

# Application: Enterprise Charter School

Nancy Krug - nancykrug@enterprisecharter.org  
2020-2021 Annual Report

## Entry 1 School Info and Cover Page

**Completed** Aug 2 2021

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. SCHOOL NAME

(Select name from the drop down menu)

ENTERPRISE CHARTER SCHOOL 140600860856

**a1. Popular School Name**

ECS

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

BUFFALO BOARD OF EDUCATION

**c. DISTRICT / CSD OF LOCATION**

BUFFALO CITY SD

**d. DATE OF INITIAL CHARTER**

3/2003

**e. DATE FIRST OPENED FOR INSTRUCTION**

8/2003

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The mission of Enterprise Charter School is "Engaging young minds through projects and partnerships".

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	<p>Project Based Learning: PBL has rich applications for the content areas. As NYSED redesigns standards to the Next Generation Standards for the content areas, ECS continues to develop project-based learning experiences focusing on students in grades K-8. Project based learning experiences have been updated to maximize instruction by embedding technological tools such as digital video and virtual reality explorations to create and enhance opportunities for research projects and creative projects. An example is 8th graders creating videos for primary grade levels demonstrating appropriate behaviors for fire drills, lock downs, and other student safety protocols and procedures. K-8 faculty and staff participated in a full-day PBL training from the Buck Institute on November 5, 2019 and we continue to build on this training for the 2021-2022 school year.</p>
KDE 2	<p>Differentiated and Individualized Instruction: ECS continues to redesign the MTSS framework to address the learning needs of T1, T2, and T3 students allowing for robust data analysis by teaching staff and providing teachers with the ability to focus instruction on targeted student learning needs. ECS's MTSS design addresses RTI in the realm of academics and social-emotional learning. The MTSS Coordinator continues to evaluate the efficacy of current interventions and introduce new intervention practices when needed. ECS provides menus of documented research-based interventions for ELA, math, and SEL. The range of instructional strategies included on these intervention menus reflects the needs of students, from basic to intensive, in these three instructional areas. Instructional strategies include technological applications using iReady personalized learning for</p>

	<p>ELA and math which supports individualized ELA instruction for T1 and T2 students. Instructional decisions are driven by benchmark screening data and progress monitoring data using research-based screening tools that are deemed to provide robust and accurate data. This data is systematically collected and analyzed over three cycles within the instructional year. Year-end data is formatted and accessible for the use of those teaching in the Summer Learning Academy and is also used to provide initial data sets for the start of the upcoming school year. This process was used to inform instruction for the Summer Learning Academy during the summer of 2021. Additionally, Rtl Edge is used by ECS as a data analysis and tracking tool. It is designed to allow teachers to monitor specific intervention strategies and is used when determining T3 interventions for students.</p>
KDE 3	<p>Departmentalized Instruction: Research indicates that departmentalization is an effective approach in the higher grades. ECS utilizes departmentalization based on the grade level and teacher instructional strength. Since there are two sections of each grade level we are able to departmentalize for core content areas based on student need. Most of our teachers are instructional specialists in the core content areas of ELA, math, social studies, and science. These teachers were supported by the instructional/administrative team, consisting of the Director of Curriculum and the MTSS coordinator, who supervise the building level instructional specialists in math and ELA. The focus for departmentalization is transitioning to the Next Generation Learning Standards to ensure students meet these standards.</p>
KDE 4	<p>Nonviolence Education/Conflict Resolution Assets: ECS continues to refine SEL practices to address these identified areas within this key design element. Restorative practices are utilized at ECS as a proactive approach to address conflict through the restorative continuum of Affective Statements.</p>



Therefore, Affective Questions, Small Impromptu Conferences/Mediations, Circles, and Formal Restorative Conferences form the range of responses that are used by those staff who oversee this implementation. Utilizing the protocols/designs of the PBIS program, corrective consequences are chosen from a continuum to support student success. PBIS provides school-wide behavioral expectations which are posted in each classroom and at distinct points within the building. PBIS also provides access to a token economy (Kickboard), and a means to record behavioral data (Educators Handbook) where consistent use of these tools helped to build community. Our PBIS approach was modified during the 2020-2021 SY due to on-line and hybrid instruction. Core values (PBIS) provides character education learning for behavioral and academic needs and we implemented the Love in a Big World program as the ECS SEL curriculum for 2020-2021. These components provided educators at ECS with a menu of options for MTSS tiered behavioral interventions to address the social and emotional needs of our community. Administration and staff engage in professional development to understand the difference between equity and equality. Dr. Shanelle Benson-Reid from Syracuse University continues to survey our staff and uses this data to support whole staff and small group discussions that center around building-wide/classroom culture in an urban environment. We implemented Close-Gap in the form of a daily SEL check-in for our third to eight graders. In grade K- through second we implemented a daily SEL check-in through Seesaw. Finally, we provided START professional development for staff in Spring 2021 dedicating 1.5 days to this training. START is a program that focuses on identifying strengths, interests, and goal setting. ECS is looking to implement START in the 2021-2022 school year in grades K-8.

KDE 5

Constructivism: Constructivist theory provides the overarching lens at ECS and supports the foundation for selecting both academic and social-emotional research-based academic and SEL

	<p>initiatives at ECS. PBL/Inquiry based learning are firmly embedded within this theoretical construct where staff allows students to build their knowledge through many of their natural curiosities to guide learning which allows for an exciting and engaging learning environment. Purposeful instructional design around this theory can be evidenced by the use of our Maker Space, Green Room, Virtual Reality Project and the newly constructed Recording Studio which allows students to interact experientially and build knowledge in a way that is purposeful and engaging. This initiative also provides access for students to areas of work that allows students to develop real-world skills.</p>
KDE 6	<p>Multi-aged Classrooms: Multi-aged options for students fall within the framework of literacy instruction and are implemented within that framework. The options are found in the literacy mode of guided reading and writing and viewed across grade levels based on MTSS data sets. ECS's common grade level bands for reading and writing are 1-2, 3-4, and 5-6. These bands reflect the broad stages of developmental learning needs for literacy acquisition.</p>
KDE 7	<p>Universal Art, Music, Theater, PE, Computers, Vocational Technology, C-DOS, and Foreign Language K-8: Evolving within the context of 21st century learning needs, this area continues to be reimagined and updated. Special area teachers continue to engage in curricular planning meetings where weekly, bi-monthly or monthly meetings occur providing an opportunity for regular education teachers to meet with these specialists to extend classroom instruction and develop projects using the green room and other creative arts resources/equipment in the school. The purpose of this work is to support student growth and development in public speaking and performance, often by enhancing core subject units. It is important for students to have an opportunity to express themselves in different modalities thereby building background knowledge</p>

	<p>related to core subject areas. Themes are used to increase student engagement, motivation, connections to the community, incorporate the core values found in PBIS, and to help students understand the importance of schooling. Peer support is the highlight of many of these projects and student learning is often showcased at school-wide assemblies and ECS Family Fun Nights. This is often an area where grants allow for partnerships within the community.</p>
KDE 8	<p>Enrichment and Remediation Period: Teacher schedules continue to be designed to provide an intervention block whereby time is built into the student day for remediation and enrichment activities/instruction. This is an important time where teachers can provide for small group instruction and for differentiation within T1. Re-design occurs as often as needed and is based on student progress. This time period provides ECS teachers with an embedded opportunity for differentiation within the four content areas. Targeted skill and strategy development are the focus of this enrichment and remediation period.</p>
KDE 9	<p>Commitment to Staff Development: Professional development is framed within the Enterprise Charter School Professional Development Plan, which was updated for the 2020-2021 school year. ECS's professional development is thoughtfully created to be continuous and sustained. Professional development supports the mission and design elements which are chosen based on data collected from student achievement, teacher surveys, professional development evaluation sheets, and goals for the school identified by administration. ECS has daily time blocks embedded within the school day that allows for staff development. To complement this required time, ECS provides a week each summer of required staff development that focuses around curriculum development, school initiatives, technology, key design elements, required safety training and standards/assessment alignment. The ECS professional development plan is built around</p>

a four-cornered plan where culture, rigor, student/school wide data sets, and teachers' needs are considered. This is further refined within a framework where topics are considered based on student and teacher needs and often falls into the six tenets; District Leadership and Capacity, School Leadership Practices and Decisions, Curriculum Development and Support, Instructional Teacher Practices and Support, Social and Emotional Development and Health, and Family and Community Engagement. ECS planned for the 2020-2021 school year by providing time for teachers and administration to work collaboratively to take a deep dive into the core curriculum areas of ELA, science and math. Technology was constantly addressed wherein teachers trained in iReady, Seesaw, Nearpod, Generation Genius, MobyMax, Schoology, Rtl Edge, Zoom, and Common Curriculum. Electronic document training was addressed during the required PD week of August 23-27, 2021 to prepare for 2021-2022. ECS continues to work with Dr. Benson-Reid of ACCESS Global Group to facilitate group dynamics and DEI training for all staff. ECS intends to begin working with Educational Elements for competency based education.

KDE 10

(No response)

#### Need additional space for variables

No

#### h. SCHOOL WEB ADDRESS (URL)

[www.enterprisecharter.org](http://www.enterprisecharter.org)

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)**

405

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)**

399

**k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)**

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

## FACILITIES INFORMATION

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

## School Site 1 (Primary)

### m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	275 Oak Street	716-855-2114	Buffalo	K-8	No

#### m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Julie Schwab	716-855-2114	716-807-7981	<a href="mailto:julieschwab@enterprisecharter.org">julieschwab@enterprisecharter.org</a>
Operational Leader	Nancy Krug	716-855-2114		<a href="mailto:nancykrug@enterprisecharter.org">nancykrug@enterprisecharter.org</a>
Compliance Contact	Julie Schwab	716-855-2114	716-807-7981	<a href="mailto:julieschwab@enterprisecharter.org">julieschwab@enterprisecharter.org</a>
Complaint Contact	Julie Schwab	716-855-2114	716-807-7981	<a href="mailto:julieschwab@enterprisecharter.org">julieschwab@enterprisecharter.org</a>
DASA Coordinator	Shadia Gonzalez	716-855-2114		<a href="mailto:shadiagonzalez@enterprisecharter.org">shadiagonzalez@enterprisecharter.org</a>
Phone Contact for After Hours Emergencies	Julie Schwab	716-855-2114	716-807-7981	<a href="mailto:julieschwab@enterprisecharter.org">julieschwab@enterprisecharter.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

**Site 1 Certificate of Occupancy (COO)**

[Certificate of Occupancy July 2021.pdf](#)

**Filename:** Certificate of Occupancy July 2021.pdf **Size:** 2.2 MB

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**Site 1 Fire Inspection Report**

[Fire Inspection Report 2020-2021.pdf](#)

**Filename:** Fire Inspection Report 2020-2021.pdf **Size:** 2.2 MB

**CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).**

No

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

(No response)

## ATTESTATIONS

**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Nancy Krug
Position	Operations Manager
Phone/Extension	716-855-2114
Email	<a href="mailto:nancykrug@enterprisecharter.org">nancykrug@enterprisecharter.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.**

### Responses Selected:

Yes

**q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

### Responses Selected:

Yes



**Signature, Head of Charter School**

Julian Schmal

**Signature, President of the Board of Trustees**

Thomas E.

**Date**

Jul 22 2021

**Thank you.**



## **Entry 3 Progress Toward Goals**

**Completed** Aug 2 2021

## **Instructions**

**Regents, NYCDOE, and Buffalo BOE-authorized charter schools**

For the 2020-2021 school year, any academic or

organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **Entry 3 Progress Toward Goals**

### **PROGRESS TOWARD CHARTER GOALS**

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

#### **1. ACADEMIC STUDENT PERFORMANCE GOALS**

**For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

#### **2020-2021 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for

				Not Applicable
Academic Goal 1	Academic Goal 1: Continue to refine the application of the MTSS system along with the work begun with the RtI demonstration project.	<p>We continue to refine our diagnostic infrastructure and continue to collaboratively analyze data with teachers by grade levels and grade bands. Our universal screening tool was changed to iReady in 2018-2019 and continued to 2020-2021. We continue to use RtI Edge, the database hosted by Erie 1 BOCES to collect and analyze intervention data and the intervention process. The MTSS (Multi-Tiered System of Support) meeting protocols are constantly refined to purposefully analyze data. The MTSS Coordinator supports teachers at each grade level in using data to effectively target student instructional goals to increase student achievement.</p> <p>Measure: Validated datasets that</p>	Met	<p>The NYS portion of this goal was not met due to COVID-19. NYS ELA and Math tests were not given. N/A</p> <p>ECS was able to generate 3 points of iReady data across the school year using remote and in-person assessment. Both ELA and math displayed positive growth trends. ECS students were not able to take the NYS ELA and Math assessments. These tests were not given by New York state; therefore, ECS was not able to complete the correlations between the universal screening data and the NYS ELA and Math tests. MTSS</p>

		<p>demonstrate fidelity to the data collection protocols. Data sets provide correlation between iReady benchmarking data and NYS test results. Measure: Were tests given to support the MTSS model?</p>		<p>system refinement is based on correlative data analysis.</p>
	Academic Goal 2:	<p>Balanced literacy is supported by an outside expert for professional development in the modes of reading and writing. The literacy expert focused on read aloud and higher level questioning with the use of Bloom's taxonomy, shared reading and modeled writing in grades K-2. Additionally, grades 3-6 focused on paragraph and essay development for persuasive, informational, and narrative writing. Grade band sessions which were approximately 1- 2 hours in length</p>		

Academic Goal 2	Continue to support a deep understanding of effective balanced literacy practices, the NYS ELA NG CCLS, and implementing ReadyGen and my Perspectives.	were conducted from PD week in August until December 9th. This professional development complemented the professional development of the 2019-2020 school year. The 2020-2021 professional development focused on the careful selection of texts that may be available in ReadyGen or other sources of diverse and rich children's literature. Read aloud lessons were analyzed to include effective higher level questioning to support student comprehension skills and strategies. Shared reading lessons were analyzed for direct teaching of skills. Measure: Were professional development sessions held? Was iReady ELA data collected?	Met	
		ECS provided professional development through focusing		

Academic Goal 3	<p>Academic Goal 3: Utilize professional development resources to support the understanding of enVision Math 2.0 and the development of classroom mathematics centers and routines/practices that support the acquisition of the mathematics NGLS for NYS.</p>	<p>on the topics of math fluency, numberless word problems, CRA approach, Number Talks, PBLs for engineering for math and science were implemented. Math KWLs, and creating student-centered learning activities/engagement for HOTS/discovery learning were supported by the math coaches. A Cullen grant provided ECS with a Master Teacher Mentor of Mathematics to coach teachers in grades 6-8. A primary math coach was hired for grades K-2. Targeted, “just-in-time” professional development was held by these two math specialists during weekly math planning time for each grade level. Measure: Were professional development sessions held? Was there growth in iReady scores?</p>	Met	
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<p>Academic Goal 4</p>	<p>Academic Goal 4: Continue to utilize PLCs to further the understanding of urban education and the PBIS initiative.</p>	<p>ECS continued to develop teacher skills to support the social-emotional health of our students. Teachers implemented the Love in a Big World SEL Curriculum and often integrated these lessons with ELA. Previously, students who exemplified the SEL characteristic of the week were honored at the assemblies. These assemblies were interrupted by COVID-19 during 2020-2021. Teachers participated in professional development with Dr. Benson-Reid during the spring of 2021. Benson-Reid met with small groups of teachers during the year. During COVID-19, following our ECS Re-Opening Plan, students in grades K-2 participated in a daily check-in using Seesaw and our grade 3-8 population participated in</p>	<p>Met</p>
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		<p>Close Gap. START training was introduced in Spring 2021.</p> <p>Measure: Were professional development sessions provided and held?</p>		
		<p>Academic Goal 5: Continue to support parent involvement. ECS targeted parent involvement with a Family Fun Night Series was truncated due to on-line instruction for the first semester of the year and hybrid for the second semester.</p> <p>We continued to support parents with parent involvement through our Trunk or Treat where students and parents came to school for an evening activity for social-emotional and family support. We distributed school materials to parents for their children. ECS engaged families with a December</p>		



Academic Goal 5	Academic Goal 5: Continue to support parent involvement.	<p>Drive Through Light Show. Again, academic materials were distributed and SEL supports were distributed for students. In the spring we had a talent show that was coordinated by our theater and music teachers and presented as a live stream of our “Holiday Wishes” Showcase and was hugely successful. Families were surveyed as required by the Re-Opening Plan. ECS provided an eighth grade survey for families that was designed to provide families with an opportunity to give input on how they would feel most comfortable celebrating the achievement of this capstone goal with their child. Eighth grade graduating students received gift baskets dropped off at their homes and lawn signs were installed in front yards. Eighth</p>	Met	
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grade students and their families attended an on-site graduation with tiered appointments. ECS established a food pantry in late spring of 2020 and the pantry was in use during COVID-19 for the 2020-2021 SY. ECS became a food distribution center during COVID-19 offering prepared take home food packages. Parent surveys were given August through March at 4 times to assess parent satisfaction with COVID-19 at-home learning (remote instruction) and invitations to ECS's second semester hybrid learning model. ECS communicated with families through Remind. Measure: Were these parent involvement activities held? Met for 2020-2021. Activities described were held. All communication activities listed were held.

Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

## 2. Do have more academic goals to add?

No

## 4. ORGANIZATION GOALS

**For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

### 2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
		We continue to refine our diagnostic infrastructure and continue to		

collaboratively analyze data with teachers by grade levels and grade bands. Our universal screening tool was changed to iReady in 2018-2019 and continued to 2020-2021. We continue to use RtI Edge, the database hosted by Erie 1 BOCES to collect and analyze intervention data and the intervention process. The MTSS (Multi-Tiered System of Support) meeting protocols are constantly refined to purposefully analyze data. The MTSS Coordinator supports teachers at each grade level in using data to effectively target student instructional goals to increase student achievement. Measure: Validated datasets that demonstrate fidelity to the data collection protocols. Data sets provide correlation between iReady

The NYS portion of this goal was not met due to COVID-19. NYS ELA and Math tests were not given. N/A

Org Goal 1	Goal 1: Continue to refine the application of the MTSS system along with the work begun with the Rtl demonstration project.	<p>benchmarking data and NYS test results. Measure: Were tests given to support the MTSS model?</p> <p>Balanced literacy is supported by an outside expert for professional development in the modes of reading and writing. The literacy expert focused on read aloud and higher level questioning with the use of Bloom's taxonomy, shared reading and modeled writing in grades K-2. Additionally, grades 3-6 focused on paragraph and essay development for persuasive, informational, and narrative writing. Grade band sessions which were approximately 1- 2 hours in length were conducted from PD week in August until December 9th. This professional development complemented the professional development of</p>	Met	<p>ECS was able to generate 3 points of iReady data across the school year using remote and in-person assessment. Both ELA and math displayed positive growth trends. ECS students were not able to take the NYS ELA and Math assessments. These tests were not given by New York state; therefore, ECS was not able to complete the correlations between the universal screening data and the NYS ELA and Math tests. MTSS system refinement is based on correlative data analysis.</p>
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		<p>the 2019-2020 school year. The 2020-2021 professional development focused on the careful selection of texts that may be available in ReadyGen or other sources of diverse and rich children's literature. Read aloud lessons were analyzed to include effective higher level questioning to support student comprehension skills and strategies. Shared reading lessons were analyzed for direct teaching of skills. Measure: Were professional development sessions held? Was iReady ELA data collected?</p>		
		<p>Balanced literacy is supported by an outside expert for professional development in the modes of reading and writing. The literacy expert focused on read aloud and higher level questioning with the use of</p>		

Org Goal 2	Goal 2: Continue to support a deep understanding of effective balanced literacy practices, the NYS ELA NG CCLS, and implementing ReadyGen and my Perspectives.	Bloom's taxonomy, shared reading and modeled writing in grades K-2. Additionally, grades 3-6 focused on paragraph and essay development for persuasive, informational, and narrative writing. Grade band sessions which were approximately 1- 2 hours in length were conducted from PD week in August until December 9th.This professional development complemented the professional development of the 2019-2020 school year. The 2020-2021 professional development focused on the careful selection of texts that may be available in ReadyGen or other sources of diverse and rich children's literature. Read aloud lessons were analyzed to include effective higher level questioning to support student	Met	
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		comprehension skills and strategies. Shared reading lessons were analyzed for direct teaching of skills. Measure: Were professional development sessions held? Was iReady ELA data collected?		
Org Goal 3	Goal 3: Utilize professional development resources to support the understanding of enVision Math 2.0 and the development of classroom mathematics centers and routines/practices that support the acquisition of the mathematics NGLS	ECS provided professional development through focusing on the topics of math fluency, numberless word problems, CRA approach, Number Talks, PBLs for engineering for math and science were implemented. Math KWLs, and creating student-centered learning activities/engagement for HOTS/discovery learning were supported by the math coaches. A Cullen grant provided ECS with a Master Teacher Mentor of Mathematics to coach teachers in grades 6-8. A primary math coach was hired	Met	



	for NYS.	for grades K-2. Targeted, “just-in-time” professional development was held by these two math specialists during weekly math planning time for each grade level. Measure: Were professional development sessions held? Was there growth in iReady scores?		
Org Goal 4	Goal 4: Continue to utilize PLCs to further the understanding of	ECS continued to develop teacher skills to support the social-emotional health of our students. Teachers implemented the Love in a Big World SEL Curriculum and often integrated these lessons with ELA. Previously, students who exemplified the SEL characteristic of the week were honored at the assemblies. These assemblies were interrupted by COVID-19 during 2020-2021. Teachers participated in professional	Met	

	<p>urban education and the PBIS initiative.</p>	<p>development with Dr. Benson-Reid during the spring of 2021. Benson-Reid met with small groups of teachers during the year. During COVID-19, following our ECS Re-Opening Plan, students in grades K-2 participated in a daily check-in using Seesaw and our grade 3-8 population participated in Close Gap. START training was introduced in Spring 2021. Measure: Were professional development sessions provided and held?</p>		
		<p>Academic Goal 5: Continue to support parent involvement. ECS targeted parent involvement with a Family Fun Night Series was truncated due to on-line instruction for the first semester of the year and hybrid for the second semester. We continued to</p>		

support parents with parent involvement through our Trunk or Treat where students and parents came to school for an evening activity for social-emotional and family support. We distributed school materials to parents for their children. ECS engaged families with a December Drive Through Light Show. Again, academic materials were distributed and SEL supports were distributed for students. In the spring we had a talent show that was coordinated by our theater and music teachers and presented as a live stream of our "Holiday Wishes" Showcase and was hugely successful. Families were surveyed as required by the Re-Opening Plan. ECS provided an eighth grade survey for families that was designed to provide families

Goal 5:

Org Goal 5	Continue to support parent involvement.	<p>with an opportunity to give input on how they would feel most comfortable celebrating the achievement of this capstone goal with their child.</p> <p>Eighth grade graduating students received gift baskets dropped off at their homes and lawn signs were installed in front yards. Eighth grade students and their families attended an on-site graduation with tiered appointments. ECS established a food pantry in late spring of 2020 and the pantry was in use during COVID-19 for the 2020-2021 SY. ECS became a food distribution center during COVID-19 offering prepared take home food packages. Parent surveys were given August through March at 4 times to assess parent satisfaction with COVID-19 at-home learning (remote instruction) and</p>	Met	
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		<p>invitations to ECS's second semester hybrid learning model. ECS communicated with families through Remind. Measure: Were these parent involvement activities held? Met for 2020-2021. Activities described were held. All communication activities listed were held.</p>		
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
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Org Goal 15				
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Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

---

## 5. Do have more organizational goals to add?

No

## 6. FINANCIAL GOALS

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### 2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

---

## 7. Do have more financial goals to add?

No

Thank you.

## Entry 4 - Audited Financial Statements

Completed Nov 1 2021

### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

**ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as

one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **ECS audited FS 06**

**Filename:** ECS audited FS 06.30.2021 FINAL.pdf **Size:** 530.5 kB

## **Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)**

**Completed** Nov 1 2021

### **Instructions - Regents-Authorized Charter Schools ONLY**

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

**Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **ECS auditedfinancialreport 06**

**Filename:** ECS auditedfinancialreport 06.30.2 3E0yH4P.xlsx **Size:** 76.7 kB

## **Entry 4c - Additional Financial Documents**

**Completed** Nov 1 2021

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

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<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **ECS reserve bank stmt 06**

**Filename:** ECS reserve bank stmt 06.30.2021.pdf **Size:** 48.0 kB

## [ECS NYSED Annual Report 11](#)

Filename: ECS NYSED Annual Report 11.1.2021 s KVwEE4N.pdf Size: 141.7 kB

### Entry 4d - Financial Services Contact Information

Completed Aug 2 2021

**Instructions:** Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021.**

### Form for "Financial Services Contact Information"

#### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Nancy Krug	[REDACTED]	[REDACTED]

#### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Lumsden & McCormick, LLP	[REDACTED]	[REDACTED]	8

**3. If applicable, please provide contact information for the school's outsourced financial services firm.**

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Kirisits & Associates CPAS, PLLC	Lisa Kirisits	1231 Delaware Ave Buffalo, NY 14209	[REDACTED]	[REDACTED]	11



## Entry 5 - Fiscal Year 2021-2022 Budget

**Completed** Nov 1 2021

**Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Instructions - SUNY authorized charter schools** should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [ECS Final2021-2022ARBudget 06](#)

**Filename:** ECS Final2021 2022ARBudget 06.30.2021.xlsx **Size:** 37.0 kB

## Entry 6 - Board of Trustees Disclosure of Financial Interest Form

**Completed** Aug 2 2021

### **Required of ALL Charter Schools by August 2**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

### [2020-2021 Financial Disclosures](#)

**Filename:** 2020 2021 Financial Disclosures.pdf **Size:** 1.6 MB

## Entry 7 BOT Membership Table

**Completed** Aug 2 2021

# Instructions

## Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

### Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

#### 1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
1	Thomas Ess		Vice Chair	Executive, HR/Pers onnel, Audit/Fi nance	Yes	3	07/20/2020	07/01/2023	11
2	Denise Terrell		Trustee/ Member	Academ ic, HR/Pers onnel	Yes	2	07/20/2020	07/01/2023	10
	Maritza		Secretar	Executiv e,			07/01/2	07/01/2	

3	Baez		y	Academ ic	Yes	2	019	022	9
4	Susan Mendel- Hausma n		Trustee/ Member	Academ ic	Yes	1	09/01/2 019	07/01/2 022	12
5	Charles McCarle y		Trustee/ Member	Academ ic	Yes	1	09/01/2 019	07/01/2 022	8
6	Michael Donlon		Chair	Executiv e, Audit/Fi nance, HR/Pers onnel	Yes	2	07/30/2 018	07/01/2 021	8
7	Rodney Rodrigu ez		Parent Rep	Audit/Fi nance, Academ ic	Yes	1	08/13/2 018	07/01/2 021	5 or less
8	Ralph Hernand ez		Trustee/ Member	Academ ic	Yes	1	2/24/20 20	07/01/2 023	5 or less
9									

**1a. Are there more than 9 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	5
b.Total Number of Members Added During 2020-2021	1
c. Total Number of Members who Departed during 2020-2021	3
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7

## 3. Number of Board meetings held during 2020-2021

12

## 4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

## Entry 8 Board Meeting Minutes

Completed Aug 2 2021

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

## [2020-2021 Board Minutes](#)

Filename: 2020 2021 Board Minutes.pdf Size: 3.0 MB

### Entry 9 Enrollment & Retention

Completed Aug 2 2021

#### [Instructions for submitting Enrollment and Retention Efforts](#)

**ALL charter schools must complete this section.** Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

### Entry 9 Enrollment and Retention of Special Populations

#### [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

#### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	Enterprise Charter School is located in downtown Buffalo and maintains a 100% free and reduced lunch count. Enterprise continues to reach out to economically disadvantaged families each year in the	Recruitment plans were

Economically Disadvantaged	<p>following manner:</p> <p>Information regarding how to apply online through School Mint was forwarded to Head Start programs, Refugee Centers, Outreach Programs, and area colleges for their Child Care Centers. The same information was mailed home to our current students for siblings, relatives, friends, etc. as many families receive information through word of mouth. Mailings also were sent to students on the prior year's waiting list. Advertisements were posted in community papers and on the pole sign that was installed on the school's property for recruitment along the Buffalo medical corridor and downtown area.</p>	<p>interrupted by the COVID19 pandemic as well as the threat of closure by the Buffalo Board of Education. The outreach was performed in much the same manner as 2020-2021 with information being forwarded to current students, prior waiting list students and the various programs for Head Start and outreach programs. The Enterprise Charter School food pantry and our pole sign were focal points to get the word out for how to apply to our school.</p>
English Language Learners	<p>Along with the means mentioned above for disadvantaged families, Enterprise Charter School continues to reach out to families new to the English language through the translation of our Frequently Asked questions forwarded to homes. Much of our recruitment of our ENL population takes place via word of mouth, ethnic events for Family Fun Nights held prior to COVID19 as these events were open to all extended family members. Enterprise also initiated a postcard in English and Spanish as a targeted recruitment strategy over and above the protocols already in place.</p>	<p>Through the use of our bilingual post card mailing, our Frequently Asked Questions and School Mint application process, as well as the newly installed pole sign that was placed on our property, we hope to reach as many families as possible and attract students new to the English language. Our current students created posters indicating why they love ECS and they were displayed on our fencing surrounding our school campus on a very well traveled downtown route.</p>
	Enterprise Charter School recruits in the same manner for	

Students with Disabilities	<p>students with disabilities. Enterprise also has a partnership with Gateway Longview to provide on site services for our families in need. Enterprise employs a social worker and counselor who provide assistance to staff and families by connecting them with local services.</p>	<p>Enterprise continues to reach out to the community to attract students with disabilities through all the same means as mentioned above. Gateway-Longview continues to partner with Enterprise Charter School to hold on-site services for the convenience of families.</p>
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### Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	<p>Throughout COVID19, the students at Enterprise Charter School were provided laptops or tablets, headphones, learning packets with a variety of books, and free Wi-Fi if needed. Should a family have an issue with their device, they merely arrived at school and the issue was resolved. Students rarely lost online class time due to hardware or software issues. Parents were able to visit the food pantry by appointment and were often delivered breakfast, lunches, food pantry items, and/or replacement equipment if they were without a method of transportation. Once the school was able to reopen, parents were surveyed for their choice of in-person or online learning to continue. Busing was provided if requested.</p>	<p>Enterprise continues to leverage our technology investments to provide full online school day programming that can be delivered through distance online learning or in person. Teachers will be continuing our strategic multi-tiered system of support (MTSS) to meet individual student needs academically as well as their social-emotional learning. ECS administration continues to monitor the CDC guidelines for in-person learning for the 2021-2022 school year. Enterprise's facilities are adapted for social distancing and equipped to prevent the spread of COVID19.</p>
	<p>Along with all the items mentioned above, the ENL</p>	<p>Teachers will be continuing MTSS</p>

English Language Learners	students continued to be serviced throughout the COVID19 pandemic via online programming. Once the school was able to reopen, parents were surveyed for their choice of in-person or online learning to continue. Busing was provided if requested.	to meet individual needs both academically and for social emotional learning. Continuity of services and meeting mandated requirements will continue with a schedule that will be consistent whether online or in-person.
Students with Disabilities	Along with all the items mentioned above, the Special Education students continued to be serviced throughout the COVID19 pandemic via online programming. Once the school was able to reopen, parents were surveyed for their choice of in-person or online learning to continue. All services mandated by and IEP or 504 plan were provided as prescribed by documents. Busing was provided if requested.	Teachers will be continuing MTSS to meet individual needs both academically and for social emotional learning. Continuity of special education services and meeting mandated requirements will continue with a schedule that will be consistent whether online or in-person.

## Entry 10 - Teacher and Administrator Attrition

Completed Aug 2 2021

### Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation



## **A. TEACH System - Employee Clearance**

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

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### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

**Completed** Aug 2 2021

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category A: 5 or 30% whichever is less	5.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category B: not to exceed 5	4.0



**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category C: not to exceed 5	4.0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	25

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	38



Thank you.

## Entry 12 Organization Chart

Completed Aug 2 2021

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

### [20-21 Org Chart](#)

Filename: 20 21 Org Chart.pdf Size: 218.6 kB

## Entry 13 School Calendar

Completed Aug 2 2021

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2<sup>nd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **School Calendar for 2021-2022**

**Filename:** School Calendar for 2021 2022.pdf **Size:** 346.3 kB

# **Entry 14 Links to Critical Documents on School Website**

**Completed** Aug 2 2021

## **Instructions**

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

# **Form for Entry 14 Links to Critical Documents on School Website**

**School Name:** Enterprise Charter School

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	<a href="https://www.enterprisecharter.org/apps/pages/publicnotices">https://www.enterprisecharter.org/apps/pages/publicnotices</a>
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	<a href="https://www.enterprisecharter.org/apps/pages/publicnotices">https://www.enterprisecharter.org/apps/pages/publicnotices</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://www.enterprisecharter.org/apps/pages/publicnotices">https://www.enterprisecharter.org/apps/pages/publicnotices</a>
3. Link to NYS School Report Card	<a href="https://www.enterprisecharter.org/apps/pages/publicnotices">https://www.enterprisecharter.org/apps/pages/publicnotices</a>
4. Lottery Notice announcing date of lottery	<a href="https://www.enterprisecharter.org/apps/pages/publicnotices">https://www.enterprisecharter.org/apps/pages/publicnotices</a>
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	<a href="https://www.enterprisecharter.org/apps/pages/publicnotices">https://www.enterprisecharter.org/apps/pages/publicnotices</a>
6. District-wide Safety Plan	<a href="https://www.enterprisecharter.org/apps/pages/publicnotices">https://www.enterprisecharter.org/apps/pages/publicnotices</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://www.enterprisecharter.org/apps/pages/publicnotices">https://www.enterprisecharter.org/apps/pages/publicnotices</a>
7. Authorizer-Approved FOIL Policy	<a href="https://www.enterprisecharter.org/apps/pages/publicnotices">https://www.enterprisecharter.org/apps/pages/publicnotices</a>
8. Subject matter list of FOIL records	<a href="https://www.enterprisecharter.org/apps/pages/publicnotices">https://www.enterprisecharter.org/apps/pages/publicnotices</a>

**Thank you.**





**ENTERPRISE CHARTER SCHOOL**

**FINANCIAL STATEMENTS**

**JUNE 30, 2021**

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June 30, 2021

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**Financial Statements**

Independent Auditors' Report

Financial Statements

Notes to Financial Statements

**Reporting Required by *Government Auditing Standards***

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

## INDEPENDENT AUDITORS' REPORT

The Board of Trustees  
Enterprise Charter School

We have audited the accompanying balance sheets of Enterprise Charter School (the School) as of June 30, 2021 and 2020, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2021 and 2020, and the changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Emphasis-of-Matter**

As discussed in Note 1 to the financial statements, the School is operating based on a court ordered temporary restraining order and preliminary injunction which permits the School to continue to operate as an authorized charter school pursuant to the terms of its charter. Management's plans regarding this matter are also described in Note 1. The financial statements do not include any adjustments that might result from the outcome of this uncertainty. Our opinion is not modified with respect to this matter.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated September 27, 2021 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

A handwritten signature in blue ink that reads "Lynden & McCormick, LLP". The signature is written in a cursive, flowing style.

September 27, 2021

# ENTERPRISE CHARTER SCHOOL

## Balance Sheets

June 30,	2021	2020
<b>Assets</b>		
<b>Current assets:</b>		
Cash	\$ 6,422,810	\$ 5,531,302
Receivables (Note 2)	624,423	209,968
Prepaid expenses	35,137	62,946
	<u>7,082,370</u>	<u>5,804,216</u>
Property and equipment, net (Note 3)	5,493,262	5,869,669
Restricted cash (Note 4)	955,437	950,329
Deferred lease commissions (Note 5)	28,681	32,983
	<u>\$ 13,559,750</u>	<u>\$ 12,657,197</u>
<b>Liabilities and Net Assets</b>		
<b>Current liabilities:</b>		
Current portion of long-term debt (Note 7)	\$ 117,473	\$ 107,471
Accounts payable and accrued expenses	731,244	509,568
Deferred revenue	11,305	12,502
	<u>860,022</u>	<u>629,541</u>
Long-term debt (Note 7)	5,794,478	5,911,953
<b>Net assets (Note 8):</b>		
Without donor restrictions	6,905,250	6,085,703
With donor restrictions	-	30,000
	<u>6,905,250</u>	<u>6,115,703</u>
	<u>\$ 13,559,750</u>	<u>\$ 12,657,197</u>

See accompanying notes.

# ENTERPRISE CHARTER SCHOOL

## Statements of Activities

For the years ended June 30,	2021	2020
<b>Change in net assets without donor restrictions:</b>		
Support and revenue:		
Enrollment fees:		
Resident students	\$ 5,228,493	\$ 5,396,945
Resident students with disabilities	193,711	228,711
Contributions:		
Federal awards	641,662	232,726
Foundations and other state and local awards	250	79,580
Paycheck Protection Program (Note 14)	746,635	-
Rental income	146,117	152,017
Other income	11,480	94,913
Net assets released from restrictions	30,000	-
Total support and revenue	<u>6,998,348</u>	<u>6,184,892</u>
Expenses:		
Program expenses:		
Regular education	3,701,422	3,945,285
Special education	343,571	302,819
Other programs	342,873	444,076
Total program expenses	<u>4,387,866</u>	<u>4,692,180</u>
Supporting services:		
Management and general	1,692,710	1,279,281
Loss on disposal of assets	98,225	-
Total expenses	<u>6,178,801</u>	<u>5,971,461</u>
 <b>Change in net assets without donor restrictions</b>	 <u><b>819,547</b></u>	 <u>213,431</u>
<b>Change in net assets with donor restrictions:</b>		
Contributions - foundations and other state and local awards	-	30,000
Net assets released from restrictions	(30,000)	-
 <b>Change in net assets with donor restrictions</b>	 <u><b>(30,000)</b></u>	 <u>30,000</u>
 <b>Change in net assets</b>	 <u><b>789,547</b></u>	 <u>243,431</u>
Net assets - beginning	<u>6,115,703</u>	<u>5,872,272</u>
Net assets - ending	<u><b>\$ 6,905,250</b></u>	<u>\$ 6,115,703</u>

See accompanying notes.

ENTERPRISE CHARTER SCHOOL

**Statement of Functional Expenses**

For the year ended June 30, 2021

	Number of positions	Regular Education	Special Education	Other Programs	Management and General	Total
Instructional personnel	41.0	\$ 1,672,100	\$ 117,908	\$ 17,701	\$ -	\$ 1,807,709
Non-instructional personnel	18.0	-	-	180,385	862,893	1,043,278
Total salaries	59.0	\$ 1,672,100	\$ 117,908	\$ 198,086	\$ 862,893	\$ 2,850,987
Salaries		\$ 1,672,100	\$ 117,908	\$ 198,086	\$ 862,893	\$ 2,850,987
Employee benefits and payroll taxes		328,451	23,185	38,921	169,461	560,018
Retirement benefits		155,876	11,003	18,471	80,423	265,773
Consultants		51,888	97,370	-	-	149,258
Professional fees		7,675	-	-	399,663	407,338
Insurance		59,858	3,741	3,741	7,482	74,822
Supplies and materials		120,420	8,495	-	-	128,915
Student services		33,097	2,333	3,920	-	39,350
Transportation		4,120	290	488	-	4,898
Repairs and maintenance		179,576	11,224	11,224	22,446	224,470
Staff development		69,058	4,316	4,316	8,633	86,323
Meetings, conferences, and travel		4,206	263	263	525	5,257
Office expenses		26,868	1,679	1,679	3,359	33,585
Postage and delivery		9,454	591	591	1,181	11,817
Payroll processing fees		-	-	-	14,291	14,291
Contracted services		10,867	679	679	1,359	13,584
Dues and subscriptions		6,276	392	392	785	7,845
Telephone and internet		16,036	1,002	1,002	2,005	20,045
Utilities		102,918	6,432	6,432	12,866	128,648
Technology		37,770	2,361	2,361	4,721	47,213
Advertising		7,315	457	457	915	9,144
Interest		403,222	25,201	25,201	50,404	504,028
Other		4,296	269	269	539	5,373
		3,311,347	319,191	318,493	1,643,951	5,592,982
Depreciation and amortization		390,075	24,380	24,380	48,759	487,594
Total		\$ 3,701,422	\$ 343,571	\$ 342,873	\$ 1,692,710	\$ 6,080,576

See accompanying notes.

ENTERPRISE CHARTER SCHOOL

**Statement of Functional Expenses**

For the year ended June 30, 2020

	Number of positions	Regular Education	Special Education	Other Programs	Management and General	Total
Instructional personnel	43.0	\$ 1,685,805	\$ 82,150	\$ 43,524	\$ -	\$ 1,811,479
Non-instructional personnel	18.0	-	-	229,644	805,410	1,035,054
Total salaries	61.0	\$ 1,685,805	\$ 82,150	\$ 273,168	\$ 805,410	\$ 2,846,533
Salaries		\$ 1,685,805	\$ 82,150	\$ 273,168	\$ 805,410	\$ 2,846,533
Employee benefits and payroll taxes		318,694	15,553	51,663	152,243	538,153
Retirement benefits		150,112	7,326	24,334	71,710	253,482
Consultants		199,632	103,638	-	-	303,270
Professional fees		32,625	-	-	69,922	102,547
Insurance		58,150	3,634	3,634	7,269	72,687
Supplies and materials		160,385	7,822	-	-	168,207
Student services		56,335	2,742	9,126	-	68,203
Transportation		19,388	944	3,141	-	23,473
Repairs and maintenance		187,229	11,702	11,702	23,403	234,036
Staff development		24,116	1,507	1,507	3,015	30,145
Meetings, conferences, and travel		5,739	359	359	717	7,174
Office expenses		47,185	2,949	2,949	5,898	58,981
Postage and delivery		6,378	399	399	796	7,972
Payroll processing fees		-	-	-	14,719	14,719
Contracted services		10,927	683	683	1,366	13,659
Dues and subscriptions		8,715	545	545	1,089	10,894
Telephone and internet		17,981	1,124	1,124	2,247	22,476
Utilities		99,549	6,222	6,222	12,443	124,436
Technology		65,790	4,112	4,112	8,223	82,237
Advertising		1,763	110	110	221	2,204
Interest		408,302	25,519	25,519	51,038	510,378
Other		13,555	846	846	1,686	16,933
		3,578,355	279,886	421,143	1,233,415	5,512,799
Depreciation and amortization		366,930	22,933	22,933	45,866	458,662
Total		\$ 3,945,285	\$ 302,819	\$ 444,076	\$ 1,279,281	\$ 5,971,461

See accompanying notes.



ENTERPRISE CHARTER SCHOOL

**Statements of Cash Flows**

For the years ended June 30,	2021	2020
<b>Operating activities:</b>		
Cash received from enrollment fees	\$ 5,212,476	\$ 5,420,224
Cash received from contributions	1,182,623	494,085
Cash received from rental activities	146,117	152,017
Cash received from other sources	11,480	94,913
Payments to employees for services and benefits	(3,676,203)	(3,777,166)
Payments to vendors and suppliers	(1,163,266)	(1,316,444)
Interest paid	(504,028)	(512,652)
<b>Net operating activities</b>	<b>1,209,199</b>	554,977
<b>Investing activities:</b>		
Property and equipment expenditures	(205,110)	(286,071)
<b>Financing activities:</b>		
Payments on long-term debt	(107,473)	(102,473)
<b>Net change in cash and restricted cash</b>	<b>896,616</b>	166,433
Cash and restricted cash - beginning	6,481,631	6,315,198
Cash and restricted cash - ending	\$ 7,378,247	\$ 6,481,631

See accompanying notes.

## Notes to Financial Statements

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### 1. Summary of Significant Accounting Policies

#### Organization and Purpose

Enterprise Charter School (the School) operates a charter school in the City of Buffalo, New York (the City) pursuant to its Charter Agreement with the New York State Education Department. The School currently offers classes from kindergarten through grade 8. The authorizer of the School is the Board of Education for the City School District (the District), which voted not to renew the School's charter and to close the School at the end of the 2020-21 school year. The School filed a lawsuit against the District and was granted a temporary restraining order and preliminary injunction to prevent the School from closing and permit the School to operate as an authorized charter school pursuant to the terms of its charter for the entirety of the 2021-22 school year. The School, therefore, continues to operate pursuant to court order in all respects and is vigorously litigating the District's decision to not renew the charter. The ability of the School to continue operations is dependent on the results of these proceedings, and ultimately its ability to obtain a charter renewal.

#### Subsequent Events

Management has evaluated events and transactions for potential recognition or disclosure through September 27, 2021, the date the financial statements were available to be issued.

#### Cash

Cash in financial institutions potentially subjects the School to concentrations of credit risk, since it may exceed insured limits at various times throughout the year. The School complies with a requirement to hold no less than \$100,000 in an escrow account to pay legal and audit expenses that would be associated with dissolution should it occur.

#### Property and Equipment

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided using the straight-line method over estimated useful asset lives. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

### Revenue Recognition

#### Enrollment Fees

Enrollment fees are received from the public-school districts in which the student resides. The amount received each year from the resident district is generally the product of the approved operating expense per pupil and the full time equivalent enrollment of the students in the School residing in that district. The respective districts also reimburse the School for special education service based on approved applicable rates for the services provided. Revenues are recognized over the period the services are provided. The School generally invoices the resident district bimonthly and payment is due in 30 days. Enrollment fees received in advance are deferred and recognized when earned. The School's enrollment fees are received primarily from the District.

#### Contributions

Contributions are reported at fair value at the date the pledge or award is received. Contributions are recorded as restricted support if they are received with donor stipulations that limit their use. When a donor restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Contributions received with donor-imposed restrictions that are met in the same reporting period are shown as support without donor restrictions.

Conditional contributions, primarily government awards, are recorded as revenue when the School meets requirements in compliance with specific agreements. Amounts received before the required conditions are met are reported as refundable advances on the accompanying balance sheets. These conditional contributions are subject to compliance and financial audits by the funding sources. Management believes no significant adjustments are necessary to recognized amounts.

#### Receivables

Receivables are stated at the amounts management expects to collect from outstanding balances. Balances that are outstanding after management has used reasonable collection efforts are written off through a charge to uncollectible receivables and a credit to accounts receivable. An allowance for doubtful accounts is considered unnecessary by management because all significant amounts deemed uncollectible are written off each year.

## Income Taxes

The School is a 501(c)(3) organization exempt from taxation under §501(a) of the Internal Revenue Code.

## Transportation

The District provides the School with certain transportation services without cost. The value of these services has not been recorded in the accompanying financial statements.

## Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

## Functional Expense Allocation

The School's costs of providing its various programs and activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. These costs include salaries, benefits, and payroll taxes, which are allocated based on estimates of time and effort, and depreciation, office expenses, and repairs and maintenance which are allocated based on management's estimate of program benefit.

## 2. Receivables

	2021	2020
Contributions	\$ 204,727	\$ -
Enrollment fees	419,696	209,698
	<u>\$ 624,423</u>	<u>\$ 209,698</u>

Enrollment fees receivable as of June 30, 2021 and 2020 essentially represents amounts withheld by the District for disputed rates of special education services provided by the School from 2008 through 2018 (Note 13).

## 3. Property and Equipment

	2021	2020
Building and improvements	\$ 8,092,322	\$ 8,017,877
Furniture and equipment	1,195,754	1,477,015
Books	-	163,869
Vehicles	20,751	20,751
	<u>9,308,827</u>	<u>9,679,512</u>
Less accumulated depreciation	3,815,565	3,809,843
	<u>\$ 5,493,262</u>	<u>\$ 5,869,669</u>

## 4. Restricted Cash

The following cash accounts are held by a trustee in compliance with the issuance of 2011 Series bonds (Note 7):

	2021	2020
Debt service fund	\$ 635,567	\$ 635,500
Repair and replacement fund	200,002	200,000
Custodian account	119,868	114,829
	<u>\$ 955,437</u>	<u>\$ 950,329</u>

## 5. Deferred Lease Commissions

On August 8, 2018, the School entered into an agreement with a tenant to renew the lease on a building on the School's campus. The lease is for 10 years effective March 1, 2018 with a termination date of February 29, 2028. Lease commissions in the amount of \$43,021 were paid to a broker and are amortized over 10 years, the term of the lease. Amortization expense of the lease commissions was \$4,302 for each of the years ended June 30, 2021 and 2020.

## 6. Line of Credit

The School has available an unsecured \$450,000 working capital bank demand line of credit with interest payable at one-month LIBOR plus 3.25%. There were no borrowings outstanding at June 30, 2021 and 2020.

## 7. Long-Term Debt

	2021	2020
Erie County Industrial Development Agency Facility Revenue Bonds (Enterprise Charter School Project), Series 2011A (tax exempt) Bonds, annual gross principal installments ranging from \$90,000 to \$590,000 plus interest ranging from 6.0% to 7.5%, final payment due December 2040.	\$ 6,355,000	\$ 6,485,000
Less unamortized debt issuance costs	443,049	465,576
	<b>5,911,951</b>	6,019,424
Less current portion	117,473	107,471
	<b>\$ 5,794,478</b>	\$ 5,911,953

In February 2011, the School entered into an installment sale agreement with Erie County Industrial Development Agency (ECIDA), principally to finance the cost to acquire and renovate buildings to be used for the operation of the School. To finance the project, ECIDA authorized the sale of Revenue Bonds in the aggregate amount of \$7,345,000 under a trust indenture with a bank trustee. The sale is secured by mortgage and security agreements granting the trustee a mortgage lien on and security interest in the facility and the other mortgaged property. The bonds are further secured by the debt service fund (Note 4).

Debt issuance costs are amortized as interest expense over the remaining term of the bonds. Amortization of debt issuance costs for each of the years ended June 30, 2021 and 2020 was \$22,527.

Aggregate maturities of net long-term debt subsequent to June 30, 2021 are:

2022	\$ 117,473
2023	132,473
2024	142,473
2025	157,473
2026	167,473
Thereafter	5,194,586
	<b>\$ 5,911,951</b>

The bond agreements include restrictive covenants relative to debt service coverage and liquidity ratios.

## 8. Net Assets

The Board of Trustees has designated \$750,000 of net assets without donor restrictions for future nonoperational purposes through June 30, 2021.

Net assets with donor restrictions at June 30, 2020 included contributions received from a local foundation that were restricted for operating purposes related to fiscal 2021. There are no net assets with donor restrictions at June 30, 2021.

## 9. Retirement Plans

The School participates in the New York State Teachers' Retirement System (TRS) and New York State and Local Employees' Retirement System (ERS) (the Systems), which are cost-sharing multiple employer public employee retirement systems. The Systems offer a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

### New York State Teachers' Retirement System:

TRS is administered by the New York State Teachers' Retirement Board and provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. TRS issues a publicly available financial report that contains financial statements and required supplementary information. The report may be obtained from TRS at [www.nystrs.org](http://www.nystrs.org).

### New York State and Local Employees' Retirement System:

ERS provides retirement benefits as well as death and disability benefits. New York State Retirement and Social Security Law governs obligations of employers and employees to contribute and provide benefits to employees. ERS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained from ERS at [www.osc.state.ny.us/retire](http://www.osc.state.ny.us/retire).

### Funding Policies:

No employee contribution is required for those whose service began prior to July 1976. The Systems require employee contributions of 3% of salary for the first 10 years of service for those employees who joined the Systems from July 1976 through December 2009.

Participants whose service began on or after January 1, 2010 through March 31, 2012 are required to contribute 3% (ERS) or 3.5% (TRS) of compensation throughout their active membership in the Systems. Participants whose service began on or after April 1, 2012 are required to contribute a percentage ranging from 3% to 6% each year, based on their level of compensation.

For ERS, the Comptroller annually certifies the rates used, expressed as a percentage of the wages of participants, to compute the contributions required to be made by the School to the pension accumulation fund. The rate ranges from 9.6% to 16.1% for 2021 and 2020, dependent on the participant's tier. Required contributions for ERS were \$79,218 and \$77,079 for the years ended June 30, 2021 and 2020.

Pursuant to Article 11 of Education Law, rates are established annually for TRS by the New York State Teachers' Retirement Board at an actuarially determined rate. The rate is 9.53% of the annual covered payroll for the year ended June 30, 2021, and 8.86% for the year ended June 30, 2020. The required contributions for TRS were \$186,555 and \$176,403 for the years ended June 30, 2021 and 2020.

## 10. Rental Income

The School leases space to various organizations under the terms of non-cancellable operating leases. Rental revenue for these leases totaled \$146,117 and \$152,017 for the years ended June 30, 2021 and 2020.

Future minimum annual rentals receivable under these leases are:

2022	\$ 121,844
2023	121,844
2024	121,844
2025	121,844
2026	121,844
Thereafter	203,073
	<u>\$ 812,293</u>

## 11. Lease Obligations

The School entered into an equipment operating lease agreement that requires minimum annual lease payments of \$13,584 through 2022. Rental expense was \$13,584 and \$13,659 for the years ended June 30, 2021 and 2020.

## 12. Financial Assets Available for Operating Purposes

The School obtains financial assets generally through enrollment fees, contributions, and rental income. The financial assets are acquired throughout the year to help meet the School's cash needs for general expenditures. If necessary, the School also has access to a \$450,000 bank demand line of credit (Note 6).

The School's financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consist of the following at June 30:

	2021	2020
Cash available for operations	\$ 6,322,810	\$ 5,431,302
Receivables	624,423	209,968
	<u>\$ 6,947,233</u>	<u>\$ 5,641,270</u>

## 13. Contingency

In 2019, an audit by the Office of the New York State Comptroller determined the District had provided incorrect special education rates for over a decade. As a result, there is a dispute with the rate used for aid that passes through the District to the School for special education services. In February 2020, the District informed the School of its intent to recoup approximately \$420,000 in special education aid paid over the past decade. The District recouped the aid in the 2019-20 and 2020-21 school years, which has been recognized as a receivable at June 30, 2021 and 2020 of approximately \$420,000 and \$210,000 (Note 2) in the accompanying financial statements.

In April 2020, a court ruling determined that charter schools must first exhaust administrative remedies by submitting a State intercept form to the New York State Education Department Commissioner (the Commissioner) to recover monies withheld from the School. Consequently, the School has submitted a State intercept to the Commissioner and is following the administrative procedures to resolve the matter. No liability is recorded in these financial statements as management believes the School will be successful in challenging the District's recoupment of funds through the State administrative procedure.

## 14. Risks and Uncertainties due to COVID-19

On January 31, 2020, the United States Secretary of Health and Human Services (HHS) declared a public health emergency related to the global spread of coronavirus COVID-19, and a pandemic was declared by the World Health Organization in February 2020. Efforts to fight the widespread disease included limiting or closing many businesses and all schools and resulted in a severe disruption of operations for many organizations.

In March 2020, the School transitioned to remote instruction for the remainder of the 2019-20 School year. During the 2020-21 School year, the School provided a hybrid in-person and remote instruction model in compliance with all government safety mandates. Consequently, enrollment fees and revenue for each of the years ended June 30, 2021 and 2020 were not reduced.

In July 2020, the School received a loan of \$746,635 from the Small Business Administration (SBA) under the Paycheck Protection Program of the Coronavirus Aid, Relief and Economic Security (CARES) Act. The School has met the required conditions established by the SBA for loan forgiveness as of June 30, 2021 and the proceeds have been recognized as contributions revenue in the accompanying statement of activities.

The full extent of the impact of COVID-19 on the School's operational and financial performance will depend on further developments, including the duration and spread of the outbreak, and its impact on schools, including its students and families, employees, and vendors, all of which cannot be predicted.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Board of Trustees  
Enterprise Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Enterprise Charter School (the School), which comprise the balance sheet as of June 30, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 27, 2021.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



September 27, 2021





# Northwest

MONEY MARKET DEPOSIT ACCOUNT

T

ENTERPRISE CHARTER SCHOOL  
ESCROW ACCOUNT  
275 OAK ST  
BUFFALO NY 14203-1638

0

ACCOUNT NUMBER	STATEMENT PERIOD
	6/1/2021 Through 6/30/2021

PREVIOUS BALANCE	TOTAL CHECKS AND OTHER DEBITS	TOTAL DEPOSITS AND OTHER CREDITS	SERVICE CHARGE	INTEREST EARNED	BALANCE THIS STATEMENT
101,966.58	0.00	0.00	0.00	6.70	101,973.28

DATE	DESCRIPTION	CHECKS AND OTHER DEBITS	DEPOSITS AND OTHER CREDITS	BALANCE
06/30/21	INTEREST		6.70	101,973.28

CHECKS THIS PERIOD IN CHECK NUMBER SEQUENCE * - Out of Order A - Converted to ACH	
CHECK NO	AMOUNT

*Postcard  
N. King*

GET CONNECTED WITH ONLINE AND MOBILE BANKING,  
FEATURING ACCOUNT ALERTS, BILL PAY AND E-STATEMENTS.  
VISIT [WWW.NORTHWEST.COM](http://WWW.NORTHWEST.COM) OR CALL 1-877-672-5678,  
WEEKDAYS FROM 8AM - 8PM AND SATURDAYS FROM 9AM - 1PM.

November 1, 2021

New York State Education Department  
Charter School Office

Re: Enterprise Charter School

Dear New York State Education Department representative:

Below pertains to Entry 4c – Additional Financial Documents:

- Advisory and/or Management letter – *not applicable, no management letter issued*
- Federal Single Audit – *a federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold*
- CSP Agreed-Upon Procedure Report - *not applicable*
- Evidence of Required Escrow Account for each school - *attached*
- Corrective Action Plan for Audit Findings and Management Letter Recommendations - *not applicable, no management letter issued*

Very truly yours,



Karen Burhans, CPA  
Partner

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
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**Name:**

Maritza Baez

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Enterprise Charter School**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

secretary

2. Are you an employee of any school operated by the education corporation?  
\_\_\_ **Yes** \_x\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? no

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_Yes \_\_x\_\_\_No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
none <i>Please write</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
none				

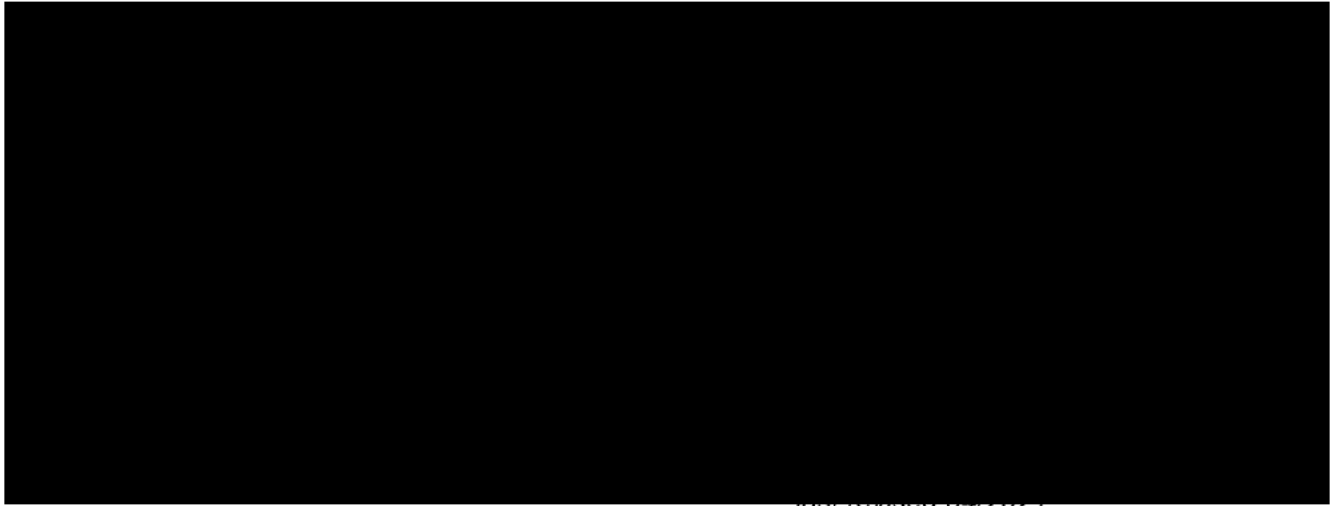
*Maritza Baez*

\_\_\_\_\_  
Signature

7/16/2021\_\_\_\_\_  
Date

*Please write "None" if applicable. Do not leave this space blank.*

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



last revised 6/7/2021

**Disclosure of Financial Interest by a Current or Proposed Board of  
Trustees Member**

Name:

Michael Donlon

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Enterprise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chair person

2. Are you an employee of any school operated by the education corporation?  
     Yes X No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes X No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
None			



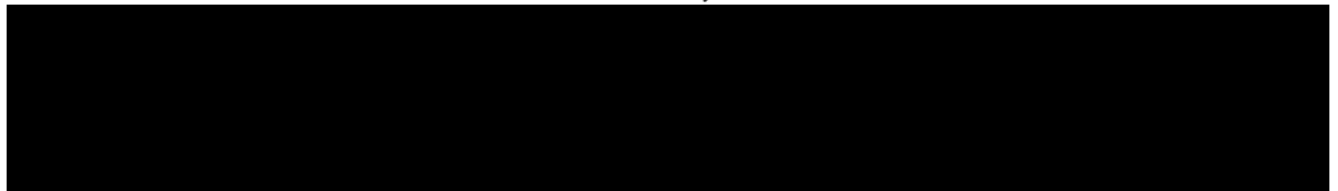
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

  
Signature

7/8/20  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
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**Name:**  
**Thomas Ess**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Enterprise Charter School**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Board Chair**

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
**NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

**NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

**NO**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.


Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

**NONE**

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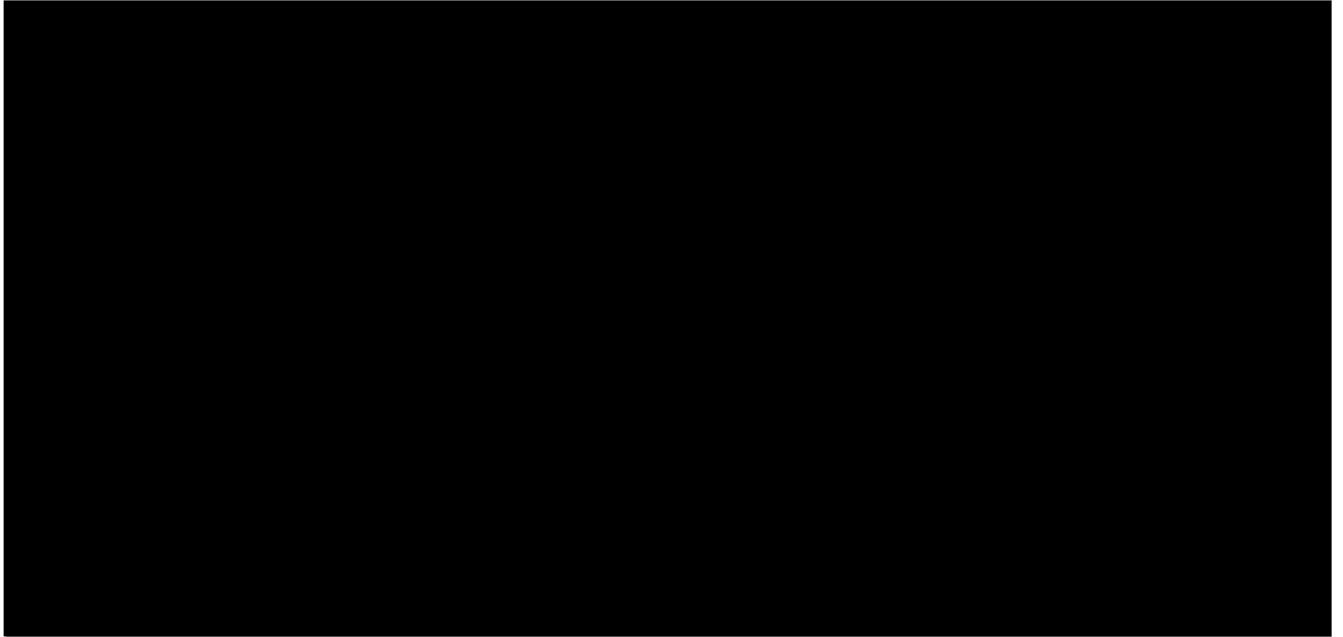
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

  
 \_\_\_\_\_  
 Signature

7-21-21  
 \_\_\_\_\_  
 Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name:**

Ralph R. Hernandez

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Enterprise Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Board of Trustee**

2. Are you an employee of any school operated by the education corporation?  
\_\_\_Yes \_\_\_x\_\_\_No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

**No.**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

**No.**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			



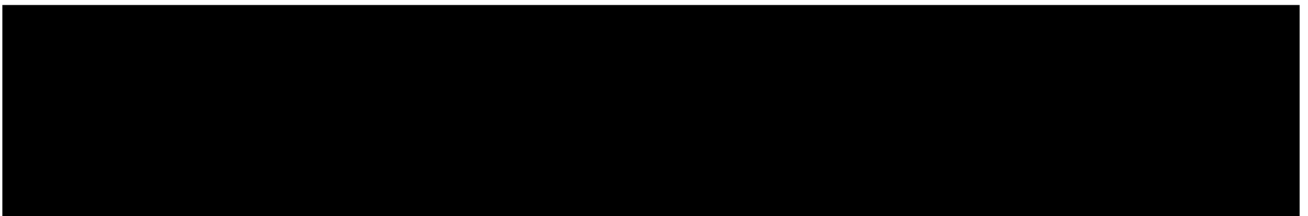
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>None</i>				

  
Signature

*7/6/2020*  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name:**

**Charles McCarley**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Enterprise Charter School**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Board member**

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** \_\_\_x\_\_\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

Greg Kelly            no benefits given

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? no

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes \_\_x\_\_ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None</i>	<i>none</i>	<i>none</i>	<i>none</i>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>None</i>	<i>none</i>	<i>none</i>	<i>none</i>	<i>none</i>

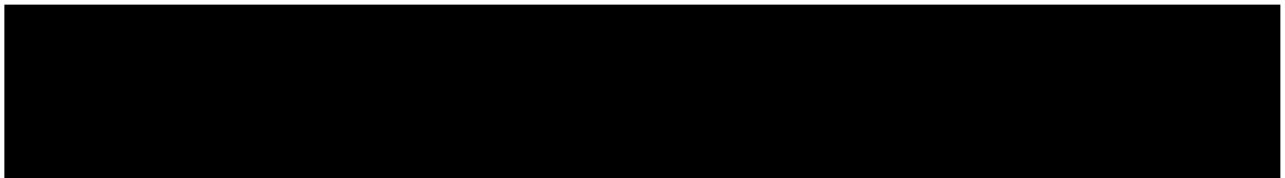
*Charles McCarley*

*7/15/2020*

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name:** Susan Mendel Hausman

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Enterprise Charter School**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Member**

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes \_X\_ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

*Please write "None" if applicable. Do not leave this space blank.*



NONE	NONE	NONE	NONE
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8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	NONE	NONE	NONE	NONE
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

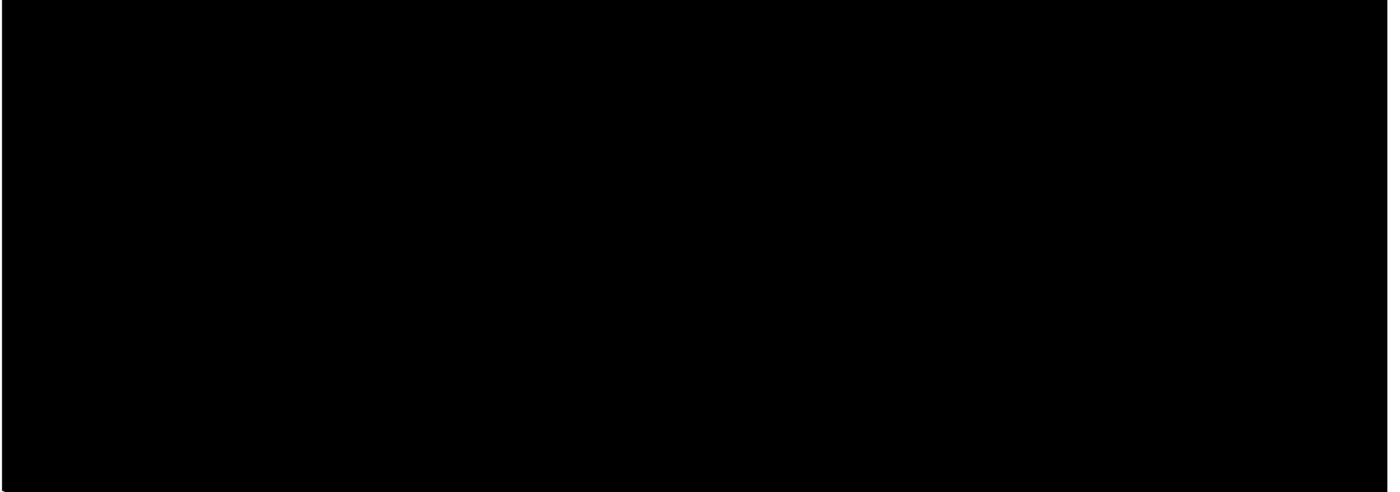
Susan Mendel Hausman

7/23/2021

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of  
Trustees Member**

Name:

RODNEY RODRIGUEZ

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Enterprise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

MEMBER AT LARGE

2. Are you an employee of any school operated by the education corporation?  
Yes X No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? YES

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

MY DAUGHTER ATTENDS ECS

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes X No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

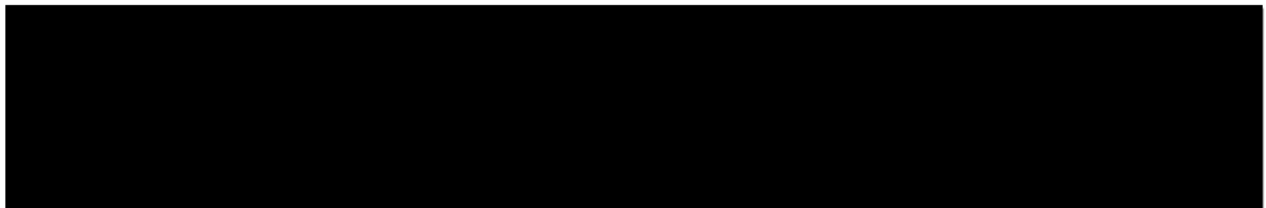
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write N/A</i>	<i>"None" if applicable. Do not leave this space blank.</i> <b>NONE</b>	<b>NONE</b>	<b>NONE</b>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest.	Steps taken to avoid conflict of interest
NORTHWEST Please write "None" if applicable. Do not leave this space blank. BANK INSURANCE	INSURANCE SERVICES	N/A	N/A	PLEASE ATTACHED

Signature  Date 7/15/20

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





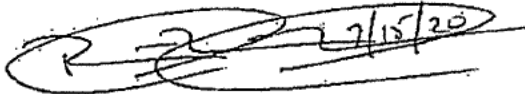
7/15/2020

To Whom It May Concern,

As stated in my previous disclosure, I am a Branch Manager for Northwest Bank. I am on the retail side. Northwest Bank also offers Insurance which I am not involved in. ECS utilizes Northwest Insurances for certain insurance needs. I abstained from voting on this decision and will continue to do so with respect to any and all matters involving ECS's relationship with Northwest Bank.

If there are any further questions, please feel free to reach out to at [REDACTED]

Best,



Rodney Rodriguez

**Disclosure of Financial Interest by a Current or Proposed Board of  
Trustees Member**

Name:

Denise Terrell

**Name of Charter School Education Corporation (the Charter School Name,  
if the charter school is the only school operated by the education  
corporation):**

Enterprise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member

2. Are you an employee of any school operated by the education corporation?  
     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

no

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

no

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

no



If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

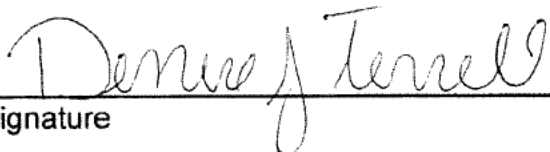
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please leave this space blank</i>	<i>None</i>	<i>Please leave this space blank</i>	<i>Please leave this space blank</i>

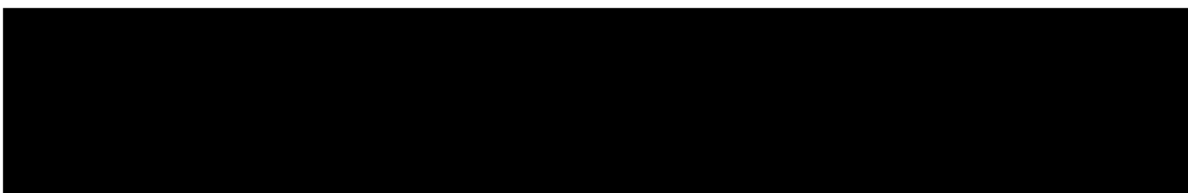
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None"		None		Blank

  
 Signature

7-14-21  
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





**APPROVED**

2/24/2020



## Enterprise Charter School

### Minutes

#### Board Meeting

---

**Date and Time:** 7/20/2020 Virtual Meeting at 5:30 PM - Annual Meeting

**Mission Statement:** Engaging Young Minds through Projects and Partnerships

**Location:** ECS Partnership Room

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#### Board Members Present

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> T. Ess           | <input type="checkbox"/> S. Mendel-Hausman | <input type="checkbox"/> D. Terrell |
| <input type="checkbox"/> C. McCarley      | <input type="checkbox"/> M. Baez           | <input type="checkbox"/> M. Donlon  |
| <input type="checkbox"/> Rodney Rodriguez | <input type="checkbox"/> R. Hernandez      |                                     |

---

#### I. Opening Items

##### A. Record Attendance

M Baez, C McCarley, M Donlon, S Mendel-Hausman, L Kirisits, N Krug, Y Peay, S Krickovich, K Von der Empten, J Schwab, T Ess, R Hernandez. Absent: R Rodriguez, D Terrell, Late arrival: Greg Kelly

##### B. Call Meeting to Order

5:40 PM

##### C. Public Comment

none

##### D. Approve Minutes

N/A

##### E. Financial Statement

N/A

## **II. Finance**

### **A. Approval of Financials**

N/A

### **B. Contract Approvals**

N/A

### **C. Requests for Proposals**

N/A

### **D. Financial Updates**

N/A

## **III. Superintendent Report**

### **A. Reportable Items**

N/A

## **IV. Closing Items**

### **A. Board Comments**

M Donlon made a motion to approve T Ess and D Terrell for an additional 3 year term to the board of trustees. Seconded by S Mendel-Hausman. The motion passed unanimously.

M Donlon made a motion to approve the reappointment of officers - M Donlon as Chair, T Ess as Vice Chair, M Baez as secretary. Treasurer position is open. Seconded by C McCarley. The motion passed unanimously.

T Ess made a motion to approve the following documents as a slate; Guidelines for public comment, complaint process, code of ethics for school trustees, officers, and employees, Conflicts of Interest Policy, and Bylaws. R Hernandez seconded the motion. The motion passed unanimously.

### **B. Adjourn Meeting**

M Donlon made a motion to adjourn the meeting. T Ess seconded the motion. The motion passed unanimously. The meeting was adjourned at 5:51 PM.

**APPROVED**

6/24/2020



## Enterprise Charter School

### Minutes

#### Board Meeting

---

**Date and Time:** 7/20/2020 5:30 PM Virtual Meeting

Mission Statement: Engaging Young Minds through Projects and Partnerships

**Location:** ECS Partnership Room

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#### Board Members Present

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> T. Ess           | <input type="checkbox"/> S. Mendel-Hausman | <input type="checkbox"/> D. Terrell |
| <input type="checkbox"/> C. McCarley      | <input type="checkbox"/> M. Baez           | <input type="checkbox"/> M. Donlon  |
| <input type="checkbox"/> Rodney Rodriguez | <input type="checkbox"/> R. Hernandez      |                                     |

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#### I. Opening Items

##### A. Record Attendance

M Baez, C McCarley, M Donlon, S Mendel-Hausman, L Kirisits, N Krug, Y Peay, S Krickovich, K Von der Empten, J Schwab, T Ess, R Hernandez, Arrived late: Greg Kelly

##### B. Call Meeting to Order

5:52 PM called to order

##### C. Evident of Pubic Notice

confirmed

##### D. Public Comment

None

### **E. Approval of Previous Minutes**

M Donlon made a motion to approve June Board meeting minutes for both meetings held in June. T Ess seconded the motion. The motion passed unanimously.

### **F. Approval of Financials**

L Kirisits reviewed the Financial Statements Ended June 30 2020 as a draft presented today 7/20/2020.

L Kirisits left the meeting at 6:30 PM

### **G. Board Items**

T Ess made a motion to approve the following resolutions as reviewed and presented to the board. 1. the Food Service Contract with the Buffalo Board of Education for the 2020-2021 academic year resolution  
2. the Acknowledgment of Credit Cards for the 2020-2021 academic year Resolution

3. the Cell phone stipend for the 2020-2021 academic year Resolution

4 the Check signing policy over \$5000 for the 2020-2021 academic year Resolution

M Donlon seconded the motion. The motion passed unanimously.

## **II. Finance**

### **A. Approval of Financials**

### **B. Contract Approvals**

- Diversified Services for OT, PT and Speech Services
- Busy Beaver Lawn and Garden Snow Plow Services
- L Kirisits contract for financial services.

T Ess made a motion to renew the contract with L Kirisits and Associates through the 2020-2021 academic year as presented to the board. M Donlon seconded the motion. The motion passed unanimously.

M Donlon made a motion to renew the contract with Busy Beaver Lawn and Garden Snow Plow Services for the 2020-2021 academic year as presented to the board. M Baez seconded the motion. The motion passed unanimously. RFP process was done last year.

M Donlon made a motion to renew the contract with Diversified Services for OT, PT

and Speech Services for the 2020-2021 academic year as presented to the board. M Baez seconded the motion. R Hernandez abstained. The motion passed unanimously by those voting.

#### **C. Requests for Proposals**

None

#### **D. Financial Updates**

### **III. Superintendent Report**

#### **A. Reportable Items- Charter Renewal Certification**

J Schwab reviewed reopening concerns the staff students and parents had. K Von der Empten reviewed operations & facilities plans for reopening while using state guidelines for infection control. For example, touchless bathroom and sanitation facilities will be installed/upgraded. Each student will have his/her own refillable water bottle. The water fountains will be functional only for refilling water bottles.

Renewal is due to the state on August 14 2020. Dr Krickovich and J Schwab reviewed the charter renewal documents that will be used for renewal.

Teacher retention during a renewal year will need to be reviewed and revisited.

### **IV. Closing Items**

#### **A. Board Comments**

We will consider a written consent to approve the final draft of the charter renewal documents.

It is important to have a speaker spot on the agenda of the October Buffalo BOE meeting to highlight some of ECS's success and progress.

#### **B. Adjourn Meeting**

M Donlon. Second M Baez. 804pm



**APPROVED**  
9.23.2020



## Enterprise Charter School

### Minutes

#### Board Meeting

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**Date and Time:** 8/24/2020 5:30 PM - On Site

**Mission Statement:** Engaging Young Minds through Projects and Partnerships

**Location:** ECS Partnership Room

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#### Board Members Present

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> T. Ess           | <input type="checkbox"/> S. Mendel-Hausman | <input type="checkbox"/> D. Terrell |
| <input type="checkbox"/> C. McCarley      | <input type="checkbox"/> M. Baez           | <input type="checkbox"/> M. Donlon  |
| <input type="checkbox"/> Rodney Rodriguez | <input type="checkbox"/> R. Hernandez      |                                     |

---

#### I. Opening Items

##### A. Record Attendance

Present: M Baez, D Terrell, R Hernandez, M Donlon, S Mendel-Hausman, Dr Krickovich, Y Peay, J Schwab, M Rodasta, L Kirisits, R Rodriguez, K von der Empten  
Absent: T Ess, C McCarley

##### B. Call Meeting to Order

M Donlon called the meeting to order at 5:32 PM. Public notice was acknowledged.

##### C. Public Comment

none

#### **D. Approve Minutes**

M Donlon made a motion to approve the meeting minutes from the July 2020 Regular and Annual Meetings. S Mendel-Hausman seconded the motion. The motion passed unanimously.

#### **E. Financial Statement**

L Kirisits reviewed the draft financial statements ended 6/30/2020. The audit by Lumsden & McCormick LLP has not been completed yet.

### **II. Finance**

#### **A. Approval of Financials**

The process of moving forward the draft financial statements ended 6/30/2020 to Maureen Auld, administrator at Wilmington Trust was approved by the Board Chair, as they were due August 15, 2020. The board did not vote to approve the Draft Financial Statements as presented.

#### **B. Contract Approvals**

None

#### **C. Requests for Proposals**

None

#### **D. Financial Updates**

The school qualifies for CARES act funds and was awarded \$40,300 but the funds we qualify for based on the number of economically disadvantaged students (403) was not included in that sum. We will follow up on that.

### **III. Superintendent Report**

#### **A. School Policies**

M Donlon made a motion to approve as a slate: Dignity for All Student Act, ECS Child Online Privacy Protection Act (COPPA) Consent Agreement, Comprehensive Attendance Policy, and Student Code of Conduct. D Terrell seconded the motion. The motion passed unanimously.

The first day of school for students will be September 8, 2020. The school year will have at least 180 days. September classes will be taught entirely by remote learning. 84% of students got on Iready and did well last year. City Year will be returning for their 3rd year and have provided 7 people. The parent survey regarding remote vs in person learning resulted in the majority of parents in favor of 100% online learning. 31 parents voted for a hybrid model. All school supplies were purchased for students except 3-ring binders. Families must purchase their school shirts, which they

must wear to class (even while remote learning). Charter renewal documents were submitted 8/14/2020. Benchmark numbers are due 10/15/2020 but NYS assessments were not available last year.

#### **IV. Closing Items**

##### **A. Board Comments**

R Hernandez stepped out of the meeting from 6:25 PM to 6:28 PM. R Hernandez left the meeting at 6:45 PM. The next board meeting will be September 28, 2020.

##### **B. Adjourn Meeting**

M Donlon made a motion to move into executive session in contemplation of adjournment. M Baez seconded the motion. The motion passed unanimously. The meeting went into executive session at 7:12 PM  
The meeting adjourned at 7:57 PM.

**APPROVED**  
10/26/2020



## Enterprise Charter School

### Minutes

#### Board Meeting

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**Date and Time-** September 28, 2020 5:30 PM

**Mission Statement:** Engaging Young Minds through Projects and Partnerships

**Location:** ECS Partnership Room

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#### Board Members Present

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> T. Ess           | <input type="checkbox"/> S. Mendel-Hausman | <input type="checkbox"/> D. Terrell |
| <input type="checkbox"/> C. McCarley      | <input type="checkbox"/> M. Baez           | <input type="checkbox"/> M. Donlon  |
| <input type="checkbox"/> Rodney Rodriguez | <input type="checkbox"/> R. Hernandez      |                                     |

---

#### I. Opening Items

##### A. Record Attendance

M Baez, N Krug, Peter de Sabio, M Donlon, L Kirisits, S Mendel-Hausman, T Ess (via telephone), D Terrell, M Rodasta, Dr Krichovich, J Schwab, C McCarley (arrived at 5:33 PM). Absent R Hernandez, R Rodriguez

##### B. Call Meeting to Order

Meeting called to order at 5:28 PM after acknowledging proof of public notice.

##### C. Public Comment

none

##### D. Approve Minutes

M Donlon made a motion to approve the meeting minutes from August 2020. S Mendel-Hausman seconded the motion. The motion passed unanimously.

##### E. Financial Statement

P DeSablo presented the year end audit for financial statements ended June 30 2020.

## **II. Finance**

### **A. Approval of Financials - Year End Audit for June 2020**

M Donlon made a motion to approve the audited financial statements as presented and the June 2020 financial draft statement. S Mendel-Hausman seconded the motion. The motion passed unanimously. M Donlon made a statement to approve the financial statements ended 6/30/2020, 7/31/2020 and 8/31/2020 and to forward them to the appropriate channels. D Terrell seconded the motion. The motion passed unanimously.

### **B. Contract Approvals - City Year Inc., Literacy and Curriculum Consultant Contract**

M Donlon made a motion to approve the City Year Inc., Literacy and Curriculum Consultant Contracts. D Terrell seconded the motion. The motion passed unanimously.

### **C. Bond Refinancing Presentation by Rick Ganci**

This was tabled until the next board meeting.

### **D. Financial Updates - Erie County CARES Act Agreement**

100% of our students are economically disadvantaged, so we were able to accept the full amount of the funds we were allowed to receive.

## **III. Administrative Report**

### **A. Reportable Items**

Dr Krichovich reviewed the Safety Committee meetings. S Mendel-Hausman made a motion to approve the 14 member safety committee as presented to the board. M Baez seconded the motion. The motion passed unanimously.

M Baez made a motion to appoint J Schwab District Chief Emergency Officer. D Terrell seconded the motion. The motion passed unanimously.

We have 403 students enrolled, which is at capacity. The August 26th edition of the Challenger ran our advertisement. Our electronic billboard is up and functioning.

The Employee Handbook was updated with safety committee information. M Donlon made a motion to approve the updated Employee Handbook.

M Baez made a recommendation to review the masking policy in light of COVID-19 and how it relates to the rest of the uniform policy.

Academic goals and staff updates were reviewed.

#### **IV. Closing Items**

##### **A. Board Comments**

R Hernandez has resigned from the board.

##### **B. Adjourn Meeting**

M Donlon made a motion to move into executive session in contemplation of adjournment to review personnel matters. M Baez seconded the motion. The motion passed unanimously. The meeting entered the executive session at 7:15 PM. The meeting was adjourned at 8:05 PM (motion made by M Donlon, seconded by M Baez and unanimously approved).



**APPROVED**  
11/23/2020

## Enterprise Charter School

### Minutes

#### Board Meeting

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**Date and Time:** 10/26/2020 5:30 PM

Mission Statement: Engaging Young Minds through Projects and Partnerships

**Location:** ECS Partnership Room

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#### Board Members Present

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> T. Ess           | <input type="checkbox"/> S. Mendel-Hausman | <input type="checkbox"/> D. Terrell |
| <input type="checkbox"/> C. McCarley      | <input type="checkbox"/> M. Baez           | <input type="checkbox"/> M. Donlon  |
| <input type="checkbox"/> Rodney Rodriguez | <input type="checkbox"/> R. Hernandez      |                                     |

---

#### I. Opening Items

##### A. Record Attendance

Present: M Baez, M Donlon, T Ess, J Schwab, D Terrell, C McCarley, S Mendel-Hausman, M Rodasta, L Kirisits, Dr Krichovich, K von Der Empten, N Krug.  
Absent: R Rodriguez

##### B. Call Meeting to Order

Meeting called to order at 5:28 PM

##### C. Public Comment

none

##### D. Approve Minutes

T Ess made a motion to approve the minutes to the September 2020 Board Meeting. M Donlon seconded the motion. The motion passed unanimously.

##### E. Financial Statement

L Kirisits reviewed the financial statements for the 3 months ended 9/30/2020. The

audited financial statements will be submitted on 11/2/2020. 990 is in process and is due on 11/15/2020 and then the next deadline is 2/15/2021, so we will submit it by then. We are close to the end of the 24 weeks of our PPP loan. We have 10 months to put in a forgiveness application.

## **II. Finance**

### **A. Approval of Financials**

T Ess made a motion to approve the financial statements ended 9/30/2020 as presented to the board. M Baez seconded the motion. The motion passed unanimously.

L Kirisits left the meeting at 5:44 PM.

### **B. Contract Approvals**

none

### **C. Requests for Proposals**

### **D. Financial Updates**

S Mendel-Hausman made a motion to approve a check authorization exception to include the Trane contract to replace filters monthly which exceeds \$6000. M Baez seconded the motion. The motion passed unanimously.

K - 2 tablets are burning out so they need to be replaced. The goal is to have 50 additional devices. Chromebooks and laptops are in high demand due to nationwide remote learning, and supply may not be as readily available due to that. T Ess made a motion to authorize a purchase of chromebooks or laptops as they become available without the need for RFP or board approval with a limit of \$20,000. S Mendel-Hausman seconded the motion. The motion passed unanimously.

## **III. Administrative Report**

### **A. Reportable Items**

The food pantry is running low, which is a region-wide situation. S Mendel-Hausman made a motion to have the board provide \$1000 monthly toward stocking the food pantry. D Terrell seconded the motion. The motion passed unanimously.

5 week progress reports have gone out. ECS Remote Learning Survey went out. In 2 days 86 responses were received. Responses were reviewed with the board.



#### **IV. Closing Items**

##### **A. Board Comments**

M Donlon made a motion to enter executive session for personnel matters. T Ess seconded the motion. The motion passed unanimously. The meeting went into executive session at 6:18 PM.

T Ess made a motion to leave the executive session. M Baez seconded the motion. The motion passed unanimously. The meeting came out of executive session at 9:52 PM.

M Donlon made a motion to approve engagement with Harter Secrest and Emery, LLP. T Ess seconded the motion. The motion passed unanimously.

##### **B. Adjourn Meeting**

T Ess made a motion to adjourn the meeting. M Baez seconded the motion. The motion passed unanimously. The meeting adjourned at 9:53 PM.



APPROVED  
2/22/2021

## Enterprise Charter School

### Minutes

#### Board Meeting

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**Date and Time:** Monday, November 23, 2020 at 5:30 PM

Mission Statement: Engaging Young Minds through Projects and Partnerships

**Location:** ECS Partnership Room

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#### Board Members Present

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> T. Ess           | <input type="checkbox"/> S. Mendel-Hausman | <input type="checkbox"/> D. Terrell |
| <input type="checkbox"/> C. McCarley      | <input type="checkbox"/> M. Baez           | <input type="checkbox"/> M. Donlon  |
| <input type="checkbox"/> Rodney Rodriguez | <input type="checkbox"/> R. Hernandez      |                                     |

---

#### I. Opening Items

##### A. Record Attendance

T. Ess (left at 6:30), S. Mendel-Hausman, D. Terrell, C. McCarley, M. Donlon, J. Schwab, M. Rodasta, N. Krug, Y. Peay, B. Brown

M. Baez attempted to join the meeting but due to technical difficulties was unable to actively participate in the meeting and therefore is marked as excused for the meeting and M. Donlon indicated that he would record the minutes of the meeting.

##### B. Call Meeting to Order

Meeting was called to order at 5:35 pm (the start of the meeting was delayed as the Board attempted to address the connection difficulties encountered by M. Baez)

##### C. Public Comment

None

##### D. Approve Minutes

M. Donlon made a motion to approve the minutes of the October 2020 Board Meeting.

D. Terrell seconded the motion. The motion passed unanimously.

**E. Financial Statement**

Tabled until next meeting

**II. Finance**

**A. Approval of Financials**

n/a

**B. Contract Approvals**

None

**C. Requests for Proposals**

None

**D. Financial Updates**

M. Donlon reviewed the Fitch Rating report for the School dated November 13, 2020.

M. Donlon provided an update on the School's Line of Credit with M&T Bank, noting that there currently is no balance on the Line of Credit nor does the School pay a fee on the unused facility.

M. Donlon confirmed that Kirisits & Associates is authorized to file an Application for Automatic Extension of Time to File an Exempt Organization Return for the tax year ended June 30, 2020.

**III. Administrative Report**

**A. Reportable Items**

**IV. Closing Items**

**A. Board Comments**

M. Donlon made a motion to go into executive session to discuss legal and personnel matters. T. Ess seconded the motion. The motion passed unanimously. The meeting went into executive session at 5:50.

M. Donlon made a motion to leave the executive session. D. Terrell seconded the motion. The motion passed unanimously. The meeting came out of the executive session at 7:45.

M. Donlon made a motion to approve the Memorandum of Understanding (MOU) with

Access Global Group as presented with the following change: The MOU shall be cancelable on 60 days notice if the charter is not renewed.

**B. Adjourn Meeting**

D. Terrell made a motion to adjourn the meeting. C. McCarley seconded the motion. The motion passed unanimously. The meeting ended at 7:50.

December 2020

No Meeting Due to Holiday



**APPROVED**  
2/22/2021

## Enterprise Charter School

### Minutes

#### Board Meeting

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**Date and Time** 1/25/2021 at 5:30 PM - Virtual Meeting

Mission Statement: Engaging Young Minds through Projects and Partnerships

**Location:** ECS Partnership Room

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#### Board Members Present

- |                    |                     |              |
|--------------------|---------------------|--------------|
| • T. Ess           | • S. Mendel-Hausman | • D. Terrell |
| • C. McCarley      | • M. Baez           | • M. Donlon  |
| • Rodney Rodriguez | •                   |              |

---

#### I. Opening Items

##### A. Record Attendance

M Baez, D Terrell (left at 7PM), S Krickovich, C McCarley, J Schwab, M Donlon, S Mendel Hausman, N Krug, L Kirisits, K Von der Empten (left at 6:25PM), M Rodasta  
Shanelle Benson-Reid Joined at 6PM and left at 7:15PM

##### B. Call Meeting to Order

Meeting called to order by M Donlon at 5:31 pm

##### C. Public Comment

none

##### D. Approve Minutes

Tabled due to technical difficulties and board secretary was not available that day. That meeting went into executive session.

- E. Financial Statement** - Review and discuss Oct, Nov, December Financials  
Review 990

L Kirsits reviewed Financial Statements for the 6 months ended 12/31/2020 as presented to the board. 2019 990 was reviewed as presented to the board. This was for the period ended 6/30/2020 and will be submitted once approved.

## **II. Finance**

### **A. Approval of Financials**

M Donlon made a motion to approve Financial Statements for the 6 months ended 12/31/2020 as presented to the board. The motion was seconded by S Mendel-Hausman. The motion passed unanimously.

M Donlon made a motion to approve the 2019 990 as presented to the board. M Baez seconded the motion, which was then unanimously approved.

### **B. Contract Approvals - Diana Searer, Literacy and Curriculum Consultant**

M Donlon made a motion to approve the contract for Diana Searer, Literacy and Curriculum Consultant, as presented to the board. The motion was seconded by S Mendel-Hausman. The motion passed unanimously.

### **C. Requests for Proposals**

None

### **D. Financial Updates**

Application for PPP loan forgiveness is in progress. State aid intercepts are being worked on.

## **III. Administrative Report**

### **A. Reportable Items**

Food pantry program is running smoothly. Cafeteria services are going well. Looked into COVID-19 testing options for the school. December 21, 2020 was parent teacher conference day. There was a 67% caregiver turnout. Reopening survey showed that the majority of families preferred remote learning vs reopening to in-person learning on March 1st. Periodic reassessment regarding in-person learning will continue. 1/12/21 BPS representatives visited the school. 2/10/21 is when they share their findings with BPS and give recommendations regarding charter reauthorization.

## **IV. Closing Items**

### **A. Board Comments**

Ms Benson-Reid would like to start sensitivity training for the staff with a statement from the board.

S Mendel-Hausman made a motion to go into executive session to discuss personnel matters. D Terrell seconded the motion, The motion passed unanimously. The meeting went into executive session at 6:25PM. The meeting came out of executive session at 7:15PM and the regular board meeting restarted at 7:17PM

#### **B. Adjourn Meeting**

M Donlon made a motion to adjourn. M Baez seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:07PM.



APPROVED

4-26-21



## Enterprise Charter School

### Minutes

#### Board Meeting

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**Date and Time:** Monday February 22, 2021 Virtual Meeting

**Mission Statement:** Engaging Young Minds through Projects and Partnerships

**Location:** ECS Partnership Room

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#### Current Board Members

T. Ess

S. Mendel-Hausman

D. Terrell

C. McCarley

M. Baez

M. Donlon

Rodney Rodriguez

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#### I. Opening Items

##### A. Record Attendance

Michael Donlon, Thomas Ess, Charles McCarley, Denise Terrell, Susan Mendel-Hausman, Kevin von der Empten, Julie Schwab, Michael Radosta, Susan Krickovich, Nancy Krug, Lisa Kirsits  
Absent: Maritza Baez, Rodney Rodriguez

##### B. Call Meeting to Order

The meeting was called to order at 5:36 PM after acknowledging proof of public notice.

##### C. Public Comment

None

##### D. Approve Minutes

A motion was made by Michael Donlon to approve the minutes for November 2020 and January 2021. Thomas Ess seconded the motion. The motion passed unanimously.

## **E. Financial Statement**

Lisa Kirisits reviewed the draft financial statements ending 1/31/2021. Ms. Kirisits reported that the PPP application for forgiveness is in process. She also informed the Board that the 990 has been filed and the annual budget is in process as well.

The state intercept for the 19-20 school year for the first two deductions withheld from the bi-monthly reimbursements from Buffalo has been submitted to the state with the requested documents.

## **II. Finance**

### **A. Approval of Financials**

A motion was made by Michael Donlon to approve the January 2021 financials as presented. The motion was seconded by Thomas Ess. The motion passed unanimously.

### **B. Contract Approvals**

None

### **C. Financial / School Updates**

The Employee Health Insurance is up for renewal and was presented by Michael Radosta. A question and answer period followed so that all members understood the renewal plans, the changes involved with the current plans, and the effects on the budget. Lisa Kirisits assisted with budget questions.

A motion was made by Michael Donlon to approve the B/C B/S insurance plan choices for Silver Classic (Baseline plan), Gold Classic, and Platinum Classic as outlined. Susan Mendel-Hausman seconded the motion. The motion passed unanimously.

## **III. Administrative Report**

### **A. Reportable Items**

Julie Schwab discussed the Re-opening plan for Enterprise noting that as of today students cannot be tested. Students up to grade 3 with a total of no more than 12 per grade could be safely brought back with a teacher in the classroom. There is a three week turn around for bussing to take effect and students would attend Monday, Tuesday, Thursday, and Friday with Wednesday being a deep clean day. Students would need to bring their devices back and forth to school each day.

Teachers are returning to the building full time beginning March 1st.

At 7:15 PM, a motion was made by Susan Mendel Hausmann to go into Executive Session to discuss a personnel matter. The motion was seconded by Thomas Ess.

The Buffalo Board of Education has scheduled a public hearing for Enterprise Charter School's Charter Renewal at 4:00 PM on 3/3/2021 via Zoom. The presentation is underway.

#### **IV. Closing Items**

##### **A. Board Comments**

None

##### **B. Adjourn Meeting**

With a motion from Thomas Ess and seconded by Michael Donlon the meeting was adjourned at 8:31 PM.



APPROVED  
4-26-21

## Enterprise Charter School

### Minutes

#### Board Meeting

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**Date and Time:** Thursday, April 1, 2021, Virtual Meeting

**Mission Statement:** Engaging Young Minds through Projects and Partnerships

**Location:** ECS Partnership Room

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#### Current Board Members

T. Ess

S. Mendel-Hausman

D. Terrell

C. McCarley

M. Baez

M. Donlon

Rodney Rodriguez

---

#### I. Opening Items

##### A. Record Attendance

Thomas Ess, Denise Terrell, Susan Mendel-Hausman, Julie Schwab, Michael Radosta, Maritza Baez, J Schwartzott, Kirsten Barclay

##### B. Call Meeting to Order

The meeting was called to order at 8:02 PM after acknowledging proof of public notice.

##### C. Public Comment

None

##### D. Approve Minutes

##### E. Financial Statement

## **II. Finance**

### **A. Approval of Financials**

### **B. Contract Approvals**

None

### **C. Financial / School Updates**

fitch rating needs a statement from lisa kirisits.

m&T & fitch are requesting information about our bond.

## **III. Administrative Report**

### **A. Reportable Items**

At 12:10 PM Michael Donlon submitted his resignation from the Board, citing personal reasons. T Ess read his resignation notice to the Board.

Susan Mendel-Hausman made a motion to accept Michael Donlon's resignation. Maritza Baez seconded the motion. The motion passed unanimously.

On March 31, 2021, we received notice that the Buffalo Board of Education voted against renewing the charter for Enterprise Charter School.

Julie Schwab reached out to several law firms for assistance with that matter, including Hodgson Russ, Jesse Baldwin (previous counsel for ECS), Bond Schoeneck and King, and Harris Beech.

In lieu of a formal RFP process, the Board heard from representatives from Bond Schoeneck and King: Kirsten Barclay and Jen Schwartzott, who explained their scope of practice, expertise and entertained questions from the Board.

Thomas Ess made a motion to engage Bond Schoeneck and King for our legal representation in regards to the decision we received from the Buffalo Board of Education to decline the renewal of our Charter. Susan Mendel-Hausman seconded the motion. The motion passed unanimously.

Thomas Ess made a motion to move into Executive Session in contemplation of Adjournment to discuss legal matters. Maritza Baez seconded the motion. The motion passed unanimously. The meeting went into Executive Session at 8:24 PM.

Thomas Ess made a motion to exit Executive Session. Maritza Baez seconded the motion. The meeting exited Executive Session at 9:40 PM.

#### **IV. Closing Items**

##### **A. Board Comments**

None

##### **B. Adjourn Meeting**

With a motion from Maritza Baez and seconded by Susan Mendel-Hausman, the meeting was adjourned at 9:42 PM.



APPROVED  
5-24-2021

**Enterprise Charter School**  
**Minutes**  
**Board Meeting**

---

**Date and Time - 4/26/2021 at 5:30 PM - Virtual Meeting**

**Mission Statement:** Engaging Young Minds through Projects and Partnerships

**Location:** ECS Partnership Room

---

**Board Members Present**

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> T. Ess           | <input type="checkbox"/> S. Mendel-Hausman | <input type="checkbox"/> D. Terrell |
| <input type="checkbox"/> C. McCarley      | <input type="checkbox"/> M. Baez           | <input type="checkbox"/>            |
| <input type="checkbox"/> Rodney Rodriguez | <input type="checkbox"/>                   |                                     |

---

**I. Opening Items**

**A. Record Attendance**

Present: Maritza Baez, Thomas Ess, Charles McCarley, Susan Mendel-Hausman, Denise Terrell, Lisa Kirisits, Julie Schwab, Michael Radosta, Nancy Krug, Kevin von der Empten. Absent: Rodney Rodriguez

**B. Call Meeting to Order / Evidence of Public Notice**

Meeting called to order by Thomas Ess at 5:33 PM after confirmation of proof of public notice.

**C. Public Comment**

none

**D. Board Items / Approve Minutes**

Thomas Ess made a motion to approve the February 2021 and April Emergency meeting minutes. Denise Terrell seconded the motion. The motion passed unanimously.

## **E. Financial Statement**

Lisa Kirisits reviewed the financial statements ended March 31 2021 as presented to the Board.

## **II. Finance**

### **A. Approval of Financials**

Susan Mendel-Hausman made a motion to approve the Financial Statements ended March 31, 2021 as presented to the Board. Maritza Baez seconded the motion. The motion passed unanimously.

### **B. Contract Approvals - START Leadership LLC**

After discussion, Thomas Ess made a motion to approve the START Leadership LLC contract as presented to the Board. Maritza Baez seconded the motion. The motion passed unanimously.

### **C. Requests for Proposals - Bids and Approval for EFPR Group for Audit RFP**

Bids for Audit RFP were reviewed. Thomas Ess made a motion to extend the contract for Lumsden and McCormick CPA with a cap not to exceed \$9200 for one year for an external audit. Maritza Baez seconded the motion. The motion passed unanimously.

### **D. Financial Updates**

Bond interest gets paid in June and December. The principal gets paid in December. Fitch rated our bond at a C due to non-renewal vote by Buffalo BOE. Lisa Kirisits spoke to shareholders of the bond, including the biggest shareholder.

## **III. Administrative Report**

### **A. Reportable Items**

The first day back to school was 4/26/21 and it went well. There were max 26 children per bus. ECS is following the 6-feet apart guidelines in each classroom. There were 150 k - 6 students at school.

## **IV. Closing Items**

### **A. Board Comments**

Thomas Ess wants the Board to consider putting forth to all school staff a severance package of 1 year if they stay the rest of the term of this school year, as long as they are committed to continuously working towards the social and emotional needs of the students, committed to doing their work and staying focused. We need the financial numbers to work with in order to come up with these contracts.



Board member Rodney Rodriguez has not been in touch with us since August 2020. His children no longer attend ECS. Thomas Ess made a motion to end Mr. Rodriguez's tenure as a board member as of today 4/26/21. Maritza Baez seconded the motion. The motion passed unanimously.

Thomas Ess made a motion to go into executive session in contemplation of adjournment to review possible litigation. Maritza Baez seconded the motion. The motion passed unanimously. The meeting moved into the executive session.

#### **B. Adjourn Meeting**

Thomas Ess made a motion to leave the Executive Session. Maritza Baez seconded the motion. The motion passed unanimously. The meeting exited the Executive session at 6:52 PM. Thomas Ess made a motion to adjourn the meeting. The motion was seconded by Denise Terrell. The motion passed unanimously. The meeting was adjourned at 6:56 PM.

**APPROVED**  
5/24/2021



## Enterprise Charter School

### Minutes

#### Board Meeting

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**Virtual Emergency Meeting May 12th, 2021 at 5:30 PM**

Mission Statement: Engaging Young Minds through Projects and Partnerships

**Location: Virtual Meeting**

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#### Board Members

- |                                      |  |                                     |
|--------------------------------------|--|-------------------------------------|
| <input type="checkbox"/> T. Ess      | <input type="checkbox"/> S. Mendel-Hausman | <input type="checkbox"/> D. Terrell |
| <input type="checkbox"/> C. McCarley | <input type="checkbox"/> M. Baez           |                                     |

---

#### I. Opening Items

##### A. Record Attendance

Present: Thomas Ess, Denise Terrell, Susan Mendel-Hausman, Michael Radosta,  
Julie Schwab Guests: Kristen Barclay, Jen Schwartzoff  
Absent: Maritza Baez, Charles McCarley

##### B. Call Meeting to Order

The meeting was called to order by Thomas Ess at 5:32 PM after confirmation of proof of public notice.

##### C. Public Comment

None

##### D. Board Discussion Topics

Discussion points include receipt of the BPS closing letter and options.

### **E. Litigation - ECS vs. Buffalo BOE**

A motion was made by Thomas Ess to authorize Bond, Schoeneck & King, Attorneys at Law to move forward with litigation. Denise Terrell seconded the motion. The motion passed unanimously.

Thomas Ess to meet with all staff members on Wednesday 5/19/2021 to communicate the actions of the Board of Trustees.

## **II. Closing Items**

### **A. Board Comments**

At 5:50 PM, Thomas Ess made a motion to move into Executive Session to discuss current litigation. The motion was seconded by Susan Mendel-Hausman and passed unanimously. The meeting moved into Executive Session.

At 6:36 PM, Thomas Ess made a motion to leave Executive Session. The motion was seconded by Susan Mendel-Hausman. The motion passed unanimously.

### **B. Adjourn Meeting**

At 6:51 PM, Thomas Ess made a motion to adjourn the meeting. The motion was seconded by Susan Mendel-Hausman and passed unanimously.



**APPROVED**  
6/28/2021

## Enterprise Charter School

### Minutes

#### Board Meeting

---

**Virtual Regular Meeting    May 24th, 2021 at 5:30 PM**

Mission Statement: Engaging Young Minds through Projects and Partnerships

**Location: Virtual Meeting**

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#### **Board Members Present**

- |                                      |  |                                     |
|--------------------------------------|--|-------------------------------------|
| <input type="checkbox"/> T. Ess      | <input type="checkbox"/> S. Mendel-Hausman | <input type="checkbox"/> D. Terrell |
| <input type="checkbox"/> C. McCarley | <input type="checkbox"/> M. Baez           |                                     |

---

#### **I. Opening Items**

##### **A. Record Attendance**

Maritza Baez, Thomas Ess, Susan Mendel-Hausman, Nancy Krug, Michael Radosta, Lisa Kirsits, Kevin von der Kempton, Dr Gibson, Denise Terrell, Julie Schwab, Susan Krickovich

##### **B. Call Meeting to Order**

5:30PM with proof of public notice confirmed

##### **C. Public Comment**

none

##### **D. Approve Minutes**

Thomas Ess made a motion to approve the meetings from the April Board Meeting, the Emergency Board Meeting from May 12, and the Financial Statements ended March 31, 2021 and April 30, 2021. The motion was seconded by Susan Mendel-Hausman. Motion carried unanimously.

## **E. Financial Statement**

Reviewed Financial Statements ended March 31, 2021 and April 30, 2021

## **II. Finance**

### **A. Approval of Financials**

See above

### **B. Contract Approvals**

None

### **C. Requests for Proposals**

None

### **D. Financial Updates - A.R.P. (American Rescue Plan) Budget Considerations**

Application is due June 16th for ARP Funding. Budget was reviewed with the Board.

## **III. Administrative Report**

### **A. Reportable Items**

June 4th is hearing for ECS vs Buffalo BOE

## **IV. Closing Items**

### **A. Board Comments**

One of the ECS parents is interested in joining the Board. Thomas Ess will reach out to him.

### **B. Adjourn Meeting**

Thomas Ess made a motion to adjourn. Seconded by Maritza Baez. The motion passed unanimously. The meeting was adjourned at 6:30PM



**APPROVED**  
7/26/2021

## Enterprise Charter School Minutes

### Board Meeting

---

**In Person and Virtual Regular Meeting June 28, 2021 at 5:30 PM**

Mission Statement: Engaging Young Minds through Projects and Partnerships

**Location: Virtual Meeting**

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#### **Board Members Present**

- |                                      |  |                                     |
|--------------------------------------|--|-------------------------------------|
| <input type="checkbox"/> T. Ess      | <input type="checkbox"/> S. Mendel-Hausman | <input type="checkbox"/> D. Terrell |
| <input type="checkbox"/> C. McCarley | <input type="checkbox"/> M. Baez           |                                     |

---

#### **I. Opening Items**

##### **A. Record Attendance**

Thomas Ess, Susan Mendola-Hausman, Denise Terrell, Charles McCarley, Julie Schwab, Susan Krickovich, Michael Radosta, Nancy Krug, Lisa Kirisits, Anna Nicolio, Michael Marinaccio

Arrived at 6:10 PM Kirsten Barclay, Jen Schwartzott

Absent: Maritza Baez

##### **B. Call Meeting to Order**

The meeting was called to order at 5:36 PM after acknowledging proof of public notice.

##### **C. Public Comment**

None

##### **D. Approve Minutes**

A motion was made by Thomas Ess to approve the minutes for 5/24/21. Susan Mendel-Hausman seconded the motion. The motion passed unanimously.

## **E. Financial Statements / Annual Budget**

Lisa Kirisits reviewed the draft financial statements ending May 31, 2021. Ms. Kirisits reported that the PPP loan has been forgiven. The state intercept for the Special Education withheld from the bi-monthly payments has been filed with the state. Ms. Kirisits also reviewed the finalized budget for the 2021-2022 school year.

## **II. Finance**

### **A. Approval of Financials**

A motion was made by Thomas Ess to approve the May 2021 financials as presented. The motion was seconded by Denise Terrell. The motion passed unanimously. A motion was made by Thomas Ess to approve the 2021-2022 Operating and Capital Budget. The motion was seconded by Susan Mendel-Hausman. The motion passed unanimously.

### **B. Contract Approvals**

None

### **C. Requests for Proposals**

None

### **D. Financial Updates**

Thomas Ess noted there was a 3% increase in salaries for the upcoming school year and funding set aside for future discussions for employee compensation.

## **III. Administrative Report**

### **A. Academic Update**

Mrs. Schwab updated the board members on the status of the Spring iReady testing performed at the end of the school year.

### **B. Reportable Items- Safety Committee Report**

Julie Schwab provided an update from the Safety Committee for the District Level Safety Plan and Building Level Safety Plan currently in place. Mr. Radosta will post the District-Wide Safety Plan on the school's website for 30 days for public comment.

### **C. School Calendar**

Mrs. Schwab reviewed the school calendar for the 2021-2022 school year. A motion was made to approve the 2021-22 school calendar by Thomas Ess and seconded by Susan Hausman. The motion passed unanimously.

### **D. Property and Liability Insurance Update**

The annual proposal for the property and liability insurance was reviewed and a slight increase was noted due to the catastrophic occurrences nationwide.

At 6:10 PM, Thomas Ess made a motion to go into Executive Session to discuss pending litigation. The motion was seconded by Denise Terrell. The motion passed unanimously. At 7:42 PM, Thomas Ess made a motion to exit Executive Session. The motion was seconded by Denise Terrell.

Thomas Ess made a motion to approve Bond Schoeneck and King to explore options. The motion was seconded by Susan Mendel-Hausman. The motion passed unanimously.

#### **IV. Closing Items**

##### **A. Board Comments**

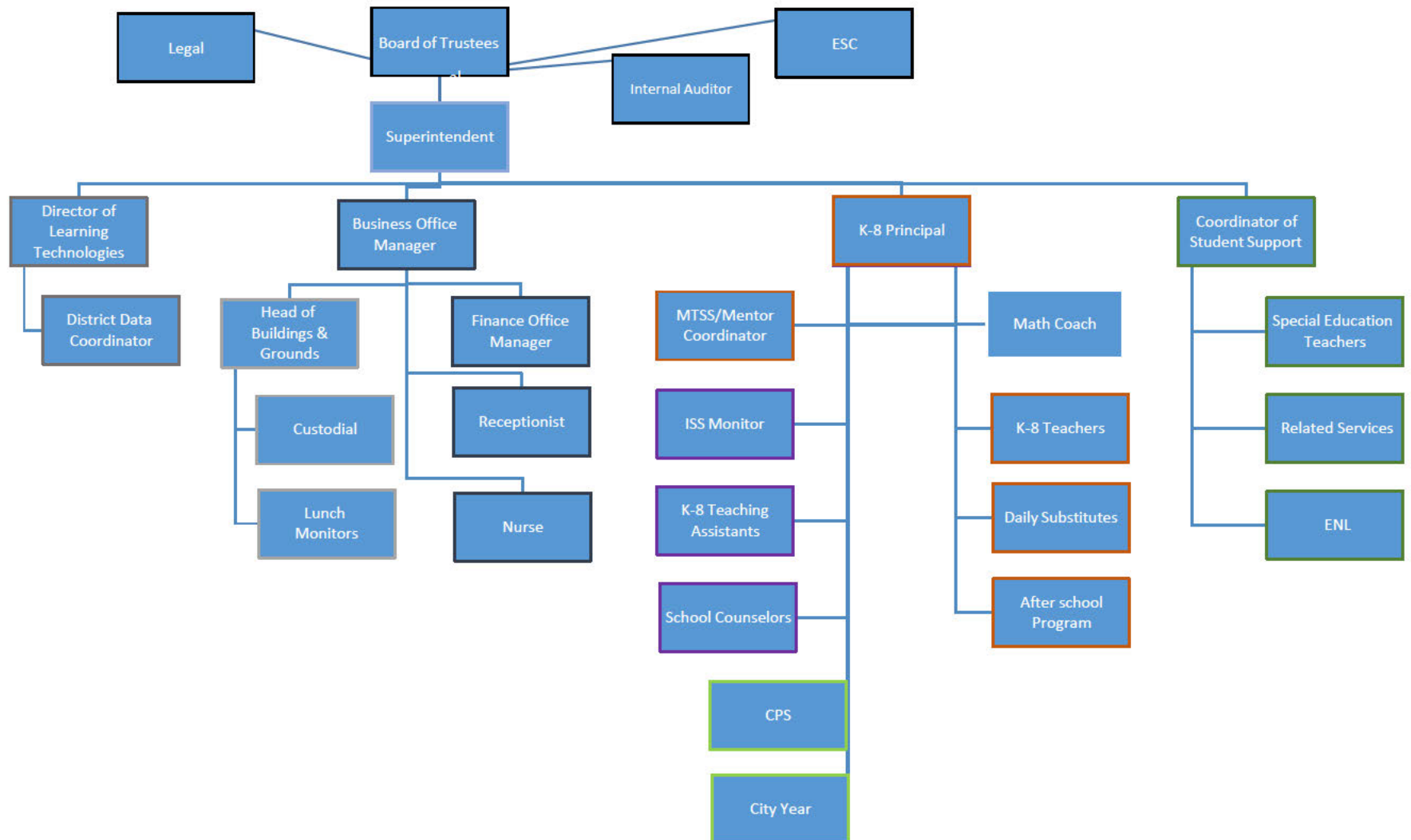
None

##### **B. Adjourn Meeting**

With a motion from Thomas Ess and seconded by Susan Mendel-Hausman, the meeting was adjourned at 7:44 PM.



## Organizational Chart: 2020-2021



# ENTERPRISE CHARTER SCHOOL

## 2021 – 2022 Student Calendar

Instructional Time 9:15am – 3:57pm

### August, 2021

30<sup>th</sup> – First Day of School  
2 Student Days

### September, 2021

6<sup>th</sup> – Labor Day – No School  
21 Student Days

### October, 2021

1<sup>th</sup> – Indigenous Peoples' Day – No School  
20 Student Days

### November, 2021

2<sup>nd</sup> – Election Day: Parent/Teacher  
Conferences; Students DO NOT report  
11<sup>th</sup> – Veteran's Day – No School  
25<sup>th</sup> – 26<sup>th</sup> – Thanksgiving Break  
29<sup>th</sup> – Return from Thanksgiving Break  
18 Student Days

### December, 2021

22<sup>nd</sup> – 12:35 Early Dismissal  
23<sup>rd</sup> – 31<sup>st</sup> – Winter Break  
16 Student Days



275 Oak Street  
Buffalo, New York 14203  
716-855-2114

187 Student Days

### January, 2022

1<sup>st</sup> – New Year's Day Holiday  
3<sup>rd</sup> – Return from Winter Break  
17<sup>th</sup> – Martin Luther King Day – No School  
20 Student Days

### February, 2022

21<sup>th</sup> – President's Day – No School  
22<sup>nd</sup> – 25<sup>th</sup> – Mid-Winter Break  
28<sup>th</sup> – Return from Mid-Winter Break  
15 Student Days

### March, 2022

30<sup>th</sup> – 31<sup>st</sup> – NYS ELA (grades 3-8)  
23 Student Days

### April, 2022

5<sup>th</sup> – 12:35pm Early Dismissal  
11<sup>th</sup> – 18<sup>th</sup> – Spring Break  
19<sup>th</sup> – Return from Spring Break  
27<sup>th</sup> – 28<sup>th</sup> – NYS Math (grades 3-8)  
15 Student Days

### May, 2022

4<sup>th</sup> – 12:35pm Early Dismissal  
30<sup>th</sup> – Memorial Day – No School  
21 Student Days

### June, 2022

20<sup>th</sup> – Juneteenth Holiday – No School  
22<sup>nd</sup> – K & 8<sup>th</sup> Grade Graduations  
23<sup>rd</sup> – Last Day of School  
Early Dismissal for Students 12:35pm  
16 Student Days



## Part I: General Information and Fire/Life Safety History

---

Inspection Date

12/11/2020

**Note : Please insert the date the actual inspection took place.**

*The Inspection Date cannot be earlier than 45 days before the Due Date.*

---

### 1. Please indicate the primary use of this facility:

☒ INSTRUCTIONAL

☒ ADMINISTRATIVE

☐ BUS MAINTENANCE

☐ BUS STORAGE ONLY

☐ LEASED FACILITY OFF SCHOOL GROUNDS

☐ MAINTENANCE

☐ OTHER

Please Specify:

☐ PUBLIC LIBRARY

☐ STORAGE

☐ VACANT

### 2. Is there a fire sprinkler system in this facility?



YES



NO

If 'yes', is the sprinkler alarm connected with the building alarm?



YES



NO

### 3. Is there a fire hydrant system for facility protection?



YES



NO

If 'yes', indicate ownership of system (select one):



Public owned

☐ School owned

☐ Other

Please Specify:

**4. Indicate the ownership of this facility**

☐ Leased

☒ Owned

**a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:**

Name \*

Address \*

Telephone # \*

**5. Does the District lease the building or spaces within the building to others?** ☐ YES ☒ NO

**a. If yes, indicate the tenant(s):**

Name \*

Address \*

Telephone # \*

**6. What is the current gross square footage of this facility?**

*nearest whole ten feet*



**7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3**



## 8. FIRE AND EMERGENCY DRILLS

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff?

☒ YES ☐ NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year:

☐ YES ☐ NO

### FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31

Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	9/23		
2	10/27		
3	11/6		
4	11/6		
5			
6			
7			
8			
9			
10			
11			
12			

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

- Four drills were held with staff / No students due to covid  
- Aug 25<sup>th</sup> - reviewed with staff emergency procedures at staff PD week.

8d. Average time to evacuate facility was:



8e. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session. ☒ YES ☐ NO

8f. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code ☒ YES ☐ NO

9. If the fire alarm system was activated, was the fire department immediately notified? ☐ YES ☐ NO *N A*

10. Have there been any fires in this facility since the last annual fire inspection report? ☐ YES ☒ NO

a. If 'yes', indicate:      Number of fires                      Number of injuries                      Total cost of property damage

# **Part II: Public School Fire and Building Safety Non-Conformance Report Sheet**

School District \_\_\_\_\_  
Facility # \_\_\_\_\_

Building Name \_\_\_\_\_

Part II-A (to be completed for public schools only – except "Big 4")					Part II-B					Part II-B					Part II-B				
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected	
01A-2					08A-2					13A-2					19E-1				
01B-1					08B-2					13B-2					19F-1				
01C-1					08C-2										19G-1				
01D-1					08D-2					14A-2					19H-2				
01E-1					08E-2					14B-2									
					09A-2					14C-2					20A-1				
02A-2					09B-2					14D-1					20B-1				
02B-1					09C-1					14E-1					20C-1				
02C-3					09D-1					15A-2					21A-3				
02D-1					09F-2					15B-1					22A-3				
02E-2					09G-2					15C-2					22B-3				
02F-3					10A-2					15D-2					22C-3				
02G-2					10B-2					15E-1					23A-1				
					10C-1					16A-2					23B-1				
03A-3					10D-1					16B-2					23C-1				
03B-1										16C-2					23D-2				
					11A-2					16D-2					24A-3				
04A-2					11B-1					17A-3					25A-1				
04B-2					11C-2					17B-2					25B-1				
04C-1					11D-2					17C-2					25C-1				
					11E-1					17D-2									
05A-3										17E-1					26A-3				
05B-2					12A-1					17F-3					<p align="center"><b>If any additional non-conformances are observed, check item 26A-3 and list the Code section below.</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p align="center"><b>Inspector</b></p> <p align="center">The inspector has been provided with a copy of the previous year's school fire safety report:</p> <p align="center">Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>				
05C-2					12B-3					17G-1									
					12C-2					17H-2									
06A-1					12D-2					17I-2									
06B-1					12E-1					17J-1									
06C-1					12F-1					17K-1									
06D-2					12G-1					17L-1									
06E-3					12H-1					18A-2									
06F-1					12I-1					18B-2									
06G-1					12J-1					18C-2									
06H-2					12K-1					18D-2									
					12L-1					19A-3									
07A-3					12M-1					19B-2									
07B-2					12N-1					19C-1									
07C-2					12O-2					19D-1									

All schools complete Section 8 only if the building has electrically-operated folding partitions.

**Initial Inspection:**

Fire Safety Inspector: Name Marvin Spates  
Date 12/11/2020

**Final Inspection (if required):**

Fire Safety Inspector: Name \_\_\_\_\_  
Date \_\_\_\_\_



(26E-4)

Registry # \_\_\_\_\_

(26F-4)



## Part III: Public School Certifications

### Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Martin Spates

Telephone #: [REDACTED]

Title: Lieutenant

Certification # [REDACTED]

(as designated by the NYS Department of State)

Email: [REDACTED]

### Section III-B. Building Administrator or Designee

*Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)*

The individual identified below certifies that this building inspection was conducted on this date 12/11/20 and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: Kevin von der Empten

Telephone #: [REDACTED]

Title: Maintenance

Email: [REDACTED]

Signature [Signature]

### Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: Julie Schwab

Telephone #: [REDACTED]

Title: Superintendent

Email: [REDACTED]

Signature [Signature]



Department of Fire  
195 Court Street  
Buffalo, NY 14202

**CITY OF BUFFALO**  
**BUREAU OF FIRE PREVENTION**

65 Niagara Square, Room 321 City Hall  
Buffalo, New York 14202  
(716) 851-5707 EXT 752 FAX (716) 851-4680



Mark A. Morganti, Chief  
Bureau of Fire Prevention

December 14, 2020

**RE: *Certificate of Fire Inspection for:***

**ENTERPRISE CHARTER SCHOOL  
275 OAK ST  
BUFFALO, NY 14203**

To Whom It May Concern:

An inspection was conducted at 275 OAK 14203, by a member of the City of Buffalo Bureau of Fire Prevention.

ENTERPRISE CHARTER SCHOOL was found to be in compliance with the Fire Code of New York State and Fire Ordinance of the City of Buffalo.

All mechanical systems, wiring and equipment at the structure should be inspected by a qualified, certified/licensed individual to insure proper installation, venting and operation.

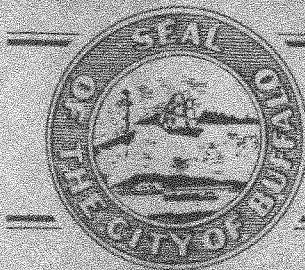
Sincerely,

BUFFALO FIRE DEPARTMENT

A handwritten signature in blue ink, appearing to read "Marvin Spates", written over a horizontal line.

MARVIN SPATES  
BUREAU OF FIRE PREVENTION





# CITY OF BUFFALO

## Certificate of Occupancy

### CERTIFICATE OF COMPLIANCE

DEPARTMENT OF ECONOMIC DEVELOPMENT AND PERMIT AND  
INSPECTION SERVICES

Certificate No.: 3128

Location: 275 Oak Street

Building Permit: 55050

Issued: 8/21/2003

Building Class: Type 2b Fire Resistive Unprotected

Occupancy: E, Charter School

This certifies that the building and/or premises indicated above conforms substantially to the approved plans and specifications heretofore filed in this office and to all requirements of the applicable provisions of the law insofar as the same is covered by the above building permit(s).

Issued pursuant to Section 511-119 of the Ordinances of the City of Buffalo.

Date of Issuance 10/18/2007

By

RICHARD M. TOBE

COMMISSIONER OF ECONOMIC DEVELOPMENT, PERMIT AND INSPECTION SERVICES

SEE REVERSE SIDE