

Application: Community Roots Charter School Annual Report 2019-2020

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Annual Reports

Summary

ID: 0000000064
Status: Annual Report Submission
Last submitted: Nov 2 2020 02:57 PM (EST)

Entry 1 School Info and Cover Page

Completed Jul 28 2020

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

COMMUNITY ROOTS CHARTER SCHOOL 331300860893

a1. Popular School Name

Community Roots Charter School

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. DISTRICT / CSD OF LOCATION

CSD #13 - BROOKLYN

d. DATE OF INITIAL CHARTER

12/2005

e. DATE FIRST OPENED FOR INSTRUCTION

9/2006

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

MISSION STATEMENT

Philosophy

Students at Community Roots Charter School are part of an educational community where rigorous curriculum is made engaging and accessible and where students meet high expectations by receiving the support they need and deserve. Community Roots provides educational experiences that address the individual needs of students and ensure that all students meet their potential.

We believe that people learn best by doing things in meaningful and interesting contexts and that children need direct instruction in order to develop the skills necessary to be active participants in learning experiences. Community Roots students receive direct instruction in all content areas and participate in literacy experiences (reading, writing, listening, and speaking) while being engaged in the study of their world through three in-depth social studies-based units each year.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the school's approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	<p>The Community Roots Core Values are:</p> <p>Honor Yourself and Others Work Together Work Hard Help Each Other Try New Things Be Reflective</p> <p>Our Core Values at Community Roots really set the foundation for the work that we do every day. These are a</p>
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small set of guiding principles that have a profound impact on how everyone in our school strives to think and act. They have intrinsic value and are of significant importance to the staff and children at Community Roots. Since we are an extremely diverse community and all enter through our school doors with a variety of backgrounds, thoughts, and ideas, it is these few and extremely powerful guiding principles that become the common ground that we invite all our children to be a part of and the values that they are asked to guide all their actions.

The Core Values are embedded in our every day interactions, but every year from September to December we focus on more explicit instruction across the school. Beginning with the Core Value: Honor Yourself and Others, we take 2 weeks and work our way through all the Core Values. During this 2-week span, activities, read-alouds, and discussions take place around each Core Value.

KDE 2

Community Roots is Committed to Diversity and Inclusion
Since its founding, Community Roots Charter School (CRCS) has been committed to creating a learning environment which is diverse and inclusive. By offering students the opportunity to learn and grow side by side with peers from varied backgrounds and abilities, we believe that

graduates
will leave our school with a sense of community
which
transcends the traditional borders of race, culture
and
socioeconomic status, as well as an ability to
challenge the
misconceptions around gender and sexuality.

Using research and an understanding of our own
community, we have
developed a comprehensive approach to teaching
students
how people's experiences and interactions are
shaped by
their identity. Through a rich social studies focus
and a
social-emotional curriculum, we aim to equip all of
our
students with the skills and perspectives necessary
to
become fully engaged members of their
communities.

Community Roots is located in Fort Greene,
Brooklyn. As a
means of safeguarding the socio-economic
diversity of the
school in a neighborhood with constantly shifting
demographics and intense demand for quality
elementary
education, the school's admissions lottery was
weighted to
ensure that 40% of incoming Kindergartners are
from the
Ingersoll Houses, Walt Whitman Houses, and
Farragut
Houses, public housing directly surrounding the
school
building.

KDE 3

Community Roots Aligns with an Anti-Bias
Approach

Community Roots aligns closely to an anti-bias

approach,
which we believe is critical to the creation and sustainability
of an environment where a diverse student population can
thrive. This quote from the Anti-Defamation League defines
this approach: "Anti-bias education incorporates the
philosophy of multicultural education while expanding to
include other forms of bias, stereotypes and misinformation.
Anti-bias education not only addresses race and ethnicity but
also includes gender, language, religion, sexual orientation,
physical and mental abilities and economic class. Anti-bias
education takes an active, problem solving approach that is
integrated into all aspects of an existing curriculum and a
school's environment. An anti-bias curriculum promotes an
understanding of social problems and provides students with
strategies for improving social conditions."

By prioritizing issues of identity, discrimination and social
justice in our curriculum and our professional development,
the school strives to be a brave-space (a space that supports
people to take risks) for differences of all kinds, where all
staff, students, and families feel supported, empowered and
fully engaged.

Through our commitment to an anti-bias curriculum, we
strive to create a learning environment where:
History is seen as being made up of multiple

perspectives

Students build connections between the historical content of the curriculum and their everyday lives

Topics are openly addressed around (but not limited to) race, gender, sexuality, class, and physical and mental ability

Students are supported in exploring their multi-dimensional and developing identities

There s a shared language around inclusion and diversity

Teachers and families have a clear understanding of social justice concepts that will be ntroduced and studied in each grade

Different perspectives are shared and welcome

KDE 4

Professional Development to support Our Approach

Professional development s another crucial element n creating a strong infrastructure for diversity and inclusion.

The Anti-Bias Education Collective

In 2012, the Anti-Bias Education Collective (ABC) was formed to help our faculty create classroom communities that honor the different identities represented n our school and build a developmentally appropriate anti-bias curriculum that is centered upon justice. In doing this meaningful work, t has been essential for staff members to address and reflect upon their own biases as well as the biases they feel towards others, both nside and outside the classroom. Made up of a team of staff members from within our school community, the ABC's nitial focus was to support the work of creating a social justice scope and sequence that is thoughtfully integrated into our existing social studies units. These efforts

were reinforced through the deeper integration of critical literacy skills, the intentional incorporation of multiple perspectives, and by creating opportunities for students to engage in social action. The ABC continues to meet regularly to design and facilitate staff trainings on topics related to equity and, each summer, it puts together a reading list that allows all members of the community to reflect upon issues connected to identity, racism, power, privilege, and inclusion.

The Inclusive Practices Group

Our school believes the opportunity to learn from people who live, think and learn differently deepens our understanding of and connection to the community. We aim to provide all students with an educational environment where learner variability is acknowledged, valued and supported. This variability is seen as an inherent strength of our community and is used to inform classroom practices and lesson design. The Inclusive Practices Group (IPG), established in 2015, upholds these beliefs and goals by providing professional development around establishing inclusive learning environments in classrooms. The IPG, which is comprised of faculty members from within our school community, meets regularly to discuss educational theories that address learner variability as well as current research on inclusive education. The group facilitates workshops for staff to explore ways to incorporate these ideas into their planning and instruction. IPG members are committed to thinking creatively about how to support students' growth and learning; and ensuring staff have the tools and understanding necessary for students to access social, emotional and academically rigorous and engaging curriculum and community.

KDE 5

Approaching Our Work with Love

Along with our core values, we see social justice as a cornerstone of our educational community, where

honoring
 one another becomes a key element of academic
 success.
 Most importantly, we believe that all of this work is
 only
 possible and meaningful if it is approached with
 love:

The moment we choose to love we begin to move
 against
 domination, against oppression. The moment we
 choose to
 love we begin to move towards freedom, to act in
 ways that
 liberate ourselves and others. That action is the
 testimony of
 love as the practice of freedom. - Bell Hooks in
 Love as the
 Practice of Freedom, Outlaw Culture

KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.communityroots.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

474

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

474

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes

I2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Charter School Business Management
PHYSICAL STREET ADDRESS	237 West 35th Street, Suite 301
CITY	New York
STATE	NYNNYYNNNNYY
ZIP CODE	10001
EMAIL ADDRESS	info@csbm.com
CONTACT PERSON NAME	Raj Thakkar

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

	Yes, 2 sites
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	51 Saint Edwards Street, Room 328 Brooklyn, NY 11205		NYC CSD 13	K-5	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Allison Keil			
Operational Leader	Sandy Lee			
Compliance Contact	Sandy Lee			
Complaint Contact	Allison Keil			
DA A Coordinator	Allison Keil			
Phone Contact for After Hours Emergencies	Allison Keil			

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	n/a	No		No		Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	50 Navy Street, 3rd Fl. Brooklyn, NY 11201		NYC CSD 12	6-8	No

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Erin Carstensen			
Operational Leader	Sandy Lee			
Compliance Contact	Sandy Lee			
Complaint Contact	Erin Carstensen			
DA A Coordinator	Erin Carstensen			
Phone Contact for After Hours Emergencies	Erin Carstensen			

m2b. Is site 2 in public (co-located) space or in private space?

Co-located Space

m2c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 2	n/a	No		No		Yes

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Sandy Lee
Position	Director of Operations
Phone/Extension	
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its harter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to ave been deliberately misrepresented, that will onstitute grounds for the revocation of our harter. Check **YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

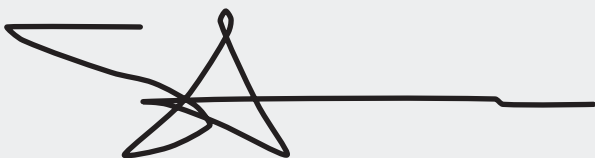
Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 23 2020

Thank you.



Entry 2 NYS School Report Card

Completed Jul 28 2020 Hidden from applicant

Instructions

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>). This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

COMMUNITY ROOTS CHARTER SCHOOL 331300860893

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one.

Please type "URL is not available" in the space provided.)

https://data.nysed.gov/essa.php?instid=800000059312&year=2019&createreport=1&allchecked=1&OverallStatus=1§ion_1003=1&EMStatus=1&EMindicators=1&EMcomposite=1&EMgrowth=1&EMcompgrowth=1&EMelp=1&EMprogress=1&EMchronic=1&EMpart=1&38ELA=1&38MATH=1&48SCI=1®ents=1&nyseslat=1&nysaa=1&naep=1&staffqual=1&feddata=1

Entry 3 Progress Toward Goals

Completed Nov 2 2020

Instructions

Regents, NYCDOE, and Buffalo BOE -authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If
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				unable to assess goal, type N/A for Not Applicable
				<p>Despite the cancellation of the statewide tests, we did not change our curriculum or scope and sequence in ELA or Math. In March - June staff continued to deliver high quality instruction through pre-recorded videos, and assignments that addressed the standards and taught skills needed to perform on the state wide exams.</p> <p>While we do not believe there is a perfect replacement for the state Exams, and therefore have not and will not draw a correlation between other formative and summative assessments, we administered our end of year assessments for the most part as scheduled. This included the</p>

Each year 75% of CRCS students in grades 3-8 will demonstrate proficiency (i.e. score at or above Level 3) on NYS

New York State Standardized Exams

following for K-8: a writing on demand assignment, and for math K-5, a school-made assessment covering pivotal NYS Next Generation standards. For reading assessments in K-5, we could no longer access the DRA which is what we used at all other assessment points as the DRA assessments were not available virtually. Instead we used Fountas and Pinnell and prioritized students who at the previous administration were not reading on grade level or reading on grade level.

A few things to note, we established different methods to collect this data, including practice with previous assessments where students would take unassisted assessments (including without

Academic Goal 1	<p>ELA and Math exams; and 75% of the grades 4 & 8 students will demonstrate proficiency on the NYS science exams</p>	<p>DATA NOT AVAILABLE FOR 2019-2020</p>	<p>Unable to Assess</p>	<p>support from adults at home) either live with their teachers or independently and then submit the assessment through google classroom.</p> <p>In writing for example, knowing we needed a written assessment, but students had been in some grades doing much of their work through typing, we ensured there was ample practice with hand written work leading up to the writing on demand assessment. In math for example, we continued to give assignments and regular exit tickets and end of unit assessments to gauge student understanding and deliver instruction that met their needs and the learning standards.</p> <p>We continued to prioritize collecting this data so it could inform upcoming instruction both in</p>
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			<p>the spring and the Fall upon return to school. In grades k-4 we kept classes together so we could more easily pass on academic data to the classes new teachers and pick up where we left off n the Spring</p> <p>Lastly, our continuity of learning plan for the 2020-2021 school year focused on what was learned in the spring. We made adjustments that are aimed at increasing engagement and understanding. Our model is that instruction more closely resembles a school day and instruction s more synchronous than asynchronous. Instructional staff also deliver small group and individual instruction to target learning needs.</p>
	Each year the percentage of students		

Academic Goal 2	<p>demonstrating proficiency on NYS ELA and Math exams will increase. In the event that the percentage of students in a grade level cohort of the same students demonstrating proficiency is below 75%, the grade level cohort will reduce by at least one-half each year the difference between the percentage demonstrating proficiency and 75%. In the event that the percentage of students in a grade level cohort of the same students demonstrating proficiency is at or above 75%, the grade level cohort will continue to demonstrate growth each year.</p>	<p>New York State Standardized Exams</p> <p>DATA NOT AVAILABLE FOR 2019-2020</p>	Unable to Assess	N/A PLEASE SEE COMMENTS IN GOAL 1
		<p>Community Roots End of Year Checklist Reports</p> <p>KINDERGARTEN AVG ELA</p>		

Academic Goal 3	Each year at least 75% of CRC students in grades K-8 will meet or exceed CRCS Exit Outcomes in all content areas.	79%	Met	At least 75% of students in all grades, except 4th grade met or exceeded the CRCS exit outcomes in K-5 and the mastery-based learning targets in grades 6-8. We believe this was an administrative error in 4th grade and we see there is a discrepancy between their fall and spring reports in 4th grade and 3rd grade respectively. We held a no harm grading policy for all students k-8. The 4th grade cohort in their spring year of 3rd grade had the following scores: ELA: 85% Math: 83%
		MATH		
		84%		
		SOCIAL STUDIES		
		93%		
		1ST GRADE		
		AVG		
		ELA		
		77%		
		MATH		
		93%		
		SOCIAL STUDIES		
		83%		
		2ND GRADE		
		AVG		
		ELA		
		93%		
		MATH		
		92%		
		SOCIAL STUDIES		
		95%		
		3RD GRADE		
		AVG		
		ELA		
		75%		
		MATH		
		76%		
		SOCIAL STUDIES		
		86%		
		4TH GRADE		
		AVG		
		ELA		
		65%		
		MATH		
		86%		
		SOCIAL STUDIES		
		72%		
		5TH GRADE		
		AVG		
		ELA		

		<p>75% MATH 82% SOCIAL STUDIES 82%</p> <p>6TH GRADE % M /E Humanities 99% math 96% science 96%</p> <p>7TH GRADE % M /E Humanities 100% math 75% science 95%</p> <p>8TH GRADE % M /E Humanities 87% math 77% science 85%</p>		<p>Social Studies: 97%</p> <p>The 4th grade cohort in the fall of 4th grade had the following similar scores: ELA: 84% Math: 80% Social Studies: 97%</p>
Academic Goal 4	The percentage of students demonstrating proficiency on NYS ELA and Math exams will be higher than that of CSD 13.	<p>New York State Standardized Exams</p> <p>DATA NOT AVAILABLE FOR 2019-2020</p>	Unable to Assess	<p>N/A PLEASE SEE COMMENTS IN GOAL 1</p>
				It was not possible for us to conduct

Academic Goal 5	Each year: 75% of kindergarten students will perform at Levels 1 and 2 on appropriate skill areas in ECLAS-2; 75% of 1st grade students will perform at or above Level 4 on appropriate skill areas in ECLAS-2;	We have now transitioned to Fastbridge Early Reading to replace Fox in the Box. Fastbridge is an adaptive reading assessment that can be used to screen students for intervention needs.	Unable to Assess	the Fastbridge assessment in the Spring. We did not find a comparable assessment and instead used the F and P reading assessment as an overall reading assessment. We do not feel that this assessment assesses the same skills and therefore can not report on whether we met this goal.
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	1. Each year, the School will receive a “Good” or higher rating on the Student Achievement section of the DOE School Quality Snapshot Report.	DoE School Quality Snapshot Report	Unable to Assess	Met -2018-2019 (2019-2020 SQR not available at time of submission) https://tools.nycenet.edu/snapshot/2019/84K536/EMS/
Org Goal 2	2. Each year, the School will receive a rating of “Good” or better on the 7 categories in the Framework for Great Schools	NYC Department of Education School Quality Report	Unable to Assess	Met -2018-2019 (2019-2020 SQR not available at time of submission) https://tools.nycenet.edu/snapshot/2018/84K536/EMS/
		Student Attendance taken		

Org Goal 3	Each year, CRC will have an annual average student attendance rate of at least 95%, and 95% of all students enrolled on the last day of the school year who do not move will return the following September.	by Classroom Teachers/Jumprope and entered into AT Att A g 95.0 % Return ng 95.2%	Met	N/A
Org Goal 4	. Each year, the School will comply with all applicable laws, rules, regulations and contract terms.	DoE Charter Office Accountability Calendar of Reporting Requirements Each year CRCS reviews applicable laws, rules and regulations to ensure that the school is operating in compliance. CRCS also consults with legal counsel when new regulations emerge to make any necessary adjustments to ensure compliance.	Met	N/A
		Charter Agreement 2019-2020 Enrollments - Met 2019-2020 Enrollments - Met		

Org Goal 5	5. Annually, student enrollment at CRCS will be within 10% of full enrollment as defined in the School's contract.	Total enrollment in 2019-2020: 475 Total / Authorized: 474	Met	N/A
		Grade/ #Enrolled /# Seats per Charter		
		K		
		52		
		52		
		1		
		52		
		52		
		2		
		52		
		52		
		3		
		52		
		52		
		4		
		52		
		52		
		5		
		52		
		52		
		6		
		57		
		54		
		7		
		53		
		54		
		8		
		53		

		54		
Org Goal 6	Each year, at least 90% parents will express satisfaction with CRCS's program, based on the NYCDOE School Survey results listed in the school Quality Guide.	<p>NYCDOE School Quality Guide</p> <p>N/A % of Parent responses expressed Satisfaction with the quality of education their child has received.</p>	Unable to Assess	<p>Met -2018-2019 (2019-2020 SQR not available at time of submission)</p> <p>https://tools.nycenet.edu/snapshot/2018/84K536/EMS</p>
Org Goal 7	Each year, at least 90% of teachers will express satisfaction with school leadership and professional development opportunities as determined by the results of the teacher section of the NYCDOE School Survey listed in the school Quality Guide.	<p>NYCDOE School Survey/School Quality Guide</p> <p>N/A % of Teacher responses expressed Satisfaction across all domains.</p>	Unable to Assess	<p>Met -2018-2019 (2019-2020 SQR not available at time of submission)</p> <p>https://tools.nycenet.edu/snapshot/2018/84K536/EMS</p>
	Responsive School Leadership, Governance and Management goals will include evidence via the Board meeting minutes that	<p>Board Meeting minutes and Co-Director Evaluation</p> <p>School leadership reports at every board meeting. Co-Directors are evaluated annually based on goals co-created with the Education Committee. The</p>		

Org Goal 8	School Leadership informs the Board of appropriate academic, demographic, assessment and financial data and Board member's participation in Board subcommittees.	Co-Directors met their annual goals. The Finance Committee has been instrumental in the school's process of creating a budget that keeps the school in a strong financial position while prioritizing meeting student needs.	Met	N/A
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, CRC will operate on a balanced budget and maintain a stable cash flow.	<p>Periodic financial reports including but not limited to the fiscal forecast, cash flow report and balance sheet reports.</p> <p>As of 06/30/20 the CRCS we generated a surplus of \$136,962. As we enter a new fiscal year that will undoubtedly be affected by the pandemic, our cash position is strong and we expect to make budget adjustments periodically as our state funding responds to the economic factors affecting the nation.</p>	Met	N/A
		Independent financial audit and external oversight in addition to		

F nancial Goal 2	Each year CRCS will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	<p>sound internal fiscal controls in accordance with federal and state laws as well as GAAP</p> <p>We have finalized our FY 2019-20 audit with no material weaknesses or deficiencies expected. We continue to work with outside independent consultants for additional oversight of our financials and abide by all regulat ons and requirements of GAAP.</p>	Met	N/A
F nancial Goal 3				
F nancial Goal 4				
F nancial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Jul 31 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BO Authorized Schools: [Disclosure of Financial Interest Form](#)**
- **SUNY- Authorized Charter Schools: [Trustee Financial Disclosure Form](#)**

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Kahn, Cavel BoT FY20

Filename: Kahn Cavel BoT FY20.pdf **Size:** 372.8 kB

Pugh, Nigel BoT 7

Filename: Pugh Nigel BoT 7.20 1.pdf **Size:** 372.6 kB

Fogarty, Suzanne BoT 7

Filename: Fogarty Suzanne BoT 7.20 1.pdf **Size:** 375.3 kB

Spadaro, Christine 6

Filename: Spadaro Christine 6.20 1.pdf **Size:** 1.7 MB

Strauss, Tracey BoT 7

Filename: Strauss Tracey BoT 7.20.pdf **Size:** 374.2 kB

[Stone, Sara_6](#)

Filename: Stone Sara 6.20 1.pdf **Size:** 1.3 MB

[Strasser, Scott_6](#)

Filename: Strasser Scott 6.20 1.pdf **Size:** 1.2 MB

[Thomases, Josh_7](#)

Filename: Thomases Josh 7.20 1.pdf **Size:** 2.4 MB

[Manheimer, David_6](#)

Filename: Manheimer David 6.20 1.pdf **Size:** 1.7 MB

[Petit Frere, Jerry_BoT_7](#)

Filename: Petit Frere Jerry BoT 7.20.pdf **Size:** 345.7 kB

[Shaw, Brian_7](#)

Filename: Shaw Brian 7.20 .pdf **Size:** 1.7 MB

[Clark, Shawn_7](#)

Filename: Clark Shawn 7.20.pdf **Size:** 215.5 kB

[Va Lierop Benjamin](#)

Filename: Van Lierop Benjamin. Tracie 7.20.pdf **Size:** 380.0 kB

[Keil, Alli_BoT Dis_7](#)

Filename: Keil Alli BoT Dis 7.2020.pdf **Size:** 375.3 kB

Entry 8 BOT Membership Table

Completed Jul 28 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting

or non-voting members.







Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

COMMUNITY ROOTS CHARTER SCHOOL 331300860893

1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Allison Keil [REDACTED]	Trustee/Member	Education, Board Development, Finance	No	1	7/1/2006	6/30/2021	10
2	Sara Stone [REDACTED]	Trustee/Member	Education, Development, Board Development	No	1	7/1/2006	6/30/2021	11
3	Scott Strasser [REDACTED]	Chair	Finance, Board Development	Yes	1	7/1/2010	6/30/2021	11
	Tracey Strauss		Development,					

4		Chair	Educatio n, Board Develop ment	Yes	1	7/1/2006	6/30/202 1	12
5	David Manheim er 	Trustee/M ember	F nance, Board Develop ment	Yes	1	7/1/2015	6/30/202 1	11
6	Suzanne Fogarty 	Trustee/M ember	Develop ment, Educatio n	Yes	1	7/1/2013	6/30/202 1	5 or less
7	Beth Lief 	Trustee/M ember	Educatio n	Yes	1	7/1/2006	6/30/202 1	7
8	Brian Shaw 	Trustee/M ember	Develop ment	Yes	1	7/1/2015	6/30/202 1	10
9	Christine Spadaro 	Trustee/M ember	Develop ment, Educatio n	Yes	1	7/1/2013	6/30/202 1	8

1a. Are there more than members of the Board of Trustees?

Yes

1b. Current Board Member Information


	Trustee Name	Pos t on on the	Committ ee	Vot ng Member	Number of Terms	Start Date of	End Date of	Board Meetings
--	-----------------	--------------------	---------------	------------------	--------------------	------------------	----------------	-------------------

	and Email Address	Board	Affiliation s	Per By- Laws (Y/N)	Served	Current Term (MM/DD/ YYYY)	Current Term (MM/DD/ YYYY)	Attended During 2019- 2020
10	Josh Thomase s [REDACTED]	Trustee/M ember	Educatio n, Board Develop ment	Yes	1	7/1/2015	6/30/202 1	5 or less
11	Matthew Williams [REDACTED]	Trustee/M ember	Educatio n, Board Develop ment	Yes	1	7/1/2016	6/30/202 1	5 or less
12	Shawn Clark [REDACTED]	Trustee/M ember	Develop ment	Yes	1	7/1/2018	6/30/202 1	8
13	Cavel Khan [REDACTED]	Trustee/M ember	Develop ment	Yes	1	7/1/2018	6/30/202 1	9
14	Jerry Petit- Frere [REDACTED]	Trustee/M ember	F nance	Yes	1	7/1/2018	6/30/202 1	9
15	Nigel Pugh [REDACTED]	Trustee/M ember	Educatio n	Yes	1	7/1/2018	6/30/202 1	7

1c. Are there more than 15 members of the Board of Trustees?

Yes

1d. 2019-2020 Board Member Information

	Trustee Name and Email Address	Pos t on on the Board	Committ ee Affiliation s	Vot ng Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2019- 2020
16	Trac e Benjamin -Van Lierop 	Trustee/M ember	Educatio n	Yes	1	6/15/202 0	6/30/202 1	5 or less
17								
18								
19								
20								
21								

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	14
b.Total Number of Members Added During 2019-2020	1
c. Total Number of Members who Departed during 2019-2020	2
d.Total Number of members, as set in Bylaws, Resolution or Minutes	not fewer than 7 and shall not exceed 21

3. Number of Board meetings held during 2019-2020

14

4. Number of Board meetings scheduled for 2020-2021

14

Thank you.

Entry 9 Board Meeting Minutes

Completed Jul 28 2020

Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

[3](#)

Filename: 3.14.20 Minutes 2.pdf **Size:** 80.4 kB

[CRCS Board Minutes December 2019 \(5\)](#)

Filename: CRCS Board Minutes December 2019 5.pdf **Size:** 78.2 kB

[CRCS Board Minutes November 2019](#)

Filename: CRCS Board Minutes November 2019.pdf **Size:** 21.4 kB

[CRCS Minutes October 2019 \(1\)](#)

Filename: CRCS Minutes October 2019 1.pdf **Size:** 18.0 kB

[CRCS Board Minutes February 2020 \(3\)](#)

Filename: CRCS Board Minutes February 2020 3.pdf **Size:** 92.5 kB

[CRCS Board Minutes January 2020 \(1\)](#)

Filename: CRCS Board Minutes January 2020 1.pdf **Size:** 71.3 kB

[CRCS March 2020 Board Minutes \(1\)](#)

Filename: CRCS March 2020 Board Minutes 1.pdf **Size:** 71.4 kB

[CRCS April 2020 Board Minutes](#)

Filename: CRCS April 2020 Board Minutes.pdf **Size:** 66.6 kB

[FY21 Budget Vote Call Minutes](#)

Filename: FY21 Budget Vote Call Minutes.pdf **Size:** 10.2 kB

[Minutes August 2019 \(1\)](#)

Filename: Minutes August 2019 1.pdf **Size:** 26.6 kB

[CRCS May 2020 Board Minutes](#)

Filename: CRCS May 2020 Board Minutes.pdf **Size:** 64.8 kB

[CRCS June 2020 Board Minutes \(2\)](#)

Filename: CRCS June 2020 Board Minutes 2.pdf **Size:** 106.8 kB

[Minutes July 2019 \(1\)](#)

Filename: Minutes July 2019 1.pdf **Size:** 27.5 kB

[Minutes September 2019 CRCS](#)

Filename: Minutes September 2019 CRCS.pdf **Size:** 31.1 kB

Entry 10 Enrollment & Retention

Completed Aug 1 2020

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

COMMUNITY ROOTS CHARTER SCHOOL 331300860893

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
	We worked very hard to ensure that we connected with all headstarts and community centers in our District. There are 4 head starts in the District that we focused on. At each one we tried a 4 pronged approach and started this cycle of visits in mid-November: Set up initial visit/conversation with leadership/coordinators to	We will continue to use the strategies from the 2019-2020 school year. In addition, we will: Plan to figure out what approaches can be most effective as long as we are dealing with a Pandemic. There will be a transition, at least in the beginning of the year, to work on

Economically Disadvantaged

make contact (or reestablish contact if they have been there since last year) and begin to talk about recruitment/drop of applications

V sit and spend more time there, begin to talk to parents

Set up Table to talk to families and answer questions, etc

V sit and spend more time there, continue to talk to parents/ask about applications, etc.

Postcards were made to advertise the school and application deadline. Postcards were sent to all addresses of families with 2-5 year olds in this neighborhood having a household income of under \$80,000.

V sits were made to the community centers in the area and connections made with the Directors. Applications were left for families visiting the Community Centers.

Tours were made available for families on an individual basis. Follow up with all families living in NYCHA who have siblings entering Kindergarten

Worked with families currently enrolled in our school who live in NYCHA in the immediate neighborhood with students in K-2 grade to spread the word. Gave out bundles of postcards to hand out to families they know with incoming Kindergarten students

Connected with families who are well established in the neighborhood who have alumni who graduated from our school to hand out postcards and spread the word

ways to spread registration information virtually. We will still work with the head starts in the community and make sure all materials get to them. When meetings with parents resume we will continue to attend events that the school may have. If there is no access to meet with parents in person, we will try our best to work with head starts and community centers to set up Zoom Informational Meetings.

If permitted we will find community events where Community Roots has a table for further information about its program. Collaborate with teachers/staff to attend.

Make a more concerted effort to become more visible in the community, especially by figuring out some ways our students can offer service to these places. For example, organizing a day or weekend when our students can lend a hand in the local gardens, the park, and around the neighborhood.

Have a larger footprint on social media. Use a media campaign for regular information about application deadline and information about the school. Try to get some testimonials from families in NYCHA and with their consent share it with others. Invite leaders and directors of Community Centers and headstarts to visit the school in order to be best equipped to share about the school and recruit for the school, where applicable. If they cannot visit

	Advertised on our FaceBook account and shared with specific families in our community who live in NYCHA to repost on their personal accounts.	due to pandemic we will invite them to join a Zoom Meeting.
English Language Learners/Multilingual Learners	We use the same strategies described above to retain our ELL and multilingual learners. In addition, postcards were translated into Spanish, and Cantonese, all of the applications that were left at Community Centers were translated into Spanish and Cantonese, and information about the school was left at Chinese restaurants, laundromats, and bodegas in the immediate neighborhood.	Same strategies as indicated above, with the addition that insuring that translation is available as needed for the above mentioned lines of action.
Students with Disabilities	We use the same strategies described above to recruit and enroll our students with disabilities.	Same strategies as indicated above.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
	<p>We believe that our high retention rate/low student attrition rate is based on:</p> <p>Meeting the academic and social emotional needs of the child.</p> <p>Building meaningful relationships with families.</p> <p>At CRCS we hire and train teachers who understand the connection between student's academic progress and social emotional well being. We regularly assess our students in reading, writing, and math to</p>	

Economically Disadvantaged

ensure that adequate progress is being made using a combination of formal and informal assessments. After rounds of data collection team meetings are held where Learning Specialists and faculty come together to initiate intervention plans for students not meeting academic benchmarks or not making adequate progress. In addition each Co-Director meets with co-teaching teams every other week to discuss student progress and one of these meetings each month a social worker joins to focus on social emotional development and well being.

We have open communication between families and teachers to communicate both formally and informally about children's academic progress and social emotional development. This is done through 3 formal reporting cycles a year and through classroom pick up and drop off as well as by ensuring that families have access to teachers via text, email, phone, in person contact (whatever means works best for that family).

In addition we work to build strong relationships with families through opening classrooms every morning for Family Read, inviting families into classrooms to see children's work through classroom culminations 3-4 times a year, and have a robust set of Family Programming; including programs that are adult only, and for families and children together. Childcare is always

Continue the efforts from 2019-2020, and add:

Some of these ideas are pending due to the Pandemic. If we are working remotely we will shift all of this work to Zoom meetings and doing things virtually.

We will Ensure that families can come to the Welcome to Kindergarten workshop at the beginning of the year and if they can not, set up a separate meeting to ensure that the contents covered if any families cannot make it

During first 2 weeks of school individually connect with all families to check-in and answer any questions

Monthly meetings with Co-Director, Recruitment Coordinator, and Kindergarten teachers to ensure all families are connected and feel a general sense of belonging. Follow up as needed.

Through on-going conversations throughout the year, identify areas of interest and engagement from new community members and plan to incorporate, as much as possible, those ideas into yearly

provided for adult programs. In addition we have regular family workshops focused on the Community Roots approach to teaching and learning. Additionally, the following retention efforts are in place to support all new economically disadvantaged families:

- Call all families immediately and directly who have been accepted into this year's enrollment schedule a time for them to come in and see the school, if they have not done so already and fill out paperwork
- Make available computers/time to help fill out on-line acceptance forms through School Mint
- Reach out to invite to Welcome to Kindergarten workshop at the beginning of the year
- Special invitations to community programming to ensure connection to the community
- Regular meetings/check-ins with teaching staff

community programming strategies and approaches.

We use the same strategies described above to retain our ELL students as we know that meeting students' academic and social/emotional needs as well as building deep relationships with families is essential for all students. CRCS was negatively impacted by the DOE cutting translation services for Charter Schools. We continue to work with outside

We will continue the efforts from the 2019-2020 school year, as well as will continue to: some of these ideas are pending due to the Pandemic. If we are working remotely we will shift all of this work to Zoom meetings and doing things virtually. We will expand our use of translation services and are researching alternatives to the translation services we are currently using to expand the information we are translating each year. Additionally, we will work towards:

English Language
Learners/Multilingual Learners

translation services to ensure that we are communicating with families for report cards, IEP meetings and conferences in the language the family chooses. We have also expanded our use of phone translation services for all parent phone calls.

English Language Learners (ELLs) are identified through the New York State LEP identification process. Once identified, ELL students are supported through a fully inclusive program within their regular classrooms. Students take the NYSESLAT annually to determine their progress and whether they qualify for additional support (learning specialist or additional classroom supports) for the following school year.

Scheduling a time for families to come in and see the school upon lottery acceptance, if they have not done so already and fill out paperwork, ensure translation to help with the process

Reach out with translation to invite to Welcome to Kindergarten workshop at the beginning of the year and set up a separate meeting to ensure that the content is covered if any families cannot make it
Special invitations to community programming to ensure connection to the community and ensure that other families with same language background can participate

Provide translation, where possible, for all community programming opportunities
Ensure that all major correspondence for family programming is shared with translation

We believe our high retention rate/low student attrition rate is based on:

Meeting the academic and social emotional needs of the child
Building meaningful relationships with families

We use the same strategies described above to retain our students with disabilities as we know that meeting students academic and social emotional needs as well as building deep relationships with families is essential for all students.

We meet with prospective and accepted families in order to discuss student specific needs

Students with Disabilities

and supports.

We utilize a full time co-teaching model and have trained all staff in Universal Design for Learning to increase access to the general education curriculum and state standards. Additionally, a working group of school staff, called the Inclusive Practices Group, meets to examine the level of inclusivity of our program and design opportunities for staff development and program improvement.

We worked on revised website language to include additional information regarding special education services and our inclusive education approach. This includes a description of services, our approach to teaching and learning, and structures and strategies to improve access for all of our students (UDL and co-teaching).

Continue with the strategies for the 2019-2020 school year and focus on building a strong and inclusive program in each of our classrooms, allowing all learners to thrive.

Entry 12 Percent of Uncertified Teachers

Completed Jul 28 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BO Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: COMMUNITY ROOTS CHARTER SCHOOL 331300860893

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	5.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	37

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

FTE Count

Total Category F

52



Thank you.

Entry 13 Organization Chart

Completed Jul 28 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BO **Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

2019-2020 CRCS Org Chart_FINAL - Org Chart

Filename: 2019 2020 CRCS Org Chart FINAL Org Chart.pdf **Size:** 44.0 kB

Entry 14 School Calendar

Completed Sep 15 2020

Instructions for submitting School Calendar

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

2020-2021 School Calendar - Final

Filename: 2020 2021 School Calendar Final.pdf **Size:** 37.9 kB

Entry 15 Links to Critical Documents on School Website

Completed Jul 31 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BO Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: Community Roots Charter School Annual Report 2019-2020

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

Link to Documents

- | | |
|---|---|
| 1. Most Recent Annual Report (i.e., 2018-19) | https://www.communityroots.org/apps/pages/index.jsp?uREC_ID=279704&type=d&pREC_ID=632382 |
| 2. Most Recent Board Meeting Notice and Related Agenda Item Documents | https://drive.google.com/drive/folders/1OIKwiPbLhZiH42P-n62ZEW6B1C3HCxeE |
| 2a. Webcast of Board Meetings (per Governor's Executive Order) | https://drive.google.com/drive/folders/1OIKwiPbLhZiH42P-n62ZEW6B1C3HCxeE |
| 3. Link to NYS School Report Card | https://data.nysed.gov/essa.php?instid=800000059312&year=2019&createreport=1&allchecked=1&OverallStatus=1&section_1003=1&EMStatus=1&EMIndicators=1&EMcomposite=1&EMgrowth=1&EMcompgrowth=1&EMelp=1&EMprogress=1&EMchronic=1&EMpart=1&38ELA=1&38MATH=1&48SCI=1&regents=1&nyseslat=1&nysaa=1&naep=1&staffqual=1&feddata=1 |
| 4. Most Recent Lottery Notice Announcing Lottery | https://www.communityroots.org/apps/pages/index.jsp?uREC_ID=279708&type=d&pREC_ID=1901797 |
| 5. Authorizer-Approved DASA Policy | https://4.files.edl.io/291b/06/22/20/174652-808ec7d4-9b7e-4e8e-816c-52477878ff41.pdf |
| 6. District-wide Safety Plan | https://4.files.edl.io/ea85/06/25/20/180042-9e8fc336-b375-4427-8ba5-84f4443f77da.pdf |
| 6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo) | https://4.files.edl.io/44be/10/28/19/140423-ada43b6b-dbf0-4eef-ad99-c3801aab8925.pdf |
| 7. Authorizer-Approved FOIL Policy | https://4.files.edl.io/d555/07/27/20/202933-ffad73e5-2b15-41bb-8527-7d76c79c83ad.pdf |
| 8. Subject matter list of FOIL records | https://4.files.edl.io/d555/07/27/20/202933-ffad73e5-2b15-41bb-8527-7d76c79c83ad.pdf |
| 9. Link to School Reopening Plan | https://drive.google.com/drive/folders/1UFw1msqssc1jL0xITyWNL9kaGtwA-UjW |

Thank you.



Entry 16 COVID 19 Related Information

Completed Aug 3 2020

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: Community Roots Charter School Annual Report 2019-2020

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
474	474	474

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participating Students
Teacher-Made: Writing	✗	✗	✗	✗	✗	✗	✓	✓	✓	✗	✗	✗	✗	162
Teacher-Made: Reading	✗	✗	✗	✗	✗	✗	✓	✓	✓	✗	✗	✗	✗	162
Pearson DRA	✓	✓	✓	✓	✓	✓	✗	✗	✗	✗	✗	✗	✗	312
aMath - Fast bridge	✓	✓	✓	✓	✓	✓	✗	✗	✗	✗	✗	✗	✗	312

Math
Collective
(international)

✗ ✗ ✓ ✗ ✓ ✓ ✗ ✗ ✗ ✗ ✗ ✗

139

F&P
Benchmark
Assessment
System
(BAS)

✓ ✓ ✓ ✓ ✓ ✓ ✗ ✗ ✗ ✗ ✗ ✗ ✗

75

✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗
 ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗
 ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗
 ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗
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 ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗ ✗

x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x

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Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Incomplete Hidden from applicant

INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS

Please provide the full name of **ANY and ALL** instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Cavel Khan

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board of Trustees member

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ___x___ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

n/a

3. Are you related, by blood or marriage, to any person employed by the school?
no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

n/a

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

n/a

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

no

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

n/a

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

n/a

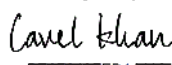
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write “None” if applicable. Do not leave this space blank.</i> none	none	none	none

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
none	none	none	none	none

Please write "None" if applicable. Do not leave this space blank.

DocuSigned by:

 BE8F342FFD14418...
 Signature

07/12/2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Nigel Pugh

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chair of Education Committee

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ___x___ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

none

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

none

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

none

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

none

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

none

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
none			
none			
<i>Please write “None” if applicable. Do not leave this space blank.</i>	none	none	none

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
none	none	none	none	none

Please write "None" if applicable. Do not leave this space blank.

DocuSigned by:

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 Signature

7/14/2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Suzanne Fogarty

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

community roots charter school

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

board member

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ___^x **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

N/a

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

no

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

n/a

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

n/a

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
n/a			
n/a			
<i>Please write “None” if applicable. Do not leave this space blank.</i>			
n/a	n/a	n/a	n/a

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
n/a	n/a	n/a	n/a	n/a

Please write "None" if applicable. Do not leave this space blank.

DocuSigned by:

Suzanne Fogarty

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Signature

7/14/2020

Date

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**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

Christine Spadaro

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?
Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **NO**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ~~X~~ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

None

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

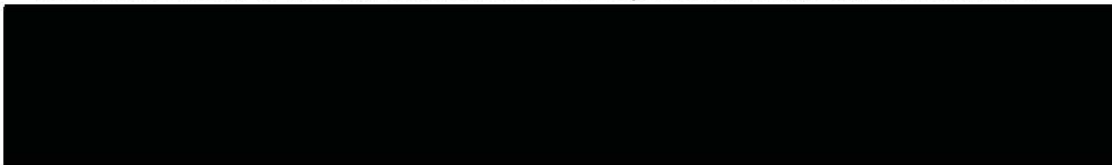
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Caspada
Signature

7/2/20
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Tracey Strauss

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Co-chair and Development Committee Chair

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ___☒___ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

None

3. Are you related, by blood or marriage, to any person employed by the school?
____ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

None

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? ____ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

None

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

None

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
- _____ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

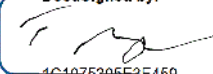
None

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			
None	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

DocuSigned by:

 4C1875305E3E459...
 Signature

7/20/2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

SARA STONE

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

I am a non-voting board member at large.

2. Are you an employee of any school operated by the education corporation?
☒ Yes ☐ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Co. Director, 176,800.08, and August 2006

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

Yes. Malin Farbman and Micah Farbman are current students at CRCS.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

I am a non-voting trustee, and the governance in place between the Co-Director model keeps transparency in tact. Staff children make up a portion of students enrolled and therefore supervision of those students are by other staff members uniquely possible in a co-director model.

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Co. Director, 176,800.08, and August 2006

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>NONE</i>	<i>NONE</i>	<i>NONE</i>	<i>NONE</i>

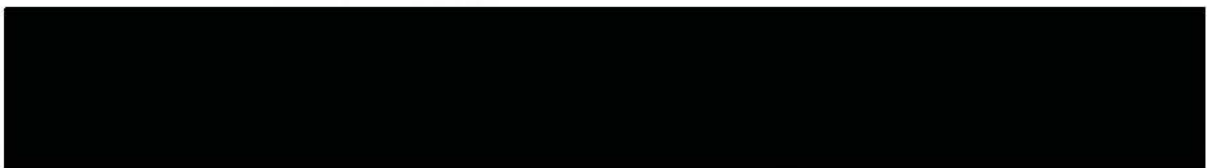
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

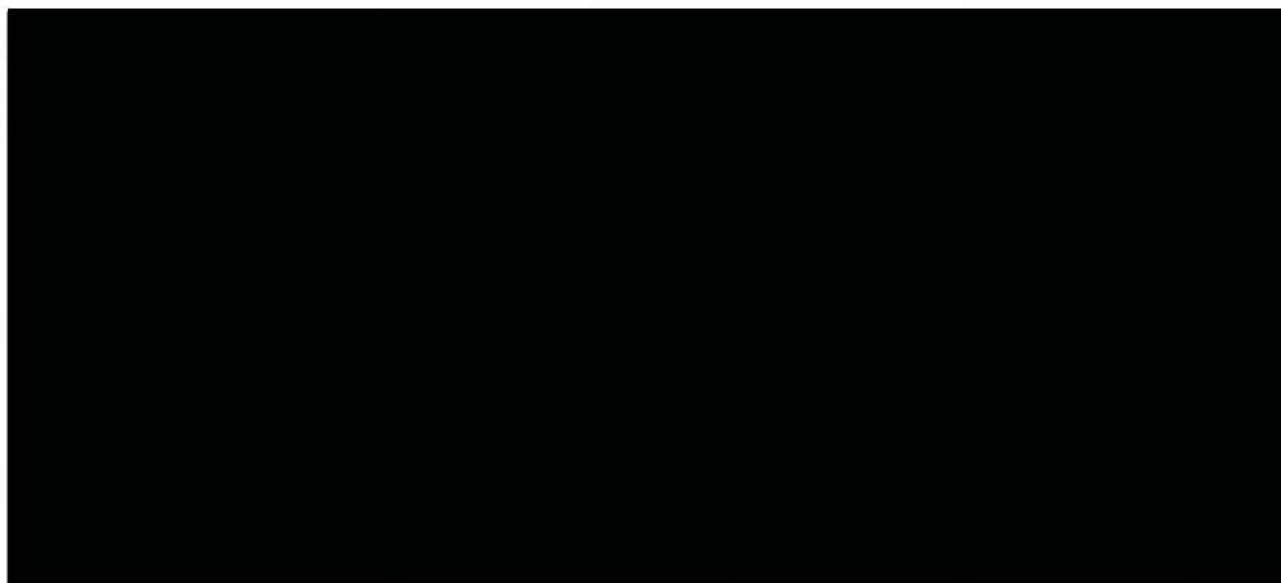
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	NONE	NONE	NONE	NONE


Signature

7/03/2020
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member**

Name: Sott Strasser

**Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education
corporation):**

1. List all positions held on the education corporation Board of Trustees ("Board")
(e.g. president, treasurer, parent representative).

Treasurer; Co-Chair

2. Are you an employee of any school operated by the education corporation?
Yes ~~No~~

If **Yes**, for each school, please provide a description of the position(s) you
hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any
student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise
benefit from your participation as a board member of this school?

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school,
education corporation, and/or an entity that provides comprehensive

management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **"None."**

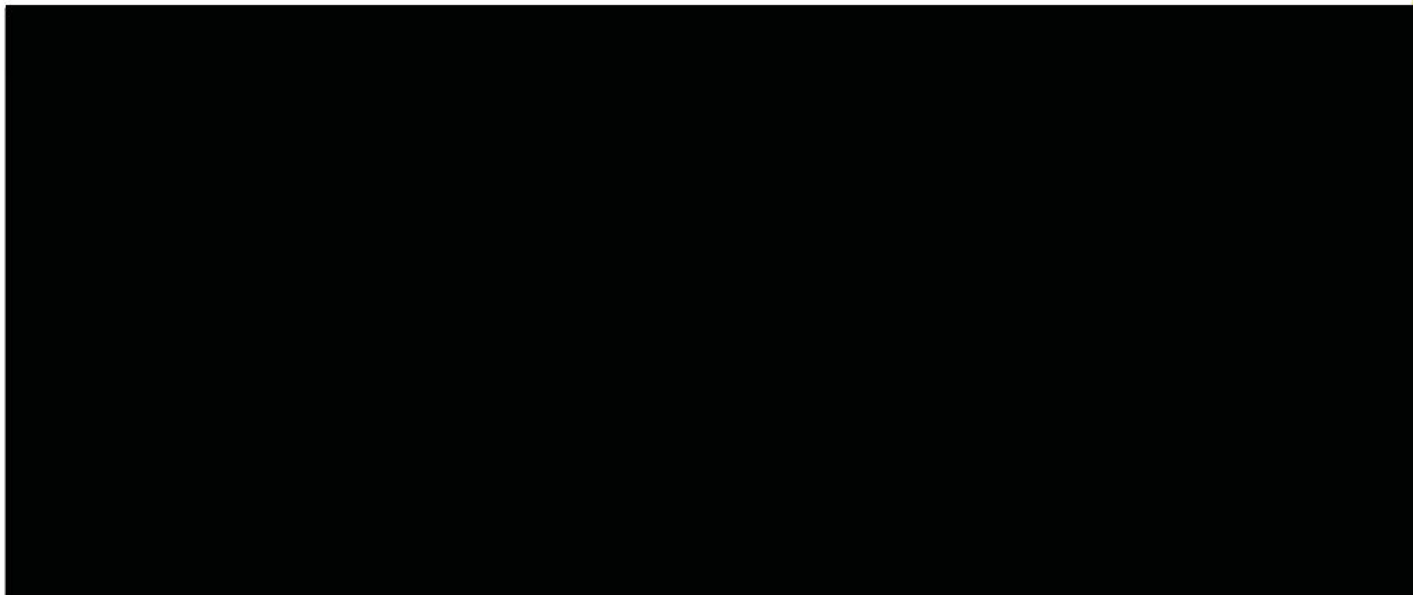
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	

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Scott. Hearn
Signature

6/23/2020
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

Josh Thomases

**Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education
corporation):**

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member, Academic Committee

2. Are you an employee of any school operated by the education corporation?
___ **Yes** ___ **x** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes _x_ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Trustees member

Name:

David Mankimer

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Community Roots

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?
Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes X No


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
N/A			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
N/A				


Signature

6/29/2020
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Jerry Petit Frere

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Community Roots charter school

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

NA

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ___x___ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

NA

3. Are you related, by blood or marriage, to any person employed by the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NA

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NA

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NA

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

NA

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write “None” if applicable. Do not leave this space blank. None	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

DocuSigned by:

Jerry Petit Fren

9472F4714BDE421...

Signature

7/20/2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

Brian Shaw

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			
NONE	NONE	NONE	NONE

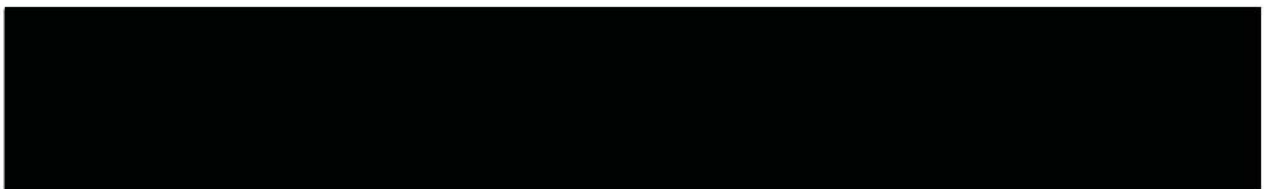
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				
None		None	None	

B. M. S.
Signature

7/18/20
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Shawn Matthew Clark

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary

2. Are you an employee of any school operated by the education corporation?
____ **Yes** __X__ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No.**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No.**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ **Yes** ___ X **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				


Signature

June 28, 2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Tracie Benjamin Van Lierop

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
No **Yes** X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

N/A **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

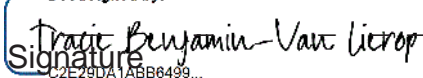
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
N/A			
N/A			
Please write “None” if applicable. Do not leave this space blank. None	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

DocuSigned by:


 Signature

7/21/2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

allison keil

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

community roots charter school

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Non-Voting Board Member at large

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

NA

3. Are you related, by blood or marriage, to any person employed by the school?
no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NA

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? yes

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

My two children attend CRCS. We have systems in place to ensure that I do not participate in any decisions that ma

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NA

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ **Yes** ☐ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Co-Founder/Co-Director
August 2006
Salary: 176,800

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
7-31-2020			
none	none	none	none

Please write "None" if applicable. Do not leave this space blank.

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
none	none	none	none	none

DocuSigned by:

Alli Keil

7/31/2020

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Board Meeting Minutes

Saturday, March 14, 2020 at 5:30pm

LOCATION

Via video conference: <https://zoom.us/j/9981640308>

ATTENDANCE

Present via video conference: A. Keil, C. Khan, D. Manheimer, J. Petit-Frere, B. Shaw, C. Spadaro, S. Stone, S. Strasser, T. Strauss, J. Thomases, M. Williams

Absent: S. Clark, B. Lief, N. Pugh

Staff/Guests: T. Benjamin-Van Lierop, E. Carstensen, D. Forsythe, A. Ngeseyan

I. OPENING ITEMS

- A. Call meeting to order
 - 1. Meeting was called to order at 5:35pm.

II. DIRECTORS UPDATE

- A. A. Keil shared the Co-Directors recommendation, in concert with Board Chairs, to close Community Roots Charter School beginning Monday, 3/16/20, in response to COVID-19. She outlined specific reasons behind this motion and detailed the school's virtual learning/support plans and necessary financial information. In response, Trustees posed questions with Co-Directors and Chairs providing answers.

III. REQUIRED VOTING

- B. Motion to Close Community Roots Charter School in response to COVID-19 Outbreak, effective 3/16/20:
 - o T. Strauss motioned, S. Strauss seconded, all were in favor.

IV. CLOSING ITEMS

None. Meeting adjourned at 6:09pm.

V. EXECUTIVE SESSION

A. Board did not meet for Executive Session.

Respectfully Submitted,
D. Forsythe

Board Meeting Minutes

Tuesday, December 10, 2019 at 8:30am

LOCATIONS

Perennial Advisors: 1350 6th Ave, 19th floor, New York, NY 10019
Community Roots Charter School: 51 St. Edwards Street, Brooklyn, NY 11205
900 Third Avenue, New York, NY 10022
272 West 107th Street, New York, NY 10025
2628 Broadway, New York, NY 10025
72 Park Terrace West, E8X, New York, NY 10034
599 West Putnam Avenue, Greenwich, CT 06830;
200 Broadway, New York, NY 10038
Public meeting accessible via video conference: <https://zoom.us/j/9981640308>

ATTENDANCE

Present, 1350 6th Ave: J. Petit-Frere, N. Pugh, B. Shaw, S. Strasser,
Present, 51 St. Edwards Street: A. Keil, S. Stone, C. Khan
Present via video conference: S. Clark [900 Third Avenue], B. Lief [272 West 107th Street], D. Manheimer [2628 Broadway], N. Pugh [72 Park Terrace West, E8X], T. Strauss [599 West Putnam Avenue], J. Thomases [200 Broadway]
Absent: . Fogarty, C. Spadaro, M. Williams
Staff/Guests: D. Forsythe

I. OPENING ITEMS

- A. Call meeting to order
 - 1. Meeting was called to order at 8:30am.

II. REQUIRED VOTING

- A. Changes to CRCS' Board Bylaws:
 - o Voting Point 1: add 3.2a—S. Strasser motioned, B. Lief seconded, all were in favor.
 - o Voting Point 2: add 3.4.2a—T. Strauss motioned, J. Petit-Frere seconded, all were in favor.

III. DIRECTORS' UPDATE

- A. CRCS Co-founders answered outstanding Trustee questions surrounding charter renewal application process.

IV. FINANCE COMMITTEE

- A. No update to report.

V. EDUCATION COMMITTEE

- A. No update to report.

VI. DEVELOPMENT COMMITTEE

A. No update to report.

VII. BOARD DEVELOPMENT COMMITTEE

A. No update to report.

VIII. CLOSING ITEMS

None. Meeting adjourned at 8:52am.

IX. EXECUTIVE SESSION

A. Board did not meet for Executive Session.

Respectfully Submitted,
D. Forsythe

Board Meeting Minutes

Monday, November 4, 2019 at 6:30pm

LOCATION

Perennial Advisors LLC, 1350 6th Avenue, 19th Floor, New York, NY 10019

Public meeting accessible via video conference: <https://zoom.us/j/9981640308>

ATTENDANCE

Present: S. Clark, B. Lief, D. Manheimer, J. Petit-Frere, N. Pugh, B. Shaw, S. Strasser, T. Strauss

Present via video conference: A. Keil, C. Khan, C. Spadaro, S. Stone

Absent: S. Fogarty, J. Thomases, M. Williams

Staff/Guests: E. Carstensen, N. Clancy, D. Forsythe, A. Ngseyan, G. Saliba

I. OPENING ITEMS

A. Call meeting to order

1. Meeting was called to order at 6:32pm.

2. Approval of October Meeting minutes; S. Strasser motioned, B. Lief Seconded, all were in favor.

II. DIRECTORS' UPDATE

A. Approval of CRCS Family Handbook 2019-2020 updates; S. Strasser motioned, B. Lief Seconded, all were in favor.

III. FINANCE COMMITTEE

A. G. Saliba, our retained auditor, led the 2018/19 audit report. He shared highlights and expanded on areas where board members had specific questions.
B. D. Manheimer reported the finance committee update which reflected G. Saliba's findings. A. Ngseyan disseminated and presented handouts detailing D. Manheimer's and G. Saliba's findings.

IV. CHARTER RENEWAL APPLICATION: SPECIAL PRESENTATION

A. N. Clancy, a consultant leading CRCS' charter renewal application, presented on the upcoming mandatory interviews for CRCS Trustees on January 7, 2020. She answered questions and gave an in-depth overview of projected topics to be covered and best practices for answering them efficiently.

V. EDUCATION COMMITTEE

A. N. Pugh recapitulated Eliza Shapiros', New York Times Education Reporter's, visit to both CRCS campuses in October. He shared her interest in visiting later this school year with specific points of inquiry.

VI. DEVELOPMENT COMMITTEE

A. D. Forsythe updated the board on the school's recent marathon fundraising efforts, current planning for the FY20 spring event, and final steps in the school's Fall 2019 Appeal.

VII. BOARD DEVELOPMENT COMMITTEE

A. No update to report.

VIII. CLOSING ITEMS

None. Meeting adjourned at 8:40pm.

IX. EXECUTIVE SESSION

A. Board did not meet for Executive Session.

Respectfully Submitted,
D. Forsythe

Board Meeting Minutes

Tuesday, October 15, 2019 at 8:30am

LOCATION

Community Roots Charter School, Elementary School Campus

Public meeting accessible via video conference: <https://zoom.us/j/9981640308>

ATTENDANCE

Present via video conference: S. Clark, C. Khan, A. Keil, B. Lief, B. Shaw, S. Stone, S. Strasser

Absent: . Fogarty, D. Manheimer, J. Petit-Frere, N. Pugh, C. padaro, T. Strauss, J.

Thomases, M. Williams

Staff/Guests: D. Forsythe

I. OPENING ITEMS

A. Call meeting to order

1. Meeting was called to order at 8:32am.

2. Approval of September Meeting minutes, S. Strasser motioned, B. Lief
Seconded, all were in favor.

II. DIRECTORS UPDATE

A. No update at this time.

III. FINANCE COMMITTEE

A. No update at this time.

IV. EDUCATION COMMITTEE

A. No update at this time.

V. DEVELOPMENT COMMITTEE

A. D. Forsythe reiterated the importance of the November th Board meeting; it will
require voting.

VI. BOARD DEVELOPMENT COMMITTEE

A. No update at this time.

VII. CLOSING ITEMS

A. None. Meeting adjourned at 8:39am.

VIII. EXECUTIVE SESSION

A. No executive session held for this meeting

Respectfully Submitted,
D. Forsythe

Board Meeting Minutes

Tuesday, February 11, 2020 at 8:30am

LOCATIONS

Community Roots Charter School: 51 St. Edwards Street, Brooklyn, NY 11205

Perennial Advisors: 1350 6th Ave, 19th Floor, New York, NY 10019

Public meeting accessible via video conference: <https://zoom.us/j/9981640308>

ATTENDANCE

Present, 51 St. Edwards Street: A. Keil, S. Stone

Present, 1350 6th Ave: S. Strasser

Present via video conference: C. Khan [9003 Shadow Ridge Road, Palm Desert, CA 92211], B.

Lief, [272 West 107th Street, New York, NY 10025], D. Manheimer [2628 Broadway, New

York, NY 10025], C. Spadaro [45 Sidney Place, Brooklyn, NY 11201], T. Strauss [599 West

Putnam Avenue, Greenwich, CT 06830], J. Thomases [200 Broadway, NY 10038]

Staff/Guests: D. Forsythe, A. Ngseyan, C. Raffo

I. OPENING ITEMS

A. Call meeting to order

1. Meeting was called to order at 8:31am.

2. Approval of January Meeting Minutes: S. Strasser motioned, B. Lief seconded, all were in favor.

II. REQUIRED VOTING

A. Elected Appointment of New Trustee

- o Tracie Benjamin Van-Lierop with specific appointment to the Education Committee—T. Strauss motioned, S. Strasser seconded, all were in favor.

III. DIRECTORS UPDATE

A. A. Keil answered questions around charter renewal application process.

IV. FINANCE COMMITTEE

A. D. Manheimer and A. Ngseyan presented a financial update for quarter two, discussing the timeline for 2021 budget planning with the forecast approved to go out to the board at large with an anticipated approval date in May.

V. EDUCATION COMMITTEE

A. No update to report.

VI. DEVELOPMENT COMMITTEE

A. D. Forsythe shared an update on spring 2020 event planning.

VII. BOARD DEVELOPMENT COMMITTEE

A. No update to report.

VIII. CLOSING ITEMS

None. Meeting adjourned at 8:50am.

IX. EXECUTIVE SESSION

A. Board did not meet for Executive Session.

Respectfully Submitted,
D. Forsythe

Board Meeting Minutes

Monday, January 13, 2020 at 6:30pm

LOCATIONS

Perennial Advisors: 1350 6th Ave, 19th Floor, New York, NY 10019

Community Roots Charter School: 51 St. Edwards Street, Brooklyn, NY 11205

Public meeting accessible via video conference: <https://zoom.us/j/9981640308>

ATTENDANCE

Present, 1350 6th Ave: D. Manheimer, N. Pugh, S. Strasser, T. Strauss

Present, 51 St. Edwards Street: A. Keil

Present via video conference: S. Clark, B. Lief, J. Petit-Frere, B. Shaw, C. Spadaro

Absent: C. Khan, S. Stone, J. Thomases, M. Williams

Staff/Guests: E. Carstensen, D. Forsythe, A. Ngseyan

I. OPENING ITEMS

A. Call meeting to order

1. Meeting was called to order at 6:37pm.
2. Approval of December Meeting Minutes; S. Strasser motioned, B. Lief seconded, all were in favor.

II. DIRECTORS UPDATE

A. A. Keil reviewed recent activity related to the school's charter renewal application process, answering any remaining questions.

III. FINANCE COMMITTEE

A. A. Ngseyan reviewed the spring timeline budget for FY21.

IV. EDUCATION COMMITTEE

A. No update to report.

V. DEVELOPMENT COMMITTEE

A. D. Forsythe shared funds raised YTD and spring event strategy updates.

VI. BOARD DEVELOPMENT COMMITTEE

A. D. Forsythe updated trustees on present board recruitment foci and strategies.

VII. CLOSING ITEMS

None. Meeting adjourned at 7:16pm.

VIII. EXECUTIVE SESSION

A. Board did not meet for Executive Session.

Respectfully Submitted, D. Forsythe

Board Meeting Minutes

Monday, March 9, 2020 at 6:30pm

LOCATION

Community Roots Charter School, Elementary School Campus

Public meeting accessible via video conference: <https://zoom.us/j/9981640308>

ATTENDANCE

Present, 51 St. Edwards Street: S. Stone

Present via video conference: T. Benjamin-Van Lierop, A. Keil, C. Khan, D. Manheimer, B. Shaw, C. Spadaro, S. Strasser, T. Strauss

Absent: S. Clark, B. Leif, J. Petit-Frere, N. Pugh, J. Thomases, M. Williams

Staff/Guests: E. Carstensen, D. Forsythe, A. Ngeseyan

I. OPENING ITEMS

A. Call meeting to order

i. Meeting was called to order at 6:34pm.

ii. Approval of February Meeting Minutes: S. Strasser motioned, D. Manheimer seconded, all were in favor.

II. DIRECTORS UPDATE

A. A. Keil and S. Stone shared updates regarding the school's response plan to COVID19.

B. E. Carstensen shared update on P. Peterson and appointment of interim professional.

III. FINANCE COMMITTEE

A. D. Manheimer and A. Ngeseyan shared projected budget for 2021, answering resulting questions and taking note of suggested edits.

IV. EDUCATION COMMITTEE

A. No update to report.

V. DEVELOPMENT COMMITTEE

A. D. Forsythe led consultation surrounding the spring 2020 fundraisers, the Annual Dinner and FoCR's Annual Spring Fling in light of COVID19 spread.

VI. BOARD DEVELOPMENT COMMITTEE

A. No update to report.

VII. CLOSING ITEMS

A. None. Meeting adjourned at 7:46pm.

VIII. EXECUTIVE SESSION

A. Board did not meet for Executive Session.

Respectfully Submitted,
D. Forsythe

Board Meeting Minutes

Monday, April 6, 2020 at 6:30pm

LOCATION

Public meeting accessible via video Zoom conference, [Meeting ID: 783 017 841](#)

ATTENDANCE

Present via video conference: T. Benjamin-Van Lierop, A. Keil, C. Khan, D. Manheimer, J. Petit-Frere, N. Pugh, B. Shaw, S. Strasser, T. Strauss

Absent: S. Clark, B. Leif, C. Spadaro, J. Thomases, M. Williams

Staff/Guests: E. Carstensen, D. Forsythe, A. Ngeseyan

I. OPENING ITEMS

- A. Call meeting to order
 - i. Meeting was called to order at 6:33pm.
 - ii. Approval of March Meeting Minutes: S. Strasser motioned, T. Strauss seconded, all were in favor.

II. DIRECTORS UPDATE

- A. A. Keil, S. Stone and E. Carstensen shared updates and answered questions regarding the school's remote learning underway. They detailed student and family support, ongoing outreach, related professional development and technology support.

III. FINANCE COMMITTEE

- A. D. Manheimer and A. Ngeseyan shared updates to projected budget for 2021. They shared impact of COVID-19 and discussed pertinent developments. They will present an updated projected budget for 2021 to the board for a vote in the coming weeks.

IV. EDUCATION COMMITTEE

- A. No update to report.

V. DEVELOPMENT COMMITTEE

- A. D. Forsythe updated the Board on fundraiser cancellations and discussed potential grant opportunities.

VI. BOARD DEVELOPMENT COMMITTEE

- A. No update to report.

VII. CLOSING ITEMS

- A. None. Meeting adjourned at 7:53pm.

VIII. EXECUTIVE SESSION

A. Board did not meet for Executive Session.

Respectfully Submitted,
D. Forsythe

Budget Vote Minutes

Tuesday, April 28, 2020 at 5:00pm

LOCATION

Via video conference:

<https://zoom.us/j/99202147030?pwd=Tnl3S2NjQVd4UUNPTTBGaGJnMnQwZz09>

ATTENDANCE

Present: T. Benjamin-Van Lierop, A. Keil, C. Khan, D. Manheimer, J. Petit-Frere, N. Pugh, C. Spadaro, S. Stone, S. Strasser, T. Strauss

Absent: B. Lief, S. Clark, B. Shaw, J. Thomases, M. Williams

Staff/Guests: E. Carstensen, D. Forsythe, A. Ngeseyan

I. OPENING ITEMS

A. Call meeting to order

1. Meeting was called to order at 5:34pm.

II. FINANCE COMMITTEE

A. D. Manheimer put forth a motion to approve the proposed budget for fiscal year 2021. S. Strasser seconded; all were in favor.

III. CLOSING ITEMS

A. None. Meeting adjourned at 5:26pm.

Board Meeting Minutes

Tuesday, August 13, 2019 at 8:30am

LOCATION

Community Roots Charter School

Public meeting accessible via video conference: <https://zoom.us/j/9981640308>

ATTENDANCE

Present via video conference: S. Clark, B. Lief, D. Manheimer, J. Petit-Frere, N. Pugh, B. Shaw, S. Stone, T. Strauss

Absent: S. Fogarty, A. Keil, C. Khan, C. Spadaro, S. Strasser, J. Thomases, M. Williams

Staff/Guests: D. Forsythe

I. OPENING ITEMS

A. Call meeting to order

1. Meeting was called to order at 8:31am.

2. Approval of July Meeting minutes, T. Strauss motioned, B. Lief seconded, all were in favor.

II. BOARD DEVELOPMENT COMMITTEE

A. No update at this time.

III. DEVELOPMENT COMMITTEE

A. D. Forsythe shared that venue for CRCS' spring 2020 gala was being finalized and that complete strategy and projections would be shared at the September meeting.

IV. FINANCE COMMITTEE

A. No update at this time.

V. DIRECTORS UPDATE

A. No update at this time.

VI. BOARD DEVELOPMENT COMMITTEE

B. No update at this time.

VII. EDUCATION COMMITTEE

A. No update at this time.

VIII. CLOSING ITEMS

A. None. Meeting adjourned at 8:39am.

IX. EXECUTIVE SESSION

A. Board did not meet for Executive Session.

Respectfully Submitted,

D. Forsythe

Board Meeting Minutes

Monday, May 5, 2020 at 6:30pm

LOCATION

Public meeting accessible via video Zoom conference, [Meeting ID: 96315299308](#)

ATTENDANCE

Present via video conference: T. Benjamin-Van Lierop, S. Clark, A. Keil, D. Manheimer, J. Petit-Frere, N. Pugh, C. Spadaro, S. Strasser, T. Strauss

Absent: C. Khan, B. Leif, B. Shaw, J. Thomases, M. Williams

Staff/Guests: E. Carstensen, D. Forsythe, A. Ngeseyan, P. Petterson

I. OPENING ITEMS

- A. Call meeting to order
 - i. Meeting was called to order at 6:33pm.
 - ii. Approval of April Meeting Minutes: S. Strasser motioned, T. Strauss seconded, all were in favor.

II. DIRECTORS UPDATE

- A. A. Keil, S. Stone, E. Carstensen and P. Peterson presented on the school's remote learning curriculum, sharing videos of lessons, student work, explaining modules and detailing support service distribution. Co-Directors answered questions from Trustees around curriculum, continued support, technology and enrollment.

III. FINANCE COMMITTEE

- A. No update to report.

IV. EDUCATION COMMITTEE

- A. No update to report.

V. DEVELOPMENT COMMITTEE

- A. No update to report.

VI. BOARD DEVELOPMENT COMMITTEE

- A. No update to report.

VII. CLOSING ITEMS

- A. None. Meeting adjourned at 7:50pm.

VIII. EXECUTIVE SESSION

- A. Board did not meet for Executive Session.

Respectfully Submitted,
D. Forsythe

Annual Board Meeting Minutes

Monday, June 15, 2020 at 6:30pm

LOCATION

Public meeting accessible via video Zoom conference, [Link](#)

ATTENDANCE

Present via video conference: T. Benjamin-Van Lierop, S. Clark, A. Keil, C. Khan, D. Manheimer, J. Petit-Frere, N. Pugh, B. Shaw, C. Spadaro, S. Stone, S. Strasser, T. Strauss
Absent: B. Leif, J. Thomases, M. Williams

Staff/Guests: E. Carstensen, D. Forsythe, A. Ngeseyan, P. Peterson, S. Rohani

I. OPENING ITEMS

- A. Call meeting to order
 - 1. Meeting was called to order at 6:33pm.
 - 2. Approval of May Meeting Minutes: S. Strasser motioned, T. Strauss seconded, all were in favor.

II. Required Voting

- A. Resignation of Trustees
 - o Beth Leif, *Education Committee*—T. Strauss motioned, S. Strasser seconded, all were in favor.
 - o Matt Williams, *Education Committee*—T. Strauss motioned, S. Strasser seconded, all were in favor.
- B. [Post-DOE Approval] Election of New Trustee
 - o Tracie Benjamin Van-Lierop, *Education Committee*—T. Strauss motioned, S. Strasser seconded, all were in favor.

III. DIRECTORS UPDATE

- A. A. Keil, S. Stone, E. Carstensen and P. Peterson presented on the school's response to protests resulting from racialized violence, sharing lessons, staff support presentations, student work, explaining response across grades and detailing community feedback and plans for sustained support. Co-Directors answered questions from Trustees around community response and related plans.
- B. S. Rohani, in collaboration with A. Keil and S. Stone, updated Trustees on Roots ConnectED's efforts for FY20, detailing programmatic growth, results, and strategic planning.

IV. FINANCE COMMITTEE

A. A. Ngeseyan presented a financial update for 2021.

V. EDUCATION COMMITTEE

A. No update to report.

VI. DEVELOPMENT COMMITTEE

A. D. Forsythe shared YTD fundraising totals for FY20.

VII. BOARD DEVELOPMENT COMMITTEE

A. No update to report.

VIII. CLOSING ITEMS

A. None. Meeting adjourned at 8:13pm.

IX. EXECUTIVE SESSION

A. Board did not meet for Executive Session.

Respectfully Submitted,
D. Forsythe

Board Meeting Minutes

Tuesday, July 16, 2019 at 8:30am

LOCATION

Community Roots Charter School

Public meeting accessible via video conference: <https://zoom.us/j/9981640308>

ATTENDANCE

Present via video conference: C. Khan, B. Lief, D. Manheimer, J. Petit-Frere, B. Shaw, C. Spadaro, S. Stone, S. Strasser, T. Strauss

Absent: S. Clark, S. Fogarty, A. Keil, N. Pugh, J. Thomases, M. Williams

Staff/Guests: D. Forsythe

I. OPENING ITEMS

- A. Call meeting to order
 - 1. Meeting was called to order at 8:31am.
 - 2. Approval of June Meeting minutes, S. Strasser motioned, T. Strauss seconded, all were in favor.

II. BOARD DEVELOPMENT COMMITTEE

- A. No update at this time.

III. DEVELOPMENT COMMITTEE

- A. D. Forsythe shared updated revenue numbers for fiscal year 2019 and updated Board on financial audit set to be completed by August 2019.
- B. D. Forsythe shared update on venue research and visits for the spring 2020 gala.
- C. T. Strauss motioned for the Development Committee to have a call in early August to review venues and present final options to the Board at August 2019 meeting.
- D. T. Strauss motioned for the Board to host a cultivation event in October 2019 at CRCS. S. Stone supported this and suggested a finalized date prior to Labor Day, during staff professional development, and Save the Dates immediately to follow.

IV. FINANCE COMMITTEE

- A. No update at this time.

V. DIRECTORS UPDATE

- A. S. Stone notified the Board that the charter renewal process is still underway.

VI. BOARD DEVELOPMENT COMMITTEE

- B. No update at this time.

VII. EDUCATION COMMITTEE

A. No update at this time.

VIII. CLOSING ITEMS

A. None. Meeting adjourned at 8:40am.

IX. EXECUTIVE SESSION

A. Board did not meet for Executive Session.

Respectfully Submitted,

D. Forsythe

Board Meeting Minutes

Monday, September 23, 2019 at 6:30pm

LOCATION

Community Roots Charter School, Elementary School Campus

Additional Zoom Video Accessed Location: 2628 Broadway, New York, NY 10025

Public meeting accessible via video conference: <https://zoom.us/j/9981640308>

ATTENDANCE

Present: S. Clark, C. Khan, A. Keil, J. Petit-Frere, B. Shaw, C. Spadaro, S. Stone, S. Strasser, T. Strauss

Present via video conference: D. Manheimer

Absent: S. Fogarty, B. Leif, N. Pugh, J. Thomases, M. Williams

Staff/Guests: E. Carstensen, D. Forsythe, A. Ngeseyan, K. Parris, P. Peterson

I. OPENING ITEMS

A. Call meeting to order

1. Meeting was called to order at 6:40pm.
2. Approval of August Meeting minutes, S. Strasser motioned, T. Strauss seconded, all were in favor.

II. ANNUAL MEETING TEMS

Election of replacement Officer for 2019-20 Academic Year:

- Motion to approve the election of Shawn Clark as Secretary.
 - S. Strasser motioned, C. Khan seconded, all approved.

III. DIRECTORS UPDATE

A. E. Carstensen, A. Keil, P. Peterson and S.Stone's presentation centered on the following areas:

I. Data Examination

- Data graphics were shared in the areas of enrollment, demographics, attendance, retention, state examinations, academics and proficiency.

II. K-8 Goals

- Schoolwide goals for the 2019-2020 academic year were presented to the board; discussions centered around the areas of the goals, the focus of each goal, using data to measure and understand the progress of the goals and the application of these larger goals to more focused school initiatives.

III. Review/Reflection/Questions

- Co-Directors provided moments of reflection to process the information shared above along with time for trustees to voice their thoughts and ask questions.

IV. **FINANCE COMMITTEE**

- A. A. Ngeseyan shared an update on the audit process.

V. **EDUCATION COMMITTEE**

- A. A. Keil updated the board on upcoming school visits by external professionals.

VI. **DEVELOPMENT COMMITTEE**

- A. D. Forsythe shared the development calendar and updates on the spring 2020 event. She explained recent changes to the Open Meeting Law and the public hearing component of the charter renewal process.

VII. **BOARD DEVELOPMENT COMMITTEE**

- A. No updates at this time

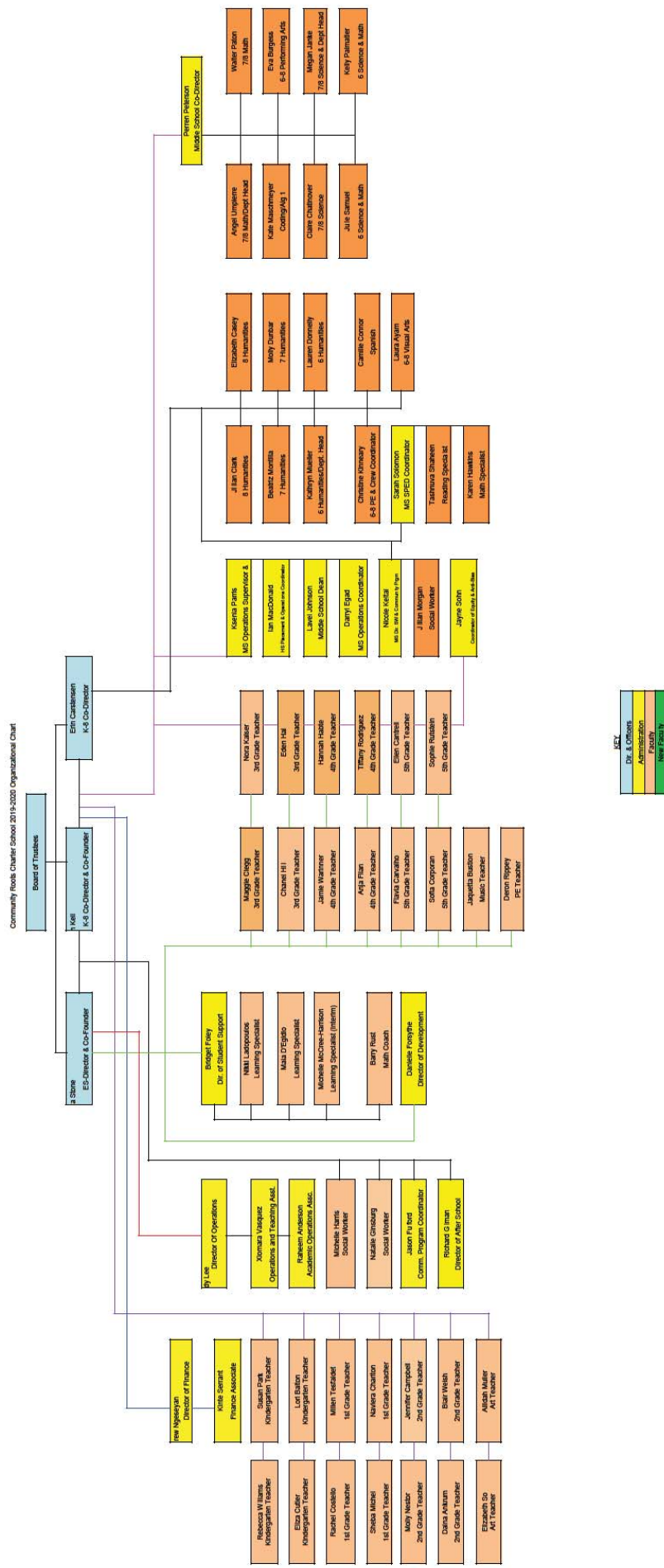
VIII. **CLOSING ITEMS**

- A. None. Meeting adjourned at 8:20pm.

IX. **EXECUTIVE SESSION**

- A. Board met for Executive Session

Respectfully Submitted,
D. Forsythe



Community Roots Charter School

2020-2021 School Calendar - V. 9/10/20 - Instructional Time Exceeds SED requirement of 900/990

Please check our website calendars frequently for most up to date information on school closings, workshops and school events. www.communityroots.org

Start Date	End Date	Event	Notes
9/8/2020	9/8/2020	K-8 Curriculum Night	
9/10/2020	9/10/2020	First Day of School	1/2 Day for Kindergarten Only
9/11/2020	9/11/2020	1/2 Day for Kindergarten Only	
9/18/2020	9/18/2020	Rosh Hashanah	School Closed
9/28/2020	9/28/2020	Yom Kippur	School Closed
10/12/2020	10/12/2020	Indigenous People Day	School Closed
11/3/2020	11/3/2020	Election Day	School Closed
11/11/2020	11/11/2020	Veterans Day	School Closed
PENDING	PENDING	6-8 Family Conferences	No School for Students
11/13/2020	11/13/2020	K-5 Family Conferences	No School for Students
11/25/2020	11/27/2020	Thanksgiving	School Closed
12/21/2020	1/3/2021	Winter Recess	School Closed
1/18/2021	1/18/2021	Dr. Martin Luther King, Jr. Day	School Closed
2/12/2021	2/12/2021	Lunar New Year	School Closed
2/15/2021	2/19/2021	Mid-Winter Recess	School Closed
PENDING	PENDING	6-8 Family Conferences	No School for Students
3/12/2021	3/12/2021	K-5 Family Conferences	No School for Students
3/29/2021	4/2/2021	Spring Break	School Closed
5/13/2021	5/13/2021	Eid Al-Fitr	School Closed
5/31/2021	5/31/2021	Memorial Day	School Closed
6/3/2021	6/3/2021	Chancellor's PD day (BQ Day)	No School for Students
6/8/2021	6/8/2021	Clerical Day	No School for Students
6/18/2021	6/18/2021	Last Day of School	