## **Application: Grand Concourse Academy Charter School**

Jen Pasek - jen@pasekconsulting.com 2021-2022 Annual Report

#### **Summary**

**ID:** 0000000169

**Last submitted:** Nov 1 2022 09:14 PM (EDT)

Labels: SUNY Trustees

## **Entry 1 School Info and Cover Page**

Completed Aug 1 2022

#### **Instructions**

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## **Entry 1 School Information and Cover Page**

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) <u>before</u> all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (as of June 30, 2022) or you may not be assigned the correct tasks.

## **BASIC INFORMATION**

# a. SCHOOL NAME (Select name from the drop down menu) GRAND CONCOURSE ACADEMY CHARTER SCHOOL 800000057943 a1. Popular School Name **GCA** b. CHARTER AUTHORIZER (As of June 30th, 2021) Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks. SUNY BOARD OF TRUSTEES d. DISTRICT / CSD OF LOCATION CSD #8-BRONX e. DATE OF INITIAL CHARTER 12/2003

9/2004

f. DATE FIRST OPENED FOR INSTRUCTION

Is your charter school unionized?	
No	
h. SCHOOL WEB ADDRESS (URL)	
gcacs.org	
i. Total Approved Charter Enrollment for 2021-20 enrollment)	022 School Year (exclude Pre-K program
775	
j. Total Enrollment on June 30, 2022 (exclude Pro	e-K program enrollment)
673	
k. Grades Served during the 2021-2022 School	rear (exclude Pre-K program students)
Check all that apply	
Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8

c. School Unionized

## 11. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No	
FACILITIES INFORMATION	
m. FACILITIES	
Will the school maintain or operate multiple sites in 20	)22-2023?
	No, just one site.
GRAND CONCOURSE ACADEMY CHARTER SCHOOL	OL 800000057943
School Site 1 (Primary)	

## m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	625 Bolton Ave Bronx, NY 10473	718-684-6505	NYC CSD 8	K-8	No

## m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Ira Victor	Principal	718-684-6505		ivictor@gcacs.o
Operational Leader	Michael Simonetti	Director of Operations	718-684-6505		msimonetti@gc acs.org
Compliance Contact	Martin McDowell	Assistant Principal of Business & Student Services	718-684-6505		mmcdowell@g cacs.org
Complaint Contact	Martin McDowell	Assistant Principal of Business & Student Services	718-684-6505		mmcdowell@g cacs.org
DASA Coordinator	Gloria Mateo	Business Associate	718-684-6505		gmateo@gcacs .org
Phone Contact for After Hours Emergencies	Ira Victor	Principal	646-957-3915		ivictor@gcacs.o rg

## m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report

for school site 1 if located in private space in NYC or located outside of NYC.

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired

certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in

district space (NYC co-locations), provide a copy of a current and non-expired certificate of

occupancy, and a copy of the current annual fire inspection results, which should be dated on

or after July 1, 2021.

Fire inspection certificates must be updated annually. For the upcoming school year

2022-2023, the fire inspection certificate must be dated after July 1, 2021.

• If the fire inspection certificate is dated after the August 1, 2022 submission of the

Annual Report, please submit the new certificate with the Annual Report entries due on

November 1, 2022.

Site 1 Certificate of Occupancy (COO)

Copy of GCACS Final CO for Bolton.pdf

Filename: Copy of GCACS Final CO for Bolton.pdf Size: 38.0 kB

**Site 1 Fire Inspection Report** 

2022-07-06 Grand-Concourse-Academy---625-Bo FireScan.pdf

Filename: 2022-07-06 Grand-Concourse-Academy---625-Bo FireScan.pdf Size: 573.6 kB

**CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR** 

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please

include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

#### **ATTESTATIONS**

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Jen Pasek
Position	Consultant
Phone/Extension	518-542-9810
Email	jen@pasekconsulting.com

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the <a href="NYSED CSO">NYSED CSO</a> Fingerprint Clearance Oct 2019 Memo. Click YES to agree.

### **Responses Selected:**

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

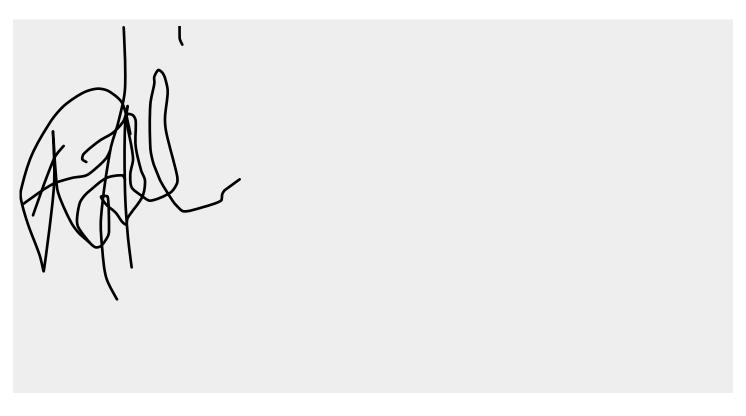
#### **Responses Selected:**

Yes

## Signature, Head of Charter School



#### Signature, President of the Board of Trustees



#### **Date**

Aug 1 2022



Thank you.

## **Entry 3 Accountability Plan Progress Reports**

Incomplete

## **Instructions**

#### SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at <u>Accountability Plan Progress Report</u>. After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

## **Entry 4 - Audited Financial Statements**

**Incomplete** 

#### **Required of ALL Charter Schools**

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022.** SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the <u>Annual Report Portal</u> no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

## **Entry 4a - Audited Financial Report Template (SUNY)**

Incomplete

#### **Instructions - SUNY-Authorized Charter Schools ONLY**

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <a href="http://www.newyorkcharters.org/fiscal/">http://www.newyorkcharters.org/fiscal/</a>. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

## **Entry 4c - Additional Financial Documents**

Incomplete Hidden from applicant

<u>Instructions - Regents, NYCDOE and Buffalo BOE authorized schools</u> must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

- 1. Advisory and/or Management letter
- 2. Federal Single Audit
- 3. CSP Agreed-Upon Procedure Report
- 4. Evidence of Required Escrow Account for each school[1]
- 5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

1 Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

## **Entry 4d - Financial Services Contact Information**

Incomplete Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by November 1, 2022.

## Form for "Financial Services Contact Information"

#### 1. School Based Fiscal Contact Information

School Based Fiscal	School Based Fiscal	School Based Fiscal
Contact Name	Contact Email	Contact Phone

#### 2. Audit Firm Contact Information

School Audit	School Audit	School Audit	Years Working With
Contact Name	Contact Email	Contact Phone	This Audit Firm

## 3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years With

## Entry 5 - Fiscal Year 2022-2023 Budget

#### Incomplete

<u>SUNY-authorized charter schools</u> should download the <u>2022-23 Budget and Quarterly Report</u> <u>Template and the 2022-23 Budget Narrative Questionnaire</u> from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022**.

<u>Regents, NYCDOE, and Buffalo BOE authorized charter schools</u> should upload a copy of the school's FY22 Budget using the <u>2022-2023 Budget Template</u> in the portal or from the Annual Report website. **Due November 1, 2022**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that

indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

## **Entry 6 - Board of Trustees Disclosure of Financial Interest Form**

Completed Aug 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a <u>Trustee Disclosure of Financial Interest Form</u>. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. The education corporation is responsible for completing the form for trustees who left the board during the reporting year.

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

#### **DeJesus On Behalf of GCACS**

Filename: DeJesus On Behalf of GCACS.pdf Size: 490.7 kB

#### **Mariani On Behalf of GCACS**

Filename: Mariani On Behalf of GCACS.pdf Size: 481.8 kB

#### **Jave Fox GCACS**

Filename: Jaye Fox GCACS.pdf Size: 525.3 kB

#### **Howard Banker GCACS**

Filename: Howard Banker GCACS.pdf Size: 529.0 kB

#### **Felix Moquete GCACS**

Filename: Felix Moquete GCACS.pdf Size: 525.7 kB

#### **Arlene Hall GCACS**

Filename: Arlene Hall GCACS.pdf Size: 527.2 kB

#### **Clara GCACS**

Filename: Clara GCACS.pdf Size: 523.9 kB

#### **Linda Manley GCACS**

Filename: Linda Manley GCACS.pdf Size: 526.7 kB

## **Entry 7 BOT Membership Table**

Completed Aug 1 2022

## **Instructions**

## **Required of ALL charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 7 BOT Table**

- 1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

#### **GRAND CONCOURSE ACADEMY CHARTER SCHOOL 800000057943**

#### **Authorizer:**

Who is the authorizer of your charter school?

**SUNY** 

#### 1. 2021-2022 Board Member Information (Enter info for each BOT member)

Trustee	Trustee	Position	Commit	Voting	Number	Start	End	Board
Name	Email	on the	tee	Member	of Terms	Date of	Date of	Meeting
	Address	Board	Affiliatio	Per By-	Served	Current	Current	S
			ns	Laws		Term	Term	Attende
				(Y/N)		(MM/DD	(MM/DD	d

						/YYYY)	/YYYY)	During 2021- 2022
1	Arlene Hall	Chair	Facility	Yes	4	08/01/2 020	12/1/20 26	10
2	Howard Banker	Treasure r	Financia I	Yes	4	08/01/2 020	12/1/20 26	10
3	Richard Conley	Trustee/ Member	Financia I	Yes	5	7/21/20 21	12/1/20 26	10
4	Jaye Fox	Trustee/ Member	Financia I	Yes	4	04/01/2 022	12/1/20 26	8
5	Clara Rivas	Trustee/ Member	N/A	Yes	1	6/22/20 22	6/22/20 27	5 or less
6	Valerie Cesca	Trustee/ Member			1	6/22/20 22	6/22/20 27	5 or less
7	Felix Mosquet e	Trustee/ Member		Yes	1	04/21/2 022	04/21/2 027	5 or less
8	Linda Manley	Other	Legal	Yes	4	08/01/2 020	08/01/2 021	5 or less
9	Lucia Mariani	Trustee/ Member	Educati on	Yes	1	10/01/2 017	9/21/20 21	5 or less

## 1a. Are there more than 9 members of the Board of Trustees?

Yes

#### **1b. Board Member Information**

	Trustee Name	Trustee Email Address	Position on the Board	Commit tee Affiliatio ns	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attende d During 2021- 2022
10	Veronica De Jesus		Trustee/ Member		Yes	1	10/01/2 017	08/09/2 021	5 or less
11									
12									
13									
14									
15									

#### 1c. Are there more than 15 members of the Board of Trustees?

No			

#### 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	7
b.Total Number of Members Added During 2021- 2022	3
c. Total Number of Members who Departed during 2021-2022	3
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7

3. N	Number	of	Board	meetings	held	durina	2021	-2022
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10

#### 4. Number of Board meetings scheduled for 2022-2023

12

#### **Total number of Voting Members on June 30, 2022:**

7

#### Total number of Voting Members added during the 2021-2022 school year:

3

Total number of Voting Members who departed during the 2021-2022 school year:

3

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

11

Thank you.

## **Entry 8 Board Meeting Minutes**

Incomplete Hidden from applicant

#### Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should <u>match</u> the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

## **Entry 9 Enrollment & Retention**

Completed Aug 1 2022

Instructions for submitting Enrollment and Retention Efforts

#### **Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

## **Entry 9 Enrollment and Retention of Special Populations**

#### **Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in	Describe Recruitment Plans in
	2021-2022	2022-2023
Economically Disadvantaged	GCACS targets several low- income neighborhoods to reach ED families, including Castle Hill, Parkchester, Soundview and Clason Point. Statistically, about 30% of the population in these areas are at or below the poverty threshold. In 2018, an estimated 26% of Soundview, Parkchester and Castle Hill residents lived in poverty, compared to 25% in all of the Bronx and 20% in all of New York City. Direct mailing to day care facilities in these areas, as well as head-start programs and pre-schools throughout these low-income neighborhoods. Most of these programs receive government subsidies to enroll students and offer families financial assistance for those who cannot afford to join. GCACS staff also hand delivered hundreds of English and Spanish applications as well as school informational brochures door to door in low-income neighborhoods. GCACS visited several NYCHA housing developments, where economically disadvantaged families receive government financial assistance. Flyers were also distributed to a local homeless shelter. GCACS revised its Lottery Application in 2019-20 to include optional questions asking families if they receive SNAP/TANF benefits and if the student resides in NYC public	In 2021-2022, our percentage of ED students was 82% and our district was 85%. Going forward, we expect an increase in all enrollment numbers due to our Pre-K programming.

	housing. Our intention is to make families feel welcome in providing this information and understand that the school does not discriminate against any applicant based on their answers.	
English Language Learners	GCACS translates all advertising materials including brochures, flyers and applications in both English and Spanish. Bi-lingual staff are present during recruitment fairs at parks, libraries, local stores, businesses and daycares in predominantly mult-lingual speaking neighborhoods. Interpreters and translation services are provided during all open-house Information Sessions as well as during the public lottery. GCA's lottery application asks applicants whether the child speaks a language other than English most of the time, welcoming and encouraging English Language Learners to apply. We continue using ELL recruitment strategies including using Spanish in our marketing materials, bringing bi-lingual staff to recruitment events, and focusing on multi-lingual communities for recruitment efforts.	In 2021-2022, our percentage of ELLs was 24% and our district was 16%. Going forward, we will continue with current strategies along with maximizing retention of our Pre-K students.
	School flyers, advertisements, and informational brochures indicate how GCACS provides special education services for SWDs. GCACS has used direct mailing, in-person visits and calls to several head-start programs, pre-schools, learning facilities	

## **Retention Efforts Toward Meeting Targets**

Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
GCA has a full-time Parent Liaison to interface with parents in low-income households. The parent liaison also provides details regarding school support services offered to low-income students, including support to purchase uniforms, school supplies and other educational needs. School staff also inform parents of various services and	Our retention rate for ED students was 90% between

Economically Disadvantaged	programs available to low- income students in temporary housing or shelters. Parents are made aware that students in shelters qualify for door-to-door bus service and other assistance families in need may be entitiled to. GCA has a full-time Guidance Counselor and a mandated counselor from the Dept of Education to provide social and emotional support to low-income students.	2020-21 and 2021-22. Going forward, we will continue to offer a robust program for ED students to maintain our high levels of retention year to year.
English Language Learners	GCA has two certified ENL Teachers to provide services to English Language Learners. We utilize the NYC Charter School Center and NYSped Collaborative for school personnel to attend staff development workshops, webinars and information sessions regarding ELL services and practices. Our school calendar incorporates cultural festivals and performances where students can perform in different languages and learn about the school's diversity. We continue to provide translation services for all parents and families at meetings, conferences, etc.	Our retention rate for ELLs was 91% between 2020-21 and 2021-22. Going forward, we will continue the programs outlined to the left.
	GCACS has small class sizes that include support from a Teacher Assistant. GCA continues to review early intervention strategies to address students with special needs. Guidance services provide social and emotional support for the well-being of all SWDs and those students with special needs. GCA	

Students with Disabilities

coordinates with the SpEd Collaborative and have GCACS staff attend conferences. workshops, trainings and webinars on how to provide the best services for SWDs. GCA appointed a Special Education Coordinator to collaborate with the school, parents and the CSE to ensure all students receive the appropriate mandated services from their IEP. We are especially focused on serving the needs of these students as they return to the classroom in 2021-22 after two years of disrupted learning due to the COVID-19 pandemic.

Our retention rate for SWD was 87% between 2020-21 and 2021-22.

Going forward, we will continue to ensure our students with disabilities are receiving all mandated services and supports to thrive at GCACS.

## **Entry 10 - Teacher and Administrator Attrition**

Completed Aug 1 2022

# Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

#### A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees[1] receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is <u>not</u> employed by the school.

[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers. See NYSED memorandum dated October 1, 2019 at <a href="http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf">http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf</a> or visit the NYSED website at: <a href="http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html">http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html</a> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

#### B. Emergency Conditional Clearances

#### **Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates <u>automatically</u> once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at NYSED CSO Employee Clearance and Fingerprint Memo 10-2019.

#### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

Incomplete Hidden from applicant

#### **Instructions**

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

#### **School Name:**

## Instructions for Reporting Percent of Uncertified Teachers

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

#### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category A: 5 or 30% whichever is less	0

## CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	
Total Category B: not to exceed 5	0

## **CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category C: not to exceed 5	0

#### **TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	

#### **CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

#### **CATEGORY E: TOTAL FTE COUNT OF <u>CERTIFIED</u> TEACHERS**

	FTE Count
Total Category E	

#### **CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS**

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	



Thank you.

## **Entry 12 Organization Chart**

Incomplete Hidden from applicant

#### **Instructions**

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart.** The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

## **Entry 13 School Calendar**

Completed Sep 13 2022

Instructions for submitting School Calendar

#### **Required of ALL Charter Schools**

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the <u>minimum instructional requirements</u> as required of other public schools "… unless the school's charter requires more instructional time than is required under the regulations."

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

### GCACS 202122 Calendar with Days by Month

Filename: GCACS 202122 Calendar with Days by Month.pdf Size: 505.4 kB

## **Entry 14 Links to Critical Documents on School Website**

Completed Aug 1 2022

#### **Instructions**

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the  $\underline{link}$  from the school's website for each of the items:

- 1. Current Annual Report (i.e., 2021-2022 Annual Report);[1]
- 2. Board meeting notices, agendas and documents;
- 3. New York State School Report Card;
- 4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY);
- 5. District-wide safety plan, not a building level safety plan (as per the September 2021 <u>Emergency</u> Response Plan Memo;
- 6. Authorizer-approved FOIL Policy; and
- 7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

## Form for Entry 14 Links to Critical Documents on School Website

School Name: Grand Concourse Academy Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the <u>link</u> from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://www.gcacs.org/District/1949-Untitled.html
2. Board meeting notices, agendas and documents	https://www.gcacs.org/District/1779-Board-of- Trustees-Calendar.html
3. New York State School Report Card	https://www.gcacs.org/District/1946-Untitled.html
4. Authorizer-approved DASA Policy and NYSED- Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.gcacs.org/District/1949-Untitled.html
6. Authorizer-approved FOIL Policy	https://www.gcacs.org/District/1949-Untitled.html
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.gcacs.org/District/1949-Untitled.html



## **Entry 15 Staff Roster**

Incomplete Hidden from applicant

#### **INSTRUCTIONS**

#### Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel <u>Faculty/Staff Roster Template</u> and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

### GRAND CONCOURSE ACADEMY CHARTER SCHOOL AND SUBSIDIARY

**Consolidated Financial Statements** with **Supplementary Information** 

For the years ended June 30, 2022 and 2021

## GRAND CONCOURSE ACADEMY CHARTER SCHOOL AND SUBSIDIARY

## **Notes to the Consolidated Financial Statements**

June 30, 2022 and 2021

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#### **Independent Auditor's Report**

To the Board of Trustees of Grand Concourse Academy Charter School and Subsidiary

#### Report on the Audit of the Consolidated Financial Statements

#### **Opinion**

We have audited the accompanying consolidated financial statements of Grand Concourse Academy Charter School and Subsidiary, which comprise the consolidated statements of financial position as of June 30, 2022 and 2021, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of Grand Concourse Academy Charter School and Subsidiary as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### Basis for opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are required to be independent of Grand Concourse Academy Charter School and Subsidiary and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Responsibility of management for the consolidated financial statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Grand Concourse Academy Charter School and Subsidiary's ability to continue as a going concern within one year after the date that the consolidated financial statements are available to be issued.

#### Auditor's responsibilities for the audit of the consolidated financial statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
  procedures that are appropriate in the circumstances, but not for the purpose of expressing an
  opinion on the effectiveness of Grand Concourse Academy Charter School and Subsidiary's
  internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Grand Concourse Academy Charter School and Subsidiary's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.



### Supplementary information

Our audits were conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. The accompanying supplementary financial information on page 17 is presented for the purpose of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2022, on our consideration of Grand Concourse Academy Charter School and Subsidiary's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Grand Concourse Academy Charter School and Subsidiary's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Grand Concourse Academy Charter School and Subsidiary's internal control over financial reporting and compliance.

NChing LLP

New York, New York October 31, 2022

## **Consolidated Statements of Financial Position**

As of June 30,

	2022	2021
Assets Grant and a sector		
Current assets Cash and cash equivalents	\$ 12,115,148	\$ 11,595,363
Accounts and grants receivable	1,113,613	424,349
Other receivable	731	11,836
Prepaid expenses	14,785	17,803
Total current assets	13,244,277	12,049,351
Property and equipment, net - Note 4	2,362,601	2,082,498
Other assets		
Reserve for contingency	75,086	75,079
Escrow for building fund	313,903	<del>-</del>
Utility deposits	16,500	16,500
Total assets	\$ 16,012,367	\$ 14,223,428
Liabilities and Net Assets		
Current liabilities	Φ 251.252	Φ 107.224
Accounts payable	\$ 251,252	\$ 127,334
Accrued salaries and other payroll related expenses - Note 5 Deferred revenue	1,123,620 265,539	962,987 92,468
Deferred revenue	203,337	72,400
Total current liabilities	1,640,411	1,182,789
Total liabilities	1,640,411	1,182,789
Net assets without donor restrictions		
Reserve - contingency	75,086	75,079
Undesignated	14,296,870	12,965,560
Total net assets without donor restrictions	14,371,956	13,040,639
Total liabilities and net assets without donor restrictions	\$ 16,012,367	\$ 14,223,428

## **Consolidated Statements of Activities**

For the years ended June 30,

	2022	2021
<b>Operating revenue and other support</b>		
State and local per pupil operating revenue		
General education	\$ 11,338,786	\$ 9,831,837
Special education	1,354,152	1,220,208
Facility lease assistance	699,918	738,430
Total state and local per pupil operating revenue	13,392,856	11,790,475
Grants, contracts and other income		
Federal grants	1,615,840	461,653
State and local grants	47,648	47,196
Cancellation of debt	-	1,100,620
Interest and other income	30,634	10,442
Total grants, contracts and other support	1,694,122	1,619,911
Total operating revenue and other support	15,086,978	13,410,386
Expenses		
Program expenses		
Regular education	9,678,138	7,514,074
Special education	2,257,844	2,317,624
Total program expenses	11,935,982	9,831,698
Supporting services		
Management and general	1,812,572	1,653,543
Fund-raising	7,107	-
Total program and supporting services expenses	13,755,661	11,485,241
Change in net assets	1,331,317	1,925,145
Net assets without donor restrictions - beginning of year	13,040,639	11,115,494
Net assets without donor restrictions - end of year	\$ 14,371,956	\$ 13,040,639
	+ 1.,5,1,,50	÷ 10,010,007

# **Consolidated Statement of Functional Expenses** For the year ended June 30, 2022

		Program expenses		gram expenses	Supporting services			TD 1			
	No. of Positions	Regular education		Special education	Total programs	N	Aanagement & general	Fun	d-raising		Total program expenses and porting services
Salaries		*			<b>* * * * 0 0 1 0 7</b>						
Instructional staff personnel	66.00	\$ 4,135,283	\$	1,073,414	\$ 5,208,697	\$	-	\$	-	\$	5,208,697
Administrative staff personnel	11.00	657,066		82,631	739,697		652,885		-		1,392,582
Noninstructional staff personnel	6.00	72,836		9,160	81,996		191,324				273,320
Total salaries	83.00	4,865,185		1,165,205	6,030,390		844,209		-		6,874,599
Operating expenses											
Payroll taxes and fringe benefits		1,031,484		247,039	1,278,523		178,984		-		1,457,507
Retirement		189,378		45,356	234,734		32,861		-		267,595
Professional and consulting services		111,679		26,020	137,699		211,086		-		348,785
Occupancy		2,380,406		570,104	2,950,510		413,049		-		3,363,559
Food Service		247,458		31,120	278,578		-		-		278,578
Repairs and maintenance		88,335		21,156	109,491		15,328		-		124,819
Insurance		89,795		21,506	111,301		15,581		-		126,882
Utilities		93,290		22,343	115,633		16,188		-		131,821
Supplies and materials		175,506		22,071	197,577		-		-		197,577
Staff development		19,093		4,573	23,666		3,313		_		26,979
Technology		47,256		11,318	58,574		8,200		-		66,774
Leased equipment		10,507		2,516	13,023		1,823		_		14,846
Telephone and internet		37,126		8,892	46,018		6,442		-		52,460
Student services		98,666		12,408	111,074		_		-		111,074
Administrative		93,320		22,350	115,670		37,646		-		153,316
Marketing and recruitment		-		_	· -		102		_		102
Other		-		_	_		-		7,107		7,107
Travel		347		83	430		60		<i>-</i>		490
Storage and moving		-		_	_		10,468		_		10,468
Depreciation		99,307		23,784	123,091		17,232				140,323
Total operating expenses		4,812,953		1,092,639	5,905,592		968,363		7,107		6,881,062
Total expenses		\$ 9,678,138	\$	2,257,844	\$11,935,982	\$	1,812,572	\$	7,107	\$	13,755,661

The accompanying notes are an integral part of these consolidated financial statements.

# **Consolidated Statement of Functional Expenses** For the year ended June 30, 2021

		Program expenses		Suppo	rting services	m . 1		
	No. of Positions	Regular education		Special education	Total programs	M	lanagement & general	Total program expenses and porting services
Salaries								
Instructional staff personnel	62.00	\$ 3,288,505	\$	1,160,695	\$ 4,449,200	\$	-	\$ 4,449,200
Administrative staff personnel	9.00	631,869		82,579	714,448		557,467	1,271,915
Noninstructional staff personnel	7.00	74,687		9,761	84,448		197,044	 281,492
Total salaries	78.00	3,995,061		1,253,035	5,248,096		754,511	 6,002,607
Operating expenses								
Payroll taxes and fringe benefits		906,500		284,320	1,190,820		171,202	1,362,022
Retirement		155,628		48,812	204,440		29,392	233,832
Professional and consulting services		768		100	868		244,872	245,740
Occupancy		1,768,237		554,601	2,322,838		333,951	2,656,789
Repairs and maintenance		89,168		27,967	117,135		16,840	133,975
Insurance		63,974		20,065	84,039		12,082	96,121
Utilities		77,652		24,355	102,007		14,665	116,672
Supplies and materials		207,412		27,107	234,519		-	234,519
Staff development		17,327		5,435	22,762		3,272	26,034
Technology		47,267		14,825	62,092		8,927	71,019
Leased equipment		6,766		2,122	8,888		1,278	10,166
Telephone and internet		54,548		17,109	71,657		10,302	81,959
Student services		5,728		749	6,477		-	6,477
Administrative		39,316		12,331	51,647		27,067	78,714
Travel		9,044		2,837	11,881		1,708	13,589
Storage and moving		-		-	-		10,314	10,314
Depreciation		69,678		21,854	91,532		13,160	104,692
Total operating expenses		3,519,013		1,064,589	4,583,602		899,032	 5,482,634
Total expenses		\$ 7,514,074	\$	2,317,624	\$ 9,831,698	\$	1,653,543	\$ 11,485,241

The accompanying notes are an integral part of these consolidated financial statements.

## **Consolidated Statements of Cash Flows**

For the years ended June 30,

	2022	2021		
Cash flows from operating activities Change in net assets	\$ 1,331,317	\$ 1,925,145		
Adjustment to reconcile change in net assets to net cash provided by operating activities	140 222	104 602		
Depreciation Cancellation of debt	140,323	104,692 (1,100,620)		
Changes in operating assets and liabilities				
Accounts and grants receivable	(689,264)	(41,090)		
Other receivable	11,105	(9,590)		
Prepaid expenses	3,018	64,804		
Accounts payable	123,918	36,059		
Accrued salaries and other payroll related expenses	160,633	123,454		
Deferred revenue	173,071	72,791		
Net cash provided by operating activities	1,254,121	1,175,645		
Cash flows from investing activities				
Escrow for building fund	(313,903)	-		
Acquisition of property and equipment	(420,426)	(131,428)		
Net cash used in investing activities	(734,329)	(131,428)		
Net increase in cash and restricted cash	519,792	1,044,217		
Cash and restricted cash - beginning of year	11,670,442	10,626,225		
Cash and restricted cash - end of year	\$ 12,190,234	\$ 11,670,442		
Cash and restricted cash as reported within the statement of financial position				
	ф 1 <b>0</b> 115 140	ф. 11 505 2 <i>6</i> 2		
Cash	\$ 12,115,148	\$ 11,595,363		
Reserve contingency	75,086	75,079		
	\$ 12,190,234	\$ 11,670,442		

**Notes to the Consolidated Financial Statements** 

June 30, 2022 and 2021

### Note 1 Organization

Grand Concourse Academy Charter School and Subsidiary (the "School") is a public charter school located in the Bronx, New York. The School originally served kindergarten through fifth grade; sixth, seventh, and eighth grade were added each year from 2016-2018. The School was chartered in July 2004 and successfully re-chartered on April 29, 2019 for an additional five years. The goal of the School is to offer students a high-quality public education on a nondiscriminatory and secular basis. The mission of the School is to create a challenging learning environment that addresses and meets the needs of students in New York City, especially those at risk of academic failure. In a concerted effort to prepare students for entry into the very best middle and high schools of New York City, the School seeks to foster a sense of strong character, ethics, and personal responsibility, as well as high expectations and academic success.

The School is the sole member of 625 Bolton LLC (the "LLC"), a limited liability company formed in January 2022. The LLC was considered as a disregarded entity for federal and state tax purpose.

From hereon in, the School and the LLC are referred to as the "Organization".

#### Note 2 Summary of significant accounting policies

**Principles of consolidation.** The financial statements are consolidated to include the accounts of the School and the LLC. All significant intercompany transactions and balances have been eliminated in the consolidation.

Basis of presentation and use of estimates. The accompanying consolidated financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

**Financial statements presentation.** The consolidated financial statements of the Organization follow the accounting standard for not-for-profit organization, which require the Organization to report information regarding its consolidated statements of financial position and consolidated statements of activities according to the following net asset classifications:

**Net assets without donor restrictions.** Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization.

**Notes to the Consolidated Financial Statements** 

June 30, 2022 and 2021

### **Note 2** Summary of significant accounting policies - (continued)

**Net assets with donor restrictions.** Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the organization or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

**Cash and cash equivalents.** The Organization considers all short-term, highly liquid investments, such as money market funds, to be cash equivalents.

Accounts and grants receivable. Accounts and grants receivable are recorded at net realizable value and do not bear interest. The allowance for doubtful accounts is the School's best estimate of the amount of probable credit losses in existing receivables. Management determines the allowance based on historical write-off experience and reviews its allowance for doubtful accounts periodically. Past due balances are reviewed individually for collectability. Accounts and grants receivable amount to \$1,113,613 and \$424,349 as of June 30, 2022 and 2021, respectively. There is no allowance recorded at June 30, 2022 and 2021, as all amounts are deemed collectible.

**Revenue recognition.** The Organization recognizes revenue from the state and local governments based on the School's charter status and the number of students enrolled. Such revenue is recorded when services are performed, in accordance with the charter agreement. The New York State Department of Education mandates the rate per pupil. Such revenue is recognized ratably over the related school year in which it is earned.

**Grants and contracts.** Grants and contracts revenue is recognized when qualifying expenditures are incurred and/or services are provided to the students during the applicable school year. Funds received in advance or any unspent funds for which qualifying expenditures have not been incurred are recorded as refundable advances. Any unspent amounts might be returned to the granting agency or the granting agency can approve that those amounts be applied to a future grant period.

**Reserve for contingency.** Reserve for contingency relates to required reserve and escrow accounts that are required to be maintained by the Organization in accordance with charter requirements.

**Operating risk.** The coronavirus outbreak may have an adverse effect on the results of operations. Given the uncertainty around the extent and timing of the potential future spread or mitigation of the coronavirus and around the imposition or relaxation of protective measure, the Organization cannot reasonably estimate the impact to future results of operations.

**Notes to the Consolidated Financial Statements** 

June 30, 2022 and 2021

### **Note 2** Summary of significant accounting policies - (continued)

**Functional allocation of expenses.** The cost of providing the various programs and other activities has been summarized on an individual basis in the accompanying statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Management and general expense include expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the school.

The expenses that are allocated include the following:

Salaries	Time and effort
Payroll taxes and fringe benefits	Time and effort
Professional and consulting services	Time and effort
Occupancy	Square footage
Repairs and maintenance	Time and effort
Insurance	Square footage

**Property and equipment.** Property and equipment are recorded at cost. Donated assets are capitalized at the estimated fair value at date of receipt. Repairs and maintenance are charged to expense as incurred; significant improvements are capitalized. The Organization capitalized additions and significant improvements in excess of \$5,000 with an estimated useful life of greater than one year. Depreciation is computed using the straight-line method over estimated useful lives of the respective assets.

The estimated depreciable lives of the different classes of property and equipment are as follows:

Asset	<u>Useful Life</u>
Leasehold improvements	3 Years
Furniture and fixtures	5-7 Years
Computer equipment	5-7 Years
Office equipment	5-7 Years
Software	3 Years

**Notes to the Consolidated Financial Statements** 

June 30, 2022

### **Note 2** Summary of significant accounting policies - (continued)

**Income taxes.** In 2005, Grand Concourse Academy Charter School and Subsidiary filed and received approval of its application for tax exempt status from the Internal Revenue Service under Section 501(c)(3) of the Internal Revenue Code and has been classified as a publicly supported organization as described in Internal Revenue Code Sec. 509(a)(1) and 170(b)(1)(a)(II).

Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken and recognize a tax liability (or asset) if the Organization has taken an uncertain position that more likely than not would not be sustained upon examination by taxing authorities. Management has analyzed the tax positions taken and has concluded that as of June 30, 2022, there are no uncertain positions taken or expected to be taken that would require recognition or disclosure in the consolidated financial statements.

The Organization is no longer subject to income tax examination by tax authorities for years before June 30, 2019.

### Note 3 Liquidity and availability

Financial assets available for general expenditures, that is, without donor or other restrictions limiting their use, within one year of June 30, are:

Financial assets:	 2022	 2021
Cash and cash equivalents	\$ 12,115,148	\$ 11,595,363
Grants and other receivables	 1,114,344	436,185
Amount available for general expenditures within one year	\$ 13,229,492	\$ 12,031,548

#### Note 4 Property and equipment

Property and equipment consist of the following as of June 30:

	2022_	2021
Leasehold improvements	\$ 2,550,210	\$ 2,550,210
Furniture and fixtures	83,842	83,842
Computer equipment	378,339	297,343
Office equipment	14,814	14,814
Software	3,824	3,824
Construction in progress	9,064	
	3,040,093	2,950,033
Less: accumulated depreciation	(1,007,858)	(867,535)
Total	\$ 2,032,235	\$ 2,082,498

**Notes to the Consolidated Financial Statements** 

June 30, 2022

#### Note 5 Accrued payroll and other payroll-related expenses

Accrued payroll and benefits consist of amounts earned by the staff during the school year but paid over the summer months. As of June 30, 2022 and 2021, total accrued salaries and other payroll-related expenses amounted to \$1,123,620 and \$962,987, respectively.

### Note 6 SBA loan - paycheck protection program

On May 7, 2020, the Organization obtained a loan of \$1,100,620 (the "PPP loan") from Spring Bank pursuant to the Paycheck Protection Program ("PPP") administered by the Small Business Administration (the "SBA") pursuant to the CARES Act. The PPP loan and accrued interest are forgivable after twenty-four weeks as long as the Organization uses the loan proceeds for eligible purposes, including payroll, benefits, rent and utilities, and maintains its payroll levels. The PPP loan matures on May 7, 2022 and bears an interest rate of 1% per annum, with interest accruing on the unpaid principal balance. No payments of principal or interest are due during the sixmonth period beginning on the date of the PPP loan (the "Deferral Period"). During fiscal year 2021, the Organization received notification that the PPP loan had been forgiven. The Organization recorded cancellation of debt in the amount of \$1,100,620.

### **Note 7** Contingency

The Organization participates in a number of federal and state programs. These programs require that the Organization comply with certain laws, regulations, contracts, and agreements applicable to the programs in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies. While the ultimate liability, if any, from such audits of government grants and contracts by government agencies is presently not determinable, it should not, in the opinion of the management, have a material effect on the financial position or results of operations. Accordingly, no provision for any such liability that

The Organization is involved in an ongoing litigation related to a construction project agreement with an unrelated third party (the "Plaintiff") which was entered into in 2011. There is also a dispute in regards to the rental sums due to the Plaintiff pursuant to a lease agreement entered into in 2004. The Organization will record a liability when the Organization believes that it is both probable that a loss has been incurred and the amount can be reasonably estimated. Management is unable to evaluate the likelihood of an unfavorable outcome and estimate of potential loss, based on the facts at this time.

**Notes to the Consolidated Financial Statements** 

June 30, 2022

### Note 8 Retirement plan

The Organization offers a 401(k) plan (the "Plan") for substantially all of its qualifying employees. Employees are eligible for the Plan immediately upon employment and participation in the plan is voluntary. Employees can make pretax contributions up to a maximum of 100% of their annual compensation up to IRS limits for each calendar year. The Organization matches the employee contribution up to 6% of the employee's annual compensation. For the years ended June 30, 2022 and 2021, the Organization's matching contribution was \$267,595 and \$233,832. Such plan assets are held in a separate trust and are not included in the accompanying consolidated financial statements. All plan assets are held for the exclusive benefit of the Plan's participants and beneficiaries.

#### Note 9 Concentration of risk

The Organization maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. The Organization has not experienced any losses in such accounts. The Organization believes it is not exposed to significant credit risk on cash and cash equivalents.

The Organization received approximately 89% and 88% of its operating revenue, which is subject to specific requirements from per pupil funding from The New York State Department of Education during the years ended June 30, 2022 and 2021, respectively. Additionally, the Organization's grants receivable consists of approximately 100% from the New York State Department of Education and the Federal Title grants.

#### Note 10 Commitment

The Organization entered into a lease agreement in December 2016 with an unrelated third party (the "Landlord") whereby the landlord would develop and build the Organization's new education facility located at 625 Bolton Avenue, Bronx, New York (the "Building"). As part of the lease agreement, the Organization did not have any obligation to pay base rent or any other obligation to the Landlord during the construction period. The lease term of the operating lease commenced when the construction was substantially complete on August 1, 2019. For the years ended June 30, 2022 and June 30, 2022 and 2021, rent expenses were \$3,363,559 and \$2,656,789 respectively.

On June 2, 2022, the Organization entered into a sale agreement to exercise its option to purchase the building for \$31,390,328 through its wholly owned subsidiary, 625 Bolton LLC. One percent deposit was paid on the execution of the agreement. The building was purchased on July 14, 2022, with a \$38,235,000 funding from Build NYC Resources Corporation (see Note 10).

## GRAND CONCOURSE ACADEMY CHARTER SCHOOL AND SUBSIDIARY Notes to the Consolidated Financial Statements

June 30, 2022

### Note 11 Subsequent events

Management has evaluated events and transactions for potential recognition and disclosure through October 31, 2022, which is the date the consolidated financial statements were available to be issued and concluded that except as set forth below, no subsequent events occurred requiring adjustments or disclosures in the consolidated financial statements.

On July 1, 2022, Build NYC Resource Corporation provided acquisition financing of \$38,235,000 to 625 Bolton LLC through the issuance of two revenue bonds (Series 2022A and 2022B). Interest and maturity date are as follow:

\$ 1,765,000	3.40%	Series 2022A Term Bond due July 1, 2027
\$ 2,175,000	5.00%	Series 2022A Term Bond due July 1, 2032
\$ 6,305,000	5.00%	Series 2022A Term Bond due July 1, 2042
\$10,260,000	5.00%	Series 2022A Term Bond due July 1, 2052
\$ 5,730,000	5.00%	Series 2022A Term Bond due July 1, 2056
\$12,000,000	5.00%	Series 2022B Term Bond due July 1, 2062

## GRAND CONCOURSE ACADEMY CHARTER SCHOOL AND SUBSIDIARY **Consolidating Statements of Financial Position** June 30, 2022

	The School	The LLC	Eliminations	Consolidated
Assets Current assets				
Cash and cash equivalents	\$ 12,115,148	\$ -	\$ -	\$ 12,115,148
Accounts and grants receivable	1,113,613	-	-	1,113,613
Other receivable	731	-	-	731
Prepaid expenses	14,785			14,785
Total current assets	13,244,277			13,244,277
Property and equipment, net - Note 4	2,362,601	-	-	2,362,601
Other assets				
Reserve for contingency	75,086	-	-	75,086
Escrow for building fund Investment in The LLC	313,903	313,903	(313,903)	313,903
Utility deposits	16,500	-	(313,703)	16,500
• •				
Total assets	\$ 16,012,367	\$ 313,903	\$ (313,903)	\$ 16,012,367
Liabilities and Net Assets				
Current liabilities				
Accounts payable Accrued salaries and other payroll related	\$ 251,252	\$ -	\$ -	\$ 251,252
expenses - Note 5	1,123,620	-	-	1,123,620
Deferred revenue	265,539			265,539
Total current liabilities	1,640,411			1,640,411
Total liabilities	1,640,411	<u>-</u> _		1,640,411
N				
Net assets without donor restrictions Reserve - contingency	75,086	_	_	75,086
Undesignated	14,296,870	313,903	(313,903)	14,296,870
Total net assets without donor restrictions	14,371,956	313,903	(313,903)	14,371,956
			(===,===)	
Total liabilities and net assets	\$ 16,012,367	\$ 313,903	\$ (313,903)	\$ 16,012,367

## GRAND CONCOURSE ACADEMY CHARTER SCHOOL AND SUBSIDIARY **Schedule of Expenditures of Federal Awards** For the year ended June 30, 2022

	Federal Assistance		
	Listing	Pass-through	Federal
Federal Grantor/Program or Cluster Title	Number	Identifying Number	expenditures
U.S. Department of Education			
Pass-through New York State Education Department:			
Title I Grants to Local Educational Agencies	84.010A	0021-22-4278	\$ 379,957
Supporting Effective Instruction State Grants	84.367A	0147-22-4278	50,696
English Language Acquisition State Grants	84.365A	0293-22-4278	17,784
Student Support and Academic Enrichment Program Education Stabilization Fund:	84.282A	0204-22-4278	24,002
COVID-19 Elementary and Secondary School Emergency Relief (ESSER) Fund COVID-19 Elementary and Secondary School Emergency	84.425D	5890-21-4278	304,323
Relief (ESSER II) Fund	84.425D	5891-21-4278	698,559
Total for program			1,002,882
Total U.S. Department of Education			1,475,321
U.S. Department of Agriculture			
Pass-through New York State Education Department:			
School Breakfast Program	10.553	320800860872	\$ 9,420
National School Lunch Program	10.555	320800860872	47,735
After School Snack Program	10.555	320800860872	3,704
Total Child Nutrition Cluster			60,859
Total U.S. Department of Agriculture			60,859
Total Expenditures of Federal Awards			\$ 1,536,180

## GRAND CONCOURSE ACADEMY CHARTER SCHOOL AND SUBSIDIARY Notes to Schedule of Expenditures of Federal Awards

For the year ended June 30, 2022

#### **Note 1** Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of Grand Concourse Academy Charter School and Subsidiary for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Office of Management and Budget (OMB) Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Because the Schedule presents only a selected portion of the operations of Grand Concourse Academy Charter School and Subsidiary, it is not intended to, and does not, present the financial position, changes in net position or cash flows of Grand Concourse Academy Charter School and Subsidiary.

### **Note 2** Summary of Significant Accounting Policies

The accompanying schedule of expenditures of federal awards is presented using the accrual basis of accounting. The information in this Schedule is presented in accordance with the requirements of *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. The amounts reported as expenditures in this Schedule may differ from certain financial reports submitted to federal funding agencies, due to those reports being submitted on either the cash or modified cash basis of accounting.

### **Note 3** Indirect Cost Rate

Grand Concourse Academy Charter School and Subsidiary has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.



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Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* 

To the Board of Trustees of Grand Concourse Academy Charter School and Subsidiary

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Grand Concourse Academy Charter School and Subsidiary, which comprise the consolidated statement of financial position as of June 30, 2022, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated October 31, 2022.

### Report on internal control over financial reporting

In planning and performing our audit of the consolidated financial statements, we considered Grand Concourse Academy Charter School and Subsidiary and Subsidiary's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of Grand Concourse Academy Charter School and Subsidiary's internal control. Accordingly, we do not express an opinion on the effectiveness of Grand Concourse Academy Charter School and Subsidiary's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's consolidated financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

### Report on compliance and other matters

As part of obtaining reasonable assurance about whether Grand Concourse Academy Charter School and Subsidiary's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the consolidated financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Purpose of this report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

NChing LLP

New York, New York October 31, 2022



40 Wall Street, 32nd Floor New York, NY 10005 T 212 785 0100 F 212 785 9168 www.ncheng.com

## Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance

To the Board of Trustees of Grand Concourse Academy Charter School and Subsidiary

### Report on compliance for each major federal program

### Opinion on each major federal program

We have audited Grand Concourse Academy Charter School and Subsidiary' compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of Grand Concourse Academy Charter School and Subsidiary's major federal programs for the year ended June 30, 2022. Grand Concourse Academy Charter School and Subsidiary's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Grand Concourse Academy Charter School and Subsidiary complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

### Basis for opinion on each major federal program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform administrative Requirements*, *Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Grand Concourse Academy Charter School and Subsidiary and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Grand Concourse Academy Charter School and Subsidiary's compliance with the compliance requirements referred to above.

### Responsibilities of management for compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Grand Concourse Academy Charter School and Subsidiary's federal programs.

### Auditor's responsibilities for the audit of compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Grand Concourse Academy Charter School and Subsidiary's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, Government Auditing Standards, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Grand Concourse Academy Charter School and Subsidiary's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Grand Concourse Academy Charter School and Subsidiary's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Grand Concourse Academy Charter School and Subsidiary's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Grand Concourse Academy Charter School and Subsidiary's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.



### Report on internal control over compliance

A deficiency *in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

NChains LLP

New York, New York October 31, 2022

## **Schedule of Findings and Questioned Costs**

For the year ended June 30, 2022

## $Schedule\ I-Summary\ of\ auditor's\ results$

Financial statements		
• • •	itors issued on whether the adited were prepared in P:	Unmodified opinion
<ul><li>Internal control over fi</li><li>Material weakne</li><li>Significant defice</li><li>Considered to b</li></ul>	yes _X_noyes _X_none reported	
Noncompliance materi	ial to financial statements noted?	yes <u>X</u> no
Federal awards		
<ul><li>Material weakne</li><li>Significant defice</li></ul>	najor federal programs: ess(es) identified? ciency(ies) identified that are not e material weakness(es)?	yes _X_noyes _X_none reported
Type of auditor's repo federal programs:	rt issued on compliance for major	Unmodified opinion
	closed that are required to be with Uniform Guidance under Section	yes _X_no
Identification of major	federal programs:	
Federal Assistance Listing Number	Name of Federal Program or Cluster	
84.425D 84.425D	COVID-19 - Elementary and Secondary Sc Fund COVID-19 - Elementary and Secondary Sc II) Fund	
Dollar threshold used to Type A and Type B pr	<u> </u>	\$750,000
Auditee qualified as lo	ow-risk auditee?	yes X no

# **GRAND CONCOURSE ACADEMY CHARTER SCHOOL AND SUBSIDIARY Schedule of Findings and Questioned Costs**

For the year ended June 30, 2022

**Section II – Financial Statement Findings** 

None noted.

Section III – Federal Award Findings and Questioned Costs

None noted.

# GRAND CONCOURSE ACADEMY CHARTER SCHOOL AND SUBSIDIARY Corrective Action Plan

For the year ended June 30, 2022

Corrective action plan is not applicable for the year ended June 30, 2022.

# GRAND CONCOURSE ACADEMY CHARTER SCHOOL AND SUBSIDIARY Summary Schedule of Prior Audit Findings

For the year ended June 30, 2022

There were no prior audit findings.

Disclosure of Financial Interest by a Current or Former Trustee	
Trustee Name: Arlene Hall	
Name of Charter School Education Corporation: Grand Concourse Academy Charter School	
<ol> <li>List all positions held on the education corporation Board of Trustees ("Board (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).</li> <li>Chair</li> </ol>	ď")
2. Are you related, by blood or marriage, to any person employed by the scholand/or education corporation? Yes X No If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.	lool
3. Are you related by blood, or marriage, or legal adoption/guardianship to a student currently enrolled in a school operated by the education corporation. Yes  No If Yes, please describe the nature of your relationship and if the student could benefit from your participation.	

4.	<ul> <li>Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation</li> </ul>					
	Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.					

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes X No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check None.

X None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
			<b>,</b>

Arlene Hall

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check None.

X None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:		

### **Business Address:**





Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

	Disclosure of Financial Interest by a Current or Former Trustee
6050	ustee Name: ara Rivas
	ame of Charter School Education Corporation: rand Concourse Academy Charter School
	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  Trustee
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes  No If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  Yes No  If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

- Clara Rivas

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?			
	Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.			

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes X No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Clara Rivas

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check None.

X None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
			<b>,</b>

Clara Rivas

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check None.

X None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business	i elephone:			

### **Business Address:**





Signature

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF



## Certificate of Occupancy

CO Number: 220604344F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. This document or a copy shall be available for inspection at the building at all reasonable times.

A.	Borough: Bronx		Block Number:	03562	Certificate Type:	Final
	Address: 625 BOLTON AVENUE		Lot Number(s):	61	Effective Date:	02/06/2020
	Building Identification Number (BIN): 21	24526				
			Building Type: New			
	This building is subject to this Building C	ode:				
	For zoning lot metes & bounds, please se	e BISWeb.				
В.	Construction classification:	2-B	(20	014/2008 Cod	e)	
	Building Occupancy Group classification:	: E	(20	014/2008 Cod	e)	
	Multiple Dwelling Law Classification:	None				
	No. of stories: 3	Height in	feet: 35	ı	No. of dwelling uni	ts: 0
C.	Fire Protection Equipment: Standpipe system, Fire alarm system, Sprink	ler system				
D.	Type and number of open spaces: Parking spaces (6), Parking (6400 square fee	et)				
E.	This Certificate is issued with the following None	ng legal lin	nitations:			
	Borough Comments: None					

Borough Commissioner

Welen E. W.C.

Commissioner



# Certificate of Occupancy

CO Number: 220604344F

	Permissible Use and Occupancy								
	All Building Code occupancy group designations below are 2008 designations.								
Floor		Maximum persons permitted	lbs per	Building Code occupancy group	Dwelling or Rooming Units	Zoning	Description of use		
OSP			OG	S-2		3A			
001	001	255	OG	E		3A			
001	001	17	OG	В		3A			
001	001	4	OG	F-2		3A			
001	001		OG	E		3A			
001	001	323	OG	A-3 A-2		3A			
001	001	13	OG	Е		3A			
001	001	2	OG	В		3A			
001	001	1	OG	S-1		3A			
001	001	1	OG	S-1		3A			
002	002	3	100	В		3A			
002	002	30	100	Е		3A			
002	002	328	100	Е		3A			
				_					

Borough Commissioner

Commissioner



# Certificate of Occupancy

CO Number: 220604344F

	Permissible Use and Occupancy								
	All Building Code occupancy group designations below are 2008 designations.								
Floor From		Maximum persons permitted	lbs per	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use		
002	002	2	100	S-1		3A			
002	002	2	100	F-2		3A			
002	002	20	100	В		3A			
003	003	19	100	В		3A			
003	003	426	100	E		3A			
003	003	3	100	S-1		3A			
003	003	3	100	F-2		3A			
ROF			75	E		3A			

THESE PREMISES HAVE BEEN DECLARED TO BE SUBJECT TO THE PROVISIONS OF SECTION 12-10 ZONING RESOLUTION AS TO ZONING LOT OWNERSHIP, ZONING EX-HIBITS I AND III FILED AND RECORDED WITH COUNTY CLERK'S OFFICE UNDER CRFN # 2017000315922 AND 2017000315923.

#### **END OF SECTION**

Adjoe

Borough Commissioner

Mele E. W.C.

END OF DOCUMENT

# Disclosure of Financial Interest by a Current or Former Trustee

Tr	ustee Name:						
	Veronica DeJesus						
_							
Na	ame of Charter School Education Corporation:						
Gr	rand Concourse Academy Charter School						
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  Trustee						
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes No If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.						
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  Yes No						
	If <b>Yes</b> , please describe the nature of your relationship and if the						

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes V No
	If <b>Yes</b> , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check None.

**✓** None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check None.

### None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business	Telephone:		

#### **Business Address:**



Signature Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

	Disclosure of Financial Interest by a Current or Former Trustee				
G0-50	ustee Name: elix Moquete				
	ame of Charter School Education Corporation: rand Concourse Academy Charter School				
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  Trustee				
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes X No  If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.				
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  Yes No  If Yes, please describe the nature of your relationship and if the student could benefit from your participation.				

Felix Moquete

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school,
	education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO,

Yes X No

or personal property to the said entities?

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

whether for-profit or not-for-profit, including, but not limited to, the lease of real

Felix Moquete

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check None.

X None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
			<b>,</b>

Felix Moquete

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check None.

X None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Tele	phone:		

#### **Business Address:**





Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

	Disclosure of Financial Interest by a Current or Former Trustee			
C1001100	ustee Name: oward Banker			
	me of Charter School Education Corporation: and Concourse Academy Charter School			
	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  Treasurer			
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes X No  If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.			
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  Yes No If Yes, please describe the nature of your relationship and if the student could benefit from your participation.			

- Howard Banker

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?  Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Grand Concourse Academy Charter School

Howard Banker

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check None.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
9/2017- 6/2019	Staff employment as clerk	Did not participae in hiring process. Was unaware of her application to school.	Kimberly Leich, neice.

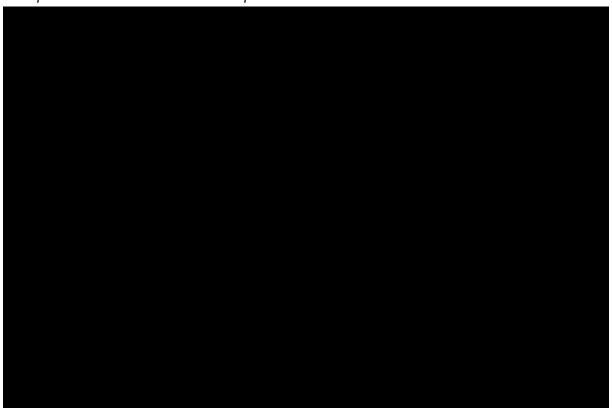
Howard Banker

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check None.

X None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.





7/7/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

	Disclosure of Financial Interest by a Current
	or Former Trustee
60000	ustee Name: ye Fox
	ame of Charter School Education Corporation: rand Concourse Academy Charter School
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  Trustee
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes X No If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  Yes X No  If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4.	<ol><li>Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporati</li></ol>			
	Yes X No			
	If Yes, please describe the nature of your relationship and if this person could			
	benefit from your participation.			

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes X No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Jaye Fox

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check None.

X None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
			<b>,</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check None.

X None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telep	none:		

#### **Business Address:**





Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

	Disclosure of Financial Interest by a Current or Former Trustee			
G050	rustee Name: nda Manley			
	ame of Charter School Education Corporation: rand Concourse Academy			
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.). Secretary			
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?  Yes X No  If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.			
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?  Yes  No If Yes, please describe the nature of your relationship and if the student could benefit from your participation.			

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?  Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Grand Concourse Academy** 

Linda Manley

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check None.

X None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

Linda Manley

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check None.

None

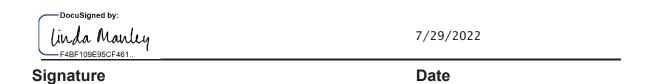
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Lawyers Alliance for New York	Pro Bono legal services	Services were free	Linda Manley - I was employed by Lawyers Alliance when the relationship was first formed approximately 10 years ago. I have not worked at Lawyers Alliance for over 7 years and I do not believe GCA is currently a client.	Disclosed to the board and approved following my recusal.

- Linda Manley

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:		
Business Address:		





Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

# Disclosure of Financial Interest by a Current or Former Trustee

	or rollier tradec
т	water Names
	ustee Name:
Lı	ucia Mariani
Na	ame of Charter School Education Corporation:
Gı	rand Concourse Academy Charter School
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  Trustee
2.	Are you related, by blood or marriage, to any person employed by the school
	and/or education corporation?
	Yes No
	If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.
3.	
	student currently enrolled in a school operated by the education corporation?  Yes No
	If <b>Yes</b> , please describe the nature of your relationship and if the
	student could benefit from your participation.

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes V No
	If <b>Yes</b> , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check None.

**✓** None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check None.

### None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:	
Business Address:	

Signature Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

# Fire Alarm and Life Safety System Inspection Certificate

For

Grand Concourse Academy - 625
Bolton Avenue
625 Bolton Avenue
Bronx, NY 10473

Tested to NFPA 72 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

Inspection Date Jul 6, 2022

Building: Grand Concourse Academy - 625 Bolton Avenue Contact: Ira Victor Title: Onsite Company: IRL Systems, Inc. Contact: Jack Rezner Title: Technician

## **Executive Summary**

Generated by: BuildingReports.com

**Building Information** 

Building: Grand Concourse Academy - 625 Bolton

Avenue

Contact: Ira Victor

Address: 625 Bolton Avenue Phone: 646–957–3915

Address:
City/State/ZIP Code: Bronx, NY 10473

Fax:

Mobile: Email:

Inspection Performed By

Country: United States of America

Company: IRL Systems, Inc.

Inspector: Jack Rezner

Address: 1650 Bath Ave

Phone: 917-566-5299

Address:

Fax:

City/State/ZIP Code: Brooklyn, New York

Country: United States of America

Mobile:

11214-4510

Email: jack@irlsystems.com

IRL Systems, Inc. 1 Download Date: 08/01/2022

Catagony	Tota	l Items	Ser	viced	Pa	ssed	Failed	/Other
Category	Qty	%	Qty	%	Qty	%	Qty	%
Auxiliary	38	30.40%	38	100.00%	38	100.00%	0	0.00%
Control	1	0.80%	1	100.00%	1	100.00%	0	0.00%
Initiating	68	54.40%	68	100.00%	68	100.00%	0	0.00%
Monitor	1	0.80%	1	100.00%	1	100.00%	0	0.00%
Supervisory	17	13.60%	17	100.00%	17	100.00%	0	0.00%
Totals	125	100%	125	100.00%	125	100.00%	0	0.00%

#### Verification

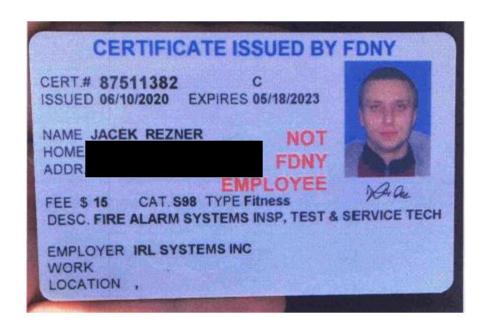
VERIFIED HOPESTAYS

Company: IRL Systems, Inc.

Building: Grand Concourse Academy – 625 Bolton

Avenue

Inspector: Jack Rezner Contact: Ira Victor



# **Inspection & Testing**

Generated by: BuildingReports.com

Building: Grand Concourse Academy - 625 Bolton Avenue Control Panel: n/a

The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.

Device Type	Location		Service	Time	Date
		Passed			
Auxiliary					
Programmable Relay			Tested	3:41:43 PM	07/06/2022
Programmable Relay			Tested	3:45:31 PM	07/06/2022
Programmable Relay			Tested	3:45:34 PM	07/06/2022
Programmable Relay			Tested	3:47:11 PM	07/06/2022
Programmable Relay			Tested	3:47:17 PM	07/06/2022
Programmable Relay			Tested	3:47:13 PM	07/06/2022
Programmable Relay			Tested	3:47:50 PM	07/06/2022
Programmable Relay			Tested	3:47:53 PM	07/06/2022
Programmable Relay			Tested	3:46:41 PM	07/06/2022
Programmable Relay			Tested	3:46:38 PM	07/06/2022
Programmable Relay			Tested	3:47:28 PM	07/06/2022
Programmable Relay			Tested	3:47:33 PM	07/06/2022
Programmable Relay			Tested	3:47:25 PM	07/06/2022
Programmable Relay			Tested	3:47:56 PM	07/06/2022
Programmable Relay			Tested	3:47:59 PM	07/06/2022
Programmable Relay			Tested	3:46:35 PM	07/06/2022
Programmable Relay			Tested	3:46:31 PM	07/06/2022
Programmable Relay			Tested	3:47:35 PM	07/06/2022
Programmable Relay			Tested	3:47:38 PM	07/06/2022
Programmable Relay			Tested	3:48:19 PM	07/06/2022
Programmable Relay			Tested	3:47:43 PM	07/06/2022
Programmable Relay			Tested	3:47:47 PM	07/06/2022
Programmable Relay			Tested	3:48:52 PM	07/06/2022
Programmable Relay			Tested	3:48:31 PM	07/06/2022
Programmable Relay			Tested	3:46:28 PM	07/06/2022
Programmable Relay			Tested	3:46:25 PM	07/06/2022
Programmable Relay			Tested	3:48:58 PM	07/06/2022
Programmable Relay			Tested	3:47:22 PM	07/06/2022
Programmable Relay			Tested	3:48:49 PM	07/06/2022
Programmable Relay			Tested	3:49:03 PM	07/06/2022
Programmable Relay			Tested	3:47:07 PM	07/06/2022
Programmable Relay			Tested	3:47:04 PM	07/06/2022
Programmable Relay			Tested	3:48:24 PM	07/06/2022
Programmable Relay			Tested	3:48:08 PM	07/06/2022
Programmable Relay			Tested	3:48:28 PM	07/06/2022
Programmable Relay			Tested	3:48:11 PM	07/06/2022
Programmable Relay			Tested	3:48:02 PM	07/06/2022
Programmable Relay			Tested	3:48:14 PM	07/06/2022
RL Systems, Inc.		3		Download D	ate: 08/01/202

Device Type	Location	Service	Time	Date
	Passed		£	
Control				
Annunciator		Tested	3:42:29 PM	07/06/2022
Initiating				
CO Detector		Tested	3:42:23 PM	07/06/2022
CO Detector		Tested	3:41:40 PM	07/06/2022
CO Detector		Tested	3:42:47 PM	07/06/2022
CO Detector		Tested	3:42:50 PM	07/06/2022
CO Detector		Tested	3:42:53 PM	07/06/2022
CO Detector		Tested	3:42:57 PM	07/06/2022
CO Detector		Tested	3:43:02 PM	07/06/2022
CO Detector		Tested	3:43:06 PM	07/06/2022
CO Detector		Tested	3:42:36 PM	07/06/2022
CO Detector		Tested	3:41:46 PM	07/06/2022
CO Detector		Tested	3:42:08 PM	07/06/2022
CO Detector		Tested	3:42:05 PM	07/06/2022
CO Detector		Tested	3:43:55 PM	07/06/2022
CO Detector		Tested	3:44:15 PM	07/06/2022
CO Detector		Tested	3:44:06 PM	07/06/2022
CO Detector		Tested	3:44:00 PM	07/06/2022
CO Detector		Tested	3:45:08 PM	07/06/2022
CO Detector		Tested	3:44:54 PM	07/06/2022
CO Detector		Tested	3:45:18 PM	07/06/2022
CO Detector		Tested	3:45:22 PM	07/06/2022
CO Detector		Tested	3:45:05 PM	07/06/2022
CO Detector		Tested	3:44:57 PM	07/06/2022
CO Detector		Tested	3:45:01 PM	07/06/2022
CO Detector		Tested	3:44:34 PM	07/06/2022
Duct Detector		Tested	3:46:03 PM	07/06/2022
Duct Detector		Tested	3:46:06 PM	07/06/2022
Duct Detector		Tested	3:46:09 PM	07/06/2022
Duct Detector		Tested	3:46:12 PM	07/06/2022
Duct Detector		Tested	3:45:56 PM	07/06/2022
Duct Detector		Tested	3:45:59 PM	07/06/2022
Duct Detector		Tested	3:45:46 PM	07/06/2022
Duct Detector		Tested	3:45:49 PM	07/06/2022
Duct Detector		Tested	3:46:15 PM	07/06/2022
Duct Detector		Tested	3:46:19 PM	07/06/2022
Heat Detector		Tested	3:45:41 PM	07/06/2022
Pull Station		Tested	3:43:34 PM	07/06/2022
Pull Station		Tested	3:43:18 PM	07/06/2022
Pull Station		Tested	3:43:14 PM	07/06/2022
Pull Station		Tested	3:43:37 PM	07/06/2022
Pull Station		Tested	3:41:50 PM	07/06/2022
Pull Station		Tested	3:42:33 PM	07/06/2022
Pull Station		Tested	3:42:39 PM	07/06/2022
Pull Station		Tested	3:44:12 PM	07/06/2022
Pull Station		Tested	3:44:09 PM	07/06/2022
Pull Station		Tested	3:43:58 PM	07/06/2022
Pull Station		Tested	3:45:15 PM	07/06/2022
Tun Station		i esteu	J. 13.13 1 M	07/00/2022

Device Type	Location	Service	Time	Date
	Passed			**
Pull Station		Tested	3:44:51 PM	07/06/2022
Pull Station		Tested	3:44:47 PM	07/06/2022
Smoke Detector		Tested/Cleaned	3:42:16 PM	07/06/2022
Smoke Detector		Tested/Cleaned	3:42:26 PM	07/06/2022
Smoke Detector		Tested/Cleaned	3:43:10 PM	07/06/2022
Smoke Detector		Tested/Cleaned	3:41:36 PM	07/06/2022
Smoke Detector		Tested/Cleaned	3:42:12 PM	07/06/2022
Smoke Detector		Tested/Cleaned	3:43:41 PM	07/06/2022
Smoke Detector		Tested/Cleaned	3:42:19 PM	07/06/2022
Smoke Detector		Tested/Cleaned	3:44:19 PM	07/06/2022
Smoke Detector		Tested/Cleaned	3:43:51 PM	07/06/2022
Smoke Detector		Tested/Cleaned	3:44:22 PM	07/06/2022
Smoke Detector		Tested/Cleaned	3:44:26 PM	07/06/2022
Smoke Detector		Tested/Cleaned	3:44:38 PM	07/06/2022
Smoke Detector		Tested/Cleaned	3:45:12 PM	07/06/2022
Smoke Detector		Tested/Cleaned	3:44:31 PM	07/06/2022
Smoke Detector		Tested/Cleaned	3:45:38 PM	07/06/2022
Waterflow Switch		Tested	3:41:58 PM	07/06/2022
Waterflow Switch		Tested	3:43:48 PM	07/06/2022
Waterflow Switch		Tested	3:44:44 PM	07/06/2022
Monitor				
Low Fuel		Tested	3:47:00 PM	07/06/2022
Supervisory				
Supervisory Device		Tested	3:43:22 PM	07/06/2022
Supervisory Device		Tested	3:43:25 PM	07/06/2022
Supervisory Device		Tested	3:43:30 PM	07/06/2022
Supervisory Device		Tested	3:46:53 PM	07/06/2022
Supervisory Device		Tested	3:46:57 PM	07/06/2022
Supervisory Device		Tested	3:46:44 PM	07/06/2022
Supervisory Device		Tested	3:46:47 PM	07/06/2022
Supervisory Device		Tested	3:46:50 PM	07/06/2022
Tamper Switch		Tested	3:41:53 PM	07/06/2022
Tamper Switch		Tested	3:42:01 PM	07/06/2022
Tamper Switch		Tested	3:41:26 PM	07/06/2022
Tamper Switch		Tested	3:41:30 PM	07/06/2022
Tamper Switch		Tested	3:41:33 PM	07/06/2022
Tamper Switch		Tested	3:41:23 PM	07/06/2022
Tamper Switch		Tested	3:42:43 PM	07/06/2022
Tamper Switch		Tested	3:43:45 PM	07/06/2022
Tamper Switch		Tested	3:44:41 PM	07/06/2022

### Building: Grand Concourse Academy - 625 Bolton Avenue Control Panel: 1

The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.

Device Type	Location	Service	Time	Date
	_	Passed	40	
Initiating				
Heat Detector		Tested	3:45:28 PM	07/06/2022
Smoke Detector		Tested/C	Cleaned 3:45:25 PM	07/06/2022

### Service Summary

Generated by: BuildingReports.com

### Building: Grand Concourse Academy - 625 Bolton Avenue

The Service Summary section provides an overview of the services performed in this report.

Device Type	Service	Quantity
	Passed	
Annunciator	Tested	1
CO Detector	Tested	24
Duct Detector	Tested	10
Heat Detector	Tested	2
Low Fuel	Tested	1
Programmable Relay	Tested	38
Pull Station	Tested	13
Smoke Detector	Tested/Cleaned	16
Supervisory Device	Tested	8
Tamper Switch	Tested	9
Waterflow Switch	Tested	3
Total		125
Grand Total		125

## **Auxiliary Functions Testing**

Generated by: BuildingReports.com

Building: Grand Concourse Academy - Control Panel: n/a 625 Bolton Avenue

The Auxiliary Functions Testing section lists each of the ancillary items, systems, and emergency equipment that are controlled by the system control unit. Items are grouped by Passed or Failed/Other. The items are listed by device type, and a check box is provided to indicate if the test conducted was simulated.

Туре	Location	Comment	ScanID	Simulated
	Passed			
Programmable	Relay	- 22		
		Passed	59610449	
		Passed	59610564	
		Passed	59610565	
		Passed	10000096	
		Passed	10000098	
		Passed	10000097	
		Passed	10000108	
		Passed	10000109	
		Passed	10000072	
		Passed	10000071	
		Passed	10000102	
		Passed	10000103	
		Passed	10000101	
		Passed	10000110	
		Passed	10000111	
		Passed	10000070	
		Passed	10000069	
		Passed	10000104	
		Passed	10000105	
		Passed	10000116	
		Passed	10000106	
		Passed	10000107	
		Passed	10000123	
		Passed	10000119	
		Passed	10000068	
		Passed	10000067	
		Passed	10000124	
		Passed	10000099	
		Passed	10000120	
		Passed	10000125	
		Passed	10000092	
		Passed	10000091	
		Passed	10000117	
		Passed	10000113	
		Passed	10000118	
		Passed	10000114	
		Passed	10000112	

Building: Grand Concourse Academy - 625 Bolton Avenue		Control Panel: n/a		
controlled by to	Functions Testing section lists each of the he system control unit. Items are grouped ax is provided to indicate if the test condu	d by Passed or Failed/Other. The ite		
Туре	Location	Comment	ScanID	Simulated
,		Passed	10000115	

IRL Systems, Inc. 9 Download Date: 08/01/2022

## **Inventory & Warranty Report**

Generated by: BuildingReports.com

# Building: Grand Concourse Academy - 625 Bolton Avenue

Control Panel: n/a

The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.

Device or Type	Category	% of Inventory	Quantity
Annunciator	Control	0.80%	1
CO Detector	Initiating	19.20%	24
Duct Detector	Initiating	8.00%	10
Heat Detector	Initiating	1.60%	2
Low Fuel	Monitor	0.80%	1
Programmable Relay	Auxiliary	30.40%	38
Pull Station	Initiating	10.40%	13
Smoke Detector	Initiating	12.80%	16
Supervisory Device	Supervisory	6.40%	8
Tamper Switch	Supervisory	7.20%	9
Waterflow Switch	Initiating	2.40%	3

Type	Qty	Model #	Description	Install Date
		In Service	- 2 Years to 3 Years	
Annunciator	1			02/21/2020
CO Detector	24			02/21/2020
Duct Detector	10			02/21/2020
Heat Detector	1			02/21/2020
Low Fuel	1			02/21/2020
Programmable Relay	38			02/21/2020
Pull Station	13			02/21/2020
Smoke Detector	15			02/21/2020
Supervisory Device	8			02/21/2020
Tamper Switch	9			02/21/2020
Waterflow Switch	3			02/21/2020

### Building: Grand Concourse Academy -

625 Bolton Avenue

Control Panel: 1

The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.

Туре	Qty	Model #	Description	Install Date
In Service - 2 Years to 3 Years				
Heat Detector	1			02/21/2020
Smoke Detector	1			02/21/2020

IRL Systems, Inc. 10 Download Date: 08/01/2022



### STUDENT 2022 – 2023 SCHOOL CALENDAR: 180 Daysi

September 8 <sup>th</sup>	Thursday	First day of school for all students
September 26 <sup>th</sup> September 27 <sup>th</sup>	Monday and Tuesday	School Closed – Rosh Hashanah Student's return to School on Wednesday, Sept. 28, 2022
October 5 <sup>th</sup>	Wednesday	School Closed – Yom Kippur
October 10 <sup>th</sup>	Monday	School Closed – Indigenous People/Columbus Day
November 11 <sup>th</sup>	Friday	School Closed – Veteran's Day
November 24 <sup>th</sup> November 25 <sup>th</sup>	Thursday and Friday	School Closed - Thanksgiving Day Student's return to school on Monday, November 28, 2022
December 9 <sup>th</sup>	Friday	HALF DAY – PARENT / TEACHER'S CONFERENCE 1:00 pm – 3:30 PM AND 5:00 PM – 7:30 PM
December 26 <sup>th</sup> January 2 <sup>nd</sup>	Monday thru Monday	School Closed – Christmas Day Observed - Winter Break Student's return to school on Tuesday, January 3, 2023
January 16 <sup>th</sup>	Monday	School Closed – Martin L. King Day
February 20 <sup>th</sup> February 24 <sup>th</sup>	Monday thru Friday	School Closed – Mid-Winter Break Student's return on Monday, February 27, 2023
March 10 <sup>th</sup>	Friday	HALF DAY – PARENT / TEACHER'S CONFERENCE 1:00 pm – 3:30 PM AND 5:00 PM – 7:30 PM
April 6 <sup>th</sup> April 11 <sup>th</sup>	Thursday thru Tuesday	School Closed – Spring Break Student's return to school on Wednesday, April 12, 2023
April 19 <sup>th</sup> April 21 <sup>st</sup>	Wednesday thru Friday	ELA State Test
May 2 <sup>nd</sup> May 4 <sup>th</sup>	Tuesday thru Thursday	Math State Test
May 29 <sup>th</sup> June 2 <sup>nd</sup>	Monday thru Friday	School Closed - Memorial Week Recess Student's return to school on Monday, June 5, 2023
June 5 <sup>th</sup>	Monday	8 <sup>th</sup> Grade Written Science Test
June 19 <sup>th</sup>	Monday	School Closed – Juneteenth Day
June 27 <sup>th</sup>	Tuesday	HALF DAY – LAST DAY OF SCHOOL

<sup>&</sup>lt;sup>1</sup> Days by Month: Sept(15) Oct(19) Nov(19) Dec(17) Jan(20) Feb(15) Mar(23) Apr(16) May(20) June(16)