

# Application: Harlem Children's Zone Promise Academy I Charter School

Ari Browne - abrowne@hczpromise.org  
2020-2021 Annual Report

## Entry 1 School Info and Cover Page

**Completed** Nov 1 2021

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

### **a. SCHOOL NAME**

(Select name from the drop down menu)

HARLEM CHILDREN'S ZONE PROMISE ACADEMY CHARTER SCHOOL 310500860864

**a1. Popular School Name**

HCZ Promise Academy I

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

**c. DISTRICT / CSD OF LOCATION**

CSD # 5 - MANHATTAN

**d. DATE OF INITIAL CHARTER**

5/2004

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2004

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The mission of the Harlem Children's Zone Promise Academy Charter School (HCZ Promise Academy I) is to provide high quality, standards-based academic programs for students, grades K-12, from underserved communities and underperforming school districts, and to provide students with the skills they need to be accepted by and succeed in college. HCZ Promise Academy I promotes high achievement in all subjects through a demanding curriculum, extensive supportive services, and the use of data-driven teaching methods. HCZ Promise Academy I is committed to promoting academic accomplishment, positive character development, healthy lifestyles, and leadership skills. In partnership with the Harlem Children's Zone, HCZ Promise Academy I addresses the educational and developmental needs of each student.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

|       |   |
|-------|---|
| KDE 1 | Data-driven Instruction: Promise Academy believes that all students have different instructional needs, and it is our job to find ways to identify and address those needs. We are committed to collecting and analyzing data both in and out of the classroom. Our goal is to place equal emphasis on quantitative and qualitative data as it pertains to academics and social development. We collect and effectively analyze scholar performance data and create actionable plans to address deficiencies. |
| KDE 2 | Training and Professional Development: Professional development is a critical part of the daily functionality at Promise. Principals and teachers attend PD sessions to improve targeted practices and promote proficiency. Education directors and instructional coaches develop   |

|       |   |
|-------|---|
|       | <p>improvement plans for educators. Teachers participate in "Go Live" practice lessons where they receive feedback from an administrator. Teachers also have access to a large network of pd opportunities through our external partnerships.</p>   |
| KDE 3 | <p>College Readiness: Promise Academy scholars will graduate ready for college and the career of their choice. The high school offers advanced placement courses that prepare scholars to meet college and career readiness standards during instruction. Scholars engage in community service, college exposures, and a variety of internships to become culturally informed and are offered services from the Center for Higher Education and Career Support with advisors who help and guide them.</p>                 |
| KDE 4 | <p>Pipeline of Services: We offer a pipeline of services such as healthy nutrition, access to social services, foster care prevention, and an after-school with additional opportunities that ensure our students begin on the same playing field as children from more affluent communities. We also have a fully operational health center at our main building for all Promise students and partner with proven organizations so that our children get the services they need to develop as healthy students.</p>      |
| KDE 5 | <p>Social and Emotional Learning (SEL): SEL is embedded into school culture and drives school-wide practices and policies. Promise Academy uses five core competencies as its SEL framework: self-awareness; self-management; social awareness; relationship skills; and responsible decision making. All are directly and indirectly incorporated into core subjects. Promise has a long-term vision to implement K-12 sequential curriculum and programming to support SEL development in Promise Academy scholars.</p> |
| KDE 6 | <p>Response to Intervention (RTI): Promise Academy uses Response to Intervention (RTI), a multi-tiered approach that ensures early identification of scholars who need support to succeed academically. Teachers first identify scholars who are scoring below 80 percent or who are exhibiting</p>   |

|        |  |
|--------|--|
|        | behaviorial challenges. They monitor the scholars' progress and provide evidence-based interventions, which are continuously reviewed, assessed and adjusted depending on each scholar's responsiveness.   |
| KDE 7  | Recruitment: The recruitment team focuses on finding quality candidates from around the country and works with leadership using the following strategies: attending/hosting teacher recruitment fairs and events at colleges/universities, internet job postings, advertisements, employee referrals, and partnering with programs such as Teach for America. Student teachers from reputable universities are also trained in Promise classrooms with a focus on a data-driven positive school culture. |
| KDE 8  | Recruitment: The recruitment team focuses on finding quality candidates from around the country and works with leadership using the following strategies: attending/hosting teacher recruitment fairs and events at colleges/universities, internet job postings, advertisements, employee referrals, and partnering with programs such as Teach for America. Student teachers from reputable universities are also trained in Promise classrooms with a focus on a data-driven positive school culture. |
| KDE 9  | (No response)  |
| KDE 10 | (No response)  |

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

[hczpromise.org](http://hczpromise.org)

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)**

1250

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)**

1136

**k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)**

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

|        | Physical Address   | Phone Number | District/CSD | Grades to be Served at Site for coming year (K-5, 6-9, etc.) | Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No). |
|--------|--------------------|--------------|--------------|--|--|
| Site 1 | 245 W 129th Street | 646-582-1200 | NYC CSD 5    | K-12   |  |

**m1a. Please provide the contact information for Site 1.**

|   | Name            | Work Phone   | Alternate Phone | Email Address  |
|---|-----------------|--------------|-----------------|--|
| School Leader                             | Dr. Achil Petit | 212-360-3255 |                 | <a href="mailto:principalpa1@hczpromise.org">principalpa1@hczpromise.org</a>   |
| Operational Leader                        | Ari Browne      | 212-360-3230 |                 | <a href="mailto:ari.browne@hczpromise.org">ari.browne@hczpromise.org</a>       |
| Compliance Contact                        | Candice Ashby   | 212-360-3230 |                 | <a href="mailto:candice.ashby@hczpromise.org">candice.ashby@hczpromise.org</a> |
| Complaint Contact                         | Candice Ashby   | 212-360-3230 |                 | <a href="mailto:candice.ashby@hczpromise.org">candice.ashby@hczpromise.org</a> |
| DASA Coordinator                          | Toya Stilley    | 212-360-3230 |                 | <a href="mailto:toya.stilley@hczpromise.org">toya.stilley@hczpromise.org</a>   |
| Phone Contact for After Hours Emergencies | Reception       | 212-360-3255 |                 | <a href="mailto:principalpa1@hczpromise.org">principalpa1@hczpromise.org</a>   |

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space



**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

**Site 1 Certificate of Occupancy (COO)**

[Final.Cert.of.Occup.245W.30Jul14.pdf](#)

**Filename:** Final.Cert.of.Occup.245W.30Jul14.pdf **Size:** 167.0 kB

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**Site 1 Fire Inspection Report**

[84M284 PAI Fire-Inspctn-Rprt-1Nov21.pdf](#)

**Filename:** 84M284 PAI Fire-Inspctn-Rprt-1Nov21.pdf **Size:** 188.4 kB

**CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).**

No

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**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

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**ATTESTATIONS**

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**p. Individual Primarily Responsible for Submitting the Annual Report.**

|                 |  |
|-----------------|--|
| Name            | Candice Ashby  |
| Position        | Director of Compliance & Reporting   |
| Phone/Extension | 347-387-6835   |
| Email           | <a href="mailto:candice.ashby@hczpromise.org">candice.ashby@hczpromise.org</a> |

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.**

**Responses Selected:**


Yes

**q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

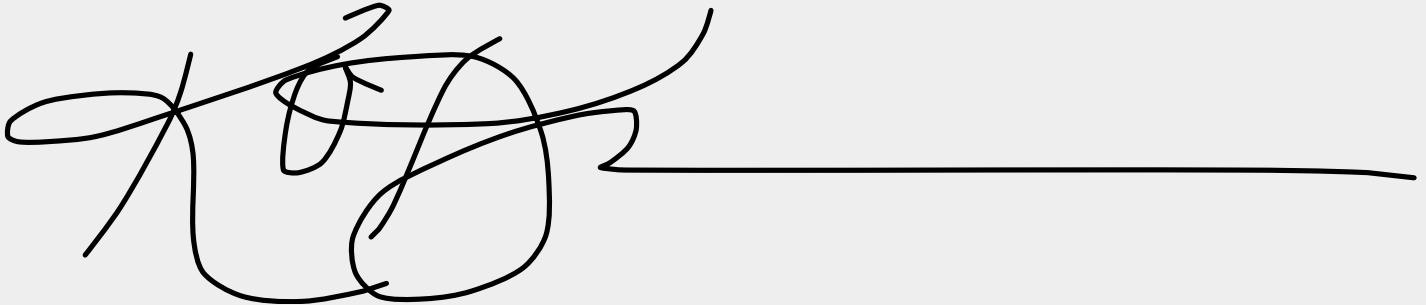
**Responses Selected:**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, starting with a large, complex loop on the left and ending with a long, horizontal line extending to the right.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink on a light gray background. The signature is cursive and features a large, prominent loop in the middle, followed by a long, horizontal line extending to the right.

**Date**

Jul 30 2021

**Thank you.**



**Entry 3 Progress Toward Goals**

## Instructions

### Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

### 2020-2021 Progress Toward Attainment of Academic Goals

|  | Academic Student | Measure Used to | Goal - Met, Not | If not met, |
|--|------------------|-----------------|-----------------|-------------|
|--|------------------|-----------------|-----------------|-------------|

|                 | Performance Goal   | Evaluate Progress Toward Attainment of Goal | Met or Unable to Assess | describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|-----------------|--|---|-------------------------|---|
| Academic Goal 1 | Academic Goal 1<br>For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for the Community School District(s) (CSD) in which the school is located. (Relevant for schools serving grades 3-8) | NYS ELA Exam                                | Unable to Assess        | No students opted to take the 2021 State Exams due to the pandemic.                                       |
| Academic Goal 2 | For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8)  | NYS ELA Exam                                | Unable to Assess        | No students opted to take the 2021 State Exams due to the pandemic.                                       |

|                 |   |               |                  |   |
|-----------------|---|---------------|------------------|---|
| Academic Goal 3 | <p>For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for the Community School District(s) (CSD). (Relevant for schools serving grades 3-8)</p> | NYS Math Exam | Unable to Assess | No students opted to take the 2021 State Exams due to the pandemic. |
| Academic Goal 4 | <p>For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8)</p>                          | NYS Math Exam | Unable to Assess | No students opted to take the 2021 State Exams due to the pandemic. |
|                 | <p>For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year</p>   |               |                  |   |

|                        |  |                                 |                         |  |
|------------------------|--|---------------------------------|-------------------------|--|
| <p>Academic Goal 5</p> | <p>graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. (Relevant for schools serving grades 9-12)</p> | <p>NYS English Regents Exam</p> | <p>Unable to Assess</p> | <p>Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption.</p> |
|                        | <p>For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an on a math</p>   |                                 |                         |  |

|                        |  |                               |                         |  |
|------------------------|--|-------------------------------|-------------------------|--|
| <p>Academic Goal 6</p> | <p>Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. (Relevant for schools serving grades 9-12)</p> | <p>NYS Math Regents Exams</p> | <p>Unable to Assess</p> | <p>Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption.</p> |
|                        | <p>For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English</p>   |                               |                         |  |



|                        |  |                                  |                         |  |
|------------------------|--|----------------------------------|-------------------------|--|
| <p>Academic Goal 7</p> | <p>Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p> | <p>NYS English Regents Exams</p> | <p>Unable to Assess</p> | <p>Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption.</p> |
|                        | <p>For each year of the school's renewal charter term, at least 75% of students with</p>   |                                  |                         |  |

|                        |   |                              |                         |  |
|------------------------|---|------------------------------|-------------------------|--|
| <p>Academic Goal 8</p> | <p>disabilities in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on</p> | <p>NYS Math Regents Exam</p> | <p>Unable to Assess</p> | <p>Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption.</p> |
|------------------------|---|------------------------------|-------------------------|--|

|                 |  |                          |                  |  |
|-----------------|--|--------------------------|------------------|--|
|                 | <p>10/31 of any of the four cohort high school years.<br/>(Relevant for schools serving grades 9-12)</p>   |                          |                  |  |
| Academic Goal 9 | <p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students</p> | NYS English Regents Exam | Unable to Assess | <p>Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption.</p> |

|                  |  |                       |                  |   |
|------------------|--|-----------------------|------------------|---|
|                  | <p>will be considered English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>   |                       |                  |   |
| Academic Goal 10 | <p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least</p> | NYS Math Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the 2021 Regents exam received an |

|  |   |  |  |                            |
|--|---|--|--|----------------------------|
|  | <p>one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p> |  |  | <p>ungraded exemption.</p> |
|--|---|--|--|----------------------------|

**2. Do have more academic goals to add?**

Yes

**2020-2021 Progress Toward Attainment of Academic Goals**

|  | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Assess | 2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure |
|--|-----------------------------------|---|---|---|
|  |                                   |   |   |   |

|                         |  |                                 |                         |  |
|-------------------------|--|---------------------------------|-------------------------|--|
| <p>Academic Goal 11</p> | <p>For each year of the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced</p> | <p>NYS English Regents Exam</p> | <p>Unable to Assess</p> | <p>Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption.</p> |
|-------------------------|--|---------------------------------|-------------------------|--|

|                  |   |                       |                  |   |
|------------------|---|-----------------------|------------------|---|
|                  | <p>Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>  |                       |                  |   |
| Academic Goal 12 | <p>For each year of the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least</p> | NYS Math Regents Exam | Unable to Assess | <p>Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded</p> |

|                         |  |                     |                         |  |
|-------------------------|--|---------------------|-------------------------|--|
|                         | <p>one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p> |                     |                         | <p>exemption.</p>  |
| <p>Academic Goal 13</p> | <p>In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State ELA examination. (Relevant for schools serving grades 3-8)</p>  | <p>NYS ELA Exam</p> | <p>Unable to Assess</p> | <p>No students opted to take the exam due to the pandemic.</p> |
|                         | <p>In each year of the charter term, the school will demonstrate increased</p>   |                     |                         | <p>No students opted</p>                                       |



|                  |   |                          |                  |   |
|------------------|---|--------------------------|------------------|---|
| Academic Goal 14 | <p>proficiency rates on the New York State Math examination. (Relevant for schools serving grades 3-8)</p>  | NYS Math Exam            | Unable to Assess | to take the exam due to the pandemic.   |
| Academic Goal 15 | <p>In each year of the charter term, the school will demonstrate increased pass rates on either the Comprehensive or Common Core English Regents Exam. This goal will be applicable if, for at least two consecutive years, six or more students take either exam. (Relevant for schools serving grades 9-12)</p> | NYS English Regents Exam | Unable to Assess | <p>Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption.</p> |
| Academic Goal 16 | <p>In each year of the charter term, the school will demonstrate increased pass rates on either the Integrated Algebra or Common Core Algebra I Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two</p>                       | NYS Math Regents Exam    | Unable to Assess | <p>Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption.</p> |

|                  |  |                       |                  |  |
|------------------|--|-----------------------|------------------|--|
|                  | consecutive years.<br>(Relevant for schools serving grades 9-12)   |                       |                  |  |
| Academic Goal 17 | In each year of the charter term, the school will demonstrate increased pass rates on either the Geometry or Common Core Geometry Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years.<br>(Relevant for schools serving grades 9-12) | NYS Math Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption. |
| Academic Goal 18 | In each year of the charter term, the school will demonstrate increased pass rates on either the Algebra II/Trigonometry or Common Core Algebra II Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two   | NYS Math Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption. |

|                  |  |                          |                  |  |
|------------------|--|--------------------------|------------------|--|
|                  | consecutive years.<br>(Relevant for schools serving grades 9-12)   |                          |                  |  |
| Academic Goal 19 | In each year of the charter term, the school will demonstrate increased pass rates on at least one history Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12) | NYS History Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption. |
| Academic Goal 20 | In each year of the charter term, the school will demonstrate increased pass rates on at least one science Regents Exam. Goal will be applicable if six or more students take the same science Regents Exam in each year of the charter term, and the same exam meets that threshold for at least two            | NYS Science Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption. |

|  |  |  |  |  |
|--|--|--|--|--|
|  | consecutive years.<br>(Relevant for schools serving grades 9-12) |  |  |  |
|--|--|--|--|--|

**3. Do have more academic goals to add?**

Yes

**2020-2021 Progress Toward Attainment of Academic Goals**

|                  | Academic Student Performance Goal   | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Meet | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|------------------|---|---|---------------------------------------|---|
| Academic Goal 21 | Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8) | NYS ELA State Exams   | Unable to Assess                      | No students opted to take the exam due to the pandemic.   |

|                         |  |                            |                         |  |
|-------------------------|--|----------------------------|-------------------------|--|
| <p>Academic Goal 22</p> | <p>Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)</p>                        | <p>NYS ELA State Exam</p>  | <p>Unable to Assess</p> | <p>No students opted to take the exam due to the pandemic.</p> |
| <p>Academic Goal 23</p> | <p>Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving</p> | <p>NYS ELA State Exams</p> | <p>Unable to Assess</p> | <p>No students opted to take the exam due to the pandemic.</p> |

|                  |   |                      |                  |  |
|------------------|---|----------------------|------------------|--|
|                  | grades 3-8)   |                      |                  |  |
| Academic Goal 24 | Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)  | NYS Math State Exams | Unable to Assess | No students opted to take the exam due to the pandemic.No students opted to take the exam due to the pandemic. |
| Academic Goal 25 | Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8) | NYS Math State Exams | Unable to Assess | No students opted to take the exam due to the pandemic.  |

|                         |   |                               |                         |  |
|-------------------------|---|-------------------------------|-------------------------|--|
| <p>Academic Goal 26</p> | <p>Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)</p> | <p>NYS Math State Exam</p>    | <p>Unable to Assess</p> | <p>No students opted to take the exam due to the pandemic.</p>                                   |
| <p>Academic Goal 27</p> | <p>For each year of the school's renewal charter term, the school's 4-year graduation rate in June of each year as reported by NYSED will be at or above the citywide averages. (Relevant for schools serving grades 9-12)</p>  | <p>Cohort Graduation Rate</p> | <p>Met</p>              | <p>The NYSED graduation rate reported for the 2016 cohort was 98%, compared to 77% in NYCDOE</p> |
|                         | <p>For each year of the school's renewal charter term, the school's 4-year graduation</p>   |                               |                         |  |

|                  |  |                        |                  |   |
|------------------|--|------------------------|------------------|---|
| Academic Goal 28 | rate in June of each year as reported by NYSED will be at or above the citywide averages.<br>(Relevant for schools serving grades 9-12)  | Cohort Graduation Rate | Unable to Assess | Promise Academy I had 0 ELL students from the 2016 cohort                                       |
| Academic Goal 29 | For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students with disabilities as reported by NYSED will be at or above the citywide averages.<br>(Relevant for schools serving grades 9-12)  | Cohort Graduation Rate | Met              | The NYSED graduation rate reported for the 2016 SWD cohort was 100%, compared to 51% in NYCDOE  |
| Academic Goal 30 | For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students eligible for Free or Reduced Price Lunch as reported by NYSED will be at or above the citywide averages.<br>(Applicable if the city begins reporting on this; relevant for | Cohort Graduation Rate | Met              | The NYSED graduation rate reported for the 2016 FRPL cohort was 100%, compared to 76% in NYCDOE |



|                  |  |                        |                  |  |
|------------------|--|------------------------|------------------|--|
|                  | schools serving grades 9-12)   |                        |                  |  |
| Academic Goal 31 | For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their first year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)  | NYC DOE Quality Report | Unable to Assess | NYC DOE School Quality Reports for the 2020-2021 school year have not yet been shared. |
| Academic Goal 32 | For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their second year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12) | NYC DOE Quality Report | Unable to Assess | NYC DOE School Quality Reports for the 2020-2021 school year have not yet been shared. |
|                  | For each year of the school's  |                        |                  |  |

|                  |   |                        |                  |  |
|------------------|---|------------------------|------------------|--|
| Academic Goal 33 | renewal charter term, the school will show progress towards having 75% of students enrolled in their third year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)                       | NYC DOE Quality Report | Unable to Assess | NYC DOE School Quality Reports for the 2020-2021 school year have not yet been shared. |
| Academic Goal 34 | Each year, the percent of students in grades 3-8 performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located. | NYS ELA State Exams    | Unable to Assess | No students opted to take the exam due to the pandemic.                                |
|                  | Each year, the percent of students in grades 3-8 performing at or above Level 3 on the State math exam in each tested grade will,   |                        |                  | No students opted  |

|                  |  |                      |                  |   |
|------------------|--|----------------------|------------------|---|
| Academic Goal 35 | in the majority of grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located.   | NYS Math State Exams | Unable to Assess | to take the exam due to the pandemic.                   |
| Academic Goal 36 | Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the performance of Black and Latino students tested in the same grades in New York City.  | NYS ELA Exam         | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 37 | Each year, the percent of students performing at or above Level 3 on the State math exam in each tested grade will, in the majority of grades, exceed the performance of Black and Latino students tested in the same grades in New York City. | NYS Math Exam        | Unable to Assess | No students opted to take the exam due to the pandemic. |
|                  | Each year, the percent of  |                      |                  |   |

|                  |  |               |                  |   |
|------------------|--|---------------|------------------|---|
| Academic Goal 38 | students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the performance of students tested in the same grades in New York City and New York State.                            | NYS Math Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 39 | Each year, the percent of students performing at or above Level 3 on the State math exam in each tested grade will, in the majority of grades, exceed the performance of students tested in the same grades in New York City and New York State. | NYS Math Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 40 | Each year, the percent of students who qualify for free and reduced lunch performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students who qualify for free and reduced lunch           | NYS ELA Exam  | Unable to Assess | No students opted to take the exam due to the pandemic. |

|                  |  |               |                  |   |
|------------------|--|---------------|------------------|---|
|                  | <p>tested in the Community School District in which the school is located.</p>   |               |                  |   |
| Academic Goal 41 | <p>Each year, the percent of students who qualify for free and reduced lunch performing at or above Level 3 across the entire school on the State math exam will exceed the performance of students who qualify for free and reduced lunch tested in the Community School District in which the school is located.</p> | NYS Math Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 42 | <p>Each year, the percent of students with disabilities performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students with disabilities tested in the Community School District in which the school is located.</p>  | NYS ELA Exam  | Unable to Assess | No students opted to take the exam due to the pandemic. |

|                  |  |               |                  |   |
|------------------|--|---------------|------------------|---|
| Academic Goal 43 | Each year, the percent of students with disabilities performing at or above Level 3 across the entire school on the State math exam will exceed the performance of students with disabilities tested in the Community School District in which the school is located.                                | NYS Math Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 44 | Each year, the percent of students who are English language learners performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students who are English language learners tested in the Community School District in which the school is located. | NYS ELA Exam  | Unable to Assess | No students opted to take the exam due to the pandemic. |
|                  | Each year, the percent of students who are English language learners performing at or above Level 3  |               |                  |   |

|                  |   |                       |                  |   |
|------------------|---|-----------------------|------------------|---|
| Academic Goal 45 | across the entire school on the State math exam will exceed the performance of students who are English language learners tested in the Community School District in which the school is located. | NYS Math Exam         | Unable to Assess | No students opted to take the exam due to the pandemic.   |
| Academic Goal 46 | Each year, 75% of students in each cohort (as defined by NYSED) who have been in high school for 3 or 4 years will have scored at least 65 on the New York State Regents examination in ELA.      | NYS ELA Regents Exam  | Unable to Assess | Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption. |
| Academic Goal 47 | Each year, 75% of students in each cohort who have been in high school for 1 to 4 years will have scored at least 65 on a New York State Regents examination in Math.                             | NYS Math Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption. |
| Academic Goal 48 | Each year, 75% students in each cohort who have been in high school for 1 to 4 years will have scored at least 65   | NYS Math Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the 2021 Regents exam                                 |

|                  |  |                          |                  |   |
|------------------|--|--------------------------|------------------|---|
|                  | on a New York State Regents examination in Science.  |                          |                  | received an ungraded exemption.   |
| Academic Goal 49 | Each year, 75% of students in each cohort who have been in high school for 3 or 4 years will have scored at least 65 on a New York State Regents examination in History.   | NYS History Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption. |
| Academic Goal 50 | Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in English language arts at a rate higher than the same cohort of New York State students. | NYS ELA Regents Exam     | Unable to Assess | Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption. |
| Academic Goal 51 | Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in mathematics at a rate higher than the same cohort of                                    | NYS Math Regents Exam    | Unable to Assess | Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption. |



|                  |   |                                 |                  |   |
|------------------|---|---------------------------------|------------------|---|
|                  | New York State students.  |                                 |                  |   |
| Academic Goal 52 | Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in science at a rate higher than the same cohort of New York State students.        | NYS Science Regents Exam        | Unable to Assess | Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption. |
| Academic Goal 53 | Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in social studies at a rate higher than the same cohort of New York State students. | NYS Social Studies Regents Exam | Unable to Assess |   |
| Academic Goal 54 | Each year, at least 75% students in each student cohort graduates within five years.  | Cohort Graduation Rate          | Met              | The 5 year August graduation rate for the 2015 cohort is 100%.  |
|                  | Each year, each cohort of students who have been in high school for 4 years will graduate high school and   |                                 |                  | Unable to calculate   |

|                  |   |                        |                  |  |
|------------------|---|------------------------|------------------|--|
| Academic Goal 55 | enroll in college or other postsecondary programs within six months at a rate higher than New York City students. | Cohort Graduation Rate | Unable to Assess | this goal until DOE comparison data is shared. |
| Academic Goal 56 |   |                        |                  |  |
| Academic Goal 57 |   |                        |                  |  |
| Academic Goal 58 |   |                        |                  |  |
| Academic Goal 59 |   |                        |                  |  |
| Academic Goal 60 |   |                        |                  |  |
| Academic Goal 61 |   |                        |                  |  |
| Academic Goal 62 |   |                        |                  |  |
| Academic Goal 63 |   |                        |                  |  |
| Academic Goal 64 |   |                        |                  |  |
| Academic Goal 65 |   |                        |                  |  |
| Academic Goal 66 |   |                        |                  |  |
| Academic Goal 67 |   |                        |                  |  |
| Academic Goal 59 |   |                        |                  |  |
| Academic Goal 60 |   |                        |                  |  |
| Academic Goal 61 |   |                        |                  |  |
| Academic Goal 62 |   |                        |                  |  |

4. ORGANIZATION GOALS

**For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

2020-2021 Progress Toward Attainment of Organization Goals

|            | Organizational Goal  | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|------------|--|-----------------------------------|--|---|
| Org Goal 1 | Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools. | ATS                               | Unable to Assess                         | N/A - 2020-21 CSD comparison data is not available.   |
|            | Each year, the retention rate will exceed the rate of the Community  |                                   |  |   |

|            |   |   |                  |   |
|------------|---|---|------------------|---|
| Org Goal 2 | School District (CSD) of location. The retention rate for a given year is defined as the percentage of students enrolled in ATS on 10/31 of that year who are still enrolled in the school in ATS on 10/31 the following school year, excluding terminating grades. | ATS   | Unable to Assess | N/A - 2020-21 CSD comparison data is not available. |
| Org Goal 3 | Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.  | Enrollment target calculator at <a href="http://www.p12.nysed.gov/psc/enrollment-retention-targets.html">http://www.p12.nysed.gov/psc/enrollment-retention-targets.html</a> | Not Met          | Goal missed by 6.0% (5.1%).                         |
| Org Goal 4 | Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.   | Enrollment target calculator at <a href="http://www.p12.nysed.gov/psc/enrollment-retention-targets.html">http://www.p12.nysed.gov/psc/enrollment-retention-targets.html</a> | Met              | Goal exceeded by 1.1% (19.3%).                      |
| Org Goal 5 | Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by   | Enrollment target calculator at <a href="http://www.p12.nysed.gov/psc/enrollment-retention-targets.html">http://www.p12.nysed.gov/psc/enrollment-retention-targets.html</a> | Met              | Goal exceeded by                                    |

|            |   |   |     |  |
|------------|---|---|-----|--|
|            | the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.  | <a href="http://www.p12.nysed.gov/psc/enrollment-retention-targets.html">ed.gov/psc/enrollment-retention-targets.html</a>   |     | 2.0% (87.8%).  |
| Org Goal 6 | Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.                                     | Enrollment target calculator at <a href="http://www.p12.nysed.gov/psc/enrollment-retention-targets.html">http://www.p12.nysed.gov/psc/enrollment-retention-targets.html</a> | Met | Using 2019-20 as the base year, with graduates counted as students retained, goal was exceeded by 10.5% (97.7%). |
| Org Goal 7 | Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.                                    | Enrollment target calculator at <a href="http://www.p12.nysed.gov/psc/enrollment-retention-targets.html">http://www.p12.nysed.gov/psc/enrollment-retention-targets.html</a> | Met | Using 2019-20 as the base year, with graduates counted as students retained, goal was exceeded by 6.2% (94.2%).  |
| Org Goal 8 | Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program. | Enrollment target calculator at <a href="http://www.p12.nysed.gov/psc/enrollment-retention-targets.html">http://www.p12.nysed.gov/psc/enrollment-retention-targets.html</a> | Met | Using 2019-20 as the base year, with graduates counted as students retained, goal was exceeded by 4.6% (93.4%).  |
|            | Each year, 95% of all students enrolled on the last   |   |     | Excluding graduates, 97% of students enrolled  |

|             |  |     |                  |  |
|-------------|--|-----|------------------|--|
| Org Goal 9  | day of the school year who do not move out of district will return the following September.  | ATS | Met              | on the last day of school who did not move out of NYC returned in September. |
| Org Goal 10 | Each year, the percent of K-8 students with 90% attendance or better will exceed the percent of K-8 students with 90% attendance or better across New York City. | ATS | Unable to Assess | N/A: 2020-21 city comparison data is not available.                          |
| Org Goal 11 | Each year, the percent of HS students with 90% attendance or better will exceed the percent of HS students with 90% attendance or better across New York City.   | ATS | Unable to Assess | N/A: 2020-21 city comparison data is not available.                          |
| Org Goal 12 | Each year, the attendance rate of K-8 students will exceed the attendance rate of K-8 students across New York City  | ATS | Unable to Assess | N/A: 2020-21 city comparison data is not available.                          |
| Org Goal 13 | Each year, the attendance rate of HS students will exceed the attendance rate of HS students across New York City.   | ATS | Unable to Assess | N/A: 2020-21 city comparison data is not available.                          |

|             |  |  |                  |   |
|-------------|--|--|------------------|---|
| Org Goal 14 | <p>In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey.</p> | 2020-2021 NYC DOE School Survey Report | Unable to Assess | N/A: 2020-21 city comparison data is not available. |
| Org Goal 15 | <p>In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least</p>   | 2020-2021 NYC DOE School Survey Report | Unable to Assess | N/A: 2020-21 city comparison data is not available. |

|             |  |  |                  |   |
|-------------|--|--|------------------|---|
|             | 50% of staff participate in the survey.  |  |                  |   |
| Org Goal 16 | In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of students that meets or exceeds citywide averages in positive box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey. (Relevant for schools serving grades 6-12 only) | 2020-2021 NYC DOE School Survey Report | Unable to Assess | N/A: 2020-21 city comparison data is not available. |
| Org Goal 17 |  |  |                  |   |
| Org Goal 18 |  |  |                  |   |
| Org Goal 19 |  |  |                  |   |
| Org Goal 20 |  |  |                  |   |

**5. Do have more organizational goals to add?**

No



## 6. FINANCIAL GOALS

### 2020-2021 Progress Toward Attainment of Financial Goals

|                  | Financial Goals   | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Partially Met | If not met, describe efforts the school will take to meet goal. |
|------------------|---|-----------------------------------|---------------------------------------|---|
| Financial Goal 1 | Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.                                       | Independent audit                 | Met                                   |   |
| Financial Goal 2 | Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.   | Independent audit                 | Met                                   |   |
| Financial Goal 3 | Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS. (This goal applies only to schools that are no longer "growing" grades within the current charter | ATS                               | Met                                   | Count was 93% of authorized enrollment.                         |

|                  |   |                   |     |  |
|------------------|---|-------------------|-----|--|
|                  | term.)  |                   |     |  |
| Financial Goal 4 | Each year, the school when combined with Harlem Children's Zone (pursuant to its Institutional Partnership Agreement with Harlem Children's Zone), will maintain 60 days unrestricted cash on hand. | Independent audit | Met |  |
| Financial Goal 5 | Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed non-cash expenditures.  | Independent Audit | Met |  |

**7. Do have more financial goals to add?**

No

Thank you.

## Entry 4 - Audited Financial Statements

Completed Nov 1 2021

**Required of ALL Charter Schools**

**ALL SUNY-authorized charter schools** must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

**ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection

are turned off.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **2021 Harlem Childrens Zone Promise Academy Charter School FS**

**Filename:** 2021 Harlem Childrens Zone Promise 11GiNfw.pdf **Size:** 228.8 kB

### **Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)**

**Incomplete**

#### **Instructions - Regents-Authorized Charter Schools ONLY**

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

**Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **Entry 4c - Additional Financial Documents**

**Incomplete**

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

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<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **Entry 4d - Financial Services Contact Information**

**Completed** Nov 1 2021

**Instructions:** Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021**.

# Form for "Financial Services Contact Information"

## 1. School Based Fiscal Contact Information

|  | School Based Fiscal Contact Name | School Based Fiscal Contact Email                        | School Based Fiscal Contact Phone |
|--|----------------------------------|--|-----------------------------------|
|  | Connor Fournier                  | <a href="mailto:cfournier@hcz.org">cfournier@hcz.org</a> | 212-360-3255                      |

## 2. Audit Firm Contact Information

|  | School Audit Contact Name | School Audit Contact Email                                   | School Audit Contact Phone | Years Working With This Audit Firm |
|--|---------------------------|--|----------------------------|------------------------------------|
|  | Rich Dean                 | <a href="mailto:rich.dean@us.gt.com">rich.dean@us.gt.com</a> | 212-599-0100               | 11                                 |

## 3. If applicable, please provide contact information for the school's outsourced financial services firm.

|  | Firm Name | Contact Person | Mailing Address | Email | Phone | Years With Firm |
|--|-----------|----------------|-----------------|-------|-------|-----------------|
|  |           |                |                 |       |       |                 |

## Entry 5 - Fiscal Year 2021-2022 Budget

**Completed** Nov 1 2021

**Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Instructions - SUNY authorized charter schools** should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **[84M284 PAI FY22 Budget](#)**

Filename: 84M284 PAI FY22 Budget.xlsx Size: 38.7 kB

## **Entry 6 - Board of Trustees Disclosure of Financial Interest Form**

Completed Nov 1 2021

### **Required of ALL Charter Schools by August 2**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

## **[84M284 PAI Disclosure-Fin-Interest 1Nov21](#)**

Filename: 84M284 PAI Disclosure Fin Interest 1Nov21.pdf Size: 8.7 MB

## **Entry 7 BOT Membership Table**

Completed Nov 1 2021

## **Instructions**

### **Required of All charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 7 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**1. 2020-2021 Board Member Information (Enter info for each BOT member)**

|   | Trustee Name          | Trustee Email Address | Position on the Board | Committee Affiliations | Voting Member Per By-Laws (Y/N) | Number of Terms Served | Start Date of Current Term (MM/DD /YYYY) | End Date of Current Term (MM/DD /YYYY) | Board Meetings Attended During 2020-2021 |
|---|-----------------------|-----------------------|-----------------------|------------------------|---------------------------------|------------------------|--|--|--|
| 1 | Geoffrey Canada       |                       | Chair                 | Audit Committee        | Yes                             | 8                      | 06/09/2020                               | 06/01/2022                             | 10                                       |
| 2 | Kwame Owusu-Kesse     |                       | Other                 | Audit Committee        | Yes                             | 1                      | 06/09/2020                               | 06/01/2022                             | 10                                       |
| 3 | Mitch Kurz            |                       | Treasurer             | Audit Committee        | Yes                             | 9                      | 06/15/2021                               | 06/01/2023                             | 10                                       |
| 4 | Kenneth Langone       |                       | Trustee/Member        | None                   | Yes                             | 8                      | 06/09/2020                               | 06/01/2022                             | 7  |
| 5 | Stanley Druckenmiller |                       | Trustee/Member        | None                   | Yes                             | 8                      | 06/09/2020                               | 06/01/2022                             | 10                                       |
| 6 | Denise Fuller         |                       | Trustee/Member        | None                   | No                              | 7                      | 06/15/2021                               | 06/01/2022                             | 5 or less                                |

|   |                    |  |                |      |     |    |            |            |           |
|---|--------------------|--|----------------|------|-----|----|------------|------------|-----------|
| 7 | Dr. Alfonso Wyattt |  | Trustee/Member | None | Yes | 8  | 06/09/2020 | 06/01/2022 | 7         |
| 8 | Aisha Tomlinson    |  | Parent Rep     | None | No  | 13 | 06/15/2021 | 06/01/2022 | 5 or less |
| 9 | Willie Mae Lewis   |  | Trustee/Member | None | Yes |    | 06/15/2021 | 06/01/2023 | 8         |

**1a. Are there more than 9 members of the Board of Trustees?**

Yes

**1b. Current Board Member Information**

|    | Trustee Name               | Trustee Email Address | Position on the Board | Committee Affiliations | Voting Member Per By-Laws (Y/N) | Number of Terms Served | Start Date of Current Term (MM/DD/YYYY) | End Date of Current Term (MM/DD/YYYY) | Board Meetings Attended During 2020-2021 |
|----|----------------------------|-----------------------|-----------------------|------------------------|---------------------------------|------------------------|---|---------------------------------------|--|
| 10 | Ellanor (Bodie) Brizendine |                       | Trustee/Member        | None                   | No                              | 2                      | 06/15/2021                              | 06/01/2023                            | 5 or less                                |
| 11 | Keith Meister              |                       | Trustee/Member        | None                   | No                              |                        | 06/15/2021                              | 06/01/2023                            | 8  |
| 12 |                            |                       |                       |                        |                                 |                        |   |                                       |  |
| 13 |                            |                       |                       |                        |                                 |                        |   |                                       |  |
| 14 |                            |                       |                       |                        |                                 |                        |   |                                       |  |
| 15 |                            |                       |                       |                        |                                 |                        |   |                                       |  |

**1c. Are there more than 15 members of the Board of Trustees?**

No



## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

|  |    |
|--|----|
| a. Total Number of BOT Members on June 30, 2021                    | 11 |
| b.Total Number of Members Added During 2020-2021                   | 0  |
| c. Total Number of Members who Departed during 2020-2021           | 0  |
| d.Total Number of members, as set in Bylaws, Resolution or Minutes | 11 |

### 3. Number of Board meetings held during 2020-2021

10

### 4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

## Entry 8 Board Meeting Minutes

Completed Nov 1 2021

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

## [84M284 PAI Board Meeting Minutes](#)

Filename: 84M284 PAI Board Meeting Minutes.pdf Size: 918.5 kB

### **Entry 9 Enrollment & Retention**

Completed Nov 1 2021

#### [Instructions for submitting Enrollment and Retention Efforts](#)

**ALL charter schools must complete this section.** Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

### **Entry 9 Enrollment and Retention of Special Populations**

#### [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

#### **Recruitment/Attraction Efforts Toward Meeting Targets**

|  | Describe Recruitment Efforts in 2020-2021  | Describe Recruitment Plans in 2021-2022 |
|--|--|---|
|  | Recruitment has been challenging for the 20-21 school year due to the COVID-19 pandemic. In preparation for the 20-21 school year, Promise Academy I sent out 10,708 postcards (about 3,000 more |   |

|                                   |   |  |
|-----------------------------------|---|--|
| <p>Economically Disadvantaged</p> | <p>than last year) to families across Harlem using the DOE's contractor Vanguard, which enabled us to target zip codes in the most underserved areas of Manhattan. We have a lottery preference for applicants who apply for kindergarten, who live in the St. Nicholas Housing Development, and for low-income children in CSD 5 and Central Harlem. We reached out to families, gave out flyers, and joined online events to inform the community about our pipeline of services that are free of charge (uniforms, breakfast, lunch, social services, etc). We moved our 2020 lottery from July to October and held it virtually to keep our families and staff members safe from COVID. This also gave new families more time to learn about the services we provide.</p> | <p>In the 2021-2022 school year, in addition to our previous practices, we intend to work more collaboratively with preschools and agencies that serve low-income families to attract more applicants. The challenges that the pandemic has created make door-to-door recruitment problematic. To mitigate a decrease in applicants, we are investing in and planning for innovative ways to reach a wider audience in low-income areas.</p> |
|                                   | <p>In order to attract additional families, efforts were made in: (1) Distributing and maintaining information/documents in a variety of languages on hand at each site, so that interested parents who walk in for information can readily have access to it; (2) Orientation explaining the process for ESL identification to our early childhood parents prior to their children transitioning to kindergarten at Promise Academy; (3) Having a translator sit down with parents to complete the Home Language Survey; and (4) Administering an interview in English and the</p>   | <p>Due to the COVID-19 pandemic,</p>   |

English Language Learners

student's home language.

In an effort to diversify our student population further and meet mandated enrollment targets of special populations, Promise Academy added an ELL preference to its kindergarten lottery. The preference was approved by the Promise Academy Board on October 30, 2019, and approved by the DOE on December 17, 2019.

Due to the impacts of COVID-19 on New York City, we have had to develop virtual and remote ways to recruit for the 2020-2021 school year. In addition, the following efforts were made: (1) families from our Gems and Three-Year-Old Journey programs apply to the lottery. We have supported these families by making sure that we have translators to support them throughout the application and enrollment process. (2) Orientation explaining the process for MLL identification to our early childhood parents prior to their children transitioning to kindergarten at Promise Academy; (3) Having a translator sit down with parents to complete the Home Language Survey; and (4) Administering an interview in English and the student's home language.

outreach and recruitment efforts continue to be challenging. Nonetheless, the following efforts are planned in addition to our normal recruiting measures: families from Harlem Children's Zone Early Childhood programs (TYOJ, The Baby College, GRADS Early Head Start, and Harlem Gems) have applied to the lottery. We have supported these families by having translators who could support them through the application and enrollment process.

Webinars held for current Promise Academy families, inclusive of those who speak a language other than English. (3) Flyers were distributed in English, Spanish and French.

We made efforts to host events and draw in families within the Harlem community to share information about special

## Students with Disabilities

education processes and the services we offer at our Promise Academy Charter Schools. All of our teachers have access to the expertise of special education staff. This resource enhances all teachers' ability to reach their students and we advertised this as part of our recruitment efforts in 2020-2021. We also continued to offer intervention services for general education students who need additional support. Special education managers identified students with special needs and advocated for them to receive services through the CSE. We will continue expanding upon that practice by collaborating with the HCZ social work team and school leaders. Additionally, Promise Academy has a lottery preference for students with disabilities who live in Central Harlem.

Due to the COVID-19 pandemic, the recruitment of students with disabilities has faced unprecedented challenges. Promise Academy has been limited in the events and communication that can be held, due to the remote nature of the school year during the spring and summer months. Despite this challenge, Promise Academy has continued to host informational sessions with parents and families regarding the services and support that are available, not just for those with children with disabilities, but for all parents and families who may need support during this time.

In the 2021-2022 school year, in addition to our previous practices, we intend to work more collaboratively with preschools and agencies that serve low-income families to attract more applicants. The challenges that the pandemic has created make door-to-door recruitment problematic. To mitigate a decrease in applicants, we are investing in and planning for innovative ways to reach a wider audience in low-income areas.

Additionally, online resources and tools have been shared through a newsletter created specifically to support parents and staff. By supporting our current families and parents of children with disabilities, our goal is that the community will become aware of the efforts we take to provide support, which will contribute to meeting our recruitment and retention goals. We have also created a director of special education and ENL position to provide an additional layer of support. Part of this role includes communicating with families of students who are being enrolled through our waitlist to ensure they receive thorough information about the support and services we provide to students with disabilities.

**Retention Efforts Toward Meeting Targets**

|  | Describe Retention Efforts in 2020-2021  | Describe Retention Plans in 2021-2022   |
|--|--|---|
|  | <p>To ensure that our applicants, which are primarily from low-income families, suffer no hardships associated with their scholars receiving a high-quality education, we provide free breakfast and lunch every day, and free uniforms every year. We also provide wrap-around services for our families including social work intervention, free after-school services, tax preparation, free legal services, and much more. Our high school</p> | <p>Our plans for the 2021-2022 school year include:<br/>Continued free PCR and rapid testing for all Promise students</p> |

Economically Disadvantaged

students also receive help from our Center for Higher Education and Career Support, in order to help them obtain jobs and internships as they transfer into the college. During the pandemic, we supplied over 1,000 Promise scholars with laptops and 150 families with wifi hotspots. In partnership with HCZ, we supplied groceries and PPE for our Promise families in need and supplied them with virtual resources and tech support. During remote learning, lunch was delivered to the homes of students learning virtually. All graduating seniors received a new Macbook to use in college and other gifts to help with their studies. In a partnership with Mobile Health, we also provided internal free PCR and rapid testings to our students and staff to keep our community safe. In partnership with HCZ, we also provided a cash gift to all Promise families to help with hardships caused by the pandemic.

Continued social services including counseling and trauma-based support due to hardships caused by the pandemic  
Continued free after-school services for all Promise Academy students  
Continued free summer camp and summer enrichment sessions  
Ongoing communication at events and parent association meetings to inform Promise families about our offerings.  
Continued gifts to help graduating seniors with their college studies.  
Continued free uniforms, breakfast, lunch, and other services.

In order to ensure that we retain our current families, Promise Academy offers the following:

- Family orientation at the beginning of the year to welcome parents who speak a variety of languages, with translators on hand. It is an opportunity to

During the pandemic, we continued to provide all Multilingual learners with a high-quality education. Students received ENL services remotely and received targeted instruction based on their area of needs and strengths. We also provided families and scholars with the following supports:

- Family orientation at the beginning of the year to welcome parents who speak a variety of languages, with translators on

English Language Learners

share the ELL identification process and answer any questions that may arise.

- ELL support, including intervention
- Professional development for ESL teachers on best practices
- Disaggregating data by student groups and looking for positive gains and reductions in classification, hiring staff with the appropriate certification, and having an inclusive school culture.

We have also added the following strategies to retain students: (1) increasing the number of parent workshops; and (2) translating more internal documents in the predominant languages of our scholars' families.

During the course of the pandemic, we have continued to provide our English Language Learners with daily live instruction. English as a New Language (ENL) teachers have been in constant communication with parents and have provided them with resources and techniques to use at home.

hand. It is an opportunity to share the ELL identification process and answer any questions that may arise.

- ELL support, including intervention
- Professional development for ESL teachers on best practices
- Disaggregating data by student groups and looking for positive gains and reductions in classification, hiring staff with the appropriate certification, and having an inclusive school culture.

Continue to increase the number of parent workshops (provided remotely)

Providing all staff with training to ensure that they communicate adequately with families that speak another language.

Providing all staff with training to ensure that they are providing students with the support they need to master the English language.

Going forward, we will also add the following strategies to retain students: (1) all parent workshops will be in the parents' predominant language and (2) training and development teams added to strengthen teacher practices and (3) events held to that teach parents how to support their child in their native language.

We hosted events to draw in families within the Harlem community to share information about special education processes and the services we



Students with Disabilities

offer at our Promise Academy Charter Schools. All of our teachers have access to the expertise of special education staff. This resource enhances all teachers' ability to reach their students and we plan to advertise this as part of our recruitment efforts in 2019-2020. We will also continue to offer intervention services for general education students who need additional support. Special education managers identified students with special needs advocating for them to receive services through the CSE. In addition, the Director of Social-Emotional Learning has taken the lead on training school leaders and staff and expanding to ensure that scholars develop the skills to advocate for themselves and ask for support when needed.

Throughout the course of the pandemic, we provided all of our students, including those with disabilities, with synchronous school day programming. Students were provided with high-quality instruction and also received all of their services remotely. Administration and staff were in constant communication with parents to inform them of the progress their children were making. For the 2020-2021 school year we will continue to offer: (1 )intervention services for general education students who need additional support, (2) social/emotional learning classes and programs.

Students will continue to be provided with high-quality instruction. Administration and staff will be in constant communication with parents to inform them of student progress. We will continue to offer: (1) intervention services for general education students who need additional support, (2) social/emotional learning classes and programs. (3) increasing the number of parent workshops pertaining to special education, behaviors, and learning differences (4) creating parent support groups (5) and, increasing professional development for all staff in order to ensure that differentiation is occurring within all aspects of instruction.

We will also continue: (1) to have guest speakers who were classified as SWD inform parents of their own successes (2) hosting activities where parents are taught how to educate their scholars at home, and (3) to train and develop to strengthen teacher practices.

Moving forward, we have also added the following strategies to retain students: (1) increasing the number of parent workshops pertaining to special education, behaviors, and learning differences (2) creating parent support groups (3) increasing the professional development for all staff in order to ensure that differentiation is occurring within all aspects of instruction.

## **Entry 10 - Teacher and Administrator Attrition**

**Completed** Nov 1 2021

### **Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation**

## **A. TEACH System - Employee Clearance**

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

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### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

**Completed** Nov 1 2021

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

|  | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021) | 5         |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)  | 0         |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)  | 0         |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)         | 0         |
| Total Category A: 5 or 30% whichever is less   | 5.0       |

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

|  | FTE Count  |
|--|------------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021) | 5          |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)  | 0          |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)  | 0          |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)         | 0          |
| <b>Total Category B: not to exceed 5</b>   | <b>5.0</b> |

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

|  | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021) | 3         |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)  | 0         |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)  | 0         |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)         | 0         |
| Total Category C: not to exceed 5  | 3.0       |

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

|                  | FTE Count |
|------------------|-----------|
| Total Category D | 0         |

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

|                  | FTE Count |
|------------------|-----------|
| Total Category E | 77        |

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

|                  | FTE Count |
|------------------|-----------|
| Total Category F | 90        |



Thank you.

## Entry 12 Organization Chart

Completed Nov 1 2021

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

### [84M284 PAI Org-Chart\\_1Nov21](#)

Filename: 84M284 PAI Org Chart 1Nov21.pdf Size: 48.5 kB

## Entry 13 School Calendar

Completed Nov 1 2021

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2<sup>nd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**



## **2021-2022 Promise Academy Calendar (For Families Only)**

**Filename:** 2021 2022 Promise Academy Calendar luV8DNg.pdf **Size:** 81.4 kB

### **Entry 14 Links to Critical Documents on School Website**

**Completed** Nov 1 2021

#### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

### **Form for Entry 14 Links to Critical Documents on School Website**

**School Name:** Harlem Children's Zone Promise Academy I Charter School

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

|  | Link to Documents   |
|--|---|
| 1. Most Recent Annual Report (i.e., 2019-20)   | <a href="https://hczpromise.org/community/board-meeting-documents/annual-reports/">https://hczpromise.org/community/board-meeting-documents/annual-reports/</a>   |
| 2. Most recent board meeting notice, documents to be discussed at the meeting (if any)                     | <a href="https://hczpromise.org/community/board-meeting-documents/">https://hczpromise.org/community/board-meeting-documents/</a>   |
| 2a. Webcast of Board Meetings (per Governor's Executive Order)   | <a href="https://hczpromise.org/community/board-meeting-documents/">https://hczpromise.org/community/board-meeting-documents/</a>   |
| 3. Link to NYS School Report Card  | <a href="https://data.nysed.gov/essa.php?instid=800000058981&amp;year=2020&amp;createreport=1&amp;OverallStatus=1&amp;section_1003=1&amp;EMStatus=1&amp;HSSStatus=1&amp;HSgradrate=1">https://data.nysed.gov/essa.php?instid=800000058981&amp;year=2020&amp;createreport=1&amp;OverallStatus=1&amp;section_1003=1&amp;EMStatus=1&amp;HSSStatus=1&amp;HSgradrate=1</a> |
| 4. Lottery Notice announcing date of lottery   | <a href="https://hczpromise.org/community/public-notices/">https://hczpromise.org/community/public-notices/</a>   |
| 5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY); | <a href="https://hczpromise.org/wp-content/uploads/2019/12/2019-2020-Family-Handbook-Final-for-Print.pdf">https://hczpromise.org/wp-content/uploads/2019/12/2019-2020-Family-Handbook-Final-for-Print.pdf</a>   |
| 6. District-wide Safety Plan   | <a href="https://hczpromise.org/wp-content/uploads/2021/09/Final_21-22_Promise-Academy-District-Wide-Safety-Plan.pdf">https://hczpromise.org/wp-content/uploads/2021/09/Final_21-22_Promise-Academy-District-Wide-Safety-Plan.pdf</a>   |
| 6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)            | <a href="https://hczpromise.org/wp-content/uploads/2021/09/21-22-Family-Handbook-1.pdf">https://hczpromise.org/wp-content/uploads/2021/09/21-22-Family-Handbook-1.pdf</a>   |
| 7. Authorizer-Approved FOIL Policy   | <a href="https://hczpromise.org/community/">https://hczpromise.org/community/</a>   |
| 8. Subject matter list of FOIL records   | <a href="https://hczpromise.org/community/">https://hczpromise.org/community/</a>   |

**Thank you.**



Financial Statements and Reports of  
Independent Certified Public  
Accountants

**Harlem Children's Zone Promise Academy  
Charter School**

June 30, 2021 and 2020

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**REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS**

The Board of Trustees of  
**Harlem Children's Zone Promise Academy Charter School:**

**Report on the financial statements**

We have audited the accompanying financial statements of Harlem Children's Zone Promise Academy Charter School (the "School"), which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

**Management's responsibility for the financial statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Harlem Children's Zone Promise Academy Charter School as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Other reporting required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report, dated November 1, 2021, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



New York, New York  
November 1, 2021

**Harlem Children's Zone  
Promise Academy Charter School**

**STATEMENTS OF FINANCIAL POSITION**

**As of June 30,**

|   | <b>2021</b>   | <b>2020</b>   |
|---|---------------|---------------|
| <b>ASSETS</b>   |               |               |
| Cash  | \$ 9,261,452  | \$ 6,939,409  |
| Restricted cash   | 70,829        | 70,819        |
| Contributions receivable                                      | -             | 625,000       |
| Government grants and contracts receivable                    | 464,330       | 445,581       |
| Due from related parties                                      | 865,782       | 1,650,683     |
| Due from Harlem Children's Zone - deferred compensation plans | 8,235,667     | 6,741,106     |
| Property and equipment, net                                   | 5,899         | 6,347         |
| Other assets  | 138,978       | 168,280       |
| Contribution receivable - contributed space                   | 60,455,309    | 62,287,288    |
| Total assets  | \$ 79,498,246 | \$ 78,934,513 |
| <br><b>LIABILITIES AND NET ASSETS</b>                         |               |               |
| <b>Liabilities</b>  |               |               |
| Accounts payable and accrued expenses                         | \$ 3,112,364  | \$ 3,559,384  |
| Refundable advance  | 500,000       | -             |
| Deferred compensation payable                                 | 5,844,011     | 4,178,187     |
| Total liabilities   | 9,456,375     | 7,737,571     |
| <br><b>Contingencies</b>                                      |               |               |
| <b>Net assets</b>   |               |               |
| Without donor restrictions                                    | 9,586,562     | 8,909,654     |
| With donor restrictions                                       | 60,455,309    | 62,287,288    |
| Total net assets  | 70,041,871    | 71,196,942    |
| Total liabilities and net assets                              | \$ 79,498,246 | \$ 78,934,513 |

The accompanying notes are an integral part of these financial statements.

**Harlem Children's Zone  
Promise Academy Charter School**

**STATEMENT OF ACTIVITIES**

**For the year ended June 30, 2021**

|                                       | <b>Without Donor<br/>Restrictions</b> | <b>With Donor<br/>Restrictions</b> | <b>Total</b>  |
|---------------------------------------|---------------------------------------|------------------------------------|---------------|
| <b>Revenue and support</b>            |                                       |                                    |               |
| Revenue:                              |                                       |                                    |               |
| Government grants and contracts       | \$ 22,372,655                         | \$ -                               | \$ 22,372,655 |
| Other income                          | 147,865                               | -                                  | 147,865       |
| Total revenue                         | 22,520,520                            | -                                  | 22,520,520    |
| Support:                              |                                       |                                    |               |
| Contributions:                        |                                       |                                    |               |
| Related parties                       | 2,207,430                             | -                                  | 2,207,430     |
| Others                                | 92,707                                | -                                  | 92,707        |
| Contributed space and services        | 635,900                               | -                                  | 635,900       |
| Total support                         | 2,936,037                             | -                                  | 2,936,037     |
| Net assets released from restrictions | 1,831,979                             | (1,831,979)                        | -             |
| Total revenue and support             | 27,288,536                            | (1,831,979)                        | 25,456,557    |
| <b>Expenses</b>                       |                                       |                                    |               |
| Program services:                     |                                       |                                    |               |
| Regular education                     | 21,478,015                            | -                                  | 21,478,015    |
| Special education                     | 3,895,586                             | -                                  | 3,895,586     |
| Total program services                | 25,373,601                            | -                                  | 25,373,601    |
| Management and general                | 1,238,027                             | -                                  | 1,238,027     |
| Total expenses                        | 26,611,628                            | -                                  | 26,611,628    |
| Change in net assets                  | 676,908                               | (1,831,979)                        | (1,155,071)   |
| Net assets, beginning of year         | 8,909,654                             | 62,287,288                         | 71,196,942    |
| Net assets, end of year               | \$ 9,586,562                          | \$ 60,455,309                      | \$ 70,041,871 |

The accompanying notes are an integral part of this financial statement.



**Harlem Children's Zone  
Promise Academy Charter School**

**STATEMENT OF ACTIVITIES**

**For the year ended June 30, 2020**

|                                       | <b>Without Donor<br/>Restrictions</b> | <b>With Donor<br/>Restrictions</b> | <b>Total</b>  |
|---------------------------------------|---------------------------------------|------------------------------------|---------------|
| <b>Revenue and support</b>            |                                       |                                    |               |
| Revenue:                              |                                       |                                    |               |
| Government grants and contracts       | \$ 23,425,356                         | \$ -                               | \$ 23,425,356 |
| Other income                          | 111,499                               | -                                  | 111,499       |
| Total revenue                         | 23,536,855                            | -                                  | 23,536,855    |
| Support:                              |                                       |                                    |               |
| Contributions:                        |                                       |                                    |               |
| Related parties                       | 2,490,182                             | -                                  | 2,490,182     |
| Others                                | 1,372,763                             | -                                  | 1,372,763     |
| Contributed services - related party  | 530,483                               | -                                  | 530,483       |
| Total support                         | 4,393,428                             | -                                  | 4,393,428     |
| Net assets released from restrictions | 1,831,979                             | (1,831,979)                        | -             |
| Total revenue and support             | 29,762,262                            | (1,831,979)                        | 27,930,283    |
| <b>Expenses</b>                       |                                       |                                    |               |
| Program services:                     |                                       |                                    |               |
| Regular education                     | 21,500,922                            | -                                  | 21,500,922    |
| Special education                     | 3,641,688                             | -                                  | 3,641,688     |
| Total program services                | 25,142,610                            | -                                  | 25,142,610    |
| Management and general                | 1,104,030                             | -                                  | 1,104,030     |
| Total expenses                        | 26,246,640                            | -                                  | 26,246,640    |
| Change in net assets                  | 3,515,622                             | (1,831,979)                        | 1,683,643     |
| Net assets, beginning of year         | 5,394,032                             | 64,119,267                         | 69,513,299    |
| Net assets, end of year               | \$ 8,909,654                          | \$ 62,287,288                      | \$ 71,196,942 |

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone  
Promise Academy Charter School**

**STATEMENT OF FUNCTIONAL EXPENSES**

**For the year ended June 30, 2021**

|  | <b>Regular<br/>Education</b> | <b>Special<br/>Education</b> | <b>Management<br/>and General</b> | <b>Total</b>         |
|--|------------------------------|------------------------------|-----------------------------------|----------------------|
| Salaries                                   | \$ 12,236,746                | \$ 2,219,445                 | \$ 744,851                        | \$ 15,201,042        |
| Payroll taxes                              | 983,857                      | 178,448                      | 59,887                            | 1,222,192            |
| Employee benefits                          | 3,049,247                    | 553,059                      | 185,608                           | 3,787,914            |
| Retirement plan contribution               | 222,842                      | 40,418                       | 13,564                            | 276,824              |
| <b>Total personnel services</b>            | <b>16,492,692</b>            | <b>2,991,370</b>             | <b>1,003,910</b>                  | <b>20,487,972</b>    |
| Admissions                                 | 31,886                       | 5,783                        | 1,941                             | 39,610               |
| Classroom supplies                         | 190,196                      | 34,497                       | -                                 | 224,693              |
| Contracted services                        | 436,005                      | 79,081                       | 26,540                            | 541,626              |
| Depreciation                               | 361                          | 65                           | 22                                | 448                  |
| Equipment rental and maintenance           | 129,982                      | 23,576                       | 7,912                             | 161,470              |
| Food                                       | 579,941                      | 105,187                      | -                                 | 685,128              |
| Insurance                                  | 121,688                      | 22,071                       | 7,407                             | 151,166              |
| Occupancy                                  | 2,130,830                    | 386,480                      | 129,704                           | 2,647,014            |
| Office supplies and furniture              | 71,195                       | 12,913                       | 4,334                             | 88,442               |
| Printing, publications, and memberships    | 61,098                       | 11,082                       | 3,719                             | 75,899               |
| Software and hardware                      | 621,556                      | 112,735                      | 37,834                            | 772,125              |
| Special client services and incentives     | 272,281                      | 49,385                       | -                                 | 321,666              |
| Staff travel                               | 136                          | 25                           | 8                                 | 169                  |
| Student travel                             | 11,363                       | 2,061                        | -                                 | 13,424               |
| Telecommunications                         | 126,547                      | 22,953                       | 7,703                             | 157,203              |
| Training                                   | 75,874                       | 13,762                       | 4,618                             | 94,254               |
| Uniforms                                   | 85,332                       | 15,477                       | -                                 | 100,809              |
| Miscellaneous                              | 39,052                       | 7,083                        | 2,375                             | 48,510               |
| <b>Total other than personnel services</b> | <b>4,985,323</b>             | <b>904,216</b>               | <b>234,117</b>                    | <b>6,123,656</b>     |
| <b>Total expenses</b>                      | <b>\$ 21,478,015</b>         | <b>\$ 3,895,586</b>          | <b>\$ 1,238,027</b>               | <b>\$ 26,611,628</b> |

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone  
Promise Academy Charter School**

**STATEMENT OF FUNCTIONAL EXPENSES**

**For the year ended June 30, 2020**

|  | <b>Regular<br/>Education</b> | <b>Special<br/>Education</b> | <b>Management<br/>and General</b> | <b>Total</b>         |
|--|------------------------------|------------------------------|-----------------------------------|----------------------|
| Salaries                                   | \$ 12,897,064                | \$ 2,184,421                 | \$ 710,646                        | \$ 15,792,131        |
| Payroll taxes                              | 1,083,649                    | 183,541                      | 59,711                            | 1,326,901            |
| Employee benefits                          | 1,986,681                    | 336,491                      | 109,469                           | 2,432,641            |
| Retirement plan contribution               | 276,989                      | 46,915                       | 15,262                            | 339,166              |
| <b>Total personnel services</b>            | <b>16,244,383</b>            | <b>2,751,368</b>             | <b>895,088</b>                    | <b>19,890,839</b>    |
| Admissions                                 | 92,562                       | 15,678                       | 5,100                             | 113,340              |
| Classroom supplies                         | 256,066                      | 43,371                       | -                                 | 299,437              |
| Contracted services                        | 675,186                      | 114,359                      | 37,204                            | 826,749              |
| Depreciation                               | 304                          | 52                           | 17                                | 373                  |
| Equipment rental and maintenance           | 155,774                      | 26,384                       | 8,583                             | 190,741              |
| Food                                       | 826,804                      | 140,039                      | -                                 | 966,843              |
| Insurance                                  | 137,648                      | 23,314                       | 7,585                             | 168,547              |
| Occupancy                                  | 2,034,630                    | 344,612                      | 112,111                           | 2,491,353            |
| Office supplies and furniture              | 170,165                      | 28,822                       | 9,376                             | 208,363              |
| Printing, publications, and memberships    | 51,115                       | 8,657                        | 2,816                             | 62,588               |
| Software and hardware                      | 294,629                      | 49,902                       | 16,234                            | 360,765              |
| Special client services and incentives     | 145,317                      | 24,613                       | -                                 | 169,930              |
| Staff travel                               | 4,392                        | 744                          | 242                               | 5,378                |
| Student travel                             | 82,826                       | 14,029                       | -                                 | 96,855               |
| Telecommunications                         | 40,125                       | 6,796                        | 2,211                             | 49,132               |
| Training                                   | 120,873                      | 20,473                       | 6,660                             | 148,006              |
| Uniforms                                   | 153,545                      | 26,006                       | -                                 | 179,551              |
| Miscellaneous                              | 14,578                       | 2,469                        | 803                               | 17,850               |
| <b>Total other than personnel services</b> | <b>5,256,539</b>             | <b>890,320</b>               | <b>208,942</b>                    | <b>6,355,801</b>     |
| <b>Total expenses</b>                      | <b>\$ 21,500,922</b>         | <b>\$ 3,641,688</b>          | <b>\$ 1,104,030</b>               | <b>\$ 26,246,640</b> |

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone  
Promise Academy Charter School**

**STATEMENTS OF CASH FLOWS**

**For the years ended June 30,**

|   | <b>2021</b>         | <b>2020</b>         |
|---|---------------------|---------------------|
| <b>Cash flows from operating activities</b>   |                     |                     |
| Change in net assets  | \$ (1,155,071)      | \$ 1,683,643        |
| Adjustments to reconcile change in net assets to net cash provided by operating activities: |                     |                     |
| Depreciation  | 448                 | 373                 |
| Change in contribution receivable - contributed space                                       | 1,831,979           | 1,831,979           |
| Changes in assets and liabilities:  |                     |                     |
| Decrease (increase) in contributions receivable   | 625,000             | (625,000)           |
| (Increase) decrease in government grants and contracts receivable                           | (18,749)            | 27,803              |
| Decrease (increase) in due from related parties   | 784,901             | (22,346)            |
| (Increase) decrease in due from Harlem Children's Zone - deferred compensation plans        | (1,494,561)         | 1,008,048           |
| Decrease (increase) in other assets   | 29,302              | (59,353)            |
| (Decrease) increase in accounts payable and accrued expenses                                | (447,020)           | 1,240,947           |
| Increase in deferred compensation payable   | 1,665,824           | 161,701             |
| Increase in refundable advance  | 500,000             | -                   |
|   | <b>2,322,053</b>    | <b>5,247,795</b>    |
| <b>Cash flows from investing activities</b>   |                     |                     |
| Purchases of property and equipment   | -                   | (6,720)             |
|   | <b>2,322,053</b>    | <b>5,241,075</b>    |
| <b>NET INCREASE IN CASH AND RESTRICTED CASH</b>   | <b>2,322,053</b>    | <b>5,241,075</b>    |
| <b>Cash and restricted cash, beginning of year</b>  | <b>7,010,228</b>    | <b>1,769,153</b>    |
| <b>Cash and restricted cash, end of year</b>  | <b>\$ 9,332,281</b> | <b>\$ 7,010,228</b> |

The accompanying notes are an integral part of these financial statements.

**Harlem Children's Zone  
Promise Academy Charter School**

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021 and 2020**

**NOTE 1 - NATURE OF OPERATIONS**

Harlem Children's Zone Promise Academy Charter School (the "School") is a public charter school that is open to all New York City public school children via a lottery. Opened in 2004, the School features small class sizes, an extended day and year, high expectations, and access to an extended support system through its Institutional Partner, Harlem Children's Zone, Inc. ("HCZ").

HCZ is a not-for-profit organization that offers a wide array of education and social programs to the children and families of Harlem. Created in 1970 as a truancy prevention agency (then called "Rheedlen Centers for Children and Families"), HCZ has expanded its services to address the needs of children from birth through college, and as part of that mission, it also works to strengthen families and the surrounding community.

***Pandemic Implications***

In March 2020, the World Health Organization officially declared COVID-19, a disease caused by the novel coronavirus, a pandemic. This caused many local and national governments, including New York State, to impose restrictions on business operations, travel and public gatherings. The outbreak has adversely impacted the level of economic activity around the world and disrupted normal business activity in every sector of the economy.

Beginning in July of 2020 through June 2021, we implemented a hybrid learning model that allowed for both virtual and on-site instruction for our scholars, as the need for on-site engagement quickly emerged. On-site learning was made possible by enhanced social distancing, use of personal protective equipment, and frequent testing. Our virtual learning was facilitated by providing students with the technological resources needed to conduct schooling in a virtual environment. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. External factors, including the duration and intensity of the pandemic, the shape of the economic recovery and its impact on potential government funding, as well as timing and widespread adoption of vaccines, could have an impact on the School's future operating and academic results.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***Basis of Presentation***

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("US GAAP").

The School classifies its net assets in the following categories:

**Net Assets Without Donor Restrictions**

Net assets that are not subject to donor-imposed stipulations and are, therefore, available for the general operations of the School.

**Harlem Children’s Zone  
Promise Academy Charter School**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

**June 30, 2021 and 2020**

Net Assets With Donor Restrictions

Represent net assets which are subject to donor-imposed restrictions whose use is restricted by time and/or purpose. Net assets with donor restrictions are subject to donor-imposed restrictions that require the School to use or expend the gifts as specified, based on purpose or passage of time. When donor restrictions expire, that is, when a purpose restriction is fulfilled or a time restriction ends, such net assets are reclassified to net assets without donor restrictions and reported on the statement of activities as net assets released from restrictions.

Net assets with donor restrictions also includes the corpus of gifts, which must be maintained in perpetuity, but allows for the expenditure of net investment income and gains earned on the corpus for either specified or unspecified purposes in accordance with donor stipulations. At June 30, 2021 and 2020, the School did not possess any funds required to be maintained in perpetuity.

***Functional Expenses***

The costs of providing the various programs and other activities of the School have been summarized on a functional basis in the statements of activities and functional expenses, which includes all operating expenses incurred during the year. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Management allocates the direct costs of its operations to its programs and services on an equitable basis based on either financial or non-financial data, such as the percentage of direct labor costs charged to each program and supporting services by the School staff.

***Property and Equipment***

Property and equipment purchased for a value greater than \$5,000 and with depreciable lives greater than one year are carried at cost, net of depreciation. Significant additions or improvements extending asset lives are capitalized; normal maintenance and repair costs are expensed as incurred. Leasehold improvements are amortized based on the lesser of the estimated useful life or remaining lease term.

Property and equipment used in operations are depreciated over their estimated useful lives using the straight-line method, as follows:

|                                    | <u>Useful Life<br/>(Years)</u> |
|------------------------------------|--------------------------------|
| Furniture, fixtures, and equipment | 5                              |
| Leasehold improvements             | 5 - 31.5                       |

***Revenue***

The School derives its revenue principally from the New York State and New York City governments, through the New York City Department of Education (“DOE”) Office of Charter Schools, based on pupil enrollment for regular and special education. The balance of the revenue and support is derived from contributions and other government grants and contracts.

Revenues are reported as increases in net assets without donor restrictions unless use of the related assets is limited by explicit donor-imposed restrictions. Revenues based on pupil enrollment are recognized over the period earned. Revenue from grants and contracts is recognized as the related expenses are incurred, or services performed, in accordance with the terms of the respective grant or contract agreement. Amounts received in advance are reported as deferred revenue.

**Harlem Children's Zone  
Promise Academy Charter School**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

**June 30, 2021 and 2020**

The School records contributions of cash and other assets when an unconditional promise to give such assets is received from a donor. Contributions are recorded at the fair market value of the assets received and are classified as either support without donor restrictions or with donor restrictions, depending on whether the donor has imposed a restriction on the use of such assets. When a donor restriction expires (i.e., when a stipulated time restriction ends and/or a purpose restriction is accomplished), such net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

The School follows guidance which requires organizations to determine whether a contribution is conditional based on whether an agreement includes a barrier that must be overcome and either a right of return of assets transferred or a right of release of a promisor's obligation to transfer assets. If the agreement (or a referenced document) includes both, the recipient is not entitled to the transferred assets (or a future transfer of assets) until it has overcome the barriers in the agreement.

The School received an advance payment towards a conditional contribution in the amount of \$500,000 during the year ended June 30, 2021. This gift was conditioned upon the satisfaction of certain milestones and other requirements stipulated within the related agreement, and as such has been reflected as a refundable advance on the accompanying statement of financial position as of June 30, 2021. The remaining \$2,500,000 of conditional support related to this pledge will be recognized as revenue as the milestones and other requirements stipulated within the agreement are satisfied.

***Receivables***

Receivables contain some level of uncertainty surrounding timing and amount at collection. Therefore, management provides an allowance for doubtful accounts based on the consideration of the type of receivable, responsible party, the known financial condition of the respective party, historical collection patterns and comparative aging. These allowances are maintained at a level management considers adequate to provide for subsequent adjustments and potential uncollectible accounts. These estimates are reviewed periodically and, if the financial condition of a party changes significantly, management will evaluate the recoverability of any receivables from that organization and write off any amounts that are no longer considered to be recoverable. Any payments subsequently collected on such written-off receivables are recorded as income in the period received. As of June 30, 2021 and 2020, no allowance for doubtful accounts was required.

***Accounting for Income Taxes***

The School recognizes the tax effects from an uncertain tax position in the financial statements only if the position is "more-likely-than-not" to be sustained if the position were to be challenged by a taxing authority. The assessment of the tax position is based solely on the technical merits of the position, without regard to the likelihood that the tax position may be challenged.

The School is exempt from federal income tax under Internal Revenue Code ("IRC") section 501(c)(3), though it is subject to tax on income unrelated to its exempt purpose, unless that income is otherwise excluded by the IRC. The School has processes presently in place to ensure the maintenance of its tax-exempt status, to identify and report unrelated income, to determine its filing and tax obligations in jurisdictions for which it was nexus, and to identify and evaluate other matters that may be considered tax positions. The School has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements for the years ended June 30, 2021 or 2020.

**Harlem Children's Zone  
Promise Academy Charter School**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

**June 30, 2021 and 2020**

***Estimates***

The preparation of financial statements in conformity with US GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**NOTE 3 - CASH**

The School maintains cash balances in financial institutions, which generally exceed the amount insured by the Federal Depository Insurance Corporation ("FDIC") and subject the School to credit risk. The School monitors this risk on a regular basis and has not experienced, nor does it anticipate, nonperformance by any of these financial institutions.

**NOTE 4 - RESTRICTED CASH**

Pursuant to an addendum to the Charter Agreement dated May 14, 2014 with the DOE, the School is required to set up an escrow of at least \$70,000. In the event of termination of the Charter, whether prematurely or otherwise, the School shall establish and follow procedures consistent with those required by Section 2851(2)(t) of the New York State Education Law in its use of the escrow.

**NOTE 5 - PUPIL ENROLLMENT AND OTHER REVENUES FROM GOVERNMENT AGENCIES**

Under the School's Charter Agreement and the Charter Schools Act, the School is entitled to receive funding from state and federal sources that are available to public schools. These funds include New York City pupil enrollment funds, federal food subsidies, and Title I and Title II funds. The calculation of the amounts to be paid to the School under these programs is determined by the State and is based on complex laws and regulations, enrollment levels, and economic information related to the home school districts of the children enrolled in the School. If these regulations, some of which are relatively new in the State of New York, were to change, or other factors included in the calculations were to change, the level of funding that the School receives could vary significantly.



**Harlem Children’s Zone  
Promise Academy Charter School**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

**June 30, 2021 and 2020**

The amounts received and receivable from government agencies and included as revenue in the financial statements consisted of the following as of and for the years ended June 30, 2021 and 2020:

|   | 2021                 |                   | 2020                 |                   |
|---|----------------------|-------------------|----------------------|-------------------|
|   | Revenues             | Receivable        | Revenues             | Receivable        |
| City of New York (Pupil enrollment)             | \$ 20,031,411        | \$ -              | \$ 19,485,459        | \$ -              |
| Outside the City of New York (Pupil enrollment) | 135,722              | 130,231           | 60,060               | 60,060            |
| CARES Act PPP                                   | 795,891              | -                 | 2,619,629            | -                 |
| Title I   | 427,129              | 195,951           | 542,427              | 180,360           |
| Title II  | 41,090               | 6,492             | 44,196               | 18,813            |
| Title IV  | 37,641               | 12,044            | 40,730               | 30,458            |
| E-rate  | -                    | -                 | 14,269               | -                 |
| ESSER   | 454,622              | -                 | -                    | -                 |
| Food Service - Federal and State of New York    | 449,149              | 119,612           | 618,586              | 155,890           |
| <b>Total government grants and contracts</b>    | <b>\$ 22,372,655</b> | <b>\$ 464,330</b> | <b>\$ 23,425,356</b> | <b>\$ 445,581</b> |

In April 2020, the School was granted a loan (the “Loan”) in the aggregate amount of \$3,415,520, pursuant to the Paycheck Protection Program (the “PPP”) under Division A, Title I of the CARES Act. As management believes there is reasonable assurance that the School will meet the terms for forgiveness of the loan, the loan was treated as a government grant whereby revenue will be recognized as the related qualifying expenses are incurred.

Funds from the Loan were only to be used for certain costs, such as payroll costs and occupancy expenses. The School used \$2,619,629 of the Loan amount for qualifying expenses during the year ended June 30, 2020. The School determined that the criteria for forgiveness under the terms of the Loan were met for this portion of the Loan during the year ended June 30, 2020 and accordingly recognized \$2,619,629 as revenue within government grants and contracts revenue on the accompanying statement of activities for the year ended June 30, 2020. The remaining balance of the Loan, \$795,891, was included within accounts payable and accrued expenses on the accompanying statement of financial position as of June 30, 2020. During the year ended June 30, 2021, the School used the remaining balance, \$795,891, for qualifying expenses and also received notice of forgiveness of the full balance of the PPP Loan from the U.S. Small Business Administration (“SBA”) and accordingly, the School recognized \$795,891 as revenue within government grants and contracts revenue on the accompanying statement of activities for the year ended June 30, 2021.

**Harlem Children's Zone  
Promise Academy Charter School**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

**June 30, 2021 and 2020**

**NOTE 6 - PROPERTY AND EQUIPMENT, NET**

At June 30, 2021 and 2020, property and equipment consisted of the following:

|                                | 2021       | 2020       |
|--------------------------------|------------|------------|
| Equipment                      | \$ 348,297 | \$ 348,297 |
| Leasehold improvements         | 6,720      | 6,720      |
| Furniture and fixtures         | 19,577     | 19,577     |
|                                | 374,594    | 374,594    |
| Less: accumulated depreciation | (368,695)  | (368,247)  |
| Total                          | \$ 5,899   | \$ 6,347   |

Depreciation expense for the years ended June 30, 2021 and 2020 amounted to \$448 and \$373, respectively.

**NOTE 7 - RETIREMENT PLAN**

The School maintains the Alerus Tax Deferred Annuity Plan (the "Plan") with Alerus Retirement Solutions for all eligible employees. The Plan is non-contributory and employees become eligible once they have reached age 21 and have completed one year of service. Employees participating in the Plan will be fully vested after completing six years of service. Employer contributions made to the Plan are discretionary. For the years ended June 30, 2021 and 2020, contributions made to the Plan amounted to \$276,824 and \$339,166, respectively.

**NOTE 8 - RELATED-PARTY TRANSACTIONS**

***Contributions***

Deferred Compensation Plans

HCZ maintains a discretionary 457(f) plan and a Supplemental Bonus Plan for Teachers (effective January 1, 2016) for certain eligible employees of the School. Employees become eligible to participate in these plans based solely at the discretion of the School's Board of Trustees. The amounts contributed to the 457(f) plan and the Supplemental Bonus Plan for Teachers become vested five and three years, respectively, after the date of the initial contribution for all eligible employees. Amounts contributed to these plans are paid to eligible employees when vested. Terminated employees become vested immediately at the date of their termination. HCZ provides the School with an annual subsidy to cover this cost by contributing to a HCZ investment account. During fiscal 2021 and 2020, HCZ provided a net subsidy of \$1,355,002 and \$1,461,457, respectively, for contributions to these plans. These amounts are recorded within contributions - related parties and a corresponding expense on the accompanying statements of activities. The cumulative amount due from HCZ relating to these plans totaled \$8,235,667 and \$6,741,106 at June 30, 2021 and 2020, respectively. The cumulative amount due to eligible employees totaled \$5,844,011 and \$4,178,187 at June 30, 2021 and 2020, respectively. Amounts due from HCZ in excess of amounts due to eligible employees represents reimbursements of amounts already paid by the School in advance of receiving the funds from HCZ.

**Harlem Children's Zone  
Promise Academy Charter School**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

**June 30, 2021 and 2020**

Other

Certain expenses are shared amongst the School, HCZ and Harlem Children's Zone Promise Academy II Charter School ("PA II"). Shared expenses primarily relate to prorated salaries and other expenses that are allocated amongst the School, HCZ and PA II. Amounts may also be received by the School on behalf of HCZ or PA II, and amounts may also be granted to the School from HCZ. At June 30, 2021 and 2020, due from related parties totaled \$865,782 and \$1,650,683, respectively, pertaining to these related party transactions.

HCZ also provided the School with grants in the amounts of \$852,428 and \$1,028,725 in fiscal years 2021 and 2020, respectively, which are included within contributions - related parties on the accompanying statements of activities.

***Contributed Services***

HCZ provides the School with certain services at no cost. For the years ended June 30, 2021 and 2020, the School recognized revenues and corresponding expenses for contributed services of \$635,900 and \$530,483, respectively.

Contribution Receivable - Contributed Space

During the fiscal year ended June 30, 2011, HCZ entered into agreements for the construction of a new charter school (the "School Project"). The agreements provided that the New York School Construction Authority (the "SCA") contribute up to \$60,000,000 towards the School Project, with the estimated balance of approximately \$40,000,000, to be contributed by HCZ or other donors. After completion of construction and issuance of the certificate of occupancy, title to the School Project was transferred to the DOE, leased back to HCZ, and portions of the premises sub-leased to the School. The lease agreement designates HCZ and the School as initial users of the premises.

Upon execution of the sublease agreement in fiscal year 2015, the School recorded \$73,279,162 as a contribution receivable - contributed space and recognized contribution revenue with donor restrictions, which represents the imputed fair value of the space under the lease. The receivable is being amortized to rent expense, and the related net assets with donor restrictions are released from restrictions over the term of the lease. For each of the years ended June 30, 2021 and 2020, amortization expense totaled \$1,831,979. The sub-lease is for a period of 40 years and will expire in August 2054. Under the terms of the lease, the School is not required to pay any consideration for use of the space. Net assets with donor restrictions of \$60,455,309 and \$62,287,288 as of June 30, 2021 and 2020, respectively, represent the unamortized receivable pertaining to the sublease agreement.

**NOTE 9 - CONCENTRATION OF RISK**

The School is dependent on various government agencies for funding and is responsible for meeting the requirements of such agencies. If the School were to lose students or the related government funding, it could have a substantial effect on the School's ability to continue operations.

As discussed in Note 8, HCZ makes contributions to the School and donates services. If this relationship were to change or cease, such change could have a substantial effect on the School's ability to continue operations.

**Harlem Children's Zone  
Promise Academy Charter School**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

**June 30, 2021 and 2020**

**NOTE 10 - CONTINGENCIES**

***Government Agency Audits***

The School participates in a number of federal and state programs. These programs require that the School comply with certain requirements of laws, regulations, contracts, and agreements applicable to the programs in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies. While the ultimate liability, if any, from any such audits of government contracts by government agencies is presently not determinable, it should not, in the opinion of management, have a material effect on the School's financial position or change in net assets. Accordingly, no provision for any such liability that may result has been made in the accompanying financial statements.

***Litigation***

The School, in the normal course of its operations, is a party to various legal proceedings and claims. While it is not feasible to predict the ultimate outcomes of such matters, management of the School is not aware of any claims or contingencies that would have a material adverse effect on the School's financial position or change in net assets.

**NOTE 11 - LIQUIDITY AND AVAILABILITY OF RESOURCES**

The School closely monitors cash flows to ensure adequate resources are available at any given time to meet current and upcoming obligations. Strong emphasis on budget and treasury management is undertaken in an effort to anticipate organizational needs during both the short- and long-term.

Government grant revenue represents the majority of funding received for School operations. As such, the School puts considerable focus on grants management to make certain that necessary funding is both calculated accurately and received timely.

Finally, if significant unforeseen liquidity issues arise, the School would seek funding and assistance from its Instructional Partner, Harlem Children's Zone, Inc., to address potential shortfalls, mitigate any operational issues that could result, and develop a long-term remedy.

The School's financial assets available within one year of June 30, 2021 for general expenditure are as follows:

|   |                      |
|---|----------------------|
| Cash  | \$ 9,261,452         |
| Government grants and contracts receivable                          | 464,330              |
| Due from related parties  | <u>865,782</u>       |
| Financial assets available for general expenditures within one year | <u>\$ 10,591,564</u> |

**Harlem Children's Zone  
Promise Academy Charter School**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

**June 30, 2021 and 2020**

The School's financial assets available within one year of June 30, 2020 for general expenditure are as follows:

|   |                     |
|---|---------------------|
| Cash  | \$ 6,939,409        |
| Contributions receivable  | 625,000             |
| Government grants and contracts receivable                          | 445,581             |
| Due from related parties  | <u>1,650,683</u>    |
| Financial assets available for general expenditures within one year | <u>\$ 9,660,673</u> |

**NOTE 12 - SUBSEQUENT EVENTS**

The School evaluated its June 30, 2021 financial statements for subsequent events through November 1, 2021, the date the financial statements were available to be issued. The School is not aware of any subsequent events which would require recognition or disclosure in the financial statements.

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**GRANT THORNTON LLP**

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## **REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS***

The Board of Trustees of  
**Harlem Children's Zone Promise Academy Charter School**

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Harlem Children's Zone Promise Academy Charter School (the "School"), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 1, 2021.

### **Internal control over financial reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in the School's internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and other matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Intended purpose**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this report is not suitable for any other purpose.



New York, New York  
November 1, 2021

**Harlem Children's Zone  
Promise Academy Charter School**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

**For the year ended June 30, 2021**

None noted.



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees  
Member**

Name: Geoffrey Canada

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

*Chairman*

2. Are you an employee of any school operated by the education corporation?  
     Yes   X   No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

*No*

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

*No*

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

*No*

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

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If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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*President of the Harlem Children's Zone, non-profit institutional partner, since 7/1/2014; \$300,000 salary*

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| <b>Date(s)</b> | <b>Nature of financial interest/transaction</b> | <b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b> | <b>Name of person holding interest or engaging in transaction and relationship to you</b> |
|----------------|---|---|---|
| <i>None</i>    | <i>None</i>                                     | <i>None</i>   | <i>None</i>   |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

| Organization conducting business with the school(s)  | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|--|------------------------------|---|---|---|
| NexGen Education<br><i>Please write "None" if applicable. Do not leave this space blank.</i> | EdTech pilot                 | \$0   | Geoffrey Canada   | HCL Board oversight                       |


7/12/21  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name: Kwame Owusu-Kesse

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

*Chief Executive Officer*

2. Are you an employee of any school operated by the education corporation?  
     Yes   X   No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

*No*

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

*No*

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

*No*

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

*No*

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

*CEO of the Harlem Children's Zone, non-profit institutional partner, since 7/1/2020; \$450,000 salary*

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s)     | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|-------------|--|--|--|
| <i>None</i> | <i>None</i>                              | <i>None</i>  | <i>None</i>  |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people

doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| None  | None                         | None  | None  | None                                      |

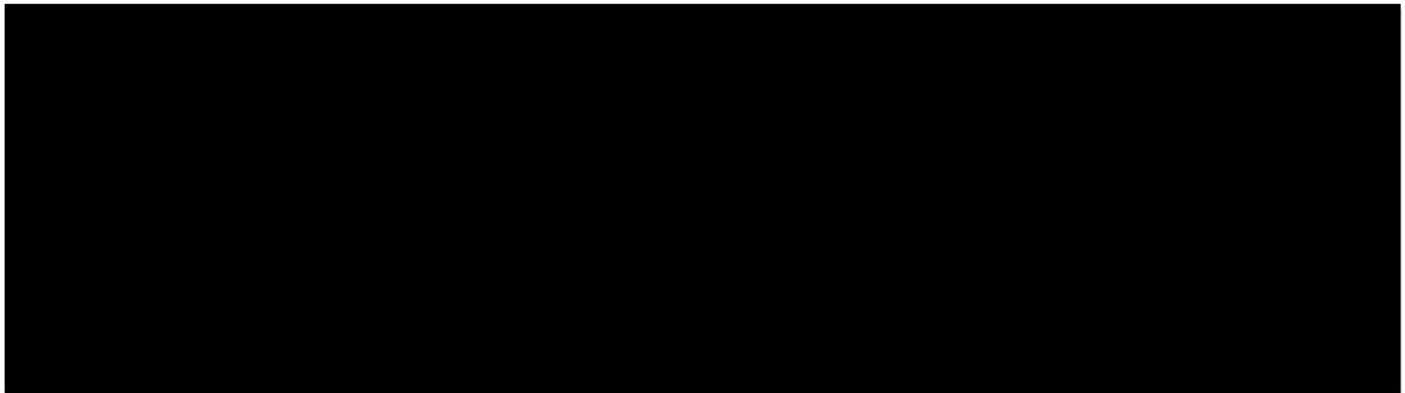


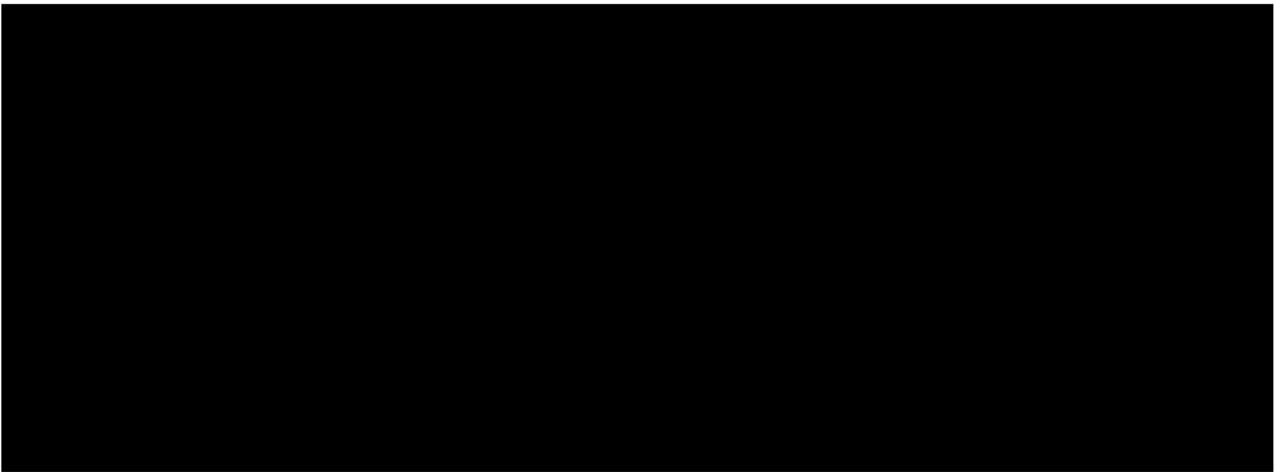
Signature

07/30/21

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name: Kenneth Langone

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chairman Emeritus

2. Are you an employee of any school operated by the education corporation?  
     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

No

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

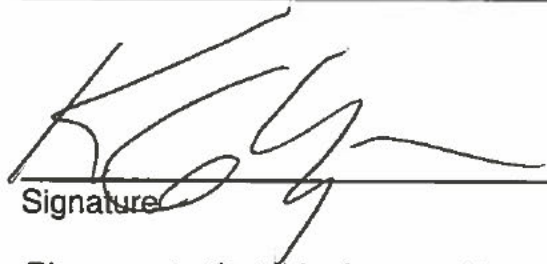
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| None    | None                                     | None   | None   |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or

your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| None  | None                         | None  | None  | None                                      |



Signature

7/27/21

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Keith Meister

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Advisory Trustee

2. Are you an employee of any school operated by the education corporation?  
     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

No

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| None    | None                                     | None   | None   |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services

agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| None  | None                         | None  | None  | None                                      |

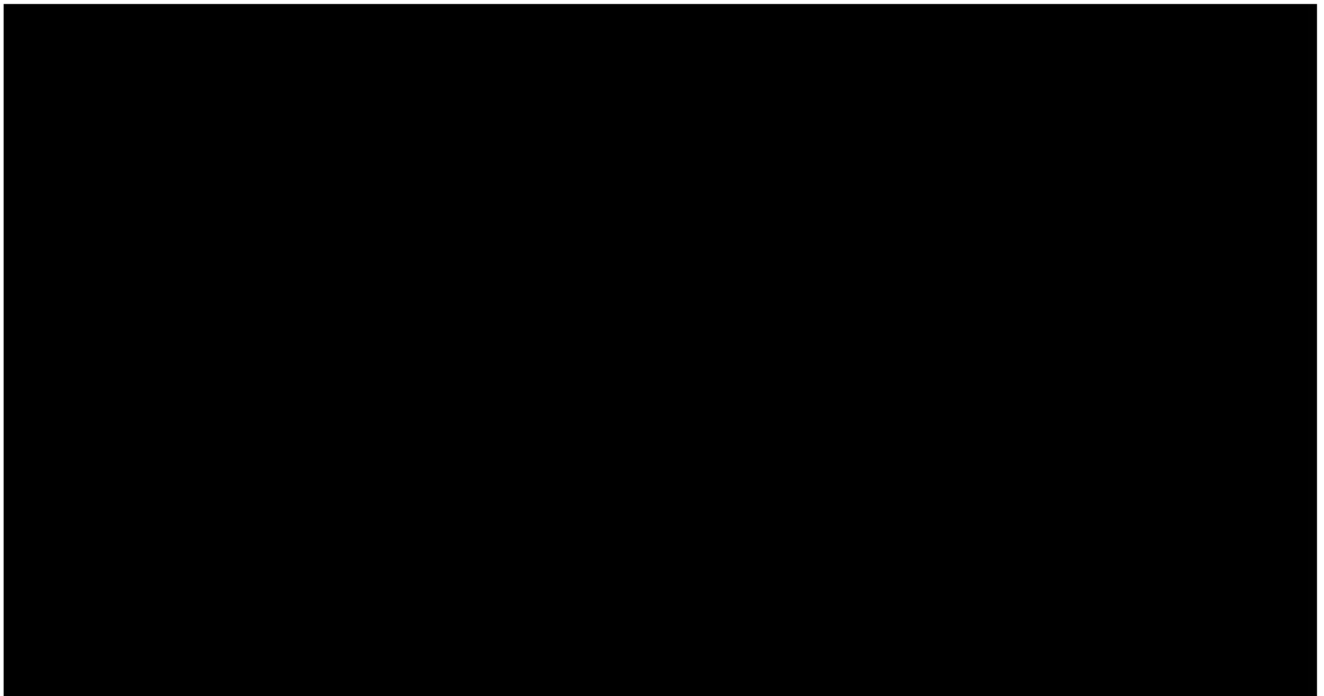
*[Handwritten Signature]*

*[Handwritten Date: 7/27/2021]*

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name: Mitch Kurz

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer / Secretary

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_\_ Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

No

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| None    | None                                     | None   | None   |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a



your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

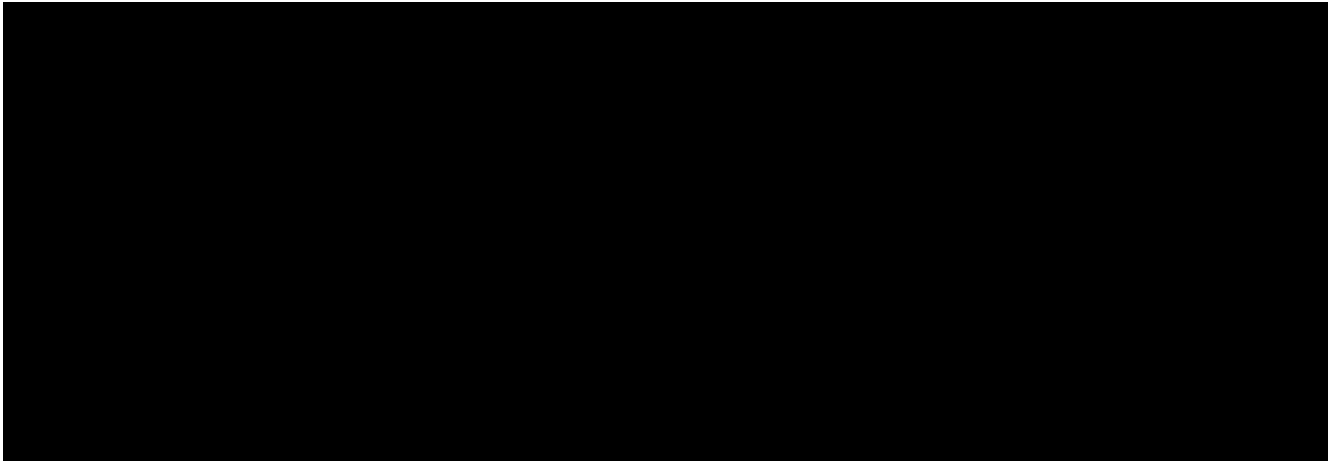
| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| None  | None                         | None  | None  | None                                      |

*Mitchell H. King*  
 \_\_\_\_\_  
 Signature

7/30/21  
 \_\_\_\_\_  
 Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Ellanor (Bodie) Brizendine

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Advisory Trustee

2. Are you an employee of any school operated by the education corporation?  
     Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

No

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| None    | None                                     | None   | None   |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or

employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| None  | None                         | None  | None  | None                                      |

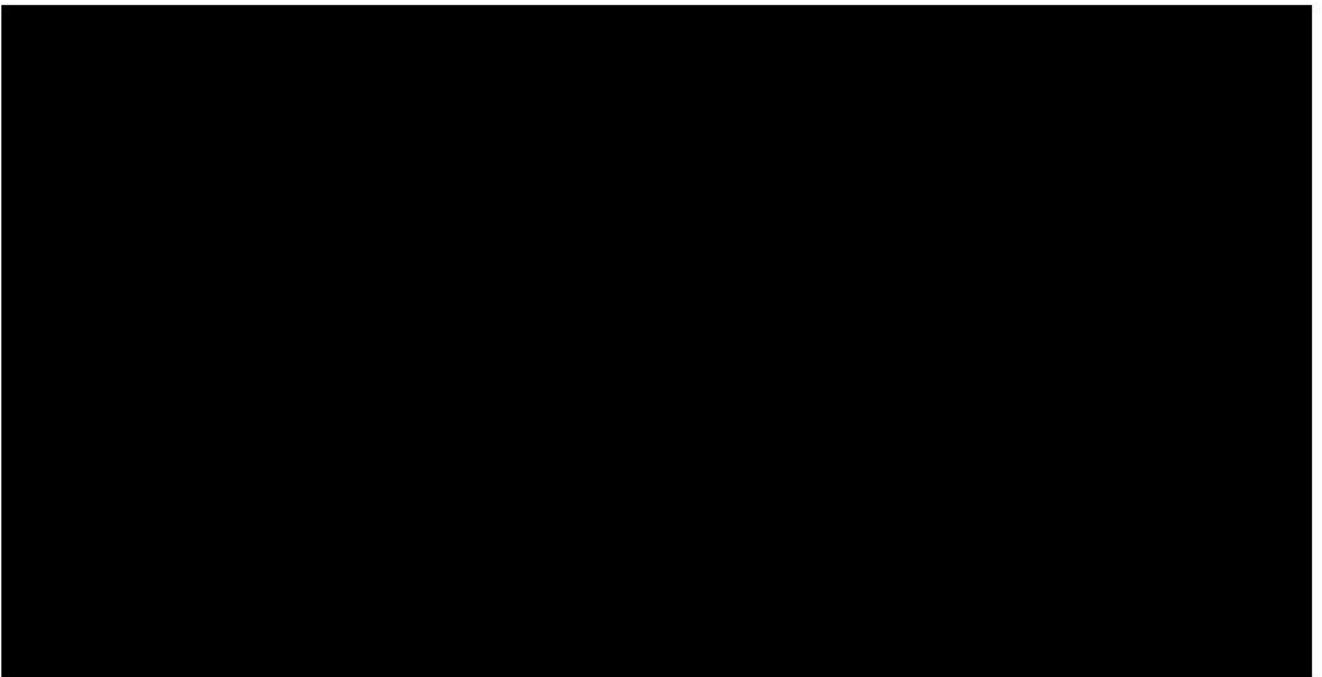
*[Handwritten Signature]*

*10/19/21*

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name: Stanley Druckenmiller

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Voting Trustee

2. Are you an employee of any school operated by the education corporation?

     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

No

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| None    | None                                     | None   | None   |

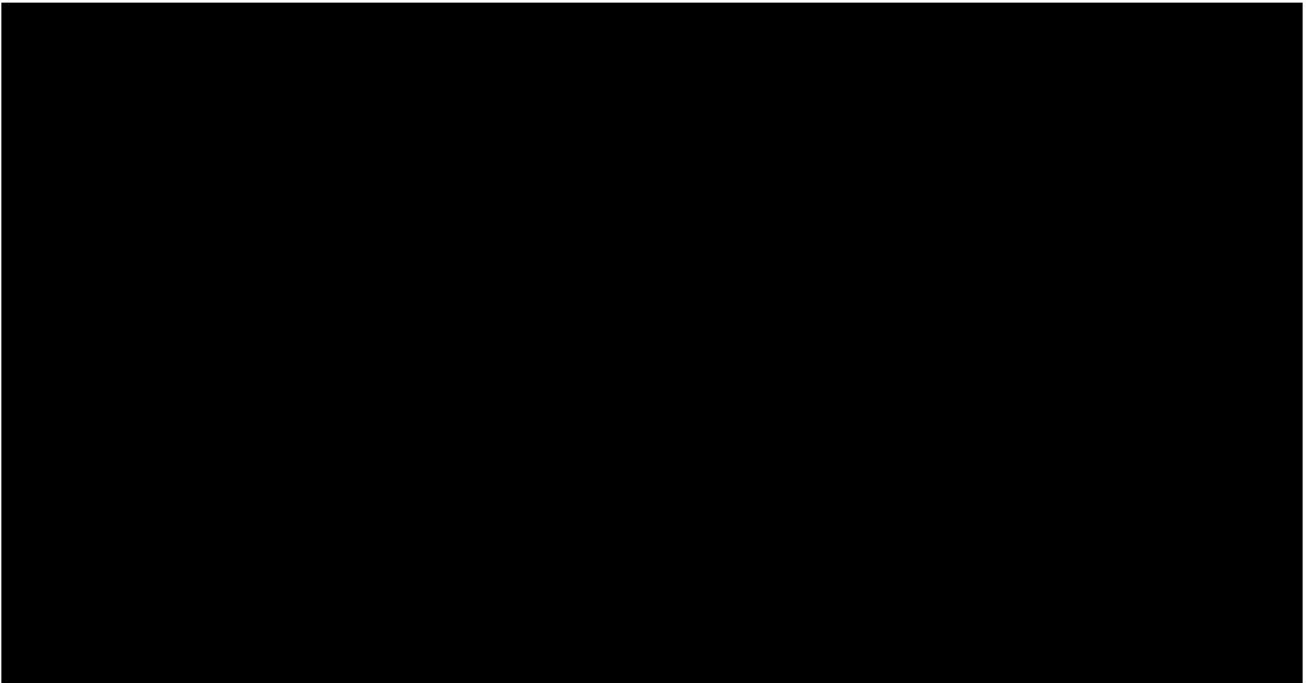
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services

agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| None  | None                         | None  | None  | None                                      |

  
Signature \_\_\_\_\_ Date 8/10/21

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name: Alfonso Wyatt

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Voting Trustee

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_\_ Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

No

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| None    | None                                     | None   | None   |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services

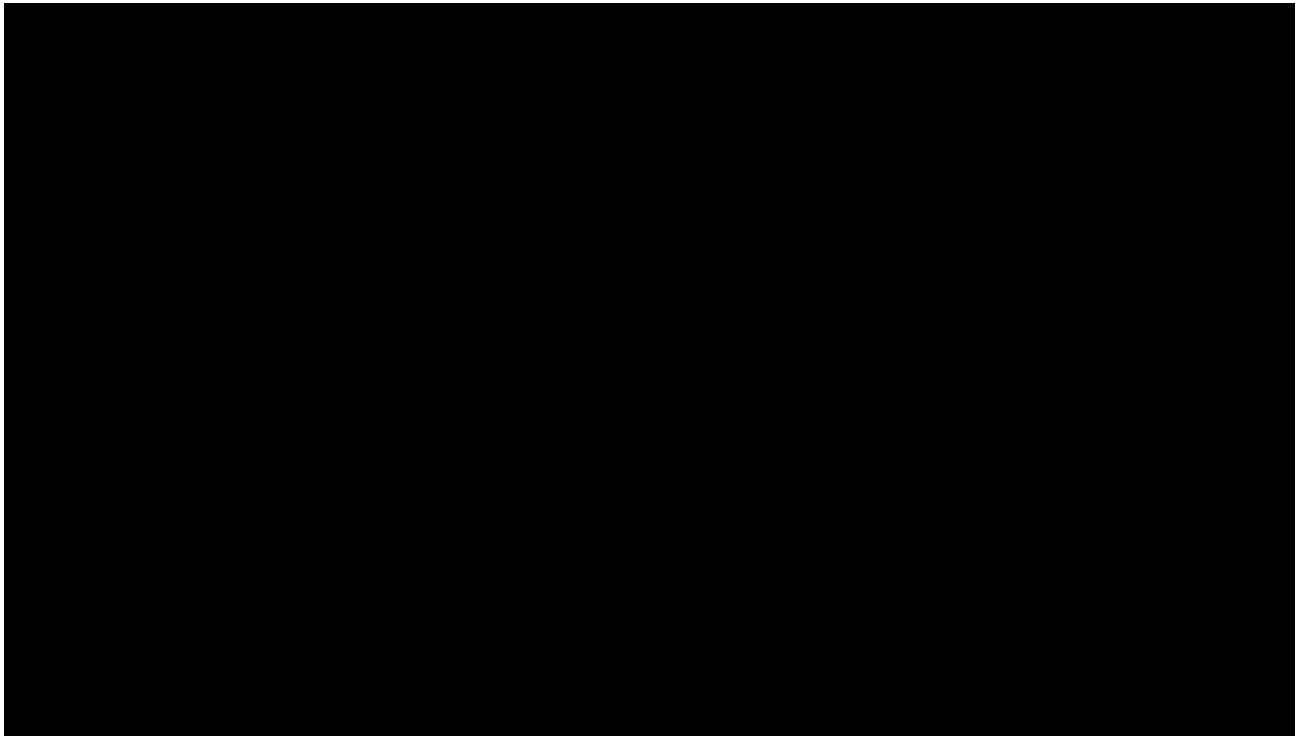
agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| None  | None                         | None  | None  | None                                      |

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



8. Identify each individual, business, corporation, union association, firm,

partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| None  | None                         | None  | None  | None                                      |

Alfonso Wyatt  
Signature

10-23-20  
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees  
Member**

Name: Denise Fuller

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

*Advisory Trustee*

2. Are you an employee of any school operated by the education corporation?  
     Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

*No*

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

*No*

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

*No*

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

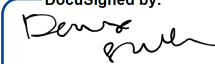
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s)     | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|-------------|--|--|--|
| <b>None</b> | <b>None</b>                              | <b>None</b>  | <b>None</b>  |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or

employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| None  | None                         | None  | None  | None                                      |

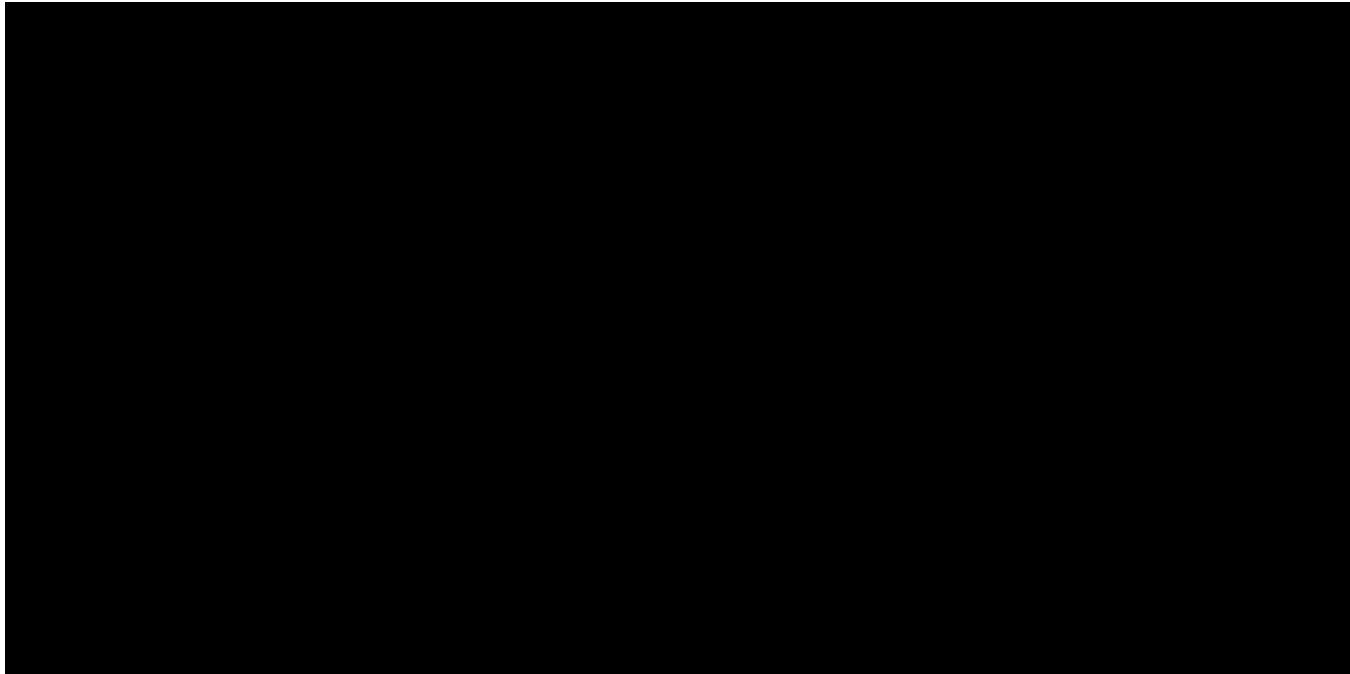
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10/19/2021

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name: Willie Mae Lewis

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Voting Trustee

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_\_ Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

No

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No



6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| None    | None                                     | None   | None   |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services

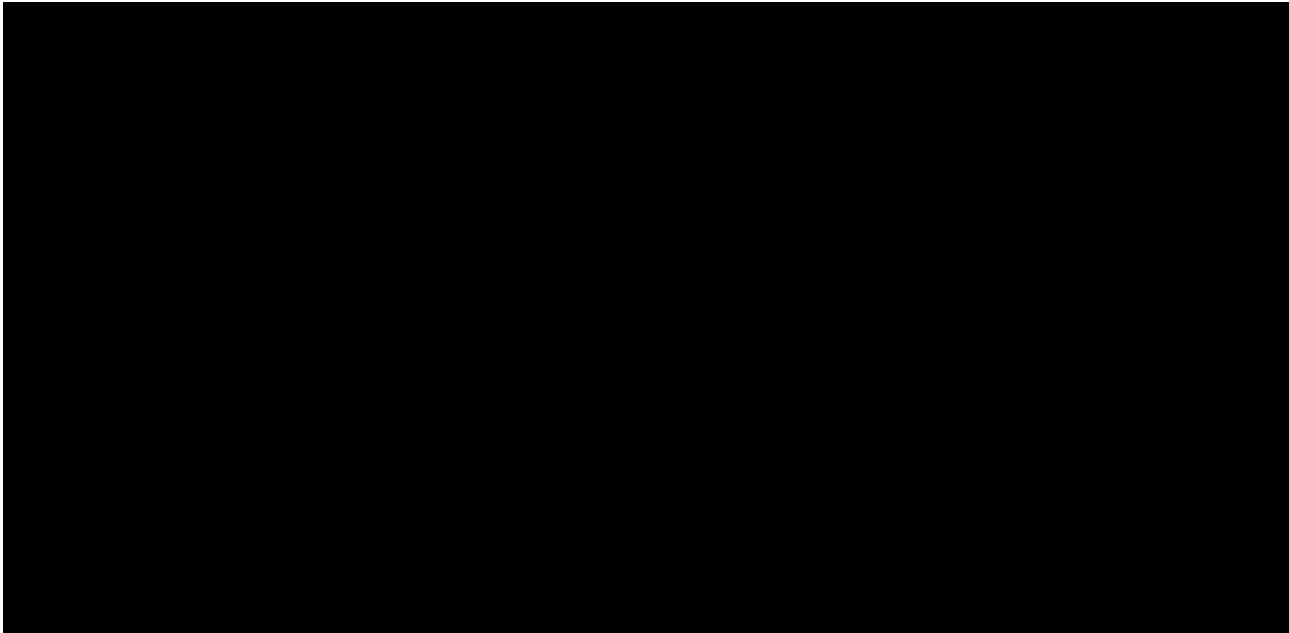
agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| None  | None                         | None  | None  | None                                      |

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name: Aisha Tomlinson

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

*Parent Representative*

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

*No*

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

*No*

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

*No*

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

*No*

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| None    | None                                     | None   | None   |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or

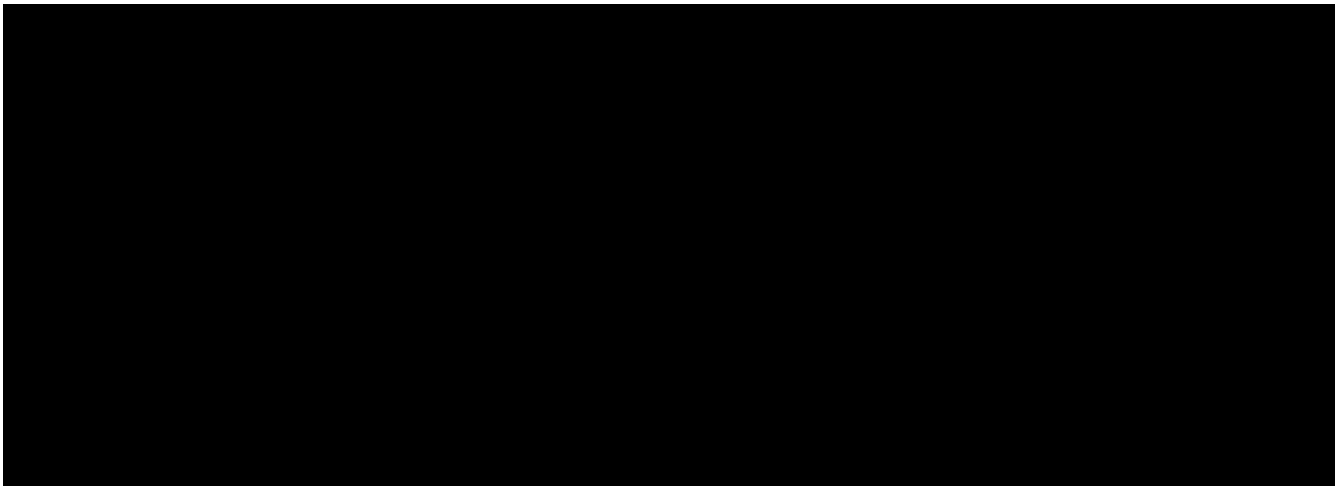
your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| None  | None                         | None  | None  | None                                      |

Signature \_\_\_\_\_

Date \_\_\_\_\_

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



## **The Harlem Children's Zone Promise Academy I Charter School**

### **Board Meeting**

**Wednesday, July 22, 2020**

### **Conference Call**

*Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Ari Browne, Amy Deal, Jennifer Klein, Jazmine Lewis, Justin Maker, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, and Troy Smith*

#### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from June 9, 2020 was unanimously approved.

#### **CEO Report (Kwame Owusu-Kesse)**

Harlem Children's Zone's (HCZ's) newly appointed Chief Executive Officer Kwame Owusu-Kesse thanked the board for welcoming him to his first official Promise Academy I and II board meetings as HCZ's CEO.

Mr. Owusu-Kesse reported that the organization continues to emphasize the importance of wearing masks to slow the spread of COVID-19 through HCZ's public health campaign: #StayCoveredHarlem.

At the beginning of the month, HCZ held a virtual youth summit where 300 young people came together via Zoom to share their ideas for collective action against civic injustice by expressing themselves through the arts, prose, and spoken word.

Last week, HCZ held a modified Healthy Harlem "Harvest." The Healthy Harlem and Community Pride teams gave out 4,000 pounds of fresh produce, 1,000 two-week supply packages of non-perishable foods, 1,000 masks, and 400 thermometers to families in the community.

HCZ continues to serve in a national leadership role, particularly with the response to COVID-19; given the devastating impact the pandemic has had on communities of color. Six cities have adopted HCZ's approach: Oakland, Minneapolis, Detroit, Chicago, Atlanta, and Newark.

So far, HCZ has been successful in raising \$26 million towards a broader national effort to raise \$50 million in COVID-19 relief funds.

Mr. Owusu-Kesse gave a virtual TED Talk highlighting the national leadership role that HCZ has taken in providing relief for COVID-19 in communities.

#### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,116 for Promise Academy I and 1,011 for Promise Academy II.

Dr. Petit also reported that June attendance for Promise Academy I & II remained in the 90<sup>th</sup>-percentile rate.

In June, the schools held virtual graduations and moving up events for kindergarten, fifth graders, eighth graders, and high school seniors.

Schools held a virtual Career Day with over 100 career professionals speaking to scholars.

Virtual summer sessions have been progressing well. Scholars received project-based learning, and high school students received credit recovery. Virtual enrichment activities take place in the afternoon, including art, fitness, robotics, coding, and media arts.

The Recovery and Reopening Committee (RRC) is working towards creating a reopening plan that will keep scholars and staff safe. The committee's planning is informed by New York State and local health authorities.

### **Virtual Learning Update (Amy Deal)**

Promise Academy II Middle School principal, Amy Deal, spoke about the day-to-day work of teachers as they instruct scholars remotely.

### **Financial Update (Jim Hutter)**

PAI's enrollment is at 1,116, which is 12 unfavorable versus the budget. PAI revenue is \$500,000 unfavorable versus the budget. PAI is \$500,000 favorable, with expenses at \$20M. There is no HCZ contribution through 12 months of FY20.



## **The Harlem Children's Zone Promise Academy I Charter School**

### **Board Meeting**

**Wednesday, September 15, 2020**

### **Conference Call**

*Attendees: Geoffrey Canada, Mitch Kurz, Ken Langone, Kwame Owusu-Kesse, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Tiffany Fountain, Kashif Hameed, Jim Hutter, Shondell James, Jennifer Klein, Jazmine Lewis, Justin Maker, Liam McCarthy, Bridget O'Neill, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, Toya Stilley, and Troy Smith*

#### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from July 22, 2020 was unanimously approved.

#### **CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer Kwame Owusu-Kesse lauded the 2020 Harlem Children's Zone Annual Gala as a moving tribute to Stan Druckenmiller, this year's award recipient. Mr. Owusu-Kesse thanked Stan for his contributions to HCZ.

Mr. Owusu-Kesse also reported that HCZ continues reopening strategies for the fall. There has been a strong focus on protecting the most vulnerable scholars and staff members from COVID-19, as well as on the implementation of safety protocols for everyone. Spaces are being carefully prepared for re-entry, including checking air quality, posting signage and floor stickers, organizing room furniture, and providing safety training to ensure social distancing. In addition to regular cleaning by HCZ's facilities team, professional cleaners have also been hired for deeper cleaning and sanitization of all HCZ buildings. Executive leaders consistently stay informed by experts in the field to ensure a safe reopening.

HCZ is also preparing for different scenarios for the fall, including hybrid and full-remote learning scenarios, in case the percentage rate of COVID-19 increases in "the Zone."

The current plan is a hybrid learning environment for Promise Academy, with each student attending school two days a week and learning remotely for three days a week. On Wednesdays, all scholars will be remote to allow for professional deep cleaning in all buildings. HCZ programming, including afterschool for Promise Academy, will also employ a similar model. Executives have been in-person on a staggered schedule since July, and the following layer of leadership started in August.

The Recovery and Reopening Committee (RRC) is exploring ways in which the community can provide access to rapid COVID-19 testing and have been in communication with experts across the field to this end.

### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,198 for Promise Academy I and 1,121 for Promise Academy II.

Dr. Petit also reported that the fall session for Promise Academy began on September 8, 2020, with full remote instruction. Dr. Petit thanked Central Office and IT staff members for ordering and distributing new computers to all students who needed them. Hybrid instruction begins on September 29, 2020.

For the 2020-2021 school year, Promise Academy II Elementary School has been relocated to 245 West 129<sup>th</sup> Street.

The summer session was held virtually and was successful. Dr. Petit thanked Troy Smith and Wesner Pierce for the afterschool program over the summer.

Procedures have been updated to include remote learning protocols for attendance, and behavior and discipline. New methods for behavior and discipline include a private, virtual chat with scholars and their families as an intervention.

### **HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)**

The elementary school's attendance was 82% for the summer. The lower attendance was due to families wanting to give their children a break from online learning.

The school provided a summer learning project where scholars learned about African-American music, city planning in the naming of famous streets in Harlem, city parks, and voter registration.

Students in grades 2-5 worked on projects throughout the summer while kindergarten and first-grade students engaged in read-alouds.

School leaders held summer orientations to answer parents' questions.

Weekly parent forums were held via Zoom, with an average of 100 parents attending per week. Parents engaged in activities, including creating a recipe book.

School leaders have been reimagining fall sessions, working on spacing for social distancing, and planning curriculum and engagement activities.

At the beginning of September, staff members came to the building for a one-day emergency preparedness and safety training.

School leaders have also been working on developing the elementary school's African-American culture and history curriculum.

### **HCZ Promise Academy I Middle School (Madelaine German-Schultz)**

The middle school's attendance was 96% for the summer.

Staff members have been preparing to transition back to school in the fall by implementing safety measures.

School leaders have planned and implemented professional development for staff to deepen their "toolboxes" for teaching.

Ninety percent of middle school scholars participated in social activism projects during summer enrichment with the afterschool program.

Parent meetings were held virtually to provide information about the 2020-2021 school year.

### **HCZ Promise Academy I High School (Bridget O’Neill / Kashif Hameed)**

The PAI and PAII high school’s combined attendance was 94% for the summer.

Promise Academy I High School offered combined lessons for the summer with their sister school, Promise Academy II High School, including a range of core classes and electives for summer credit recovery.

The high schools led an enrichment program called “Our One Book Summer Project.”

Scholars in grades 9-11 participated in weekly Zoom sessions to engage in a reading of the novel, *The Other Wes Moore: One Name, Two Fates* by Wes Moore. For each Zoom session, there were over 225 student participants who completed the summer reading project together online. Scholars held live readings and book chats and explored relevant research topics. They also chose from four options of project extensions to complete over the summer. These projects would be turned in during the first week of school. Scholars had meaningful conversations about the common themes of the book, including racial injustice in the country. The principals continue to build out the African-American studies curriculum, which is offered to all high school grades.

Staff members returned in August and had meaningful discussions about different ways to engage with students remotely. Teachers received professional development that explored topics like welcoming students virtually and incentive-based interventions.

The schools launched GoGuardian software, which fosters a safer learning environment by allowing teachers to manage and direct online classroom activities.

Mr. Hameed is continuing to lead the high school boys group to further efforts around social-emotional learning.

### **Financial Update (Jim Hutter)**

PAI’s enrollment is at 1,198, which is 79 favorable versus the budget. PAI revenue is on target with the budget. PAI is \$300,000 favorable, with expenses at \$2.9M. There is no HCZ contribution through two months of FY21.

### **Promise Academy Safety Plan (Candice Ashby)**

A motion was called to approve the Promise Academy Safety Plan for the 2020-2021 academic year. The motion was approved. The safety plan can be found on the Promise Academy website.

<https://hczpromise.org/community/>

## **The Harlem Children's Zone Promise Academy I Charter School**

### **Board Meeting**

**Wednesday, October 14, 2020**

### **Video Conference**

*Attendees: Geoffrey Canada, Mitch Kurz, Ken Langone, Kwame Owusu-Kesse, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Tiffany Fountain, Kashif Hameed, Jim Hutter, Shondell James, Jennifer Klein, Jazmine Lewis, Justin Maker, Liam McCarthy, Bridget O'Neill, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, and Toya Stilley*

#### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from September 15, 2020, was unanimously approved.

#### **CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer (CEO) Kwame Owusu-Kesse reported that this week marked his 100<sup>th</sup> day as CEO of HCZ and the 100<sup>th</sup> day of Keith Meister as Chairman of the HCZ Board of Trustees.

Related to a key pillar of HCZ's COVID-19 Emergency Relief and Recovery effort to protect the most vulnerable in the Harlem community, there was a local distribution of essential supplies—including 35,000 masks, 4,205 non-perishable goods, and 28,000 pounds of produce.

HCZ launched a public health campaign in Harlem called #StayCoveredHarlem, which has generated six million online traffic hits since its launch. As part of the campaign, HCZ distributed over 2,000 thermometers.

Promise Academy has begun hybrid learning, with scholars receiving in-person instruction on a staggered schedule two days a week. The plan is designed for scholars and staff to stay in designated “pods” to further social distancing efforts.

HCZ continues to provide mental health services and staff training, which is in line with one of the pillars in HCZ's approach to the pandemic: mitigating the mental health crisis. Wellness practices and access to teletherapy have been provided to families and staff.

HCZ has partnered with Mobile Health to provide rapid testing for COVID-19. Testing is available for all staff and students at the HCZ Armory. To date, 1,900 individuals have been tested. The organization has also hired a contact tracer in the event that there is a positive case of COVID-19 within the organization.

Besides the work on the ground in Harlem, HCZ has been making a significant impact nationally by serving as a best-practice model of place-based work. HCZ is replicating its efforts in six cities: Oakland, Minneapolis, Chicago, Detroit, Newark, and Atlanta.

To help offset additional transportation costs caused by the COVID-19 pandemic, HCZ has given a one-time gift of \$50 to all employees.

### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,155 for Promise Academy I and 1,065 for Promise Academy II.

Dr. Petit also reported that enrollment has been favorable due to strong outreach efforts by Promise Academy principals, school administrators, and Central Office staff.

The transition to hybrid learning began on September 29<sup>th</sup>. Dr. Petit thanked the schools, after-school, IT department, and others who provided support.

### **HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)**

The elementary school's attendance was 92% for September.

The school has been communicating weekly with parents and families to keep them informed about Promise Academy safety precautions in response to COVID-19 and give them a chance to ask questions. The elementary school also held a parent conference the week before in-person learning began.

The character trait scholars focused on during September was "inclusiveness."

The school's book club started in September, with scholars reading *All Are Welcome* by Alexandra Penfold. The book focuses on a school where diversity and inclusion are celebrated.

Elementary scholars wore blue as a sign of unity on Bully Awareness Day.

Scholars are celebrating Hispanic Heritage Month and learning about Frida Kahlo, Roberto Clemente, and Sammy Davis Jr., among other prominent figures. Students also learned about the African Diaspora, Latin America, and Afro-Latino music by Celia Cruz and Tito Puente. On October 15<sup>th</sup>, the students will celebrate and showcase Afro-Latino art, essays, language, and recipes.

### **HCZ Promise Academy I Middle School (Madelaine German-Schultz)**

The middle school's attendance was 98% for September.

The middle school has developed several systems that monitor scholars' progress in order to mitigate learning loss. Scholars who need extra support attend "Academic Hour," and Saturday Academy will begin in late October.

Scholars participated in Space Week by gathering materials to build rockets and space launchers at home during their remote learning days.

Parents receive a weekly newsletter to keep them informed.

### **HCZ Promise Academy I High School (Bridget O'Neill)**

The PAI high school's attendance was 97% for September.

School leaders hold a community huddle with teachers for 40 minutes every Monday and Friday morning to keep communication lines open. Veteran teachers have also volunteered to share best practices by allowing co-teachers to observe their classes.

Students benefited from a community huddle inspired by the Director of Social-Emotional Learning's programming. Scholars connected and were asked to reflect on how they were feeling.

The high school has been providing ongoing professional development to all teachers by hosting a 10-minute “Tech Tuesday” discussion weekly, providing teachers with a quick overview of new digital tools and apps to support them. School leaders utilized the Bloomz app to communicate with parents and provide them with updates. The tool was also used to create a walkthrough video of the classrooms to show parents the new safety measures for in-person instruction.

On September 16<sup>th</sup>, a back-to-school night was held with over 100 families participating. Teachers created virtual classrooms and used images to reflect their interests.

### **Financial Update (Jim Hutter)**

PAI’s enrollment is at 1,155, which is 36 favorable versus the budget. PAI revenue is on target with the budget. PAI is \$200,000 favorable, with expenses at \$4.3M. There is no HCZ contribution through three months of FY21.

Grant Thornton is currently performing the audit of FY20 for PAI. Once the audit is complete, the audited financial statements and report on internal control will be filed with the New York State Education Department by the November 2<sup>nd</sup> deadline.

# **The Harlem Children's Zone Promise Academy I Charter School**

## **Board Meeting**

**Wednesday, November 4, 2020**

## **Video Conference**

*Attendees: Geoffrey Canada, Mitch Kurz, Ken Langone, Kwame Owusu-Kesse, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Tiffany Fountain, Kashif Hameed, Jim Hutter, Shondell James, Jennifer Klein, Jazmine Lewis, Justin Maker, Liam McCarthy, Bridget O'Neill, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, and Toya Stilley*

### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from October 14, 2020 was unanimously approved.

### **CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer (CEO) Kwame Owusu-Kesse reported that HCZ, in partnership with Mobile Health, has tested 3,000 individuals. In conjunction with social distancing and other safety measures, frequent testing continues to help prevent the spread of COVID-19.

HCZ proactively encouraged people within the community to vote in the 2020 election, through mail or in person.

Mr. Owusu-Kesse thanked operations, facilities, after-school, kitchen, and administrative staff members for their consistent, supportive service in keeping scholars and employees safe.

### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,155 for Promise Academy I and 1,064 for Promise Academy II.

Both Promise Academy schools held professional development sessions.

Promise families who chose remote learning received a survey allowing them to switch their children to a hybrid learning plan for the second marking period. More than 100 parents have decided to switch over to hybrid so far.

Saturday school and Academic Hour sessions have been virtual this school year.

### **HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)**

The elementary school's attendance was 94% for October. The school continues to reach out to families whose children have chronic absences or latenesses.

School leaders continue to hold weekly jam sessions with parents.

The school celebrated Hispanic Heritage Month with a virtual presentation, including musical performances by scholars in Spanish and art presentations. At the end of Hispanic Heritage Month, the principal baked *tres leches* cupcakes for the staff.

Saturday Academy and Academic Hour sessions have been going well, with scholars consistently logging on to receive academic support.

The school held parent/teacher conferences for mid-marking period check-ins to inform parents about their scholar's progress.

The month's character trait is "kindness," with scholars reading the book of the month, *I Am Every Good Thing*, by Derrick Barnes and Gordon C. James.

Scholars celebrated Unity Day by wearing orange to symbolize kindness, acceptance, and inclusion.

The school has held fire drills using social distancing measures to keep children and staff members safe.

Professional development sessions were held for teachers on November 2<sup>nd</sup>.

School leaders have been working with teachers to review academic data that indicates scholar performance.

The school is currently in the process of strengthening its video library.

### **HCZ Promise Academy I Middle School (Madelaine German-Schultz)**

The middle school's attendance was 98% for October.

The school packaged art supplies and sent them home with scholars, which allowed scholars to create artwork during remote learning. Their artwork was displayed in a virtual art gallery.

The middle school held parent/teacher conferences with a high level of attendance from families.

To cultivate a sense of community among staff members, school leaders created a group that meets with teachers to share positive messages and stories during their daily morning huddles.

### **HCZ Promise Academy I High School (Bridget O'Neill)**

The PAI high school's attendance was 97% for October.

The school has begun holding college activities, including FAFSA night. With 93% of scholars attending college next year, scholars received support completing and submitting their financial aid applications. Seniors also won raffle prizes and learned about the website "Going Merry," which allows users to find and apply for college scholarships.

The school held parent/teacher conferences on October 14<sup>th</sup>, with more than 50 families attending.

Both Promise Academy High Schools launched virtual lunches for juniors and seniors to meet representatives and admissions officers from Dartmouth, Seton Hall University, Hobart and William Smith Colleges, and Boston University. The lunches will continue throughout November. The school is also planning a "College Week."

On October 21, the school held a senior event, with each senior receiving a Grubhub gift card to order their lunch for the virtual Zoom party. During the virtual party, seniors shared ideas and designed the 2021 High School Yearbook.



**Financial Update (Jim Hutter)**

PAI's enrollment is at 1,155, which is 36 favorable versus the budget. PAI revenue is on target with the budget. PAI is \$400,000 favorable, with expenses at \$6.5M. There is no HCZ contribution through four months of FY21.

Grant Thornton has completed the financial statement and compliance audit, with an unqualified opinion and no control issues. The PAI financial statements were filed with the New York State Education Department for the November 2<sup>nd</sup> deadline.

## **The Harlem Children's Zone Promise Academy I Charter School**

### **Board Meeting**

**Tuesday, December 8, 2020**

### **Video Conference**

*Attendees: Geoffrey Canada, Mitch Kurz, Ken Langone, Kwame Owusu-Kesse, Fatime Cadoo, Stan Druckenmiller, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Tiffany Fountain, Jim Hutter, Shondell James, Jennifer Klein, Jazmine Lewis, Justin Maker, Liam McCarthy, Bridget O'Neill, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, and Toya Stille*

#### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from November 4, 2020, was unanimously approved.

#### **CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer (CEO) Kwame Owusu-Kesse reported that executive leadership continues to be proactive in communication to families within the community.

Mr. Owusu-Kesse also reported that senior leaders designed systems to make rapid testing available to all employees, students, and the community to help mitigate the spread of COVID-19 during the holiday season. Since the beginning of September, the organization has conducted 2,668 tests in partnership with Mobile Health. In addition, some staff members, students, and families have also been tested externally using their own primary care resources.

Harlem Children's Zone continues to be a major part of the national discussion around COVID-19 recovery. Geoffrey Canada and Mr. Owusu-Kesse recently wrote an op-ed piece for *The New York Times* emphasizing the importance of comprehensive place-based work.

Mr. Owusu-Kesse and Dr. Achil Petit met virtually with new teachers to allow them to ask questions about the organization's COVID-19 response.

#### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,151 for Promise Academy I and 1,061 for Promise Academy II.

Dr. Petit thanked COO Nana Annan, Executive Chef Andrew Benson, and team members who gave out turkeys to families during the holidays. The team continues to distribute meals to Promise Academy families every week.

School leaders continue efforts to provide strong professional development for staff members and additional support and interventions for students. There has been strong attendance for Academic Hour and Saturday Academy, with teachers going above and beyond to ensure that students reach benchmarks.

During talks with new teachers, Mr. Owusu-Kesse and Dr. Petit received positive feedback from new hires who stated that they have felt supported by leadership during onboarding.

### **HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)**

The elementary school's attendance was 94% for November.

School leaders continue to hold weekly jam sessions with parents to keep them informed and allow them to ask questions. Principal Madelaine Schultz joined a recent jam session to talk to parents about the transition for fifth graders to middle school. Chef Benson also joined to discuss meal distribution.

The elementary school continues to provide Academic Hour and Saturday Academy for students who require additional help.

The school distributed report cards for the first marking period and held parent/teacher conferences to discuss student progress with families.

The elementary school held its first virtual honor roll celebration for the school year. The event had a great turnout of parents and families.

Students read “Tia Isa Wants a Car” by Meg Medina to explore the theme of gratitude—which was the month's character trait.

The school distributed 200 turkeys to PAI Elementary families. They also gave students notebooks and other school supplies.

The elementary school held two fire drills before returning to remote instruction.

School leaders held professional development on Election Day, allowing staff members to choose from various workshops.

The school held a staff appreciation “Grab and Go” lunch for all staff members. School leaders also thanked teachers and staff for their ongoing support.

### **HCZ Promise Academy I Middle School (Madelaine German-Schultz)**

The middle school's attendance was 98% for November.

The school's theme of the month was gratitude. Students explored the theme by writing letters to veterans and thank you notes to their parents, families, and teachers. They also spent time during the month journaling in restorative circles.

The middle school held an honor roll ceremony, rewarding students who achieved high grades and scholars who have shown improvement.

There has been a rise in student attendance for both Saturday Academy and Academic Hour, with scholars being proactive about meeting their benchmarks. The middle school also launched virtual peer tutoring, allowing scholars who are exceeding expectations to help their fellow students.

The school held its first Positive Parenting professional development workshop, where positivity coach Amber Forrester taught parents different restorative practices used in the middle school.

School staff members distributed over 100 turkeys to very thankful families.

### **HCZ Promise Academy I High School (Bridget O'Neill)**

The high school's attendance was 97% for November.

The theme of the month for the high school was gratitude. Students were asked to find gratitude in unexpected places and reflect on them collectively. Staff members created a virtual gratitude wall with a daily challenge to reflect on a question and share memories and pictures of their families.

Promise Academy I and II High School students are working on completing college applications. During the week of November 9<sup>th</sup>, the high schools held a “College Week” with five days of events. On CUNY College Day, CUNY representatives and Promise alumni spoke to high school students about their collegiate experiences. On SUNY Day, Promise Academy High School students attended virtual college tours for SUNY Albany, Oswego, and the University of Buffalo. The school held private university and Ivy League college days for interested scholars.

On Saturday, December 12<sup>th</sup>, scholars will participate in a virtual HBCU College Fair, which they will attend with their college coordinators.

The high school has been hosting “Instant Decision Days,” which allow scholars to present their applications and portfolios to recruiters from Seton Hall University and Monroe College.

The high school continues to work with staff members on professional development. Following their first cycle of formal observations, individual coaching plans were put into place to help teachers work on their goals. Both Promise high schools have been working closely together to share best practices.

The school held an honor roll ceremony with bronze, silver, and gold honorable achievements for the marking period. Character awards were also given to scholars who showed improvement, had excellent attendance, and excelled in a virtual setting.

### **Financial Update (Jim Hutter)**

PAI's enrollment is at 1,151, which is 32 favorable versus the budget. PAI revenue is on target with the budget. PAI is \$700,000 favorable, with expenses at \$8.1M. There is no HCZ contribution through five months of FY21.

## **The Harlem Children's Zone Promise Academy I Charter School**

### **Board Meeting**

**Wednesday, January 20, 2021**

### **Video Conference**

*Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Bodie Brizendine, Fatime Cadoo, Stan Druckenmiller, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Jim Hutter, Shondell James, Jennifer Klein, Jazmine Lewis, Willie Mae Lewis, Justin Maker, Bridget O'Neill, Achil Petit, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stilley*

#### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from December 8, 2020 was unanimously approved.

#### **CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer (CEO) Kwame Owusu-Kesse reported that leadership has decided to extend virtual programming through mid-February Winter Break in response to feedback from the HCZ community and the increase in positive COVID-19 cases across the city. Students are scheduled to return to hybrid learning on March 1, 2021.

Mr. Owusu-Kesse also reported that, through HCZ's partnership with the Institute for Family Health, the HCZ community will be given priority for vaccinations. Additionally, to mitigate concerns about the safety of the COVID-19 vaccine, HCZ will launch a campaign to educate community members about the vaccine and encourage them to take it.

Mr. Owusu-Kesse reported that in December 2020, HCZ gave \$500 in emergency relief funds per child to parents and guardians of Promise Academy students. Mr. Owusu-Kesse thanked Senior Managing Director of Programs Wesner Pierre for leading the effort, and he noted that families shared overwhelming positive feedback and gratitude regarding the effort.

Finally, Mr. Owusu-Kesse shared that The William Julius Wilson Institute, housed at HCZ, held a national conference with more than 350 participants from all over the country to learn about the best practices of comprehensive placed-based work.

#### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,145 for Promise Academy I and 1,059 for Promise Academy II.

Dr. Petit reported that virtual holiday celebrations were held for Central Office staff members. Staff also received gifts of appreciation.

Dr. Petit shared that many parents reached out to him and school leadership to thank HCZ for the emergency relief funds.

### **HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)**

The elementary school's attendance was 94% for December.

Scholars continue to take advantage of Academic Hour and Saturday Academy to receive additional help to meet academic benchmarks.

School leaders have started an evening jam session for parents who cannot attend the weekly daytime jam sessions. The first evening session was successful, with 97 parents attending.

The school held a virtual parent/teacher conference with 400 parents attending to discuss their scholars' progress.

The character trait of the month was "responsibility." To support learning, scholars read the book of the month - "Superheroes Are Everywhere" by Kamala Harris. Scholars also discussed their ideas for making the world a better place.

The elementary school held a fall art show and a winter performing arts showcase. Just before the holidays, scholars created a video presentation about how to observe the tenets of Kwanzaa daily.

A restorative practice event was held for parents.

The principal obtained a donation which allowed the school, in conjunction with PAI Elementary's sister school PAII Elementary, to distribute holiday toys and gift cards to students living in shelters.

School leaders distributed bomber jackets to staff for the holidays.

### **HCZ Promise Academy I Middle School (Madelaine German-Schultz)**

The middle school's attendance was 98% for December.

School leaders created parent pods to improve direct lines of communication between teachers and families. Each staff member was assigned to seven middle school families. Through the initiative, 200 parents attended the parent/teacher conference.

The school held an art show and started a student sewing club. Scholars in the sewing club were mailed materials to use for the activity.

The school celebrated Kwanzaa. Scholars watched presentations highlighting the seven principles of Kwanzaa and discussed the daily values of the holiday.

Parents expressed gratitude to school leaders for the emergency relief funds.

School leaders celebrated teachers with seven days of gifts leading up to the holidays.

### **HCZ Promise Academy I High School (Bridget O'Neill)**

The high school's attendance was 98% for December. The school continues to incentivize a high level of attendance.

The school held a pep rally the week before Winter Break. Each grade participated in an academic competition called "Battle of the Classes" and won prizes for their efforts.

School leaders mailed gifts to staff members' homes, including Promise Panther sweaters and mugs, as tokens of their appreciation.

The high schools worked together to create "Masters and Mentors," a monthly speaker series highlighting people of color who are masters in their field. Tony Shellman, co-owner and co-

founder of the streetwear clothing line ENYCE was the first presenter. Mr. Shellman spoke to scholars about preparing for challenges in their lives and careers.

Ten scholars are working together to build resilience strategies for coping with loss or trauma, especially tragedies resulting from COVID-19. The leadership team has been hosting social-emotional learning meetings every Thursday, which allows the scholar team to discuss current events and issues facing their communities and the nation.

**Financial Update (Jim Hutter)**

PAI's enrollment is at 1,151, which is 32 favorable versus the budget. PAI revenue is on target with the budget. PAI is \$700,000 favorable, with expenses at \$8.1M. There is no HCZ contribution through six months of FY21.

## **The Harlem Children's Zone Promise Academy I Charter School**

### **Board Meeting**

**Wednesday, February 10, 2021**

### **Video Conference**

*Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Bodie Brizendine, Fatime Cadoo, Stan Druckenmiller, Keith Meister, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Conner Fournier, Kashif Hameed, Jim Hutter, Shondell James, Jennifer Klein, Jazmine Lewis, Willie Mae Lewis, Justin Maker, Liam McCarthy, Bridget O'Neill, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stilley*

#### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from January 20, 2021 was unanimously approved.

#### **CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer (CEO) Kwame Owusu-Kesse reported that staff members have begun returning to the office on a hybrid schedule this week. The remaining staff are slated to return throughout February. Scholars will return to hybrid learning on March 1, 2021. The executive team will continue to maintain a hybrid schedule as they have done throughout the remote period.

Mr. Owusu-Kesse also reported that 4,356 HCZ and Promise Academy staff members and students have been tested to date in partnership with Mobile Health. Students and staff members continue to be tested in preparation for their return to the classroom.

Mr. Owusu-Kesse opened the Promise Academy I Parent Association (PAPA I) meeting held on February 9, 2021. Parents showed gratitude for the efforts from school leadership and staff members and discussed the challenges of remote learning.

#### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,142 for Promise Academy I and 1,055 for Promise Academy II.

Dr. Petit also reported that the enrollment period for the 2021-2022 school year has begun. Dr. Petit and his team are working with Human Resources to fill teaching and other vacancies at the schools in preparation for the upcoming academic year.

Saturday Academy and Academic Hour continue to be successful with strong attendance from scholars who require additional help to meet academic benchmarks.

In partnership with wellness affiliates Success in Motion, Dr. Petit joined famed chef Jason Ellis in a virtual cooking class for staff members.



### **HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)**

The elementary school's attendance was 94% for January.

School leaders have increased time for Academic Hour and Saturday Academy to give scholars more opportunities to meet academic benchmarks. The school is providing extra support for scholars on Mondays and Tuesdays and curriculum assistance Wednesdays through Saturdays.

The elementary school has held town hall meetings on response to intervention, challenges scholars are facing, and what supports can be provided for them.

Scholars in grades 1-5 are participating in a reading challenge leading up to Valentine's Day. Prizes will be given to scholars who read the most books.

The character trait celebrated for the month was "enthusiasm" highlighted by the book club's current read -"Under My Hijab" by Hena Khan.

The school continues weekly "jam sessions" to give parents updates and allow them to ask questions.

School leaders provided i-Ready Assessment training and positive education training for elementary school teachers. The school continues to focus on building professional learning communities.

### **HCZ Promise Academy I Middle School (Madelaine German-Schultz)**

The middle school's attendance was 98% for January.

Scholars participated in a virtual tour of the Martin Luther King, Jr. Memorial in honor of the national holiday. Scholars were asked to record their own dreams and positively affirm their goals.

Families of eighth-grade middle school students were invited to a virtual meeting in which high school staff answered questions about scholars' transition to high school.

The school held a homework and homeschooling parenting workshop to support parents during remote learning.

The school relaunched the "Ladies of Promise Academy" initiative, which allows high-performing female students opportunities to mentor their peers.

The middle school held a virtual honor roll ceremony for children who are exceeding expectations, as well as those scholars who have made significant academic strides during the marking period. Teachers shared testimonials about scholars who have shown growth.

### **HCZ Promise Academy I High School (Bridget O'Neill)**

The high school's attendance was 94% for January.

The school continues its partnership with the J.P. Morgan Chase Project Live, Inc. program. Four scholars were chosen to participate for 2021. The scholars meet weekly with an assigned mentor to learn about financial literacy and compete in team challenges.

The principal thanked COO Nana Annan for introducing an opportunity for nine junior and senior high school scholars to be mentored in partnership with M&T Bank. For four weeks, scholars focused on financial literacy, exploring topics such as growing wealth. The school received positive feedback from M&T Bank about the participating scholars' engagement and prior knowledge.

Promise Academy high schools continued their monthly Masters and Mentors speaker series. This month, American journalist, activist, and educator Herb Boyd held a virtual session with scholars to discuss his experience working alongside civil rights leader Malcolm X and how Harlem has changed over the years.

The school held a second Roadmap to College event for families of eighth-grade scholars. More than 40 family members attended the virtual event to convene with college coordinators and school counselors on academic, social-emotional, and college readiness supports for high school students.

### **Financial Update (Jim Hutter)**

PAI's enrollment is at 1,142, which is 23 favorable versus the budget. PAI revenue is on target with the budget. PAI is \$500,000 favorable, with expenses at \$11.5M. There is no HCZ contribution through seven months of FY21.

## **The Harlem Children's Zone Promise Academy I Charter School**

### **Board Meeting**

**Tuesday, March 16, 2021**

### **Video Conference**

*Attendees: Geoffrey Canada, Mitch Kurz, Keith Langone, Kwame Owusu-Kesse, Bodie Brizendine, Fatime Cadoo, Stan Druckenmiller, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Connor Fournier, Kashif Hameed, Shondell James, Jennifer Klein, Jazmine Lewis, Willie Mae Lewis, Stephanie Lilavois, Justin Maker, Bridget O'Neill, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stilley*

#### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from February 10, 2021 was unanimously approved.

#### **CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer (CEO) Kwame Owusu-Kesse introduced two new executives:

Connor Fournier joined Harlem Children's Zone in February 2021 as the new Chief Financial Officer (CFO). He graduated from Virginia Polytechnic Institute and State University (Virginia Tech) with a corporate finance degree. Most recently, Connor worked as the Vice President of Finance and Interim CFO at Success Academy.

Stephanie Lilavois joined HCZ as the Managing Director of Communications in February after fifteen years of progressive communication experience for non-profits, including the University of Pittsburg and the City University of New York. She graduated from the University of Pittsburgh with a degree in Communications.

Mr. Owusu-Kesse reported that since November, HCZ, in partnership with Mobile Health, has conducted more than 7,000 tests for COVID-19 with a 2% positivity rate. However, last week, 400 tests were conducted with a 5% positivity rate, reflecting the current rise of the rate of infection in Central Harlem. Justin Maker, Senior Managing Director, Human Resources and his team, continue to track data and provide weekly updates to inform HCZ's decision-making and program design.

Mr. Owusu-Kesse also reported that HCZ's internal task force is dedicated to educating the community about vaccines. Planning efforts have included the vaccination of the entire executive team. Additionally, Mr. Owusu-Kesse recently spoke with and received guidance from Dr. Julia Iashare, a senior staff member at New York-Presbyterian and HCZ President and Founder Geoffrey Canada, who continues to address this issue nationally.

#### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,140 for Promise Academy I and 1,053 for Promise Academy II.

Dr. Petit also reported that the reopening of Promise Academy Charter Schools to hybrid learning had gone smoothly. Dr. Petit thanked the IT, facilities, and safety teams for their efforts in ensuring the safety of HCZ scholars and that they are equipped with the tools necessary for hybrid learning.

Dr. Petit reminded the board of trustees that information on State exams has still not been released following the New York State Education Department's request for an assessment waiver due to the pandemic. If the Federal Government denies a waiver request, Dr. Petit reported, then NYSED will reduce the number of Regents exams and the length of grades 3-8 exams.

### **HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)**

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 94% for February.

The Elementary School continues to provide intervention services for students during Academic Hour and Saturday Academy.

The school's weekly jam sessions for parents have helped keep families informed and updated on school practices and events, he said.

The school held virtual parent/teacher conferences with a successful turnout.

For the new marking period, 256 scholars have elected to come to school for hybrid learning, a significant increase from the last marking period.

Students engaged in a reading challenge from Dr. Martin Luther King, Jr.'s birthday through to Valentine's Day. The winning scholars in each grade received Barnes and Noble gift cards.

The month's character trait was "perseverance," highlighted by a poem, "The Undeclared," by Kwame Alexander. The poem is a love letter to Black life in the United States.

The Elementary School distributed 100 touchscreen laptops to kindergarten scholars who are still developing their fine motor skills.

The Elementary School held a top performers award ceremony, with 135 parents attending. The school also had a non-academic all-star ceremony, which 245 parents attended. Dr. Petit spoke at the event. The school also held its first teacher service awards and highlighted six staff members' contributions.

For Black History Month, the Elementary School held daily highlights and presentations. There was also a contest called Black Wallstreet, where scholars studied various inventors, and then provided ideas on improvements to some of the inventions. A group of students created a video, "Hey Black Child, I am that Black Child," which was shared with staff and in some classrooms.

### **HCZ Promise Academy I Middle School (Madelaine German-Schultz)**

Principal Madelaine German-Schultz reported that the Middle School's attendance was 98% for February.

In celebration of Black History Month, scholars picked a local hero, including Cicely Tyson, Madam C.J. Walker, and Geoffrey Canada, and described their impact on the community. Three local heroes were also invited to speak to scholars virtually: Kevin Reilly, the Bronx District 12 City Councilman; Jachelle Walker, the Special Assistant at the New York State Senate; and Elijah Lee, a 12-year old who fights against child abuse as part of Marvel's Hero Project. The month ended with an assembly where scholars presented their work, hosted an art show, and recited poems.

High-performing eighth-grade scholars in the Ladies of Promise Academy group have successfully paired with Middle School girls who need extra support. Struggling students have made up to 17% gains in academic success during the current marking period.

The school prepared for March Madness by teaching scholars soft organization skills, including how to draft emails, keep their spaces tidy, and prevent procrastination. Each week, a challenge was held, the winners of which received a gift card.

### **HCZ Promise Academy I High School (Bridget O'Neill)**

Principal Bridget O'Neill reported that the High School's attendance was 88% for February.

In February, the High School celebrated school counselors who have been pivotal in supporting families during the pandemic and remote learning. School counselors received personalized letters from scholars and families mailed to their homes. Counselors also engaged in a fun “escape the room” virtual challenge, received artworks made for them by scholars, and were given Promise Academy paraphernalia.

Principal O'Neill partnered with Principal Kashif Hameed of Promise Academy II High School and met with every senior scholar and their families at the end of the first term to give them updates and go over their progress towards graduation.

Both high schools launched a mentorship program to support students who are struggling academically. Leaders across the organization have been supporting seniors through mentorship meetings, academic help, and daily reminders to keep them on task.

The high schools also held an intensive support program over the midwinter recess, with 125 students receiving additional academic support from 20 high school teachers.

100% of PAI High School seniors have been accepted to at least one college or university. Guidance counselors and advisors will be working with seniors and their families to identify the best fit for graduates.

### **Financial Update (Connor Fournier)**

CFO Connor Fournier reported that PAI's enrollment is at 1,140, which is 21 favorable versus the budget. PAI revenue is on target with the budget. PAI is \$700,000 favorable, with expenses at \$13M. There is no HCZ contribution through eight months of FY21.

## **The Harlem Children's Zone Promise Academy I Charter School**

### **Board Meeting**

**Wednesday, April 21, 2021**

### **Video Conference**

*Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Bodie Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Connor Fournier, Kashif Hameed, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stillely*

#### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from March 16, 2021 was unanimously approved.

#### **CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer Kwame Owusu-Kesse reported that Harlem Children's Zone continues to inform the community and dispel myths about the COVID-19 vaccine. HCZ held Just the Facts: COVID Vaccine Virtual Town Hall the first week of April, with guest speakers Dr. Julia Iyasere, Vice President of the Center for Health Justice at New York-Presbyterian, and Dr. Olajide Williams, Professor and Chief of Staff of the Department of Neurology at the Columbia University Vagelos College. More than 500 people attended the Town Hall, and it has been posted on the HCZ website for public viewing.

Mr. Owusu-Kesse also reported that there had been 9,948 COVID-19 tests conducted at the HCZ Armory to date. Human Resources Senior Managing Director Justin Maker and his team continue to disaggregate this data to ensure that the community's COVID-19 positivity rate is being monitored effectively.

HCZ Founder and President Geoffrey Canada and Mr. Owusu-Kesse sat down for an interview with CNN's News Anchor Poppy Harlow to discuss the pandemic recovery challenges facing hard-hit communities of color – and what Harlem Children's Zone is doing to address them.

On April 20, Mr. Owusu-Kesse gave a guest lecture on governance at Harvard Medical School.

Mr. Owusu-Kesse reported that he has a conversation scheduled with the Northside Achievement Zone in Minneapolis, and 450 people have signed up to attend so far.

#### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,139 for Promise Academy I and 1,050 for Promise Academy II.

Dr. Petit is working with school leaders to celebrate Teacher's Appreciation Week and thank staff members for their hard work during a challenging year. Dr. Petit also treated the Facilities and Safety Teams to lunch to thank them for their hard work.

Dr. Petit met with principals who are working toward creating assessments that mock New York State exams.

Dr. Petit thanked Chief Operating Officer Nana Annan for her efforts to find temporary space for Promise Academy II Elementary School in the fall. Construction of a new site for the Elementary School is slated to be complete in time for the 2022-2023 school year.

### **HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)**

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 94% for March.

The Elementary School continues to provide intervention services for students during Academic Hour and Saturday Academy.

Dr. Cordero reported that the school's weekly jam sessions for parents have helped keep families informed and updated on school practices and events.

The school held virtual parent/teacher conferences with 482 parents attending.

The parents of incoming kindergarten scholars attended orientation with school leaders answering questions about expectations for the next school year.

The School celebrated Women's History Month and Black History Month. The School hosted a virtual panel of professionals, including a doctor, an art curator, and a Supreme Court Justice who answered scholars' questions.

The month's character trait was "imagination," highlighted by the book-of-the-month, "Astronaut Annie" by Suzanne Slade.

School leaders held a professional development event on Superintendent's Day to educate teachers about trauma-informed practice.

### **HCZ Promise Academy I Middle School (Madelaine German-Schultz)**

Principal Madelaine German-Schultz reported that the Middle School's attendance was 97% for March.

This month, the school held a hybrid information session to inform parents about in-person hybrid instruction for scholars. The school provided a video tour of the Promise Academy I building to show parents the safety measures that have been put in place.

The Middle School held parent/teacher conferences with about 100% of parents attending.

For Women's History Month, the Middle School invited inspirational women to speak to scholars at a panel discussion.

### **HCZ Promise Academy I High School (Susan Rydz)**

Deputy of Special Projects Susan Rydz reported that the High School's attendance was 91% for March.

The High School held a college readiness night for the families of 11<sup>th</sup> grade scholars. School leaders spoke about annual summer exposure programs, which will be virtual this year. Junior scholars also got a head start on their application portfolios in preparation for next year.

Parent/teacher conferences were held with over 100 parents participating.

Both Promise Academy I and II high schools partnered to provide their staff with professional development opportunities on Superintendent's Day. The professional development session was virtual, and teachers participated in a "paint and chat" event with Success in Motion.

The High School held a Masters and Mentors speaker series event for scholars, with COO Nana Annan as one of the presenters.

Staff members attended a virtual event on self-care.

### **Financial Update (Connor Fournier)**

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,139, which is 20 favorable versus the budget. The School's revenue is on target with the budget. It is \$800,000 favorable, with expenses at \$14.5M. There is no HCZ contribution through nine months of FY21.



## **The Harlem Children's Zone Promise Academy I Charter School**

### **Board Meeting**

**Wednesday, May 19, 2021**

### **Video Conference**

*Attendees: Geoffrey Canada, Mitch Kurz, Ken Langone, Kwame Owusu-Kesse, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Connor Fournier, Kashif Hameed, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stillely*

#### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from April 21, 2021 was unanimously approved.

#### **CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer Kwame Owusu-Kesse reported that the COVID-19 infection rate at HCZ's Mobile Health on-site testing unit was 1.2% last week, which is one of the lowest rates reported so far. Close to 11,000 tests were conducted at the HCZ Armory to date. Human Resources Senior Managing Director Justin Maker and his team continue to disaggregate this data to ensure that the community's COVID-19 positivity rate is being monitored effectively.

Mr. Owusu-Kesse also reported that the effort to educate the community about and provide access to the COVID-19 vaccine continues. He shared that HCZ has a formal partnership with New York-Presbyterian with plans to offer the Pfizer vaccine to all HCZ staff, students, and members of the Harlem community 12 and older. In preparation, HCZ sent surveys to parents asking if they were interested in getting their children vaccinated. Additionally, Mr. Owusu-Kesse plans to host a second town hall meeting to educate HCZ staff on the COVID-19 vaccine.

Mr. Owusu-Kesse reported that HCZ is leading a national conversation on how best to leverage funds from the American Rescue Plan (ARP) to accelerate learning. On May 5, HCZ held the first of a two-part virtual webinar convening hundreds of education leaders from across the nation to share best practices on applying ARP funding. Part two of the webinar is scheduled for Tuesday, May 25, with American Federation of Teachers President Randi Weingarten.

#### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,139 for Promise Academy I and 1,049 for Promise Academy II.

Dr. Petit also reported that plans for summer learning are underway, with 82 staff members scheduled to teach and give academic support to 930 students. Students who have an average of 73 or lower are mandated to attend the summer academic program. In addition, an end-of-the-year assessment has been designed to determine areas of improvement for students.

The Schools have marked Teacher Appreciation Week by sending gifts to staff and holding celebrations.

The Superintendent thanked COO Nana Annan for her continued support in finding temporary space for PAII Elementary School scholars for the 2021-2022 school year.

Construction on the core of the Sendero Verde property, the future home of PAII Elementary, has been completed. The fit-out stage will likely begin in June, and the space is slated to be completed by August 2022.

### **HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)**

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 93% for April.

The Elementary School continues to provide scholars with intervention services, including Academic Hour, Saturday Academy, and Response to Intervention.

School leaders continue to reach out to parents with weekly virtual jam sessions to keep them informed.

The book of the month was “Your Name is a Song” by Jamilah Thompkins-Bigelow. Scholars made songs using their names.

For Women’s History Month, scholars created a video project celebrating “black girl magic” and “girl power.”

The Elementary School held a top performer and honor roll ceremony with 166 parents attending.

Staff members engaged in positive education core training and an i-Ready and disaggregating data professional development workshop.

Over the past month, Dr. Cordero and the other Promise Academy principals engaged in workshops at universities and colleges to recruit student teachers.

Dr. Cordero thanked the Promise Academy Board members for their support during Teacher Appreciation Week. Teachers enjoyed a variety of gifts and activities, including breakfast, lunch, and a snack cart. Teachers also received appreciation notes from scholars.

### **HCZ Promise Academy I Middle School (Madelaine German-Schultz)**

Principal Madelaine German-Schultz reported that the Middle School's attendance was 97% for April.

Middle School teachers were very grateful for the gifts they received during Teacher Appreciation Week.

Middle School leaders met with families of fifth-grade scholars who are transitioning to the school in the fall. Parents were informed of expectations and given the opportunity to ask questions.

Scholars were given lessons on several skills, including how to study. They were also given study kits, highlighters, flashcards, and calculators to support them on their upcoming exams.

The Middle School held a ceremony that celebrated achievement in student growth.

Ms. Schultz and other principals presented workshops to university students studying education.

### **HCZ Promise Academy I High School (Susan Rydz)**

Deputy of Special Projects Susan Rydz reported that the High School's attendance was 88% for April.

A meeting was held in April for seniors and their families to discuss expectations for the final months of school. Seniors and their families also met with school staff members to determine best-fit schools as they prepare to matriculate to college.

Graduating scholars are also being supported by the Center for Higher Education and Career Support (CHECS) team to ensure a smooth transition to college. In addition to regular sessions with seniors, CHECS counselors have also been joining 12th-grade social-emotional learning classes to build relationships with those students.

In May, the High School conducted mock exams for scholars taking advanced placement courses to prepare them for their exams in June.

The High Schools are holding a virtual graduation for seniors, including a “Rip the Runway” event and gift giveaway. Seniors will walk a red carpet and receive their diplomas (social distancing practices will be in place). The Promise Academy After School program also has gifted diploma cases to graduating scholars. In addition, the valedictorians and salutatorians for Promise Academy I and II will receive a unique package of gifts for their achievements.

The School gave staff members gifts for Teacher Appreciation, including restaurant certificates, AirPods, custom-printed duffel bags, water bottles, and tracksuits.

### **Financial Update (Connor Fournier)**

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,139, which is 20 favorable versus the budget. The School's revenue is on target with the budget. It is \$900,000 favorable, with expenses at \$16.7M. There is no HCZ contribution through ten months of FY21.

## **The Harlem Children's Zone Promise Academy I Charter School**

### **Annual Board Meeting**

**Tuesday, June 15, 2021**

### **Video Conference**

*Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Ryan Carroll, Joseph Cordero, Amy Deal, Tiffany Fountain, Connor Fournier, Kashif Hameed, Shondell James, Jennifer Klein, Jessica Lake, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stilley*

#### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from May 19, 2021 was unanimously approved.

#### **CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer Kwame Owusu-Kesse reported that the Rip the Runway graduation event was held for graduating Promise Academy High School seniors on June 14, 2021. Mr. Owusu-Kesse and Geoffrey Canada, Chairman of the Promise Academy Boards, lauded the event and thanked High School leadership for creating a safe celebration for students and families. “The event was creative and very special,” Mr. Owusu-Kesse said.

Mr. Owusu-Kesse also thanked leadership and the Promise Academy team for their hard work during the school year, saying he was “deeply appreciative.”

Mr. Owusu-Kesse reported that in partnership with Mobile Health, there had been 11,881 Covid-19 tests conducted since September 2020, with less than a two percent positivity rate during that period. In early June, 290 tests were conducted with a 0.8 percent positivity rate. Mr. Owusu-Kesse continues to conduct outreach to the HCZ community to stress the importance of getting vaccinated to stop the spread of the virus.

#### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,139 for Promise Academy I and 1,049 for Promise Academy II.

Dr. Petit also reported that plans for summer learning are finalized and have been communicated to parents, with 82 staff members scheduled to teach and give academic support to 930 students in July. Students who have an average of 73 or lower are mandated to attend the summer academic program. In addition, an end-of-the-year assessment has been designed to determine areas of improvement for students.

Dr. Petit reported that Bridget O’Neill has transitioned as principal of Promise Academy I High School. Amy Deal, principal of PAII Middle School, will become the principal of PAI High School. In addition, Ryan Carroll, PAII education director, will become the PAII Middle School principal.

Ms. Deal, who has been with the organization for ten years, said she is excited and grateful for the opportunity to work with the High School and educate some of the scholars she taught in her early years at Promise Academy.

Mr. Carroll, who began with Promise Academy in 2013 as an eighth-grade math teacher, said that he was excited and deeply honored for his new role at PAII Middle School. He looks forward to working hard and collaborating with staff and families to ensure scholars get the best education possible.

Dr. Petit thanked high school principals, education directors, and staff members for planning the Rip the Runway event for seniors on June 14. Dr. Petit announced the Promise Academy's virtual graduation event was scheduled for June 25.

### **HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)**

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 94% for May.

School leaders continue to reach out to parents with weekly virtual jam sessions to keep them informed.

PAI Elementary School held a virtual parent/teacher conference with 306 parents attending.

The character trait celebrated for the month was "ambition," highlighted by the book of the month "Bookedge" by Jamilah Thompkins-Bigelow.

In May, the School held several events in honor of Asian-American and Pacific Islander Heritage Month and Haitian Heritage Month. Dr. Petit joined the school for the celebrations.

School leaders prepared end-of-year assessments and held an i-Ready challenge for scholars who won prizes at the event.

The school celebrated Teacher Appreciation Month, providing staff members with lunch, snacks, a dessert cart, self-care kits, cards, gifts, and appreciative notes and videos.

### **HCZ Promise Academy I Middle School (Madelaine German-Schultz)**

Principal Madelaine German-Schultz reported that the Middle School's attendance was 97% for May.

School leaders gave scholars customized bags, memory books, and tickets to six flags to celebrate graduating eighth graders transitioning to high school. Additionally, a meeting was held to give graduating scholars the opportunity to meet Amy Deal, their new principal for the next school year, and ask questions about high school.

Scholars who made the most improvements during the school year were rewarded with prizes.

School leaders met with a restorative practice expert, who gave staff members tips on preparing for reopening and addressing scholars' and families' needs, especially those dealing with trauma.

### **HCZ Promise Academy I High School (Amy Deal)**

Principal Amy Deal reported that the High School's attendance was 89% for May.

In celebration of Teacher Appreciation Week, teachers were given AirPods, tracksuits, duffel bags, and lunch.

A gold honor roll luncheon was held for high school scholars to celebrate their achievements.

A virtual senior lunch was held on May 18, where graduating students received jackets and other prizes.

A College Signing Day event was held on May 21.

### **Financial Update (Connor Fournier)**

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,139, which is 20 favorable versus the budget. The School's revenue is on target with the budget. Expenses are \$600,000 favorable at \$20.4M. There is no HCZ contribution through 11 months of FY21.

### **FY22 Budget (Connor Fournier)**

A motion was called to approve the HCZ Promise Academy I Charter School budget for the fiscal year 2022. The Board unanimously approved the resolution. A detailed version of the resolution can be found within the June 15, 2021 Board packet at the Promise Academy website.

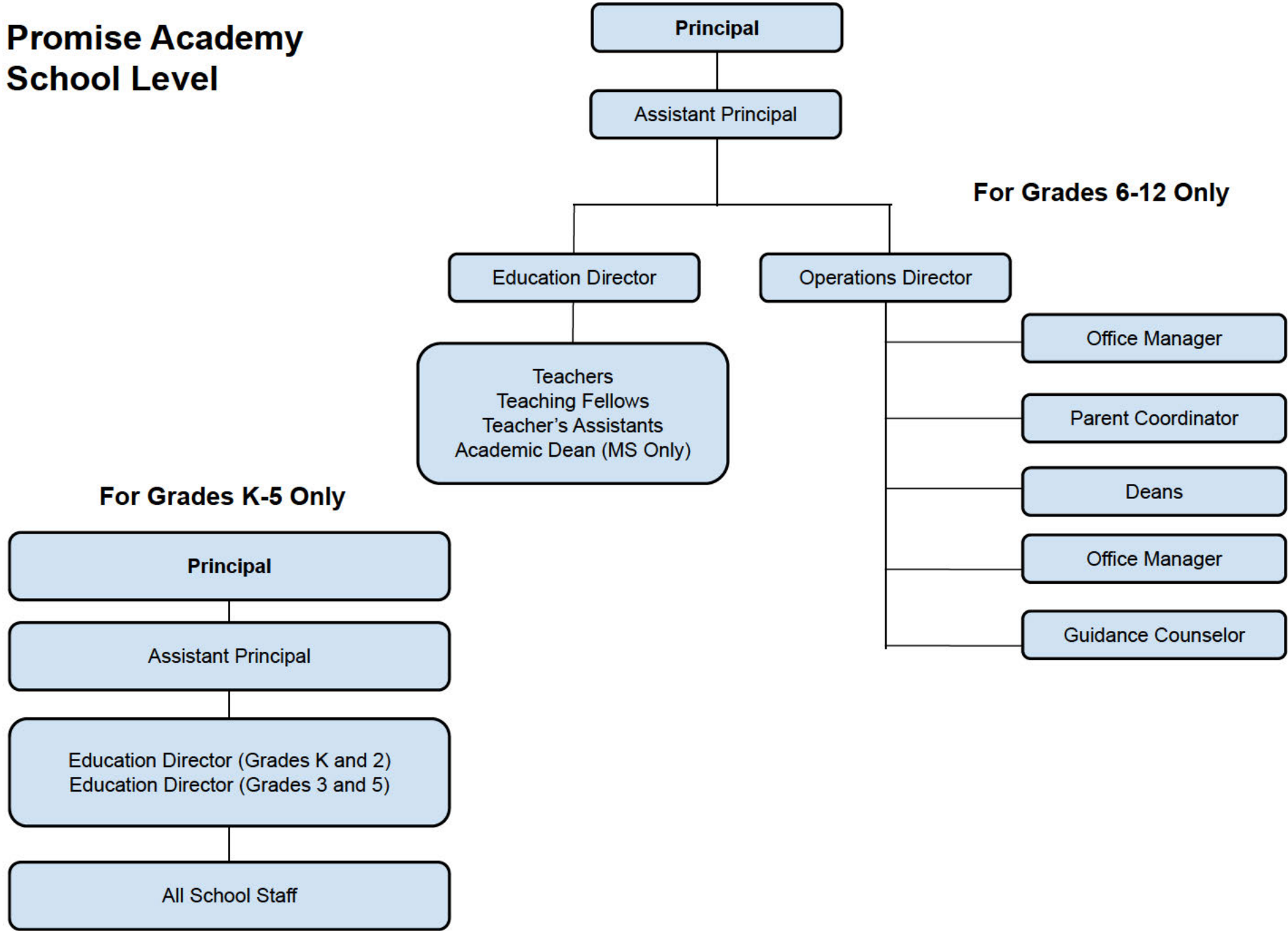
<https://hczpromise.org/community/board-meeting-documents/>

### **PAI Board Elections (Candice Ashby)**

A motion was called to re-elect HCZ Promise Academy I Board of Trustee members Ellanor Brizendine, Denise Fuller, Mitchell Kurz, Willie Mae Lewis, Keith Meister, and Aisha Tomlinson. The Board unanimously approved the resolution. A detailed list of the approved re-elected Board members can be found within the June 15, 2021 Board packet at the Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

# Promise Academy School Level





# 2021-2022

## Promise Academy Calendar (K-12) THIS CALENDAR IS FOR SCHOLARS & FAMILIES

| Sep 2021   | Oct 2021   | Nov 2021  | Dec 2021  |
|--|--|---|---|
| S M T W Th F S<br>1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30       | S M T W Th F S<br>1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 | S M T W Th F S<br>1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 30    | S M T W Th F S<br>1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30 31 |
| Jan 2022   | Feb 2022   | Mar 2022  | Apr 2022  |
| S M T W Th F S<br>1<br>2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30 31 | S M T W Th F S<br>1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28             | S M T W Th F S<br>1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 31 | S M T W Th F S<br>1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30    |
| May 2022   | Jun 2022   | Jul 2022  | Aug 2022  |
| S M T W Th F S<br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30 31    | S M T W Th F S<br>1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30       | S M T W Th F S<br>1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30    | S M T W Th F S<br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30 31 |

### Notes

**THIS CALENDAR MAY CHANGE TO ALIGN WITH HCZ EXECUTIVE, STATE AND LOCAL HEALTH AUTHORITIES.**

First day of instruction is Sep 13.

The last day of instruction (not including summer session) is Jun 24.

Summer session dates are in draft form and will be finalized at a later date.

AP Testing dates will be entered once released by the State.

| School closed for students, teachers & staff |  |
|--|--|
| Sep 3 & 6                                    | Labor Day                                  |
| Sep 7 - 8                                    | Rosh Hashanah                              |
| Sep 16                                       | Yom Kippur                                 |
| Oct 11                                       | Indigenous People's / Italian Heritage Day |
| Nov 25 - 26                                  | Thanksgiving Holiday                       |
| Dec 24                                       | Christmas (Observed)                       |
| Dec 31                                       | New Year's (Observed)                      |
| Jan 17                                       | Dr. Martin Luther King, Jr. Day            |
| Feb 21                                       | President's Day                            |
| Apr 15                                       | Good Friday                                |
| May 2  | Eid al-Fitr                                |
| May 30                                       | Memorial Day                               |
| Jun 20                                       | Juneteenth (Observed)                      |
| Jul 4  | Independence Day                           |
| Jul 20                                       | Eid al-Adha                                |

| School closed for students and teachers only |                          |
|--|--------------------------|
| Nov 11                                       | Veteran's Day            |
| Dec 24 - 31                                  | Winter Recess            |
| Feb 1  | Lunar New Year           |
| Feb 21 - 25                                  | Midwinter Recess         |
| May 2 - May 6                                | Spring Recess            |
| Jun 27 - July 4                              | Summer 2022 Intermission |

| School closed for students only |                             |
|---------------------------------|-----------------------------|
| Nov 2                           | Election Day                |
| Jun 7                           | Clerical Day                |
| Jun 9                           | Chancellor's Conference Day |

| Important dates (school is open) |   |
|----------------------------------|---|
| Sep 13                           | 21-22 School Year begins (remote learning)      |
| Oct 4                            | Students begin in-person learning               |
| Jan 25 - 28                      | Regents Exams                                   |
| Feb 14                           | 100th day of school                             |
| Mar 29 - 30                      | NYS 3-8 ELA Exam (Grades 3-8)                   |
| Apr 26 - 27                      | NYS 3-8 Math Exam (Grades 3-8)                  |
| May 9                            | Teacher Appreciation Day                        |
| May 18                           | APUSH and AP Literature (12th Grade)            |
| May 19                           | AP Language & AP Biology (11th-12th Grade)      |
| May 20                           | AP Calculus AB and Global History (10th & 11th) |
| May 24 - Jun 3                   | Grades 4 & 8 Science Performance Test           |
| Jun 1, 15 - 24                   | Regents Exams                                   |
| Jun 6                            | Grades 4 & 8 Science Written Exam               |
| Jun 24                           | Last day of spring session                      |
| Aug 16 - 17                      | Regents exams                                   |





# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 11.01.2021.

### PREMISES

Promise Academy I Charter School  
245 West 129<sup>th</sup> Street  
New York NY 10027

Promise Academy I Charter School  
245 West 129<sup>th</sup> Street  
New York NY 10027

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **11.01.2021**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

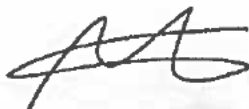
Examined by: \_\_\_\_\_  
Tomasz Korbas, Supervising Inspector, PBU

*Certificate of Occupancy*

CO Number: 120438240F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

|  |   |                                   |                                   |
|--|---|-----------------------------------|-----------------------------------|
| <b>A.</b>  | <b>Borough:</b> Manhattan   | <b>Block Number:</b> [REDACTED]   | <b>Certificate Type:</b> Final    |
|  | <b>Address:</b> 245 WEST 129 ST   | <b>Lot Number(s):</b> [REDACTED]  | <b>Effective Date:</b> 07/30/2014 |
|  | <b>Building Identification Number (BIN):</b> [REDACTED]   | <b>Building Type:</b> New         |                                   |
| <b>This building is subject to this Building Code:</b> 2008 Code |   |                                   |                                   |
| <i>For zoning lot metes &amp; bounds, please see BISWeb.</i>     |   |                                   |                                   |
| <b>B.</b>  | <b>Construction classification:</b> [REDACTED]  | (2008 Code)                       |                                   |
|  | <b>Building Occupancy Group classification:</b> [REDACTED]  | (2008 Code)                       |                                   |
|  | <b>Multiple Dwelling Law Classification:</b> None   |                                   |                                   |
|  | <b>No. of stories:</b> [REDACTED]   | <b>Height in feet:</b> [REDACTED] | <b>No. of dwelling units:</b> 0   |
| <b>C.</b>  | <b>Fire Protection Equipment:</b><br>Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system |                                   |                                   |
| <b>D.</b>  | <b>Type and number of open spaces:</b><br>None associated with this filing.   |                                   |                                   |
| <b>E.</b>  | <b>This Certificate is issued with the following legal limitations:</b><br>None                                     |                                   |                                   |
| <b>Borough Comments:</b> None                                    |   |                                   |                                   |



Borough Commissioner



Acting

Commissioner

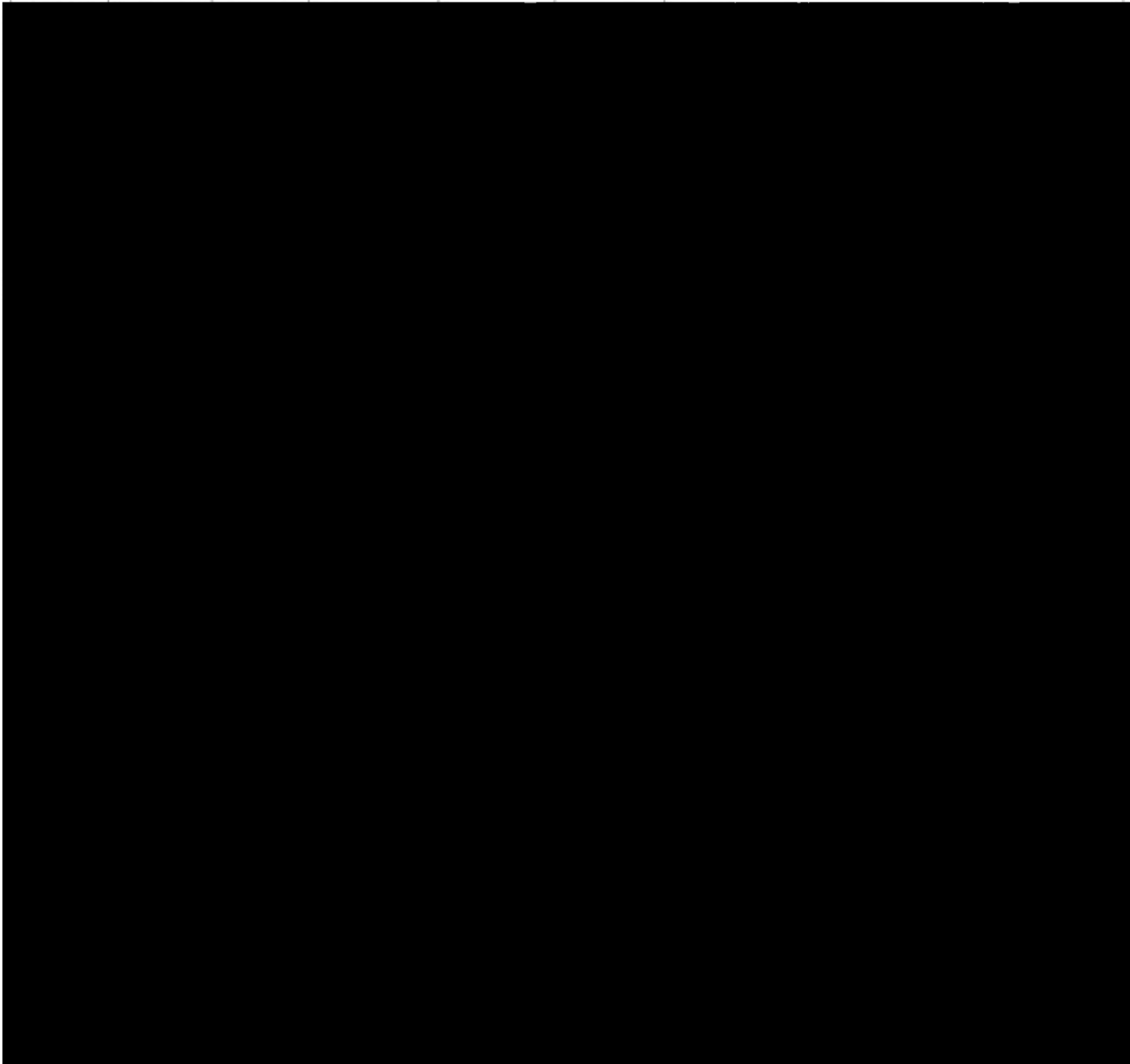
# Certificate of Occupancy

CO Number: **120438240F**

## Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

| Floor From To | Maximum persons permitted | Live load lbs per sq. ft. | Building Code occupancy group | Dwelling or Rooming Units | Zoning use group | Description of use |
|---------------|---------------------------|---------------------------|-------------------------------|---------------------------|------------------|--------------------|
|---------------|---------------------------|---------------------------|-------------------------------|---------------------------|------------------|--------------------|



Borough Commissioner

Acting

Commissioner

# Certificate of Occupancy

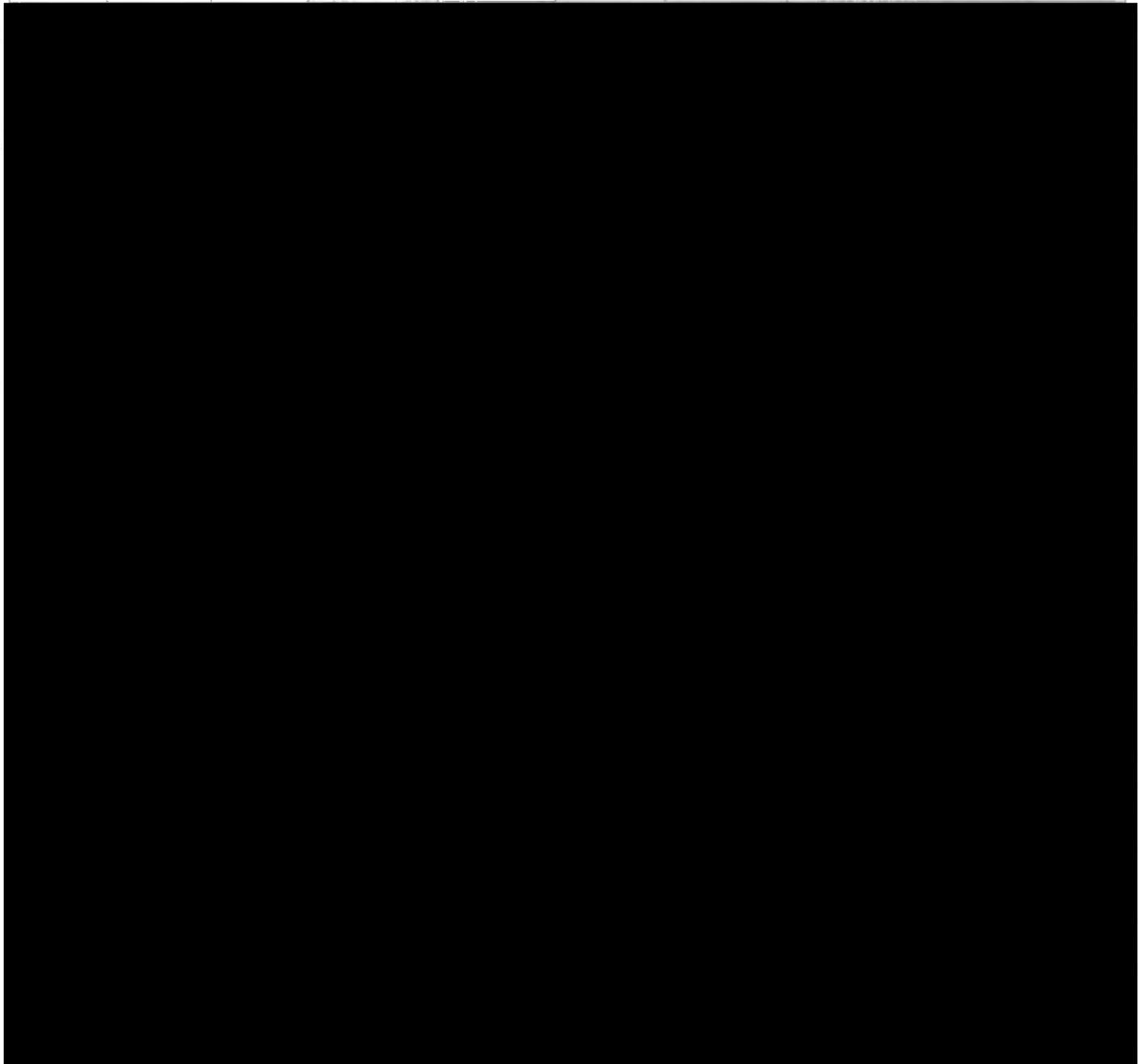
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|---------------|---------------------------|---------------------------|-------------------------------|---------------------------|------------------|--------------------|



Borough Commissioner

Acting

Commissioner

# Certificate of Occupancy

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|----------------|---------------------------|---------------------------|-------------------------------|---------------------------|------------------|--------------------|
| [REDACTED]     |                           |                           |                               |                           |                  |                    |
| END OF SECTION |                           |                           |                               |                           |                  |                    |



Borough Commissioner



Acting

Commissioner