Application: Brighter Choice Charter School for Girls

Jen asek - jen@pasekconsulting.com
2021-2022 Annual Report

Summary

ID: 0000000160
Labels: Board of Regents

Entry 1 School Info and Cover Page

In Progress Last edited: Nov 1 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with completed School Information n Cover ge. The inform tion is collected in survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

BRIGHTER CHOICE CHARTER SCHOOL FOR GIRLS 800000055503

a1. Popular School Name

Brighter Choice Girls

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

d. DISTRICT / CSD OF LOCATION

ALBANY CITY SD

e. DATE OF INITIAL CHARTER

1/2001

f. DATE FIRST OPENED FOR INSTRUCTION

8/2002

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of Brighter Choice Charter Schools is to empower our scholars to be become responsible learners competent in reading, writing and mathematics and to develop their social-emotional skills. Brighter Choice Charter Schools is committed to providing a well-rounded academic program to all scholars that will enable them to realize their highest potential.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	An Engaging, Standards-Based Academic Program including Integrated Studies
KDE 2	Character Development Aligned to the BCC Core Values
KDE 3	High Impact Professional Development for Educators
KDE 4	A Focus on Data to Drive Instruction
KDE 5	Parent and Community Partnerships
KDE 6	Increased Time for Learning through an Extended Day and Year
KDE 7	Single Gender Program
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

https://www.brighterchoice.org/

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

325

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

290

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

	No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	250 Central Ave, Albany, NY 12206	518-694-4100	Albany	K-5	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Kristina Ford	Principal	518-694-4100		kford@brighterchoice.org
Operational Leader	Luke Licygiewicz	Operations Manager	518-694-4100		LLicygiewicz@brighterchoice.org
Compliance Contact	Kristina Ford	Principal	518-694-4100		kford@brighterchoice.org
Complaint Contact	Kristina Ford	Principal	518-694-4100		kford@brighterchoice.org
DA A Coordinator	Caitlin Appleby	Social Worker	518-694-4100		cappleby@brighterchoice.org
Phone Contact for After Hours Emergencies	Luke Licygiewicz	Operations Manager	518-603-2032		LLicygiewicz@brighterchoice.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

COO1_1461689276-88 N Lake Ave (aka 250 Central Ave - CO) 09-02-03.pdf

Filename: COO1_1461689276-88 N Lake Ave (aka 250 Central Ave - CO) 09-02-03.pdf **Size:** 42.5 kB

Site 1 Fire Inspection Report

2022-06-30_BCCS G_FireScan (2).pdf

Filename: 2022-06-30_BCCS G_FireScan (2).pdf **Size:** 187.3 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

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n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

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o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a p one number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in t e work extension or the abbreviation for it just the dash and the extension number after the phone number).

Name	JEN PASEK
Position	Consultant
Phone/Extension	518-542-9810
Email	JEN@PASEKCONSULTING.COM

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will omply wit t e employee clearance and fingerprint requirements as outlined in Entry 10 and found in the NYSED CSO Fingerprint Clearance Oct 2019 Memo. Click YES to agree.

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees

Date

Aug 1 2022

Thank you.

Entry 3 Progress Toward Goals

Completed Oct 31 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

BRIGHTER CHOICE CHARTER SCHOOL FOR GIRLS 800000055503

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022.**

2021-2022 Progress Toward Attainment of Academic Goals

	Academ c tudent Performance Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met or Unable to	If not met, describe efforts

		Toward Attainment of Goal	Assess	the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	NYS ELA 3-8 Scores Compared to District	NYS ELA Exam Gr BCCSG Albany 3 60% 24% 4 29% 25% 5 32% 22% 3-5 41% 24%	Met	
Academic Goal 2	NYS ELA 3-8 Scores Compared to NYS	NYS ELA Exam Gr BCCSG NYS 3 60% 48% 4 29% 42% 5 32% 38% 3-5 41% 43%	Not Met	We are exposing scholars to non-fiction texts daily through an extended science/social studies block. Scholars are getting daily practice with close reading of complex text via homework. Each homeroom teacher is providing Guided Reading instruction to their own homeroom. We are monitoring scholar performance using i-Ready reading and creating all assessments on Naiku to get a clear indicator of scholar standard mastery.
	NYS Math 3-8	NYS Math Exam Gr BCCSG Albany 3 42% 28%		

Academic Goal 3	Scores Compared to District	4 11% 24% 5 29% 16% 3-5 27% 22%	Met	
Academic Goal 4	NYS Math 3-8 Scores Compared to NYS	Gr BCCSG NYS 3 42% 49% 4 11% 43% 5 29% 37% 3-5 27% 43%	Not Met	As a school we have moved to EnVisions math curriculum. It provides numerous instructional resources for teachers and scholars. Our administration is monitoring scholar performance in math using i-Ready benchmarking and the Envision online assessment program.
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				

Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at Accountability Plan Progress Report. After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Completed Nov 1 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022.** SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the Annual Report ortal no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into PDF file, ensuring that security features such as password protections

are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

BCCS Girls and Boys - FS 2022 FINAL

Filename: BCCS_Girls_and_Boys__FS_2022_FINA_6pGnf9e.pdf **Size:** 310.4 kB

Entry 4a – Audited Financial Report Template (SUNY)

Incomplete Hidden from applicant

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at http://www.newyorkcharters.org/fiscal/. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022.** SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed Nov 1 2022

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the 2021-2022 Annual Reports webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

BCCS - Girls and Boys 2021-2022 SED AuditedFinancialReportTemplate FINAL

Filename: BCCS__Girls_and_Boys_2021_2022_S_tvoViY0.xlsx **Size:** 75.8 kB

Entry 4c – Additional Financial Documents

Completed Nov 1 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, "federal Single Audit was not required because the school did not expend federal funds of more than the $750,000 Threshold."

1. Advisory and/or Management letter

2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

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[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is $100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

For Upload BCCSG Escrow_Redacted

Filename: For_Upload_BCCSG_Escrow_Redacted.pdf **Size:** 349.1 kB

Entry 4d - Financial Services Contact Information

Completed Oct 25 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Lukasz Licygiewicz	llicygiewicz@brightechoice.org	518-694-4100

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Cusack & Company	[redacted]		14

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	BoostED Finance	Paul J. Augello, Jr./Ingrid Casio	PO Box 70, Plainview, NY 11803	[redacted]		7

Entry 5 – Fiscal Year 2022-2023 Budget

Completed Aug 1 2022

SUNY-authorized charter schools should download the 2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022**.

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the 2022-2023 Budget Template in the portal or from the Annual Report website. **Due November 1, 2022**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

BCCS Girls 2022-2023 BudgetTemplate MZ

Filename: BCCS Girls 2022 2023 BudgetTemplate MZ.xlsx **Size:** 40.6 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed Aug 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a Trustee Disclosure of Financial Interest Form. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Nelson - BCCS

Filename: Nelson BCCS.pdf **Size:** 523.7 kB

Maresca BCCS

Filename: Maresca BCCS.pdf **Size:** 534.1 kB

Snyder BCCS

Filename: Snyder BCCS.pdf **Size:** 525.7 kB

Patrick Romain BCCS

Filename: trick Romain BCCS.pdf **Size:** 524.8 kB

Nilsa Velilla BCCS

Filename: Nilsa Velilla BCCS.pdf **Size:** 524.3 kB

McLaughlin BCCS

Filename: McLaughlin BCCS.pdf **Size:** 528.2 kB

Hanmer BCCS

Filename: Hanmer BCCS.pdf **Size:** 522.8 kB

Entry 7 BOT Membership Table

Completed Aug 1 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide

information for all --VOTING and NON-VOTING-- trustees.

BRIGHTER CHOICE CHARTER SCHOOL FOR GIRLS 800000055503

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Pos t on on the Board	Commit tee Affiliatio ns	Vot ng Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attende d During 2021-2022
1	Martha Snyder	[redacted]	Chair	Educati on	Yes	4	7/1/202 1	6/30/20 24	11
2	Trudy Hanmer	[redacted]	Vice Chair	Educati on	Yes	3	7/1/202 1	6/30/20 24	11
3	Zoe Nelson	[redacted]	Secretar y	Higher Ed	Yes	4	7/1/202 1	6/30/20 24	11
4	Nilsa Velilla	[redacted]	Trustee/ Member	Human Resourc es	Yes	5	7/1/202 1	6/30/20 24	7

5	Robert McLaughlin	[redacted]	Trustee/ Member	Law	Yes	2	12/01/2021	11/30/2024	9
6	Nicole Maresca /Katz		Treasurer	Finance	Yes	2	04/01/2022	04/28/2025	8
7	Patr ck Roma n		Trustee/ Member	Higher Ed	Yes	1	04/15/2021	04/13/2024	11
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	7
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7

3. Number of Board meetings held during 2021-2022

11

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

7

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

15

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

N/A

Board members attending 8 or fewer meetings during 2021-2022

2

Thank you.

Entry 8 Board Meeting Minutes

Completed Aug 1 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

BCCS 2021-22 meeting minutes

Filename: BCCS 2021 22 meeting minutes.pdf **Size:** 527.7 kB

Entry 9 Enrollment & Retention

Completed Aug 1 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In ition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
	School continues to use targeted language in marketing and enrollment events to ensure that families understand how BCCSG strives to fulfill needs of economically disadvantaged students including: free uniform, community eligibility status for breakfast and lunch, a supper program, backpack program, additional transportation within mile and a half radius of school and Schenectady and Troy bussing. -Employed parent coordinator will continue to focus on serving parents and any special family needs. Parent coordinator will also oversee school identified recruitment strategies to ensure high enrollment of economically disadvantaged students. These include: -Duplicating our top performing strategies -Holding open house recruitment	In 2021-22, our percentage of ED students was 77% and our district was 69%. Going forward, we will continue: School continues to use targeted language in marketing and enrollment events to ensure that families understand how BCCSG

Economically Disadvantaged	events -Building and establishing a presence in community events -Advertising in low income areas -Mail campaigns Continuing with the partnership with APD’s -Handle with Care program with a direct relationship with the school counselor to provide group and individual counseling. -Continued implementation of targeted Social-Emotional programs by classroom teachers and a Character Education Teacher -Form relationships with community stakeholders and develop a marketing presence. -We offer an incentivized attendance program for scholars with low attendance. Integrating more technology in relationship with the school counselor to provide group and individual counseling. -Continued implementation of targeted Social-Emotional programs by classroom teachers and Counselor -Form relationships with community stakeholders and develop a marketing presence. Integrating more technology in the classroom to increase engagement and address different learning styles. -Initiating a parent referral program -Created a virtual open house presentation and tour options. -Advertise in local community publications. -Attend community events on	strives to fulfill needs of economically disadvantaged students including: free uniform, community eligibility status for breakfast and lunch, a supper program, backpack program, additional transportation within mile and a half radius of school and Schenectady and Troy bussing. Employed parent coordinator will continue to focus on serving parents and any special family needs. We offer an incentivized attendance program for scholars with low attendance. Continuing with the partnership with APD’s -Handle with Care program with a direct relationship with the school counselor to provide group and individual counseling. Continued implementation of targeted Social-Emotional programs by classroom teachers and a Character Education Teacher Our Director of Recruitment, who was hired in SY 2021-2022, is responsible for: -leading and directing recruitment initiatives for all students including special populations - meeting expected enrollment goals -forming and maintaining community partnerships-Duplicating our top performing strategies -Holding open house recruitment events

	behalf of BCCS -Send out advertising information to our local government representatives. -During the closure we focus on recruiting through our social media outlets. IN 2021-22, we added a new position to our staffing model to support executing and tracking recruitment strategy success rates for all subgroups. Our Director of Recruitment is be responsible for: -leading and directing recruitment initiatives for all students including special populations - meeting expected enrollment goals -forming and maintaining community partnerships	-Building and establishing a presence in community events -Advertising in low income areas -Mail campaigns
	Continued efforts with our Director of Recruitment heading up the following initiatives; -Targeted language in marketing and enrollment events to ensure that families understand how school strives to fulfill needs of ELL students -Marketing images continue to be diversified to represent scholars from many cultures. -Partnerships will be cultivated with a variety of local businesses and marketing materials posted. -Ensure enrollment activities target preschools in communities with high numbers of ELL students. -Employed a 1.0 FTE ELL teacher.	In 2021-22, our percentage of ELLs was 14% and our district was 12%. This school year we hired an additional person who will service our increasing ELL population for .5 % of their responsibilities. Continue: -Targeted language in marketing and enrollment events to ensure that families understand how school strives to fulfill needs of ELL students -Marketing images continue to be diversified to represent scholars from many cultures. -Partnerships will be cultivated with a variety of local businesses and marketing materials posted.

English Language Learners	-Cultivate a relationship with refugee liaisons to support current families and inform others about school choice. -Employing marketing strategies that differentiates BCCS from other charter and district schools. -Ensuring our programs have appropriately dedicated and trained/certified staff. -Ensuring Spanish translators are available during family events and dismissal. -Continuing our relationships with various translators for family events including Open House. -Continue to translate our application into Spanish, Arabic and Bengali -Join a consortium with area schools to service our ELLs -Highlight services offered for ELL at school in school advertising	-Ensure enrollment activities target preschools in communities with high numbers of ELL students. -Cultivate a relationship with refugee liaisons to support current families and inform others about school choice. -Employing marketing strategies that differentiates BCCS from other charter and district schools. -Ensuring our programs have appropriately dedicated and trained/certified staff. -Ensuring Spanish translators are available during family events and dismissal. -Continuing our relationships with various translators for family events including Open House. -Continue to translate our application into Spanish, Arabic and Bengali -Highlight services offered for ELL at school in school advertising
	Our Director of Recruitment oversees: -BCCS marketing plans continue to include targeted language and videos on our social media platforms to represent our efforts to meet the needs of SWD. -Marketing materials will include the related services and various BCCS-G programming for SWDs. - Hosted a virtual special education information session for our families. -Include social media videos	In 2021-22 , our percentage of SWD was 3% and our district was 13%. Going forward, we will utilize the following efforts to enroll Students with Disabilities: -Include 1 page BCCS-G Special Program services in marketing material targeted at programs for SWDs. Continue: -BCCS marketing plans continue to include targeted language and

Students with Disabilities	highlighting stories from families with SWDs. -Financial Assistance offered to SWDs -Budgeted line for reasonable accommodations for SWDs. School continues to be intentional about seeking out prospective staff members who are dual certified to serve SWD. School will continue to employ a parent coordinator position focused on serving parents and any special family needs. -School will build on the relationship with the organization Spotted Zebra and begin to cultivate a relationship with Capital District Beginnings. -School will continue to employ a certified Special Education Coordinator responsible for overseeing programs that provide educational assistance to IEP scholars as well and providing special education services to IEP scholars. -School will keep a revised open house that includes a time for prospective parents to connect with teachers and school leaders to discuss student needs, and begin to build relationships; school will ensure that the SPED Coordinator is present to help and field questions. -Continue school admission policy which has established a system for a weighted lottery for students with disabilities. -Brighter Choice continues to cultivate a relationship with Saint Rose in order to host student teachers who are enrolled in Special Education courses.	videos on our social media platforms to represent our efforts to meet the needs of SWD. -Marketing materials will include the related services and various BCCS-G programming for SWDs. -Include social media videos highlighting stories related to SWDs. -Financial Assistance offered to SWDs -Budgeted line for reasonable accommodations for SWDs. -School continues to be intentional about seeking out prospective staff members who are dual certified to serve SWD. School will continue to employ a parent coordinator position focused on serving parents and any special family needs. -School will build on the relationship with the organization Spotted Zebra and begin to cultivate a relationship with Capital District Beginnings. -School will continue to employ a certified Special Education Coordinator responsible for overseeing programs that provide educational assistance to IEP scholars as well and providing special education services to IEP scholars. -School will keep revised open house that includes a time for prospective parents to connect with teachers and school leaders to discuss student needs, and begin to build relationships; school will ensure that the SPED Coordinator is present to help and field questions. -Continue school admission policy which has established a

	-SPED coordinator will continue the Student Support Team process which entails meeting regularly concerning at-risk students for initial and follow-up meetings. This allows our staff to be responsive to the needs of our students and identify students who may need further evaluation or identification. -Brighter Choice continues to be flexible to meet the needs of all students. In 2021-22 BCCS served the needs of students with disabilities with one co-teach classroom along with consultant teacher services being provided to two other classrooms. BCCS will continue to make internal schedule changes to specific homeroom schedules as needed in order to meet student needs. We continue to explore additional programming options in order to attract and retain Students with Disabilities.	system for a weighted lottery for students with disabilities. -Brighter Choice continues to cultivate a relationship with Saint Rose in order to host student teachers who are enrolled in Special Education courses. -SPED coordinator will continue the Student Support Team process which entails meeting regularly concerning at-risk students for initial and follow-up meetings. This allows our staff to be responsive to the needs of our students and identify students who may need further evaluation or identification. -Brighter Choice continues to be flexible to meet the needs of all students. This year BCCS will include two to three co-teaching classrooms to serve the needs of students with disabilities. BCCS will continue to make internal schedule changes to specific homeroom schedules as needed in order to meet student needs. We continue to explore additional programming options in order to attract and retain Students with Disabilities.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
	This year we: - Continue to focus and support families who are experiencing economic hardship. - Utilize a counselor to support families with counseling	

Economically Disadvantaged	appointments or any follow up appointments. · Continue to extend supper program to serve scholars participating in backpack program and afterschool programs. Include afterschool tutoring during the school year. -In addition, we continued the food pantry program this year which provided 30 or more families with more food options than the traditional backpack program. Families are able to shop for meat, produce and other pantry items. · Continue to provide transportation for students less than 1.5 mile radius and Schenectady transportation. · Continue to implement an incentivized attendance program for scholars with low attendance. Social media is the main tool we are using to maintain consistent family engagement. Students are continuing with instruction through our Brighter Choice Charter School for Girls Youtube channel where their teachers are posting daily videos. Teachers are also maintaining weekly contact with scholar families. The school held a reverse parade for scholars and families. We also send blast communication regarding all important updates.	Our retention rate for ED students was 84% between 2020-21 and 2021-22. Going forward, we will continue to offer the programming described at the left.
	BCCSG offers the following supports for ELLs: We employ a full time ESL teacher. In addition, our support staff includes a School Counselor, two RtI teachers, a SPED Coordinator and a SPED-certified	

English Language Learners	teacher. In addition, our Parent Coordinator focuses on serving parents and any special family needs. We established an ELL community liaison position to support a connection between BCCSG and prospective families. We recruit prospective staff members who are bilingual and can support families of ELL students. We provided translation support in Spanish and Arabic at orientations, enrollment events, and at other occasions as needed. We have a relationship with the US Committee for Refugees and Immigrants (USCRI http://refugees.org/field-office/albany/) to support current families by connecting networks of support. We continue to build capacity with current staff to service the needs of ELL students through professional development opportunities with CASDA and University of Albany and opportunities for collaboration with the ELL teacher at BCCS-B. We also focused on identifying and addressing academic and social-emotional needs for ELLs as they return to in-person learning.	Our retention rate for ELLs was 89% between 2020-21 and 2021-22. Going forward, we will continue the ELL programming described at the left and will be adding a half time ELL position and a half time RtI teacher.
	BCCSG offers the following supports for students with disabilities: We employ a certified Special Education Coordinator who is responsible for overseeing	

Students with Disabilities	programs that provide educational assistance to IEP scholars as well and providing special education services to IEP scholars. Our SPED coordinator re-initiated the Student Support Team which meets regularly concerning at-risk students for initial and follow-up meetings. This allows our staff to be responsive to the needs of our students and identify students who may need further evaluation or identification. In addition, our student support staff includes one School Counselor, two RtI teachers, and two SPED-certified teachers including the coordinator. In addition, our Parent Coordinator focuses on serving parents and any special family needs. We are intentional about recruiting prospective staff members who are certified to serve SWD. Brighter Choice Girls has also cultivated a relationship with Saint Rose in order to host student teachers who are enrolled in Special Education courses. Brighter Choice Girls continues to be flexible to meet the needs of all students. We make internal schedule changes to specific homeroom schedules as needed in order to meet student needs. We continue to explore additional programming options in order to attract and retain Students with Disabilities. Similar to ELLs and ED students, we committed to providing our SWD with the supports necessary to adjust back to the classroom in 2021-22.	Our retention rate for SWD was 100% between 2020-21 and 2021-22. Going forward, we will continue ensuring students with disabilities receive all modifications and supports that are identified to level the playing field for them as learners. Our staff and program are outlined to the left.

Entry 10 – Teacher and Administrator Attrition

Completed Aug 1 2022

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees[1] receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers**. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers**. See NYSED memorandum dated October 1, 2019 at http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf or visit the NYSED website at: http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at NYSED CSO Employee Clearance and F ngerprint Memo 10-2019.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Aug 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by t e NYSED Commissioner of Edu ation. Enter t e relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category A: 5 or 30% whichever is less	4.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	0
ii. Science	0
iii. Computer Science	0
. Technology	0
. Career and Technical Education	0
Total Category B: not to exceed 5	0.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	4

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	3

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	16

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	24

Thank you.

Entry 12 Organization Chart

Completed Aug 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart.** The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

BCCSG 2021-2022 Org Chart

Filename: BCCSG 2021 2022 Org Chart.pdf **Size:** 218.4 kB

Entry 13 School Calendar

Completed Sep 23 2022

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the minimum instructional requirements as required of other public schools "… *unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of calendar showing the requested information. Schools are encouraged to use calendar template and ensure there is monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

BCCS Family Calendar 22-23 day

Filename: BCCS F mily Calendar 22 23 day.ho TTcr6Hw.pdf **Size:** 79.6 kB

Entry 14 Links to Critical Documents on School Website

Completed Aug 1 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[1]
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA olicy and NYSED-Approved School Discipline olicy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not building level safety plan (as per the September 2021 Emergency Response Plan Memo;
6. Authorizer-approved FOIL olicy; and
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Brighter Choice Charter School for Girls

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://www.brighterchoice.org/wp-content/uploads/2022/02/BCCSG-Complete-AR-2020-21_Redacted-1.pdf
2. Board meeting notices, agendas and documents	https://www.brighterchoice.org/?page_d=3845
3. New York State School Report Card	https://www.brighterchoice.org/?page_d=38455
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.brighterchoice.org/?page_d=8921
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.brighterchoice.org/wp-content/uploads/2021/07/BCCSG_School_Safety_Plan_SY_2021_2022.pdf
6. Authorizer-approved FOIL Policy	https://www.brighterchoice.org/?page_d=3845
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.brighterchoice.org/?page_d=3845

Thank you.

Entry 15 Staff Roster

Completed Aug 1 2022

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel Faculty/Staff Roster Template and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options,

when provided, is also required. Reminders: Please use the notes section provided to any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in resubmission of fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

BCCS-Girls

Filename: BCCS Girls.xlsx **Size:** 20.4 kB

Optional Additional Documents to Upload (BOR)

Incomplete

Fire Alarm and Life Safety System Inspection Certificate

For

Brighter Choice Charter School for Girls
250 Central Ave.
Albany, NY 12206

Tested to NFPA 72 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

Inspection Date
Jun 30, 2022

Building: Brighter Choice Charter School for Girls
Contact: Nick Kdidnasky
Title: Building Manager

Company: Fire Security and Sound Systems
Contact: Kevin Schultz
Title: Technician

Executive Summary

Generated by: BuildingReports.com

Building Information

Building: Brighter Choice Charter School for Girls	**Contact**: Nick Kdidnasky
Address: 250 Central Ave.	**Phone**: 518-378-1387
Address:	**Fax**:
City/State/Zip: Albany, NY 12206	**Mobile**:
Country: United States of America	**Email**: NKDIDNASKY@JANITRONICSINC.COM

Inspection Performed By

Company: Fire Security and Sound Systems	**Inspector**: Kevin Schultz
Address: 4 Avis Drive	**Phone**: 5189485185
Address: Suite 110	**Fax**:
City/State/Zip: Latham, New York 12110	**Mobile**:
Country: United States of America	**Email**: kschultz@firesecuritysound.com

System Control Unit

Manufacturer: EST	**Inspection Date**: 06/29/2022	**IDC Style**:
Model Number: [redacted]	**Install Date**: 11/24/2015	**SLC Style**:
Software Version: [redacted]	**Version Date**: 11/24/2015	**NAC Style**: Y
Location: [redacted]	**Current Protection**: [redacted]	

Central Station Signal Verification

Type: Digital Communicator	**Mfg**: Honeywell	**Model #**: ADEMCO VISTA-128FB
Test Time/Date: 6/30/22 4:41:57 PM	**Restore Time**:	**Note**:

Type of Signal	Signal Confirmation	Notes
Type: Alarm/Trouble/Supervisory	**Confirmed Time**:	**Note**:

Inspection Summary

Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Auxiliary	6	6.00%	2	33.33%	1	50.00%	1	50.00%
Control	14	14.00%	13	92.86%	10	76.92%	3	23.08%
Indicating	1	1.00%	1	100.00%	0	0.00%	1	100.00%
Initiating	77	77.00%	73	94.81%	73	100.00%	0	0.00%
Monitor	1	1.00%	1	100.00%	1	100.00%	0	0.00%
Sound Test	1	1.00%	1	100.00%	0	0.00%	1	100.00%
Totals	**100**	**100%**	**91**	**91.00%**	**85**	**93.41%**	**6**	**6.59%**

Certification

Company: Fire Security and Sound Systems

Building: Brighter Choice Charter School for Girls

Inspector: Kevin Schultz

Contact: Nick Kdidnasky

Discrepancy Report

Generated by: BuildingReports.com

Building: Brighter Choice Charter School for Girls	Control Panel: 1 - EST IO 500

The Discrepancy Report consolidates each discrepancy listed within the various Testing sections of your Inspection. Discrepancies are listed by Category, and grouped by device type. The description of the problem is provided and where appropriate, code references are listed for your convenience. Any item that was inspected that is subject to a recall or part of a manufacturer's replacement/upgrade program is included.

Device Type	Manufacturer	ModelNumber	Date	Qty

Items listed for Recall or Replacement/Upgrade

No items found during this inspection.

ScanID	Location	Problem	Address	Reference
Auxiliary				
Programmable Relay				
01010173	[redacted]	Failed Operation	1-01 0173	NFPA 72 10.2.1.2
Control				
Battery				
010000021	[redacted]	Failed Test	1-01 0126	NFPA 72 Table 10.4.2.2.5(a-e)
010101261	[redacted]	Failed Test	1-01 0126	NFPA 72 Table 10.4.2.2.5(a-e)
Power Supply				
01030126	[redacted]	Failed Operation	1-01 0126	NFPA 72 10.2.1.2(B) and 10.2.1.1
Indicating				
Strobe				
0002	[redacted]	Failed Operation	1	NFPA 72 10.2.1.2

Code References

NFPA 72 10.2.1.2	System defects and malfunctions shall be corrected. If a defect or malfunction is not corrected at the conclusion of system inspection, testing, or maintenance, the system owner or the owner's designated representative shall be informed of the impairment in writing within 24 hours.
NFPA 72 Table 10.4.2.2.5(a-e)	(a) Batteries shall be inspected for corrosion or leakage. Tightness of connections shall be checked and ensured. If necessary, battery terminals or connections shall be cleaned and coated. Electrolyte level in lead-acid batteries shall be visibly inspected. (b) Batteries shall be replaced in accordance with the recommendations of the alarm equipment manufacturer or when the recharged battery voltage or current falls below the manufacturer's recommendations. (c) Operation of battery charger shall be checked in accordance with charger test for the specific type of battery. (d) Discharge Test: With the battery charger disconnected, the batteries shall be load tested following the manufacturer's recommendations. The voltage level shall not fall below the levels specified. Exception: An artificial load equal to the full fire alarm load connected to the battery shall be permitted to be used in conducting this test. (e) With the battery charger disconnected, the terminal voltage shall be measured while supplying the maximum load required by its application.The voltage level shall not fall below the levels specified for the specific type of battery. If the voltage falls below the level specified,

	corrective action shall be taken and the batteries shall be retested. Exception: An artificial load equal to the full fire alarm load connected to the battery shall be permitted to be used in conducting this test.
NFPA 72 10.2.1.2(B) and 10.2.1.1	System defects and malfunctions shall be corrected. 10.2.1.1 Inspection, testing, and maintenance programs shall satisfy the requirements of this Code, shall conform to the equipment manufacturer's recommendations, and shall verify correct operation of the fire alarm system.

Building: Brighter Choice Charter School for Girls	Control Panel: n/a

The Discrepancy Report consolidates each discrepancy listed within the various Testing sections of your Inspection. Discrepancies are listed by Category, and grouped by device type. The description of the problem is provided and where appropriate, code references are listed for your convenience. Any item that was inspected that is subject to a recall or part of a manufacturer's replacement/upgrade program is included.

Device Type	Manufacturer	ModelNumber	Date	Qty
Items listed for Recall or Replacement/Upgrade				
No items found during this inspection.				

Sound Test	Location	Problem	Device	Reference
Sound Testing				
Sound Test	**Location**	**Problem**	**Device**	**Reference**
Sound Test Points				
0001	ALL OF PREMISES	Failed Operation	Sound Test	

Proposed Solutions Report

Generated by: BuildingReports.com

Building: Brighter Choice Charter School for Girls — Control Panel: 1 - EST IO 500

The Proposed Solution Report provides a solution for each discrepancy listed on the Discrepancy Report. Provide a check mark where indicated to approve repairs listed within the report. Items listed as T/M are available for repair on a Time and Materials basis.

ScanID	Location	Solution	Model #	Cost	Fix
Auxiliary					
Programmable Relay					
01010173	[redacted]	Investigate	SIGA-CR	T/M	☐
Control					
Battery					
010000021	[redacted]	Replace Battery	2) PS-1270-F1	T/M	☐
010101261	[redacted]	Replace Battery	2) PS-1270 F1	T/M	☐
Power Suppl	[redacted]				
01030126	[redacted]	Investigate	AL400ULX	T/M	☐
Indicating					
Strobe					
0002	1st NUSES RESTROOM 107A	Investigate	SR	T/M	☐

Building: Brighter Choice Charter School for Girls — Control Panel: n/a

The Proposed Solution Report provides a solution for each discrepancy listed on the Discrepancy Report. Provide a check mark where indicated to approve repairs listed within the report. Items listed as T/M are available for repair on a Time and Materials basis.

ScanID	Location	Solution	Description	Cost	Fix
Sound Testing					
Sound Test					
0001	ALL OF PREMISES	Investigate	Red, Square, Wall - Surface	T/M	☐
			PO #: (none)	**T/M**	

Inspection & Testing

Generated by: BuildingReports.com

Building: Brighter Choice Charter School for Girls	Control Panel: 1 - EST IO 500

The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.

Device Type	Location	Service	Time	Date
Passed				
Auxiliary				
Programmable Relay	[redacted]	Tested	2:46:01 PM	06/30/2022
Control				
Annunciator		Tested	10:18:52 AM	06/29/2022
Battery		Checked	9:32:48 AM	06/29/2022
Battery		Checked	9:33:09 AM	06/29/2022
Battery		Checked	9:33:53 AM	06/29/2022
Battery		Tested	8:32:51 AM	06/29/2022
Communicator		Tested	4:41:57 PM	06/30/2022
Control Panel		Tested	9:36:56 AM	06/29/2022
Power Supply		Tested	9:10:11 AM	06/29/2022
Power Supply		Tested	2:51:06 PM	06/30/2022
System Documents		Checked	9:22:56 AM	06/29/2022
Initiating				
Duct Detector		Tested/Cleaned	8:08:12 AM	06/29/2022
Duct Detector		Tested/Cleaned	8:08:03 AM	06/29/2022
Duct Detector		Tested	10:22:08 AM	06/29/2022
Heat Detector		Tested	10:33:36 AM	06/29/2022
Heat Detector		Tested	10:35:24 AM	06/29/2022
Heat Detector		Tested	10:23:55 AM	06/29/2022
Heat Detector		Tested	10:37:16 AM	06/29/2022
Heat Detector		Tested	10:21:39 AM	06/29/2022
Pull Station		Tested	9:47:36 AM	06/29/2022
Pull Station		Tested	10:01:58 AM	06/29/2022
Pull Station		Tested	8:50:09 AM	06/29/2022
Pull Station		Tested	8:52:55 AM	06/29/2022
Pull Station		Tested	8:54:19 AM	06/29/2022
Pull Station		Tested	10:10:11 AM	06/29/2022
Pull Station		Tested	10:10:20 AM	06/29/2022
Pull Station		Tested	10:10:26 AM	06/29/2022
Pull Station		Tested	10:10:33 AM	06/29/2022
Pull Station		Tested	10:04:23 AM	06/29/2022
Pull Station		Tested	8:39:45 AM	06/29/2022

Device Type	Location	Service	Time	Date
	Passed			
Pull Station	[redacted]	Tested	10:13:17 AM	06/29/2022
Pull Station	[redacted]	Tested	9:53:59 AM	06/29/2022
Pull Station	[redacted]	Tested	8:38:47 AM	06/29/2022
Pull Station	[redacted]	Tested	8:30:05 AM	06/29/2022
Pull Station	[redacted]	Tested	8:38:00 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:15:41 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	9:58:45 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:17:00 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	9:54:43 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:13:18 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:14:07 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	9:50:03 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:13:43 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:14:32 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:16:17 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	9:55:31 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:49:36 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:52:16 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:53:21 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:54:54 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:49:22 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	9:51:29 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	9:42:05 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	9:42:13 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	9:42:59 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	9:44:21 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:44:39 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	9:51:40 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:47:31 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:46:09 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:47:52 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:47:21 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:48:23 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	9:51:54 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	9:52:18 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:41:10 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	9:50:53 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	10:04:48 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:27:09 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:26:38 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:36:12 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:28:46 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:33:36 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:36:33 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:24:10 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:32:20 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:37:25 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:30:30 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:30:40 AM	06/29/2022
Smoke Detector	[redacted]	Tested/Cleaned	8:31:01 AM	06/29/2022

Device Type	Location	Service	Time	Date
Passed				
Smoke Detector	[redacted]	Tested/Cleaned	8:31:21 AM	06/29/2022
Smoke Detector		Tested/Cleaned	8:24:59 AM	06/29/2022
Smoke Detector		Tested/Cleaned	8:29:12 AM	06/29/2022
Smoke Detector		Tested/Cleaned	8:38:24 AM	06/29/2022
Monitor				
Monitoring	[redacted]	Checked	4:42:18 PM	06/30/2022
Device Type	**Location**	**Service**	**Time**	**Date**
Failed/Other				
Auxiliary				
Programmable Relay	[redacted]	Tested	2:45:55 PM	06/30/2022
Control				
Battery		Tested	9:29:06 AM	06/29/2022
Battery		Tested	9:29:20 AM	06/29/2022
Power Supply		Tested	2:50:56 PM	06/30/2022
Indicating				
Strobe		Tested	7:37:19 AM	06/29/2022
Device Type	**Location**	**Service**	**Time**	**Date**
Untested				
Auxiliary				
Elevator	[redacted]			
Elevator				
Elevator				
Programmable Relay				
Control				
Power Supply	Basement [redacted]			
Initiating				
Heat Detector	[redacted]			
Heat Detector				
Smoke Detector				
Smoke Detector				

Service Summary

Generated by: BuildingReports.com

Building: Brighter Choice Charter School for Girls

The Service Summary section provides an overview of the services performed in this report.

Device Type	Service	Quantity
Failed/Other		
Battery	Tested	2
Power Supply	Tested	1
Programmable Relay	Tested	1
Strobe	Tested	1
Total		**5**
Passed		
Annunciator	Tested	1
Battery	Checked	3
Battery	Tested	1
Communicator	Tested	1
Control Panel	Tested	1
Duct Detector	Tested	1
Duct Detector	Tested/Cleaned	2
Heat Detector	Tested	5
Monitoring	Checked	1
Power Supply	Tested	2
Programmable Relay	Tested	1
Pull Station	Tested	16
Smoke Detector	Tested/Cleaned	49
System Documents	Checked	1
Total		**85**
Untested		
Elevator		3
Heat Detector		2
Power Supply		1
Programmable Relay		1
Smoke Detector		2
Total		**9**
Grand Total		**99**

Auxiliary Functions Testing

Generated by: BuildingReports.com

Building: Brighter Choice Charter School for Girls	Control Panel: 1 - EST IO 500

The Auxiliary Functions Testing section lists each of the ancillary items, systems, and emergency equipment that are controlled by the system control unit. Items are grouped by Passed or Failed/Other. The items are listed by device type, and a check box is provided to indicate if the test conducted was simulated.

Type	Location	Comment	ScanID	Simulated
Passed				
Programmable Relay				
Hatch Release	[redacted]	Passed	01010172	☐
Heat Detector				
Shunt Trip	Basement [redacted]	Passed	01010016	
Smoke Detector				
Elevator Recall	[redacted]	Passed	01010015	
Elevator Recall	[redacted]	Passed	01010017	
Elevator Recall	[redacted]	Passed	01010024	
Elevator Recall	[redacted]	Passed	01010018	
Elevator Recall	[redacted]	Passed	01010054	
Hatch Release	[redacted]	Passed	01010059	
Hatch Release	[redacted]	Passed	01010053	
Failed/Other				
Programmable Relay				
Hatch Release	[redacted]	Failed Operation	01010173	☐
Untested				
Elevator				
Recall Primary	Basement [redacted]		01010140	☐
Recall Alternate	Basement [redacted]		01010141	☐
Shunt Trip	Basement [redacted]		01010142	☐
Programmable Relay				
Hatch Release	[redacted]		01010171	☐
Heat Detector				
Shunt Trip	Basement [redacted]		01010014	
Shunt Trip	[redacted]		01010056	
Smoke Detector				
Elevator Recall	Basement [redacted]		01010013	
Elevator Recall	[redacted]		01010055	

Sound and Visual Testing

Generated by: BuildingReports.com

Building: Brighter Choice Charter School for Girls

The Sound and Visual Testing section lists various points throughout your building where audible and visual alarm notification devices were tested. Any bar-coded audible and visual devices will appear in the Inspection and Testing section of this report. Items in this section are grouped by Passed or Failed/Other. Where specific decibel readings were recorded, they will appear under the ambient and alarm columns. The Voice column indicates whether the Sound Test Point passed the Voice Intelligibility requirements. The STI or Sound Transmission Index is shown if recorded.

Location	Comment	Ambient dB	Alarm dB	Intelligibility		Sound Test
				Voice	STI	
Failed/Other						
Sound Test Points						
ALL OF PREMISES	Failed Operation			☐		0001

Battery & Power Supply Testing

Generated by: BuildingReports.com

Building: Brighter Choice Charter School for Girls	Control Panel: 1 - EST IO 500

The Battery & Power Supply Testing section details the readings and measurements of batteries and power supplies used to provide power to the fire alarm and life safety systems. Items are grouped by Passed or Failed/Other.

Battery

Type	Location	Rated Ah	Rated Volts	Pre Test	Post Test	Min Ah	Tested Ah
			Passed				
Sealed Lead Acid	Basement [redacted] FOR [redacted]	7	12			4.55	
Sealed Lead Acid	Basement [redacted] FOR [redacted]	7	12			4.55	
Sealed Lead Acid	Basement [redacted] FOR [redacted]	7	12			4.55	
Sealed Lead Acid	Basement [redacted] FOR [redacted]	12	12		13.1/13.	7.8	12/12
			Failed/Other				
Sealed Lead Acid	Basement [redacted] FOR [redacted]	7	12		12.4/	4.55	1.7/
Sealed Lead Acid	Basement [redacted] FOR [redacted]	7	12		12.3/	4.55	3.3/

Inventory & Warranty Report

Generated by: BuildingReports.com

Building: Brighter Choice Charter School for Girls	Control Panel: 1 - EST IO 500

The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.

Device or Type	Category	% of Inventory	Quantity
Annunciator	Control	1.00%	1
Battery	Control	6.00%	6
Communicator	Control	1.00%	1
Control Panel	Control	1.00%	1
Duct Detector	Initiating	3.00%	3
Elevator	Auxiliary	3.00%	3
Heat Detector	Initiating	7.00%	7
Monitoring	Monitor	1.00%	1
Power Supply	Control	4.00%	4
Programmable Relay	Auxiliary	3.00%	3
Pull Station	Initiating	16.00%	16
Smoke Detector	Initiating	51.00%	51
Sound Test	Sound Test	1.00%	1
Strobe	Indicating	1.00%	1
System Documents	Control	1.00%	1

Type	Qty	Model #	Description	Install Date
New (under 90 days)				
System Sensor				
Strobe	1	SR		06/29/2022
In Service - 90 Days - 1 Year				
SEALED ENERGY				
Battery	2	2) RB1270-F1	Sealed Lead Acid	03/10/2022
In Service - 1 Year to 2 Years				
Power-Sonic				
Battery	1	2) PS-1270 F1	Sealed Lead Acid	03/02/2021
SigmasTek				
Battery	1	2) SP12-12	Sealed Lead Acid	03/02/2021
In Service - 5 Years to 10 Years				
Power-Sonic				
Battery	1	2) PS-1270-F1	[redacted]	07/17/2017
SEALED ENERGY				
Battery	1	2) RB1270-F1	[redacted]	08/06/2016
Honeywell				
Communicator	1	ADEMCO	[redacted]	06/16/2016

		VISTA-128FB		
Altronix				
[redacted]	3	[redacted]		11/24/2015
EST				
[redacted]	1	[redacted]	LCD Display	11/24/2015
	1		Addressable	11/24/2015
	3		Photoelectric	11/24/2015
	1		Recall Alternate	11/24/2015
	1		Recall Primary	11/24/2015
	1		Shunt Trip	11/24/2015
	7		Rate-of-Rise	11/24/2015
	3		Hatch Release	11/24/2015
	15		Dual Action	11/24/2015
	1		Photoelectric	11/24/2015
	1		Photoelectric	11/24/2015
	49		Photoelectric	11/24/2015
FS&S				
[redacted]	1		FA System Software	11/24/2015
Fire-Lite				
[redacted]	1		Dual Action	11/24/2015
IBS				
[redacted]	1		Alarm/Trouble/Supervisory	11/24/2015
Wheelock				
[redacted]	1			11/24/2015

Zone Address Report

Generated by: BuildingReports.com

Building: Brighter Choice Charter School for Girls

Control Panel: 1 - EST IO 500

The Zone Address Report lists all of the devices and items that have an individual address, or are grouped together under a common zone. The device type, location, and description are included for your reference.

Address	Device Type	Location	Type	ScanID
Zone/Circuit: 01				
[redacted]			Photoelectric	01010001
			Photoelectric	01010002
			Photoelectric	01010003
			Photoelectric	01010004
			Photoelectric	01010005
			Photoelectric	01010006
			Photoelectric	01010007
			Photoelectric	01010008
			Photoelectric	01010009
			Rate-of-Rise	01010010
			Rate-of-Rise	01010011
			Rate-of-Rise	01010012
			Photoelectric	01010013
			Rate-of-Rise	01010014
			Photoelectric	01010015
			Rate-of-Rise	01010016
			Photoelectric	01010017
			Photoelectric	01010018
			Photoelectric	01010019
			Photoelectric	01010020
			Photoelectric	01010021
			Photoelectric	01010022
			Photoelectric	01010023
			Photoelectric	01010024
			Photoelectric	01010025
			Photoelectric	01010026
			Photoelectric	01010027
			Photoelectric	01010028
			Rate-of-Rise	01010029
			Photoelectric	01010032
			Photoelectric	01010033
			Photoelectric	01010034
			Photoelectric	01010035
			Photoelectric	01010036
			Photoelectric	01010037
			Photoelectric	01010038
			Photoelectric	01010039
			Photoelectric	01010040
			Photoelectric	01010041

Photoelectric	01010042
Photoelectric	01010043
Photoelectric	01010044
Photoelectric	01010045
Photoelectric	01010046
Photoelectric	01010047
Photoelectric	01010048
Photoelectric	01010049
Photoelectric	01010050
Photoelectric	01010051
Photoelectric	01010052
Photoelectric	01010053
Photoelectric	01010054
Photoelectric	01010055
Rate-of-Rise	01010056
Photoelectric	01010057
Photoelectric	01010058
Photoelectric	01010059
Photoelectric	01010060
Photoelectric	01010061
Photoelectric	01010062
Photoelectric	01010063
	01030126
	01010126
	01020126
Sealed Lead Acid	010201261
Sealed Lead Acid	010301261
Sealed Lead Acid	010401261
	01040126
Sealed Lead Acid	010000021
Sealed Lead Acid	010101261
Dual Action	01010138
Dual Action	01010139
Recall Primary	01010140
Recall Alternate	01010141
Shunt Trip	01010142
Dual Action	01010145
Dual Action	01010148
Dual Action	01010149
Dual Action	01010150
Dual Action	01010151
Dual Action	01010154
Dual Action	01010155
Dual Action	01010156
Dual Action	01010157
Dual Action	01010158

Dual Action	01010159
Dual Action	01010160
Dual Action	01010161
Dual Action	01010165
Hatch Release	01010171
Hatch Release	01010172
Hatch Release	01010173

Annual Financial Statement Audit Report

for Board of Regents Authorized Charter Schools

School Name:	Brighter Choice Elementary Charter Schools
Date (Report is due Nov. 1):	November 1, 2022
Primary District of Location (If NYC select NYC DOE):	Albany City School District
If located in NYC DOE select CSD:	-
School Fiscal Contact Name:	Paul J. Augello Jr., CPA
School Fiscal Contact Email:	[redacted]
School Fiscal Contact Phone:	[redacted]
School Audit Firm Name:	Cusack & Company, CPA's LLC
School Audit Contact Name:	Ken Claflin
School Audit Contact Email:	[redacted]
School Audit Contact Phone:	[redacted]
Audit Period:	2021-22
Prior Year:	2020-21

The following items are required to be included:

1.) The independent auditor's report on financial statements and notes.
2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	N/A
Management Letter Response	N/A
Form 990	N/A
Federal Single Audit (A-133)	YES
Corrective Action Plan	N/A

Brighter Choice Elementary Charter Schools
Statement of Financial Position
as of June 30

	2022	2021
CURRENT ASSETS		
Cash and cash equivalents	$ 6,276,429	$ 5,211,502
Grants and contracts receivable	1,081,631	475,071
Accounts receivables	-	-
Prepaid Expenses	-	-
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	7,358,060	5,686,573
NON-CURRENT ASSETS		
Property, Building and Equipment, net	$ 10,189,986	$ 10,280,552
Restricted Cash	1,939,356	3,319,637
Security Deposits	-	-
Other Non-Current Assets	-	-
TOTAL NON-CURRENT ASSETS	12,129,342	13,600,189
TOTAL ASSETS	**19,487,402**	**19,286,762**
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$ 547,524	$ 553,061
Accrued payroll, payroll taxes and benefits	761,053	766,736
Current Portion of Loan Payable	640,000	575,000
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	12,738	54,560
Other Current Liabilities	-	-
TOTAL CURRENT LIABILITIES	1,961,315	1,949,357
LONG-TERM LIABILITIES		
Loan Payable; Due in More than One Year	$ 12,231,560	$ 12,752,664
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM LIABILITIES	12,231,560	12,752,664
TOTAL LIABILITIES	14,192,875	14,702,021
NET ASSETS		
Unrestricted	$ 5,294,527	$ 4,584,741
Temporarily restricted	-	-
Permanently restricted	-	-
TOTAL NET ASSETS	5,294,527	4,584,741
TOTAL LIABILITIES AND NET ASSETS	**19,487,402**	**19,286,762**

Brighter Choice Elementary Charter Schools
Statement of Activities
as of June 30

	2022			2021
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	$ 8,609,358	$ -	$ 8,609,358	$ 7,971,913
State and Local Per Pupil Revenue - SPED	173,734	-	173,734	203,830
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	1,332,464	-	1,332,464	524,681
State and City Grants	-	-	-	-
Other Operating Income	64,412	-	64,412	85,088
Food Service/Child Nutrition Program	776,941	-	776,941	226,127
TOTAL OPERATING REVENUE	10,956,909	-	10,956,909	9,011,639
EXPENSES				
Program Services				
Regular Education	$ 6,262,691	$ -	$ 6,262,691	$ 5,476,396
Special Education	474,062	-	474,062	526,957
Other Programs	1,415,726	-	1,415,726	973,458
Total Program Services	8,152,479	-	8,152,479	6,976,811
Management and general	1,847,478	-	1,847,478	1,785,609
Fundraising	-	-	-	-
TOTAL EXPENSES	9,999,957	-	9,999,957	8,762,420
SURPLUS / (DEFICIT) FROM OPERATIONS	956,952	-	956,952	249,219
SUPPORT AND OTHER REVENUE				
Interest and Other Income	$ 6,749	$ -	$ 6,749	$ 8,138
Contributions and Grants	-	-	-	-
Fundraising Support	9,193	-	9,193	16,416
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	(263,108)	-	(263,108)	881,300
TOTAL SUPPORT AND OTHER REVENUE	(247,166)	-	(247,166)	905,854
Net Assets Released from Restrictions / Loss on Disposal of Assets	$ -	$ -	$ -	$ -
CHANGE IN NET ASSETS	709,786	-	709,786	1,155,073
NET ASSETS - BEGINNING OF YEAR	$ 4,584,741	$ -	$ 4,584,741	$ 3,429,668
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS - END OF YEAR	$ 5,294,527	$ -	$ 5,294,527	$ 4,584,741

Brighter Choice Elementary Charter Schools
Statement of Cash Flows
as of June 30

	2022	2021
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	$ 709,786	$ 1,155,073
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	618,313	538,655
Grants Receivable	(606,561)	351,281
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	-	-
Accounts Payable	(5,536)	(25,127)
Accrued Expenses	-	-
Accrued Liabilities	(5,683)	53,913
Contributions and fund-raising activities	-	-
Miscellaneous sources	263,108	(881,300)
Deferred Revenue	(41,822)	19,341
Interest payments	-	-
Other	31,656	24,912
Other	(55,268)	(14,766)
NET CASH PROVIDED FROM OPERATING ACTIVITIES	$ 907,993	$ 1,221,982
CASH FLOWS - INVESTING ACTIVITIES	$	$
Purchase of equipment	(527,747)	(310,301)
Other	901,347	(658,017)
NET CASH PROVIDED FROM INVESTING ACTIVITIES	$ 373,600	$ (968,318)
CASH FLOWS - FINANCING ACTIVITIES	$	$
Principal payments on long-term debt	(13,595,000)	(719,672)
Other	13,378,334	658,017
NET CASH PROVIDED FROM FINANCING ACTIVITIES	$ (216,666)	$ (61,655)
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	$ 1,064,927	$ 192,009
Cash at beginning of year	5,411,502	5,219,493
CASH AND CASH EQUIVALENTS AT END OF YEAR	$ 6,476,429	$ 5,411,502

Brighter Choice Elementary Charter Schools
Statement of Functional Expenses
as of June 30

		2022								2021
		Program Services				Supporting Services				
	No. of Positions	Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total	Total	
Personnel Services Costs		$	$	$	$	$	$	$	$	$
Administrative Staff Personnel	7.00	177,673	-	-	177,673	-	919,760	919,760	1,097,433	1,139,412
Instructional Personnel	53.00	2,794,211	246,653	-	3,040,864	-	-	-	3,040,864	2,872,204
Non-Instructional Personnel	21.00	-	-	393,380	393,380	-	-	-	393,380	406,223
Total Salaries and Staff	81.00	2,971,884	246,653	393,380	3,611,917	-	919,760	919,760	4,531,677	4,417,839
Fringe Benefits & Payroll Taxes		651,043	54,040	87,216	792,299	-	201,139	201,139	993,438	909,759
Retirement		189,305	15,710	24,720	229,735	-	58,702	58,702	288,437	177,175
Management Company Fees		-	-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	298	298	298	992
Accounting / Audit Services		136,949	11,364	17,749	166,062	-	42,512	42,512	208,574	134,002
Other Purchased / Professional / Consulting Services		166,641	13,816	19,582	200,039	-	52,409	52,409	252,448	180,111
Building and Land Rent / Lease		403,377	33,482	53,993	490,852	-	124,638	124,638	615,490	704,320
Repairs & Maintenance		293,364	24,354	39,831	357,549	-	90,455	90,455	448,004	404,173
Insurance		65,239	5,415	8,732	79,386	-	20,158	20,158	99,544	94,563
Utilities		140,450	11,658	18,863	170,971	-	43,376	43,376	214,347	166,980
Supplies / Materials		80,603	6,707	13,770	101,080	-	23,900	23,900	124,980	118,827
Equipment / Furnishings		-	-	-	-	-	-	-	-	-
Staff Development		20,883	1,735	3,085	25,703	-	6,354	6,354	32,057	20,787
Marketing / Recruitment		-	-	-	-	-	82,110	82,110	82,110	53,340
Technology		89,303	7,425	14,138	110,866	-	26,857	26,857	137,723	113,994
Food Service		-	-	652,227	652,227	-	-	-	652,227	222,206
Student Services		551,313	-	-	551,313	-	-	-	551,313	369,196
Office Expense		93,071	7,730	13,219	114,020	-	28,501	28,501	142,521	127,325
Depreciation		405,079	33,625	54,559	493,263	-	125,050	125,050	618,313	538,655
OTHER		4,187	348	662	5,197	-	1,259	1,259	6,456	8,176
Total Expenses		$ 6,262,691	$ 474,062	$ 1,415,726	$ 8,152,479	$ -	$ 1,847,478	$ 1,847,478	$ 9,999,957	$ 8,762,420

APPROVED

Brighter Choice Charter Schools

Minutes

Board Meeting

Date and Time
Thursday July 15, 2021 at 9:30 AM

Location
250 Central Ave, Albany, NY 12206

Trustees Present
M. Snyder, N. Maresca (remote), P. Romain (remote), R. McLaughlin (remote), T. Hanmer, Z. Nelson

Trustees Absent
N. Velilla

Guests Present
K. Ford, K. Mclean, L. Licygiewicz, S. Jahn

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Jul 15, 2021 at 8:37 AM.

C. Approve Minutes

P. Romain made a motion to approve the minutes from Board of Trustees Meeting on 06-10-21.
N. Maresca seconded the motion.
Amended to reflect that Martha Snyder was in atendance.
The board **VOTED** unanimously to approve the motion.

D.

Approve minutes

T. Hanmer made a motion to approve the minutes from Annual Board Meeting on 06-17-21.
N. Maresca seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance

A. Approve Finance Committee minutes

The Finance Committee minutes from May 13. 2021 were tabled.

III. Governance

A. District Safety Plan

Mr. Licygiewicz presented the district safety plan for AY 2021-22, noting that the only change is the addition of the new assistant principal at the girls' school.
N. Maresca made a motion to Approve the District Safety Plan as presented by Mr. Licygiewicz.
P. Romain seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. School calendar

Ms. Ford explained that the school wanted to make a formal request to SED that the language governing the length of school year be changed to "the number of school days will exceed the number of days for district schools" rather than the arbitrary 190. For the past three years, the school has been in session (in-person or remotely) for 185 days. During this time students have outperformed the district on state standards. Adding five more days will hurt teacher morale and retention and most likely result in increased student absenteeism.
P. Romain made a motion to approve the school's request to amend the charter with this non-material revision and rationale.
T. Hanmer seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Board Resolution

T. Hanmer made a motion to pass a resolution of the Board of Trustees of the Brighter Choice Charter Schools (Brighter Choice Charter School for Girls) Authorizing and Approving a Certain Financing with the City of Albany Capital Resource Corporation.
N. Maresca seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Other Business

A. Board strategic Plan and Committees

Ms. Snyder stressed the need for the board to have a significant strategic planning session and tentatively proposed either August 16 or 17 from 4:00 to 6:30.

Going forward, committee meetings should be held in advance of the board meeting. They may take place remotely or in-person.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 AM.

Respectfully Submitted,
T. Hanmer

APPROVED

Brighter Choice Charter Schools

Minutes

Board Meeting

Date and Time
Thursday September 9, 2021 at 9:30 AM

Trustees Present
M. Snyder (remote), P. Romain (remote), T. Hanmer (remote), Z. Nelson (remote)

Trustees Absent
N. Maresca, N. Velilla, R. McLaughlin

Guests Present
K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote), S. Jahn (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Sep 9, 2021 at 8:40 AM.

C. Approve Minutes

P. Romain made a motion to approve the minutes from Board Meeting on 07-15-21.
T. Hanmer seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Academic Policy

A. Report

T. Hanmer reported the Principal reports submitted by Karen Mclean and Kristina Ford. Enrollment data is positive and above budgeted numbers.
T. Hanmer reported that staffing needs will include supports for students returning to school with academic and social deficits. K. Mclean expressed a need for a building sub and two additional TAs to be housed in K. Kindergarten scholars need another adult to support their learning.
M. Snyder asked P. Augello to estimate if our budget would accommodate. We would need a few additional scholars to support paying for these positions.
K. Mclean is targeting scholars in grades with some room to add.
M. Snyder expressed that as long as we are focused on getting additional scholars then we should absolutely increase needed support positions. P. Augello confirmed we should be able to go ahead and hire these positions.
K. Ford would like two Teaching Fellows and a Teaching Assistant. Right now, if BCCS-G stays at current enrollment there should be financial room to hire these positions.
M. Snyder would like to make one amendment to the Principal reports to include a COVID update.
K. Ford has had two scholars that are positive for COVID and their close contacts (within 6 feet) were alerted as was the Health Department.

III. Governance

A. School Calendar

Motion to Amend the calendar to include 185 days for the 2021-22 school year.
P. Romain seconded the motion.
The board **VOTED** unanimously to approve the motion.
A material change to our charter will need to go to the Regents and be submitted by December. So far a 185 day school year would not require a material change.
T. Hanmer made a motion to Submit to SED a calendar change proposal to have a minimum of 185 days beginning SY 2022-2023.
P. Romain seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Other Business

A. Executive Session

P. Romain made a motion to enter executive session to discuss personnel matters.
T. Hanmer seconded the motion.
The board **VOTED** unanimously to approve the motion.
T. Hanmer made a motion to end executive session.
P. Romain seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:33 AM.

Respectfully Submitted,
Z. Nelson

APPROVED

Brighter Choice Charter Schools

Minutes

Board Meeting

Date and Time
Thursday October 14, 2021 at 9:30 AM

Location
This meeting will be virtual. Anyone interested in attending can reach out to Luke Licygiewicz, Operations Manager at llicygiewicz@brighterchoice.org for information on how to attend.

Trustees Present
M. Snyder (remote), N. Maresca (remote), N. Velilla (remote), P. Romain (remote), R. McLaughlin (remote), T. Hanmer (remote), Z. Nelson (remote)

Trustees Absent
None

Guests Present
Amalia Ortiz (remote), K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Oct 14, 2021 at 8:32 AM.

C. Approve Minutes

T. Hanmer made a motion to approve the minutes from Board Meeting on 09-09-21.
Z. Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Committee reports

A. Governance Committee report

Martha Snyder reported that the Committee met earlier this week and discussed where we stand on enrollment, currently strong. M. Snyder reported that we would like to engage with the local leaders, including the Chief of Police and Mayor's office to ensure the safety of our scholars and staff.
In addition, the school and leaders will work to be clear about roles and responsibilities for finance, operations and the new enrollment coordinators.
A group of board members will sit with Luke, Karen and Kristina and the individuals in those positions to formalize the responsibilities.
Luke reported that there were two windows were shot out of the Boys' building when the incident occurred over the weekend. We are awaiting an estimate from Pella for the replacement of the windows.

B. Finance Committee report

Nicole Maresca reported our financial position and what the best replacement options are for Shawn Jahn's finance position. We are having Luke take over some of Shawn's responsibilities with more oversight with P. Augello. A finance Associate position is currently open and we are receiving applications currently. Some communications have improved with districts and some efficiencies are being found. Paul reported that this is working. After bond refinancing, we can revisit the work flow and both Nicolle and Paul both appreciated Luke's contributions. Martha reported that this conversation will be happening in coordination with the Governance Committee as well.

Paul Augello reported the revenue on the Boys' side is slightly above budget. The expenses look like they are over but that is due to health insurance pre-payments and over time this will draw down and will balance. The Girls' school is seeing higher revenue due to great enrollment numbers. The health care pre-payment is the same for the Girls' school causing expenses to be slightly higher.
Balance sheet remains strong. District billing was behind from the local districts. We are now caught up on billing and we are following up on collecting. Albany has had turnover in their offices and we are working on getting them caught up with us.

P. Augello gave an update on the Bond Refinance. There was a positive meeting with the Albany IDA and explained we are going to put cost savings back into the school to benefit scholars. R. McLaughlin explained there is one more meeting of the CRC board next Wednesday after the IDA meeting. Final approval could be expected from the CRC after that meeting.

R. Mclaughlin continued describing the timing of the bond refinancing and next steps.

Auditors were in person a week ago and we have a draft report and there are no material findings. There were minor findings on the 550 returns. We are getting that tied away very soon.

III. Other Business

A. BCCS- Girls

K. Ford described her enrollment numbers and that they are close to their goal. Benchmarking is almost complete. The school is fully staffed and now has a new TA and a new TF. A successful Open House with 95 families took place. Covid infections include 4 cases in September and 3 in October.

B. BCCS- Boys

K. McLean explained their enrollment is higher than anticipated. Positions are being filled that the Board approved. Due to increased presence in K grades behavioral demands have declined. The building sub is helpful with COVID related absences. One case each for September and October. Parent volunteers are being considered to help out within the school so parents can be more involved. One parent reached out to talk about reestablishing the PTO (Parent -Teacher Org). K. McLean will present a plan to the Board when it is formed.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:04 AM.

Respectfully Submitted,
Z. Nelson

APPROVED

Brighter Choice Charter Schools

Minutes

Board Meeting

Date and Time
Thursday November 18, 2021 at 9:30 AM

Location
250 Central Avenue, Albany, NY 12206

Trustees Present
M. Snyder (remote), N. Maresca (remote), P. Romain (remote), R. McLaughlin (remote), T. Hanmer (remote), Z. Nelson (remote)

Trustees Absent
N. Velilla

Guests Present
K. Ford (remote), K. Mclean (remote), Ken Claflin (remote), L. Licygiewicz (remote), Paul Augello (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Nov 18, 2021 at 8:30 AM.

C. Approve Minutes

T. Hanmer made a motion to approve the minutes from Board Meeting on 10-14-21.
P. Romain seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Academic Policy

A. Academic Policy Committee Report

The Principals gave comprehensive reports and enrollment is strong. Testing results are strong as well. Where weak, instructors have been replaced.

B. Update by Enrollment Directors

Enrollment Directors, Carol Morrison and Paul Stallings discussed marketing plans and website development tools to recruit new students to BCCS.
They discussed a partnership with Albany Housing Authority along with Green Tech HS and Albany Leadership Academy and an afterschool development program with Ida Yarborough houses. This will be a January '22-June '22 pilot. A partnership with Black churches was also discussed.

III. Governance

A. Governance Committee Report

B. Audit report

Ken Claflin reported on the relevant points of the audit. Financial statements audit, single audit, and tax returns submitted to the IRS. It was an unmodified, clean audit. Financial details include a strong current liquidity and improved equity to assets percentage. There were no unanticipated changes to the balance sheet; no new accounting policies; minor adjustments recommended regarding pension withholdings which have been fixed.

C. Executive Session

Z. Nelson made a motion to enter executive session to discuss merit pay.
T. Hanmer seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Executive Session

N. Maresca made a motion to exit executive session.
Z. Nelson seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Bond refinance

Paul Augello reported that there was a successful pricing last week and there will be a closing Tuesday afternoon. The estimated savings will be $180,000 per year after the refinance. The holding requirement for repair and replacement account went down from $1M to $100K.

F. Mayor Sheehan and Chief Hawkins meeting

The Mayor of Albany, Police Chief and two Seargents who patrol the beats around the Boys' and Girls' schools met with BCCS leadership. It was a positive meeting overall. The Mayor and Chief agreed to increased and better communication with the schools in light of gun violence nearby. The Chief offered training for our staff which is appreciated.

The Board will have a standing "safety" discussion during meetings.

G. Brighter Choice 20th Anniversary

K. Mclean suggested a theme of recommitment to the community. The board discussed local community performers and awards and possibly an event coordinator. Future decisions will be to establish a budget and date

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:05 AM.

Respectfully Submitted,
Z. Nelson

APPROVED

Brighter Choice Charter Schools

Minutes

Board Meeting

Date and Time
Thursday December 9, 2021 at 9:30 AM

Location
250 Central Avenue, Albany, NY 12206

Trustees Present
M. Snyder (remote), N. Maresca (remote), N. Velilla (remote), P. Romain (remote), R. McLaughlin (remote), T. Hanmer (remote), Z. Nelson (remote)

Trustees Absent
None

Guests Present
K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Dec 9, 2021 at 8:54 AM.

C. Approve Minutes

T. Hanmer made a motion to approve the minutes from Board Meeting on 11-18-21.
N. Velilla seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance

A. Report from Committee

The committee discussed the realignment of merit pay that the board will vote on.
The Finance committee will revisit the 403B.
Combining the schools under one federal tax ID number. That will happen for the December 23rd pay period.
A quick financial update and everything looks good through October and Paul will propose a budget amendment in January or February.
The committee will need to discuss a budget for the 20th anniversary.

III. Governance

A. Calendar update

T. Hanmer made a motion to Update the current school calendar to add two mental health days and end the school year on June 24th.
N. Maresca seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Other Business

A. Merit pay-Vote

T. Hanmer made a motion to Approve the merit pay schedule as revised.
P. Romain seconded the motion.
P. Romaine discussed adding some merit pay for the school leaders. The board had discussed awarding merit to administrative personnel. At the time the board preferred to have salaries reflect fair compensation which includes increases when needed. Trudy recommends a bonus for this year to reflect performance during COVID.
The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:09 AM.

Respectfully Submitted,
Z. Nelson

APPROVED

Brighter Choice Charter Schools

Minutes

Board Meeting

Date and Time
Thursday January 13, 2022 at 8:30 AM

Location
This meeting will be held virtually. Please reach out to llicygiewicz@brighterchoice.org for link to participate.

Trustees Present
M. Snyder (remote), N. Maresca (remote), P. Romain (remote), R. McLaughlin (remote), T. Hanmer (remote), Z. Nelson (remote)

Trustees Absent
N. Velilla

Guests Present
Amalia Ortiz (remote), K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Jan 13, 2022 at 8:31 AM.

C. Approve Minutes

R. McLaughlin made a motion to approve the minutes from Board Meeting on 12-09-21.
N. Maresca seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Academic Policy

A. BCCS Girls Principal Update

Ms. Ford reported that 95% of the girls have all the materials they need for remote learning, and, as is true on the boys' side, the girls have demonstrated steady academic growth. The girls' enrollment stands at 297; one student was expelled on 12/21 because of behavioral issues. Since September twenty-one students and nine staff members have tested positive for COVID. In contrast to the boys' school, Ms. Ford has seen little growth in the SWD population, but tremendous growth in the ELL population and will be monitoring the budget implications of this growth.

B. BCCS Boys Principal Update

Ms. Snyder asked Ms. McLean and Ms. Ford to update the trustees on enrollment and any issues related to the pandemic. Both principals had provided the board with summary materials on 1/12, but each highlighted their summaries.

Ms. McLean reported that the Boys' School is enrolled at 263, slightly over budgeted goal. The SWD population is currently 9%, but there are 23 potential SWD scholars, who, if certified as such, will bring the numbers to 17%. Many of the disabilities are related to regression during the pandemic, particularly for students who remained remote. The addition of these SWD students will have budget implications: an increase in contracted services with Spotted Zebra and perhaps an additional staff member. Ms. McLean will keep the board apprised of the school's needs in this regard.

There are ten boys on the kindergarten waiting list and no space for them. Ms. Snyder questioned whether it would make sense to consider adding a third kindergarten moving forward.

No decision at this time, although such consideration will be part of upcoming budget deliberations for 2022-23.

Following district guidelines, the school shifted to remote learning on January 10, with a projected end date of January 21. (In-person instruction to resume on January 24.) The first two days were devoted to planning for both the staff and families. School personnel delivered chrome books and instruction packets to students in their homes when families could not pick them up at school. Ms. McLean reported that the organized planning ensured that the transition to remote instruction went smoothly. Speaking from a parental point of view, Mr. Romain seconded that the transition had been very smooth.

The school has created a flow chart that clearly and simply explains when a student should be quarantined. There are enough COVID rapid tests for all. When a student tests positive, he is sent home with a test, and parents need to provide a photograph of a negative test result before the student can return. (This also applies to students at the girls' school.)

Ms. McLean reviewed scholar progress, which, though slow because of the pandemic, is nonetheless happening, which is gratifying for all. She has implemented a testing program to ensure that teacher-generated assessments match the rigor of NYS tests.

III. Governance

A. Governance Committee Report

Ms Snyder concluded the meeting with a brief governance report. She stressed the importance of having a quorum at the February board meeting, where the board will discuss the budget, including the implications of the bond restructuring and changes to the compensation structure. She reminded the board that it will be important for Brighter Choice to reach out to the NY State Department of Education in the next few months.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:05 AM.

Respectfully Submitted,
M. Snyder

APPROVED

Brighter Choice Charter Schools

Minutes

Board Meeting

Date and Time
Thursday February 10, 2022 at 8:30 AM

Location
Meeting will be remote. For information please email Luke at llicygiewicz@brighterchoice.org

Trustees Present
M. Snyder (remote), N. Maresca (remote), N. Velilla (remote), P. Romain (remote), R. McLaughlin, T. Hanmer (remote), Z. Nelson (remote)

Trustees Absent
None

Guests Present
Amalia Ortiz (remote), K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote), Tamara Frazier (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Feb 10, 2022 at 8:35 AM.

C. Approve Minutes

P. Romain made a motion to approve the minutes from Board Meeting on 01-13-22.
T. Hanmer seconded the motion.
The board **VOTED** unanimously to approve the motion.

D.

Approve Minutes

II. Governance

A. Governance Committee Report

M. Snyder discussed the Governance committee meeting. COVID trends are down. A new Charter school is opening in Schenectady K-1 in the fall. KIPP and Troy Prep have merged. BCCS need to lean into the things that make us unique in a competitive environment. Continue to solidify our relationships with Green Tech and Albany Leadership.
K. McLean shared the enrollment data and budgeting, academic benchmarking, and updates and COVID response for the Boys' school. There are two teaching volunteers from SUNY Albany in classrooms and they and the boys are positive about the additions.
A Black History Month Celebration will take place next week.

K. Ford shared the enrollment data and budgeting, academic benchmarking, and updates and COVID response for the Girls' school.
There are Teaching Assistants helping out in the classrooms from local colleges as well.
Black History Month events include an author read (a parent), art gallery, and Q and A. Family survey data is coming in. K. Ford will present the data at a future board meeting.

III. Finance

A. Finance Committee Report

M. Snyder went over the budget strong financial standing, due to the bond refinance, good enrollment, and sound leadership decisions. The schools have net revenue that can be used for bonuses for the faculty and staff.

B. Revised Budget Vote

T. Hanmer made a motion to Approve the budget revisions for the first quarter.
P. Romain seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. BCCS 20th Anniversary Celebration

A. Planning updates

N. Velilla reached out to the school leads on the 20th as well as Marvelous Events and another event coordinator. N. Velilla and P. Romain are taking the lead on coordinating on behalf on the board. An event is being planned for Fall 22.

V. Closing Items

A. Adjourn Meeting

Prior to adjourning, the board introduced themselves to Tamara Frazier, a potential Board member and parent representative. T. Frazier is a parent of a Kindergartener.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 AM.

Respectfully Submitted,
M. Snyder

APPROVED

Brighter Choice Charter Schools

Minutes

Board Meeting

Date and Time
Thursday March 10, 2022 at 9:30 AM

Location
250 Central Avenue, Albany, NY 12206

Trustees Present
M. Snyder (remote), N. Maresca (remote), N. Velilla (remote), P. Romain (remote), T. Hanmer (remote), Z. Nelson (remote)

Trustees Absent
R. McLaughlin

Guests Present
Amalia Ortiz (remote), K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Mar 10, 2022 at 8:32 AM.

C. Approve Minutes

T. Hanmer made a motion to approve the minutes from Board Meeting on 02-10-22.
P. Romain seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Academic Policy

A. Academic Committee Report

T. Hanmer reported that the Principals reported to the committee yesterday. Enrollments are steady. There is an immediate need for another 2 teaching fellows at the Boys' School. K. McLean described the need due to staffing changes. The amount would be about $40k each depending on the candidates.

T. Hanmer described the Brighter Choice Foundations call for grant applications and the possibility that a grant writer be hired temporarily to assist.

COVID is trending down.

III. Governance

A. Governance Committee Report

M. Snyder reported that Revolution Foods gave notice they would no longer be servicing the schools after April 15th. L. Licygiewicz is awaiting proposals for short term contracts from other service providers. It would be an emergency contract until the next school year.

IV. Other Business

A. Brighter Choice 20TH Year Celebration

N. Velilla reported about the meetings with two event planners and potential types of events , size, and costs. The event would take place Fall '22. The board discussed further details and activities for the day.

V. Closing Items

A. Adjourn Meeting

P. Romain thanked K. McLean for his tour and meeting with staff and students. He reported that they would like more interactions with the board and the board's connections. M. Snyder suggested meeting in person for the next board meeting and a lunch/breakfast.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:06 AM.

Respectfully Submitted,
Z. Nelson

APPROVED

Brighter Choice Charter Schools

Minutes

Board Meeting

Date and Time
Thursday April 14, 2022 at 9:30 AM

Location
250 Central Avenue, Albany, NY 12206 and virtual with details to follow. Please contact Luke Licygiewicz for information.

Trustees Present
M. Snyder (remote), N. Velilla (remote), P. Romain (remote), R. McLaughlin (remote), T. Hanmer (remote), Z. Nelson (remote)

Trustees Absent
N. Maresca

Guests Present
K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote), Lia Ortiz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Approve Minutes

P. Romain made a motion to approve the minutes from Board Meeting on 03-10-22.
T. Hanmer seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance

A. Finance Committee Report

M. Snyder reported that the Finance committee is planning for 2022-2023 school year, prioritizing staffing to ensure we can cover scholar and academic needs. She reported both the increased state per pupil reimbursement rates, and the increase costs due to inflation.
The full board will need to approve the budget during the June board meeting.
M. Snyder reported that the schools are operating according to the current budget.

III. Governance

A. Governance Committee Report

M. Snyder reported that the committee discussed enrollment projections for next year. For the Boys's school discussed the staffing needs that are immediate. For the Girls' school, the committee discussed response to an incident that occurred last week with a student.

The schools are set with our new food service contractor for the remainder of the school year and into next.

IV. Other Business

A. BCCS 20th Celebration

N. Velilla reported that there will be a full update next month after meeting with the event planner.

B. Child Nutrition Vote

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:27 AM.

Respectfully Submitted,
Z. Nelson

APPROVED

Brighter Choice Charter Schools

Minutes

Board Meeting

Date and Time
Thursday May 12, 2022 at 9:30 AM

Location
250 Central Avenue, Albany, NY 12206

Trustees Present
M. Snyder (remote), N. Maresca (remote), N. Velilla (remote), P. Romain (remote), R. McLaughlin (remote), T. Hanmer (remote), Z. Nelson

Trustees Absent
None

Guests Present
K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday May 12, 2022 at 8:36 AM.

C. Approve Minutes

T. Hanmer made a motion to approve the minutes from Board Meeting on 04-14-22.
R. McLaughlin seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance

A. Finance Committee Report

Finance discussion led by Paul and Nicole. They want to take advantage of three more years of federal aid to increase the pay scale, modeling the new one on Schenectady's. They propose reducing the amount of merit pay available at each school to help with the new pay scale. Pay scale addresses teacher retention. Paul emphasized that the schools' budgets are lean and efficient. After the federal funding stops, each school will need to find an additional $400K per year. Martha proposed that a small committee of the board look at external factors (e.g., declining numbers of elementary students in NYS) and determine the right size and scale for the schools.

III. Governance

A. Governance Committee Report

Martha reported out from governance, reiterating the need for a subcommittee to examine the intersection between governance and finance.

B. Executive Session

The board voted to go into executive session, inviting Kristina, Karen, and Luke to remain to discuss current disciplinary challenges.

T. Hanmer made a motion to Exit Executive Session.
N. Maresca seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Enrollment

Kristina and Karen briefly highlighted statistics from the reports on enrollment that they had distributed to the board. Karen emphasized that the increase in SPED scholars meant the need for a SPED teacher at every level except K. (This is outsourced to Spotted Zebra.)

IV. Other Business

A. BCCS 20th Celebration

Nilsa reported on the 20th anniversary celebration. They are targeting an event for 250 people and are looking at dates/venues and will be reporting on both in May.

B. BCCS Pay Scale Vote

P. Romain made a motion to Approve and implement the new pay scale as presented.

T. Hanmer seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. SY 2022-2023 Calendar Vote

Luke presented the calendar for 2022-2023. It has 190 days, which builds in 5 days for snow days. Start day is 9/1, before Labor Day, ends 6/27. If the snow days are not used, school will end on 6/23. Calendar includes day off for Good Friday, 5/26 and 5/30. K camp will be held 8/29 and 8/30. The afterschool program starts two weeks into the year. Boys' school wants to outsource this, perhaps to the Y.

P. Romain made a motion to Accept the calendar as presented by Luke for the 2022-2023 school year.
N. Maresca seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

N. Velilla made a motion to Adjourn.
R. McLaughlin seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:30 AM.

Respectfully Submitted,
T. Hanmer

APPROVED

Brighter Choice Charter Schools

Minutes

Annual Board Meeting

Date and Time
Thursday June 16, 2022 at 8:30 AM

Location
250 Central Avenue, Albany, NY 12206

Trustees Present
M. Snyder, N. Velilla (remote), P. Romain (remote), R. McLaughlin, T. Hanmer (remote), Z. Nelson

Trustees Absent
N. Maresca

Guests Present
K. Ford, L. Licygiewicz

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Snyder called a meeting to order on Thursday Jun 16, 2022 at 8:34 AM.

C. Approve Minutes

R. McLaughlin made a motion to approve the minutes from Board Meeting on 05-12-22.
T. Hanmer seconded the motion.
The team **VOTED** unanimously to approve the motion.

D. Finance Committee Report

Martha reported that during the Finance Committee meeting, they focused on budget and salary increases that were discussed and approved in May. The Committee also reviewed all of the organization's statements.
Paul Augello reported that the Organization has closed out the financial year and reported that our revised budget was stronger than the original '21-'22 budget due to enrollment staying strong and the additional E-rate federal funding. Both schools applied for and received funding from this program.
Paul reported on building the 2022-2023 budget based on enrollment projections and targets as well as future staffing needs, taking into account remaining federal funding given during the pandemic.
Paul reported on the Finance Committee's discussion of regional salary competition and ran scenarios comparing retention of teachers under various salary scales (vs. end of year merit bonuses). A new salary scale was approved during the May Board meeting.
Kristina Ford reported that the school leaders are confident this new model supports their staffing.

E. Governance Committee Report

Martha reported a desire to form a sub-committee to focus on some strategic planning with respect to school size, demographics, financial realities, etc.
She reported discussions regarding school safety measures, appropriateness, and cost. Luke reported on conversations with providers of a "panic button" and a new camera system outside the Boys' school.

Kristina Ford reported on BCCS-Girls enrollment and staffing numbers and updates for the coming school year. Martha reported Karen McLean's enrollment and staffing numbers and updates for the BCCS-Boys' school.

F. NYSED Visit 6/8/22

K. Ford reported our SED liaison Laura Hill visited the schools. Laura Hill reported being very "amazed and inspired" with the school community and educational plans. She flagged a fingerprinting issue that has been rectified. K. Ford pushed information about our efforts in recruiting and supporting our students with disabilities and English Language Learners.

G. Operations Update

Luke reported on potential capital improvement options to the bus loop pavement and drainage. Paul reported that this is a capitalized expense and does not impact our operations.
The board recommendation is to complete the full project.
Martha raised the potential to create a consortium of charter schools to purchase services. The board will check to see if there are legal mechanisms to do this.

H. 20Th Celebration Update

Nilsa Velilla and Patrick Romain reported on potential venues, including the Hilton Albany for an event on 10/21 for 200 people.

I. SY22-23 Budget

Patrick Romain motioned to approve the budget, Trudy, unanimous

J. SY22-23 Board Meeting Schedule

Luke provided a schedule for the coming year. Most meetings are on the second Thursday of each month.

Trudy made a motion to approve the new schedule, Nilsa seconded, all approved

Bob motioned to adjourn, Patrick seconded, unanimous

II. Annual Board Meeting, Trustee Terms

A. Nicole Maresca term

P. Romain made a motion to Renew Nicole Maresca's term.
T. Hanmer seconded the motion.
The team **VOTED** unanimously to approve the motion.

B. Robert McLaughlin term

N. Velilla made a motion to Renew Robert McLaughlin's term.
Z. Nelson seconded the motion.
bob, Patrick to renew officers terms
patrick, Nilsa to adjourn
The team **VOTED** unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

P. Romain made a motion to Adjourn.
N. Velilla seconded the motion.
The team **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:30 AM.

Respectfully Submitted,
Z. Nelson

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2022-2023 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing **RED** triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Brighter Choice Charter Elementary School for Girls

PROJECTED BUDGET FOR 2022-2023

July 1, 2022 to June 30, 2023

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,345,401	41,000	300,000	3,000	-	5,689,401
Total Expenses	4,384,543	312,043	345,900	4,000	285,885	5,332,371
Net Income	960,858	(271,043)	(45,900)	(1,000)	(285,885)	357,030
Actual Student Enrollment	300	-				-
Total Paid Student Enrollment	300	-				300

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

	CY Per Pupil Rate	PROGRAM SERVICES: REGULAR EDUCATION	PROGRAM SERVICES: SPECIAL EDUCATION	PROGRAM SERVICES: OTHER	SUPPORT SERVICES: FUNDRAISING	SUPPORT SERVICES: MANAGEMENT & GENERAL	TOTAL	Assumptions
REVENUE								
REVENUES FROM STATE SOURCES								
Per Pupil Revenue								
Albany	$16,653.00	3,454,792	-	-	-	-	3,454,792	
School District 2 (Schenectady)	$13,615.00	678,442					678,442	
School District 3 (Cohoes)	$14,234.00	101,327	-	-	-	-	101,327	
School District 4 (Green Island)	$14,401.00	14,645	-	-	-	-	14,645	
School District 5 (Lansignburgh)	$11,800.00	48,000	-	-	-	-	48,000	
School District 6 (North Colonie)	$12,686.00	25,802					25,802	
School District 7 (Shenendowa)	$12,940.00	26,319					26,319	
School District 8 (South Colonie)	$13,910.00	42,437					42,437	
School District 9 (Troy)	$17,238.00	280,483					280,483	
School District 10 (Waterford)	$16,947.00	17,234					17,234	
School District 11 (Watervliet)	$10,996.00	67,094					67,094	
		4,756,575	-	-	-	-	4,756,575	
Special Education Revenue		-	36,000	-	-	-	36,000	
Grants								
Stimulus		-	-	-	-	-	-	
Other		-	-	-	-	-	-	
Other State Revenue		5,325	-	-	-	-	5,325	State Child Nutrition
TOTAL REVENUE FROM STATE SOURCES		4,761,900	36,000	-	-	-	4,797,900	
REVENUE FROM FEDERAL FUNDING								
IDEA Special Needs			5,000	-	-	-	5,000	
Title I		114,773	-	-	-	-	114,773	Title I $114,773
Title Funding - Other		23,252	-	-	-	-	23,252	Title IIA Revenue $13,252, Title IV Revenue $10,000
School Food Service (Free Lunch)			-	300,000	-	-	300,000	Federal Child Nutrion $270,000. CACFP $30,000
Grants								
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-	
Other		415,476	-	-	-	-	415,476	ESSERF/ARP $415,476
Other Federal Revenue		-	-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES		553,501	5,000	300,000	-	-	858,501	
LOCAL and OTHER REVENUE								
Contributions and Donations, Fundraising		-	-	-	3,000	-	3,000	Cash Donations $2,000, Fundraising $1,000
Erate Reimbursement		26,000	-	-	-	-	26,000	
Interest Income, Earnings on Investments,		4,000	-	-	-	-	4,000	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-	
Food Service (Income from meals)		-	-	-	-	-	-	
Text Book		-	-	-	-	-	-	
Other Local Revenue		-	-	-	-	-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		30,000	-	-	3,000	-	33,000	
TOTAL REVENUE		5,345,401	41,000	300,000	3,000	-	5,689,401	
								List exact titles and staff FTE"s (Full time eqiuilivalent)
EXPENSES								
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions							
Executive Management	-	-	-	-	-	-	-	
Instructional Management	2.00	187,979	-	-	-	-	187,979	(1) Principal, (1)Assistant Principal
Deans, Directors & Coordinators	4.00	286,667	-	-	-	-	286,667	(1) Dean, (1) Parent Coord, (1) Instructional Coach, (1) Director of Recruitment
CFO / Director of Finance	-	-	-	-	-	-	-	
Operation / Business Manager	0.50		-	-	-	49,698	49,698	(0.50) Ops Manager
Administrative Staff	1.00	-	-	-	-	46,436	46,436	(1) Office Manager
TOTAL ADMINISTRATIVE STAFF	8	474,646	-	-	-	96,134	570,780	
INSTRUCTIONAL PERSONNEL COSTS								

Brighter Choice Charter Elementary School for Girls

PROJECTED BUDGET FOR 2022-2023

July 1, 2022 to June 30, 2023

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,345,401	41,000	300,000	3,000	-	5,689,401
Total Expenses	4,384,543	312,043	345,900	4,000	285,885	5,332,371
Net Income	960,858	(271,043)	(45,900)	(1,000)	(285,885)	357,030
Actual Student Enrollment	300	-				-
Total Paid Student Enrollment	300	-				300

		PROGRAM SERVICES			SUPPORT SERVICES			Assumptions
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Teachers - Regular	16.00	873,170	-	-	-	-	873,170	(16) Teachers
Teachers - SPED	2.00	-	126,081	-	-	-	126,081	(2) SpEd Teachers
Substitute Teachers	1.00	45,024	-	-	-	-	45,024	(1) Subsitute
Teaching Assistants	5.00	175,000	-	-	-	-	175,000	(5) Teaching Assistant
Specialty Teachers	8.00	479,683	-	-	-	-	479,683	RTI/ESL, (1) ESL.,
Aides	-	-	-	-	-	-	-	
Therapists & Counselors	1.00	50,000	-	-	-	-	50,000	(1) Social Worker
Other	-	122,000	-	-	-	-	122,000	Stipends, After School, Summer School, Merit Pay, PTO Buyback
TOTAL INSTRUCTIONAL	33	1,744,877	126,081	-	-	-	1,870,958	
NON-INSTRUCTIONAL PERSONNEL COSTS								
Nurse	1.00	56,616	-	-	-	-	56,616	(1) Nurse
Librarian	-	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	-	
Security	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	1	56,616	-	-	-	-	56,616	
SUBTOTAL PERSONNEL SERVICE COSTS	42	2,276,139	126,081	-	-	96,134	2,498,354	
PAYROLL TAXES AND BENEFITS								
Payroll Taxes		205,778	11,399	-	-	8,691	225,868	
Fringe / Employee Benefits		323,242	17,905	-	-	13,652	354,800	
Retirement / Pension		72,884	4,037	-	-	3,078	80,000	
TOTAL PAYROLL TAXES AND BENEFITS		601,905	33,341	-	-	25,422	660,668	
TOTAL PERSONNEL SERVICE COSTS		2,878,044	159,422	-	-	121,556	3,159,022	
CONTRACTED SERVICES								
Accounting / Audit		-	-	-	-	80,650	80,650	Accounting $56,650 & Audit $24,000
Legal		-	-	-	-	10,000	10,000	Legal
Management Company Fee		-	-	-	-	-	-	
Nurse Services		-	-	-	-	-	-	
Food Service / School Lunch		-	-	345,900	-	-	345,900	School Food Authority $8,400, Child Nutrition Program $337,500
Payroll Services		11,310	910	-	-	780	13,000	Payroll Services
Special Ed Services		-	36,000	-	-	-	36,000	Special Ed Services
Titlement Services (i.e. Title I)		16,740	1,260	-	-	-	18,000	Titlement Services
Other Purchased / Professional / Consulting		84,390	6,790	-	-	5,820	97,000	Technology Consultant $32k, E-Rate $13k, Data Mgmt $32k, Other Consultants $20k
TOTAL CONTRACTED SERVICES		112,440	44,960	345,900	-	97,250	600,550	
SCHOOL OPERATIONS								
Board Expenses		-	-	-	-	-	-	
Classroom / Teaching Supplies & Materials		20,367	1,533	-	-	-	21,900	Classroom Teaching Supplies
Special Ed Supplies & Materials		-	-	-	-	-	-	
Textbooks / Workbooks		40,920	3,080	-	-	-	44,000	Textbooks & Workbooks
Supplies & Materials other		1,860	140	-	-	-	2,000	L brary Books
Equipment / Furniture		2,610	210	-	-	180	3,000	Equipment/Furniture
Telephone		28,710	2,310	-	-	1,980	33,000	Telephones/Internet $30k, Cell Phones $3k
Technology		30,450	2,450	-	-	2,100	35,000	Technology Hardware $3k, Software $32k
Student Testing & Assessment		9,300	700	-	-	-	10,000	Student Testing
Field Trips		7,440	560	-	-	-	8,000	Field Trips
Transportation (student)		232,500	17,500	-	-	-	250,000	Student Transportation $220k Student Transportation Summer $30k
Student Services - other		64,868	4,883	-	-	-	69,750	Backpack Program $4k
Office Expense		42,630	3,430	-	-	2,940	49,000	Printing & Copying $18k, Postage/Shipping $6k, Office Expenses $25k
Staff Development		21,750	1,750	-	-	1,500	25,000	Staff Development $15k, Staff Recognition $8k
Staff Recruitment		7,395	595	-	-	510	8,500	Staff Recruitment $7k, Background Checks $1,500
Student Recruitment / Marketing		51,410	1,590	-	-	-	53,000	Student Recruitment/Advertising $50k, ELL Refugee Outreach $3k
School Meals / Lunch		-	-	-	-	-	-	

Brighter Choice Charter Elementary School for Girls

PROJECTED BUDGET FOR 2022-2023

July 1, 2022 to June 30, 2023

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,345,401	41,000	300,000	3,000	-	5,689,401
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Net Income	960,858	(271,043)	(45,900)	(1,000)	(285,885)	357,030
Actual Student Enrollment	300	-				-
Total Paid Student Enrollment	300	-				300

	PROGRAM SERVICES			SUPPORT SERVICES			Assumptions
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Travel (Staff)	-	-	-	-	500	500	Travel Staff
Fundraising	-	-	-	4,000	-	4,000	Fundraising
Other	7,830	630	-	-	540	9,000	Other $1k, Bank Charges $3k Misc Fees $2k Dues & Memberships $3k
TOTAL SCHOOL OPERATIONS	570,040	41,361	-	4,000	10,250	625,650	
FACILITY OPERATION & MAINTENANCE							
Insurance	56,028	4,508	-	-	3,864	64,400	GL, Business Owners, WC
Janitorial	114,840	9,240	-	-	7,920	132,000	Janitorial
Building and Land Rent / Lease	188,105	15,135	-	-	12,973	216,213	Bond Interest Expense
Repairs & Maintenance	117,624	9,464	-	-	8,112	135,200	Repairs and Maintenance
Equipment / Furniture	-	-	-	-	-	-	
Security	2,610	210	-	-	180	3,000	Security
Utilities	89,610	7,210		-	6,180	103,000	Gas & Electric 98k, Water & Sewage $5k
TOTAL FACILITY OPERATION & MAINTENANCE	568,817	45,767	-	-	39,229	653,813	
DEPRECIATION & AMORTIZATION	255,202	20,534	-	-	17,600	293,336	Depreciation $275,000, Amortization $18,336
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-	placed under Cash Flow Adjustment in the renewal application.
TOTAL EXPENSES	4,384,543	312,043	345,900	4,000	285,885	5,332,371	
NET INCOME	960,858	(271,043)	(45,900)	(1,000)	(285,885)	357,030	

ENROLLMENT - "School Districts Are Linked To Above Entries"	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
Albany	207		207
School District 2 (Schenectady)	50		50
School District 3 (Cohoes)	7		7
School District 4 (Green Island)	1		1
School District 5 (Lansingburgh)	4		4
School District 6 (North Colonie)	2		2
School District 7 (Shenendowa)	2		2
School District 8 (South Colonie)	3		3
School District 9 (Troy)	16		16
School District 10 (Waterford)	1		1
School District 11 (Watervliet)	6		6
TOTAL ENROLLMENT	300	-	300
REVENUE PER PUPIL	17,818	-	1,000
EXPENSES PER PUPIL	14,615	-	1,153

BRIGHTER CHOICE ELEMENTARY CHARTER SCHOOLS

FINANCIAL STATEMENTS

JUNE 30, 2022

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CUSACK & COMPANY
Certified Public Accountants LLC
7 AIRPORT PARK BOULEVARD
LATHAM, NEW YORK 12110
(518) 786 3550
FAX (518) 786 1538
E MAIL ADDRESS: CPAS@CUSACK.CPA
WWW.CUSACK.CPA

MEMBERS OF:
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

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NEW YORK STATE SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees
Brighter Choice Elementary Charter Schools
Albany, New York

Opinion

We have audited the accompanying financial statements of Brighter Choice Elementary Charter Schools (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Brighter Choice Elementary Charter Schools (the "Schools") as of June 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Schools and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Schools' ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Schools' internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Schools' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Schools' basic financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,* is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The schedule of expenditures of federal awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards,* we have also issued our reports dated October 27, 2022 on our consideration of the Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of those reports is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Schools' on internal control over financial reporting or on compliance. Those reports are an integral part of an audit performed in accordance with *Government Auditing Standards* and the Uniform Guidance in considering the Schools' internal control over financial reporting and compliance.

Cusack & Company, CPA's LLC

CUSACK & COMPANY, CPA'S LLC

Latham, New York
October 27, 2022

BRIGHTER CHOICE ELEMENTARY CHARTER SCHOOLS

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2022

ASSETS

	Girls School	Boys School	Eliminations	Total
Current Assets				
Cash	$ 3,854,314	$ 2,422,115	$ -	$ 6,276,429
Contracts and Grants Receivable, Net	626,625	455,006	-	1,081,631
Due from Related School	-	58,909	(58,909)	-
Total Current Assets	4,480,939	2,936,030	(58,909)	7,358,060
Property and Equipment, Net	5,016,353	5,173,633	-	10,189,986
Other Assets				
Cash, Restricted	100,000	100,000	-	200,000
Bond Trust Accounts, Restricted	869,678	869,678	-	1,739,356
Total Other Assets	969,678	969,678	-	1,939,356
Total Assets	$ 10,466,970	$ 9,079,341	$ (58,909)	$ 19,487,402

LIABILITIES AND NET ASSETS

Current Liabilities				
Current Portion of Bonded Mortgage Payable	$ 320,000	$ 320,000	$ -	$ 640,000
Accounts Payable and Accrued Expenses	233,973	313,551	-	547,524
Accrued Payroll and Benefits	381,319	379,734	-	761,053
Unearned Revenue	7,036	5,702	-	12,738
Due to Related School	58,909	-	(58,909)	-
Total Current Liabilities	1,001,237	1,018,987	(58,909)	1,961,315
Long-Term Liabilities				
Bonded Mortgage Payable	6,115,780	6,115,780	-	12,231,560
Net Assets Without Donor Restrictions	3,349,953	1,944,574	-	5,294,527
Total Liabilities and Net Assets	$ 10,446,970	$ 9,079,341	$ (58,909)	$ 19,487,402

BRIGHTER CHOICE ELEMENTARY CHARTER SCHOOLS

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2022

	Girls School	Boys School	Total
Revenue, Grants and Support			
Public School District			
Resident Student Enrollment	$ 4,466,388	$ 4,142,970	$ 8,609,358
Special Education Services	38,634	135,100	173,734
Grants and Contracts			
Federal - Child Nutrition Program	394,029	382,912	776,941
Federal - Title I, II, IV and IDEA	521,110	535,085	1,056,195
Federal - Emergency Connectivity Fund	139,870	136,399	276,269
Other	19,924	44,488	64,412
Total Revenue, Grants and Support	5,579,955	5,376,954	10,956,909
Expenses			
Program Services			
Regular Education	3,035,459	3,227,232	6,262,691
Special Education	231,009	243,053	474,062
Other Programs	870,485	545,241	1,415,726
Total Program Services	4,136,953	4,015,526	8,152,479
Management and General	834,931	1,012,547	1,847,478
Total Expenses	4,971,884	5,028,073	9,999,957
Surplus from School Operations	608,071	348,881	956,952
Other Revenue (Expense)			
Fundraising and Contributions	2,749	6,444	9,193
Interest Income	3,722	3,027	6,749
Loss on Bond Refunding	(131,554)	(131,554)	(263,108)
Total Other Revenue (Expense)	(125,083)	(122,083)	(247,166)
Increase in Net Assets	482,988	226,798	709,786
Net Assets Without Donor Restrictions, Beginning of Year	2,866,965	1,717,776	4,584,741
Net Assets Without Donor Restrictions, End of Year	$ 3,349,953	$ 1,944,574	$ 5,294,527

See accompanying notes and independent auditor's report.

BRIGHTER CHOICE ELEMENTARY CHARTER SCHOOLS

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2022

	Girls School	Boys School	Total
Cash Flows From Operating Activities:			
Change in Net Assets	$ 482,988	$ 226,798	$ 709,786
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:			
Depreciation	313,364	304,949	618,313
Amortization of Deferred Financing Costs	15,828	15,828	31,656
Amortization of Bonded Mortgage Premium	(27,634)	(27,634)	(55,268)
Loss on Bond Refunding	131,554	131,554	263,108
Changes in Operating Assets and Liabilities			
Increase in Assets			
Contracts and Grants Receivable	(434,563)	(171,998)	(606,561)
Increase (Decrease) in Liabilities			
Accounts Payable and Accrued Expenses	(118,855)	113,319	(5,536)
Accrued Payroll and Benefits	11,616	(17,299)	(5,683)
Unearned Revenue	(36,118)	(5,704)	(41,822)
Net Cash Provided by Operating Activities	338,180	569,813	907,993
Cash Flows Provided by (Used in) Investing Activities			
Due from Related Schools	960,256	(58,909)	901,347
Purchase of Property and Equipment	(252,585)	(275,162)	(527,747)
Net Cash Provided by (Used in) Investing Activities	707,671	(334,071)	373,600
Cash Flows Provided by (Used in) Financing Activities			
Proceeds on Bond and Mortgage Payable	6,082,500	6,082,500	12,165,000
Payments on Bonded Mortgage Payable	(6,797,500)	(6,797,500)	(13,595,000)
Premium Received on Bond Refunding	647,831	647,830	1,295,661
Bond Issuance Costs	(280,631)	(280,630)	(561,261)
Net Proceeds from Bonded Trust Accounts	629,583	750,698	1,380,281
Due to Related Schools	58,909	(960,256)	(901,347)
Net Cash Provided by (Used in) Financing Activities	340,692	(557,358)	(216,666)
Increase (Decrease) in Cash	1,386,543	(321,616)	1,064,927
Cash, Beginning of Year	2,567,771	2,843,731	5,411,502
Cash, End of Year	$ 3,954,314	$ 2,522,115	$ 6,476,429
Cash, End of Year Consists of:			
Cash	$ 3,854,314	$ 2,422,115	$ 6,276,429
Cash, Restricted	100,000	100,000	200,000
	$ 3,954,314	$ 2,522,115	$ 6,476,429
Supplementary Cash Flow Information			
Cash Paid During the Year for Interest	$ 339,875	$ 339,875	$ 679,750

BRIGHTER CHOICE ELEMENTARY CHARTER SCHOOLS

STATEMENT OF FUNCTIONAL EXPENSES GIRLS SCHOOL

FOR THE YEAR ENDED JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

	Program Services			Supporting Services		
	Regular Education	**Special Education**	**Other Programs**	**Management and General**	**Total 2022**	**Total 2021**
Administrative Staff Personnel	$ 110,987	$ -	$ -	$ 405,762	$ 516,749	$ 506,211
Instructional Personnel	1,299,084	117,551	-	-	1,416,635	1,347,899
Non-Instructional Personnel	-	-	277,504	-	277,504	271,977
Total Salaries and Staff	1,410,071	117,551	277,504	405,762	2,210,888	2,126,087
Fringe Benefits and Payroll Taxes	317,382	26,459	62,461	91,329	497,631	470,932
Retirement	87,063	7,258	17,134	25,054	136,509	88,875
Legal Services	-	-	-	298	298	531
Accounting and Audit Services	61,887	5,159	12,180	17,809	97,035	62,500
Other Purchased, Professional and Consulting Services	58,878	4,908	11,587	16,944	92,317	62,815
Facility Interest Expense	196,275	16,363	38,627	56,480	307,745	352,160
Repairs and Maintenance	147,340	12,283	28,997	42,399	231,019	192,313
Insurance	31,744	2,646	6,247	9,135	49,772	47,281
Utilities	68,864	5,741	13,552	19,816	107,973	83,152
Supplies and Materials	63,531	5,296	12,503	18,282	99,612	40,984
Staff Development	12,527	1,044	2,465	3,605	19,641	11,740
Marketing and Recruitment	-	-	-	37,234	37,234	21,637
Technology	61,271	5,108	12,058	17,631	96,068	85,202
Food Service	-	-	325,139	-	325,139	105,768
Student Services	264,408	-	-	-	264,408	186,692
Office Expenses	51,493	4,293	10,134	14,818	80,738	70,977
Depreciation	199,859	16,661	39,333	57,511	313,364	275,064
Other	2,866	239	564	824	4,493	6,989
Total Expenses	$ 3,035,459	$ 231,009	$ 870,485	$ 834,931	$ 4,971,884	$ 4,291,699

BRIGHTER CHOICE ELEMENTARY CHARTER SCHOOLS

STATEMENT OF FUNCTIONAL EXPENSES BOYS SCHOOL

FOR THE YEAR ENDED JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

	Program Services			Supporting Services		
	Regular Education	**Special Education**	**Other Programs**	**Management and General**	**Total 2022**	**Total 2021**
Administrative Staff Personnel	$ 66,686	$ -	$ -	$ 513,998	$ 580,684	$ 633,201
Instructional Personnel	1,495,127	129,102	-	-	1,624,229	1,524,305
Non-Instructional Personnel	-	-	115,876	-	115,876	134,246
Total Salaries and Staff	1,561,813	129,102	115,876	513,998	2,320,789	2,291,752
Fringe Benefits and Payroll Taxes	333,661	27,581	24,755	109,810	495,807	438,827
Retirement	102,242	8,452	7,586	33,648	151,928	88,300
Legal Services	-	-	-	-	-	461
Accounting and Audit Services	75,062	6,205	5,569	24,703	111,539	71,502
Other Purchased, Professional and Consulting Services	107,763	8,908	7,995	35,465	160,131	117,296
Facility Interest Expense	207,102	17,119	15,366	68,158	307,745	352,160
Repairs and Maintenance	146,024	12,071	10,834	48,056	216,985	211,860
Insurance	33,495	2,769	2,485	11,023	49,772	47,282
Utilities	71,586	5,917	5,311	23,560	106,374	83,828
Supplies and Materials	17,072	1,411	1,267	5,618	25,368	77,843
Staff Development	8,356	691	620	2,749	12,416	9,047
Marketing and Recruitment	-	-	-	44,876	44,876	31,703
Technology	28,032	2,317	2,080	9,226	41,655	28,792
Food Service	-	-	327,088	-	327,088	116,438
Student Services	286,905	-	-	-	286,905	182,504
Office Expenses	41,578	3,437	3,085	13,683	61,783	56,348
Depreciation	205,220	16,964	15,226	67,539	304,949	263,591
Other	1,321	109	98	435	1,963	1,187
Total Expenses	$ 3,227,232	$ 243,053	$ 545,241	$ 1,012,547	$ 5,028,073	$ 4,470,721

1. ORGANIZATION AND PURPOSE

Organization

Brighter Choice Charter School for Girls (the "Girls School") and Boys (the "Boys School") are not-for-profit corporations formed in 2001 in order to build and operate charter schools in the City of Albany, New York (the "City"). The Brighter Choice Charter Schools for Girls and Boys (the "Schools") were established to provide a quality educational alternative for at-risk elementary students in the City. Effective July 1, 2016, Brighter Choice Charter School for Boys was merged with and into Brighter Choice Charter School for Girls, with Brighter Choice Charter School for Girls being renamed Brighter Choice Elementary Charter Schools.

Each charter school, authorized by Article 56 of the New York State Charter Schools Act of 1998, is an independent public school and, in accordance with their charter and bylaws, each school has a Board of Trustees and is an independent, discreet operating entity.

The Schools provide a broad and rigorous liberal arts education, including instruction on phonics-based reading, traditional mathematics, science, visual and performing arts, American and world history, and physical education. Students benefit from a longer school day and school year, which will provide them with an equivalent of two years of academic instruction over each of their elementary years.

The New York State Education Department has issued the Schools a five year charter valid until June 30, 2026. During the year ended June 30, 2022, the Girls School had enrollment of approximately 291 students (270 students, June 30, 2021) and the Boys School had enrollment of approximately 263 students (257 students, June 30, 2021) serving kindergarten through 5th grade.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Accounting Policies and Financial Statement Presentation

The following summarizes the significant accounting policies consistently applied in the preparation of the Schools' financial statements, with reference to the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) where applicable.

Basis of Accounting

The financial statements have been prepared using the accrual basis of accounting, whereby revenue is recognized when earned and expenses are recognized when incurred. This basis of accounting is in accordance with accounting principles generally accepted in the United States of America.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Allowance of Doubtful Accounts

Contacts and grants receivable are carried at original invoice amount less an estimate made for doubtful receivables based on a review of all outstanding amounts on a monthly basis. Management determines the allowance for doubtful accounts by identifying troubled accounts and by using historical experience applied to an aging of accounts. Contracts and grants receivable are written off when deemed uncollectible. Recoveries of accounts previously written off are recorded when received. A receivable is considered past due if any portion of the receivable balance is outstanding for more than 90 days. Interest is not charged on outstanding accounts receivable. The allowance for doubtful accounts was $98,139 for the Girls School and $21,315 for the Boys School at June 30, 2022.

Property and Equipment

Property and equipment are stated at cost, net of accumulated depreciation. Donations of property and equipment are recorded as support at their estimated fair values on the date of donation. Expenditures for acquisitions, renewals, and betterments are capitalized, whereas maintenance and repair costs are expensed as incurred. When equipment is retired or otherwise disposed of, the appropriate accounts are relieved of costs and accumulated depreciation, and any resultant gain or loss is credited or charged to the change in net assets.

Long-lived assets to be held and used are tested for recoverability whenever events or changes in circumstances indicate that the related carrying amount may not be recoverable.

Depreciation is computed using the straight-line method over the following estimated useful lives of 40 years for buildings and improvements and 3-10 years for furniture and equipment.

Net Assets

The financial statements report net assets and changes in net assets in two classes that are based upon the existence or absence of restrictions on use that are placed by its donors, as follows:

Net Assets Without Donor Restrictions

Net assets without donor restrictions are resources available to support operations. The only limits on the use of net assets without donor restrictions are the broad limits resulting from the nature of the Schools.

Net Assets With Donor Restrictions

Purpose restricted net assets are resources that are restricted by a donor for use for a particular purpose or in a particular future period.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Net Assets (Continued)

Net Assets With Donor Restrictions (Continued)

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restrictions to net assets without donor restrictions. The Schools have no purpose restricted net assets at June 30, 2022.

Perpetually restricted net assets are resources whose use by the School are limited by donor imposed restrictions that neither expire by being used in accordance with a donor's restriction nor by the passage of time. The Schools have no perpetually restricted net assets at June 30, 2022.

Recognition of Income

Revenue from contracts with customers is recognized in accordance with a five-step model as follows:

- Identify the contract with the customer
- Identify the performance obligation(s) in the contract
- Determine the transaction price
- Allocate the transaction price to the performance obligation(s) in the contract
- Recognize revenue when earned or as performance obligation(s) are satisfied

Contract Assets

Amounts related to services provided to customers which have not been billed and that do not meet the conditions of an unconditional right to payment at the end of the reporting period are contract assets. Contract asset balances consist primarily of services provided to customers who are still receiving services at the end of the year. There were no contract assets at June 30, 2022.

Contract Liabilities

Contract liabilities represent revenue that has been deferred for the funds advanced by third party payors for the Schools' contracts received related to services that have not yet been provided to customers. Contract liabilities consist of payments made by funding and other sources for the Schools' contracts for services not yet performed that are expected to be performed within the next fiscal year. Contract liabilities were $12,738 for the year ended June 30, 2022.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Public School District Fees

A substantial portion of the Schools' revenue and related receivables are derived from its arrangement with the local School Districts, which reimburse the Schools based on per capital enrollment. These revenues are recognized ratably over the related school year during which they are earned.

Grants and Contracts

Revenue from other governmental sources generally represents various entitlements and is recognized as earned when allowable expenditures are incurred.

Contributions

Contributions received are recorded as with or without donor restrictions depending on the existence and/or nature of any donor imposed restrictions.

Allocation of Expenses

Directly identifiable expenses are charged to program and supporting services. Expenses related to more than one function are charged to program and supporting services using specific allocation methods. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Schools.

Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Accounting for Uncertainty in Income Taxes

The Accounting Standards Codification requires entities to disclose in their financial statements the nature of any uncertainty in their tax position. The Schools have not recognized any benefits or liabilities from uncertain tax positions in 2022 and believes they have no uncertain tax positions for which it is reasonably possible that will significantly increase or decrease net assets. Generally, federal and state authorities may examine the Schools' tax returns for three years from the date of filing; consequently, income returns for years prior to 2019 are no longer subject to examination by tax authorities.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Income Taxes

The Schools are exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, and the Schools are exempt from state income tax. The Schools have been classified as a publicly-supported organization that is not a private foundation under Section 509(a) of the Code.

Fair Value

The Accounting Standards Codification requires expanded disclosures about fair value measurements and establishes a three-level hierarchy for fair value measurements based on the observable inputs to the valuation of an asset or liability at the measurement date. Fair value is defined as the price that the Schools would receive upon selling an asset or pay to transfer a liability in an orderly transaction between market participants. It prioritizes the inputs to the valuation techniques used to measure fair value by giving the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to measurements involving significant unobservable inputs (Level 3 measurements).

The following methods and assumptions were used to estimate the fair value of each class of financial instrument for which it is practicable to estimate that value:

Cash, contracts and grants receivable, accounts payable and accrued expenses and unearned revenue - The carrying amounts approximate fair value because of the short maturity of these instruments.

Property and equipment - No attempt has been made to determine the fair value of property and equipment.

Mortgage payable - The fair value of the mortgage payable is estimated based on current rates offered to the Schools for debt of the same remaining maturity. At June 30, 2022, the fair value of the mortgage payable approximates the amount recorded in the financial statements.

Subsequent Events

The Schools have evaluated subsequent events or transactions as to any potential material impact on operations or financial position that existed at the date of the financial statements through October 27, 2022, the date the financial statements were available to be issued. No such events or transactions were noted.

3. CASH, RESTRICTED

As part of the charter agreement, charter schools agree to establish an escrow account of no less than a set dollar amount as determined by the New York State Education Department ("NYSED"). This amount is established to pay for legal and audit expenses that would be associated with a dissolution should it occur. Each school has established an escrow account for $100,000 as required by the NYSED.

4. BOND TRUST ACCOUNTS - RESTRICTED

The Schools have entered into a custody agreement with Wilmington Trust Company as Custodian and as Trustee. Debt service reserve represents funds held by Wilmington Trust Company in the name of the Schools. The Schools will direct educational aid payments to be deposited with the Custodian. The Custodian will pay the Trustee, for deposit in the Debt Service Fund, an amount equal to a proportionate share of the next interest and principal payment on the Bonds for which funds have not already been provided. Any funds remaining with the Custodian following such transfers will be transferred to the Schools.

In connection with the bonded mortgage with the City of Albany Industrial Development Agency (IDA), the Schools are required to maintain bond trust accounts which are administered by Wilmington Trust Company. The underlying investments in the bond trust accounts at June 30, 2022 consist of money market funds.

Bond trust accounts consist of the following:

	Girls School	Boys School	Total
Reserve Fund	$ 538,813	$ 538,813	$ 1,077,626
Bond Fund	269,406	269,406	538,812
Project Fund	11,459	11,459	22,918
Repair and Replacement Fund	50,000	50,000	100,000
	$ 869,678	$ 869,678	$ 1,739,356

The Schools have entered into a collateral agreement for bond trust accounts not covered under federal deposit insurance. Cash is fully insured and collateralized under the bond trust accounts as of June 30, 2022.

5. CONTRACTS AND GRANTS RECEIVABLE, NET

Contracts and grants receivable, net consists of the following:

	Girls School	Boys School	Total
Due from Other Districts	$ 162,993	$ 144,549	$ 307,542
Grant Receivable	561,771	331,772	893,543
Allowance for Doubtful Accounts	(98,139)	(21,315)	(119,454)
Contracts and Grants Receivable, Net	$ 626,625	$ 455,006	$ 1,081,631

6. PROPERTY AND EQUIPMENT, NET

Property and equipment consists of the following:

	Girls School	Boys School	Total
Land	$ 110,000	$ 110,000	$ 220,000
Building and Improvements	7,828,835	7,968,344	15,797,179
Furniture and Equipment	1,100,967	1,164,641	2,265,608
Total at Cost	9,039,802	9,242,985	18,282,787
Less Accumulated Depreciation	(4,023,449)	(4,069,352)	(8,092,801)
Property and Equipment, Net	$ 5,016,353	$ 5,173,633	$ 10,189,986

Depreciation expense was $313,364 and $304,949 for the Girls and Boys School, respectively, for the year ended June 30, 2022.

7. BONDED MORTGAGE PAYABLE

The Schools' facilities are jointly owned by the two Schools. The facilities were acquired through financing provided by the IDA in March 2008. The IDA issued taxable and tax-exempt Civic Facility Revenue Bonds totaling $18,490,000 to acquire and renovate the facilities of the two Schools. The Schools acquired the facilities from the IDA through an installment sale agreement which provides for the Schools to make installment purchase payments in amounts sufficient to pay the principal and interest on the bonds when due. Under the installment sale agreement, each School is jointly and severally obligated to make the installment purchase payments. The installment sale agreement is collateralized by a first mortgage lien and security interest in the land, buildings and equipment of the Schools' facilities.

7. BONDED MORTGAGE PAYABLE (CONTINUED)

In 2022, the existing debt with interest rates at 5% was refunded and replaced with debt with interest rates ranging from 3.6% to 4%.

At June 30, 2022, Bonded Mortgage Payable consisted of the following:

	Girls Total	Boys Total	Total
Total Bonded Mortgage Payable	$ 6,082,500	$ 6,082,500	$12,165,000
Current Portion of Bonded Mortgage Payable	(320,000)	(320,000)	(640,000)
Unamortized Premiums	623,273	623,272	1,246,545
Unamortized Financing Costs	(269,993)	(269,992)	(539,985)
Long-Term Bonded Mortgage Payable	$ 6,115,780	$ 6,115,780	$12,231,560

The following is a summary of maturing debt service requirements:

	Girls School	Boys School	Total
2023	$ 320,000	$ 320,000	$ 640,000
2024	327,500	327,500	655,000
2025	340,000	340,000	680,000
2026	350,000	350,000	700,000
2027	362,500	362,500	725,000
Thereafter	4,382,500	4,382,500	8,765,000
	$ 6,082,500	$ 6,082,500	$ 12,165,000

Total interest expense was $307,745 and $307,745 for the Girls and Boys School, respectively, for the year ended June 30, 2022.

Net deferred financing costs consist of bond closing costs incurred in connection with the refunding of the tax-exempt and taxable Civic Facility Revenue Bonds issued by the IDA. Bond closing costs are being amortized using the interest rate method over the term of the obligation. Net deferred financing costs consist of the following:

	Girls School	Boys School	Total
Bond Closing Costs	$ 280,631	$ 280,630	$ 561,261
Less: Accumulated Amortization	(10,638)	(10,638)	(21,276)
Net Deferred Financing Costs	$ 269,993	$ 269,992	$ 539,985
Amortization Expense	$ 10,638	$ 10,638	$ 21,276

7. BONDED MORTGAGE PAYABLE (CONTINUED)

Bond premiums received in connection with tax-exempt and taxable Civic Facility Revenue Bonds issued by the IDA are amortized using the effective interest method over the term of the obligation as follows:

	Girls School	Boys School	Total
Bond Premium Received	$ 647,831	$ 647,830	$ 1,295,661
Less: Accumulated Amortization	(24,558)	(24,558)	(49,116)
Net Bond Premium	$ 623,273	$ 623,272	$ 1,246,545
Amortization Expense	$ 24,558	$ 24,558	$ 49,116

The Schools are subject to debt covenants which are calculated using information aggregated from both Schools. The covenants are as follows:

	Minimum Requirement	Actual
Debt Service Coverage Ratio	1.10	
Days Cash on Hand	45	

The debt service coverage ratio is calculated as follows:

Increase in Net Assets	$ 709,786	
Add Back: Interest Expense	615,490	
Depreciation	618,313	
Loss on Bond Refunding	263,108	
Net Revenues Available for Debt Service	$ 2,206,697	
Debt Service Payments		
Interest Expense	$ 615,490	
Principal	575,000*	
Total Current Debt Service	$ 1,190,490	
		1.85
Net Revenues Available for Debt Service	$ 2,206,697	
Total Current Debt Service	$ 1,190,490	

* Debt principal reduction was $1,430,000 in total, of which $575,000 was scheduled and $855,000 was the result of the debt refunding.

7. BONDED MORTGAGE PAYABLE (CONTINUED)

The days cash on hand is calculated as follows:

Total Expenses	$ 9,999,957	
Less: Depreciation	618,490	
Net Amortization	31,656	
Net Expenses	9,349,811	
Days	365	
Cash Used Per Day	$ 25,616	
Cash at Year End	$ 6,276,429	245
Cash Used Per Day	$ 25,616	

8. EMPLOYEE RETIREMENT PLAN

The Schools have a 403(b) tax-deferred annuity retirement plans, which are funded by contributions from both the Schools and its employees. The Schools' contribution ranges from 2% to 6% of eligible employees' salaries based on years of service. Retirement plan expense was $136,509 and $151,928 for the Girls and Boys School, respectively, for the year ended June 30, 2022.

9. COMMITMENTS AND CONTINGENCIES

The Schools maintain cash balances in a financial institution located in the northeast. Accounts at this institution are insured, up to certain limits, by the Federal Deposit Insurance Corporation (FDIC). At June 30, 2022, the Schools have bank deposits of approximately $6.2 million in excess of amounts insured by the FDIC.

In the normal course of business, the Schools are, from time to time, subject to allegations that may or do result in litigation. The Schools have general liability insurance to cover potential claims. Based upon the advice of counsel, it is the opinion of management that any liability that may arise from such actions would not result in losses that would materially affect the financial position of the Schools or their change in net assets.

The Schools are subject to audits and reviews of reimbursable costs by various governmental agencies. The outcome of the audits and reviews may have the effect of retroactively increasing or decreasing revenue from various sources. These changes, if any, will be recognized in accordance with the rules and guidelines established by the various funding sources.

10. CONCENTRATION OF RISK

The Schools receive a substantial portion of their funding from school districts where the Schools' students reside as well as federal funding sources. One school district constituted approximately 56% of total revenue and support for the year ended June 30, 2022 (65% at June 30, 2021).

11. LIQUIDITY

The Schools' liquidity management policy is to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due.

The Schools have financial assets available within one year of the statement of financial position date to meet cash needs for general expenditures, liabilities and other obligations of:

Cash	$ 6,276,429
Contracts and Grants Receivable	1,081,631
Financial Assets Available to Meet Cash Needs within One Year	$ 7,358,060

None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the statement of financial position date.

12. UNCERTAINTY

The United States is presently in the midst of a national health emergency related to a virus commonly known as Novel Coronavirus (COVID-19). The overall consequences of COVID-19 on a national, regional, and local level are unknown, but it has the potential to result in a significant economic impact. The impact of this situation on the Schools and its future financial position and results of operations is not presently determinable.

ADDITIONAL REPORTS REQUIRED BY *GOVERNMENT AUDITING STANDARDS* AND THE UNIFORM GUIDANCE

CUSACK & COMPANY
Certified Public Accountants LLC
7 AIRPORT PARK BOULEVARD
LATHAM, NEW YORK 12110
(518) 786 3550
FAX (518) 786 1538
E MAIL ADDRESS: CPAS@CUSACK.CPA
WWW.CUSACK.CPA

MEMBERS OF:
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

MEMBERS OF:
NEW YORK STATE SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees of
Brighter Choice Elementary Charter Schools
Albany, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Schools (a nonprofit organization) (the "Schools"), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 27, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Schools' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Schools' internal control. Accordingly, we do not express an opinion on the effectiveness of the Schools' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Schools' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Schools' internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Schools' internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CUSACK & COMPANY, CPA'S LLC

Latham, New York
October 27, 2022

CUSACK & COMPANY
Certified Public Accountants LLC
7 AIRPORT PARK BOULEVARD
LATHAM, NEW YORK 12110
(518) 786 3550
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CERTIFIED PUBLIC ACCOUNTANTS

MEMBERS OF:
NEW YORK STATE SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Trustees
Brighter Choice Elementary Charter Schools
Albany, New York

Report on Compliance for Each Major Federal Program

Opinions on Each Major Federal Program

We have audited Brighter Choice Elementary Charter Schools' (the "Schools") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Schools' major federal program for the year ended June 30, 2022. The Schools' major federal program is identified in the summary of auditor's results section on the accompanying schedule of findings and questioned costs.

In our opinion, the Schools complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinions on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Union Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Schools and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Schools' compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Schools' federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Schools' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards,* and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Schools' compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards,* and Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Schools' compliance with the compliance requirements referred to above and performing such other procedures as we consider necessary in the circumstances.

- Obtain an understanding of the Schools' internal control over compliance, relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Schools' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as described above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Cusack & Company, CPA's LLC

CUSACK & COMPANY, CPA'S LLC

Latham, New York
October 27, 2022

BRIGHTER CHOICE ELEMENTARY CHARTER SCHOOLS

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

JUNE 30, 2022

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Assistance Listing/ CFDA Number	Pass Through Identifying Number Girls School	Pass Through Identifying Number Boys School	Passed Through to Subrecipients	Girls School	Boys School	Total Federal Expenditures
US Department of Agriculture							
Passed Through NYS Education Department							
Child Nutrition Cluster							
National School Breakfast Program	10.553	N/A	N/A	$ -	$ 71,753	$ 86,901	$ 158,654
National School Lunch Program	10.555	N/A	N/A	-	173,419	168,687	342,106
National School Snack Program	10.555	N/A	N/A	-	35,890	35,939	71,829
National Emergency Operational Cost Reimbursement Program - COVID	10.555	N/A	N/A	-	49,571	49,571	99,142
Total US Department of Agriculture Passed Through NYS Education Department				-	330,633	341,098	671,731
Passed Through NYS Department of Health							
Child and Adult Care Food Program	10.558	N/A	N/A	-	58,879	37,297	96,176
National Emergency Operational Cost Reimbursement Program - COVID	10.558	N/A	N/A	-	4,517	4,517	9,034
Total US Department of Agriculture Passed Through NYS Department of Health				-	63,396	41,814	105,210
Total US Department of Agriculture				-	394,029	382,912	776,941
US Department of Education							
Passed Through NYS Education Department							
ESEA Title I, Basic Grant	84.010A	0021-22-4015	0021-22-4010	-	115,318	110,232	225,550
Title II A, Improving Teacher Quality	84.367A	0147-22-4015	0147-22-4010	-	19,889	19,636	39,525
Title IV, Student Support and Enrichment	84.424A	0204-22-4015	0204-22-4010	-	10,000	10,000	20,000
Education Stabilization Fund Under the Coronavirus Response and Relief Supplemental Appropriations Act (COVID-ESSER II)	84.425D	5891-21-4015	5891-21-4010	-	191,344	203,499	394,843
Education Stabilization Fund Under the American Rescue Plan Act (COVID - ARP ESSER)	84.425U	5880-21-4015	5880-21-4010	-	184,559	191,718	376,277
Total US Department of Education Passed Through NYS Education Department				-	521,110	535,085	1,056,195
US Federal Communications Commission							
Emergency Connectivity Fund Under the American Rescue Plan Act (COVID-ECF)	32.009	N/A	N/A	-	139,870	136,399	276,269
Total U.S. Federal Communications Commission				-	139,870	136,399	276,269
Total Federal Awards Expended				$ -	$ 1,055,009	$ 1,054,396	$ 2,109,405

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

General

The accompanying Schedule of Expenditures of Federal Awards presents all activity of all federal award programs of Brighter Choice Elementary Charter Schools. All federal awards received directly from federal agencies, as well as federal awards passed through from other governmental agencies, are included in the schedule. The information is presented in accordance with the requirements of the Uniform Guidance.

Basis of Accounting

The accompanying Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting, which is described in the notes to Brighter Choice Elementary Charter Schools' financial statements.

2. SCOPE OF THE AUDIT PURSUANT TO THE UNIFORM GUIDANCE

Brighter Choice Elementary Charter Schools is a tax-exempt organization. All federal grant operations of Brighter Choice Elementary Charter Schools are included in the scope of the Single Audit.

3. INDIRECT COST RATE

Brighter Choice Elementary Charter Schools did not elect to use the 10% de minimis indirect cost rate.

4. SUBRECIPIENTS

Brighter Choice Elementary Charter Schools did not have any subrecipients.

5. LOANS AND LOAN GUARANTEES

Brighter Choice Elementary Charter Schools did not receive any federal assistance in the form of loans or loan guarantees.

SECTION I — SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? ____Yes __✗__ No
- Significant deficiency(ies) identified? ____Yes __✗__ None reported
- Noncompliance material to financial statements noted? ____Yes __✗__ No

Federal Awards

Internal control over major programs:

- Material weankess(es) identified? ____Yes __✗__ No
- Significant deficiency(ies) identified? ____Yes __✗__ No

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR §200.516(a)? ____Yes __✗__ No

Identification of major programs:

CFDA Number(s)	*Name of Federal Program or Clusters*
32.009	Emergency Connectivity Fund Under American Rescue Plan Act (COVID ECF)
84.425D	Education Stabilization Fund Under the Coronavirus Response and Relief Supplemental Appropriations Act (COVID-ESSER II)
84.425U	Education Stabilization Fund Under the American Rescue Plan Act (COVID-ARP ESSER)

Dollar threshold used to distinguish between type A and type B programs: $ 750,000

Auditee qualified as low-risk auditee? _____ Yes __✗__ No

Section II - Financial Statement Findings

There were no current year recommendations.

Section III - Federal Award Findings and Questioned Costs

No findings or matters were reported.

Section IV - Resolution of Prior Year Audit Findings

No findings or matters were reported.

City of Albany
Department of Public Safety
Division of Building and Codes

M. Christian Bender
250 Central Avenue
Albany, NY 12206

Certificate of Occupancy

Address: **88 North Lake Avenue aka 250 Central Ave** Permit **28110**

Parcel **31596**

This is to Certify that the building located at 88 North Lake Avenue aka 250 Central Ave in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for Renovations & Addition to the Brighter Choice Charter School for Boys and Girls.

The following occupancy is permitted at this location:

Area	Use	Uniform Code Classification
Cellar/Basement		
First Floor	School	C5.4
Second Floor	School	C5.4
Third Floor		
Other Floors		

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance **C-3**

Issuance Recommended By:

Vincent J. DiBiase
Building Inspector

Valerie Scott
Division of Building and Codes

Issue Date: **Tuesday, September 02, 2003**

BerkshireBank
PO Box 1308, Pittsfield, MA 01202

Statement of Account

Last statement: August 31, 2022
This statement: September 30, 2022
Total days in statement period: 30

Direct inquiries to:
800-773-5601 OR
BERKSHIREBANK.COM

Berkshire Bank
PO Box 1308
Pittsfield, MA 01202-1308

BRIGHTER CHOICE CHARTER SCHOOL FOR GIRLS
250 CENTRAL AVE
ALBANY NY 12206-2610

0

Summary of Account Balance

Account	Number	Ending Balance
Corporate Checking		$100,000.00

Corporate Checking

Account number

Date	Description	Additions	Subtractions	Balance
08-31	Beginning balance			$100,000.00
09-30	**Ending totals**	**.00**	**.00**	**$100,000.00**

**** No activity this statement period ****

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:
Trudy Hanmer

Name of Charter School Education Corporation:
Brighter Choice Charter Schools Ed Corp

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[x] **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

[x] **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

_____

Business Address:

_____

[redacted]

DocuSigned by:
6F0DD3F6C4EA4CD...

6/23/2022

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

DocuSign Envelope ID: 64257A27-8534-4C83-8A91-50CACEC6916C

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:
Nicole Maresca

Name of Charter School Education Corporation:
Brighter Choice Charter Schools Ed Corp

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[X] **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

[x] **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

_____

Business Address:

_____

[redacted]

DocuSigned by:
Nicole Maresca
7D10671622C947C...

7/8/2022

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:
Robert J. McLaughlin

Name of Charter School Education Corporation:
Brighter Choice Charter Schools Ed Corp

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[x] **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Whiteman Osterman & Hanna, LLP	Institution counsel on the bond refunding	$50,000	Robert J. McLaughlin was Of Counsel to WOH	Abstained from votes o Board for 4 months; obtained a waiver letter from the School

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DocuSigned by:
Robert J. McLaughlin
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6/23/2022

Signature **Date**

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- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:
Zoe Nelson

Name of Charter School Education Corporation:
Brighter Choice Charter Schools Ed Corp

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[X] **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

[x] **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

_____

Business Address:

[redacted]

DocuSigned by:
Zoe Nelson
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6/29/2022

Signature **Date**

Acceptable signature formats include:

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last revised 04/2022

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Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:
Nilsa Velilla

Name of Charter School Education Corporation:
Brighter Choice Charter Schools Ed Corp

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[x] **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

[x] **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

_____

Business Address:

[redacted]

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6/29/2022

Signature **Date**

Acceptable signature formats include:

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last revised 04/2022

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Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:
Patrick Romain

Name of Charter School Education Corporation:
Brighter Choice Charter Schools Ed Corp

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[x] **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

[x] **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

_____

Business Address:

[redacted]

DocuSigned by:
Patrick Romain
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6/27/2022

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:
Martha Snyder

Name of Charter School Education Corporation:
Brighter Choice Charter Schools Ed Corp

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[x] **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

[x] **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

_____

Business Address:

_____

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DocuSigned by:
Martha Snyder
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6/25/2022

Signature **Date**

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last revised 04/2022

Brighter Choice 2022-23 School Calendar

30 K camp
31 K camp
Instructional Days: 2

August 2022

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER 2022

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

1- First Day of School Beginning of Trimester 1
5 No School- Labor Day
Instructional Days: 21

TBD Emergency EARLY RELEASE
10 No School – Columbus Day
Instructional Days: 20

OCTOBER 2022

S	M	T	W	Th	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2022

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

11 No School – Veteran's Day
23-25 No School – Thanksgiving Break
25- End of Trimester 1
28- Start of Trimester 2
Instructinal Days: 18

9 Half Day (11:30) Academic Conferences
23-31 No School – Winter Break
Instructional Days: 16

DECEMBER 2022

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY 2023

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 No School – Winter Break
16 No School – MLK Day
Instructional Days: 20

20-24 No School – February Break
Instructional Days: 15

FEBRUARY 2023

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH 2023

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

10 End of Trimester 2
13- Start of Trimester 3
17 Half Day (11:30) Academic Conferences
Instructional Days: 23

10-14 No School – Spring Break
Instructional Days: 15

APRIL 2023

S	M	T	W	Th	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2023

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

29 No School- Memorial Day
Instructional Days: 22

19 No School- Juneteenth (Observed)
23 End of Trimester 3
27 Last Day of School Half Day
Instructional Days: 18

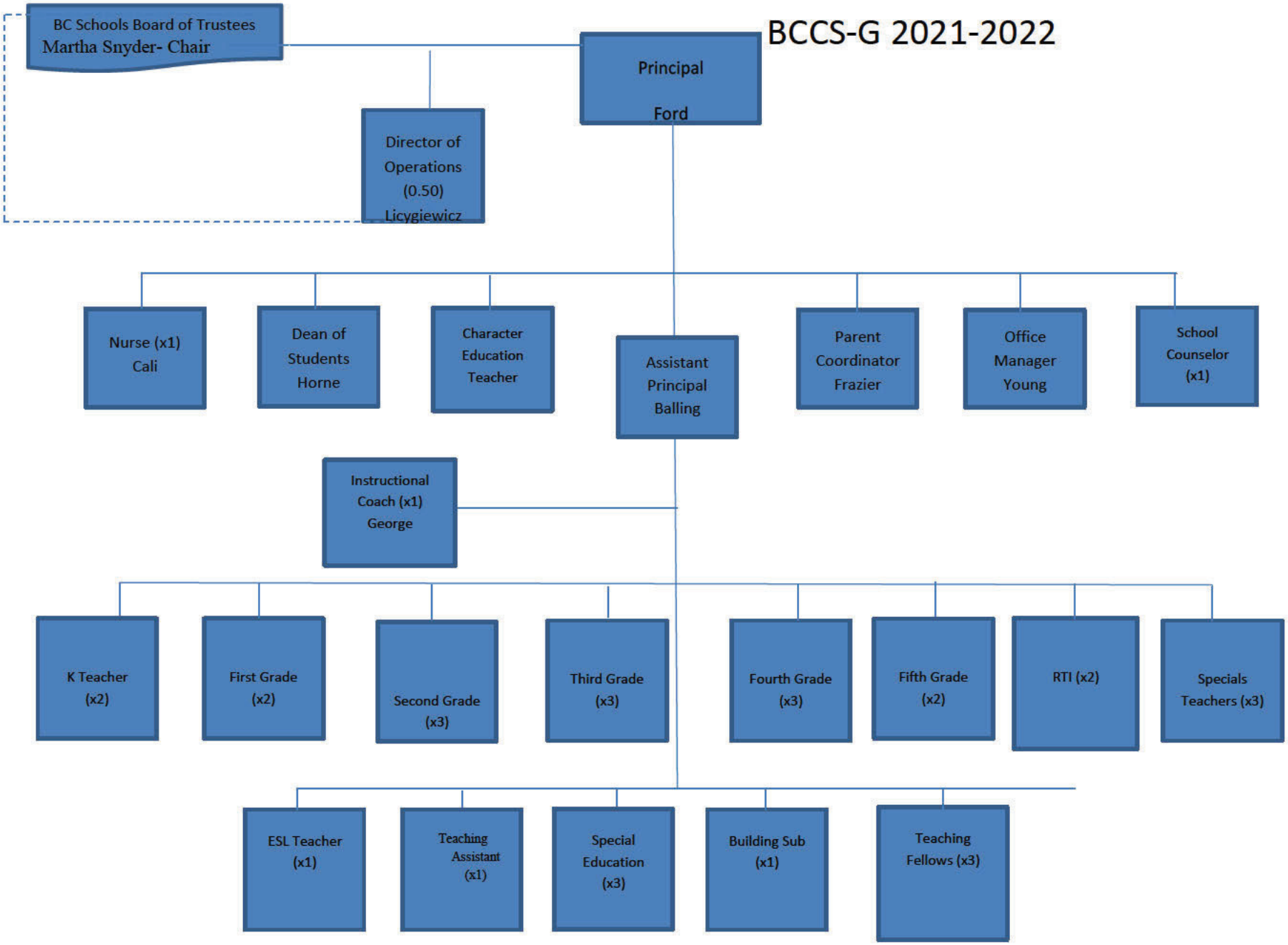
JUNE 2023

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

JULY 2023

S	M	T	W	Th	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

First & Last Day
Half Day -12:30 dismissal
Professional Development
Special Event
No School

Scholar Days: 190 **Instructional Monthly Hours: 124**
Teacher Days: 198 **District Days: 181**

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