

Application: Collegiate Academy for Mathematics and Personal Awareness

Niaka Gaston - ngaston@campacharter.org
2020-2021 Annual Report

Entry 1 School Info and Cover Page

Completed Aug 2 2021

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

COLLEGIATE ACADEMY FOR MATHEMATICS AND PERSONAL AWARENESS CHARTER SCHOOL
331900861065

a1. Popular School Name

CAMPA Charter School

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

CSD #19 - BROOKLYN

d. DATE OF INITIAL CHARTER

9/2016

e. DATE FIRST OPENED FOR INSTRUCTION

9/2016

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Community of the Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPACS) will work tirelessly to ensure that our students will be in a serious, nurturing environment that will foster academic success and promote character development. We expect that all of our students will not only leave CAMPACS Charter School with a command of the skills necessary to perform at a high level in college, but will also develop the social tools required to thrive in our ever-changing global society.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	High School Level Mathematics in Middle School: A study by the College Board, "Changing the Odds," indicates that the two predictors for school success are mastery of Algebra and Geometry in high school and aspirations of attending college formed by the eighth grade. The mathematics course content in high school, more than any other subject, proves the most accurate predictor of college success. A student who takes a Calculus course in high school is eight times more likely to graduate from college than a student who completed Algebra I. Furthermore, every step up the math ladder (Algebra I, Geometry, Trigonometry, Algebra 2, Pre Calculus, and Calculus), increases the likelihood of earning a Bachelor's degree by roughly 50%. To set students on a course to complete high school Algebra in middle school, CAMPACS students will be offered a rigorous curriculum that fosters a love of mathematics, peer tutoring, and other necessary support networks.
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KDE 2	Personal Awareness and Wellness: Core to CAMPA's mission to address middle school-aged student development, CAMPA will use programs and/or approaches designed to address personal awareness and social-emotional concerns.
KDE 3	More instructional time: CAMPA's calendar and daily schedule will provide for additional instructional days per year beyond the NYC Department of Education school year calendar. Additionally, all students will have an extended day of more instruction than at a typical New York City public school.
KDE 4	(No response)
KDE 5	(No response)
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.campacharter.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

110

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

92

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served

6, 7, 8

l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1962-84 Linden Boulevard, Brooklyn, NY 11207	3476196800	NYC CSD 19	6-8	6-8

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	George E. Leonard	347-619-6800		gleonard@campacharter.org
Operational Leader	Niaka Gaston	347-619-6800		ngaston@campacharter.org
Compliance Contact	Niaka Gaston	347-619-6800		ngaston@campacharter.org
Complaint Contact	George E. Leonard	347-619-6800		gleonard@campacharter.org
DASA Coordinator	Ayasha Brijadder	347-619-6800		abrijadder@campacharter.org
Phone Contact for After Hours Emergencies	Jahany Acosta	347-619-6800		jacosta@campacharter.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

[Certificate of Occupancy.pdf](#)

Filename: Certificate of Occupancy.pdf **Size:** 1.8 MB

Site 1 Fire Inspection Report

[Fire Inspection Placeholder.pdf](#)

Filename: Fire Inspection Placeholder.pdf **Size:** 25.5 kB

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	George E. Leonard
Position	Principal
Phone/Extension	347-619-6800
Email	gleonard@campacharter.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School

George Esten

Signature, President of the Board of Trustees

Wheeler

Date

Aug 2 2021

Thank you.



Entry 3 Progress Toward Goals

Completed Aug 2 2021

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or

organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for

				Not Applicable
Academic Goal 1	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at or above Level 3 on the New York State ELA and Math examinations.	NYS ELA and Mathematics examinations.	Unable to Assess	N/A
Academic Goal 2	Each year, the percent of all tested students who are enrolled in at least their second year and performing at or above Level 3 on the New York State ELA and Math exams will be greater than that of students in the same tested grades in the local school.	NYS ELA and Mathematics examinations	Unable to Assess	N/A
	Each year, all grade level cohorts of students will reduce by one half the gap between the percent at or above Level 3			

Academic Goal 3	on previous year's New York State ELA and Math exams and 75 percent at or above Level 3 on the current year's state English language arts exam. If a grade level cohort exceeds 75 percent at or above Level 3 in the previous year, the cohort is expected to show positive gain in the current year.	NYS ELA and Mathematics examinations	Unable to Assess	N/A
Academic Goal 4	75 percent of CAMPA eighth grade will score a 3 or 4 on the 4 New York State Science Exams	NYS 8th grade Science Examination and Living Environment Regents	Unable to Assess	N/A
Academic Goal 5	Academic Goal 5 In 7th and 8th grade, 90 percent of our students will be promoted to the next grade after passing all courses.	Promotion Records	Met	Student course records
	75 percent of CAMPA eight grade			

Academic Goal 6	students will take and pass the Algebra 1 Regents exam.	NYS Algebra 1 Regents examination	Unable to Assess	N/A
Academic Goal 7	75 percent of CAMPA middle school English Language Learner students who have been continuously enrolled for two or more years will score proficient or better on the NYSESLAT exam and no longer be designated as English Language Learners by the time they are promoted to the ninth grade.	NYSESLAT examination	Unable to Assess	N/A
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Under the state's NCLB accountability system, the school's Accountability Status will be "Good Standing" each year.	NYSED Determination	Met	
Org Goal 2	CAMPA will annually meet state and federal accountability goals under applicable laws.	NYSED Determination	Met	
		Our emphasis for this area includes the following: 1.		

Org Goal 3	<p>80 percent of CAMPA 6th grade students will keep a food diary to record the number of calories, sodium and carbohydrates found in their diet in order to promote healthy foods.</p>	<p>Educating our students on healthy eating and its importance, 2. Partnering with organizations to reinforce nutrition and fitness and 3. Implementation of healthy eating habits. We have addressed phases one and two of this goal. As part of the Health curriculum, our students have learned about such relevant topics as, the food pyramid, nutrition and healthy eating. Students continued to track their caloric intake and eating habits. Students maintained weekly food diaries and displayed improved and healthier</p>	Met	
Org Goal 4	<p>80 percent of CAMPA parents/families will participate in a fall and spring family night of physical fitness.</p>	School Records	Unable to Assess	N/A

Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 4 - Audited Financial Statements

Completed Oct 28 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

CAMPA Audited Financials Combined

Filename: CAMPA Audited Financials Combined.pdf **Size:** 840.2 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Dec 20 2021

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Collegiate Academy for Mathematics and Personal Awareness CS BEDS-331900861065_2020-21

Filename: Collegiate Academy for Mathematic ZWArvCj.xlsx **Size:** 81.3 kB

Entry 4c - Additional Financial Documents

Completed Oct 28 2021

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]

[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[June-statements-8260-](#)

Filename: June statements 8260 .pdf **Size:** 72.3 kB

[CAMPA ACL21_FINAL](#)

Filename: CAMPA ACL21 FINAL.pdf **Size:** 512.3 kB

Entry 4d - Financial Services Contact Information

Completed Nov 2 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021.**

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Larry Hughes		

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	BKD ADVISORS			5

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	CSBM	Viviana Torres	237 W35TH Street NY, NY 10001			5

Entry 5 - Fiscal Year 2021-2022 Budget

Completed Aug 2 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[CAMPA Budget 2021-22](#)

Filename: CAMPA Budget 2021 22.xlsx **Size:** 216.7 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Aug 2 2021

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

[Financial Disclosure Forms 2021](#)

Filename: Financial Disclosure Forms 2021.pdf **Size:** 21.1 MB

Entry 7 BOT Membership Table

Completed Aug 2 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attended During 2020- 2021
1	Viola Abbott		Chair	Facilities	Yes	4	01/01/2020	01/01/2022	12

2	JoAnne Challenger		Vice Chair	Finance, Compliance	Yes	4	01/01/2020	01/01/2022	12
3	Deborah Knight		Treasurer	Finance, Compliance	Yes	4	01/01/2020	01/01/2022	12
4	Michele Weekes		Secretary	Education, Enrollment	Yes	4	01/01/2020	01/10/2022	12
5	Joan Ramsey		Trustee/Member	Education, Enrollment	Yes	4	01/01/2020	01/01/2022	12
6	Afrah Richmond		Trustee/Member	Education, Enrollment	Yes	3	01/01/2020	01/01/2022	11
7	Michael Kohlhaugen		Trustee/Member	Facilities	Yes	1	07/01/2020	01/01/2022	12
8	Larry Hughes		Trustee/Member	Finance, Facilities, Compliance	Yes	3	01/02/2021	01/01/2022	5 or less
9					Yes				

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	8
b.Total Number of Members Added During 2020-2021	2
c. Total Number of Members who Departed during 2020-2021	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	11

3. Number of Board meetings held during 2020-2021

12

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed Aug 2 2021

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

[2020-21 BOT Minutes](#)

Filename: 2020 21 BOT Minutes.pdf Size: 1.1 MB

Entry 9 Enrollment & Retention

Completed Aug 2 2021

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	Utilizing our prospective student lists we reached out via telephone and email. Developed and distributed flyers and advertisements that highlight the benefits of enrolling at CAMPA Charter middle school. Also	

Economically Disadvantaged	<p>hosted virtual open houses to parents and families with the Principal and Director of Operations. Offered assistance with completing online enrollment forms. the school's social media presence on various websites. Posting and blogging pertinent information about the school. Gathering parent and staff testimonials about the school and posting them on the school's website. Developing advertisements to highlight the benefits of the school and posting them on various platforms. Setting up semi-regular virtual meetings for prospective students and families. Consistent distribution of flyers and ads through mailings. Lastly, we hosted socially distanced-themed community events (health fairs, holiday gift giveaways, food giveaways, etc) every two months to build our presence in the community and generate interest in CAMPA.</p>	<p>We will continue to employ all of the previous year's efforts with the following intensified approaches:</p> <ul style="list-style-type: none"> - Television advertising - Increased school representation at community events and organizational functions - Holding biweekly events centered around student outreach
English Language Learners	<p>Distributed flyers and advertisements in various languages. When reaching out via telephone, provided translators when needed. Distributed flyers and developing advertisements in different languages.</p>	<p>Additional plans will include: Developing the school's website to engage families information for families in various languages. Setting up virtual informational meetings in different languages.</p>
	<p>Utilizing our prospective student lists we reached out via telephone and email. Developed and distributed flyers and advertisements that highlight the benefits of</p>	<p>Specifically targeting families of SWD through online ads and engaging them with</p>

Students with Disabilities	enrolling at CAMPA Charter middle school. Also hosted virtual open houses to parents and families with the Principal and Director of Operations. Offered assistance with completing online enrollment forms. Discussed the programs that are offered for SWD.	information from the school's website. Highlighting the school's programs that are offered to SWD. Setting up semi-regular virtual informational meetings with prospective students.
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Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	CAMPA has demonstrated a strong ability to develop long-lasting relationships of trust and familial partnerships with our students and their parents. Our record of academic progress with low-performing students - who are traditionally from economically disadvantaged backgrounds - has secured the praise and celebration of students and parents alike. Positive outcomes academically and socio-emotionally have created a comment of our families to CAMPA that has developed large retention of our students in the school.	Our school will continue to recruit economically disadvantaged students as preferred students. Our core has been to address the needs of this population of students with an academic and personal awareness program tailored to maximize their success. We will continue to recruit and service them with ever-growing success.
English Language Learners	Though we have traditionally had a low number of ELLs enrolled in CAMPA, our low numbers have enabled our staff to work more closely and make considerable progress with this demographic. Our ELLs continue to improve each year due to an instructional design that enables their growth	CAMPA will continue to recruit economically disadvantaged students as preferred students. Our core has been to address the needs of this population of students with an academic and personal awareness program tailored to maximize their

	and comfort with the English language and includes them with necessary opportunities of translation in their native tongue. Parents have acknowledged the success of our design and trust the continued progress of their children.	success. We will continue to recruit and service them with ever-growing success. We intend to incorporate additional staff to assist with English language enrichment and one-on-one instruction opportunities.
Students with Disabilities	Our success with Students with Disabilities has been among the best of our academic achievements. CAMPA's nurturing environment has promoted the growth and success of students who rarely see either within the school environment. We have highlighted this success in advertising and forums. SWD has been a high priority on our student enrollment list and status will remain.	Our school will continue to recruit economically disadvantaged students as preferred students. Our core has been to address the needs of this population of students with an academic and personal awareness program tailored to maximize their success. We will continue to recruit and service them with ever-growing success.

Entry 10 - Teacher and Administrator Attrition

Completed Aug 2 2021

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Aug 2 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category A: 5 or 30% whichever is less	4.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category B: not to exceed 5	1.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category C: not to exceed 5	0.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	3

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	7



Thank you.

Entry 12 Organization Chart

Completed Aug 2 2021

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

[CAMPA Org Chart](#)

Filename: CAMPA Org Chart.pdf Size: 170.9 kB

Entry 13 School Calendar

Completed Aug 2 2021

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Draft 2021-22 School Year Calendar

Filename: Draft 2021 22 School Year Calendar.pdf **Size:** 81.0 kB

Entry 14 Links to Critical Documents on School Website

Completed Aug 2 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: Collegiate Academy for Mathematics and Personal Awareness

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://campacharter.edlloadmin.com/apps/pages/d/1471487/1987608
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471487&type=d&pREC_ID=1987526
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://campacharter.edlloadmin.com/apps/pages/d/1471487/1987526
3. Link to NYS School Report Card	https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471507&type=d&pREC_ID=1987587
4. Lottery Notice announcing date of lottery	https://www.campacharter.org/apps/pages/applytoday
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471506&type=d&pREC_ID=1987628
6. District-wide Safety Plan	https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471487&type=d&pREC_ID=1992143
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471505&type=d&pREC_ID=1624652
7. Authorizer-Approved FOIL Policy	https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471507&type=d&pREC_ID=1992169
8. Subject matter list of FOIL records	https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471507&type=d&pREC_ID=1992169

Thank you.



Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMP)

Independent Auditor's Reports and Financial Statements

June 30, 2021 and 2020



**Collegiate Academy for Mathematics and
Personal Awareness Charter School (CAMPA)**
June 30, 2021 and 2020

Contents

Independent Auditor's Report.....	1
 Financial Statements	
Statements of Financial Position	3
Statements of Activities.....	4
Statements of Functional Expenses	5
Statements of Cash Flows	7
Notes to Financial Statements	8
 Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> – Independent Auditor's Report	
	15
 Schedule of Findings and Responses	 17
 Summary Schedule of Prior Audit Findings	 18

Independent Auditor's Report

Board of Trustees
Collegiate Academy for Mathematics and
Personal Awareness Charter School
Brooklyn, New York

Report on the Financial Statements

We have audited the accompanying financial statements of Collegiate Academy for Mathematics and Personal Awareness Charter School, which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Collegiate Academy for Mathematics and Personal Awareness Charter School, as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information within the statements of functional expenses is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we also have issued our report dated October 26, 2021, on our consideration of Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control over financial reporting and compliance.

BKD, LLP

New York, New York
October 26, 2021

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Statements of Financial Position

June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Assets		
Current Assets		
Cash	\$ 211,853	\$ 195,743
Grants and contracts receivable	102,788	141,186
Prepaid expenses and other assets	<u>18,250</u>	<u>18,250</u>
Total current assets	332,891	355,179
Cash held in escrow	79,029	79,029
Property and equipment, net	<u>122,285</u>	<u>182,473</u>
Total assets	<u><u>\$ 534,205</u></u>	<u><u>\$ 616,681</u></u>
Liabilities and Net Assets		
Current Liabilities		
Accounts payable and accrued expenses	\$ 56,024	\$ 152,566
Accrued salaries and related liabilities	78,275	74,650
Due to New York City Department of Education	10,410	19,513
Loan payable - current	<u>208,823</u>	<u>68,560</u>
Total current liabilities	353,532	315,289
Loan payable - long-term	<u>-</u>	<u>140,263</u>
Total liabilities	353,532	455,552
Net Assets Without Donor Restrictions	<u>180,673</u>	<u>161,129</u>
Total liabilities and net assets	<u><u>\$ 534,205</u></u>	<u><u>\$ 616,681</u></u>

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Statements of Activities Years Ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Revenues		
Resident student enrollment	\$ 1,502,025	\$ 1,369,003
Students with disabilities	151,016	152,610
New York City Department of Education rental assistance revenue	120,000	99,103
Government grants and contracts	109,225	115,899
Contributions	<u>-</u>	<u>4,400</u>
Total revenues	<u>1,882,266</u>	<u>1,741,015</u>
Expenses		
Program services		
Education	1,172,243	1,021,901
Special education	<u>244,280</u>	<u>222,735</u>
Total program services	1,416,523	1,244,636
Supporting services		
Management and general	<u>446,199</u>	<u>396,758</u>
Total expenses	<u>1,862,722</u>	<u>1,641,394</u>
Change in Net Assets Without Donor Restrictions	19,544	99,621
Net Assets Without Donor Restrictions, Beginning of Year	<u>161,129</u>	<u>61,508</u>
Net Assets Without Donor Restrictions, End of Year	<u><u>\$ 180,673</u></u>	<u><u>\$ 161,129</u></u>

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Statements of Functional Expenses Years Ended June 30, 2021 and 2020

	2021				
	* No. of Positions	Program Services			Supporting Services
		Education	Special Education	Total	Management and General
Administrative staff	4	\$ 113,734	\$ 7,141	\$ 120,875	\$ 197,794
Instructional personnel	11	468,592	114,633	583,225	-
Total salaries	15	582,326	121,774	704,100	197,794
Payroll taxes and employee benefits		105,484	22,059	127,543	35,828
Contracted services		136,353	28,422	164,775	49,417
Accounting and audit services		-	-	-	68,975
Occupancy		116,221	24,304	140,525	39,475
Repairs and maintenance		11,666	2,440	14,106	3,962
Office supplies and equipment		16,161	3,387	19,548	5,713
Technology and communication		33,345	6,973	40,318	11,327
Insurance		23,390	4,891	28,281	7,944
Depreciation and amortization		69,093	14,449	83,542	23,468
Professional development		10,695	2,154	12,849	1,054
Student and staff recruitment		38,709	7,683	46,392	193
Student services		1,209	240	1,449	-
Transportation		41	8	49	14
Miscellaneous expenses		27,550	5,496	33,046	1,035
Total expenses		\$ 1,172,243	\$ 244,280	\$ 1,416,523	\$ 446,199

* Supplementary information

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Statements of Functional Expenses (Continued)

Years Ended June 30, 2021 and 2020

	2020				
	* No. of Positions	Program Services			Supporting Services
		Education	Special Education	Total	Management and General
Administrative staff	4	\$ 122,916	\$ 11,554	\$ 134,470	\$ 207,559
Instructional personnel	11	452,654	110,543	563,197	-
Total salaries	15	575,570	122,097	697,667	207,559
Payroll taxes and employee benefits		104,310	22,108	126,418	37,545
Contracted services		54,328	13,898	68,226	18,643
Accounting and audit services		-	-	-	53,939
Occupancy		77,506	16,427	93,933	27,926
Repairs and maintenance		18,096	3,835	21,931	6,521
Office supplies and equipment		26,692	6,038	32,730	7,059
Technology and communication		16,498	3,497	19,995	5,944
Insurance		20,002	4,239	24,241	7,208
Depreciation and amortization		61,690	13,075	74,765	22,227
Professional development		1,043	242	1,285	234
Student and staff recruitment		3,172	672	3,844	1,144
Student services		4,678	1,242	5,920	-
Transportation		45,940	12,181	58,121	126
Miscellaneous expenses		12,376	3,184	15,560	683
Total expenses		\$ 1,021,901	\$ 222,735	\$ 1,244,636	\$ 396,758

* Supplementary information

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Statements of Cash Flows Years Ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Operating Activities		
Change in net assets	\$ 19,544	\$ 99,621
Items not requiring (providing) operating cash flows		
Depreciation and amortization	107,010	96,992
Changes in		
Grants and contracts receivable	38,398	(92,425)
Accounts payable and accrued expenses	(96,542)	29,408
Accrued salaries and related liabilities	3,625	(31,007)
Refundable advance	(9,103)	(95,279)
	<u>62,932</u>	<u>7,310</u>
Net cash provided by operating activities		
Investing Activities		
Purchase of property and equipment	(46,822)	(21,807)
	<u>(46,822)</u>	<u>(21,807)</u>
Net cash used in investing activities		
Financing Activities		
Proceeds from notes payable	-	208,823
	<u>-</u>	<u>208,823</u>
Net cash provided by financing activities		
Net Change in Cash and Restricted Cash	16,110	194,326
Cash and Restricted Cash, Beginning of Year	<u>274,772</u>	<u>80,446</u>
Cash and Restricted Cash, End of Year	<u><u>\$ 290,882</u></u>	<u><u>\$ 274,772</u></u>
Cash and Restricted Cash Consist of:		
Cash	\$ 211,853	\$ 195,743
Cash held in escrow	<u>79,029</u>	<u>79,029</u>
	<u><u>\$ 290,882</u></u>	<u><u>\$ 274,772</u></u>

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMP)

Notes to Financial Statements

June 30, 2021 and 2020

Note 1: Nature of Organization

Nature of Operations

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMP) is an educational corporation that operates as a charter school in the Borough of Brooklyn, New York. On December 17, 2013, the Board of Regents and the Board of Trustees of the State University of New York, on behalf of the State Education Department, granted CAMP a charter valid for a term of five years after CAMP opens for instruction and was renewed through June 30, 2023. CAMP was granted a charter for grades six to eight.

CAMP was organized to pair a rigorous math-focused academic program with wellness and personal awareness support to help its students thrive in high school, college and career. The combination of deep ties to the community, strong social development, visionary instruction and insightful leadership creates a healthy and stimulating learning environment for its students. CAMP served 90 students in grades six to eight in 2021 and 85 students in grades six to eight in 2020.

CAMP is supported primarily by state and local per-pupil operating revenues and government grants and contracts.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, gains, losses and other changes in net assets during the reporting period. Actual results could differ from those estimates.

Cash

At June 30, 2021, CAMP's cash accounts exceeded federally insured limits by approximately \$36,000.

Cash Held in Escrow

Accounts restricted externally by regulators are considered to be restricted cash.

As part of CAMP's charter agreement, CAMP agreed to establish a long-term reserve account to pay for legal and audit expenses that would be associated with a dissolution should it occur.

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Notes to Financial Statements

June 30, 2021 and 2020

Grants and Contracts Receivable

Receivables are recorded when services are rendered and are stated at amount billed. Receivables are presented net of allowances for doubtful accounts. Receivables are ordinarily due upon issuance of the invoice. Receivables past due more than 30 days are considered delinquent. The allowances are based on management's evaluation of the collectability of the related accounts. Bad debt expense is charged if a receivable is determined to be uncollectible based on periodic review by management. Factors used to determine whether an allowance should be recorded include the age of the receivable and a review of payments subsequent to year-end. Management deemed no allowance necessary for the years ended June 30, 2021 and 2020.

Property and Equipment

Property and equipment acquisitions over \$1,000 are stated at cost, less accumulated depreciation and amortization. Depreciation and amortization are charged to expense on the straight-line basis over the estimated useful life of each asset. Leasehold improvements are amortized over the shorter of the lease term or respective estimated useful lives.

The estimated useful lives for each major depreciable classification of property and equipment are as follows:

Computer equipment	3 years
Furniture and fixtures	5 years
Leasehold improvements	5 years

Long-Lived Asset Impairment

CAMPA evaluates the recoverability of the carrying value of long-lived assets whenever events or circumstances indicate the carrying amount may not be recoverable. If a long-lived asset is tested for recoverability and the undiscounted estimated future cash flows expected to result from the use and eventual disposition of the asset are less than the carrying amount of the asset, the asset cost is adjusted to fair value and an impairment loss is recognized as the amount by which the carrying amount of a long-lived asset exceeds its fair value. No asset impairment was recognized during the years ended June 30, 2021 and 2020.

Net Assets

Net assets, revenues, gains and losses are classified based on the existence or absence of donor restrictions.

Net assets without donor restrictions are available for use in general operations and not subject to donor restrictions.

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMP A)

Notes to Financial Statements

June 30, 2021 and 2020

State and Local Per-Pupil Operating Revenues

Revenues from the state and local governments resulting from CAMP A's charter status and based on the number of students enrolled are recorded when services are performed in accordance with the charter agreement. These grants are recorded as revenue by CAMP A when services are rendered.

Grants and Contracts Revenue and Receivables

Revenues from government grants and contracts to which CAMP A is entitled are recognized mostly on student enrollment. Some grants are provided for specific educational endeavors which are not based on student enrollment and are recorded when related expenditures are incurred by CAMP A. Receivables are recorded when the revenue is earned.

Contributions

Contributions are provided to CAMP A either with or without restrictions placed on the gift by the donor. Revenues and net assets are separately reported to reflect the nature of those gifts – with or without donor restrictions. The value recorded for each contribution is recognized as follows:

Nature of the Gift	Value Recognized
<i>Conditional gifts, with or without restriction</i>	
Gifts that depend on a future and uncertain event	Not recognized until the gift becomes unconditional, <i>i.e.</i> , the donor-imposed condition is substantially met
<i>Unconditional gifts, with or without restriction</i>	
Received at date of gift – cash and other assets	Fair value
Received at date of gift – property, equipment and long-lived assets	Estimated fair value
Expected to be collected within one year	Net realizable value
Collected in future years	Initially reported at fair value determined using the discounted present value of estimated future cash flows technique

In addition to the amount initially recognized, revenue for unconditional gifts to be collected in future years is also recognized each year as the present-value discount is amortized using the level-yield method.

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Notes to Financial Statements

June 30, 2021 and 2020

When a donor-stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. Absent explicit donor stipulations for the period of time that long-lived assets must be held, expirations of restrictions for gifts of land, buildings, equipment and other long-lived assets are reported when those assets are placed in service.

Gifts and investment income that are originally restricted by the donor and for which the restriction is met in the same time period are recorded as revenue with donor restrictions and then released from restriction.

Conditional contributions having donor stipulations which are satisfied in the period the gift is received are recorded as revenue and net assets without donor restrictions.

As of June 30, 2021 and 2020, \$10,410 and \$19,513 of proceeds received from conditional contributions were recorded as a liability as the conditions had not been met, respectively.

Deferred Rent

Operating leases are straight-lined over the term of the lease. Deferred rent, when material, is recorded for the difference between the fixed payment and the rent expense.

Income Taxes

CAMPA is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and a similar provision of state law. However, CAMPA is subject to federal income tax on any unrelated business taxable income. CAMPA files tax returns in the U.S. federal jurisdiction.

Functional Allocation of Expenses

The costs of supporting the various programs and other activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Certain costs have been allocated among the program and management and general categories based on estimates of time and effort and other methods.

Reclassifications

Certain reclassifications have been made to the 2020 financial statements to conform to the 2021 financial statement presentation. These reclassifications had no effect on the change in net assets.

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Notes to Financial Statements

June 30, 2021 and 2020

Note 2: Property and Equipment

	2021	2020
Computer equipment	\$ 72,004	\$ 43,683
Furniture and fixtures	69,362	69,362
Leasehold improvements	413,487	394,986
	554,853	508,031
Less accumulated depreciation and amortization	(432,568)	(325,558)
	<u>\$ 122,285</u>	<u>\$ 182,473</u>

Note 3: Lease Commitment

Effective July 2016, CAMPA entered a five-year lease agreement for classroom space. As part of the agreement, the landlord was responsible for up to \$300,000 of construction costs incurred by CAMPA. These costs were reimbursed to CAMPA through a reduction in future rental payments. Effective July 2021, CAMPA entered into a one-year lease agreement for classroom space. The agreement is subject to renewal. Rent expense for each of the years ended June 30, 2021 and 2020 was \$180,000 and \$120,000, respectively. The future minimum lease payments under the current lease will be:

2021-2022	<u>\$ 480,000</u>
-----------	-------------------

Note 4: Loan Payable

On March 27, 2020, President Trump signed into law the *Coronavirus Aid, Relief, and Economic Security Act*. On June 18, 2020, CAMPA received a loan in the amount of \$208,823 pursuant to the Paycheck Protection Program (PPP).

The School has elected to account for the funding as a loan in accordance with Accounting Standards Codification (ASC) Topic 470, *Debt*. The loan is due two years from the date of the first disbursement under the loan and has a fixed interest rate of one percent per year. Any forgiveness of the loan will be recognized as a gain in the financial statements in the period the debt is legally released. PPP loans are subject to audit and acceptance by the U.S. Department of Treasury, Small Business Administration or lender; as a result of such audit, adjustments could be required to any gain recognized. CAMPA has applied for forgiveness and is waiting for approval.

Expected future principal payments of the loan at June 30, 2021 are as follows:

2022	<u>\$ 208,823</u>
Total	<u>\$ 208,823</u>

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

Notes to Financial Statements

June 30, 2021 and 2020

Note 5: Significant Estimates and Concentrations

GAAP require disclosure of certain significant estimates and current vulnerabilities due to certain concentrations. Those matters include the following:

Grants and Contracts

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

A significant portion of CAMPA's operating revenue is paid by the New York State Education Department (NYSED). Additionally, all grants and contracts receivable due at year-end were all due from NYSED.

Note 6: Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of June 30, 2021 and 2020, comprise the following:

	2021	2020
Cash	\$ 211,853	\$ 195,743
Grants and contracts receivable	<u>102,788</u>	<u>141,186</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 314,641</u>	<u>\$ 336,929</u>

CAMPA manages its liquidity and reserves the following three guiding principles: operating within a prudent range of financial soundness and stability, maintaining adequate liquid assets to fund near-term operating needs and maintaining sufficient reserves to provide reasonable assurance that long-term obligations will be discharged. CAMPA monitors liquidity and cash flows on an ongoing basis to ensure an appropriate amount of cash is available to meet current expenditure needs.

Note 7: Subsequent Events

Subsequent events have been evaluated through October 26, 2021, which is the date the financial statements were available to be issued.

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMP)

Notes to Financial Statements

June 30, 2021 and 2020

Note 8: Future Accounting Change

Accounting for Leases

The Financial Accounting Standards Board amended its standard related to the accounting for leases. Under the new standard, lessees will now be required to recognize substantially all leases on the statements of financial position as both a right-of-use asset and a liability. The standard has two types of leases for income statement recognition purposes: operating leases and finance leases. Operating leases will result in the recognition of a single lease expense on a straight-line basis over the lease term similar to the treatment for operating leases under existing standards. Finance leases will result in an accelerated expense similar to the accounting for capital leases under existing standards. The determination of lease classification as operating or finance will be done in a manner similar to existing standards. The new standard also contains amended guidance regarding the identification of embedded leases in service contracts and the identification of lease and nonlease components in an arrangement. The new standard is effective for annual periods beginning after December 15, 2021. CAMP is evaluating the impact the standard will have on the financial statements; however, the standard is expected to have an impact on the financial statements due to the recognition of additional assets and liabilities for operating leases.

**Report on Internal Control Over Financial Reporting and on Compliance and
Other Matters Based on an Audit of Financial Statements Performed
in Accordance with *Government Auditing Standards***

Independent Auditor's Report

Board of Trustees
Collegiate Academy for Mathematics and
Personal Awareness Charter School
Brooklyn, New York

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Collegiate Academy for Mathematics and Personal Awareness Charter School, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 26, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses or significant deficiencies. However, material weaknesses or significant deficiencies may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Collegiate Academy for Mathematics and Personal Awareness Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BKD, LLP

New York, New York
October 26, 2021

**Collegiate Academy for Mathematics and
Personal Awareness Charter School (CAMPA)**

Schedule of Findings and Responses

Year Ended June 30, 2021

Findings Required to be Reported by *Government Auditing Standards*

Reference Number	Finding
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No matters are reportable.

**Collegiate Academy for Mathematics and
Personal Awareness Charter School (CAMP)**

Summary Schedule of Prior Audit Findings

Year Ended June 30, 2021

Reference Number	Summary of Finding	Status
No matters are reportable.		

Board of Trustees and Management
Collegiate Academy for Mathematics and
Personal Awareness Charter School
Brooklyn, New York

In planning and performing our audit of the financial statements of Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPAs) as of and for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, we considered CAMPAs's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the CAMPAs's internal control. Accordingly, we do not express an opinion on the effectiveness of the CAMPAs's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis.

A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of CAMPAs's financial statements will not be prevented or detected and corrected on a timely basis.

A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

We observed matters that we consider to be deficiencies that we communicated to management orally.

This communication is intended solely for the information and use of management, the Board of Trustees and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

BKD, LLP

New York, New York
October 26, 2021

Board of Trustees
Collegiate Academy for Mathematics and
Personal Awareness Charter School
Brooklyn, New York

As part of our audit of the financial statements of Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA) as of and for the year ended June 30, 2021, we wish to communicate the following to you.

AUDIT SCOPE AND RESULTS

Auditor's Responsibility Under Auditing Standards Generally Accepted in the United States of America and the Standards Applicable to Financial Audits Contained in *Government Auditing Standards* Issued by the Comptroller General of the United States

An audit performed in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States is designed to obtain reasonable, rather than absolute, assurance about the financial statements. In performing auditing procedures, we establish scopes of audit tests in relation to the financial statements taken as a whole. Our engagement does not include a detailed audit of every transaction. Our contract more specifically describes our responsibilities.

These standards require communication of significant matters related to the financial statement audit that are relevant to the responsibilities of those charged with governance in overseeing the financial reporting process. Such matters are communicated in the remainder of this letter or have previously been communicated during other phases of the audit. The standards do not require the auditor to design procedures for the purpose of identifying other matters to be communicated with those charged with governance.

An audit of the financial statements does not relieve management or those charged with governance of their responsibilities. Our contract more specifically describes your responsibilities.

Qualitative Aspects of Significant Accounting Policies and Practices

Significant Accounting Policies

CAMPA's significant accounting policies are described in *Note 1* of the audited financial statements.

Management Judgments and Accounting Estimates

Accounting estimates are an integral part of financial statement preparation by management, based on its judgments. The following area involves significant estimates for which we are prepared to discuss management's estimation process and our procedures for testing the reasonableness of those estimates:

- Grant receivables

Financial Statement Disclosures

The following areas involve particularly sensitive financial statement disclosures for which we are prepared to discuss the issues involved and related judgments made in formulating those disclosures:

- No matters are reportable.

Audit Adjustments

During the course of any audit, an auditor may propose adjustments to financial statement amounts. Management evaluates our proposals and records those adjustments which, in its judgment, are required to prevent the financial statements from being materially misstated. A misstatement is a difference between the amount, classification, presentation, or disclosure of a reported financial statement item and that which is required for the item to be presented fairly in accordance with the applicable financial reporting framework. Some adjustments proposed were not recorded because their aggregate effect is not currently material; however, they involve areas in which adjustments in the future could be material, individually or in the aggregate.

- Attached is a summary of uncorrected misstatements we aggregated during the current engagement and pertaining to the latest period presented that were determined by management to be immaterial, both individually and in the aggregate, but more than trivial to the financial statements as a whole.

Auditor's Judgments About the Quality of CAMPA's Accounting Principles

No matters are reportable.

Other Material Communications

Listed below are other material communications between management and us related to the audit:

- Management representation letter (attached)
- We orally communicated to management other deficiencies in internal control identified during our audit that are not considered material weaknesses or significant deficiencies.

OTHER MATTERS

We observed the following matter and offer these comments and suggestions with respect to matters which came to our attention during the course of the audit of the financial statements. Our audit procedures are designed primarily to enable us to form an opinion on the financial statements and, therefore, may not bring to light all weaknesses in policies and procedures that may exist. However, this matter is offered as constructive suggestions for the consideration of management as part of the ongoing process of modifying and improving financial and administrative practices and procedures.

We can discuss this matter further at your convenience and may provide implementation assistance for changes or improvements.

New Lease Accounting Standard

The Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2016-02, *Leases* (Topic 842), the long-awaited new standard on lease accounting. FASB has issued various ASUs since that date related to Topic 842 as well seeking to clarify guidance and provide more transition relief in certain areas.

Under the new ASU, lessees will recognize lease assets and liabilities on their balance sheet for all leases with terms of more than 12 months. The new lessee accounting model retains two types of leases and is consistent with the lessee accounting model under existing generally accepted accounting principles (GAAP). One type of lease (finance leases) will be accounted for in substantially the same manner as capital leases are accounted for today. The other type of lease (operating leases) will be accounted for (both in the income statement and statement of cash flows) in a manner consistent with today's operating leases. Lessor accounting under the new standard is fundamentally consistent with existing GAAP.

Lessees and lessors would be required to provide additional qualitative and quantitative disclosures to help financial statement users assess the amount, timing and uncertainty of cash flows arising from leases. These disclosures are intended to supplement the amounts recorded in the financial statements so that users can understand more about the nature of an organization's leasing activities.

Upon the issuance of ASU 2020-05, CAMPA is required to adopt Topic 842 for fiscal years beginning after December 15, 2021. Early application is permitted.

Implementation

The approved delay by FASB of the effective date of the new leases standard (Accounting Standards Codification (ASC) 842) by one year for private companies and nonprofit organizations is welcome relief.

However, there are certain lease implementation items to get moving on sooner rather than later:

1. Educate yourself and key stakeholders about ASC 842.
 - a. Check out **bkd.com** for BKD Thoughtware resources, including articles and webinars related to the new standard and the related implementation efforts.
2. Early decision points:
 - a. Transition method
 - b. Practical expedients and accounting policy elections
3. Accumulate the population of potential leases.
4. Communicate with lenders – expected impact of ASC 842 on existing debt covenants.
5. Systems analysis – Do you need lease software? If so, vendor selection takes time.
6. Start developing the processes and controls necessary for effective implementation of the ASC 842 as well as the ongoing accounting requirements.

This communication is intended solely for the information and use of management, the Board of Trustees and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

BKD, LLP

New York, New York
October 26, 2021

Representation of:

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)
1962 Linden Boulevard
Brooklyn, NY 11207

Provided to:

BKD, LLP
Certified Public Accountants
1155 Avenue of the Americas, Suite 1200
New York, NY 10036

The undersigned (“We”) are providing this letter in connection with BKD’s audits of our financial statements as of and for the years ended June 30, 2021 and 2020.

Our representations are current and effective as of the date of BKD’s report: October 26, 2021.

Our engagement with BKD is based on our contract for services dated: May 19, 2021.

Our Responsibility and Consideration of Material Matters

We confirm that we are responsible for the fair presentation of the financial statements subject to BKD’s report in conformity with accounting principles generally accepted in the United States of America.

We are also responsible for adopting sound accounting policies; establishing and maintaining effective internal control over financial reporting, operations, and compliance; and preventing and detecting fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

Confirmation of Matters Specific to the Subject Matter of BKD’s Report

We confirm, to the best of our knowledge and belief, the following:

1. We have fulfilled our responsibilities, as set out in the terms of our contract, for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.
2. We acknowledge our responsibility for the design, implementation, and maintenance of:
 - a. Internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
 - b. Internal control to prevent and detect fraud.

3. We have reviewed and approved a draft of the financial statements and related notes referred to above, which you prepared in connection with your audit of our financial statements. We acknowledge that we are responsible for the fair presentation of the financial statements and related notes.
4. We have provided you with:
 - a. Access to all information of which we are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - b. Additional information that you have requested from us for the purpose of the audit.
 - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d. All minutes of trustees' meetings held through the date of this letter or summaries of actions of recent meetings for which minutes have not yet been prepared. All unsigned copies of minutes provided to you are copies of our original minutes approved by the governing body, if applicable, and maintained as part of our records.
 - e. All significant contracts and grants.
5. All transactions have been recorded in the accounting records and are reflected in the financial statements.
6. We have informed you of all current risks of a material amount that are not adequately prevented or detected by our procedures with respect to:
 - a. Misappropriation of assets.
 - b. Misrepresented or misstated assets, liabilities or net assets.
7. We believe the effects of the uncorrected financial statement misstatements summarized in the attached schedule are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.
8. We understand the potential penalties for failure to disclose reportable tax transactions to the taxing authorities and have fully disclosed to BKD any and all known reportable tax transactions.
9. We have no knowledge of any known or suspected fraudulent financial reporting or misappropriation of assets involving:
 - a. Management or employees who have significant roles in internal control, or
 - b. Others, where activities of others could have a material effect on the financial statements.
10. We have no knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, customers, regulators, suppliers, or others.
11. We have assessed the risk that the financial statements may be materially misstated as a result of fraud and disclosed to you any such risk identified.

12. We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with accounting principles generally accepted in the United States of America.

We understand that the term related party refers to an affiliate, management and members of their immediate families, subsidiaries accounted for by the equity method, and any other party with which the entity may deal if the entity can significantly influence, or be influenced by, the management or operating policies of the other. The term affiliate refers to a party that directly or indirectly controls, or is controlled by, or is under common control with, the entity.

13. Except as reflected in the financial statements, there are no:

- a. Plans or intentions that may materially affect carrying values or classifications of assets and liabilities.
 - b. Material transactions omitted or improperly recorded in the financial records.
 - c. Material gain/loss contingencies requiring accrual or disclosure, including those arising from environmental remediation obligations.
 - d. Events occurring subsequent to the statement of financial position date through the date of this letter requiring adjustment or disclosure in the financial statements.
 - e. Agreements to purchase assets previously sold.
 - f. Restrictions on cash balances or compensating balance agreements.
 - g. Guarantees, whether written or oral, under which the entity is contingently liable.
14. We have disclosed to you all known instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
15. We have no reason to believe the entity owes any penalties or payments under the Employer Shared Responsibility Provisions of the *Patient Protection and Affordable Care Act* nor have we received any correspondence from the IRS or other agencies indicating such payments may be due.
16. We are not aware of any pending or threatened litigation or claims whose effects should be considered when preparing the financial statements. We have not sought or received attorney's services related to pending or threatened litigation or claims during or subsequent to the audit period. Also, we are not aware of any litigation or claims, pending or threatened, for which legal counsel should be sought.

17. Adequate provisions and allowances have been accrued for any material losses from:

- a. Uncollectible receivables, including pledges.
- b. Purchase commitments in excess of normal requirements or above prevailing market prices.

18. Except as disclosed in the financial statements, the entity has:

- a. Satisfactory title to all recorded assets, and they are not subject to any liens, pledges, or other encumbrances.
- b. Complied with all aspects of contractual and grant agreements, for which noncompliance would materially affect the financial statements.

19. The financial statements disclose all significant estimates and material concentrations known to us. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets for which events could occur that would significantly disrupt normal finances within the next year. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

20. The fair values of financial and nonfinancial assets and liabilities, if any, recognized in the financial statements or disclosed in the notes thereto are reasonable estimates based on the methods and assumptions used. The methods and significant assumptions used result in measurements of fair value appropriate for financial statement recognition and disclosure purposes and have been applied consistently from period to period, taking into account any changes in circumstances. The significant assumptions appropriately reflect market participant assumptions.

21. We have not been designated as a potentially responsible party (PRP or equivalent status) by the Environmental Protection Agency (EPA) or other cognizant regulatory agency with authority to enforce environmental laws and regulations.

22. With respect to any nonattest services you have provided us during the year, including assisting with financial statement preparations and related notes:

- a. We have designated a qualified management-level individual to be responsible and accountable for overseeing the nonattest services.
- b. We have established and monitored the performance of the nonattest services to ensure they meet our objectives.
- c. We have made any and all decisions involving management functions with respect to the nonattest services and accept full responsibility for such decisions.
- d. We have evaluated the adequacy of the services performed and any findings that resulted.

23. We have identified to you any activities conducted having both fund raising and program or management and general components (joint activities) and have allocated the costs of any joint activities in accordance with the provisions of FASB ASC 958-720-45.

24. We are an entity exempt from income tax under Section 501(c)(3) of the Internal Revenue Code and a similar provision of state law and, except as disclosed in the financial statements, there are no activities that would jeopardize our tax-exempt status or subject us to income tax on unrelated business income or excise tax on prohibited transactions and events.

25. We acknowledge the entity is not a conduit debt obligor whose debt securities are listed, quoted, or traded on an exchange or an over-the-counter market. As a result, we acknowledge the entity does not meet the definition of a “public entity” under generally accepted accounting principles for certain accounting standards.

26. As an entity subject to *Government Auditing Standards*:

- a. We acknowledge that we are responsible for compliance with applicable laws, regulations, and provisions of contracts and grant agreements.
- b. We have identified and disclosed to you all laws, regulations, and provisions of contracts and grant agreements that have a direct and material effect on the determination of amounts in our financial statements or other financial data significant to the audit objectives.
- c. We have identified and disclosed to you any violations or possible violations of laws, regulations, and provisions of contracts and grant agreements whose effects should be considered for recognition and/or disclosure in the financial statements or for your reporting on noncompliance.
- d. We have taken or will take timely and appropriate steps to remedy any fraud, abuse, illegal acts, or violations of provisions of contracts or grant agreements that you or other auditors report.
- e. We have a process to track the status of audit findings and recommendations.
- f. We have identified to you any previous financial audits, attestation engagements, performance audits, or other studies related to the objectives of your audit and the corrective actions taken to address any significant findings and recommendations made in such audits, attestation engagements, or other studies.
- g. We have provided our views on any findings, conclusions, and recommendations, as well as our planned corrective actions with respect thereto, to you for inclusion in the findings and recommendations referred to in your report on internal control over financial reporting and on compliance and other matters based on your audit of the financial statements performed in accordance with *Government Auditing Standards*.

27. With regard to supplementary information:

- a. We acknowledge our responsibility for the presentation of the supplementary information in accordance with the applicable criteria.
- b. We believe the supplementary information is fairly presented, both in form and content, in accordance with the applicable criteria.
- c. The methods of measurement and presentation of the supplementary information are unchanged from those used in the prior period.
- d. We believe the significant assumptions or interpretations underlying the measurement and/or presentation of the supplementary information are reasonable and appropriate.

- e. If the supplementary information is not presented with the audited financial statements, we acknowledge we will make the audited financial statements readily available to intended users of the supplementary information no later than the date such information and the related auditor's report are issued.
28. We have evaluated whether there are conditions or events known or reasonably knowable, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern within one year of the date of this letter without consideration of potential mitigating effects of management's plans not yet fully implemented and concluded substantial doubt does not exist.
29. We acknowledge the current economic volatility presents difficult circumstances and challenges for our industry. Entities are potentially facing declines in contributions, constraints on liquidity and difficulty obtaining financing. We understand the values of the assets and liabilities recorded in the financial statements could change rapidly, resulting in material future adjustments to asset values, allowances for accounts, notes/contributions receivable, etc., that could negatively impact the entity's ability to meet debt covenants or maintain sufficient liquidity.

We acknowledge that you have no responsibility for future changes caused by the current economic environment and the resulting impact on the entity's financial statements. Further, management and governance are solely responsible for all aspects of managing the entity, including questioning the quality and valuation of investments and other assets, reviewing allowances for uncollectible amounts, evaluating capital needs and liquidity plans, etc..

30. With regards to our loan obtained under the "first draw" Paycheck Protection Program (created under the CARES Act of 2020 and extended under the *2021 Consolidated Appropriations Act*) (PPP-1 or First Draw), dated June 18, 2020, we represent the following:
- a. At the time of the loan application, the current economic uncertainty that existed made this loan request necessary to support the entity's ongoing operations. In making this assessment, we considered the nature of our business activities at the time of the loan application and our ability to access other sources of liquidity that were (could have been) sufficient to support ongoing operations.
 - b. The entity, when considered together with all its affiliates (using the affiliate determinations required by the PPP-1), had fewer than 500 employees at the date of the loan application.
 - i. In addition, we have determined the number of full-time equivalent employees on payroll (at the time of the application) in a manner that is consistent with the clarification guidance released by the Small Business Administration.
 - c. We have not received more than one loan under the First Draw Paycheck Protection Program. In addition, we have confirmed with our affiliated entities (using the affiliate determinations required by the PPP-1) that the total of any PPP loans received by us and by those affiliates under the First Draw program does not exceed \$20 million in the aggregate.
 - d. We have not used the proceeds from the PPP-1 loan for expenditures that were covered by other funding sources, *i.e.*, government grants or contracts.

- e. The funds received under this loan have only been used:
 - i. To retain workers and maintain payroll;
 - ii. To make mortgage interest, lease, and utility payments;
 - iii. To pay for worker protection costs related to COVID-19;
- f. We have elected to recognize the loan proceeds as debt under ASC 470.

DocuSigned by:

Viola Abbot

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Viola Abbot, Chair

Violaabbott@yahoo.com

DocuSigned by:

George Leonard

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George Leonard, Principal

Gleonard@campacharter.org

CAMPA Charter School

ATTACHMENT

This analysis and the attached "Schedule of Uncorrected Misstatements (Adjustments Passed)" and "Schedule of Uncorrected Misstatements (Notes to the Financial Statements)" reflect the effects on the financial statements if the uncorrected misstatements identified were corrected.

QUANTITATIVE AND QUALITATIVE ANALYSIS

	Before Misstatements	Misstatements	Subsequent to Misstatements	% Change
Current Assets	332,891	0	332,891	0.00%
Non-Current Assets	201,314	0	201,314	0.00%
Current Liabilities	(353,532)	0	(353,532)	0.00%
Non-Current Liabilities	0	0	0	0.00%
Current Ratio	0.94		0.94	0.00%
Total Assets	534,205	0	534,205	0.00%
Total Liabilities	(353,532)	0	(353,532)	0.00%
Net Assets	(180,673)	0	(180,673)	0.00%
Revenues	(1,882,266)	0	(1,882,266)	0.00%
Expenses	1,862,722	(30,000)	1,832,722	-1.61%
Change in Net Assets	(19,544)	(30,000)	(49,544)	153.50%

Misstatements within Notes to the Financial Statements

Client: **CAMPA Charter School**
Period Ending: **June 30, 2021**

SCHEDULE OF UNCORRECTED MISSTATEMENTS (ADJUSTMENTS PASSED)

Description	Location or Business Unit	Financial Line Item	Factual (F), Judgmental (J) or Projected (P)	Assets		Liabilities		(X) Non Tax	Revenues		Expenses		Net Assets		Net Effect on Following Year	
				Current	Noncurrent	Current	Noncurrent		DR (CR)		DR (CR)		DR (CR)		Change in Net	Net Assets
				DR (CR)	DR (CR)	DR (CR)	DR (CR)		DR (CR)	DR (CR)	DR (CR)	DR (CR)	DR (CR)	DR (CR)		
Turnaround effect of PY PAJE - deferred rent not recorded on lease modification.			F	0	0	0	0		0	(30,000)	30,000		0	0		
				0	0	0	0		0	0	0		0	0		
				0	0	0	0		0							
				0	0	0	0		0	0	0		0	0		
				0	0	0	0		0	0	0		0	0		
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JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

May 29, 2021 through June 30, 2021

Account Number: [REDACTED]

CUSTOMER SERVICE INFORMATION

Web site: **Chase.com**
Service Center: **1-800-242-7338**
Deaf and Hard of Hearing: **1-800-242-7383**
Para Espanol: **1-888-622-4273**
International Calls: **1-713-262-1679**

[REDACTED]
COLLEGIATE ACADEMY FOR MATHEMATICS AND
PERSONAL AWARENESS CHARTER SCHOOL. (CAMP
1962 LINDEN BLVD
BROOKLYN NY 11207

CHECKING SUMMARY

Chase Total Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$79,029.00
Ending Balance	0	\$79,029.00

There has been no activity on your account during this statement period. You may not receive a statement through the mail in the future if there is no activity on your account. You can always view your account activity and statement by logging on to your account through chase.com. If you have questions, please call us at the number on this statement.

The monthly service fee of \$15.00 was waived this period because you maintained a minimum daily balance of \$1,500.00 or more.

SERVICE CHARGE SUMMARY

TRANSACTIONS FOR SERVICE FEE CALCULATION	NUMBER OF TRANSACTIONS
Checks Paid / Debits	0
Deposits / Credits	0
Deposited Items	0
Transaction Total	0

SERVICE FEE CALCULATION	AMOUNT
Service Fee	\$15.00
Service Fee Credit	-\$15.00
Net Service Fee	\$0.00
Excessive Transaction Fees (Above 100)	\$0.00
Total Service Fees	\$0.00



May 29, 2021 through June 30, 2021

Account Number: [REDACTED]

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS: Call us at 1-866-564-2262 or write us at the address on the front of this statement (non-personal accounts contact Customer Service) immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account. Deposit products and services are offered by JPMorgan Chase Bank, N.A. Member FDIC



JPMorgan Chase Bank, N.A. Member FDIC

Board of Trustees
Collegiate Academy for Mathematics and
Personal Awareness Charter School
Brooklyn, New York

As part of our audit of the financial statements of Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA) as of and for the year ended June 30, 2021, we wish to communicate the following to you.

AUDIT SCOPE AND RESULTS

Auditor's Responsibility Under Auditing Standards Generally Accepted in the United States of America and the Standards Applicable to Financial Audits Contained in *Government Auditing Standards* Issued by the Comptroller General of the United States

An audit performed in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States is designed to obtain reasonable, rather than absolute, assurance about the financial statements. In performing auditing procedures, we establish scopes of audit tests in relation to the financial statements taken as a whole. Our engagement does not include a detailed audit of every transaction. Our contract more specifically describes our responsibilities.

These standards require communication of significant matters related to the financial statement audit that are relevant to the responsibilities of those charged with governance in overseeing the financial reporting process. Such matters are communicated in the remainder of this letter or have previously been communicated during other phases of the audit. The standards do not require the auditor to design procedures for the purpose of identifying other matters to be communicated with those charged with governance.

An audit of the financial statements does not relieve management or those charged with governance of their responsibilities. Our contract more specifically describes your responsibilities.

Qualitative Aspects of Significant Accounting Policies and Practices

Significant Accounting Policies

CAMPA's significant accounting policies are described in *Note 1* of the audited financial statements.

Management Judgments and Accounting Estimates

Accounting estimates are an integral part of financial statement preparation by management, based on its judgments. The following area involves significant estimates for which we are prepared to discuss management's estimation process and our procedures for testing the reasonableness of those estimates:

- Grant receivables

Financial Statement Disclosures

The following areas involve particularly sensitive financial statement disclosures for which we are prepared to discuss the issues involved and related judgments made in formulating those disclosures:

- No matters are reportable.

Audit Adjustments

During the course of any audit, an auditor may propose adjustments to financial statement amounts. Management evaluates our proposals and records those adjustments which, in its judgment, are required to prevent the financial statements from being materially misstated. A misstatement is a difference between the amount, classification, presentation, or disclosure of a reported financial statement item and that which is required for the item to be presented fairly in accordance with the applicable financial reporting framework. Some adjustments proposed were not recorded because their aggregate effect is not currently material; however, they involve areas in which adjustments in the future could be material, individually or in the aggregate.

- Attached is a summary of uncorrected misstatements we aggregated during the current engagement and pertaining to the latest period presented that were determined by management to be immaterial, both individually and in the aggregate, but more than trivial to the financial statements as a whole.

Auditor's Judgments About the Quality of CAMPA's Accounting Principles

No matters are reportable.

Other Material Communications

Listed below are other material communications between management and us related to the audit:

- Management representation letter (attached)
- We orally communicated to management other deficiencies in internal control identified during our audit that are not considered material weaknesses or significant deficiencies.

OTHER MATTERS

We observed the following matter and offer these comments and suggestions with respect to matters which came to our attention during the course of the audit of the financial statements. Our audit procedures are designed primarily to enable us to form an opinion on the financial statements and, therefore, may not bring to light all weaknesses in policies and procedures that may exist. However, this matter is offered as constructive suggestions for the consideration of management as part of the ongoing process of modifying and improving financial and administrative practices and procedures.

We can discuss this matter further at your convenience and may provide implementation assistance for changes or improvements.

New Lease Accounting Standard

The Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2016-02, *Leases* (Topic 842), the long-awaited new standard on lease accounting. FASB has issued various ASUs since that date related to Topic 842 as well seeking to clarify guidance and provide more transition relief in certain areas.

Under the new ASU, lessees will recognize lease assets and liabilities on their balance sheet for all leases with terms of more than 12 months. The new lessee accounting model retains two types of leases and is consistent with the lessee accounting model under existing generally accepted accounting principles (GAAP). One type of lease (finance leases) will be accounted for in substantially the same manner as capital leases are accounted for today. The other type of lease (operating leases) will be accounted for (both in the income statement and statement of cash flows) in a manner consistent with today's operating leases. Lessor accounting under the new standard is fundamentally consistent with existing GAAP.

Lessees and lessors would be required to provide additional qualitative and quantitative disclosures to help financial statement users assess the amount, timing and uncertainty of cash flows arising from leases. These disclosures are intended to supplement the amounts recorded in the financial statements so that users can understand more about the nature of an organization's leasing activities.

Upon the issuance of ASU 2020-05, CAMPA is required to adopt Topic 842 for fiscal years beginning after December 15, 2021. Early application is permitted.

Implementation

The approved delay by FASB of the effective date of the new leases standard (Accounting Standards Codification (ASC) 842) by one year for private companies and nonprofit organizations is welcome relief.

However, there are certain lease implementation items to get moving on sooner rather than later:

1. Educate yourself and key stakeholders about ASC 842.
 - a. Check out **bkd.com** for BKD Thoughtware resources, including articles and webinars related to the new standard and the related implementation efforts.
2. Early decision points:
 - a. Transition method
 - b. Practical expedients and accounting policy elections
3. Accumulate the population of potential leases.
4. Communicate with lenders – expected impact of ASC 842 on existing debt covenants.
5. Systems analysis – Do you need lease software? If so, vendor selection takes time.
6. Start developing the processes and controls necessary for effective implementation of the ASC 842 as well as the ongoing accounting requirements.

This communication is intended solely for the information and use of management, the Board of Trustees and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

BKD, LLP

New York, New York
October 26, 2021

Representation of:

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)
1962 Linden Boulevard
Brooklyn, NY 11207

Provided to:

BKD, LLP
Certified Public Accountants
1155 Avenue of the Americas, Suite 1200
New York, NY 10036

The undersigned (“We”) are providing this letter in connection with BKD’s audits of our financial statements as of and for the years ended June 30, 2021 and 2020.

Our representations are current and effective as of the date of BKD’s report: October 26, 2021.

Our engagement with BKD is based on our contract for services dated: May 19, 2021.

Our Responsibility and Consideration of Material Matters

We confirm that we are responsible for the fair presentation of the financial statements subject to BKD’s report in conformity with accounting principles generally accepted in the United States of America.

We are also responsible for adopting sound accounting policies; establishing and maintaining effective internal control over financial reporting, operations, and compliance; and preventing and detecting fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

Confirmation of Matters Specific to the Subject Matter of BKD’s Report

We confirm, to the best of our knowledge and belief, the following:

1. We have fulfilled our responsibilities, as set out in the terms of our contract, for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.
2. We acknowledge our responsibility for the design, implementation, and maintenance of:
 - a. Internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
 - b. Internal control to prevent and detect fraud.

3. We have reviewed and approved a draft of the financial statements and related notes referred to above, which you prepared in connection with your audit of our financial statements. We acknowledge that we are responsible for the fair presentation of the financial statements and related notes.
4. We have provided you with:
 - a. Access to all information of which we are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - b. Additional information that you have requested from us for the purpose of the audit.
 - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d. All minutes of trustees' meetings held through the date of this letter or summaries of actions of recent meetings for which minutes have not yet been prepared. All unsigned copies of minutes provided to you are copies of our original minutes approved by the governing body, if applicable, and maintained as part of our records.
 - e. All significant contracts and grants.
5. All transactions have been recorded in the accounting records and are reflected in the financial statements.
6. We have informed you of all current risks of a material amount that are not adequately prevented or detected by our procedures with respect to:
 - a. Misappropriation of assets.
 - b. Misrepresented or misstated assets, liabilities or net assets.
7. We believe the effects of the uncorrected financial statement misstatements summarized in the attached schedule are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.
8. We understand the potential penalties for failure to disclose reportable tax transactions to the taxing authorities and have fully disclosed to BKD any and all known reportable tax transactions.
9. We have no knowledge of any known or suspected fraudulent financial reporting or misappropriation of assets involving:
 - a. Management or employees who have significant roles in internal control, or
 - b. Others, where activities of others could have a material effect on the financial statements.
10. We have no knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, customers, regulators, suppliers, or others.
11. We have assessed the risk that the financial statements may be materially misstated as a result of fraud and disclosed to you any such risk identified.

12. We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with accounting principles generally accepted in the United States of America.

We understand that the term related party refers to an affiliate, management and members of their immediate families, subsidiaries accounted for by the equity method, and any other party with which the entity may deal if the entity can significantly influence, or be influenced by, the management or operating policies of the other. The term affiliate refers to a party that directly or indirectly controls, or is controlled by, or is under common control with, the entity.

13. Except as reflected in the financial statements, there are no:

- a. Plans or intentions that may materially affect carrying values or classifications of assets and liabilities.
- b. Material transactions omitted or improperly recorded in the financial records.
- c. Material gain/loss contingencies requiring accrual or disclosure, including those arising from environmental remediation obligations.
- d. Events occurring subsequent to the statement of financial position date through the date of this letter requiring adjustment or disclosure in the financial statements.
- e. Agreements to purchase assets previously sold.
- f. Restrictions on cash balances or compensating balance agreements.
- g. Guarantees, whether written or oral, under which the entity is contingently liable.

14. We have disclosed to you all known instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.

15. We have no reason to believe the entity owes any penalties or payments under the Employer Shared Responsibility Provisions of the *Patient Protection and Affordable Care Act* nor have we received any correspondence from the IRS or other agencies indicating such payments may be due.

16. We are not aware of any pending or threatened litigation or claims whose effects should be considered when preparing the financial statements. We have not sought or received attorney's services related to pending or threatened litigation or claims during or subsequent to the audit period. Also, we are not aware of any litigation or claims, pending or threatened, for which legal counsel should be sought.

17. Adequate provisions and allowances have been accrued for any material losses from:

- a. Uncollectible receivables, including pledges.
- b. Purchase commitments in excess of normal requirements or above prevailing market prices.

18. Except as disclosed in the financial statements, the entity has:

- a. Satisfactory title to all recorded assets, and they are not subject to any liens, pledges, or other encumbrances.
- b. Complied with all aspects of contractual and grant agreements, for which noncompliance would materially affect the financial statements.

19. The financial statements disclose all significant estimates and material concentrations known to us. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets for which events could occur that would significantly disrupt normal finances within the next year. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

20. The fair values of financial and nonfinancial assets and liabilities, if any, recognized in the financial statements or disclosed in the notes thereto are reasonable estimates based on the methods and assumptions used. The methods and significant assumptions used result in measurements of fair value appropriate for financial statement recognition and disclosure purposes and have been applied consistently from period to period, taking into account any changes in circumstances. The significant assumptions appropriately reflect market participant assumptions.

21. We have not been designated as a potentially responsible party (PRP or equivalent status) by the Environmental Protection Agency (EPA) or other cognizant regulatory agency with authority to enforce environmental laws and regulations.

22. With respect to any nonattest services you have provided us during the year, including assisting with financial statement preparations and related notes:

- a. We have designated a qualified management-level individual to be responsible and accountable for overseeing the nonattest services.
- b. We have established and monitored the performance of the nonattest services to ensure they meet our objectives.
- c. We have made any and all decisions involving management functions with respect to the nonattest services and accept full responsibility for such decisions.
- d. We have evaluated the adequacy of the services performed and any findings that resulted.

23. We have identified to you any activities conducted having both fund raising and program or management and general components (joint activities) and have allocated the costs of any joint activities in accordance with the provisions of FASB ASC 958-720-45.

24. We are an entity exempt from income tax under Section 501(c)(3) of the Internal Revenue Code and a similar provision of state law and, except as disclosed in the financial statements, there are no activities that would jeopardize our tax-exempt status or subject us to income tax on unrelated business income or excise tax on prohibited transactions and events.

25. We acknowledge the entity is not a conduit debt obligor whose debt securities are listed, quoted, or traded on an exchange or an over-the-counter market. As a result, we acknowledge the entity does not meet the definition of a “public entity” under generally accepted accounting principles for certain accounting standards.

26. As an entity subject to *Government Auditing Standards*:

- a. We acknowledge that we are responsible for compliance with applicable laws, regulations, and provisions of contracts and grant agreements.
- b. We have identified and disclosed to you all laws, regulations, and provisions of contracts and grant agreements that have a direct and material effect on the determination of amounts in our financial statements or other financial data significant to the audit objectives.
- c. We have identified and disclosed to you any violations or possible violations of laws, regulations, and provisions of contracts and grant agreements whose effects should be considered for recognition and/or disclosure in the financial statements or for your reporting on noncompliance.
- d. We have taken or will take timely and appropriate steps to remedy any fraud, abuse, illegal acts, or violations of provisions of contracts or grant agreements that you or other auditors report.
- e. We have a process to track the status of audit findings and recommendations.
- f. We have identified to you any previous financial audits, attestation engagements, performance audits, or other studies related to the objectives of your audit and the corrective actions taken to address any significant findings and recommendations made in such audits, attestation engagements, or other studies.
- g. We have provided our views on any findings, conclusions, and recommendations, as well as our planned corrective actions with respect thereto, to you for inclusion in the findings and recommendations referred to in your report on internal control over financial reporting and on compliance and other matters based on your audit of the financial statements performed in accordance with *Government Auditing Standards*.

27. With regard to supplementary information:

- a. We acknowledge our responsibility for the presentation of the supplementary information in accordance with the applicable criteria.
- b. We believe the supplementary information is fairly presented, both in form and content, in accordance with the applicable criteria.
- c. The methods of measurement and presentation of the supplementary information are unchanged from those used in the prior period.
- d. We believe the significant assumptions or interpretations underlying the measurement and/or presentation of the supplementary information are reasonable and appropriate.

- e. If the supplementary information is not presented with the audited financial statements, we acknowledge we will make the audited financial statements readily available to intended users of the supplementary information no later than the date such information and the related auditor's report are issued.
28. We have evaluated whether there are conditions or events known or reasonably knowable, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern within one year of the date of this letter without consideration of potential mitigating effects of management's plans not yet fully implemented and concluded substantial doubt does not exist.
29. We acknowledge the current economic volatility presents difficult circumstances and challenges for our industry. Entities are potentially facing declines in contributions, constraints on liquidity and difficulty obtaining financing. We understand the values of the assets and liabilities recorded in the financial statements could change rapidly, resulting in material future adjustments to asset values, allowances for accounts, notes/contributions receivable, etc., that could negatively impact the entity's ability to meet debt covenants or maintain sufficient liquidity.

We acknowledge that you have no responsibility for future changes caused by the current economic environment and the resulting impact on the entity's financial statements. Further, management and governance are solely responsible for all aspects of managing the entity, including questioning the quality and valuation of investments and other assets, reviewing allowances for uncollectible amounts, evaluating capital needs and liquidity plans, etc..

30. With regards to our loan obtained under the "first draw" Paycheck Protection Program (created under the CARES Act of 2020 and extended under the *2021 Consolidated Appropriations Act*) (PPP-1 or First Draw), dated June 18, 2020, we represent the following:
- a. At the time of the loan application, the current economic uncertainty that existed made this loan request necessary to support the entity's ongoing operations. In making this assessment, we considered the nature of our business activities at the time of the loan application and our ability to access other sources of liquidity that were (could have been) sufficient to support ongoing operations.
 - b. The entity, when considered together with all its affiliates (using the affiliate determinations required by the PPP-1), had fewer than 500 employees at the date of the loan application.
 - i. In addition, we have determined the number of full-time equivalent employees on payroll (at the time of the application) in a manner that is consistent with the clarification guidance released by the Small Business Administration.
 - c. We have not received more than one loan under the First Draw Paycheck Protection Program. In addition, we have confirmed with our affiliated entities (using the affiliate determinations required by the PPP-1) that the total of any PPP loans received by us and by those affiliates under the First Draw program does not exceed \$20 million in the aggregate.
 - d. We have not used the proceeds from the PPP-1 loan for expenditures that were covered by other funding sources, *i.e.*, government grants or contracts.

- e. The funds received under this loan have only been used:
 - i. To retain workers and maintain payroll;
 - ii. To make mortgage interest, lease, and utility payments;
 - iii. To pay for worker protection costs related to COVID-19;
- f. We have elected to recognize the loan proceeds as debt under ASC 470.

DocuSigned by:

Viola Abbot

E279F3D46A004D6...

Viola Abbot, Chair

Violaabbott@yahoo.com

DocuSigned by:

George Leonard

4FEE181E9F9C4E1...

George Leonard, Principal

Gleonard@campacharter.org

CAMPA Charter School

ATTACHMENT

This analysis and the attached "Schedule of Uncorrected Misstatements (Adjustments Passed)" and "Schedule of Uncorrected Misstatements (Notes to the Financial Statements)" reflect the effects on the financial statements if the uncorrected misstatements identified were corrected.

QUANTITATIVE AND QUALITATIVE ANALYSIS

	Before Misstatements	Misstatements	Subsequent to Misstatements	% Change
Current Assets	332,891	0	332,891	0.00%
Non-Current Assets	201,314	0	201,314	0.00%
Current Liabilities	(353,532)	0	(353,532)	0.00%
Non-Current Liabilities	0	0	0	0.00%
Current Ratio	0.94		0.94	0.00%
Total Assets	534,205	0	534,205	0.00%
Total Liabilities	(353,532)	0	(353,532)	0.00%
Net Assets	(180,673)	0	(180,673)	0.00%
Revenues	(1,882,266)	0	(1,882,266)	0.00%
Expenses	1,862,722	(30,000)	1,832,722	-1.61%
Change in Net Assets	(19,544)	(30,000)	(49,544)	153.50%

Misstatements within Notes to the Financial Statements

Client: **CAMPA Charter School**
Period Ending: **June 30, 2021**

SCHEDULE OF UNCORRECTED MISSTATEMENTS (ADJUSTMENTS PASSED)

Description	Location or Business Unit	Financial Line Item	Factual (F), Judgmental (J) or Projected (P)	Assets		Liabilities		(X) Non Tax	Revenues		Expenses		Net Assets		Net Effect on Following Year	
				Current	Noncurrent	Current	Noncurrent		DR (CR)		DR (CR)		DR (CR)		Change in Net	Net Assets
				DR (CR)	DR (CR)	DR (CR)	DR (CR)		DR (CR)	DR (CR)	DR (CR)	DR (CR)	DR (CR)	DR (CR)		
Turnaround effect of PY PAJE - deferred rent not recorded on lease modification.			F	0	0	0	0		0	(30,000)	30,000		0	0		
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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member**

Name:

Viola Abbott

Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education
corporation):

CAMPA

1. List all positions held on the education corporation Board of Trustees ("Board")
(e.g. president, treasurer, parent representative).

Chairman

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you
hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any
student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise
benefit from your participation as a board member of this school?

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school,

education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes X No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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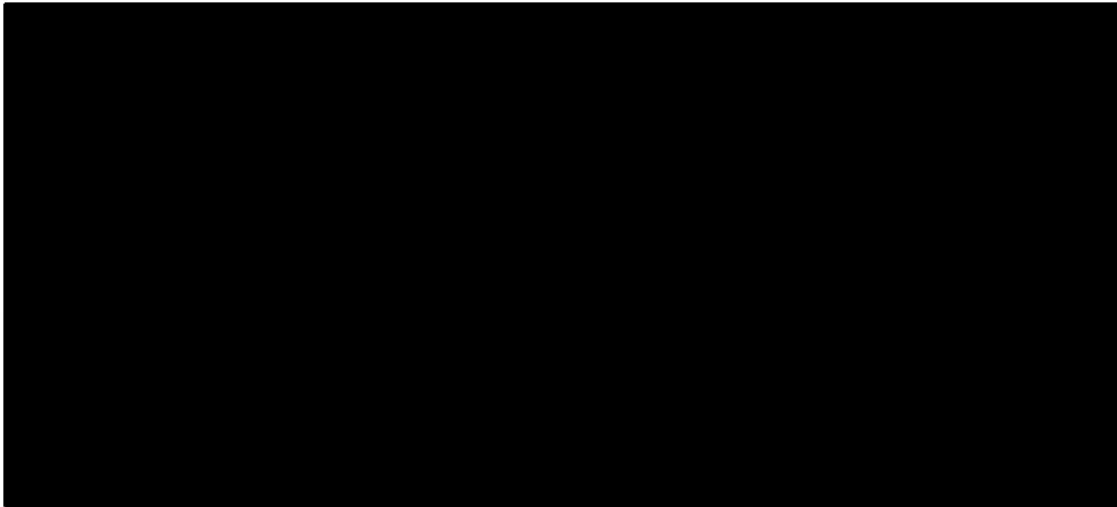
Heidi Albert

Signature

7/11/21

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Dr. Afrah Richmond

Charter School Name: Collegiate Academy for Mathematics and Personal Awareness (CAMPA) Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?

Yes ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.


Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

Please write "None" if applicable. Do not leave this space blank.

		<i>NONE</i>	
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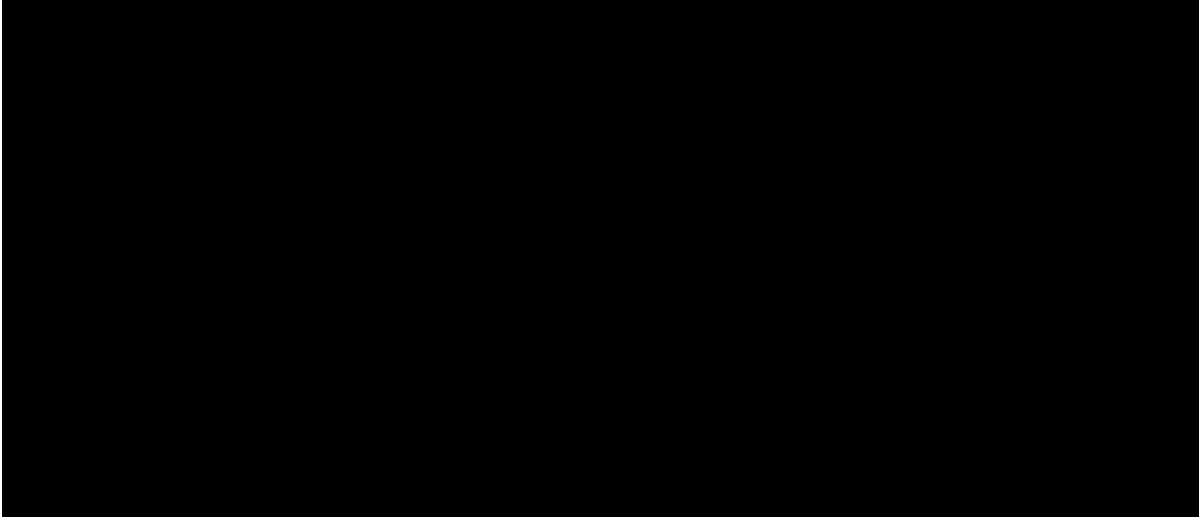
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None.**”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
		<i>NONE</i>		


 Signature

7-9-21
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name: JoAnne Challenger

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

**Collegiate Academy of Mathematics and Personal Awareness Charter
School**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Co- Chair Person

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	NONE		

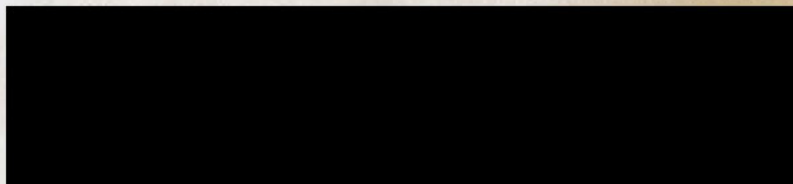
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
		N O N E		

Jo Anne Hallgren
Signature

7-10-21
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Larry Hughes

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Collegiate Academy for Mathematics and Personal Awareness

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

No position currently held

2. Are you an employee of any school operated by the education corporation?
____ **Yes** __x__ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **NO**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___Yes __X___No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
07/01/2019-12/01/2020	Financial Support	Did not vote	Self

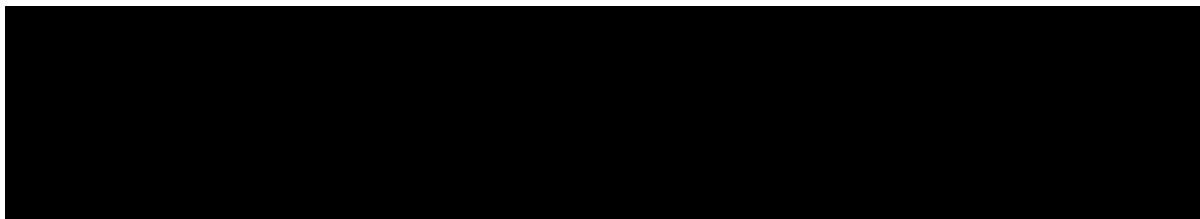
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

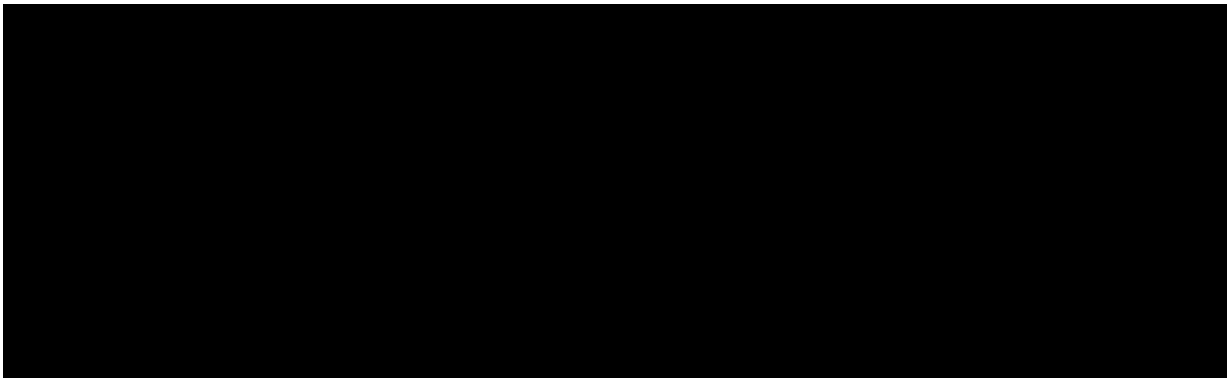
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write “None” if applicable. Do not leave this space blank.</i>				

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:
Deborah Knight

**Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education
corporation):**
Collegiate Academy for Mathematics and Social Awareness

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary, Treasurer

2. Are you an employee of any school operated by the education corporation?
☐ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes __X__ No

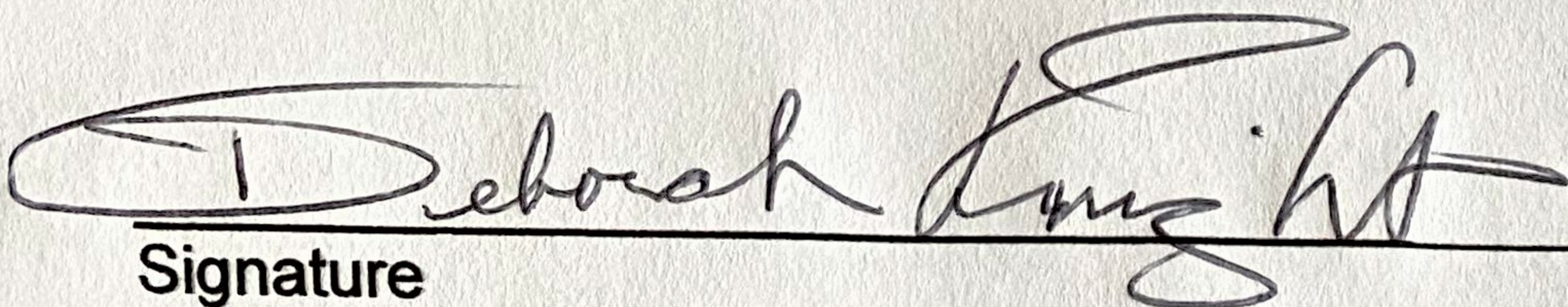
If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	<i>NONE</i>		

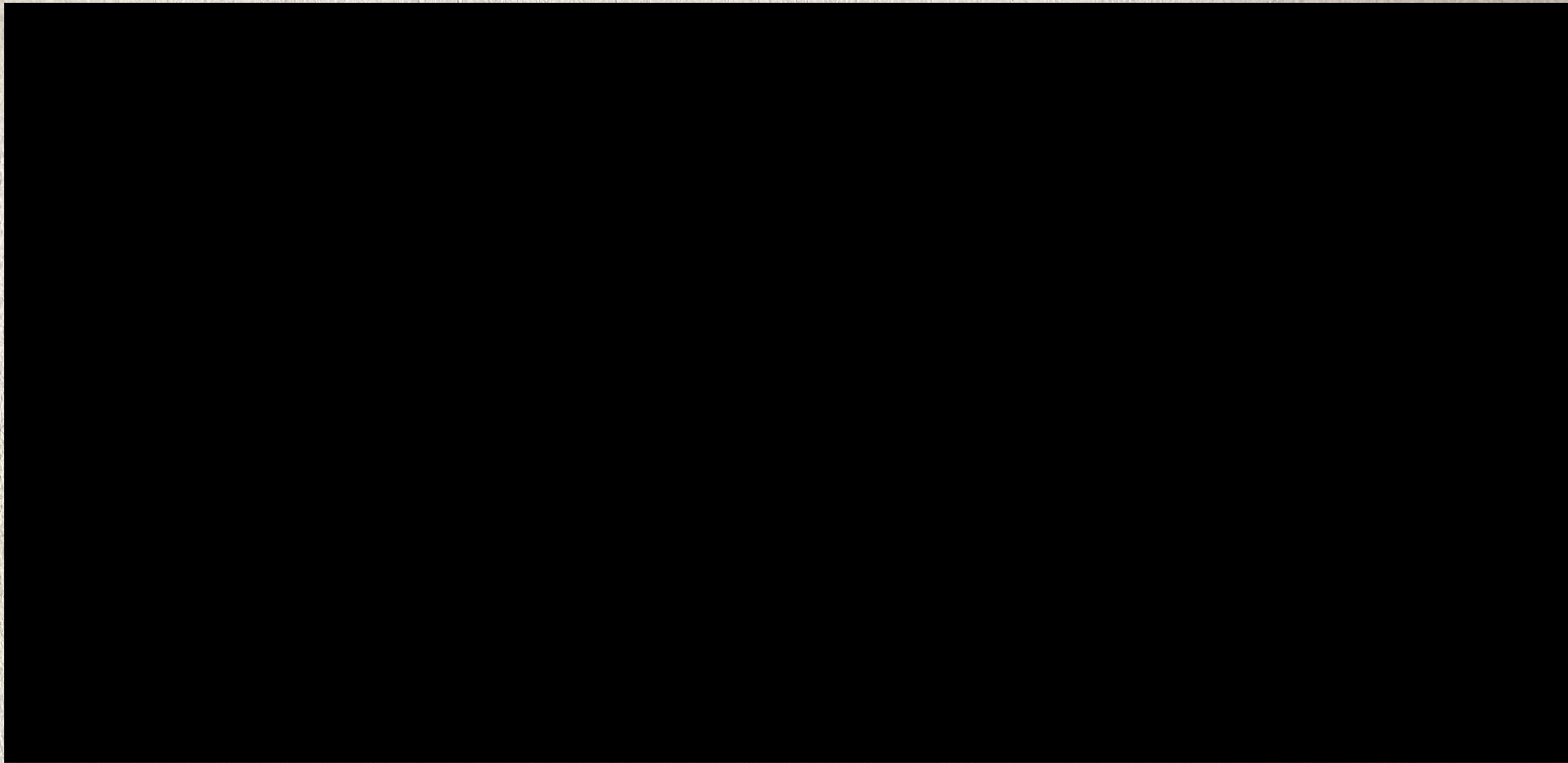
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
		NONE		


Signature

7-12-2021
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 06/8/2020

06/15/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Michael Kohlhausen

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The Collegiate Academy for Mathematics and Personal Awareness Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

BOT at large

2. Are you an employee of any school operated by the education corporation?
____ **Yes** **x** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

no

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ **Yes** ☐ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

CEO of the CEI, CMO for CAMPA since 2019. Responsible for the team from CEI for CM and to implement corrective action plan.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i> <i>Please write "None" if applicable. Do not leave this space blank.</i> none			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank. CEI, CMO, M.Kohlhagen, Trustee, No participation in discussion or vote. <i>Please write "None" if applicable. Do not leave this space blank.</i>				

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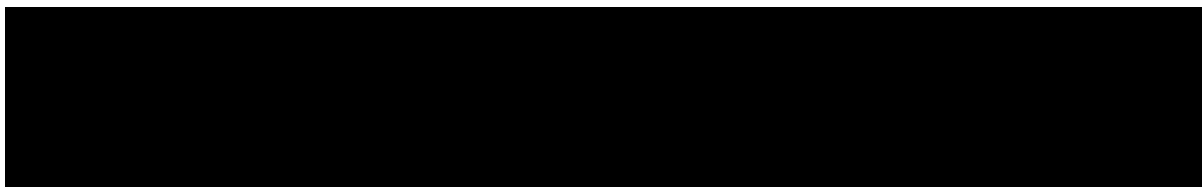
Michael Kohlhagen

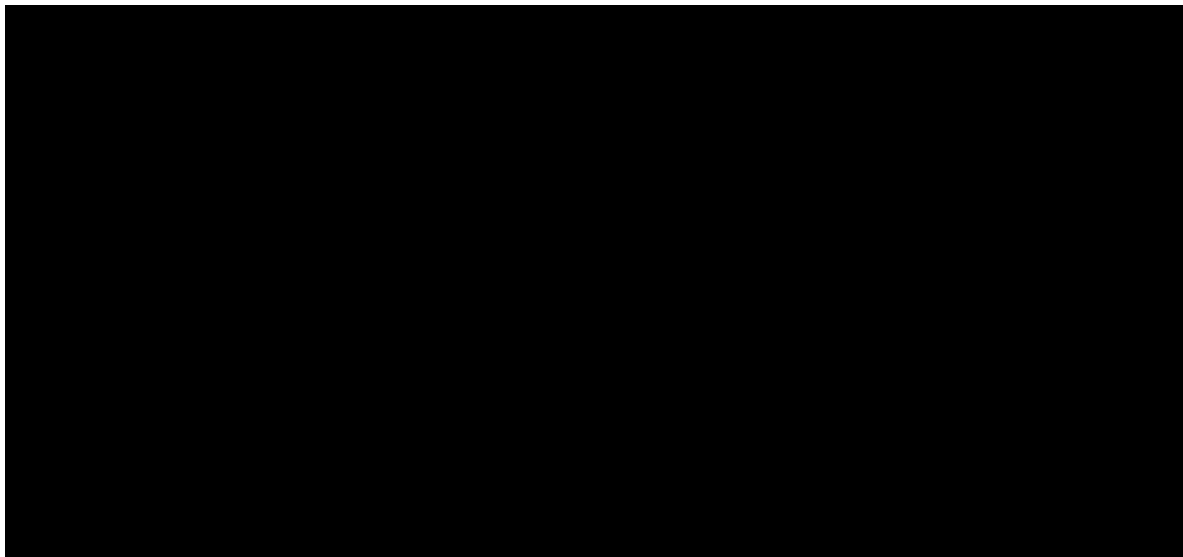
7/26/2021

Signature

Date

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:
MICHELE WEEKES

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):
Collegiate Academy for Mathematics and Personal Awareness

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary

2. Are you an employee of any school operated by the education corporation?
____ **Yes** __ **X** __ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE	NONE	NONE	NONE

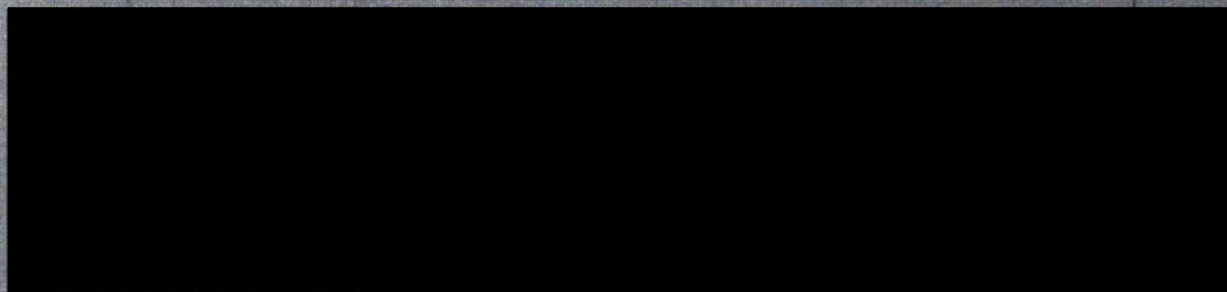
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

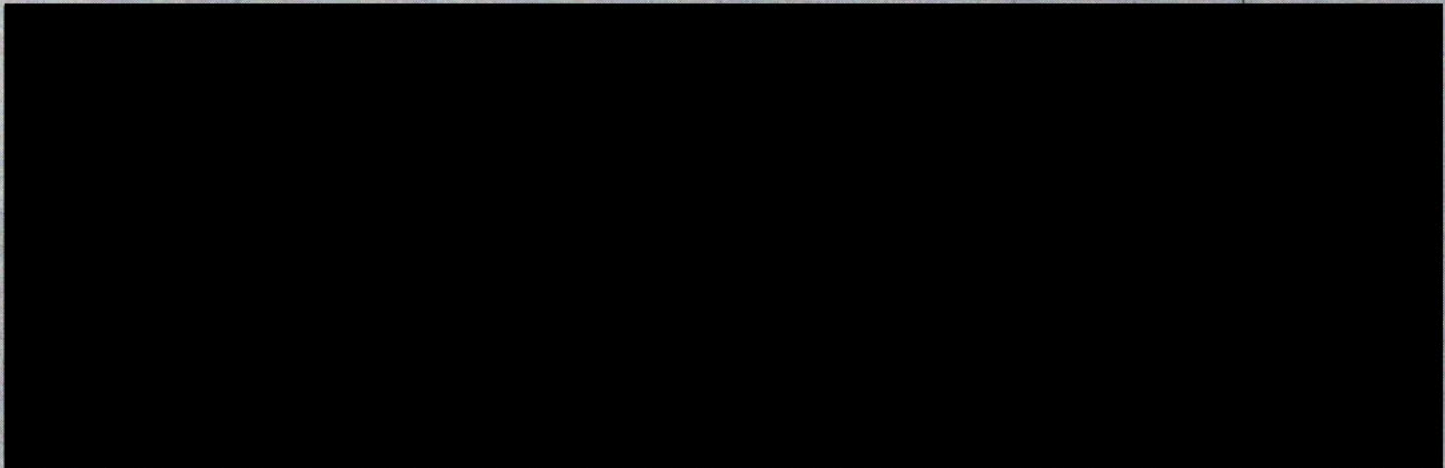
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<div>_____</div> <div><i>None</i></div> <div>Please write "None" if applicable. Do not leave this space blank.</div>				

Michele Moirad-Heekes
Signature

7/16/2021
Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Joan Ramsey

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The Collegiate Academy for Mathematics and Personal Awareness Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes X No

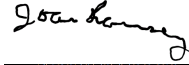
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>	<i>Please write "None" if applicable. Do not leave this space blank.</i>	<i>Please write "None" if applicable. Do not leave this space blank.</i>	<i>Please write "None" if applicable. Do not leave this space blank.</i>

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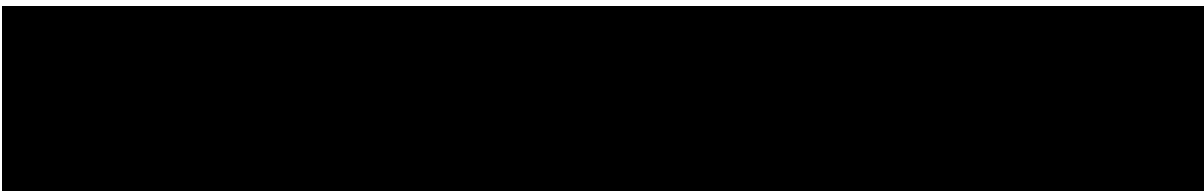
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Please write "None" if applicable. Do not leave this space blank.				
None				

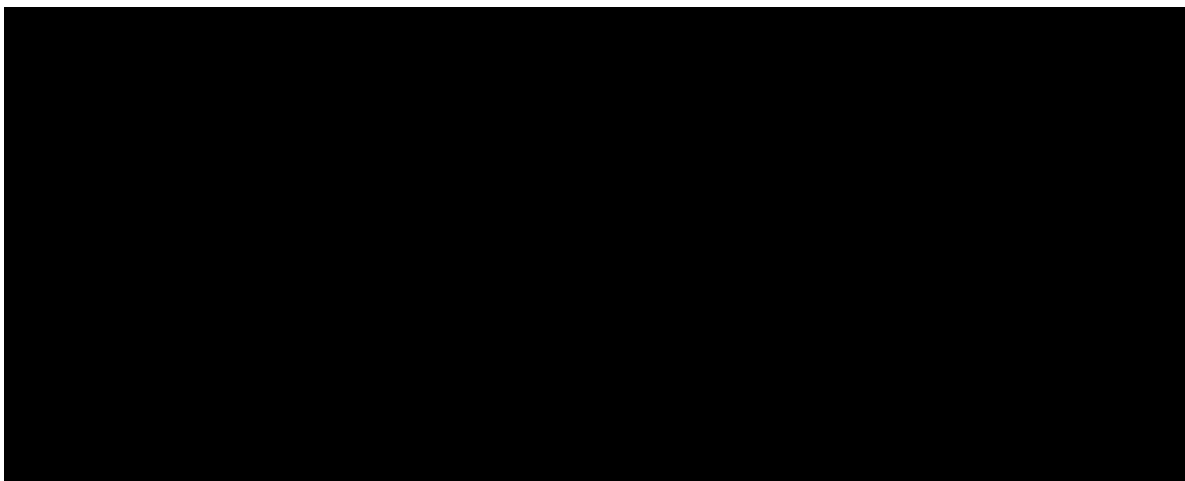
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 Signature

7/25/2021

Date

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last revised 06/8/2020

Regular Board Meeting July 14, 2020

The Board meeting was called to at 4:41 PM **via Conference Call** by the Chair person, Viola Abbott. The Board members present were: Viola Abbott, JoAnne Challenger, Joan Ramsey, Michele Weekes, Michael Kohlhagen, Deborah Knight

Absent: Afrah Richmond

Present from the Administration: Principal, George Leonard, Financial Consultant, Larry Hughes

CEI: Michel Edwards

A motion was made to accept the minutes for June 9th 2020 by Viola Abbott with any necessary corrections and seconded by Michele Weekes.

Principal's Report: George Leonard

Attached to the minutes is CAMPA's Reopening Plan Draft. In August the final plan will be submitted.

The Summer Bridge Program started this week involving both new students and a few 6th grade students from last year. The classes are scheduled from 9am – 12 Noon, Mon. – Fri., for 3 weeks. The subjects covered are as follows;

- Mathematics
- History
- Living Environment
- ELA

There are 18 participants at this present time. Recruitment of students from participating families has picked up based on parent feedback.

The graduation rate was 100% for the second year. All students attending Summer School have been performing well and appear more focused. It appears that at the end of this hold-over format, all students will have met their requirements for promotion.

A meeting with David Frank and Vickie Smith two weeks ago was very informal but informative. We discussed the state of CAMPA and recommendations moving forward. David was praising the progress of the school and placed us on an unofficial list among the Middle Schools performing in their network of schools. We discussed forming a pilot that would focus on our expansion to 9th-10th grade along with a 1.2-million-dollar addition for the plan.

He also expressed interest in meeting with Board to address any concerns or recommendations for future. He is also pleased that CAMPA continues to promote advanced learning and has established a more open communication with Vickie Smith and NYSED.

Recruitment:

The numbers are steadily increasing with confirmed registrants over the past 2 weeks. We have explored additional avenues for improving our recruitment efforts with an Organization with proven track record for recruiting students in East New York. We are also showcasing students on a Program called Brooklyn 45 with a national audience live streamed on YouTube. The program focuses on teenagers representing young scholars in NY.

The producer of the Show is Ms. Alonta Wrighton, and her main purpose is to promote CAMPA and stimulate our recruitment campaign.

CEI- we continue to meet and actively engage with CEI on a regular basis. Most of our attention has been drawn to recruitment and financial stability. David Frank also mentioned the importance of opening communication with members of the Board of Regents with an emphasis on Regent Dr. Young and Regent Dr. Cashen.

Our reopening strategies have been mainly centered on the best model for addressing the following concerns:

- Safety
- Quality Instruction
- Facilities
- Staff Reduction
- Parent concerns
- Virtual full time
- Hybrid
- In House Only

We are awaiting update from the State concerning mandated acceptable plans as described by the Governor and Mayor. Our plans are complete for each model awaiting the above revisions for approval.

CEI: Machel Edwards

Mr. Edwards has been in with parents that said their child will be coming to CAMPA – 38 families and pushing. An Open House was held earlier and CEI is working with the Underdog Group.

Mr. Edwards is trying to set-up a meeting the Bangladesh Group on July 15, 2020. The time and place still have to be determined with their business person.

Board Training: Michael Kohlhausen

Weekly Board training will be set-up on Tuesdays weekly. It will be conducted through 30-minute segment on ZOOM.

Mr. Kohlhausen will send an outline to the Board members. The time period should be between 8 to 10 weeks.

Finance: Larry Hughes

Budget as of now will be based on 75 students

CSBM still has to give their final report which will include corrective action plan, standard operations procedure, roles and responsibilities.

New Business: Joan Ramsey

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It was recommended by Ms. Ramsey **a math award** being given out at each graduation.

With no further business, the meeting was adjourned at 5:52PM.

Respectfully submitted,

Deborah Knight
Secretary

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Regular Board Meeting August 11, 2020

The Board meeting was called to order at 4:40 PM. **VIA ZOOM** by the Board chair Viola Abbott. The board members present were: Viola Abbott (Chair), JoAnne Challenger (Co-Chair), Michele Morais-Weekes (Secretary), Deborah Knight (Treasurer), Michael Kohlhausen, Joan Ramsey, and Afrah Richmond.

Non-Board Members in Attendance: George Leonard (Principal), Larry Hughes (Financial Advisor) and Stephanie Mauterstock (Educational Consultant)

A **motion** was made by Viola Abbott and seconded by Michele Morais-Weekes to approve the July 14, 2020 Board minutes. The motion was approved unanimously.

PRINCIPAL'S REPORT:

A grant from the Borough President's office will be given to CAMP A to use for capital improvements.

The State will give CAMP A \$35,000 for PPE, masks, and equipment to help us through the covid-19 pandemic.

The proposed open school date is September 9, 2020.

RENEWAL PLAN:

The majority of the meeting was devoted to an update of the renewal plan by Stephanie Mauterstock.

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The document covers:

Grades Served and Instructional Time
Peer Tutoring by High School Students
Renewal Strengths and Challenges
Five Year Strategic Plan
Projected Enrollment
Budget Overview

Our partnership with CEI will be very important as we move CAMPA forward.

Our renewal term begins in 2021-2022.

A **motion** was made by JoAnne Challenger and seconded by Viola Abbott to approve and submit the application for charter renewal to NYSED (CAMPA'S authorizer) on Friday, August 14, 2020. The motion was approved unanimously.

CEI – CENTER FOR EDUCATIONAL INNOVATION

CEI will begin Board Training on August 18, 2020. There will be a minimum of 7 sessions and additional sessions scheduled if needed.

A **motion** was made by Deborah Knight and seconded by Michele Morais-Weekes to approve the slate of officers for the upcoming school year 2020-2021.

Chair --- Viola Abbott

Co-Chair ---JoAnne Challenger

Secretary --- Michele Morais-Weekes

Treasurer--- Deborah Knight

The motion was approved unanimously.

The meeting adjourned at 6:25 PM by Viola Abbott.

Respectfully Submitted,

Michele Morais-Weekes
Secretary

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Regular Board Meeting September 17, 2020

The meeting was called to order at 4:50 PM **VIA ZOOM** by the Board chair Viola Abbott. The Board members present were Viola Abbott (Chair), JoAnne Challenger (Co-chair), Michele Morais-Weekes (Secretary), Deborah Knight (Treasurer), Michael Kohlhausen, Joan Ramsey, and Afrah Richmond.

Non-Board Members in Attendance: George Leonard (Principal), Nakia Gaston (Director of Operations), Larry Hughes (Financial Consultant)

A **motion** was made by Deborah Knight and seconded by JoAnne Challenger to accept the August 11, 2020 minutes with any necessary corrections. The motion was approved unanimously.

PRINCIPAL'S REPORT

Enrollment/Student Attendance

There are 10 students who attend CAMPA physically. These students are spread out in the multi-purpose room and see the same lessons as the students who are learning from home. Parents bring these students to school daily. There is no bus transportation.

In terms of enrollment, we have 94 students in ATS---28 (6th graders), 32 (7th graders) and 34 (8th graders). There are possibly 7 more students who may come to CAMPA through Underdog.

CAMPA has 12 ELL students.

Instruction

Virtual learning continues as the mode of instruction for students. This year, Mr. Leonard is working on moving the teachers away from blackboard use. He wants the teachers to have more question/answer sessions and to hold all students accountable for their work.

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Mr. Leonard is having more meetings with the teachers. He meets with them in a group once a week and also individually during the week to help them tweak their teaching style and help them become more collaborative. CAMPA has two licensed teachers ---- the Special Education teacher and the English teacher (who returned to CAMPA). CEI is assisting CAMPA in trying to recruit more licensed teachers.

The Guidance Counselor does most of her meetings with the students through ZOOM.

CEI (Educational Service Provider for CAMPA)

CEI will continue with the weekly Board workshops. Michael Kohlhausen suggested that we complete the training, then work in groups to further explore topics where we need additional training.

CEI will work with the Board on creating a monthly financial report. Ms. Janette Anderson, former principal, will assist in the implementation of the corrective action financial plan.

Mr. Machel Edwards and Mr. Everett Hughes will continue to help with recruitment.

Thanks to CEI, we have all the student equipment (lap tops, hot spots, etc.) and teacher equipment (cameras, etc.) we need for this year.

The meeting was adjourned at 5:15 PM by JoAnne Challenger.

Respectfully Submitted,

Michele Morais-Weekes
Secretary

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Regular Board Meeting October 13, 2020

The meeting was called to order at 4:50 PM **VIA ZOOM** by the Board chair Viola Abbott.

Board Members in Attendance: Viola Abbott (Chair), JoAnne Challenger (Co-Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Michael Kohlhagen, Joan Ramsey, and Afrah Richmond

Non- Board Members in Attendance: George Leonard (Principal), Larry Hughes (Financial Consultant), Armah Sultan (CEI- Director of Finance)

A motion was made by JoAnne Challenger and seconded by Joan Ramsey to accept the minutes of September 17, 2020 with any necessary corrections. The motion was unanimously approved.

CEI (Educational Service Provider for CAMP)

Armah Sultan, along with Janette Anderson (former principal), are working with Larry Hughes and Nakia Gaston to make sure the current financial plan is implemented and maintained.

Hot spots are working out well with CAMP students. Mr. Machel Edwards is the point person for this project.

CEI will continue with the weekly Board training.

PRINCIPAL'S REPORT

- CAMP has 90 students enrolled. Strategies for increasing the student body remains active. The CAMP Community Day held on October 3rd was well attended and set the stage for new enrollees.

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- The first marking period is coming to an end and the progress reports will be sent to the parents next week.
- Parent and student assemblies are scheduled every week (Parents –Saturday and Students—Monday) to maintain an open line of communication and address concerns of both parties.
- Tutorial sessions have been scheduled for the weekend. A plan targeting poor grades and social emotional issues is the main focus.
- Special Needs students have been actively monitored based on their updated IEP's and parent involvement.
- On line instruction continues to be modified and restructured in response to technical issues and other related problems.
- There is a new Wellness component---monitor students who look sad. This is a check list.
- All students and staff follow the same morning protocol and continue to wear protective gear and practice safe social distancing. A school nurse is at the school if further intervention is needed.
- Tomorrow's Leaders will be offering workshops on the state of mind of students during the pandemic. CAMPA students will attend.
- Extra Curricular Activities--- Track/ Basketball Teams, Talent Show (Zoom), Academic Competition (Math & Science), Music Appreciation, Stem Internship at Medgar Evers College

The most pressing need is more computer devices. CEI and Larry Hughes will look into this.

On Oct. 21-Oct. 23, there will be the NY Charter Schools Virtual Conference/ Innovation and Empowerment. CEI will pay admission fees for all Board members. Mr. Leonard will be on a panel to discuss –Creating Anti Racist Schools.

The public hearing for CAMPA will be October 29, 2020. Mr. Leonard, Mr. Gaston, parents and students will speak about CAMPA.

A **motion** was made by Deborah Knight and seconded by Michele Weekes to enter into executive session for the purpose of discussing a contractual relationship between the Board and the administration. The motion was approved unanimously.

The financial committee, along with Larry Hughes, (financial advisor) presented a plan. Ms. Viola Abbott made a motion to accept the recommendation of the finance committee. It was seconded by Joanne Challenger. The motion was approved unanimously.

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Michele Weekes made a **motion** for the meeting to come out of executive session. Joan Ramsey seconded the motion. The motion was approved unanimously.

JoAnne Challenger made a **motion** to adjourn the meeting at 6:30 PM. Viola Abbott seconded it. The vote was unanimous.

Respectfully Submitted,

Michele Weekes
Secretary

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Regular Board Meeting November 10, 2020

The meeting was called to order at 4:38 PM via Zoom by the Board Co-Chair, JoAnne Challenger.

Board members in attendance: Viola Abbott (Chair), JoAnne Challenger (Co-Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Joan Ramsey, Afrah Richmond, and Michael Kohlhausen.

Non Board Members in attendance: Niaka Gaston (Director of Operations)

A **motion** was made by JoAnne Challenger and seconded by Deborah Knight to accept the October 13, 2020 with any necessary corrections. The motion was approved unanimously.

Principal's Report:

Mr. Gaston gave the principal's report. He spoke about the upcoming NYSED site visit. The visit will be on December 17th and 18th. The primary focus of the upcoming visit will be---

Student Progress
Parent Focus Groups
Special Ed. Services
Board of Directors
Instructional Modalities

Enrollment
Extension to 9th& 10th grades
Financial Stability
AIS Design

The extra- curricular activities for the students are---

Track Team
Stem
Tutorial Sessions

Basketball Team
Academic Competition
Music Appreciation

The first marking period ended two weeks ago and progress reports were sent home. Parent /Teacher conferences were held through Zoom. While the

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parent turn- out was less than expected, Mr. Gaston explained that there is a lot of parent access. Parents can sit-in on the classes, speak with teachers on Zoom and through the parent/student assemblies on Saturdays.

For the assessments next week, Google Classroom and Zip Grade will be used. Mock state assessments in ELA and Math will be given and the scores will be compared to last year's Spring exams. Mock regents will be given also.

In addition, Castle Learning is being looked at as a possible program to be used for assessing students and measuring student progress in the future.

No Regents will be given in January.

On enrollment, we presently have 92 students.

We have 18—20 students who are in attendance (physically) daily. All of the safety guidelines are being followed.

Recruitment for middle school and high school students will begin after November 15.

CEI (Educational Service Provider for CAMPA)--Update

Michael Kohlhausen and Amy Shore will continue with the weekly Board workshops.

Michael Kohlhausen will speak with Machel Edwards about updating the recruitment plan. Recruitment will be for new students and teachers.

A **motion** was made by Michael Kohlhausen and seconded by JoAnne Challenger to enter into executive session to discuss the recommendation of the Financial Committee concerning the salaries of the Administrative staff. The motion was approved.

Joan Ramsey made a **motion** to accept the recommendation. It was seconded by Michael Kohlhausen. The motion was approved. The next step will be to finalize the contract with our lawyer.

Michele Weekes made a **motion** that we come out of executive session. It was seconded by Viola Abbott. The motion was approved.

Staff Pre-Thanksgiving luncheon will be given on November 19, 2020.

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The meeting was adjourned at 6:07 PM.

Respectfully Submitted,

Michele Weekes
Secretary

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Regular Board Meeting December 8, 2020

The meeting was called to order **VIA ZOOM** by the Board Vice Chair, JoAnne Challenger.

Board Members in attendance: Viola Abbott (Chair), JoAnne Challenger (Vice Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Joan Ramsey, Afrah Richmond, and Michael Kolhagen.

Non- Board Members in attendance: George Leonard (Principal), Niaka Gaston (Director of Operations), Larry Hughes (Financial Advisor)

Board minutes for November will be submitted at the next meeting.

Principal's Report:

School Environment—

The On-Site instruction has intensified because more students are doing the virtual classroom **AT** CAMPA. The number of students attending CAMPA daily has grown from 8-12 to 16 – 20. These students are more in need academically. The students who remain at home function well at this time.

Benchmark Exams---

Benchmark exams are given monthly to gauge the progress of the students. The assessments used are Google Forms and Zip Grade. The exams are based on what was taught and what the students should have learned. Adjustments in classroom instruction are made due to student performance on these exams.

Professional Development---

Professional development has been modified to address the issues of the virtual model. Along with that, the administration and other specialists are meeting with teachers on a weekly basis, looking at lesson plans, questioning, student engagement, etc.

Mr. Leonard will send and discuss the high school design at a later time.

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Currently enrolled at CAMPA are 90 students (two less than last month).

Mr. Gaston- Director of Operations: No report at this time.

CEI---Update

Michael Kohlhagen and Amy Shore will continue with Board training and preparation for the State visit.

12/9-----Thursday 3:00—4:30

12/10----Friday 3:00---4:30

The Board needs to review benchmarks. The by-laws need to be updated and the minutes need to include more resolutions (if possible)/details.

Committee Reports—

Compliance, Education, Facilities, Recruitment----No report at this time.

Finance---

There was a discussion on the Grant given to CAMPA by the Borough President (\$250,000). The church would be reimbursed for every \$50,000 they spent. The committee agreed that the money would not be enough to really fix up a module properly. If the church decides to use the money, they cannot sell the property for 25 years and only a not- for – profit organization could use the module/property. The church would have to make that commitment to the city.

New Business—

Recruitment for new board members---

Joan Ramsey and Afrah Richmond have possible candidates. After the state audit, the Board will read their resumes, interview them and invite them to a Board meeting.

The meeting adjourned at 6:10 PM.

Respectfully Submitted,

Michele Morais-Weekes
Secretary

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CAMPA CHARTER SCHOOL REGULAR BOARD MEETING JANUARY 5, 2021

The meeting was called to order at 4:30 PM **VIA ZOOM** by the Board Chair, Viola Abbott.

Board Members in Attendance: Viola Abbott (Chair), JoAnne Challenger (Vice-Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Michael Kohlhagan, Joan Ramsey, and Afrah Richmond

Non-Board Members in Attendance: Larry Hughes (Financial Consultant), George Leonard (Principal), Nakia Gaston (Director of Operations)

A motion was made by Viola Abbott and seconded by JoAnne Challenger to accept the agenda. The motion was approved unanimously.

A motion was made by JoAnne Challenger and seconded by Viola Abbott to approve the November minutes with any necessary corrections. The minutes were approved unanimously.

A motion was made by JoAnne Challenger and seconded by Afrah Richmond to approve the December minutes with any necessary corrections. The minutes were approved unanimously.

BY—LAWS

JoAnne Challenger explained the updating of by-laws. There were several changes. The most important was the term limits of the Founding Board and the Regular Board members.

It will be discussed at the next Compliance meeting and then brought back to the Board.

FINANCE COMMITTEE

The financial committee gave an update on the Fiscal Policy and Procedures. The debit card account opens with \$5,000.

When the money spends down, it is replenished up to \$5,000 again.

As to purchase orders, a purchase order **under** \$5,000 is approved by the principal. A purchase order **above** \$5,000 needs to be approved by a Board member in addition to the principal.

As to new employees to CAMPA, the principal must submit the employee's resume, contract and fingerprint clearance **before** the employee begins his/her job.

A motion was made by Joanne Challenger to accept the updated policy as outlined by the Finance Committee. It was seconded by Michele Weekes. The motion was approved unanimously.

EDUCATION COMMITTEE

Afrah Richmond reviewed the education committee's notes with the Board:

CAMPA'S school model acts as a bridge to high school. Students in each grade are given the opportunity to take regents in each grade. By the time a student graduates, they could have taken at least 4 regents exams.

There is intervention to assist students not on grade level: small group sessions after school and on Saturday's.

The Special Education teacher assists with student tutorial and assists teachers whose students need differentiated instruction

Social emotional component of CAMPA is presently covered through counseling with the school guidance counselor, special education teacher and community organizations such as Tomorrow's Leaders.

There was a discussion about expanding the school to high school beginning with Grade 9.

JoAnne Challenger made a motion to reinstate Larry Hughes as a trustee on the CAMPA Board upon approval of the State Education Committee. It was seconded by Viola Abbott. The motion was approved unanimously.

JoAnne Challenger made a motion to adjourn the Board meeting at 5:35 PM. Joan Ramsey seconded. The vote was unanimous.

Hard Work Generates Unlimited Options!

Amy Shore met with the Board for continued Board training.

Respectfully Submitted,

Michele Weekes
SEcretary

Hard Work Generates Unlimited Options!

CAMPA CHARTER SCHOOL REGULAR BOARD MEETING FEBRUARY 9, 2021

The meeting was called to order at 4:40 PM by Board Chair, Viola Abbott.

Board Members in Attendance: Viola Abbott (Chair), Joanne Challenger (Vice Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Larry Hughes, Michael Kolhagan, Joan Ramsey, and Afrah Richmond

Non-Board Members in Attendance: George Leonard (Principal), Niaka Gaston (Director of Operations)

A motion was made by Deborah Knight and seconded by Viola Abbot to accept the agenda. The motion was unanimously approved.

A motion was made by Viola Abbott and seconded by Deborah knight to accept the January minutes with corrections. The motion was unanimously approved.

No one from the community was present.

PRINCIPAL'S REPORT

Enrollment = 91 students

The 3rd marking period has ended and progress reports were sent to the parents. Parent feedback was scheduled where needed.

The official class teachers continue to monitor student attendance and attentiveness.

Student assemblies are every Monday. They are very important. The student goes to the teacher where they are having the most difficulty.

Students are meeting with teachers on Saturday and Sunday.

Parents in the classroom are every Wednesday at 6:00.

Recruitment efforts are more strategic and well organized.

Regents exams are cancelled by the State.

Parent /Teacher Instructional Series covered the following lessons: Living environment, US history, Algebra, ELA, Health & Global (pending)

Areas Of Concern:

Student Progress

Enrollment

Parent Concerns

Sp. Ed. Services

Need to develop a Stem Lab

Financial Stability

Extension to grades 9-10

TEACHER CERTIFICATION

Hard Work Generates Unlimited Options!

There was discussion around certification of teachers. We have 6 teachers---2 certified and 4 uncertified. Giving teacher scholarships was a suggestion. Michael Kohlhausen stated that he had a couple of scholarships he could give. Mr. Gaston suggested creating a scholarship package.

BY--- LAWS

The by-laws continue to be updated.

Members & Quorums—There were originally 11 board members. There are 4 vacancies which we never declared. It is up to the Board to restore the original number of Board members or reduce the number. If we lower the number, the state will ask us to go back and review the actions taken at meeting where there was no quorum.

A motion was made by JoAnne Challenger and seconded by Larry Hughes that we maintain the 11 member Board. The motion was discussed and a roll-call vote was taken.

The motion passed 6 to 2.

There are 3 possible candidates for the Board. The Board will invite them to the next Board meeting. They will be asked to speak on why they would like to be a Board member of CAMPA and they will see how we operate. A decision will be made after the next meeting.

REFLECTIONS of the SITE VISIT

Vicki Smith spoke to the Board about the State visit. She stated that the first site visit report will give the school a chance to respond if there are any factual errors. After that, the State sends the final recommendation to the Board of Regents. CAMPA will be on the April agenda of the Board of Regents.

Ms. Smith also stated that it was a very good meeting. The Board was very helpful and very involved. Speaking with the youngsters was the best. They were super involved and super articulate. She added that there has never been a complaint to the State about CAMPA. It is evident that the personal awareness part of CAMPA's curriculum is working. However, there are some concerns, such as Benchmark 10.

The State also is concerned about Board governance.

Save the date: March 20, 2021 -- A Conference for Planning

A motion was made by Viola Abbott and seconded by Joan Ramsey to have the committee reports done in March.

The motion was made to adjourn the meeting by JoAnne Challenger and seconded by Deborah Knight. The vote was unanimous.

The meeting was adjourned at 6:46 PM.

Respectfully Submitted,

Michele Weekes
Secretary

Hard Work Generates Unlimited Options!



**CAMPA CHARTER SCHOOL
REGULAR BOARD MEETING
MARCH 9, 2021**

The meeting was called to order at 4:40PM via ZOOM by Board Chair Viola Abbott.

Board Members in Attendance: Viola Abbott (Chair), JoAnne Challenger (Vice-Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Larry Hughes, Michael Kohlhausen, Joan Ramsey, and Afrah Richmond

Non-Board Members in Attendance: George Leonard (Principal), Niaka Gaston (Director of Operations)

Prospective Board Members: Kerwin Bailey, Blyne Jeffries, Maria Flateau, and Jason Warde

A motion was made by JoAnne Challenger and seconded by Joan Ramsey to accept the agenda. The motion was unanimously approved.

A motion was made by Viola Abbott and seconded by Deborah Knight to accept the February minutes with corrections. The motion was unanimously approved.

Introduction of Prospective Board Members

Each prospective member was introduced by the nominating Board member.

The nominee then spoke briefly about their background and why they would like to be on the CAMPA Board.

MR. KERWIN BAILEY----- Brooklyn bred. Knows the community. Lived up the block from CAMPA. Paul Robeson graduate. Wants to give back to the community.

MS. BLYNE JEFFRIES-----Director of Communications at the YMCA, Graduate of Hampton, Member of ALPHA KAPPA ALPHA sorority

MR. JASON WARDE----- Certified public accountant; can bring financial oversight to the Board; Teaches at Hudson County Community College.

MS. MARIA FLATEAU----- Helps manage her father's real estate business in Bedford Stuyvesant; Has degrees in business; President of a Block Association in Bedford Stuyvesant.

Community Remarks

Parents asked to speak at the Board meeting. However, no one attended.

Renewal Update

The renewal will be presented to the Board of Regents in April. David Frank will send the report to Vickie Smith who will send the report to Ms. Abbott and Mr. Leonard.

PRINCIPAL'S REPORT

Ms. Knight stated that the state reported to the finance committee that enrollment was 89. (This report came from the DOE—5th cycle payment.)

Mr. Leonard stated that CAMPA will definitely have 91 students at the next count.

Regarding **teacher certification**, CEI set up a meeting with Grand Canyon University and the school administration to begin a certification program for CAMPA teachers who want to obtain their certification.

Recruitment

Recruitment continues. Thanks to the efforts of the Recruitment Committee (the school, the board, CEI, and Underdog) more families are applying. The school continues to have Open Houses for prospective families.

Student Distance Learning Program

Students are on a new schedule. The full day schedule is interactive on Monday thru Thursday. On Friday's, students are able to meet with teachers in small groups or individually. They are also given the opportunity to view the next week's video lesson and address the course work posted on Google classroom. In addition, teachers have scheduled office time daily from 3:00PM- 3:45PM for students to ask questions and clarify assignments. Students are still required to check – in during AM & PM homeroom for attendance.

Measurable Student Performance Data

Zoom in addition to Google Classroom has the following compiled recorded data:

1. Daily attendance records.
2. Completed assignments and late submissions.
3. Benchmark exams and quiz grades for all subjects.
4. Classroom lessons and homework assignments.
5. Recitation periods involving remediation and student feedback.
6. Student behavior and other related concerns.
7. Breakout room assignments and remediation for all students attending recitation.

The 8th grade students were in the building (following the covid guidelines) for a simulation of the Living Environment Regents.

A videographer took photos/videos of students to use on Facebook and Instagram. This is part of the recruitment campaign.

Benchmark grades will go out next week and will be given to the Education Committee.

Mr. Gaston continues to focus on the budget, the full virtual and hybrid models of instruction and student recruitment.

COMMITTEE REPORTS

Education Committee

STEM Lab

The Borough President gave the school a \$200,00 grant to be matched with a company that gives the services the school needs. The school is looking at mobile labs at this time. The final decision will not be made until the end of the school year with a start- up date of Fall, 2021.

Dashboard

The completed dashboard has not been given to the committee. Mr. Gaston is reviewing the format and is modifying it to reflect realistic data points. The final layout should be given to the Board by next week.

Assessments

The next round of assessments will cover the curriculum from September – February. They will be administered through Google Form, IO Assessments and Castle Learning.

Busing

There was a discussion regarding the cancellation of the CAMPA sponsored student transportation service. Mr. Gaston found that during the 2019-2020, 14 children used bus service---six (6) used van service and eight (8) used the DOE bus service. No decision on busing was made at this time,

Lottery

The lottery will be held April 1, 2021.

Financial Committee

Ms. Knight gave a detailed report on the finances at CAMPA at this time.

Compliance Committee

The committee is finishing Benchmark 10. There was also discussion around the renewal process and planning for the retreat.

The meeting was adjourned.

Respectfully Submitted,

Michele Weekes

Secretary



**CAMPA CHARTER SCHOOL
BOARD MEETING
APRIL 13, 2021**

The meeting was called to order via ZOOM at 4:35 PM by Board Chair Viola Abbott.

Board Members in Attendance: Viola Abbott (Chair), JoAnne Challenger (Vice Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Larry Hughes, Michael Kohlhagen, Joan Ramsey, Afrah Richmond

Non- Board Members in Attendance: George Leonard (Principal), Niaka Gaston (Director of Operations), Ms. Anosike (Vice President – PTA)

Prospective Board Members in Attendance: Kerwin Bailey, Blyne Jeffries, Maria Flateau, Jason Warde

A motion was made by Deborah Knight and seconded by Michele Weekes to accept the agenda. The motion was unanimously approved.

Community Remarks:

Ms. Anosike spoke about what the parents want for the school and how CAMPA could be an important part of the East New York community.

Ms. Abbot thanked Ms. Anosike for coming to express the ideas/concerns of the parents.

Ms. Anosike left the meeting.

PRINCIPAL'S REPORT:

The present enrollment is over 90 students and strategies for increasing enrollment for next year continues for grades 6-8.

Parent & student assemblies are scheduled every week in order to maintain an open line of communication between the school & CAMPA.

Tutorial sessions, parent/administration conferences have been scheduled. A plan targeting poor grades and social emotional issues is the main focus.

All students and staff follow the same morning procedures and continue to wear protective gear and practice safe distancing.

On- line instruction continues to be modified and restructured.

Special education students are carefully monitored by Ms. Karim.

Tomorrow's Leaders will be offering workshops on the state of mind of students during and after the pandemic.

Extra Curricular Activities designed for next year are:

Basketball, Track Team, Music Appreciation, Tutorial Sessions, Academic Competition, Stem Internship at Medgar Evers College

CEI

Tim Opium from CEI is the new member of the financial support team for CAMPA.

Discussion continues with Grand Canyon University on creating a program for CAMPA teachers who want State certification.

RETREAT (4/17/2021)

The agenda for Saturday was discussed.

Larry will give a full financial report and discuss where the school is headed financially.

Amy Shore will discuss strategic planning.

Rise-Up will present. Rise-Up is a new East New York- Health & Wellness organization.

There will be no keynote speaker.

COMMITTEE REPORTS

Education

There was no meeting this month.

Compliance

We must complete the Board Questionnaire and send back to JoAnne.

A motion was made by Joan Ramsey that we accept the CAMPA Board Policy for adding new Board Members. It was seconded by Larry Hughes. The motion was approved unanimously.

Facilities

We will not be moving into the Trey Whitfield school building.

Maria Flatea suggested that we look into MWBE (Minority Women Business Enterprise) or MBE. They may be able to help us.

A motion was made by Joan Ramsey and seconded by Deborah Knight to adjourn the meeting. The meeting was adjourned at 5:47 PM.

Respectfully Submitted,

Michele Weekes

Secretary



**CAMPA CHARTER SCHOOL
MONTHLY BOARD MEETING
MAY 11, 2021**

The meeting was called to order via Zoom by the Board Chair, Viola Abbott at 4:40 PM.

Board Members in Attendance: Viola Abbott (Chair), JoAnne Challenger (Vice Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Larry Hughes, Michael Kohlhagen, Joan Ramsey, Afrah Richmond

Non-Board Members in Attendance: George Leonard (Principal), Nakia Gaston (Director of Operations)

Prospective Board Members in Attendance: Kerwin Bailey

A motion was made by JoAnne Challenger to amend the agenda to include CEI updates. The motion was seconded by Deborah Knight. The motion was unanimously approved.

A motion was made by Viola Abbott and seconded by Larry Hughes to accept the March and April minutes with corrections. The motion was unanimously approved.

COMMUNITY REMARKS: None

MEETING WITH THE STATE:

Michael Kohlhagan met with Vicki Smith & David Frank. They explained to him that the Regent's vote to approve CAMPA's renewal was pulled until the June meeting (second Monday in June).

As it stands now, CAMPA will only receive a 2 year renewal.

More information will follow.

PRINCIPAL'S REPORT:

The instructional staff continues to review the concepts taught in previous lessons to prepare the students for the State exams (ELA & Math) and the Algebra & Living Environment Regents (June). The State ELA exam was already administered (approximately 10 students) and the State Math exam (approximately 10-15 students) will be administered May 12. The State Science exam will be administered also.

The 3rd marking period for the Spring term begins this week. All promotion- in- doubt students will be part of the Principal's Academy. This gives them the opportunity to make up past assignments. In addition, Summer School will address the needs of all students who have to repeat courses they failed due to poor attendance or academic performance. Summer School will have a tentative start date of July 5 and end August 4.

CAMPA is presently showing 92 students enrolled and this is the final count for the 2020/2021 school year.

Student and teacher recruitment efforts continue.

CEI UPDATE:

Tom Opium (CEI) will meet with Mr. Leonard & Mr. Gaston next week. He will assist with monitoring of the budget and future projects.

Selma Betholomy will work with CAMPA. She will review the school's instructional model and mentor/coach the teachers. She will begin officially in September 2021.

BOARD RETREAT:

The results of the Board Survey were given

EDUCATION COMMITTEE:

There was no committee meeting this month.

FINANCE COMMITTEE:

Deborah Knight gave a detailed report on the finances of CAMPA at this time.

COMPLIANCE COMMITTEE:

The committee continues to discuss Board practices and set goals.

A motion was made by Michael Kohlhagen and seconded by Deborah Knight to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned at 6:12PM.

Respectfully Submitted,

Michele Weekes

Secretary



**CAMPA CHARTER SCHOOL
MONTHLY BOARD MEETING
JUNE 8, 2021**

The meeting was called to order **via Zoom** by the Board Chair, Viola Abbott at 4:40 PM.

Board Members in Attendance: Viola Abbott (Chair), JoAnne Challenger (Vice Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Larry Hughes, Michael Kohlhagan, Joan Ramsey, Afrah Richmond

Non-Board Members in Attendance: George Leonard (Principal), Niakia Gaston (Director of Operations)

Prospective Board Members in Attendance: Blyne Jeffries, Olywatoyin Ayanfodun

A motion was made by Deborah Knight and seconded by Viola Abbott to accept the agenda. The motion was unanimously approved.

A motion was made by JoAnne Challenger and seconded by Viola Abbott to accept the April minutes with necessary corrections. The motion was unanimously approved.

COMMUNITY REMARKS: None

PRINCIPAL'S REPORT:

The school will work with CEI to plan the use of the new monies coming in (ex. Workshops for parents, creation of a math lab, etc.)

The school wants to hold more events that center around parent involvement.

The school would like to have more use of the space in the church.

Ms. Abbott will set up a meeting to discuss this.

Because students have lost so much academically, a strong summer program will be set up to have students "catch-up" to where they should be. This will be the Summer Bridge Academy. The Board felt that the funding of 2 trips was important for the summer program to be effective.

A motion was made by JoAnne Challenger for the Board to fund 2 trips during the Summer Bridge Academy Program and at the discretion of the school leadership. It was seconded by Deborah Knight. The motion was unanimously approved.

Important Dates:

Nine to Nine Tutorial—Saturday, June 12—Study Groups

Tutors—High school students from Benjamin Banneker High School will come to CAMPA to help students prepare for exams.

These tutors will work during the next school next year.

Science State Exam ---Thursday, June 10

Local Assessments--- ELA--- June 14 and Math --June 16

Engage NY is the assessment that will be used.

Tests must be graded and uploaded to the State by June 30.

Community Day----Saturday, June 19th-- Introduces CAMPA to the community and provides information about services offered in East New York.

Algebra Regents-----June 22

Living Environment Regents----June 23

Graduation----Friday, June 25 --- CAMPA Garden—11AM

Annual Report to the State---due August 1

The Board will review and give input into the report before it is submitted.

CEI UPDATE:

A petition was generated on line by the parents of CAMPA about the school going up to Grade 9. Parents sent up over 500 names and 200 comments to the Regents Board.

FINANCE COMMITTEE:

Larry Hughes reviewed all of the expenses of CAMPA. The year will close in 2 weeks.

November 1 is when our audit goes up to the State.

Grant monies will be used according to grant requirements.

COMPLIANCE COMMITTEE:

All Members did fill out the self evaluation form.

RECRUITMENT COMMITTEE:

Recruitment continues. The school continues to receive “leads” through Underdog. Most of the “leads” are coming in through Facebook and Instagram. Parents are called and encouraged to register their child in CAMPA.

The social media campaign is updated every couple of weeks with new footage.

In addition, parent coordinators and guidance counselors are being contacted in District 17 and District 18.

Flyers are being placed in the windows of local stores.

Street Teams are giving out flyers and speaking to people.

Also, a member of CEI will be placing flyers into food baskets.

EDUCATION COMMITTEE:

The committee was updated through an email about important issues through the School Leadership Team.

A motion was made by Deborah Knight and seconded by Viola Abbott to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned at 6:11 PM.

Respectfully Submitted,

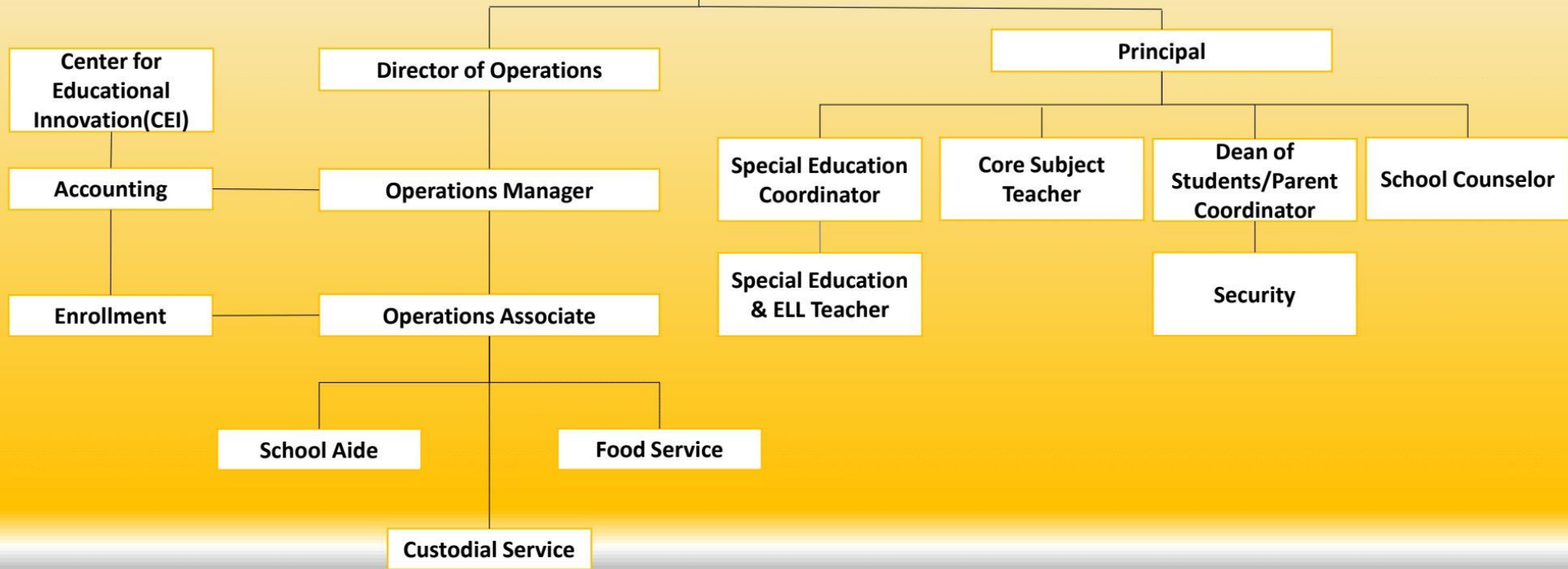
Michele Weekes

Secretary

BOARD OF TRUSTEES

Enrollment
Committee

Finance
Committee





2021-22 SCHOOL CALENDAR (DRAFT)

Months	Dates	Days	Descriptions
August	16-20	Monday - Thursday	Teacher/Staff Professional Development Institute
Aug - Sept	23-Sept 2	Mondays - Thursdays	Students Return To School
September	6-8	Monday - Wednesday	Labor Day Observance (School Closed)
September	9	Thursday	First Day Of Regular School Session Students Report To School
September	25	Saturday	First Day Of Saturday Academy
October	1	Friday	Professional Development Day/ Half-Day For Students
October	11	Monday	Indigenous People Day (School Closed)
October	25	Monday	Progress Report Distribution
October	29	Friday	Parent-Faculty Conferences/Half-Day For Students
November	2	Tuesday	Election Day (No Students)
November	5	Friday	Professional Development Day/ Half-Day For Students
November	11	Monday	Veterans Day (School Closed)
November	24-26	Wednesday - Friday	Thanksgiving Recess (School Closed)
December	13	Monday	Progress Report Distribution
December	20-31	Monday - Friday	Winter Recess (School Closed)
January	7	Friday	Professional Development Day/Half-Day For Students
January	17	Monday	Fall Term Honor Roll Ceremony
January	18	Tuesday	Dr. Martin Luther King Jr. Day (School Closed)
January	19	Wednesday	Half-Day For Students
February	4	Friday	Half-Day For Students
February	7	Monday	Professional Development Day/ Half-Day For Students
February	18-25	Monday - Friday	Report Card Distribution
March	4	Friday	Midwinter Recess (School Closed)
March	21	Monday	Professional Development Day/ Half-Day For Students
March	25	Friday	Progress Report Distribution
March	30-31	Wednesday - Thursday	Parent-Faculty Conferences/Half-Day For Students
March/April	31-April 4	Thursday - Monday	NY State ELA Testing
April	15-22	Monday - Friday	Easter Break (School Closed)
April	27-28	Wednesday - Thursday	Spring Break (School Closed)
May	9	Friday	NY State Mathematics Testing
May	13	Friday	Progress Report Distribution
May	25	Wednesday	Professional Development Day/ Half-Day For Students
May	30	Monday	Spring Term Honor Roll Ceremony
June	3	Friday	Memorial Day (School Closed)
June	4	Saturday	Professional Development Day/ Half-Day For Students
June	11	Saturday	Saturday Academy 9 To 9
June	18	Saturday	Saturday Academy 9 To 9
June	22	Wednesday	Saturday Academy 9 To 9
June	23	Thursday	Half-Day For Students
June	24	Friday	School Closed For Non Regents Students
June	27	Monday	School Closed For Non Regents Students
June	29	Wednesday	Report Card Distribution
June	30	Thursday	Commencement Ceremony (Tentative)
			Last Day Of School For Students/Half Day For Students
			Last Day For Faculty And Staff

THE CITY OF NEW YORK

HOUSING AND DEVELOPMENT ADMINISTRATION
 DEPARTMENT OF BUILDINGS
 CERTIFICATE OF OCCUPANCY

BOROUGH BROOKLYN

DATE

NO. [REDACTED]

This certificate supersedes C.O. No.

THIS CERTIFIES that the ~~new~~ altered-existing-building premises located =
 1962/1963, Lipian Boulevard, 338/348 Vermont Street, Block 4348 Lot 1
 8-18-69 SUBMITTAL OF SEEN PLANS
 REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN

ZONING DISTRICT R 5

Block 4348 Lot 1

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOAD LBS. PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING RESOLUTION BUILDING CODE				DESCRIPTION OF USE
			DWELLING OR ROOMING UNITS	USE GROUP	HABITABLE ROOMS	OCCUPANCY GROUP	

BEGINNING at a point on the
distant [REDACTED]

running
thence
thence
thence

to the point or place of beginning.

PROJECT NO. **1083/70** DATE OF COMPLETION **9/9/71** CONSTRUCTION CLASSIFICATION **Class 1C**
 BUILDING OCCUPANCY GROUP **6** HEIGHT **1 & 1/2** STORIES **15-18** FEET **26 1/2**

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS.

	YES	NO
1. Fire Alarm System		
2. Fire Extinguisher		
3. Fire Escape		
4. Fire Drills		
5. Fire Protection Plan		
6. Fire Protection Training		
7. Fire Protection Equipment		
8. Fire Protection Personnel		
9. Fire Protection Records		
10. Fire Protection Inspection		
11. Fire Protection Maintenance		
12. Fire Protection Testing		
13. Fire Protection Evaluation		
14. Fire Protection Reporting		
15. Fire Protection Review		
16. Fire Protection Improvement		
17. Fire Protection Compliance		
18. Fire Protection Certification		
19. Fire Protection Accreditation		
20. Fire Protection Approval		
21. Fire Protection Authorization		
22. Fire Protection Permission		
23. Fire Protection Consent		
24. Fire Protection Agreement		
25. Fire Protection Understanding		
26. Fire Protection Cooperation		
27. Fire Protection Assistance		
28. Fire Protection Support		
29. Fire Protection Help		
30. Fire Protection Aid		
31. Fire Protection Relief		
32. Fire Protection Comfort		
33. Fire Protection Security		
34. Fire Protection Safety		
35. Fire Protection Health		
36. Fire Protection Welfare		
37. Fire Protection Well-being		
38. Fire Protection Happiness		
39. Fire Protection Joy		
40. Fire Protection Pleasure		
41. Fire Protection Fun		
42. Fire Protection Entertainment		
43. Fire Protection Recreation		
44. Fire Protection Amusement		
45. Fire Protection Enjoyment		
46. Fire Protection Satisfaction		
47. Fire Protection Contentment		
48. Fire Protection Fulfillment		
49. Fire Protection Completion		
50. Fire Protection Achievement		
51. Fire Protection Success		
52. Fire Protection Victory		
53. Fire Protection Triumph		
54. Fire Protection Conquest		
55. Fire Protection Overcoming		
56. Fire Protection Defeating		
57. Fire Protection Beating		
58. Fire Protection Winning		
59. Fire Protection Prevailing		
60. Fire Protection Dominating		
61. Fire Protection Controlling		
62. Fire Protection Managing		
63. Fire Protection Handling		
64. Fire Protection Operating		
65. Fire Protection Running		
66. Fire Protection Leading		
67. Fire Protection Guiding		
68. Fire Protection Directing		
69. Fire Protection Steering		
70. Fire Protection Navigating		
71. Fire Protection Traveling		
72. Fire Protection Moving		
73. Fire Protection Transporting		
74. Fire Protection Carrying		
75. Fire Protection Holding		
76. Fire Protection Supporting		
77. Fire Protection Backing		
78. Fire Protection Promoting		
79. Fire Protection Encouraging		
80. Fire Protection Inspiring		
81. Fire Protection Motivating		
82. Fire Protection Stimulating		
83. Fire Protection Energizing		
84. Fire Protection Revitalizing		
85. Fire Protection Refreshing		
86. Fire Protection Rejuvenating		
87. Fire Protection Renewing		
88. Fire Protection Regenerating		
89. Fire Protection Restoring		
90. Fire Protection Rebuilding		
91. Fire Protection Reconstructing		
92. Fire Protection Reestablishing		
93. Fire Protection Reinstating		
94. Fire Protection Reintegrating		
95. Fire Protection Reincorporating		
96. Fire Protection Reuniting		
97. Fire Protection Reconciling		
98. Fire Protection Reversing		
99. Fire Protection Undoing		
100. Fire Protection Restoring		

	YES	NO
STANDPIPE SYSTEM (C26-1702.1)		
YARD IRRIGANT SYSTEM (C26-1702.2)		
FERTILIZER IRRIGANT SYSTEM (C26-1702.17)		
STANDPIPE FIRE TELEPHONE AND SIGNALING SYSTEM (C26-1702.21)		
SMOKE DETECTOR (C26-1703.1) IF		
FIRE ALARM AND SIGNAL SYSTEM (C26-1704.1)		
AUTOMATIC SPRINKLER SYSTEM (C26-1703.1)		
CENTRAL STATION SUPERVISOR (C26-1703.2 & .4)		
WATER FLOW ALARM (C26-1703.4)		
SUAPENSE (C26-1703.6)		
TWO AUTOMATIC SOURCES (C26-1703.9a,b)		
ONE AUTOMATIC SOURCE (C26-1703.9c,d)		
DOMESTIC WATER SUPPLY SOURCE (C26-1703.9e)		

THE FOLLOWING PERMITTED ALTERNATE TO A REDDESSED STORMPIPE SYSTEM WAS PROVIDED OR INSTALLED 025-1702 I.O.

HAND OR PORTABLE FIRE EXTINGUISHERS SUBJECT TO FIRE DEPARTMENT APPROVAL (625-1702.1)(8000).
AUTOMATIC SPRINKLER SYSTEM CONNECTED TO A CENTRAL SUPERVISORY STATION (625-1702.100(2)).

THE FOLLOWING PERMITTED ALTERNATES TO A REQUIRED AUTOMATIC SPRINKLER SYSTEM WERE INSTALLED.

PARTIAL SYSTEM TABLE 17.2. CLASSIFY EXTENT OF SYSTEM BELOW.

MANUAL SYSTEM (TABLE 17-2)
AUTOMATIC SPRINKLER SYSTEM (TABLE 17-2)
AUTOMATIC FIRE EXTINGUISHING SYSTEM (TABLE 17-2) FOOTNOTE (a)

NON AUTOMATIC DRY SPRINKLER SYSTEM (MODEL 17-2) FOOTNOTE (4-3)

SMOKE DETECTOR ALARM SYSTEM SC25-1703.2

EXTENSIVE: _____ AGENT IF OTHER THAN WATER:
EXTENT OF PROTECT. SYSTEM: _____

LIMITATIONS OR RESTRICTIONS:

THE CITY OF NEW YORK

HOUSING AND DEVELOPMENT ADMINISTRATION
DEPARTMENT OF BUILDINGS
CERTIFICATE OF OCCUPANCY

BOROUGH Brooklyn

DATE

MAY 26 1972

NO.

207539

This certificate supersedes C.O. No.

THIS CERTIFIES that the new ~~three-story~~ building ~~located at~~ ZONING DISTRICT B-5
1362 - 19th Avenue Block 4348 Lot 1

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN

PERMISSIBLE USE AND OCCUPANCY

USE AND OCCUPANCY							
STORY	LIVE LOAD LBS. PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING	RESTRICTION	BUILDING	CODE	DESCRIPTION OF USE
			DWELLING OR ROOMING UNITS	USE GROUP	HABITABLE ROOMS	OCCUPANCY GROUP	

running to	feet; the	feet;
thence	feet; the	feet;
thence	feet; the	feet;
thence	feet; the	feet;
to the point	feet; the	feet;

U.B. ~~NO.~~ No. 171/70 DATE OF COMPLETION 11/30/72 CONSTRUCTION CLASSIFICATION 12
BUILDING OCCUPANCY GROUP CLASSIFICATION 0 HEIGHT 1 STORIES, 15'20" FEET.

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS.

YES NO

YES NO

STANDPIPE SYSTEM (C26-1702.1)	AUTOMATIC SPRINKLER SYSTEM (C26-1703.1)
YARD HYDRANT SYSTEM (C26-1702.2)	CENTRAL STATION SUPERVISION (C26-1703.2 & 3)
PRAIRIE HYDRANT SYSTEM (C26-1702.17)	WATER FLOW ALARM (C26-1703.4)
STANDPIPE FIRE TELEPHONE AND SIGNALLING SYSTEM (C26-1702.71)	SIAMSE (C26-1703.5)
SMOKE DETECTOR (C26-1703.1 J)	TWO AUTOMATIC SOURCES (C26-1703.9a)
FIRE ALARM AND SIGNAL SYSTEM (C26-1704.1)	ONE AUTOMATIC SOURCE (C26-1703.9b)
	DOMESTIC WATER SUPPLY SOURCE (C26-1703.9c)

THE FOLLOWING PERMITTED ALTERNATE TO A REQUIRED STAMPING SYSTEM WAS PROVIDED OR INSTALLED KC26-1702.1d.

YES		NO	
1	2	3	4
5	6	7	8
9	10	11	12
13	14	15	16
17	18	19	20
21	22	23	24
25	26	27	28
29	30	31	32
33	34	35	36
37	38	39	40
41	42	43	44
45	46	47	48
49	50	51	52
53	54	55	56
57	58	59	60
61	62	63	64
65	66	67	68
69	70	71	72
73	74	75	76
77	78	79	80
81	82	83	84
85	86	87	88
89	90	91	92
93	94	95	96
97	98	99	100

HAND OR PORTABLE FIRE EXTINGUISHERS SUBJECT TO FIRE DEPARTMENT APPROVAL (C26-1702.14)(21)
AUTOMATIC SPRINKLER SYSTEM CONNECTED TO A CENTRAL SUPERVISORY STATION (C26-1702.14)(21)

THE FOLLOWING PERMITTED ALTERNATES TO A REQUIRED AUTOMATIC SPRINKLER SYSTEM WERE INSTALLED.

YES NO

PARTIAL SYSTEM (TABLE 17.2). CLARIFY EXTENT OF SYSTEM BELOW.

AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17-2)

NON-AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17-2 FOOTNOTE 6a)

SMOKE DETECTOR ALARM SYSTEM IC25-1703L2)

EXTINGUISHING AGENT IF OTHER THAN WATER:

EXTENT OF PARTIAL SYSTEM

LIMITATIONS OR RESTRICTIONS:

BOARD OF STANDARDS AND APPEALS CAL. REG.

CITY PLUMBING COMMISSION CRL 302

伊藤 隆雄

THE CITY OF NEW YORK

HOUSING AND DEVELOPMENT ADMINISTRATION

DEPARTMENT OF BUILDINGS

CERTIFICATE OF OCCUPANCY

BOROUGH BrooklynDATE MAY 22 1972 NO. [REDACTED]

This certificate supersedes C.O. No.

ZONING DISTRICT 2-5THIS CERTIFIES that the new ~~structure~~ building ~~structure~~ located at1902 - 1904 Halsey Blvd.Block 4303Lot 3

conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified herein.

PERMISSIBLE USE AND OCCUPANCY

STORY	USE LOAD PSF. PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING, REGULATION, BUILDING CODE				DESCRIPTION OF USE
			DWELLING OR ROOMING UNITS	USE GROUP	HABITABLE ROOMS	OCCUPANCY GROUP	



BEGINNING at a point on the _____ side of _____
distance _____ feet from the corner formed by the intersection of _____
_____ and _____
_____ feet; then _____
_____ feet; then _____
_____ feet; then _____
_____ feet; then _____
to the point on _____

W.R. ~~176/70~~ 176/70 DATE OF COMPLETION 12/10/71 CONSTRUCTION CLASSIFICATION 15
BONDING OCCUPANCY GROUP CLASSIFICATION C HEIGHT 1 STORIES, 15'10" FEET

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LA

YES	NO	YES	NO
STANDPIPE SYSTEM (C26-1702.1)		AUTOMATIC SPRINKLER SYSTEM (C26-1703.1)	
WATER HYDRANT SYSTEM (C26-1702.2)		CENTRAL STATION SUPERVISION (C26-1703.2 & 3)	
PRIVATE RETURANT SYSTEM (C26-1702.17)		WATER FLOW ALARM (C26-1703.4)	
STANDPIPE FIRE TELEPHONE AND SIGNALING SYSTEM (C26-1702.21)		STAMPEE (C26-1703.6)	
SMOKE DETECTOR (C26-1703.1 & 2)		TWO AUTOMATIC SOURCES (C26-1703.9a,b)	
FIRE ALARM AND SIGNAL SYSTEM (C26-1703.3)		ONE AUTOMATIC SOURCE (C26-1703.9a,b)	
		DOMESTIC WATER SUPPLY SOURCE (C26-1703.9c)	

THE FOLLOWING PERMITTED ALTERNATE TO A DESIGNED SMOKEPIPE SYSTEM WAS PROVIDED OR INSTALLED 6226-1702.1d

YES NO

HAND OF PORTABLE FIRE EXTINGUISHERS SUBJECT TO FIRE DEPARTMENT APPROVAL 025-1702.14(00).

AERONOMIC SPRINKLER SYSTEM CONNECTED TO A CENTRAL SUPERVISORY STATION 025-1702.14(02).

THE FOLLOWING PERMITTED ALTERNATES TO A REQUIRED AUTOMATIC SPRINKLER SYSTEM WERE INSTALLED:

YES NO

INITIAL SYSTEM (TABLE 17-2). CLARIFY EXTENT OF SYSTEM BELOW.

AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17-2)

NON-AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17-2 FOOTNOTE 4-3)

SMOKE DETECTOR ALARM SYSTEM (26-1703.2)

EXTINGUISHING AGENT IF OTHER THAN WATER:

EXTENT OF PARTIAL SYSTEM:

LIMITATIONS OR RESTRICTIONS:

BOARD OF STANDARDS AND APPEALS CAL. NO. _____
CITY PLANNING COMMISSION CAL. NO. _____