

Application: Buffalo Collegiate Charter School

Brian Pawloski - bpawloski@buffalocollegiate.org
Annual Reports

Summary

ID: 0000000396

Status: Annual Report Submission

Last submitted: Jul 21 2021 03:21 PM (EDT)

Entry 1 School Info and Cover Page

Completed Mar 4 2021

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

BUFFALO COLLEGIATE CHARTER SCHOOL 140600861129

a1. Popular School Name

Buffalo Collegiate

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. DISTRICT / CSD OF LOCATION

(No response)

d. DATE OF INITIAL CHARTER

10/2017

e. DATE FIRST OPENED FOR INSTRUCTION

9/2018

h. SCHOOL WEB ADDRESS (URL)

www.buffalocollegiate.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

180

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

173

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served

4, 5, 6

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

| | Physical Address | Phone Number | District/CSD | Grades to be Served at Site for coming year (K-5, 6-9, etc.) | Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No). |
|--------|-----------------------------------|--------------|--------------|--|--|
| Site 1 | 45 Jewett Avenue Buffalo NY 14214 | [REDACTED] | Buffalo | 4-7 | no |

m1a. Please provide the contact information for Site 1.

| | Name | Work Phone | Alternate Phone | Email Address |
|---|----------------|------------|-----------------|--|
| School Leader | Brian Pawloski | | | bpawloski@buffalocollegiate.org |
| Operational Leader | Lyndian Royes | | | lroyes@buffalocollegiate.org |
| Compliance Contact | Mike Anastasia | | | manastasia@buffalocollegiate.org |
| Complaint Contact | Brian Pawloski | | | manastasia@buffalocollegiate.org |
| DASA Coordinator | Ellen Morenzi | | | emorenzi@buffalocollegiate.org |
| Phone Contact for After Hours Emergencies | Brian Pawloski | | | bpawloski@buffalocollegiate.org |

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

[BCCS - Certificate of Occupancy - 2019-20.pdf](#)

Filename: BCCS - Certificate of Occupancy - 2019-20.pdf **Size:** 132.6 kB

Site 1 Fire Inspection Report

[BCCS - Fire Safety - Approved Inspection - 2020.pdf](#)

Filename: BCCS - Fire Safety - Approved Inspection - 2020.pdf **Size:** 311.4 kB

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

| | |
|-----------------|--|
| Name | Brian Pawloski |
| Position | Head of School |
| Phone/Extension | [REDACTED] |
| Email | bpawloski@buffalocollegiate.org |

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees

J P

Date

Feb 25 2021

Thank you.



Entry 2 NYS School Report Card

Completed Mar 4 2021

Instructions

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

BUFFALO COLLEGIATE CHARTER SCHOOL 140600861129

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one.

Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/profile.php?instid=800000089572>

Entry 3 Progress Toward Goals

Incomplete Hidden from applicant

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-20 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|------------------|-----------------------------------|---|---|---|
| Academic Goal 1 | | | | |
| Academic Goal 2 | | | | |
| Academic Goal 3 | | | | |
| Academic Goal 4 | | | | |
| Academic Goal 5 | | | | |
| Academic Goal 6 | | | | |
| Academic Goal 7 | | | | |
| Academic Goal 8 | | | | |
| Academic Goal 9 | | | | |
| Academic Goal 10 | | | | |

2. Do have more academic goals to add?

(No response)

2019-2020 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Assess | 2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure |
|------------------|-----------------------------------|---|---|---|
| Academic Goal 11 | | | | |
| Academic Goal 12 | | | | |
| Academic Goal 13 | | | | |
| Academic Goal 14 | | | | |
| Academic Goal 15 | | | | |
| Academic Goal 16 | | | | |
| Academic Goal 17 | | | | |
| Academic Goal 18 | | | | |
| Academic Goal 19 | | | | |
| Academic Goal 20 | | | | |

3. Do have more academic goals to add?

(No response)

2019-2020 Progress Toward Attainment of Academic Goals

| | | | | |
|--|--|--|--|--|
| | | | | |
|--|--|--|--|--|

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Meet | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|------------------|-----------------------------------|---|---------------------------------------|---|
| Academic Goal 21 | | | | |
| Academic Goal 22 | | | | |
| Academic Goal 23 | | | | |
| Academic Goal 24 | | | | |
| Academic Goal 25 | | | | |
| Academic Goal 26 | | | | |
| Academic Goal 27 | | | | |
| Academic Goal 28 | | | | |
| Academic Goal 29 | | | | |
| Academic Goal 30 | | | | |
| Academic Goal 31 | | | | |
| Academic Goal 32 | | | | |
| Academic Goal 33 | | | | |
| Academic Goal 34 | | | | |
| Academic Goal 35 | | | | |
| Academic Goal 36 | | | | |
| Academic Goal 37 | | | | |
| Academic Goal 38 | | | | |
| Academic Goal 39 | | | | |
| Academic Goal 40 | | | | |

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

| | Organizational Goal | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|-------------|---------------------|-----------------------------------|--|---|
| Org Goal 1 | | | | |
| Org Goal 2 | | | | |
| Org Goal 3 | | | | |
| Org Goal 4 | | | | |
| Org Goal 5 | | | | |
| Org Goal 6 | | | | |
| Org Goal 7 | | | | |
| Org Goal 8 | | | | |
| Org Goal 9 | | | | |
| Org Goal 10 | | | | |
| Org Goal 11 | | | | |
| Org Goal 12 | | | | |
| Org Goal 13 | | | | |

| | | | | |
|-------------|--|--|--|--|
| Org Goal 14 | | | | |
| Org Goal 15 | | | | |
| Org Goal 16 | | | | |
| Org Goal 17 | | | | |
| Org Goal 18 | | | | |
| Org Goal 19 | | | | |
| Org Goal 20 | | | | |

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

| | Financial Goals | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Partially Met | If not met, describe efforts the school will take to meet goal. |
|------------------|-----------------|-----------------------------------|---------------------------------------|---|
| Financial Goal 1 | | | | |
| Financial Goal 2 | | | | |
| Financial Goal 3 | | | | |
| Financial Goal 4 | | | | |
| Financial Goal 5 | | | | |

7. Do have more financial goals to add?

(No response)

2019-2020 Progress Toward Attainment of Financial Goals

| | Financial Goals | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Partially Met | If not met, describe efforts the school will take to meet goal. |
|-------------------|-----------------|-----------------------------------|---------------------------------------|---|
| Financial Goal 6 | | | | |
| Financial Goal 7 | | | | |
| Financial Goal 8 | | | | |
| Financial Goal 9 | | | | |
| Financial Goal 10 | | | | |

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Mar 4 2021

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)**

- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[BCCS - Trustee-Financial-Disclosure-Form - C](#)

Filename: BCCS Trustee Financial Disclosure Fo aXcAdYE.pdf **Size:** 241.3 kB

[BCCS - Trustee-Financial-Disclosure-Form - R](#)

Filename: BCCS Trustee Financial Disclosure Fo e9IEv2A.pdf **Size:** 123.8 kB

[BCCS - Trustee-Financial-Disclosure-Form - M](#)

Filename: BCCS Trustee Financial Disclosure Fo zSiruDj.pdf **Size:** 200.7 kB

[BCCS - Trustee-Financial-Disclosure-Form - J](#)

Filename: BCCS Trustee Financial Disclosure Fo DEtLofv.pdf **Size:** 202.3 kB

[BCCS - Trustee-Financial-Disclosure-Form - J](#)

Filename: BCCS Trustee Financial Disclosure Fo 60XYbj7.pdf **Size:** 299.6 kB

[BCCS - Trustee-Financial-Disclosure-Form - J](#)

Filename: BCCS Trustee Financial Disclosure Fo oxg2JSX.pdf **Size:** 944.5 kB

[BCCS - Trustee-Financial-Disclosure-Form - G](#)

Filename: BCCS Trustee Financial Disclosure Fo YEGAOI8.pdf **Size:** 708.0 kB

[BCCS - Trustee-Financial-Disclosure-Form - B](#)

Filename: BCCS Trustee Financial Disclosure Fo rfzJ59L.pdf **Size:** 342.8 kB

[BCCS - Trustee-Financial-Disclosure-Form - V](#)

Filename: BCCS Trustee Financial Disclosure Fo jovXF3O.pdf **Size:** 333.0 kB

Entry 8 BOT Membership Table

Completed Mar 4 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

BUFFALO COLLEGIATE CHARTER SCHOOL 140600861129

1. 2019-2020 Board Member Information (Enter info for each BOT member)

| | Trustee Name and Email Address | Position on the Board | Committee Affiliations | Voting Member Per By-Laws (Y/N) | Number of Terms Served | Start Date of Current Term (MM/DD/YYYY) | End Date of Current Term (MM/DD/YYYY) | Board Meetings Attended During 2019-2020 |
|---|---|-----------------------|--|---------------------------------|------------------------|---|---------------------------------------|--|
| 1 | Jamel Perkins jamel.perkins@gmail.com | Chair | Governance, Academic, Finance, Development | Yes | 2 | 07/01/2020 | 06/30/2023 | 12 |
| 2 | Gwen Appelbaum gsa@buffalo.edu | Vice Chair | Governance, Academic, Finance, Development | Yes | 1 | 07/01/2018 | 06/30/2021 | 12 |
| | Valerie | | | | | | | |

| | | | | | | | | |
|---|--------------------------------|----------------|--------------------------------|-----|---|------------|------------|----|
| 3 | Kaufman [REDACTED] | Treasurer | Finance | Yes | 1 | 07/01/2018 | 06/30/2021 | 11 |
| 4 | Mike Roach [REDACTED] | Secretary | Governance, Finance | Yes | 2 | 07/01/2020 | 06/30/2023 | 11 |
| 5 | Jim Mulka [REDACTED] | Trustee/Member | Finance | Yes | 1 | 07/01/2018 | 06/30/2021 | 11 |
| 6 | Brian Dauksha | Trustee/Member | Academic, Development | Yes | 1 | 07/01/2018 | 06/30/2021 | 11 |
| 7 | Robert Jones [REDACTED] | Trustee/Member | Development, Finance, Academic | Yes | 1 | 07/01/2019 | 06/30/2022 | 11 |
| 8 | Christine Marino [REDACTED] | Trustee/Member | Finance, Development | Yes | 1 | 07/01/2019 | 06/30/2022 | |
| 9 | Jared Threat [REDACTED] | Trustee/Member | Governance, Academic | Yes | 1 | 07/01/2019 | 06/30/2022 | |

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

| | |
|--|---|
| a. Total Number of BOT Members on June 30, 2020 | 9 |
| b.Total Number of Members Added During 2019-2020 | 0 |
| c. Total Number of Members who Departed during 2019-2020 | 0 |
| d.Total Number of members, as set in Bylaws, Resolution or Minutes | 9 |

3. Number of Board meetings held during 2019-2020

12

4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

Entry 9 Board Meeting Minutes

Completed Mar 4 2021 Hidden from applicant

Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

[BCCS - April 2020 - Board of Trustees Meeting Minutes April 04212020](#)

Filename: BCCS April 2020 Board of Trustees IRCceFH.pdf **Size:** 243.0 kB

[BCCS - August 2019 - Board of Trustees Meeting Minutes 8-20-2019 DRAFT](#)

Filename: BCCS August 2019 Board of Trustees ZpmJ8Uf.pdf **Size:** 208.7 kB

[BCCS - December 2019 - Board of Trustees Meeting Minutes December](#)

Filename: BCCS December 2019 Board of Truste 35tcQYB.pdf **Size:** 202.0 kB

[BCCS - January 2020 - Board of Trustees Meeting Minutes January 2020](#)

Filename: BCCS January 2020 Board of Trustee XXigyq9.pdf **Size:** 247.3 kB

[BCCS - February 2020 - Board of Trustees Meeting Minutes February 02292020](#)

Filename: BCCS February 2020 Board of Truste sNDOtsT.pdf **Size:** 243.3 kB

[BCCS - July 2019 Board meeting minutes 7-23-2019 \(Executed\)](#)

Filename: BCCS July 2019 Board meeting minutes 9YQxdIB.pdf **Size:** 209.0 kB

[BCCS - March 2020 - Board Meeting Minutes 3](#)

Filename: BCCS March 2020 Board Meeting Minu wgwepkp.pdf **Size:** 170.6 kB

[BCCS - June 2020 - Board of Trustees Meeting Minutes June 06162020](#)

Filename: BCCS June 2020 Board of Trustees M zNwaX3l.pdf **Size:** 244.5 kB

[BCCS - November 2019 - Board of Trustees Full Board Meeting Minutes November 11192019 - Draft](#)

Filename: BCCS November 2019 Board of Truste W3jrkDB.pdf **Size:** 252.0 kB

[BCCS - October 2019 - BoT Meeting Minutes 10-14-2019 DRAFT](#)

Filename: BCCS October 2019 BoT Meeting Minu fkV9qFn.pdf **Size:** 254.1 kB

[BCCS - May 2020 - Board of Trustees Meeting Minutes May 05192020](#)

Filename: BCCS May 2020 Board of Trustees Me pNKuRfh.pdf **Size:** 245.2 kB

[BCCS - September 2019 - Board of Trustees Meeting Minutes 9-17-2019 DRAFT](#)

Filename: BCCS September 2019 Board of Trust w4FndHe.pdf **Size:** 242.0 kB

Entry 10 Enrollment & Retention

Completed Mar 4 2021

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

BUFFALO COLLEGIATE CHARTER SCHOOL 140600861129

Recruitment/Attraction Efforts Toward Meeting Targets

| | Describe Recruitment Efforts in 2019-2020 | Describe Recruitment Plans in 2020-2021 |
|----------------------------|---|---|
| Economically Disadvantaged | We recruit entirely from zip codes on the East and West sides of Buffalo. These locations have been most significantly impacted by poverty, and our student population has hovered around 90% FRL. We send direct mail to these zip codes, and we continue to engage in direct community outreach through events, | We recruit entirely from zip codes on the East and West sides of Buffalo. These locations have been most significantly impacted by poverty, and our student population has hovered around 90% FRL. We send direct mail to these zip codes, and we continue to engage in direct community outreach through events, canvassing, and school-sponsored activities within these zip codes. Our recruitment efforts for this present school year have been |

| | | |
|--|---|--|
| | <p>canvassing, and school-sponsored activities within these zip codes.</p> | <p>impacted by COVID due to the decrease in larger activities. Despite that, we have used our families - whom we have served well during the pandemic - to get the word out to their neighbors, many of whom also fall into this category.</p> |
| <p>English Language Learners/Multilingual Learners</p> | <p>We have continued to deepen our roots on the West Side of Buffalo, which is the area of the city that has the most significant New American population.</p> | <p>We have improved our translated services, and we have deepened our connection to the Bengali community who has sought additional partnership. We have also linked up with several community groups</p> |
| <p>Students with Disabilities</p> | <p>We are committed to serving all students, and we ensure that we have the program in place to support our students, specifically ones with disabilities. Our SPED program continues to improve, and we are excited about the level of success our students have seen.</p> | <p>We will increase the testimonials of families who are pleased with the level of service that we provide our students with disabilities.</p> |

Retention Efforts Toward Meeting Targets

| | Describe Retention Efforts in 2019-2020 | Describe Retention Plans in 2020-2021 |
|---|--|---|
| Economically Disadvantaged | We worked throughout the end of the pandemic to ensure that families were supported. Staff contacted each family 2x a week to check on any vital needs, and to provide a space for feedback. Our EOY survey indicated that 94% of our families were satisfied or highly satisfied with the level of support they received post-pandemic. | We have continued to do regular outreach. We hired another social worker, so they are working diligently with the Student Support Team to drive up attendance and provide supports for families in need. |
| English Language Learners/Multilingual Learners | We did not do much different for this population in 2019-20 than we did for the rest of the student body. | We have significantly improved in this area in 2020-21. We have instituted translators from the a local service, included closed captions on Zoom, partnered with Language Line, and ensured that the myriad communications sent home are translated into the growing number of languages serviced at the school. |
| Students with Disabilities | Our SPED team did a fantastic job supporting SWD during the beginning of the pandemic. Whether it was differentiated lessons over the computer, leveled books, or additional supports (including sitting on the front stoop to help for days on end), our SPED team did a tremendous job to continue to support our students despite the challenges. | We added another SPED teacher and elevated our SPED Coordinator to Director of Special Education and Intervention. |

Entry 12 Percent of Uncertified Teachers

Completed Mar 4 2021 Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: BUFFALO COLLEGIATE CHARTER SCHOOL 140600861129

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

| | FTE Count |
|--|------------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020) | 1 |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020) | 0 |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020) | 2 |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020) | 1 |
| Total Category A: 5 or 30% whichever is less | 4.0 |

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

| | FTE Count |
|--|------------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020) | 0 |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020) | 0 |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020) | 2 |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020) | 0 |
| Total Category B: not to exceed 5 | 2.0 |

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

| | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020) | 0 |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020) | 0 |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020) | 0 |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020) | 0 |
| Total Category C: not to exceed 5 | 0.0 |

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

| | FTE Count |
|------------------|-----------|
| Total Category D | 4 |

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

| | FTE Count |
|------------------|-----------|
| Total Category E | 12 |

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

| | FTE Count |
|------------------|-----------|
| Total Category F | 16 |



Thank you.

Entry 13 Organization Chart

Completed Mar 4 2021 Hidden from applicant

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

[BCCS - Org Chart 2019-20](#)

Filename: BCCS Org Chart 2019 20.pdf **Size:** 124.1 kB

Entry 14 School Calendar

Completed Mar 4 2021

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

[BCCS - 2020-21 Academic Calendar](#)

Filename: BCCS 2020 21 Academic Calendar.pdf **Size:** 55.9 kB

Entry 15 Links to Critical Documents on School Website

Completed Mar 4 2021 Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: **Buffalo Collegiate Charter School**

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

| | Link to Documents |
|---|---|
| 1. Most Recent Annual Report (i.e., 2018-19) | https://www.buffalocollegiate.org/mission-and-vision |
| 2. Most Recent Board Meeting Notice and Related Agenda Item Documents | https://www.buffalocollegiate.org/board-of-trustees |
| 2a. Webcast of Board Meetings (per Governor's Executive Order) | https://www.google.com/url?q=https://us02web.zoom.us/j/4723878096&sa=D&source=calendar&ust=1614699031311000&usq=AOvVaw0APP8gu2CDveZhqVmOqx_Y |
| 3. Link to NYS School Report Card | https://data.nysed.gov/essa.php?year=2020&instid=800000089572 |
| 4. Most Recent Lottery Notice Announcing Lottery | https://www.buffalocollegiate.org/ |
| 5. Authorizer-Approved DASA Policy | https://www.buffalocollegiate.org/ |
| 6. District-wide Safety Plan | https://static1.squarespace.com/static/584782c75016e1965fa3e282/t/5fdb0f2ba71ec74aa7aa1e8/1608237298529/BCCS+Safety+and+Security+Plan.pdf |
| 6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo) | https://www.buffalocollegiate.org/handbooks-and-policies/ |
| 7. Authorizer-Approved FOIL Policy | https://www.buffalocollegiate.org/handbooks-and-policies/ |
| 8. Subject matter list of FOIL records | https://www.buffalocollegiate.org/handbooks-and-policies/ |
| 9. Link to School Reopening Plan | https://www.buffalocollegiate.org/important-information-for-20202021 |

Thank you.



Entry 16 COVID 19 Related Information

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: Buffalo Collegiate Charter School

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

| | Number of students enrolled in school on the last day instruction was provided within physical school facilities | Number of students attending instruction on the last day instruction was provided within physical school facilities | Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year |
|--|--|---|--|
| | 171 | 171 | 173 |

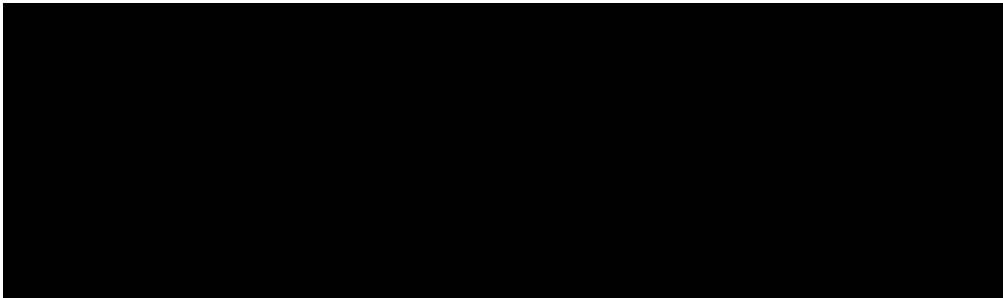
Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

| Assessment Title | Grade K | Grade 1 | Grade 2 | Grade 3 | Grade 4 | Grade 5 | Grade 6 | Grade 7 | Grade 8 | Grade 9 | Grade 10 | Grade 11 | Grade 12 | Number of Participating Students |
|------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|----------|----------|----------|----------------------------------|
| NW EA | X | X | X | X | ✓ | ✓ | ✓ | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Buffalo Collegiate Charter School
2. Trustee’s name (print): Christine Marino
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Finance and Development



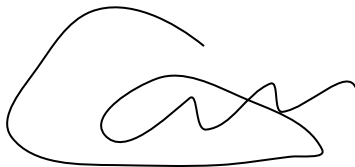
8. Is Trustee an employee of the education corporation? ___Yes. X No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name)) |
|-------------|--|--|--|
| <i>NONE</i> | | | |

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

| Entity Conducting Business with the Education Corporation | Nature of Business Conducted | Approximate Value of the Business Conducted | Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest | Steps Taken to Avoid Conflict of Interest |
|---|------------------------------|---|---|---|
| <i>NONE</i> | | | | |



Signature

2/26/2021

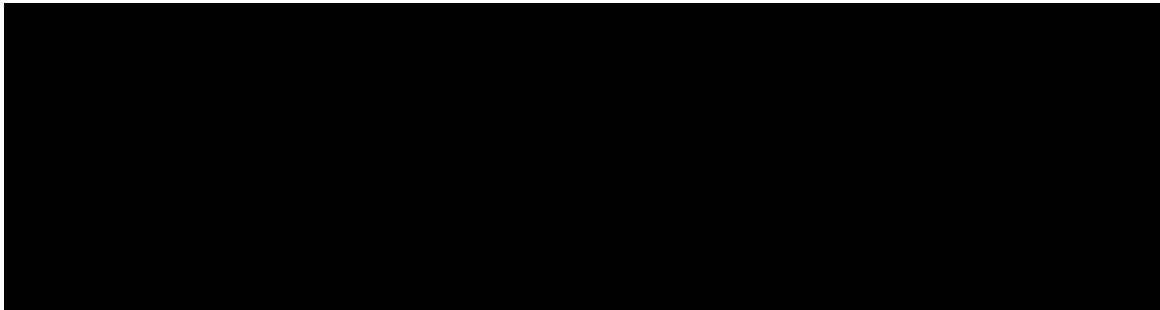
Date



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| FOR INSTITUTE USE ONLY |
| FILING FOR SCHOOL YEAR: _____ |
| DATE RECEIVED: _____ |

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Buffalo Collegiate Charter School
2. Trustee's name (print): Robert Jones
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Finance, Academic



8. Is Trustee an employee of the education corporation? ___Yes. X No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name)) |
|---------|--|--|--|
| NONE | | | |

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write “None.”

| Entity Conducting Business with the Education Corporation | Nature of Business Conducted | Approximate Value of the Business Conducted | Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest | Steps Taken to Avoid Conflict of Interest |
|---|------------------------------|---|---|---|
| NONE | | | | |

Robert C. Jones
 Signature

2/26/2021

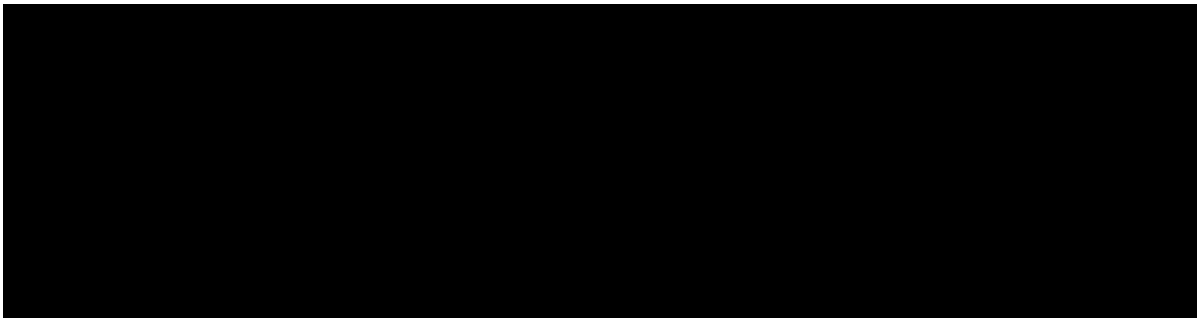
 Date



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| FOR INSTITUTE USE ONLY |
| FILING FOR SCHOOL YEAR: _____ |
| DATE RECEIVED: |

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Buffalo Collegiate Charter School
2. Trustee's name (print): Mike Roach
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Secretary; Governance Chair



8. Is Trustee an employee of the education corporation? Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name)) |
|---------|--|--|--|
| | | | |

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write “None.”*

| Entity Conducting Business with the Education Corporation | Nature of Business Conducted | Approximate Value of the Business Conducted | Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest | Steps Taken to Avoid Conflict of Interest |
|---|------------------------------|---|---|---|
| | | | | |


Signature

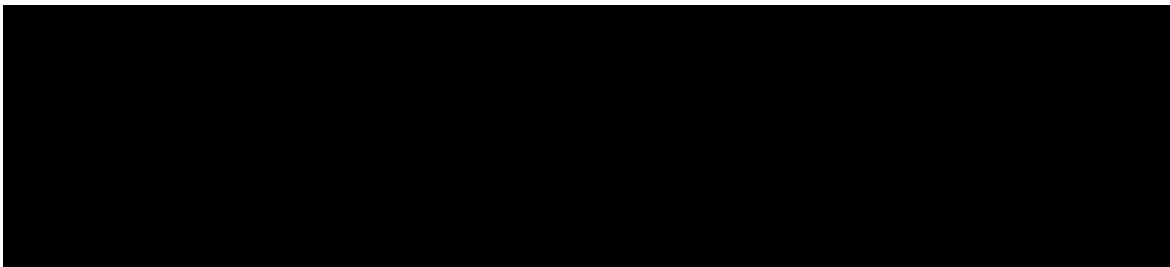

Date



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| FILING FOR SCHOOL YEAR: _____ |
| DATE RECEIVED: _____ |

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Buffalo Collegiate Charter School
2. Trustee’s name (print): Jamel Perkins
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Board Chair



8. Is Trustee an employee of the education corporation? ___Yes. X No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name)) |
|-------------|--|--|--|
| <i>NONE</i> | <i>NONE</i> | <i>NONE</i> | <i>NONE</i> |

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

| Entity Conducting Business with the Education Corporation | Nature of Business Conducted | Approximate Value of the Business Conducted | Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest | Steps Taken to Avoid Conflict of Interest |
|---|------------------------------|---|---|---|
| <i>NONE</i> | <i>NONE</i> | <i>NONE</i> | <i>NONE</i> | <i>NONE</i> |

Jamel C. Perkins

Signature

02/25/2021

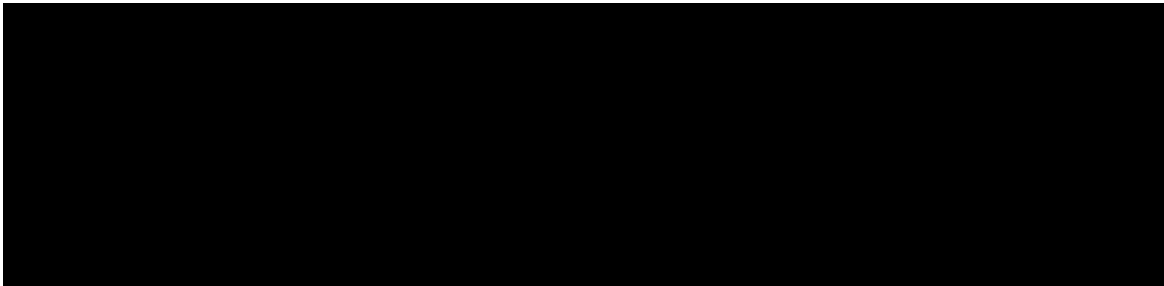
Date



| |
|--------------------------------------|
| FOR INSTITUTE USE ONLY |
| FILING FOR SCHOOL YEAR: _____ |
| DATE RECEIVED: _____ |

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Buffalo Collegiate Charter School
2. Trustee’s name (print): Jim Mulka
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Finance




8. Is Trustee an employee of the education corporation? ___Yes. X No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name)) |
|---------|--|--|--|
| NONE | | | |

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

| Entity Conducting Business with the Education Corporation | Nature of Business Conducted | Approximate Value of the Business Conducted | Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest | Steps Taken to Avoid Conflict of Interest |
|---|------------------------------|---|---|---|
| <i>NONE</i> | | | | |



Signature

2/26/2021
Date



10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

| Entity Conducting Business with the Education Corporation | Nature of Business Conducted | Approximate Value of the Business Conducted | Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest | Steps Taken to Avoid Conflict of Interest |
|---|------------------------------|---|---|---|
| NONE | | | | |



 Signature

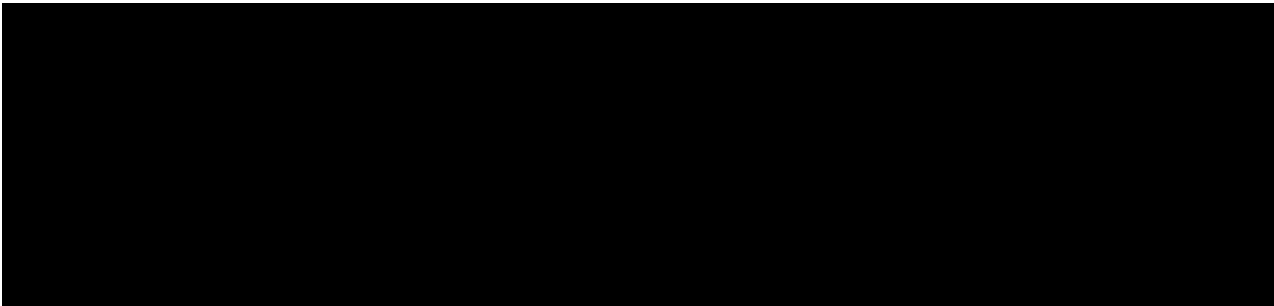
2/22/21
 Date



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| DATE RECEIVED: _____ |

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Buffalo Collegiate Charter School
2. Trustee’s name (print): Gwen Appelbaum
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Vice Chair; Academic, Development, Finance, Governance



8. Is Trustee an employee of the education corporation? ___Yes. X No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name)) |
|-------------|--|--|--|
| <i>NONE</i> | | | |

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

| Entity Conducting Business with the Education Corporation | Nature of Business Conducted | Approximate Value of the Business Conducted | Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest | Steps Taken to Avoid Conflict of Interest |
|---|------------------------------|---|---|---|
| <i>NONE</i> | | | | |

Gwen Appelbaum

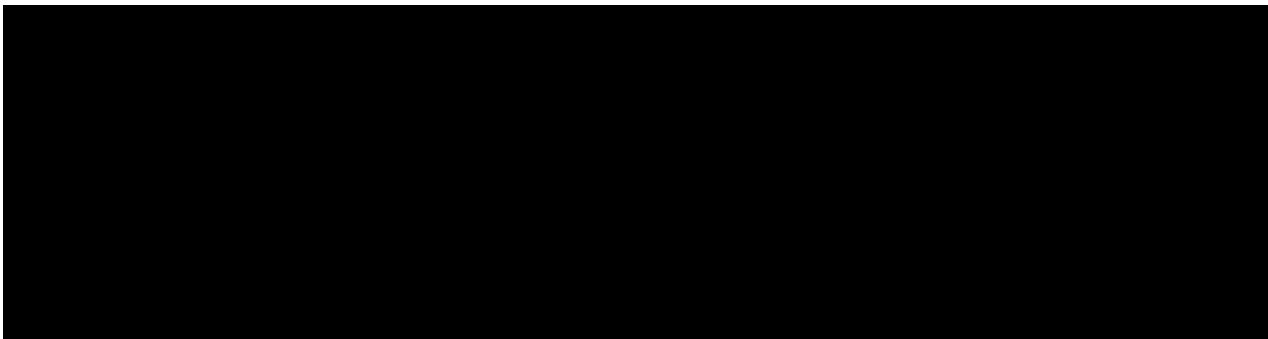
Digitally signed by Gwen Appelbaum
 DN: cn=Gwen Appelbaum, o=UB School of Management, ou,
 email=gsa@buffalo.edu, c=US
 Date: 2021.03.01 16:20:29 -05'00'

Signature

Date

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Buffalo Collegiate Charter School
2. Trustee’s name (print): Brian Dauksha
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Finance, Academic



8. Is Trustee an employee of the education corporation? ___Yes. X No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name)) |
|-------------|--|--|--|
| <i>NONE</i> | | | |

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

| Entity Conducting Business with the Education Corporation | Nature of Business Conducted | Approximate Value of the Business Conducted | Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest | Steps Taken to Avoid Conflict of Interest |
|---|---|---|---|---|
| Evans Bank | Grants provided in the amount of \$125,000 and \$50,000 by bank to school | \$175,000 | B. Dauksha – Employee at Evans Bank. No conflict exists | N/A – No conflict exists |



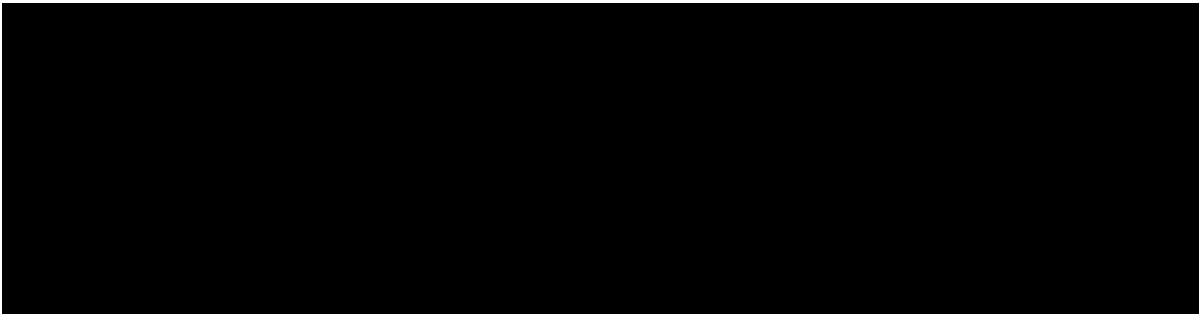
Signature

3/3/2021

Date

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Buffalo Collegiate Charter School
2. Trustee’s name (print): Valerie Kaufman
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Treasurer; Finance



8. Is Trustee an employee of the education corporation? ___Yes. X No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name)) |
|-------------|--|--|--|
| <i>NONE</i> | | | |

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

| Entity Conducting Business with the Education Corporation | Nature of Business Conducted | Approximate Value of the Business Conducted | Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest | Steps Taken to Avoid Conflict of Interest |
|---|------------------------------|---|---|---|
| <i>NONE</i> | | | | |



March 3, 2021

Signature

Date



Board Meeting Minutes
April 21, 2020 – Meeting
Location: Teleconference Meeting
Time: 4pm EST

Attendees:

Gwen Appelbaum
James Mulka
Brian Dauksha

Michael Roach
Brian Pawloski
Christine Marino

Valerie Kaufman
Jamel Perkins
Robert Jones
Jared Threat

- Call to Order
 - Jamel Perkins called the meeting to order at 9:05 a.m.
- Approved Absences - None
- Public Comment – None
- Review and Approval of Prior Meeting Minutes 3/24
 - Motion to accept the minutes of the January Board Meeting Minutes
 - Moved by James M.
 - Seconded by Christine M.
 - Favor: All
 - Not in Favor: None
- Review and Approval of Prior Meeting Minutes 4/3
 - Motion to accept the minutes of the January Board Meeting Minutes
 - Moved by Brian D.
 - Seconded by Gwen A.
 - Favor: All
 - Not in Favor: None
- Consent Agenda
 - Motion to accept the February Consent Agenda
 - Moved by Mike R.
 - Seconded by Gwen A.
 - Favor: All
 - Not in Favor: None
- Old Business
 - None
- New Business
 - Overall update on the program given by Brian P. and Catlin R.
 - Started online Live instruction on 4/20
 - Using various tools to engage students in this new online environment



- Taking many data points to understand the penetration and student engagement (socio-emotional learning, etc.)
 - Examples where share with the group
 - New Developments updates provided by Brian P.
 - Still closed through 5/15
 - Keeping in tune with the State and Authorizer development.
 - Budget is being worked on and the hope is that we will have that to present in May.
 - We did get the PPP loan/grant, still unknown as to when that will become forgivable, tracking being done, and more to come.
 - Hiring update from Brian
 - Mike A.'s number one focus right now
 - Figuring out who will return next year and what the gaps will be.
 - Timing – Invoicing update from Brian
 - Enrollment / Recruitment update from Brian
 - 5th, 6th and 7th are looking strong for next year, but we are still looking to add more out of the lottery.
 - New precedents from BPS in regard to transfer students.
 - Considering making our online resources (lessons) available to all families in the district. Could be a recruitment lead.
 - Staffing Structure provided by Brian
 - Return to School Plan – introduced by James M.
 - Brain and Staff should start looking at what that looks like.
- Chairperson's Report by Jamel P.
 - Teacher Appreciation is coming up the week of 5/4, looking for ideas on how we can celebrate the hard work that our teachers are doing in times like this.
 - Virtual Happy Hour (Jamel P.)
 - Lawn Signs (Gwen A.)
 - School Sponsored (Brian P.)
 - Transition to BCCS email – Target was 4/15, please reach out to Jamel P. if you have any questions, problems, etc.
- Executive Session
 - None
- Adjournment
 - Motion to adjourn the meeting at 5:20 p.m.
 - Moved by: Michael R.
 - Seconded by: Gwen A.
 - Discussion: None
 - Favor: All
 - Not in Favor None:

Next Full Board Meeting 5/19/2020 @ 4pm



Minutes captured and published by:

Print: Jamel C. Perkins

Signed: *Jamel C. Perkins*

Title: Board Chairperson

Date: April 21, 2020



Board Meeting Minutes
August 20 18, 2019 – Meeting
Location: 45 Jewett Parkway Buffalo, NY
Time: 4pm EST

Attendees:

Gwen Appelbaum
James Mulka
Brian Dauksha

Michael Roach
Brian Pawloski

Valerie Kaufman
Jamel Perkins

- Call to Order
 - Jamel Perkins called the meeting to order at 4:05 p.m.
- Approved Absences – None
- Public Comment – No public attendees/comment.
- Review and Approval of Prior Meeting Minutes
 - Motion to accept the minutes of the April and May Board Meetings
 - Moved by: Michael Roach
 - Seconded by: Gwen Applebaum
 - Discussion: None
 - Favor: All
 - Not in Favor: None
- Committee Reports
 - Governance Committee Report by Michael Roach
 - Motion to accept the minutes of the April and May Board Meetings
 - Moved by: Michael Roach
 - Seconded by: Gwen Applebaum
 - Discussion: None
 - Favor: All
 - Not in Favor: None
 - Jamel provided the background on two new board candidates:
 - Motion to elect Christine Marino to the Buffalo Collegiate Board of Trustees, effective the pending successful acceptance by the schools authorizing body (SUNY) for the remainder of the academic calendar 2019-2020 and for 2 subsequent terms. Subsequent terms ending at the completion of the end of Buffalo Collegiate academic year 2022-2023.
 - Moved by: Gwen Applebaum
 - Seconded by: James Mulka
 - Discussion: None
 - Favor: All
 - Not in Favor: None
 - Motion to elect Robert C. Jones II to the Buffalo Collegiate Board of Trustees, effective the pending successful acceptance by the schools



authorizing body (SUNY) for the remainder of the academic calendar 2019-2020 and for 2 subsequent terms. Subsequent terms ending at the completion of the end of Buffalo Collegiate academic year 2022-2023.

- Moved by: James Mulka
- Seconded by: Brian Dauksha
- Discussion: None
- Favor: All
- Not in Favor: None
- Finance Committee Report by Valerie Kaufman
 - No Finance meeting this month due to miscommunication with our 3rd party provider. We do have a meeting scheduled for 9/5 which we will cover year end close, audit, and other items.
 - Facilities Sub-Committee Report by James Mulka
 - Gave brief status on meeting grant funding requirements and the ready state for the first day of school.
 - Academic Committee Report
 - None – covered in the Head of Schools report.
 - Development Committee Report by Gwen Appelbaum
 - Tabled has been rescheduled for 8/20 after the completion of the board of trustees meeting.
- Motion to accept all Committee Reports
 - Moved by: James Mulka
 - Seconded by: Gwen Applebaum
 - Discussion: None
 - Favor: All
 - Not in Favor: None
- Old Business
 - None
- New Business
 - Review of the July Dashboard (Brian)
 - Review of the Staffing and Recruitment Dashboard
 - Review of the Grant Writing Dashboard
 - Review of Emergency Preparedness.

Budget Presentation for 2019-20

- Brian P. gave presentation of budget as proposed by Finance Committee.
 - Significant increase in fundraising and grant revenue expectations.
 - Increase in instructional expenses associated with adding 6th grade.
 - Adding City Year program expenses.
- Motion to approve BCCS budget for 2019-20
 - Moved by: Katie Campos
 - Seconded by: Jim Mulka
 - Discussion: None
 - Favor: All



- Not in Favor: None

- Chairperson's Report
 - None

- Executive Session
 - None

- Adjournment
 - Motion to adjourn the meeting at 5:32 p.m.
 - Moved by: Brian Dauksha
 - Seconded by: Michael Roach
 - Discussion: None
 - Favor: All
 - Not in Favor: None

Minutes captured and published by:

Print: Jamel C. Perkins
Signed: *Jamel C. Perkins*
Title: Board Chairperson
Date: 8/27/2019



Board Meeting Minutes
December, 17, 2019 – Meeting
Location: 45 Jewett Parkway Buffalo, NY
Time: 4pm EST

Attendees:

Gwen Appelbaum
Jared Threat
Brian Dauksha
James Mulka

Michael Roach – Tel
Brian Pawloski
Christine Marino

Valerie Kaufman
Jamel Perkins
Robert Jones

- Call to Order
 - Jamel Perkins called the meeting to order at 4:00 p.m.
- Approved Absences – None
- Public Comment – None
- Review and Approval of Prior Meeting Minutes
 - Motion to accept the minutes of the September Board Meetings
 - Moved by: Gwen A.
 - Seconded by: Val K.
 - Favor: All
 - Not in Favor: None
 - Corrections: 990 Extension for BCCS / Classy system “about to be”
- Consent Agenda
 - Pulled Out
Finance Committee

Approval of motion to approve the policies, with a correction stating
governance committee

- Moved by: Brian D.
- Seconded by: Gwen A.
- Discussion: None
- Favor: All
- Not in Favor: None

- Approval of the 990, with corrections to add Culder grant
 - Moved by: Jamel P
 - Seconded by: Brian D.
 - Discussion: None
 - Favor: All
 - Not in Favor: None



- Motion to accept the December Consent Agenda
 - Moved by: Val.
 - Seconded by: Chistine
 - Favor: All
 - Not in Favor: None

- Old Business
 - None

- New Business
 - Review of the dashboard
 - Concerns of Suspension Data – Repeat offenders / ISS vs. OSS
 - Concerns of Enrollment Data – JT suggested leverage Mr. Smith for some limited pro-bono work around marketing.
 - Concerns of Attendance Data – Rash of illness this time of year

- Chairperson's Report
 - Discussion on Retreat on planning

- Executive Session
 - None

- Adjournment
 - Motion to adjourn the meeting at 5:48p.m.
 - Moved by: Brian
 - Seconded by: Robert
 - Discussion: None
 - Favor: All
 - Not in Favor: All.

Minutes captured and published by:

Print: Jamel C. Perkins
Signed: *Jamel C. Perkins*
Title: Board Chairperson
Date: 12/19/2019



Board Meeting Minutes
January 21, 2020 Full Board – Meeting
Location: 45 Jewett Parkway Buffalo, NY
Time: 4pm EST

Attendees:

Gwen Appelbaum
Jared Threat (teleconference)
Brian Dauksha

Michael Roach
Brian Pawloski
Christine Marino

Valerie Kaufman
Jamel Perkins
Robert Jones

- Call to Order
 - Jamel Perkins called the meeting to order at 4:04 p.m.
- Approved Absences – James Mulka
- Public Comment – None
- Review and Approval of Prior Meeting Minutes
 - Motion to accept the minutes of the December Board Meetings
 - Change date for previous meeting minutes approval from September to November
 - Correct spelling of grant
 - Moved by: Brian
 - Seconded by: Gwen
 - Favor: All
 - Not in Favor: None
- Consent Agenda
 - Finance Items Pulled Out:
 - Retirement Plan Discussion from Finance Committee
 - Full Board needs to approve retirement plan annual by the board with recommendation from management.
 - Any profit sharing will be presented at the end of the fiscal year for consideration.
 - Motion to correct the 2019 Retirement Plan issues by providing the employees whom contributed 6% during the year (5 employees) the 3% owed to them grossed up to negate the tax implications that would not have occurred pre-tax.; cost not to exceed \$11,500 total.
 - Moved by: Gwen
 - Seconded by: Brain
 - Discussion: None
 - Favor: All
 - Not in Favor: None



- Motion to approve “nunc-pro-tunc” the Management elected Retirement Plan benefit of 3% profit share contribution regardless of employee contribution for the calendar year of 2019
 - Moved by: Jared
 - Seconded by: Christine
 - Discussion: None
 - Favor: All
 - Not in Favor: None
- Retirement Plan for 2020
 - Motion to amend the Buffalo Collegiate Charter School Retirement Plan as presented: 100% Match on employee contributions up to 6% contributed each pay period. Automation employee deferral of 3%. Vesting schedule: 1yr – 20%, 2 yr. – 40%, 3 yr. – 60%, 4 yr. 80% and, 5 yr. - 100%
 - Moved by: Brian D.
 - Seconded by: Gwen A.
 - Discussion: None
 - Favor: All
 - Not in Favor: None
 - Motion to accept the January Consent Agenda
 - Moved by: Val
 - Seconded by: Mike
 - Favor: All
 - Not in Favor: None
- Old Business
 - Afterschool Programing – Stable but changes will come most likely next year. – Brian P.
 - Change in school day
 - Still have not settled that – Brian will meet with Buffalo Public Schools decision makers to ensure feasibility and confirm change can be made.
 - Board has suggested holding impact sessions, to understand the impact of the change of the school day, with families and guardians.
- New Business
 - Review of the December Dashboard – Brian P.
 - Student Recruitment Presentation – Brian P.
 - Staff Retention Presentation – Brian P.
 - Stakeholder newsletter included in the board packet – Gwen A.
 - Leadership Buffalo City Education day, reminder for Brian to reach out to Althea to make sure that we get on the list of places to visit. – Gwen A.
- Chairperson’s Report
 - SUNY Charter School Institute Podcast – Jamel P.



- Cullen funding of Charter Board Partners funding was not renewed this year, but more to come. - Jamel P.
- Retreat Planning – Committee Chairs will get calls this week to discuss final touches and game plan. Jamel P.
 - Gwen - Veg. / Brian D. - GF

- Executive Session
 - None

- Adjournment
 - Motion to adjourn the meeting at 5:38 p.m.
 - Moved by: Brian D
 - Seconded by: Robert J
 - Discussion: None
 - Favor: All
 - Not in Favor: None

Minutes captured and published by:

Print: Jamel C. Perkins
Signed: Jamel C. Perkins
Title: Board Chairperson
Date: 01/22/2020



Board Meeting Minutes
February 29, 2020 – Meeting
Location: 45 Jewett Parkway Buffalo, NY
Time: 9am EST

Attendees:

Gwen Appelbaum
James Mulka
Brian Dauksha

Michael Roach
Brian Pawloski
Christine Marino

Valerie Kaufman
Jamel Perkins
Robert Jones
Jared Threat

- Call to Order
 - Jamel Perkins called the meeting to order at 9:05 a.m.
- Approved Absences – None
- Public Comment – None
- Review and Approval of Prior Meeting Minutes
 - Motion to accept the minutes of the January Board Meeting Minutes
 - Moved by Michael R.
 - Seconded by Jared T.
 - Favor: All
 - Not in Favor: None
- Consent Agenda
 - Motion to accept the February Consent Agenda
 - Moved by Gwen A.
 - Seconded by Valerie K
 - Favor: All
 - Not in Favor: None
- Old Business
 - Update on next year / BPS bussing concerns (Brian P.)
 - Buffalo Public Schools transportation representatives confirmed that they can accommodate an altered schedule for next year
 - We will look to shift the school schedule to a later bus arrival ~ 9:30am and afternoon pickup ~ 4:30pm
 - This has not yet been announced to families, staff and leadership, but are looking forward to working through the change management of the scheduling changes. Expected a positive reception because these new times increase program time, reduce transportation issues (early morning) and is also more developmentally appropriate.
- New Business
 - February Dashboard



- Afterschool Programing
 - Just for Kids contract cancelled as of January 2020
 - Expectations where not being met
 - Teachers are volunteering and awarded stipend to provide afterschool.

- Chairperson's Report
 - Discussion on SUNY communications and resources for Trustees: Email, Portal, Podcast, etc.
 - Discussion on upcoming visit

- Executive Session
 - None

- Adjournment
 - Motion to adjourn the meeting at 9:58 a.m.
 - Moved by: Brian D.
 - Seconded by: Robert J
 - Discussion: None
 - Favor: All
 - Not in Favor None:

Minutes captured and published by:

Print: Jamel C. Perkins
Signed: *Jamel C. Perkins*
Title: Board Chairperson
Date: March 2, 2020



Board Meeting Minutes

July 23, 2019 – Meeting

Location: 45 Jewett Parkway Buffalo, NY

Time: 4:00pm – 6pm

Attendees:

Gwen Appelbaum
James Mulka
Michael Roach

Katie Campos
Brian Pawloski
Brian Dauksha

Valerie Kaufman
Jamel Perkins

- Call to Order
 - Jamel Perkins called the meeting to order at 4:02 p.m.
- Approved Absences – Steve Harvey
- Public Comment – No public attendees/comment.
- Review and Approval of Prior Meeting Minutes
 - Motion to accept the minutes of the April and May Board Meetings
 - Moved by: James Mulka
 - Seconded by: Michael Roach
 - Discussion: None
 - Favor: All
 - Not in Favor: None
- Committee Reports
 - Governance Committee Report by Mike Roach
 - Motion to accept the resignation of Coleen Heidinger
 - Moved by: Gwen Applebaum
 - Seconded by: James Mulka
 - Discussion: None
 - Favor: All
 - Not in Favor: None
 - Motion to approve the proposed Board of Trustees slate of officers for AY 2019-2020; Jamel Perkins – Board Chair, Gwen Applebaum – Vice Chair, Valerie Kaufman – Treasurer, Michael Roach – Secretary
 - Moved by: Katie Campos
 - Seconded by: James Mulka
 - Discussion: None
 - Favor: All
 - Not in Favor: None
 - Motion to accept the resolution that outlines Jim Mulka’s participation on the board as an employee of KeyBank, the potential conflict of interest, and the limitations thereof.
 - Moved by: Gwen Applebaum
 - Seconded by: Valerie Kaufman



- Discussion: None
 - Favor: All
 - Not in Favor: None
 - Recused: James Mulka
- Finance Committee Report by Valerie Kaufman
 - June financials (end of year) are still being finalized, will review in August.
 - Motion to approve and accept the following board resolution (did not have a quorum for approval in June)

At a Regular meeting of the Board of Trustees of the Buffalo Collegiate Charter School (“School”) held on the 23 day of July, 2019, at the 45 Jewett Avenue, Buffalo, New York, a lawful quorum being present, the following Resolution was adopted by the Board of Trustees:

WHEREAS, the School’s authorizer requires that a dissolution reserve be established in the amount of \$75,000 to be funded in the amount of \$25,000 for the first three years of operations,

WHEREAS, the School is required to fund the dissolution reserve in the amount of \$25,000 by June 30, 2019,

WHEREAS, the check signers on the dissolution reserve account will be the same signers on the School’s operating account,

NOW THEREFORE BE IT RESOLVED, the School authorizes the Head of School or their designee to facilitate opening a dissolution reserve with Key Bank in the amount of \$25,000 by June 30, 2019. The account signers on the dissolution reserve account for key bank are the following:

Brian Pawloski
Jamel Perkins
Michael Roach

- Moved by: Jamel Perkins
 - Seconded by: James Mulka
 - Discussion: None
 - Favor: All
 - Not in Favor: None
- Academic Committee Report
 - Tabled due to Steve Harvey’s absence, but detailed academic report will be presented in the HoS report.
 - Development Committee Report by Gwen Appelbaum
 - Talked about September event, need more names from Trustees
 - Motion to accept all Committee Reports
 - Moved by: Jamel Perkins



- Seconded by: Mike Roach
 - Discussion: None
 - Favor: All
 - Not in Favor: None
- Old Business – none
- New Business
- SUNY Accountability Plan
 - Motion to approve BCCS SUNY Accountability Plan as presented in the July Board materials.
 - Moved by: Valerie Kaufman
 - Seconded by: Gwen Applebaum
 - Discussion: Let's make sure that our dashboard reflects these measures.
 - Favor: All
 - Not in Favor: None
 - Dashboard Review
 - Update on Enrollment and Staffing
 - Academic Outcomes Review
- Chairperson's Report
- Recognized the HoS, Administration and Staff for the tremendous work and positive outcome for our AY 2019-2019
 - Recognized the board for great leadership and engagement over the year.
 - Talked about the road ahead, the need for strategic planning and the need for further and better engagement by the board in all aspects of the school.
- Executive Session - none
- Adjournment
- Motion to adjourn the meeting at 5:43 p.m.
 - Moved by: Gwen Applebaum
 - Seconded by: Brian Dauksha
 - Discussion: None
 - Favor: All
 - Not in Favor: None

Minutes captured and published by:

Print: Jamel C. Perkins
Signed: *Jamel C. Perkins*
Title: Board Chairperson
Date: 7/30/2019



Board Meeting Minutes

March 24, 2020 – Meeting

Location: Buffalo Collegiate Charter School

45 Jewett Parkway

Buffalo, NY

Time: 4:00pm – 6:00pm

Attendees:

Mike Anastasia
Brian Dauksha
Brian Pawloski

Gwen Appelbaum
Christine Marino
Jamel Perkins

Caitlin Corr
James Mulka
Michael Roach

- Call to Order
 - Jamel Perkins called the meeting to order at 4:05pm
- Approved Absences – None
- No public attendees/comment
- Review and Approval of Prior Meeting Minutes
 - Motion to accept the February Board Meeting Minutes
 - Moved by: Brian Dauksha
 - Seconded by: James Mulka
 - Discussion: None
 - Favor: All
 - Not in Favor: None
- Consent Agenda
 - Motion to accept the Consent Agenda
 - Moved by: Michael Roach
 - Seconded by: Gwen Appelbaum
 - Discussion: None
 - Favor: All
 - Not in Favor: None
- Old Business
 - Technology – Email
 - April 15 deadline for all board members to be set up with BCCS email
- New Business
 - COVID-19 response and action plan (Brian, Mike)
 - Phase one of four implemented – distribution of materials, Chromebooks (100 out of 170 students needed Chromebooks); and assistance with WiFi (<20 families still in need)



- Content delivery starts next week using Google Classroom; office hours start this week
 - Lessons will be recorded; engagement and participation will be tracked
 - SPED support still available; incorporating socioeconomic support during check-ins
 - 2020 NYS tests for grades 3-8 cancelled
 - Email motion forthcoming to approve shift to one signature for checks that currently require two signatures
 - Considering Saturday/summer school, but would not be reimbursed
 - Lottery could be postponed until May 1 per SED, but BCCS has not made decision
 - Stacey Erokwu is now assisting with recruitment and retention in this interim period
 - Career fairs cancelled; but still reviewing resumes; will need to re-evaluate staffing plan and stay responsive should funding shift
- Chairperson's Report – no additional reporting
 - Executive Session - none
 - Adjournment
 - Motion to adjourn the meeting at 4:59pm
 - Moved by: Mike Roach
 - Seconded by: Brian Dauksha
 - Discussion: None
 - Favor: All
 - Not in Favor: None



Board Meeting Minutes
June 16, 2020 – Meeting
Location: Teleconference Meeting
Time: 4pm EST

Attendees:

Jared Threat
James Mulka
Brian Dauksha

Michael Roach
Brian Pawloski
Christine Marino

Valerie Kaufman
Jamel Perkins
Robert Jones

- Call to Order
 - Jamel Perkins called the meeting to order at 4:07 a.m.
- Approved Absences – Gwen Appelbaum
- Public Comment – None
- Review and Approval of Prior Meeting Minutes 5/19, with the noted change that meeting was called to order at 4:05pm and not 4:05am.
 - Motion to accept the minutes of the January Board Meeting Minutes
 - Moved by Brian D
 - Seconded by Jim M.
 - Favor: All
 - Not in Favor: None
- Consent Agenda
 - Motion to accept the June Consent Agenda as is:
 - Moved by Jared T.
 - Seconded by James M.
 - Favor: All
 - Not in Favor: None
- Old Business
 - Discussion on PPP loan forgiveness led by Brian P.
- New Business
 - SSF Grant update from Brian P.
 - Awarded \$200K
 - Achievement Network Supported by the Cullen Foundation
 - Work with the leadership team to curate assessments based on our program needs.
 - They are going to help us with diagnostics.
 - Funded through the Cullen Foundation (20 coaching sessions)
 - Enrollment Update provided by Brian P.
 - Under enrolled currently
 - On track for next year's grades 5-7



- Still behind on 4th grade
 - Target efforts will continue around these efforts.
 - Teacher Recruitment Updates led by Brian P & Mike A.
 - Making great progress, we only have 3 spots left to secure.
 - Retention Updates led by Brian P.
 - Only two people leaving as of 6/16/20, trending higher than previous years.
 - Only a handful of students have informed us on their departure (moving out of area or accepted to another school)
 - Academic Approach for AY20-21 led by Brian P.
 - Response to Intervention block is being introduced with our 7th grade.
 - Challenges with the shortened year and the current pandemic situation.
 - We have and continue to push technology in the classroom
 - Online Learning
 - We are still tracking attendance, participation and completion.
 - Summer School
 - More like Summer bridge
 - 4 staff members teaching content
 - SUNY / SED Guidance
 - We will provide the state the data we have, we do not have NWEA data, but we will provide them iReady data.
 - ELL state test cancelled (4), so there may be a re-run for AY20-21
 - SPED assessments are still being done, we may have kids that need 504 plan services, so we are working with Buffalo Hearing and Speech to see what that looks like.
 - Return to School Planning
 - NYS Taskforce is meeting this week (week of 6/15)
 - We will need to submit our plan at the end of July.
 - Working with our different networks to carry learnings (BES, etc.)
- Chairperson's Report by Jamel P.
 - Academic Year End
 - Board Participation / Continued Support
 - Call for committee leadership
 - Discussion on HoS annual review
 - Discussion on board calendar for AY20-21
- Executive Session
 - None
- Adjournment
 - Motion to adjourn the meeting at 5:08 p.m.
 - Moved by: Bob J.
 - Seconded by: Michael R..
 - Discussion: None
 - Favor: All
 - Not in Favor None:



Next Full Board Meeting 07/14/2020 @ 4pm

Minutes captured and published by:

Print: Jamel C. Perkins
Signed: *Jamel C. Perkins*
Title: Board Chairperson
Date: 06/17/2020



Board Meeting Minutes
November 19th, 2019 - Full Board – Meeting
Location: 45 Jewett Parkway Buffalo, NY
Time: 4pm EST

Attendees:

Gwen Appelbaum
James Mulka
Brian Dauksha

Michael Roach
Brian Pawloski
Christine Marino

Valerie Kaufman
Jamel Perkins
Robert Jones
Jared Threat

- Call to Order
 - Jamel Perkins called the meeting to order at 4:05p.m.
- Approved Absences – None
- Public Comment – None
- Review and Approval of Prior Meeting Minutes
 - Motion to accept the minutes of the October Board Meetings
 - Moved by: James Mulka
 - Seconded by: Valerie Kaufman
 - Favor: All
 - Not in Favor: None
- Consent Agenda
 - Pulled Out
 - Finance Committee (Valerie Kaufman)
 - 990 extension issued for BBCS
 - Policy updates forthcoming
 - Consolidation of Finance and Facilities Committee
 - Development Committee (Gwen Applebaum)
 - New Classy (online fund raising platform) launched
 - Giving Tuesday is coming up 12/03/2019
 - Donor calls will quickly follow, please follow up with Gwen should you not feel comfortable with placing donor thank you calls.
 - Motion to accept the November Consent Agenda
 - Moved by: Michael Roach
 - Seconded by: Gwen Applebaum
 - Favor: All
 - Not in Favor: None
- Old Business
 - School days – Management concluded that at this time the school day will remain as is.



- Afterschool – Challenges still exist with Just for Kids, BCCS has stepped in to run the afterschool program. More evaluation is needed to understand long term solution and partnerships.

- New Business
 - HoS reviewed the school dashboard
 - Board has requested a breakdown of the discipline and suspension data to better understand the underlying issues.
 - HoS reviewed a strategic agenda framework; board consensus is that we will continue to focus on these strategic elements in our December meeting.

- Chairperson's Report
 - Board chair discussed the recent “New York Charter Schools” (formerly North East Charter School Network) meeting.

- Executive Session
 - None

- Adjournment
 - Motion to adjourn the meeting at 5:50p.m.
 - Moved by: Michael Roach
 - Seconded by: Gwen Applebaum
 - Discussion: None
 - Favor: All
 - Not in Favor: None

Minutes captured and published by:

Print: Jamel C. Perkins

Signed: *Jamel C. Perkins*

Title: Board Chairperson

Date: 12/03/2019



Board Meeting Minutes

October 15, 2019 – Meeting

Location: 45 Jewett Parkway Buffalo, NY

Time: 4pm EST

Attendees:

Gwen Appelbaum
James Mulka
Brian Dauksha

Michael Roach
Brian Pawloski
Christine Marino

Valerie Kaufman
Jamel Perkins
Robert Jones

- Call to Order
 - Jamel Perkins called the meeting to order at 4:04 p.m.
- Approved Absences – None
- Public Comment – No public attendees/comment.
- Review and Approval of Prior Meeting Minutes
 - Motion to accept the minutes of the September Board Meetings
 - Moved by: Brian Dauksha
 - Seconded by: Jim Mulka
 - Favor: All
 - Not in Favor: None
- Consent Agenda
 - Pulled Out
 - Jamel - Motion sponsored by Governance Committee:
 - Add Jared Threat to the Buffalo Collegiate Board of Trustees, effective and pending successful acceptance by the schools authorizing body (SUNY) for the remainder of the academic calendar 2019-2020 and for 2 subsequent terms. Subsequent terms ending at the completion of the end of Buffalo Collegiate academic year 2022-2023.
 - Moved by: Christine Marino
 - Seconded by: Brian Dauksha
 - Discussion: None
 - Favor: All
 - Not in Favor: None
 - Valerie - Audit Report – Changes pending for Approval
 - Need Full Board Approval for:
 - AY2018-2019 Audit
 - AY 2018-2019 Form 990
 - Gwen - Development Plan for 19-20 included in Board Packet
 - New web platform for donations
 - Salesforce



- Grant Dashboard
 - Triangulating a Giving
 - Application for United Way Giving in the works
- Motion to accept the October Consent Agenda
 - Moved by: Jim Mulka
 - Seconded by: Robert Jones
 - Favor: All
 - Not in Favor: None

- Old Business
 - None

- New Business
 - Review of the September Dashboard (Brian)
 - AY 2018-2019 Academic Results (Brian)
 - For next Meeting:
 - School days, bussing and afterschool
 - PAC – Where is that going.

- Chairperson’s Report
 - None

- Executive Session
 - None

- Adjournment
 - Motion to adjourn the meeting at 6:00 p.m.
 - Moved by: James Mulka
 - Seconded by: Michael Roach
 - Discussion: None
 - Favor: All
 - Not in Favor: None

Minutes captured and published by:

Print: Jamel C. Perkins
Signed: *Jamel C. Perkins*
Title: Board Chairperson
Date: 11/1/2019



Board Meeting Minutes
May 19, 2020 – Meeting
Location: Teleconference Meeting
Time: 4pm EST

Attendees:

Gwen Appelbaum
James Mulka
Brian Dauksha

Michael Roach
Brian Pawloski
Christine Marino

Valerie Kaufman
Jamel Perkins
Robert Jones
Jared Threat

- Call to Order
 - Jamel Perkins called the meeting to order at 4:05 a.m.
- Approved Absences - None
- Public Comment – None
- Review and Approval of Prior Meeting Minutes 4/21
 - Motion to accept the minutes of the January Board Meeting Minutes
 - Moved by Brian D.
 - Seconded by Valerie K.
 - Favor: All
 - Not in Favor: None
- Consent Agenda
 - Finance Committee – Valerie commented on the budget and the scheduling of a special budget meeting forthcoming for deep dive on AY20-21. Target next Tuesday at 4:00pm
 - Motion to accept the February Consent Agenda
 - Moved by Christine M.
 - Seconded by Jared T.
 - Favor: All
 - Not in Favor: None
- Old Business
 - Discussion on PPP loan forgiveness, new guidance and as forgiveness calculator. Additional work may be needed to show documentation, etc.
- New Business
 - Overall update on the program given by Brian P.
 - Continuing to fine tune online learning, understanding drop-off and continuing to enhance engagement and participation.
 - Teacher appreciation was a good week and set of events. There was a lot of positive feedback from the staff and teachers.



- Questions about tracking percentages and participation. More feedback to come. Brian will share the tracker with the board. More focus and deep dive on metrics at the next Academic Committee meeting.
 - New Developments: SUNY, SED and NYSED updates provided by Brian P
 - Recent conversations with our authorizer representative.
 - CREDO survey given and BCCS related to COVID-19
 - Working on developing guidance for schools
 - More to come.
 - Grants – We have secured over \$50K in grants, with more grants applied for. Brian will develop a deep diver at the upcoming Development committee meeting to take a deeper look at what has been earmarked, etc.
 - Any concerns with regards to what happened with Buffalo Science Academy? No, but there seems to be a back story and there is also a deep dive on Thursday with the NYS Charter Schools organization. More to come.
 - Hiring update from Mike A.
 - No one from BuffSci has reached out in terms of looking for employment
 - Buffalo and Rochester recruitment days have been had virtually. Rochester quality was off, but the Buffalo recruitment has been good thus far.
 - Recruitment is in full press, far fewer people looking to move right now in comparison to last year.
 - Enrollment / Recruitment update from Brian
 - 4th Grade is the most challenging right now in terms of recruitment
 - 5, 6th and 7th all have waitlists.
 - Doubling down on 4th grade recruitment: Trying new stuff.
 - Building Buildout Presentation from Brian
 - More to come and approval needed in special session
 - Board to digest and provide questions and feedback to Brian, Facilities Sub-Committee, Finance Committee and or Board Chairperson
 - Finance Committee to provide a deeper dive at Finance Committee review.
- Chairperson's Report by Jamel P.
- Transition to BCCS email – Please reach out to Jamel P. if you have any questions, problems, etc.
- Executive Session
- None
- Adjournment
- Motion to adjourn the meeting at 5:39 p.m.
 - Moved by: Jared T.
 - Seconded by: Bob J.
 - Discussion: None
 - Favor: All
 - Not in Favor None:

Next Full Board Meeting 06/16/2020 @ 4pm



Minutes captured and published by:

Print: Jamel C. Perkins

Signed: *Jamel C. Perkins*

Title: Board Chairperson

Date: 5/19/2020



Board Meeting Minutes
September 17, 2019 – Meeting
Location: 45 Jewett Parkway Buffalo, NY
Time: 4pm EST

Attendees:

Gwen Appelbaum
James Mulka
Brian Dauksha

Michael Roach
Brian Pawloski
Christine Marino

Valerie Kaufman
Jamel Perkins
Robert Jones

- Call to Order
 - Jamel Perkins called the meeting to order at 4:05 p.m.
- Approved Absences – None
- Public Comment – No public attendees/comment.
- Review and Approval of Prior Meeting Minutes
 - Motion to accept the minutes of the August Board Meetings
 - Moved by: Brian Dauksha
 - Seconded by: Gwen Applebaum
 - Discussion: Date issue, should read: “August 20, 2019”
 - Favor: All
 - Not in Favor: None
- Introductions of new board members
 - Christine Marino
 - Robert Jones
- Committee Reports
 - Governance Committee Report by Michael Roach
 - Jamel provided the background on two new board candidates:
 - Motion to accept the resignation of Steven Harvey.
 - Moved by: Brian Dauksha
 - Seconded by: James Mulka
 - Discussion: None
 - Favor: All
 - Not in Favor: None
 - Finance Committee Report by Valerie Kaufman
 - Audit coming soon for full approval at next board meeting.
 - Academic Committee Report
 - Discussion of Chair vacancy
 - Development Committee Report by Gwen Appelbaum
 - Recap of event and thanks to all who participated.
 - Motion to accept all Committee Reports and the Consent Agenda
 - Moved by: Gwen Applebaum
 - Seconded by: Valerie Kaufman
 - Discussion: None



- Favor: All
- Not in Favor: None

- Old Business
 - None

- New Business
 - Review of the September Dashboard (Brian)

- Chairperson's Report
 - None

- Executive Session
 - None

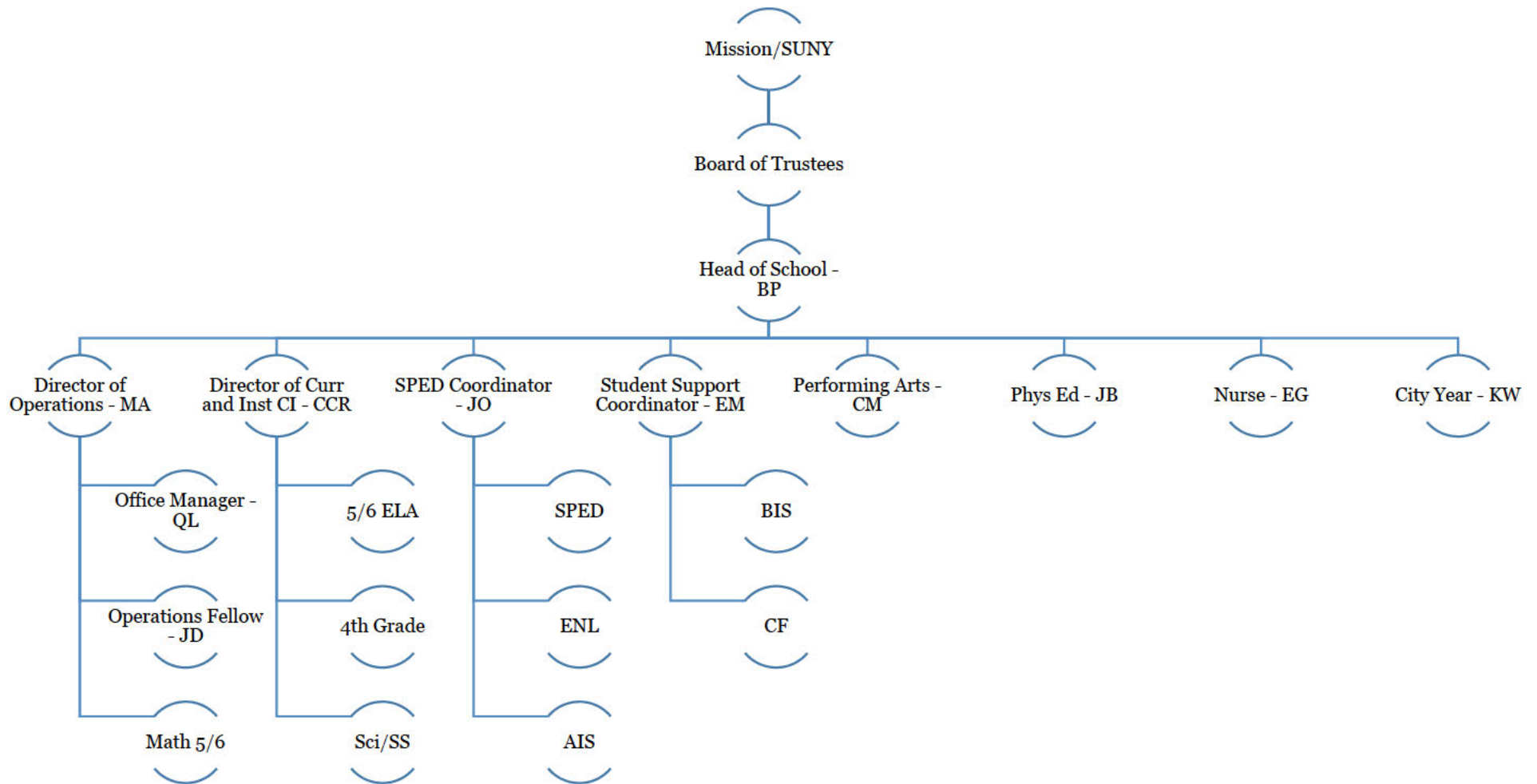
- Adjournment
 - Motion to adjourn the meeting at 5:19 p.m.
 - Moved by: James Mulka
 - Seconded by: Gwen Applebaum
 - Discussion: None
 - Favor: All
 - Not in Favor: None

Minutes captured and published by:

Print: Jamel C. Perkins
Signed: Jamel C. Perkins
Title: Board Chairperson
Date: 9/24/2019



Buffalo Collegiate Charter School Organizational Chart, 2019-20



| August | | | | | September - Latinx History Month | | | | | |
|--------------------------------------|------------|----|--------------------|------------|--|-------------------|-------------|----------------|----------------|--|
| M | T | W | Th | F | M | T | W | Th | F | |
| 3 | 4 | 5 | 6 | 7 | 31 | 1 | 2 | 3 | 4 | |
| 10 | 11 | 12 | 13 | 14 | 7 | 8 | 9 | 10 | 11 | |
| 17 | 18 - ECRJC | 19 | 20 - ANET (12-4pm) | 21 - ECRJC | 14 | 15 | 16 | 17 | 18 | |
| 24 | 25 | 26 | 27 | 28 | 21 | 22 | 23 | 24 | 25 | |
| | | | | | 28 | 29 | 30 | | | |
| | | | | | September Relationship Focus: 1 Advisor Advocate, 1 Leadership Member, 1 Family Member | | | | 21 | |
| October - Disability Awareness Month | | | | | November - Native American History Month | | | | | |
| M | T | W | Th | F | M | T | W | Th | F | |
| | | | 1 | 2 | 2 | 3 | 4 | 5 | 6 | |
| 5 | 6 | 7 | 8 | 9 | 9 - ELA ANet | 10 - SS ANet | 11 | 12 - Literably | 13 - Literably | |
| 12 | 13 | 14 | 15 | 16 | 16 - Math ANet | 17 - Science ANet | 18 - END Q1 | 19 | 20 | |
| 19 | 20 | 21 | 22 | 23 | 23 | 24 | 25 | 26 | 27 | |
| 26 | 27 | 28 | 29 | 30 | 30 - DATA DAY | | | | | |
| | | | | 21 | | | | | 16 | |
| December | | | | | January | | | | | |
| M | T | W | Th | F | M | T | W | Th | F | |
| | | 1 | 2 | 3 | | | | | 1 | |
| 7 | 8 | 9 | 10 | 11 | 4 | 5 | 6 | 7 | 8 | |

| | | | | | | | | | | | |
|---------------------------------------|--------------|---------------------------|-------------------|----------------|----------------|--|---------------|-------------------|-------------------|----------|---|
| 14 | 15 | 16 | 17 | 18 | | 11 | 12 | 13 | 14 | 15 | |
| 21 | 22 | 23 | 24 | 25 | | 18 | 19 | 20 | 21 | 22 | |
| 28 | 29 | 30 | 31 | | | 25 - ELA ANet | 26 - ELA MAP | 27 | 28 | 29 | |
| | | | | 16 | | | | | | 19 | |
| February - Black History Month | | | | | | March - Women's History Month | | | | | |
| M | T | W | Th | F | | M | T | W | Th | F | |
| 1 - Math ANet | 2 - Math MAP | 3 - End of Q2 | 4 | 5 | | 1 | 2 | 3 | 4 | 5 | |
| 8 | 9 | 10 | 11 | 12 | | 8 | 9 | 10 | 11 | 12 | |
| 15 | 16 | 17 | 18 | 19 | | 15 | 16 | 17 | 18 | 19 | |
| 22 | 23 | 24 | 25 | 26 | | 22 - ELA ANet | 23 - SS ANet | 24 - Literably | 25 - Literably | 26 | |
| | | | | | | 29 - Math ANet | 30 - Sci ANet | 31 | | | |
| | | | | 15 | | | | | | 23 | |
| April | | | | | | May - Asian/Pacific American Heritage Month | | | | | |
| M | T | W | Th | F | | M | T | W | Th | F | |
| | | | 1 | 2 | | 3 | 4 | 5 - NYS Math Test | 6 - NYS Math Test | 7 | |
| 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | |
| 12 | 13 | 14 | 15 | 16 - End of Q3 | We ek 30 | 17 | 18 | 19 | 20 | 21 | |
| 19 | 20 | 21 - NYS ELA Test | 22 - NYS ELA Test | 23 | | 24 | 25 | 26 | 27 | 28 | |
| 26 | 27 | 28 | 29 | 30 | | 31 | | | | | |
| | | | | 17 | | | | | | 20 | |
| June - Pride Month | | | | | | July | | | | | |
| M | T | W | Th | F | | M | T | W | Th | F | |
| | | 2 - NYS 4th Grade Science | 3 | 4 | | | | | | 1 | 2 |
| 7 - NYS 4th Grade Science | 8 | 9 | 10 | 11 | | 5 | 6 | 7 | 8 | 9 | |
| 14 - ELA ANet | 15 - ELA MAP | 16 | 17 | 18 | | 12 | 13 | 14 | 15 | 16 | |
| 21 - Math ANet | 22 | 23 | 24 | 25 | | 19 | 20 | 21 | 22 | 23 | |
| 28 Staff Only | 29 | 30 | | | | 26 | 27 | 28 | 29 | 30 | |

Part I: General Information and Fire/Life Safety History

Inspection Date 9.3.2020

Note : Please insert the date the actual inspection took place.
The Inspection Date cannot be earlier than 45 days before the Due Date.

1. Please indicate the primary use of this facility:

- INSTRUCTIONAL
- ADMINISTRATIVE
- BUS MAINTENANCE
- BUS STORAGE ONLY
- LEASED FACILITY OFF SCHOOL GROUNDS
- MAINTENANCE
- OTHER

Please Specify:

- PUBLIC LIBRARY
- STORAGE
- VACANT

2. Is there a fire sprinkler system in this facility? YES NO

If 'yes', is the sprinkler alarm connected with the building alarm? YES NO

3. Is there a fire hydrant system for facility protection? YES NO

If 'yes', indicate ownership of system (select one):

- Public owned
- School owned
- Other

Please Specify:

4. Indicate the ownership of this facility

- Leased
- Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name *

45 Jewett Ave

Address *

2495 Main St.

Buffalo, NY 14214

Telephone # *

716.835.3366

5. Does the District lease the building or spaces within the building to others? YES NO

a. If yes, indicate the tenant(s):

Name *

Address *

Telephone # *

6. What is the current gross square footage of this facility?

nearest whole ten feet: 29791

7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

8. FIRE AND EMERGENCY DRILLS

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff? YES NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year: YES NO

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31
 Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

| | Date | Evacuation | Lockdown |
|----|---------|------------|----------|
| 1 | 9.12.19 | ✓ | |
| 2 | 9.18.19 | ✓ | |
| 3 | 10.2.19 | ✓ | |
| 4 | 10.8.19 | ✓ | |
| 5 | 11.7.19 | ✓ | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

We did not prioritize doing 8 prior to December 31, and then COVID hit prior to the warmer spring season.

d. on the next page, please provide dates of the required monthly EMERGENCY EVACUATION DRILLS

Per NYS Fire Code; Section 405, Table 405.2

Required, monthly, for all occupants of Group E (Educational) buildings

NOTE: Some drills reported below may coincide with dates reported in 8 (b) above

d. provide dates of the required monthly EMERGENCY EVACUATION DRILLS

| | dates of drills | comments |
|----|-----------------|----------|
| 1 | 9.12.19 | |
| 2 | 9.18.19 | |
| 3 | 10.2.19 | |
| 4 | 10.8.19 | |
| 5 | 11.7.19 | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |

e. If the required monthly evacuation drills were not held during the previous 12 months, provide reason:

We did not complete the required number in the fall, and we did some in the spring because warm weather had not hit yet.

f. Average time to evacuate facility was: 2 minutes 15 seconds

g. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session. YES NO

h. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code YES NO

9. If the fire alarm system was activated, was the fire department immediately notified? YES NO

10. Have there been any fires in this facility since the last annual fire inspection report? YES NO

a. If 'yes', indicate: Number of fires Number of injuries Total cost of property damage

PART II - B

| Item | Non-Conf | Date Corrected | Date Reinspected |
|-------|----------|----------------|------------------|
| 08A-2 | | | |
| 08B-2 | | | |
| 08C-2 | | | |
| 08D-2 | | | |
| 08E-2 | | | |
| 09A-2 | | | |
| 09B-2 | | | |
| 09C-1 | | | |
| 09D-1 | | | |
| 09F-2 | | | |
| 09G-2 | | | |
| 10A-2 | X | 9/17 | |
| 10B-2 | | | |
| 10C-1 | | | |
| 10D-1 | | | |
| 11A-2 | | | |
| 11B-1 | | | |
| 11C-2 | | | |
| 11D-2 | | | |
| 11E-1 | | | |
| 12A-1 | | | |
| 12B-3 | | | |
| 12C-2 | | | |
| 12D-2 | | | |
| 12E-1 | | | |
| 12F-1 | | | |
| 12G-1 | | | |
| 12H-1 | | | |
| 12I-1 | | | |
| 12J-1 | | | |
| 12K-1 | | | |
| 12L-1 | | | |
| 12M-1 | | | |
| 12N-1 | | | |
| 12O-2 | | | |

Part II: Non-Conformance Reporting Sheets

PART II - B

| Item | Non-Conf | Date Corrected | Date Reinspected |
|-------|----------|----------------|------------------|
| 19D-1 | | | |
| 19E-1 | | | |
| 19F-1 | | | |
| 19G-1 | | | |
| 19H-2 | | | |
| 20A-1 | | | |
| 20B-1 | | | |
| 20C-1 | | | |
| 21A-3 | | | |
| 22A-3 | | | |
| 22B-3 | | | |
| 22C-3 | | | |
| 23A-1 | | | |
| 23B-1 | | | |
| 23C-1 | | | |
| 23D-2 | | | |
| 24A-3 | | | |
| 25A-1 | | | |
| 25B-1 | | | |
| 25C-1 | | | |
| 26A-3 | | | |

If any additional nonconformances are observed, check item 26A-3 and list the specific code sections here:

Inspector

Confirm that the inspector has been provided with a copy of the previous year's school fire safety inspection report:

YES

NO

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: CHIEF M. MORBANTI

Telephone # [REDACTED]

Title: [REDACTED]

Certification [REDACTED]

Email [REDACTED]

(as designated by the NYS Department of State)

Section III-B. Building Administrator or Designee

Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)

The individual identified below certifies that this building inspection was conducted on this date September 3, 2020 and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: Brian Pawloski

Telephone # [REDACTED]

Title: Head of School

Email: [REDACTED]

Signature [Signature]

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: Brian Pawloski

Telephone #: [REDACTED]

Title: Head of School

Email [REDACTED]

Signature [Signature]

Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

School District Buffalo Collegiate CS
 Facility # _____

Building Name 45 Jewett Avenue

| Part II-A (to be completed for public schools only - except "Big 4") | | | | | Part II-B | | | | | Part II-B | | | | | Part II-B | | | | | |
|---|-----------------|----------------|------------------|--|-----------|-----------------|----------------|------------------|--|-----------|-----------------|----------------|------------------|--|-----------|-----------------|----------------|------------------|--|--|
| Item # | Non-Conformance | Date Corrected | Date Reinspected | | Item # | Non-Conformance | Date Corrected | Date Reinspected | | Item # | Non-Conformance | Date Corrected | Date Reinspected | | Item # | Non-Conformance | Date Corrected | Date Reinspected | | |
| 01A-2 | | | | | 08A-2 | | | | | 13A-2 | | | | | 19E-1 | | | | | |
| 01B-1 | | | | | 08B-2 | | | | | 13B-2 | | | | | 19F-1 | | | | | |
| 01C-1 | | | | | 08C-2 | | | | | | | | | | 19G-1 | | | | | |
| 01D-1 | | | | | 08D-2 | | | | | 14A-2 | | | | | 19H-2 | | | | | |
| 01E-1 | | | | | 08E-2 | | | | | 14B-2 | | | | | | | | | | |
| | | | | | 09A-2 | | | | | 14C-2 | | | | | 20A-1 | | | | | |
| 02A-2 | | | | | 09B-2 | | | | | 14D-1 | | | | | 20B-1 | | | | | |
| 02B-1 | | | | | 09C-1 | | | | | 14E-1 | | | | | 20C-1 | | | | | |
| 02C-3 | | | | | 09D-1 | | | | | 15A-2 | | | | | 21A-3 | | | | | |
| 02D-1 | | | | | 09F-2 | | | | | 15B-1 | | | | | 22A-3 | | | | | |
| 02E-2 | | | | | 09G-2 | | | | | 15C-2 | | | | | 22B-3 | | | | | |
| 02F-3 | | | | | 10A-2 | X | 9.17.20 | | | 15D-2 | | | | | 22C-3 | | | | | |
| 02G-2 | | | | | 10B-2 | | | | | 15E-1 | | | | | 23A-1 | | | | | |
| | | | | | 10C-1 | | | | | 16A-2 | | | | | 23B-1 | | | | | |
| 03A-3 | | | | | 10D-1 | | | | | 16B-2 | X | 9.17.20 | | | 23C-1 | | | | | |
| 03B-1 | | | | | | | | | | 16C-2 | | | | | 23D-2 | | | | | |
| | | | | | 11A-2 | | | | | 16D-2 | | | | | 24A-3 | | | | | |
| 04A-2 | | | | | 11B-1 | | | | | 17A-3 | | | | | 25A-1 | | | | | |
| 04B-2 | | | | | 11C-2 | | | | | 17B-2 | | | | | 25B-1 | | | | | |
| 04C-1 | | | | | 11D-2 | | | | | 17C-2 | | | | | 25C-1 | | | | | |
| | | | | | 11E-1 | | | | | 17D-2 | | | | | | | | | | |
| 05A-3 | | | | | | | | | | 17E-1 | | | | | | | | | | |
| 05B-2 | | | | | 12A-1 | | | | | 17F-3 | | | | | | | | | | |
| 05C-2 | | | | | 12B-3 | | | | | 17G-1 | | | | | | | | | | |
| | | | | | 12C-2 | | | | | 17H-2 | | | | | | | | | | |
| 06A-1 | | | | | 12D-2 | | | | | 17I-2 | | | | | | | | | | |
| 06B-1 | | | | | 12E-1 | | | | | 17J-1 | | | | | | | | | | |
| 06C-1 | | | | | 12F-1 | | | | | 17K-1 | | | | | | | | | | |
| 06D-2 | | | | | 12G-1 | | | | | 17L-1 | | | | | | | | | | |
| 06E-3 | | | | | 12H-1 | | | | | 18A-2 | | | | | | | | | | |
| 06F-1 | | | | | 12I-1 | | | | | 18B-2 | | | | | | | | | | |
| 06G-1 | | | | | 12J-1 | | | | | 18C-2 | | | | | | | | | | |
| 06H-2 | | | | | 12K-1 | | | | | 18D-2 | | | | | | | | | | |
| | | | | | 12L-1 | | | | | 19A-3 | | | | | | | | | | |
| 07A-3 | | | | | 12M-1 | | | | | 19B-2 | | | | | | | | | | |
| 07B-2 | | | | | 12N-1 | | | | | 19C-1 | | | | | | | | | | |
| 07C-2 | | | | | 12O-2 | | | | | 19D-1 | | | | | | | | | | |

If any additional non-conformances are observed, check item 26A-3 and list the Code section below.

Inspector
 The inspector has been provided with a copy of the previous year's school fire safety report:

Yes _____ No _____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:
 Fire Safety Inspector: Name _____ Date _____

Registry # _____ (26E-4)

Final Inspection (if required):
 Fire Safety Inspector: Name CHIEF M. MORGANTI Date 9/24/20

Registry # _____ (26F-4)

*University of the
Education*



*State of New York
Department*

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

BUFFALO COLLEGIATE CHARTER SCHOOL - MAIN
45 JEWETT AVE
BUFFALO, NEW YORK 14214

DISTRICT:

BUFFALO COLLEGIATE CHARTER SCHOOL
BRIAN PAWLOSKI
45 JEWETT AVE
BUFFALO, NEW YORK 14214

Building ID: 140600898001

Issuance Date: August 02, 2019

Effective Date: July 01, 2019

Expiration Date: July 01, 2020

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED