the pandemic. The team will be going out into the community to market around the PreK sites.

Finance Report: Jack Foster, Director of Finance stated that In February 2021, Hyde-Brooklyn had a modest deficit for the month of approximately (\$158K) and as noted previously, our sizeable YearTo-Date surplus remains of \$510K, generated from prior periods during the timeframe were expenses start low and ramp up through the duration of the school year given the overall lower staffing levels. Again, due to the pandemic, staffing patterns fluctuated greatly this school year to accommodate frequently updated protocols. The surplus has been driven by revenue from the monthly Per Pupil Funding of \$941K, a slight increase from the budgeted \$913K and no Grant Revenue recorded in February, thus the total monthly revenue had an unfavorable variance of (\$62K) MTD and a negative variance of (\$509K) YTD, respectively versus the budget. This is offset by Total Expenses of \$1.1M, an increase from prior month and an unfavorable variance of \$(144K) MTD, due to early months in the school year did not have fully loaded expenses with \$7.0M in YTD expense creating a very favorable variance of \$634K. For the Period February 28, 2021, net assets are \$2.2M; with a total cash balance of \$4.4M; which includes the \$1.2M SBA CARES PPP Loan that has been forgiven as of February 2021 and an additional \$1.2M held in escrow per Board guidance and DOE requirements, plus a \$89K monthly lease deposit for the middle school facilities. However, the balance is grossed up last month as the payroll account is offset from the refundable advance balance is now \$1.8M. Hyde-Brooklyn has a strong current ratio (current assets / current liabilities) of 2.3x for the Period February 28, 2021, assisted by the two-months of Refundable Advances being recorded.

2020-2021 FULL YEAR FORECAST:

Based on the Year-to-Date Period February 28, 2021, we are projecting a nearly \$1.4M surplus, our largest in history, versus a budget that we projected a surplus of \$558K. This is driven by the sizeable federal grants (i.e., Climate, Art, and PPP) and Per Pupil Funding Revenue expected due to meet the budget as the Average FTEs have met our enrollment targets, also for the first time in our history.

Based on the 7-month Year-to-Date Period February 28, 2021, we are forecasting a material favorable variance in total salary expenses of approximately (\$200K); another (\$70K) favorable variance in Fringe from the fluctuation in staffing patterns due to the pandemic, which also caused a considerable increase in classroom and education materials, for an unfavorable variance of \$400K in School Operations.

MOVED, to adjourn meeting.

Motion by: Sandra J. DuPree
Second by: Christina Brown
Action: Meeting Adjourned

Meeting adjourned at 6:42 p.m.

Summary of **MAY** Meeting
Of the Board of Trustees
Of Hyde Leadership Charter School – Brooklyn
APPROVED
Held via Zoom Conference
May 17, 2021

Trustees Present:

Robert Moore
Quinton Ryan
Patricia Stith
Sandra J. DuPree, Ex-Officio

Trustee Absent:

Christina Brown
Claire Robinson

Attendees:

Pharah Pabon

Called to order by Executive Director at 6:10 p.m.

Action Item APPROVE, April 2021 Board Minutes.

Motion by: Sandra J. DuPree

Seconded by: Robert Moore

Action: Unanimously Approved

Chairman's Report: No Report Time

School-At-Large: Dr. Sandra J. DuPree, Executive Director stated that there were a couple of light coverages during the school days, however students are thrilled and excited to come into the building. There is a struggle with students showing up online and in person but working on strategies in getting students to in. Dr. Sandra J. DuPree stated that she is currently in the process of doing recommitment meetings and talking to staff to get a sense of where they are. This year's focus was more on asking staff how they are managing things and how they are doing and what they need so we can ensure they get the support they need.

Eighth grade students began coming to the building to pick up their caps and gowns. As students are coming to the school, we are continuing to test our students. Year to date 187 students were tested for Covid in the elementary school site and 38 students in the middle school site. In terms of staff/teachers, year to date 36 staff/teachers were tested for covid at the elementary school site, while 22 staff/teachers were test in the middle school site. Currently the school is waiting to hear what mitigation strategies will be for the upcoming year so that as the new school year begins, we are able to interview families and inform them what they can expect from us and being able to show them what the classrooms will look like, so they can be prepared and ready to come back to school.

One of the biggest initiatives was finding an afterschool for both our Elementary and Middle School sites. We connected with DYCD where they were able to connect us with a CBO which did not have a school to partner with. We met with them this past Friday and accepted a partnership with them. The program will serve our 6-8 middle school students for 15 hours a week and will begin as early as July. The program will cater to 90 slots for the year. The program can be Monday to Friday or can even run a Saturday program. The organization did say to us that they can potentially help with the elementary school, depending on their funding.

In addition, there are a couple of events coming up for both our Elementary and Middle School Site. 8th Grade graduation will be on Tuesday, June 15, 2021, at Brooklyn Children's Museum on the rooftop. This year we will be hosting the 8th grade prom on Thursday, June 10th at Burbuja Event Hall. At our Elementary school site, Kindergarten will have their graduation on Monday, June 14, 2021, and our 5th Graders on Thursday, June 17, 2021. Both the Kth and 5th grade graduation will be held at the outdoor yard of the elementary school site.

Executive Director: Dr. Sandra J. DuPree informed the board that there is a grant called COPS School Violence Prevention that emphasizes on technology and equipment. The school has applied in previous years but did not receive due to not much activity occurring but with the middle school site and the events occurring in the nearby neighborhood this will assist in providing necessary items.

MOVED, to adjourn meeting.

Motion by: Sandra J. DuPree
Second by: Christina Brown
Action: Meeting Adjourned

Meeting adjourned at 6:45 p.m.

Next meeting will be held on June 21, 2021, at 6:00p.m. via Zoom.

Summary of **JUNE** Meeting
Of the Board of Trustees
Of Hyde Leadership Charter School – Brooklyn
APPROVED
Held via Zoom Conference
June 21, 2021

Trustees Present:

Patricia Stith, Member
Crissy Brown, Chair
Quinton Ryan, Member
Claire Robinson, Treasurer
Robert Moore, Member
Sandra J. DuPree, Ex Officio

Trustee Absent:

Jack Brown, III

Attendees:

Pharah Pabon
Rebecca Chatteram
Jack Foster

Called to order by Executive Director at 6:05 p.m.

Action Item APPROVE, May 2021 Board Minutes.

Motion by: Sandra J. DuPree

Seconded by: Robert Moore

Action: Unanimously Approved

Chairman's Report: No Report at this time

School-At-Large: Dr. Sandra J. DuPree, Executive Director stated that the school was preparing for graduation for both sides, dealing with the kindergarten step up and the 5th and 8th grade cohort, and a series of event which also included a prom. The board were aware that the last day of school for staff was Tuesday June 22, 2021. Regarding the Covid-19 pandemic, the number of staff vaccinated are still be received and collected. We had our 8th grade graduation at the children's museum. Ms. Chatteram was able to get one of the senators to do an address, which was a nice touch at the graduation.

Dr. Sandra J. DuPree stated that the school is in the process of cleaning and preparing a leaders retreat to focus on team building, strategic planning. The school had a chance to step back and force thinking on where we are and reemerge for us to be stronger and be able to move forward. The school is continuing to hire staff so there are two teachers within the classes. The school is looking to also focus on the social/emotional learning with all that is occurring and providing some resources to families.

Executive Director: Dr. Sandra J. DuPree informed the board that rooms are being reconfigured to ensure the 3 feet distance so more students can accommodate more students. Hybrid and remote instruction are currently not being offered. Our target for the new year is 594 per the charter. Dr. Dupree talked about working on a vaccination panel and thinking as we continue to watch cases drop that we are happy to state we haven't seen much of a spread in the school. By this continuing to do testing, cleaning, masking, and updating staff on how we will proceed and support families.

Operations Report: Ms. Rebecca Chatteram, Director of Operations stated that the focus is to be ready for the school year, and a lot of updates to infrastructure for both schools are to come. Enrollment and marketing is of high priority and currently K grade under enrolled and looking to ensure the number of students are filled for those courses.

Dr. Dupree stated to make sure that we continue to have families aware of our programming.

Finance Report: In May 2021, Hyde-Brooklyn had a deficit for the month of approximately (\$167K) generated from the lack of recoupment of Federal Title funds. The YTD surplus had been supported by revenue from the general monthly Per Pupil Funding of \$830K, but this was a decrease from the budgeted \$913K and the missing Federal Grant Revenue noted above recorded in May, thus the total monthly revenue had a unfavorable variance of \$174K MTD and a positive variance of nearly \$1M YTD, respectively versus the budget. This is offset by Total Expenses of nearly \$1.0M, flat from prior month and a slight favorable variance of \$41K MTD, due almost entirely to the full payment of \$108K to the Hyde Foundation in the sole month of May, now generating a \$10M in YTD expense decreasing the prior month's very favorable variance to \$531K.

For the Period May 31, 2021, net assets are \$3.7M; with a total cash balance of \$3.9M; which includes the \$1.2M SBA CARES PPP Loan that has been forgiven as of May 2021 and an additional \$1.2M held in escrow per Board guidance and DOE requirements, plus a \$89K monthly lease deposit for the middle school facilities. However, the balance is currently grossed up as in prior months given the payroll account is usually offset from the refundable advance balance which is now \$830M. Hyde-Brooklyn has an extremely strong current ratio (current assets / current liabilities) of 4.5x for the Period May 31, 2021, assisted by the PPP forgiveness and Title funding offset by Refundable Advances being recorded. Based on the Year-to-Date Period May 31, 2021, we are projecting a nearly \$1.1M surplus, our largest in history, versus a budget that we projected a surplus of \$558K. This is driven by the sizeable federal grants (i.e., Climate, Art, and PPP) and Per Pupil Funding Revenue expected due to meet the budget as the Average FTEs have met our enrollment targets, also for the first time in our history, in addition to now recording the PPP Forgiveness as revenue. Based on the 11-month Year-to-Date Period May 31, 2021, we are forecasting a material favorable variance in total salary expenses of approximately \$187K; another (\$123K) unfavorable variance in Fringe from the fluctuation in staffing patterns due to the pandemic, which also caused a considerable increase in classroom and education materials, for an unfavorable variance of \$271K in School Operations for the year.

MOVED, to adjourn meeting.

Motion by: Sandra J. DuPree

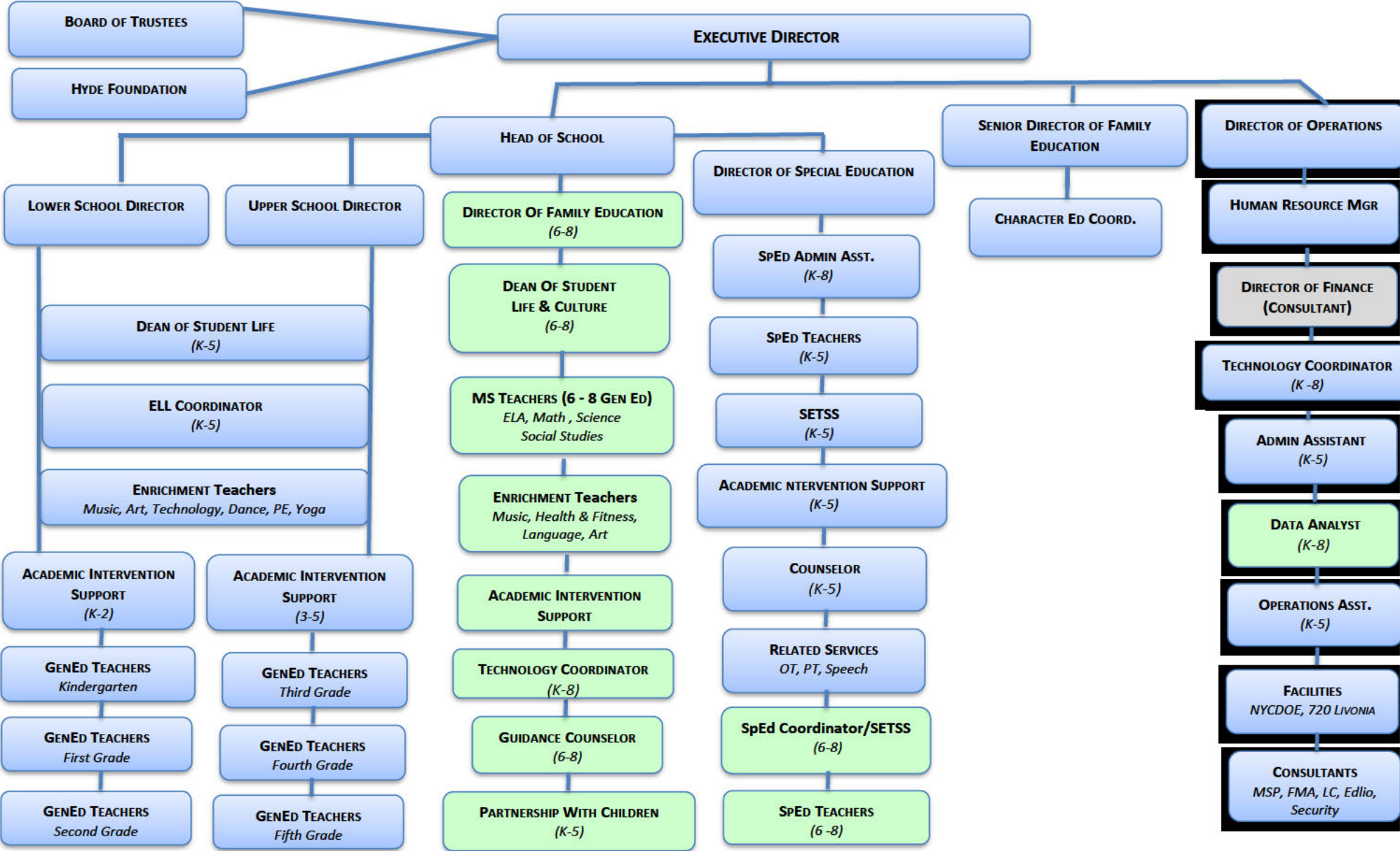
Second by: Patricia Stith

Action: Meeting Adjourned

Meeting adjourned at 6:30 p.m.

Hyde Leadership Charter School – Brooklyn

2020 – 2021 Organization Chart



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HYDE LEADERSHIP CHARTER SCHOOL-BROOKLYN | 2021-2022 CALENDAR

***Pending changes due to State and City guidance

Word of Month: Curiosity

SEPTEMBER '21						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6 Labor Day
7 First Day of School:
Half Day
23 Back to School Night
24 Half Day

Word of Month: Each Other's Keeper

MARCH '22						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4 Half Day
17 Parent Discovery Night
18 Asynchronous Learning:
Staff PD
29-31 NYS ELA Exam

Word of Month: Curiosity

OCTOBER '21						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

8 Half Day
11 Indigenous Peoples'
Day - No School
21 Parent Discovery Night
22 Half Day

Word of Month: Humility

APRIL '22						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

8 Qtr. 3 Ends
11 Qtr. 4 Begins
15-22 Spring Break - No
School
25 Students Return to School
26 NYS Math Exam
29 Asynchronous Learning
Parent Teacher Conference
(8:00AM - 7:00PM)

Word of Month: Leadership

NOVEMBER '21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

2 Election Day: Staff PD
5 Half Day
6 Fall Family Day
(9:30AM - 1:00PM)
Veterans Day- No
School
11 Qtr. 1 Ends
15 Qtr. 2 Begins
24-26 Thanksgiving Holiday:
No School
29 Students Return to
School

Word of Month: Integrity

MAY '22						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

13 Half Day
30 Memorial's Day - No
School

Word of Month: Concern

DECEMBER '21						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

2 Asynchronous Learning
Parent Teacher Conference
(8:00AM - 7:00PM)
10 Half Day
24-31 Holiday Break

Word of Month: Destiny

JUNE '22						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

3 Asynchronous Learning:
Staff PD
17 Last Day of School - Half
Day

Word of Month: Truth

JANUARY '22						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1 New Year's Day
3 Students Return to
School
17 M.L. King Day - No
School
20 Parent Discovery Night
21 Half Day
28 Qtr. 2 Ends
31 Qtr. 3 Begins

***Revisions and additional information pending State and City guidance.

Word of Month: Conscience

FEBRUARY '22						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

17 Asynchronous Learning
Parent Teacher Conference
(8:00AM - 7:00PM)
21-25 Mid-Winter Recess
28 Students Return to
School

No School	Fully Remote/Asynchronous Instruction Only
Half Day Middle Schl: 12:15PM Elementary Schl: 12:30PM	Parent Teacher Conference 12:30PM - 7:00PM *Asynchronous Learning for students
Parent Discovery Night/ 5:00PM - 7:00PM	Stepping Up Ceremony/Graduation
Students Return to School	NYS Exams

DEPARTMENT OF BUILDINGS

BOROUGH OF BROOKLYN

, THE CITY OF NEW YORK

DEC 14 1970

No.

214503

CERTIFICATE OF OCCUPANCY

CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

This certificate supersedes C. O. No.

THIS CERTIFIES that the new ~~altered existing~~ building premises located at Block 3826 Lot 21
720 Livonia Avenue

That the zoning lot and premises above referred to are situated, bounded and described as follows:

BEGINNING at a point on the ~~west~~ east corner formed by the intersection of
~~South East~~ South East and Livonia Street
Livonia Avenue
 running thence East 200' feet; thence South 100' feet;
 then East 200' feet; thence North 100' feet;
 then thence _____ feet: thence _____ feet:

the point or place of beginning, conforms substantially to the approved plans and specifications, and to the requirements of the Building Code, the Zoning Resolution and all other laws and ordinances, and of the rules of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646e of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

Permit No. N.B. 113/70 Construction classification— 1 - C
 Occupancy classification— Educational Height 2 stories, 24'4" feet.
 Date of completion— Const. 12/9/70 Located in CB-3 in K.C. Zoning District.
 Date of issuance of permit Plumb. 12/12/70

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: } (Calendar numbers to be inserted here)
 and The City Planning Commission:

PERMISSIBLE USE AND OCCUPANCY

Street Parking Spaces _____
 Street Loading Berths _____

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED	USE
-------	--------------------------------	-------------------------	-----

THIS CERTIFICATE OF OCCUPANCY IS TO BE POSTED
 WITHIN THE BUILDING AT ALL TIMES AND NOT TO BE
 REMOVED OR DESTROYED WITHOUT THE WRITTEN
 PERMISSION OF THE DEPARTMENT OF BUILDINGS
 JAN 11 1981

John J. Walsh
 Borough Superintendent

