

Application: Explore Empower Charter School

Rachel Wiley - rwiley@explorenetwork.org
2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed - Jul 12 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

EXPLORE EMPOWER CHARTER SCHOOL 800000063972

a1. Popular School Name

Empower Charter School

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

d. DISTRICT / CSD OF LOCATION

CSD #17 - BROOKLYN

e. DATE OF INITIAL CHARTER

12/2008

f. DATE FIRST OPENED FOR INSTRUCTION

9/2009

c. School Unionized

Is your charter school unionized?

No

h. SCHOOL WEB ADDRESS (URL)

<https://exploreschools.org/>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

540

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

434

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
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11. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes

12. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Explore Schools Inc.
PHYSICAL STREET ADDRESS	20 Jay Street, Suite 504
CITY	Brooklyn
STATE	dds1NYNNYNY
ZIP CODE	11201
EMAIL ADDRESS	information@explorenetwork.org
CONTACT PERSON NAME	Rachel Wiley

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

EXPLORE EMPOWER CHARTER SCHOOL 800000063972

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	188 Rochester Ave Brooklyn NY 11213	718-771-2090	NYC CSD 17	K-8	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Jeremy Thomas	Senior Director of Special Projects	917-710-2482		jstthomas@explor.network.org
Operational Leader	Veronica Woolley	Managing Director of Operations	347-576-3087		vwoolley@explor.network.org
Compliance Contact	Veronica Woolley	Managing Director of Operations	347-576-3087		vwoolley@explor.network.org
Complaint Contact	Jeremy Thomas	Senior Director of Special Projects	917-710-2482		jstthomas@explor.network.org
DASA Coordinator	Veronica Woolley	Managing Director of Operations	347-576-3087		vwoolley@explor.network.org
Phone Contact for After Hours Emergencies	Veronica Woolley	Managing Director of Operations	347-576-3087		vwoolley@explor.network.org

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	2999	No		No		Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Rachel Wiley
Position	Operations and Reporting Manager
Phone/Extension	347-971-2482
Email	rwiley@explorenetwork.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

A large, stylized handwritten signature in black ink on a light gray background. The signature is composed of several thick, sweeping strokes, starting with a large, rounded 'O' shape on the left, followed by a vertical line and a horizontal line that extends to the right.

Signature, President of the Board of Trustees

A large, stylized handwritten signature in black ink on a light gray background. The signature is composed of several thick, sweeping strokes, starting with a large, rounded 'O' shape on the left, followed by a vertical line and a horizontal line that extends to the right.

Date

Jul 12 2022

Thank you.



Entry 3 Accountability Plan Progress Reports

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

Entry 4a – Audited Financial Report Template (SUNY)

Incomplete

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Report Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c – Additional Financial Documents

Incomplete - Hidden from applicant

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Services Contact Information

Incomplete - Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 – Fiscal Year 2022-2023 Budget

Completed - Jul 18 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2022-2023 Annual Budget- EMP](#)

Filename: 2022-2023_Annual_Budget-_EMP.xlsx Size: 532.1 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

In Progress - Last edited: Sep 7 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Hank Mannix Financial Disclosure](#)

Filename: Hank_Mannix_Financial_Disclosure_y43ahzM.pdf Size: 322.8 kB

[Reshma Patel Financial Disclosure](#)

Filename: Reshma_Patel_Financial_Disclosure_g0s3Vx9.pdf Size: 360.6 kB

[Lindsay Matovich Financial Disclosure](#)

Filename: Lindsay_Matovich_Financial_Disclos_Zvi9vZV.pdf Size: 2.3 MB

[Lindsay Danon Financial Disclosure](#)

Filename: Lindsay_Danon_Financial_Disclosure_cL14Twb.pdf Size: 423.7 kB

[Shawn Jenkins Financial Disclosure](#)

Filename: Shawn_Jenkins_Financial_Disclosure_gbi0JA2.pdf Size: 428.6 kB

[Kevin Bryant Financial Disclosure](#)

Filename: Kevin_Bryant_Financial_Disclosure_X2Ji7T9.pdf Size: 1.7 MB

Entry 7 BOT Membership Table

Completed - Jul 12 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.

2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

EXPLORE EMPOWER CHARTER SCHOOL 80000063972

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Hank Mannix		Chair	COVID-19	Yes	4	07/01/2022	06/30/2025	10
2	Angie Brice Thomas		Trustee/Member	Accountability, DEI	Yes	3	07/01/2021	06/30/2024	8
3	Lindsay Danon		Trustee/Member	Accountability	Yes	2	07/01/2022	06/30/2025	9
4	Lindsay Matovich		Treasurer	Finance, DEI	Yes	2	07/01/2022	06/30/2025	9
5	Shawn Jenkins		Trustee/Member	DEI	Yes	1	02/26/2020	06/30/2023	10
6	Nekeisha Afful		Parent Rep	Finance	Yes	1	12/16/2020	12/31/2022	5 or less
7	Tiffany Curtis		Trustee/Member	NA	Yes	1	09/21/2021	06/30/2024	9
8	Kevin Bryant		Trustee/Member		Yes	1	09/21/2021	06/30/2024	8
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	8
b.Total Number of Members Added During 2021-2022	2
c. Total Number of Members who Departed during 2021-2022	2
d.Total Number of members, as set in Bylaws, Resolution or Minutes	8

3. Number of Board meetings held during 2021-2022

10

4. Number of Board meetings scheduled for 2022-2023

10

Total number of Voting Members on June 30, 2022:

8

Total number of Voting Members added during the 2021-2022 school year:

2

Total number of Voting Members who departed during the 2021-2022 school year:

2

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

8

Thank you.

Entry 8 Board Meeting Minutes

Incomplete - Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

Entry 9 Enrollment & Retention

Completed - Jul 28 2022

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>Empower Charter School's overall recruitment strategy focuses on families living in the immediate neighborhood of the school and its centralized school district in order to best serve the school's geographic community. Given the demographics of the neighborhood served, by targeting these areas, Empower recruits a large portion of students who qualify for free and reduced lunch (the majority of the school's current student population qualifies for free and reduced lunch).</p> <p>We've employed the following strategies to recruit families considered economically disadvantaged:</p> <p>We've worked to build relationships with local Pre-K programs and other Early Childhood Development Centers and engaged their school communities by inviting them to school visits and to learn more about our school community.</p> <p>We utilized family referral campaigns and partnered with local organizations, with the goal being to attract more families in the profile of the families it serves, who may have otherwise not heard about the school.</p>	<p>Empower Charter School plans to continue and improve the overall recruitment strategy and expand the family referral campaign in our communities in order to meet recruitment targets for economically disadvantaged students. Empower will also continue to establish community partnerships with organizations that support families that may be economically disadvantaged. We also intend on collaborating across all schools in our network to further develop and leverage our brand in 22-23. We will also continue to employ the following strategies:</p> <p>Establish relationships/partnerships with other local educational programs within the community, Pre-K programs and other Early Childhood Development Centers and engaged their school communities by inviting them to school visits and to learn more about our school community.</p> <p>Expand the school brand in the community with bus shelter ads and more frequent campaigning with local grocery stores, housing developments and other community institutions.</p> <p>Will utilize family referral campaigns and partners with local organizations, with the goal being to</p>

	<p>We completed flyering and canvassing in the local community.</p> <p>We completed a series of 5 mailings within the local community focused on the zip codes we serve.</p> <p>We have participated in grassroots events to engage family and community members through laundry mat and apartment building canvassing as well as engaging community gate keepers to share material with their community members.</p>	<p>attract more families in the profile of the families it serves, who may have otherwise not heard about the school.</p> <p>We completed flyering and canvassing in the local community.</p> <p>We completed a series of 5 mailings within the local community focused on the zip codes we serve.</p>
<p>English Language Learners</p>	<p>In an effort to attract and enroll more English Language Learners, Empower Charter School created a set-aside lottery preference for English Language Learners. The set-aside preference seeks to fill 15% of the available kindergarten seats (about 9 out of 60 seats) with English Language Learners, in order to match or Empower the school district's ELL population. This set aside preference is also included in our family information sessions, direct mail campaign, the school's website and in the English and Spanish versions of our application. Our schools focus on creating diverse community partnerships that also help engage families who speak languages other than English.</p> <p>We also worked to ensure that most of recruitment materials were created in languages that represent the communities we serve. We also worked with schools to identify staff members who were fluent in specific</p>	<p>Empower will also continue to establish community partnerships with organizations that support families that may speak languages other than English. Empower will maintain it's ELL set aside lottery preference and direct mailing, and will expand it's social media/website presence and family information sessions in order to meet recruitment targets for English Language Learners. Our applications will continue to be available in multiple languages.</p> <p>We will also ensure that all marketing materials are created in other languages.</p> <p>We will continue to develop our recruitment materials in languages that represent the communities we serve. We will also work with schools to identify staff members who were fluent in specific languages, were available for support with family</p>

	<p>languages, were available for support with family questions and answers. In addition to this- we have a parent portal which disseminates school communications in 5 different languages</p>	<p>questions and answers. Our schools continue to have the use of a Language translation hotline, which can be used to communicate with families who are more comfortable communicating in another language.</p> <p>We will further seek to establish relationships with 3-5 centers who support families who indicate English as a second language.</p>
<p>Students with Disabilities</p>	<p>Empower Charter School employs a support services lead and staff that are qualified to teach students with disabilities. We have a 12.1.1. educational setting available across three campuses in our network and we provide mandated IEP services, such as SETSS and ICT. In our recruitment efforts (mailings, our website, etc.), we specifically advertise services available to families to ensure they are aware that we welcome all students, including those with IEPs. In addition, during family information sessions, staff members are available to answer any additional questions regarding services available to students with disabilities.</p>	<p>Empower Charter School plans to continue and improve the overall recruitment strategy and expand the family referral campaign in our communities order to meet recruitment targets for economically disadvantaged students. Empower will also continue to establish community partnerships with organizations that support families that may have students with disabilities.</p> <p>We will also continue to employ the following strategies:</p> <p>We will ensure our marketing materials acknowledges the communities of students we serve and supports and serves coordinated within our schools.</p> <p>We will assess if there are ECDC programs within our communities that support students with disabilities and work to share information about our schools with families.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>Empower Charter School provides robust support services for students who have a disability or require additional academic support. The school employs support services leads, learning specialists, social workers and guidance counselors that provide services and support for students who need it, as well as maintain communication with families to apprise them of student progress and how families can work with students at home.</p> <p>Through school wellness checks, we will begin regularly seek family feedback on our programming so that we may address challenges throughout the school year and address trends that may impact school retention for students.</p> <p>We have continued to track retention information through various interventions that address the needs of families who might indicate a desire to withdraw, so that we have a window of time to address their concerns, before the end of the school.</p> <p>Mid school year in December – January, we reach out to families to find out their intention for the upcoming school year through an intention to return forms</p>	<p>Empower Charter school plans to continue and expand on ensuring our economically disadvantaged families have access to appropriate resources and that our school staff are providing effective supports.</p> <p>Our school leadership teams will continue to engage in previous efforts to retain families who are economically disadvantaged. We will also seek information from our families about their programming experience to determine how we can improve their experiences.</p> <p>We will identify goals and actions to continue to improve retention efforts with all students and families.</p>

	<p>For families that are undecided or have indicated that they are not returning, we have operation team members reach out to families for additional context to their decision then escalate problem areas such as transportation, family dissatisfaction to leadership to intervene.</p> <p>For families that have withdrawn, the network team hosts focus groups to seek candid feedback in order to make improvements.</p>	
<p>English Language Learners</p>	<p>Empower Charter School provides robust support services for students who have a disability or require additional academic support. The school employs support services leads, learning specialists, social workers and guidance counselors that provide services and support for students who need it, as well as maintain communication with families to apprise them of student progress and how families can work with students at home.</p> <p>Our support services coordinator provides a resource to families navigating the ELL services or 504 process, answering questions and helping families better understand resources available to them. In addition, to ensure non-English speaking families feel welcomed and informed, the school ensures at least one Spanish or Kreyol speaking staff member is available to guide families through paperwork and/or meetings, and arranges an interpreter for family meetings upon request.</p>	<p>Empower Charter school plans to implement a ELL curriculum that will allow Empower staff members to engage in more advanced dialogue with parents. Support Services Coordinators will continue to provide differentiated and appropriate support to ELLs. Spanish speaking staff members will continue to be available to guide families and arrange interpreter services as needed. During the 19-20 school year, support staff will be trained on best practices for supporting our undocumented ELL students and families.</p>

	<p>Our school leadership team will facilitate focus groups in multiple languages to seek information from our families about their programming experience to determine how we can improve their experiences. We will identify goals and actions to continue to improve retention efforts with all students and families.</p>	
<p>Students with Disabilities</p>	<p>Empower Charter School provides robust support services for students who have a disability or require additional academic support. The school employs support services leads, learning specialists, social workers and guidance counselors that provide services and support for students who need it, as well as maintain communication with families to apprise them of student progress and how families can work with students at home.</p> <p>Four years ago, our network developed an improved 12.1.1 transfer process between schools to better place students with that mandate in available classrooms throughout the network. In addition, we now have a 12.1.1 program at three of our eight schools. Additionally, a support services coordinator provides a resource to families navigating the IEP or 504 process, answering questions and helping families better understand resources available to them.</p> <p>Our school leadership team will</p>	<p>Empower Charter School's Support Services Coordinator will continue to provide differentiated and appropriate support to students with disabilities. The SSC and the entire support team will continue to collaborate by providing resources to families navigating the IEP or 504 process, answering questions and helping families better understand resources available to them.</p> <p>Our school leadership teams will continue to engage in previous efforts to retain families with students with disabilities. We will also seek information from our families about their programming experience to determine how we can improve their experiences.</p> <p>We will identify goals and actions to continue to improve retention efforts with all students and families.</p>

continue to engage previous efforts, and adopt new efforts by seeking information from our families about their programming experience to determine how we can improve their experiences. We will identify goals and actions to continue to improve retention efforts with all students and families.

Entry 10 – Teacher and Administrator Attrition

Completed - Jul 12 2022

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee-fingerprint-oct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete - Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	

Thank you.



Entry 12 Organization Chart

Incomplete - Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

Entry 13 School Calendar

Completed - Jul 12 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

22-23 Calendar

Filename: 22-23_Calendar_58wheNx.pdf Size: 109.7 kB

Entry 14 Links to Critical Documents on School Website

Completed - Jul 12 2022

[Instructions](#)

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Explore Empower Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://exploreschools.org/governance/
2. Board meeting notices, agendas and documents	https://exploreschools.org/governance/
3. New York State School Report Card	https://exploreschools.org/governance/
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://exploreschools.org/governance/
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	https://exploreschools.org/wp-content/uploads/2022/06/22-23-Explore-Schools-District-Level-Safety-Plan.pdf
6. Authorizer-approved FOIL Policy	https://exploreschools.org/wp-content/uploads/2020/10/Explore-Schools-FOIL-Policy.pdf
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://exploreschools.org/wp-content/uploads/2022/07/FOIL-List-of-Records-Maintained.pdf

Thank you.



Entry 15 Staff Roster

Incomplete - Hidden from applicant

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.



**GENERAL INSTRUCTIONS FOR
ANNUAL BUDGET/QUARTERLY REPORT**

TEMPLATE TABS




1- GRAY tab contains the Instructions

Instructions	Provides description of tabs and input requirements.
Funding by District	Charter School Tuition Rates

2- BLUE tabs require input of information

1.) Name of School	>Select school name from list. >Enter contact information.
2.) Enrollment	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
3.) Staffing Plan	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter >"Prior Year" column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
4.) Yearly Budget	Enter Yearly Budget information. Includes: >"Prior Year" column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
5.) Balance Sheet	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >"Prior Year" column may be <i>initially</i> completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
6.) Quarterly Report	Enter Actual Quarterly Report information . Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
7.) Annual Report Requirement	Complete when submitting Actual Quarter 4.

CELL COLORS & GUIDANCE COMMENTS

-  = Enter information into the light BLUE shaded cells.
-  = Cells labeled in ORANGE containe guidance regarding the input of information.
-  = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

Charter Funding Alphabetical By NYS School District
*** (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**



ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

Explore Empower Charter School

SCHOOL	Explore Empower Charter School
---------------	--------------------------------

CONTACT INFORMATION	
Contact Name:	Ashley Dickens
Contact Title:	Managing Director, Finance
Contact Email:	adickens@explorenetwork.org
Contact Phone:	646-320-4103

REPORT PERIOD	
Current Academic Year:	2022-23
Prior Academic Year:	2021-22

EXPLORE EMPOWER CHARTER SCHOOL
2022-23

ENROLLMENT BY GRADES

1	2	3	4	5	6	7	8
40	48	41	53	58	53	60	54

9	10	11	12
0	0	0	0

K
40

GRADES
INITIAL BUDGETED ENROLLMENT
TOTAL ENROLLMENT = 447

ENROLLMENT BY DISTRICT

ANNUAL BUDGET			
TOTAL DISTRICTS/ENROLLMENT BY QUARTER			
QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Original	Revised	Original	Revised
1	0	1	0
447	0	447	0

ANNUAL BUDGET			
ENROLLMENT BY QUARTER			
QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Original	Revised	Original	Revised
447	0	447	0

*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the "REVISED" Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.

PRIOR YEAR
ACTUAL
1
453

NUMBER OF SCHOOL DISTRICTS ENROLLED:
NUMBER OF STUDENTS ENROLLED:

ACTUAL QUARTERLY			
TOTAL DISTRICTS/ENROLLMENT			
QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Actual	Actual	Actual	Actual
0	0	0	0
0	0	0	0

ANNUAL BUDGET			
ENROLLMENT BY QUARTER			
QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Original	Revised	Original	Revised
447	0	447	0

PRIOR YEAR
2021-22
Actual
Enrollment
453

PRIOR YEAR
2021-22
Actual
Enrollment
453

ACTUAL ENROLLMENT BY QUARTER			
QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Actual	Actual	Actual	Actual
Enrollment	Enrollment	Enrollment	Enrollment
447	447	447	447

ACTUAL ENROLLMENT BY QUARTER			
QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Actual	Actual	Actual	Actual
Enrollment	Enrollment	Enrollment	Enrollment
447	447	447	447

PRIOR YEAR
2021-22
Actual
Enrollment
453

PRIOR YEAR
2021-22
Actual
Enrollment
453

1 PRIMARY District
2 SECONDARY District

PRIMARY/OTHER	DISTRICT NAME(S)	ANNUAL BUDGET ENROLLMENT BY QUARTER												ACTUAL ENROLLMENT BY QUARTER											
		QUARTER 1			QUARTER 2			QUARTER 3			QUARTER 4			QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4								
PRIOR YEAR		Original	Revised	Original	Revised	Original	Revised	Original	Revised	Original	Budgeted	Enrollment	Original	Budgeted	Enrollment	Original	Budgeted	Enrollment	Actual	Enrollment	Actual	Enrollment	Actual	Enrollment	
2021-22																									

EXPLORE EMPOWER CHARTER SCHOOL
Budget / Operating Plan
2022-23

	Prior Year Actual 2021-22 Revenue Per Pupil	1st Quarter - 7/1 - 9/30		2nd Quarter - 10/1 - 12/31		3rd Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
Total Revenue	-	2,445,500	-	2,445,500	-	2,445,500	-	2,445,500	-	
Total Expenses	-	2,608,598	-	2,608,598	-	2,608,598	-	2,673,088	-	
Net Income	-	(163,098)	-	(163,098)	-	(163,098)	-	(227,588)	-	
Actual Student Enrollment	453	447	-	447	-	447	-	447	-	
EXPENSES										
ADMINISTRATIVE STAFF PERSONNEL COSTS										
	Avg. No. of Positions									
Executive Management	-									
Instructional Management	4.00	131,984	-	131,984	-	131,984	-	131,984	-	
Deans, Directors & Coordinators	4.00	86,661	-	86,661	-	86,661	-	86,661	-	
CFO / Director of Finance	-									
Operation / Business Manager	5.00	111,239	-	111,239	-	111,239	-	111,239	-	
Administrative Staff	6.80	92,153	-	92,153	-	92,153	-	92,153	-	
TOTAL ADMINISTRATIVE STAFF	19.80	422,037	-	422,037	-	422,037	-	422,037	-	
INSTRUCTIONAL PERSONNEL COSTS										
Teachers - Regular	34.00	625,001	-	625,001	-	625,001	-	625,001	-	
Teachers - SPED	7.00	165,048	-	165,048	-	165,048	-	165,048	-	
Substitute Teachers	-	27,500	-	27,500	-	27,500	-	27,500	-	
Teaching Assistants	-									
Specialty Teachers	8.00	143,059	-	143,059	-	143,059	-	143,059	-	
Aides	-									
Therapists & Counselors	2.00	41,930	-	41,930	-	41,930	-	41,930	-	
Other	-	78,125	-	78,125	-	78,125	-	78,125	-	
TOTAL INSTRUCTIONAL	51.00	1,080,663	-	1,080,663	-	1,080,663	-	1,080,663	-	
NON-INSTRUCTIONAL PERSONNEL COSTS										
Nurse	-									
Librarian	-									
Custodian	-									
Security	-									
Other	-									
TOTAL NON-INSTRUCTIONAL	-									
SUBTOTAL PERSONNEL SERVICE COSTS										
		1,502,700	-	1,502,700	-	1,502,700	-	1,502,700	-	
PAYROLL TAXES AND BENEFITS										
Payroll Taxes		116,656	-	116,656	-	116,656	-	116,656	-	
Fringe / Employee Benefits		302,595	-	302,595	-	302,595	-	302,595	-	
Retirement / Pension		18,750	-	18,750	-	18,750	-	18,750	-	
TOTAL PAYROLL TAXES AND BENEFITS		438,001	-	438,001	-	438,001	-	438,001	-	
TOTAL PERSONNEL SERVICE COSTS										
		1,940,701	-	1,940,701	-	1,940,701	-	1,940,701	-	
CONTRACTED SERVICES										
Accounting / Audit		5,063	-	5,063	-	5,063	-	5,063	-	
Legal		1,250	-	1,250	-	1,250	-	1,250	-	
Management Company Fee		271,128	-	271,128	-	271,128	-	271,128	-	
Nurse Services										
Food Service / School Lunch		7,000	-	7,000	-	7,000	-	7,000	-	
Payroll Services		12,000	-	12,000	-	12,000	-	12,000	-	
Special Ed Services										
Titlment Services (i.e. Title I)		61,875	-	61,875	-	61,875	-	61,875	-	
Other Purchased / Professional / Consulting		358,316	-	358,316	-	358,316	-	358,316	-	
TOTAL CONTRACTED SERVICES		618,532	-	618,532	-	618,532	-	618,532	-	

EXPLORE EMPOWER CHARTER SCHOOL
Budget / Operating Plan
2022-23

	1st Quarter - 7/1 - 9/30		2nd Quarter - 10/1 - 12/31		3rd Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
	Original Budget	Revised Budget	Original Budget	Revised Budget	Original Budget	Revised Budget	Original Budget	Revised Budget
Total Revenue	2,445,500	-	2,445,500	-	2,445,500	-	2,445,500	-
Total Expenses	2,608,598	-	2,608,598	-	2,608,598	-	2,673,088	-
Net Income	(163,098)	-	(163,098)	-	(163,098)	-	(227,588)	-
Actual Student Enrollment	453	447	447	447	447	447	447	447
Prior Year Actual 2021-22 Revenue Per Pupil								
SCHOOL OPERATIONS								
Board Expenses	11,275	-	11,275	-	11,275	-	11,275	-
Classroom / Teaching Supplies & Materials	3,500	-	3,500	-	3,500	-	3,500	-
Special Ed Supplies & Materials	-	-	-	-	-	-	41,490	-
Textbooks / Workbooks	25,450	-	25,450	-	25,450	-	25,450	-
Supplies & Materials other	19,250	-	19,250	-	19,250	-	19,250	-
Equipment / Furniture	16,500	-	16,500	-	16,500	-	16,500	-
Telephone	75,750	-	75,750	-	75,750	-	75,750	-
Technology	2,750	-	2,750	-	2,750	-	2,750	-
Student Testing & Assessment	8,000	-	8,000	-	8,000	-	8,000	-
Field Trips	6,250	-	6,250	-	6,250	-	6,250	-
Transportation (student)	19,856	-	19,856	-	19,856	-	19,856	-
Student Services - other	35,250	-	35,250	-	35,250	-	35,250	-
Office Expense	34,250	-	34,250	-	34,250	-	34,250	-
Staff Development	5,000	-	5,000	-	5,000	-	5,000	-
Staff Recruitment	22,500	-	22,500	-	22,500	-	22,500	-
Student Recruitment / Marketing	375	-	375	-	375	-	375	-
School Meals / Lunch	1,750	-	1,750	-	1,750	-	1,750	-
Travel (Staff)	-	-	-	-	-	-	-	-
Fundraising	5,125	-	5,125	-	5,125	-	5,125	-
Other	292,831	-	292,831	-	292,831	-	334,321	-
TOTAL SCHOOL OPERATIONS								
FACILITY OPERATION & MAINTENANCE								
Insurance	15,750	-	15,750	-	15,750	-	15,750	-
Janitorial	500.00	-	500.00	-	500.00	-	500.00	-
Building and Land Rent / Lease / Facility Finance Interest	500	-	500	-	500	-	500	-
Repairs & Maintenance	-	-	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE								
DEPRECIATION & AMORTIZATION	16,750	-	16,750	-	16,750	-	16,750	-
COVID-19 / CONTINGENCY	-	-	-	-	-	-	23,000	-
DEFERRED RENT	-	-	-	-	-	-	-	-
TOTAL EXPENSES								
	2,608,598	-	2,608,598	-	2,608,598	-	2,673,088	-
NET INCOME								
	(163,098)	-	(163,098)	-	(163,098)	-	(227,588)	-

EXPLORE EMPOWER CHARTER SCHOOL

Budget / Operating Plan

2022-23

DESCRIPTION OF ASSUMPTIONS

NYSTL NYSSL NYSLIB

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget vs. PY Budget
Total Revenue	9,781,998	9,781,998	-	9,781,998	9,781,998
Total Expenses	10,498,881	10,498,881	-	(10,498,881)	(10,498,881)
Net Income	(716,883)	(716,883)	-	(716,883)	(716,883)
Actual Student Enrollment					
SCHOOL OPERATIONS					
Board Expenses	-	-	-	-	-
Classroom / Teaching Supplies & Materials	45,100	45,100	-	(45,100)	(45,100)
Special Ed Supplies & Materials	14,000	14,000	-	(14,000)	(14,000)
Textbooks / Workbooks	41,490	41,490	-	(41,490)	(41,490)
Supplies & Materials other	101,800	101,800	-	(101,800)	(101,800)
Equipment / Furniture	77,000	77,000	-	(77,000)	(77,000)
Telephone	66,000	66,000	-	(66,000)	(66,000)
Technology	303,000	303,000	-	(303,000)	(303,000)
Student Testing & Assessment	11,000	11,000	-	(11,000)	(11,000)
Field Trips	32,000	32,000	-	(32,000)	(32,000)
Transportation (student)	25,000	25,000	-	(25,000)	(25,000)
Student Services - other	79,423	79,423	-	(79,423)	(79,423)
Office Expense	141,000	141,000	-	(141,000)	(141,000)
Staff Development	137,000	137,000	-	(137,000)	(137,000)
Staff Recruitment	20,000	20,000	-	(20,000)	(20,000)
Student Recruitment / Marketing	90,000	90,000	-	(90,000)	(90,000)
School Meals / Lunch	1,500	1,500	-	(1,500)	(1,500)
Travel (Staff)	7,000	7,000	-	(7,000)	(7,000)
Fundraising	-	-	-	-	-
Other	20,500	20,500	-	(20,500)	(20,500)
TOTAL SCHOOL OPERATIONS	1,212,813	1,212,813	-	(1,212,813)	(1,212,813)
FACILITY OPERATION & MAINTENANCE					
Insurance	63,000	63,000	-	(63,000)	(63,000)
Janitorial	-	-	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	2,000	2,000	-	(2,000)	(2,000)
Repairs & Maintenance	2,000	2,000	-	(2,000)	(2,000)
Equipment / Furniture	-	-	-	-	-
Security	-	-	-	-	-
Utilities	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	67,000	67,000	-	(67,000)	(67,000)
DEPRECIATION & AMORTIZATION					
COVID-19 / CONTINGENCY	23,000	23,000	-	(23,000)	(23,000)
DEFERRED RENT	-	-	-	-	-
TOTAL EXPENSES	10,498,881	10,498,881	-	(10,498,881)	(10,498,881)
NET INCOME	(716,883)	(716,883)	-	(716,883)	(716,883)

EXPLORE EMPOWER CHARTER SCHOOL

Budget / Operating Plan

2022-23

	2022-23		VARIANCE		DESCRIPTION OF ASSUMPTIONS
	Original Budget	Revised Budget	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
Total Revenue	9,781,998	9,781,998	9,781,998	9,781,998	
Total Expenses	10,498,881	10,498,881	(10,498,881)	(10,498,881)	
Net Income	(716,883)	(716,883)	(716,883)	(716,883)	
Actual Student Enrollment					
	Total Year				
	Original Budget	Revised Budget	Variance		
ENROLLMENT - *School Districts Are Linked To Above Entries*					
Number of Districts:					
NYC CHANCELLOR'S OFFICE					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
ALL OTHER School Districts: (Weighted Avg)					
TOTAL ENROLLMENT					
REVENUE PER PUPIL					
EXPENSES PER PUPIL					

EXPLORE EMPOWER CHARTER SCHOOL

Budget / Operating Plan

2022-23

	2022-23		2022-23		DESCRIPTION OF ASSUMPTIONS
	Total Year Revised Budget	Variance	Original Budget	Revised Budget vs. PY Budget	
Total Revenue	9,781,998		9,781,998	9,781,998	
Total Expenses	10,498,881		(10,498,881)	(10,498,881)	
Net Income	(716,883)		(716,883)	(716,883)	
Actual Student Enrollment					
CASH FLOW ADJUSTMENTS					
OPERATING ACTIVITIES <i>(enter descriptions below)</i>					
Example - Add Back Depreciation	-		-	-	
Other	-		-	-	
Total Operating Activities	-		-	-	
INVESTMENT ACTIVITIES <i>(enter descriptions below)</i>					
Example - Subtract Property and Equipment Expenditures	-		-	-	
Other	-		-	-	
Total Investment Activities	-		-	-	
FINANCING ACTIVITIES <i>(enter descriptions below)</i>					
Example - Add Expected Proceeds from a Loan or Line of Credit	-		-	-	
Other	-		-	-	
Total Financing Activities	-		-	-	
Total Cash Flow Adjustments	-		-	-	
NET INCOME	(716,883)		(716,883)	(716,883)	
Beginning Cash Balance	-		-	-	
ENDING CASH BALANCE	(716,883)		(716,883)	(716,883)	

EXPLORE EMPOWER CHARTER SCHOOL
Budget / Operating Plan

2022-23

	1st Quarter - 7/1 - 9/30		2nd Quarter - 10/1 - 12/31		3rd Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
	Actual	Current Budget	Actual	Current Budget	Actual	Current Budget	Actual	Current Budget
Total Revenue	-	2,445,500	-	2,445,500	-	2,445,500	-	2,445,500
Total Expenses	-	2,608,598	-	2,608,598	-	2,608,598	-	2,673,088
Net Income	-	(163,098)	-	(163,098)	-	(163,098)	-	(227,588)
Actual Student Enrollment	-	447	-	447	-	447	-	447

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

	Quarter 0		Quarter 1		Quarter 2		Quarter 3		Quarter 4	
	No. of Positions	Actual	Current Budget	Actual	Current Budget	Actual	Current Budget	Actual	Current Budget	Variance
EXPENSES										
ADMINISTRATIVE STAFF PERSONNEL COSTS										
Executive Management	-	-	-	-	-	-	-	-	-	-
Instructional Management	-	131,984	131,984	-	131,984	-	131,984	-	131,984	-
Deans, Directors & Coordinators	-	86,661	86,661	-	86,661	-	86,661	-	86,661	-
CFO / Director of Finance	-	-	-	-	-	-	-	-	-	-
Operation / Business Manager	-	111,239	111,239	-	111,239	-	111,239	-	111,239	-
Administrative Staff	-	92,153	92,153	-	92,153	-	92,153	-	92,153	-
TOTAL ADMINISTRATIVE STAFF	-	422,037	422,037	-	422,037	-	422,037	-	422,037	-
INSTRUCTIONAL PERSONNEL COSTS										
Teachers - Regular	-	625,001	625,001	-	625,001	-	625,001	-	625,001	-
Teachers - SPED	-	165,048	165,048	-	165,048	-	165,048	-	165,048	-
Substitute Teachers	-	27,500	27,500	-	27,500	-	27,500	-	27,500	-
Teaching Assistants	-	-	-	-	-	-	-	-	-	-
Specialty Teachers	-	143,059	143,059	-	143,059	-	143,059	-	143,059	-
Aides	-	-	-	-	-	-	-	-	-	-
Therapists & Counselors	-	41,930	41,930	-	41,930	-	41,930	-	41,930	-
Other	-	78,125	78,125	-	78,125	-	78,125	-	78,125	-
TOTAL INSTRUCTIONAL	-	1,080,663	1,080,663	-	1,080,663	-	1,080,663	-	1,080,663	-
NON-INSTRUCTIONAL PERSONNEL COSTS										
Nurse	-	-	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-	-	-	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	-	1,502,700	1,502,700	-	1,502,700	-	1,502,700	-	1,502,700	-
PAYROLL TAXES AND BENEFITS										
Payroll Taxes	-	116,656	116,656	-	116,656	-	116,656	-	116,656	-
Fringe / Employee Benefits	-	302,595	302,595	-	302,595	-	302,595	-	302,595	-
Retirement / Pension	-	18,750	18,750	-	18,750	-	18,750	-	18,750	-
TOTAL PAYROLL TAXES AND BENEFITS	-	438,001	438,001	-	438,001	-	438,001	-	438,001	-
TOTAL PERSONNEL SERVICE COSTS	-	1,940,701	1,940,701	-	1,940,701	-	1,940,701	-	1,940,701	-
CONTRACTED SERVICES										
Accounting / Audit	-	5,063	5,063	-	5,063	-	5,063	-	5,063	-
Legal	-	1,250	1,250	-	1,250	-	1,250	-	1,250	-
Management Company Fee	-	271,128	271,128	-	271,128	-	271,128	-	271,128	-
Nurse Services	-	-	-	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-	-	-	-	-
Payroll Services	-	7,000	7,000	-	7,000	-	7,000	-	7,000	-
Special Ed Services	-	12,000	12,000	-	12,000	-	12,000	-	12,000	-
Titlment Services (i.e. Title I)	-	-	-	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	61,875	61,875	-	61,875	-	61,875	-	61,875	-
TOTAL CONTRACTED SERVICES	-	358,316	358,316	-	358,316	-	358,316	-	358,316	-

EXPLORE EMPOWER CHARTER SCHOOL
Budget / Operating Plan

2022-23

	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance
Total Revenue	-	2,445,500	-	-	2,445,500	-	-	2,445,500	-	-	2,445,500	-
Total Expenses	-	2,608,598	-	-	2,608,598	-	-	2,608,598	-	-	2,673,088	-
Net Income	-	(163,098)	-	-	(163,098)	-	-	(163,098)	-	-	(227,588)	-
Actual Student Enrollment	-	447	-	-	447	-	-	447	-	-	447	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed												
SCHOOL OPERATIONS												
Board Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	-	11,275	-	-	11,275	-	-	11,275	-	-	11,275	-
Special Ed Supplies & Materials	-	3,500	-	-	3,500	-	-	3,500	-	-	3,500	-
Textbooks / Workbooks	-	-	-	-	-	-	-	-	-	-	-	-
Supplies & Materials other	-	25,450	-	-	25,450	-	-	25,450	-	-	41,490	-
Equipment / Furniture	-	19,250	-	-	19,250	-	-	19,250	-	-	19,250	-
Telephone	-	16,500	-	-	16,500	-	-	16,500	-	-	16,500	-
Technology	-	75,750	-	-	75,750	-	-	75,750	-	-	75,750	-
Student Testing & Assessment	-	2,750	-	-	2,750	-	-	2,750	-	-	2,750	-
Field Trips	-	8,000	-	-	8,000	-	-	8,000	-	-	8,000	-
Transportation (student)	-	6,250	-	-	6,250	-	-	6,250	-	-	6,250	-
Student Services - other	-	19,856	-	-	19,856	-	-	19,856	-	-	19,856	-
Office Expense	-	35,250	-	-	35,250	-	-	35,250	-	-	35,250	-
Staff Development	-	34,250	-	-	34,250	-	-	34,250	-	-	34,250	-
Staff Recruitment	-	5,000	-	-	5,000	-	-	5,000	-	-	5,000	-
Student Recruitment / Marketing	-	22,500	-	-	22,500	-	-	22,500	-	-	22,500	-
School Meals / Lunch	-	375	-	-	375	-	-	375	-	-	375	-
Travel (Staff)	-	1,750	-	-	1,750	-	-	1,750	-	-	1,750	-
Fundraising	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	5,125	-	-	5,125	-	-	5,125	-	-	5,125	-
TOTAL SCHOOL OPERATIONS	-	292,831	-	-	292,831	-	-	292,831	-	-	334,321	-
FACILITY OPERATION & MAINTENANCE												
Insurance	-	15,750	-	-	15,750	-	-	15,750	-	-	15,750	-
Janitorial	-	-	-	-	-	-	-	-	-	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	500	-	-	500	-	-	500	-	-	500	-
Repairs & Maintenance	-	500	-	-	500	-	-	500	-	-	500	-
Equipment / Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	16,750	-	-	16,750	-	-	16,750	-	-	16,750	-
DEPRECIATION & AMORTIZATION	-	-	-	-	-	-	-	-	-	-	23,000	-
COVID-19 / CONTINGENCY	-	-	-	-	-	-	-	-	-	-	-	-
DEFERRED RENT	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	-	2,608,598	-	-	2,608,598	-	-	2,608,598	-	-	2,673,088	-
NET INCOME	-	(163,098)	-	-	(163,098)	-	-	(163,098)	-	-	(227,588)	-

EXPLORE EMPOWER CHARTER SCHOOL
Budget / Operating Plan

2022-23

Total Revenue	-	-	-	9,781,998	(9,781,998)	9,781,998	(9,781,998)
Total Expenses	-	-	-	10,498,881	10,498,881	10,498,881	-
Net Income	-	-	-	(716,883)	716,883	(716,883)	-
Actual Student Enrollment	-	-	-	-	-	-	-

***NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

TOTALS AND VARIANCE ANALYSIS

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget -TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget -TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY
SCHOOL OPERATIONS											
Board Expenses	-	-	-	-	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	-	-	-	45,100	45,100	-	-	45,100	45,100	-	-
Special Ed Supplies & Materials	-	-	-	14,000	14,000	-	-	14,000	14,000	-	-
Textbooks / Workbooks	-	-	-	41,490	41,490	-	-	41,490	41,490	-	-
Supplies & Materials other	-	-	-	101,800	101,800	-	-	101,800	101,800	-	-
Equipment / Furniture	-	-	-	77,000	77,000	-	-	77,000	77,000	-	-
Telephone	-	-	-	66,000	66,000	-	-	66,000	66,000	-	-
Technology	-	-	-	303,000	303,000	-	-	303,000	303,000	-	-
Student Testing & Assessment	-	-	-	11,000	11,000	-	-	11,000	11,000	-	-
Field Trips	-	-	-	32,000	32,000	-	-	32,000	32,000	-	-
Transportation (student)	-	-	-	25,000	25,000	-	-	25,000	25,000	-	-
Student Services - other	-	-	-	79,423	79,423	-	-	79,423	79,423	-	-
Office Expense	-	-	-	141,000	141,000	-	-	141,000	141,000	-	-
Staff Development	-	-	-	137,000	137,000	-	-	137,000	137,000	-	-
Staff Recruitment	-	-	-	20,000	20,000	-	-	20,000	20,000	-	-
Student Recruitment / Marketing	-	-	-	90,000	90,000	-	-	90,000	90,000	-	-
School Meals / Lunch	-	-	-	1,500	1,500	-	-	1,500	1,500	-	-
Travel (Staff)	-	-	-	7,000	7,000	-	-	7,000	7,000	-	-
Fundraising	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	20,500	20,500	-	-	20,500	20,500	-	-
TOTAL SCHOOL OPERATIONS	-	-	-	1,212,813	1,212,813	-	-	1,212,813	1,212,813	-	-
FACILITY OPERATION & MAINTENANCE											
Insurance	-	-	-	63,000	63,000	-	-	63,000	63,000	-	-
Janitorial	-	-	-	-	-	-	-	-	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	2,000	2,000	-	-	2,000	2,000	-	-
Repairs & Maintenance	-	-	-	2,000	2,000	-	-	2,000	2,000	-	-
Equipment / Furniture	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	-	67,000	67,000	-	-	67,000	67,000	-	-
DEPRECIATION & AMORTIZATION											
COVID-19 / CONTINGENCY	-	-	-	23,000	23,000	-	-	23,000	23,000	-	-
DEFERRED RENT	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	-	-	-	10,498,881	10,498,881	-	-	10,498,881	10,498,881	-	-
NET INCOME	-	-	-	(716,883)	716,883	-	-	(716,883)	716,883	-	-



Annual Report Requirement
for SUNY Authorized Charter Schools
EXPLORE EMPOWER CHARTER SCHOOL
2022-23

Administrative expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

***NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Henry Mannix

Name of Charter School Education Corporation:

Explore Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Business Address:



Henry Mannix

Digitally signed by Henry Mannix
Date: 2022.08.01 13:12:48
-04'00'

8.1.22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kevin Bryant

Name of Charter School Education Corporation:

Explore Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

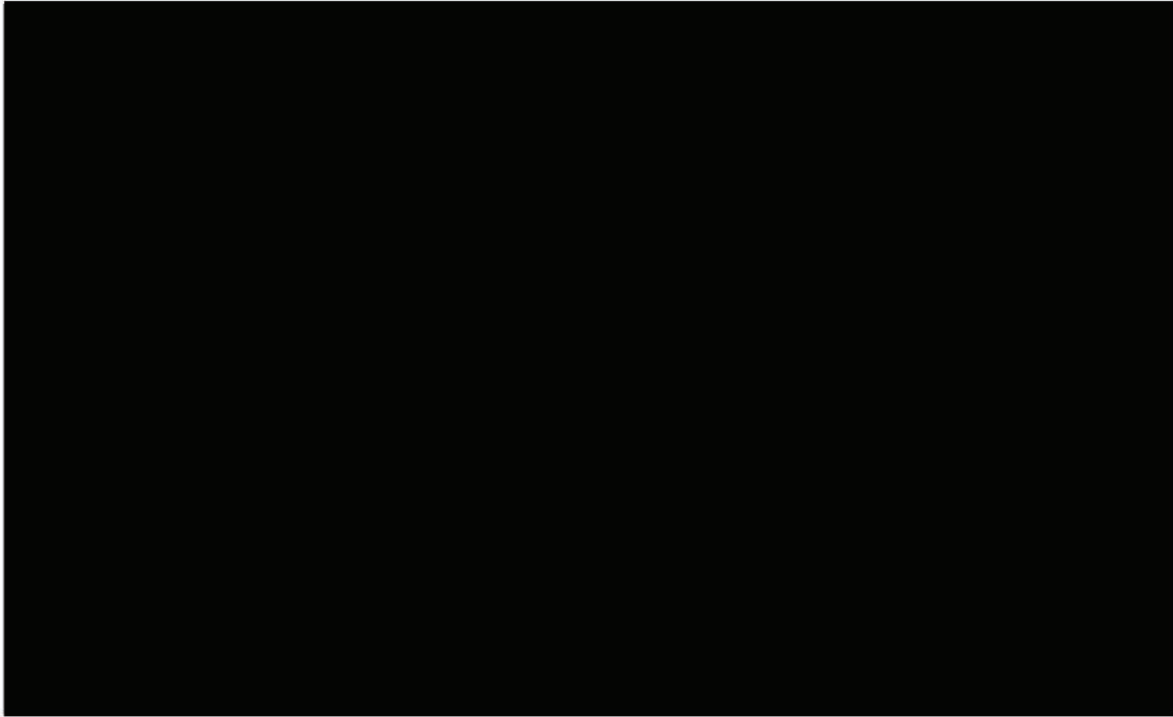
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Lindsay Danon

Name of Charter School Education Corporation:

Explore Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Lindsay Matovich

Name of Charter School Education Corporation:

Explore Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

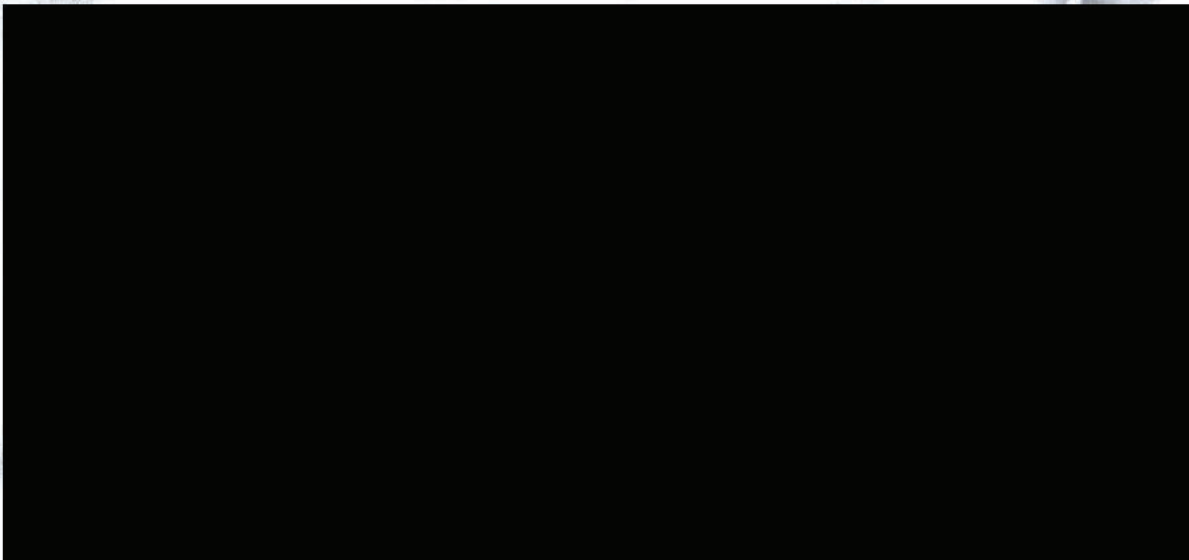
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



07/13/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Reshma Patel

Name of Charter School Education Corporation:

Explore Charter Schools of Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Handwritten signature of Reshma Patel in cursive script.

July 25, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Shawn M. Jenkins

Name of Charter School Education Corporation:

Explore Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair, DEI and Membership Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information law. The personal contact information provided below will be redacted.

Business Telephone:



Shawn M. Jenkins

08/26/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

2022-2023 Explore Schools Calendar

August						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

September						
Su	Mo	Tu	We	Th	Fr	Sa
						3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Holidays (in RED text)

Sep 5	Labor Day	Jan 2	New Year's (obs)	May 29	Memorial Day
Nov 24-25	Thanksgiving	Jan 16	Martin Luther King Day	Jun 19	Juneteenth
Dec 26	Christmas (obs)	Feb 20	Presidents' Day	Jul 4	Independence Day

Key

	New Staff Orientation
	Staff In-service Days (Students asynch)
	Staff Pre-Service/Post-Service Days (Students Off)
	Half Day for New Students (please view in desktop app)
	Half Day for Students (please view in desktop app)
	Fully-Remote Instructional Days
	Students and Teachers Off
	Family Teacher Conferences (scheduled by school)
	Staff Critical Days
	State Exams
	Network Shutdown: All year-round staff on vacation
	2pm Dismissal

- *First Day for All New Staff: 8/15
- *First Day for All Returning Staff: 8/22
- *New Student Orientation: 8/31
- *First Day of School: 9/1
- Term 1: Sep 1 - Nov 4 (44 days)
- Term 2: Nov 7 - Jan 27 (44 days)
- Term 3: Jan 30 - Apr 20 (48 days)
- Term 4: Apr 24 - Jun 28 (44 days)
- Total days: 180