

Application: Bronx Academy of Promise Charter School

Jen Pasek - jen@pasekconsulting.com
2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed - Aug 1 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2022**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

BRONX ACADEMY OF PROMISE CHARTER SCHOOL 800000061090

a1. Popular School Name

Bronx Promise

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

d. DISTRICT / CSD OF LOCATION

CSD # 9 - BRONX

e. DATE OF INITIAL CHARTER

10/2007

f. DATE FIRST OPENED FOR INSTRUCTION

10/2008

c. School Unionized

Is your charter school unionized?

Yes

c. Name of Union

Provide the name of the union:

United Federation of Teachers

c. Date Unionized

Provide the date of unionization:

1/2011

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of BAPCS is to educate each student to high learning standards by providing them with a comprehensive academic curriculum with character and career education integrated into all academic areas.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	<p>SCHOOL AS A FAMILY UNIT</p> <p>It is the school's vision that all members of Bronx Academy of Promise--board, staff, students, parents/guardians are members of a family built on respect and collaboration creating an educational environment that supports the "whole child." Collaboration with open communication is a crucial element in our student's academic, emotional and social success.</p>
KDE 2	<p>IMPLEMENTATION OF DATA TEAMS</p> <p>All instructional staff meet on a regular basis to collaborate and examine student formative assessment data, develop short cycle Data Team assessments, monitor data, analyze strengths and obstacles and establish learning goals. This important information supports the instruction on a daily basis.</p>
KDE 3	<p>DIFFERENTIATION</p> <p>Differentiating instruction at Bronx Academy of Promise means that we observe and understand the differences and similarities among students and use this information to plan instruction. Key principles include ongoing, formative assessments, the recognition of diverse learners, small group instruction, offering critical thinking and problem- solving activities and academic choice.</p>
KDE 4	<p>CONTINUOUS CURRICULUM GROWTH</p> <p>Bronx Academy of Promise develops and reviews content area curriculum maps to provide rigorous instruction, highlighting inquiry-based essential questions and hands-on culminating activities. The maps are revised according to research-based information, the academic needs of our students, a critical and granular evaluation of what works and what is important, as well as important cross- curricular connections.</p>
	<p>CONTINUOUS PROFESSIONAL GROWTH</p>

KDE 5	Teachers must continue to grow in their profession and it is our belief that it is the school's responsibility to support and facilitate that growth through various methods throughout the school year. For example, our Instructional Coaches meet with grade level teams on a weekly basis to provide differentiated academic support to educators in order to promote student growth.
KDE 6	<p>GUIDANCE/HOME-SCHOOL PARTNERSHIPS</p> <p>Today's children face unique and diverse challenges, both personally and developmentally, that have an impact on academic achievement. Our guidance and family programs help to address those challenges and provide intensive, growth-based support for the home-school connection.</p> <p>Throughout the school year, our inclusive programs provide for a school-wide guidance curriculum, academic planning, and responsive services which support the vision that "every child is known by all."</p>
KDE 7	<p>GOING ABOVE AND BEYOND</p> <p>At Bronx Academy of Promise, doing whatever it takes is a general understanding and commitment. We have the highest possible expectations for all who walk through our door, both child and adult.</p>
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<https://www.bronxacademyofpromise.com/>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

765

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

585

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL 800000061090

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1349 Inwood Avenue Bronx, NY 10452	718-293-6950	NYC CSD 9	K-8	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Denise Schiraldi	Principal	718-293-6950		dschiraldi@bronxacademyofpromise.com
Operational Leader	Jessica Rivera	Operations Manager	718-293-6950		jrivera@bronxacademyofpromise.com
Compliance Contact	Denise Schiraldi	Principal	718-293-6950		dschiraldi@bronxacademyofpromise.com
Complaint Contact	Denise Schiraldi	Principal	718-293-6950		
DASA Coordinator	Amy Astor	Middle School Counselor	718-293-6950		aastor@bronxacademyofpromise.com
Phone Contact for After Hours Emergencies	Denise Schiraldi	Principal	631-241-4446		dschiraldi@bronxacademyofpromise.com

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[COO1_3083493465-COO1_1464881000-220150066F.pdf](#)

Filename: COO1_3083493465-COO1_1464881000-220150066F.pdf **Size:** 33.8 kB

Site 1 Fire Inspection Report

[BAOP 2021-22 fire inspection.pdf](#)

Filename: BAOP 2021-22 fire inspection.pdf **Size:** 736.5 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

(No response)

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in admissions/enrollment policy	Change in admissions/enrollment policy	April 13, 2021	April 13, 2021
2				
3				
4				
5				

More revisions to add?

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Jen Pasek
Position	Consultant
Phone/Extension	518-542-9810
Email	jen@pasekconsulting.com

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:


Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 30 2022

Thank you.



Entry 3 Progress Toward Goals

Completed - Nov 1 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL 800000061090

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located.	<p>NYS ELA Exam and CSD 9</p> <p>Gr BAOP CSD 9</p> <p>3 67% 28%</p> <p>4 52% 22%</p> <p>5 37% 22%</p> <p>6 -- 39%</p> <p>7 61% 35%</p> <p>8 68% 39%</p> <p>3-8 57% 31%</p>	Met	
Academic Goal 2	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for New York City.	<p>NYS ELA Exam and NYC</p> <p>Gr BAOP NYC</p> <p>3 67% 49%</p> <p>4 52% 44%</p> <p>5 37% 39%</p> <p>6 --% 56%</p> <p>7 61% 53%</p> <p>8 68% 53%</p> <p>3-8 57% 49%</p>	Met	
Academic Goal 3	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on	<p>NYS Math Exam and CSD 9</p> <p>Gr BAOP CSD 9</p> <p>3 57% 27%</p> <p>4 58% 19%</p> <p>5 15% 18%</p>	Met	

	the New York State Mathematics examination must exceed such percentage for the Community School District (CSD).	6 30% 13% 7 53% 18% 8 40% 18% 3-8 42% 19%		
Academic Goal 4	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for New York City.	NYS Math Exam and NYC Gr BAOP NYC 3 57% 48% 4 58% 42% 5 15% 38% 6 30% 34% 7 53% 36% 8 40% 25% 3-8 42% 38%	Met	
Academic Goal 5	Based on the proficiency rates on the New York State ELA examination, the school will demonstrate positive academic growth in each year of the charter term.	NYS ELA Exam Growth 2022 New Baseline ELA 3-8 57% Proficient	Unable to Assess	N/A
Academic Goal 6	Based on the proficiency rates on the New York State Mathematics examination, the school will demonstrate positive academic growth in each year of the charter term.	NYS Math Exam Growth 2022 New Baseline Math 3-8 42% Proficient	Unable to Assess	N/A
Academic Goal 7	Where the school has an eligible subgroup population (deemed as six or	NYS ELA Exam Growth -ELL 2022 New Baseline	Unable to Assess	N/A

	<p>more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.</p>	<p>ELA 3-8 -ELL 44% Proficient</p>		
Academic Goal 8	<p>Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.</p>	<p>NYS ELA Exam Growth - SWD 2022 New Baseline ELA 3-8 -SWD 32% Proficient</p>	Unable to Assess	N/A
Academic Goal 9	<p>Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for</p>	<p>NYS ELA Exam Growth - ED 2022 New Baseline ELA 3-8 -ED 55% Proficient</p>	Unable to Assess	N/A

	that applicable population in each year of the charter term.			
Academic Goal 10	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math Exam Growth - ELL 2022 New Baseline Math 3-8 -ELL 32% Proficient	Unable to Assess	N/A

2. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math Exam Growth - SWD 2022 New Baseline Math 3-8 -SWD 22% Proficient	Unable to Assess	N/A
Academic Goal 12	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math Exam Growth - ED 2022 New Baseline Math 3-8 - ED 41% Proficient	Unable to Assess	N/A

Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	ATS Attendance Rate of School and CSD	Unable to Assess	N/A
Org Goal 2	Each year, the percentage of students enrolled in ATS on 10/31 of a given school year that are enrolled in ATS on 10/31 the following school year will exceed the rate of the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	Retention Rate of School and CSD based on BEDS Data	Unable to Assess	N/A
Org Goal 3	Each year, the school will meet or exceed any applicable student	SIRS Enrollment Data - ELL In 2021-22, BAOP's	Not Met	Please refer to Entry 9 for our student enrollment strategies.

	enrollment targets, as prescribed by the Board of Regents, for English language learners.	enrollment of ELL students was 15% compared to CSD 9 at 24%.		
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	SIRS Enrollment Data - SWD In 2021-22, BAOP's enrollment of SWD students was 21% compared to CSD 9 at 25%.	Not Met	Please refer to Entry 9 for our student enrollment strategies.
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	SIRS Enrollment Data - ED In 2021-22, BAOP's enrollment of ED students was 92% compared to CSD 9 at 95%.	Not Met	Please refer to Entry 9 for our student enrollment strategies.
Org Goal 6	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	SIRS/BEDS Retention Data - ELL	Unable to Assess	N/A
Org Goal 7	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.	SIRS/BEDS Retention Data - SWD	Unable to Assess	N/A

Org Goal 8	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	SIRS/BEDS Retention Data - ED	Unable to Assess	N/A
Org Goal 9	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.	NYCDOE School Survey - Parents BAOP exceeded city in all domains for 2022 for parent responses.	Met	
Org Goal 10	In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a	NYCDOE School Survey - Staff Although the school did not meet the measure, BAOP exceeded the city in	Not Met	We continue to focus on maintaining a strong professional learning community to support teacher satisfaction with our program.

	<p>percentage of staff that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.</p>	<p>8 of 19 domains for teachers.</p>		
Org Goal 11	<p>In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.</p>	<p>NYCDOE School Survey - Students</p> <p>Although the school did not meet the measure, BAOP met or exceeded the city in 6 of 12 domains for students.</p>	Not Met	<p>We will continue to focus on maintaining student satisfaction through a variety of strategies, including through our advisory program.</p>

Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	School Financial Records Net assets June 30, 2022: \$9,499,070.	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	School Financial Records Budget surplus for 2021-22: \$594,941.	Met	
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS. (This goal applies only to schools that are no longer "growing" grades within the current charter term.)	SIRS BEDS Data	Not Met	BAOP applied to add high school grades, which will help the school meet its enrollment targets. In 2022-23, BAOP opened a PreK, which also will support enrollment going forward. In addition, BAOP has expanded our recruitment and marketing strategies.
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

[BRONX ACADEMY OF PROMISE CHARTER SCHOOL - 06](#)

Filename: BRONX_ACADEMY_OF_PROMISE_CHARTER_S_KsUedaC.pdf Size: 435.7 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2022

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[DOE BAPCS Audited Annual Financial Report - FY22](#)

Filename: DOE_BAPCS_Audited_Annual_Financia_xqotoZw.xlsx Size: 78.4 kB

Entry 4c – Additional Financial Documents

Completed - Nov 1 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter

2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Pages from BAOP Escrow 2022-23 Redacted](#)

Filename: Pages_from_BAOP_Escrow_2022-23_Redacted.pdf Size: 177.0 kB

Entry 4d - Financial Services Contact Information

Completed - Oct 25 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Candace Greene	cgreene@bronxacademyofpromise.com	718-293-6950

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Michelle M. Cain, CPA Partner Mengel Metzger Barr & Co. LLP			2

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	CSBM	Tia Murphy	237 West 37th Street, New York, NY 10007			13

Entry 5 – Fiscal Year 2022-2023 Budget

Completed - Nov 1 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[BAPCS DOE Final-2022-2023-Budget \(2\)](#)

Filename: BAPCS_DOE_Final-2022-2023-Budget_2.xlsx Size: 44.7 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Akyere BAOP](#)

Filename: Akyere_BAOP.pdf Size: 526.6 kB

[Meyer BAOP](#)

Filename: Meyer_BAOP.pdf Size: 526.9 kB

[Kearns BAOP](#)

Filename: Kearns_BAOP_.pdf Size: 527.0 kB

[Dennis Yan Chi Sze BAOP](#)

Filename: Dennis_Yan_Chi_Sze__BAOP.pdf Size: 523.5 kB

[Carrion BAOP](#)

Filename: Carrion_BAOP.pdf Size: 525.6 kB

[Rojas BAOP](#)

Filename: Rojas_BAOP.pdf Size: 524.5 kB

Entry 7 BOT Membership Table

Completed - Aug 1 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL 800000061090

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Rev. Dr. Michael Carrion		Chair	Executive	Yes	3	07/01/2020	06/30/2023	11
2	Agatha Akyere		Vice Chair	Executive	Yes	3	07/01/2020	06/30/2023	7
3	Milca Meyer		Secretary	Executive	Yes	2	07/01/2019	06/30/2022	8
4	Kevin Keams		Treasurer	Executive	Yes	2	07/01/2019	06/30/2022	11
5	Dennis Sze		Trustee/Member	Executive	Yes	1	07/01/2019	06/30/2022	5 or less
6	Carlibi Rojas		Trustee/Member	Executive	Yes	1	07/01/2019	06/30/2022	11
7									
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	6
b. Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d. Total Number of members, as set in Bylaws, Resolution or Minutes	6

3. Number of Board meetings held during 2021-2022

12

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

6

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

15

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

N/A

Board members attending 8 or fewer meetings during 2021-2022

3

Thank you.

Entry 8 Board Meeting Minutes

Completed - Aug 1 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

BAOP 2021-22 meeting minutes

Filename: BAOP_2021-22_meeting_minutes.pdf Size: 1.8 MB

Entry 9 Enrollment & Retention

Completed - Aug 1 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>We will continue to present the school's meal program during all initial application interactions, especially during the yearly Kindergarten Orientation as well as the Meet the Teacher Night, held in early September. To support recruitment of ED students, the BAOP Parent Coordinator conducts outreach throughout the neighborhood and in the local district. Our school meal program is presented during all initial application interactions, especially during our annual Kindergarten Orientation event. We assist families in completing all necessary paperwork to ensure that all eligible students participate in the program.</p>	<p>In 2021-22, 92% of our students were classified as ED, three percentage points below our district (using preliminary district data for 2021-22).</p> <p>Going forward, we will continue to implement the strategies described to the left.</p>
English Language Learners	<p>While the enrollment of ELLs at BAOP has increased over the course of this charter term, we have not yet met the district enrollment target for ELLs. In 2018-19, we implemented a new lottery weight of two as a strategy to increase the enrollment of ELLs. In 2021, we revised our lottery policy to increase the weight for ELLs from two to 10. Our website states that BAOP supports ELLs and offers a lottery preference for ELLs. BAOP advertises in English and Spanish, the most common second language in our neighborhood. During school open houses, BAOP provides Spanish-language communication through a Spanish-speaking staff member.</p>	<p>Another strategy we have for recruiting ELLs is by providing additional support for our ELL parents to support their acquisition of English and build connections between home and school. Due to the COVID-19 pandemic, these efforts were put on hold due to the regulations regarding social distancing and school closures. In 2022-23, we plan to organize the parent ELL program once again in the hope that this initiative will extend out into the community and build our ELL population. It is our hope that as we continue to provide for this interaction, we will enroll additional ELL students.</p>

<p>Students with Disabilities</p>	<p>Our enrollment of SWD increased from 16% in 2017-18 to 21% in 2021-22. As with our ELL enrollment, BAOP introduced a lottery weight for SWD starting in the 2018-19 lottery. In 2021 we revised our lottery policy to increase the weight for SWD from two to 10. In addition, our school advertisement mentions special needs and supports for all students and families throughout the school year. The school website will include the various needs and classroom arrangements offered by the school for students with disabilities. Once again, we will continue to work with our CSE to ensure compliance for all our students who continue to wait for initial evaluations.</p>	<p>In 2021-2022, our percentage of SWD was 21% and our district was 25%. Going forward, we will continue to implement the strategies described to the left.</p>
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Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>BAOP provides holistic support to ED students to ensure that this population, comprising 92% of our student body, can access our rigorous curriculum and engage with the career and character education programming we offer. We provide healthy meals to all students twice a day, cooked from scratch by our chef; we provide additional food to be taken home for food insecure families. For students who are unable to access a washer/dryer, we provide clean uniforms free of charge. We also have a "giving tree" for our families, through which we provide gifts for families who are struggling during the holidays, and during Thanksgiving we deliver meals to families experiencing food insecurity.</p> <p>Academically, our school-wide emphasis on guided reading and math facilitates differentiated instruction and ensures that students receive the proactive intervention they need to demonstrate academic growth. Teachers are provided with ongoing professional development on best practices to deliver differentiated instruction.</p> <p>The school's meal program is presented at the school's Open House each year, held in September. School brochures, mailings and applications mention that the school participates in the</p>	<p>Over the course of our third term, BAOP's average retention rate was 93% for all students. We will continue the strategies listed to the left.</p>

	<p>free/reduced lunch program. During the Open House, school staff members trained in the process are available, both in Spanish and English to provide families with additional individualized information.</p> <p>We will continue to reach out to all our families to meet their needs and help address the whole child. During the Meet the Teacher Night, school staff members are trained to support the process.</p>	
<p>English Language Learners</p>	<p>Our school-wide focus on differentiated instruction is our primary method for supporting and retaining ELLs. BAOP teachers are trained in multi-modal techniques designed to benefit ELL students. These strategies benefit all students, regardless of ELL status, and are especially useful for students who are struggling with reading. We also have two ELL teachers, who provide small-group instruction for ELL students in the classroom as well as during pull-out sessions. The ELL teachers collaborate with general education teachers to provide support using differentiated instructional strategies that target fluency and language skills.</p> <p>All correspondence is provided to families in both Spanish and English. Our support for ELLs is individualized and we make every effort to ensure that families receive communication from the school in their primary language.</p> <p>We aim to provide services that create a unified bond between home and school, even when</p>	<p>Over the course of our third term, BAOP's average retention rate was 93% for all students. We will continue the strategies listed to the left.</p>

	<p>English is not the primary language spoken at home. Parent workshops are held, both in English and Spanish, to support learning at home, helping to bridge support of the academic content between home and school.</p>	
<p>Students with Disabilities</p>	<p>Support for students with individualized education plans (IEPs) is led by our special education coordinator. In addition, we employ two guidance counselors, one for each grade band, to assist with supporting students and families. We have continued to increase the number of Integrated Co-Teaching classrooms to meet the needs of SWD at BAOP. We offer two ICT classrooms for each grade level from K-5 and one each for sixth, seventh, and eighth grades. All teachers use our curriculum maps to include differentiation strategies that address the various learning styles and needs of students at BAOP. Our guided ELA and math periods also provide opportunities for SWD to receive personalized support from AIS educators. We have one AIS teacher each for grades K-2, giving us the capacity to provide our younger SWD with extensive support as they begin their academic journeys. For grades 3-6 and 7-8, we have two AIS teachers per grade band. AIS providers work with classroom teachers to guide instructional strategies in addition to working directly with students.</p> <p>The Child Study Team is also a critical component of our support for SWD. The team monitors student progress and works to provide</p>	<p>Over the course of our third term, BAOP's average retention rate was 93% for all students. We will continue the strategies listed to the left.</p>

personalized instructional strategies that consider the unique strengths and learning gaps for each student.

Planned presentations are held throughout the school year to help provide parental support for families. We continued to follow-through on our previous strategies to retain our SWD population.

As in previous years, our Special Education Coordinator will continue to be available during all school events, such as Meet the Teacher, Parent-Teacher Conferences and Parent Association meetings. The school continues to build the Special Education program by adding to the number of Integrated Co-Teaching classrooms in order to address the academic needs of all students enrolled at BAOP.

Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2022

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Aug 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category A: 5 or 30% whichever is less	3.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	2
ii. Science	1
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	0
Total Category B: not to exceed 5	3.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category C: not to exceed 5	3.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	9

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	45

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	54

Thank you.



Entry 12 Organization Chart

Completed - Aug 1 2022

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

BAOP Organizational Chart 2021-22

Filename: BAOP_Organizational_Chart_2021-22_.docx.pdf Size: 28.3 kB

Entry 13 School Calendar

Completed - Aug 1 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Bronx Academy of Promise School Calendar 2022-2023

Filename: Bronx_Academy_of_Promise_School_Ca_MgZ2LcD.pdf Size: 136.7 kB

Entry 14 Links to Critical Documents on School Website

Completed - Aug 1 2022

[Instructions](#)

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);^[1]
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

^[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Bronx Academy of Promise Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=848006
2. Board meeting notices, agendas and documents	https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375885&type=d&pREC_ID=847984
3. New York State School Report Card	https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=848006
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=848006#
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=848006
6. Authorizer-approved FOIL Policy	https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=848006
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=848006

Thank you.



BRONX ACADEMY OF PROMISE CHARTER SCHOOL

BRONX, NEW YORK

AUDITED FINANCIAL STATEMENTS

AND

INDEPENDENT AUDITOR'S REPORT

JUNE 30, 2022

(With Comparative Totals for 2021)

CONTENTS

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Statement of Activities and Changes in Net Assets	6
Statement of Functional Expenses	7
Statement of Cash Flows	8
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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Bronx Academy of Promise Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Bronx Academy of Promise Charter School, which comprise the statement of financial position as of June 30, 2022, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Bronx Academy of Promise Charter School as of June 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Bronx Academy of Promise Charter School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Bronx Academy of Promise Charter School's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Bronx Academy of Promise Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Bronx Academy of Promise Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Financial Information

We have previously audited Bronx Academy of Promise Charter School's June 30, 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 27, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2021 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 21, 2022 on our consideration of Bronx Academy of Promise Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Bronx Academy of Promise Charter School's internal control over financial reporting and compliance.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 21, 2022

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2022

(With Comparative Totals for 2021)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 9,989,922	\$ 9,790,987
Grants and contracts receivable	1,225,866	809,310
Prepaid expenses and other assets	<u>231,503</u>	<u>250,803</u>
TOTAL CURRENT ASSETS	11,447,291	10,851,100
 <u>PROPERTY AND EQUIPMENT, net</u>	 649,905	 348,149
 <u>OTHER ASSETS</u>		
Security deposits	1,540,815	1,540,815
Cash in escrow	<u>70,000</u>	<u>70,000</u>
TOTAL OTHER ASSETS	<u>1,610,815</u>	<u>1,610,815</u>
TOTAL ASSETS	<u>\$ 13,708,011</u>	<u>\$ 12,810,064</u>
 <u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 405,790	\$ 251,948
Accrued payroll and benefits	1,165,415	1,030,099
Deferred revenue	<u>20,100</u>	<u>-</u>
TOTAL CURRENT LIABILITIES	1,591,305	1,282,047
 <u>OTHER LIABILITIES</u>		
Deferred lease liability	<u>1,958,869</u>	<u>2,028,947</u>
TOTAL LIABILITIES	3,550,174	3,310,994
 <u>NET ASSETS - Without donor restrictions</u>	 <u>10,157,837</u>	 <u>9,499,070</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 13,708,011</u>	<u>\$ 12,810,064</u>

The accompanying notes are an integral part of the financial statements.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2022
(With Comparative Totals for 2021)

	<u>Year ended June 30,</u>	
	<u>2022</u>	<u>2021</u>
Operating revenue and support:		
Resident student enrollment	\$ 9,803,663	\$ 9,482,921
Students with disabilities	1,806,040	1,576,893
Government grants and contracts	2,504,366	1,288,165
Contributions	9,841	1,380
Miscellaneous income	<u>53,985</u>	<u>16,765</u>
TOTAL OPERATING REVENUE AND SUPPORT	14,177,895	12,366,124
Expenses:		
Program services:		
Regular education	8,507,315	7,751,321
Special education	<u>3,516,475</u>	<u>2,692,980</u>
TOTAL PROGRAM SERVICES	12,023,790	10,444,301
Supporting services:		
Management and general	1,462,846	1,238,561
Fundraising	<u>32,492</u>	<u>26,790</u>
TOTAL SUPPORTING SERVICES	<u>1,495,338</u>	<u>1,265,351</u>
TOTAL EXPENSES	<u>13,519,128</u>	<u>11,709,652</u>
CHANGE IN NET ASSETS	658,767	656,472
Net assets at beginning of year	<u>9,499,070</u>	<u>8,842,598</u>
NET ASSETS AT END OF YEAR	<u>\$ 10,157,837</u>	<u>\$ 9,499,070</u>

The accompanying notes are an integral part of the financial statements.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2022
(With Comparative Totals for 2021)

	Year ended June 30,									
	2022					2021				
	No of Positions	Regular Education	Special Education	Sub-total	General	Fundraising	Sub-total	Total	Total	Total
Personnel services costs:										
Administrative staff personnel	13	\$ 773,628	\$ 169,987	\$ 943,615	\$ 320,957	\$ 19,257	\$ 340,214	\$ 1,283,829	\$ 1,066,167	\$ 1,066,167
Instructional personnel	82	3,374,414	1,720,450	5,094,864	1,830	-	1,830	5,096,694	4,748,447	4,748,447
Non - Instructional Personnel	10	431,298	91,657	522,955	6,034	-	6,034	528,989	443,900	443,900
Total salaries and wages	105	4,579,340	1,982,094	6,561,434	328,821	19,257	348,078	6,909,512	6,258,514	6,258,514
Fringe benefits and payroll taxes		1,047,096	460,518	1,507,614	77,140	4,543	81,683	1,589,297	1,646,419	1,646,419
Retirement		175,673	76,315	251,988	12,625	744	13,369	265,357	259,650	259,650
Legal fees		-	-	-	38,002	-	38,002	38,002	22,340	22,340
Accounting and auditing services		-	-	-	146,622	-	146,622	146,622	185,282	185,282
Other professional and consulting services		282,952	81,146	364,098	725,386	374	725,760	1,089,858	704,417	704,417
Building and Land Rent		1,056,346	458,890	1,515,236	75,915	4,471	80,386	1,595,622	1,615,421	1,615,421
Repairs and maintenance		40,876	17,757	58,633	2,938	173	3,111	61,744	68,831	68,831
Insurance		55,559	24,135	79,694	3,993	235	4,228	83,922	72,712	72,712
Utilities		87,007	37,797	124,804	6,253	368	6,621	131,425	79,482	79,482
Supplies and materials		148,136	32,550	180,686	-	-	-	180,686	65,470	65,470
Equipment and furnishings		32,437	14,091	46,528	2,331	137	2,468	48,996	23,203	23,203
Staff development		31,547	6,932	38,479	-	-	-	38,479	27,151	27,151
Marketing and recruiting		81,018	32,650	113,668	4,970	293	5,263	118,931	52,183	52,183
Technology services		73,654	31,996	105,650	5,293	312	5,605	111,255	94,224	94,224
Food service		340,429	74,802	415,231	-	-	-	415,231	241,421	241,421
Student service		100,842	22,157	122,999	-	-	-	122,999	28,914	28,914
Office expenses		264,999	115,120	380,119	19,044	1,122	20,166	400,285	179,202	179,202
Depreciation and amortization		109,372	47,512	156,884	7,860	463	8,323	165,207	82,107	82,107
Other		32	13	45	5,653	-	5,653	5,698	2,709	2,709
		\$ 8,507,315	\$ 3,516,475	\$ 12,023,790	\$ 1,462,846	\$ 32,492	\$ 1,495,338	\$ 13,519,128	\$ 11,709,652	\$ 11,709,652

The accompanying notes are an integral part of the financial statements

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2022
(With Comparative Totals for 2021)

	<u>Year ended June 30,</u>	
	<u>2022</u>	<u>2021</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 658,767	\$ 656,472
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	165,207	82,107
Changes in certain assets and liabilities affecting operations:		
Grants and contracts receivable	(416,556)	(248,980)
Prepaid expenses and other assets	19,300	(60,127)
Accounts payable and accrued expenses	153,842	66,864
Accrued payroll and payroll taxes	135,316	111,024
Deferred revenue	20,100	-
Deferred lease liability	(70,078)	2,967
NET CASH PROVIDED FROM OPERATING ACTIVITIES	<u>665,898</u>	<u>610,327</u>
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Security deposits	-	(850,000)
Purchases of property and equipment	(466,963)	(297,482)
NET CASH USED FOR INVESTING ACTIVITIES	<u>(466,963)</u>	<u>(1,147,482)</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS AND RESTRICTED CASH	198,935	(537,155)
Cash and cash equivalents and restricted cash at beginning of year	<u>9,860,987</u>	<u>10,398,142</u>
CASH AND CASH EQUIVALENTS AND RESTRICTED CASH AT END OF YEAR	<u>\$ 10,059,922</u>	<u>\$ 9,860,987</u>
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Reconciliation of cash and cash equivalents and restricted cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash and cash equivalents	\$ 9,989,922	\$ 9,790,987
Cash in escrow	<u>70,000</u>	<u>70,000</u>
Total cash and cash equivalents and restricted cash shown in the statement of cash flows	<u>\$ 10,059,922</u>	<u>\$ 9,860,987</u>

The accompanying notes are an integral part of the financial statements.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Bronx Academy of Promise Charter School (the “Charter School”) is a New York not-for-profit Education Corporation that offers education services in classes from kindergarten through grade eight in the Bronx, New York. On February 12, 2008, the New York City Department of Education granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration. In March 2013 and May 2018, the Charter School was awarded a full-term, five-year charter renewal through June 30, 2023. The Charter School also received approval from the New York City Department of Education to operate a Pre-K program beginning in Fall 2022.

Basis of accounting

The accompanying financial statements are prepared on the accrual basis of accounting, in accordance with accounting principles generally accepted in the United States of America (“GAAP”).

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2022 or 2021.

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition. The Charter School records substantially all revenues over time as follows:

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

State and local per pupil revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

The following table summarizes contract balances at their respective statement of financial position dates:

	<u>June 30,</u>		
	<u>2022</u>	<u>2021</u>	<u>2020</u>
Grants and other receivables	\$ 83,487	\$ 30,745	\$ 117,483

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions and unconditional promises to give are recorded as revenue in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same period for a specific purpose is classified as revenue without donor restrictions.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the consolidating statement of activities and changes in net assets as net assets released from restrictions.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants and contracts receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position. Deferred revenue at June 30, 2022 was \$20,100. There was no deferred revenue at June 30, 2021. The Charter School received cost-reimbursement grants of approximately \$3,875,000 and \$145,200 that have not been recognized at June 30, 2022 and 2021, respectively, because qualifying expenditures have not yet been incurred.

Cash and cash equivalents

Cash balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. Cash equivalents include all high liquid instruments with maturities of three months or less when acquired. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash and cash equivalents.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The amount in escrow was \$70,000 at both June 30, 2022 and 2021.

Grants and contracts receivables

Grants and contracts receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2022 and 2021.

Property and equipment

Property and equipment such as furniture and equipment is carried at cost less accumulated depreciation and amortization, which is provided on the straight-line method over the estimated useful lives of the respective assets (3 – 5 years). Leasehold improvements are capitalized at cost and amortized over the lesser of the term of the lease or the estimated useful life of the improvement. Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Deferred lease liability

The Charter School leases its facility. The lease contains pre-determined fixed escalations of the base rent. In accordance with GAAP, the Charter School recognizes the related rent expense on a straight-line basis and records the difference between the recognized rental expense and the amounts paid under the lease as deferred lease liability.

Contributed services

The Charter school receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. The Charter School received transportation services, speech therapist, occupational therapist, nurses, phycologists and food supplies from the local district. These services are not valued in the financial statements.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, are exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2019 through June 30, 2022 are still subject to potential audit by the IRS. Management of the Charter School believe they have no material uncertain tax positions and, accordingly will not recognize any liability for unrecognized tax benefits.

Marketing and recruiting costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$119,000 and \$52,000 for the years ended June 30, 2022 and 2021, respectively.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for year ended June 30, 2021

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2021, from which the summarized information was derived.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Adoption of new accounting standard - gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kinds recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and is being applied on a retrospective basis. The Charter School adopted this standard during the year ended June 30, 2022.

New accounting pronouncement - leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 21, 2022, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

NOTE B: LIQUIDITY AND AVAILABILITY

Bronx Academy of Promise Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School has at its disposal cash that is used to meet its ongoing operating needs.

For the purpose of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, facility upkeep, and administrative services, as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE B: LIQUIDITY AND AVAILABILITY, Cont'd

The following financial assets could readily be made available within one year of the statement of financial position date to meet general expenditures:

	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
Cash and cash equivalents	\$ 9,989,922	\$ 9,790,987
Grants and contracts receivable	<u>1,225,866</u>	<u>809,310</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 11,215,788</u>	<u>\$ 10,600,297</u>

NOTE C: NET ASSETS

Net assets without donor restrictions are as follows:

	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
Undesignated	\$ 9,507,932	\$ 9,150,921
Invested in property and equipment	<u>649,905</u>	<u>348,149</u>
	<u>\$ 10,157,837</u>	<u>\$ 9,499,070</u>

NOTE D: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
Furniture and equipment	\$ 808,435	\$ 565,916
Computers	702,212	547,743
Leasehold Improvements	<u>488,555</u>	<u>418,580</u>
	1,999,202	1,532,239
Less accumulated depreciation and amortization	<u>1,349,297</u>	<u>1,184,090</u>
	<u>\$ 649,905</u>	<u>\$ 348,149</u>

At June 30, 2022 and 2021, there was approximately \$169,000 and \$99,000, respectively, of construction in progress included in leasehold improvements relative to the property located at Cromwell Avenue. Construction in progress is stated at cost. No provision for amortization is made on construction in progress until such time as the relevant assets are completed and put into use.

Total depreciation and amortization expense was \$165,207 and \$82,107 for the years ended June 30, 2022 and 2021, respectively.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE E: SCHOOL FACILITY

During 2012 the Charter School entered into a lease with a third party for building space located at 1349 Inwood Avenue, Bronx NY, commencing on August 1, 2012. The sixteen-year lease calls for a 3% increase in rent payments each year through July 2028. The lease requires a security deposit of \$500,000 which is included in the accompanying statement of financial position at June 30, 2022 and 2021. Rent expense for this lease for the years ended June 30, 2022 and 2021 was \$1,595,622 and \$1,615,421, respectively. Included in the lease agreement was a requirement for the landlord to build a space adjacent to the school building. Since it was not completed, the Charter School received a rent reduction of \$150,000 for the years ended June 30, 2022 and 2021. The Charter School also entered into an informal rental agreement for a playground during the years ended June 30, 2022 and 2021 which is not included in the future maturities below.

Future expected minimum payments for this lease is as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2023	\$ 1,725,930
2024	1,777,708
2025	1,831,039
2026	1,885,970
2027	1,942,549
Thereafter	<u>2,167,967</u>
	<u>\$ 11,331,163</u>

During 2021, the Charter School entered into a twenty-year lease with a third party for building space located at 1366 Cromwell Avenue, Bronx NY, scheduled to commence on August 1, 2023 or when the delivery conditions are met. The rent will be based on a rate of \$40 per square foot. Square footage of the space is determined to be approximately 50,000. The lease requires a security deposit of \$1,000,000 which is included in the accompanying statement of financial position at June 30, 2022 and 2021. Future minimum lease payments have not yet been determined.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE F: OPERATING LEASES AND COMMITMENTS

The Charter School entered into a non-cancelable lease agreement for office equipment through June 2024. In October 2021, the Charter School terminated the lease and entered into a new non-cancelable lease agreement for office equipment through June 2026 with a new lessor. In connection with this new lease, the new lessor reimbursed the Charter School for the lease buyout costs. Lease expense was approximately \$51,400 and \$20,500 for the years ended June 30, 2022 and 2021, respectively. Future expected minimum payments for this lease are approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2023	\$ 34,500
2024	34,500
2025	34,500
2026	<u>34,500</u>
	<u>\$ 138,000</u>

NOTE G: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE H: CONCENTRATIONS

At June 30, 2022 and 2021, approximately 93% and 94% of receivables are due from federal agencies related to certain grant programs.

For the years ended June 30, 2022 and 2021, approximately 82% and 89% of total operating revenue and support came from per-pupil funding provided by New York State through the New York City School District, respectively. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located. For the years ended June 30, 2022 and 2021, approximately 17% and 10% of total operating revenue and support came from federal agencies related to certain grant programs, respectively.

NOTE I: RETIREMENT PLAN

The Charter School sponsors two defined contribution 401(k) plans covering all eligible employees depending on their participation in a collective bargaining agreement. The Charter School matches up to 6% of each employee's annual compensation not to exceed the employee's salary deferral amount for each plan. For the years ended June 30, 2022 and 2021, employer contributions totaled \$238,917 and \$234,341, respectively.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE J: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include rent, repairs and maintenance which are allocated on a square footage basis, as well as salaries, benefits, payroll taxes and others which are allocated on the basis of time spent in each functional category or program.

NOTE K: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School’s financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2023.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$946,521 and \$217,244 of revenue relative to ESSER grants during the years ended June 30, 2022 and 2021, respectively.

NOTE L: RENEWAL PROCESS

The Charter School is currently in the process of renewing its charter by the New York State Board of Regents. The Charter currently expires June 30, 2023. The renewal process includes review by the New York City Department of Education (NYCDOE) of various operational and governance aspects, including fiscal health and internal controls, board governance, and academic performance. Upon review of the application and results, NYCDOE will determine if the charter should be renewed and if so, for how long. Successful charter renewals can range from one to five years. At this time, management of the Charter School expects the charter to be renewed.



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for September 1, 2022 to September 30, 2022

Account number:

BRONX ACADEMY OF PROMISE CHARTER SCHOOL ESCROW

Account summary

Beginning balance on September 1, 2022	\$70,000.00
Deposits and other credits	0.00
Withdrawals and other debits	-0.00
Checks	-0.00
Service fees	-0.00
Ending balance on September 30, 2022	\$70,000.00

of deposits/credits: 0

of withdrawals/debits: 0

of items-previous cycle¹: 0

of days in cycle: 30

Average ledger balance: \$70,000.00

¹Includes checks paid, deposited items and other debits

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SSM-01-22-2466.B | 4016001

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Agatha Akyere

Name of Charter School Education Corporation:

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

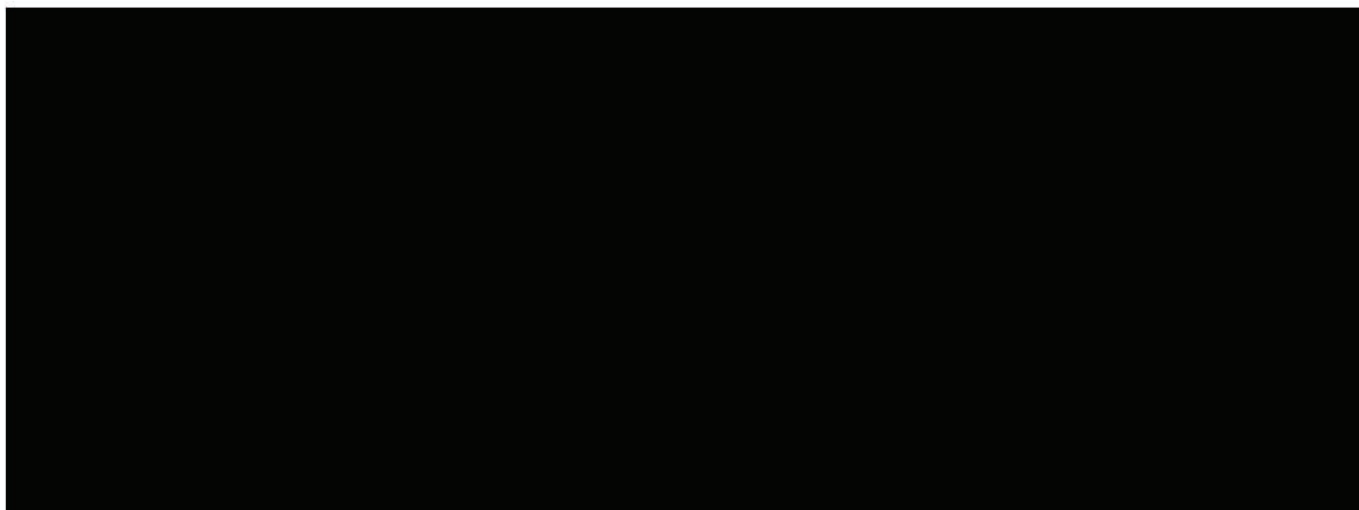
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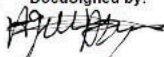
- Agatha Akyere

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6/23/2022

Signature

Date

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Milca Meyer

Name of Charter School Education Corporation:

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Bronx Academy of Promise Charter School

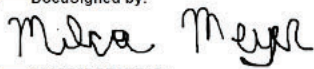
- Milca Meyer

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Business Address:



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6/26/2022

Signature

Date

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kevin Kearns

Name of Charter School Education Corporation:

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

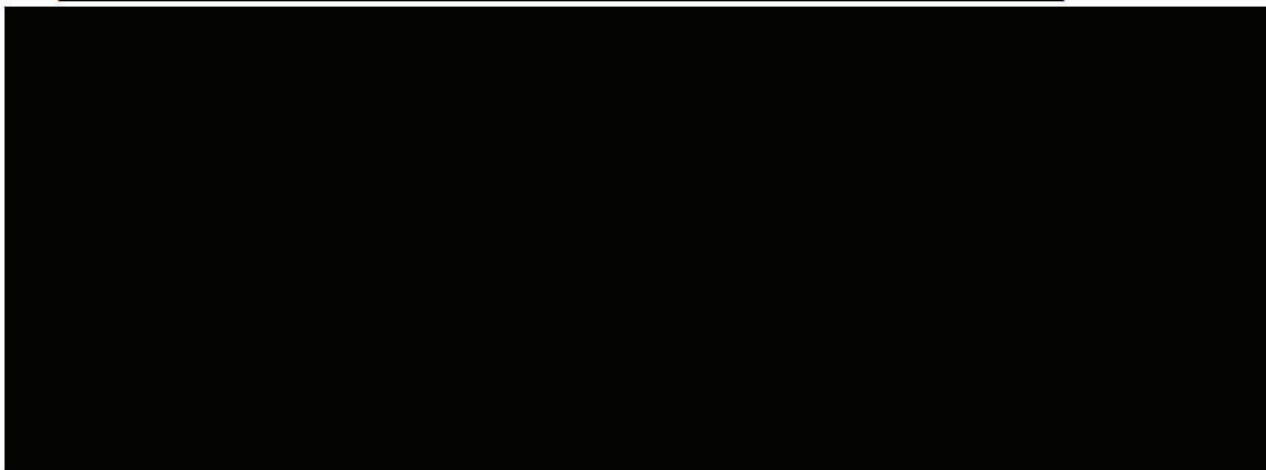
Bronx Academy of Promise Charter School

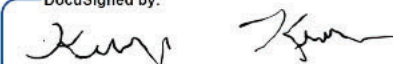
- Kevin Kearns

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Dennis Yan Chi Size

Name of Charter School Education Corporation:

Bronx High School of Promise

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

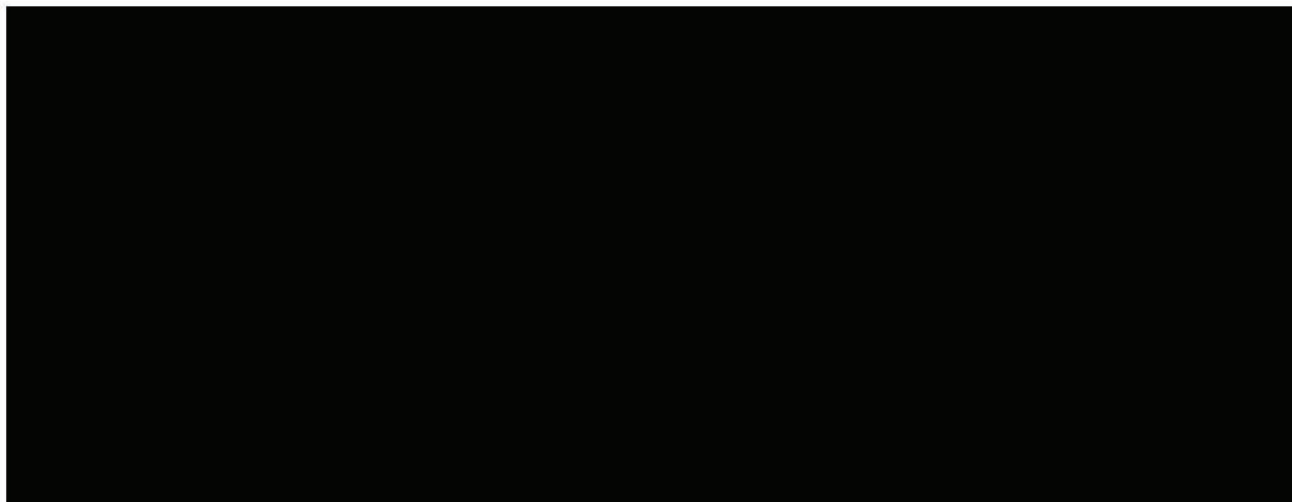
Bronx High School of Promise

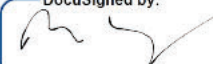
- Dennis Yan Chi Size

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Rev. Dr. Michael Carrion

Name of Charter School Education Corporation:

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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None

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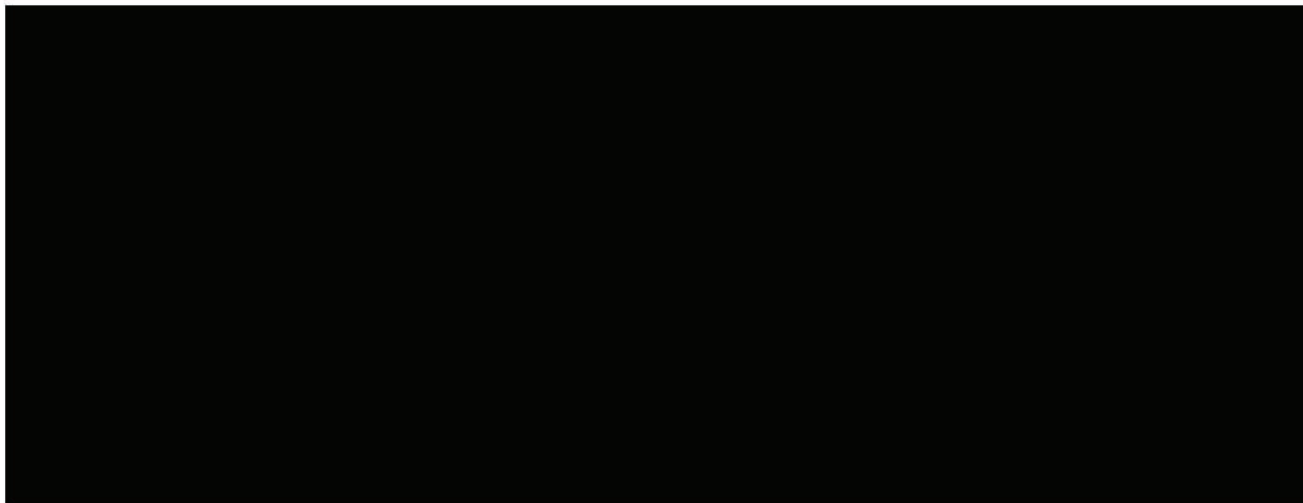
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Michael Carrion
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6/23/2022

Signature

Date

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Carlubi Rojas

Name of Charter School Education Corporation:

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

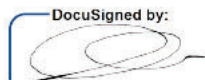
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE BOARD HELD
July 13, 2021

Location: Online via Zoom.com

Present: Rev. Dr. Michael Carrion, Milca Meyer, Kevin Kearns, and Carlibi Rojas

Excused: Agatha Akyere, and Dennis Sze

Minutes: Rev. Dr. Michael Carrion called the meeting into session at 6:05 pm

I The minutes of the Board meeting held on June 8, 2021 were adopted by the board.

II. Opening Remarks.

- Rev Dr Michael Carrion opened the meeting with opening welcome remarks.
-

III. Principal Schiraldi presented the School Leader's Report:

Enrollment

Current Enrollment—589 Total Students

Special Education – 119 students –20%

ELL – 70 students – 11.8%–18.4%

Board expressed efforts on increasing our ELL numbers

Administration is looking to market to

- Summer schools
- Area Programs

Staff Updates/Changes

New Openings

- 2 Kindergarten Teachers (New)
- 6th grade Special Ed. Teacher (New)
- AIS Teacher for Kindergarten (New)
- School Psychologist (NEW)
- SETTS Teacher (New)
- K-2 Instruction Coach (New)
- Dean of Students/Afterschool Director (New)
- 3 Lunch Room/ TA's (Support for First graders)

Vacant

- 2nd grade Teacher (Vacant)
- 5th grade Teacher (Vacant)
- 6th grade Teacher (Vacant)
- 6th Grade Teacher special education teacher (Maygen Garcia-Duncan)
- 8th grade Math Teacher (Vacant)

- 7th/8th grade Special ed. Teacher for ELA/S.S. (Vacant)
- 7th/8th grade Special ed. Teacher for Math/Science (Vacant)
- Technology/STEM Teacher (Vacant)

Equity Teams

- Presented by Amy Astor & Rachel Osias
- Presentation board to start this at BAOP
- Volunteers to be self motivated for the Equity Teams to be successful and the launch to be effective
 - **Goals**
 - Understanding the school community and culture that we serve
 - Using this knowledge to appropriately address certain situations
- BAOP Board is supportive of what equity teams will bring to the students at BAOP - the intentail efforts of addressing known blind spots around equity that out students face daily
- BAOP Board is asking that the Ms. Astor and Ms. Osiaa to provide us with a Equity Team execution plan and timeline
- BAOP recommends outreach to Dr. Kristina Edmonson, and Dr. Deney Pierre for support and advice on standing up this process for BAOP
-

Business/Financial Updates - N/A

School Celebrations/Events

- BAOP is having a Picnic Open House - Monday, July 26, 2021 (10 AM - 1 PM) Tour, Slide Show, Onsite acceptance and enrollment within minutes, food and refreshments
 - Raffle Prize - Board recommend instead of first place prize 75 inch television instead of a kindle
- Administration to improve communication with the BAOP board on major events (i.e. fundraising events, scholarship events etc...) happening at the school.
- Ms. Schilraidi and Jessica will be the point of contact to ensure the board is informed of communication

IV. Executive Directors Report

- N/A

V. Business Office Report

- N/A

VI. Unfinished Business

- N/A

VII. Public Expressions

- N/A

Board President made a motion to move to executive session and seconded by Carlibi Rojas at 7:44 PM.

**BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE BOARD HELD
August 30, 2021**

Location: Online via Zoom.com

Present: Rev. Dr. Michael Carrion, Milca Meyer, Agatha Akyere, and Dennis Sze

Excused: Carlibi Rojas, and Kevin Kearns

Minutes: Rev. Dr. Michael Carrion called the meeting into session at 7:00 pm

I The minutes of the Board meeting held on July 13, 2021 were adopted by the board.

II. Opening Remarks.

- Rev Dr Michael Carrion opened the meeting with opening welcome remarks.

III. Principal Schiraldi presented the School Leader's Report:

Enrollment

94 Enrolled in the summer book club program (70% attendance)

School Enrollment (as of July 13, 2021)		
Enrollment	Total	% of total
All Students	589	N/A
Special Education	119	20%
English Language Learners	70	11.8% Target

Staff Updates/Changes

The Board discussed at length concern of Staff changes.

- Impacting schools all over
- New school opening in neighboring area

The Board would like to see more intentional efforts overall on marketing the school.

- Parent Coordinator to assist with the marketing efforts for BAOP (AP to follow-up)

	Staff Updates/Changes		
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#	New Openings (Since prev mtg)	New Appointments		Released (as of August 2021)
1	Chef	3 TA's for Classroom	L. Smith K. Hamoui E Wilson	Chef
2	2nd Grade Teacher	3rd Grade Teacher	D. Kelly	K-2 ELL Teacher
3	5th Grade Teacher	1st Grade Special Ed Teacher	S Masterson	4th Grade Special Ed Teacher
4	6th Grade teacher	4th Grade	S McMahon	6th grade Teacher
5	7th/8th grade ELA SS special Ed Teacher	6th Grade Teacher	R. Krueger	7th/8th Grade SS Teacher
6	7th/8th grade Math/Science special Ed Teacher	6th Grade Teacher	M. Duncan	2nd Grade Special ED Teacher
7	7th/8th grade Social Studies special Ed Teacher			K-8 Music Teacher
8	7th/8th grade Science special Ed Teacher			
9	STEM Teacher			
10	School Psychologist			
11	K-2 Instruction Coach			
12	8-10 After School Staff			

COVID Update

- Reopening plan is being discussed by Lyle/Miles - Guidelines will be finalized and communicated
- Proof of vaccination (current DOE Policy) will be invoked
- HR will manage and track the verification of vaccination
- NYC DOE Industrial Engineer - Assessed all rooms classrooms, ventilation etc. - received the ok that ventilation for the school is good
- Indicated that that they are good with the preventative measures we have in place

Business/Financial Updates

Jackvony held a discussion Jeff and Z (occurred on 8/17/21)

Currently Paperwork is being processed for approvals

- Progress check was done on the building and further documentation is going to be sent to the building department. Haven't been sent document
- Preliminary draft drawings were sent to DOE and no issues were identified
- Upcoming - Spring (foundations), Winter (Main build)

School Celebrations/Events

- N/A

IV. Executive Directors Report

- N/A

V. Business Office Report

- N/A

VI. Unfinished Business

- N/A

VII. Public Expressions

- N/A

Board President made a motion to move to executive session and seconded by Milca Meyer at 7:40 PM.

**BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE BOARD HELD
September 14, 2021**

Location: Online via Zoom.com

Present: Rev. Dr. Michael Carrion, Milca Meyer, Carlibi Rojas, and Kevin Kearns

Excused: Agatha Akyere, and Dennis Sze

Minutes: Rev. Dr. Michael Carrion called the meeting into session at 7:04 pm

I The minutes of the Board meeting held in August 2021 were adopted by the board.

II. Opening Remarks.

- Rev Dr Michael Carrion opened the meeting with opening welcome remarks.

III. Principal Schiraldi presented the School Leader's Report:

Attendance

-Need this Information

Enrollment

School Enrollment (as of October 2021)		
Enrollment	Total	% of total
All Students	588	N/A
Special Education	113	19.2%
English Language Learners	70	12%

IV. Staff Updates/Changes

- Released—
 - 2 Secretaries
 - Permanent Substitute (3rd Grade Leave Replacement)
- Hired—
 - 7/8th grade Social Studies Teacher – Thomas Egan
 - K-8 - Music – Omar Ore Quinones
- We are still looking to hire for the following positions:
 - 2 Secretaries

- Chef
- K-2 ELL Teacher
- 2nd grade teacher
- 5th grade teacher
- 6th grade teacher
- 7th/8th grade ELA/S.S. special ed. Teacher
- 7th/8th grade Math/Science special ed. Teacher
- S.T.E.M. teacher
- School Psychologist
- K-2 Instruction Coach
- 8-10 Afterschool Staff

Professional Development

- ELA - Update from the ELA Academic Coach- Ms. Jimenez
- Math – Update from the Math Coach – Ms. Arshravan
- Restorative Practices & Social Emotional (SEL) – Update from the Dean, Ms. Osias & the Assistant Principal, Mr. Parrino

Curriculum and Instruction

- The Math Readiness Assessment is being administered this week. Teachers will use their data from this assessment, along with the iReady Diagnostic, to create their guided math groups.
- Teachers have begun assessing each student one on one using the Fountas and Pinnell Reading Assessment in order to identify each student's reading level. Teachers will use the data from this assessment, along with the iReady Diagnostic, to form their guided reading groups.
- The ELL teachers are currently administering the NYSITELL Assessment to assess the English Language Level of new students whose home or primary language is other than English. Since this was not given last year due to being remote, students who were new to BAOP last year are also being assessed.
- Teachers will be administering the iReady Benchmark Diagnostic as soon as classroom laptops are all programmed and distributed to classrooms.

School Celebrations/Events

- Thursday, September 9th – First Day of School
- Thursday, September 9th – All students received their free classroom supplies the school had purchased
- Monday, September 13^h – Friday, September 17th – School Audit

Covid-19 Safety Measures

- Update from Mr. Parrino and Ms. Rivera
- Went over Staff and Student Covid Testing Protocols and Procedures
- Explained ways the school is making the building safe for instruction

Business Office Report

- Annual audit to be completed in the beginning of October – Will update at next Board Meeting

VI. Executive Directors Report

- Discussed possible issues with the building during expansion such as painting, street parking and other items.
- Will meet with developers on possible solutions with the assistance of Q.

VII. Unfinished Business

- Board made notice of the importance of the Administration and Union Leadership's ability to work together on issues before bringing a grievance to the Board of Directors. Board members were in favor of a chain of command in which staff needs are met directly from conversations with Administration or Union Leadership and Administration. Monthly meetings between Administration and Union Leadership will take place.

VIII. Public Expressions

- N/A

Board President made a motion to move to executive session and seconded by Carlivi Rojas at 8:12 PM.

**BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE BOARD HELD
October 12, 2021**

Location: Online via Zoom.com

Present: Rev. Dr. Michael Carrion, Milca Meyer, Carlibi Rojas, and Kevin Kearns

Excused: Agatha Akyere, and Dennis Sze

Minutes: Rev. Dr. Michael Carrion called the meeting into session at 7:13 pm

I The minutes of the Board meeting held in August 2021 were adopted by the board.

II. Opening Remarks.

- Rev Dr Michael Carrion opened the meeting with opening welcome remarks.

III. Principal Schiraldi presented the School Leader's Report:

Attendance

- Principal Schiraldi informed that system updates were in progress

Enrollment

School Enrollment (as of October 2021)		
Enrollment	Total	% of total
All Students	594	N/A
Special Education	118	19.8%
English Language Learners	72	12%

Increased our ELL students at the K Level. In the future we continue to go to Head Start

- Dr. Rev Carrion requested the following for ELL Students:
 - Reminder: Target 25%
 - Strategy presentation at the November 2021 board meeting
 - Include plan and who is going to be accountable for the outreach, as well as key schools/community organizations that will be targeted
 - Role of the parent coordinator in the recruitment of ELL students

IV. Staff Updates/Changes

New Appointments	
Position	Filled by
Operations Associate – Claron Harvey	Claron harvey

K-8 – S.T.E.M. – Travion Joseph	Travion Joseph - 1st day 10/12/2021
2nd grade teacher – Marciana Baltazar	Maricana Baltazar
5th grade teacher – Tisje’ Pediford	Tisje Pediford
7th/8th grade ELA/S.S. Special ed. Teacher – Keith Robbins	Keith Robbins
7th/8th grade Math/Science Special ed. Teacher – Jeanna Groce	Jeanna Groce
School Psychologist – Kelsie Morales-Rojas	Kelsie Morales-Rojas
Openings (as of October 12, 2021)	
Position	Notes
Secretary/Operations Associate	
K-2 ELL Teacher	
6th grade teacher	
K-4 Guidance Counselor	
2 TAs	
Permanent Substitute	
Chef	
3 - Afterschool Staff	
Released (as of October 12, 2021)	
Position	Notes
TA	NYS Mandate - Opted to resign instead of getting vaccinated
K-4 Guidance Counselor	NYS mandated - Ms. Melendez - Not Vaccinated

Ready Training and Assessment

- Staff Training conducted
- Student Assessments are in progress - additional updates to be provided in November Board meeting
- Initial concerns about the learning gaps that have resulted due to the 1 year and 1/2 pandemic
 - School Plans to devise a plan with the data teams on all fronts

Afterschool program - Rachel Oasis

- 49 Student Enrollment
- Successful outcomes so far and additional applications are being reviewed
- 3 additional staff is required
- Program Includes:

- Homework and Snack
- Engineering program (Scratch coding program)
- Take to film (5th graders) - students will submit film product at the end of 6 weeks
- Chess - a lot of involvement from students
- Science - 4 types of science (Mini science fair)
-

Covid-19 Safety Measures – Mr. Parrino

- All staff were mandated to be vaccinated by Monday, October 4, 2021. No one who is unvaccinated is permitted into the building
- Ms. Schiraldi, Lyle Zuckerman, Miles from UFT and Mr. Parrino have been meeting to finalize the agreement
- Student Covid testing - 140 (all negative)
- Staff Weekly Covid Testing continue (targeting 20%)

V. Business Office Report

- Annual audit completed in the beginning of October - Meeting to discuss with the finance team next week
- ARP Funding application and plan is completed - On BAOP website
 - adding Uniform Gift Cards and Book Bags
- CSBN Financial Update – Tia Murphy
 - First year with MMB (2 weeks time frame) - No material findings
 - EOY with good surplus
 - Only issues is the vacant positions (Aggressive hiring is required Administration

VI. Executive Directors Report

- Discussed with Jeff and Z (50% approval of drawings)
- 3 outstanding items
 - **Drawing Inclusion** - What he is including in the drawings for the building (Opening and exiting for the building
 - **9 ft ceilings** - Concern that current projections are less than 9 and that is required for the classrooms.
 - Need to monitor closely as this specific needs to be incorporated in the drawings
- Preschool Applications are due to DOE by Oct 22, 2021 - Mrs. Jackovny is working on meeting the deadline
- The board has been requesting a timeline of the building project
 - Z has stated previously the completion of the project is August 2023
 - The Board has requested repeatedly for a Building Project timeline
- Given the timeframe for the completion, we need to have a backup incubation space to mitigate potential risks that the building is not fully complete by August 2023

VII. Unfinished Business

- N/A

VIII. Public Expressions

- N/A

Board President made a motion to move to executive session and seconded by Carlibi Rojas at 8:02 PM.

**BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE BOARD HELD
November 9, 2021**

Location: Online via Zoom.com

Present: Rev. Dr. Michael Carrion, Milca Meyer, Carlibi Rojas, Agatha Akyere, and Kevin Kearns

Excused: Dennis Sze

Minutes: Rev. Dr. Michael Carrion called the meeting into session at 7:03 pm

I The minutes of the Board meeting held in October 2021 were adopted by the board.

II. Opening Remarks.

- Rev Dr Michael Carrion opened the meeting with opening welcome remarks.

III. Principal Schiraldi presented the School Leader's Report:

Attendance

- Principal Schiraldi informed that system updates were in progress and these updates are reflective of the updates

Enrollment

School Enrollment (as of October 2021)		
Enrollment	Total	% of total
All Students	588	N/A
Special Education	120	20.4%
English Language Learners	72	12.2%

IV. Staff Updates/Changes

New Appointments	
Position	Filled by
6th grade teacher	Ms. Rezina Foulkes
7 th grade TA	Ms. Raina Malik
Lunch/classroom TA	Ms. Jasmin Polanco

Openings (as of October 12, 2021)	
Position	Notes
Secretary/Operations Associate	
K-2 ELL Teacher	
6th grade teacher	
Permanent Substitute	
Chef	
2 - Afterschool Staff	
Released (as of November 9, 2021) - NA	
Position	Notes
Custodian	

Fundraiser

- Annual Scholastic Book Fair which made \$5352.69 (online fair runs until the 14th)
- The Cherrydale Fundraiser ran from mid-September until October 29th and raised \$4292.50

Community Outreach Committee - New Committee - Focused on community outreach and service during the holiday seasons

- Food donations - City harvest donations
- Adopta Family Lottery
- Annual Giving Tree

After School program - Rachel Oasis

- Chess Tournament - Boys and Girls Club - 5 students agreed to participate

Covid-19 Safety Measures – Mr. Parrino

- Covid-19 Safety Protocols agreed upon with the Union
 - Ms. Schiraldi, Mr. Parrino, Lyle Zuckerman, and Miles Trager from UFT have finalized the agreement
 - Presentations outlining details will be sent to the Union
 - Weekly Student Covid testing - Students 305 test conducted(50 a week)
 - Weekly Staff Covid Testing - Staff 105 Test conducted
- Student Vaccinations - Awaiting guidance to inform the BAOP community of the locations to go for student vaccinations (Pop Up Mobile Units)

V. Business Office Report

- None at this time

VI. Executive Directors Report

- PreK application submitted
- Viability assessment in progress
 - Department inquiries are being funneled to complete the assessment
 - 11/12 - Zoom call to provide visual classroom information to complete the assessment
- Outreach to Q about different locations he has available with the proper space BAOP require
- Board: How many square ft per class are we looking for? 540 Sq ft each classroom(~5000 total) - Targeting 8 classes

VII. Unfinished Business

- N/A

VIII. Public Expressions

- None at this time

Board President made a motion to move to executive session and seconded by Kevin Kearns at 7:27 PM.

**BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE BOARD HELD
December 14, 2021**

Location: Online via Zoom.com

Present: Rev. Dr. Michael Carrion, Carlibi Rojas, Agatha Akyere, Kevin Kearns and Dennis Sze

Excused: Milca Meyer

Minutes: Rev. Dr. Michael Carrion called the meeting into session at 7:08 pm

I The minutes of the Board meeting held in November 2021 were adopted by the board.

II. Principal Schiraldi presented the School Leader's Report:

Attendance

- Total: 92.39%; SPED: 91.93%

Enrollment

School Enrollment (as of October 2021)		
Enrollment	Total	% of total
All Students	592	N/A
Special Education	120	20.2%
English Language Learners	70	11.8%

Staff Updates/Changes

New Operations Associate hired: Maritza Ponce; already ATS proficient

Staff Development

- On Friday, December 3rd, the staff received a half day of professional development. (2 sessions)
 - iReady – Monitoring Personalized Instruction and Engagement Through Data Chats
 - Second Step (SEL Program) Presented by Ms. Osias and Ms. Morales
- Teachers have been receiving individual and grade level coaching in Math, ELA, Science and Social Studies weekly from the coaches

Curriculum and Instruction

- Morning tutoring has begun. AIS and ELL teachers are working with small groups of students during breakfast from 8:00 a.m. – 8:30 a.m.
- Afterschool tutoring will begin on January 19th. It will run from 3:30 p.m. - 4:30 p.m. Monday thru Thursday. We will have one class of approximately 20 students on each grade level. Students will be chosen by the grade level teachers.

Academic Achievement Measures

- Coaches created an iReady schoolwide challenge as an incentive. The homeroom class on each grade band that completed the most iReady lessons in a 4-week period won an ice cream sundae party.
- Data Teams continue to focus on the skills each grade has identified as being most needed in ELA and Math.
- Mid-Year assessments in ELA and Math are scheduled to begin on January 3, 2022

Community Outreach

Our committee, led by Ms. Lamar, Ms. Murphy, and Ms. Hernandez, worked very hard planning events to help our families and the community.

- The committee collected nonperishable food donations from staff and students. These donations were picked up by City Harvest, the largest food rescue organization helping to feed New Yorkers who are struggling to put food their tables. As a school, we donated 1500 pounds of nonperishable food.
- The Thanksgiving food lottery, which was funded by staff members and business donations, provided 30 winning families with the items to make a plentiful Thanksgiving Dinner
- The annual Giving Tree for the holidays is in full swing. 76 staff members donated gifts to be given to 108 students that were nominated by teachers and staff.

Covid-19 Safety Measures – Update from Mr. Parrino

- Weekly Student Covid testing
- Weekly Staff Covid Testing
- Student on-site vaccinations

Board moved to Executive Session at 7:40.

Meeting adjourned at 8:05

V. Business Office Report

- None at this time

VI. Executive Directors Report

- PreK application submitted
- Viability assessment in progress
 - Department inquiries are being funneled to complete the assessment
 - 11/12 - Zoom call to provide visual classroom information to complete the assessment
- Outreach to Q about different locations he has available with the proper space BAOP require
- Board: How many square ft per class are we looking for? 540 Sq ft each classroom(~5000 total) - Targeting 8 classes

VII. Unfinished Business

- N/A

VIII. Public Expressions

- None at this time

Board President made a motion to move to executive session and seconded by Kevin Kearns at 7:27 PM.

**BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE BOARD HELD
January 18, 2022**

Location: Online via Zoom.com

Present: Rev. Dr. Michael Carrion, Carlibi Rojas, Agatha Akyere, Kevin Kearns

Excused: Milca Meyer, Dennis Sze

Minutes: Rev. Dr. Michael Carrion called the meeting into session at 7:05 pm

I The **minutes** of the Board meeting held in December 2021 were adopted by the board.

II. Principal Schiraldi presented the School Leader's Report:

-

Enrollment

School Enrollment (as of October 2021)		
Enrollment	Total	% of total
All Students	596	N/A
Special Education	122	20.4%
English Language Learners	70	11.7%

Attendance Rate

December Attendance Rate for Total Enrollment – 90.7%

December Attendance Rate for Special Education Enrollment – 90%

Staff Updates

- Released –
 - 2nd Teacher
 - Operations Associate
- Hired –
- We are still looking to hire for the following positions -
 - K-2 ELL Teacher
 - 2nd Grade Teacher
 - 6th Grade Teacher

- 7th/8th Grade Special Ed. Teacher
- Operations Associate
- Chef
- Custodian

Curriculum and Instruction

- Our school transitioned to Remote Instruction on January 4, 2022, due to excessive absences of both staff and students. On Monday, January 3, 2022, the first day back from the holiday break, 29 staff members (29%) and 115 students (19%) were absent. Substitute teachers are in short supply, so we were only had 8 substitutes that day. The decision was made to send a laptop home with every student and to move to remote instruction for two weeks. During the two weeks of remote instruction, approximately 16 additional staff members tested positive for Covid.
- Morning tutoring continues for AIS and ELL students during breakfast from 8:00 a.m. – 8:30 a.m.
- Afterschool tutoring will begin tomorrow, January 19th. It will run from 3:30 p.m. - 4:30 p.m., Monday thru Thursday. We will have one class of approximately 20-24 students on each grade level. Students were chosen by the grade level teachers.

Academic Achievement Measures

Rev. Carrion asked about the school's ability to gauge the degree of learning loss incurred during the pandemic period:

- Data Teams continue to focus on the skills each grade has identified as being most needed in ELA and Math.
- Mid-Year assessments in ELA and Math are in the process of being administered.
- Administration of the i-Ready Mid-year Diagnostic assessments in reading and math began while students were remote
- Mr. Parrino indicated that, according to diagnostics, the percentage of students performing at least two grades behind decreased from roughly 40% to 20% between September and December
- Rev. Carrion asked that school staff continuously provide comparative information which would document progress over time in bridging the recent learning gap
- Mr. Parrino informed the Board that Promethean Boards have been installed throughout the school and that the teaching staff would soon be trained in their use

Covid-19 Safety Measures – Update from Mr. Parrino & Ms. Rivera

- Weekly Student Covid testing – moving to 20% from 10%
- Weekly Staff Covid Testing – no testing for 90 days after positive case revealed
- Student on-site vaccinations – January 5th
- At Home Rapid Covid Tests

- Ms. Rojas indicated that the local pharmacist we have been engaged is now able to provide vaccinations for our youngest students – coordinating dates

School Celebrations/Events

- Holiday Door/Hallway decorating contest winners
 - (K- 4th) – 2nd grade & 3rd Grade (tied)
 - (5th – 8th) – 5th Grade
- Mr. Check and Mr. Jha held the Boys Basketball Tryouts

III. Business Office/Finance

- Ms. Greene provided a summary of financial results for the period through Dec. 31st, 2021

IV. Ms. Jackvony - Consultant

- Ms. Jackvony indicated that the school has begun to work with Pasek Consulting to prepare for its 5-year renewal review which happens next fall; bi-weekly meetings
- She provided update on Cromwell construction'
- Suggested the Board should consider revamping expansion plans to include a high school given the increasing competition in the area for students as well as fundamental parent demand

V. Public Expressions

- No public expressions given

VI. Executive Session

- The Board voted to move into Executive Session at 7:55pm
- The Board returned to regular session at 8:10pm

The Board voted to adjourn at 8:12pm.

**BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE BOARD HELD
February 8, 2022**

Location: Online via Zoom.com

Present: Rev. Dr. Michael Carrion, Carlivi Rojas, Agatha Akyere, Kevin Kearns

Excused: Milca Meyer, Dennis Sze

Minutes: Rev. Dr. Michael Carrion called the meeting into session at 7:09pm

I The **minutes** of the Board meeting held in January 2022 were adopted by the board.

II. Principal Schiraldi presented the School Leader's Report:

Enrollment

Current Enrollment—596 Total Students

Special Education – 122students – 20.4%

ELL – 70 students – 11.7%

Attendance Rate

January Attendance Rate for Total Enrollment – 89.6 %

January Attendance Rate for Special Education Enrollment – 87.8 %

Staff Updates

- Released –
 - Operations Associate
- Hired –
- We are still looking to hire for the following positions -
 - K-2 ELL Teacher
 - 2nd Grade Teacher
 - 6th Grade Teacher
 - 7th/8th Grade Special Ed. Teacher
 - 1st Grade Leave Replacement (2)
 - Operations Associate (2)
 - Chef
 - Custodian

Staff Development

- Friday, January 28th, Teachers and Teacher Assistants participated in two Professional Development workshops.
 - iReady – “Understanding and Responding to growth Data”
 - o Behavior Management – Presented by Ms. Osias & Ms. Morales

Academic Achievement Measures

- The Mock 3rd-8th grade NYS Assessments are being administered this week. Once scored, teachers will use item analysis to determine which standards and skills to focus on before the actual tests. During Data Team meetings, teachers and administration will work together to plan the strategies which will be implemented in order to help students move to proficiency.
- Mr. Parrino gave a presentation of iReady Data Comparison which shows achievement growth from September to January

School Celebrations/Events

- Monday, January 24th- Friday, January 28th – National School Choice week.
 - Parents received a calendar for the week with the daily theme. Gifts were given each day to the parents that came to the school to drop their children off in the morning. This year the gifts included a fleece scarf with the school logo, a travel mug with the school logo filled with coffee, tea or hot chocolate, a tote bag with the school’s name, address, phone number & web address, and a “breakfast to go”. Each gift went along with the daily theme.
 - Students participated in various student choice activities on Friday, January 28th in their homeroom classes.
 - Glee Cub learned this year’s School Choice Dance and created a video presentation which was sent out to all classes to view and posted on Class Dojo for our families to see.
- Monday, January 31st, Parent Workshop presented by Ms. Morales, “Buddies, Not Bullies.”
- February 2nd & 4th, Parent Literacy Workshop presented by Ms. Jimenez, “Strategies to Help Your Struggling Reader at Home.”
- A similar module for Mathematics will be scheduled next month
- Friday, February 4th – 2nd Quarter Report Cards were sent home.
- Monday, February 21st- February 25th – School will be Closed for Mid-Winter Recess.

Covid-19 Safety Measures – Mr. Parrino

- Covid testing & Vaccinations

- Vaccinations for students 12 and older will be offered at the school on Wednesday, February 16th, and the 2nd shot will be given on Wednesday, March 9th.
- Expanded student testing to 20% level or about 80 per week

III. Consultant Updates

1. Nora Clancy from Pasek Consulting made a presentation on the upcoming renewal process

- Next year is 5th year of term
- NYC DOE will assess and give recommendation to Regents
- Discussed conditions attached to last renewal- 3 conditions partially met
- Renewal milestone dates through April 2023 discussed
- Revision process outlined
- Deadline estimated as Sept 1 2022 to submit application
- Rev. Carrion pointed out that the effects of the two year pandemic are impacting results – it is not “business as usual”; Ms. Clancy indicated that the DOE is factoring this in to the interpretation of results

2. Ms. Jackvony – Update on Preschool application process

- Interview happened last Tuesday
- Described interview questions and key points made
- Will hear back soon from DOE

Rev. Carrion put forward a motion authorizing Senior Management and our Consultant to move forward on the proposal to expand enrollment through a High School; seconded by Ms. Rojas and unanimously approved by the Board.

IV. Public Expressions

- No public expressions given

V. Executive Session

- The Board voted to move into Executive Session at 7:52pm
- The Board returned to regular session at 8:10pm

The Board voted to adjourn at 8:18 pm.

**BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE BOARD HELD
March 9, 2022**

Location: Z-----m

Present: Milca Meyer, Carlibi Rojas, Agatha Akyere, and Kevin Kearns

Excused: Dennis Sze, and Rev Michael Carrion

Minutes: Rev. Dr. Michael Carrion called the meeting into session at 7:14pm

I The **minutes** of the Board meeting held in February 2022 were adopted by the board.

II. Principal Schiraldi presented the School Leader's Report:

Enrollment

Current Enrollment—591 Total Students

Special Education – 122 students – 20.6%

ELL – 75 students – 12.6%

Attendance Rate

Attendance Rate for Total Enrollment – 93.8 %

Attendance Rate for Special Education Enrollment – 92.1 %

Staff Updates

- Released –
- Operations Associate
- Hired – Operations Associate - Ms. Sharen Porter
-
- We are still looking to hire for the following positions -
 - K-2 ELL Teacher
 - 2nd Grade Teacher
 - 6th Grade Teacher
 - 7th/8th Grade Special Ed. Teacher
 - 1st Grade Leave Replacement (2)
 - Operations Associate (2)
 - Chef
 - Custodian

Staff Development

- Friday, March 4th, Teachers and Teacher Assistants participated in two Professional Development workshops.
 - iReady – “iReady, Engaging Students Action Plan”
 - Promethean Board Training

Academic Achievement Measures

- During Data Team meetings, teachers and the coaches have been working together to analyze data from the mock assessments and plan the strategies to be implemented to help students move towards proficiency.

School Celebrations/Events

- Monday, February 14th - P.S. I Love You Day and the kickoff of Kindness Week
- Tuesday, February 15th – 100th Day of School – Ms. Arshavan & the Math Committee planned various activities
 - Every 100 students & Every 100 Minutes - Goody Bag was provided to the students
 - Math/EIA/ History lessons were embedded in the day
 - Staff were dressed as 100 Year olds - Roaring 20's theme was also represented
 - Students enjoyed these festivities
- Monday, February 21st- February 25th – School was Closed for Mid-Winter Recess.
- Tuesday, March 1st – Kindergarten and 8th grade picture day
- Wednesday, March 2nd – Read Across America Day – Ms. Jimenez & the Literacy planned various activities
 - Invited all administration and students and staff. Full engagement and administration would like to advocate do it again as it was a great success
- Thursday, March 3rd – BAOP Virtual PTO Relaunch – Ms. Jackvony led this PTO evening event

Covid-19 Safety Measures – Mr. Parrino

- Covid testing & Vaccinations
 - Monday 3/7 - Optional Mask
 - Surveyed schools/families and noticed 75%-80% continued to wear the mask - Masks are gradually becoming less as they started getting comfortable
 - Preventative measures are still in place - Rapid testing and testing checks

III. Consultant Updates

1. Ms. Jackvony –Relaunching PTO - 25 Families attended meeting and Interacted - Parents were engaged and enjoyed the experience

Administrative Board for PTO - Formalizing the administration for PTO to be targeted the end of April 2022

Update on Preschool application process - Target 54 students (Only 18 schools - 1 Class) have been authorized

- Need to submit the budget as a next step
- and additional paperwork required to move forward

Work is ongoing to finalized the introduction of the preschool

IV. Public Expressions

- No public expressions given

V. Executive Session

- The Board voted to move into Executive Session at 7:30pm
- The Board returned to regular session at 7:41pm

The Board voted to adjourn at 8:51 pm.

**BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE BOARD HELD
April 12, 2022**

Location: Z-----m

Present: Carlibi Rojas, Rev. Michael Carrion, Kevin Kearns, and Dennis Sze

Excused: Agatha Akyere, Milca Meyer

Minutes: Kevin Kearns called the meeting into session at 7:06pm

I. The **minutes** of the Board meeting held March 9, 2022 were adopted unanimously by the Board

II. **Principal Schiraldi presented the School Leader's Report:**

Enrollment

Current Enrollment—589 Total Students

Special Education – 122 students – 20.7%

ELL – 75 students – 12.7%

Attendance Rate

March Attendance Rate for Total Enrollment – 94.6 %

February Attendance Rate for Special Education Enrollment – 93.8 %

Staff Updates

- Released – 8th Grade Math Teacher
- Hired –
 - 2nd Grade Teacher – Jennifer Depippo
 - Chef – Brian Rodriguez
 - 6th grade Leave Replacement/K-2 ELL Teacher
- We are still looking to hire for the following positions -
 - 7th/8th Grade Special Ed. Teacher
 - Operations Associate (1)
 - Custodian

Academic Achievement Measures

- NYS 3rd – 8th grade ELA Assessments were administered on Tuesday, March 29th & Wednesday, March 30th

- Teams of teachers, together with Ms. Schiraldi, Ms. Jackvony, Ms. Jimenez and Dr. Jane Spielman worked to score the NYS ELA Assessments in grades 3-8 at the Marriott Hotel in the Bronx.

School Celebrations/Events

- Wednesday, March 9th & Monday, April 11, 2022 –Vision Screening by Eyes on Education
- Wednesday, March 16th – 6th – 8th grade Parent Meeting
- Thursday, March 17th – Parent/Teacher Conferences – 433 parents attended (75%)
- Thursday, March 24th & Friday, March 25th – Math Parent Workshop, *Helpful Strategies to Support Your Child* conducted by Ms. Arshkavan
- Friday, April 1st – 2022/2023 Lottery (693 applicants, 40 already enrolled)
- Monday, April 11th – PTO Event – Voting
- Tuesday, April 12th – *Kindergarten Rodeo* ... Registration/Screening

Authorizer Communications

- May 6th – Pre-visit call ... Schiraldi and Jackvony with Laurie Hazely; preparing with help of Pasek Consulting
- June 1st – Pre-renewal visit.

BAOP Sports Update

- Mr. Parrino – DASA policy update
- Successful end to basketball season – first post pandemic
- June 30th deadline on budget, including new Pre-K budget
- MMB to conduct audit this year (Sept 12th official audit)

Business Update

- Candace Greene & CSBM delivered quarterly summary
- Finalizing 990
- CSBM provided traditional summary

III. Consultant Updates

- Ms. Jackvony – notified that we are authorized for 1 class for Pre_K; reviewing facilities options for 18 children
- Discussions regarding High School continue- brand will amplify our traditional K-8 branding
- PTO Executive Board formed; election held April 11th; First meeting May 6

IV. Public Expressions

- No public expressions given

V. Executive Session

- The Board voted to move into Executive Session at 7:52pm
- The Board returned to regular session at 8:51pm

The Board voted to adjourn at 8:52 pm.

**BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE BOARD HELD
May 10, 2022**

Location: Z-----m

Present: Carlibi Rojas, Rev. Michael Carrion, Kevin Kearns, Milca Meyer, Agatha Akyere

Excused: Dennis Sze

Minutes: Kevin Kearns called the meeting into session at 7:03pm

I. The **minutes** of the Board meeting held April 12, 2022 were adopted unanimously by the Board

II. **Principal Schiraldi presented the School Leader's Report:**

Enrollment

Current Enrollment—589 Total Students

Special Education – 122 students – 20.7%

ELL – 76 students – 12.9%

Attendance Rate

March Attendance Rate for Total Enrollment – 94.6 %

February Attendance Rate for Special Education Enrollment – 93.7 %

Staff Updates

- Released –
 - 6th grade Leave Replacement/K-2 ELL Teacher
- Hired –
 - Operations Associate - Ms. Valdez
- We are still looking to hire for the following positions -
 - 7th/8th Grade Special Ed. Teacher
 - 8th Grade Math Teacher
 - K-2 ELL Teacher

Academic Achievement Measures

- NYS 3rd – 8th grade Math Assessments were administered on Tuesday, April 26th & Wednesday, April 27th

- Teams of teachers, together with Ms. Schiraldi, Ms. Jackvony, Ms. Arshravan and Dr. Jane Spielman worked to score the NYS Math Assessments in grades 3-8 at the Marriott Hotel in the Bronx.

School Celebrations/Events

- Wednesday, April 13th – 7th grade Parent workshop on the H.S. Process
- Thursday, April 14th – 3rd quarter report cards went home
- April 15th – April 22nd – Spring Break
- Friday, April 29th – Parent Workshop – Building Positive Relationships with Your Child
- Wednesday, May 4th – 8th grade Parent Meeting on upcoming 8th grade activities
- Monday, May 9th – Friday, May 13th – Staff Appreciation Week

Authorizer Communications

- May 6th – Pre-visit call ... Schiraldi, Jackvony and Parrino with Laurie Hazely.
- June 1st – Pre-renewal visit.

III. Assistant Principal Report

- Mr. Parrino provided and update
- Recent increase in students testing positive for Covid
- Following DOE protocols; low staff transmission
- Girls volleyball team began season of Friday
- Board meeting will be held in person starting June 10th
- Board voted unanimously to meet June 7th

IV. Academic Director Report

- Ms. Jackvony – Update on Renewal Process
- ELL % item of focus for renewal package
- Expectations for visit on June 1st
- ACR report due Friday
- Pre-K application; submitted budget; waiting for visit; 18 seats

V. Public Expressions

- No public expressions offered

The Board moved into Executive Session at 7:21pm

The Board returned to Regular Session at 8:20pm

The Board adjourned the Regular Session at 8:21pm

**BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE SPECIAL BOARD HELD
June 29, 2022**

Location: Online via Zoom.com (Cameras ON)

Present: Rev. Dr. Michael Carrion, Carlibi Rojas, Milca Meyer, and Kevin Kearns

Excused: Milca Meyer, Dennis Sze

Minutes: Rev. Dr. Michael Carrion called the meeting into session at 6:05pm

I. Fiscal Year Budget Vote

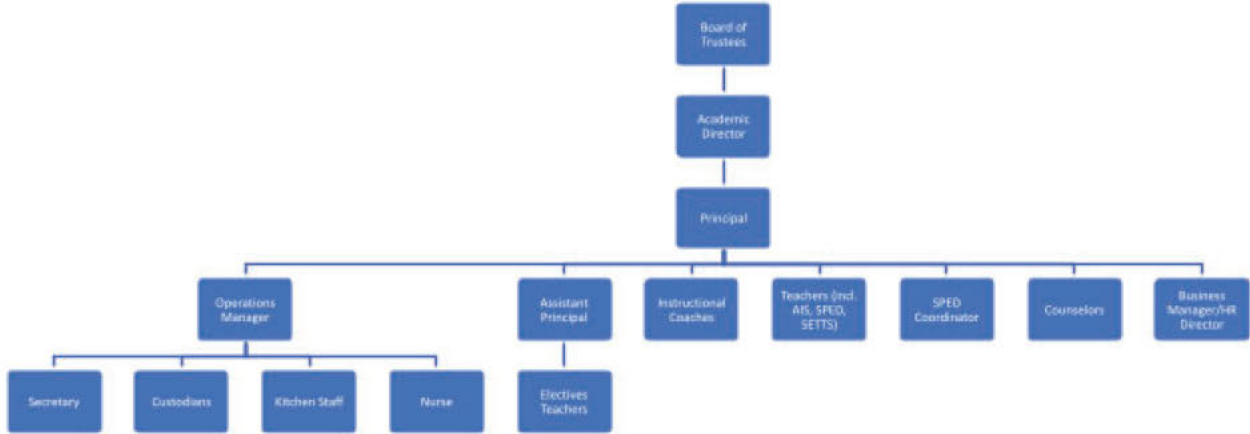
- 2022-2023 BAOP Budget was reviewed and unanimously approved by the BAOP Board

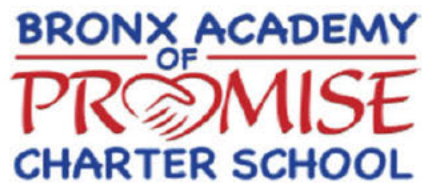
II. New Board Members

- Glenn Corwin retired from BAOP as of June 2024. He expressed interest in joining the board
- BAOP current Board agrees his Special Education background would be good for the board. We will undergo the normal assessment process with a resume and interview and invite him to the August Board meeting
- Board also recommended another board candidate that is from the community and an accomplished IT professional. The Board asks that a resume be submitted for review and an interview will follow.

The Board voted to adjourn at 6:20 pm.

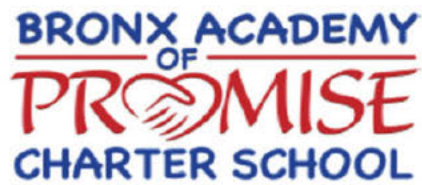
Bronx Academy of Promise
2021-22 Organizational Chart





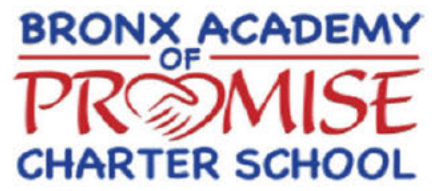
2022-2023 SCHOOL YEAR

Thursday	September 8	First Day of School
Wednesday	September 21	Meet the Teacher Night (K to 4 th Grade) 6:00 to 7:30 p.m.
Thursday	September 22	Meet the Teacher Night (5 th to 8 th Grade) 6:00 to 7:30 p.m.
Monday	September 26	Rosh Hashanah - School Closed
Tuesday	September 27	Rosh Hashanah - School Closed
Wednesday	October 5	Yom Kippur – School Closed
Friday	October 7	11:30 Dismissal—Professional Development
Monday	October 10	Italian Heritage Day/Indigenous People’s Day —School Closed
Monday	October 31	11:30 Dismissal
Monday	November 7	11:30 Dismissal Parent/Teacher Conferences 1:00 p.m. – 7: 00 p.m.
Tuesday	November 8	Remote Instruction Only! Parent/Teacher Conferences 8:00 a.m. - 12:00 p.m.
Friday	November 11	Veterans Day—School Closed
Wednesday	November 23	11:30 Dismissal
Thurs. – Fri.	November 24-25	Thanksgiving Recess—School Closed
Monday	November 28	Back to School
Friday	December 2	11:30 Dismissal—Professional Development
Friday	December 23	11:30 Dismissal



2022-2023 SCHOOL YEAR

Sat.– Mon.	Dec. 24– Jan. 2	Holiday Recess—School Closed
Tuesday	January 3	Back to School
Monday	January 16	Dr. Martin Luther King Jr. Day—School Closed
Friday	January 27	11:30 Dismissal—Professional Development
Friday	February 17	11:30 Dismissal
Mon. – Fri.	February 20-24	Mid-Winter Recess –School Closed
Monday	February 27	Back to School
Friday	March 3	11:30 Dismissal—Professional Development
Thursday	March 16	11:30 Dismissal—Parent/Teacher Conferences 1:00 p.m. – 7: 00 p.m.
Monday	April 3	BAOP 2023-2024 School Lottery
Thurs – Fri.	April 6- April 14	Spring Recess—School Closed
Monday	April 17	Back to School
Wed.. – Fri.	April 19- April 21	NYS ELA Assessments Grades 3-8
Friday	April 21	Eid al-Fitr –School Closed
Tues. –Thurs.	May 2 - May 4	NYS MATH Assessments Grades 3-8
Friday	May 26	11:30 a.m. Dismissal
Monday	May 29	Memorial Day—School Closed
Friday	June 2	11:30 Dismissal— Professional Development
Monday	June 5	NYS 8th Grade Science Assessment
Monday	June 19	Juneteenth- School Closed
Wed.- Thurs.	June 21/June 22	11:30 Dismissal (Students Only)
Friday	June 23	Last Day of School 11:30 Dismissal



Total Days in session: 181



PERMIT IS NOT TRANSFERABLE TO ANY OTHER PERSON, FIRM OR CORPORATION AND MAY BE REVOKED AT ANY TIME BY THE FIRE COMMISSIONER

PERMIT SHALL BE PROMINENTLY DISPLAYED AT ALL TIMES ON PREMISES

FIRE DEPARTMENT, CITY OF NEW YORK

PERMIT

BUREAU OF FIRE PREVENTION

ACCOUNT NUMBER	TYPE	A.P.	D.O.	ADM. CO.	ISSUANCE DATE	PERMIT EXPIRES
33194713	PREMISES ADDRESS P		06	L049	09/01/21	06/22
PREMISES ADDRESS P						

CHARTER SCHOOL

1349 INWOOD AVE
BRONX, NY 10452

BRONX ACADEMY OF PROMISE

ITEM	DESCRIPTION	FLOOR NO.	FEE
616 02 1	[REDACTED]		
616 03 33	[REDACTED]		

PERMIT TYPE

- 1 REGULAR
- 2 SUPPLEMENTAL
- 3 DUPLICATE

BRONX ACADEMY OF PROMISE
JESSICA RIVERA
1349 INWOOD AVE
BRONX NY 10452-3222

** NO FEE ** 0.00

Certificate of Occupancy

CO Number: 220150066F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Bronx	Block Number: 02864	Certificate Type: Final
	Address: 1349 INWOOD AVENUE	Lot Number(s): 21	Effective Date: 09/03/2014
	Building Identification Number (BIN): 2008409	Building Type: Altered	
This building is subject to this Building Code: Prior to 1968 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: 1-B	(1968 Code designation)	
	Building Occupancy Group classification: S-2	(2008 Code)	
	Multiple Dwelling Law Classification: None		
	No. of stories: 2	Height in feet: 33	No. of dwelling units: 0
C.	Fire Protection Equipment: None associated with this filing.		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: 220150066F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL		OG	E		3A	
ME Z		100	S-2 E		6, 3A	
001 001 262		OG	E		3A	
002 002 411		100	E		3A	
RO F	400	100	E		3A	
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT