

# Application: Cypress Hills Ascend Charter School

Genevieve de Gaillande - genevieve.degaillande@ascendlearning.org  
Annual Reports

## Summary

**ID:** 0000000322

**Status:** Annual Report Submission

## Entry 1 School Info and Cover Page

**Completed** Aug 21 2020

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

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**a. SCHOOL NAME**

(Select name from the drop down menu)

CYPRESS HILLS ASCEND CHARTER SCHOOL 331900861131

**a1. Popular School Name**

Cypress Hills Ascend Charter school

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

**c. DISTRICT / CSD OF LOCATION**

CSD #19 - BROOKLYN

**d. DATE OF INITIAL CHARTER**

6/2017

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2018

**h. SCHOOL WEB ADDRESS (URL)**

<http://ascendlearning.org>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)**

216

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

214

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

Grades Served

K, 1, 2

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes

## I2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Ascend Learning
PHYSICAL STREET ADDRESS	205 Rockaway Parkway
CITY	BROOKLYN
STATE	NY
ZIP CODE	11212
EMAIL ADDRESS	<a href="mailto:info@ascendlearning.org">info@ascendlearning.org</a>
CONTACT PERSON NAME	Carl Anthony Watson

## FACILITIES INFORMATION

### m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

	No, just one site.
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### School Site 1 (Primary)

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	396 Grant Avenue, Brooklyn NY 11208		NYC CSD 19	K-2	K-2

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Lissette Roman			
Operational Leader	Josue Perea			
Compliance Contact	Sophie Kramer			
Complaint Contact	Brandon Sorlie			
DASA Coordinator	Jennifer Young			
Phone Contact for After Hours Emergencies	Carl-Anthony Watson			

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 1 Certificate of Occupancy (COO)**

[CHAC EBACS C of O.pdf](#)

**Filename:** CHAC EBACS C of O.pdf **Size:** 655.8 kB

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**Site 1 Fire Inspection Report**

**CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

No

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**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

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**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

## ATTESTATION

**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Genevieve de Gaillande
Position	Director of School Operations
Phone/Extension	
Email	<a href="mailto:genevieve.degailande@ascendlearning.org">genevieve.degailande@ascendlearning.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

## Responses Selected:

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Aug 21 2020

**Thank you.**



## **Entry 2 NYS School Report Card**

**Completed** Aug 21 2020

**[Instructions](#)**

**SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New



York State statute (8 NYCRR 119.3).

## Entry 2 NYS School Report Card Link

CYPRESS HILLS ASCEND CHARTER SCHOOL 331900861131

### NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/essa.php?year=2019&instid=800000089574>

## Entry 3 Progress Toward Goals

**Incomplete** Hidden from applicant

### Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

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## 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

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### 2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

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## 2. Do have more academic goals to add?

(No response)

## 2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

## 3. Do have more academic goals to add?

(No response)

## 2019-2020 Progress Toward Attainment of Academic Goals

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	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				

#### 4. ORGANIZATION GOALS

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

##### 2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				

Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

## 5. Do have more organizational goals to add?

(No response)

## 6. FINANCIAL GOALS

### 2019-2020 Progress Toward Attainment of Financial Goals

	F nancial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
F nancial Goal 1				
F nancial Goal 2				
F nancial Goal 3				
F nancial Goal 4				
F nancial Goal 5				

## 7. Do have more financial goals to add?

(No response)

## 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

## Entry 3 Accountability Plan Progress Reports

Incomplete

### Instructions

### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

## Entry 7 Disclosure of Financial Interest Form

Completed Aug 21 2020

### Instructions - Multiple Uploads Permitted

#### **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)**



- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### **Financial Disclosure Form - Hopps**

**Filename:** Financial Disclosure Form Hopps 64shA8b.pdf **Size:** 293.7 kB

### **Trustee-Financial-Disclosure-Form - Schlendorf**

**Filename:** Trustee Financial Disclosure Form Sc G2nkhki.pdf **Size:** 288.9 kB

### **Trustee-Financial-Disclosure-Form-Walcott 2**

**Filename:** Trustee Financial Disclosure Form Walc fjdKd8r.pdf **Size:** 711.1 kB

### **Trustee-Financial-Disclosure-Form-Cleary**

**Filename:** Trustee Financial Disclosure Form Clea tpiAUpx.pdf **Size:** 675.7 kB

### **Trustee-Financial-Disclosure-Form - Craft**

**Filename:** Trustee Financial Disclosure Form Cr f96gme4.pdf **Size:** 676.6 kB

### **Trustee-Financial-Disclosure-Form-Mauterstock**

**Filename:** Trustee Financial Disclosure Form Maut sr008ne.pdf **Size:** 678.0 kB

### **k Andoh**

**Filename:** k Andoh WywxTP1.pdf **Size:** 1.1 MB

## **Entry 8 BOT Membership Table**

**Completed** Aug 21 2020

## **Instructions**

### **Required of All charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the



Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

### CYPRESS HILLS ASCEND CHARTER SCHOOL 331900861131

#### 1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Stephanie Mauterstock, [REDACTED]	Chair	Nominating, Finance, Academic, Executive	Yes	5	06/01/2020	06/31/2021	10
2	Shelly Cleary, [REDACTED]	Treasurer	Finance, Executive	Yes	4	06/01/2020	06/31/2021	11
3	Glenn Hopps, [REDACTED]	Treasurer	Finance, Executive	Yes	1	06/01/2020	06/31/2021	9
	Christine							

4	Schlendorf, [REDACTED]	Secretary	Finance, Executive	Yes	5	06/01/2020	06/31/2021	7
5	Oral Walcott, [REDACTED]	Parent Rep	Nominating, Hiring	Yes	5	06/01/2020	06/31/2021	12
6	Kwaku Andoh, [REDACTED]	Trustee/Member	Finance, Academic	Yes	5	06/01/2020	06/31/2021	7
7	Amanda Craft, [REDACTED]	Trustee/Member	Academic, Hiring	Yes	5	06/01/2020	06/31/2021	10
8	Nadine Sylvester, [REDACTED]	Parent Rep	Nominating, Academic	Yes	3	06/01/2020	06/31/2021	10
9								

**1a. Are there more than    members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	8
b.Total Number of Members Added During 2019-2020	1
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	9

### 3. Number of Board meetings held during 2019-2020

12

### 4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

## Entry 9 Board Meeting Minutes

**Incomplete** Hidden from applicant

### Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

## Entry 10 Enrollment & Retention

Completed Aug 21 2020

### Instructions for submitting Enrollment and Retention Efforts

**ALL charter schools must complete this section.** Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

## Entry 10 Enrollment and Retention of Special Populations

### Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

**CYPRESS HILLS ASCEND CHARTER SCHOOL 331900861131**

### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
	"The 2019-20 school year was an unprecedented one that required us to leverage new and innovative strategies to serve our students and families. We took an adaptive and responsive approach to implement recruitment strategies to ensure that these populations make up a significant portion of our applications. Ascend Public	"Understanding that in these ever changing and unprecedented times, In 2020-2021 we will continue to implement our current recruitment strategies and continue to be flexible and innovative in the way in which we reach ensure that these populations make up a significant

Charter schools remains committed to serving all students, regardless of disabilities, English language learner (ELL) status, or economic disadvantage.

Since spring of 2020, we have placed an increased priority on communication with prospective and current families. Continuous dialogue with our families is pivotal in providing them with the confidence and care necessary as we all navigate the impact of the pandemic on our communities. With a focus on recruitment, we recently revamped our enrollment webpage to demonstrate a focus on our schools being in Brooklyn, which helps families to connect with the value of a high-quality local option in response to uncertainties related to public transportation or even the availability of school busing. With a focus on retention, we have equipped our schools to take the lead with personalized/decentralized communications with families. This provides the necessary, relevant information to families of our campuses from the school leaders with whom they are directly familiar. These personalized communications included school-based Wix webpage as well as frequent family newsletters with pertinent updates on our school model and resources we are providing to ensure that all students are

portion of our applications. Ascend Public Charter schools remains committed to serving all students, regardless of disabilities, English language learner (ELL) status, or economic disadvantage.

We will continue to place an increased priority on communication with prospective and current families. Continuous dialogue with our families is pivotal in providing them with the confidence and care necessary as we all navigate the impact of the pandemic on our communities. With a focus on recruitment, we recently revamped our enrollment webpage to demonstrate a focus on our schools being in Brooklyn, which helps families to connect with the value of a high-quality local option in response to uncertainties related to public transportation or even the availability of school busing. With a focus on retention, we have equipped our schools to take the lead with personalized/decentralized communications with families. This provides the necessary, relevant information to families of our campuses from the school leaders with whom they are directly familiar. These personalized communications included school-based Wix webpage as well as frequent family newsletters with pertinent updates on our school model and resources we are providing to

successful whether learning remotely or in-person. New videos on our websites show our ability to meet the needs of our diverse community of learners. Finally, we have learned that parents value Ascend virtual town halls, so we will continue them in the upcoming school year so that we are receptive and responsive to parent input.

Since the spring, we have enhanced our digital marketing efforts to ensure that we are reaching families where they are -- in their homes. Online search engine and social media advertisements strategically target our communities and drive traffic to our enrollment pages. In sharing information with our families, we now allow for our website to translate automatically with one click of a button, which makes that information immediately accessible to non-English speaking families. With teachers having increased communication with families as parents support students in remote learning, where needed, we provide translators to join the call to ensure that our families are receiving updates and pertinent resources in the language that suits their comfort.

We continue to learn the mediums that our community members patronize and subsequently place Ascend

ensure that all students are successful whether learning remotely or in-person. New videos on our websites show our ability to meet the needs of our diverse community of learners. Finally, we have learned that parents value Ascend virtual town halls, so we will continue them in the upcoming school year so that we are receptive and responsive to parent input.

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We continue to learn the mediums that our community members patronize and subsequently place Ascend

Economically Disadvantaged

information to be considered by prospective families. Ascend's commitment to attracting all students, including those with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged encourages us to pursue and improve on various traditional paid advertising methods, including MTA bus and subway ads, billboards, print advertisements in local newspaper and newsletters, direct mail pieces, and flyers. These materials are regularly translated into Spanish, Haitian Creole and Bengali to increase accessibility for non-English speaking families in our communities. Our data show that most new families hear about Ascend via word of mouth. Therefore, we equip our families with the tools needed to share Ascend with their family members, neighbors and friends so that there is a personal story behind advertisements that prospective families encounter -- online or in print.

As public health guidelines allow, our staff members will continue our partnership with local community organizations to access families in our community to: (1) learn their unique needs and (2) ensure that Ascend's model is responsive. Student recruitment teams and school staff who support neighborhood recruitment efforts are

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multilingual and able to connect directly with families to answer questions and contextualize Ascend's commitment to serving all students no matter the disabilities, language acquisition needs or economic status. Visiting feeder schools was a key tactic in 2019-20 but may not be a possibility this upcoming school year, so we will focus on community outreach that includes collaborating with doctors' offices, churches, grocery stores, restaurants, early intervention service providers and agencies, public housing units, and diverse community organizations. Our prior history shows that such connections allow for us to liaise in the provision of services that families need in this era (food drives, census completion, voter registration, job fairs, toiletry distribution, etc.) and also share how Ascend is demonstrating radical care for our families through the pandemic, including connecting them with household needs resources, providing a laptop for every student, offering wifi hotspots where/as needed, handing out free school supplies, etc. Economically disadvantaged residents constitute the highest population concentration in the neighborhoods surrounding Ascend schools. We expect that through the efforts outlined above, we will continue reaching and recruiting from this population. This is important because the pandemic is impacting communities of color

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	<p>"The 2019-20 school year was an unprecedented one that required us to leverage new and innovative strategies to serve our students and families. We took an adaptive and responsive approach to implement recruitment strategies to ensure that these populations make up a significant portion of our applications. Ascend Public Charter schools remains committed to serving all students, regardless of disabilities, English language learner (ELL) status, or economic disadvantage.</p> <p>Since spring of 2020, we have placed an increased priority on communication with prospective and current families. Continuous dialogue with our families is pivotal in providing them with the confidence and care necessary as we all navigate the impact of the pandemic on our communities. With a focus on recruitment, we recently revamped our enrollment webpage to demonstrate a focus on our schools being in Brooklyn, which helps families to connect with the value of a high-quality local option in response to uncertainties related to public transportation or even the availability of school busing. With a focus on retention, we have equipped our schools to take the</p>	<p>"Understanding that in these ever changing and unprecedented times, In 2020-2021 we will continue to implement our current recruitment strategies and continue to be flexible and innovative in the way in which we reach ensure that these populations make up a significant portion of our applications. Ascend Public Charter schools remains committed to serving all students, regardless of disabilities, English language learner (ELL) status, or economic disadvantage.</p> <p>We will continue to place an increased priority on communication with prospective and current families. Continuous dialogue with our families is pivotal in providing them with the confidence and care necessary as we all navigate the impact of the pandemic on our communities. With a focus on recruitment, we recently revamped our enrollment webpage to demonstrate a focus on our schools being in Brooklyn, which helps families to connect with the value of a high-quality local option in response to uncertainties related to public transportation or even the availability of school busing. With a focus on retention, we have equipped our schools to take the</p>

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English Language  
Learners/Multilingual Learners

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We continue to learn the mediums that our community members patronize and subsequently place Ascend information to be considered by prospective families. Ascend's commitment to attracting all students, including those with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged encourages us to pursue and improve on various traditional paid advertising methods, including MTA bus and subway ads, billboards, print advertisements in local newspaper and newsletters, direct mail pieces, and flyers. These materials are regularly translated into Spanish, Haitian Creole and Bengali to increase accessibility for non-English speaking families in our communities. Our data show that most new families hear about Ascend via word of mouth. Therefore, we equip our families with the tools needed to share Ascend with their family members, neighbors and friends so that there is a personal story behind advertisements that

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As public health guidelines allow, our staff members will continue our partnership with local community organizations to access families in our community to: (1) learn their unique needs and (2) ensure that Ascend's model is responsive. Student recruitment teams and school staff who support neighborhood recruitment efforts are multilingual and able to connect directly with families to answer questions and contextualize Ascend's commitment to serving all students no matter the disabilities, language acquisition needs or economic status. Visiting feeder schools was a key tactic in 2019-20 but may not be a possibility this upcoming school year, so we will focus on community outreach that includes collaborating with doctors' offices, churches, grocery stores, restaurants, early intervention service providers and agencies, public housing units, and diverse community organizations. Our prior history shows that such connections allow for us to liaise in the provision of services that families need in this era (food drives, census completion, voter registration, job fairs, toiletry distribution, etc.) and also share how Ascend is demonstrating radical care for our families through the pandemic, including connecting them with household

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	<p>needs resources, providing a laptop for every student, offering wifi hotspots where/as needed, handing out free school supplies, etc. Economically disadvantaged residents constitute the highest population concentration in the neighborhoods surrounding Ascend schools. We expect that through the efforts outlined above, we will continue reaching and recruiting from this population. This is important because the pandemic is impacting communities of color and economically disadvantaged families the most."</p>	<p>laptop for every student, offering wifi hotspots where/as needed, handing out free school supplies, etc. Economically disadvantaged residents constitute the highest population concentration in the neighborhoods surrounding Ascend schools. We expect that through the efforts outlined above, we will continue reaching and recruiting from this population. This is important because the pandemic is impacting communities of color and economically disadvantaged families the most."</p>
	<p>"The 2019-20 school year was an unprecedented one that required us to leverage new and innovative strategies to serve our students and families. We took an adaptive and responsive approach to implement recruitment strategies to ensure that these populations make up a significant portion of our applications. Ascend Public Charter schools remains committed to serving all students, regardless of disabilities, English language learner (ELL) status, or economic disadvantage.</p> <p>Since spring of 2020, we have placed an increased priority on communication with prospective and current families. Continuous dialogue with our families is pivotal in providing them with the confidence and care necessary as we all navigate the</p>	<p>"Understanding that in these ever changing and unprecedented times, In 2020-2021 we will continue to implement our current recruitment strategies and continue to be flexible and innovative in the way in which we reach ensure that these populations make up a significant portion of our applications. Ascend Public Charter schools remains committed to serving all students, regardless of disabilities, English language learner (ELL) status, or economic disadvantage.</p> <p>We will continue to place an increased priority on communication with prospective and current families. Continuous dialogue with our families is pivotal in providing them with the confidence and care necessary as we all navigate the</p>

impact of the pandemic on our communities. With a focus on recruitment, we recently revamped our enrollment webpage to demonstrate a focus on our schools being in Brooklyn, which helps families to connect with the value of a high-quality local option in response to uncertainties related to public transportation or even the availability of school busing. With a focus on retention, we have equipped our schools to take the lead with personalized/decentralized communications with families. This provides the necessary, relevant information to families of our campuses from the school leaders with whom they are directly familiar. These personalized communications included school-based Wix webpage as well as frequent family newsletters with pertinent updates on our school model and resources we are providing to ensure that all students are successful whether learning remotely or in-person. New videos on our websites show our ability to meet the needs of our diverse community of learners. Finally, we have learned that parents value Ascend virtual town halls, so we will continue them in the upcoming school year so that we are receptive and responsive to parent input.

Since the spring, we have enhanced our digital marketing efforts to ensure that we are

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We will continue to enhance our digital marketing efforts to ensure that we are reaching

reaching families where they are -- in their homes. Online search engine and social media advertisements strategically target our communities and drive traffic to our enrollment pages. In sharing information with our families, we now allow for our website to translate automatically with one click of a button, which makes that information immediately accessible to non-English speaking families. With teachers having increased communication with families as parents support students in remote learning, where needed, we provide translators to join the call to ensure that our families are receiving updates and pertinent resources in the language that suits their comfort.

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## Students with Disabilities

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## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
	"Ascend's most important assets for retaining students from special populations are the	"In 2020-2021, we will continue to implement our current retention strategies and enhance them, to ensure that these populations make up a significant portion of our applications.

## Economically Disadvantaged

continued use of robust programs for at-risk populations, the capable staff that support these programs, and the school's strong reputation among families and stakeholders. Once families join Ascend and for those who will remain with us, we maintain our commitment to serving their diverse needs. Even in a remote learning setting, we have become innovative in providing services to students with special education needs. Ascend is committed to creating an inclusive and integrated space for all students, and we have developed systems and procedures that target and support students with academic, emotional, and behavioral challenges. Our goal is to ensure that students with challenges are educated alongside their typically developing peers. Through our intervention programming, students who might otherwise be identified as requiring an Individualized Education Plan (IEP) are able to have their needs met without one. Our students have individualized plans. Their teachers and service providers partner with parents to ensure that students are available and participatory in virtual classes and sessions that respond to services outlined in IEPs. Ascend has ensured that counselor positions are retained even through the budget cuts. Additionally, we have hired a manager of clinical services at the network level to provide a

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	<p>greater degree of differentiated support to school-based clinicians. In partnership with the Committee on Special Education (CSE), Ascend employs innovative strategies to support our diverse learners in a remote environment while providing parents with knowledge and skills to buttress the learnings and methods at home."</p>	<p>Additionally, we have hired a manager of clinical services at the network level to provide a greater degree of differentiated support to school-based clinicians. In partnership with the Committee on Special Education (CSE), Ascend employs innovative strategies to support our diverse learners in a remote environment while providing parents with knowledge and skills to buttress the learnings and methods at home.</p> <p>"</p>
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## Students with Disabilities

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## Entry 12 Percent of Uncertified Teachers

**Incomplete** Hidden from applicant

### Instructions

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

## Entry 12 Uncertified Teachers

**School Name:** CYPRESS HILLS ASCEND CHARTER SCHOOL 331900861131

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category A: 5 or 30% whichever is less	0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category B: not to exceed 5	0



**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category C: not to exceed 5	0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	

Thank you.



## Entry 13 Organization Chart

**Incomplete** Hidden from applicant

### Instructions

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

## Entry 14 School Calendar

**Completed** Aug 21 2020

### Instructions for submitting School Calendar

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

#### **CHACS SchoolYearCalendar 2020-2021 v1 FINAL**

**Filename:** CHACS SchoolYearCalendar 2020 2021 v1 FINAL.pdf **Size:** 202.6 kB

## Entry 15 Links to Critical Documents on School Website

**Incomplete** Hidden from applicant

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

## **Form for Entry 15 Links to Critical Documents on School Website**

**School Name:** Cypress Hills Ascend Charter School

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**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	
2a. Webcast of Board Meetings (per Governor's Executive Order)	
3. Link to NYS School Report Card	
4. Most Recent Lottery Notice Announcing Lottery	
5. Authorizer-Approved DASA Policy	
6. District-wide Safety Plan	
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	
7. Authorizer-Approved FOIL Policy	
8. Subject matter list of FOIL records	
9. Link to School Reopening Plan	

**Thank you.**



## **Entry 16 COVID 19 Related Information**

**Completed** Aug 21 2020

### **Instructions**

#### **Required of ALL charter schools**

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are

encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

## Entry 16 COVID 19 Related Information

**School Name:** Cypress Hills Ascend Charter School

### TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	214	169	145

### Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participants

[illegible]

x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x

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## Entry 17 Staff Roster - NEW TASK For Regents Schools Only

**Incomplete** Hidden from applicant

### INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS

Please provide the full name of **ANY and ALL** instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).



**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: ASCEND CHARTER SCHOOLS
2. Trustee's name (print): GLENN F. HOPPS
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): \_\_\_\_\_  
CO-TREASURER

8. Is Trustee an employee of the education corporation? \_\_\_ Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	<b>NONE</b>		
Please write "None" if applicable. Do not leave this space blank.			



10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				

M 2 Weyfer  
Signature

7/21/2020  
Date

**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: \_ Ascend Charter Schools \_\_\_\_\_
2. Trustee's name (print): \_Christine Schlendorf \_\_\_\_\_
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): \_Secretary\_\_\_\_\_



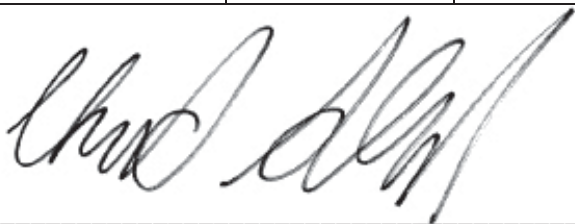
8. Is Trustee an employee of the education corporation? \_\_\_\_Yes.   x  No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
none <i>Please write "None" if applicable. Do not leave this space blank.</i>	none	none	none

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
none	none	none	none	none
<i>Please write "None" if applicable. Do not leave this space blank.</i>				



**Signature**

07/16/2020

**Date**



<b>FOR INSTITUTE USE ONLY</b>
<b>FILING FOR SCHOOL</b>
<b>YEAR:</b> _____
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**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Ascend Charter Schools
2. Trustee’s name (print): Oral Walcott
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Trustee



8. Is Trustee an employee of the education corporation? \_\_\_\_Yes.   x  No. If you checked yes, please provide a description of the position you hold, your salary and your start date.  
NONE

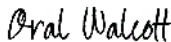
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write “None.”* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE			

*Please write “None” if applicable. Do not leave this space blank.*

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write “None.”

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
NONE				
<i>Please write “None” if applicable. Do not leave this space blank.</i>				

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**Signature**

7/22/2020

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**Date**



<b>FOR INSTITUTE USE ONLY</b>
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<b>YEAR:</b> _____
<b>DATE RECEIVED:</b> _____

**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Ascend Public Charter Schools
2. Trustee’s name (print): shelly cleary
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Treasurer



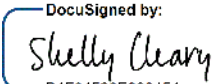
8. Is Trustee an employee of the education corporation? \_\_\_\_Yes.  x No. If you checked yes, please provide a description of the position you hold, your salary and your start date.  
None

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write “None.”* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
None			
Please write “None” if applicable. Do not leave this space blank.			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write “None.”

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
None				
<i>Please write “None” if applicable. Do not leave this space blank.</i>				

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**Signature**

7/22/2020

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**Date**



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FILING FOR SCHOOL  
YEAR: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE

1. Name of education corporation: Brooklyn Ascend Charter Schools
2. Trustee’s name (print): Amanda Craft
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Trustee

8. Is Trustee an employee of the education corporation? \_\_\_\_Yes.   x  No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

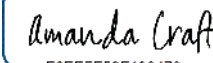
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write “None.”* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
None	Please write “None” if applicable. Do not leave this space blank.		



10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write “None.”

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
Please write “None” if applicable. Do not leave this space blank.				
None				

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**Signature**

7/22/2020

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**Date**



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FILING FOR SCHOOL  
YEAR: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE

1. Name of education corporation: Ascend Charter Schools
2. Trustee’s name (print): stephanie Mauterstock
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Board Chair




8. Is Trustee an employee of the education corporation? \_\_\_\_Yes.   x  No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write “None.”* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE			
Please write “None” if applicable. Do not leave this space blank.			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write “None.”

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
NONE				
<i>Please write “None” if applicable. Do not leave this space blank.</i>				

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**Signature**

7/29/2020

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**Date**



**Charter Schools Institute**  
The State University of New York

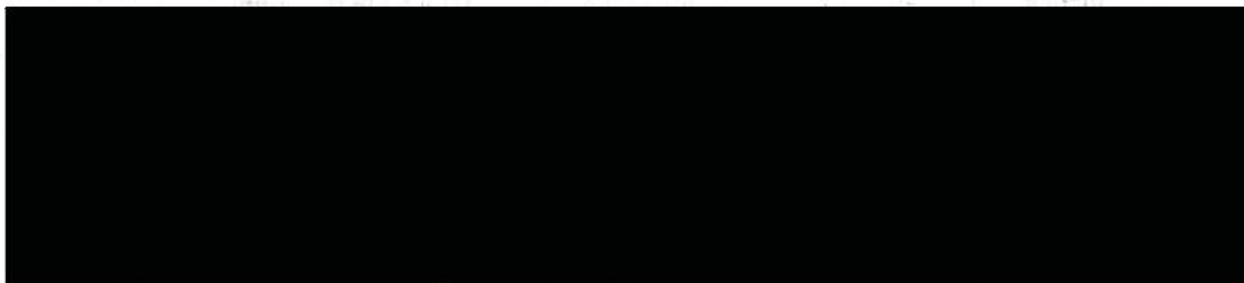
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YEAR: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: ASCEND CHARTER SCHOOLS
2. Trustee's name (print): KWAKU ANDOH
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): \_\_\_\_\_  
TRUSTEE



8. Is Trustee an employee of the education corporation? \_\_\_\_ Yes. X No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

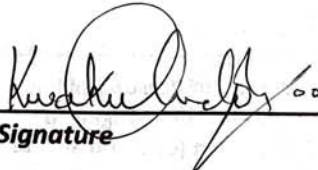
N/A

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE!			
Please write "None" if applicable. Do not leave this space blank.			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p style="text-align: center;">NONE</p> <p style="text-align: center;"><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

  
 Signature

8/16/20  
 Date



# Cypress Hills Ascend Lower School

## School Year Calendar 2020-21

August 31-September 1	Scholar Orientation; KG ONLY (1:00 pm dismissal)
September 2-4	<b>All</b> scholars in attendance (1:00 pm dismissal)
September 7	No school; Labor Day
September 8	Full-length school day begins (4:00 pm dismissal; 1:00 pm Fridays)
September 14	Busing begins
October 5	No students; Professional Development
October 12	No school; Indigenous People's Day
October 16	No students; Professional Development
November 3	No school; Election Day
November 6	No students; Professional Development
November 11	No school; Veterans Day
November 19-20	Progress Report Conferences (1:00 pm dismissal)
November 25-27	No school; Thanksgiving Holiday
December 4	No students; Professional Development
December 23-January 1	No school; Winter Break
January 8	No students; Professional Development
January 18	No school; Martin Luther King, Jr. Day
February 15-19	No school; February Break
February 25-26	Select Report Card Conferences (1:00 pm dismissal)
March 29-April 2	No school; Spring Break
April 20-22	English State Exam
April 29-30	Progress Report Conferences (1:00 pm dismissal)
May 4-6	Math State Exam
May 31	No school; Memorial Day
June 10	1:00 dismissal
June 11	Last day of school, 1:00 dismissal

Note: Two snow/emergency closure days will NOT require a make-up school day. After two snow/emergency closure days, additional makeup days are built into the calendar in the following order: 6/14, 6/15, 6/16, 6/17, 6/18.

# Certificate of Occupancy

CO Number: [REDACTED]

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Brooklyn	<b>Block Number:</b> [REDACTED]	<b>Certificate Type:</b> Final
	<b>Address:</b> 396 GRANT AVE	<b>Lot Number(s):</b> [REDACTED]	<b>Effective Date:</b> 07/07/2016
	<b>Building Identification Number (BIN):</b> [REDACTED]	<b>Building Type:</b> [REDACTED]	
This building is subject to this Building Code: 1968 Code			
For zoning lot metes bounds, please see BISWeb.			
<b>B.</b>	<b>Construction classification:</b> [REDACTED]	(2014/2008 Code)	
	<b>Building Occupancy Group classification:</b> [REDACTED]	(2014/2008 Code)	
	<b>Multiple Dwelling Law Classification:</b> None		
	<b>No. of stories:</b> [REDACTED]	<b>Height in feet:</b> [REDACTED]	<b>No. of dwelling units:</b> 0
<b>C.</b>	<b>Fire Protection Equipment:</b> [REDACTED]		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			



Borough Commissioner



Commissioner



# Certificate of Occupancy

CO Number: 320292152F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
1- THIS APPLICATION WAS REVIEWED UNDER THE 1968 BUILDING CODE						
END OF SECTION						

Borough Commissioner

Commissioner

END OF DOCUMENT

