

Application: Growing up Green Charter School II

Brian Martin - martin@gugcs.org
2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed Aug 1 2022

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

GROWING UP GREEN CHARTER SCHOOL II 800000086908

a1. Popular School Name

Growing Up Green II

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

d. DISTRICT / CSD OF LOCATION

CSD #28 - QUEENS

e. DATE OF INITIAL CHARTER

12/2015

f. DATE FIRST OPENED FOR INSTRUCTION

9/2016

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Growing Up Green Charter School empowers children to be conscious, contributing members of their community through rigorous curriculum and an engaging green culture. Graduates of GUGCS will be prepared to attend high performing schools where their interdisciplinary academic foundation, knowledge of sustainability, and strong sense of self sets them apart as leaders of the future.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

| | |
|-------|--|
| KDE 1 | <p>Dedication to Academic Rigor:</p> <p>Our curricular team works to ensure that teachers are delivering both the direct instruction and collaborative components of our academic program with specific intention and rigor based on both Common Core State Standards and student data stemming from internal and external assessments. Our mathematical model incorporates direct instruction supported by enVision Math and TERC, enhanced by the constructive problem-solving strategies developed through Math in the City’s inquiry-based program. In Literacy, students are involved in a specific mini-lesson daily followed by individualized strategy groups, guided reading groups, as well as differentiated rotations composed of word study and independent practice. Intervention teachers, co-teachers, and associate teachers support classroom teachers in each core academic subject, providing rigorous differentiation for both students who are struggling with content as well as students in need of more</p> |
|-------|--|

challenging enrichment opportunities. Science instruction is provided twice weekly by both Science Lab teachers and classroom teachers, giving students the opportunity at least once per week for hands-on laboratory experiments. The Social Studies curriculum is guided by New York State Standards and incorporates elements from all other core academic areas to amplify the rigor level within each unit and lesson.

KDE 2

Expansive Support Services

At Growing Up Green, the Support Services Department works closely as a collaborative team to provide specialized support and instruction for at-risk students, English Language Learners, as well as students receiving special education services.

KDE 3

Integrated Co-Teaching (ICT) and Special Education Teacher Support Services (SETSS):

Growing Up Green provides at least one Integrated Co-Teaching (ICT) class per grade, in which the general education teacher and special education teacher use a variety of co-teaching models in order to best provide instruction to a wide range of learners in a highly inclusive environment. Additionally, we have 4 learning specialists within the department who are able to support students within the ICT classrooms, as well as provide push-in and pull-out Special Education Teacher Support Services (SETSS) for students mandated for small group academic support. Regular opportunities are provided for learning specialists and classroom teachers to meet, observe one another, and discuss strategies for curriculum differentiation.

KDE 4

Intervention:

We have 3 intervention teachers at Growing Up Green who are able to provide support both in and out of the classroom for at-risk, struggling students who are identified by data or teacher referral. We implement the Response to

Intervention (RtI) model through the use of our “Successful Students Committee” (SSC), a team comprised of Learning Specialists, Intervention Teachers, School Counselors, ELL Specialists, Directors of Instruction, and the Director of Support Services that meets on a weekly basis. Using a case-study approach, SSC serves as a forum for teachers and staff members to collaborate, share strategies for differentiation, and or design a targeted intervention plan. Intervention services run on 6-week cycles, ensuring that student progress is monitored regularly and that students who require more intensive support are quickly identified. This also allows for an intervention to be redesigned if necessary, to best support a student’s particular learning needs. The primary goal of SSC is to ensure that a variety of strategies and consistent supports have been set in place prior to a student referral for special education services.

KDE 5

ELL:

Growing Up Green employs the Sheltered Instruction Observation Protocol (SIOP) Model, in support of ELL students in the classroom or in small group instruction outside of the classroom. The SIOP Model is a research-based and validated instructional model for lesson design and delivery. We have an ELL coordinator and 2 ELL teachers who are experts in English as a Second Language and provide in and out of classroom support to ELL students at various levels of proficiency to develop their literacy skills.

KDE 6

Counseling:

At Growing Up Green we believe in addition to providing high-quality academic instruction we must also provide support for our students' social, emotional, and behavioral needs. One of the ways we support social and emotional growth in our students is by providing

counseling services. We have several school counselors on staff who are available to provide individual and group counseling services. School Counselors are also available to create and implement classroom workshops around relevant social and emotional topics. Additionally, students are encouraged to reach out to school counselors if they are experiencing challenges or stressors that are impacting them in a negative way. School counselors provide emotional guidance to our students, help students process emotions that may be inhibiting their academic focus, encourage our students to implement healthy coping strategies into their daily lives, and provide behavioral management strategies. We provide a nurturing and supportive environment for our students and we value the social and emotional growth of our students equally as much as we value their academic learning.

KDE 7

Hands-On Learning in the Local Environment:

Our model uses a multi-sensory approach that is enhanced by weekly visits to the school's Science Lab and regular field trips. These experiential activities engage students, promote retention of knowledge and develop critical thinking skills. Students gain first-hand understanding and appreciation of our community through neighborhood walks, community observations, resident interviews, guest speakers, and developmentally appropriate research.

KDE 8

Actionable Assessment System:

Growing Up Green uses internally developed "Looking Forward, Looking Back" assessments to guide curriculum development and instructional planning, evaluate programs, focus professional development, and hold teachers accountable. Aligned to Common Core State Standards and administered every six weeks, these assessments provide actionable data that teachers use to refine their lessons and identify student's needs as well as content areas needing support. These

assessments have been effective predictors of student performance on state tests, allowing school leaders and faculty to identify areas for growth and make progress towards meeting our goals and achieving our mission.

KDE 9

Green Education:

Green principles inform the curriculum, instruction, and culture of our schools. Green principles are those guided by sustainably creating a lifestyle or community that does not exceed usage of anything for which we cannot be responsible. Green lessons infuse our meals, code of conduct, instructional materials, recycling practices, and facility design and choices. Green topics are integrated throughout the curriculum. Each grade level takes part in our “Green Ambassadors” program in which each grade level spearheads a particular aspect of sustainable practices, e.g., appreciation of nature, composting, energy reduction, and water conservation. This unit of study is enhanced by weekly Green Living classes co-led by general classroom teachers and the Science teaching team throughout the year. In addition, a segment of each day at GUGCS is known as Explore and Discover (ED) Time, where many of our green themes emerge as students work on interdisciplinary social studies projects that incorporate skills from all other subjects. This thematic approach engages students and develops a more complex understanding of skills and concepts. In addition, our Science department designs projects that meet NYS and Common Core State Standards while still incorporating themes of sustainability both in the Science Lab and across classrooms.

KDE 10

KDE 10 - Deliberate School Culture:

At Growing Up Green, sustainability refers not only to resources, but to relationships as well. We have built a collaborative school culture that sustains students, staff, and families alike. As a result, there has been limited faculty and staff turnover and

virtually no leadership turnover. Since inception, we have used the Responsive Classroom approach school-wide to build social skills and foster a positive learning environment, which has resulted in a positive school culture with limited discipline issues and no expulsions ever.

Need additional space for variables

Yes

g1. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KDE 11

Professional Environment:

Growing Up Green expects teachers to be active learners and models of lifelong learning for students. Formal training opportunities occur during the summer and regular half-day Professional Development (PD) sessions throughout the school year. Five PD opportunities during the school year are dedicated to the analysis of data from our Looking Forward, Looking Back interim assessments and action planning for standards that need to be readdressed in future units and lessons. Science and Social Studies leaders at GUGCS collaborate with classroom teachers to plan professional developments addressing the question “What does it mean to be green?” and “How can we as a staff implement principles of sustainability into our classrooms?” In addition to guiding curricular development, the ED Time coordinators push into classrooms during ED Time. Finally, Growing Up Green has a robust team of academic leaders, including a Director of Curriculum, Director of Instruction for Kindergarten-2nd Grade, Director of Instruction for 3rd-5th Grade, Lower and Upper School Math and Literacy Coordinators, Director of Special Education and Intervention, Director of Assessment, Director of Counseling, Dean of

| | |
|--------|--|
| | Students, and ED Time and Specials Coordinator, all of whom collectively provide teachers with support ranging from planning to classroom observations and feedback to formal evaluations. |
| KDE 12 | (No response) |
| KDE 13 | (No response) |
| KDE 14 | (No response) |
| KDE 15 | (No response) |
| KDE 16 | (No response) |
| KDE 17 | (No response) |
| KDE 18 | (No response) |
| KDE 19 | (No response) |
| KDE 20 | (No response) |

h. SCHOOL WEB ADDRESS (URL)

www.guqcs.org

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

693

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

630

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

| | |
|---------------|------------------------|
| Grades Served | K, 1, 2, 3, 4, 5, 6, 7 |
|---------------|------------------------|

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

| |
|----|
| No |
|----|

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

| |
|--------------|
| Yes, 2 sites |
|--------------|

GROWING UP GREEN CHARTER SCHOOL II 800000086908

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

| | Physical Address | Phone Number | District/CSD | Grades to be Served at Site for coming year (K-5, 6-9, etc.) | Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No). |
|--------|---------------------------------------|---------------|--------------|--|--|
| Site 1 | 84-35 152 St. Jamaica, NY 11432 | 347-642- 4306 | NYC CSD 28 | 5-8 | 5-8 |

m1a. Please provide the contact information for Site 1.

| | Name | Title | Work Phone | Alternate Phone | Email Address |
|---|-------------------|---------------------------------|--------------|-----------------|--|
| School Leader | Matthew Greenberg | Founder & Director | 347-642-4306 | | greenberg@gugcs.org |
| Operational Leader | Steve Viola | Managing Director of Operations | 347-642-4306 | | viola@gugcs.org |
| Compliance Contact | Andrew Wintner | School Leader | 347-642-4306 | | wintner@gugcs.org |
| Complaint Contact | Brian Martin | Assessment Coordinator | 347-642-4306 | | martin@gugcs.org |
| DASA Coordinator | Andrew Wintner | School Leader | 347-642-4306 | | wintner@gugcs.org |
| Phone Contact for After Hours Emergencies | Matthew Greenberg | Founder & Director | 347-642-4306 | | greenberg@gugcs.org |

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[G2 MS Certificate of Occupancy.pdf](#)

Filename: G2 MS Certificate of Occupancy.pdf **Size:** 148.6 kB

Site 1 Fire Inspection Report

[G2 MS FDNY Fire Inspection.pdf](#)

Filename: G2 MS FDNY Fire Inspection.pdf **Size:** 190.2 kB

Growing Up Green II

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

| | Physical Address | Phone Number | District/CSD | Grades to be Served at Site for coming year (K-5, 6-9, etc.) | Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No). |
|--------|-------------------------------------|--------------|--------------|--|--|
| Site 2 | 89-25 161 Street, Jamaica, NY 11432 | 347-642-4306 | NYC CSD 28 | K-4 | K-4 |

m2a. Please provide the contact information for Site 2.

| | Name | Title | Work Phone | Alternate Phone | Email Address |
|---|-------------------|---------------------------------|--------------|-----------------|--|
| School Leader | Matthew Greenberg | Founder & Director | 347-642-4306 | | greenbreg@gugcs.org |
| Operational Leader | Steve Viola | Managing Director of Operations | 347-642-4306 | | viola@gugcs.org |
| Compliance Contact | Tomi Okuyemi | School Leader | 347-642-4306 | | okuyemi@gugcs.org |
| Complaint Contact | Brian Martin | Assessment Coordinator | 347-642-4306 | | martin@gugc.org |
| DASA Coordinator | Tomi Okuyemi | School Leader | 347-642-4306 | | okuyemi@gugcs.org |
| Phone Contact for After Hours Emergencies | Matthew Greenberg | Founder & Director | 347-642-4306 | | greenbreg@gugcs.org |

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2022.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2022.**
- **If the fire inspection certificate expires after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022. Please note in the portal that this is the case**

Site 1 Certificate of Occupancy (COO)

[G2 ES Certificate of Occupancy.pdf](#)

Filename: G2 ES Certificate of Occupancy.pdf **Size:** 284.1 kB

Site 2 Fire Inspection Report

[G2 ES FDNY Fire Inspection.pdf](#)

Filename: G2 ES FDNY Fire Inspection.pdf **Size:** 196.9 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school’s charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

| | Category (Select Best Description) | Specific Revision (150 word limit) | Date Approved by BOT (if applicable) | Date Approved by Authorizer (if applicable) |
|---|---------------------------------------|--|--------------------------------------|---|
| 1 | Change in Maximum Approved Enrollment | GUG II is now authorized to enroll 748 students in the 2022-2023 school year and 812 students in the 2023-2024 school year and beyond. | 06/15/2021 | 06/14/2022 |
| 2 | Other | The merger of Growing Up Green Charter School with and into Growing Up Green Charter School II | 01/18/2022 | 6/14/2022 |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |

More revisions to add?

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

| | |
|-----------------|--|
| Name | Brian Martin |
| Position | Assessment Coordinator |
| Phone/Extension | 347-642-4306 |
| Email | martin@gugcs.org |

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

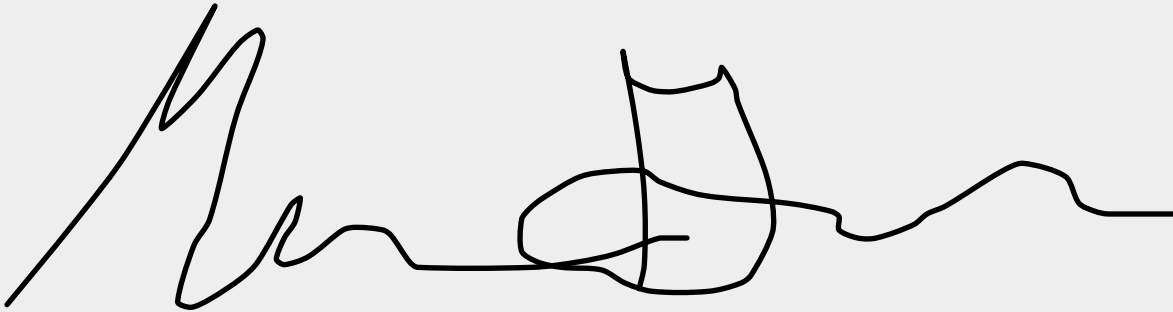
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

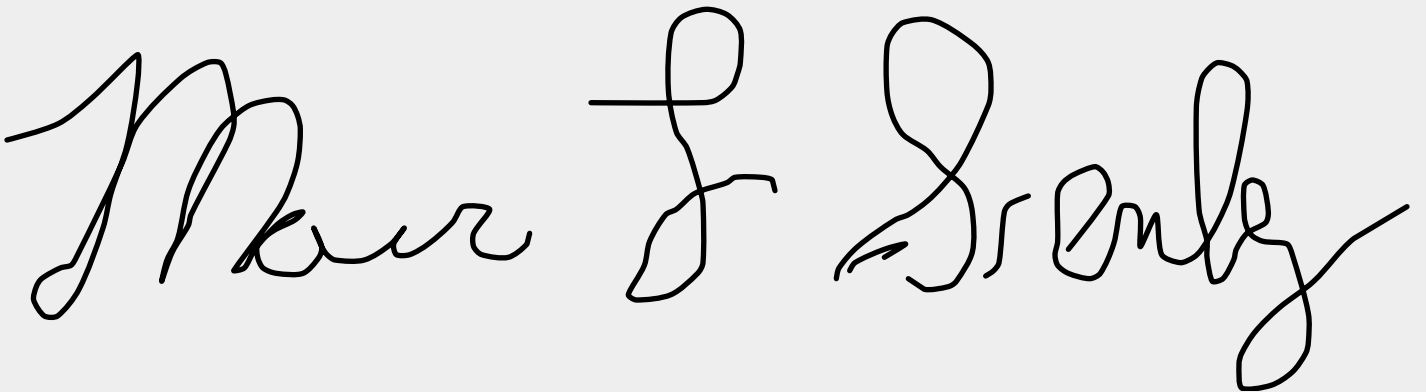
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "M. J. [unclear]".

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "Mark J. [unclear]".

Date

Aug 1 2022

Thank you.



Entry 3 Progress Toward Goals

Completed Aug 1 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

GROWING UP GREEN CHARTER SCHOOL II 800000086908

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|-----------------|--|---|---|---|
| Academic Goal 1 | GUGCS will meet the indicators for Benchmark Student Performance in the Board of Regents Charter School Performance Framework, including growth and attainment for all tested subjects." | Board of Regents Charter School Performance Framework | Unable to Assess | |
| | | | | 39.19% of all students enrolled for at least two consecutive BEDS dates (total of 296) took the FastBridge aReading assessment scored |

| | | | | |
|------------------------|--|--|----------------|---|
| <p>Academic Goal 2</p> | <p>Each year, 75% of all students (Grades 1-5) who were enrolled at GUGCS or at least two consecutive BEDS dates, will perform at or above grade level on the NWEA MAP Reading test.</p> | <p>FastBridge Learning - aReading assessment</p> | <p>Not Met</p> | <p>above the 50th percentile. Moving forward GUGCS II will be making the following efforts to met this goal: - Provide tier 3 interventions to groups that are needed in Middle school -In the elementary school assess student reading levels earlier in the year, and provide a shorter assessment window to find reading levels. With the goal of starting guided reading instruction earlier in the year -Utilizing IXL diagnostic tools to parallel Fountas and Pinnell reading Levels to provide more data on student reading. -Grades 3, 4 will have departmentalized teaching. - The Middle School building will be restructured to provide a separate space for 5th-</p> |
|------------------------|--|--|----------------|---|

| | | | | |
|--|--|--|--|---|
| | | | | <p>graders to help the transition from elementary school to middle school.</p> <p>- Additions and restructuring of the curriculum coordinator positions has allowed for more resources to be devoted to reading intervention supports and curriculum development.</p> <p>-Refine and improve data analysis cycles that inform our instructional practices.</p> <p>- More emphasis will be placed on phonics instruction for grades K-2.</p> |
| | | | | <p>53.45% of 1st graders (total 58) 47.30% of 2nd graders (total 74) 43.75% of 3rd graders (total 64) 63.39% of 4th graders (total 61) 32.37% of 5th graders (total 51) performed on or above grade level.</p> <p>Moving forward GUGCS II will be</p> |

| | | | | |
|------------------------|--|--|----------------|---|
| <p>Academic Goal 3</p> | <p>Each year, 75% of all tested students (Grades K-5) who have been enrolled in GUGCS for at least two consecutive BEDS dates will perform at or above grade level on the Fountas and Pinnell Benchmark Assessment System.</p> | <p>Fountas and Pinnell Benchmark Assessment System</p> | <p>Not Met</p> | <p>making the following efforts to met this goal:</p> <ul style="list-style-type: none"> - Provide tier 3 interventions to groups that are needed in Middle school -In the elementary school assess student reading levels earlier in the year, and provide a shorter assessment window to find reading levels. With the goal of starting guided reading instruction earlier in the year -Utilizing IXL diagnostic tools to parallel Fountas and Pinnell reading Levels to provide more data on student reading. -Grades 3, 4 will have departmentalized teaching. - The Middle School building will be restructured to provide a separate space for 5th-graders to help the transition from elementary school to middle school. |
|------------------------|--|--|----------------|---|

| | | | | |
|--|--|--|--|--|
| | | | | <p>- Additions and restructuring of the curriculum coordinator positions has allowed for more resources to be devoted to reading intervention supports and curriculum development.</p> <p>-Refine and improve data analysis cycles that inform our instructional practices.</p> <p>- More emphasis will be placed on phonics instruction for grades K-2.</p> |
| | | | | <p>37.10% of Kindergarten students (62 total) 81.82% of 1st-Grade students (77 total) 81.40% of 2nd-Grade students (86 total) 47.67% of 3rd-Grade students (86 total) 53.42% of 4th-Grade students (73 total) 14.49% of 5th-Grade students (69 total) showed three levels of</p> |

Academic Goal 4

Each grade level of students (K-5) who remained in the school for the entire year will show at least 3 levels of growth on the Fountas & Pinnell Benchmark Assessment System between September and June of each school year.

Fountas and Pinnell Benchmark Assessment System

Not Met

growth from September to June. Moving forward GUGCS II will be making the following efforts to met this goal:
- Provide tier 3 interventions to groups that are needed in Middle school

-In the elementary school assess student reading levels earlier in the year, and provide a shorter assessment window to find reading levels. With the goal of starting guided reading instruction earlier in the year

-Utilizing IXL diagnostic tools to parallel Fountas and Pinnell reading Levels to provide more data on student reading.

-Grades 3, 4 will have departmentalized teaching.

- The Middle School building will be restructured to provide a separate space for 5th-

| | | | | |
|-----------------|--|---|------------|--|
| | | | | <p>graders to help the transition from elementary school to middle school.</p> <ul style="list-style-type: none"> - Additions and restructuring of the curriculum coordinator positions has allowed for more resources to be devoted to reading intervention supports and curriculum development. -Refine and improve data analysis cycles that inform our instructional practices. - More emphasis will be placed on phonics instruction for grades K-2. |
| Academic Goal 5 | <p>Each year, the school will make Adequate Yearly Progress (AYP) in Math, ELA and Science and will be deemed in “Good Standing” on its NYSED Report Card.</p> | <p>New York State Testing program and NYSED Report Card</p> | <p>Met</p> | <p>The NYSED Report Card no longer indicates whether or not a school has made (AYP). Growing Up Green Charter School II has an accountability status of "Good Standing" according to the 2020-2021 New York State Report Card.</p> |

| | | | | |
|------------------|--|--|--|--|
| Academic Goal 6 | | | | |
| Academic Goal 7 | | | | |
| Academic Goal 8 | | | | |
| Academic Goal 9 | | | | |
| Academic Goal 10 | | | | |

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

| | Organizational Goal | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|--|---------------------|-----------------------------------|--|---|
| | | | | Growing up Green II's daily attendance rate was 92% in 2021-2022, under our goal by just 1%. Due to the ongoing |

| | | | | |
|------------|---|---|---------|---|
| Org Goal 1 | "Each year, the school will have an average daily student attendance rate of at least 93%. | Growing Up Green uses PowerSchool, a Student Information System (SIS) to document daily attendance. | Not Met | pandemic and its quarantine protocols and guidelines, each time a student was absent because of Covid it counted toward their overall attendance for the year. This is the factor that made Growing Up Green II's attendance rate 1% lower than its goal. |
| Org Goal 2 | Each year, 95% of all students enrolled on the last day of the school year will return the following school year. | Enrollment Information | Met | As of July 1, 2022, there are 5 students who have submitted discharge paperwork. 99% of students enrolled on the last day of school will return the following school year. |
| Org Goal 3 | Each year, the school will comply with all applicable laws, rules, regulations and contract terms, including but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the Individuals with Disabilities | Board Policies and Meetings | Met | |

| | | | | |
|-------------------|--|--|------------|---|
| | <p>Education Act and the Family Educational Rights and Privacy Act.</p> | | | |
| <p>Org Goal 4</p> | <p>Per the 2010 amendment to the Charter Schools Act, the school shall demonstrate good faith efforts to attract, retain, and meet or exceeded enrollment and retention targets as prescribed by the Board of Regents through the State Education of students with disabilities, English language learners, and students who are eligible applicants for the free and reduced price lunch program.</p> | | <p>Met</p> | <p>GUGCS II utilizes a variety of strategies to attract, retain, meet, or exceed enrollment and retention targets. We begin with a mass mailing to all families residing within District 28. This mailing includes information about our mission, core values, academic program, school community, and our application process via lottery. In addition to this mailing, GUGCS II participates in the NYC Charter School Common application process, which allows families from District 28 (and families in other NYC school districts who are interested) in accessing our application online.</p> <p>GUGCS II hosts weekly school tours during our enrollment period</p> |

| | | | | |
|------------|--|------------------------|------------------|--|
| | | | | which are open to all families interested in GUGCS II. We post application information on our school website as well as on our Facebook page to reach additional members of our community. |
| Org Goal 5 | Each year student enrollment will be at or within 15% below full enrollment as delineated in the charter. This will be measured each year by an analysis of student enrollment figures in ATS. | Enrollment Information | Met | 8.8% below target enrollment |
| Org Goal 6 | Each year, parents will express satisfaction with the school's program, based on the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, | NYC School Survey | Unable to Assess | This is not applicable as this is no longer a measure used by the NY Department of Education. |

| | | | | |
|------------|---|---|------------------|--|
| | Engagement, and Safety and Respect. The school will only have met this goal if 50% or more of the parents participate in the survey | | | |
| Org Goal 7 | Each year, teachers will express satisfaction with school leadership and professional development opportunities as determined by the teacher section of the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if 50% or more of the teachers participate in the survey. | NYC School Survey | Unable to Assess | This is not applicable as this is no longer a measure used by the NY Department of Education |
| | Each year, 85% of teachers whose contract was | 92.5% of teachers whose contract was renewed at | | |

| | | | | |
|-------------|---|--|-----|--|
| Org Goal 8 | renewed at the end of the previous school year will return to teach at GUGCS II | the end of the 2021-22 school year will return to teach at GUGCS II. | Met | |
| Org Goal 9 | | | | |
| Org Goal 10 | | | | |
| Org Goal 11 | | | | |
| Org Goal 12 | | | | |
| Org Goal 13 | | | | |
| Org Goal 14 | | | | |
| Org Goal 15 | | | | |
| Org Goal 16 | | | | |
| Org Goal 17 | | | | |
| Org Goal 18 | | | | |
| Org Goal 19 | | | | |
| Org Goal 20 | | | | |

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

| | Financial Goals | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Partially Met | If not met, describe efforts the school will take to meet goal. |
|--|----------------------------|-----------------------------------|---------------------------------------|---|
| | Each year, the School will | | | |

| | | | | |
|------------------|---|---|-----|--|
| Financial Goal 1 | undergo an independent financial audit that will result in an unqualified opinion and no major findings. A finding is “major” if it indicates a deliberate act of wrongdoing, reckless conduct or causes a loss of confidence in the abilities or integrity of the school or seriously jeopardizes the continued operation of the school. | | | |
| Financial Goal 2 | "Each year, the School will operate on a balanced budget and maintain a stable cash flow. A budget will be considered “balanced” if revenues equal or exceed expenditures." | "Monthly and weekly financial statements are prepared, analyzed by the Director of Finance and then distributed to the school administration and board of directors. Financials are all posted on our School's website and indicate that our Goal for 2021-2022 was met." | Met | |
| Financial Goal 3 | | | | |
| Financial Goal 4 | | | | |
| Financial Goal 5 | | | | |

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

| | Financial Goals | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Partially Met | If not met, describe efforts the school will take to meet goal. |
|-------------------|-----------------|-----------------------------------|---------------------------------------|---|
| Financial Goal 6 | | | | |
| Financial Goal 7 | | | | |
| Financial Goal 8 | | | | |
| Financial Goal 9 | | | | |
| Financial Goal 10 | | | | |

Thank you.

Entry 4 - Audited Financial Statements

Completed Oct 25 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

[Growing Up Green II FST with Mgmt Ltr](#)

Filename: Growing Up Green II FST with Mgmt Ltr.pdf Size: 396.2 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Oct 25 2022

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[GUG II FY22 Audit Template](#)

Filename: GUG II FY22 Audit Template.xlsx Size: 78.7 kB

Entry 4c - Additional Financial Documents

Completed Oct 25 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Federal Single Audit](#)

Filename: Federal Single Audit Wfb00Xy.docx Size: 11.7 kB

[FRB Bank Stmt September 2022 3623 FY23 GUG II](#)

Filename: FRB Bank Stmt September 2022 3623 IRzov6B.pdf Size: 48.5 kB

Entry 4d - Financial Services Contact Information

Completed Oct 25 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

| | School Based Fiscal Contact Name | School Based Fiscal Contact Email | School Based Fiscal Contact Phone |
|--|----------------------------------|--|-----------------------------------|
| | Anita Amoh | amoh@gugcs.org | 347-624-2329 |

2. Audit Firm Contact Information

| | School Audit Contact Name | School Audit Contact Email | School Audit Contact Phone | Years Working With This Audit Firm |
|--|---------------------------|----------------------------|----------------------------|------------------------------------|
| | Gus Saliba | [REDACTED] | [REDACTED] | 6 |

3. If applicable, please provide contact information for the school's outsourced financial services firm.

| | Firm Name | Contact Person | Mailing Address | Email | Phone | Years With Firm |
|--|-----------|----------------|--|------------|------------|-----------------|
| | CSBM | Karen Daniels | 237 West 35th St., Suite 301, New York, NY 10001 | [REDACTED] | [REDACTED] | 6 |

Entry 5 - Fiscal Year 2022-2023 Budget

Completed Oct 26 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

GUG II NYSED final-2022-2023-ar-budget

Filename: GUG II NYSED final 2022 2023 ar budget.xlsx **Size:** 45.1 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Aug 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Chase, Reid - Financial Disclosure Form (2022) - signed

Filename: Chase Reid Financial Disclosure rDhfiES.pdf **Size:** 482.9 kB

Davis, Peter - Financial Disclosure Form (2022) - signed

Filename: Davis Peter Financial Disclosure JV3I8Vq.pdf **Size:** 308.9 kB

GUGCS BOT Financial Disclosure Form 2021-2022

Filename: GUGCS BOT Financial Disclosure For CO0zp2.pdf **Size:** 306.1 kB

Hufane, Kiah - Financial Disclosure Form (2022) - signed

Filename: Hufane Kiah Financial Disclosure F0LzHit.pdf **Size:** 476.0 kB

[Greenberg, Marc - Financial Disclosure Form \(2022\) - signed](#)

Filename: Greenberg Marc Financial Disclos GBTtAFe.pdf **Size:** 520.6 kB

[Hooker, Kate - Financial Disclosure Form \(2022\) - signed](#)

Filename: Hooker Kate Financial Disclosure ruaSaFm.pdf **Size:** 501.7 kB

[Klingenstein, Kathryn - Financial Disclosure Form \(2022\) - signed](#)

Filename: Klingenstein Kathryn Financial D ScGsXc0.pdf **Size:** 502.5 kB

[Levonen, Anne - Financial Disclosure Form \(2022\) - signed](#)

Filename: Levonen Anne Financial Disclosur HnYKW6u.pdf **Size:** 481.8 kB

[Russotti, Kelly - Financial Disclosure Form \(2022\) - signed](#)

Filename: Russotti Kelly Financial Disclos n1vbPDd.pdf **Size:** 475.7 kB

[Meuller, Jeff - Financial Disclosure Form \(2022\) - signed](#)

Filename: Meuller Jeff Financial Disclosur cBGhzvn.pdf **Size:** 472.2 kB

[Mason, Corwin - Financial Disclosure Form \(2022\) - signed](#)

Filename: Mason Corwin Financial Disclosur mqtO2ed.pdf **Size:** 482.6 kB

Entry 7 BOT Membership Table

Completed Aug 1 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2021-2022 Board Member Information (Enter info for each BOT member)

| | Trustee Name | Trustee Email Address | Position on the Board | Committee Affiliations | Voting Member Per By-Laws (Y/N) | Number of Terms Served | Start Date of Current Term (MM/DD /YYYY) | End Date of Current Term (MM/DD /YYYY) | Board Meetings Attended During 2021-2022 |
|---|--------------|-----------------------|-----------------------|---|---------------------------------|------------------------|--|--|--|
| 1 | Jeff Mueller | | Trustee/Member | Executive, Finance | Yes | 3 | 07/1/2020 | 12/06/2021 | 5 or less |
| 2 | Reid Chase | | Trustee/Member | Finance | Yes | 5 | 07/01/2020 | 08/06/2021 | 5 or less |
| 3 | Kate Hooker | | Chair | Executive, Academic, New Member Mentoring | Yes | 3 | 07/01/2020 | 11/03/2021 | 5 or less |
| | Kathryn | | Trustee/ | Executive | | | 07/01/2 | 08/18/2 | |

| | | | | | | | | | |
|---|---------------------|--|----------------|---------------------------------|-----|---|------------|------------|-----------|
| 4 | Klingenstein | | Member | e | Yes | 3 | 020 | 021 | 5 or less |
| 5 | Anne Levonen | | Treasurer | Treasurer | Yes | 2 | 07/01/2020 | 06/30/2022 | 11 |
| 6 | Marc Greenberg | | Chair | Executive, New Member Mentoring | Yes | 2 | 07/01/2020 | 06/30/2022 | 11 |
| 7 | Pastor Corwin Mason | | Trustee/Member | Executive | Yes | 2 | 07/01/2020 | 06/30/2022 | 7 |
| 8 | Kelly Russotti | | Secretary | Executive, Academic | Yes | 1 | 07/01/2020 | 06/30/2022 | 11 |
| 9 | Peter Davis | | Trustee/Member | Finance | Yes | 1 | | | |

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

| | Trustee Name | Trustee Email Address | Position on the Board | Committee Affiliations | Voting Member Per By-Laws (Y/N) | Number of Terms Served | Start Date of Current Term (MM/DD/YYYY) | End Date of Current Term (MM/DD/YYYY) | Board Meetings Attended During 2021-2022 |
|----|--------------|-----------------------|-----------------------|------------------------|---------------------------------|------------------------|---|---------------------------------------|--|
| 10 | Kiah Hufane | [REDACTED] | Trustee/Member | Academic | Yes | 1 | 02/16/2021 | 06/30/2022 | 10 |
| 11 | | | | | | | | | |
| 12 | | | | | | | | | |
| 13 | | | | | | | | | |
| 14 | | | | | | | | | |
| 15 | | | | | | | | | |

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

| | |
|--|---|
| a. Total Number of BOT Members on June 30, 2022 | 6 |
| b.Total Number of Members Added During 2021-2022 | 2 |
| c. Total Number of Members who Departed during 2021-2022 | 4 |
| d.Total Number of members, as set in Bylaws, Resolution or Minutes | 6 |

3. Number of Board meetings held during 2021-2022

12

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

6

Total number of Voting Members added during the 2021-2022 school year:

2

Total number of Voting Members who departed during the 2021-2022 school year:

4

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

6

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

0

Thank you.

Entry 8 Board Meeting Minutes

Completed Aug 1 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

GUG II Board Minutes (August 2021)

Filename: GUG II Board Minutes August 2021.pdf **Size:** 57.0 kB

GUG II Board Minutes (January 2022)

Filename: GUG II Board Minutes January 2022.pdf **Size:** 58.6 kB

GUG II Board Minutes (July 2021)

Filename: GUG II Board Minutes July 2021.pdf **Size:** 67.5 kB

GUG II Board Minutes (December 2021)

Filename: GUG II Board Minutes December 2021.pdf **Size:** 64.0 kB

GUG II Board Minutes (February 2022)

Filename: GUG II Board Minutes February 2022.pdf **Size:** 58.6 kB

GUG II Board Minutes (June 2022)

Filename: GUG II Board Minutes June 2022.pdf **Size:** 59.5 kB

GUG II Board Minutes (May 2022)

Filename: GUG II Board Minutes May 2022.pdf **Size:** 62.9 kB

GUG II Board Minutes (March 2022)

Filename: GUG II Board Minutes March 2022.pdf **Size:** 58.0 kB

GUG II Board Minutes (September 2021)

Filename: GUG II Board Minutes September 2021.pdf **Size:** 60.5 kB

[GUG II Board Minutes \(November 2021\)](#)

Filename: GUG II Board Minutes November 2021.pdf **Size:** 56.5 kB

[GUG II Board Minutes \(October 2021\)](#)

Filename: GUG II Board Minutes October 2021.pdf **Size:** 62.2 kB

[GUG II Special Board Minutes \(1\)](#)

Filename: GUG II Special Board Minutes 1.18.22.pdf **Size:** 57.4 kB

Entry 9 Enrollment & Retention

Completed Aug 1 2022

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

| | Describe Recruitment Efforts in 2021-2022 | Describe Recruitment Plans in 2022-2023 |
|--|---|--|
| | We hired the Associate Director of Student Enrollment to manage recruitment and retention efforts across all schools. Since we are back in person will have both remote and in-person open houses. We partner with these community-based organizations, many of them serving at-risk youth/families, who recommend students to our school, spread our recruitment | Our Director of Student Enrollment will continue to manage and implement new practices around recruitment and retention efforts across all schools. In addition to hosting in-person/virtual open houses and tours throughout the school year, we are planning additional outreach events at nearby Public Housing developments. We will |

| | | |
|-----------------------------------|--|---|
| <p>Economically Disadvantaged</p> | <p>information/events, or allow us to present about our school to their families. Furthermore, the “green” aspects of the school are clearly described in marketing materials, presentations, and discussions with interested families. Few highlights: three recruitment events at Queensbridge and Ravenswood Public Housing as well as targeted school tours for parents in that community.</p> | <p>also host targeted school tours for the families within these communities. Through these relationships, along with our existing partnerships with community-based organizations focusing on at-risk youth/families, we will be able to continue to spread the information about our schools more widely throughout District 28.</p> |
| <p>English Language Learners</p> | <p>We will work with Community-Based Organizations to recruit in the MLL population as well as continue to have remote and in-person events in which multiple languages are spoken.</p> | <p>In order to recruit English Language Learners, our materials are translated, our ELL program is described, and our ELL Coordinator and teachers assist with recruitment. We also have bilingual staff to help families with the application process, and these staff members participate in the weekly school tours for potential/prospective families. We will also continue to work with Community Based Organizations to recruit and cultivate our MLL population, as well as continue to have remote and in-person events in where multiple languages are spoken</p> |
| <p>Students with Disabilities</p> | <p>We will work with our community-based organizations serving students with disabilities, and encourage them to join our recruitment events in-person or online to further engage with this</p> | <p>For students with special needs, the school website and recruitment materials clearly describe the school’s inclusion model, special education services and staffing as well as counseling supports. Furthermore, our Director of Special Education participates in recruitment activities for our future and our incoming families.</p> |

| | | |
|--|------------|---|
| | community. | We will also encourage our community-based organizations serving students with disabilities to join our recruitment events in-person or online to further engage with this community. |
|--|------------|---|

Retention Efforts Toward Meeting Targets

| | Describe Retention Efforts in 2021-2022 | Describe Retention Plans in 2022-2023 |
|----------------------------|--|---|
| Economically Disadvantaged | Continue to provide our families an open space to address their concerns and be involved in our community. This includes monthly parent association meetings, presence at Parent Teacher Organization meetings, and any other communication methods (email, phone, etc). | Growing Up Green has a diverse background of students from many economic backgrounds. We provide subsidized afterschool programming, extra support services through our Special Education department, small classroom sizes to provide extra attention to students in need as well as workshops for families around math, literacy, and behavioral models to help solidify learning taught at school at home. We will also continue to provide our families an open space to address their concerns and be involved in our community. This includes monthly parent association meetings, presence at Parent Teacher Organization meetings, and any other communication methods (email, phone, etc). |
| | Continue to provide our families | Our ELL Coordinator and ELL teachers support limited English proficient students through a variety of techniques. GUGCS is a school where students and their families are known well by the faculty and staff and students do not fall through the cracks. We |

| | | |
|-----------------------------------|---|---|
| <p>English Language Learners</p> | <p>an open space to address their concerns and be involved in our community. This includes monthly parent association meetings, daily morning meetings, and any other communication method (email, phone, etc). Also utilizing the translation service and bilingual staff to accomplish this goal.</p> | <p>work closely with community organizations to ensure families have the supports they need, so their children can succeed. We will continue to provide our families an open space to address their concerns and be involved in our community, which includes monthly parent association meetings, daily morning meetings, and other communication methods (email, phone, etc). In addition, we will continue to utilize the DOE translation service and bilingual staff to accomplish this goal.</p> |
| <p>Students with Disabilities</p> | <p>Continue to provide all our families with the services they need - especially with IEP meetings, speech/language therapy, occupational therapy, hearing services, counseling, and physical therapy.</p> | <p>Regarding retention, GUGCS has a track record of strong student retention; any student leaving the school is primarily due to family relocation. We have achieved this success by developing a close, supportive community among students, staff, and families through regular communication and events such as orientations, family workshops, conferences, celebrations, and performances. Moreover, the school retains students classified with disabilities through the scope of services it offers to serve a variety of student needs. For example, GUGCS provides at least one ICT class per grade. In addition, special education services can be found throughout the school and offer speech and language therapy, occupational therapy, hearing services, counseling, and physical therapy.</p> |

Entry 10 - Teacher and Administrator Attrition

Completed Aug 1 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Oct 29 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

| | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022) | 5 |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022) | |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022) | |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022) | |
| Total Category A: 5 or 30% whichever is less | 5.0 |

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

| | FTE Count |
|--|------------|
| i. Mathematics | 0 |
| ii. Science | 0 |
| iii. Computer Science | 0 |
| iv. Technology | 0 |
| v. Career and Technical Education | 0 |
| Total Category B: not to exceed 5 | 0.0 |

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

| | FTE Count |
|--|------------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022) | 5 |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022) | 0 |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022) | 0 |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022) | 0 |
| Total Category C: not to exceed 5 | 5.0 |

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

| | FTE Count |
|-------|-----------|
| Total | 10 |

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

| | FTE Count |
|------------------|-----------|
| Total Category D | 14 |

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

| | FTE Count |
|------------------|-----------|
| Total Category E | 48 |

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

| | FTE Count |
|------------------|-----------|
| Total Category F | 72 |

Thank you.



Entry 12 Organization Chart

Completed Aug 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

G2 Org Chart (2021-22)

Filename: G2 Org Chart 2021 22.pdf **Size:** 74.5 kB

Entry 13 School Calendar

Completed Sep 30 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

GUG Calendar 2022-2023 (6)

Filename: GUG Calendar 2022 2023 6.7.22 PmHgiTx.pdf **Size:** 110.9 kB

GUGCS Calendar (2022-2023) updated (9)

Filename: GUGCS Calendar 2022 2023 updated 9.30.22.pdf **Size:** 71.4 kB

Entry 14 Links to Critical Documents on School Website

Completed Sep 30 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)

2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Growing up Green Charter School II

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:

| | Link to Documents |
|---|---|
| 1. Current Annual Report (i.e., 2021-2022 Annual Report) | https://www.gugcs.org/apps/pages/index.jsp?dir=NYSED%20Annual%20Reports/GUG%20II/2020-2021&uREC_ID=209356&type=d&termREC_ID=&pREC_ID=409549&pageldx=1 |
| 2. Board meeting notices, agendas and documents | https://www.gugcs.org/apps/pages/index.jsp?dir=Growing%20Up%20Green%20Charter%20Schools%20Board%20Minutes/GUG%20II%20Minutes/GI%20SY%202021-2022&uREC_ID=209358&type=d&pageldx=1 |
| 3. New York State School Report Card | https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&type=d&termREC_ID=&pREC_ID=860859 |
| 4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY) | https://www.gugcs.org/ (document listed under About) and https://gugcs.entest.org/pdf/GUGCS_DASA_Discipline_LawViolation_FormalComplaintPolicies_Updated92822.pdf |
| 5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo | https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&type=d&termREC_ID=&pREC_ID=860864 |
| 6. Authorizer-approved FOIL Policy | https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&type=d&termREC_ID=&pREC_ID=860895 |
| 7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List) | https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&type=d&termREC_ID=&pREC_ID=860895 |

Thank you.



Growing Up Green Charter School II

Financial Statements

June 30, 2022 and 2021

Independent Auditors' Report

Board of Trustees Growing Up Green Charter School II

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Growing Up Green Charter School II (a nonprofit organization), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Growing Up Green Charter School II as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Growing Up Green Charter School II and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Growing Up Green Charter School II's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Growing Up Green Charter School II's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Growing Up Green Charter School II's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 18, 2022, on our consideration of Growing Up Green Charter School II's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Growing Up Green Charter School II's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Growing Up Green Charter School II's internal control over financial reporting and compliance.

PKF O'Connor Davies, LLP

Harrison, New York
October 18, 2022

Growing Up Green Charter School II

Statements of Financial Position

| | June 30, | |
|---|--------------|--------------|
| | 2022 | 2021 |
| ASSETS | | |
| Current Assets | | |
| Cash | \$ 2,427,983 | \$ 3,554,716 |
| Grants and contracts receivable | 454,107 | 153,434 |
| Due from related party | 235,063 | 209,460 |
| Prepaid expenses and other current assets | 480,388 | 274,591 |
| Total Current Assets | 3,597,541 | 4,192,201 |
| Property and equipment, net | 2,242,780 | 1,954,078 |
| Restricted cash - line of credit | 1,002,246 | - |
| Restricted cash - escrow | 75,470 | 75,425 |
| Security deposits | 219,018 | 200,165 |
| | \$ 7,137,055 | \$ 6,421,869 |
| LIABILITIES AND NET ASSETS | | |
| Current Liabilities | | |
| Accounts payable and accrued expenses | \$ 193,766 | \$ 329,817 |
| Accrued payroll and payroll taxes | 836,465 | 823,861 |
| Deferred rent, current portion | 1,237,904 | 1,060,564 |
| Refundable advances | 1,368 | 29,021 |
| Due to related party | 1,298,772 | 511,397 |
| Total Current Liabilities | 3,568,275 | 2,754,660 |
| Paycheck Protection Program loan payable | - | 807,328 |
| Deferred rent | 96,418 | 2,571,983 |
| Total Liabilities | 3,664,693 | 6,133,971 |
| Net assets, without donor restrictions | 3,472,362 | 287,898 |
| | \$ 7,137,055 | \$ 6,421,869 |

See notes to financial statements

Growing Up Green Charter School II

Statements of Activities

| | Year Ended June 30, | |
|---|---------------------|--------------|
| | 2022 | 2021 |
| OPERATING REVENUE | | |
| Public School District | | |
| Regular student enrollment | \$ 10,755,667 | \$ 8,729,380 |
| Students with disabilities | 1,630,052 | 1,311,345 |
| Facilities funding | 3,227,428 | 2,062,027 |
| Grants and Contracts | | |
| Federal | 730,413 | 360,370 |
| State and local | 40,785 | 27,711 |
| Total Operating Revenue | 16,384,345 | 12,490,833 |
| EXPENSES | | |
| Program Services | | |
| Regular education | 11,790,774 | 9,099,479 |
| Special education | 3,661,597 | 2,922,025 |
| Total Program Services | 15,452,371 | 12,021,504 |
| Supporting Services | | |
| Management and general | 2,101,397 | 1,597,650 |
| Fundraising | 103,178 | 39,622 |
| Total Expenses | 17,656,946 | 13,658,776 |
| (Deficit) from Operations | (1,272,601) | (1,167,943) |
| SUPPORT AND OTHER REVENUE | | |
| Gain on forgiveness of | | |
| Paycheck Protection Program loan | 815,170 | - |
| Gain on transfer of leases to related party | 3,632,546 | - |
| Contributions | 7,057 | 11,446 |
| Other income | 2,292 | 13,665 |
| Total Support and Other Revenue | 4,457,065 | 25,111 |
| Change in Net Assets | 3,184,464 | (1,142,832) |
| NET ASSETS | | |
| Beginning of year | 287,898 | 1,430,730 |
| End of year | \$ 3,472,362 | \$ 287,898 |

See notes to financial statements

Growing Up Green Charter School II

Statement of Functional Expenses
Year Ended June 30, 2022

| | No. of Positions | Program Services | | | Management and General | Fundraising | Total |
|--|---------------------|----------------------|----------------------|----------------------|------------------------------|-------------------|----------------------|
| | | Regular Education | Special Education | Total | | | |
| Personnel Services Costs | | | | | | | |
| Administrative staff personnel | 26 | \$ 1,286,659 | \$ 312,400 | \$ 1,599,059 | \$ 735,051 | \$ 75,379 | \$ 2,409,489 |
| Instructional personnel | 83 | 4,493,320 | 1,548,118 | 6,041,438 | 7,143 | - | 6,048,581 |
| Non-instructional personnel | 7 | 135,225 | 19,558 | 154,783 | 167,584 | - | 322,367 |
| Total Personnel Services Costs | <u>116</u> | <u>5,915,204</u> | <u>1,880,076</u> | <u>7,795,280</u> | <u>909,778</u> | <u>75,379</u> | <u>8,780,437</u> |
| Fringe benefits and payroll taxes | | 1,186,582 | 377,560 | 1,564,142 | 183,398 | 15,195 | 1,762,735 |
| Retirement | | 47,157 | 15,005 | 62,162 | 7,289 | 604 | 70,055 |
| Legal fees | | - | - | - | 34,753 | - | 34,753 |
| Accounting and audit services | | - | - | - | 67,144 | - | 67,144 |
| Other purchased services | | 351,679 | 53,849 | 405,528 | 240,529 | 12,000 | 658,057 |
| Rent expense | | 3,157,009 | 1,004,534 | 4,161,543 | 528,376 | - | 4,689,919 |
| Repairs and maintenance | | 110,380 | 35,122 | 145,502 | 18,474 | - | 163,976 |
| Insurance | | 63,486 | 20,201 | 83,687 | 10,625 | - | 94,312 |
| Utilities | | 16,947 | 5,392 | 22,339 | 2,836 | - | 25,175 |
| Supplies and materials | | 335,222 | 90,544 | 425,766 | 18,773 | - | 444,539 |
| Equipment and furnishings | | 34,661 | 10,071 | 44,732 | 3,583 | - | 48,315 |
| Staff and professional development | | 74,423 | 21,163 | 95,586 | 13,086 | - | 108,672 |
| Marketing and recruiting | | 22,350 | 5,496 | 27,846 | - | - | 27,846 |
| Technology | | 98,522 | 31,349 | 129,871 | 16,489 | - | 146,360 |
| Food services | | 22,748 | 5,594 | 28,342 | - | - | 28,342 |
| Student services | | 88,656 | 21,802 | 110,458 | - | - | 110,458 |
| Office expense | | 42,635 | 13,566 | 56,201 | 7,136 | - | 63,337 |
| Depreciation and amortization | | 162,612 | 51,742 | 214,354 | 27,216 | - | 241,570 |
| Loss on disposal of property and equipment | | 11,108 | 3,535 | 14,643 | 1,859 | - | 16,502 |
| Other | | 49,393 | 14,996 | 64,389 | 10,053 | - | 74,442 |
| Total Expenses | | <u>\$ 11,790,774</u> | <u>\$ 3,661,597</u> | <u>\$ 15,452,371</u> | <u>\$ 2,101,397</u> | <u>\$ 103,178</u> | <u>\$ 17,656,946</u> |

Growing Up Green Charter School II

Statement of Functional Expenses Year Ended June 30, 2021

| | No. of Positions | Program Services | | | Management and General | Fundraising | Total |
|------------------------------------|---------------------|----------------------|----------------------|----------------------|------------------------------|------------------|----------------------|
| | | Regular Education | Special Education | Total | | | |
| Personnel Services Costs | | | | | | | |
| Administrative staff personnel | 17 | \$ 917,124 | \$ 223,984 | \$ 1,141,108 | \$ 404,936 | \$ 20,031 | \$ 1,566,075 |
| Instructional personnel | 63 | 3,468,691 | 1,186,314 | 4,655,005 | 1,782 | - | 4,656,787 |
| Non-instructional personnel | 5 | 54,718 | 29,896 | 84,614 | 184,587 | - | 269,201 |
| Total Personnel Services Costs | <u>85</u> | <u>4,440,533</u> | <u>1,440,194</u> | <u>5,880,727</u> | <u>591,305</u> | <u>20,031</u> | <u>6,492,063</u> |
| Fringe benefits and payroll taxes | | 945,656 | 306,833 | 1,252,489 | 126,111 | 4,272 | 1,382,872 |
| Retirement | | - | - | - | 81,483 | - | 81,483 |
| Legal fees | | 24,798 | 8,046 | 32,844 | 3,307 | 112 | 36,263 |
| Accounting and audit services | | - | - | - | 59,223 | - | 59,223 |
| Other purchased services | | 113,738 | 30,430 | 144,168 | 267,564 | 197 | 411,929 |
| Rent expense | | 2,818,751 | 914,588 | 3,733,339 | 375,903 | 12,734 | 4,121,976 |
| Repairs and maintenance | | 53,037 | 17,209 | 70,246 | 7,073 | 240 | 77,559 |
| Insurance | | 44,425 | 14,414 | 58,839 | 5,924 | 201 | 64,964 |
| Utilities | | 72,778 | 23,614 | 96,392 | 9,706 | 329 | 106,427 |
| Supplies and materials | | 211,517 | 54,631 | 266,148 | 8,070 | 273 | 274,491 |
| Equipment and furnishings | | 27,111 | 8,200 | 35,311 | 2,753 | 93 | 38,157 |
| Staff and professional development | | 55,383 | 14,490 | 69,873 | 18,450 | 80 | 88,403 |
| Marketing and recruiting | | 21,504 | 4,993 | 26,497 | - | - | 26,497 |
| Technology | | 52,939 | 17,177 | 70,116 | 7,060 | 239 | 77,415 |
| Food services | | 2,314 | 537 | 2,851 | - | - | 2,851 |
| Student services | | 23,239 | 5,395 | 28,634 | - | - | 28,634 |
| Office expense | | 24,320 | 7,891 | 32,211 | 3,243 | 110 | 35,564 |
| Depreciation and amortization | | 124,966 | 40,547 | 165,513 | 16,665 | 565 | 182,743 |
| Other | | 42,470 | 12,836 | 55,306 | 13,810 | 146 | 69,262 |
| Total Expenses | | <u>\$ 9,099,479</u> | <u>\$ 2,922,025</u> | <u>\$ 12,021,504</u> | <u>\$ 1,597,650</u> | <u>\$ 39,622</u> | <u>\$ 13,658,776</u> |

See notes to financial statements

Growing Up Green Charter School II

Statements of Cash Flows

| | Year Ended June 30, | |
|--|---------------------|----------------|
| | 2022 | 2021 |
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Change in net assets | \$ 3,184,464 | \$ (1,142,832) |
| Adjustments to reconcile change in net assets to net cash from operating activities | | |
| Depreciation and amortization | 241,570 | 182,743 |
| Deferred rent | 1,334,321 | 2,028,147 |
| Gain on forgiveness of Paycheck Protection Program loan | (815,170) | - |
| Gain on transfer of leases to related party | (3,632,546) | - |
| Loss on disposal of property and equipment | 16,502 | - |
| Changes in operating assets and liabilities | | |
| Grants and contracts receivable | (300,673) | 35,032 |
| Due from related party | (25,603) | (209,460) |
| Prepaid expenses and other current assets | (205,797) | (43,166) |
| Security deposits | (18,853) | (500) |
| Accounts payable and accrued expenses | (128,209) | 217,596 |
| Accrued payroll and payroll taxes | 12,604 | 328,473 |
| Refundable advances | (27,653) | 29,021 |
| Due to related party | 787,375 | 152,706 |
| Net Cash from Operating Activities | 422,332 | 1,577,760 |
| CASH FLOWS FROM INVESTING ACTIVITY | | |
| Purchases of property and equipment | (546,774) | (436,034) |
| Net Change in Cash and Restricted Cash | (124,442) | 1,141,726 |
| CASH AND RESTRICTED CASH | | |
| Beginning of year | 3,630,141 | 2,488,415 |
| End of year | \$ 3,505,699 | \$ 3,630,141 |

See notes to financial statements

Growing Up Green Charter School II

Notes to Financial Statements
June 30, 2022 and 2021

1. Organization and Tax Status

Growing Up Green Charter School II (the "School") is a New York State, not-for-profit educational corporation that was incorporated on December 15, 2015 to operate a Charter School pursuant to Article 56 of the Education Law of the State of New York. The School was granted a provisional charter on December 15, 2015 valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York (the "Board of Regents"). The Board of Regents approved and issued several renewals to the School's charter expiring June 30, 2025. The School's mission is to empower children to be conscious, contributing members of their community through a rigorous curriculum and an engaging green culture. Graduates of the School will be prepared to attend high performing schools where their interdisciplinary academic foundations, knowledge of sustainability, and strong sense of self sets them apart as leaders of the future. Classes commenced in Jamaica, New York, on September 8, 2016 and the School provided education to approximately 640 students in grades kindergarten through seventh during the 2021-2022 academic year.

Effective July 1, 2022, the School merged with Growing Up Green Charter School ("GUG"). GUG ceased to exist as a legal entity in conjunction with the merger. The plan of the merger was approved by the New York State Board of Regents on June 2, 2022.

The New York City Department of Education provides free lunches and transportation directly to some of the School's students. Such costs are not included in these financial statements. The School covers a portion of the cost of lunches for children not entitled to the free lunches.

Except for taxes that may be due for unrelated business income, the School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state and local income taxes under comparable laws.

2. Summary of Significant Accounting Policies

Basis of Presentation and Use of Estimates

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Growing Up Green Charter School II

Notes to Financial Statements
June 30, 2022 and 2021

2. Summary of Significant Accounting Policies *(continued)*

Net Asset Presentation

Resources for various purposes are classified for accounting and reporting purposes into net asset categories established according to nature and purpose as follows:

Net assets without donor restrictions - consist of resources available for the general support of the School's operations. Net assets without donor restrictions may be used at the discretion of the School's management and/or the Board of Trustees.

Net assets with donor restrictions – represents amounts restricted by donors for specific activities of the School or to be used at a future date. The School records contributions as net assets with donor restrictions if they are received with donor stipulations that limit their use either through purpose or time restrictions. When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. The School had no net assets with donor restrictions as of June 30, 2022 and 2021.

Restricted Cash

Under the provisions of its charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution, should it occur.

Under a line of credit agreement, the School granted the lender a security interest in one of its deposit accounts (see Note 11). At June 30, 2022, there was no balance payable on the line of credit.

The following table provides a reconciliation of cash and restricted cash reported within the statements of financial position to the amounts presented in the statements of cash flows for the years ended June 30:

| | <u>2022</u> | <u>2021</u> |
|----------------------------------|---------------------|---------------------|
| Cash | \$ 2,427,983 | \$ 3,554,716 |
| Restricted cash - line of credit | 1,002,246 | - |
| Restricted cash - escrow | <u>75,470</u> | <u>75,425</u> |
| | <u>\$ 3,505,699</u> | <u>\$ 3,630,141</u> |

Growing Up Green Charter School II

Notes to Financial Statements
June 30, 2022 and 2021

2. Summary of Significant Accounting Policies (*continued*)

Property and Equipment

The School follows the practice of capitalizing all expenditures for property and equipment with costs in excess of \$1,000 and a useful life in excess of one year. Leasehold improvements are amortized over the shorter of the term of the lease, inclusive of all renewal periods, which are reasonably assured, or the estimated useful life of the asset. Purchased property and equipment are recorded at cost at the date of acquisition. Maintenance and repairs are expensed as incurred. All property and equipment purchased with government funding is capitalized, unless the government agency retains legal title to such assets, in which case it is expensed as incurred.

Depreciation and amortization is recognized on the straight-line method over the estimated useful lives of such assets as follows:

| | |
|------------------------|---------|
| Equipment | 5 years |
| Furniture and fixtures | 7 years |

Property and equipment are reviewed for impairment if the use of the asset significantly changes or another indicator of possible impairment is identified. If the carrying amount for the asset is not recoverable, the asset is written down to its fair value. There were no asset impairments for the years ended June 30, 2022 and 2021.

Refundable Advances

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue.

Revenue and Support

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as net assets with donor restrictions if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as net assets without donor restrictions. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

Growing Up Green Charter School II

Notes to Financial Statements
June 30, 2022 and 2021

2. Summary of Significant Accounting Policies (continued)

Marketing and Recruiting

Marketing and recruiting costs are expensed as incurred for staff and student recruitment. Marketing and recruiting expense for the years ended June 30, 2022 and 2021 was \$27,846 and \$26,497.

Measure of Operations

The statement of activities reports all changes in net assets, including changes in net assets from operating and non-operating activities. Operating activities consist of those items attributable to the School's ongoing services. Non-operating activities include revenue and support from non-governmental and other sources that include contributions revenue, gain on forgiveness of Paycheck Protection Program loan, gain on transfer of lease to related party, and other activities considered to be a more non-recurring nature.

Functional Expense Allocation

The majority of expenses can generally be directly identified with the program or supporting service to which they relate and are charged accordingly. Other expenses by function have been allocated among program and supporting services classifications on the basis of periodic time and expense studies and other bases as determined by management of the School to be appropriate.

Accounting for Uncertainty in Income Taxes

The School recognizes the effect of income tax positions only if those positions are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure. The School is no longer subject to examinations by the applicable taxing jurisdictions for years prior to June 30, 2019.

3. Grants and Contracts Receivable

Grants and contracts receivable consist of federal, state, city entitlements and grants. The School expects to collect these receivables within one year. Management has assessed the need for an allowance and has determined that such an allowance is not necessary.

Growing Up Green Charter School II

Notes to Financial Statements
June 30, 2022 and 2021

4. Property and Equipment

Property and equipment, net consists of the following at June 30:

| | <u>2022</u> | <u>2021</u> |
|--|---------------------|---------------------|
| Equipment | \$ 619,763 | \$ 439,015 |
| Furniture and fixtures | 431,343 | 341,695 |
| Leasehold improvements | 1,914,283 | 1,742,384 |
| Construction in progress | 45,550 | - |
| | <u>3,010,939</u> | <u>2,523,094</u> |
| Accumulated depreciation and amortization | <u>(768,159)</u> | <u>(569,016)</u> |
| | <u>\$ 2,242,780</u> | <u>\$ 1,954,078</u> |

Construction in progress at June 30, 2022 consists of architect fees and renovation costs, related to the work being performed in multiple classrooms and gym space.

Assets with a cost basis of \$58,929 and accumulated depreciation of \$42,427 were disposed of during the year ended June 30, 2022. Loss on disposal of property and equipment was \$16,502 for the year ended June 30, 2022. There were no disposals during the year ended June 30, 2021.

5. Liquidity and Availability of Financial Assets

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year of the statement of financial position date, are comprised of the following at June 30:

| | <u>2022</u> | <u>2021</u> |
|---------------------------------|---------------------|---------------------|
| Cash | \$ 2,427,983 | \$ 3,554,716 |
| Grants and contracts receivable | 454,107 | 153,434 |
| Due from related party | 235,063 | 209,460 |
| | <u>\$ 3,117,153</u> | <u>\$ 3,917,610</u> |

As part of the School's liquidity management plan, the status of grants and contracts receivable is monitored regularly and any excess cash is held in liquid instruments until it is required for operational use. To help manage unanticipated liquidity needs, the School has a letter of credit in the amount of \$1,000,000, which it could draw upon as further disclosed in Note 11. The School will continue to rely on funding received from the New York City Department of Education to cover its future operating costs (see Note 8).

Growing Up Green Charter School II

Notes to Financial Statements
June 30, 2022 and 2021

6. Employee Benefit Plan

The School maintains a pension plan qualified under Internal Revenue Code 401(k), for the benefit of its eligible employees. Under the plan, the School provided matching contributions up to 5% of the participant's annual compensation. Total employer match for the years ended June 30, 2022 and 2021 amounted to \$70,055 and \$81,483.

7. Concentration of Credit Risk

Financial instruments that potentially subject the School to concentrations of credit and market risk consist principally of cash and restricted cash on deposit with financial institutions, which from time to time may exceed the Federal Deposit Insurance Corporation ("FDIC") limit. The School does not believe that a significant risk of loss due to the failure of a financial institution presently exists. As of June 30, 2022 and 2021, approximately \$3,260,000 and \$3,380,000 of cash was maintained with an institution in excess of FDIC limits.

8. Concentration of Revenue and Support

The School receives a substantial portion of its revenue and support from the New York City Department of Education. For each of the years ended June 30, 2022 and 2021, the School received approximately 75% and 97% of its total revenue and support from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

9. Related Party Transactions (not disclosed elsewhere)

Friends of Growing Up Green

The School is an affiliate of Friends of Growing Up Green ("Friends of GUG"), a New York State not-for-profit corporation, through common management. Friends of GUG supports the School through technical and financial assistance and by managing the School's real estate and facilities-related needs. During the years ended June 30, 2022 and 2021, the School charged \$325,689 and \$51,518 of operating expenses to Friends of GUG.

Effective July 1, 2021, the lease agreements for two facilities used by the School were transferred to Friends of GUG (see Note 10) and new sublease agreements were entered into between Friends of GUG (sublandlord) and the School (subtenant). As a result of this transfer, an unamortized deferred rent liability was written off resulting in a non-operating gain of \$3,632,546 which is reported as gain on transfer of leases to related party in the statements of activities for year ended June 30, 2022.

Growing Up Green Charter School II

Notes to Financial Statements
June 30, 2022 and 2021

9. Related Party Transactions (continued)

Growing Up Green Charter School

The School is an affiliate of Growing Up Green Charter School (“GUG”), a New York State not-for-profit education corporation who both share common management and board members. The School was not required to consolidate its financial statement with GUG as the School does not have an economic interest in the net assets of GUG. During the years ended June 30, 2022 and 2021, the School was charged \$1,298,772 and \$511,397 of operating expenses by GUG.

In March 21, 2017, GUG co-signed a \$750,000 commercial line of credit with a financial institution along with the School. GUG assigned and granted the lender a security interest in one of its deposit accounts with the financial institution. The line of credit was paid in full as of June 30, 2022 and 2021 and was closed on October 21, 2021.

For operational efficiency and purchasing power, the School shares certain operating expenses with GUG and Friends of GUG. The balance due from (to) related parties consists of the following at June 30:

| | <u>2022</u> | <u>2021</u> |
|----------------|-----------------------|---------------------|
| Friends of GUG | \$ 235,063 | \$ 209,460 |
| GUG | <u>(1,298,772)</u> | <u>(511,397)</u> |
| | <u>\$ (1,063,709)</u> | <u>\$ (301,937)</u> |

10. Commitments

In July 2016, the School entered into a lease agreement for office and classroom space at 84-35 152nd Street, Jamaica, New York, expiring on June 30, 2036, with a renewal option for an additional ten years and subsequently a renewal option for an additional five years. The lease provides for rent escalations and the School is responsible for utilities, real estate taxes and other operating expenses. In July 2021, the lease agreement was transferred to Friends of GUG (see Note 9) and a new sublease agreement between Friends of GUG (sublandlord) and the School (subtenant) was executed effective July 1, 2021 for a period concurrent to the lease term.

In September 2019, the School entered into a lease agreement for office and classroom space at 89-17 161st Street, Jamaica, New York, which commenced July 1, 2020 and expires July 31, 2053. The lease provides for rent escalations and the School is responsible for utilities, real estate taxes and other operating expenses. Under the terms of the lease, the School paid a security deposit in the amount of \$130,000. In July 2021, the lease agreement was transferred to Friends of GUG (see Note 9) and a new sublease agreement between Friends of GUG (sublandlord) and the School (subtenant) was executed effective July 1, 2021 for a period concurrent to the lease term.

Growing Up Green Charter School II

Notes to Financial Statements
June 30, 2022 and 2021

10. Commitments (*continued*)

The future minimum lease payments under the above leases are as follows for the year ending June 30:

| | |
|------------|----------------------|
| 2023 | \$ 3,442,497 |
| 2024 | 3,541,569 |
| 2025 | 3,633,157 |
| 2026 | 3,732,300 |
| 2027 | 3,855,418 |
| Thereafter | <u>106,907,438</u> |
| | <u>\$125,112,379</u> |

The School recognizes rent expense on a straight-line basis over the term of the lease. Rent expense in excess of payments is recorded as deferred rent in the accompanying statements of financial position. Rent expense for the years ended June 30, 2022 and 2021 was \$4,689,919 and \$4,121,976.

11. Line of Credit

On October 15, 2021, the School entered into a secured \$1,000,000 revolving line of credit agreement with First Republic Bank to provide working capital. The line has no expiration date and bears interest at the Wall Street Journal Prime Rate minus 1.00%. Interest is payable on a monthly basis. The line is secured by a \$1,000,000 certificate of deposit with the bank, as required by the agreement. There was no outstanding balance under the line of credit as of June 30, 2022.

12. Paycheck Protection Program Loan Payable

On May 29, 2020, the School received loan proceeds in the amount of \$807,328 under the Paycheck Protection Program (the "PPP"). The PPP, established as part of the Coronavirus Aid, Relief and Economic Security Act (the "CARES Act"), provides for loans to qualifying entities for amounts up to 2.5 times the 2019 average monthly payroll expenses of the qualifying entity. The PPP loan bears an interest rate of 1% per annum. All or a portion of the PPP loan principal and accrued interest were forgivable as long as the borrower used the loan proceeds for eligible purposes, as described in the CARES Act, over a period of between eight and twenty-four weeks (the "Covered Period"). Loan payments of principal or interest are deferred until the amount of loan forgiveness is determined by the United States Small Business Administration ("SBA").

On December 9, 2021, \$807,328 of principal and \$7,842 of accrued interest were forgiven by the SBA, and as such, the School has recognized the proceeds and accrued interest as other revenue in the accompanying statements of activities.

Growing Up Green Charter School II

Notes to Financial Statements
June 30, 2022 and 2021

13. Contingency

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursements. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

14. Risks and Uncertainties

The School's operations and financial performance may be affected by the recent COVID-19 outbreak which has spread globally and is expected to adversely affect economic conditions throughout the world. If the outbreak continues and conditions worsen, the School may experience a disruption in operations as well as a decline in revenue activities. Economic uncertainty is related to the potential reduction and/or delays in state and local per pupil operating revenue, shortfalls and variations in enrollment, and operational and other changes that could increase expenses. The outbreak may adversely affect the School's activities, financial condition, results of operations, and cash flows. Management is closely monitoring the impact of COVID-19 and believes the School is taking appropriate actions to mitigate the negative impact. However, management is unable to estimate the financial impact, if any, related to this matter.

15. Subsequent Events Evaluation by Management

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issue, which date is October 18, 2022

Effective July 1, 2022, the School merged with Growing Up Green Charter School ("GUG"). GUG ceased to exist as a legal entity in conjunction with the merger. The plan of the merger was approved by the New York State Board of Regents on June 2, 2022.

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

Independent Auditors' Report

**Board of Trustees
Growing Up Green Charter School II**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Growing Up Green Charter School II (the "School") (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 18, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

PKF O'Connor Davies, LLP

Harrison, New York
October 18, 2022

Independent Auditors' Communication on Internal Control Matters

The Board of Trustees Growing Up Green Charter School II

In planning and performing our audit of the financial statements of Growing Up Green Charter School II (the "School") as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified.

We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This communication is intended solely for the information and use of management, audit committee, the Board of Trustees, The State Education Department of the State University of New York, and others within the School, and is not intended to be used by anyone other than these specified parties.

We would like to take this opportunity to acknowledge the courtesy and assistance extended to us by School personnel during the course of our audit.

PKF O'Connor Davies, LLP

Harrison, New York
October 18, 2022

Account Statement

BUSINESS REWARD MONEY MARKET
SAVINGS



FIRST REPUBLIC BANK
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Page 1 of 3

Statement Period: September 01, 2022-
September 30, 2022

Account Number: [REDACTED]

GROWING UP GREEN CHARTER SCHOOLS
(ESCROW ACCOUNT)
8435 152ND ST
JAMAICA NY 11432 1641

Account Summary

| | | | |
|------------------------------|--------------------|---------------------------|-------------|
| Beginning Balance | \$75,553.29 | Average Daily Balance | \$75,553.29 |
| Total Deposits and Credits | \$59.95 | Minimum Balance | \$75,553.29 |
| Total Withdrawals and Debits | \$0.00 | Service Charges | \$0.00 |
| Total Checks Paid | \$0.00 | Interest Paid This Period | \$59.95 |
| Ending Balance | \$75,613.24 | Interest Year to Date | \$171.68 |

Account Activity

| Date | Description | Amount |
|-------|--|----------------|
| | Deposits and Credits | |
| 09/30 | INTEREST CREDIT | \$59.95 |
| | Total Deposits and Credits | \$59.95 |
| | ANNUAL PERCENTAGE YIELD EARNED (APY-E) | 0.97% |
| | INTEREST EARNED THIS STATEMENT PERIOD | \$59.95 |

Account Statement

BUSINESS REWARD MONEY MARKET SAVINGS



FIRST REPUBLIC BANK
It's a privilege to serve you®

Page 3 of 3

Statement Period: September 01, 2022-
September 30, 2022

Account Number: [REDACTED]

GROWING UP GREEN CHARTER SCHOOLS

Fee Summary

| | Total For This Period | Total Year-to-Date |
|--------------------------|-----------------------|--------------------|
| Total Overdraft Fees | \$0.00 | \$0.00 |
| Total Returned Item Fees | \$0.00 | \$0.00 |

Message

If you receive a call, text or email from a First Republic representative requesting the verification of your password, user ID, PIN, 3-digit CVV number, account number, card number or any other personal information, and you wish to validate the authenticity of the request, please hang up and contact our Client Care Center at (888) 408-0288.

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Reid Chase

Name of Charter School Education Corporation:

Growing Up Green Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

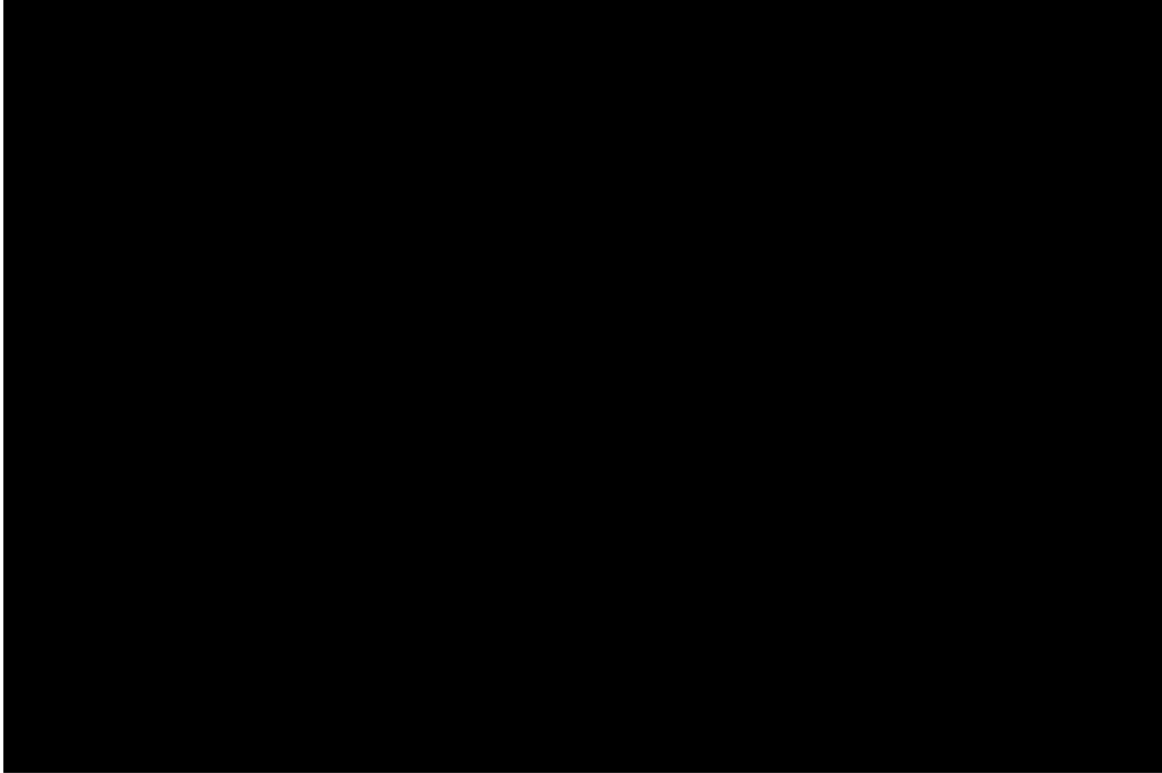
| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Reid Chase

Reid Chase (Jul 2, 2022 10:28 EDT)

7/2/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Peter Davis

Name of Charter School Education Corporation:

Growing Up Green Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

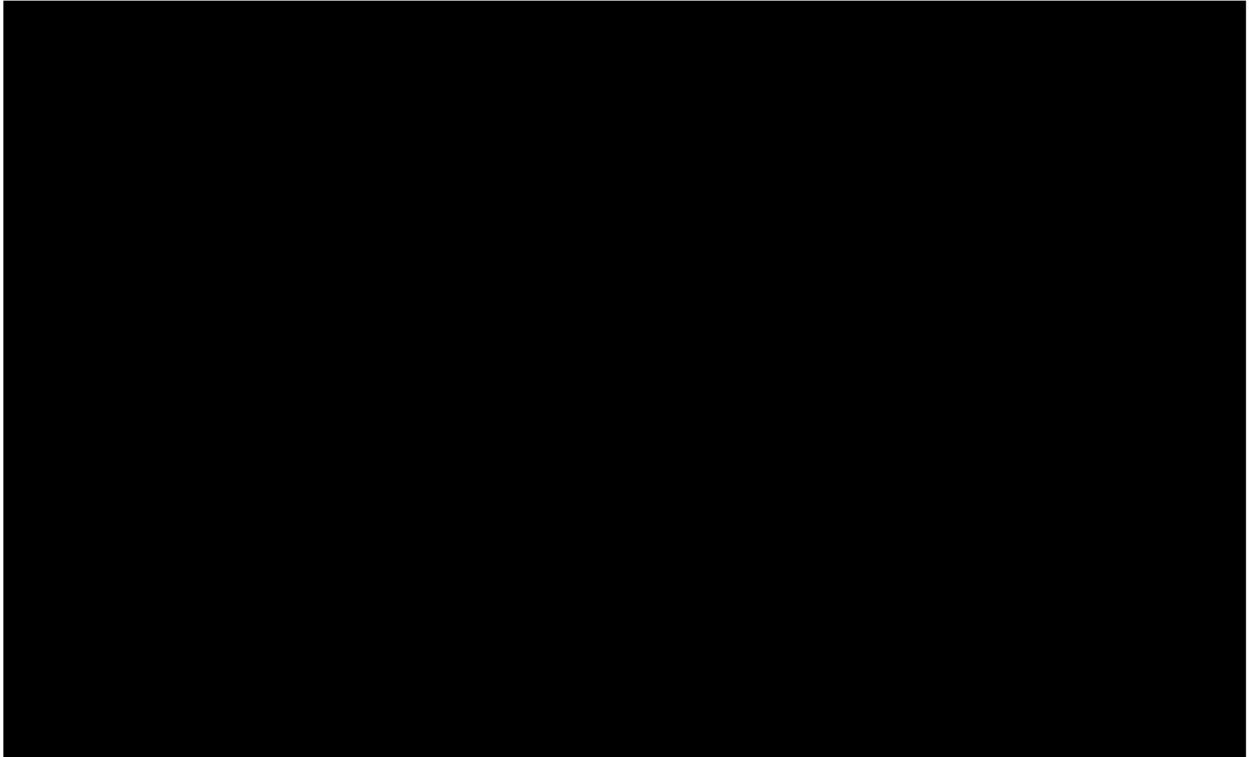
| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

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7/18/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kiah J. Hufane

Name of Charter School Education Corporation:

Growing Up Green Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
- Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Kiah J Hufane

06/22/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Marc Greenberg

Name of Charter School Education Corporation:

Growing Up Green Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board Chair (interim)

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Matthew Greenberg is the School's founder and Executive Dir. Matthew and I are first cousins.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

As noted above, Matthew Greenberg and I are 1st cousins.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

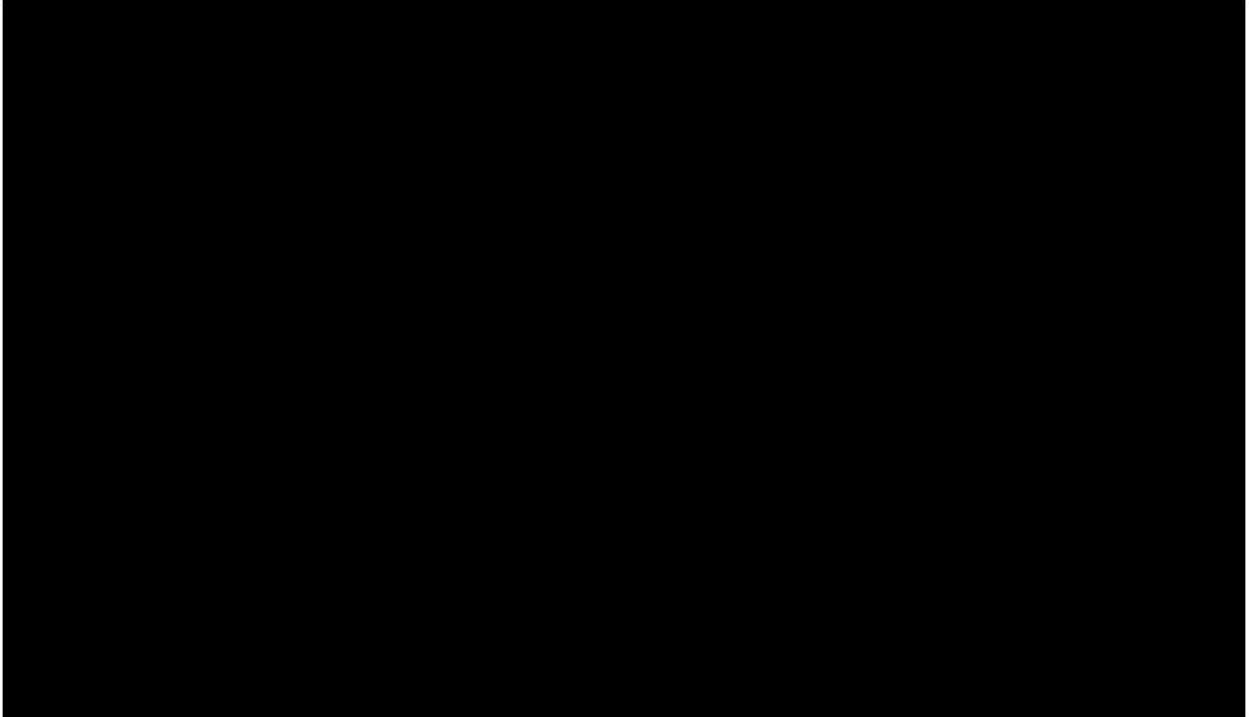
| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

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Marc L Greenberg (Jun 26, 2022 03:51 EDT)

June 26, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kate Hooker

Name of Charter School Education Corporation:

Growing Up Green Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
- Co-chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

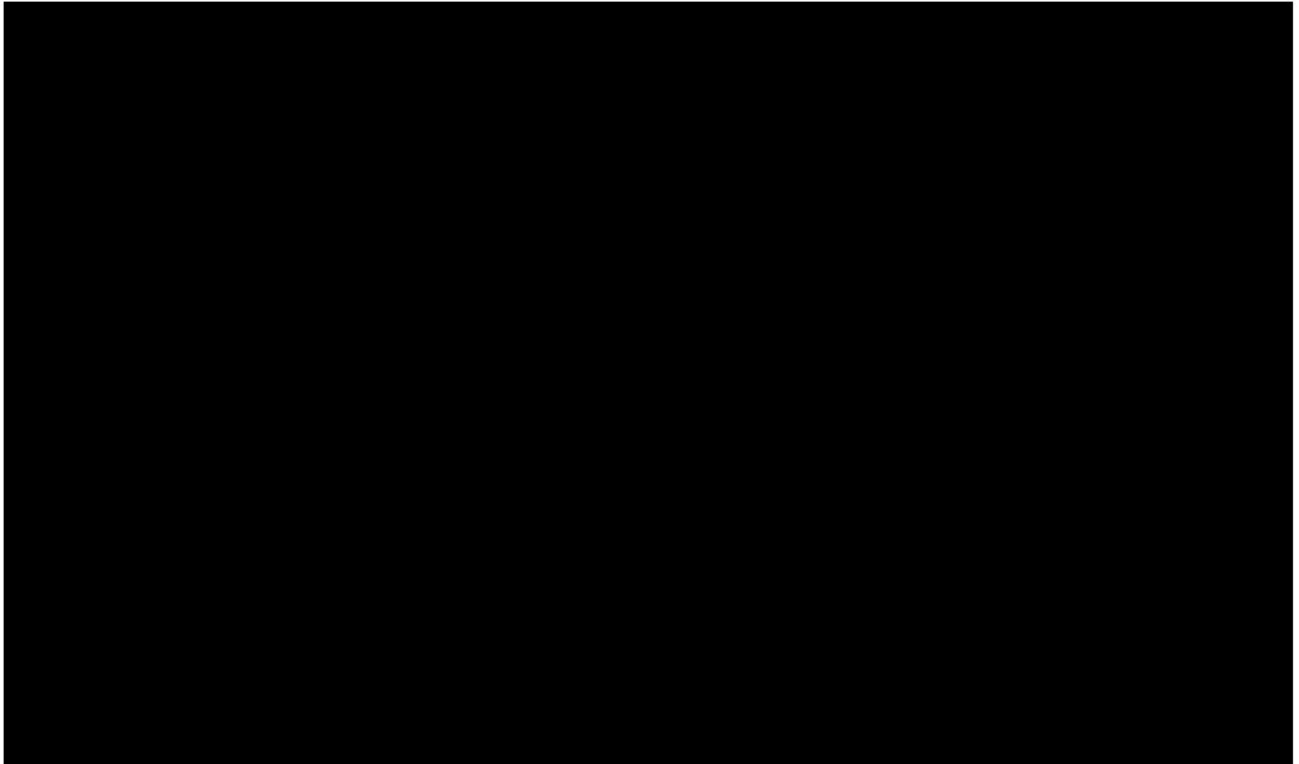
| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Kate Hooker

Kate Hooker (Jun 22, 2022 13:34 EDT)

June 22, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kathryn Klingenstein

Name of Charter School Education Corporation:

Growing Up Green Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
member, vice-chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

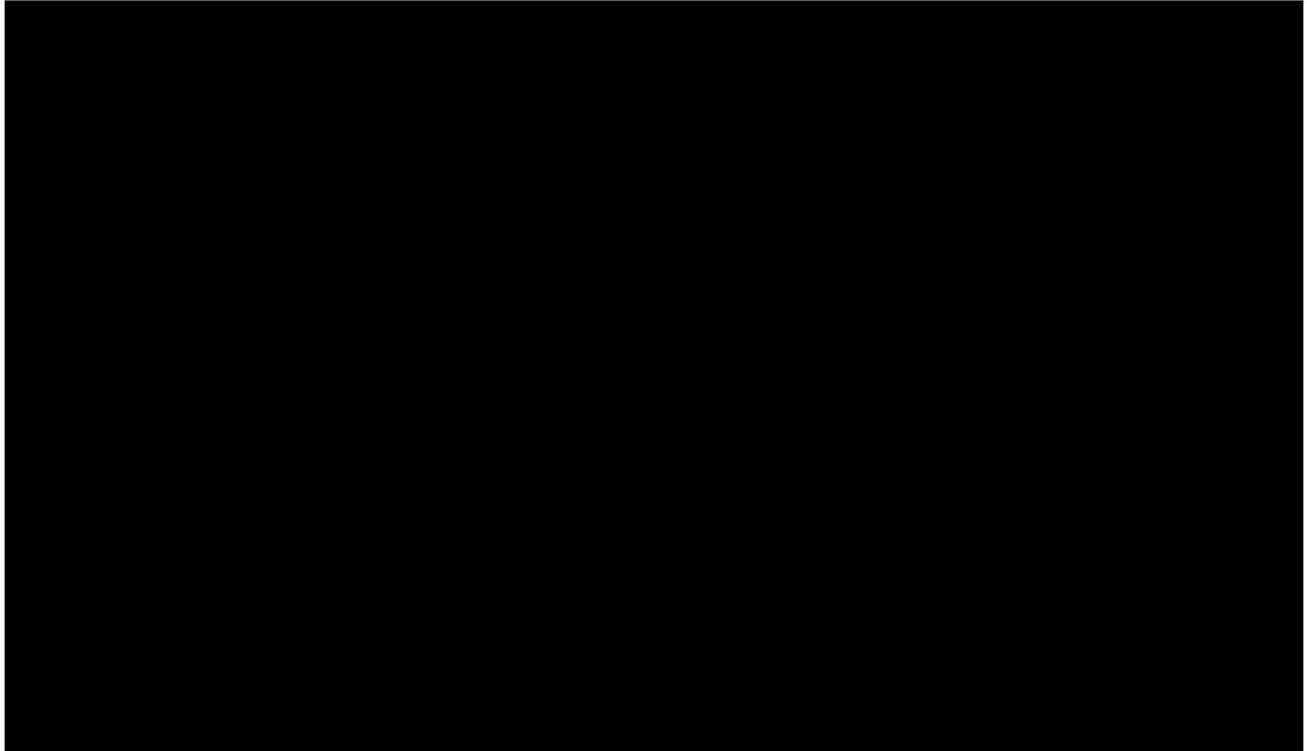
| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Kathryn Klingenstein

Kathryn Klingenstein (Jun 22, 2022 15:38 EDT)

6/22/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Anne Levonen

Name of Charter School Education Corporation:

Growing Up Green Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

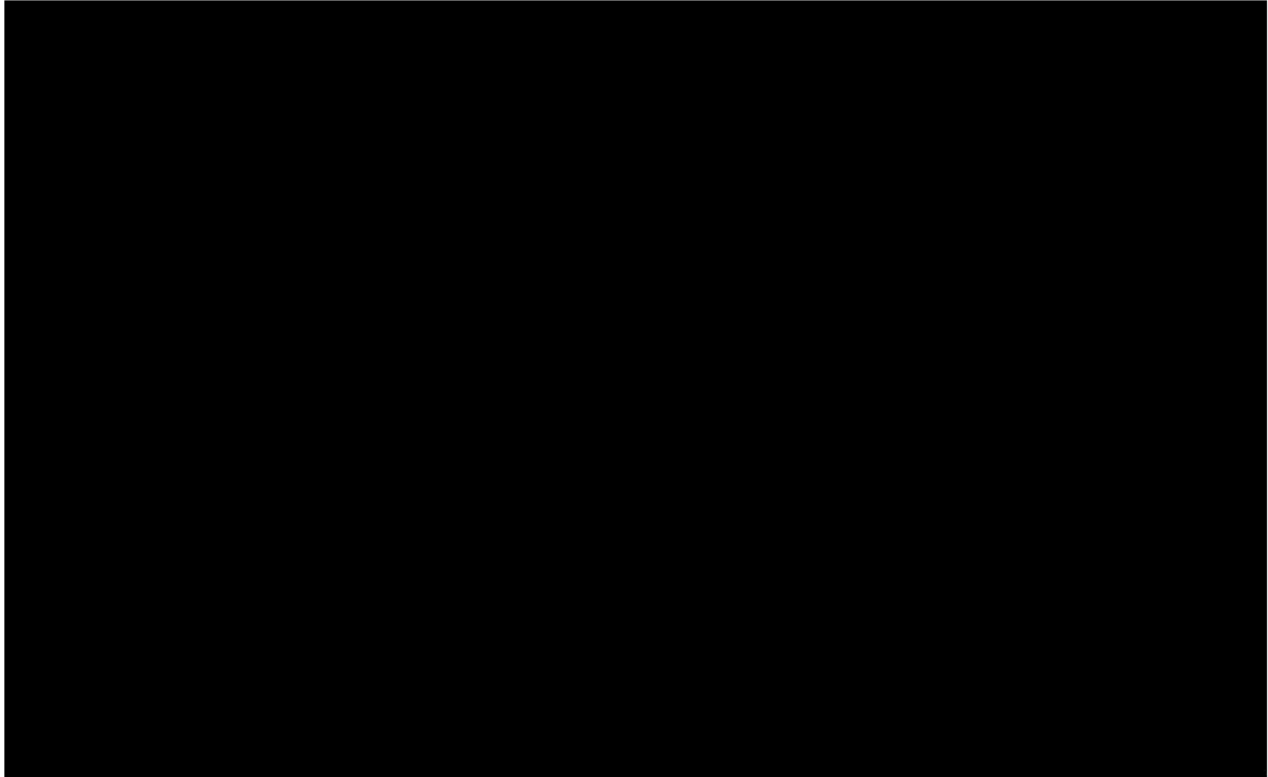
| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Anne Levonen

Anne Levonen (Jul 5, 2022 07:42 EDT)

7/5/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kelly Russotti

Name of Charter School Education Corporation:

Growing Up Green Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

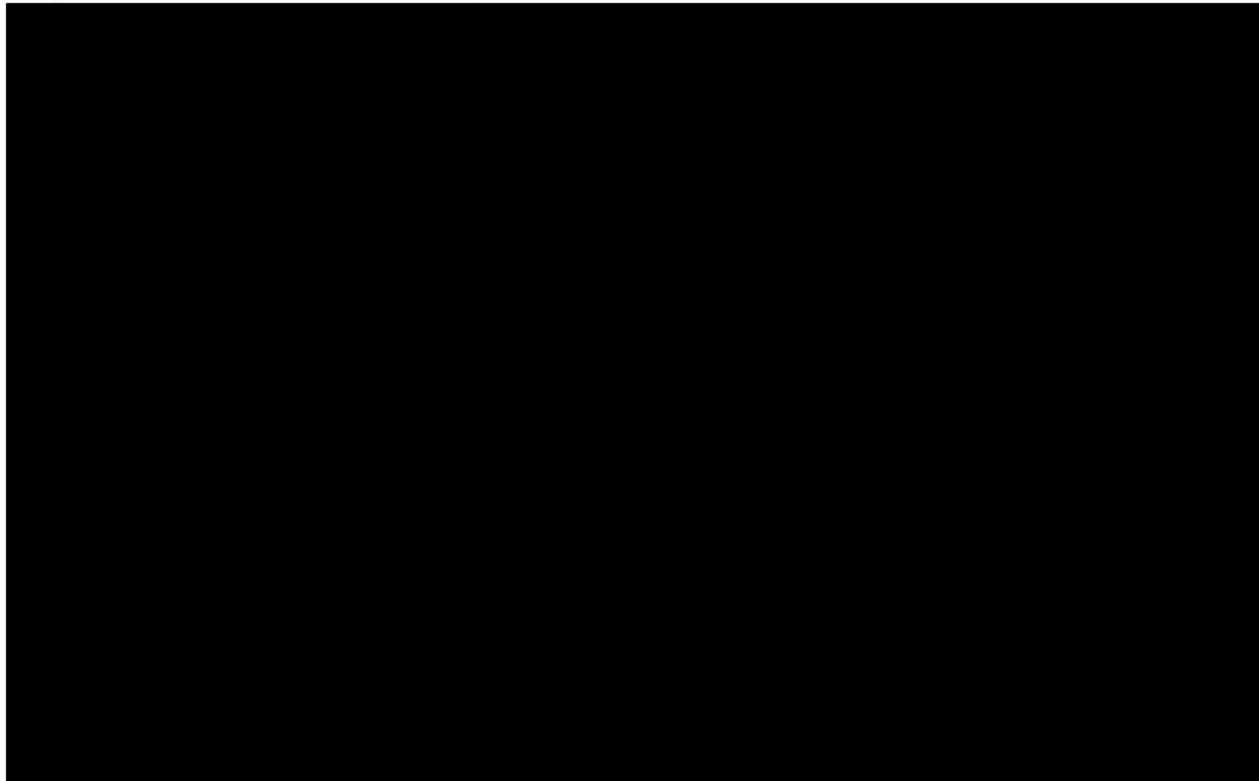
| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Kelly Russotti

6/27/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Jeff mueller

Name of Charter School Education Corporation:

Growing Up Green Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
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This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Jeff Mueller

July 2 2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Corwin Mason

Name of Charter School Education Corporation:

Growing Up Green Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

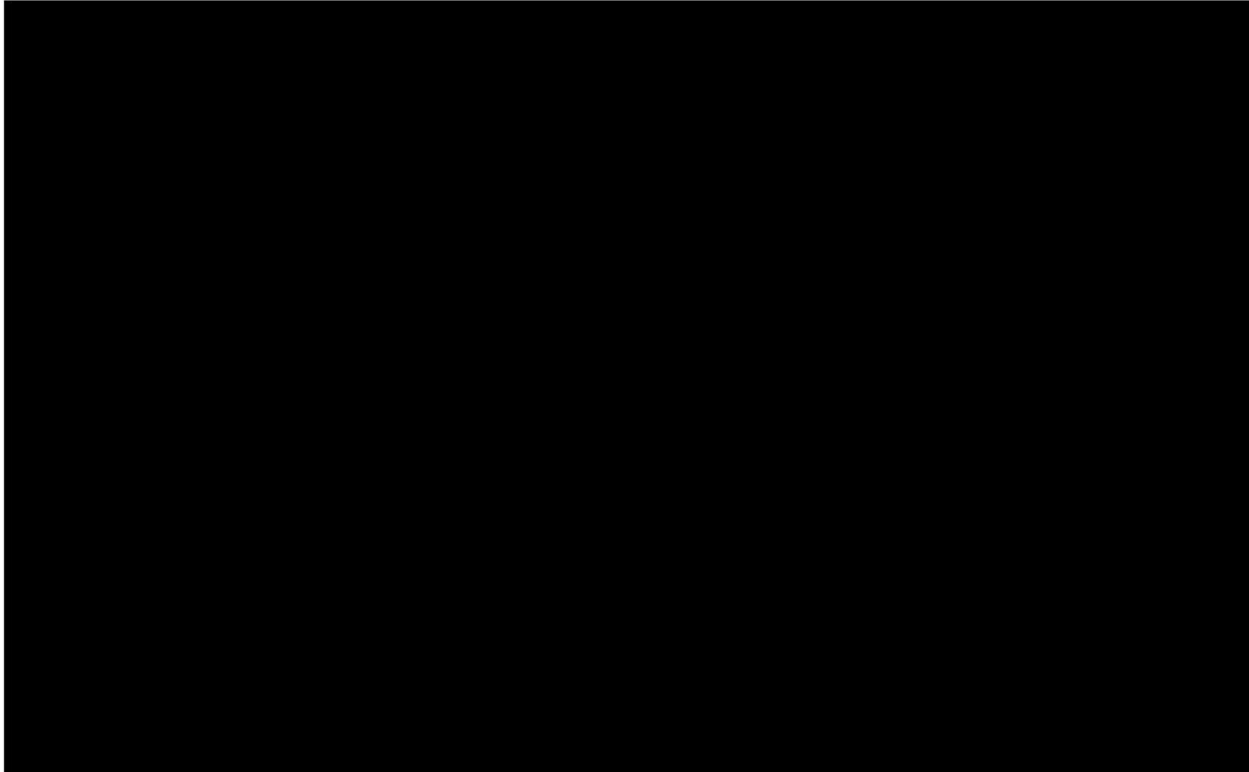
| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
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| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Corwin Mason

Corwin Mason (Jun 23, 2022 14:21 EDT)

6/23/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

GROWING UP GREEN II CHARTER SCHOOL BOARD MEETING

Board Meeting Date: Tuesday, August, 17th, 2021

Location: Growing Up Green II Middle School, 84-35 152nd St, Jamaica, NY 11432

Commencement time: 7:00pm

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Kathryn Klingenstein (Board Co-Chair), Kate Hooker (Board Co-Chair), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Pastor Corwin Mason (Board Trustee), Kelly Russotti (Board Secretary), Kate McGrath (General Counsel and Director of Human Resources at Growing Up Green Charter Schools), Tomi Okuyemi (School Leader of Growing Up Green II Elementary School), Andrew Wintner (School Leader of Growing Up Green II Middle School), Latoya Lindsay (Growing Up Green Community and Family Engagement Coordinator)

Commencement

Kate Hooker moved to open the meeting for Growing Up Green II Charter School.

Previous Month's Board Meeting Minutes

Kate Hooker moved to approve the June and July minutes for the Growing Up Green II Charter School. Kathryn Klingenstein seconded the motion, all were in favor.

School Leader Report

Tomi Okuyemi and Andrew Wintner presented updates from Growing Up Green 2 Elementary and Middle Schools, respectively.

Financials

Anita Amoh went through the financial reports for Growing Up Green II Charter School. Kate Hooker moved to approve a credit line increase at Growing Up Green I, Kathryn Klingenstein seconded the motion. All were in favor.

GROWING UP GREEN II CHARTER SCHOOL BOARD MEETING

Board Meeting Date: Tuesday, 18th, 2021, 7:45pm

Location:

<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Peter Davis (Board Trustee), Marc Greenberg (Interim Board Chair), Kelly Russotti (Board Secretary), Kate McGrath (General Counsel and Director of Human Resources at Growing Up Green Charter Schools), Leslie Cruz (CSBM Representative)

Commencement

Marc Greenberg opened the meeting for Growing Up Green II Charter School.

Previous Month's Board Meeting Minutes

Kiah Hufane moved to approve the December minutes for the Growing Up Green II Charter School. Peter Davis seconded the motion, all were in favor.

Financials

Leslie Cruz went through the financial reports for Growing Up Green II Charter School.

GROWING UP GREEN II CHARTER SCHOOL BOARD MEETING

Board Meeting Date: Tuesday, July 27th, 2021, 7:30pm

Location:

<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Kathryn Klingenstein (Board Co-Chair), Kate Hooker (Board Co-Chair), Desmond Holliday (Executive Assistant to Matthew Greenberg), Marc Greenberg (Board Trustee), Kelly Russotti (Board Secretary), Anita Amoh (Director of Finance), Cassandra Smith (Director of Support Services at Growing Up Green), Peter Davis (Board Trustee), Erin Acosta (Director of Development at Growing Up Green Charter Schools)

Commencement

Kathryn Klingenstein moved to open the meeting for Growing Up Green I Charter School.

Financials

Anita Amoh went through the financial reports for Growing Up Green II Charter School.

GROWING UP GREEN II CHARTER SCHOOL BOARD MEETING

Board Meeting Date: Tuesday, December 21st, 2021

Location:

<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

Commencement Time: 7:00pm

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Anne Levonen (Board Treasurer), Pastor Corwin Mason (Board Trustee), Peter Davis (Board Trustee), Marc Greenberg (Interim Board Chair), Kelly Russotti (Board Secretary), Kate McGrath (General Counsel and Director of Human Resources at Growing Up Green Charter Schools), Tomi Okuyemi (School Leader of Growing Up Green II Elementary School), Andrew Wintner (School Leader of Growing Up Green II Middle School), Leslie Cruz (CSBM representative), Grayson (GUG parent), Katie Ringer (GUG parent), Erin Gurzynski (GUG I ES Parent), Milva's iPhone, Daria Malakhova (GUG parent), 15859430146, Ian Malakhov, Jeremiah Dushki (GUG parent), Lyynsie (GUG parent)

Commencement

Marc Greenberg moved to open the meeting for Growing Up Green II Charter School.

Previous Months' Board Meeting Minutes

Marc Greenberg moved to approve the October minutes for the Growing Up Green II Charter School. Anne Levonen seconded the motion, all were in favor. Peter David moved to approve the November minutes for the Growing Up Green Charter School. Marc Greenberg seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

G1 + G2 Merger

Kate McGrath presented information regarding the merger of Growing Up Green and Growing Up Green II.

Information Regarding CSP Grant

Nancy Wong presented information regarding the CSP grant that the school applied for.

School Leader Report

Tomi Okuyemi and Andrew Wintner presented updates from Growing Up Green II Elementary and Middle Schools, respectively.

Financials

Leslie Cruz went through the summary financial reports for Growing Up Green II Charter School.

FPP Revision

Kate McGrath presented items to be revised on the Growing Up Green II FPP. Marc Greenberg moved to approve the revisions. Peter Davis seconded the motion, all were in favor.

Fundraising Update

Erin Acosta gave a fundraising update.

GROWING UP GREEN II CHARTER SCHOOL BOARD MEETING

Board Meeting Date: Tuesday, February 15th, 2021, 7:30pm

Location:

<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Kate McGrath (General Counsel and Director of Human Resources at Growing Up Green Charter Schools), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Pastor Corwin Mason (Board Trustee), Marc Greenberg (Interim Board Chair), Kelly Russotti (Board Secretary), Debbie Lister (Education Board Partners), Luz Munoz (Growing Up Green 2 Parent), Mayan Abecasis (Growing Up Green Parent)

Commencement

Marc Greenberg opened the meeting for Growing Up Green II Charter School.

Previous Month's Board Meeting Minutes

Anne Levonen moved to approve the January minutes for the Growing Up Green II Charter School. Kelly Russotti seconded the motion, all were in favor.

Financials

Anita Amoh went through the financial reports for Growing Up Green II Charter School.

GROWING UP GREEN CHARTER SCHOOL II BOARD MEETING

Board Meeting Date: Tuesday, 21st, 2022, 7:00pm

Location:

<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Peter Davis (Board Trustee), Marc Greenberg (Interim Board Chair), Nancy Wong (Director of Assessment at Growing Up Green Charter Schools), Danielle Williams, Anabel Schmelz, Johanna Kriegel (Growing Up Green Charter Schools)

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Previous Month's Board Meeting Minutes

Marc Greenberg moved to approve the May minutes for the Growing Up Green Charter School II. Peter Davis seconded the motion, all were in favor.

Financials

Anita Amoh went through the summary financial reports for Growing Up Green Charter School II.

Next Year's Budget

Anita Amoh went through the proposed budget for Growing Up Green II for School Year 2022-2023. Anne Levonen moved to approve the budget. Peter Davis seconded the motion, all were in favor.

GROWING UP GREEN II CHARTER SCHOOL BOARD MEETING

Board Meeting Date: Tuesday, May 17th, 2021

Location:

<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

Commencement Time: 7:30pm

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Pastor Corwin Mason (Board Trustee), Peter Davis (Board Trustee), Marc Greenberg (Interim Board Chair), Kelly Russotti (Board Secretary), Cliff Schneider (Counsel to Growing Up Green Charter Schools), Leo Dorfman

Commencement

Marc Greenberg opened the meeting for Growing Up Green II Charter School.

Previous Month's Board Meeting Minutes

Marc Greenberg moved to approve the April minutes for the Growing Up Green II Charter School. Anne Levonen seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Open Meeting Law Update

Cliff Schneider gave an update regarding the New Open Meeting Law. He spoke about new changes in light of the end of Covid protocols and about requirements for in person quorum, zoom presence and the conditions associated with each.

Settlement Approval

Kelly Russotti made the motion to approve the settlement discussed in the Board's Executive Session. Pastor Mason seconded the motion, all were in favor.

Sublease Approval

Cliff Schneider provided information regarding real estate items for the Board to consider. Kiah Hufane moved to pass these sublease amendments. Kelly Russotti seconded the motion, all were in favor.

Financials

Anita Amoh went through the summary financial reports for Growing Up Green II Charter School.

Fundraising Update

Erin Acosta gave a fundraising update. She spoke about GUG's "Starting Line" Virtual Spring Fundraiser on May 12th and the GUG Fun Run Fundraiser on May 15th.

GROWING UP GREEN II CHARTER SCHOOL BOARD MEETING

Board Meeting Date: Tuesday, March 15th, 2022, 7:30pm

Location:

<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Marc Greenberg (Interim Board Chair), Kelly Russotti (Board Secretary), Kate McGrath (General Counsel and Director of Human Resources at Growing Up Green Charter Schools)

Commencement

Marc Greenberg opened the meeting for Growing Up Green II Charter School.

Previous Month's Board Meeting Minutes

Kelly Russotti moved to approve the February minutes for the Growing Up Green II Charter School. Kiah Hufane seconded the motion, all were in favor.

Financials

Anita Amoh went through the financial reports for Growing Up Green II Charter School.

GROWING UP GREEN II CHARTER SCHOOL BOARD MEETING

Board Meeting Date: Tuesday, September 21st, 2021, 7:30pm

Location:

<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Kate Hooker (Board Chair), Anne Levonen (Board Treasurer), Peter Davis (Board Trustee), Marc Greenberg (Board Trustee), Kate McGrath (General Counsel and Director of Human Resources at Growing Up Green Charter Schools), Jennifer Slutak (School Leader of Growing Up Green I Middle School), Pastor Corwin Mason (Board Trustee), Kiah Hufane (Board Trustee), Kelly Russotti (Board Secretary), John Dietrich, Melonie Mayzoub (GUGCS ES2 Parent)

Commencement

Kate Hooker moved to open the meeting for Growing Up Green II Charter School.

Movement to approve interim Board Chair

Kate Hooker moved to instate Marc Greenberg as the interim Board Chair for Growing Up Green II. Anne Levonen seconded the motion, all were in favor.

Previous Month's Board Meeting Minutes

Marc Greenberg moved to approve the August minutes for the Growing Up Green II Charter School. Kiah Hufane seconded the motion, all were in favor.

Financials

Anita Amoh went through the financial reports for Growing Up Green II Charter School.

Real Estate Items

Kate McGrath shared details regarding the 161st St lease and sublease. Marc Greenberg moved to approve the amendment of a sublease at 161st St 2nd A & R Sublease, as well as to approve the assignment of the St. Demetrios sublease and guaranty, Kate Hooker seconded the motion, all were in favor.

GROWING UP GREEN II CHARTER SCHOOL BOARD MEETING

Board Meeting Date: Tuesday, November 16th, 2021

Commencement Time: 7:30pm

Location:

<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Don Gardner (Assistant School Leader of Growing Up Green I Elementary School), Jennifer Slutak (School Leader of Growing Up Green I Middle School), Dr. Nancy Wong (Director of Assessment at Growing Up Green Charter Schools)

Commencement

Marc Greenberg opened the meeting for Growing Up Green II Charter School.

Financials

Matthew Greenberg went through the financial reports for Growing Up Green II Charter School.

GROWING UP GREEN II CHARTER SCHOOL BOARD MEETING

Board Meeting Date: Tuesday, October 19th, 2021, 7:00pm

Location:

<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Kate McGrath (General Counsel and Director of Human Resources at Growing Up Green Charter Schools), Kate Hooker (Board Trustee), Kiah Hufane (Board Trustee), Pastor Corwin Mason (Board Trustee), Peter Davis (Board Trustee), Kelly Russotti (Board Secretary), Aris Colgan (School Leader of Growing Up Green I Elementary School), Jennifer Slutak (School Leader of Growing Up Green I Middle School), Tomi Okuyemi (School Leader of Growing Up Green II Elementary School), Andrew Wintner (School Leader of Growing Up Green II Middle School), Debbie Lister (Representative from Education Board Partners), Don Gardner (Assistant School Leader of Growing Up Green Elementary School), Nancy Wong (Director of Assessment at Growing Up Green Charter Schools)

Commencement

Marc Greenberg moved to open the meeting for Growing Up Green II Charter School.

Previous Month's Board Meeting Minutes

Kate Hooker moved to approve the September minutes for the Growing Up Green II Charter School. Marc Greenberg seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Education Board Partners

Debbie Lister presented information about the organization Education Board Partners and how they will be assisting in board member recruitment.

School Leader Report

Tomi Okuyemi and Andrew Wintner presented updates from Growing Up Green 2 Elementary and Middle Schools, respectively.

Financials

Anita Amoh went through the financial reports for Growing Up Green II Charter School.

Data Presentation

Nancy Wong presented data regarding Growing Up Green and Growing Up Green II.

Fundraising Update

Erin Acosta gave a brief update regarding fundraising at Growing Up Green II and Growing Up Green.

Line of Credit Resolution

Kate McGrath presented a revised resolution to grant Growing Up Green II a line of credit. Marc Greenberg moved to approve this resolution. Kiah Hufane seconded the motion, all were in favor.

GROWING UP GREEN II CHARTER SCHOOL SPECIAL BOARD MEETING

Board Meeting Date: Tuesday, January 18th, 2021

Location:

<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

Commencement Time: 7:15pm

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Peter Davis (Board Trustee), Marc Greenberg (Interim Board Chair), Kelly Russotti (Board Secretary), Kate McGrath (General Counsel and Director of Human Resources at Growing Up Green Charter Schools)

Commencement

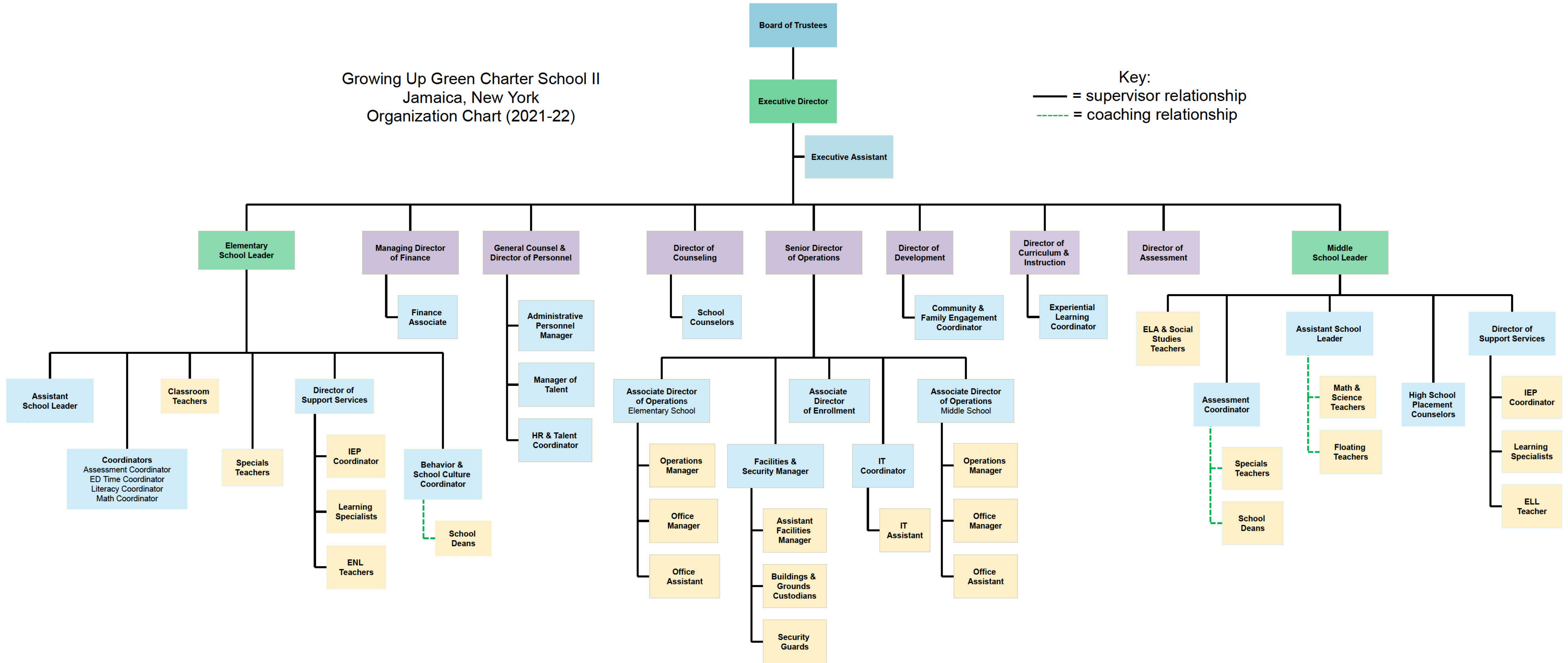
Marc Greenberg opened the special meeting for Growing Up Green II Charter School.

Merger of Growing Up Green and Growing Up Green II

Marc Greenberg made the motion to merge Growing Up Green and Growing Up Green II. Peter Davis seconded the motion, all were in favor.

Growing Up Green Charter School II
 Jamaica, New York
 Organization Chart (2021-22)

Key:
 — = supervisor relationship
 - - - = coaching relationship



Growing Up Green Charter Schools Calendar 2022 - 2023

| August 2022 | | | | | | | September 2022 | | | | | | | October 2022 | | | | | | |
|--|----|---|----|----|----|----|---|----|----|----|----|-------------------------------|----|---|----|----|----|----|----|----|
| S | M | T | W | Th | F | Sa | S | M | T | W | Th | F | Sa | S | M | T | W | Th | F | Sa |
| | 1 | 2 | 3 | 4 | 5 | 6 | | | | | 1 | 2 | 3 | | | | | | | 1 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 28 | 29 | 30 | 31 | | | | 25 | 26 | 27 | 28 | 29 | 30 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | | | | | | | | | | | | | | 30 | 31 | | | | | |
| 16-17 Summer PD (new staff only) 18-30 Summer PD (all staff) 31 First Day of School 1pm dismissal | | | | | | | 1-2 1pm dismissal 5 Labor Day 26-27 Rosh Hashanah | | | | | | | 5 Yom Kippur 10 Indigenous Peoples' Day | | | | | | |
| November 2022 | | | | | | | December 2022 | | | | | | | January 2023 | | | | | | |
| S | M | T | W | Th | F | Sa | S | M | T | W | Th | F | Sa | S | M | T | W | Th | F | Sa |
| | | 1 | 2 | 3 | 4 | 5 | | | | | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 27 | 28 | 29 | 30 | | | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 | 31 | | | | |
| 2 MS Family Conferences 8 Election Day Asynchronous for students (Staff PD) 11 Veterans Day 21-22 ES Family Conferences 23-25 Thanksgiving Break | | | | | | | 22 Winter Carnival 1pm Dismissal 23-30 Winter Recess | | | | | | | 2 Winter Recess 3 Asynchronous for students (Staff PD) 16 Martin Luther King, Jr. Day | | | | | | |
| February 2023 | | | | | | | March 2023 | | | | | | | April 2023 | | | | | | |
| S | M | T | W | Th | F | Sa | S | M | T | W | Th | F | Sa | S | M | T | W | Th | F | Sa |
| | | | 1 | 2 | 3 | 4 | | | | 1 | 2 | 3 | 4 | | | | | | | 1 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 26 | 27 | 28 | | | | | 26 | 27 | 28 | 29 | 30 | 31 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | | | | | | | | | | | | | | 30 | | | | | | |
| 1 MS Family Conferences 20-24 Midwinter Recess | | | | | | | 9-10 ES Family Conferences 20 Asynchronous for students (Staff PD) | | | | | | | 6-14 Spring Recess 19-20 ELA State Testing (3 rd -8 th) 21 Eid al-Fitr | | | | | | |
| May 2023 | | | | | | | June 2023 | | | | | | | July 2023 | | | | | | |
| S | M | T | W | Th | F | Sa | S | M | T | W | Th | F | Sa | S | M | T | W | Th | F | Sa |
| | 1 | 2 | 3 | 4 | 5 | 6 | | | | | 1 | 2 | 3 | | | | | | | 1 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 28 | 29 | 30 | 31 | | | | 25 | 26 | 27 | 28 | 29 | 30 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 2-4 Math State Testing (3 rd -7 th) 24 MS Family Conferences 26-29 Memorial Day | | | | | | | 1 Asynchronous for students (Staff PD) 19 Juneteenth 22 8 th Grade Graduation 1pm Dismissal 23 Last Day of School 1pm Dismissal | | | | | | | | | | | | | |
| Key | | No School for Students & Staff | | | | | 1pm Dismissal | | | | | State Testing | | | | | | | | |
| | | Elementary Conferences Asynchronous for ES Students only | | | | | Middle School Conferences Asynchronous for MS Students only | | | | | Asynchronous for ALL students | | | | | | | | |

Growing Up Green Charter Schools Calendar 2022-2023

with number of days (180)– updated 9.30.22

School Hours: 7:55am-3:15pm (440 minutes per day)

| August 2022 - 1 | | | | | | | September 2022 - 20 | | | | | | | October 2022 - 39 | | | | | | |
|---|----|----|----|----|----|----|--|----|----|----|----|----|----|--|----|----|----|----|----|----|
| S | M | T | W | Th | F | Sa | S | M | T | W | Th | F | Sa | S | M | T | W | Th | F | Sa |
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| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 28 | 29 | 30 | 31 | | | | 25 | 26 | 27 | 28 | 29 | 30 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | | | | | | | | | | | | | | 30 | 31 | | | | | |
| 16 th -17 th A Opening Meetings (new staff)A 18 th -30 th A Opening Meetings (all staff)A 31 st - First Day of School (1pm dismissal)A | | | | | | | 1 st -2 nd A 1pm dismissalA 5 th A Labor DayA 26 th -27 th A Rosh HashanahA | | | | | | | 5 th A Yom KippurA 10 th A Indigenous Peoples' DayA 11 th -14 th A Elementary School ELA LFLB #1A | | | | | | |
| November 2022 - 57 | | | | | | | December 2022 - 73 | | | | | | | January 2023 - 93 | | | | | | |
| S | M | T | W | Th | F | Sa | S | M | T | W | Th | F | Sa | S | M | T | W | Th | F | Sa |
| | | 1 | 2 | 3 | 4 | 5 | | | | | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 27 | 28 | 29 | 30 | | | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 | 31 | | | | |
| 2 nd A MS Family ConferencesA 8 th A Election Day (staff PD & Asynch for kids)A 7 th -10 th A Elementary School Math LFLB #1A 7 th - Middle School ELA LFLB #1A 9 th - Middle School Math LFLB #1A 11 th A Veterans DayA 21 st -22 nd A ES Family ConferencesA 23 rd -25 th A Thanksgiving BreakA | | | | | | | 12 th -16 th A Elementary School ELA LFLB #2A 22 nd A Winter Celebration (1pm dismissal)A 23 rd -30 th A Winter RecessA | | | | | | | 3 rd A Staff PD and Asynch for kidsA 9 th -13 th A Elementary School Math LFLB #2A 16 th A Martin Luther King Jr DayA 31 st - Middle School ELA LFLB #2A | | | | | | |
| February 2023 - 108 | | | | | | | March 2023 - 131 | | | | | | | April 2023 - 143 | | | | | | |
| S | M | T | W | Th | F | Sa | S | M | T | W | Th | F | Sa | S | M | T | W | Th | F | Sa |
| | | | 1 | 2 | 3 | 4 | | | | 1 | 2 | 3 | 4 | | | | | | | 1 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 26 | 27 | 28 | | | | | 26 | 27 | 28 | 29 | 30 | 31 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | | | | | | | | | | | | | | 30 | | | | | | |
| 1 st A MS Family ConferencesA 6 th -10 th A Elementary School ELA LFLB #3A 15 th - Middle School Math LFLB #2A 20 th -24 th A Mid Winter RecessA | | | | | | | 6 th -8 th A Elementary School Math LFLB #3A 9 th -10 th A ES Family ConferenceA 20 th A Staff PD and Asynch for kidsA | | | | | | | 6 th - 14 th A Spring RecessA 19 th -20 th A ELA State Exams (3 rd -8 th)A 21 st A Eid al-FitrA | | | | | | |
| May 2023 - 164 | | | | | | | June 2023 - #180 | | | | | | | Key No School for Students 1pm Dismissal Asynchronous for Students LFLB Assessments FastBridge Assessments State Tests (3rd - 8th grades) ES Family Conferences - 1pm Dismissal MS Family Conferences - 1pm Dismissal Main Office: 347.642.4306 | | | | | | |
| S | M | T | W | Th | F | Sa | S | M | T | W | Th | F | Sa | | | | | | | |
| | 1 | 2 | 3 | 4 | 5 | 6 | | | | | 1 | 2 | 3 | | | | | | | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | | | | | | |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | | | | | | | |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | | | | | | | |
| 28 | 29 | 30 | 31 | | | | 25 | 26 | 27 | 28 | 29 | 30 | | | | | | | | |
| 2 nd -4 th A Math State Exams (3 rd -7 th)A 15 th -25 th A FastBridge (tentative)A 24 th A MS Family ConferencesA 30 th A Memorial DayA | | | | | | | 1 st A Staff PD and Asynch for kidsA 5 th A Science Written Exams (8 th)A 14 th -16 th A Regents (8 th) - TENTATIVEA 19 th A JuneteenthA 22 nd A 8th Grade Graduation (1pm dismissal)A 23 rd A Last Day of School (1pm dismissal)A | | | | | | | | | | | | | |



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 07.25.2022.

PREMISES

Growing Up Green Charter School 2
89-17 161st Street
Queens NY 11432

Growing Up Green Charter School 2
89-17 161st Street
Queens NY 11432

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **04.11.2022**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

Note: Violation order 010535- VIOR dismissed.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 06.27.2022.

PREMISES

Growing Up Green Charter School II
84-35 152nd Street
Queens NY 11432

Growing Up Green Charter School II
84-35 152nd Street
Queens NY 11432

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **10.22.2021**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU

DEPARTMENT OF HOUSING AND BUILDINGS

BOROUGH OF Queens, CITY OF NEW YORK

No. Q

39025

Date 2/26/47

551-000

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. Building Code.)

This certificate supersedes C. O. No.

To the owner or owners of the building or premises:

THIS CERTIFIES that the ~~new~~ ~~altered~~ ~~existing~~ building premises located at

89-17 161 St. ES. 152'8. 89 Ave. Block **9760** Lot **31-36**

, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.D. Alt. No. — **1321/45**

Construction classification — **Fireproof**

Occupancy classification — **Public Bldg.**

Height **3** stories, **94** feet.

Date of completion — **6/20/46**

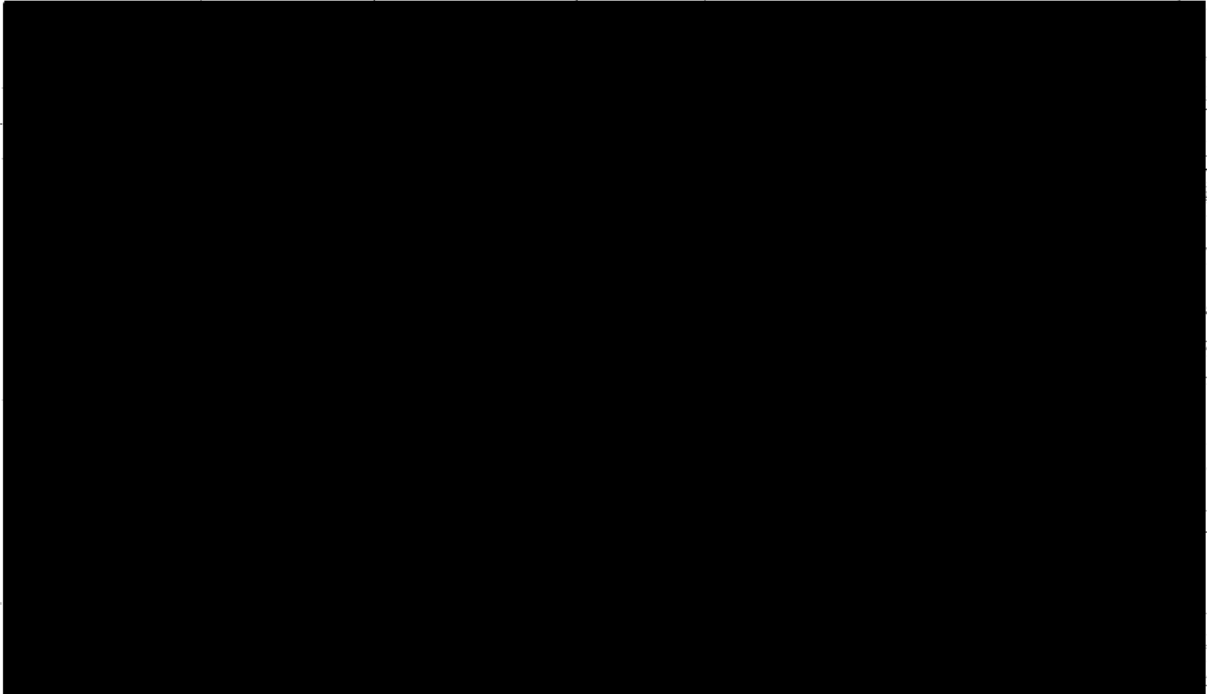
Located in **5ue.** Use District.

0 Area **1 1/2** Height Zone at time of issuance of permit

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

| STORY | LIVE LOADS Lbs. per Sq. Ft. | PERSONS ACCOMMODATED | | | USE |
|-------|--------------------------------|----------------------|--------|-------|-----|
| | | MALE | FEMALE | TOTAL | |
| | | | | | |



John J. Kellahan

Borough Superintendent.

[Signature]

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL
BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof, or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the directionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachment into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§.646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy."

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.

DEPARTMENT OF HOUSING AND BUILDINGS

BOROUGH OF QUEENS

, CITY OF NEW YORK

No. **180312**

Date **1/18/71**

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C-26-181.0 to C-26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. Building Code.)

This certificate supersedes C. O. No.

To the owner or owners of the building or premises.

THIS CERTIFIES that the new ~~building~~ building premises located at
84-35 152nd Street, NYC 84th Drive & 152nd St.

Block **9749** Lot **156**

contains substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.Y.C. Alt. No. **NS 566/60**

Construction classification— **Fireproof**

Occupancy classification— **Public**

Height **3** stories, **38** feet

Date of completion— **12/8/70**

Located in **Res.** Use District

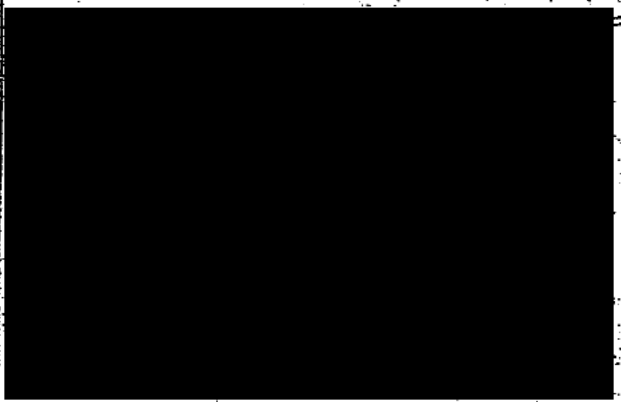
E-1

Area

Height Zone at time of issuance of permit

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: **Call # 222-6083, Sub. # 1, Vol. XIV**

PERMISSIBLE USE AND OCCUPANCY

| STORY | LIVE LOADS Lbs. per Sq. Ft. | PERSONS ACCOMMODATED | | | USE |
|----------|--------------------------------|----------------------|--------|-------|--|
| | | MALE | FEMALE | TOTAL | |
| Basement | 0.6 | 300 | 300 | 600 |  |
| 1st | 100 | 732 | 735 | 1467 | |
| 2nd | 60 | 181 | 181 | 362 | |

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

Unless an approval for the same has been obtained from the Borough Superintendent, no change, rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the five loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with an authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646 of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substance articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent.