

Application: Health Sciences Charter School

Maurine Falkowski - mbennettfalkowski@gmail.com
2020-2021 Annual Report

Entry 1 School Info and Cover Page

Completed Jan 19 2022

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

HEALTH SCIENCES CHARTER SCHOOL 140600860961

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

BUFFALO CITY SD

d. DATE OF INITIAL CHARTER

7/2009

e. DATE FIRST OPENED FOR INSTRUCTION

8/2010

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

To provide high-school age youth with an academically challenging learning environment that prepares them to communicate effectively, think and reason critically, value diversity, engage in service learning, pursue academic excellence, obtain sustainable and quality careers in the healthcare industry and become productive and valued members of the community.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	Year-round instruction. Four week summer session, Regents prep, credit recovery, service learning, internships, electives, and college courses. Schedules are developed based on individual student needs.
KDE 2	Exposure to the latest industry technology and laboratory techniques. Virtual labs conducted during online instruction using Gizmos for 2020-21. Many students are exposed to the latest industry technology and laboratory techniques through internships with partners such as Roswell Park Cancer Institute and Hauptman Woodward Research Institute, tours of facilities such as John R. Oishei Children's Hospital, Gates Vascular Institute, University of Buffalo Medical School, Catholic Health, ECMC, Kaleida Health facilities, and the UB Medical School.
KDE 3	Industry-specific curriculum. Industry partners work with administrators, teachers and the Work-based Learning staff on a regular basis to infuse the latest terminology, career pathway opportunities, and basic skills

	<p>required for specific professions. A college-level Health Disparities course will be offered in the fall of 2021 in partnership with Trocaire College.</p>
<p>KDE 4</p>	<p>Dual college credit courses.</p> <p>The school continues to develop partnerships with local institutions of higher education in order to expose students to college level coursework and obtain college credits while in high school, which reinforces students' understanding of the need for rigor in high school, builds confidence in pursuing college post-graduation, as well as lessens the financial burden on them once in college. All Health Sciences students participate in college visits during their junior and senior years. Health Sciences is currently working with Trocaire College, SUNY Buffalo, and Buffalo State College.</p>
<p>KDE 5</p>	<p>Mentoring.</p> <p>Faculty/staff annually commit to 'adopt' an individual junior for those students deemed at-risk and have pledged to go the extra mile to ensure attendance, behavior and academics are in good standing, resulting in a 96% graduation rate in 2021, exceeding the NYS standard. In addition, CREW teams of staff members checked in daily with students to provide support and guidance during COVID-19. Students also receive mentoring services through the school's partnership with the Buffalo Urban League. Lastly, students participating in internships have the privilege of a career mentor relationship with an industry professional.</p>
<p>KDE 6</p>	<p>Service learning.</p> <p>All cohorts of students are required to complete 100 hours of mandatory community service prior to graduation at local hospitals, businesses and healthcare facilities as well as neighborhood cleanups around the school. Guidance tracks the number of hours served.</p>
<p>KDE 7</p>	<p>Internships.</p> <p>Students participate in internships at Catholic Health sites, Community Health Center of Buffalo,</p>

Veterans Hospital, Roswell Park Cancer Institute, the Foundry, and Oishei Children's Hospital. Students also participated in a number of programs during the school year and summer through the Buffalo Urban League.

KDE 8

Individual Career Guidance/Career Development Activities.

Students participate in career events, college visits, and career readiness programming that reinforce the need for academic achievement and expose them to multiple career opportunities available in the health sciences industry. All students participate in exploratory programs at local healthcare facilities and/or guest speakers and presentations annually. Kaleida Health, Independent Health, BlueCross/BlueShield, Roswell Park Cancer Institute, Community Health Center of Buffalo, Catholic Health and SUNY at Buffalo (Doctors Back to School, Young Doctors Club and Young Dentists Club) have contributed staff time to provide teachers with in class presentations relevant to ongoing coursework. Every student develops a college and career plan and all 9th graders will complete an Introduction to Careers class. Students will receive college credit for a Health Disparities class designed in partnership with Trocaire College this fall.

KDE 9

Health and wellness.

Nutrition and personal health programming continues to grow at the school in order to increase the personal health and wellness of our community's future healthcare professionals. It is emphasized throughout all facets of classroom instruction and extracurricular offerings. The afterschool Cooking Club will be offered again in 2021-22, emphasizing fresh produce and healthy eating. In addition to nutrition, the social and mental health of the students also remains a priority, and Case Managers from the Buffalo Urban League and Gateway Longview, as well as support from Catholic Charities are available at the school

to address student needs. Partnerships such as the University of Buffalo's Dentists/Doctors Back to School, and the Doctors and Nurses Clubs address both career opportunities as well as discuss the need for a healthy lifestyle. Eye and dental exams are provided and the young professionals work with school staff to link students to additional services when appropriate.

KDE 10

(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.healthsciencescharterschool.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

480

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

353

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served	9, 10, 11, 12
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l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1140 Ellicott St. Buffalo, NY 14209	7168884080	Buffalo	9-12	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Jaime Venning	716-888-4080		jvenning@healthsciencescharterschool.org
Operational Leader	Jaime Venning	716-888-4080		jvenning@healthsciencescharterschool.org
Compliance Contact	Jaime Venning	716-888-4080		jvenning@healthsciencescharterschool.org
Complaint Contact	Jaime Venning	716-888-4080		jvenning@healthsciencescharterschool.org
DASA Coordinator	Rick Mammolitti	716-888-4080		rmammolitti@healthsciencescharterschool.org
Phone Contact for After Hours Emergencies	Robert Baxter	716-888-4080		rbaxter@healthsciencescharterschool.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

[Health Sciences Certificate of Occupancy.pdf](#)

Filename: Health Sciences Certificate of Occupancy.pdf **Size:** 600.9 kB

Site 1 Fire Inspection Report

[Health Sciences Certificate of Fire Inspection 4.2021.pdf](#)

Filename: Health Sciences Certificate of Fire Inspection 4.2021.pdf **Size:** 120.9 kB

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Jaime Venning
Position	Head of School
Phone/Extension	716-888-4080
Email	jvenning@healthsciencescharterschool.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

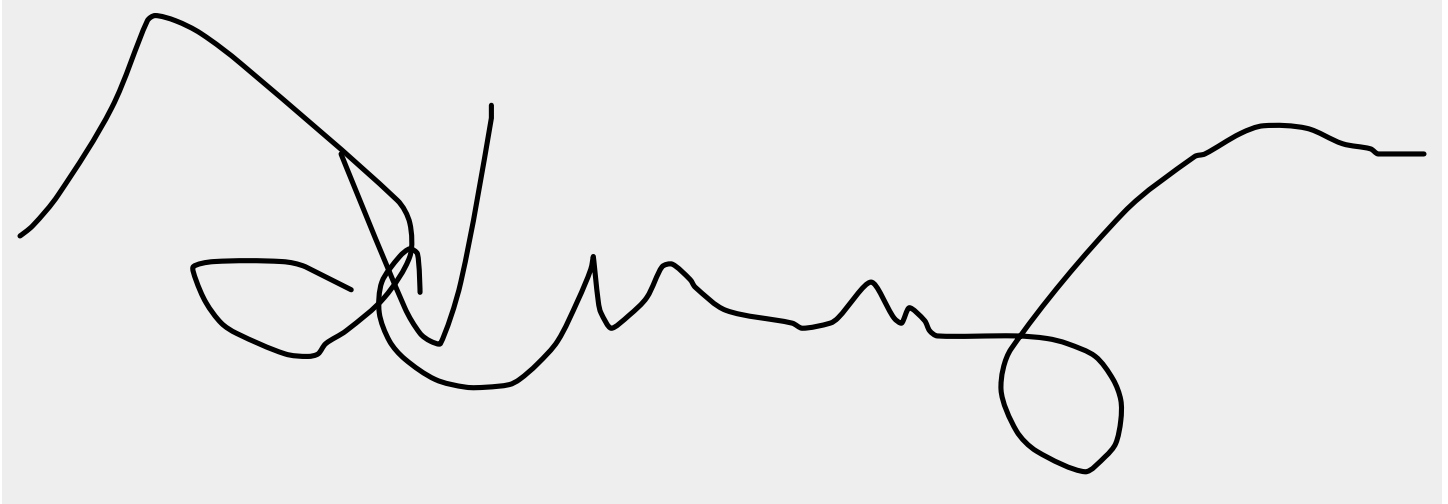
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 29 2021

Thank you.



Entry 3 Progress Toward Goals

Completed Jan 19 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If
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				unable to assess goal, type N/A for Not Applicable
Academic Goal 1	85% of students graduating will receive a NYS Regents Diploma	Per NYSED graduation requirements, the 2020-21 graduation rate was 96%, of which 100% were Regents Diplomas	Met	N/A
Academic Goal 2	Student growth on NYS Regents exams will increase by 10%	Annual Regents Exam scores.	Unable to Assess	N/A
Academic Goal 3	Students will participate in at least four career events	Internships, job shadows, guest speaker, and career events and completed.	Unable to Assess	N/A Due to COVID-19, internships and career activities had to be cancelled.
Academic Goal 4	Students will complete 100 hours of community service prior to graduation	Hours tracked by Guidance Office.	Unable to Assess	N/A A majority of graduating seniors were on track to complete hours by graduation. Any outstanding hours that were incomplete due to COVID-19 were waived.
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				

Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Demonstrate continuous progress			N/A Although COVID prevented the school from delivering in-person instruction, Health Sciences was one of the first high schools in the area to initiate online instruction and continued to engage students

Org Goal 1	toward meeting or exceeding the NYSED Charter Benchmarks.	NYSED Site Visit Report.	Unable to Assess	throughout the school year. Seniors and students with special needs returned to a hybrid model in February, 2021. Progress towards a majority of the benchmarks was reflected in the CSO Site Visit Report.
Org Goal 2	Continue the development and implementation of a work-based learning program in partnership with current and new partner organizations.	Annual number of internships and career events.	Unable to Assess	N/A Work-based learning activities were cancelled due to COVID and will resume in-person in September, 2021.
Org Goal 3	Further develop a freshman summer ramp-up program that assists students in bridging the gap from middle to high school.	Internal student assessments in math and literacy for incoming freshmen.	Unable to Assess	N/A Summer ramp-up was back in session in the summer of 2021.
Org Goal 4	Maintain and increase parent and student satisfaction with the school	NYSED parent surveys. Student surveys.	Unable to Assess	N/A An informal parent survey was conducted during online instruction. A majority of

	that leads to increased student success.			parents were very satisfied with the CREW model and online learning.
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to	Goal - Met, Not	If not met,
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		Evaluate Progress	Met, or Partially Met	describe efforts the school will take to meet goal.
Financial Goal 1	Provide appropriate board oversight of school finances.	Finance Committee provides a monthly report to the BOT detailing metrics for debt to asset ratio, debt service ratio, unrestricted days cash, enrollment stability, total margin and composite score.	Met	N/A
Financial Goal 2	To continue to develop and implement internal controls for the protection of school assets.	Continue to review and update all existing fiscal policies, while also developing any new ones that are deemed necessary for accounting, reporting, business, purchasing, payroll, payment of vendors and contractors, and all other areas of fiscal management.	Met	N/A
Financial Goal 3	Ensure the school continues to operate in an economically	Annually complete and file an independent audit with the NYSED by November 1st of	Met	N/A

	sustainable manner.	each year.		
Financial Goal 4	Continue to develop a long-term fiscal sustainability plan, including the establishment of a reserve fund, and continue to consolidate debt.	Monthly reports to the board; conservative use of the school's line of credit; and, continue to research and seek grant funding and community partnerships.	Met	N/A
Financial Goal 5			Met	N/A

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed Nov 1 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[HSCS audited FS 06](#)

Filename: HSCS audited FS 06.30.2021 FINAL.pdf **Size:** 480.7 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Jan 19 2022

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Health Sciences CS_BEDS-140600860961_2020-21

Filename: Health Sciences CS BEDS 140600860 6DD465r.xlsx **Size:** 75.1 kB

Entry 4c - Additional Financial Documents

Completed Jan 19 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

HSCS M&T Escrow Bank Stmt - 4100 - 2021

Filename: HSCS MT Escrow Bank Stmt 4100 2021.06.pdf **Size:** 95.4 kB

HSCS NYSED Annual Report 11

Filename: HSCS NYSED Annual Report 11.1.2021 4ao9VmA.pdf **Size:** 78.5 kB

HSCS mgmt letter 06

Filename: HSCS mgmt letter 06.30.2021 FINAL.pdf **Size:** 207.1 kB

Entry 4d - Financial Services Contact Information

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021.**

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Lindsay Cardella	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Donna Gonser	[REDACTED]	[REDACTED]	6

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Kirisits & Associates, CPAS, PLLC	Lisa Kirisits	1231 Delaware Avenue, Suite 6 Buffalo, NY 14209	[REDACTED]	[REDACTED]	25

Entry 5 - Fiscal Year 2021-2022 Budget

Completed Jan 19 2022

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

HSCS Final2021-2022ARBudget 06

Filename: HSCS Final2021 2022ARBudget 06.30.2021.xlsx **Size:** 37.8 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Jan 19 2022

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

Health Sciences BOT Financial Disclosure Forms 20-21 7

Filename: Health Sciences BOT Financial Discl J7Rpv9D.pdf **Size:** 3.0 MB

Health Sciences BOT Financial Disclosure Forms 20-21 7

Filename: Health Sciences BOT Financial Disc mlii9EK.pdf **Size:** 3.2 MB

Entry 7 BOT Membership Table

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
1	Richard P. Hershberger, PhD, MBA		Chair	All	Yes	2	07/01/2016	11/30/2025	11
2	Mary Farallo		Vice Chair	Executive Personnel	Yes	1	07/01/2018	11/30/2027	12
	Clement			Executive					

3	Kwayke, PhD, MBA		Secretary	e Health Equity	Yes	1	07/01/2018	11/30/2027	11
4	Joseph F. Winter, CPA, CFE, MBA		Treasurer	Executive Finance	Yes	1	06/01/2020	11/30/2029	12
5	Pratibha Bansal, MD		Trustee/Member	Internship Health Equity	Yes	1	07/01/2017	11/30/2026	11
6	Daniele Bozich		Trustee/Member	Personnel	Yes	1	06/10/2021	11/30/2030	5 or less
7	Alex Collichio, Esq, SPHR		Trustee/Member	Personnel	Yes	1	07/01/2019	06/30/2021	10
8	Zachary Dewey, Esq.		Trustee/Member	Health Equity	Yes	1	07/09/2020	11/30/2029	12
9	Christie Nelson		Trustee/Member	Health Equity Facilities	Yes	1	06/01/2020	11/30/2029	10

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
10	Jamie Smith, PhD		Trustee/Member	Academic	Yes	1	07/01/2018	11/30/2027	5 or less
11	Mark Trammel		Trustee/Member	Health Equity	Yes	1	01/24/2021	06/30/2021	5 or less
12	Linda Capers Wheeler		Trustee/Member	Health Equity	Yes	1	07/01/2019	04/08/2021	5 or less
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	12
b.Total Number of Members Added During 2020-2021	3
c. Total Number of Members who Departed during 2020-2021	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	15

3. Number of Board meetings held during 2020-2021

12

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed Jan 19 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

[Health Sciences BOT Meeting Minutes 2020-21](#)

Filename: Health Sciences BOT Meeting Minutes 2020 21.pdf **Size:** 1.8 MB

Entry 9 Enrollment & Retention

Completed Jan 19 2022

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	Health Sciences has been aggressive in increasing	

<p>Economically Disadvantaged</p>	<p>enrollment in 2021. Paid advertising via several billboards throughout the community, articles in the Challenger, and weekly social media posts have also contributed to an increase in student applications. The School is also emerging as a community leader recognizing the need for education to be represented in discussions on equity and the need for increased opportunities for urban children living in poverty in Western New York. Multiple staff members have participated in community forums on health and educational equity and continue to meet with local health and human service organizations to form collaborative relationships that will support the health and wellness of students and their families. The number of enrolled students in September 2021 is anticipated to be 400+. Of note, the school enrolled many new students while being closed to in-person learning.</p>	<p>Return to in-person presentations at local middle schools. Continue to utilize local radio, newspapers, and social media. Conduct STEM Sports Camp for Middle School students. New Health Equity activities will also support recruitment efforts.</p>
<p>English Language Learners</p>	<p>Extensive outreach efforts and the development of strategic partnerships with the Bangladesh community (including a new Bangladesh chemistry teacher), Hispanic Heritage Center, Muslim community through local mosques, and West Buffalo Charter School have yielded many new applications for the 2021-2022 school year.</p>	<p>Continue to work with community partners and middle schools with a high ELL population. Continue to recruit staff from diverse backgrounds. Continue to pursue opportunities with local colleges to provide relevant health equity and diversity training for staff.</p>

Students with Disabilities	All outreach and recruitment efforts include a thorough explanation of the services offered to Students with Disabilities.	Continue to reinforce the individualized, holistic services provided to all students during recruitment and community activities.
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Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	<p>Health Sciences implemented a CREW model that ensured daily communication with students during online learning. Students remained engaged and consistently completed assigned work by subject teachers. Such retention effort resulted in a 96% graduation rate, 100% of which were Regents Diplomas, and almost all the graduating seniors were economically disadvantaged.</p>	<p>A great focus on meeting student social-emotional needs will be in place. Two Social Workers have been hired to address individual student needs. A house system that consists of two houses each with an AP, Social Worker, Guidance Counselor, and STEM or Humanities staff, will be implemented in September. All teachers will meet every Monday morning to review data and discuss individual student needs. A Teacher Assistant program will also be new this fall. This will provide students with additional in-school and after school tutoring opportunities. A partnership with the Buffalo Urban League will also provide after school student supports including case management, tutoring, and daily activities. The new Health Equity initiative will also focus on the needs of students and the social-emotional impact of the pandemic on our student population.</p>
	<p>Health Sciences' ELL instructor utilized Go Guardian software during online learning in order to</p>	

English Language Learners	directly communicate with students and observe their computer screen during lessons and tutoring sessions. A CREW teacher was assigned to the ELL students to ensure daily communication as well. The ELL students were the first group of students to return to in-person instruction in February, 2021.	Continue the CREW model for in-person instruction. Additional staff have been hired to equitably meet the needs of the ELL population.
Students with Disabilities	A CREW teacher was assigned to SWD students to ensure daily communication as well. The SWD students were also in the first group of students to return to in-person instruction in February, 2021.	Continue the CREW model for in-person instruction. Additional staff have been hired to equitably meet the needs of the SWD population, including AIS teachers.

Entry 10 - Teacher and Administrator Attrition

Completed Jan 19 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Jan 19 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category A: 5 or 30% whichever is less	1.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category B: not to exceed 5	1.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category C: not to exceed 5	0.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	5

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	22

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	28



Thank you.

Entry 12 Organization Chart

Completed Jan 20 2022

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

[Health Sciences Charter School Organizational Structure revised 1](#)

Filename: Health Sciences Charter School Org UFj7IfR.pdf **Size:** 294.2 kB

Entry 13 School Calendar

Completed Jan 19 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[21_22 Academic Calendar](#)

Filename: 21_22 Academic Calendar.pdf Size: 140.6 kB

Entry 14 Links to Critical Documents on School Website

Completed Jan 19 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: **Health Sciences Charter School**

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://www.healthsciencescharterschool.org/cms/One.aspx?portalId=20715510&pageId=22051978
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://www.healthsciencescharterschool.org/our_school/board_of_trustees/board_meeting_information
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://healthsciencescharterschool.org/our_school/board_of_trustees/board_meeting_information

3. Link to NYS School Report Card	https://data.nysed.gov/essa.php?year=2020&instid=800000065871
4. Lottery Notice announcing date of lottery	https://healthsciencescharterschool.org/search/default.aspx?q=lottery&sortby=Relevance&type=-1,20715510-124 0,20715426-350,20715426-117&pg=0
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://healthsciencescharterschool.org/search/default.aspx?q=dasa&type=0,20715426-350,20715426-117 -1,20715510-124
6. District-wide Safety Plan	https://www.healthsciencescharterschool.org/cms/one.aspx?portalId=20715510&pageId=22051978
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://healthsciencescharterschool.org/search/default.aspx?q=discipline+policy&sortby=Relevance&type=-1,20715510-124 0,20715426-350,20715426-117&pg=0
7. Authorizer-Approved FOIL Policy	https://www.healthsciencescharterschool.org/cms/one.aspx?portalId=20715510&pageId=22051978
8. Subject matter list of FOIL records	https://healthsciencescharterschool.org/search/default.aspx?q=discipline+policy&sortby=Relevance&type=-1,20715510-124 0,20715426-350,20715426-117&pg=0

Thank you.



Entry 15 Staff Roster

Completed Jan 21 2022

[INSTRUCTIONS](#)

Required of Regents-Authorized Charter Schools ONLY

Please click on [the MS Excel Staff Roster Template](#) and provide the following information for ANY and ALL instructional and non-instructional employees.

- Full name for any and all employees
- TEACH IDs for any and all employees

- Using the drop down menu, select a role/position (or the best fit) for each employee in the charter school. (Please provide additional information to the Notes Section of the Staff Roster Template as necessary)
- Date of hire and employment start dates
- Number of years each employee has had in their respective professions
- Number of years each employee has had in their current role in the charter school
- Using the drop down menu, select the correct explanation as to why a teacher is teaching outside of their certification area.

[Annual_Report_Staff_Roster_Template_1](#)

Filename: Annual Report Staff Roster Templa 5vJdYi8.xlsx **Size:** 19.6 kB

HEALTH SCIENCES CHARTER SCHOOL | 2021-2022 CALENDAR

AUGUST 21						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 DAYS IN SESSION

12-13 - REGENTS EXAMS
23-27 - NEW TEACHER ORIENTATION
30-31 - SUPERINTENDENTS DAY

FEBRUARY 22						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

15 DAYS IN SESSION

21-25 - MID-WINTER BREAK
11 - BOCES (All Staff)/Half Day
2 - JUNIOR SAT DAY

SEPTEMBER 21						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

20 DAYS IN SESSION

1 - SUPERINTENDENTS DAY
2 - iReady Training**
6 - LABOR DAY (NO SCHOOL)
7 - FIRST DAY OF SCHOOL
17 - BOCES(ALL Staff)/Half day

MARCH 22						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

23 DAYS IN SESSION

4 - END OF 25 WEEKS
9 - PROGRESS REPORTS DUE

OCTOBER 21						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

20 DAYS IN SESSION

11 - INDIGENOUS PEOPLES DAY (NO SCHOOL)
8 - END OF 5 WEEKS
13 - PROGRESS REPORTS DUE/JUNIOR PSAT's
28 - SENIOR SAT DAY

APRIL 22						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

14 DAYS IN SESSION

5-7 - INTERIM WEEK
8 - END OF QUARTER 3/RATING DAY
15 - GOOD FRIDAY (NO SCHOOL)
11-18 - SPRING BREAK

NOVEMBER 21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

19 DAYS IN SESSION

11 - VETERANS DAY (NO SCHOOL)
12 - END OF QUARTER 1
17 - REPORT CARDS DUE
25-26 - THANKSGIVING BREAK

MAY 22						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

21 DAYS IN SESSION

13 - END OF 25 WEEKS
18 - PROGRESS REPORTS DUE
30 - MEMORIAL DAY (NO SCHOOL)

DECEMBER 21						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

17 DAYS IN SESSION

20-23 - HOLIDAY DRIVE
17 - END OF 15 WEEKS
22 - PROGRESS REPORTS DUE
24-31 - WINTER BREAK

JUNE 22						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

17 DAYS IN SESSION

14 - END OF QUARTER 4
15-24 - REGENTS EXAMS
20 - JUNETEENTH OBSERVANCE (NO SCHOOL)
24 - LAST DAY OF SCHOOL RATING DAY FINAL GRADES DUE
25 - GRADUATION 22!

JANUARY 22						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

19 DAYS IN SESSION

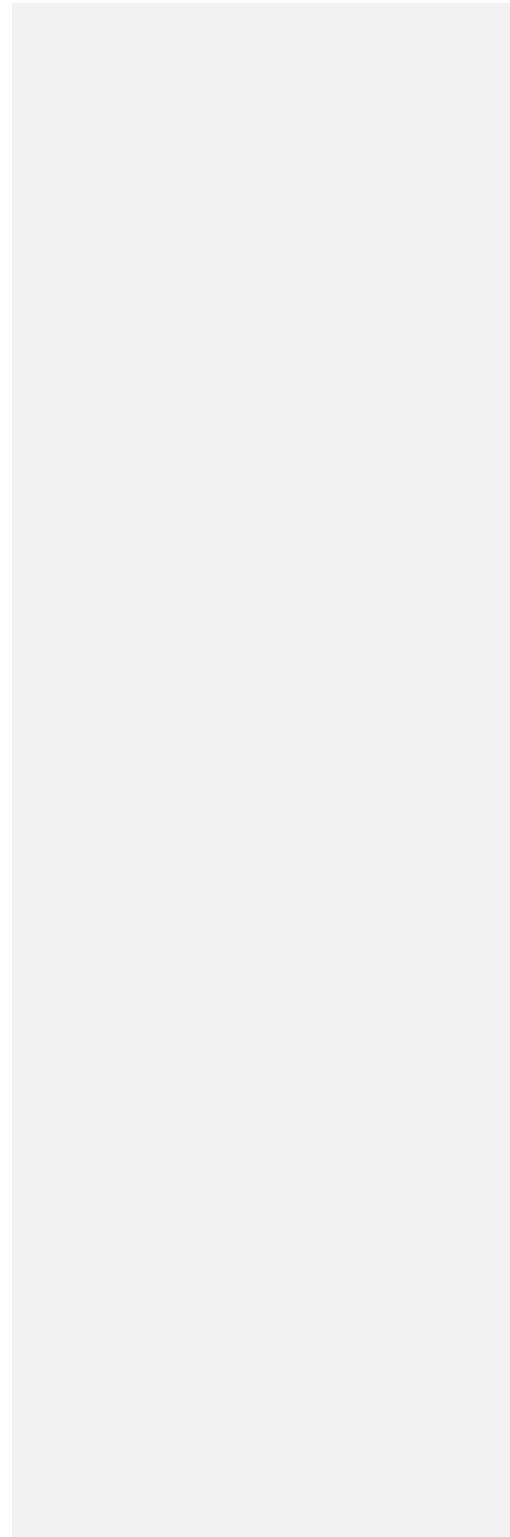
1 - NEW YEARS
17 - MLK DAY (NO SCHOOL)
21 - END OF QUARTER 2
24-28 - INTERIM/REGENTS EXAMS
31 - RATING DAY/REPORT CARDS DUE

Key: (187 DAYS IN SESSION)

Superintendent's Day
Quarter 3
Breaks/NO SCHOOL
Quarter 2
Quarter 1
Rating Days
Quarter 4
Regents/Local Exams/SAT & PSAT
Half Days

Formatted Table

HEALTH SCIENCES CHARTER SCHOOL | 2021-2022 CALENDAR





Department of Fire
195 Court Street
Buffalo, NY 14202

CITY OF BUFFALO
BUREAU OF FIRE PREVENTION
65 Niagara Square, Room 321 City Hall
Buffalo, New York 14202
(716) 851-5707 EXT 752 FAX (716) 851-4680



Mark A. Morganti, Chief
Bureau of Fire Prevention

April 27, 2021

RE: Certificate of Fire Inspection for:

HEALTH SCIENCES CHARTER SCHOOL
1140 ELLICOTT ST
BUFFALO, NY 14209

To Whom It May Concern:

An inspection was conducted at 1140 ELLICOTT 14209, by a member of the City of Buffalo Bureau of Fire Prevention.

HEALTH SCIENCES CHARTER SCHOOL was found to be in compliance with the Fire Code of New York State and Fire Ordinance of the City of Buffalo.

All mechanical systems, wiring and equipment at the structure should be inspected by a qualified, certified/licensed individual to insure proper installation, venting and operation.

Sincerely,

BUFFALO FIRE DEPARTMENT


MARVIN SPATES
BUREAU OF FIRE PREVENTION

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Richard P. Hershberger

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No


If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><u>None</u> Please write "None" if applicable. Do not leave this space blank.</p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

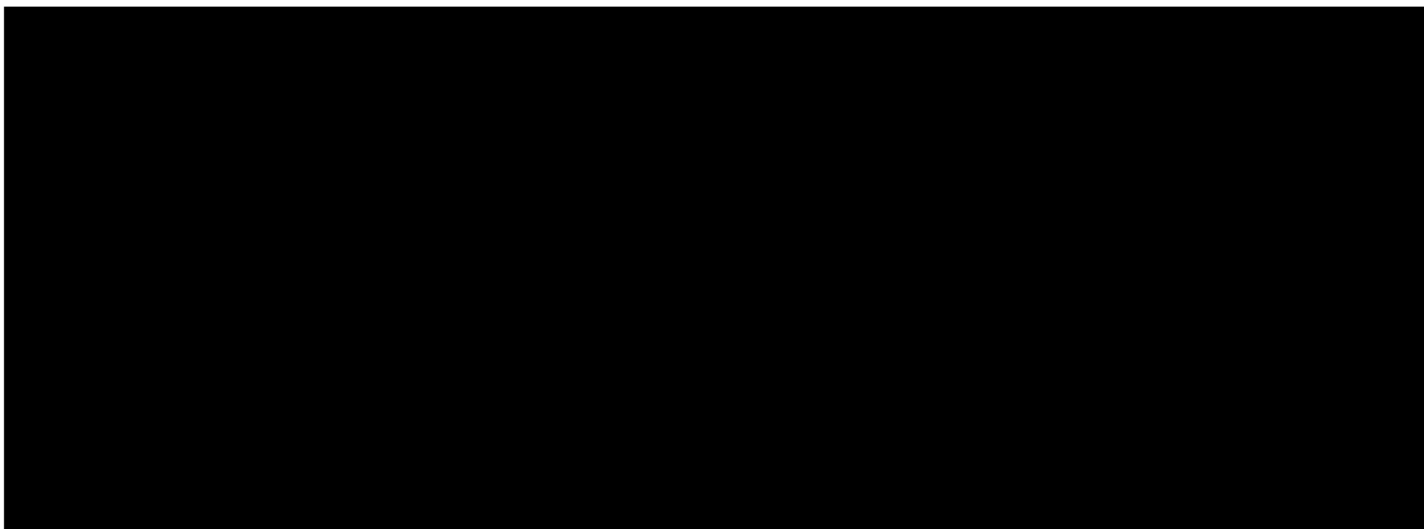
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p style="text-align: center;"><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>None</p>				


 Signature

5/18/21
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member**

Name: Mary E. Farallo

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

- **Vice President / Executive Committee**
- **Personnel Committee Chairperson**

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
 Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?
 Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?
 Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services

("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

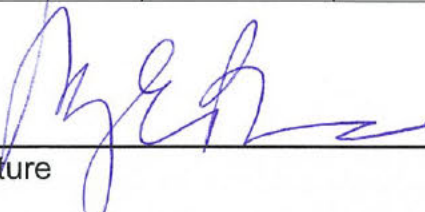
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	<i>NONE</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

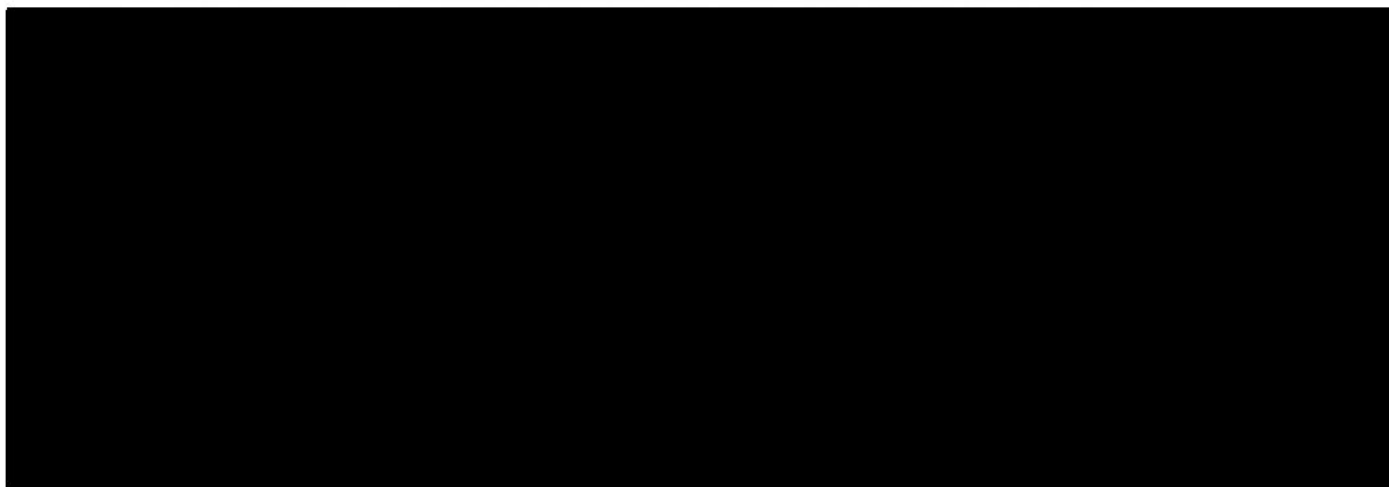
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
		<i>NONE</i>		



 Signature

06/09/2021
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Clement Kwahze

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Executive Secretary

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

N/A

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center; font-size: 2em; color: blue;">NONE</p>			



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

JOSEPH F. WINTER

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

HEALTH SCIENCES CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

BOARD + TREASURER

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you

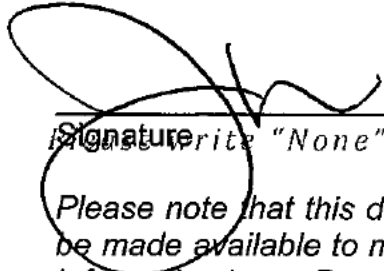
in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;">None</p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

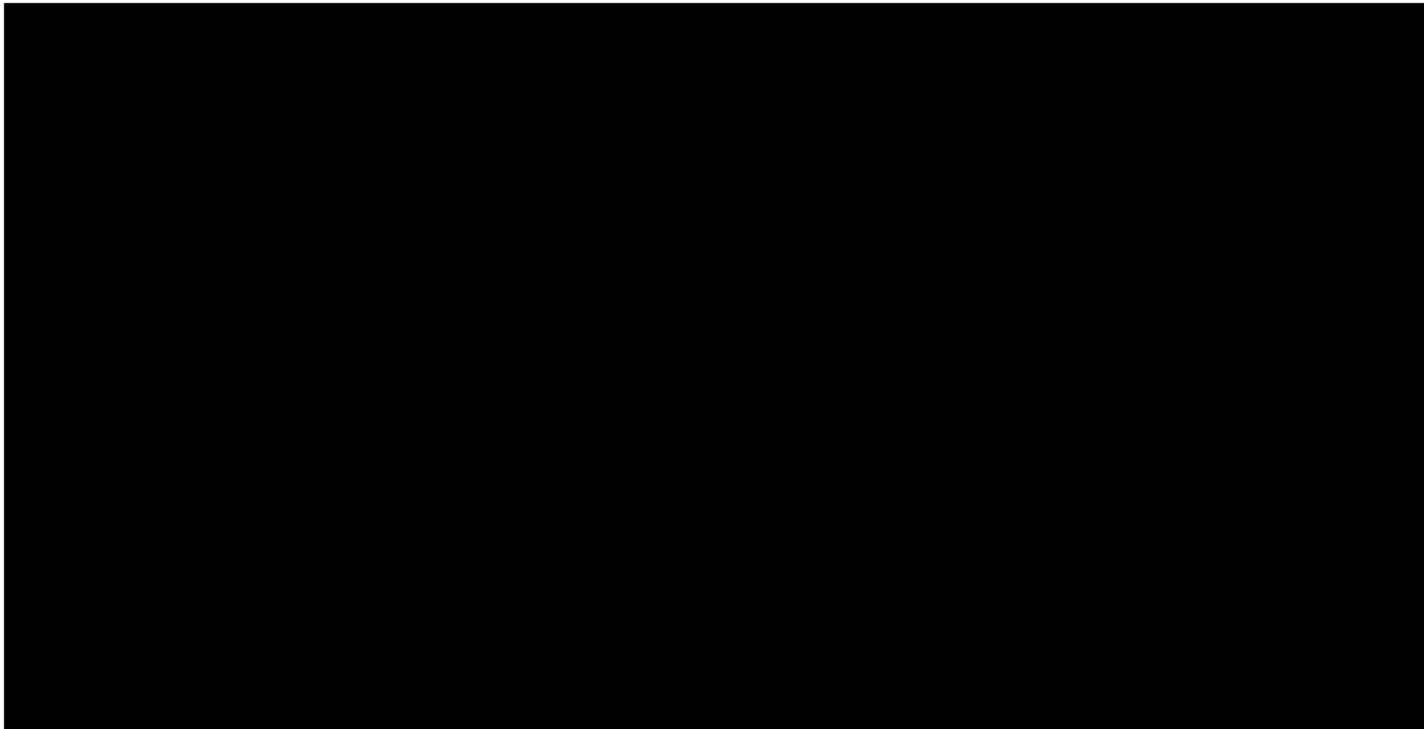
		None		
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10-17-2020

Signature _____ Date _____
Write "None" if applicable. Do not leave this space blank.

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Pratibha Bansal, MD

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?
 Yes X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation;

or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in

the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

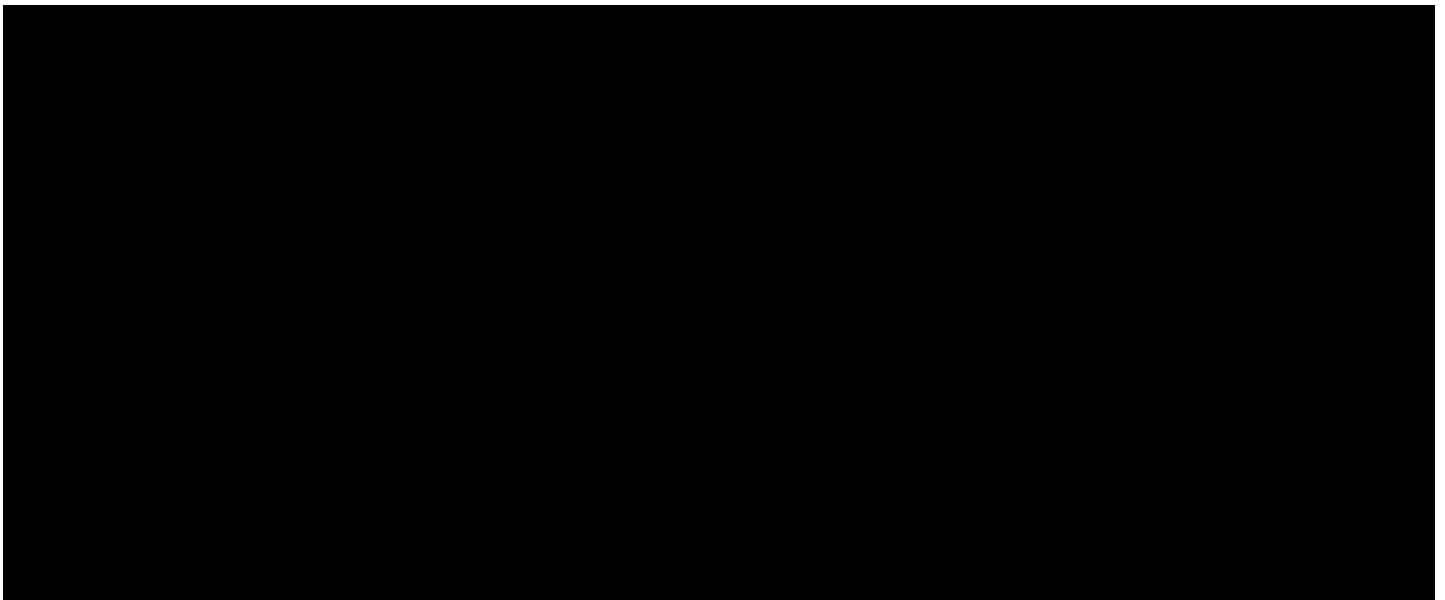
[Handwritten Signature]

Signature

July 1, 2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Danielle Bouich

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative). Board member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
None	None	None	None



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Alexander Collichio

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative). None

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you

in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

None				
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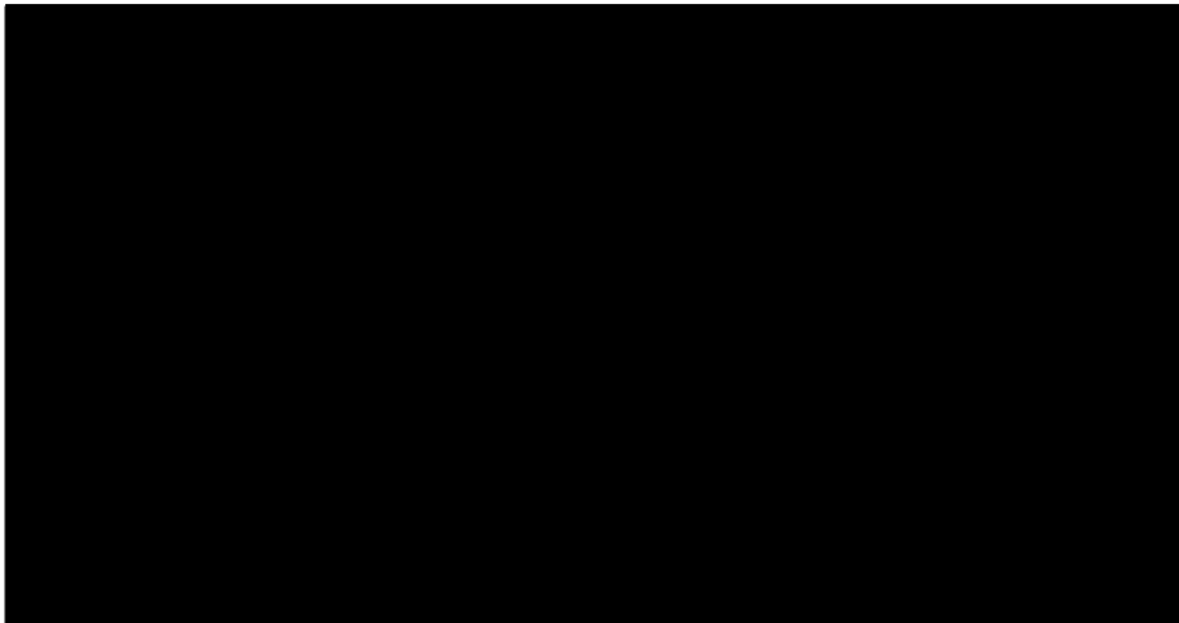


Signature

7/29/20

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Zachary J. Dewey

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><i>NONE</i></p>			

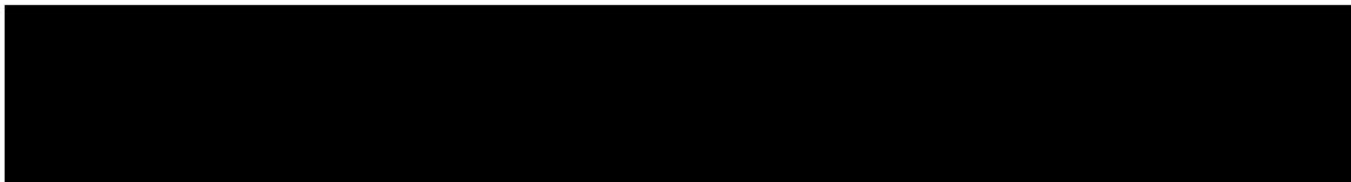
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

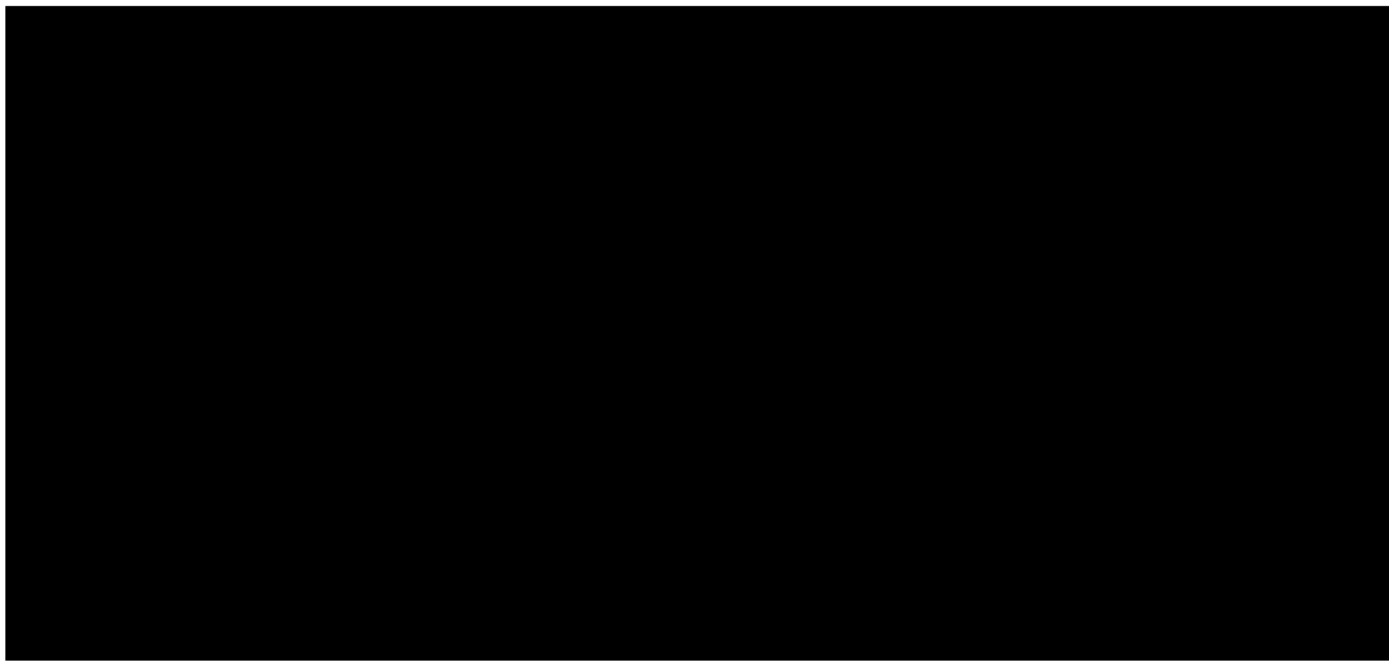
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p>None.</p>				

Signature 

Date 6/30/2021

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Christie R Nelson

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes X No

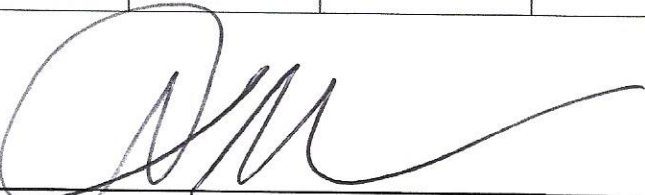
If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

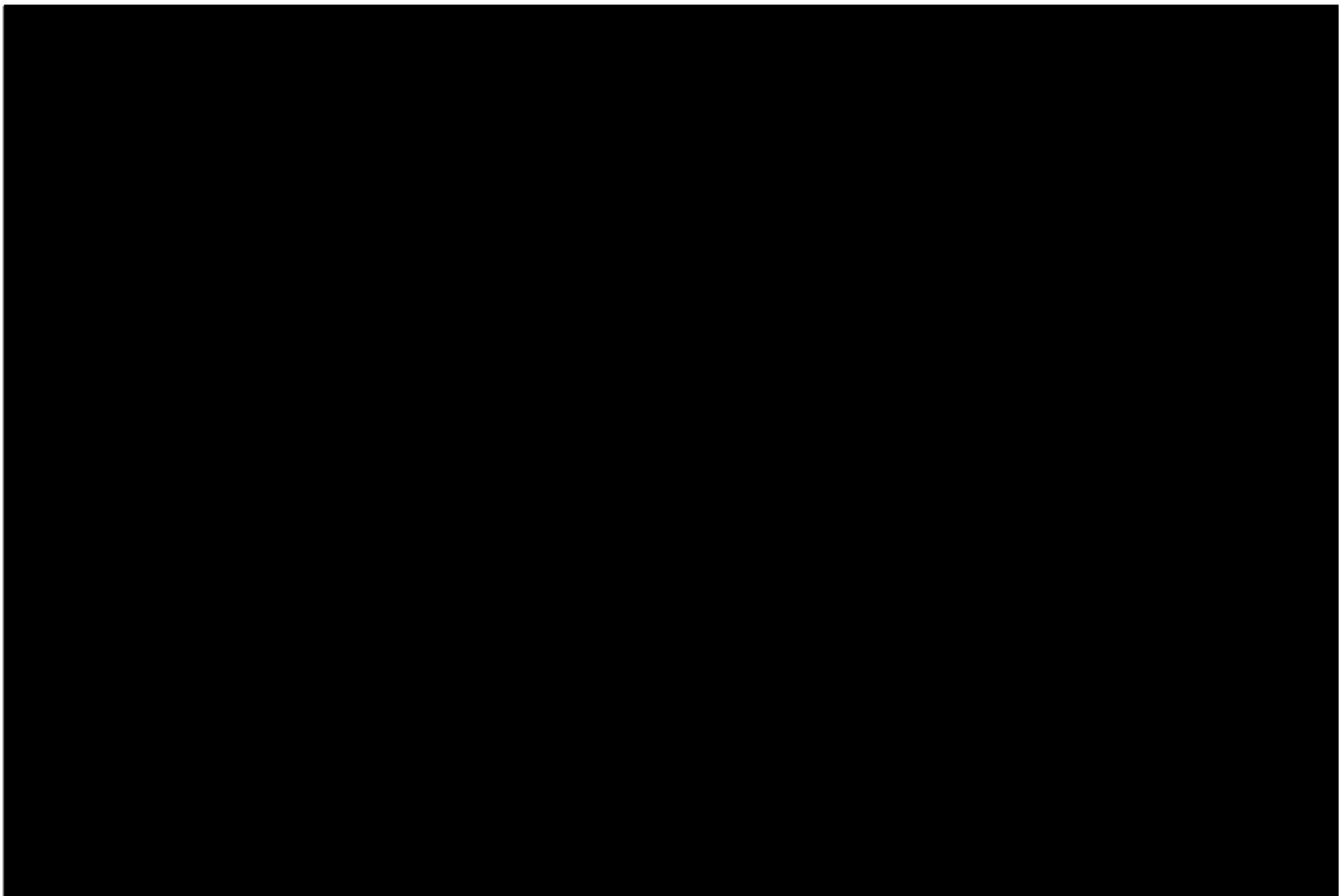
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write</i>	NONE <i>"None" if applicable.</i>	NONE <i>Do not leave</i>	NONE <i>this space blank.</i>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
	NONE	NONE	NONE	
<i>Please write "None" if applicable. Do not leave this space blank.</i>				


 Signature _____ Date 1/26/21

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Dr Jamie D. Smith

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you

in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>NONE</i>			

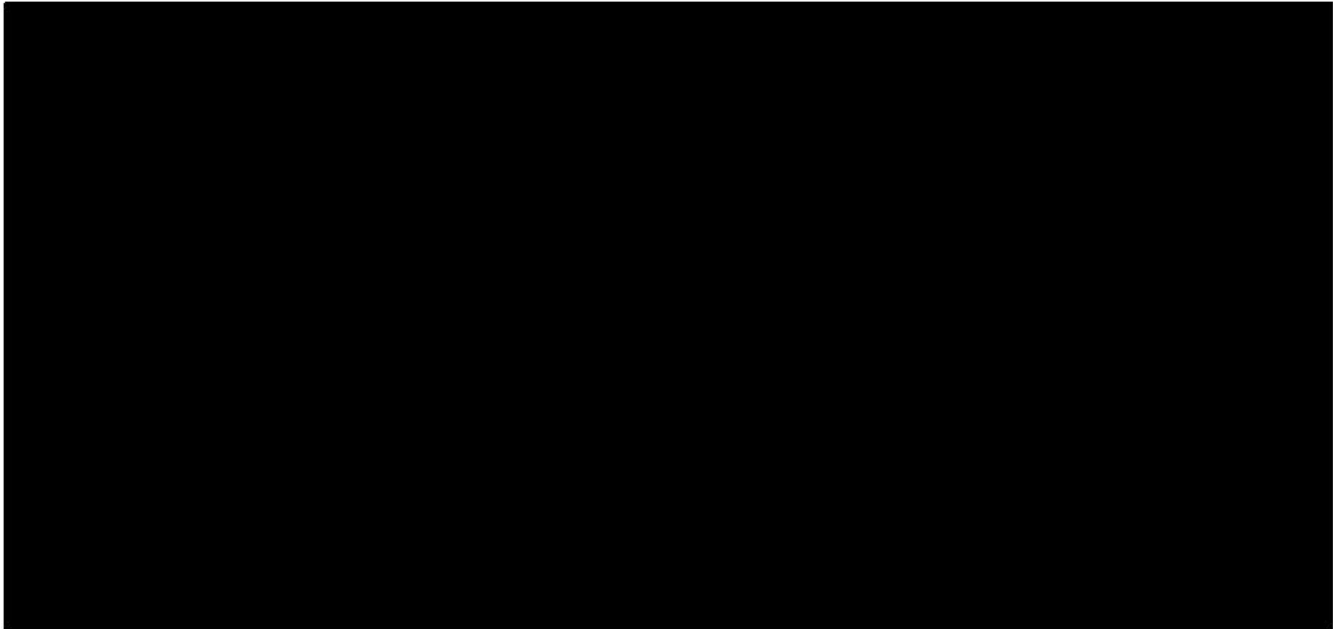
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

		NONE		
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Dr. J. D. [Signature] 10/01
Signature Date
Write "None" if applicable. Do not leave this space blank.

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Mark Trammel

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?
 Yes x **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>NONE</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people

doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>NONE</p> <p>✓</p>				

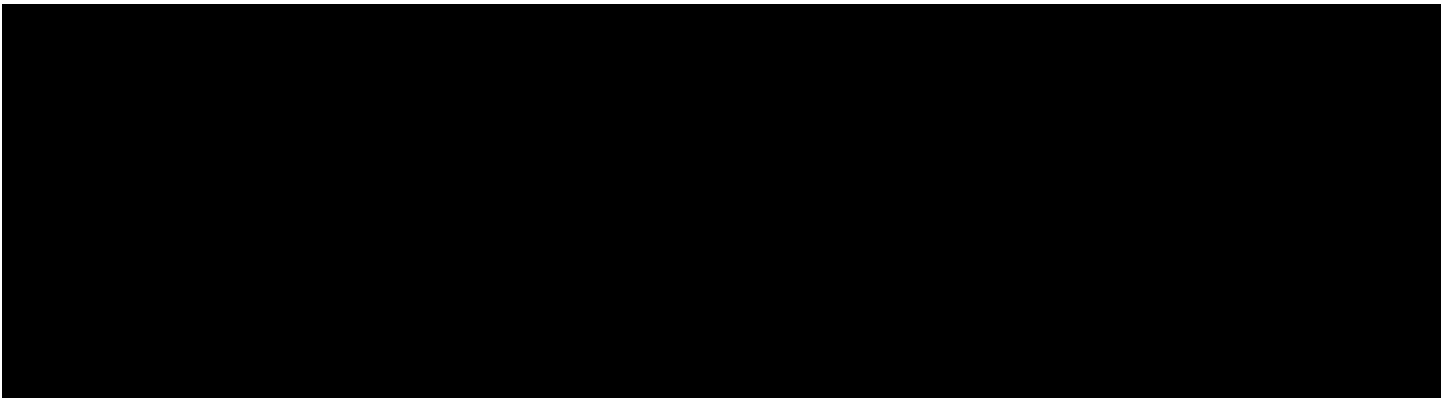


8/1/2020

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Linda Capers Wheeler

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):
HEALTH SCIENCES CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative). **NONE**

2. Are you an employee of any school operated by the education corporation?
___ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes X No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you

in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;"><i>None</i></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Richard P. Hershberger

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No


If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><u>None</u> Please write "None" if applicable. Do not leave this space blank.</p>			

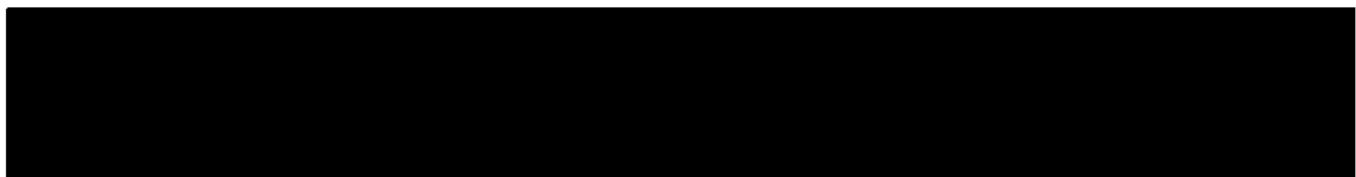
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

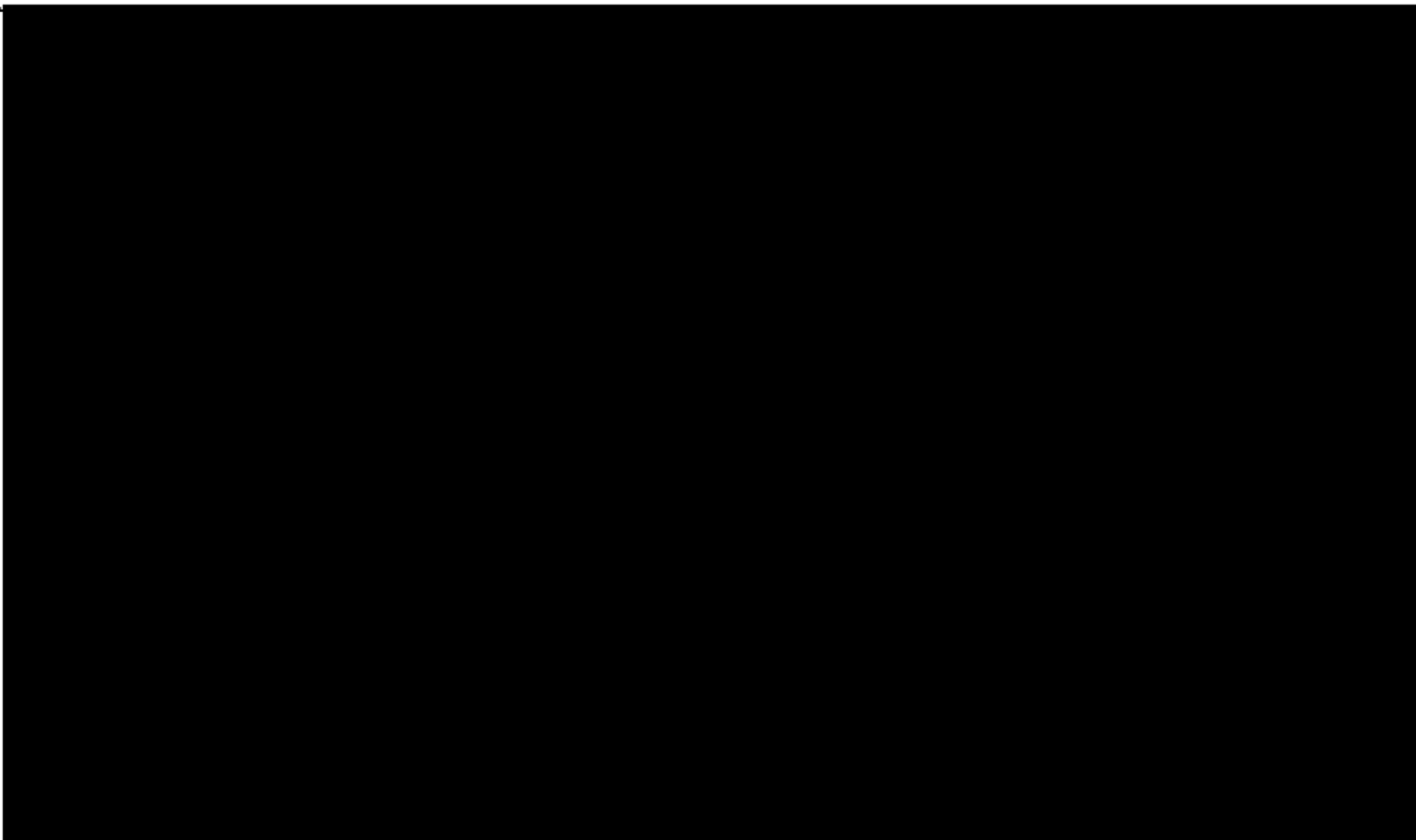
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p style="text-align: center;"><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>None</p>				


5/18/21

 Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member**

Name: Mary E. Farallo

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

- **Vice President / Executive Committee**
- **Personnel Committee Chairperson**

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
 Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?
 Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?
 Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services

("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

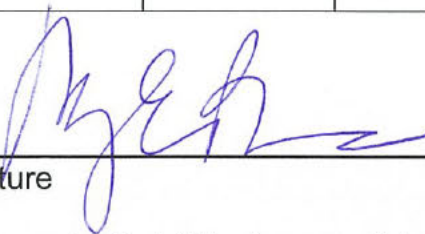
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	<i>NONE</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

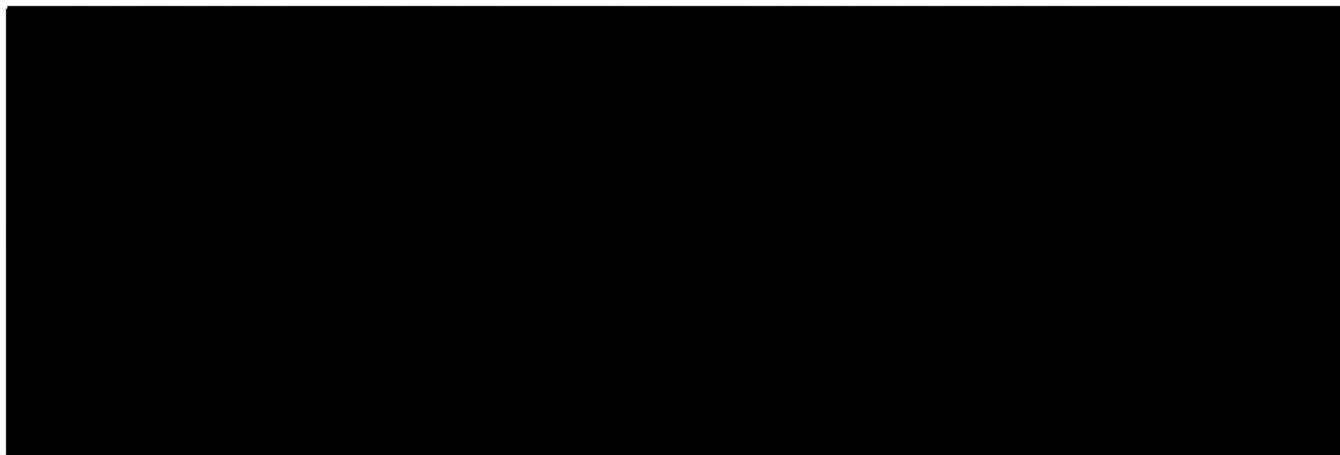
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
		<i>NONE</i>		



 Signature

06/09/2021
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Clement Kwahze

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Executive Secretary

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

N/A

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

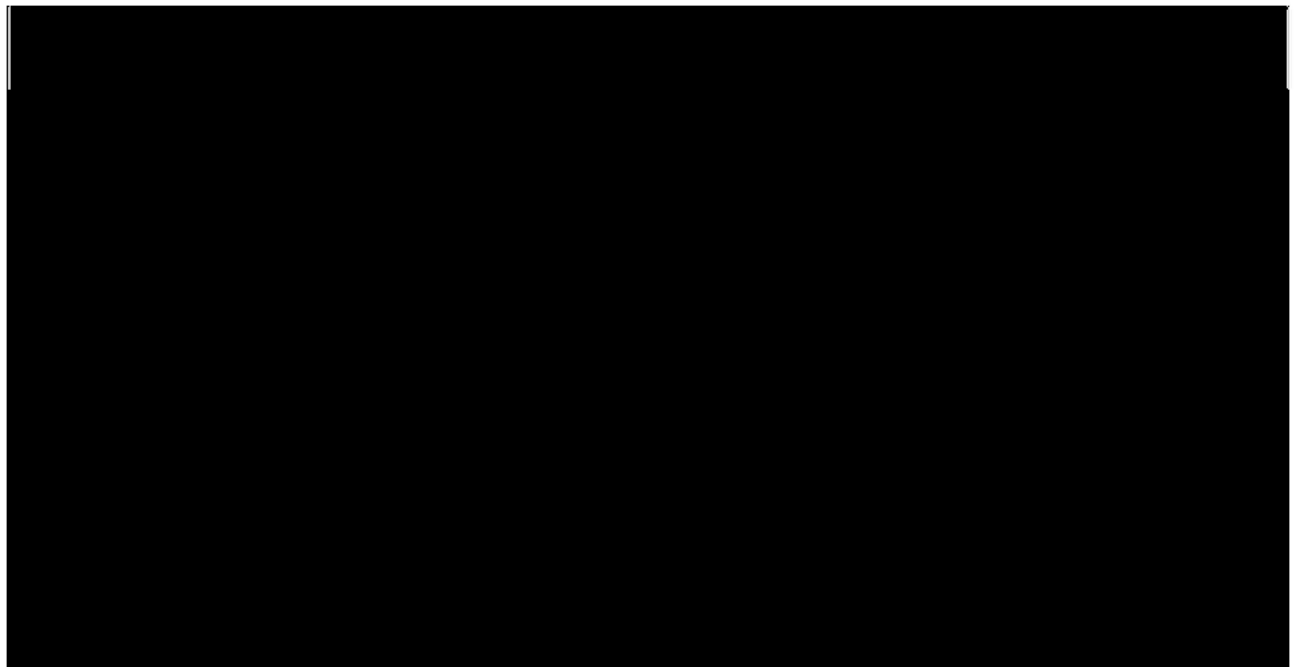
6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center; font-size: 2em; color: blue;">None</p>			



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

JOSEPH F. WINTER

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

HEALTH SCIENCES CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

BOARD + TREASURER

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you

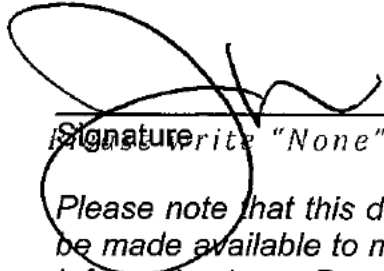
in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;">None</p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

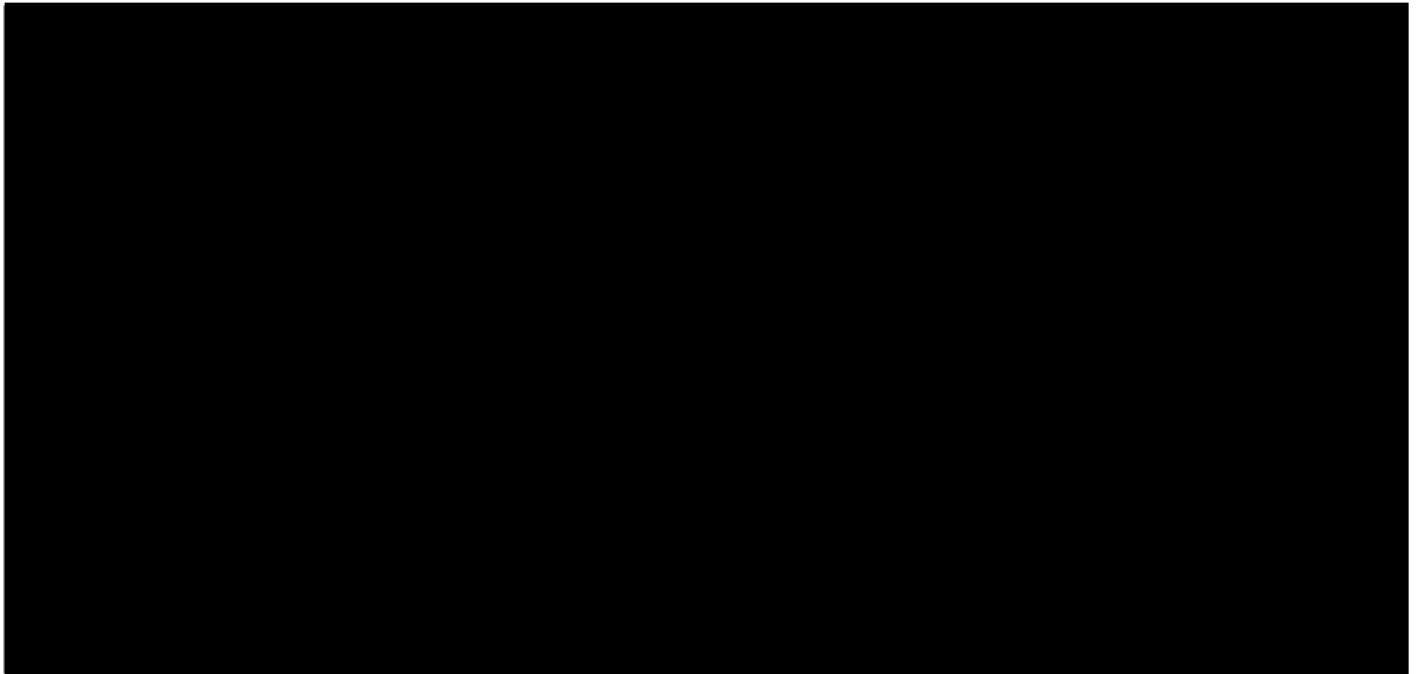
		None		
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10-17-2020

Signature _____ Date _____
Write "None" if applicable. Do not leave this space blank.

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Pratibha Bansal, MD

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?
 Yes X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation;

or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in

the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

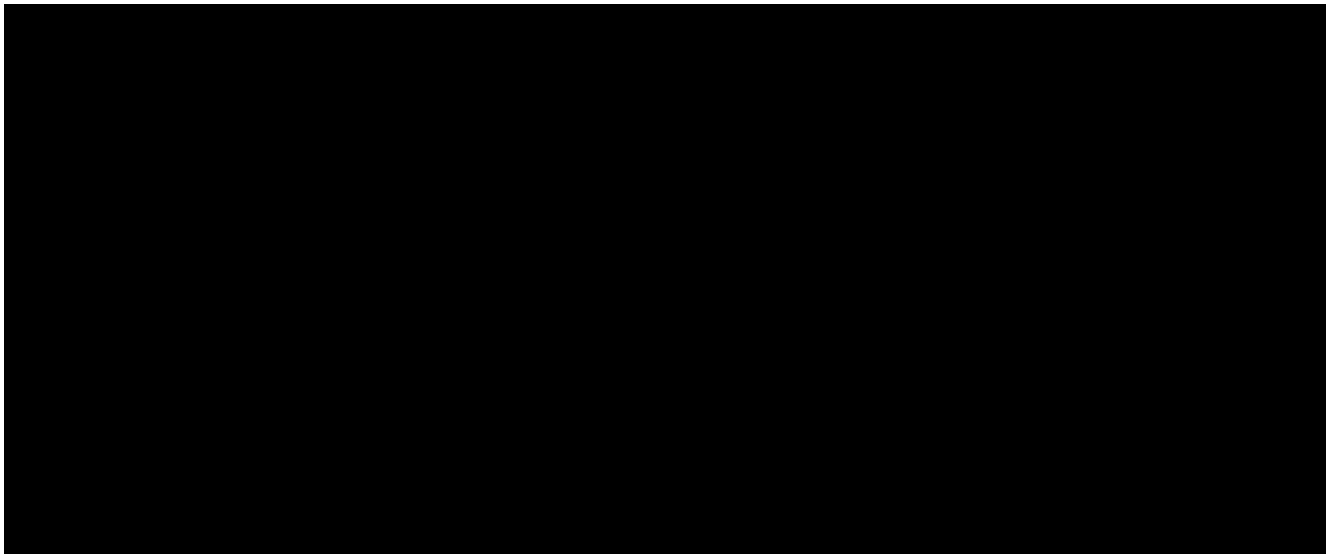
[Handwritten Signature]

Signature

July 1, 2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Danielle Bouich

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative). Board member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

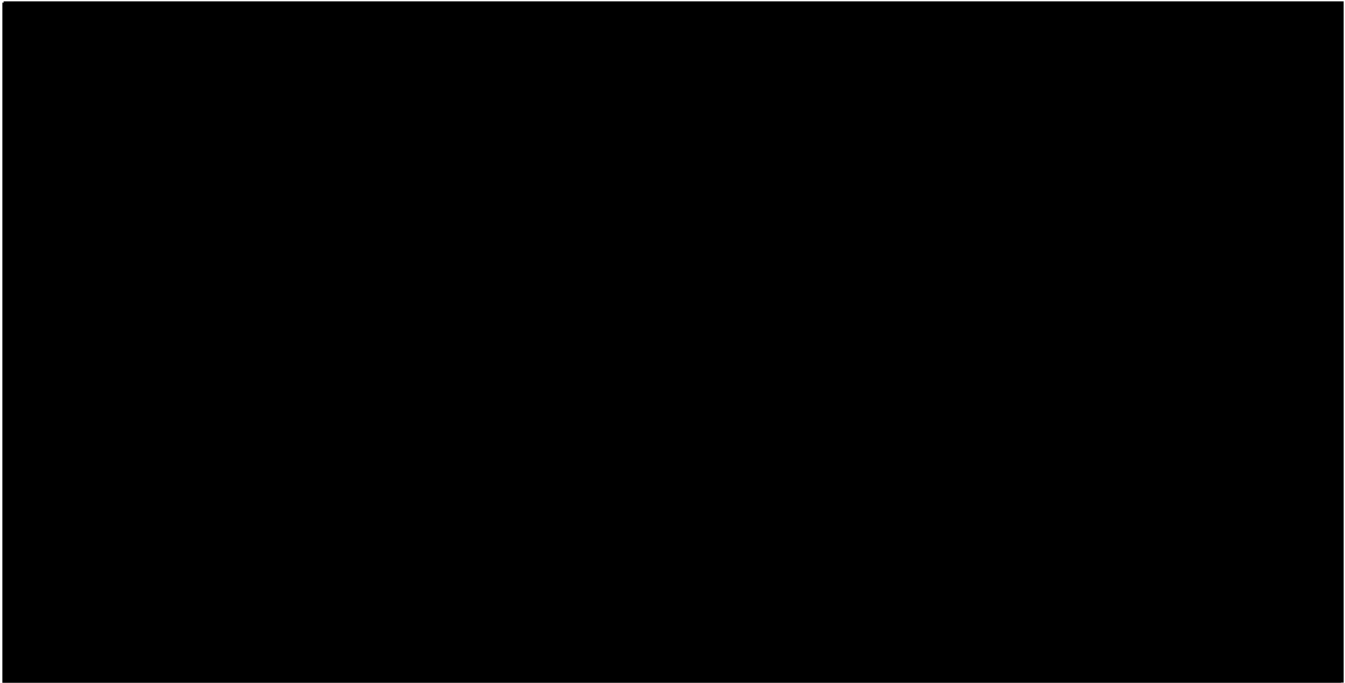
6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Alexander Collichio

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative). None

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you


in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None</i>			

- Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

None				
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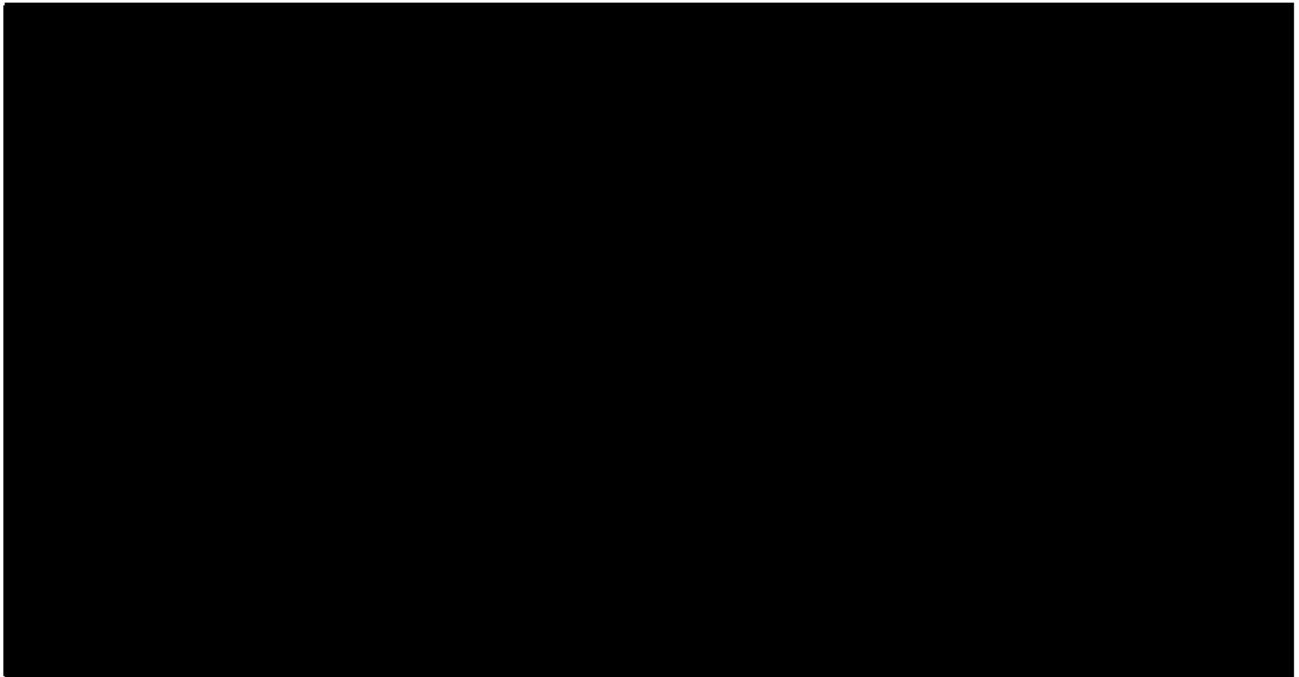


Signature

7/29/20

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Zachary J. Dewey

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><i>NONE</i></p>			

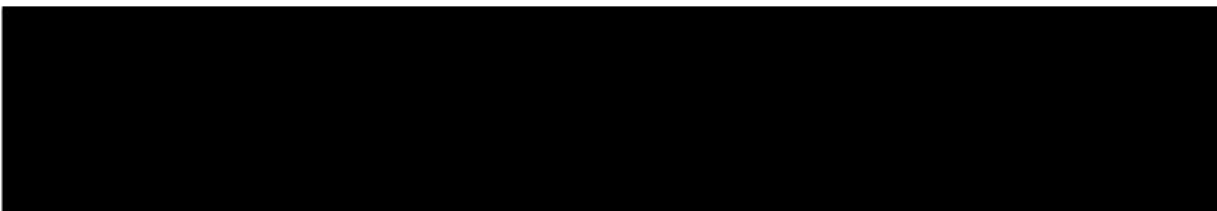
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><i>None.</i></p>				

Signature 

Date 6/30/2021

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Christie R Nelson

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes X No

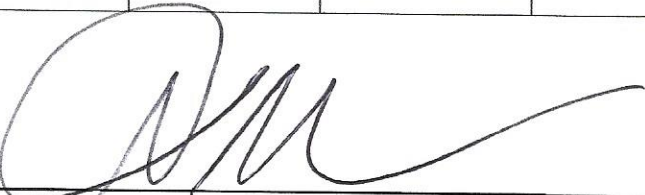
If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write</i>	NONE <i>"None" if applicable.</i>	NONE <i>Do not leave</i>	NONE <i>this space blank.</i>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
	NONE	NONE	NONE	
<i>Please write "None" if applicable. Do not leave this space blank.</i>				


 Signature _____ Date 1/26/21

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Dr Jamie D. Smith

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you

in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

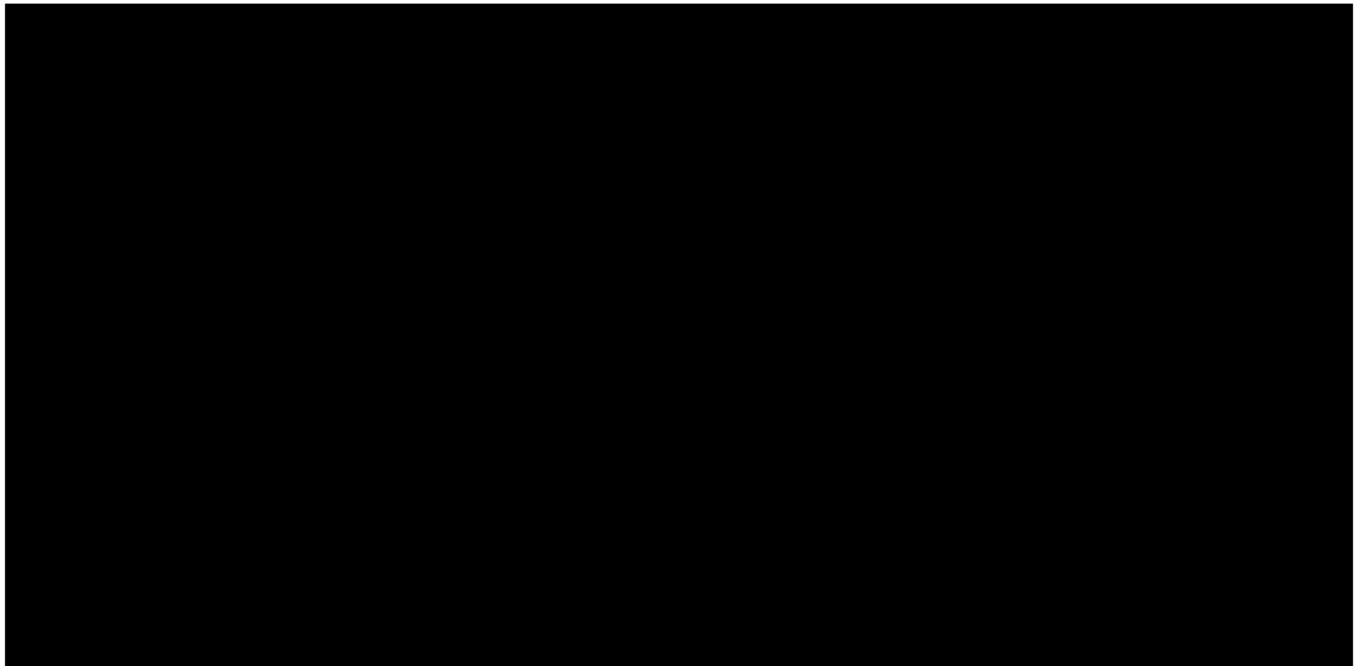
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Dr. J. D. [Signature] 10/01
Signature: Write "None" if applicable. Do not leave this space blank. Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Mark Trammel

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?
 Yes x **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>NONE</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people

doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE ✓				

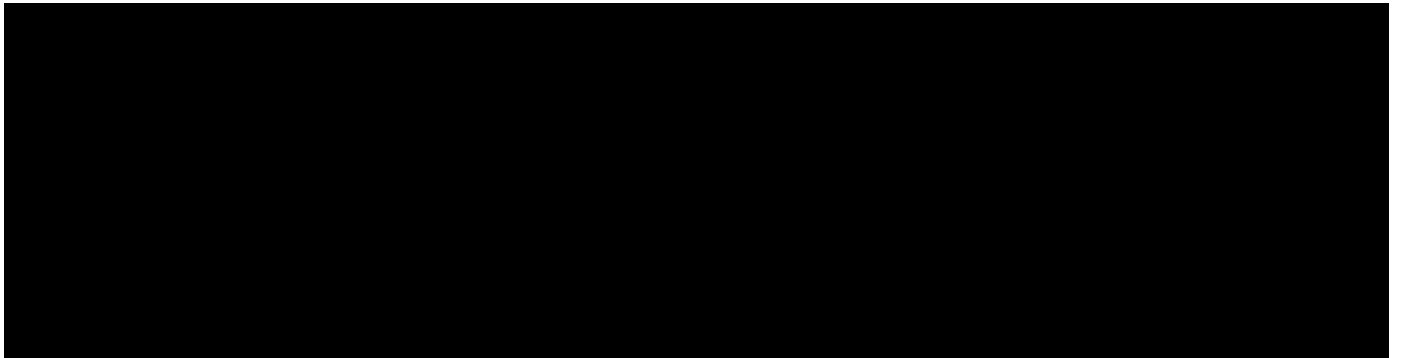


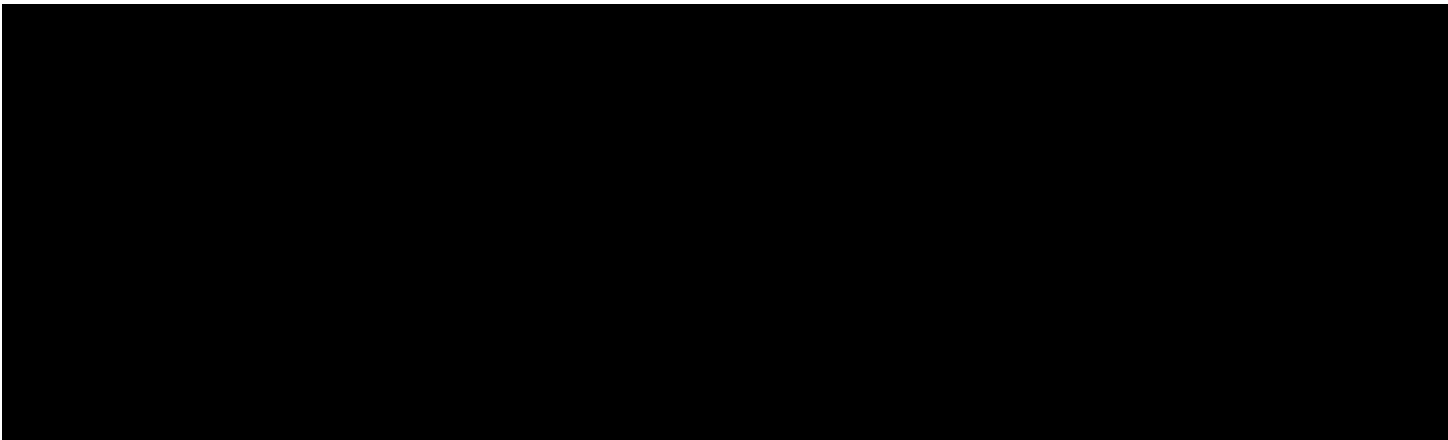
8/1/2020

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Linda Capers Wheeler

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):
HEALTH SCIENCES CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative). **NONE**

2. Are you an employee of any school operated by the education corporation?
___ Yes ___ X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ___ X No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you

in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;"><i>None</i></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Health Sciences Charter School
Board Meeting Minutes

Date: July 9, 2020
Location/Time: Health Sciences Charter School (via Zoom) - 7:00 a.m. to 8:30 a.m.

Topic	Discussion	Action
Call to Order	Dr. Hershberger called the meeting to order.	
Public Comment	None	
Consent Agenda Items (Distributed via email)	<ul style="list-style-type: none"> • June Meeting Minutes – 6.11.20 • Finance Minutes – 5.13.20, 6.10.20 • June Grant Report • 2020-2021 Academic Calendar 	<p>Mr. Collichio moved acceptance; Ms. Farallo seconded (all approved)</p> <p>Mr. Winter and Ms. Burhans addressed the BPS ‘Intercept’ questions regarding if/when the school would be required to pay back funding to the BPS. To date, nothing from NYS regarding the issue. Also, the budget is trending favorably.</p>
New Board Member	<ul style="list-style-type: none"> • NYSEDs Charter School Office informed Dr. Hershberger that Zachary Dewey may be seated as a board member. 	<p>Ms. Farallo moved acceptance for Mr. Dewey to be seated on the board; Dr. Bansal seconded (all approved)</p> <p>Dr. Hershberger welcomed Zachary to the board.</p>
Hires/ Resolutions	None	No action required
Principal Update	<p>Mr. Baxter reported:</p> <ul style="list-style-type: none"> • Unofficial Graduation Results – The four-year cohort graduation rate was 95%. The graduation rate for seniors entering in September 2019 was 100%! • Professional Development – A new/proven hybrid learning site, American Society Curriculum Development, is being utilized for teachers as a resource to improve teaching/learning via new approaches and strategies for to enhance their craft. 	<p>The board collectively applauded the extraordinary and impressive success of the 2019-2020 senior class.</p> <p>Mr. Baxter will continue to assess models and strategies in order to exceed this graduation rate next year.</p>
Head of School Update	<p>Mr. Venning reported:</p> <ul style="list-style-type: none"> • General Update – The much needed building maintenance is underway. Vital reopening information will not be forthcoming until August 7 at the earliest. • Enrollment - 88 completed applications YTD; recruitment committee continues to accept applications and distribute enrollment paperwork to families; and, to assess the return of the current grade level students. 	<p>Three reopening plans have been developed to date. One will be selected and/or amended based on NYS guidelines.</p> <p>Mr. Venning will continue to work with the recruitment committee to increasing application intake and recruitment efforts.</p> <p>Once final technology enhancements are identified, including cost for individual classrooms, an appeal to vendors will be sent.</p>

Health Sciences Charter School
Board Meeting Minutes

Date: August 13, 2020
Location/Time: Health Sciences Charter School (via Zoom) - 7:00 a.m. to 8:30 a.m.

Topic	Discussion	Action
Call to Order	Dr. Hershberger called the meeting to order.	
Public Comment	None	
Consent Agenda Items (Distributed via email)	<p>Consent Agenda</p> <ul style="list-style-type: none"> • July Meeting Minutes -- 7.9.20 • Finance Minutes -- 7.1.20 • Personnel Minutes -- 4.28.20, 6.23.20, 7.28.20 • July Grant Report • NSLP Food Service Extension • WNY Galbo, Inc. Services Agreement • 403B Authorized Signers • COVID19 Health and Safety Policy • Emergency COVID 19 PPE Procurement 	Ms. Farallo moved acceptance; Mr. Collichio seconded (all approved)
Treasurer's Report	Mr. Winter reported the financials are trending positive; the 2020-2021 budget is predicated on 425 students and also includes an increase in healthcare costs; and a portion of the COVID-related expenses will be covered in an anticipated \$206K grant from the NYSED. The interceptor issue with the BPS is still outstanding.	Mr. Dewey moved acceptance; Ms. Nelson seconded (all approved)
Board Emeritus Members	Dr. Hershberger put forward Cynthia Schwartz and Mike Faso become Emeritus, non-voting members of the board. They would join David Palmer in the same role. The purpose is to glean their advice and counsel, as needed, on special projects.	Mr. Collichio moved acceptance; Mr. Winter seconded (all <u>enthusiastically</u> approved)
New Board Member	Dr. Hershberger reported that he and the Executive Committee had a very positive ZOOM meeting with Mark Trammell, CPA and senior executive with BlueCross BlueShield.	<p>Mr. Winter moved acceptance for Mr. Trammell to be seated on the board, post Charter School Office approval; Ms. Farallo seconded (all approved)</p> <p>Ms. Barrett will forward the required NYSED documents to Mr. Trammell to complete in order to be approved to become seated on the board.</p>

Head of School Update	<p>Mr. Venning reported:</p> <ul style="list-style-type: none"> • Reopening – at this time, the strategy is to mirror the BPS schedule which would mean the start of the school year will be virtual with the goal of a hybrid model by November 1. • Online Parent Survey – will be forwarded to parents in the coming week. • Teacher / Parent Meetings – will take on a Town Hall format with presentations from the school and the opportunity to ask questions. The time / date will be communicated via a one-call, text messages, Facebook etc. • Enrollment – remains a struggle. Parents and students are influx and confused regarding offerings (in-school, virtual, hybrid, athletics etc.). The Town Hall meeting will also help for the families that are dealing with childcare, transportation and employment concerns. • Hires/Resolutions – No formal resolution was required at this time. • Financial Disclosure Forms (Reminder-Each Board member must fill one out annually) 	<p>Mr. Dewey moved acceptance; Mr. Collichio seconded (all approved)</p> <p>Ms. Mannes will facilitate the Financial Disclosure Forms for the 2020-2021 school year are on file with the school.</p>
Proposed School-based Health Equity Center	<p>Ms. Barrett reported that a white paper has been developed to launch a Health Equity Center within the school with partner organizations. Its purpose would be to gain an increase in knowledge of racial/ethnic health disparities and to improve the overall health and wellness of students and families. It would also foster community-academic and healthcare partnerships that provide educational opportunities to strengthen the pipeline for students interested in health careers and disparities research.</p> <p>To date, the school has answered a Request for Innovation by the local Foundation community and will continue to identify and request funding for a program coordinator position.</p>	<p>Ms. Barrett will create and circulate a workplan to partner organizations and funding sources to ensure the successful launch of this critical pilot program.</p>
Board Retreat	<p>Dr. Hershberger reported that the board retreat has been rescheduled to September.</p>	<p>Dr. Hershberger and Mr. Venning will develop the board retreat agenda that includes critical challenges. It will be distributed 48 hours prior to the September date. The timeframe for the retreat is 7:00 am – 12:00 noon</p>
Executive Session	<p>None</p>	
Adjournment	<p>Dr. Hershberger moved to adjourn meeting</p>	<p>Ms. Farallo moved acceptance; Mr. Collichio seconded (all approved)</p>

Next Meeting: September 10th, 2020 @ 7:00 a.m. at Health Sciences Charter School (via Zoom)

Health Sciences Charter School
Board Meeting Minutes

Date: September 10, 2020
Location/Time: Health Sciences Charter School (via Zoom) - 7:00 a.m. to 8:30 a.m.

Topic	Discussion	Action
Call to Order	Dr. Hershberger called the meeting to order.	
Public Comment	None	
Consent Agenda Items (Distributed via email)	<ul style="list-style-type: none"> • August Meeting Minutes – 8.13.20 • Finance Minutes – 8.5.20 • August Grant Report 	Mr. Winter moved acceptance; Dr. Smith seconded (all approved)
Consent Agenda Item	<ul style="list-style-type: none"> • Fiscal Policies and Procedures Manual was discussed and needs further discussion and review. 	<p>Board members will review the manual and make recommendations regarding policy changes and/or regulatory updates.</p> <p>Mr. Winter motioned to table the fiscal policies and procedures discussion to the October board meeting; Mr. Collichio seconded (all approved)</p>
Financial Report	<ul style="list-style-type: none"> • Mr. Winter reported the financials are trending positive. • Ms. Burnham raised concern regarding payment from BPS. To date, the September 1 payment has not arrived. • Mr. Venning reported that staffing adjustments and four volunteer furloughs have been made as a result of enrollment numbers. 	<p>Mr. Collichio will provide Mr. Venning with a link to the DOLs Shared Work Program to research the potential to apply for reimbursement of unemployment costs.</p> <p>Mr. Dewey moved acceptance; Mr. Kwakye seconded (all approved)</p>
Hires / Resolutions	<ul style="list-style-type: none"> • Mr. Venning reported two employees submitted voluntary resignations, due to COVID related issues • Three new hires include Guidance, Chemistry and Maintenance. 	
Principals Update	<p>Mr. Baxter reported:</p> <ul style="list-style-type: none"> • Education & Education Series – to date, the school has hosted three successful community and student/parent-focused town hall meetings which can be found on the school website • Approach to Anti-bias and Anti-racism Issues – in the coming weeks/months, the school will put forward a renewed commitment to anti-bias and anti-racism through an ongoing process that includes: <ul style="list-style-type: none"> ○ Community Conversations ○ Statement and Values 	<p>To date, Mr. Collichio, Ms. Farallo, Ms. Capers-Wheeler, Ms. Nelson and Mr. Kwayke have agreed to work with Mr. Baxter on a statement of values and marketing strategy regarding the school's approach to anti-bias and anti-racism issues.</p> <p>The board/administration will revisit the school's mission statement at the upcoming Board retreat scheduled for September 25, 2020.</p> <p>Grant Builders continues to research and apply for funding to launch the Center for Health Equity</p>

	<ul style="list-style-type: none"> ○ An Action Plan ○ A Diversity, Equity and Inclusion Report ○ Ongoing Accountability Checks <ul style="list-style-type: none"> ● Intellectual Engagement at the Highest Levels – extensive research and modeling is underway to position and market the school as one of high expectations and no excuses to ensure students master flexible thinking and extensive knowledge across content areas and advanced courses. ● Center for Health Equity – Ms. Barrett reported that ECMC, Catholic Health, Roswell and Kaleida has expressed interest in helping to launch the Center. 	
Head of School Update	<p>Mr. Venning reported:</p> <ul style="list-style-type: none"> ● Applause to the entire staff, faculty, and board for their tireless efforts surrounding the changing yet successful start to the 2020-2021 school year. Based on our need to follow the BPS model, students are engaged in learning via a 100% remote model. The goal is to as soon as possible transition to a hybrid model. Teachers are conducting lessons from their classrooms and all students have received a chrome book or leaning device to ensure participation in the remote learning model. To date, student attendance is extremely favorable. Parent outreach groups have conveyed positive feedback with regards to keeping them informed and the support the school has waged for their students. ● Wednesday of each week allows teachers to schedule office hours as needed with students. In addition, parents will be picking up breakfast and lunch for the coming week, which also provides opportunities to communicate directly with parents regarding the learning model, technology needs etc. ● Enrollment remains a struggle but is trending upward as our remote learning model continues to be successful which is resulting in new freshman enrolling each day. ● BEDS Day reporting has been pushed back. ● Financial Disclosure Forms are required annually from each board member. 	<p>Mr. Venning and Mr. Baxter will continue aggressive recruitment strategies.</p> <p>Mr. Venning will continue to designate Wednesday for teachers, school nurse, and social worker to schedule office hours to support student and family needs.</p> <p>Mr. Venning and administration will continue community outreach efforts that include food distribution each Wednesday.</p> <p>The CIO is monitoring when the BEDS and Title V data will be required.</p> <p>Ms. Mannes will facilitate the Financial Disclosure Forms for the 2020-2021 school year are on file.</p>
Board Retreat	<p>Dr. Hershberger reported a Zoom board retreat is scheduled for Friday, September 25, 2020 from 1:00-5:00 pm.</p>	<p>Dr. Hershberger and Mr. Venning will develop and distribute the retreat agenda prior to September 23, 2020.</p> <p>Election of officers will take place at retreat. If any board member desires a leadership position, please convey interest to Dr. Hershberger.</p>
Executive Session	<p>None</p>	

Adjournment	Dr. Hershberger moved to adjourn meeting	Ms. Farallo moved acceptance; Ms. Nelson seconded (all approved)
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Next Meeting: October 8th, 2020 @ 7:00 a.m. at Health Sciences Charter School (via Zoom)

In Attendance:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-	1-	2-	3-	4-	5-	6-
Dr. Pratibha Bansal	x	x	x									
Linda Capers-Wheeler		x										
Alexander Collichio	x	x	x									
Mike Faso (emeritus)												
Dr. Rick Hershberger	x	x	x									
Mary Farallo	x	x	x									
Clem Kwakye	x		x									
David Palmer (emeritus)												
Cynthia Schwartz (emeritus)	x	x										
Dr. Jamie Smith			x									
Joseph Winter	x	x	x									
Christie Nelson	x	x	x									
Zachary Dewey	x	x	x									
Resignations												
Guests:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-	1-	2-	3-	4-	5-	6-
Jan Barrett	x	x	x									
Robert Baxter	x		x									
Karen Burhans	x		x									
Lisa Kirisits	x	x	x									
Jaime Venning	x	x	x									
Lindsey Mannes	x		x									

Health Sciences Charter School Center for Health Equity (CFHE) Workplan

Health Sciences Charter School
Board Meeting Minutes

Date: October 8, 2020
Location/Time: Health Sciences Charter School (via Zoom) - 7:00 a.m. to 8:30 a.m.

Topic	Discussion	Action
Call to Order	Dr. Hershberger called the meeting to order.	
Public Comment	None	
Consent Agenda Items (Distributed via email)	<ul style="list-style-type: none"> • September Meeting Minutes – 9.10.20 • Finance Minutes – 9.2.20 • Fiscal Policies and Procedures Manual - Ms. Farallo requested the manual direct the Personnel Committee to review select policies, when personnel issues are an element within the updating/approval process. • HSTA Collective Bargaining Agreement • HVAC Contract and Requisition • September Grant Report • August Financial Statements • 403(b) 2% Profit Sharing Contribution – Mr. Venning is working with the Teachers Union regarding automatic enrollment and opt out options. • Snow Plowing RFP Award • 2020-2021 Audit Presentation 	<p>Select policies within the Fiscal Policies and Procedures manual will be referred to the Personnel Committee, as needed, within the revision and updating process.</p> <p>Ms. Farallo moved acceptance; Dr. Bansal seconded (all approved)</p>
Financial Report	<ul style="list-style-type: none"> • Mr. Winter reported new accounting procedures have been adopted. The budget is trending favorable, thanks to minimizing debt and necessary adjustments made in order to keep finances comparable to last year. • A Financial Audit was conducted and found to have no issues or concerns. • Ms. Burhans commented that the Auditors made no recommendations to date. However, there are uncertainties due to Covid19 because outcomes are unknown from a general disclosure standpoint. 	Mr. Kwakye moved acceptance; Mr. Dewey seconded (all approved)

Hires / Resolutions	<ul style="list-style-type: none"> Mr. Venning reported two employees submitted voluntary resignations. Three new hires include an ESL Teacher, Long-Term Math Substitute and a Long-Term Business Office Substitute. 	
Principals Update	<p>Mr. Baxter reported:</p> <ul style="list-style-type: none"> Distance Learning / Hybrid Model – Currently, 100% of students are learning virtually. The goal is for a hybrid model to be implemented within the coming month. The good news is that Health Sciences is not required to mirror the schedule put forth by the District, and the District is mandated to provide bus passes for students. Daily and class attendance is trending favorable, especially the freshman class. Parents have been surveyed to glean their perspective on the remote learning vs. the hybrid model. Section VI – Once again, Section VI has moved the Health Sciences Boys Basketball team into a higher division, based on their success. This unfair decision puts the school against Class AA schools with enrollment three to five times larger. To date, the school has entered the appeal process for the third time in our short history and are currently waiting an appeal date. This decision directly impacts our student athletes and their opportunities for collegiate play. Student Enrollment – The administration is aggressively working to recruit students. The reality of COVID and the Distance Learning / Hybrid Model continues to impede recruitment efforts. New outreach efforts include the Hispanic Heritage Center of WNY and Muslim Community Centers. 	<p>Professional development is being offered to teachers to address their concerns with regards to the hybrid learning model.</p> <p>Board will convene participation in a focused PR/Marketing initiative to address the Section VI decision and/or the need to seek legal counsel.</p> <p>Ms. Farallo moved acceptance to move forward the aforementioned initiative. Mr. Dewey seconded (all approved)</p> <p>Mr. Kwakye discussed the need to re-implement an enrollment committee to assist with recruitment efforts. Mr. Baxter will work with him to create this committee.</p> <p>A virtual open house is in development for families interested in enrolling and/or receiving information regarding the school.</p>
Head of School Update	<p>Mr. Venning reported:</p> <ul style="list-style-type: none"> Health Sciences remains sensitive to the needs of students, faculty and staff and is in clear and regular communication with all stakeholder groups. The school continues to monitor directives from the NYSED and health/government officials. Efforts are focused on the safety protocols and the cleanliness of the building. A sub-committee of teachers and administrators are working day-to-day to ensure COVID preventative measures are in place and implemented. In-school learning remains a high priority for both students and families. 	<p>No action required.</p>
Discussion Item	<p>School-Based Center for Health Equity – Dr. Hershberger reiterated his support and enthusiasm for the proposed health equity / inclusion efforts that are taking place with potential stakeholder groups. To</p>	<p>Grant Builders continues to research and apply for funding to launch the Center for Health Equity.</p>

Health Sciences Charter School
Board Meeting Minutes

Date: November 12, 2020
Location/Time: Health Sciences Charter School (via Zoom) - 7:00 a.m. to 8:30 a.m.

Topic	Discussion	Action
Call to Order	Dr. Hershberger called the meeting to order.	
Public Comment	None	
Consent Agenda Items (Distributed via email)	<ul style="list-style-type: none"> • October Meeting Minutes – 10.8.20 • October Grant Report 	Ms. Farallo moved acceptance; Mr. Kwakye seconded (all approved)
Hires / Resolutions	Mr. Baxter reported a Physical Education and Math teachers have been hired.	Mr. Winter moved acceptance; Mr. Kwakye seconded (all approved)
Principals Update	<p>Mr. Baxter reported:</p> <ul style="list-style-type: none"> • General Update on Distance Learning and Re-Opening Plan - Currently, 100% of students are learning virtually. The goal is to move to a Hybrid model but recently there was a new guideline put forth by NYS, which required 20% of staff and students to undergo Covid19 testing in order to move to an in-person Hybrid learning model. At this time, the school does not have the capacity to meet such guidelines and therefore fully remote learning will continue. A Hybrid plan is in place ready to be used once the NYS guidelines around testing can be met. • Section VI - Once again, Section VI has moved the Boys Varsity Basketball team into a higher division, based on their success. This unfair decision puts the school against Class AA schools with enrollment three to five times larger. 	<p>Mr. Baxter and the board will seek to find funding and/or other methods to conduct affordable COVID testing in order to implement a hybrid model in the future.</p> <p>The school has entered into the Section VI appeal process which is set to begin on November 18, 2020.</p>
Discussion Item	<p>Election of Officers and Evaluations - will take place at the next Board meeting in December. A Board self-evaluation and Head of School evaluation will take place in December.</p> <p>Buffalo Health Matters Project - Dr. Hershberger reiterated his support and enthusiasm for the proposed health equity / inclusion efforts that are taking place with potential stakeholder groups. Discussion took place regarding curriculum efforts and funding for the program. This project will focus on minority health disparities within</p>	<p>Dr. Hershberger and Ms. Mannes will create a survey method to conduct both individual and board evaluations. Dr. Hershberger will conduct the Head of School evaluation.</p> <p>Dr. Hershberger called for nominations for the Executive Committee. A slate of officers will be presented at the December board meeting.</p>

	the community with an overall mission to educate students on health issues affecting minority communities and enhance their college readiness.	Grant Builders continues to research and apply for funding to launch the Center for Health Equity. Dr. Hershberger and board will work to create a task force while seeking funding to hire a coordinator to oversee said projects.
Executive Session	None	
Adjournment	Dr. Hershberger moved to adjourn meeting.	Ms. Farallo moved acceptance; Mr. Winter seconded (all approved)

Next Meeting: December 10, 2020 @ 7:00 a.m. at Health Sciences Charter School (via Zoom)

In Attendance:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Dr. Pratibha Bansal	x	x	x	x								
Linda Capers-Wheeler		x		x								
Alexander Collichio	x	x	x									
Mike Faso (emeritus)												
Dr. Rick Hershberger	x	x	x	x	x							
Mary Farallo	x	x	x	x	x							
Clem Kwakye	x		x	x	x							
David Palmer (emeritus)												
Cynthia Schwartz (emeritus)	x	x		x	x							
Dr. Jamie Smith			x	excused	x							
Joseph Winter	x	x	x	x	x							
Christie Nelson	x	x	x	excused	x							
Zachary Dewey	x	x	x	x	x							
Resignations												
Guests:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Jan Barrett	x	x	x	x	x							
Robert Baxter	x		x	x	x							
Karen Burhans	x		x	x								
Lisa Kirisits	x	x	x	x								
Jaime Venning	x	x	x	x	excused							
Lindsey Mannes	x		x	x	x							
Mark Trammel				x	x							

Health Sciences Charter School
Board Meeting Minutes

Date: December 10, 2020
Location/Time: Health Sciences Charter School (via Zoom) - 7:00 a.m. to 8:30 a.m.

Topic	Discussion	Action
Call to Order	Ms. Farallo called the meeting to order.	
Public Comment	None	
Finance Report	<p>Ms. Burhans reported:</p> <ul style="list-style-type: none"> • PPE Loan Forgiveness Document for \$698k was filed; anticipating forgiveness by June 2021. • With enrollment being below budget, staffing has been adjusted to offset the numbers; now favorable to budget. • 5500 for the 403(b) retirement plan has been filed. • M&T Bank has eliminated/waived the enrollment covenant provision associated with 1291 loan document. 	Mr. Collichio moved acceptance; Mr. Kwakye seconded (all approved)
Consent Agenda Items (Distributed via email)	<ul style="list-style-type: none"> • November Meeting Minutes – 11.12.2020 • Finance Meeting Minutes – 10.7.2020 • November Grant Report 	Mr. Winter moved acceptance; Mr. Collichio seconded (all approved)
Hires / Resolutions	Mr. Baxter reported one voluntary resignation and one recall of a Building-based Substitute.	Mr. Winter moved acceptance; Mr. Dewey seconded (all approved)
Principals Update	<p>Mr. Baxter reported on:</p> <ul style="list-style-type: none"> • Distance Learning – Crew sessions, comprised of 10 students each, are ongoing and focus on academic, social and emotional well-being. Currently, 100% of students continue to learn virtually. Virtual contests are being created to engage students and allow them to participate in socialization with other students in settings outside of academic sessions. Students who achieve a 3.0 GPA are being directed to take on extracurricular activities such as joining the student ambassadors' club where virtual tutoring and mentoring occur. Professional development was held for teachers. Virtual encouragement videos were requested from the Board and community partners to assist in further engaging and encouraging the student body to achieve their goals and/or to stay focused on virtual learning. In order to move 	<p>Mr. Baxter and the board will seek a medical director to administer COVID19 testing in order to implement a hybrid model in the future.</p> <p>Mr. Baxter will facilitate encouragement videos from board members to students.</p> <p>Mr. Baxter is will work with Coach Parker and Mr. Venning regarding the Section VI grievance protocols.</p> <p>Ms. Farallo and Mr. Collichio will work with Messrs. Baxter and Venning on the identification of potential medical directors.</p>

	<p>into a Hybrid model, the school will need to identify a medical director.</p> <ul style="list-style-type: none"> • Section VI - Section VI has scheduled a hearing on December 16th with regards to the school's challenge to division status. 	
Head of School Update	<p>Mr. Venning reported:</p> <ul style="list-style-type: none"> • Re-opening Plan – A draft Hybrid model has been posted on the website for parents/students to review. In order to move forward with the proposed model, the school is seeking a medical director. • Holiday Drive – The holiday drive continues and community efforts are in place to adopt families and donate meals to those most in need. Thank you to the board for your support of this important initiative that separates Health Sciences from all others. • Shout Outs – Applause to the administration team who have been working tirelessly to communicate, mentor, support, and advocate for students and teachers. They have gone above and beyond. 	Mr. Venning will continue to provide updates to parents, students and staff with regards to re-opening strategies.
Discussion Item	<p>Election of Officers</p> <ul style="list-style-type: none"> • A single slate of officers was presented for the 2020-2021 school years. The returning officers include: Dr. Richard Hershberger, President; Mary Farallo, Vice president; Clement Kwakye, Secretary; and Joseph Winter, Treasurer. <p>Evaluations</p> <ul style="list-style-type: none"> • The Board self-evaluation and Head of School evaluation has been moved to January 2021. <p>Buffalo Health Matters Project</p> <ul style="list-style-type: none"> • Jan Barrett discussed curriculum efforts and funding for the Health Equity project. An application has been submitted for funding through Robert Wood Johnson. Updates will continue as progress is made in launching said project. 	<p>Mr. Collichio moved acceptance of the proposed slate; Mr. Dewey seconded (all approved)</p> <p>Grant Builders continues to research and apply for funding to launch the Center for Health Equity.</p>
Executive Session	None	
Adjournment	Ms. Farallo moved to adjourn meeting.	Mr. Winter moved acceptance; Mr. Collichio seconded (all approved)

Next Meeting: January 14, 2021 @ 7:00 a.m. at Health Sciences Charter School (via Zoom)

In Attendance:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Dr. Pratibha Bansal	x	x	x	x		x						
Linda Capers-Wheeler		x		x								
Alexander Collichio	x	x	x			x						
Mike Faso (emeritus)												
Dr. Rick Hershberger	x	x	x	x	x	excused						
Mary Farallo	x	x	x	x	x	x						

Clem Kwakye	x		x	x	x	x						
David Palmer (emeritus)												
Cynthia Schwartz (emeritus)	x	x		x	x	x						
Dr. Jamie Smith			x	excused	x	x						
Joseph Winter	x	x	x	x	x	x						
Christie Nelson	x	x	x	excused	x	x						
Zachary Dewey	x	x	x	x	x	x						
Resignations												
Guests:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Jan Barrett	x	x	x	x	x	x						
Robert Baxter	x		x	x	x	x						
Karen Burhans	x		x	x		x						
Lisa Kirisits	x	x	x	x		x						
Jaime Venning	x	x	x	x	excused	x						
Lindsey Mannes	x		x	x	x	x						
Mark Trammel				x	x	x						

Health Sciences Charter School Board Meeting Minutes

Date: January 14, 2021
Location/Time: Health Sciences Charter School (via Zoom) - 7:00 a.m. to 8:30 a.m.

Topic	Discussion	Action
Call to Order	Dr. Hershberger called the meeting to order.	
Public Comment	None	
Welcome New Board Member	With approval from the NYSED, the board voted to seat Mr. Mark Trammel as a member of the Board of Trustees.	Ms. Farallo moved acceptance; Mr. Winter seconded (all approved) Welcome, Mark!
Finance Report	Ms. Burhans reported: <ul style="list-style-type: none"> PPE Loan Forgiveness Document for \$698k was filed; anticipating forgiveness by June 2021. Additional PPE/Covid19 funding in the amount of \$ has been received through the CARES Act. Numbers remain favorable to budget. 	Mr. Kwakye moved acceptance; Ms. Farallo seconded (all approved)
Consent Agenda Items (Distributed via email)	<ul style="list-style-type: none"> December Meeting Minutes – 12.10.2020 December Grant Report 	Mr. Winter moved acceptance; Mr. Collichio seconded (all approved)
Principals Update	Mr. Baxter reported: <ul style="list-style-type: none"> Section VI - A hearing took place on December 16th with regards to the school's challenge to division status. The decision was unfortunately upheld. The school is currently working with the Urban Think Tank, a local group of education and community activists, to continue pursuit of further legal action. Mr. Baxter was in receipt of a proposal for outside legal counsel. 	Mr. Baxter will continue to search for agencies and methods in order to pursue further in the decision of Section VI. Pursuant to review of the outside legal counsel's proposal for services, Mr. Collichio advised Mr. Baxter to begin a RFP process for legal representation.
Head of School Update	Mr. Venning reported: <ul style="list-style-type: none"> Re-opening Plan – The Hybrid model is posted on the school's website. The school has been successful in recruiting a medical director, which is a required component of in-school learning. Staff has returned to the building with the goal of students joining them in early February. Planning is underway to provide a robust after school program. Vaccinating staff remains a high priority. The school has become a Covid19 testing site and is following all state guidelines/instructions to ensure compliance (e.g. the school is required to test 20% of staff/students monthly). 	Mr. Venning will continue to provide updates to parents, students and staff with regards to the re-opening plan. Mr. Venning and Mr. Baxter will coordinate with Dr. Bansal to identify community resources for student physicals and vaccines in the near future. Board members will look for availability through their partners for vaccination availability and N95 masks.

Discussion Items	<p>Evaluations</p> <ul style="list-style-type: none"> • Dr. Hershberger tabled the evaluation discussion of the board and Head of School until the processes can be further identified. <p>Health Equity</p> <ul style="list-style-type: none"> • A funding request has been submitted to the Robert Wood Johnson Foundation. • Mr. Baxter reported students in his Health Disparities class are creating PSA videos to spread awareness and encourage families and local communities to take the Covid19 vaccination. <p>Shout-outs</p> <ul style="list-style-type: none"> • Mr. Baxter requested board members introduce themselves in a short video shout-out to welcome back students, faculty and staff to in-person learning. As appropriate, any messaging relating to the importance of the vaccine and the important work everyone is doing would also be welcome. <p>Work-Based Learning</p> <ul style="list-style-type: none"> • Ms. Barrett reported that the WBL advisory committee continues to meet, but would benefit from board leadership to recruit new members, stakeholder groups and partner organizations from area educational and healthcare institutions who are well positioned to further develop and implement a WBL program as a unique college and career readiness continuum for students of varying backgrounds and skill levels. 	<p>Grant Builders continues to research and apply for funding to launch the Center for Health Equity.</p> <p>Evaluation processes will be presented at the February board meeting.</p> <p>Mr. Baxter will facilitate and distribute board member videos encouraging students and staff to further their great efforts in the reopening of in-person learning. They will also be placed on the school's website.</p> <p>Dr. Hershberger is exploring moving WBL initiatives from the Academic Committee to a newly formed WBL board committee. If any board member is interesting in the WBL initiative, please let him or Ms. Barrett know of your interest.</p>
Executive Session	None	
Adjournment	Dr. Hershberger moved to adjourn meeting.	Mr. Winter moved acceptance; Ms. Farallo seconded (all approved)

Next Meeting: February 11, 2021 @ 7:00 a.m. at Health Sciences Charter School (via Zoom)

In Attendance:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Dr. Pratibha Bansal	x	x	x	x		x	x					
Linda Capers-Wheeler		x		x								
Alexander Collichio	x	x	x			x	x					
Mike Faso (emeritus)												
Dr. Rick Hershberger	x	x	x	x	x	excused	x					
Mary Farallo	x	x	x	x	x	x	x					
Clem Kwakye	x		x	x	x	x	x					
David Palmer (emeritus)												
Cynthia Schwartz (emeritus)	x	x		x	x	x	x					
Dr. Jamie Smith			x	excused	x	x						
Mark Trammel							x					
Joseph Winter	x	x	x	x	x	x	x					
Christie Nelson	x	x	x	excused	x	x	x					

Zachary Dewey	x	x	x	x	x	x	x					
							x					
Resignations												
Guests:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Jan Barrett	x	x	x	x	x	x	x					
Robert Baxter	x		x	x	x	x	x					
Karen Burhans	x		x	x		x	x					
Lisa Kirisits	x	x	x	x		x	x					
Jaime Venning	x	x	x	x	excused	x	x					
Lindsey Mannes	x		x	x	x	x	x					
Mark Trammel				x	x	x	New board member					

Health Sciences Charter School
Board Meeting Minutes

Date: February 11, 2021
Location/Time: Health Sciences Charter School (via Zoom) - 7:00 a.m. to 8:30 a.m.

Topic	Discussion	Action
Call to Order	Dr. Hershberger called the meeting to order.	
Public Comment	None	
Finance Report	<p>Ms. Burhans reported:</p> <ul style="list-style-type: none"> • Forgiveness of the PPE Loan with Evans Bank is in process. • Additional Covid19 funding has been received through the CARES Act. • Budget and ratios are trending favorable to budget. • Development of the 2021-2022 budget process is underway. • Enrollment remains a concern. 	Ms. Farallo moved acceptance; Mr. Dewey seconded (all approved)
Consent Agenda Items (Distributed via email)	<ul style="list-style-type: none"> • January Meeting Minutes – 1.14.2021 • Personnel Committee Minutes – 1.26.2021 <ul style="list-style-type: none"> ○ Focusing on policy and procedures • Finance Committee Minutes – 12.2.2020 • January Grant Report – Moving forward, Grant Builders will be focusing on larger grants with partner organizations taking the lead (e.g. an academic talent grants that will provide tutors, mentors, and college prep opportunities is in process with Buffalo State). 	Mr. Winter moved acceptance; Mr. Collichio seconded (all approved)
Hires/Resolutions	Mr. Venning reported the recall of Support Staff employees. He also stated that a Long-Term Substitute and a Building-Based Substitute were hired.	No action required.
New Board Member	Mr. Collichio has recommended Ms. Danielle Bozich, Director, HR Talent Acquisition and Training, ECMC Corporation, be considered as a new board member.	<p>Mr. Collichio moved acceptance; Ms. Farallo seconded (all approved)</p> <p>Dr. Hershberger will reach out to Ms. Bozich to schedule a virtual meeting with the Executive Committee.</p>
Health Equity Collaborative	Ms. Barrett reported the school is exploring the creation of a highly-visible cost-effective opportunity for partner organizations to co-locate within the 1291 Main Street footprint as a means to further educate, create awareness, provide access to healthcare, behavioral health, wellness programming, childcare, and support for public health practice on the social determinants of health.	Mark Trammel will chair a new task force that is being formed to shepherd the initiative. Joining him will be: Dr. Bansal, Alex Collichio, Zach Dewey, Mary Farallo, Rick Hershberger, Christie Nelson, and Joe Winter. In addition, Jamie Venning, Rob Baxter, Jan Barrett and Maurine Falkowski will support their work.

Principal Update	<p>Mr. Baxter reported:</p> <ul style="list-style-type: none"> Extended Learning Opportunities – Plans for summer school are in process (e.g. students will be in class each morning, partake in breakfast/lunch, and be transported to paid employment in the afternoon via the Mayor’s Summer Youth program). To date, Roswell has committed 100 slots available to Health Sciences’ students. He welcomes additional opportunities in order to provide 200+ students with this opportunity and have it also be a marketing initiative to boost enrollment. Student Enrollment - Currently collaborating and preparing to offer higher-level courses/college credits for students. Applications for the 2021-22 freshman class are running ahead of schedule. However, total enrollment remains a major concern. 	<p>Please communicate to Mr. Baxter any paid/unpaid summer employment opportunities that could become available for students this summer.</p> <p>Mr. Baxter welcomes involvement on a student recruitment committee to create awareness of the school and its programs.</p> <p>Mr. Venning will continue aggressive outreach to community partners to increase enrollment numbers.</p>
Head of School Update	<p>Mr. Venning reported:</p> <ul style="list-style-type: none"> Re-opening Plan / Return of Students – Staff has returned to the building and students are beginning to return to in-person learning. Online learning is also continuing. The school is grateful for board member involvement in accessing COVID vaccines for teachers and staff. 	<p>Mr. Venning will continue to provide updates to parents, students and staff with regards to safety protocols to ensure in-person learning remains successful.</p>
Discussion Item	<p>Board Introduction Videos</p> <ul style="list-style-type: none"> Mr. Baxter respectfully is requesting board members provide a 30 second video that will introduce you to students and staff and welcome them back to in-person learning. As appropriate, any messaging relating to the importance of the vaccine, wearing masks, washing hands etc. would also be welcome. 	<p>Mr. Baxter provided a shout-out to Mr. Winter for his excellent introduction video!</p> <p>Mr. Baxter will email all board introduction videos and also place them on the school’s website.</p>
Executive Session	None	
Adjournment	Dr. Hershberger moved to adjourn meeting.	Ms. Farallo moved acceptance; Mr. Winter seconded (all approved)

Next Meeting: March 11, 2021 @ 7:00 a.m. at Health Sciences Charter School (via Zoom)

In Attendance:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Dr. Pratibha Bansal	x	x	x	x		x	x	x				
Linda Capers-Wheeler		x		x								
Alexander Collichio	x	x	x			x	x	x				
Mike Faso (emeritus)												
Dr. Rick Hershberger	x	x	x	x	x	excused	x	x				
Mary Farallo	x	x	x	x	x	x	x	x				
Clem Kwakye	x		x	x	x	x	x	x				
David Palmer (emeritus)												
Cynthia Schwartz (emeritus)	x	x		x	x	x	x					
Dr. Jamie Smith			x	excused	x	x						

Mark Trammel							x	x				
Joseph Winter	x	x	x	x	x	x	x	x				
Christie Nelson	x	x	x	excused	x	x	x	x				
Zachary Dewey	x	x	x	x	x	x	x	x				
Resignations												
Guests:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Jan Barrett	x	x	x	x	x	x	x	x				
Robert Baxter	x		x	x	x	x	x	x				
Karen Burhans	x		x	x		x	x	x				
Lisa Kirisits	x	x	x	x		x	x	x				
Jaime Venning	x	x	x	x	excused	x	x	x				
Lindsey Mannes	x		x	x	x	x	x	x				
Mark Trammel				x	x	x	New board member	x				

Health Sciences Charter School
Board Meeting Minutes

Date: March 11, 2021
Location/Time: Health Sciences Charter School (via Zoom) - 7:00 a.m. to 8:30 a.m.

Topic	Discussion	Action
Call to Order	Dr. Hershberger called the meeting to order.	
Public Comment	None	
PLC Presentation	Rick Mammoliti, Assistant Principal, provided a brief overview of his work to improve teaching and learning. He then introduced, Cory Mitchum, a current Math teacher who presented a PPT that explained different and successful methods used for virtual and hybrid learning. Two methods used daily are Ed Puzzle that focuses on direct instruction and Delta Math that focuses on independent practice of students.	Mr. Mitchum and his colleagues will continue to attend trainings and workshops that empower enhanced virtual and hybrid learning methods. Mr. Collichio acknowledged the extraordinary efforts of the teachers and staff in serving the needs of students during a challenging year.
Prospective Board Member	Mr. Collichio introduced Ms. Danielle Bozich, Director, HR Talent Acquisition and Training, ECMC Corporation, who has met with the Executive Committee and desires moving forward in the NYSED process to become seated on the board. Her paperwork has been submitted to the State and is in the process of completion.	Ms. Barrett is working with Ms. Bozich to facilitate the paperwork and fingerprinting process required by the NYSED.
Finance Report	Ms. Burhans reported: <ul style="list-style-type: none"> • Forgiveness of the PPE Loan with Evans Bank is on hold. Paper work will be submitted once the bank portal re-opens. • School did not meet the financial threshold to apply for the Round II PPE program. • “Intercept State Aid” previously withheld from charter schools by the Buffalo Public Schools has been recouped, based on a favorable legal ruling. • Auditors have reviewed the annual Form 990 and will file by the extended deadline of May 15, 2021. • Budget and ratios continue to trend favorable. • Enrollment remains a concern. 	Mr. Venning will continue aggressive outreach to community partners to increase enrollment numbers. Ms. Farallo moved acceptance; Mr. Dewey seconded (all approved)
Consent Agenda Items (Distributed via email)	<ul style="list-style-type: none"> • February Meeting Minutes – 2.11.2021 • Personnel Committee Minutes – 2.23.2021 <ul style="list-style-type: none"> ○ Focusing on policy and procedures • Finance Committee Minutes – 2.3.2021 	The Personnel Committee will continue to review/edit policies as they approach their expiration dates. Focus is to streamline/simplify existing policies with only what is required and is in the best interest of the school. Revised policies will be sent to the Board for approval.

	<ul style="list-style-type: none"> February Grant Report Policy Revisions – Policies 2210, 3210, 5110, 5220, and 5600 	Mr. Collichio moved acceptance; Mr. Dewey seconded (all approved)
Hires/Resolutions	Mr. Venning reported the resignation of the School's Social Worker and the termination of a Support Staff member.	No action required.
Center for Health Equity Action	Ms. Barrett reported the school continues to explore the creation of a highly-visible, cost-effective opportunity for partner organizations to co-locate within the 1291 Main Street footprint as a means to further educate, create awareness, provide access to healthcare, behavioral health, wellness programming, childcare, and support for public health practice on the social determinants of health.	In the coming weeks, Cynthia Schwartz and Rev. Kinzer Pointer, Task Force Co-Chairs will convene their first meeting. Identifying a developer to lead the process will be central to the agenda.
Principal Update	<p>Mr. Baxter shared:</p> <ul style="list-style-type: none"> PPT that focused on the needs of the school and the potential role of developing 1291 Main Street to provide a gymnasium with related indoor facilities; larger cafeteria with commercial kitchen; specialized classrooms and lab space; and work-based learning center that would create relationships to benefit students, families, and partner organizations. Regents Exams – Dates for exams have not been released yet. NYS will require four exams which include: Algebra 1, Living Environment, English 11, and Earth Science. While the school has applied for a waiver, the Administrative Team recognizes the need to measure any learning losses due to the Covid 19 pandemic. Regents exams will not be required for graduation this year due to the Covid19 pandemic. 	Mr. Baxter and Grant Builders will continue community outreach efforts to identify potential like-minded tenants for the 1291 Main Street initiative.
Head of School Update	<p>Mr. Venning reported:</p> <ul style="list-style-type: none"> Update on Re-opening Plan / Return of Students - Staff and students continue to operate in a hybrid model. Some students remain at home while some have returned to in-person learning. Currently attempting to maximize students into a five-day school week from the current four-day school week. Summer School Plan – All students will be mandated to attend summer school in rotating cycles. The intent is that students will participate in the breakfast/lunch program, attend classes in the morning, and leave for a paid work program via the Mayor's Summer Youth initiative with Roswell and other partners. 	<p>Mr. Venning will continue to provide updates to parents, students and staff regarding safety protocols to ensure in-person learning remains successful and can increase to a five-day school week.</p> <p>Mr. Venning and Mr. Baxter will continue to create a draft of summer school plans and update the Board as it progresses.</p>
Executive Session	None	
Adjournment	Dr. Hershberger moved to adjourn meeting.	Mr. Collichio moved acceptance; Mr. Dewey seconded (all approved)

Next Meeting: April 8th, 2021 @ 7:00 a.m. at Health Sciences Charter School (via Zoom)

In Attendance:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Dr. Pratibha Bansal	x	x	x	x		x	x	x	x			
Linda Capers-Wheeler		x		x								
Alexander Collichio	x	x	x			x	x	x	x			
Mike Faso (emeritus)												
Dr. Rick Hershberger	x	x	x	x	x	excused	x	x	x			
Mary Farallo	x	x	x	x	x	x	x	x	x			
Clem Kwakye	x		x	x	x	x	x	x	x			
David Palmer (emeritus)												
Cynthia Schwartz (emeritus)	x	x		x	x	x	x					
Dr. Jamie Smith			x	excused	x	x			x			
Mark Trammel							x	x				
Joseph Winter	x	x	x	x	x	x	x	x	x			
Christie Nelson	x	x	x	excused	x	x	x	x	x			
Zachary Dewey	x	x	x	x	x	x	x	x	x			
Resignations												
Guests:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Jan Barrett	x	x	x	x	x	x	x	x	x			
Robert Baxter	x		x	x	x	x	x	x	x			
Karen Burhans	x		x	x		x	x	x	x			
Lisa Kirisits	x	x	x	x		x	x	x	x			
Jaime Venning	x	x	x	x	excused	x	x	x	x			
Lindsey Mannes	x		x	x	x	x	x	x	x			
Mark Trammel				x	x	x	New board member	x				
Cory Mitchum									x			
Richard Mammoliti									x			
Danielle Bozich									x			

Health Sciences Charter School
Board Meeting Minutes

Date: April 8, 2021
Location/Time: Health Sciences Charter School (via Zoom) - 7:00 a.m. to 8:30 a.m.

Topic	Discussion	Action
Call to Order	Dr. Hershberger called the meeting to order.	
Public Comment	None	
PLC Presentation	Nichole Walls, Assistant Principal, provided an overview of her work with teachers to improve learning. She introduced Meagan Chapman, a current History teacher, who presented a video that demonstrated her clever teaching methods that are proving to boost confidence in students who struggle with answering written questions on tests and exams.	On behalf of the board, Dr. Hershberger acknowledged and applauded Ms. Chapman's creativity and the good work of Ms. Walls.
Prospective Board Member	Dr. Hershberger reported Dr. Allyson Lowe, Vice President, Academic Affairs at Trocaire College, has demonstrated interest in becoming a board member.	Dr. Hershberger moved Dr. Lowe as a prospective board member, pending Executive Committee and NYSED approval; Mr. Dewey seconded (all approved) Ms. Barrett will facilitate the required NYSED paperwork with Dr. Lowe.
Finance Report	Ms. Beiter, from Kirisits & Associates, reported: <ul style="list-style-type: none"> • Payments of grants are being closely monitored. • Forgiveness of the PPE Loan with Evans Bank continues to be on hold. Paperwork will be submitted once the bank portal re-opens. • Auditors have reviewed the annual Form 990 and will file by the extended deadline of May 15, 2021. • Budget and ratios continue to trend favorable. • Cash flow is good and continues to see improvement. • Enrollment remains a concern. 	Mr. Venning and the administration team will continue outreach efforts to the community to increase enrollment numbers. Mr. Winter moved acceptance; Ms. Farallo seconded (all approved)
Consent Agenda Items (Distributed via email)	<ul style="list-style-type: none"> • March Meeting Minutes – 3.11.2021 • Personnel Committee Minutes – 3.21.2021 <ul style="list-style-type: none"> ○ Focusing on policy and procedures • Finance Committee Minutes – 3.3.2021 • February Draft Financial Statements and Narrative • 2021-22 Insurance Grids • March Grant Report 	Ms. Farallo explains that there were no significant changes to policy; only minor edits to update to the current school year. The Personnel Committee will continue to review/edit policies as they approach their expiration dates. Revised policies will be sent to the Board for approval. Ms. Farallo moved acceptance; Mr. Trammel seconded (all approved)

	<ul style="list-style-type: none"> Policy Revisions – Policies 5110, 5300, and 5210 	
Hires/Resolutions	Mr. Venning reported the hire of a Long-Term Substitute and a Support Staff Hall Monitor. He also reported the resignation of a Long-Term Substitute and the termination of a Math Teacher.	Mr. Dewey moved acceptance; Mr. Winter seconded (all approved)
Center for Health Equity Action	Ms. Schwartz noted while many positive meetings with potential tenants have taken place, there is a need for a small group of board members to begin to meet in order to outline and identify the role of the school; what are the goals, outcomes, and objectives and when they potentially will be completed; what are the risks, constraints, and assumptions, what are the major deliverables and/or success criteria, budget estimates etc., and is the project realistic and achievable.	<p>Ms. Schwartz with Mr. Baxter and Ms. Barrett will reach out to interested board members, with real estate and finance experience, to join the task force and schedule a first meeting.</p> <p>Dr. Hershberger will continue dialoging with Dr. Deeb from Trocaire College to quantify their needs and interest.</p> <p>Mr. Baxter and Ms. Barrett will continue meeting with interested parties and will bring information back to the task force.</p>
Principal Update	<p>Mr. Baxter reported:</p> <ul style="list-style-type: none"> Instructional Update - Staff and students continue to operate in a hybrid model. Students who are struggling academically are encouraged to attend in-person on Wednesdays for extra help. The focus will be on credit-recovery and Regents exams (Living Environment, Earth Science, ELA 11 and Algebra 1) that will take place in June 2021. Enrollment – To date, the common app that is being used by all charter schools has yielded 157 requests for the freshman class to date. The goal is to have a minimum of 400 students enrolled by BEDS day. Diversity and Inclusion Statement – Prior to the Charter School Office site visit, the school must complete a diversity and inclusion statement that appears on the website, in social media etc. 	<p>Mr. Baxter and the Assistant Principals are identifying and inviting students-in-need to take advantage of the Wednesday in-person learning supports.</p> <p>Dr. Hershberger suggested Mr. Baxter provide up to ten names of students who have expressed interest be called by a board member to answer questions and to encourage their enrollment.</p> <p>Mr. Baxter will convene a short-term workgroup to design a Diversity and Inclusion Statement for the school.</p>
Head of School Update	<p>Mr. Venning reported:</p> <ul style="list-style-type: none"> General Update – 1) The Charter School Office will virtually conduct their annual site review on May 6 and 7. Date/time of meeting with the board has not been identified to date. 2) Safety protocols are ongoing and communicated to students and parents. 3) The administration continues to strive for a five-day school week. 4) Teacher contract negotiations have begun. Class of 2021 Scholarships –sponsorship information regarding scholarships was provided to the Board. 	<p>Mr. Venning will inform the board of the date/time of their virtual meeting with the Charter School Office.</p> <p>Mr. Venning and Ms. Falkowski will review required documents (e.g. Board and Head of School evaluations) to ensure the school is ready for the site visit.</p> <p>Updates to parents, students and staff regarding safety protocols will continue.</p> <p>Mr. Venning will circle back with board members regarding scholarship underwriting.</p>
Resignation Of Board Member	Board Member, Linda Capers-Wheeler submitted her resignation to the Board, based on an increased workload with her employer.	Ms. Capers-Wheeler’s resignation was accepted with regret. Linda is wished the best by the board in her future endeavors.

Executive Session	None	
Adjournment	Dr. Hershberger moved to adjourn meeting.	Mr. Winter moved acceptance; Mr. Dewey seconded (all approved)

Next Meeting: May 13, 2021 @ 7:00 a.m. at Health Sciences Charter School (via Zoom)

In Attendance:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Dr. Pratibha Bansal	x	x	x	x		x	x	x	x	x		
Linda Capers-Wheeler		x		x						Resigned		
Alexander Collichio	x	x	x			x	x	x	x	x		
Mike Faso (emeritus)												
Dr. Rick Hershberger	x	x	x	x	x	excused	x	x	x	x		
Mary Farallo	x	x	x	x	x	x	x	x	x	x		
Clem Kwakye	x		x	x	x	x	x	x	x	x		
David Palmer (emeritus)												
Cynthia Schwartz (emeritus)	x	x		x	x	x	x			x		
Dr. Jamie Smith			x	excused	x	x			x			
Mark Trammel							x	x		x		
Joseph Winter	x	x	x	x	x	x	x	x	x	x		
Christie Nelson	x	x	x	excused	x	x	x	x	x	x		
Zachary Dewey	x	x	x	x	x	x	x	x	x	x		
Resignations												
Guests:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Jan Barrett	x	x	x	x	x	x	x	x	x	x		
Robert Baxter	x		x	x	x	x	x	x	x	x		
Karen Burhans	x		x	x		x	x	x	x	x		
Lisa Kirisits	x	x	x	x		x	x	x	x			
Jaime Venning	x	x	x	x	excused	x	x	x	x	x		
Lindsey Mannes	x		x	x	x	x	x	x	x	x		
Mark Trammel				x	x	x	New board member					
Cory Mitchum									x			
Richard Mammoliti									x			
Danielle Bozich									x	x		
Nichole Walls										x		
Angel Beiter										x		

Health Sciences Charter School
Board Meeting Minutes

Date: May 13, 2021
Location/Time: Health Sciences Charter School (via Zoom) - 7:00 a.m. to 8:30 a.m.

Topic	Discussion	Action
Call to Order	Dr. Hershberger called the meeting to order.	
Public Comment	None	
Finance Report	<p>Ms. Beiter, Kirisits & Associates, reported:</p> <ul style="list-style-type: none"> • Forgiveness of the PPE Loan with Evans Bank has been submitted for approval. • BPS payment, due May 1, is past due. • Budget and ratios continue to trend favorable. • Cash flow is strong; anticipated to end the year in good standing. • American Rescue Plan Relief Fund opportunities has been announced; the application for the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act is in process. 	<p>Mr. Venning and the administration team continue outreach efforts to increase enrollment numbers.</p> <p>Mr. Collichio moved acceptance; Ms. Dewey seconded (all approved)</p> <p>Mr. Venning and Mr. Baxter are leading the response to the CRRSA opportunity, due mid-June, with assistance from Kirisits & Associates and Grant Builders</p> <p>Mr. Baxter will continue to host parent, staff, and community meetings to glean their input and perspective on the highest and best use of relief funding.</p>
Consent Agenda Items (Distributed via email)	<ul style="list-style-type: none"> • April Meeting Minutes - 4.8.2021 • Personnel Committee Minutes - 4.27.2021 <ul style="list-style-type: none"> ○ Focus is on reviewing/updating policies and procedures <ul style="list-style-type: none"> ▪ New updated policies: 3220,3400,6110,6210,6211,6400,6600,7310 • Finance Committee Minutes - 4.7.2021 • March Draft Financial Statements and Narrative • Parents Bill of Rights • April Grant Report • Memorandum of Agreement - 403B • Masonry RFP 	Mr. Winter moved acceptance; Ms. Farallo seconded (all approved)
Discussion Items	<p>Agenda Items - Dr. Hershberger presented a year-long calendar of monthly agenda items requiring board action. He also proposed the annual meeting take place in July with a focus on goal setting and strategic planning.</p> <p>By-Law Revision - Dr. Hershberger led a discussion to increase the number of board members to 15. The number is currently 12.</p>	<p>Dr. Hershberger will circulate a survey monkey regarding annual meeting date and time. He will also send out a revised monthly agenda calendar, based on input from the board and administration.</p> <p>Dr. Kwayke moved acceptance to increase the number of board members to 15; Mr. Collichio seconded (all approved)</p>

		Ms. Barrett will send the revised by-laws to the Charter School Office.
Hires/Resolutions	Mr. Venning reported the resignation of the Director of Student Support Services and a Business teacher. He also reported the request for a one-year Leave-of-Absence for the Spanish Teacher.	Mr. Collichio moved acceptance; Mr. Dewey seconded (all approved)
Center for Health Equity Action	Ms. Barrett reported the project remains a high priority and outreach efforts continue for both collaborative relationships and potential funding.	Mr. Baxter and Ms. Barrett will continue outreach efforts to like-minded community-based organizations. Ms. Schwartz will schedule a meeting with the board's task force in the coming weeks.
Principal Update	Mr. Baxter reported: <ul style="list-style-type: none"> • Instructional/Hybrid Learning Update - Staff and students continue to operate in a hybrid model. Students who are struggling academically are encouraged to attend in-person five days a week. • DEI Policy - In response to the NYS Board of Regents mandate that schools develop a DEI Policy, Mr. Baxter thanked ECMC for their willingness to help guide this pivotal process and asked for the Personnel Committee to assist with a draft for review policy. • Scholarship Sponsorship – Financial assistance from board members and/or their organizations is welcome. 	Mr. Baxter and the Assistant Principals will continue to identify and invite students-in-need to take advantage of the five day in-person learning model. Mr. Baxter will facilitate input and guidance from the Personnel Committee regarding a final DEI Policy. Ms. Mannes will send the board a link to support and/or sponsor a scholarship.
Head of School Update	Mr. Venning reported: <ul style="list-style-type: none"> • Site Visit Update – On May 6, the Charter School Office conducted their annual visit virtually. Positive feedback included the CREW and Hybrid Learning Models, the Assessment Plan and the 2020-21 Year of the Pandemic Highlights. • PPE grant has been submitted; anticipated to be fully forgiven. • A MOU with Trocaire College and the school has been executed and will provide students with college credit for select courses. • A five-day learning model for students has been implemented and student attendance continues to increase. • Summer School Implementation Plan is fully designed. • Contract negotiations with teachers is in process. • School hosted the WNY STEM HUBs Hand-in-Hand initiative which created and presented a custom wheel chair to a boy from Orchard Park, NY 	Updates to parents, students and staff regarding safety protocols, summer school and student recruitment will continue. Mr. Venning will continue to update the board on Summer School.
Executive Session	The agenda consisted of Head of School Evaluation, contract renewal, and compensation.	Mr. Winter moved acceptance to move into Executive Session; Mr. Collichio seconded. (all approved) Mr. Dewey moved to come out of Executive Session; Ms. Farallo seconded. (all approved)

Adjournment	Dr. Hershberger called for the meeting to adjourn.	Dr. Hershberger moved to adjourn; Ms. Farallo seconded. (all approved)
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Next Meeting: June 10, 2021 @ 7:00 a.m. at Health Sciences Charter School (via Zoom)

In Attendance:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Dr. Pratibha Bansal	x	x	x	x		x	x	x	x	x	x	
Linda Capers-Wheeler		x		x						resigned		
Alexander Collichio	x	x	x			x	x	x	x	x	x	
Mike Faso (emeritus)												
Dr. Rick Hershberger	x	x	x	x	x	excused	x	x	x	x	x	
Mary Farallo	x	x	x	x	x	x	x	x	x	x	x	
Clem Kwakye	x		x	x	x	x	x	x	x	x	x	
David Palmer (emeritus)												
Cynthia Schwartz (emeritus)	x	x		x	x	x	x			x	x	
Dr. Jamie Smith			x	excused	x	x			x			
Mark Trammel							x	x		x	x	
Joseph Winter	x	x	x	x	x	x	x	x	x	x	x	
Christie Nelson	x	x	x	excused	x	x	x	x	x	x	x	
Zachary Dewey	x	x	x	x	x	x	x	x	x	x	x	
Resignations												
Guests:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Jan Barrett	x	x	x	x	x	x	x	x	x	x	x	
Robert Baxter	x		x	x	x	x	x	x	x	x	x	
Karen Burhans	x		x	x		x	x	x	x	x		
Lisa Kirisits	x	x	x	x		x	x	x	x		x	
Jaime Venning	x	x	x	x	excused	x	x	x	x	x	x	
Lindsey Mannes	x		x	x	x	x	x	x	x	x	x	
Mark Trammel				x	x	x	x				x	
Cory Mitchum									x			
Richard Mammoliti									x			
Danielle Bozich									x	x	x	
Nichole Walls										x	x	
Angel Beiter										x	x	

Health Sciences Charter School Board Meeting Minutes

Date: June 10, 2021
Location/Time: Health Sciences Charter School (via Zoom) - 7:00 a.m. to 8:30 a.m.

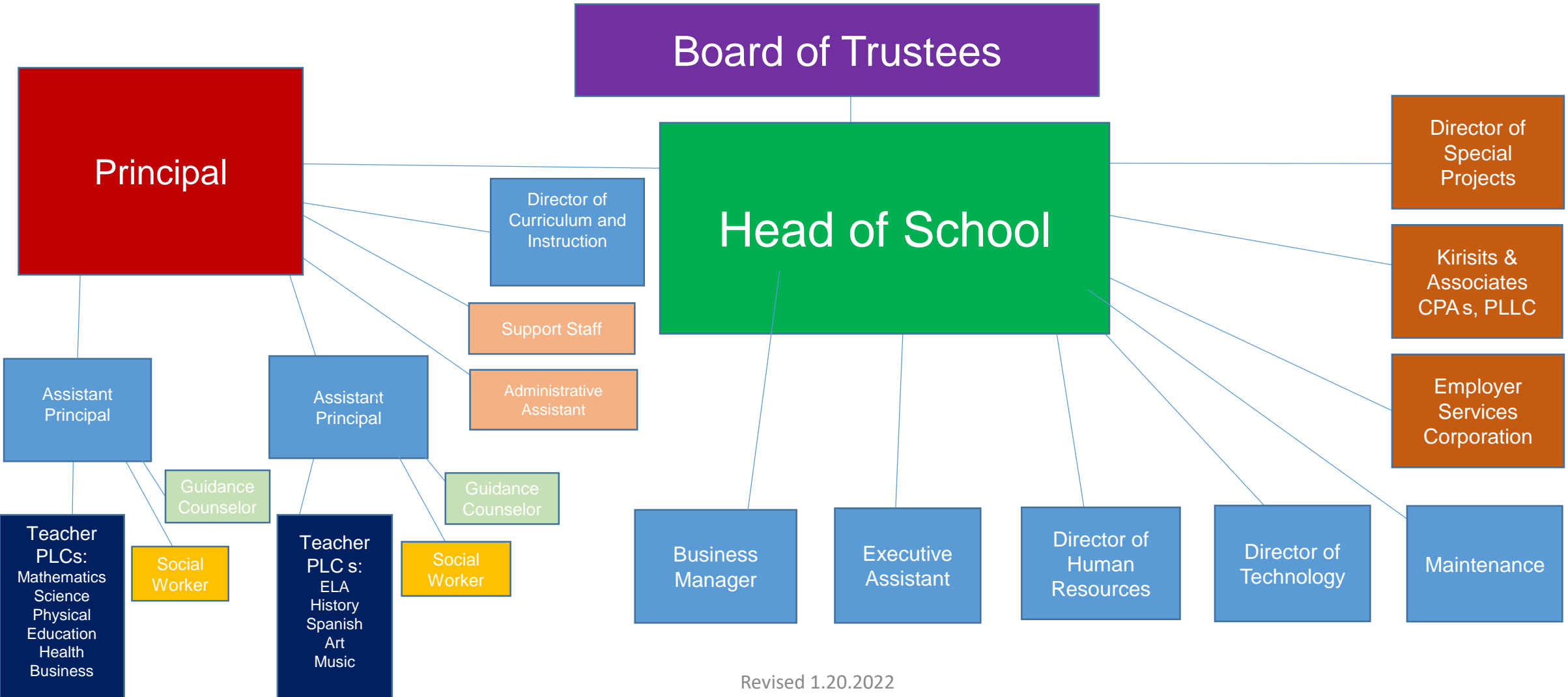
Topic	Discussion	Action
Call to Order	Dr. Hershberger called the meeting to order.	
Public Comment	None	
Finance Report	<p>Ms. Beiter and Ms. Kirisits reported:</p> <ul style="list-style-type: none"> • PPE Loan has been forgiven with Evans Bank • Balance sheet and current ratios are strong • Cafeteria income is under budget • Per-pupil allocation from NYS will increase slightly for the 2021-2022 school year • 2021-2022 budget assumes a minimum of 400 enrolled students • Favorable income to budget expected to continue • Enrollment is down but has been offset with reduced staffing • Finance Committee is in the process of refinancing debt 	<p>Finance Committee will provide an update regarding refinancing options at July board meeting</p> <p>Messers. Baxter and Venning are leading an aggressive student recruitment initiative that includes providing one:one assistance for parents and home visits</p> <p>Ms. Farallo moved acceptance; Mr. Dewey seconded (all approved)</p>
Consent Agenda Items (Distributed via email)	<ul style="list-style-type: none"> • May Board Meeting Minutes – 5.13.2021 • Finance Committee Minutes – 5.5.2021 • Draft Financial Statements and Narrative • Parents Bill of Rights • May Grant Report • First Draft of Operating Budget for 2021-2022 school year 	Dr. Smith moved acceptance; Mr. Winter seconded (all approved)
Discussion Item	<p>Potential Board Candidate – A former board member, representing Kaleida Health, has recommended Francesca Mesiah to be considered for a board seat. Ms. Mesiah was intricately involved in the start-up of the school in 2009. Most recently, she has facilitated meetings between Kaleida staff and Mr. Baxter to introduce employment opportunities and job-related expectations to students. She is familiar with and connected to diverse community groups and student opportunities, and has informed Ms. Barrett of her interest in potentially becoming a board member</p> <p>Board Retreat - Dr. Hershberger discussed changing the traditional annual Board retreat to two shorter (morning) sessions. Board goals are due annually and will be a priority agenda item at the retreat.</p>	<p>Dr. Hershberger moved Ms. Mesiah as a prospective board member, pending Executive Committee and NYSED approval, and distributed a copy of her resume for board member review</p> <p>Ms. Barrett will facilitate Ms. Mesiah is in receipt of the required NYSED documents</p> <p>Dr. Hershberger will distribute a survey with regards to potential dates/times to maximize attendance for the two-day board retreat</p> <p>Mr. Venning encouraged the board to join him and Ms. Farallo in support of the graduates and to demonstrate the board's commitment to the parents. Graduation will take place on June 26th and 12:00pm.</p>

	Graduation - Dr. Hershberger will not be available for the June 26, 12:00 noon graduation ceremony. Ms. Farallo will stand in his place. The celebration will take place in the school's parking lot.	
Hires/Resolutions	Mr. Venning reported a new Math Teacher has been hired.	Ms. Farallo moved acceptance; Dr. Bansal seconded (all approved)
Principal Update	<p>Mr. Baxter reported:</p> <ul style="list-style-type: none"> • Regents Exams – The following Regents exams will be offered in June: Algebra 1, Living Environment, Earth Science, and ELA 11. While exams are not mandatory, and exam scores will appear on student transcripts, the position of the school is they are a benchmark to identify struggling students and a critical measurement of learning loss. • Section VI Athletics – The ongoing saga of up-placing Health Sciences' varsity teams in higher divisions remains a concern. The Division is expected to rule on the school's request at their League meeting on June 16. Mr. Baxter is now a member of the Section VI Diversity and Inclusion committee. 	Mr. Baxter will provide an update at the July board meeting regarding the position Section VI takes relevant to this issue.
Head of School Update	<p>Mr. Venning reported:</p> <ul style="list-style-type: none"> • General Update - Currently reviewing options and building RFP's for two major capital projects (gymnasium roof and elevator shaft). A three-year agreement has been finalized with the school's union; waiting on NYSUT approval before it comes before the board for ratification. • American Rescue Plan - \$2.3 million has been allocated to the school, based on the school submitting a representative plan to address learning loss and to delineate the root causes and the solutions to academic success while promoting equity. Said plan has been developed and includes Expanding Opportunities by Design; Summer Opportunities; Engaging Instruction; Extended Learning Opportunities; Work-based Learning Continuum; College and Career Readiness; Health and Social Supports; Health and Wellness Curriculum Design and Integration; Family and Community Engagement; and Student Development Activities. • Summer Program – Three two-week sessions are being offered to returning and new students to gauge learning losses and needed credit recovery opportunities • Student Vaccinations - Mr. Venning requested assistance from any board member able to connect students and families to available vaccination opportunities. 	Mr. Venning will provide updates on the American Rescue Plan at future board meetings
Executive Session	None	
Adjournment	Dr. Hershberger called for the meeting to adjourn.	Dr. Hershberger moved to adjourn; Mr. Kwakye seconded. (all approved)

Next Meeting: July 8, 2021 @ 7:00 a.m. at Health Sciences Charter School (via Zoom)

In Attendance:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Dr. Pratibha Bansal	x	x	x	x		x	x	x	x	x	x	x
Linda Capers-Wheeler		x		x						Resigned		x
Alexander Collichio	x	x	x			x	x	x	x	x	x	excused
Mike Faso (emeritus)												
Dr. Rick Hershberger	x	x	x	x	x	excused	x	x	x	x	x	x
Mary Farallo	x	x	x	x	x	x	x	x	x	x	x	x
Clem Kwakye	x		x	x	x	x	x	x	x	x	x	x
Danielle Bozich												x
David Palmer (emeritus)												
Cynthia Schwartz (emeritus)	x	x		x	x	x	x			x	x	x
Dr. Jamie Smith			x	excused	x	x			x			x
Mark Trammel							x	x		x	x	x
Joseph Winter	x	x	x	x	x	x	x	x	x	x	x	x
Christie Nelson	x	x	x	excused	x	x	x	x	x	x	x	excused
Zachary Dewey	x	x	x	x	x	x	x	x	x	x	x	x
Resignations												
Guests:	7-9-20	8-13-20	9-10-20	10-8-20	11-12-20	12-10-20	1-14-21	2-11-21	3-11-21	4-8-21	5-13-21	6-10-21
Jan Barrett	x	x	x	x	x	x	x	x	x	x	x	x
Robert Baxter	x		x	x	x	x	x	x	x	x	x	x
Karen Burhans	x		x	x		x	x	x	x	x		
Lisa Kirisits	x	x	x	x		x	x	x	x		x	x
Jaime Venning	x	x	x	x	excused	x	x	x	x	x	x	x
Lindsey Mannes	x		x	x	x	x	x	x	x	x	x	x
Mark Trammel				x	x	x	New board member					
Cory Mitchum									x			
Richard Mammoliti									x			
Danielle Bozich									x	x	x	New board member
Nichole Walls										x	x	
Angel Beiter										x	x	x

Organizational Structure





Annual Financial Statement Audit Report

for Board of Regents Authorized Charter Schools

School Name:	Health Sciences Charter School
Date (Report is due Nov. 1):	November 1, 2021
Primary District of Location (If NYC select NYC DOE):	Buffalo City School District
If located in NYC DOE select CSD:	-
School Fiscal Contact Name:	Karen Burhans
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED]
School Audit Firm Name:	Lumsden McCormick LLP
School Audit Contact Name:	Sarah Hopkins
School Audit Contact Email:	[REDACTED]
School Audit Contact Phone:	[REDACTED]
Audit Period:	2020-21
Prior Year:	2019-20

The following items are required to be included:

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	N/A
Management Letter Response	N/A
Form 990	Extended
Federal Single Audit (A-133)	N/A
Corrective Action Plan	N/A

Health Sciences Charter School
Statement of Financial Position
as of June 30

	<u>2021</u>	<u>2020</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 3,037,331	\$ 2,818,017
Grants and contracts receivable	873,325	472,243
Accounts receivables	-	-
Prepaid Expenses	97,811	21,016
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	<u>4,008,467</u>	<u>3,311,276</u>
<u>NON-CURRENT ASSETS</u>		
Property, Building and Equipment, net	\$ 5,780,210	\$ 6,071,264
Restricted Cash	-	-
Security Deposits	4,200	4,200
Other Non-Current Assets	-	-
TOTAL NON-CURRENT ASSETS	<u>5,784,410</u>	<u>6,075,464</u>
TOTAL ASSETS	<u><u>9,792,877</u></u>	<u><u>9,386,740</u></u>
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 427,655	\$ 396,058
Accrued payroll, payroll taxes and benefits	-	-
Current Portion of Loan Payable	335,931	259,852
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	-	-
Other Current Liabilities	-	-
TOTAL CURRENT LIABILITIES	<u>763,586</u>	<u>655,910</u>
<u>LONG-TERM LIABILITIES</u>		
Loan Payable; Due in More than One Year	\$ 6,793,757	\$ 7,143,194
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	698,332
TOTAL LONG-TERM LIABILITIES	<u>6,793,757</u>	<u>7,841,526</u>
TOTAL LIABILITIES	<u>7,557,343</u>	<u>8,497,436</u>
<u>NET ASSETS</u>		
Unrestricted	\$ 2,215,534	\$ 821,674
Temporarily restricted	20,000	67,630
Permanently restricted	-	-
TOTAL NET ASSETS	<u>2,235,534</u>	<u>889,304</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>9,792,877</u></u>	<u><u>9,386,740</u></u>

Health Sciences Charter School
Statement of Activities
as of June 30

	2021			2020
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	\$ 4,690,509	\$ -	\$ 4,690,509	\$ 4,867,120
State and Local Per Pupil Revenue - SPED	413,548	-	413,548	454,753
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	1,282,083	-	1,282,083	465,667
State and City Grants	11,923	-	11,923	34,718
Other Operating Income	-	-	-	60,221
Food Service/Child Nutrition Program	15,119	-	15,119	10,577
TOTAL OPERATING REVENUE	6,413,182	-	6,413,182	5,893,056
EXPENSES				
Program Services				
Regular Education	\$ 3,330,138	\$ -	\$ 3,330,138	\$ 3,457,230
Special Education	308,997	-	308,997	434,412
Other Programs	311,013	-	311,013	616,905
Total Program Services	3,950,148	-	3,950,148	4,508,547
Management and general	1,169,400	-	1,169,400	1,326,405
Fundraising	-	-	-	-
TOTAL EXPENSES	5,119,548	-	5,119,548	5,834,952
SURPLUS / (DEFICIT) FROM OPERATIONS	1,293,634	-	1,293,634	58,104
SUPPORT AND OTHER REVENUE				
Interest and Other Income	\$ -	\$ -	\$ -	\$ -
Contributions and Grants	-	20,000	20,000	67,630
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	32,596	-	32,596	-
TOTAL SUPPORT AND OTHER REVENUE	32,596	20,000	52,596	67,630
Net Assets Released from Restrictions / Loss on Disposal of Assets	\$ 67,630	\$ (67,630)	\$ -	\$ -
CHANGE IN NET ASSETS	1,393,860	(47,630)	1,346,230	125,734
NET ASSETS - BEGINNING OF YEAR	\$ 821,674	\$ 67,630	\$ 889,304	\$ 763,570
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS - END OF YEAR	\$ 2,215,534	\$ 20,000	\$ 2,235,534	\$ 889,304

**Health Sciences Charter School
Statement of Cash Flows**

as of June 30

	<u>2021</u>	<u>2020</u>
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ -	\$ -
Revenues from School Districts	4,874,905	5,047,932
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	-	-
Grants Receivable	-	-
Due from NYS	-	-
Grant revenues	455,561	-
Prepaid Expenses	-	-
Accounts Payable	(1,154,993)	(1,358,755)
Accrued Expenses	(3,026,676)	(3,484,799)
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	165,304
Miscellaneous sources	35,898	447,204
Deferred Revenue	-	-
Interest payments	(603,148)	(592,225)
Other	-	-
Other	-	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ 581,547	\$ 224,661
CASH FLOWS - INVESTING ACTIVITIES	\$	\$
Purchase of equipment	(88,875)	(97,554)
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ (88,875)	\$ (97,554)
CASH FLOWS - FINANCING ACTIVITIES	\$	\$
Principal payments on long-term debt	(273,358)	(229,870)
Other	-	698,332
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ (273,358)	\$ 468,462
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ 219,314	\$ 595,569
Cash at beginning of year	2,818,017	2,222,448
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 3,037,331	\$ 2,818,017

**Health Sciences Charter School
Statement of Functional Expenses
as of June 30**

		2021							2020	
		Program Services				Supporting Services				
No. of Positions		Regular	Special	Other Education	Total	Fundraising	Management and	Total	Total	
		Education	Education				General			
	Personnel Services Costs	\$	\$	\$	\$	\$	\$	\$	\$	\$
12.00	Administrative Staff Personnel	-	-	-	-	-	556,462	556,462	556,462	652,061
35.00	Instructional Personnel	1,506,936	178,578	-	1,685,514	-	-	-	1,685,514	1,962,370
6.00	Non-Instructional Personnel	-	-	140,854	140,854	-	-	-	140,854	241,914
53.00	Total Salaries and Staff	1,506,936	178,578	140,854	1,826,368	-	556,462	556,462	2,382,830	2,856,345
	Fringe Benefits & Payroll Taxes	334,015	39,582	31,221	404,818	-	123,342	123,342	528,160	536,289
	Retirement	60,931	7,221	5,695	73,847	-	22,500	22,500	96,347	94,986
	Management Company Fees	-	-	-	-	-	-	-	-	-
	Legal Service	-	-	-	-	-	67,105	67,105	67,105	3,556
	Accounting / Audit Services	-	-	-	-	-	114,125	114,125	114,125	89,605
	Other Purchased / Professional / Consulting Services	-	12,582	-	12,582	-	41,492	41,492	54,074	106,354
	Building and Land Rent / Lease	204,813	12,801	12,801	230,415	-	25,601	25,601	256,016	212,991
	Repairs & Maintenance	92,769	5,798	5,798	104,365	-	11,596	11,596	115,961	75,272
	Insurance	-	-	-	-	-	36,795	36,795	36,795	52,637
	Utilities	54,430	3,402	3,402	61,234	-	6,804	6,804	68,038	78,571
	Supplies / Materials	22,435	-	-	22,435	-	-	-	22,435	40,118
	Equipment / Furnishings	-	-	-	-	-	-	-	-	-
	Staff Development	104,181	-	-	104,181	-	-	-	104,181	56,131
	Marketing / Recruitment	-	-	-	-	-	14,547	14,547	14,547	24,122
	Technology	147,079	-	-	147,079	-	-	-	147,079	173,655
	Food Service	-	-	15,760	15,760	-	-	-	15,760	148,091
	Student Services	18,009	-	46,449	64,458	-	-	-	64,458	130,376
	Office Expense	-	-	-	-	-	43,787	43,787	43,787	62,106
	Depreciation	303,943	18,996	18,996	341,935	-	37,994	37,994	379,929	370,542
	OTHER	480,597	30,037	30,037	540,671	-	67,250	67,250	607,921	723,205
	Total Expenses	\$ 3,330,138	\$ 308,997	\$ 311,013	\$ 3,950,148	\$ -	\$ 1,169,400	\$ 1,169,400	\$ 5,119,548	\$ 5,834,952

HEALTH SCIENCES CHARTER SCHOOL

FINANCIAL STATEMENTS

JUNE 30, 2021

Table of Contents

June 30, 2021

Financial Statements

Independent Auditors' Report

Financial Statements

Notes to Financial Statements

Reporting Required by Government Auditing Standards

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

INDEPENDENT AUDITORS' REPORT

The Board of Trustees
Health Sciences Charter School

We have audited the accompanying balance sheets of Health Sciences Charter School (the School) as of June 30, 2021 and 2020 and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to a financial audit contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2021 and 2020, and the changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 6, 2021 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

A handwritten signature in blue ink that reads "Lumsden & McCormick, LLP". The signature is written in a cursive, flowing style.

October 6, 2021

HEALTH SCIENCES CHARTER SCHOOL

Balance Sheets

June 30,	2021	2020
Assets		
Current assets:		
Cash	\$ 3,037,331	\$ 2,818,017
Receivables, net (Note 2)	873,325	472,243
Prepaid expenses	97,811	21,016
	<u>4,008,467</u>	<u>3,311,276</u>
Property and equipment, net (Note 3)	5,780,210	6,071,264
Deposits and other assets	4,200	4,200
	<u>\$ 9,792,877</u>	<u>\$ 9,386,740</u>
Liabilities and Net Assets		
Current liabilities:		
Current portion of long-term debt (Note 5)	\$ 335,931	\$ 259,852
Accounts payable and accrued expenses	427,655	396,058
	<u>763,586</u>	<u>655,910</u>
Long-term debt (Note 5)	6,793,757	7,143,194
Paycheck Protection Program loan (Note 10)	-	698,332
	<u>7,557,343</u>	<u>8,497,436</u>
Net assets:		
Without donor restrictions	2,215,534	821,674
With donor restrictions	20,000	67,630
	<u>2,235,534</u>	<u>889,304</u>
	<u>\$ 9,792,877</u>	<u>\$ 9,386,740</u>

See accompanying notes.

HEALTH SCIENCES CHARTER SCHOOL

Statements of Activities

For the years ended June 30,	2021	2020
Changes in net assets without donor restrictions:		
Support and revenue:		
Enrollment fees:		
Revenue - resident student enrollment	\$ 4,690,509	\$ 4,867,120
Revenue - students with disabilities	413,548	454,753
Contributions:		
Federal awards	598,870	465,667
State and other awards	11,923	34,718
Paycheck Protection Program (Note 10)	698,332	-
Food service	-	10,577
Other income	32,596	60,221
Net assets released from restrictions	67,630	7,042
Total support and revenue	6,513,408	5,900,098
Expenses:		
Program expenses:		
Regular education	3,330,138	3,457,230
Special education	308,997	434,412
Other programs	311,013	616,905
Total program expenses	3,950,148	4,508,547
Supporting services:		
Management and general	1,169,400	1,326,405
Total expenses	5,119,548	5,834,952
Change in net assets without donor restrictions	1,393,860	65,146
Changes in net assets with donor restrictions:		
Contributions - state and other awards	20,000	67,630
Net assets released from restrictions	(67,630)	(7,042)
Change in net assets with donor restrictions	(47,630)	60,588
Change in net assets	1,346,230	125,734
Net assets - beginning	889,304	763,570
Net assets - ending	\$ 2,235,534	\$ 889,304

See accompanying notes.

HEALTH SCIENCES CHARTER SCHOOL

Statement of Functional Expenses

For the year ended June 30, 2021

	Number of positions	Regular Education	Special Education	Other Programs	Management and General	Total
Administrative personnel	12.0	\$ -	\$ -	\$ -	\$ 556,462	\$ 556,462
Instructional personnel	35.0	1,506,936	178,578	-	-	1,685,514
Non-instructional personnel	6.0	-	-	140,854	-	140,854
Total salaries	53.0	1,506,936	178,578	140,854	556,462	2,382,830
Salaries		1,506,936	178,578	140,854	556,462	2,382,830
Employee benefits and taxes		334,015	39,582	31,221	123,342	528,160
Retirement		60,931	7,221	5,695	22,500	96,347
Supplies and materials		22,435	-	-	-	22,435
Transportation		-	-	273	-	273
Food service		-	-	15,760	-	15,760
Staff development		104,181	-	-	-	104,181
Student services		6,640	-	22,339	-	28,979
Occupancy		204,813	12,801	12,801	25,601	256,016
Utilities		54,430	3,402	3,402	6,804	68,038
Repairs and maintenance		92,769	5,798	5,798	11,596	115,961
Professional fees		-	-	-	181,230	181,230
Recruitment		-	-	-	14,547	14,547
Data and communications		147,079	-	-	-	147,079
Office expense		-	-	-	43,787	43,787
Contracted services		-	12,582	-	41,492	54,074
Insurance		-	-	-	36,795	36,795
Summer school		-	-	-	-	-
Athletics		-	-	17,487	-	17,487
Uniforms		11,369	-	-	-	11,369
Interest		480,597	30,037	30,037	60,075	600,746
Scholarships		-	-	6,350	-	6,350
Other expenses		-	-	-	7,175	7,175
		3,026,195	290,001	292,017	1,131,406	4,739,619
Depreciation		303,943	18,996	18,996	37,994	379,929
Total		\$ 3,330,138	\$ 308,997	\$ 311,013	\$ 1,169,400	\$ 5,119,548

See accompanying notes.

HEALTH SCIENCES CHARTER SCHOOL

Statement of Functional Expenses

For the year ended June 30, 2020

	Number of positions	Regular Education	Special Education	Other Programs	Management and General	Total
Administrative personnel	13.0	\$ -	\$ -	\$ -	\$ 652,061	\$ 652,061
Instructional personnel	37.5	1,671,343	291,027	-	-	1,962,370
Non-instructional personnel	3.0	-	-	241,914	-	241,914
Total salaries	53.5	1,671,343	291,027	241,914	652,061	2,856,345
Salaries		1,671,343	291,027	241,914	652,061	2,856,345
Employee benefits and taxes		313,801	54,641	45,420	122,427	536,289
Retirement		55,579	9,678	8,045	21,684	94,986
Supplies and materials		40,118	-	-	-	40,118
Transportation		-	-	12,196	-	12,196
Food service		-	-	148,091	-	148,091
Staff development		56,131	-	-	-	56,131
Student services		5,344	-	18,224	-	23,568
Occupancy		170,392	10,650	10,650	21,299	212,991
Utilities		62,856	3,929	3,929	7,857	78,571
Repairs and maintenance		60,217	3,764	3,764	7,527	75,272
Professional fees		-	-	-	172,426	172,426
Recruitment		-	-	-	24,122	24,122
Data and communications		173,655	-	-	-	173,655
Office expense		-	-	-	62,106	62,106
Contracted services		27,089	10,085	-	65,650	102,824
Insurance		-	-	-	52,637	52,637
Summer school		-	-	2,966	-	2,966
Athletics		-	-	63,718	-	63,718
Uniforms		10,493	-	-	-	10,493
Interest		513,778	32,111	32,111	64,222	642,222
Scholarships		-	-	7,350	-	7,350
Other expenses		-	-	-	15,333	15,333
		3,160,796	415,885	598,378	1,289,351	5,464,410
Depreciation		296,434	18,527	18,527	37,054	370,542
Total		\$ 3,457,230	\$ 434,412	\$ 616,905	\$ 1,326,405	\$ 5,834,952

See accompanying notes.

HEALTH SCIENCES CHARTER SCHOOL

Statements of Cash Flows

For the years ended June 30,	2021	2020
Operating activities:		
Cash received from public school districts	\$ 4,874,905	\$ 5,047,932
Cash received from federal, state and other awards	455,561	545,521
Cash received from other sources	35,898	66,987
Payments to employees for services and benefits	(3,026,676)	(3,484,799)
Payments to vendors and suppliers	(1,154,993)	(1,358,755)
Interest paid	(603,148)	(592,225)
Net operating activities	581,547	224,661
Investing activities:		
Property and equipment expenditures	(88,875)	(97,554)
Financing activities:		
Paycheck Protection Program loan	-	698,332
Payments on long-term debt	(273,358)	(229,870)
Net financing activities	(273,358)	468,462
Net change in cash	219,314	595,569
Cash - beginning	2,818,017	2,222,448
Cash - ending	\$ 3,037,331	\$ 2,818,017

See accompanying notes.

Notes to Financial Statements

1. Summary of Significant Accounting Policies:

Organization and Purpose:

Health Sciences Charter School (the School) was established in 2009 to operate a charter school in the City of Buffalo, New York (the City) pursuant to its Charter Agreement with the Board of Regents of the University of the State of New York. The School is chartered through 2024. The School is governed by a 10-member, uncompensated Board of Trustees and had 360 students in the 2020-21 year and 366 students in the 2019-20 year in grades 9 through 12.

Cash:

Cash in financial institutions potentially subjects the School to concentrations of credit risk since it may exceed insured limits at various times throughout the year. The School complies with a requirement to hold no less than \$100,000 in an escrow account to pay for dissolution costs, should it occur.

Property and Equipment:

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided using the straight-line method over estimated useful asset lives. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

Revenue Recognition:

Enrollment Fees:

Enrollment fees are received from the public-school districts in which the student resides. The amount received each year from the resident district is generally the product of the approved operating expense per pupil and the full-time equivalent enrollment of the students in the School residing in that district. The respective districts also reimburse the School for special education service based on approved applicable rates for the services provided. Revenues are recognized over the period services are provided. The School generally invoices the resident district bimonthly and payment is due in 30 days. Enrollment fees received in advance are deferred and recognized when earned. The School's enrollment fees are received primarily from the Buffalo Board of Education (the District).

Contributions:

Contributions are reported at fair value at the date the pledge or award is received. Contributions are recorded as restricted support if they are received with donor stipulations that limit their use. When a donor restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. Contributions received with donor-imposed restrictions that are met in the same reporting period are shown as support without donor restrictions.

Conditional contributions, primarily government awards, are recognized as revenue when the School meets requirements in compliance with specific agreements. Amounts received before the required conditions are met are reported as refundable advances on the accompanying balance sheets. These conditional contributions are subject to compliance and financial audits by the funding sources. Management believes no significant adjustments are necessary to recognized amounts.

Receivables:

Receivables are stated at the amounts management expects to collect from outstanding balances. Balances that are still outstanding after management has used reasonable collection efforts are written off. An allowance for doubtful accounts is considered unnecessary by management because all significant amounts deemed uncollectible are written off each year.

Net assets with Donor Restrictions:

Net assets with donor restrictions at June 30, 2021 and 2020 are primarily available for compensation costs of certain positions intended to support student well-being.

Income Taxes:

The School is a 501(c)(3) corporation exempt from taxation under §501(a) of the Internal Revenue Code.

Subsequent Events:

Management has evaluated events and transactions for potential recognition or disclosure through October 6, 2021, the date the financial statements were available to be issued.

Use of Estimates:

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Functional Expense Allocation:

The School's costs of providing its various programs and activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. These costs include salaries and benefits, which are allocated based on estimates of time and effort, and depreciation, office expenses, and repairs and maintenance which are allocated based on management's estimate of program benefit.

2. Receivables:

	2021	2020
Enrollment fees	\$ 579,334	\$ 350,182
Contributions	293,482	118,250
Other	509	3,811
	<u>\$ 873,325</u>	<u>\$ 472,243</u>

Enrollment fees receivable at June 30, 2021 and 2020 include amounts withheld by the District for disputed rates of special education services provided by the School from 2008 through 2018 (Note 9).

3. Property and Equipment:

	2021	2020
Land	\$ 152,520	\$ 152,520
Buildings and improvements	8,678,791	8,678,791
Equipment	1,476,554	1,387,679
	<u>10,307,865</u>	<u>10,218,990</u>
Less accumulated depreciation	4,527,655	4,147,726
	<u>\$ 5,780,210</u>	<u>\$ 6,071,264</u>

4. Short-Term Borrowings:

The School has available a \$450,000 bank demand line of credit for working capital financing. The line requires monthly interest payments at prime plus 1.0%. The line is secured by certain assets, is subject to the usual terms and conditions applied by the bank for working capital financing and is annually reviewed and renewed. There were no amounts outstanding at June 30, 2021 and 2020.

5. Long-Term Debt:

	2021	2020
Capital lease obligation, monthly payments ranging from \$20,000 to \$64,850 including imputed interest at 9.00%, due July 2037 (Note 6).	\$ 5,808,190	\$ 5,898,738
Mortgage note payable, monthly payments of \$6,090 including interest at prime plus 2.75%, estimated balloon payment of \$472,000 due December 2023, secured by related assets.	572,750	610,232
Mortgage note payable, monthly payments of \$7,771 including interest at prime plus 2.75%, estimated balloon payment of \$29,000 due December 2023, secured by related assets.	234,032	310,732
Bank note payable, monthly payments of \$5,719 plus interest at prime plus 1%, estimated balloon payment of \$349,000 due December 2023, secured by related assets.	514,716	583,344
	<u>7,129,688</u>	<u>7,403,046</u>
Less current portion	335,931	259,852
	<u>\$ 6,793,757</u>	<u>\$ 7,143,194</u>

Aggregate maturities of long-term debt subsequent to June 30, 2021 are:

2022	\$ 335,931
2023	361,581
2024	1,113,976
2025	196,513
2026	214,947
Thereafter	<u>4,906,740</u>
	<u>\$ 7,129,688</u>

The bank note payable includes a restrictive covenant relative to debt service coverage.

6. Lease Obligation:

In 2011, the School entered into a series of purchase, lease, and sublease contracts with a developer to acquire and renovate the School, and currently subleases the premises from the developer under an absolute triple net lease. The lease obligations and related assets have been capitalized for financial reporting purposes. Consequently, land, building and improvements include gross capitalized leased assets totaling \$5,942,832. Amortization of leased assets included in depreciation expense was \$237,713 in 2021 and 2020, and net book value of leased assets was \$3,565,703 and \$3,803,416 at June 30, 2021 and 2020.

The capital lease term extends through July 2036, with four successive five-year renewal options and a fifth renewal period of three years and seven months. The agreement contains a buyout provision whereby the School may terminate the lease any time after July 31, 2016 in consideration of payment of the remaining balance on the mortgage note payable and any other amounts due the landlord, plus a buyout provision. The buyout provision is based on a fixed schedule starting at \$1,860,931, with an annual escalation clause of 2.5%.

Future minimum annual rentals to be paid for the capital lease are:

2022	\$	617,760
2023		617,760
2024		617,760
2025		617,760
2026		617,760
Thereafter		7,792,320
	\$	10,881,120
Amounts representing interest		5,072,930
Net liability (Note 5)	\$	5,808,190

7. Retirement Plan:

The School has a tax-deferred annuity plan qualified under Section 403(b) of the Internal Revenue Code covering essentially all employees (as defined). The plan requires certain minimum employer contributions based on salaries and employee deferrals. Expenses related to the plan for the years ended June 30, 2021 and 2020 were \$96,347 and \$94,986.

8. Financial Assets Available for Operations:

The School obtains financial assets generally through enrollment fees and contributions. The financial assets are acquired throughout the year to help meet the School's cash needs for general expenditures. If necessary, the School also has access to a \$450,000 bank demand line of credit (Note 4).

The School's financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consist of the following at June 30:

	2021	2020
Cash	\$ 2,937,331	\$ 2,743,017
Receivables	807,849	472,243
	\$ 3,745,180	\$ 3,215,260

9. Contingency:

In 2019, an audit by the Office of the New York State Comptroller determined the District had provided incorrect special education rates for over a decade. As a result, there is a dispute with the rate used for aid that passes through the District to the School for special education services. In February 2020, the District informed the School of its intent to recoup approximately \$569,000 in special education aid paid over the past decade. The District recouped the aid in the 2019-20 and 2020-21 school years, which has been recognized as a receivable at June 30, 2021 and 2020 of approximately \$569,000 and \$284,500 (Note 2) in the accompanying statements.

In April 2020, a court ruling determined that charter schools must first exhaust administrative remedies by submitting a State intercept form to the New York State Education Department Commissioner (the Commissioner) to recover monies withheld from the School. Consequently, the School has submitted an intercept to the Commissioner and is following the administrative procedures to resolve the matter. No liability is recognized in these financial statements as management believes the School will be successful in challenging the District's recoupment of funds through the State administrative procedures.

10. Risks and Uncertainties due to COVID-19:

On January 31, 2020, the United States Secretary of Health and Human Services (HHS) declared a public health emergency related to the global spread of coronavirus COVID-19, and a pandemic was declared by the World Health Organization in February 2020. Efforts to fight the widespread disease included limiting or closing many businesses and all schools and resulted in a severe disruption of operations for many organizations.

In March 2020, the School transitioned to remote instruction for the remainder of the 2019-20 School year. During the 2020-21 School year, the School provided a hybrid in-person and remote instruction model in compliance with all government safety mandates. Consequently, enrollment fees and revenue for each of the years ended June 30, 2021 and 2020 were not reduced.

In June 2020, the School received a loan of \$698,332 from the Small Business Administration (SBA) under the Paycheck Protection Program of the Coronavirus Aid, Relief and Economic Security (CARES) Act in response to the pandemic. The loan was forgiven in June 2021, and amounts have been recognized as revenue in the accompanying 2021 statement of activities.

The full extent of the impact of COVID-19 on the School's operational and financial performance will depend on further developments, including the duration and spread of the outbreak, and its impact on schools, including its students and families, employees, and vendors, all of which cannot be predicted.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Board of Trustees
Health Sciences Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Health Sciences Charter School (the School), which comprise the balance sheet as of June 30, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 6, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink that reads "Lyman & McCormick, LLP". The signature is written in a cursive style with a large, stylized initial 'L'.

October 6, 2021

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2021-2022 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

MANAGEMENT LETTER

October 6, 2021

The Board of Trustees and Management
Health Sciences Charter School

In planning and performing our audit of the financial statements of Health Sciences Charter School (the School) as of and for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting (internal control) as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. In addition, because of the inherent limitations in internal control, including the possibility of management override of controls, misstatements due to errors or fraud may occur and not be detected by such controls. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This information is intended solely for the use of the Board of Trustees and management of the School and is not intended to be and should not be used by anyone other than these specified parties.

Lumsden & McCormick, LLP

FOR INQUIRIES CALL: NOT FOR PROFIT WESTERN NY

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**HEALTH SCIENCES CHARTER SCHOOL
 ESCROW ACCOUNT
 1140 ELLICOTT ST
 BUFFALO NY 14209**

ACCOUNT TYPE	
M&T ADVANCED BUSINESS CHECKING	

ACCOUNT NUMBER	STATEMENT PERIOD
██████████	06/01/21 - 06/30/21

BEGINNING BALANCE	\$99,999.40
DEPOSITS & CREDITS	0.00
LESS CHECKS & DEBITS	0.00
LESS SERVICE CHARGES	0.00
ENDING BALANCE	\$99,999.40

ACCOUNT ACTIVITY

POSTING DATE	TRANSACTION DESCRIPTION	DEPOSITS & OTHER CREDITS (+)	WITHDRAWALS & OTHER DEBITS (-)	DAILY BALANCE
06/01/2021	BEGINNING BALANCE			\$99,999.40
	NUMBER OF DEPOSITS/CHECKS PAID	0	0	

HOW TO BALANCE YOUR M&T BANK ACCOUNT

TO BALANCE YOUR ACCOUNT WITH THIS STATEMENT COMPLETE STEPS 1,2, & 3.

STEP 1 Place a checkmark (✓) beside each item listed on this statement which has a corresponding entry in your register.
Also place a checkmark next to the item in your register.

STEP 2 Add to your register:
(a) Any deposits and other credits shown on this statement which you have not already entered.
(b) Any interest this statement shows credited to your account.

STEP 3 Subtract from your register:
(a) Any checks or other withdrawals shown on this statement which you did not enter into your register.
(b) Any automatic loan payments or ATM or other electronic debits shown on this statement which you have not already subtracted.
(c) Any service charges shown on this statement which you have not already subtracted.

TO DETERMINE THE CURRENT BALANCE IN YOUR ACCOUNT:

STEP 4 List any outstanding checks or debits written in your register, but not yet appearing on your statement.

OUTSTANDING CHECKS AND OTHER DEBITS	
NUMBER	AMOUNT
1	\$
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
SUBTOTAL OF COLUMN 1	\$

OUTSTANDING CHECKS AND OTHER DEBITS	
NUMBER	AMOUNT
13	\$
14	
15	
16	
17	
18	
19	
20	
21	
22	
SUBTOTAL OF COLUMN 2	
SUBTOTAL OF COLUMN 1 +	
TOTAL OUTSTANDING CHECKS AND DEBITS	\$

STEP 5 Enter on this line the **Ending Balance** shown in the summary on the front of this statement.

\$	
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STEP 6 Enter the **total of any deposits or other credits** shown on your register which are not shown on this statement.

\$	
----	--

STEP 7 Enter the **total of STEPS 5 & 6**.

\$	
----	--

STEP 8 Enter **TOTAL OUTSTANDING CHECKS & DEBITS** (from **STEP 4**).

\$	
----	--

STEP 9 Subtract **STEP 8** from **STEP 7** and enter the difference here.

\$	
----	--

This amount should be your current account balance.

If you have questions, think your statement is incorrect, or for information regarding Treasury Management Services, please contact your M&T Relationship Manager or the Commercial Service Team at 1-800-724-2240, Monday through Friday, 8am - 6pm ET.



October 31, 2021

New York State Education Department
Charter School Office

Re: Health Sciences Charter School

Dear New York State Education Department representative:

Below pertains to Entry 4c – Additional Financial Documents:

- Advisory and/or Management letter – *not applicable, no management letter issued*
- Federal Single Audit – *a federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold*
- CSP Agreed-Upon Procedure Report - *not applicable*
- Evidence of Required Escrow Account for each school - *attached*
- Corrective Action Plan for Audit Findings and Management Letter Recommendations - *not applicable, no management letter issued*

Very truly yours,



Karen Burhans, CPA
Partner