

Application: East Harlem Scholars Academy Charter School

Max Turner - mturner@eastharlemscholars.org
2021-2022 Annual Report

Summary

ID: 0000000339

Labels: SUNY Trustees

Entry 1 School Info and Cover Page

Completed Aug 1 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

EAST HARLEM SCHOLARS ACADEMY CHARTER SCHOOL 800000070176

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

d. DISTRICT / CSD OF LOCATION

CSD # 4 - MANHATTAN

e. DATE OF INITIAL CHARTER

12/2010

f. DATE FIRST OPENED FOR INSTRUCTION

8/2011

c. School Unionized

Is your charter school unionized?

No

h. SCHOOL WEB ADDRESS (URL)

www.eastharlemscholars.org

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

884

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

863

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11

I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

| | |
|--|--------------|
| | Yes, 2 sites |
|--|--------------|

EAST HARLEM SCHOLARS ACADEMY CHARTER SCHOOL 800000070176

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

| | Physical Address | Phone Number | District/CSD | Grades to be Served at Site for coming year (K-5, 6-9, etc.) | Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No). |
|--------|--------------------|----------------|--------------|--|--|
| Site 1 | 2050 Second Avenue | (212) 897-2897 | NYC CSD 4 | K-8 | 4-8 |

m1a. Please provide the contact information for Site 1.

| | Name | Title | Work Phone | Alternate Phone | Email Address |
|---|-------------------|--|--------------|-----------------|---------------|
| School Leader | Tiffany Thomas | Principal | 212-897-2897 | | |
| Operational Leader | Azalea Gonzalez | Director of Operations | 212-897-2897 | | |
| Compliance Contact | Max Turner | Managing Dir. of Operations | 347-853-6529 | | |
| Complaint Contact | Max Turner | Managing Dir of Operations | 347-853-6529 | | |
| DASA Coordinator | Danielle Esposito | Sr. Director of Mental Health and Wellness | 212-897-2918 | | |
| Phone Contact for After Hours Emergencies | Max Turner | Managing Dir of Operations | 347-853-6529 | | |

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[2050 CertificateofOccupancy Final.pdf](#)

Filename: 2050 CertificateofOccupancy Final.pdf **Size:** 40.0 kB

Site 1 Fire Inspection Report

[2022-03-07 East-Harlem-Center-LLC FireScan.rtf](#)

Filename: 2022-03-07 East-Harlem-Center-LLC FireScan.rtf **Size:** 249.2 kB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

| | Physical Address | Phone Number | District/CSD | Grades to be Served at Site for coming year (K-5, 6-9, etc.) | Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No). |
|--------|---------------------|----------------|--------------|--|--|
| Site 2 | 1 East 104th Street | (212) 897-2898 | NYC CSD 4 | 9-12 | 9-12 |

m2a. Please provide the contact information for Site 2.

| | Name | Title | Work Phone | Alternate Phone | Email Address |
|---|-------------------|--|--------------|-----------------|---------------|
| School Leader | Tyler Griffin | Principal | 212-897-2898 | | |
| Operational Leader | Vernessa Robinson | Director of Operations | 212-897-2898 | | |
| Compliance Contact | Max Turner | Managing Director of Operations | 347-853-6529 | | |
| Complaint Contact | Max Turner | Managing Director of Operations | 347-853-6529 | | |
| DASA Coordinator | Danielle Esposito | Sr. Director of Mental Health and Wellness | 212-897-2898 | | |
| Phone Contact for After Hours Emergencies | Max Turner | Managing Director of Operations | 347-853-6529 | | |

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2022.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2022.**
- **If the fire inspection certificate expires after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022. Please note in the portal that this is the case**

Site 1 Certificate of Occupancy (COO)

[Hecksher TCO.pdf](#)

Filename: Hecksher TCO.pdf **Size:** 123.1 kB

Site 2 Fire Inspection Report

[Hecksher TCO.pdf](#)

Filename: Hecksher TCO.pdf **Size:** 123.1 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

| | |
|-----------------|--|
| Name | Max Turner |
| Position | Managing Director of Operations |
| Phone/Extension | 347-853-6529 |
| Email | mturner@ehpt.org |

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is stylized, starting with a horizontal line, followed by a large, sharp upward curve that peaks and then descends, crossing the initial horizontal line, and ending with a long, sweeping horizontal stroke that tapers off to the right.

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature consists of a long, sweeping horizontal stroke that starts high on the left and descends towards the right. A second, shorter stroke starts below the first stroke, crosses it, and extends upwards and to the right.

Date

(No response)



Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

Entry 4a - Audited Financial Report Template (SUNY)

Incomplete

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Report Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c - Additional Financial Documents

Incomplete Hidden from applicant

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Services Contact Information

Incomplete Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

| | School Based Fiscal Contact Name | School Based Fiscal Contact Email | School Based Fiscal Contact Phone |
|--|-------------------------------------|--------------------------------------|--------------------------------------|
| | | | |

2. Audit Firm Contact Information

| | School Audit Contact Name | School Audit Contact Email | School Audit Contact Phone | Years Working With This Audit Firm |
|--|------------------------------|-------------------------------|-------------------------------|---------------------------------------|
| | | | | |

3. If applicable, please provide contact information for the school's outsourced financial services firm.

| | Firm Name | Contact Person | Mailing Address | Email | Phone | Years With Firm |
|--|-----------|-------------------|--------------------|-------|-------|--------------------|
| | | | | | | |

Entry 5 - Fiscal Year 2022-2023 Budget

Incomplete

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Sep 14 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

For SUNY FY23-20220914T105031Z-001

Filename: For SUNY FY23 20220914T105031Z 001.zip **Size:** 2.7 MB

Entry 7 BOT Membership Table

Completed Sep 12 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

EAST HARLEM SCHOLARS ACADEMY CHARTER SCHOOL 800000070176

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2021-2022 Board Member Information (Enter info for each BOT member)

| | Trustee Name | Trustee Email | Position on the | Commit tee | Voting Member | Number of Terms | Start Date of | End Date of | Board Meeting |
|--|-----------------|------------------|--------------------|---------------|------------------|--------------------|------------------|----------------|------------------|
|--|-----------------|------------------|--------------------|---------------|------------------|--------------------|------------------|----------------|------------------|

| | | Address | Board | Affiliations | Per By-Laws (Y/N) | Served | Current Term (MM/DD/YYYY) | Current Term (MM/DD/YYYY) | s Attended During 2021-2022 |
|---|----------------|---------|----------------|------------------------------|-------------------|--------|---------------------------|---------------------------|-----------------------------|
| 1 | Iris Chen | | Trustee/Member | Education and Accountability | Yes | 4 | 09/01/2021 | 09/01/2023 | 7 |
| 2 | Brian Gavin | | Treasurer | Finance | Yes | 4 | 09/01/2021 | 09/01/2023 | 7 |
| 3 | Hope Knight | | Vice Chair | Finance | Yes | 2 | 09/01/2021 | 09/01/2023 | 7 |
| 4 | Lili Lynton | | Trustee/Member | Education and Accountability | Yes | 5 | 09/01/2022 | 09/01/2024 | 7 |
| 5 | Carlos Morales | | Secretary | Finance | Yes | 5 | 09/01/2022 | 09/01/2024 | 7 |
| 6 | Billy Rahm | | Chair | | Yes | 1 | 09/01/2022 | 09/01/2024 | 7 |
| 7 | Marilyn Simons | | Trustee/Member | | Yes | 4 | 09/01/2022 | 09/01/2024 | 7 |
| 8 | Joan | | Trustee/ | | Yes | 5 | 09/01/2 | 09/01/2 | 7 |

| | | | | | | | | | |
|---|----------------------------|--|--------------------|-----------------------------------|-----|---|------------|------------|---|
| | Solotar | | Member | | | | 022 | 024 | |
| 9 | Saskia Levy Thompson | | Trustee/ Member | Educational and Accountability | Yes | 3 | 09/01/2021 | 09/01/2023 | 7 |

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

| | Trustee Name | Trustee Email Address | Position on the Board | Committee Affiliations | Voting Member Per By-Laws (Y/N) | Number of Terms Served | Start Date of Current Term (MM/DD/YYYY) | End Date of Current Term (MM/DD/YYYY) | Board Meetings Attended During 2021- 2022 |
|----|--------------------------|-----------------------------|-----------------------------|-----------------------------------|--|------------------------------|---|---|--|
| 10 | David Wildermuth | | Trustee/ Member | Finance | Yes | 4 | 09/01/2021 | 09/01/2023 | 7 |
| 11 | Carolyn e Quintana | | Trustee/ Member | Educational and Accountability | Yes | 1 | 09/01/2021 | 09/01/2023 | 7 |
| 12 | | | | | | | | | |
| 13 | | | | | | | | | |
| 14 | | | | | | | | | |
| 15 | | | | | | | | | |

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

| | |
|--|----|
| a. Total Number of BOT Members on June 30, 2022 | 11 |
| b.Total Number of Members Added During 2021-2022 | 1 |
| c. Total Number of Members who Departed during 2021-2022 | 0 |
| d.Total Number of members, as set in Bylaws, Resolution or Minutes | 12 |

3. Number of Board meetings held during 2021-2022

7

4. Number of Board meetings scheduled for 2022-2023

7

Total number of Voting Members on June 30, 2022:

12

Total number of Voting Members added during the 2021-2022 school year:

12

Total number of Voting Members who departed during the 2021-2022 school year:

12

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

12

Thank you.

Entry 8 Board Meeting Minutes

Incomplete Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

Entry 9 Enrollment & Retention

Completed Sep 12 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

| | Describe Recruitment Efforts in 2021-2022 | Describe Recruitment Plans in 2022-2023 |
|----------------------------|---|--|
| Economically Disadvantaged | <p>East Harlem Scholars Academy gives preference to students within CSD4 where 78% of students are considered economically disadvantaged.</p> <p>East Harlem Scholars Academy also gives preference to students who reside in NYCHA housing. In addition, we engage in a variety of virtual and in-person open houses and recruitment events in local community centers and NYCHA complexes, conduct mailing and flying to ensure all application materials and information are accessible to all families regardless of economic status.</p> | <p>In addition to the efforts we plan to continue, we have also expanded our Public Engagement Team to create more strategic partnerships with organizations who serve families in economic hardship and NYCHA housing tenant organizations.</p> |
| English Language Learners | <p>We give a preference to Multilingual Learners in our lottery and have a quote of 20% of the incoming class are MLL students. Additionally, we ensure all application materials are accessible virtually and printed in Spanish and English and virtually in other languages as well. We have optimized our website to ensure it is accessible in languages other than English, and our MLL specialists collaborate with operations teams on outreach communications to properly publicize the services we provide</p> | <p>In addition to continuing these successful efforts, we are expanding the number of languages our publicity materials are available in beyond Spanish and English to respond to the growing diversity in CSD4.</p> |

| | | |
|----------------------------|--|---|
| | within the school. | |
| Students with Disabilities | We recruit heavily from CSD4, where a significant percentage of students have IEPs, and we make our services for students with IEPs a key part of all publicity and student recruitment materials. During open houses and school tours, interested families are able to ask questions specific to their student's IEP-related needs. | In addition to continuing our active outreach, we are increasing the number of in-person recruitment events that allow families to see in-person how we provide services to students with IEPs. |

Retention Efforts Toward Meeting Targets

| | Describe Retention Efforts in 2021-2022 | Describe Retention Plans in 2022-2023 |
|----------------------------|---|--|
| Economically Disadvantaged | In the wake of the pandemic, East Harlem Scholars Academy has expanded our social work staff to ensure families experiencing economic hardship have access to services and supports that allow them to remain in our school community. We also established and expanded an emergency relief fund to support families in moments of extreme hardship. Additionally, we provide daily meals and snacks, uniforms, and supplies to all students across all grades. | In addition to continuing these plans, we are partnering with EHTP's public engagement team to expand our non-academic support services including food access and health services. |
| English Language Learners | We have worked to retain families of Multilingual learners by expanding our MLL staff to oversee MLL programming and ensure families are consistently informed about their child's progress and services. Additionally, we have ensured | In addition to continuing the services and strategies that have already been successful, we will be expanding the number of languages we commonly provide |

| | | |
|----------------------------|---|---|
| | that all family engagement events and materials are accessible in multiple languages other than English. | materials in to respond to the changing demographics of CSD4. |
| Students with Disabilities | We have appointed a Senior Director of Inclusive Learning who has worked to ensure coherence and alignment across all services for students with IEPs, and we consistently review IEPs and progress with families both through official review meetings and ongoing progress monitoring. We have also expanded our teaching residency program to ensure that all grade levels have adequate ICT sections. | In addition to continuing these services, we will be working with the Charter Center and our own HR team to create and implement a comprehensive certification support plan to ensure more teachers who are interested can pursue SWD certifications and better serve students with IEPs. |

Entry 10 - Teacher and Administrator Attrition

Completed Sep 12 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee_fingerprintoct19.pdf or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

| | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022) | |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022) | |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022) | |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022) | |
| Total Category A: 5 or 30% whichever is less | 0 |

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

| | FTE Count |
|-----------------------------------|-----------|
| i. Mathematics | |
| ii. Science | |
| iii. Computer Science | |
| iv. Technology | |
| v. Career and Technical Education | |
| Total Category B: not to exceed 5 | 0 |

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

| | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022) | |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022) | |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022) | |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022) | |
| Total Category C: not to exceed 5 | 0 |

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

| | FTE Count |
|-------|-----------|
| Total | |

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

| | FTE Count |
|------------------|-----------|
| Total Category D | |

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

| | FTE Count |
|------------------|-----------|
| Total Category E | |

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

| | FTE Count |
|------------------|-----------|
| Total Category F | |

Thank you.



Entry 12 Organization Chart

Incomplete Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

Entry 13 School Calendar

Completed Sep 12 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[FY23 ScholarsCalendar Family PK-8](#)

Filename: FY23 ScholarsCalendar Family PK 8 uDgM0w1.pdf Size: 51.8 kB

Entry 14 Links to Critical Documents on School Website

Completed Sep 12 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: East Harlem Scholars Academy Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

| | Link to Documents |
|---|---|
| 1. Current Annual Report (i.e., 2021-2022 Annual Report) | http://www.eastharlemscholars.org/reports-and-financials |
| 2. Board meeting notices, agendas and documents | http://www.eastharlemscholars.org/board |
| 3. New York State School Report Card | https://data.nysed.gov/profile.php?instid=800000070176 |
| 4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY) | |
| 5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo | http://www.eastharlemscholars.org/resources-and-forms |
| 6. Authorizer-approved FOIL Policy | http://www.eastharlemscholars.org/reports-and-financials |
| 7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List) | http://www.eastharlemscholars.org/reports-and-financials |

Thank you.



Entry 15 Staff Roster

Incomplete Hidden from applicant

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

East Harlem Scholars Academy Charter School

Financial Statements and
Uniform Guidance Schedules
Together With Independent Auditors' Reports

June 30, 2022 and 2021

East Harlem Scholars Academy Charter School

Financial Statements and Uniform Guidance Schedules Together With Independent Auditors' Reports

June 30, 2022 and 2021

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Independent Auditors' Report

Board of Trustees East Harlem Scholars Academy Charter School

Opinion

We have audited the accompanying financial statements of East Harlem Scholars Academy Charter School (the "School") (a nonprofit organization), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedules of activities and functional expenses by school for the year ended June 30, 2022 on pages 18 through 20 are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of federal awards on page 21 as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"), is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 23, 2022 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

PKF O'Connor Davies, LLP

September 23, 2022

East Harlem Scholars Academy Charter School

Statements of Financial Position

| | June 30, | |
|--|----------------------|---------------------|
| | 2022 | 2021 |
| ASSETS | | |
| Current Assets | | |
| Cash | \$ 6,068,372 | \$ 6,408,732 |
| Grants and contracts receivable | 2,731,734 | 1,865,570 |
| Due from East Harlem Tutorial Program | 143,057 | 329,562 |
| Prepaid expenses | 79,299 | 120,221 |
| Total Current Assets | 9,022,462 | 8,724,085 |
| Restricted cash | 150,357 | 150,342 |
| Property and equipment, net | 909,683 | 631,560 |
| | <u>\$ 10,082,502</u> | <u>\$ 9,505,987</u> |
| LIABILITIES AND NET ASSETS | | |
| Current Liabilities | | |
| Accounts payable and accrued expenses | \$ 2,016,760 | \$ 2,097,545 |
| Refundable advances | 81,432 | 32,012 |
| Deferred rent, current portion | 55,669 | 55,669 |
| Total Current Liabilities | 2,153,861 | 2,185,226 |
| Deferred rent | 673,765 | 618,096 |
| Total Liabilities | 2,827,626 | 2,803,322 |
| Net assets, without donor restrictions | 7,254,876 | 6,702,665 |
| | <u>\$ 10,082,502</u> | <u>\$ 9,505,987</u> |

See notes to financial statements

East Harlem Scholars Academy Charter School

Statements of Activities

| | Year Ended June 30, | |
|--|---------------------|---------------------|
| | 2022 | 2021 |
| REVENUE AND SUPPORT | | |
| Public School District | | |
| State and local per pupil operating revenue | \$ 24,981,088 | \$ 24,437,087 |
| Universal pre-kindergarten | 941,976 | 899,165 |
| Lease assistance | 1,416,600 | 1,416,600 |
| Government grants and contracts | 4,405,107 | 2,334,860 |
| Contributions | 187,000 | 312,252 |
| Contributions from related party | 1,890,000 | 240,000 |
| Other income | 25,331 | 27,393 |
| Total Revenue and Support | <u>33,847,102</u> | <u>29,667,357</u> |
| EXPENSES | | |
| Program Services | | |
| General education | 21,254,044 | 17,946,732 |
| Special education | 6,817,508 | 5,764,720 |
| Pre-kindergarten | 862,364 | 447,075 |
| Total Program Services | <u>28,933,916</u> | <u>24,158,527</u> |
| Supporting Services | | |
| Management and general | 3,460,201 | 2,818,537 |
| Fundraising | 900,774 | 889,457 |
| Total Expenses | <u>33,294,891</u> | <u>27,866,521</u> |
| Gain on forgiveness of Paycheck Protection Program loan | <u>-</u> | <u>2,849,695</u> |
| Change in Net Assets | 552,211 | 4,650,531 |
| NET ASSETS | | |
| Beginning of year | <u>6,702,665</u> | <u>2,052,134</u> |
| End of year | <u>\$ 7,254,876</u> | <u>\$ 6,702,665</u> |

See notes to financial statements

East Harlem Scholars Academy Charter School

Statement of Functional Expenses Year Ended June 30, 2022

| | No. of Positions | Program Services | | | | Management and General | Fundraising | Total |
|--|---------------------|----------------------|----------------------|----------------------|---------------------------|---------------------------|-------------------|----------------------|
| | | General Education | Special Education | Pre- Kindergarten | Total Program Services | | | |
| Personnel Services Costs | | | | | | | | |
| Administrative staff personnel | 57 | \$ 1,896,661 | \$ 548,098 | \$ 103,513 | \$ 2,548,272 | \$ 815,639 | \$ - | \$ 3,363,911 |
| Instructional personnel | 165 | 10,963,784 | 3,044,707 | 567,602 | 14,576,093 | - | - | 14,576,093 |
| Total Personnel Services Costs | <u>222</u> | <u>12,860,445</u> | <u>3,592,805</u> | <u>671,115</u> | <u>17,124,365</u> | <u>815,639</u> | <u>-</u> | <u>17,940,004</u> |
| Fringe benefits and payroll taxes | | 2,169,100 | 606,551 | 121,091 | 2,896,742 | 134,846 | - | 3,031,588 |
| Retirement | | 154,741 | 44,892 | 2,745 | 202,378 | 14,150 | - | 216,528 |
| Legal services | | - | - | - | - | 3,607 | - | 3,607 |
| Accounting and audit services | | - | - | - | - | 482,010 | - | 482,010 |
| Other professional and consulting services | | 342,976 | 934,156 | 5,801 | 1,282,933 | 1,638,583 | 898,770 | 3,820,286 |
| Building and land rent/lease | | 1,063,654 | 307,611 | 13,091 | 1,384,356 | 87,914 | - | 1,472,270 |
| Repairs and maintenance | | 1,327,042 | 382,821 | 20,817 | 1,730,680 | 118,406 | - | 1,849,086 |
| Insurance | | 114,781 | 31,571 | 1,029 | 147,381 | 19,363 | - | 166,744 |
| Utilities | | 210,569 | 60,846 | 2,828 | 274,243 | 17,865 | - | 292,108 |
| Supplies and materials | | 459,536 | 127,566 | - | 587,102 | - | - | 587,102 |
| Equipment and furnishings | | 140,774 | 40,501 | 2,716 | 183,991 | 13,548 | - | 197,539 |
| Staff development | | 392,281 | 107,069 | - | 499,350 | - | - | 499,350 |
| Marketing and recruitment | | 76,086 | 20,820 | - | 96,906 | - | - | 96,906 |
| Technology | | 173,794 | 50,046 | 3,142 | 226,982 | 16,316 | - | 243,298 |
| Food service | | 551,578 | 161,396 | - | 712,974 | - | - | 712,974 |
| Student services | | 142,304 | 39,846 | - | 182,150 | - | - | 182,150 |
| Office expenses | | 758,695 | 218,523 | 13,502 | 990,720 | 73,813 | 2,004 | 1,066,537 |
| Depreciation and amortization | | 262,348 | 75,602 | 4,487 | 342,437 | 24,141 | - | 366,578 |
| Dues and memberships | | 26,401 | 7,270 | - | 33,671 | - | - | 33,671 |
| Other expenses | | 26,939 | 7,616 | - | 34,555 | - | - | 34,555 |
| Total Expenses | | <u>\$ 21,254,044</u> | <u>\$ 6,817,508</u> | <u>\$ 862,364</u> | <u>\$ 28,933,916</u> | <u>\$ 3,460,201</u> | <u>\$ 900,774</u> | <u>\$ 33,294,891</u> |

See notes to financial statements

East Harlem Scholars Academy Charter School

Statement of Functional Expenses Year Ended June 30, 2021

| | No. of Positions | Program Services | | | | Management and General | Fundraising | Total |
|--|---------------------|----------------------|----------------------|----------------------|---------------------------|---------------------------|-------------------|----------------------|
| | | General Education | Special Education | Pre- Kindergarten | Total Program Services | | | |
| Personnel Services Costs | | | | | | | | |
| Administrative staff personnel | 48 | \$ 1,429,185 | \$ 412,080 | \$ 96,559 | \$ 1,937,824 | \$ 561,932 | \$ - | \$ 2,499,756 |
| Instructional personnel | 142 | 10,255,198 | 2,829,873 | 221,079 | 13,306,150 | - | - | 13,306,150 |
| Total Personnel Services Costs | <u>190</u> | <u>11,684,383</u> | <u>3,241,953</u> | <u>317,638</u> | <u>15,243,974</u> | <u>561,932</u> | <u>-</u> | <u>15,805,906</u> |
| Fringe benefits and payroll taxes | | 2,017,772 | 558,613 | 54,894 | 2,631,279 | 96,369 | - | 2,727,648 |
| Retirement | | 159,906 | 45,515 | 4,350 | 209,771 | 8,311 | - | 218,082 |
| Legal services | | - | - | - | - | 1,488 | - | 1,488 |
| Accounting and audit services | | - | - | - | - | 487,108 | - | 487,108 |
| Other professional and consulting services | | 167,305 | 779,626 | 4,552 | 951,483 | 1,498,048 | 887,481 | 3,337,012 |
| Building and land rent/lease | | 1,059,450 | 319,332 | 28,810 | 1,407,592 | 64,678 | - | 1,472,270 |
| Repairs and maintenance | | 620,616 | 181,672 | 16,879 | 819,167 | 34,972 | - | 854,139 |
| Insurance | | 90,279 | 25,186 | 2,456 | 117,921 | 4,416 | - | 122,337 |
| Utilities | | 213,198 | 63,189 | 5,798 | 282,185 | 12,435 | - | 294,620 |
| Supplies and materials | | 153,165 | 44,026 | - | 197,191 | - | - | 197,191 |
| Equipment and furnishings | | 169,617 | 46,143 | 701 | 216,461 | 1,573 | - | 218,034 |
| Staff development | | 211,770 | 58,120 | - | 269,890 | - | - | 269,890 |
| Marketing and recruitment | | 67,749 | 18,643 | - | 86,392 | - | - | 86,392 |
| Technology | | 121,148 | 33,530 | 2,894 | 157,572 | 5,024 | - | 162,596 |
| Food service | | 424,258 | 127,877 | - | 552,135 | - | - | 552,135 |
| Student services | | 80,360 | 24,443 | - | 104,803 | - | - | 104,803 |
| Office expenses | | 388,893 | 107,872 | 197 | 496,962 | 3,267 | 1,976 | 502,205 |
| Depreciation and amortization | | 290,615 | 81,701 | 7,906 | 380,222 | 14,553 | - | 394,775 |
| Dues and memberships | | 25,479 | 7,047 | - | 32,526 | - | - | 32,526 |
| Other expenses | | <u>769</u> | <u>232</u> | <u>-</u> | <u>1,001</u> | <u>24,363</u> | <u>-</u> | <u>25,364</u> |
| Total Expenses | | <u>\$ 17,946,732</u> | <u>\$ 5,764,720</u> | <u>\$ 447,075</u> | <u>\$ 24,158,527</u> | <u>\$ 2,818,537</u> | <u>\$ 889,457</u> | <u>\$ 27,866,521</u> |

See notes to financial statements

East Harlem Scholars Academy Charter School

Statements of Cash Flows

| | Year Ended June 30, | |
|--|---------------------|--------------|
| | 2022 | 2021 |
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Change in net assets | \$ 552,211 | \$ 4,650,531 |
| Adjustments to reconcile change in net assets to net cash from operating activities | | |
| Depreciation and amortization | 366,578 | 394,775 |
| Deferred rent | 55,669 | 55,669 |
| Gain on forgiveness of Paycheck Protection Program loan | - | (2,849,695) |
| Changes in operating assets and liabilities | | |
| Grants and contracts receivable | (866,164) | (1,110,974) |
| Due from East Harlem Tutorial Program | 186,505 | (329,562) |
| Prepaid expenses | 40,922 | 230,888 |
| Accounts payable and accrued expenses | (80,785) | 406,798 |
| Due to East Harlem Tutorial Program | - | (2,233,194) |
| Refundable advances | 49,420 | (21,476) |
| Net Cash from Operating Activities | 304,356 | (806,240) |
| CASH FLOWS FROM INVESTING ACTIVITY | | |
| Purchases of property and equipment | (644,701) | (294,336) |
| Net Change in Cash and Restricted Cash | (340,345) | (1,100,576) |
| CASH AND RESTRICTED CASH | | |
| Beginning of year | 6,559,074 | 7,659,650 |
| End of year | \$ 6,218,729 | \$ 6,559,074 |

See notes to financial statements

East Harlem Scholars Academy Charter School

Notes to Financial Statements

June 30, 2022 and 2021

1. Organization and Tax Status

The Corporation

Founded upon the 53-year legacy of East Harlem Tutorial Program (“EHTP”), East Harlem Scholars Academy Charter School (the “Corporation”) is a not-for-profit education corporation originally formed by the Board of Regents of the University of the State of New York (the “Board of Regents”) on December 14, 2010 by the granting of a Provisional Charter (the education corporation-equivalent of a certificate of incorporation) to operate one (1) (and as of January 1, 2013 two (2)) public charter schools. The Board of Regents has since issued two renewals to the Corporation’s charter. The Corporation’s charter expires on July 31, 2023. The mission of the schools is to prepare students with the academic skills, strength of character and social and emotional well-being to excel in high school and college, to lead in their communities, and to realize their best possible selves. The Corporation does this by challenging their students, teachers, and families to examine issues of racism and identity and model the learning and dialogue needed to ensure a more equitable future for young people of color. Through this commitment, the Corporation prepares their scholars to effect change, challenge the status quo, thrive in the world around them, and thoughtfully contribute to the national fight for racial equity.

The Schools

East Harlem Scholars Academy Charter School (“Scholars”) - also the name of the first school for which the Corporation received a charter to operate – is situated in East Harlem in the borough of Manhattan, New York City. Scholars opened in the fall of 2011 with kindergarten and first grade and added a grade each year so that in fiscal 2022 it served pre-kindergarten through eleventh grade. In 2016 Scholars received a full five year term renewal which authorizes the school to add a grade each year until it serves kindergarten through eighth grade. In fiscal 2017 Scholars added one section of Universal Pre-Kindergarten. In May 2018, Scholars received permission to add high school grades ninth – twelfth. Scholars proposes to begin the twelfth grade instruction with the 2022-23 school year. Scholars provided education to approximately 36 students in Universal Pre-Kindergarten and 785 students in kindergarten through eleventh grades during the 2021-2022 academic year.

East Harlem Scholars Academy Charter School II (“Scholars II”) is the second public charter school for which the Corporation received a charter to operate. It opened in the fall of 2013 with kindergarten and first grade and will expand each year until it serves students through fifth grade. In winter of fiscal 2018, Scholars II received a full five year term renewal which authorizes the school to add a grade each year until it serves kindergarten through eighth grade. In fiscal 2016 Scholars II added two sections of Universal Pre-Kindergarten, and in fiscal 2017 Scholars added a third section of Universal Pre-Kindergarten. In fiscal 2020, the third section of UPK at Scholars II was transferred to Scholars. Scholars II provided education to approximately 24 students in Universal Pre-Kindergarten and 451 students in kindergarten through eighth grades during the 2021-2022 academic year.

Scholars and Scholars II are referred to collectively as the “School”.

East Harlem Scholars Academy Charter School

Notes to Financial Statements

June 30, 2022 and 2021

1. Organization and Tax Status (*continued*)

The New York City Department of Education provides free lunches directly to some of the School's students. Such costs are not included in these financial statements. The School covers the cost of lunches for children not entitled to the free lunches.

Except for taxes that may be due to unrelated business income, the School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state and local income taxes under comparable laws.

2. Summary of Significant Accounting Policies

Basis of Presentation and Use of Estimates

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies, if any, at the date of the financial statements, and the reported amounts of support and revenue and expenses during the reporting period. Actual results could differ from those estimates.

Net Asset Presentation

Resources for various purposes are classified for accounting and reporting purposes into net asset categories established according to nature and purpose as follows:

Net assets without donor restrictions - consist of resources available for the general support of the School's operations. Net assets without donor restrictions may be used at the discretion of the School's management and/or the Board of Trustees.

Net assets with donor restrictions – represents amounts restricted by donors for specific activities of the School or to be used at a future date. The School records contributions as net assets with donor restrictions if they are received with donor stipulations that limit their use either through purpose or time restrictions. When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. The School had no net assets with donor restrictions at June 30, 2022 and 2021.

East Harlem Scholars Academy Charter School

Notes to Financial Statements June 30, 2022 and 2021

2. Summary of Significant Accounting Policies (*continued*)

Restricted Cash

Under the provisions of its charter, the School established a reserve fund of \$150,000 to cover debts in the event of the School's dissolution.

The following table provides a reconciliation of cash and restricted cash reported within the statements of financial position to the amounts presented in the statements of cash flows as of June 30:

| | 2022 | 2021 |
|-----------------|---------------------|---------------------|
| Cash | \$ 6,068,372 | \$ 6,408,732 |
| Restricted cash | 150,357 | 150,342 |
| | <u>\$ 6,218,729</u> | <u>\$ 6,559,074</u> |

Property and Equipment

Property and equipment is recorded at cost. Additions and improvements or betterments in excess of \$3,500 with an estimated useful life of more than one year are capitalized. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from 2 to 5 years. Leasehold improvements are amortized over the shorter of the estimated useful life of the asset or term of the related lease. Property and equipment acquired with certain government contract funds are recorded as expenses when the government retains title to such assets.

The School reviews long-lived assets to determine whether there has been any permanent impairment whenever events or circumstances indicate the carrying amount of an asset may not be recoverable. If the sum of the expected future undiscounted cash flows is less than the carrying amount of the assets, the School recognizes an impairment loss. No impairment losses were recognized during the years ended June 30, 2022 and 2021.

Refundable Advances

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue.

Revenue Recognition

Revenue from the state and local governments resulting from the School's charter status, and based on the number of students enrolled, is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

East Harlem Scholars Academy Charter School

Notes to Financial Statements

June 30, 2022 and 2021

2. Summary of Significant Accounting Policies (*continued*)

Revenue Recognition (continued)

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as net assets with donor restrictions if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as net assets without donor restrictions. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

A number of volunteers have made a contribution of their time to the School to develop its programs and to serve on the School's board of trustees. The value of such contributed time is not reflected in these financial statements because it does not meet the criteria for recognition.

Functional Expenses

Expenses that can be directly identified with the program or supporting service to which they relate are charged accordingly. Other expenses by function have been allocated among program and supporting services classifications based upon periodic time and expense studies and other bases as determined by management of the School to be appropriate. Expenses are classified according to the functional categories for which they are incurred, as follows:

General Education Program Services – represents expenses directly associated with general education.

Special Education Program Services – represents expenses directly associated with special education for certain students requiring additional attention and guidance.

Pre-Kindergarten Program Services – represents expenses directly associated with Pre-Kindergarten programs.

Management and General – represents expenses related to the overall administration and operation of the School that are not associated with any education services or fundraising.

Fundraising – represents expenses related to efforts to raise additional funds for the School.

Marketing and Recruitment

Marketing and recruitment costs are expensed as incurred for staff and student recruitment. Marketing and recruitment expense for the years ended June 30, 2022 and 2021 was \$96,906 and \$86,392.

East Harlem Scholars Academy Charter School

Notes to Financial Statements

June 30, 2022 and 2021

2. Summary of Significant Accounting Policies (*continued*)

Accounting For Uncertainty in Income Taxes

The School recognizes the effect of income tax positions only when they are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure. The School is no longer subject to examination by applicable taxing authorities for periods prior to June 30, 2019.

Deferred Rent

The School records its rent in accordance with U.S. GAAP, whereby all rental payments, including fixed rent increases, are recognized on a straight-line basis as an offset to rent expense. The difference between the straight-line rent expense and the required lease payments, as well as any unamortized lease incentive, is reflected in deferred rent in the accompanying statements of financial position.

Subsequent Events Evaluation by Management

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is September 23, 2022.

3. Concentration of Credit Risk and Revenue

The School's financial instruments that are potentially exposed to concentration of credit risk consist of cash. The School places its cash with quality financial institutions in the United States. At times, cash balances may be in excess of Federal Deposit Insurance Corporation ("FDIC") insurance limits. The School routinely assesses the financial strength of its cash. The School has not experienced any losses in such accounts and believes its cash balances are not exposed to any significant risk. At June 30, 2022 and 2021, approximately \$5,969,000 and \$6,309,000 was maintained with an institution in excess of FDIC limits.

The School receives a majority of its revenues from the New York City Department of Education ("NYCDOE"). The NYCDOE provides general operating support to the School based upon the location and the number of students enrolled. Support from per pupil general education, special education, lease assistance, and Universal Pre-Kindergarten provided to the School was 81% and 82% of total revenue for the years ended June 30, 2022 and 2021. The School is dependent upon this level of funding in order to continue its operations.

4. Grants and Accounts Receivable

At June 30, 2022 and 2021, grants and contracts receivable primarily consist of federal, state, city entitlements and grants and are deemed to be fully collectible by management. Management has assessed the need for an allowance and has determined that such an allowance is not necessary.

East Harlem Scholars Academy Charter School

Notes to Financial Statements June 30, 2022 and 2021

5. Property and Equipment

Property and equipment consist of the following at June 30:

| | 2022 | 2021 |
|--|-------------------|-------------------|
| Computers and other equipment | \$ 1,483,599 | \$ 1,203,529 |
| Furniture and fixtures | 1,331,426 | 1,135,780 |
| Leasehold improvements | 472,101 | 303,116 |
| | <u>3,287,126</u> | <u>2,642,425</u> |
| Accumulated depreciation and amortization | (2,377,443) | (2,010,865) |
| | <u>\$ 909,683</u> | <u>\$ 631,560</u> |

6. Liquidity and Availability of Financial Assets

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year of the statement of financial position date, are comprised of the following at June 30:

| | 2022 | 2021 |
|---------------------------------------|---------------------|---------------------|
| Cash | \$ 6,068,372 | \$ 6,408,732 |
| Grants and contracts receivable | 2,731,734 | 1,865,570 |
| Due from East Harlem Tutorial Program | 143,057 | 329,562 |
| | <u>\$ 8,943,163</u> | <u>\$ 8,603,864</u> |

As part of the School's liquidity management plan, the status of grants and contracts receivable is monitored regularly and any excess cash is invested in highly liquid instruments until it is required for operational use. The School will continue to rely on funding received from the NYCDOE to cover its future operating costs (see Note 3).

7. Related Party Transactions (not disclosed elsewhere)

The School's bylaws stipulate that at least 51% and no more than 60% of its Trustees may also be members of the board of EHTP, thus resulting in common control. Under a cost sharing agreement with EHTP, approved by a supermajority of the board, EHTP provides the School with administrative support. During the years ended June 30, 2022 and 2021, shared operating costs were allocated to the School based on a flat fee of 12% of per pupil and special education revenues projected in the budget for the relevant fiscal year. The total budgeted amount of the cost sharing agreement for the years ended June 30, 2022 and 2021 was \$3,341,783 and \$2,930,484. The total amount of expenses under this agreement for the years ended June 30, 2022 and 2021 was \$3,341,783 and \$2,930,484, which is included in other professional and consulting services on the accompanying statements of functional expenses.

East Harlem Scholars Academy Charter School

Notes to Financial Statements June 30, 2022 and 2021

7. Related Party Transactions (not disclosed elsewhere) (continued)

In addition, EHTP pays certain expenses on behalf of the School which are subsequently reimbursed. The total amount of these reimbursed expenses for the years ended June 30, 2022 and 2021 was \$2,702,997 and \$1,562,705, which is included in various expense accounts on the accompanying statements of functional expenses.

During the year ended June 30, 2021, the School prepaid rent to East Harlem Center, LLC ("EHC"), a wholly owned subsidiary of EHTP. At June 30, 2021, this prepayment totaled \$118,050 and is included in prepaid expenses on the accompanying statement of financial position.

On November 5, 2021, the School and EHC entered into a Mortgage and Security Agreement with BankUnited in the amount of \$12,000,000 for the property located at 2050 Second Avenue, New York, NY (the "Premises") (see Note 12). EHC received the principal balance of the mortgage loan payable and is responsible for the principal and interest payments. The mortgage loan payable matures on December 15, 2036. Pursuant to the terms of the Mortgage and Security Agreement, the School and EHC pledged as collateral the Premises, all improvements, chattels, intangibles, leases, subleases, and agreements relating to the Premises, and all revenues arising from, or related to, the per pupil charter funding from New York State, New York City, or any federal, state, city or local entity or agency, for the School and any other schools occupying the Premises (excluding State Operating Aid, Disability Aid and any other aid that cannot be legally pledged).

During the years ended June 30, 2022 and 2021, grants from EHTP amounted to \$1,890,000 and \$240,000, which is included in contributions from related party on the accompanying statements of activities. At June 30, 2022 and 2021, grants receivable from EHTP amounted to \$13,543 and \$44,732, and are netted with due to/from East Harlem Tutorial Program on the accompanying statements of financial position. Net balance due from EHTP at June 30, 2022 and 2021 totaled \$143,057 and \$329,562.

The accompanying financial statements reflect only the activities and net assets of the School. Management has applied U.S. GAAP standards in assessing the need to consolidate the financial statements of the School with those of EHTP and EHC. Under these standards, consolidation should occur if both an economic interest in the School and control by a majority of common board members exist. Management has determined that EHTP and EHC have no economic interest in the School and consolidation is precluded.

8. Agreement with School Facility

Scholars had an agreement through the school year 2015-2016 with the New York City Department of Education for space at the Jackie Robinson Educational Complex (the "Complex"), a New York City public school located at 1573 Madison Avenue, New York, New York. Beginning September 1, 2011, Scholars occupies a facility located at 2040-2050 Second Avenue, New York, NY (see Note 12). Scholars II has an agreement to be permanently co-located at the Complex. The fair value of the rent has not been included in the accompanying financial statements. The School will be responsible for any overtime-related costs for services provided beyond the regular operating hours. For the years ended June 30, 2022 and 2021, the School incurred \$571 and \$0 in overtime related costs.

East Harlem Scholars Academy Charter School

Notes to Financial Statements

June 30, 2022 and 2021

9. Contingencies

The School is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; injuries to employees; and natural disasters. The School maintains commercial insurance to protect itself from such risks and is self-insured for other risks.

The School entered into contractual relationships with certain governmental funding sources. The governmental agencies may request a return of funds as a result of noncompliance by the School, as well as additional funds for the use of facilities. The accompanying financial statements make no provision for the possible disallowance or refund, because management does not believe that there are any liabilities to be recorded.

10. Employee Benefit Plan

The School maintains a pension plan qualified under Internal Revenue Code 403(b), for the benefit of its eligible employees. The School elects to make contributions to the plan on a discretionary basis. The School contributed \$216,528 and \$218,082 to the plan for the years ended June 30, 2022 and 2021.

11. Paycheck Protection Program Loan Payable

On April 8, 2020, the School qualified for and received a loan pursuant to the Paycheck Protection Program ("PPP"), a program implemented by the U.S. Small Business Administration ("SBA") under the Coronavirus Aid, Relief, and Economic Security Act, from a qualified PPP lender, for an aggregate principal amount of \$2,849,695 (the "PPP Loan"). The PPP Loan bore interest at a fixed rate of 1.0% per annum, with the first six months of interest deferred, had a term of two years, and was unsecured and guaranteed by the SBA. The principal amount of the PPP Loan was subject to forgiveness under the PPP upon the School's request to the extent that the PPP Loan proceeds are used to pay expenses permitted by the PPP, including payroll costs, covered rent and mortgage obligations, and covered utility payments incurred by the School. The School applied for full forgiveness of the PPP Loan with respect to these covered expenses.

On June 11, 2021, the PPP Loan was forgiven in full by the SBA. The loan forgiveness of \$2,849,695 is included in the accompanying 2021 statement of activities as gain on forgiveness of Paycheck Protection Program Loan.

12. Commitments

During the fiscal year ended June 30, 2015, an agreement to lease the land and buildings located at 2040-2050 Second Avenue, New York, NY, was executed between Scholars and EHC. In connection with this agreement, at June 30, 2016, the School made a contribution to EHC toward the cost of the new building in the amount of \$200,000 to be amortized over the life of the lease. The lease has a term of 30 years commencing on September 1, 2016.

East Harlem Scholars Academy Charter School

Notes to Financial Statements

June 30, 2022 and 2021

12. Commitments (*continued*)

Future minimum rental payments to be paid under this lease are as follows:

| | |
|------------|----------------------|
| 2023 | \$ 1,416,600 |
| 2024 | 1,416,600 |
| 2025 | 1,465,500 |
| 2026 | 1,465,500 |
| 2027 | 1,465,500 |
| Thereafter | <u>29,079,568</u> |
| | <u>\$ 36,309,268</u> |

Rent expense for each of the years ended June 30, 2022 and 2021 was \$1,472,270.

In addition, Scholars entered into an agreement with EHTP to sublease a portion of its space located at 2040-2050 Second Avenue, New York, NY. The lease has a term of 30 years commencing on September 1, 2016. Future minimum rental payments to be received under this lease are as follows:

| | |
|------------|-------------------|
| 2023 | \$ 24,600 |
| 2024 | 24,600 |
| 2025 | 25,500 |
| 2026 | 25,500 |
| 2027 | 25,500 |
| Thereafter | <u>503,568</u> |
| | <u>\$ 629,268</u> |

Rental income under this sublease for each of the years ended June 30, 2022 and 2021 was \$24,600, which is included in other income on the accompanying statements of activities.

13. Risks and Uncertainties

The School's operations and financial performance may be affected by the COVID-19 outbreak which has spread globally and is expected to adversely affect economic conditions throughout the world. If the outbreak continues and conditions worsen, the School may experience a disruption in operations as well as a decline in revenue activities. Economic uncertainty is related to the potential reduction and/or delays in state and local per pupil operating revenue, shortfalls and variations in enrollment, and operational and other changes that could increase expenses. The outbreak may adversely affect the School's activities, financial condition, results of operations, and cash flows. Management is closely monitoring the impact of COVID-19 and believes the School is taking appropriate actions to mitigate the negative impact. However, management is unable to estimate the financial impact, if any, related to this matter.

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East Harlem Scholars Academy Charter School

Supplementary Information

June 30, 2022

East Harlem Scholars Academy Charter School

Schedule of Activities by School Year Ended June 30, 2022

| | East Harlem Scholars Academy Charter School | East Harlem Scholars Academy Charter School II | Total |
|---|--|--|---------------------|
| REVENUE AND SUPPORT | | | |
| Public School District | | | |
| State and local per pupil operating revenue | \$ 16,084,968 | \$ 8,896,120 | \$ 24,981,088 |
| Universal pre-kindergarten | 591,192 | 350,784 | 941,976 |
| Lease assistance | 1,416,600 | - | 1,416,600 |
| Government grants and contracts | 3,049,006 | 1,356,101 | 4,405,107 |
| Contributions | 107,000 | 80,000 | 187,000 |
| Contributions from related party | 1,890,000 | - | 1,890,000 |
| Other income | 24,896 | 435 | 25,331 |
| Total Revenue and Support | <u>23,163,662</u> | <u>10,683,440</u> | <u>33,847,102</u> |
| EXPENSES | | | |
| Program Services | | | |
| General education | 14,250,163 | 7,003,881 | 21,254,044 |
| Special education | 4,708,009 | 2,109,499 | 6,817,508 |
| Pre-kindergarten | 687,089 | 175,275 | 862,364 |
| Total Program Services | <u>19,645,261</u> | <u>9,288,655</u> | <u>28,933,916</u> |
| Supporting Services | | | |
| Management and general | 2,313,390 | 1,146,811 | 3,460,201 |
| Fundraising | 582,863 | 317,911 | 900,774 |
| Total Expenses | <u>22,541,514</u> | <u>10,753,377</u> | <u>33,294,891</u> |
| Change in Net Assets | 622,148 | (69,937) | 552,211 |
| NET ASSETS | | | |
| Beginning of year | <u>3,929,809</u> | <u>2,772,856</u> | <u>6,702,665</u> |
| End of year | <u>\$ 4,551,957</u> | <u>\$ 2,702,919</u> | <u>\$ 7,254,876</u> |

See independent auditors' report

East Harlem Scholars Academy Charter School

Schedule of Functional Expenses East Harlem Scholars Academy School Year Ended June 30, 2022

| | No. of Positions | Program Services | | | Management and General | Fundraising | Total |
|--|---------------------|----------------------|----------------------|----------------------|---------------------------|--------------|---------------|
| | | General Education | Special Education | Pre- Kindergarten | | | |
| Personnel Services Costs | | | | | | | |
| Administrative staff personnel | 35 | \$ 1,127,851 | \$ 330,912 | \$ 77,052 | \$ 1,535,815 | \$ 557,412 | \$ 2,093,227 |
| Instructional personnel | 106 | 6,798,978 | 1,994,820 | 464,489 | 9,258,287 | - | 9,258,287 |
| Total Personnel Services Costs | 141 | 7,926,829 | 2,325,732 | 541,541 | 10,794,102 | 557,412 | 11,351,514 |
| Fringe benefits and payroll taxes | | 1,379,222 | 404,862 | 100,440 | 1,884,524 | 95,975 | 1,980,499 |
| Retirement | | 114,191 | 33,306 | 1,586 | 149,083 | 9,516 | 158,599 |
| Legal services | | - | - | - | - | 1,649 | 1,649 |
| Accounting and audit services | | - | - | - | - | 302,816 | 302,816 |
| Other professional and consulting services | | 261,572 | 617,499 | 3,219 | 882,290 | 1,065,486 | 2,529,465 |
| Building and land rent/lease | | 1,063,654 | 307,611 | 13,091 | 1,384,356 | 87,914 | 1,472,270 |
| Repairs and maintenance | | 1,051,319 | 304,043 | 12,939 | 1,368,301 | 86,895 | 1,455,196 |
| Insurance | | 83,584 | 24,173 | 1,029 | 108,786 | 15,016 | 123,802 |
| Utilities | | 196,022 | 56,690 | 2,412 | 255,124 | 16,202 | 271,326 |
| Supplies and materials | | 320,367 | 93,996 | - | 414,363 | - | 414,363 |
| Equipment and furnishings | | 80,321 | 23,229 | 989 | 104,539 | 6,639 | 111,178 |
| Staff development | | 238,463 | 69,965 | - | 308,428 | - | 308,428 |
| Marketing and recruitment | | 47,274 | 13,870 | - | 61,144 | - | 61,144 |
| Technology | | 112,109 | 32,422 | 1,380 | 145,911 | 9,266 | 155,177 |
| Food service | | 543,211 | 159,378 | - | 702,589 | - | 702,589 |
| Student services | | 105,792 | 31,039 | - | 136,831 | - | 136,831 |
| Office expenses | | 502,641 | 145,365 | 6,186 | 654,192 | 43,305 | 698,671 |
| Depreciation and amortization | | 184,983 | 53,498 | 2,277 | 240,758 | 15,299 | 256,057 |
| Dues and memberships | | 17,281 | 5,070 | - | 22,351 | - | 22,351 |
| Other expenses | | 21,328 | 6,261 | - | 27,589 | - | 27,589 |
| Total Expenses East Harlem Scholars Academy Charter School | | \$ 14,250,163 | \$ 4,708,009 | \$ 687,089 | \$ 19,645,261 | \$ 2,313,390 | \$ 22,541,514 |

See independent auditors' report

East Harlem Scholars Academy Charter School

Schedule of Functional Expenses East Harlem Scholars Academy School II Year Ended June 30, 2022

| | No. of Positions | Program Services | | | | Management and General | Fundraising | Total |
|---|---------------------|----------------------|----------------------|----------------------|---------------------------|---------------------------|-------------|--------------|
| | | General Education | Special Education | Pre- Kindergarten | Total Program Services | | | |
| Personnel Services Costs | | | | | | | | |
| Administrative staff personnel | 22 | \$ 768,810 | \$ 217,186 | \$ 26,461 | \$ 1,012,457 | \$ 258,227 | \$ - | \$ 1,270,684 |
| Instructional personnel | 59 | 4,164,806 | 1,049,887 | 103,113 | 5,317,806 | - | - | 5,317,806 |
| Total Personnel Services Costs | 81 | 4,933,616 | 1,267,073 | 129,574 | 6,330,263 | 258,227 | - | 6,588,490 |
| Fringe benefits and payroll taxes | | 789,878 | 201,689 | 20,651 | 1,012,218 | 38,871 | - | 1,051,089 |
| Retirement | | 40,550 | 11,586 | 1,159 | 53,295 | 4,634 | - | 57,929 |
| Legal services | | - | - | - | - | 1,958 | - | 1,958 |
| Accounting and audit services | | - | - | - | - | 179,194 | - | 179,194 |
| Other professional and consulting services | | 81,404 | 316,657 | 2,582 | 400,643 | 573,097 | 317,081 | 1,290,821 |
| Repairs and maintenance | | 275,723 | 78,778 | 7,878 | 362,379 | 31,511 | - | 393,890 |
| Insurance | | 31,197 | 7,398 | - | 38,595 | 4,347 | - | 42,942 |
| Utilities | | 14,547 | 4,156 | 416 | 19,119 | 1,663 | - | 20,782 |
| Supplies and materials | | 139,169 | 33,570 | - | 172,739 | - | - | 172,739 |
| Equipment and furnishings | | 60,453 | 17,272 | 1,727 | 79,452 | 6,909 | - | 86,361 |
| Staff development | | 153,818 | 37,104 | - | 190,922 | - | - | 190,922 |
| Marketing and recruitment | | 28,812 | 6,950 | - | 35,762 | - | - | 35,762 |
| Technology | | 61,685 | 17,624 | 1,762 | 81,071 | 7,050 | - | 88,121 |
| Food service | | 8,367 | 2,018 | - | 10,385 | - | - | 10,385 |
| Student services | | 36,512 | 8,807 | - | 45,319 | - | - | 45,319 |
| Office expenses | | 256,054 | 73,158 | 7,316 | 336,528 | 30,508 | 830 | 367,866 |
| Depreciation and amortization | | 77,365 | 22,104 | 2,210 | 101,679 | 8,842 | - | 110,521 |
| Dues and memberships | | 9,120 | 2,200 | - | 11,320 | - | - | 11,320 |
| Other expenses | | 5,611 | 1,355 | - | 6,966 | - | - | 6,966 |
| Total Expenses East Harlem Scholars Academy Charter School II | | 7,003,881 | 2,109,499 | 175,275 | 9,288,655 | 1,146,811 | 317,911 | 10,753,377 |
| Total Expenses East Harlem Scholars Academy Charter School | | 14,250,163 | 4,708,009 | 687,089 | 19,645,261 | 2,313,390 | 582,863 | 22,541,514 |
| Total Expenses | | \$21,254,044 | \$ 6,817,508 | \$ 862,364 | \$ 28,933,916 | \$ 3,460,201 | \$ 900,774 | \$33,294,891 |

See independent auditors' report

East Harlem Scholars Academy Charter School

Uniform Guidance Schedules and Reports

June 30, 2022

East Harlem Scholars Academy Charter School

Schedule of Expenditures of Federal Awards
Year Ended June 30, 2022

| Federal Grantor/Pass-through Grantor/ Program or Cluster Title | Federal Assistance Listing Number | Pass-Through Entity Identifying Number | Provided to Subrecipients | Total Federal Expenditures |
|--|--|---|--------------------------------------|---|
| <u>U.S. Department of Education</u> | | | | |
| Pass-through New York State Education Department | | | | |
| Title I Grants to Local Educational Agencies | 84.010 | 021-22-4840 | \$ - | \$ 249,727 |
| Title I Grants to Local Educational Agencies | 84.010 | 021-22-4980 | - | 169,004 |
| | | | - | 418,731 |
| Supporting Effective Instruction State Grants (formerly Improving Teacher Quality State Grants) | 84.367 | 0147-22-4840 | - | 34,299 |
| Supporting Effective Instruction State Grants (formerly Improving Teacher Quality State Grants) | 84.367 | 0147-22-4980 | - | 21,737 |
| | | | - | 56,036 |
| Student Support and Academic Enrichment Grant | 84.424 | 0204-22-4840 | - | 18,633 |
| Student Support and Academic Enrichment Grant | 84.424 | 0204-22-4980 | - | 13,299 |
| | | | - | 31,932 |
| Higher Education Institutional Aid | 84.031 | 0293-22-4840 | - | 24,624 |
| Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II | 84.425D | 5891-22-4840 | - | 819,246 |
| Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II | 84.425D | 5891-22-4940 | - | 590,925 |
| | | | - | 1,410,171 |
| Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP | 84.425U | 5880-21-4840 | - | 613,707 |
| Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP | 84.425U | 5880-21-4980 | - | 443,002 |
| | | | - | 1,056,709 |
| Total Pass-through New York State Education Department | | | - | 2,998,203 |
| The Expansion and Replication of the East Harlem Scholars Academic Model Charter Schools | 84.282M | | - | 275,288 |
| Total U.S. Department of Education | | | - | 3,273,491 |
| <u>U.S. Department of Agriculture</u> | | | | |
| Pass-through New York State Education Department | | | | |
| Child Nutrition Cluster: | | | | |
| School Breakfast Program | 10.553 | 310400860995 | - | 223,593 |
| National School Lunch Program | 10.555 | 310400860995 | - | 527,854 |
| Total Child Nutrition Cluster | | | - | 751,447 |
| Total U.S. Department of Agriculture | | | - | 751,447 |
| Total Expenditures of Federal Awards | | | \$ - | \$ 4,024,938 |

See independent auditors' report and notes to schedule of expenditures of federal awards

East Harlem Scholars Academy Charter School

Notes to Schedule of Expenditures of Federal Awards Year Ended June 30, 2022

1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of East Harlem Scholars Academy Charter School (the "School") under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Because the Schedule presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net assets or cash flows of the School.

2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.

3. Indirect Cost Rate

The School has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

**Report on Internal Control Over Financial Reporting and on Compliance and Other
Matters Based on an Audit of Financial Statements Performed in Accordance With
Government Auditing Standards**

Independent Auditors' Report

**Board of Trustees
East Harlem Scholars Academy Charter School**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of East Harlem Scholars Academy Charter School (the "School"), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 23, 2022.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

PKF O'Connor Davies, LLP

September 23, 2022

**Report on Compliance for Each Major Federal Program and Report on Internal Control
Over Compliance Required by the Uniform Guidance**

Independent Auditors' Report

**Board of Trustees
East Harlem Scholars Academy Charter School**

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited East Harlem Scholars Academy Charter School's (the "School") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2022. The School's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the School's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

PKF O'Connor Davies, LLP

September 23, 2022

East Harlem Scholars Academy Charter School

Schedule of Findings and Questioned Costs Year Ended June 30, 2022

Section I - Summary of Auditors' Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with U.S. GAAP: Unmodified

Internal control over financial reporting:

Material weakness(es) identified? yes X no

Significant deficiency(ies) identified? yes X none reported

Noncompliance material to financial statements noted? yes X no

Federal Awards

Internal control over major federal programs:

Material weakness(es) identified? yes X no

Significant deficiency(ies) identified? yes X none reported

Type of auditors' report issued on compliance for major federal programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? yes X no

Identification of major federal programs:

| <u>Federal Assistance Listing Numbers</u> | <u>Name of Federal Programs or Clusters</u> |
|---|--|
| 84.425D | Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II |
| 84.425U | Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP |
| 10.553 | Child Nutrition Cluster/School Breakfast Program |
| 10.555 | Child Nutrition Cluster/National School Lunch Program |

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee? X yes no

Section II – Financial Statement Findings

During our audit, we noted no material findings for the year ended June 30, 2022.

East Harlem Scholars Academy Charter School

Schedule of Findings and Questioned Costs (*continued*)
Year Ended June 30, 2022

Section III – Federal Award Findings and Questioned Costs

During our audit, we noted no material instances of noncompliance and none of the costs tested which were reported in the federal financially assisted programs are questioned or recommended to be disallowed.

Section IV - Prior Year's Findings

There were no prior year audit findings.

**East Harlem Scholars Academy Charter
School**

Auditors' Communication on Internal Control

June 30, 2022

Board of Trustees
East Harlem Scholars Academy Charter School

Auditors' Communication on Internal Control

In planning and performing our audit of the financial statements of East Harlem Scholars Academy Charter School (the "School") as of and for the year ending June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified.

We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

We have an other observation and recommendation that is an opportunity for strengthening internal control and/or operating efficiency, presented in Addendum A to this letter.

This communication is intended solely for the information and use of management, the audit committee, the Board of Trustees, the Department of Education of the City of New York, the State Education Department of the State University of New York, and others within the School, and is not intended to be and should not be used by anyone other than these specified parties.

PKF O'Connor Davies, LLP

Harrison, New York
September 23, 2022

Addendum A

Other Observation and Recommendation for Strengthening Internal Control and/or Operating Efficiency

1. Maintenance of Student Files (*Repeat Finding*)

During our test of 25 student files, we noted three student files did not contain the parent/guardian student ethnic identification form and home language identification form.

In an effort to ensure that student records are complete, we recommend that the School's checklist be utilized periodically to insure that information is complete and updated for each student file. Management should follow up to obtain the missing information for student files. All current and new student files should be annually reviewed by the School to ensure that adequate follow-up with the student's parent or guardian can be made to obtain missing student records.

* * * * *

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|--|
| Disclosure of Financial Interest by a Current or Former Trustee |
|--|

Trustee Name:

William D. Rahm

Name of Charter School Education Corporation:

East Harlem Scholars Academies

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chairman of the Board of Trustees

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

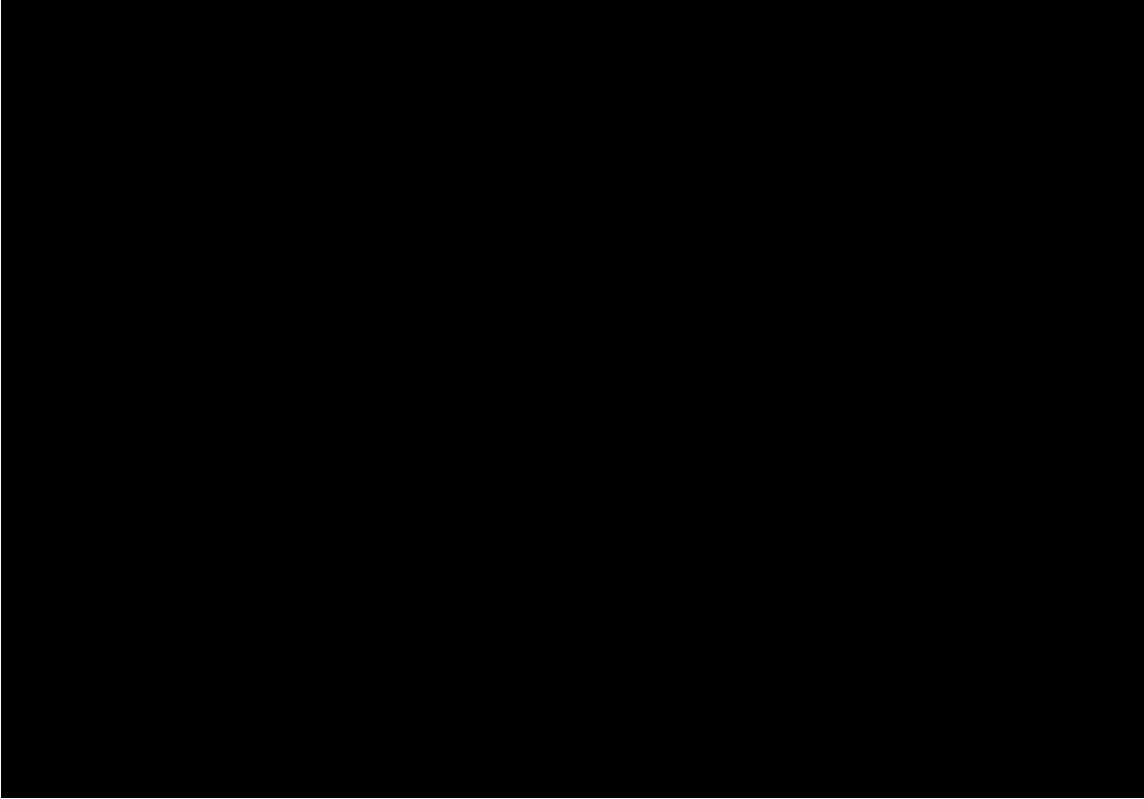
| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



A handwritten signature in blue ink, appearing to be 'WDR'.

08/26/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

| |
|--|
| Disclosure of Financial Interest by a Current or Former Trustee |
|--|

Trustee Name:

William D. Rahm

Name of Charter School Education Corporation:

East Harlem Scholars Academies

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chairman of the Board of Trustees

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

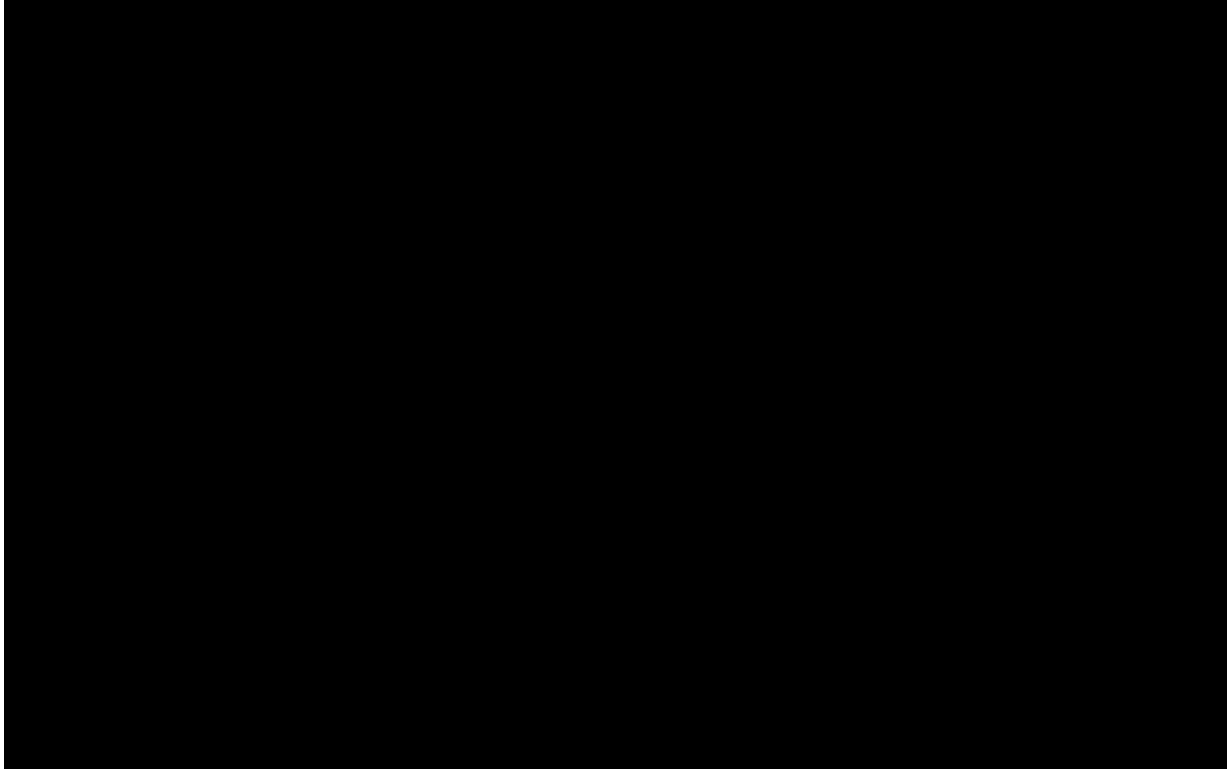
| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

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A handwritten signature in blue ink, appearing to be 'WDR', written over a horizontal line.

08/26/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

| |
|--|
| Disclosure of Financial Interest by a Current or Former Trustee |
|--|

Trustee Name:

Iris Chen

Name of Charter School Education Corporation:

East Harlem Scholars Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

N/A

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

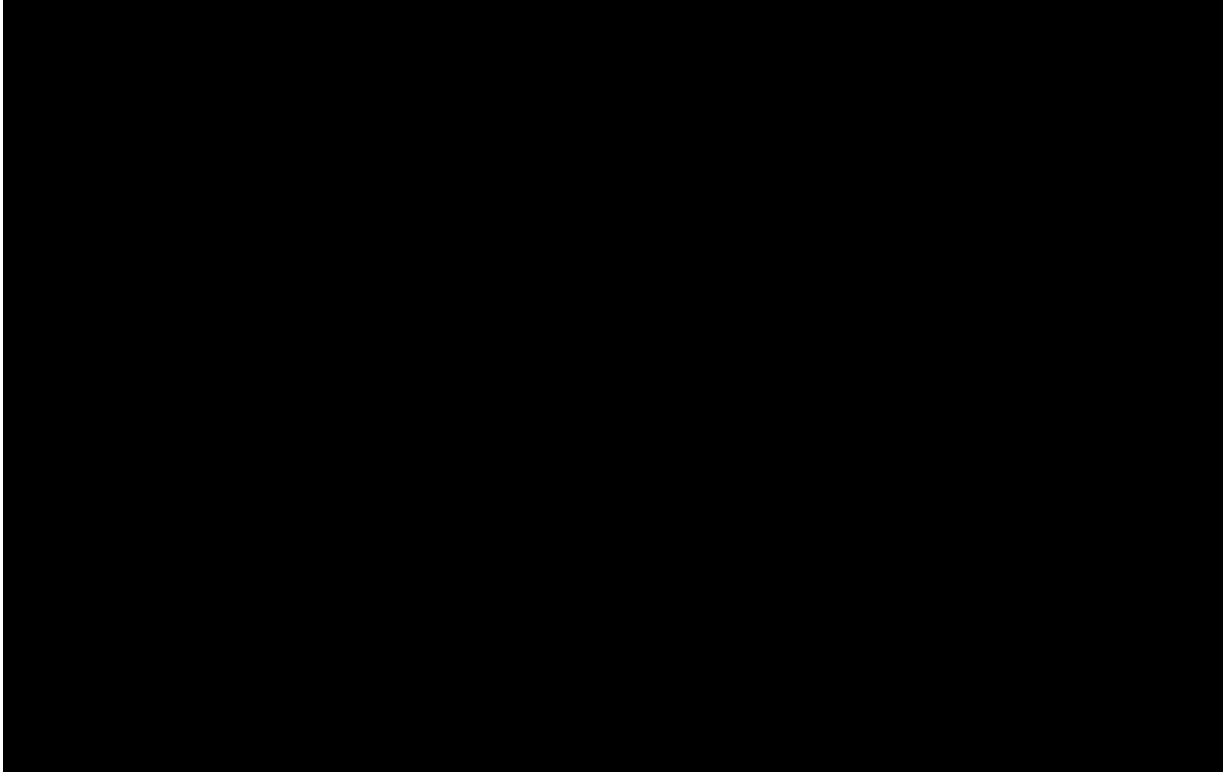


None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
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A handwritten signature in black ink, appearing to be 'M. Chen'.

8/31/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

| |
|--|
| Disclosure of Financial Interest by a Current or Former Trustee |
|--|

Trustee Name:

Iris Chen

Name of Charter School Education Corporation:

East Harlem Scholars Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

N/A

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

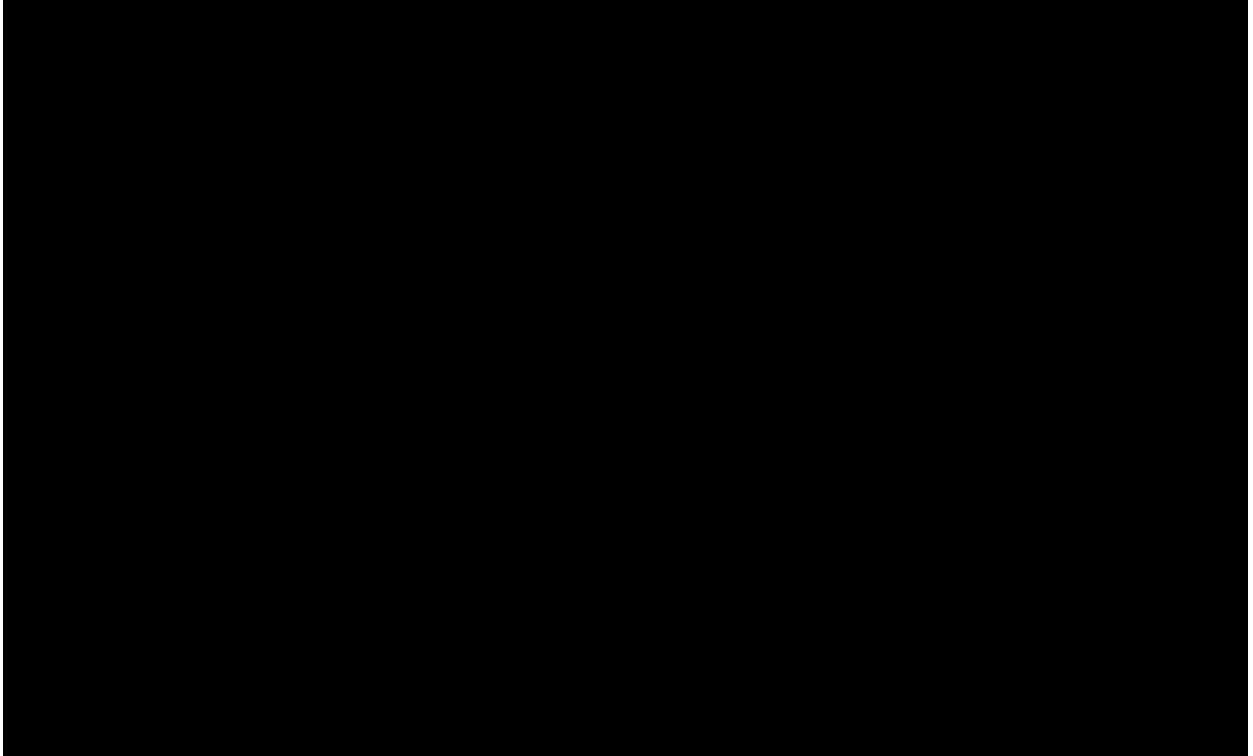


None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
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A handwritten signature in black ink, appearing to read "Merrin".

8/31/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Brian F. Gavin

Name of Charter School Education Corporation:

East Harlem Tutorial Program

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

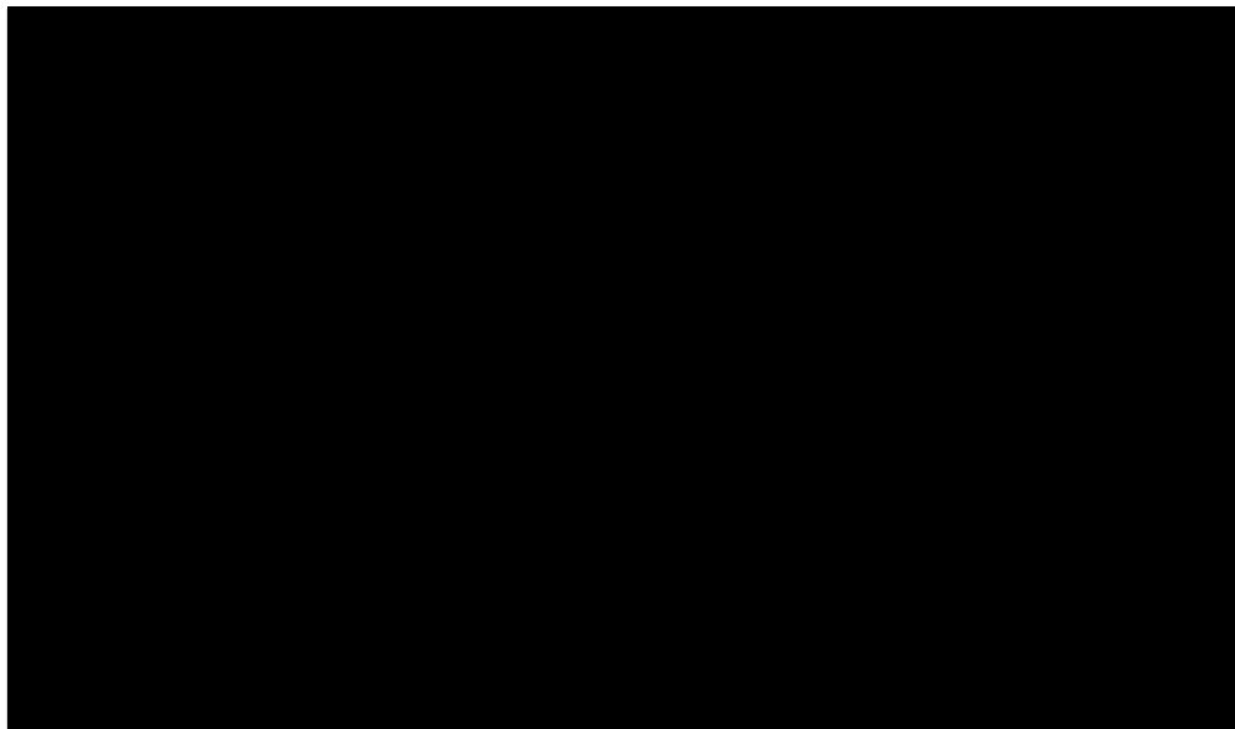
| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Brian F. Gavin 08/25/22
Signature Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Brian F. Gavin

Name of Charter School Education Corporation:

East Harlem Tutorial Program

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.



None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

Business Telephone:

1. *Journal of the American Medical Association*, 1997; 277: 103-107.

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

Page 5 of 5



2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

| Education Corporation, Trustee Name and Position(s) | |
|---|--------------------------------|
| Name of education corporation: | East Harlem Scholars Academies |
| Name of trustee (print): | Marilyn Simons |
| Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.): | Member, Board of Trustees |
| Email Address: | [REDACTED] |

| Home Address | |
|---|--|
| Please complete with changes only: | |
| Street: | |
| City, State Zip: | |
| Phone: | |

| Business Address | |
|---|------------|
| Please complete with changes only: | |
| Business Name: | [REDACTED] |
| Street: | [REDACTED] |
| City, State Zip: | [REDACTED] |
| Phone: | [REDACTED] |

| Questions | |
|---|---|
| 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)]. | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| 1a) Description of the position: | |
| 1b) Salary: | |
| 1c) Start date: | |
| 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year. | |

☒ None

| Name and Relationship | Nature of Financial Interest/Transaction | Approximate Value of the Business Conducted | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Date of Transaction(s) or "Ongoing" |
|-----------------------|--|---|--|-------------------------------------|
| None | | | | |
| | | | | |
| | | | | |

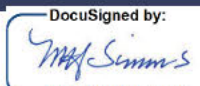
3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

| Name and Relationship | Entity Conducting Business with the Education Corporation | Nature of the Person's Interest in the Entity | Nature of Business Conducted | Approximate Value of the Business Conducted | Steps Taken to Avoid Conflict of Interest | Date of Transaction(s) or "Ongoing" |
|-----------------------|---|---|------------------------------|---|---|-------------------------------------|
| None | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Trustee Signature

Signature:

DocuSigned by:

 D903BBF061174CB...

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

| Education Corporation, Trustee Name and Position(s) | |
|---|--------------------------------|
| Name of education corporation: | East Harlem Scholars Academies |
| Name of trustee (print): | Joan Solotar |
| Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.): | Chair, governance committee |
| Email Address: | |

| Home Address | |
|---|--|
| Please complete with changes only: | |
| Street: | |
| City, State Zip: | |
| Phone: | |

| Business Address | |
|---|--|
| Please complete with changes only: | |
| Business Name: | |
| Street: | |
| City, State Zip: | |
| Phone: | |

| Questions | |
|---|---|
| 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)]. | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| 1a) Description of the position: | |
| 1b) Salary: | |
| 1c) Start date: | |
| 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year. | |

☐ None

| Name and Relationship | Nature of Financial Interest/Transaction | Approximate Value of the Business Conducted | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Date of Transaction(s) or "Ongoing" |
|-----------------------|--|---|--|-------------------------------------|
| | | | | |
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| | | | | |

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☐ None

| Name and Relationship | Entity Conducting Business with the Education Corporation | Nature of the Person's Interest in the Entity | Nature of Business Conducted | Approximate Value of the Business Conducted | Steps Taken to Avoid Conflict of Interest | Date of Transaction(s) or "Ongoing" |
|-----------------------|---|---|------------------------------|---|---|-------------------------------------|
| | | | | | | |
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Trustee Signature

Signature:

Joan Solotan

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

| Education Corporation, Trustee Name and Position(s) | |
|---|--------------------------------|
| Name of education corporation: | East Harlem Scholars Academies |
| Name of trustee (print): | Carolyn Quintana |
| Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.): | trustee |
| Email Address: | |

| Home Address | |
|---|--|
| Please complete with <i>changes</i> only: | |
| Street: | |
| City, State Zip: | |
| Phone: | |

| Business Address | |
|---|--|
| Please complete with <i>changes</i> only: | |
| Business Name: | |
| Street: | |
| City, State Zip: | |
| Phone: | |

| Questions | |
|---|---|
| 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)]. | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| 1a) Description of the position: | |
| 1b) Salary: | |
| 1c) Start date: | |
| 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year. | |

☐ None

| Name and Relationship | Nature of Financial Interest/Transaction | Approximate Value of the Business Conducted | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Date of Transaction(s) or "Ongoing" |
|-----------------------|--|---|--|-------------------------------------|
| | | | | |
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3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☐ None

| Name and Relationship | Entity Conducting Business with the Education Corporation | Nature of the Person's Interest in the Entity | Nature of Business Conducted | Approximate Value of the Business Conducted | Steps Taken to Avoid Conflict of Interest | Date of Transaction(s) or "Ongoing" |
|-----------------------|---|---|------------------------------|---|---|-------------------------------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Trustee Signature

Signature:

C. Quintana 11-13-2021

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

| Education Corporation, Trustee Name and Position(s) | |
|---|--------------------------------|
| Name of education corporation: | East Harlem Scholars Academies |
| Name of trustee (print): | Iris Chen |
| Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.): | |
| Email Address: | |

| Home Address | |
|---|--|
| Please complete with <i>changes</i> only: | |
| Street: | |
| City, State Zip: | |
| Phone: | |

| Business Address | |
|---|--|
| Please complete with <i>changes</i> only: | |
| Business Name: | |
| Street: | |
| City, State Zip: | |
| Phone: | |

| Questions | |
|---|---|
| 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)]. | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| 1a) Description of the position: | |
| 1b) Salary: | |
| 1c) Start date: | |
| 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year. | |

☐ None

| Name and Relationship | Nature of Financial Interest/Transaction | Approximate Value of the Business Conducted | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Date of Transaction(s) or "Ongoing" |
|-----------------------|--|---|--|-------------------------------------|
| | | | | |
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3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☐ None

| Name and Relationship | Entity Conducting Business with the Education Corporation | Nature of the Person's Interest in the Entity | Nature of Business Conducted | Approximate Value of the Business Conducted | Steps Taken to Avoid Conflict of Interest | Date of Transaction(s) or "Ongoing" |
|-----------------------|---|---|------------------------------|---|---|-------------------------------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Trustee Signature

Signature:

Iris Chen

Digitally signed by Iris Chen
Date: 2021.07.29 22:30:58 -04'00'

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

Fire Alarm and Life Safety System Inspection Certificate

For

East Harlem Center,LLC
2050 2nd Avenue
New York, NY 10029

Tested to NFPA 72 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

Inspection Date
Mar 7, 2022


Building: East Harlem Center,LLC
Contact: Orlando Cabrera
Title: xx Site Contact xx

Company: IRL Systems, Inc.
Contact: Erenik Bucpapaj
Title: Technician

Executive Summary

Generated by: BuildingReports.com

| Building Information | | |
|--|------------------------------------|-------------------|
| Building: East Harlem Center,LLC | Contact: Orlando Cabrera | |
| Address: 2050 2nd Avenue | Phone: 718-915-1927 | |
| Address: | Fax: | |
| City/State/ZIP Code: New York, NY 10029 | Mobile: | |
| Country: United States of America | Email: | |
| Inspection Performed By | | |
| Company: IRL Systems, Inc. | Inspector: Erenik Bucpapaj | |
| Address: 1650 Bath Ave | Phone: 929-308-7014 | |
| Address: | Fax: | |
| City/State/ZIP Code: Brooklyn, New York 11214-4510 | Mobile: [REDACTED] | |
| Country: United States of America | Email: [REDACTED] | |
| System Control Unit | | |
| Manufacturer: | Inspection Date: 02/28/2022 | IDC Style: |
| Model Number: | Install Date: 10/18/2018 | SLC Style: |
| Software Version: | Version Date: 12/31/1969 | NAC Style: |
| Location: 1st Floor Lobby | Current Protection: | |

| Inspection Summary | | | | | | | | |
|--|-------------|-------------|------------|---------------|------------|----------------|--------------|--------------|
| Category | Total Items | | Serviced | | Passed | | Failed/Other | |
| | Qty | % | Qty | % | Qty | % | Qty | % |
| Auxiliary | 42 | 17.65% | 42 | 100.00% | 42 | 100.00% | 0 | 0.00% |
| Control | 2 | 0.84% | 2 | 100.00% | 2 | 100.00% | 0 | 0.00% |
| Indicating | 6 | 2.52% | 6 | 100.00% | 6 | 100.00% | 0 | 0.00% |
| Initiating | 169 | 71.01% | 125 | 73.96% | 125 | 100.00% | 0 | 0.00% |
| Supervisory | 19 | 7.98% | 19 | 100.00% | 19 | 100.00% | 0 | 0.00% |
| Totals | 238 | 100% | 194 | 81.51% | 194 | 100.00% | 0 | 0.00% |
| Verification | | | | | | | | |
| <div>  <div> <p>Company: IRL Systems, Inc.</p> <p>Inspector: Erenik Bucpapaj</p> </div> <div> <p>Building: East Harlem Center,LLC</p> <p>Contact: Orlando Cabrera</p> </div> </div> | | | | | | | | |

Inspection & Testing

Generated by: BuildingReports.com

| Building: East Harlem Center,LLC | | Control Panel: 1 | | |
|---|----------|------------------|-------------|------------|
| <i>The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.</i> | | | | |
| Device Type | Location | Service | Time | Date |
| Passed | | | | |
| Auxiliary | | | | |
| Damper Control | | Tested | 12:42:14 PM | 02/25/2022 |
| Programmable Relay | | Tested | 11:52:56 AM | 02/28/2022 |
| Programmable Relay | | Tested | 11:53:02 AM | 02/28/2022 |
| | | | | |
| Programmable Relay | | Tested | 11:52:52 AM | 02/28/2022 |
| Programmable Relay | | Tested | 12:41:12 PM | 02/25/2022 |
| Programmable Relay | | Tested | 12:19:10 PM | 02/25/2022 |
| Programmable Relay | | Tested | 12:17:42 PM | 02/25/2022 |
| Programmable Relay | | Tested | 12:12:38 PM | 02/25/2022 |
| Programmable Relay | | Tested | 12:15:09 PM | 02/25/2022 |
| Programmable Relay | | Tested | 12:41:01 PM | 02/25/2022 |
| | | | | |
| Programmable Relay | | Tested | 12:41:05 PM | 02/25/2022 |
| Programmable Relay | | Tested | 11:14:37 AM | 02/25/2022 |
| Programmable Relay | | Tested | 12:42:36 PM | 02/25/2022 |
| Programmable Relay | | Tested | 12:42:43 PM | 02/25/2022 |
| Programmable Relay | | Tested | 12:42:52 PM | 02/25/2022 |
| Programmable Relay | | Tested | 12:42:25 PM | 02/25/2022 |
| Programmable Relay | | Tested | 12:42:11 PM | 02/25/2022 |
| | | | | |
| Programmable Relay | | Tested | 12:42:03 PM | 02/25/2022 |
| | | | | |
| Programmable Relay | | Tested | 10:03:43 AM | 02/25/2022 |
| | | | | |
| Programmable Relay | | Tested | 10:12:51 AM | 02/25/2022 |
| Programmable Relay | | Tested | 10:08:14 AM | 02/25/2022 |
| Programmable Relay | Tested | 10:15:13 AM | 02/25/2022 | |
| Programmable Relay | Tested | 9:51:51 AM | 02/25/2022 | |
| | | | | |
| Programmable Relay | Tested | 9:54:12 AM | 02/25/2022 | |
| | | | | |
| Programmable Relay | Tested | 9:54:19 AM | 02/25/2022 | |
| Programmable Relay | Tested | 9:38:15 AM | 02/25/2022 | |
| | | | | |
| Programmable Relay | Tested | 12:44:06 PM | 02/25/2022 | |
| | | | | |
| Programmable Relay | Tested | 12:44:01 PM | 02/25/2022 | |
| | | | | |
| Programmable Relay | Tested | 8:45:26 AM | 02/25/2022 | |

| Device Type | Location | Service | Time | Date | |
|--------------------|----------|-------------|-------------|------------|--|
| Passed | | | | | |
| Programmable Relay | | Tested | 9:08:37 AM | 02/25/2022 | |
| Programmable Relay | | Tested | 9:08:34 AM | 02/25/2022 | |
| Programmable Relay | | Tested | 8:43:28 AM | 02/25/2022 | |
| Programmable Relay | | Tested | 9:09:19 AM | 02/25/2022 | |
| Programmable Relay | | Tested | 9:07:42 AM | 02/25/2022 | |
| Programmable Relay | | Tested | 2:17:10 AM | 03/07/2022 | |
| Programmable Relay | | Tested | 1:25:49 PM | 02/25/2022 | |
| Programmable Relay | | Tested | 2:16:24 AM | 03/07/2022 | |
| Programmable Relay | | Tested | 2:17:36 AM | 03/07/2022 | |
| Programmable Relay | | Tested | 2:17:02 AM | 03/07/2022 | |
| Programmable Relay | | Tested | 2:17:26 AM | 03/07/2022 | |
| Programmable Relay | | Tested | 2:16:48 AM | 03/07/2022 | |
| Control | | | | | |
| Annunciator | | Tested | 2:14:38 AM | 03/07/2022 | |
| Indicating | | | | | |
| Horn/Strobe | | Tested | 2:15:15 AM | 03/07/2022 | |
| Horn/Strobe | | Tested | 12:41:27 PM | 02/25/2022 | |
| Horn/Strobe | | Tested | 12:43:08 PM | 02/25/2022 | |
| Horn/Strobe | | Tested | 12:43:25 PM | 02/25/2022 | |
| Horn/Strobe | | Tested | 12:43:52 PM | 02/25/2022 | |
| Horn/Strobe | | Tested | 12:44:21 PM | 02/25/2022 | |
| Initiating | | | | | |
| CO Detector | | Tested | 8:38:53 AM | 02/25/2022 | |
| Duct Detector | | Tested | 2:14:28 AM | 03/07/2022 | |
| Duct Detector | | Tested | 2:14:30 AM | 03/07/2022 | |
| Duct Detector | | Tested | 12:39:05 PM | 02/28/2022 | |
| Duct Detector | | Tested | 12:39:08 PM | 02/28/2022 | |
| Duct Detector | | Tested | 12:21:06 PM | 02/28/2022 | |
| Duct Detector | | Tested | 2:14:45 AM | 03/07/2022 | |
| Duct Detector | | Tested | 2:14:50 AM | 03/07/2022 | |
| Duct Detector | | Tested | 2:15:04 AM | 03/07/2022 | |
| Duct Detector | | Tested | 2:15:00 AM | 03/07/2022 | |
| Duct Detector | | Tested | 2:14:56 AM | 03/07/2022 | |
| Duct Detector | Tested | 2:15:11 AM | 03/07/2022 | | |
| Duct Detector | Tested | 12:27:43 PM | 02/28/2022 | | |
| Duct Detector | Tested | 12:01:06 PM | 02/28/2022 | | |
| Duct Detector | Tested | 2:15:08 AM | 03/07/2022 | | |
| Duct Detector | Tested | 12:41:41 PM | 02/28/2022 | | |
| Duct Detector | Tested | 12:41:37 PM | 02/28/2022 | | |
| Duct Detector | Tested | 12:41:45 PM | 02/28/2022 | | |
| Duct Detector | Tested | 12:19:16 PM | 02/25/2022 | | |

| Device Type | Location | Service | Time | Date |
|---------------|----------|---------|-------------|------------|
| <i>Passed</i> | | | | |
| Duct Detector | | Tested | 12:17:48 PM | 02/25/2022 |
| Duct Detector | | Tested | 12:12:30 PM | 02/25/2022 |
| Duct Detector | | Tested | 12:14:56 PM | 02/25/2022 |
| Duct Detector | | Tested | 12:07:07 PM | 02/25/2022 |
| Duct Detector | | Tested | 12:03:28 PM | 02/25/2022 |
| Duct Detector | | Tested | 12:02:03 PM | 02/25/2022 |
| Duct Detector | | Tested | 11:59:42 AM | 02/25/2022 |
| Duct Detector | | Tested | 11:57:11 AM | 02/25/2022 |
| Duct Detector | | Tested | 11:19:47 AM | 02/25/2022 |
| Duct Detector | | Tested | 12:42:21 PM | 02/25/2022 |
| Duct Detector | | Tested | 11:25:29 AM | 02/25/2022 |
| Duct Detector | | Tested | 11:08:08 AM | 02/25/2022 |
| Duct Detector | | Tested | 12:42:39 PM | 02/25/2022 |
| Duct Detector | | Tested | 12:42:46 PM | 02/25/2022 |
| Duct Detector | | Tested | 12:42:49 PM | 02/25/2022 |
| Duct Detector | | Tested | 12:42:55 PM | 02/25/2022 |
| Duct Detector | | Tested | 12:42:18 PM | 02/25/2022 |
| Duct Detector | | Tested | 12:42:07 PM | 02/25/2022 |
| Duct Detector | | Tested | 10:03:37 AM | 02/25/2022 |
| Duct Detector | | Tested | 10:14:29 AM | 02/25/2022 |
| Duct Detector | | Tested | 10:14:40 AM | 02/25/2022 |
| Duct Detector | | Tested | 10:07:58 AM | 02/25/2022 |
| Duct Detector | | Tested | 9:52:01 AM | 02/25/2022 |
| Duct Detector | | Tested | 12:43:41 PM | 02/25/2022 |
| Duct Detector | | Tested | 9:35:34 AM | 02/25/2022 |
| Duct Detector | | Tested | 9:32:46 AM | 02/25/2022 |
| Duct Detector | | Tested | 9:49:16 AM | 02/25/2022 |
| Duct Detector | | Tested | 9:38:02 AM | 02/25/2022 |
| Duct Detector | | Tested | 9:09:26 AM | 02/25/2022 |
| Duct Detector | | Tested | 9:09:30 AM | 02/25/2022 |
| Duct Detector | | Tested | 8:45:20 AM | 02/25/2022 |
| Duct Detector | | Tested | 9:08:42 AM | 02/25/2022 |
| Duct Detector | | Tested | 9:08:30 AM | 02/25/2022 |
| Duct Detector | | Tested | 9:09:35 AM | 02/25/2022 |
| Duct Detector | | Tested | 9:09:40 AM | 02/25/2022 |
| Duct Detector | | Tested | 8:43:16 AM | 02/25/2022 |
| Duct Detector | | Tested | 9:07:45 AM | 02/25/2022 |
| Duct Detector | | Tested | 9:07:38 AM | 02/25/2022 |
| Duct Detector | | Tested | 9:08:02 AM | 02/25/2022 |
| Duct Detector | | Tested | 9:06:16 AM | 02/25/2022 |
| Duct Detector | | Tested | 2:17:33 AM | 03/07/2022 |
| Duct Detector | | Tested | 2:17:07 AM | 03/07/2022 |
| Duct Detector | | Tested | 2:17:14 AM | 03/07/2022 |
| Duct Detector | | Tested | 2:17:29 AM | 03/07/2022 |
| Duct Detector | | Tested | 2:17:19 AM | 03/07/2022 |
| Duct Detector | | Tested | 1:20:27 PM | 02/25/2022 |
| Duct Detector | | Tested | 1:19:16 PM | 02/25/2022 |
| Duct Detector | | Tested | 2:16:56 AM | 03/07/2022 |
| Duct Detector | | Tested | 2:16:59 AM | 03/07/2022 |
| Heat Detector | | Tested | 2:16:28 AM | 03/07/2022 |

| Device Type | Location | Service | Time | Date |
|------------------|----------|----------------|-------------|------------|
| <i>Passed</i> | | | | |
| Heat Detector | | Tested | 2:16:34 AM | 03/07/2022 |
| Pull Station | | Tested | 12:34:42 PM | 02/28/2022 |
| Pull Station | | Tested | 2:14:42 AM | 03/07/2022 |
| Pull Station | | Tested | 12:10:58 PM | 02/28/2022 |
| Pull Station | | Tested | 12:41:08 PM | 02/25/2022 |
| Pull Station | | Tested | 12:41:42 PM | 02/25/2022 |
| Pull Station | | Tested | 12:42:29 PM | 02/25/2022 |
| Pull Station | | Tested | 12:43:05 PM | 02/25/2022 |
| Pull Station | | Tested | 10:15:16 AM | 02/25/2022 |
| Pull Station | | Tested | 10:15:06 AM | 02/25/2022 |
| Pull Station | | Tested | 9:54:26 AM | 02/25/2022 |
| Pull Station | | Tested | 9:54:06 AM | 02/25/2022 |
| Pull Station | | Tested | 9:00:18 AM | 02/25/2022 |
| Pull Station | | Tested | 8:46:57 AM | 02/25/2022 |
| Pull Station | | Tested | 2:16:51 AM | 03/07/2022 |
| Pull Station | | Tested | 1:19:02 PM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 12:41:26 PM | 02/28/2022 |
| Smoke Detector | | Tested/Cleaned | 12:41:23 PM | 02/28/2022 |
| Smoke Detector | | Tested/Cleaned | 12:41:09 PM | 02/28/2022 |
| Smoke Detector | | Tested/Cleaned | 2:14:25 AM | 03/07/2022 |
| Smoke Detector | | Tested/Cleaned | 2:15:23 AM | 03/07/2022 |
| Smoke Detector | | Tested/Cleaned | 12:41:06 PM | 02/28/2022 |
| Smoke Detector | | Tested/Cleaned | 2:14:34 AM | 03/07/2022 |
| Smoke Detector | | Tested/Cleaned | 12:41:30 PM | 02/28/2022 |
| Smoke Detector | | Tested/Cleaned | 11:56:50 AM | 02/28/2022 |
| Smoke Detector | | Tested/Cleaned | 12:41:34 PM | 02/28/2022 |
| Smoke Detector | | Tested/Cleaned | 2:15:19 AM | 03/07/2022 |
| Smoke Detector | | Tested/Cleaned | 12:41:34 PM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 12:41:23 PM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 12:41:19 PM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 12:41:15 PM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 12:41:39 PM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 12:41:31 PM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 12:43:16 PM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 12:42:32 PM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 12:43:12 PM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 10:15:30 AM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 10:15:20 AM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 10:15:25 AM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 9:54:36 AM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 9:54:23 AM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 9:54:43 AM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 9:08:24 AM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 8:52:06 AM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 8:53:28 AM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 9:07:52 AM | 02/25/2022 |
| Smoke Detector | | Tested/Cleaned | 2:16:43 AM | 03/07/2022 |
| Smoke Detector | | Tested/Cleaned | 2:16:39 AM | 03/07/2022 |
| Smoke Detector | | Tested/Cleaned | 2:17:23 AM | 03/07/2022 |
| Waterflow Switch | | Tested | 12:06:06 PM | 02/28/2022 |

| Device Type | Location | Service | Time | Date |
|--------------------|----------|---------|-------------|------------|
| <i>Passed</i> | | | | |
| Waterflow Switch | | Tested | 12:41:45 PM | 02/25/2022 |
| Waterflow Switch | | Tested | 12:42:59 PM | 02/25/2022 |
| Waterflow Switch | | Tested | 10:14:59 AM | 02/25/2022 |
| Waterflow Switch | | Tested | 9:53:57 AM | 02/25/2022 |
| Waterflow Switch | | Tested | 8:48:41 AM | 02/25/2022 |
| Supervisory | | | | |
| Tamper Switch | | Tested | 2:14:13 AM | 03/07/2022 |
| Tamper Switch | | Tested | 2:14:10 AM | 03/07/2022 |
| Tamper Switch | | Tested | 2:14:18 AM | 03/07/2022 |
| Tamper Switch | | Tested | 11:51:43 AM | 02/28/2022 |
| Tamper Switch | | Tested | 11:51:55 AM | 02/28/2022 |
| Tamper Switch | | Tested | 11:51:26 AM | 02/28/2022 |
| Tamper Switch | | Tested | 11:52:31 AM | 02/28/2022 |
| Tamper Switch | | Tested | 11:53:22 AM | 02/28/2022 |
| Tamper Switch | | Tested | 11:53:15 AM | 02/28/2022 |
| Tamper Switch | | Tested | 11:52:41 AM | 02/28/2022 |
| Tamper Switch | | Tested | 11:52:19 AM | 02/28/2022 |
| Tamper Switch | | Tested | 11:52:24 AM | 02/28/2022 |
| Tamper Switch | | Tested | 11:54:05 AM | 02/28/2022 |
| Tamper Switch | | Tested | 12:05:54 PM | 02/28/2022 |
| Tamper Switch | | Tested | 12:41:48 PM | 02/25/2022 |
| Tamper Switch | | Tested | 12:43:02 PM | 02/25/2022 |
| Tamper Switch | | Tested | 10:15:02 AM | 02/25/2022 |
| Tamper Switch | | Tested | 9:54:00 AM | 02/25/2022 |
| Tamper Switch | | Tested | 8:48:48 AM | 02/25/2022 |
| Device Type | Location | Service | Time | Date |
| <i>Untested</i> | | | | |
| Initiating | | | | |
| CO Detector | | | | |
| CO Detector | | | | |
| CO Detector | | | | |
| CO Detector | | | | |
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| Device Type | Location | Service | Time | Date | |
|----------------|----------|---------|------|------|--|
| Untested | | | | | |
| CO Detector | | | | | |
| CO Detector | | | | | |
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| CO Detector | | | | | |
| CO Detector | | | | | |
| Smoke Detector | | | | | |

| Building: East Harlem Center,LLC | | Control Panel: 2 - | | |
|---|----------|--------------------|-------------|------------|
| <i>The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.</i> | | | | |
| Device Type | Location | Service | Time | Date |
| <i>Passed</i> | | | | |
| Auxiliary | | | | |
| Programmable Relay | | Tested | 12:41:19 PM | 02/28/2022 |
| Control | | | | |
| Control Panel | | Tested | 12:41:16 PM | 02/28/2022 |
| Initiating | | | | |
| Pull Station | | Tested | 12:41:03 PM | 02/28/2022 |

Service Summary

Generated by: BuildingReports.com

| Building: East Harlem Center,LLC | | |
|--|----------------|------------|
| The Service Summary section provides an overview of the services performed in this report. | | |
| Device Type | Service | Quantity |
| Passed | | |
| Annunciator | Tested | 1 |
| CO Detector | Tested | 1 |
| Control Panel | Tested | 1 |
| Damper Control | Tested | 1 |
| Duct Detector | Tested | 67 |
| Heat Detector | Tested | 2 |
| Horn/Strobe | Tested | 6 |
| Programmable Relay | Tested | 41 |
| Pull Station | Tested | 16 |
| Smoke Detector | Tested/Cleaned | 33 |
| Tamper Switch | Tested | 19 |
| Waterflow Switch | Tested | 6 |
| Total | | 194 |
| Untested | | |
| CO Detector | | 43 |
| Smoke Detector | | 1 |
| Total | | 44 |
| Grand Total | | 238 |

Auxiliary Functions Testing

Generated by: BuildingReports.com

| Building: East Harlem Center,LLC | | Control Panel: 1 | | |
|---|----------|------------------|--------------------------|--------------------------|
| <i>The Auxiliary Functions Testing section lists each of the ancillary items, systems, and emergency equipment that are controlled by the system control unit. Items are grouped by Passed or Failed/Other. The items are listed by device type, and a check box is provided to indicate if the test conducted was simulated.</i> | | | | |
| Type | Location | Comment | ScanID | Simulated |
| Passed | | | | |
| Damper Control | | | | |
| | | Passed | 52935646 | <input type="checkbox"/> |
| Programmable R | | | | |
| | | Passed | 52935597 | <input type="checkbox"/> |
| | | Passed | 52935595 | <input type="checkbox"/> |
| | | Passed | 52935598 | <input type="checkbox"/> |
| | | Passed | 52935624 | <input type="checkbox"/> |
| | | Passed | 52935627 | <input type="checkbox"/> |
| | | Passed | 52935629 | <input type="checkbox"/> |
| | | Passed | 52935631 | <input type="checkbox"/> |
| | | Passed | 52935633 | <input type="checkbox"/> |
| | | Passed | 52935596 | <input type="checkbox"/> |
| | | Passed | 52935616 | <input type="checkbox"/> |
| | | Passed | 52935649 | <input type="checkbox"/> |
| | | Passed | 52935655 | <input type="checkbox"/> |
| | | Passed | 52935657 | <input type="checkbox"/> |
| | | Passed | 52935660 | <input type="checkbox"/> |
| | | Passed | 52935652 | <input type="checkbox"/> |
| | | Passed | 52935645 | <input type="checkbox"/> |
| | | Passed | 52935643 | <input type="checkbox"/> |
| | | Passed | 52935670 | <input type="checkbox"/> |
| | | Passed | 52935683 | <input type="checkbox"/> |
| | | Passed | 52935676 | <input type="checkbox"/> |
| | Passed | 52935686 | <input type="checkbox"/> | |
| | Passed | 52935539 | <input type="checkbox"/> | |

| Building: East Harlem Center,LLC | | Control Panel: 1 | | |
|---|----------|------------------|----------|--------------------------|
| <i>The Auxiliary Functions Testing section lists each of the ancillary items, systems, and emergency equipment that are controlled by the system control unit. Items are grouped by Passed or Failed/Other. The items are listed by device type, and a check box is provided to indicate if the test conducted was simulated.</i> | | | | |
| Type | Location | Comment | ScanID | Simulated |
| | | Passed | 52935737 | <input type="checkbox"/> |
| | | Passed | 52935742 | <input type="checkbox"/> |
| | | Passed | 52935733 | <input type="checkbox"/> |
| | | Passed | 52935532 | <input type="checkbox"/> |
| | | Passed | 52935529 | <input type="checkbox"/> |
| | | Passed | 52935533 | <input type="checkbox"/> |
| | | Passed | 52935551 | <input type="checkbox"/> |
| | | Passed | 52935552 | <input type="checkbox"/> |
| | | Passed | 52935721 | <input type="checkbox"/> |
| | | Passed | 52935546 | <input type="checkbox"/> |
| | | Passed | 52935755 | <input type="checkbox"/> |
| | | Passed | 52935712 | <input type="checkbox"/> |
| | | Passed | 52935714 | <input type="checkbox"/> |
| | | Passed | 52935668 | <input type="checkbox"/> |
| | | Passed | 52935759 | <input type="checkbox"/> |
| | | Passed | 52935709 | <input type="checkbox"/> |
| | | Passed | 52935717 | <input type="checkbox"/> |
| | | Passed | 52935705 | <input type="checkbox"/> |

| Building: East Harlem Center,LLC | | Control Panel: 2 - | | |
|---|------------------------|--------------------|----------|--------------------------|
| <i>The Auxiliary Functions Testing section lists each of the ancillary items, systems, and emergency equipment that are controlled by the system control unit. Items are grouped by Passed or Failed/Other. The items are listed by device type, and a check box is provided to indicate if the test conducted was simulated.</i> | | | | |
| Type | Location | Comment | ScanID | Simulated |
| Passed | | | | |
| Programmable Relay | | | | |
| | 1st Floor Purge System | Passed | 52935561 | <input type="checkbox"/> |

Inventory & Warranty Report

Generated by: BuildingReports.com

| Building: East Harlem Center,LLC | | | | Control Panel: 1 |
|---|-------------|----------------|-------------|--------------------|
| <i>The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.</i> | | | | |
| Device or Type | Category | % of Inventory | Quantity | |
| Annunciator | Control | 0.42% | 1 | |
| CO Detector | Initiating | 18.49% | 44 | |
| Control Panel | Control | 0.42% | 1 | |
| Damper Control | Auxiliary | 0.42% | 1 | |
| Duct Detector | Initiating | 28.15% | 67 | |
| Heat Detector | Initiating | 0.84% | 2 | |
| Horn/Strobe | Indicating | 2.52% | 6 | |
| Programmable Relay | Auxiliary | 17.23% | 41 | |
| Pull Station | Initiating | 6.72% | 16 | |
| Smoke Detector | Initiating | 14.29% | 34 | |
| Tamper Switch | Supervisory | 7.98% | 19 | |
| Waterflow Switch | Initiating | 2.52% | 6 | |
| Type | Qty | Model # | Description | Install Date |
| <i>In Service - 3 Years to 5 Years</i> | | | | |
| Annunciator | 1 | | | 10/18/2018 |
| CO Detector | 44 | | | 10/18/2018 |
| Damper Control | 1 | | | 10/18/2018 |
| Duct Detector | 67 | | | 10/18/2018 |
| Heat Detector | 2 | | | 10/18/2018 |
| Horn/Strobe | 6 | | | 10/18/2018 |
| Programmable Relay | 40 | | | 10/18/2018 |
| Pull Station | 15 | | | 10/18/2018 |
| Smoke Detector | 34 | | | 10/18/2018 |
| Tamper Switch | 19 | | | 10/18/2018 |
| Waterflow Switch | 6 | | | 10/18/2018 |
| Building: East Harlem Center,LLC | | | | Control Panel: 2 - |
| <i>The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.</i> | | | | |
| Type | Qty | Model # | Description | Install Date |
| <i>In Service - 3 Years to 5 Years</i> | | | | |
| Control Panel | 1 | | | 10/18/2018 |
| Programmable Relay | 1 | | | 10/18/2018 |
| Pull Station | 1 | | | 10/18/2018 |

Certificate of Occupancy

CO Number: 122067262F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

| | | | |
|--|---|---|---|
| A. | Borough: Manhattan Address: 2050 SECOND AVENUE Building Identification Number (BIN): 1089693 | Block Number: 01677 Lot Number(s): 4 Building Type: New | Certificate Type: Final Effective Date: 02/23/2018 |
| This building is subject to this Building Code: 2008 Code | | | |
| <i>For zoning lot metes & bounds, please see BISWeb.</i> | | | |
| B. | Construction classification: 1-B (2014/2008 Code) Building Occupancy Group classification: E (2014/2008 Code) Multiple Dwelling Law Classification: None | | |
| No. of stories: 6 Height in feet: 89 No. of dwelling units: 0 | | | |
| C. | Fire Protection Equipment: Fire alarm system, Sprinkler system, Fire Suppression system | | |
| D. | Type and number of open spaces: None associated with this filing. | | |
| E. | This Certificate is issued with the following legal limitations: None | | |
| Borough Comments: None | | | |



Borough Commissioner

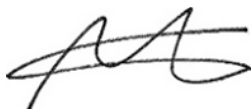


Commissioner

Certificate of Occupancy

CO Number: 122067262F

| Permissible Use and Occupancy | | | | | | |
|---|---------------------------|---------------------------|-------------------------------|---------------------------|------------------|--------------------|
| All Building Code occupancy group designations below are 2008 designations. | | | | | | |
| Floor From To | Maximum persons permitted | Live load lbs per sq. ft. | Building Code occupancy group | Dwelling or Rooming Units | Zoning use group | Description of use |
| 001 | 1 | 75 | U | | 3 | |
| 001 | 32 | 50 | E | | 3 | |
| 001 | 4 | 50 | F-2 | | 3 | |
| 001 | 2 | 125 | S-2 | | 3 | |
| 001 | 300 | 100 | A-3 | | 3 | |
| 002 | 187 | 40 | E | | 3 | |
| 002 | 1 | 50 | F-2 | | 3 | |
| 003 | | 40 | S-2 | | 3 | |
| 003 | 110 | 40 | E | | 3 | |
| 003 | 2 | 40 | F-2 | | 3 | |
| 003 | 14 | 60 | E | | 3 | |
| 003 | 130 | 100 | A-2 | | 3 | |
| 004 | 13 | 40 | E | | 3 | |



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: 122067262F

| Permissible Use and Occupancy | | | | | | |
|---|---------------------------|---------------------------|-------------------------------|---------------------------|------------------|--------------------|
| All Building Code occupancy group designations below are 2008 designations. | | | | | | |
| Floor From To | Maximum persons permitted | Live load lbs per sq. ft. | Building Code occupancy group | Dwelling or Rooming Units | Zoning use group | Description of use |
| 004 | 176 | 40 | E | | 3 | |
| 005 | 206 | 40 | E | | 3 | |
| 005 | 1 | 125 | S-2 | | | |
| 006 | 209 | 40 | E | | 3 | |
| 006 | 25 | 50 | E | | 3 | |
| 006 | 2 | 40 | E | | 3 | |
| RO F | | 80 | S-2 | | | |
| END OF SECTION | | | | | | |



Borough Commissioner



Commissioner

END OF DOCUMENT

122067262/000 2/23/2018 5:35:02 PM

Subject: 90-day Extension of Temporary Certificate of Occupancy for MANHATTAN 1 EAST 104 STREET



TCOextension@buildings.nyc.gov <TCOextension@buildings.nyc.gov>

Mon, Apr 18, 8:37

to Brian Lafferty, DAC@METHODDESIGN.COM, codobnow

You are viewing an attached message. East Harlem Tutorial Program
Mail can't verify the authenticity of attached messages.

You are receiving this email as the owner or stakeholder associated with Job Number 104165975. Our records indicate that you have taken steps to renew the Temporary Certificate of Occupancy in DOB NOW: *Build* prior to the expiration date of the TCO.

Due to the high volume of Occupancy submissions, the NYC Department of Buildings is granting a 90-day extension of Temporary Certificate of Occupancy number 104165975T024 that has a current expiration date of 04/15/2022, subject to all conditions for which such TCO was granted. The new expiration date is 07/14/2022.

Once the Schedule of Occupancy request that was submitted in [DOB NOW: Build](#) is approved, a Certificate of Occupancy request (of any type) must also be submitted and then approved before there can be any subsequent renewal. Renewal fees will be applied based on the expiration date of the TCO prior to the extension.

John Raine, R.A.
Manhattan Borough Commissioner
NYC Department of Buildings



This email has been scanned by the Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>

Regards,

Subject: 90-day Extension of Temporary Certificate of Occupancy for MANHATTAN 1 EAST 104 STREET



TCOextension@buildings.nyc.gov <TCOextension@buildings.nyc.gov>

Mon, Apr 18, 8:37

to Brian Lafferty, DAC@METHODDESIGN.COM, codobnow

You are viewing an attached message. East Harlem Tutorial Program
Mail can't verify the authenticity of attached messages.

You are receiving this email as the owner or stakeholder associated with Job Number 104165975. Our records indicate that you have taken steps to renew the Temporary Certificate of Occupancy in DOB NOW: *Build* prior to the expiration date of the TCO.

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John Raine, R.A.
Manhattan Borough Commissioner
NYC Department of Buildings



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Regards,

**Middle and Elementary School Family Calendar
2022-2023**

| Jul 22 | | | | | | |
|--------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| Aug 22 | | | | | | |
|--------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | 6 |

| Sep 22 | | | | | | |
|--------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

| Oct 22 | | | | | | |
|--------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| Nov 22 | | | | | | |
|--------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

| Dec 22 | | | | | | |
|--------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| Jan 23 | | | | | | |
|--------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| Feb 23 | | | | | | |
|--------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | | | | |

| Mar 23 | | | | | | |
|--------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| Apr 23 | | | | | | |
|--------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

| May 23 | | | | | | |
|--------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| Jun 23 | | | | | | |
|--------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

| Notes & Holidays | |
|-------------------|--|
| 8/23/2022 | First Day of School |
| 9/5/2022 | Labor Day NO SCHOOL |
| 10/10/2022 | Indigenous Peoples' Day NO SCHOOL |
| 11/8/2022 | EHTP All Staff Summit NO SCHOOL |
| 11/11/2022 | Veterans Day NO SCHOOL |
| 11/18/2022 | Teacher Data Day 1 NO SCHOOL |
| 11/23/22 11/24/22 | Thanksgiving Break NO SCHOOL |
| 12/1/2022 | Family Conferences After School |
| 12/2/2022 | Family Conferences NO SCHOOL |
| 12/19/22 1/2/23 | Winter Break NO SCHOOL |
| 1/3/2023 | Staff Professional Development NO SCHOOL |
| 1/16/2023 | MLK Holiday NO SCHOOL |
| 2/20/23 2/24/23 | Mid Winter Break NO SCHOOL |
| 3/17/2023 | Teacher Data Day 2 NO SCHOOL |
| 3/23/2023 | Family Conferences After School |
| 3/24/2023 | Family Conferences NO SCHOOL |
| 4/07/23 4/14/23 | Spring Break NO SCHOOL |
| 4/19/23 4/21/23 | NYS ELA Test |
| 5/2/23 5/4/23 | NYS Math Test |
| 5/29/2023 | Memorial Day NO SCHOOL |
| 6/14/23 6/16/23 | Regents Testing Window |
| 6/16/2023 | Last Day for Students and Staff |

| | |
|---|---|
| | Pre Build Days New Staff Only (No Students) |
| | Build Days All Staff (No Students) |
| | No School Staff Professional Development |
| | Half Day (1:00 Dismissal) |
| | No School Holiday |
| | Data Day All Virtual Learning |
| | State Testing |
| | Family Conferences (Evening) |
| | Start Date (Half Day 1:00 Dismissal) |
| | End Date (Half Day 1:00 Dismissal) |
| * | End of Trimester |

| Notes | |
|---------------------|-----|
| Total Instructional | 182 |