

# Application: Hellenic Classical Charter School - Staten Island

Joy Petrakos - Joy.Petrakos@hccs-nys.org  
2021-2022 Annual Report

## Entry 1 School Info and Cover Page

Completed Jul 26 2022

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. This information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. SCHOOL NAME

(Select name from the drop down menu)

HELLENIC CLASSICAL CHARTER SCHOOL - STATEN ISLAND 800000090834

**a1. Popular School Name**

HCCS-SI

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**d. DISTRICT / CSD OF LOCATION**

CSD #31 - STATEN ISLAND

**e. DATE OF INITIAL CHARTER**

12/2018

**f. DATE FIRST OPENED FOR INSTRUCTION**

9/2019

**c. School Unionized**

Is your charter school unionized?

No

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The Hellenic Classical Charter Schools will provide a diverse student body with a rigorous education in a dynamic environment. Using a standards-based curriculum, enriched with the Greek and Latin languages, and the classics woven throughout, students will engage in dialogue using the Socratic method to become critical thinkers. Students will become college and career ready and well-prepared to succeed and contribute to the global community as responsible citizens.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	A rigorous classical education that is rich in challenging content - HCCS-SI will provide rigorous instruction in a classical education model that uses standards-based curriculum, didactic instruction, coaching, and intensive academic support. HCCS-SI will blend the Paideia Model for instruction that mixes the rigors of a classical education with inclusive teaching and learning with the workshop model, which is based on Howard Gardner’s theory of multiple intelligences and Benjamin Bloom’s work regarding strategies to help students engage in the highest levels of thinking—i.e. analysis, synthesis and evaluation. Because this proposed model differentiates and individualizes instruction, the model is highly effective with at-risk populations, including ELL students, Title I students, special education students, and academically gifted students.
KDE 2	Supplementing instruction with classical study of the Greek and Latin languages, as well as history, art and other cultural and classical studies - The

	<p>Greek instruction program, which includes acquisition of the Greek language and the study of Greek history and culture within a rigorous academic model that includes the standards-based curriculum, will provide students with unique and outstanding educational experiences that support their growth and improve their competitiveness in the global economy. We will implement this program in consultation with the Greek Ministry of Education, which has provided support for HCCS-Park Slope over the past 13 years. The alignment of the Greek program curriculum with the ELA curriculum will ensure that the reading, writing and language arts instruction in English and in Greek are complimentary. In short, because of the Greek and Latin studies, we maintain that our graduates will be familiar with the roots of over 90% of the words in the English language.</p>
KDE 3	<p>Preparing students for long-term academic success - HCCS-Staten Island will focus on the mission of college and career readiness for our students. While in our first charter period, HCCS-SI will only include grades K-5, we plan—if successful in the first term—to expand to grades K-8 in the second term. In our first charter term, we will build the foundations that students and parents need in order to establish the expectations and habits of mind necessary for long-term academic success. During our second charter term, we will continue to work with these students and families to help them understand the high school admissions process, as well as college preparation, and other practices that will support them in preparing for, selecting and applying for entrance into high quality high schools.</p>
KDE 4	(No response)
KDE 5	(No response)
KDE 6	(No response)
KDE 7	(No response)

KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

<https://www.hccs-nys.org>

**i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)**

250

**j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)**

250

**k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)**

Check all that apply

Grades Served	K, 1, 2, 3
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**I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

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## **FACILITIES INFORMATION**

### **m. FACILITIES**

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

**HELLENIC CLASSICAL CHARTER SCHOOL STATEN ISLAND 800000090834**

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#### **School Site 1 (Primary)**

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**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1641 Richmond Avenue, Staten Island , NY , 10314	7184990957	NYC CSD 31	K-4	K-3

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Cathy Kakleas	Principal	718-499-0957	718-499-0958	<a href="mailto:CKakleas@hccs-nys.org">CKakleas@hccs-nys.org</a>
Operational Leader	Joy Petrakos	Chief of Operations	718-499-0957	718-499-0958	<a href="mailto:Joy.Petrakos@hccs-nys.org">Joy.Petrakos@hccs-nys.org</a>
Compliance Contact	Joy Petrakos	Chief of Operations	718-499-0957	718-499-0958	<a href="mailto:Joy.Petrakos@hccs-nys.org">Joy.Petrakos@hccs-nys.org</a>
Complaint Contact	Joy Petrakos	Chief of Operations	718-499-0957	718-499-0958	<a href="mailto:Joy.Petrakos@hccs-nys.org">Joy.Petrakos@hccs-nys.org</a>
DA A Coordinator	Shannon Donohue	Dean of Guidance and Student Support	718-499-0957	718-499-0958	<a href="mailto:SDonohue@hccs-nys.org">SDonohue@hccs-nys.org</a>
Phone Contact for After Hours Emergencies	Joy Petrakos	Chief of Operations	917-561-2622	718-499-0957	<a href="mailto:Joy.Petrakos@hccs-nys.org">Joy.Petrakos@hccs-nys.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space



## IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

**Certificate of Occupancy and Fire Inspection.** Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.

### Site 1 Certificate of Occupancy (COO)

[certificate of occupancy - 1641 Richmond Avenue.pdf](#)

**Filename:** certificate of occupancy - 1641 Richmond Avenue.pdf **Size:** 608.1 kB

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### Site 1 Fire Inspection Report

[Fire Alarm Test and Inspection Report.pdf](#)

**Filename:** Fire Alarm Test and Inspection Report.pdf **Size:** 135.5 kB

## CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

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n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

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**o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?**

Yes

**ATTESTATIONS**

**p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it just the dash and the extension number after the phone number).**

Name	Joy Petrakos
Position	Chief of Operations
Phone/Extension	718-499-0957
Email	<a href="mailto:Joy.Petrakos@hccs-nys.org">Joy.Petrakos@hccs-nys.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.**

**Responses Selected:**

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

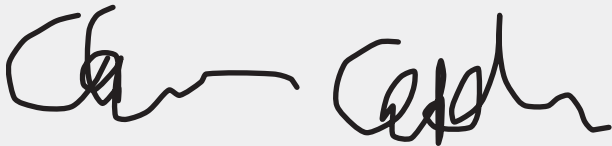
**Responses Selected:**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Jul 12 2022

Thank you.



**Entry 3 Progress Toward Goals**

# Instructions

## Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

## Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

**HELLENIC CLASSICAL CHARTER SCHOOL STATEN ISLAND 800000090834**

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

## Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

### 2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If
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				unable to assess goal, type N/A for Not Applicable
Academic Goal 1	<p>Throughout the course of the charter term, HCCS-SI will show progress towards achieving 75% of its 3rd-5th graders, who have been enrolled at the school on BEDS day for at least two consecutive years</p> <ul style="list-style-type: none"> <li>• performing at or above Level 3 on the NYS ELA exam.</li> <li>• performing at or above Level 3 on the NYS Math exam.</li> </ul>		Unable to Assess	School year 2021-2022 is the first year we had a testing grade (Grade 3) in our school.
Academic Goal 2	<p>Each year, the percent of HCCS-SI students performing at or above Level 3 on the NYS ELA exam and NYS Math exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of</p>	<p>NYS ELA and MATH EXAM</p> <p>71% of our students performed at or above a Level 3 in ELA. 56.9% of students in District 31 performed at or above a Level 3 in ELA.</p> <p>61% of our students performed at or above a Level 3 in Math.</p>	Met	

	CSD 31.	52.9% of students in District 31 performed at or above a Level 3 in Math.		
Academic Goal 3	75% of kindergarten students who were enrolled at the School on BEDS day will perform at or above a Level 1 on the rhyme recognition, rhyme generation, syllable clapping, initial consonants, and at or above a Level 2 on the final consonants, blending, segmenting, ABC recognition, writing, spelling, decoding and, sight words, strands.	Fox in the Box Literacy Assessment	Met	
Academic Goal 4	75% of the 1st grade students who were enrolled on BEDS day for two consecutive years will perform at or above a Level 4 on the spelling, decoding, vocabulary and sight words strands	Fox in the Box Literacy Assessment	Met	
	75% of the 2nd grade students who have been			

Academic Goal 5	enrolled at the School on BEDS day for at least two consecutive years will perform at or above Level 6 on the spelling, decoding, vocabulary, sight word strands.	Fox in the Box Literacy Assessment	Met	
Academic Goal 6	. Each year, all students in Grades 2 through 5 who were enrolled in the School for at least two consecutive BEDS dates will average at least five percentile points of growth on NWEA MAP Reading and Math assessments until average percentile score reaches 85.	NWEA Assessment in Math and ELA	Met	
Academic Goal 7	Each year, 75% of all students in Grades 1 through 5 who were enrolled in the School for at least two consecutive BEDS dates will grow a minimum of 2 levels as measured by the F&P assessment regardless of incoming F&P level.	Fountas and Pinnell Reading Assessment	Met	
	Each year, 75% of			

Academic Goal 8	<p>all students in Grades 2 through 5 who were enrolled in the School for at least two consecutive BEDS dates, including students with disabilities, ELLs, and economically disadvantaged students, will achieve at least one year of growth on NWEA MAP.</p>	NWEA Assessment in Math and ELA	Met	
Academic Goal 9	<p>By the end of the school year, 75% of kindergarteners who were enrolled on BEDS day will be able to:</p> <ul style="list-style-type: none"> <li>• recognize all Greek Letters in their print form, as measured by a Greek Letter Recognition and Writing Common Assessment</li> <li>• communicate verbally as measured by the HCCS Greek Verbal Common Assessment</li> </ul>	Kindergarten Greek Common Assessment in Letter Recognition, Writing and Verbal Skills	Met	
	<p>By the end of the school year, 75% of first graders who were enrolled on BEDS day for at least two consecutive years</p>			



Academic Goal 10	<p>will be able to:</p> <ul style="list-style-type: none"> <li>• write all the Greek alphabet in print, as measured by a Greek Letter Recognition And Writing Common Assessment</li> <li>• perform proficiently in listening, as measured by the Greek Listening Common Assessment</li> <li>• perform proficiently in reading, as measured by the Greek Reading Common Assessment</li> <li>• communicate verbally as measured by the Greek Verbal Common Assessment</li> </ul>	First Grade Greek Common Assessment in Letter Recognition, Writing, Reading, Listening and Verbal Skills	Met	
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**2. Do have more academic goals to add?**

Yes

**2021-2022 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to
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				Assess During Due to Closure
Academic Goal 11	By the end the school year, 75% of students in grades 2-5 who were enrolled on BEDS day for at least two consecutive years will perform proficiently in oral, reading, listening, and writing skills, as measured by the Greek Verbal, Reading, Listening, and Writing Common Assessments.	Second and Third Grade Greek Common Assessment in Letter Recognition, Writing, Reading, Listening and Verbal Skills	Not Met	<p>In Second Grade , we reached and exceeded our goal as 82% of our students demonstrated proficiency as reflected on the Greek Common Assessment. However, in Third Grade, we did not reach our goal as 51% of our students demonstrated proficiency. Further analyzing of the data, revealed that students struggled more in writing. Therefore, that will become a focus for us in the new school year. The Greek team will work collaboratively and develop a plan to address the writing gaps our older students seem to have. In addition , we will be hiring a fourth Greek teacher. Hiring an additional teacher will provide us the opportunity to</p>

				group our older students into proficiency groups; beginner, intermediate and advanced. This will help teachers meet students at the level where they are, especially those students who are not with us from Kindergarten.
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

**3. Do have more academic goals to add?**

No

**4. ORGANIZATION GOALS**

**For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2021-2022 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, HCCS-SI will meet or exceed enrollment and retention targets as prescribed by the Board of Regents, through the State Education Department, of students with disabilities, English language learners, and students who are eligible for the free- and reduced-price lunch program.	AT Vendor Portal	Met	
		Due to Covid related reasons,		Our attendance rate was one percent under the

Org Goal 2	At the end of each school year, HCCS will have an average daily student attendance rate of at least 95%.	HCCS-SI's average daily attendance rate missed its goal by 1%. We ended the school year with an average daily attendance of 94%.	Not Met	goal's expectation of 95% due to Covid-19. We feel confident that our attendance rate will be met in school year 2022-2023 since Covid-19 is currently not a high risk to the school community.
Org Goal 3	Each year, 95% of all students enrolled at HCCS during the last day of the school year will return the following September, not including those who move out of area.	AT D scharge Report  Vendor Portal	Met	
Org Goal 4	Each year, parents will express satisfaction with HCCS's program, based on the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal	NYCDOE Survey	Met	

	if at least 50% of the parents participate in the survey.			
Org Goal 5	Each year, teachers will express satisfaction with HCCS' leadership and professional development opportunities, based on the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if at least 50% of the teachers participate in the survey.	NYCDOE Survey	Met	
	Each year, HCCS will comply with all applicable laws, rules, regulations, and contract terms including, but not limited to, the New York Charter Schools Act, the	Approved Board of Regents Charter; Applicable law, rules and regulations; NY Charter Schools Act; NY Freedom Information Law;		

Org Goal 6	New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.	NY Open Meetings Law; Federal Individuals with Disabilities Education Act; Family Educational Rights and Privacy Act.	Met	
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

## 2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, HCCS will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Independent audit issued by PKF O'Connor Davies, LLP.	Met	
Financial Goal 2	Each year, HCCS will operate on a balanced budget and maintain a stable cash flow.	Monthly internal financial statements and annual external audit by PKF O'Connor Davies	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

### 7. Do have more financial goals to add?

No

Thank you.

## Entry 4 - Audited Financial Statements

Completed Oct 30 2022

### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as



password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.**

### [Hellenic Classical Charter School FST with Mgmt Ltr](#)

**Filename:** Hellenic Classical Charter School tGOMOXI.pdf **Size:** 779.9 kB

## **Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)**

**Completed** Oct 30 2022

### [Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

**EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [HCCS auditedfinancialreporttemplate-nysed FY22](#)

**Filename:** HCCS auditedfinancialreporttempla UujhuW7.xlsx **Size:** 77.4 kB

## **Entry 4c - Additional Financial Documents**

**Completed** Oct 30 2022

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

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<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **FinancialDisclosure2022- Capetanakis**

**Filename:** FinancialDisclosure2022\_Capetanak\_ij9uCdw.pdf **Size:** 256.0 kB

### **FinancialDisclosure2022- Leonardos**

**Filename:** FinancialDisclosure2022\_Leonardos\_1axkW6B.pdf **Size:** 121.7 kB

### **FinancialDisclosure2022- Newman**

**Filename:** FinancialDisclosure2022\_Newman\_t0X7FiU.pdf **Size:** 329.1 kB

### **FinancialDisclosure2022- Lekas**

**Filename:** FinancialDisclosure2022\_Lekas\_u5rhaoV.pdf **Size:** 206.4 kB

### **FinancialDisclosure2022 - Rajpersaud**

**Filename:** FinancialDisclosure2022\_Rajpersa\_61nKG3u.pdf **Size:** 431.2 kB

### **FinancialDisclosure2022- Svokos**

**Filename:** FinancialDisclosure2022\_Svokos\_Gsm1vDG.pdf **Size:** 516.3 kB

### **June 2022**

**Filename:** June\_2022\_ASFI1cY.pdf **Size:** 159.1 kB

### **HCCS Annual Report 4C**

**Filename:** HCCS Annual Report 4C\_RudJURW.docx **Size:** 2.2 MB

### **Hellenic Classical Charter School Mgmt Ltr**

**Filename:** Hellenic Classical Charter School\_D19Xv8f.pdf **Size:** 169.1 kB

## **Entry 4d - Financial Services Contact Information**

**Completed** Oct 30 2022

**Regents, NYCDOE, and Buffalo BOE authorized schools** should enter financial contact information directly into the form within the portal by **November 1, 2022**.

## **Form for "Financial Services Contact Information"**

## 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Christina Portelos	<a href="mailto:cportelos@hccs-nys.org">cportelos@hccs-nys.org</a>	718-499-0957

## 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Gus Saliba	<a href="mailto:gsaliba@pkfod.com">gsaliba@pkfod.com</a>	914-341-7022	5

## 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

## Entry 5 - Fiscal Year 2022-2023 Budget

**Completed** Oct 31 2022

**SUNY-authorized charter schools** should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [HCCS-SI final-2022-2023-ar-budget-template](#)

**Filename:** HCCS SI final 2022 2023 ar budget tbwJVfr.xlsx **Size:** 38.1 kB

# Entry 6 - Board of Trustees Disclosure of Financial Interest Form

**Completed** Aug 3 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

## [FinancialDisclosure2022- Leonardos](#)

**Filename:** FinancialDisclosure2022 Leonardos 5coCwnw.pdf **Size:** 121.7 kB

## [FinancialDisclosure2022- Newman](#)

**Filename:** FinancialDisclosure2022 Newman GTCELCs.pdf **Size:** 329.1 kB

## [FinancialDisclosure2022- Theodoratou](#)

**Filename:** FinancialDisclosure2022 Theodoratou.pdf **Size:** 432.3 kB

## [FinancialDisclosure2022- Capetanakis](#)

**Filename:** FinancialDisclosure2022 Capetanak HoxKO1a.pdf **Size:** 256.0 kB

## [FinancialDisclosure2022- Lekas](#)

**Filename:** FinancialDisclosure2022 Lekas EIpPz5S.pdf **Size:** 206.4 kB

## [FinancialDisclosure2022- Svokos](#)

**Filename:** FinancialDisclosure2022 Svokos QnUF44V.pdf **Size:** 516.3 kB

## [FinancialDisclosure2022 - Rajpersaud](#)

**Filename:** FinancialDisclosure2022 Rajpersa kXrDLxL.pdf **Size:** 431.2 kB

## [FinancialDisclosure2022 - Mathews](#)

Filename: FinancialDisclosure2022 Mathews ri0aFhI.pdf Size: 102.8 kB

## [FinancialDisclosure2022 - Angelakos](#)

Filename: FinancialDisclosure2022 Angelako rvkOBcW.pdf Size: 6.5 MB

## [FinancialDisclosure2022- Lekas](#)

Filename: FinancialDisclosure2022 Lekas Sz7dkNh.pdf Size: 456.2 kB

# Entry 7 BOT Membership Table

Completed Jul 26 2022

## Instructions

### Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please ensure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**HELLENIC CLASSICAL CHARTER SCHOOL STATEN ISLAND 800000090834**

### Authorizer:

Who is the authorizer of your charter school?

Board of Regents

### 1. 2021-2022 Board Member Information (Enter info for each BOT member)

Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws	Number of Terms Served	Start Date of Current Term	End Date of Current Term	Board Meetings Attended

					(Y/N)		(MM/DD /YYYY)	(MM/DD /YYYY)	d During 2021-2022
1	Charles Capetanakis		Chair	Education, Finance, Facility	Yes	3	07/01/2020	06/30/2023	12
2	Nikolaos Leonardos		Treasurer	Finance, Facility	Yes	3	07/01/2020	06/30/2023	11
3	Harvey Newman		Secretary	Education Chair	Yes	3	07/01/2020	06/30/2023	7
4	Effie Lekas		Trustee/Member	Education	Yes	3	07/01/2020	06/30/2023	11
5	Grazia Svokos		Trustee/Member	Education	Yes	3	07/01/2020	06/30/2023	8
6	Dr. Liana Theodoratou		Trustee/Member	Education	Yes	3	07/01/2020	06/30/2023	7
7	Dean Angelakos		Trustee/Member	Finance, Facility	Yes	3	07/01/2020	06/30/2023	5 or less
8	Bianca Jpersaud		Trustee/Member	Finance, Facility	Yes	3	07/01/2020	06/30/2023	7
9	Nik Mathews		Trustee/Member	Finance, Facility	Yes	3	07/01/2020	06/30/2023	5 or less

**1a. Are there more than 9 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	9
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	9

**3. Number of Board meetings held during 2021-2022**

12

**4. Number of Board meetings scheduled for 2022-2023**

12

**Total number of Voting Members on June 30, 2022:**

9

**Total number of Voting Members added during the 2021-2022 school year:**

0

**Total number of Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:**

11

**Total number of Non-Voting Members on June 30, 2022:**

0

**Total number of Non-Voting Members added during the 2021-2022 school year:**

0

**Total number of Non-Voting Members who departed during the 2021-2022 school year:**

0



**Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:**

0

**Board members attending 8 or fewer meetings during 2021-2022**

6

Thank you.

## Entry 8 Board Meeting Minutes

Completed Jul 26 2022

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

### **2021-0722 SCHOOL BOARD MINUTES**

**Filename:** 2021 0722 SCHOOL BOARD MINUTES WfdQ0ax.pdf **Size:** 240.5 kB

### **2021-0826 SCHOOL BOARD MINUTES**

**Filename:** 2021 0826 SCHOOL BOARD MINUTES symlKV .pdf **Size:** 229.6 kB

### **2021-0928 SCHOOL BOARD MEETING**

**Filename:** 2021 0928 SCHOOL BOARD MEETING V61rDEK.pdf **Size:** 234.9 kB

### **2021-1026 SCHOOL BOARD MEETING**

**Filename:** 2021 1026 SCHOOL BOARD MEETING Q3r7tY3.pdf **Size:** 250.7 kB

### **2021-1123 SCHOOL BOARD MINUTES**

**Filename:** 2021 1123 SCHOOL BOARD MINUTES FKdMbmjg.pdf **Size:** 230.7 kB

### **2021-1222 SCHOOL BOARD MINUTES**

**Filename:** 2021 1222 SCHOOL BOARD MINUTES oLqa3ys.pdf **Size:** 228.5 kB

## [2022-0126 SCHOOL BOARD MINUTESv2](#)

**Filename:** 2022 0126 SCHOOL BOARD MINUTESv2 IGBwlrq.pdf **Size:** 295.2 kB

## [2022-0217 SCHOOL BOARD MINUTES](#)

**Filename:** 2022 0217 SCHOOL BOARD MINUTES w33SiIb.pdf **Size:** 233.0 kB

## [2022-0324 SCHOOL BOARD MINUTES](#)

**Filename:** 2022 0324 SCHOOL BOARD MINUTES sIck5hp.pdf **Size:** 232.6 kB

## [2022-0427 SCHOOL BOARD MINUTES](#)

**Filename:** 2022 0427 SCHOOL BOARD MINUTES TRYAVSV.pdf **Size:** 237.9 kB

## [2022-0526 SCHOOL BOARD MEETING](#)

**Filename:** 2022 0526 SCHOOL BOARD MEETING zm6WEPm.pdf **Size:** 238.5 kB

## [2022-0629 SCHOOL BOARD MINUTES](#)

**Filename:** 2022 0629 SCHOOL BOARD MINUTES lwr5NFw.pdf **Size:** 240.9 kB

## **Entry 9 Enrollment & Retention**

**Completed** Jul 30 2022

### [Instructions for submitting Enrollment and Retention Efforts](#)

#### **Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

## **Entry 9 Enrollment and Retention of Special Populations**

### **Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
	Students who are economically disadvantaged are supported by reaching out to the parents and	

<p>Economically Disadvantaged</p>	<p>providing them with any materials and tools they need to support their learning. Teaching assistants help those students with their homework assignments and work with them often during Independent work time. They are also included in small groups more often than other students to ensure they receive the support they need. The guidance counselor also plays a major role in reaching out to the families to address attendance issues and other issues that may contribute to the lack of completing assignments. The guidance counselor also supports the students with their social emotional health during scheduled sessions with them. HCCS-SI has 55% percentage economically disadvantage population which is even with District 31.</p>	<p>HCCS-SI will continue to demonstrate strong recruitment efforts for Economically Disadvantaged Students in the 2022-2023 school year.</p>
<p>English Language Learners</p>	<p>Similar to our strategy for recruiting SWDs, we are reaching out to pre-school programs with large communities of English language learners (ELLs). We will advertise the school in local Spanish-language and Asian media (e.g. newspaper), host targeted informational sessions for non-English speaking students in their native languages, and provide recruitment materials in multiple languages (i.e. brochures, handouts, website) that highlight unique services offered for ELL students.</p> <p>We ended the 2021-2022 school year with a 7% ELL percentage</p>	<p>HCCS-SI will continue to demonstrate strong recruitment efforts for Economically Disadvantaged Students in the 2022-2023 school year.</p>

	<p>compared to District 31's 6.9%. We enrolled 12 new ELL students and a total of 28 ELL students.</p>	
Students with Disabilities	<p>HCCS-SI completed its third year with grades K-3 and will add a grade each year following until we reach K-8. Based on this growth strategy, we will continue to reach out to daycares and Pre-K programs in school district 31. As part of this process, we targeted pre-school programs that only serve students with disabilities (SWDs). Our goal is to engage parents of these students, encourage them to apply to the admissions lottery and then, for those who gain entry, work with the parents and the Pre-K providers to help these students transition into our school. More broadly, we use marketing strategies that encourage applicants with disabilities to apply, including: special marketing materials aimed at students with disabilities; emphasizing the school's range of services and accommodations, and; outreach to the CSD 31's Committee on Special Education (CSE) and Community Education Council (CEC). HCCS-SI has a 16% special education population compared to District 31's 23%.</p>	<p>HCCS-SI will continue to demonstrate strong recruitment efforts for Students with Disabilities in the 2022-2023 school year.</p>

**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
--	---	---------------------------------------

Economically Disadvantaged	<p>HCCS-SI will continue to support students who are economically disadvantaged by reaching out to the families and providing them with additional support throughout the year.</p>	<p>HCCS-SI will continue to demonstrate strong retention efforts for Economically Disadvantaged Students in the 2022-2023 school year.</p>
English Language Learners	<p>As mentioned above, our ELL percentage is 7% compared to District 31 which is 6.9%. We enrolled 12 new ELL students and have a total of 28 ELL students. To achieve a greater percentage with our subgroups we will continue to reach out to pre-schools and day cares throughout all neighborhoods in District 31 to make parents aware of the option of applying to our school, distributing information about the school in multiple languages, and holding a virtual open house for District 31 on our website. Our lottery includes preferences for special education and ELL students.</p>	<p>HCCS-SI will continue to demonstrate strong retention efforts for English Language Learners in the 2022-2023 school year.</p>
Students with Disabilities	<p>Our special education percentage is 16%. Our subgroup enrollment is currently lower than District 31. To achieve a greater percentage with our subgroups we will continue to reach out to pre-schools and day cares throughout all neighborhoods in District 31 to make parents aware of the option of applying to our school, distributing information about the school in multiple languages, and holding a virtual open house for District 31 on our website. Our lottery includes preferences for special education and ELL</p>	<p>HCCS-SI will continue to demonstrate strong retention efforts for Students with Disabilities in the 2022-2023 school year.</p>

## Entry 10 - Teacher and Administrator Attrition

Completed Jul 26 2022

# Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

### ***A. TEACH System - Employee Clearance***

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSpra) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

## **B. Emergency Conditional Clearances**

### **Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

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### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

Completed Jul 27 2022

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as of June 30, 2022)	0
Total Category A: 5 or 30% whichever is less	2.0



**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. Mathematics	0
ii. Science	0
iii. Computer Science	0
. Technology	0
. Career and Technical Education	0
<b>Total Category B: not to exceed 5</b>	<b>0.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
<b>Total Category C: not to exceed 5</b>	<b>5.0</b>

## TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	7

## CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

## CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	12

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	19

Thank you.



## Entry 12 Organization Chart

Completed Jul 28 2022

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

### **Organizational Chart 2020**

**Filename:** Organizational Chart 2020 RJxWKDz.pdf **Size:** 298.7 kB

## Entry 13 School Calendar

**Completed** Jan 26 2023

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **PS & SI-School Year Calendar 2022-2023**

**Filename:** PS SI School Year Calendar 2022 2 ZWF9ZHE.pdf **Size:** 136.2 kB

### **HCCS Calendar**

**Filename:** HCCS Calendar L2JapEN.pdf **Size:** 154.0 kB

## Entry 14 Links to Critical Documents on School Website

**Completed** Jul 27 2022

### Instructions

#### **Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)

2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA policy and NYSED-Approved School Discipline policy (**For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**);
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

## **Form for Entry 14 Links to Critical Documents on School Website**

**School Name: Hellenic Classical Charter School Staten Island**

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**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	<a href="https://www.hccs-nys.org/annual-reports">https://www.hccs-nys.org/annual-reports</a>
2. Board meeting notices, agendas and documents	<a href="https://www.hccs-nys.org/board-of-trustees">https://www.hccs-nys.org/board-of-trustees</a>
3. New York State School Report Card	<a href="https://www.hccs-nys.org/staten-island">https://www.hccs-nys.org/staten-island</a>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://www.hccs-nys.org/services-minimalist">https://www.hccs-nys.org/services-minimalist</a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<a href="https://www.hccs-nys.org/services-minimalist">https://www.hccs-nys.org/services-minimalist</a>
6. Authorizer-approved FOIL Policy	<a href="https://www.hccs-nys.org/services-minimalist">https://www.hccs-nys.org/services-minimalist</a>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<a href="https://www.hccs-nys.org/services-minimalist">https://www.hccs-nys.org/services-minimalist</a>

**Thank you.**



# **Hellenic Classical Charter Schools**

Financial Statements and  
Uniform Guidance Schedules  
Together With Independent Auditors' Reports

June 30, 2022 and 2021

## Hellenic Classical Charter Schools

### Financial Statements and Uniform Guidance Schedules Together With Independent Auditors' Reports

June 30, 2022 and 2021

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## Independent Auditors' Report

**Board of Trustees**  
**Hellenic Classical Charter Schools**

### Report on the Audit of the Financial Statements

#### *Opinion*

We have audited the accompanying financial statements of Hellenic Classical Charter Schools (a nonprofit organization), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Hellenic Classical Charter Schools as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinion*

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Hellenic Classical Charter Schools and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Hellenic Classical Charter Schools' ability to continue as a going concern within one year after the date that the financial statements are available to be issued.



***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Hellenic Classical Charter Schools' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Hellenic Classical Charter Schools' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

***Report on Supplementary Information***

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedules of activities and functional expenses by school for the year ended June 30, 2022 on pages 20 through 22 are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of federal awards on page 23 as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 25, 2022, on our consideration of Hellenic Classical Charter Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Hellenic Classical Charter Schools' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Hellenic Classical Charter Schools' internal control over financial reporting and compliance.

*PKF O'Connor Davies, LLP*

Harrison, New York  
October 25, 2022

## Hellenic Classical Charter Schools

### Statements of Financial Position

	June 30,	
	2022	2021
<b>ASSETS</b>		
Current Assets		
Cash	\$ 1,668,934	\$ 1,494,343
Grants and contracts receivable	1,780,690	1,271,474
Due from related party	154,748	4,574
Prepaid expenses and other current assets	531,361	114,709
Total Current Assets	4,135,733	2,885,100
Property and equipment, net	9,916,565	10,168,016
Security deposit	126,500	126,500
Restricted cash	175,000	121,040
	\$ 14,353,798	\$ 13,300,656
<b>LIABILITIES AND NET ASSETS</b>		
Current Liabilities		
Accounts payable and accrued expenses	\$ 547,842	\$ 314,750
Accrued payroll and payroll taxes	1,426,668	1,278,108
Loan payable	-	150,000
Economic Injury Disaster loan payable, current portion	3,612	3,612
Refundable advances	110,462	14,380
Deferred rent, current portion	779,184	-
Total Current Liabilities	2,867,768	1,760,850
Economic Injury Disaster loan payable	146,388	146,388
Paycheck Protection Program loan payable	-	1,279,500
Deferred rent	227,029	188,651
Total Liabilities	3,241,185	3,375,389
Net Assets		
Without donor restrictions	11,112,613	9,774,843
With donor restrictions	-	150,424
Total Net Assets	11,112,613	9,925,267
	\$ 14,353,798	\$ 13,300,656

See notes to financial statements

## Hellenic Classical Charter Schools

### Statement of Activities Year Ended June 30, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
<b>REVENUE AND SUPPORT</b>			
State and local per pupil operating revenue	\$ 12,966,665	\$ -	\$ 12,966,665
State and local per pupil facilities funding	1,243,087	-	1,243,087
Universal pre-kindergarten	407,329	-	407,329
Federal grants	1,067,333	-	1,067,333
Federal IDEA	64,697	-	64,697
State and city grants	147,077	-	147,077
Contributions and grants	230,890	-	230,890
Other revenue	506,546	-	506,546
Net assets released from restrictions	150,424	(150,424)	-
Total Revenue and Support	<u>16,784,048</u>	<u>(150,424)</u>	<u>16,633,624</u>
<b>EXPENSES</b>			
Program Services			
Regular education	12,209,385	-	12,209,385
Special education	1,711,167	-	1,711,167
Total Program Services	<u>13,920,552</u>	-	<u>13,920,552</u>
Supporting Services			
Management and general	2,747,277	-	2,747,277
Fundraising	57,949	-	57,949
Total Expenses	<u>16,725,778</u>	-	<u>16,725,778</u>
Gain on forgiveness of Paycheck Protection Program loan	<u>1,279,500</u>	-	<u>1,279,500</u>
Change in Net Assets	1,337,770	(150,424)	1,187,346
<b>NET ASSETS</b>			
Beginning of year	<u>9,774,843</u>	<u>150,424</u>	<u>9,925,267</u>
End of year	<u>\$ 11,112,613</u>	<u>\$ -</u>	<u>\$ 11,112,613</u>

See notes to financial statements

## Hellenic Classical Charter Schools

### Statement of Activities Year Ended June 30, 2021

	Without Donor Restrictions	With Donor Restrictions	Total
<b>REVENUE AND SUPPORT</b>			
State and local per pupil operating revenue	\$ 10,960,921	\$ -	\$ 10,960,921
State and local per pupil facilities funding	596,405	-	596,405
Universal pre-kindergarten	421,304	-	421,304
Federal grants	897,827	-	897,827
Federal IDEA	51,591	-	51,591
State grants	48,833	-	48,833
Contributions and grants	10,127	-	10,127
Other revenue	132,097	-	132,097
Net assets released from restrictions	229,735	(229,735)	-
Total Revenue and Support	13,348,840	(229,735)	13,119,105
<b>EXPENSES</b>			
Program Services			
Regular education	9,431,346	-	9,431,346
Special education	1,179,961	-	1,179,961
Total Program Services	10,611,307	-	10,611,307
Supporting Services			
Management and general	2,377,261	-	2,377,261
Fundraising	48,690	-	48,690
Total Expenses	13,037,258	-	13,037,258
<b>OTHER REVENUE</b>			
Contribution from related party	6,975,945	-	6,975,945
Gain of write-off of deferred rent liability	1,365,337	-	1,365,337
Total Other Revenue	8,341,282	-	8,341,282
Change in Net Assets	8,652,864	(229,735)	8,423,129
<b>NET ASSETS (DEFICIT)</b>			
Beginning of year	(317,052)	215,850	(101,202)
Transfer of net assets pursuant to merger of related charter school	1,439,031	164,309	1,603,340
End of year	\$ 9,774,843	\$ 150,424	\$ 9,925,267

See notes to financial statements

## Hellenic Classical Charter Schools

Statement of Functional Expenses  
Year Ended June 30, 2022

	No. of Positions	Program Services			Management and General	Fundraising	Total
		Regular Education	Special Education	Total			
<b>Personnel Services Costs</b>							
Instructional personnel	108	\$ 5,810,387	\$ 810,853	\$ 6,621,240	\$ 47,826	\$ 11,957	\$ 6,681,023
Non Instructional personnel	1	66,905	-	66,905	-	-	66,905
Administrative staff personnel	18	-	-	-	1,272,053	16,096	1,288,149
<b>Total Personnel Service Costs</b>	<b>127</b>	<b>5,877,292</b>	<b>810,853</b>	<b>6,688,145</b>	<b>1,319,879</b>	<b>28,053</b>	<b>8,036,077</b>
Employee benefits and payroll taxes		1,558,936	210,541	1,769,477	342,526	7,325	2,119,328
Contracted services		191,572	27,202	218,774	44,309	934	264,017
Legal		66,384	9,864	76,248	16,085	335	92,668
Auditing and accounting fees		72,228	10,509	82,737	17,128	359	100,224
Classroom and other supplies		302,233	24,510	326,743	-	-	326,743
Office expense		103,045	15,020	118,065	24,482	512	143,059
Student transportation		15,789	2,152	17,941	3,502	75	21,518
Repairs and maintenance		216,101	30,187	246,288	49,154	1,041	296,483
Telephone and internet service		17,177	2,519	19,696	4,106	86	23,888
Postage and delivery		39,763	5,689	45,452	9,268	195	54,915
Insurance		93,386	12,800	106,186	20,831	444	127,461
Facility expense		3,139,839	482,213	3,622,052	786,938	16,237	4,425,227
Dues and subscriptions		25,798	3,582	29,380	5,831	118	35,329
Depreciation and amortization		409,982	52,232	462,214	84,842	1,847	548,903
Miscellaneous		79,860	11,294	91,154	18,396	388	109,938
<b>Total Expenses</b>		<b>\$ 12,209,385</b>	<b>\$ 1,711,167</b>	<b>\$ 13,920,552</b>	<b>\$ 2,747,277</b>	<b>\$ 57,949</b>	<b>\$ 16,725,778</b>

See notes to financial statements

## Hellenic Classical Charter Schools

Statement of Functional Expenses  
Year Ended June 30, 2021

	No. of Positions	Program Services			Management and General	Fundraising	Total
		Regular Education	Special Education	Total			
<b>Personnel Services Costs</b>							
Instructional personnel	92	\$ 5,155,508	\$ 648,293	\$ 5,803,801	\$ 47,955	\$ 11,988	\$ 5,863,744
Non Instructional personnel	1	63,500	-	63,500	-	-	63,500
Administrative staff personnel	14	-	-	-	1,109,513	14,818	1,124,331
<b>Total Personnel Service Costs</b>	<b>107</b>	<b>5,219,008</b>	<b>648,293</b>	<b>5,867,301</b>	<b>1,157,468</b>	<b>26,806</b>	<b>7,051,575</b>
<b>Employee benefits and payroll taxes</b>							
Contracted services		1,251,075	154,398	1,405,473	273,311	6,391	1,685,175
Legal		119,521	15,131	134,652	27,760	620	163,032
Auditing and accounting fees		57,951	7,428	65,379	13,856	304	79,539
Classroom and other supplies		63,885	7,975	71,860	14,347	329	86,536
Office expense		421,772	54,063	475,835	100,811	2,219	578,865
Student transportation		77,067	9,560	86,627	17,039	395	104,061
Repairs and maintenance		2,229	269	2,498	463	11	2,972
Telephone and internet service		219,475	27,520	246,995	49,830	1,134	297,959
Postage and delivery		12,709	1,621	14,330	3,004	66	17,400
Insurance		25,831	3,302	29,133	6,140	136	35,409
Facility expense		75,127	9,397	84,524	16,945	387	101,856
Dues and subscriptions		1,406,690	182,707	1,589,397	346,791	7,470	1,943,658
Interest		15,571	1,909	17,480	3,348	80	20,908
Depreciation and amortization		395,490	47,853	443,343	248,391	-	248,391
Miscellaneous		67,945	8,535	76,480	82,256	1,991	527,590
<b>Total Expenses</b>		<b>\$ 9,431,346</b>	<b>\$ 1,179,961</b>	<b>\$ 10,611,307</b>	<b>\$ 2,377,261</b>	<b>\$ 48,690</b>	<b>\$ 13,037,258</b>

See notes to financial statements

## Hellenic Classical Charter Schools

### Statements of Cash Flows

	Year Ended June 30,	
	2022	2021
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 1,187,346	\$ 8,423,129
Adjustments to reconcile change in net assets to net cash from operating activities		
Depreciation and amortization	548,903	527,590
Deferred rent	817,562	188,651
Gain on forgiveness of Paycheck Protection Program loan	(1,279,500)	-
Gain on write-off of deferred rent liability	-	(1,365,337)
Non-cash contribution from related party	-	(6,975,945)
Changes in operating assets and liabilities		
Grants and contracts receivable	(509,216)	(891,026)
Due from related party	(150,174)	(4,574)
Prepaid expenses and other current assets	(416,652)	(10,967)
Security deposit	-	(42,167)
Accounts payable and accrued expenses	233,092	100,871
Accrued payroll and payroll taxes	148,560	179,709
Refundable advances	96,082	14,380
Net Cash from Operating Activities	676,003	144,314
<b>CASH FLOWS FROM INVESTING ACTIVITY</b>		
Purchases of property and equipment	(297,452)	(62,515)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Cash acquired from merger of related charter school	-	1,414,562
Repayment of loan payable	(150,000)	(136,325)
Net Cash from Financing Activities	(150,000)	1,278,237
Net Change in Cash and Restricted Cash	228,551	1,360,036
<b>CASH AND RESTRICTED CASH</b>		
Beginning of year	1,615,383	255,347
End of year	\$ 1,843,934	\$ 1,615,383
<b>SCHEDULE OF NON-CASH TRANSACTIONS</b>		
Non-cash contribution from related party	\$ -	\$ 6,975,945
Repayment of loan payable	-	(6,975,945)

See notes to financial statements



## Hellenic Classical Charter Schools

Notes to Financial Statements  
June 30, 2022 and 2021

### 1. Organization and Tax Status

Hellenic Classical Charter Schools (the “School”) is a New York State, not-for-profit educational corporation operating in New York City pursuant to Article 56 of the Education Law of the State of New York. The accompanying financial statements include the following charter schools, collectively referred to as the “School”:

Hellenic Classical Charter School (“HCCS-PS”) operates a charter school in the borough of Brooklyn, New York City. On February 7, 2005, the Board of Regents and the Board of Trustees of the University of the State of New York (the “Board of Regents”) for and on behalf of the State Education Department granted the School a charter valid for a term of five years and renewable upon expiration. The Board of Regents approved and issued several renewals to this charter expiring June 30, 2024.

Hellenic Classical Charter School – Staten Island (“HCCS-SI”) operates a charter school in the borough of Staten Island, New York City. On December 11, 2018, the Board of Regents for and on behalf of the State Education Department granted the School a charter valid for a term of five years and renewable upon expiration by the Board of Regents. The charter expires June 30, 2024.

HCCS-SI and HCCS-PS merged into a single not-for-profit legal entity under HCCS-SI, which serves as the sole surviving educational corporation. The plan of merger was approved by the Board of Regents on May 1, 2020, and became effective for financial purposes on July 1, 2020. Each school is authorized by the Board of Regents under HCCS-SI charter, as amended to effect the merger, and the surviving entity’s name was changed to Hellenic Classical Charter Schools.

The School was organized to prepare all students intellectually, socially and emotionally, to gain entry and succeed in the best high schools in New York City. The School provided education to approximately 741 students in grades kindergarten through eighth grade during the 2021-2022 academic year.

The School was approved to enter into a two year contract with the New York City Department of Education (“NYCDOE”) commencing with the 2020-2021 school year to operate a pre-kindergarten program with an option to renew for an additional year for HCCS-PS and two years for HCCS-SI. This contract is separate from the School's charter and is administered from the Department of Education's Division of Early Childhood. The pre-kindergarten program provided education to 36 students during the 2021-2022 academic year.

NYCDOE provides free and reduced-price lunches and transportation directly to a majority of the School's students. Such costs are not included in these financial statements.

Except for taxes that may be due for unrelated business income, the School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state and local income taxes under comparable laws.

## Hellenic Classical Charter Schools

Notes to Financial Statements  
June 30, 2022 and 2021

### 2. Summary of Significant Accounting Policies

#### ***Basis of Presentation and Use of Estimates***

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America (“U.S. GAAP”), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

#### ***Net Asset Presentation***

Resources for various purposes are classified for accounting and reporting purposes into net asset categories established according to nature and purpose as follows:

*Net assets without donor restrictions* - consist of resources available for the general support of the School’s operations. Net assets without donor restrictions may be used at the discretion of the School’s management and/or the Board of Trustees.

*Net assets with donor restrictions* – represents amounts restricted by donors for specific activities of the School or to be used at a future date. The School records contributions as net assets with donor restrictions if they are received with donor stipulations that limit their use either through purpose or time restrictions. When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

#### ***Restricted Cash***

Under the provisions of its Charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution, should it occur.

The following table provides a reconciliation of cash and restricted cash reported within the statements of financial position to the amounts presented in the statements of cash flows as of June 30:

	2022	2021
Cash	\$ 1,668,934	\$ 1,494,343
Restricted cash	175,000	121,040
	<u>\$ 1,843,934</u>	<u>\$ 1,615,383</u>

## Hellenic Classical Charter Schools

Notes to Financial Statements  
June 30, 2022 and 2021

### 2. Summary of Significant Accounting Policies (*continued*)

#### ***Property and Equipment***

The School follows the practice of capitalizing all expenditures for property and equipment with costs in excess of \$1,000 and a useful life in excess of one year. Leasehold improvements are amortized over the shorter of the term of the lease, inclusive of all renewal periods, which are reasonably assured, or the estimated useful life of the asset. Purchased property and equipment are recorded at cost at the date of acquisition. Maintenance and repairs are expensed as incurred. All property and equipment purchased with government funding is capitalized, unless the government agency retains legal title to such assets, in which case it is expensed as incurred.

Depreciation and amortization is recognized on the straight-line method over the estimated useful lives of such assets as follows:

Computers and equipment	3-5 years
Furniture and fixtures	5 years

Property and equipment are reviewed for impairment if the use of the asset significantly changes or another indicator of possible impairment is identified. If the carrying amount for the asset is not recoverable, the asset is written down to its fair value. There were no asset impairments for the years ended June 30, 2022 and 2021.

#### ***Deferred Rent***

The School records its rent in accordance with U.S. GAAP guidance whereby all rental payments, including fixed rent increases, are recognized on a straight-line basis as an offset to rent expense. The difference between the straight-line rent expense and the required lease payments, as well as any unamortized lease incentives, is reflected in deferred rent in the accompanying statements of financial position.

#### ***Refundable Advances***

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue.

#### ***Revenue and Support***

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

Contribution revenue is recognized when a donor makes a gift to the School or a promise to make a gift to the School which is, in substance, unconditional. Grants and other contributions of cash are reported as net assets with donor restrictions if they are received with donor stipulations. Contributions and grants that are made to support the School's current year activities are recorded as net assets without donor restrictions. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

## Hellenic Classical Charter Schools

Notes to Financial Statements  
June 30, 2022 and 2021

### 2. Summary of Significant Accounting Policies (*continued*)

#### ***Functional Expense Allocation***

The majority of expenses can generally be directly identified with the program or supporting service to which they relate and are charged accordingly. Other expenses by function have been allocated among program and supporting services classifications on the basis of periodic time and expense studies and other basis as determined by management of the School to be appropriate.

#### ***Accounting for Uncertainty in Income Taxes***

The School recognizes the effect of income tax positions only if those positions are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure. All Forms 990 filed by the School are subject to examination.

#### ***Subsequent Events Evaluation by Management***

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is October 25, 2022.

### 3. Grants and Contracts Receivable

Grants and contracts receivable consist of federal, state, city entitlements and grants. The School expects to collect these receivables within one year. Management has assessed the need for an allowance and has determined that such an allowance is not necessary.

### 4. Related Party Transactions (not disclosed elsewhere)

The School is an affiliate of Friends of Hellenic Classical Charter Schools, Inc. ("FOH"), a New York State not-for-profit education corporation who both share common management and board members. The School is supported by FOH through financial, and facility related needs. For the years ended June 30, 2022 and 2021, FOH paid on behalf of the School for shared expenses in the amounts of \$0 and \$46,245. The net balance due from FOH at June 30, 2022 and 2021 was \$154,748 and \$4,574.

Lease agreements were transferred to FOH (see Note 10) and new sublease agreements were entered into between FOH (sublandlord) and the School (subtenant). As a result of these transfers, unamortized deferred rent liability was written off resulting in a non-operating gain of \$1,365,337, which is reported as gain on write-off of deferred rent liability in the statement of activities for year ended June 30, 2021.

## Hellenic Classical Charter Schools

Notes to Financial Statements  
June 30, 2022 and 2021

### 4. Related Party Transactions (not disclosed elsewhere) (continued)

On February 26, 2021, FOH entered into an agreement for tax-exempt revenue bonds with Build NYC Resource Corporation to fund the construction of a new building for the Staten Island location and certain leasehold improvements for the Park Slope location. Pursuant to this agreement, the Bond trustee paid the Sterling National Bank loan payable in full, and the School recorded a contribution revenue of \$6,975,945 from FOH. The agreement requires the School to maintain two financial covenants, beginning with the year ended June 30, 2022. The School is in compliance with the covenants for the year ended June 30, 2022

### 5. Property and Equipment

Property and equipment, net consists of the following at June 30:

	2022	2021
Furniture and fixtures	\$ 555,798	\$ 318,440
Computers and equipment	661,347	661,347
Leasehold improvements	15,892,346	15,832,252
	<u>17,109,491</u>	<u>16,812,039</u>
Accumulated depreciation and amortization	(7,192,926)	(6,644,023)
	<u>\$ 9,916,565</u>	<u>\$ 10,168,016</u>

### 6. Liquidity and Availability of Financial Assets

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year of the statements of financial position date, are comprised of the following at June 30:

	2022	2021
Cash	\$ 1,668,934	\$ 1,494,343
Grants and contracts receivable	1,780,690	1,271,474
Due from related party	154,748	4,574
	<u>3,604,372</u>	<u>2,770,391</u>
Donor-imposed restrictions for specific purposes	-	(150,424)
	<u>\$ 3,604,372</u>	<u>\$ 2,619,967</u>

As part of the School's liquidity management plan, the status of grants and contracts receivable is monitored regularly and any excess cash is held in highly liquid instruments until it is required for operational use. The School will continue to rely on funding received from the New York Department of Education to cover its future operating costs (see Note 12).

## Hellenic Classical Charter Schools

Notes to Financial Statements  
June 30, 2022 and 2021

### 7. Loan Payable

On May 14, 2020, the School entered into a loan agreement with Charter Fund, Inc., in the amount of \$150,000 in order to carry out its charitable tax-exempt purposes, specifically as it relates to COVID-19 response activities to support distance or remote learning for the purchase of technology, internet connectivity, technology support, and printers. The loan was paid in full on November 29, 2021.

### 8. Net Assets With Donor Restrictions

As of June 30, 2022 and 2021, net assets with donor restrictions in the amount of \$0 and \$150,424 were available for the purposes of an air conditioning system and elevator upgrade.

During the years ended June 30, 2022 and 2021, net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by the occurrence of other events specified by donors in the amount of \$154,424 and \$229,735.

### 9. Employee Benefit Plan

The School maintains a defined contribution retirement plan qualified under Internal Revenue Code 401(k) for the benefit of its eligible employees. Under the plan the School provides matching contributions up to 3% of annual compensation on a discretionary basis. The amount charged to operations for fees and matching contributions to this plan amounted to \$108,091 and \$0 for the years ended June 30, 2022 and 2021.

### 10. Lease Commitments

#### *Facility Leases*

On July 17, 2019, the School entered into a three year non-cancelable operating lease for the facility space which expired on July 31, 2022 and paid a security deposit in the amount of \$126,500. Annual lease payments commence at \$200,292 per annum for the first year and increase incrementally through the life of the lease. The School received a rent concession in the amount of \$110,000 for broker fees. The credit will be applied against rent payments due over the lease. In September 2020, the School amended this lease for additional space to build a new facility expiring on July 31, 2067. The School has two ten year options to renew the lease. Under this lease, the School will receive a rent abatement in the amount of \$784,000. The School will recognize rent expense on a straight line basis starting with the year ending June 30, 2023. On February 26, 2021, the lease agreement was transferred to FOH (see Note 4) and a new sublease agreement between FOH (sublandlord) and the School (subtenant) was executed effective March 1, 2021 and ending on July 31, 2067.

On March 14, 2012, the School entered into a thirty-year non-cancelable operating lease for the facility space expiring on June 30, 2042. The School has the option to extend the lease for ten years and another nine years. Annual lease payments commence at \$500,000 per annum for the first two years and increase incrementally through the life of the lease. The School obtained a credit of \$3,900,060 as a result of improvements to the building completed in September 2014. The credit will be applied against rent payments due over the first 15 years of the lease commencing after construction is completed and amortized over 30 years. During the year ended June 30, 2020, the School received \$260,000 of the credit each year.

## Hellenic Classical Charter Schools

Notes to Financial Statements  
June 30, 2022 and 2021

### 10. Lease Commitments (*continued*)

#### *Facility Leases (continued)*

The School has a credit due of \$790,000 as of June 30, 2021. On February 26, 2021, the lease agreement was transferred to FOH (see Note 4) and a new sublease agreement between FOH (sublandlord) and the School (subtenant) was executed effective March 1, 2021 and ending on June 30, 2047.

The future minimum lease payments under these leases are as follows for the years ending June 30:

2023	\$	3,248,451
2024		3,278,433
2025		3,333,433
2026		3,338,433
2027		4,030,118
Thereafter		<u>140,711,451</u>
	\$	<u>157,940,319</u>

Rent expense is recognized on the straight-line basis. The differences between cash payments under the lease agreement and the straight-line rent have been recognized as deferred rent in the accompanying statements of financial position from inception of the lease. Balance in deferred rent at June 30, 2022 and 2021 was \$1,006,213 and \$188,651.

#### *Equipment leases*

The School leases various copy machines under non-cancelable operating leases expiring in various years through 2025.

The future minimum lease payments under the copier lease are as follows for the years ending June 30:

2023	\$	24,180
2024		19,412
2025		<u>4,257</u>
	\$	<u>47,849</u>

The copier lease expense for the years ended June 30, 2022 and 2021 was \$29,895 and \$30,124.

### 11. Concentration of Credit Risk

Financial instruments that potentially subject the School to concentrations of credit and market risk consist principally of cash and restricted cash on deposit with financial institutions, which from time to time may exceed the Federal Deposit Insurance Corporation ("FDIC") limit. The School does not believe that a significant risk of loss due to the failure of a financial institution presently exists. As of June 30, 2022 and 2021, approximately \$1,538,000 and \$1,202,000 of cash and restricted cash was maintained with an institution in excess of FDIC limits.

## Hellenic Classical Charter Schools

Notes to Financial Statements  
June 30, 2022 and 2021

### 12. Concentration of Revenue and Support

The School receives a substantial portion of its support and revenue from the New York City Department of Education. For the years ended June 30, 2022 and 2021, the School received approximately 82% and 54% of its total revenue and support from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

### 13. Contingency

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

### 14. Paycheck Protection Program Loan Payable

On May 3, 2020, the School qualified for and received a loan pursuant to the Paycheck Protection Program ("PPP"), a program implemented by the U.S. Small Business Administration ("SBA") under the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"), from a qualified PPP lender, for an aggregate principal and interest amount of \$1,279,500 (the "PPP Loan"). The PPP Loan bore interest at a fixed rate of 1.0% per annum, with the first six months of interest deferred, had a term of two years, and was unsecured and guaranteed by the SBA. The principal amount of the PPP Loan was subject to forgiveness under the PPP upon the School's request to the extent that the PPP Loan proceeds were used to pay expenses permitted by the PPP, including payroll costs, covered rent and mortgage obligations, and covered utility payments incurred by the School. The School applied for full forgiveness of the PPP Loan with respect to these covered expenses.

On August 30, 2021, the PPP Loan was forgiven in full by the SBA. The loan forgiveness of \$1,279,500 is included on the accompanying 2022 statement of activities under gain on forgiveness of Paycheck Protection Program loan.

### 15. Economic Injury Disaster Loan Payable

On June 2, 2020, the School qualified for and received a loan pursuant to the Economic Injury Disaster Loan Program (the "EIDL Program"), a program implemented by the U.S. Small Business Administration under the Coronavirus Aid, Relief, and Economic Security Act, from a qualified EIDL Program lender, for an aggregate principal amount of \$150,000 (the "EIDL loan"). The EIDL loan bears interest at a fixed rate of 2.75% per annum. Monthly installment payments including principal and interest of \$641 began twelve months from date of loan and matures June 2, 2050. The EIDL loan is secured with a security interest in the School's tangible and intangible personal property, and is guaranteed by the U.S. Small Business Administration. EIDL program loan proceeds are to be used solely as working capital to alleviate economic injury caused by disaster occurring in the month of January 2020 and continuing thereafter.



## Hellenic Classical Charter Schools

Notes to Financial Statements  
June 30, 2022 and 2021

### 15. Economic Injury Disaster Loan Payable (continued)

The future minimum payments under the loan are as follows for the years ending June 30:

2023	\$	3,612
2024		3,713
2025		3,816
2026		3,923
2027		4,032
Thereafter		<u>130,904</u>
	\$	<u>150,000</u>

### 16. Risks and Uncertainties

The School's operations and financial performance may be affected by the recent COVID-19 outbreak which has spread globally and is expected to adversely affect economic conditions throughout the world. If the outbreak continues and conditions worsen, the School may experience a disruption in operations as well as a decline in revenue activities. Economic uncertainty is related to the potential reduction and/or delays in state and local per pupil operating revenue, shortfalls and variations in enrollment, and operational and other changes that could increase expenses. The outbreak may adversely affect the School's activities, financial condition, results of operations, and cash flows. Management is closely monitoring the impact of COVID-19 and believes the School is taking appropriate actions to mitigate the negative impact. However, management is unable to estimate the financial impact, if any, related to this matter.

## Hellenic Classical Charter Schools

Notes to Financial Statements  
June 30, 2022 and 2021

### 17. Merger Information

As stated in Note 1, the New York State Board of Regents approved the merger of HCCS-PS effective July 1, 2020. HCCS-PS ceased to exist as a separate legal entity in conjunction with the merger.

The plan of merger was approved by the New York State Board of Regents. Below is a summary of opening balances as of July 1, 2019 for HCCS-PS:

#### ASSETS

Cash	\$ 1,343,522
Grants and contracts receivable	172,582
Due from related party	184,766
Prepaid expenses and other current assets	44,570
Property and equipment, net	10,493,655
Restricted cash	71,040
	<u>\$ 12,310,135</u>

#### LIABILITIES AND NET ASSETS

##### Liabilities

Accounts payable and accrued expenses	\$ 118,862
Accounts payable - construction	50,984
Accrued payroll and payroll taxes	907,602
Loan payable	7,112,270
Deferred rent, current portion	216,835
Paycheck Protection Program loan payable	1,279,500
Economic Injury Disaster loan payable	150,000
Deferred rent	870,742
Total Liabilities	<u>10,706,795</u>

##### Net Assets

Without donor restrictions	1,439,031
With donor restrictions	164,309
Total Net Assets	<u>1,603,340</u>
	<u>\$ 12,310,135</u>

\* \* \* \* \*

# **Hellenic Classical Charter Schools**

Supplementary Information

June 30, 2022

**Hellenic Classical Charter Schools**

Schedule of Activities by School  
Year Ended June 30, 2022

	HCCS - PS		HCCS - SI		Total
	Without Donor Restrictions	With Donor Restrictions	Without Donor Restrictions	With Donor Restrictions	
<b>REVENUE AND SUPPORT</b>					
State and local per pupil operating revenue	\$ 8,715,267	\$ -	\$ 4,251,398	\$ -	\$ 12,966,665
State and local per pupil facilities funding	-	-	1,243,087	-	1,243,087
Universal pre-kindergarten	184,201	-	223,128	-	407,329
Federal grants	486,870	-	580,463	-	1,067,333
Federal IDEA	51,160	-	13,537	-	64,697
State and city grants	135,337	-	11,740	-	147,077
Contributions and grants	26,030	-	204,860	-	230,890
Other revenue	397,557	-	108,989	-	506,546
Net assets released from restrictions	150,424	(150,424)	-	-	-
Total Revenue and Support	<u>10,146,846</u>	<u>(150,424)</u>	<u>6,637,202</u>	<u>-</u>	<u>16,633,624</u>
<b>EXPENSES</b>					
Program Services	7,558,711	-	4,650,674	-	12,209,385
Regular education	921,202	-	789,965	-	1,711,167
Special education	8,479,913	-	5,440,639	-	13,920,552
Total Program Services					
Supporting Services	1,476,445	-	1,270,832	-	2,747,277
Management and general	32,455	-	25,494	-	57,949
Fundraising	9,988,813	-	6,736,965	-	16,725,778
Total Expenses					
Gain on Forgiveness of Paycheck Protection Program loan	<u>1,055,830</u>	<u>-</u>	<u>223,670</u>	<u>-</u>	<u>1,279,500</u>
Change in Net Assets	1,213,863	(150,424)	123,907	-	1,187,346
<b>NET ASSETS</b>					
Beginning of year	<u>9,678,557</u>	<u>150,424</u>	<u>96,286</u>	<u>-</u>	<u>9,925,267</u>
End of year	<u>\$ 10,892,420</u>	<u>\$ -</u>	<u>\$ 220,193</u>	<u>\$ -</u>	<u>\$ 11,112,613</u>

**Hellenic Classical Charter Schools**

Schedule of Functional Expenses - HCCS - PS  
Year Ended June 30, 2022

	No. of Positions	Program Services			Management and General	Fundraising	Total
		Regular Education	Special Education	Total			
<b>Personnel Services Costs</b>							
Instructional personnel	73	\$ 4,024,149	\$ 504,246	\$ 4,528,395	\$ 29,154	\$ 7,289	\$ 4,564,838
Non Instructional personnel	1	66,905	-	66,905	-	-	66,905
Administrative staff personnel	12	-	-	-	789,174	10,703	799,877
<b>Total Personnel Service Costs</b>	<b>86</b>	<b>4,091,054</b>	<b>504,246</b>	<b>4,595,300</b>	<b>818,328</b>	<b>17,992</b>	<b>5,431,620</b>
Employee benefits and payroll taxes		1,178,854	145,300	1,324,154	235,804	5,184	1,565,142
Contracted services		117,405	14,471	131,876	23,484	516	155,876
Legal		31,634	3,899	35,533	6,328	139	42,000
Auditing and accounting fees		39,040	4,812	43,852	7,809	172	51,833
Classroom supplies		177,540	11,430	188,970	-	-	188,970
Office expense		55,130	6,795	61,925	11,028	242	73,195
Student transportation		11,531	1,421	12,952	2,306	51	15,309
Repairs and maintenance		142,705	17,589	160,294	28,545	628	189,467
Telephone and internet service		8,878	1,094	9,972	1,776	39	11,787
Postage and delivery		23,487	2,895	26,382	4,698	103	31,183
Insurance		66,753	8,228	74,981	13,353	294	88,628
Facility expense		1,172,454	144,512	1,316,966	234,524	5,156	1,556,646
Dues and subscriptions		17,491	2,156	19,647	3,499	71	23,217
Depreciation and amortization		374,883	46,207	421,090	74,987	1,649	497,726
Miscellaneous		49,872	6,147	56,019	9,976	219	66,214
<b>Total Expenses</b>		<b>\$ 7,558,711</b>	<b>\$ 921,202</b>	<b>\$ 8,479,913</b>	<b>\$ 1,476,445</b>	<b>\$ 32,455</b>	<b>\$ 9,988,813</b>

See independent auditors' report

**Hellenic Classical Charter Schools**

Schedule of Functional Expenses - HCCS - SI  
Year Ended June 30, 2022

	No. of Positions	Program Services			Management and General	Fundraising	Total
		Regular Education	Special Education	Total			
<b>Personnel Services Costs</b>							
Instructional personnel	35	\$ 1,786,238	\$ 306,607	\$ 2,092,845	\$ 18,672	\$ 4,668	\$ 2,116,185
Administrative staff personnel	6	-	-	-	482,879	5,393	488,272
<b>Total Personnel Service Costs</b>	<u>41</u>	<u>1,786,238</u>	<u>306,607</u>	<u>2,092,845</u>	<u>501,551</u>	<u>10,061</u>	<u>2,604,457</u>
Employee benefits and payroll taxes		380,082	65,241	445,323	106,722	2,141	554,186
Contracted services		74,167	12,731	86,898	20,825	418	108,141
Legal		34,750	5,965	40,715	9,757	196	50,668
Auditing and accounting fees		33,188	5,697	38,885	9,319	187	48,391
Classroom supplies		124,693	13,080	137,773	-	-	137,773
Office expense		47,915	8,225	56,140	13,454	270	69,864
Student transportation		4,258	731	4,989	1,196	24	6,209
Repairs and maintenance		73,396	12,598	85,994	20,609	413	107,016
Telephone and internet service		8,299	1,425	9,724	2,330	47	12,101
Postage and delivery		16,276	2,794	19,070	4,570	92	23,732
Insurance		26,633	4,572	31,205	7,478	150	38,833
Facility expense		1,967,385	337,701	2,305,086	552,414	11,081	2,868,581
Dues and subscriptions		8,307	1,426	9,733	2,332	47	12,112
Depreciation and amortization		35,099	6,025	41,124	9,855	198	51,177
Miscellaneous		29,988	5,147	35,135	8,420	169	43,724
<b>Total Expenses</b>		<b>\$ 4,650,674</b>	<b>\$ 789,965</b>	<b>\$ 5,440,639</b>	<b>\$ 1,270,832</b>	<b>\$ 25,494</b>	<b>\$ 6,736,965</b>

See independent auditors' report

# **Hellenic Classical Charter Schools**

Uniform Guidance  
Schedules and Reports

June 30, 2022

## Hellenic Classical Charter Schools

### Schedule of Expenditures of Federal Awards Year Ended June 30, 2022

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Provided to Subrecipients	Total Federal Expenditures
U.S. Department of Education				
Pass-Through New York State Education Department:				
Title I Grants to Local Educational Agencies	84.010	0021-22-4357	-	\$ 128,232
Title I Grants to Local Educational Agencies	84.010	0021-22-5685	-	28,858
			-	<u>157,090</u>
Charter Schools	84.282	0089-22-1045	-	<u>415,986</u>
Supporting Effective Instruction State Grants (Formerly Improving Teacher Quality State Grants)	84.367	0147-22-4357	-	28,933
Supporting Effective Instruction State Grants (Formerly Improving Teacher Quality State Grants)	84.367	0147-22-5685	-	17,932
			-	<u>46,865</u>
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II	84.425D	5891-21-4357	-	141,692
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II	84.425D	5891-21-5685	-	48,300
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP	84.425U	5880-21-4357	-	188,013
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP	84.425U	5880-21-5685	-	69,387
			-	<u>447,392</u>
Total U.S. Department of Education			-	<u>1,067,333</u>
Total Expenditures of Federal Awards			-	<u>\$ 1,067,333</u>

See independent auditors' report and notes to schedule of expenditures of federal awards



## Hellenic Classical Charter Schools

Notes to Schedule of Expenditures of Federal Awards  
Year Ended June 30, 2022

### 1. **Basis of Presentation**

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of Hellenic Classical Charter Schools (the "School"), under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Because the Schedule presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net assets or cash flows of the School.

### 2. **Summary of Significant Accounting Policies**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

### 3. **Indirect Cost Rate**

The School has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.



**Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards**

**Independent Auditors' Report**

**Board of Trustees  
Hellenic Classical Charter Schools**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Hellenic Classical Charter Schools (the "School") (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 25 2022.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*PKF O'Connor Davies, LLP*

Harrison, New York  
October 25, 2022

**Report on Compliance for Each Major Federal Program and Report on Internal Control  
Over Compliance Required by the Uniform Guidance**

**Independent Auditors' Report**

**Board of Trustees  
Hellenic Classical Charter Schools**

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited Hellenic Classical Charter Schools' (the "School") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2022. The School's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the School's federal programs.

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***Auditors' Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control Over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*PKF O'Connor Davies, LLP*

Harrison, New York  
October 25, 2022

## Hellenic Classical Charter Schools

### Schedule of Findings and Questioned Costs Year Ended June 30, 2022

#### **Section I - Summary of Auditors' Results**

##### Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with U.S. GAAP:

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

\_\_\_\_\_ yes X no

Significant deficiency(ies) identified?

\_\_\_\_\_ yes X none reported

Noncompliance material to the financial statements noted?

\_\_\_\_\_ yes X no

##### Federal Awards

Internal control over major federal programs:

Material weakness(es) identified?

\_\_\_\_\_ yes X no

Significant deficiency(ies) identified?

\_\_\_\_\_ yes X none reported

Type of auditors' report issued on compliance for major federal programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

\_\_\_\_\_ yes X no

Identification of major federal programs:

##### Federal Assistance Listing Number(s)

##### Name of Federal Program or Cluster

84.425D

Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II

84.425U

Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

\_\_\_\_\_ yes X no

#### **Section II – Financial Statement Findings**

During our audit, we noted no material findings for the year ended June 30, 2022.

#### **Section III – Federal Award Findings and Questioned Costs**

During our audit, we noted no material instance of noncompliance and none of the costs tested which were reported in the federal financially assisted programs are questioned or recommended to be disallowed.

#### **Section IV – Prior Year Findings**

There were no findings in the prior year.

**Board of Trustees**  
**Hellenic Classical Charter Schools**

Auditors' Communication on Internal Control

In planning and performing our audit of the financial statements of Hellenic Classical Charter Schools (the "School") as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified.

We did not identify any deficiencies in internal control that we consider to be material weaknesses as defined above.

This communication is intended solely for the information and use of management, the audit committee, the Board of Trustees, The State Education Department of the State University of New York, and others within the School, and is not intended to be and should not be used by anyone other than these specified parties.

We would like to take this opportunity to acknowledge the courtesy and assistance extended to us by the personnel of the School during the course of our audit.

*PKF O'Connor Davies, LLP*

Harrison, New York  
October 25, 2022



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Charles Capetanakis

---

**Name of Charter School Education Corporation:**

Hellenic Classical Charter Schools

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chairman

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Yes. Married to Dena Capetanakis, the Director of Community & Engagement. I recuse myself from decisions relating to her employment.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



A handwritten signature in blue ink, appearing to read "Charles Capetanakis", is written over a horizontal line.

7/27/2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Nikolaos Leonardos

---

**Name of Charter School Education Corporation:**

Hellenic Classical Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

My niece is employed by HCCS. I have recused myself from any actions concerning her employment.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>



7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Harvey Newman

---

**Name of Charter School Education Corporation:**

Hellenic Classical Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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**Business Telephone:**

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*Harvey Newman*  
**Signature**

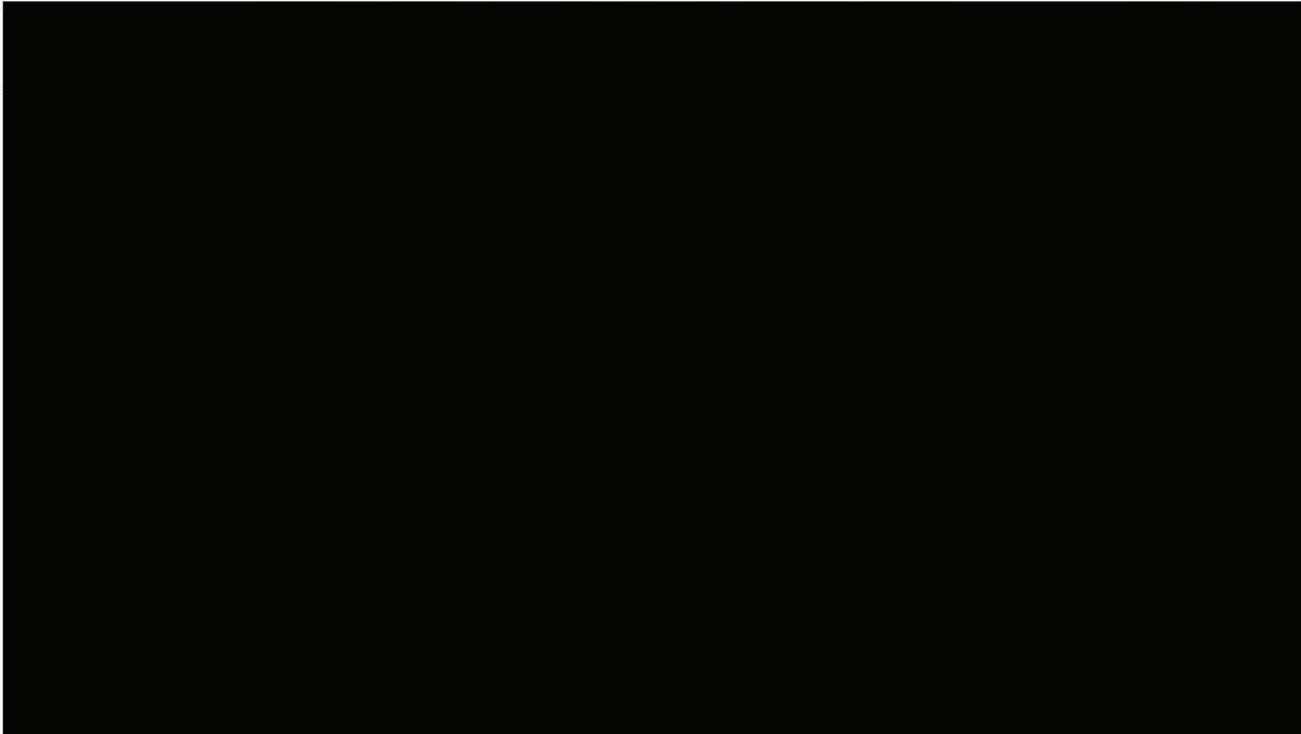
7.21.2022  
**Date**

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*last revised 04/2022*

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*Effie Lekas*                      7/22/2022  
\_\_\_\_\_  
Signature                                      Date

- Acceptable signature formats include:
- Digitally certified PDF signature
  - Print form, manually sign, scan to PDF



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Bianca Rajpersaud

---

**Name of Charter School Education Corporation:**

Hellenic Classical Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

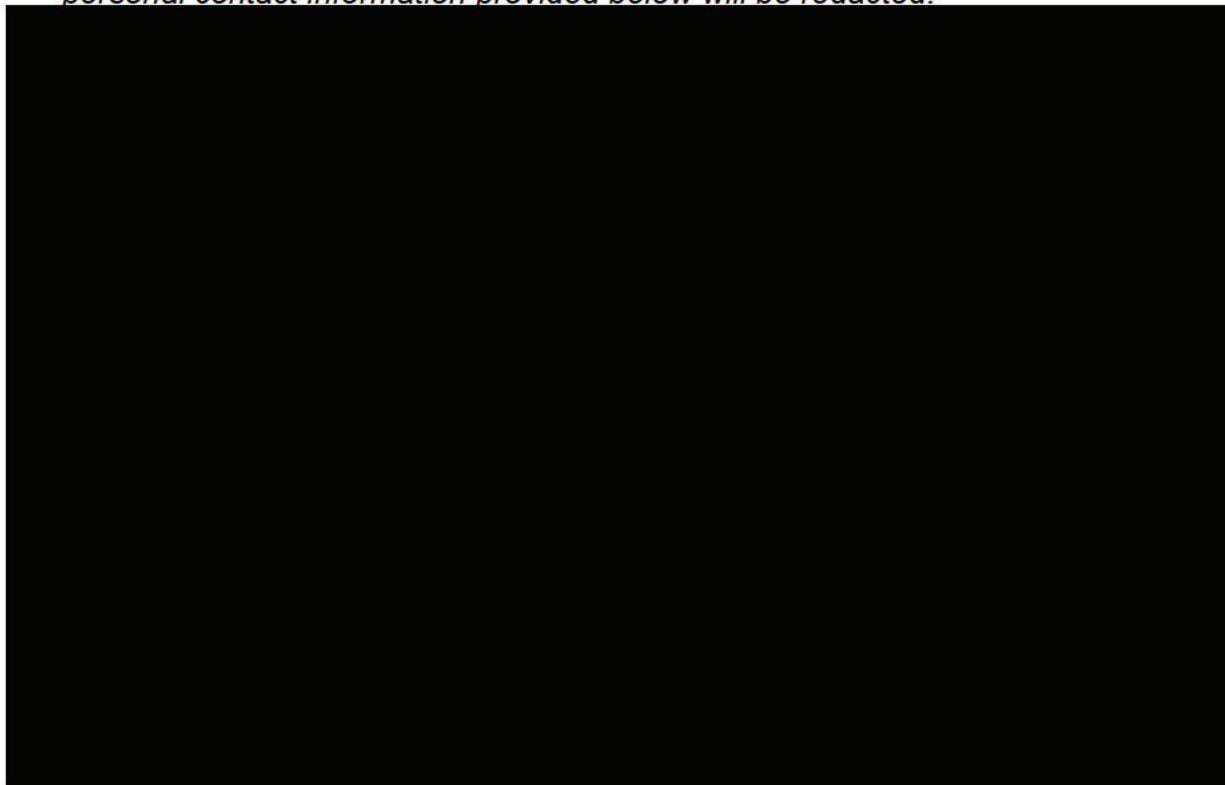
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

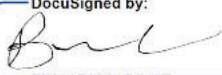
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**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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DocuSigned by:  
  
FL888L388X85461...

7/28/2022

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Grazia Svokos

---

**Name of Charter School Education Corporation:**

Hellenic Classical Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

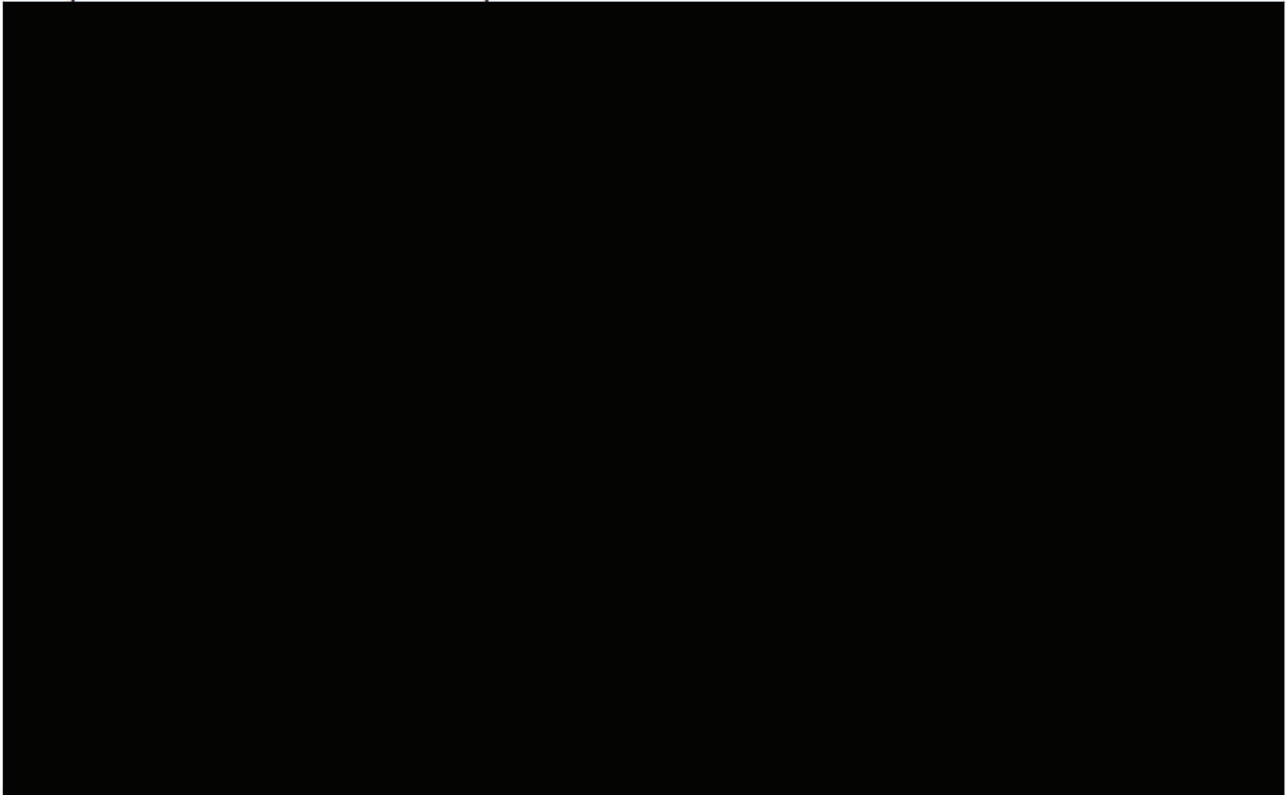


7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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---

**Signature**

**Date**




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*last revised 04/2022*

HELLENIC CLASSICAL CHARTER SCHOOL  
 SI ESCROW  
 646 5TH AVE  
 BROOKLYN NY 11215-5401

**Contact Us**

-  Client Services 855.762.7500
-  Mailing Address 360 Hamilton Avenue, 7th Fl  
White Plains, NY 10601
-  Online Access <https://www.snb.com>

**SUMMARY OF ACCOUNTS**

ACCOUNT TYPE	ACCOUNT NUMBER	ENDING BALANCE
COMMERCIAL CHECKING WITH ANALYSIS	██████████	\$75,000.00

**COMMERCIAL CHECKING WITH ANALYSIS - ██████████**
**Account Summary**

Date	Description			
06/01/2022	Beginning Balance	\$75,000.00	Average Ledger Balance	\$75,000.00
	0 Debit(s) this period	\$0.00	Average Available Balance	\$75,000.00
	0 Credit(s) this period	\$0.00		
06/30/2022	Ending Balance	\$75,000.00		

**Transaction Activity**

Transaction Date	Description	Debits	Credits	Balance
06/01/2022	Beginning Balance			\$75,000.00
	No activity this statement period			
06/30/2022	Ending Balance			\$75,000.00

**Daily Balances**

Date	Amount
05/31/2022	\$75,000.00

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Returned Item Fees	\$0.00	\$0.00
Total Overdraft Fees	\$0.00	\$0.00

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**Board of Trustees**  
**Hellenic Classical Charter Schools**

Auditors' Communication on Internal Control

In planning and performing our audit of the financial statements of Hellenic Classical Charter Schools (the "School") as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified.

We did not identify any deficiencies in internal control that we consider to be material weaknesses as defined above.

This communication is intended solely for the information and use of management, the audit committee, the Board of Trustees, The State Education Department of the State University of New York, and others within the School, and is not intended to be and should not be used by anyone other than these specified parties.

We would like to take this opportunity to acknowledge the courtesy and assistance extended to us by the personnel of the School during the course of our audit.

*PKF O'Connor Davies, LLP*

Harrison, New York  
October 25, 2022

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Nikolaos Leonardos

---

**Name of Charter School Education Corporation:**

Hellenic Classical Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

My niece is employed by HCCS. I have recused myself from any actions concerning her employment.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

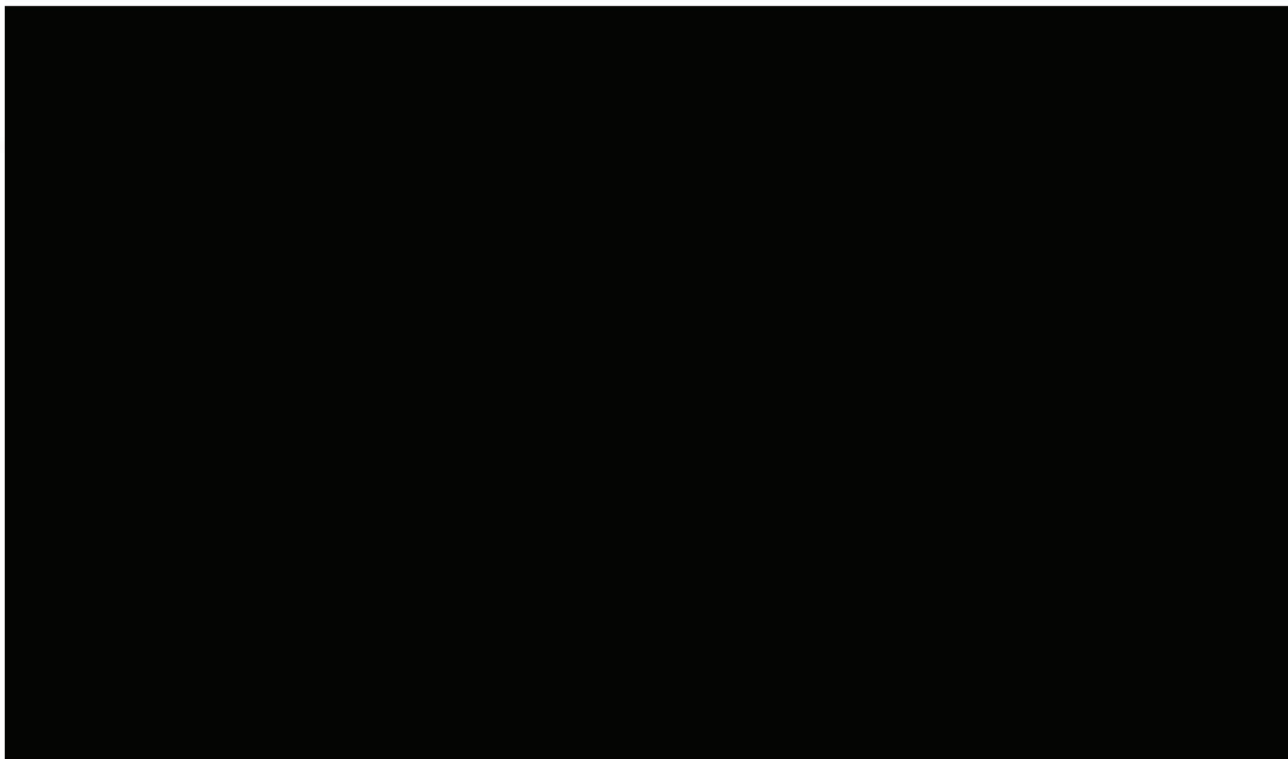
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**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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**Signature**

  
**Date**

---

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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Harvey Newman

---

**Name of Charter School Education Corporation:**

Hellenic Classical Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

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N/A

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Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest



*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

\_\_\_\_\_



*Harvey Newman*

**Signature**

*7.21.2022*

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Dr. Liana Theodaratou

---

**Name of Charter School Education Corporation:**

Hellenic Classical Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

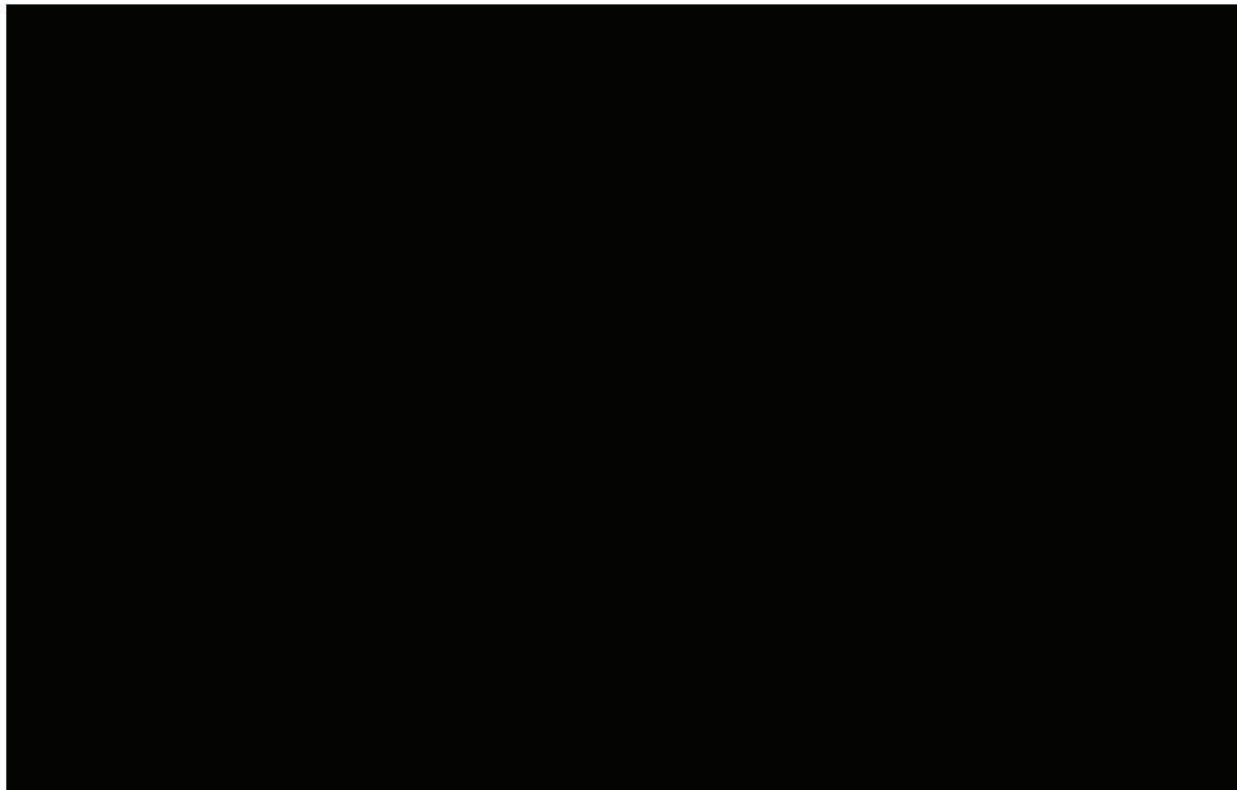
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

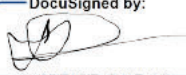
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**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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DocuSigned by:  
  
A5DLE3DZ4H 101465...

7/28/2022

---

**Signature**

**Date**

Acceptable signature formats include:

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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Charles Capetanakis

---

**Name of Charter School Education Corporation:**

Hellenic Classical Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chairman

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Yes. Married to Dena Capetanakis, the Director of Community & Engagement. I recuse myself from decisions relating to her employment.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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A handwritten signature in blue ink, appearing to read "Charles Capetanakis", is written over a horizontal line.

7/27/2022

**Signature**

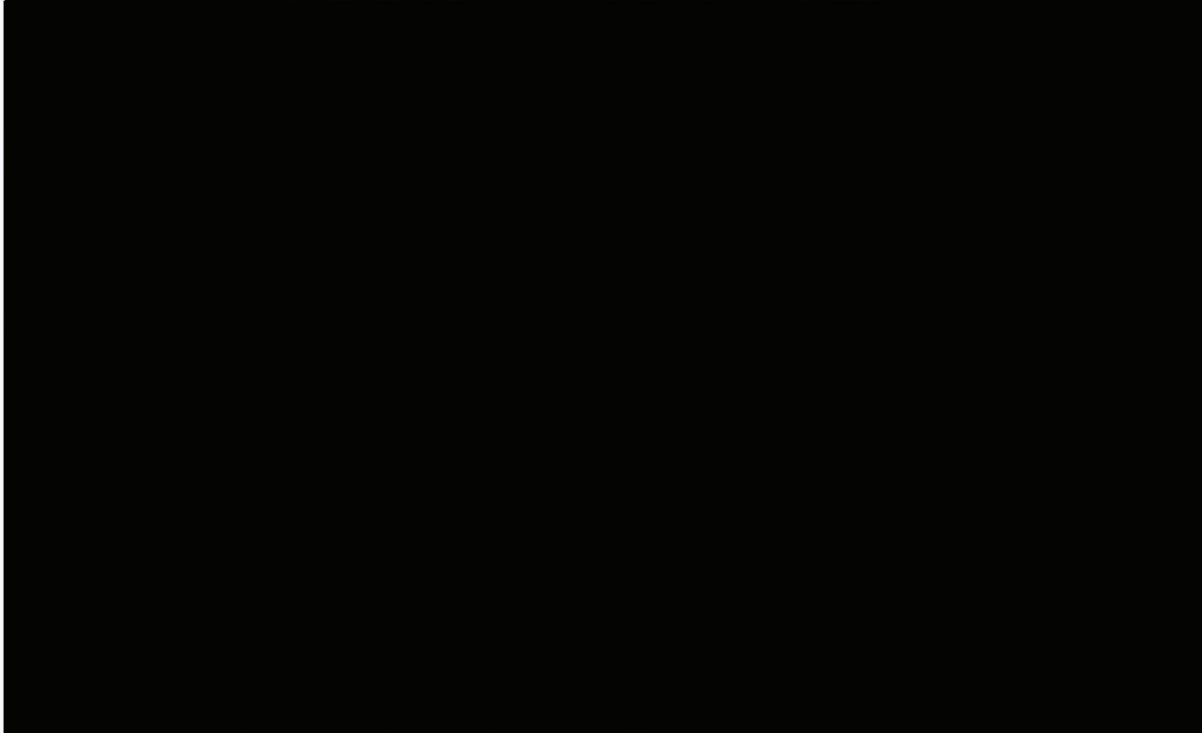
**Date**

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- Print form, manually sign, scan to PDF

*last revised 04/2022*

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*Effie Lekas*                      *7/22/2022*  
\_\_\_\_\_  
Signature                                      Date

Acceptable signature formats include:

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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Grazia Svokos

---

**Name of Charter School Education Corporation:**

Hellenic Classical Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

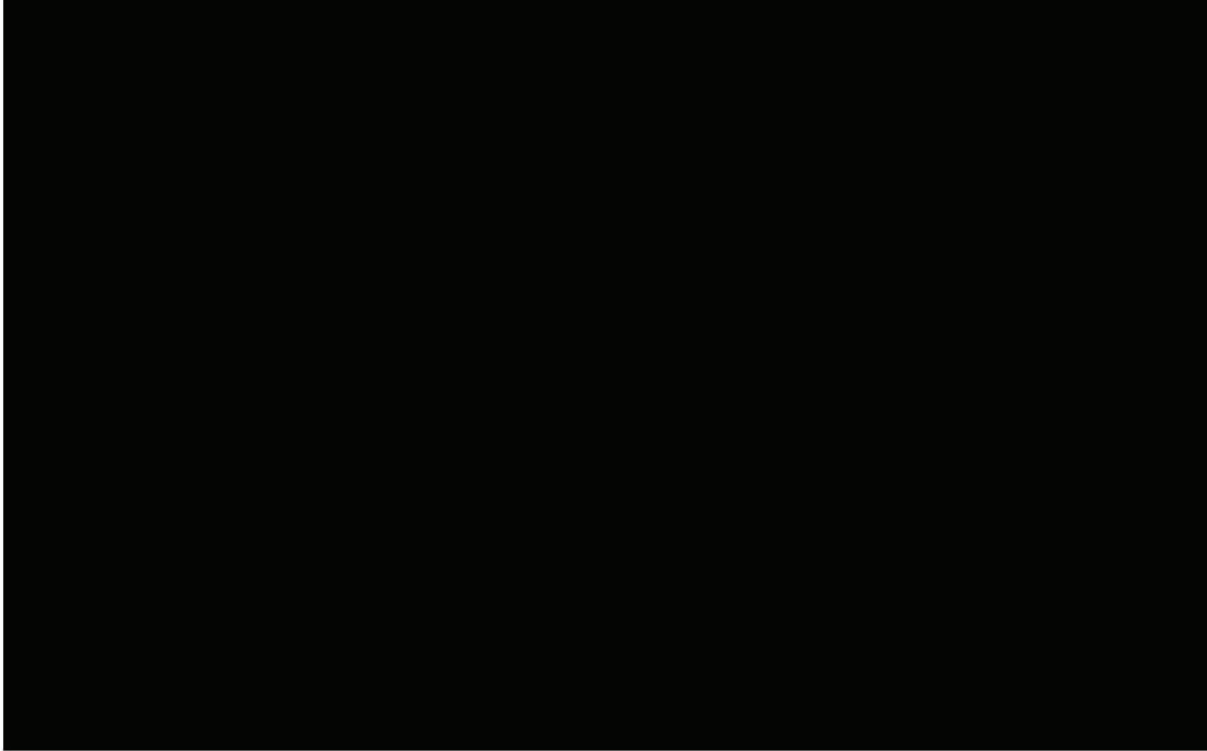
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest



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---

**Signature**

**Date**

Acceptable signature formats include:

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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Bianca Rajpersaud

---

**Name of Charter School Education Corporation:**

Hellenic Classical Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

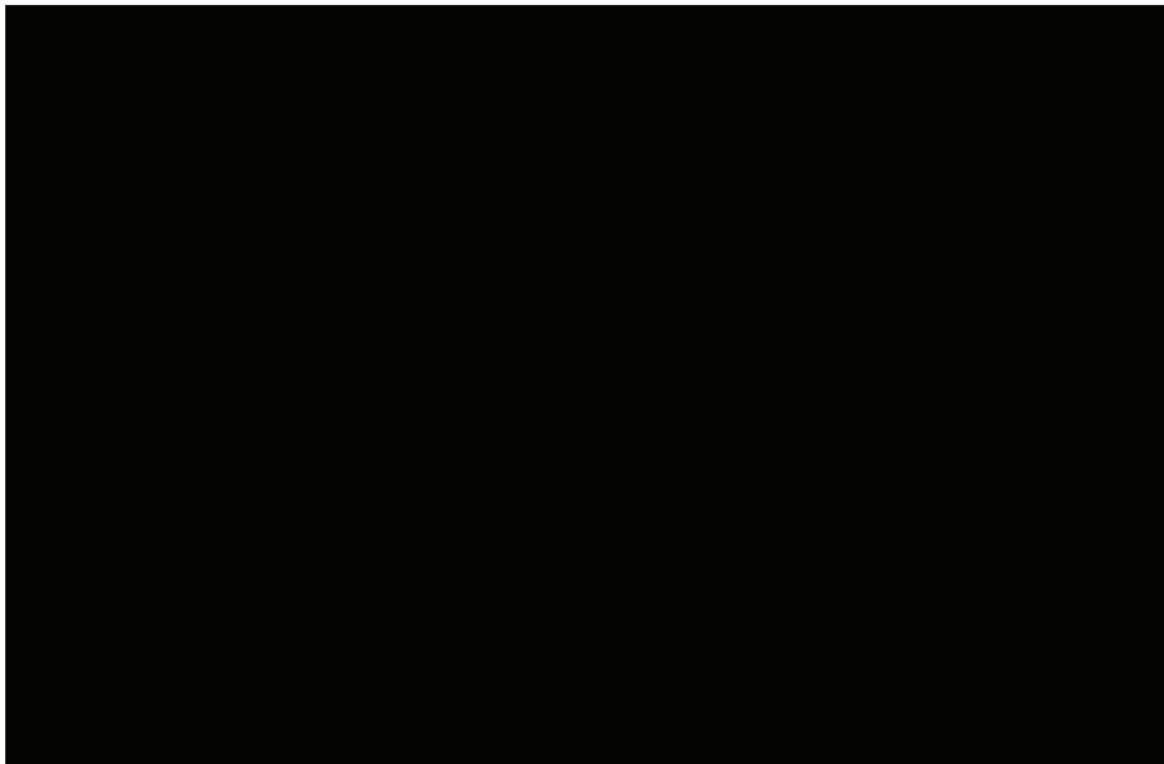
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

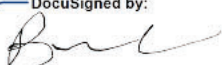
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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7 L888L388X85461...

7/28/2022

---

**Signature**

**Date**

Acceptable signature formats include:

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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Nikiforos Mathews

---

**Name of Charter School Education Corporation:**

Hellenic Classical Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

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\_\_\_\_\_  
**Signature** *Nik Mathews* **Date** *7/28/2022*

- Acceptable signature formats include:
- Digitally certified PDF signature
  - Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Dean Angelakos

---

**Name of Charter School Education Corporation:**

Hellenic Classical Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest (e.g., did not vote, did not participate in)	Name of person holding interest or engaging in transaction and
<p>5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?</p>			
<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>			
<p>If <b>Yes</b>, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.</p>			

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

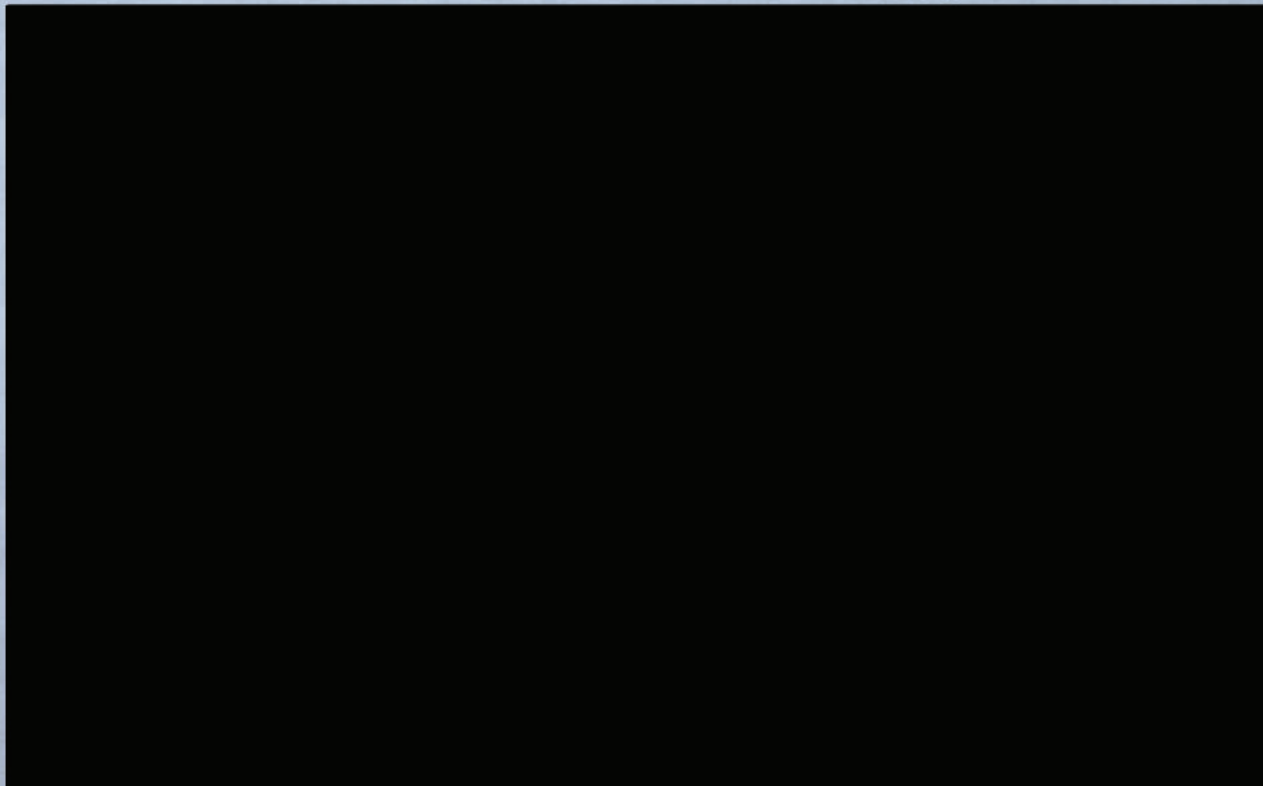
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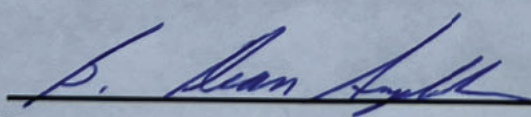
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**None**

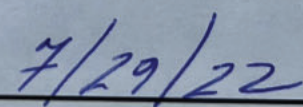
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>Signature</p> <p>Acceptable signature formats include:</p> <ul style="list-style-type: none"> <li>Digitally created PDF signature</li> <li>Print form, manually sign, scan to PDF</li> </ul>				

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*





Signature



Date

Acceptable signature formats include:

- Digitally certified PDF signature
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**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Effie Lekas

---

**Name of Charter School Education Corporation:**

Hellenic Classical Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

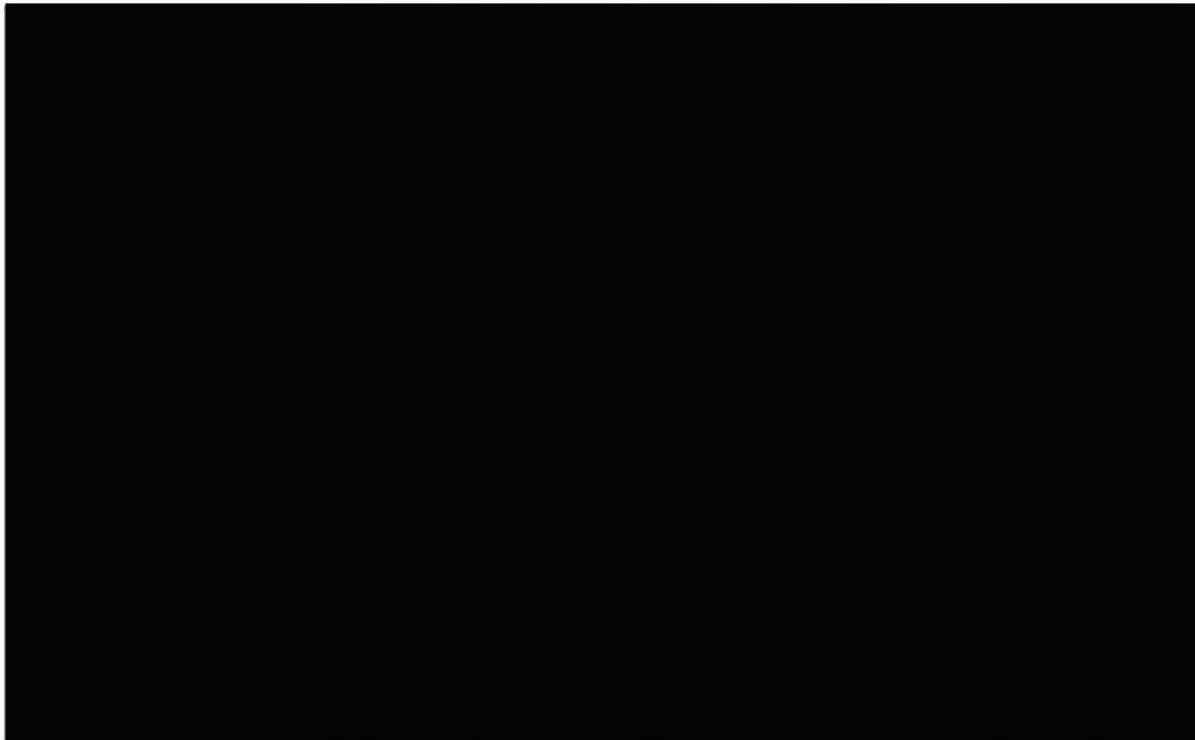
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



*Effie Lekas*                      *7/22/2022*  
\_\_\_\_\_  
Signature    Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**MINUTES OF  
HELLENIC CLASSICAL CHARTER SCHOOLS**

**SCHOOL BOARD MEETING  
HELD ON JULY 22, 2021, AT 9:30 a.m.**

**Members and Staff – via Zoom Conferencing**

**PRESENT**

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Grazia Svokos	Member
Bianca Rajpersaud	Member
Christina Tettonis	Superintendent
Joy Petrakos	Chief of Operations
Natasha Caban	Principal HCCS-PS
Cathy Kakleas	Principal HCCS-SI
Christina Portelos	Director of Finance & Operations
Dena Capetanakis	Director of Community & Engagement
Stacy Kokkoros	Business Administrative Assistant
Melissa Hionas	Dean of Mathematics of Schools

**ABSENT**

Dr. Liana Theodoratou	Member
Dean Angelakos	Member
Nik Mathews	Member

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were six Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on June 29, 2021. On a motion made by Mrs. Svokos and seconded by Mr. Newman, the minutes were unanimously approved.

Mr. Capetanakis stated that the Superintendent, Chief of Operations and Principals reports have been adopted into the minutes.

Mrs. Tettonis reported that The New York State Education Department (NYSED) recently released a [memo](#) outlining the state accountability waiver granted by the United States Department of Education (USDOE). State accountability status and level determinations for schools will not be based on 2020–2021 school year data. NYSED will freeze the accountability status of all schools and districts, so that all schools will have the same accountability status for the 2021–2022 school year as they did for the 2020–2021 school

year. Guidance has not yet been provided on how data gathered in the 2021–2022 school year will be used for state accountability.

Mrs. Tettonis also reported that part of our charter for both schools requires us to report our student interim assessment results, called NWEA. NWEA is a new interim assessment used at HCCS since we received our charter renewal. This year NYSED requested that we report our data by June 30<sup>th</sup> in addition to reporting it in our annual report. The individual NWEA scores were included in our children’s final report cards. In order to familiarize the board with our new interim assessment she invited Melissa Hionas to present.

At this point Mrs. Tettonis introduced Mrs. Hionas, the Dean of Mathematics of Schools, who presented the NWEA platform to the Board.

Mrs. Hionas explained what NWEA means and how the growth reports will affect both HCCS schools and will help plan for instruction moving forward. Mrs. Hionas also explained that the NWEA results are given to the parents, and further explained how the state department will be using the data as we move forward. Our families have also been educated on the program during PTA meetings. As Mrs. Hionas began her NWEA presentation she explained that the math growth assessment is used three times a year. The assessments are adaptive. It computes using academic knowledge and growth, using skills and abilities within various foundations. Depending on how a student responds, the students level of difficulty increases or decreases in order to find a score appropriate to find the child’s progress. All of the assessments are actively monitored by a proctor for a pacing engagement, rapid guessing and if the students are skipping questions. The results can be seen on the website within 24 hours. The data is shared with the student, parent, teacher and administration. The data is closely analyzed by the instructional leadership team and the teacher to help guide class instruction and small group instruction. The data also allows to produce individualized learning goals for the students. There are many reports that NWEA produces for our teachers. One of the most important is the Ritz scores which is divided by skills and standards that the students are ready to learn. The schools use the data for our yearly progress in meeting proficiency. Mrs. Hionas asked if there are any questions.

Mr. Leonardos asked at what grade we start using NWEA. Mrs. Hionas answered that students don’t begin testing until the 1st grade and added that the tests are child friendly. The results are given only to the parents and they report on how their children compare to the benchmarks.

Mr. Newman asked if these diagnostic tests focus on specific skills areas and what does the school do to enable parents to reinforce and what the school is doing with this knowledge? Mrs. Tettonis answered that we have constant communication with the parents. When the teachers meet with the parents they do not just give them the reports, they provide them specific strategies that they can do at home with their children in order to reinforce the goals that they need to meet. Mrs. Caban added that they are strategic of the timing of when they release this information, such as Parent Teacher Conferences. They host meetings with the families to help them understand what exactly they are looking at.

Mrs. Tettonis stated that these reports show whether a child is actually making progress and growing. Mrs. Petrakos added that it is in our charter. We must assess the students, monitor progress and meet our goals.

Mrs. Lekas asked if summer school was based on NWEA results. Mrs. Caban answered that summer school was based collectively on teacher recommendations, student attendance and their overall academic performance. Every student received a summer packet that was created in various levels.

Mrs. Kakleas added, in regards to the NWEA, that she feels that it is much more child friendly compared to the company that was used before. This assessment is also helpful to teachers that have never used it before. It pinpoints exactly what to teach in the area the student needs help in the most.

Mrs. Svokos stated that this was a wonderful presentation. Everyone agreed.

### **SUPERINTENDENT REPORT**

HCCS-Staten Island-Construction Project DOB Permits were approved. The neighboring properties were surveyed for monitoring purposes during construction. DOB Inspector visited the site on July 19, 2021 and there were no findings. The case is resolved and is entered on the DOB website.

Mrs. Petrakos reported to the Board that Borough President Oddo requested to have a virtual meeting on July 23rd at 10am.

Mr. Leonardos added that he believes that the HCCS-SI project will take 18-20 months to be completed.

Mrs. Petrakos added as a back-up plan, they have looked into mobile classrooms to place in the parking lot. We will need at least three mobile classrooms per month. Mrs. Petrakos indicated that the HCCS-SI landlord is concerned about where these mobile trailers will be placed.

Mr. Leonardos reported to the board that the HCCS-PS landlords will be demolishing the building next to the school this week and begin construction in the near future. They are planning on adding parking and additional classrooms. This new structure will be connected to our present building. Mrs. Petrakos reported that she has requested if they can make outdoor accommodations for a play area for our students.

Mr. Newman asked if will be requiring any COVID-19 testing this coming year? Mrs. Tettonis answered that we will not. Mrs. Petrakos stated that administration put out an email to the attorneys asking if it is mandatory to continue the daily wellness form for the students and staff. They want to know if it is a mandate and if it can be re-created to be less of a nuisance for the families and staff.



Mrs. Tettonis added that they have taken a lot of time to think of about two major questions. One, the State Department has not notified the school whether they will be reimbursed if any child decides to stay home and whether we are going to give the option to stay remote. The DOE has offered no remote at all unless they have medical accommodation. This is a very big question. Twenty percent of our students were remote this past year. Of the 20%, at least fifteen percent of the students will come back. At the same time, the State has not lifted the 3' rule, which might cause an issue with the classroom environment. The children eating 6' apart has not been lifted. These are big questions that we needs answers for. The school also has not taken a stand on what to say to parents concerning no remote or all in person. Mr. Leonardos asked how does it affect us if 5% of our students want to stay home? Mrs. Tettonis answered that they would need to get home schooled. Mrs. Petrakos added that if a child is home schooled and they are on our roster, we have to make sure that they are being home schooled and this might affect funding. Administration will consult with the attorneys.

Mrs. Tettonis stated that we have not mandated that all staff be vaccinated. The new regulations state that if you are vaccinated, you do not have to wear a mask. She recommends that whether or not you are vaccinated you must wear a mask in school. There are students and staff that are not vaccinated.

Mr. Newman asked if we have people that are immunocompromised.

Mr. Newman recommends that we continue wearing a mask in school.

Mrs. Lekas agreed. Everyone should wear a mask in school.

Mr. Leonardos asked if there are students that have been vaccinated. Mrs. Petrakos answered yes there are, in Middle School.

Mrs. Tettonis reported that we have parents that believe that parents/students/staff members will ask to not wear a mask because they are vaccinated. There will be staff members that will want to not wear a mask because they are vaccinated.

Mrs. Petrakos agrees with Mrs. Tettonis, and noted that we will have concerns with our families who do not want their children to wear masks.

Mrs. Lekas stated that the Board's first priority is the safety of the school.

Mr. Newman recommends that Mrs. Tettonis use the scientific and government guidelines to urge the parents that this is the best course of action to keep everyone safe.

Mrs. Tettonis congratulated all the students that passed the regents. Especially after such a difficult year.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mr. Newman. Mrs. Lekas seconded the motion. The meeting was adjourned at 10:40 a.m.

The next Board meeting will be held via Zoom Conferencing on August 26, 2021, at 9:30 a.m.

Harvey Newman  
Harvey Newman, Secretary

**MINUTES OF  
HELLENIC CLASSICAL CHARTER SCHOOLS**

**SCHOOL BOARD MEETING  
HELD ON August 25, 2021 AT 9:30 a.m.**

**Members and Staff – via Zoom Conferencing**

**PRESENT**

Charles Capetanakis	Chairman
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Bianca Rajpersaud	Member
Dean Angelakos	Member
Christina Tettonis	Superintendent
Joy Petrakos	Chief of Operations
Natasha Caban	Principal HCCS-PS
Cathy Kakleas	Principal HCCS-SI
Christina Portelos	Director of Finance & Operations
Stacy Kokkoros	Operations Manager

**ABSENT**

Harvey Newman	Secretary
Grazia Svokos	Member
Dr. Liana Theodoratou	Member
Nik Mathews	Member

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were five Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on July 22, 2021. On a motion made by Mr. Leonardos and seconded by Ms. Rajpersaud, the minutes were unanimously approved.

Mr. Leonardos reported that we broke ground in HCCS-SI and construction is underway. Unfortunately, due to the inclement weather there have been some delays. It has been difficult to dig with all the rain that has fallen, he stated. Mr. Leonardos added that the noise level is low for a major construction site.

Mrs. Tettonis reported to the Board that in the upcoming days they will be making decisions concerning arrival, dismissal and safety protocols. Students and parents will be coming in for orientations on September 9<sup>th</sup>, 2021. The first day of school is September 10<sup>th</sup>, 2021.

Mr. Capetanakis reported that we will not have bus services on the first day of school.

Mrs. Tettonis brought up the vaccine and testing policy for the faculty that the Board approved. As the policy states, it is recommended that everyone gets vaccinated, however if you are not vaccinated you must have weekly COVID 19 testing. The DOE is mandating vaccines. Mrs. Tettonis asked the Board if we should be changing our policy. She asked the Board their thoughts on the policy. She further stated that if everyone is vaccinated and someone is exposed no one has to quarantine unless they have symptoms. If they are not vaccinated they must quarantine for ten days. If a student tests positive for COVID 19, the teacher must quarantine if they are not vaccinated.

Mrs. Lekas added that in a perfect world everyone should be vaccinated. The new COVID testing policy just went out so administration will find out how many more staff members were vaccinated. She added that two new systems were created for both schools making it easy for the staff to report their vaccination and COVID 19 testing results. The principals of both schools have another task, along with the main office. Each school has to monitor the teachers and staff to make sure that they are tested weekly or have proof of vaccination. Mrs. Tettonis added that we have to give the staff time during the day to get tested. Mrs. Petrakos stated that if there is a medical or religious reason the attorneys have advised administration to assess and sign off if the information is complete and have a clear understanding of why they are submitting a request for exemption. Mr. Leonardos asked if we have twenty staff members who refuse to be vaccinated what do we do? Do we hire substitutes? What will the plan be? Mrs. Petrakos answered that if the State mandates the employees to be vaccinated, the school would be advised first by the attorney about next steps but she believes that staff members would be given a grace period to have time to consult with their physician or get the vaccine and to make their decision or they would have to be terminated. At this time, our policy states, with the weekly COVID 19 testing if there is an unvaccinated employee that does not adhere to the weekly COVID 19 testing they would be subjected to disciplinary action and possibly termination.

Mrs. Tettonis stressed that it was difficult for our students not being in school five days a week last year. She thanked everyone for all of their hard work and for working so hard for the children. The health and safety of the staff and students is most important. Mrs. Tettonis asked the Board if they should wait to see what the directive is from the Governor or should they make the decision to give the staff the choice to be vaccinated or be tested weekly.

Mr. Leonardos recommended that they follow the directives of the Governor. Mrs. Lekas agreed to wait for the Governor's directives. Mr. Capetanakis also agreed.

Mrs. Tettonis summarized that if the Governor's directive is to get vaccinated or weekly COVID testing then the Board is recommending that we do not mandate that every staff member be vaccinated.

She added that they would recommend if they have many cases and/or have closures.

Mr. Capetanakis added that if the Governor mandates the vaccination we should as well.

Mrs. Lekas and Ms. Rajpersaud both suggested that the non-vaccinated staff be tested twice a week. Once at a testing site and once by us using the testing kits that we have purchased. Mrs.

Petrakos answered that she would reach out to legal about this. She added if an employee came to administration and willingly asked them to be tested she has the tests and has actually had to administer a COVID 19 test to staff members in the past. The staff member swabs themselves and when the result appears Mrs. Petrakos takes a picture, prints it and attaches it to an authorization form that the staff member signs.

Mrs. Lekas volunteered to come to the school to conduct COVID testing or help in any capacity. Mrs. Petrakos added that the safety protocols will still be in place. We will continue to take everyone's temperature every time someone enters the building.

Mrs. Tettonis stressed that our teachers cannot go through what they went through last year with teachers in-person and remote at the same time. The schools cannot continue the hybrid model like last year. It is imperative that the students get back on track. They lost some learning last year. Administration has advised the parents of both schools that they will have five days live instruction at 3 feet social distancing, whenever possible. They also asked parents to let them know by September 1, 2021 if they want to have a discussion about remaining remote full time. Our challenge is how to offer fully remote instruction for one or two students if decided to do that. The only instances that they will be providing remote instruction is a snow day or if a class is quarantined. Mr. Leonardos asked if we decided to grant the remote learning to a student will we be receiving funding for these students. Mrs. Tettonis answered that we will. Mr. Leonardos continued to ask if this student stays remote all year can we fill their physical seat in the school. Mrs. Tettonis answered that no we cannot. She further stated that the challenge would be who would be the staff member to provide the remote learning to the child on a daily basis.

Mr. Capetanakis stated that he is in awe of everything that this team does every day.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Lekas. Mr. Leonardos seconded the motion. The meeting was adjourned at 10:20 a.m.

The next Board meeting will be held via Zoom Conferencing on September 28, 2021 at 9:30 a.m.

Harvey Newman

Harvey Newman, Secretary

**MINUTES OF  
HELLENIC CLASSICAL CHARTER SCHOOLS  
SCHOOL BOARD MEETING  
HELD ON September 28, 2021 AT 9:30 a.m.**

**Members and Staff – via Zoom Conferencing**

**PRESENT**

Charles Capetanakis	Chairman
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Grazia Svokos	Member
Dr. Liana Theodoratou	Member
Bianca Rajpersaud	Member
Christina Tettonis	Superintendent
Joy Petrakos	Chief of Operations
Natasha Caban	Principal HCCS-PS
Cathy Kakleas	Principal HCCS-SI
Christina Portelos	Director of Finance & Operations
Dena Capetanakis	Director of Community & Engagement
Stacy Kokkoros	Operations Manager

**ABSENT**

Harvey Newman	Secretary
Dean Angelakos	Member
Nik Mathews	Member

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were six Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on August 26, 2021. On a motion made by Dr. Theodoratou and seconded by Mrs. Lekas, the minutes were unanimously approved.

Mr. Leonardos asked about PPP forgiveness. Mrs. Portelos stated that it is reflected on our financials as revenue.

Mr. Capetanakis asked about the \$150,000 EID loan. Mr. Leonardos suggests that we hold on to it because the interest that we are paying on it is very minimal.

Mr. Leonardos asked what is going on with the construction at HCCS-SI and the neighbor. At the construction meeting there was an issue with the neighbor's roof. Their roof had supposed damage due to our construction. Mrs. Petrakos communicated with the neighbor and asked for

an estimate. The neighbor sent an estimate and Mrs. Petrakos sent the estimate to Kelmar. They are looking into it.

Mr. Capetanakis asked Mrs. Portelos if she connected with Cliff Schneider, Esq about the sublease schedule issue. Mrs. Portelos answered that she is waiting to hear back from him. He is the best person to address this issue and the rental reimbursement since the DOE is not allowing sub lease changes. Mr. Leonardos asked what effect this will have on us. Mrs. Petrakos answered if we are not paid the full rental reimbursement assistance that has been planned, we will be under budget. They are under the impression that we are using the rental assistance money for the construction. She put in a call to speak with the DOE and she is waiting for a response. Mrs. Petrakos suggests having a meeting with Cliff Schneider to meet with the DOE. They need to have clear direction stated Mrs. Petrakos. The school is not being funded the full rental reimbursement amount that they applied for all due to miscommunication.

Mrs. Tettonis informed the Board that they now have a requirement that all Hellenic employees must be vaccinated unless they have a religious or medical exemption. Our legal team met with us and advised us to offer religious or medical exemptions forms to any unvaccinated employees should they need it. She thanked our two principals Mrs. Caban and Mrs. Kakleas and especially our Chief of Operations Mrs. Petrakos. It has been a very trying time for all of them.

Mr. Leonardos asked what the basis of a religious exemption is. Mrs. Tettonis will forward the forms that our attorney sent to our employees with the specific questions asked for religious exemptions. Mrs. Tettonis continued to report that they have been working very closely with the attorneys. The policy has changed for when a student tests positive for COVID-19 or a staff member who would need to quarantine. With the attorney's advice and guidance, we made changes to our Health & Safety Guide regarding class closures and siblings. It has been extremely difficult for the students, families and staff, Mrs. Tettonis stated. They are trying to keep everyone safe. The next question is should they reduce who quarantines even further. The CDC does recommend that if a child tests positive for COVID-19 and is less than three feet from anyone else and wearing a mask, only they would need to quarantine. All of these quarantines are a major disruption to instruction. Even more than last year. They are working very closely with the attorneys to make more policy changes for the Board's approval. Mrs. Tettonis stated that everyone received the Health & Safety Guide and are pleased with the updates.

If there is a COVID positive individual in the classroom, that student and the children directly around them will be required to quarantine and then out of an abundance of caution we would give the option to the rest of the families of that class if they want to stay home, if they choose to at their discretion.

Mrs. Petrakos stated that every time there is a classroom closure, they receive countless emails from parents/families for many days. Keeping our families safe and informed while providing the best education is our priority. Clear and quick communication is a best practice at Hellenic.

Mr. Leonardos asked if administration has any additional help with COVID. In addition, he asked if administration needs help. He stressed that another position be created just to handle COVID or to give some responsibilities to another individual to lighten Mrs. Petrakos' load.

Mrs. Tettonis added that the person responding to COVID emails and calls must be accurate and must have experience and knowledge in order to communicate with the parent. They cannot make a mistake. They must have knowledge of the regulations. Mrs. Petrakos is our COVID expert. Not anyone can do this. Unfortunately, COVID is not going away right away and children will be getting COVID. The fact that the faculty is vaccinated will help tremendously.

Dr. Theodoratou also understands that a very competent person must be handling the communication with the parents.

Mrs. Lekas understands how sensitive communication is. She recommended that other duties might be delegated to other employees to lighten the load of administration. She stated that the Board has complete confidence in the administration. She suggests to administration that they take this opportunity to find someone to help them.

Mrs. Petrakos thanked the Board for their confidence in her and the whole team. She agrees that running two schools and just the normal every day on its own is quite a busy schedule. She understands that they cannot burn out. However, if there is no communication with the families right away it becomes a problem. They get back to each email right away even if it is on the weekend. This keeps our HCCS community safe and working efficiently keeps our school ahead of the game come Monday morning. If they ask someone else to respond to parent emails they will not answer the way they would, the Hellenic way. Because they listen to the families, they have a way of responding to the families. Our families appreciate our immediate attention and take great comfort in knowing we are always there for them, she stated. She is listening to the Board's recommendations and will work on designing a new position and share it with the Board once it's finalized.

As soon as legal gets back to administration about the updates to our Health and Safety Guide, they will send it out to the Board for review.

Mrs. Tettonis stated that she appreciates the Board's support.

Mrs. Tettonis wanted to recognize and thank Mrs. Kakleas and Mrs. Caban. She stated how difficult and challenging it is to start a new year and especially now. They did a great job.

Mrs. Tettonis thanked Mrs. Capetanakis for her countless hours working from home before the start of school. She worked tirelessly setting up all the Pre-K, Kindergarten and sixth grade orientations as well as the PTA meetings for two schools and getting all the emails out to the families.

Mr. Leonardos asked about specialized high school test prep. Is there an interest this year? Ms. Caban reported that Mrs. Etimos is having a virtual meeting on Wednesday, September



29<sup>th</sup> with the parents. Test prep will begin on October 4<sup>th</sup> and will be on Mondays and Tuesdays after school. Mrs. Bonakis and Mr. Wong will be tutoring. As of now there is no set date for the test. She stated that they anticipate 15-20 kids to take the exam. Mrs. Caban believes that they will be applying to private schools since most are siblings that already attend private schools. She believes that families prefer the smaller school setting.

Mr. Capetanakis asked about ELA and Math. Mrs. Tettonis will send the Board the embargoed scores.

Mr. Leonardos asked if the air conditioning is complete in HCCS-PS. Mrs. Petrakos stated that everything is complete. Run Rite, our maintenance company is the company that installed the new AC's. Our experience has been very positive.

Mrs. Petrakos added that the elevator modification will begin this week.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Lekas. Mrs. Svokos seconded the motion. The meeting was adjourned at 10:25 a.m.

The next Board meeting will be held via Zoom Conferencing on October 21, 2021 at 9:30 a.m.

Harvey Newman  
Harvey Newman, Secretary

**MINUTES OF  
HELLENIC CLASSICAL CHARTER SCHOOLS**

**SCHOOL BOARD MEETING  
HELD ON OCTOBER 26, 2021 AT 9:30 a.m.**

**Members and Staff – via Zoom Conferencing**

**PRESENT**

Charles Capetanakis	Chairman
Effie Lekas	Member
Dr. Liana Theodoratou	Member
Grazia Svokos	Member
Christina Tettonis	Superintendent
Joy Petrakos	Chief of Operations
Natasha Caban	Principal HCCS-PS
Cathy Kakleas	Principal HCCS-SI
Christina Portelos	Director of Finance & Operations
Dena Capetanakis	Director of Community & Engagement
Stacy Kokkoros	Business Administrative Assistant
Lisa Talletti	HCCS-SI Grandparent

**ABSENT**

Harvey Newman	Secretary
Nikolaos Leonardos	Treasurer
Bianca Rajpersaud	Member
Dean Angelakos	Member
Nik Mathews	Member

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. The minutes from the meeting held on September 28, 2021 have been transcribed and made available for public review. Mr. Capetanakis stated that the first agenda item will be deferred due to no quorum at this meeting and tabled the motion to approve the September minutes at the next school board meeting.

**SUPERINTENDENT REPORT**

Mr. Capetanakis asked Mrs. Tettonis to give a brief overview of her Superintendent's report. Mrs. Tettonis reported that she and Mrs. Caban were invited to present statewide to the New York Charter Association webinar October 12, 2021. Mrs. Tettonis and Mrs. Petrakos were also asked to present at the conference for The Federation of Hellenic American Educators and Cultural Associations of America and the University of Macedonia on October 6, 2021. Lastly, HCCS was asked to present for the Staten Island Community Board 2 on October 13, 2021. The presentation was about HCCS and the new HCCS-SI Construction project. Joy Petrakos presented. In attendance was the School Board, Mrs. Kakleas and members of the construction team.

Mrs. Tettonis continued to report that she had the honor of being invited to attend the 2021 Charter School Growth Fund CEO Conference. The topics were varied but she stated that it was interesting to hear about the future of the work force and how education impacts the work force.

Mrs. Tettonis went on to inform the Board that they have started COVID-19 student testing at both schools. They have also implemented a change to the quarantine policy. This can be viewed in the school's Health and Safety Guide on the school's website.

HCCS-SI have begun their Virtual Open Houses. They were very excited with the turnout and the number of applications received.

Later this month, NYSED will release the scores of the New York State 2020-21 grades 3-8 assessments. They are presently embargoed. There are limitations to the 2020-21 assessment data this year due to the pandemic. Only students who attended school in-person in Spring 2021 were required to take the state assessments. Therefore, a smaller percentage of students took last year's exams, and the results are not representative of the State's or our School's student population. The results of the 2020-21 assessments will not be compared statewide, by statewide subgroup, or with previous years' exams. The student reports for the Spring 2021 state assessments will look different than they have in previous years. For example, there will be no comparisons in the child's individual student report; the report will contain only the child's score. In an ordinary year, state assessments provide value to teachers and families as one of multiple measures to assess student learning. On the student and classroom levels, the assessments are one tool to help determine needed support for students and teachers. NYSED will return to regular testing in 2022.

Mrs. Tettonis was excited to announce that HCCS is now part of the NYC Kids RISE Save for College Program. She thanked Mrs. Capetanakis, Mrs. Petrakos and Mrs. Portelos for working on this project and introducing it to our parents. All public school kindergarteners, citywide, will now have access to a NYC Scholarship Account with \$100 automatically invested toward their future education and up to \$200 in early rewards. This is a scholarship and savings program designed to make college and career training more accessible for all NYC public school students. The funds will be invested in a NY 529 account, which is a type of tax-advantaged account that has been specifically designed to help people save for higher education.

Mrs. Tettonis expressed how hard the two principals, Mrs. Caban and Mrs. Kakleas, are working and she congratulated them both. She informed the Board that they are having professional development on Election Day, formal observations have started, and professional development is ongoing with their partnership with Columbia University. She continued to report that the NWEA fall assessments have begun and are being coordinated by the Dean of Mathematics, Mrs. Melissa Hionas.

The SHSAT test prep program was launched in HCCS-PS on Monday, October 4<sup>th</sup> and instruction is led by Mrs. Bonakis in ELA and Mr. Wong in mathematics. Approximately 25 students are enrolled in the program. The SHSAT exam has been scheduled for two dates,

Sunday, December 5 or Sunday, December 11. Details have been shared with the families and the deadline to register for the SHSAT is Monday, November 15th. Mrs. Tettonis thanked the School Board for always giving the students the opportunity to have SHSAT test prep.

Mrs. Tettonis reported that the first Parent Teacher Conferences will remain virtual and are scheduled for Wednesday, November 10. Teachers in grades K through 8 will schedule Zoom conferences with families throughout the school day. Report cards will be distributed via backpack and also emailed to each family. The teachers along with their principals are working very hard to make sure that they have the best Parent Teacher Conferences.

Mrs. Tettonis is excited that HCCS continues their partnerships with many of the organizations they have established relationships with over the last few years such as Studio in a School Art residency program for grades PreK and Kindergarten and PopsEd music program which will be offered in HCCS-SI. NYC Ballet virtual Nutcracker Program is scheduled to begin Wednesday, October 28 for students in third grade.

HCCS-PS had their Student Government elections in middle school. Student Government are led by Maria Bonakis and Stavroula Benetatos. Middle School students campaigned the last two weeks of September and official elections were held on Friday, October 8. The Student Government Induction ceremony will be held on Tuesday, November 2. We are so proud of our middle school students who campaigned, and we look forward to working with our elected student government and hearing their voice and initiatives.

Mrs. Tettonis informed the Board that the National History Day Fair will be continuing for 6th Grade students. The 7<sup>th</sup> grade will have Ancient Greek Theater. The 8<sup>th</sup> grade will have TEDx. Additionally, the Greek department in both schools and the new HCCS-PS Director of Theatre are working on the OXI Day presentations.

High School admissions meetings are being scheduled by Mrs. Etimos, Guidance Counselor. The TACHS exam is coming up. Families have received ongoing communication from Mrs. Etimos. The workshop had 48-50 people in attendance. They will be sending out all the power point presentations made by the guidance counselor to all the parents that could not make the meeting.

HCCS had a successful Fun Run in September giving back to the community. \$5000 was raised and donated to the Hellenic Wildlife Relief Fund. Mrs. Tettonis thanked all the families and the School Board for coming to support this event.

Mrs. Tettonis expressed to the Board how hard the teachers are working.

Upcoming events are the Pumpkin Patch, Character Hat Day and Magic Show. The students and staff are all excited. Everything is going to be fabulous.

Mrs. Tettonis expressed that the students have transitioned back to school really well. It has been really special to see the students back in school five days a week. She especially thanked Joy Petrakos for handling all COVID-19 related situations. She stressed that Mrs. Petrakos

really takes care of every email and any question from parents and staff in regards to COVID-19 at time or any day. She works closely with our legal team to ensure that our schools remain safe.

Mr. Capetanakis asked about Specialized high schools, private school or public interest? Are parents taking advantage of test prep that is being offered? Mrs. Tettonis answered that parents apply to all. Once all the information comes in, they make an informed decision.

The guidance department is a huge support for our parents. After so many years, we are fortunate to have such expertise. Many of the families do take advantage of the SHSAT prep but they do also apply to private schools as well. Mrs. Tettonis is proud that they do have a choice to apply everywhere. She continued to report that families start to prepare from seventh grade with the help of our Guidance Counselor. Mr. Capetanakis commends administration for helping the parents make an informed decision.

Mrs. Caban added that there is a high school meeting coming up and they are inviting sixth grade families. They need to select their specialized high schools from now. The process has changed. This year Ms. Etimos has stressed the amount of seats and the probability of getting the seat in that high school. Mrs. Caban stressed that it is even more competitive.

Mr. Capetanakis asked about the gifted and talented programs. Mrs. Caban answered that they have not received any information on that yet.

### **CHIEF OF OPERATIONS REPORT**

Mrs. Petrakos reported that there were many deadlines that have been submitted and are coming up. The School audit and part 2 of Annual Report are due November 1st. Mrs. Petrakos informed the Board that the audit is going great. She thanked Mrs. Portelos for all the hard work she has put in this year. She continued to report that there is a single audit (which is due November 1<sup>st</sup>). They are working on two schools, single audit and Friends of audit. She congratulates Mrs. Portelos on all her hard work. As soon as the audits are complete they will be distributed to the Board for review.

Mrs. Petrakos reported that on October 22<sup>nd</sup> the concrete was poured at HCCS-SI. It is a very exciting time. The students and staff are very happy. They were watching it take off.

In HCCS-PS the air conditioning has been completed. The elevator modification has begun.

The virtual open house days in HCCS-SI have been great. There are two in October, two in November and one in December coming up. There are already 40 applications submitted. Mrs. Petrakos stated that this is incredible. They are so excited. They will have a waitlist. She thanked the team for their hard work. She informed the Board that they will be accepting applications through School Mint. School Mint is the company that we partnered with to conduct the lottery and collect the applications. Everything will be done electronically. She continued to report that this is a requirement of the State Education Department.

Mrs. Petrakos also reiterated that weekly COVID-19 testing has begun in both schools. In Park Slope, testing takes place on Thursdays and they have 45 students signed up. This, of course is only with parental/guardian consent. They do not perform random testing. The tests are performed only if the families request it. So far they have not had any positive results detected. Every time there is testing done in the building administration receive reports of the results..

At HCCS-SI testing takes place on Tuesdays and they have 17 students signed up with parent/guardian consent. Everything is going well in both schools.

Mrs. Petrakos reported that the Health and Safety Guide has been updated and was distributed to the families on October 12<sup>th</sup>. The new updates were in regard to closures of a classroom when there is a positive case. The school is no longer closing classrooms when there is a student that becomes positive in the class. They are asking the COVID positive child to quarantine along with the students that were sitting directly next to the COVID positive child, which would be within three feet. Anyone over three feet would not have to quarantine, unless the family feels that they should quarantine their child. Mrs. Petrakos stated this would be at the families' own discretion. Mrs. Petrakos expressed that they added flexibility in the update because there are families that want their child in school and they are not worried if there is an exposure and there are families that are very cautious and worried and want to keep their child home. She states that Hellenic is very balanced they want to keep the community safe and happy.

Both schools continue to submit daily COVID-19 report cards to the Department of Health.

There is weekly testing for unvaccinated employees who have submitted religious or medical exemptions. Over 90% of the employees are vaccinated in both schools.

Mrs. Petrakos reported that there are weekly meetings with DOH, SED, DOE, NYCCC, NYSCA and regular communication with our legal team. She explained that they are constantly looking out for the best interests of the children. They want them to be safe and academically sound in a happy learning environment.

Mrs. Petrakos informed the Board that they presented to the Community Board 2 Youth Services Committee on October 13<sup>th</sup>. She also attended Community Board 2 Board Meeting on October 19<sup>th</sup>. She further informed the Board that the Community Board 2 invited HCCS to present on November 16<sup>th</sup>. Lastly, Mrs. Petrakos and Mrs. Tettonis presented to the Federation of Hellenic American Educators and Cultural Associations of America and The University of Macedonia on October 6<sup>th</sup>. She stated that this was an honor for HCCS. They were amongst Greek government officials and great leaders from Greece and the United States.

### **DIRECTOR OF FINANCE & OPERATIONS REPORT**

Mrs. Portelos reported on the financials. She indicated that for HCCS-SI there is a large amount for accounts receivable compared to last year. This is largely due to the UPK program funding for FY21 which has not yet been received and year 1 of the CSP grant for FY21. She further noted that we budgeted to be in the surplus of \$584K before depreciation at the end of September and we ended at a surplus of \$455K. This is largely due to some upfront beginning

of school year related costs also CSP funding that we have not yet received for the FY22 school year. This is still pending. We are working with CSBM, our consultants, on the current grant budget.

For HCCS-PS, we budgeted to be at surplus of \$2M. We ended the month in line with what was budgeted.

She noted that the audit was going well. The first draft was reviewed last night. The Board will be getting an updated draft today.

Mr. Capetanakis congratulated the team on a great job with the financials.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Lekas. Mrs. Svokos seconded the motion. The meeting was adjourned at 10:05 a.m.

The next Board meeting will be held via Zoom Conferencing on November 23, 2021 at 9:30 a.m.

Harvey Newman  
Harvey Newman, Secretary

**MINUTES OF  
HELLENIC CLASSICAL CHARTER SCHOOLS**

**SCHOOL BOARD MEETING  
HELD ON NOVEMBER 23, 2021 AT 9:30 a.m.**

**Members and Staff – via Zoom Conferencing**

**PRESENT**

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Nikolaos Leonardos	Treasurer
Dr. Liana Theodoratou	Member
Bianca Rajpersaud	Member
Effie Lekas	Member
Christina Tettonis	Superintendent
Joy Petrakos	Chief of Operations
Natasha Caban	Principal HCCS-PS
Cathy Kakleas	Principal HCCS-SI
Christina Portelos	Director of Finance & Operations
Dena Capetanakis	Director of Community & Engagement
Stacy Kokkoros	Business Administrative Assistant

**ABSENT**

Grazia Svokos	Member
Dean Angelakos	Member
Nik Mathews	Member

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were six Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meetings on September 28, 2021 and October 26, 2021. On a motion made by Mr. Leonardos and seconded by Mr. Newman, both minutes were unanimously approved.

**CHIEF OF OPERATIONS REPORT**

Mrs. Petrakos reported that everything is going well at HCCS-SI in regards to construction. They recently had another concrete pouring. She reported that the basement is set and they are up to the first floor now. She stated that the staff and students are very excited to watch the building go up. They have a very good system running with the concrete trucks going in and out at the same time as morning arrival and afternoon dismissal. Mrs. Kakleas is very happy with the system. There is constant communication between the construction company, the school and the community to make sure that everyone is in sync with the schedule, and everyone is cooperating. The school is doing very well.



Mrs. Petrakos reported that HCCS-PS is doing well. The elevator modernization to the cabin has been completed. The mechanical piece is still in progress and nearing completion. Once it is complete, a DOB inspection will be scheduled. Kelmar will work on the stucco outside of HCCS-PS that needs some repairs.

Mr. Capetanakis congratulated the operations team on how good the financials look.

Mrs. Petrakos reported that we have not received the UPK funding from last year for both schools. They believe that there is a delay due to the Federal Tax ID number change. Mr. Newman stated that he appreciated everything that they are doing to address all of their requests but he is wondering if it would be of any value to put them on notice that this has created a hardship for the schools? Mrs. Portelos answered that they have already communicated this.

Mr. Leonardos asked about rental funding in Staten Island. He asked if they will need assistance to cover any additional rental agreements or will they need to borrow money from HCCS-PS? Mrs. Petrakos answered that we will have to borrow money from HCCS-PS. She reported that the DOE rental assistance is not giving us the full rental assistance for the additional space that we are using because they think that they will use the funds for construction purposes. This is not the case. All the required documents have been submitted but they continued to believe that the money is being used on construction and not rent. Mrs. Portelos added that they are not accepting the sub-lease that was signed February 26, 2021. So, where the original lease showed approximately \$50k a month of rental payments, the new lease is \$190k a month. The DOE is denying to include the difference in the rental reimbursement calculation. Mr. Leonardos asked if they just do not understand the scenario that HCCS-SI is the sub-tenant and not the master tenant. Mrs. Portelos agreed.

Mrs. Petrakos informed the Board the Charter School Growth Fund Loan is due on November 30<sup>th</sup> in the amount of \$150,000.00.

## **SUPERINTENDENT'S REPORT**

Mrs. Tettonis reported that the annual report was submitted on November 1<sup>st</sup>.

Mrs. Tettonis continued to report to the Board that on November 8<sup>th</sup> she met with David Frank and Regent Cashin to set up a possible visit for December 1<sup>st</sup>.

Letters of recommendation are ongoing for our eighth graders.

Mrs. Tettonis let the Board know that they are still looking to hire teachers.

NWEA base lines have been submitted. They are specifically looking for mid-year growth and end year and it will be submitted to the STD. This is valuable information for our school.

Professional development is ongoing in both schools. They had PAIDEA training for both schools on November 1<sup>st</sup>. Mrs. Tettonis thanked everyone for putting this together.

Mr. Capetanakis asked about high school admission tests. Mrs. Caban answered that they have 27 students scheduled to take the SHSAT on December 5<sup>th</sup> and 11<sup>th</sup>. Ms. Bonakis and Mr. Wong have been conducting test prep for the exam and they are anticipating good results. They have very strong students. She also noted that upon registration they had to list their high school preferences.

Mr. Newman stated that historically we used specialized high school as the gold standard for excellence. There has been a change in NYC in terms of what is considered academically good high schools and they should no longer use this single metric alone any longer because of the other dozen schools in NYC that would be considered part of the group. Are they able to look at data and segregate those that are considered high academic standards and a rigorous process for admissions, he asked. Going forward they can look at these multiple measures that can be used to promote themselves, he stated. Mrs. Caban agreed. She stated that in the past few years they have had some students apply to the elite private schools. High school admissions were very good last year. Mr. Capetanakis asked about the TACHS test. Mrs. Caban reported that they had over 30 students take the TACHS test.

Mr. Capetanakis brought to the Board's attention an article from the New York Times about a hedge fund for non for profit organizations that essentially get donations from various people. Mr. Capetanakis asked how do they approach a group like this? Dr. Theodoratou remarked that there must be a retainer. Mr. Newman added that we would have to present something that would broaden their impact based upon what they have already achieved. What they have going for them is their ability to create excellence. If they have an initiative it would be to expand this on a broader level. Mr. Leonardos suggested a virtual school or expanding nationally.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mr. Newman. Dr. Theodoratou seconded the motion. The meeting was adjourned at 10:18 a.m.

The next Board meeting will be held via Zoom Conferencing on December 22, 2021 at 9:30 a.m.

*Harvey Newman*

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Harvey Newman, Secretary

**MINUTES OF  
HELLENIC CLASSICAL CHARTER SCHOOLS**

**SCHOOL BOARD MEETING  
HELD ON December 22, 2021 AT 9:30 a.m.**

**Members and Staff – via Zoom Conferencing**

**PRESENT**

Charles Capetanakis	Chairman
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Grazia Svokos	Member
Bianca Rajpersaud	Member
Christina Tettonis	Superintendent
Joy Petrakos	Chief of Operations
Natasha Caban	Principal HCCS-PS
Cathy Kakleas	Principal HCCS-SI
Stacy Kokkoros	Business Administrative Assistant

**ABSENT**

Harvey Newman	Secretary
Dr. Liana Theodoratou	Member
Dean Angelakos	Member
Nik Mathews	Member
Christina Portelos	Director of Finance & Operations

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were five Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on November 23, 2021. On a motion made by Mrs. Svokos and seconded by Mrs. Lekas, the minutes were unanimously approved.

**SUPERINTENDENT REPORT**

Mrs. Tettonis reported how thankful she is to have Board support and what an incredible team she has. She said that it is superhero work that is going on. She explained that the team is so in sync and they really work hard to make sure everyone is safe while staying focused on education. The teams work hard to keep the love and the trust and the joy of learning continuous. It is quite the challenge, she stated.

Mr. Capetanakis asked how the COVID spike has affected the two schools. Will the school monitor student exposures and positive cases?

Mrs. Tettonis replied that last week both schools went fully remote due to the spike in COVID cases. For the current week both schools gave parents the option to stay remote or be in person because of the continuous spike. Mrs. Tettonis continued to report that if students test positive during the break, they have asked parents to email administration. The students will of course have to adhere to the quarantine policy. They have consulted with legal, and they have made it clear that they are not allowed to continuously offer remote since the school's learning model calls for in person learning. We can only offer remote learning when a student tests positive for COVID or has been exposed to someone who tested positive. She continued to report to the Board that they will not offer remote learning for families that have gone on vacation out of the contiguous states.

Mr. Leonardos asked if this will affect absences. If a family goes on vacation, the student will not be offered remote and will be marked absent.

Mrs. Petrakos informed the Board that HCCS's teaching model is an all in person teaching model. The school was asked to choose a teaching model, hybrid, remote or in person learning. Administration has informed NYSED that HCCS-PS and HCCS-SI are fully in person learning schools. Therefore, they cannot go back and forth between being remote and in person. She stressed they can only do this if there is a COVID positive case or exposure in the school. In this case we can have a temporary hybrid school model.

Mr. Leonardos asked about student vaccinations. Are we mandating them? Mrs. Tettonis answered that many of the students have been vaccinated in both schools. Parents are slowly vaccinating their children. Until it is mandated, they will wait for the NYS and DOH guidelines.

Mrs. Petrakos added that HCCS will wait for the CDC, Department of Health and New York State guidelines to change and only if the NYS adopts the changes we will be required to adopt them into our guidelines. Mrs. Petrakos recommends that they wait and see whether New York State mandates it. Mrs. Kakleas stated that many parents have voiced to her that they will not vaccinate their children.

Mr. Leonardos asked if it is mandated are they able to enforce it. If it is mandated, will the student not be allowed in school? Mrs. Petrakos answered if New York State mandates the vaccine the families need to be prepared.

Mrs. Petrakos added that any new hires would have to be vaccinated and may not provide religious or medical exemptions. Mr. Leonardos asked if religious exemptions expire. Mrs. Petrakos said they do not.

Mrs. Tettonis thanked Ms. Petrakos for giving up her personal time, weekends and weeknights handling all the COVID cases for both schools. This includes corresponding with staff, parents, contact tracing, timelines and so on. She does not stop making sure that we all stay safe along with the whole team, including Mrs. Caban and Mrs. Kakleas. Mrs. Petrakos continued by thanking Mrs. Kokkoros and the office staff at HCCS-SI for all their help.

Mr. Capetanakis asked about high school testing. Mrs. Tettonis reported that we are taking state exams this year. This is the first year for testing in HCCS-SI. HCCS-SI hired a third grade teacher for the vacancy in HCCS-SI. They are very happy with this new hire. Leadership team is working very hard with test prep. Student progress is being monitored via assessments and informal and formal data that is being used. She also thanked Mrs. Caban for helping Mrs. Kakleas with this.

Mrs. Caban reported that the high school application deadline is during the month of March. Twenty-five students have taken the specialized high school exam. The majority of our students have applied to private schools, and they have already submitted their applications. They will most likely get these results in June 2022.

Mrs. Tettonis also reported that the travel policy has been revised and sent out to all of the families. There was a complaint made to the State. The policy was changed to show that if students or staff visit any of the contiguous states you do not have to quarantine. Only if a student or staff member travels internationally or outside the contiguous states, and only for the unvaccinated individuals. Vaccinated individuals do not need to quarantine. They must monitor themselves for symptoms. There was push back from two parents regarding the travel policy. Their concern was that their unvaccinated child would not be eligible for remote instruction upon returning from vacation. The CDC defers to New York State for the travel policy and while this is their recommended policy, HCCS mandates it. We mandated it because in the past they have had families go away and have returned and they have infected staff and students. This is being done to protect the families and staff.

Mrs. Lekas agreed that administration made the right call. Safety first, she stated.

Mr. Leonardos asked if we need to be informed about anything concerning academics in the school.

Mrs. Tettonis thanked the leadership team for their amazing work. Student progress is being monitored. She reminded the Board that the students had to readjust to being back in school full time. It was a transition from being remote and coming back to in person learning.

Mr. Capetanakis asked for a motion to go to executive session. The motion to adjourn was made by Mr. Leonardos and Mr. Newman seconded the motion. The meeting went to executive session at 10:10 a.m.

The next Board meeting will be held via Zoom Conferencing on January 26, 2022 at 9:30 a.m.

Harvey Newman  
Harvey Newman, Secretary

**MINUTES OF  
HELLENIC CLASSICAL CHARTER SCHOOLS**

**SCHOOL BOARD MEETING  
HELD ON JANUARY 26, 2022 AT 9:30 a.m.**

**Members and Staff – via Zoom Conferencing**

**PRESENT**

Charles Capetanakis	Chairman
Nikolaos Leonardos	Treasurer
Harvey Newman	Secretary
Effie Lekas	Member
Grazia Svokos	Member
Bianca Rajpersaud	Member
Christina Tettonis	Superintendent
Joy Petrakos	Chief of Operations
Natasha Caban	Principal HCCS-PS
Cathy Kakleas	Principal HCCS-SI
Christina Portelos	Director of Finance & Operations
Dena Capetanakis	Director of Community & Engagement
Stacy Kokkoros	Business Administrative Assistant
Lisa Talletti	Grandmother of student in Class K-13

**ABSENT**

Dr. Liana Theodoratou	Member
Dean Angelakos	Member
Nik Mathews	Member

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were five Board members present at the Board meeting as such having quorum.

The minutes will be circulated to the Board after the Secretary reviews and will be approved at the next meeting.

Mr. Capetanakis updated the Board on the Investors meeting that they have coming up with the various institutions that have invested with the bonds such as Goldman Sachs and Blackstone Group alike who have invested in the \$44 million bond that led to the HCCS-SI construction financing. The meeting is to update investors on the HCCS-SI construction and financing progress. They will also want an update on how well the school is doing.

Mrs. Tettonis highlighted how incredible the attendance rate is in both schools. HCCS-PS has 94% and HCCS-SI has 91%. She is very proud. Compared to other schools in the city this is remarkable she said. She continued to describe how happy she is to see the COVID positive cases going down. She hopes that things will begin to go back to normal. She thanked Mrs.

Petrakos and the whole team for their endless hard work. December and January were very taxing she stated. They all worked nonstop, seven days a week and in the evenings to make sure everything ran smoothly in both schools. Mrs. Petrakos has the trust and expertise to give advice to our families and staff members and the community.

Mrs. Tettonis continued to report that they have several new partnerships including coding, Project Green Reach with the Brooklyn Botanical Gardens, Science Fair in both HCCS-PS and HCCS-SI and of course the annual tradition of VIP reader week. It has been a big hit in both schools she remarked. The idea is to make sure that everyone loves reading. Mrs. Tettonis thanked Mrs. Capetanakis for coordinating VIP reader week in both schools. The schools are currently gearing up for NWEA testing and the state exams. After school test prep has begun. Everything is going very well.

Mrs. Tettonis stated that the new building in HCCS-SI is looking great. She also mentioned that the Superintendent report lists Ted Talks, Greek Mythology Exam, National History Day Fair, Virtual trip to Greece, data regarding Special Education and ESL, school culture and climate regarding the social emotional program and reports from all the departments including math, science and ELA. She is very proud of everyone's hard work. The schools are on track she said.

Mrs. Svokos commented how outstanding the Superintendents report was. She also congratulated the team on the great job that they are doing. Mrs. Tettonis thanked her. She stated that they try to make the best decisions for the community and keep the staff and students safe. It is unbelievable how many questions they receive. That is the key to success, making sure that they are all in this together.

Mrs. Petrakos thanked everyone for their kind words. She expressed how amazing the two principals and the two office staffs are. There is a nice balance between the families and the school. The goal is to protect the staff and our forever resilient students. She said that they are a great team and that is why it works. Even when they don't agree. The trust is there and as long as we remain united, we can get through anything.

Mrs. Petrakos continued to report that the application process for both schools is ongoing. HCCS-SI has about 200 submitted applications. HCCS-SI is booming, she stated. HCCS-PS has over 200 submitted applications as well. Things are looking good.

Mrs. Petrakos reported that the concrete has been poured at HCCS-SI's new building project. She has included pictures in her report. It is incredible how great things are going she stated. They are planning on January 2023 as the completion date. They are looking at potential rental space for 3<sup>rd</sup> and 4<sup>th</sup> grades next door. They are going to need four classrooms for the next school year. If that does not work out the consultants will look at other options near the school or portable trailers to be housed in the school parking lot. The plan is for the potential space to be ready by July 2022.

On a financial note, Mrs. Petrakos reported that both schools are looking good, financially. In HCCS-PS their cash position is in good standing. For HCCS-SI the CSP grant has been approved by the comptroller's office for 1.2 million. The grant is a starter grant.

She continued to report that they have received UPK funding that was delayed.

Mrs. Petrakos thanked Mrs. Portelos for her amazing work on completing the Friends of audit which was completed this month.

Mr. Capetanakis asked about the waitlist and applications. Historically we have had thousands of applications. Mrs. Petrakos added that she would like to discuss this at the investors meeting. She would like to discuss enrollment, the total amount of students and how many applications we have had historically on the waiting list. In HCCS-SI the waitlist is relatively more impressive. For kindergarten alone next year there are 75 slots, but only 57 will be available because of the 18 Pre-K students that will matriculate. The waitlist is already at 200 applications for very few seats.

Mrs. Petrakos informed the Board that prospective parents are always asked how they heard about our school. The most common answer is word of mouth. Parents will leave where they are whether it is private or public to come to our school because of everything that we offer. For example, HCCS-PS is a National Blue Ribbon School, they love that their child will learn Greek because this will benefit them in high school and college and they just love what they hear about our schools.

Mrs. Tettonis will be presenting virtually at the British Council. The topic is embedding resilience. The panelists are from around the world. She continued to report how exciting it is to learn from leaders around the world. There will be over 1000 attendees from around the world. The areas that will be discussed during the presentation will be about communication and engagement, transparency, access and communication.

Mrs. Svokos stated how proud she is of the team. This is a reflection of the work that is being done.

Mr. Leonardos asked about the additional space that will be required. He asked if we should be thinking of a long term lease instead of short term?

Mrs. Petrakos answered that this is a future conversation that has to happen but not for this Friday with the investors. She agreed with Mr. Leonardos to reach out to them in the future to potentially rent for the short term.

Mr. Leonardos asked whether we are within the budget limits on the construction project. Mrs. Petrakos answered that they are very careful with the numbers. The requisitions are coming in and being paid out very efficiently and timely.

Mrs. Portelos added that they had some change orders regarding the electrical and the insurance at the beginning of the project. They had a meeting scheduled with the team to go over the



budget numbers, but it was postponed due to the DOB meeting that took place. Once they circle back, they will have better idea of projections. Mr. Leonardos asked if we are comfortable with what we have. Mrs. Portelos answered yes, as we have a contingency built in.

Mr. Leonardos continued to ask how is the community responding to the completion of the shell of the building? Mrs. Petrakos answered that they are happy. The feedback is positive.

Mr. Leonardos asked if there is any news about high school admissions. Mrs. Caban answered that they have received most if not all of the Catholic School acceptances. The students have received many scholarships. They are still in the process of submitting high school applications for public schools and specialized high schools. Most students will not get their acceptances until the summer. Mrs. Etimos hosts a parent zoom every Tuesday to help parents through the process of applying and answer any questions that they might have. Mrs. Caban further informed the Board of the high school application timeline. High School applications are due on February 28<sup>th</sup>. Specialized high school registration opened this week. March 4<sup>th</sup> is the public high school deadline. Mrs. Caban continued to explain that this year every child will be given placement. Previous years a students would not be offered a placement in any of their choices. They would have to select twelve high schools. There have been instances where students were not placed in any school. Now every child will be placed in a school of the twelve. Mr. Leonardos asked what criteria is used for placement? Ms. Caban believes that it is a lottery.

Mrs. Lekas asked will zoning requirements change for high schools? Mrs. Caban answered that there will be rezoning but does not know when that will go into effect.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mr. Leonardos. Mrs. Lekas seconded the motion. The meeting was adjourned at 10:08 a.m. The meeting went into executive session. There were no votes taken during executive session.

The next Board meeting will be held via Zoom Conferencing on February 17, 2022 at 9:30 a.m.

*Harvey Newman*

Harvey Newman, Secretary

**MINUTES OF  
HELLENIC CLASSICAL CHARTER SCHOOLS**

**SCHOOL BOARD MEETING  
HELD ON FEBRUARY 17, 2022 AT 9:30 a.m.**

**Members and Staff – via Zoom Conferencing**

**PRESENT**

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Nikolaos Leonardos	Treasurer
Grazia Svokos	Member
Dr. Liana Theodoratou	Member
Joy Petrakos	Chief of Operations
Natasha Caban	Principal HCCS-PS
Cathy Kakleas	Principal HCCS-SI
Christina Portelos	Director of Finance & Operations
Dena Capetanakis	Director of Community & Engagement
Stacy Kokkoros	Business Administrative Assistant

**ABSENT**

Christina Tettonis	Superintendent
Effie Lekas	Member
Bianca Rajpersaud	Member
Dean Angelakos	Member
Nik Mathews	Member

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were five Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the past two meetings held on December 22, 2021 and January 26, 2022. On a motion made by Mr. Newman and seconded by Dr. Theodoratou, the minutes were unanimously approved.

Mr. Capetanakis asked for an addition to the January 26, 2022 minutes. He proposed to add to the last page that the Board came out of executive session and there were no votes taken. With the revision that was proposed are all in favor of the motion to pass both minutes? All in favor.

Mr. Capetanakis expressed his appreciation to Mrs. Tettonis for her excellent Superintendent's Report. He then asked Mrs. Petrakos to give a brief overview of the Superintendent's report and also update the Board on the Staten Island construction site.

Mrs. Petrakos read Mrs. Tettonis' Superintendent's Report which included upcoming dates including parent teacher conferences, staff development, state assessments, end year events, high school admissions data, SEL program updates, cyber safety presentations, parent workshops, and subject department updates.

Mrs. Petrakos reported that the Con Edison issue in HCCS-SI is moving along. Con Edison required that a new electrical service is installed to supply power for the new building. Mrs. Petrakos stated that the experts do not foresee a delay. The building is moving along beautifully. The completion date is still expected for January 2023.

Mrs. Petrakos stated that there is a possibility that we can free up some of the construction budget earmarked for IT infrastructure and use grant funding for these expenses instead. Mrs. Portelos added that the construction budget for furniture, fixtures and equipment is about \$800,000 for the new school.

Mr. Leonardos asked Mrs. Petrakos to elaborate on the HCCS-SI expansion. Mrs. Petrakos reported that we are on schedule. She added that we have almost 225 new student applications and come September, the present building will not fit the number of students that they will have. They are in the process of looking at mobile classrooms instead of renting space in a nearby building. The architect mapped out a drawing of where the mobile classrooms would fit in the parking lot. We are still receiving competitive bids for the mobile classrooms and are expected to finalize a contract soon.

Mr. Newman asked if there are any local codes for setting up mobile classrooms for the purpose of education. He added that there might be mandates for bathrooms or accessibility to bathrooms or square footage per child or certain codes that we might be required to adhere to. Mrs. Petrakos responded that they will look into this and let the Board know.

Mr. Capetanakis reminded the Board that there are continuous weekly as well as daily email chains on the construction project at HCCS-SI. In particular, there are two weekly meetings. One is on premises every Tuesday morning where all the internal construction team and construction professionals (architects, contractor, engineers, construction managers), meet to discuss the construction updates and any outstanding items. We also have an internal team zoom every Friday morning which consists of the construction manager Avison & Young, the architect Jennifer Gerakaris, representatives from the school as well as Nick Leonardos and himself to monitor the progress.

Mrs. Kakleas reported that the schools have Parent Teacher Conferences coming up on March 10<sup>th</sup>. The students have been assessed. Progress reports and promotion in doubt letters have gone out. Parents have been made aware if their child will need summer school.

Mrs. Petrakos added that there is ongoing test prep in both schools.

HCCS-PS had their first in person basketball game against St. Demetrios, Astoria. HCCS won! It was great having the families in the building. We had a vaccination check at the door. The

visiting team was tested for COVID. We received many compliments on our beautiful new elevator that day. It was a great night. Hopefully we can hold more in person events.

Both schools celebrated I Love My School Day. Black history month is being celebrated all month. International Greek Day, Mo Willems Day and VIP reader week were all successful. Second grade Storytelling contest is coming up as well as TedX in March.

Ms. Caban informed the Board that at HCCS-PS they had Special Agent Fischer presenting on cyber safety. The presentation is on how to keep children safe. She thanked Mrs. Kakleas for helping them set this up.

Ms. Caban continued to report to the Board that HCCS-PS currently has 80 special education students that are not receiving speech services. Their provider resigned and now we are having a difficult time hiring a new speech provider. Their provider was through an agency. We have been searching for a replacement but have not found one. It is a citywide problem but we are being proactive she said. One of the problems that they are facing is that most of the individuals that they are interviewing are not vaccinated or have religious exemptions. We will continue to actively interview.

Mr. Newman informed the Board about an article on a DOE census that he read. It stated that there used to be over a million and a half students and now there are about 850,000 registered. There has been a significant decline in public schools according to the article. The confidence in public schools have declined. Mrs. Kakleas added that they have many transfers from different public schools in the area. This has caused a budgetary situation in the City, stated Mr. Newman. The Mayor will be putting in a fund of \$300 million dollars to stem the tide of the decrease in the population. One of the things that this means is that there will be more space in public schools.

Mr. Capetanakis made a request for executive session. The motion to adjourn was made by Mr. Newman and Dr. Theodoratos second the motion. Entered into executive session at 9:57 a.m.

The Board came out of executive session and there were no votes taken.

The next Board meeting will be held via Zoom Conferencing on March 24, 2022 at 9:30 a.m.

Harvey Newman  
Harvey Newman, Secretary

**MINUTES OF  
HELLENIC CLASSICAL CHARTER SCHOOLS**

**SCHOOL BOARD MEETING  
HELD ON MARCH 24, 2022 AT 9:30 a.m.**

**Members and Staff – via Zoom Conferencing**

**PRESENT**

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Dr. Liana Theodoratou	Member
Grazia Svokos	Member
Christina Tettonis	Superintendent
Joy Petrakos	Chief of Operations
Natasha Caban	Principal HCCS-PS
Cathy Kakleas	Principal HCCS-SI
Christina Portelos	Director of Finance & Operations
Dena Capetanakis	Director of Community & Engagement
Stacy Kokkoros	

**ABSENT**

Anastasia Etimos	Guidance Counselor
Bianca Rajpersaud	Member
Dean Angelakos	Member
Nik Mathews	Member

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were six board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on February 17, 2022. On a motion made by Mr. Newman and seconded by Mr. Leonardos, the minutes were unanimously approved.

Mrs. Tettonis began by bringing to the Board's attention an on-going problem HCCS-PS has regarding meeting the needs of our children with IEPs requiring speech services. We continue to work with CSE 8 in Brooklyn and our speech agency *City Sounds* to find a full-time speech provider. At this time, the CSE has gone through the cascade of agencies with no available providers to pick up our caseload. Our Dean of Special Education, Denise Catapano has met with numerous potential providers and was given start dates however, none have actually begun. RSA forms will once again be reissued to our 55 families so they can seek out their own independent provider. On March 22<sup>nd</sup>, Natasha Caban, Joy Petrakos, Denise Catapano and Christina Tettonis met with CSE 8 Chair Carolyn Danner, SEEPO Alicia Holmes, DOE Senior Director for Special Education Services Karyn Thompson, and Senior Advisor for Special Education Policy Harold Hines to discuss our speech concerns. In conclusion the CSE will continue to reach out to agencies about our speech service needs and we will reissue RSA

forms to families. We discussed the potential to bring on our own provider with reimbursement from the DOE. We have been keeping a log of our outreach efforts.

They have exhausted everything that can be done to solve this issue. On numerous communications, the school was promised that a service provider would be sent however, that promise never came through. We have been told that there is a city shortage. Mrs. Tettonis further reported that David Frank has been contacted. His recommendation is to possibly hire our own service provider for the school. Mrs. Petrakos reached out to Anyeli Matos at the DOE to confirm if the school will get reimbursed if they hire their own service provider. Mrs. Petrakos further reported that billing is indeed available to schools should they choose to hire their own provider. This all depends on the children's services and how it is reported, whether it will be 20% or above or 20-60% of the services. Reimbursement depends on the services that will be provided. Mrs. Tettonis asked if there are any questions from the Board. Mr. Capetanakis recommends that we reach out to the Charter Center. There should be a letter sent stating that these students cannot be denied their services just because of administrative issues. If the school goes out of pocket they should be reimbursed. Mrs. Tettonis added that a voucher called an RCA will be issued to the students so they can possibly find their own service providers on their own time. It is very difficult to navigate finding your own service provider privately, she stated. Mrs. Tettonis stressed said that in school service is a good practice. Mr. Newman suggests even if the services are not given by qualified licensed service providers maybe we can reach out to universities and see if they have interns that might be able to provide services with no fees so the students are getting something. Mrs. Tettonis already reached out to someone.

Mrs. Tettonis continued to report to the Board that Regent Christine Cea and Executive Director of NYS Education Department, David Frank, will be visiting HCCS-SI on April 1<sup>st</sup>, 2022.

HCCS-PS received a \$100,000 grant that will be used for the students at HCCS-PS for their Greece research trips from Investors Grant.

Both schools are gearing up for the NY State exams. HCCS-SI will be participating in their first NY State exams this year. She thanked Mrs. Caban for going to HCCS-SI and training everyone. There is just great collaboration between both schools.

Mrs. Petrakos reported to the Board that the Greek Independence Day parade will be on Sunday, June 5, 2022. Mr. Leonardos advised that it would be beneficial for HCCS to march twice. Each school will march with their landlord. HCCS-PS will be marching with Kimisis Theotokou/Park Slope and Mrs. Petrakos and Mrs. Caban. HCCS-SI will be marching with Holy Trinity/Staten Island with Mr. Capetanakis, Mr. Leonardos, Mrs. Kakleas and Mrs. Tettonis. Both schools are preparing for the parade. New parade banners and sashes are being ordered for the parade. The flag raising ceremony will be Friday, March 25, 2022. HCCS-PS will be the only school performing at the ceremony. Our 5th grade students will be playing instruments and will also be singing and dancing. Mrs. Bonakis, Mr. Tashie and Mrs. Tsoutsas will be attending the ceremony with the students. Mrs. Petrakos also requested that our marching band perform at the second flag raising ceremony on June 3<sup>rd</sup>.

Mrs. Petrakos further reported on the mobile classrooms that we are leasing for HCCS-SI from Cassone. It will be one unit of four classrooms that will occupy the back end of the parking lot.

Father Nick from Holy Trinity is on board with this. Kelmar is working on the permit and the logistics for the bathroom and the electricity. Anthony Underwood, the IT Specialist, is working on access points for internet. The cost is going to be cheaper than if we would have rented space to build out classrooms. The overall cost including set up and take down will be approximately \$140k for a period of 7 months. We are on track to open the new building in January 2023. These mobile units will serve two 3rd and two 4th grade classrooms.

Mr. Leonardos stated that this is going to be better than splitting the students into another building for six months and more cost effective. Mr. Leonardos also reported that they will be connected to the electricity and sewer system.

Mr. Newman asked if there are special certificates needed because we are a school. Mrs. Petrakos answered that as long as the requirements are complied with installing the units and the permits are acquired by our contractors per code, we will be in compliance. Mrs. Petrakos has also spoken to David Frank regarding whether the mobile classrooms are permissible.

Mrs. Dena Capetanakis informed the Board that she had a meeting with the HCCS-SI PTA president and they are ecstatic that they are doing trailers instead of renting in the nearby building for classrooms.

Mrs. Petrakos highlighted the number of submitted applications for both schools. She believes that this year they will exceed the usual number of applications. As of today, we have 250 submitted applications for HCCS-SI and 403 for HCCS-PS.

Mr. Leonardos updated the Board that within the next couple of weeks the building attached to HCCS-PS that has been purchased by the landlords will be demolished. He further reported that the building on the corner is structurally sound. He also stated that the scaffold will be eventually removed. The community will be going ahead with the plans to start the new building extension. The school should look into creating a team to work with the landlord to create a new extension. Mrs. Tettonis asked if we should be reaching out to SED about an expansion. Mr. Capetanakis answered that we should speak to Mr. Frank. Mrs. Tettonis asked what the projection is and how many classrooms would there be. This will be a 2-3 year project and there will be approximately 12-14 classrooms available. HCCS-PS would be the tenant not the entity that will build the building.

The Board was informed that HCCS-PS entered a new category in the National History Day competition. The category is the Junior Group Documentary and the project title is: *Shirley Chisholm: Catalyzing Change through Debate & Diplomacy*. Mrs. Tettonis asked if the Board would like to see the video that was submitted. The board agreed to watch the video after they adjourn.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mr. Newman. Mrs. Svokos seconded the motion. The meeting was adjourned at 10:01 a.m.

The next Board meeting will be held via Zoom Conferencing on April 27, 2022 at 9:30 a.m.

Harvey Newman  
Harvey Newman, Secretary

**MINUTES OF  
HELLENIC CLASSICAL CHARTER SCHOOLS**

**SCHOOL BOARD MEETING  
HELD ON April 27, 2022, AT 9:30 a.m.**

**Members and Staff – via Zoom Conferencing**

**PRESENT**

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Dr. Liana Theodoratou	Member
Christina Tettonis	Superintendent
Joy Petrakos	Chief of Operations
Natasha Caban	Principal HCCS-PS
Cathy Kakleas	Principal HCCS-SI
Christina Portelos	Director of Finance & Operations
Dena Capetanakis	Director of Community & Engagement
Stacy Kokkoros	Operations Manager

**ABSENT**

Grazia Svokos	Member
Bianca Rajpersaud	Member
Dean Angelakos	Member
Nik Mathews	Member

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were five members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on March 24, 2022. On a motion made by Mr. Newman and seconded by Dr. Theodoratou, the minutes were unanimously approved. Mr. Newman commended the individuals involved in putting together the minutes. The quality of the minutes has been very high, the completeness has been outstanding. He thanked Ms. Petrakos. Mrs. Petrakos accepted his thanks and answered that a thank you also goes to Ms. Kokkoros, Mrs. Portelos and Mrs. Tettonis. Mr. Newman thanked the team for their efforts.

Mr. Capetanakis noted on the bottom of the Profit and Loss Statement the loan paid out is listed but it is not budgeted. He stated that it looks like the school over budget. He referred to the excel spreadsheet line 168. Mrs. Portelos explained that the line item he is referring to is for depreciation and amortization and it is not related to the pay down of the loan. Mr. Leonardos asked Mrs. Portelos if we can add a line item to the new budget for key money payments to the landlord as it pertains to the new building extension at HCCS-PS. Mr. Capetanakis stated that



we do not have a written agreement yet. Mr. Leonardos asked if we can allocate a line for savings for \$100k a year if they can afford it.

Mrs. Lekas wanted clarification about the plans for expansion. Mr. Leonardos answered that the community is building an extension to the current building that will be approximately 20k square feet and will include 12-14 classrooms. The building will have a community room and an event room on the top floor with use of the roof. The potential for our school is use of the classrooms to increase the number of classrooms per grade by one. Mrs. Tettonis asked for the expected completion date of this building. Mr. Leonardos answered that it is his understanding that it will be a 2.5 year construction project. Mr. Capetanakis asked if we can request in our next charter renewal if we can expand one class per grade. Mr. Newman stated that we should ask David Frank. Mrs. Petrakos answered that they have asked Mr. Frank and he stated that we can request it during our next charter renewal. Mr. Leonardos would like this in writing so that the landlord will know that we have the approval for this. The new charter term starts September 2024. Mrs. Petrakos would also like to ask for a letter of commitment from the landlord, Kimisis Theotokou, that they will indeed be offering the school the extra space. Mr. Newman added in the event the building will not be ready for September 2024, generally we will be granted a year's term beyond that. Mrs. Tettonis stated, to clarify, if they occupy the new building with only one class per year, this will make a difference in the rent. Mr. Leonardos stated that they are in the process of negotiating the rent.

Mrs. Caban added that this opens conversations on our increased special education and ELL students and maybe making some changes. Mr. Newman offered another suggestion. He suggests that this is an opportunity to begin recruiting one year earlier and use the mobile classroom units. Mrs. Petrakos answered that she does not believe that the units can be accommodated on this property. Mr. Leonardos suggested another option, building temporary classrooms in the parking lot. He requested an estimate of what this would cost. Mrs. Petrakos stated that we would need electricity, heat, HVAC, etc. Mrs. Lekas stated that it would be one year of no parking lot for the landlord. Mrs. Petrakos does not think that this will work. It will not be a healthy environment for the children. The space would be too small. The ceilings will be low.

Mrs. Lekas congratulated Mrs. Petrakos and her team for finding resources from the State to help offset the expenses of the mobile classrooms in HCCS-SI as referred to in the COO Report. Mrs. Petrakos stated that the lease for mobile classrooms is qualified to be submitted for rental reimbursement.

Mrs. Tettonis asked if HCCS-PS will qualify for rental assistance with the proposed expansion. The assumption is that we can only qualify for rental assistance if we expand a new grade. Mr. Capetanakis stated that in 2014 HCCS-PS was one of the 67 schools that did not get grandfathered into qualifying for rental assistance. He said that because we were fully expanded, we did not qualify. Mr. Capetanakis has been working on this for years.

Mrs. Petrakos reminded the Board about the ongoing issue we are having getting speech providers to service the children at HCCS-PS. She asked the DOE if we can bill for a speech provider. Their answer was that speech service alone does not qualify. We can bill only if the

student is at the 20-60% range and receives another service. Mr. Newman asked for this to be confirmed by someone in Special Ed. Dr. Theodoratou stated that this sounds discriminatory. She is incredibly surprised by this. Mr. Newman asked Ms. Tettonis to run this by David Frank. Ms. Tettonis confirmed that she has spoken to Mr. Frank and he basically recommended that we hire our own person. Mrs. Tettonis is extremely concerned as we have 55 students not being serviced. In addition, 25 kids are also not being serviced in HCCS-SI. The expectation is for us to increase our number of special needs students in both schools. The DOE is providing a voucher for the parents to get their own provider but it is extremely difficult for the parents to get their own providers. There are only three students out of the 55 that have found their own provider. Mrs. Tettonis reached out to someone in NYU. Technically we are in compliance because we are offering vouchers for the parents to find their own providers. The agencies cannot find speech providers. Mr. Newman asked if these parents are getting vouchers and then they hire a speech provider whether we can use the voucher. Mrs. Natasha answered that she does not believe that we can do that. Mrs. Tettonis added we are increasing the number of special needs students, but need a speech provider. Mr. Newman added that this is the first time that we are experiencing with this number of students with special needs. Ms. Caban added that this is a reflection of our charter changes.

Mr. Capetanakis stated that he sees in the Superintendent Report that we have students who were accepted to specialized high schools, Stuyvesant and Staten Island Tech. Ms. Tettonis is not sure if these students will all be accepting. They are considering private school. Ms. Tettonis stated that school report cards indicate where students go to high school not where they were accepted.

Mrs. Tettonis informed the Board that we are applying to the Summer Boost Program.

Mrs. Tettonis reported that she was honored that Regent Christine Cea and David Frank visited HCCS-SI on April 1st. They were extremely impressed with our schools. They toured our classrooms, spoke our students and visited our soon to be built new building in Staten Island. Also Charles Capetanakis & Christina Tettonis attended a meet and greet at the Charter Center with Chancellor David C. Banks on April 26<sup>th</sup>. Mrs. Tettonis reported that the Keynote Speaker for 8th Grade graduating class of 2022 will be Wally Green, professional athlete.

Mrs. Tettonis reported that our SED midterm self-evaluation report was submitted on April 22<sup>nd</sup>. The SED midterm site visits will be in May for both schools.

HCCS-PS lock down for Sunset subway shooting - situation was handled well.

Mrs. Petrakos advised the Board about the loan forgiveness program that is being offered by the New York City Charter Center. It is an opportunity to sign up for this program to provide the staff with assistance for their loan forgiveness. The fee is \$3500 for a year where the staff would have unlimited support when completing their application for forgiveness. Everyone unanimously agreed.

Mrs. Kakleas reported that HCCS-SI is doing well. We are all very excited about the new building. Mrs. Petrakos met with the new president of Holy Trinity community. It was a

productive meeting. He told her that they were on the same page. He also told her that it was a blessing that Hellenic came to them. They would have shut down during the pandemic otherwise.

Mr. Leonardos asked Mrs. Petrakos and Mrs. Portelos for an update on their meeting with the contractors and the construction team concerning HCCS-SI. He asked if we are optimistic on the completion date being on track for January 2023. Mrs. Petrakos is confident with her communication with the contractors that the project will be completed this January. Mr. Leonardos is concerned that they need to make sure to communicate how important the January date is. Mrs. Petrakos expressed to them the sense of urgency that is there and their lack of delivery on a timely fashion will cost the school money. Mr. Leonardos wants to make them understand that if the project is not completed for any reason in January, they will all be penalized.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Lekas. Mr. Newman seconded the motion. The meeting was adjourned at 10:40 a.m.

The next Board meeting will be held via Zoom Conferencing on May 26, 2022, at 9:30 a.m.

*Harvey Newman*  
Harvey Newman, Secretary

**MINUTES OF  
HELLENIC CLASSICAL CHARTER SCHOOLS**

**SCHOOL BOARD MEETING  
HELD ON MAY 26, 2022, AT 9:30 a.m.**

**Members and Staff – via Zoom Conferencing**

**PRESENT**

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Grazia Svokos	Member
Dr. Liana Theodoratou	Member
Bianca Rajpersaud	Member
Christina Tettonis	Superintendent
Joy Petrakos	Chief of Operations
Natasha Caban	Principal HCCS-PS
Cathy Kakleas	Principal HCCS-SI
Christina Portelos	Director of Finance & Operations
Dena Capetanakis	Director of Community & Engagement
Stacy Kokkoros	Operations Manager
Lisa Taletti	Member of the public- HCCS Grandparent

**ABSENT**

Dean Angelakos	Member
Nik Mathews	Member

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were seven Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on April 27, 2022. On a motion made by Mr. Newman and seconded by Ms. Lekas, the minutes were unanimously approved.

The second item on the agenda is the adoption of the strategic plan. Dr. Theodoratou motions to adopt the strategic plan. Mrs. Lekas seconded the motion.

Mrs. Tettonis began the discussion by thanking every board member for being present for the NYSED site visit board interview. The New York State Education Department site visit was for three consecutive days between both schools. During those three days part of the process was to interview the Board. In addition, the site visit included teacher and leadership team focus groups and 16 classroom observations via zoom. There was an independent evaluator in addition to the State Education Department present. In regard to the strategic plan, Mrs. Tettonis explained that it is part of the goals that have been set which we are required to implement throughout the charter term. She thanked Mrs. Petrakos for all of the work that she did in preparation for the Board and the State Education Department.

Mr. Leonardos stated to the Board that this was a well-prepared document. It was informative, and he is sure that it must have taken a lot of time and effort to compile the numbers and resources on Mrs. Petrakos' part. He is very proud and happy to see the final product. Mrs. Lekas also added that the summary was superb. Mrs.

Tettonis further informed the Board that the HCCS Key Design Elements and the goals are a part of the Charter. Mr. Capetanakis asked if there is any further discussion on the motion. The motion was unanimously approved.

The third item on the agenda is about videoconferencing. Mrs. Petrakos stated that there have been changes to the Open Meetings Law (OML) and it is set to be in effect on June 9, 2022. The Board must have a board resolution and a public hearing. This law will expire in 2024. Mrs. Petrakos reported to the Board that Boards may conduct remote participation during their public sessions. The changes to the OML enable Boards to return to the pre-pandemic rules regarding video-conferencing during meetings or can adopt a resolution that enables remote participation by a select number of Board members under specific circumstances. The Open Meetings Law must provide the public with a physical address for those Board members attending Board meetings via videoconference. This is meant to allow anyone who wants to physically attend a Board meeting to do so by going to any Board members location. Mr. Leonardos asked if you provide a link, is that enough? Mrs. Petrakos answered that it is not. Mrs. Svokos expressed concern about providing their home addresses to the public. Mrs. Petrakos read the new public officers law. Mr. Capetanakis summarized that the members who do not want to give out their physical address will just not count for quorum. He stated that from a practical standpoint there are usually enough Board members for quorum.

Mr. Capetanakis motions to adopt the videoconferencing Open Meetings Law. Mr. Leonardos seconds motion. There being no abstentions the motion carries unanimously.

Mrs. Petrakos brought up that one of the expectations that the Board has is to have a self-evaluation of the Board. It is a three-step process. There is an annual assessment of the Board's performance, and it is treated as a form of ongoing development. The process includes a self-assessment of each individual member of his or her performance. The second step is an evaluation of each individual Board member by the Board Chairman through the review of an annual Board member report card. Third, is a self-evaluation of the Board members performance completed by each board member. The executive committee will provide each Board member with a survey instrument designed to achieve comprehensive assessment of self and the Board. Mr. Capetanakis, Mr. Leonardos and Mr. Newman must create a report card.

Mrs. Tettonis explained to the Board that the State Education Department had two evaluators. One was an independent evaluator that the State Education Department appoints to the school. The other was a liaison from the State Education Department. The evaluators observed 16 classrooms and they asked for feedback, lesson plans and observed classrooms. It was all evidence based reported Mrs. Tettonis. She continued to report that they had focused based interviews with the leadership teams of both schools. They met with the Special Education coordinator, the ELL coordinator as well as the School Board. It was a full three-day review. She stated how extremely proud she is of both principals, Mrs. Caban and Mrs. Kakleas and of course Mrs. Petrakos, the leadership teams and the teachers. The State Education Department observed students in Socratic seminars, they observed mathematics, writing, reading and Greek. We showed evidence of our three key design elements. We were asked many questions. A final report will be provided. Mrs. Kakleas added that the visit went very well. She is very happy and proud of her staff. She reported that we showcased a lot of social emotional learning in their building. It was one of our goals from the beginning of the year. Small groups work was also very evident in the observations. Mrs. Kakleas was pleased.

Mrs. Caban added that the evaluator was very impressed with the work that we are doing in both buildings.

Mrs. Petrakos reported that they wanted to discuss the school's culture. They asked if there is growth in the school's faculty. Succession planning. How do we prevent from echoing each other, etc. She explained how we do echo each other but in such a way where everyone is aligned so it starts from the leadership team. Everyone takes their example from the leaders of the school, and they see the trust that we have between us, the solidarity and similar vision. Our culture is strong. It is also felt with the families through the social emotional

support that is given to the children and through our constant communication. Mrs. Petrakos also told the Board that they were asked about attendance, discipline, and student voice. They wanted to know how we let the students have a voice.

Mrs. Tettonis thanked the Board for taking the time to be interviewed.

Dr. Theodoratou stated that they should have emphasized that the two Board members entrusted their children to attend the school during the interviews.

Mrs. Tettonis stated that they were asked if any of the teacher's children attend the school. They were very pleased to hear that they did.

Mr. Leonardos asked on the status of construction for HCCS-SI. Mrs. Petrakos reported that we are still on track to finish construction in January 2023. Mrs. Portelos added that we are waiting for change orders from the last budget meeting and waiting to get an updated budget from the Jennifer Gerakaris, the architect. Mrs. Petrakos informed the Board that the new security guard in HCCS-SI, who is a former NYC police detective, is working out great with the present security guard, Mr. Rich. The two security guards have a schedule, and they patrol the building. There are cameras and surveillance. She further added that in the future when we will have two buildings, we will need to have a new security plan for visitors as well as revamping arrival and dismissal procedures. For now, we will continue to have the students enter in the morning through Richmond and line them up in the gym and then transfer then into the building and the mobile classrooms. Once we grow a little more and there is a middle school we will need to have two plans. One for the elementary and one for the middle school. Mrs. Petrakos added that she has inquired about bullet proof windows for the new building to the architect and the contractors. Mr. Leonardos added it is sad that we have come to this. Mrs. Svokos stated that security needs to be reevaluated in Staten Island. For the temporary classrooms, there will be security monitoring the mobile classrooms on a rotation. Mrs. Petrakos recommends that as we grow we will need a third security guard. Mr. Leonardos asked if the landlord has any security plans. Mrs. Petrakos stated that she will raise that question. Mrs. Svokos asked if there is a liaison between the school and the police department and whether the security guards are armed. Mrs. Petrakos is not at liberty to answer. Mrs. Petrakos reported that their designated police precincts have reviewed their safety plans that are made public as well as the internal detailed safety plan.

Mrs. Petrakos continued to report in HCCS-PS, we have great systems in place. We hold regular security and office meetings. Parents have been calling since the tragedy this week. The 5<sup>th</sup> avenue gate will remain locked on school days. The landlord is being asked to use 19<sup>th</sup> street instead.

Mr. Newman stated that it is a commentary on our society that we have spent this needed time going over security in our schools but ultimately, we are a place where students come to learn in a safe environment. He wanted to bring to the Board's attention an article in the New York Times about balanced literacy and Lucy Caulkins who for the last 20 years has been selling what she deemed the most valuable reading program in the world. After 20 years there was research that showed that there was something much more to be added to her Balanced Literacy program and that is a focus on phonics. There has been research in neuro brain development that has shown that cognition is enhanced in a different segment of the brain when phonics is taught. Mrs. Tettonis stated that this was known to the team many years ago. She explained that we actually incorporated a phonics program over ten years ago because we knew what was most effective for our children. He congratulated the team for being ahead of the curb. Mrs. Tettonis thanked Mrs. Kakleas and Mrs. Caban for their expertise in coming to the realization, several years ago. Students need a period of phonics every single day in addition to the workshop model that we do. She also thanked Mr. Newman for introducing them to Reading Rescue because not every student learns the same. Mr. Newman expressed that education is the heart of what we do.

Mrs. Caban introduced a program that they are planning on implementing school wide for the next school year. She explained that we are looking to target a more robust program. We experienced Teacher's College phonics but we are looking at purchasing Foundations. She continued to report that we have applied for a grant through a neighborhood program for our at-risk populations. Mrs. Caban also informed the Board that they will now be assessing children for dyslexia. This is something very new.

Mrs. Caban continued to report that they have not found a speech therapist. They are actively looking. HCCS-SI has a part time speech teacher. High school acceptance will be released the week of June 6<sup>th</sup>. High School open houses will be the third week of June.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Svokos. Mr. Newman seconded the motion. The meeting was adjourned at 10:35 a.m.

The next Board meeting will be held on June 29, 2022, at 9:30 a.m.

*Harvey Newman*

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Harvey Newman, Secretary

**MINUTES OF  
HELLENIC CLASSICAL CHARTER SCHOOLS**

**SCHOOL BOARD MEETING  
HELD ON JUNE 29, 2022, AT 9:30 a.m.**

**Members and Staff – via Zoom Conferencing**

**PRESENT**

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Christina Tettonis	Superintendent
Joy Petrakos	Chief of Operations
Natasha Caban	Principal HCCS-PS
Cathy Kakleas	Principal HCCS-SI
Anastasia Etimos	Guidance Counselor
Christina Portelos	Director of Finance & Operations
Stacy Kokkoros	Operations Manager
Spiros Moustakas	Guest

**ABSENT**

Grazia Svokos	Member
Dr. Liana Theodoratou	Member
Bianca Rajpersaud	Member
Dean Angelakos	Member
Nik Mathews	Member
Dena Capetanakis	Director of Community & Engagement

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The minutes from the meeting held on May 26, 2022 have been transcribed and made available for public review. Mr. Capetanakis stated that the first agenda item will be deferred due to no quorum at this meeting and tabled the motion to approve the May minutes at the next school board meeting.

The second action item is the approval of the two budgets. Mr. Capetanakis stated that this action item will be deferred due to no quorum at this meeting and tabled the motion for approval at the next school board meeting. Mr. Leonardos asked for an overview of the schools' two budgets. He asked if there are any questions on the budget. Ms. Petrakos reported that the schools budgets are in good shape and stated the following:

- The teachers received a salary increase of 3%
- We were able to continue with the 401k 3% Board pension match
- We are expecting a 10% increase in health benefits but have not received the updated premiums. The employees will continue to pay 7% of the cost of employee benefits. The school will continue to pay the 93%



- Very happy to continue with the longevity bonuses at both schools for employees who have completed their 10 year anniversary. They will receive a \$3k bonus.

Mrs. Petrakos wanted the Board to understand the impact of the salary employee increases in comparison to last year, 2022, for HCCS-SI which excludes shared employees. The impact will be about \$113k in HCCS-SI and for HCCS-PS which includes the shared employees the impact will be about \$300,000. We are balancing the budget and we are doing well. She asked if there are any questions. Mr. Capetanakis added that the salary increases evened out with the increase in the per pupil allocations.

Mr. Newman asked what are the comparative salaries between the DOE and our schools if any. Mrs. Tettonis answered that she asked Mrs. Petrakos and Mrs. Portelos to create a chart comparing our salaries to the DOE salaries. The reason that she asked for this is to understand if we are compatible with the DOE and to help us have an idea of where our teachers would be. In addition, for various state reporting purposes, Mrs. Petrakos and Mrs. Portelos had created a tracking system to include teacher certifications, college degrees, years of experience and any specialties. The salary comparisons will be included in the same spreadsheet.

Mr. Newman asked if there is any feedback about salary structures on a comparative basis. He asked if we have lost staff to the DOE. Mrs. Tettonis answered that she does not believe that we have. Mrs. Petrakos added that we are also creating our own entry level scale system. She added that we start off our teachers a little under what the teachers start with in the DOE. We cannot sustain what the DOE pays. However, Mrs. Portelos and Mrs. Petrakos stated that they are in the process of creating their own salary scale based on credentials. There are so many variables to consider. Mr. Leonardos asked if this system is compatible with other charter schools. Mrs. Petrakos answered that she is part of a city and a nationwide operations network, and she receives many emails with information. Each school has its own system that is similar to each other. Mr. Newman stated that there is no way you can compare as a financial package on a long term basis because of the pension. The pension is the critical factor. Hearing that it is stable is encouraging.

Mr. Capetanakis asked if there are any further questions or discussions on the motion to pass the two budgets. The motion to pass was voted unanimously.

Mr. Capetanakis stated that we are coming up on our renewal and to please reconnect with Paul, the banker and tell him we want to refinance.

Mr. Capetanakis reported that the superintendent's report was excellent.

Mr. Capetanakis congratulated the HCCS-PS students for coming in second place in the country for the National History Day Fair. He watched the documentary, and he was really impressed. Mrs. Tettonis explained to the Board that the five 6th grade students from HCCS-PS came in 1st place in the City of the New York, 1st place in the State of the New York and 2nd place in the nationals in the theme debate and diplomacy category. Mrs. Caban further explained that the theme this year was Triumph & Tragedy. The Documentary Title was Shirley Chisholm: Championing Domestic Workers through Debate and Diplomacy. Mrs. Tettonis congratulated our new theater director, Per Jansen, and our Dean of Student Development & Greek Cultural Studies, Maria Bonakis, for doing an amazing job along with the five 6th grade students who did the research. This is the first time that we competed in a documentary category.

Mrs. Tettonis thanked her team for a great year. She thanked both principals for a successful year. She thanked Mrs. Petrakos and Ms. Portelos for all of their hard work. She continued to thank Mrs. Etimos

for high school admissions. She also thanked administrative staff Stacy Kokkoros and Dena Capetanakis who did not stop with all of the events. The majority of our events were in person this year, she added. We had the American Revolution and Award ceremonies. Everything was fabulous. Great end of the school year she said. Thank you to Mr. Capetanakis for speaking to our students and giving them their diplomas at 8<sup>th</sup> grade graduation. We especially thank the Board for sticking by us and giving us moral support. It means so much to us. She continued to report that the children took the Living Environment, Greek Regents and Common Core Algebra Regents exams. She congratulated everyone. Fountas and Pinnell results are in the superintendent's report. The state exams are not released yet.

Mrs. Tettonis reported to the executive board that after the students take the State exams they are sent to a vendor called SME who grade the exams. SME made a mistake this year and then it was corrected. This was brought to everyone's attention including the NYSED and the NYCDOE She has been assured that it was corrected. It had nothing to do with Hellenic. She thanked her leadership team for an amazing job. The NWEA results are in the report. The annual report will include all of these scores. Everyone worked very hard.

We have summer school programs in both schools funded by Summer Boost NYC. She thanked both principals for putting the programs together. Mr. Leonardos asked if the construction in HCCS-SI will affect the summer school program. Mrs. Petrakos answered that it may. She will put a plan together.

Mr. Capetanakis asked about high school admissions. Mrs. Etimos informed the Board about the changes that were made in the DOE. The goal was to increase the diversity in screened schools. This is the second year that we had students with disabilities, students with low averages and ELL students that were accepted into screened schools. Screened schools used to rely on attendance, high grades and test scores. However, this year, they looked at the 7th and 8th grade report cards. They put the students in different groups and they select them through lottery. All this was done to increase to diversity in screened schools, she said. It worked out well for our students. Fifty percent of our students received their first choice. Seven percent received their second choice. We did very well. As far as specialized high schools most of our students do not apply. Three students made it in. Only twenty-two students took the exam. Our students do very well in the Catholic High schools and receive scholarships. Mrs. Etimos answered that our students received \$212k in scholarships. Mrs. Etimos continued to report that it is unclear what direction the new mayor and chancellor will take. There are a lot of changes in store. It is very confusing for parents. We had many families with high academic averages and test scores and did not receive an offer. This is the disadvantage. But it is Mrs. Etimos' opinion that because they are good students they will succeed. Mr. Newman asked how many of those students did not get an offer. Mrs. Etimos answered that 5 out of 52. Mr. Newman said that this is important. Listening to your data it is reflection of the realistic guidance from your team. The process is overwhelming. Fifty percent is bravo to you Mrs. Etimos. He is really impressed. Mrs. Lekas also thanked Etimos. Mrs. Etimos holds the families' hands, and this makes all the difference in the world. You make yourself available said Mrs. Lekas. Mrs. Etimos said that Mrs. Tettonis taught her that they are a team. She said that we have an amazing team. Mrs. Lekas said that she made the difference. Mr. Newman said that he knows that there are 9-12 schools in the city that are considered the most competitive. Of the 50 students that were admitted to their first choice, what are some examples of these school? She answered the following schools: Leon Goldstein, Millennium, Fort Hamilton Honors, Midwood Screened.

Mr. Newman thinks that the fact that these students were accepted into these schools is very important. He compliments Mr. Etimos for adapting. He said that Mrs. Etimos is a resource for HCCS-PS. Mrs. Etimos said that the goal is for our students go to the top schools. Specialized high schools are not for everyone. Mr. Newman asked about the five students that did not make it into their choices. He asked if Mrs. Etimos stays in contact with them over the summer? She answered that she does. She offers

two workshops and has virtual office time. She continues to help them. Mrs. Lekas states that this is the key.

Mrs. Petrakos stated that she will be working on the Board evaluations. Mrs. Lekas asked if the Board evaluation will be annual. Mrs. Petrakos answered yes.

Mrs. Petrakos reported that she met with two members of the Holy Trinity church board in regard to the outdoor playground and electricity that may temporarily be needed through the church to supply the school building with power because there will be an interruption of electricity due to the construction. With the new infrastructure Con Edison will need to make upgrades to bring service into the new building. Since the building does not have electricity, we will be connected to the church. The church has a different electrical feed. In regard to the outdoor playground she reported that they have an issue with us updating the playground because they do not have space during the day and they were thinking of creating a new room where the playground is located. Mrs. Petrakos offered them another solution. When the new building is ready they will give the church the present main office or administrative space. We only need a space for an early childhood administrator. Mrs. Petrakos added that if we update the playground, it must be done this summer.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mr. Newman Mr. Lekas seconded the motion. The meeting was adjourned at 10:21 a.m.

The next Board meeting will be held via Zoom Conferencing on July 21, 2022, at 9:30 a.m.

*Harvey Newman*

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Harvey Newman, Secretary

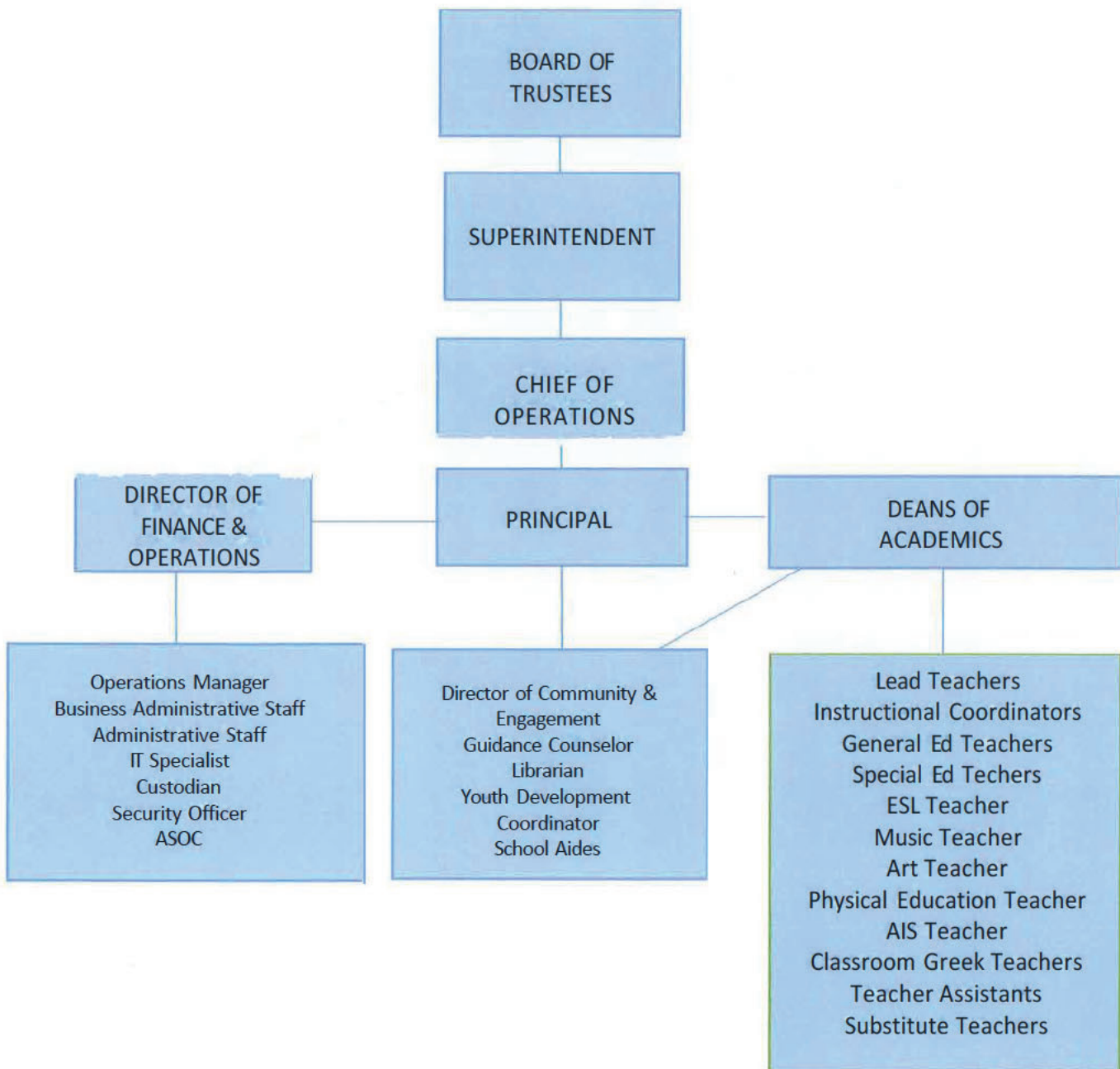


## Hellenic Classical Charter Schools (HCCS)

• Park Slope (PS), est. 2005

• Staten Island (SI), est. 2019

### • Organizational Chart





**Hellenic Classical Charter Schools (HCCS)  
Park Slope (PS), est. 2005 / Staten Island (SI), est. 2018  
School Calendar 2022-2023 (TENTATIVE)**

<b>2021</b>	
Monday, September 5	School closed, Labor Day
Tuesday, September 6	PS - New student orientation & 6 <sup>th</sup> Grade Orientation, school supply drop off SI – 3 <sup>rd</sup> & 4 <sup>th</sup> Grade school supply drop off & classroom preview
Wednesday, September 7	PS - K-111 & K112 Orientation 9:00am PS - Pre-Kindergarten Orientation 12:00pm  SI - K-11, K-12 & K-13 Orientation 9:00am SI – Pre-K Orientation 1:30pm
Thursday, September 8	<b>PS &amp; SI First Full Day of School – all students</b> Pre-Kindergarten Dismissal 10:30am Kindergarten Dismissal 11:30am
Friday, September 9	<b>PS &amp; SI Second Full Day of School – all students</b> Pre-Kindergarten Dismissal 10:30am Kindergarten Dismissal 11:30am
Monday & Tuesday, September 26 & 27	School closed, Rosh Hashanah
Wednesday, October 5	School closed, Yom Kippur
Monday, October 10	School closed, Columbus Day/Italian Heritage Day/Indigenous Peoples' Day
Tuesday, November 8	Half-day instruction for students/Professional Development for staff
Thursday, November 10	Half-day instruction for students, Parent Teacher Conferences
Friday, November 11	School closed, Veterans Day
Wednesday, November 23	Half-day instruction for students
Thursday & Friday, November 24 & 25	School closed, Thanksgiving
Friday, December 23	Half-day instruction for students
Monday, December 26 – Monday, January 2	School closed, Winter Recess
<b>2023</b>	
Tuesday, January 3	Students return to school
Monday, January 16	School closed, Rev. Dr. M. Luther King, Jr. Day
Monday, February 20 - Friday, February 24	School closed, Midwinter Recess
Thursday, March 9	Half-day instruction for students, Parent Teacher Conferences
Thursday & Friday, April 6 & 7	School closed, Passover & Good Friday
Monday, April 10 - Friday, April 14	School closed, Spring Recess
Friday, April 21	School closed, Eid al-Fitr
Monday, May 29	School closed, Memorial Day
Thursday, June 8	Half-day instruction for students
Monday, June 19	School closed, Juneteenth
Tuesday, June 27	Last day of school for all students – half day

Hellenic Classical Charter Schools – Park Slope & Staten Island FY22

July

Mon	Tues	Wed	Thurs	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Dec (17)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

Aug

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

Jan (20)

Mon	Tues	Wed	Thurs	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Sep (15)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

Feb (14)

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

Oct (20)

Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Mar (22)

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Nov (19)

Mon	Tues	Wed	Thurs	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

Apr (16)

Mon	Tues	Wed	Thurs	Fri
			1	2
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Hellenic Classical Charter Schools – Park Slope & Staten Island FY22

May (20)

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

Jun (18)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

LEGEND:

Staff Reported -8/31

1<sup>st</sup> day of school

Holiday/Recess – no students or staff

Early dismissal day

Last day of school

Orientation/Aidable Day

**Fire Alarm Test & Inspection Report**

Inspection Date: 7-20-2022 Account #: 721130  
 Location Name: TRINITY GORR SCHOOL Contact Name: VICKY  
 Address: 1641 RICHMOND AVE S.I. NY  
 Phone Number: [REDACTED]

Please Complete all of the following sections: All "NO" answers must be explained in comments.

**Control Equipment**

10	Annunciator panel is operational?	<input checked="" type="checkbox"/>
9	Zone labeling is correct?	<input checked="" type="checkbox"/>
8	Secondary power supply tested successfully?	<input checked="" type="checkbox"/>
7	All lamps and LEDs operational?	<input checked="" type="checkbox"/>
6	Interfaced equipment connections tested successfully?	<input checked="" type="checkbox"/>
5	Fuses-Rating verified?	<input checked="" type="checkbox"/>
4	Power supply tested successfully?	<input checked="" type="checkbox"/>
3	Ground fault indication tested successfully?	<input checked="" type="checkbox"/>
2	All circuits supervised?	<input checked="" type="checkbox"/>
1	All Alarms Received?	<input checked="" type="checkbox"/>

**Panel Function**

32	100% of all initiating devices tested?	<input checked="" type="checkbox"/>
31	Other: <u>Smoke Beam Det. (2) (C.O. Det. 1)</u>	<input checked="" type="checkbox"/>
30	Sprinkler tamper switches reported properly to panel?	<input checked="" type="checkbox"/>
29	# Heat detectors _____ Tested Successfully?	<input checked="" type="checkbox"/>
28	Duct smoke detectors tied into fire alarm?	<input checked="" type="checkbox"/>
27	Duct smoke detectors successfully shut down AHUs on Alarm?	<input checked="" type="checkbox"/>
26	Duct smoke detectors - anemometer test results within manufacturer's specifications?	<input checked="" type="checkbox"/>
25	# Duct smoke detectors _____ Tested Successfully?	<input checked="" type="checkbox"/>
24	(Every 2 Years: Last Test Date: <u>SAFE</u> )	
23	All smoke detectors cleaned using an approved method?	<input checked="" type="checkbox"/>
22	# Smoke detectors _____ Tested Successfully?	<input checked="" type="checkbox"/>
21	# Flow switches _____ Tested Successfully?	<input checked="" type="checkbox"/>
20	# Manual stations _____ Tested Successfully?	<input checked="" type="checkbox"/>

**Alarm Initiating Devices & Circuits**

19	100% of signaling devices tested?	<input checked="" type="checkbox"/>
18	Other _____ Tested Successfully?	<input checked="" type="checkbox"/>
17	Lights _____ Tested Successfully?	<input checked="" type="checkbox"/>
16	Strobes _____ Tested Successfully?	<input checked="" type="checkbox"/>

**Visible**

15	Is sound level at least 15 db above ambient noise level?	<input checked="" type="checkbox"/>
14	Other _____ Tested Successfully?	<input checked="" type="checkbox"/>
13	Speakers _____ Was Voice Clear?	<input checked="" type="checkbox"/>
12	Chimes _____ Tested Successfully?	<input checked="" type="checkbox"/>
11	Horns _____ Tested Successfully?	<input checked="" type="checkbox"/>

**Audible**

**Signaling Devices & Circuits**

8	Is the system monitored by Central Station?	<input checked="" type="checkbox"/>
7	If so, were alarm/flow, tamper/supervisory, and trouble signals received by central station?	<input checked="" type="checkbox"/>

6	Lead acid battery specific gravity test successful?	<input checked="" type="checkbox"/>
5	Primary battery load voltage test successful?	<input checked="" type="checkbox"/>
4	Open circuit voltage test successful?	<input checked="" type="checkbox"/>
3	Load voltage test successful?	<input checked="" type="checkbox"/>
2	Discharge test successful?	<input checked="" type="checkbox"/>
1	Charger test successful?	<input checked="" type="checkbox"/>

**Batteries** Date on Batteries: 7-20-2022 YES N/A NO

1	All smoke/fire dampers close completely on alarm?	<input checked="" type="checkbox"/>
2	All magnetic door holders release fire doors on alarm?	<input checked="" type="checkbox"/>
3	All door lock releases tested successfully?	<input checked="" type="checkbox"/>
4	All door releases tied into fire alarm?	<input checked="" type="checkbox"/>
5	Smoke removal fans tested successfully?	<input checked="" type="checkbox"/>
6	(Attach separate Smoke Management System Report.)	
7	Hood extinguishing system tie-in tested successfully?	<input checked="" type="checkbox"/>
8	Elevator recall tested successfully?	<input checked="" type="checkbox"/>
9	Voice evacuation system tested successfully?	<input checked="" type="checkbox"/>
10	Clean gas system tested successfully?	<input checked="" type="checkbox"/>
11	Other (Halon, FM200, etc... Attach Separate report)	<input checked="" type="checkbox"/>

**Auxiliary Functions/Interfaced Equipment**

1	All smoke/fire dampers close completely on alarm?	<input checked="" type="checkbox"/>
2	All magnetic door holders release fire doors on alarm?	<input checked="" type="checkbox"/>
3	All door lock releases tested successfully?	<input checked="" type="checkbox"/>
4	All door releases tied into fire alarm?	<input checked="" type="checkbox"/>
5	Smoke removal fans tested successfully?	<input checked="" type="checkbox"/>
6	(Attach separate Smoke Management System Report.)	
7	Hood extinguishing system tie-in tested successfully?	<input checked="" type="checkbox"/>
8	Elevator recall tested successfully?	<input checked="" type="checkbox"/>
9	Voice evacuation system tested successfully?	<input checked="" type="checkbox"/>
10	Clean gas system tested successfully?	<input checked="" type="checkbox"/>
11	Other (Halon, FM200, etc... Attach Separate report)	<input checked="" type="checkbox"/>

Comments: REPLACE BATTERIES IN FIRE ALARM CONTROL (2)  
A CONTROL OFFICE REMOVAL (1)

New York City Fire Department  
 Certificate of Fitness for Fire Alarm Systems S-98  
 \* Inspection, Testing and Service Technician \*

Statewide Fire Corp  
 Glen A Olivieri - Certificate # 86559721

Print Name: Vicky Bonifis

Authorized Signature for Building Owner: [Signature]  
 Technician Signature: [Signature]





# Certificate of Occupancy

**CO Number: 500214261F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Staten Island	Block Number: 01560	Certificate Type: Final
	Address: 1641 RICHMOND AVENUE	Lot Number(s): 15	Effective Date: 07/20/2012
	Building Identification Number (BIN): 5107219	Building Type: Altered	

*For zoning lot metes & bounds, please see BISWeb.*

B.	Construction classification: 1-C (1968 Code)
	Building Occupancy Group classification: F-3 (1968 Code)
	Multiple Dwelling Law Classification: None

No. of stories: 2	Height in feet: 30	No. of dwelling units: 0
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C. Fire Protection Equipment:  
Fire alarm system, Sprinkler system, Fire Suppression system

D. Type and number of open spaces:  
Parking spaces (140), Parking (40000 square feet)

E. This Certificate is issued with the following legal limitations  
None

Borough Comments: None

Borough Commissioner

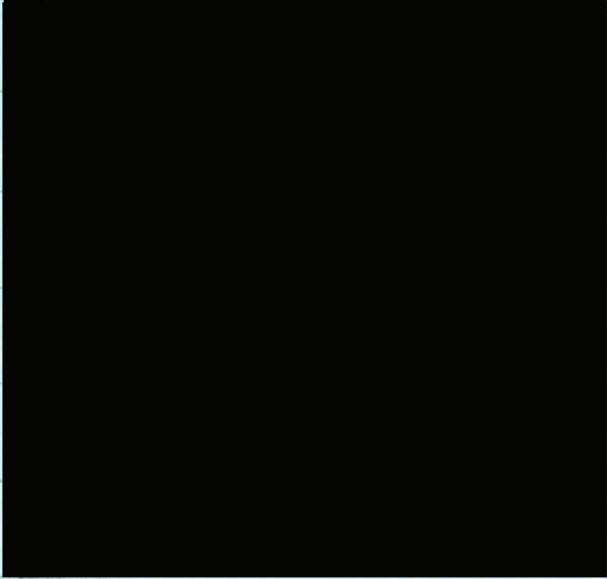
Commissioner

*Certificate of Occupancy*

CO Number: 500214261F

**Permissible Use and Occupancy**

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL		OG	B-2 D-2		4	
OS P		OG			4	
001	83	100	G D-2		4	
001	400	OG	F-3		4	
001	450	OG	F-4		4	
002	175	100	G		4	

TWO STORY MASONRY CHURCH COMMUNITY CENTER BUILDING

END OF SECTION



Borough Commissioner



Commissioner