

Application: Bronx Excellence 4

Monica Rios - mrios@bronxexcellence.org
Annual Reports

Application Notes

Summary

ID: 0000000365

Status: Annual Report Submission

Entry 1 School Info and Cover Page

Completed Aug 3 2020

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

BRONX CHARTER SCHOOL FOR EXCELLENCE 4 321100861120

a1. Popular School Name

Bronx Excellence 4

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. DISTRICT / CSD OF LOCATION

CSD #11 - BRONX

d. DATE OF INITIAL CHARTER

6/2016

e. DATE FIRST OPENED FOR INSTRUCTION

9/2018

h. SCHOOL WEB ADDRESS (URL)

www.excellencecommunityschools.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

180

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

171

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes

I2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Excellence Community Schools
PHYSICAL STREET ADDRESS	[REDACTED]
CITY	[REDACTED]
STATE	[REDACTED]
ZIP CODE	[REDACTED]
EMAIL ADDRESS	creid@bronxexcellence.org
CONTACT PERSON NAME	Charlene Reid

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

	No, just one site.
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	4300 Murdock Avenue, Bronx NY 10466	347-773-3100	NYC CSD 11	K-3	K-3

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Tonya L. White	[REDACTED]		tlwhite@bronxexcellence.org
Operational Leader	Andrew McKinley	[REDACTED]		amckinley@bronxexcellence.org
Compliance Contact	Monica Rios	[REDACTED]		mrrios@bronxexcellence.org
Complaint Contact	Tonya L. White	[REDACTED]		tlwhite@bronxexcellence.org
DASA Coordinator	Melanee Farrah	[REDACTED]		mfarrah@excellenceschools.org
Phone Contact for After Hours Emergencies	Jacques Michel	[REDACTED]		jmichel@bronxexcellence.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Monica Rios
Position	Regional Director of School Operations
Phone/Extension	
Email	mrios@excellenceschools.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

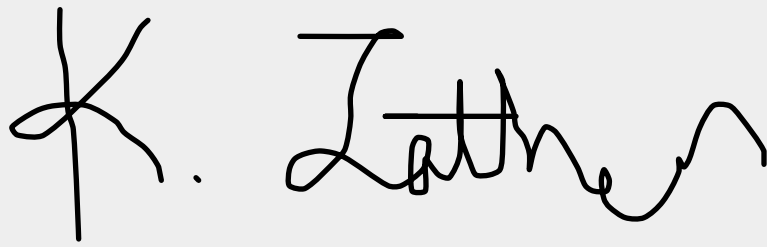
Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Aug 3 2020

Thank you.



Entry 2 NYS School Report Card

Completed Aug 3 2020

Instructions

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

BRONX CHARTER SCHOOL FOR EXCELLENCE 4 321100861120

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/profile.php?instid=800000089003>

Entry 3 Progress Toward Goals

Incomplete

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

(No response)

2019-2020 Progress Toward Attainment of Academic Goals

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	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				

Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Completed Sep 15 2020

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

[2019-20-Accountability-Plan-Progress-Report_Bronx 4](#)

Filename: 2019 20 Accountability Plan Progress R 7Sb2M1M.pdf **Size:** 291.3 kB

Entry 7 Disclosure of Financial Interest Form

Completed Aug 3 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must

complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Financial Disclosure Form - Joyce Frost

Filename: Financial Disclosure Form Joyce Fros ewsnlKA.pdf **Size:** 110.1 kB

Financial Disclosure Form - Kathy Lathen

Filename: Financial Disclosure Form Kathy Lath 1Yoso4Y.pdf **Size:** 1.1 MB

Financial Disclosure Form - Kenneth Adams

Filename: Financial Disclosure Form Kenneth Ad kBQ7fGa.pdf **Size:** 1.0 MB

Financial Disclosure Form - Tanya Pierre

Filename: Financial Disclosure Form Tanya Pier IHk5aJU.pdf **Size:** 1.2 MB

Financial Disclosure Form - Mardi Schechter

Filename: Financial Disclosure Form Mardi Sche Y7kGFt5.pdf **Size:** 1.1 MB

Entry 8 BOT Membership Table

Completed Aug 3 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

BRONX CHARTER SCHOOL FOR EXCELLENCE 4 321100861120

1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Kathy Lathen, [REDACTED]	Chair	Finance Executive Disciplinary	Yes	3	7/1/2020	6/30/2023	7
2	Mardi Schecter, [REDACTED]	Secretary	Executive Disciplinary Finance	Yes	3	5/1/2018	4/30/2021	5 or less
3	Joyce Frost, [REDACTED]	Vice Chair	Finance Executive Disciplinary	Yes	6	7/1/2019	6/30/2022	8
4	Joe Lewis [REDACTED]	Treasurer	Finance Executive Disciplinary	Yes	1	5/7/2019	5/6/2022	5 or less

			ry					
5	Stacey Lauren, [REDACTED]	Trustee/M ember	Finance Executive Disciplina ry	Yes	4	12/1/201 8	11/30/20 21	8
6	Kenneth Lewis [REDACTED]	Trustee/M ember	Executive Disciplina ry Educatio n	Yes	1	5/7/2019	5/6/2022	5 or less
7	Tanya Pierre, [REDACTED]	Trustee/M ember	Executive Disciplina ry Educatio n	Yes	2	7/1/2020	6/30/202 3	6
8								
9								

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	7
b.Total Number of Members Added During 2019-2020	0
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7

3. Number of Board meetings held during 2019-2020

8

4. Number of Board meetings scheduled for 2020-2021

6

Thank you.

Entry 9 Board Meeting Minutes

Completed Aug 3 2020

Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

BCSE Board Meeting Minutes - 3

Filename: BCSE Board Meeting Minutes 3.13.2020 Fr8I0nn.pdf **Size:** 139.6 kB

BCSE Board Meeting Minutes - 2

Filename: BCSE Board Meeting Minutes 2.11.2020 ux65H0S.pdf **Size:** 159.5 kB

BCSE Board Meeting Minutes - 3

Filename: BCSE Board Meeting Minutes 3.11.2020 YhV2x0x.pdf **Size:** 153.0 kB

BCSE Board Meeting Minutes - 4

Filename: BCSE Board Meeting Minutes 4.14.2020 jkvbmqX.pdf **Size:** 148.4 kB

BCSE Board Meeting Minutes - 12

Filename: BCSE Board Meeting Minutes 12.3.2019 ZL5ikaf.pdf **Size:** 156.5 kB

BCSE Board Meeting Minutes - 5

Filename: BCSE Board Meeting Minutes 5.7.2020 ZMjYs3o.pdf **Size:** 167.9 kB

BCSE Board Meeting Minutes - 10

Filename: BCSE Board Meeting Minutes 10.17.201 uMjuRZK.pdf **Size:** 181.6 kB

Entry 10 Enrollment & Retention

Completed Aug 3 2020

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for

meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

BRONX CHARTER SCHOOL FOR EXCELLENCE 4 321100861120

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
Economically Disadvantaged	During our student recruitment process, we widely advertise our admissions window in Bronx newspapers that reaches out to various areas where economically disadvantaged families reside. For our online application, we indicate it as a preference to encourage families to apply. We inform families we are a public school and that there is no cost associated with attending. For families who are in severe need and cannot afford the entire uniform, we provide as much assistance as we can so they get what they need.	We will continue to advertise with papers that we know are delivered to areas of ED families. We also advertise in free newspapers so that we reach families who are unable to afford to purchase other publications. We will continue to provide assistance for uniforms for those families who are in severe need. We also plan to request an amendment to make this an official preference for the school, falling after the sibling preference.
English Language Learners/Multilingual Learners	As part of our student recruitment process every year, we advertise in various local papers. During this time, bilingual staff members from BCSE visit various early childhood education centers to distribute applications and share knowledge about what the school has to offer for students who are English Language Learners (ELL). Currently, our applications are translated in Spanish and Bengali.	We will continue our efforts by continuing to advertise and visit early childhood education centers. We will also attend Charter School open houses that are offered by the NYC Charter School Center. We hope to one day be able to set up an Charter School open house solely in the Bronx to reach out to more families.

Students with Disabilities	During our student recruitment process, prospective families who indicate they have a child with a disability are informed that we have a dedicated student support service department that will help them one on one once they are accepted.	We will continue to extend our time and knowledge on a case by case basis for those families who have a child with a disability. It is very important for us to keep this culture as it shows how hard we are willing to work with a parent in making their child succeed no matter what setting is required.
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Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	Once we have established who falls into the criteria, we are able to connect with camps and programs that specifically target this population. We then work with the families who are interested in these programs and go through the steps of putting the student in the program. Programs have been offered during the school year and in the summer.	We will continue to research what programs are offered to this specific population and provide them with as many opportunities as we can for their children. We are working on obtaining uniform vouchers for those families who absolutely cannot afford uniforms for their children. New for this year, we have been accepted into the "Cool Culture" programs which will allow all kindergarten families to attend the 90 cultural and art institutions.
English Language Learners/Multilingual Learners	At the time of registration, families are given a survey that helps to identify what the primary language in the household is. We find that 10%-15% of kindergarten students are eligible for NYSITELL testing. This test helps us identify the level of English proficiency in the student. Through immersion and high quality assistance from the teachers, students are tested out by the time they first or	The process for identifying ELL students will remain the same as it has worked over the years. One new addition we will work to implement this year is purchasing literature or software. An additional supplement they can do at home with their families so that they all are getting the benefit of learning.

	second grade.	
Students with Disabilities	BCSE mainstreams students with special needs. Additionally, BCSE serves students who have special learning needs and provides services including: Integrated Co-Teaching (ICT), Special Education Teacher Support Services (SETSS), Counseling, Speech, Occupational Therapy and Physical Therapy. We also have staffed positions whose focus is solely on student with disabilities. They work hard to get students the services they need so that eventually the student can be phased out of the Individualized Educational Plan they were given.	We will continue to work with families on a case by case basis to educate them on what the child's IEP means and why they should receive the recommended service. We will begin servicing the child as soon as possible. If for any reason, a parent doesn't agree with the mandated services, we will help them with the appeal process as well. The ultimate goal is get the correct services for the student so that they can eventually go from what may be a complex setting to a less complex setting then eventually phasing out.

Entry 12 Percent of Uncertified Teachers

Completed Aug 3 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: BRONX CHARTER SCHOOL FOR EXCELLENCE 4 321100861120

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category A: 5 or 30% whichever is less	0.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category B: not to exceed 5	0.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	0.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	0

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	0



Thank you.

Entry 13 Organization Chart

Completed Aug 3 2020

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

Not Applicable - SUNY

Filename: Not Applicable SUNY LyVNc9c.pdf Size: 38.1 kB

Entry 14 School Calendar

Incomplete

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

Entry 15 Links to Critical Documents on School Website

Completed Aug 3 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: Bronx Excellence 4

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	https://www.excellencecommunityschools.org
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	https://www.excellencecommunityschools.org
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.excellencecommunityschools.org
3. Link to NYS School Report Card	https://www.excellencecommunityschools.org
4. Most Recent Lottery Notice Announcing Lottery	https://www.excellencecommunityschools.org
5. Authorizer-Approved DASA Policy	https://www.excellencecommunityschools.org
6. District-wide Safety Plan	https://www.excellencecommunityschools.org
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.excellencecommunityschools.org
7. Authorizer-Approved FOIL Policy	https://www.excellencecommunityschools.org
8. Subject matter list of FOIL records	https://www.excellencecommunityschools.org
9. Link to School Reopening Plan	https://www.excellencecommunityschools.org

Thank you.



Entry 16 COVID 19 Related Information

Completed Aug 3 2020

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are

encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: Bronx Excellence 4

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	171	150	171

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participants

		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
Tota															0
I															

Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Incomplete Hidden from applicant

[INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)

Please provide the full name of **ANY and ALL instructional and non-instructional employees** and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).



Bronx Charter School for Excellence 4

2019-20 ACCOUNTABILITY PLAN PROGRESS REPORT

Submitted to the SUNY Charter Schools Institute on:

September 15, 2020

By: Dr. Charlene Reid, Chief Executive Officer

Tonya White, Elementary Principal

Dr. Denniston Reid, Jr., Chief of Schools and Innovation

3956 Carpenter Avenue Bronx, NY 10466

347-773-3100

2019 20 ACCOUNTABILITY PLAN PROGRESS REPORT



Charlene Reid, Chief Executive Officer, Tonya White Elementary Principal (K-3), and Denniston Reid, Chief Schools and Innovation Officer prepared this 2019-2020 Accountability Progress Report on behalf of the school's board of trustees:

Trustee's Name	Board Position
Kathy Lathen	Board Chair, Executive/Finance/Discipline
Joyce Frost	Vice President, Executive/Finance/Discipline
Mardi Schecter	Secretary, Executive/Discipline
Joe Lewis	Treasurer, Executive/Discipline
Stacey Lauren	Trustee, Executive/Discipline
Kenneth Adams	Trustee, Executive/Discipline
Lena Rumfelt (Parent Representative)	Trustee, Ex-Officio

Tonya White has served as Principal for Bronx Charter School for Excellence 4, grades K-2 since July 2018.

SCHOOL OVERVIEW

Bronx Charter School for Excellence 4 opened in the 2018-2019 academic year, serving grades K & 1. Each year since, it has added a grade level with a maximum capacity of 60 students. In the 2019 Bronx Charter School for Excellence 4 served 171 students, in grades K-2.

The demographics of the population served by BCSE 4 are as follows:

Ethnicity	Percentage
Asian	4.7%
Black	74.8%
Hispanic	20.5%
Multiple Ethnicities	N/A
White	N/A

In addition, 74.3% of our students are eligible for free or reduced lunch.

The mission of the Bronx Charter School for Excellence 4 is to prepare young people to compete for admission to and succeed in top public, private and parochial high schools by cultivating their intellectual, artistic, social, emotional and ethical development. The school accomplishes this by constantly striving to create a supportive and caring environment that at all times has high expectations of its students and offers a challenging and rigorous academic curriculum.

The coronavirus had a devastating impact on many of our Bronx Excellence families. In addition to rapid and massive infection rates in the Bronx, our families faced sickness, the loss of family members due to illness, and for our scholars' families, a loss or reduction of employment and household income subsequent to statewide closures. In keeping with its mission to provide a high-quality educational option in a supportive and caring environment, Bronx Excellence 4 met all of its Accountability Plan student achievement goals from 2019-2020 for which it was eligible. The school has also consistently surpassed other measures including Organizational and Non-Academic goals. Bronx Excellence 4 has continued to measure and monitor growth and success in other ways, particularly with the onset of COVID-19 and cancellation of statewide exams. As schools shifted to remote learning, 100% of our scholars participated and demonstrated progress towards mastery by the end of the school year.

Our intent for the 2020-21 school year is to implement hybrid or fully remote models that allows live and direct instruction to take place while maximizing space and scheduling flexibilities to minimize the chance of viral transmission. Families may choose to opt out of any in-person instruction based on individual considerations and participate in a fully remote option with robust synchronous and asynchronous learning opportunities. Paramount to our considerations is the safety, health, and wellbeing of our scholars, families, and staff. Bronx Excellence 4 is focused on ensuring equitable access to our high quality instructional program, whether in-person or remote. Therefore, our plans contemplate a continuum of options for our school community that may be implemented concurrently.

ENROLLMENT SUMMARY

School Enrollment by Grade Level and School Year

School Year	K	1	2	Total
2018-19	52	51		103
2019-20	53	60	58	171

GOAL 1: ENGLISH LANGUAGE ARTS

ELEMENTARY ENGLISH LANGUAGE ARTS

Goal 1: English Language Arts

Students will become proficient readers and writers of the English Language

BACKGROUND

During the 2019-2020 academic year, Bronx Charter School for Excellence 4 implemented a high quality comprehensive English Language Arts curriculum that is aligned to New York State's Common Core Learning Standards for K through 3rd grades. The balanced reading program provides for students the foundation needed to become proficient readers. The reading program has balanced components that provide skills and knowledge to understand how phonemes are connected to print; ability to decode words; ability to read fluently; background knowledge and vocabulary to foster comprehension; development of active strategies to construct meaning from print; and development and maintenance of a motivation to read. Harcourt *Journeys* was used in K through 3rd grades. This program is grounded in techniques and lessons that support explicit and systematic instruction and offers a platform for on-going professional development for teachers in the critical elements and methods of instruction for phonemic awareness, phonics, fluency, vocabulary, and comprehension strategies. The program also includes an assessment component that provides appropriate measures for screening, progress monitoring and achievement outcome. This program is supplemented with Guided Reading and Literature Circles based on student learning needs. Students are regularly exposed to authentic texts and provided guided instruction at their frustration levels. Teachers use multiple levels of Bloom's Taxonomy question stems to promote critical thinking while aligning to the curriculum and resources to the Common Core Standards. All instructional staff participated in professional development workshops and ongoing modeling throughout the academic year to enhance their instructional skills.

The implementation of our reading program is effective because of the instructional strategy of uninterrupted, consistent daily flexible reading groups that focus support in a smaller group for struggling readers while offering enrichment activities for students who are proficient and advanced readers. Our writing program employs the basic components of Writing Workshop. Bronx Charter School for Excellence utilizes the writing workshop model for students to experience processed and craft writing. The Writer's Workshop provides time for students to develop their writing fluency; to learn to communicate

2019-20 ACCOUNTABILITY PLAN PROGRESS REPORT

effectively; develop students' knowledge of the English written language system, with an emphasis on syntax and discourse; to understand the connections between reading and writing to develop writers; to understand and be able to write across various genres; and to develop a love of writing. All instructional staff participated in professional development, and modeling throughout the academic year.

METHOD

This section is not applicable to Bronx Charter School for Excellence 4 as a result of the school being in operation for only two years, which does not include New York State testing grades.

The table below indicates total number of students enrolled in each grade. It also summarizes the percent of students who mastered ELA concepts on our remote assessment platform.

Grade Level	# of Students	Percent Proficient
K	53	86.79%
1	60	71.67%
2	58	53.45%
Grand Total	171	70.18%

RESULTS AND EVALUATION

Bronx Excellence 4 students had an average proficiency rate of 70.18% on the performance indicator deployed during the COVID pandemic. Students in K and 1 performed below the 75% benchmark proficiency mark established for normal conditions; students in the 2nd grade performed below the benchmark.

SUMMARY OF THE ELEMENTARY ENGLISH LANGUAGE ARTS GOAL

Bronx Charter School for Excellence 4 will continue to strive to meet its English Language Arts goal of students becoming proficient readers of the English language for the 2019-2020 school year.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State English language arts exam for grade 3.	N/A
Absolute	Each year, the school's aggregate PI on the state's English language arts exam will meet that year's state MIP as set forth in the state's ESSA accountability system.	N/A
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts	N/A

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	exam will be greater than that of students in the same tested grades in the school district of comparison.	
Comparative	Each year, the school will exceed its predicted level of performance on the state English language arts exam by an effect size of 0.3 or above (performing higher than expected to a small degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.	N/A
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the target of 50.	N/A

ACTION PLAN

We will offer virtual synchronous and asynchronous instruction with the use of small groups, one to one instruction, check-ins via phone or video conferencing, teacher developed instructional videos, and in simulcast. Students attending school on a hybrid schedule and students learning fully online will receive the same content weekly. Students with disabilities and those identified as ELLs will receive all mandated instruction and/or interventions per their IEP or 504 plans. Academic plans have been created to address the needs of all learners. Teachers will take attendance and document each touchpoint they have with students daily. This documentation will be recorded via written anecdotes and accounts, online platforms such as Google classroom, accessible by all teachers and administration.

Minor changes will be made from what currently exists in the approved charter regarding assessments. To assess students' instructional needs at the start of the 2020-2021 school year, we will use F & P/Running Records as a reading baseline for K-4. We will not use NWEA's MAP assessment this year. One benefit of the iReady assessment program is that it allows us a consistent measure of progress as it can be administered whether students are learning in-person or remotely. The adaptive, benchmark, and diagnostic assessments capture students' progress in meeting and exceeding grade level standards.

GOAL 2: MATHEMATICS

ELEMENTARY MATHEMATICS

Goal 2: Mathematics

BCSE students will become proficient in the understanding and application of mathematical skills and concepts.

BACKGROUND

During the 2019-2020 school year, Bronx Charter School for Excellence 4 used a program that has the core tenets of mathematical instruction (i.e. computational, procedural and conceptual) to support and enable success with authentic problem-solving activities. The Eureka Math program with problem solving as the center of math learning and concepts taught with a concrete–pictorial–abstract learning progression through real-world, hands-on experience is a program that focuses on making connections and unpacking

Bronx Charter School for Excellence 4 2019-20 Accountability Plan Progress Report

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mathematical skills and concepts. Our enriched curriculum supports the goals of the Common Core State Standards for Mathematics, is research-based and focuses on classroom learning, discussion, and practice while balancing conceptual understanding, visual learning, and problem solving. On a daily basis student are asked to demonstrate their mastery of basic concepts so that these skills can move to a level of automaticity, allowing more time to be spent on robust and challenging mathematical questions. Our focus is on making our students fluent in mathematics as evidenced by their ability to tackle concepts from a variety of angles. Both programs were supported with resources from Engage NY to align to the Common Core standards. All grades are expected to master both content and mathematical processes appropriate for their age/grade.

Our assessments include unit-based quizzes and tests that check progress for proficiency in skills and concepts connected to the Common Core standards. We also use simple and multi-step constructed responses and project-based learning to assess mastery of skills and concepts.

In addition to preparing for school-based exams and New York State standardized tests, it is our intention that many students will be able to progress to algebra completion by the end of eighth grade. In order to achieve this, students will be required to achieve mastery in the building blocks of algebra beginning in sixth grade. Assessments and teacher anecdotes will be used to determine which students should enroll in advanced coursework beginning in the seventh grade to prepare. This allows for increased access to advanced high school and college courses.

This year our professional development focused on looking closely at the Common Core standards by attending professional development sessions and examining sample tasks offered by New York State and other educational agencies and organizations.

METHOD

This section is not applicable to Bronx Charter School for Excellence 4 as a result of the school being in operation for only two years, which does not include New York State testing grades.

The table below indicates total number of students enrolled in each grade. It also summarizes the percent of students who mastered Mathematics concepts on our remote assessment platform.

Grade Level	# of Students	Percent Proficient
K	53	83.02%
1	60	66.67%
2	58	56.90%
Grand Total	171	68.42%

RESULTS AND EVALUATION

Bronx Excellence 4 students had an average proficiency rate of 68.42% on the performance indicator deployed during the COVID pandemic. Students in K and 1st grade performed below the 75% benchmark proficiency mark established for normal conditions; students in Kindergarten performed above the benchmark.

SUMMARY OF THE ELEMENTARY MATHEMATICS GOAL

Bronx Charter School for Excellence 4 will continue to strive to meet its English Language Arts goal of students becoming proficient readers of the English language for the 2019-2020 school year.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State mathematics exam for grades 3-8.	N/A
Absolute	Each year, the school's aggregate PI on the state's English language arts exam will meet that year's state MIP as set forth in the state's ESSA accountability system.	N/A
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of students in the same tested grades in the school district of comparison.	N/A
Comparative	Each year, the school will exceed its predicted level of performance on the state mathematics exam by an Effect Size of 0.3 or above (performing higher than expected to a small degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State. (Using 2016-17 results.)	N/A
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the target of 50. (Using the 2016-17 results.)	N/A

ACTION PLAN

We will offer virtual synchronous and asynchronous instruction with the use of small groups, one to one instruction, check-ins via phone or video conferencing, teacher developed instructional videos, and in simulcast. Students attending school on a hybrid schedule and students learning fully online will receive the same content weekly. Students with disabilities and those identified as ELLs will receive all mandated instruction and/or interventions per their IEP or 504 plans. Academic plans have been created to address the needs of all learners. Teachers will take attendance and document each touchpoint they have with students daily. This documentation will be recorded via written anecdotes and accounts, online platforms such as Google classroom, accessible by all teachers and administration.

Minor changes will be made from what currently exists in the approved charter regarding assessments. To assess students' instructional needs at the start of the 2020-2021 school year, we will use iReady as a Mathematics baseline for Kindergarten through 4th grade. We will not use NWEA's MAP assessment this year. One benefit of the iReady assessment program is that it allows us a consistent measure of progress

as it can be administered whether students are learning in-person or remotely. The adaptive, benchmark, and diagnostic assessments capture students' progress in meeting and exceeding grade level standards.

GOAL 3: SCIENCE

ELEMENTARY SCIENCE

Goal 3: Science

BCSE students will demonstrate proficiency relevant to science achievement and use technology, scientific concepts, principles and theories to conduct and analyze investigations.

BACKGROUND

The Bronx Charter School for Excellence 4's science curriculum is based on the New York State standards, common core curriculum, and the next generation science standards which focus on three major strands- the physical environment, earth and space, and the living environment integrated with mathematics and technology. Under the direct guidance of the standards, key ideas and performance indicators, the science program has an inquiry-based approach to learning. It also provides students with opportunities to build connections that link science to technology and societal impacts. The content provides the foundational skills and knowledge our students need to ultimately become scientifically literate citizens of the 21st century.

Science instruction is differentiated for all learning styles and incorporates several methods of instructional delivery and assessment. Instruction emphasizes active, hands-on explorations in the early grades that help students build their own understandings of key concepts and invites students to develop and explain concepts in their own words orally through writing and drawing. Students are provided with options and projects that will allow them to demonstrate mastery of content. When young learners are actively engaged in the discovery process effectively, their natural curiosity leads them to explore, discover and learn about the natural world.

Professional development was offered consistently for the 2019-2020 school year. It provided the science cluster teacher with models of curriculum mapping and unit planning and opportunities to explore resources. Talented, certified teachers participated in professional workshops to enhance inquiry-based explorations and build on developing more hands experiences using more student led experiments with teacher support. In turn, students built skills needed to investigate and then explain the world that surrounds them. Teacher professional development directly and indirectly affects students. Students learn to practice solving problems creatively, thinking critically, working cooperatively in teams, using technology effectively, and developing positive science attitudes.

METHOD

This section is not applicable to Bronx Charter School for Excellence 4 as a result of the school being in operation for only two years, which does not include New York State testing grades.

2019-20 ACCOUNTABILITY PLAN PROGRESS REPORT

The table below indicates total number of students enrolled in each grade. It also summarizes the percent of students who mastered science concepts on our remote assessment platform.

Grade Level	# of Students	Percent Proficient
K	53	77.36%
1	60	85.00%
2	58	50.00%
Grand Total	171	70.76%

RESULTS AND EVALUATION

Bronx Excellence 4 students had an average proficiency rate of 70.76% on the performance indicator deployed during the COVID pandemic. Students in K and 1st grade performed above the 75% benchmark proficiency mark established for normal conditions; student in the second grade trailed the benchmark.

SUMMARY OF THE ELEMENTARY SCIENCE GOAL

Not applicable

ACTION PLAN

The following steps have enabled Bronx Charter School for Excellence 4 to improve upon and maintain high science curriculum, instruction and academic performance which allows us to continue to annually meet Goal 3:

1. The Science program will continue to follow the New Generation Science standards to drive further rigor and instruction through the Science Curriculum. These standards will continue to be implemented into every aspect of the curriculum.
2. The elementary science teacher and middle school science team will continue to receive support and guidance from the Leadership team in identifying students who need early intervention, whether for remediation. Steady progression or extending concepts. Supplemental instruction materials will be given to support intervention to meet students' needs. Students who receive early intervention will be monitored on a weekly basis to assess short term goals and attainment of performance indicators in science.
3. We will prioritize our professional development for teachers to have on-going opportunities to plan with grade level teams and grade spans for curriculum mapping and unit planning, explore resources and strategies for differentiation in instructional delivery, materials, and assessment, enhance technology and question lesson planning skills to address the needs of the struggling, proficient and advanced students. We will also focus on training more teachers on pedagogical methods for quality instruction.
4. K-2 will continue to implement the FOSS science program. They will receive ongoing professional development for the program and support on the integration of STEM instruction within the classroom.

Bronx Charter School for Excellence 4 will continue to include the following for its overall Science Program:

Bronx Charter School for Excellence 4 2019-20 Accountability Plan Progress Report

2019 20 ACCOUNTABILITY PLAN PROGRESS REPORT

- Differentiated curriculum, instruction, assessment and staff development
- Inquiry-based projects
- Co-teaching modeling cycles with master teachers and leadership team
- Collaborative unit and lesson planning
- Weekly, Monthly and Quarterly analysis of assessments
- Monitoring of lesson plans
- Project-based assessments

Bronx Excellence 4 just added 2nd grade for the 2020-2021 school year. To help student continue to grow their understanding of science content, Bronx Excellence 4's teachers will create and upload mini-lesson (10-15 minutes), simulcast instruction and support scholars engaged in project-based independent work. Teachers will also:

- Prioritize of grade specific content
- Leverage and use of instructional videos
- Guide student access to supplemental online resources
- Increase opportunities for project- based learning and student collaboration

GOAL 4: ESSA

The 2019-20 ESSA Goal remains unchanged due to the Covid-19 school closure. The 2019-20 accountability status based on 2018-19 results and can be found by navigating to the school report card available [here](#).

Goal 7: Absolute Measure

Under the state's ESSA accountability system, the school is in good standing: the state has not identified the school for comprehensive or targeted improvement.

METHOD

Because *all* students are expected to meet the state's performance standards, the federal statute stipulates that various sub-populations and demographic categories of students among all tested students must meet the state standard in and of themselves aside from the overall school results. As New York State, like all states, is required to establish a specific system for making these determinations for its public schools, charter schools do not have latitude in establishing their own performance levels or criteria of success for meeting the ESSA accountability requirements. Each year, the state issues School Report Cards that indicate a school's status under the state accountability system.

RESULTS AND EVALUATION

In 2019-2020, BCSE 4 was in good standing with ESSA's accountability requirements.

ADDITIONAL EVIDENCE

Each year since its founding, BCSE 4 has been in good standing with ESSA's accountability requirements.

2019 20 ACCOUNTABILITY PLAN PROGRESS REPORT

Accountability Status by Year

Year	Status
2018-19	In Good Standing
2019-20	In Good Standing

APPENDIX A: OPTIONAL GOALS

The following section contains a Parent Satisfaction optional goal, as well as examples of possible optional measures.

Goal S: Absolute Measure

Each year two-thirds of parents will demonstrate satisfaction with the school's program based on a parent satisfaction survey.

METHOD

Each year BCSE 4 families receive a satisfaction survey. This survey allows BCSE 4 leadership and staff to receive parent feedback, and determine both how the school is succeeding, and where it can improve.

RESULTS

2019-20 Parent Satisfaction Survey data/results are not yet available.

2019 20 Parent Satisfaction Survey Response Rate

Number of Responses	Number of Families	Response Rate
[##]	[##]	[%]

2019 20 Parent Satisfaction on Key Survey Results

Item	Percent of Respondents Satisfied
[List Item Here]	[%]
[List Item Here]	[%]
[List Item Here]	[%]
[List Item Here]	[%]
[List Item Here]	[%]

EVALUATION

Goal S: Absolute Measure

Each year, 90 percent of all students enrolled during the course of the year return the following September.

METHOD

Each year, enrollment is tracked in ATS, which acts as a city-wide student information system. Retention rate was calculated by finding the number of students discharged before the first day of school.

2019 20 ACCOUNTABILITY PLAN PROGRESS REPORT

Subtracting this number from 2018-2019 enrollment total will give the number of returning students. This allows us to calculate retention rate.

RESULTS & EVALUATION

Of the 103 students enrolled in 2018-2019, 6 students were discharged before the first day of the 2019-2020 academic year. This means BCSE 4 had a retention rate of 94%. This meets the objective of at least 90% retention.

2019 20 Student Retention Rate

2018-2019 Enrollment	Number of Students Who Graduated in 2018-19	Number of Students Who Returned in 2019-20	Retention Rate 2019-20 Re-enrollment ÷ (2018-19 Enrollment – Graduates)
103	0	97	94%

ADDITIONAL EVIDENCE

Year	Retention Rate
2019-20	94%

Goal S: Absolute Measure

Each year the school will have a daily attendance rate of at least 95 percent.

METHOD

Each year, attendance is tracked in ATS, which acts as a city-wide student information system. Attendance results for this report were pulled from an ATS attendance report.

RESULTS AND EVALAUTION

In 2019-20, the school ended the year with a 96.32% attendance rate. This meets the goal of at least 95% attendance. Individually, each grade also surpassed the 95% attendance benchmark.

2019 20 ACCOUNTABILITY PLAN PROGRESS REPORT

2019 20 Attendance

Grade	Average Daily Attendance Rate
K	96.40%
1	95.40%
2	95.46%
Overall	95.73%

ADDITIONAL EVIDENCE

Bronx Charter School for Excellence 4 exceeded the 95% attendance benchmark every school year since 2018-19.

Year	Average Daily Attendance Rate
2018-19	95.50%
2019-20	95.73%

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Joyce Frost

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

BRONX CHARTER SCHOOL FOR EXCELLENCE

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
____ **Yes** X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____ **Yes** X **No, I Chair the Board but do not have any financial interest in any manner.**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

gye trust

July 29, 2019

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [REDACTED]

Business Address: [REDACTED]

E-mail Address: [REDACTED]

Home Telephone: [REDACTED]

Home Address: [REDACTED]

last revised 08/21/2018

**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Kathy Lathen

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

BRONX CHARTER SCHOOL FOR EXCELLENCE

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chair

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes X No

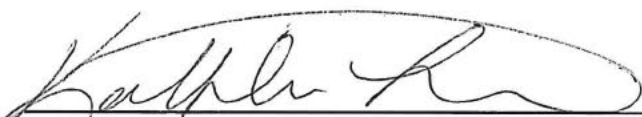
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i> NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p>NONE</p>				


 Signature

06/18/19
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:



Business Address:

E-mail Address:

Home Telephone:

Home Address:



last revised 08/21/2018

**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

KENNETH ADAMS

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

BRONX CHARTER SCHOOL FOR EXCELLENCE

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

MEMBER OF THE BOARD OF DIRECTORS

2. Are you an employee of any school operated by the education corporation?
____ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____ Yes ☒ No



If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			
NONE	NONE	NONE	NONE

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE	NONE	NONE	NONE	NONE

Signature _____ Date _____

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

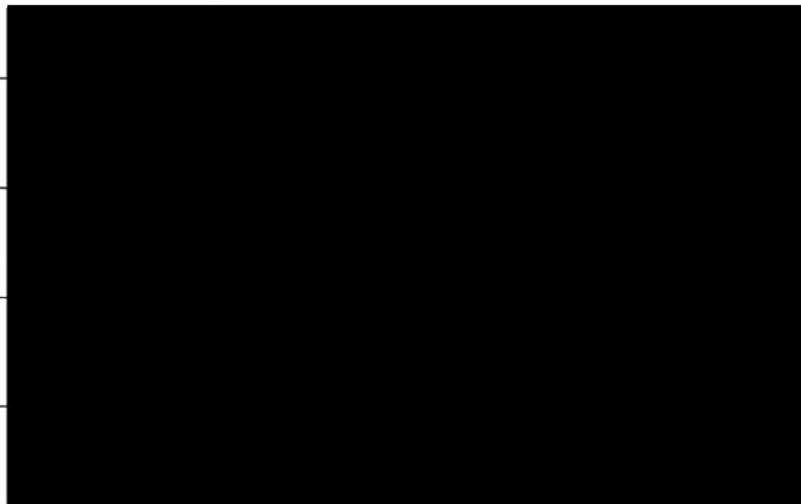
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Tanya Pierre

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

BRONX CHARTER SCHOOL FOR EXCELLENCE

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

CAO

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank. <i>None</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
	N	0	N	E

Laura Perre 6/18/19
 Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail:

Home Telephone:

Home Address:

last revised 08/21/2018

**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member – Board of Regents-Authorized Charter Schools**

Name: Mardi J. Schechter

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

BRONX CHARTER SCHOOL FOR EXCELLENCE

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary, Treasurer, Vice Chair

2. Are you an employee of any school operated by the education corporation?
 Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes ✓ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i> None	None	N/A	N/A

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Yankins & Schecter LLP <i>Please write "None" if applicable</i>	legal work for BCSE			work is done 100% pro bono - no charge to school

Minda J. Jansen
Signature

7/27/19
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

**Bronx Charter School for Excellence
Board of Trustees Regular Meeting Minutes
March 13, 2020
Audio Conference Call
Start Time: 5:00 PM; End Time: 5:30 PM**

Board of Trustees Attendees: Stacey Lauren, Joyce Frost, Kathy Lathen

Other Attendees: Rishi Renjen, Kim Hartman

Staff Attendance: Charlene Reid, Melanee Farrah, LaToya Laury, Jacques Michel, and Vikas Kaushal

1. COVID-19 Update- School Closure

- Dr. Reid updated the board that following the last update to Board on March 11, 2020 situation evolved very quickly regarding COVID-19 cases around the surrounding areas of our schools.
- Schools in Connecticut (including our affiliated school in Stamford) were closed by the government agency's order on March 12, 2020.
- Rochester county (neighboring county) has been hit very hard and has a very sharp increase in the number of infections
- After analyzing the risk to the health and safety of our families and staff, all Bronx Charter School for Excellence schools will be closed due to COVID-19 starting March 16, 2020
- As we were already expected this to happen, the staff was already preparing for it and now executing as per the remote learning planning

2. Public Comments:

- No Public comments.

The Meeting was adjourned.

Bronx Charter School for Excellence
Board of Trustees Regular Meeting Minutes
February 11, 2020
Video Conference Call
Start Time: 6:00 PM; End Time: 7:10 PM

Board of Trustees Attendees (Video Call): Kathy Lathen, Joyce Frost, Tanya Pierre, Stacey Lauren, Joe Lewis, and Kenneth Adams

Staff Attendance: Charlene Reid, LaToya Laury, Jacques Michel, and Vikas Kaushal

1. Chairman's Remark

2. A MOTION to approve December 13, 2019, Meeting Minutes was made and unanimously approved.

3. Real Estate Report

Jacques Michel shared the following information:

- Bronx 4 – 4300 Murdoch Avenue:
 - We are trying to get the original plans from the Department of Buildings
 - Phase 1 – Abatement will start soon
 - Per the recent report, there are no environmental issues.
- Bronx 5/ Bronx 2 MS:
 - For the school year, 2020-21 Bronx 2 MS will collocate with Bronx 5 at upper floors of 1946 Bathgate Ave. site.
 - Renovation of upper floors for the Bronx 5 site to be completed by mid-summer.
- Finishing up new boiler replacement at 2000 Benedict location

4. Finance Committee Report

- Vikas Kaushal shared the December 2019 YTD financial results. These were already reviewed and discussed in depth with the Finance Committee separately.
- Working on the 2018 990 Form. Once completed it will be shared with the Board for review.

5. CEO Report

Dr. Charlene Reid presented board which included

- Demographic Report to data regarding:
 - Enrollment Breakdown
 - Student Services
 - Gender
 - Average Monthly Attendance
- Alumni event was a great success:
 - About 150 Alumnus attended the event
 - At least an alumnus from every year presented except for the year 2009
- First Open House:
 - All 4th and 5th-grade families attended
 - There was a panel of 15 Alumnus

- New video contents are in progress to advance social media and recruitment efforts

6. Public Comments:

- No Public comments.

The Meeting was adjourned.

**Bronx Charter School for Excellence
Board of Trustees Regular Meeting Minutes
March 11, 2020
Audio Conference Call
Start Time: 5:00 PM; End Time: 6:00 PM**

Board of Trustees Attendees: Stacey Lauren, Joyce Frost,

Other Attendees: Anthony Vernance, Kory Apton, Rishi Renjen, Kim Hartman

Staff Attendance: Charlene Reid, Denniston Reid, Melanee Farrah, LaToya Laury, Jacques Michel, and Vikas Kaushal

1. COVID-19 Update:

Dr. Reid updated the board that management is keeping a close eye on the COVID-19 situation as cases keep on increasing in the tristate area. Leaders are in constant communication with local and state-level agencies. Staff is preparing in case of an unfortunate event of school closure.

2. COVID-19 – Operations Planning – Jacques Michel:

Jacques Michel shared the following information:

- Families are constantly updated regarding the COVID-19 situation.
- The first communication was sent on 1/31/20
- Backpack letters are sent to homes
- Ramped up cleaning efforts across all sites
- Staff is checking inventory and making sure buildings are well stocked with supplies
- As a precaution water fountains are closed in all buildings
- In case of any disruption with Bronx 4 construction, we are working on developing alternate plans

3. COVID-19 – Academic and Leadership Readiness – Denniston Reid:

Denniston shared the following:

- Staff is directed to be ready to send textbooks home
- Developing an academic calendar for the next couple of weeks
- In case of closure, we are ready to use online platforms
- All field trips are canceled for this school year
- All athletics, extracurricular afterschool programs are canceled.

4. COVID-19 – Human Resource Support – Melanee Farrah

Melanee shared the following:

- All non-essential business travels are canceled
- All staff are advised to plan for remote working
- HR department shared healthy practices with staff based on government agencies guidelines
- The recruitment team has suspended all in-person interviews. The interview process will be transitioned to online video interviews.

5. COVID-19 - Financial Impact – Vikas Kaushal:

Vikas shared the following:

- No financial impacts on revenue yet
- Evaluating resources for remote working situation
- Preparing to support short-term and long-term closure scenarios

6. Public Comments:

- No Public comments.

The Meeting was adjourned.

Bronx Charter School for Excellence
Board of Trustees Regular Meeting Minutes
April 14, 2020
Video Conference Call
Start Time: 1:00 PM; End Time: 1:45 PM

Board of Trustees Attendees: Stacey Lauren, Joyce Frost, Kathy Lathen, Tanya Ghans, Kenneth Adams, Mardi Schecter and Joe Lewis

Staff Attendance: Charlene Reid, LaToya Laury, and Vikas Kaushal

1. Paycheck Protection Program (PPP)

Vikas Kaushal shared with the Board that the Small Business Administration (SBA), has implemented the Paycheck Protection Program (PPP), under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). Being a 501(C)(3) non-profit entity, BCSE is also eligible to apply for this funding. To apply for this loan a Board resolution and consent from 2013 Bondholders are required. A summary of the PPP program was shared with the Board in advance.

- Amount Eligible: \$2,264,473 – A calculation of amount was shared with the Board
- Funding can be used for eight weeks after the loan is granted on payroll costs, interest on mortgages, rent, and utilities.
- Forgiveness is based on the employer maintaining employees and maintaining salary levels. Forgiveness will be reduced if full-time headcount declines, or if salaries and wages decrease.
- Loan payments will also be deferred for six months.
- No collateral or personal guarantees are required
- This loan has a maturity of 2 years and an interest rate of 1%.
- No loan fees

2. A MOTION to approve the presented resolution and submission of application for PPP program was made and unanimously approved.

3. Public Comments:

- No Public comments.

The Meeting was adjourned.

**Bronx Charter School for Excellence
Board of Trustees Regular Meeting Minutes
December 3, 2019
1946 Bathgate Avenue, Bronx, NY 10457
Start Time: 6:00 PM; End Time: 7:30 PM**

Board of Trustees Attendees (in person): Joyce Frost, Tanya Pierre, Stacey Lauren, Mardi Schechter,

Board of Trustees Attendees (Video Call): Kathy Lathen

Staff Attendance: Charlene Reid, LaToya Laury, Vikas Kaushal

1. Chairman's Remark

2. A MOTION to approve October 17, 2019, Meeting Minutes was made and unanimously approved.

3. Finance Committee Report

- Vikas Kaushal shared the October 2019 YTD financial results. These were already reviewed and discussed in depth with the Finance Committee separately.
- Consistent with the last Board report major variance in the projection Vs Annual budget is the enrollment for BCSE 5 school. which was already addresses in the last Board meeting.
- Vikas updated the board that 2018-19 Audit was completed and submitted on time. A clean audit report was issued on October 25, 2019

4. Real Estate Report – Dr. Charlene Reid

Dr. Reid presented shared the following information:

- Lease for 4300 Murdoch avenue site is near completion. Attorney's are exchanging final comments.
- This will be the future site for the Bronx 4 school. Construction will be started as soon as the critical trades (architect, general contractor) are engaged.
- Simultaneously, draft of sub-lease between ECS and BCSE is also getting finalized.

Dr. Reid gave Board members a tour of the Bronx 5 school site.

5. Public Comments:

- No Public comments.

The Meeting was adjourned.

Bronx Charter School for Excellence
Board of Trustees Regular Meeting Minutes
May 7, 2020
VIDEO CONFERENCE CALL
Start Time: 6:40 PM; End Time: 8:00 PM

Board of Trustees Attendees: Kathy Lathen, Joyce Frost, Tanya Pierre, Stacey Lauren, Mardi Schechter

Staff Attendance: Charlene Reid, Denniston M. Reid, LaToya Laury, Vikas Kaushal

Other Attendees: Rishi Renjen, Anthony Vernace, Kim Hartman, Kory Apton, Andra Ehrenkranz

1. Chairman's Remark

- 2. A MOTION** to approve February 11, 2020, Meeting Minutes was made and unanimously approved.
- 3. A MOTION** to approve March 11, 2020, Meeting Minutes was made and unanimously approved.
- 4. A MOTION** to approve March 13, 2020, Meeting Minutes was made and unanimously approved.
- 5. A MOTION** to approve April 14, 2020, Meeting Minutes was made and unanimously approved.

6. Finance Committee Report

- Vikas shared the March 2019 YTD financial results. These were already reviewed and discussed in depth with the Finance Committee separately.
- 2020-21 proposed budget was presented with the below key highlights. The finance committee had a full review of the budget in advance and agreed with the proposed budget:
 - Total Revenue: \$37,498,977
 - Total Expenditures: \$37,158,732
 - Net Income: \$340,244
 - Total per-pupil enrollment – 1,931
 - COVID-19 Contingency - \$800,000
- After discussion, the board decided to wait on approving the budget until June meeting to adjust the budget for any new information
- Vikas pointed out that draft of 2018 990 form was shared with the finance committee and then the entire board
- Vikas updated that payroll vendor will be switched from Namely to Paycom effective July 1, 2020, and research for new retirement advisor, TPA, and 403b plan is ongoing
-

7. CEO Report – Dr. Charlene Reid

Dr. Reid presented the following information:

Academics

- The second phase began on April 13th and focused on promoting continuity and stability through instruction that gradually shifted to app-based programs and integrated, holistic academic assignments.

- ECS Academic Team and school leaders continue support teachers as they distribute weekly virtual newsletters, which include daily academic assignments, project-based activities to support continued learning, morale boosters, photos, and videos.
- Teachers provide 1:1 weekly support and wellness checks for our students, either telephonically or virtually.
- Schools announce special activities to keep families connected, such as Spirit Week, staff read-aloud videos, external arts programs, and home-based scavenger hunts. School leaders and operations staff monitor attendance and support staff activities remotely.

Family Support

- Our Family and Community Engagement Team has been in constant communication with our families and provide support as needs arise. The caseload has 151 families.
- The team also connects families with unemployment resources, shelters, childcare, counseling services and pays for groceries at 5 local supermarkets.

Real Estate - Bronx 4

- Work stoppage on non-emergency construction is still in effect
- Working with DOB to get their approval for a demolition plan that will meet the new social distancing requirements
- Abatement, demolition and soil testing is expected to begin on 5/18/20 as DOB is going to allow some construction to proceed when they reopen on 5/15/20.
- Demolition will take two weeks and will be followed by actual construction. Unfortunately, we don't have all the details regarding the new construction process as DOB is working on reopening and still figuring it out. However, we do know that our construction will be allowed to proceed since private school construction is now been deemed "essential."

Dr. Reid also discussed with the Board status of various philanthropic and public support. Key School Demographics were shared.

8. A MOTION to approve the 2018 990 Form, was made and unanimously approved.

9. Public Comments:

- No Public comments.

The Meeting was adjourned.

Bronx Charter School for Excellence
Board of Trustees Regular Meeting Minutes
October 17, 2019
2090 7th Avenue, Ste. 605 New York, NY 10027
Start Time: 6:00 PM; End Time: 8:00 PM

Board of Trustees Attendees (in person): Kathy Lathen, Joyce Frost, Tanya Pierre, Kenneth Adams, Stacey Lauren, Mardi Schechter, Joe Lewis

Staff Attendance: Charlene Reid, Denniston M. Reid, LaToya Laury, Jacques Michel, Melanee Farrah, Vikas Kaushal

Other Attendees: Kim Hartman, Kory Apton

Attendees (via phone): Rishi Renjen, Anthony Vernace,

1. Chairman's Remark

2. A MOTION to open an **Executive Session** to address HR and Real Estate matters was made and unanimously approved at 6:10 PM

3. A MOTION to close **Executive Session** and resume **Pubic Session** was made and unanimously approved at 7:08 PM

4. A MOTION to approve June 18, 2019, Meeting Minutes was made and unanimously approved.

5. Finance Committee Report

- Vikas Kaushal shared the August 2019 YTD financial results. These were already reviewed and discussed in depth with the Finance Committee separately.
- Vikas pointed out that major variance in the projection Vs Annual budget is the enrollment for BCSE 5 school. Due to delayed access to the building the classroom structure is changed from 3 classrooms/grade to 2 classrooms/grade. Accordingly, revenue and expenses are adjusted to reflect the impact of this change.
- Vikas updated the board that 2018-19 Audit is near completion. A post-audit call is scheduled for October 22.

6. CEO Report – Dr. Charlene Reid

Dr. Reid presented shared the following information:

- Human Resources and Talent departments were consolidated-Melanee Farrah is our new Senior Director of HR and Talent
- Created our External Affairs department which includes marketing-Angelique Phillips is our new Senior Director of External Affairs
- Renovations on the single men's shelter located on 2008 Westchester started earlier this month
- Our new Director of Arts will start full-time in July; part-time schedule for the 2019-20 academic year

Dr. Reid presented to the board 2019-20 Strategic goals:

Development/Fundraising

- Raise \$1-2 Million from foundation grants
- Raise \$500,000 to \$1 Million in public grants
- Continue to establish 5-10 new community partnerships within the Bronx
- Grow ECS and Bronx Boards
- Continue to develop Bronx Excellence Parents Association to support all Bronx Excellence schools
- Spearhead the new Bronx community development initiatives

Operations

- Successfully monitor new Bronx 5 (enrollment/outreach, leadership, co-location, and staffing)
- Renovate new Bronx 4 location (Mt. St. Michael campus)
- Successfully open Bronx 2 Middle for 2020-21 school year (enrollment/outreach, leadership, location, and staffing)
- Continue to create with CSIO, CAO, CFO, and COO, effective communication protocols, sustainable systems, and structures for schools to operate efficiently
- Continue to improve internal and external communications (CMO, school, community, and board)
- Continue to successfully manage eight schools-Bronx 1 Elem, Bronx 1 Middle, Bronx 2, Bronx 3, Bronx 4, Bronx 5
- Create a real estate committee-lease, purchase, and build/align with financial model and capital fundraising options

Talent

- Continue to develop with CSIO and senior leadership team, the ECS leadership pipeline and development program
- Continue to guide and support the new HR and Talent department. Establish 2 new university partnerships for talent pipelines

Academics

- Monitor high-quality academic program at scale
- Improve overall testing proficiency averages by 5% per grade level and per school
- Implement new intervention program targeted for our at-risk populations

Finance

- Successfully manage CMO and BCSE Education Corporation finances

Advocacy

- Continue to advocate and lobby local, state, and federal government (funding, policy and influence)

Dr. Reid, also discussed with the Board status of various philanthropic and public support. Key School Demographics were shared for school year 2019-20

7. Academic Report – Tanya Pierre:

Tanya Pierre updated the Board with Beginning of Year Baseline Data and 2019 NYS Exam Scores. Tanya shared the following also:

- Annual Goals:
 - NYS Test Scores: All schools meet minimum 75% passing rate for ELA and math; schools do not decrease more than 5% points of previous year's scores
 - MAP: 75% of grades meet norm RIT and projected growth for math and reading; schools do not decrease more than 5% points of previous year's scores
- Strategic Plan:
 - Additional specialists support for ELA and Math for grades 3 & 4
 - Additional specialists support for Math K-2
 - Curricula revisions
 - Professional development targeting teachers of high-need classes

8. Leadership Report – Denniston Reid

Denniston Reid updated Board regarding various initiatives under strategy and leadership department:

- School Performance:
 - Primary Outcome: BCSE 3 student performance outpace its District by >15; plus meet charter 75% proficiency expectations on NYS ELA, mathematics and science exams
 - Primary Outcome: BCSE 2 student performance outpace its District by >15; plus meet charter 75% proficiency expectations on NYS ELA, mathematics and science exams
 - Primary Outcomes: BCSE 1 students average > 10 percentage point gain in math; 5 percentage points in ELA on state test scores
 - Primary Outcome: Position ECS for long term success
- Alumni Support:
 - Primary Outcome: Operationalize mission/vision for department (short and long term; engaged vs. disengaged)
- Innovation:
 - Primary Outcome: Operationalize mission/vision for CS and Data departments
 - Primary outcomes: Refine efficiency for Schools and Innovation team

Denniston also update the with High School Placement and Alumni Relations Overview.

9. Public Comments:

- No Public comments.

The Meeting was adjourned.

This section is not applicable as this school is authorized
by SUNY.