

Application: Collegiate Academy for Mathematics and Personal Awareness Charter School

Niaka Gaston - ngaston@campacharter.org
2022-2023 Annual Report

Summary

ID: 0000000088

Last submitted: Nov 2 2023 05:54 AM (EDT)

Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed - Aug 1 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

COLLEGIATE ACADEMY FOR MATHEMATICS AND PERSONAL AWARENESS CHARTER SCHOOL

800000082486

a1. Popular School Name

CAMPA Charter School

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

CSD #19 - BROOKLYN

e. Date of Approved Initial Charter

Dec 1 2013

f. Date School First Opened for Instruction

Sep 7 2016

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

Mission Statement: The Collegiate Academy for Mathematics and Personal Awareness (CAMPa) will ensure that our students achieve academic success and engage in practices that lead to self-confidence and physical and mental health. Our students will not only leave CAMPa with a command of the skills necessary to perform at a high level in high school and college, but will also develop the social tools required to thrive in our ever- changing global society.

High School Level Mathematics in Middle School. A study by the College Board, "Changing the Odds," indicates that the two predictors for school success are mastery of Algebra and Geometry in high school and aspirations of attending college formed by the eighth grade. The mathematics course content in high school, more than any other subject, proves the most accurate predictor of college success. A student who takes a Calculus course in high school is eight times more likely to graduate from college than a student who completed Algebra I. Furthermore, every step up the math ladder (Algebra I, Geometry, Trigonometry, Algebra 2, Pre Calculus, and Calculus), increases the likelihood of earning a Bachelor's degree by roughly 50%. To set students on a course to complete high school Algebra in middle school, CAMPa students will be offered a rigorous curriculum that fosters a love of mathematics, peer tutoring, and other necessary support networks.

Personal Awareness and Wellness: Core to CAMPa's mission to address middle school-aged student development, CAMPa will use programs and/or approaches designed to address personal awareness and social-emotional concerns.

Partnering with the Community: CAMPa seeks to partner with students, parents, and the community to advance the school's mission.

More instructional time: CAMPa's calendar and daily schedule will provide for additional instructional days per year beyond the NYC Department of Education school year calendar. Additionally, all students will have an extended day of more instruction than at a typical New York City public school.

Co-planning instruction with high school in mind: Our ELA and Math teachers will plan and coordinate the curricula in joint planning sessions throughout the year.

Social and emotional learning (SEL) to support student achievement: CAMPa will use social and emotional programs such as the 4Rs Program which integrates literacy and SEL, conflict resolution, and peer mediation programs.

Tutoring design for students: Tutors (including peer tutoring) will serve as instructional mentors to CAMPA students. The tutors will have demonstrated sufficient competency to serve as academic role models.

h. School Website Address

www.campacharter.org

i. Total Approved Charter Enrollment for 2022-2023 School Year

120

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

113

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

6

7

8

I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1962 Linden Boulevard, Brooklyn, NY 11207	347.619.6800	NYC CSD 19	6-8	6-8	6-8

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	George E. Leonard	Principal	347-619-6800	██████████	
Operational Leader	Niaka J. Gaston	Director of Operations	347-619-6800	██████████	
Compliance Contact	George E. Leonard	Principal	347-619-6800	██████████	
Complaint Contact	Larry Hughes	Trustee	718-938-8713	██████████	
DASA Coordinator	Ayasha Brijadder	School Counselor	347-619-6800	██████████	
Phone Contact for After Hours Emergencies	George E. Leonard	Principal	347-619-6800	██████████	

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[Certificate of Occupancy \(1\).pdf](#)

Filename: Certificate of Occupancy (1).pdf **Size:** 7.0 MB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

Not Applicable

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school’s charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Yes

o2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Bylaws	Various changes including but not limited to term limits, self-dealing, and maximum board member	June 8, 2023	June 20, 2023
2				
3				
4				
5				

More revisions to add?

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	George E. Leonard
Position	Principal
Phone/Extension	347-619-6800
Email	gleonard@campacharter.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School

[Redacted Signature]

Signature, President of the Board of Trustees

[Redacted Signature]

Date

Aug 1 2023



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Aug 1 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: Collegiate Academy for Mathematics and Personal Awareness Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item

4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471487&type=d&pREC_ID=1987608
2. Board meeting notices, agendas and documents	https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471487&type=d&pREC_ID=1987526
3. New York State School Report Card	https://data.nysed.gov/essa.php?instid=800000081568&year=2022&createreport=1&38ELA=1&38MATH=1&48SCI=1@ents=1&cohort=1
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471506&type=d&pREC_ID=1987628
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471487&type=d&pREC_ID=1992143
6. Authorizer-approved FOIL Policy	https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471507&type=d&pREC_ID=1992169
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471507&type=d&pREC_ID=1992169

Thank you.



Entry 3 Progress Toward Goals

Completed - Nov 1 2023

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Each Year, 75 percent of all tested students who are enrolled in at least their second year will perform at or above Level 3 on the New York State ELA and Math examinations.	NYS ELA and Mathematics examinations	Not Met	Our overall proficiency in ELA is 82%, meeting the performance goal. Our overall proficiency in Math is 73%, reflecting an increase of over 11% from 2020-21.
Academic Goal 2	Each year, the percent of all tested students who are enrolled in at least their second year and performing at or above Level 3 on the New York State ELA and Math exams will be greater than that of students in the same tested grades in the local school.	NYS ELA and Mathematics examinations	Met	
Academic Goal 3	Each year, all grade level cohorts of students will reduce by one half the gap between the percent at or above Level 3 on previous year's New York State ELA	NYS ELA and Mathematics examinations	Met	

	and Math exams and 75 percent at or above Level 3 on the current year's state English language arts exam. If a grade level cohort exceeds 75 percent at or above Level 3 in the previous year, the cohort is expected to show positive gain in the current year.			
Academic Goal 4	75 percent of CAMPA eighth grade will score a 3 or 4 on the 4 New York State Science Exams	NYS 8th grade Science Examination and Living Environment Regents	Met	
Academic Goal 5	In 7th and 8th grade, 90 percent of our students will be promoted to the next grade after passing all courses.	Promotion Records	Met	
Academic Goal 6	75 percent of CAMPA eight grade students will take and pass the Algebra 1 Regents exam.	NYS Algebra 1 Regents examination	Not Met	Fewer than 75 percent of the eighth-grade cohort qualified to register for the Algebra I course due to low math performance levels entering CAMPA.
Academic Goal 7	75 percent of CAMPA middle school English Language Learner students who have	NYSESLAT examination	Met	

	been continuously enrolled for two or more years will score proficient or better on the NYSESLAT exam and no longer be designated as English Language Learners by the time they are promoted to the ninth grade.			
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	CAMPA will receive an "A" or "B" on its NYC DOE Citywide Progress Report.	NYCDOE Citywide Progress Reports. The NYCDOE has revised the format of the progress reports and letter grades are no longer assigned.	Unable to Assess	No longer applicable due to change in DOE reporting.
Org Goal 2	Under the state's NCLB accountability system, the school's Accountability Status will be "Good Standing" each year.	NYSED Determination	Met	
Org Goal 3	CAMPA will annually meet state and federal accountability goals under applicable laws.	School Records	Met	
Org Goal 4	80 percent of CAMPA 6th grade students will keep a food diary to record the number of calories, sodium and carbohydrates found in their diet to promote healthy foods.	Educating our students on healthy eating and its importance, 2. Partnering with organizations to reinforce nutrition and fitness and 3. Implementation of healthy eating habits. We have addressed all	Met	

		phases of this goal. As part of the Health curriculum, our students have learned about such relevant topics as, the food pyramid, nutrition and healthy eating. Students continued		
Org Goal 5	80 percent of CAMPA parents/families will participate in a fall and spring family night of physical fitness.	During the school year, CAMPA sponsored various events that focused on physical activities and fitness.	Met	
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete - Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. SUNY-authorized charter schools are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until **August 1 2023** but will be identified as a required task thereafter and due on **November 1, 2023**. This is a required task, and it is marked optional for administrative purposes only.

CAMPA FS23 Final

Filename: CAMPA_FS23_Final.pdf Size: 437.2 kB

Entry 4a – Audited Financial Report Template (SUNY)

Incomplete - Hidden from applicant

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2023

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[CAMPA FY23 Authorizers Audited Financial Report](#)

Filename: CAMPA_FY23_Authorizers_Audited_Fi_ByKEScD.xlsx Size: 72.8 kB

Entry 4c – Additional Financial Documents

Completed - Nov 1 2023

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[CAMPA ML23 Final](#)

Filename: CAMPA_ML23_Final.pdf Size: 94.3 kB

Entry 4d - Financial Contact Information

Completed - Nov 1 2023

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Larry Hughes	larry.hughes@campacharter.org	347-619-6800

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Joseph Blatt	joseph.blatt@forvis.com	646-253-5164	9

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Charter School Business Management, Inc.	Viviana Torres		vtorres@csbm.com	718-930-9229	9

Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Nov 1 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[SED 2023-2024 Budget CAMPA](#)

Filename: SED_2023-2024_Budget_CAMPA.xlsx Size: 62.0 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Viola Abbott disclosure](#)

Filename: Viola_Abbott_disclosure.pdf Size: 386.3 kB

[Michele Weekes disclosure](#)

Filename: Michele_Weekes_disclosure.pdf Size: 386.9 kB

[Toyin](#)

Filename: Toyin.pdf Size: 543.6 kB

[Michael](#)

Filename: Michael.pdf Size: 541.0 kB

[Jeffries](#)

Filename: Jeffries.pdf Size: 539.8 kB

[Challenger](#)

Filename: Challenger.pdf Size: 539.4 kB

[Levine](#)

Filename: Levine.pdf Size: 538.9 kB

[Knight](#)

Filename: Knight.pdf Size: 540.4 kB

[Ramsey](#)

Filename: Ramsey.pdf Size: 539.0 kB

[Larry Hughes](#)

Filename: Larry_Hughes.pdf Size: 360.3 kB

Entry 7 BOT Membership Table

Completed - Aug 1 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the

Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

- 1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	JoAnne Challenger	[REDACTED]	Chair	Compliance, Finance, Facilities	Yes	6	01/01/2022	01/01/2024	11
2	Larry Hughes	[REDACTED]	Vice Chair	Compliance, Finance, Facilities	Yes	5	01/01/2022	01/01/2024	12
3	Oluwatoyin Ayanfodun	[REDACTED]	Treasurer	Finance	Yes	2	01/01/2022	01/01/2024	10
4	Francis Levine	[REDACTED]	Secretary	Enrollment	Yes	1	01/01/2022	01/01/2024	6
5	Blayne Jeffries	[REDACTED]	Trustee/Member	Enrollment, Education	Yes	2	01/01/2022	01/01/2024	11
6	Viola Abbott	[REDACTED]	Trustee/Member	Enrollment, Facilities	Yes	6	01/01/2022	01/01/2024	5 or less
7	Deborah Knight	[REDACTED]	Trustee/Member	Finance, Compliance	Yes	6	01/01/2022	01/01/2024	12
8	Michele Weekes	[REDACTED]	Trustee/Member	Education, Enrollment	Yes	6	01/01/2022	01/01/2024	10

9	Joan Ramsey	[REDACTED]	Trustee/Member	Enrollment, Education	Yes	6	01/01/2022	01/01/2024	12
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1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
10	Michael Kohlhaugen	[REDACTED]	Trustee/Member	Facilities	Yes	2	01/01/2022	01/01/2024	11
11									
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	10
b.Total Number of Members Added During 2022-2023	1
c. Total Number of Members who Departed during 2022-2023	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	11

3. Number of Board meetings held during 2022-2023

12

4. Number of Board meetings scheduled for 2023-2024

12

Total number of Voting Members on June 30, 2023:

10

Total number of Voting Members added during the 2022-2023 school year:

1

Total number of Voting Members who departed during the 2022-2023 school year:

1

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

11

Total number of Non-Voting Members on June 30, 2023:

0

Total number of Non-Voting Members added during the 2022-2023 school year:

0

Total number of Non-Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Non-Voting members in 2022-2023, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2022-2023

1

Thank you.

Entry 8 Board Meeting Minutes

Completed - Aug 1 2023

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

BOTM July 22

Filename: BOTM_July_22.pdf Size: 144.4 kB

BOTM August 22

Filename: BOTM_August_22.pdf Size: 104.5 kB

BOTM January 23

Filename: BOTM_January_23.pdf Size: 205.8 kB

BOTM October 22

Filename: BOTM_October_22.pdf Size: 158.1 kB

BOTM September 22

Filename: BOTM_September_22.pdf Size: 471.4 kB

BOTM December 22

Filename: BOTM_December_22.pdf Size: 164.5 kB

BOTM February 23

Filename: BOTM_February_23.pdf Size: 239.2 kB

BOTM November 22

Filename: BOTM_November_22.pdf Size: 147.0 kB

BOTM Special Meeting June 23

Filename: BOT_Special_Meeting_June_23.pdf Size: 145.8 kB

BOTM April 23

Filename: BOTM_April_23.pdf Size: 238.4 kB

BOTM May 23

Filename: BOTM_May_23.pdf Size: 257.4 kB

BOTM March 23

Filename: BOTM_March_23.pdf Size: 205.8 kB

BOTM June 23

Filename: BOT_Minutes_June_2023.pdf Size: 187.9 kB

Entry 9 Enrollment & Retention

Completed - Aug 1 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>We hired Schola, a student recruitment company to assist in directing families to CAMPA. Schola's mission is to assist families and schools by placing students in their ideal educational setting. Utilizing our prospective student lists we reached out via telephone and email. Developed and distributed flyers and advertisements that highlight the benefits of enrolling at CAMPA. Also hosted virtual open houses to parents and families with the principal and director of operations, school counselor and staff. Offered assistance with completing online enrollment forms. There was an increase in maximizing the school's social media presence on various websites, such as posting and blogging pertinent information about the school. Gathering parent and staff testimonials about the school and posting them on the school's website. Developing advertisements to highlight the benefits of the school and posting them on various platforms. Setting up semiregular virtual meetings for prospective students and families. Consistent distribution of flyers and ads through mailings. Lastly, we hosted themed community events (health fairs, holiday gift giveaways, food giveaways, summer BBQs, etc) to build our presence in the community and generate interest in CAMPA.</p>	<p>Continue our current efforts. Utilize companies such as Schola, increase our presence in the community by hosting events, utilize various social media outlet, advertise throughout the year.</p>

English Language Learners	<p>We connected with community organizations and persons to establish relationships with asylum seeking facilities. These efforts resulted in the enrollment of 16 asylum seeking students. Distributed flyers and advertisements in various languages. When reaching out via telephone, provided translators when needed. Distributed flyers and developing advertisements in different languages. Continuous development of the school's website to engage families and provide information for families in various languages.</p> <p>Setup virtual informational meetings in different languages. Advertise in various languages.</p>	<p>Continue maintaining and establishing relationship with asylum seeking facilities thereby increasing enrollment of this population.</p>
Students with Disabilities	<p>Utilizing our prospective student lists we reached out via telephone and email.</p> <p>Developed and distributed flyers and advertisements that highlight the benefits of enrolling at CAMPA.</p> <p>Also hosted virtual open houses to parents and families with the principal and director of operations, and school counselor.</p> <p>Offered assistance with completing online enrollment forms. Discussed then programs that are offered for SWD and our inclusive environment.</p>	<p>Specifically targeting families of SWD through online ads and engaging them with information from the school's website.</p> <p>Highlighting the school's programs that are offered to SWD.</p> <p>Setting up semiregular virtual informational meetings with prospective students where they will have the opportunity to receive information, ask questions and speak with our special education coordinator and student support team.</p>

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	<p>CAMPA has demonstrated a strong ability to develop long lasting relationships of trust and familial partnerships with our students and their parents.</p> <p>We take pride in our efforts to support the holistic needs of our students, which includes providing resources and assistances outside of the academics.</p> <p>Our record of academic progress with low-performing students - who are traditionally from economically disadvantaged backgrounds - has secured the praise and celebration of students and parents alike. Positive outcomes academically and socio-emotionally have created a comment of our families to CAMPA that has developed large retention of our students in the school.</p>	<p>Our school will continue to recruit economically disadvantaged students as preferred students. Our core has been to address the needs of this population of students with an academic and personal awareness program tailored to maximize their success. We will continue to recruit and service them with ever-growing success.</p>
English Language Learners	<p>Our faculty and staff work closely with and make considerable progress with this demographic. Our ELLs continue to improve each year due to an instructional design that enables their growth and comfort with the English language and includes them with necessary opportunities of translation in their native tongue. Parents have acknowledged the success of our design and trust the continued progress of their children.</p>	<p>We will continue to incorporate additional staff to assist with English language enrichment, small group, and one-on-one instruction opportunities.</p> <p>CAMPA will continue to recruit and address the needs of this population of students with an academic and personal awareness program tailored to maximize their success.</p>
Students with Disabilities	<p>Our success with Students with Disabilities has been among the best of our academic achievements.</p>	<p>CAMPA will continue to recruit and serve Students with Disabilities. We embody and promote an inclusive</p>

	<p>CAMPA's nurturing environment has promoted the growth and success of students who rarely see either within the school environment.</p> <p>We have highlighted this success in advertising and forums. SWD has been a high priority on our student enrollment list and status will remain.</p>	<p>environment. At CAMPA, we understand the importance of meeting students where they are and supporting them so that they are able to maximize their abilities.</p> <p>We will continue to address the needs of this population of students with an academic and personal awareness program tailored to maximize their success.</p>
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Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2023

**Form for "Entry 10 – Teacher and Administrator Attrition"
Revised to Employee Fingerprint Requirements Attestation**

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Aug 1 2023

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	1
Total Category A: 5 or 30% whichever is less	4.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	1
ii. Science	0
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	1.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	0
Total Category C: not to exceed 5	0.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	5

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	5

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	3

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	8



Thank you.

Entry 12 Organization Chart

Completed - Aug 1 2023

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

[CAMPA Organization Chart \(2\)](#)

Filename: CAMPA_Organization_Chart_2.pdf Size: 94.3 kB

Entry 13 School Calendar

Completed - Aug 1 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[CAMPA 2023-24 School Year Calendar PDF](#)

Filename: CAMPA_2023-24_School_Year_Calendar_PDF.pdf Size: 81.6 kB

Entry 14 Staff Roster

Completed - Aug 1 2023

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.

TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

[faculty-staff-roster-template-2023 \(1\)](#)


Filename: faculty-staff-roster-template-202_nXq1UQY.xlsx **Size:** 17.9 kB

Optional Additional Documents to Upload (BOR)

Completed - Aug 1 2023

[Fire Inspection Certificate Statement](#)

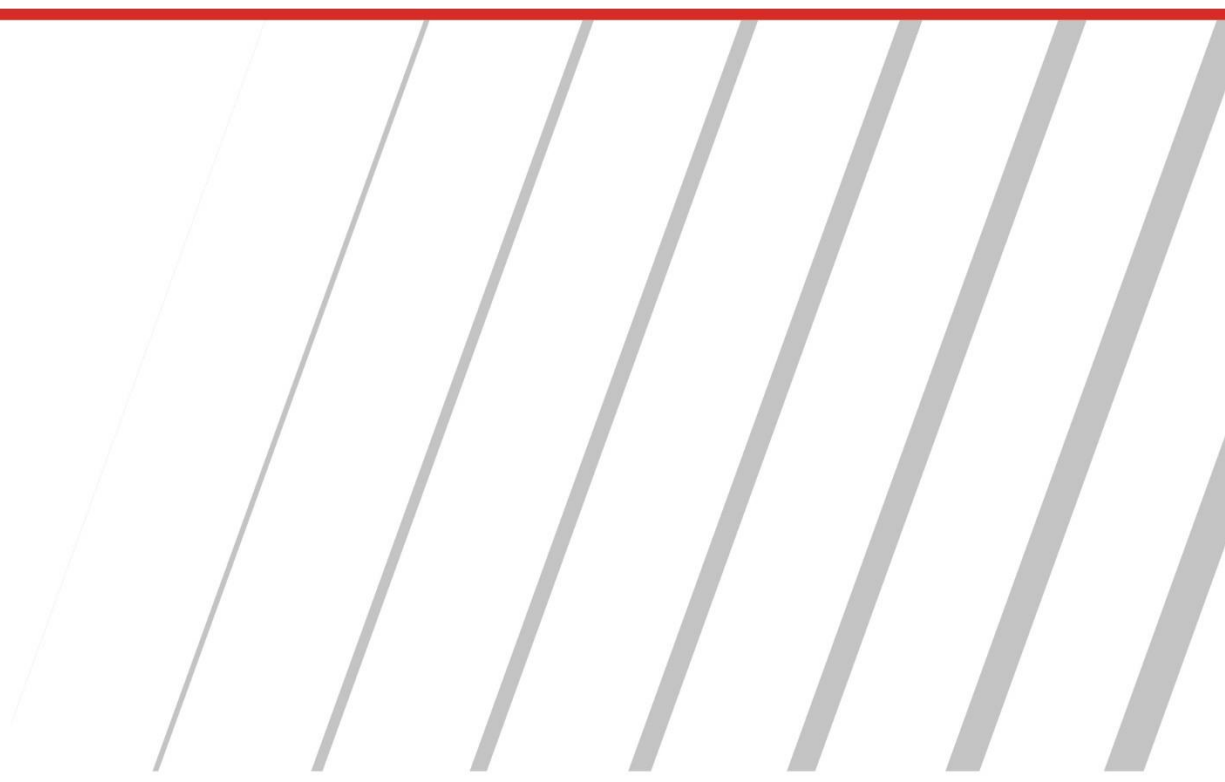
Filename: Fire_Inspection_Certificate_Statement.pdf **Size:** 150.1 kB



Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Independent Auditor's Reports and Financial Statements

June 30, 2023 and 2022



Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

June 30, 2023 and 2022

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Independent Auditor's Report

Board of Trustees
Collegiate Academy for Mathematics and
Personal Awareness Charter School (CAMPA)
Brooklyn, New York

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Collegiate Academy for Mathematics and Personal Awareness Charter School, which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Collegiate Academy for Mathematics and Personal Awareness Charter School as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Collegiate Academy for Mathematics and Personal Awareness Charter School, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Collegiate Academy for Mathematics and Personal Awareness Charter School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Collegiate Academy for Mathematics and Personal Awareness Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information within the statements of functional expenses is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves and other additional procedures in accordance with GAAS. In our opinion, the accompanying supplementary information within the statements of functional expenses is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 1, 2023, on our consideration of Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control over financial reporting and compliance.

FORVIS, LLP

New York, New York
November 1, 2023

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Statements of Financial Position

June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Assets		
Current Assets		
Cash	\$ 94,504	\$ 6,263
Grants and contracts receivable	132,978	305,934
Prepaid expenses and other assets	<u>15,523</u>	<u>16,640</u>
Total current assets	243,005	328,837
Cash held in escrow	100,001	100,001
Property and equipment, net	58,043	163,616
Right-of-use asset finance lease	<u>68,054</u>	<u>-</u>
Total assets	<u><u>\$ 469,103</u></u>	<u><u>\$ 592,454</u></u>
Liabilities and Net Assets		
Current Liabilities		
Accounts payable and accrued expenses	\$ 230,957	\$ 149,660
Accrued salaries and related liabilities	93,117	90,426
Refundable advances	118,111	-
Finance lease liability - current portion	<u>13,456</u>	<u>-</u>
Total current liabilities	455,641	240,086
Finance lease liability	<u>54,889</u>	<u>-</u>
Total liabilities	510,530	240,086
Net Assets Without Donor Restrictions	<u>(41,427)</u>	<u>352,368</u>
Total liabilities and net assets	<u><u>\$ 469,103</u></u>	<u><u>\$ 592,454</u></u>

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Statements of Activities Years Ended June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Revenues		
Resident student enrollment	\$ 1,770,849	\$ 1,804,414
Students with disabilities	210,259	241,010
New York City Department of Education rental assistance revenue	515,000	480,000
Government grants and contracts	232,825	350,561
Forgiveness of PPP loan	-	211,655
Contributions	122,101	250
	<u>2,851,034</u>	<u>3,087,890</u>
Expenses		
Program services		
Education	2,157,053	1,896,831
Special education	438,031	426,213
	<u>2,595,084</u>	<u>2,323,044</u>
Supporting services		
Management and general	649,745	593,151
	<u>3,244,829</u>	<u>2,916,195</u>
Change in Net Assets Without Donor Restrictions	(393,795)	171,695
Net Assets Without Donor Restrictions, Beginning of Year	<u>352,368</u>	<u>180,673</u>
Net Assets Without Donor Restrictions, End of Year	<u><u>\$ (41,427)</u></u>	<u><u>\$ 352,368</u></u>

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Statements of Functional Expenses Years Ended June 30, 2023 and 2022

2023					
	* No. of Positions	Program Services			Supporting Services
		Education	Special Education	Total	Management and General
Administrative staff	4	\$ 114,750	\$ 6,750	\$ 121,500	\$ 243,295
Instructional personnel	11	656,739	149,907	806,646	-
Non-instructional personnel	1	-	-	-	35,000
					35,000
Total salaries	16	771,489	156,657	928,146	278,295
					1,206,441
Payroll taxes and employee benefits		111,596	22,660	134,256	35,192
Contracted services		337,387	44,437	381,824	51,525
Accounting and audit services		-	-	-	103,876
Occupancy		339,169	68,871	408,040	106,959
Repairs and maintenance		31,042	6,303	37,345	9,789
Instructional supplies and materials		25,636	6,841	32,477	-
Office supplies and equipment		46,444	9,431	55,875	14,646
Technology and communication		22,518	4,572	27,090	7,101
Insurance		29,998	6,091	36,089	9,460
Depreciation and amortization		83,847	17,026	100,873	30,024
Professional development		8,461	2,258	10,719	-
Student and staff recruitment		52,209	13,932	66,141	-
Student services		54,332	14,498	68,830	-
Transportation		237,139	63,279	300,418	-
Utilities		5,786	1,175	6,961	1,825
Miscellaneous expenses		-	-	-	1,053
					1,053
Total expenses		\$ 2,157,053	\$ 438,031	\$ 2,595,084	\$ 649,745
					\$ 3,244,829

* Supplementary information

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Statements of Functional Expenses (Continued)

Years Ended June 30, 2023 and 2022

2022					
	* No. of Positions	Program Services			Supporting Services
		Education	Special Education	Total	Management and General
Administrative staff	4	\$ 144,922	\$ 13,291	\$ 158,213	\$ 231,286
Instructional personnel	12	591,367	145,395	736,762	-
Non-instructional personnel	1	-	-	-	34,173
					34,173
Total salaries	17	736,289	158,686	894,975	265,459
					1,160,434
Payroll taxes and employee benefits		115,502	24,893	140,395	41,643
Contracted services		232,375	54,660	287,035	42,755
Accounting and audit services		-	-	-	65,669
Occupancy		304,557	65,639	370,196	109,804
Repairs and maintenance		25,306	5,454	30,760	9,124
Instructional supplies and materials		31,430	8,034	39,464	-
Office supplies and equipment		34,303	7,393	41,696	12,368
Technology and communication		33,896	7,305	41,201	12,221
Insurance		29,538	6,366	35,904	10,650
Depreciation and amortization		45,113	9,723	54,836	16,265
Professional development		19,526	4,539	24,065	4,067
Student and staff recruitment		77,019	19,469	96,488	1,955
Student services		38,382	9,811	48,193	-
Transportation		170,570	43,589	214,159	80
Miscellaneous expenses		3,025	652	3,677	1,091
					4,768
Total expenses		\$ 1,896,831	\$ 426,213	\$ 2,323,044	\$ 593,151
					\$ 2,916,195

* Supplementary information

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Statements of Cash Flows Years Ended June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Operating Activities		
Change in net assets	\$ (393,795)	\$ 171,695
Items not requiring (providing) operating cash flows		
Depreciation and amortization	130,897	71,100
Forgiveness of PPP loan	-	(211,655)
Noncash interest expense	-	2,832
Changes in		
Grants and contracts receivable	172,956	(203,146)
Prepaid expenses and other assets	1,117	1,610
Accounts payable and accrued expenses	81,297	93,636
Accrued salaries and related liabilities	2,691	12,151
Refundable advances	118,111	(10,410)
Net cash (used in) provided by operating activities	<u>113,274</u>	<u>(72,187)</u>
Investing Activities		
Purchase of property and equipment	<u>(21,744)</u>	<u>(112,431)</u>
Net cash used in investing activities	<u>(21,744)</u>	<u>(112,431)</u>
Financing Activities		
Principal payments on finance lease liabilities	<u>(3,289)</u>	<u>-</u>
Net cash used in financing activities	<u>(3,289)</u>	<u>-</u>
Net Change in Cash and Restricted Cash	88,241	(184,618)
Cash and Restricted Cash, Beginning of Year	<u>106,264</u>	<u>290,882</u>
Cash and Restricted Cash, End of Year	<u><u>\$ 194,505</u></u>	<u><u>\$ 106,264</u></u>
Cash and Restricted Cash Consist of:		
Cash	\$ 94,504	\$ 6,263
Cash held in escrow	<u>100,001</u>	<u>100,001</u>
	<u><u>\$ 194,505</u></u>	<u><u>\$ 106,264</u></u>
Supplemental Cash Flow information		
ROU Assets obtained in exchange for new finance liabilities	\$ 71,634	\$ -

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMP A)

Notes to Financial Statements

June 30, 2023 and 2022

Note 1: Nature of Organization

Nature of Operations

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMP A) is an educational corporation that operates as a charter school in the Borough of Brooklyn, New York. On December 17, 2013, the Board of Regents and the Board of Trustees of the State University of New York, on behalf of the State Education Department, granted CAMP A a charter valid for a term of five years after CAMP A opened for instruction and was renewed through June 30, 2027. CAMP A was granted a charter for grades six to eight.

CAMP A was organized to pair a rigorous math-focused academic program with wellness and personal awareness support to help its students thrive in high school, college, and career. The combination of deep ties to the community, strong social development, visionary instruction, and insightful leadership creates a healthy and stimulating learning environment for its students. CAMP A served 105 students in grades six to eight in 2023 and 107 students in grades six to eight in 2022.

CAMP A is supported primarily by state and local per-pupil operating revenues and government grants and contracts.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, gains, losses, and other changes in net assets during the reporting period. Actual results could differ from those estimates.

Cash

At June 30, 2023, CAMP A's cash accounts did not exceed federally insured limits.

Cash Held in Escrow

Accounts restricted externally by regulators are considered to be restricted cash.

As part of CAMP A's charter agreement, CAMP A agreed to establish a long-term reserve account to pay for legal and audit expenses that would be associated with a dissolution should it occur.

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Notes to Financial Statements

June 30, 2023 and 2022

Grants and Contracts Receivable

Receivables are recorded when services are rendered and are stated at amount billed. Receivables are presented net of allowances for doubtful accounts. Receivables are ordinarily due upon issuance of the invoice. Receivables past due more than 30 days are considered delinquent. The allowances are based on management's evaluation of the collectability of the related accounts. Bad debt expense is charged if a receivable is determined to be uncollectible based on periodic review by management. Factors used to determine whether an allowance should be recorded include the age of the receivable and a review of payments subsequent to year-end. Management deemed no allowance was necessary for the years ended June 30, 2023 and 2022.

Property and Equipment

Property and equipment acquisitions over \$1,000 are stated at cost, less accumulated depreciation and amortization. Depreciation and amortization are charged to expense on the straight-line basis over the estimated useful life of each asset. Leasehold improvements are amortized over the shorter of the lease term or respective estimated useful lives.

The estimated useful lives for each major depreciable classification of property and equipment are as follows:

Computer equipment	3–10 years
Furniture and fixtures	5–7 years
Leasehold improvements	1–5 years

In 2023, there was a change in estimated useful lives of leasehold improvements due to the one-year term of the lease. While there are renewal options, they are not currently expected to be exercised.

Long-Lived Asset Impairment

CAMPA evaluates the recoverability of the carrying value of long-lived assets whenever events or circumstances indicate the carrying amount may not be recoverable. If a long-lived asset is tested for recoverability and the undiscounted estimated future cash flows expected to result from the use and eventual disposition of the asset are less than the carrying amount of the asset, the asset cost is adjusted to fair value and an impairment loss is recognized as the amount by which the carrying amount of a long-lived asset exceeds its fair value. No asset impairment was recognized during the years ended June 30, 2023 and 2022.

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor restrictions.

Net assets without donor restrictions are available for use in general operations and not subject to donor restrictions.

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMP A)

Notes to Financial Statements

June 30, 2023 and 2022

State and Local Per-Pupil Operating Revenues

Revenues from the state and local governments resulting from CAMP A's charter status and based on the number of students enrolled are recorded when services are performed in accordance with the charter agreement. These grants are recorded as revenue by CAMP A when services are rendered.

Grants and Contracts Revenue and Receivables

Revenues from government grants and contracts to which CAMP A is entitled are recognized mostly on student enrollment. Some grants are provided for specific educational endeavors which are not based on student enrollment and are recorded when related expenditures are incurred by CAMP A. Receivables are recorded when the revenue is earned.

Contributions

Contributions are provided to CAMP A either with or without restrictions placed on the gift by the donor. Revenues and net assets are separately reported to reflect the nature of those gifts – with or without donor restrictions. The value recorded for each contribution is recognized as follows:

Nature of the Gift	Value Recognized
<i>Conditional gifts, with or without restriction</i>	
Gifts that depend on a future and uncertain event	Not recognized until the gift becomes unconditional, <i>i.e.</i> , the donor-imposed condition is substantially met
<i>Unconditional gifts, with or without restriction</i>	
Received at date of gift – cash and other assets	Fair value
Received at date of gift – property, equipment, and long-lived assets	Estimated fair value
Expected to be collected within one year	Net realizable value
Collected in future years	Initially reported at fair value determined using the discounted present value of estimated future cash flows technique

In addition to the amount initially recognized, revenue for unconditional gifts to be collected in future years is also recognized each year as the present-value discount is amortized using the level-yield method.

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Notes to Financial Statements

June 30, 2023 and 2022

When a donor-stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. Absent explicit donor stipulations for the period of time that long-lived assets must be held, expirations of restrictions for gifts of land, buildings, equipment, and other long-lived assets are reported when those assets are placed in service.

Gifts and investment income that are originally restricted by the donor and for which the restriction is met in the same time period are recorded as revenue with donor restrictions and then released from restriction.

Conditional contributions having donor stipulations which are satisfied in the period the gift is received are recorded as revenue and net assets without donor restrictions.

As of June 30, 2023, proceeds from a conditional contribution of \$102,242 was recorded as a liability. As of June 30, 2022, no proceeds received from conditional contributions were recorded as a liability.

Income Taxes

CAMPA is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and a similar provision of state law. However, CAMPA is subject to federal income tax on any unrelated business taxable income. CAMPA files tax returns in the U.S. federal jurisdiction.

Functional Allocation of Expenses

The costs of supporting the various programs and other activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Certain costs have been allocated among the program and management and general categories based on estimates of time and effort and other methods.

Note 2: Property and Equipment

	<u>2023</u>	<u>2022</u>
Computer equipment	\$ 136,475	\$ 114,731
Furniture and fixtures	90,151	90,151
Leasehold improvements	<u>462,403</u>	<u>462,403</u>
	689,029	667,285
Less accumulated depreciation and amortization	<u>(630,986)</u>	<u>(503,669)</u>
	<u><u>\$ 58,043</u></u>	<u><u>\$ 163,616</u></u>

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Notes to Financial Statements

June 30, 2023 and 2022

Note 3: Grant Reimbursements Receivable and Future Commitments

CAMPA receives its grant support through periodic claims filed with the respective funding sources, not to exceed a limit specified in the funding agreement. The grant is conditional upon number of students served through the related program. Since the financial statements of CAMPA are prepared on the accrual basis, all earned portions of the grants not yet received as of June 30, 2023, have been recorded as receivables. Following is the grant commitment that extends beyond June 30, 2023:

Grant	Term	Grant Amount	Earned Through 2023	Funding Available
Summer Boost	Through September 2023	\$ 146,060	\$ -	\$ 146,060

Note 4: Leases

Changes in Accounting Principles

In February 2016, the Financial Accounting Standards Board (FASB) issued ASU 2016-02, *Leases* (Topic 842). This ASU requires lessees to recognize a lease liability and a right-of-use (ROU) asset on a discounted basis, for substantially all leases, as well as additional disclosures regarding leasing arrangements for both lessees and lessors. Disclosures are required to enable users of financial statements to assess the amount, timing and uncertainty of cash flows arising from leases. In July 2018, FASB issued ASU 2018-11, *Leases* (Topic 842): *Targeted Improvements*, which provides an optional transition method of applying the new lease standard. Topic 842 can be applied using either a modified retrospective approach at the beginning of the earliest period presented or as permitted by ASU 2018-11, at the beginning of the period in which it is adopted, *i.e.*, the comparatives under Accounting Standards Codification (ASC) 840 option.

CAMPA adopted Topic 842 on July 1, 2022 (the effective date), using the comparatives under ASC 840 transition method, which applies Topic 842 at the beginning of the period in which it is adopted. Prior period amounts have not been adjusted in connection with the adoption of this standard. CAMPA elected the package of practical expedients under the new standard, which permits entities to not reassess lease classification, lease identification or initial direct costs for existing or expired leases prior to the effective date. CAMPA has lease agreements with nonlease components that relate to the lease components. CAMPA elected the practical expedient to account for nonlease components and the lease components to which they relate as a single-lease component for all. Also, CAMPA elected to keep short-term leases with an initial term of 12 months or less off the statements of financial position. CAMPA did not elect the hindsight practical expedient in determining the lease term for existing leases as of July 1, 2022.

There was no impact of adoption as all operating leases as of July 1, 2022 were short-term leases. The standard did not significantly affect the statements of activities or cash flows.

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Notes to Financial Statements

June 30, 2023 and 2022

Accounting Policies

CAMPA determines if an arrangement is a lease or contains a lease at inception. Leases result in the recognition of ROU assets and lease liabilities on the statements of financial position. ROU assets represent the right to use an underlying asset for the lease term, and lease liabilities represent the obligation to make lease payments arising from the lease, measured on a discounted basis. CAMPA determines lease classification as operating or finance at the lease commencement date.

CAMPA combines lease and nonlease components, such as common area and other maintenance costs, and accounts for them as a single-lease component in calculating the ROU assets and lease liabilities for its office equipment.

At lease commencement, the lease liability is measured at the present value of the lease payments over the lease term. The ROU asset equals the lease liability adjusted for any initial direct costs, prepaid or deferred rent, and lease incentives. CAMPA has made a policy election to use a risk-free rate (the rate of a zero-coupon U.S. Treasury instrument) for the initial and subsequent measurement of all lease liabilities. The risk-free rate is determined using a period comparable with the lease term. Payments on leases in excess of the fixed rent amount used in the determination of the lease liability are variable payments.

The lease term may include options to extend or to terminate the lease that CAMPA is reasonably certain to exercise. Lease expense is generally recognized on a straight-line basis over the lease term.

CAMPA has elected not to record leases with an initial term of 12 months or less on the statements of financial position. Lease expense on such leases is recognized on a straight-line basis over the lease term.

Nature of Leases

CAMPA has entered into the following lease arrangements:

Finance Leases

These leases mainly consist of equipment. Termination of the leases generally are prohibited unless there is a violation under the lease agreement.

Operating Leases

CAMPA has a lease for office space that expires June 30, 2023. Termination of the lease is generally prohibited unless there is a violation under the lease agreement. Subsequent to year ending 2023, CAMPA renewed the lease through June 30, 2024.

All Leases

CAMPA has no material related-party leases.

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Notes to Financial Statements

June 30, 2023 and 2022

CAMPA's lease agreements do not contain any material residual value guarantees or material restrictive covenants.

Quantitative Disclosures

The lease cost and other required information for the year ended June 30, 2023 is:

Lease cost	
Finance lease cost	
Amortization of right-of-use asset	\$ 3,580
Interest on lease liabilities	609
Short-term lease cost	<u>515,000</u>
Total lease cost	<u><u>\$ 519,189</u></u>
Other information	
Cash paid for amounts included in the measurement of lease liabilities	
Operating cash flows from finance leases (<i>i.e.</i> , interest)	\$ 409
Financing cash flows from finance leases (<i>i.e.</i> , principal portion)	3,289
Right-of-use assets obtained in exchange for new finance lease liabilities	71,634
Weighted-average remaining lease term	
Finance leases	4.83 years
Weighted-average discount rate	
Finance leases	3.52%

Future minimum lease payments and reconciliation to the statement of financial position at June 30, 2023 are as follows:

	<u>Finance Lease</u>
2024	\$ 15,600
2025	15,600
2026	15,600
2027	15,600
2028	<u>11,700</u>
Total future undiscounted lease payments	74,100
Less present value discount	<u>(5,755)</u>
Lease liabilities	<u><u>\$ 68,345</u></u>

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMP A)

Notes to Financial Statements

June 30, 2023 and 2022

Prior Year Disclosures Under ASC 840

Effective July 2016, CAMP A entered a five-year lease agreement for classroom space. As part of the agreement, the landlord was responsible for up to \$300,000 of construction costs incurred by CAMP A. These costs were reimbursed to CAMP A through a reduction in future rental payments. Effective July 2021, CAMP A entered into a one-year lease agreement for classroom space. The agreement is subject to renewal. In September 2022, CAMP A renewed the lease agreement through June 30, 2023 with an option to renew for an additional 10 years. Rent expense for the year ended June 30, 2022 was \$480,000.

Note 5: Loan Payable

On March 27, 2020, President Trump signed into law the *Coronavirus Aid, Relief, and Economic Security Act*. On June 18, 2020, CAMP A received a loan in the amount of \$208,823 pursuant to the Paycheck Protection Program (PPP). The loan, including accrued interest expense of \$2,832, was forgiven in 2022.

The School had elected to account for the funding as a loan in accordance with Accounting Standards Codification (ASC) Topic 470, *Debt*. The loan was due two years from the date of the first disbursement under the loan and had a fixed interest rate of 1% per year. The forgiveness of the loan was recognized as a gain in the financial statements in the period the debt was legally released. PPP loans are subject to audit and acceptance by the U.S. Department of Treasury, Small Business Administration, or lender; as a result of such audit, adjustments may be required to the gain recognized.

Note 6: Significant Estimates and Concentrations

GAAP requires disclosure of certain significant estimates and current vulnerabilities due to certain concentrations. Those matters include the following:

Grants and Contracts

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

A significant portion of CAMP A's operating revenue is paid by the New York State Education Department (NYSED). Additionally, all grants and contracts receivable due at year-end were all due from NYSED.

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Notes to Financial Statements

June 30, 2023 and 2022

Note 7: Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of June 30, 2023 and 2022, comprise the following:

	2023	2022
Cash	\$ 94,504	\$ 6,263
Grants and contracts receivable	132,978	305,934
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 227,482</u>	<u>\$ 312,197</u>

CAMPA manages its liquidity and reserves following three guiding principles: operating within a prudent range of financial soundness and stability, maintaining adequate liquid assets to fund near-term operating needs, and maintaining sufficient reserves to provide reasonable assurance that long-term obligations will be discharged. CAMPA monitors liquidity and cash flows on an ongoing basis to ensure an appropriate amount of cash is available to meet current expenditure needs.

Note 8: Related-Party Transactions

During the year ended June 30, 2023, CAMPA made payments totaling \$178,802 to the Center for Educational Innovation (CEI) for student enrichment services. One of CAMPA's board members is a key employee of this organization. CAMPA did not make any payments to this individual. During the year ended June 30, 2022, CAMPA made payments totaling \$12,620 to Tomorrow's Leaders NYC for event planning and professional development. One of CAMPA's board members is a key employee of this organization. CAMPA did not make any payments to this individual.

Note 9: Subsequent Events

Subsequent events have been evaluated through November 1, 2023, which is the date the financial statements were available to be issued.

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Independent Auditor's Report

Board of Trustees
Collegiate Academy for Mathematics and
Personal Awareness Charter School (CAMPA)
Brooklyn, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Collegiate Academy for Mathematics and Personal Awareness Charter School, which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 1, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Collegiate Academy for Mathematics and Personal Awareness Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

FORVIS, LLP

New York, New York
November 1, 2023

**Collegiate Academy for Mathematics and
Personal Awareness Charter School (CAMP)**

**Schedule of Findings and Responses
Year Ended June 30, 2023**

Findings Required to be Reported by *Government Auditing Standards*

Reference Number	Finding
-----------------------------	----------------

No matters are reportable.

**Collegiate Academy for Mathematics and
Personal Awareness Charter School (CAMP)**

**Summary Schedule of Prior Audit Findings
Year Ended June 30, 2023**

Reference Number	Summary of Finding	Status
No matters are reportable.		



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Board of Trustees and Management
Collegiate Academy for Mathematics and
Personal Awareness Charter School (CAMPA)
Brooklyn, New York

In planning and performing our audit of the financial statements of Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA) as of and for the year ended June 30, 2023, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, we considered CAMPA's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of CAMPA's internal control. Accordingly, we do not express an opinion on the effectiveness of CAMPA's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis.

A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of CAMPA's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

We observed matters that we consider to be deficiencies that we communicated to management orally.

This communication is intended solely for the information and use of management, the Board of Trustees, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

FORVIS, LLP

New York, New York
November 1, 2023

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:
VIOLA ABBOTT

Name of Charter School Education Corporation:
Collegiate Academy for Mathematics and Personal Awareness Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
no positions held

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

none

Business Address:

none

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

[REDACTED]

4-30-2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:
Michele Weekes

Name of Charter School Education Corporation:
Collegiate Academy for Mathematics and Personal Awareness Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
no positions held

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

none

Business Address:

none

E-mail Address:**Home Telephone:****Home Address:**
Signature6-25-2023
Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Oluwatoyin Ayanfodun

Name of Charter School Education Corporation:

The Collegiate Academy for Mathematics and Personal Awareness

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Tomorrow's Leaders NYC	Event planning, professional development, social emotional workshops		Oluwatoyin Ayanfodun	Other employees of the organization provide the service to the school

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

718-928-4304

Business Address:

653 Schenck Avenue, Brooklyn, NY 11207

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

[REDACTED]

[REDACTED]

7/31/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Michael Kohlhausen

Name of Charter School Education Corporation:

The Collegiate Academy for Mathematics and Personal Awareness

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☐ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☐ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**


Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

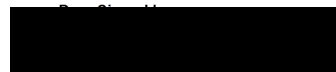
E-mail Address:



Home Telephone:

Home Address:





7/31/2023

Signature

Date

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- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Blayne Jeffries

Name of Charter School Education Corporation:

The Collegiate Academy for Mathematics and Personal Awareness

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest


-

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Business Telephone:

Business Address:


E-mail Address:



Home Telephone:

Home Address:



DocuSigned by:

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7/31/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

JoAnne Challenger

Name of Charter School Education Corporation:

The Collegiate Academy for Mathematics and Personal Awareness

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

DocuSigned by:
[REDACTED]
500DA0020AD0450...

7/9/2023

Signature

Date

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- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Frances Levine

Name of Charter School Education Corporation:

The Collegiate Academy for Mathematics and Personal Awareness

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

7/8/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Deborah Knight

Name of Charter School Education Corporation:

The Collegiate Academy for Mathematics and Personal Awareness

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary, treasurer in past years.

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**


Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:


Business Address:


E-mail Address:



Home Telephone:

Home Address:



DocuSigned by:

7017FE25E00E421...

7/18/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Joan Ramsey

Name of Charter School Education Corporation:

The Collegiate Academy for Mathematics and Personal Awareness

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**


Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

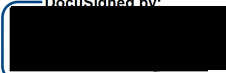


Home Telephone:



Home Address:



DocuSigned by:

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7/11/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:
LARRY HUGHES

Name of Charter School Education Corporation:
Collegiate Academy for Mathematics and Personal Awareness Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
VICE CHAIR

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

none

Business Address:

none

E-mail Address:**Home Telephone:****Home Address:**
Signature2-28-2023
Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Regular Board Meeting via Zoom July 12, 2022

The meeting was called to order by JoAnne Challenger, Chair, at 6:04 PM.

Board Members in Attendance: JoAnne Challenger, Michele Weekes, Deborah Knight, Blayne Jeffries, Larry Hughes, Joan Ramsey, Oluwatoyin Ayanfodun, Michael Kolhagen

Not in attendance: Afrah Richmond, Viola Abbott

Non-Board members in Attendance: Stephanie Mauerstock, Timothy Opium, George Leonard, Principal, Niaka Gaston, Director of Operations

June meeting minutes were approved

Community Remarks: None

Chair Updates:

Graduation 2022 Exercises: 2022 commencement took place at the Brooklyn Museum on June 27th. JoAnne gave formal kudos to Mr. Leonard and Mr. Gaston on a job well done.

• **Annual Review Guidelines:** Documents for renewal will be submitted. Mr. Gaston is also working on this. Board minutes and financial disclosure form need to also be submitted by the end of this month.

• **Dashboard training:** Took place on July 6th

• **Renewal:** Stephanie will submit the information for renewal by August 15th.

Schola Recruitment Activity: Report given by Tim Opium (see full report via email) Applicants: 50, Accepted: 15

Enrollment Report:

2022-2023 Budget Review: Larry went over various numbers of students we would need to be in the net positive. We need 110 students.

Renewal and Dashboard updates: More info will be added to the dashboard for Sept including enrollment data, waitlist, financial metrics, compliance reporting, etc.

Principal's Report:

The Summer Boost Program has been effective due to some minor changes in the format. The Program Director of the 9-12 Academic sessions is also supervising the 12-3 format in order for the transition from academic to non-academic was more structured and operationally seamless. The students are more disciplined under our familiar style of supervision which also provides more of a safety net during out of the building field trips.

The scores on the Algebra and Living Environment Regents were on the average 84 and 85 respectively.

Discussion was had about potential available school buildings to move CAMPA

Financial Report: Timothy Opium

See Full Report in attachments

The board will need to have an emergency meeting to approve the budget prior to the next meeting.

Timothy went over his report packet

Committee Reports

- **Education:** Will meet sometime this month
- **Facilities:** Discussion was had regarding the current school building
- **Nomination:**

JoAnne Challenger moved that we adjourn the meeting at 7:11pm, seconded by Michele Weeks

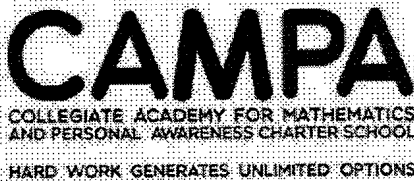
Meeting adjourned

Respectfully Submitted,

Blayne Jeffries,
Board Member

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Brooklyn, NY 11207

(347) 619-6800

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Emergency Board Meeting via Zoom August 12, 2022

The meeting was called to order by JoAnne Challenger, Chair, at 9:07 A.M.

Board Members in Attendance: JoAnne Challenger, Deborah Knight, Viola Abbott, Blayne Jeffries, Larry Hughes, Michele Weekes, Oluwatoyin Ayanfodun, Michael Kolhagen, Joan Ramsey

Not in attendance: Afrah Richmond

Non-Board members in Attendance: Stephanie Mauterstock, Timothy Opium, Niaka Gaston

Blayne Jeffries read the revised resolution amended by Stephanie.

RESOLUTION OF THE BOARD OF TRUSTEES OF

COLLEGIATE ACADEMY FOR MATHEMATICS AND PERSONAL AWARENESS CHARTER SCHOOL

The Board of Trustees (the "**Board**") of Collegiate Academy for Mathematics and Personal Awareness Charter School, a New York education corporation (the "**School**"), at a duly constituted meeting of the Board held on August 12, 2022, does hereby (i) approve and adopt the following resolutions and (ii) direct that these resolutions be recorded among the minutes of the proceedings of the School.

WHEREAS, School is the tenant at the facility located at 1962-84 Linden Boulevard, Brooklyn, New York 11207 (the "**Current Facility**");

WHEREAS, the Current Facility cannot, without extensive renovation, accommodate the School's target enrollment of one hundred fifty (150) students (the "**Target Enrollment**"); and

WHEREAS, members of the School's leadership are seeking a facility within the School's existing borough of Brooklyn, NY that can accommodate the Target Enrollment (the "**New Facility**"); and

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WHEREAS, along with assistance from legal counsel, as necessary, and provided that the School can reach the Target Enrollment, the School desires to commence negotiating a lease for the New Facility while simultaneously negotiating a renewal term for the Current Facility, in the event the School is unable to reach the Target Enrollment;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves and authorizes any Trustee or officer of the School or the Board's designee (each, a "**Proper Representative**") to work with the School's legal counsel to negotiate a lease for the New Facility, provided that the School is able to reach the Target Enrollment and to simultaneously negotiate a renewal term for the Current Facility, in the event the School is unable to reach the Target Enrollment.

Deborah Knight moved that we adopt the resolution. Joan Ramsey seconded the motion. Discussion was had.

Nine board members said yes, the motion passed.

Renewal Report from Stephanie

Includes info on Schola recruitment, renewal

Stephanie asked that all feedback and questions about the report be directed to her from the board by Monday 12 p.m. Please copy JoAnne on all emails regarding this report.

Stephanie's full report attached

Michael Kolhagen moved that the board goes into executive session to discuss sensitive topics. JoAnne seconded the motion at 9:45 a.m. We will be in session for 10 minutes.

1. Governance: Michael suggested a re-constituted board with new members prior to the renewal.
2. Space: We need a plan to move to an appropriate site, enrollment
3. These things need to be done before the regents/board review for the charter to be renewed within the next 2-3 months.
4. Unpaid invoices are an issue

JoAnne moved that we come out of executive session at 10:10 a.m. Seconded by Deborah Knight. Executive session is closed.

Michele moved that we end the meeting. Joan Ramsey seconded it. The meeting adjourned at 10:11 a.m.

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Regularly Scheduled Board Meeting
Virtual
January 10, 2023
6:00 PM

The meeting was called to order by JoAnne Challenger, Chair at 6:04 PM.

Board Members in Attendance: JoAnne Challenger, Blayne Jeffries, Joan Ramsey, Deborah Knight, Michael Kohlhagen, Larry Hughes, and Francis Levine

Board member absent: Oluwatoyin Ayanfodun

Board members excused: Viola Abbott, Michele Weeks

Non board members: Principal Leonard, Mr. Gaston

Welcome and Community Remarks

JoAnne read the Roberts Rules of Order for protocol on visitors was reviewed.

JoAnne welcomed new board member Francis Levine. She was referred to the board by Everett Hughes and completed the new member process and approved by SED. She brings expertise to the Board, insight on technology and fundraising.

Board Meeting December 2022 Minutes were approved.

Deborah Knight moved that the December 2022 minutes be approved. Joan Ramsey seconded the motion. The minutes are approved.

Chair's Update

- Condolences to board member Larry Hughes who lost his mother-in-law.

- Board member Michele Weeks is taking a leave of absence and will undergo surgery
- JoAnne sent information on the renewal the state is conducting on this Friday at 2pm for anyone who is interested in attending and hearing more about the report.

CSBM's Financial Report- Viviana Torres

Viviana from CSBM gave a report on current assets, operating cash, and escrow. (See full report)

Completion of Recruitment and Outreach Plan

At the last board meeting, we created a working 30-60-90-day recruitment and outreach plan. JoAnne said the plan needs to be revisited for specificity.

SED site visit conducted, December 14, 2022 by our SED liaison, Vickie Smith was pleased with what she reviewed; however, recruitment remains an issue. Recommendations from Vickie were made and received. She suggested that we reach out to community leaders regarding our presence in the community.

Outreach

- Michael will draft an email of a survey on recruitment that will go out by Jan 31st.
- Mr. Leonard said he will investigate track, basketball, and volleyball. The thought was to put activities on the marketing materials for the school to attract students. JoAnne is asking by Feb 1st that Mr. Gaston contact the tennis league for possibility of engaging our students.
- Mr. Gaston mentioned promoting the school on via video.

Enrollment and Recruitment update

Enrollment: Two students may be expelled due to breaking the code of conduct and ethics

Total enrollment is at 101 and may be at 99 due to the potential loss of two students.

CEI's Report

- The evaluation documents requested by the evaluator, will be available in 48 hours with a comprehensive workplan and board trainings.
- CEI reviewed a scope of work with Mr. Leonard and Mr. Gaston that they would like to deliver to the board.
- CEI formally reached out for a meeting about a charter relocation.
- Everett Hughes is recruiting for Saturday Academy at CAMPA
- Michael was impressed with Jill Shahan who gave board training. He is looking into retaining her to do more board training.

Principal's Report

Mr. Leonard had technical issues and was unavailable to give his report. He will send report in a separate email.

Adjournment:

Blayne moved that we adjourn the meeting. Joan Ramsey seconded. Meeting adjourned 7:14 p.m.

Respectfully submitted:

Blayne Jeffries, Board Secretary

**Regularly Scheduled Board Meeting
in person at CAMPA
October 17, 2022**

The meeting was called to order by JoAnne Challenger, Chair, at 6:01 PM.

Board Members in Attendance: JoAnne Challenger, Blayne Jeffries, Larry Hughes, Oluwatoyin Ayanfodun, Joan Ramsey, Michele Weeks, Viola Abbott, Deborah Knight, Michael Kohlhausen

Non-Board Members: Niaka Gaston, George Leonard, Stephanie Mauerstock

The September minutes will be deferred until later this week.

Before we begin tonight's meeting, the public comment protocol was read.

October 24th is District 19's hearing via Zoom

The CSBM contract has been signed

Mr. Hughes and Ms. Knight had a presence at a community event. Some students at the school participated in the event.

Chair's Update

- October 24th D.19 Hearing will take place via Zoom
- Submission of Benchmark 1
- Execution of CSBM Contract was executed and signed
- CAMPA students at Community Event: Mr. Leonard had a presence at a community event that some CAMPA students also attended and participated in. Everyone had an enjoyable time.

Enrollment and attendance update: Mr. Gaston

104 students are currently enrolled in CAMPA.

Students of families seeking asylum in the U.S. came to visit the school. There was an issue with bringing students to school by 8 a.m. Some other families seeking asylum have been relocated to other boroughs. Ms. Acosta, the Spanish teacher, translated all interaction during these visits. School uniforms and transportation were going to be supplied at no cost to the families that decided to attend, however no conversion of prospective students to actual enrolled students has taken place.

Vote on Resolution for Open Meeting Policy

Each school needs to adopt a policy on how our meetings will be conducted now that some

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Covid restrictions have been lifted. The board reviewed the resolution given by CEI staff member, Stephanie Mauerstock, which allows members to attend remotely if there is an in-person quorum, including several other options.

Motion: Board member Deborah Knight moved that we accept the option, which allows members to attend remotely if there is an in-person quorum. Larry Hughes seconded. It has properly moved, seconded, and approved unanimously.

CEI's Report: Stephanie Mauerstock

Stephanie presented on CAMPA's enrollment. The budget target is 110 students, stretch goal is 120-130 students.

CAMPA staff is also reaching out to 5th grade students to take part in Saturday academy to increase enrollment.

Open meeting law resolution was already voted on

Renewal application was submitted

In every grade for every tested subject, CAMPA (for all students and subgroups) and grade, CAMPA outperformed the district by a wide margin and outperformed NYC. CAMPA has met expectations for the NYSID. CAMPA performed outstanding compared to the last few years performance

The board was impressed and thinks it should be marketed to the school's advantage to draw students.

JoAnne gave official kudos to the leadership team at the school, students and the CEI team.

Important Upcoming dates

Oct 24th will be a district hearing,

Oct/Nov renewal site visit

March/April 2023 Renewal Recommendation

Board of Regents Renewal determination

Stephanie is suggesting the exec committee meet in November to produce a slate of candidates of potential new board members.

Facilities committee should investigate a new location, Stephanie will work with JoAnne on a cover letter that will be submitted in the NYSID portal

By Wed. or Thurs. of this week, the school should send the DOE representative a list of all people who plan to speak at the Oct 24th district hearing.

Committee level prep meetings should be scheduled for mock interviews

Principal's Report

Mr. Leonard is using the Danielson model that is an instructional and evaluative tool for education.

Leadership is focused on everything they have done from Covid until now. The school performed well during and after Covid compared to other districts in the city in all grades.

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Mr. Leonard got a call from Janet Klein and said the scores are so good that it will be hard to NOT get a renewal.

Mr. Leonard is a little worried about bringing in the asylum-seeking kids due to capacity but thinks we can support them. He suggests a bilingual teacher be brought in for each grade.

P.S. 224 came for a visit with 45 kids, and they looked to the CAMPA students as role models. Board member Toyin introduced a contact at the school to CAMPA leadership.

School leadership has people lined up for the hearing next week for every category.

Committee Reports

- Education (Michele gave out physical copies)
- Finance (Larry will email)
- Executive

Executive Session

Began at 7:30 p.m.- 7:50 PM

The Board went into Executive Session to discuss a board member's membership and a CAMPA personnel issue, involving salary

Vote: The board voted unanimously that Ms. Brjada will receive a \$10k stipend when the stimulus money comes in to compensate her for this fiscal year as the guidance counselor and dean.

Discussion was had on meeting dates and times that would work for us to have meetings moving forward. There are many conflicts on days and times for everyone.

Adjournment at 8:04

Submitted by Blayne Jefferies
Board Secretary

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CAMPA

COLLEGIATE ACADEMY FOR MATHEMATICS
AND PERSONAL AWARENESS CHARTER SCHOOL

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CAMPA CHARTER SCHOOL MONTHLY BOARD MEETING SEPTEMBER 15, 2022

The meeting was called to order by JoAnne Challenger, Chair, at 6:04 PM.

Board Members in Attendance: JoAnne Challenger (Chair), Larry Hughes (Vice Chair), Oluwatoyin Ayanfodun (Treasurer), Deborah Knight, Viola Abbott, Joan Ramsey, Michele Weekes, Michael Kohlhagan

Absent: Blayne Jeffries (excused absence), Afrah Richmond

Non-Board Members in Attendance: George Leonard (Principal), Nakia Gaston (Director of Operations), Tim Opium (CEI), Stephany Mauterstock (CEI—Executive Director)

Community Participants: JoAnn Gray—New to the neighborhood. Seeking information about community school. Ms. Challenger welcomed her. Unfortunately, we could hear from her due to a technical issue with her audio.

The minutes for August were approved with the necessary corrections. The vote was unanimous.

By—Laws

Ms. Sabia Pacheco, a registered parliamentarian, reviewed and revised our By-Laws. She went through the revisions with the Board and explained the rationale for each (2.1, 3.1, 3.4, 3.5, 3.8, 3.9, 3.10, 3.13).

There was discussion and questions were asked.

Deborah Knight made a motion that we approve the proposed by-law revisions pending the NY State Education Department's review and approval. It was seconded by Viola Abbott. The vote was unanimously approved.

Financial Report

Larry Hughes gave the financial report. He showed the Board the difference in monies if we had 95 students or if we had 110 students. At 95 students, we would have to lose some of our programs such as Summer Academy. At 110 students, we would have a positive balance next year.

Funds coming in this year---

- Remainder of Summer Boost Program

- ESSER II Grant

- ARP Grant

Mr. Leonard stated that we have 112 students right now.

The executive committee recommended that CSBM perform the majority of our financial responsibilities for this year 2022-2023. Therefore, Mr. Hughes made a motion (seconded by Michele Weekes) that all financial records---our books, reviewing our budget, and looking at our budget verse our actual spending be turned over to CSBM for the 2022-2023 school year.

The motion was unanimously approved.

There was discussion about money for tutors and Mr. Hughes felt we had enough money to hire tutors again.

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Dates for the State Visit

It was suggested that that a good time for the State Team to visit CAMPA would be October 31—November 4.

Ms. Challenger visited the school this week and was very impressed with the climate/ tone of the school. School was quiet and students were focused on their work. Kudos to Mr. Leonard and Mr. Gaston for a good start to the school year.

Enrollment/Attendance

Official Enrollment: 112 students + a new student coming in tomorrow

Attendance: 93%

Recruitment

Continue to call parents, SCOLA, ads, social media, Open Houses and Mr. Everett Hughes & the street team

Mr. Gaston visited a few welcome centers. He also spoke with the Assistant Principal at PS 273. Mr. Leonard spoke with the principal across the street at PS 213.

Updating Website

Direct any interested parents to Mr. Livingston.

Former graduates are sending students to CAMPA

Staff members are having family members send their children to CAMPA

New students get a free uniform

Principal's Report

There was a principal's request for monies. It was decided that the Board would go into executive session to discuss the matter.

The new date for Board meetings will be the second Thursday at 6:00 PM.

Mr. Leonard and Mr. Gaston presented a power point on the progress of CAMPA from where it started to where we are now (ELA & MATH score comparisons).

ELA (2022 scores)	61.3%
MATH (2022 scores)	52.7%

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There was a discussion about “bubble students”. These are level 2 students, who are roughly 5 points from proficiency. Identifying the “bubble students” lets the school know who to target and what standard to target for proficiency.

Bubble Students	
ELA (2022)	12.9%
MATH (2022)	13.5%

One thing that was very important this year was breaking the students up into smaller groups and work heavily on the standards that were found to be weaknesses.

Another valuable tool was having the tutors in the rooms with teachers (and Mr. Leonard & Mr. Gaston—when possible).

Regents

All Students who took Regents exams in Living Environment and Algebra passed.

CEI—Stephany Mauterstock – Executive Director

Ms. Mauterstock presented and discussed Benchmark 9, Benchmark 6 and the school’s renewal with the Board.

Michael Kohlhagan will head the facilities committee to look for places to accommodate a larger student population.

Mr. Kohlhagan has met with staff from the archdiocese. They are interested in working with CEI.

Ms. Challenger has also identified a facility near CAMPA.

Tim Opium, from CEI, will be leaving CAMPA to take on duties in other schools in the CEI network. Everett Hughes will take his place working with the Leadership team at the school, the Board and continuing with recruitment. The Board wants to thank Mr. Opium for his services.

New Business: None

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At 8:05 PM the Board went into executive session to discuss a financial matter that was proposed by the Principal.

As a Board it was decided to defer our decision until next month.

The Board came out of Executive session at 8:40PM.

The meeting was adjourned at 8:43 PM.

Respectfully Submitted,

A solid black rectangular box used to redact the signature of Michele Weekes.

Michele Weekes

Trustee

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**CAMPA Regular Board Virtual Meeting
December 19, 2022
6:00PM**

The meeting was called to order by JoAnne Challenger, Chair, at 6:03 PM.

Board Members in Attendance: JoAnne Challenger, Blayne Jeffries, Larry Hughes, Michael Kohlhausen, Deborah Knight, Joan Ramsey, Oluwatoyin Ayanfodun, Michele Weeks

Non Board members in attendance: Mr. Leonard (Principal), Mr. Gaston (Director of Operations)

Minutes from October meeting were adopted

Blayne moved that the October minutes be approved with necessary corrections. Larry seconded the motion. Motion passed; October minutes were approved.

Motion made by Deborah Knight to accept the November minutes with corrections. JoAnne seconded; motion passed. November minutes are approved.

Chair updates

- CEI provided a site visit package to CAMPA that JoAnne thanked him publicly for on the meeting.
- Thanks to Trustee Toyin Hassan for his creation of CAMPALand at the school in Dec.
- Empire Charter Consultants will provide consultative services for CAMPA.

Nomination Report (Deborah Knight)

Interviews were conducted with Donald Watson and Francis Levine to be potential board members. Francis is politically connected and may be able to write grants. The committee's recommendation is to bring Francis onto the board and not Donald.

Deborah moved that Francis Levine be invited as a board member to CAMPA charter school pending approval of the state.

The motion passed and Francis will move forward with becoming a board member.

The Collegiate Academy of Mathematics and Personal Awareness Charter School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select **Frances Levine** as a member to its Board of Trustees, with a term expiring

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on January 2026 pending approval by NYSED. The resolution approving **Frances Levine** is adopted upon NYSED's approval.

Reflections of NYSED Site Visit 15 minutes

- Commendations
 - Michael commented that the site visit went very well, Mr. Leonard and team did an excellent job which is evident in the school's scores
 - Mr. Leonard said the communication from NYSED was that the visit was great, flowed and covered everything needed
 - Mr. Gaston mentioned CAMPA was great on every level. The parents demonstrated to Vickie that they support the school. She gave them pointers on how they can further advocate for the school and noted that there is a good rotation of parents at the focus groups.
- Concerns
 - Enrollment and our current facilities are a concern

Result Focused Breakout Rooms 20 minutes: JoAnne

- Refine the Outreach to Stakeholder's Action Plan
 - Mr. Gaston suggested a letter go out on Jan 10th, 2023, to the local council/state assembly people/elected officials/representatives to say hello and invite them to the school. The students can get involved by doing a video by Jan 10th with the outcome of the council hear what's happening at CAMPA.
- Refine the 30-60-90 Enrollment Plan
 - Michelle read off the outreach initiatives that were made last year to recruit students including the bus shelter promos, newspaper ads and other avenues.
 - We need to prioritize by Jan 3rd what we will do for recruitment. Michael said CEI can conduct a survey of what worked and what did not for enrollment reach out efforts.
 - Mr. Leonard and the board mentioned adding extracurricular activities to CAMPA to entice kids like a track team, basketball, tennis, robotics, etc.
 - Parent and student incentives and trying to recruit kids from the Saturday school

Share Out 10 minutes (see above)

10. Next Steps

11. Adjournment

Principal's Report

Plan of Action until next Check-in:

Aggregated data derived from

assessments will facilitate homogeneous grouping in ELA and Math instruction based on common deficiencies.

Tutorial sessions will be implemented to target individual student weaknesses and strengths during the week and on the weekends.

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Professional Staff Development by ELA and Math Coaches will target all components and standards of State Regents level courses continue to be a highlight for CAMPA and is a strong selling point regarding recruitment.

Students will be taking the following Regents Exams 06/2023

- . Algebra I & II
- . Living Environment
- . US History
- . Chemistry

The students are presently on the XMAS Break for 2 weeks and have been assigned holiday packages.

We are planning a strategic plan aimed at the following:

- State Exams in ELA and Mathematics
- Regents Prep.
- Personal Awareness
- Tutorial Assistance / PD
- Rigor and Learning
- HS Placement
- Graduation
- Recruitment
- Facilities

Meeting adjourned at 7:23 p.m.

Blayne Jeffries, Board Secretary

Hard Work Generates Unlimited Options!



**Regularly Scheduled CAMPA Board Meeting
Virtual
February 13, 2023**

The meeting was called to order by JoAnne Challenger, Chair, at 6:08 PM.

Board Members in Attendance: JoAnne Challenger, Blayne Jeffries, Larry Hughes, Deborah Knight, Joan Ramsey, Michael Kohlhagen, Frances Levine,

Not in Attendance: Oluwatoyin Ayanfodun

Excused absence: Michele Weeks and Vi Abbott

Non-Board Members: George Leonard (Principal) and Mr. Gaston- Director of Operations

Call to Order/ Roll Call

- Agenda was approved as a working document
- It has been moved and properly second that the January board minutes are approved with any necessary corrections.
- JoAnne read the protocol from the open meeting law.

CSBM's Financial Report and Discussion- Viviana Torres

See full report for details

- Discussion on our budget for: cleaning services at the school and why the amount was so high for the month of January.
- Discussion was also had on the \$88K bill for the school

Chair's Update

- JoAnne sent the board an email announcing Vicki Smith's, (NYSED Charter Liaison,) retirement after 34 years of service.

-Mr. Leonard, on behalf of CAMPA, sent her an Edible Arrangements gift

- Dr. Lisa Long replied favorably regarding our letter of invitation requesting her visit to CAMPA.
- JoAnne is checking to see if we must conduct in-person meetings for next month.

Any board member who would like to participate in the evaluation of CEI, please send JoAnne a text and/or email her and she will forward your information to Dr. Julianne Blazevshi- the evaluator.

Facilities discussion of the Church Avenue Site (Mr. Gaston)

- JoAnne spoke to the owners. Minimal renovations for a monthly rent less than \$75,000 is expected.

-Mr. Gaston said most of the classrooms can be converted to the type of space needed. Creating a lab would need most of the work, along with the physical education space.

- There's water damage to flooring that would need to be repaired.

- The building can accommodate over 120 kids

It was the consensus of the board and school administration that the Church Ave. space would not work for us.

Enrollment

- We currently have 108 students. (Mr. Leonard said this number is incorrect and he will get us the correct number. He believes it's closer to 108-113).

- 16 children of asylum seekers were enrolled as of January 30, 2023. One student will be leaving the school due to relocation.

Recruitment-

-Analysis of the school's social media was done by, Empire Charter Consultants, with suggestions on how to improve our media platforms.

- Michael suggested that the recommendations be sent to the entire board for review.

- Mr. Leonard, Mr. Gaston and Michael met to discuss a proposed survey to be sent to parents regarding how parents were directed to enroll their children in CAMPA. The survey will be reviewed and sent to the recruitment committee for review. The administration stated that there is a lot of follow-up for parents to return surveys in general. In addition, the priority is for parents to complete the survey sent by SED.

The Board discussed the effectiveness of Schola. The Bot is not interested in extending Schola's contract due to the low number of applications received. Schola's fee is \$3,500 per month.

It is anticipated that CAMPA *may* receive a 4-year renewal due to our 2022 scores. Four years was the recommendation by Vickie Smith. We should still be aggressively recruiting for students.

Principal's Report

See full report for further details

- Mr. Leonard will send his reports for January and February to the BoT.
- There's several CAMPA alumni that will assist with tutoring on Saturdays
- The new students seem to be enjoying themselves and showing a strong academic initiative.
- Dress for Success will be implemented next Wednesday for male students and will female students, soon.

The basketball and track teams are in place.

Professional Development Day is being scheduled for ELA and Math be CEI

CEI's Report

- Looking to calendar enrichment opportunities for CAMPA after a meeting with Mr. Leonard and CEI.
- The administration is hoping a large number of students will join CAMPA in the next few weeks to meet the 120 requirement.
-

JoAnne moved that we adjourn the meeting. It was properly seconded by Frances.

Meeting adjourned at 7:44 p.m.

Submitted:

Blayne Jeffries, secretary

**Collegiate Academy of Mathematics and Personal Awareness Charter
School**

Regular Board Meeting

Virtual

November 14, 2022

6:00 PM

A G E N D A

1. Call to Order/ Roll Call
2. Welcome and Community Remarks
3. Approval of Board Meeting Minutes for September and October 2022
4. Chair's Update 3 minutes
 - October 24th D.19 Hearing
 - NYSED Site Visit- December 13th
 - Trustee Resignation Update
5. CSBM Financial Report Viviana Torres
6. Enrollment and Attendance update Mr. Gaston
7. CEI's Report Stephanie (CEI)
 - Preparation for Site Visit
8. Principal's Report 15 Minutes
9. Committee Updates 20 Minutes
 - Education
 - Finance
 - Nomination
 - Facilities
10. New Business
11. Adjournment

Collegiate Academy of Mathematics and Personal Awareness Charter School

Special Meeting

Virtual

June 7, 2023

8:00 PM

Attendees: Larry Hughes, Debbie Knight, Michele Weekes, Toyin Hassan, Blayne Jeffries, Joan Ramsey, Michael Kohlhagen, and JoAnne Challenger.

Excused: Frances Levine and Vye Abbott

The meeting was called to order at:

The BoT held a special meeting on June 7, 2023, to discuss and to vote upon the final draft of Round II bylaw revision based upon NYSED's guidance.

The motion was as follows:

Trustee Larry Hughes moved that the Amended and Restated Proposed Bylaws ROUND II be adopted, pending approval from NYSED. The motion was seconded by Trustee Joan Ramsey.

The meeting was adjourned at: 8:25 PM



BoT's Regularly Scheduled Meeting

Virtual

April 18, 2023

The meeting was called to order by JoAnne Challenger, Chair at 6:01 PM.

Board Members in Attendance: JoAnne Challenger, Blayne Jeffries, Larry Hughes, Frances Levine, Deborah Knight, Joan Ramsey, and Michele Weekes

Not in Attendance: Oluwatoyin Ayanfodun

Excused absence: Michael Kohlhagen, Viola Abbott

Non-Board Members: George Leonard (Principal), Everett Hughes, Mr. Gaston

- **Approval of Agenda**
 - Agenda is approved
- **Approval of Board Meeting Minutes March 14, 2023**
 - Blayne will send March meeting minutes before the end of today
- **Welcome and Community Remarks**

- JoAnne read Public Comment Protocol to welcome any visitors

- The Board welcomed Trustee Michele Weekes back after her absence for the past few months as she recovered from surgery.

- **Vote on Executive Committee's Motion**

Since Tim Opium has been reassigned by CEI in September 2022, the Executive brought forth the following motion.

The Executive Committee moves the adoption of Dr. Timothy L.R. Opium, authorizer of CAMPA Bank accounts, ...8260 and ...3378 at Chase Bank, effective immediately.

The vote was unanimously adopted in favor of the motion.

- **CSBM's Financial Report and Discussion-** Viviana Torres

-

- **Nomination Committee Report** (Deborah Knight, Chair)
 - May is our annual meeting in which we hold board elections. The positions that are open are: Chair, Co-chair, secretary, and treasurer. Anyone interested should contact Deborah and she will create a slate of candidates for the May meeting.

Principal's Report

1. Mr. Leonard will give CAMPA social media passwords to CEI. He will investigate this for clarification
2. The ELA state test is tomorrow. The school has been working hard to prep students. More state tests, including the Regents will be coming up soon.
3. The school is supporting the newly arrived children of the asylum seekers to get them better adjusted. Students will be assimilated with the other students for September.
4. Mr. Leonard, Everett Hughes and Mr. Gaston will do a walkthrough of P.S. 292 to investigate a possible co-location and come back with a report.
5. The leadership team is looking to boost enrollment and get the school situated at a new site as the school continues to grow and hopefully house more students
6. There are some issues with the gang activity in the neighborhood. Local gangs are targeting CAMPA students. The staff has begun to intervene and escort students down the block. Mr. Leonard plans to meet with the principals of the high schools regarding gang activity near CAMPA.
7. Mr. Leonard confirmed that there will be some vacancies at the school for the Fall semester. He will give more information later.
8. CAMPA's graduation will be June 26th at the Brooklyn Museum- 33 students will graduate. There will be a senior trip in May to Kalahari Resort in the Poconos for one day (not overnight)

Committee Reports

- **Recruitment and Enrollment** (Mr. Gaston)
- **Education:** No update
- **Facilities** (Everett Hughes, CEI)
 - 1. We are still looking into location sites for CAMPA to move, including a space at CCLC (Christian Cultural Learning Center). There will be a walkthrough at P.S. 292 to explore possibilities.
- **Financial Committee Report:** Attached in the pre-read in addition to Viviana's verbal report
The ESSRA grant will not be available next year. A decrease of approx. \$123,000. The Finance Committee is requesting that the school submit a budget for the months of May and June.
- **CEI's Report**

Meeting Adjourned at 7:03pm by JoAnne Challenger

Blayne Jeffries, Secretary



Draft of the Board of Trustees Meeting Minutes May 9th

The ***Annual Meeting*** of the BoT was held on May 9th, 2023, at 6:00pm via Zoom Video Conference and called to order by the Chair, JoAnne Challenger at 6:03PM. Frances Levine, Trustee, took minutes.

Board Members in Attendance:

Quorum Meet: Yes			Absent
Joan Ramsey	Larry Hughes	Toyin Hassan	Vi Abbott (excused)
JoAnne Challenger	Blayne Jeffries	Debbie Knight	
Frances Levine	Michelle Weekes	Michael Kohlhagen	

Others Present:

George Leonard, Principal, CAMPA Charter School

Everett Hughes, CEI

Viviana Torres, CSBM

Agenda Items:

Agenda	Detail		Responsibility
<i>Call to order</i>	Meeting called to order at 6:08 p.m. by the Chair		
<i>Adoption of minutes</i>	Minutes of March 14 th and April 18 th were not available.		
<i>Agenda adopted</i>	MOTION by D. Knight: Moved to adopt the agenda. Seconded by L. Hughes and unanimously adopted.		
<i>Official Welcome</i>	The chair read the Public Comment Protocol		

Agenda	Detail		Responsibility
<i>Nomination Committee Report, Chair- D. Knight</i>	<p>Slate of officers read: Chair, JoAnne Challenger Vice-Chair, Larry Hughes Secretary, Frances Levine Treasurer's position is open. No nominations were submitted from the floor for any position. Open position for Treasurer, slate is closed, no discussion</p> <p>MOTION by L. Hughes, moved to accept the slate. Seconded by M. Weekes VOTE- The slate was unanimously adopted. Chair congratulated new and returning officers.</p>	Nomination Committee Chair, D. Knight presented the Slate	
<i>CSBM's Report</i>	<p>V. Torres Read the April 2023 Financial Report</p> <ul style="list-style-type: none"> -Updates to enrollment projection is the biggest change since last month -106 in-school students, billing is for 100 students -105 students are projected for the new fiscal year (Jul 2023) -Any increase will be included in the billing invoice and will be reflected in the next invoice -Adjusted for one student may be seen in the next billing on a pro-rata basis -Net operating deficit of \$315,693 -Enrollment must increase to around 115-120 students -Spending must be cut for next year -Auditor will file the report for an estimate of \$75K -Tutoring budget must be cut, approx. \$70-75K through June 2023 -M. Kohlhagen, CEI, suggested paying for tutors thru CEI to decrease spending budget -M. Kohlhagen will need the # of tutors and # of hours needed from now to June 2023 	M. Kohlhagen will meet with Principal Leonard to discuss tutoring budget	V. Torres

Agenda	Detail		Responsibility
<i>Acknowledgement</i>	May 1st: Principal Day- On behalf of the Board of Trustees, B. Jeffries thanked Principal Leonard for all his hard work and dedication		
<i>Principal's Report</i>	<ul style="list-style-type: none"> -Van is not financially feasible -Students are doing well, ELA/Math scores should reflect the same -Budget has been cut considerably -Tutors are not needed for Regents 9am-9pm -No overnight trips for senior students -High school articulation has been positive -A new site must be considered for next school year -Recruitment of students for next year must be done during the summer (July 5-12th) -Graduation is June 29th at the Brooklyn Museum 		Principal G. Leonard
<i>Recruitment</i>	<p>Present Enrollment as of April 24, 2023, is 108 students. Grade 6-33 students Grade 7-42 students Grade 8-33 students 22 students (various grades) have completed applications</p> <p>SCHOLA—1 parent signed up; 2 children signed up for the summer program and 49 students have enrolled elsewhere. 22 students from various schools have completed applications. 3 students enrolled in April from SCOLA</p> <p>SCOLA's goal is to recruit at least 30 students for the next school year -Who's doing the follow-up with the parents who filled out applications to enroll students in September? -Is SCOLA still cost-effective? IS 292 is no longer a viable option for a co-school.</p>	<p>Mr. Everett Hughes continues to disseminate flyers in the neighborhood. CAMPAs will continue to reach out to elementary school guidance counselors in public schools such as PS 292 and PS 149</p> <p>Next Meeting: Tuesday, May 30, 2023, 2:00 PM</p>	Recruitment Committee
<i>CEI's Report</i>	<ul style="list-style-type: none"> -Christian Cultural Charter School may be closing, an option to have those students attend CAMPAs -Artist-in Residence can work on beautification project around the school (mural, banner) during the summer 		M. Kohlhagen

Agenda	Detail		Responsibility
Executive, Finance Education and Recruitment Committee Reports	Reports were submitted in the Pre-Read via email for information.		
<i>Facility Report</i>	No report was submitted.		
<i>Meeting adjourned at: 7:31pm</i>	MOTION to adjourn was made by L. Hughes, Seconded by D. Knight. Motion was adopted to adjourned at 7:31pm		
Next Meeting: June 13 @ 6:00pm			

Submitted by: Frances Levine



Collegiate Academy of Mathematics and Personal Awareness Charter School

Regular Scheduled Board Meeting

Virtual

March 14, 2023

6:00 PM

A G E N D A

1. Call to Order/ Roll Call
2. Approval of Agenda
3. Approval of Board Meeting Minutes February 13, 2023
4. Welcome and Community Remarks
5. Chair's Update 3 minutes
6. CSBM's Financial Report and Discussion- Viviana Torres 15 minutes
7. Dr. Lisa Long's visit
8. Principal's Report 10 Minutes
9. Committee Reports 20 minutes
 - Recruitment
 - Education
 - Facilities
 - Financial
 - CEI
10. Adjournment



BoT's Regularly Scheduled Meeting

Virtual

June 13th, 2023

6:00pm

Board Members in Attendance: JoAnne Challenger, Frances Levine, Larry Holmes, Deborah Knight, Joan Ramsey, Michele Weekes, Blayne Jeffries, and Michael Kohlhausen.

Not in Attendance: Oluwatoyin Ayanfodun, Viola Abbott

Non-Board Members in Attendance: George Leonard (Principal), Everett Hughes, Niaka Gaston, Susan Strano (CSBM)

Call to Order/ Roll Call, by Frances

Approval of agenda by JoAnne, seconded by Deborah

Approval of Board Meeting Minutes Approval of Board Meeting Minutes

1. 4/18 minutes, approved by Larry, seconded by Frances
2. 5/9 minutes, approved by Deborah, seconded by Larry

Welcome and Community Remarks

JoAnne read Public Comment Protocol to welcome any visitors.

CSBM's Financial Report and Discussion, Susan Strano

1. Current income statement ending May 31st 2023 was presented by CSBM
2. Projected income at the end of the fiscal year was reviewed, as well as, areas to improve for FY 2024
3. Enrollment efforts and transportation expenses account for the two largest expenses
4. Based on projections, a loss for the FY ending 6/30/2023 is inevitable
5. Cost of tutors was discussed
6. Cost of excessive transportation cost was discussed

Reflections on Renewal decision by NYSED

1. **Michael Kohlhausen-** congratulated the team on the hard work on getting a 4-year renewal
2. **Principal Gaston-** Lisa Long did a lot to promote the school; the walkthrough was instrumental in getting the renewal; encouraged by the 4-year renewal
3. **Joan Ramsey-** congratulated the team on the renewal
4. **Joanne Challenger-** congratulated the team on the renewal

Principal's Report and End-year Budget

1. Seven out of eight academic benchmarks were made
2. Lisa Long did a lot to promote the school
3. The walkthrough was instrumental in getting the renewal; working on a new location with a group of Bishops to recruit more students
4. Encouraged by the 4-year renewal, we all have a lot to be proud of; hopeful about the future of

CAMPA

5. NYS exam were successful, Science exam was a lot more challenging
6. Graduation Class for 2023-24 projected to be an academic strong group of students
7. Valedictorian & Salutatorian have 4 Regents exam taken with scores of 80 and above
8. Recruitment of strong caliber of students with vested parent engagement is critical
9. Graduation, June 26th, Brooklyn Museum
10. Summer Boost funds will be allocated this week

Committee Reports

◆ **Recruitment**

1. The school's recruitment plan includes family incentives for recommendations, outreach to elementary schools via school counselors, parent coordinators, school personnel and attendance at elementary graduations for parent outreach by Mr. Hughes.
2. Some students in grade 5 will attend CAMPA Summer School and hopefully will sign-up to attend CAMPA in September.
3. Present Enrollment at 108 students
4. A loss of 33 to 35 students is expected due to graduation/withdrawals
5. SCOLA continues to work with CAMPA on recruitment.
6. There are approximately 15+ new students enrolled at this time for the upcoming school year.

◆ **Education**

1. Prediction of 80% of the students who took the State Exams will score level 3 or 4.
2. ELL students are progressing nicely.
3. Incoming students are mainly level 1's and level 2's.

Summer School

1. 80 students will attend the SUMMER BOOST program from July-August (AM academics & PM enrichment).
2. The ELA & Math curriculum will be the same as last year.
3. Staff for summer school– 2 math teachers, 2 ELA teachers, 1 arts /crafts teacher, and 1 physical ed teacher

Staffing for 2023-2024 School Year

1. Keeping physical education teacher
2. Looking for committed/ experienced teachers & former students who are interested in teaching
3. A staff development plan is being developed and will be discussed sometime during the summer
4. Planning for a Meet The Staff Night sometime in Sept./Oct. where the Board & the Staff can meet each other

Dashboard

1. Mr. Gaston is working on a new format and completion will be Sept./Oct.
2. Board asked for the dashboard to be completed sometime in August so the Board would have time to be trained before the school year starts.

Website

1. There were some questions about the website. Future discussion to follow.

Facilities

-No update

CEI

-No update submitted

New Business


None

Meeting Adjourned at 7:01 pm by Larry Hughes

Submitted by Frances Levine, Secretary

1962-84 LINDEN BOULEVARD, BROOKLYN, NY 11207

(347) 619-6800 (347) 202-6181 | www.campacharter.org | info@campacharter.org



CAMPA BOARD OF TRUSTEES

EXECUTIVE COMMITTEE

EDUCATION COMMITTEE

FINANCE COMMITTEE

COMPLIANCE COMMITTEE

ENROLLMENT COMMITTEE

Principal

Director of Operations

Operations Manager

Security

Special Education
Coordinator

Core Subject Teachers

Dean of Students/Parent
Coordinator

School Counselor

Operations Associate

Food Service

ESL/ELL Teacher

Custodial Services

CAMPA Organization Chart

Key Personnel:

Principal: George E. Leonard

Director of Operations: Niaka Gaston

2023-2024 School Calendar (DRAFT)

July 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
August 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
September 2023						
S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
October 2023						
S	M	T	W	T	F	S
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22	23	24	25	26	27	28
29	30	31				
November 2023						
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26	27	28	29	30		
December 2023						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

The Collegiate Academy for Mathematics and Personal Awareness

1962 Linden Boulevard
Brooklyn, NY 11207
347 - 619 - 6800

Aug 21-25	Staff Training - No Students
Aug 28	First Day of School for Students
Sep 4	Labor Day - No School
Oct 9	Indigenous Peoples' Day - No School
Nov 7	Election Day - No School
Nov 10	Veterans Day - No School
Nov 23-24	Thanksgiving Break - No School
Dec 23-Jan 3	Winter Break - No School
Jan 15	Dr. MLK, Jr. Day - No School

Feb 17	Presidents' Day - No School
Mar 29	Good Friday - No School
Apr 10	Eid al-Fitr - No School
Apr 22-26	Spring Break - No School
May 27	Memorial Day - No School
Jun 6	Anniversary Day - No School
Jun 17	Eid al-Adha - No School
Jun 19	Juneteenth - No School
Jun 24	Commencement (Tentative) - No School
May 9-10	Senior Trip (Tentative)
May 17	Prom (Tentative) - Half-Day

TEST DATES

ELA Testing	April 11 & 12
Mathematics Testing	May 7 & 8
Regents Examinations	June 4; 14 - 26

Category of Events



January 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
February 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		
March 2024						
S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
April 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
May 2024						
S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

COLLEGIATE ACADEMY FOR MATHEMATICS AND PERSONAL AWARENESS CHARTER SCHOOL



Fire Inspection Certificate Statement

CAMPA Charter School received an approval for a fire inspection certificate on December 8, 2022. Documentation will be supplied shortly.

THAT THE ZONING LOT ON WHICH THE PREMISES IS LOCATED IS BOUNDED AS FOLLOWS:

BEGINNING at a point on the distant

Southwest corner formed by the intersection of
 Linden Boulevard and Vermont Street
 running thence South 50°0'0" East 200'0" feet;
 thence North 29°12'1/2" East 101'0-3/8" feet;
 thence North 29°12'1/2" East 100'0" feet;
 thence North 12°18'0" East 200'0" feet;
 thence to the point of beginning.

ALT. No. 1033/70 DATE OF COMPLETION 9/9/71 CONSTRUCTION CLASSIFICATION Class IC
 BUILDING OCCUPANCY GROUP CLASSIFICATION 6 HEIGHT & NO. OF STORIES 15-18 FEET 26 ft.

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS.

YES	NO	YES	NO
STANDPIPE SYSTEM (C26-1702.1)		AUTOMATIC SPRINKLER SYSTEM (C26-1703.1)	
YARD HYDRANT SYSTEM (C26-1702.2)		CENTRAL STATION SUPERVISION (C26-1703.2 & .4)	
PRIVATE HYDRANT SYSTEM (C26-1702.17)		WATER FLOW ALARM (C26-1703.4)	
STANDPIPE FIRE TELEPHONE AND SIGNALING SYSTEM (C26-1702.21)		SIAMASE (C26-1703.6)	
SMOKE DETECTOR (C26-1703.1) IF		TWO AUTOMATIC SOURCES (C26-1703.9a)	
FIRE ALARM AND SIGNAL SYSTEM (C26-1704.1)		ONE AUTOMATIC SOURCE (C26-1703.9b)	
		DOMESTIC WATER SUPPLY SOURCE (C26-1703.9c)	

THE FOLLOWING PERMITTED ALTERNATE TO A REQUIRED STANDPIPE SYSTEM WAS PROVIDED OR INSTALLED (C26-1702.10).

YES	NO
HAND OR PORTABLE FIRE EXTINGUISHERS SUBJECT TO FIRE DEPARTMENT APPROVAL (C26-1702.16(1)).	
AUTOMATIC SPRINKLER SYSTEM CONNECTED TO A CENTRAL SUPERVISORY STATION (C26-1702.16(2)).	

THE FOLLOWING PERMITTED ALTERNATES TO A REQUIRED AUTOMATIC SPRINKLER SYSTEM WERE INSTALLED.

YES	NO
PARTIAL SYSTEM (TABLE 17.2). CLARIFY EXTENT OF SYSTEM BELOW.	
AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17.2)	
NON AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17.2 FOOTNOTE (a))	
SMOKE DETECTOR ALARM SYSTEM (C26-1703.2)	
EXTINGUISHING AGENT IF OTHER THAN WATER:	
EXTENT OF PARTIAL SYSTEM:	

LIMITATIONS OR RESTRICTIONS:

THE CITY OF NEW YORK

HOUSING AND DEVELOPMENT ADMINISTRATION

DEPARTMENT OF BUILDINGS

CERTIFICATE OF OCCUPANCY

BOROUGH Brooklyn

DATE

MAY 26 1972

NO.

207539

This certificate supersedes C.O. No.

THIS CERTIFIES that the new ~~building~~ building ~~located at~~ located at

1362 - 19th St. Brooklyn, N.Y.

ZONING DISTRICT E-5

Block 4348

Lot 1

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOAD LBS. PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING REGULATION BUILDING CODE				DESCRIPTION OF USE
			DWELLING OR BOARDING UNITS	USE GROUP	HABITABLE ROOMS	OCCUPANCY GROUP	
First	on ground	300	-	3	-	G	Public School
TOTAL: Public School (Use Group G)							
Fire Department Approval Dated November 1, 1971 (Interior Fire Alarm)							

Fire Department Approval Dated November 1, 1971 (Interior Fire Alarm)

OPEN SPACE USES

SPECIFY—PARKING SPACES, LOADING AREAS, OTHER USES, NONE

NO CHANGE OF USE

THAT THE ZONING LOT ON WHICH THE PREMISES IS LOCATED IS BOUNDED AS FOLLOWS:

BEGINNING at a point on the north side of Stanley Avenue
 distant 0 feet from the corner formed by the intersection of
Stanley Avenue and Vermont Avenue
 running thence West 200' 0" feet; thence North 209° 5' 18" feet;
 thence East 109' 1 1/4" feet; thence North 710° 0" feet;
 thence West 109' 0" feet; thence North 118° 18" feet;
 thence East 200' 0" feet; thence South 550° 0" feet;
 to the point or place of beginning.

N.B. ~~BOOK~~ No. 171/70 DATE OF COMPLETION 11/10/71 CONSTRUCTION CLASSIFICATION 12
 BUILDING OCCUPANCY GROUP CLASSIFICATION 0 HEIGHT 1 STORIES, 15' 10" FEET.

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS.

YES	NO	YES	NO
STANDPIPE SYSTEM (C26-1702.1)		AUTOMATIC SPRINKLER SYSTEM (C26-1703.1)	
YARD HYDRANT SYSTEM (C26-1702.2)		CENTRAL STATION SUPERVISION (C26-1703.2 & -4)	
PRIVATE HYDRANT SYSTEM (C26-1702.17)		WATER FLOW ALARM (C26-1703.4)	
STANDPIPE FIRE TELEPHONE AND SIGNALLING SYSTEM (C26-1702.21)		SIAMASE (C26-1703.6)	
SMOKE DETECTOR (C26-1703.1 J)		TWO AUTOMATIC SOURCES (C26-1703.9(a))	
FIRE ALARM AND SIGNAL SYSTEM (C26-1704.1)		ONE AUTOMATIC SOURCE (C26-1703.9(b))	
		DOMESTIC WATER SUPPLY SOURCE (C26-1703.9c)	

THE FOLLOWING PERMITTED ALTERNATE TO A REQUIRED STANDPIPE SYSTEM WAS PROVIDED OR INSTALLED (C26-1702.14).

YES	NO
HAND OR PORTABLE FIRE EXTINGUISHERS SUBJECT TO FIRE DEPARTMENT APPROVAL (C26-1702.14(c)(1)).	
AUTOMATIC SPRINKLER SYSTEM CONNECTED TO A CENTRAL SUPERVISORY STATION (C26-1702.14(c)(2)).	

THE FOLLOWING PERMITTED ALTERNATES TO A REQUIRED AUTOMATIC SPRINKLER SYSTEM WERE INSTALLED.

YES	NO
PARTIAL SYSTEM (TABLE 17.2). CLARIFY EXTENT OF SYSTEM BELOW.	
AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17-2)	
NON AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17-2 FOOTNOTE 6a)	
SMOKE DETECTOR ALARM SYSTEM (C26-1703.2)	
EXTINGUISHING AGENT IF OTHER THAN WATER:	
EXTENT OF PARTIAL SYSTEM:	

LIMITATIONS OR RESTRICTIONS:

BOARD OF STANDARDS AND APPEALS CAL. NO. _____
 CITY PLANNING COMMISSION CAL. NO. _____
 OTHERS: _____

THE CITY OF NEW YORK

HOUSING AND DEVELOPMENT ADMINISTRATION

DEPARTMENT OF BUILDINGS

CERTIFICATE OF OCCUPANCY

BOROUGH Brooklyn

DATE MAY 22 1977 NO.

207500

This certificate supersedes C.O. No.

ZONING DISTRICT E-5

THIS CERTIFIES that the new ~~Chrysler~~ building ~~company~~ located at
192 - 194 ~~Madison Ave.~~ Black

3 Black 4343

Doc. 3

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN.

PERMISSIBLE USE AND OCCUPANCY

STORY	USE LOAD S.F. PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING REGULATION		BUILDING CODE	DESCRIPTION OF USE
			DWELLING OR ROOMING UNITS	USE GROUP		
First	40	300		3	-	B Public School
TOTAL: Public School (Use Group B)						
Fire Department Approval Dated December 31st, 1971 (FIFTEEN FIRE ALARMS)						

BEGINNING at a point on the North side of Stanley Avenue
 distant 0 feet from the corner formed by the intersection of
Stanley Avenue and Westport Avenue
 running thence East 200° 0' feet; thence North 209° 5 1/8' feet;
 thence East 100° 33' feet; thence North 204° 5' feet;
 thence East 100° 3' feet; thence North 116° 5' feet;
 thence East 271° 3' feet; thence North 55° 31' feet;
 to the point or place of beginning.

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LA:

THE FOLLOWING PERMITTED ALTERNATE TO A DESIGNED SEWERSHIFT SYSTEM WAS PROVIDED OR INSTALLED (C26-1702.10):

THE FOLLOWING PERMITTED ALTERNATES TO A REQUIRED AUTOMATIC SPRINKLER SYSTEM WERE INSTALLED:

EXTINGUISHING AGENT IF OTHER THAN WATER
EXTENT OF PARTIAL SYSTEM _____

BOARD OF STANDARDS AND APPEALS CAL. REG.
CITY PLANNING COMMISSION CAL. REG.