

# Application: Community Roots Charter School

sandy lee - slee@communityroots.org  
2021-2022 Annual Report

## Summary

**ID:** 0000000031  
**Last submitted:** Nov 1 2022 11:19 AM (EDT)  
**Labels:** NYC DOE

## Entry 1 School Info and Cover Page

**Completed** Jul 6 2022

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

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**a. SCHOOL NAME**

(Select name from the drop down menu)

COMMUNITY ROOTS CHARTER SCHOOL 800000059312

**a1. Popular School Name**

Community Roots Charter School

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

**d. DISTRICT / CSD OF LOCATION**

CSD #13 - BROOKLYN

**e. DATE OF INITIAL CHARTER**

12/2005

**f. DATE FIRST OPENED FOR INSTRUCTION**

9/2006

### c. School Unionized

Is your charter school unionized?

No

### f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

#### MISSION STATEMENT

##### MISSION STATEMENT

##### Philosophy

Students at Community Roots Charter School are part of an educational community where rigorous curriculum is made engaging and accessible and where students meet high expectations by receiving the support they need and deserve. Community Roots provides educational experiences that address the individual needs of students and ensure that all students meet their potential.

We believe that people learn best by doing things in meaningful and interesting contexts and that children need direct instruction in order to develop the skills necessary to be active participants in learning experiences.

Community Roots students receive direct instruction in all content areas and participate in literacy experiences (reading, writing, listening, and speaking) while being engaged in the study of their world through three in-depth social studies-based units each year.

### g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	<p>Community Roots Six Core Values are:</p> <p>Work hard Work together Honor yourself and others Try new things Help each other Be reflective</p> <p>The core values provide the foundation of our culture and provide a common language for students and staff to discuss CRC behavior expectations. Families are provided with a Family Handbook that details the core values and expectations associated with them. Teachers use the core values to model responsible community membership through their relationships with colleagues, students and community members.</p> <p>All CRCS teachers reference the CRCS core values in every day instruction. With CRCS' focus on project-based work and group work, students receive frequent opportunities to practice the core values in action. In addition, every fall the CRCS elementary school conducts a structured schoolwide series of units about each core value.</p> <p>Each core value is highlighted in a two-week unit that includes activities, read-alouds, and discussions. Each unit includes an opportunity for buddy classes to learn together (kindergarten is paired with 3rd grade, 1st with 4th, and 2nd with 5th). Our Core Values are also integrated into the work of our Vertical Teams.</p>
KDE 2	<p>CRCS Commitment to Diversity and Inclusion</p> <p>Since its founding in 2006, Community Roots Charter School (CRCS) has been committed to creating a learning environment which is diverse and inclusive. By offering students the opportunity to learn and grow side by side with peers from varied backgrounds and abilities, we believe that graduates will leave our school with a sense of community which transcends the traditional</p>

borders of race, culture and socioeconomic status, as well as an ability to challenge the misconceptions around gender and sexuality.

Using research and an understanding of our own community, we have developed a comprehensive approach to teaching students how people's experiences and interactions are shaped by their identity. Through a rich social studies focus and a social-emotional curriculum, we aim to equip all of our students with the skills and perspectives necessary to become fully engaged members of their communities.

Community Roots is located in Fort Greene, Brooklyn. As a means of safeguarding the socioeconomic diversity of the school in a neighborhood with constantly shifting demographics and intense demand for quality elementary education, the school's admissions lottery was weighted to ensure that 40% of incoming Kindergartners are from the Ingersoll Houses, Walt Whitman Houses, and Farragut Houses, public housing directly surrounding the school building.

KDE 3

#### CRCS Anti-bias Approach

CRCS applies an anti-bias approach throughout our program to create and sustain an environment where a diverse student population can thrive. The anti-bias approach prioritizes issues of identity, discrimination, and social justice in our curriculum and our professional development. CRC strives to be a space where all staff, students, and families feel supported, empowered and fully engaged.

"Anti-bias education incorporates the philosophy of multicultural education while expanding to include other forms of bias, stereotypes and misinformation. Anti-bias education not only addresses race and ethnicity but also includes gender, language, religion, sexual orientation, physical and mental abilities and economic class. Anti-bias education takes an active, problem

solving approach that is integrated into all aspects of an existing curriculum and a school's environment. An anti-bias curriculum promotes an understanding of social problems and provides students with strategies for improving social conditions." [The Anti-Defamation League]

By prioritizing issues of identity, discrimination and social justice in our curriculum and our professional development, the school strives to be a brave space

(a space that supports people to take risks)

for differences of all kinds, where all staff, students, and families feel supported, empowered and fully engaged.

Through our commitment to an anti-bias curriculum, we strive to create a learning environment where:

History is seen as being made up of multiple perspectives

Students build connections between the historical content of the curriculum and their everyday lives

Topics are openly addressed around (but not limited to) race, gender, sexuality, class, and physical and mental ability

Students are supported in exploring their multidimensional

and developing identities

There is a shared language around inclusion and diversity

Teachers and families have a clear understanding of social justice concepts that will be introduced and studied in each grade

Different perspectives are shared and welcome

Our Anti-Bias Collective (ABC) provides a structure for addressing the aforementioned issues.

Additionally, our Coordinator of Equity Practices and Anti-Bias Education expands our capacity to implement our anti-bias approach. As part of CRC leadership team, our Coordinator assesses and addresses differences in student performance across various sub groups, participates in audits of CRC's equity response, and helps maintain a link

	<p>between equity work and inclusive best practices by providing professional development for CRC staff.</p> <p>CRCS is established as a leader in the field of anti-bias and social justice education. Members of the CRCS team, through Roots ConnectED, have delivered professional development training on our approach to anti-bias education and social justice for charter and district schools throughout New York State, and for schools in California and Louisiana. In addition, we have presented trainings for representatives from the New York City Department of Education.</p>
KDE 4	<p>Equity and CRCS' Restorative Approach to Discipline</p> <p>CRCS follows a restorative approach to discipline. This approach emphasizes building positive relationships among members of the community. These relationships are then used as the foundation of communication when conflict arises or harm has been done in the community.</p> <p>Restorative Practices provide structured opportunities for community members to communicate their feelings, while hearing from others who have been impacted by their actions. The result is a more thoughtful approach to unwanted behaviors within the school community while minimizing disciplinary actions that pull students out of the school day. We regularly evaluate culture and discipline procedures using discipline data, classroom observation, and feedback from students and teachers.</p>
KDE 5	<p>Social-Emotional Support</p> <p>CRCS is a safe environment where students can grow academically, socially, and emotionally. We work to maintain an inclusive learning environment that supports students' social and emotional</p>

	<p>growth through several strategies: a focus on our core values, an anti-bias approach, and middle school crew. In addition, our Integrated Studies and Humanities units are designed to provide students with the skills and perspectives necessary to become fully engaged members of their communities.</p>
KDE 6	<p>Approaching Our Work with Love</p> <p>Along with our CRC core values, we see social justice as a cornerstone of our educational community, where honoring one another becomes a key element of academic success. Most importantly, we believe that all of this work is only possible and meaningful if it is approached with love:</p> <p>The moment we choose to love we begin to move against domination, against oppression. The moment we choose to love we begin to move towards freedom, to act in ways that liberate ourselves and others. That action is the testimony of love as the practice of freedom. – Bell Hooks, Outlaw Culture</p>
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

**Need additional space for variables**

(No response)

**g1. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KDE 11	(No response)
KDE 12	(No response)
KDE 13	(No response)
KDE 14	(No response)
KDE 15	(No response)
KDE 16	(No response)
KDE 17	(No response)
KDE 18	(No response)
KDE 19	(No response)
KDE 20	(No response)

**h. SCHOOL WEB ADDRESS (URL)**

<https://communityroots.org/>

**i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)**

474

**j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)**

474

**k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
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**I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes
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**I2. NAME OF CMO/EMO AND ADDRESS**

NAME OF CMO/EMO	Charter School Business Management
PHYSICAL STREET ADDRESS	237 West 35th Street, Suite 301
CITY	New York
STATE	NYYNNYUY
ZIP CODE	10001
EMAIL ADDRESS	<a href="mailto:info@csbm.com">info@csbm.com</a>
CONTACT PERSON NAME	Raj Thakkar

**FACILITIES INFORMATION**

## m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

	Yes, 2 sites
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### COMMUNITY ROOTS CHARTER SCHOOL 800000059312

#### School Site 1 (Primary)

## m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	51 St. Edwards Street, Brooklyn, NY 11205		NYC CSD 13	K-5	no

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Allison Keil	Co-Director	718-858-1629		<a href="mailto:akeil@communityroots.org">akeil@communityroots.org</a>
Operational Leader	Sandy Lee	Director of Operations	718-858-1629		<a href="mailto:slee@communityroots.org">slee@communityroots.org</a>
Compliance Contact	Sandy Lee	Director of Operations	718-858-1629		<a href="mailto:slee@communityroots.org">slee@communityroots.org</a>
Complaint Contact	Allison Keil	Co-Director	718-858-1629		<a href="mailto:akeil@communityroots.org">akeil@communityroots.org</a>
DA A Coordinator	Andrew Ngeseyan	Director of Finance	718-858-1629		<a href="mailto:andrew@communityroots.org">andrew@communityroots.org</a>
Phone Contact for After Hours Emergencies	Allison Keil	Co-Director	718-858-1629		<a href="mailto:akeil@communityroots.org">akeil@communityroots.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Co-located Space

**m1c. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	n/a	No		No		Yes

## **IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

- Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

**Site 1 Certificate of Occupancy (COO)**

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**Site 1 Fire Inspection Report**

**Community Roots Charter School**

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**School Site 2**

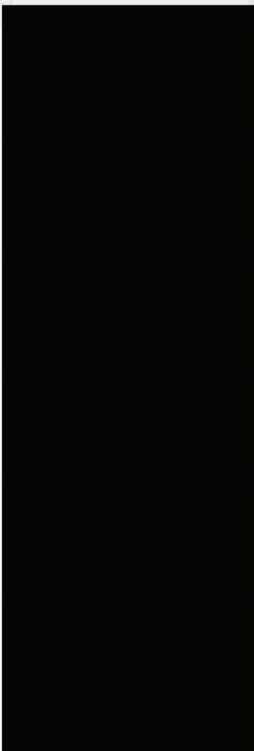
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## m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	50 Navy Street, 3rd Fl., Brooklyn, NY 11201	718-522-2166	NYC CSD 13	6-8	no

### m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Erin Carstensen	MS Co-Director	718-522-2166		<a href="mailto:erin@communityroots.org">erin@communityroots.org</a>
Operational Leader	Sandy Lee	Director of Operations	718-858-1629		<a href="mailto:slee@communityroots.org">slee@communityroots.org</a>
Compliance Contact	Sandy Lee	Director of Operations	718-858-1629		<a href="mailto:slee@communityroots.org">slee@communityroots.org</a>
Complaint Contact	Erin Carstensen	MS Co-Director	718-522-2166		<a href="mailto:erin@communityroots.org">erin@communityroots.org</a>
DASA Coordinator	Andrew Ngeseyan	Director of Finance	718-858-1629		<a href="mailto:andrew@communityroots.org">andrew@communityroots.org</a>
Phone Contact for After Hours Emergencies	Erin Carstensen	MS Co-Director	718-522-2166		<a href="mailto:erin@communityroots.org">erin@communityroots.org</a>

**m2b. Is site 2 in public (co-located) space or in private space?**

Co-located Space

**m2c. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expands on will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 2	na	No		No		Yes

**CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR**

**n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).**

No

**o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?**

Yes

**ATTESTATIONS**

**p. Individual Primarily Responsible for Submitting the Annual Report.** (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it just the dash and the extension number after the phone number).

Name	ANDY LEE
Position	Director of Operations
Phone/Extension	718-858-1629
Email	<a href="mailto:SLEE@COMMUNITYROOTS.ORG">SLEE@COMMUNITYROOTS.ORG</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President)** below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

#### Responses Selected:

Yes

**q. Our signatures (Executive Director/School Leader/Head of School and Board President)** below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

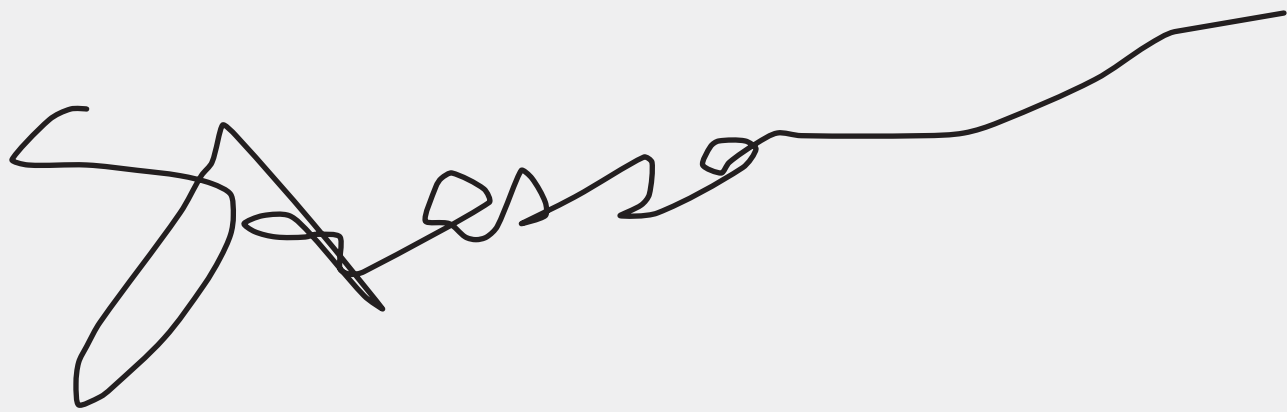
#### Responses Selected:

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

(No response)

**Thank you.**



## **Entry 3 Progress Toward Goals**

**Completed** Nov 1 2022

# Instructions

## Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

## Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

### COMMUNITY ROOTS CHARTER SCHOOL 800000059312

#### 1. ACADEMIC STUDENT PERFORMANCE GOALS

## Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

#### 2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess
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				goal, type N/A for Not Applicable
				<p>Elementary School: We are not satisfied with these scores, however we anticipated a decline in scores due to the learning loss caused by the pandemic. In particular, our fourth and fifth grade cohort had the least opportunity for in school learning due to covid health protocols (e.g. social distancing) and based off of our model at the time, which was to prioritize our most at risk students (first responders, students with IEPs, younger students) having access to the building and having limited space.</p> <p>We had a lot of movement in staffing in fifth grade which we also believe had an impact on the scores, as well as the combined</p>

years of atypical schooling during the pandemic.

Additionally we were not at our typical pacing for a school year as students at the beginning of the year were getting re-acclimated to in person school and much time was devoted to routines, re-teaching and addressing the gaps in learning, at times resulting in students not performing on grade level as cohorts may have in years prior to the pandemic.

In response to learning loss and students struggling to meet benchmarks, we began an after school tutoring program for students who were significantly below grade level. Students received either writing and/or math tutoring 2x week in each content area. Students were identified through

data collection, including input from teachers. Students took the A-Math followed by drill down assessments to determine eligibility and a starting point for intervention using Bridges math. In writing Foundations end of unit assessments and analysis of student writing work using a grammar and conventions rubric were used to identify students not meeting writing benchmarks.

We had not been satisfied with our current math curriculum, while having made many revisions over the years it did not align with our approach to instruction. We aimed to find a program with meaningful context, fluency, and alignment to the Common Core. A group of faculty made up of the grade team lead in math along with

our math learning specialist and math staff developer analyzed multiple curriculums, including piloting two different curriculums before deciding on adopting Illustrative Math. This curriculum would launch k-5 in the 2022-2023 school year. Additionally this is the curriculum used at our Middle School.

To prepare students for the state tests in grades 3-5, we did not have any historical data, however we did administer a practice exam and continued to teach reading and writing units focused on test taking skills and content.

We also took into account that for many students this would be their first time taking a state exam, and so we layered in test taking skills in

Academic Goal 1	<p>Each year 75% of CRCS students tested in grades 3-8 will demonstrate proficiency (i.e. score at or above Level 3) on NYS ELA and Math exams; and 75% of the students tested in grades 4 &amp; 8 students will</p>	<p>New York State ELA/Math/Science Exams</p> <p>ELA <math>\geq</math> Level 3</p> <p>Grade 3 69%</p> <p>Grade 4 49%</p> <p>Grade 5 42%</p> <p>Grade 6 TBD - Missing scores not yet entered by DoE into ATS</p> <p>Grade 7 70%</p> <p>Grade 8 63%</p> <p>Math <math>\geq</math> Level 3</p> <p>Grade 3 61%</p> <p>Grade 4</p>		<p>upper grades that typically would have been dedicated time in third grade.</p> <p>Middle School: To address the gap between our performance on the state exams and our goals, we have made important shifts to our reading, writing and math assessments and the way that we are using these assessments to inform instruction.</p> <p>In reading, we have shifted from using Fountas and Pinnell to Read 180 as a screener to identify at the start of the year which students are meeting and are not meeting benchmarks. This has allowed us to identify who is in need of tier 2 and tier 3 intervention from the start of the year. It will be given three times a year to all students so that we can continue to make adjustments based on their</p>
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demonstrate  
proficiency on the  
NYS Science  
exams

47%  
Grade 5  
20%  
Grade 6  
62%  
Grade 7  
51%  
Grade 8  
25%

Science >= Level  
3

Grade 4  
85%  
Grade 8  
85%

needs. We also introduced the Read 180 reading intervention program and System 44 for both tier 2 and tier 3 reading intervention for students who are not meeting benchmarks, for both intervention within the classroom and for pull out intervention with our learning specialist. For pull out intervention, we use SIPPS in addition to or in replacement of Read 180 as needed. In addition, our Science and Humanities departments are collaborating on teaching our school's reading learning targets that are focused on analyzing informational texts. We are continuing to work with our literacy coach, who will be supporting this collaboration specifically over the course of the year.

In writing, we are giving students on-demand writing assessments in both Humanities and in Science. This is in addition to informational, argumentative and narrative writing pieces that students complete over the course of each grade. In Humanities, the on-demand will be given twice over the course of the year. The Science on-demand will be given three times over the course of the year. Both of these assessments are in addition to the traditional writing assignments that allow teachers to track student progress towards meeting standards on our writing learning targets. Last year, we returned to using the 6+1 writing rubric to assess our writing on-demands and will continue to do so this year. Our science team uses a teacher-

developed rubric based on Supporting Grade 5-8 Students in Constructing Explanations in Science, modified to align with the CRCS grading scale.

In math, this is our second year using Math 180 as both our screener for student progress and as our intervention program. Our learning specialist will continue using the Math 180 program for pull-out intervention, including an additional Math block for 8th grade students who scored two or more years below grade-level on their Math 180 screener, and/or did not meet the June benchmarks for 7th grade math.

For the math and ELA state tests, we took into account that for many students, this would be their first time taking a state

exam since elementary school. To prepare students for the state tests in grades 6-8, we administered a practice exam and continued to layer in test-taking skills in reading, and writing units, as well as a unit in Humanities that focuses specifically on test-taking skills and strategies. In math, we routinely review test-taking strategies and provide opportunities for students to practice. We also incorporate a mini-unit on test-taking strategies each spring.

k-8  
At both the elementary and the middle school, we are applying reflections from last year's state exams to instruction this year. We are also utilizing grade team meetings and department meetings to look at assessment data

				<p>(for example: end of unit Summative assessments, Fountas and Pinell, Read 180, A-Math, Math 180, and writing on - demands) to tailor instruction to meet the needs of students, through alternative instruction, a tier 2 approach.</p> <p>In addition, we are working with a data specialist to analyze student outcomes k-8 to be able to identify students who are not making adequate growth, and to be able to prioritize addressing students who are below grade level and not making adequate growth in our planning and instruction.</p>
		<p>New York State Standardized Exams</p> <p>ELA 2020 2021 2022</p>		<p>k-8</p> <p>See above for academic goal 1.</p> <p>In addition:</p> <p>The math specialists worked almost solely with students who needed tier 3</p>

Academic Goal 2	Each year the percentage of students demonstrating proficiency on NYS ELA and Math exams will increase. In the event that the percentage of students in a grade level cohort of the same students demonstrating proficiency is below 75%, the grade level cohort will reduce by at least one-half each year the difference between the percentage demonstrating proficiency and 75%. In the event that the percentage of students in a grade level cohort of the same students demonstrating	Grade	interventions.
		Grade 8	In 2022-2023 as mentioned above
		None	we began a new
		75%	math curriculum at
		63%	the Elementary
		Grade 7	School, with staff
		None	development over
		74%	the summer with
		70%	Illustrative Math
		Grade 6	and ongoing
		None	support and
		74%	professional
		TBD	development
		Grade 5	through bi-weekly
		None	planning meetings
		75%	with both the math
		42%	learning specialist
		Grade 4	and math staff
		None	developer on the
		75%	grade team.
		49%	The ES math
		Grade 3	specialists primary
		N/A	focus is to provide
		N/A	in class tier 2
		69%	interventions,
		Math	adding a fifth
		2020	teacher on grade
		2021	teams (2 co-taught
		2022	classes) prioritizing
		Grade 8	grades with a
		None	higher number of
		75%	students
		25%	performing below
			grade level (upper
			elementary).
			In 2022-23 as
			mentioned above
			we began a new
			reading
			intervention
			program at the

	<p>proficiency is at or above 75%, the grade level cohort will continue to demonstrate growth each year.</p>	<p>Grade 7 None 35% 51%</p> <p>Grade 6 None 65% 62%</p> <p>Grade 5 None 39% 20%</p> <p>Grade 4 None 63% 47%</p> <p>Grade 3 N/A N/A 61%</p>	<p>Middle School. To support the implementation of the Read 180 curriculum in the classroom, we held staff development over the summer, and are providing ongoing support through our regular meetings with co-teaching teams and during our Humanities Department Meetings.</p> <p>Additionally, k-8 classroom teachers are leveraging co-teaching models such as parallel and alternative teaching to be responsive to student data.</p>
		<p>Community Roots End of Year Checklist Reports</p> <p>KINDERGARTEN AVG ELA 87% MATH 82% SOCIAL STUDIES 93%</p> <p>1ST GRADE</p>	

Academic Goal 3	Each year at least 75% of CRCS students in grades K-8 will meet or exceed CRC Exit Outcomes in all content areas.	ELA 88% MATH 93% SOCIAL STUDIES 97%	Elementary School: In K-3 Grade in Math, Science and Social Studies significantly more than 75% of students are meeting or exceeding the Exit Outcomes. In 4th Grade the goal was missed by a small margine, of 1-2 students in Math and ELA, and exceeded in Social Studies. In 5th grade the goal was missed by 3 students in Math and exceeded in Math and ELA. These students were all identified for intervention within classrooms, through tutoring and in some cases in pull out intervention groups with a learning specialist.
		2ND GRADE ELA 85% MATH 83% SOCIAL STUDIES 96%	
		3RD GRADE ELA 87% MATH 84% SOCIAL STUDIES 94%	
		4TH GRADE ELA 73% MATH 71% SOCIAL STUDIES 86%	
		5TH GRADE ELA 76% MATH 69% SOCIAL STUDIES 82%	
		6TH GRADE % MS/ES Humanities 87% math	Middle School: In grades 6-8, at least 75% of students met, or

		85% science 91%  7TH GRADE % MS/ES Humanities 92% math 78% science 97%  8TH GRADE % MS/ES Humanities 91% math 93% science 94%		exceeded, CRC exit outcomes.
		2022 ELA  Grade D13 % Level 3 & 4 CRCS % Level 3 & 4 3 56 69 4 50 49 5 45 42 6 54 TBD 7		In grades 6-8, CRCS proficiency levels on ELA & Math state exams exceeded those of CSD 13.  In upper elementary ELA (grades 4 and 5) and Math in grade 5 students did not

Academic Goal 4	The percentage of students demonstrating proficiency on NYS ELA and Math exams will be higher than that of CSD 13.	50 70 8 49 63  2022 MATH  Grade D13 % Level 3 & 4 CRCS % Level 3 & 4  3 51 61 4 46 47 5 38 20 6 32 62 7 23 51 8 10 25	exceed the district. As mentioned above, we are using a new math curriculum to address students' math performance and the math learning specialist is pushing into classrooms to support with tier 2 intervention.  In ELA we are implementing a planning for learning cycle, and looking at student work protocols to determine alternative or tier 2 instruction, to address student specific needs.
		ECLAS-2 was discontinued. Fox in a Box is an identical	67% of K students performed at low risk or college proficient in the Spring and 87% of First graders tested in the Spring and 79% of the First Grade tested at low risk and college

Academic Goal 5	Each year: 75% of kindergarten students will perform at Levels 1 and 2 on appropriate skill areas in ECLAS-2; 75% of 1st grade students will perform at or above Level 4 on appropriate skill areas in ECLAS-2;	assessment used in the 2016-2017 school year. Fox in the Box has now been discontinued. We have now transitioned to Fastbridge Early Reading to replace Fox in the Box. Fastbridge is an adaptive reading assessment that can be used to screen students for intervention needs. We are using a similar benchmark using the Fastbridge assessment of at least 75% of K and 1st Grade students performing at low risk or college proficient on Fastbridge.		proficient.  While we did not meet the benchmark in Kindergarten we came very close. With so many of the K students coming in with interrupted learning and missing foundational pre-reading skills the core instruction that focused on building these skills was impactful. We will be keeping a close eye on the literacy development of this cohort and will be plugging in interventions including tutoring and Tier 2 and Tier 3 Foundations interventions where necessary.
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

## 2. Do have more academic goals to add?

No

## 4. ORGANIZATION GOALS

**For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

### 2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	1.Each year, the School will receive a “Good” or higher rating on the Student Achievement section of the DOE School Quality Snapshot Report. DoE School Quality Snapshot Report	DoE School Quality Snapshot Report	Unable to Assess	Met -2019-2020  <a href="https://tools.nycenet.edu/snapshot/2019/84K536/EMS/">https://tools.nycenet.edu/snapshot/2019/84K536/EMS/</a>  From DoE Website:  Due to COVID-19, ratings are not available for any schools for the 2020-21 school year.
				Met -2019-2020

Org Goal 2	2. Each year, the School will receive a rating of “Good” or better on the 7 categories in the Framework for Great Schools	NYC Department of Education School Quality Report	Unable to Assess	<a href="https://tools.nycenet.edu/snapshot/2019/84K536/EMS/">https://tools.nycenet.edu/snapshot/2019/84K536/EMS/</a>  From DoE Website:  Due to COVID-19, ratings are not available for any schools for the 2020-21 school year.
Org Goal 3	3. Each year, CRC will have an annual average student attendance rate of at least 95%, and 95% of all students enrolled on the last day of the school year who do not move will return the following September.	Student Attendance taken by Classroom Teachers in PowerSchool and updated to Level 0  Att Avg 90.2 %  Return ng 96%	Partially Met	Due to COVID absences and quarantining, we did not meet our average daily attendance.  We did re-enroll 96% of our students to meet this part of this goal.
Org Goal 4	4. Each year, the School will comply with all applicable laws, rules, regulations and contract terms.	DoE Charter Office Accountability Calendar of Reporting Requirements  Each year CRCS reviews applicable laws, rules and regulations to ensure that the school is operating in compliance. CRCS also consults with legal counsel when new regulations	Met	

		emerge to make any necessary adjustments to ensure compliance.		
Org Goal 5	5. Annually, student enrollment at CRC will be within 10% of full enrollment as defined in the School's contract.	<p>Charter Agreement</p> <p>2021-2022 Enrollments - Met</p> <p>Total enrollment in 2021-2022: 474 Total authorized: 474</p> <p>Grade/ Enrolled/ # Seats per Charter/ K 52 52 1 52 52 2 52 52 3 52 52 4 52 52 5 52 52 6 56 54 7 53</p>	Met	

		54 8 53 54		
Org Goal 6	6. Each year, at least 90% parents will express satisfaction with CRCS's program, based on the NYCDOE School Survey results listed in the School Quality Guide.	NYCDOE School Survey  95% of Parent responses expressed Satisfaction with the quality of education their child has received.	Met	
Org Goal 7	7. Each year, at least 90% of teachers will express satisfaction with school leadership and professional development opportunities as determined by the results of the teacher section of the NYCDOE School Survey listed in the School Quality Guide.	NYCDOE School Survey  92% of Teacher responses expressed Satisfaction across all domains.	Met	
	8. Responsive School Leadership,	Board Meeting minutes and Co-Director Evaluation  School leadership reports at every board meeting. They likewise maintain full participation		

Org Goal 8	Governance and Management goals will include evidence via the Board meeting minutes that School Leadership informs the Board of appropriate academic, demographic, assessment and financial data and Board member's participation in Board subcommittees.	throughout all meeting agenda items and regularly co-lead subcommittee meetings. Co-Directors are evaluated annually based on goals co-created with the Education Committee. The Co-Directors met their annual goals. The Finance Committee has been instrumental in the school's process of creating a budget that keeps the school in a strong financial position while prioritizing meeting student needs.	Met	
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				

Org Goal 20				
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## 5. Do have more organizational goals to add?

No

## 6. FINANCIAL GOALS

### 2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	1. Each year, CRC will operate on a balanced budget and maintain a stable cash flow.	<p>Periodic financial reports including but not limited to the fiscal forecast, cash flow report and balance sheet reports.</p> <p>As of 06/30/22 the school generated a net change in assets of \$1,507,722, driven primarily by our PPP loan forgiveness in 2021. Consequently, our cash position also improved to \$5.1mm from \$5.0mm</p>	Met	
		Independent financial audit and external oversight		

Financial Goal 2	2. Each year CRCS will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	in addition to sound internal fiscal controls in accordance with federal and state laws as well as GAAP  We have finalized our FY 2021-22 audit with no material weaknesses or deficiencies reported. We continue to work with outside independent consultants for additional oversight of our financials and abide by all regulations and requirements of GAAP.	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

## 7. Do have more financial goals to add?

(No response)

## 2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

## Entry 3 Accountability Plan Progress Reports

**Incomplete** Hidden from applicant

### Instructions

#### **SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter**

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4 - Audited Financial Statements

**Completed** Oct 28 2022

#### **Required of ALL Charter Schools**

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections

are removed from all school uploaded documents.

**PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.**

### **Community Roots Charter School FST with Mgmt Ltr**

**Filename:** Community Roots Charter School FST igUqO7b.pdf **Size:** 458.2 kB

## **Entry 4a - Audited Financial Report Template (SUNY)**

**Incomplete** Hidden from applicant

### **Instructions - SUNY-Authorized Charter Schools ONLY**

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)**

**Completed** Oct 28 2022

### **Instructions - Regents-Authorized Charter Schools ONLY**

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

**EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **Audited Annual Financial Report FY22 DOE FINAL**

**Filename:** Audited Annual Financial Report F hl8s88n.xlsx **Size:** 65.3 kB

## **Entry 4c - Additional Financial Documents**

**Completed** Oct 28 2022

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter

2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### Community Roots Charter School Mgmt Ltr

**Filename:** Community Roots Charter School Mgmt Ltr.pdf **Size:** 170.4 kB

### TD Escrow - September 2022

**Filename:** TD Escrow September 2022.pdf **Size:** 938.4 kB

## Entry 4d - Financial Services Contact Information

**Completed** Oct 28 2022

**Regents, NYCDOE, and Buffalo BOE authorized schools** should enter financial contact information directly into the form within the portal by **November 1, 2022**.

## Form for "Financial Services Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Andrew Ngeseyan	<a href="mailto:andrew@communityroots.org">andrew@communityroots.org</a>	973-978-1317

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Joseph X. Ciorciari			8

**3. If applicable, please provide contact information for the school's outsourced financial services firm.**

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	CSBM	Lola Barbarash	237 West 35th St., Suite 301, New York, NY 10001			12

## Entry 5 - Fiscal Year 2022-2023 Budget

**Completed** Oct 28 2022

**SUNY-authorized charter schools** should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [CR 2022-2023-ar-budget-template](#)

**Filename:** CR 2022 2023 ar budget template.xlsx **Size:** 37.8 kB

## Entry 6 - Board of Trustees Disclosure of Financial Interest Form

**Completed** Aug 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board**

during the reporting year.

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

**Malik, Swati\_NYSED\_FinancialDisclosure2021 (1) (1)**

**Filename:** Malik Swati NYSED FinancialDisclos Z4VbE1i.pdf **Size:** 192.2 kB

**Khan, Cavel\_2021-22-ar-current-former-trustee-financial-disclosure-for (15)**

**Filename:** Khan Cavel 2021 22 ar current form ZnxXfEV.pdf **Size:** 389.1 kB

**Malik, Swati\_2021-22-ar-current-former-trustee-financial-disclosure-for (17)**

**Filename:** Malik Swati 2021 22 ar current for Vxef6YA.pdf **Size:** 399.2 kB

**Fogarty, Suzanne\_2021-22-ar-current-former-trustee-financial-disclosure-for (5)**

**Filename:** Fogarty Suzanne 2021 22 ar current y7L7xMV.pdf **Size:** 377.3 kB

**Spadaro, Christine\_2021-22-ar-current-former-trustee-financial-disclosure-for (10)**

**Filename:** Spadaro Christine 2021 22 ar curre 9fGUgfV.pdf **Size:** 389.2 kB

**Benjamin Van Lierop, Tracie\_2021-22-ar-current-former-trustee-financial-disclosure-for (8)**

**Filename:** Benjamin Van Lierop Tracie 2021 22 KbQJzXx.pdf **Size:** 392.4 kB

**Strauss, Tracey\_2021-22-ar-current-former-trustee-financial-disclosure-for (12)**

**Filename:** Strauss Tracey 2021 22 ar current ibfIEAc.pdf **Size:** 392.0 kB

**Thomases, Josh\_2021-22-ar-current-former-trustee-financial-disclosure-for (2)**

**Filename:** Thomases Josh 2021 22 ar current f pUZh0oy.pdf **Size:** 392.2 kB

**Sedeh, Milad\_2021-22-ar-current-former-trustee-financial-disclosure-for (13)**

**Filename:** Sedeh Milad 2021 22 ar current for ecdQus0.pdf **Size:** 393.8 kB

**Petit Frere, Jerry\_2021-22-ar-current-former-trustee-financial-disclosure-for (11)**

**Filename:** Petit Frere Jerry 2021 22 ar curre SWaOT2y.pdf **Size:** 386.7 kB

**Pugh, Nigel\_2021-22-ar-current-former-trustee-financial-disclosure-for (3)**

**Filename:** Pugh Nigel 2021 22 ar current form C0Vo6dB.pdf **Size:** 391.2 kB

**[Keil, Allison 2021-22-ar-current-former-trustee-financial-disclosure-for \(6\)](#)**

**Filename:** Keil Allison 2021 22 ar current fo JWGK9tt.pdf **Size:** 390.4 kB

**[Manheimer, David 2021-22-ar-current-former-trustee-financial-disclosure-for \(4\)](#)**

**Filename:** Manheimer David 2021 22 ar current 9S9mgqt.pdf **Size:** 391.8 kB

**[Shaw, Brian 2021-22-ar-current-former-trustee-financial-disclosure-for \(16\)](#)**

**Filename:** Shaw Brian 2021 22 ar current form LUJCj1n.pdf **Size:** 386.8 kB

**[Stone, Sara 2021-22-ar-current-former-trustee-financial-disclosure-for \(7\)](#)**

**Filename:** Stone Sara 2021 22 ar current form Qb6LAkr.pdf **Size:** 388.1 kB

**[Strasser, Scott 2021-22-ar-current-former-trustee-financial-disclosure-for \(9\)](#)**

**Filename:** Strasser Scott 2021 22 ar current YnZHDY1.pdf **Size:** 389.2 kB

**[Clark, Shawn 2021-22-ar-current-former-trustee-financial-disclosure-for \(14\)](#)**

**Filename:** Clark Shawn 2021 22 ar current for AH3LmT9.pdf **Size:** 394.2 kB

## **Entry 7 BOT Membership Table**

**Completed** Aug 1 2022

## **Instructions**

### **Required of ALL charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 7 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**COMMUNITY ROOTS CHARTER SCHOOL 800000059312**

**Authorizer:**

Who is the authorizer of your charter school?

NYCDOE

**1. 2021-2022 Board Member Information (Enter info for each BOT member)**

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meetings Attended During 2021-2022
1	Shawn Clark		Secretary	Development Committee	Yes	4	04/09/2018	04/09/2018	5 or less
2	Suzanne Fogarty		Trustee/Member	Education	Yes	9	04/29/2013	04/29/2013	6
3	Cavel Khan		Trustee/Member	Development, Committee Chair	Yes	4	07/17/2018	07/17/2018	8
4	Allison Keil		Trustee/Member	Education Committee	No	16	08/01/2006	08/01/2006	11
5	David Manheimer		Treasurer	Finance Committee, Committee	Yes	7	04/27/2015	04/27/2015	8

				e Chair					
6	Jerry Petit- Frere		Trustee/ Member	Finance Commit tee	Yes	4	04/09/2 018	04/09/2 018	7
7	Nigel Pugh		Trustee/ Member	Educati on Commit tee, Commit tee Chair	Yes	4	09/14/2 018	09/14/2 018	7
8	Brian Shaw		Trustee/ Member	Develop ment Commit tee	Yes	7	04/27/2 015	04/27/2 015	5 or less
9	Christin e Spadaro		Trustee/ Member	Educati on Commit tee	Yes	9	04/29/2 013	04/29/2 013	7

**1a. Are there more than 9 members of the Board of Trustees?**

Yes

## 1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
10	Sara Stone		Trustee/Member	Education Committee, Development Committee	No	16	08/01/2006	08/01/2006	12
11	Scott Strasser		Chair	Finance Committee	Yes	12	08/01/2010	08/01/2010	12
12	Tracey Strauss		Chair	Development Committee	Yes	16	08/01/2006	08/01/2006	12
13	Josh Thomas		Trustee/Member	Education Committee	Yes	7	08/17/2015	08/17/2015	5 or less
14	Tracie Benjamin-Van Lierop		Trustee/Member	Education Committee	Yes	2	2/11/2020	2/11/2020	8
15	Milad Sedeh		Trustee/Member	Finance Committee	Yes	2	09/21/2020	09/21/2020	10

**1c. Are there more than 15 members of the Board of Trustees?**

Yes

**1d. 2021-2022 Board Member Information**

	Trustee Name	Trustee Email Address	Position on the Board	Commit tee Affiliatio ns	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attende d During 2021- 2022
16	Swati Malik		Trustee/ Member	Develop ment Commit tee		1	03/07/2 022	03/07/2 022	5 or less
17									
18									
19									
20									
21									

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	16
b.Total Number of Members Added During 2021-2022	1
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	no less than 7 and no more than 21

### 3. Number of Board meetings held during 2021-2022

12

### 4. Number of Board meetings scheduled for 2022-2023

12

### Total number of Voting Members on June 30, 2022:

14

### Total number of Voting Members added during the 2021-2022 school year:

1

**Total number of Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:**

21

**Total number of Non-Voting Members on June 30, 2022:**

2

**Total number of Non-Voting Members added during the 2021-2022 school year:**

0

**Total number of Non-Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:**

no total maximum number set

Thank you.

## Entry 8 Board Meeting Minutes

Completed Aug 1 2022

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

### **CRCS\_January 2022\_Board Minutes (2)**

**Filename:** CRCS January 2022 Board Minutes 2.pdf **Size:** 13.7 kB

### **CRCS\_April 2022\_Board Minutes (3)**

**Filename:** CRCS April 2022 Board Minutes 3.pdf **Size:** 62.5 kB

### **CRCS\_June 2022\_Board Minutes (1)**

**Filename:** CRCS June 2022 Board Minutes 1.pdf **Size:** 13.3 kB

### **CRCS\_February 2022\_Board Minutes (2)**

**Filename:** CRCS February 2022 Board Minutes 2.pdf **Size:** 63.4 kB

### **CRCS\_March 2022\_Board Minutes (4)**

**Filename:** CRCS March 2022 Board Minutes 4.pdf **Size:** 87.0 kB

### **CRCS\_May 2022\_Board Minutes (1)**

**Filename:** CRCS May 2022 Board Minutes 1.pdf **Size:** 83.3 kB

### **CRCS\_December 2021\_Board Minutes (3)**

**Filename:** CRCS December 2021 Board Minutes 3.pdf **Size:** 13.3 kB

### **CRCS\_November 2021\_Board Minutes (3)**

**Filename:** CRCS November 2021 Board Minutes 3.pdf **Size:** 62.7 kB

### **CRCS\_August 2021\_Board Minutes (1)**

**Filename:** CRCS August 2021 Board Minutes 1.pdf **Size:** 13.9 kB

## **[CRCS September 2021 Board Minutes \(1\)](#)**

**Filename:** CRCS September 2021 Board Minutes 1.pdf **Size:** 61.5 kB

## **[CRCS October 2021 Board Minutes \(2\)](#)**

**Filename:** CRCS October 2021 Board Minutes 2.pdf **Size:** 13.7 kB

## **[CRCS July 2021 Board Minutes \(2\)](#)**

**Filename:** CRCS July 2021 Board Minutes 2.pdf **Size:** 13.6 kB

# **Entry 9 Enrollment & Retention**

**Completed** Jul 6 2022

## **[Instructions for submitting Enrollment and Retention Efforts](#)**

### **Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

# **Entry 9 Enrollment and Retention of Special Populations**

## **Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
	<p>We worked very hard to ensure that we connected with all headstarts and community centers in our District as well as those in neighboring Districts</p> <p>46 / 61</p> <p>with high populations of economically disadvantaged students. We found that during the pandemic no head starts or daycare centers were doing any in person recruitment and in</p>	

person services were extremely limited. This was also true at Community Centers. Additionally our Coordinator of Student Recruitment took a leave of absence forcing us to rethink our approach. We quickly mobilized a team to focus on innovative approaches to student recruitment focusing on Special Populations in the middle of a pandemic. Our new team was led by our Director of Development (who has a background in student recruitment) who was supported by our Director of MS Social Work and Community Programming and our Operations and Teaching Assistant. We worked to ensure that all preschools, daycares and Head Starts had both digital and paper applications and information about tours. We held regular Zoom tours. We have re-allocated the responsibilities of student recruitment and will continue with what has worked well this year. We have an updated role and adjusted compensation and job titles accordingly. Our Director of Development is now: Director of Development and Recruitment. This new job allows for higher level focus on Student Recruitment specifically of Special Populations. Additionally, this role will directly supervise another staff member with assistant of student recruitment responsibilities which have been allocated to another position. This assistant position will do the

Economically Disadvantaged

on the ground outreach and become key to our combination of in person and virtual student recruitment. We will continue to develop relationships that have both been in place over the last 15 years as well as capitalize on some new relationships that were developed this year with key people in the neighborhood. We will continue with our targeting mailings, are considering offering virtual tours in addition to in person tours (if compliance requirements allow for in person tours) as well as increasing our social media presence and strategy specific to Special Populations. We are looking into new targeted marketing endeavors including ads on bus lines and within subway stations running within our target neighborhoods as well as multilingual local newspaper ads. Improved marketing collateral well suited for residential and community settings (e.g. door knocker ads, updated multilingual flyers) are also being considered.

Postcards were made to advertise the school and application deadline. Postcards were sent to all addresses of families with 4-5 year olds in this neighborhood having a household income of under \$50,000. A total of 971 We have re-allocated the responsibilities of student recruitment and will continue with what has worked well this year. We have an updated role and adjusted compensation and

We have re-allocated the responsibilities of student recruitment and will continue with what has worked well this year. We have an updated role and adjusted compensation and job titles accordingly. Our Director of Development is now: Director of Development and Recruitment. This new job allows for higher level focus on Student Recruitment specifically of Special Populations. Additionally, this role will directly supervise the Community Coordinator who will assist with student recruitment responsibilities. The Community Coordinator will do the on the ground outreach and become key to our combination of in person and virtual student recruitment. We will continue to develop relationships that have both been in place over the last 15 years as well as capitalize on some new relationships that were developed this year with key people in the neighborhood. We

job titles accordingly. Our Director of Development is now: Director of Development and Recruitment. This new job allows for higher level focus on Student Recruitment specifically of Special Populations. Additionally, this role will directly supervise the Community Coordinator who will assist with student recruitment responsibilities. The Community Coordinator will do the on the ground outreach and become key to our combination of in person and virtual student recruitment. We will continue to develop relationships that have both been in place over the last 15 years as well as capitalize on some new relationships that were developed this year with key people in the neighborhood. We will continue with our targeting mailings, are considering offering virtual tours in addition to in person tours (if compliance requirements allow for in person tours) as well as increasing our social media presence and strategy specific to Special Populations. We are looking into new targeted marketing endeavours including ads on bus lines and within subway stations running within our target neighborhoods as well as multilingual local newspaper ads. Improved marketing collateral households were in this criteria. We worked with families currently enrolled in our school who live in NYCHA in the immediate neighborhood to spread the word. We gave out fliers to hand out to families they

will continue with our targeting mailings, are considering offering virtual tours in addition to in person tours (if compliance requirements allow for in person tours) as well as increasing our social media presence and strategy specific to Special Populations. We are looking into new targeted marketing endeavours including ads on bus lines and within subway stations running within our target neighborhoods as well as multilingual local newspaper ads. Improved marketing collateral well suited for residential and community settings (e.g. door knocker ads, updated multilingual flyers) are also being considered.

know with incoming Kindergarten students and connected with families who are well established in the neighborhood who have alumni who graduated from our school to hand out postcards and spread

the word. We advertised on our FaceBook and Instagram account and shared with specific families in our community who live in NYCHA to repost on their personal accounts. We posted an add in Brooklyn Family Magazine, a free publication widely distributed throughout Brooklyn, as an added measure to reach out to families.

This year, for the first time we also targeted Food Banks in our district and went on days of food distribution to different sites to hand out applications and tour information. Over 20 food banks and food distribution centers were visited by our staff. In locations where Covid policies allowed in person interaction, our staff member stayed on site with electronic and paper applications to assist families with applying and to answer any questions. In locations where this was not permitted, our staff member distributed copies of applications and information on the school well suited for residential and community settings (e.g. door knocker ads, updated multilingual flyers) are also being considered, along with his contact information. Local businesses were likewise contacted in person to drop off information,

	applications and to offer on site application assistance within establishments permitting in person interaction.	
English Language Learners	We use the same strategies described above to retain our ELL and multilingual learners. In addition, postcards were translated into Spanish, and Cantonese, all of the applications that were left at Community Centers were translated into Spanish and Cantonese, and information about the school was left at Chinese restaurants, laundromats, and bodegas in the immediate neighborhood.	Same strategies as indicated above, with the addition that insuring that translation is available as needed for the above mentioned lines of action.
Students with Disabilities	We use the same strategies described above to recruit and enroll our students with disabilities.	Same strategies as indicated above.

### Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
	<p>We believe that our high retention rate/low student attrition rate is based on: Meeting the academic and social emotional needs of the child. Building meaningful relationships with families. Continue the efforts from 2020-2021</p> <p>At CRCS we hire and train teachers who understand the connection between student's academic progress and social emotional well being. We</p>	<p>We will Ensure that families can come to the Welcome to Kindergarten workshop at the beginning of the year either remotely or in person. For families who can not attend in</p>

## Economically Disadvantaged

regularly assess our students in reading, writing, and math to ensure that adequate progress is being made using a combination of formal and informal assessments. After rounds of data collection team meetings are held where Learning Specialists and faculty come together to initiate intervention plans for students not meeting academic benchmarks or not making adequate progress. In addition each Co-Director meets with co-teaching teams every other week to discuss student progress and one of these meetings each month a social worker joins to focus on social emotional development and well being.

We have open communication between families and teachers to communicate both formally and informally about children's academic progress and social emotional development. This is done through 3 formal reporting cycles a year and through classroom pick up and drop off as well as by ensuring that families have access to teachers via text, email, phone, in person contact (whatever means works best for that family).

Additionally, the following retention efforts are in place to support all new economically disadvantaged families: Call all families immediately and directly who have been accepted into this years enrollment schedule a time to answer questions and remove any barriers to enrollment.

either format we will set up a separate meeting to ensure that the content is covered and most importantly questions are answered. Additionally, we will make contact with all new families during first 2 weeks of school individually to check-in and answer any questions. Additionally, classroom meetings (every two weeks) with Co-Director, Social Worker and classroom teams allows for open communication about any families who may be struggling with entry into CRCS and allows for targeted and individualized outreach and support to be developed. Additionally our Community Coordinator will do specific outreach to families of students in Special population categories to ensure a sense of belonging and strategize community programming to increase belonging overall. . Through on-going conversations throughout the year, the Community Coordinator will identify areas of interest and engagement from new community members and plan to incorporate, these ideas into yearly programming wither virtually or in person or in combination of these two.

English Language Learners	<p>We use the same strategies described above to retain our ELL students as we know that meeting students academic and social emotional needs as well as building deep relationships with families is essential for all students.</p> <p>CRCS was negatively impacted by the DOE cutting translation services for Charter Schools. We continue to work with outside translation services to ensure that we are communicating with families for report cards, IEP meetings and conferences in the language the family chooses. We have also expanded our use of phone translation services for all parent phone calls.</p> <p>English Language Learners (ELLs) are identified through the New York State LEP identification process. Once identified, ELL students are supported through a fully inclusive program within their regular classrooms. Students take the NYSESLAT annually to determine their progress and whether they qualify for additional support (learning specialist or additional classroom supports) for the following school year.</p>	<p>We will continue the efforts from the 2019-2020 and 20-21 school year. If we are working remotely we will shift all of this work to Zoom meetings and doing things virtually. We will expand our use of translation services and are researching alternatives to the translation services we are currently using to expand the information we are translating each year.</p> <p>Additionally, we will work towards:</p> <p>Scheduling a time for families to come in and see the school upon lottery acceptance, if they have not done so already and fill out paperwork, ensure translation to help with the process</p> <p>Reach out with translation to invite to Welcome to Kindergarten workshop at the beginning of the year and set up a separate meeting to ensure that the content is covered if any families cannot make it</p> <p>Special invitations to community programming to ensure connection to the community and ensure that other families with same language background can participate</p> <p>Provide translation, where possible, for all community programming opportunities</p> <p>Ensure that all major correspondence for family programming is shared with translation</p>
	We believe our high retention rate/low student attrition rate is based on:	

<p>Students with Disabilities</p>	<p>Meeting the academic and social emotional needs of the child. Building meaningful relationships with families.</p> <p>We use the same strategies described above to retain our students with disabilities as we know that meeting students academic and social emotional needs as well as building deep relationships with families is essential for all students.</p> <p>We meet with prospective and accepted families in order to discuss student specific needs and supports.</p> <p>We utilize a full time co-teaching model and have trained all staff in Universal Design for Learning to increase access to the general education curriculum and state standards. We focused on this approach and how to maximize it in our hybrid model. Additionally, a working group of school staff, called the Inclusive Practices Group, meets to examine the level of inclusivity of our program and design opportunities for staff development and program improvement.</p> <p>We have revised language on our website that includes additional information regarding special education services and our inclusive education approach. This includes a description of services, our approach to teaching and learning, and structures and strategies to improve access for all of our students (UDL and co-teaching).</p>	<p>Continue with the strategies from the 2020-2021 school year and focus on building a strong and inclusive program in each of our classrooms, allowing all learners to thrive.</p>
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## Entry 10 - Teacher and Administrator Attrition

# Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

## **A. TEACH System - Employee Clearance**

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## **B. Emergency Conditional Clearances**

### **Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

**Completed** Jul 11 2022

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	2
Total Category A: 5 or 30% whichever is less	5.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. Mathematics	2
ii. Science	3
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	5.0

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category C: not to exceed 5	5.0

### **TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	15

### **CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	4

### **CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	35

### **CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS**

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	54

**Thank you.**



## **Entry 12 Organization Chart**

**Completed** Jul 6 2022

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

### **CRCS 2021-2022 Org Chart (1)**

**Filename:** CRCS 2021 2022 Org Chart 1.pdf **Size:** 49.2 kB

## Entry 13 School Calendar

**Completed** Jul 6 2022

### Instructions for submitting School Calendar

#### **Required of ALL Charter Schools**

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **2022-2023 School Calendar Draft**

**Filename:** 2022 2023 School Calendar Draft.pdf **Size:** 40.4 kB

## Entry 14 Links to Critical Documents on School Website

**Completed** Jul 6 2022

### Instructions

#### **Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

## Form for Entry 14 Links to Critical Documents on School Website

**School Name:** Community Roots Charter School

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**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	<a href="https://communityroots.org/about/compliance/">https://communityroots.org/about/compliance/</a>
2. Board meeting notices, agendas and documents	<a href="https://communityroots.org/about/governance/">https://communityroots.org/about/governance/</a>
3. New York State School Report Card	<a href="https://data.nysed.gov/essa.php?year=2021&amp;instid=800000059312">https://data.nysed.gov/essa.php?year=2021&amp;instid=800000059312</a>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://communityroots.org/about/compliance/">https://communityroots.org/about/compliance/</a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<a href="https://drive.google.com/file/d/1jgl3dGXqUQmdpa-Q-kOtO8BPQ2rgdw_z/view">https://drive.google.com/file/d/1jgl3dGXqUQmdpa-Q-kOtO8BPQ2rgdw_z/view</a>
6. Authorizer-approved FOIL Policy	<a href="https://communityroots.org/about/compliance/">https://communityroots.org/about/compliance/</a>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<a href="https://communityroots.org/about/compliance/">https://communityroots.org/about/compliance/</a>

Thank you.



## **Entry 15 Staff Roster**

**Completed** Jul 11 2022

### **INSTRUCTIONS**

**Required of Regents and NYCDOE-authorized Charter Schools ONLY**

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

**Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options,**

**when provided, is also required. Reminders:** Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

### **[faculty-staff-roster-template-2022 \(1\) \(1\)](#)**

**Filename:** faculty staff roster template 2022 1 1.xlsx **Size:** 90.4 kB

## **Optional Additional Documents to Upload (BOR)**

**Incomplete**



## Annual Financial Statement Audit Report

for NYCDoe Authorized Charter Schools

School Name:	Community Roots Charter School
Date (Report is due Nov. 1):	November 1, 2021
School Fiscal Contact Name:	Andrew Ngeseyan
School Fiscal Contact Email:	<a href="mailto:andrew@communityroots.org">andrew@communityroots.org</a>
School Fiscal Contact Phone:	718-858-1629
School Audit Firm Name:	PKF O'Connor Davies, LLP
School Audit Contact Name:	Gus Saliba
School Audit Contact Email:	
School Audit Contact Phone:	
Audit Period:	2021-22
Prior Year:	2020-21

The following items are required to be included:

- The independent auditor's report on financial statements and notes.
- Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- Reports on internal controls over financial reporting and on compliance.
- Management Letter (if your auditor does not provide one by default, please request one)

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$500,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter Response	
Form 990	
Federal Single Audit (A-133) <sup>1</sup>	
Corrective Action Plan	

**Community Roots Charter School**  
**Statement of Financial Position**  
**as of June 30**

	<u>2022</u>	<u>2021</u>
<b><u>CURRENT ASSETS</u></b>		
Cash and cash equivalents	\$ 2,693,472	\$ 3,161,374
Grants and contracts receivable	546,533	164,643
Accounts receivables	-	-
Prepaid Expenses	135,778	31,835
Contributions and other receivables	-	-
Other current assets	-	-
<b>TOTAL CURRENT ASSETS</b>	<u>3,375,783</u>	<u>3,357,852</u>
<b><u>NON-CURRENT ASSETS</u></b>		
Property, Building and Equipment, net	\$ 186,042	\$ 127,951
Restricted Cash	1,579,778	1,579,459
Security Deposits	-	-
Other Non-Current Assets	-	-
<b>TOTAL NON-CURRENT ASSETS</b>	<u>1,765,820</u>	<u>1,707,410</u>
<b>TOTAL ASSETS</b>	<u><u>5,141,603</u></u>	<u><u>5,065,262</u></u>
<b><u>CURRENT LIABILITIES</u></b>		
Accounts payable and accrued expenses	\$ 389,870	\$ 160,299
Accrued payroll, payroll taxes and benefits	864,807	832,769
Current Portion of Loan Payable	-	-
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	-	37,325
Other Current Liabilities	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<u>1,254,677</u>	<u>1,030,393</u>
<b><u>LONG-TERM LIABILITIES</u></b>		
Loan Payable; Due in More than One Year	\$ -	\$ 1,655,665
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
<b>TOTAL LONG-TERM LIABILITIES</b>	<u>-</u>	<u>1,655,665</u>
<b>TOTAL LIABILITIES</b>	<u>1,254,677</u>	<u>2,686,058</u>
<b><u>NET ASSETS</u></b>		
Unrestricted	\$ 3,886,926	\$ 2,379,204
Temporarily restricted	-	-
Permanently restricted	-	-
<b>TOTAL NET ASSETS</b>	<u>3,886,926</u>	<u>2,379,204</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>5,141,603</u></u>	<u><u>5,065,262</u></u>

**Community Roots Charter School**  
**Statement of Activities**  
**as of June 30**

	<b>2022</b>			<b>2021</b>
	<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>Total</b>	<b>Total</b>
<b>OPERATING REVENUE</b>				
State and Local Per Pupil Revenue - Reg. Ed	\$ 7,963,629	\$ -	\$ 7,963,629	\$ 7,611,900
State and Local Per Pupil Revenue - SPED	1,791,319	-	1,791,319	1,569,301
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	663,061	-	663,061	248,130
State and City Grants	12,966	-	12,966	29,253
Other Operating Income	37,625	-	37,625	-
Food Service/Child Nutrition Program	-	-	-	-
<b>TOTAL OPERATING REVENUE</b>	<b>10,468,600</b>	<b>-</b>	<b>10,468,600</b>	<b>9,458,584</b>
<b>EXPENSES</b>				
Program Services				
Regular Education	\$ 6,691,101	\$ -	\$ 6,691,101	\$ 5,737,925
Special Education	2,309,513	-	2,309,513	1,887,161
Other Programs	-	-	-	-
Total Program Services	9,000,614	-	9,000,614	7,625,086
Management and general	1,906,820	-	1,906,820	1,806,265
Fundraising	60,023	-	60,023	55,389
<b>TOTAL EXPENSES</b>	<b>10,967,457</b>	<b>-</b>	<b>10,967,457</b>	<b>9,486,740</b>
<b>SURPLUS / (DEFICIT) FROM OPERATIONS</b>	<b>(498,857)</b>	<b>-</b>	<b>(498,857)</b>	<b>(28,156)</b>
<b>SUPPORT AND OTHER REVENUE</b>				
Interest and Other Income	\$ 33,115	\$ -	\$ 33,115	\$ 6,138
Contributions and Grants	307,299	-	307,299	263,391
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	10,500	-	10,500	24,937
Other Support and Revenue	1,655,665	-	1,655,665	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	<b>2,006,579</b>	<b>-</b>	<b>2,006,579</b>	<b>294,466</b>
<b>Net Assets Released from Restrictions / Loss on Disposal of Assets</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CHANGE IN NET ASSETS</b>	<b>1,507,722</b>	<b>-</b>	<b>1,507,722</b>	<b>266,310</b>
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>\$ 2,379,204</b>	<b>\$ -</b>	<b>\$ 2,379,204</b>	<b>\$ 2,112,894</b>
<b>PRIOR YEAR/PERIOD ADJUSTMENTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET ASSETS - END OF YEAR</b>	<b>\$ 3,886,926</b>	<b>\$ -</b>	<b>\$ 3,886,926</b>	<b>\$ 2,379,204</b>

**Community Roots Charter School**  
**Statement of Cash Flows**

**as of June 30**

	<b>2022</b>	<b>2021</b>
<b>CASH FLOWS - OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$ 1,507,722	\$ 266,310
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	106,816	98,492
Grants Receivable	(381,890)	111,992
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	(103,943)	1,288
Accounts Payable	229,571	5,259
Accrued Expenses	-	-
Accrued Liabilities	32,038	46,291
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	(37,325)	37,325
Interest payments	-	-
Loss on disposal of property	-	156
Other	(1,655,665)	-
<b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>	<b>\$ (302,676)</b>	<b>\$ 567,113</b>
<b>CASH FLOWS - INVESTING ACTIVITIES</b>		
Purchase of equipment	(164,907)	(92,788)
Other	-	-
<b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>	<b>\$ (164,907)</b>	<b>\$ (92,788)</b>
<b>CASH FLOWS - FINANCING ACTIVITIES</b>		
Principal payments on long-term debt	-	-
Other	-	1,655,665
<b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>	<b>\$ -</b>	<b>\$ 1,655,665</b>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>\$ (467,583)</b>	<b>\$ 2,129,990</b>
Cash at beginning of year	4,740,833	2,610,843
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$ 4,273,250</b>	<b>\$ 4,740,833</b>

**Community Roots Charter School**  
**Statement of Functional Expenses**  
**as of June 30**

	No. of Positions	2022					2021				
		Program Services			Supporting Services						
		Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total	Total	Total	Total
Personnel Services Costs		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Administrative Staff Personnel	20.00	540,174	177,117	-	717,291	44,226	1,243,392	1,287,618	2,004,909	1,937,313	1,937,313
Instructional Personnel	60.00	4,227,397	1,434,864	-	5,662,261	-	49,980	49,980	5,712,241	4,937,528	4,937,528
Non-Instructional Personnel	-	-	-	-	-	-	-	-	-	-	-
Total Salaries and Staff	80.00	4,767,571	1,611,981	-	6,379,552	44,226	1,293,372	1,337,598	7,717,150	6,874,841	6,874,841
Fringe Benefits & Payroll Taxes		1,112,710	376,388	-	1,489,098	10,914	324,448	335,362	1,824,460	1,578,919	1,578,919
Retirement		158,921	53,757	-	212,678	1,559	43,824	45,383	258,061	233,531	233,531
Management Company Fees		-	-	-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	15,938	15,938	15,938	48,710	48,710
Accounting / Audit Services		-	-	-	-	-	55,805	55,805	55,805	51,581	51,581
Other Purchased / Professional / Consulting Services		98,410	75,372	-	173,782	108	28,855	28,963	202,745	111,104	111,104
Building and Land Rent / Lease		-	-	-	-	-	14,795	14,795	14,795	17,582	17,582
Repairs & Maintenance		-	-	-	-	-	5,101	5,101	5,101	4,064	4,064
Insurance		47,567	16,090	-	63,657	467	13,117	13,584	77,241	69,263	69,263
Utilities		-	-	-	-	-	-	-	-	-	-
Supplies / Materials		155,984	58,202	-	214,186	-	-	-	214,186	148,408	148,408
Equipment / Furnishings		16,015	5,279	-	21,294	25	736	761	22,055	13,354	13,354
Staff Development		56,925	19,247	-	76,172	528	15,443	15,971	92,143	23,931	23,931
Marketing / Recruitment		16,391	5,544	-	21,935	161	32,274	32,435	54,370	17,280	17,280
Technology		25,657	8,679	-	34,336	252	7,075	7,327	41,663	60,301	60,301
Food Service		-	-	-	-	-	-	-	-	-	-
Student Services		46,541	15,260	-	61,801	-	-	-	61,801	20,951	20,951
Office Expense		122,629	41,463	-	164,092	1,138	36,065	37,203	201,295	102,563	102,563
Depreciation		65,780	22,251	-	88,031	645	18,140	18,785	106,816	98,492	98,492
OTHER		-	-	-	-	-	1,832	1,832	1,832	11,865	11,865
<b>Total Expenses</b>		\$ 6,691,101	\$ 2,309,513	\$ -	\$ 9,000,614	\$ 60,023	\$ 1,906,820	\$ 1,966,843	\$ 10,967,457	\$ 9,486,740	\$ 9,486,740

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2022-2023 Budget & Cash Flow Template

#### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Community Roots Charter School

PROJECTED BUDGET FOR 2022-2023

July 1, 2022 to June 30, 2023

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.						
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,661,792	1,720,435	-	135,000	1,115,711	10,632,938
Total Expenses	7,616,005	1,679,468	-	133,478	1,394,759	10,823,711
Net Income	45,787	40,967	-	1,522	(279,048)	(190,773)
Actual Student Enrollment	474	111	-	-	-	-
Total Paid Student Enrollment	474	111	-	-	-	-
					585	

Community Roots Charter School

PROJECTED BUDGET FOR 2022-2023

July 1, 2022 to June 30, 2023

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.						
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,661,792	1,720,435	-	135,000	1,115,711	10,632,938
Total Expenses	7,616,005	1,679,468	-	133,478	1,394,769	10,823,711
Net Income	45,787	40,967	-	1,522	(279,048)	(190,773)
Actual Student Enrollment	474	111	-	-	-	-
Total Paid Student Enrollment	474	111	-	-	-	585
Therapists & Counselors	-	284,090	-	-	-	284,090
Other	278,566	107,295	-	-	-	385,861
TOTAL INSTRUCTIONAL	4,482,673	1,029,109	-	-	-	5,511,782
NON-INSTRUCTIONAL PERSONNEL COSTS	-	-	-	-	-	-
Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	5,463,872	1,143,185	-	51,407	953,970	7,612,434
PAYROLL TAXES AND BENEFITS	483,565	101,175	-	4,550	84,429	673,718
Payroll Taxes	874,508	182,970	-	8,228	152,686	1,216,391
Fringe / Employee Benefits	143,551	30,035	-	1,351	25,063	200,000
Retirement / Pension	1,501,624	314,179	-	14,128	262,178	2,092,109
TOTAL PAYROLL TAXES AND BENEFITS	6,965,496	1,457,364	-	65,535	1,216,147	9,704,543
TOTAL PERSONNEL SERVICE COSTS	-	-	-	-	-	-
CONTRACTED SERVICES	-	-	-	-	55,000	55,000
Accounting / Audit	-	-	-	-	20,000	20,000
Legal	-	-	-	-	-	-
Management Company Fee	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-
Payroll Services	-	-	-	-	18,000	18,000
Special Ed Services	-	42,500	-	-	-	42,500
Titliment Services (i.e. Title I)	-	-	-	-	-	-
Other Purchased / Professional / Consulting	47,563	11,652	-	282	5,229	64,726
TOTAL CONTRACTED SERVICES	47,563	54,152	-	282	98,229	200,226
SCHOOL OPERATIONS	-	-	-	-	3,000	3,000
Board Expenses	171,119	51,714	-	-	-	222,833
Classroom / Teaching Supplies & Materials	-	11,500	-	-	-	11,500
Special Ed Supplies & Materials	24,947	7,629	-	-	-	32,576
Textbooks / Workbooks	-	-	-	-	-	-
Supplies & Materials other	28,209	5,902	-	265	4,925	39,302
Equipment / Furniture	-	-	-	-	-	-
Telephone	28,208	5,902	-	265	4,925	39,300
Technology	2,680	820	-	-	-	3,500
Student Testing & Assessment	72,753	22,247	-	-	-	95,000
Field Trips	-	-	-	-	-	-
Transportation (student)	-	-	-	-	-	-
Student Services - other	1,149	351	-	-	-	1,500
Office Expense	58,679	12,277	-	552	10,245	81,753
Staff Development	55,014	14,986	-	179	10,821	81,000
Staff Recruitment	5,383	1,126	-	51	940	7,500
Student Recruitment / Marketing	-	-	-	-	-	-
School Meals / Lunch	11,487	3,513	-	-	-	15,000
Travel (Staff)	-	-	-	-	12,500	12,500
Fundraising	-	-	-	65,000	2,000	67,000
Other	-	-	-	-	6,004	6,004
TOTAL SCHOOL OPERATIONS	459,629	137,966	-	66,312	55,360	719,268
FACILITY OPERATION & MAINTENANCE	60,983	12,759	-	574	10,647	84,964
Insurance	-	-	-	-	-	-

Community Roots Charter School								Assumptions		
PROJECTED BUDGET FOR 2022-2023								DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable		
July 1, 2022 to June 30, 2023										
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.										
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL			
Total Revenue		7,661,792	1,720,435	-	135,000	1,115,711	10,632,938			
Total Expenses		7,616,005	1,679,468	-	133,478	1,394,769	10,823,711			
Net Income		45,787	40,967	-	1,522	(279,048)	(190,773)			
Actual Student Enrollment		474	111	-	-	-	-			
Total Paid Student Enrollment		474	111	-	-	-	585			
PROGRAM SERVICES								SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL			
Janitorial		-	-	-	-	-	-			
Building and Land Rent / Lease		13,070	2,735	-	123	2,282	18,210			
Repairs & Maintenance		4,665	976	-	44	815	6,500			
Equipment / Furniture		-	-	-	-	-	-			
Security		-	-	-	-	-	-			
Utilities		-	-	-	-	-	-			
TOTAL FACILITY OPERATION & MAINTENANCE		78,719	16,470	-	741	13,744	109,674			
DEPRECIATION & AMORTIZATION		64,588	13,516	-	608	11,279	90,000			
DISSOLUTION ESCROW & RESERVES / CONTINGENCY		-	-	-	-	-	-	placed under Cash Flow Adjustment in the renewal application.		
TOTAL EXPENSES		7,616,005	1,679,468	-	133,478	1,394,769	10,823,711			
NET INCOME		45,787	40,967	-	1,522	(279,048)	(190,773)			
ENROLLMENT - *School Districts Are Linked To Above Entries*										
		REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED						
District of Location		474	111	585						
School District 2 (Enter Name)		-	-	-						
School District 3 (Enter Name)		-	-	-						
School District 4 (Enter Name)		-	-	-						
School District 5 (Enter Name)		-	-	-						
TOTAL ENROLLMENT		474	111	585						
REVENUE PER PUPIL		16,164	15,469	-						
EXPENSES PER PUPIL		16,068	15,130	-						

# Board Meeting Minutes

Monday, April 4, 2022 at 6:00pm

## **LOCATION**

Public meeting accessible via video Zoom conference, [Link](#)

## **ATTENDANCE**

Present via video conference: T. Benjamin-Van Lierop, A. Keil, C. Khan, D. Manheimer, C. Spadaro, S. Stone, S. Strasser, T. Strauss, M. Sedeh

Absent: S. Fogarty, S. Clark, J. Petit-Frere, N. Pugh, B. Shaw, J. Thomases

Staff/Guests: D. Forsythe, S. Malik, A. Ngeseyan, P. Peterson

### **I. OPENING ITEMS**

A. Call meeting to order

1. Meeting was called to order at 6:04pm. S. Strasser motioned beginning of meeting and approval of March minutes; M. Sedeh seconded, all were in favor.

### **II. CO-DIRECTORS UPDATE**

A. A. Keil, S. Stone and P. Peterson updated the Board on family conferences, related assessment templates for communicating progress to families, and state exam perceptions and observations. Trustees posed questions; Co-Directors' provided insight accordingly.

### **III. FINANCE COMMITTEE**

A. A. Ngeseyan and D. Manheimer updated Board on FY23 budget and the need for additional time. The Finance Committee will review its updates and present to the Board for vote approval at the upcoming May Trustees meeting.

### **IV. EDUCATION COMMITTEE**

A. No update to report.

### **V. DEVELOPMENT COMMITTEE**

A. No update to report.

### **VI. BOARD DEVELOPMENT COMMITTEE**

A. No update to report.

### **VII. CLOSING ITEMS**

A. None. Meeting adjourned at 6:53pm

### **IX. EXECUTIVE SESSION**

A. Board did not meet for Executive Session.

Respectfully Submitted,

D. Forsythe

# Board Meeting Minutes

Tuesday, August 10, 2021 at 8:30am

## **LOCATION**

Public meeting accessible via video Zoom conference, [Link](#)

## **ATTENDANCE**

Present via video conference: A. Keil, C. Khan, J. Petit-Frere, M. Sedeh, B. Shaw, C. Spadaro, S. Stone, S. Strasser, T. Strauss, J. Thomases

Absent: T. Benjamin-Van Lierop, S. Clark, S. Fogarty, D. Manheimer, N. Pugh

Staff/Guests: E. Carstensen, D. Forsythe, A. Ngeseyan

### **I. OPENING ITEMS**

A. Call meeting to order

1. Meeting was called to order at 8:33am.
2. Approval of July Meeting Minutes: S. Strasser motioned, J. Thomases seconded, all were in favor.

### **II. DIRECTORS UPDATE**

A. E. Carstensen, A. Keil and S. Stone updated the board on latest guidance and mandates from DOE regarding fall 2021 reopening. Questions were posed regarding pertinent decision making expectations from Trustees and support needed by the co-directors.

### **IV. FINANCE COMMITTEE**

A. A. Ngeseyan updated Trustees on audit timeline and pertinent deadlines.

### **IV. EDUCATION COMMITTEE**

A. No update to report.

### **V. DEVELOPMENT COMMITTEE**

A. D. Forsythe updated board on development planning for FY22.

### **VI. BOARD DEVELOPMENT COMMITTEE**

A. No update to report.

### **VII. CLOSING ITEMS**

A. None. Meeting adjourned at 9:00am.

### **IX. EXECUTIVE SESSION**

A. Board did not meet for Executive Session.

Respectfully Submitted,  
D. Forsythe

# Board Meeting Minutes

Tuesday, December 7, 2021 at 8:30am

## **LOCATION**

Public meeting accessible via video Zoom conference, [Link](#)

## **ATTENDANCE**

Present via video conference: T. Benjamin-Van Lierop, S. Fogarty, A. Keil, C. Khan, J. Petit-Frere, M. Sedeh, S. Stone

Absent: D. Manheimer, N. Pugh, B. Shaw, S. Strasser, T. Strauss, M. Sedeh  
S. Clark, C. Spadaro, J. Thomases

Staff/Guests: E. Carstensen, D. Forsythe, B. Holmes, A. Ngeseyan, P. Peterson

### **I. OPENING ITEMS**

- A. Call meeting to order
  - 1. Meeting was called to order at 8:35am.

### **II. CO-DIRECTORS UPDATE**

- A. No update to report.

### **IV. FINANCE COMMITTEE**

- A. No update to report.

### **IV. EDUCATION COMMITTEE**

- A. No update to report.

### **V. DEVELOPMENT COMMITTEE**

- A. D. Forsythe shared fundraising and related committee updates.

### **VI. BOARD DEVELOPMENT COMMITTEE**

- A. No update to report.

### **VII. CLOSING ITEMS**

- A. B. Holmes expressed an interest in communicating with the Board of Trustees. Procedures and protocols for connecting with Trustees were shared. Meeting adjourned at 9:03am.

### **IX. EXECUTIVE SESSION**

- A. Board did not meet for Executive Session.

Respectfully Submitted,  
D. Forsythe

# Board Meeting Minutes

Tuesday, February 8, 2022 at 8:30am

## **LOCATION**

Public meeting accessible via video Zoom conference, [Link](#)

## **ATTENDANCE**

Present via video conference: S. Fogarty, A. Keil, D. Manheimer, J. Petit-Frere, N. Pugh, S. Stone, S. Strasser, T. Strauss, M. Sedeh, J. Thomases

Absent: T. Benjamin-Van Lierop, S. Clark, C. Khan, B. Shaw, C. Spadaro

Staff/Guests: D. Forsythe, A. Ngeseyan

### **I. OPENING ITEMS**

A. Call meeting to order

1. Meeting was called to order at 8:32am. M. Sedeh seconded, all were in favor.

### **II. CO-DIRECTORS UPDATE**

A. No update to report.

### **III. FINANCE COMMITTEE**

A. A. Ngeseyan discussed the FY21 IRS Form 990 and shared an update on upcoming discussion points for the FY23 budget; Trustees asked questions and shared insight accordingly.

### **IV. REQUIRED VOTING**

A. CRCS FY2021 IRS Form 990

- Motion to approve the School's FY2021 IRS Form 990—S. Strasser motioned, D. Manheimer seconded, all were in favor.

### **V. EDUCATION COMMITTEE**

A. No update to report.

### **VI. DEVELOPMENT COMMITTEE**

A. No update to report.

### **VII. BOARD DEVELOPMENT COMMITTEE**

A. No update to report.

### **VIII. CLOSING ITEMS**

A. None. Meeting adjourned at 8:47am

### **IX. EXECUTIVE SESSION**

A. Board did not meet for Executive Session.

Respectfully Submitted,  
D. Forsythe

# Board Meeting Minutes

Monday, January 10, 2022 at 6:00pm

## **LOCATION**

Public meeting accessible via video Zoom conference, [Link](#)

## **ATTENDANCE**

Present via video conference: T. Benjamin-Van Lierop, S. Fogarty, A. Keil, J. Petit-Frere, N. Pugh, B. Shaw, C. Spadaro, S. Stone, S. Strasser, T. Strauss, M. Sedeh

Absent: S. Clark, C. Khan, D. Manheimer, J. Thomases

Staff/Guests: D. Forsythe, A. Ngeseyan, P. Peterson

### **I. OPENING ITEMS**

A. Call meeting to order

1. Meeting was called to order at 6:01pm. M. Sedeh seconded, all were in favor.

### **II. CO-DIRECTORS UPDATE**

A. A. Keil, S. Stone and P. Peterson presented on new Covid-19 protocols and quarantine procedures. They answered all questions posed by the Trustees. Co-Chairs, S. Strasser and T. Strauss, supplemented with an update on public attendance policies.

### **IV. FINANCE COMMITTEE**

A. A. Ngeseyan presented the FY22 Budget, present spending and projections; Trustees asked questions and shared insight accordingly.

### **IV. EDUCATION COMMITTEE**

A. No update to report.

### **V. DEVELOPMENT COMMITTEE**

A. D. Forsythe updated board on fundraising to date for FY22.

### **VI. BOARD DEVELOPMENT COMMITTEE**

A. No update to report.

### **VII. CLOSING ITEMS**

A. None. Meeting adjourned at 7:16pm

### **IX. EXECUTIVE SESSION**

A. Board did not meet for Executive Session.

Respectfully Submitted,  
D. Forsythe

# Board Meeting Minutes

Tuesday, July 13, 2021 at 8:30am

## **LOCATION**

Public meeting accessible via video Zoom conference, [Link](#)

## **ATTENDANCE**

Present via video conference: T. Benjamin-Van Lierop, D. Manheimer, J. Petit-Frere, C. Spadaro, S. Stone, S. Strasser, T. Strauss

Absent: S. Clark, S. Fogarty, J. Thomases, A. Keil, C. Khan, M. Sedeh, N. Pugh, B. Shaw

Staff/Guests: D. Forsythe, A. Ngeseyan

### **I. OPENING ITEMS**

A. Call meeting to order

1. Meeting was called to order at 8:33am.
2. Approval of June Meeting Minutes: S. Strasser motioned, T. Benjamin-Van Lierop seconded, all were in favor.

### **II. DIRECTORS UPDATE**

A. S. Stone updated Trustees on latest guidance from DOE re: fall 2021 opening and shared timeline of when additional guidance is said to be released.

### **IV. FINANCE COMMITTEE**

A. No update to report.

### **IV. EDUCATION COMMITTEE**

A. No update to report.

### **V. DEVELOPMENT COMMITTEE**

A. No update to report.

### **VI. BOARD DEVELOPMENT COMMITTEE**

A. No update to report.

### **VII. CLOSING ITEMS**

A. None. Meeting adjourned at 8:45am.

### **IX. EXECUTIVE SESSION**

A. Board did not meet for Executive Session.

Respectfully Submitted,  
D. Forsythe

# Board Meeting Minutes

Monday, June 13, 2022 at 6:00pm

## **LOCATION**

Public meeting accessible via video Zoom conference, [Link](#)

## **ATTENDANCE**

Present via video conference: T. Benjamin-Van Lierop, S. Fogarty, A. Keil, C. Khan, S. Malik, D. Manheimer, J. Petit-Freire, N. Pugh, M. Sedeh, C. Spadaro, S. Stone, S. Strasser, T. Strauss, J. Thomases

Absent: S. Clark, S. Malik, B. Shaw

Staff/Guests: E. Carstensen, D. Forsythe, P. Peterson

### **I. OPENING ITEMS**

- A. Call meeting to order
  - 1. Meeting was called to order at 6:05pm.

### **II. CO-DIRECTORS UPDATE**

- A. Co-Directors shared update on end of year activities and hiring for FY23.

### **III. FINANCE COMMITTEE**

- A. No update to report.

### **IV. EDUCATION COMMITTEE**

- A. No update to report.

### **V. DEVELOPMENT COMMITTEE**

- A. C. Khan D. Forsythe shared fundraising goals and strategies for FY22.

### **VI. BOARD DEVELOPMENT COMMITTEE**

- A. No update to report.

### **VII. CLOSING ITEMS**

- A. None. Meeting adjourned at 6:30pm.

### **IX. EXECUTIVE SESSION**

- A. Board met for Executive Session.

Respectfully Submitted,  
D. Forsythe

# Board Meeting Minutes

Monday, March 7, 2022 at 6:30pm

## **LOCATION**

Public meeting accessible via video Zoom conference, [Link](#)

## **ATTENDANCE**

Present via video conference: T. Benjamin-Van Lierop, A. Keil, C. Khan, D. Manheimer, N. Pugh, M. Sedeh, C. Spadaro, S. Stone, S. Strasser, T. Strauss, J. Thomases

Absent: S. Clark, S. Fogarty, J. Petit-Frere, B. Shaw

Staff/Guests: E. Carstensen, D. Forsythe, A. Ngeseyan, P. Peterson, L. Raymond-Tolan

## **I. OPENING ITEMS**

A. Call meeting to order

1. Meeting was called to order at 6:34pm.
2. Approval of February Meeting Minutes: S. Strasser motioned, C. Khan seconded, all were in favor.

## **II. REQUIRED VOTING**

A. Election of New Trustee

- Motion to approve appointment of S. Malik to CRCS Board of Trustees—T. Strauss motioned, D. Manheimer seconded, all were in favor.

B. CRCS Participation in Research Proposal

- Motion to approve the School's participation in study conducted by L. Raymond Tolan—S. Strasser motioned, D. Manheimer seconded, all were in favor.

## **III. CO-DIRECTORS UPDATE**

A. No update to report. A. Keil conveyed PEAS' desire to further integrate CRCS' school community into Board meetings through faculty/community member highlights. Accordingly, a video clip showcasing a current CRCS alumna was shared.

## **IV. FINANCE COMMITTEE**

A. D. Manheimer and A. Ngeseyan presented a financial update, discussing pertinent matters and projections. Their report focused on pertinent information needed to contextualize the motion to authorize and approve allotment of funds to full-time staff. Trustees asked questions and offered ideas with appropriate staff and Finance Committee members responding as needed. D. Manheimer motioned to approve discussed use of funds, S. Strasser seconded, all were in favor.

**V. EDUCATION COMMITTEE**

A. N. Pugh shared updated report from recent Committee meeting spanning implementation, evaluation and strategic planning across academics, programs and enrollment.

**VI. DEVELOPMENT COMMITTEE**

A. D. Forsythe shared fundraising goals and strategies for FY22.

**VII. BOARD DEVELOPMENT COMMITTEE**

A. S. Strasser and T. Strauss shared information re: vote above motioning to approve S. Malik to the School's Board of Trustees.

**VIII. CLOSING ITEMS**

A. None. Meeting adjourned at 8:05pm.

**IX. EXECUTIVE SESSION**

A. Board met for Executive Session.

Respectfully Submitted,  
D. Forsythe

# Board Meeting Minutes

Tuesday, May 3, 2022 at 8:30am

## **LOCATION**

Public meeting accessible via video Zoom conference, [Link](#)

## **ATTENDANCE**

Present via video conference: T. Benjamin-Van Lierop, A. Keil, C. Khan, S. Malik, N. Pugh, M. Sedeh, S. Stone, S. Strasser, T. Strauss, J. Thomases

Absent: S. Clark, D. Manheimer, J. Petit-Frere, C. Spadaro

Staff/Guests: E. Carstensen, D. Forsythe, A. Ngeseyan, P. Peterson

### **I. OPENING ITEMS**

A. Call meeting to order

1. Meeting was called to order at 8:33am.
2. Approval of April Meeting Minutes: S. Strasser motioned, T. Benjamin-Van Lierop seconded, all were in favor.

### **II. REQUIRED VOTING**

A. [Post-DOE Approval] Election of New Trustee

- o Motion to approve appointment of S. Malik to CRCS Board of Trustees with DOE approval—T. Strauss motioned, S. Strasser seconded, all were in favor.

### **III. CO-DIRECTORS UPDATE**

A. No update to report.

### **IV. FINANCE COMMITTEE**

A. A. Ngeseyan presented FY23 Budget. Trustees asked any remaining questions. FY23 Budget was then voted upon:

- o Motion to approve FY23 Budget as presented by the Finance Committee and A. Ngeseyan—S. Strasser motioned, S. Fogarty seconded, all were in favor.

### **V. EDUCATION COMMITTEE**

A. No update to report.

### **VI. DEVELOPMENT COMMITTEE**

A. C. Khan, M. Sedeh and D. Forsythe shared fundraising goals and strategies for FY22.

### **VII. BOARD DEVELOPMENT COMMITTEE**

A. No update to report.

### **VIII. CLOSING ITEMS**

A. None. Meeting adjourned at 9:22am.

**IX. EXECUTIVE SESSION**

A. Board did not meet for Executive Session.

Respectfully Submitted,  
D. Forsythe

# Board Meeting Minutes

Monday, November 15, 2021 at 6:00pm

## **LOCATION**

Public meeting accessible via video Zoom conference, [Link](#)

## **ATTENDANCE**

Present via video conference: S. Fogarty, A. Keil, D. Manheimer, N. Pugh, B. Shaw, S. Stone, S. Strasser, T. Strauss, M. Sedeh

Absent: T. Benjamin-Van Lierop, S. Clark, C. Khan, J. Petit-Frere, C. Spadaro, J. Thomases

Staff/Guests: E. Carstensen, J. Ciorciari, D. Forsythe, H. Iannoli, A. Ngeseyan, K. Parris, P. Peterson, B. Rust, G. Saliba,

### **I. OPENING ITEMS**

A. Call meeting to order

1. Meeting was called to order at 6:04pm.
2. Approval of October Meeting Minutes: S. Strasser motioned, D. Manheimer seconded, all were in favor.

### **II. CO-DIRECTORS UPDATE**

A. A. Keil, S. Stone, E. Carstensen and P. Peterson presented student learning data, analysis, and resulting strategies with presentations included by H. Iannoli, MS Director of Student Support, B. Rust, ES Math Coach, and K. Parris, MS Director of Operations and Data. D. Forsythe also updated the Board on the school's enrollment strategies for the upcoming class.

### **IV. FINANCE COMMITTEE**

A. G. Saliba and J. Ciorciari presented CRCS' FY21 Audit. D. Manheimer and A. Ngeseyan supported as needed; Trustees asked questions and shared insight accordingly.

### **IV. EDUCATION COMMITTEE**

A. No update to report.

### **V. DEVELOPMENT COMMITTEE**

A. D. Forsythe updated board on fundraising to date for FY22.

### **VI. BOARD DEVELOPMENT COMMITTEE**

A. No update to report.

### **VII. CLOSING ITEMS**

A. None. Meeting adjourned at 7:42pm

### **IX. EXECUTIVE SESSION**

A. Board did not meet for Executive Session.

Respectfully Submitted,  
D. Forsythe

# Board Meeting Minutes

Tuesday, October 12, 2021 at 8:30am

## **LOCATION**

Public meeting accessible via video Zoom conference, [Link](#)

## **ATTENDANCE**

Present via video conference: S. Fogarty, A. Keil, C. Khan, D. Manheimer, M. Sedeh, S. Stone, S. Strasser, T. Strauss

Absent: T. Benjamin-Van Lierop, S. Clark, S. Fogarty, J. Petit-Frere, N. Pugh, B. Shaw, C. Spadaro, J. Thomases,

Staff/Guests: D. Forsythe, A. Ngeseyan, E. Carstensen

### **I. OPENING ITEMS**

- A. Call meeting to order
  - 1. Meeting was called to order at 8:32am.
  - 2. Approval of September Meeting Minutes: T. Strauss motioned, S. Strasser seconded, all were in favor.

### **II. CO-DIRECTORS UPDATE**

- A. No update to report.

### **IV. FINANCE COMMITTEE**

- A. A. Ngeseyan updated Trustees on PPP Loan approval and audit timeline.

### **IV. EDUCATION COMMITTEE**

- A. No update to report.

### **V. DEVELOPMENT COMMITTEE**

- A. D. Forsythe updated board on fundraising to date for FY22.

### **VI. BOARD DEVELOPMENT COMMITTEE**

- A. No update to report.

### **VII. CLOSING ITEMS**

- A. None. Meeting adjourned at 8:40am.

### **IX. EXECUTIVE SESSION**

- A. Board did not meet for Executive Session.

Respectfully Submitted,  
D. Forsythe

# Annual Board Meeting Minutes

Monday, September 20, 2021 at 6:00pm

## **LOCATION**

Public meeting accessible via video Zoom conference, [Link](#)

## **ATTENDANCE**

Present via video conference: T. Benjamin-Van Lierop, A. Keil, C. Khan, D. Manheimer, J. Petit-Frere, N. Pugh, M. Sedeh, B. Shaw, C. Spadaro, S. Stone, S. Strasser, T. Strauss

Absent: S. Clark, S. Fogarty, J. Thomases

Staff/Guests: D. Forsythe, A. Ngeseyan, P. Peterson

## **I. OPENING ITEMS**

A. Call meeting to order

1. Meeting was called to order at 6:04pm.
2. Approval of August Meeting Minutes: S. Strasser motioned, C. Spadaro seconded, all were in favor.

## **II. CO-DIRECTORS UPDATE**

A. N. Pugh, Ed. Committee Chair, reminded Board of Co-Director Self Appraisal components and process; summarized this year's self-appraisals; guided Trustees through the findings. A. Keil, S. Stone addressed remaining questions. P. Peterson, A. Keil, S. Stone presented on reopening and current goals, foci, and policies. Trustees commented and posed questions accordingly.

## **IV. FINANCE COMMITTEE**

A. A. Ngeseyan updated Trustees on current financial snapshot.

## **IV. EDUCATION COMMITTEE**

A. No update to report.

## **V. DEVELOPMENT COMMITTEE**

A. D. Forsythe updated board on development planning for FY22.

## **VI. BOARD DEVELOPMENT COMMITTEE**

A. No update to report.

## **VII. CLOSING ITEMS**

A. None. Meeting adjourned at 7:16pm.

## **IX. EXECUTIVE SESSION**

A. Board did not meet for Executive Session.

Respectfully Submitted,  
D. Forsythe

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**

Tracie Benjamin-Van Lierop

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**Name of Charter School Education Corporation:**

Community Roots Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board of Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☐ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
02/14/22	Donation	N/A	Self
03/03/22	Donation	N/A	Self
03/30/22	Donation	N/A	Self
05/05/22	Donation	N/A	Self
06/23/22	Donation	N/A	Marilyn Benjamin
06/23/22	Donation	N/A	Transformation Counseling Services

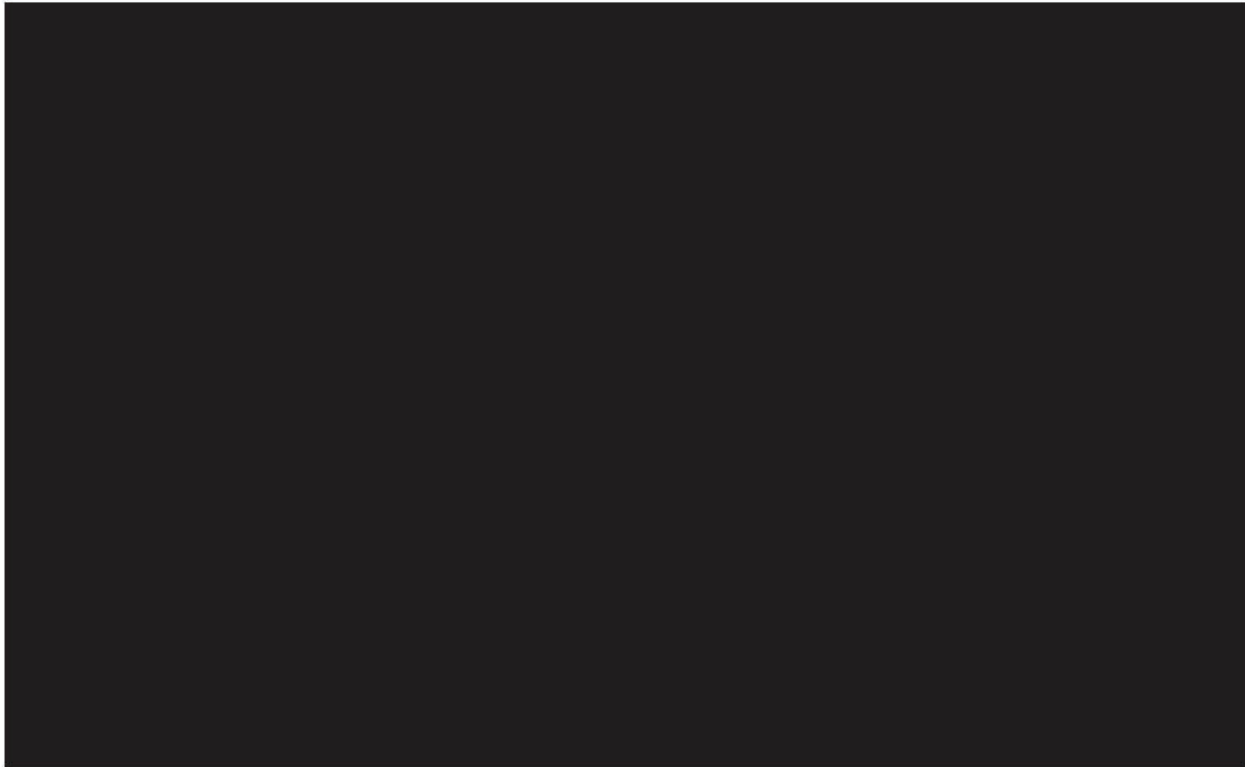
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



*Tracie Benjamin Van Lierop*

07202022

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**

Shawn Clark

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**Name of Charter School Education Corporation:**

community Roots

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

- 
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



*Shawn Matthew Clark*  
Shawn Clark

July 28, 2022

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**

suzanne fogarty

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**Name of Charter School Education Corporation:**

community roots charter school

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☐ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☐ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☐ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



A handwritten signature in black ink, appearing to read "S. F. Foy".

7.12.22

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**

Allison Keil

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**Name of Charter School Education Corporation:**

Community Roots Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Non-Voting Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☒ Yes ☐ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

I am the mother of Juno Eastman. She is a rising 4th Grader.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am the K-8 Co-Director. My start date was August 2006. My salary for the 21-22 school year was 187,408.08. My salary for the 22-23 school year will be 194,904.41

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Annual	Salary	Non-Voting Board Member	NA

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



*Allison Keil*

7/25/22

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**

cavel Khan

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**Name of Charter School Education Corporation:**

community roots charter school

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
board member, chair of development committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

- 
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Cavel Khan  
**Signature**

July 28 2022

**Date**

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*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**

Swati Mal k

---

**Name of Charter School Education Corporation:**

Community Roots Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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A handwritten signature in black ink, appearing to be "Quinn".

July 28, 2022

---

**Signature**

**Date**

Acceptable signature formats include:

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- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
-------------------------------------------------------------------------------------------

**Name:**

Swati Mal k

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Community Roots Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
	None			



Signature

04/04/2022

Date

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*last revised 04/2021*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**David Mnaheimer

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**Name of Charter School Education Corporation:**Community Roots Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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*David Mayheimer*

7/8/22

---

**Signature**

**Date**

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- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**

Jerry PetitFrere

---

**Name of Charter School Education Corporation:**

Community Roots Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

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**Business Address:**



**Home Telephone:**

---

**Home Address:**

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*Jerry Defil-Frere*

7/19/2022

**Signature**

**Date**

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*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**

Nigel Pugh

---

**Name of Charter School Education Corporation:**

Community Roots Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board of trustees

Chair of Education Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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**Business Telephone:**

---

**Business Address:**



A handwritten signature in cursive script, appearing to read "Nigel Dugh".

7.9.2022

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
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*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**

Milad Sedeh

---

**Name of Charter School Education Corporation:**

Community Roots Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Member of Education Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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*Milad Sedeh*

07/28/2022

---

**Signature**

**Date**

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*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**

Brian Shaw

---

**Name of Charter School Education Corporation:**

Community Roots Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted*

**Business Address:**

---

**E-mail Address:**

---

**Home Telephone:**

---

**Home Address:**

---

*Brian J Shaw*

7-28-2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**

Christine Spadaro

---

**Name of Charter School Education Corporation:**

Community Roots Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



*Christine Spadaro*

07/19/22

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**

Sara Stone

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**Name of Charter School Education Corporation:**

Community Roots Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

N/A

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☒ Yes ☐ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Two of my children attend Community Roots Charter School. Any concerns or needs involving my children are addressed by the other co-director.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Co-Director of the Elementary School. Supervision of teaching staff. June 2006  
187,408.08

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
see above	see above	see above	see above

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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*Sara Stone*

7/20/2022

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
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*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**

Scott Strasser

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**Name of Charter School Education Corporation:**

Community Roots Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Co-Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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*Scott Strasser*

07/20/22

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**Tracey Strauss

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**Name of Charter School Education Corporation:**community Roots Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Co-Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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*Tracey Strauss*

7/28/22

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
----------------------------------------------------------------------------

**Trustee Name:**

Joshua Sean Thomases

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**Name of Charter School Education Corporation:**

Community Roots Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Board and Education Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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*Joshua Sean Thomas*

07/12/21

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

## Community Roots 2022-2023 Calendar (raft June 2022)

Date	Description	Comments
Thursday, September 8, 2022	First day of school K-8	<b>12:00 DISMISSAL KINDERGARTEN ONLY</b>
Friday, September 9, 2022	1/2 DAY KINDERGARTEN	<b>12:00 DISMISSAL KINDERGARTEN ONLY</b>
Monday, September 12, 2022		
Tuesday, September 13, 2022		
Wednesday, September 14, 2022		
Thursday, September 15, 2022	1/2 Day - Staff PD	<b>12:00 DISMISSAL</b>
Friday, September 16, 2022		
Monday, September 19, 2022		
Tuesday, September 20, 2022		
Wednesday, September 21, 2022		
Thursday, September 22, 2022		
Friday, September 23, 2022		
Monday, September 26, 2022	Rosh Hashanah	<b>School Closed</b>
Tuesday, September 27, 2022	Rosh Hashanah	<b>School Closed</b>
Wednesday, September 28, 2022		
Thursday, September 29, 2022		
Friday, September 30, 2022		
Monday, October 3, 2022		
Tuesday, October 4, 2022		
Wednesday, October 5, 2022	Yom Kippur	<b>School Closed</b>
Thursday, October 6, 2022		
Friday, October 7, 2022		
Monday, October 10, 2022	Indigenous Peoples' Day	<b>School Closed</b>
Tuesday, October 11, 2022		
Wednesday, October 12, 2022		
Thursday, October 13, 2022	1/2 Day - Staff PD	<b>12:00 DISMISSAL</b>
Friday, October 14, 2022		
Monday, October 17, 2022		
Tuesday, October 18, 2022		
Wednesday, October 19, 2022		
Thursday, October 20, 2022		
Friday, October 21, 2022		
Monday, October 24, 2022		
Tuesday, October 25, 2022		
Wednesday, October 26, 2022		
Thursday, October 27, 2022		
Friday, October 28, 2022		
Monday, October 31, 2022		
TBA	K-8 Family Conferences - Fall	<b>No School for Students</b>
Tuesday, November 1, 2022		
Wednesday, November 2, 2022		
Thursday, November 3, 2022		
Friday, November 4, 2022		
Monday, November 7, 2022		
Tuesday, November 8, 2022	Election Day	<b>No School for Students</b>
Wednesday, November 9, 2022		
Thursday, November 10, 2022		
Friday, November 11, 2022	Veterans Day	<b>School Closed</b>
Monday, November 14, 2022		

Tuesday, November 15, 2022		
Wednesday, November 16, 2022		
Thursday, November 17, 2022	/2 Day - Staff PD	12:00 DISMISSAL
Friday, November 18, 2022		
Monday, November 21, 2022		
Tuesday, November 22, 2022		
Wednesday, November 23, 2022	Thanksgiving	School Closed
Thursday, November 24, 2022	Thanksgiving	School Closed
Friday, November 25, 2022	Thanksgiving	School Closed
Monday, November 28, 2022		
Tuesday, November 29, 2022		
Wednesday, November 30, 2022		
Thursday, December 1, 2022		
Friday, December 2, 2022		
Monday, December 5, 2022		
Tuesday, December 6, 2022		
Wednesday, December 7, 2022		
Thursday, December 8, 2022		
Friday, December 9, 2022		
Monday, December 12, 2022		
Tuesday, December 13, 2022		
Wednesday, December 14, 2022		
Thursday, December 15, 2022	/2 Day - Staff PD	12:00 DISMISSAL
Friday, December 16, 2022		
Monday, December 19, 2022		
Tuesday, December 20, 2022		
Wednesday, December 21, 2022		
Thursday, December 22, 2022		
Friday, December 23, 2022	Winter Recess	School Closed
Monday, December 26, 2022	Christmas Day (observed)	School Closed
Tuesday, December 27, 2022	Winter Recess	School Closed
Wednesday, December 28, 2022	Winter Recess	School Closed
Thursday, December 29, 2022	Winter Recess	School Closed
Friday, December 30, 2022	Winter Recess	School Closed
Monday, January 2, 2023	New Year's Day (observed)	School Closed
Tuesday, January 3, 2023		
Wednesday, January 4, 2023		
Thursday, January 5, 2023		
Friday, January 6, 2023		
Monday, January 9, 2023		
Tuesday, January 10, 2023		
Wednesday, January 11, 2023		
Thursday, January 12, 2023	/2 Day - Staff PD	12:00 DISMISSAL
Friday, January 13, 2023		
Monday, January 16, 2023	Rev. Dr. Martin Luther King Jr. Day	School Closed
Tuesday, January 17, 2023		
Wednesday, January 18, 2023		
Thursday, January 19, 2023		
Friday, January 20, 2023		
Monday, January 23, 2023		
Tuesday, January 24, 2023		
Wednesday, January 25, 2023		
Thursday, January 26, 2023		
Friday, January 27, 2023		
Monday, January 30, 2023		
Tuesday, January 31, 2023		

Wednesday, February 1, 2023		
Thursday, February 2, 2023		
Friday, February 3, 2023		
Monday, February 6, 2023		
Tuesday, February 7, 2023		
Wednesday, February 8, 2023		
Thursday, February 9, 2023	/2 Day - Staff PD	12:00 DISMISSAL
Friday, February 10, 2023		
Monday, February 13, 2023		
Tuesday, February 14, 2023		
Wednesday, February 15, 2023		
Thursday, February 16, 2023		
Friday, February 17, 2023		
Monday, February 20, 2023	Winter Recess	School Closed
Tuesday, February 21, 2023	Winter Recess	School Closed
Wednesday, February 22, 2023	Winter Recess	School Closed
Thursday, February 23, 2023	Winter Recess	School Closed
Friday, February 24, 2023	Winter Recess	School Closed
Monday, February 27, 2023		
Tuesday, February 28, 2023		
TBA	K-8 Family Conferences - Spring	No School for Students
Wednesday, March 1, 2023		
Thursday, March 2, 2023		
Friday, March 3, 2023		
Monday, March 6, 2023		
Tuesday, March 7, 2023		
Wednesday, March 8, 2023		
Thursday, March 9, 2023		
Friday, March 10, 2023		
Monday, March 13, 2023		
Tuesday, March 14, 2023		
Wednesday, March 15, 2023		
Thursday, March 16, 2023	/2 Day - Staff PD	12:00 DISMISSAL
Friday, March 17, 2023		
Monday, March 20, 2023		
Tuesday, March 21, 2023		
Wednesday, March 22, 2023		
Thursday, March 23, 2023		
Friday, March 24, 2023		
Monday, March 27, 2023		
Tuesday, March 28, 2023		
Wednesday, March 29, 2023		
Thursday, March 30, 2023		
Friday, March 31, 2023		
Monday, April 3, 2023		
Tuesday, April 4, 2023		
Wednesday, April 5, 2023		
Thursday, April 6, 2023	First Day of Passover	School Closed
Friday, April 7, 2023	Second Day of Passover / Good Friday	School Closed
Monday, April 10, 2023	Spring Recess	School Closed
Tuesday, April 11, 2023	Spring Recess	School Closed
Wednesday, April 12, 2023	Spring Recess	School Closed
Thursday, April 13, 2023	Spring Recess	School Closed
Friday, April 14, 2023	Spring Recess	School Closed
Monday, April 17, 2023		
Tuesday, April 18, 2023		

Wednesday, Apr 19, 2023		
Thursday, Apr 20, 2023	/2 Day - Staff PD	<b>12:00 DISMISSAL</b>
Friday, Apr 21, 2023	Ed a-F tr	<b>School Closed</b>
Monday, Apr 24, 2023		
Tuesday, Apr 25, 2023		
Wednesday, Apr 26, 2023		
Thursday, Apr 27, 2023		
Friday, Apr 28, 2023		
Monday, May 1, 2023		
Tuesday, May 2, 2023		
Wednesday, May 3, 2023		
Thursday, May 4, 2023		
Friday, May 5, 2023		
Monday, May 8, 2023		
Tuesday, May 9, 2023		
Wednesday, May 10, 2023		
Thursday, May 11, 2023		
Friday, May 12, 2023		
Monday, May 15, 2023		
Tuesday, May 16, 2023		
Wednesday, May 17, 2023		
Thursday, May 18, 2023	/2 Day - Staff PD	<b>12:00 DISMISSAL</b>
Friday, May 19, 2023		
Monday, May 22, 2023		
Tuesday, May 23, 2023		
Wednesday, May 24, 2023		
Thursday, May 25, 2023		
Friday, May 26, 2023		
Monday, May 29, 2023	Memorial Day	<b>School Closed</b>
Tuesday, May 30, 2023		
Wednesday, May 31, 2023		
Thursday, June 1, 2023		
Friday, June 2, 2023		
Monday, June 5, 2023		
Tuesday, June 6, 2023		
Wednesday, June 7, 2023		
Thursday, June 8, 2023	Anniversary Day / Chance or's Conference Day for staff development; students do not attend.	<b>No School for Students</b>
Friday, June 9, 2023	Cerca Day for elementary schools, middle schools, K-12 schools, and standalone D75 programs; students in these schools do not attend.	<b>No School for Students</b>
Monday, June 12, 2023		
Tuesday, June 13, 2023		
Wednesday, June 14, 2023		
Thursday, June 15, 2023	/2 Day - Staff PD	<b>12:00 DISMISSAL</b>
Friday, June 16, 2023		
Monday, June 19, 2023	Juneteenth	<b>School Closed</b>
Tuesday, June 20, 2023		
Wednesday, June 21, 2023		
Thursday, June 22, 2023		
Friday, June 23, 2023	Last day of school for students	<b>12:00 DISMISSAL</b>

