

# Application: Elmwood Village Charter School Days Park

Liz Evans - levans@elmwoodvillageschool.org  
Annual Reports

## Summary

**ID:** 0000000098

**Status:** Annual Report Submission

**Last submitted:** Dec 4 2020 12:55 PM (EST)

## Entry 1 School Info and Cover Page

**Completed** Jul 28 2020

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

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**a. SCHOOL NAME**

(Select name from the drop down menu)

ELMWOOD VILLAGE CHARTER SCHOOL DAYS PARK 140600860896

**a1. Popular School Name**

(No response)

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

**c. DISTRICT / CSD OF LOCATION**

BUFFALO CITY SD

**d. DATE OF INITIAL CHARTER**

1/2006

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2006

**h. SCHOOL WEB ADDRESS (URL)**

[www.evcsbuffalo.org](http://www.evcsbuffalo.org)

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)**

450

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

453

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2020-2021?

No, just one site.

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1					



**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader				
Operational Leader				
Compliance Contact				
Complaint Contact				
DASA Coordinator				
Phone Contact for After Hours Emergencies				

**m1b. Is site 1 in public (co-located) space or in private space?**

(No response)

**m1c. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1						

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 1 Certificate of Occupancy (COO)**

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**Site 1 Fire Inspection Report**

**CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

No

**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

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**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATION**

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**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Liz Evans
Position	Director of Operations
Phone/Extension	716-982-3421
Email	<a href="mailto:levans@elmwoodvillageschool.org">levans@elmwoodvillageschool.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

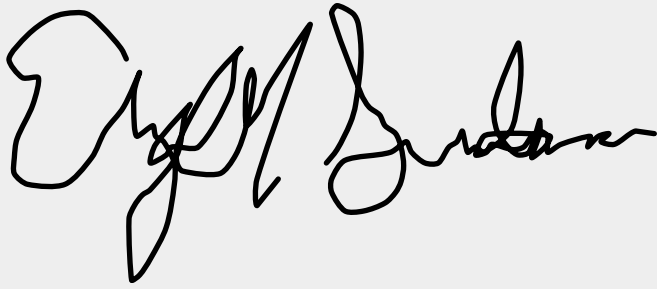
**Responses Selected:**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink on a light gray background. The signature is written in a cursive style and appears to read "Liz Evans".

**Signature, President of the Board of Trustees**



**Date**

Jul 28 2020

**Thank you.**



## **Entry 2 NYS School Report Card**

**Completed** Jul 28 2020

### **[Instructions](#)**

#### **SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

## **Entry 2 NYS School Report Card Link**

**ELMWOOD VILLAGE CHARTER SCHOOL DAYS PARK 140600860896**

## NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one.

Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/essa.php?year=2019&instid=800000059315>

## Entry 3 Progress Toward Goals

**Incomplete** Hidden from applicant

### Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

## 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

### 2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

**2. Do have more academic goals to add?**

(No response)

**2019-2020 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

**3. Do have more academic goals to add?**

(No response)

**2019-2020 Progress Toward Attainment of Academic Goals**

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	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				



#### 4. ORGANIZATION GOALS

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

#### 2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				

Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

(No response)

**6. FINANCIAL GOALS**

**2019-2020 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

**7. Do have more financial goals to add?**

(No response)

## 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
	Financial Goal 6			
	Financial Goal 7			
	Financial Goal 8			
	Financial Goal 9			
	Financial Goal 10			

Thank you.

## Entry 3 Accountability Plan Progress Reports

Completed Dec 4 2020

### Instructions

### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

### **[2019-20-Accountability-Plan-Progress-Report\\_Days Park vFINAL](#)**

Filename: 2019 20 Accountability Plan Progress R pe8abwN.pdf Size: 338.0 kB

## Entry 7 Disclosure of Financial Interest Form

Completed Jul 28 2020

### Instructions - Multiple Uploads Permitted

### **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must

complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### **[Moscati BOT Financial Disclosure 2020](#)**

**Filename:** Moscati BOT Financial Disclosure 2020.pdf **Size:** 182.3 kB

### **[Ryan BOT Financial Disclosure 2020](#)**

**Filename:** Ryan BOT Financial Disclosure 2020.pdf **Size:** 165.7 kB

### **[Kerney BOT Financial Disclosure 2020](#)**

**Filename:** Kerney BOT Financial Disclosure 2020.pdf **Size:** 166.6 kB

### **[Pollock BOT Financial Disclosure 2020](#)**

**Filename:** Pollock BOT Financial Disclosure 2020.pdf **Size:** 185.5 kB

### **[Brumfield BOT Financial Disclosure 2020](#)**

**Filename:** Brumfield BOT Financial Disclosure 2020.pdf **Size:** 154.4 kB

### **[Bernacki Smith BOT FinancialDisclosure2020](#)**

**Filename:** Bernacki Smith BOT FinancialDisclosure2020.pdf **Size:** 307.7 kB

### **[Barnes-Coppola BOT FinancialDisclosure2020](#)**

**Filename:** Barnes Coppola BOT FinancialDisclosure2020.pdf **Size:** 298.0 kB

### **[Franklin-Adams BOT FinancialDisclosure2020](#)**

**Filename:** Franklin Adams BOT FinancialDisclosure2020.pdf **Size:** 311.1 kB

### **[SantacroseFinDisc2020](#)**

**Filename:** SantacroseFinDisc2020.pdf **Size:** 1.6 MB

### **[Smith BOT FinancialDisclosure2020-signed](#)**

**Filename:** Smith BOT FinancialDisclosure2020 signed.pdf **Size:** 176.5 kB

## **Entry 8 BOT Membership Table**

## Instructions

### Required of All charter schools

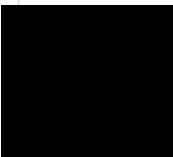
ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

### Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

#### ELMWOOD VILLAGE CHARTER SCHOOL DAYS PARK 140600860896

#### 1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Liz Santacrose 	Chair	Nominating; Executive; Academic Excellence	Yes	2	07/01/2020	06/30/2023	10
	Mimi							

2	Barnes-Coppola [REDACTED]	Trustee/Member	Academic Excellence; Nominating	Yes	5	07/01/2019	06/30/2022	10
3	Jennifer Bernacki Smith [REDACTED]	Vice Chair	Executive ; Space planning WG;	Yes	3	07/01/2019	06/30/2022	12
4	Evelyn Kerney [REDACTED]	Trustee/Member	Academic Excellence; Fundraising	Yes	2	07/01/2018	06/30/2021	8
5	Matthew Moscati [REDACTED]	Treasurer	Finance; Executive ; Space Planning WG	Yes	2	07/01/2018	06/30/2021	10
6	Pamela Pollock [REDACTED]	Secretary	Executive ; Academic Excellence	Yes	5	07/01/2019	06/30/2022	10
7	Matthew Ryan [REDACTED]	Trustee/Member	Fundraising; Finance; Nominating	Yes	3	07/01/2019	06/30/2022	9
8	Lacole Brumfield [REDACTED]	Parent Rep	Nominating	Yes	2	07/01/2020	06/30/2023	12

9	Kathy Franklin-Adams [REDACTED]	Trustee/Member	Academic Excellence	Yes	6	07/01/2020	06/30/2023	10
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**1a. Are there more than 9 members of the Board of Trustees?**

Yes

**1b. Current Board Member Information**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
10	Jamie Smith [REDACTED]	Parent Rep	Academic Excellence	Yes	1	07/01/2018	06/30/2021	6
11								
12								
13								
14								
15								

**1c. Are there more than 15 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	10
b.Total Number of Members Added During 2019-2020	0
c. Total Number of Members who Departed during 2019-2020	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	15

## 3. Number of Board meetings held during 2019-2020

12

## 4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

## Entry 9 Board Meeting Minutes

**Completed** Jul 28 2020 Hidden from applicant

### Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.



## **[EVCS BOT Minutes 7-17-2019](#)**

**Filename:** EVCS BOT Minutes 7 17 2019.pdf **Size:** 91.5 kB

## **[EVCS BOT Minutes 1-15-2020](#)**

**Filename:** EVCS BOT Minutes 1 15 2020.pdf **Size:** 104.7 kB

## **[EVCS BOT Minutes 2-12-20](#)**

**Filename:** EVCS BOT Minutes 2 12 20.pdf **Size:** 105.5 kB

## **[EVCS BOT Minutes 5-20-2020](#)**

**Filename:** EVCS BOT Minutes 5 20 2020.pdf **Size:** 143.7 kB

## **[EVCS BOT Minutes 4-8-2020](#)**

**Filename:** EVCS BOT Minutes 4 8 2020.pdf **Size:** 606.9 kB

## **[EVCS BOT Minutes 8-21-19](#)**

**Filename:** EVCS BOT Minutes 8 21 19.pdf **Size:** 149.8 kB

## **[EVCS BOT Minutes 3-18-2020](#)**

**Filename:** EVCS BOT Minutes 3 18 2020.pdf **Size:** 1.1 MB

## **[EVCS BOT Minutes 9-18-2019](#)**

**Filename:** EVCS BOT Minutes 9 18 2019.pdf **Size:** 140.2 kB

## **[EVCS BOT Minutes 10-16-2019](#)**

**Filename:** EVCS BOT Minutes 10 16 2019.pdf **Size:** 119.0 kB

## **[EVCS Bot Minutes 11-20-2019](#)**

**Filename:** EVCS Bot Minutes 11 20 2019.pdf **Size:** 130.2 kB

## **[EVCS BOT Minutes 12-19-2019](#)**

**Filename:** EVCS BOT Minutes 12 19 2019.pdf **Size:** 286.4 kB

## **[EVCS BOTMinutes 6-17-2020](#)**

**Filename:** EVCS BOTMinutes 6 17 2020.pdf **Size:** 208.1 kB

## **Entry 10 Enrollment & Retention**

**Completed** Jul 28 2020

Instructions for submitting [Enrollment and Retention Efforts](#)

**ALL charter schools must complete this section.** Describe the efforts

the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

## Entry 10 Enrollment and Retention of Special Populations

### Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

**ELMWOOD VILLAGE CHARTER SCHOOL DAYS PARK 140600860896**

#### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
Economically Disadvantaged	<p>Application packets and brochures mailed to Buffalo Urban League, Jewish Family Services, ACCESS of WNY, University District Community Development Association, 11 CAO Head Start program sites. Charter school fairs at Aloma D. Johnson and Northwest Academy Head Start. Advertising in WNY Family Magazine (a free monthly publication available in grocery stores and pediatricians offices)</p> <p>Outreach at CAO Head Starts, Community Centers throughout the city, Advertisement in free</p>	<p>EVCS will rely more on advertising in free publications and through social media because of COVID-19 restrictions. EVCS has a dedicated Admissions Coordinator to undertake this work.</p>

	<p>publications, open houses for charter schools run by CAO and participation in tabling at KidFest (free event for WNY families by PBS)</p>	
<p>English Language Learners/Multilingual Learners</p>	<p>Translated brochures and applications into top three local languages (Spanish, Karen, Arabic) and had ENL teachers bring them to immigrant and refugee assistance organizations throughout the city, including the International Institute and Journey's End Refugee Services center. ENL teachers communicate with education coordinators at each agency to ensure awareness of EVCS Hertel's services.</p> <p>Outreach at local community centers, refugee agencies, refugee support groups, and translation of all materials into other languages, as done in past efforts</p>	<p>EVCS will continue virtual outreach to refugee and international organizations. EVCS also has recorded information about EVCS in top languages and will post to EVCS's website in 2020-2021</p>
<p>Students with Disabilities</p>	<p>Advertisement in Special Education issue of WNY Family Magazine, a free publication widely available in grocery stores and pediatricians offices. Referrals through Special Ed service providers, Best Self Behavioral Services and Buffalo Hearing and Speech, as well as the Buffalo Public District CSE.</p> <p>Outreach to local service agencies, advertisement in special editions in free family magazines, and word of mouth, as done in past efforts.</p>	<p>EVCS will continue to advertise in free WNY Family magazine, which also has a robust online presence. EVCS continues to partner with local service providers and admissions coordinator will do outreach to those organizations.</p>

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	<p>EVCS has School-wide Title I services.</p> <ul style="list-style-type: none"> <li>• EVCS participates in the Community Eligibility Provision for food service and provided free breakfast and lunch to all students.</li> <li>• EVCS provided busing.</li> <li>• EVCS has a Parent Involvement Policy that is intended to help close the gap between disadvantaged students and their peers.</li> <li>• EVCS selects instructional programs that are proven to have success with students in School-wide Title I settings.</li> <li>• EVCS provides homeless children and unaccompanied youth enrolled at the school with the same education as their peers, including bus transportation, and makes every effort to coordinate social services delivery to the student and family in order to stabilize the living environment.</li> <li>• EVCS documented the living arrangements of its students, via a questionnaire that asks if they are living in a shelter, with relatives or others due to lack of housing, in an abandoned apartment/building, in a motel/hotel, camping ground, car, train or bus station or other similar situation due to the lack of adequate housing; or temporarily housed in a shelter</li> </ul>	<p>EVCS will continue all past efforts to the extent possible. EVCS will provide technology and hotspots to all students/families that need it in order to provide continuity of instruction. EVCS uses all modes available for communicating families experiencing poverty in order to communicate available support for their child's learning and family stability.</p>

	<p>awaiting a permanent foster care placement. This is part of the enrollment form and is kept on file.</p> <ul style="list-style-type: none"> <li>• EVCS provides equal access as per the McKinney-Vento Homeless Assistance Act.</li> <li>• EVCS partners with the Boys and Girls Club of Buffalo to provide after-care at no cost.</li> </ul>	
<p>English Language Learners/Multilingual Learners</p>	<p>EVCS employed a full-time ENL teacher to adequately address the learning needs of students with limited English proficiency in all grades.</p> <p>EVCS utilizes the ENL teacher as a resource to offer strategies to all other teachers on teaching language arts to children with limited English proficiency.</p> <p>EVCS provided professional development to faculty on strategies to teach language arts to students with limited English proficiency.</p> <p>The administration of the school makes available to all faculty the document entitled, The Teaching of Language Arts to Limited English Proficient/English Language Learners: Learning Standards for English as a Second Language Pre-K - Grade 8.</p> <p>The ENL teacher educates students and families on the role of the ENL teacher in the classroom.</p> <p>The Student Services Coordinator and the ENL teacher participate in professional development on issues relating to educating children with limited English</p>	<p>EVCS will continue past efforts to the extent possible, including working with support organizations to coordinate the distribution of technology and hotspots to those students who need it. EVCS also joined an ENL collaborative for WNY charter schools that will be providing additional PD to help reach ENL students remotely.</p>

proficiency.  
The school maintained contracts with translators to assist school personnel with home-school communication. The school engages the services of translators from the International Institute of Buffalo for parent-teacher conferences. EVCS has a contract with Language Line to facilitate communication through electronic devices, like phones.

EVCS will continue all past efforts. EVCS continues to strengthen the availability of translated materials to better maintain communication with families of ENL students.

To the extent appropriate and allowed by each student's IEP, EVCS educates students with disabilities in the least restrictive environment with their non-disabled peers.  
EVCS employs a special education coordinator (Student Services Coordinator) and nine special education teachers to provide services to the greatest practical extent.  
In addition to speech pathologists and an occupational therapist, EVCS contracts with Buffalo Hearing and Speech to provide any additional related services in accordance with each student's IEP or Section 504 Plan. Classroom teachers at EVCS are knowledgeable about the needs of students with disabilities, and are informed of their responsibilities for particular

<p>Students with Disabilities</p>	<p>students.</p> <p>The Student Services Coordinator and special education teachers work under the Director to review and assure that quarterly IEP reports are sent to parents, and that annual review meetings are held.</p> <p>The Director and Student Services Coordinator ensure that referrals are made to the CSE when RTI indicates that the child may have a disability.</p> <p>The Director and the Student Services Coordinator review the progress of students with disabilities with appropriate staff members.</p> <p>All faculty members at EVCS participate in annual professional development and training on issues pertaining to special education.</p> <p>In addition to curriculum-based assessments, EVCS uses diagnostic measures to monitor academic progress three times throughout the year.</p> <p>EVCS Days Park had a half time Behavior Intervention Specialist who worked with teachers on behavior intervention plans, and on developing strategies to keep students with emotional disabilities in the classroom as much as possible.</p>	<p>EVCS will continue past efforts to the greatest extent possible. EVCS will be working to deliver minutes to students with IEPs in the best possible mode as allowed by possible social distancing/remote instruction mandates.</p>
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## Entry 12 Percent of Uncertified Teachers

Completed Jul 28 2020 Hidden from applicant

### Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New

York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

## Entry 12 Uncertified Teachers

**School Name:** ELMWOOD VILLAGE CHARTER SCHOOL DAYS PARK 140600860896

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### Instructions for Reporting Percent of Uncertified Teachers

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

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**CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
<b>Total Category A: 5 or 30% whichever is less</b>	<b>0</b>

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
<b>Total Category B: not to exceed 5</b>	<b>0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category C: not to exceed 5	0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	37

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	41



Thank you.

## Entry 13 Organization Chart

**Incomplete** Hidden from applicant

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

## Entry 14 School Calendar

**Completed** Jul 28 2020

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

### **2020-2021 Final Calendar**

**Filename:** 2020 2021 Final Calendar.pdf **Size:** 135.1 kB

## Entry 15 Links to Critical Documents on School Website

**In Progress** Last edited: Jul 28 2020 Hidden from applicant

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

## **Form for Entry 15 Links to Critical Documents on School Website**

**School Name: Elmwood Village Charter School Days Park**

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**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	
2a. Webcast of Board Meetings (per Governor's Executive Order)	
3. Link to NYS School Report Card	
4. Most Recent Lottery Notice Announcing Lottery	<a href="https://www.evcsbuffalo.org/enrollment/">https://www.evcsbuffalo.org/enrollment/</a>
5. Authorizer-Approved DASA Policy	<a href="http://www.evcsbuffalo.org/wp-content/uploads/2016/05/Code-of-Conduct-19-20.pdf">http://www.evcsbuffalo.org/wp-content/uploads/2016/05/Code-of-Conduct-19-20.pdf</a>
6. District-wide Safety Plan	<a href="http://www.evcsbuffalo.org/for-parents-and-students/security-safety/draft-district-emergency-response-to-critical-situations-fall-2019">http://www.evcsbuffalo.org/for-parents-and-students/security-safety/draft-district-emergency-response-to-critical-situations-fall-2019</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="http://www.evcsbuffalo.org/wp-content/uploads/2016/05/Code-of-Conduct-19-20.pdf">http://www.evcsbuffalo.org/wp-content/uploads/2016/05/Code-of-Conduct-19-20.pdf</a>
7. Authorizer-Approved FOIL Policy	
8. Subject matter list of FOIL records	
9. Link to School Reopening Plan	

Thank you.



## **Entry 16 COVID 19 Related Information**

**Completed** Jul 28 2020

### **Instructions**

**Required of ALL charter schools**

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

## Entry 16 COVID 19 Related Information

**School Name:** Elmwood Village Charter School Days Park

### TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	450	348	303

### Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assess	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Number
ess	de	de	de	de 3	de 4	de 5	de 6	de 7	de 8	de 9	de	de	de	de	de	mbe





		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
Tota l															0

### Entry 17 Staff Roster - NEW TASK For Regents Schools Only

**Incomplete** Hidden from applicant

**[INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)**

Please provide the full name of **ANY and ALL instructional and non-instructional employees** and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).



**Elmwood Village Charter School  
Days Park**

**2019-20 ACCOUNTABILITY PLAN  
PROGRESS REPORT**

Submitted to the SUNY Charter Schools Institute on:

September 15, 2020

By Danielle Bruno

40 Days Park  
Buffalo, NY 14201

716-886-4581

## 2019 20 ACCOUNTABILITY PLAN PROGRESS REPORT

Melina Hong, Data Manager, prepared this 2019-20 Accountability Progress Report on behalf of the school's board of trustees:

Trustee's Name	Board Position
Elizabeth Santacrose	Office: Chair Committees: Executive, Finance, Academic Excellence, Fundraising
Jennifer Bernacki Smith	Office: Vice Chair Committees: Executive
Matthew Moscati	Office: Treasurer Committees: Executive, Finance
Pamela Pollack	Office: Secretary Committees: Executive, Academic Excellence
Jamie Smith	Office: Parent Representative (Days Park) Committees: Academic Excellence
Anna Sotelo-Peryea	Office: Parent Representative (Hertel) Committees: Pending
Mimi Barnes Coppola	Committees: Academic Excellence, Nominating
Lacole Brumfield	Committees: Nominating, Fundraising
Kathy Franklin-Adams	Committees: Academic Excellence
Evelyn Kerney	Committees: Fundraising
Joshua Pennel	Committees: Pending
Matthew Ryan	Committees: Finance, Fundraising, Nominating

**Danielle Bruno has served as the Principal since 2016.**

## SCHOOL OVERVIEW

EVCS Days Park opened in 2006 with 125 students in grades K-4. The original configuration of the school was to be K-6, with one class at each grade level. As EVCS graduated its first class of 6<sup>th</sup> graders the administration and trustees realized the need to expand through 8<sup>th</sup> grade. EVCS also decided to add an additional class at each grade level. The percentage of economically disadvantaged students grew from 25% in 2006 to 53% in 2018-2019. EVCS Days Park moved to its current location in 2012 and added busing in 2013.

The mission of the School is as follows: “The Elmwood Village Charter Schools will provide a stimulating and engaging learning environment that recognizes student capability, fosters their connectedness to their immediate and broader communities, and offers them ways to contribute to school life. EVCS believes that all students can and will learn at high levels when provided with the right learning conditions.”

### Key Design Elements:

- **Small, K-8 community:** EVCS has 2 classrooms per grade level, with all of its students located in the same facility, building a sense of closeness and community.
- **Small Class Size:** EVCS has an average of 25 students per class.
- **Student-Teacher Ratio:** each classroom has a small student-teacher ratio (with one certified teacher and a teaching assistant in each classroom, and a special education teacher at each grade level), which allows for more individualized attention and higher quality education.
- **Community alliances:** students interact with community leaders, institutions, and artists; EVCS students participate in community projects, which build relationships and give students a sense of agency.
- **Longer daily schedule and school year:** The school day runs from 8:00 am to 3:15 p.m., with optional before-care and after-care. This provides students with approximately one extra day of instruction per week compared to the district of location. The school has a minimum of 185 instructional days per year.
- **More time on task:** extended periods are provided for the core subjects (English Language Arts and Math) along with tutoring and enrichment opportunities.
- **Interdisciplinary curriculum:** EVCS emphasizes cross-curricular educational development where the connection between different fields of knowledge is shown through theme-based and project-focused instruction.
- **Arts integration:** arts are used as a catalyst for teaching across the curriculum to broaden and deepen the assimilation of the material presented in core subjects. This program of integration has been shown to improve students’ test scores.
- **Parental involvement:** Students do better in school when parents communicate with teachers and become involved in the school. EVCS has added opportunities for parent-teacher communication and for parental participation in school activities and events.
- **Technology integration:** EVCS is committed to using educational technologies in support of student success. Technology is used in targeted ways to address learning difficulties and move more students toward proficiency. Media and information literacy are developed through the classroom and librarian.

## 2019 20 ACCOUNTABILITY PLAN PROGRESS REPORT

- Instructional coaching: EVCS sees our teaching staff as a great asset and their continued development over time is critical to student success. EVCS employs three instructional coaches and a curriculum director who provide classroom teachers with targeted feedback and support in order to continue to get better.

In March 2020, EVCS pivoted to a remote learning program where there was a continued focus on providing a stimulating and engaging learning environment virtually. Without skipping a single planned instructional day, EVCS launched remote learning through Google Classroom. EVCS deployed school technology to make sure every student could access online learning. In virtual classrooms, teachers used a variety of creative methods to instruct students in both synchronous and asynchronous lessons and continued to drive student connection to their community and one another.

### ENROLLMENT SUMMARY

School Enrollment by Grade Level and School Year

School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2015-16	50	51	51	52	53	51	26	20	21					376
2016-17	49	50	52	52	52	50	51	23	19					398
2017-18	48	49	52	53	52	51	49	44	22					420
2018-19	47	50	52	52	53	52	52	49	42					449
2019-20	50	48	51	52	52	51	52	50	43					449

### GOAL 1: ENGLISH LANGUAGE ARTS

#### ELEMENTARY ENGLISH LANGUAGE ARTS

Summary of changes to the Elementary ELA Goal due to the Covid-19 school closure:

- Schools will be unable to report state test proficiency rates, PIs, district comparisons, effect sizes, or mean growth scores.
- However, in the absence of state test results, schools should report relevant results from internally developed assessments, national norm-referenced tests, and/or any other evaluation method below. When possible, schools report tabular data aligned to the narrative.

#### Goal 1: English Language Arts

Elmwood Village Charter School Days Park students will be proficient readers, writers, and speakers of the English language as demonstrated by academic attainment and growth on the STAR Reading and STAR Early Literacy assessment.

**MEASURED GOAL:** By end of year, 65% of students will be proficient on the nationally normed STAR ELA with an average growth of 60% .

## BACKGROUND

ELA was taught in alignment with the NYS Common Core Learning Standards (in 2020-2021 we will be shifting to the Next Generation Learning Standards). EVCS's elementary literacy instruction is centered around, but not limited to the Wonders reading program.

*Wonders* K-6 program consists of six units per grade level. Within each unit, five weekly lessons guided by an essential question tie the multiple readings and activities of the weeks together. Week six of every unit is designated for assessment and extended project work. At the center of each week's core instruction are the Literature Anthology weekly selections (for grades 2-6, second half of grade 1) and the Literature Big Book (for kindergarten, first half of grade 1), which contain consistently high-quality authentic text selections. *Wonders* also provides ample vocabulary practice with carefully selected words. Vocabulary protocols are organized to introduce, enrich, and extend academic language. Phonics, grammar, and spelling lessons are all research-based, sensibly paced, and sequenced.

### **Guided Reading/Literature Circles**

In addition to core reading instruction, students in all grades participate in guided reading and/or literature circles. For students K-6, the focus is on guided reading. However, due to the CCSS's focus on close reading (reading that focuses student attention on the text to a greater extent than in the past, with less attention on the students' background knowledge or on practicing strategies), the implementation of guided reading will focus on discussion of how texts work (considering the impacts of the author's word choices and structure), and rereading text.

Students in grades 7-8 will participate in literature circles using complex texts to promote deep reading for understanding, critical analysis, and finding evidence on which to draw conclusions. Literature circles provide excellent opportunities for students to develop proficiency with these specific anchor standards for reading such as:

- Read closely to determine what the text says explicitly and to make logical inferences from it; cite specific textual evidence when writing or speaking to support conclusions drawn from the text.
- Determine central ideas or themes of a text and analyze their development; summarize the key supporting details and ideas.
- Analyze how and why individuals, events, and ideas develop and interact over the course of a text.
- Analyze how two or more texts address similar themes or topics to build knowledge or to compare the approaches the authors take.
- Read and comprehend complex literary and informational texts independently and proficiently.

### **Writing Workshop – K-6**

EVCS uses the Writing Workshop model of writing instruction. Writing workshop is a processed-based writing curriculum that allows us to have coherency across all grades (K-6). Students work on

specific units of study tailored to meet developmental and curricular needs. Students have a large amount of choice in their topic and style of writing (within genres). Direct writing instruction takes place in the form of a mini-lesson at the beginning of each workshop and is followed by active writing time, at which time the teacher moves around the room conferring with student about their work. Students are encouraged to write for an audience and each workshop ends with a sharing of student work. Each unit of study ends with a publishing party where students share their completed work. With the adoption of the Common Core State Standards, EVCS made the decision to purchase the Units of Study in Opinion, Information, and Narrative Writing published by Heinemann. This curriculum reflects the genres for writing that are spelled out by the Common Core Standards and gives children several opportunities to write in those genres: narrative, persuasive, informational, and poetry. It places a heavy emphasis on revision. Written by grade level, this resource takes the school year month-by-month and guides teachers towards instructing with a balance of narrative and nonfiction writing.

### **Remote Learning**

During remote learning, we continued with our planned as much as possible. However, many of our students were sharing devices with other family members and many experienced connectivity problems, making equitable, daily synchronous instruction unrealistic. For that reason, almost all of our ELA instruction was delivered asynchronously. This required significant modification to the content. In addition, due to the circumstances of the pandemic, we shortened the school day dramatically (to between 2-4 hours, depending on grade level) to be responsive to the needs of our students and families. This affected our ability to keep up with pacing guides and to deliver all of the content planned for trimester 3. Teachers, in collaboration with instructional coaches, revised their Trimester 3 Alignment Maps to prioritize learning standards that would maximize instructional time and focus instructional outcomes on the most important learning targets.

### **Assessment**

Students at all grade levels take the STAR Assessments (STAR Early Literacy in grades K-1, and STAR Reading in grades 2-8). These assessments allow EVCS staff to monitor student progress, create student groups, and individualize student programming and allow us to compare our student results and progress with the many other students and schools utilizing the test. While we had planned to use the STAR assessment three times, we were only able to assess twice due to COVID-19. During the school year, we also utilized the STEP assessment to provide students with targeted support in reading and leveraged our own district-created ELA interim assessments to get a more focused look at mastery of specific standards.

## **METHOD**

During the school year, EVCS administered the nationally normed STAR test for ELA. While we had planned to give this assessment three times (beginning of the year, middle of the year, end of the year), we did not administer the end of the year assessment.

The STAR allows us to measure both proficiency and growth (SGP):

## 2019 20 ACCOUNTABILITY PLAN PROGRESS REPORT

- For the STAR ELA assessment, EVCS sets the bar for proficiency at 60%. When we have used this bar for proficiency in the past, there are more students who score proficient on the NYS Assessment than score proficient on the STAR, so we believe that 60% is a very rigorous bar.
- By the end of the school year, EVCS aims to have our average STAR growth (SGP) to be 60% or higher. Since the STAR is a nationally normed test, this allows us to see that EVCS students are taking bigger strides on average than other students taking the test.

### RESULTS AND EVALUATION

Below are EVCS Days Park students averages for the STAR ELA tests given in January 2020.

<b>SY 19/20 – STAR Early Literacy &amp; STAR Reading (middle of the year)</b>				
<b>Grade</b>	<b>Assessment</b>	<b># of Students (middle of the year)</b>	<b>% Proficient (middle of the year)</b>	<b>Growth (middle of the year)</b>
<b>K</b>	STAR Early Literacy	50	56.0%	49.1%
<b>1</b>	STAR Early Literacy	49	44.9%	58.8%
<b>2</b>	STAR Reading	52	58.8%	73.7%
<b>3</b>	STAR Reading	52	50.0%	50.1%
<b>4</b>	STAR Reading	52	61.5%	62.5%
<b>5</b>	STAR Reading	51	47.1%	50.9%
<b>6</b>	STAR Reading	52	44.2%	56.3%
<b>7</b>	STAR Reading	49	24.5%	52.3%
<b>8</b>	STAR Reading	43	25.6%	52.3%
<b>OVERALL</b>	STAR ELA	450	46.2%	55.2%

Instructional coaches provided teachers with spaces to digest student data and differentiate student groups. Early identification of students who needed additional support for ELA via AIS allowed students who were behind to get additional support. These strategies had a clear impact when looking at the beginning of the year STAR ELA proficiency, taken in October 2019, and the middle of the year proficiency:

<b>Grade</b>	<b>Assessment</b>	<b>% Proficient (beginning of the year)</b>	<b>% Proficient (middle of the year)</b>
<b>K</b>	STAR Early Literacy	48.0%	56.0%
<b>1</b>	STAR Early Literacy	25.0%	44.9%
<b>2</b>	STAR Reading	34.0%	58.8%



## 2019 20 ACCOUNTABILITY PLAN PROGRESS REPORT

<b>3</b>	STAR Reading	44.2%	50.0%
<b>4</b>	STAR Reading	42.3%	61.5%
<b>5</b>	STAR Reading	36.5%	47.1%
<b>6</b>	STAR Reading	36.5%	44.2%
<b>7</b>	STAR Reading	30.0%	24.5%
<b>8</b>	STAR Reading	20.9%	25.6%

### SUMMARY OF THE ELEMENTARY ENGLISH LANGUAGE ARTS GOAL

While EVCS Days Park did not meet the end of year target at mid-year, clear progress was made between the beginning of the year test, and middle of the year test.

<b>Type</b>	<b>Measure</b>	<b>Outcome</b>
Absolute	By end of year, 65% of students will be proficient on the nationally normed STAR ELA.	Not Met by Mid-Year
Growth	By end of year, students will achieve an SGP (growth) average of 60% on the nationally normed STAR ELA	Not Met by Mid-Year

### ACTION PLAN

EVCS has had time to build a better technology infrastructure, so all students will be one-to-one with devices. This will allow us to shift toward a model of synchronous lesson delivery for core subjects during any period of remote instruction. This will increase engagement and provide opportunities for more robust feedback and assessment, that will help drive strong, targeted instruction.

In its second year with three full time instructional coaches, EVCS will continue to develop coaching structures that best support teacher development and student success. Coaches will provide key support during an uncertain time when EVCS may shift quickly between remote and hybrid schooling.

Coaches will translate the observation/feedback cycle to a remote environment, in order to make sure teachers are still getting frequent, high quality feedback around and teaching and learning.

In addition, we know that students will return to school this year missing content and skills from the previous year. We also know that students will bring with them effects of trauma, and that many may still be experiencing high levels of anxiety and uncertainty. And, we will be asking them to do at least a portion of their learning in an online environment. Given all of this, we know that during our time with students, we need to place a laser-like focus on the content that matters most. We have worked with our grade level teams to identify power standards at each grade level that represent the most important work of each grade. During PLC time, teachers will engage in collaborative unit planning that will begin with these Power Standards, and teaching teams will:

1. Unwrap each standard for clarity.
2. Develop a learning progression.
3. Design weekly common formative assessments to monitor progress, and short summative assessments to check for mastery.
4. Develop criteria for success and/or rubrics for assessment items
5. Use data from CFAs for team data conversations to identify needs
6. Design interventions and extensions and utilize all grade level faculty to implement

Grade level teams will meet weekly to look at student work from the common formative assessments and design targeted reteach lessons. We will track students' performance over time on these common formative assessments. This data will be paired with data from short, summative assessments to help us determine student mastery of subject matter over time. This more focused and targeted assessment plan will be implemented in lieu of the interim assessments we had previously been administering four times per year.

Academic Intervention Services (AIS) will be provided for students synchronously. Data from the universal screening tool (STAR), along with other measures, will determine eligibility for these services. AIS services will be delivered synchronously on a daily basis. AIS teachers will utilize the remote learning platform for LLI as the primary resource for reading support services.

EVCS will monitor and track student proficiency of subject matter through:

- STAR reports (proficiency levels, growth)
- Common formative assessments
- Common summative assessments
- Standards-based report cards (focus on Power Standards)
- STEP progress monitoring tools
- Online curriculum-based data collection and reporting tools

The shift to remote instruction has led us to make some changes to curricular materials. This was done in order to provide students content, materials, and instruction that is well suited to an online learning environment. The most significant changes are as follows:

- Addition of daily Heggerty phonemic awareness and phonics videos in grades K and 1 to support foundational reading skills.
- Shift from Wonders to NSSI/Cadence ELA curriculum for grades 3-5. Some of our students and faculty participated in the NSSI summer program. Feedback from both parties was overwhelmingly positive. We were impressed with the engaging and rigorous curriculum,

along with the support provided by mentor teachers for internalizing the lesson and looking at student work.

- Shift from Wonders to TLAC ELA curriculum and novel study for grade 6.

## GOAL 2: MATHEMATICS

### ELEMENTARY MATHEMATICS

Summary of changes to the Elementary Mathematics Goal due to the Covid-19 school closure:

- Schools will be unable to report state test proficiency rates, PIs, district comparisons, effect sizes, or mean growth scores.
- However, in the absence of state test results, schools should report results from internally developed assessments, national norm-referenced tests, and/or any other evaluation method below. When possible, schools report tabular data aligned to the narrative.

### Goal 2: Mathematics

Elmwood Village Charter School Days Park students will be competent operators of mathematics, able to understand and apply mathematical theories, computation, and problem solving, as demonstrated by academic attainment and growth on the STAR Math Assessment.

MEASURED GOAL: By end of year, 65% of students will be proficient on the nationally normed STAR Math Assessment, with an average growth of 60% .

### BACKGROUND

EVCS utilized Everyday Mathematics as its core curricular program in grades K-6 for the 2019-2020 school year. Grades 7 and 8 used teacher created units

#### **Remote Learning:**

During remote learning, we continued with our planned curriculum, as much as possible. However, many of our students were sharing devices with other family members and many experienced connectivity problems, making equitable, daily synchronous instruction unrealistic. For that reason, almost all of our Math instruction was delivered asynchronously. This required significant modification to the content. In addition, due to the circumstances of the pandemic, we shortened the school day dramatically (to between 2-4 hours, depending on grade level) in order to be responsive to the needs of our students and families. This affected our ability to keep up with pacing guides and to deliver all of the content planned for Trimester 3. Teachers, in collaboration with instructional coaches, revised their Trimester 3 Alignment Maps to prioritize learning standards that would maximize instructional time and focus instructional outcomes on the most important learning targets.

#### **Assessment**

## 2019 20 ACCOUNTABILITY PLAN PROGRESS REPORT

Students in grades 1-8 take the STAR Math Assessment. This assessment allows EVCS staff to monitor student progress, create student groups, and individualize student programming and allow us to compare our student results and progress with the many other students and schools utilizing the test. While we had planned to use the STAR assessment three times, we were only able to assess twice due to COVID-19. During the school year, we also leveraged our own district-created Math interim assessments to get a more focused look at mastery of specific standards.

### METHOD

During the school year, EVCS administered the nationally normed STAR test for Math. While we had planned to give this assessment three times (beginning of the year, middle of the year, end of the year), we did not administer the end of the year assessment. The STAR allows us to measure both proficiency and growth (SGP):

- For the STAR Math assessment, EVCS sets the bar for proficiency at 60%. When we have used this bar for proficiency in the past, there are more students who score proficient on the NYS Assessment than score proficient on the STAR, so we believe that 60% is a very rigorous bar.
- By the end of the school year, EVCS aims to have our average STAR growth (SGP) to be 60% or higher. Since the STAR is a nationally normed test, this allows us to see that EVCS students are taking bigger strides on average than other students taking the test.

### RESULTS AND EVALUATION

Below are EVCS Days Park student averages for the STAR Math tests given in January 2020. Several grades met the end of year school goal for proficiency (65%) at mid-year (2<sup>nd</sup> grade, 7<sup>th</sup> grade, 8<sup>th</sup> grade), with several others already very close (3<sup>rd</sup> grade, 4<sup>th</sup> grade, 5<sup>th</sup> grade). Several grades met the end of year school goal for growth at mid-year (2<sup>nd</sup> grade, 4<sup>th</sup> grade, 7<sup>th</sup> grade, 8<sup>th</sup> grade), with several others already very close (5<sup>th</sup> grade, 6<sup>th</sup> grade).

<b>SY 19/20 – STAR Early Literacy &amp; STAR Reading (middle of the year)</b>				
<b>Grade</b>	<b>Assessment</b>	<b># of Students (middle of the year)</b>	<b>% Proficient (middle of the year)</b>	<b>Growth (middle of the year)</b>
<b>1</b>	STAR Math	49	42.9%	42.2%
<b>2</b>	STAR Math	52	69.2%	71.2%
<b>3</b>	STAR Math	52	63.5%	42.8%
<b>4</b>	STAR Math	52	63.5%	63.8%
<b>5</b>	STAR Math	51	60.8%	58.4%
<b>6</b>	STAR Math	52	53.8%	57.4%
<b>7</b>	STAR Math	49	67.3%	78.3%
<b>8</b>	STAR Math	43	74.4%	61.0%

## 2019 20 ACCOUNTABILITY PLAN PROGRESS REPORT

<b>OVERALL</b>	STAR Math	400	61.8%	59.4%
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Instructional coaches provided teachers with spaces to digest student data and differentiate student groups. Early identification of students who needed additional support for Math via AIS allowed students who were behind to get additional support. These strategies had a clear impact when looking at the beginning of the year STAR Math proficiency, taken in October 2019, and the middle of the year proficiency:

Grade	Assessment	% Proficient (beginning of the year)	% Proficient (middle of the year)
1	STAR Math	25.0%	42.9%
2	STAR Math	29.4%	69.2%
3	STAR Math	57.7%	63.5%
4	STAR Math	48.1%	63.5%
5	STAR Math	43.1%	60.8%
6	STAR Math	48.1%	53.8%
7	STAR Math	48.0%	67.3%
8	STAR Math	58.1%	74.4%

### SUMMARY OF THE ELEMENTARY MATHEMATICS GOAL

While EVCS Days Park did not meet the end of year target at mid-year, progress made between the beginning of the year test, and middle of the year test, shows that if the year continued as expected and end of year testing was completed, EVCS would have been likely to meet the target.

Type	Measure	Outcome
Absolute	By end of year, 65% of students will be proficient on the nationally normed STAR Math.	Not Met by Mid-Year
Growth	By end of year, students will achieve an SGP (growth) average of 60% on the nationally normed STAR Math.	Not Met by Mid-Year

## ACTION PLAN

EVCS has had time to build a better technology infrastructure, so all students will be one-to-one with devices. This will allow us to shift toward a model of synchronous lesson delivery for core subjects during any period of remote instruction. This will increase engagement and provide opportunities for more robust feedback and assessment, that will help drive strong, targeted instruction.

In its second year with three full time instructional coaches, EVCS will continue to develop coaching structures that best support teacher development and student success. Coaches will provide key support during an uncertain time when EVCS may shift quickly between remote and hybrid schooling.

Coaches will translate the observation/feedback cycle to a remote environment, in order to make sure teachers are still getting frequent, high quality feedback around and teaching and learning.

In addition, we know that students will return to school this year missing content and skills from the previous year. We also know that students will bring with them effects of trauma, and that many may still be experiencing high levels of anxiety and uncertainty. In addition, we will be asking them to do at least a portion of their learning in an online environment. Given all of this, we know that during our time with students, we need to place a laser-like focus on the content that matters most. We have worked with our grade level teams to identify power standards at each grade level that represent the most important work of each grade. During PLC time, teachers will engage in collaborative unit planning that will begin with these Power Standards, and teaching teams will:

1. Unwrap each standard for clarity.
2. Develop a learning progression.
3. Design weekly common formative assessments to monitor progress, and short summative assessments to check for mastery.
4. Develop criteria for success and/or rubrics for assessment items
5. Use data from CFAs for team data conversations to identify needs
6. Design interventions and extensions and utilize all grade level faculty to implement

Grade level teams will meet weekly to look at student work from the common formative assessments and design targeted reteach lessons. We will track students' performance over time on these common formative assessments. This data will be paired with data from short, summative assessments to help us determine student mastery of subject matter over time. This more focused and targeted assessment plan will be implemented in lieu of the interim assessments we had previously been administering four times per year.

EVCS will monitor and track student proficiency of subject matter through:

- STAR reports (proficiency levels, growth)
- Common formative assessments
- Common summative assessments
- Standards-based report cards (focus on Power Standards)
- Online curriculum-based data collection and reporting tools

The shift to remote instruction has led us to make some changes to curricular materials. This was done in order to provide students content, materials, and instruction that is well suited to an online learning environment. The most significant change to math is as follows:

- Shift from Everyday Math in K-6 to Zearn. Zearn was chosen for stronger alignment with the Next Gen Standards, its strong technology component, and the strong support for remote instruction, including learning recovery plans.

### GOAL 3: SCIENCE

#### ELEMENTARY SCIENCE

Summary of changes to the Elementary Science Goal due to the Covid-19 school closure:

- Schools will be unable to report state test proficiency rates or a district comparison.
- However, in the absence of state test results, schools should report results from internally developed assessments, national norm-referenced tests, and/or any other evaluation method below. When possible, schools report tabular data aligned to the narrative.

#### Goal 3: Science

Elmwood Village Charter School Days Park students will be proficient in scientific process and inquiry skills able to apply scientific knowledge and methods to explore and explain the world around them as demonstrated by academic attainment and growth on the EVCS science interim exams.

MEASURED GOAL: Middle school students will achieve an average of 65% mastery on interim science assessments that are aligned to the NYS Science Assessment.

#### BACKGROUND

Science instruction is aligned to New York State Standards for science, as well as the CCSS for Literacy in Science and Technology. Science instruction at the Elmwood Village Charter School is designed to nurture the excitement which comes with a growing understanding of the world around us. Instruction will be primarily inquiry-based, with emphasis placed on hands-on experiences, experimentation, and field trips. This will help students develop critical thinking, problem solving, and teamwork skills. The Schools use the National Geographic Science program, which builds science skills and habits of mind with a balance between inquiry and text-based models for science instruction. Hands-on activities addressing four levels of inquiry (explore, directed, guided, and open) provide students a solid introduction to science concepts and skills while preparing them for life-long inquiry. Students at each grade level are taught units in Life Sciences, Physical Sciences, and Earth and Space Science. Lessons are supported by extensive photographs and introductory videos from National Geographic explorers and scientists.

## 2019 20 ACCOUNTABILITY PLAN PROGRESS REPORT

The Next Generation Science Standards (NGSS) represent a significant transition from our previous state standards in that they explicitly call for a multidimensional approach to teaching. This is a shift from common practice which emphasizes content knowledge first, application next, and connections between and across disciplines last. For teachers who have been asked to prioritize content in the past, giving equal emphasis to the science and engineering practices (SEP) and crosscutting concepts (CCC) requires different ways of thinking, lesson planning, and daily instruction. The disciplinary core ideas (DCI) provide familiar and safe ground because they include the ideas of traditional content we have prioritized in the past.

### METHOD

EVCS 7<sup>th</sup> and 8<sup>th</sup> grade students take interim assessments for science once a quarter. Questions for these assessments are generally aligned to state standards and pulled from the NYS Science Assessment. Basic mastery is calculated for the number of correct answers divided by the total possible points.

Prior to the sixth grade, EVCS does not provide common interim science assessments for teachers outside of the NYS Assessment for science in the 4<sup>th</sup> grade. Teachers utilize exit tickets and teacher created assessments to understand student learning.

### RESULTS AND EVALUATION

Achievement on the first and second science Interim Assessment was high. 7<sup>th</sup> grade students met the goal for both Interim Assessments, and 8<sup>th</sup> grade students met the goal for one Interim Assessment and were close to meeting the goal for the second Interim Assessment:

Grade	Average Mastery – Interim Assessment #1	Average Mastery – Interim Assessment #2
7	77.0%	69.0%
8	70.0%	64.0%

### ADDITIONAL EVIDENCE

In prior years, EVCS Days Park has met or come close to meeting the goal of 75% of students proficient on the NYS Science Assessment (taken in 4<sup>th</sup> and 8<sup>th</sup> grade). The historical results for the previous 3 years are included here:

Grade	Percent of Students Enrolled in At Least Their Second Year at Proficiency					
	2016-17		2017-18		2018-19	
	Percent Proficient	Number Tested	Percent	Number Tested	Percent Proficient	Number Tested
4	100	46	91.8	49	91.3	46
8	88.9	18	80.1	21	69.2	39
All	94.5	64	86	72	80.3	85



SUMMARY OF THE ELEMENTARY SCIENCE GOAL

Type	Measure	Outcome
Absolute	Students will achieve an average of 65% mastery on interim science assessments that are aligned to the NYS Science Assessment.	Met

ACTION PLAN

To deliver strong science instruction in a remote and/or hybrid environment, it is important have access to rich online content. Our K-5 teachers will rely on Mystery Science for phenomena-based lessons and will supplement these lessons with additional reading from websites such as NewsEla, Pebble Go, Scholastic to build content knowledge.

In grades 6-8 we be shifting from teacher created units to Amplify. Amplify was chosen for its alignment with NGSS, as well as its strong online content for virtual instruction, including simulations for lab work.

GOAL 4: ESSA

The 2019-20 ESSA Goal remains unchanged due to the Covid-19 school closure. The 2019-20 accountability status based on 2018-19 results and can be found by navigating to the school report card available [here](#).

**Goal 7: Absolute Measure**

Under the state’s ESSA accountability system, the school is in good standing: the state has not identified the school for comprehensive or targeted improvement.

METHOD

Because *all* students are expected to meet the state's performance standards, the federal statute stipulates that various sub-populations and demographic categories of students among all tested students must meet the state standard in and of themselves aside from the overall school results. As New York State, like all states, is required to establish a specific system for making these determinations for its public schools, charter schools do not have latitude in establishing their own performance levels or criteria of success for meeting the ESSA accountability requirements. Each year, the state issues School Report Cards that indicate a school’s status under the state accountability system.

RESULTS AND EVALUATION

EVCS Days Park was designated as a school in good standing.

## ADDITIONAL EVIDENCE

EVCS Days Park was designated as a school in good standing in 2019-2020 school year based on a self-assessment which examined STAR growth data for ELA and Math.

Accountability Status by Year

Year	Status
2017-18	Good Standing
2018-19	Good Standing
2019-20	Good Standing

## APPENDIX A: OPTIONAL GOALS

The following section contains a Parent Satisfaction optional goal, as well as examples of possible optional measures.

### Goal S: Parent Satisfaction

Family satisfaction, as measured by survey, will exceed 85%.

80% of responding parents will report that they feel the school is safe as measured by an annual survey.

### Goal S: Absolute Measure

Each year two-thirds of parents will demonstrate satisfaction with the school’s program based on a parent satisfaction survey.

## METHOD

EVCS used the online service SurveyMonkey as the method for collecting responses related to family satisfaction with its schools. The surveys are entitled “EVCS Family Survey [Year].” All attending families were sent messages requesting that they respond to the survey; reminders were sent before closing out the survey.

Responses were collected toward the end of the academic year, during approximately a three-week period. Questions on academics, programs, staffing, and school life were included.

## RESULTS

Parents were generally satisfied with EVCS’s programs, supports, and community.

### 2019 20 Parent Satisfaction Survey Response Rate

Number of Responses	# of Students (included in responses)	Response Rate
237	321	71.3%

### 2019 20 Parent Satisfaction on Key Survey Results

Item	Percent of Respondents Satisfied
Overall I am satisfied with Elmwood Village Charter School	100%
Our school’s academic program is of high quality	99.5%
My child has access to a variety of resources to help him/her learn.	98.5%
My child is being well-prepared to continue his/her education.	96.9%
Our school provides students and teachers with a safe and orderly environment.	97.9%

## EVALUATION

The school met the measure set out in the family satisfaction goal. Even considering the COVID-19 pandemic and virtual learning for 3 months, EVCS continued to have a high degree of satisfaction. This is also clear by its retention rate from year to year. There are always individual concerns that are shared in the survey which gives the School administration an opportunity to reexamine its programs and procedures.

### Goal S: Absolute Measure

Each year, 90 percent of all students enrolled during the course of the year return the following September.

## METHOD

EVCS tracks students who leave in the student information system (SIS) as well as in separate spreadsheets. To calculate retention, the SY18/19 enrollment as of BEDS day was compared to the SY19/20 enrollment as of BEDS day. The information is disaggregated by at-risk subgroups as well.

## RESULTS

EVCS Days Park retained 89.9% of students eligible to return the following year. EVCS Days Park retained 84.8% of its students with disabilities, 71.4% of its students who receive ELL services, and 90.1% of its students who are economically disadvantaged.

2019 20 Student Retention Rate

2018-19 Enrollment	Number of Students Who Graduated in 2018-19	Number of Students Who Returned in 2019-20	Retention Rate 2019-20 Re-enrollment ÷ (2018-19 Enrollment – Graduates)
449	42	366	89.9%

## EVALUATION

EVCS was within 0.1% of meeting this goal.

## ADDITIONAL EVIDENCE

Year	Retention Rate
2017-18	95%
2018-19	93.7%
2019-20	89.9%

# 2019 20 ACCOUNTABILITY PLAN PROGRESS REPORT

## Goal S: Absolute Measure

Each year the school will have a daily attendance rate of at least 95 percent.

### METHOD

EVCS Days Park's attendance rate is tracked in its SIS. Teachers take attendance daily with office staff making corrections for students who are tardy, on suspension, or with an excused absence. Its daily attendance rate is one of the reports that is provided in PowerSchool and it is run at the end of the school year, before the rollover to the next academic year. During the pandemic, EVCS still took attendance, but utilized a customized Google Spreadsheet to keep track of both daily student involvement and student work completion. The results below are separated for the period of the school year prior to March 16<sup>th</sup> (the first day closed) and after March 16<sup>th</sup>.

### RESULTS

Prior to school closures in March, EVCS' overall attendance was 94.3%. EVCS utilized attendance tools included with the attendance module of PowerSchool to contact parents when students are absent or tardy and to send letters home regularly when students are absent from school. The EVCS Days Park school counselor also focused on students missing consecutive days of school.

During remote learning, EVCS gathered more detailed attendance data from teachers to understand when students were logging in and how much work they were completing. Between March 16<sup>th</sup> and June 24<sup>th</sup>, EVCS Days Park's daily attendance was 88.7% with about 75% of students completing all or most of their assigned work daily.

### EVALUATION

When just looking at in-person instruction between September and mid-March, EVCS was within 0.7% of meeting the 95% target. After school closures, attendance did decline below the 90% goal, but a strong majority of students were engaging each day and completing all or most of their assigned work. Since EVCS will start SY20/21 completely virtual, structures were put in place (such as more synchronous learning sessions on Zoom, weekly teacher calls, progress reports, an attendance committee reviewing data and absences each week) to ensure virtual engagement is high.

### ADDITIONAL EVIDENCE

Year	Average Daily Attendance Rate
2017-18	95%
2018-19	92.9%
2019-20	94.3%

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Matthew Moscati

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Elmwood Village Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?  Yes  No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes  No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
N	O	N	E

*Please write "None" if applicable. Do not leave this space blank.*

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
N	O	N	E	N/A

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*Matthew Moscato*

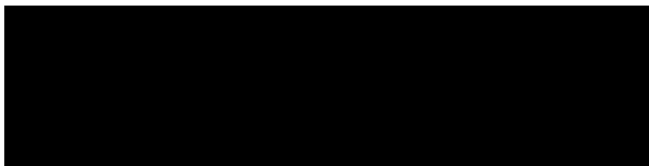
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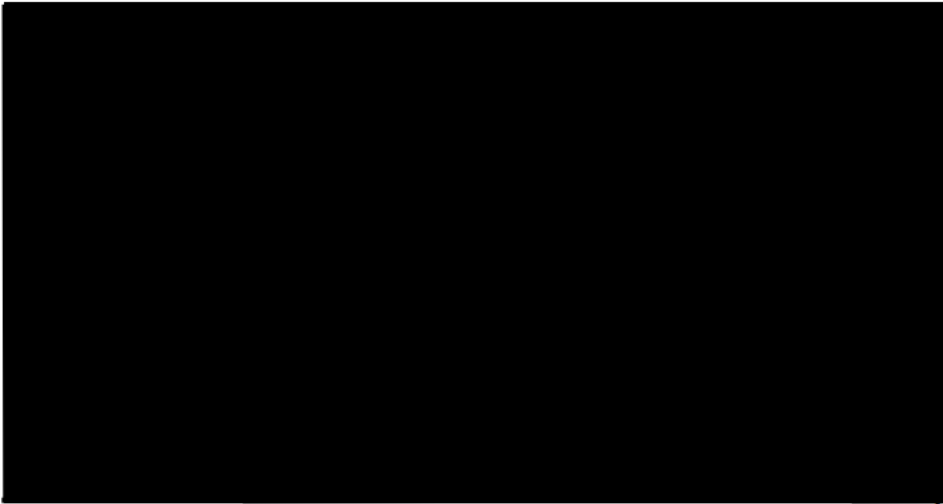
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Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*







ed 06/8/2020

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Matthew E. Ryan

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Elmwood Village Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

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 Yes  No

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Yes  No

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**Yes**  **No**

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<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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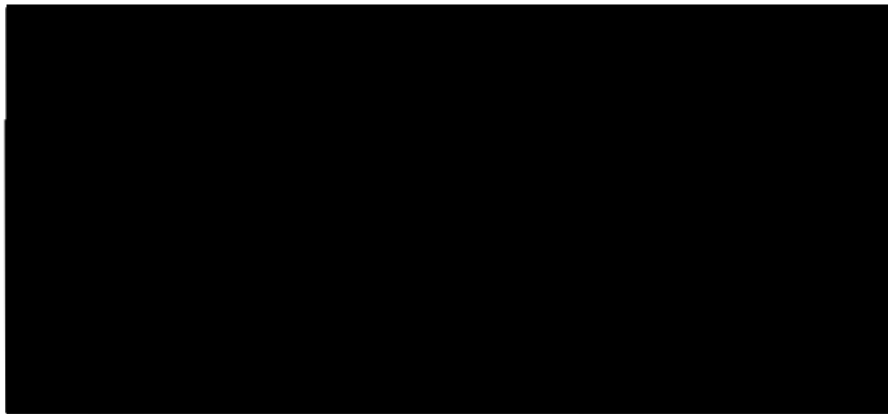
Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Evelyn L Kerney PhD.

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Elmwood Village Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Trustees Member

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Yes  No

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**Yes**  **No**

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	None		

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<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				
	None			

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 Signature \_\_\_\_\_ Date 6/29/20

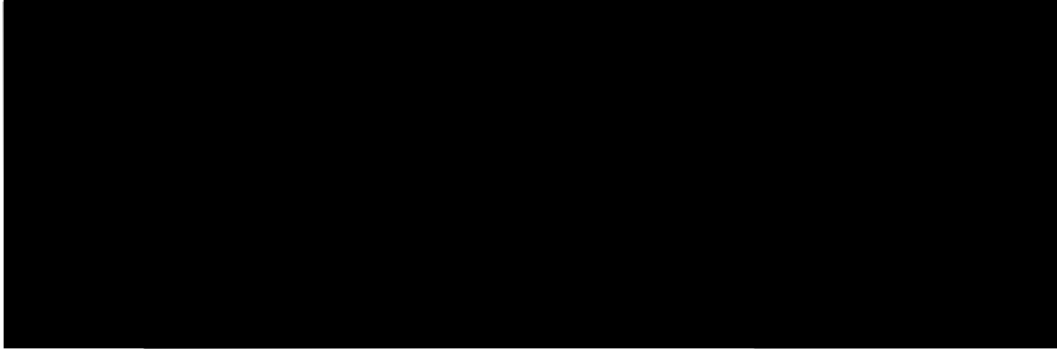
*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**

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**Business Address:**



*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Pamela Pollock

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Elmwood Village Charter Schools

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Secretary

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? Yes

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

My adult daughter is a founder of the school and is employed as Director of Curriculum and Instruction. She could theoretically benefit from my vote regarding her continued employment or salary. Recuse myself from these.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?  Yes  No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

Note: 2 grandchildren are former students.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes  No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No


If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><del>NONE</del> write "None" if applicable. Do not leave this space blank.</p>				

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 Signature

6-1-2020  
 Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** Retired

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Lacole Brumfield

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Elmwood Village Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?  Yes  No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

(CHILDREN - N/A)

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes  No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

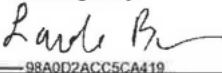
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i> N	O	N	M

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; letter-spacing: 0.5em;">N O N E</p>				

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06/30/2020

Signature

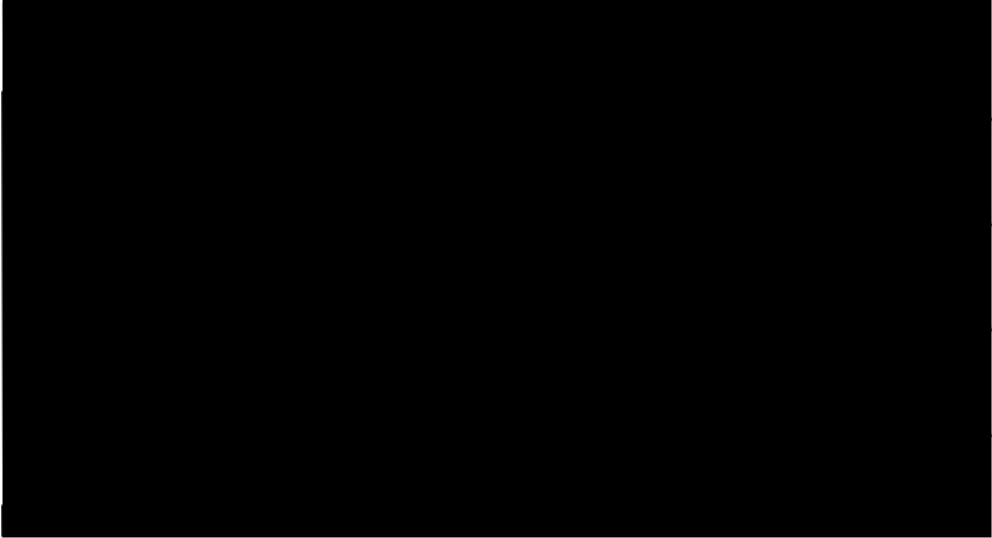
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**Business Telephone:**

N/A





8/2020

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Jennifer Bernacki Smith

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Elmwood Village Charter Schools

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice-Chair

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?  Yes  No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

My son, Ryder Smith, is currently a student (entering 4th grade). The only possible benefit to my participation is that my son would have a more involved parent who is familiar with the workings and staff of the school.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes  No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><b>NONE</b> <i>write "None" if applicable. Do not leave this space blank.</i></p>			

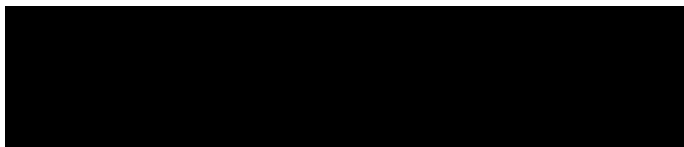
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

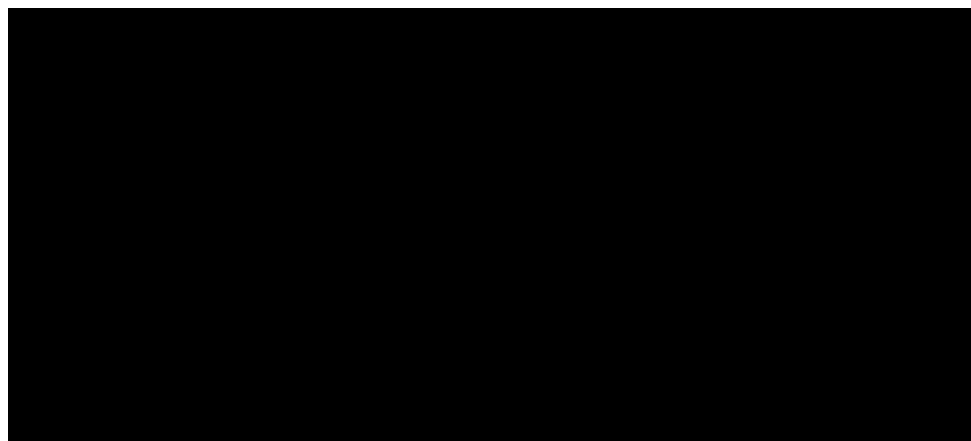
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>NONE</b> write “None” if applicable. Do not leave this space blank.</p>				

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 Signature

July 6, 2020  
 Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Mimi Barnes-Coppola

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Elmwood Village Charter Schools

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Past chair, current member at largr

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?  Yes  No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes  No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

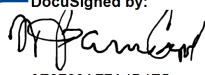
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><b>None</b> <i>use write "None" if applicable. Do not leave this space blank.</i></p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>None</b> <i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

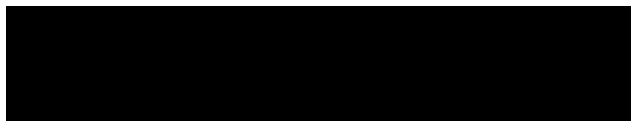
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Signature

June 29, 2020

Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Kathleen V. Franklin Adams

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Elmwood Village Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

None

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO....but text box is covering YES - NO Box

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?  Yes  No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

As I continue to help oversee adherence to our mission and goals, my grandson and all EVCS students will benefit from my participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes  No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><b>NONE</b> <i>write "None" if applicable. Do not leave this space blank.</i></p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>NONE</b> write “None” if applicable. Do not leave this space blank.</p>				

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July 1, 2020

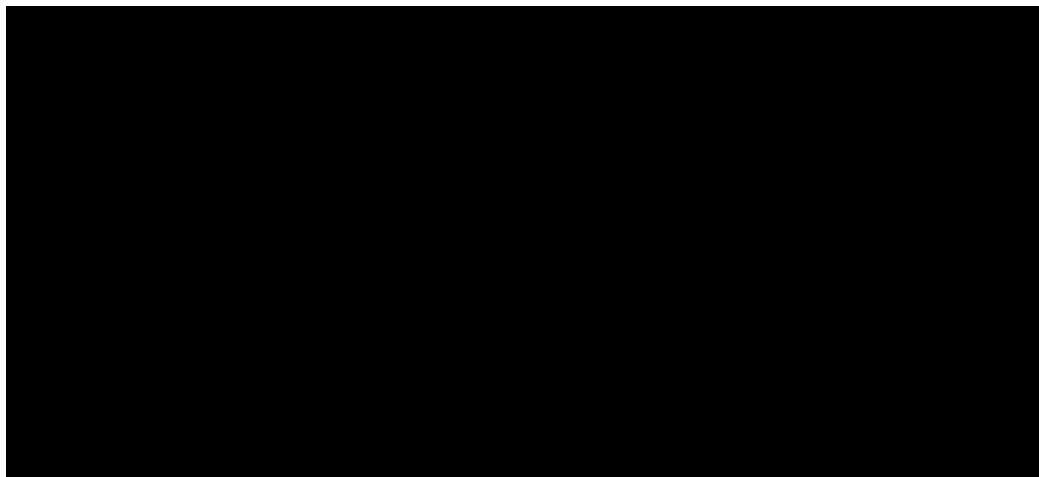
Signature

Date

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**Business Telephone:** None

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Elizabeth R. Santacrose

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Elmwood Village Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chairperson, Board of Trustees

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?  Yes  No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

I am the mother of 3 children who attend EVCS Days Park. I am unaware of ar

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes  No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>None. Please write "None" if applicable. Do not leave this space blank.</i></p>				

  
 Signature

6/26/20

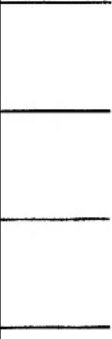
Date

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**Business Telephone:** N/A

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Dr. Jamie D. Smith

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Elmwood Village Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
 **Yes**  **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?  
 **Yes**  **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

I am a parent representative on the Board of Trustees. No benefit is extended to my children

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

**Yes**  **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write “None” if applicable. Do not leave this space blank.</i></p>				
None				

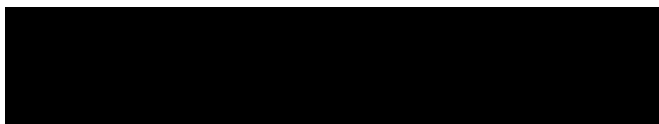
*Dr. Jamie D. Smith*

07/20/2020

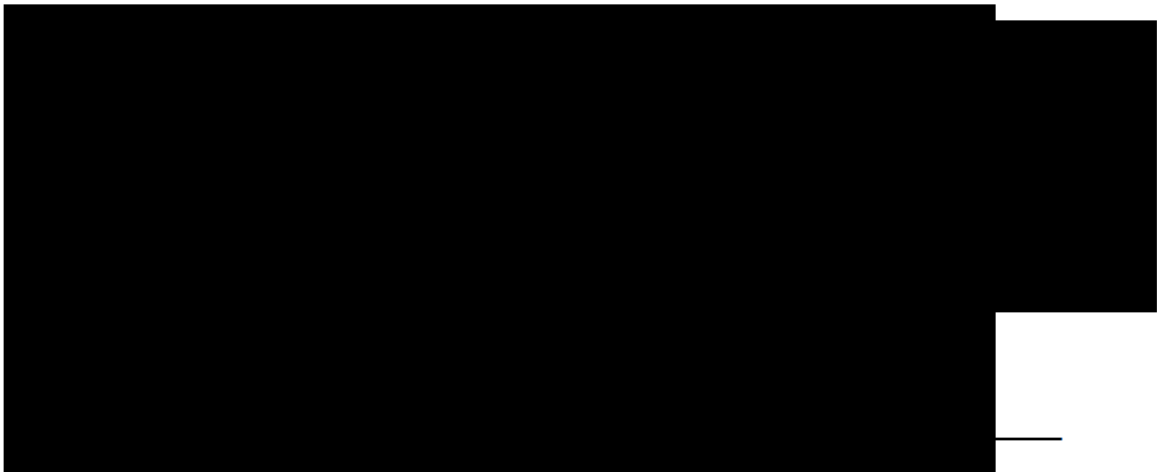
Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



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*last revised 06/8/2020*

**Elmwood Village Charter Schools  
Board of Trustees Meeting  
Wednesday, July 17, 2019  
Meeting Site: Days Park Campus**

**Trustees Present:** Mimi Barnes Coppola; Marguerite Battaglia; Jennifer Bernacki-Smith; Lacle Brumfield; Kathy Franklin-Adams; Evelyn Kerney; Pamela Pollock; Matthew Ryan; Elizabeth Santacrose

**Trustees Excused:** None

**Trustees Absent:** Matt Moscati; Jamie Smith

**Others Present:** Kathy Jamil, Director EVCS Hertel; Liz Evans, EVCS Director of Operations; Anne Wechsler, EVCS Director of Curriculum and Instruction; Lisa Kirisits of Kirisits and Associates, EVCS Accountants; Liz Fisher, new Assistant Principal at EVCS Hertel

#### CALL TO ORDER

Liz Santacrose called the meeting to order at 6:09 PM. She presented the agenda. There were no changes. Kathy Jamil took a moment to introduce Liz Fisher, new Assistant Principal at the Hertel Campus.

#### MINUTES

The Minutes of the Elmwood Village Charter Schools Board of Trustees Meeting held on June 12, 2019, were presented. **Mimi moved and Jen seconded that the minutes be approved as presented. Approved unanimously.**

#### TREASURER'S REPORT

Lisa presented the Treasurer's Report. For the twelve months ended June 30, 2019, EVCS showed an increase in net assets of approximately \$870,508 vs. a budgeted increase in net assets of \$146,697. The result was a favorable variance of approximately \$723,811. Lisa cautioned that these figures are likely to change substantially, as many vendors have not yet submitted final bills for the end of the fiscal year.

Also presented was a Projected Statement of Activities for the years ending June 30, 2020 through June 30, 2024. This projection was prepared for submission to Cullen Foundation for the purpose of requesting grant funding to cover two positions: Data Coordinator and Operations Manager and to illustrate that EVCS will be able to sustain these salaries after two years of funding by Cullen Foundation. The projection was prepared solely for the use of EVCS and Cullen Foundation.

Work is being done on the report due to CSI/SUNY and NYSED by August 1, 2019 and is coordinated with Liz and the school. Another financial projection is being prepared for Elmwood Village Charter School Days Park (only) for the purposes of submitting to SUNY/CSI as part of the charter renewal application. This is due to SUNY/CSI by August 15, 2019 and will be submitted timely.

**Matt moved and Marguerite seconded that the Financial Report be approved with the understanding that final figures are subject to change. Approved unanimously.**

DIRECTORS' REPORTS

This is a compilation of reports from Danielle Bruno, Kathy Jamil, Liz Evens and Anne Wechsler. Presenters this evening were Kathy Jamil and Liz Evans.

**Operations/Facilities**

**Days Park** - Summer cleaning is underway. Gym mats to fill empty spots on the walls (approved by the Board) were installed.

**Hertel** - Summer cleaning is underway. The hot water heater was replaced.

**Shared** - Furniture and technology for central office staff has been ordered. An unused classroom will house staff members until the central office space is renovated.

**Technology** - Nothing to report.

Hiring of the following was proposed:

**Personnel**

<b>Days Park Position</b>	<b>Name</b>	<b>Qualifications</b>
Special Education Teacher	Abigail Donegan Ruggles	
6th Grade Teacher	Katrina Martin	
Music Teacher	Scott Wheeler	
Mid.Sch. ELA Teacher	Rene Bonilla	
Assistant Teacher	Jennifer Kwiatek	
Assistant Teacher	Tiffany Vallone	
<b>Hertel Position</b>		
Assistant Teacher	Brianna Canale	
1st Grade Teacher	Rachel Frase	
AIS Teacher	Allison Stathius	

**Pam moved and Kathy Franklin-Adams seconded that these proposed hires be approved. Approved unanimously.**

EVCS Hertel is also planning to hire the following: a Front Office Assistant, Spanish, one Assistant Teacher, Music, Art.

### **Professional Development**

There are no Professional Development updates this months.

### **Hertel Updates**

-Afterschool: EVCS is applying for Advantage Grant Funding for the Hertel Best Self Behavioral Health after school program. Application was due June 18th. Awards will be announced in mid-July.

-City Year: Liz Evans attended the kickoff summit with all charter school partners on June 13th and met the site manager. She will be visiting the Hertel Campus on July 18, to meet with Kathy Jamil and discuss expectations and routines.

### **Days Park Updates**

None

### **Other Business**

-The organizational consultant finalized her report for the Board. She recommended the organizational structures which were emailed to the Board of Trustees. Since these positions did not originally fit into the budget, they were either pushed into later fiscal years, or eliminated altogether until the budget picture changed. The Foundation (who paid for the consultant's work) expressed an interest in funding these positions for two years for the Data Coordinator and three years for the Operations Manager.

-The Cullen Foundation Update: The Cullen Foundation has a new program officer, Corey Bower. Kathy, Liz and Anne met with Mr. Bower, Florine Luhr, President, and Nick Schifano Grants Analyst. The administrative team applied for, and was awarded, a grant to fund the three new instructional coach positions for the 2019-2020 year, in the amount of \$214,000. The Admin Team also applied for funding for the Data Coordinator and Operations Manager recommended by Beyond Sixth for the time periods above.

-Elementary School rankings were published by Buffalo Business First. EVCS was ranked 43rd out of 252 schools (down from 30th last year). The only schools in Buffalo ahead of EVCS were Olmsted (a K-4 test-in school with no 5th grade scores to compare), and St. Mark's (Private School).

## SUBCOMMITTEE REPORTS

**Fundraising Committee** - There was no meeting this month.

**Space Planning Working Group** - The group is scheduled to meet later in July.

### **Academic Excellence Committee**

The Academic Excellence Committee met on June 27 to review the end-of-year data metrics report. Strategies for reading remediation and the role of instructional coaches were also discussed. Several Committee members are scheduled to meet with a retired City of Buffalo CSE Chair to discuss the relation of EVCS Special Education policies and practices to those of



the City. The next meeting of the Committee will be scheduled for October when results of NYS State testing are available. Complete minutes are available online.

### **Nominating Committee**

The Nominating Committee did not meet this month. Board members were reminded to be on the lookout for potential candidates to the Board,

#### **BY LAWS REVISION**

Liz Santacrose briefly discussed revisions to the EVCS By Laws which had been previously circulated for Board review. **Matt Ryan moved and Mimi seconded that all revisions to the EVCS by Laws be approved. Approved unanimously.**

#### **COMMUNITY ASSOCIATION.**

Jamie was not available to report on the activities of the Days Park CA.

LaCole noted that the Hertel CA met recently. They have been working on another project to select and order a variety of EVCS swag to be sold as a fundraising project. It was requested that the items not be identified as either Hertel or Days Park in order to present a unified picture and also to increase demand for the items.

The Hertel CA has also been planning a variety of activities for upcoming months. They hope to finalize plans and have a calendar ready in August.

#### **ADMINISTRATION CONTRACTS**

**Pam moved and Mimi seconded that the Board enter executive session for confidential discussion of personnel matters. Approved unanimously.** General matters for discussion included rubrics for evaluation, finding or creating a matrix for self-evaluation, and various salary levels and length of contracts. **Matt Ryan moved and Mimi seconded that the Board leave executive session. Approved unanimously.**

#### **NEW BUSINESS/ANNOUNCEMENTS**

Dates for 2019-2020 EVCS Board of Trustees meetings were discussed. The following were selected:

Aug. 21, 2019; Sept.18, 2019; Oct. 16, 2019; Nov. 20, 2019; Dec. 18, 2019; Jan. 15, 2020; Feb.12, 2020; Mar.18, 2020; April 8, 2020; May 20, 2020; June 17, 2020; July 15, 2020.

There was no additional new business and no announcements.

**Mimi moved and Liz Santacrose seconded that the meeting be adjourned. Approved unanimously.**

Respectfully Submitted  
Pamela Pollock

#### **Future Meetings:**

Aug. 21, 2019; Sept.18, 2019; Oct. 16, 2019; Nov. 20, 2019; Dec. 18, 2019; Jan. 15, 2020; Feb.12, 2020; Mar.18, 2020; April 8, 2020; May 20, 2020; June 17, 2020; July 15, 2020.

Note: All meetings begin at 6:00 PM



**Elmwood Village Charter Schools  
Board of Trustees Meeting  
Wednesday, Jan. 15, 2020  
Meeting Site: Hertel Campus**

**Trustees Present:** Jennifer Bernacki-Smith; Lacle Brumfield; Kathy Franklin-Adams; Evelyn Kerney; Matthew Moscati; Pamela Pollock; Elizabeth Santacrose

**Trustees Excused:** Mimi Barnes-Coppola; Matthew Ryan; Jamie Smith

**Trustees Absent:** None

**Others Present:** Danielle Bruno, Director, EVCS Days Park; Kathy Jamil, Director, EVCS Hertel; Elizabeth Evans, EVCS Director of Operations; Anne Wechsler, EVCS Director of Curriculum and Instruction; Lisa Kirisits, Kirisits and Associates, EVCS Accountants

#### CALL TO ORDER

Liz Santacrose called the meeting to order at 6:04 P.M. She presented the agenda. There were no changes.

#### MINUTES

The minutes of the Elmwood Village Charter Schools Board of Trustees Meeting held on December 18, 2019, were presented. **Jen moved and Matt Moscati seconded that the minutes be accepted as presented. Approved unanimously.**

#### TREASURER'S REPORT

Lisa Kirisits gave the Treasurer's Report.. For the six months ended December 31, 2019, EVCS showed a decrease in net assets of \$304,500 vs. a budgeted decrease in net assets of approximately \$603,200. The result was a favorable variance of approximately \$298,700. Some of the favorable and unfavorable variances were discussed. Some of the discrepancies were thought to be a result of coding errors. It is hoped that using the new Procurify software and involving personnel who do the coding, will result in better budget alignment. A budget meeting is already on the calendar, and the Finance Committee meeting will discuss both spending and more accurate coding. **Pam moved and Matt Moscati seconded that the Financial Statement be accepted. Approved unanimously.**

#### EVCS DISTRICT SAFETY PLAN APPROVAL

The Elmwood Village Charter Schools District Safety Plan was presented for consideration at the December Board meeting. Since that time it has been made available for comment in the office and online. Liz Evans presented the final document for approval. **Jen moved and Liz Santacrose seconded that the Elmwood Village Charter Schools District Safety Plan be approved. Approved unanimously.**

#### DIRECTOR'S REPORTS

The Director's Reports were prepared jointly by Danielle Bruno, Liz Evans, Kathy Jamil and Anne Wechsler.

## **Operations and Facilities**

**Days Park** - The proposed addition was approved at the Buffalo Planning Board meeting on 1/13/2020. A meeting with community members will be scheduled for early February in order to discuss the construction schedule and other details. Thanks to Jen Bernacki-Smith for representing EVCS at the Planning Board meeting. Jen recommended that the school take care to maintain open lines of communication with the neighbors. She volunteered to assist Matt Ryan with that task.

**Hertel** - DWC replaced all the valves in the classrooms over the winter break. They will be returning on MLK Jr. Day to make adjustments based on teacher feedback about temperatures. The Director of operations will contact the Buffalo Sewer Authority to follow the recommended course of action with the Board's consent.

### **Shared -**

**Cleaning Contract** - After a 30-day "cure period" the contract with the cleaning company was terminated. Two full-time cleaners and two part-time evening cleaners have been hired to date. EVCS is seeking two more evening cleaners per building. Mr. G. and Leroy are working evenings, helping to clean and to train cleaners. EVCS Days Park also found a need for a bridge cleaner between 10-2 to help Mr. G. clean and also to fill in when he travels to Hertel. A former EVCS student applied and was offered the position.

**Admissions** - The online application became available on January 1st. Below is a chart of applications received to date.

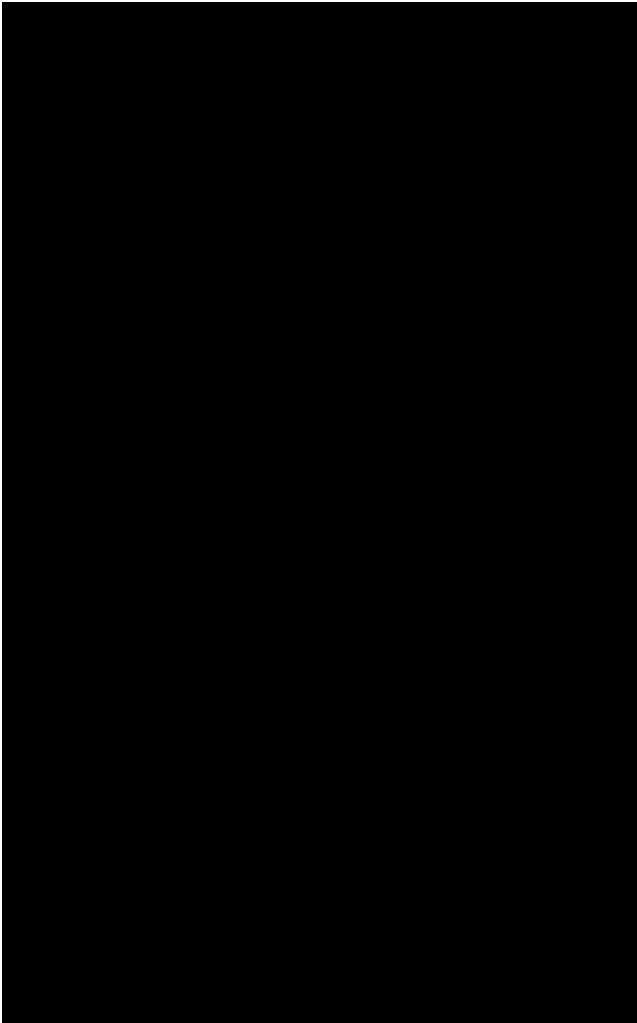
<b>Campus</b>	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>Totals</b>
Days Park	80	14	8	17	11	12	19	5	2	168
Hertel	68	15	14	14	12	6		X	X	X
<b>Totals</b>	<b>148</b>	<b>29</b>	<b>22</b>	<b>31</b>	<b>23</b>	<b>18</b>	<b>19</b>	<b>5</b>	<b>5</b>	<b>2</b>

**Operations Manager** - Liz Evans organized a site visit to one of the Uncommon Schools in Rochester for the Central Office Staff. They will observe workflows and talk with operations staff about procurement/accounts payable, recruitment, recruitment & admissions, facilities & operations and human resources procedures.

**Human Resources Update** - Since July 1, 2019, new Human Relations Manager, Kim Rosenfeld, has recruited and "onboarded" 30 new hires in a variety of positions. She has implemented a new advanced HR system. She coordinated the new benefits package for employees. By switching from Lawley Marketplace to Maximum Healthcare EVCS employees will receive enhanced benefits at no extra cost. The Employee Handbook was updated and activated for the 2019-2020 school year. Additional details are available under separate cover.

**Personnel**

<b>Position</b>	<b>Name</b>	<b>Campus</b>
Teacher	Breanna Walker	Hertel
PT Evening Custodian	Nydia Quiles	Hertel
Custodial Supervisor	Dylan Bak	Hertel
Custodial Supervisor	Mickey Martinez	Days Park
Receptionist PT	Jocelyn Santiago	Hertel
PT Evening Custodian	Stephanie Santiago	Days Park
Substitute Teacher	Chance MacDowell	Days Park
Day Porter	Aziz Wynder	Days Park



**Pam moved and Kathy Franklin-Adams seconded that the proposed personnel actions be approved. Approved unanimously.**

**Currently Hiring:** Part time custodians.

**Business Office** - Continuing implementation of Procuify system.

**Events - Both Campuses**

- Jan. 17 - Whole School Morning Meeting: Hertel and Days Park
- Jan. 23 - Parent-Teacher conferences: both campuses

### **Other Business**

Shared leadership coaching continued. The School Leadership team worked with coach Dominique Federgill in a follow up session on January 15, 2020. Focus was supporting and enhancing the shared leadership model. The team will have 8 more sessions with the coach throughout the year.

### **SUBCOMMITTEE REPORTS**

- Fundraising - The Fundraising Committee has not met.
- Space Planning - Concerns and activities were covered in the Directors' Report. The next meeting is not yet scheduled
- Academic Excellence - Results of STAR and STEP Assessments will be discussed at the February meeting.
- Nominating Committee - The Nominating Committee expects to meet in February to discuss recruitment of additional members of the Board.

### **COMMUNITY ASSOCIATION**

Liz Santacrose reported in Jamie's absence. EVCS Days Park parents met jointly with parents from EVCS Hertel to discuss plans for the annual fundraising event. This year's Evening will be held on Saturday, March 7, 2020, at the Hertel Campus. The event will have a Mardi Gras theme.

Lacole inquired, on behalf of the parents, whether EVCS had considered the used of a "Parent Portal", similar to those of some other schools, to keep track of students activities between parent conferences. The consensus was that with elementary students the teacher conferences, possibly with interim reports as needed, were more helpful than day to day postings. It was agreed that it might be helpful for parents to have suggestions for "How to get the most out of a parent conference with your child's teacher."

### **ANNOUNCEMENTS/NEW BUSINESS**

There were no additional announcements and no new business. **Jen moved and Kathy Franklin-Adams seconded that the meeting be adjourned. Approved unanimously.** The meeting was adjourned at 7:23 P.M.

Respectfully Submitted  
Pamela Pollock

### **Future Meetings:**

Feb.12, 2020; Mar.18, 2020; April 8, 2020; May 20, 2020; June 17, 2020; July 15, 2020.

Note: All meetings begin at 6:00 PM



**Elmwood Village Charter Schools  
Board of Trustees Meeting  
Wednesday, Feb. 12, 2020  
Meeting Site: Days Park Campus**

**Trustees Present:** Mimi Barnes Coppola; Jennifer Bernacki-Smith; Lacle Brumfield; Evelyn Kerney; Pamela Pollock; Matthew Ryan; Elizabeth Santacrose; Jamie Smith

**Trustees Excused:** Kathy Franklin-Adams; Matthew Moscati

**Trustees Absent:** None

**Others Present:** Danielle Bruno, Director, EVCS Days Park; Elizabeth Evans, EVCS Director of Operations; Anne Wechsler, EVCS Director of Curriculum and Instruction; Melina Hong, EVCS Data Manager

**CALL TO ORDER**

Liz Santacrose called the meeting to order at 6:08 P.M. She presented the agenda. There were no changes.

**MINUTES**

The minutes of the Elmwood Village Charter Schools Board of Trustees Meeting held on January 15, 2020, were presented. **Jen moved and Mimi seconded that the minutes be accepted as presented. Approved unanimously.**

**TREASURER'S REPORT**

Matt Ryan presented the Financial Statement in the absence of the accountant. The Statement indicated that for the six months ended January 31, 2020, EVCS showed an increase in net assets of \$5,732 vs. a budgeted decrease in net assets of approximately (\$495,722). The result was a favorable variance of approximately \$501,454.

**Matt moved and Lacle seconded that the Financial Statement be accepted. Approved unanimously.**

Matt also reported that the Finance Committee had met to discuss the options for financing the upcoming construction at Days Park. The estimated cost of the project is \$1.5 million. The Committee recommended that the school cash in \$750,000 of the CDs on reserve. The remainder could be financed over a 5-year, or a 20-year period. The loan could be repaid sooner if desired. The Committee deemed the 20-year period as preferable, as it would allow for more flexibility should unexpected expenses arise.

**Mimi moved and Matt seconded that the Financial Committee's recommendation, to pay for the construction using the money from the CDs supplemented by a separate loan having a 20-year amortization, be adopted. Approved unanimously.**



## DIRECTOR'S REPORTS

### General

Following their review of both schools, the SUNY renewal Board has drafted a report which recommends a full five-year renewal for EVCS.

### Operations/Facilities

**Days Park** - The plans for the proposed addition are being finalized and it is expected that construction will begin at the end of March/beginning of April. The Neighborhood Advisory meeting will take place on February 20 at 4:00 PM.

**Hertel** - Classroom temperature adjustments will continue throughout the February break.

### Shared

**Cleaning** - The staffing for cleaning at both schools is at full capacity. Staff has given good feedback on the cleanliness of the buildings.

**Admissions** - The online application became available on January 1st. Below is a chart of applications received to date:

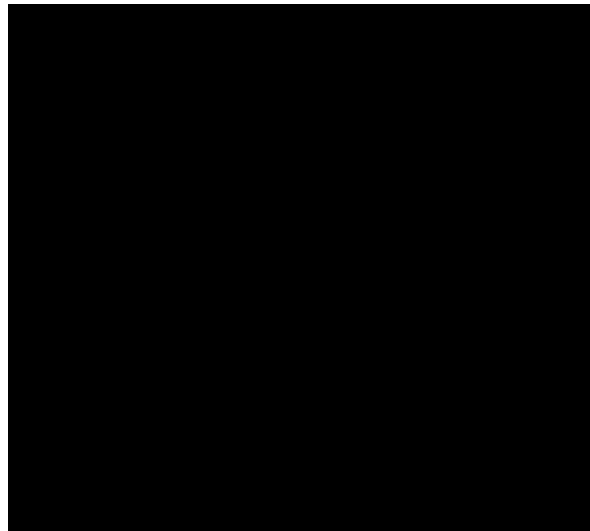
<b>Campus</b>	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>Total</b>
Days Park	132	21	24	30	20	20	27	16	8	298
Hertel	106	21	25	24	22	12	X	X	X	210
Total	238	42	49	54	42	32	27	16	8	508

**Operations Manager** - The operations manager is currently overseeing various projects including the installation of rock climbing walls (purchased with dedicated fundraising money), installation of water bottle fillers (fundraised through annual appeal), playground designs, etc.

### **Human Resources**

#### Personnel

<b>Position</b>	<b>Name</b>	<b>Campus</b>
PT Evening Custodian	James Connolly	Days Park
PT Evening Custodian	Flora Walton	Hertel
Long Term Sub. Teacher	Brandon Stevens	Days Park
PT Evening Custodian	Gadi Lukozi	Hertel

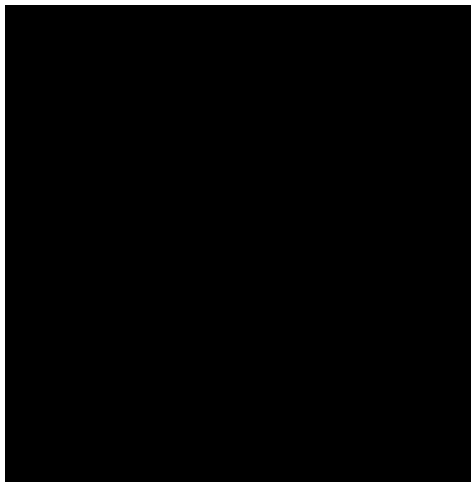


PT Evening    Craig Witherspoon    Days Park  
Custodian

Sub. Teacher    La Teesha McElrath    Hertel

Sub. Cleaner    Noelia Fernandez    Hertel  
Ronon

Long Term    Chaiska Nieves    Days Park  
Sub. Teacher



**Matt Ryan moved and Pam seconded that all proposed hiring be approved. Approved unanimously.**

**Currently Hiring** - EVCS is not currently seeking additional employees.

**Business Office** - The business office continues to work on implementation of the new Procurify system.

**Academics** -

The Academic Excellence Committee met on February 10 to review mid-year data. (See subcommittee reports.)

The next EVCS Professional Development Day will be March 13. Verta Maloney, a NYC-based educator and consultant, will be providing professional development to all staff at both campuses on that day. Social justice is the focus of this professional learning day.

**Events** -

- February 27 - Community Arts Night ; for both schools at the Hertel Campus.
- March 16 - Literacy Night ( Days Park); will be scheduled at Hertel at another date
- March 7 -Evening with EVCS; adult event for both schools at Hertel Campus

**Other Business**

- Shared Leadership Coaching continues
- Request to establish a High School Working Group

**SUBCOMMITTEE REPORTS**

**Fundraising** - The Fundraising Committee met earlier today. They continue to oversee efforts of various groups to raise money for the school. They expressed a need to improve data collection and are looking for a special project in order to reach out to EVCS supporters.

**Space Planning** - The Committee met on January 30. The Days Park construction project has been approved by the city. They will continue to meet with the stakeholders/neighbors to keep

lines of communication open. The group continues to seek opportunities for alternative parking for staff and visitors, to be used during the construction process.

**Academic Excellence** - The Academic Excellence Committee met on February 10 to discuss data regarding student performance, school culture and attendance. Data was presented by Melina Hong, EVCS Data Manager.

- Mid-year STAR performance data showed growth across both schools within range of the target. Economically disadvantaged students, and students with disabilities showed a significantly slower rate of growth. More targeted instruction with more intense progress monitoring for these students seems indicated in order to close these achievement gaps.
- To date 15 in-school suspensions and 20 out-of-school suspensions have been recorded. Most suspensions were attributed to a few students with chronic behavioral issues and issues that begin outside school and are then carried into the classroom.
- Average daily attendance is at 94.6 across both schools.

Liz Evans proposed the establishment of a High School Working Group to look into the feasibility of EVCS opening its own High School Program. The Cullen Foundation has offered a contact with someone who can help us to begin the process of investigation.

**Nominating Committee** - The Nominating Committee has not met this period.

#### COMMUNITY ASSOCIATION

The Days Park CA met on February 3. The primary focus was on preparation for the annual fundraiser to be held on Saturday, March 7. This year the event will feature a Mardi Gras theme. The school will also hold a Book Fair during the month of March.

The CA at the Hertel campus is planning a Leap Year dance and is looking for a DJ. Other upcoming events at Hertel include a Spring Candy Sale, a Book Fair and a skating party.

#### ANNOUNCEMENTS/NEW BUSINESS

There were no additional announcements and no new business.

**Jamie moved and Evelyn seconded that the meeting be adjourned. Approved unanimously.** The meeting was adjourned at 7:24 PM

Respectfully Submitted  
Pamela Pollock

#### **Future Meetings:**

Mar.18, 2020; April 8, 2020; May 20, 2020; June 17, 2020; July 15, 2020.

Note: All meetings begin at 6:00 PM

**Elmwood Village Charter Schools  
Board of Trustees Meeting  
Wednesday, May 20, 2020  
Meeting Site: ZOOM Online Meeting**

**Trustees Present:** Mimi Barnes Coppola; Jennifer Bernacki-Smith; Lacle Brumfield; Kathy Franklin-Adams; Evelyn Kerney; Pamela Pollock; Elizabeth Santacrose

**Trustees Excused:** Matthew Moscati; Matthew Ryan; Jamie Smith

**Trustees Absent:** None

**Others Present:** Danielle Bruno, Director, EVCS Days Park; Elizabeth Evans, EVCS Director of Operations; Kathy Jamil, Director, EVCS Hertel; Anne Wechsler, EVCS Director of Curriculum and Instruction; Lisa Kirisits, Kirisits & Associates, EVCS Accountants

**CALL TO ORDER**

Liz Santacrose called the meeting to order at 6:05 P.M. She presented the agenda. There were no changes.

**MINUTES**

The minutes of the Elmwood Village Charter Schools Board of Trustees meeting held on April 8, 2020, were presented. Lisa Kirisits suggested an addition to the portion of the minutes which discussed the PPP Loan. **Mimi moved and Jen seconded that the minutes be accepted as corrected. Approved unanimously.**

**TREASURERS REPORT**

Lisa Kirisits presented the Financial Statement. For the ten months ended April 30, 2020, EVCS showed an increase in net assets of \$575,955 vs. a budgeted decrease in net assets of approximately (\$173,390). The result is a favorable variance of approximately \$749,345. With revenue ahead of budget EVCS is in a good position at this time. The budget for next year is currently being prepared. **Kathy Franklin-Adams moved and Jen seconded that the Financial Report be approved. Approved unanimously.**

**EXECUTIVE SESSION**

**Mimi moved and Kathy Franklin-Adams seconded that the Board enter executive session to discuss legal matters. Approved unanimously.**

Discussion ensued.

**Pam moved and Lacle seconded that the Board exit executive session. Approved unanimously.**

## DIRECTORS' REPORT

The director's report was prepared jointly by Danielle Bruno, Liz Evans, Kathy Jamil and Anne Wechsler.

### **Operations/Facilities**

**Days Park** – Construction of the addition began April 27th. Jen Bernacki communicated this to the Neighborhood Advisory Committee on April 20th.

**Hertel** – No updates.

**Shared** -- End of Year (EOY) processes are underway at both campuses. Teachers packed up student belongings during the week of May 11th. Families picked up their children's belongings from Saturday 5/16-Monday 5/18. The coordination of the administration and teachers to gather and organize all the belongings was amazing, and families were very grateful for the efforts.

Teachers are packing up their classrooms this week and next week (and beyond, if needed) in order to facilitate summer cleaning. Full time custodial employees were called back Monday 5/18 to assist with cleaning, classroom pack-up, and organization. Everyone in the building is subject to safety guidelines, including wearing face coverings, maintaining distancing, and washing hands regularly.

Nurse Dana and Nurse Tracy collaborated to coordinate a very successful mask-making campaign. They assessed the needs of our school community, and volunteers donated materials and made face masks. The campaign provided over 500 masks to EVCS families. We are thankful to our school nurses for their efforts in helping to keep our school community safe and healthy.

### **HR Updates**

<b>Position</b>	<b>Name</b>	<b>Campus</b>	<b>Qualifications</b>
<b>P/T Custodian</b>	<b>Booker Ray</b>	<b>Days Park</b>	

**Jen moved and Mimi seconded that the hiring of the part-time custodian be approved. Approved unanimously.**

**Currently Hiring:** Interviews have taken place for the 2020-2021 school year.

**Finance** – EVCS applied for the Paycheck Protection grant program through Evans Bank to cover payroll expenses for an 8-week period in the amount of \$1,451,000.

Budgeting is continuing, planning for different funding scenarios. The Finance Committee is meeting to review the budget on 6/8/20.

## **Academics**

1. The NYS Regents assessments have been suspended by the state until further notice. Students who demonstrate proficiency in the standards for a Regents course will be exempt from the exam, and will receive course credit.
2. Progress Reports for online learning were emailed to families last week. Parents received information about attendance (% of days present for online learning) and work completion (Exceeds Expectations, Meets Expectations, Approaching Expectations). Virtual, or phone parent-teacher conferences are taking place this week.
3. A plan has been created for reporting end of the year grades. These grades will also be based on work completion, rather than student mastery.
4. Summer School - We are currently working on a plan to provide some continuation of learning over the summer months. All students will be expected to do a minimum amount of regular math and ELA practice that will be pushed out via Google Classroom. A small percentage of students will receive small group, synchronous instruction via Google Meet. The number of times per week and length of lessons is yet to be determined.
5. Summer Professional Development - We are beginning to plan for summer professional development, keeping in mind that it may take place virtually.

Attendance figures for the online learning continue good. Average daily attendance for both schools has been approximately 87% with a high of 97%. In addition, 80% of the students are completing all, or most of their work. Teachers are to be congratulated for exceeding all expectations for time and effort.

## NEW BUSINESS/ANNOUNCEMENTS

Liz Santacrose announced that the Nominating Committee would convene on Wednesday to discuss possible new Board members and to assemble a slate for election of Board officers for 2020-2021. Election of officers is scheduled for the June 17 meeting.

She also announced that Lacle Brumfield, EVCS Hertel Parent representative, had received an excellence in education award. The Board offered congratulations.

There were no further announcements or new business. **Kathy Franklin-Adams moved, and Lacle seconded that the meeting be adjourned. Approved unanimously**

The meeting was adjourned at 7:51 PM.

Respectfully Submitted  
Pamela Pollock

**Future Meetings:**  
June 17, 2020; July 15, 2020.

Note: All meetings begin at 6:00 PM





**Elmwood Village Charter Schools  
Board of Trustees Meeting  
Wednesday, April 8, 2020  
Meeting Site: ZOOM Online Meeting**

**Trustees Present:** Mimi Barnes Coppola; Jennifer Bernacki-Smith; Lacle Brumfield; Kathy Franklin-Adams; Evelyn Kerney; Matt Moscatti; Pamela Pollock; Matthew Ryan; Elizabeth Santacrose; Jamie Smith

**Trustees Excused:** None

**Trustees Absent:** None

**Others Present:** Danielle Bruno, Director, EVCS Days Park; Elizabeth Evans, EVCS Director of Operations; Kathy Jamil, Director, EVCS Hertel; Anne Wechsler, EVCS Director of Curriculum and Instruction; Andrew Freedman, Partner, Hodgson Russ, LLP; EVCS Legal Counsel

#### CALL TO ORDER

Liz Santacrose called the meeting to order at 6:03 P.M. She presented the agenda. There were no changes.

#### MINUTES

The minutes of the Elmwood Village Charter Schools Board of Trustees meeting held on March 18, 2020, were presented. **Jen moved and Kathy Franklin-Adams seconded that the minutes be accepted as presented. Approved unanimously.**

#### EXECUTIVE SESSION

**Pam moved and Matt Ryan seconded that the Board enter executive session to discuss the schools' legal response to the deduction of statutory funds by Buffalo Public Schools.. Approved unanimously.**

Discussion followed.

**Jamie moved and Kathy Franklin-Adams seconded that the Board leave executive session. Approved unanimously.**

#### RESOLUTION

The following resolution was proposed:

##### **Board Resolution**

**WHEREAS, the Buffalo City School District claims that Elmwood Village Charter School (hereinafter, "EVCS") owes it money for alleged overpayments of special education funds starting in the 2007-2008 school year; and**

**WHEREAS, the Buffalo City School District is deducting money from EVCS's current students and budget to make-up for these alleged overpayments; and  
WHEREAS, it is EVCS's position that Buffalo Public School does not have statutory authority to reduce its current funding based on alleged overpayments of special education funds from years prior: and  
WHEREAS, it is also EVCS's position that Buffalo Public School actions are arbitrary, capricious, and in violation of the law.  
NOW THEREFORE BE IT RESOLVED, EVCS, by its Board of Trustees, hereby authorizes Hodgson Russ LLP to initiate an Article 78 action in Erie County, New York State Supreme Court to challenge Buffalo Public Schools decision to deduct money from its current budget for alleged overpayments of special education funds and to take all actions necessary to this proceeding.**

**Mimi moved and Matt Ryan seconded that the proposed resolution be approved.  
Approved unanimously**

#### **TREASURER'S REPORT**

This month's meeting was scheduled earlier in the month than usual. Hence, no Treasurer's Report was available at this time.

### **Directors Report**

April 8, 2020

### **COVID-19 Closure Updates**

School Closure - Governor Cuomo announced on 4/6 that schools in New York will remain closed through April 29, 2020.

Student Attendance - Melina Hong prepared a summary of student attendance and participation in our Google Classrooms.

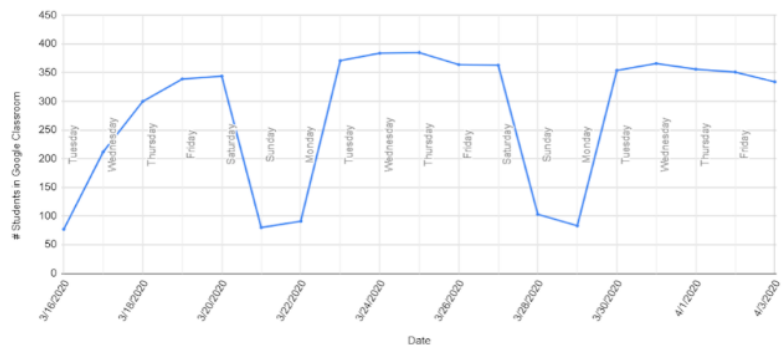
## Key headlines

- The week Google Classroom was launched, close to 350 Days Park students logged into their Google Classroom (out of 451).

- In the first two complete weeks of online school, an average of 80% of

Days Park students (363 out of 451) got online each day. As the graph above shows, this

# of Logins Over Time - Days Park



attendance has been sustained over time.

School Summary - Results for Days Park

Date	K-6 >>			
	All Work Completed	Most Work Completed	Some Work Completed	No Work Completed
3/30/20	55.71%	18.11%	12.53%	11.42%
3/31/20	52.65%	15.04%	20.61%	9.19%
4/1/20	46.24%	25.35%	12.81%	13.37%
4/2/20	49.86%	20.06%	15.88%	12.26%
4/3/20	52.37%	18.66%	13.65%	13.93%

- In the week of 3/30-4/3, about 50% of K-6 students completed "All" of their work. About 70% of K-6 students completed "All" or "Most" of their work (see chart to the left).

- In the week of 3/30-4/3, about 60% of

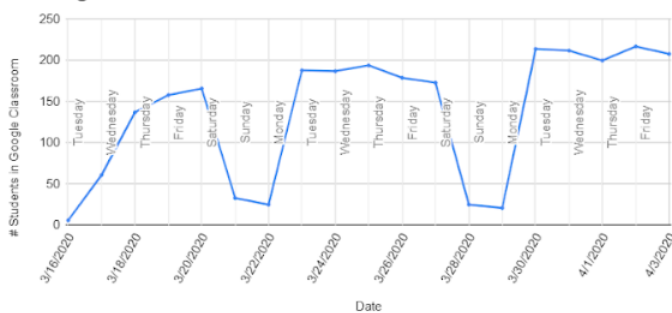
Middle School students completed "All" of their work. About 85% of Middle School students completed "All" or "Most" of their work.

- These results tell us that the vast majority of students who are logging into their Google Classroom are completing the assignments that teachers are posting.

## Key headlines

- The week Google Classroom was launched, close to 170 Hertel students logged into their Google Classroom (out of 253).
- In the first full week of online school, an average of 73% of Hertel students (184 out of 253) got online each day. As the graph above shows, in the second full week of school, participation at Hertel increased, with an average of 83% of students getting online each day.

# of Logins Over Time - Hertel



of

Date	All Work Completed	Most Work Completed	Some Work Completed	No Work Completed
3/30/20	52.57%	10.28%	22.53%	14.62%
3/31/20	47.43%	17.79%	19.76%	15.02%
4/1/20	48.62%	15.02%	15.42%	14.62%
4/2/20	47.04%	17.79%	15.81%	18.58%
4/3/20	51.78%	18.97%	10.28%	18.97%

- In the week of 3/30-4/3, about 50% of Hertel students completed "All" of their work. About 65% of students completed "All" or "Most" of their work (see chart to the left).
- These results tell us that the vast majority of

students who are logging into their Google Classroom are completing the assignments that teachers are posting.

Digital Learning Resources - Following a number of concerns from our IT professionals, and information we have collected from reputable news sources, EVCS has decided not to utilize Zoom with students any longer. This message was sent to families:

## A Message from Our Leadership Team Regarding the Use of Zoom

Hello Parents & Guardians,

Thank you again for your partnership in working EVCS and your child's teachers to support our new virtual learning environments. We are prioritizing your child's safety and security in online meeting platforms and are aware that not all platforms offer the most secure student experience. Moving forward, all online meetings with students will be hosted using the **Google Meet** app. Here's why:

- Google's apps meet the privacy standards set forth in FERPA and COPPA

- Your child already has an EVCS Google account (Anyone from outside the EVCS domain has to ask to join the meeting and wait for host permission to join, making meetings secure)
- Students can participate in meetings, but not start their own meetings

Please [complete this short survey](#) by Wednesday, April 8<sup>th</sup> to give permission for your child to participate in Google Meets.

All staff will only be using Google Meets with their school G Suite account and teachers will still monitor Google Meets closely and make sure to respond at the first sign of any unwanted or inappropriate activity. If you'd like to learn more about Google Meets, watch this [4 minute video](#) for an overview. If you have questions or need IT support, please email [support@elmwoodvillageschool.org](mailto:support@elmwoodvillageschool.org).

Digital Learning Survey - EVCS was among the first schools to launch an online learning platform during the COVID-19 pandemic. Our faculty has been working diligently to ensure access to learning, provide high quality learning materials, support students' social-emotional needs, and meet special education mandates through teletherapy. We requested feedback from our families on their experience so far with our digital learning efforts and resources: [EVCS Online Learning Parent Survey](#). We will use this information to continue to provide valuable learning experiences for your child from home.

Results as of 4/8/2020:

80% of families responded that the amount of work provided is just right.

94% of families responded that the level of work is just right.

94% of families responded that they are receiving the support they need from the school for their child's learning.

Family Support - Support for EVCS during this pandemic has been overwhelming. We launched a Facebook fundraiser to support families in need. Thanks to our incredible school community, we have been able to provide support for so many of our families, and connect with the wealth of resources in our community. During the spring break, Mrs. Ebony McMillan,

Student Life Coordinator, will be available to all families at both campuses to assist with non-academic needs.

Spring Break - During the week of April 13-17, EVCS will observe spring break. Teachers will post a variety of optional activities for students in their Google classrooms. One school-wide activity will be our participation in the [Global Heart Map Project](#). Students may also want to use this time to catch up on outstanding assignments, or just take a break from the technology to be refreshed for the next week's learning.

### **Operations/Facilities**

**Days Park** We applied for a waiver from the Empire State Development (ESD) last week and heard back today (4/8/20) that the project was deemed essential. Space planning WG will coordinate communication of timeline with neighbors with Owner's Representative Colby Smith. R&P Oak Hill provided site safety plans, including specific COVID-19 protocols and procedures that will be practiced on site.

**Hertel** No update.

**Lottery** - Lottery was performed April 6th, and was recorded on Zoom. Link to live lottery was listed on EVCS's website and as per NYS regulations, the process will be transcribed.

Lottery Applications for 2020-2021 as of 4/6/20										
Campus	K	1	2	3	4	5	6	7	8	Totals
Days Park	187	43	42	48	39	41	41	25	16	482
Sibling	25	--	--	--	--	2	1	--	1	29
Employee	1	--	--	--	1	--	--	--	--	2
Hertel	151	34	36	37	42	30	Not available at Hertel Campus			330
Sibling	14	2	--	3	--	--	Not available at Hertel Campus			19
Employee	2	--	--	--	--	--	Not available at Hertel Campus			2
<b>Total</b>	<b>338</b>	<b>77</b>	<b>78</b>	<b>85</b>	<b>81</b>	<b>71</b>	<b>41</b>	<b>25</b>	<b>16</b>	<b>812</b>

## HR Updates

Position	Name	Campus	Qualifications
No hires			

**Currently Hiring:** Interviews have begun for the 2020-2021 school year.

**Advanced HR** has gone live. Employees can now see their paychecks online and are able to make changes electronically.

Custodians, Substitute Teachers, and Receptionists have been temporarily laid off during the 100% work from home mandate. All employees have been personally contacted to check in on unemployment benefits, ask if any assistance is needed, and to be updated on changing legislation.

**Employment law** is changing very quickly right now with COVID-19. HR Manager is attending different webinars and reading about new legislation as it continues to change, including CARES Act and Federal and State new paid sick leaves.

**Finance** We consulted with our accountants about applying for the Paycheck Protection grant program to offset any upcoming financial hit. If reporting criteria about maintaining jobs is not met, it will turn into a loan with ~1% interest rate. Lisa was not inclined to apply, but we were encouraged to apply by the NYCSA staff. We have reached out to reps at Northwest and will report back to board. **Is there an interest in applying for money to keep staffing levels at full capacity next year?**

**Finance** We consulted with our accountants about applying for the Paycheck Protection grant program to offset any upcoming financial hit. If reporting criteria about maintaining jobs is not met, it will turn into a loan with ~1% interest rate.

Lisa and Liz continued to dialogue regarding the eligibility of EVCS for the PPP loan, given that the measurement period of the PPP loan was 12/15/2020 through 6/30/2020. As of their most recent revisit of the PPP loan, EVCS did not appear to be eligible due to the fact that the state funding and all EVCS funding had not been cut through June 30, 2020. However we were encouraged to apply by the NYCSA staff. We have reached out to reps at Northwest and will report back to board. **Is there an interest in applying for money to keep staffing levels at full capacity next year?**

### **Academics**

1. The NYS Regents assessments have been suspended by the state until further notice. Students who demonstrate proficiency in the standards for a Regents course will be exempt from the exam, and will receive course credit.

**Other Business** - None at this time.

Respectfully submitted by Danielle Bruno, Liz Evans, Kathy Jamil, and Anne Wechsler - April 8, 2020

### ANNOUNCEMENTS/NEW BUSINESS

- The annual EVCS Admissions Lottery was held on April 6, 2020, as scheduled. Congratulations to Kristina Petit on her excellent preparations. A large waiting list for openings at both schools remains.
- Interviews to fill potential staff positions for next year are beginning.



- Liz Santacrose expressed appreciation to both employees and school families for their excellent response to all the adjustments required to accommodate students in the face of Covid 19.

**Jen moved and Kathy Franklin-Adams seconded that the meeting be adjourned. Approved unanimously.** The meeting was adjourned at 7:15 PM.

Respectfully Submitted  
Pamela Pollock

**Future Meetings:**

May 20, 2020; June 17, 2020; July 15, 2020.

Note: All meetings begin at 6:00 PM

## Elmwood Village Charter Schools Board of Trustees Meeting

Wednesday, August 21, 2019

Meeting Site: Days Park Campus  
(moved due to flooding at Hertel)

**Trustees Present:** Jennifer Bernacki-Smith; Lacoie Brumfield; Kathy Franklin-Adams; Matt Moscati; Evelyn Kerney; Matthew Ryan; Mimi Barnes-Coppola; Jamie Smith

**Trustees Excused:** Pamela Pollock, Marguerite Battaglia; Elizabeth Santacrose

**Trustees Absent:** None

**Others Present:** Danielle Bruno, Director EVCS Days Park; Kathy Jamil, Director EVCS Hertel; Liz Evans, EVCS Director of Operations; Anne Wechsler, EVCS Director of Curriculum and Instruction; Lisa Kirisits of Kirisits and Associates, EVCS Accountants

### CALL TO ORDER

Jen Bernacki-Smith chaired the meeting in Liz Santacrose's absence. The meeting was called to order at 6:11 PM. She presented the agenda. There were no changes.

### MINUTES

The Minutes of the Elmwood Village Charter Schools Board of Trustees Meeting held on June 12, 2019, were presented. **Mimi Barnes-Coppola moved and Kathy Franklin-Adams seconded that the minutes be approved as presented. Approved unanimously.**

### TREASURER'S REPORT

Lisa distributed June 2019 financial reports, which were as up to date as possible, but reconciliation of the last fiscal year is still taking place. Revenue was up by \$52,000 in private grants due to a new accounting standard which records holdover grants as new revenue. For the twelve months ended June 20, 2019, showed net assets in the amount of \$865,981 showing a favorable variance of approximately \$700,000 compared to budget.

Cash on hand in the amount of \$4.6 Million; there were no significant changes to the income statement. Lisa reported that the auditors are finishing up and Kirisits will give the Board the final reconciliation after that work is complete. The auditors will present their findings to the board at the September board meeting.

Mimi informed Lisa about a special education consultant that was advising the School on possible ways of billing to capture more revenue.

The Treasurer and other members of the Finance Committee requested that a meeting be held to discuss cash flow with Lisa's office and the admin team. They want to determine what's coming up in the next year and what's on the horizon over the next 5 years. The return on the laddered CD accounts is approximately 1.8% and the interest on the sweep account at Northwest is 1%. The amount in cash reserves is \$2.1 Million, which the FC feels is a lot to have on hand. There was a desire expressed to be liquid when the balloon payment comes due on the mortgage in 2021, in case some debt payoff is desired. They want Lisa's office to assist the Committee and the Board to establish what a reasonable amount is for the School to have in cash. Lisa will present a plan for investment of excess cash and advise on the need for liquidity based on upcoming capital expenses and space planning. The Finance Committee will work on how much of the checking account balance will be transferred to the CDs.

**Motion to accept the June 2019 financials made by Jamie Smith and seconded by**

**Matt Moscati. They were approved unanimously.**

**Motion to accept the July 2019 financials made by Jamie Smith and seconded by Matthew Moscati. Approved unanimously.**

**DIRECTORS' REPORTS**

**Operations/Facilities**

**Days Park** –There was a theft at Days Park. Three people entered the building and took 12 Chromebooks, 2 laptops, and 1 iPad. A police report was filed and an insurance claim is being processed. The security procedures have been reviewed with office and cleaning staff, and motion detectors will be added to the 1<sup>st</sup> floor hallways. The approved gym mats have been installed around the entire perimeter of the gym for increased student safety.

**Hertel** – Flooding occurred in the early morning hours of 8/21. The custodial team worked to remove the standing water on the floors and carpets. The insurance company was contacted and a claim was filed. On the advice of the insurance company and our owner's rep, ServPro was called in. Because of extensive flooding in the area a crew was sent from Rochester and assessed the damage. After some consultation with owners rep and the insurance company they began the stabilization process. An outside construction consultant and insurance adjuster will walk the building tomorrow (8/22) and determine next steps. Priority areas are classrooms, hallways, bathrooms, and cafeteria. Gym floor will be dried out but may need to be replaced. In order to prevent this from happening in the future, we will investigate the cause, and possible solutions.

**Boiler System & Valve Replacement:** Colby Smith is still trying to get an estimate that breaks out the cost of upgrading the control system for the boilers and the cost of labor and new valves for 6 classrooms on the first floor. The overall cost is approximately \$18,000 and the work will need to be done before the winter season.

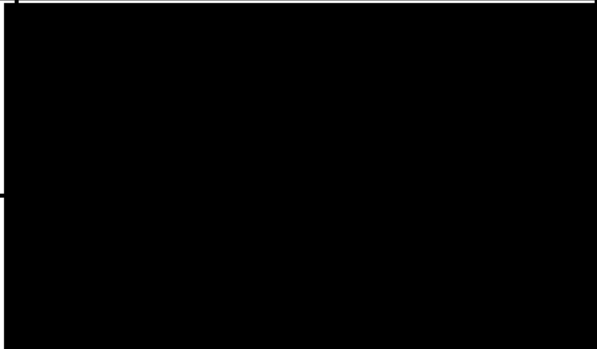
**Matt Ryan made a motion and Jamie Smith seconded the motion to allocate \$18,000 toward the necessary boiler work. Approved unanimously.**

**Shared** – Central office staff and instructional coaches have been set up with office spaces at Hertel while construction is underway.

**Technology:** Station 28 is putting together quotes for replacement technology for items taken from Days Park, and damaged in the flooding at Hertel. They have been doing summer projects and have taken over management of email and Google accounts for students and staff.

**Personnel**

Approval for the following new positions and personnel was requested:

<b>Position</b>	<b>Name</b>	<b>Campus</b>	<b>Qualifications</b>
Spanish Teacher	Nadia Diaz Albarrachin	Hertel	
Teacher KA	Kathryn Syracuse	Hertel	

Position	Name	Campus	Qualifications
Art Teacher	Terry Walkowski	Hertel	
Music Teacher	Mayane' Barnes	Hertel	
Spanish Teacher	Melissa DeCicco	Days Park	
SPED Teacher	Kaitlyn Quinlivan	Days Park	
Instructional Assistant	Tamika Miller	Days Park	
Instructional Assistant	Nathan Martin	Days Park	
Instructional Assistant	April Nader	Hertel	
Front Desk Administrative Assistant	Lynda Steuer	Hertel	

**Matt Ryan moved and Mimi Barnes-Coppola seconded that all proposed personnel actions be approved. Approved unanimously.**

All Instructional Positions for the coming year has been filled. We are conducting interviews for the Data Manager and Operations Manager positions.

**Academics**

Teachers are currently participating in 2 weeks of professional development that will

include Responsive Classroom training, Together Teacher Training, STEP Literacy Assessment training, goal setting and support with creating and installing systems and routines.

### Hertel Updates

- Welcome Back picnic being held this week (outside, due to flooding)
- Afterschool –EVCS has not gotten word yet about Advantage Grant Funding for the Hertel Best Self Behavioral Health after school program. We are proceeding as if the program will be funded.
- City Year –City Year team members will be on site on August 26 to meet EVCS Hertel staff and participate in appropriate PD.

### Days Park Events

Welcome Back Open House – Thursday, August 29 from 1-4PM

### Other

First Day of School – Wednesday, September 4

Meet the Teacher Night – Thursday, September 12

## SUBCOMMITTEE REPORTS

**Fundraising:** did not meet

**Space Planning:** met 7/24/2019

Discussion was held as to the draft plans from CWM spaces at EVCS Hertel, including central office space in the unused portion of the building, the administrative office, the arts building, and the former dance room/special education suite areas. The timeline for finishing the space depends on many factors, including obtaining building permits, but it's estimated that the work will begin around September 1, 2019. Central office staff will be occupying an empty classroom on the 2nd floor and provisions will be made for Anne Wechsler, Liz Evans, and Deb Steckler, as well as the instructional coaches, to work somewhere else while construction is underway.

The arts building and former dance room generated a lot of discussion. The working group members asked that instructional spaces are maximized, especially the dance and music rooms. They also inquired about the need to maintain access to the stairway in the dance room and, if it's not necessary for egress, to close it off to increase space of OT/PT room and possible addition of another resource room

Discussion was also held as to the addition and site plan at Days Park. There was a lot of discussion around switching the playground and the Days Park parking lot. Challenges would be access to the building from the parking lot (especially for handicapped parking) as well as the loss of parking spaces because of the need for a buffer adjoining the neighbor's lot to the east of the lot on Hudson. The placement of a ramp between the building and the playground, or the creation of a bridge to the addition were offered as suggestions for access. Colby will ask Jon Morris for thoughts on building access, and how to give buses the most possible room for pick up and drop off.

**Academic Excellence:** Did not meet

**Nominating Committee:** Did not meet

## ADMINISTRATOR CONTRACTS

**Mimi Barnes-Coppola moved and Kathy Franklin-Adams seconded to enter executive session to discuss personnel matters. All voted in the affirmative.**

**Mimi Barnes-Coppola moved and Kathy Franklin-Adams seconded to leave executive session. All voted in the affirmative.**

**Matthew Ryan moved and Mimi Barnes-Coppola seconded that the Board will authorize Liz Santacrose to negotiate a new two year contract for Kathy Jamil. Approved unanimously.**

**Mimi Barnes-Coppola moved and Matt Moscati seconded that the Board offer a one year contract to Liz Evans and to Anne Wechsler. Approved unanimously.**

The Board discussed process for evaluations. The administrative team evaluation information will be reviewed at the same intervals as the Academic Excellence Committee Meetings and will be reported to the full board.

## COMMUNITY ASSOCIATION

Lacole reported that the Hertel CA would be present at the welcome back picnic and would have a table for new parents to sign up for the CA. Sharon forwarded the accounting for the amount raised by the CA and it was \$3,791. The CA also donated school bags for teachers to give out to students who needed them.

The pancake breakfast is coming up at Appleby's on 9/22 from 8 – 10 am and board members were encouraged to purchase tickets and attend.

Spirit wear will now be available online so that parents can purchase it at any time.

Elections for the Hertel CA will be held in November.

Jamie was not available to provide the report for the Days Park C.A.

## NEW BUSINESS/ANNOUNCEMENTS

SUNY CSI will be visiting EVCS Days Park in the coming months for its renewal. They will meet with board members, teachers, students and parents. Details will be shared as they become available.

There were no additional announcements or items of business.

**Matt Ryan moved and Evelyn Kerney seconded that the meeting be adjourned. Approved unanimously.**

The meeting was adjourned at 8:20 P.M.

*Respectfully Submitted,  
Liz Evans*

**Future Meetings:** September 18, 2019, October 16, 2019, November 20, 2019, December 18, 2019, January 15, 2020, February 12, 2020, March 18, 2020, April 8, 2020, May 20, 2020, June 17, 2020, July 15, 2020.  
All meetings begin at 6:00 pm.

**Elmwood Village Charter Schools  
Board of Trustees Meeting  
Wednesday, March 18, 2020  
Meeting Site: ZOOM Online Meeting**

**Trustees Present:** Jennifer Bernacki-Smith; Lacoie Brumfield; Kathy Franklin-Adams; Matt Moscatti; Pamela Pollock; Matthew Ryan; Elizabeth Santacrose

**Trustees Excused:** Mimi Barnes-Coppola; Evelyn Kerney; Jaime Smith

**Trustees Absent:** None

**Others Present:** Danielle Bruno, Director, EVCS Days Park; Elizabeth Evans, EVCS Director of Operations; Kathy Jamil, Director, EVCS Hertel; Anne Wechsler, EVCS Director of Curriculum and Instruction; Karen Burhans and Lisa Kirisits, EVCS Accountants from Kirisits and Associates

#### CALL TO ORDER

Liz Santacrose called the meeting to order at 6:05 P.M. She presented the agenda which had previously been modified to address Coronavirus mandates.. There were no changes.

#### MINUTES

The minutes of the Elmwood Village Charter Schools Board of Trustees Meeting held on February 12, 2020, were presented. **Matt Ryan moved and Kathy Franklin-Adams seconded that the minutes be accepted as presented. Approved unanimously.**

#### TREASURER'S REPORT

Lisa Kirisits presented the Financial Report. For the eight months ended February 29, 2020, EVCS showed an increase in net assets of \$158,134 vs. a budgeted decrease in net assets of approximately (\$388,278). The result was a favorable variance of approximately \$546,412. Sources of revenue and expenditures were discussed. The following strategy will continue:

- Pay all priority vendors timely (payroll, taxes, health insurance).
- Continue to follow up on federal grant reimbursement requests.
- Monitor cash flows and cash management.

**Matt Ryan moved and Kathy Franklin-Adams seconded that the Financial Statement be approved. Approved unanimously.**

Karen Burhans explained that the Buffalo Public Schools has alleged that in 2007-2008 an incorrect formula had been used to determine the amount of special education reimbursement each school would receive resulting in overpayment. They also stated that they would recoup this loss by deducting the difference from this year's reimbursements. The initial reimbursement for this year was made 3/1/2020. EVCS has filed an intercept for this with NYSED. Future payment dates will be 5/1/2020; 7/1/2020; 9/1/2020 and. To date, the Buffalo Public Schools has recouped one quarter of the total amount. Schools have responded that those monies are to be

tioned to individual students and that such deductions would leave this year's students seriously underfunded. Area charter schools have met and decided they will act as a group to file an intercept form in hope of stopping this action. There was extended discussion among Staff and Board members. Matt Moscati suggested that the school contact its lawyer, Andrew Freedman., regarding the possibility of some type of lawsuit which might stop this action. As this was deemed unlikely, the possibility of filing an Article #78 action was mentioned.

#### COUNTY-WIDE SCHOOL CLOSURE REGARDING COVID-19

As of Monday, March 16, 2020, all Erie County schools have been closed until further notice. Virtual learning is to be implemented. Schools are also sharing resources regarding the Covid-19 emergency. As of this date:

- NY State Testing plans are on hold until further notice.
- Distance learning plans are left up to individual schools.
- Boards are encouraged to continue regular meetings - virtually, as necessary.
- The admissions lottery for next year is to take place by April 6, 2020; and, preferably, be live-streamed.
- Any modification of the standard 180-day attendance requirement is not known.

Matt suggested the the Board might want to draft an emergency business continuity plan. This might include an urgency fiscal policy whereby, for example, two signatures might not be necessary for transactions involving approved regular vendors and routine item purchases. This was left to the Financial Committee to draft.

Danielle briefly discussed some of the academic aspects of the school closure. EVCS leaders and staff had the foresight to prepare in advance for the likely need to move to distance learning. Lessons will be presented by Google Classroom. Teachers will be able to log in to the program to track the number of students participating, length of time participating, and reasons for not participating. They are also able to provide tech support. Several issues have already been identified including:

- Some families have no access to WiFi
- Families who are working overtime during the crisis may have little time to assist the children
- Teachers are adjusting to new strategies necessary in distance learning

The last few days are to be considered a "soft start". School leaders and teachers continue to evaluate the situation. They are collecting data on attendance, time on task, how to modify online tasks to meet the guidelines of individual IEPs, confidentiality issues, etc. More concerns emerge as the process continues. Liz Santacrose suggested that each teacher might make a specific list of tips for parents regarding how they might best help with the online assignments.

#### NEW BUSINESS/ANNOUNCEMENTS

Liz Evans noted that, while full-time EVCS employees would remain on the payroll as usual, part-time employees would be placed on furlough. However, one part-time employee had been hired, but not yet approved by the Board. Liz requested approval for Charmin McIver to be hired as a part-time evening custodian. **Pam moved and Jen seconded that Charmin McIver be hired as part-time evening custodian. Approved unanimously.**



The Leadership team expressed consensus that that the schools should try to go ahead with the lottery for next years admissions as scheduled. They will investigate the possibility of some type of screen-cast to inform prospective parents and insure transparency.

There was no additional business. **Lacole moved and Kathy Franklin-Adams seconded that the Meeting be adjourned. Approved unanimously.** The meeting was adjourned at 7:44 P.M.

Respectfully Submitted  
Pamela Pollock

**Future Meetings:**

April 8, 2020; May 20, 2020; June 17, 2020; July 15, 2020.

Note: All meetings begin at 6:00 PM

**Elmwood Village Charter Schools  
Board of Trustees Meeting  
Wednesday, September 18, 2019  
Meeting Site: Hertel Campus**

**Trustees Present:** Mimi Barnes Coppola; Marguerite Battaglia; Jennifer Bernacki-Smith; Lacle Brumfield; Kathy Franklin-Adams; Matthew Moscati; Pamela Pollock; Elizabeth Santacrose; Jamie Smith

**Trustees Excused:** Evelyn Kerney; Matthew Ryan

**Trustees Absent: None**

**Others Present:** Danielle Bruno, Director EVCS Days Park; Kathy Jamil, Director EVCS Hertel; Liz Evans, EVCS Director of Operations; Anne Wechsler, EVCS Director of Curriculum and Instruction; Lisa Kirisits of Kirisits and Associates, EVCS Accountants; Shawn Berger, Insurance Representative of Austin & Co., Inc.

#### CALL TO ORDER

Liz Santacrose called the meeting to order at 6:07 PM. She presented the agenda. There were no changes.

#### MINUTES

The Minutes of the Elmwood Village Charter Schools Board of Trustees Meeting held on August 21, 2019, were presented. **Mimi moved and Kathy Franklin-Adams seconded that the minutes be accepted. Approved unanimously.**

#### TREASURER'S REPORT

Matt Moscati yielded to Lisa who presented the treasurer's report. She reported that for the two months ended August 31, 2019, the total Liabilities and Net Assets were \$16,054,131.84. The sweep account opened last year currently pays an interest rate of 1%. The account at M&T Bank pays 1.73%. The Finance Committee is scheduled to meet in October.

Lumsden-McCormick, EVCS Auditors, are expected to report to the Board at the October meeting. **Mimi moved and Jen seconded that the Treasurer's Report be accepted. Approved unanimously.**

#### INSURANCE REPRESENTATIVE'S REPORT

Shawn Berger, Representative from Austin & Co., Inc, explained various areas of insurance coverage and compared coverage at EVCS to that at other schools. According to the NY State Council on Non-Profits, coverage at EVCS is "average". Mr. Berger suggested that the school consider additional coverage for "Directors and Operators" and "Cyber-coverage". The Board agreed that these suggestions merited further discussion at a future time.

#### DIRECTORS' REPORTS

\*Prepared by Danielle Bruno, Liz Evans, Kathy Jamil and Anne Wechsler.

## Goals

The Leadership Team presented the Board with a document adapted from Charter Board Partners which outlined goals in six domain areas. Achievement of specific goals in these areas would serve as a basis for evaluation. Domains included:

1. Student Performance/Academics
2. School Climate and Culture
3. Human Resources/Personnel
4. Financial/Organizational
5. Communication
6. Professionalism

This document has been shared with the school's authorizer and is available online. It has also been given to the Academic Excellence Committee to inform their future discussions.

## Reports

### **Operations/Facilities**

**Days Park** - Nothing to report

**Hertel** - Flooding clean-up was extensive. EVCS Hertel had to push back its opening day from Wednesday 9/4 to Friday 9/6 because of a delay getting test results over the holiday weekend. The gym floor was unsalvageable and will be replaced ASAP. Leroy Horne, the Building Manager, went above and beyond expectations in helping get the building back in good order, and should be commended. Staff at Hertel were gracious and optimistic. They began the year on a positive and productive note with the families and students. Kudos are due to everyone involved. In order to prevent this from happening again in the future, the cause and possible solutions will be investigated. Boiler system and valve replacement will be done over the December break.

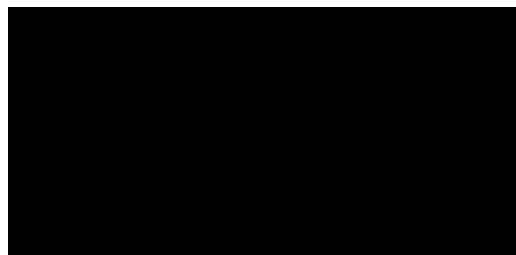
**Shared** - Construction has still not begun on the shared administrative spaces. It is awaiting permits from the city of Buffalo.

**Technology** - Summer projects have been completed and Station 28 is now concentrating on day-to-day requests from Staff.

### **Personnel**

The following new hire was requested:

<b>Position</b>	<b>Name</b>	<b>Campus</b>
Data Manager	Melina Hong	Shared



**Mimi moved and Pam seconded that the proposed position be filled as requested. Approved unanimously.**

### **Academics**

- The 2019 NYS Data Assessment Summary was presented to the Board. This will be the topic of further discussion at the October Academic Excellence Committee Meeting.
- Professional Development will take place on Friday, September 20th.
  - Teachers: Interim Assessment Revision and Mastery Exemplar Creation
  - Specialists: Professional Learning Committee Meeting
  - Instructional Assistants: Management Strategies in the Responsive Classroom
  - Related Service Providers: RtI and Data Collection

### **Hertel Updates**

- **Afterschool** - EVCS and Best Self Behavioral Health were granted a 5-year Advantage Grant for the after school program. This amounts to \$220,000 per year for the next five years. The program began on Monday 9-16-19 with 125 students currently enrolled.
- **City Year** - Six AmeriCorps members are working daily at Hertel. Two are working as Assistants and the other four push-in to classrooms to work with small groups.

### **Days Park Updates**

- The renewal visit for EVCS Days Park is scheduled for October 3rd and 4th. Visitors will be meeting with EVCS School Leaders, Board members, teachers, parents and students. They will also be observing lessons being delivered.

### **Other Business**

- The Northeast Charter School Network has changed its name to the New York Charter School Association. EVCS Days Park was visited by their Director of Schools and Community Engagement and by the local Community Engagement manager. They are hosting a statewide conference in Syracuse, NY, on October 24-25, which is free to attend. Please let Liz Evans know if you are interested in attending.

### **SUBCOMMITTEE REPORTS**

**Fundraising** - The Evening with EVCS fundraising event has been set for Saturday, March 6, 2020, at the Hertel Campus. The next meeting of the committee will be held within the month.

**Space Planning** - The next meeting is scheduled for later in September,

**Academic Excellence** - The committee will meet the second week of October.

**Nominating Committee** - The Committee has not met since the last Board meeting.

## COMMUNITY ASSOCIATION

**Days Park** - Jamie reported that the Days Park CA was holding its first meeting of the year concurrently with the Board of Trustees Meeting. They are considering a different time for future meetings.

**Hertel** - Lacole reported that the Hertel CA was up and running. The School Picnic and Meet the Teacher Night was held outdoors due to the flooding inside the building. It was well attended. She also noted that there will be a fundraising Brunch at Applebee's restaurant on Sunday, September 22. There will be a safe "Trunk or Treat" Halloween event for families from both EVCS schools held at the Hertel Campus near the end of October.

## NEW BUSINESS/ANNOUNCEMENTS

There was neither new business, nor further announcements. **Mimi moved and Kathy Franklin-Adams seconded that the meeting be adjourned. Approved unanimously.** The meeting was adjourned at 8:15 PM.

Respectfully Submitted  
Pamela Pollock

### **Future Meetings:**

Oct. 16, 2019; Nov. 20, 2019; Dec. 18, 2019; Jan. 15, 2020; Feb.12, 2020; Mar.18, 2020;  
April 8, 2020; May 20, 2020; June 17, 2020; July 15, 2020.

Note: All meetings begin at 6:00 PM

**Elmwood Village Charter Schools  
Board of Trustees Meeting  
Wednesday, October 16, 2019  
Meeting Site: Days Park Campus**

**Trustees Present:** Mimi Barnes Coppola; Jennifer Bernacki-Smith; Lacle Brumfield; Evelyn Kerney; Matthew Moscati; Pamela Pollock; Matt Ryan; Elizabeth Santacrose; Jamie Smith

**Trustees Excused:** Kathy Franklin-Adams

**Trustees Absent:** None

**Others Present:** Danielle Bruno, Director EVCS Days Park; Kathy Jamil, Director EVCS Hertel; Liz Evans, EVCS Director of Operations; Anne Wechsler, EVCS Director of Curriculum and Instruction; Thomas Burns, CPA and Peter DeSabio, CPA of Lumsden McCormick, Certified Public Accountants, EVCS Auditors

#### CALL TO ORDER

Liz Santacrose called the meeting to order at 6:06 PM. She presented the agenda. There were no changes.

#### MINUTES

The Minutes of the Elmwood Village Charter Schools Board of Trustees Meeting held on September 18, 2019, were presented. **Jen moved and Jamie seconded that the minutes be accepted. Approved unanimously.**

#### AUDIT REPORT

Tom Burns, CPA and Peter De Sabio, CPA, presented the audit findings accompanied by a substantial document. A summary follows:

##### **OPINION**

- The financial statements present fairly, in all respects, the financial position as of June 30, 2019 and 2018, and the changes in net assets and cash flow for the years then ended in accordance with accounting principles generally accepted in the United States of America. Unmodified or “clean” opinion on financial statements.

##### **MANAGEMENT’S RESPONSIBILITY**

- Preparation and fair presentation of financial statements in accordance with US generally accepted accounting principles; including the design, implementation, and maintenance of internal control.

##### **AUDITOR’S RESPONSIBILITY**

- Express opinion on financial statements

##### **OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS**

##### **COMMUNICATION OF AUDIT FINDINGS**

- Accounting Practices  
-ASU 20116-14 *Not-for-Profit Entities*
- Estimates
- Footnote Disclosures

DIFFICULTIES ENCOUNTERED  
DISAGREEMENTS WITH MANAGEMENT  
CORRECTED AND UNCORRECTED MISSTATEMENTS  
MANAGEMENT REPRESENTATIONS  
OTHER MATTERS

Additional details are available in the full report. Lisa Kirists will submit the final document to the authorizer.

TREASURER'S REPORT

The Finance Committee met and agreed on a new reporting schedule. Lisa will present the Financial Report seven times per year. Additional reports will be given by the Treasurer. Matt Moscati reported that, for the three months ended September 30, 2019, EVCS showed a decrease in net assets of \$610,400 vs. a budgeted decrease in net assets of approximately \$925,500. The result was a favorable variance of approximately \$315,100.

**Matt Ryan moved and Jamie seconded that both the Audit Report and the Financial Statement be accepted. Approved unanimously.**

For ease in understanding, Liz Evans will meet with Kathy Jamil and Danielle Bruno in an effort to make items in the financial statement align with actual expenditures.

Future topics scheduled for Financial Committee discussion include:

- Review forecast for when future large expenses are likely to occur
- Review level of a safe amount to maintain a stable bank account
- Move one million dollars from the operating account to short term CDs
- Review status of cash and CDs relative to upcoming expenses every 6 months

DIRECTORS' REPORTS

Directors' reports were prepared jointly by Danielle Bruno, Liz Evans, Kathy Jamil and Anne Wechsler.

**Operations/Facilities**

**Days Park** - There was another theft. The snowblower was stolen out of the locked shed next to the dumpster. A photo of the person was captured on the camera and was shared with the police. A police report was filed and three additional motion detectors have been added to the 2nd floor of the building.

**Hertel** - Work on the replacement Gym floor is nearly complete. The bill for repairs to damage from the flooding (minus the \$25,000 deductible) was paid to R&P Oak Hill by the insurance company.

**Shared - Construction** Colby Smith, EVCS Owners' Representative shared the following:

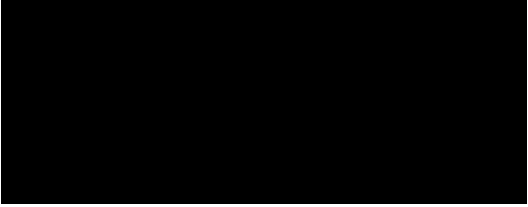
- The situation with the sewer which caused the flooding at the Hertel Campus remains under investigation.
- Planned construction at the Hertel Campus awaits proper permits and price estimates. R&P Oak Hill is ready to proceed once these are in place.
- Some changes have been made to plans for future construction at Days Park. A 2020 start date is anticipated for this project.

**Substitute management** at both schools has become increasingly unwieldy, taking up time reaching out to subs at each building and also scheduling subs and teachers within the building when short staffing occurs. EVCS had a demo of a management system called *Frontline Ed* which is used by the BPS. It seemed successful and will be implemented as soon as possible.

**Facilities and management** - An asset/facilities management system called *School Dude*, widely used in schools, was also demonstrated. It will give teachers and other staff the ability to submit work orders and to have them assigned and tracked. It will also give facilities and operations staff the ability to track regular preventive maintenance and school assets. This will provide an easy way to complete a yearly school inventory which is currently done on paper.

**Personnel**

Approval for the following hire was requested:

<b>Position</b>	<b>Name</b>	<b>Campus</b>	<b>Qualifications</b>
Operations Manager	Brittany Mez	Shared	

**Pam moved and Evelyn seconded a motion to approve the proposed hiring. Approved unanimously.**

**Currently Hiring** - EVCS is seeking to hire a Special Education Teacher for the Days Park Campus as well as a part-time Receptionist, Front Desk Administrative Assistant and an Art Teacher for the Hertel Campus.

**Academics**

See report of Academic Excellence Committee

**Events - Both Campuses**

- Nov.11 - Veterans Day Holiday                      Schools closed
- Nov. 15 - End of First Trimester

**Other Business**

EVCS Leadership Team engaged an executive coaching consultant recommended by the reorganization consultant. She is being engaged to help to perfect implementation of the Shared leadership model at EVCS. The cost of the coach was integrated into the Title grant monies. The consultant will meet initially with the Leadership Team in early December for a full day and will schedule follow-up sessions throughout the spring.

**SUBCOMMITTEE REPORTS**

**Fundraising Committee**

The Committee has not met this month.

**Space Planning Committee**

See report from Colby Smith



### Academic Excellence Committee

The Academic Excellence Committee met on October 15, 2019. Discussion was held regarding recent NY State Assessment data and implications for instruction. The gap between economically disadvantaged students and non-economically disadvantaged students was noted. Best practices for closing this gap will be further investigated.

Predictive value of the STAR assessments was examined. A correlation of STAR results to future scores on the ELA and Math tests of 75% to 84% was found. This seems to suggest that the test is useful in identifying students who might be in need of additional instruction.

STEP assessment is being used for the first time at EVCS. Once mastered it is meant to be the diagnostic tool for helping teachers target skills and indicate strategies for intervention.

### Nominating Committee

EVCS founder and Founding Board Member, Marguerite Battaglia, resigned from the Board by e-mail last week. Board members expressed gratitude and appreciation to Marguerite for her many years of loyal service to the school. The Nominating committee will be meeting soon to discuss strategies for recruiting future Board members.

### COMMUNITY ASSOCIATION

Jamie reported that the Days Park CA has elected to meet at 5:30 PM on the first Monday of each month. She also indicated that she had spoken to the Director of Placement for the BPS. There had been some confusion regarding placement for some of the 8th graders graduating from EVCS last June. She hopes to have further conversations in order to avoid such problems for future classes.

Lacole announced that the Hertel CA and the Days Park CA will once again cooperate to sponsor a pre-Halloween "Trunk-Or-Treat" event at the Hertel Campus on Saturday, October 26, 2019, from 1:00 to 3:00 PM.

### NEW BUSINESS/ANNOUNCEMENTS

There was no new business nor any further announcements. **Matt Ryan moved and Jen seconded that the meeting be adjourned. Approved unanimously.** The meeting was adjourned at 7:35 PM

Respectfully Submitted  
Pamela Pollock

### **Future Meetings:**

Nov. 20, 2019; Dec. 18, 2019; Jan. 15, 2020; Feb.12, 2020; Mar.18, 2020; April 8, 2020;  
May 20, 2020; June 17, 2020; July 15, 2020.

Note: All meetings begin at 6:00 PM



**Elmwood Village Charter School  
Board of Trustees Meeting  
Wednesday, Nov. 20, 2019  
Meeting Site: Hertel Campus**

**Trustees Present:** Mimi Barnes Coppola; Jennifer Bernacki-Smith; Lacle Brumfield; Kathy Franklin-Adams; Evelyn Kerney; Matt Moscati; Pamela Pollock; Matt Ryan; Elizabeth Santacrose

**Excused:** Jamie Smith

**Trustees Absent:** None

**Others Present:** Danielle Bruno, Director EVCS Days Park; Kathy Jamil, Director EVCS Hertel; Liz Evans, EVCS Director of Operations; Anne Wechsler, EVCS Director of Curriculum and Instruction; Lisa Kirisits, of Kirisits and Associates, EVCS accountants; Britany Mez, EVCS Assistant Operations Manager; Colby Smith, EVCS Owners' Representative

#### CALL TO ORDER

Liz Santacrose called the meeting to order at 6:05 PM. She presented the agenda. There were no changes. She introduced Brittany Mez, who was recently hired as the Schools' new Assistant Operations Manager.

#### MINUTES

The Minutes of the Elmwood Village Charter Schools Board of Trustees Meeting held on October 16, 2019, were presented. Matt Ryan moved and Jen seconded that the minutes be accepted. Approved unanimously.

#### TREASURER'S REPORT

Lisa presented the Treasurer's Report. For the four months ended October 31, 2019, EVCS showed a decrease in net assets of \$634,900 vs. a budgeted decrease in net assets of approximately \$818,100. the

result was a favorable variance of approximately \$\$183,200. The loss due to the flood at the Hertel campus in the amount of \$116,203 is reflected as “Loss due to flood “ in the expense section which is offset by \$91,200 insurance claim, reported in “other income”. **Matt Ryan moved and Matt Moscati seconded that the Financial Report be accepted. Approved unanimously.**

A final copy of the Elmwood Village Charter Schools Fiscal Policies and Procedures document was circulated. The schools have always followed stated policies and procedures, However, SUNY CSI has requested a single document consolidating these. The Financial Committee has prepared such a document for review. Shaded areas are those which are new or modified. **Matt Ryan moved and Matt Moscati seconded that the Elmwood Village Charter Schools Fiscal Policies and Procedures document be accepted. Approved unanimously.**

Lisa commented on possible options for financing the upcoming modifications to the Days Park Building. She noted that financing the project or using the cash income from the CDs were both viable options.

## DAYS PARK IMPROVEMENT PROJECT

Colby stated that he had submitted the plans to the Buffalo Common Council hoping to get approval in time for an early start in order to take advantage of lower costs prior to to peak season. The Buffalo News printed the item and some of the Days park neighbors were unhappy that the project had not yet been presented to them. Future meetings will be held to inform the parents. Meeting(s) with the community will also be scheduled.

## DIRECTORS' REPORTS

### Operations/Facilities

**Days Park** - Plans for the addition were submitted to the Buffalo Planning Board and a story was published in the Buffalo News. Neighbors and parents were caught off guard. The next steps are for consideration of the addition by the Board and plans for communication to neighbors and families.

**Hertel** - No update.

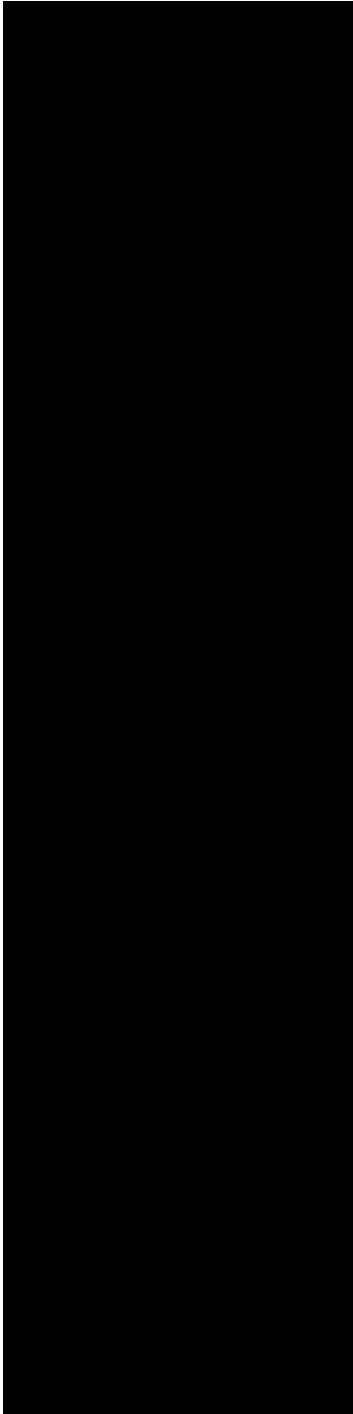
### **Shared -**

**Procurement and Accounting System** - Business office personnel got a demonstration of *Procurity* procurement and accounting management systems and identified one that fit the department's needs. It will give the business office the ability to better track expenses vs. budget, scan invoices, and manage classroom budgets on site. Approvals for expenditures will be pushed out to building principals. The accountant and Board Treasurer will have access to the system and will be able to monitor approvals and purchases against budget lines. The company offered EVCS a prorated discounted price for 19-20, and going forward which will cost approximately \$10,000/year. EVCS's Business Office anticipates saving at least that much in billing from the accountant.

**Kathy Franklin-Adams moved and Pam seconded that an allocation be made of \$25,000 over a 2-1/2 year period, to purchase this new accounting system. Approved unanimously.**

**DataManager** - The system was used to create a colorful handout showing area of residence and other pertinent demographic information regarding the student body at each campus, as well as combined statistics.

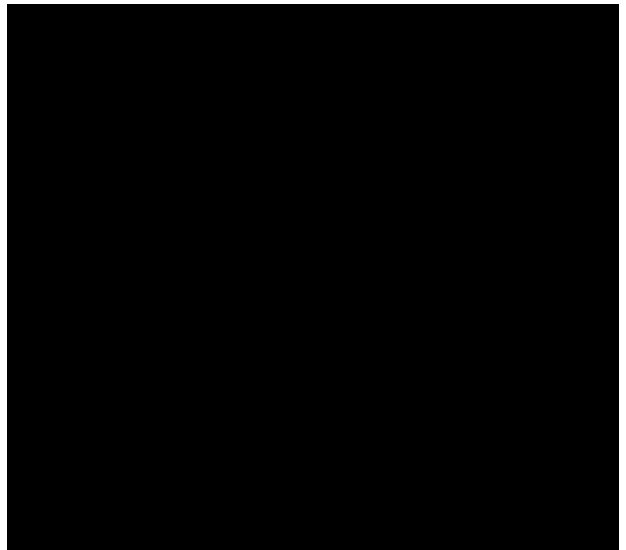
## **Personnel**

<b>Position</b>	<b>Name</b>	<b>Campus</b>	<b>Qualifications</b>
Instructional Assistant	Shakara Rosenthal	Days Park	
Substitute Teacher	Jacquelyn Pason	Days Park	
Substitute Teacher	Joseph Napolitano	Days Park	
Substitute Teacher	Travis Ratka	Days Park	
Substitute Teacher	Kayleigh Schneeberger	Days Park	
Substitute Teacher	Brianne Arthur	Hertel	
Substitute Teacher	Gloria Simpson	Days Park	
Substitute Teacher	Khyshwaunna Nance	Hertel	
Art Teacher	Michele Hauryski	Hertel	
Special Education Teacher	Allyson Matlock	Days Park	

Substitute Joseph Days Park  
Asst. Teacher Brown

Substitute Chelsea Days Park  
Teacher Smith

Substitute Tyra Days Park  
Asst. Teacher Brown-Jones



**Pam moved and Lacole seconded that all proposed hires be approved. Approved unanimously.**

EVCS is still looking to hire additional substitutes for Days Park and an Instructional Assistant and a part-time receptionist for Hertel.

**Mimi moved and Lacole seconded that a proposed salary increase for the Office Manager/Transportation Coordinator at Days Park be approved. Approved unanimously.**

### **Academics**

- Professional Development: STEP Literacy data meetings have begun. Teachers analyzed data and worked with the STEP Trainer on planned, targeted Instruction.
- Social Justice Crew Meeting: Current practices in social justice was the focus of the faculty meeting.

### **Events - Both Campuses**

- Nov. 21 - Family Heritage Night
- Nov. 22 - WSMM Days Park
- Nov. 28-29 - Thanksgiving Break
- Dec.6 - Early Dismissal - Faculty PD
- Dec. 6 - WSMM Hertel

## SUBCOMMITTEE REPORTS

Fundraising Committee - no meeting this month

Space Planning - has been working on the Days Park project. Has not met this month.

Academic Excellence - scheduled to discuss the achievement gap at the February meeting.

Nominating Committee - no meeting this month

## COMMUNITY ASSOCIATION

Lacole reported for the Hertel CA. The group has completed taking orders for the Christmas Wreath sale and is now awaiting delivery of the wreaths. Future events are in the planning stages.

Jamie was attending the Days Park CA meeting this evening. Liz Santacrose reported in her stead. The Monk's bread sale has been completed. The group is planning a Book Fair for December.

## ANNOUNCEMENTS/NEW BUSINESS

There were neither announcements nor new business. **Jen moved and Mimi seconded that the meeting be adjourned. Approved unanimously.** The meeting was adjourned at 8:17 PM.

Respectfully Submitted  
Pamela Pollock

### **Future Meetings:**

Dec. 18, 2019; Jan. 15, 2020; Feb.12, 2020; Mar.18, 2020; April 8, 2020; May 20, 2020; June 17, 2020; July 15, 2020.

Note: All meetings begin at 6:00 PM





**Elmwood Village Charter Schools  
Board of Trustees Meeting  
Wednesday, Dec. 18, 2019  
Meeting Site: Days Park Campus**

**Trustees Present:** Mimi Barnes-Coppola; Jennifer Bernacki-Smith; Lacle Brumfield; Kathy Franklin-Adams; Matthew Moscatti; Pamela Pollock; Matthew Ryan; Elizabeth Santacrose; Jamie Smith

**Trustees Excused:** Evelyn Kerney

**Trustees Absent:** None

**Others Present:** Danielle Bruno, Director, EVCS Days Park; Kathy Jamil, Director, EVCS Hertel; Elizabeth Evans, EVCS Director of Operations; Anne Wechsler, EVCS Director of Curriculum and Instruction

#### CALL TO ORDER

Liz Santacrose called the meeting to order at 6:04 P.M. She presented the agenda. There were no changes.

#### MINUTES

The minutes of the Elmwood Village Charter Schools Board of Trustees Meeting held on November 20, 2019, were presented. **Matt Ryan moved and Kathy Franklin-Adams seconded that the minutes be accepted as presented. Approved unanimously.**

#### TREASURER'S REPORT

Matt Moscatti gave the Treasurer's Report.. For the five months ended Nov. 30, 2019, EVCS showed a decrease in net assets of \$460,100 vs. a budgeted decrease in net assets of approximately \$710,600. The result was a favorable variance of approximately \$250,000. The loss due to the flood at Hertel in the amount of \$116,203 is reflected as "Loss due to flood" in the expense section which is offset by \$162,100 insurance claim reported in "other income".

**Matt Ryan moved and Jamie seconded that the financial report be accepted. Approved unanimously.**

Matt expressed concern that some items continue to be miscoded and thus appear on the wrong budget lines in accounting reports. This makes accurate tracking of expenditures impossible. Directors have agreed to follow up and begin to correct this. It is hoped that the new Procurity system will correct this problem as it is fully implemented.

#### CYBER RISK INSURANCE

Liz Evans reported that she has spoken further with Shawn Berger, the School Insurance Representative. When he met with the Board in September, he suggested that it might be wise to add cyber-risk insurance to the policy. He indicated that approximately 75% of schools in our size range carry this type of coverage. The cost would be an additional \$3100-\$4100 annually. It was not clear what would actually happen in the case of a security breach. Would the coverage

reimburse any financial losses or just the cost of repairing the breach? How does this mesh with the services of current IT people? Liz will investigate further and report back to the Board.

#### DISTRICT SAFETY PLAN

The Buffalo Public Schools have a District Safety Plan. EVCS has its own plan which was modeled on plans from several area schools. The plan must be redone annually and open for public comment for 30 days; available on the EVCS website and approved by the BOT. Print copies are available in each school's office. Copies were distributed to Board members for perusal and discussion. The plan will be presented to the Board for approval at its January meeting. Once approved, it will take effect in July 2020 and be in effect throughout the 2020-2021 academic year.

#### DIRECTORS' REPORTS

The directors' reports were prepared and submitted jointly by Danielle Bruno, Liz Evans, Kathy Jamil and Anne Wechsler.

#### Operations/Facilities

**Days Park** - A community meeting to present plans for the proposed addition and curb cut at Days Park was held in conjunction with Fillmore Common Council Member elect, Mitch Nowakowski on Thursday, December 12th, at 6:00 p.m. at the Theater of Youth. Jon Morris of CWM brought boards with plans and answered questions along with school representatives. The majority of the comments were pertaining to busing and concerns about the state of the park. Questions were written down and subsequently addressed by Jon Morris in writing. EVCS's addition was on the Planning Board meeting on 12/16 (tabled from original 12/2 meeting) and Jon Morris attended the meeting to present. The Block Club president attended the meeting and was upset that the item hadn't been tabled in light of neighborhood concerns. EVCS agreed to have the item tabled until the January meeting. Electronic drawings and answers to questions were sent to the Block Club president. A representative from the Olmsted Conservancy shared design guidelines with the architect, who reviewed the guidelines and stated that the project was in alignment with them. The board was in general agreement with:

- sending a letter to Block Club members and school parents seeking feedback
- formulating a specific protocol to manage Block Club concerns
- another meeting with the councilman to clarify matters and ensure the matter is on the written agenda for the January 13 Planning Board meeting

**Hertel** - The plumber working on the Hertel Central Office Space contacted the City Sewer Authority regarding flooding. The sewer project at Hertel and Military was designed to widen the sewer. He relayed the following:

- Apparently the City has recently installed some larger sanitary lines in the area. (Contact) was checking some additional facts and whether other customers in the area

were experiencing similar back-ups to the one at EVCS during the flooding.

-(Plummer's) recommendation was for the school to file an official request to the City for information and notify them of the issues experienced. All believe this is a City sewer capacity issue.

Action: Will contact the Buffalo Sewer Authority to follow recommended course of action with the Board's consent. Board consensus was that such action was appropriate.

**Shared -**

**Cleaning Contract** - Since contracting with a new cleaning company in July 2019, the quality of cleaning in both buildings has been unacceptable. After staffing changes at the Buffalo office and the assignment of a new franchise owner, the quality is still poor. John Grabowski has been attempting to work with the cleaning company and communicates problems on a daily basis. A letter was sent to the Buffalo office and national headquarters of the company giving them thirty days to remedy the problems or the contract will be terminated. Interviews have begun for cleaners to be added to EVCS staff. The budgetary impact will be neutral, although costs will shift from "contracted services" to "salaries".

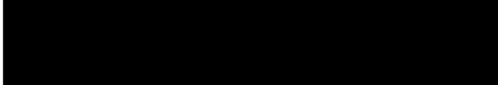
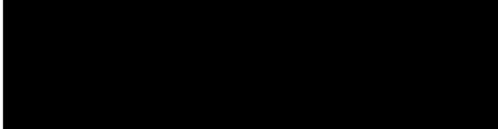
**Admissions** - Outreach has been underway in anticipation of applications for 2020-2021 becoming available on January 1st. The admissions coordinator has attended open houses at CAO Head Start Programs and has been working with ENL teachers to reach out to refugee and immigrant support organizations. The Webpage now has a translation feature for every page. All is set for January 1, 2020 application release.

**Operations Manager** - A "clean-up committee" has been formed to help organize spaces at Hertel. The new School Dude asset management system is being used to help track preventive maintenance and assign work orders to staff. The Frontline absence management system is due to launch 1/2/2020.

**Human Relations** - Kim Rosenfeld, HR Manager, is implementing the HR tracking system through the payroll provider to help streamline applications, onboarding and certification tracking. She also oversaw the the benefits bidding process, resulting in a 3.5% increase for health insurance (down from original proposed increase of 9%) as well as richer dental and vision coverage at a lower cost.

**Personnel**

Requests were made to approve the following hires:

<i>Position</i>	<i>Name</i>	<i>Campus</i>	<i>Qualifications</i>
Substitute Teacher	Pinkie Davis	Days Park	
Instructional Assistant	Katie Paiser	Hertel	

**Pam moved and Matt Moscatti seconded that both personnel actions be approved.**

**Approved unanimously.**

### Academics

- STEP Literary Assessments currently in progress
- STAR Math and Reading assessments to take place in January, followed by Mid-Year Data Analysis meetings

An academic report will be provided and discussed with the Academic Excellence Committee in February.

### Events: Both Campuses

- Dec. 23 - Jan. 1      Winter Recess
- Jan. 2 -              Lottery Applications open
- Jan. 9-10            STEP Professional Development
- Jan 17                Whole School Morning Meetings; Hertel & Days Park

### Other Business

Shared Leadership Coaching Launch: As part of a grant-funded program, the School Leadership Team worked with coach Dominique Fredergill in an all-day launch in support of enhancing the shared leadership model. The Team will have nine more sessions with the coach throughout the year.

The APEX Leadership program was a fundraising success. Between both buildings, \$28,000 was collected from families. Students and parents were excited about being a part of a fundraising goal to install rock climbing walls in the gyms at each campus. Quotes are being taken and it is hoped that the project can be completed during the February break.

### SUBCOMMITTEE REPORTS

- Fundraising - The Fundraising Committee has not met. Some grant proposals are currently being written. Naming opportunities are being discussed.
- Space Planning - Concerns and activities were covered in the Directors' Report.
- Academic Excellence - Results of STAR and STEP Assessments will be discussed at the February meeting.
- Nominating Committee - The Nominating Committee expects to meet in February to discuss recruitment of additional members of the Board.

### COMMUNITY ASSOCIATION

Jamie Smith reported for the Days Park C.A. The sale of Monks Bread proved to be a successful fundraiser. The "Swag Wear" sale was conducted online and had a two-week window. They are beginning to plan and prepare for the *Evening with EVCS* which will be held in March of 2020.

Lacole stated that the Hertel C.A. had not met, as the regularly scheduled meeting fell on a day when there was no school.

ANNOUNCEMENTS/NEEW BUSINESS

Kathy Franklin-Adams circulated a list of future Board meeting dates and asked that anyone who had not already signed up to bring a snack for one of the meetings to please do so. There were no further announcements and no new business

**Mimi moved and Matt Ryan seconded that the meeting be adjourned. The motion was approved unanimously.** The meeting was adjourned at 7:40 P.M.

Respectfully Submitted  
Pamela Pollock

**Future Meetings:**

Jan. 15, 2020; Feb.12, 2020; Mar.18, 2020; April 8, 2020; May 20, 2020; June 17, 2020;  
July 15, 2020.

Note: All meetings begin at 6:00 PM



**Elmwood Village Charter Schools  
Board of Trustees Meeting  
Wednesday, JUNE 17, 2020  
Meeting Site: ZOOM Online Meeting**

**Trustees Present:** Mimi Barnes Coppola; Jennifer Bernacki-Smith; Lacle Brumfield; Kathy Franklin-Adams; Matt Moscati; Pamela Pollock; Matthew Ryan; Elizabeth Santacrose

**Trustees Excused:** Evelyn Kearney; Jamie Smith

**Trustees Absent:** None

**Others Present:** Danielle Bruno, Director, EVCS Days Park; Elizabeth Evans, EVCS Director of Operations; Kathy Jamil, Director, EVCS Hertel; Anne Wechsler, EVCS Director of Curriculum and Instruction; Lisa Kirisits, Kirisits & Associates, EVCS Accountants

#### CALL TO ORDER

Liz Santacrose called the meeting to order at 6:05 P.M. She presented the agenda. There were no changes.

#### MINUTES

The minutes of the Elmwood Village Charter Schools Board of Trustees meeting held on May 20, 2020, were presented. **Mimi moved and Kathy Franklin-Adams seconded that the minutes be accepted as presented. Approved unanimously.**

#### FINANCIAL REPORT

Lisa Kirisits gave the Financial Report. She stated that current net assets stand at \$9,085,257.62 and that EVCS is ahead of budget by approximately \$5,518,000. She also announced that the “clawback” of disputed special education funds currently amounted to \$250,000.

The major topic for discussion was the proposed 2020-2021 budget. Instructional salaries are the largest budget item. Steps are being taken to modify the impact of expected cuts in state aid resulting from the Covid crisis. Salaries will be increased by 1% across the board and Step increases will not be awarded this year. Health insurance costs are expected to increase by 5%. Liz Evans has been researching possible savings options and ways to diversify income streams. Matt Moscati discussed the impact of dipping into cash reserves to balance the budget. The last-minute addition of the summer school program pushed the budget over the top.

The Board expressed thanks to Lisa for her efforts in preparing the difficult budget. The Board agreed with the Leadership Team in their commitment to maintain strong progress despite the tight budget.

**Matt Ryan moved and Mimi seconded that the proposed budget be accepted.  
Approved unanimously**



## NOMINATING COMMITTEE REPORT

The Nominating Committee has received several strong applications from parents hoping to serve as the next Parent Representative from the Hertel Campus. Interviews will be held via ZOOM during the next few weeks. It is hoped that the current Hertel Parent Representative, Lacle Brumfield, will assume an At-Large seat on the Board at that time. The Committee is also seeking to add an additional At-Large member within the next few months as a step toward our goal of creating a larger and more diverse Board of Trustees.

Liz Santacrose and Kathy Franklin-Adams, whose current terms on the Board of Trustees will expire at the end of June, have been nominated to serve an additional term. **Jen moved and Pam seconded that both be elected to serve an additional term on the EVCS Board of Trustees. Approved unanimously.**

**Matt Ryan moved Mimi seconded that the current slate of EVCS Board Officers be elected to serve another term. They are:**

Chair	Elizabeth Santacrose
Vice Chair	Jennifer Bernacki-Smith
Secretary	Pamela Pollock
Treasurer	Matthew Moscatti

**The motion to re-elect the entire slate of officers to an additional term was approved unanimously.**

## DIRECTOR'S REPORT

### **Operations/Facilities**

**Days Park**— Construction of the addition continues. Jen Bernacki continues to be the liaison communicating to the Neighborhood Advisory Committee at least every two weeks, or more often when needed.

**Hertel** —EVCS received a \$200,000 SSF grant to stabilize the 2 story arts building at Hertel. This project includes selective demolition, addition of HVAC, repair of roofing, and replacement of windows in order to stabilize the building and keep it dry and conditioned. Work will begin immediately.

**Shared** -- Phase 3 of the End of Year (EOY) processes are underway at both campuses. Teachers are concluding regular instruction at the end of this week and will be preparing final report cards/progress reports.

The school is implementing Google File Stream as a shared drive, and the operations, IT, and data team members have been coordinating all the file migration on the back end. Servers will be down between June 29 and July 6th to move files from the network to the shared cloud server.

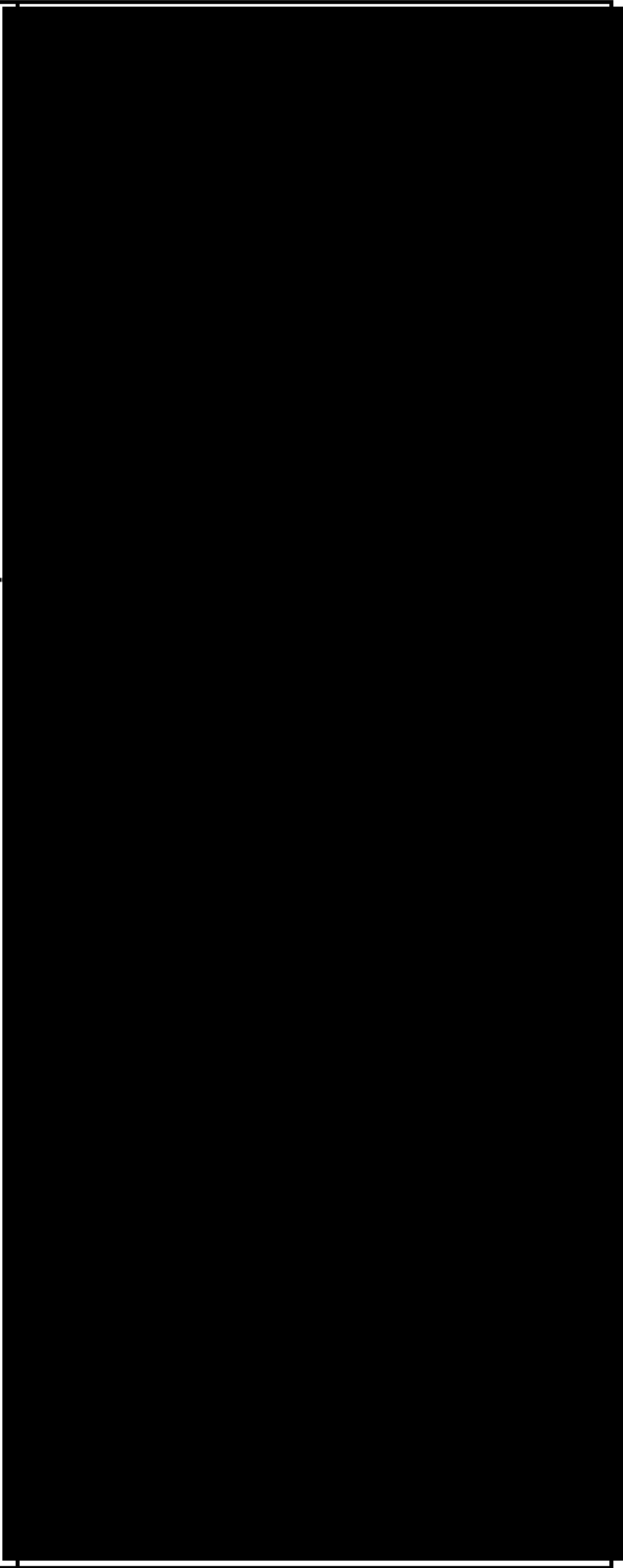
Since so many teachers will be communicating with students over the summer, the IT, operations and data team is coordinating this switch with the teachers.

Summer cleaning is underway at both buildings.

**HR Updates Personnel**

Position	Name	Campus	Qualifications
Special Education Teacher	ShaMara Mackey Holmes	Days Park	

Middle School Special Education Teacher	Rachel Carbrey	Days Park	
Special Education Teacher	Maria Gelyon	Days Park	

General Education Teacher	Emma Janicki- Gechoff	Days Park	
General Education Teacher	Melanie Eldred	Hertel	

General Education Teacher	AnnMarie Bellavia	Hertel	
Special Education Teacher	Michaela Strobel	Hertel	

**Hertel Currently Hiring:** Custodian, one SPED teacher

**Shared Hire:** Occupational Therapist

**Finance**

Budget draft has been finalized.

Northwest Savings Bank presented the Finance Committee and Lisa Kirisits a proposal for refinancing EVCS's construction at Days Park, as well as the rest of the loans that are currently with NW and this is under consideration.

**Academics**

Summer School plans have been finalized. EVCS will offer several tiers of programming for students this summer:

National Summer School Students (NSSI) Funded by Cullen Foundation	All students in Grades 3-7	June 29-July 1 4 hours of daily live instruction and enrichment by an NSSI selected master	ELA/Reading Math Enrichment
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		teacher and an EVCS or other local charter teacher	
EVCS Summer Practice Work	All students in Grades K-8	June 29-August 31 Practice work provided for all students through novel study, reading practice, and math practice	ELA/Reading Math
EVCS SEL Meetings	All students in Grades K-8	July 7 - August 7 Twice-weekly SEL grade level meetings with grade level teachers and classmates	Social emotional learning Community building Belonging Fun
EVCS Summer Tutoring	Students in Grades K-8 in need of academic support	July 7 - August 7 Grades K-2 - 3 30-minute sessions of live instruction per week in ELA and/or Math  Grades 3-8 - 4 30-minute sessions of live instruction per week in ELA and/or Math	ELA/Reading Math
EVCS Partnership with Best Self Funded in part by Cullen Foundation	All Students in Grades K-8	July 7 - August 7 Enrichment offerings (cooking club, art, JumpClub, dance, etc.)	Enrichment

## **Other Business -**

### **Buffalo Business First Rankings**

#### **EVCS Elementary School**

Overall Rank: 32 out of 252 schools

This year's Buffalo Business First rankings for schools has been published for 2020. Business First Rankings, while not something we use as a metric for school quality, are part of the public perception of schools and districts, including EVCS. The publication ranks schools in Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Niagara, Orleans, and Wyoming counties. The lists include schools from all sectors – public, private, charter, religious. Schools that do not have enough years of test scores, do not have NYS testing grades (i.e. K-2 schools), or do not participate in the NYS assessments are not ranked on the lists.

Note: Middle school rankings for this publication are based on results for grades 6-8, and elementary school rankings are based on results for grades 3-5. These formula for rankings are generally based on scores from the last three years (in addition to some other statistical elements).

#### **EVCS Middle School**

Overall Rank: 45 out of 191 schools

Percentile: 76.8 Percentile: 76.8

English Rank: 70 (3 stars)

Math Rank: 27 (4 stars)

Rank among all public schools: 29 out of 153 schools

Rank among all schools in Buffalo: 4 (the three schools ahead of us are test-in and private) Rank among all charter schools: 1

#### **EVCS Elementary School**

**Overall Rank: 32 out of 252 schools**

Percentile 87.6

English Rank: 29 (4 stars)

Math Rank: 52 (4 stars)

Rank among all public schools: 25 out of 215 schools

Rank among all schools in Buffalo: 3 (the two schools ahead of us are test-in and private) Rank among all charter schools: 1

## **SUNY Charter Schools Institute June Report**

EVCS was included in our authorizer's monthly report to the SUNY Board of Trustees. We were included in a list of "Notables" regarding schools who were approved for renewal this year. Here's what was mentioned about EVCS:

"Each year, all students complete a Pathways Project. Each grade level chooses a theme, and students select a topic of their interest and make a presentation on it. For example, one Pathway is giving a TED Talk. Last year, 16 students took their TED Talk to the Youth Voices Symposium at SUNY Buffalo State College, an event originally intended for high school students only. Elmwood Village Charter School Days Park had more students participate than any other school and was the first school in the history of the event to send middle school level students."

### **Town Hall Meetings**

EVCS Days Park and Hertel have been holding Town Hall meetings for families each week during the month of June. The Town Halls are designed to provide information and listen to our families' needs. Topics thus far have been summer school options, parent advocacy (with guest speaker Ashara Baker from the NY Charter Schools Association), and re-opening feedback/input from the parent perspective. The meetings will continue through the month and potentially into the summer.

Respectfully submitted by Danielle Bruno, Liz Evans, Kathy Jamil, and Anne Wechsler May 20, 2020

### **OTHER BUSINESS**

The leadership Team is already looking toward next fall at EVCS. With the Covid situation still active there are many unknowns. They are trying to establish some outlines for schools being fully open, fully on-line or some hybrid of the two.

## ANNOUNCEMENTS/NEW BUSINESS

It was wonderful news to hear that all members of the leadership team intend to continue in their current positions for another year. There were no further announcements nor new business.

**Jen moved and Pam seconded that the meeting be adjourned. Approved unanimously.**

Respectfully Submitted

Pamela Pollock

### **Future Meetings:**

**July 15, 2020.**

**Note: All meetings begin at 6:00 PM**



# Elmwood Village Charter School | 2020-2021 CALENDAR

Staff only	No School	First and last days	Trimester End	Early dismissal
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186 school days  
198 teacher days

JANUARY 21						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 New Year's Day  
18 M.L. King Day  
28 Early Dismissal – Parent Teacher Conference

19 DAYS

8/17- 9/1 Faculty only

AUGUST 20						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY 21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

2 & 9 Days Park Open House  
4 & 11 Hertel Open House  
15 – 19 Mid-winter Break

15 DAYS

2 First Day of School  
7 Labor Day  
10 Meet the Teacher Night  
18 Early Dismissal – PD

SEPTEMBER 20						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MARCH 21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

5 Trimester ends  
12 Early Dismissal – PD

23 DAYS

12 Indigenous Day  
15 Early Dismissal – Parent Teacher Conference

OCTOBER 20						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL 21						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

21 – 22 NYS ELA Testing (3-8)  
5 – 9 Spring Break

17 DAYS

11 Veterans Day  
13 Trimester ends  
25 Early Dismissal  
26-27 Thanksgiving Break

NOVEMBER 20						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY 21						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

5 -6 NYS Math Testing (3-8)  
13 Early Dismissal – Parent Teacher Conference  
31 Memorial Day

20 DAYS

4 Early Dismissal - PD  
23 - 31 Winter Break

DECEMBER 20						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE 21						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

18 Trimester ends  
25 Early Dismissal - Last Day  
28 – 30 Teacher Workdays

17 DAYS