



CHARTER SCHOOL OFFICE
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To: School District in which Brooklyn Laboratory Charter School is Located
Public and Nonpublic Schools in the Same Geographic Area as Brooklyn Laboratory Charter School

From: David M. Frank, Executive Director

Subject: Notice of Receipt of and Pending Action on Charter School Revision

Date: February 13, 2020

Name of Charter School:	Brooklyn Laboratory Charter School
BEDS Code:	331300861063
District/CSD of Location:	NYC CSD 13
Type of Request:	Revision
Current Charter Term:	07/01/19-06/30/22
Proposed New Charter Term:	NA
Management Company:	NA
Partner(s):	Brooklyn Laboratory Charter Schools
Current Approved Grades Served:	6-12
Current Approved Maximum Enrollment:	909
Proposed Revision(s):	To decrease authorized enrollment from 909 students to 770 students beginning in the 2020-2021 school year.

The application of this school is being reviewed for possible action at an upcoming Board of Regents meeting.

Please note that pursuant to Education Law §2857(1) and 8 NYCRR §119.4 (available at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/law.html>), the school district of location is required to hold a public hearing to solicit comments from the community in connection with the foregoing application. The hearing, which is required to be held within the community that is potentially impacted by the charter school, **must be held within 30 calendar days of receipt of this letter.**

Provide the following required documentation to the Charter School Office:

1. A copy of the public hearing notice, at the **time of dissemination.**
2. Written confirmation that this hearing was held, no later than the **next business day** following the hearing.
3. Copies of any and all written records or comments generated from this hearing within **15 business days** after the hearing.
4. A summary (shown below) outlining the date and time of the hearing, the number of people who attended, the number of speakers, the number of people in favor, and the number of people opposed, and any comments received in the following format:
 - "The required public hearing was held by the ___[full name of School District/New York City Department of Education] on ___[Date]___, 20[YY]. ___[Number]___ people attended, and

____[Number]____ spoke. ____[Number]____ were in favor of the [renewal/revision/merger] and ____[Number]____ were opposed.”

All documentation listed above must be submitted to charterschools@nysed.gov. The subject line of the e-mail should read “[Name of Charter School] Public Hearing.”

In addition, the Board of Regents welcomes your comments on the proposed application, including those related to the programmatic and fiscal impact of the proposed application on other public and nonpublic schools in the area. Comments should be submitted to charterschools@nysed.gov with a subject line of “School District Response to [Name of Charter School] Application.”

Thank you for your assistance with this matter. If you have any questions, please contact the Charter School Office at charterschools@nysed.gov or (518) 474-1762.