

Application: Bronx Charter School for the Arts

kathy ortiz - kortiz@bronxarts.net
2021-2022 Annual Report

Summary

ID: 0000000140
Last submitted: Nov 1 2022 05:18 PM (EDT)
Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed Nov 1 2022

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

BRONX CHARTER SCHOOL FOR THE ARTS 800000055808

a1. Popular School Name

Bronx Arts

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

d. DISTRICT / CSD OF LOCATION

CSD # 8 - BRONX

e. DATE OF INITIAL CHARTER

4/2002

f. DATE FIRST OPENED FOR INSTRUCTION

9/2003

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Bronx Charter School for the Arts (BCSA) is a public K-8 school founded on the principle that a rich and vibrant background in the arts is a key component of achieving academic excellence. We strive to serve as a model that encourages creativity and innovation in the classroom and inspires students to develop the intellectual and personal fortitude to realize their dreams.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Creativity: Arts education is at the core of our mission. We use both discipline-based studio instruction and arts integration as a catalyst for student engagement and as a tool to develop high levels of critical and creative thinking skills in our students.
KDE 2	Conscience: To create a scholarly atmosphere where all students can learn and provide a professional learning community for students and teachers, BCSA embeds its conscience values into all elements of the school. These values guide and promote the social and moral development of students.

	<p>They are: Work Smart Be Kind Be Creative Be Safe Be Clean</p>
KDE 3	<p>Critical Thinking: BCSA employs well-trained, highly reflective teachers who use qualitative and quantitative data to inform lesson planning and deliver rigorous instruction. BCSA students receive a high quality education through a robust curriculum that challenges them in conjunction with teachers to critically analyze, evaluate and synthesize information and independently solve complex problems.</p>
KDE 4	<p>Continued learning: BCSA implements an ongoing professional development program for school staff that is frequent, differentiated, and part of the culture. Teachers have daily, weekly, and monthly opportunities for professional development, including training and support before the school year. BCSA tailors professional development to meet individual teacher and school-wide needs while taking account teacher interests. BCSA also provides a comprehensive Response-to-Intervention (Rtl) program during the school day with multiple and varied extended learning opportunities for struggling students. In addition to a longer school day, continued learning opportunities throughout the year may include extended learning after school and Saturday programs, summer learning programs, and intercession programs.</p>
KDE 5	<p>Collaboration, Communication & Community: BCSA believes strongly that the participation and contribution of all community members enhance the benefits of teaching and learning for all students. For this reason, BCSA hosts at least 25 community events and performances each school year to build a culture of open and frequent communication, share best practices for use in the</p>

school and at home and engage the community in actively working to secure the best outcomes for students. Communication and collaboration occur within the school during daily, weekly, and monthly and quarterly intervals. The Board of Trustees meets monthly for general meetings as well as in communities, with participation from school leaders, teachers, and families.

KDE 6

(No response)

KDE 7

(No response)

KDE 8

(No response)

KDE 9

(No response)

KDE 10

(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<http://www.bronxarts.net>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

624

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

578

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

Yes, 2 sites

BRONX CHARTER SCHOOL FOR THE ARTS 800000055808

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	950 Longfellow Ave, Bronx NY 10474	718-893-1042	NYC CSD 8	K-5	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Patricia Rooney	Principal	718-893-1042		prooney@bronxarts.net
Operational Leader	Melanie Hok	Director of Finance	718-893-1042		mhok@bronxarts.net
Compliance Contact	Kathy Ortiz	Interim ED/Chief Academic Officer	718-893-1042		kortiz@bronxarts.net
Complaint Contact	Kathy Ortiz	Interim ED/Chief Academic Officer	718-893-1042		kortiz@bronxarts.net
DASA Coordinator	Steven Roberts	Director of School Culture	718-893-1042		sroberts@bronxarts.net
Phone Contact for After Hours Emergencies	Kathy Ortiz	Chief Academic Officer	646-634-4849		kortiz@bronxarts.net

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[Certificate of Occupancy \(1\).pdf](#)

Filename: Certificate of Occupancy (1).pdf **Size:** 70.2 kB

Site 1 Fire Inspection Report

[950 Longfellow ave 22.pdf](#)

Filename: 950 Longfellow ave 22.pdf **Size:** 188.7 kB

Bronx Arts

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	1440 Story Avenue, Bronx NY 10473	718-617-5660	NYC CSD 8	6-8	

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Ryan McCabe	Principal	718-617-5660		rmccabe@bronxarts.net
Operational Leader	Melanie Hok	Director of Finance	718-617-5660		mhok@bronxarts.net
Compliance Contact	Kathy Ortiz	Interim ED/Chief Academic Officer	718-617-5660		kortiz@bronxarts.net
Complaint Contact	Kathy Ortiz	Interim ED/Chief Academic Officer	718-617-5660		kortiz@bronxarts.net
DASA Coordinator	Lisselot Monegro	Director of School Culture	718-617-5660		lmonegro@bronxarts.net
Phone Contact for After Hours Emergencies	Kathy Ortiz	Interim ED/Chief Academic Officer	646-634-4849		kortiz@bronxarts.net

m2b. Is site 2 in public (co-located) space or in private space?

Co-located Space

m2c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 2	N/A	No		No		Yes

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Melanie Hok
Position	Director of Finance
Phone/Extension	718-617-5660
Email	mhok@bronxarts.net

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

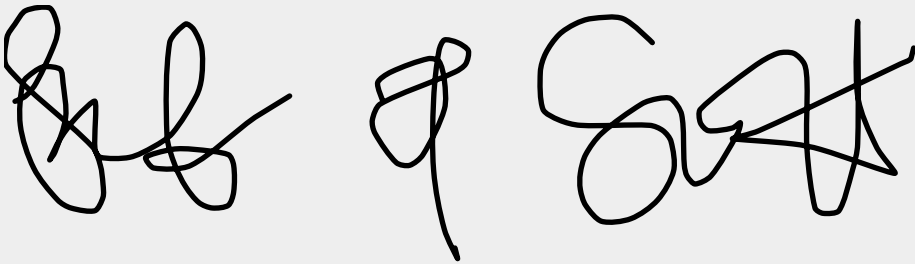
Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Aug 1 2022

Thank you.



Entry 3 Progress Toward Goals

Completed Nov 1 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward

Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

BRONX CHARTER SCHOOL FOR THE ARTS 800000055808

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Each year, the percent of BCSA			

Academic Goal 1	students enrolled for two or more years attaining proficiency on the NYS assessments will meet the state average on the ELA, Math, and Science State Assessments.	N/A	Unable to Assess	State did not publish results.
Academic Goal 2	Each year, the percent of BCSA students enrolled for two or more years attaining proficiency on the NYS assessments will meet the district average on the ELA, Math, and Science State Assessments.	Student Roster by Exam (RSXE)	Met	Bronx Charter School for the Arts surpassed the district average for Math and ELA in 2022.
Academic Goal 3	Each year, K-2 grade level cohorts will achieve at or above the 50th Normal Curve Equivalency (NCE) percentile on each tested subject of the Terra Nova exam. If this benchmark is not met, grade-level cohorts will increase their average percentile rank by at least one-half the difference between the previous year's rank and the 50th Normal Curve		Unable to Assess	Bronx Charter School for the Arts no longer uses the Terra Nova Assessments to monitor student progress. We currently use the NWEA MAP assessments to monitor progress for reading and math.

	Equivalent (NCE).			
Academic Goal 4	Each year, BCSA will be in good standing under the state's accountability system	N/A	Unable to Assess	N/A - "Good Standing" as of 2019-2020. Results from 2022 not published.
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess
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				goal, type N/A for Not Applicable
Org Goal 1	Each year, 90% or more of eligible families will choose to re-enroll their students at BCSA for the following year, with the exception of families who are re-locating.	SchoolMint	Met	
Org Goal 2	Each year, 90% or more of BCSA families will report satisfaction with their child's education.	Panorama Education platform	Met	
Org Goal 3	Each year, 75% or more of BCSA teachers will report satisfaction with the school.	Panorama Education platform	Unable to Assess	The percentage outcome is skewed due to a lack of participation 2021-2022 school year. Our goal this year and moving forward is to ensure full participation to have a more accurate understanding of teacher satisfaction.
Org Goal 4	Annual teacher turnover will not exceed 30%	Payroll Registers	Met	
Org Goal 5				
Org Goal 6				

Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, BCSA will have clean audits absent of any cited issues	Independent financial audit	Partially Met	Noncompliance material to financial statement noted pertaining to NYS teacher certification requirement. Due to the pronounced shortage of teachers that impacts schools throughout NYC and nationwide, BCSA will implement an action plan to reduce the number of uncertified teachers.
Financial Goal 2	Each year, BCSA will cover its expenses and operate without deficit	Independent financial audit	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Completed Nov 1 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

Bronx Charter School for the Arts 6-30-2022 - FS final

Filename: Bronx Charter School for the Arts GSmU0gk.pdf **Size:** 707.1 kB

Entry 4a - Audited Financial Report Template (SUNY)

Incomplete Hidden from applicant

[Instructions - SUNY-Authorized Charter Schools ONLY](#)

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Report Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Nov 1 2022

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[FY22 BCSA auditedfinancialreporttemplate-nysed](#)

Filename: FY22 BCSA auditedfinancialreportt 7njzJ5L.xlsx **Size:** 75.8 kB

Entry 4c - Additional Financial Documents

Completed Nov 1 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[BCSA Escrow Statement 6932_063022](#)

Filename: BCSA Escrow Statement 6932_063022.pdf **Size:** 1.0 MB

[BCSA - Form 8868 revised](#)

Filename: BCSA Form 8868 revised.pdf Size: 533.3 kB

Entry 4d - Financial Services Contact Information

Completed Nov 1 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Melanie Hok	mhok@bronxarts.net	718-617-5660

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	NCheng LLP			3

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 - Fiscal Year 2022-2023 Budget

Completed Nov 1 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[BCSA final-2022-2023-ar-budget](#)

Filename: BCSA final 2022 2023 ar budget.xlsx **Size:** 39.8 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Nov 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[C White Trustee Disclosure of Financial Interest Form](#)

Filename: C White Trustee Disclosure of Fina E75FlhI.pdf **Size:** 273.7 kB

[D Vislocky Trustee Disclosure of Financial Interest](#)

Filename: D Vislocky Trustee Disclosure of F VNfsVYP.pdf **Size:** 377.4 kB

[Barnard 2021-22-ar-current-former-trustee-financial-disclosure-form](#)

Filename: Barnard 2021 22 ar current former awaTyVr.pdf **Size:** 638.3 kB

[ABascom Trustee Disclosure of Financial Interest](#)

Filename: ABascom Trustee Disclosure of Fina eqPGs12.pdf **Size:** 1.3 MB

[K Drezner Trustee Disclosure of Financial Interest](#)

Filename: K Drezner Trustee Disclosure of Fi mKhHU3M.pdf **Size:** 449.5 kB

[E Stair Trustee Disclosure of Financial Interest](#)

Filename: E Stair Trustee Disclosure of Fina t1yBNSe.pdf **Size:** 522.2 kB

[Denise B Trustee Disclosure of Financial Interest](#)

Filename: Denise B Trustee Disclosure of Fin QrmYo1G.pdf **Size:** 662.5 kB

[S Villagio Trustee Disclosure of Financial Interest](#)

Filename: S Villagio Trustee Disclosure of F ABBjYIq.pdf **Size:** 1.3 MB

[Susan G Trustee Disclosure of Financial Interest](#)

Filename: Susan G Trustee Disclosure of Fin CMDmePb.pdf **Size:** 1.7 MB

[B Scott Trustee Disclosure of Financial Interest](#)

Filename: B Scott Trustee Disclosure of Fina kKy9yqO.pdf **Size:** 598.6 kB

[K Trager Disclosure of Financial Interest](#)

Filename: K Trager Disclosure of Financial Interest.zip **Size:** 4.2 MB

[L Biancamano Disclosure of Financial Interest](#)

Filename: L Biancamano Disclosure of Financi F2cK1B6.pdf **Size:** 100.8 kB

[Andrea Zayas Disclosure of Financial Interest Form](#)

Filename: Andrea Zayas Disclosure of Financ Ph3Rm1L.pdf **Size:** 811.3 kB

[E Osorio Trustee Disclosure of Financial Interest \(1\)](#)

Filename: E Osorio Trustee Disclosure of Fin 2fjzJDI.pdf **Size:** 1.7 MB

[A Sheikh Financial Disclosure](#)

Filename: A Sheikh Financial Disclosure.pdf **Size:** 190.7 kB

Entry 7 BOT Membership Table

Completed Nov 1 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

BRONX CHARTER SCHOOL FOR THE ARTS 800000055808

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Lori Bianco		Trustee/Member	Development, Finance	Yes	6	10/1/2020	10/01/2022	10
2	Denise Brecher		Trustee/Member	Development, Program	Yes	5	11/01/2020	11/01/2022	12
				Develop					

3	Susan Geisenheimer		Trustee/Member	ment, HR, Nominating	Yes	6	07/01/2020	07/01/2022	9
4	Charles White, Jr.		Vice Chair	Finance, Executive, Eval	Yes	5	06/18/2022	06/18/2024	8
5	Dan Vislocky		Trustee/Member	n/a	Yes	2	06/11/2021	06/11/2023	6
6	David Barnard		Trustee/Member	Development	Yes		03/09/2021	03/09/2023	12
7	Sara Villagio		Trustee/Member	Development	Yes	1	11/10/2020	11/10/2022	8
8	Eric Osorio		Trustee/Member	Program, Eval	Yes	6	10/01/2020	10/01/2022	7
9	Karen Drezner		Trustee/Member	Program	Yes	1	4/12/2022	4/12/2024	5 or less

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
10	Katherine Trager		Secretary	HR, nominating, Executive	Yes	3	02/02/2021		
11	Evette Stair-Radlein		Trustee/Member	HR	Yes	1	04/12/2022	04/12/2024	5 or less
12	Arlene Bascom		Treasurer	Finance, Development, Executive, Eval	Yes	4	08/11/2019	08/11/2021	11
13	Barbara Scott		Chair	Executive, Program, Eval	Yes	3	02/01/2021	02/01/2023	11
14	Andrea Zayas		Trustee/Member	Program	Yes	1	04/12/2022	04/12/2024	5 or less
15	Ahmad Sheikh		Trustee/Member	Development	Yes	2	10/10/2020	10/10/2022	5 or less

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	15
b.Total Number of Members Added During 2021-2022	3
c. Total Number of Members who Departed during 2021-2022	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	25

3. Number of Board meetings held during 2021-2022

12

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

15

Total number of Voting Members added during the 2021-2022 school year:

3

Total number of Voting Members who departed during the 2021-2022 school year:

1

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

25

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2021-2022

4

Thank you.

Entry 8 Board Meeting Minutes

Completed Nov 1 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

[2021_12_14_board_meeting_minutes](#)

Filename: 2021_12_14_board_meeting_minutes.pdf **Size:** 242.4 kB

[2021_08_10_board_meeting_minutes](#)

Filename: 2021_08_10_board_meeting_minutes.pdf **Size:** 242.9 kB

[2022_02_08_board_meeting_minutes](#)

Filename: 2022_02_08_board_meeting_minutes.pdf **Size:** 241.4 kB

[2021_11_09_board_meeting_minutes](#)

Filename: 2021_11_09_board_meeting_minutes.pdf **Size:** 240.5 kB

[2022_01_22_board_meeting_minutes](#)

Filename: 2022_01_22_board_meeting_minutes.pdf **Size:** 236.1 kB

[2021_09_14_board_meeting_minutes](#)

Filename: 2021_09_14_board_meeting_minutes.pdf **Size:** 238.3 kB

[2022_03_08_board_meeting_minutes](#)

Filename: 2022 03 08 board meeting minutes.pdf Size: 239.1 kB

[2021_10_12_board_meeting_minutes](#)

Filename: 2021 10 12 board meeting minutes.pdf Size: 317.7 kB

[2022_05_25_board_meeting_minutes](#)

Filename: 2022 05 25 board meeting minutes.pdf Size: 242.1 kB

[2022_05_10_board_meeting_minutes](#)

Filename: 2022 05 10 board meeting minutes.pdf Size: 237.1 kB

[2022_06_14_board_meeting_minutes](#)

Filename: 2022 06 14 board meeting minutes.pdf Size: 243.8 kB

[2022_04_12_board_meeting_minutes](#)

Filename: 2022 04 12 board meeting minutes.pdf Size: 235.5 kB

Entry 9 Enrollment & Retention

Completed Nov 1 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
	Bronx Arts emphasizes recruiting students from the Hunts Point and Soundview neighborhoods	

<p>Economically Disadvantaged</p>	<p>where the middle and elementary schools are located. These neighborhoods fall within Congressional District 8, the poorest congressional district in the country in which nearly 50% of children live in poverty. We are dedicated to serving students in Hunts Point and in the South Bronx, therefore, we focus most of our student recruitment in these areas, which are predominantly low-income neighborhoods.</p>	<p>Bronx Arts will utilize the same efforts in 2022 - 2023.</p>
<p>English Language Learners</p>	<p>To attract ELL students, all of our recruitment and enrollment materials are prepared in Spanish and English. To increase enrollment of ELL students, the school's staff identify and partner with several privately operated preschool providers that cater to populations with Latin American and Caribbean background immigrants. Recruitment strategies include both scheduled onsite and offsite presentations and tours conducted by the school's staff, including translation in the language(s) spoken by students and parents. Bronx Arts utilizes several recruitment tactics including, social media campaign, ads in bus terminals, movie theater advertising, newspapers, community canvassing and website banners which are conducted, or translated, in various languages spoken in the community.</p>	<p>Bronx Arts will utilize the same efforts in 2022 - 2023.</p>
	<p>For the recruitment of students with disabilities, we relied on a</p>	

Students with Disabilities	<p>strong relationship with the Committee on Special Education(CSE), which frequently refers parents of special needs students to our school. In order to increase the pool of potential applicants, the school conducted further outreach to the committee on special education to encourage parents who reside within Community School District 8 to apply through the lottery or waiting list. In addition, the school continued to work closely with the CSE to ensure timely evaluation, identification, review and placement of students.</p>	Bronx Arts will utilize the same efforts in 2022 - 2023.
----------------------------	---	--

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>Bronx Arts ensured that all students had equal opportunity to participate in the school community. The school worked diligently to cultivate an environment that was supportive for any families in need. For example, uniforms were provided free of charge for any families who could not afford them. In addition, whenever possible, the school did not charge for field trips and special programs, and if there was a minimal charge, the school was prepared to cover this expense if needed. Bronx Arts took advantage of all available federal grants designated to support economically disadvantaged students</p>	<p>As nearly all Economically Disadvantaged students were retained in the 2021-22 school year, Bronx Arts plans to utilize the same strategies to retain these students in the coming year, although revisions to specific services may be made if warranted by changing needs of students, families or the broader school community.</p>

English Language Learners

In order to retain and accommodate students who are identified as English Language Learners and their families, all family notices, information and re-enrollment materials were provided in Spanish and English. Translation services were offered at all major Bronx Arts events and parent teacher conferences as needed. The school also continued employment of a full time certified ESL teacher to provide targeted instructions for all students identified as English Language Learners. Bronx Arts continued the implementation of the ESL standards, and used the Cornerstone curriculum by Pearson for instruction for grades 6-8, and RAZ Plus for grades K-5. During the school year, all English Language Learners attended various extended learning opportunity programs including After School, Saturday School and Intersession programs. In addition, the school's curriculum incorporates units of study in literacy, social studies and the Arts that reflect the ethnic and cultural heritages of its various student populations. The annual calendar of performances and related events was promoted in the community with the intent to provide a more inclusive environment for community members with limited English proficiency.

Bronx Arts plans to utilize the same strategies to retain ELL students in the coming year, although revisions to specific services may be made if warranted by changing student needs.

To retain Students with Disabilities, Bronx Arts provided extensive programming

Students with Disabilities

exceeding all IEP requirements through six ICT classrooms, a SETTS provider, Director of Special Populations, Social Worker and Guidance Counselor. Through the dual use of ICT and SETTS, the school offered students more support than was mandated by student IEPs to ensure that students had the resources necessary for their success. Students also received additional support from the Director of Special Populations and Learning Specialists when they pushed into classrooms. Special education and general education co-teachers collaborated daily to plan instruction, lessons and units for all students. School leaders reviewed these lesson plans weekly. The Director of Special Populations observed ICT classrooms weekly and provided immediate feedback, coaching and modeling on effective differentiation techniques. The Director of Special Populations also collaborated with teachers to evaluate and provide feedback to co-teaching pairs. The Special Education Director, Social Worker and Guidance Counselor also provide mandated counseling to students whose IEPs require it. Parents were kept continually informed of their child's progress through frequent and consistent communication.

Bronx Arts plans to utilize the same strategies to retain these students in the coming year, although revisions to specific services may be made if warranted by changing student needs.

Entry 10 - Teacher and Administrator Attrition

Completed Nov 1 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeeprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Nov 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	3
ii. Science	2
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category C: not to exceed 5	5.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	28

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	13

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	42

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	70

Thank you.



Entry 12 Organization Chart

Completed Nov 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

2021-22 Annual Report - Org Chart

Filename: 2021 22 Annual Report Org Chart.pdf **Size:** 223.8 kB

Entry 13 School Calendar

Completed Nov 1 2022

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

BronxArts Calendar 2022-23 (1)

Filename: BronxArts Calendar 2022 23 1.pdf **Size:** 149.4 kB

Entry 14 Links to Critical Documents on School Website

Completed Nov 1 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Bronx Charter School for the Arts

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://bronxarts.net/families/state-reports/
2. Board meeting notices, agendas and documents	https://app2.boardontrack.com/public/u2Psmx/meetingsList
3. New York State School Report Card	https://bronxarts.net/families/state-reports/
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://bronxarts.net/families
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	https://bronxarts.net/families/school-wide-safety-plan/
6. Authorizer-approved FOIL Policy	https://bronxarts.net/families/requesting-information/
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://bronxarts.net/families/requesting-information/

Thank you.



Entry 15 Staff Roster

Completed Nov 1 2022

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data

elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

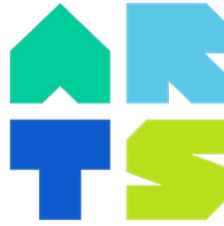
[Bronx-Arts-faculty-staff-roster-2022-v2](#)

Filename: Bronx Arts faculty staff roster 2022 v2.xlsx **Size:** 28.0 kB

Optional Additional Documents to Upload (BOR)

Incomplete

APPROVED



Bronx Charter School for the Arts

Minutes

Monthly Board Meeting

Date and Time

Tuesday August 10, 2021 at 6:30 PM

Trustees Present

Arlene Bascom (remote), Barbara H. Scott (remote), Charles Whites (remote), Denise Brecher (remote), Eric Osorio (remote), Katherine Trager (remote), Susan Geisenheimer (remote)

Trustees Absent

Ahmad Sheikh, Aisha Bell, Dan Vislocky, Lori Biancamano

Guests Present

Andrea Zayas (remote), David Barnard (remote), Erica Jones (remote), Jonea Thomas (remote), Karlene Cowan (remote), Melanie Hok (remote), Miriam Raccah (remote), Ryan McCabe (remote), Sara Villagio (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Arlene Bascom called a meeting of the board of trustees of Bronx Charter School for the Arts to order on Tuesday Aug 10, 2021 at 6:38 PM.

C. Approve the minutes for May 2021

Susan Geisenheimer made a motion to approve the minutes from Monthly Board Meeting on 05-11-21.

Denise Brecher seconded the motion.

The board **VOTED** to approve the motion.

D.

Approve Minutes for June 2021

Susan Geisenheimer made a motion to approve the minutes from Monthly Board Meeting on 06-08-21.

Denise Brecher seconded the motion.

The board **VOTED** to approve the motion.

II. Executive Director Report

A. Operations

Karlene Cowan shared the processes of the transition to in-person learning, and what was learned from the Contact Tracing Course training by Johns Hopkins Hospital, the process of tracing and impact on how we run school.

Miriam Raccach requested input from the board regarding a vaccine mandate for all staff.

A discussion ensued about the merits and conversation around a vaccine mandate.

Barbara Scott stated that next steps are per the ELT to determine what the policy will be and present to the board.

B. Board Equity Work

Barbara Scott summarized the last sessions fo equity work with ReImagine Education Group (REG) and advised a debrief will happen in September.

C. Strategic Planning Update

III. Finance

A. Payroll Protection Program Loan Forgiveness

Melanie Hok advised that the PPP loan was forgiven.

B. Audit Update

Based on preliminary review, we will undergo a federal audit. This will be subject to additional fee from audit preparers.

C. ESSER Grants

HVAC is eligible for ESSER Grant, though we are still reviewing how we want to move forward with HVAC installation.

D. CSP Monitoring Visit

Melanie Hok advised today is Day 1 of a working site visit for our \$1M USDOE grant. More updates to come.

IV. Closing Items

A. Upcoming Events

B.

Executive Session

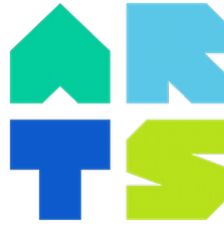
Board went into executive session at 7:45pm

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
Katherine Trager

APPROVED



Bronx Charter School for the Arts

Minutes

Monthly Board Meeting

Date and Time

Tuesday September 14, 2021 at 9:30 AM

Trustees Present

Ahmad Sheikh (remote), Arlene Bascom (remote), Barbara H. Scott (remote), Charles Whites (remote), Dan Vislocky (remote), Denise Brecher (remote), Eric Osorio (remote), Katherine Trager (remote), Lori Biancamano (remote)

Trustees Absent

Aisha Bell, Susan Geisenheimer

Trustees who arrived after the meeting opened

Eric Osorio

Guests Present

Andrea Zayas (remote), David Barnard (remote), Erica Jones (remote), Jasmin Abbatiello (remote), Jerry Phelps (remote), Jonea Thomas (remote), Karlene Cowan (remote), Melanie Hok (remote), Miriam Raccah (remote), Ryan McCabe (remote)

I. Opening Items

A. Record Attendance

Miriam Raccah introduced Jerry Phelps to the board. Jerry shared the Mission Moment.

B. Call the Meeting to Order

Barbara H. Scott called a meeting of the board of trustees of Bronx Charter School for the Arts to order on Tuesday Sep 14, 2021 at 9:36 AM.

C.

Approve the minutes for August 2021

Barbara H. Scott made a motion to approve the minutes from Monthly Board Meeting on 08-10-21.

Arlene Bascom seconded the motion.

The board **VOTED** to approve the motion.

II. Executive Director Report

A. Strategic Planning Update

Discussion ensued regarding the efficacy of the plan.

Eric Osorio arrived at 10:14 AM.

B. COVID Update

Miriam Raccach referenced her note in Executive Report and noted that if anyone has questions, they can reach out to Karlene Cowan. Miriam spoke about the impact of COVID on the elementary school.

III. Finance

A. Finance

Melanie Hok advised that she met with the Finance Committee last week and reviewed preliminary budget, (preliminary because it is subject to review by auditors) and that we have a surplus in budget and presented the finance report. Bronx Arts was approved for an additional \$50k from grant money plus PPP loan surplus. Funds are to be invested in strategic plan hiring proposals.

IV. Development

A. Development Report

Jasmin Abbatiello presented the Development Report.

V. Closing Items

A. Upcoming Events

B. Executive Session

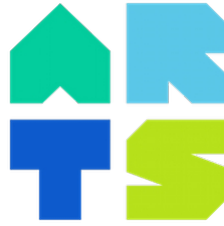
Board went into executive session.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:30 AM.

Respectfully Submitted,
Katherine Trager

APPROVED



Bronx Charter School for the Arts

Minutes

Monthly Board Meeting

Date and Time

Tuesday October 12, 2021 at 6:30 PM

Trustees Present

Arlene Bascom (remote), Barbara H. Scott (remote), Charles Whites (remote), Denise Brecher (remote), Eric Osorio (remote), Katherine Trager (remote), Lori Biancamano (remote), Sara Villagio (remote), Susan Geisenheimer (remote)

Trustees Absent

Dan Vislocky

Guests Present

Andrea Zayas (remote), David Barnard (remote), Erica Jones (remote), Jasmin Abbatiello (remote), Karlene Cowan (remote), Melanie Hok (remote), Miriam Raccach (remote), NCheng LLC (remote), Ryan McCabe (remote), karendrezner@leveragingleaders.com (remote), prooney@bronxarts.net (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Barbara H. Scott called a meeting of the board of trustees of Bronx Charter School for the Arts to order on Tuesday Oct 12, 2021 at 6:37 PM.

C. Approve the minutes for September 2021

Susan Geisenheimer made a motion to approve the minutes from Monthly Board Meeting on 09-14-21.

Arlene Bascom seconded the motion.

Arlene noted that Sara Villagio, David Barnard and Andrea Zayas were listed as guests. Miriam explained that they are not yet approved via SED. The board **VOTED** unanimously to approve the motion.

II. Nominating Committee Report

A. Nomination of Karen Drezner as Board Member

Miriam Raccah introduced Karen Drezner and shared her history and experience in education.

Susan Geisenheimer made a motion to Nominate Karen Drezner to join as a Board Member.

Denise Brecher seconded the motion.

The board **VOTED** unanimously to approve the motion.

Susan Geisenheimer mentioned that Aisha Bell has resigned and a new parent board member will be joining the board and that Ahmad Sheik has also resigned from the board.

III. Executive Director Report

A. BAE Leadership Change

Miriam Raccah shared that Jonea Thomas is no longer principal at the elementary school. Patricia Rooney has stepped in as interim principal. Ryan McCabe spent time at BAE today, along with four other BAM teachers. Patricia Rooney spoke to the board about the support she's received from fellow Executive Leadership Team (ELT) members.

B. COVID Update

Karlene Cowan updated the board about the vaccination status amongst staff and students.

C. Enrollment Update

Karlene Cowan updated the board regarding enrollment.

IV. Academic Data

A. 20/21 EOY MAP

Ryan McCabe and Patty Rooney presented End of Year MAP and iReady testing results.

V. Finance

A. FY21-22 Financials as of Sept 2021

Melanie Hok presented the financial report.

B. Audit

The auditor, NCheng LLC presented the draft audit for fiscal year 2020.

Barbara H. Scott made a motion to Resolve that the Finance Committee can approve the final draft of the Audit to submit to the SED.

Denise Brecher seconded the motion.

The board **VOTED** unanimously to approve the motion.

Barbara H. Scott made a motion to Resolve that the school is to open and maintain an escrow account. .

Denise Brecher seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Development

A. Development Report

Jasmin Abbatiello presented the development report.

VII. Closing Items

A. Upcoming Events

B. Executive Session

C. Adjourn Meeting

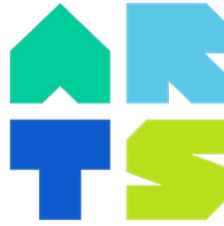
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:07 PM.

Respectfully Submitted,
Katherine Trager

Documents used during the meeting

- kdrezner CV 0821.pdf
- BXCSA FY22 Financials - September 2021.xlsx
- Board Meeting Development Report_ 10.12.21.pdf

APPROVED



Bronx Charter School for the Arts

Minutes

Monthly Board Meeting

Date and Time

Tuesday November 9, 2021 at 6:30 PM

Trustees Present

Arlene Bascom (remote), Denise Brecher (remote), Eric Osorio (remote), Katherine Trager (remote), Lori Biancamano (remote), Sara Villagio (remote), Susan Geisenheimer (remote)

Trustees Absent

Barbara H. Scott, Charles Whites, Dan Vislocky

Guests Present

Andrea Zayas (remote), David Barnard (remote), Erica Jones (remote), Evette Stair Radlein (remote), Jasmin Abbatiello (remote), Jerry Phelps (remote), Karen Drezner (remote), Karlene Cowan (remote), Melanie Hok (remote), Miriam Raccah (remote), Patricia Rooney (remote), Ryan McCabe (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Katherine Trager called a meeting of the board of trustees of Bronx Charter School for the Arts to order on Tuesday Nov 9, 2021 at 6:44 PM.

C. Approve the minutes for October 2021

Denise Brecher made a motion to approve the minutes from Monthly Board Meeting on 10-12-21.

Sara Villagio seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Nominating Committee Report

A. Nomination of Evette Stair-Radlein as Board Member

Susan Geisenheimer introduced Evette Stair Radlein. Evette R. spoke about her background and experience in the education.

Susan Geisenheimer made a motion to nominate evett.

Sara Villagio seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Program Committee Report

A. 20-21 EOY Data

Ryan McCabe and Patty Rooney presented assessment data from the end of the last school year and plans going forward.

IV. Executive Director Report

A. Strategic Plan Update

Miriam Raccah spoke about the strategic plan and specifically, the priorities related to our academic program and talent strategy.

B. Bronx Arts Safety Plan

Susan Geisenheimer made a motion to approve the safety plan.

Katherine Trager seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Finance

A. FY21-22 Financials as of October 2021

Melanie Hok advised that final audit was approved and referred everyone to the Board Packet to review. Melanie also presented the October Financial Report.

Arlene Bascom made a motion to approve the resolution to change medical insurance provider.

Denise Brecher seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Development

A. Development Report

Jasmin Abatiello presented the Development Report.

VII. Closing Items

A.

Upcoming Events

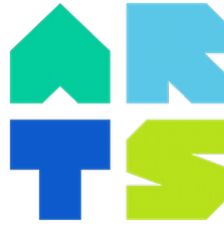
B. Executive Session

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
Katherine Trager

APPROVED



Bronx Charter School for the Arts

Minutes

Monthly Board Meeting

Date and Time

Tuesday December 14, 2021 at 9:30 AM

Trustees Present

Arlene Bascom (remote), Barbara H. Scott (remote), Charles Whites (remote), Dan Vislocky (remote), David Barnard (remote), Denise Brecher (remote), Katherine Trager (remote), Lori Biancamano (remote)

Trustees Absent

Eric Osorio, Sara Villagio, Susan Geisenheimer

Guests Present

Erica Jones (remote), Evette Stair- Radlein (remote), Jasmin Abbatiello (remote), Jerry Phelps (remote), Karen Drezner (remote), Karlene Cowan (remote), Melanie Hok (remote), Miriam Raccah (remote), Patricia Rooney (remote), Ryan McCabe (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Barbara H. Scott called a meeting of the board of trustees of Bronx Charter School for the Arts to order on Tuesday Dec 14, 2021 at 9:35 AM.

C. Approve the minutes for November 2021

Charles Whites made a motion to approve the minutes from Monthly Board Meeting on 11-09-21.

Dan Vislocky seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance

A. FY21-22 Financials as of November 2021

Melanie Hok presented the November Financial Report.

B. Proposed Staff Retention Stipends

Arlene Bascom made a motion to approve a staff stipend in the amount of \$1250.

Lori Biancamano seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Development

A. Development Report

Jasmin Abbatiello presented the Development report and spoke on the fundraising, marketing efforts for recruitment and enrollment, as well as upcoming events. Ms. Abbatiello informed all regarding the two new staff members added to Development.

IV. Program Report

A. Arts & Athletics

Jerry Phelps reiterated the art programs and how they are implemented at BAE & BAM. Mr. Phelps spoke about the challenges of having 50% of 6th graders coming in from local schools that may have not had prior art instruction. Mr. Phelps also introduced to the board the addition of an athletic program. The teams will be called the Bronx Arts Blazers and the first sport will be basketball.

V. Executive Director Report

A. Retreat Agenda

Miriam Raccah and Barbara Scott spoke about inviting Sandra Chapman to present on equity work at the January Board Retreat. Ms. Raccah gave an update on the Chief Academic Officer search, Executive Search Firm proposals and the current status of the search.

B. Dashboard

The dashboard did not get discussed, however Miriam Raccah advised that the link will be sent out in addition to the PDF presentation following the meeting.

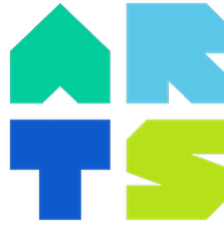
VI. Closing Items

A. Executive Session

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:35 AM.

Respectfully Submitted,
Katherine Trager



Bronx Charter School for the Arts

Minutes

Board Meeting - Annual Retreat

Date and Time

Saturday January 22, 2022 at 10:00 AM

Location

Remote Retreaaat

Trustees Present

Andrea Zayas (remote), Arlene Bascom (remote), Barbara H. Scott (remote), Charles Whites (remote), Dan Vislocky (remote), David Barnard (remote), Denise Brecher (remote), Eric Osorio (remote), Evette Stair- Radlein (remote), Katherine Trager (remote), Lori Biancamano (remote), Sara Villagio (remote), Susan Geisenheimer (remote)

Trustees Absent

Karen Drezner

Guests Present

Erica Jones (remote), Jasmin Abbatiello (remote), Jerry Phelps (remote), Karlene Cowan (remote), Melanie Hok (remote), Miriam Raccah (remote), Patricia Rooney (remote), Ryan McCabe (remote), sandra.chapman65@gmail.com (remote)

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

Barbara H. Scott called a meeting of the board of trustees of Bronx Charter School for the Arts to order on Saturday Jan 22, 2022 at 10:05 AM.

C. Approve Minutes

Denise Brecher made a motion to approve the minutes from Monthly Board Meeting on 12-14-21.

Arlene Bascom seconded the motion.
The board **VOTED** to approve the motion.

II. Retreat

A. Racial Anxiety

Dr. Chap presented and discussed DEIJ with the board members and leadership team.

B. Break

C. Committee Work & Goals

The Program, HR, Development and Finance committees broke into private sessions to discuss and document their respective end of year goals, including adding equity.

D. Break

E. Strategic Plan Update

The ELT updated the board on progress related to the Strategic Plan.

III. Other Business

A. Important Dates

Miriam Raccah reviewed the upcoming important dates at the school and board meeting dates.

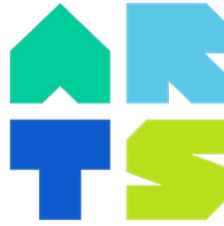
IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:00 PM.

Respectfully Submitted,
Katherine Trager

APPROVED



Bronx Charter School for the Arts

Minutes

Monthly Board Meeting

Date and Time

Tuesday February 8, 2022 at 9:30 AM

Trustees Present

Andrea Zayas (remote), Arlene Bascom (remote), Barbara H. Scott (remote), Dan Vislocky (remote), David Barnard (remote), Denise Brecher (remote), Evette Stair-Radlein (remote), Karen Drezner (remote), Lori Biancamano (remote)

Trustees Absent

Charles Whites, Eric Osorio, Katherine Trager, Sara Villagio, Susan Geisenheimer

Guests Present

Erica Jones (remote), Jasmin Abbatiello (remote), Jerry Phelps (remote), Karlene Cowan (remote), Melanie Hok (remote), Miriam Raccah (remote), Patricia Rooney (remote), Ryan McCabe (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Barbara H. Scott called a meeting of the board of trustees of Bronx Charter School for the Arts to order on Tuesday Feb 8, 2022 at 9:34 AM.

C. Approve the minutes for January 2022

Lori Biancamano made a motion to approve the minutes from Board Meeting - Annual Retreat on 01-22-22.

Denise Brecher seconded the motion.

The board **VOTED** to approve the motion.

II. Executive Director Report

A. Charter Renewal Timeline

Miriam Raccah referenced the concern from the board regarding the renewal process timeline. NYSED will be visiting the school in late May after testing. Charter Renewal application is due summer 2023. Ms. Raccah also shared proposed candidates for Charter Renewal Committee to include Andrea Zayas, David Barnard, Audriana Blackwell, and Heather Wendling to oversee timeline and application work.

B. CAO Update

Ms. Raccah updated the board on where we stand on the status of candidates for the CAO position.

C. HVAC

Karlene Cowan shared that the HVAC replacement project has been paused and that there is still an estimated 5 years of life in the current unit. The school will continue to use the current HVAC system. The ESSER funds that were originally allocated for the HVAC will be reallocated for other academic usage.

D. Dashboard

Ms. Cowan reviewed the current dashboard regarding enrollment and student learning demographics.

III. Retreat DeBrief

A. Committees Update

There was a brief update on Development goals. No other committee presented.

IV. Development

A. Development Report

Jasmin Abbatiello presented the Development report.

V. Finance

A. FY21-22 Financials as of January 2022

Melanie Hok presented the Finance Report.

VI. Closing Items

A. Executive Session

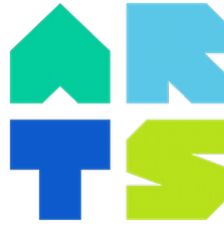
The board moved into executive session.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:15 AM.

Respectfully Submitted,
Katherine Trager

APPROVED



Bronx Charter School for the Arts

Minutes

Monthly Board Meeting

Date and Time

Tuesday March 8, 2022 at 6:30 PM

Trustees Present

Andrea Zayas (remote), Arlene Bascom (remote), Barbara H. Scott (remote), Dan Vislocky (remote), David Barnard (remote), Denise Brecher (remote), Evette Stair-Radlein (remote), Karen Drezner (remote), Katherine Trager (remote), Lori Biancamano (remote), Sara Villagio (remote), Susan Geisenheimer (remote)

Trustees Absent

Charles Whites, Eric Osorio

Guests Present

Jasmin Abbatiello (remote), Jerry Phelps (remote), Karlene Cowan (remote), Melanie Hok (remote), Miriam Raccah (remote), Patricia Rooney (remote), Ryan McCabe (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Barbara H. Scott called a meeting of the board of trustees of Bronx Charter School for the Arts to order on Tuesday Mar 8, 2022 at 6:30 PM.

C. Approve the minutes for February 2022

Barbara H. Scott made a motion to approve the minutes from Monthly Board Meeting on 02-08-22.

Arlene Bascom seconded the motion.

The board **VOTED** to approve the motion.

II. Executive Director Report

A. Strategic Plan Update

Miriam Raccah provided an update of the Strategic Plan. She also notified the Board that attendance is lower than it was pre-Covid. Teacher retention is strong, but there are still open positions for four full time teachers and additional teacher assistants. New York will resume testing for certain grades next month.

B. CAO & Principal Search Update

Candidates are being interviewed for the Principal of the elementary school and for the Chief Academic Officer position.

III. Program Committee Update

A. Program Committee Update

Ryan McCabe and Patricia Rooney advised the Board of the results of the ELA and math tests given in both the middle and elementary schools. Although there has been growth in the proficiency rates in some grades, the proficiency rates are still very low. The Principals described the efforts being made to improve these results, including Saturday school and focus on areas that must be mastered before going on to the next grade's curriculum.

IV. Development

A. Development Report

Jasmin Abbatiello presented the Development Report.

V. Finance

A. FY21-22 Financials as of February 2022

Melanie Hok presented the Finance Report.

VI. Closing Items

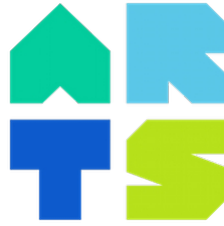
A. Executive Session

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
Katherine Trager

APPROVED



Bronx Charter School for the Arts

Minutes

Monthly Board Meeting

Date and Time

Tuesday April 12, 2022 at 6:30 PM

Trustees Present

Andrea Zayas (remote), Arlene Bascom (remote), Barbara H. Scott (remote), David Barnard (remote), Denise Brecher (remote), Eric Osorio (remote), Karen Drezner (remote), Katherine Trager (remote), Lori Biancamano (remote), Sara Villagio (remote), Susan Geisenheimer (remote)

Trustees Absent

Charles Whites, Dan Vislocky, Evette Stair- Radlein

Guests Present

Erica Jones (remote), Miriam Raccah (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Susan Geisenheimer called a meeting of the board of trustees of Bronx Charter School for the Arts to order on Tuesday Apr 12, 2022 at 6:35 PM.

C. Approve Minutes

Arlene Bascom made a motion to approve the minutes from Monthly Board Meeting on 03-08-22.

Denise Brecher seconded the motion.

The board **VOTED** to approve the motion.

II. Nominating

A. Annual Meeting

Susan Geisenheimer made a motion to vote and approve an additional two year term for the following Board members with terms ending between January 2022 and December 2023: Lori Biancamano Denise Brecher Susan Geisenheimer Eric Osorio And: To vote and approve an initial two year term for the following Board members: Andrea Zayas Karen Drezner Evette Stair Radlein. David Barnard seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Executive

A. Lottery Results - April 5th

Miriam provided an update as to applications & enrollment for the upcoming school year.

B. Strategic Planning Update

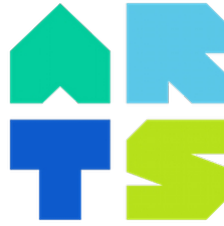
IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 PM.

Respectfully Submitted,
Katherine Trager

APPROVED



Bronx Charter School for the Arts

Minutes

Monthly Board Meeting

Date and Time

Tuesday May 10, 2022 at 6:30 PM

Trustees Present

Andrea Zayas (remote), Arlene Bascom (remote), Barbara H. Scott (remote), Charles Whites (remote), Dan Vislocky (remote), David Barnard (remote), Denise Brecher (remote), Eric Osorio (remote), Evette Stair- Radlein (remote), Karen Drezner (remote), Lori Biancamano (remote), Sara Villagio (remote), Susan Geisenheimer (remote)

Trustees Absent

Katherine Trager

Guests Present

Jasmin Abbatiello (remote), Karlene Cowan (remote), Maria Hewins (remote), Melanie Hok (remote), Miriam Raccah (remote), Patricia Rooney (remote), Ryan McCabe (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Barbara H. Scott called a meeting of the board of trustees of Bronx Charter School for the Arts to order on Tuesday May 10, 2022 at 6:35 PM.

C. Approve Minutes

Arlene Bascom made a motion to approve the minutes from Monthly Board Meeting on 04-12-22.

Sara Villagio seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Executive Director

A. Summer Boost Update

Miriam gave an update on BA's application to Bloomberg Philanthropies Summer Boost program which would run from 7/5-8/5 from 8:15am-3pm five days a week. We should learn shortly if we receive a grant.

B. HR Committee Update

III. Finance

A. FY 22-23 Budget Process Update

B. April Financials

Arlene gave the finance report. She then made a motion that the Board accept the recommendation of the Finance Committee to approve Bronx Arts' form 990. Lori Biancamano seconded it.

IV. Development

A. Development Report

Sara gave the development report. She mentioned that the proposed Friendster event at MOMA would be moved to sometime in the fall.

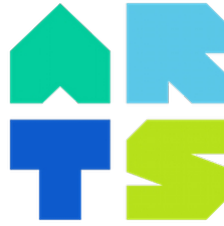
V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
Susan Geisenheimer

APPROVED



Bronx Charter School for the Arts

Minutes

May Board Meeting - 2

22-23 Budget Review

Date and Time

Wednesday May 25, 2022 at 5:00 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/89907801871>

Meeting ID: 899 [0780 1871](#)

One tap mobile

[+19292056099](tel:+19292056099), [89907801871#](tel:+19292056099) US (New York)

[+13126266799](tel:+13126266799), [89907801871#](tel:+13126266799) US (Chicago)

Dial by your location

[+1 929 205 6099](tel:+19292056099) US (New York)

[+1 312 626 6799](tel:+13126266799) US (Chicago)

[+1 301 715 8592](tel:+13017158592) US (Washington DC)

[+1 669 900 6833](tel:+16699006833) US (San Jose)

[+1 253 215 8782](tel:+12532158782) US (Tacoma)

[+1 346 248 7799](tel:+13462487799) US (Houston)

Meeting ID: 899 [0780 1871](#)

Find your local number: <https://us02web.zoom.us/j/89907801871>

Trustees Present

Andrea Zayas (remote), Arlene Bascom (remote), Barbara H. Scott (remote), Charles Whites (remote), David Barnard (remote), Eric Osorio (remote), Karen Drezner (remote), Katherine Trager (remote), Lori Biancamano (remote), Susan Geisenheimer (remote)

Trustees Absent

Dan Vislocky, Denise Brecher, Evette Stair- Radlein, Sara Villagio

Guests Present

Erica Jones, Melanie Hok (remote), Miriam Raccah (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Barbara H. Scott called a meeting of the board of trustees of Bronx Charter School for the Arts to order on Wednesday May 25, 2022 at 5:00 PM.

II. Executive Director

A. HR Policies Discussion

The Board discussed the appropriate policy for the individuals whose jobs were going to be eliminated by the end of the school year.

B. CAO Position

The Board discussed the appointment of a Chief Academic Officer and the proposed hiring of Kathy Ortiz.
After discussion, the Board agreed that it was appropriate to hire an interim Executive Director.

III. Finance

A. FY 22-23 Budget Discussion

The Board discussed the proposed budget for the school year 2022-2023. Arlene Bascom made a motion to hire Kathy Ortiz as CAO. Susan Geisenheimer seconded the motion and the Board voted unanimously to approve the motion. Barbara Scott made a motion to include a provision in the budget for an interim Executive Director. David Barnard seconded the motion and the Board voted unanimously to approve the motion. After further discussion, Barbara Scott made a motion to approve the proposed budget for school year 2022-2023 subject to such modifications as may be made before the Board meeting on June 14 . Arlene Bascom seconded the motion and the Board voted unanimously to approve the motion.

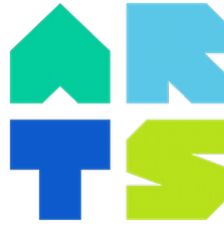
IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
Katherine Trager

APPROVED



Bronx Charter School for the Arts

Minutes

Monthly Board Meeting

Date and Time

Tuesday June 14, 2022 at 6:30 PM

Trustees Present

Andrea Zayas (remote), Barbara H. Scott (remote), Charles Whites (remote), David Barnard (remote), Denise Brecher (remote), Evette Stair- Radlein (remote), Karen Drezner (remote), Katherine Trager (remote), Sara Villagio (remote), Susan Geisenheimer (remote)

Trustees Absent

Arlene Bascom, Dan Vislocky, Eric Osorio, Lori Biancamano

Guests Present

Jasmin Abbatiello (remote), Melanie Hok (remote), Miriam Raccah (remote), Patricia Rooney (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Barbara H. Scott called a meeting of the board of trustees of Bronx Charter School for the Arts to order on Tuesday Jun 14, 2022 at 6:26 PM.

C. Approve May 2022 Board Minutes

Susan Geisenheimer made a motion to approve the minutes from Monthly Board Meeting on 05-10-22.

Charles Whites seconded the motion.

The board **VOTED** unanimously to approve the motion.

Susan Geisenheimer made a motion to approve the minutes from May Board Meeting - 2 on 05-25-22.

Charles Whites seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Executive Director

A. Enrollment

The Board discussed the current planned enrollment of 618 students, noting that the budget contemplated 580 students. This allows for some adjustments when the students begin the school year 2022-2023.

B. Graduate Placement

Ms. Raccah noted that many of the middle school graduates had been admitted to their first choice schools.

C. Proposed Board Meetings

The Board discussed the schedule of the Board meetings for the SY 2022-2023. It was agreed that the meetings would take place on the second Tuesday of each month, at 6 PM, with the location of the meetings to be determined at a later date.

III. Program Report

A. Middle School Time Change

The Board discussed a proposal from the Principal of the Middle School to change the start time of classes from 8 AM to 8:30 AM. After discussion, Karen Drezner made a motion to approve this change, which was seconded by Denise Brecher, and the Board VOTED unanimously to approve the motion.

B. Year End Updates

IV. Finance

A. Reorganization

B. 2022-2023 Budget

The Board discussed revisions to the budget for the S:Y2022-2023 . After review of the changes from the budget approved at the May 25 Board meeting, Charles Whites made a motion to approve the revised budget, which was seconded by David Barnard, and the Board VOTED unanimously to approve the budget.

C. Auditor Selection - NCheng

After discussion of the auditing firm who would conduct the audit of Bronx Arts, Katherine Trager made a motion to retain NCheng LLP , which was seconded by Charles Whites , and the Board VOTED unanimously to retain NCheng.

V. Development Report

A.

June Development Materials

Jasmin Abbatiello reported that 68 Bronx Arts students are participating in the Summer Boost program sponsored by Bloomberg Philanthropies . She also reminded the Board that the contributions by the Trustees are due on June 30.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:15 PM.

Respectfully Submitted,
Katherine Trager

Application for Automatic Extension of Time To File an Exempt Organization Return

▶ **File a separate application for each return.**
▶ **Go to www.irs.gov/Form8868 for the latest information.**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits.

Automatic 6-Month Extension of Time.

Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

<p>Type or print</p> <p>File by the due date for filing your return. See instructions.</p>	<p>Name of exempt organization or other filer, see instructions.</p> <p>BRONX CHARTER SCHOOL FOR THE ARTS</p> <p>Number, street, and room or suite number. If a P.O. box, see instructions.</p> <p>1440 STORY AVENUE</p> <p>City, town or post office, state, and ZIP code. For a foreign address, see instructions.</p> <p>BRONX, NY 10473</p>	<p>Taxpayer identification number (TIN)</p> <p style="text-align: center;">[REDACTED]</p>
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Enter the Return Code for the return that this application is for (file a separate application for each return) 01

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (section 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12
Form 990-T (corporation)	07		

• The books are in the care of ▶ KATHY ORTIZ

Telephone No. ▶ 718-617-5660 Fax No. ▶

• If the organization does not have an office or place of business in the United States, check this box

• If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) If this is for the whole group, check this box If it is for part of the group, check this box and attach a list with the names and TINs of all members the extension is for.

1 I request an automatic 6-month extension of time until 5/15, 2023, to file the exempt organization return for the organization named above. The extension is for the organization's return for:

- ▶ calendar year 20__ or
- ▶ tax year beginning 7/01, 2021, and ending 6/30, 2022.

2 If the tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return Change in accounting period

<p>3 a If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions</p>	3 a	\$	0.
<p>b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit</p>	3 b	\$	0.
<p>c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions</p>	3 c	\$	0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-TE and Form 8879-TE for payment instructions.



Annual Financial Statement Audit Report

for Board of Regents Authorized Charter Schools

School Name:	Bronx Charter School for the Arts
Date (Report is due Nov. 1):	November 1, 2022
Primary District of Location (If NYC select NYC DOE):	New York City Department of Education
If located in NYC DOE select CSD:	NYCSD #8
School Fiscal Contact Name:	Melanie Hok
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED]
School Audit Firm Name:	Ncheng LLP
School Audit Contact Name:	Miaoling Lin, CPA
School Audit Contact Email:	[REDACTED]
School Audit Contact Phone:	[REDACTED]
Audit Period:	2021-22
Prior Year:	2020-21

The following items are required to be included:

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	n/a
Management Letter Response	n/a
Form 990	on extension - FORM 8868
Federal Single Audit (A-133)	
Corrective Action Plan	n/a

Bronx Charter School for the Arts
Statement of Financial Position
as of June 30

	<u>2022</u>	<u>2021</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 5,051,340	\$ 5,090,752
Grants and contracts receivable	1,091,600	632,773
Accounts receivables	-	-
Prepaid Expenses	10,682	10,284
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	6,153,622	5,733,809
<u>NON-CURRENT ASSETS</u>		
Property, Building and Equipment, net	\$ 664,696	\$ 593,501
Restricted Cash	100,111	-
Security Deposits	170,450	170,696
Other Non-Current Assets	233,542	207,776
TOTAL NON-CURRENT ASSETS	1,168,799	971,973
TOTAL ASSETS	<u>7,322,421</u>	<u>6,705,782</u>
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 387,234	\$ 215,266
Accrued payroll, payroll taxes and benefits	605,843	625,826
Current Portion of Loan Payable	-	-
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	33,112	48,895
Other Current Liabilities	64,284	96,427
TOTAL CURRENT LIABILITIES	1,090,473	986,414
<u>LONG-TERM LIABILITIES</u>		
Loan Payable; Due in More than One Year	\$ -	\$ -
Deferred Rent	251,569	342,446
Due to Related Party	-	-
Other Long-Term Liabilities	-	149,286
TOTAL LONG-TERM LIABILITIES	251,569	491,732
TOTAL LIABILITIES	<u>1,342,042</u>	<u>1,478,146</u>
<u>NET ASSETS</u>		
Unrestricted	\$ 5,846,979	\$ 5,227,636
Temporarily restricted	133,400	-
Permanently restricted	-	-
TOTAL NET ASSETS	<u>5,980,379</u>	<u>5,227,636</u>
TOTAL LIABILITIES AND NET ASSETS	<u>7,322,421</u>	<u>6,705,782</u>

Bronx Charter School for the Arts
Statement of Activities
as of June 30

	2022			2021
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	\$ 9,728,336	\$ -	\$ 9,728,336	\$ 9,950,213
State and Local Per Pupil Revenue - SPED	1,644,773	-	1,644,773	1,981,999
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	1,774,858	-	1,774,858	710,249
State and City Grants	32,384	-	32,384	41,080
Other Operating Income	-	-	-	-
Food Service/Child Nutrition Program	374,290	-	374,290	138,725
TOTAL OPERATING REVENUE	13,554,641	-	13,554,641	12,822,266
EXPENSES				
Program Services				
Regular Education	\$ 8,009,419	\$ -	\$ 8,009,419	\$ 7,119,094
Special Education	3,565,408	-	3,565,408	2,736,692
Other Programs	-	-	-	-
Total Program Services	11,574,827	-	11,574,827	9,855,786
Management and general	1,263,146	-	1,263,146	1,144,523
Fundraising	379,411	-	379,411	240,132
TOTAL EXPENSES	13,217,384	-	13,217,384	11,240,441
SURPLUS / (DEFICIT) FROM OPERATIONS	337,257	-	337,257	1,581,825
SUPPORT AND OTHER REVENUE				
Interest and Other Income	\$ 2,771	\$ -	\$ 2,771	\$ 5,875
Contributions and Grants	-	-	-	-
Fundraising Support	277,710	133,400	411,110	318,815
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	1,605	-	1,605	1,451,903
TOTAL SUPPORT AND OTHER REVENUE	282,086	133,400	415,486	1,776,593
Net Assets Released from Restrictions / Loss on Disposal of Assets	\$ -	\$ -	\$ -	\$ -
CHANGE IN NET ASSETS	619,343	133,400	752,743	3,358,418
NET ASSETS - BEGINNING OF YEAR	\$ 5,227,636	\$ -	\$ 5,227,636	\$ 1,869,218
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS - END OF YEAR	\$ 5,846,979	\$ 133,400	\$ 5,980,379	\$ 5,227,636

**Bronx Charter School for the Arts
Statement of Cash Flows**

as of June 30

	<u>2022</u>	<u>2021</u>
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ 752,743	\$ 3,358,418
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	206,088	172,532
Grants Receivable	(557,503)	(208,681)
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	(398)	(10,284)
Accounts Payable	171,968	7,505
Accrued Expenses	-	-
Accrued Liabilities	(19,983)	103,002
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	73,156	(112,811)
Interest payments	(15,783)	48,895
Deferred Rent & Lease Credit	(123,020)	(100,649)
Cancellation of debt	-	(1,335,784)
NET CASH PROVIDED FROM OPERATING ACTIVITIES	<u>\$ 487,268</u>	<u>\$ 1,922,143</u>
CASH FLOWS - INVESTING ACTIVITIES		
Purchase of equipment	(277,283)	(218,174)
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	<u>\$ (277,283)</u>	<u>\$ (218,174)</u>
CASH FLOWS - FINANCING ACTIVITIES		
Principal payments on long-term debt	-	149,286
Other	(149,286)	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	<u>\$ (149,286)</u>	<u>\$ 149,286</u>
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	<u>\$ 60,699</u>	<u>\$ 1,853,255</u>
Cash at beginning of year	5,090,752	3,237,497
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u><u>\$ 5,151,451</u></u>	<u><u>\$ 5,090,752</u></u>

**Bronx Charter School for the Arts
Statement of Functional Expenses
as of June 30**

		2022							2021	
		Program Services				Supporting Services				
No. of Positions		Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total	Total	
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Personnel Services Costs										
Administrative Staff Personnel	26.00	1,176,345	303,918	-	1,480,263	224,519	697,263	921,782	2,402,045	2,446,173
Instructional Personnel	72.00	3,456,810	1,648,097	-	5,104,907	-	-	-	5,104,907	4,523,687
Non-Instructional Personnel	4.00	97,649	24,412	-	122,061	-	35,453	35,453	157,514	94,395
Total Salaries and Staff	102.00	4,730,804	1,976,427	-	6,707,231	224,519	732,716	957,235	7,664,466	7,064,255
Fringe Benefits & Payroll Taxes		1,062,539	443,590	-	1,506,129	50,674	164,948	215,622	1,721,751	1,595,849
Retirement		66,898	27,929	-	94,827	3,190	10,386	13,576	108,403	108,242
Management Company Fees		-	-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	-	-	-	-
Accounting / Audit Services		-	-	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting Services		388,535	206,038	-	594,573	56,897	83,883	140,780	735,353	530,456
Building and Land Rent / Lease		399,259	166,683	-	565,942	19,041	61,982	81,023	646,965	644,695
Repairs & Maintenance		145,748	60,847	-	206,595	6,951	22,626	29,577	236,172	71,593
Insurance		57,344	23,940	-	81,284	2,735	8,902	11,637	92,921	36,878
Utilities		74,319	31,027	-	105,346	3,544	11,538	15,082	120,428	75,068
Supplies / Materials		139,384	82,994	-	222,378	594	1,934	2,528	224,906	189,053
Equipment / Furnishings		6,458	3,958	-	10,416	-	-	-	10,416	8,528
Staff Development		69,727	42,736	-	112,463	-	27,625	27,625	140,088	141,735
Marketing / Recruitment		120,522	73,868	-	194,390	-	21,598	21,598	215,988	41,397
Technology		32,781	13,685	-	46,466	1,563	5,090	6,653	53,119	42,586
Food Service		181,551	111,273	-	292,824	-	68,200	68,200	361,024	153,014
Student Services		77,785	47,675	-	125,460	-	-	-	125,460	46,365
Office Expense		240,933	147,668	-	388,601	3,210	12,841	16,051	404,652	207,532
Depreciation		127,182	53,096	-	180,278	6,066	19,744	25,810	206,088	172,532
OTHER		87,650	51,974	-	139,624	427	9,133	9,560	149,184	110,663
Total Expenses		\$ 8,009,419	\$ 3,565,408	\$ -	\$ 11,574,827	\$ 379,411	\$ 1,263,146	\$ 1,642,557	\$ 13,217,384	\$ 11,240,441



SIGNATURE BANK
 565 Fifth Avenue, 12th Floor
 New York, NY 10017

Statement Period
 From June 01, 2022
 To June 30, 2022
 Page 1 of 2

PRIVATE CLIENT GROUP 237
 565 FIFTH AVENUE, 16TH FL
 NEW YORK, NY 10017

BRONX CHARTER SCHOOL FOR THE ARTS 8-237
 DISSOLUTION ESCROW ACCOUNT
 950 LONGFELLOW AVE
 BRONX NY 10474

See Back for Important Information

Primary Account: [REDACTED] 0

THE BANK HAS UPDATED ITS FEES AND SERVICE CHARGES INTO A COMBINED SCHEDULE OF FEES AND SERVICE CHARGES FOR BUSINESS ACCOUNTS ("SCHEDULE").

THE SCHEDULE WILL GOVERN YOUR USE OF YOUR BANK ACCOUNT(S), ALONG WITH BANKING PRODUCTS AND SERVICES. THE SCHEDULE REPLACES ALL PRIOR FEE ARRANGEMENTS AND SCHEDULES IN EFFECT PRIOR TO SEPTEMBER 1, 2022 WHEN THIS SCHEDULE BECOMES EFFECTIVE.

TO REVIEW THE UPDATED SCHEDULE, PLEASE VISIT SIGNATURE'S INTERNET BANKING SITE, CONTACT YOUR PRIVATE CLIENT GROUP OR VISIT A BANK FINANCIAL CENTER.

Signature Relationship Summary	Opening Bal.	Closing Bal.
BANK DEPOSIT ACCOUNTS		
[REDACTED] MONOGRAM INSURED MMA	100,092.64	100,111.01
RELATIONSHIP TOTAL		100,111.01



Statement Period
From June 01, 2022
To June 30, 2022
Page 2 of 2

PRIVATE CLIENT GROUP 237
565 FIFTH AVENUE, 16TH FL
NEW YORK, NY 10017

BRONX CHARTER SCHOOL FOR THE ARTS 8-237
DISSOLUTION ESCROW ACCOUNT
950 LONGFELLOW AVE
BRONX NY 10474

See Back for Important Information

Primary Account: [REDACTED] 0

MONOGRAM INSURED MMA [REDACTED]

Summary

Previous Balance as of June 01, 2022 100,092.64
1 Credits 18.37
Ending Balance as of June 30, 2022 100,111.01

Deposits and Other Credits
Jun 30 Interest Paid 18.37

Daily Balances
May 31 100,092.64 Jun 30 100,111.01

Interest Summary
* Year-To-Date Interest 84.30 *
* Interest Paid This Period 18.37 Annual Percentage Yield Earned 0.22 % *
* Avg. Balance this Period 100,092.64 Days in Period 30 *

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2022-2023 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Bronx Charter School for the Arts

PROJECTED BUDGET FOR 2022-2023

Assumptions

July 1, 2022 to June 30, 2023

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	12,524,890	2,170,765	-	350,000	-	15,045,655
Total Expenses	9,455,906	2,653,113	-	324,444	2,578,565	15,012,029
Net Income	3,068,983	(482,348)	-	25,556	(2,578,565)	33,626
Actual Student Enrollment	481	99				-
Total Paid Student Enrollment	481	99				580

PROGRAM SERVICES SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

NYCDOE	\$17,626.00	10,223,080	-	-	-	10,223,080	
School District 2 (Enter Name)		-	-	-	-	-	
School District 3 (Enter Name)		-	-	-	-	-	
School District 4 (Enter Name)		-	-	-	-	-	
School District 5 (Enter Name)		-	-	-	-	-	
		10,223,080	-	-	-	10,223,080	
Special Education Revenue		-	1,586,950	-	-	1,586,950	
Grants		-	-	-	-	-	
Stimulus		-	-	-	-	-	
Other		-	-	-	-	-	
Other State Revenue		-	-	-	-	-	
TOTAL REVENUE FROM STATE SOURCES		10,223,080	1,586,950	-	-	11,810,030	

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs		-	145,375	-	-	145,375	
Title I		282,670	53,842	-	-	336,512	
Title Funding - Other		65,950	12,562	-	-	78,512	Title II, III, and IV
School Food Service (Free Lunch)		333,931	63,606	-	-	397,537	
Grants		-	-	-	-	-	
Charter School Program (CSP) Planning & Implementation		168,000	32,000	-	-	200,000	US DOE CSP grant
Other		1,405,674	267,747	-	-	1,673,421	ESSER 2 & ESSER 3
Other Federal Revenue		-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES		2,256,225	575,132	-	-	2,831,357	

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising		-	-	350,000	-	350,000	
Erate Reimbursement		-	-	-	-	-	
Interest Income, Earnings on Investments,		2,162	412	-	-	2,574	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	
Food Service (Income from meals)		-	-	-	-	-	
Text Book		42,343	8,065	-	-	50,408	
Other Local Revenue		1,080	206	-	-	1,286	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		45,585	8,683	350,000	-	404,268	

TOTAL REVENUE

12,524,890	2,170,765	-	350,000	-	15,045,655
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List exact titles and staff FTE"s (Full time equiivalent)

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management	0.50	60,000	26,000	-	3,000	11,000	100,000	Interim Executive Director
Instructional Management	3.00	431,466	82,184	-	-	-	513,650	CAO and Principals
Deans, Directors & Coordinators	9.00	675,515	128,669	-	124,276	-	928,460	Dir Sch Culture, Dean of Students, Development Dir, DCI's, Art Dir, and Art Coord.
CFO / Director of Finance	1.00	-	-	-	-	135,000	135,000	
Operation / Business Manager	1.00	-	-	-	-	110,000	110,000	
Administrative Staff	9.00	-	-	-	59,450	419,577	479,027	2 Ops Assoc & Admin, Exec Asst, Finance Assoc, Dev Assoc, and Family Liaison
TOTAL ADMINISTRATIVE STAFF	23.5	1,166,981	236,853	-	186,726	675,577	2,286,137	

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	42.00	2,745,996	523,047	-	-	-	3,269,043	
Teachers - SPED	5.00	-	420,436	-	-	-	420,436	1 12:1; 4 SETSS
Substitute Teachers	-	-	-	-	-	-	-	
Teaching Assistants	4.00	137,760	26,240	-	-	-	164,000	
Specialty Teachers	16.00	1,012,726	192,900	-	-	-	1,205,626	8 Arts Specialists, 2 ENL, 5 RTI teachers, and PE/Health
Aides	5.00	168,835	32,159	-	-	-	200,994	Dean's Assistant, School Aides

Bronx Charter School for the Arts

PROJECTED BUDGET FOR 2022-2023

Assumptions

July 1, 2022 to June 30, 2023

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	12,524,890	2,170,765	-	350,000	-	15,045,655
Total Expenses	9,455,906	2,653,113	-	324,444	2,578,565	15,012,029
Net Income	3,068,983	(482,348)	-	25,556	(2,578,565)	33,626
Actual Student Enrollment	481	99				-
Total Paid Student Enrollment	481	99				580

PROGRAM SERVICES			SUPPORT SERVICES		
REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL

Therapists & Counselors	4.00	306,563	58,393	-	-	364,956		
Other	-	376,330	71,682	-	-	448,012	After school and extended day stipends & pay	
TOTAL INSTRUCTIONAL	76	4,748,210	1,324,857	-	-	6,073,067		
NON-INSTRUCTIONAL PERSONNEL COSTS								
Nurse	-	-	-	-	-	-		
Librarian	-	-	-	-	-	-		
Custodian	1.00	-	-	-	68,291	68,291		
Security	-	-	-	-	-	-		
Other	3.00	-	-	-	104,997	104,997	Cafeteria Staff	
TOTAL NON-INSTRUCTIONAL	4	-	-	-	173,288	173,288		
SUBTOTAL PERSONNEL SERVICE COSTS	103.5	5,915,191	1,561,710	-	186,726	848,865	8,512,492	
PAYROLL TAXES AND BENEFITS								
Payroll Taxes	-	550,113	145,239	-	17,366	78,944	791,662	
Fringe / Employee Benefits	-	960,647	253,627	-	30,325	137,858	1,382,457	
Retirement / Pension	-	71,220	18,803	-	2,248	10,220	102,492	
TOTAL PAYROLL TAXES AND BENEFITS	-	1,581,979	417,669	-	49,939	227,023	2,276,611	
TOTAL PERSONNEL SERVICE COSTS	-	7,497,170	1,979,380	-	236,665	1,075,888	10,789,103	
CONTRACTED SERVICES								
Accounting / Audit	-	-	-	-	33,600	33,600		
Legal	-	-	-	-	6,155	6,155		
Management Company Fee	-	-	-	-	-	-		
Nurse Services	-	-	-	-	-	-		
Food Service / School Lunch	-	333,931	63,606	-	-	397,537		
Payroll Services	-	-	-	-	97,995	97,995		
Special Ed Services	-	-	-	-	-	-		
Titement Services (i.e. Title I)	-	-	-	-	-	-		
Other Purchased / Professional / Consulting	-	150,074	65,032	-	7,504	27,514	250,124	
TOTAL CONTRACTED SERVICES	-	484,005	128,638	-	7,504	165,264	785,411	
SCHOOL OPERATIONS								
Board Expenses	-	-	-	-	19,278	19,278		
Classroom / Teaching Supplies & Materials	-	124,427	23,700	-	-	148,127		
Special Ed Supplies & Materials	-	-	-	-	-	-		
Textbooks / Workbooks	-	86,443	16,465	-	-	102,908		
Supplies & Materials other	-	13,495	2,570	-	-	16,065		
Equipment / Furniture	-	41,769	18,100	-	2,088	7,658	69,615	
Telephone	-	16,634	7,208	-	832	3,050	27,723	
Technology	-	4,066	1,762	-	203	745	6,777	
Student Testing & Assessment	-	13,495	2,570	-	-	-	16,065	
Field Trips	-	14,616	2,784	-	-	-	17,400	
Transportation (student)	-	-	-	-	-	-	-	
Student Services - other	-	83,892	15,980	-	-	-	99,872	Arts Event, Extended Day, Annual Musical, Uniforms, Family Activities
Office Expense	-	88,452	38,329	-	4,423	16,216	147,420	
Staff Development	-	60,426	26,185	-	3,021	11,078	100,710	
Staff Recruitment	-	46,209	20,024	-	2,310	8,472	77,015	
Student Recruitment / Marketing	-	63,000	12,000	-	-	-	75,000	
School Meals / Lunch	-	-	-	-	-	-	-	
Travel (Staff)	-	46,340	20,081	-	2,317	8,496	77,234	
Fundraising	-	-	-	-	26,775	-	26,775	
Other	-	117,542	50,935	-	5,877	21,549	195,903	Dues & Subscriptions, Bank fees, PPE & Covid testing
TOTAL SCHOOL OPERATIONS	-	820,805	258,693	-	47,847	96,542	1,223,887	
FACILITY OPERATION & MAINTENANCE								
Insurance	-	70,574	30,582	-	3,529	12,939	117,624	

Bronx Charter School for the Arts

PROJECTED BUDGET FOR 2022-2023

Assumptions

July 1, 2022 to June 30, 2023

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	12,524,890	2,170,765	-	350,000	-	15,045,655
Total Expenses	9,455,906	2,653,113	-	324,444	2,578,565	15,012,029
Net Income	3,068,983	(482,348)	-	25,556	(2,578,565)	33,626
Actual Student Enrollment	481	99				-
Total Paid Student Enrollment	481	99				580

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
--	-------------------	-------------------	-------	-------------	----------------------	-------

Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	475,816	206,187	-	23,791	87,233	793,026
Repairs & Maintenance	-	-	-	-	217,896	217,896
Equipment / Furniture	5,355	5,355	-	-	5,355	16,065
Security	34,708	15,040	-	1,735	6,363	57,846
Utilities	67,473	29,238	-	3,374	12,370	112,455
TOTAL FACILITY OPERATION & MAINTENANCE	653,926	286,402	-	32,429	342,156	1,314,912
DEPRECIATION & AMORTIZATION	-	-	-	-	162,566	162,566
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	736,150	736,150
TOTAL EXPENSES	9,455,906	2,653,113	-	324,444	2,578,565	15,012,029
NET INCOME	3,068,983	(482,348)	-	25,556	(2,578,565)	33,626

placed under Cash Flow Adjustment in the renewal application.

ENROLLMENT - *School Districts Are Linked To Above Entries*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
NYCDOE	481	99	580
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
TOTAL ENROLLMENT	481	99	580
REVENUE PER PUPIL	26,039	21,927	-
EXPENSES PER PUPIL	19,659	26,799	-

BRONX CHARTER SCHOOL FOR THE ARTS

Financial Statements with Supplemental Information

For the years ended June 30, 2022 and 2021

BRONX CHARTER SCHOOL FOR THE ARTS

Financial Statements

June 30, 2022 and 2021

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Independent Auditor's Report

To the Board of Trustees of
Bronx Charter School for the Arts

Report on the financial statements

Opinion

We have audited the accompanying financial statements of Bronx Charter School for the Arts (a nonprofit organization), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Bronx Charter School for the Arts as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Bronx Charter School for the Arts and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibility of management for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Bronx Charter School for the Arts' ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Bronx Charter School for the Arts' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Bronx Charter School for the Arts' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

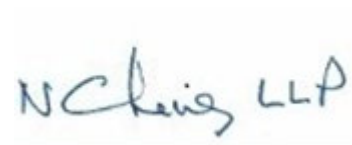
Supplementary information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2022, on our consideration of Bronx Charter School for the Arts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Bronx Charter School for the Arts' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Bronx Charter School for the Arts' internal control over financial reporting and compliance.

New York, New York
October 31, 2022

A rectangular box containing a handwritten signature in blue ink that reads "NChing LLP".

Bronx Charter School for the Arts
Statements of Financial Position
As of June 30,

	<u>2022</u>	<u>2021</u>
<u>Assets</u>		
Cash	\$ 5,051,340	\$ 5,090,752
Grants receivable	1,091,600	632,773
Prepaid expenses and other assets	10,682	10,284
Property and equipment, net	664,696	593,501
Reserve - contingency	100,111	-
Security deposit	170,450	170,696
Security deposit - capital expense reserve account	233,542	207,776
Total assets	<u>\$ 7,322,421</u>	<u>\$ 6,705,782</u>
<u>Liabilities and Net Assets</u>		
<u>Liabilities</u>		
Accounts payable and accrued expenses	\$ 387,234	\$ 215,266
Accrued salaries and other payroll related expenses	605,843	625,826
Unearned revenue	33,112	48,895
Deferred lease credit	64,284	96,427
Deferred rent	251,569	342,446
Loan payable	-	149,286
Total liabilities	<u>1,342,042</u>	<u>1,478,146</u>
<u>Net Assets</u>		
Net assets without donor restrictions		
Board designated	425,000	425,000
Reserve - contingency	100,111	-
Other	5,321,868	4,802,636
Net assets with donor restrictions	<u>133,400</u>	<u>-</u>
Total net assets	<u>5,980,379</u>	<u>5,227,636</u>
Total liabilities and net assets	<u>\$ 7,322,421</u>	<u>\$ 6,705,782</u>

The accompanying notes are an integral part of these financial statements.

Bronx Charter School for the Arts
Statements of Activities
For the years ended June 30,

	2022			2021		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
<u>Revenue, Gains and Other Support</u>						
General education	\$ 9,728,336	\$ -	\$ 9,728,336	\$ 9,950,213	\$ -	\$ 9,950,213
Special education	1,644,773	-	1,644,773	1,981,999	-	1,981,999
Federal title and stimulus income	1,774,858	-	1,774,858	710,249	-	710,249
State income	32,384	-	32,384	41,080	-	41,080
School food reimbursement	374,290	-	374,290	138,725	-	138,725
Contributions	277,710	133,400	411,110	318,815	-	318,815
Interest income	2,771	-	2,771	5,875	-	5,875
Cancellation of debt	-	-	-	1,335,784	-	1,335,784
Other income	1,605	-	1,605	116,119	-	116,119
Net assets released from restrictions	-	-	-	20,000	(20,000)	-
Total revenue, gains and other support	<u>13,836,727</u>	<u>133,400</u>	<u>13,970,127</u>	<u>14,618,859</u>	<u>(20,000)</u>	<u>14,598,859</u>
<u>Expenses</u>						
Program expenses						
Regular education	8,009,419	-	8,009,419	7,119,094	-	7,119,094
Special education	3,565,408	-	3,565,408	2,736,692	-	2,736,692
Total program expenses	<u>11,574,827</u>	<u>-</u>	<u>11,574,827</u>	<u>9,855,786</u>	<u>-</u>	<u>9,855,786</u>
Supporting services						
Management and general	1,263,146	-	1,263,146	1,144,523	-	1,144,523
Fundraising	379,411	-	379,411	240,132	-	240,132
Total supporting services expenses	<u>1,642,557</u>	<u>-</u>	<u>1,642,557</u>	<u>1,384,655</u>	<u>-</u>	<u>1,384,655</u>
Total program and supporting services expenses	<u>13,217,384</u>	<u>-</u>	<u>13,217,384</u>	<u>11,240,441</u>	<u>-</u>	<u>11,240,441</u>
Change in net assets	619,343	133,400	752,743	3,378,418	(20,000)	3,358,418
Net assets - beginning of year	<u>5,227,636</u>	<u>-</u>	<u>5,227,636</u>	<u>1,849,218</u>	<u>20,000</u>	<u>1,869,218</u>
Net assets - end of year	<u>\$ 5,846,979</u>	<u>\$ 133,400</u>	<u>\$ 5,980,379</u>	<u>\$ 5,227,636</u>	<u>\$ -</u>	<u>\$ 5,227,636</u>

The accompanying notes are an integral part of these financial statements.

Bronx Charter School for the Arts
Statement of Functional Expenses
For the year ended June 30, 2022

	No. of Positions	Program Services			Supporting Services		Total Program and Supporting Services
		Regular Education	Special Education	Total Programs	Management and General	Fund- raising	
Personnel services costs							
Administrative staff personnel	26	\$ 1,176,345	\$ 303,918	\$ 1,480,263	\$ 697,263	\$ 224,519	\$ 2,402,045
Instructional personnel	72	3,456,810	1,648,097	5,104,907	-	-	5,104,907
Non-instructional personnel	4	97,649	24,412	122,061	35,453	-	157,514
Total personnel services costs	102	4,730,804	1,976,427	6,707,231	732,716	224,519	7,664,466
Operating expenses							
Fringe benefits and payroll taxes		1,062,539	443,590	1,506,129	164,948	50,674	1,721,751
Retirement		66,898	27,929	94,827	10,386	3,190	108,403
Professional fees		388,535	206,038	594,573	83,883	56,897	735,353
Rent		399,259	166,683	565,942	61,982	19,041	646,965
Repairs and maintenance		145,748	60,847	206,595	22,626	6,951	236,172
Insurance		57,344	23,940	81,284	8,902	2,735	92,921
Utilities		74,319	31,027	105,346	11,538	3,544	120,428
Supplies and materials		139,384	82,994	222,378	1,934	594	224,906
Equipment and furnishings		6,458	3,958	10,416	-	-	10,416
Staff development		69,727	42,736	112,463	27,625	-	140,088
Marketing and recruitment		120,522	73,868	194,390	21,598	-	215,988
Technology		32,781	13,685	46,466	5,090	1,563	53,119
Food service		181,551	111,273	292,824	68,200	-	361,024
Student services		77,785	47,675	125,460	-	-	125,460
Office expense		240,933	147,668	388,601	12,841	3,210	404,652
Depreciation		127,182	53,096	180,278	19,744	6,066	206,088
Other		87,650	51,974	139,624	9,133	427	149,184
Total operating expenses		3,278,615	1,588,981	4,867,596	530,430	154,892	5,552,918
Total expenses		\$ 8,009,419	\$ 3,565,408	\$ 11,574,827	\$ 1,263,146	\$ 379,411	\$ 13,217,384

The accompanying notes are an integral part of these financial statements.

Bronx Charter School for the Arts
Statement of Functional Expenses
For the year ended June 30, 2021

	No. of Positions	Program Services			Supporting Services		Total Program and Supporting Services
		Regular Education	Special Education	Total Programs	Management and General	Fund- raising	
Personnel services costs							
Administrative staff personnel	27	\$ 1,127,870	\$ 576,494	\$ 1,704,364	\$ 632,611	\$ 109,198	\$ 2,446,173
Instructional personnel	68	3,435,108	1,088,579	4,523,687	-	-	4,523,687
Non-instructional personnel	7	37,758	9,439	47,197	47,198	-	94,395
Total personnel services costs	102	4,600,736	1,674,512	6,275,248	679,809	109,198	7,064,255
Operating expenses							
Fringe benefits and payroll taxes		1,039,328	378,280	1,417,608	153,572	24,669	1,595,849
Retirement		70,495	25,658	96,153	10,416	1,673	108,242
Professional fees		232,294	108,304	340,598	105,719	84,139	530,456
Rent		419,870	152,819	572,689	62,040	9,966	644,695
Repairs and maintenance		46,627	16,971	63,598	6,888	1,107	71,593
Insurance		24,017	8,742	32,759	3,549	570	36,878
Utilities		48,890	17,794	66,684	7,224	1,160	75,068
Supplies and materials		117,525	70,412	187,937	962	154	189,053
Equipment and furnishings		5,287	3,241	8,528	-	-	8,528
Staff development		70,962	43,493	114,455	27,280	-	141,735
Marketing and recruitment		23,100	14,158	37,258	4,139	-	41,397
Technology		27,735	10,095	37,830	4,098	658	42,586
Food service		71,320	43,712	115,032	37,982	-	153,014
Student services		28,746	17,619	46,365	-	-	46,365
Office expense		115,803	70,976	186,779	16,602	4,151	207,532
Depreciation		112,365	40,897	153,262	16,603	2,667	172,532
Other		63,994	39,009	103,003	7,640	20	110,663
Total operating expenses		2,518,358	1,062,180	3,580,538	464,714	130,934	4,176,186
Total expenses		\$ 7,119,094	\$ 2,736,692	\$ 9,855,786	\$ 1,144,523	\$ 240,132	\$ 11,240,441

The accompanying notes are an integral part of these financial statements.

Bronx Charter School for the Arts
Statements of Cash Flows
For the years ended June 30,

	2022	2021
Cash flows from operating activities		
Change in net assets	\$ 752,743	\$ 3,358,418
Adjustment to reconcile change in net assets to net cash provided by operating activities		
Depreciation	206,088	172,532
Bad debt	98,676	20,035
Deferred rent	(90,877)	(68,506)
Deferred lease credit	(32,143)	(32,143)
Cancellation of debt	-	(1,335,784)
Changes in operating assets and liabilities		
Grants receivable	(557,503)	(208,681)
Prepaid expenses	(398)	(10,284)
Security deposit	246	(696)
Security deposit - capital expense reserve account	(25,766)	(132,150)
Accounts payable and accrued expenses	171,968	7,505
Accrued salaries and other payroll-related benefits	(19,983)	103,002
Unearned revenue	(15,783)	48,895
Net cash provided by operating activities	<u>487,268</u>	<u>1,922,143</u>
Cash flows from investing activities		
Purchase of property and equipment	(277,283)	(218,174)
Net cash used in investing activities	<u>(277,283)</u>	<u>(218,174)</u>
Cash flows from financing activities		
Proceeds from loan payable	-	149,286
Loan repayment	(149,286)	-
Net cash (used in)/provided by financing activities	<u>(149,286)</u>	<u>149,286</u>
Net change in cash and restricted cash	60,699	1,853,255
Cash and restricted cash - beginning of year	<u>5,090,752</u>	<u>3,237,497</u>
Cash and restricted cash - end of year	<u>\$ 5,151,451</u>	<u>\$ 5,090,752</u>
Cash and restricted cash as reported within the statement of financial position		
Cash	\$ 5,051,340	\$ 5,090,752
Reserve - contingency	100,111	-
	<u>\$ 5,151,451</u>	<u>\$ 5,090,752</u>

The accompanying notes are an integral part of these financial statements.

Bronx Charter School for the Arts
Notes to the Financial Statements
June 30, 2022 and 2021

Note 1 Organization

Bronx Charter School for the Arts ("BCSA") is an education not-for-profit institution formed to operate a charter school in accordance with an agreement with the Board of Regents of the University of the State of New York under a provisional charter valid until June 30, 2024.

BCSA is a public school that opened in the South Bronx in September 2003. The school is founded on the principle that art education is a catalyst for the academic and social success of all students. BCSA began with 160 students in grades K-3 during the school year beginning September 2003, and has grown to serve approximately 300 students in grades K-5. The Bronx Arts Middle School opened in August 2018 with 6th grade students in the Soundview section of the Bronx, a ten-minute walk from the BCSA elementary school. BCSA added grade 8 and 7 during the year ended June 30, 2021 and 2020, respectively.

Note 2 Summary of significant accounting policies

Basis of presentation and use of estimates. The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Financial statements presentation. The financial statements of BCSA have been prepared in accordance with U.S. GAAP, which require BCSA to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions. Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of BCSA. These net assets may be used at the discretion of BCSA's management and the Board of Trustees.

Net assets with donor restrictions. Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of BCSA or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Cash. BCSA maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. BCSA has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash.

Reserve - contingency. Under the provisions of its charter, BCSA is required to establish an escrow account to pay for legal and audit expenses that would be associated with a dissolution, should such event occur.

Bronx Charter School for the Arts
Notes to the Financial Statements
June 30, 2022 and 2021

Note 2 Summary of significant accounting policies - (continued)

Grants receivable. Grants receivable is recorded at net realizable value. The allowance for doubtful accounts is BCSA's best estimate of the amount of probable credit losses in existing receivables. Management determines the allowance based on historical write-off experience and reviews its allowance for doubtful accounts periodically. Past due balances are reviewed individually for collectability. Grants receivable amounted to \$1,091,600 and \$632,773 as of June 30, 2022 and 2021, respectively. There are no allowances recorded at June 30, 2022 and 2021, as management believes all amounts are collectible.

Property, plant and equipment. Property and equipment are recorded at cost and are depreciated using the straight-line method over the estimated useful lives of the assets.

Revenue recognition. BCSA recognizes revenue from the state and local governments based on BCSA's charter status and the number of students enrolled. Such revenue is recorded when services are performed, in accordance with the charter agreement. The New York State Education Department mandates the rate per pupil. Such revenue is recognized ratably over the related school year in which it is earned.

Part of BCSA's grants and contracts revenue is recognized when qualifying expenditures are incurred and/or services are provided to the students during the applicable school year. Funds received in advance, or any unspent funds for which qualifying expenditures have not been incurred, are recorded as refundable advances. Any unspent amounts usually are returned to the granting agency. However, the granting agency can approve that those amounts be applied to a future grant period.

Contributions are recognized when the donor makes a promise to give to BCSA, that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions.

Income taxes. BCSA is tax-exempt under Section 501 (c)(3) of the Internal Revenue Code ("IRC") and has been classified as a publicly supported organization as described in IRC sections 509(A)(1) and 170(B)(1)(A)(II).

Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken and recognize a tax liability (or asset) if BCSA has taken an uncertain position that more likely than not would not be sustained upon examination by taxing authorities. Management has analyzed the tax positions taken and has concluded that, as of June 30, 2022, there are no uncertain positions taken or expected to be taken that would require recognition or disclosure in the financial statement.

Bronx Charter School for the Arts
Notes to the Financial Statements
June 30, 2022 and 2021

Note 2 Summary of significant accounting policies - (continued)

BCSA is no longer subject to income tax examination by federal, state, or local tax authorities for years before June 30, 2019.

Functional allocation of expenses. The financial statements report certain categories of expenses that are attributable to more than one program or support function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. These expenses, including personnel services costs, fringe benefits and payroll taxes, professional fees and rent, are allocated on the basis of time and effort.

Rent expense. BCSA records rent expense associated with its facility on a straight-line basis over the life of the lease. The difference between the straight-line amount and the amount actually paid during the year is recorded as a liability and an expense in the accompanying financial statements. The deferred lease credit is credited towards rent expense over the life of the lease.

Note 3 Liquidity and availability

BCSA operates with a balanced budget for each fiscal year based on the revenues expected to be available to fund anticipated expenses. BCSA considers general expenditures to consist of all expenses related to its ongoing program activities, and the expenses related to general and administrative and fundraising activities undertaken to support those activities.

BCSA regularly monitors liquidity to meet its operating needs and other commitments and obligations, while seeking to maximize the investment of its available funds. Management prepares regular cash flow projections to determine liquidity needs and has a policy to maintain liquid financial assets on an ongoing basis sufficient to cover 90 days of general expenditures. Financial assets in excess of daily cash requirements are invested in interest-bearing accounts.

BCSA's financial assets as of June 30, 2022 are available within one year to meet cash needs for general expenditures are summarized as follows:

Cash	\$ 5,051,340
Grants receivable	<u>1,091,600</u>
	6,142,940
Less: net assets with donor restrictions	<u>(133,400)</u>
Financial assets available to meet general expenditures over the next twelve months	<u><u>\$ 6,009,540</u></u>

Bronx Charter School for the Arts
Notes to the Financial Statements
June 30, 2022 and 2021

Note 3 Liquidity and availability – (continued)

In addition to these financial assets available within one year, BCSA's board designated fund could be made available at any time to meet cash needs for general expenditures at the discretion of the Board.

Note 4 Property, plant and equipment

Property, plant and equipment consist of the following at June 30,:

	2022	2021	Life
Computer equipment	\$ 735,701	\$ 496,317	5 years
Furniture and other office equipment	549,174	521,075	7 years
Leasehold improvements	465,975	456,175	5-15 years
Teaching materials	55,298	55,298	3 years
Musical instruments	57,079	57,079	5 years
Total property and equipment	1,863,227	1,585,944	
Less: accumulated depreciation	(1,198,531)	(992,443)	
Property and equipment, net	<u>\$ 664,696</u>	<u>\$ 593,501</u>	

Note 5 Accrued salaries and other payroll-related expenses

Accrued payroll and benefits consist of amounts due to staff for payroll earned during the school year but paid over the summer months. As of June 30, 2022 and 2021, total accrued salaries and other payroll-related expenses amounted to \$605,843 and \$625,826, respectively.

Note 6 Loan payable

On May 6, 2020, BCSA received a Paycheck Protection Program (“PPP”) loan in the amount of \$1,335,784 under the Coronavirus Aid, Relief, and Economic Security Act. The PPP loan bears interest at 1% per annum and will mature on May 1, 2022. The PPP loan and accrued interest allow for forgiveness based on the bank’s evaluation of BCSA’s use of such proceeds. The loan was forgiven on June 28, 2021.

On July 15, 2020, BCSA obtained a loan of \$149,286 from Charter Fund, Inc. The loan bears no interest and matures on November 30, 2021. The loan was fully paid in November 2021.

Bronx Charter School for the Arts
Notes to the Financial Statements
June 30, 2022 and 2021

Note 7 Net assets

Board designated. BCSA established a board designated fund to promote its long-term financial stability.

Net assets with donor restrictions. Net assets with donor restrictions are restricted to future programs. Net assets with donor restrictions were \$133,400 and \$0 as of June 30, 2022 and 2021, respectively.

Note 8 Conditional promises to give

During the year ended June 30, 2019, BCSA received a \$975,000 grant, of which \$150,000 and \$87,500 was recognized as revenue in fiscal year 2019 and 2022, respectively. The remaining \$737,500 is subject to the achievement of specific milestones specified in the grant agreement and, accordingly, has not been recognized in the accompanying financial statements.

Note 9 Lease

BCSA leases the building located at 950-954 Longfellow Avenue, Bronx, NY from Civic Builders (the "Owner") under the terms of a lease amended in July of 2010. The lease expires June 30, 2024, with a ten-year renewal option. The annual fixed rent of \$540,012 increases by 3% cumulatively each year on August 1st. In addition, the landlord paid BCSA \$450,000, which was recorded as a deferred lease credit and is credited towards rent expense, over the life of the lease. For the years ended June 30, 2022 and 2021, rent expense for this lease was \$646,965 and \$644,695, respectively, and was included in rent on the accompanying statement of functional expenses.

As part of the amendment, BCSA is required to fund \$25,000 into a tenant capital expense reserve account, on July 1st of each year. BCSA is entitled to be reimbursed for repairs and replacements pursuant to its lease obligations up to the balance available in the Reserve. The Owner may use proceeds in the account to pay for any repairs and replacements required to be performed by BCSA if BCSA fails to do so. After expiration of the lease, remaining funds in the Reserve will be refunded to BCSA. In the event of default, landlord will keep the funds. At June 30, 2022 and 2021, the balance for tenant capital expense reserve account was \$233,542 and \$207,776, respectively.

BCSA has agreed to subject its leasehold interest to a mortgage of the Owner. The mortgage is a non-recourse obligation of BCSA, and the liability of BCSA is limited solely to recourse against the mortgaged property. If BCSA is not in default under the lease, the Owner has no right to proceed against BCSA for damages suffered in connection with the mortgage.

Bronx Charter School for the Arts
Notes to the Financial Statements
June 30, 2022 and 2021

Note 10 Concentrations of risk

BCSA received approximately 81% and 82% of its operating revenue, which is subject to specific requirements, from per pupil funding from the New York State Education Department during the years ended June 30, 2022 and 2021, respectively. Additionally, BCSA's grants receivable consists of approximately 89% and 86% from the New York State Education Department as of June 30, 2022 and 2021, respectively.

Note 11 Commitments and contingencies

BCSA participates in a number of federal and state programs. These programs require that the BCSA comply with certain requirements of laws, regulations, contracts, and grant agreements applicable to the programs in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies. While the ultimate liability, if any, from such audits of government and contracts by government agencies is presently not determinable, it should not, in the opinion of the management, have a material effect on BCSA's financial position or results of operations. Accordingly, no provision for any such liability that may result has been made in the accompanying financial statements.

Note 12 Potential impact of the pandemic

In December 2019, an outbreak of a novel strain of coronavirus ("COVID-19") originated in Wuhan, China and has since spread to other countries, including the U.S. On March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic. As a result of the pandemic, BCSA began the 2020-2021 school year with a combined model that offered parents the option to choose between distance learning or onsite learning. BCSA transitioned to full onsite learning model in the 2021-2022 school year. The ultimate effect of COVID-19 on BCSA and its future operations cannot presently be determined.

Note 13 Subsequent events

Management has evaluated subsequent events through October 31, 2022, the date that the financial statements were available to be issued. Based on this evaluation, management has determined that no subsequent events have occurred which require disclosure in the financial statements.

Bronx Charter School for the Arts
Schedule of Expenditures of Federal Awards
For the year ended June 30, 2022

Federal Grantor/Program or Cluster Title	Federal Assistance Listing Number	Pass-through Identifying Number	Federal Expenditures
U.S. Department of Education			
<u>Pass-through New York State Education Department:</u>			
Title I Grants to Local Educational Agencies	84.010A	0021-22-4235	\$ 336,789
Supporting Effective Instruction State Grants (formerly Improving Teacher Quality State Grants)	84.367A	0147-22-4235	45,732
Student Support and Academic Enrichment program	84.424A	0204-22-4235	20,468
Education Stabilization Fund:			
COVID-19 - Elementary and Secondary School Emergency Relief (ESSER- Cares Act) Fund	84.425D	5890-21-4235	239,770
COVID-19 - Elementary and Secondary School Emergency Relief (ESSER2-CRRSA) Fund	84.425D	5891-21-4235	267,821
COVID-19 - Elementary and Secondary School Emergency Relief (ESSER3-ARP) Fund	84.425U	5880-21-4235	459,281
Total for program			966,872
Total pass-through New York State Education Department			1,369,861
Charter Schools Program (CSP)	84.282E		195,305
Total U.S. Department of Education			1,565,166
U.S. Department of Agriculture			
<u>Pass-through New York State Education Department:</u>			
National School Breakfast Program	10.553	320800860846	110,922
National School Lunch Program	10.555	320800860846	194,353
After School Snack Program	10.555	320800860846	43,546
Total Child Nutrition Cluster			348,821
Fresh Fruit and Vegetable Program	10.582	320800860846	17,822
Total U.S. Department of Agriculture			366,643
Federal Communications Commission			
Emergency Connectivity Fund	32.009		6,000
U.S. Department of Homeland Security			
Emergency Protective Measures Grant	97.036		49,317
Total Expenditures of Federal Awards			\$ 1,987,126

The accompanying notes are an integral part of this schedule.

Bronx Charter School for the Arts
Notes to Schedule of Expenditures of Federal Awards
For the year ended June 30, 2022

Note 1 Basis of presentation

The accompanying schedule of expenditures of federal awards (the “Schedule”) includes the federal grant activity of Bronx Charter School for the Arts for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Office of Management and Budget (OMB) Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”). Because the Schedule presents only a selected portion of the operations of Bronx Charter School for the Arts, it is not intended to, and does not, present the financial position, changes in net position or cash flows of Bronx Charter School for the Arts.

Note 2 Summary of significant accounting policies

The accompanying schedule of expenditures of federal awards is presented using the accrual basis of accounting. The information in this Schedule is presented in accordance with the requirements of *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. The amounts reported as expenditures in this Schedule may differ from certain financial reports submitted to federal funding agencies, due to those reports being submitted on either the cash or modified cash basis of accounting.

Note 3 Indirect cost rate

Bronx Charter School for the Arts has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Board of Trustees of
Bronx Charter School for the Arts

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Bronx Charter School for the Arts, which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 31, 2022.

Report on internal control over financial reporting

In planning and performing our audit of the financial statements, we considered Bronx Charter School for the Arts' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Bronx Charter School for the Arts' internal control. Accordingly, we do not express an opinion on the effectiveness of Bronx Charter School for the Arts' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on compliance and other matters

As part of obtaining reasonable assurance about whether Bronx Charter School for the Arts’ financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as Finding No. 2022-001.

Bronx Charter School for the Arts’ response to the finding

Government Auditing Standards requires the auditor to perform limited procedures on Bronx Charter School for the Arts’ response to the finding identified in our audit and described in the accompanying schedule of findings and questioned costs. Bronx Charter School for the Arts’ response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

New York, New York
October 31, 2022

A handwritten signature in blue ink that reads "NChang, LLP". The signature is enclosed in a thin black rectangular border.

Independent Auditor’s Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance

To the Board of Trustees of
Bronx Charter School for the Arts

Report on compliance for each major federal program

Opinion on each major federal program

We have audited Bronx Charter School for the Arts’ compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of Bronx Charter School for the Arts’ major federal programs for the year ended June 30, 2022. Bronx Charter School for the Arts’ major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

In our opinion, Bronx Charter School for the Arts complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for opinion on each major federal program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor’s Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Bronx Charter School for the Arts and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Bronx Charter School for the Arts’ compliance with the compliance requirements referred to above.

Responsibilities of management for compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Bronx Charter School for the Arts' federal programs.

Auditor's responsibilities for the audit of compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Bronx Charter School for the Arts' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Bronx Charter School for the Arts' compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Bronx Charter School for the Arts' compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Bronx Charter School for the Arts' internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Bronx Charter School for the Arts' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

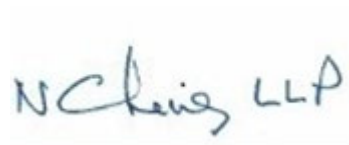
Report on internal control over compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor’s Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A rectangular box containing a handwritten signature in blue ink that reads "NChing LLP".

New York, New York
October 31, 2022

BRONX CHARTER SCHOOL FOR THE ARTS

Schedule of Findings and Questioned Costs

For the year ended June 30, 2022

Schedule I – Summary of Auditor’s Results

Financial statements

Type of report the auditors issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified opinion

Internal control over financial reporting:

- Material weakness(es) identified? ___ yes X no
- Significant deficiency(ies) identified that are not Considered to be material weakness(es)? ___ yes X none reported

Noncompliance material to financial statements noted? X yes ___ no

Federal awards

Internal control over major federal programs:

- Material weakness(es) identified? ___ yes X no
- Significant deficiency(ies) identified that are not Considered to be material weakness(es)? ___ yes X none reported

Type of auditor’s report issued on compliance for major federal programs: Unmodified opinion

Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance under Section 2CFR200.516(a) ___ yes X no

Identification of major federal programs:

Federal Assistance

<u>Listing Number</u>	<u>Name of Federal Program or Cluster</u>
84.425D	COVID-19 - Elementary and Secondary School Emergency Relief (ESSER- Cares Act) Fund
84.425D	COVID-19 - Elementary and Secondary School Emergency Relief (ESSER2-CRRSA) Fund
84.425U	COVID-19 - Elementary and Secondary School Emergency Relief (ESSER3-ARP) Fund

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee? ___ yes X no

BRONX CHARTER SCHOOL FOR THE ARTS

Schedule of Findings and Questioned Costs

For the year ended June 30, 2022

Section II – Financial Statement Findings

Finding No. 2022-001 - Teacher Certification

Criteria: Teachers must be certified. However, there is a teacher certification exemption that allows charter schools to have uncertified teachers for 30% of their teaching staff, or 5 teachers, whichever is less. The charter schools can also have an additional 10 uncertified teachers provided that five of these teachers are teaching math, science, computer science, technology, or career and technical education.

Condition: The number of BCSA’s uncertified teachers exceeds the maximum uncertified teachers allowed.

Cause: There continues to be a pronounced shortage of teachers that affects hiring in NYC and nationwide. The pandemic has exacerbated this situation. That said, given the school’s best efforts, BCSA did not hire enough certified teachers. BCSA did not enforce that returning teachers remain current with their certification.

Effect: BCSA is not compliant with federal and state regulations that all teachers are New York certified, except for the exemptions noted above.

Recommendation: We recommend that BCSA hire teachers who are New York State certified in the subject and grade level for their assignment.

Questioned Costs: N/A

Views of Responsible Officials: BCSA’s management agrees with this finding.

Section III – Federal Award Findings and Questioned Costs

None noted.

BRONX CHARTER SCHOOL FOR THE ARTS

Corrective Action Plan

For the year ended June 30, 2022

BCSA applies following corrective action plans for Finding No. 2022-01 to reduce the number of uncertified teachers:

1. BCSA's management has met with every teacher who is uncertified and assessed where they are in the process of attaining certification.
2. BCSA reimburses all uncertified teachers the cost of exams and applications.
3. BCSA offers an immediate salary increase to teachers who gain certification all throughout the school year.
4. BCSA looks into partnerships with fast-track teacher programs such as Relay Graduate School of Education and the New York University School of Education to support teachers in earning a Master's degree that will lead towards NYS certification.
5. BCSA partners with the NYC Charter Center to help navigate the certification process.
6. BCSA has created a tracker of all instructional staff. This tracker has the teachers' information including certification type and expiration date (if applicable). The tracker is reviewed monthly.
7. Each quarter uncertified teachers will verify that they are making progress on their pathway to certification.

BRONX CHARTER SCHOOL FOR THE ARTS

Summary Schedule of Prior Audit Findings

For the year ended June 30, 2022

Finding No. 2021-001 - Teacher Certification

<i>Criteria:</i>	Teachers must be certified. However, there is a teacher certification exemption that allows charter schools to have uncertified teachers for 30% of their teaching staff, or 5 teachers, whichever is less. The charter schools can also have an additional 10 uncertified teachers provided that five of these teachers are teaching math, science, computer science, technology, or career and technical education.
<i>Condition:</i>	The number of BCSA's uncertified teachers exceeds the maximum uncertified teachers allowed.
<i>Cause:</i>	There has been a pronounced shortage of teachers that affects hiring in NYC and nationwide. The pandemic has exacerbated this situation. That said, given the school's best efforts, BCSA did not hire enough certified teachers. BCSA did not enforce that returning teachers remain current with their certification.
<i>Effect:</i>	BCSA is not compliant with federal and state regulations that all teachers are New York certified, except for the exemptions noted above.
<i>Recommendation:</i>	We recommend that BCSA hire teachers who are New York State certified in the subject and grade level for their assignment.
<i>Questioned Costs:</i>	N/A
<i>Views of Responsible Officials:</i>	BCSA's management agrees with this finding.

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Ahmad Sheikh

Name of Charter School Education Corporation:

Bronx Charter School of the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

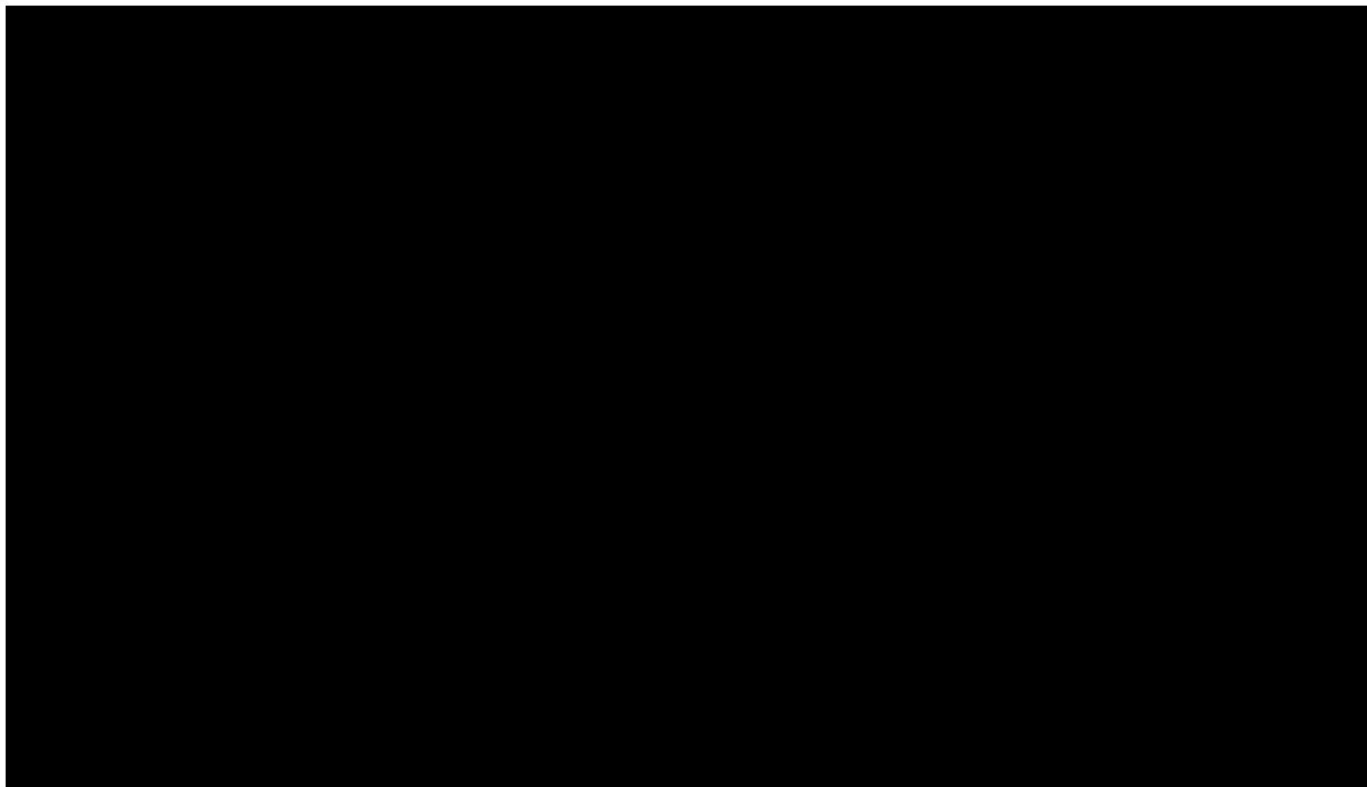
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



A handwritten signature in blue ink, appearing to read "Ahmad Sheikh", written over a horizontal line.

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Arlene Bascom

Name of Charter School Education Corporation:

BRONX CHARTER SCHOOL FOR THE ARTS

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

~~None~~ TREASURER

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

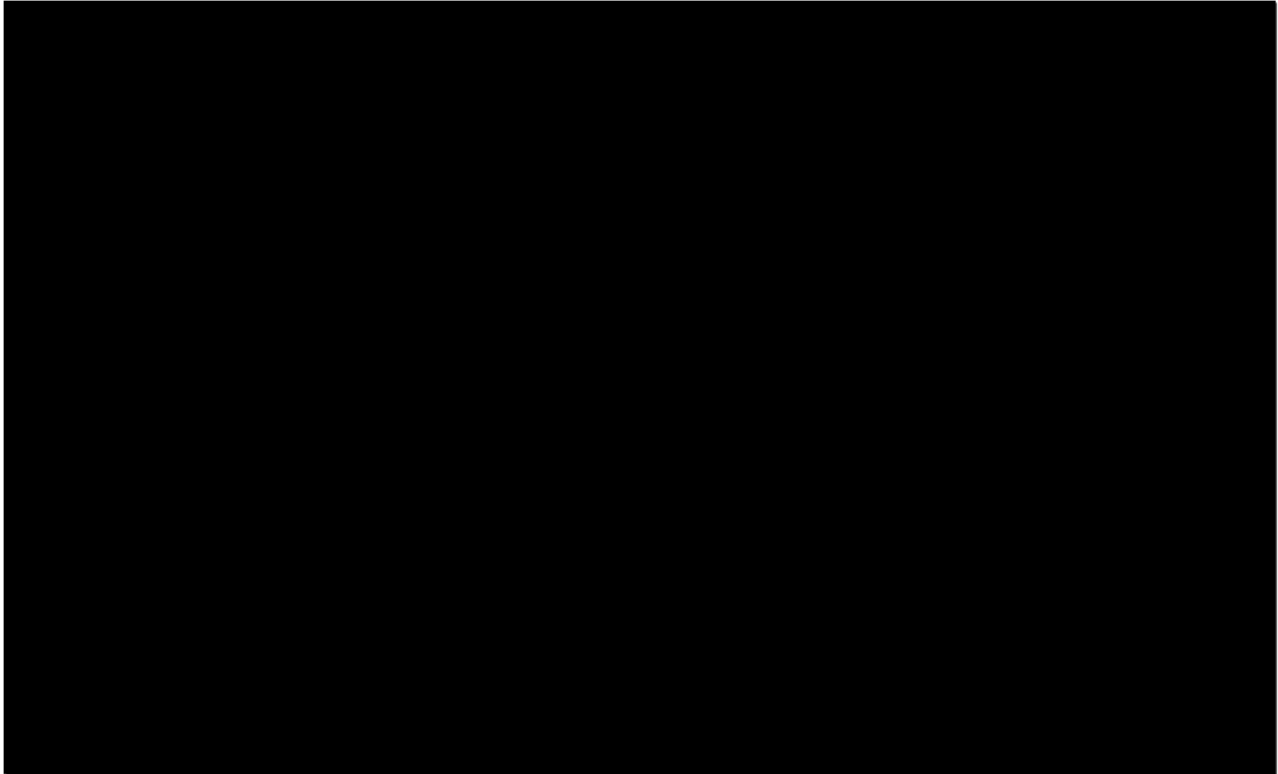
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

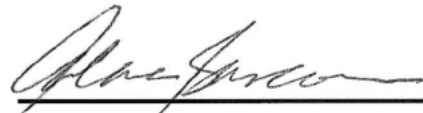
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.




Signature


Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Andrea Zayas

Name of Charter School Education Corporation:

BRONX CHARTER SCHOOL FOR THE ARTS

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I was an employee of the school during its founding years (2003-2005). I served as the visual arts instructor.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



July 27, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Barbara H Scott

Name of Charter School Education Corporation:

Bronx Charter School for the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

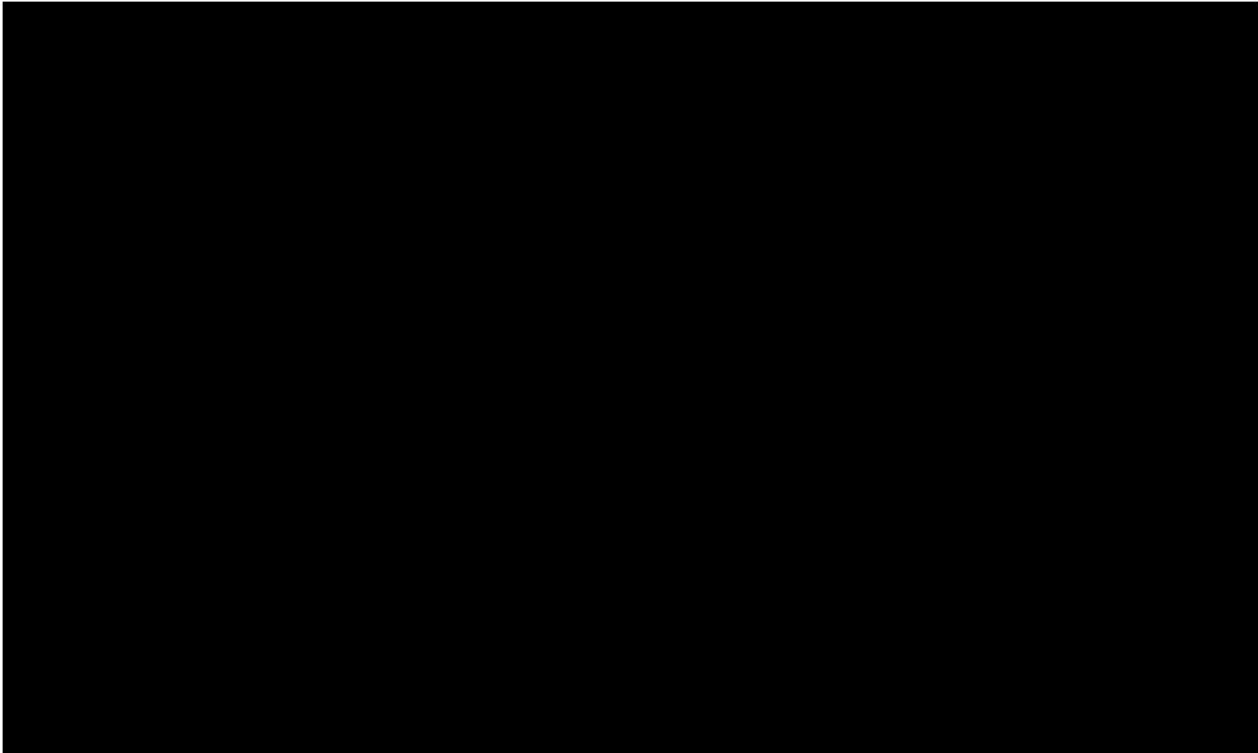
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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A handwritten signature in black ink, appearing to be 'Barbara H Scott', is written over a horizontal line.

7/29/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Barbara H Scott

Name of Charter School Education Corporation:

Bronx Charter School for the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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A handwritten signature in black ink, appearing to be 'B. H. Scott', is written above a horizontal line.

7/29/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Charles A. Whites Jr.

Name of Charter School Education Corporation:

Bronx Charter School for the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

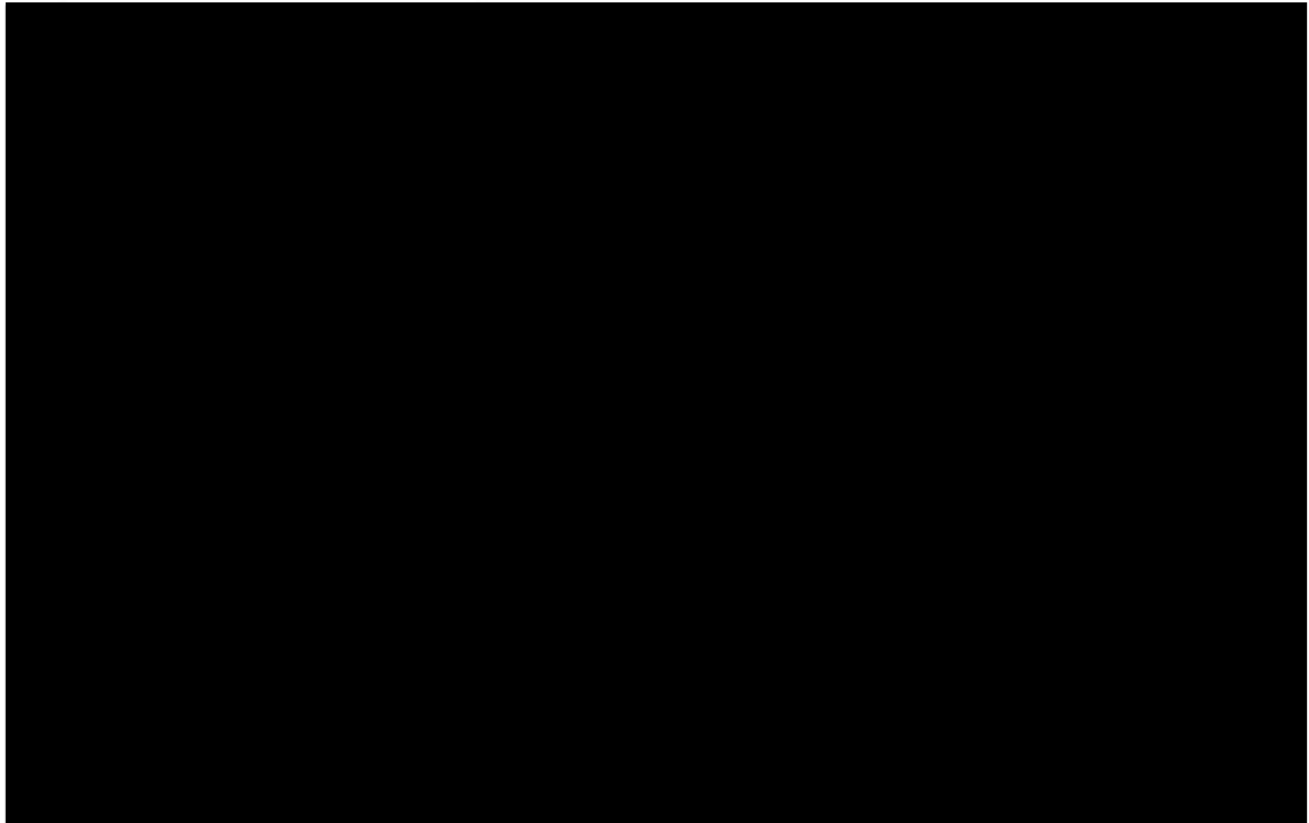
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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 7/28/22

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Susan F. Geisenteimer

Name of Charter School Education Corporation:

Bronx Charter School for the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

N/A

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

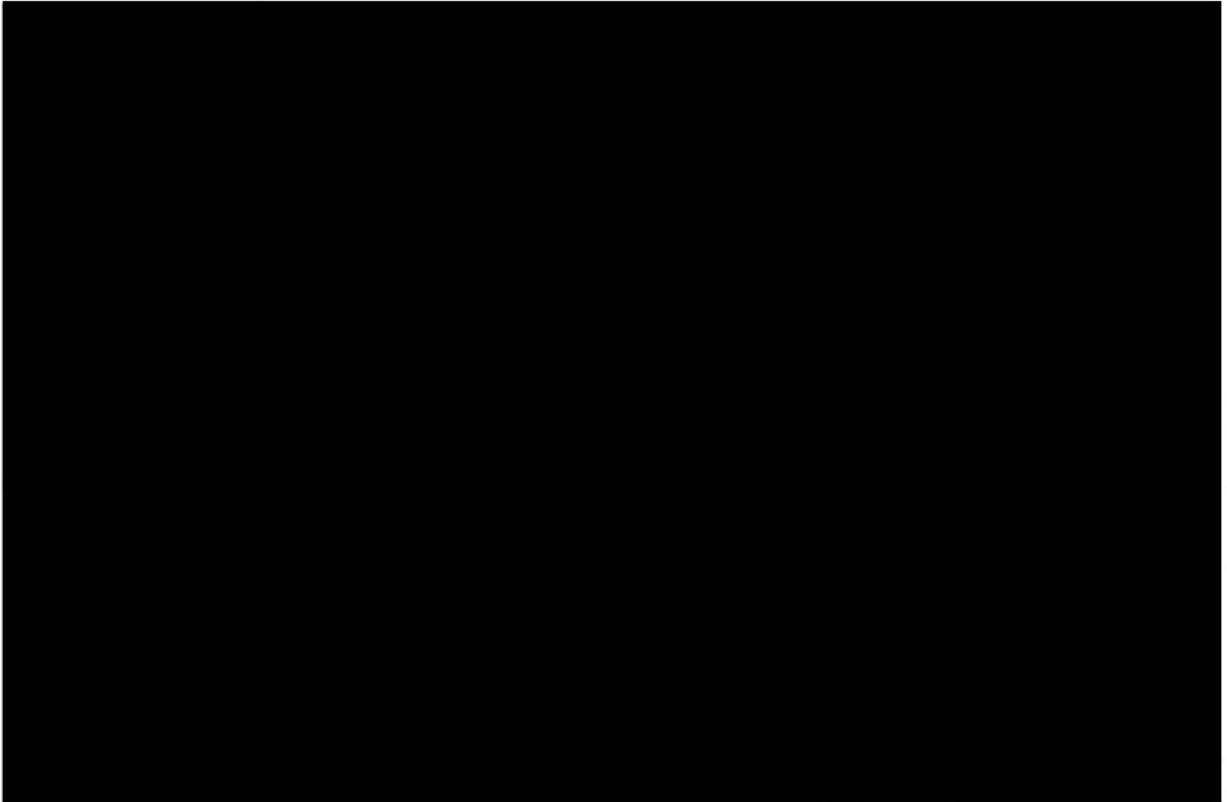
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

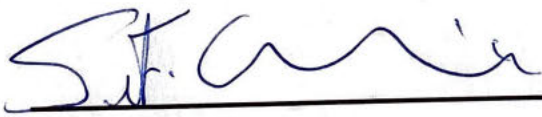
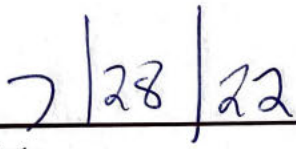
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Signature **Date**

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Barbara H Scott

Name of Charter School Education Corporation:

Bronx Charter School for the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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 7/29/22

Signature **Date**

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Denise Brecher

Name of Charter School Education Corporation:

Bronx Charter School for the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:



Denise Brecher

7/28/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Eric Osorio

Name of Charter School Education Corporation:

Bronx Charter School for the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Program Committee Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:



Home Telephone:

Home Address:

A handwritten signature in black ink, appearing to be 'J. De...'.

Signature

7/29/22

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Barbara H Scott

Name of Charter School Education Corporation:

Bronx Charter School for the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Evette stair

7/29/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Barbara H Scott

Name of Charter School Education Corporation:

Bronx Charter School for the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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None

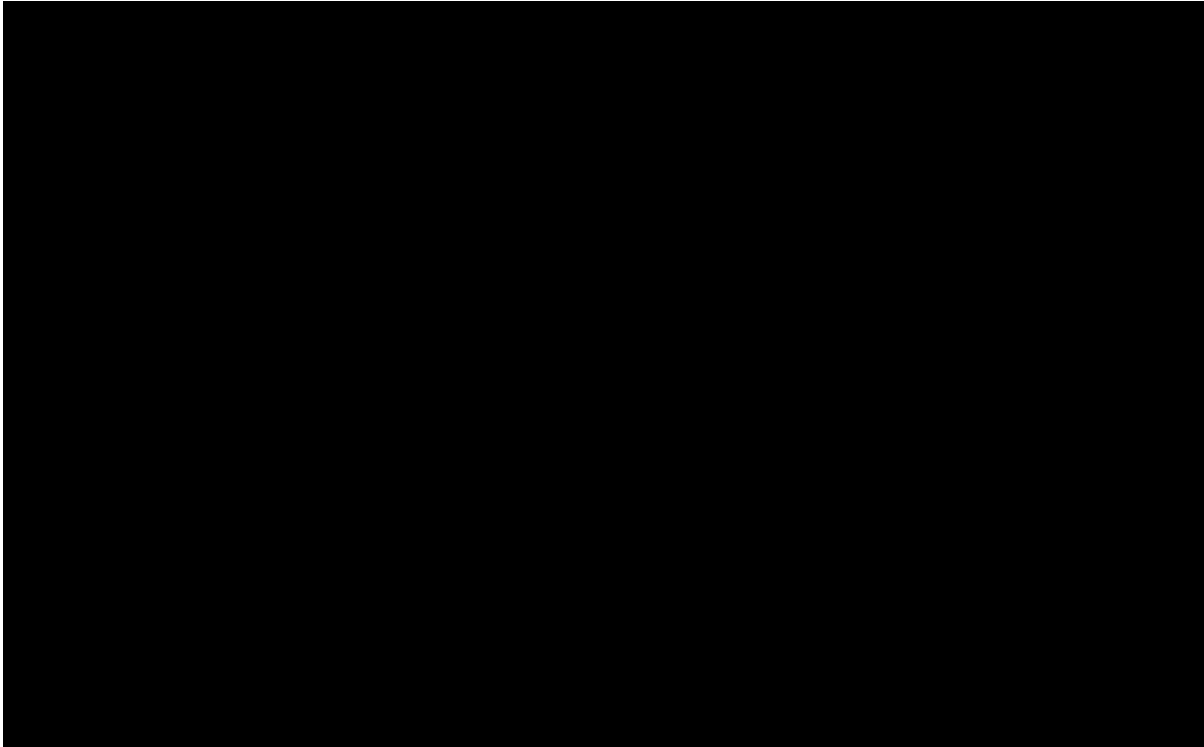
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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Handwritten signature in cursive script.

7/29/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

LORI BIANCAMANO

Name of Charter School Education Corporation:

Bronx Charter School for the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

None

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

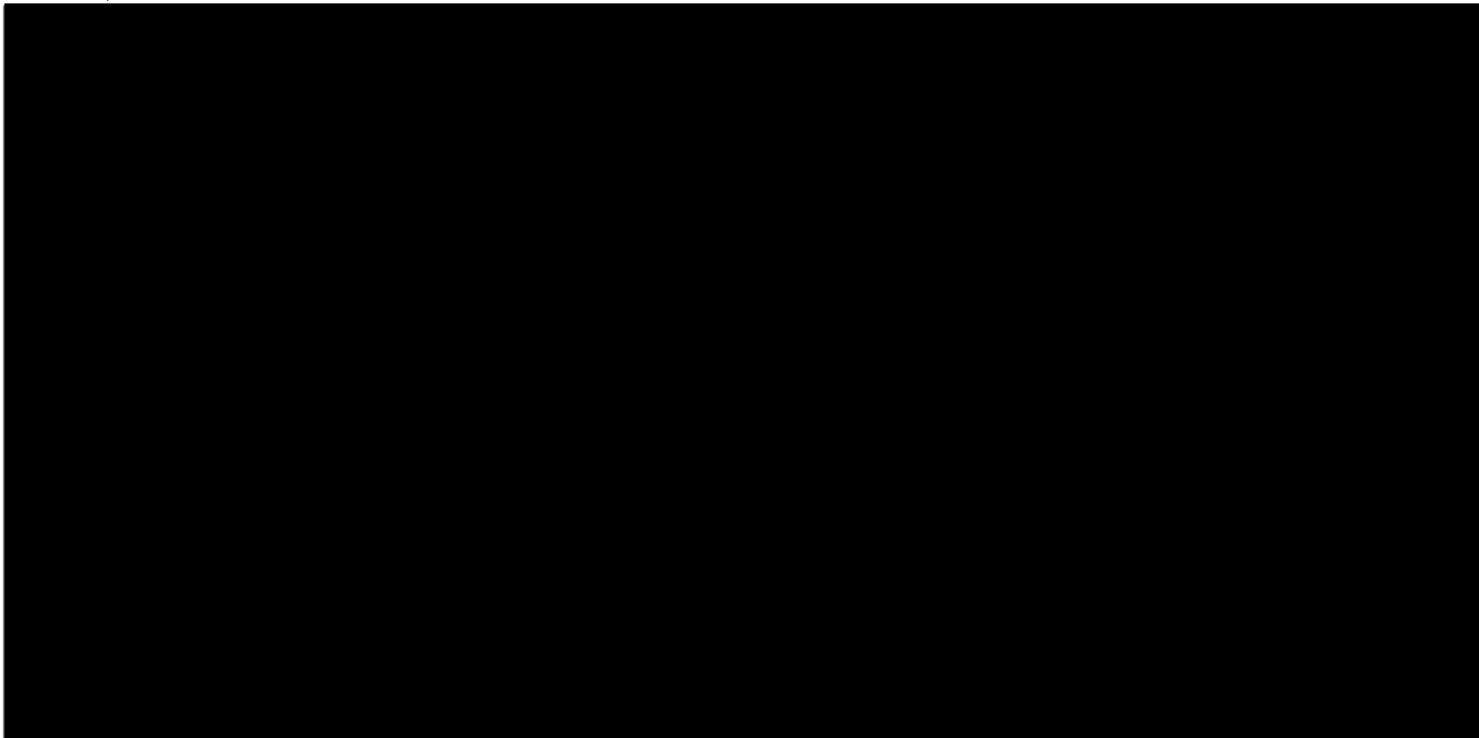
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[Handwritten Signature] _____ *07/31/2022*
Signature Date

- Acceptable signature formats include:
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 - Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Barbara H Scott

Name of Charter School Education Corporation:

Bronx Charter School for the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

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If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

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Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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None

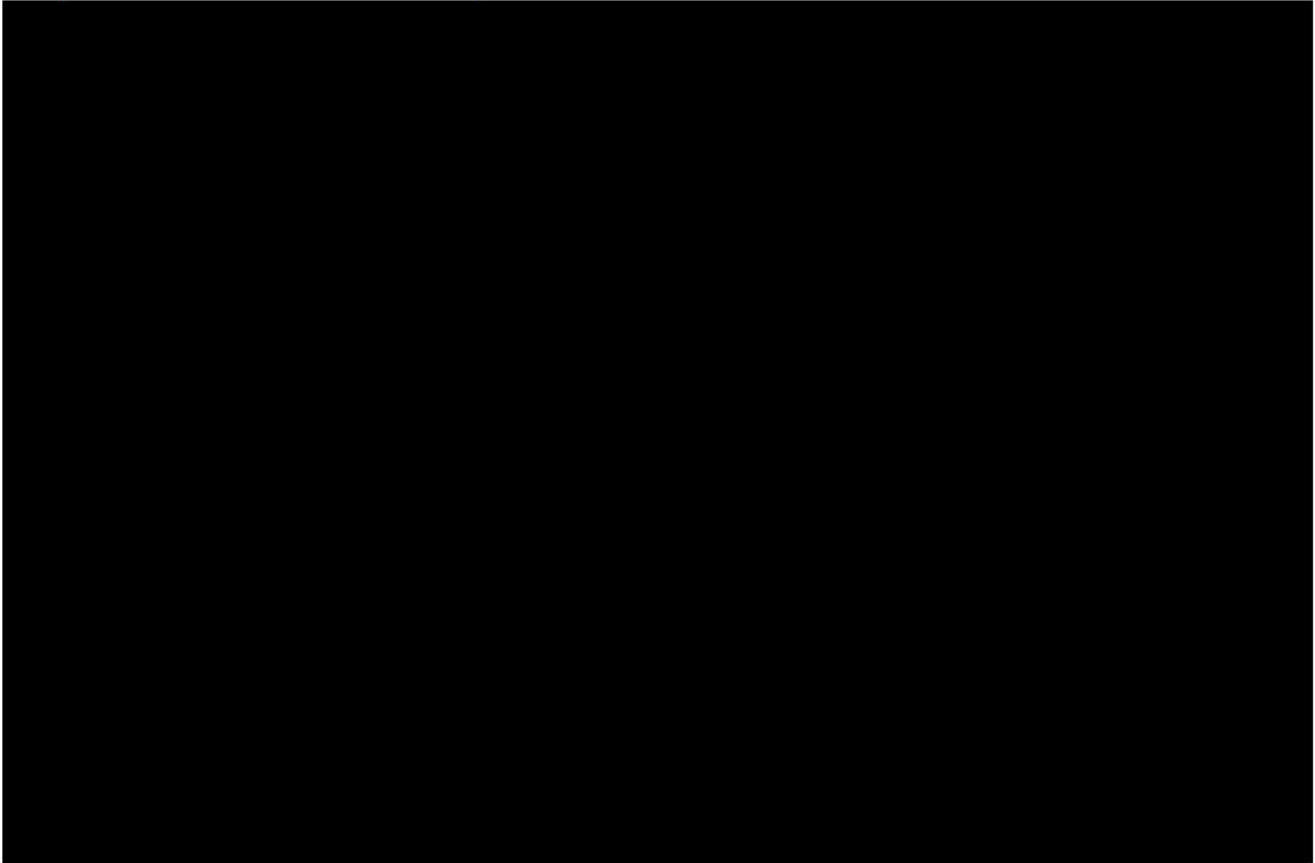
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7/29/22

Signature

Date

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last revised 04/2022

12 Month Calendar 2022 - 2023

181 Instructional Days

JULY

MON	TUES	WED	THURS	FRI
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

AUGUST (3)

MON	TUES	WED	THURS	FRI
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

SEPTEMBER (20)

MON	TUES	WED	THURS	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER (19)

MON	TUES	WED	THURS	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

NOVEMBER (18)

MON	TUES	WED	THURS	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

DECEMBER (17)

MON	TUES	WED	THURS	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JANUARY (15)

MON	TUES	WED	THURS	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

FEBRUARY (15)

MON	TUES	WED	THURS	FRI
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

MARCH (22)

MON	TUES	WED	THURS	FRI
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

APRIL (14)

MON	TUES	WED	THURS	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MAY (22)

MON	TUES	WED	THURS	FRI
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

JUNE (16)

MON	TUES	WED	THURS	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Holiday/Recess - No School for All
 No School for Students - Staff PD
 Students Half Day
 Students Start/End Day
 Testing
 Bronx Arts Elementary School Closed
 Bronx Arts Middle School Closed

<u>BAE: K - 5th</u>	<u>BAM: 6th - 8th</u>
<u>August</u> Full Days = 3 (20 hrs 15 mins) Half Days = 0	<u>August</u> Full Days = 3 (18 hrs 45 mins) Half Days = 0
<u>September</u> Full Days = 20 (135 hrs) Half Days = 1 (4 hrs)	<u>September</u> Full Days = 19 (118 hrs 45 mins) Half Days = 1 (3 hrs 30 mins)
<u>October</u> Full Days = 18 (121 hrs 30 mins) Half Days = 1 (4 hrs)	<u>October</u> Full Days = 18 (112 hrs 30 mins) Half Days = 1 (3 hrs 30 mins)
<u>November</u> Full Days = 17 (114 hrs 45 mins) Half Days = 1 (4 hrs)	<u>November</u> Full Days = 17 (106 hrs 15 mins) Half Days = 1 (3 hrs 30 mins)
<u>December</u> Full Days = 15 (101 hrs 15 mins) Half Days = 2 (8 hrs)	<u>December</u> Full Days = 15 (93 hrs 45 mins) Half Days = 2 (7 hrs)
<u>January</u> Full Days = 15 (101 hrs 15 mins) Half Days = 0	<u>January</u> Full Days = 15 (93 hrs 45 mins) Half Days = 0
<u>February</u> Full Days = 14 (94 hrs 30 mins) Half Days = 1 (4 hrs)	<u>February</u> Full Days = 14 (87 hrs 30 mins) Half Days = 1 (3 hrs 30 mins)
<u>March</u> Full Days = 22 (148 hrs 30 mins) Half Days = 0	<u>March</u> Full Days = 22 (137 hrs 30 mins) Half Days = 0
<u>April</u> Full Days = 14 (94 hrs 30 mins) Half Days = 0	<u>April</u> Full Days = 14 (87 hrs 30 mins) Half Days = 0
<u>May</u> Full Days = 22 (148 hrs 30 mins) Half Days = 0	<u>May</u> Full Days = 22 (137 hrs 30 mins) Half Days = 0
<u>June</u> Full Days = 14 (94 hrs 30 mins) Half Days = 2 (8 hrs)	<u>June</u> Full Days = 14 (87 hrs 30 mins) Half Days = 2 (7 hrs)
<u>Total:</u> 1,206 Hrs 30 mins *Target: 900 hrs	<u>Total:</u> 1,109 Hrs 15 mins *Target: 990 hrs

Certificate of Occupancy

CO Number: 220118744F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Bronx	Block Number: 02755	Certificate Type: Final
	Address: 950 LONGFELLOW AVENUE	Lot Number(s): 125	Effective Date: 06/29/2012
	Building Identification Number (BIN): [REDACTED]	Building Type: Altered	
This building is subject to this Building Code: 1968 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: 1	(Prior to 1968 Code designation)	
	Building Occupancy Group classification: E	(2008 Code)	
	Multiple Dwelling Law Classification: None		
	No. of stories: 1	Height in feet: 20	No. of dwelling units: 0
C.	Fire Protection Equipment: Fire alarm system, Sprinkler system		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: 220118744F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use



Borough Commissioner

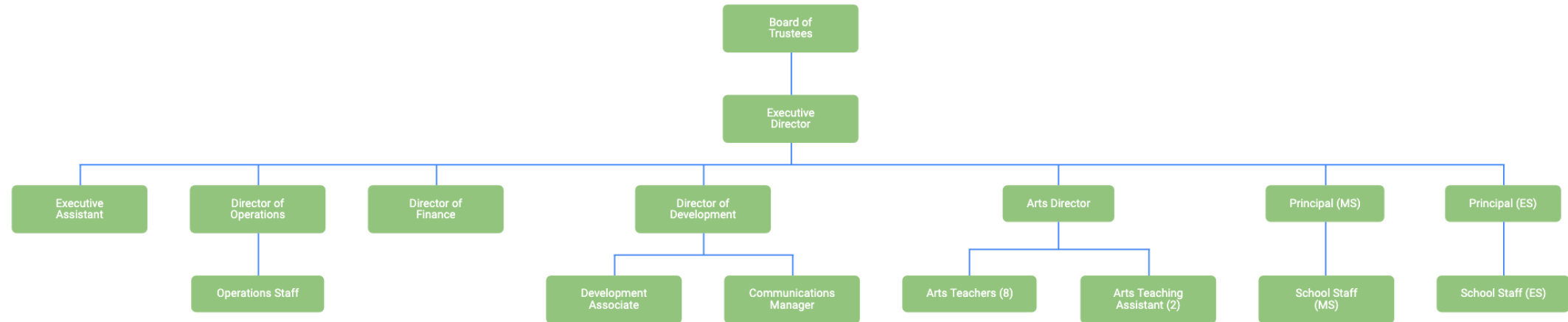


Commissioner

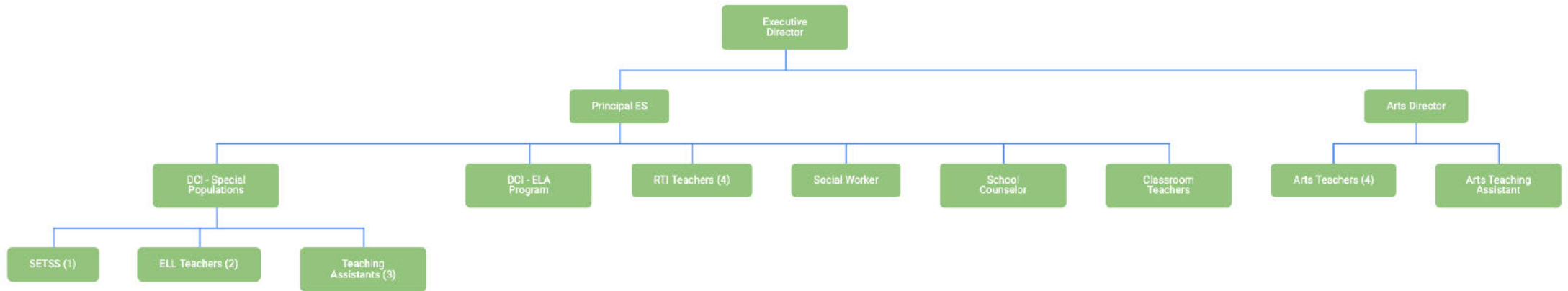
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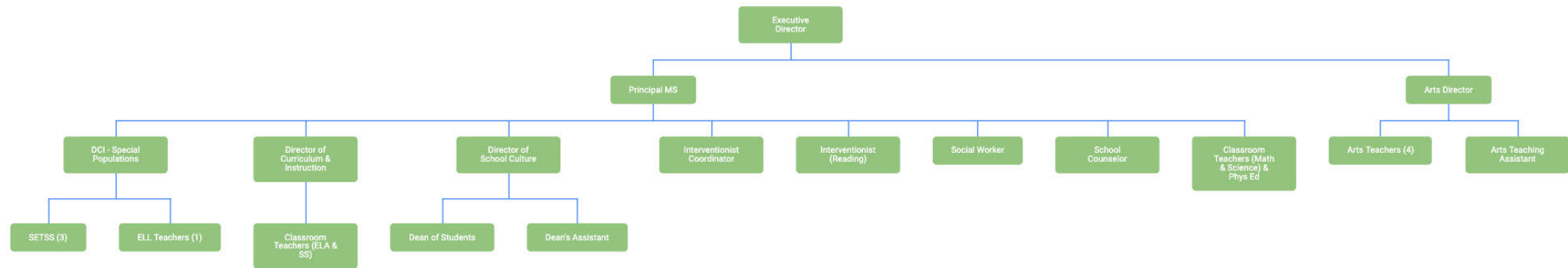
Bronx Charter School for the Arts FY2021-22 Org Chart (Overview)



Bronx Charter School for the Arts FY2021-22 Org Chart (Elementary School)



Bronx Charter School for the Arts FY2021-22 Org Chart (Middle School)



FY2021-22 Org Chart for Operations Team

