

Application: Bronx Charter School for Children

Denise Alexander - dalexander@tbcs.org
2020-2021 Annual Report

Entry 1 School Info and Cover Page

Completed Aug 2 2021

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

BRONX CHARTER SCHOOL FOR CHILDREN 320700860852

a1. Popular School Name

TBCSC

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

CSD # 7 - BRONX

d. DATE OF INITIAL CHARTER

1/2003

e. DATE FIRST OPENED FOR INSTRUCTION

9/2004

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of The Bronx Charter School for Children is to empower our children to achieve their greatest both as students and as members of their communities.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	Fostering Academic Excellence By supporting skilled and dedicated teachers who maintain high academic standards, motivate our students and collaborate with our families
KDE 2	Nurturing the Whole Child By creating engaged learners, encouraging honesty and guiding social and emotional development
KDE 3	Ensuring a Safe Environment By promoting mutual respect in our diverse community of students, teachers and families
KDE 4	Developing Critical Thinkers By encouraging intellectual curiosity and rewarding independent and creative problem solvers
KDE 5	Building Partnership By welcoming our families, staff and members of the wider community to participate in and celebrate the successes of our students
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.tbcsc.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

507

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

450

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

	Yes, 2 sites
--	--------------

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	388 Willis Ave Bronx, NY 10454	7184023300	NYC CSD 7	K-5	

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Carmen Umpierre	917-736-7776		cumpierre@tbcsc.org
Operational Leader	Kayla De La Cruz	718-402-3300		kdelacruz@tbcsc.org
Compliance Contact	Candice Manzano	718-678-3386		cmanzano@tbcsc.org
Complaint Contact	Denise Alexander	917-709-4653		dalexander@tbcsc.org
DASA Coordinator	Carolyn Lashley	718-402-3300		cjefferson@tbcsc.org
Phone Contact for After Hours Emergencies	Carmen Umpierre	917-736-7776		cumpierre@tbcsc.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

[CofO Final.PDF](#)

Filename: CofO Final.PDF **Size:** 36.5 kB

Site 1 Fire Inspection Report

[Fire Inspection 20-21.docx](#)

Filename: Fire Inspection 20-21.docx **Size:** 25.7 kB

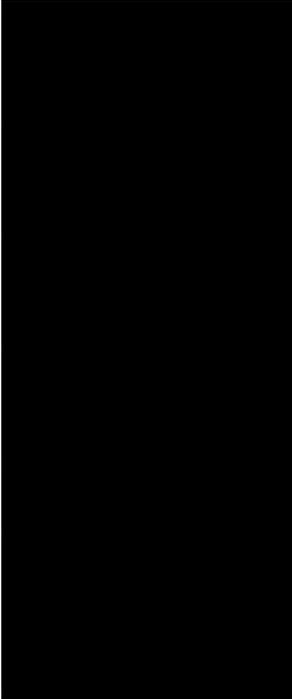
School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	432 East 138th Street Bronx, NY 10454	718-402-3300	NYC CSD 7	6-7	Yes (6-7)

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Richard Gonzalez	917-736-7812		rgonzalez@tbcsc.org
Operational Leader	Candice Manzano	718-678-3386		cmanzano@tbcsc.org
Compliance Contact	Candice Manzano	718-678-3386		cmanzano@tbcsc.org
Complaint Contact	Denise Alexander	718-402-3300		dalexander@tbcsc.org
DASA Coordinator	Carolyn Lashley	718-402-3300		clashley@tbcsc.org
Phone Contact for After Hours Emergencies	Richard Gonzalez	917-736-7812		rgonzalez@tbcsc.org

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 2 Certificate of Occupancy (COO)

[CofO and Fire Inspection 432 East 138th.docx](#)

Filename: CofO and Fire Inspection 432 East 138th.docx **Size:** 11.6 kB

Site 2 Fire Inspection Report

[CofO and Fire Inspection 432 East 138th.docx](#)

Filename: CofO and Fire Inspection 432 East 138th.docx **Size:** 11.6 kB

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school’s charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Denise Alexander
Position	Executive Director
Phone/Extension	917-709-4653
Email	dalexander@tbcsc.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

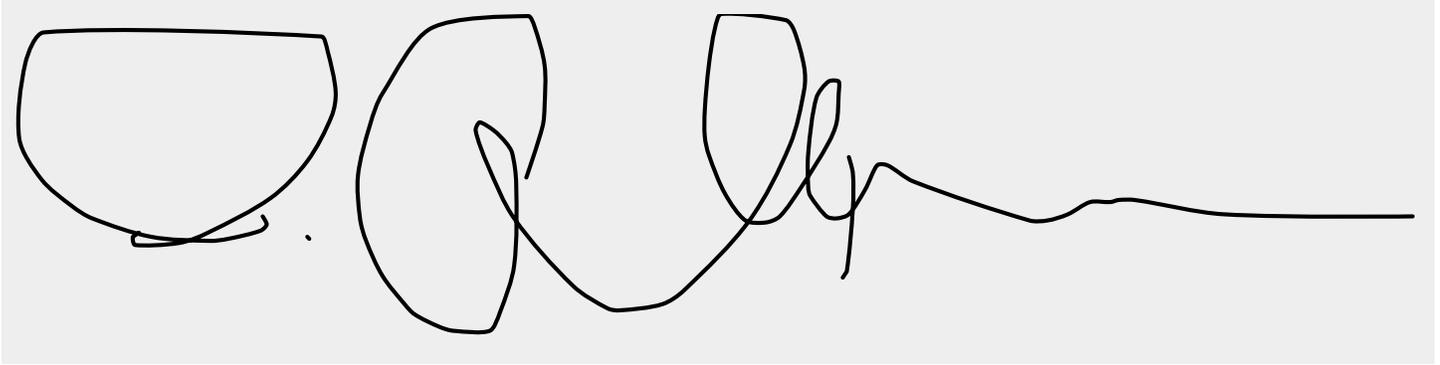
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "M. Kelly".

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "M. Kelly".

Date

(No response)

Thank you.



Entry 3 Progress Toward Goals

Completed Nov 5 2021

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If
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				unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Each year the percent of students in 3rd 5th grades maintain at minimum a proficient testing level on the NYS ELA assessment compared to the previous year's performance.		Unable to Assess	N/A

Academic Goal 2	Each year the 5 of students grades 3rd 5th maintain at Academic goal 2 minimum a proficient testing level on the NYS Mathematics assessment. New York State Mathematics Assessment compared to the previous year's performance.		Unable to Assess	N/A
Academic Goal 3	Each year the percent of students who perform at or above Level 3 on NYS ELA Assessment in each grade tested will be greater		Unable to Assess	N/A

	than that of CSD7 and the State proficiency average.			
Academic Goal 4	Each year the percent of the students who perform at or above level 3 on the NYS Mathematics Assessment in each grade tested will be greater than that of CSD7 and the State proficiency average.		Unable to Assess	N/A
Academic Goal 5	Each year the number of SWD who perform at or above a level 3 on the NYS ELA test will increase.		Unable to Assess	N/A
Academic Goal 6	Each year the number of MLLs who perform at or above a level 3 on the NYS ELA test will increase.		Unable to Assess	N/A
Academic Goal 7	Each year the number SWD who perform at or above a level 3 on the NYS Math test will increase.		Unable to Assess	N/A
Academic Goal 8	Each year the number of MLLs who perform at or above a level 3 on the NYS Math test		Unable to Assess	N/A

	will increase.			
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year the school will receive high rates of attendance, and low student attrition rates.	Attendance Records, ATS Reports, PowerSchool Report	Met	
	Each year TBCSC will achieve an enrollment rate (define as full time			Redesigned

Org Goal 2	equivalent, FTE) of at least 95% of students enrolled for the school year divided by the enrollment capacity for said school year.	Attendance Reconciliation Report	Not Met	recruitment efforts, rigorous scholar recruitment plan
Org Goal 3	Each year the student attrition rates will be less than 10%.	Enrollment and attendance records	Met	
Org Goal 4	Each year 80% of families will complete the annual TBCSC Parent/Guardian Survey	Survey response rates	Met	
Org Goal 5	Each year at least 89% of families who complete the Annual Survey will express satisfaction with the school by indicating a positive response to each survey item related to satisfaction.	Survey response analysis	Met	
Org Goal 6	Each year at least 90% of all parents/guardians will attend Parent Teacher Conferences (2x/yearly)	PTC Attendance Forms	Met	
	Each year the school will comply with all applicable			

Org Goal 7	laws, rules, regulations and contract terms including but not limited to NY Charter School Act, the NY Freedom Information Law, the Federal Individuals with Disabilities Education Act, ESSA, and The Federal Family Educational Rights and Privacy Act .	SED Deficiency Notices, State Compliance notices, DOH notices	Met	
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year the school will undergo an independent financial audit that will results in qualified opinion and no major negligent findings.	Audited Financials	Met	
Financial Goal 2	Each year the school will operate on a balanced budget and maintain a stable financial condition.	Audited Financials	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed Nov 1 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[FS - The Bronx Charter School for Children 06302021](#)

Filename: FS The Bronx Charter School for C yNF7Q8O.pdf **Size:** 586.2 kB

Entry 4a - Audited Financial Report Template (SUNY)

Incomplete Hidden from applicant

[Instructions - SUNY-Authorized Charter Schools ONLY](#)

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system by **November 1**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Dec 20 2021

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Bronx CS for the Children \(The\) BEDS-320700860852 2020-21](#)

Filename: Bronx CS for the Children The BED S7mb6zO.xlsx **Size:** 76.4 kB

Entry 4c - Additional Financial Documents

Completed Nov 1 2021

[Instructions - Regents, NYCDOE and Buffalo BOE authorized schools](#) must upload financial

documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[TBCSC Escrow](#)

Filename: TBCSC Escrow.pdf **Size:** 699.7 kB

[TBCSC Management Letter](#)

Filename: TBCSC Management Letter.pdf **Size:** 381.0 kB

Entry 4d - Financial Services Contact Information

Completed Nov 1 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Anastasiya Rosenbaum	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Galleros Robinson CPAs, LLP (former GRASSI) Derek Flanagan	[REDACTED]	[REDACTED]	1

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 - Fiscal Year 2021-2022 Budget

Completed Nov 1 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[TBCSC 2021-2022 Budget](#)

Filename: TBCSC 2021 2022 Budget.xlsx **Size:** 38.9 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Aug 2 2021

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education

corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

[2021 BOT Financial disclosures](#)

Filename: 2021 BOT Financial disclosures.pdf **Size:** 2.6 MB

[Paul Libretta](#)

Filename: Paul Libretta.htm **Size:** 4.4 kB

Entry 7 BOT Membership Table

Completed Aug 2 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee	Trustee	Position	Commit	Voting	Number	Start	End	Board
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	Name	Email Address	on the Board	tee Affiliations	Member Per By-Laws (Y/N)	of Terms Served	Date of Current Term (MM/DD/YYYY)	Date of Current Term (MM/DD/YYYY)	Meetings Attended During 2020-2021
1	Brigitte Bentele		Trustee/Member	Academic	Yes	2	06/30/2021	06/30/2024	11
2	Sydney Blair		Trustee/Member	Academic Facilities	Yes	1	06/30/2019	06/30/2022	5 or less
3	Joanne Carris		Trustee/Member	Academic Development	Yes	2	06/30/2021	06/30/2024	11
4	Hayden Chan		Secretary	Finance Governance	Yes	1	06/30/2020	06/30/2023	10
5	Bruce Greenwald		Treasurer	Finance Facilities	Yes	4	06/30/2019	06/30/2022	12
6	Krista Hammond		Trustee/Member	Development Governance	Yes	1	06/30/2020	06/30/2023	11
7	Paul Libretta		Trustee/Member	Governance Facilities	Yes	1	06/30/2020	06/30/2023	11
8	Jane Ehrenberg Rosen		Chair	Academic Development Governance	Yes	5	06/30/2021	06/30/2024	12

				nce					
9	Mark Samuel		Trustee/ Member	Governance Facilities	Yes	1	06/30/2020	06/30/2023	10

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
10	Nicole Schmidt		Trustee/ Member	Development Facilities	Yes	1	06/30/2019	06/30/2022	10
11	Larry Slous		Vice Chair	Finance Facilities	Yes	3	06/30/2019	06/30/2022	9
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	11
b.Total Number of Members Added During 2020-2021	0
c. Total Number of Members who Departed during 2020-2021	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	15

3. Number of Board meetings held during 2020-2021

12

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed Aug 2 2021

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

[**MINUTES - Board Meeting - 8**](#)

Filename: MINUTES Board Meeting 8.20.20 1.pdf **Size:** 161.5 kB

[**MINUTES - Board Meeting - 9**](#)

Filename: MINUTES Board Meeting 9.17.20 1.pdf **Size:** 86.7 kB

[**MINUTES - Board Meeting - 11**](#)

Filename: MINUTES Board Meeting 11.19.20 2.pdf **Size:** 162.3 kB

[**MINUTES - Board Meeting - 10**](#)

Filename: MINUTES Board Meeting 10.15.20 rtf 1.pdf **Size:** 162.7 kB

[**MINUTES - Board Meeting - 12**](#)

Filename: MINUTES Board Meeting 12.17.20 .pdf **Size:** 163.0 kB

[**MINUTES - Board Meeting - 1**](#)

Filename: MINUTES Board Meeting 1.21.21 copy.pdf **Size:** 66.4 kB

[**MINUTES - Board Meeting - 2**](#)

Filename: MINUTES Board Meeting 2.25.21 1.pdf **Size:** 160.7 kB

[**MINUTES - Board Meeting - 3**](#)

Filename: MINUTES Board Meeting 3.18.21 1.pdf **Size:** 160.0 kB

[**MINUTES - Board Meeting - 4**](#)

Filename: MINUTES Board Meeting 4.22.21 1.pdf **Size:** 160.9 kB

[**MINUTES - Board Meeting - 5**](#)

Filename: MINUTES Board Meeting 5.20.21 .pdf **Size:** 70.5 kB

[**MINUTES - Board Meeting - 6**](#)

Filename: MINUTES Board Meeting 6.17.21 .pdf **Size:** 72.6 kB

[**MINUTES - Board Meeting - 7**](#)

Filename: MINUTES Board Meeting 7.23.20 1.pdf **Size:** 165.7 kB

Entry 9 Enrollment & Retention

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	<p>To recruit scholars from our District, we have done the following:</p> <ul style="list-style-type: none">-Advertised on the back exterior of MTA buses that service the Bronx.-Posted Social Media Ads.-Canvassed the neighborhood.-Set up a table in the front of the school to give out swag and encourage families to enroll their child in TBCSC.	

<p>Economically Disadvantaged</p>	<ul style="list-style-type: none"> -Distributed flyers to local head starts, churches, community centers, and businesses. -Connected with local agencies (shelters, social service, NYCHA) to request that they distribute our flyers and provide us with referrals. -Contacted local schools that are PK-5 to promote our Middle School and request referrals Signage on the sidewalk to catch parents passing by -Distributed TBCSC tote bags to families that advertise our school logo and enrollment website. -Launched parent referral incentive program to ask families to promote our school and recruit scholars for grades K,1,4, and 7. 	<p>Continue the efforts of 2020-2021 and will also:</p> <ul style="list-style-type: none"> -Advertise in different medias. -Increase social media presence and expand digital footprint. -Develop a brand and marketing plan. -Further cultivate relationship with local agencies.
<p>English Language Learners</p>	<p>To recruit ELL scholars, we have:</p> <ul style="list-style-type: none"> -Connected with local agencies (shelters, social service, NYCHA) to request that they distribute our flyers and provide us with referrals. -Contacted local schools that are PK-5 to promote our Middle School and request referrals Signage on the sidewalk to catch parents passing by 	<p>Continue the efforts of 2020-2021 and will also:</p> <ul style="list-style-type: none"> -Advertise in different medias (e.g. print, news, video). -Increase social media presence and expand digital footprint. -Develop a brand and marketing plan. -Further cultivate relationship with local agencies.
<p>Students with Disabilities</p>	<p>To recruit SWD scholars, we have:</p> <ul style="list-style-type: none"> -Connected with local agencies (shelters, social service, NYCHA) to request that they distribute our flyers and provide us with referrals. -Contacted local schools that are PK-5 to promote our Middle School and request referrals Signage on the sidewalk to catch 	<p>Continue the efforts of 2020-2021 and will also:</p> <ul style="list-style-type: none"> -Offer additional SpEd settings. For the 2021-2022 school year, we are able to offer a 12:1:1 class. -Informed the CSE of our 12:1:1 class and asked for referrals. -Advertise in different medias. -Increase social media presence and expand digital footprint.

	parents passing by	-Develop a brand and marketing plan.
--	--------------------	--------------------------------------

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	TBCSC believes in supporting the whole child, which often times requires providing support to the family. TBCSC has a Family Support Team to ensure that the basic needs of the child (and family) are met by providing services directly or connecting them to other agencies. For transient populations, the team works to help the family achieve stability.	We are expanding the Family Support Team to increase the support we are able to provide our families. Our elementary school site will serve as the hub for family services.
English Language Learners	In order to retain ELL, the ENL Team: <ul style="list-style-type: none"> - Ensures that scholars receive the mandated language support services. -Provides teachers with strategies to best support ELL scholars. -Works closely with academic leadership to gain strategies to best support scholar learning. -Advocates for families and the needs of scholars. -Provides workshops and resources to parents with ways to best support their child's learning at home. -Analyzes grades and assessment data to determine if ENL scholars are meeting their learning targets. -Regularly meets with grade-level teams to discuss strategies used, 	In order to retain ELL, the ENL Team will: <ul style="list-style-type: none"> - Ensure that scholars receive the mandated language support services. -Provide teachers with strategies to best support ELL scholars. -Work closely with academic leadership to gain strategies to best support scholar learning. -Advocate for families and the needs of scholars. -Provide workshops and resources to parents with ways to best support their child's learning at home. -Analyze grades and assessment data to determine if ENL scholars are meeting their learning targets. -Regularly meet with grade-level teams to discuss strategies used,

	results and observations.	results and observations.
Students with Disabilities	<p>In order to retain SWD, the special education coordinator:</p> <ul style="list-style-type: none"> - Ensures that students receive the services mandated on their IEP, including counseling. -Provides teachers with strategies to best support SWD. -Works closely with the CSE to gain strategies to best support scholar learning. -Advocates for families and the needs of scholars. -Accompany parents to their IEP meeting, when requested. -Analyze grades and assessment data to determine if SWD are meeting their learning targets. -Regularly meet with grade-level teams to discuss strategies used, results and observations. 	<p>In order to retain SWD, the special education coordinator will:</p> <ul style="list-style-type: none"> - Ensure that students receive the services mandated on their IEP, including counseling. -Provide teachers with strategies to best support SWD. -Work closely with the CSE to gain strategies to best support scholar learning. -Advocate for families and the needs of scholars. -Accompany parents to their IEP meeting, when requested. -Analyze grades and assessment data to determine if SWD are meeting their learning targets. -Regularly meet with grade-level teams to discuss strategies used, results and observations.

Entry 10 - Teacher and Administrator Attrition

Completed Aug 2 2021

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Aug 2 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category B: not to exceed 5	3.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category C: not to exceed 5	5.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	1

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	30

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	44



Thank you.

Entry 12 Organization Chart

Completed Aug 2 2021

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

Organizational Structure FY2021

Filename: Organizational Structure FY2021.pdf **Size:** 109.3 kB

Entry 13 School Calendar

Completed Sep 15 2021

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

TBCSC Calendars - 2021-2022 Calendar Eng

Filename: TBCSC Calendars 2021 2022 Calendar Eng.pdf **Size:** 156.4 kB

Entry 14 Links to Critical Documents on School Website

Completed Aug 2 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: Bronx Charter School for Children

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://www.tbcsc.org
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://www.tbcsc.org
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.tbcsc.org
3. Link to NYS School Report Card	https://www.tbcsc.org
4. Lottery Notice announcing date of lottery	https://www.tbcsc.org
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://www.tbcsc.org
6. District-wide Safety Plan	https://www.tbcsc.org
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.tbcsc.org
7. Authorizer-Approved FOIL Policy	https://www.tbcsc.org
8. Subject matter list of FOIL records	https://www.tbcsc.org

Thank you.



THE BRONX CHARTER SCHOOL FOR CHILDREN

Financial Statements
with Independent Auditor's Report

June 30, 2021

(With Summarized Comparative Totals For June 30, 2020)

**GALLEROS ROBINSON
CERTIFIED PUBLIC ACCOUNTANTS, LLP**

THE BRONX CHARTER SCHOOL FOR CHILDREN

JUNE 30, 2021

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INDEPENDENT AUDITOR'S REPORT

To The Board of Trustees of
The Bronx Charter School for Children

We have audited the accompanying financial statements of The Bronx Charter School for Children (the "School"), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the 2021 financial statements referred to above present fairly, in all material respects, the financial position of The Bronx Charter School for Children as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 29, 2021 on our consideration of The Bronx Charter School for Children's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of The Bronx Charter School for Children's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering The Bronx Charter School for Children's internal control over financial reporting and compliance.

Report on Summarized Comparative Information

The financial statements of The Bronx Charter School for Children as of June 30, 2020, were audited by other auditors whose report dated October 30, 2020, expressed an unmodified opinion on those financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Galleras Robinson CPAs, LLP

New York, New York
October 29, 2021

THE BRONX CHARTER SCHOOL FOR CHILDREN

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2021

(WITH SUMMARIZED COMPARATIVE TOTALS AT JUNE 30, 2020)

	<u>2021</u>	<u>2020</u>
ASSETS		
Cash and cash equivalents	\$ 5,148,912	\$ 3,648,218
Contributions receivable	-	60,000
Government grants and other receivables	121,741	266,806
Investments	2,209,829	2,754,832
Prepaid expenses and other	415,564	299,841
Property and equipment, net	106,261	39,152
Restricted deposit	<u>100,043</u>	<u>100,003</u>
Total Assets	<u>\$ 8,102,350</u>	<u>\$ 7,168,852</u>
LIABILITIES AND NET ASSETS		
Liabilities		
Accrued expenses and other payables	\$ 950,898	\$ 775,068
Deferred revenue	243,374	-
Loan payable	<u>-</u>	<u>1,049,887</u>
Total Liabilities	<u>1,194,272</u>	<u>1,824,955</u>
Net Assets		
Without donor restrictions		
Total without donor restrictions	6,833,078	5,283,897
With donor restrictions	<u>75,000</u>	<u>60,000</u>
Total Net Assets	<u>6,908,078</u>	<u>5,343,897</u>
Total Liabilities and Net Assets	<u>\$ 8,102,350</u>	<u>\$ 7,168,852</u>

THE BRONX CHARTER SCHOOL FOR CHILDREN

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2021

(WITH SUMMARIZED COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2020)

	2021			2020 Total
	Without Donor Restrictions	With Donor Restrictions	Total	
SUPPORT AND REVENUE				
Revenue - student enrollment	\$ 7,444,029	\$ -	\$ 7,444,029	\$ 6,627,952
Revenue - students with disabilities	765,717	-	765,717	615,227
Government grants	522,787	-	522,787	390,637
Loan forgiveness revenue	1,049,887	-	1,049,887	-
Contributions	154,768	332,250	487,018	154,504
In-kind contributions	138,762	-	138,762	390,740
Interest and other income	9,315	-	9,315	54,464
Net assets released from restrictions	<u>317,250</u>	<u>(317,250)</u>	<u>-</u>	<u>-</u>
Total Support and Revenue	<u>10,402,515</u>	<u>15,000</u>	<u>10,417,515</u>	<u>8,233,524</u>
EXPENSES				
Program services	7,884,698	-	7,884,698	7,097,401
Supporting services:				
Fundraising and development	218,486	-	218,486	161,838
Management and general	<u>750,150</u>	<u>-</u>	<u>750,150</u>	<u>699,834</u>
Total Expenses	<u>8,853,334</u>	<u>-</u>	<u>8,853,334</u>	<u>7,959,073</u>
CHANGE IN NET ASSETS	1,549,181	15,000	1,564,181	274,451
NET ASSETS, BEGINNING OF YEAR	<u>5,283,897</u>	<u>60,000</u>	<u>5,343,897</u>	<u>5,069,446</u>
NET ASSETS, END OF YEAR	<u>\$ 6,833,078</u>	<u>\$ 75,000</u>	<u>\$ 6,908,078</u>	<u>\$ 5,343,897</u>

THE BRONX CHARTER SCHOOL FOR CHILDREN

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2021

(WITH SUMMARIZED COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2020)

		2021						2020
		Program Services			Supporting Services		Total	Total
		Regular Education	Special Education	Total Program	Fundraising and Development	Management and General		
Personnel costs	No. of Positions							
Administrative personnel	13	\$ 504,480	\$ 43,523	\$ 548,003	\$ 147,684	\$ 428,499	\$ 1,124,186	\$ 1,078,091
Instructional personnel	51	3,383,046	05,185	4,088,231			4,088,231	3,290,025
	84							
Total Personnel		3,887,526	748,708	4,636,234	147,684	428,499	5,212,417	4,368,116
Payroll taxes and employee benefits		811,504	156,290	967,794	30,828	89,447	1,088,069	892,788
Retirement / pension		52,387	10,090	62,477	1,990	5,774	70,241	71,302
Legal	7	-	-	-	-	25,512	25,512	14,022
Accounting / audit		-	-	-	-	27,533	27,533	23,700
Other purchases / professional / consulting		45,407	5,034	50,441	13,263	89,345	153,049	242,539
Building and land rent / lease		1,095,673	99,607	1,195,280	12,451	37,352	1,245,083	1,218,677
Repairs and maintenance		116,183	10,562	126,745	1,320	3,961	132,026	145,504
Insurance		53,019	8,528	61,547	-	14,606	76,153	67,957
Utilities		81,653	7,423	89,076	928	2,784	92,788	91,849
Supplies and materials		170,602	27,541	198,143	-	-	198,143	165,293
Equipment / furniture		27,071	5,214	32,285	1,028	2,983	36,296	31,123
Staff development		17,109	3,295	20,404	650	1,910	22,964	25,077
Marketing and recruiting expenses		37,191	7,163	44,354	1,413	4,099	49,866	23,167
Technology		76,187	14,673	90,860	2,894	8,399	102,153	54,492
Food services / school lunch		119,534	19,228	138,762	-	-	138,762	387,396
Student services		18,553	65,768	84,321	-	-	84,321	28,847
Office expense		35,650	6,866	42,516	2,652	3,929	49,097	69,769
Depreciation and amortization		36,441	7,018	43,459	1,385	4,017	48,861	37,455
Total Expenses		\$ 6,681,690	\$ 1,203,008	\$ 7,884,698	\$ 218,486	\$ 750,150	\$ 8,853,334	\$ 7,959,073

THE BRONX CHARTER SCHOOL FOR CHILDREN

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2021

(WITH SUMMARIZED COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2020)

	<u>2021</u>	<u>2020</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Change in net assets	\$ 1,564,181	\$ 274,451
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation and amortization	48,861	37,455
Loan forgiveness revenue	(1,049,887)	-
Changes in operating assets and liabilities:		
(Increase) Decrease in assets:		
Contributions receivable	60,000	(59,007)
Government grants and other receivables	145,065	(230,756)
Prepaid expenses and other	(115,723)	64,225
Increase (Decrease) in liabilities:		
Accrued expenses and other payables	175,830	(56,371)
Deferred revenue	243,374	(122,771)
Net Cash Provided by (Used in) Operating Activities	<u>1,071,701</u>	<u>(92,774)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of investments	(415,316)	(3,279,997)
Proceeds from sale of investments	960,319	3,251,638
Property and equipment acquisitions	(115,970)	-
Net Cash Provided By (Used in) Investing Activities	<u>429,033</u>	<u>(28,359)</u>
CASH FLOWS FROM FINANCING ACTIVITIES:		
Proceeds from Paycheck Protection Program loan	-	1,049,887
NET CHANGE IN CASH, CASH EQUIVALENTS AND RESTRICTED CASH	1,500,734	928,754
CASH, CASH EQUIVALENTS AND RESTRICTED CASH, BEGINNING OF YEAR	<u>3,748,221</u>	<u>2,819,467</u>
CASH, CASH EQUIVALENTS AND RESTRICTED CASH, END OF YEAR	<u>5,248,955</u>	<u>3,748,221</u>

Cash, cash equivalents, and restricted cash are included in the statements of financial position at June 30, 2021 and 2020 as follows:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 5,148,912	\$ 3,648,218
Cash-restricted deposit	100,043	100,003
Total	<u>\$ 5,248,955</u>	<u>\$ 3,748,221</u>

See notes to the financial statements.

THE BRONX CHARTER SCHOOL FOR CHILDREN

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021

1. SCHOOL AND NATURE OF ACTIVITIES

The Bronx Charter School for Children (the "School") operates under a charter (the "Charter") granted by the Board of Regents of the State of New York (the "Regents") under the New York Charter Schools Act of 1998. Pursuant to the terms of its most recent renewal, the Charter is scheduled to expire in June 2024. The School is an education corporation exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The School is located in the Bronx, New York and is primarily funded by revenue received under its Charter.

The Mission of The Bronx Charter School for Children is to empower our children to achieve their greatest potential both as students and as members of their communities.

In September 2004, the School was opened to serve 132 students in grades K through 1. Pursuant to the Charter, the School may serve up to 512 students in grades K through 6. For the year ended June 30, 2021, the School's total full-time equivalent ("FTE") student count was approximately 444. Included in the total FTE student count is approximately 61 FTE students that received special education services, of which the School received reimbursement for approximately 40 FTE students.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements are prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

Use of Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Fair Value of Financial Instruments

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. To increase the comparability of fair value measurements, a three-tier fair value hierarchy, which prioritizes the inputs used in the valuation methodologies, is as follows:

Level 1 - Valuations based on quoted prices for identical assets and liabilities in active markets.

THE BRONX CHARTER SCHOOL FOR CHILDREN

NOTES TO FINANCIAL STATEMENTS - CONTINUED

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

Fair Value of Financial Instruments – Continued

Level 2 - Valuations based on observable inputs other than quoted prices included in Level 1, such as quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets and liabilities in markets that are not active, or other inputs that are observable or can be corroborated by observable market data.

Level 3 - Valuations based on unobservable inputs reflecting the School's own assumptions, consistent with reasonably available assumptions made by other market participants. These valuations require significant judgment.

At June 30, 2021 and 2020, the fair value of the School's financial instruments, including cash and cash equivalents, contributions receivable, government grants and other receivables, restricted deposit, and accrued expenses and other payables approximated book value due to the short maturity of these instruments.

Refer to Note 3 – Investment and Fair Value Measurements for assets measured at fair value.

Cash and Cash Equivalents

The School considers all highly liquid investments with an original maturity of three months or less to be cash equivalents, except for cash equivalents included in investments and the restricted deposit held by the School, as required by the Charter Agreement.

Contributions Receivable

Contributions receivable due in one year are recorded at their net realizable value. Contributions receivable due in more than one year are recorded at the present value of their net realizable value, using risk-free interest rates to discount the amounts applicable to the years in which the contributions are received, unless such discount is deemed to be immaterial. At June 30, 2021, all amounts are due within one year.

Government Grants and Other Receivables

The School records receivables and revenue when earned based on established rates. Government grants are recorded as revenues to the extent that expenses have been incurred for the purposes specified by the grantors.

Allowance for Doubtful Accounts

The School determines whether an allowance for doubtful accounts should be provided for contributions and grants and other receivables. Such estimates are based on management's assessment of the aged basis of the receivables, current economic conditions and historical information. Receivables are written off against the allowance for doubtful accounts when all reasonable collection efforts have been exhausted. Interest is not charged on outstanding receivables. No allowance has been provided for contributions and grants and other receivables.

THE BRONX CHARTER SCHOOL FOR CHILDREN

NOTES TO FINANCIAL STATEMENTS - CONTINUED

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

Investments

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values.

Property and Equipment

Property and equipment are stated at cost, less accumulated depreciation and amortization. The School capitalizes property and equipment with a useful life of two years or more and a cost of \$1,000 or more. Depreciation is provided using the straight-line method in amounts sufficient to relate the cost of depreciable assets to operations over their estimated useful lives. Leasehold improvements are amortized over the shorter of their useful lives or the term of the lease.

	<u>Estimated Useful Lives</u>
Leasehold improvements	5 to 10 years
Computer software and equipment	3 years
Furniture and equipment	3 to 5 years

Net Assets

Net assets without donor restrictions include funds having no restriction as to use or purpose imposed by donors. Net assets with donor restrictions are those whose use has been limited by donors to a specific time period or purpose, or those net assets whose principal may or may not be expended, the income from which is expendable to support general operations.

The School has established an operating reserve, which is set at an estimate of three months of general operating expenses. All net assets without donor restrictions in excess of the operating reserve are designated by the Board of Trustees for extended programs to enhance academic achievement, capital purchases, facilities procurement and other projects.

Contributions

Contributions are provided to the School either with or without donor restrictions. Revenues and net assets are separately reported to reflect the nature of those gifts – with or without donor restrictions. The value recorded for each contribution is recognized as follows:

<u>Nature of the Gift</u>	<u>Value Recognized</u>
<i>Conditional gifts and grants, with or without restrictions</i>	
Gifts and grants that depend on the School overcoming a donor-imposed barrier to be entitled to the funds	Not recognized until the gift becomes unconditional, i.e., the donor-imposed barrier is met

THE BRONX CHARTER SCHOOL FOR CHILDREN
NOTES TO FINANCIAL STATEMENTS - CONTINUED

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

Contributions - Continued

<u>Nature of the Gift</u>	<u>Value Recognized</u>
<i>Unconditional gifts and grants, with or without restrictions</i>	
Received at date of gift - cash and other assets	Fair value
Received at date of gift - property, equipment and long-lived assets	Estimated fair value
Expected to be collected within one year	Net realizable value
Expected to be collected in future years	Initially reported at fair value determined using the discounted present value of estimated future cash flows technique

In addition to the amount initially recognized, revenue for unconditional gifts to be collected in future years is also recognized each year as the present-value discount is amortized using the level yield method.

When a donor stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Absent explicit donor stipulations for the period of time that long-lived assets must be held, expirations of restrictions for gifts of land, buildings, equipment and other long-lived assets are reported when those assets are placed in service.

Gifts and investment income that are originally restricted by the donor and for which the restriction is met in the same time period are recorded as revenue with donor restrictions and then released from restrictions.

Revenue from Contracts with Government Agencies

Service Revenue

The School receives service revenue funding from one government agency, the New York State Education Department (“NYSED”), to provide education to general and special-ed education students. The School is reimbursed on a per-pupil basis, calculated on FTE student enrollment for the year. The School receives periodic advances of funding from NYSED based on its projected enrollment. Amounts received in excess of actual enrollment are recorded as deferred revenue.

THE BRONX CHARTER SCHOOL FOR CHILDREN

NOTES TO FINANCIAL STATEMENTS - CONTINUED

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

Revenue from Contracts with Government Agencies - Continued

Performance Obligations and Transaction Price Allocated to Remaining Performance Obligations

Performance obligations are determined based on the nature of the services provided by the School in accordance with the contract. Revenue for performance obligations satisfied over time is recognized as the services are provided based on established rates. The School believes this method provides a faithful depiction of the transfer of services over the term of the performance obligation based on the inputs needed to satisfy the obligation. The School measures the performance obligation from the beginning of the next month or day to the point when it is no longer required to provide services under the contract or has met the requirements to bill for the services provided, which is generally at the end of each month or period of time allowed based on the government agencies' stipulations.

Significant Judgments

Laws and regulations concerning government programs are complex and subject to varying interpretation. There can be no assurance that regulatory authorities will not challenge the School's compliance with these laws and regulations, and it is not possible to determine the impact, if any, such claims or penalties would have upon the School.

From time to time, the School will receive overpayments resulting in amounts owed back to the government agency. In addition, the contracts the School has with the government agencies provide reconciliation and retroactive audit and review of documentation and annual report filings, which may result in adjustments. Provisions for settlements are accrued on an estimated basis in the period in which the related services are rendered. These amounts are excluded from revenues and are recorded as liabilities until they are refunded. Any differences between estimated reimbursement and any subsequent revisions thereto are included in operations in the year of such review or settlement. It is management's opinion that unrecorded retroactive adjustments, if any, will not have a material effect on the financial condition of the School.

In-kind Contributions

In-kind contributions are recorded at their estimated fair value. Contributions of donated services that create or enhance non-financial assets or that require specialized skills and are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation are recorded at fair value in the period received. For the years ended June 30, 2021 and 2020, respectively, the School received \$138,762 and \$390,740 of donated food and related services (provided by the New York City Department of Education ("NYCDOE")), which is included as revenue and expenses in the accompanying financial statements.

The following services are not included as in-kind contributions: the NYCDOE provides bus service and certain special education services to the School at no charge. The NYCDOE also provides a nurse to the School at no charge.

THE BRONX CHARTER SCHOOL FOR CHILDREN

NOTES TO FINANCIAL STATEMENTS - CONTINUED

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

Functional Expenses

The costs of providing the School's services have been summarized on a functional basis. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Instructional personnel costs are directly charged to program services. Expenses attributable to more than one functional expense category are allocated using a variety of cost allocation techniques such as square footage and time and effort.

Operating Leases

Rent expense has been recorded on the straight-line basis over the life of the lease. Deferred rent, if material, has been recorded for the difference between the fixed payment and rent expense.

Uncertainty in Income Taxes

The School applies the provisions pertaining to uncertain tax provisions (FASB Accounting Standards Codification ("ASC") Topic 740) and has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements.

New Accounting Pronouncements

ASU No. 2016-02

In February 2016, the FASB issued ASU No. 2016-02, *Leases (Topic 842)*. This ASU is the result of a joint project of the FASB and the International Accounting Standards Board ("IASB") to increase transparency and comparability among entities by recognizing lease assets and lease liabilities on the statement of financial position and disclosing key information about leasing arrangements for U.S. GAAP and International Financial Reporting Standards ("IFRS"). The guidance in this ASU affects any entity that enters into a lease (as that term is defined in this ASU), with some specified scope exemptions. The guidance in this ASU will supersede FASB ASC Topic 840, *Leases*.

The ASU provides that lessees should recognize lease assets and lease liabilities on the statement of financial position for leases previously classified as operating leases that exceed 12 months, including leases existing prior to the effective date of this ASU. It also calls for enhanced leasing arrangement disclosures.

For nonpublic entities, the amendments of ASU No. 2016-02 are effective for annual reporting periods beginning after December 15, 2021, and interim periods within annual periods beginning after December 15, 2022, based on the decision in ASU No. 2020-05 to defer the implementation dates. Early application is permitted for all entities.

THE BRONX CHARTER SCHOOL FOR CHILDREN

NOTES TO FINANCIAL STATEMENTS - CONTINUED

3. INVESTMENTS AND FAIR VALUE MEASUREMENTS

The School measures its investments at fair value. Fair value is an exit price, representing the amount that would be received on the sale of an asset or that would be paid to transfer a liability in an orderly transaction between market participants. As a basis for considering such assumptions, a three-tier fair value hierarchy is used which prioritizes the inputs in the valuation methodologies in measuring fair value.

Fair Value Hierarchy

The methodology for measuring fair value specifies a hierarchy of valuation techniques based upon whether the inputs to those valuation techniques reflect assumptions other market participants would use based upon market data obtained from independent sources (observable inputs) or reflect the School's own assumptions of market participant valuation (unobservable inputs).

The School's direct investments in certificates of deposit and corporate and government agency bonds are classified as Level 2 investments based upon trading frequency.

Items Measured at Fair Value on a Recurring Basis

Fair values of assets measured on a recurring basis at June 30, 2021 and 2020 are as follows:

	2021			
	Level 1	Level 2	Level 3	Total
Investments				
Fixed income securities - U.S. Treasury Bills	\$ -	\$ 2,209,829	\$ -	\$ 2,209,829
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	2020			
	Level 1	Level 2	Level 3	Total
Investments				
Fixed income securities - U.S. Treasury Bills	\$ -	\$ 1,794,513	\$ -	\$ 1,794,513
Certificates of deposit	-	960,319	-	960,319
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

4. RESTRICTED DEPOSIT

Pursuant to its most recent Charter renewal, the School is required to maintain a separate escrow account of not less than \$100,000 to pay for certain administrative expenses in the event that the School undergoes a dissolution.

THE BRONX CHARTER SCHOOL FOR CHILDREN
NOTES TO FINANCIAL STATEMENTS - CONTINUED

5. PROPERTY AND EQUIPMENT

Property and equipment, net consisted of the following at June 30:

	<u>2021</u>	<u>2020</u>
Leasehold improvements	\$ 154,768	\$ 154,768
Computer software and equipment	425,433	324,122
Furniture and equipment	<u>138,966</u>	<u>124,307</u>
	719,167	603,197
Less: Accumulated depreciation and amortization	<u>612,906</u>	<u>564,045</u>
	<u>\$ 106,261</u>	<u>\$ 39,152</u>

6. LOAN FORGIVENESS REVENUE

In 2020 the School received a loan in the amount of approximately \$1,050,000 authorized under the Payroll Protection Program (“PPP”). The PPP regulations established as part of the Coronavirus Aid, Relief and Economic Security Act (“CARES Act”) provides loans to qualifying businesses for amounts up to 2.5 times of the average monthly payroll expenses of the qualifying business.

The CARES Act provides for the forgiveness of all or part of the loan provided that the recipient expends the loan proceeds in accordance with the Act’s requirements.

The School applied for forgiveness of the entire loan amount. On March 19, 2021, the School received a formal approval of the forgiveness by the lender. This forgiveness is included in the accompanying Statement of Activities as loan forgiveness revenue.

7. RETIREMENT PLAN COSTS

The School maintains a 401(k) defined contribution retirement plan (the “Plan”) covering all employees. Contributions to the Plan are made at the discretion of the School. Contributions made by the School under this Plan vest evenly over a three-year period. Retirement plan expense amounted to \$70,241 and \$71,302 for the years ended June 30, 2021 and 2020, respectively. Contributions made by the Plan participants vest immediately.

8. CONCENTRATIONS

The School maintains cash balances in several financial institutions, which are insured by the Federal Deposit Insurance Corporation for up to \$250,000 per institution. From time to time, the School’s balances may exceed these limits.

THE BRONX CHARTER SCHOOL FOR CHILDREN

NOTES TO FINANCIAL STATEMENTS - CONTINUED

9. COMMITMENTS AND CONTINGENCIES

The School leases a building to house the School. The lease was renewed in January 2018 for ten years expiring on July 31, 2028. The annual rent is subject to annual cost of living adjustment escalations of up to 3% over the prior year's rent. In addition, the School has entered into various equipment lease agreements, which expire by September 2021.

Approximate future minimum annual rental commitments under noncancellable lease obligations are as follows:

Years Ending June 30:	Building Rent	Equipment Rent	Total
2022	\$ 1,249,850	\$ 25,056	\$ 1,274,906
2023	1,252,891	6,264	1,259,155
2024	1,252,891	-	1,252,891
2025	1,252,891	-	1,252,891
2026	1,252,891	-	1,252,891
Thereafter	2,505,782	-	2,505,782
	<u>\$ 8,767,196</u>	<u>\$ 31,320</u>	<u>\$ 8,798,516</u>

The School records rent expense on the straight-line basis as required by U.S. GAAP. Rent expense amounted to approximately \$1,215,000 and \$1,199,000 for the years ended June 30, 2021 and 2020, respectively.

In July 2021, the School entered into a lease agreement for additional space. The lease term is three years, expiring in July 2024. Annual rents under the lease range from \$744,000 to approximately \$790,000.

A substantial amount of the School's revenues is from government sources. Revenue and related expenses are subject to audit verification by the funding agencies. Accordingly, any amounts which are determined to be excessive or non-program related would require repayment to such agency. In the opinion of management, any actual disallowance would be immaterial.

The COVID-19 pandemic continues to have a broad impact on business and financial markets around the world. The extent of the impact of COVID-19 on the School's operational and financial performance will depend on certain developments, including the duration and spread of the outbreak and its impact on our grantors, employees and vendors, all of which at present, cannot be determined. Accordingly, the extent to which COVID-19 may impact the School's financial position and results of operations is uncertain and the accompanying financial statements include no adjustments relating to the effects of this pandemic.

THE BRONX CHARTER SCHOOL FOR CHILDREN
NOTES TO FINANCIAL STATEMENTS - CONTINUED

10. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions as of June 30 are as follows:

	<u>2021</u>	<u>2020</u>
Middle School	\$ 75,000	\$ -
COVID-19 assistance	-	10,000
Predevelopment expenses	-	50,000
	<u>\$ 75,000</u>	<u>\$ 60,000</u>

11. AVAILABLE RESOURCES AND LIQUIDITY

The following reflects the School's financial assets as of the statements of financial position date, reduced by amounts not available for general use within one year of the statements of financial position date because of contractual or donor-imposed restrictions or internal designations.

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 5,148,912	\$ 3,648,218
Contributions receivable	-	60,000
Government grants and other receivables	121,741	266,806
Investments	<u>2,209,829</u>	<u>2,754,832</u>
Total financial assets	7,480,482	6,729,856
Less: Contractual or donor-imposed restrictions		
Donor restrictions	<u>(75,000)</u>	<u>(60,000)</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 7,405,482</u>	<u>\$ 6,669,856</u>

11. AVAILABLE RESOURCES AND LIQUIDITY - CONTINUED

The School regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. The School has various sources of liquidity at its disposal, including cash and cash equivalents and marketable debt securities. The School's tuition revenue is advanced throughout the year, providing a consistent stream of revenue.

12. SUBSEQUENT EVENTS

Management has evaluated all events or transactions that occurred after June 30, 2021 through October 29, 2021, the date that the financial statements were available to be issued. During this period, there were no material subsequent events requiring disclosure.



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

To The Board of Trustees of
The Bronx Charter School for Children

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of The Bronx Charter School for Children (the "School") which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 29, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS - CONTINUED

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Galleras Robinson CPAs, LLP

New York, New York
October 29, 2021

CHASE BUSINESS PREMIER SAVINGS

BRONX CHARTER SCHOOL FOR CHILDREN

Account Number: [REDACTED]

SAVINGS SUMMARY

	INSTANCES	AMOUNT
Beginning Balance		\$100,039.22
Deposits and Additions	1	3.60
Ending Balance	1	\$100,042.82
Annual Percentage Yield Earned This Period		0.04%
Interest Paid This Period		\$3.60
Interest Paid Year-to-Date		\$19.73

Page 6 of 8



May 29, 2021 through June 30, 2021

Primary Account: [REDACTED]

Your monthly service fee was waived because you maintained an average savings balance of \$25,000 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		\$100,039.22
06/30	Interest Payment	3.60	100,042.82
	Ending Balance		\$100,042.82

30 deposited items are provided with your account each month. There is a \$0.40 fee for each additional deposited item.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS: Call us at 1-866-564-2262 or write us at the address on the front of this statement (non-personal accounts contact Customer Service) immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account. Deposit products and services are offered by JPMorgan Chase Bank, N.A. Member FDIC



JPMorgan Chase Bank, N.A. Member FDIC

THE BRONX CHARTER SCHOOL FOR CHILDREN

MANAGEMENT LETTER

FOR THE YEAR ENDED JUNE 30, 2021

**GALLEROS ROBINSON
CERTIFIED PUBLIC ACCOUNTANTS, LLP**



October 29, 2021

To The Board of Trustees of
The Bronx Charter School for Children

In planning and performing our audit of the financial statements of The Bronx Charter School for Children (the "School") at and for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered The Bronx Charter School for Children's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

We wish to make the following comments and recommendations to management:

1. Contributions and Grants Receivable

Observation: During our audit of contributions and grants receivable we noted that a receipt of \$50,000 was recorded as revenue, however it was actually a payment for an outstanding receivable. An adjustment of 50,000 was made to reduce receivable at year end. In addition, we noted that the report depicting the aging of accounts receivables indicated that certain payments had not been applied against the corresponding receivable.

Effect: The School's revenue may be misstated.

Recommendation: Receivables be reviewed monthly. Balances in excess of 30 days outstanding should be investigated and resolved.

2. **QuickBooks Classes**

Observation: During the audit we noted that while the School does use the QuickBooks class feature to track some restricted activity, that it was not used for all restricted and Title grants.

Recommendation: We recommend that the School expand its use of classes to include all restricted funds and government grants. Consideration should also be given to allocating revenue and expenses separately to the Middle School.

This communication is intended solely for the information and use of management, the Board of Trustees, and others within The Bronx Charter School for Children and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

Galleros Robinson CPAs, LLP

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Joanne Carris

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The Bronx Charter School for Children

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Academic Committee member
Development Committee member

2. Are you an employee of any school operated by the education corporation?
Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation. No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable.</i>	<i>None</i>	<i>Do not leave this space blank.</i>	<i>Do not leave this space blank.</i>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

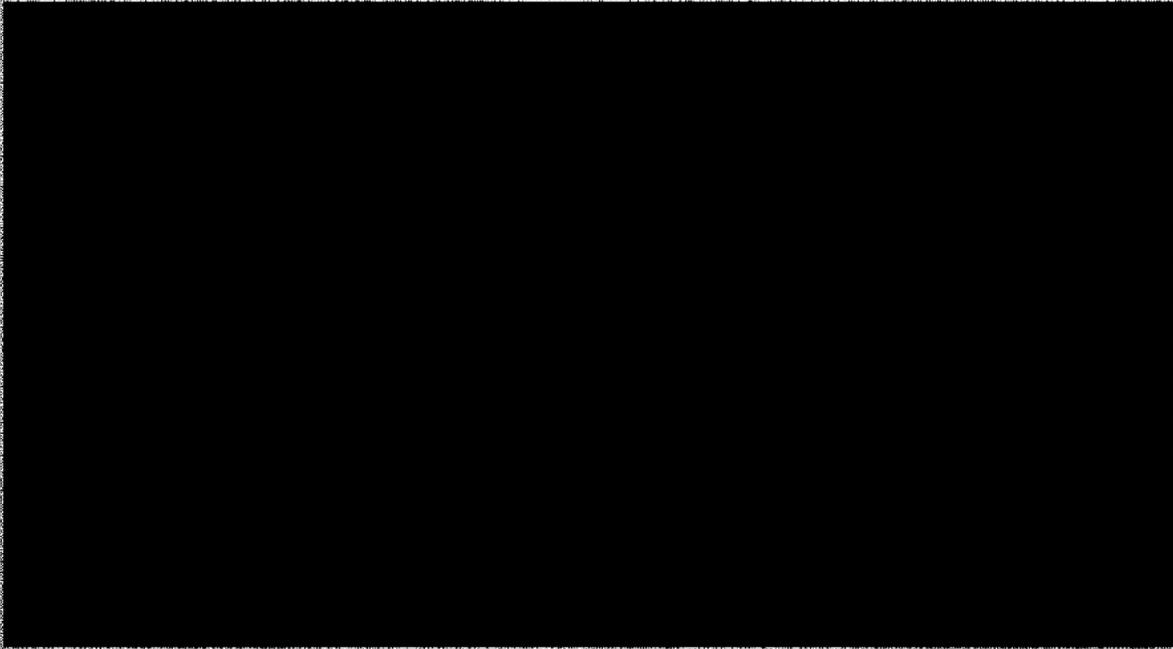
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="font-size: 2em; font-weight: bold;">NONE</p>				

Joanne Caris
 Signature

7/5/21
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

JANE EHRENBERG ZASEN

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

THE RUCANX CHARTER SCHOOL FOR CHILDREN

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

BOARD SECRETARY

BOARD PRESIDENT

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

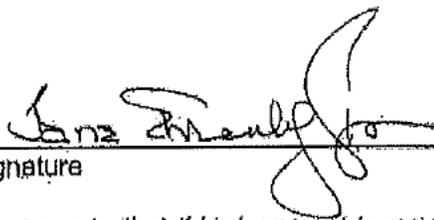
If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

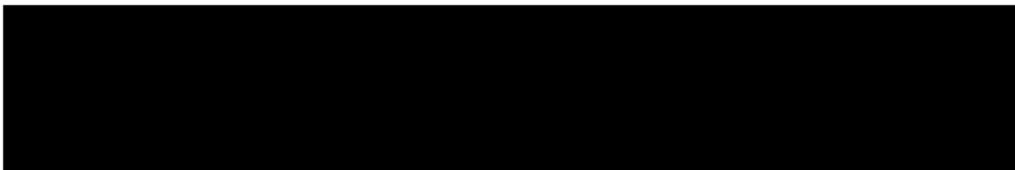
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

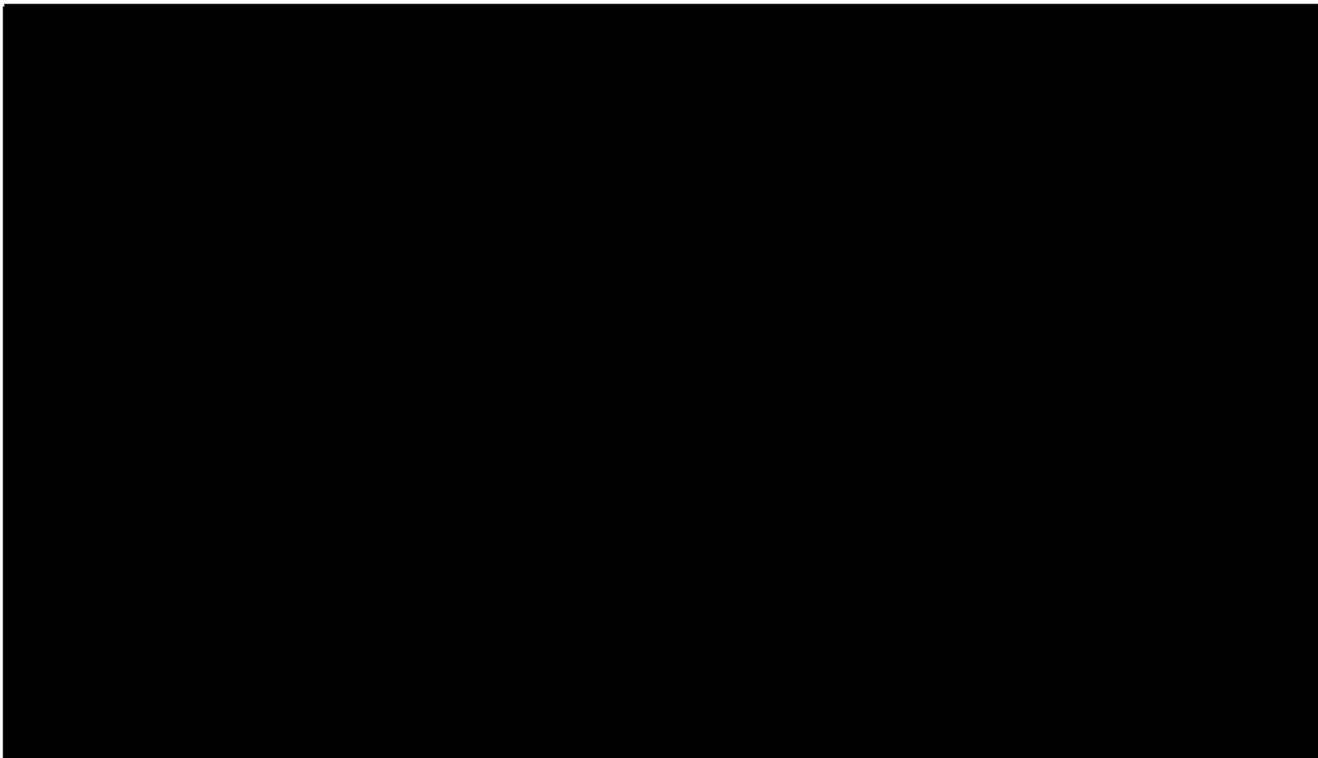
8. Identify each individual, business, corporation, union, association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				


 Signature _____ Date 7-11-21

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Brigitte Bentele

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The Bronx Charter School for Children

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

*Secretary
Chair of Academic Committee*

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? *No*

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? *No*

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable.</i>	<i>None</i>	<i>Do not leave this space blank.</i>	

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

BRUCE M. GREENWALD

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

THE BRONX CHARTER SCHOOL FOR CHILDREN

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

BOARD / TREASURER

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

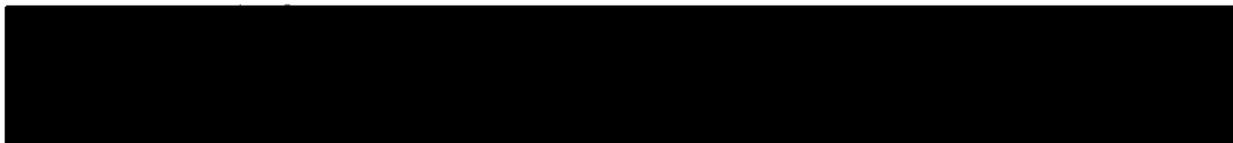
No

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
	<i>NONE</i>			

Ram m. f... _____ *7/9/21*
 Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: LAURENCE SLOUS

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): BRONX CHARTER SCHOOL FOR CHILDREN

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

VICE PRESIDENT

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **NO**

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>NONE</i>				

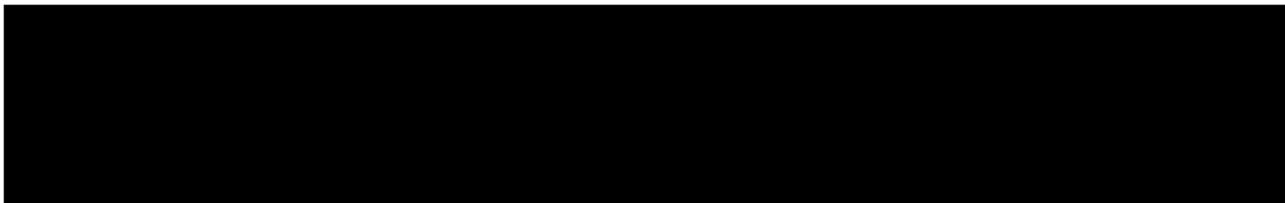


 Signature

June 22, 2021

 Date

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

JANE EHRENBERG ROSEN

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

THE BROOK CHARTER SCHOOL FOR CHILDREN

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

BOARD SECRETARY
BOARD PRESIDENT

2. Are you an employee of any school operated by the education corporation?
Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

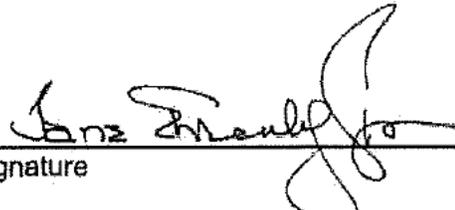
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

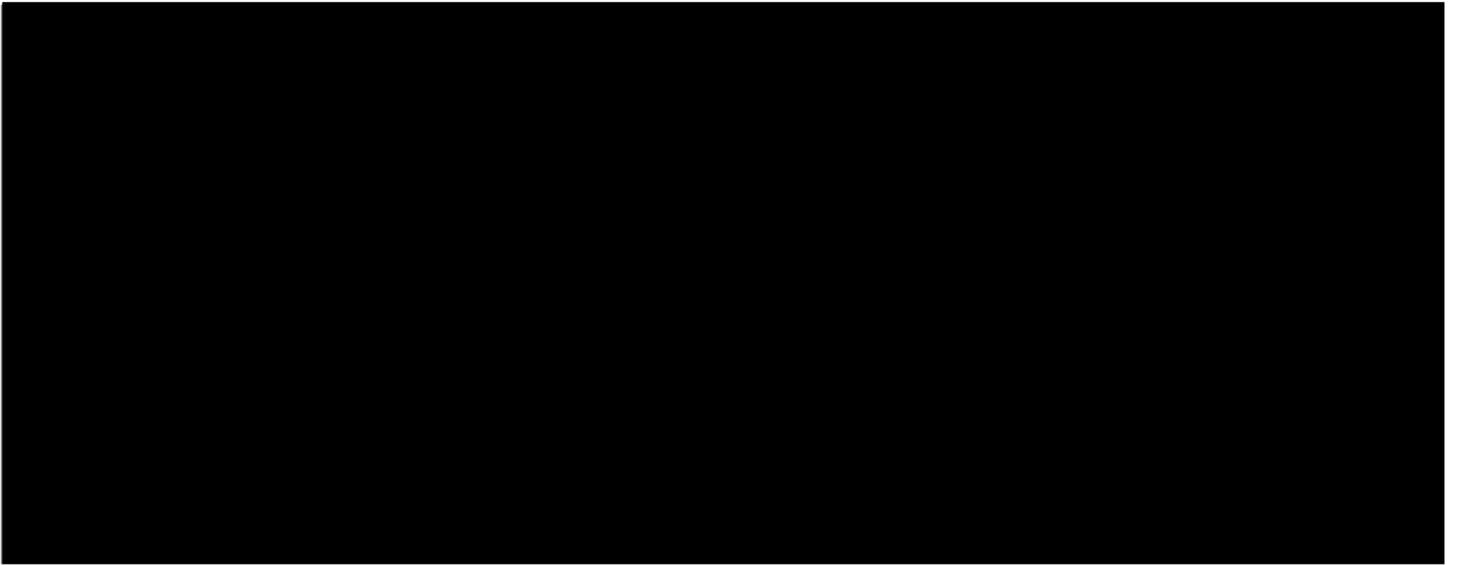
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				


7-11-21

 Signature Date

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Nicole Schmitt

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Bronx Choice School for Children

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Director

2. Are you an ~~employee~~ of any school operated by the education corporation?
Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

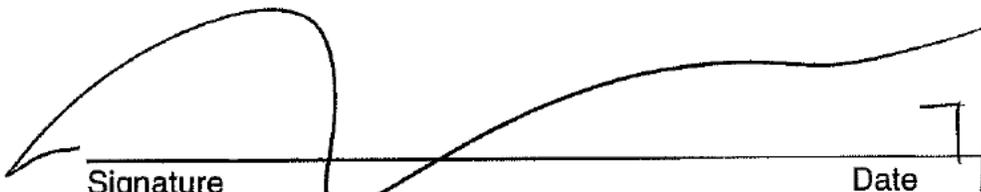
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

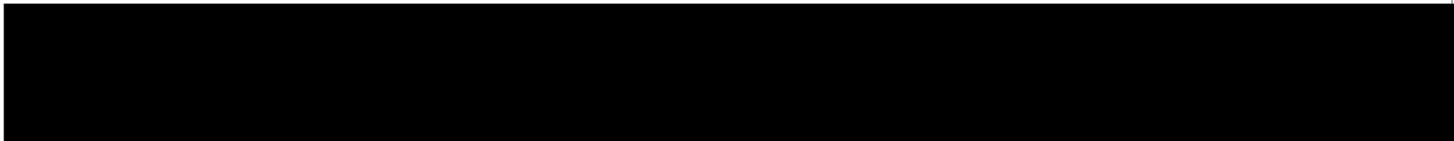
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				


7/12/21

 Signature Date

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Krista Hammond

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The Bronx Charter School for Children

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Development Committee Chair, Governance Committee Member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
		NONE		

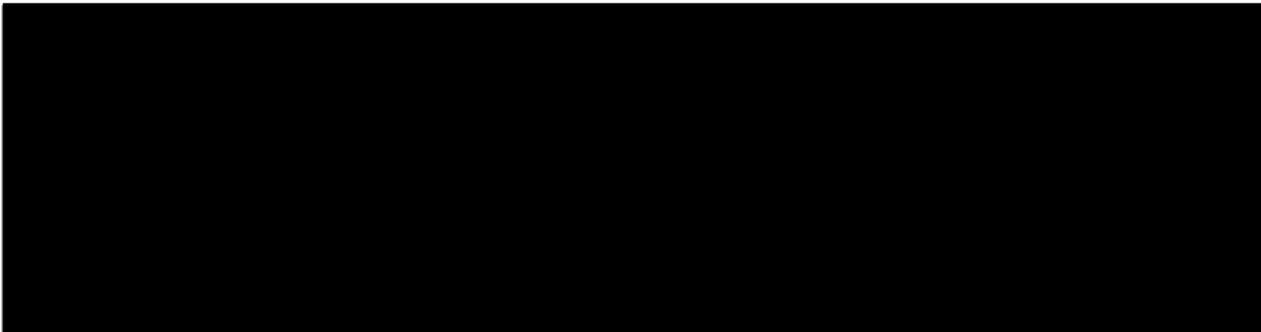
KRISTA HAMOND

July 9th, 2021

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

SYDNEY BLAIR

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

THE BRONX CHARTER SCHOOL FOR CHILDREN

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board of Trustees

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?
NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?
NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes No NO

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc. NO

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

NONE

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

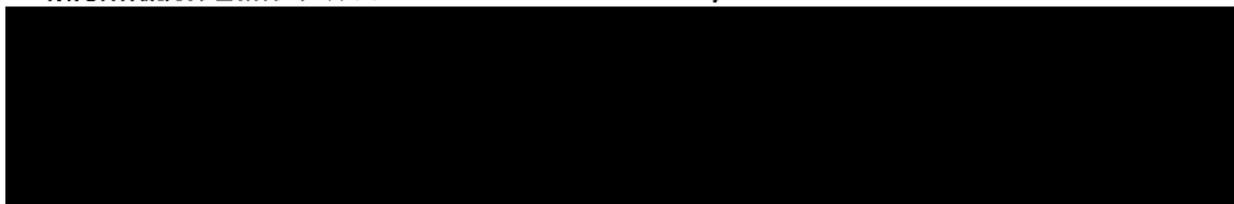


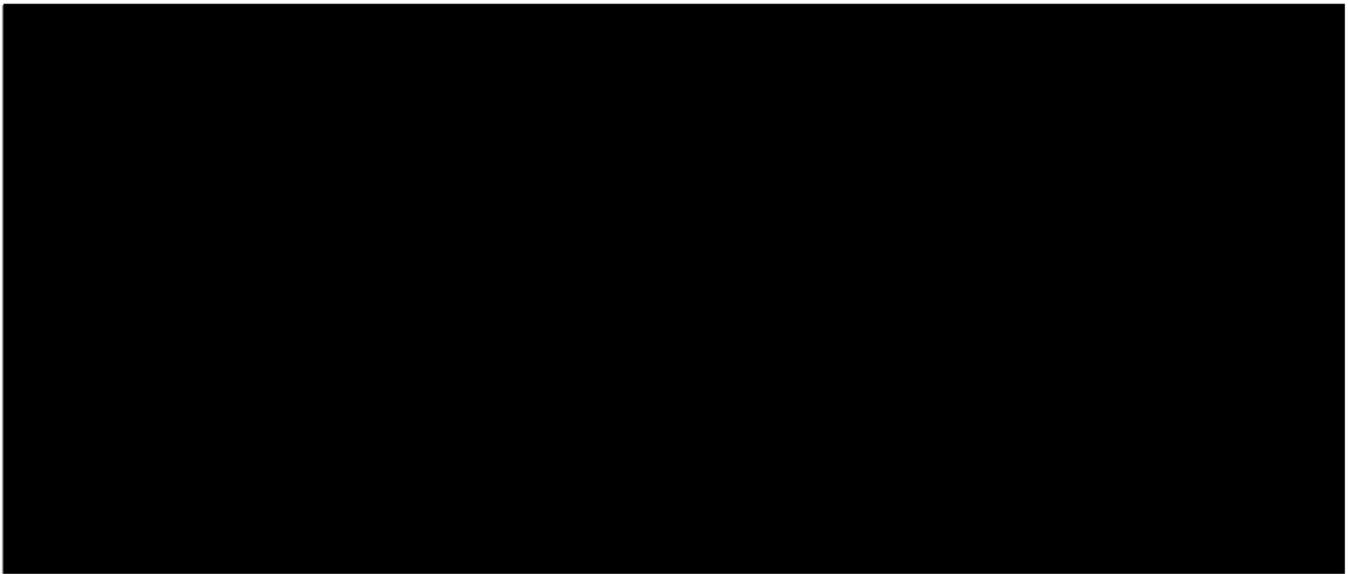
 Signature

6/27/21

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.







FAX

TO: Love Andujar
FROM: Sydney Blair
RE: Financial Disclosure Form
DATE: 6/28/21
PAGES: 5

MINUTES: Board Meeting on August 20, 2020

The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held virtually on August 20, 2020 via Zoom.

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Joanne Carris, Hayden Chan, Bruce Greenwald, Paul Libretta, Jane Ehrenberg Rosen, Mark A. Samuel, Nicole Schmidt, Suellen Scull, Larry Slous

Absent: Sydney Blair, Krista Hammond

Guests: Aissata Barrie, parent; Bethany Goldszer, Director of Development and Community Partnerships; Candice Manzano, Director of Operations; Anastasiya Rosenbaum, Director of Finance

Jane called the meeting to order at 4:35pm. The minutes of the virtual July meeting were approved as amended.

Head of School Report: School reopening plan

Denise used a power point document to take the Board through the reopening plans which were outlined in the Head of School report (attached). A decision was made to switch from a 2-week model to one of two days on, two days off, with Wednesday reserved for deep cleaning, and Kindergarten in school every day. This hybrid model will begin on September 28, with online teaching beginning on September 8. A draft version of the school calendar consisting of 185 days has been created but there may be changes since there's no information about state testing yet. Online portal is available for all subjects except Social Studies. Publishers are holding professional development sessions for teachers. Assessments will be taken in class through NWEA which is aligned to NY Standards. The Head of School report also details what the school will do if someone gets sick. Candice who is the Covid coordinator is working with the DOH. All re-opening plans have been filed with the city. No teachers have been lost, except those not invited back, and there are still uncertainties about enrollment. It was suggested that something be done to show the Board's appreciation to senior leadership who have been working without a break.

Academic Committee

The Academic Committee met to discuss the NYSED Notice of Deficiency, but Denise suggested that it not be in the hands of this committee, but rather a matter of compliance to be handled by Governance. The Corrective Action Plan (attached) consists of three phases, the first of which is to research options for expanding programming for students of disability. While the current facility has constraints, there is flexibility in adding to the current building.

Finance Committee

Bruce reported that the June financials show a surplus of \$170,000, primarily related to school closure due to Covid-19. Without financial information from the state, we don't know which of the three plans for next year's budget to use, but plan to manage finances conservatively. The Board unanimously approved again using Grassi Advisors & Accountants (proposal attached) to complete the audit, due October 30, and suggested looking for possible alternatives in the future.

Development Committee

Bethany reported on the work that is being done in terms of Development (summary attached). She and Denise discussed new funding priorities and created updated project budgets to write grants for unexpected costs related to fall re-opening and Covid-19 needs.

Governance Committee

Mark Samuel has been added to the Governance and Finance Committees. There is a webinar for Board Development on issues of diversity, equity and inclusion.

Facilities Committee

There is a possibility for a building currently occupied by a parochial school that is closing. The focus is to find a lease space for Middle School for next year. Brokers continue to look for space for us.

The meeting was adjourned at 5:51 pm.

Respectfully submitted,

Brigitte Bentele

MINUTES: Board Meeting on September 17, 2020

The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held virtually on September 17, 2020 via Zoom.

Present: Denise Alexander (Ex-Officio), Sydney Blair, Joanne Carris, Hayden Chan, Bruce Greenwald, Krista Hammond, Paul Libretta, Jane Ehrenberg Rosen, Mark A. Samuel, Nicole Schmidt, Suellyn Scull

Absent: Brigitte Bentele, Larry Slous

Guests: Bethany Goldszer, Director of Development and Community Partnerships; Bonnie Halloran, Director of Data and Assessment; Carolyn Lashley, Director of Culture and Family Engagement; Candice Manzano, Director of Operations; Anastasiya Rosenbaum, Director of Finance; Kristen Silfies, Assistant Head of School, School Director.

Jane called the meeting to order at 4:32pm. The minutes of the virtual July meeting were approved as written.

Head of School Report. Denise reported that there has been no change in the re-opening plan. However, there is a question as to how long to remain remote. She went on to talk about the re-opening. The beginning was a little slow – it was difficult to get each student and family “up to speed” with the technology. Everyone finds it is of utmost importance to communicate frequently with parents. Attendance is getting stronger. The DOE will provide bussing only for students that need door to door services; only one student will be bussed. We lost some students not in CSD 7 as a result of the lack of bussing. Overall, the opening was better than Denise’s expectations.

The Board then discussed the question of a delayed opening of the hybrid model. We do not yet have assurance about a school nurse. Even with a school nurse, Denise worries about the day to day colds and flu that affect young children plus possible Covid cases, and the load this will put on the nurse and the school. Denise feels it is important to wait to learn from what happens in other schools. A question came up about the burden on families if we do not open in-person schooling. Denise indicated results of a survey sent to parents showed that about 70% did not feel “not opening” in-person schooling would affect their work situations. The Board approved a motion to delay the opening of the hybrid model until between November 30 (2020) and January 4 (2021).

Carolyn Lashley, Director of Culture and Family Engagement, talked about the culture around “virtual learning” and her work with teachers to help them keep students engaged. Some teachers have struggled; Carolyn indicated that the virtual learning is a challenge for teachers – they are used to being in close proximity with their students and having control of the situation in front of them. Teaching remotely presents a very different situation. – it is a learning curve for them. She does not know of any egregious behavior on the part of students.

Bonnie Halloran, Director of Data and Assessment, talked about NWEA, our new assessment program. One of the strengths of this program is its adaptability – it offers many options for teachers - ways to test a variety of skills and particular skills. Another strength is the reports that

are generated - these can be available to anyone – teachers, administrators, parents. This program is aligned to NY State standards. A question was asked about the discrepancy between taking tests virtually and in the classroom. Bonnie said she does not think there will be a great difference.

Kristen Silfies, Assistant Head of School/School Director, responded to a question about grade six. She indicated that things in sixth grade are going well.

Development Committee. Bethany Goldszer spoke to the points noted on the Development Status Report (attached). She noted that two grants have been submitted recently: Seth Sprague Foundation (\$30,000 for family support) and Hyde and Watson (\$15,000 for technology). Also, we recently had two interviews, one with the Walton Family Foundation and one with the Charter School Growth Fund (second round Interview for \$200,000-\$600,000). Two grants are pending: Perrigo Charitable Foundation (\$10,000 for general operating support) and Doug Flutie Foundation (support for special needs students.)

Bethany is planning more communication to friends and donors than we have had previously. This was discussed. The conversation evolved into the possibility of a capital campaign. It was noted that usually a capital campaign is launched after a goal is determined; the campaign is built around that goal. It is hard to raise money unless we can show how it will be used. We would likely need to raise around \$14 M to purchase a building – a building that we do not know. Bruce talked briefly about the sites we have looked at and considered and the cost of each.

Finance Committee. We received \$77,000 in revenue on September 10, 2020. This comes from the 2019 state budget enacted, and amended in 2020, that provides a one-time allocation to charter schools serving students in the 2019-2020 school year (letter attached).

Our enrollment continues to vary from day to day. Hence, we are unsure about which budget we will implement; we will need to adjust to our best estimate. Bruce predicts a possible shortfall of \$200,000-\$400,000 this school year. We will likely get through this year without “dipping” into our reserve.

The audit has been sent out.

Governance Committee. Paul Libretta reported on Handbook Review. He is in contact with Matthew Delforte at Shebitz Berman about this. Three handbooks will be reviewed: Employee Handbook, Family Handbook, Operations Manual.

Facilities Committee. No special report. Facilities was discussed in connection with development efforts.

The meeting was adjourned at 6:10p.

Respectfully submitted,

Jane Ehrenberg Rosen, Acting Secretary

MINUTES: Board Meeting on November 19, 2020

The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held virtually on November 19, 2020 via Zoom.

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Bruce Greenwald, Krista Hammond, Paul Libretta, Jane Ehrenberg Rosen, Mark A. Samuel, Nicole Schmidt, Suellyn Scull, Larry Slous

Absent: Sydney Blair, Joanne Carris, Hayden Chan

Guests: Bethany Goldszer, Director of Development and Community Partnerships; Dana Johnson, Kindergarten teacher; Candice Manzano, Director of Operations; Anastasiya Rosenbaum, Director of Finance

Jane called the meeting to order at 4:33pm. The minutes of the virtual October meeting were approved as emended.

Head of School Report (attached)

Denise reported on four questions from the Head of School report: 1) All children have devices to use for remote learning. We have additional Chromebooks on order. 2) The new assessment system (NWEA) assesses student performance from the beginning of the year and going forward. We will have the results of a middle of year assessment in January. 3) We have not been able to hire fourth and fifth grade special education teachers - Denise is concerned about the scholars in these two grades, especially those in grade four. 4) Returning to School: Everyone will be in quarantine for two weeks after the Thanksgiving holiday and two weeks after the Winter holiday - all learning will be remote during that period. Question if school will re-open for in-person learning after quarantine period following Thanksgiving holiday and before Winter holiday begins.

Development Committee

Bethany reported on the work that is being done in terms of Development (summary attached), on grants awarded, pending, and to be submitted. For the annual campaign she set up a new donation site, met with Board members for edits to the email or letter to send to contacts, launched a monthly Message from the Executive Director, and consolidated the logo to one image. The plan is to launch a capital campaign in January with a grand opening for Middle School, done virtually except for one ribbon-cutting event.

Finance Committee

Anastasiya reported an October surplus of \$46,000 and a projected year-end deficit of about \$550,000. She signed a contract with ... to move purchases online and is considering a change in policy for the threshold for signing off on expenses. The audit financials were filed. The Board unanimously approved the health plan. Anastasiya is looking into alternative plans for medical insurance which shows a 9% increase in cost. For Procurement, they are in the final stages of testing ProcureFive.

Governance Committee

Paul reported that Employee Handbook is complete, with the Operations and Family Handbooks

nearly done. The Board discussed the ideal size, currently at 12, and the make-up of the Board and decided that the priorities for new board members should be diversity and fundraising capabilities. Regarding the NYSED Notice of Deficiency we currently have 14% students with disabilities which is higher than last year. Consideration is being given to prioritize a 12-1-1 program. There's also a compelling case for having a program for autism.

Facilities Committee

Bruce reported that we are pursuing three sites for a MS: St Lukes which is closing, 3 floors at 110 East 149th Street, and land at 132 Bergen. He sent letters of intent to the first two, both of which would be available in the fall and would need to be refitted for MS. The third option of building on purchased land would be available in three years. The committee is also looking for other possibilities. With the next lease renewal we may consider bringing the lower and middle schools together. Candice reported that the current facility is still dealing with the same leak issues.

Jane reported that the goals from the 2018 Board retreat have been achieved: enlarge the Board, expand wrap-around services, hire a Director of Development, and decide to expand to a MS. She is looking into hiring consultants to work with us on a retreat this year.

The meeting was adjourned at 6:11 pm.

Respectfully submitted,

Brigitte Bentele

MINUTES: Board Meeting on September 15, 2020

The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held virtually on September 15, 2020 via Zoom.

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Joanne Carris, Hayden Chan, Bruce Greenwald, Krista Hammond, Paul Libretta, Jane Ehrenberg Rosen, Nicole Schmidt, Larry Slous

Absent: Sydney Blair, Mark A. Samuel, Suellyn Scull

Guests: Bethany Goldszer, Director of Development and Community Partnerships; Candice Manzano, Director of Operations; Anastasiya Rosenbaum, Director of Finance

Jane called the meeting to order at 4:35pm. The minutes of the virtual September meeting were approved as emended.

Head of School Report (attached)

Denise reported that there are 444 scholars enrolled. Twenty-two Kindergarten students came to the school this week and 26 attended remotely. Teachers set up the rooms so that scholars sit at individual desks with protector around them, see-through in front. They are not sharing any classroom materials. There are two teachers in two classrooms, with one teaching the same lesson remotely and simultaneously to the scholars at home. The third classroom is entirely remote, teacher and scholars. Students are in school from 9am - 2pm, except on Wednesdays. First graders will arrive next week and each grade thereafter after two weeks. The data points used to determine the continuation of the scaffolding approach are how many interruptions there are, what is happening in the community, what are the parents doing, and staffing. If infections, child or parent, occur in a pod, that pod moves to remote until further notice. The whole school closes if two people in separate pods are infected.

Development Committee

Bethany reported on the work that is being done in terms of Development (summary attached). The Walton Family Foundation awarded a grant for \$325 K for middle school start-up. Five other grants are pending, one not awarded, and three have upcoming submissions. Two individual donations totaling about \$1500 were made. Denise is sending a monthly message to donors. The annual campaign will be held from November 1 to December 31, with the theme of Teacher Heroes, their stories and images. A landing site for giving will be launched between October 22 and November 1, and Board and teacher outreach and a Thank-a-thon hosted by Bethany will take place from November 1-25, followed by weekly campaign to share stories until the end of the calendar year. The Board toolkit includes an annual appeal letter, the website where donors will read teacher stories, and all donors will receive a small gift. The fundraising goal is \$60K with more emphasis on the number of people contributing than the size of the contribution.

Academic Committee

Denise reported that the Corrective Action Plan in response to the NYSED Notice of Deficiency

falls under Governance. She has shared the issues related to students of disability with Paolo. The Special Education coordinator will let Paolo know the number of special education students. Denise is speaking with other schools, getting more data to decide how to proceed, and reaching out to early invention agencies. Expanding to 12-1-1 has facility implications. It was suggested that we elevate the issue to the Board of Regents to let them know the challenges.

Finance Committee

Anastasiya reported a September surplus of \$100,000: we generated more revenue than projected and had fewer expenses due to closure of building and unfilled positions. A projected year-end deficit will be about \$600,000. Four teachers resigned and two of these positions have been filled. A draft of the financial state was sent to the auditors and will be sent to board members. The Board unanimously authorized the Finance Committee to approve the final audit document which needs to be sent to the state by November 2. Anastasiya reported that the Bill Pay procedures for orders are being reviewed. For Procurement, it was decided to use ProcureFive which allows for unlimited users and five super-users. The consultant Fay Premer and At Work LLC will send a contract for helping us identify space requirement; the MS Facilities will review it.

Governance Committee

Paul reported that school's lawyers are reviewing the handbooks with the Employee Handbook 95% complete. He is interviewing potential board members and asked about requirements of board meeting attendance. After meetings return to the school, members can attend some meetings virtually but not exclusively.

Facilities Committee

The search for a MS building continues.

Denise would like to start a virtual adult tutoring support. Candice is working with UNIS about having students volunteer to help our scholars.

Jane wrote notes to all TBCSC staff members, including a \$25 Amazon gift certificate.

The meeting was adjourned at 6:02 pm.

Respectfully submitted,

Brigitte Bentele

MINUTES: Board Meeting on December 17, 2020

The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held virtually on December 17, 2020 via Zoom.

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Bruce Greenwald, Krista Hammond, Paul Libretta, Jane Ehrenberg Rosen, Mark A. Samuel, Suellyn Scull, Larry Slous

Absent: Sydney Blair, Joanne Carris, Hayden Chan, Nicole Schmidt

Guests: Nedra Bowers, MLL Supervisor; Bethany Goldszer, Director of Development and Community Partnerships; Marie Fornes, SpEd Coordinator; Candice Manzano, Director of Operations; Anastasiya Rosenbaum, Director of Finance; Kristen Silfies, Assistant Head of School and Middle School Head

Jane called the meeting to order at 4:34pm. The minutes of the virtual November meeting were approved as emended.

Executive Director Report (attached)

Denise described “winter miracles” and “grab and go pot luck dinner” that are planned for families during the holidays.

Academic Committee

Trimester 1 ended on December 4. Kristen Silfies noted highlights: four systems are in place for monitoring learning: 1) weekly spreadsheets, of quiz grades for K-5 and exit tickets for grade 6; 2) summative spreadsheets; 3) observations of teachers; 4) meetings about data with curricular leads and Kirsten weekly. She also reported on teacher support through TLC meetings and coaching. Nedra Bowers reported that there is one classroom with a trained teacher that has all MLL students. An emphasis is placed on consistency of complete language. Marie Fornes described the small groups with SWD students for differentiating instruction. Some grades had interruptions when a SpEd teacher left. Teachers in ICT classrooms communicate with SpEd teachers and related services that support them. In answer to a concern about the underwhelming math scores in grades 3-6, Denise mentioned that she is looking into pre and after school tutoring programs.

Executive Order 202.79

This order concerns testing within different zones, colored according to the percentage of virus spread. Currently TBCSC is in a yellow zone, which requires 20% of students and staff to be tested randomly. There are two options: someone on site will do the testing for which a scholar needs to sign a consent form; or, school will partner with a clinic. Candice and Denise are meeting about how to proceed.

Development Committee

Bethany reported on the work that is being done in terms of Development (summary attached), on grants awarded, pending, and to be submitted. For the annual campaign 55% of the goal has been reached. Jane encouraged participation of Board members and asked for the gifts to be made before the end of the calendar year.

Finance Committee

Anastasiya reported that the month closed better than predicted, with a \$107,000 surplus due to additional funding and lower expenses. Assuming the per pupil stipend will not be cut, a projected deficit of over \$300,000 is projected. She applied for PPP loan forgiveness, implemented Procurify, completed the AV11 form, sent the 990 form to auditors, is working on the 1099 forms, and will update the Board about E-Rate soon.

Governance Committee

Paul reported that the lawyers will sign off on the three manuals - Employee, Operations and Family Handbooks - in the next month. Changes were made primarily related to Covid and sexual harassment. He will send a summary of the changes to the Board. It was suggested that the lawyers need to be more proactive. Paul and Jane will speak with them. Suellyn, Jane, Krista and Paul will meet with Denise about her 2021 goals. Jane will write a mid-year review.

Facilities Committee

Bruce updated the Board on the three sites for MS that the committee is pursuing. They have toured St. Lukes and sent a letter of intent for a 15 year lease with the option of subleasing or terminating it. After reviewing the proposals from architects, they decided on Loci Architects. The Board unanimously approved a contract for their fee estimated initially of up to \$30,000 to determine what needs to be done and approximately what it will cost. Once this information is in hand we will need to negotiate with the diocese, who between us will be responsible for the cost of specific changes. In this regard it is likely that any costs borne by the diocese will be in the form of rent credits over part or all of the term of the lease. The owners of the 3 floors at 110 East 149th Street decided to lease the entire building to another charter school. There is another site of two buildings for sale at Park and Canal that would require a complex construction effort. Nicole is leading an effort to have a developer purchase them and for us to rent part of them.

Board Engagement

Working with a consulting company on board engagement is postponed until the January meeting.

The meeting was adjourned at 6:03 pm.

Respectfully submitted,

Brigitte Bentele

MINUTES: Board Meeting on January 21, 2021

The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held virtually on January 21, 2021 via Zoom.

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Joanne Carris, Hayden Chan, Greenwald, Krista Hammond, Paul Libretta, Jane Ehrenberg Rosen, Mark A. Samuel, Nicole Schmidt, Larry Slous

Absent: Sydney Blair, Suellyn Scull

Guests: Candice Manzano, Director of Operations; Anastasiya Rosenbaum, Director of Finance

Jane called the meeting to order at 4:33pm. The minutes of the virtual December meeting were approved as amended.

Executive Director Report (attached)

Denise reported on the plans for hiring a K-5 Principal. She expanded on the phases that she outlined in the report. She is “looking for a story,” and though most of the process will be done virtually, she hopes to have the candidates come into the building. Her experience criteria are more than 5 years in supervisory role, teaching experience, stability in previous employment, and certification. In addition to the 3 phases, she will invite the three top finalists to meet with other stakeholders, including board members, to hear their recommendations. Although she values the feedback, Denise makes the final decisions about hiring and firing and she will make that clear to other stakeholders. Two of the candidates who applied last year continue to show an interest. Denise would like to identify the principal by May.

The school district is still in the Yellow zone. For the school to be open, 20% of its community (51) needs to be tested, scheduled for Tuesday, January 26. If the school’s infection rate is below the zone’s, testing does not need to continue. It was suggested that the school look into pool testing, as done in some private schools.

Academic Committee

Scholars in all grades made progress on the NWEA tests, more significant in K and 2, and in the domains that were taught in the upper grades. There are plans for intervention and for examining the pacing of the curriculum. The lack of hands-on, particularly in math, is evident and oral fluency in reading using microphones has been difficult to measure. Concern about how teachers are holding up with remote learning was expressed.

Development Committee

Krista reported on the work that Impact 100 was not awarded. The topic of a community relations meeting was “how are you keeping scholars engaged.” It was a webinar style meeting and for next month’s meeting a different style is being considered. The NY Psychosocial Association will present on the topic of “how do you get kids out while staying in.” Recruitment for Big Brothers Big Sisters of NYC (BBBS) is ongoing and the school may connect with a different organization.

Finance Committee

Anastasiya reported that nothing much has changed since last month. Before considering the forgiveness of the PPP loan and approval of grants, a deficit of \$326,000 is projected for the end of year. The committee has started working on the budget for next year and continues to be concerned about the per pupil amount.

Governance Committee

Paul reported that the lawyers have not yet signed off on the three manuals - Employee, Operations and Family Handbooks. He will send the Board changes before the next meeting for final approval.

Facilities Committee

Bruce updated the Board on the three sites for MS that the committee is pursuing. They expect to hear about St. Lukes next week. The 110 E 149th Street site is no longer available and the Bergen site for which we sent a letter of intent wouldn't be available for 3 years. **Nicole is taking the lead on exploring possible co-development structures involving the Park Canal property.** The committee continues **to seek** to identify other possibilities.

At 388 Willis, as the building ages, the school will be required to spend more money: most recently, about \$2000 to replace a combustion motor and gas meter.

The meeting was adjourned at 5:41 pm.

Respectfully submitted,

Brigitte Bentele

MINUTES: Board Meeting on February 25, 2021

The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held virtually on February 25, 2021 via Zoom.

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Hayden Chan, Greenwald, Krista Hammond, Paul Libretta, Jane Ehrenberg Rosen, Mark A. Samuel, Nicole Schmidt, Suelllyn Scull, Larry Slous

Absent: Sydney Blair, Joanne Carris

Guests: Bethany Goldszer, Director of Development and Community Partnerships; Candice Manzano, Director of Operations; Anastasiya Rosenbaum, Director of Finance

Jane called the meeting to order at 4:32pm. The minutes of the virtual January meeting were approved as emended.

Executive Director Report (attached)

Denise reported on the situation with a hybrid versus a remote model. After a Special Education teacher left, students were moved into another section. Parents choose the hybrid or remote model for their children. A class needs to be remote only or hybrid only and since hybrid only would require students to change teachers, Denise decided on having all classes taught remotely only. Furthermore, there has been an uptick in positive Covid cases among students and teachers. Regarding the Charter School Growth Fund, the Board needs to engage in development, for with BoardOnTrack working with us. Denise will send Power Point slides regarding this. Board members are required to complete an electronic assessment within a week for which we received a link. Our one-on-one Governance Coach, Brianna Stuczynski, will lead us through training. Denise is in conversations with other leaders about board development.

Academic Committee

The Chair of the Academic Committee is charged with overseeing the hiring process. During the past year, all hiring has been done virtually. For the Middle School principal, one candidate will meet with parents soon and then with the Board. There are two other potential candidates.

Facilities Committee

Bruce updated that the committee will have a virtual meeting with St. Lukes next Monday. They haven't responded to financial concerns. There are two other charter schools competing for the site. The committee intends to terminate the broker representatives who haven't been moving the process along but they maintain the right for 12 months for any place that they showed us. Nicole has a long history with ABS Partners Real Estate, LLC, and they are now looking for swing spaces as well as ground-up space for a K-8 school for us. They know the Bronx and are aware that a developer can increase its footprint for a charter school. A written notification for termination will sent to Lee Allen. Oren, the owner of 388 Willis, hasn't responded about potential spaces. The Board approved retaining Lisa Holzmuller, a real estate attorney, to work with Bart Gillman. At 388 Willis, Candice reported on the ongoing problem with leaks and that a window is cracked.

Development Committee

When the school was founded, a Friends organization, which holds the lease and other

development materials, was established by Eleanor Sypher, the founder and past president of BCSC. Anastasiya reported that the name of this organization was changed to Friends of TBCSC and Albany sent a certificate with that change. This organization needs to have a board, with a maximum of three members serving on both boards. Eleanor Sypher will serve as director of Friends of TBCSC. Krista reported on the three phases of the capital campaign: pre-planning, planning (marketing), action (execution). We are raising money for phase II. There needs to be better communication between committees. Bethany expanded on the Development Report (attached). She is building communication in order to maintain awards. She praised Eleanor for her recommendations about grants, each of which has been funded.

Finance Committee

Anastasiya reported that January revenue was \$932,000 under budget due to one-time items such as less per pupil money and that expenses were higher primarily due to architecture expenses with a deficit of \$195,000. Health insurance renewal has been moved to July 1. There is enough money to fund six months.

Governance Committee

Paul had sent the Employee Handbook to Board members prior to the meeting for review. The Board approved the handbook with changes that were suggested.

Discussion about Race and Equity

Denise would like to form a subcommittee of the Board to work with her on the issue of Race and Equity. Krista, Paul, Jane and Mark volunteered.

The meeting was adjourned at 5:52 pm.

Respectfully submitted,

Brigitte Bentele

The Bronx Charter School for Children

Board Meeting Minutes

March 18, 2021

A meeting of the Board of Trustees (the “Board”) of The Bronx Charter School of Children was held virtually on March 18, 2021, at 4:30pm.

The following members of the Board were present:

Brigitte Bentele, Sydney Blair, Joanne Carris, Hayden Chan, Bruce Greenwald, Krista Hammond, Paul Libretta, Jane Ehrenberg Rosen (chair), Mark A. Samuel, Nicole Schmidt and Larry Slous. Denise Alexander, Executive Director, Bethany Goldszer, Director of Development and Community Partnerships, and Candice Manzano, Director of Operations were also present. Suellyn Scull was a Notified Absence.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the minutes of the last Board meeting held on February 25, 2021, in the form previously circulated.

Executive Director Report (attached)

Academic Committee

Denise Alexander reported on the upcoming testing at the school in ELA and Math for grades 3-5, and Science in grade 4. The school is required to administer the tests but families are allowed to opt out. The test will not be used for state purposes but will be used as a data point for next year. Learning progress is measured by comparison of benchmark assessment with summative assessments and quizzes. A drop in math performance is being analyzed. Teachers working with curriculum leads have submitted retention guidelines and will work with Family Support Team, learning specialists, and parents in a more shared process than in the past. Curriculum planning for grade 7 is continuing . In terms of hiring, Denise plans to present 3-5 candidates for principal at the same time to the Board.

Development Committee

Bethany Goldszer expanded on the Development Report (attached). Krista Hammond will present the action plan for The Friends of TBSCSC organization at the next meeting. This organization, for which board members need to be recruited (6-8), will lead the Capital Campaign for Middle School space funding.

Finance Committee

The monthly report was distributed to the Board. Bruce Greenwald reported that not much has changed, month to month, and that the school is in good financial state. Budgeting for next year is in process.

Governance Committee

Paul Libretta reported that the Employee Handbook has been finished. The Board manual is due for review.

Facilities Committee

Bruce Greenwald reported that within the next two weeks we should know whether the space at St. Lukes is available to us. The committee sent a Letter of Intent for raw land at 632 Bergen and an offer letter to the landlord of an existing warehouse on Bergen that could be available for 2022. The brokerage representation with Lee Allen will terminate on March 26, followed by a new agreement with ABS Partners Real Estate, LLC.

Discussion about Race and Equity

On hold.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:39 pm.

Respectfully submitted,

Brigitte Bentele, Secretary

The Bronx Charter School for Children

Board Meeting Minutes

April 22, 2021

A meeting of the Board of Trustees (the “Board”) of The Bronx Charter School of Children was held virtually on April 22, 2021, at 5:30pm.

The following members of the Board were present:

Denise Alexander (Ex-Officio, Executive Director), Brigitte Bentele, Joanne Carris, Hayden Chan, Bruce Greenwald, Krista Hammond, Paul Libretta, Jane Ehrenberg Rosen (chair), Larry Slous. Bethany Goldszer (Director of Development and Community Partnerships), Candice Manzano (Director of Operations), and Anastasiya Rosenbaum (Director of Finance) were also present. Sydney Blair, Mark A. Samuel, and Nicole Schmidt were absent.

The meeting was called to order at 5:45pm and began with a moment of silence in memory of our valued Board member, Suellyn Preston Scull.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the minutes of the last Board meeting held on March 18, 2021, in the form previously circulated.

Development

Alicia Robinson and Jennifer Smith from Investment Bank presented a check for \$1000 to TBCSC for Chromebooks and thanked Larry Slous.

Executive Director Report (attached)

The numbers from the lottery are down, as they are in other NYC charter schools. The staff resignations were a surprise and seem to be due to exasperation with virtual teaching. Denise is meeting with the Leadership Team about goals for the team.

Academic Committee

Denise Alexander reported that mock assessments have been given for ELA and Math in preparation for the state testing. She is adjusting support for teachers and students, particularly for Special Education. She is making decisions about summer school and next year, for which there may be drastic changes. Math tutoring by staff is going well and UNIS tutoring students are forming Big Brother/Sister relationships with students of TBCSC.

Development Committee

Bethany Goldszer expanded on the Development Report (attached). She is setting up a donation page in the name of Suellyn. The Capital Campaign is pending.

Finance Committee

Anastasiya Rosenbaum reported on the March revenue. The PPE loan which shows as income has been forgiven. An end-of-year surplus is expected with 6.5 months of expenses in reserve.

The 21-22 budget, driven by compensation, enrollment, and per-pupil stipend is a work in progress. A draft will be sent to board members before the May board meeting, with approval in June.

Governance Committee

Paul Libretta reported that the committee continues to look for Board of Trustee members.

Facilities Committee

Bruce Greenwald reported that the space at St. Lukes is not available to us. The committee is looking for swing space for grade 7 or for grades 6 and 7. Brokers are actively looking at two possibilities on Bergen Street for the future.

Board retreat, May 10, 4-7pm

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:31 pm.

Respectfully submitted,

Brigitte Bentele, Secretary

The Bronx Charter School for Children

Board Meeting Minutes

May 20, 2021

A meeting of the Board of Trustees (the “Board”) of The Bronx Charter School of Children was held virtually on May 20, 2021, at 4:30pm.

The following members of the Board were present:

Denise Alexander (Ex-Officio, Executive Director), Brigitte Bentele, Sydney Blair, Joanne Carris, Hayden Chan, Bruce Greenwald, Krista Hammond, Paul Libretta, Jane Ehrenberg Rosen (chair), Mark A. Samuel, Nicole Schmidt, and Larry Slous.

Guests included Bethany Goldszer (Director of Development and Community Partnerships), Candice Manzano (Director of Operations), and Anastasiya Rosenbaum (Director of Finance) as well as members of the Academic Staff: Lucy Gentle, Bonnie Halloran, Tina Maiuolo, and Marina Mason.

The meeting was called to order at 4:34pm.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the minutes of the last Board meeting held on April 22, 2021, in the form previously circulated.

Executive Director Report

Denise Alexander answered the questions raised about the ED report via email (attached). She elaborated on the changes in the key design elements for next year about which there were some concerns.

Academic Committee

Lucy Gentle, Bonnie Halloran, Tina Maiuolo, and Marina Mason commented on the Student Achievement Data (attached) for grades K-2. There have been 6 sections per grade due to Covid. Students in the lower grades have benefited from being in the building, though some students have greater success at home without distractions. Teachers have recorded lessons which have been helpful especially to MLL students. There are online programs for independent learning.

Development Committee

Bethany Goldszer expanded on the Development Report (attached).

Finance Committee

Bruce Greenwald reported that the April budget is in line with expectations. Funds from NY State through the American Rescue Plan Cares Act can be used to remediate loss of learning but

the amount is yet not known. Other uncertainties about enrollment and facilities for next year make budgeting for 2021-22 difficult, so two are being developed, a downside and best case. Bruce asked board members to review a draft of these budgets that he will send out. The 2021-22 budget will be voted on at the June Board meeting.

Governance Committee

Paul Libretta reported that members from each committee serve on an ad hoc committee to develop a 3-year plan to recruit 3 new Board of Trustee members who reflect the community we serve. The committee will draft goals and Jane Ehrenberg Rosen will send a statement regarding diversity which has been a source of criticism about the composition of our board.

Facilities Committee

Bruce Greenwald reported that he is working with architects about possible spaces: land for the development of a K-8 school at 631 Bergen with some space next door that could be used for 2-3 years; MS space without a full gym at 521 Bergen; and using the current location at 388 Willis with necessary adaptations. Also, there may be a possibility of subletting the space at St. Luke's since Success Academy doesn't intend to use it until the following year.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:09 pm.

Respectfully submitted,

Brigitte Bentele, Secretary

The Bronx Charter School for Children

Board Meeting Minutes

June 17, 2021

A meeting of the Board of Trustees (the “Board”) of The Bronx Charter School of Children was held virtually on June 17, 2021, at 4:30pm.

The following members of the Board were present:

Denise Alexander (Ex-Officio, Executive Director), Brigitte Bentele, Sydney Blair, Joanne Carris, Jane Ehrenberg Rosen (chair), Mark A. Samuel, Nicole Schmidt, and Larry Slous.

Absent were: Hayden Chan, Bruce Greenwald, Krista Hammond, Paul Libretta

Guests included Carolyn Lashley (Director of Culture and Family Engagement), Candice Manzano (Director of Operations), Bruno Marchan (Director of Middle School Placement), Suzie Rivera (Director of Human Resources) and Anastasiya Rosenbaum (Director of Finance).

The meeting was called to order at 4:34pm.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the minutes of the last Board meeting held on May 20, 2021, in the form previously circulated.

Executive Director Report

Denise Alexander introduced members of the leadership to give presentation. Carolyn Lashley reported on the difficulty of the year for families and teachers and on the need to service the whole child. Volunteers use CICO, check in check out, to give scholars special attention, allowing them to talk or write about their experiences. Suzie Rivera reported on hiring for next year: an art position for the elementary school and eight positions for the middle school need to be filled; five teachers are not returning. Bruno Marchan is using the same plan for middle school placement as in the past; for high school placement, he plans to have individual meetings with 7th grade students three times a year, with two of those including the parents. He plans to invite graduates of TBCSC to talk to scholars and to visit independent schools with scholars. Government support is earmarked for mitigating loss of learning which can be used to fund test preparation for specialized high schools in the last trimester of the 7th grade. Using the results of the end of year assessments, tutoring will get scheduled for Saturday, before and after school. The board discussed requiring the staff to be vaccinated. Denise will consult with attorney.

Academic Committee

The committee met with the Academic Leadership Team to hear about plans for next year. Proposals include having three houses or mini-communities for scholars in grades 2-5 who

perform similarly, increasing the time of Wednesday early release days for professional development, and creating an intensive support program for students who aren't on grade level.

Development Committee

Denise expanded on the Development Report (attached), with the correction that the CARES grant from the federal government is pending. A candlelight service was held for Ariel Santos. The board asks the Development Committee to propose funding in his name, perhaps related to music.

Finance Committee

Anastasiya Rosenbaum reported that not much has changed since last month. By the end of the year, we project 1.58 million because of higher year-end revenue and lower expenses. Extended learning opportunities and a math curriculum lead/supervisor will be funded. The annual budget which circulated previously via email was approved unanimously.

Governance Committee

Denise reported on the SED Notice of Deficiency and the Corrective Action Plan. The SpEd numbers are up by 3%. Recruitment has been an issue since it is not yet widely known that we will offer a 12-1-1 program next year. The Board Recruitment subcommittee met once. Sydney Blair reported that they will try various avenues for finding new board members, with diversity as a top priority. According to the SED, beginning in July board meetings will need to be held on site or in the community school district.

Facilities Committee

Larry Slous sent board members an email update on facilities (attached) and summarized its content. The current status for adding space for 6th and 7th grades for next year : investigating renovating 388 Willis to "squeeze" the 6th and 7th grades into it; we (our realtors) are preparing a proposal to design a "swing space" at a 149th Street property; a ground up development for a K-8 building on Bergen Avenue. We continue to look for other options.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:56 pm.

Respectfully submitted,

Brigitte Bentele, Secretary

MINUTES: Board Meeting on July 23, 2020

The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held virtually on July 23, 2020 via Zoom.

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Hayden Chan, Bruce Greenwald, Krista Hammond, Paul Libretta, Jane Ehrenberg Rosen, Mark A. Samuel, Nicole Schmidt, Suelllyn Scull, Larry Slous

Absent: Sydney Blair, Joanne Carris

Guests: Bethany Goldszer, Director of Development and Community Partnerships; Candice Manzano, Director of Operations and Development

Jane called the meeting to order at 4:39pm. The minutes of the virtual June meeting were approved as emended.

Head of School Report: School reopening plan

Denise used a power point document to take the Board through the reopening plans. As guidelines she used the 145-page document from the NYSED, as well as DOH, ODC, and Governor Cuomo. She stressed that as factors change there may be changes in implementation. A plan intended for families must be submitted by July 31 and is assumed to be approved and can be voted on retroactively by the Board at the next meeting. The instructional model has two options: hybrid and at home. The document (attached) contains the details of each model. An online assessment system will be used to determine teaching and learning. For social emotional development, a check-in and check-out (CICO) protocol will be used and staff will be trained. Paramount to opening is the health and safety of the community. Staffing concerns will be addressed in the Employee Handbook, not in the reopening plan. An unanswered question is what to do when someone gets sick. It was suggested that we find a medical expert who knows the population of the school to work with Denise and Candice. The DHHS will provide a full-time nurse. The DOE hasn't published its calendar and therefore the calendar of the school hasn't been made. However, the number of instructional days has been reduced to 180 days. Denise, Jane, Bruce and Paul are in conversation with the lawyer about working with staff who need accommodations.

Development Committee

Bethany is in week 4 of her position as Director of Development and Community Partnership. Krista summarized the progress that has been made since the last meeting, referring to a document that she sent to the Board members (attached). Bethany proposed a long-term strategy of having another entity that would give us more funding options. She is also reaching out to individuals.

She reported on the 2020 highlights and the 2021 goals, in terms of the case for support, board development, annual appeal, institutional support (foundations), Director of Development, Infrastructure/communications. Denise and Jane thanked HuiWon for the work that she has done and the pleasure she has been to work with.

Academic Committee

The NYSED sent a Notice of Deficiency with a Request for a Corrective Action Plan (attached), regarding the number of students with disabilities enrolled which falls below the school district's location. A Corrective Action Plan must be submitted by July 31. The Academic Committee will oversee the plan to ensure that it is carried out. The problem is serious. The school is limited by the fact that we do not offer services beyond ICT and that we declassify students. We need to consider other options, such as 6-1-1 or 12-1-1.

Finance Committee

Bruce reported that the year-end financials are delayed but that we will finish the year with a small surplus, primarily because of lowered costs after school closure. A replacement for Jo Kim has been hired and she will begin mid-August. Candice reported on the decision about the server upgrade (attached) and the Board approved the decision.

Governance Committee

Mark Samuel's board membership has been approved by the state. The Board approved a resolution regarding his starting date.

RESOLUTION

WHEREAS, Article III, Section E of the By Laws of the Bronx Charter School for Children (the "School") states that the Board of Trustee's (the "Board") "shall elect Trustees whose terms begin on July 1st of a given year;" and

WHEREAS, the School is in receipt of the Letter of Approval, dated June 24, 2020, from the New York State Education Department (the "NYSED") approving Mark A. Samuel ("Mr. Samuel") as a member of the Board, provided that Mr. Samuel's "term can begin no sooner than the next meeting of the Board."

RESOLVED, that the Board hereby waives the requirement of Article III, Section E that Mr. Samuel's term begin on July 1st and, pursuant to the direction of the NYSED, elects Mr. Samuel as a member of the Board as of the regular meeting of the Board on July 23, 2020 with his term to start the same date; and

BE IT FURTHER RESOLVED, that Mr. Samuel will be considered part of the 2020-2023 class of members of the Board whose term began on July 1, 2020.

Adopted July 23, 2020

Paul has interviewed other candidates for Board membership. Jane received the report regarding our renewal from November 2018. She and Denise will fact-check it. She also reminded us about the dates of future meetings, which will continue to be virtual.

Facilities Committee

There is no update. The Committee is continuing to evaluate spaces, both to lease or purchase, but the market is a bit frozen now.

Responding to Systemic Racism

A subcommittee of the Board headed by Krista drafted a letter in response to systemic racism. which is on the website.

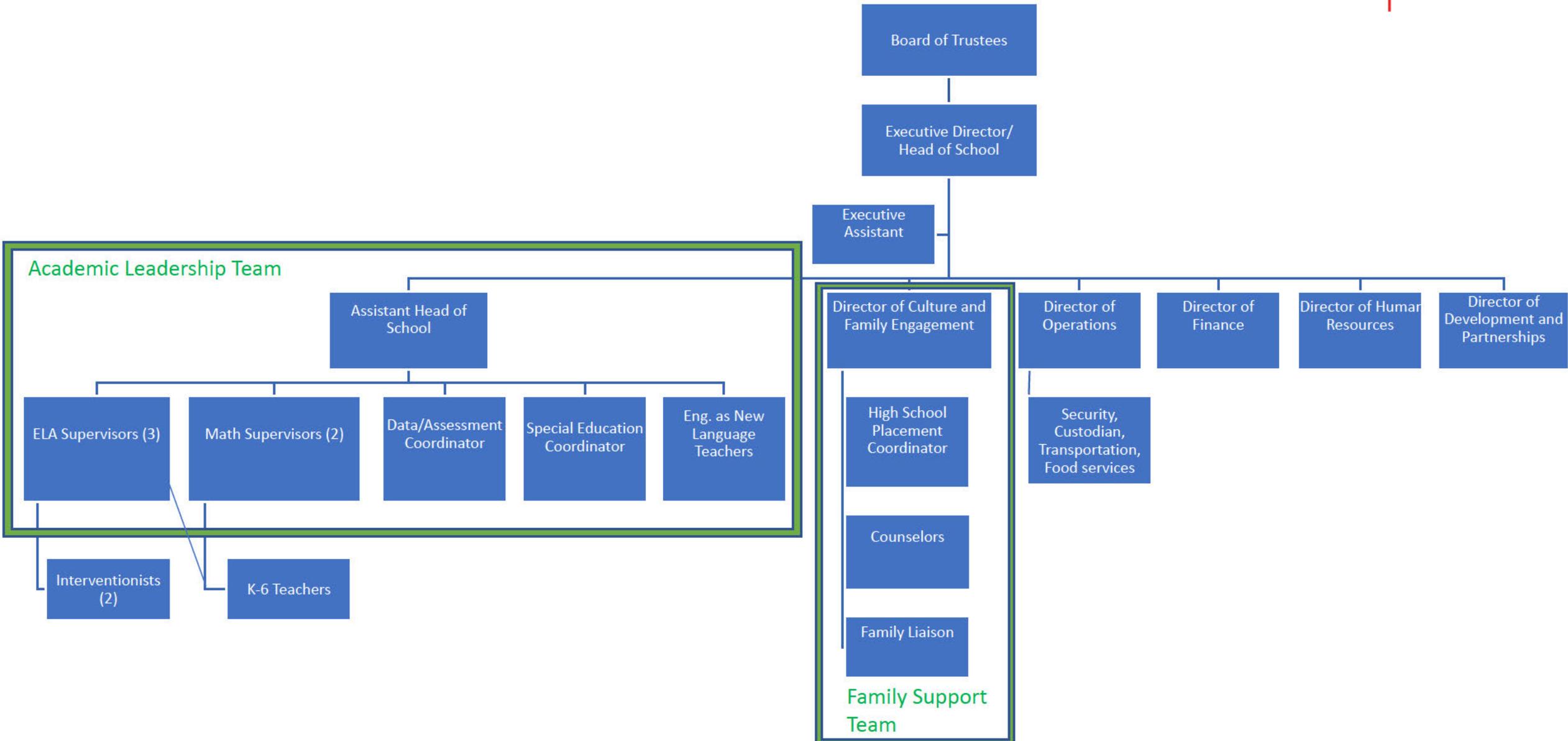
The meeting was adjourned at 6:15 pm.

Respectfully submitted,

Brigitte Bentele

TBCSC Org Chart

2020—2021 school year



Family Support Team

2021

August 7 days

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 23 First Day of School
- 19 Board Meeting at 4:30 pm

September 20-Days

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 6 Labor Day - CLOSED
- 16 Yom Kippur - CLOSED
- 23 Board Meeting at 4:30 pm
- 29 Staff Professional Development - School is NOT in session

October 19 days

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

- 11 Indigenous Peoples Day - CLOSED
- 21 Board Meeting at 4:30 pm
- 29 Parent/Teacher Conferences School is NOT in session

November 19 days

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 11 Veterans Day - CLOSED
- 18 Board Meeting at 4:30 pm
- 25-26 Thanksgiving Recess - CLOSED

December 17 days

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 16 Board Meeting at 4:30 pm
- 23 NOON dismissal
- 24-31 Winter Recess - CLOSED

2022

January 20 days

Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	1/8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 17 Martin Luther King Jr. Day - CLOSED
- 20 Board Meeting at 4:30 pm

February 15 days

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

- 21-25 Midwinter Recess - CLOSED
- 17 Board Meeting at 4:30 pm

March 22 days

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 11 Parent/Teacher Conferences School is NOT in session
- 17 Board Meeting at 4:30 pm

April 15 days

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 15-22 Spring Recess - CLOSED
- 28 Board Meeting at 4:30 pm

May 20 days

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 2 Eid al-Fitr - CLOSED
- 19 Board Meeting at 4:30 pm
- 30 Memorial Day - School Closed

June 16 days

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 16 Board Meeting at 4:30 pm
- 20 Juneteenth (observed) - CLOSED
- 23 Last Day of Classes

Certificate of Occupancy

CO Number: [REDACTED]

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Bronx	Block Number: [REDACTED]	Certificate Type: Final
	Address: 388 WILLIS AVENUE	Lot Number(s): [REDACTED]	Effective Date: 11/18/2010
	Building Identification Number (BIN): [REDACTED]	Building Type: Altered	
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: [REDACTED]	(1968 Code)	
	Building Occupancy Group classification: [REDACTED]	(1968 Code)	
	Multiple Dwelling Law Classification: None		
	No. of stories: [REDACTED]	Height in feet: [REDACTED]	No. of dwelling units: 0
C.	Fire Protection Equipment: None associated with this filing.		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Commissioner

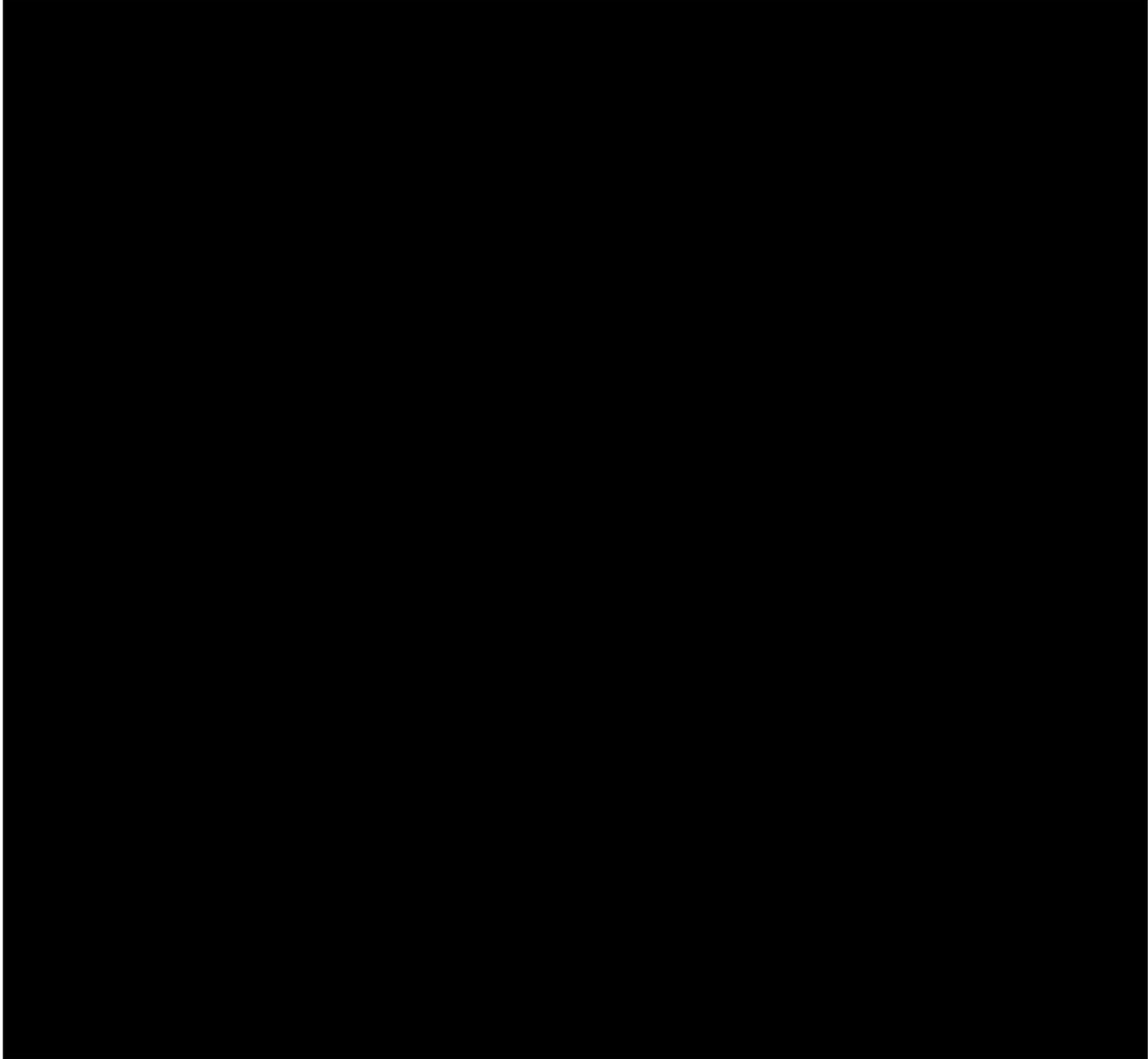
Certificate of Occupancy

CO Number: [REDACTED]

Permissible Use and Occupancy

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
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[Handwritten Signature]

Borough Commissioner

[Handwritten Signature]

Commissioner

Certificate of Occupancy

CO Number: [REDACTED]

Permissible Use and Occupancy

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use

THIS IS ONE ZONING LOT COMPRISING 3 TAX LOTS, 5, 6 AND 7. EXHIBITS I & III FILED AND RECORDED UNDER CRFN#

END OF SECTION



Borough Commissioner



Commissioner

END OF DOCUMENT

[REDACTED]