

Application: Green Tech Charter School

Jen P sek - jen@pasekconsulting.com
2021-2022 Annual Report

Summary

ID: 0000000171

Labels: SUNY Trustees

Entry 1 School Info and Cover Page

Completed Aug 1 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

GREEN TECH HIGH CHARTER SCHOOL 800000059776

a1. Popular School Name

Green Tech

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

d. DISTRICT / CSD OF LOCATION

ALBANY CITY SD

e. DATE OF INITIAL CHARTER

7/2006

f. DATE FIRST OPENED FOR INSTRUCTION

9/2007

c. School Unionized

Is your charter school unionized?

No

h. SCHOOL WEB ADDRESS (URL)

greentechhigh.org

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

480

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

401

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

6, 7, 9, 10, 11, 12

I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

GREEN TECH HIGH CHARTER SCHOOL 800000059776

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	99 Slingerland St. Albany, NY 12202	518-694-3400	Albany	6-7, 9-12	No

m1a. Please provide the contact information for Site 1.

	Name	T tle	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Paul Miller	CEO/Principal	518-694-3400		pmiller@greentechhigh.org
Operational Leader	Brian Rodriguez	Director of Operations	518-694-3400		brodriguez@greentechhigh.org
Compliance Contact	Brian Rodriguez	Director of Operations	518-694-3400		brodriguez@greentechhigh.org
Complaint Contact	Brian Rodriguez	Director of Operations	518-694-3400		brodriguez@greentechhigh.org
DA A Coordinator	Kat A za	Director of Student Services & School Culture	518-694-3400		kaviza@greentechhigh.org
Phone Contact for After Hours Emergencies	Brian Rodriguez	Director of Operations	518-227-4722		brodriguez@greentechhigh.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.

Site 1 Certificate of Occupancy (COO)

[Green Tech CO 99 Slingerland.pdf](#)

Filename: Green Tech CO 99 Slingerland.pdf **Size:** 253.2 kB

Site 1 Fire Inspection Report

[GTH Fire Inspection 2022.pdf](#)

Filename: GTH Fire Inspection 2022.pdf **Size:** 1.7 MB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Jen Pasek
Position	Consultant
Phone/Extension	518-542-9810
Email	jen@pasekconsulting.com

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:


Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).


Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

(No response)



Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

Entry 4a - Audited Financial Report Template (SUNY)

Incomplete

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c - Additional Financial Documents

Incomplete Hidden from applicant

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]

[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Services Contact Information

Incomplete Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 - Fiscal Year 2022-2023 Budget

Incomplete

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report](#)

[Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Oct 14 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Laura Chmielinski GTH](#)

Filename: Laura Chmielinski GTH.pdf **Size:** 523.5 kB

[Madalyn Royal GTH](#)

Filename: Madalyn Royal GTH.pdf **Size:** 527.6 kB

[Matt Toporowski GTH](#)

Filename: Matt Toporowski GTH.pdf **Size:** 525.1 kB

[amela Williams GTH](#)

Filename: mela Williams GTH.pdf **Size:** 532.4 kB

[Dona Bulluck GTH](#)

Filename: Dona Bulluck GTH.pdf **Size:** 533.8 kB

[J Robinson GTH](#)

Filename: J Robinson GTH.pdf **Size:** 526.8 kB

Entry 7 BOT Membership Table

Completed Aug 1 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

GREEN TECH HIGH CHARTER SCHOOL 800000059776

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Pos t on on the Board	Commit tee Affiliatio ns	Vot ng Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD	End Date of Current Term (MM/DD	Board Meeting s Attende d
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							/YYYY)	/YYYY)	During 2021- 2022
1	Pamela Williams		Trustee/ Member	All	Yes	4	9/23/20 21	9/22/20 24	9
2	Dona Bulluck		Secretar y	All	Yes	3	9/23/20 21	9/22/20 24	9
3	Laura Chmieli nski		Treasure r	All	Yes	3	9/23/20 21	9/22/20 24	5 or less
4	Madalyn Royal		Vice Chair	All	Yes	2	9/23/20 21	9/22/20 24	7
5	Matt Toporow ski		Chair	All	Yes	2	9/23/20 21	9/22/20 24	9
6	Jahmel Robinso n		Trustee/ Member	All	Yes	2	9/23/20 21	11/01/2 021	5 or less
7									
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. UNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	5
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5

3. Number of Board meetings held during 2021-2022

9

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

5

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

1

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

15

Thank you.

Entry 8 Board Meeting Minutes

Incomplete Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

Entry 9 Enrollment & Retention

Completed Aug 1 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>Green Tech has always served more ED students than the Albany City School District. We have an extensive history of attracting students from economically-disadvantaged neighborhood pockets of Albany, Schnectady and Troy, consistent with our single-gender marketing in these places and our reputation for college placement for our young men. We have found that many families who enroll their young men in GTH do so for the prospect of being the first in their family to be able to attend college, and they feel the single gender nature of our school promotes that as a realistic possibility. When this happens, word spreads that it happened for one young man and other families friends and contacts from oftentimes similar ED backgrounds will apply.</p>	<p>We will continue to use the strategies described to the left to maintain our strong enrollment of this population. We table at many events to meet prospective students.</p>
	<p>GTH has not been successful to this point in recruiting significant numbers of ELL students. Despite our efforts, we have found that males reach a certain comfort level with their second language "second families" in their existing school setting. It proves difficult for schools like GTH who recruit only older students to attract a</p>	<p>We will continue the recruitment</p>

English Language Learners	handful of ELL families to leave their comfort zone and attend a brand new school. We have begun to remedy this by starting our 6-12 model, whereby we can meet these families before they become so entrenched in their years of schooling. As our middle school model is new, this is a recruitment effort under development.	efforts described to the left.
Students with Disabilities	GTH shares information in brochures as well as the school website to promote the special education support services that GTH provides. We support a number of different special education settings including consultant/teacher and resource rooms, as well as other intervention efforts. While we have a low overall percentage of SwD compared to the district, we are just a single building LEA. In the future, we will be working more closely with local elementary schools to convey to area families that there can be continuity in Special Education programming even through their students switch schools in grade 6. We understand our obligation with SwD recruitment and face the serious limits of not being in control of the placement process - as the local district is.	We will continue the recruitment efforts described to the left.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023

Economically Disadvantaged	<p>GTH employs a Family Intervention Specialist who attends annual conferences as well as webinars to stay up to date with all services that economically disadvantaged students are eligible for as well as Mc Kinney Vento. Additionally, GTH offers uniform incentives, financial vouchers for uniforms, transportation for students whose district won't provide it, school supplies, uniform closet, book bag drives. We offer free breakfast, lunch, and dinner; free afterschool support, tutoring and clubs; and free Medical Mobile Unit through Whitney Young.</p>	<p>We plan to continue current programming to retain our ED scholars.</p>
English Language Learners	<p>"GTH uses social media as well as radio and T.V. marketing to attract students of all backgrounds. GTH does a yearly demographic study and does mailers to the top 3 languages spoken in the Capital Region. This year English, Spanish, Hindi are the three top languages spoken in the Capital region. We have translated the material and are sending the materials to over 500 homes in the capital region. Our Parent Intervention Specialist also visits and drops off materials at the refugee center. However, we have an extremely low number of ELL students.</p>	<p>We plan to continue current programming to retain our ELL scholars.</p>
	<p>We offer Direct Teacher Consultant Services, where teacher push in to classrooms based on students' IEPs. We also provide resource room based on need. Additionally, we have a</p>	

Students with Disabilities	<p>robust RTI system for our students of concern. Our middle school students will have RTI built into their daily schedules. We have 3 School Counselors on staff who provide social emotional support and academic guidance as well. We build in Lab courses for our students who have gaps in their academic abilities, as well as weekly ZAP (Zeros Aren't Permitted), to help all students improve their grades weekly. We conduct PAR (Personal Academic Review) with students quarterly to track their academic performance. Additionally we provide Advisory for students daily to receive additional support from their advisory for the course of their 4 year academic career. Moving forward, we will be discussing the programming that we can add for special education students to attend our campus - including the possibility of 12:1:1 settings, if they are compliant with Least Restrictive Environment regulations. Brighter Choice boys will potentially partner in this endeavor.</p>	We plan to continue current programming to retain our SWD scholars.
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Entry 10 - Teacher and Administrator Attrition

Completed Aug 1 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee_fingerprintoct19.pdf or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
. Technology	
. Career and Technical Education	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	

Thank you.



Entry 12 Organization Chart

Incomplete Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

Entry 13 School Calendar

Completed Aug 1 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools “... *unless the school’s charter requires more instructional time than is required under the regulations.*”

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Green Tech High Charter School Calendar for 2022-2023 SY (1)

Filename: Green Tech High Charter School Cal ZntTboo.pdf **Size:** 156.6 kB

Entry 14 Links to Critical Documents on School Website

Completed Aug 1 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school’s website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Green Tech Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://www.greentechhigh.org/reports-and-transparency
2. Board meeting notices, agendas and documents	https://www.greentechhigh.org/board-minutes
3. New York State School Report Card	https://www.greentechhigh.org/nysedparentcommunication
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.greentechhigh.org/school-safety
6. Authorizer-approved FOIL Policy	https://www.greentechhigh.org/reports-and-transparency
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.greentechhigh.org/reports-and-transparency

Thank you.



Entry 15 Staff Roster

Incomplete Hidden from applicant

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.



FINANCIAL STATEMENTS

JUNE 30, 2022 AND 2021

GREEN TECH HIGH CHARTER SCHOOL

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AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

MEMBERS OF:
NEW YORK STATE SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Green Tech High Charter School
Albany, New York

Opinion

We have audited the accompanying financial statements of Green Tech High Charter School (a nonprofit organization) (the "School"), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, cash flows and functional expenses for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Green Tech High Charter School as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Green Tech High Charter School and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Green Tech High Charter School's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Green Tech High Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Green Tech High Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements that collectively comprise Green Tech High Charter School's basic financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2022, on our consideration of Green Tech High Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Green Tech High Charter School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Green Tech High Charter School's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Cusack & Company, CPA's LLC". The signature is written in a cursive, flowing style.

CUSACK & COMPANY, CPA'S LLC

Latham, New York
October 28, 2022

GREEN TECH HIGH CHARTER SCHOOL

STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2022 AND 2021

	<u>ASSETS</u>	
	<u>2022</u>	<u>2021</u>
Current Assets		
Cash - Operating	\$ 1,197,891	\$ 1,302,722
Cash - Restricted	20,000	140,250
Grants, Contracts and Other Receivables, Net	846,599	377,175
Pledges Receivable, Current Portion	30,000	20,000
Prepaid Expense	-	38,256
Total Current Assets	<u>2,094,490</u>	<u>1,878,403</u>
Property and Equipment, Net	<u>6,317,388</u>	<u>2,547,498</u>
Other Assets		
Cash - Board Designated	76,997	76,905
Pledges Receivable, Net Current Portion	-	40,000
Total Other Assets	<u>76,997</u>	<u>116,905</u>
Total Assets	<u><u>\$ 8,488,875</u></u>	<u><u>\$ 4,542,806</u></u>
<u>LIABILITIES AND NET ASSETS</u>		
Current Liabilities		
Current Portion of Long-Term Debt	\$ 206,168	\$ 8,208
Accounts Payable and Accrued Expenses	28,985	82,184
Accrued Payroll and Benefits	183,923	292,373
Compensated Absences	41,801	46,129
Refundable Advances	20,000	140,250
Total Current Liabilities	<u>480,877</u>	<u>569,144</u>
Long-Term Liabilities		
Long-Term Debt, Net of Current Portion	2,896,746	-
Net Pension Liability	223,885	229,872
Total Long-Term Liabilities	<u>3,120,631</u>	<u>229,872</u>
Total Liabilities	<u>3,601,508</u>	<u>799,016</u>
Net Assets		
Without Donor Restrictions:		
Undesignated	4,780,370	3,606,885
Board Designated	76,997	76,905
Subtotal	<u>4,857,367</u>	<u>3,683,790</u>
With Donor Restrictions:		
Purpose Restricted	<u>30,000</u>	<u>60,000</u>
Total Net Assets	<u>4,887,367</u>	<u>3,743,790</u>
Total Liabilities and Net Assets	<u><u>\$ 8,488,875</u></u>	<u><u>\$ 4,542,806</u></u>

GREEN TECH HIGH CHARTER SCHOOL*STATEMENT OF ACTIVITIES**FOR THE YEAR ENDED JUNE 30, 2022*

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Revenue			
Public School District			
Resident Student Enrollment	\$ 6,389,770	\$ -	\$ 6,389,770
Students with Disabilities	92,894	-	92,894
Grants and Contracts			
Federal Grants	970,902	-	970,902
State and Local Grants	4,097	-	4,097
Food Service/Children Nutrition Program	<u>181,041</u>	<u>-</u>	<u>181,041</u>
Total Revenue	<u>7,638,704</u>	<u>-</u>	<u>7,638,704</u>
Expenses			
Program Services			
Regular Education	4,614,737	-	4,614,737
Special Education	331,589	-	331,589
Other Programs	<u>198,411</u>	<u>-</u>	<u>198,411</u>
Total Program Services	5,144,737	-	5,144,737
Management and General	<u>1,686,257</u>	<u>-</u>	<u>1,686,257</u>
Total Operating Expenses	<u>6,830,994</u>	<u>-</u>	<u>6,830,994</u>
Surplus from School Operations	<u>807,710</u>	<u>-</u>	<u>807,710</u>
Other Revenue and Reclassifications			
Contributions	131,550	-	131,550
Fundraising	8,758	-	8,758
Interest Income	1,760	-	1,760
E-Rate Income	173,269	-	173,269
Miscellaneous Income	20,530	-	20,530
Net Assets Released from Restrictions	<u>30,000</u>	<u>(30,000)</u>	<u>-</u>
Total Other Revenue and Reclassifications	<u>365,867</u>	<u>(30,000)</u>	<u>335,867</u>
Change in Net Assets	1,173,577	(30,000)	1,143,577
Net Assets, Beginning of Year	<u>3,683,790</u>	<u>60,000</u>	<u>3,743,790</u>
Net Assets, End of Year	<u>\$ 4,857,367</u>	<u>\$ 30,000</u>	<u>\$ 4,887,367</u>

GREEN TECH HIGH CHARTER SCHOOL

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2021

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Revenue			
Public School District			
Resident Student Enrollment	\$ 5,872,099	\$ -	\$ 5,872,099
Students with Disabilities	117,642	-	117,642
Grants and Contracts			
Federal Grants	307,329	-	307,329
Food Service/Children Nutrition Program	<u>12,709</u>	<u>-</u>	<u>12,709</u>
Total Revenue	<u>6,309,779</u>	<u>-</u>	<u>6,309,779</u>
Expenses			
Program Services			
Regular Education	3,443,290	-	3,443,290
Special Education	361,450	-	361,450
Other Programs	<u>87,652</u>	<u>-</u>	<u>87,652</u>
Total Program Services	3,892,392	-	3,892,392
Management and General	<u>1,805,512</u>	<u>-</u>	<u>1,805,512</u>
Total Operating Expenses	<u>5,697,904</u>	<u>-</u>	<u>5,697,904</u>
Surplus from School Operations	<u>611,875</u>	<u>-</u>	<u>611,875</u>
Other Revenue			
Contributions	27,060	-	27,060
Fundraising	1,050	-	1,050
Interest Income	1,884	-	1,884
E-Rate Income	33,830	-	33,830
Miscellaneous Income	10,268	-	10,268
BCF Note Forgiveness	282,187	-	282,187
PPP Loan Forgiveness	<u>660,900</u>	<u>-</u>	<u>660,900</u>
Total Other Revenue	<u>1,017,179</u>	<u>-</u>	<u>1,017,179</u>
Change in Net Assets	1,629,054	-	1,629,054
Net Assets, Beginning of Year, as Restated	<u>2,054,736</u>	<u>60,000</u>	<u>2,114,736</u>
Net Assets, End of Year	<u>\$ 3,683,790</u>	<u>\$ 60,000</u>	<u>\$ 3,743,790</u>

GREEN TECH HIGH CHARTER SCHOOL

STATEMENTS OF CASH FLOWS

FOR THE YEARS ENDED JUNE 30, 2022 AND 2021

	<u>2022</u>	<u>2021</u>
Cash Flows From Operating Activities:		
Change in Net Assets	\$ 1,143,577	\$ 1,629,054
Adjustments to Reconcile Increase in Net Assets to Cash Provided by Operating Activities:		
Amortization of Debt Issuance Costs	469	-
Depreciation	260,755	186,680
BCF Note Forgiveness	-	(282,187)
PPP Loan Forgiveness	-	(660,900)
Pension Related Changes	(5,987)	229,872
Bad Debt Expense	49,117	82,621
Changes in Operating Assets and Liabilities		
(Increase) Decrease in Assets		
Grants, Contracts and Other Receivables, Net	(518,541)	(259,663)
Pledges Receivable	30,000	-
Prepaid Expense	38,256	427
Increase (Decrease) in Liabilities		
Accounts Payable and Accrued Expenses	(53,199)	82,184
Accrued Payroll and Benefits	(108,450)	(72,757)
Compensated Absences	(4,328)	6,048
Refundable Advances	<u>(120,250)</u>	<u>130,250</u>
Net Cash Provided by Operating Activities	<u>711,419</u>	<u>1,071,629</u>
Cash Flows From Investing Activities		
Purchase of Property and Equipment	(830,645)	(653,433)
Acquisition of Intangible Assets	<u>(14,070)</u>	<u>-</u>
Net Cash Used In Investing Activities	<u>(844,715)</u>	<u>(653,433)</u>
Cash Flows From Financing Activities		
Payments on Long-Term Debt	<u>(91,693)</u>	<u>(66,233)</u>
Net Change in Cash	(224,989)	351,963
Cash, Beginning of Year	<u>1,519,877</u>	<u>1,167,914</u>
Cash, End of Year	<u>\$ 1,294,888</u>	<u>\$ 1,519,877</u>
Supplemental Disclosure of Cash Flow Information		
Cash Paid for Interest	<u>\$ 63,136</u>	<u>\$ 1,069</u>
Assets Purchased with Debt Proceeds	<u>\$ 3,200,000</u>	<u>\$ -</u>

Note: Cash includes operating, restricted and board designated accounts.

GREEN TECH HIGH CHARTER SCHOOL*STATEMENT OF FUNCTIONAL EXPENSES**FOR THE YEAR ENDED JUNE 30, 2022*

	Program Services				Supporting Services	
	<u>Regular Education</u>	<u>Special Education</u>	<u>Other Programs</u>	<u>Total</u>	<u>Management and General</u>	<u>Total</u>
Salaries	\$ 2,741,405	\$ 208,209	\$ 140,511	\$ 3,090,125	\$ 986,690	\$ 4,076,815
Benefits and Payroll Taxes	626,794	47,605	32,126	706,525	225,597	932,122
Contracted Services	222,308	16,884	-	239,192	-	239,192
Educational Materials	173,027	13,141	-	186,168	-	186,168
Extracurricular Activities	6,487	-	-	6,487	-	6,487
Insurance	56,975	4,327	2,920	64,222	20,507	84,729
Maintenance and Repairs	177,528	13,483	9,099	200,110	63,896	264,006
Marketing and Recruitment	-	-	-	-	44,417	44,417
Miscellaneous	-	-	-	-	3,958	3,958
Postage and Delivery	-	-	-	-	12,281	12,281
Professional Services	-	-	-	-	70,003	70,003
Scholarships	50,000	-	-	50,000	-	50,000
Sports	127,451	-	-	127,451	-	127,451
Staff Development	74,201	5,636	-	79,837	-	79,837
Supplies and Materials	-	-	-	-	49,596	49,596
Telephone and Internet	35,541	2,699	1,822	40,062	12,791	52,853
Transportation (Student)	44,578	-	-	44,578	-	44,578
Travel (General)	25,306	1,922	-	27,228	-	27,228
Uniforms	20,312	-	-	20,312	-	20,312
Utilities	57,482	4,366	2,946	64,794	20,690	85,484
Depreciation	175,342	13,317	8,987	197,646	63,109	260,755
Bad Debt Expense	-	-	-	-	49,117	49,117
Interest	-	-	-	-	63,605	63,605
Total Expenses	<u>\$ 4,614,737</u>	<u>\$ 331,589</u>	<u>\$ 198,411</u>	<u>\$ 5,144,737</u>	<u>\$ 1,686,257</u>	<u>\$ 6,830,994</u>

GREEN TECH HIGH CHARTER SCHOOL*STATEMENT OF FUNCTIONAL EXPENSES**FOR THE YEAR ENDED JUNE 30, 2021*

	Program Services				Supporting Services	
	<u>Regular Education</u>	<u>Special Education</u>	<u>Other Programs</u>	<u>Total</u>	<u>Management and General</u>	<u>Total</u>
Salaries	\$ 2,326,577	\$ 248,489	\$ 63,324	\$ 2,638,390	\$ 1,140,491	\$ 3,778,881
Benefits and Payroll Taxes	470,117	50,211	12,795	533,123	230,452	763,575
Contracted Services	157,474	16,819	-	174,293	-	174,293
Educational Materials	53,525	5,717	-	59,242	-	59,242
Extracurricular Activities	3,084	-	-	3,084	-	3,084
Fundraising	-	-	1,680	1,680	-	1,680
Insurance	46,027	4,916	1,253	52,196	22,562	74,758
Maintenance and Repairs	115,512	12,337	3,144	130,993	56,624	187,617
Marketing and Recruitment	-	-	-	-	37,545	37,545
Miscellaneous	-	-	-	-	13,321	13,321
Postage and Delivery	-	-	-	-	12,969	12,969
Professional Services	-	-	-	-	42,335	42,335
Sports	54,767	-	-	54,767	-	54,767
Staff Development	13,784	1,472	-	15,256	-	15,256
Supplies and Materials	-	-	-	-	67,253	67,253
Telephone and Internet	44,086	4,709	1,200	49,995	21,610	71,605
Travel	723	77	-	800	-	800
Uniforms	1,230	-	-	1,230	-	1,230
Utilities	41,449	4,427	1,128	47,004	20,319	67,323
Depreciation	114,935	12,276	3,128	130,339	56,341	186,680
Bad Debt Expense	-	-	-	-	82,621	82,621
Interest	-	-	-	-	1,069	1,069
Total Expenses	<u>\$ 3,443,290</u>	<u>\$ 361,450</u>	<u>\$ 87,652</u>	<u>\$ 3,892,392</u>	<u>\$ 1,805,512</u>	<u>\$ 5,697,904</u>

1. ORGANIZATION AND PURPOSE

Organization

The mission of Green Tech High Charter School (the “School”) is to prepare young men to complete high school with a Regents diploma so they will have the opportunity to attend college or choose an alternative, responsible career path as they enter adulthood. The School will succeed in this mission by providing a complete college preparatory high school curriculum that ensures every student will attain the skills and coursework necessary for a Regents diploma, including the use of computer technology, with an added knowledge and understanding of the environment.

A provisional charter, valid for five years, was granted to the School by the Charter School Institute of the State University of New York pursuant to Article 56 of the Educational Law of the State of New York. The School began providing educational services in the fall of 2008 for the 9th grade. The provisional charter allowed for an additional grade to be added in each subsequent year until the School reaches grade 12. The School’s most recent charter renewal was granted in 2017 extending operations for an additional five years. In February 2019, the School received approval to modify its charter renewal and add a middle school program to its existing high school program, adding grades 6 through 8 in subsequent years through June 30, 2021. As of June 30, 2022, the School had an enrollment of approximately 410 students in the 6th through 12th grades.

The School is governed by a Board of Trustees in accordance with the School’s bylaws.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Accounting Policies and Financial Statement Presentation

The following summarizes the significant accounting policies consistently applied in the preparation of the School’s financial statements, with references to the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) where applicable.

Basis of Accounting

The financial statements of the School are prepared using the accrual basis of accounting, whereby revenue is recognized when earned and expenses are recognized when incurred. This basis of accounting is in accordance with accounting principles generally accepted in the United States of America.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenue Recognition

A substantial portion of the School's revenue and related receivables is derived from its billing to school districts in accordance with State law, requiring the District to reimburse the School based on a per capita basis. These revenues are recognized ratably over the related school year during which they are earned.

Grants, contributions received and unconditional promises to give are measured at their fair values and reported as an increase in net assets. The School reports gifts of cash and other assets as donor restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as support without donor restrictions. The School reports gifts of goods and equipment as support without donor restrictions unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as support with donor restrictions. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the School reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Revenue on cost reimbursement grants and contracts is recognized to the extent actual expenditures have been incurred in compliance with the specific grant requirements. Other grant and contract revenue is recognized in the period earned if on a fee for services basis. Program service fees and payments under cost-reimbursable contracts received in advance are deferred to the applicable period in which the related services are performed or expenditures are incurred.

Revenue from Contracts with Customers

Revenue from contracts with customers is recognized in accordance with a five-step model as follows:

- Identify the contract with the customer
- Identify the performance obligation(s) in the contract
- Determine the transaction price
- Allocate the transaction price to the performance obligation(s) in the contract
- Recognize revenue when earned or as performance obligation(s) are satisfied

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenue from Contracts with Customers

Contract Assets

Amounts related to services provided to customers which have not been billed and that do not meet the conditions of an unconditional right to payment at the end of the reporting period are contract assets. Contract asset balances consist primarily of services provided to customers who are still receiving services at the end of the year. There were no contract assets at June 30, 2022 and 2021.

Contract Liabilities

Contract liabilities represent revenue that has been deferred for the funds advanced by third party payors for the School's contracts received related to services that have not yet been provided to customers. Contract liabilities consist of payments made by funding and other sources for the School's contracts for services not yet performed that are expected to be performed within the next fiscal year. There were no contract liabilities at June 30, 2022 and 2021.

Functional Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis. Accordingly, certain costs have been allocated among the programs benefitted. Salaries are allocated based on estimates of total time spent, while other expenses are allocated based on estimates of the resources used.

Grants, Contracts and Other Receivables

Receivables are carried at original invoice amounts less an estimate made for doubtful receivables based on a review of all outstanding amounts on a monthly basis. Management determines the allowance for doubtful accounts by identifying troubled accounts and by using historical experience applied to an aging of accounts. Receivables are written off when deemed uncollectible. Recoveries of accounts previously written off are recorded when received. A receivable is considered past due if any portion of the receivable balance is outstanding for more than 90 days. Management has determined an allowance for school district tuition was necessary as of June 30, 2022 and 2021 in the amount of \$107,000 and \$57,000, respectively.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Pledges Receivable

Unconditional pledges receivable are recognized as revenue without donor restrictions if pledged and paid in the same year, and revenue with donor restrictions if pledged in one year with ultimate payment in subsequent year(s). Pledges are recorded at net realizable value if expected to be collected in one year and at fair value if expected to be collected in more than one year.

Property, Equipment and Depreciation

Acquisitions of property and equipment in excess of \$1,000 are capitalized and recorded at cost. Improvements and replacements of property and equipment are capitalized. Maintenance and repairs not improving or extending the lives of property and equipment are charged to expense as incurred. When assets are sold or retired, their cost and related accumulated depreciation is removed from the accounts and any gain or loss is reported in the statement of activities. Depreciation is provided over the estimated useful life of each class of depreciable asset (ranging from 3 to 39 years) and is computed using the straight-line method.

Net Assets

Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor imposed restrictions. Accordingly, net assets of the School and changes therein are reported according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net Assets without Donor Restrictions - Net assets that are not subject to donor-imposed stipulations.

Net Assets with Donor Restrictions - Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the School and/or the passage of time. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Advertising Costs

The School expenses advertising costs as they are incurred. Advertising costs for the years ended June 30, 2022 and 2021 were \$44,417 and \$37,545, respectively, and are included in the Statement of Functional Expenses as marketing and recruitment.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenue and expenses during the reporting period. Actual results could differ from these estimates.

Tax Status

The School is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. In addition, the School qualifies as a school, and for the charitable contribution deduction under Section 170(b)(1)(A)(ii), and has been classified as an organization that is not a private foundation under Section 509(a)(2).

Donated Services

The School received donated services from unpaid volunteers who assisted in fund raising, office administration and program activities. For the services donated, the criteria for recognition in these financial statements of such volunteer effort was not met and, therefore, no revenue and expense has been reflected in these financial statements. Management has estimated that volunteers have provided approximately 100 hours in assisting the School in each of the years ended June 30, 2022 and 2021.

Fair Value

The ASC requires expanded disclosures about fair value measurements and establishes a three-level hierarchy for fair value measurements based on the observable input to the valuation of an asset or liability at the measurement date. Fair value is defined as the price that the School would receive upon selling an asset or pay to transfer a liability in an orderly transaction between market participants.

Accounting for Uncertainty in Income Taxes

The School follows the ASC, *Accounting for Income Taxes*, and their current accounting policy for evaluating uncertain tax positions is in accordance with generally accepted accounting principles. The School has not recognized any benefits from uncertain tax positions in 2022 and believes it has no uncertain tax positions for which it is reasonably possible that the total amounts of unrecognized tax benefits will significantly increase or decrease within 12 months of the balance sheet date of June 30, 2022.

Information returns filed by the School are subject to examination by taxing authorities up to three years after the extended due date of each return. Forms 990 and state income tax filings for the School are no longer subject to examination for the year ended June 30, 2018 and prior.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Reclassifications

Certain 2021 amounts have been reclassified to conform to the 2022 financial statement presentation.

Future Accounting Pronouncement

ASU No. 2016-02

In February 2016, the FASB issued ASU 2016-02, *Leases* (ASU 2016-02). ASU 2016-02 establishes a comprehensive new lease accounting model. The new standard clarifies the definition of a lease and causes lessees to recognize leases on the balance sheet as a lease liability with a corresponding right-to-use asset for leases with a lease term of more than one year. ASU 2016-02 is effective for financial statements issued for fiscal years beginning after December 15, 2021, and interim periods within those fiscal years. Early adoption is permitted. The new standard requires a modified retrospective transition for capital or operating leases existing at or entered into after the beginning of the earliest comparative period presented in the financial statements, but it does not require transition accounting for leases that expire prior to the date of initial application. The School is currently evaluating the impact that ASU 2016-02 will have on the School's financial statements and related disclosures.

Subsequent Events

The School follows the ASC, *Subsequent Events*, which establishes general standards of accounting for, and disclosures of, events that occur after the due date of the financial statements but before the financial statements are issued or are available to be issued. In the preparation of these financial statements and notes thereto, management has evaluated subsequent events or transactions as to any potential material impact on operations or financial position occurring through October 28, 2022, the date the financial statements were available to be issued. No events or transactions were identified by management.

3. BOARD DESIGNATED AND RESTRICTED CASH

The School has internally designated cash in the amount of \$76,977 and \$76,905 as of June 30, 2022 and 2021, respectively. The intended purpose of this designation is to provide a dissolution escrow to cover costs associated with an unanticipated closure, as required by the School's Charter Agreement. The School also has Restricted Cash in the amount of \$20,000 and \$140,250 at June 30, 2022 and 2021, respectively. This cash represents refundable advances on grants to be expended in subsequent periods.

4. GRANTS, CONTRACTS, OTHER AND PLEDGES RECEIVABLE, NET

At June 30, 2022 and 2021, grants, contracts and other receivables were comprised of the following sources:

	<u>2022</u>	<u>2021</u>
School District Tuition, Net	\$ 12,105	\$ 112,360
U.S. Department of Agriculture	30,791	3,733
U.S. Department of Education	803,703	261,082
	<u>\$ 846,599</u>	<u>\$ 377,175</u>

At June 30, 2022 and 2021 the School had received \$30,000 and \$60,000, respectively, of promises to give which have been recorded as net assets with donor restrictions due to purpose restrictions.

5. PROPERTY AND EQUIPMENT

Property and equipment are reflected at historical cost, net of related depreciation, and are comprised of the following at June 30, 2022 and 2021:

	<u>2022</u>	<u>2021</u>
Land	\$ 255,000	\$ -
Buildings and Improvements	5,767,391	889,004
Furniture and Fixtures	137,208	354,335
Equipment	456,181	402,132
Work in Process	-	1,920,000
Total at Cost	<u>6,615,780</u>	<u>3,565,471</u>
Less: Accumulated Depreciation	<u>(298,392)</u>	<u>(1,017,973)</u>
	<u>\$ 6,317,388</u>	<u>\$ 2,547,498</u>

Depreciation expense was \$260,755 and \$186,680 for the years ended June 30, 2022 and 2021, respectively.

6. REFUNDABLE ADVANCES

Refundable advances consist of grant funds received for specific expenditures in subsequent periods, and the balances are comprised of the following at June 30, 2022 and 2021:

	<u>2022</u>	<u>2021</u>
Scholarships	\$ 20,000	\$ 60,250
Internship Coordinator	-	80,000
	<u>\$ 20,000</u>	<u>\$ 140,250</u>

The grants listed above have an implied or specific right of return if the funds are not expended for the specific purpose.

GREEN TECH HIGH CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2022 AND 2021

7. LONG-TERM DEBT

Long-Term debt is comprised of the following:

	<u>2022</u>	<u>2021</u>
Mortgage loan payable to Bank of Greene County in monthly installments of \$29,288, including interest at 4.74%, maturing in January 2034, collateralized by the building.	\$ 3,116,515	\$ -
Loan payable to Bank of Greene County in monthly installments of \$2,801 including interest at a rate of 4.5%, and matured August 2021. This loan was collateralized by substantially all assets of the School.	-	5,586
Interest free note payable to Ascentium Capital in monthly installments of \$1,308, and matured November 2021. This note was collateralized by equipment purchased with proceeds.	<u>-</u>	<u>2,622</u>
Total	3,116,515	8,208
Less: Unamortized Debt Issuance Costs, Net	(13,601)	-
Less: Current Portion	<u>(206,168)</u>	<u>(8,208)</u>
Long-Term Debt, Net of Current Portion and Unamortized Debt Issuance Costs	<u><u>\$ 2,896,746</u></u>	<u><u>\$ -</u></u>

The School is required to maintain debt covenants by the lender of the mortgage. As of June 30, 2022, the School was in compliance with all applicable covenants.

Unamortized debt issuance costs as of June 30, 2022 and 2021 consist of the following:

	<u>2022</u>	<u>2021</u>
Transaction and Financing Costs - Fifteen Year Amortization	\$ 14,070	\$ -
Less: Accumulated Amortization	<u>(469)</u>	<u>-</u>
Unamortized Debt Issuance Costs, Net	<u><u>\$ 13,601</u></u>	<u><u>\$ -</u></u>

Estimated debt maturities at June 30 over the next five (5) years and thereafter are as follows:

2023	\$ 206,168
2024	215,928
2025	226,906
2026	238,054
2027	249,749
Thereafter	<u>1,979,710</u>
	<u><u>\$ 3,116,515</u></u>

8. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions represent amounts received and restricted by donors to provide resources for increased compensation to instructional staff, in accordance with the School's long-term financial stability plan. Net assets with donor restrictions as of June 30, 2022 and 2021 are as follows:

	<u>2022</u>	<u>2021</u>
Subject to Expenditure for Special Purpose:		
Foundation for Teaching Fund	\$ 30,000	\$ 60,000

Net assets with donor restrictions are shown in the Statement of Financial Position as follows:

	<u>2022</u>	<u>2021</u>
Pledges Receivable - Current Portion	\$ 30,000	\$ 20,000
Pledges Receivable - Noncurrent	-	40,000
Total	<u>\$ 30,000</u>	<u>\$ 60,000</u>

9. NET ASSETS RELEASED FROM RESTRICTIONS

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose.

	<u>2022</u>	<u>2021</u>
Purpose Restrictions Accomplished:		
Donations Expended for Specific Purpose	\$ 30,000	\$ -

10. LOAN FORGIVENESS

As part of the CARES Act, the Paycheck Protection Program (PPP) provides 100% federally guaranteed loans to small businesses, designed to help small businesses keep workers employed amid the pandemic and economic shutdown. The loan may be forgiven if the borrower is qualified and maintains their payroll during the crisis or restores their payroll afterwards and uses the funds to cover payroll, certain related costs, rent, and utilities during a period of eight to twenty-four weeks after receiving the loan, as outlined in the PPP. The School applied for a PPP loan and received \$660,900, all of which was forgiven and recorded as Other Revenue in the Statement of Activities as of June 30, 2021.

As part of their continued philanthropic activities, Brighter Choice Foundation agreed to forgive the remaining amounts due on a note payable. As a result, the School has recorded \$282,187 as Other Revenue in the Statement of Activities as of June 30, 2021.

11. FACILITIES RENTAL

The School leased their facility from an unrelated third party through December 17, 2021, based on a lease extension agreement. Net occupancy costs of the lease have been reclassified to work in process for the fiscal years ending June 30, 2022 and 2021. See Note 16 for additional information.

12. RETIREMENT PLANS

Profit Sharing Plan

The School has adopted a profit-sharing plan under IRC §401(k) covering substantially all eligible employees, along with a discretionary matching contribution of up to 50% of the employee's contribution, to a maximum matching contribution of 2% of the employee's gross compensation. The School's 401(k) matching contribution for the years ended June 30, 2022 and 2021 were \$0 and \$3,031, respectively.

Defined Benefit Pension Plan

The School adopted a tax exempt Defined Benefit Pension Plan (the "Plan") and related trust under Internal Revenue Code Section 401(a) and 501(a), respectively, effective July 1, 2020.

Plan Description

The Plan covers substantially all employees who have completed 1 year of service (1,000 hours) and have reached age 21. Upon reaching age 62 (or age 55 with at least five years of vested service) participants are eligible for benefits of 1% of plan compensation multiplied by the participant's credited service.

Funding Policy

The School is required to make annual contributions to the Plan as actuarially determined. For the years ended June 30, 2022 and 2021, the School contributed \$200,000, each year, to the Plan. The expected contribution for the year ending June 30, 2023 is \$200,000.

Pension Liability and Expense

At June 30, 2022 and 2021, the School reported a pension liability of \$223,885 and \$229,872, respectively, calculated as follows:

	<u>2022</u>	<u>2021</u>
<u>Change in Benefit Obligation</u>		
Projected Benefit Obligation - Beginning of Year	\$ 432,033	\$ -
Service Cost	444,821	442,954
Interest Cost	12,766	-
Actuarial Gain (Loss)	(270,413)	(10,921)
Projected Benefit Obligation - End of Year	<u>\$ 619,207</u>	<u>\$ 432,033</u>
<u>Change in Plan Assets</u>		
Fair Value of Plan Assets - Beginning of Year	\$ 202,161	\$ -
Actual Return on Plan Assets	(6,839)	2,161
Employer Contributions	200,000	200,000
Fair Value of Plan Assets - End of Year	<u>\$ 395,322</u>	<u>\$ 202,161</u>
Pension Asset (Liability)	<u>\$ (223,885)</u>	<u>\$ (229,872)</u>

12. RETIREMENT PLANS (CONTINUED)

Defined Benefit Pension Plan (Continued)

The fair value (measured at quoted prices in active markets for identical assets, Level 1) of the Plan's assets at June 30, 2022 and 2021 were as follows:

	<u>2022</u>	<u>2021</u>
Cash	\$ 202,484	\$ 1,545
U.S. Equity Investments	-	67,356
Foreign Equity Investments	-	9,447
Exchange Traded Products	192,838	118,703
Other	-	5,110
Total	<u>\$ 395,322</u>	<u>\$ 202,161</u>

For the year ended June 30, 2022, the School reported net periodic pension cost for this plan as follows:

	<u>2022</u>	<u>2021</u>
Service Cost Component	\$ 444,821	\$ 442,954
Interest Cost on Projected Benefit Obligation	12,766	-
Expected Return on Assets	(19,237)	(5,258)
Amortization of Actuarial Gain	(244,337)	(7,824)
Net Periodic Pension Cost	<u>\$ 194,013</u>	<u>\$ 429,872</u>

Actuarial Assumptions

Actuarial Cost Method	Projected Unit Credit
Measurement Date	June 30, 2022
Discount Rate	4.5%
Salary Increases	3.0%
Expected Long-Term Rate of Return	7.0%
Pre-Retirement Mortality	N/A
Post-Retirement Maturity	Sex-distinct Amount -Weighted Pre-2012 Mortality Tables using Scale MP-2021 on a generational basis

12. RETIREMENT PLANS (CONTINUED)

Expected Benefit Payments

Benefits expected to be paid if the future are as follows:

2023	\$	2,668
2024		2,644
2025		2,619
2026		2,592
2027		2,563
2028-2032		106,402

13. COMMITMENTS AND CONTINGENCIES

The School is subject to audits and reviews of reimbursable costs by various governmental agencies. The outcome of the audits and reviews may have the effect of retroactively increasing or decreasing revenue from various sources. These changes, if any, will be recognized in accordance with the rules and guidelines established by the various funding sources.

14. CONCENTRATION OF RISK

The School receives a substantial portion of its funding from school districts where students reside. Three school districts comprised approximately 73% and 93% of total revenue and support for the years ended June 30, 2022 and 2021, respectively. No other funding source accounted for more than 10% of total revenue and support.

The School does occasionally maintain deposits in excess of federal insured limits. The ASC identifies this as a possible concentration of credit risk requiring disclosure, regardless of the degree of risk. The risk is managed by maintaining all deposits in high quality financial institutions.

15. LIQUIDITY AND AVAILABILITY OF RESOURCES

The School has \$2,044,490 of financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consisting of cash of \$1,197,891 and receivables of \$846,599. The School has a goal to maintain financial assets, which consist of cash and short-term investments, on hand to meet 60 days of normal operating expenses, which are, on average, approximately \$1,140,000. The School has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due.

16. RESTATEMENT

Net assets as of July 1, 2020 have been restated due to the School's purchase of their facility on December 17, 2021. The seller agreed to reduce the purchase price by \$1,920,000 for rent previously paid under the lease agreement. Since the School had not expressed intent to exercise the option in their lease to purchase the facility before July 1, 2021, the resulting effect of the restatement is to increase work in process and net assets by \$1,440,000 as of July 1, 2020. Work in progress and rent expense for the fiscal year ending June 30, 2021 have been adjusted accordingly.

17. UNCERTAINTY

The United States is presently in the midst of a national health emergency related to a virus commonly known as Novel Coronavirus (COVID-19). The overall consequences of COVID-19 on a national, regional, and local level are unknown, but it has the potential to result in a significant economic impact. The impact of this situation on the School and its future financial position and results of operations is not presently determinable.

**ADDITIONAL REPORTS REQUIRED BY
GOVERNMENT AUDITING STANDARDS AND
THE UNIFORM GUIDANCE**

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Trustees
Green Tech High Charter School
Albany, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Green Tech High Charter School (a nonprofit organization) (the "School"), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements and have issued our report thereon dated October 28, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Cusack & Company, CPA's LLC". The signature is written in a cursive, flowing style.

CUSACK & COMPANY, CPA'S LLC

Latham, New York
October 28, 2022

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Trustees
Green Tech High Charter School
Albany, New York

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Green Tech High Charter School (the "School") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the School's major federal program for the year ended June 30, 2022. The School's major federal program is identified in the summary of auditor's results section on the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the School's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we consider necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance, relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.


Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as described above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



CUSACK & COMPANY, CPA'S LLC

Latham, New York
October 28, 2022

GREEN TECH HIGH CHARTER SCHOOL
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2022

	<u>Assistance Listing/ CFDA Number</u>	<u>Agency or Pass Through Number</u>	<u>Passed Through to Subrecipients</u>	<u>Total Federal Expenditures</u>
<u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u>				
<u>US Department of Agriculture</u>				
Passed Through NYS Education Department				
Child Nutrition Cluster				
School Breakfast Program	10.553	N/A	\$ -	\$ 39,266
National School Lunch Program	10.555	N/A	-	125,769
Summer Food Service Program for Children	10.559	N/A	-	2,571
Total Child Nutrition Cluster				167,606
Child Nutrition Discretionary Grants	10.579	N/A	-	8,104
Passed Through NYS Department of Health				
Child and Adult Care Food Program	10.558	N/A	-	11,103
Total US Department of Agriculture Passed Through NYS Education and Health Departments			-	186,813
<u>Federal Communications Commission</u>				
<u>Direct:</u>				
Emergency Connectivity Fund Under the American Rescue Plan Act (COVID-19)	32.009	N/A	-	153,200
<u>US Department of Education</u>				
Passed Through NYS Education Department				
ESEA Title I, Basic Grant	84.010A	0021-22-4490	-	126,221
Title II A, Improving Teacher Quality	84.367A	0147-22-4490	-	18,248
Title IV, Student Support and Enrichment	84.424A	0204-22-4490	-	10,000
Elementary and Secondary School Emergency Relief (ESSER) Fund (COVID-19)	84.425D	5891-21-4490	-	368,302
American Rescue Plan - Elementary and Secondary School Emergency Relief (ARP ESSER)(COVID-19)	84.425U	5880-21-4490	-	418,310
Total US Department of Education Passed Through NYS Education Department			-	941,081
Total Federal Awards Expended			\$ -	\$ 1,281,094

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

General

The accompanying Schedule of Expenditures of Federal Awards presents all activity of all federal award programs of Green Tech High Charter School. All federal awards received directly from federal agencies, as well as federal awards passed through from other governmental agencies, are included in the schedule. The information is presented in accordance with the requirements of the Uniform Guidance.

Basis of Accounting

The accompanying Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting, which is described in the notes to Green Tech High Charter School's financial statements.

2. SCOPE OF THE AUDIT PURSUANT TO THE UNIFORM GUIDANCE

Green Tech High Charter Schools is a tax-exempt organization. All federal grant operations of Green Tech High Charter School are included in the scope of the Single Audit.

3. INDIRECT COST RATE

Green Tech High Charter School did not elect to use the 10% de minimis indirect cost rate.

4. SUBRECIPIENTS

Green Tech High Charter School did not have any subrecipients.

5. LOANS AND LOAN GUARANTEES

Green Tech High Charter School did not receive any federal assistance in the form of loans or loan guarantees.

GREEN TECH HIGH CHARTER SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2022

SECTION I — SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? Yes X No
- Significant deficiency(ies) identified? Yes X None reported
- Noncompliance material to financial statements noted? Yes X No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? Yes X No
- Significant deficiency(ies) identified? Yes X None reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section CFR 200.516(a)? Yes X No

Identification of major programs:

CFDA Number(s)

84.425D

84.425U

Name of Federal Program or Clusters

Elementary and School Emergency Relief (ESSER) Fund (COVID-19)

American Rescue Plan - Elementary and Secondary School Emergency Relief (ARP ESSER)(COVID-19)

Dollar threshold used to distinguish between type A and type B programs: \$ 750,000

Auditee qualified as low-risk auditee? Yes X No

Section II - Financial Statement Findings

No findings or matters were reported.

Section III - Federal Award Findings and Questioned Costs

No findings or matters were reported.

Section IV - Resolution of Prior Year Audit Findings

No findings or matters were reported.

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Dona Bulluck

Name of Charter School Education Corporation:

Green Tech High Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

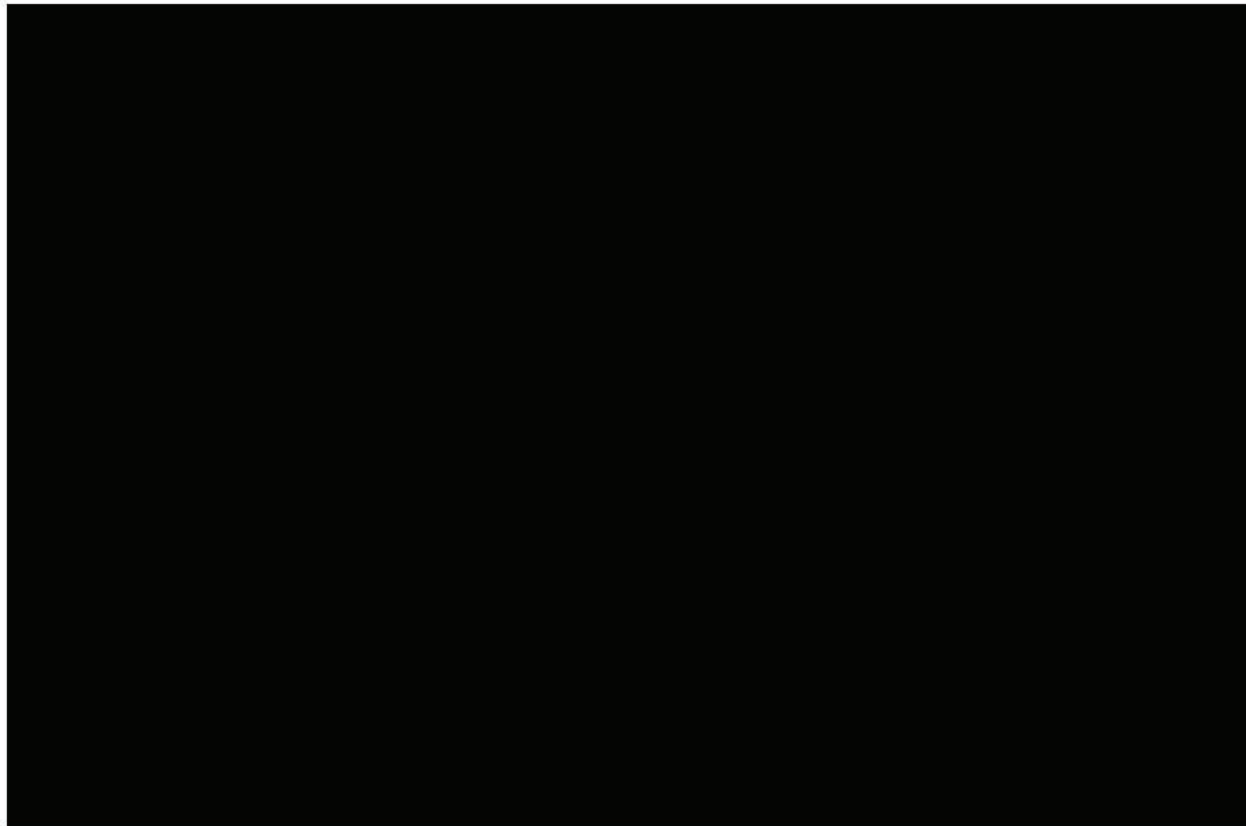
☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Green Tech High Academy Charter School

- Dona Bulluck

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



DocuSigned by:
Dona Bulluck
E781D8C05D03466...

7/11/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Jahmel Robinson

Name of Charter School Education Corporation:

Green Tech High Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

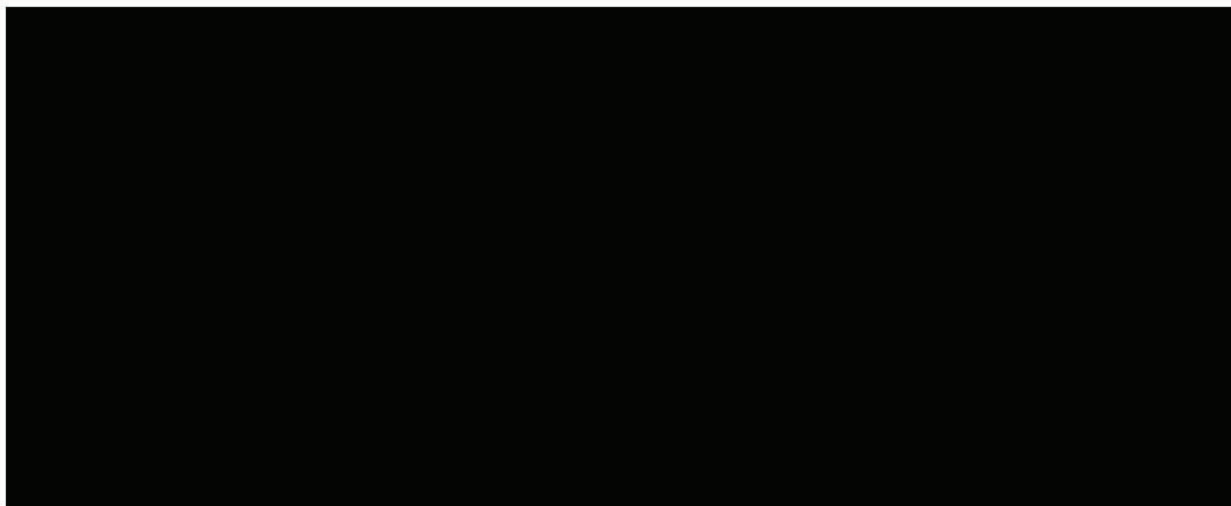
Green Tech High Academy Charter School

- Jahmel Robinson

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Business Telephone:

Business Address:



DocuSigned by:
Jahmel Robinson
6073575962784D5...

8/7/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Laura Chmielinski

Name of Charter School Education Corporation:

Green Tech High Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Green Tech High Academy Charter School

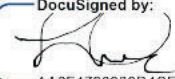
- Laura Chmielinski

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Business Telephone:

Business Address:



DocuSigned by:

AA6F4780936D4CF...

7/2/2022

Signature

Date

Acceptable signature formats include:

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- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Madalyn Royal

Name of Charter School Education Corporation:

Green Tech High Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

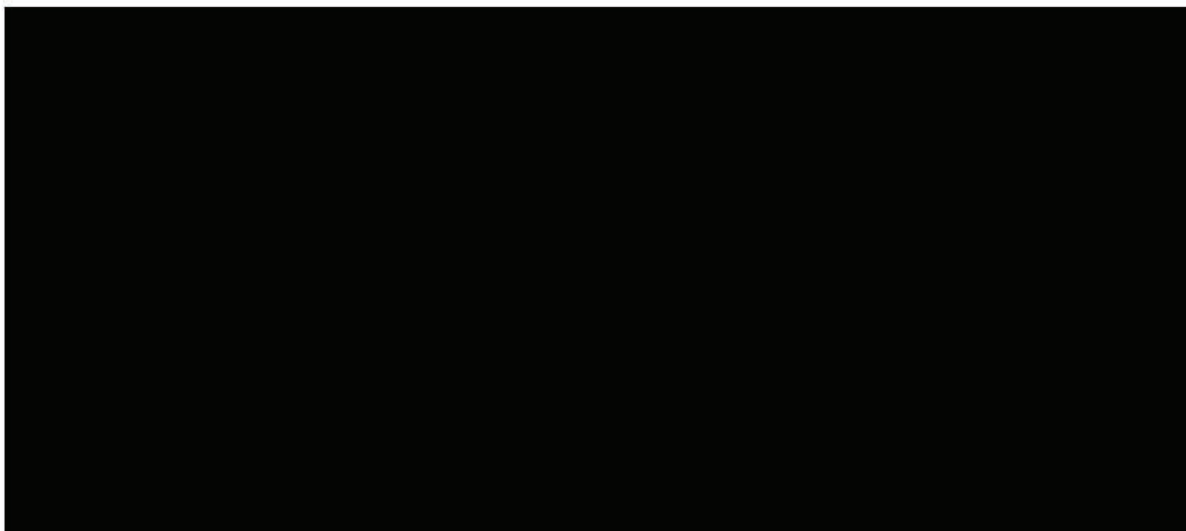
Green Tech High Academy Charter School

- Madalyn Royal

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Business Telephone:

Business Address:



DocuSigned by:
MADALYN ROYAL
28A33A5EA1D4413...

7/8/2022

Signature

Date

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Matt Toporowski

Name of Charter School Education Corporation:

Green Tech High Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

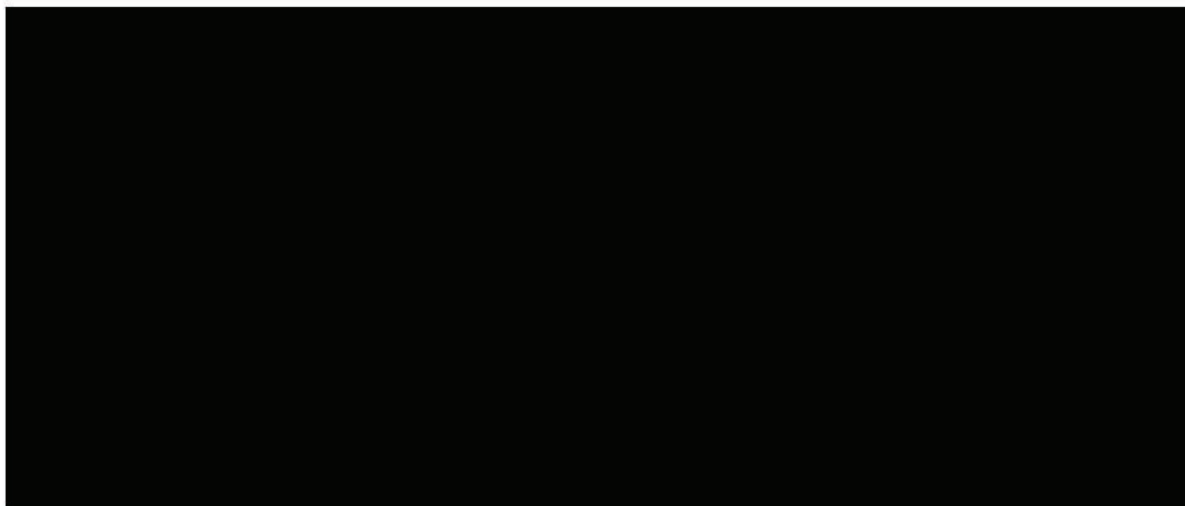
Green Tech High Academy Charter School

- Matt Toporowski

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Business Telephone:

Business Address:



DocuSigned by:
Matt Toporowski
139054EF691945B

7/26/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Pamela Williams

Name of Charter School Education Corporation:

Green Tech High Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee; Chair until 01/13/2022

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

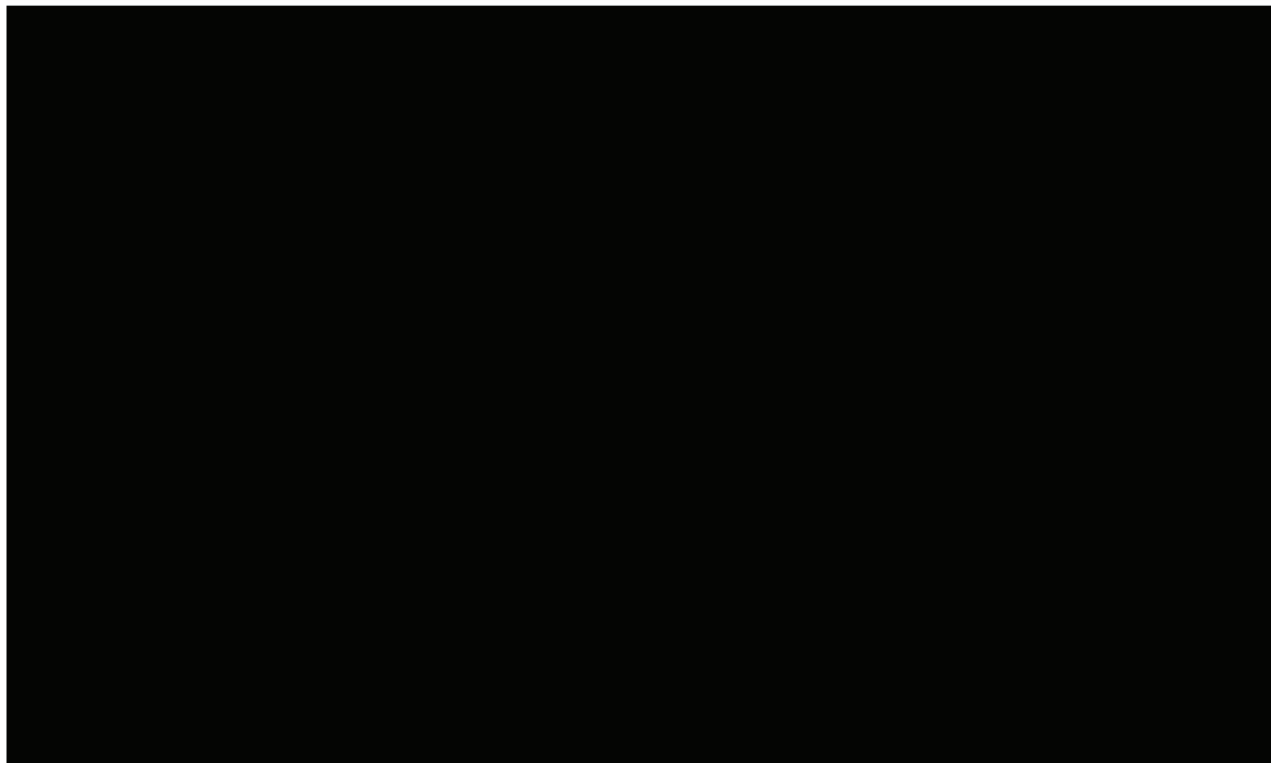
☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Green Tech High Academy Charter School

- Pamela Williams

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DocuSigned by:
Pamela Williams
68C980EE19894E2...

6/30/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022



City of Albany

Department of Buildings and Regulatory Compliance

Green Tech High Charter School
99 Slingerlands
Albany, N.Y. 12202

Certificate of Occupancy


Address: 99 Slingerland St

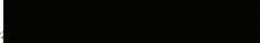
Permit 18-8384

Parcel 04457

This is to Certify that the building located at 99 Slingerland St in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for Change of tenant - Green Tech High Charter School.

The following occupancy is permitted at this location:

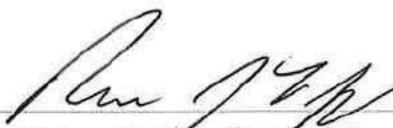
Area	Use	Uniform Code Classification
Cellar/Basement		
First Floor		E
Second Floor		E
Third Floor		
Other Floors		

No change in the nature of this parcel, building  without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance R2A

Issuance Recommended By:


Adam Clark
Building Inspector


Richard Lajoie - Deputy Director

Issue Date: Friday, September 28, 2018

City of Albany

Department of Buildings & Regulatory Compliance

Building Permit



This permit must be posted conspicuously at the worksite until a final inspection is performed.

Copies of the approved application and any associated plans must be kept on premises at all times.

For any questions about this permit or to schedule necessary inspections, please call our office at (518) 434-5995.

Issued To: Green Tech High Charter School

518-694-3400

Permit Fee:

\$125

Permit Type:

Change of Tenant

Issue Date:

10/9/2018

Permit Class:

Change of Tenant

Permit No:

COT18-8384

Expiration

Date:

10/10/2019

Inspector: A Clark

Site:

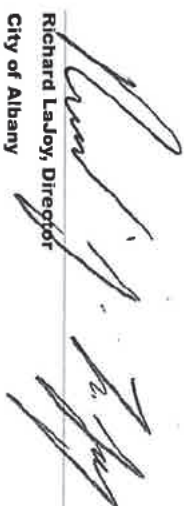
99 SLINGERLAND ST

Work:

Change Of Tenant - Green Tech HS

Conditions:

Work must be done according to submitted plans.


Richard Lajoie, Director
City of Albany

Department of Buildings & Regulatory Compliance

Thank you for investing in our City! We look forward to working with you throughout your project.

Please contact the Building Inspector assigned to your project or our office at (518) 434-5995 or codes@albany.gov when it comes time for us to perform the necessary inspections associated with your permit. For all permits a final inspection will be needed. **Inspections are required for your project.** The type of inspections needed will depend on the nature of the work. All electrical and plumbing work and insulation must be inspected before walls are closed-up. All footings and foundations must be inspected before a project may proceed. It is the responsibility of the permit applicant to call for these inspections when needed. For questions about what inspections are needed for your project, contact the building inspector assigned to it. **Failure to call for or to pass a required inspection will result in a stop work order and, where required, the undoing of work as needed to verify the work is in compliance with code and conforms with the submitted permit application.**

A \$100 inspection fee will be charged in the following circumstances: 1) an inspection is called for by the applicant and work to be inspected is not ready for inspection when the inspector arrives, 2) an inspection is called for by the applicant and no qualified person is available to meet the inspector when the inspector arrives, 3) when work that was previously inspected and subject to a correction order by an inspector is not corrected at the time of the second inspection, and 4) inspections requested for the purpose of issuing a temporary certificate of occupancy.

All work must be executed in compliance with all applicable laws and in conformity with what was submitted in your application. If you anticipate having to change aspects of your project from what you provided us in your permit application, please notify us at (518) 434-5995 or codes@albany.gov as any such changes will need to be reviewed and pre-approved.

Renewals may be granted beyond the expiration date at the discretion of the Building Inspector upon the payment of a renewal fee of one half the original fee for a year extension or a quarter of the original fee for a six month extension. Renewals cannot extend past two years and three months from the original expiration date.

No work beyond what is authorized by this permit, including the permanent demolition of any structure, is authorized by this permit.

If you decide not to perform the permitted work, please contact our office so that we may close the permit.



Please take a moment to fill out
our brief customer satisfaction
survey.

NONPUBLIC FIRE AND BUILDING SAFETY REPORT

Per NYS Education Law 807-A(1) All school buildings containing classroom, dormitory, laboratory, physical education, dining or recreational facilities for student use, which are owned, operated, or leased by nonpublic schools must be inspected at least annually for hazards which may endanger the lives of students, teachers and employees therein and for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

NONPUBLIC SCHOOL BEDS CODE#

0	1	0	1	0	0	8	6	0	9	0	7
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School Name

G	r	e	e	n	T	e	c	h		C	h	a	r	t	e	r		H	S								
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Facility/Building Name

G	r	e	e	n	T	e	c	h		C	h	a	r	t	e	r		H	S								
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Street Address (NO PO Box Numbers)

9	9		S	l	i	n	g	e	r	a	n	d		S	t												
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City/Town/Village

A	l	b	a	n	y																					
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Zip Code

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Name of Municipality Responsible for Local Code Enforcement

C	i	t	y																								
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INSTRUCTIONS

- Read the “*Manual for Nonpublic School Facility - Fire & Building Safety Inspections*” prior to inspecting the facility and complete a separate report for each facility/building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II:**
 - Items 08A-2 through 08E-2 on the Non-Conformance Report Sheet – Must be completed for facilities with electrically operated partitions per Regulations of the Commissioner 155.25
 - Items 09A-2 through 26 on the Non-Conformance Report Sheet – Must be completed for all facilities per 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.
- **Part III (A, B, C & D) Certifications** -To be completed by individuals as indicated.

A copy of this form must be kept on file at the school for three years and must be available for public review.

Part I: General Information and Fire/Life Safety History (complete annually)

Inspection Date 10/4/2021

Note: Please insert the date the actual inspection took place.

Inspections shall be performed between July 1st and December 1st of the current school year.

1. Please indicate the primary use of this facility:

☒ STUDENT INSTRUCTION

☐ OTHER STUDENT USE

Please Specify:

2. Is there a fire sprinkler system in this facility?

☐ YES ☒ NO

If 'yes', is the sprinkler alarm connected with the building alarm?

☐ YES ☐ NO

3. Is there a fire hydrant system for facility protection?

☒ YES ☐ NO

If YES, indicate ownership of system (select one):

Yes

public owned

school owned

other (please specify)

4. Indicate the ownership of this facility

☐ LEASED

☒ OWNED

5. What is the current gross Square footage of this facility?

87000

(to the nearest whole ten feet)

6. Fire and Emergency Drills

a. Per Section 807, paragraph 2 of the New York State Education Law entitled Fire and Emergency Drills, confirm that a copy of Section 807 has been printed and distributed as guidance to teaching staff as required ☒ YES ☐ NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1st and June 30th of the previous school year:

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31

Eight (8) drills are required to be evacuation drills.

Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	9-9-2020	2.20	
2	9-18-2020		3.30
3	9-24-2020	2.09	
4	10-13-2020		3.25
5	11-11-2020	2.13	
6	12-08-2020	2.14	
7	1-20-2021	2.18	3.35
8	1-11-2021	2.13	
9	2-25-2021	2.18	
10	3-17-2021	2.17	
11	4-09-2021	2.14	
12	6-6-2021		3.28

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

d. Average time to evacuate this facility was: 2 minutes 15 seconds

e. Confirm that arson and fire prevention instruction was provided in accordance with Section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson and fire prevention; injury prevention and life safety for each month that school is in session.

X YES NO

f. Confirm that employee fire prevention, evacuation and fire safety training was provided and records maintained are being maintained in accordance with Section F406 of the NYS Fire Code

X YES NO

7. Have there been any fires in this facility since the last annual fire safety inspection report?

 YES X NO

a. If YES, indicate: total number of fires

b. total number of injuries

c. _____ total cost of property damage

8. If the fire alarm system was activated since the last fire safety inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the NYS Fire Code?

 X YES NO

Part II: Nonpublic School Fire & Building Safety Non-Conformance Report Sheet

School Name GreenTech Charter HS

Building Name GreenTech Charter HS

Item #	Non-Conformance	Date Corrected
08A-2		
08B-2		
08C-2		
08D-2		
08E-2		
09A-2		
09B-2		
09C-1		
09D-1		
09F-2		
09G-2		
10A-2		
10B-2		
10C-1		
10D-1		
11A-2		
11B-1		
11C-2		
11D-2		
11E-1		
12A-1		
12B-3		
12C-2		
12D-2		
12E-1		
12F-1		
12G-1		
12H-1		
12I-1		
12J-1		
12K-1		
12L-1		
12M-1		
12N-1		
12O-2		
13A-2		
13B-2		

Item #	Non-Conformance	Date Corrected
14A-2		
14B-2		
14C-2		
14D-1		
14E-1		
15A-2		
15B-1		
15C-2		
15D-2		
15E-1		
16A-2		
16B-2		
16C-2		
16D-2		
17A-3		
17B-2		
17C-2		
17D-2		
17E-1		
17F-3		
17G-1		
17H-2		
17I-2		
17J-1		
17K-1		
17L-1		
18A-2		
18B-2		
18C-2		
18D-2		
19A-3		
19B-2		
19C-1		
19D-1		
19E-1		
19F-1		
19G-1		
19H-2		

Item #	Non-Conformance	Date Corrected
20A-1		
20B-1		
20C-1		
21A-3		
22A-3		
22B-3		
22C-3		
23A-1		
23B-1		
23C-1		
23D-2		
24A-3		
25A-1		
25B-1		
25C-1		
26A-3		

If any additional non-conformances are observed, check item 26A-3 and list the Code section below.

Inspector

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes ☒ No ☐

Part III: NonPublic School Certifications

All sections are required to be completed: Section III-A; III-B III-C & III-D

Section III-A Fire Inspection Method

Which method(s) did the school authorities use to complete the annual fire safety inspection for this building?

Check appropriate box or boxes

- ☒ Inspection by the fire department of the city, town, village or fire district in which the building is located
- ☐ Inspection by a fire corporation whose territory includes the school building
- ☐ Inspection by the county fire coordinator, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located
- ☒ Inspection by a fire inspector (Building Safety Inspector or Code Enforcement Official) who holds a valid certification

For additional information regarding these methods, please see: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, County Fire Coordinator and/ or Fire Inspector (Building Safety Inspector or Code Enforcement official) who holds a valid certification.

The individual noted below inspected this building on 10/4/2021 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: Robert Potter Title: NYS CEO, FF, Inv.

Signature: [Signature] Date: 10/4/2021

Inspector's Organization: Albany Fire Dept

Inspector's Telephone # [Redacted] Inspector's Email: jpott@albany.gov jpott@albany.ny.gov

Inspector's Code Enforcement Certification # 0321-0094
(as assigned by the NYS Department of State)

Section III-C Contact info for the Authority-Having-Jurisdiction [AHJ] Local Municipality, Town or Village

Name of Local/Municipal Code Enforcement Office: Albany Fire Dept

Address: 26 Broad St Albany NY 12202

Name of contact person: Robert Potter Title: NYS CEO, FF/Inv

Telephone #: 518 221 6560 Email address: jpott@albany.ny.gov

Section III-D School or Building Administrator, Director, or Headmaster

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which were not corrected immediately shall be corrected within an accepted period of time as approved by the Commissioner.

Name: Brian Rodriguez Title: Director of operations

Signature: [Signature] Telephone: [Redacted]

Email: Brodridge@greentechhigh.org

	Fire Drills 20-21			Lock Down 20-21		
	Date	period	Length	Date	period	Length
	Weds 9/9/2020	2	2min 20 sec	Th 9/18/2020	3	3 mins 30secs
	Thur 9/24/20	1	2 min 9 secs			
	Mon 10/05/20	7	2min 17 secs	Tues 10/13/2020	6	3 mins 25secs
	Friday 10/23/20	6	2 mins 30 secs			
	Tues 11/18/20	3	2 mins 10 secs			
	Mon 12/08/20	2	2 mins 14 secs			
	Mon 1/11/2021	1	2 mins 13secs	Weds 1/20/21	7	3 mins35 sec
	Thurs 02/25/2021	6	2 mins 18secs			
	Weds 3/17/2021	8	2mins 17 secs	Mon 6/6/21	2	3 mins 28 secs
	Friday 4/09/2021	7	2 mins 14 secs			
	*20-21 Schoolyear was totally virtual for students.					
	* no students					
	* only personnel allowed in building were Janitorial and School Staff.					

Fire Drills 20-21			Lock Down 20-21		
Date	period	Length	Date	period	Length
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Thur 9/24/20	1	2 min 9 secs			
Mon 10/05/20	7	2min 17 secs	Tues 10/13/2020	6	3 mins 25secs
Friday 10/23/20	6	2 mins 30 secs			
Tues 11/18/20	3	2 mins 10 secs			
Mon 12/08/20	2	2 mins 14 secs			
Mon 1/11/2021	1	2 mins 13secs	Weds 1/20/21	7	3 mins35 sec
Thurs 02/25/2021	6	2 mins 18secs			
Weds 3/17/2021	8	2mins 17 secs	Mon 6/6/21	2	3 mins 28 secs
Friday 4/09/2021	7	2 mins 14 secs			
*20-21 Schoolyear was totally virtual for students.					
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* only personnel allowed in building were Janitorial and School Staff.					





ALARM & SUPPRESSION, Inc.

- Fire & Life Safety Professionals -

331 Ushers Road, Suite #3, Ballston Lake, New York 12019
Phone: 518.399.5110 - Fax: 518.399.8702 - www.alarmandsuppression.com

Licensed by the
NY& Dept of State
License No.: 12600014322

Licensed by the
State of Vermont
License No.: ES-940



We support and
Encourage NICET
certification

SYSTEM RECORD OF INSPECTION AND TEST

NOTE: Equivalent to NFPA-72 (2013) System Record of Inspection and Test, Initiating Device and Notification Device continuation sheets.

Inspection Date: 7/21/2021 Time: 7:00

1. PROPERTY INFORMATION:

Name of Property: Green Tech Charter School
Address: 99 Slingerland Street Albany, NY 12202
Description of Property: Chater School
Name of Property Representative: Brian Rodriguez
Address: 99 Slingerland Street Albany, NY 12202
Phone: [REDACTED] Fax: [REDACTED] Email: frontdesk@greentechhigh.org

2. TESTING AND MONITORING INFORMATION:

Testing Organization: Alarm & Suppression, Inc.
Address: 331 Ushers Road Suite #3, Ballston Lake, New York 12019
Phone: [REDACTED] Fax: [REDACTED] Email: service@alarmandsuppression.com
Monitoring Organization: Doyle Security
Address: [REDACTED]
Phone: [REDACTED] Fax: [REDACTED] Email: [REDACTED]
Account #: 96-4215 Phoneline 1: [REDACTED] Phoneline 2: [REDACTED]
Means of Transmission: [REDACTED]
Entity to which alarms are retransmitted: [REDACTED]

3. DOCUMENTATION:

On-site location of the required record documents and site-specific software: Next to FACP

4. DESCRIPTION OF SYSTEM OR SERVICE:

4.1 Control Unit

Manufacturer: Notifier Model Number: NFW-100X

4.2 Software and Firmware

Firmware revision number: 01.01.010

4.3 System Power

4.3.1 Primary (Main) Power

Nominal Voltage: 120VAC Amps: 20 Location: Maintenance
Overcurrent protection type: Breaker Amps: 20
Disconnecting means location: Panel 225 MCB (Next to FACP) CRKT 38

SYSTEM RECORD OF INSPECTION AND TEST (continued)

4.3.2 Secondary Power

Type: Battery Back Up Location: Next to FACP
 Battery Type(If Applicable): SLA
 Calculated capacity of batteries to drive system:
 In standby mode (Hours): 24 In alarm mode(Minutes): 60

5. NOTIFICATIONS MADE PRIOR TO TESTING:

Monitoring Organization	Contact:	<u>Doyle</u>	Time:	<u>7:00</u>
Building Management	Contact:	<u>Brian Rodriguez</u>	Time:	<u>7:00</u>
Building Occupants	Contact:	<u>Staff</u>	Time:	<u>7:00</u>
Authority having jurisdiction	Contact:	<u></u>	Time:	<u></u>
Other, if required	Contact:	<u></u>	Time:	<u></u>

6. TESTING RESULTS:

6.1 Control Unit and Related Equipment

Description	Visual Inspection	Functional Test	Comment
Control Unit	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Lamps/LEDs/LCDs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Fuses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Trouble Signals	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Disconnect Switches	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ground Fault Monitoring	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Supervision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Local Annunciator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Remote Annunciator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Remote Power Panels	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

6.2 Secondary Power

Description	Visual Inspection	Functional Test	Comments
Battery Condition	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Load Voltage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Discharge Test	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Charger Test	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Remote Panel Batteries	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

6.3 Alarm and Supervisory Alarm Initiating Devices: *See Included Test Sheets.*

6.4 Notification Appliances: *See Included Test Sheets.*

6.5 Interface Equipment: *See Included Test Sheets.*

SYSTEM RECORD OF INSPECTION AND TEST (continued)

6.6 Supervising Station Monitoring

Description	Yes	No	Time	Comments
Alarm Signal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Alarm Restoration	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Trouble Signal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Trouble Restoration	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Supervisory Signal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Supervisory Restoration	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

6.7 Public Emergency Alarm Reporting System

Description	Yes	No	Time	Comments
Alarm Signal	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Alarm Restoration	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Trouble Signal	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Trouble Restoration	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Supervisory Signal	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Supervisory Restoration	<input type="checkbox"/>	<input type="checkbox"/>		N/A

7. NOTIFICATIONS THAT TESTING IS COMPLETE:

Monitoring Organization	Contact:	Doyle	Time:	13:15
Building Management	Contact:	Brian Rodriguez	Time:	13:15
Building Occupants	Contact:	Staff	Time:	13:15
Authority having jurisdiction	Contact:		Time:	
Other, if required	Contact:		Time:	

8. SYSTEM RESTORED TO NORMAL OPERATION:

Date: 7/21/2021 Time: 13:15

9. CERTIFICATION:

This system as specified herein has been inspected and tested according to NFPA 72, 2013 Edition, Chapter 14

Signed: _____ Printed Name: C. Leonard Date: 7/21/2021
Organization: Alarm & Suppression Inc. Title: Technician Phone: 518-399-5110
Qualifications(Refer to 10.5.3): _____

10. DEFECTS OR MALFUNCTIONS NOT CORRECTED AT CONCLUSION OF SYSTEM INSPECTION, TESTING OR MAINTENANCE:

See test summary page for details

10.1 Acceptance by Owner or Owner's Representative

The undersigned accepted the test report for the system as specified herein:

Signed: _____ Printed Name: Brian Rodriguez Date: 7/21/2021
Organization: _____ Title: _____ Phone: _____

System Record of Inspection and Test (Continued)

SYSTEM RECORD OF INSPECTION AND TEST (continued)

Inspection Date: 7/21/2021
Name of Property: Green Tech Charter School
Address: 99 Slingerland Street Albany, NY 12202

<u>Legend</u>			
FACP- Fire Alarm Panel	MPS- Manual Pull Station	SD- Smoke Detector	DD- Duct Detector
HD- Heat Detector	CO- Carbon Monoxide Detector	S- Strobe	H- Horn
HS- Horn Strobe	SS- Speaker Strobe	B- Bell	DH- Door Holder
T- Tamper Switch	WF- Waterflow	R- Relay	RM- Relay Module

Device	Model No.	Descriptor	Address/ Zone	Alm	Sup	Remarks
FACP	NFW-100X	Maintenance		X	X	
DVC	NFC-100	Maintenance		X	X	
ANN	ANN80	Main Corridor		X		
		<u>Devices</u>				
HD	NH-200		D001	X		
HD	NH-200		D002	X		
SD	NP-200		D003	X		
SD	NP-200		D004	X		
SD	NP-200		D005	X		
SD	NP-200		D006	X		
SD	NP-200		D007	X		
SD	NP-200		D008	X		
SD	NP-200		D009	X		
SD	NP-200		D010	X		
SD	NP-200		D011	X		
SD	NP-200		D012	X		
SD	NP-200		D013	X		
SD	NP-200		D014	X		
HD	NH-200		D015	X		
SD	NP-200		D016	X		
SD	NP-200		D017	X		
SD	NP-200		D018	X		
SD	NP-200		D019	X		
SD	NP-200		D020	X		
SD	NP-200		D021	X		
SD	NP-200		D022	X		
SD	NP-200		D023	X		
HD	NH-200		D024	X		
SD	NP-200		D025	X		
HD	NH-200		D026	X		
SD	NP-200		D027	X		
SD	NP-200		D028	X		

System Record of Inspection and Test (Continued)

SD	NP-200		D029	X		
SD	NP-200		D030	X		
SD	NP-200		D031	X		
SD	NP-200		D032	X		
SD	NP-200		D033	X		
SD	NP-200		D034	X		
SD	NP-200		D035	X		
SD	NP-200		D036	X		
SD	NP-200		D037	X		
SD	NP-200		D038	X		
SD	NP-200		D039	X		
SD	NP-200		D050	X		
SD	NP-200		D051	X		
SD	NP-200		D052	X		
SD	NP-200		D053	X		
SD	NP-200		D054	X		
SD	NP-200		D055	X		
SD	NP-200		D056	X		
SD	NP-200		D057	X		
SD	NP-200		D058	X		
SD	NP-200		D059	X		
SD	NP-200		D060	X		
SD	NP-200		D061	X		
SD	NP-200		D062	X		
SD	NP-200		D063	X		
SD	NP-200		D064	X		
SD	NP-200		D065	X		
SD	NP-200		D066	X		
SD	NP-200		D067	X		
SD	NP-200		D068	X		
SD	NP-200		D069	X		
SD	NP-200		D070	X		
SD	NP-200		D071	X		
SD	NP-200		D072	X		
SD	NP-200		D073	X		
SD	NP-200		D074	X		
SD	NP-200		D075	X		
SD	NP-200		D076	X		
SD	NP-200		D077	X		
HD	NH-200		D078	X		
HD	NH-200		D079	X		
SD	NP-200		D083	X		
SD	NP-200		D084	X		
SD	NP-200		D085	X		
SD	NP-200		D086	X		
SD	NP-200		D087	X		
SD	NP-200		D088	X		

System Record of Inspection and Test (Continued)

SD	NP-200		D089	X		
		<i>Modules</i>				
CO	CO1224T		M001	X		
CM			M002	X		
CO	CO1224T		M003	X		
CM			M004	X		
MPS	NOT-BG12LX		M005	X		
MPS	NOT-BG12LX		M006	X		
MPS	NOT-BG12LX		M007	X		
CO	CO1224T		M008	X		
MPS	NOT-BG12LX		M009	X		
MPS	NOT-BG12LX		M010	X		
BD	BEAM1224		M011	X		
BD	BEAM1224		M012	X		
BD	BEAM1224		M013	X		
MPS	NOT-BG12LX		M014	X		
BD	BEAM1224		M015	X		
BD	BEAM1224		M016	X		
MPS	NOT-BG12LX		M017	X		
BD	BEAM1224		M018	X		
MPS	NOT-BG12LX		M019	X		
MPS	NOT-BG12LX		M020	X		
MPS	NOT-BG12LX		M021	X		
CO	CO1224T		M022	X		
CM			M023	X		
MPS	NOT-BG12LX		M024	X		
CM			M025	X		
CM			M026	X		
CO	CO1224T		M027	X		
MM			M028			NOT TESTED
CM			M029	X		
MPS	NOT-BG12LX		M031	X		
MPS	NOT-BG12LX		M032	X		
MPS	NOT-BG12LX		M033	X		
MPS	NOT-BG12LX		M034	X		
MPS	NOT-BG12LX		M035	X		
MPS	NOT-BG12LX		M050	X		
MPS	NOT-BG12LX		M051	X		
MPS	NOT-BG12LX		M052	X		
MPS	NOT-BG12LX		M053	X		
MPS	NOT-BG12LX		M054	X		
CM			M055	X		
CM			M056	X		
		<i>Audio-Visuals</i>				
HS	P2WL			X		

System Record of Inspection and Test (Continued)

CO/S	LFHSK3		X	
SP	SPCWL		X	
SP	SPCWL		X	
SS	SPSCWL		X	
HS	P2WL		X	
HS	P2WL		X	
SS	SPSCWL		X	
SS	SPSCWL		X	
HS	P2WL		X	
HS	P2WL		X	
HS	P2WL		X	
HS	P2WL		X	
HS	P2WL		X	
SP	SPCWL		X	
S	SWL		X	
SS	SPSCWL		X	
SS	SPSCWL		X	
SS	SPSCWL		X	
SP	SPCWL		X	
SP	SPCWL		X	
SS	SPSCWL		X	
S	SWL		X	
HS	P2WL		X	
HS	P2WL		X	
HS	P2WL		X	
HS	P2WL		X	
HS	P2WL		X	
HS	P2WL		X	
HS	P2WL		X	
HS	P2WL		X	
SS	SPSCWL		X	
SP	SPCWL		X	
S	SWL		X	
SP	SPCWL		X	
CO/S	LFHSK3		X	
HS	P2WL		X	
HS	P2WL		X	
CO/S	LFHSK3		X	
S	SWL		X	
SS	SPSCWL		X	
SP	SPCWL		X	
SS	SPSCWL		X	
SS	SPSCWL		X	
S	SWL		X	
HS	P2WL		X	
SP	SPCWL		X	
SS	SPSCWL		X	
SP	SPCWL		X	

System Record of Inspection and Test (Continued)

SP	SPCWL			X		
SS	SPSCWL			X		
HS	P2WL			X		
HS	P2WL			X		
HS	P2WL			X		
S	SWL			X		
S	SWL			X		
HS	P2WL			X		
HS	P2WL			X		
HS	P2WL			X		
HS	P2WL			X		
S	SWL			X		
SS	SPSCWL			X		
HS	P2WL			X		
HS	P2WL			X		
HS	P2WL			X		
HS	P2WL			X		
S	SWL			X		
SP	SPCWL			X		
HS	P2WL			X		
HS	P2WL			X		
SP	SPCWL			X		
SP	SPCWL			X		
HS	P2WL			X		
HS	P2WL			X		
HS	P2WL			X		
HS	P2WL			X		
SS	SPSCWL			X		
HS	P2WL			X		
HS	P2WL			X		
SP	SPCWL			X		
SS	SPSCWL			X		
SS	SPSCWL			X		
HS	P2WL			X		
HS	P2WL			X		
SS	SPSCWL			X		
HS	P2WL			X		
SP	SPCWL			X		
SP	SPCWL			X		
HS	P2WL			X		
SS	SPSCWL			X		
HS	P2WL			X		
SP	SPCWL			X		
HS	P2WL			X		
HS	P2WL			X		
SS	SPSCWL			X		
HS	P2WL			X		

System Record of Inspection and Test (Continued)

HS	P2WL			X		
SP	SPCWL			X		
SP	SPCWL			X		
HS	P2WL			X		
HS	P2WL			X		
HS	P2WL			X		
S	SWL			X		
SS	SPSCWL			X		
HS	P2WL			X		
HS	P2WL			X		
HS	P2WL			X		
S	SWL			X		

System Record of Inspection and Test (Continued)

Inspection Date: 7/21/2021
Name of Property: Green Tech Charter School
Address: 99 Slingerland Street Albany, NY 12202

Device Totals:

Device	Description	Total	Tested	Failed	Not Tested
SD	Smoke Detector	69	69	0	0
HD	Heat Detector	7	7	0	0
MPS	Pull Station	21	21	0	0
BD	Beam Detector	6	6	0	0
CO	CO Detector	5	5	0	0
SS	Speaker Strobe	21	21	0	0
HS	Horn Strobe	52	52	0	0
S	Strobe	11	11	0	0
SP	Speaker	20	20	0	0
CO/S	CO Alarm	3	3	0	0

Location in Building:		FACP					
		Battery Type		Tested		Final Info	
Backing Up	Placement	Volts	Amp Hour	Volts	Amp Hour	Date	Pass/Fail
Fire Panel	Left	12.00	18.00	13.24	16.00	03/19/19	Pass
Fire Panel	Right	12.00	18.00	13.13	18.00	03/19/19	Pass

Location in Building:		DVC					
		Battery Type		Tested		Final Info	
Backing Up	Placement	Volts	Amp Hour	Volts	Amp Hour	Date	Pass/Fail
Fire Panel	Left	12.00	18.00	13.03	16.00	03/18/19	Pass
Fire Panel	Right	12.00	18.00	13.03	16.00	03/18/19	Pass

Location in Building:		NAC #1 PS					
		Battery Type		Tested		Final Info	
Backing Up	Placement	Volts	Amp Hour	Volts	Amp Hour	Date	Pass/Fail
Fire Panel	Left	12.00	7.00	12.76	8.00	03/18/19	Pass
Fire Panel	Right	12.00	7.00	12.98	7.80	03/18/19	Pass

Location in Building:		NAC PS #2					
		Battery Type		Tested		Final Info	
Backing Up	Placement	Volts	Amp Hour	Volts	Amp Hour	Date	Pass/Fail
Fire Panel	Left	12.00	7.00	12.76	11.00	03/18/19	Pass
Fire Panel	Right	12.00	7.00	12.79	11.00	03/18/19	Pass

Deficiency Issues:

None at this time

System Record of Inspection and Test (Continued)

Recommendations:

N/A

General Notes:

Disconnect DVC NAC's, or Walktest to test.

Lead Technician

C. Leonard



Albany Fire Extinguisher
215 Watervliet Shaker Rd
Watervliet, N.Y. 12189

Kitchen Hood Fire System Inspection & Maintenance Report

Phone: (518) 880-4110 • FAX: (518) 880-4115

Customer/Location

Name GREEN TECH HIGH SCHOOL
Department MAIN KITCHEN
Address 99 SUNGATELAND ST.
City ALBANY, NY 12202
Phone (518) 694-3400
Owner or Manager JEFF JANNI

Date of Service: 4-7-2021 Time In: ☐ A.M. ☒ P.M.

☐ Annual ☒ Semi-Annual ☐ Recharge ☐ Installation ☐ Renovation

☐ Amerex ☒ Ansul ☐ Buckeye ☐ Kidde ☐ Protex

☐ Pyro-chem ☐ Range Guard ☐ Other _____

Manufacturer Model/Series 8-102

Agent Cylinders: # 1 Size 3.0 / # _____ Size _____

	YES	NO	N/A
1. System interlocked with building fire alarm	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. System discharged	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. All seals intact, no evidence of tampering	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. All appliances properly covered w/ correct nozzles	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Duct & plenum covered w/ correct nozzles	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Nozzles properly positioned and free from obstruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Hood/duct penetrations sealed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Grease accumulation <input type="checkbox"/> Excessive <input type="checkbox"/> Heavy <input type="checkbox"/> Moderate <input type="checkbox"/> N/A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Pressure gauge in proper range	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Weighed cartridge weight <u>42.8 oz</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Cylinder(s) hydrostatic test due <u>2023</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Inspect cylinder and mount	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Operated system from terminal link	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Checked travel of cable and link position	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Fusible links 360 <u>450</u> <u>3</u> 500 Other <u>1</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Replaced fusible links <u>(DATED 2021)</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Checked and cleaned fusible links	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Checked operation of manual release	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Checked operation of micro-switch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Checked operation of gas valve mech. <u>electric</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	YES	NO	N/A
21. Electric appliances shut down	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Piping/conduit securely bracketed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Proper nozzle caps/covers in place	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. New nozzle caps installed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Proper filters in place	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Proper clearance flame to filters ($\geq 48"$)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
27. Proper separation between fryers and open flame ($\geq 16"$)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28. Exhaust fan in operating order	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29. Remote manual release seals in place	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30. System cartridge replaced/safety pins removed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31. System operational and armed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32. Slave system operational and armed	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
33. Fan warning sign on hood	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34. Proper hand portable extinguishers present	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
35. Fire extinguishers current on service	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36. Personnel instructed in manual operation of system	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
37. Service and certification tag on system	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
38. System meets U.L. 300 standards	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
39. System meets manufacturers U.L. listing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
40. Discrepancies and/or deficiencies noted below	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

☐ Customer unable to disable/reset alarm system or re-light pilots. Complete functional test not performed.

NOTE: Non compliant systems may fail to extinguish/suppress a fire.

☐ Comments ☐ Non Compliance

COOKING APPLIANCES LEFT TO RIGHT

4-BURNER RANGE, KIDDE

Technician E. J. Janni

Date 4-7-2021

Time Out

X

Customers Authorized Agent JEFF JANNI



ALARM & SUPPRESSION, Inc.

- Fire & Life Safety Professionals -

331 Ushers Road, Suite #3, Ballston Lake, New York 12019
Phone: 518.399.5110 - Fax: 518.399.8702 - www.alarmandsuppression.com

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License No.: 12090034322

Licensed by the
State of Vermont
License No.: 28-948



We support and
Encourage NICET
certification

SYSTEM RECORD OF INSPECTION AND TEST

NOTE: Equivalent to NFPA-72 (2013) System Record of Inspection and Test, Initiating Device and Notification Device continuation sheets.

Inspection Date: 7/21/2021 Time: 7:00

1. PROPERTY INFORMATION:

Name of Property: Green Tech Charter School
Address: 99 Slingerland Street Albany, NY 12202
Description of Property: Chater School
Name of Property Representative: Brian Rodriguez
Address: 99 Slingerland Street Albany, NY 12202
Phone: [REDACTED] Fax: [REDACTED] Email: frontdesk@greentechhigh.org

2. TESTING AND MONITORING INFORMATION:

Testing Organization: Alarm & Suppression, Inc.
Address: 331 Ushers Road Suite #3, Ballston Lake, New York 12019
Phone: [REDACTED] Fax: [REDACTED] Email: service@alarmandsuppression.com

Monitoring Organization: Doyle Security
Address: [REDACTED]
Phone: [REDACTED] Fax: [REDACTED] Email: [REDACTED]
Account #: 96-4215 Phoneline 1: [REDACTED] Phoneline 2: [REDACTED]
Means of Transmission: [REDACTED]
Entity to which alarms are retransmitted: [REDACTED]

3. DOCUMENTATION:

On-site location of the required record documents and site-specific software: Next to FACP

4. DESCRIPTION OF SYSTEM OR SERVICE:

4.1 Control Unit

Manufacturer: Notifier Model Number: NFW-100X

4.2 Software and Firmware

Firmware revision number: 01.01.010

4.3 System Power

4.3.1 Primary (Main) Power

Nominal Voltage: 120VAC Amps: 20 Location: Maintenance
Overcurrent protection type: Breaker Amps: 20
Disconnecting means location: Panel 225 MCB (Next to FACP) CRKT 38

SYSTEM RECORD OF INSPECTION AND TEST (continued)

4.3.2 Secondary Power

Type: Battery Back Up Location: Next to FACP
 Battery Type(if Applicable): SLA
 Calculated capacity of batteries to drive system:
 In standby mode (Hours): 24 In alarm mode(Minutes): 60

5. NOTIFICATIONS MADE PRIOR TO TESTING:

Monitoring Organization	Contact:	<u>Doyle</u>	Time:	<u>7:00</u>
Building Management	Contact:	<u>Brian Rodriguez</u>	Time:	<u>7:00</u>
Building Occupants	Contact:	<u>Staff</u>	Time:	<u>7:00</u>
Authority having jurisdiction	Contact:	<u></u>	Time:	<u></u>
Other, if required	Contact:	<u></u>	Time:	<u></u>

6. TESTING RESULTS:

6.1 Control Unit and Related Equipment

Description	Visual Inspection	Functional Test	Comment
Control Unit	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Lamps/LEDs/LCDs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Fuses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Trouble Signals	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Disconnect Switches	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ground Fault Monitoring	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Supervision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Local Annunciator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Remote Annunciator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Remote Power Panels	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

6.2 Secondary Power

Description	Visual Inspection	Functional Test	Comments
Battery Condition	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Load Voltage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Discharge Test	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Charger Test	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Remote Panel Batteries	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

6.3 Alarm and Supervisory Alarm Initiating Devices: *See Included Test Sheets.*

6.4 Notification Appliances: *See Included Test Sheets.*

6.5 Interface Equipment: *See Included Test Sheets.*

SYSTEM RECORD OF INSPECTION AND TEST (continued)

6.6 Supervising Station Monitoring

Description	Yes	No	Time	Comments
Alarm Signal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Alarm Restoration	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Trouble Signal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Trouble Restoration	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Supervisory Signal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Supervisory Restoration	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

6.7 Public Emergency Alarm Reporting System

Description	Yes	No	Time	Comments
Alarm Signal	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Alarm Restoration	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Trouble Signal	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Trouble Restoration	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Supervisory Signal	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Supervisory Restoration	<input type="checkbox"/>	<input type="checkbox"/>		N/A

7. NOTIFICATIONS THAT TESTING IS COMPLETE:

Monitoring Organization	Contact: <u>Doyle</u>	Time: <u>13:15</u>
Building Management	Contact: <u>Brian Rodriguez</u>	Time: <u>13:15</u>
Building Occupants	Contact: <u>Staff</u>	Time: <u>13:15</u>
Authority having jurisdiction	Contact: _____	Time: _____
Other, if required	Contact: _____	Time: _____

8. SYSTEM RESTORED TO NORMAL OPERATION:

Date: 7/21/2021 Time: 13:15

9. CERTIFICATION:

This system as specified herein has been inspected and tested according to NFPA 72, 2013 Edition, Chapter 14

Signed: _____	Printed Name: <u>C. Leonard</u>	Date: <u>7/21/2021</u>
Organization: <u>Alarm & Suppression Inc.</u>	Title: <u>Technician</u>	Phone: <u>518-399-5110</u>
Qualifications(Refer to 10.5.3): _____		

10. DEFECTS OR MALFUNCTIONS NOT CORRECTED AT CONCLUSION OF SYSTEM INSPECTION, TESTING OR MAINTENANCE:

See test summary page for details

10.1 Acceptance by Owner or Owner's Representative

The undersigned accepted the test report for the system as specified herein:

Signed: _____	Printed Name: <u>Brian Rodriguez</u>	Date: <u>7/21/2021</u>
Organization: _____	Title: _____	Phone: _____

System Record of Inspection and Test (Continued)

SYSTEM RECORD OF INSPECTION AND TEST (continued)

Inspection Date: 7/21/2021
Name of Property: Green Tech Charter School
Address: 99 Slingerland Street Albany, NY 12202

<u>Legend</u>			
FACP- Fire Alarm Panel	MPS- Manual Pull Station	SD-Smoke Detector	DD- Duct Detector
HD- Heat Detector	CO- Carbon Monoxide Detector	S- Strobe	H- Horn
HS- Horn Strobe	SS- Speaker Strobe	B- Bell	DH- Door Holder
T- Tamper Switch	WF- Waterflow	R- Relay	RM- Relay Module

Device	Model No.	Descriptor	Address/ Zone	Alm	Sup	Remarks
FACP	NFW-100X	Maintenance		X	X	
DVC	NFC-100	Maintenance		X	X	
ANN	ANN80	Main Corridor		X		
		<i>Devices</i>				
HD	NH-200		D001	X		
HD	NH-200		D002	X		
SD	NP-200		D003	X		
SD	NP-200		D004	X		
SD	NP-200		D005	X		
SD	NP-200		D006	X		
SD	NP-200		D007	X		
SD	NP-200		D008	X		
SD	NP-200		D009	X		
SD	NP-200		D010	X		
SD	NP-200		D011	X		
SD	NP-200		D012	X		
SD	NP-200		D013	X		
SD	NP-200		D014	X		
HD	NH-200		D015	X		
SD	NP-200		D016	X		
SD	NP-200		D017	X		
SD	NP-200		D018	X		
SD	NP-200		D019	X		
SD	NP-200		D020	X		
SD	NP-200		D021	X		
SD	NP-200		D022	X		
SD	NP-200		D023	X		
HD	NH-200		D024	X		
SD	NP-200		D025	X		
HD	NH-200		D026	X		
SD	NP-200		D027	X		
SD	NP-200		D028	X		

System Record of Inspection and Test (Continued)

SD	NP-200		D029	X		
SD	NP-200		D030	X		
SD	NP-200		D031	X		
SD	NP-200		D032	X		
SD	NP-200		D033	X		
SD	NP-200		D034	X		
SD	NP-200		D035	X		
SD	NP-200		D036	X		
SD	NP-200		D037	X		
SD	NP-200		D038	X		
SD	NP-200		D039	X		
SD	NP-200		D050	X		
SD	NP-200		D051	X		
SD	NP-200		D052	X		
SD	NP-200		D053	X		
SD	NP-200		D054	X		
SD	NP-200		D055	X		
SD	NP-200		D056	X		
SD	NP-200		D057	X		
SD	NP-200		D058	X		
SD	NP-200		D059	X		
SD	NP-200		D060	X		
SD	NP-200		D061	X		
SD	NP-200		D062	X		
SD	NP-200		D063	X		
SD	NP-200		D064	X		
SD	NP-200		D065	X		
SD	NP-200		D066	X		
SD	NP-200		D067	X		
SD	NP-200		D068	X		
SD	NP-200		D069	X		
SD	NP-200		D070	X		
SD	NP-200		D071	X		
SD	NP-200		D072	X		
SD	NP-200		D073	X		
SD	NP-200		D074	X		
SD	NP-200		D075	X		
SD	NP-200		D076	X		
SD	NP-200		D077	X		
HD	NH-200		D078	X		
HD	NH-200		D079	X		
SD	NP-200		D083	X		
SD	NP-200		D084	X		
SD	NP-200		D085	X		
SD	NP-200		D086	X		
SD	NP-200		D087	X		
SD	NP-200		D088	X		

System Record of Inspection and Test (Continued)

SD	NP-200		D089	X		
		<i>Modules</i>				
CO	CO1224T		M001	X		
CM			M002	X		
CO	CO1224T		M003	X		
CM			M004	X		
MPS	NOT-BG12LX		M005	X		
MPS	NOT-BG12LX		M006	X		
MPS	NOT-BG12LX		M007	X		
CO	CO1224T		M008	X		
MPS	NOT-BG12LX		M009	X		
MPS	NOT-BG12LX		M010	X		
BD	BEAM1224		M011	X		
BD	BEAM1224		M012	X		
BD	BEAM1224		M013	X		
MPS	NOT-BG12LX		M014	X		
BD	BEAM1224		M015	X		
BD	BEAM1224		M016	X		
MPS	NOT-BG12LX		M017	X		
BD	BEAM1224		M018	X		
MPS	NOT-BG12LX		M019	X		
MPS	NOT-BG12LX		M020	X		
MPS	NOT-BG12LX		M021	X		
CO	CO1224T		M022	X		
CM			M023	X		
MPS	NOT-BG12LX		M024	X		
CM			M025	X		
CM			M026	X		
CO	CO1224T		M027	X		
MM			M028			NOT TESTED
CM			M029	X		
MPS	NOT-BG12LX		M031	X		
MPS	NOT-BG12LX		M032	X		
MPS	NOT-BG12LX		M033	X		
MPS	NOT-BG12LX		M034	X		
MPS	NOT-BG12LX		M035	X		
MPS	NOT-BG12LX		M050	X		
MPS	NOT-BG12LX		M051	X		
MPS	NOT-BG12LX		M052	X		
MPS	NOT-BG12LX		M053	X		
MPS	NOT-BG12LX		M054	X		
CM			M055	X		
CM			M056	X		
		<i>Audio-Visuals</i>				
HS	P2WL			X		

System Record of Inspection and Test (Continued)

CO/S	LFHSK3		X		
SP	SPCWL		X		
SP	SPCWL		X		
SS	SPSCWL		X		
HS	P2WL		X		
HS	P2WL		X		
SS	SPSCWL		X		
SS	SPSCWL		X		
HS	P2WL		X		
HS	P2WL		X		
HS	P2WL		X		
HS	P2WL		X		
HS	P2WL		X		
SP	SPCWL		X		
S	SWL		X		
SS	SPSCWL		X		
SS	SPSCWL		X		
SS	SPSCWL		X		
SP	SPCWL		X		
SP	SPCWL		X		
SS	SPSCWL		X		
S	SWL		X		
HS	P2WL		X		
HS	P2WL		X		
HS	P2WL		X		
HS	P2WL		X		
HS	P2WL		X		
HS	P2WL		X		
HS	P2WL		X		
SS	SPSCWL		X		
SP	SPCWL		X		
S	SWL		X		
SP	SPCWL		X		
CO/S	LFHSK3		X		
HS	P2WL		X		
HS	P2WL		X		
CO/S	LFHSK3		X		
S	SWL		X		
SS	SPSCWL		X		
SP	SPCWL		X		
SS	SPSCWL		X		
SS	SPSCWL		X		
S	SWL		X		
HS	P2WL		X		
SP	SPCWL		X		
SS	SPSCWL		X		
SP	SPCWL		X		

System Record of Inspection and Test (Continued)

SP	SPCWL		X		
SS	SPSCWL		X		
HS	P2WL		X		
HS	P2WL		X		
HS	P2WL		X		
S	SWL		X		
S	SWL		X		
HS	P2WL		X		
HS	P2WL		X		
HS	P2WL		X		
HS	P2WL		X		
S	SWL		X		
SS	SPSCWL		X		
HS	P2WL		X		
HS	P2WL		X		
HS	P2WL		X		
HS	P2WL		X		
S	SWL		X		
SP	SPCWL		X		
HS	P2WL		X		
HS	P2WL		X		
SP	SPCWL		X		
SP	SPCWL		X		
HS	P2WL		X		
HS	P2WL		X		
HS	P2WL		X		
HS	P2WL		X		
SS	SPSCWL		X		
HS	P2WL		X		
HS	P2WL		X		
SP	SPCWL		X		
SS	SPSCWL		X		
SS	SPSCWL		X		
HS	P2WL		X		
HS	P2WL		X		
SS	SPSCWL		X		
HS	P2WL		X		
SP	SPCWL		X		
SP	SPCWL		X		
HS	P2WL		X		
SS	SPSCWL		X		
HS	P2WL		X		
SP	SPCWL		X		
HS	P2WL		X		
HS	P2WL		X		
SS	SPSCWL		X		
HS	P2WL		X		

System Record of Inspection and Test (Continued)

HS	P2WL			X		
SP	SPCWL			X		
SP	SPCWL			X		
HS	P2WL			X		
HS	P2WL			X		
HS	P2WL			X		
S	SWL			X		
SS	SPSCWL			X		
HS	P2WL			X		
HS	P2WL			X		
HS	P2WL			X		
S	SWL			X		

System Record of Inspection and Test (Continued)

Inspection Date: 7/21/2021
Name of Property: Green Tech Charter School
Address: 99 Slingerland Street Albany, NY 12202

Device Totals:

Device	Description	Total	Tested	Failed	Not Tested
SD	Smoke Detector	69	69	0	0
HD	Heat Detector	7	7	0	0
MPS	Pull Station	21	21	0	0
BD	Beam Detector	6	6	0	0
CO	CO Detector	5	5	0	0
SS	Speaker Strobe	21	21	0	0
HS	Horn Strobe	52	52	0	0
S	Strobe	11	11	0	0
SP	Speaker	20	20	0	0
CO/S	CO Alarm	3	3	0	0

Location in Building:		FACP					
		Battery Type		Tested		Final Info	
Backing Up	Placement	Volts	Amp Hour	Volts	Amp Hour	Date	Pass/Fail
Fire Panel	Left	12.00	18.00	13.24	16.00	03/19/19	Pass
Fire Panel	Right	12.00	18.00	13.13	18.00	03/19/19	Pass

Location in Building:		DVC					
		Battery Type		Tested		Final Info	
Backing Up	Placement	Volts	Amp Hour	Volts	Amp Hour	Date	Pass/Fail
Fire Panel	Left	12.00	18.00	13.03	16.00	03/18/19	Pass
Fire Panel	Right	12.00	18.00	13.03	16.00	03/18/19	Pass

Location in Building:		NAC #1 PS					
		Battery Type		Tested		Final Info	
Backing Up	Placement	Volts	Amp Hour	Volts	Amp Hour	Date	Pass/Fail
Fire Panel	Left	12.00	7.00	12.76	8.00	03/18/19	Pass
Fire Panel	Right	12.00	7.00	12.98	7.80	03/18/19	Pass

Location in Building:		NAC PS #2					
		Battery Type		Tested		Final Info	
Backing Up	Placement	Volts	Amp Hour	Volts	Amp Hour	Date	Pass/Fail
Fire Panel	Left	12.00	7.00	12.76	11.00	03/18/19	Pass
Fire Panel	Right	12.00	7.00	12.79	11.00	03/18/19	Pass

Deficiency Issues:

None at this time

System Record of Inspection and Test (Continued)

Recommendations:

N/A

General Notes:

Disconnect DVC NAC's, or Walktest to test.

Lead Technician

C. Leonard



GREEN TECH HIGH CHARTER SCHOOL

2022-2023 School Year

19 School/19 Instructional

JULY 2022				
Mo	Tu	We	Th	Fr
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Jul 4= Independence Day
Jul 5= Summer School Starts
July 25= New Staff Report
Jul 26= 6th Grade Mandatory Parent
& Student Orientation (5p-6p)
Jul 28= 9th Grade Mandatory Parent
& Student Orientation (5p-6p)
Jul 29= Summer School Ends

23 School/12 Instructional

AUGUST 2022				
Mo	Tu	We	Th	Fr
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Aug 4= 10th Grade Mandatory Parent
& Student Orientation (5p-6p)
Aug 8= All Staff Return
Aug 9= 9th Grade Mandatory Parent
& Student Orientation (5p-6p)
Aug 11= 11th Grade Mandatory Parent
& Student Orientation (5p-6p)
Aug 16-19= Freshmen Orientation (Times Vary)
Aug 18= 12th Grade Mandatory Parent
& Student Orientation (5p-6p)
Aug 22-25= 6th Grade Orientation (Times Vary)
Aug 26= Staff Trip
Aug 30= 7th & 8th Grade Mandatory Parent
& Student Orientation (5p-6p)

21 School/19 Instructional

SEPTEMBER 2022				
Mo	Tu	We	Th	Fr
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Sept 5= Labor Day
Sept 6= 1st Day of School
Sept 19= Progress Reports
Sept 23= Open House (3:30p-6p)
(Half Day for Students)

19 School/19 Instructional

OCTOBER 2022				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Oct 10= Indigenous Peoples' Day
Oct 12= PSAT Testing
Oct 17= Progress Reports
Oct 28= Staff PD (No School)

18 School/18 Instructional

NOVEMBER 2022				
Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Nov 4= End of Quarter 1
Nov 7= Start of Quarter 2
Nov 10= Parent Teacher Conferences
Nov 11= Observation of Veterans Day
Nov 23-25= Thanksgiving Break
Nov 28= Progress Reports

15 School/15 Instructional

DECEMBER 2022				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Dec 19= Progress Reports
Dec 21= 1/2 Day of School
Dec 22-30= Holiday Break

20 School/19 Instructional

JANUARY 2023				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

Jan 2= Holiday Break
Jan 13= End of Quarter 2
Jan 16= MLK Jr Day
Jan 17= Start of Quarter 3
Jan 20= Parent Teacher Conferences
(1:00p-7:00p) No Classes
Jan 24-27= Regents Testing

15 School/15 Instructional

FEBRUARY 2023				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

Feb 6= Progress Reports
Feb 20-24= Winter Break

21 School/21 Instructional

MARCH 2023				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

Mar 6= Progress Reports
Mar 17= Staff PD (No School)
Mar 20= Recess Day
Mar 31= End of Quarter 3

14 School/14 Instructional

APRIL 2023				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

Apr 3= Start of Quarter 4
Apr 6= Parent Teacher Conferences
(1:00p-7:00p) No Classes
Apr 7-14= Spring Break

21 School/21 Instructional

MAY 2023				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

May 4= Progress Reports
May 26= Recess Day
May 29= Memorial Day

16 School/16 Instructional

JUNE 2023				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Jun 12= Make Up Day
Jun 13= End of Quarter 4
June 14-16= Regents Testing
June 19= Juneteenth
June 20= Last Day for Middle School Students
June 20= Regents Testing
June 21= Middle School Graduation
June 21-23= Regents Testing
June 23= Last Day for High School Students
June 24= High School Graduation

2022 - 2023 Calendar Key	
	Staff Report (No Classes)
	Regents Testing
	1/2 Day for Students
	Recess Day (School Closed)
	Parent Teacher Conferences (No Classes)
	Orientation

SCHOOL DAYS: 222
INSTRUCTIONAL DAYS: 208