

Application: The Charter High School for Law and Social Justice

Arthur Mockabee - amockabee@chslsj.org
2020-2021 Annual Report

Entry 1 School Info and Cover Page

Completed Oct 25 2021

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE 321000861064

a1. Popular School Name

CHSLSJ or Law & Social Justice

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

CSD #10 - BRONX

d. DATE OF INITIAL CHARTER

12/2013

e. DATE FIRST OPENED FOR INSTRUCTION

9/2015

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Charter High School for Law and Social Justice will provide students with comprehensive high school education and lay the academic and social groundwork for success in college and careers. Using a theme of law and social justice, the School will engage, inspire, and empower students, and will equip them with the academic skills to earn a Regents diploma and gain admission to the college of their choice prepared for success. The School will create a pathway for its students to law school and careers as attorneys. The pathway will include mentoring opportunities with law students and attorneys and partnerships with institutions of higher learning. These institutions will offer college and law school experiences to our students and share with them the academic benchmarks and habits necessary to gain entrance to college and law school.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	A comprehensive high school curriculum that engages students and empowers them through the study of law and justice including Law and Social Justice themes in core content areas. Students will take four years of ELA, Math, Social Studies, and Science. After taking one year of Spanish, students will have the option of continuing with Spanish or replacing Spanish with law-related courses in Sociology, Political Science, and AP US Government and Politics. The School's curriculum will be aligned with the New York State, Common Core College, and Career Readiness Standards. The School's theme of Law and Social Justice will play an integral role in engaging and empowering our students. the School will offer a curriculum in Law and Social Justice and incorporate Law and Social Justice into the core curriculum, elective courses,
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	community service projects and law office internships, after-school clubs and activities, and a summer bridge program. The School's theme will create an understanding of how the law has been used to deny and promote social justice in society, empower students to play a role in promoting social justice, and support the school's pathway to college, law school, and careers as attorneys.
KDE 2	Summer Bridge will introduce students to the School's culture and expectations; provide our educators with the opportunity to assess students skill levels; introduce students to the School's theme of Law and Social Justice through trial advocacy and appellate advocacy and appellate advocacy exercises; offer supplemental instruction and support in math and literacy, and begin the process of developing ILPs.
KDE 3	Advisory-The School's schedule includes a small-group advisory period for all students two days per week. The advisory curriculum will focus on academic, social/emotional, and career development.
KDE 4	Early CollegeThe School will offer all students the opportunity for early college experiences and college advising. These may include: a partnership with Bronx Community Colleges College Now Program, which will allow 11th and 12th Graders at CHSLSJ to enroll in college-level courses at BCC and AP courses in English Literature and Composition, Spanish Language, and Culture, US History, and Government and Politics: US. Partnership with Equity Lab Project, which provides college credit-earning courses during the school day.
KDE 5	Restorative Justice-In alignment with the Law and Social Justice focus of the charter school, the school incorporates Restorative Justice as the foundation of its disciplined approach. Restorative approaches serve to strengthen the school's culture and cohesiveness and build metacognitive understanding and skills in CHSLSJ students as they will increasingly understand and take

responsibility for their own roles in forging a safe, trustworthy, and democratic community that supports a trajectory towards excellence. Capitalizing on early adolescents' obsession with fairness, Restorative Practices will support the building of a trusting community where teachers and students work together to create and become adept at specific protocols for classroom and school-wide routines. Students will take ownership of their behavior because they had a voice in developing the rules for what is expected of them and the consequences for failing to behave in a manner that is expected. Teachers, administrators, and staff interactions with the students will be exemplars for students to emulate.

KDE 6

(No response)

KDE 7

(No response)

KDE 8

(No response)

KDE 9

(No response)

KDE 10

(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.CHSLSI.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

450

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

449

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served

9, 10, 11, 12

l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes

I2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Shared Space Educational Services, Inc.
PHYSICAL STREET ADDRESS	6 Medford Rd.
CITY	Sound Beach, NY
STATE	NY
ZIP CODE	11789
EMAIL ADDRESS	izzy@sharedspacepd.com
CONTACT PERSON NAME	Izzy Galante

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

	No, just one site.
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1960 University Avenue Bronx, NY 10453	347-696-0042	NYC CSD 10	9-12	9-12

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Richard Burke	646-530-2375		RBurke@CHSLSI.org
Operational Leader	Arthur Mockabee	347-375-8333		AMockabee@CHSLSI.org
Compliance Contact	Richard Burke	646-530-2375		RBurke@CHSLSI.org
Complaint Contact	Richard Burke	646-530-2375		RBurke@CHSLSI.org
DASA Coordinator	Tashika Rawlins	347-696-0042		trawlins@chslsi.org
Phone Contact for After Hours Emergencies	Arthur Mockabee	347-375-8333		AMockabee@CHSLSI.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

[CHSLSJ COO 2021.pdf](#)

Filename: CHSLSJ COO 2021.pdf **Size:** 141.8 kB

Site 1 Fire Inspection Report

[FDNY Cert 4.19.21.pdf](#)

Filename: FDNY Cert 4.19.21.pdf **Size:** 190.0 kB

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change/Termination of CMO Contract	To change CMO from CEI to Shared Space	July 16, 2020	
2				
3				
4				
5				

More revisions to add?

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Richard Burke
Position	Executive Director
Phone/Extension	646-530-2375
Email	rburke@chslsi.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).


Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to read "R. Burke", is written on a light gray background.

Signature, President of the Board of Trustees



Date

Aug 2 2021

Thank you.



Entry 3 Progress Toward Goals

Completed Nov 3 2021

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A". **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	75% of each high school cohort will meet graduation	Transcripts and Power School/ATS	Met	Due to pandemic we do not have local CSD %, however 19-2020, 106 are counted but only 85 were enrolled

	requiremets by end of 4th year.	data		here for that year and graduated 85 out of 85. 20-21-104 enrolled and 96 graduated.
Academic Goal 2	75% of cohort will pass the core academic subjects with grade of 65 by August and promoted	Use grades and transcripts for 20-21 school year- 75% of each cohort passed: 9-86% 10-85% 11-88% 12-82%	Met	
Academic Goal 3	75% of each cohort will pass Regents in core subjects	Yes they met the grade requirement and there Regents was waived	Met	
Academic Goal 4	% of cohort passing regents exceed local CSD	Unable to obtain local CSD due to pandemic.	Unable to Assess	NA
Academic Goal 5	Each Cohort, 4 yr. graduation rate for Student with disabilities will exceed the local CSD	100% of IEP students graduated but do not have local CSD data	Unable to Assess	NA
Academic Goal 6	Graduation rate of ELL's surpass local CSD	All ELL's graduated in 20-21	Unable to Assess	NA
Academic Goal 7	Adequate Yearly Progress	The school is in "Good Standing"	Met	
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Retention-90% of each cohort will return each year	enrollment thru ATS and PS	Met	
Org Goal 2	Attendance-90% attendance average daily		Unable to Assess	NA
Org Goal 3	80% of all response provide a favorable response	DOE survey shows we meet	Met	
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				

Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Annual audit will demonstrate financial compliance, responsibility and stability	We had a clear from our outside auditors	Met	
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed Oct 25 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[CHSLSJ - 06](#)

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Dec 20 2021

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Charter High School for Law and Social Justice BEDS-321000861064 2020-21

Filename: Charter High School for Law and S LTQtZ5C.xlsx Size: 75.4 kB

Entry 4c - Additional Financial Documents

Completed Oct 29 2021

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

12

Filename: 12. June 2021.pdf Size: 190.3 kB

Entry 4d - Financial Services Contact Information

Completed Nov 2 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021.**

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Richard Burke		

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Michelle Cain			5

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Accounting Solutions	Juned Haque	Accounting Solutions 42 West 38th Street, 7th Floor New York, NY 10018			5

Entry 5 - Fiscal Year 2021-2022 Budget

Completed Oct 25 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

CHSLSJ - Board Approved Budget (NYSED Template)

Filename: CHSLSJ Board Approved Budget NYS ezHcunK.xlsx **Size:** 37.9 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Oct 25 2021

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

Tse, Linnet - 21-22 FD Form

Filename: Tse Linnet 21 22 FD Form.pdf **Size:** 385.0 kB

Marsico, Richard - 21-22 FD Form

Filename: Marsico Richard 21 22 FD Form.pdf **Size:** 1.0 MB

Adams, Charmone - 21-22 FD Form

Filename: Adams Charmone 21 22 FD Form.pdf **Size:** 193.6 kB

Callahan, John - 21-22 FD Form

Filename: Callahan John 21 22 FD Form.pdf **Size:** 1.4 MB

Sang, Daniel - 21-22 FD Form

Filename: Sang Daniel 21 22 FD Form.pdf **Size:** 2.2 MB

Azriliant, Janine - 21-22 FD Form

Filename: Azriliant Janine 21 22 FD Form.pdf **Size:** 2.5 MB

Bannerman MD, Christian - 21-22 FD Form

Filename: Bannerman MD Christian 21 22 FD Form.pdf **Size:** 1.8 MB

Saunders, Jumaane - 21-22 FD Form

Filename: Saunders Jumaane 21 22 FD Form.pdf **Size:** 3.2 MB

O Rourke, Denis - 21-22 FD Form

Filename: O Rourke Denis 21 22 FD Form 08XG88x.pdf **Size:** 220.8 kB

Fuentes, Sarah - 21-22 FD Form

Filename: Fuentes Sarah 21 22 FD Form IchUK5U.pdf **Size:** 221.5 kB

Entry 7 BOT Membership Table

Completed Oct 25 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee	Trustee	Position	Commit	Voting	Number	Start	End	Board
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	Name	Email Address	on the Board	tee Affiliations	Member Per By-Laws (Y/N)	of Terms Served	Date of Current Term (MM/DD /YYYY)	Date of Current Term (MM/DD /YYYY)	Meetings Attended During 2020-2021
1	Jack Callahan		Chair	Finance Academic Executive Fundraising Governance	Yes	2	07/01/2019	06/30/2022	11
2	Jumaane Saunders		Vice Chair	Academic Executive Governance	Yes	1	11/01/2019	06/30/2022	8
3	Linnet Tse		Treasurer	Finance executive Fundraising	Yes	3	07/01/2019	06/30/2022	11
4	Janine Azriliant		Secretary	Executive Fundraising	Yes	3	07/01/2019	06/30/2022	12
5	Charmone Adams		Trustee/Member	NA	Yes	1	07/01/2021	06/30/2022	5 or less
6	Christiana		Trustee/	Fundraising	Yes	1	12/01/2	06/30/2	8

	Banner man MD		Member	ing			019	022	
7	Daniel Sand		Trustee/ Member	Fundrais ing Finance Governance	Yes	1	09/01/2 020	06/30/2 022	6
8	Denis O'Rourke		Trustee/ Member	Academ ic	Yes	1	04/01/2 020	06/30/2 022	11
9	Rick Marsico		Trustee/ Member	Fundrais ing	Yes	3	07/01/2 019	06/30/2 022	12

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Commit tee Affiliatio ns	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attende d During 2020- 2021
10	Sarah Fuentes		Trustee/ Member	Academ ic	Yes	1	05/01/2 021	06/30/2 022	6
11									
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	10
b.Total Number of Members Added During 2020-2021	2
c. Total Number of Members who Departed during 2020-2021	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	25

3. Number of Board meetings held during 2020-2021

12

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed Oct 25 2021

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

[2021](#)

Filename: 2021.03.18 Board Minutes.pdf **Size:** 1.0 MB

[2021](#)

Filename: 2021.05.20 Board Minutes.pdf **Size:** 1.4 MB

[2021](#)

Filename: 2021.06.17 Board Minutes.pdf **Size:** 983.3 kB

[2020](#)

Filename: 2020.07.16 Board Minutes.pdf **Size:** 1.7 MB

[2021](#)

Filename: 2021.04.15 Board Minutes.pdf **Size:** 834.5 kB

[2021](#)

Filename: 2021.02.18 Board Minutes.pdf **Size:** 918.4 kB

[2021](#)

Filename: 2021.01.21 Board Minutes.pdf **Size:** 804.2 kB

[2020](#)

Filename: 2020.12.17 Board Minutes.pdf **Size:** 906.8 kB

[2020](#)

Filename: 2020.08.20 Board Minutes.pdf **Size:** 690.0 kB

[2020](#)

Filename: 2020.11.19 Board Minutes.pdf **Size:** 310.2 kB

[2020](#)

Filename: 2020.10.15 Board Minutes.pdf **Size:** 1.5 MB

[2020](#)

Filename: 2020.09.17 Board Minutes.pdf **Size:** 1.3 MB

Entry 9 Enrollment & Retention

Completed Oct 25 2021

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the good

faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	(1) emailing flyers and placing notices in local newspapers, supermarkets, communities of faith, community centers, hospitals/medical centers, barbershops, community health clinics, and apartment complexes, including large public	(1) We did everything for the coming year remote and in person. Posting flyers and placing notices in local newspapers, supermarkets, communities of faith, community centers, hospitals/medical centers, barbershops, community health clinics, and apartment complexes, including large public housing developments in CSD 10 and surrounding CSDs; (2) Hosting a regular schedule of school open houses both during the school day and on evenings where prospective parents and

Economically Disadvantaged

housing developments in CSD 10 and surrounding CSDs;

(2) Hosting a regular schedule of ZOOM school open houses both during the school day and on evenings where prospective parents and students can tour the school and learn about the instructional program, including the comprehensive support for SWD, ELLs, and struggling students;

(3) Conducting Zoom information sessions with appropriate organizations at locations throughout the community, including after-school programs, houses of worship, youth centers, public libraries, community health clinics, and community-based organizations serving pre-teens, as well as economic disadvantaged/immigrant youth and families;

(4) Creating press releases and advertising relevant media outlets including, minority and foreign language newspapers, radio stations, and television stations;

(5) Targetting mailings of school brochures and application materials to zip codes where a predominance of low income and immigrant families reside; and

(6) Utilizing social media such as Facebook, Twitter, and Instagram targetting residents of CHSLJ with information on the school and upcoming Open Houses and information sessions.

students can tour the school and learn about the instructional program, including the comprehensive support for SWD, ELLs, and struggling students;

(3) Conducting information sessions at appropriate locations throughout the community, including after-school programs, houses of worship, youth centers, public libraries, community health clinics, and community-based organizations serving pre-teens, as well as economic disadvantaged/immigrant youth and families;

(4) Creating press releases and engaging in outreach to relevant media outlets including, minority and foreign language newspapers, radio stations, and television stations;

(5) Targetting mailings of school brochures and application materials to zip codes where a predominance of low income and immigrant families reside; and

(6) Canvassing neighborhoods and distributing school marketing materials, including the application, particularly in areas where there is low-income housing or other subsidized housing, to further reach economically disadvantaged families.

(7) Having a presence on Sundays outside of churches to speak with families after church service about the school, providing them with marketing materials on the school, including student applications to complete.

(8) Utilizing social media such as Facebook, Twitter, and Instagram

		targetting residents of CHSLSJ with information on the school and upcoming Open Houses and information sessions.
English Language Learners	<p>(1) emailing flyers and placing notices in local newspapers, supermarkets, communities of faith, community centers, hospitals/medical centers, barbershops, community health clinics, and apartment complexes, including large public housing developments in CSD 10 and surrounding CSDs;</p> <p>(2) Hosting a regular schedule of ZOOM school open houses both during the school day and on evenings where prospective parents and students can tour the school and learn about the instructional program, including the comprehensive support for SWD, ELLs, and struggling students;</p> <p>(3) Conducting Zoom information sessions with appropriate organizations at locations throughout the community, including after-school programs, houses of worship, youth centers, public libraries, community health clinics, and community-based organizations serving pre-teens, as well as economic disadvantaged/immigrant youth and families;</p> <p>(4) Creating press releases and</p>	<p>(1) Posting flyers and placing notices in local newspapers, supermarkets, communities of faith, community centers, hospitals/medical centers, barbershops, community health clinics, and apartment complexes, including large public housing developments in CSD 10 and surrounding CSDs;</p> <p>(2) Hosting a regular schedule of school open houses both during the school day and on evenings where prospective parents and students can tour the school and learn about the instructional program, including the comprehensive support for SWD, ELLs, and struggling students;</p> <p>(3) Conducting information sessions at appropriate locations throughout the community, including after-school programs, houses of worship, youth centers, public libraries, community health clinics, and community-based organizations serving pre-teens, as well as economic disadvantaged/immigrant youth and families;</p> <p>(4) Creating press releases and engaging in outreach to relevant media outlets including, minority and foreign language newspapers, radio stations, and television stations;</p> <p>(5) Targetting mailings of school brochures and application materials to zip codes where a predominance of low income and</p>

	<p>advertising relevant media outlets including, minority and foreign language newspapers, radio stations, and television stations;</p> <p>(5) Targetting mailings of school brochures and application materials to zip codes where a predominance of low income and immigrant families reside; and</p> <p>(6) Utilizing social media such as Facebook, Twitter, and Instagram targetting residents of CHSLSJ with information on the school and upcoming Open Houses and information sessions.</p>	<p>immigrant families reside; and</p> <p>(6) Canvassing neighborhoods and distributing school marketing materials, including the application, particularly in areas where there is low-income housing or other subsidized housing, to further reach economically disadvantaged families.</p> <p>(7) Having a presence on Sundays outside of churches to speak with families after church service about the school, providing them with marketing materials on the school, including student applications to complete.</p> <p>(8) Utilizing social media such as Facebook, Twitter, and Instagram targetting residents of CHSLSJ with information on the school and upcoming Open Houses and information sessions.</p>
	<p>(1) emailing flyers and placing notices in local newspapers, supermarkets, communities of faith, community centers, hospitals/medical centers, barbershops, community health clinics, and apartment complexes, including large public housing developments in CSD 10 and surrounding CSDs;</p> <p>(2) Hosting a regular schedule of ZOOM school open houses both during the school day and on</p>	<p>(1) Posting flyers and placing notices in local newspapers, supermarkets, communities of faith, community centers, hospitals/medical centers, barbershops, community health clinics, and apartment complexes, including large public housing developments in CSD 10 and surrounding CSDs;</p> <p>(2) Hosting a regular schedule of school open houses both during the school day and on evenings where prospective parents and students can tour the school and learn about the instructional program, including the comprehensive support for SWD, ELLs, and struggling students;</p> <p>(3) Conducting information</p>

Students with Disabilities

evenings where prospective parents and students can tour the school and learn about the instructional program, including the comprehensive support for SWD, ELLs, and struggling students;

(3) Conducting Zoom information sessions with appropriate organizations at locations throughout the community, including after-school programs, houses of worship, youth centers, public libraries, community health clinics, and community-based organizations serving pre-teens, as well as economic disadvantaged/immigrant youth and families;

(4) Creating press releases and advertising relevant media outlets including, minority and foreign language newspapers, radio stations, and television stations;

(5) Targetting mailings of school brochures and application materials to zip codes where a predominance of low income and immigrant families reside; and

(6) Utilizing social media such as Facebook, Twitter, and Instagram targetting residents of CHSLSJ with information on the school and upcoming Open Houses and information sessions.

sessions at appropriate locations throughout the community, including after-school programs, houses of worship, youth centers, public libraries, community health clinics, and community-based organizations serving pre-teens, as well as economic disadvantaged/immigrant youth and families;

(4) Creating press releases and engaging in outreach to relevant media outlets including, minority and foreign language newspapers, radio stations, and television stations;

(5) Targetting mailings of school brochures and application materials to zip codes where a predominance of low income and immigrant families reside; and

(6) Canvassing neighborhoods and distributing school marketing materials, including the application, particularly in areas where there is low-income housing or other subsidized housing, to further reach economically disadvantaged families.

(7) Having a presence on Sundays outside of churches to speak with families after church service about the school, providing them with marketing materials on the school, including student applications to complete.

(8) Utilizing social media such as Facebook, Twitter, and Instagram targetting residents of CHSLSJ with information on the school and upcoming Open Houses and information sessions.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	To retain Economically Disadvantaged students, we offered support for families in completing lunch forms, college visits, program fees, etc. were covered for students unable to pay.	This cannot be determined until students return to school in September. We do not anticipate making significant changes to our retention efforts, but program improvements will be developed and implemented if retention is less than expected.
English Language Learners	To retain ELLs, the school offers comprehensive programming to ELL students and their families to ensure that students make significant strides and that the school community is accessible despite language barriers. With high expectations and experienced faculty, we utilize a curriculum that stresses both academic and practical applications to create an exciting learning environment. Using data from ongoing assessments, we can monitor and record student achievement and adjust teaching strategies and curricular resources to meet student needs better. Frequent assessments are conducted to help us develop and maintain individualized strategies for ELL students, and all ELLs are fully integrated into the school programs. In addition, we utilize translators for all school events, conferences, and PTA meetings.	This cannot be determined until students return to school in September. We do not anticipate making significant changes to our retention efforts, but program improvements will be developed and implemented if retention is less than expected.
	To retain Students with Disabilities, the school offered a	

Students with Disabilities	comprehensive remote educational plan with a wide range of academic supports that we believe will ensure success for all learners. We can monitor and record student achievements and adjust teaching strategies and curricular resources to meet student needs using ongoing assessments. We use these assessments to develop individualized, easy intervention strategies and implement them through flexible grouping and differentiated instruction in core academic classes and SpEd services. Students with disabilities are fully integrated into school programs.	This cannot be determined until students return to school in September. We do not anticipate making significant changes to our retention efforts, but program improvements will be developed and implemented if retention is less than expected.
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Entry 10 - Teacher and Administrator Attrition

Completed Oct 25 2021

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Oct 25 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category B: not to exceed 5	3.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category C: not to exceed 5	5.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	19

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	32



Thank you.

Entry 12 Organization Chart

Completed Oct 25 2021

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

[CHSLSJ Organizational Chart](#)

Filename: CHSLSJ Organizational Chart.pdf Size: 65.1 kB

Entry 13 School Calendar

Completed Oct 25 2021

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2021- 2022 CHSLSJ Master Calendar - Master Calendar \(3\)](#)

Filename: 2021 2022 CHSLSJ Master Calendar XM2cjZ4.pdf **Size:** 113.9 kB

Entry 14 Links to Critical Documents on School Website

Completed Oct 25 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: The Charter High School for Law and Social Justice

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://a1523f25-dd0d-4570-bede-47f2601b5612.filesusr.com/ugd/953144_e66c91e3a2a245a88172ad250db29408.pdf
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://www.chslsj.org/
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://zoom.us/j/6865417959
3. Link to NYS School Report Card	https://data.nysed.gov/profile.php?instid=800000082485
4. Lottery Notice announcing date of lottery	https://www.chslsj.org/admissions
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://a1523f25-dd0d-4570-bede-47f2601b5612.filesusr.com/ugd/953144_ffca6fd316fc4717991ad905255992d7.pdf
6. District-wide Safety Plan	https://a1523f25-dd0d-4570-bede-47f2601b5612.filesusr.com/ugd/953144_7652085ca7394c3ab7c18e6291703f91.pdf
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://a1523f25-dd0d-4570-bede-47f2601b5612.filesusr.com/ugd/953144_66e5068caee64f27aa79a222304e3412.pdf
7. Authorizer-Approved FOIL Policy	https://a1523f25-dd0d-4570-bede-47f2601b5612.filesusr.com/ugd/953144_ed7a0a15d3634d94acc5cf814d32b5c9.pdf
8. Subject matter list of FOIL records	https://a1523f25-dd0d-4570-bede-47f2601b5612.filesusr.com/ugd/953144_46249df5dbdb40bb97a2d9faf1d7ebfa.pdf

Thank you.



**CHARTER HIGH SCHOOL FOR LAW AND
SOCIAL JUSTICE**

BRONX, NEW YORK

AUDITED FINANCIAL STATEMENTS

**REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS**

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2021
(With Comparative Totals for 2020)

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Charter High School for Law and Social Justice

Report on the Financial Statements

We have audited the accompanying financial statements of Charter High School for Law and Social Justice, which comprise the statement of financial position as of June 30, 2021, and the related statement of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Charter High School for Law and Social Justice as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Charter High School for Law and Social Justice's June 30, 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statement in our report dated October 13, 2020. In our opinion, the summarized comparative information presented herein as of June 30, 2020 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Report Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 14, 2021 on our consideration of Charter High School for Law and Social Justice's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Charter High School for Law and Social Justice's internal control over financial reporting and compliance.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
September 14, 2021

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2021
(With Comparative Totals for 2020)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 3,760,175	\$ 2,992,175
Grants and other receivables	251,370	248,982
Prepaid expenses and other current assets	<u>55,578</u>	<u>169,288</u>
TOTAL CURRENT ASSETS	4,067,123	3,410,445
<u>PROPERTY AND EQUIPMENT, net</u>	593,556	622,466
<u>CASH IN ESCROW</u>	<u>100,673</u>	<u>75,605</u>
TOTAL ASSETS	<u>\$ 4,761,352</u>	<u>\$ 4,108,516</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 42,585	\$ 315,740
Accrued payroll and benefits	454,000	429,677
Current portion of Paycheck Protection Program note payable	<u>-</u>	<u>355,034</u>
TOTAL CURRENT LIABILITIES	496,585	1,100,451
<u>OTHER LIABILITIES</u>		
Non-current portion of Paycheck Protection Program note payable	-	569,443
Deferred lease liability	<u>615,778</u>	<u>313,394</u>
TOTAL OTHER LIABILITIES	<u>615,778</u>	<u>882,837</u>
TOTAL LIABILITIES	1,112,363	1,983,288
<u>NET ASSETS - without donor restrictions</u>	<u>3,648,989</u>	<u>2,125,228</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 4,761,352</u>	<u>\$ 4,108,516</u>

The accompanying notes are an integral part of the financial statements.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	<u>Year ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
Operating revenue and support:		
State and local per pupil operating revenue		
Resident student enrollment	\$ 7,234,331	\$ 7,166,784
Students with disabilities	1,015,628	980,816
NYC DoE rental assistance	1,915,869	1,904,860
Government grants	608,211	385,545
Private grants	1,207	-
Paycheck Protection Program note payable forgiveness	924,477	-
Interest income	<u>68</u>	<u>133</u>
TOTAL OPERATING		
REVENUE AND SUPPORT	11,699,791	10,438,138
Expenses:		
Program:		
Regular education	7,258,570	6,877,974
Special education	1,791,646	1,622,951
Management and general	<u>1,125,814</u>	<u>1,473,101</u>
TOTAL EXPENSES	<u>10,176,030</u>	<u>9,974,026</u>
CHANGE IN NET ASSETS	1,523,761	464,112
Net assets at beginning of year	<u>2,125,228</u>	<u>1,661,116</u>
NET ASSETS AT END OF YEAR	<u>\$ 3,648,989</u>	<u>\$ 2,125,228</u>

The accompanying notes are an integral part of the financial statements.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	No. of Positions	Year ended June 30, 2021			
		Program Services		Supporting Services Management and	
		Regular Education	Special Education	Sub-total	General
					Total
Personnel services costs:					
Administrative staff personnel	14	\$ 344,646	\$ 337,125	\$ 681,771	\$ 480,447
Instructional personnel	45	3,427,213	606,206	4,033,419	4,200
Total salaries and wages	59	3,771,859	943,331	4,715,190	484,647
Fringe benefits and payroll taxes		1,049,292	262,425	1,311,717	134,824
Legal service		9,982	2,496	12,478	1,282
Accounting/audit services		-	-	-	216,473
Other purchased/professional/consulting services		23,212	4,076	27,288	12,498
Building and land rent/lease		1,609,077	402,426	2,011,503	206,751
Insurance		50,666	12,671	63,337	6,510
Utilities		8,895	2,225	11,120	1,143
Supplies/materials		91,607	20,121	111,728	6,960
Equipment/furnishings		4,976	1,236	6,212	624
Staff development		188,838	33,156	221,994	2,170
Marketing/recruitment		14,797	3,371	18,168	1,333
Technology		203,585	50,916	254,501	26,159
Food service		-	-	-	-
Student services		64,062	11,248	75,310	75,310
Office expense		40,393	10,102	50,495	8,079
Depreciation and amortization		129,217	32,317	161,534	16,603
Other		(1,888)	(471)	(2,359)	(242)
		\$ 7,258,570	\$ 1,791,646	\$ 9,050,216	\$ 1,125,814
					\$ 10,176,030
					\$ 9,974,026

The accompanying notes are an integral part of the financial statements.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	<u>Year ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 1,523,761	\$ 464,112
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	178,137	186,427
Forgiveness of Paycheck Protection Program note payable	(924,477)	-
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(2,388)	(87,670)
Prepaid expenses and other current assets	113,710	(56,821)
Accounts payable and accrued expenses	(273,155)	40,070
Accrued payroll and benefits	24,323	119,726
Deferred revenue	-	(22,933)
Deferred lease liability	302,384	111,676
NET CASH PROVIDED FROM OPERATING ACTIVITIES	942,295	754,587
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(149,227)	(134,166)
NET CASH USED FOR INVESTING ACTIVITIES	(149,227)	(134,166)
<u>CASH FLOWS - FINANCING ACTIVITIES</u>		
Borrowings on Paycheck Protection Program note payable	-	924,477
NET CASH PROVIDED FROM FINANCING ACTIVITIES	-	924,477
NET INCREASE IN CASH AND RESTRICTED CASH	793,068	1,544,898
Cash and restricted cash at beginning of year	3,067,780	1,522,882
CASH AND RESTRICTED CASH AT END OF YEAR	<u>\$ 3,860,848</u>	<u>\$ 3,067,780</u>

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

STATEMENT OF CASH FLOWS, Cont'd

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	<u>Year ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>NON-CASH OPERATING AND INVESTING ACTIVITIES</u>		
Purchases of property and equipment included in accounts payable	<u>\$ -</u>	<u>\$ 60,700</u>
Reconciliation of cash and restricted cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash	\$ 3,760,175	\$ 2,992,175
Restricted cash	<u>100,673</u>	<u>75,605</u>
Total cash and restricted cash shown in the statement of cash flows	<u>\$ 3,860,848</u>	<u>\$ 3,067,780</u>

The accompanying notes are an integral part of the financial statements.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Charter High School for Law and Social Justice (the “Charter School”) is an educational corporation that operates as a charter school in Bronx, New York. The Charter School provides students from Southern Bronx with a comprehensive high school education and lays the academic and social groundwork for success in college and careers. Using the theme of law and social justice, the Charter School will engage, inspire and empower students, and will equip them with the academic skills to earn a regents diploma and gain admission to the college of their choice, prepared for success. On December 17, 2013, the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration. In March 2014, the Board of Regents of the University of the State of New York approved a charter revision to the provisional charter, to use the year ended June 30, 2015 as a planning year; therefore, the charter term expired June 30, 2020. On March 26, 2020, the Board of Regents of the University of the State of New York voted to renew the provisional charter of the Charter School for a term of three years to expire June 30, 2023.

Basis of accounting

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America.

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2021 or 2020.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

Public school district revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns public school district revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Rental assistance

Facilities rental assistance funding is provided by the New York City Dept of Education (NYCDOE) to qualifying charter schools located in the five boroughs of NYC. In order to receive rental assistance funding, a charter school must have commenced instruction or added grade levels in the 2014-15 school year or thereafter, and go through a space request process with the NYCDOE. If NYCDOE is not able to provide adequate space, the charter school can become eligible for rental assistance. Rental assistance is calculated as the lesser of 30% of the per-pupil tuition rate for NYC times the number of students enrolled, or actual total rental costs. As rental assistance is based on the number of students enrolled, revenue is recognized throughout the year as educational programming is provided to students.

The following table summarizes contract balances at their respective statement of financial position dates:

	June 30,		
	2021	2020	2019
Grants and other receivables	\$ 72,141	\$ 138,612	\$ 108,347

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributions are recorded as with or without donor restrictions depending on the existence of any donor restrictions. A contribution that is received and expended in the same year for a specific purpose is classified as without donor restrictions.

All donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restriction. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position. There was no deferred revenue as of June 30, 2021 and 2020. There were no cost-reimbursement grants that had not been recognized as of June 30, 2021 and 2020, because qualifying expenditures had not yet been incurred.

Cash

Cash balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The amount in escrow was \$100,673 and \$75,605 at June 30, 2021 and 2020, respectively.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2021 and 2020.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to twenty years.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributed services

The Charter School receives contributed services from volunteers to serve on the Board of Trustees. The Charter School received transportation services, speech therapist, occupational therapist and food supplies from the local district. The Charter School was unable to determine a value for these services.

There were no contributed services for the years ended June 30, 2021 or 2020.

In kind contributions

Gifts and donations other than cash are recorded at fair market value at the date of contribution.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2018 through June 30, 2021 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$19,500 and \$2,300 for the years ended June 30, 2021 and 2020, respectively.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Deferred lease liability

The Charter School leases its facility. The lease contains pre-determined fixed escalations of the base rent. In accordance with GAAP, the Charter School recognizes the related rent expense on a straight-line basis and records the difference between the recognized rental expense and the amounts paid under the lease as a deferred lease liability.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Comparative for period ended June 30, 2020

The financial statements include certain prior year summarized comparative information in total but not by net asset class or functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2020, from which the summarized information was derived.

New accounting pronouncements:

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

Gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and will be applied on a retrospective basis. The Charter School is currently evaluating the provisions of this update to determine the impact it will have on the Charter School's financial statements.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through September 14, 2021, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE B: LIQUIDITY AND AVAILABILITY

Charter High School for Law and Social Justice regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School has at its disposal cash that it uses to meet its ongoing operating needs.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, facilities upkeep, and administrative services, as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources.

The following financial assets could readily be made available within one year of the statement of financial position date to meet general expenditures:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Cash	\$ 3,760,175	\$ 2,992,175
Grants and other receivables	<u>251,370</u>	<u>248,982</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 4,011,545</u>	<u>\$ 3,241,157</u>

Charter High School for Law and Social Justice has \$4,011,545 of financial assets available within one year of the statement of financial position date to meet cash needs for general expenditures consisting of substantially cash of \$3,760,175 and grants and other receivables of \$251,370. None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditures within one year of the statement of financial position. Grants and other receivables are subject to implied time restrictions but are expected to be collected within one year. The Charter School has a goal to maintain financial assets, which are comprised mainly of cash, on hand to meet two months of normal operating expense, which are, on average, approximately \$775,600 per month. Charter High School for Law and Social Justice has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE C: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of corona virus (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School’s financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2022.

In response to the COVID-19 outbreak, in May 2020 the Charter School applied for and was approved by a bank for a loan of \$924,477 through the Paycheck Protection Program established by the Small Business Administration. The loan had a maturity of 2 years and an interest rate of 1%. The loan had the potential for forgiveness provided certain requirements are met by the Charter School. The loan was funded on May 6, 2020. In February 2021, the Small Business Administration approved the forgiveness of the loan and all accrued interest, which is reported on the accompanying statement of activities and changes in net assets.

In response to the COVID-19 outbreak, the Federal Government also passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$213,223 of revenue relative to ESSER grants during the year ended June 30, 2021.

NOTE D: NET ASSETS

Net assets without donor restrictions are as follows:

	June 30,	
	2021	2020
Undesignated	\$ 3,055,433	\$ 1,502,762
Invested in property and equipment	593,556	622,466
	<u>\$ 3,648,989</u>	<u>\$ 2,125,228</u>

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE E: PROPERTY AND EQUIPMENT

Property and equipment consisted of the following:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Furniture and fixtures	\$ 305,529	\$ 305,529
Office equipment	436,269	408,815
Computers and equipment	489,190	376,849
Software	18,072	8,640
Leasehold improvements	<u>304,934</u>	<u>304,934</u>
	1,553,994	1,404,767
Less accumulated depreciation and amortization	<u>960,438</u>	<u>782,301</u>
	<u>\$ 593,556</u>	<u>\$ 622,466</u>

NOTE F: SCHOOL FACILITY

In August 2016, the Charter School signed a lease for a new facility which expires June 30, 2036. The Charter School increased the amount of space occupied at the facility over the first three years of the lease. Effective July 1, 2019, the original lease between the Charter School and a third party was assigned to Friends of Charter High School for Law and Social Justice. The Charter School entered into a seventeen year sublease with Friends of Charter High School for Law and Social Justice for its facilities through June 30, 2036. The Charter School's base rent for the year ended June 30, 2021 was approximately \$160,000 per month. The lease has escalating payments throughout the term. Rent expense totaled approximately \$2,218,000 and \$1,905,000 for the years ended June 30, 2021 and 2020.

Future expected minimum payments for this lease is approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 2,043,000
2023	2,054,000
2024	2,066,000
2025	2,078,000
2026	2,090,000
Thereafter	<u>23,559,000</u>
	<u>\$ 33,890,000</u>

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE F: SCHOOL FACILITY, Cont'd

The lease signed between Friends of Charter High School for Law and Social Justice and a third party is guaranteed by the Charter School. The future minimum payments on this agreement through June 30, 2036 are approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 1,460,000
2023	1,460,000
2024	1,460,000
2025	1,460,000
2026	1,460,000
Thereafter	<u>16,520,000</u>
	<u>\$ 23,820,000</u>

NOTE G: OPERATING LEASES AND COMMITMENTS

The Charter School entered into non-cancelable lease agreements for office equipment expiring at various dates through September 2021. Lease expense was approximately \$16,400 and \$14,400 for the years ended June 30, 2021 and 2020, respectively. Future expected minimum payments for these leases are approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	<u>\$ 1,800</u>

On July 1, 2019, the Charter School entered into a five year agreement with an organization to provide operational, management and instructional support. The agreement calls for payments equal to 6% of the Charter School's total federal, state, and local public revenue. The Charter School incurred fees of approximately \$481,000 for the year ended June 30, 2020. In September 2020, the agreement was terminated and the Charter School obtained a new education partner as required by the comprehensive school turnaround plan provided to the New York State Education Department's Charter School Office. The agreement calls for 10 payments throughout the year totaling \$93,000 annually and can be terminated by either party with a 30-day written notice to the other party. The Charter School incurred fees of approximately \$93,000 for the year ended June 30, 2021.

NOTE H: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE I: CONCENTRATIONS

At June 30, 2021 and 2020, grants and other receivables are comprised of the following:

	June 30,	
	2021	2020
Mt. Vernon City School District	*	14%
Federal Government	64%	44%
New York State Per Pupil	25%	41%

* Below 10% of grants and other receivables

Approximately 71% and 78% of total operating revenue and support came from per-pupil funding provided by New York State for the years ended June 30, 2021 and 2020, respectively. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTE J: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

NOTE K: RETIREMENT PLAN

The Charter School began to sponsor a 401(k) retirement plan for its employees, effective January 1, 2018. The 401(k) retirement plan allows for the Charter School to make discretionary contributions. On January 1, 2020, the Charter School established a 403(b) retirement plan for its employees. Participants could begin deferring into the 403(b) retirement plan effective August 13, 2020. The 403(b) retirement plan allows for the Charter School to make safe harbor contributions. The 401(k) retirement plan and the 403(b) retirement plan are collectively referred to as "the Plans".

The Charter School contributed approximately \$54,000 and approximately \$5,700, respectively, for the employee match and administrative fees to the Plans for the year ended June 30, 2021. The Charter School contributed approximately \$19,000 for the employee match and no amounts related to administrative fees to the 401(k) retirement plan for the year ended June 30, 2020.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Charter High School for Law and Social Justice

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Charter High School for Law and Social Justice, which comprise the statement of financial position as of June 30, 2021 and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 14, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Charter High School for Law and Social Justice's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Charter High School for Law and Social Justice's internal control. Accordingly, we do not express an opinion on the effectiveness of Charter High School for Law and Social Justice's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Charter High School for Law and Social Justice's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
September 14, 2021

Statement Period
Jun 1 - Jun 30, 2021
Relationship Manager
Citibusiness Service Center
(877) 528-0990

Page 1 of 2

NY 10453

Relationship Summary:

Checking	-----
Savings	\$100,673.31
Checking Plus	-----

Type of Charge	No./Units	Price/Unit	Amount
CITIBUSINESS IMMA # 4993920108			
Average Daily Collected Balance			\$100,665.45
Total Charges for Services			\$0.00
Net Service Charge			\$0.00

CitiBusiness IMMA

Beginning Balance:	\$100,669.17
Ending Balance:	\$100,673.31

Date	Description	Debits	Credits	Balance
06/30	INTEREST EARNED		4.14	100,673.31

Interest earned year to date \$24.95

[illegible]

CUSTOMER SERVICE INFORMATION

IF YOU HAVE QUESTIONS ON:

Insured Money Market

YOU CAN CALL:

877-528-0990
(For Speech and Hearing
Impaired Customers Only
TTY: 800-945-0258)

YOU CAN WRITE:

CitiBusiness
100 Citibank Drive
San Antonio, TX 78245-9966

For change in address, call your account officer or visit your branch.

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Linnet Tse

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Charter High School for Law and Social Justice

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE	NONE	NONE	NONE

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE	NONE	NONE	NONE	

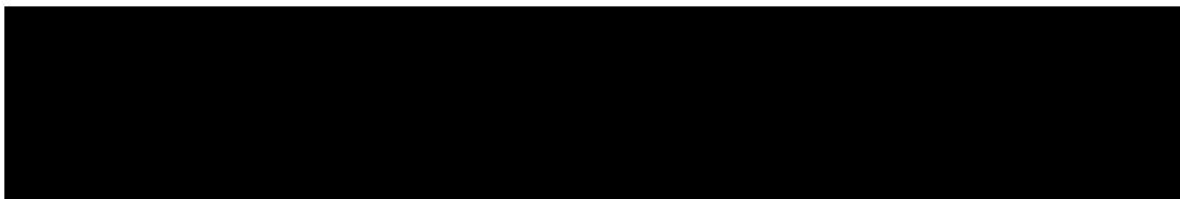


07-12-2021

Signature

Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Richard Marsico

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The Charter High School for Law & Social Justice

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chair, member

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? no

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
2014	No interest from school.	Did not participate in vote or discussion.	Self - R:dl

discussion,

M. J. C.

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Mayer & Associates/ Marie McGinley	Legal-Special Education	\$25,000	Jean Marie Boerling my spouse was an attorney at the time it the time.	Withdrew Board & relationship at that time. kept in Atlanta or via

Rudy Mann

Signature

7/25/2021

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Charmone Adams

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The Charter High School for Law and Social Justice

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

N/A

2. Are you an employee of any school operated by the education corporation?
 Yes X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes X **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s)

operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None – Not applicable			

- Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None – Not applicable				

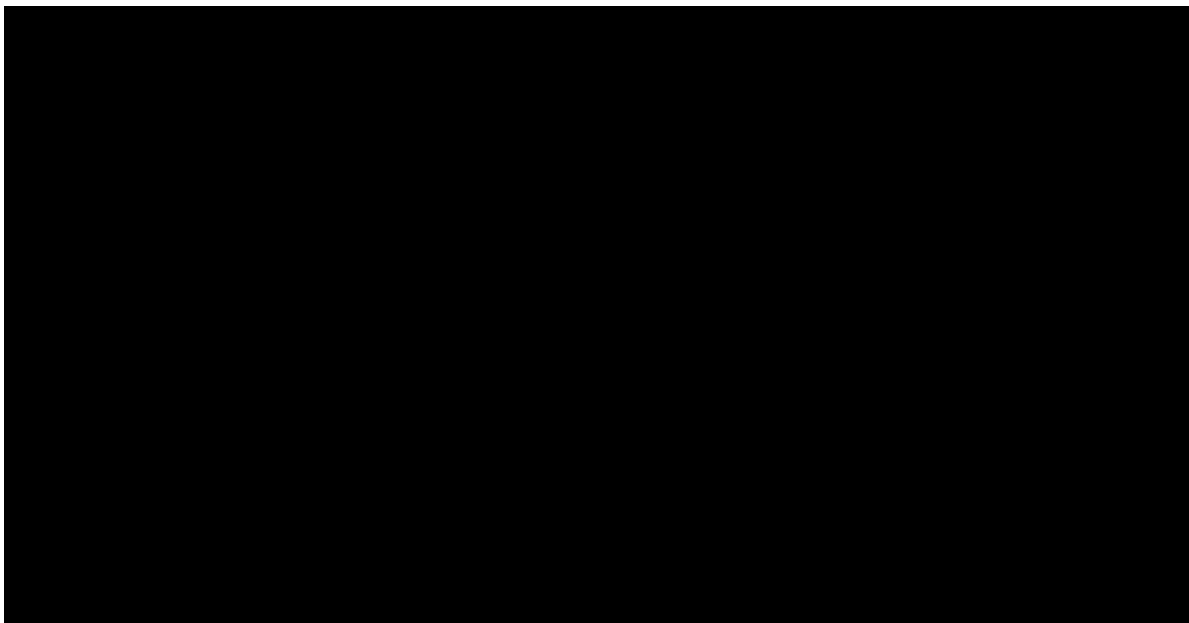
Charmone P. Adams

Signature

3/30/21

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 08/21/2018

**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

John M. Cavanaugh

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

CHAIR

2. Are you an employee of any school operated by the education corporation?
 Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i> <i>None</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				


Signature

7/6/2021
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 06/8/2020

**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

Daniel N. Sang

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Charter High School for Law and Social Justice

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member, Governance Committee, Finance Committee, Fundraising Committee

2. Are you an employee of any school operated by the education corporation?

Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No.

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc. *None*

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None." *None*

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
<i>None</i>				

None

7/26/21

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member

Name:

WINNIE KIRILAVI

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

CHARTER HIGH SCHOOL FOR LAW & SOCIAL JUSTICE

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

secretary

2. Are you an employee of any school operated by the education corporation? Yes ☒ No ☐

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO
If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO
If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school,

education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☒ No ☐

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

N/A

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

--	--	--	--	--

Signature

[Handwritten Signature]

Date

7/30/21

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Tele

Business Add

E-mail Address

Home Telepho

Home Address



last revised 06/8/2020

**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

Christian Bannerman

Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education
corporation):

The charter high school for Law & Social Justice

1. List all positions held on the education corporation Board of Trustees
("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?
 Yes ✓ No

If Yes, for each school, please provide a description of the position(s) you
hold, your responsibilities, your salary and your start date.

W/A

3. Are you related, by blood or marriage, to any person employed by the school? No

If Yes, please describe the nature of your relationship and how this person
could benefit from your participation.

W/A

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any
student currently enrolled in the school? No

If Yes, please describe the nature of your relationship and how this person
could benefit from your participation.

W/A

5. Are you related, by blood or marriage, to any person that could otherwise
benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			

None

None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				
None				


Signature

7/30/2021
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

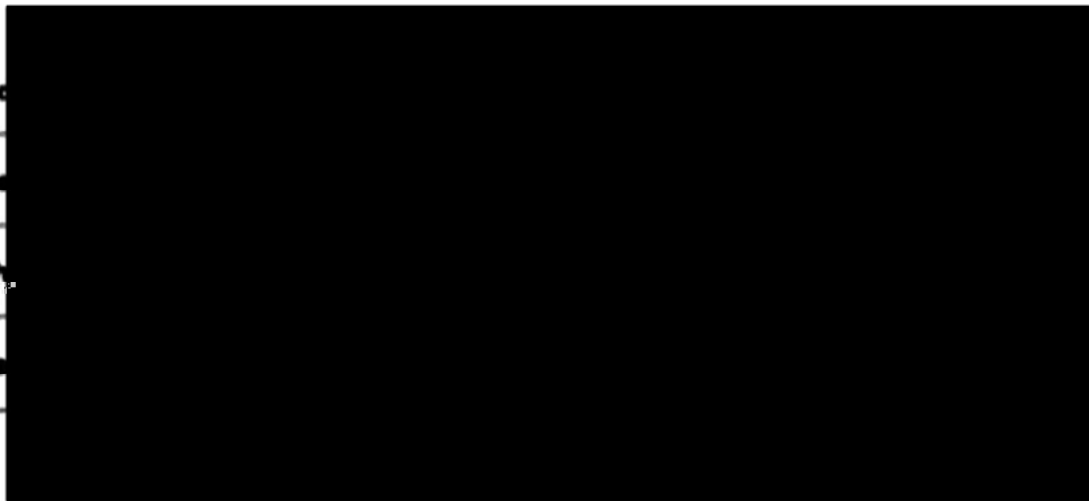


Business Address

E-mail Address

Home Telephone

Home Address



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Jumaane Saunders

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The Charter High School for Law & Social Justice

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice-Chair of Board of Trustees, Chair of Academic Committee

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<u>None</u> Please write "None" if applicable.	<u>None</u>	<u>None</u>	<u>None</u> this space blank.

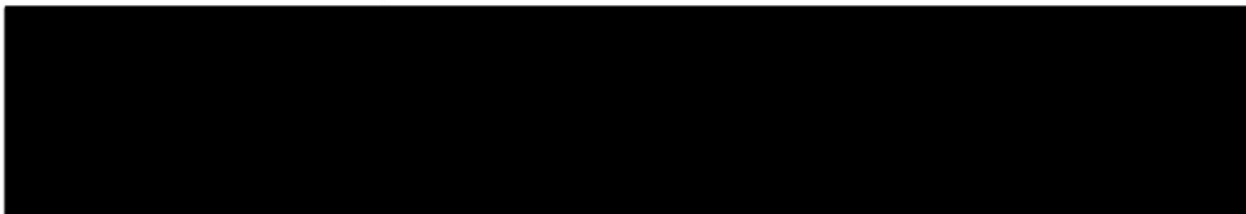
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None
Please write "None" if applicable. Do not leave this space blank.				

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Denis O'Rourke

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Charter High School for Law and Social Justice

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member of Board of Trustees; Academic Committee

2. Are you an employee of any school operated by the education corporation?
___Yes __X__No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

5. NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

7. **NO**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

8. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ **Yes** ☐ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

Please write "None" if applicable. Do not leave this space blank.

None	None	None	None
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10. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

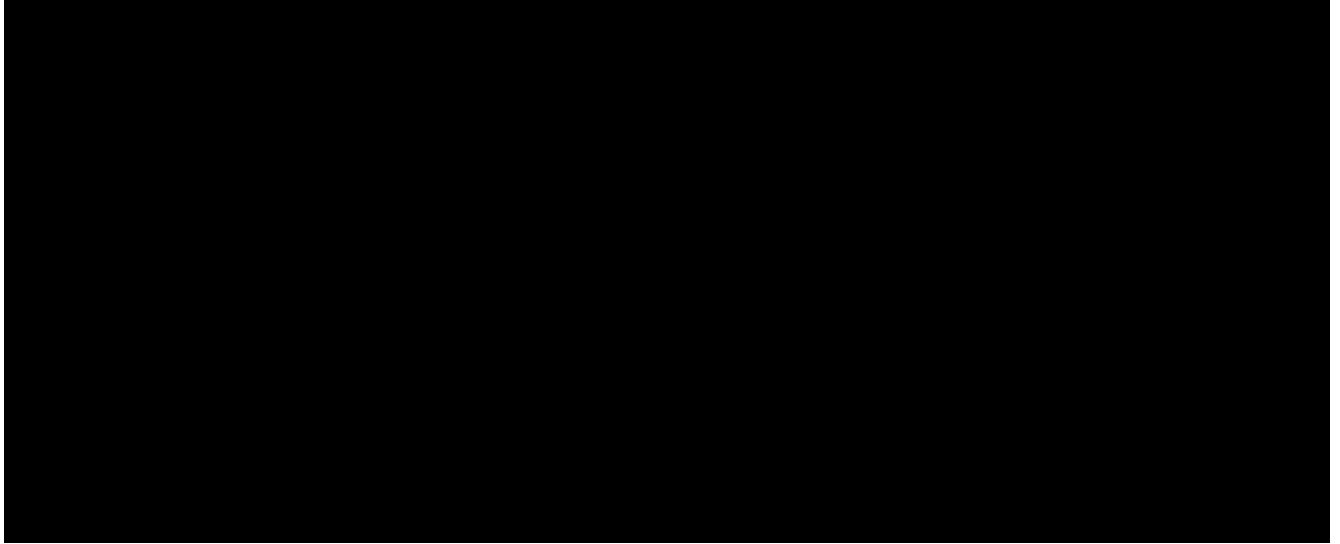
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

Denis O'Rourke *7/20/21*

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Sarah Fuentes

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Charter High School for Law and Justice

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board

2. Are you an employee of any school operated by the education corporation? ____Yes __x__No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

Please write "None" if applicable. Do not leave this space blank.

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Sarah Fuentes

July 28th

DocuSigned by:

 Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Plea.



THE CHARTER HIGH SCHOOL FOI AND SOCIAL JUSTICE

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Minutes–Board of Trustees Meeting

March 18, 2021, 6:00 p.m.

All by Zoom Conferencing: John Callahan, Rick Marsico, Janine Azriliant, Denis ORourke, Linnet Tse, Christian Bannerman, Sarah Fuentes, Dan Sang, Jumaane Saunders

No Absent

Executive Director Richard Burke,

Guest: Robin Sharpe, Charmone Adams, Jose Ferrer

Welcome, and Call to Order -John Callahan welcomed and called the meeting to Order at 6:10 PM and thanked everyone for attending via Zoom. Mr. Burke introduced Jose Ferrer, our Assistant Principal for Culture, and Robin Sharpe, our SPED Director. Mr. Callahan introduced Charmone Adams, a potential Board member, and said he would talk further about him later in the meeting. Mr. Callahan asked if anyone had any Questions on Consent Agenda and no one did so he accepted it and moved on.

Financials-

Mr. Burke began reviewing the financials and shared his screen. He reported that the PPP loan was forgiven, so now reported in the financials. There was a short discussion on what the money will be used for next year. Mr. Burke said that our finances are in good shape. Mr. Burke mentioned that there had been a Finance Committee phone call earlier in the week that went into great detail on the financials. He said that he would have a draft budget for 21-22 school year in April for the Finance Committee

Executive Director Report:

Mr. Burke asked Mr. Ferrer to talk about his position and what he did at the school. Mr. Ferrer reminded everyone he had met many last years when we were in person, and he went on to talk about school culture, work of the Deans, and his organizing Town Halls, Advisory, and outreach to parents, etc. Mr. Ferrer answered questions, and then Mr. Burke mentioned that he had to leave, and he left the meeting.

Mr. Burke thanked Mr. Ferrer and then reviewed the Dashboard. Mr. Burke talked about Graduation, and the possibility in person may work.

Mr. Burke spoke about the efforts to get everyone vaccinated and talked about the group of our scholars coming in each day to do remote learning with our staff present.



Chairman Report –Mr. Callahan then reported the Governance Committee meeting, and Mr. Saudners added about the BOT info and training we are using. The Committee will look into Board training and a retreat this summer

Mr. Callahan then went into some of the Friends of items about the construction next year in the back yard and basement and said he and Charlotte DeWald had visited the school.

Mr. Callahan then called for Committee Reports-Mr. Callahan reported that we had discussed the Finance Committee earlier, and there was a meeting this past Tuesday and a Governance Committee. Mr. Callahan spoke about the Governance Committee looking into a Board Retreat and looking for new members.

Academic Committee-

Mr. Saunders used the next part of the meeting for phase two of the Academic Committee's Board Education presentaiton. This was a review of some ideas around the Board's role in thinking about academic responsibility and governance. Mr. Saunders spent the next ½ hour reviewing scenarios of possible academic questions and the Board's actions or nonactions. Various Board members proposed answers, and the Board discussed correct actions and potential solutions related to Board responsibilities and the CEO. Mr. Saunders concluded the role-playing and Board activities, and the Board expressed positivity about the discussion.

Fundraising Committee-Mr. Burke reported that nothing had progressed and expected as things opened up, we would develop a plan.

Mr. Callahan then asked Mr. Adams to talk about his background and why he wanted to join the Board. Mr. Adams reviewed his experience and answered questions.

Mr. Callahan then said there were no public members to make a statement, so he mentioned they did not need an Executive Session. Mr. Marsico moved to adjourn, seconded by Dr. Bannerman, and approved at 7:05 PM.

Next Meeting: April 15. 2021, 6:00 PM

John Callahan

THE CHARTER HIGH SCHOOL FOI AND SOCIAL JUSTICE

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Minutes–Board of Trustees Meeting

May 20, 2021, 6:00 p.m.

All by Zoom Conferencing: John Callahan, Rick Marsico, Janine Azriliant, Denis ORourke, Linnet Tse, , Sarah Fuentes, Dan Sang, Christian Bannerman, Jumaane Saunders

Absent: No absent

Executive Director Richard Burke,

Guest: Robin Sharpe, Izzy Galante, Nicole Galante, Leslie Lopez, Floriande Buckman

Welcome, and Call to Order- Mr. John Callahan welcomed and called the meeting to Order at 6:10 PM and thanked everyone for attending via Zoom

Mr. Callahan asked if anyone had any questions on Consent Agenda, and no one did, so it was accepted.

Mr. Callahan suggested we move the Shared Space presentation up to permit them to leave if they wished, and everyone agreed. Mr. Callahan introduced Izzy Galante and Nicole Galante from Shared Space, who started introducing themselves, their work, and their relationship with Mr. Burke at his past schools. They then proceeded with their Mid-year visit report and talked about the next steps after answering the Board's questions.

Financials-

Mr. Burke began reviewing the financials and shared his screen. Mr. Burke said that our finances are in good shape. Mr. Burke mentioned that there had been a Finance Committee phone call earlier in the week that went into great detail on the financials. He reviewed the main points of the Financials, and there were no questions. Mr. Burke pulled up the draft budget for the 21-22 school year and went into the main details. He stated the Finance Committee had gone over the budget in great detail. He asked if anyone wanted to discuss this further he was available. It will be voted on at the June meeting.

Executive Director Report:

Mr. Burke then reviewed the Dashboard. Mr. Burke talked about Graduation, which will be held on June 17 at the College of Mt. St. Vincent. Mr. Burke spoke about how great it was seeing the Seniors at the BBQ.



Chairman Report –

Mr. Callahan then went into details about the situation at the Parish with the Pastor being on leave and how that we hoped it would not slow our construction approvals, but he hoped it would move forward as planned.

Mr. Callahan then called for Committee Reports-Mr. Callahan reported that we had discussed the Finance Committee earlier, and there was a meeting this past Tuesday.

Mr. Callahan spoke about the Governance Committee meeting held on Tuesday night and that it was looking into a Board Retreat and looking for new members.

Academic Committee-Mr. Callahan asked Ms. Fuentes if she would be Co-chair with Mr. Saunders which she agreed. Mr. Saunders mentioned that the Committee would meet next month.

Fundraising Committee-No meeting, and Mr. Callahan said once we are back in person There would be more planning.

Mr. Callahan then said they would move on to new Business.

He asked if everyone had reviewed all Mr. Adams's documents and were there any questions or comments. No comments were made. Mr. Callahan mentioned that Charmone Adams had attended the April and May Board meeting, introduced himself and spoke of his background.

Mr. Callahan asked if everyone had read the resolution, which was confirmed, and he asked for a motion. Mr. Marsico moved, and Ms. Tse seconded. The Board approved the resolution:

RESOLUTIONS OF THE BOARD OF TRUSTEES OF

THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

The Charter High School for Law and Social Justice Board of Trustees, having conducted a thorough background check visa a fingerprint scan as required and having discovered no State or Federal criminal history, or have provided such history to SED if found, has voted to elect Charmone Adams, as final candidates to its Board of Trustees, with a term expiring on June 30, 2022, pending approval by SED.



Mr. Callahan then said he would move to the 2nd resolution. He talked about the work to be done this summer and reminded everyone of past meetings where he discussed the details. He asked for a motion approving the work Friends of CHSLSJ planned on doing.

Mr. Saunders moved, seconded by Mr. Bannerman, and approved by the Board.

**a. RESOLUTIONS OF THE BOARD OF TRUSTEES OF
THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE**

Whereas The Charter High School for Law and Social Justice (the school) desires to renovate the existing schoolyard and the existing façade and entryway during the summer of 2021;

Whereas funding for the proposed work has been and/or will be obtained by the Friends of The Charter High School for Law and Social Justice (FO) as NYC school facility support funding that is incorporated into the lease agreement between FO and the school;

Whereas plans and elevations for the proposed work have been produced by a registered architect and reviewed by the School Board, and have been further prepared for submittal to the NYC Department of Buildings for approval and permit;

Whereas bids from appropriate licensed and insured contractors have been assembled by the FO board; Therefore, it is resolved that the School Board approves of this project and authorizes the FO Board and school leadership to proceed.

Mr. Callahan then said there were no public members to make a statement, so he mentioned they did not need an Executive Session.

Mr. Marsico moved to adjourn, seconded by Dr. Bannerman, and approved at 7:40 PM.

Next Meeting: June 17, 2021, 6:00 PM



John Callahan

THE CHARTER HIGH SCHOOL FOR AND SOCIAL JUSTICE

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Minutes–Board of Trustees Meeting

June 17, 2021, 6:00 p.m.

All by Zoom Conferencing: John Callahan, Rick Marsico, Janine Azriliant, Denis ORourke, Linnet Tse, , Sarah Fuentes, Dan Sang, ,

Absent: Jumaane Saunders, Christian Bannerman

Executive Director Richard Burke,

Guest: Liz Runco, Robin Sharpe, Charmone Adams

Welcome, and Call to Order- Mr. John Callahan welcomed and called the meeting to Order at 6:10 PM and thanked everyone for attending via Zoom

Mr. Callahan asked if anyone had any questions on Consent Agenda, and no one did, so it was accepted.

Mr. Burke reintroduced Liz Runco to the Board, announcing that she would be assuming the Principal position in July and also mentioned Robin Sharpe who was also attending.

Financials-

Mr. Burke began reviewing the financials and shared his screen. Mr. Burke said that our finances are in good shape. Mr. Burke mentioned that there had been a Finance Committee phone call earlier in the week that went into great detail on the financials. He reviewed the main points of the Financials, and there were no questions. Mr. Burke Mentioned we will vote on the draft budget for the 21-22 school year contingent on the Union negotiation. Mr. Burke discussed some items discussed with the Union.

Executive Director Report:

Mr. Burke then reviewed the Dashboard. Mr. Burke talked about Graduation, which was earlier in the day on June 17 at the College of Mt. St. Vincent. Mr. Burke spoke about how great it was seeing the Seniors and 104 Seniors graduated, 85 were accepted into college, 78 are going with 2 more going into the military. He also mentioned that they received \$850,000 in scholarships and aid. Mr. Burke talked about the Equity Lab project we were accepted into. It consists of college courses taught in school and that we had 2 courses: one from Arizona State and the other from Stanford that our scholars would get 3 college credits in addition to their high school credit and that this complemented the College Now program we are enrolled in with Bronx Community College. He mentioned that 30% of the Seniors took college courses or AP courses and the is a powerful plus when apply to college.



Mr. Burke also talked that we had been doing STAR testing and those results will be submitted to SED on June 30, 2021.

Chairman Report –

Mr. Callahan then went into details about the summer construction and confirmed that the July meeting would be our Annual meeting.

Mr. Callahan then called for Committee Reports-Mr. Callahan reported that we had discussed the Finance Committee earlier, and there was a meeting this past Tuesday. .

Academic Committee- Mr. Callahan that the Academic Committee did not hold meetings since they were waiting on the STAR test results and they will meet in July.

Fundraising Committee-No meeting, and Mr. Callahan said once we are back in person There would be more planning.

Mr. Callahan asked Mr. Burke to put up the budget and the budget change analysis and there was a discussion of next year's budget and all aspects of the Union discussions.

Mr. Callahan then said they would move on and asked for a motion approving the the draft budget contingent on Union negotiations.

Ms. Tse moved, seconded by Mr. Sang, and approved by the Board.

**RESOLUTIONS OF THE BOARD OF TRUSTEES OF
THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE**

The Charter High School for Law and Social Justice Board of Trustees approves the School year 21-22 budget contingent on results of the Union negotiation.

Mr. Callahan then said there were no public members to make a statement, so he mentioned they did not need an Executive Session.

Mr. O'Rourke moved to adjourn, seconded by Ms. Azriliant, and approved at 7:40 PM.

Next Meeting: July 15, 2021, 6:00 PM



John Callahan



THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

1960 UNIVERSITY AVENUE
BRONX, NY 10453
(T) 347-696-0042
(F) 718-744-2007

Minutes—Board of Trustees Meeting July 16, 2020, 6:00 p.m.

All by Zoom Conferencing: Rick Marsico, Janine Azriliant, Renardo Wright, Janet Sanderson, Linnet Tse, Jack Callahan, Jumaane Saunders, Denis ORouke

Executive Director Richard Burke

Guest: Robin Sharpe, Ginny Connelly, Floriande Buckman

1. Jack Callahan welcomed and called the meeting to Order at 6:10 pm and thanked everyone for attending via Zoom. He went through a list of those present, and Mr. Callahan noted that the June minutes were on the Consent Agenda and asked if there were any changes or comments. The minutes were accepted,
2. Financials—Mr. Burke began reviewing the financials and shared his screen. Mr. Burke reported that we would end the year with a surplus. Mr. Burke mentioned that there had been a Finance Committee phone call earlier in the week that went into great detail on the financials. There was a discussion of improvements to be made in the yard and cafeteria for next year and of the possible financial challenges associated with this work.
3. Executive Director Report- Mr. Burke discussed:
 - a. Mr. Burke spoke of the plans for reentry of the students and staff into the School and programs for looking at ways for social distancing etc.
 - b. Mr. Burke stated that Dashboard was the same as June since nothing had changed.
 - c. He reviewed the numbers for 9th graders that now have 100 fully enrolled and 15 in the works with another 17 who have parts of their enrollment in. Mr. Burke said he was confident in enrollment, but until we see what happens in September, we are continuing to enroll. They had called all returning families to confirm they will come back.
 - d. Mr. Burke confirmed that the partnership with the College of Mt. St. Vincent has been renewed, and we will have four student teachers working at the School.
 - e. Mr. Burke also mentioned that we had hired 3 Teach For America corps members this year.
4. Chairman Report- Mr. Callahan discussed the cost of the improvement in the back yard and the decision to do just a Shed due to the costs.

He then discussed the need to set up a Board Development Committee and asked if anyone knows people that may be interested to reach out to him.

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June
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THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

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There was a discussion of potential new board members. A few names were mentioned, and Mr. Callahan suggested contacting them.

Mr. Callahan asked for Committee reports.

He mentioned that the Finance Committee had reported in the earlier discussion of the financials and budget.

Academic- Mr. Saunders reported that our engagement of Board On Track was moving forward. Mr. Saunders stated that he was planning for the Board Retreat meeting in August. He asked all Board members to go on Board On Track and fill out the Board assessment. The Plan for the Board retreat is on August 20 to start early and put about 4 hours into it then move into the Board meeting.

7 New Business:

Mr. Callahan went down the items on New Business:

1. Election of Officers of the Board of Trustees
2. Rick Marsico moved nad Mr. Saunders seconded: It was approved:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the following individuals are elected as officers of the Board of Trustees of The Charter High School for Law and Social Justice for a term of one year from **July 1, 2020 – June 30, 2021**, except as otherwise noted:

John Callahan	Chairperson
Jumaane Saunders	Vice-Chairperson
Janine Azriliant	Secretary
Linnet Tse	Treasurer

2. Appointment of Committee Members
3. Rick Marsico moved nad Ms. Azriliant seconded: It was approved:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the following individuals are appointed as members of committees of the Board of Trustees as follows for a term of one year, from **July 1, 2020 – June 30, 2021**. (See attached)

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gma
8/12/20



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(F) 718-744-2007

Audit Committee

Educational Accountability Committee

Executive Committee (the Chair, Vice-Chair, Treasurer, and Secretary serve on the Executive Committee pursuant to the School's by-laws)

Finance Committee

Fundraising Committee

3. Approval of Board Calendar (Attached)

Rick Marsico moved nad Mr. Saunders seconded: It was approved:

3. Approval of PPP Loan

Rick Marsico moved nad Mr. Saunders seconded: It was approved:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that

After consultation with the Finance Committee and Executive Committee of the Board, and due to the urgent time limits for application, the Executive Director, as directed, applied for the Payroll Protection Program. Our participation was approved by the program.

The Charter High School for Law and Social Justice Board of Trustees wishes to confirm and formalize this action.

Whereas, The Charter High School for Law and Social Justice (the School) has been severely impacted and forced to cease normal operations due to the COVID-19 health crisis (COVID-19); and Whereas, because of COVID-19 the School was not able to drive its enrollment efforts in the month leading up to its admissions deadline, which could hamper enrollment and therefore funding, and faces Due to the COVID-19 pandemic, this board of trustees meeting was held entirely via Zoom. The meeting was recorded and transcribed in accordance with the NYS policy.

Considering that The Charter High School for Law and Social Justice Bronx, NY 10453 has the prospect of reduced public funding going forward due to likely citywide and statewide cuts driven by COVID-19. Whereas, the School is aware of the Payroll Protection Program that is part of the federal Coronavirus Aid,

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Relief, and Economic Security Act, recently established by Congress to help employers with fewer than 500 employees endure the financial challenges posed by COVID-19. Expenditure of these funds will be subject to review and approval by the Board of Trustees.

Mr. Callahan called for a motion to go into Executive Session, which was moved by Mr. Marsico and second by Mr. Saunders.

Mr. Burke put the outside members into the waiting room.

The Executive Session ended at 7:35

Mr. Burke returned to the meeting.

Mr. Burke asked all Board members to return their Financial Disclosure Forms by August 1, 2020.

- 8 Mr. Callahan asked for a motion to adjourn, which was given by Mr. Marsico and seconded by Mr. Saunders. The meeting was adjourned at 7:40

Mr. Callahan then thanked everyone and mentioned that the next meeting: August 20 at 6:00 pm and stated that an invite would be coming for the Retreat and

John Callahan
Board Chair

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Minutes–Board of Trustees Meeting

April 15, 2021, 6:00 p.m.

All by Zoom Conferencing: John Callahan, Rick Marsico, Janine Azriliant, Denis ORouke, Linnet Tse, , Sarah Fuentes, Dan Sang,

Absent: Christian Bannerman, Jumaane Saunders

Executive Director Richard Burke,

Guest: Robin Sharpe, Charmone Adams

Welcome, and Call to Order -John Callahan welcomed and called the meeting to Order at 6:10 PM and thanked everyone for attending via Zoom

Mr. Callahan asked if anyone had any questions on Consent Agenda, and no one did, so he accepted it and moved on.

Financials-

Mr. Burke began reviewing the financials and shared his screen. Mr. Burke said that our finances are in good shape. Mr. Burke mentioned that there had been a Finance Committee phone call earlier in the week that went into great detail on the financials. He reviewed the main points of the Financials, and there were no questions. He said that he would have a draft budget for the 21-22 school year in May for the Board after the Finance Committee reviewed it.

Executive Director Report:

Mr. Burke then reviewed the Dashboard. Mr. Burke talked about Graduation, which will be held on June 17 at the College of Mt. St. Vincent. He also mentioned that there would be several in-person Senior activities. A question was asked about a teacher who left, and Mr. Burke explained her choice to leave because of the opportunity to take a leadership position at DOE after receiving her Building Supervisor certification.

Mr. Burke spoke about the efforts to get everyone vaccinated and talked about the group of our scholars coming in each day to do remote learning with our staff present.

Chairman Report –Mr. Callahan mentioned that the Governance Committee meeting would be next month,

Mr. Callahan then went into some of the Friends of items about the construction next year and that Charlotte DeWald would be bringing some contractors to bid on the work, and the outlines of the work were shared on-screen with the Board.

[Handwritten signature]
5/14/21



Mr. Callahan then called for Committee Reports-Mr. Callahan reported that we had discussed the Finance Committee earlier, and there was a meeting this past Tuesday. Mr. Callahan spoke about the Governance Committee, which would meet next month looking into a Board Retreat and looking for new members.

Academic Committee-Mr. Callahan mentioned that the Committee met on the 8th and had a good discussion, and Shared Space will be presenting on May 20.

Fundraising Committee-No meeting

Mr. Callahan then said there were no public members to make a statement, so he mentioned they did not need an Executive Session.

Mr. Marsico moved to adjourn, seconded by Dr. Bannerman, and approved at 7:05 PM.

Next Meeting: May 20. 2021, 6:00 PM



John Callahan



THE CHARTER HIGH SCHOOL FOI AND SOCIAL JUSTICE

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Minutes–Board of Trustees Meeting February 18, 2021, 6:00 p.m.

All by Zoom Conferencing: John Callahan, Rick Marsico, Janine Azriliant, Denis ORourke, Linnet Tse, Christian Bannerman, Sarah Fuentes, Dan Sang, Jumaane Saunders

No Absent

Executive Director Richard Burke,

Guest: Robin Sharpe

Welcome, and Call to Order - John Callahan welcomed and called the meeting to Order at 6:10 PM and thanked everyone for attending via Zoom. He asked if anyone had any Questions on Consent Agenda and no one did so he accepted it and moved on.

Financials- Mr. Burke began reviewing the financials and shared his screen. He reviewed the additional report with charts and graphs. Mr. Burke reported that our finances are in good shape. Mr. Burke mentioned that there had been a Finance Committee phone call earlier in the week that went into great detail on the financials.

Executive Director Report:

Mr. Burke reviewed the Dashboard and mentioned that the Academic Committee would be going into details. Mr. Burke spoke of the end of the Semester and that the first week in March will be a recovery week, trying to get scholars to catch up.

Mr. Burke spoke about the efforts to get everyone vaccinated and talked about the small group of our scholars coming in each day to do remote learning with our staff present.

Chairman Report –Mr. Callahan then reported the Governance Committee meeting, and Mr. Saudners added about the BOT info and training we are using. The Committee will look into Board training and a retreat this summer.

Mr. Callahan then went into some of the Friends-of items, and discussed budgeting for proposed construction next year in the back yard and basement and said he and Architect Charlotte Dewald would visit the school in March.

Mr. Callahan then called for Committee Reports-Mr. Callahan reported that we had discussed the Finance Committee earlier, and there was a meeting this past Tuesday of



the Governance Committee. Mr. Callahan spoke about the Governance Committee looking into a Board Retreat and looking for board new members.

Academic Committee-

Mr. Saunders spoke of what the Academic Committee should be doing and then turned it over to Ms. Fuentes, who presented to the board an outline of the information process that is used to measure academic progress at the school. She went over the types of information on the Dashboard and shared her screen.

Ms. Fuentes spoke of the SED Framework we use to evaluate the school and particularly student performance. There was then a discussion of determining results without Regents exams and what we can do. Ms. Fuentes stated from past data she sees the improvement made in the last years.

Fundraising Committee-Mr. Burke reported he was still working on a brochure and Annual Report draft/mockup, which will be reviewed in Feb/March.

Mr. Callahan then said there were no public members to make a statement, so he mentioned they did need an Executive Session (for the review of contractual issues).

Mr. Marsico moved to adjourn into Executive Session, seconded by Dr. Bannerman and approved at 7:05 PM.

The Board came out of Executive Session at, and Dr. Bannerman moved that the meeting be adjourned, second by Mr. Saunders, at 7:40 PM.

Next Meeting: March 18, 2021, 6:00 PM

John Callahan

THE CHARTER HIGH SCHOOL FOI AND SOCIAL JUSTICE

EXCELLENCE • CHARACTER • COURAGE • COMMITMENT



Minutes—Board of Trustees Meeting January 21, 2021, 6:00 p.m.

All by Zoom Conferencing: John Callahan, Rick Marsico, Janine Azriliant, Denis ORouke, Linnet Tse, Christian Bannerman, Sarah Fuentes, Dan Sang

Absent: Jumaane Saunders

Executive Director Richard Burke

Guest: Robin Sharpe

Welcome, and Call to Order - John Callahan welcomed and called the meeting to order at 6:10 PM and thanked everyone for attending via Zoom. Mr. Callahan mentioned that Mr. Saunders was having internet issues and probably would not make the meeting.

Financials- Mr. Burke began reviewing the financials and shared his screen. He reviewed the additional report with charts and graphs. Mr. Burke reported that our finances are in good shape. Mr. Burke mentioned that there had been a Finance Committee phone call earlier in the week that went into great detail on the financials.

Executive Director Report:

Mr. Burke reviewed the Dashboard and talked about the STAR testing that will take place in February. Mr. Burke called on Ms. Sharpe to add to the STAR testing discussion since she is our "Test Coordinator."

Mr. Burke spoke about the partnership with College of Mount St. Vincent and their provision of student teachers. Mr. Burke said that the program was going so well that CMSV Dean Sullivan asked if we could take three more, starting them in February.

Chairman Report—Mr. Callahan then reported about the Governance Committee meeting. The Committee will continue to organize Board training and that Sara Richmond will join the meeting at the end of today to provide a legal overview of Board responsibilities.

Mr. Callahan then went into some of the Friends of items about the construction next year in the back yard and basement,

Mr. Callahan then called for Committee Reports-Mr. Callahan reported that we had discussed the Finance Committee earlier, and there was a meeting this past Tuesday.

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2/10/2021



Academic Committee-Since Mr. Saunders was not present, Ms. Fuentes said that their presentation would be at the February meeting.

Fundraising Committee-Mr. Burke reported he was working on a brochure and Annual Report draft/mockup, which will be reviewed in Feb/March.

Mr. Callahan then said there were no public members to make a statement, and he mentioned they did not need an Executive Session.

Mr. Marsico moved to adjourn, which was seconded by Dr. Bannerman and approved at 7:05 PM.

Sara Richmond from Bond, Schoeneck & King started her Board training after the adjournment.

Next Meeting: February 18, 2021, 6:00 PM



John Callahan

2/10/2020

THE CHARTER HIGH SCHOOL FOI AND SOCIAL JUSTICE

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Minutes–Board of Trustees Meeting December 17, 2020, 6:00 p.m.

All by Zoom Conferencing: John Callahan, Rick Marsico, Janine Azriliant, Denis ORourke, Jumaane Saunders, Linnet Tse, Christian Bannerman

Absent: Sarah Fuentes

Executive Director Richard Burke,

Guest: Dan Sang

Welcome, and Call to Order -John Callahan welcomed and called the meeting to Order at 6:10 PM and thanked everyone for attending via Zoom. Mr. Callahan mentioned that Dan Sang would be a member at the January meeting since it would be 45 days without hearing from SED.

Financials- Mr. Burke began reviewing the financials and shared his screen. He reviewed the new additional report with charts and graphs. Mr. Burke reported that our finances are in good shape. Mr. Burke mentioned that there had been a Finance Committee phone call earlier in the week that went into great detail on the financials.

Executive Director Report:

Mr. Burke reviewed the Dashboard and mentioned that he had shared the report by Shared Space on their classroom visits and that the Academic Committee was going to have Izzy and Nicole Galantee attend their next meeting. Mr. Burke mentioned that there was a Leadership report with more details sent this month.

Mr. Burke reviewed parts of the Dashboard.

Mr. Burke spoke about the partnership with CMSV and the student teachers. Mr. Burke said that the program was going so well that Dean Sullivan asked if we could take three more, which we will in the Spring. Mr. Burke talked about our Advance Placement classes and our College Now classes and answered the board's questions. Mr. Callahan asked a question about adding a middle school and discussing that in the future.

Chairman Report – Mr. Callahan opened by discussing the change in IP and that we had sent in the documentation, and Vickie Smith was going to get back to us. Mr. Callahan then reported about the Governance Committee meeting. The Committee will look into



Board training and that Sarah Richmond will join the January Board meeting from 7-8 to review Board training.

Mr. Callahan then went into some of the Friends of items about the construction next year in the back yard and basement. Mr. Callahan discussed the Governance Committee and looked for more Board members, especially ones that know fundraising.

Mr. Callahan then called for Committee Reports-Mr. Callahan reported that we had discussed the Finance Committee earlier, and there was a meeting this past Tuesday.

Academic Committee-Mr. Saunders mentioned that they would report on their meeting and Shared Space school observation at the January meeting.

Fundraising Committee-Mr. Burke reported he had talked with Mr. Marsico on his Fundraising Plan, and until we see how the Senate election comes out and if the State will get funding, everything is on hold. Mr. Burke discussed the use of Amazon.Smile as a fundraising tool for the school.

Mr. Callahan then said there were no public members to make a statement, and he mentioned they did not need an Executive Session.

Mr. Marsico moved to adjourn, which was seconded by Dr. Bannerman and approved at 7:35 PM.

Next Meeting: January 21, 2021, 6:00 PM



John Callahan

1/13/2021



THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

1960 UNIVERSITY AVENUE
BRONX, NY 10453
(T) 347-696-0042
(F) 718-744-2007

Minutes—Board of Trustees Meeting August 20, 2020, 5:00 p.m.

All by Zoom Conferencing: Rick Marsico, Janine Azriliant, Linnet Tse, Jumaane Saunders, Denis ORourke, Christian Bannerman

Executive Director Richard Burke, Absent: John Callahan

Guest: Sarah Fuentes

1. Jumaane welcomed and called the meeting to Order at 5:10 pm and thanked everyone for attending via Zoom. He went through a list of those present, including Sarah Fuentes, who is a potential Board member. Mr. Saunders mentioned that Mr. Callahan had a personal issue that came up today and is unable to attend. Mr. Saunders noted that the July minutes were on the Consent Agenda and asked if there were any changes or comments. The minutes were accepted,
2. Financials—Mr. Burke began reviewing the financials and shared his screen. Mr. Burke reported that we would end the year with a surplus. Mr. Burke mentioned that there had been a Finance Committee phone call earlier in the week that went into great detail on the financials
3. Executive Director Report- Mr. Burke discussed:
 - a. Mr. Burke spoke of the plans for reentry of the students and staff into the School and programs for looking at ways for social distancing etc.
 - b. Mr. Burke confirmed that the partnership with the College of Mt. St. Vincent would have four student teachers working at the School.
4. Chairman Report- Mr. Saunders said he would move right into the Academic Committee since Mr. Callahan was not present. He talked about the Board Retreat earlier today and asked that all Board members become familiar with the “Board On Track” website and use it to obtain our documents. He said we could move forward and asked for Committee reports.

Ms. Tse mentioned that the Finance Committee had reported in the earlier discussion of the financials and budget.

- 7 New Business: No new business

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BRONX, NY 10453
(T) 347-696-0042
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- 8 Mr. Saunders asked for a motion to adjourn, which was given by Mr. Marsico and seconded by Ms. Tse. The meeting was adjourned at 5:40

Mr. Saunders then thanked everyone and mentioned that the next meeting: September 17 at 6:00 pm and stated that an invite would be coming for the Retreat and


John Callahan
Board Chair

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THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE



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Minutes–Board of Trustees Meeting November 19, 2020, 6:00 p.m.

All by Zoom Conferencing: John Callahan, Rick Marsico, Janine Azriliant, Denis ORouke, Jumaane Saunders, Linnet Tse

Absent: Christian Bannerman

Executive Director Richard Burke,

Guest: Sarah Fuentes, Dan Sang

Welcome, and Call to Order –John Callahan welcomed and called the meeting to Order at 6:10 PM and thanked everyone for attending via Zoom. Mr. Callahan mentioned that Sarah Fuentes would be a member at the December meeting since it would be 45 days without hearing from SED.

Financials– Mr. Burke began reviewing the financials and shared his screen. He reviewed the new additional report with charts and graphs. Mr. Burke reported that our finances are in good shape. Mr. Burke mentioned that there had been a Finance Committee phone call earlier in the week that went into great detail on the financials.

It was noted that our accountant's advice is to wait for the submittal of the forgiveness portion of the PPP loan, waiting for clarification of some issues. This will have no impact on our fiscal year, which ends June 30.

Executive Director Report: Mr. Burke reported that the quarter was ending and the report cards were being put in this week, and then we would have Zoom Parent-Teacher Conferences.

Mr. Burke reviewed the Dashboard and mentioned that he had shared the report by Shared Space on their classroom visits and that the Academic Committee was going to have Izzy and Nicole Galantee attend their next meeting.

Mr. Burke reviewed parts of the Dashboard, and the question came up about graduates. Mr. Burke mentioned that we try to reach out and see how they are doing. The plan had been to hold a party around Christmas time at the school but with the pandemic out to do a Zoom meeting to get graduates to come back and get their information.

Mr. Burke spoke about the partnership with CMSV and the student teachers. Mr. Burke said that the program was going so well that Dean Sullivan asked if we could take three



more, which we will in the Spring. Mr. Burke talked about the Law classes with NY Law School and how they are being received very positively by our scholars.

It was noted that a teacher was currently under consideration to fill the only opening, a SPED position.

Chairman Report – Mr. Callahan opened by discussing the change in IP and that we had sent in the documentation, and Vickie Smith was going to get back to us. Mr. Callahan then reported about the Governance Committee meeting and that the Committee was going to look into Board training and that Sarah Richmond will join the December Board meeting from 7-8 to review Board training.

Mr. Callahan then went into some of the Friends of items about the construction next year in the back yard and basement.

Mr. Callahan noted that the School, Church, and everyone else associated with the school had been served with legal action against them from a former student who was jumped by some gang members outside the Church. Mr. Callahan informed the Board that the insurance company was handling it and our insurance covers all costs.

Mr. Callahan then called for Committee Reports-Mr. Callahan reported that we had discussed the Finance Committee earlier, and there was a meeting this past Tuesday.

Academic Committee-Mr. Saunders mentioned that they would meet in December, and Shared Space would make a presentation.

Fundraising Committee-Mr. Callahan and the Board discussed fundraising, and Mr. Burke informed them that he had sent a draft of a Development/Fundraising proposal, and the Fundraising members said they had received it and would discuss it later.

Mr. Callahan then said there were no public members to make a statement, so he mentioned they did not need an Executive Session.

Mr. Marsico moved to adjourn, which was seconded by Linnet Tse and approved at 7:35 PM.

Next Meeting: December 17, 2020, 6:00 PM



John Callahan

THE CHARTER HIGH SCHOOL FOR AND SOCIAL JUSTICE

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Minutes—Board of Trustees Meeting October 15, 2020, 6:00 p.m.

~~All~~ by Zoom Conferencing: John Callahan, Rick Marsico, Janine Azriliant, Christian Bannerman,
Denis ORourke,
Arrived late: Jumaane Saunders

Absent: Linnet Tse

Executive Director Richard Burke,

Guest: Sarah Fuentes, Dan Sang

Welcome, and Call to Order -John Callahan welcomed and called the meeting to Order at 6:10 PM and thanked everyone for attending via Zoom. Mr. Callahan mentioned that we had a list of new hires in the consent agenda. Mr. Callahan asked if there were any comments on either item. The new hires and minutes were accepted with no comment.

Financials- Mr. Burke began reviewing the financials and shared his screen. Mr. Burke reported that our finances are in good shape, although there continues to be a threat of a 20% cut of state funding. Mr. Burke mentioned that there had been a Finance Committee phone call earlier in the week that went into great detail on the financials

Executive Director Report

Mr. Burke reported that the school year's successful start continued and that the scholars were tested with STAR testing. Mr. Burke then reviewed the Dashboard and the Star testing that showed more than 50-75% ½ of the school is two or more years behind in reading and math, similar to what we saw last year. Mr. Burke discussed the plans for intervention and improvement with the unknown of remote learning hovering over it all. Mr. Burke mentioned that the "Shared Space" was presently going into classes and would give us a report on what they saw and recommendation, which Mr. Burke said he would share with the Board.

Members asked about the students that show above grade level and how do we support them. Mr. Burke reported on our College Now program that has approximately 13 Seniors taking courses at BCC and the Princeton Program ALA that has eight 11th and 12th graders in it. He also mentioned our AP program and the upcoming programs with



the College of Mt. St. Vincent and Mercy College Saturday programs that will start in 2021.

Chairman Report – Mr. Callahan mentioned that The Shared Space approval as our IP is on the agenda.

Mr. Callahan stated that he would provide Vickie Smith of SED a status report on the Board and the past year before the next board meeting.

Mr. Callahan mentioned we are voting on approval of a contract with a company that put the plastic shields on the desk and other protections due to COVID.

Mr. Callahan then called for Committee Reports-Mr. Callahan reported that we had discussed the finance earlier, and there was a meeting this past Tuesday.

Academic Committee-Mr. Saunders was late coming in and said there was nothing to report.

Mr. Callahan mentioned that the Governance Committee would be organized for the next meeting, and Dan Sang would be a member. Mr. Callahan asked the Board to go to Board on Track and check out the wealth of materials on Board Committees and Board training. Mr. Callahan mentioned the training from the consultant from CEI and stated we would share those with the new Board members.

Mr. Callahan and the Board discussed fundraising, and Mr. Burke stated he would provide a Development/Fundraising proposal for the next meeting.

Mr. Callahan moved to new business to vote on Dan Sang, who has to leave the meeting.

Mr. Callahan asks for a motion on accepting Dan Sang as a new Board Member, Mr. Marsico moves, and Dr. Bannerman seconds, and the motion was approved.

RESOLUTIONS OF THE BOARD OF TRUSTEES OF THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

The Charter High School for Law and Social Justice Board of Trustees, having conducted a thorough background check via a fingerprint scan as required for Dan Sang and having discovered no State or Federal criminal history, or having provided such history to SED if found, has voted to elect Dan Sang as final candidates to its Board of Trustees, with a term expiring on June 30, 2022, pending approval by SED.



The Board congratulated Dan Sang, who thanked everyone and then exited the meeting.

Mr. Callahan read the SED approval motion to change Institutional Partners, Dr. Bannerman moves, and Ms. Azriliant seconds, and the motion is approved.

RESOLUTIONS OF THE BOARD OF TRUSTEES OF
THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

Whereas, The Charter High School Law and Social Justice has been required by the NYS Board of Regents as a condition of charter renewal to identify and engage an institutional partner;

Whereas, our agreement with our previous institution partner has been terminated; and Therefore, be it resolved that the Board of Trustees of The Charter High School Law and Social Justice propose to engage Shared Space Educational Services, Inc., a non-profit company, as an institutional partner; and

Further, be it resolved that the terms of this proposed partnership will be submitted to NYSED for review and approval. Upon approval by NYSED, the Board will execute a contract with Shared Space Educational Services, Inc.

Mr. Callahan reads the motion and asks for a motion to vote to approve the purchase of plexiglass barriers for desks from SWITCH CONSTRUCTION LLC for \$29,860.00.

Ms. Azriliant moves to accept the motion, and Mr. Marsico seconds.

RESOLUTIONS OF THE BOARD OF TRUSTEES OF
THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

The Charter High School for Law and Social Justice Board of Trustees approves the purchase of Desk shields for all desks in the school with Switch Construction LLC for \$29,860.00.

Mr. Callahan then said there were no public members to make a statement, so he mentioned they would be going into an Executive Session

Mr. Marsico moved that they go into Executive Session, and Ms. Azriliant seconded and went into executive session.

The Board moved out of Executive Session, and Mr. Marsico moved to adjourn, which was seconded by Dr. Bannerman and approved at 7:35 PM.

Next Meeting: November 19, 2020, 6:00 PM



John Callahan

THE CHARTER HIGH SCHOOL FOI AND SOCIAL JUSTICE

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Minutes–Board of Trustees Meeting September 17, 2020, 6:00 p.m.

All by Zoom Conferencing: John Callahan, Rick Marsico, Janine Azriliant, Linnet Tse, Christian Bannerman

Executive Director Richard Burke,

Absent: Denis ORourke, Jumaane Saunders

Guest: Sarah Fuentes, Marisol Alcantara, Dan Sang

Welcome, and Call to Order -John Callahan welcomed and called the meeting to Order at 6:10 pm and thanked everyone for attending via Zoom. He went through a list of those present, including Sarah Fuentes, Dan Sang, and Marisol Alcantara, who are potential Board members. Mr. Callahan mentioned that Mr. ORourke had a personal issue that came up today and is unable to attend. Mr. Callahan noted that the July minutes were on the Consent Agenda and asked if there were any changes or comments. The minutes were accepted,

Financials- Mr. Burke began reviewing the financials and shared his screen. Mr. Burke reported that our finances are in good shape, although there continues to be a threat of a 20% cut of state funding. Mr. Burke mentioned that there had been a Finance Committee phone call earlier in the week that went into great detail on the financials

Executive Director Report

Mr. Burke reported that with the successful start of the school the enrolled population is at our maximum though it is likely to decline to levels similar to last year which is the number we have budgeted for.

Mr. Burke spoke of the start of remote learning and the small group of students who are using the gym for remote learning. He reported that the first days were going well and he spoke of the new teachers and staff, the PD held this summer, and help from Shared Space. Mr. Burke spoke of the student teachers from Mt. St. Vincent and the plan for them. We have four student teachers working at the School.



Chairman Report - The Shared Space PD non-profit application is underway. When this is complete we will initiate the Institutional Partner approval process with SED.

We propose to provide Vickie Smith of SED a status report on the board and the past year before the next board meeting.

Friends of CHSLSJ board will be passing a resolution to confirm that excess funds from 2019-2020 will be used on facilities next summer (2021) the proposed work continues to be re-doing the exterior space at the rear and carving a portion of the cafeteria out for multipurpose room use.

Specifics about the new committee were discussed.

Board Governance Committee- with Responsibilities of Board Training, Board Recruitment, and Keeping Track of Rules and Compliance

Proposed Members: Jumaane S, Rick M, Jack C, possibly Dan S.

Committee Reports-Mr. Callahan reported that we had discussed the finance earlier and there was a meeting this past Tuesday.

Academic Committee-Mr. Saunders was absent so they postponed the report till the next meeting

Fundraising Committee- Mr. Callahan stated it is on hold until the situation with COVID is more clear.

New Business: Two proposed potential Board members introduced themselves.

Marisol Alcantara and Dan Sang spoke.

Mr. Callahan said we have a resolution for the approval of Sarah Fuentes as a New Board Member:

He read the resolution and Rick Marsico moved, Mr. Bannerman second and the

**RESOLUTIONS OF THE BOARD OF TRUSTEES OF
THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE**

The Charter High School for Law and Social Justice Board of Trustees, having conducted a thorough background check visa a fingerprint scan as required for Sarah Fuentes and having discovered no State or Federal criminal history, or have provided such history to SED if found,



has voted to elect Sarah Fuentes as final candidates to its Board of Trustees, with a term expiring on June 30, 2022, pending approval by SED was approved.

Mr. Callahan read the second resolution accepting the School Yearly Calendar for the 2020-21 School year.

Ms. Tse made a motion to accept the calendar and was seconded by Mr. Marsico. It was accepted.

Mr. Callahan then said there were no members of the public to make a statement so he thanked Ms. Fuentes, Ms. Alcantara and Mr. Sang for coming and mentioned they would be going into an Executive Session and said Mr. Burke would be in touch on the next steps. They exited.

Ms. Tse then moved that they go into Executive Session and Ms. Azriliant seconded and went into executive session.

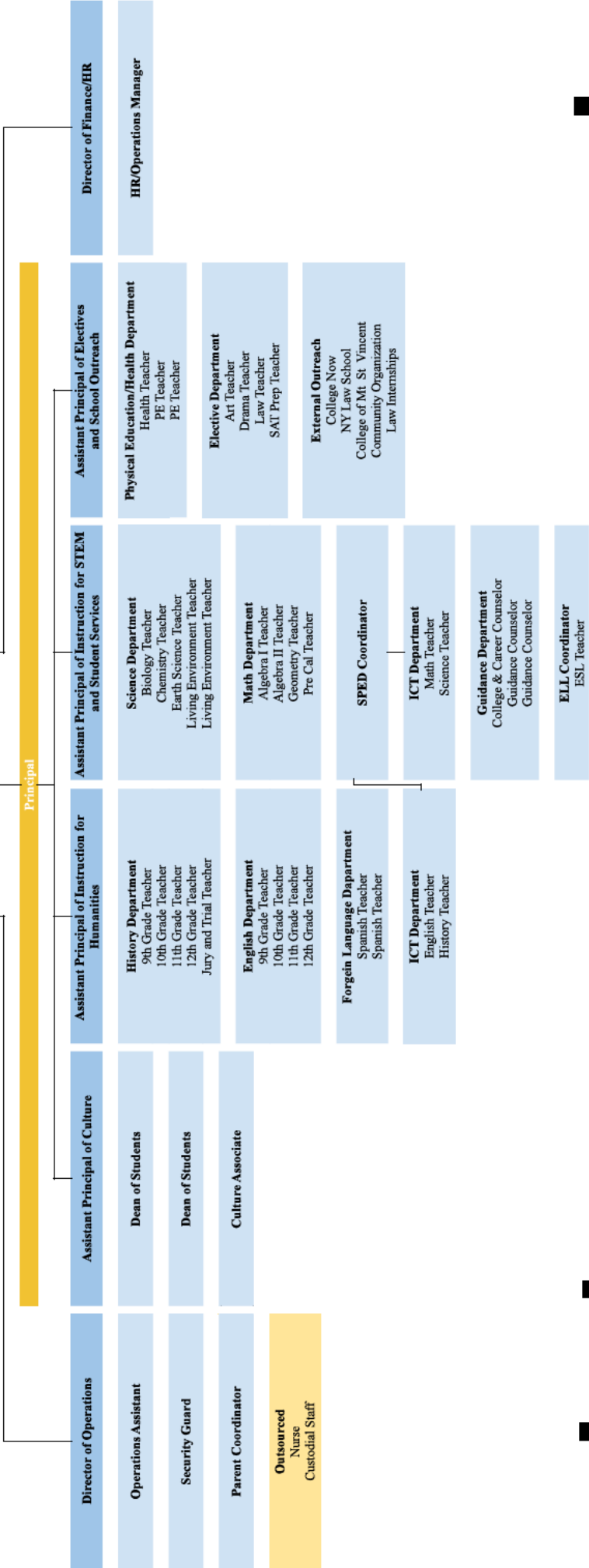
The Board moved out of Executive Session and Mr. Marsico moved to adjourn which was seconded by Dr. Bannerman and approved at 7:25 PM.

Next Meeting: October 15, 2020, 6:00 pm



John Callahan

Executive Director/Head of School



2021-2022 Master Calendar

TERM 1 Days	44
First Day September 13, 2021	
Last Day November 12, 2021	

July 2021						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2022						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

TERM 2 Days	47
First Day November 15, 2021	
Last Day January 31, 2022	

August 2021						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2022						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

TERM 3 Days	43
First Day February 1, 2022	
Last Day April 8, 2022	

September 2021						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

March 2022						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

TERM 4 Days	47
First Day April 11, 2022	
Last Day June 27, 2022	

October 2021						
Su	M	Tu	W	Th	F	Sa
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2022						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

TERM 5 Days	43
First Day June 1, 2022	
Last Day August 1, 2022	

May 2022						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
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29	30	31				

June 2022						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
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TOTAL DAYS	181
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September 2021						
Su	M	Tu	W	Th	F	Sa
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27	28	29	30			

October 2021						
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24	25	26	27	28	29	30
31						

LEGEND	
NO School	
Summer School	
State Exams	
Staff Present (NO STUDENTS)	
Professional Development	

November 2021						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2021						
Su	M	Tu	W	Th	F	Sa
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29	30					

January 2022						
Su	M	Tu	W	Th	F	Sa
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31						

February 2022						
Su	M	Tu	W	Th	F	Sa
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29	30					

March 2022						
Su	M	Tu	W	Th	F	Sa
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22	23	24	25	26	27	28
29	30					

April 2022						
Su	M	Tu	W	Th	F	Sa
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22	23	24	25	26	27	28
29	30					

May 2022						
Su	M	Tu	W	Th	F	Sa
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22	23	24	25	26	27	28
29	30	31				

June 2022						
Su	M	Tu	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2022						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

August 2022						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

September 2022						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2022						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

November 2022						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2022						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 04.19.2021.

PREMISES

Charter High School for Law and Social Justice
1960 University Avenue
Bronx NY 10461

Charter High School for Law and Social Justice
1960 University Avenue
Bronx NY 10461

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **04.19.2021**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU

Certificate of Occupancy

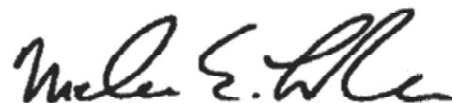
CO Number: [REDACTED]

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Bronx	Block Number: 02868	Certificate Type: Temporary
	Address: 1960 UNIVERSITY AVENUE	Lot Number(s): 111	Effective Date: 12/09/2020
	Building Identification Number (BIN): [REDACTED]	Building Type: Altered	Expiration Date: 03/09/2021
This building is subject to this Building Code: 1968 Code			
For zoning lot metes & bounds, please see BISWeb.			
B.	Construction classification: 1-B	(1968 Code designation)	
	Building Occupancy Group classification: E	(2014/2008 Code)	
	Multiple Dwelling Law Classification: None		
	No. of stories: [REDACTED]	Height in feet: [REDACTED]	No. of dwelling units: 0
C.	Fire Protection Equipment: Fire alarm system		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Outstanding requirements for obtaining Final Certificate of Occupancy: There are 4 outstanding requirements. Please refer to BISWeb for further detail.			
Borough Comments: OK TO RENEW TCO FOR 90 DAYS			



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: [REDACTED]

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
[REDACTED]						MECH. EQUIPMENT ROOM
						HOUSE OF WORSHIP.
						SCHOOL CLASS ROOMS, ADMINISTRATION OFFICES
						SCHOOL CLASS ROOMS, ADMINISTRATION OFFICES
						SCHOOL CLASS ROOMS OFFICES.
						SCHOOL CLASS ROOMS, ADMINISTRATION OFFICES, LIBRARY ROOM
END OF SECTION						

[Signature]

Borough Commissioner

[Signature]

Commissioner

END OF DOCUMENT

[REDACTED]



Richard Burke <rburke@chslsj.org>

What is today's attendance by Grade ?

Arthur Mockabee <amockabee@chslsj.org>

To: Richard Burke <rburke@chslsj.org>

Tue, Sep 21, 2021 at 12:58 PM

9th	103
10th	81
11th	80
12th	84
Total	348

123 134 109
 98 99 51
 92 92 81
 96 79
 409

Make sure
 - common board
 - lesson plan at day

Best,

Arthur J. Mockabee
 Founding Director of Operations



Dir: 347-375-8333 Fax: 718-744-2007
www.chslsj.org

[Quoted text hidden]