

# Application: Hebrew Language Academy Charter School

Elyse Piker Castellano - Elyse@hebrewpublic.org  
2020-2021 Annual Report

## Entry 1 School Info and Cover Page

Completed Jul 30 2021

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. SCHOOL NAME

(Select name from the drop down menu)

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 332200860955

**a1. Popular School Name**

HLA

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

**c. DISTRICT / CSD OF LOCATION**

CSD #22 - BROOKLYN

**d. DATE OF INITIAL CHARTER**

7/2009

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2009

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

Hebrew Language Academy Charter School (HLA) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous K-5 curriculum which includes daily instruction in the Hebrew language.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Research-Based ELA Instruction and Differentiation: English Language Arts (ELA) instruction is rooted in two sources: carefully chosen, research-based instructional Language Arts programs like Core Knowledge, Wilson Foundations, and ThinkCERCA, and each student’s own learning needs. All students take the NWEA MAP, and while every student spends time every day working in whole-class Language Arts programs, they also get time to work through a customized Language Arts instructional program, based on their MAP performance, and developed and revised regularly by their teacher. Students work in reading stations to practice the skills their MAP scores indicate need strengthening. They do this through intervention in small groups, and through independent practice (via Compass Learning or with pencil-and-paper work). Advanced students also use time to extend and deepen understanding – in small group projects, and/or with Compass Learning.
KDE 2	Research-Based Math Instruction and

Differentiation:

Mathematics instruction is based on research-based best practice programs, and is scheduled to allow for flexible response to individual students' needs and challenges. Students use Eureka Math in whole-class instruction. Students also work in math stations to practice the skills their MAP scores indicate need strengthening. They do this through intervention in small groups, and through independent practice (via Compass Learning or with pencil-and-paper work). Advanced students also use time to extend and deepen understanding - in small group projects, and/or with Compass Learning.

KDE 3

Support for at-risk Students:

We are committed to meeting the diverse needs of our students and ensuring that all students receive equal access to education. When a student enrolls, we follow all state and federal regulations involving identification, programming and assessment. We are committed to educating students in the least restrictive environment. We provide supports for students to access the core curriculum in their classes, have equal access to content, and receive supports outside of the classroom as needed. We have a Response to Intervention (RtI) process to identify struggling students through data analysis and provide them evidence-based interventions. All teachers receive ongoing training regarding the education of students with special needs. We also have a longer school day. This increased time helps students, especially those at-risk, meet proficiency standards. To further support students who are struggling, every summer we hold a summer academic intervention program.

KDE 4

Immersive Hebrew Instruction: We provide immersive Hebrew language instruction every day to all students. Hebrew language instruction is delivered through the Proficiency Model of instruction which is aligned with best practices documented by the American Council on the Teaching of Foreign Languages (ACTFL). Studying Modern Hebrew offers students the opportunity to

learn and understand a second language and to witness its growing use across varied communities. Research points to the advantages children gain when they begin the study of a foreign language at an early age, not least of which is their development as bilingual, bi-literate, and cross-culturally competent, better preparing them to be active participants in the global community.

KDE 5

**Social-Emotional Learning (SEL):**  
SEL is a major component of our educational model. SEL is the process through which children and adults acquire and apply the knowledge, attitudes, and skills necessary to understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions. Research shows that SEL matters for student success, for both the SEL competencies themselves and academic outcomes.

KDE 6

**Professional Development:**  
Recruiting and retaining high quality leadership and staff and continuing to build their leadership and instructional capacities are critical to ensure successful student outcomes. Our model of job embedded professional development embraces the concept that PD must be integrated throughout the school day. The school leadership work on a daily basis coaching the instructional staff and providing training and guidance in the way teachers work with all learners including ELLs, SWD, at risk students and accelerated learners. We have set aside resources and time in the school day for teachers to engage in reflective practice, individual planning and collaboration with colleagues. Our teachers and school leadership also receive ongoing support from our Charter Management Organization, Hebrew Public, including curriculum development, PD, leadership capacity building, technical assistance, and other programmatic grant opportunities.

(No response)

KDE 7	
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

[hlcharterschool.org](http://hlcharterschool.org)

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)**

783

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)**

553

**k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
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**I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes

**I2. NAME OF CMO/EMO AND ADDRESS**

NAME OF CMO/EMO	Hebrew Public
PHYSICAL STREET ADDRESS	729 7th Ave. 9th Floor
CITY	New York
STATE	NYNY
ZIP CODE	10019
EMAIL ADDRESS	<a href="mailto:elyse@hebrewpublic.org">elyse@hebrewpublic.org</a>
CONTACT PERSON NAME	Elyse Castellano

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	2186 Mill Avenue Brooklyn NY 11234	718.377.7200	NYC CSD 22	K-8	6-8

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Daniella Steinberg-Perez	917-769-9815		<a href="mailto:dsteinberg@hlacharterschool.org">dsteinberg@hlacharterschool.org</a>
Operational Leader	Lyvette Robles	718-377-7200		<a href="mailto:LROBLES@HLACHARTERSCHOOL.ORG">LROBLES@HLACHARTERSCHOOL.ORG</a>
Compliance Contact	Kay Lodge	631-759-0941		<a href="mailto:kay@HebrewPublic.org">kay@HebrewPublic.org</a>
Complaint Contact	Emily Fernandez	212-792-6234		<a href="mailto:EFERNANDEZ@HEBREWPUBLIC.ORG">EFERNANDEZ@HEBREWPUBLIC.ORG</a>
DASA Coordinator	Daniella Steinberg-Perez	917-769-9815		<a href="mailto:dsteinberg@hlacharterschool.org">dsteinberg@hlacharterschool.org</a>
Phone Contact for After Hours Emergencies	Lyvette Robles	718-377-7200		<a href="mailto:LROBLES@HLACHARTERSCHOOL.ORG">LROBLES@HLACHARTERSCHOOL.ORG</a>



**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

**Site 1 Certificate of Occupancy (COO)**

[HLA Cert of Occupancy 1.pdf](#)

**Filename:** HLA Cert of Occupancy 1.pdf **Size:** 68.3 kB

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**Site 1 Fire Inspection Report**

[HLA Fire Inspection Report.pdf](#)

**Filename:** HLA Fire Inspection Report.pdf **Size:** 189.6 kB

**CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).**

Yes

**n2. Summary of Charter Revisions**

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in admissions/enrollment policy	HLA updated its enrollment policy to include a weight of 2.0 for each applicant who identifies as ELL within the lottery preference.	November 10, 2020	February 8, 2021
2				
3				
4				
5				

**More revisions to add?**

No

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATIONS**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Elyse Castellano
Position	Chief of Staff
Phone/Extension	646-896-9478
Email	<a href="mailto:elyse@hebrewpublic.org">elyse@hebrewpublic.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.**

**Responses Selected:**

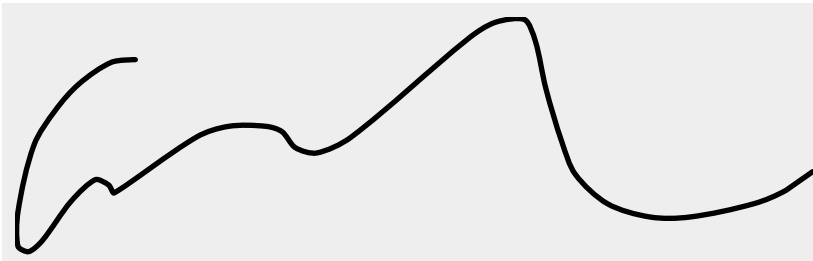
Yes

**q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

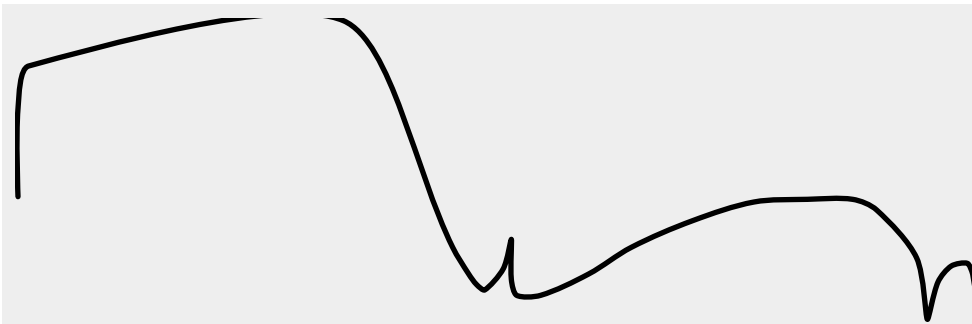
**Responses Selected:**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Jul 30 2021

**Thank you.**



## **Entry 3 Progress Toward Goals**

**Completed** Nov 1 2021

### **Instructions**

**Regents, NYCDOE, and Buffalo BOE-authorized charter schools**

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing,

surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

#### 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

#### 2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable

Academic Goal 1	1. For each year of HLA’s renewal charter term, the percentage of students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located.	State tests	Unable to Assess	No comparative data available as of 10/25/2021
Academic Goal 2	2. For each year of HLA’s renewal charter term, the percentage of students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for New York City.	State tests	Unable to Assess	No comparative data available as of 10/25/2021
Academic Goal 3	3. For each year of HLA’s renewal charter term, the percentage of students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for the Community School District (CSD) in which the school is located.	State tests	Unable to Assess	No comparative data available as of 10/25/2021

Academic Goal 4	4. For each year of HLA’s renewal charter term, the percentage of students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for New York City.	State tests	Unable to Assess	No comparative data available as of 10/25/2021
Academic Goal 5	5. Based on the proficiency rates on the New York State ELA examination, the school will demonstrate positive academic growth in each year of the charter term.	State tests	Unable to Assess	Due to the cancellation of state tests in Spring 2020, year over year data is not available.
Academic Goal 6	6. Based on the proficiency rates on the New York State Mathematics examination, the school will demonstrate positive academic growth in each year of the charter term.	State tests	Unable to Assess	Due to the cancellation of state tests in Spring 2020, year over year data is not available.
	7. Where the school has an eligible subgroup population (defined as six or more students) of English language			

Academic Goal 7	<p>learners, the school will demonstrate positive academic growth on the New York State ELA examination proficiency rates for that applicable population in each year of the charter term.</p>	State tests	Unable to Assess	<p>Due to the cancellation of state tests in Spring 2020, year over year data is not available.</p>
Academic Goal 8	<p>8. Where the school has an eligible subgroup population (defined as six or more students) of students with disabilities, the school will demonstrate positive academic growth on the New York State ELA examination proficiency rates for that applicable population in each year of the charter term.</p>	State tests	Unable to Assess	<p>Due to the cancellation of state tests in Spring 2020, year over year data is not available.</p>
Academic Goal 9	<p>9. Where the school has an eligible subgroup population (defined as six or more students) of who are eligible for free or reduced price lunch, the school will demonstrate</p>	State tests	Unable to Assess	<p>Due to the cancellation of state tests in Spring 2020, year</p>



	positive academic growth on the New York State ELA examination proficiency rates for that applicable population in each year of the charter term.			over year data is not available.
Academic Goal 10	10. Where the school has an eligible subgroup population (defined as six or more students) of English language learners, the school will demonstrate positive academic growth on the New York State Mathematics examination proficiency rates for that applicable population in each year of the charter term.	State tests	Unable to Assess	Due to the cancellation of state tests in Spring 2020, year over year data is not available.

**2. Do have more academic goals to add?**

Yes

**2020-2021 Progress Toward Attainment of Academic Goals**

Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not
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				Met/Unable to Assess During Due to Closure
Academic Goal 11	Where the school has an eligible subgroup population (defined as six or more students) of students with disabilities, the school will demonstrate positive academic growth on the New York State Mathematics examination proficiency rates for that applicable population in each year of the charter term.	State tests	Unable to Assess	Due to the cancellation of state tests in Spring 2020, year over year data is not available.
Academic Goal 12	Where the school has an eligible subgroup population (defined as six or more students) of who are eligible for free or reduced price lunch, the school will demonstrate positive academic growth on the New York State Mathematics examination proficiency rates for that applicable population in each	State tests	Unable to Assess	Due to the cancellation of state tests in Spring 2020, year over year data is not available.

	year of the charter term.			
Academic Goal 13	Each year, more than 50% of students will score at or above the 50th percentile on the NWEA-MAP examination	NWEA-MAP examination	Not Met	<p>We've standardized the scope and sequence in math across all Hebrew Public schools. We know that students missed essential content last year. However, we also know that strictly doing remediation of skills will not result in achievement. Therefore, working with guidance from Achieve the Core, and our math consultants at Henny Avenue, we have created standards lesson pacing guides that protinex critical content at the critical moments of instruction. Also, we've blocked out time in our schedule (30 min, 4 times/week) for targeted small groups, prioritizing getting sustained small group tutoring opportunities for our most struggling students in ELA and Math. In addition, we are</p>

				offering before school tutoring for students.
Academic Goal 14	Within each year, the number of students who score at or above the 50th percentile on the NWEA-MAP examination will grow from the fall administration of the examination to the spring administration.	NWEA-MAP examination	Not Met	Due to the largely remote nature of Fall 2020 NWEA administration, many students, particularly in the younger grades, received parental help. This inflated their NWEA scores. In some cases, students' RIT scores decreased from Fall 2020 to Spring 2021. This is due to the unreliability of our Fall 2020 NWEA assessment data, not a decrease in knowledge throughout the school year.
Academic Goal 15	Each year, 70% of students who take the Modern Hebrew STAMP examination shall meet proficiency expectations, as defined by number of BEDS days at the school.	Modern Hebrew STAMP examination	Unable to Assess	Exam not administered due to pandemic/remote schooling
Academic Goal 16	Each year, 70% of students who take the Modern Hebrew OPI examination shall meet proficiency	Modern Hebrew OPI examination	Unable to Assess	Exam not administered due to

	expectations, as defined by number of BEDS days at the school.			pandemic/remote schooling
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

**3. Do have more academic goals to add?**

No

**4. ORGANIZATION GOALS**

**For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2020-2021 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Each year, the school self-reported average daily student			

Org Goal 1	attendance rate shall meet or exceed the average daily student attendance rate for the Community School District (CSD) of location.	HLA attendance data, CSD 21 attendance data	Unable to Assess	CSD 21 attendance data not publicly released as of 10/26/21
Org Goal 2	Each year, the percentage of students that are enrolled in ATS on 10/31 of a given school year that are enrolled in ATS on 10/31 of the following school year, excluding students who have graduated, shall meet or exceed the rate for the Community School District (CSD) of location.	HLA year over year enrollment data, CSD 21 year over year enrollment data	Unable to Assess	CSD 21 attendance data not publicly released as of 10/26/21
Org Goal 3	Each year, the school will meet or exceed an applicable student enrollment targets, as prescribed by the Board of Regents, for English Language Learners.	HLA enrollment data, Board of Regents targets calculator	Not Met	See entry 9 for enrollment and retention efforts - we have also added an increased weighting preference for MLL students in the lottery - this has already made an improvement reflected in our 2021-2022 enrollment data.
	Each year, the school will meet or			

Org Goal 4	exceed an applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	HLA enrollment data, Board of Regents targets calculator	Not Met	See entry 9 for enrollment and retention efforts.
Org Goal 5	Each year, the school will meet or exceed an applicable student enrollment targets, as prescribed by the Board of Regents, for students who are eligible for free and reduced price lunch.	HLA enrollment data, Board of Regents targets calculator	Not Met	See entry 9 for enrollment and retention efforts
Org Goal 6	Each year, the school will meet or exceed an applicable student retention targets, as prescribed by the Board of Regents, for English Language Learners.	HLA retention data, Board of Regents targets calculator	Not Met	See entry 9 for enrollment and retention efforts.
Org Goal 7	Each year, the school will meet or exceed an applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.	HLA retention data, Board of Regents targets calculator	Not Met	See entry 9 for enrollment and retention efforts
	Each year, the school will meet or			

Org Goal 8	exceed an applicable student retention targets, as prescribed by the Board of Regents, for students who are eligible for free and reduced price lunch.	HLA retention data, Board of Regents targets calculator	Not Met	See entry 9 for enrollment and retention efforts
Org Goal 9	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE survey. The school has a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e, agree/strongly agree, likely/very likely). The school will only meet this goal if at least 50% of parents participate in the	NYC DOE Survey	Unable to Assess	2021 survey data not yet released, but in the last 18 months, we surveyed parents and staff more frequently than we have in any other year. Based on the feedback we received from our families, we adapted our programmatic plans and communicated updates to ensure we addressed the needs of our students and families. Additionally, we provided opportunities for families to submit feedback during our virtual Town Hall meetings throughout the year (Fall/Spring/Summer Town Halls). HLA teachers and leaders are in



	<p>survey or if the school meets the reporting threshold for NYC DOE school survey, whichever is higher.</p>			<p>frequent and consistent contact with families via weekly school messages or more personalized communication to support each student's individual needs. Families know who they can reach out to and can count on multiple individuals for immediate responses to questions or concerns.</p>
Org Goal 10	<p>In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE survey. The school has a percentage of staff that meets or exceeds citywide averages in Top 2 box responses (i.e, agree/strongly agree, likely/very likely). The school will only meet this goal if at least 50% of parents participate in the</p>	NYC DOE Survey	Unable to Assess	<p>2021 survey data not yet released, but HLA leadership, with the support of Hebrew Public, distributes internally created staff surveys to solicit feedback from staff. During the pandemic, HLA leaders solicited feedback from staff more than any other year. It was important that leaders understood the challenges our staff faced throughout the year to best support them. The results of the surveys were used</p>

	survey or if the school meets the reporting threshold for NYC DOE school survey, whichever is higher.			by leadership to adapt schedules, enhance safety protocols and to further ensure the wellbeing of each of our staff members. Over 50% of staff responded to our internal surveys.
Org Goal 11	In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE survey. The school has a percentage of students that meets or exceeds citywide averages in Top 2 box responses (i.e, agree/strongly agree, likely/very likely). The school will only meet this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE school survey, whichever is higher.	NYC DOE Survey	Unable to Assess	2021 survey data not yet released
Org Goal 12				
Org Goal 13				

Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

**2020-2021 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Days of cash on hand calculations	Met	
	Each year, the school will operate on a balanced budget. A budget	Profit/loss		

Financial Goal 2	are considered "balanced" if revenues equal or exceed expenditures.	statements	Met	
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded on ATS.	ATS, and our charter	Not Met	See entry 9 for enrollment and retention efforts. The school has requested a charter revision to reduce its maximum enrollment in its renewal application.
Financial Goal 4				
Financial Goal 5				

**7. Do have more financial goals to add?**

No

Thank you.

## Entry 4 - Audited Financial Statements

Completed Nov 1 2021

### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

**ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

**[HEBREW LANGUAGE ACADEMY CHARTER SCHOOL - 06](#)**

## Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Nov 1 2021

### [Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

**Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [HLA DOE Audited Annual Financial Report Template FY21](#)

Filename: HLA DOE Audited Annual Financial 9lepCsU.xlsx Size: 64.8 kB

## Entry 4c - Additional Financial Documents

Completed Nov 1 2021

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

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<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [HLA- BBVA ending 9840 \(Escrow\) May 2021](#)

Filename: HLA BBVA ending 9840 Escrow May 2021.pdf Size: 111.3 kB

## [HEBREW LANGUAGE ACADEMY CHARTER SCHOOL - 06](#)

Filename: HEBREW LANGUAGE ACADEMY CHARTER SCH WmY51S8.pdf Size: 465.1 kB

### [HLA Additional Financial Documents](#)

## Entry 4d - Financial Services Contact Information

Completed Nov 1 2021

**Instructions:** Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021.**

### Form for "Financial Services Contact Information"

#### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Elly Rosenthal	[REDACTED]	[REDACTED]

#### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Michelle M. Cain	[REDACTED]	[REDACTED]	10

**3. If applicable, please provide contact information for the school's outsourced financial services firm.**

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Charter School Business Management Inc.	Viviana Torres	237 West 35th Street Suite 301, New York, NY 10001	[REDACTED]	[REDACTED]	11

## Entry 5 - Fiscal Year 2021-2022 Budget

Completed Jul 30 2021

**Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Instructions - SUNY authorized charter schools** should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **[HLA - NYSED Final2021-2022ARBudgetTemplate submission](#)**

**Filename:** HLA NYSED Final2021 2022ARBudget TVOLA01.xlsx **Size:** 336.2 kB

## **Entry 6 - Board of Trustees Disclosure of Financial Interest Form**

Completed Jul 30 2021

### **Required of ALL Charter Schools by August 2**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

### **[Stella Binkevich, 2020-21 HLA Financial Disclosure Form](#)**

**Filename:** Stella Binkevich 2020 21 HLA Financ U6Jsr2Z.pdf **Size:** 212.1 kB

### **[Brian Tobin, , 2020-21 HLA Financial Disclosure Form](#)**

**Filename:** Brian Tobin 2020 21 HLA Financial lw26WOQ.pdf **Size:** 123.3 kB

### **[Alice Li, 2020-21 HLA Financial Disclosure Form](#)**

**Filename:** Alice Li 2020 21 HLA Financial Disc X2vna1I.pdf **Size:** 1.4 MB

## [Mike Tobman, 2020-21 HLA Financial Disclosure Form](#)

**Filename:** Mike Tobman 2020 21 HLA Financial D PrVnWNW.pdf **Size:** 129.4 kB

## [Shari Lipner HLA Disclosure of Financial Interest FormSL \(2\) \(1\)](#)

**Filename:** Shari Lipner HLA Disclosure of Fina yIPxKVK.pdf **Size:** 284.6 kB

## [Elly Rosenthal, 2020-21 HLA Financial Disclosure Form](#)

**Filename:** Elly Rosenthal 2020 21 HLA Financia ki7syIX.pdf **Size:** 984.1 kB

## [Ellen Green, 2020-21 HLA Financial Disclosure Form 20-21](#)

**Filename:** Ellen Green 2020 21 HLA Financial D N2oEelc.pdf **Size:** 1.1 MB

## Entry 7 BOT Membership Table

**Completed** Jul 30 2021

## Instructions

### Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

### 1. 2020-2021 Board Member Information (Enter info for each BOT member)

Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD)	End Date of Current Term (MM/DD)	Board Meetings Attended
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							/YYYY)	/YYYY)	During 2020- 2021
1	Ellen Green		Treasurer	Executive and Nominating, Finance and Audit, Education and Accountability	Yes	1	7/1/2021	6/30/2024	12
2	Mike Tobman		Vice Chair	"Executive and Nominating, Finance and Audit, Education and Accountability "	Yes	1	7/1/2019	6/30/2022	9
3	Alice Li		Trustee/Member	Executive and Nominating	Yes	1	7/1/2021	6/30/2024	9
4	Brian Tobin		Secretary	Executive and Nominating, Finance and Audit	Yes	1	7/1/2020	6/30/2023	7
5	Stella Binkevich		Trustee/Member	Education and Account	Yes	1	7/1/2019	6/30/2022	9

				ability					
6	Elly Rosenthal		Trustee/Member	"Executive and Nominating, Finance and Audit "	Yes	1	7/1/2021	6/30/2024	12
7	Shari Lipner		Chair	Executive and Nominating, Education and Accountability Committee Member	Yes	2	7/1/2018	6/30/2021	6
8									
9									

**1a. Are there more than 9 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	7
b.Total Number of Members Added During 2020-2021	0
c. Total Number of Members who Departed during 2020-2021	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7-15

## 3. Number of Board meetings held during 2020-2021

12

## 4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

## Entry 8 Board Meeting Minutes

Completed Jul 30 2021

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

## [August 2020 - HLA Minutes](#)

**Filename:** August 2020 HLA Minutes.pdf **Size:** 131.2 kB

## [April 2021 - HLA Minutes](#)

**Filename:** April 2021 HLA Minutes.pdf **Size:** 124.7 kB

## [December 2020 - HLA Minutes](#)

**Filename:** December 2020 HLA Minutes.pdf **Size:** 160.2 kB

## [November 2020 - HLA Minutes](#)

**Filename:** November 2020 HLA Minutes.pdf **Size:** 156.6 kB

## [January 2021 - HLA Minutes](#)

**Filename:** January 2021 HLA Minutes.pdf **Size:** 118.3 kB

## [February 2021 - HLA Minutes](#)

**Filename:** February 2021 HLA Minutes.pdf **Size:** 178.8 kB

## [May 2021 - HLA Minutes](#)

**Filename:** May 2021 HLA Minutes.pdf **Size:** 127.1 kB

## [June 2021 - HLA Minutes](#)

**Filename:** June 2021 HLA Minutes.pdf **Size:** 135.2 kB

## [March 2021 - HLA Minutes](#)

**Filename:** March 2021 HLA Minutes.pdf **Size:** 121.7 kB

## [July 2020 - HLA Minutes](#)

**Filename:** July 2020 HLA Minutes.pdf **Size:** 140.0 kB

## [October 2020 - HLA Minutes](#)

**Filename:** October 2020 HLA Minutes.pdf **Size:** 150.9 kB

## [September 2020 - HLA Minutes](#)

**Filename:** September 2020 HLA Minutes.pdf **Size:** 131.9 kB

## **Entry 9 Enrollment & Retention**

**Completed** Jul 30 2021

Instructions for submitting [Enrollment and Retention Efforts](#)

**ALL charter schools must complete this section.** Describe the good

faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

## Entry 9 Enrollment and Retention of Special Populations

### Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

#### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
Economically Disadvantaged	<p>Though challenging due to COVID precautions during the 2020-21 school year, school representatives continued to visit local Pre-K’s and Headstarts in neighborhoods that have high populations of ED’s throughout CSD 22. We also offer a free week of summer programming to all newly enrolled students in partnership with the Shorefront Y, a local CBO.</p> <p>The school markets its offerings</p>	<p>HLA plans to continue our recruitment strategies from the 2020-2021 school year, and continue to develop and build strong relationships with community based organizations that serve economically disadvantaged populations. The school is also building out a new recruitment program. This program, called the “student recruitment teacher ambassador program,” seeks to create more authentic lines of direct communication with prospective families by using current</p>

	<p>of numerous free services including free yellow bus service to families that qualify, and free breakfast, lunch, and end of day snack meal program. The school also reminds families that while there is a mandatory dress code, that they will work with families to collect a uniform library of lightly used school appropriate clothing to supply those in need.</p>	<p>teachers to make personalized phone calls to applicants after they've applied to welcome families to our school community, invite them to school events like open houses and tours of the school site. These teachers will then conduct virtual visits with families in the summertime after families complete their enrollment at HLA to ensure families feel a connection with the school and staff and feel prepared to enter the school.</p>
<p>English Language Learners</p>	<p>Targeted Advertisements: HLA, began using paid advertisements on social media platforms such as facebook and Instagram. The school invested approximately \$4000 on digital advertisements in Spanish, Russian and Hebrew to target these families. HLA's applicant data suggests that Facebook and Instagram advertisements are one of the most effective ways to connect with prospective MLL families.</p> <p>Enrollment Weight: In January of 2021, HLA was approved to update its enrollment policy to include a weight of 2.0 for each applicant who identifies as ELL within the lottery preference.</p> <p>Translated Documents: The program and operations teams work with the External Team to have all registration documents translated into the four most popular languages in the area - Spanish, Hebrew, French Creole and Russian. A plug-in was also added to the school website, which allows families to translate</p>	<p>HLA plans to continue the outreach strategies from 2020-2021 and leverage translations for marketing materials to reach as many ELL families as possible. When deemed safe, HLA will also</p>

	<p>it into whatever language they prefer.</p> <p>Parent Communication Platform: In fall 2020, HLA started using Parent Square, a communication platform which allows families to choose into which language they would like communications translated.</p> <p>Open Houses and Tours: Beginning in the 2020-2021 school year, HLA began offering virtual foreign language open houses to prospective families, and will continue to provide these opportunities in the coming school year. Spanish and Russian in-person tours have been and continue to be available for interested families throughout the charter term.</p> <p>Marketing materials: Translated marketing materials have been distributed to local PreK's and CBOs.</p>	<p>resume in-person open houses and tours.</p>
	<ul style="list-style-type: none"> <li>- Advertised in New York Metro Parents special needs school issue highlighting all the services that the school offers.</li> <li>- Include services for SWDs in marketing materials.</li> </ul>	<p>HLA will continue its efforts from the 2020-2021 school year but with the added advantage of safely hosting tours for families and showcasing our support services in person, in accordance with public health guidelines. HLA will also welcome all new applicants with a personalized phone call from an instructional staff member to give families the opportunity to ask questions and learn about what school has to offer and well as a personalized invitation to tour/open house. The school is also building out a new recruitment program. This program, called the "student</p>

Students with Disabilities	<ul style="list-style-type: none"> <li>- Include visits to ICT classrooms in virtual school tours with prospective families.</li> <li>- Continue to offer robust support services such as speech, counseling, OT, PT, APE, SETSS, and ICT classrooms in all grades.</li> </ul>	<p>recruitment teacher ambassador program,” seeks to create more authentic lines of direct communication with prospective families by using current teachers to make personalized phone calls to applicants after they’ve applied to welcome families to our school community, invite them to school events like open houses and tours of the school site. These teachers will then conduct virtual visits with families in the summertime after families complete their enrollment at HLA to ensure families feel a connection with the school and staff and feel prepared to enter the school.</p>
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**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	<p>To retain current populations of ED students, HLA and Hebrew Public are providing financial assistance for all interested families for a 3 week summer camp program at the Shorefront Y. HLA offers summer programming, a variety of free services to families and engages in recruitment throughout its community Pre-Ks and Headstarts with high populations of EDs. HLA will also offer a free on-site after school program for students in grades K-5.</p>	<p>In addition to its 2020-2021 strategies, HLA has begun offering to connect families with community organizations that treat trauma and mental health. HLA will also offer free after-care for families during Friday afternoons to accomodate the modified PD schedule. Additionally, we are welcoming all new applicants with a personalized phone call from an instructional staff member to give families the opportunity to ask questions and learn about what school has to offer and well as a personalized invitation to tour/open house.</p>



<p>English Language Learners</p>	<p>"At the start of remote learning, MLL providers created Learning Profiles for their students utilizing their most recent NYSESLAT scores. These profiles detail specific challenges and strengths that the student currently has and maps out a plan on how to best support that student. These profiles are referenced to guide each lesson with a student. All families of MLL students received personal phone calls from either their child's MLL teacher, Special Education Coordinator, or Network Director of Special Education to talk through upcoming NYSESLAT tests. With families, they review how the test is administered, the purpose of the test, and how the test scores are utilized. Families of MLL students are encouraged to maintain close communication with their child's MLL teacher. MLL teachers are available to update families on student progress via email or phone call. Starting in the winter of 2021, HLA started using ParentSquare, a communication platform, which allows families to choose to receive school communications in their preferred language. "</p>	<p>HLA will continue to employ its strategies from 2020-2021 school year to ensure that MLL families feel engaged and informed about their student's progress, and that all communications from the school are inclusive and accessible. Additionally, we are welcoming all new applicants with a personalized phone call from an instructional staff member to give families the opportunity to ask questions and learn about what school has to offer and well as a personalized invitation to tour/open house.</p>
	<p>All newly enrolled families of SWD's meet with HLA's Special Education Coordinator. Together, they review the student's IEP, focusing on management needs, yearly goals, and specific supports for which that student qualifies. The special education</p>	

coordinator details how these services will be provided to ensure fidelity. Families are informed about the quarterly IEP progress reports they can expect and the bi-weekly goal monitoring that teachers complete with students so that they are always informed and able to communicate a student's progress.

If a student qualifies for a placement that HLA does not offer, the school will advise families to take part in a weekly or biweekly meeting with the student's teacher and special education coordinator. During this meeting, goal tracking and progress monitoring is reviewed to ensure that the family is aware of all of the support provided for their child. The school also discusses how the family can support a student at home academically and behaviorally. This may include supporting with continuing a behavior plan that is being implemented in school, or offering a student accommodations that they receive in school such as extended time to complete work, reading questions or directions, or offering on task focusing prompts.

If a special education student is found to possibly benefit from more support than they qualify for, the school will often provide them with additional support in the form of SETSS groups, joining an ICT class, or working 1:1 with a teacher during specific times during the week. HLA places a

HLA will continue to employ its

## Students with Disabilities

heavy emphasis on ensuring that students and families know that they will offer as much support as possible to help students access their academic environment and instruction. Rather than focus only on the goals on a student's IEP (which are meant to be achieved in a year), the school works with students to set smaller benchmarks that will help them achieve their larger goals. The school celebrates all successes with families and teachers of students which helps motivate students to engage in our school community.

The following are HLA's current strategies to retain SWD and keep families engaged and informed with their child's progress. These will continue through the upcoming charter term.

Families of SWD receive a progress report each quarter that details the progress their child is making towards each of their IEP goals. The child's teacher(s) and related service providers all write a narrative that includes progress made and strategies being implemented to support their student.

Families of SWD receive copies of their child's Special Education Remote Learning Plan. SpEd Remote Learning plans are created for all students who have an IEP. Remote Learning Plans are summaries of a student's IEP needs and include ways that

strategies from 2020-2021 school year to ensure that the families of our students with disabilities feel engaged and informed about their student's progress, and equipped to support their student's growth at home. Additionally, we are welcoming all new applicants with a personalized phone call from an instructional staff member to give families the opportunity to ask questions and learn about what school has to offer and well as a personalized invitation to tour/open house.

educators plan to meet each of those needs during this virtual learning period. These plans can be used during planning periods to identify supports for individual student needs during remote learning. These can also be utilized during 1:1 check ins as a guide for teachers to maximize their time with a student. Finally, these plans would serve as structured and documented efforts to support our students during this time.

Families of SWD are encouraged to attend parent/teacher conferences each quarter. The SpEd Coordinator offers to join these meetings to participate in conversations about how to best support the child.

## **Entry 10 - Teacher and Administrator Attrition**

**Completed** Jul 30 2021

### **Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation**

## **A. TEACH System - Employee Clearance**

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

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### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

**Completed** Jul 30 2021

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category A: 5 or 30% whichever is less	5.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
<b>Total Category B: not to exceed 5</b>	<b>5.0</b>



**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category C: not to exceed 5	5.0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	12

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	28

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	55



Thank you.

## Entry 12 Organization Chart

Completed Jul 30 2021

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

### [HLA 2021 Organizational Chart](#)

Filename: HLA 2021 Organizational Chart.pdf Size: 108.8 kB

## Entry 13 School Calendar

Completed Jul 30 2021

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2<sup>nd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## [NYC Hebrew Public Academic Calendar School Year 2021-2022](#)

**Filename:** NYC Hebrew Public Academic Calendar e2cSJc.pdf **Size:** 209.0 kB

### **Entry 14 Links to Critical Documents on School Website**

**Completed** Jul 30 2021

#### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

### **Form for Entry 14 Links to Critical Documents on School Website**

**School Name:** Hebrew Language Academy Charter School

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	<a href="https://hlaarterschool.org/about-hla/public-documents/">https://hlaarterschool.org/about-hla/public-documents/</a>
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	<a href="https://hlaarterschool.org/about-hla/board-of-trustees/#toggle-id-1">https://hlaarterschool.org/about-hla/board-of-trustees/#toggle-id-1</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://hlaarterschool.org/about-hla/board-of-trustees/#toggle-id-1">https://hlaarterschool.org/about-hla/board-of-trustees/#toggle-id-1</a>
3. Link to NYS School Report Card	<a href="https://hlaarterschool.org/about-hla/public-documents/">https://hlaarterschool.org/about-hla/public-documents/</a>
4. Lottery Notice announcing date of lottery	<a href="https://hlaarterschool.org/about-hla/public-documents/">https://hlaarterschool.org/about-hla/public-documents/</a>
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	<a href="https://hlaarterschool.org/about-hla/public-documents/">https://hlaarterschool.org/about-hla/public-documents/</a>
6. District-wide Safety Plan	<a href="https://hlaarterschool.org/about-hla/public-documents/">https://hlaarterschool.org/about-hla/public-documents/</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://hlaarterschool.org/about-hla/public-documents/">https://hlaarterschool.org/about-hla/public-documents/</a>
7. Authorizer-Approved FOIL Policy	<a href="https://hlaarterschool.org/about-hla/public-documents/">https://hlaarterschool.org/about-hla/public-documents/</a>
8. Subject matter list of FOIL records	<a href="https://hlaarterschool.org/about-hla/public-documents/">https://hlaarterschool.org/about-hla/public-documents/</a>

**Thank you.**



**HEBREW LANGUAGE ACADEMY CHARTER SCHOOL**

**BROOKLYN, NEW YORK**

**AUDITED FINANCIAL STATEMENTS**

**REPORT REQUIRED BY**  
**GOVERNMENT AUDITING STANDARDS**

**AND**

**INDEPENDENT AUDITOR'S REPORTS**

**JUNE 30, 2021**

**(With Comparative Totals For 2020)**

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## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
Hebrew Language Academy Charter School

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Hebrew Language Academy Charter School, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Hebrew Language Academy Charter School as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

**Report on Summarized Comparative Information**

We have previously audited Hebrew Language Academy Charter School's June 30, 2020 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated October 28, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020 is consistent, in all material respects, with the audited financial statements from which it has been derived.

**Other Report Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 25, 2021 on our consideration of Hebrew Language Academy Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Hebrew Language Academy Charter School's internal control over financial reporting and compliance.

*Mengel, Metzger, Bar & Co. LLP*

Rochester, New York  
October 25, 2021



HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2021

(With Comparative Totals For 2020)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 4,321,588	\$ 3,170,836
Grants and other receivables	720,018	357,618
Due from related parties	74,616	18,680
Prepaid expenses	<u>26,000</u>	<u>12,554</u>
TOTAL CURRENT ASSETS	5,142,222	3,559,688
<u>OTHER ASSETS</u>		
Property and equipment, net	287,903	297,615
Cash in escrow	70,668	70,668
Deposits	<u>264,310</u>	<u>266,974</u>
	<u>622,881</u>	<u>635,257</u>
TOTAL ASSETS	<u>\$ 5,765,103</u>	<u>\$ 4,194,945</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 359,250	\$ 256,374
Accrued payroll and benefits	532,967	454,255
Due to Charter Management Organization	344,115	292,750
Due to related parties	<u>380,302</u>	<u>8,498</u>
TOTAL CURRENT LIABILITIES	1,616,634	1,011,877
<u>OTHER LIABILITIES</u>		
Paycheck Protection Program note payable	1,302,230	1,302,230
Deferred lease liability	<u>232,371</u>	<u>435,600</u>
TOTAL OTHER LIABILITIES	<u>1,534,601</u>	<u>1,737,830</u>
TOTAL LIABILITIES	3,151,235	2,749,707
<u>NET ASSETS</u>		
Without donor restrictions	<u>2,613,868</u>	<u>1,445,238</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 5,765,103</u>	<u>\$ 4,194,945</u>

The accompanying notes are an integral part of the financial statements.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2021  
(With Comparative Totals For 2020)

	<u>Year ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
Operating revenue and support:		
State and local per pupil operating revenue	\$ 11,533,382	\$ 12,409,651
Governmental grants and contracts	759,665	616,387
Other revenue	<u>3,836</u>	<u>30,413</u>
TOTAL REVENUE AND SUPPORT	12,296,883	13,056,451
Expenses:		
Program services:		
Regular education	6,663,418	8,880,155
Special education	<u>2,927,212</u>	<u>3,502,983</u>
TOTAL PROGRAM SERVICES	9,590,630	12,383,138
Management and general	<u>1,537,623</u>	<u>993,036</u>
TOTAL OPERATING EXPENSES	<u>11,128,253</u>	<u>13,376,174</u>
CHANGE IN NET ASSETS	1,168,630	(319,723)
Net assets at beginning of year	<u>1,445,238</u>	<u>1,764,961</u>
NET ASSETS AT END OF YEAR	<u>\$ 2,613,868</u>	<u>\$ 1,445,238</u>

The accompanying notes are an integral part of the financial statements.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2021  
(With Comparative Totals For 2020)

	Year ended June 30,						2020
	2021					Total	
	No. of positions June 30, 2021	Program Services		Sub-total	Supporting Services Management and general		
	Regular Education	Special Education			Total	Total	
Personnel services costs:							
Administrative staff personnel	17	\$ 527,921	\$ 127,625	\$ 655,546	\$ 645,923	\$ 1,301,469	\$ 1,286,450
Instructional personnel	59	2,442,783	1,208,960	3,651,743	-	3,651,743	4,383,916
<b>TOTAL PERSONNEL SERVICES COSTS</b>	<b>76</b>	<b>2,970,704</b>	<b>1,336,585</b>	<b>4,307,289</b>	<b>645,923</b>	<b>4,953,212</b>	<b>5,670,366</b>
Fringe benefits & payroll taxes		675,020	303,706	978,726	146,770	1,125,496	1,611,143
Retirement		32,477	14,613	47,090	7,062	54,152	45,749
Management company fees		629,929	283,419	913,348	136,966	1,050,314	1,145,866
Legal services		-	-	-	25,539	25,539	28,949
Accounting / audit services		-	-	-	124,264	124,264	106,993
Other purchased / professional / consulting services		108,140	46,605	154,745	22,673	177,418	321,831
Occupancy		1,317,520	592,781	1,910,301	286,470	2,196,771	2,530,800
Repair and maintenance		180,455	81,191	261,646	39,237	300,883	339,518
Insurance		46,359	20,858	67,217	10,080	77,297	94,898
Utilities		133,122	59,894	193,016	28,945	221,961	221,734
Supplies / materials		95,841	21,107	116,948	-	116,948	282,417
Staff development		88,742	21,841	110,583	2,175	112,758	227,251
Marketing / recruitment		67,242	17,311	84,553	2,368	86,921	65,864
Technology		8,289	1,825	10,114	-	10,114	6,359
Food service		60,985	14,497	75,482	1,010	76,492	179,314
Student service		3,780	833	4,613	-	4,613	102,709
Office expense		126,085	56,728	182,813	32,326	215,139	117,609
Depreciation and amortization		90,324	40,638	130,962	19,639	150,601	217,755
Miscellaneous		28,404	12,780	41,184	6,176	47,360	59,049
		<u>\$ 6,663,418</u>	<u>\$ 2,927,212</u>	<u>\$ 9,590,630</u>	<u>\$ 1,537,623</u>	<u>\$ 11,128,253</u>	<u>\$ 13,376,174</u>

The accompanying notes are an integral part of the financial statements.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2021  
(With Comparative Totals For 2020)

	<u>Year ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 1,168,630	\$ (319,723)
Adjustments to reconcile change in net assets to net cash provided from (used for) operating activities:		
Depreciation and amortization	150,601	217,755
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(362,400)	44,775
Due from related parties	(55,936)	10,691
Prepaid expenses	(13,446)	16,239
Deposits	2,664	2,546
Accounts payable and accrued expenses	102,876	6,153
Accrued payroll and benefits	78,712	5,596
Due to Charter Management Organization	51,365	(46,811)
Due to related parties	371,804	(125,541)
Deferred lease liability	(203,229)	(25,800)
NET CASH PROVIDED FROM (USED FOR) OPERATING ACTIVITIES	1,291,641	(214,120)
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(140,889)	(102,893)
NET CASH USED FOR INVESTING ACTIVITIES	(140,889)	(102,893)
<u>CASH FLOWS - FINANCING ACTIVITIES</u>		
Borrowings on Paycheck Protection Program note payable	-	1,302,230
NET CASH PROVIDED FROM FINANCING ACTIVITIES	-	1,302,230
NET INCREASE IN CASH AND RESTRICTED CASH	1,150,752	985,217
Cash and restricted cash at beginning of year	3,241,504	2,256,287
CASH AND RESTRICTED CASH AT END OF YEAR	<u>\$ 4,392,256</u>	<u>\$ 3,241,504</u>

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

STATEMENT OF CASH FLOWS, Cont'd

YEAR ENDED JUNE 30, 2021  
(With Comparative Totals For 2020)

	<u>Year ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Reconciliation of cash and restricted cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash	\$ 4,321,588	\$ 3,170,836
Cash in escrow	<u>70,668</u>	<u>70,668</u>
Total cash and restricted cash shown in the statement of cash flows	<u>\$ 4,392,256</u>	<u>\$ 3,241,504</u>

The accompanying notes are an integral part of the financial statements.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021

(With Comparative Totals For 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Hebrew Language Academy Charter School (the “Charter School”), is an education corporation operating as a charter school in the Borough of Brooklyn, New York. The Charter school opened in 2009 with a charter for a term of 5 years, granted by the Board of Regents and the Board of Trustees of the University of the State of New York, on behalf of the State Education Department. In March 2015 the charter was renewed through June 30, 2019. In May 2019, the charter was renewed for a second time and will expire on June 30, 2022.

The Charter School provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, the Charter School offers an academically rigorous curriculum which includes daily instruction in the Hebrew language.

Basis of accounting

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America.

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Net Assets Without Donor Restrictions*

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

*Net Assets With Donor Restrictions*

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2021 or 2020.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals For 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

The Charter School records substantially all revenues over time as follows:

Per pupil allocation income and students with disabilities revenue

The School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Rental assistance

Facilities rental assistance funding is provided by the New York City Dept of Education (NYCDOE) to qualifying charter schools located in the five boroughs of NYC. In order to receive rental assistance funding, a charter school must have commenced instruction or added grade levels in the 2014-15 school year or thereafter, and go through a space request process with the NYCDOE. If NYCDOE is not able to provide adequate space, the charter school can become eligible for rental assistance. Rental assistance is calculated as the lesser of 30% of the per-pupil tuition rate for NYC times the number of students enrolled, or actual total rental costs. As rental assistance is based on the number of students enrolled, revenue is recognized throughout the year as educational programming is provided to students. Rental assistance totaled \$1,029,897 and \$954,329 for the years ended June 30, 2021 and 2020, respectively, and is included in state and local per pupil operating revenue in the accompanying statement of activities and changes in net assets.

The following table summarizes contract balances at their respective statement of financial position dates:

	<u>June 30,</u>		
	<u>2021</u>	<u>2020</u>	<u>2019</u>
Grants and other receivables	\$ 136,562	\$ 121,563	\$ -

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals For 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions, including unconditional promises to give, are recognized as revenues in the period received. All donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position. There were no revenues deferred at June 30, 2021 and 2020. The Charter School received cost-reimbursement grants of approximately \$7,013 and \$11,091 that have not been recognized at June 30, 2021 and 2020, respectively, because qualifying expenditures have not yet been incurred.

Cash

Cash balances are maintained at a financial institution located in New York and are insured by the FDIC up to \$250,000 at that institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account, pursuant to its Charter Agreement, to pay off expenses in the event of dissolution of the Charter School. The amount in escrow was approximately \$71,000 at June 30, 2021 and 2020.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2021 or 2020.



HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals For 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Due from related parties

The Charter School has an amount due from other charter schools that are in the same network. The charter schools share other services in which the related parties reimburse the Charter School for these expenses. The amounts due were approximately \$74,600 and \$18,700 at June 30, 2021 and 2020, respectively.

Property and equipment

Property and equipment are recorded at cost. Depreciation is computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives which range from three to seven years.

Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

Deferred lease liability

The Charter School leases its facility. The lease contains significant pre-determined fixed escalations of the base rent. In accordance with GAAP, the Charter School recognizes the related rent expense on a straight-line basis and records the difference between the recognized rental expense and the amounts paid under the lease as a deferred lease liability. The amount of additional rent paid in excess of rent expense under the lease was \$203,229 and \$25,800 for the years ended June 30, 2021 and 2020, respectively.

Due to related parties

The Charter School receives meal subsidies from the federal and state governments on behalf of all the charter schools in the network. The charter schools also share employees, for which the Charter School reimburses the related party for the expenses. The amount due to the other charter schools was approximately \$180,300 and \$8,500 at June 30, 2021 and 2020, respectively. In addition, at June 30, 2021 the Charter School owes \$200,000 to Friends of Hebrew Language Academy Charter Schools, Inc. for rent. The Charter School did not have any amounts due to Friends of Hebrew Language Academy Charter Schools, Inc. at June 30, 2020.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant at which time it is recognized as revenue.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2018 through June 30, 2021 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals For 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributed services

The Charter school receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. In addition, the Charter School received donated transportation services, office equipment, computers, classroom equipment, and nursing, speech, occupational and physical therapy services that were provided for the students from the local district. The Charter School was unable to determine a value for these services.

In-kind contributions

Gifts and donations other than cash are recorded at fair market value at the date of contribution. There were no in-kind contributions received during the years ended June 30, 2021 and 2020.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$86,900 and \$65,900 for the years ended June 30, 2021 and 2020, respectively.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for year ended June 30, 2020

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2020, from which the summarized information was derived.

New accounting pronouncements

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals For 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and will be applied on a retrospective basis. The Charter School is currently evaluating the provisions of this update to determine the impact it will have on the Charter School's financial statements.

Accounting Impact of COVID-19 Outbreak

On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School's financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2022.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$189,203 of revenue relative to ESSER grants during the year ended June 30, 2021.

Reclassifications

Certain prior year amounts have been reclassified to conform with the current year presentation.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 25, 2021, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals For 2020)

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Cash	\$ 4,321,588	\$ 3,170,836
Grants and other receivables	720,018	357,618
Due from related parties	<u>74,616</u>	<u>18,680</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 5,116,222</u>	<u>\$ 3,547,134</u>

NOTE C: SCHOOL FACILITY

Effective September 28, 2016, the Charter School entered into an eight year lease with Friends of Hebrew Language Academy Charter Schools, Inc. ("FOHLA") for its facilities through June 30, 2024. Effective July 1, 2020, FOHLA reduced the monthly rent by approximately \$200,000 through June 30, 2021. The Charter School and FOHLA are in the process of amending their lease agreement for these changes. On March 23, 2021, FOHLA amended the lease agreement to reduce the rent for the year ending June 30, 2022 to \$1,524,682. The lease will have escalating payments throughout the term. Rent expense totaled approximately \$2,197,000 and \$2,530,000 for the years ended June 30, 2021 and 2020, respectively. The Charter School was required to provide a security deposit, which amounted to \$212,859 at June 30, 2021 and 2020.

The future minimum payments on this agreement are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 1,524,682
2023	2,616,000
2024	<u>2,682,000</u>
	<u>\$ 6,822,682</u>

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals For 2020)

NOTE D: OPERATING LEASE

The Charter School leases office equipment under four non-cancelable lease agreements expiring at various dates through September 2023. Lease expense was approximately \$47,600 and \$84,200, for the years ended June 30, 2021 and 2020, respectively. The future minimum payments on these agreements are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 23,830
2023	10,200
2024	<u>1,700</u>
	<u>\$ 35,730</u>

NOTE E: RETIREMENT PLAN

The Charter School has a defined contribution retirement plan which covers substantially all full-time employees. The Charter School contributes a dollar-to-dollar match up to 3% of the employees' compensation. During the years ended June 30, 2021 and 2020, the Charter School contributed \$54,152 and \$45,749, respectively, for the employer match. There were no administrative fees charged for the years ended June 30, 2021 and 2020.

NOTE F: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE G: CONCENTRATIONS

At June 30, 2021 and 2020, approximately 76% and 55%, respectively, of grants and other receivables are due from New York State relating to certain grants.

For the years ended June 30, 2021 and 2020, 94% and 95%, respectively, of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals For 2020)

NOTE H: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Furniture, fixtures and equipment	\$ 1,749,004	\$ 1,608,115
Leasehold improvements	<u>325,694</u>	<u>325,694</u>
	2,074,698	1,933,809
Less accumulated depreciation and amortization	<u>1,786,795</u>	<u>1,636,194</u>
	<u>\$ 287,903</u>	<u>\$ 297,615</u>

NOTE I: PAYCHECK PROTECTION PROGRAM NOTE PAYABLE

In response to the COVID-19 outbreak, in April 2020, the School applied for and was approved by a bank for a loan of \$1,302,230 through the Paycheck Protection Program established by the Small Business Administration. The loan has a maturity of 2 years and an interest rate of 1%. The loan has the potential for forgiveness provided certain requirements are met by the Charter School. The loan was funded in April 2020. The Charter School has applied for forgiveness and expects the loan to be forgiven in full, therefore the entire balance is classified as long-term at June 30, 2021 and 2020.

NOTE J: NET ASSETS

Net assets without donor restrictions are as follows:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Undesignated	\$ 2,325,965	\$ 1,147,623
Invested in property and equipment	<u>287,903</u>	<u>297,615</u>
	<u>\$ 2,613,868</u>	<u>\$ 1,445,238</u>

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals For 2020)

NOTE K: CHARTER MANAGEMENT ORGANIZATION

On July 1, 2015, the Charter School entered into an educational services agreement with a charter management organization, National Center for Hebrew Language Charter School Excellence and Development, Inc. (“Hebrew Public”) to provide expertise necessary to effectively provide essential programming and services to the Charter School. The agreement continued through June 30, 2019. In April 2018, the agreement was amended to increase the percentage for the 2018-2019 school year. In May 2019, the agreement was renewed through June 30, 2022. The percent of gross revenue used for the calculation is as follows:

<u>School Year</u>	<u>Percentage of Gross Revenue per Agreement</u>
2019-2020	10%
2020-2021	10%
2021-2022	10%

For the years ended June 30, 2021 and 2020, the expense amounted to approximately \$1,050,300 and \$1,145,900, respectively. Amounts due to Hebrew Public relating to the management fee were \$270,406 and \$284,836 at June 30, 2021 and 2020, respectively.

An additional \$73,709 and \$7,914 is due to Hebrew Public for various other expenses for which the Charter School will reimburse Hebrew Public at June 30, 2021 and 2020, respectively.

NOTE L: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

NOTE M: RENEWAL PROCESS

The Charter School is currently in the process of renewing its charter as granted by the New York State Board of Regents. The Charter currently expires June 30, 2022. The renewal process includes review by New York City Department of Education (NYCDOE) of various operational and governance aspects, including fiscal health and internal controls, board governance, and academic performance. The Charter School has submitted its application for renewal. Upon review of the application and results, NYCDOE will determine if the charter should be renewed and if so, for how long. Successful charter renewals can range from one to five years. At this time, management of the Charter School expects the charter to be renewed.

**HEBREW LANGUAGE ACADEMY CHARTER SCHOOL**  
**REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS**



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees  
Hebrew Language Academy Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Hebrew Language Academy Charter School, which comprise the statement of financial position as of June 30, 2021 and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 25, 2021.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Hebrew Language Academy Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Hebrew Language Academy Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Hebrew Language Academy Charter School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Hebrew Language Academy Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under Government Auditing Standards and which is described in the accompanying Schedule of Findings and Responses as item 2021-001.

## **Hebrew Language Academy Charter School's Response to Finding**

Hebrew Language Academy Charter School's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Response. Hebrew Language Academy Charter School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
October 25, 2021

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND RESPONSES

YEAR ENDED JUNE 30, 2021

**Finding 2021-001**

*Statement of condition*

During our audit, we noted the Charter School did not adhere to the terms of their charter agreement as the Charter School's enrollment fell below 85% of the projected enrollment for 2020-2021 academic year and written approval from NYCDOE was not obtained.

*Criteria and effect of conditions*

During our audit, we noted the Charter School's charter agreement requires the Charter School to obtain written approval from NYCDOE prior to commencing or continuing instruction when the total number of students enrolled is less than 85% of the projected enrollment for a given academic year. We noted the Charter School's enrollment was 81% of the projected enrollment for the 2020-2021 academic year.

*Recommendation*

We recommend the Charter School obtain written approval from NYCDOE if enrollment falls below 85% of projected enrollment for a given academic year.

*Management response*

The Charter School was in communication with NYCDOE about its enrollment; however, it will ensure to receive written approval should enrollment fall below 85% in future years.



77 HEBREW LANGUAGE ACADEMY CHARTER SCHOOL  
PC 2186 MILL AVE  
BROOKLYN NY 11234

**Contacting Us**

Available by phone 24/7

Phone 1-800-266-7277

Online bbvusa.com

Write BBVA  
Customer Service  
P.O. Box 10566  
Birmingham, AL 35296

**Summary of Accounts**

**Deposit Accounts/ Other Products**

Account	Account number	Ending balance last statement	Ending balance this statement
TREASURY MANAGEMENT ANALYSIS CHECKING	[REDACTED]	\$70,667.96	\$70,667.96
<b>Total Deposit Accounts</b>		<b>\$70,667.96</b>	<b>\$70,667.96</b>



# TREASURY MANAGEMENT ANALYSIS CHECKING

Account Number: [REDACTED] - HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

## Activity Summary

Beginning Balance on 5/1/21	\$70,667 96
Deposits/Credits (0)	+ \$0 00
Withdrawals/Debits (0)	- \$0 00
<b>Ending Balance on 5/31/21</b>	<b>\$70,667 96</b>

## Deposits and Other Credits

Date *	Check/ Serial #	Description	Deposits/ Credits
There are no transactions to report for this period			

## Withdrawals and Other Debits

Date *	Check/ Serial #	Description	Withdrawals/ Debits
There are no transactions to report for this period			



**How to Balance Your Account**

- Step 1** • Enter all checks, deposits, and other automated teller card (ATM) transactions in your register.
  - Record all automated deductions, debit card transactions and electronic billpayments.
  - Record and deduct service charges, check printing charges, or other bank fees.
  - If you have an interest bearing account, add any interest earned shown on this statement.
- Step 2** • If applicable, sort checks in numerical order and mark in your register each check or other transaction that is listed on this statement.
- Step 3** • List any deposits or credits you have made that do not appear on this statement (see space provided below).
- Step 4** • List any checks you have written, debit card transactions, electronic payments and other deductions that do not appear on this statement (see space provided below).

Date/Description	Amount
Step 3 Total	\$

Date/Description	Check #	Amount
Step 4 Total		\$

**Balancing Your Register to this Statement**

<b>Step 5</b> • Enter the "current balance" shown on this statement	
• Add total from Step 3	
• Subtotal	
• Subtract total from Step 4	
• This balance should equal your register balance	
If it does not agree, see steps below	\$

If your account does not balance, review the following:

- Check all your addition and subtraction above in your register
- Make sure you remembered to subtract service charges listed on this statement and add any interest earned to your register
- Amounts of deposits and withdrawals on this statement should match your register entries
- If you have questions or need assistance, please refer to the phone number on the front of this statement

**Change of Address**

Please call us at the telephone number listed on the front of this statement to tell us about a change of address

**Electronic Transfers** *(for consumer accounts only)*

In case of errors or questions about your Electronic Transfers, write to BBVA, Operations Compliance Support, P O Box 10566, Birmingham, AL 35296 Or simply call your local customer service number printed on the front of this statement Call or write as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt We must hear from you no later than 60 days after we sent the first statement on which the error or problem appeared

- Tell us your name and account number (if any)
- Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information
- Tell us the dollar amount of the suspected error

We will investigate your complaint and will correct any error promptly If we take more than 10 business days (20 on claims on accounts opened less than 30 calendar days) to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation

\*For Non-Consumer Account customers, please refer to your current Non-Consumer Account Agreement for details regarding Electronic Fund Transfers

**Overdraft Protection**

**Calculation of Interest Charge and Balance Subject to Interest Rate** The interest charge is computed using your annual percentage rate divided by 365 or, in the case of a leap year, 366, which gives you the "Applicable Rate" Although we calculate the interest charge by applying the Applicable Rate to each daily balance, the interest charge can also be calculated by multiplying the Applicable Rate by the "average daily balance" (Balance Subject to Interest Rate) shown on this statement, then multiplying that sum by the number of days in the billing cycle To get the "Balance Subject to Interest Rate" shown on this statement we take the beginning balance of your account less any unpaid finance charges each day, add any new advances or debits, and subtract any payments or credits This gives us the daily balance Then we add all the daily balances for the billing cycle and divide by the number of days in the billing cycle This gives us the "average daily balance" shown on the statement as "Balance Subject to Interest Rate" Payments Payments to your overdraft protection loan account made through our tellers or deposited at our automated teller machines (ATMs) Monday through Friday before the posted cut-off time will be posted to your account on the date they are accepted Otherwise, they will be posted on the next business day Payments made through our ATMs via a funds transfer will be posted on the date they are received or on the next business day if made after 6pm CT (6pm MT for Arizona accounts and 6pm PT for California accounts) Monday through Friday or anytime Saturday, Sunday or bank holidays BBVA business days are Monday through Friday, excluding holidays

**In Case of Errors or Questions About Your Statement** (Overdraft Protection Only)

If you think your statement is wrong, or if you need more information about a transaction on your statement, write your issue on a separate document and send it to Bankcard Center, P O Box 2210, Decatur, AL 35699-0001 Telephone inquiries may be made by calling your local BBVA branch listed on the front of this statement to speak with a Customer Service Representative Please note: a telephone inquiry will not preserve your rights under federal law We must hear from you no later than sixty (60) days after we sent you the first statement on which the error or problem appeared

- Tell us your name and account number (if any)
- Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or what you need more information
- Tell us the dollar amount of the suspected error

You can stop the automatic deduction of the Minimum Payment from your checking account if you think your statement is wrong To stop the payment, your letter must reach us three (3) business days before the automatic deduction is scheduled to occur

**Reporting Other Problems**

Please review your statement carefully It is essential that any account errors or any improper transactions on your account be reported to us as soon as reasonably possible If you fail to notify us of any suspected problems, errors or unauthorized transactions within the time periods specified in the deposit account agreement, we are not liable to you for any loss related to the problem, error or unauthorized transaction

BBVA and BBVA Compass are trade names of BBVA USA, a member of the BBVA Group BBVA USA, Member FDIC

**HEBREW LANGUAGE ACADEMY CHARTER SCHOOL**

**REPORT TO THE FINANCE COMMITTEE**

**JUNE 30, 2021**

October 25, 2021

The Finance Committee  
Hebrew Language Academy Charter School

We have audited the financial statements of Hebrew Language Academy Charter School as of and for the year ended June 30, 2021, and have issued our report thereon dated October 25, 2021. Professional standards require that we advise you of the following matters relating to our audit.

### **Our Responsibility in Relation to the Financial Statement Audit**

As communicated in our engagement letter dated May 1, 2021, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Hebrew Language Academy Charter School solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding deficiencies and other matters noted during our audit in a separate letter to you dated October 25, 2021.

### **Planned Scope and Timing of the Audit**

We conducted our audit consistent with the planned scope and timing we previously communicated to you.



## **Compliance with All Ethics Requirements Regarding Independence**

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence. Safeguards in place to eliminate or reduce threats to independence to an acceptable level include a skilled, knowledgeable and experienced CFO and outsourced finance team who review draft financial statements prior to issuance and accepts responsibility for them.

## **Qualitative Aspects of the Entity's Significant Accounting Practices**

### *Significant Accounting Policies*

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Hebrew Language Academy Charter School is included in Note A to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2021. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

### *Significant Accounting Estimates*

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the allocations of operating expenses to program expenses and management and general expenses and the collectability of grants receivable. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

### *Financial Statement Disclosures*

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Hebrew Language Academy Charter School's financial statements relate to revenue and support recognition and lease commitments, which is referred to in the notes of the financial statements.

## **Significant Difficulties Encountered during the Audit**

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

## **Uncorrected and Corrected Misstatements**

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. There were no uncorrected or corrected misstatements identified by us during the audit.

### **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Hebrew Language Academy Charter School's financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

### **Representations Requested from Management**

We have requested certain written representations from management, which are included in the management representation letter.

### **Management's Consultations with Other Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

### **Other Significant Matters, Findings or Issues**

In the normal course of our professional association with Hebrew Language Academy Charter School, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Hebrew Language Academy Charter School's auditors.

\* \* \* \* \*

Should you desire further information concerning these matters, Michelle Cain or Kurt Button will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees, Finance Committee and management of Hebrew Language Academy Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

*Mengel, Metzger, Barr & Co. LLP*

MENGEL, METZGER, BARR & CO. LLP



Hebrew Language Academy

CHARTER SCHOOL

**HLA Additional Financial Documents**

1. Advisory and/or Management letter - ***Uploaded***
2. Federal Single Audit - ***Federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 threshold.***
3. CSP Agreed-Upon Procedure Report - ***Entities that receive CSP funding through NYSED and expend \$50k or more need this AUP. Our NY schools receive CSP funding directly from the federal government, not passed through NYSED, so this is not required.***
4. Evidence of Required Escrow Account for each school - ***Uploaded***
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations - ***No findings or corrective action proposed.***

**Appendix F: Disclosure of Financial Interest Form**

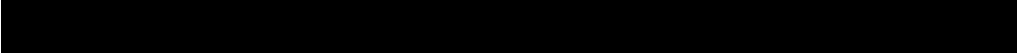
**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report**

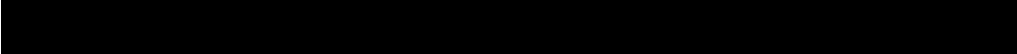
*\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

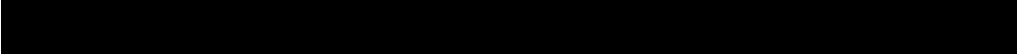
1. **Trustee Name (print)** Stella Binkevich

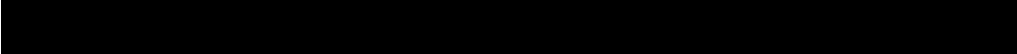
2. **Charter School Name** Hebrew Language Academy Charter School

3. **Charter Authorizer Entity** NYCDOE

4.  \_\_\_\_\_

5.  \_\_\_\_\_

6.  \_\_\_\_\_

7.  \_\_\_\_\_

8. List all positions held on board (e.g., chair, treasurer, parent representative)  
Trustee  
\_\_\_\_\_  
\_\_\_\_\_

9. Is the trustee an employee of the school?  Yes  No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

\_\_\_\_\_

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school?  Yes  No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.


\_\_\_\_\_

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>NONE</p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>NONE</p>				


6 / 2 1 / 2 0
2 1

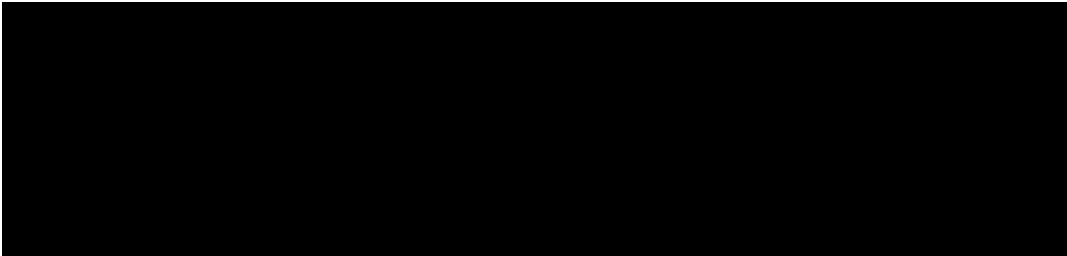
Signature Date

**Appendix F: Disclosure of Financial Interest Form**

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report**

*\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

- 1. Trustee Name (print) **Brian Tobin**
- 2. Charter School Name **Hebrew Language Academy**
- 3. Charter Authorizer Entity **\_NYCDOE**



8. List all positions held on board (e.g., chair, treasurer, parent representative)

Board Member, Finance & Audit Committee

9. Is the trustee an employee of the school? \_\_\_Yes \_\_x\_\_No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? \_\_\_Yes \_\_x\_\_No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not	Name of person holding interest or engaging in transaction and
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		<b>participate in discussion)</b>	<b>relationship to yourself</b>
<b>None</b>	<i>Please write "None" if o not leave thi</i>		

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

<b>Organization conducting business with the school</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest</b>	<b>Steps Taken to Avoid Conflict of Interest</b>
<b>None</b>			<i>None" if applicable. Do not ce blank.</i>	



6/18/2021

-- Signature

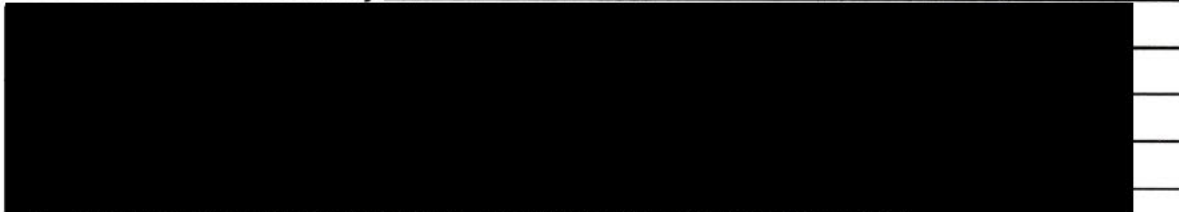
Date

**Appendix F: Disclosure of Financial Interest Form**

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report**

*\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** Alice Ya Min Li  
2. **Charter School Name** Hebrew Language Academy Charter School  
3. **Charter Authorizer Entity** NYCDOE



8. **List all positions held on board (e.g., chair, treasurer, parent representative)**  
\_\_\_\_\_  
\_\_\_\_\_

9. **Is the trustee an employee of the school?**  **Yes**  **No**

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

\_\_\_\_\_

10. **Is the trustee an employee or agent of the management company or institutional partner of the charter school?**  **Yes**  **No**

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

\_\_\_\_\_





Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report

\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

1. Trustee Name (print) Michael D. Tolman  
2. Charter School Name Hebrew Language Academy Charter School  
3. Charter Authorizer Entity NYCDOE

8. List all positions held on board (e.g., chair, treasurer, parent representative)

Vice Chair

9. Is the trustee an employee of the school?  Yes  No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school?  Yes  No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

Since ~~2008~~ before the CMO existed, I have worked with the family office that started this school, and then the spin-off CMO. In my capacity as public affairs consultant I have been attached to HLA since before its first application. Monthly retainer has been approx \$3,333.

Entity name - Tolman Strategies LLC

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; font-family: cursive;">None.</p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; font-family: cursive;">None!</p>				

Signature MA [Signature]

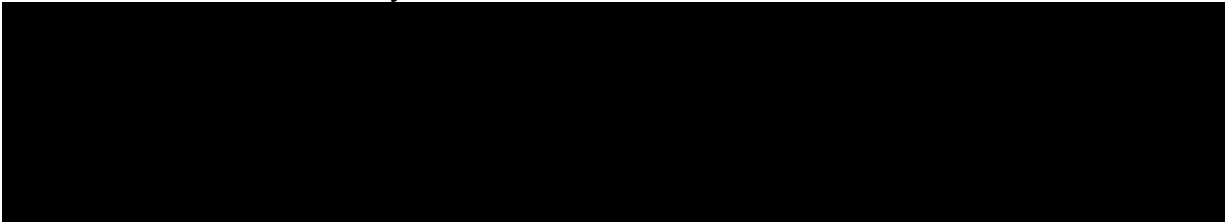
Date 6/10/21

**Appendix F: Disclosure of Financial Interest Form**

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report**

*\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** Shari Lipner MD, PhD
2. **Charter School Name** Hebrew Language Academy Charter School
3. **Charter Authorizer Entity** NYCDOE



8. List all positions held on board (e.g., chair, treasurer, parent representative)  
Board chair
- 

9. Is the trustee an employee of the school?  Yes  No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

---

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school?  Yes  No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

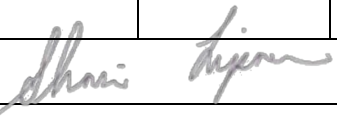
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11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i> none			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> none				

Signature 

Date 5/24/21

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report

\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

1. Trustee Name (print) ELLY ROSENTHAL
2. Charter School Name Hebrew Language Academy Charter School
3. Charter Authorizer Entity NYCDOE

8. List all positions held on board (e.g., chair, treasurer, parent representative)
- \_\_\_\_\_
- \_\_\_\_\_

9. Is the trustee an employee of the school?  Yes  No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

\_\_\_\_\_

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school?  Yes  No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

CFO; DOE 5/2014

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; color: blue;">NONE</p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; color: blue;">NONE</p>				

*Kelly Povarthal*  
 \_\_\_\_\_  
 Signature

*6/4/2021*  
 \_\_\_\_\_  
 Date

**Appendix F: Disclosure of Financial Interest Form**

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report**

*\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

Trustee Name (print) Ellen Green

Charter School Name Hebrew Language Academy Charter School

Charter Authorizer Entity NYCDOE

List all positions held on board (e.g., chair, treasurer, parent representative)

Treasurer

Is the trustee an employee of the school?  Yes  No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

Is the trustee an employee or agent of the management company or institutional partner of the charter school?  Yes  No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.




11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><b>NONE</b></p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><b>NONE</b></p>				

  
 Signature \_\_\_\_\_ Date May 25, 2021



Board of Trustees Meeting via Zoom

Tuesday, August 18, 2020

6 pm

**Minutes**

**Trustees Present**

Elly Rosenthal
Shari Lipner
Ellen Green
Stella Binkevich
Brian Tobin
Mike Tobman

**Also Present:**

Hadar Dohn, Head of School  
Jon Rosenberg, CEO, Hebrew Public  
Lauren Murphy, External Relations Manager, Hebrew Public  
37 members of the public

**1. Call to Order/Public Comments**

Shari Lipner called the meeting to order at 6:06 pm and reminded everyone in attendance to use the “chat” feature to sign up for public comments or to email the board at [info@hebrewpublic.org](mailto:info@hebrewpublic.org) and the comments will be addressed within 48 hours.

**2. Adoption of Agenda**

Shari Lipner asked for a motion to adopt, Ellen Green made a motion to adopt the August 2020 agenda. Mike Tobman seconded, and the motion carried unanimously.

### **3. Approval of Minutes**

Shari Lipner asked for a motion to approve. Elly Rosenthal made a motion to approve the July 2020 minutes. Mike Tobman seconded, and the motion carried unanimously.

### **4. Leadership Update**

Hadar Dohn, Head of School informed the board of the following:

- Leader Institute was held remotely: July 20-24
- New Staff Institute was held: August 12-14
- All Staff Insitute began: August 17
  - Currently virtual
- Meet & Greet with Assistant Head of School & Dean of Culture for K-4: tonight (August 18) at 8 pm
- School leadership over the summer:
  - Multiple working groups & task forces were created to plan and prepare for the year: content and logistics
  - Created multitrack plans for different school scenarios
  - The operations team was preparing the building:
    - Safe spaces
    - Signage
    - Sanitation
  - Getting teachers and families ready for the new year
    - Feedback on the spring remote learning program was gathered from families and teachers
    - Developing best learning practices for the fall
  - Researching past natural disaster recovery relating to education
    - Hurricane Katrina
      - Research shows the first thing an educator needs to do when returning to school (in-person or hybrid) is to accelerate learning while assessing students all the time-- instead of going back to what students may already know
      - Establish a pacing plan for learning, making sure asynchronous learning materials are in sync with what is being taught in school
      - Kids need access to grade-level content, spiral learning, differentiated learning
      - Supporting children with social and emotional growth and personal development

- Response to trauma: all staff are trained- they will have the tools needed to implement in and out of the classrooms
  - Building relationships
  - Mindfulness
  - Recognizing where you are and self-regulating

## 5. CEO Update

Jon Rosenberg informed the board of the following:

- Hebrew Public, the network that manages HLA hosted a second 90 minute Town Hall meeting last week. Around 150 community members attended
- A survey was sent to families asking them to select the hybrid or remote model for their child(ren). The survey was due on Monday, August 17 but we still do not have a 100% response rate. Operations members are following up with families the entire week
- Currently anticipating school virtually opening on September 8th and the week of September 21 to begin the hybrid (in-person), model
- Offering 4 days a week hybrid instruction for Kindergarten
- Child care partnership with the Kingsbay-Y
  - Will be subsidized by HLA for at least the first eight weeks of school
  - Payment will be on a sliding scale
- Bus transportation is provided by NYC's office of pupil transportation
  - NYC has not announced yet if bussing will be up and running in September
  - If families are conflicted by choosing the remote/hybrid model for their child dependent on transportation, they are encouraged to choose hybrid on the survey form. If transportation is not available by the first day of hybrid instruction, the response can always be changed

## 5. Adjournment

Shari Lipner moved to adjourn the meeting at 6:22 pm.



Board of Trustees Meeting via Zoom

Tuesday, April 6, 2021

6 pm

**Minutes**

**Trustees Present**

Elly Rosenthal
Ellen Green
Mike Tobman
Stella Binkevich
Alice Li

**Also Present:**

Daniella Steinberg, Head of School, HLA  
Jon Rosenberg, CEO, Hebrew Public  
Valerie Khaytina, Chief External Officer, Hebrew Public  
Emily Fernandez, Chief Schools Officer, Hebrew Public  
Lauren Murphy, External Relations Manager, Hebrew Public  
20 members of the public

**1. Call to Order/Public Comments**

Mike Tobman called the meeting to order at 6:03 pm and reminded everyone in attendance to use the “chat” feature to sign up for public comments or to email the board at [info@hebrewpublic.org](mailto:info@hebrewpublic.org) and the comments will be addressed within 48 hours. Jon Rosenberg stated there will be a solution for members of the public to ask questions and share comments audibly by the May meeting.

**2. Adoption of April 2021 Agenda**

Mike Tobman asked for a motion to adopt, Ellen Green made a motion to adopt the April 2021 agenda. Alice Li seconded, and the motion carried unanimously.

**3. Approval of March 2021 Minutes**



Mike Tobman asked for a motion to approve, Alice Li made a motion to approve the March 2021 minutes. Ellen Green seconded, and the motion carried unanimously.

#### 4. Leadership Update

Daniella Steinberg, Head of School, informed the board of the following:

- Staff Values and Goals
  - “At HLA, We believe in working collaboratively to support KIDS and to provide them with joyous and rigorous instruction, while preparing them to become global citizens and amazing humans. We are willing to do what it takes to support kids even if it means going the extra mile because we believe kids come first always. We are committed to ensuring that our kids and families have what they need to succeed. HLA is rooted in treating each other with respect, kindness and always assuming the best. Our foundational norms allow us to operate as a family and be an important pillar in the community.”
  - The above statement will be read at every internal meeting. It was written collectively by all HLA staff
- Recruitment Update
  - Virtual open house presentations
    - Kings Bay Y
    - Infinity Preschool
  - School tours with Hebrew Public’s External Relations team
    - In-person and ongoing tours
  - Prospective families have received personal calls from leadership
  - Paint and Sip event for prospective families
  - Current and new family outdoor gathering event on May 2 at Lindower Park
  - A short marketing and recruitment video was previewed
- Reopening Update
  - Reopening for all grades on Monday, April 12
  - Updated 3-foot requirement from the CDC
  - Grades K-6 will receive live instruction for 4 days
  - 7-8 grades joining the hybrid reopening will maintain cohort A/B schedules
  - Early drop off available 7:45
  - Instructional Day begins at 8:45
- Zoom session for current families with Dr. Annette Hernandez Ph.D. on April 14th at 7 pm
  - Licensed clinical psychologist with two decades of clinical experiences working in a variety of treatment settings
    - Strategic planning for families to support their children

- Setting kids up for success
- Culture Team Update
  - A new staff structure has been created to provide high level, proactive SEL and culture support
    - Director of Culture
    - 2 Assistant Deans (one for lower school and middle school)
    - Guidance Counselor, grades 5-8
    - Social Worker, grades K-4

## 5. Network Update

Jon Rosenberg, Hebrew Public's CEO, informed the board of the following:

- March 22 Town Hall for HLA community
  - Hebrew Public Leadership & Daniella Steinberg presented
    - Recap of Hebrew Public's Response to COVID-19 and what was learned
    - The Spring Reopening Plan
    - Summer Programming and the 2021/22 School Year
- Hebrew Public NY schools will no longer follow NYC COVID-19 guidelines for building closure in regards to the two or more confirmed unrelated cases rule
- Hebrew Public is now working closely with the Department of Health
- Predicting a very low rate of long term closures between now and the end of the school year
- Charter sector won a lawsuit against NYC around the obligation to provide COVID-19 testing in charter schools
  - NYC was previously only providing testing to District schools
  - Hebrew Public is currently still paying 3K per week for private testing
- Summer 2021
  - Designing 4 different programs to bridge the gap our students are facing
    - Individual/small group tutoring
      - Intense support instructional services
    - Mental health support for trauma
    - Subsidized day camp model with Shorefront Y partnership
      - In-person, outdoor activities
      - Hebrew language component for one hour a day
    - A few number of children with significant need will be selected to attend the residential camp, Ramapo for Children
  - Student selection will be based on academic performance 2020-21 and school staff input on who will benefit the most from participation



- Those who do not qualify for participation in the tutoring program, Hebrew Public staff will try to connect them with other potential programs but will not be able to subsidize the cost
- Prediction for Fall 2021
  - Hopefully back to full-time in-person learning by September
  - Social distancing standards are changing
  - Accelerated rate of vaccinations
- Hebrew Public's number one priority is the health and safety of all students and staff

#### **6. Executive Session**

No votes or actions were taken during this time.

#### **7. Adjournment**

Mike Tobman made a motion to adjourn, Ellen Green seconded, and the meeting adjourned at 7:02 pm.





Board of Trustees Meeting via Zoom

Tuesday, December 8, 2020, 6 pm

**Minutes**

**Trustees Present**

Elly Rosenthal
Ellen Green
Stella Binkevich
Brian Tobin

**Also Present:**

Daniella Steinberg, Interim Head of School, HLA  
Jon Rosenberg, CEO, Hebrew Public  
Valerie Khaytina, Chief External Officer, Hebrew Public  
Michelle Galeotti, Senior Director of Operations  
Lauren Murphy, External Relations Manager, Hebrew Public  
5 members of the public

**1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 6:01 pm and reminded everyone in attendance to use the “chat” feature to sign up for public comments or to email the board at [info@hebrewpublic.org](mailto:info@hebrewpublic.org) and the comments will be addressed within 48 hours.

**2. Adoption of December 2020 Agenda**

Ellen Green asked for a motion to adopt, Stella Binkevich made a motion to adopt the December agenda. Elly Rosenthal seconded, and the motion carried unanimously.

**3. Approval of November 2020 Minutes**

Ellen Green asked for a motion to approve. Elly Rosenthal made a motion to approve the November 2020 minutes. Brian Tobin seconded, and the motion carried unanimously.

#### 4. Leadership Update

Daniella Steinberg, Interim Head of School, informed the board of the following:

- Reopening Update
  - Officially reopened from the COVID-19 closure on December 7
  - Grades K-8 Hybrid Model
  - Weekly Testing for 100% of staff and 20% of students
  - Continuing to improve the asynchronous program for hybrid students
- Remote Learning
  - Remote Academy Shifts K-4
    - Four days of synchronous and asynchronous instruction by an HLA teacher
    - Aligned with in-person curricula and instruction since Remote Academy teachers will now plan with HLA hybrid teachers
    - Smaller class size, and more small group instruction
    - Special Education & Multilanguage learner services are continuously being implemented and monitored
    - This update allows more centralized and streamlines support for HLA teachers
  - Remote Instruction Updates
    - More live instruction for students
      - Moving away from videos and providing more synchronous and interactive lessons
    - Solidified coaching expectations for school leaders
      - More feedback for teachers
      - Frequent class observations (4-6 per day)
    - More Hebrew Language Practice
      - Four days for the fully remote students
      - Adding project-based learning
  - Instruction on Wednesdays
    - Planning day for all teachers
    - Added Clubs (math, STEM, reading)
    - Assemblies
    - Live music, PE, and Dance with follow up assignments
- Family Support
  - Continuing to provide technology to families
  - Townhall meetings
  - WiFi support
  - Differentiated Approach
  - Working hard to boost attendance
- Staff Support
  - Gifts and morale boosters



- Virtual Holiday Party
- Employee of the Month
- Mental Health Support
- 2nd computer screen for remote teachers (*100% remote teachers*) to see students and their screen at the same time
- Leadership 1:1 meetings with all staff

## 5. Network Update

Jon Rosenberg, CEO of Hebrew Public, shared the following with the board:

- Network-wide Reopening
  - Responding to Parent Inquiries Regarding Offering More In-Person Instruction
    - Dependent on the number of children in-person cohort, size of classrooms available to allow for social distancing, the number of staff needed for remote learning
    - HLA has maintained Kindergarten 4 days a week (doubled K staff)
    - HLA taking a very close look at whether or not the school can expand in-person days for certain grades- there is no decision yet
    - HLA in collaboration with Hebrew Public is emphasizing:
      - Offering choices to families as the school year progresses on a quarterly basis
      - Keeping in mind family and staff situational changes as well as COVID-19 related changes
  - Rolling out Mandatory Testing for Hybrid Students and Staff
    - Consent forms need to be signed by student guardians
    - Limited exemption categories following the City Department of Health guidelines
    - Massive expense for private testing, no funding from City or State

## 6. Board Action: Approval of HLA's Safety Plans

Ellen Green asked for a motion to approve the HLA Safety Plan. Stella Binkevich made a motion to approve HLA's Safety Plan. Elly Rosenthal seconded, and the motion carried unanimously.

## 7. Adjournment



Ellen Green asked for a motion to adjourn. Stella Binkevich made a motion to adjourn. Elly Rosenthal seconded, and the meeting adjourned at 6:25 pm.



Board of Trustees Meeting via Zoom

Tuesday, November 10, 2020

6 pm

**Minutes**

**Trustees Present**

Elly Rosenthal
Shari Lipner
Ellen Green
Alice Li
Brian Tobin
Mike Tobman

**Also Present:**

Daniella Steinberg, Interim Head of School, HLA  
Jon Rosenberg, CEO, Hebrew Public  
Valerie Khaytina, Chief External Officer, Hebrew Public  
Lauren Murphy, External Relations Manager, Hebrew Public  
3 members of the public

**1. Call to Order/Public Comments**

Shari Lipner called the meeting to order at 6:02 pm and reminded everyone in attendance to use the “chat” feature to sign up for public comments or to email the board at [info@hebrewpublic.org](mailto:info@hebrewpublic.org) and the comments will be addressed within 48 hours.

**2. Adoption of Agenda**

Shari Lipner asked for a motion to adopt, Elly Rosenthal made a motion to adopt the November agenda. Ellen Green seconded, and the motion carried unanimously.

**3. Approval of Minutes**

Shari Lipner asked for a motion to approve. Ellen Green made a motion to approve the October 2020 minutes. Elly Rosenthal seconded, and the motion carried unanimously.

#### 4. Leadership Update

Daniella Steinberg, Interim Head of School, informed the board of the following:

- HLA will be closing for in-person learning immediately due to a positive COVID case
  - All students and staff will move to remote learning starting tomorrow 11/11/20
  - Onsite testing has been crucial
  - Building closure vs. classroom or cohort quarantine contingent on the role of the COVID-positive individual and who they came into contact with
  - The message has already been communicated with all families and staff members
- School Song (*was previewed during the meeting*)
  - Mix of Hebrew and English
  - A music video to follow
- Employee of the month
  - Staff vote on the award recipient
  - Positive for morale
- Remote Learning Update
  - Family Feedback is driving changes to improve learning
    - There is a new bookmark on student Chromebooks. There is now a landing page (where it says HLA) for all clickable schedules, google classroom codes, and Wednesday events bookmarked
  - Leadership and Deans continue to support classroom management
    - Co-teaching and Coaching
  - More programming for students on Wednesdays
    - STEM club for grades 3-8
    - Read Aloud for grades K-2
    - OLAM Awards for both lower and middle school
      - Naming the Outstanding Problem Solvers, Lifelong Learners, Aware Communicators, and students Making A Difference for each month
      - Inclusive experience for everyone to be recognized for different things
  - Virtual events in the evening- keeping families connected
    - Pajama Party
    - Trivia Night
    - Game Night

#### 5. Network Update

Jon Rosenberg shared the following with the board:

- School Surveys
  - Families received a survey for quarter two
  - Families were surveyed on school safety protocols, about 99% said they felt HLA was taking the necessary measures to maintain safety for staff and children
- State and City Budget
  - Still very much unknown
  - According to the Governor, there is a possibility per-pupil funding might drop during the remaining of this year and next year
  - We believe it is crucial to continue providing site-based testing and child care scholarships, but both are extremely expensive

#### **6. Board Action: Charter Amendments for Board Approval:**

Over the course of HLA's existence, a number of things have changed that require an update to the charter. Three amendments were presented to the board last month and community members were asked for feedback.

- **Resolution re: Addition of English Language Learner weight of 1.25 to the lottery in order to increase the chances of ELL students gaining admission to the school.**

Ellen Green made a motion to approve the addition of an ELL weight to HLA's lottery. Mike Tobman seconded and the motion carried unanimously.

- **Resolution re: Reduction in HLA's maximum enrollment from 783 students to 675 students.**

Mike Tobman made a motion to approve the maximum enrollment reduction. Alice Li seconded and the motion carried unanimously.

- **Resolution re: Update to HLA's key design elements (KDEs)**

Ellen Green made a motion to approve the updated key design elements. Mike Tobman seconded and the motion carried unanimously.

#### **7. Adjournment**

Shari Lipner asked for a motion to adjourn. Mike Tobman made a motion to adjourn. Ellen Green seconded, and the meeting adjourned at 6:35 pm.



Board of Trustees Meeting via Zoom

Tuesday, January 12, 2021

6 pm

**Minutes**

**Trustees Present**

Elly Rosenthal
Ellen Green
Mike Tobman
Shari Lipner
Alice Li

**Also Present:**

Daniella Steinberg, Interim Head of School, HLA  
Jon Rosenberg, CEO, Hebrew Public  
Valerie Khaytina, Chief External Officer, Hebrew Public  
Emily Fernandez, Chief Schools Officer, Hebrew Public  
Lauren Murphy, External Relations Manager, Hebrew Public  
3 members of the public

**1. Call to Order/Public Comments**

Shari Lipner called the meeting to order at 6:02 pm and reminded everyone in attendance to use the “chat” feature to sign up for public comments or to email the board at [info@hebrewpublic.org](mailto:info@hebrewpublic.org) and the comments will be addressed within 48 hours.

**2. Adoption of January 2021 Agenda**

Shari Lipner asked for a motion to adopt, Ellen Green made a motion to adopt the January 2021 agenda. Mike Tobman seconded, and the motion carried unanimously.

**3. Approval of December 2020 Minutes**





Shari Lipner asked for a motion to approve. Mike Tobman made a motion to approve the December 2020 minutes. Ellen Green seconded, and the motion carried unanimously.

#### **4. HOS Search Update**

Jon Rosenberg, CEO of Hebrew Public, briefed the board and members of the public on the Head of School search process. The Hebrew Public talent team along with senior leadership and an outside consulting firm began an aggressive approach to find a candidate to fill the position in mid-Fall. The position was widely advertised; many applications were received. The search committee conducted phone screens then interviews, and finally narrowed down the pool of candidates to four including Daniella Steinberg who became Interim Head of School in October. The search committee made a unanimous decision to recommend Daniella Steinberg as Head of School. Last Friday, January 8th, Daniella had a final interview with three HLA board members who collectively agreed with the search committee's recommendation.

After the brief discussion, Shari Lipner asked for a motion to approve Daniella Steinberg as Head of School. Mike Tobman made the motion, Ellen Green seconded, and the motion carried unanimously.

#### **5. Network Update**

Jon Rosenberg, CEO of Hebrew Public, shared the following with the board:

- COVID-19 Updates
  - Hebrew Public closed all school buildings in late December until Early March
  - Communication regarding the closure was sent to families, staff, and board members once the decision was finalized
  - Since September, HLA has been forced to close multiple times due to COVID-19 positive cases, and community spread
    - Closures are distracting and disruptive to families and staff
  - Large numbers of staff needing to quarantine have made it nearly impossible to continue in-person learning for the time being
  - The number of cases in NY increased by 10% from September 21 to December 21
  - Additional evidence to support Hebrew Public's decision of closure
    - Health & Safety is the number one priority
    - New strains of COVID-19 are even more communicable
    - People who are recovering from the virus are experiencing lingering symptoms
  - COVID-19 Vaccine



**Hebrew Language Academy**  
CHARTER SCHOOL

- Strong evidence of efficacy
- City & State opened up category 1B which includes teachers and those who work in educational settings
- Exploring creating a partnership with other charter schools as a vaccine staff
- A memo went out to all staff with guidance on registration for vaccination
- No guidance from City & State regarding vaccine requirements/protocols for school buildings

**6. Leadership Update**

Daniella Steinberg, Head of School, informed the board of the following:

- Staffing Update
  - Daniella gave a big shout out to all of the staff members who have been working tirelessly throughout the school year
- Remote Learning - Hybrid Model
  - Shifting to a stronger model K-4
    - Smaller class size for differentiated instruction
    - Four days of synchronous and asynchronous instruction
    - Four days of Hebrew instruction (formally 2 days)
    - Special Education & MLL services continuously implemented and monitored
    - Math targeted 1-hour review and guided reading on Wednesdays
    - More live instruction and face time for kids
- Supporting Students
  - All teachers have weekly check-ins with Deans of Culture and Social Worker support
  - Social and emotional learning
    - Weekly assemblies, morning meetings, advisory, closing circle
    - At-risk counseling
    - “Lunch Bunch”
    - Wednesday fun activities: dance, art...etc
- Family Support
  - Technology Distribution
  - Town Hall meetings
  - WiFi support
  - Differentiated approach for each family

**7. Adjournment**

Shari Lipner asked for a motion to adjourn. Ellen Green made a motion to adjourn. Mike Tobman seconded, and the meeting adjourned at 6:34 pm.



Board of Trustees Meeting via Zoom

Tuesday, February 9, 2021

6 pm

**Minutes**

**Trustees Present**

Elly Rosenthal
Ellen Green
Mike Tobman
Brian Tobin
Stella Binkevich

**Also Present:**

Daniella Steinberg, Head of School, HLA

Jon Rosenberg, CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

5 members of the public

**1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 6:01 pm and reminded everyone in attendance to use the “chat” feature to sign up for public comments or to email the board at [info@hebrewpublic.org](mailto:info@hebrewpublic.org) and the comments will be addressed within 48 hours.

**2. Adoption of February 2021 Agenda**

Ellen Green asked for a motion to adopt, Elly Rosenthal made a motion to adopt the February 2021 agenda. Mike Tobman seconded, and the motion carried unanimously.

**3. Approval of January 2021 Minutes**



Ellen Green asked for a motion to approve, Mike Tobman made a motion to approve the January 2021 minutes. Elly Rosenthal seconded, and the motion carried unanimously.

#### 4. Leadership Update

Daniella Steinberg, Head of School, informed the board of the following:

- Supporting Students
  - Continuously seeking family feedback & adjusting the remote learning model
  - Attendance procedures are constantly being updated
  - Prioritizing Social and Emotional Learning (SEL)
    - Weekly assemblies, morning meeting, closing circle
    - At-risk counseling for both adults and children
    - Lunch Bunch launching for middle school
      - A chance for kids to socialize on Zoom, non-academic time
  - Chugim
    - Electives (clubs) on Wednesday
    - Connected to Israel and Israeli culture
  - Krav Maga, Afterschool for lower school families
    - Mark Finkelstein from Network Academy
    - Free classes via Zoom
- Teacher Support Structures
  - Coaching & bi-weekly support
    - Math observation (20-25 minutes)
    - ELA observation (20-25 minutes)
    - Individual coach meeting (30 minutes)
    - Grade meeting (60 minutes)
    - Intellectual prep
- American Heart Association fundraiser in the lower school
  - “Jump Rope For Heart” over Zoom
  - Families do not have to donate money to participate
  - Top contributors from each grade will get a gift card
- Staff Vaccination
  - Many staff members have received part 1 of the vaccine
  - Encouraging all staff to sign-up

#### 5. NetworkUpdate

Jon Rosenberg, CEO of Hebrew Public, shared the following:



**Hebrew Language Academy**  
CHARTER SCHOOL

NEW CASES PER 100K, DAILY	9/21/20	12/8/20	% incr/(decr)	1/12/21	change from	1st week of	change from	change from
					12/8/20	February	1/12/21	9/21/20 - 2/7/21
					% incr/(decr)	% incr/(decr)	% incr/(decr)	% incr/(decr)
Washington DC	9.1	39.7	336.26%	49.4	24.43%	<b>28.7</b>	<b>-41.90%</b>	215.38%
Philadelphia	5.0	49.4	888.00%	40.5	-18.02%	<b>22.7</b>	<b>-43.95%</b>	354.00%
Los Angeles	9.7	82.5	750.52%	149.8	81.58%	<b>42.1</b>	<b>-71.90%</b>	334.02%
San Diego	8.1	55.0	579.01%	105.0	90.91%	<b>36.5</b>	<b>-65.24%</b>	350.62%
Minneapolis	13.0	90.1	593.08%	35.1	-61.04%	<b>16.5</b>	<b>-52.99%</b>	26.92%
Middlesex Co, NJ	4.3	55.0	1179.07%	75.0	36.36%	<b>43.9</b>	<b>-41.47%</b>	920.93%
Brooklyn, NY	5.2	35.0	573.08%	61.4	75.43%	<b>61.4</b>	<b>0.00%</b>	1080.77%
Bronx, NY	3.4	39.8	1070.59%	71.0	78.39%	<b>72</b>	<b>1.41%</b>	2017.65%
Manhattan, NY	3.3	30.7	830.30%	52.0	69.38%	<b>47.1</b>	<b>-9.42%</b>	1327.27%

*Daily cases per 100,000 individuals in a given Community from late September 2020 to the first week of February 2021. The cities represent locations where Hebrew Public has managed and affiliate schools.*

- COVID-19 Vaccination
  - The rollout continues to be chaotic
    - Not enough doses of the vaccine for members of the public
    - Appointments are very hard to secure
  - Vaccine eligibility has opened to new groups, but initial groups have not all been able to receive their first dose of the vaccine
  - Daily cases per 100,000 continue to grow but are beginning to go down from the peak
  - New strains of COVID-19 developing and are more communicable
  - Hebrew Public is encouraging all staff to get vaccinated
    - Daily internal newsletter with vaccine updates
    - Network-wide survey to note who received a vaccine dose so far
- Comparing Hebrew Public with NYC Public Schools
  - Since December 700 plus NYC public elementary schools have had to close due to COVID-19 cases for at least 10 days due to school-based COVID-19 cases
  - 4,000 NYC individual classrooms have had to close due to COVID-19 outbreaks
  - Consistency is critical especially for children, the closures are incredibly disruptive to learning-- in many cases, public schools have given their staff and families only hours notice of closure due to testing time turnaround
  - The city did not allow charter school students to participate in child care options or COVID-19 testing. Hebrew Public paid for these services for families and staff



- When the COVID-19 data supports reopening, HLA will be ready

## **6. Adjournment**

Ellen Green asked for a motion to adjourn. Mike Tobman made a motion to adjourn. Elly Rosenthal seconded, and the meeting adjourned at 6:29 pm.



Board of Trustees Meeting via Zoom

Tuesday, May 4, 2021

6 pm

**Minutes**

**Trustees Present**

Elly Rosenthal
Ellen Green
Mike Tobman
Stella Binkevich
Alice Li

**Also Present:**

Daniella Steinberg, Head of School, HLA  
Jon Rosenberg, CEO, Hebrew Public  
Valerie Khaytina, Chief External Officer, Hebrew Public  
Lauren Murphy, External Relations Manager, Hebrew Public  
16 members of the public

**1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 6:00 pm and reminded everyone in attendance in order to sign up to make a public comment prior to our board meeting, email [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org). Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

**2. Adoption of May 2021 Agenda**

Ellen Green asked for a motion to adopt, Alice Li made a motion to adopt the May 2021 agenda. Stella Binkevich seconded, and the motion carried unanimously.

### 3. Approval of April 2021 Minutes

Ellen Green asked for a motion to approve, Stella Binkevich made a motion to approve the April 2021 minutes. Mike Tobman seconded, and the motion carried unanimously.

### 4. Leadership Update

Daniella Steinberg, Head of School, informed the board of the following:

- Reopening Update
  - Grades 5-6 came back to school April 12, 4 days of live instruction (no cohorts)
  - Grades 7-8 came back to school April 12, remained in cohorts A/B for 2 days of live instruction
  - Must sit 6ft apart during lunch time
  - Early drop off is available at 7:45 am and the instructional day begins at 8:45 am
- Finalized Electives for Upcoming School Year
  - 6th and 7th already chose elective for next year
  - Pre algebra 85 or above average in 6th grade, will continue to 8th grade for Regent test
  - Living Environment will also be offered next year with the Regent test
  - Zoom orientation
    - Students will meet with their teachers
    - Review requirements for class in September
- After School Planning
  - Free Afterschool program for K-5 Monday-Thursday
    - Ends at 6 pm
    - 70 students signed up
    - Guided reading and homework help will be offered
    - HLA teachers will staff the program
  - Clubs being offered (so far)
    - Kangaroo Math
    - Rocket Club
    - Hebrew Reading and Writing (*many families requested this course*)
    - Martial Arts
    - HLA Newspaper
  - Sports Teams
    - Basketball
    - Volleyball
    - Soccer (*in application phase*)
- Learning Support for 21-22 School Year
  - Early morning reading groups 7:30-8 am (*invitation only*)



- Based off of MAP scores, students will be eligible to attend the morning reading group
- Quarterly updates to groups
  - Guided reading and rotation blocks daily (*small group reading*)
  - After school reading groups, family choice
  - Monthly progress monitoring shared with families
- HLA Family Reunion
  - Lindower Park across the street from school on May 2nd
  - Staff, PTO, incoming and current families were all welcome
  - Over 100 families joined
- 8th Grade Graduation
  - PTO purchased professional photography equipment
  - Sasha Kogan from Hebrew Public is going to take pictures for the yearbook
  - Remote 8th graders will come to HLA for pictures
  - Families will get digital copies of photos

## 5. PTO Update

Marsha Mizrahi, PTO President updated the board of the following:

- PTO has been in constant communication with leadership at HLA
- Hosted a family reunion in partnership with HLA at Lindower Park
  - Strong community involvement
  - Hosted a BBQ for staff after the reunion
- Family Tech Talk
  - May 11 at 7 pm
  - Educational opportunity for all families to join
- Teacher Appreciation Week
  - Fruit platters for all staff will be delivered on May 7th

## 6. Network Update

Jon Rosenberg, Hebrew Public's CEO, informed the board of the following:

- Hebrew Public continues to follow emerging guidance from the CDC regarding COVID-19
  - Relaxation of social-distancing guidelines
  - Protocols for positive cases in the school building have shifted
    - No longer needing to do a mass quarantine
  - Working very closely with the Department of Health
- HLA is entering the Charter Renewal Cycle
  - Current term of charter is a 3 year term which ends next school year



**Hebrew Language Academy**  
CHARTER SCHOOL

- This July, the school is required to submit a renewal application
  - Inclusive of many documents, site visits, community support, parent and family support for the school
- The NYC Department of Education is the school authorizer
- NY State Board of Regents is responsible for issuing the final approval of the NYC DOE decision for HLA's charter renewal
- Family and community support is going to be crucial
  - Letters of support to the city and state
  - Hebrew Public will work closely with the PTO
- Recap of the Robust Summer Programs
  - Education Support
    - 1:1 tutoring for those students who are experiencing a significant learning gap
    - Staffed by highly qualified and certified teachers
  - Socialization Support
    - Subsidized summer day camp experiences in partnership with Shorefront Y
    - 1 hour-long Hebrew immersion component
  - Mental Health Support
    - Emotional support
      - 1:1 counseling
  - Newly registered students beginning HLA in the fall have been invited to participate in a one week free summer program

## **7. Public Comments**

- 1 HLA Community Member asked about afterschool for middle school
- 1 HLA Community Member asked about the academic calendar

## **8. Adjournment**

Ellen Green asked for a motion to adjourn, Mike Tobman made the motion, Stella Binkevich seconded, and the meeting adjourned at 6:28 pm.



Annual Board Meeting via Zoom  
Tuesday, June 22, 2021  
6:00 pm  
**Minutes**

**Trustees Present**

Elly Rosenthal
Ellen Green
Brian Tobin
Stella Binkevich
Alice Li

**Also Present:**

Daniella Steinberg, Head of School, HLA  
Jon Rosenberg, CEO, Hebrew Public  
Lauren Murphy, External Relations Manager, Hebrew Public  
12 members of the public

**1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 6:03 pm and reminded everyone in attendance in order to sign up to make a public comment prior to our board meeting, email [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org). Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

**2. Adoption of June 2021 Agenda**

Ellen Green asked for a motion to adopt, Stella Binkevich made a motion to adopt the June 2021 agenda. Alice Li seconded, and the motion carried unanimously.



### 3. Approval of May 2021 Minutes

Ellen Green asked for a motion to approve, Stella Binkevich made a motion to approve the May 2021 minutes. Elly Rosenthal seconded, and the motion carried unanimously.

### 4. Action Items

- a. Approval of the 2021-22 Board Calendar
- b. Approval of the 2021-22 Academic Calendar

Jon Rosenberg noted to the board and members of the public that the academic school year will begin earlier than most NYC schools and includes early dismissal on Fridays for staff development. Hebrew Public expects to return to fully in-person learning with limited remote options, based on their individual circumstances. All families received multiple communications regarding these expected changes for the next school year. Hebrew Public also conducted a town hall last week and shared the recording with all student families and staff. The academic calendar as well as all board meeting dates can be found on HLA's school website.

Ellen Green asked for a motion to approve both the 2021-22 board calendar and the 2021-22 academic calendar. Stella Binkevich made the motion, and Elly Rosenthal seconded, and the motion carried unanimously.

- c. Approval of the 2021-22 Budget
- d. Approval of the 2021-22 Vendor Contracts

HLA's finance committee met before the board meeting to review the 202-22 budget which includes the addition of a social worker and interventionist. After a brief review and discussion of the 2021-22 HLA budget and 2021-22 HLA vendor contracts, Ellen Green asked for a motion to approve both items. Alice Li made the motion, and Stella Binkevich seconded and the motion was approved. Elly Rosenthal, Hebrew Public's CFO and HLA board member abstained from the vote.

- e. Approval of Board Officer Positions
  - i. Ellen Green, Chair
  - ii. Mike Tobman, Vice-Chair
  - iii. Alice Li, Treasurer
  - iv. Brian Tobin, Secretary



After a discussion, Ellen Green asked for a motion to approve the aforementioned slate of officers for the 2021-22 school year. Stella Binkevich made the motion to approve the 2021-22 Board Officer slate, Brian Tobin seconded and the motion carried unanimously.

On behalf of the entire board, school and community, Jon Rosenberg thanked departing board Chair, Shari Lipner for her years of service and wished her well in all future endeavors. He acknowledged her enormous contribution to HLA as well as her medical profession during the pandemic. With Shari's departure, HLA is seeking more trustees to join the board. Jon Rosenberg encouraged all community members to share recommendations for new board members directly with him at [jon@hebrewpublic.org](mailto:jon@hebrewpublic.org). The HLA board of trustees are interested in increasing the diversity, skillset, professional backgrounds, and connections to different communities.

- f. Approval of Board Member Renewals through June 2024
  - i. Ellen Green
  - ii. Alice Li
  - iii. Elly Rosenthal

Ellen Green asked for a motion to approve the aforementioned board member term renewals. Stella Binkevich made the motion, Alice Li seconded and the motion carried unanimously.

## 5. Leadership Update

Daniella Steinberg, Head of School, thanked the school community, board members, and Hebrew Public for the incredible support during the past school year. She then informed the board of the following:

- Registration Update
  - 69 verified registrations for next year
  - 47 pending registrations for next year
  - Continuing to receive new registrations, Operations and the External Relations team at Hebrew Public are working hard to recruit new students for next year
- Finalized Afterschool Program and Clubs
  - "After the Bell" free after school program for K-5



**Hebrew Language Academy**  
CHARTER SCHOOL

- The program ends at 6 PM
- 78 students are fully signed up
- Academic support, guided reading and homework help
- Staffed by HLA teachers
- “HLA Stars”
  - Middle school students in 6-8 grades can volunteer to support
  - Daniella is conducting phone interviews for potential candidates
- Clubs, 1 hour, 15 students enrolled in each club
  - Students participating in clubs can also attend “After the Bell”
- Learning Support for 2021-2022 School Year
  - HLA leaders along with Hebrew Public program team have been planning strong instruction for next year and anticipating the needs of all students
  - Early Morning Reading Groups- by invitation only (7:30-8:00)- “JUMPSTART”
    - All invitations have been sent to the selected children
    - 5 days a week
  - Small Group Block for all grades every day
    - Every class in the school will have a 27 minute block, this initiative is in addition to math and english period
    - Our teachers will be utilizing LLI (leveled literacy intervention)
  - After School Reading Groups
    - Another opportunity to support reading
    - Includes all families who sign up
  - Monthly progress monitoring shared with families in addition to quarterly updates
    - Committed to monthly conferences with families who have kids enrolled in the intervention programs
- HLA 8th grade Graduation
  - Virtual Component
    - YouTube Live graduation
  - In-Person Component
    - Leadership and teachers visited all 8th graders at home, delivered diploma, gifts, and awards if they received one

## **6. PTO Update**

No update was provided, the PTO voiced praise for Daniella Steinberg.



## 7. Network Update | Policy Regarding Staff Vaccinations

Jon Rosenberg, Hebrew Public's CEO, expressed gratitude to all HLA families, staff members, and Daniella Steinberg.

Jon Rosenberg informed the board of the following:

- Student Enrollment
  - The numbers for HLA are not strong, Hebrew Public asked the trustees and members of the school community to spread the word about the school
  - There has been a struggle sector-wide to fill seats in charter schools and the pandemic has further decreased enrollment
- Policy Regarding Staff Vaccinations
  - Hebrew Public has required all school staff to share their status of vaccination
  - Without revealing school-specific data, the following percentages were shared based on all 3 NY schools from a survey a few weeks ago
    - About 70% are fully vaccinated or have received at least one dose, 6% plan to get vaccinated, 15% are not sure if they will get vaccination, and about 5% have no plans to get vaccinated, some have not shared their status or some have not shared intent to get vaccinated
  - Hebrew Public along with multiple school networks, hospitals, and other places of business need to make a decision about mandating vaccine
    - The burden is especially high in schools, if staff members test positive, there will be a need for isolation, staff coverage...etc.
    - Hebrew Public made many efforts to share information about the vaccine, address concerns, and hold town halls to help ease apprehensions
  - Hebrew Public's school council has advised that in NY we can mandate it for staff members
  - Jon Rosenberg offered to speak with any staff member who has concerns about the vaccine
  - A few charter schools have already mandated it for school staff members
  - Mask wearing is still very likely for the start of the school year



The board of trustees had a brief conversation about the potential staff vaccine mandate. No decisions were made during the discussion.

**8. Public Comments**

No public comments were made during this time.

**9. Adjournment**

Ellen Green asked for a motion to adjourn, Elly Rosenthal made the motion, Alice Li seconded, and the meeting adjourned at 6:45 pm.





Board of Trustees Meeting via Zoom

Tuesday, March 9, 2021

6 pm

**Minutes**

**Trustees Present**

Elly Rosenthal
Ellen Green
Mike Tobman
Brian Tobin
Alice Li

**Also Present:**

Daniella Steinberg, Head of School, HLA  
Emily Fernandez, Chief Schools Officer, Hebrew Public  
Jonathan Werle, Chief Operating Officer, Hebrew Public  
Lauren Murphy, External Relations Manager, Hebrew Public  
13 members of the public

**1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 6:03 pm and reminded everyone in attendance to use the “chat” feature to sign up for public comments or to email the board at [info@hebrewpublic.org](mailto:info@hebrewpublic.org) and the comments will be addressed within 48 hours.

**2. Adoption of March 2021 Agenda**

Ellen Green asked for a motion to adopt, Mike Tobman made a motion to adopt the March 2021 agenda. Elly Rosenthal seconded, and the motion carried unanimously.

### 3. Approval of February 2021 Minutes

Ellen Green asked for a motion to approve, Brian Tobin made a motion to approve the February 2021 minutes. Alice Li seconded, and the motion carried unanimously.

### 4. Leadership Update

Daniella Steinberg, Head of School, informed the board of the following:

- Supporting our Students
  - Attendance Procedures 3.0
    - Many updates and revisions to ensure students are coming to school
  - Safety is #1 Priority
    - Teachers connecting with families and social workers
    - Dean of culture and social worker continue to support with attendance
  - Prioritizing social and emotional learning
    - Weekly assemblies
    - Morning meetings
    - At-risk counseling continuing
    - Lunch Bunch
      - Social lunch over Zoom with friends
  - Chugim continuing for remote students
    - Every Wednesday
    - Middle school and lower school
- Reopening Plan
  - K-4 reopening on March 15th for 4 days live instruction
  - Grades 5-8 reopening on April 12
    - Going back to A/B cohorts for two days of live instruction
    - One week after spring break
  - Instructional day begins at 8:45
    - Early drop off available at 7:45 am for families
- Communication
  - Daniella Steinberg hosted the PTO March meeting with over 100 attendees
  - Answered many questions about reopening and health and safety
  - Town Hall with Hebrew Public leadership on March 22nd
- Enrollment
  - 582 students
  - 11 new students over this school year
- Instructional Update
  - Formative assessments in math and ELA for grades 2-8



- Illuminate (*an online platform*) is being used to administer monthly quizzes and analyze data
- Teachers participate in “data days” with the Assistant Head of School to make decisions regarding instruction
- Preview of Middle School Electives for Next Year
  - 7-8th grade students
  - Over five different electives to choose from
  - All electives will lead to a regent or big project

## 5. Network Update

Emily Fernandez, Hebrew Public’s Chief Schools Officer, and Jonathan Werle, Hebrew Public’s Chief Operating Officer updated the board of the following:

- Network Reopening Plan
  - All 4 schools will open for hybrid learning in March and April
  - Following the continuous health and safety updates from the CDC
    - Hebrew Public updated procedures
      - Staff Masking: N-95 & K-N95 will be provided
      - Vaccination Campaign: daily emails to staff encouraging the vaccine
      - Social distancing will remain in place
      - Adjusting student COVID testing: mandating testing for grades 1 and above
      - Building closures: working closely with the Department of Health to avoid unnecessary closure
      - One week of school closure following spring break
- Forward Planning: School Year 2021-22
  - Current considerations
    - Will social distancing guidelines be modified?
    - Addressing the social and emotional needs of students
    - Addressing the academic gaps of students
  - Health and safety as guiding factors
    - The number one priority is creating a safe environment for our school community

## 6. Adjournment

Ellen Green asked for a motion to adjourn. Brian Tobin made the motion, Mike Tobman seconded, and the meeting adjourned at 6:30 pm.



# Hebrew Language Academy

## CHARTER SCHOOL

Board of Trustees Meeting via Zoom

Tuesday, July 21 @ 6 pm

### Minutes

#### **Trustees Present**

Elly Rosenthal
Shari Lipner
Ellen Green
Stella Binkevich
Alice Li

#### **Also Present:**

Hadar Dohn, Head of School

Jon Rosenberg, Hebrew Public, CEO

Lauren Murphy, Hebrew Public, External Relations Manager

1 member of the public

#### **1. Call to Order/Public Comments**

Shari Lipner called the meeting to order at 6:00 pm and reminded everyone in attendance to use the “chat” feature to sign up for public comments or to email the board at [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org) and the comments will be addressed within 48 hours.

#### **2. Adoption of Agenda**

Shari Lipner asked for a motion to adopt, Elly Rosenthal made a motion to adopt the July 2020 agenda. Ellen Green seconded, and the motion carried unanimously.

### **3. Approval of Minutes**

Shari Lipner asked for a motion to approve. Ellen Green made a motion to approve the June 2020 minutes. Elly Rosenthal seconded, and the motion carried unanimously.

### **4. CEO Update**

Jon Rosenberg gave a brief overview of last week's NY Town Hall Zoom meeting:

- 175 Parents/Guardians were on the line
- Currently planning for a hybrid reopening, limited class sizes, batching, improved ventilation, hygiene...etc
- Offering parents to opt into a remote-only option
- All plans contingent on NY State allowing us to reopen physically in September
- NYC committed to 100,000 child care slots- specifics have not yet been released
- Leadership Training is taking place remotely for all network schools, Hadar is leading for HLA
  - Hadar Dohn, HOS informed the board that the school has a full leadership team. HLA has a new Dean of Culture and a new Academic Dean

### **5. Adjournment**

Shari Lipner moved to adjourn the meeting at 6:10 pm.



## Hebrew Language Academy

CHARTER SCHOOL

Board of Trustees Meeting via Zoom

Tuesday, October 13, 2020

6 pm

### Minutes

#### Trustees Present

Elly Rosenthal
Shari Lipner
Ellen Green
Stella Binkevich
Alice Li
Brian Tobin
Mike Tobman

#### **Also Present:**

Daniella Steinberg, Interim Head of School, HLA

Jon Rosenberg, CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

2 members of the public

#### **1. Call to Order/Public Comments**

Shari Lipner called the meeting to order at 6:04 pm and reminded everyone in attendance to use the “chat” feature to sign up for public comments or to email the board at [info@hebrewpublic.org](mailto:info@hebrewpublic.org) and the comments will be addressed within 48 hours.

#### **2. Adoption of Agenda**

Shari Lipner asked for a motion to adopt, Ellen Green made a motion to adopt the October 2020 agenda. Mike Tobman seconded, and the motion carried unanimously.

#### **3. Approval of Minutes**

Shari Lipner asked for a motion to approve. Elly Rosenthal made a motion to approve the September 2020 minutes. Mike Tobman seconded, and the motion carried unanimously.

#### **4. Approval of Academic Calendar**

Shari Lipner asked for a motion to approve. Ellen Green made a motion to approve the 2020-21 Academic Calendar. Alice Li seconded, and the motion carried unanimously.

#### **5. Leadership Update**

Jon Rosenberg briefly introduced HLA's new Interim Head of School, Daniella Steinberg, who then informed the board of the following:

- Leadership staffing update
  - Kevin Morris Jr., Assistant Head of School 5-8
  - Lyvette Robles, Assistant Head of School- Operations
  - Maria Rosen, Academic Dean for Literacy
  - Ben Coleman, Academic Dean for Mathematics
  - Kadidiattou Ouedraogo, Dean of Culture K-4
  - John Richardson, Dean of Culture 5-8
  - Olivia Toomey, Special Education Coordinator
- Connection with Families
  - In addition to Around the Mill, classroom newsletters, from every teacher are being sent to families on Fridays
  - Lunch Bunch
    - Partnering with HLA2
    - Lunch groups focusing on developing social and emotional growth
- Partnering with PTO
  - Paint & Sip with Mr. Powell on 10/28, all families are encouraged to participate
  
- Remote Learning
  - HLA's school building has been temporarily closed for students due to City and State regulations
  - The response to closing was immediate, and based on both in-house research and feedback from families, HLA continues to make adjustments to remote learning
  - Family technology training was previously provided to enable a quick transition to a full remote schedule if/when needed

- The current daily schedule includes live instruction for core subjects as well as a mix of video content that is network-created (read aloud, phonics, novel study), and professional (Great Minds)
- Solidified content expectations for leaders and teachers
  - Intellectual prep and teacher coaching helps to enable high-quality live instruction
- HLA is supporting all learners
  - IEP meetings
  - IEPs shared with families
  - Adapted IEPs to create “Special Education Remote Learning Plans”
  - These were shared with families to ensure that they are able to support the implementation of IEP’s at home
- School Culture
  - Weekly virtual assemblies with school Deans
  - Blend of culture and social-emotional learning
  - Focused on building community and increasing student aptitude for becoming global citizens
  - October Focus: OLAM Values

## 6. Network Update

Jon Rosenberg shared the following with the board:

- COVID-19 Closures
  - Currently, HLA is in a 2-week “hold” as public health in the area is evaluated
  - Zip-code based closure plan, HLA is in the orange zone
  - The mandated closure had nothing to do with the infection rate in school but in surrounding neighborhoods
  - HLA continues to look to our government (City and State) for guidance on how to reopen as safely as possible
  - HLA will share all plans for a return to school or an extension of remote learning as soon as the school is informed of the local ruling and new guidelines
  - HLA anticipates resuming the Hybrid schedule upon reopening
- Presentation of the proposed resolution for discussion: changing approved maximum enrollment
  - Compliance:
    - According to NY State Charter law, we are required to have a student enrollment no less than 85% of our authorized maximum enrollment
    - Currently, our authorized maximum enrollment is 783 students



- Number is tied to old projections that our model would be 3 full classrooms per grade K-8 with an avg max 29 children per class
          - Struggled to get even close to that number even now that HLA has a full K-8 grade span
          - Currently, HLA has around 600 students enrolled
  - Recruitment and Enrollment efforts have been robust and active
    - Community Outreach
    - Canvassing the Neighborhood
    - Social Media Ads
    - Print Ads
  - Unfortunately, there has not been significant growth in enrollment
  - We are proposing to reduce max enrollment to 675 students (25 kids per section on average) 85% of that is 574
    - Confident HLA enrollment can stay at that number (574) or above it.
  - A board vote will take place during the November meeting
- Presentation of the proposed resolution for discussion: Adding an English language learner/Multilanguage learner (ELL/MLL) weight in the lottery
  - Definition- children learning English, not as their first language
  - HLA does not meet the percentage of English language learners/Multilanguage learners (ELL/MLL) that is required by Charter law
  - This is a significant challenge
  - 5% of our population is ELL/MLL vs. 12% in district 22
  - Outreach efforts to try to increase the percentage:
    - Neighborhoods we recruit in
    - Multi-Languages for applications
    - Radio stations (different languages)
  - Although outreach & recruitment efforts have been immense, they have not succeeded thus far
  - We are proposing to add a 1.25% weight for ELL/MLL students to our school lottery in order to meet Charter law requirements
    - This may not be enough, and we may need to re-evaluate again in the future
  - A board vote will take place during the November meeting

## 7. Adjournment

Shari Lipner asked for a motion to adjourn. Ellen Green made a motion to adjourn. Elly Rosenthal seconded, and the meeting adjourned at 6:52 pm.



Board of Trustees Meeting via Zoom

Tuesday, September 15, 2020

6 pm

**Minutes**

**Trustees Present**

Elly Rosenthal
Shari Lipner
Ellen Green
Stella Binkevich
Alice Li
Mike Tobman

**Also Present:**

Hadar Dohn, Head of School, HLA  
Jon Rosenberg, CEO, Hebrew Public  
Valerie Khaytina, Chief External Officer, Hebrew Public  
Lauren Murphy, External Relations Manager, Hebrew Public  
3 members of the public

**1. Call to Order/Public Comments**

Shari Lipner called the meeting to order at 6:03 pm and reminded everyone in attendance to use the “chat” feature to sign up for public comments or to email the board at [info@hebrewpublic.org](mailto:info@hebrewpublic.org) and the comments will be addressed within 48 hours.

**2. Adoption of Agenda**

Shari Lipner asked for a motion to adopt, Elly Rosenthal made a motion to adopt the September 2020 agenda. Mike Tobman seconded, and the motion carried unanimously.

### 3. Approval of Minutes

Shari Lipner asked for a motion to approve. Elly Rosenthal made a motion to approve the August 2020 minutes. Ellen Green seconded, and the motion carried unanimously.

### 4. Leadership Update

Hadar Dohn, Head of School informed the board of the following:

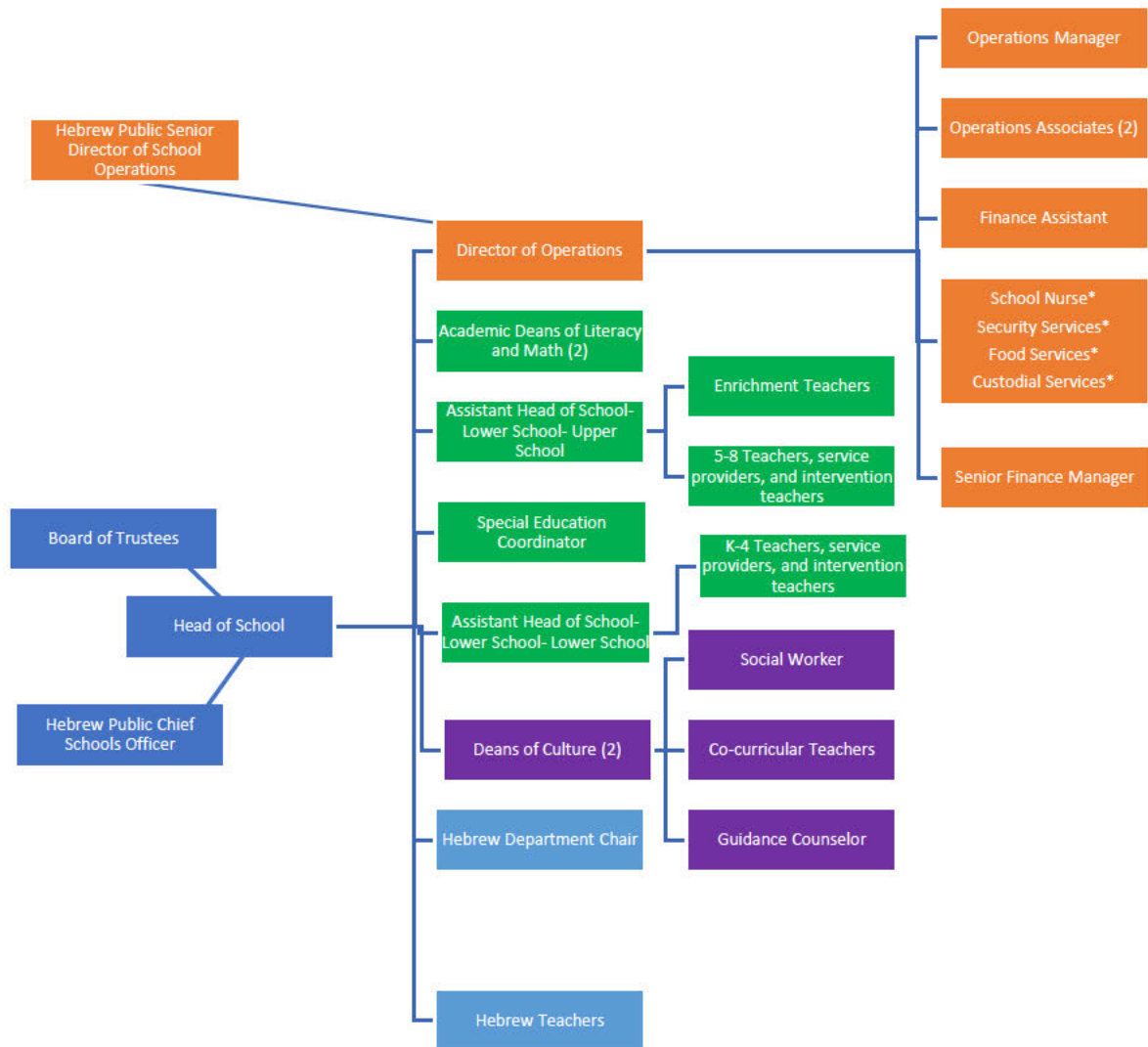
- First-Ever Virtual Family Orientation
  - All families; new and returning
  - 128 people
  - Gathered all questions from the orientation chat that were not addressed and responded individually
- First Day of School
  - September 8, 2020
    - All students & teachers started remotely and will continue to do so until the Hybrid model begins on Monday, September 21<sup>st</sup>
- Teaching Methods
  - Synchronous Learning
    - Real-time teaching (live via Zoom or in-person)
    - Hebrew
  - Asynchronous Learning
    - Independent
    - Use of many remote platforms
      - Google Classroom
      - Amplify
      - Zearn
    - Differentiation based on level
  - Hybrid Learning
    - Grades 1-8 are in-person twice a week and remote three days a week
    - Kindergarten is in school 4 days a week
    - No students are in the building on Wednesdays
  - Remote Academy
    - 100% virtual learning
    - HLA & HLA2 teachers have partnered together for grades K-4
    - Monitoring student attendance for remote learning, checking
- Upcoming Events
  - Back to School Night, October 1<sup>st</sup>
    - Families can meet the teachers virtually
- Policies and Procedures

- New guidelines are released often and implemented
- Arrival & Dismissal procedures have all been rehearsed with staff
- Social Distancing Measurements
- Temperature checks, Health surveys
- PPE
  - All equipment in classrooms
    - Masks
    - Purell
    - Wipes
- HLA completed two device distributions (Chromebooks) with a third one underway
- Parent Communication
  - Families will receive emails containing the following:
    - New Student Schedule
    - Arrival/Dismissal expectations
    - Information about health screenings to complete before arriving at school
    - What families can expect when coming to schools

## **5. Adjournment**

Shari Lipner asked for a motion to adjourn. Mike Tobman made a motion to adjourn. Ellen Green seconded, and the meeting adjourned at 6:18 pm.

# HLA ORGANIZATIONAL CHART





Dear NYC Hebrew Public Families,

We are excited to share our updated NYC Hebrew Public calendar for the 2021-2022 school year. Because the pandemic continues to affect many aspects of education, **please consider this calendar as a draft that may undergo some shifts as we get closer to the start of the 2021-2022 school year.** Please read on for key information including specific dates of school closures, marking periods, and other network-wide events.

### **Five Days a Week with Half-Day Fridays**

We are cautiously optimistic that we will be able to welcome all students back in September for 5 full days per week of in-person learning. School hours will return to normal with an arrival time of 7:45am and a dismissal time of 3:30pm on Monday through Thursday. On Fridays, students will be dismissed at 1pm while staff stay on for professional development in the afternoon.

### **Start to the School Year**

- School will start for Kindergarteners and 5th Graders on Wednesday, September 1st. All other grades will start on Thursday, September 2nd. September 1st, 2nd, and 3rd will be early-dismissal days, ending at 1pm for students.
- Staff will reflect and receive feedback during professional development from 1:15pm to 3:45pm each afternoon. This will allow for a safe, focused first week that prioritizes health and safety routines, classroom procedures, community building and culture setting.

### **Holidays & Observances**

- Last year, we revised our calendar to reflect our OLAM values and Global Citizenship model and ensure that we are fully staffed on all days when students are in the building.
- As you will see in the calendar below, our schools will be closed on certain days in recognition of a number of holidays from different cultures and religions, including Rosh Hashanah, Yom Kippur, Columbus Day/Indigenous People's Day, Lunar New Year, Eid, and Juneteenth, in addition to Labor Day, MLK Day, Memorial Day, and the Thanksgiving, Christmas/New Year, Mid-Winter, and Spring Breaks.

We are filled with hope as we think of the year to come. We are so grateful you are joining us in this journey and we are committed to creating the best environment for your children to learn and thrive.

In partnership,

Emily Fernandez, Chief Schools Officer

Jon Rosenberg, Chief Executive Officer

Jonathan Werle, Chief Operating Officer



## 2021-2022 HEBREW PUBLIC NYC ACADEMIC CALENDAR

### לוח שנת הלימודים 2021-2022

AUGUST 21							SEPTEMBER 21							OCTOBER 21							NOVEMBER 21						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
Instructional days: 18							Instructional days: 20							Instructional days: 19													

DECEMBER 21							JANUARY 22							FEBRUARY 22							MARCH 22						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Instructional days: 15							Instructional days: 20							Instructional days: 14							Instructional days: 23						

APRIL 22							MAY 22							JUNE 22						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
Instructional days: 15							Instructional days: 20							Instructional days: 17						

Key						
TBD	Half Day	First Day/Last Day (pink)	Family Conferences	Staff PD	Family Conferences	Assessments (MAP, IA, IAR)
No School						

Important Dates	
<b>School closings:</b>	<b>NY State Test Windows:</b>
9/6 Labor Day	NYSESLAT/ACCESS: TBD
9/7-8 Rosh Hashanah	NY: TBD
9/16 Yom Kippur	<b>PA State Test Windows:</b>
10/11 Indigenous Peoples' Day	PSSA - ELA (Grade 3): 5/25-29, 2022
11/25-26 Thanksgiving	PSSA - Math and Make-Ups (Grade 3): 5/2-13, 2022
12/24-1/1 Winter Break	<b>Proposed Times MAP &amp; Interim Assessments:</b>
1/17 MLK Day	MAP#1: 9/20-10/1 (K-8)
1/28 Professional Development (no students, staff attend)	MAP#2: 6/6-17 (K-8)
2/1 Lunar New Year	IAR#1: 11/2 (ELA) and 11/9 (Math)
2/21-25 Midwinter Break	IAR#2: 1/11-12 (ELA) and 1/18-19 (Math)
4/15-22 Spring Break	<b>Family Conferences (half day or remote day for students)</b>
5/3 Eid	11/18: Family Conferences
5/30 Memorial Day	2/10: Family Conferences
6/20 Juneteenth	5/5: Family Conferences
	<b>Marking Periods</b>
	#1: 9/1/21 - 11/5/21
	#2: 1/8/21 - 1/28/22
	#3: 2/1/22 - 4/14/22
	#4: 4/25/22 - 6/24/22
	<b>Total instructional days: 181</b>

## 2020-2021 Hebrew Public Calendar

### General Notes:

- September 1: First Day of School, Kindergarten & 5th grade
- September 2: First Day of School, all grades
- June 24: Last day of school
- 181 days total (1 snow day built in)
- 3:30pm dismissal Monday - Thursday, 1pm dismissal Friday

### School Closings

- September 6: Labor Day
- September 7-8: Rosh Hashanah
- September 16: Yom Kippur
- October 11: Indigenous Peoples' Day
- November 25-26: Thanksgiving
- December 24-January 1: Winter break
- January 17: MLK Day
- January 28: Professional Development (no students, staff attend)
- February 1: Lunar New Year
- February 21-25: Midwinter Break
- April 15-22: Spring Break
- May 3: Eid

May 30: Memorial Day

June 21: Juneteenth

**Family Conferences (half day or remote day for students)**

November 18: Family Conferences

February 10: Family Conferences

May 19: Family Conferences

**Marking Periods**

Marking Period 1: 9/1/21 - 11/5/21

Marking Period 2: 11/8/21 - 1/28/22

Marking Period 3: 2/1/22 - 4/22/22

Marking Period 4: 4/25/22 - 6/24/22

**State Testing**

- NYSESLAT/ACCESS: TBD
- NY: TBD

**MAP & Interim Assessments:**

- MAP #1 Sept 20th-Oct 1st (all students, K-8)
- MAP #2 June 6th-June 17th (all students, K-8)
- IA #1 November
- IA #2 January 11/12 for ELA and January 18/19 for Math





# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 07.20.2021.

### PREMISES

Hebrew Language Academy Charter School  
2186 Mill Avenue  
Brooklyn NY 11234

Hebrew Language Academy Charter School  
2186 Mill Avenue  
Brooklyn NY 11234

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **05.25.2021**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: \_\_\_\_\_  
Tomasz Korbas, Supervising Inspector, PBU

*Certificate of Occupancy*

**CO Number: 320521164F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	Borough: Brooklyn	Block Number: [REDACTED]	Certificate Type: Final
	Address: 2186 MILL AVENUE	Lot Number(s): [REDACTED]	Effective Date: 04/12/2018
	Building Identification Number (BIN): [REDACTED]	Building Type: Altered	
This building is subject to this Building Code: Prior to 1968 Code			
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	Construction classification: [REDACTED]	(2014/2008 Code)	
	Building Occupancy Group classification: [REDACTED]	(2014/2008 Code)	
	Multiple Dwelling Law Classification: None		
	No. of stories: [REDACTED]	Height in feet: [REDACTED]	No. of dwelling units: 0
<b>C.</b>	Fire Protection Equipment: Fire alarm system, Sprinkler system		
<b>D.</b>	Type and number of open spaces: Parking spaces (24), Parking (16117 square feet)		
<b>E.</b>	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Commissioner



# Certificate of Occupancy

CO Number: 320521164F

## Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

4/12/2018 1:39:52 PM