

Application: Hebrew Language Academy Charter School 2

Elyse Piker Castellano - Elyse@hebrewpublic.org
2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed - Jan 19 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2 800000089045

a1. Popular School Name

HLA2

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

d. DISTRICT / CSD OF LOCATION

CSD #21 - BROOKLYN

e. DATE OF INITIAL CHARTER

11/2016

f. DATE FIRST OPENED FOR INSTRUCTION

9/2017

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous K-5 curriculum which includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	<p>OLAM Values: HLA2's work will be organized around this guiding set of values. Olam is the Hebrew word for world, and our OLAM values include:</p> <p>Outstanding Problem-Solving Lifelong Learning Aware Communication Making a Difference</p> <p>OLAM values help students and staff to think critically, to demonstrate empathy, to communicate clearly and to listen well, to value learning, and to bring these skills together to improve their communities.</p>
KDE 2	<p>Differentiated Instruction: The school will use different sources of information to ensure that each child is provided with challenging educational content regardless of their current academic level. Teachers will employ significant amounts of small group instruction and providing customized academic support to struggling learners. English Language Arts (ELA) instruction in grades K-2 focuses on phonics instruction, guided reading, and Reader's Workshop and Writer's Workshop. In grades 3-8 students use the EngageNY Expeditionary Learning curriculum and the Close Reading for Meaning Framework. In addition, students also have opportunities for guided reading. In all grades, there are opportunities for small group, targeted instruction. All students take the NWEA MAP to inform their instructional paths. Mathematics instruction is based on research-based programs, and is scheduled to allow for flexible response to individual students' needs and challenges. Students use Eureka Math in whole-class instruction. In addition, students use a variety of platforms to support their independent learning, including Zearn, IXL, and Khan Academy.</p>
KDE 3	<p>Professional Development & Career Pathways: Recruiting and retaining high quality leadership and staff and continuing to build their leadership and instructional capacities are critical to ensure successful</p>

	<p>student outcomes. Our model of job embedded professional development embraces the concept that professional coaching and learning must be integrated throughout the school day. The school leadership work on a daily basis coaching the instructional staff and providing training and guidance in the way teachers work with all learners including ELLs, SWD, at risk students and accelerated learners. We have set aside resources and time in the weekly schedule for teachers to engage in reflective practice, individual planning and collaboration with colleagues. Our teachers and school leadership also receive ongoing support from our Charter Management Organization, Hebrew public, including curriculum development, PD, leadership capacity building, technical assistance, and other programmatic grant opportunities. HLA2's Professional Development Program will include additional sessions during the summer and each Friday afternoon.</p>
KDE 4	<p>Social and Emotional Learning (SEL) and Supports: Children cannot succeed academically if they are struggling socially or emotionally in ways that impede their learning. HLA2's commitment to SEL will include the Responsive Classroom model, with features such as morning meeting, closing circle, and advisory. It also includes the work of our social work team, our school culture team, and the training and support that all staff receive to identify and address student SEL needs.</p>
KDE 5	<p>Diversity, Equity and Inclusion: HLA2 will prioritize staff diversity, and ensuring that all children and adults in our school community feel a sense of belonging and support. This KDE reflects a commitment to helping every child, regardless of background, to reach their full potential academically and socially.</p>
KDE 6	<p>Partnership with Hebrew Public: this reflects the importance of the school's partnership with Hebrew Public, its charter management organization.</p>
KDE 7	<p>Modern Hebrew Language Instruction: An integral part of HLA2's mission is the study of Modern Hebrew, a language undergoing a contemporary revival. Studying Modern Hebrew offers students the opportunity to learn and understand a second language and to witness its growing use across varied communities. Research points to the advantages children gain when they begin</p>

	the study of a foreign language at an early age, not least of which is their development as bilingual, bi-literate, and cross-culturally competent, better preparing them to be active participants in the global community.
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

hla2.org

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

489

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

285

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
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11. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes

12. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Hebrew Public
PHYSICAL STREET ADDRESS	729 Seventh Avenue,, 9th Fl.
CITY	New York
STATE	NYNY
ZIP CODE	10019
EMAIL ADDRESS	elyse@hebrewpublic.org
CONTACT PERSON NAME	Elyse Castellano

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2 800000089045

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1870 Stillwell Ave., Brooklyn NY 11223	718.682.5610	NYC CSD 21	K-5	K-5

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Katie Passley	Head of School	917-414-1709		kpassley@hla2.org
Operational Leader	Brandon Parker	Director of Operations	718-682-5610		bparker@hla2.org
Compliance Contact	Kay Lodge	Director of Data Analytics	631-759-0941		kay@hebrewpublic.org
Complaint Contact	Emily Fernandez	Chief Schools Officer	212-792-6234		emily@hebrewpublic.org
DASA Coordinator	Kevin Mara	Director of Culture	301-351-1317		kmara@hla2.org
Phone Contact for After Hours Emergencies	Brandon Parker	Director of Operations	718-682-5610		bparker@hla2.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[HLA2 Cert of Occupancy.pdf](#)

Filename: HLA2 Cert of Occupancy.pdf **Size:** 191.9 kB

Site 1 Fire Inspection Report

[HLA2 Fire Cert.pdf](#)

Filename: HLA2 Fire Cert.pdf **Size:** 188.5 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in design or educational program	<p>This year, HLA2 received approval to modify it's Key Design Element to be the following:</p> <p>OLAM Values Modern Hebrew Language Differentiated Instruction Professional Development Social Emotional Learning and Supports Diversity Partnership with Hebrew Public</p>	July 20th, 2021	May 16, 2022
2	Change in organizational structure	<p>School leadership, in collaboration with the Board of Trustees has concluded that updating the School's Organizational Chart will streamline and simplify the organizational structure by making the chain of command easier to follow.</p>	July 20th, 2021	May 16, 2022
3	Change in schedule/calendar	<p>The school calendar has been updated to reflect our increased focus on</p>	July 20th, 2021	May 16, 2022

		<p>staff professional development. Students are to be dismissed early (at 1pm) on Fridays to allow for concentrated weekly staff training. This change is consistent with the practices of many of the most academically successful charter school networks in the City.</p>		
4				
5				

More revisions to add?

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Elyse Castellano
Position	Chief of Staff
Phone/Extension	646-896-9478
Email	elyse@hebrewpublic.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 29 2022

Thank you.



Entry 3 Progress Toward Goals

Completed - Jan 19 2023

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2 800000089045

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	"Each year, 55% of HLA2 students in Grades 1, who are enrolled at HLA2 for at least two consecutive BEDS dates, will perform at or above grade level (measured by NWEA RIT Scores) on the spring administration of the NWEA MAP Reading test"	NWEA RIT results	Not Met	<p>We will improve Foundations implementation.</p> <p>Lessons will be implemented in accordance with the scope and sequence.</p> <p>K-2 leaders will conduct weekly walkthroughs of Foundations in each classroom (Sept - December).</p> <p>Leaders will coach teachers on lesson fidelity using a consistent, network-wide rubric.</p> <p>We will improve our assessment systems and data follow up.</p> <p>We will use MAP Fluency rather than F&P.</p> <p>All Foundations unit assessment data will be input in Illuminate</p>

				and analyzed (by network leaders, school leaders, teachers) and action plans implemented in response.
Academic Goal 2	"Each year, 55% of HLA2 students in Grades 1, who are enrolled in HLA2 in at least their second consecutive school year will perform at or above grade level (measured by NWEA RIT Scores) on the spring administration of the NWEA MAP Math test."	NWEA RIT results	Met	
Academic Goal 3	"Each year, 65% of HLA2 students in Grades 2, who are enrolled at HLA2 for at least two consecutive BEDS dates, will perform at or above grade level (measured by NWEA RIT Scores) on the spring administration of the NWEA MAP Reading test."	NWEA RIT results	Not Met	<p>We will improve Foundations implementation.</p> <p>Lessons will be implemented in accordance with the scope and sequence.</p> <p>K-2 leaders will conduct weekly walkthroughs of Foundations in each classroom (Sept - December).</p> <p>Leaders will coach teachers on lesson fidelity using a consistent, network-wide rubric.</p>

				<p>We will improve our assessment systems and data follow up.</p> <p>We will use MAP Fluency rather than F&P.</p> <p>All Foundations unit assessment data will be input in Illuminate and analyzed (by network leaders, school leaders, teachers) and action plans implemented in response.</p>
Academic Goal 4	<p>"Each year, 65% of HLA2 students in Grades 2, who are enrolled in HLA2 in at least their second consecutive school year will perform at or above grade level (measured by NWEA RIT Scores) on the spring administration of the NWEA MAP Math test."</p>	NWEA RIT results	Met	
Academic Goal 5	<p>"At the end of each year, 75% of HLA2 students in Grades 1-2 who are enrolled in HLA2 for at least two consecutive BEDS dates will meet or exceed the grade level standard in independent reading as measured by the Fountas & Pinnell</p>	Fountas & Pinnell benchmark assessment system	Not Met	<p>G1 overall: 48% G2 overall: N/A, g2 F&P Q4 not assessed</p> <p>We will improve Foundations implementation.</p> <p>Lessons will be implemented in accordance with the scope and</p>

	benchmark assessment system."			<p>sequence.</p> <p>K-2 leaders will conduct weekly walkthroughs of Foundations in each classroom (Sept - December).</p> <p>Leaders will coach teachers on lesson fidelity using a consistent, network-wide rubric.</p> <p>We will improve our assessment systems and data follow up.</p> <p>We will use MAP Fluency rather than F&P.</p> <p>All Foundations unit assessment data will be input in Illuminate and analyzed (by network leaders, school leaders, teachers) and action plans implemented in response.</p>
Academic Goal 6	Each year, HLA2 will receive an ESSA Accountability Designation of at least "Good Standing."	ESSA designation	Unable to Assess	Results not yet available.
Academic Goal 7	"Each year, 75% of all HLA2 students in each grade, 4th and 5th, who took the NYS ELA	State test results	Unable to Assess	2021 NYS assessments not a valid basis for comparison

	<p>assessment in the previous year (the Matched Cohort) will maintain or increase their previous year's proficient score (Level 4 → Level 4, Level 3 → Level 3 or Level 4) or trend towards proficiency from their previous non-proficient score (Level 2 → Level 3 or Level 4, Level 1 → Level 2, Level 3 or Level 4) in the current year's NYS ELA test administration."</p>			
Academic Goal 8	<p>"Each year, 75% of all HLA2 students in each Grade, 4th and 5th, who took the NYS Math assessment in the previous year (the Matched Cohort) will maintain or increase their previous year's proficient score (Level 4 → Level 4, Level 3 → Level 3 or Level 4) or trend towards proficiency from their previous non-proficient score (Level 2 → Level 3 or Level 4, Level 1 → Level 2, Level 3 or Level 4) in the current year's NYS Math test administration."</p>	State test results	Unable to Assess	2021 NYS assessments not a valid basis for comparison

Academic Goal 9	<p>"Each year, 75% of HLA2 students in each subgroup (ELL, SWD and FRL) in each Grade, 4th and 5th, who took the NYS ELA assessment in the previous year (the Matched Cohort) will maintain or increase their previous year's proficient score (Level 4 → Level 4, Level 3 → Level 3 or Level 4) or trend towards proficiency from their previous non-proficient score (Level 2 → Level 3 or Level 4, Level 1 → Level 2, Level 3 of Level 4) in the current year's NYS ELA test administration."</p>	State test results	Unable to Assess	2021 NYS assessments not a valid basis for comparison
Academic Goal 10	<p>"Each year 75% of HLA2 students in each subgroup (ELL, SWD and FRL) in each Grade, 4th and 5th, who took the NYS Math assessment in the previous year (the Matched Cohort) will maintain or increase their previous year's proficient score (Level 4 → Level 4, Level 3 → Level 3 or Level 4) or trend towards proficiency from their</p>	State test results	Unable to Assess	2021 NYS assessments not a valid basis for comparison

previous non-proficient score (Level 2 → Level 3 or Level 4, Level 1 → Level 2, Level 3 or Level 4) in the current year's NYS Math test administration."			
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2. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	"Each year, the aggregate percent of all HLA2 students in Grades 3-5 who scored at least a Level 3 on the NYS Math assessment will exceed the aggregate percent of CSD 21 students in Grades 3-5 who scored at least a Level 3."	State test results	Not Met	Met for 3rd and 4th grade but not 5th. To address gaps in math we'll be focusing on increased teacher professional development and targeted instruction.
Academic Goal 12	"Each year, the aggregate percent of all HLA2 students in Grades 3-5 who scored at least a Level 3 on the NYS Math assessment will exceed the aggregate percent of NYS students in Grades 3-5 who scored at least a Level 3."	State test results	Unable to Assess	NYS data not released
Academic Goal 13	"Each year, the aggregate percent of HLA2 students in each subgroup (ELL, SWD and FRL) in Grades 3-5 who scored at least a Level 3 on the NYS	State test results	Met	

	Math assessment will exceed the aggregate percent of CSD 21 students in Grades 3-5 who scored at least a Level 3."			
Academic Goal 14	"Each year, the aggregate percent of HLA2 students in each subgroup (ELL, SWD and FRL) in Grades 3-5 who scored at least a Level 3 on the NYS Math assessment will exceed the aggregate percent of NYS students in Grades 3-5 who scored at least a Level 3"	State test results	Unable to Assess	NYS data not released
Academic Goal 15	"Each year, the percent of all HLA2 students in each grade level, Grade 3-5, who scored at least a Level 3 on the NYS ELA assessment, will exceed the percent of students in each grade level, Grade 3-5, in CSD 21 who scored at least a Level 3."	State test results	Not Met	<p>Met for 3rd and 4th, but not 5th.</p> <p>We will improve Foundations implementation.</p> <p>Lessons will be implemented in accordance with the scope and sequence.</p> <p>K-2 leaders will conduct weekly walkthroughs of Foundations in each classroom (Sept - December).</p> <p>Leaders will coach teachers on lesson</p>

				<p>fidelity using a consistent, network-wide rubric.</p> <p>We will improve our assessment systems and data follow up.</p> <p>We will use MAP Fluency rather than F&P.</p> <p>All Foundations unit assessment data will be input in Illuminate and analyzed (by network leaders, school leaders, teachers) and action plans implemented in response.</p>
Academic Goal 16	"Each year, the percent of all HLA2 students in each grade level, Grade 3-5, who scored at least a Level 3 on the NYS ELA assessment, will exceed the percent of students in each grade level, Grade 3-5, in NYS who scored at least a Level 3."	State test results	Unable to Assess	NYS data not released
Academic Goal 17	"Each year, the percent of all HLA2 Grade 4 students who scored at least a Level 3 on the NYS Grade 4 Science Assessment will exceed the	State test results	Unable to Assess	Comparative data not available

	percent of students in Grade 4 in CSD 21 who scored at least a Level 3."			
Academic Goal 18	"Each year, the percent of all HLA2 Grade 4 students who scored at least a Level 3 on the NYS Grade 4 Science Assessment will exceed the percent of students in Grade 4 in NYS who scored at least a Level 3"	State test results	Unable to Assess	NYS data not available
Academic Goal 19	"Each year, 75% of all HLA2 students in grades 3-5 who are enrolled at HLA2 for at least two consecutive BEDS dates will achieve proficiency benchmarks in the speaking domain, measured by their performance on the Oral Proficiency Interview designed by ACTFL (The ACTFL or a web-based test such as STAMP (Standardized Measurement of Proficiency) by AvantAssessment."	"Oral Proficiency Interview designed by ACTFL (The ACTFL or a web-based test such as STAMP (Standardized Measurement of Proficiency) by AvantAssessment"	Unable to Assess	STAMP not administered at all, OPI administered on a very limited basis due to covid interruptions
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the school will have an average daily student attendance rate of at least 95% as measured through OnCourse, or similar student information management system.	Powerschool/ATS Records	Not Met	<p>We will improve our systems to collect and analyze student culture data</p> <p>We will invest in a culture data management system</p> <p>We will improve Attendance meetings & management with launch support and coaching</p>
Org Goal 2	Each year, 95% of all students enrolled on the last day of the school year will return the following school year.	Each year, 95% of all students enrolled on the last day of the school year will return the following school year.	Not Met	HLA2 saw significant improvement in retention data between summer 2021 and summer 2022. As such the school will continue to support retention by providing families access and need based scholarships to high quality after school programming from local CBO's, will continue to provide targeted academic support to struggling students, and will continue to ensure

				that all school communication/content is readily available in multiple languages ensuring equity for all families and students
Org Goal 3	Each year, 90% of all instructional staff employed during the prior school year whose contracts are renewed will return the following school year	Human Resources	Met	
Org Goal 4	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYCDOE and HCSC School Survey. On key questions, the school will have a percentage of parents that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more of parents participate in the survey.	NYC DOE Survey	Unable to Assess	Survey results not available
Org Goal 5	In each year of the charter term, teacher will express satisfaction with school leadership and professional development (PD) opportunities, based	NYC DOE Survey	Unable to Assess	Survey results not available

	<p>on the NYCDOE Survey. On key questions, the school will have a percentage of staff that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more of staff participates in the survey.</p>			
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	"At any given time, at least 90% of Board of Trustees (BOT) members will be active members of a BOT committee."	Committee membership lists	Met	
Financial Goal 2	"Annually, student enrollment at HLA 2 will be within 15% of full enrollment as defined in the School's contract."	ATS, Powerschool	Not Met	Goal Not Met - Due to Building Capacity. We physically don't have the space to enroll more than about 350 K-5th graders. According to that number, we are at 92%
Financial Goal 3	HLA2 will operate on a balanced budget and maintain a stable cash flow.	Financial statements	Met	
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2 - 06

Filename: HEBREW_LANGUAGE_ACADEMY_CHARTER_SC_2J5uz5W.pdf Size: 459.5 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Jan 19 2023

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

HLA2 FY22 Financials

Filename: HLA2_FY22_Financials.xlsx Size: 73.7 kB

Entry 4c – Additional Financial Documents

Completed - Jan 19 2023

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[HLA2 Evidence of Escrow](#)

Filename: HLA2_Evidence_of_Escrow.pdf Size: 188.3 kB

[HLA2 Entry 4c - Additional Financial Documents](#)

Filename: HLA2_Entry_4c_-_Additional_Financi_A7Q25Kg.pdf Size: 105.9 kB

[HLA2 CAP Fall 2022](#)

Filename: HLA2_CAP_Fall_2022.docx_1.pdf Size: 145.1 kB

[HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2 - 06](#)

Filename: HEBREW_LANGUAGE_ACADEMY_CHARTER_SC_IdBDxPM.pdf Size: 558.0 kB

[HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2 - 06](#)

Filename: HEBREW_LANGUAGE_ACADEMY_CHARTER_SC_erHO6TN.pdf Size: 584.5 kB

Entry 4d - Financial Services Contact Information

Completed - Jan 19 2023

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Elly Rosenthal	elly@hebrewpublic.org	908-415-9909

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Michelle Cain			15

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	4th Sector Solutions Inc.	Robert Keogh	8550 United Plaza Blvd, Baton Rouge, LA 70809			10

Entry 5 – Fiscal Year 2022-2023 Budget

Completed - Jan 19 2023

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[final-2022-2023-ar-budget-template \(HLA2\) Revised 12](#)

Filename: final-2022-2023-ar-budget-templat_unZbsGs.xlsx Size: 37.1 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jan 19 2023

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.)

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Adam Miller, 21-22 HLA2 Financial Disclosure Form - signed](#)

Filename: Adam_Miller_21-22_HLA2_Financial_D_hQ1bg8L.pdf Size: 482.3 kB

[*Stella Binkevich, 21-22 HLA2 Financial Disclosure](#)

Filename: Stella_Binkevich_21-22_HLA2_Financ_IZGV5SIS.pdf Size: 461.8 kB

[Ella Zalkind, 21-22 HLA2 Financial Disclosure Form - signed \(1\)](#)

Filename: Ella_Zalkind_21-22_HLA2_Financial__qC2tjPY.pdf Size: 607.2 kB

[New Sue Fox, 21-22 HLA2 Financial Disclosure Form - signed](#)

Filename: New_Sue_Fox_21-22_HLA2_Financial_D_1nfZqcP.pdf Size: 696.5 kB

[Alice Li, 21-22 HLA2 Financial Disclosure Form - signed](#)

Filename: Alice_Li__21-22_HLA2_Financial_Dis_4Ta3A1N.pdf Size: 476.5 kB

[William Mack, 21-22 HLA2 Financial Disclosure Form - signed](#)

Filename: William_Mack_21-22_HLA2_Financial__Ggf1081.pdf Size: 479.1 kB

[Mike Tobman, 21-22 HLA Financial Disclosure Form](#)

Filename: Mike_Tobman_21-22_HLA_Financial_Di_A0czhia.pdf Size: 624.1 kB

Entry 7 BOT Membership Table

Completed - Jan 19 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2 800000089045

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Adam Miller		Chair	Education and Accountability Committee, Governance Committee	Yes	1	07/01/2020	6/30/2023	10
2	Michael Tobman		Vice Chair	Education and Accountability Committee, Governance Committee	Yes	2	7/01/2022	6/30/2025	12
3	Alice Ya Min Li		Secretary	Governance Committee and Finance & Audit Committee	Yes	1	7/01/2020	6/30/2023	8
4	Susan Fox		Treasurer	Governance Committee and Finance	Yes	1	7/01/2020	6/30/2023	11

				& Audit Committee					
5	William Mack		Trustee/Member	Governance Committee and Finance & Audit Committee	Yes	1	7/01/2020	6/30/2023	6
6	Stella Binkevich		Trustee/Member	Education and Accountability Committee, Finance & Audit Committee	Yes	2	7/01/2021	6/30/2024	10
7	Ella Zalkind		Trustee/Member	Education and Accountability Committee	Yes	2	7/01/2022	6/30/2025	6
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	7
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	0

3. Number of Board meetings held during 2021-2022

13

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

7

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

11

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

N/A

Board members attending 8 or fewer meetings during 2021-2022

3

Thank you.

Entry 8 Board Meeting Minutes

Completed - Jan 19 2023

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

HLA2 December 2021- Minutes

Filename: HLA2_December_2021-_Minutes.pdf Size: 105.3 kB

HLA2 February 2022- Minutes

Filename: HLA2_February_2022-_Minutes.pdf Size: 108.7 kB

HLA2 August 2021- Minutes

Filename: HLA2_August_2021-_Minutes.pdf Size: 137.1 kB

HLA2 April 2022- Minutes

Filename: HLA2_April_2022-_Minutes.pdf Size: 99.5 kB

HLA2 June 2022- Minutes

Filename: HLA2_June_2022-_Minutes.pdf Size: 116.2 kB

HLA2 May 2022- Minutes

Filename: HLA2_May_2022-_Minutes.pdf Size: 102.2 kB

HLA2 November 2021- Minutes

Filename: HLA2_November_2021-_Minutes_i1cgrbd.pdf Size: 156.4 kB

HLA2 March 2022- Minutes

Filename: HLA2_March_2022-_Minutes.pdf Size: 114.5 kB

HLA2 September 2021- Minutes

Filename: HLA2_September_2021-_Minutes.pdf Size: 120.6 kB

HLA2 October 2021- Minutes

Filename: HLA2_October_2021-_Minutes.pdf Size: 98.3 kB

HLA2 Special Meeting August 2021- Minutes

Filename: HLA2_Special_Meeting_August_2021-_Minutes.pdf Size: 87.2 kB

July 2021- HLA2 Board Minutes

Filename: July_2021-_HLA2_Board_Minutes.pdf Size: 114.3 kB

HLA2 January 2022- Minutes

Filename: HLA2_January_2022-_Minutes.pdf Size: 182.6 kB

Entry 9 Enrollment & Retention

Completed - Jan 19 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>HLA2 employed a number of targeted strategies to market and recruit to ED families. -School staff continued to visit local Pre-K's and Headstarts in neighborhoods that have high populations of ED's throughout CSD 21.</p> <p>--HLA2 marketing materials include information about the schools free transportation offerings and meal offerings. -HLA2 leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with families that have high populations of ED's -HLA2 sent out 3 postcard mailings to zip codes that have high proportions of ED's to promote the school -HLA2 offered monthly live virtual school tours and quarterly live virtual open houses to learn more about school culture and programatic offerings</p> <p>-HLA2 invites families to participate in virtual visits during the summertime after families complete their enrollment at HLA2 to ensure families feel a connection with the school and staff and feel prepared to enter the school.</p>	<p>HLA2 will continue with recruitment strategies that were found to be successful this past recruitment season which included the following: HLA2 employed a number of targeted strategies to market and recruit to ED families. -School staff continued to visit local Pre-K's and Headstarts in neighborhoods that have high populations of ED's throughout CSD 21.</p> <p>--HLA2 marketing materials include information about the schools free transportation offerings and meal offerings. -HLA2 leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with families that have high populations of ED's -HLA2 sent out 3 postcard mailings to zip codes that have high proportions of ED's to promote the school -HLA2 offered monthly live virtual school tours and quarterly live virtual open houses to learn more about school culture and programatic offerings -HLA2 invites families to participate in virtual visits during the summertime after families complete their enrollment at HLA2 to ensure families feel a connection with the school and staff and feel prepared to enter the school.</p> <p>-In addition to the above, HLA2 will offer PreK in the coming year"</p>
English Language Learners	HLA2 engaged in an ambitious recruitment campaign focused within CSD21, as well as well as outlying	"HLA2 will continue with recruitment strategies that were found to be successful this past recruitment

areas focused on connecting with ELL families.

-When visiting local Pre-K's, CBO's, and houses of worship, HLA2 brings marketing materials and paper applications, They prioritize staff who are themselves are multilingual speakers when making these visits to best communicate with interested community partners.

-On the HLA2 website, there is a language translation plug-in to allow ELL/MLL families the opportunity to review our website in their native language.

-Downloadable paper applications are also available in 6 of the most commonly spoken languages within the community.

-HLA2 leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications, using targeting features to translate ads into the language of the user.

-Virtual open houses were offered in Spanish and Russian.

-In-person school tours are and will continue to be available to families in multiple languages including Spanish and Russian.

-Registration documents are available to families in multiple foreign languages

-For all groups of students a major recruitment/retention strategy has been scheduling "virtual home visits" with all newly enrolled students over the summer prior to the start of the school year. These visits with new families help to build relationships and create an authentic line of communication. -HLA2 advertised with El Diario Newspaper to market Harlem to MLL communities in

season which include following:

-When visiting local Pre-K's, CBO's, and houses of worship, HLA2 brings marketing materials and paper applications, They prioritize staff who are themselves are multilingual speakers when making these visits to best communicate with interested community partners.

-On the HLA2 website, there is a language translation plug-in to allow ELL/MLL families the opportunity to review our website in their native language.

-Downloadable paper applications are also available in 6 of the most commonly spoken languages within the community.

-HLA2 leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications, using targeting features to translate ads into the language of the user.

-Virtual open houses were offered in Spanish and Russian.

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-Registration documents are available to families in multiple foreign languages

-For all groups of students a major recruitment/retention strategy has been scheduling "virtual home visits" with all newly enrolled students over the summer prior to the start of the school year. These visits with new families help to build relationships and create an authentic line of communication. -HLA2 advertised with El Diario Newspaper to market Harlem to MLL communities in CSD21. El Diario is the largest

	<p>CSD21. El Diario is the largest spanish language daily newspaper in New York. -HLA2 updated its enrollment policy to include a weight of 2.0 for each applicant who identifies as ELL within the lottery preference, prioritizing enrollment of new ELLs -To support enrollment of further ELLs, HLA2 has made a concerted effort through new marketing materials, social media posts/ads, and through word of mouth in the community to support and enroll Ukranian refugee families as they enter Brooklyn, resulting in the enrollment of numerous students</p>	<p>spanish language daily newspaper in New York. -HLA2 updated its enrollment policy to include a weight of 2.0 for each applicant who identifies as ELL within the lottery preference, prioritizing enrollment of new ELLs -To support enrollment of further ELLs, HLA2 has made a concerted effort through new marketing materials, social media posts/ads, and through word of mouth in the community to support and enroll Ukranian refugee families as they enter Brooklyn, resulting in the enrollment of numerous students</p> <p>-In addition to the above, HLA2 will offer PreK in the coming year"</p>
<p>Students with Disabilities</p>	<p>HLA2 employed the following strategies to recruit an enroll SWD's:</p> <ul style="list-style-type: none"> - Continue to offer robust support services such as speech, counseling, OT, PT, APE, SETSS, and ICT classrooms in all grades - Include visits to ICT classrooms in virtual school tours with prospective families. -School representatives canvassed local Pre-K's and Headstarts across CSD21 making sure to mention that our school was and inclusive and welcoming community that was open to all families. -All marketing materials highlight the fact that we are an inclusive and welcoming community and that we welcome all students including those that may have disabilities -HLA2 leveraged digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with communities that have populations of SWD's -HLA2 sent out 4 postcard 	<p>HLA2 will continue to employ the following strategies to recruit an enroll SWD's:</p> <ul style="list-style-type: none"> - Continue to offer robust support services such as speech, counseling, OT, PT, APE, SETSS, and ICT classrooms in all grades - Include visits to ICT classrooms in virtual school tours with prospective families. -School representatives canvassed local Pre-K's and Headstarts across CSD21 making sure to mention that our school was and inclusive and welcoming community that was open to all families. -All marketing materials highlight the fact that we are an inclusive and welcoming community and that we welcome all students including those that may have disabilities -HLA2 leveraged digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with communities that have populations of SWD's -HLA2 sent out 4 postcard

mailings to zip codes that have high proportions of SWD's to promote the school -HLA2 offered monthly virtual school tours and quarterly virtual open houses to learn more about school culture and programatic offerings

-HLA2 invites families to participate in virtual visits during the summertime after families complete their enrollment at HLA2 to ensure families feel a connection with the school and staff and feel prepared to enter the school.

mailings to zip codes that have high proportions of SWD's to promote the school -HLA2 offered monthly virtual school tours and quarterly virtual open houses to learn more about school culture and programatic offerings -HLA2 invites families to participate in virtual visits during the summertime after families complete their enrollment at HLA2 to ensure families feel a connection with the school and staff and feel prepared to enter the school.

-In addition to the above, HLA2 will offer PreK in the coming year"

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>Student Retention continues to be a primary focus for HLA2. The school continuously surveys parents frequently to solicit feedback to adopt programmatic plans to ensure that the needs of students and families were met. Additionally, the school provided opportunities for families to submit feedback during virtual Town Hall meetings throughout the year in fall and spring town halls. HLA2 teachers and leaders frequently contacted families via weekly school messages or more personalized communication to support each student's individual needs.</p>	<p>In addition to the previous years retention strategies, HLA2 plans to connect families with community organizations that treat trauma and mental health, offer free after-care for families during Friday afternoons (days in which the school dismisses at 1pm for staff PD), and continue to survey families to identify areas that might be impediments to retention or to academic and social success.</p>
English Language Learners	<p>HLA2 implemented new processes to strengthen relationships with ELL families. At the start of the year MLL providers created Learning Profiles for their students utilizing their most recent NYSESLAT scores. These profiles detail specific challenges and strengths that the student currently has and maps out a plan on how to best support that student. These profiles are referenced to guide each lesson with a student. These profiles were shared with families of MLL students as well.</p>	<p>HLA2 will continue to employ its strategies from 2021-2022 school year to ensure that MLL families feel engaged and informed about their student's progress, and that all communications from the school are inclusive and accessible.</p>
Students with Disabilities	<p>All newly enrolled families of SWD's meet with HLA2's Special Education Coordinator. Together, they review the student's IEP, focusing on management needs, yearly goals, and specific supports for which that student qualifies. The special education coordinator details how</p>	<p>Given that HLA2 consistently serves a larger proportion of SWD's than the district, the school plans to continue the practices employed over the previous year which include the following: All newly enrolled families of SWD's meet with HLA2's Special Education Coordinator.</p>

these services will be provided to ensure fidelity. Families are informed about the quarterly IEP progress reports they can expect and the bi-weekly goal monitoring that teachers complete with students so that they are always informed and able to communicate a student's progress. If a student qualifies for a placement that HLA2 does not offer, the school will advise families to take part in a weekly or biweekly meeting with the student's teacher and special education coordinator. During this meeting, goal tracking and progress monitoring is reviewed to ensure that the family is aware of all of the support provided for their child. The school also discusses how the family can support a student at home academically and behaviorally. This may include supporting with continuing a behavior plan that is being implemented in school, or offering a student accommodations that they receive in school such as extended time to complete work, reading questions or directions, or offering on task focusing prompts. If a special education student is found to possibly benefit from more support than they qualify for, the school will often provide them with additional support in the form of SETSS groups, joining an ICT class, or working 1:1 with a teacher during specific times during the week. HLA2 places a heavy emphasis on ensuring that students and families know that they will offer as much support as possible to help students access their academic environment and instruction. Rather than focus only on the goals on a student's IEP (which are meant to be achieved in a year), the school

Together, they review the student's IEP, focusing on management needs, yearly goals, and specific supports for which that student qualifies. The special education coordinator details how these services will be provided to ensure fidelity. Families are informed about the quarterly IEP progress reports they can expect and the bi-weekly goal monitoring that teachers complete with students so that they are always informed and able to communicate a student's progress. If a student qualifies for a placement that HLA2 does not offer, the school will advise families to take part in a weekly or biweekly meeting with the student's teacher and special education coordinator. During this meeting, goal tracking and progress monitoring is reviewed to ensure that the family is aware of all of the support provided for their child. The school also discusses how the family can support a student at home academically and behaviorally. This may include supporting with continuing a behavior plan that is being implemented in school, or offering a student accommodations that they receive in school such as extended time to complete work, reading questions or directions, or offering on task focusing prompts. If a special education student is found to possibly benefit from more support than they qualify for, the school will often provide them with additional support in the form of SETSS groups, joining an ICT class, or working 1:1 with a teacher during specific times during the week. HLA2 places a heavy emphasis on ensuring that students and families know that they will offer as much

works with students to set smaller benchmarks that will help them achieve their larger goals. The school celebrates all successes with families and teachers of students which helps motivate students to engage in our school community. The following are HLA2's current strategies to retain SWD and keep families engaged and informed with their child's progress. These will continue through the upcoming charter term.

Families of SWD receive a progress report each quarter that details the progress their child is making towards each of their IEP goals. The child's teacher(s) and related service providers all write a narrative that includes progress made and strategies being implemented to support their student.

Families of SWD receive copies of their child's Special Education Remote Learning Plan. SpEd Remote Learning plans are created for all students who have an IEP. Remote Learning Plans are summaries of a student's IEP needs and include ways that educators plan to meet each of those needs during this virtual learning period. These plans can be used during planning periods to identify supports for individual student needs during remote learning. These can also be utilized during 1:1 check ins as a guide for teachers to maximize their time with a student. Finally, these plans would serve as structured and documented efforts to support our students during this time.

Families of SWD are encouraged to attend parent/teacher conferences

support as possible to help students access their academic environment and instruction.

Rather than focus only on the goals on a student's IEP (which are meant to be achieved in a year), the school works with students to set smaller benchmarks that will help them achieve their larger goals. The school celebrates all successes with families and teachers of students which helps motivate students to engage in our school community. The following are HLA2's current strategies to retain SWD and keep families engaged and informed with their child's progress. These will continue through the upcoming charter term.

Families of SWD receive a progress report each quarter that details the progress their child is making towards each of their IEP goals. The child's teacher(s) and related service providers all write a narrative that includes progress made and strategies being implemented to support their student.

Families of SWD receive copies of their child's Special Education Remote Learning Plan. SpEd Remote Learning plans are created for all students who have an IEP. Remote Learning Plans are summaries of a student's IEP needs and include ways that educators plan to meet each of those needs during this virtual learning period. These plans can be used during planning periods to identify supports for individual student needs during remote learning. These can also be utilized during 1:1 check ins as a guide for teachers to maximize their time with a student. Finally, these

each quarter. The SpEd Coordinator offers to join these meetings to participate in conversations about how to best support the child.

plans would serve as structured and documented efforts to support our students during this time.

Families of SWD are encouraged to attend parent/teacher conferences each quarter. The SpEd Coordinator offers to join these meetings to participate in conversations about how to best support the child.

Entry 10 – Teacher and Administrator Attrition

Completed - Jan 19 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee-fingerprint-oct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Jan 19 2023

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	5
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category C: not to exceed 5	5.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	15

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	10

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	16

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	41

Thank you.



Entry 12 Organization Chart

Completed - Jan 19 2023

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

HLA2 Org Chart 2021-2022

Filename: HLA2_Org_Chart_2021-2022.pdf Size: 105.6 kB

Entry 13 School Calendar

Completed - Jan 19 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

HLA2 Academic Calendar 2022-2023

Filename: HLA2_Academic_Calendar_2022-2023.pdf Size: 97.7 kB

Entry 14 Links to Critical Documents on School Website

Completed - Jan 19 2023

[Instructions](#)

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Hebrew Language Academy Charter School 2

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://hla2.org/for-parents/hla2-policies/
2. Board meeting notices, agendas and documents	https://hla2.org/about-hla2/board-of-trustees/
3. New York State School Report Card	https://hla2.org/about-hla2/public-documents/
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://hla2.org/for-parents/hla2-policies/
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	https://hla2.org/about-hla2/public-documents/
6. Authorizer-approved FOIL Policy	https://hla2.org/for-parents/hla2-policies/
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://hla2.org/for-parents/hla2-policies/

Thank you.



HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

BROOKLYN, NEW YORK

AUDITED FINANCIAL STATEMENTS

AND

INDEPENDENT AUDITOR'S REPORT

JUNE 30, 2022

(With Comparative totals for 2021)

CONTENTS

<u>AUDITED FINANCIAL STATEMENTS</u>	<u>PAGE</u>
Independent Auditor's Report	3
Statement of Financial Position	5
Statement of Activities and Changes in Net Assets	6
Statement of Functional Expenses	7
Statement of Cash Flows	8
Notes to Financial Statements	10

INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Hebrew Language Academy Charter School 2

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Hebrew Language Academy Charter School 2, which comprise the statement of financial position as of June 30, 2022 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Hebrew Language Academy Charter School 2 as of June 30, 2022 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Hebrew Language Academy Charter School 2 and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Hebrew Language Academy Charter School 2's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Hebrew Language Academy Charter School 2's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Hebrew Language Academy Charter School 2's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited Hebrew Language Academy Charter School 2's June 30, 2021 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated October 18, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2021 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2022 on our consideration of Hebrew Language Academy Charter School 2's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Hebrew Language Academy Charter School 2's internal control over financial reporting and compliance.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 28, 2022

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2022

(With Comparative Totals For 2021)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 2,477,472	\$ 2,669,735
Grants and other receivables	497,456	227,751
Due from related party	66,052	39,286
Prepaid expenses	121,738	4,916
TOTAL CURRENT ASSETS	3,162,718	2,941,688
<u>OTHER ASSETS</u>		
Property and equipment, net	292,737	211,741
Cash in escrow	100,000	75,000
Deposits	61,240	68,628
	453,977	355,369
TOTAL ASSETS	\$ 3,616,695	\$ 3,297,057
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 222,027	\$ 264,302
Accrued payroll and benefits	225,844	222,197
Due to Charter Management Organization	374,117	232,691
Due to related parties	3,106	60,596
TOTAL CURRENT LIABILITIES	825,094	779,786
<u>LONG-TERM DEBT</u>		
Paycheck Protection Program loan payable	-	484,817
TOTAL LIABILITIES	825,094	1,264,603
<u>NET ASSETS</u>		
Without donor restrictions	2,791,601	2,032,454
TOTAL LIABILITIES AND NET ASSETS	\$ 3,616,695	\$ 3,297,057

The accompanying notes are an integral part of the financial statements.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2022
(With Comparative Totals For 2021)

	<u>Year ended June 30,</u>	
	<u>2022</u>	<u>2021</u>
Operating revenue and support:		
State and local per pupil operating revenue	\$ 5,563,305	\$ 5,722,448
NYC DOE rental assistance	1,050,000	1,500,000
Governmental grants and contracts	981,697	348,435
Contributions	151	80
Paycheck Protection Program loan and accrued interest forgiveness	490,722	-
TOTAL REVENUE AND SUPPORT	<u>8,085,875</u>	<u>7,570,963</u>
Expenses:		
Program services:		
Regular education	4,138,033	4,064,286
Special education	2,306,101	1,847,797
TOTAL PROGRAM SERVICES	<u>6,444,134</u>	<u>5,912,083</u>
Management and general	882,594	689,390
TOTAL OPERATING EXPENSES	<u>7,326,728</u>	<u>6,601,473</u>
CHANGE IN NET ASSETS	759,147	969,490
Net assets at beginning of year	2,032,454	1,062,964
NET ASSETS AT END OF YEAR	<u>\$ 2,791,601</u>	<u>\$ 2,032,454</u>

The accompanying notes are an integral part of the financial statements.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2022
(With Comparative Totals For 2021)

	Year ended June 30,					
	2022			2021		
	Number of positions	Program Services	Supporting Services	Sub-total	Management and general	Total
Personnel services costs:						
Administrative staff personnel	7	\$ 424,245	\$ 114,261	\$ 538,506	\$ 420,918	\$ 959,424
Instructional personnel	37	1,409,860	1,003,252	2,413,112	-	2,413,112
	44	1,834,105	1,117,513	2,951,618	420,918	3,372,536
TOTAL PERSONNEL SERVICES COSTS						
Fringe benefits payroll taxes		481,203	293,195	774,398	81,836	856,234
Retirement		21,427	13,055	34,482	3,644	38,126
Management company fees		313,170	190,814	503,984	53,260	557,244
Legal services		-	-	-	5,792	5,792
Accounting / audit services		-	-	-	113,593	113,593
Other purchased / professional / consulting services		148,461	58,152	206,613	66,000	272,613
Occupancy		590,099	359,545	949,644	100,356	1,050,000
Repair and maintenance		8,041	4,899	12,940	1,367	14,307
Insurance		42,266	25,752	68,018	7,188	75,206
Utilities		24,437	14,889	39,326	4,156	43,482
Supplies / materials		140,005	37,072	177,077	-	177,077
Equipment / furnishings		12,154	7,405	19,559	2,067	21,626
Staff development		74,994	22,153	97,147	1,133	98,280
Marketing / recruitment		28,078	17,108	45,186	4,775	49,961
Technology		2,401	636	3,037	-	3,037
Food service		148,678	39,369	188,047	-	188,047
Student service		171,450	45,400	216,850	-	216,850
Office expense		18,961	11,553	30,514	3,225	33,739
Depreciation and amortization		54,791	33,383	88,174	9,318	97,492
Miscellaneous		23,312	14,208	37,520	3,966	41,486
		\$ 4,138,033	\$ 2,306,101	\$ 6,444,134	\$ 882,594	\$ 7,326,728
						\$ 6,601,473

The accompanying notes are an integral part of the financial statements

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2022
(With Comparative Totals For 2021)

	June 30,	
	<u>2022</u>	<u>2021</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 759,147	\$ 969,490
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	97,492	88,969
Paycheck Protection Program loan and accrued interest forgiveness	(490,722)	-
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(269,705)	(28,469)
Due from Charter Management Organization	-	401,149
Due from related party	(26,766)	(39,286)
Prepaid expenses	(116,822)	(1,355)
Deposits	7,388	(9,906)
Accounts payable and accrued expenses	(36,370)	125,947
Accrued payroll and benefits	3,647	(29,098)
Due to Charter Management Organization	141,426	105,249
Due to related parties	(57,490)	50,234
NET CASH PROVIDED FROM OPERATING ACTIVITIES	11,225	1,632,924
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(178,488)	(105,017)
NET CASH USED FOR INVESTING ACTIVITIES	(178,488)	(105,017)
NET (DECREASE) INCREASE IN CASH AND RESTRICTED CASH	(167,263)	1,527,907
Cash and restricted cash at beginning of year	2,744,735	1,216,828
CASH AND RESTRICTED CASH AT END OF YEAR	<u>\$ 2,577,472</u>	<u>\$ 2,744,735</u>

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

STATEMENT OF CASH FLOWS, Cont'd

YEAR ENDED JUNE 30, 2022
(With Comparative Totals For 2021)

	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Reconciliation of cash and restricted cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash	\$ 2,477,472	\$ 2,669,735
Cash in escrow	<u>100,000</u>	<u>75,000</u>
Total cash and restricted cash shown in the statement of cash flows	<u>\$ 2,577,472</u>	<u>\$ 2,744,735</u>

The accompanying notes are an integral part of the financial statements.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022

(With Comparative Totals For 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Hebrew Language Academy Charter School 2 (the “Charter School”), is an education corporation operating as a charter school in the Borough of Brooklyn, New York. On November 15, 2016, the Board of Regents of the University of the State of New York, on behalf of the State Education Department, granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration on June 30, 2022. In May 2022 the charter was renewed through June 30, 2025. The Charter School also received approval from the New York City Department of Education to operate a Pre-K program beginning in Fall 2022.

The Charter School provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, the Charter School offers an academically rigorous curriculum which includes daily instruction in the Hebrew language.

Basis of accounting

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America.

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

NOTES TO FINANCIAL STATEMENT, Cont'd

JUNE 30, 2022

(With Comparative Totals For 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

The Charter School records substantially all revenues over time as follows:

Per pupil allocation income and students with disabilities revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Rental assistance

Facilities rental assistance funding is provided by the New York City Dept of Education (NYCDOE) to qualifying charter schools located in the five boroughs of NYC. In order to receive rental assistance funding, a charter school must have commenced instruction or added grade levels in the 2014-15 school year or thereafter, and go through a space request process with the NYCDOE. If NYCDOE is not able to provide adequate space, the charter school can become eligible for rental assistance. Rental assistance is calculated as the lesser of 30% of the per-pupil tuition rate for NYC times the number of students enrolled, or actual total rental costs. As rental assistance is based on the number of students enrolled, revenue is recognized throughout the year as educational programming is provided to students.

The following table summarizes contract balances at their respective statement of financial position dates:

	June 30,		
	2022	2021	2020
Grants and other receivables	\$ 3,754	\$ -	\$ 52,086

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions, including unconditional promises to give, are recognized as revenues in the period received. All donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

NOTES TO FINANCIAL STATEMENT, Cont'd

JUNE 30, 2022

(With Comparative Totals For 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position. There were no revenues deferred at June 30, 2022 and 2021. The Charter School received cost-reimbursement grants of approximately \$1,077,377 and \$29,473 that have not been recognized at June 30, 2022 and 2021, respectively, because qualifying expenditures have not yet been incurred.

Cash

Cash balances are maintained at a financial institution located in New York and are insured by the FDIC up to \$250,000 at that institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account, pursuant to its Charter Agreement, to pay off expenses in the event of dissolution of the Charter School. The amount in escrow was \$100,000 and \$75,000 at June 30, 2022 and 2021, respectively.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2022 or 2021.

Due from related party

The Charter School had an amount due from another charter school that is in the same network at June 30, 2022 and 2021. The related party receives meal subsidies from the federal and state governments on behalf of the Charter School. The amount due was approximately \$66,100 and \$39,300 at June 30, 2022 and 2021 respectively.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization is computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives which range from three to seven years.

Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

NOTES TO FINANCIAL STATEMENT, Cont'd

JUNE 30, 2022

(With Comparative Totals For 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Due to related parties

The Charter School has amounts due to other charter schools in the same network. The charter schools shared staff support, in which the Charter School reimburses the related parties for the expenses. The amounts due were approximately \$3,100 and \$60,600 at June 30, 2022 and 2021, respectively.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant at which time it is recognized as revenue.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2019 through June 30, 2022 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Contributed services

The Charter school receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. In addition, the Charter School received donated transportation services, special education teacher support services, and speech, occupational and physical therapy services that were provided for the students from the local district. The Charter School was unable to determine a value for these services.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$50,000 and \$43,600 for the years ended June 30, 2022 and 2021, respectively.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for period ended June 30, 2021

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2021, from which the summarized information was derived.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

NOTES TO FINANCIAL STATEMENT, Cont'd

JUNE 30, 2022

(With Comparative Totals For 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Adoption of new accounting standard - gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kinds recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and is being applied on a retrospective basis. The Charter School adopted this standard during the year ended June 30, 2022.

New accounting pronouncement - leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use (“ROU”) assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School’s financial position or results of operations.

Accounting Impact of COVID-19 Outbreak

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School’s financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2023.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$470,383 and \$61,727 of revenue relative to ESSER grants during the years ended June 30, 2022 and 2021, respectively. At June 30, 2022, the Charter School has \$1,065,329 of ESSER grants still available through September 30, 2024.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 28, 2022, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted, except as disclosed in Note K.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

NOTES TO FINANCIAL STATEMENT, Cont'd

JUNE 30, 2022

(With Comparative Totals For 2021)

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
Cash	\$ 2,477,472	\$ 2,669,735
Grants and other receivables	497,456	227,751
Due from related party	<u>66,052</u>	<u>39,286</u>
Total amounts available for general expenditures within one year	<u>\$ 3,040,980</u>	<u>\$ 2,936,772</u>

NOTE C: SCHOOL FACILITY

The Charter School entered into a one-year lease for space as of July 1, 2018 which expired June 30, 2019 with National Center for Hebrew Language Charter School Excellence and Development, Inc. ("Hebrew Public"). The Charter School's base rent was \$88,520 per month. This lease was amended in May 2019 to extend the lease through June 30, 2020 with monthly payments of \$115,876 beginning July 1, 2019. This lease was amended in May 2020 to extend the lease through June 30, 2021 with monthly payments of \$125,000 beginning July 1, 2020. Rent expense totaled \$1,500,000 for the year ended June 30, 2021. This lease was amended in June 2021 to extend the lease through June 30, 2022 with monthly payments of \$87,500. Rent expense for the year ended June 30, 2022 was \$1,050,000. This lease was amended again in April 2022 to extend the lease through June 30, 2023 with monthly payments of \$137,650. The future minimum payments on this agreement for the year ending June 30, 2023 are \$1,651,797.

In August 2018, the Charter School signed a lease agreement with Friends of Hebrew Public Borrower, LLC ("FOHPB") for future space for the Charter School. The lease was due to commence when the premises were delivered to the Charter School for use, which was estimated to be July 2020. In August 2020, the construction of this new building was terminated along with the lease agreement with Friends of Hebrew Public Borrower, LLC.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

NOTES TO FINANCIAL STATEMENT, Cont'd

JUNE 30, 2022

(With Comparative Totals For 2021)

NOTE C: SCHOOL FACILITY, Cont'd

To fund the new space as of August 2018, the Charter School was named in the bond financing agreement in which FOHPB entered. The Charter School also guaranteed the final installment of the development fee in the amount of \$849,740 relative to the bonds. In August 2020, the Charter School was released from the guaranty of the final installment of the development fee and all financial covenants.

Friends of HLA 2, Inc., a related party formed to hold the lease of the facility the Charter School will occupy, entered in a lease agreement with a third party in September 2020. Lease payments will begin on the delivery date which is anticipated to be January 1, 2024. The Charter School guarantees this lease. The future minimum payments to be made by Friends of HLA 2, Inc. are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2023	\$ -
2024	697,888
2025	1,528,376
2026	1,798,598
2027	1,955,584
Thereafter	<u>79,132,294</u>
	<u>\$ 85,112,740</u>

The Charter School is in the process of negotiating a sublease with Friends of HLA 2, Inc. for this facility.

NOTE D: OPERATING LEASE

The Charter School leases office equipment under non-cancelable lease agreements expiring at various dates through October 2025. Lease expense was approximately \$21,600 and \$16,000, for the years ended June 30, 2022 and 2021, respectively. The future minimum payments on these agreements are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2023	\$ 8,925
2024	3,060
2025	3,060
2026	<u>1,020</u>
	<u>\$ 16,065</u>

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

NOTES TO FINANCIAL STATEMENT, Cont'd

JUNE 30, 2022

(With Comparative Totals For 2021)

NOTE E: RETIREMENT PLAN

The Charter School has a defined contribution retirement plan which covers substantially all full-time employees. The Charter School contributes a dollar-to-dollar match up to 3% of the employees' compensation. During the years ended June 30, 2022 and 2021, the Charter School contributed \$38,126 and \$34,031, respectively, for the employer match. Administrative fees were \$250 and \$323 for the years ended June 30, 2022 and 2021, respectively.

NOTE F: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE G: CONCENTRATIONS

At June 30, 2022 and 2021, approximately 100% and 97%, respectively, of grants and other receivables are due from New York State relating to certain grants.

For the years ended June 30, 2022 and 2021, 69% and 76%, respectively, of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTE H: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	June 30,	
	<u>2022</u>	<u>2021</u>
Furniture, fixtures and equipment	\$ 630,870	\$ 452,382
Leasehold improvements	<u>1,680</u>	<u>1,680</u>
	632,550	454,062
Less accumulated depreciation and amortization	<u>339,813</u>	<u>242,321</u>
	<u>\$ 292,737</u>	<u>\$ 211,741</u>

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

NOTES TO FINANCIAL STATEMENT, Cont'd

JUNE 30, 2022

(With Comparative Totals For 2021)

NOTE I: PAYCHECK PROTECTION PROGRAM NOTE PAYABLE

In response to the COVID-19 outbreak, in April 2020, the Charter School applied for and was approved by a bank for a loan of \$484,817 through the Paycheck Protection Program established by the Small Business Administration. The loan had a maturity of 2 years and an interest rate of 1%. The loan had the potential for forgiveness provided certain requirements were met by the Charter School. The loan was funded in April 2020 and is included in the accompanying statement of financial position as Paycheck Protection Program loan payable at June 30, 2021. On October 8, 2021, the Small Business Administration approved the forgiveness of the loan and accrued interest of \$5,905, which is reported as Paycheck Protection Program loan and accrued interest forgiveness on the accompanying statement of activities and changes in net assets for the year ended June 30, 2022.

NOTE J: NET ASSETS

Net assets without donor restrictions are as follows:

	June 30,	
	<u>2022</u>	<u>2021</u>
Undesignated	\$ 2,498,864	\$ 1,820,713
Invested in property and equipment	<u>292,737</u>	<u>211,741</u>
	<u>\$ 2,791,601</u>	<u>\$ 2,032,454</u>

NOTE K: CHARTER MANAGEMENT ORGANIZATION

On June 1, 2017, the Charter School entered into an educational services agreement with a charter management organization, Hebrew Public, to provide expertise necessary to effectively provide essential programming and services to the Charter School. The agreement continued through June 30, 2022. The management fee is 10% of gross revenue per year. In October 2022, the agreement was renewed effective July 1, 2022 through June 30, 2027 with the percent of gross revenues used for the calculation of 10% for each school year.

For the years ended June 30, 2022 and 2021, the expense amounted to approximately \$557,200 and \$572,200, respectively. Amounts due to Hebrew Public relating to the management fee were \$130,308 and \$131,921 at June 30, 2022 and 2021, respectively.

In addition to the management fee, Hebrew Public paid \$156,309 and \$100,770 of other expenses on behalf of the Charter School during the years ended June 30, 2022 and 2021, respectively for which the Charter School will reimburse Hebrew Public. At June 30, 2022, the School owed \$87,500 for rent to Hebrew Public. The Charter School did not owe any rent to Hebrew Public at June 30, 2021.

The total amount due to Hebrew Public at June 30, 2022 and 2021 are \$374,117 and \$232,691, respectively.

NOTE L: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

Corporate Business Account Statement



Page 1 of 1
Account Number: 31-6626-8174

For the period 06/01/2022 to 06/30/2022

HEBREW LANGUAGE ACADEMY CHARTER SCHO
HEBREW LANGUAGE ACADEMY 2 ESCROW
1870 STILLWELL AVE
BROOKLYN NY 11223-2426

Number of enclosures: 0
Tax ID Number: 81-4669534
 For Client Services:
Call 1-800-669-1518

Visit us at [PNC.com/treasury](https://www.pnc.com/treasury)

Write to: Treas Mgmt Client Care
One Financial Parkway
Locator Z1-Yb42-03-1
Kalamazoo MI 49009

Account Summary Information

Balance Summary

Beginning balance	Deposits and other credits	Checks and other debits	Ending balance
100,000.00	.00	.00	100,000.00

Deposits and Other Credits

Description	Items	Amount
Deposits	0	.00
National Lockbox	0	.00
ACH Credits	0	.00
Funds Transfers In	0	.00
Trade Services	0	.00
Investments	0	.00
Zero Balance Transfers	0	.00
Adjustments	0	.00
Other Credits	0	.00
Total	0	.00

Checks and Other Debits

Description	Items	Amount
Checks	0	.00
Returned Items	0	.00
ACH Debits	0	.00
Funds Transfers Out	0	.00
Trade Services	0	.00
Investments	0	.00
Zero Balance Transfers	0	.00
Adjustments	0	.00
Other Debits	0	.00
Total	0	.00

Ledger Balance

Date	Ledger balance
06/01	100,000.00



1. Advisory and/or Management letter - Included
2. Federal Single Audit - Included
3. CSP Agreed-Upon Procedure Report - *Entities that receive CSP funding through NYSED and expend \$50k or more need this AUP. Our NY schools receive CSP funding directly from the federal government, not passed through NYSED, so this is not required.*
4. Evidence of Required Escrow Account for each school[1] - Included
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations - Included



**NYSED Charter School Office
Corrective Action Plan Form**

Charter School Name: Hebrew Language Academy 2_____

Submission Date: __Updated_10/31/2022_____

Deficiency Area:

Insert the deficiency cited in Notice of Deficiency

Based on school year 21-22 data, the number of students enrolled by the school is less than 85% of the projected enrollment despite

Actions Steps:

- We continue to enhance our outreach efforts as outlined in below strategies to increase the number of students we enroll and retain our students.
- The school was approved to open a Pre K program in fall 2022 and is currently fully enrolled which will serve as a feeder into grades K-5.
- We notified our authorize that the school's enrollment has been capped due to facility constraints. The school currently has a waitlist.

Strategies Employed:

Describe what steps the school will take to achieve its goal(s).

- We implemented the following additional outreach to further increase HLA2's enrollment and student retention:
 - HLA2 continues to engage in an aggressive multi- media marketing plan. The school will continue to advertise with each of the print, online, and social media marketers it used in the 2021-2022 year, incorporating languages other than English where appropriate.
 - The school continues to use Parent Square, a communication platform, which allows new and current families to translate all school communications into their preferred language.
 - HLA2 began offering virtual foreign language open houses to prospective families, and will continue to provide these opportunities in the coming school year.
 - Spanish and Russian in-person tours are also and will continue to be available for interested families.



Hebrew Language Academy 2

CHARTER SCHOOL

- o This year we added a language translation plugin to the school's website so that MLL families could review the website in their preferred language.
- o Marketing materials in foreign languages were also provided to local CBO's and PreK's.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2022

October 28, 2022

The Finance Committee
Hebrew Language Academy Charter School 2

We have audited the financial statements of Hebrew Language Academy Charter School 2 as of and for the year ended June 30, 2022, and have issued our report thereon dated October 28, 2022. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated June 13, 2022, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Hebrew Language Academy Charter School 2 solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence. Safeguards in place to eliminate or reduce threats to independence to an acceptable level include a skilled, knowledgeable and experienced CFO and outsourced finance team who review draft financial statements prior to issuance and accept responsibility for them.

Significant Risks Identified

We have identified the following significant risk:

- Management Override
- Improper revenue recognition
- Improper allocation of expenses to grants
- Misappropriation of assets

Professional auditing standards require that we identify and assess risks and design and perform our audit procedures to assess those risks. The identification of a risk does not mean that it has occurred, but rather it has the potential to impact the financial statements.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Hebrew Language Academy Charter School 2 is included in Note A to the financial statements. As described in Note A to the financial statements, during the year the Charter School adopted new guidance for gifts-in-kind (ASU 2020-07). No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the allocations of operating expenses to program expenses and management and general expenses and the collectability of grants receivable. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Hebrew Language Academy Charter School 2's financial statements relate to revenue and support recognition and lease commitments, which is referred to in the notes of the financial statements.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Management has corrected all identified misstatements.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material either individually or in the aggregate, to the financial statements as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Hebrew Language Academy Charter School 2's financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with Hebrew Language Academy Charter School 2, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Hebrew Language Academy Charter School 2's auditors.

Credit Card Procedures

During our audit, we noted not all receipts were being submitted for credit card transactions, thereby, delaying proper reconciliation. Reconciliation of credit card transactions to the appropriate supporting documentation is important for maintaining strong internal controls. We recommend the Charter School implement procedures under which receipts are submitted in a timely fashion and reconciled accordingly.

* * * * *

Should you desire further information concerning these matters, Michelle Cain or Kurt Button will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees, Finance Committee and management of Hebrew Language Academy Charter School 2 and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

HEBREW LANGUAGE ACADEMY CHARTER
SCHOOL 2

BROOKLYN, NEW YORK

SCHEDULES REQUIRED BY
GOVERNMENT AUDITING STANDARDS
AND THE UNIFORM GUIDANCE

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2022

CONTENTS

<u>SCHEDULES REQUIRED BY GOVERNMENT AUDITING STANDARDS AND THE UNIFORM GUIDANCE</u>	<u>PAGE</u>
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	3
Independent Auditor's Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of Federal Awards in Accordance with the Uniform Guidance	5
Schedule of Expenditures of Federal Awards	8
Schedule of Findings and Questioned Costs	10

INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Hebrew Language Academy Charter School 2

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Hebrew Language Academy Charter School 2, which comprise the statement of financial position as of June 30, 2022 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended and the related notes to the financial statements and have issued our report thereon dated October 28, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Hebrew Language Academy Charter School 2’s internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Hebrew Language Academy Charter School 2’s internal control. Accordingly, we do not express an opinion on the effectiveness of Hebrew Language Academy Charter School 2’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Hebrew Language Academy Charter School 2's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as item 2022-001.

Hebrew Language Academy Charter School 2's Response to Finding

Hebrew Language Academy Charter School 2's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. Hebrew Language Academy Charter School 2's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 28, 2022

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;
REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF
EXPENDITURES OF FEDERAL AWARDS IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Board of Trustees
Hebrew Language Academy Charter School 2

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Hebrew Language Academy Charter School 2's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Hebrew Language Academy Charter School 2's major federal programs for the year ended June 30, 2022. Hebrew Language Academy Charter School 2's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Hebrew Language Academy Charter School 2 complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Hebrew Language Academy Charter School 2 and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Hebrew Language Academy Charter School 2's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Hebrew Language Academy Charter School 2's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Hebrew Language Academy Charter School 2's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Hebrew Language Academy Charter School 2's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Hebrew Language Academy Charter School 2's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Hebrew Language Academy Charter School 2's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Hebrew Language Academy Charter School 2's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of Hebrew Language Academy Charter School 2 as of and for the year ended June 30, 2022, and have issued our report thereon dated October 28, 2022, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Mengel, Metzger, Bar & Co. LLP

Rochester, New York
October 28, 2022

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2022

	<u>Federal AL Number</u>	<u>Pass-through Grantor's Number</u>	<u>Total Federal Expenditures</u>
U.S. Department of Agriculture:			
<u>Passed through New York State Education Department:</u>			
Title I - Grants to Local Educational Agencies	84.010	0021	\$ 124,589
Title IIA - Supporting Effective Instruction State Grant	84.367	0147	18,311
Title IIIA - English Language Learners	84.365	0293	12,008
Title IV- Student Support and Academic Enrichment Program	84.424	0204	10,000
<u>Education Stabilization Funds -</u>			
ESSER II - Elementary and Secondary School Emergency Relief Fund	84.425D	5891	236,601
ARP ESSER - American Rescue Plan-Elementary and Secondary School Emergency Relief	84.425U	5880	<u>233,782</u>
<i>Total Education Stabilization Funds</i>			<u>470,383</u>
TOTAL U.S. DEPARTMENT OF EDUCATION			635,291
U.S. Department of Education:			
<u>Passed through New York State Education Department:</u>			
<i>Child Nutrition Cluster</i>			
School Breakfast Program	10.553	332100861123	59,373
National School Lunch Program	10.555	332100861123	138,965
Supply Chain Assistance - COVID	10.555	332100861123	7,222
Emergency Operational Cost - COVID	10.555	332100861123	<u>22,479</u>
TOTAL U.S. DEPARTMENT OF AGRICULTURE			228,039
Federal Communications Commission:			
<u>Passed through the Universal Service</u>			
<u>Administrative Company</u>			
Emergency Connectivity Fund Program	32.009	17012516	<u>21,070</u>
TOTAL FEDERAL COMMUNICATIONS COMMISSION			<u>21,070</u>
TOTAL ALL PROGRAMS			<u>\$ 884,400</u>

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, Cont'd

YEAR ENDED JUNE 30, 2022

NOTE A: BASIS OF PRESENTATION

The above schedule of expenditures of federal awards includes the federal grant activity of Hebrew Language Academy Charter School 2 and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Hebrew Language Academy Charter School 2 has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2022

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness (es) identified? _____ yes x no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ yes x none reported

Noncompliance material to financial statements noted? x yes _____ no

Federal Awards

Internal control over major programs:

- Material weakness (es) identified? _____ yes x no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ yes x none reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? _____ yes x no

Identification of major program:

AL Number:

84.425D 84.425U

Name of Federal Program or Cluster:

ESSER II ARP ESSER

Dollar threshold used to distinguish between type A and type B programs:

 \$750,000

Auditee qualified as low-risk auditee? _____ yes x no

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd

YEAR ENDED JUNE 30, 2022

FINDINGS – FINANCIAL STATEMENT AUDIT

Finding 2022-001

Statement of condition

During our audit, we noted the Charter School did not adhere to the terms of their charter agreement as the Charter School's enrollment fell below 85% of the projected enrollment for the 2021-2022 academic year and written approval from NYSED was not obtained.

Criteria and effect of conditions

During our audit, we noted the Charter School's charter agreement requires the Charter School to obtain written approval from NYCDOE prior to commencing or continuing instruction when the total number of students enrolled is less than 85% of the projected enrollment for a given academic year. We noted the Charter School's enrollment was 59% of the projected enrollment for the 2021-2022 academic year.

Recommendation

We recommend the Charter School obtain written approval from NYSED if enrollment falls below 85% of projected enrollment for a given academic year.

Management response

The Charter School was in communication with NYSED about its enrollment; however, it will ensure to receive written approval should enrollment fall below 85% in future years.

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

- NONE

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

- NONE

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Adam Miller

Name of Charter School Education Corporation:

Hebrew Language Academy Charter School 2 (HLA2)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information law. The personal contact information provided below will be redacted.



Adam Miller

May 24, 2022

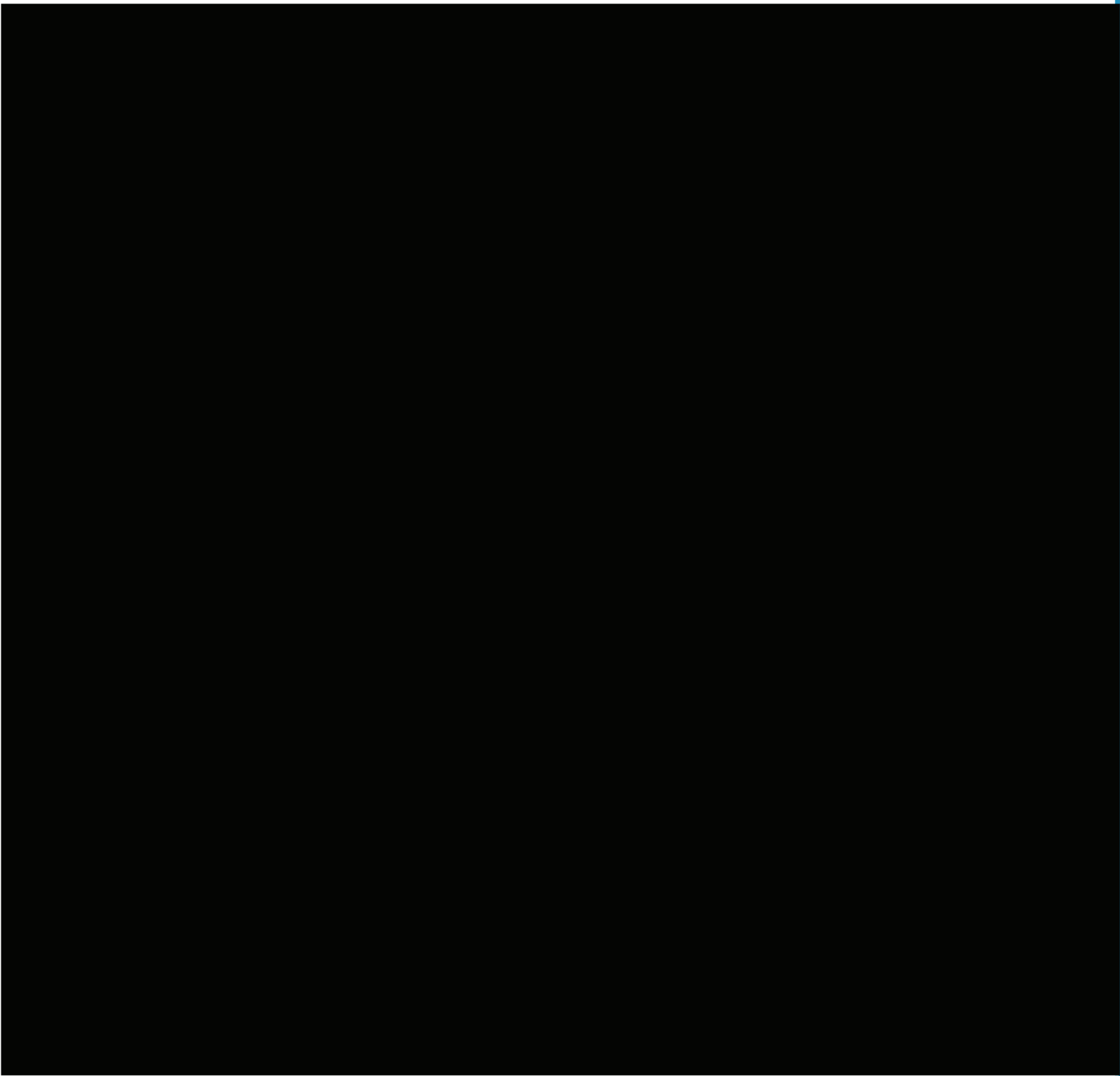
Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022



**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Stella Binkevich

Name of Charter School Education Corporation:

Hebrew Language Academy Charter School 2 (HLA2)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Stella Binkevich
Stella Binkevich (May 12, 2022 10:18 EDT)

May 12, 2022

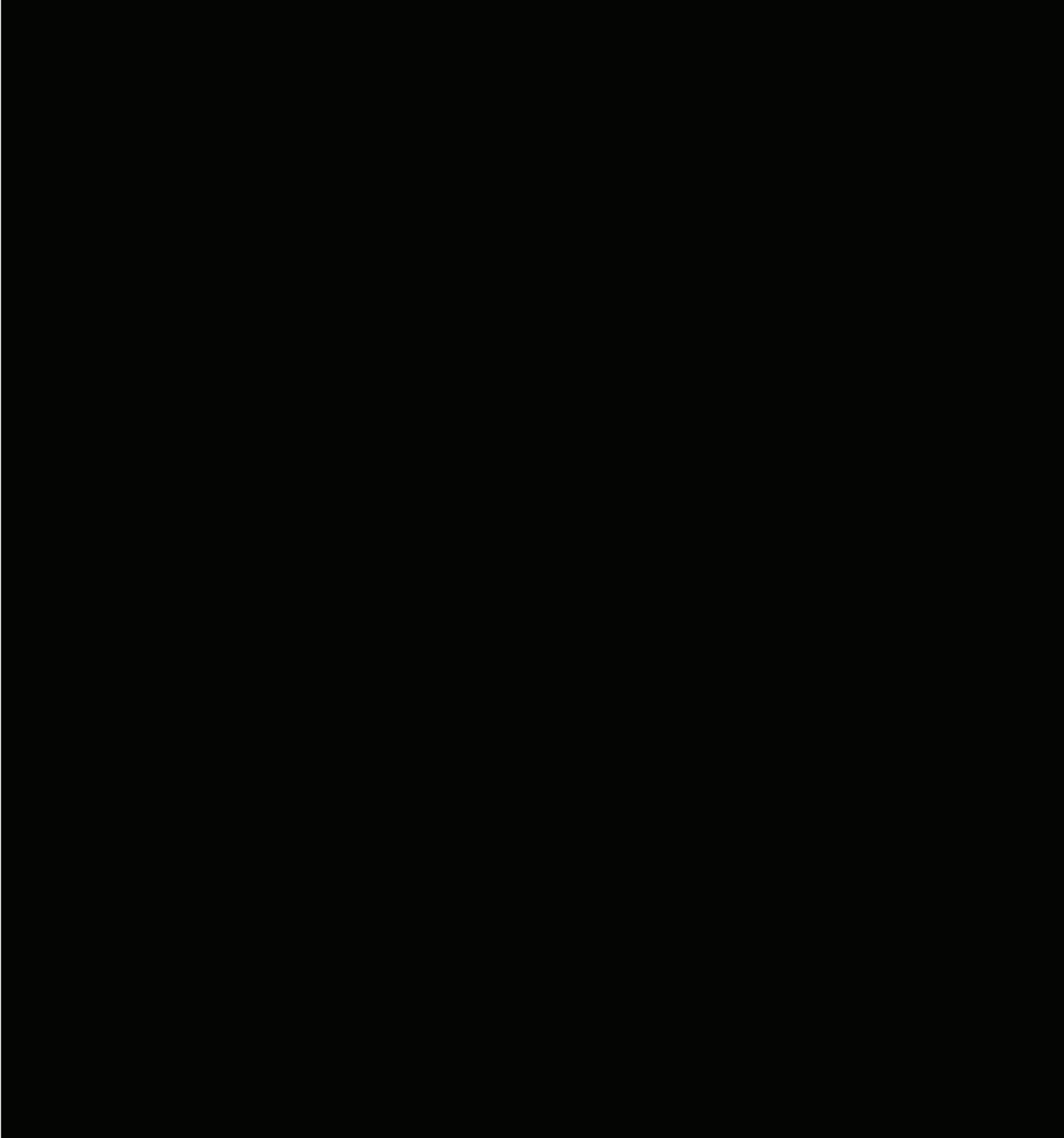
Signature

Date

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last revised 04/2022



**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Ella Zalkind

Name of Charter School Education Corporation:

Hebrew Language Academy Charter School 2 (HLA2)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Ella Zalkind
Ella Zalkind (Jun 8, 2022 11:53 EDT)

Jun 8, 2022

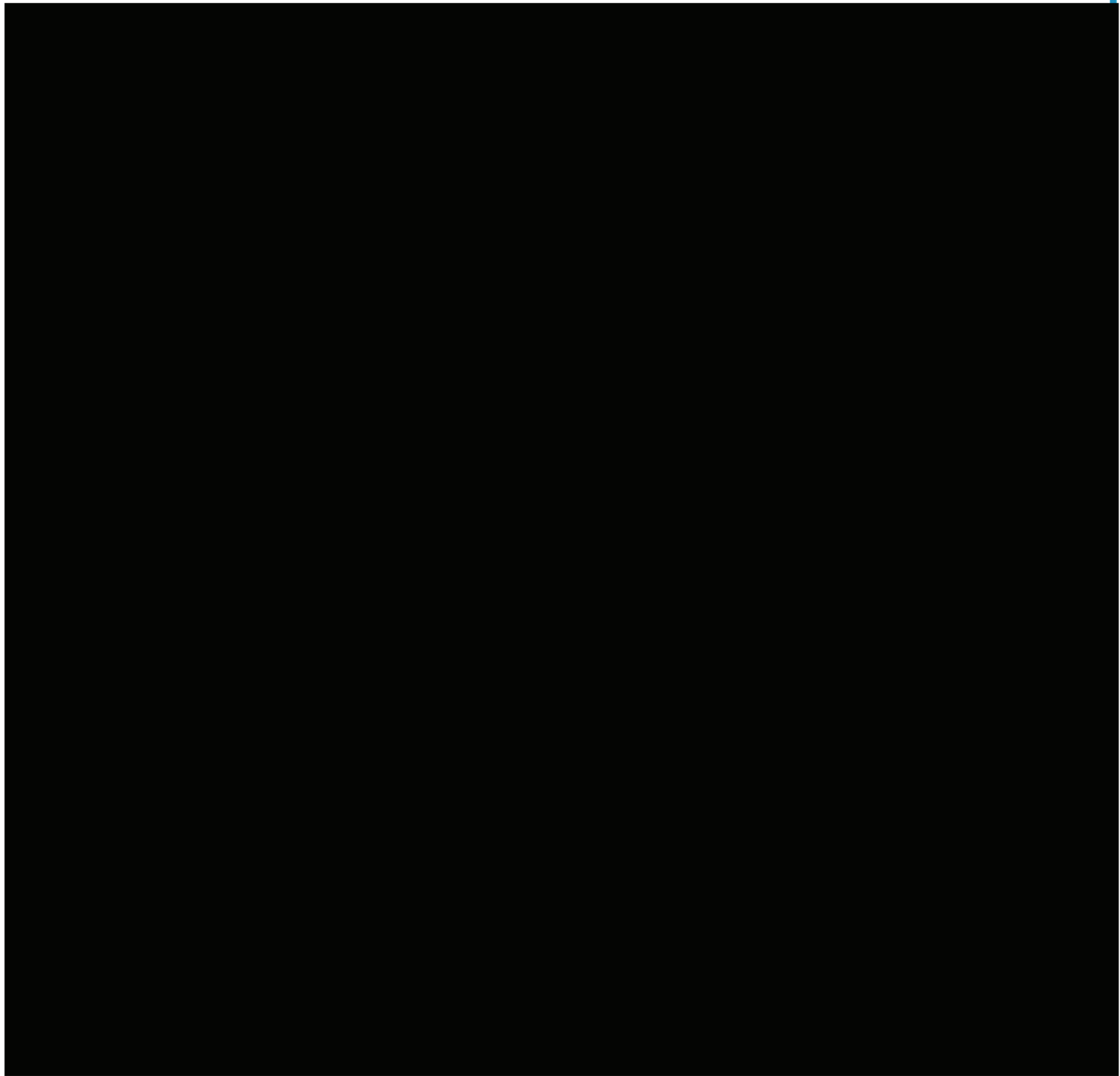
Signature

Date

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last revised 04/2022



**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Susan Fox

Name of Charter School Education Corporation:

Hebrew Language Academy Charter School 2 (HLA2)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Amor

May 20, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Alice Ya Min Li

Name of Charter School Education Corporation:

Hebrew Language Academy Charter School 2 (HLA2)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.




Ya Min Li (Jun 7, 2022 12:12 EDT)

Jun 7, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

William Mack

Name of Charter School Education Corporation:

Hebrew Language Academy Charter School 2 (HLA2)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



William Mack
William Mack (May 17, 2022 20:52 EDT)

May 17, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Michael Tobman

Name of Charter School Education Corporation:

Michael Tobman

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice-Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Since before creation of the Hebrew Public CMO, I worked first with the family office that supported creating of the first Hebrew Public School, and have been a consultant with the CMO since then. My monthly retainer is \$3,333. I assist with political consulting & communications. In all matters with the Board, I am transparent concerning my longtime relationship with the school's longtime supporters and first applicants. I report to the CMO CEO.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

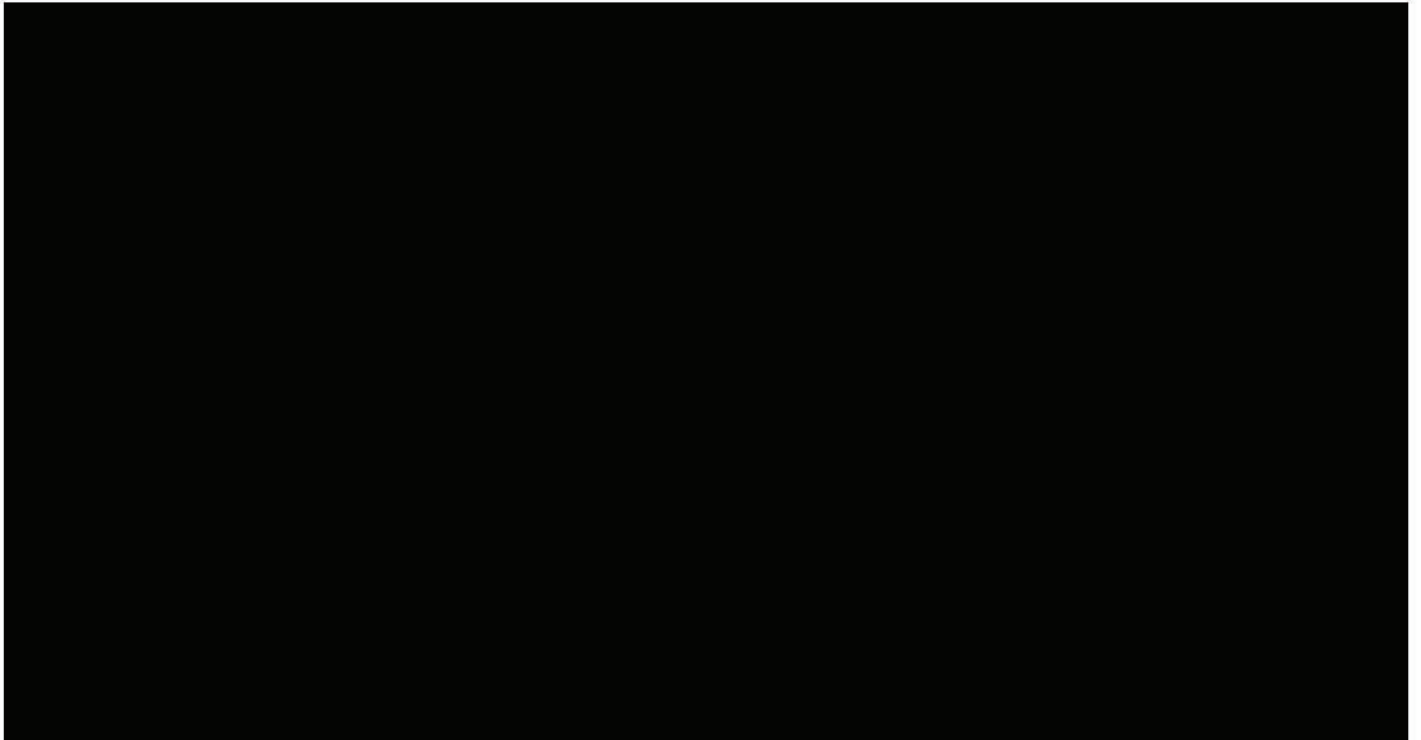
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	<p>Since before creation of the Hebrew Public CMO, I worked first with the family office that supported creating of the first Hebrew Public School, and have been a consultant with the CMO since then. My monthly retainer is \$3,333. I assist with political consulting & communications. In all matters with the Board, I am transparent concerning my longtime relationship with the school's longtime supporters and first applicants. I report to the CMO CEO.</p>		

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



MD Tobman

MD Tobman (Jun 13, 2022 13:28 EDT)

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022



Hebrew Language Academy 2
CHARTER SCHOOL

Board of Trustees Meeting Minutes

December 14, 2021, 6 pm

Location: Zoom

Trustees Present

Ella Zalkind
Stella Binkevich
Alice Li
Sue Fox
Mike Tobman
Adam Miller

Also Present:

Ashley Furan, Head of School, HLA2

Jon Rosenberg CEO, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

Jennice Hyde, Managing Director of Talent, Hebrew Public

1. Call to Order

Sue Fox called the meeting to order at 6:03 pm.

2. Adoption of December 2021 Meeting Agenda

Adam Miller asked for a motion to adopt the December 2021 meeting agenda, Sue Fox made a motion to adopt the meeting agenda. Ella Zalkind seconded, and the motion was carried unanimously.

3. Approval of November 2021 Minutes

Adam Miller asked for a motion to approve the November 2021 meeting minutes, Sue Fox made a motion to approve, Mike Tobman seconded, and the motion was carried unanimously.

4. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- **Health & Safety**

- Strong mask-wearing habits
- COVID-19 testing is all clear this week
- Emergency drills being performed
- Safety measures are effective



Hebrew Language Academy 2
CHARTER SCHOOL

- Pushing out consent for testing to families who haven't consented yet (holiday season increase in traveling and gatherings)
- Bus Attendants Needed
- F&P Testing
 - 1:1 independent reading level assessments
 - In the new year, teachers will be adjusting groups as needed
- Communicated today - Winter break remote days
 - December 23rd students and staff working from home
 - January 3rd staff will be in the building prepping physical space to prepare to welcome students back
 - Supporting staff and families with travel flexibility
- Continuing to Build a Joyful School Culture
 - Spirit Fridays
 - College day
 - Evening movie night
 - Annual pot luck for staff
 - Team and family toast
 - Everyone on staff gets one person to shout out
- 3 New Staff Members
 - Countless screenings are being done by the Leadership and Talent Team
 - One new teacher will be joining after winter break and one returning from maternity leave
- Enrollment
 - 317 projected, currently 290 students
 - Students lost
 - Transferred out of state
 - Working with the Operations team to get out offers for all grades except 4th grade which is at capacity

5. Network Update

Jon Rosenberg, Hebrew Public's CEO briefed the board on the following:

- COVID-19
 - Omicron variant– initial evidence suggests
 - Much more transmissible
 - Likely less severe
 - Revision of quarantine guidelines as children get vaccinated
 - Anticipating a likely change in policy in January
 - Rolling out carefully and thoughtfully with leadership in January
 - Enhanced virtual instruction through synchronous learning
 - Zoom rooms



Hebrew Language Academy 2
CHARTER SCHOOL

- Ex: currently all students in a class must quarantine if they are exposed, but moving forward we will allow students who are vaccinated to come back to school after a negative test if synchronous instruction is in place
- Pre-K
 - Still awaiting a decision for approval, 95% or higher likelihood of being approved
 - Site visit was already conducted
 - No indication so far that we would be denied
- Facility Update
 - Delayed construction at Cropsey site
 - Meaningful options
 - 1 or more grades to HLA on a short term basis
 - Wedging into current building
 - Continuing to look for other options
 - DOE spillover space
 - Second call with DOE this week, no news as of yet
 - Private space turned up nothing thus far
 - DBI (Building project management) call later this week with Ashley about ideas for the current space

6. Public Comments

No members of the public were present.

7. Executive Session

Adam Miller made a motion to enter into executive session at 6:19 pm, no votes were taken during this time.

8. Adjournment

Adam Miller made a motion to adjourn the meeting at 6:41 pm, Sue Fox seconded, and the motion was carried unanimously. The board will meet next on January 25th at 6 pm.



Hebrew Language Academy 2
CHARTER SCHOOL

Board of Trustees Meeting Minutes

February 15, 2022, 6 pm

Location: Zoom

Trustees Present

Will Mack
Stella Binkevich
Sue Fox
Mike Tobman
Adam Miller

Also Present:

Ashley Furan, Head of School, HLA2

Brandon Parker, Director of Operations, HLA2

Jon Rosenberg CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

Jennice Hyde, Managing Director of Talent, Hebrew Public

1. Call to Order

Sue Fox called the meeting to order at 6:03 pm.

2. Adoption of February 2022 Meeting Agenda

Sue Fox asked for a motion to adopt the February 2022 meeting agenda, Stella Binkevich made a motion to adopt the meeting agenda. Mike Tobman seconded, and the motion was carried unanimously.

3. Approval of January 2022 Minutes

Sue Fox asked for a motion to approve the January 2022 meeting minutes, Adam Miller made a motion to approve, Mike Tobman seconded, and the motion was carried unanimously.

4. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- General Update
 - Test prep season launched
 - Individualized student goals
 - Heavy coaching throughout 3rd-5th grade
 - Small group learning
 - Utilizing classroom teachers and members of student support team in order to lower the student:teacher ratio



Hebrew Language Academy 2

CHARTER SCHOOL

- Virtual Family Conferences were held on Thursday February 10th
 - Strong turnout by families
 - Shout out to the Operations Team for ensuring all conferences had translators if needed
- Family Meetings
 - NYS Testing
 - A general meeting led by Ms. Furan and Katie Passley
 - Discussed the format and length of test time
 - The meeting was recorded to share with families who could not attend
 - 5th-grade events
 - The first meeting of many to discuss the first 5th-grade graduating class
 - Senior dance
 - Senior trip
 - Graduation
 - HLA2 on PlayStreet
- Staff Updates
 - All staff are going through mid-year self-reflection meetings, setting personal goals and meeting with coaches
 - Retention conversations
 - Thinking about how we can support staff so we can plan for stability
- Mid-Winter break
 - School will be closed next week!
- School Culture Updates
 - Spirit Days for students to dress down
 - Continuing to plan fun and joyful events for students to participate in
 - Celebrating Black History Month
- Enrollment Update
 - 287 students
 - Up three students since last month's board meeting
 - Continuing to work hard on recruitment
 - Planning class sections for next year with leadership

5. Network Update



Hebrew Language Academy 2
CHARTER SCHOOL

Jon Rosenberg, Hebrew Public's CEO briefed the board on the following:

- HLA2 School Renewal
 - Expecting a decision at the Regents March meeting
- COVID-19 Update
 - Likely to see relaxation on the NY State mask mandate in public schools and Hebrew Public is beginning to prepare potential policy shifts as well as a communication to all school-based staff to solicit questions/concerns/ideas about what that may look like
 - Mask wearing has been an important aspect of the Network's layered mitigation approach but it came with very serious tradeoffs such as socialization and instructional efficacy
 - With emerging data and shifts in the spread of COVID-19, it is likely more states move away from universal mandates
- Facility Update
 - A communication will be sent out to families with updates regarding the new facility after winter recess
- During the mid-winter recess break, the leadership team including Heads of School will travel to Israel

6. Public Comments

No members of the public were present.

7. Executive Session

Sue Fox asked for a motion to enter into executive session, Stella Binkevich made the motion at 6:19 pm, and it was unanimously approved. No votes were taken during this time.

8. Adjournment

Adam Miller made a motion to adjourn the meeting at 7:35 pm, Mike Tobman seconded, and the motion was carried unanimously. The board will meet next on March 22 at 6 pm.

Board of Trustees Meeting Minutes

August 24, 2021, 6 pm

Location: Zoom

Trustees Present

Alice Li
Sue Fox
Mike Tobman
Will Mack
Ella Zalkind
Stella Binkevich
Adam Miller

Also Present:

Ashley Furan, Head of School, HLA2

Jonathan Werle, Chief Operating Officer, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:03 pm and reminded everyone in attendance in order to sign up to make a public comment prior to the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of August 2021 Meeting Agenda

Adam Miller asked for a motion to adopt the August 2021 Meeting agenda, Sue Fox made a motion to adopt the meeting agenda. Will Mack seconded, and the motion carried unanimously.

3. Approval of August 3, 2021, Special Meeting Minutes

Adam Miller asked for a motion to approve the August 3, 2021, special meeting minutes, Mike Tobman made a motion to approve, Sue Fox seconded, and the motion carried unanimously.

4. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- Back to School
 - All staff is back at HLA2!
 - Focusing on culture building, building relationships with one another, becoming familiar with routines and systems, curriculum planning, and so much more
 - Classrooms are being set-up
 - Back to School Night is being held virtually on Thursday evening
 - All information has been shared with families
 - Opening doors to students next Wednesday
 - Enrollment is at capacity and HLA2 has not made any additional offers

5. Board Action: Ratification of Staff COVID-19 Vaccine Mandate

The HLA2 Board of Trustees received the resolution and approved it in writing prior to the board meeting. The number one priority is the health and safety of all students and staff members.

Adam Miller read the following resolution aloud:

RESOLUTION OF THE BOARD OF TRUSTEES

“Based on:

- *the significant rise in Covid cases in recent weeks and the transmissibility of the Delta variant,*
- *the evidence supporting the Covid vaccines' effectiveness and safety, and*
- *the importance of vaccination both to our efforts to serve children in person and to the health of our local, national, and global communities,*

the Board hereby requires that all HLA2 staff become vaccinated against COVID-19 unless they qualify for an exception under federal or state law. The Board authorizes Hebrew Public to determine a date by which all staff must receive their first dose of the vaccine (but in no case later than September 7th), as well as the date by which all staff



Hebrew Language Academy 2
CHARTER SCHOOL

must be fully vaccinated (but in no case later than October 15th). Staff members who do not comply with this requirement will be subject to suspension without pay and/or termination.”

Adam Miller asked for a motion to approve the aforementioned resolution. Mike Tobman made the motion, and Stella Binkevich seconded. The board then voted on the motion and it was unanimously passed, with no objections and no abstentions.

A brief discussion followed the approval of the resolution. Board Members asked a few clarifying questions regarding the staff vaccine mandate. Hebrew Public has asked all staff members to provide proof of vaccination of at least the first dose by September 7, 2021. All staff will be tested once a week regardless of the status of vaccination.

6. Public Comments

No members of the public were present.

7. Adjournment

Adam Miller made a motion to adjourn the meeting at 6:19 pm, Sue Fox seconded the motion, and the motion was carried unanimously. The board will meet next on September 28th at 6 pm.

Board of Trustees Meeting Minutes

April 12, 2022, 6 pm

Location: Zoom

Trustees Present

Stella Binkevich
Sue Fox
Mike Tobman
Alice Li
Adam Miller
Ella Zalkind

Also Present:

Ashley Furan, Head of School, HLA2

Katie Passley, Assistant Head of School, HLA2

Brandon Parker, Director of Operations, HLA2

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:01 pm and reminded everyone in attendance in order to sign up to make a public comment before the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of April 2022 Meeting Agenda

Adam Miller asked for a motion to adopt the April 2022 meeting agenda, and Sue Fox made a motion to adopt the meeting agenda. Alice Li seconded, and the motion was carried unanimously.

3. Approval of March 2022 Minutes

Adam Miller asked for a motion to approve the March 2022 meeting minutes, Alice Li made a motion to approve, Sue Fox seconded, and the motion was carried unanimously.

4. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:



Hebrew Language Academy 2
CHARTER SCHOOL

- General Updates
 - Spring Break Begins Friday
 - NYS Math Testing will take place right after break
 - Planning for School Year 22-23
 - Collaborating with Hebrew Public
 - School calendar will be more aligned with DOE
- Attendance
 - The school fell under 92% attendance mark which may be happening due to viral infections and bronchitis
 - YTD average 89%
- Ukrainian Refugees
 - Partnering with a pastor who is a member of the school community
 - HLA2 students are invited to write a letter/card with words of kindness and encouragement to a child in a refugee shelter. Small donations can be included (\$1-\$5) so that the child can buy something he or she needs
- Student Enrollment
 - 282 students currently
 - The lottery took place in early April to offer families seats for next year
 - Ensuring we are filling all possible seats
 - There is a very robust plan in place with the Roger Katz on Hebrew Public's External Team

The board had a discussion on the Ukrainian refugees who are traveling to New York. Hebrew Public is ready and willing to enroll all of the children. Valerie Khaytina, Chief External Officer is working hard to help and partnering with someone on the ground in Poland to speak with families planning to come to NY. Over the weekend, we received 11 applications. Most of the families will begin in September.

5. Network Update

There was no update given at this time.

6. Public Comments

No members of the public were present.

7. Adjournment

Adam Miller made a motion to adjourn the meeting at 6:21 pm, Sue Fox seconded, and the motion was carried unanimously. The board will meet next on May 24 at 6 pm.



Hebrew Language Academy 2
CHARTER SCHOOL

Board of Trustees Meeting Minutes

June 22, 2022, 6 pm

Location: Zoom

Trustees Present

Will Mack
Mike Tobman
Alice Li
Adam Miller

Also Present:

Ashley Furan, Head of School, HLA2

Katie Passley, Assistant Head of School, HLA2

Brandon Parker, Director of Operations, HLA2

Jonathan Werle, Chief Operating Officer, Hebrew Public

Elly Rosenthal, Chief Financial Officer, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:14 pm and reminded everyone in attendance in order to sign up to make a public comment before the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of June 2022 Meeting Agenda

Adam Miller asked for a motion to adopt the June 2022 meeting agenda, Mike Tobman made a motion to adopt the meeting agenda. Will Mack seconded, and the motion was carried unanimously.

3. Approval of May 2022 Minutes

Adam Miller asked for a motion to approve the May 2022 meeting minutes, Will Mack made a motion to approve, Mike Tobman seconded, and the motion was carried unanimously.

4. Approval of the 2022/23 Board Meeting Dates

Adam Miller asked for a motion to approve the 2022/23 board meeting dates, Mike Tobman made the motion, and Will Mack seconded, and the motion was carried unanimously.



Hebrew Language Academy 2
CHARTER SCHOOL

5. Review of 2022/23 Committee Meeting Dates

Board members reviewed the dates and times of the Finance Committee meetings and Education & Accountability Committee dates for the 2022-23 years.

6. Approval of 2022/23 School Calendar

Adam Miller asked for a motion to approve the 2022/23 school calendar. Mike Tobman made the motion, Alice Li seconded, and the motion carried unanimously.

7. Review and Approve Board officer roles for 2022/23

- a. Adam Miller - Chair
- b. Mike Tobman - Vice-Chair
- c. Sue Fox - Treasurer
- d. Alice Li - Secretary

After a brief review and discussion, Adam Miller asked for a motion to approve the aforementioned slate of officers for the 2022-23 school year. Will Mack made the motion to approve the 2022-23 board officer slate, Mike Tobman seconded and the motion was carried unanimously.

8. Review and Approve Board Member Term Renewals through 2025

- a. Mike Tobman
- b. Ella Zalkind

Adam Miller asked for a motion to approve the aforementioned board member term renewals. Alice Li made the motion, Will Mack seconded and the motion carried unanimously.

9. Review and Approval of 2022/23 Budget

Elly Rosenthal, Hebrew Public's CFO reviewed the budget highlights with the board. HLA2's Finance Committee met before this meeting to review and discuss the budget.

The areas of key focus were:

- Student Enrollment
 - Enrollment is the basis for the budget and it is hard to predict, based on historical trends, how many offers end up in seats
 - NYC is amid an enrollment decline that began before the pandemic and has accelerated since the start. Across the country enrollment in many charter and district, schools are down, with accompanying strains on school budgets



Hebrew Language Academy 2
CHARTER SCHOOL

- HLA2's budget for enrollment is based on historical trends + how many offers typically turn into students in seats
- The projected number of enrollment for this fall K-5 is 300
 - The school will also serve up to 18 pre-k students but the program is budgeted separately and not part of this breakdown
- Revenue Streams
 - Per-pupil funding is the primary source of public funding
 - Almost a 5% increase
 - Special Education is a major funding source based on the number of students receiving the services for a substantial portion of the day
 - Facilities Aid
 - HLA2 receives facilities aid for all grades at an amount per student equal to 30% of the per-pupil funding level
 - ESSERS funding
 - COVID-related \$ that will phase out over the next 2 years
 - ERC (Employee Retention Credit)
 - Funding for entities who did not reduce their staff due to COVID (not a credit, it will be received via wire or check)
 - Hebrew Public applied for this funding for all schools + the network
 - It is a form of short-term budget support
 - The funding will be paid out on a quarterly basis
- Expenses
 - Staff Compensation
 - This represents the largest expense area in the budget
 - It reflects HLA2 serving 12 sections of students in grades K-5
 - It also reflects cost-of-living increases for staff given the extremely high levels of inflation we have seen over the past year
 - Building Rent
 - The rent budgeted for 22-23 is 12 months for Stillwell (current location) if the space changes, projections will be amended

Adam Miller asked for a motion to approve the 2022-23 school budget. Mike Tobman made the motion, Alice Li seconded and the motion carried unanimously.

10. Review and Approval of 2022/23 Vendor List

Ellen Rosnethal's CFO presented the vendor list to the board for approval, after meeting with the finance committee. After a brief review of the vendors, Adam Miller asked for a motion to approve the 2022/23 vendor list. Mike Tobman made the motion, Will Mack seconded and the motion carried unanimously.

11. Preview 2022/23 School Safety Plans

The Board all received a copy of the school safety plan for the 2022/23 year. As per Section 155.17 of the Commissioner of Education's Regulations, charter schools do have to draft,



Hebrew Language Academy 2
CHARTER SCHOOL

publicly notice, and adopt a safety plan with a 30-day public comment period. That period will begin on July 1, the safety plan will be posted on the school's website.

12. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- Final Update with Ashley, she is leaving HLA2 at the end of June and Katie Passley will become HOS
- Ashley shared pictures from the following events
 - 6/8 Field Day
 - 6/10 HLA2's Annual Art Show
 - 6/13 End of year MAP testing
 - 6/14 Annual Israel Day Celebration
 - HLA2 was decked out in decoration
 - 6/14 Visit from NYC Councilman Ari Kagan & Erik Joerss, Director of Government Affairs at NYC Charter School Center
 - 6/15 Senior Trip to Six Flags
 - 6/21 5th Grade Graduation
- Attendance
 - Year to date average is 89%
- Fall Enrollment
 - Total enrollment is 282 students
 - Pre-K, 18 seats for next year (*all seats filled*)
 - 95 new students expected
 - As of now, there is no concern for the projected enrollment numbers
 - Reimagining the current school space for next year to accommodate all grades and class sections
- Ashley shared her heartfelt thanks to all of the board members and HLA2 families

On behalf of the board, Adam Miller thanked Ashley for all of her hard work and dedication from starting HLA2 to leading the school through the pandemic, the board is eternally grateful!!!!

13. Public Comments

No members of the public were present.

14. Adjournment

On behalf of Hebrew Public, Jonathan Werle thanked Ashley for her commitment and leadership over the years and wished her luck in all future endeavors.



Hebrew Language Academy 2
CHARTER SCHOOL

Adam Miller made a motion to adjourn the meeting at 6:32 pm, Alice Li seconded, and the motion was carried unanimously. The next meeting will be on July 19th at 6 pm.

Board of Trustees Meeting Minutes

May 24, 2022, 6 pm

Location: Zoom

Trustees Present

Stella Binkevich
Sue Fox
Will Mack
Mike Tobman
Alice Li
Ella Zalkind

Also Present:

Ashley Furan, Head of School, HLA2

Katie Passley, Assistant Head of School, HLA2

Jon Rosenberg, CEO, Hebrew Public

Jonathan Werle, Chief Operating Officer, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Mike Tobman called the meeting to order at 6:02 pm and reminded everyone in attendance in order to sign up to make a public comment before the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of May 2022 Meeting Agenda

Mike Tobman asked for a motion to adopt the May 2022 meeting agenda, and Sue Fox made a motion to adopt the meeting agenda. Ella Zalkind seconded, and the motion was carried unanimously.

3. Approval of April 2022 Minutes

Mike Tobman asked for a motion to approve the April 2022 meeting minutes, Sue Fox made a motion to approve, Alice Li seconded, and the motion was carried unanimously.

4. Leadership Update



Hebrew Language Academy 2
CHARTER SCHOOL

Ashley Furan, HLA2's Head of School updated the board on the following:

- General Updates
 - HOS & Leadership Planning Team PD
 - 5 weeks away from the end of the school year!
 - Thinking about the goals and big visions for the year ahead with HLA2 leadership and Hebrew Public's Program Team
 - Next week leaders from across the Network are coming together to plan summer professional development for all staff as well as leaders
 - Academic meeting in the coming weeks, Katie will be speaking there about next school year goals
 - Staffing
 - Interviewing new staff for next year
- Testing
 - NYS Testing
 - 4th-grade science
 - MAP Growth Test
 - Students take the exam at the start and end of the year
 - Provides a growth trajectory over the course the academic year
 - Helps understand how HLA2 students are doing in comparison with their peers
- Upcoming Events
 - Plenty of events in the next four weeks
 - HLA2's 1st graduating class, 5th graders
 - Senior dance
 - Planning graduation
 - Field Day
 - Art show and talent show during community meeting time
 - Virtual option for all
 - Annual Israel Day Celebrations
 - Playstreet 82nd street, setting up cafe where students can "shop" with their shekels and eat Israeli food
 - Graduation Tuesday, June 21st, 10 AM
- School Culture
 - Attendance
 - 90% average attendance for Q4
 - Continuing to follow up with students and families who need additional support
 - Staff Joy



Hebrew Language Academy 2

CHARTER SCHOOL

- All staff participated in a fun trial-run of the Israel Day Celebrations that are planned for the students
- All staff had a tree planted in their honor in Israel
- Enrollment
 - Currently 282 students

5. Public Comments

No members of the public were present.

6. Adjournment

Jon Rosenberg reminded the board that the annual meeting is being held on June 14th at 6 pm and there will be a lot to cover, and encouraged trustees to please save the date. Mike Tobman made a motion to adjourn the meeting at 6:12 pm, Will Mack seconded, and the motion was carried unanimously.

Board of Trustees Meeting Minutes

November 16, 2021, 6 pm

Location: Zoom

Trustees Present

Stella Binkevich
Sue Fox
Mike Tobman
Will Mack
Adam Miller

Also Present:

Ashley Furan, Head of School, HLA2

Brandon Parker, Director of Operations, HLA2

Jon Rosenberg CEO, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:02 pm and reminded everyone in attendance in order to sign up to make a public comment before the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of November 2021 Meeting Agenda

Adam Miller asked for a motion to adopt the November 2021 meeting agenda, Sue Fox made a motion to adopt the meeting agenda. Mike Tobman seconded, and the motion was carried unanimously.

3. Approval of October 2021 Minutes

Adam Miller asked for a motion to approve the October 2021 meeting minutes, Will Mack made a motion to approve, Sue Fox seconded, and the motion was carried unanimously.



Hebrew Language Academy 2
CHARTER SCHOOL

4. Approval of HLA2 21-22 Safety Plan

The updated 2021-22 HLA2 Safety Plan was shared with the board last week and will be posted on the school website for community members. The document has been updated modestly from prior years and under the charter, it is required to be approved yearly by the board of trustees. Adam Miller asked for a motion to approve HLA2's 2021-22 Safety Plan, Will Mack made the motion to approve, Stella Binkevich seconded, and the motion went to a vote where it was passed unanimously with no objections or abstentions.

5. Approval of HLA2 Bylaw Amendment Resolutions

As shared during previous board meetings, HLA2 is revising the Bylaws to better meet the changing needs of the school while aligning all Hebrew Public NYC school bylaws for consistency, the following changes are being proposed:

- a. Eliminating the Executive Committee
- b. Renaming Governance & Nominating Committee to Governance Committee
- c. Renaming the Finance Committee as the Finance & Audit Committee
- d. Renaming the Education Committee as the Education & Accountability Committee
- e. Reduce the minimum number of board members from 7 to 5 and reduce the maximum number of trustees from 15 to 11. This would enable the Board to continue to take action if its active membership fell below 7 for a brief period of time.

The Board Chair would also chair the Governance Committee, and the Treasurer would continue to chair the Finance & Audit Committee.

Members of the HLA2 board agreed to continue discussing board member recruitment and the possibility of adding a parent representative or community member.

After a brief discussion amongst the board members, Adam Miller asked for a motion to approve the aforementioned proposal. Sue Fox made the motion to approve, Stella Binkevich seconded, and the motion went to a vote where it was passed unanimously with no objections or abstentions.

6. Approval of Non-Material Charter Revision

- a. Facilities Update for Fall 2022-23



HLA2
Hebrew Language Academy 2
CHARTER SCHOOL

HLA2 is scheduled to change locations from the current Stillwell Avenue location to its new home at 2286 Cropsey Avenue in Brooklyn. This move is needed for HL2 to serve its maximum K-5 enrollment. Due to the pandemic, there has been an increasing delay in the supply chain for necessary building materials. Hebrew Public was notified by the building developer that the new school building will not be ready for the start of 2022-2023 as expected. Hebrew Public in partnership with HLA2 leadership anticipates welcoming families into the Cropsey Avenue building no later than January 2023.

Knowing the constraints of the current Stillwell Avenue building, the likely plan is to move one or two grades, along with some leadership staff, to an additional space while waiting for the permanent facility to be ready. A less desirable plan would be to get creative and figure out a way to make the current building work. There would need to be a big emphasis on Playstreet and limit sections of Pre-k. Jon Rosenberg (jon@hebrewpublic.org) welcomes input and discussion from staff, members of the school community, and trustees once there is more than one option on the table.

Hebrew Public's Senior Leadership Team along with Scott Barone, the Cropsey Avenue building developer, will be hosting a virtual HLA2 facility Town Hall on Monday, November 22 at 6:30 pm. Families are strongly encouraged to attend.

Hebrew Public and HLA2 are seeking a resolution from the board authorizing a search for a temporary spill-over space for a portion of the 22-23 school year, including the potential to relocate a portion of HLA2's student enrollment to HLA in Mill Basin which is located in District 22 and is 4.9 miles from HLA2's current building (*to facilitate access to HLA's building, private bus service would be provided to families*).

After a discussion, Adam Miller asked for a motion to approve the aforementioned proposal. Sue Fox made the motion to approve, Will Mack seconded, and the motion went to a vote where it was passed unanimously with no objections or abstentions.

As such, the board adopted the following resolutions:

The resolutions hereinafter set forth as the action of the Board of Trustees of HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2 (the "School") have been duly adopted at a meeting of the Board of Trustees of the School (the "Board") duly called and held for such purpose, and do hereby direct that these Resolutions be filed in the minute book of the School:

WHEREAS, the School was granted a charter by the New York State Board of Regents (the "Board of Regents") at a regularly scheduled meeting on November 14-15, 2016, to operate pursuant to its Charter Application (the "Application") which was incorporated by reference into



Hebrew Language Academy 2
CHARTER SCHOOL

the Charter Agreement (the " Charter Agreement") signed by and between the State Education Department of New York ("Authorizer") and the School which was incorporated by reference into the Charter Agreement (the "Agreement") signed by and between the Authorizer and the School on or about November 15, 2016, for a term to run through and including June 30, 2022:

WHEREAS, the School's Bylaws ("Bylaws") state that the Board shall not have less than seven (7) members and no more than fifteen (15) members; and

WHEREAS, the Board desires to have its board membership minimum and maximum number of trustees align with those of its sister Hebrew Public charter schools.

WHEREAS, the Charter Agreement and Bylaws state the board shall have four (4) standing committees; (1) Executive; (2) Finance (3) Education and (4) Governance and Nominating; and

WHEREAS, the Board wishes to decrease the number of its committees from four (4) standing committees to three (3), and to allocate the tasks of the Executive Committee to the Governance Committee, in order to align its committee structure with those of its sister Hebrew Public schools.

WHEREAS, in conjunction with Friends of Hebrew Language Academy 2, Inc., the School has finalized lease terms and documentation to secure for the School, a new (to-be-constructed) facility located at 2286 Cropsey Avenue, Brooklyn, NY (the "Premises") to house its student body, originally anticipated to begin with the 2022-23 school year; and

WHEREAS, due to construction delays as the result of the Covid-19 Pandemic, the Premises will not be ready to house the School's student body beginning with the 2022-23 school year; and

WHEREAS the School's current facility at 1870 Stillwell Avenue, Brooklyn, NY due to limited capacity, cannot accommodate the School's projected enrollment for the 2022-2023 school year; and

WHEREAS, one of the School's sister schools, Hebrew Language Academy Charter School ("HLA") located at 2186 Mill Avenue, Brooklyn, NY, has enough space to house a portion of the School's students in its facility (as well as its own students), and has volunteered to so if need be, subject to Authorizer approval.



Hebrew Language Academy 2
CHARTER SCHOOL

THEREFORE, BE IT RESOLVED, that the Board directs that the Bylaws be amended to set the minimum number of Board Members at five (5) and the maximum at eleven (11) in order to align with its sister Hebrew Public schools; and

BE IT FURTHER RESOLVED, that the Board directs that the Charter Agreement and Bylaws be amended to change the number of standing board committees from four (4) to three (3), with the revised committees being: (1) Governance; (2) Finance and Audit, and; (3) Education and Accountability, with the Governance Committee assuming all the requirements, tasks and structure of both the Nominating and Governance committee and the Executive Committees, the Finance and Audit Committee assuming all the requirements, tasks and structure of the Finance Committee and the Education and Accountability Committee assuming all the requirements, tasks and structure of the Education Committee, subject to Authorizer approval.

BE IT FURTHER RESOLVED, that the Board hereby authorizes the School and Hebrew Public ("Hebrew Public"), Charter Management Organization of the School, to conduct a search for potential spill-over spaces for a portion of the 22-23 school year, including the potential relocation of a portion of the HLA2's enrollment to HLA in Mill Basin, Brooklyn.

BE IT FURTHER RESOLVED, that the School is authorized to make these requests (the "Revision Requests") to the Authorizer to amend the Charter Agreement; and

BE IT FURTHER RESOLVED, that that any Trustee or officer of the School or Board designee from Hebrew Public, (each, a "Proper Representative"), be and hereby is authorized and directed, jointly and severally, to execute and deliver the Revision Requests and any other documents consistent with the transactions described above and such further agreements, assignments, pledges, instruments, consents and documents ancillary to the Revision Requests or necessary in the determination of any Proper Representative, in the name of and on behalf of the School, in order to fully carry out the intent and accomplish the purposes of the foregoing resolutions; and

BE IT FURTHER RESOLVED, all actions heretofore taken by any Proper Representative, for and on behalf of the School in connection with the Revision Requests shall be and hereby are ratified and approved, and that the authority given hereunder shall be retroactive and any and all acts hereunder performed prior to the passage of these resolutions are hereby ratified and approved.

7. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- NYSED Renewal Visit
 - HLA2's liaison was on-site for observations and meetings on 11/9 & 11/10
 - Overall, felt the visit was positive
- Staff Vacancies
 - Interviews are taking place to fill roles
- Health and Safety
 - COVID testing weekly
 - Mask wearing and social distancing
 - In the last two weeks, students tested positive for COVID-19, this required Operations to make phone calls home and ensure all families knows what steps they need to take
 - Quarantine guidelines (10 days)
 - Switch to remote learning
 - 4th & 5th graders were welcomed back into the building today
 - Once everyone is back in the building, emergency drills will take place
- Bussing Challenges
 - Staffing issues across the sector
 - The Operations team is in constant communication with families
- Academic Schedule
 - Wednesday, 11/24 is a fully remote day
 - Engaging families virtually
- School Culture Updates
 - November is Native American Heritage Month
 - Scholastic Book Fair
 - Spirit Fridays
 - Staff outing last Friday
 - "Sunshine Squad" is spreading joy and bringing people together
 - Gen Ed & Hebrew teachers co-taught morning meetings this week
 - Virtual Family Conferences taking place 11/18
 - Picture Day, 11/23
- Enrollment is steady

8. Network Update & HLA2 November Dashboard Review

Due to time constraints, Jon Rosenberg opted to skip these two agenda items.

9. Public Comments



No members of the public were present.

10. Adjournment

Adam Miller asked for a motion to adjourn the meeting, Stella Binkevich made a motion to adjourn the meeting at 6:49 pm, Sue Fox seconded, and the motion was carried unanimously. The board will meet next on December 14th at 6 pm.

Board of Trustees Meeting Minutes

March 22, 2022, 6 pm

Location: Zoom

Trustees Present

Stella Binkevich
Sue Fox
Mike Tobman
Alice Li
Adam Miller
Ella Zalkind

Also Present:

Ashley Furan, Head of School, HLA2

Katie Passley, Assistant Head of School, HLA2

Jon Rosenberg CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:02 pm.

2. Adoption of March 2022 Meeting Agenda

Adam Miller asked for a motion to adopt the March 2022 meeting agenda, Sue Fox made a motion to adopt the meeting agenda. Ella Zalkind seconded, and the motion was carried unanimously.

3. Approval of February 2022 Minutes

Adam Miller asked for a motion to approve the February 2022 meeting minutes, Mike Tobman made a motion to approve, Alice Li seconded, and the motion was carried unanimously.

4. HOS Search Update

Jon Rosenberg, CEO of Hebrew Public, briefed the board and members of the public on the Head of School search process. After a lot of thought and care regarding Ashley Furan's succession, Hebrew Public recommends Katie Passley, HLA2's current Assistant Head of School to fill the role of Head of School as of July 1, 2022. She has worked on the HLA2 team since 2018 and stepped in as Interim HOS when Ashley was on medical leave in 2019.

Ashley Furan, HLA2's current Head of School shared many words of praise, respect, and admiration for Katie and is looking forward to HLA2's bright future.

After the brief discussion, Adam Miller asked for a motion to authorize Hebrew Public extending an offer to Katie Passley as Head of School beginning July 1, 2022. Sue Fox made the motion, Mike Tobman seconded, and the motion carried unanimously with no absences or objections.

Adam Miller thanked Ashley Furan for her amazing service to the school and congratulated Katie Passley on the exciting new opportunity.

Katie Passley shared her gratitude to Ashley Furan for her mentorship and commitment to the school as well as gratitude to the entire Hebrew Public time for all of their support. Katie is committed to improving the educational experience between students and their families as well as raising the bar of academic excellence and love of learning.

5. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- COVID-19 Update at HLA2
 - New mask policy launched on Monday, March 7th
 - Moved from mask required to mask optional
 - Working with staff and students to ensure everyone feels comfortable making a choice that works best for them
 - Timeline aligned with DOE schools
 - Weekly testing
 - Received 1 positive student result this week
 - Kids are required to still come to school if they have been exposed, but test negative for COVID-19
 - All kids who were exposed were sent home with two rapid tests
 - Families must self-report results on the first and fifth day
 - The class that was exposed must wear masks for 10 days from the date of exposure
 - Still maintaining temperature checks and remaining diligent
 - Teachers are looking out for any signs and symptoms in their classrooms
 - Will send communications any time someone tests positive
 - Families and staff are encouraged to reach out with any questions
- General Updates
 - State exams & test prep



Hebrew Language Academy 2

CHARTER SCHOOL

- Students in grades 3-5 will take the ELA test next week
- All classes have been practicing interpreting questions and showing their work
- Teachers are ensuring students are thinking critically, calm, cool, and collected
- Staff mid-year reflection meetings
 - All teaching and support staff have had their meetings with the leadership team
 - Leadership team will have meetings with Ashley Furan & Katie Passley
 - Planning for Head of School transition
 - Planning for next year and goal setting
- Busing
 - Office of Pupil Transportation (OPT)
 - Changes in OPT schedules and bus drivers
 - Making sure students get to school safely
 - Families should flag concerns to HLA2 and to OPT directly
 - Continuing to look for Bus Matrons
- School Culture
 - Women's History Month
 - Fierce and Fabulous Woman celebrating during morning meeting
 - March Madness
 - Fun Fridays
 - Twin Day
 - Women's Day (wear purple)
 - Sports Day
 - Class Color Day
 - Superhero Day
 - Silly Hat Day for April 1st
 - March Staff Fun
 - Magical Mondays
 - Spa Day
 - Puppy Party
 - Tasty Tuesdays
 - Yummy food for staff in the building!
 - Swag Wednesdays
 - Thankful Thursdays
 - Celebrating the work of all staff



Hebrew Language Academy 2

CHARTER SCHOOL

- Fun Fridays (spirit days)
- Attendance
 - Large increase in staff and student illnesses not related to COVID-19
 - 70+ students have been absent
- Enrollment
 - 284 students
 - Below budgeted #
 - Financially in a good place
 - Continuing to enroll students
 - Possibly will enroll one more this week
 - The board is encouraged to share job postings with their networks for support staff and lead teaching positions

6. Network Update

Jon Rosenberg, Hebrew Public's CEO briefed the board on the following:

- Updates to the parent community
 - A formal announcement regarding Katie Passley's new role
 - Facility update
 - Mid year 2023 building opening is still on track
- Pre-K update
 - 1 section of 18 students
 - One budget meeting with a DOE liaison has taken place
 - Funding is more robust, but substantially less than what the school gets for K and up
 - About \$15K per student

7. Public Comments

No members of the public were present.

8. Adjournment

Adam Miller made a motion to adjourn the meeting at 6:25 pm, Sue Fox seconded, and the motion was carried unanimously. The board will meet next on April 12 at 6 pm.



Hebrew Language Academy 2
CHARTER SCHOOL

Board of Trustees Meeting Minutes

September 28, 2021, 6 pm

Location: Zoom

Trustees Present

Alice Li
Sue Fox
Mike Tobman
Will Mack

Also Present:

Ashley Furan, Head of School, HLA2

Brandon Parker, Director of Operations, HLA2

Jon Rosenberg CEO, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Sue Fox called the meeting to order at 6:02 pm and reminded everyone in attendance in order to sign up to make a public comment prior to the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of September 2021 Meeting Agenda

Sue Fox asked for a motion to adopt the September 2021 meeting agenda, Mike Tobman made a motion to adopt the meeting agenda. Alice Li seconded, and the motion carried unanimously.

3. Approval of August 2021 Minutes

Sue Fox asked for a motion to approve the August 2021 meeting minutes, Alice Li made a motion to approve, Will Mack seconded, and the motion carried unanimously.

4. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- Staffing
 - Introduction to Brandon Parker, Director of Operations
 - 7 Vacancies
 - Increase in staff referrals will be shared out tomorrow evening
 - Merged three 4th-grade classes into two classes
- Health & Safety
 - Social distancing and mask-wearing
 - Ensuring all student desks are facing the same direction
 - Students are maintaining a 3ft distance from one another
 - All HLA2 staff have received at least their first dose
 - All HLA2 staff are expected be fully vaccinated by October
 - COVID Testing
 - All clear, without incident this Monday
 - Weekly testing every Monday
 - One incident of quarantine thus far
 - 3rd grade, 10 days
- School-Wide Systems & Procedures
 - Last week was the first full week of school, Monday through Friday
 - Emergency Drills (fire alarm) will begin next week
 - Arrival and Dismissal
 - Student temperature checks occur every day at the front door before a guardian leaves
 - 10-minute arrival window in the AM
 - Continuing to stress safety and traffic flow (u-turns, parking in the bus stop...)
 - Bussing
 - Challenges
 - City-wide struggles with OPT
 - Shortage of drivers
 - Timing
 - Shortage of bus attendants
 - Listening to family feedback and making changes
 - Departures are on-time
 - Seeking Attendants
 - Hourly opportunity
 - Important for ensuring safety: mask-wearing, seatbelts, social distancing...etc.



Hebrew Language Academy 2
CHARTER SCHOOL

- School Culture
 - LatinX Heritage Month
 - Bullying Prevention Month
 - Kicks off on Friday
 - Spirit Days in October
 - Virtual Community Meetings
 - Friday at school K-2 & 3-5
 - OLAM Values
 - Reviewing school procedures with students
 - Movie Night
 - Tomorrow at 6 pm
 - Big shout out to all staff who have been working tirelessly to create joy for the students
- Enrollment
 - Currently, 308 students, typical fluctuation for this time of year
 - A number of students have left for public, private, and/or other charter schools
 - Many families transitioning outside of the city and/or state
 - Actively monitoring social distancing in classrooms and making offers off of the waitlist where seats are available

5. Network Update

Jon Rosenberg, Hebrew Public's CEO updated the board on the following:

- HLA2 Charter Renewal
 - A five year term, HLA2 is in the 4th year of the first charter term
 - Almost all of the charter application has already been submitted
 - Site Visits (November 9th and 10th)
 - Classroom observations (most likely in person)
 - Leadership team interviews
 - Board capacity interview
 - There will be a prep meeting prior to the interview
 - At least three board members in officer roles to participate
 - Public Hearing required to be conducted by the city
 - All three Hebrew Public NY schools are up for renewal so this year the city has requested one public hearing for all
 - Wednesday, October 13th at 5:30 pm via Zoom
 - 1 board member from each of the schools to speak briefly during the hearing
 - Members of the public and parents can sign up to speak during the public comment portion



Hebrew Language Academy 2
CHARTER SCHOOL

- Building Construction
 - Ramping up the occurrence of check-in meetings with the building company, DBI, our building representatives, Ashley, and Hebrew Public's Operations Team
 - Cautiously optimistic for an on-time delivery
- NYC Announcement of Relaxation of Quarantine Standards
 - These changes apply to district schools, but not to public charter schools such as ours
 - The announcement comes from a review of the CDC guidance released in late August defining "close contact" in a K-12 setting
 - Situations such as lunch, riding the bus, gym class, and regular classroom instruction, can not always guarantee the 3 ft distance is kept all the time
 - Proposed revisions of Hebrew Public guidelines will be stricter than the city
 - Hebrew Public will be presenting recommendations to HOS'
 - Looking at alternative learning/teaching models for students who have been exposed and are required to quarantine
 - Zoom Rooms technology for simulcasting
 - Finding a Balance Between:
 - Health and safety
 - Programmatic effectiveness
 - Every time we quarantine a child, the families need to figure out child care
 - Statue of COVID-19 cover has expired

6. HLA2 September 2021 Dashboard Review

Jon Rosenberg reviewed the September dashboard, sharing key indicators. The dashboard will change based on what is pertinent at the time (enrollment, test scores, financial data...etc).

- Enrollment
 - Slightly below the budgeted number of students
 - Currently offering seats to students on the waitlist while keeping in mind COVID-19 social distancing guidelines for classrooms
- Vacancies
 - Each school year vacancies are common, this year more so than ever, schools in NY and around the country are struggling with staffing shortages
 - 7 vacancies, 12%
 - Fully staffed leadership team
 - Incentives:
 - Referral bonuses
 - Hiring bonuses
- COVID-19 Impact

- 1 Vaccine-related termination
- 1 COVID-19 case among students

- Staff Demographic Data
 - Efforts to increase staff diversity continues

7. Board Member Recruitment

Jon Rosenberg encouraged board members and members of the community to nominate qualified individuals to join the board of trustees.

- Ideally, the board should have at least nine individuals to create functional committees, representative of the school population and community, and have a diverse skillset

8. Public Comments

N/A

9. Adjournment

Sue Fox made a motion to adjourn the meeting at 6:38 pm, Will Mack seconded, and the motion was carried unanimously. The board will meet next on October 26th at 6 pm.



Hebrew Language Academy 2
CHARTER SCHOOL

Board of Trustees Meeting Minutes

October 26, 2021, 6 pm

Location: Zoom

Trustees Present

Stella Binkevich
Sue Fox
Mike Tobman
Adam Miller

Also Present:

Brandon Parker, Director of Operations, HLA2

Jon Rosenberg CEO, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1 member of the public

1. Call to Order

Adam Miller called the meeting to order at 6:02 pm and reminded everyone in attendance in order to sign up to make a public comment prior to the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of October 2021 Meeting Agenda

Adam Miller asked for a motion to adopt the October 2021 meeting agenda, Sue Fox made a motion to adopt the meeting agenda. Stella Binkevich seconded, and the motion was carried unanimously.

3. Approval of September 2021 Minutes

Adam Miller asked for a motion to approve the September 2021 meeting minutes, Mike Tobman made a motion to approve, Sue Fox seconded, and the motion was carried unanimously.



Hebrew Language Academy 2
CHARTER SCHOOL

4. Network Update

Jon Rosenberg, Hebrew Public's CEO updated the board on the following:

- COVID-19 Cases
 - Hebrew Public is continuing to keep an eye on COVID data
 - The school community must remain vigilant and continue to practice health & safety protocols (mask-wearing, social distancing...etc.)
- HLA2 Charter Renewal
 - Virtual visits to classrooms
 - Board capacity interview
 - In-person visit(s)
 - Public Hearing for all three Hebrew Public schools will be November 1st at 5:15 pm
 - The length of the renewal will be decided in early 2022, and will ultimately be decided by the NYS Board of Regents
- Recruiting Board Members
 - Board Growth Objectives
 - Ideally, the board should have at least nine individuals to create functional committees, representative of the school population and community, mission-aligned, and have a diverse skillset

5. HLA2 October 2021 Dashboard Review

Jon Rosenberg reviewed the October dashboard, sharing key indicators.

- Enrollment
 - 30% of students being served have disabilities
- Vacancies
 - Currently, 6 positions are open
 - Incentives:
 - Referral bonuses
 - Hiring bonuses
- Staff Demographic Data
 - Efforts to increase staff diversity continues

6. Public Comments

N/A

7. Adjournment

Adam Miller asked for a motion to adjourn the meeting, Sue Fox made a motion to adjourn the meeting at 6:17 pm, Stella Binkevich seconded, and the motion was carried unanimously. The board will meet next on November 16th at 6 pm.

Special Meeting of Board of Trustees

August 3, 2021, 6 pm

Location: Zoom

Minutes

Trustees Present

Alice Li
Sue Fox
Mike Tobman
Will Mack
Adam Miller

Also Present:

Jon Rosenberg, CEO, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:03 pm.

2. Adoption of August 3, 2021, Special Meeting Agenda

Adam Miller asked for a motion to adopt the August 3, 2021, Special Meeting Agenda, Sue Fox made a motion to adopt the meeting agenda. Will Mack seconded, and the motion carried unanimously.

3. Approval of July 2021 Minutes

Adam Miller asked for a motion to approve the July 2021 minutes, Mike Tobman made a motion to approve the July 2021 minutes. Sue Fox seconded, and the motion carried unanimously.

4. Action Items

a. Approval of Application for Charter Renewal Certification

After a brief discussion, Adam Miller asked for a motion to approve the HLA2 charter renewal application. Sue Fox made the motion, Alice Li seconded, with no abstentions or objections the motion carried.

b. Approval of the Application Cover Letter

Adam Miller asked for a motion to approve the cover letter for HLA2's charter renewal application. Sue Fox made the motion, Alice Li seconded, with no abstentions or objections the motion carried.



5. Public Comments

No members of the public were present.

6. Adjournment

Adam Miller made a motion to adjourn the meeting at 6:06 pm, Alice Li seconded the motion, and the motion was carried unanimously.

Board of Trustees Meeting Minutes

July 20, 2021, 6 pm

Location: Zoom

Trustees Present

Alice Li
Sue Fox
Mike Tobman
Adam Miller
Stella Binkevich

Also Present:

Ashley Furan, Head of School, HLA2

Marie Lucas, Director of Operations, HLA2

Elyse Castellano, Chief of Staff, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order & Reminder for Public Comments

Sue Fox called the meeting to order at 6:02 pm and reminded everyone in attendance in order to sign up to make a public comment prior to the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of July 2021 Agenda

Sue Fox asked for a motion to adopt, Adam Miller made a motion to adopt the July 2021 agenda. Alice Li seconded, and the motion carried unanimously.

3. Approval of June 2021 Minutes

Sue Fox asked for a motion to approve, Adam Miller made a motion to approve the June 2021 minutes. Stella Binkevich seconded, and the motion carried unanimously.

4. School Leadership Update

Ashley Furan, Head of School gave an update to the board on the following:



Hebrew Language Academy 2
CHARTER SCHOOL

- Playstreet Application Approved!
 - Students will be able to safely enjoy physical activity outside of the building
- HLA2's Charter Renewal Application is in Progress
- Building Construction Began Today for 2 New Classrooms
 - Building work is moving quickly and is scheduled to be completed by the end of next week
- School Leadership Team Launch
 - Shared goals of collaboration and coaching
 - Focus on Data
 - Focus on Equity
 - Book Club: *Coaching for Equity: Conversations That Change Practice* by Elena Aguilar
 - Growing personal skills
 - Including DEI in summer training with staff
- Interviews for Staffing Positions
 - Highest need: Hebrew teachers
- Enrollment is steady with 335 students
 - Potential to make a few more offers for certain grades

5. Board Actions: Charter Revisions

HLA2 is approaching the end of its initial five-year charter term and is preparing its renewal application for submission to the New York City Department of Education in August. Before the board meeting, background information regarding the charter revisions was shared with staff, families, and board members. The following are the proposed changes to the school charter.

a. School Calendar

The school calendar has been updated to reflect HLA2's increased focus on staff professional development. The new calendar includes early student dismissal (at 1 pm) on Fridays to allow for concentrated weekly staff training. This change is consistent with the practices of many of the most academically successful charter school networks in the City.

Sue Fox asked for a motion to approve the discussed revision to the school calendar, Mike Tobman made the motion, Alice Li seconded, and it was passed unanimously with, no objections or abstentions.

b. Updating Key Design Elements

The current charter lists several Key Design Elements (KDEs) that make HLA2 distinct from other schools. Based on experiences over the first 5 years of HLA2's existence, and input from staff and families, these are the proposed changes to the KDEs.

1. OLAM Values
2. Modern Hebrew Language
3. Differentiated Instruction



Hebrew Language Academy 2
CHARTER SCHOOL

- | | |
|--|--------------------------------------|
| 4. Professional Development &
Career Pathways | 7. Partnership with Hebrew
Public |
| 5. SEL | |
| 6. Diversity, Equity, and
Inclusion | |

Combined with a rigorous curriculum, it is believed these proposed design elements will help move the school community forward and will ensure that each child served thrives, and succeeds at a high level.

Sue Fox asked for a motion to approve the aforementioned Key Design Elements. Adam Miller made the motion, Mike Tobman seconded and it was approved unanimously with, no objections or abstentions.

c. Updating the Organizational Chart

HLA2's organizational chart has been updated to reflect the changes in the leadership and staffing structure, over the past several years.

Sue Fox asked for a motion to approve the updated organizational chart. Mike Tobman made the motion and Adam Miller seconded and it was approved unanimously with, no objections or abstentions.

6. NY State Data Privacy Requirements

- a. Adoption of Data Security and Privacy Policy
- b. Adoption of Parent's Bill of Rights Data Privacy and Security

These policies have been updated to reflect changes in the New York State law. Although, not a charter revision, the updates are required to be approved by the board.

Sue Fox asked for a motion to approve the NY State Data Privacy documents. Adam Miller made the motion, Mike Tobman seconded and it was approved unanimously with, no objections or abstentions.

7. Network Update

Elyse Castellano, Chief of Staff of Hebrew Public, shared the following with the board and members of the public:

- Surveying Families On
 - Intent to return forms
 - Request for remote accommodations
 - Family needs
 - Responding to questions or concerns



Hebrew Language Academy 2
CHARTER SCHOOL

- Network Team Focus
 - Leadership professional development
 - 3-day program
 - Developing all staff PD in late August
- Renewal Applications Update
 - All three of our NY schools
 - Due in early August
 - Board Members will have access to review the full application

8. Determine a date for a special meeting in the first week of August to Certify the Renewal Application

Date determined, August 3rd at 6 pm.

9. Public Comments

No public comments were made during this time.

10. Executive Session

No votes were taken during this time.

11. Adjournment

Sue Fox asked for a motion to adjourn the meeting at 6:40 pm. Alice Li made the motion, Mike Tobman seconded, and the motion carried unanimously.



Hebrew Language Academy 2
CHARTER SCHOOL

Board of Trustees Meeting Minutes

(Amended December 19, 2022)

January 25, 2022, 6 pm

Location: Zoom

Trustees Present

Ella Zalkind
Stella Binkevich
Sue Fox
Mike Tobman
Adam Miller

Also Present:

Ashley Furan, Head of School, HLA2

Brandon Parker, Director of Operations, HLA2

Jon Rosenberg CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Lauren Murphy called the meeting to order at 6:04 pm.

2. Adoption of January 2022 Meeting Agenda

Adam Miller asked for a motion to adopt the January 2022 meeting agenda, Sue Fox made a motion to adopt the meeting agenda. Stella Binkevich seconded, and the motion was carried unanimously.

3. Approval of December 2021 Minutes

Adam Miller asked for a motion to approve the December 2021 meeting minutes, Stella Binkevich made a motion to approve, Sue Fox seconded, and the motion was carried unanimously.

4. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- General Update
 - An HLA2 5th-grade student passed away unexpectedly over winter recess
 - HLA2 is creating space for classmates to process their feelings, and have sent a communication to families with the mental health team's information.



Hebrew Language Academy 2

CHARTER SCHOOL

- Giving a lot of support to the entire 5th grade staff
- While planning for the graduation, Ashley and her team are thinking about how they can honor and celebrate the student's life and impact
- Ashley's Leadership Resignation
 - Effective at the close of the school year
 - Staff and families were informed last Friday
 - Working closely with Hebrew Public, the HLA2 Board of Trustees, and HLA2's leadership team to ensure a smooth transition
 - The School's continued growth and success academically, operationally, and culturally is a top priority
- State Exam Practice
 - Began this week, students took day 1 of Math today
 - The exams are HLA2's internal assessments
 - A great data point to see where students
 - Lots of gaps and shifts in learning due to COVID-19
 - Using the exams as a tool to see where students need more support
 - Will be increasing the number of small groups to hopefully see performance level growth
- Calendar Updates– Remote Instruction
 - This Friday is a full day of staff PD, previously planned for
 - Added remote days for family conferences
 - Allows teachers enough time slots to meet with all families while also relieving early and late commutes
 - DOE Friendly Days
 - Days when the Department of Education is closed, HLA2 will now be remote
 - Previously, HLA2 set up external bussing, but there were many challenges with setting up independent bussing
 - Days when the DOE was closed, greatly impacted school attendance
 - These dates and changes were communicated to all staff and families
- Mask-wearing Email Communication
 - This morning, we received the following directive from the New York State Education Department, which fully applies to our schools:
 - “The State Education Department understands that Nassau County Supreme Court has ruled that the Department of Health exceeded its authority in enacting the mask regulation, 10 NYCRR 2.60, in *Demetriou et al. v. New York State Dep’t of Health et al.* This regulation is the subject of conflicting decisions, insofar as Albany County Supreme Court recently upheld the regulation in *Massapequa UFSD et al. v. Hochul, et al.* It is



Hebrew Language Academy 2

CHARTER SCHOOL

SED's understanding that the Department of Health will appeal the Nassau County Supreme Court decision, which will result in an automatic stay that will unambiguously restore the mask rule until such time as an appellate court issues a further ruling. Therefore, **schools must continue to follow the mask rule.**"

- This means that the mask-wearing mandate in our schools is still required to be in place.
- Attendance
 - Year-to-date average is 90%
 - Operations and Deans are working hard on following up with families of students who have been absent
 - Ensuring students are only joining remotely when quarantine is necessary
- Enrollment
 - Currently at 284
 - A few students have left due to private school offerings and special needs programming
 - 5 new students began this week, priority has been HLA2 Leadership introducing themselves to families and to ensure the students acclimate the school setting
 - Outreach for Pre-K applications will begin next week

Board Member, Sue Fox, commended Ashley and her team on keeping student attendance a priority. Sue also commented on the increase in infection rates among young children.

5. Network Update

Jon Rosenberg, Hebrew Public's CEO briefed the board on the following:

- COVID-19
 - Number of positive cases have spiked with Omicron
 - 500 cases per 100,000 daily
 - The numbers are now coming back down
 - It's important to remember that even though it is on a decline, the positive cases are 5x higher than a few months ago
- Facilities Planning
 - Tentatively planning for "normal" space constraints for next year meaning no social distancing
 - Staying in the current building for 1st semester (through fall)
 - Ashley and Brandon along with the HLA2 team have been very inventive in creating more space
 - Setting up room for a Pre-k section
 - Cropsey Avenue Site



Hebrew Language Academy 2
CHARTER SCHOOL

- Glass panels have now arrived and are being installed
- An update will go out to families and staff soon
- Funding
 - Governor Hochul put out funding proposal
 - Looking to see a decent percent increase for NY state per pupil funding
 - HLA2 budget process has began
 - Ashley has put together a staffing plan for next year
 - Hoping to provide an appropriate cost of living adjustment for staff
- Education and Accountability Committee Overview
 - This committee has been largely dormant, but will now meet about 3x a year to discuss a mix of programmatic and operational topics
 - Program
 - Reviewing student engagement data (e.g., attendance and discipline data), and student academic data (e.g., interim assessments and State assessments).
 - Operations
 - Reviewing operational issues/updates (e.g., Covid protocols, building safety, or facility updates)
 - Committee members will receive an email from Hebrew Public's Chief of Staff in the next week regarding the committee's availability in February

Board members engaged in a brief discussion about contingency planning regarding the new facility.

6. Public Comments

No members of the public were present.

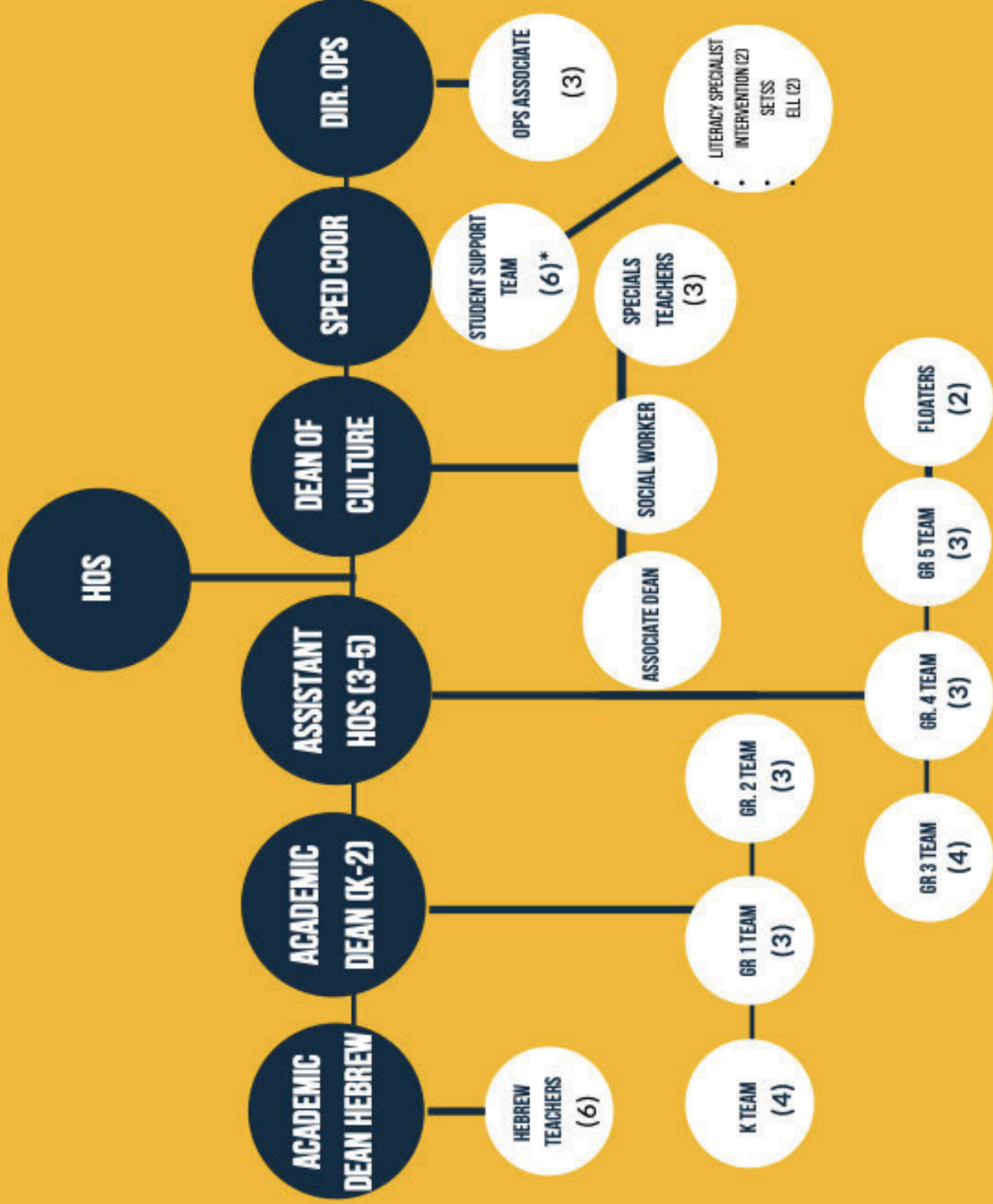
7. Executive Session

Adam Miller made a motion to enter into executive session at 6:30 pm, no votes were taken during this time.

8. Adjournment

Adam Miller made a motion to adjourn the meeting at 7:07 pm, Mike Tobman seconded, and the motion was carried unanimously. The board will meet next on February 15th at 6 pm.

HLA2 ORG CHART



HLA2 2022-2023 Academic Calendar

General Notes:

- September 6: First Day of School, all grades, half day
- Family conferences will be in-person 1/2 days
- HLA2 has 185 school days scheduled (180 in person).
- This calendar does not reflect the full set of assessments (e.g. monthly quizzes).

School Closings

September 5: Labor Day

September 26-27: Rosh Hashanah

October 5: Yom Kippur

October 10: Indigenous Peoples' Day

November 24-25: Thanksgiving

December 26-January 2: Winter break

January 3: Professional Development (staff attend, students asynch)

January 16: MLK Day

January 23: Lunar New Year (observed)

January 27: Professional Development (staff attend, students asynch)

February 20-24: Midwinter Break

April 6-14: Spring Break

April 21: Eid

May 29: Memorial Day

June 19: Juneteenth

Half Days

September 6: Half Day for students (in-person)

October 4: Half Day for students (in-person)

November 17: Half Day for students (in-person)

November 23: Half Day for students (remote)

December 23: Half Day for students (remote)

February 2: Half Day for students (in-person)

April 5: Half day for students (in-person)

April 27: Half Day for students (in-person)

June 27-28: Half Day for students (in-person)

Remote Days

November 23: Half Day for students (remote)

December 23: Half Day for students (remote)

January 3: PD Day

January 4: PD Day

January 27: PD Day

Family Conferences (half day for students)

Thursday, November 17th: Q1 Family Conferences

Thursday, February 2nd: Q2 Family Conferences

Thursday, May 11: Q3 Family Conferences

Marking Periods

Marking Period 1: Thursday, 9/1 - Friday, 11/4

Marking Period 2: Monday, 11/7 - Friday, 1/20

Marking Period 3: Tuesday 1/24 - Friday, 4/5

Marking Period 4: Monday 4/7 - Friday 6/23

Reading Assessment Windows

9/6-9/23

1/4-1/20

5/8-5/26

State Testing

- NYS ELA Window : Wednesday, April 19 - Friday, April 21
- NYS Math Window : Tuesday, May 2 - Thursday, May 4
- NYSESLAT Speaking Testing Window (NY) : Monday, April 17 - Friday, May 26
- NYSESLAT Listening, Reading, Writing Testing Window (NY) : Monday, May 15 - Friday, May 26
- Grade 8 Science Performance Test (NY) : Tuesday, May 23 - Friday, June 2
- Grade 8 Science Written Test (NY) : Monday, June 5

Proposed Times MAP & Interim Assessments:

- **MAP #1** Sept 19th-Oct 7th (all students, K-8)
- **MAP #2** June 5th-June 16th (all students, K-8)
- **IA #1**
 - ELA: Tuesday, November 1st
 - Math: Tuesday, November 8th
- **IA #2**
 - ELA: Tuesday, January 10th & Wednesday, January 11th
 - Math: Tuesday, January 17th & Wednesday, January 18th

Table of Contents

[September 2022](#)

[October 2022](#)

[November 2022](#)

[December 2022](#)

[January 2023](#)

[February 2023](#)

[March 2023](#)

[April 2023](#)

[May 2023](#)

[June 2023](#)

September 2022

18 days, 113 Instructional Hours

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5 Labor Day	6 All Grades: First Day of School(Half Day) <i>MAP Fluency Testing Window Opens</i>	7	8	9
12	13	14	15	16
19 <i>MAP Growth Window Opens</i>	20	21	22	23 <i>MAP Fluency Testing Window Closes</i>
26 Rosh Hashanah	27 Rosh Hashanah	28	29	30

October 2022

19 days, 106 Instructional Hours

Monday	Tuesday	Wednesday	Thursday	Friday
3	4 Half Day for Students & Staff	5 Yom Kippur	6	7 <i>MAP Growth Window Closes</i>
10 Indigenous Peoples' Day	11 ELA Quiz I	12	13	14
17 Math Quiz I	18	19	20	21
24	25	26	27	28

31				
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November 2022

20 days, 112 Instructional Hours

Monday	Tuesday	Wednesday	Thursday	Friday
	1 ELA IA	2	3	4 Quarter 1 Ends
7 Quarter 2 Begins	8 Math IA	9	10	11
14	15	16	17 Half Day for Students Family Conferences	18
21	22	23 Half Day (Remote)	24 Thanksgiving Break	25 Thanksgiving Break
28	29	30		

December 2022

17 days, 95 Instructional Hours

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23 Half Day (Remote)

Monday	Tuesday	Wednesday	Thursday	Friday
26 Winter Break	27 Winter Break	28 Winter Break	29 Winter Break	30 Winter Break

January 2023

19 days, 107 Instructional Hours

Monday	Tuesday	Wednesday	Thursday	Friday
2 New Year's Day (Observed)	3 Staff PD Day: Asynch for Students	4 Staff PD Day: Asynch for Students MAP Fluency Administration Opens	5	6
9	10 ELA IA	11 ELA IA	12	13
16 Martin Luther King Jr. Day	17 Math IA ELA IA (HLA2)	18 Math IA	19	20 Quarter 2 Ends MAP Fluency Administration Closes
23 Lunar New Year (Observed)	24 Quarter 3 Begins Math IA (HLA2)	25	26	27 Staff PD Day: Asynch for Students
30	31			

February 2023

15 days, 83 Instructional Hours

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2 Half Day for students Family Conferences	3
6	7	8	9	10
13	15	16	17	18

Monday	Tuesday	Wednesday	Thursday	Friday
20 President's Day & Mid-Winter Break: No Staff No Students	21 Mid-Winter Break: No Staff No Students	22 Mid-Winter Break: No Staff No Students	23 Mid-Winter Break: No Staff No Students	24 Mid-Winter Break: No Staff No Students
27 Math Quiz	28			

March 2023

23 days, 130 Instructional Hours

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3
6	7	8	9	10
13 <i>F&P Testing Window Opens</i>	14	15	16	17
20	21	22	23	24
27 Math Quiz	28	29	30	31

April 2023

12 days, 69 Instructional Hours

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5 Half day Quarter 3 Closes	6 Spring Break	7 Spring Break

Monday	Tuesday	Wednesday	Thursday	Friday
10 Spring Break	11 Spring Break	12 Spring Break	13 Spring Break	14 Spring Break
17 <i>NYSESLAT Speaking Testing Window Opens</i>	18	19 <i>NYS ELA Exam</i>	20 <i>NYS ELA Exam</i>	21 Eid al-Fitr
24	25	26	27	28

May 2023

22 days, 124 Instructional Hours

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3 <i>NYS Math Exam</i>	4 <i>NYS Math Exam</i>	5
8 MAP Fluency Administration Opens	9	10	11 Half Day for students Family Conferences	12
15 <i>NYSESLAT Listening, Reading, Writing Testing Window Opens</i>	16	17	18	19
22	23 <i>Grade 8 Science Performance Test Window Opens</i>	24	25	26 <i>NYSESLAT Speaking & L.R.W. Testing Windows Close</i> MAP Fluency Administration Closes
29 Memorial Day	30 MAP Growth Window Opens	31		

June 2023

19 days, 104 Instructional Hours

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2 <i>Grade 8 Science Performance Test Window Closes</i>
5 <i>Grade 8 Science Written Test (NY)</i>	6	7	8	9 MAP Growth Window Closes
12	13	14	15	16
19 Juneteenth	20	21	22	23
26	27 Half day	28 Last Day of School Half Day	29	30



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 01.17.2023.

PREMISES

Hebrew Language Academy
1870 Stillwell Avenue
Brooklyn NY 11223

Hebrew Language Academy
1870 Stillwell Avenue
Brooklyn NY 11223

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **01.03.2023**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU

THE CITY OF NEW YORK



DEPARTMENT OF BUILDINGS
CERTIFICATE OF OCCUPANCY

BOROUGH Brooklyn

DATE: JUL 01 1980

NO. 300704094

This certificate supersedes C.O. NO

ZONING DISTRICT R-5

THIS CERTIFIES that the new—altered—existing—building—premises located at

1870/86 Stillwell Avenue

Block 6852

Lot 18

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES, AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN.

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOAD LBS. PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING DWELLING OR ROOMING UNITS	BUILDING CODE HABITABLE ROOMS	ZONING USE GROUP	BUILDING CODE OCCUPANCY GROUP	DESCRIPTION OF USE
Cellar	O.G.						
1	O.G. 120 300				3	G	
2	75	240			3	G	

OPEN SPACE USES None
(SPECIFY—PARKING SPACES, LOADING BERTHS, OTHER USES, NONE)

**NO CHANGES OF USE OR OCCUPANCY SHALL BE MADE UNLESS
 A NEW AMENDED CERTIFICATE OF OCCUPANCY IS OBTAINED**
 THIS CERTIFICATE OF OCCUPANCY IS ISSUED SUBJECT TO FURTHER LIMITATIONS, CONDITIONS AND SPECIFICATIONS NOTED ON THE REVERSE SIDE. B-2

Donald J. Reid P.E.
 BOROUGH SUPERINTENDENT

Robert A. ...
 COMMISSIONER

ORIGINAL OFFICE COPY - DEPARTMENT OF BUILDINGS COPY

THAT THE ZONING LOT ON WHICH THE PREMISES IS LOCATED IS BOUNDED AS FOLLOWS:

BEGINNING at a point on the West side of Stillwell Avenue
 distant 0'-0" feet from the corner formed by the intersection of
 Stillwell Ave and 82nd Street
 running thence South 145'-7 1/2" feet; thence West 145'-8 1/2" feet;
 thence North 100'-0" feet; thence East 39'-9 3/4" feet;
 thence _____ feet; thence _____ feet;
 thence _____ feet; thence _____ feet;
 to the point or place of beginning.

N.B. or ALT. No. 300704094 DATE OF COMPLETION 9/16/98 CONSTRUCTION CLASSIFICATION 3 NFP
 BUILDING OCCUPANCY GROUP CLASSIFICATION Comm. HEIGHT 2 STORIES, 28 FEET

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS.

	YES	NO		YES	NO.
STANDPIPE SYSTEM			AUTOMATIC SPRINKLER SYSTEM	X	
YARD HYDRANT SYSTEM					
STANDPIPE FIRE TELEPHONE AND SIGNALLING SYSTEM					
SMOKE DETECTOR	X				
FIRE ALARM AND SIGNAL SYSTEM	X				

STORM DRAINAGE DISCHARGES INTO:

- A) STORM SEWER B) COMBINED SEWER C) PRIVATE SEWAGE DISPOSAL SYSTEM

SANITARY DRAINAGE DISCHARGES INTO:

- A) SANITARY SEWER B) COMBINED SEWER C) PRIVATE SEWAGE DISPOSAL SYSTEM

LIMITATIONS OR RESTRICTIONS:

BOARD OF STANDARDS AND APPEALS CAL. NO. _____

CITY PLANNING COMMISSION CAL. NO. _____

OTHERS: _____