

# Application: American Dream Charter School

Nicholas Gallagher - ngallagher@theamericandreamschool.org  
Annual Reports

## Summary

**ID:** 0000000259  
**Status:** Liaison Review  
**Labels:** Board of Regents

## Entry 1 School Info and Cover Page

**Completed** Nov 3 2020

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

---

**a. SCHOOL NAME**

(Select name from the drop down menu)

AMERICAN DREAM CHARTER SCHOOL 320700861062

**a1. Popular School Name**

The American Dream School

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**c. DISTRICT / CSD OF LOCATION**

CSD # 7 - BRONX

**d. DATE OF INITIAL CHARTER**

12/2013

**e. DATE FIRST OPENED FOR INSTRUCTION**

8/2014

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

Our Mission

The American Dream School develops academic excellence in both Spanish and English for grades 6-12, preparing students to excel in college and become leaders in their communities.

Our Vision

The American Dream School strongly believes that to facilitate success, it is important to cultivate a welcoming, encouraging environment for English Language Learners and immigrant students where learning and language development is supported.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Dual Language Program. Students who are native speakers and English language learners will be placed in advisories together. This will allow for students to serve as language models for each other, giving each group of students an opportunity to show mastery in their native language as well as develop their second language. Our model alternates instruction from English to Spanish weekly for Project-based Learning (PBL), math, and science. Instruction in English language arts (ELA) is in English, and instruction in Spanish language arts (SLA) is conducted in Spanish.
KDE 2	Project and Experiential-based Learning. “I hear and I forget. I see and I remember. I do and I understand.” – Confucius. We believe experience is essential to learning, therefore, we will focus on

explicitly providing students with the opportunity to build critical thinking skills through real-world experience. Two elements we include as core curricular components to improve word understanding are field study and Project-based Learning (PBL).

KDE 3

Culturally Responsive Instruction. Instruction focuses on including our community members' cultural experience as part of the driving force in our curriculum. Our cultural considerations will not be limited to native-language instruction. We go further by understanding that education is not an easy task for any one person or entity, so we will work to have an environment that resembles that of a "village" where students, teachers and families and the community will be active participants in the academic life of the school.

Our work under this key design element has progressed with our completion of the District Charter Collaboration with the NYC Department of Education. We will expand our work in 2018-19 as participants in the district's Learning Partners Program (LPP) on Culturally Responsive Education. LPP invites educational leaders to collaborate on a four-part plan to build racial equity and complete a year-long project.

KDE 4

Data-Driven Instruction & Assessment. Students will be regularly and meaningfully assessed using formative assessment tools and informal observation so teachers will be able to accurately drive their instruction. Every 6 weeks at the end of formal units, students will have a math assessment and a reading assessment, as well as running records in English and in Spanish. The data is tracked and realistic, quantifiable and goals are set and infused into the learning objectives.

KDE 5

Data-Driven Instruction & Assessment. Students will be regularly and meaningfully assessed using formative assessment tools and informal observation so teachers will be able to accurately drive their instruction. Every 6 weeks at the end of

	<p>formal units, students will have a math assessment and a reading assessment, as well as running records in English and in Spanish. The data is tracked and realistic, quantifiable and goals are set and infused into the learning objectives.</p>
KDE 6	<p>Teacher Development and Support. Teachers work in collective groups with at least one ELL Specialist and one Learning Specialist (SWD) per grade. The specialists will be the support structure for teachers to reflect and think critically about improving their lessons, methodologies and delivery through lesson study. Teachers are asked to participate in self-reflection and to consider moments of success and difficulty to inform future instruction.</p>
KDE 7	<p>June Mini-Mester. An accelerated two-week course helping middle school students to make gains toward English proficiency. Students have an opportunity to take a class with students at the same proficiency level as their peers and hone in on developing in the areas most needed.</p>
KDE 8	<p>DREAM Advisory. DREAM is an acronym for Diversity, Respect, Empowerment, Advocacy and Motivation. Our advisory program incorporates these five pillars where students learn how each element enhances not only their own education, but also their development as citizens and leaders in their community.</p>
KDE 9	<p>Teacher Academy. Teachers participate in a two-week intensive training academy in which we outline curricular objectives, set goals and establish the foundation for our year-long PD. The focus of our PD program is the SIOP model lesson planning, practice, and implementation.</p>
KDE 10	<p>(No response)</p>

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

<https://www.theamericandreamschool.org/>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)**

490

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

508

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

Grades Served

6, 7, 8, 9, 10, 11

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

# FACILITIES INFORMATION

## m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

	Yes, 2 sites
--	--------------

## School Site 1 (Primary)

### m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	510 E 141st, 4th Floor, Bronx, NY 10454	718-585- 3071	NYC CSD 7	6-8	No

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Melissa Melkonian	[REDACTED]	[REDACTED]	<a href="mailto:mmelkonian@theamericandreamschool.org">mmelkonian@theamericandreamschool.org</a>
Operational Leader	Nicholas Gallagher	[REDACTED]	[REDACTED]	<a href="mailto:ngallagher@theamericandreamschool.org">ngallagher@theamericandreamschool.org</a>
Compliance Contact	Nicholas Gallagher	[REDACTED]	[REDACTED]	<a href="mailto:ngallagher@theamericandreamschool.org">ngallagher@theamericandreamschool.org</a>
Complaint Contact	Melissa Melkonian	[REDACTED]	[REDACTED]	<a href="mailto:mmelkonian@theamericandreamschool.org">mmelkonian@theamericandreamschool.org</a>
DASA Coordinator	Eddie Jimenez	[REDACTED]	[REDACTED]	<a href="mailto:ejimenez@theamericandreamschool.org">ejimenez@theamericandreamschool.org</a>
Phone Contact for After Hours Emergencies	Melissa Melkonian	[REDACTED]	[REDACTED]	<a href="mailto:mmelkonian@theamericandreamschool.org">mmelkonian@theamericandreamschool.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Co-located Space

**m1c. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	NA	No		No	NA	Yes

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 1 Certificate of Occupancy (COO)**

[TCO 403 Concord .pdf](#)

**Filename:** TCO 403 Concord .pdf **Size:** 38.7 kB

**Site 1 Fire Inspection Report**

[Fire Inspection .pdf](#)

**Filename:** Fire Inspection .pdf **Size:** 355.5 kB

**School Site 2**

**m2. SCHOOL SITES**

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	403 Concord Ave, Bronx NY 10454	718.924.2809	NYC CSD 7	9-12	yes 9-12

**m2a. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Melissa Melkonian	[REDACTED]	[REDACTED]	<a href="mailto:mmelkonian@theamericandreamschool.org">mmelkonian@theamericandreamschool.org</a>
Operational Leader	Nicholas Gallagher	[REDACTED]	[REDACTED]	<a href="mailto:ngallagher@theamericandreamschool.org">ngallagher@theamericandreamschool.org</a>
Compliance Contact	Nicholas Gallagher	[REDACTED]	[REDACTED]	<a href="mailto:ngallagher@theamericandreamschool.org">ngallagher@theamericandreamschool.org</a>
Complaint Contact	Melissa Melkonian	[REDACTED]	[REDACTED]	<a href="mailto:mmelkonian@theamericandreamschool.org">mmelkonian@theamericandreamschool.org</a>
DASA Coordinator	Jessica Ziel	[REDACTED]	[REDACTED]	<a href="mailto:jziel@theamericandreamschool.org">jziel@theamericandreamschool.org</a>
Phone Contact for After Hours Emergencies	Melissa Melkonian	[REDACTED]	[REDACTED]	<a href="mailto:mmelkonian@theamericandreamschool.org">mmelkonian@theamericandreamschool.org</a>

**m2b. Is site 2 in public (co-located) space or in private space?**

Private Space

---

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 2 Certificate of Occupancy (COO)**

[403 \[REDACTED\].CofO.pdf](#)

**Filename:** 403 Concord CofO.pdf **Size:** 33.0 kB

---

**Site 2 Fire Inspection Report**

[403 Concord Fire Inspection.pdf](#)

**Filename:** 403 Concord Fire Inspection.pdf **Size:** 1.1 MB

---

**CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR**

**n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

Yes

## n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Other	non-material revision request for high school campus relocation to 403 Concord Avenue in the Bronx	07/03/2020	07/22/2020
2				
3				
4				
5				

### More revisions to add?

No

**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

### **o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

## ATTESTATION

**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Nicholas Gallagher
Position	Chief of Staff
Phone/Extension	[REDACTED]
Email	<a href="mailto:ngallagher@theamericandreamschool.org">ngallagher@theamericandreamschool.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

**Responses Selected:**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**

A handwritten signature in black ink on a light gray background. The signature reads "Jany Maria Rojas".

**Date**

Aug 1 2020

**Thank you.**



**Entry 2 NYS School Report Card**

**Incomplete** Hidden from applicant

**[Instructions](#)**

**SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

**Entry 2 NYS School Report Card Link**

**AMERICAN DREAM CHARTER SCHOOL 320700861062**

## NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one.

Please type "URL is not available" in the space provided.)

(No response)

## Entry 3 Progress Toward Goals

**Completed** Nov 3 2020

### Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

## 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

### 2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	The percentage of students who score at Level 3 or 4 in ELA will exceed the percentage of CSD7.	NYSTP	Unable to Assess	N/A
Academic Goal 2	The percentage of students who score at Level 3 or 4 in ELA will exceed the city's comparison group.	NYSTP	Unable to Assess	N/A
Academic Goal 3	The percentage of ELL subgroup who score at Level 3 or 4 in ELA will exceed the percentage of	NYSTP	Unable to Assess	N/A

	CSD7.			
Academic Goal 4	All Students will graduate with a Regents Diploma with a score of 65 or Exam above on the English Regents exam.	English Regents Exam	Unable to Assess	ADCS will make a final determination on the attainment of this goal pursuant to having our first graduating class in 2021.
Academic Goal 5	75% of students will pass the English Regents exam with scores that meet or exceed CUNY's reading and writing proficiency requirements.	English Regents Exam	Unable to Assess	Students received Regents exemptions as a result of the COVID-19 pandemic leaving our school without actual scores. This prevents us from assessing whether this goal was met.
Academic Goal 6	The percentage of students who score at Level 3 or 4 in Math will exceed the percentage of CSD7.	NYSTP	Unable to Assess	N/A
Academic Goal 7	The percentage of students who score at Level 3 or 4 in Math will exceed the city's comparison group.	NYSTP	Unable to Assess	N/A
Academic Goal 8	The percentage of ELL subgroup who score at Level 3 or 4 in Math will exceed the percentage of CSD7.	NYSTP	Unable to Assess	N/A

Academic Goal 9	All Students will graduate with a Regents Diploma with a score of 65 or above in at least one math Regents.	Math Regents Exam	Unable to Assess	ADCS will make a final determination on the attainment of this goal pursuant to having our first graduating class in 2021.
Academic Goal 10	75% of students will pass the Math Regents exam with scores that meet or exceed CUNY's math proficiency requirements.	Math Regents Exam	Unable to Assess	Students received Regents exemptions as a result of the COVID-19 pandemic leaving our school without actual scores. This prevents us from assessing whether this goal was met.

**2. Do have more academic goals to add?**

Yes

**2019-2020 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Students will outperform the local school district by 15 percentage points, as	NYSTP	Unable to Assess	N/A

	measured by the percentage at Levels 3 and 4 on the state 8th grade science exam.			
Academic Goal 12	All Students will graduate with a Regents Diploma with a score of 65 or above in at least one Science Regents.	Science Regents Exam	Unable to Assess	ADCS will make a final determination on the attainment of this goal pursuant to having our first graduating class in 2021.
Academic Goal 13	75% of students will end 8th grade having met Checkpoint A or higher (NYSESED SLP or LOTE)	LOTE exam	Unable to Assess	Students received Regents exemptions as a result of the COVID-19 pandemic leaving our school without actual scores. This prevents us from assessing whether this goal was met.
Academic Goal 14	75% of Students will pass the New York State Spanish LOTE (Checkpoint B) Exam by the end of 10th grade with a 65 or above.	Spanish LOTE or SLP Exam	Unable to Assess	Students received Regents exemptions as a result of the COVID-19 pandemic leaving our school without actual scores. This prevents us from assessing whether this goal was met.
Academic Goal 15	50% students at The American Dream School will score a 3 or above on one AP Spanish test by the time	AP Exam	Met	100% percent of our students that took the Spanish AP exam earned scores 3 or higher. Our AP scores in other subjects

	they graduate from high school.			were also impressive!
Academic Goal 16	All Students will score a 65 or above in at least one History Regents.	History Regents Exam	Unable to Assess	Students received Regents exemptions as a result of the COVID-19 pandemic leaving our school without actual scores. This prevents us from assessing whether this goal was met.
Academic Goal 17	All students who take the NYSESLAT exam will move up at least one level each year until they reach Commanding.	NYSESLAT	Not Met	We have a handful of students that remained at the same proficiency level from SY1819 to SY1920. If we could have selected "partially met," it would have been a more accurate response.
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

**3. Do have more academic goals to add?**

No

#### 4. ORGANIZATION GOALS

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

#### 2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
		ADS makes every effort to collect key data from students and staff in an effort to analyze and then recalibrate our efforts based on evidence based information. Our school entered remote learning on March 16th of 2020 as a result of the COVID-19 pandemic. We maintained a operable synchronous teaching schedule that students receive when in		

<p>Org Goal 1</p>	<p>ADS will cultivate a practice of learning from itself. In other words, ADS strives to be a learning organization.</p>	<p>the building. Our school leadership and all staff needed to shift gears overnight going into remote management of staff and more importantly remote instruction. Although the physical and mental wellbeing of our students was our primary concern we attempted to put in place systems to ensure learning was still happening in classrooms. Similarly, school administrative staff did the same to ensure effective support of teachers, students, families and the continued smooth running of ADS as an organization.</p>	<p>Met</p>	
		<p>Last year was an especially difficult school year at ADS and for school across the country. Although we continue to measure staff, parent and student satisfaction there were many other critical and basic</p>		

Org Goal 2

ADS shall promote a positive school experience that engages students, parents and teachers.

needs that came to the forefront during the last half of the year. Social unrest, loss of life and illness due to COVID-19, general anxiety and the stresses of remote learning all took a toll on everyone. That being said, the ADS admin and leadership team thought of innovative ways to motivate staff, made sure there were breaks for overwhelmed teachers and arranged for informal staff bonding and support opportunities. Our advisories mailed care packages to their advisees for example. Admin staff began produce box subscriptions to families experiencing food insecurity. We also started a fundraising campaign, raising almost \$15,000 to send families dry goods and give students and end of year gift which was a book, game

Met

		or arts & crafts activity.		
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

**2019-2020 Progress Toward Attainment of Financial Goals**

--	--	--	--	--

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	The American Dream School will maintain fiscal stability.	Each year, ADS will operate in a fiscally sound manner as measured by an external audit. Budgets for each school year will demonstrate effective allocation of resources. Yearly balance sheets will demonstrate that ADS maintains adequate cash reserves. ADS will meet all Generally Accepted Accounting Practices. ADS will meet all financial reporting deadlines. ADS also earned the "cleanest" audit grade for FY1920 as we have each prior year since opening.	Met	
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

## 7. Do have more financial goals to add?

(No response)

### 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

## Entry 3 Accountability Plan Progress Reports

**Incomplete** Hidden from applicant

### Instructions

#### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

## Entry 7 Disclosure of Financial Interest Form

**Completed** Nov 3 2020

### Instructions - Multiple Uploads Permitted

## **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

## **FinancialDisclosure2020 - All**

**Filename:** FinancialDisclosure2020 All.pdf **Size:** 560.8 kB

## **Entry 8 BOT Membership Table**

**Completed** Nov 3 2020

## **Instructions**

### **Required of All charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 8 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**AMERICAN DREAM CHARTER SCHOOL 320700861062**

**1. 2019-2020 Board Member Information (Enter info for each BOT member)**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Luz Maria Rojas	Chair	Executive, Finance	Yes	3	01/27/2020	01/27/2023	11
2	Zuleika Martinez	Secretary	Finance	Yes	2	01/01/2019	01/01/2021	12
3	Roselin Espinal	Treasurer	Executive, Finance	Yes	3	01/01/2019	01/01/2022	11
4	Angelo Cabrera	Trustee/Member	Community Outreach	Yes	2	01/27/2020	01/27/2022	12
5	Patricia Simon	Trustee/Member	Community Outreach	Yes	2	03/30/2020	03/30/2022	11
6	Robert Vargas	Trustee/Member	NA	Yes	2	06/01/2019	08/01/2020	9
7								
8								
9								

**1a. Are there more than 9 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	6
b.Total Number of Members Added During 2019-2020	0
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	6

## 3. Number of Board meetings held during 2019-2020

12

## 4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

## Entry 9 Board Meeting Minutes

Completed Nov 3 2020

### Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

## [ADS SY1920 Board Meeting Minutes](#)

Filename: ADS SY1920 Board Meeting Minutes.pdf Size: 1.5 MB

### Entry 10 Enrollment & Retention

Completed Nov 3 2020

#### [Instructions for submitting Enrollment and Retention Efforts](#)

**ALL charter schools must complete this section.** Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

### Entry 10 Enrollment and Retention of Special Populations

#### [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

**AMERICAN DREAM CHARTER SCHOOL 320700861062**

#### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
	Our school resides in the poorest Congressional district in the entire nation. Anytime we recruit in our district, it's highly likely we're engaging with economically disadvantaged families. A majority of our recruitment is done within a 5	We've designated a staff member to spend a bulk of their work time focused on recruitment efforts. The goal here is to strengthen relationships with local organizations, schools, and the

Economically Disadvantaged	<p>block radius of our school. We also highlight that we have supports in place to assist with the unique needs of families dealing with financial hardships. Year after year, the economic disadvantage within the community is reflected in the percentage of our students that are eligible for free or reduced-price lunch.</p>	<p>broader community which we predict will sustain and possibly increase the percentage of our student body that would be considered economically disadvantaged. In addition, we will conduct active, year-long outreach to all guidance counselors and parent liaisons in Community School District 7</p>
English Language Learners/Multilingual Learners	<p>By design, ADS attracts English language learners. Our reputation in the community has become well established so that many English language learners come to us. Our lottery includes an ELL preference which also attracts English language learners. We use Vanguard mailing service to send out postcards exclusively in Spanish, advertising our school to thousands of homes in the surrounding districts. We advertise in El Diario, a local Spanish language newspaper. We've also, for the first time in school year 19-20, posted Spanish advertisements on buses and bus stops. In addition, parents and the community are always instrumental in encouraging friends and neighbors to apply to our dual language program.</p>	<p>We continue to increase our ELL population and think of ways to connect with this population. We will maintain the momentum and strategies we used in SY1920 while also directing our dedicated recruitment coordinator to brainstorm additional strategies for reaching more families with English Language Learners. We plan to conduct active, year-long outreach to all guidance counselors and parent liaisons in Community School District 7, and beyond, highlighting our dual language program.</p>
	<p>ADS attends a variety of recruitment events, some specifically geared towards recruiting students with disabilities. For example, ADS attends the includeNYC Family</p>	<p>We will continue to attend events like the IncludeNYC fair and showcase the services we offer to support students with disabilities at ADS. We'll also emphasize our interest in supporting students with</p>

Students with Disabilities	Fair event. We also discuss all the services we provide for students with disabilities whenever we attend recruitment events or "table" in our surrounding neighborhood. Nevertheless, we have been notified that our Students with Disabilities count is low. We know we need to do more.	disabilities across our recruitment activities. We are in the process of creating flyers, advertisements, newspaper ads, and vanguard postcards that can be sent out and posted that are specifically designed to showcase what we can offer for Students with Disabilities. We've also planned to at a weight in our lottery for SWD.
----------------------------	--	--

**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	<p>In the poorest Congressional district in the entire nation, we still enroll a higher percentage of economically disadvantaged students than in our home district. Part of our trustee and school leadership vision is to prioritize attracting and enrolling students most vulnerable to the economic pressures of the surrounding community. ADS is constantly thinking of ways we can bring additional supports on campus or directly to families during "Cafecito con la Directora" (coffee with the Principal) our Principal and Assistant Principal both have their fingers on the pulse of our school community's broader and individual needs. Our deans and social workers also offer guidance and referrals to families in need of services ADS doesn't directly provide in order to decrease the burden of coping with being economically disadvantaged. Parents</p>	<p>ADS retains a strong commitment to serving students with the greatest needs. As CSD 7 remains in the heart of the nation's poorest Congressional district, we recognize that our student profile will continue to match or exceed the district averages. We've established a tradition of retaining these students and will continue to do so by continuing to support the unique needs to economically disadvantaged students and their families.</p>

	<p>recognize American Dream as a school that wants, supports and commits to high-need students and their families. We are vested in the economic advancement of our families and firmly do whatever we can in order to get them closer to a more economically stable state.</p>	
<p>English Language Learners/Multilingual Learners</p>	<p>ADS enrolls a significantly higher percentage of English language learners. We have expanded into high school grades in order to provide our middle school students with additional time to master English and their native language. This strategy is supported by research that indicates students are more successfully able to acquire fluency in a language after 7 years of formal academic study. We offer strong extra and co-curricular support; and most importantly, we offer a rich, project-based learning experience that builds a spirit of accomplishment and agency in all students all of which encourages our students to remain at ADS until graduation.</p>	<p>Our students have had great success on the LOTE exam, proving our academic model works, especially for English language learners. We will continue to highlight this achievement. We will also continue to showcase our unique goal of having students graduate from high school with a seal of biliteracy. Additionally, we will maintain the momentum and strategies we used in SY1920.</p>
	<p>We have strived to increase enrollment and retain a comparable percentage of students with disabilities. We hold all providers of services to students with disabilities to a high standard of practice whether provided directly by ADS or the DOE. We ensure these students and their families receive whatever support or guidance they need. Our Director</p>	<p>We will increase the momentum</p>

<p>Students with Disabilities</p>	<p>of Special Populations is an excellent advocate that has reduced the duration of time students need to wait for evaluations, their results and the start of services if needed. All of which encourage students and their families to stay with us. We've also seen students declassified during their time with us. We never want a reduction in service to a student in need but it is also great to see students grow and shed services they no longer require to be successful.</p>	<p>and strategies we used in SY1920 while utilizing our Director of special populations to develop stronger, deeper relationships with families of students with disabilities.</p>
-----------------------------------	--	--

## Entry 12 Percent of Uncertified Teachers

**Completed** Nov 3 2020

### Instructions

**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

## Entry 12 Uncertified Teachers

**School Name:** AMERICAN DREAM CHARTER SCHOOL 320700861062

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	2
Total Category A: 5 or 30% whichever is less	5.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
<b>Total Category B: not to exceed 5</b>	<b>3.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	1.0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	4

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	40

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	53



Thank you.

## Entry 13 Organization Chart

Completed Nov 3 2020

### [Instructions](#)

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

### **[ADS Org Chart SY2021](#)**

Filename: ADS Org Chart SY2021.pdf Size: 726.4 kB

## Entry 14 School Calendar

Completed Nov 3 2020

### [Instructions for submitting School Calendar](#)

### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

### **[2020-2021 ADS HS Calendar Final Draft 2](#)**

Filename: 2020 2021 ADS HS Calendar Final Draft 2.12.20.pdf Size: 219.3 kB

## **MS Academic Calendar 2020-2021 5**

Filename: MS Academic Calendar 2020 2021 5.6.20.pdf Size: 218.1 kB

### **Entry 15 Links to Critical Documents on School Website**

Completed Nov 3 2020

#### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

### **Form for Entry 15 Links to Critical Documents on School Website**

School Name: **American Dream Charter School**

---

**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	<a href="https://www.theamericandreamschool.org/governance">https://www.theamericandreamschool.org/governance</a>
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	<a href="https://www.theamericandreamschool.org/about">https://www.theamericandreamschool.org/about</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://www.theamericandreamschool.org/about">https://www.theamericandreamschool.org/about</a>
3. Link to NYS School Report Card	<a href="https://data.nysed.gov/essa.php?year=2019&amp;instid=800000082483">https://data.nysed.gov/essa.php?year=2019&amp;instid=800000082483</a>
4. Most Recent Lottery Notice Announcing Lottery	<a href="https://www.theamericandreamschool.org/governance">https://www.theamericandreamschool.org/governance</a>
5. Authorizer-Approved DASA Policy	<a href="https://www.theamericandreamschool.org/governance">https://www.theamericandreamschool.org/governance</a>
6. District-wide Safety Plan	<a href="https://www.theamericandreamschool.org/governance">https://www.theamericandreamschool.org/governance</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://www.theamericandreamschool.org/governance">https://www.theamericandreamschool.org/governance</a>
7. Authorizer-Approved FOIL Policy	<a href="https://www.theamericandreamschool.org/governance">https://www.theamericandreamschool.org/governance</a>
8. Subject matter list of FOIL records	<a href="https://www.theamericandreamschool.org/governance">https://www.theamericandreamschool.org/governance</a>
9. Link to School Reopening Plan	<a href="https://www.theamericandreamschool.org/ads-reopening-plan-for-school-year-2020-2021">https://www.theamericandreamschool.org/ads-reopening-plan-for-school-year-2020-2021</a>

Thank you.



## **Entry 16 COVID 19 Related Information**

**Completed** Nov 3 2020

## Instructions

### Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

## Entry 16 COVID 19 Related Information

**School Name:** American Dream Charter School

### **TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020**

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	508	354	326

### **Table 2: 2019-2020 Assessments and Grade Participation**

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participating Students
Scholastic Reading Inventory	X	X	X	X	X	X	✓	✓	✓	✓	✓	✓	X	508
Scholastic Math Inventory	X	X	X	X	X	X	✓	✓	✓	✓	✓	✓	X	508
Various Assessments created in Illuminate Ed	X	X	X	X	X	X	✓	✓	✓	✓	✓	✓	X	508
Various Ass														

ess me nts crea ted in IXL	✘	✘	✘	✘	✘	✘	✘	✓	✓	✓	✓	✓	✓	✘	508
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	

		x	x	x	x	x	x	x	x	x	x	x	x	x	
Total															203
I															2.0

## Entry 17 Staff Roster - NEW TASK For Regents Schools Only

**Completed** Nov 3 2020

### [INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)

Please provide the full name of **ANY and ALL instructional and non-instructional employees** and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

### [Staff Roster as of 8-3-2020](#)

**Filename:** Staff Roster as of 8 3 2020 MDD0Sab.xlsx **Size:** 13.2 kB

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Angelo Cabrera

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

American Dream Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?

Yes      No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes      No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes      No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

**Yes X No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes X No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
----------------	---	---	---

*Please write “None” if applicable. Do not leave this space blank.*

None	None	None	None
------	------	------	------

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> <b>None</b>	<b>None</b>	<b>None</b>	<b>None</b>	<b>None</b>

  
 \_\_\_\_\_  
 Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** [REDACTED]

**Business Address:** [REDACTED]

**E-mail Address:** [REDACTED]

**Home Telephone:** [REDACTED]

**Home Address:** [REDACTED]

*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Luz Maria Rojas

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

American Dream Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Chair

2. Are you an employee of any school operated by the education corporation?

**Yes X No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

**Yes X No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

**Yes X No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

**Yes X No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes X No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
----------------	---	---	---

*Please write “None” if applicable. Do not leave this space blank.*

None	None	None	None
------	------	------	------

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> None	None	None	None	None

  
Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** [REDACTED]

**Business Address:** [REDACTED]

**E-mail Address:** [REDACTED]

**Home Telephone:** [REDACTED]

**Home Address:** [REDACTED]

*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Patricia Simon

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

American Dream Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?

Yes      No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes      No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes      No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

**Yes X No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes X No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
----------------	---	---	---

*Please write “None” if applicable. Do not leave this space blank.*

None	None	None	None
------	------	------	------

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> None	None	None	None	None

  
Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** [REDACTED]

**Business Address:** [REDACTED]  
[REDACTED]

**-mail Address:** [REDACTED]

**Home Telephone:** [REDACTED]

**Home Address:** [REDACTED]  
[REDACTED]

*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Roselin Espinal

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

American Dream Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?

**Yes X No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

**Yes X No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

**Yes X No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

**Yes X No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes X No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
----------------	---	---	---

*Please write “None” if applicable. Do not leave this space blank.*

None	None	None	None
------	------	------	------

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> None	None	None	None	None

  
Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** [REDACTED]

**Business Address:** [REDACTED]

**E-mail Address:** [REDACTED]

**Home Telephone:** [REDACTED]

**Home Address:** [REDACTED]

*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Robert Vargas

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

American Dream Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?

Yes      No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes      No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes      No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

**Yes X No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes X No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
----------------	---	---	---

*Please write “None” if applicable. Do not leave this space blank.*

None	None	None	None
------	------	------	------

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> None	None	None	None	None



Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** [REDACTED]

**Business Address:** [REDACTED]

**E-mail Address:** [REDACTED]

**Home Telephone:** [REDACTED]

**Home Address:** [REDACTED]

*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Zuleika Martinez

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

American Dream Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary

2. Are you an employee of any school operated by the education corporation?

**Yes X No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

**Yes X No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

**Yes X No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

**Yes X No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes X No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
----------------	---	---	---

*Please write “None” if applicable. Do not leave this space blank.*

None	None	None	None
------	------	------	------

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> <b>None</b>	<b>None</b>	<b>None</b>	<b>None</b>	<b>None</b>

Signature 

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** [REDACTED]

**Business Address:** [REDACTED]

**E-mail Address:** [REDACTED]

**Home Telephone:** [REDACTED]

**Home Address:** [REDACTED]

*last revised 06/8/2020*



## Agenda

The American Dream Charter School  
Board Meeting  
Monday, July 15, 2019 @ 5:30PM  
at 510 E 141st Street, 4th Floor, Bronx NY

**Board Members Present:** R. Espinal, Z. Martinez, L. Rojas, P. Simon (remote), A. Cabrera, R. Vargas (remote)

**Guests:** N. Gallagher (remote), M. Melkonian

### I. OPENING ITEMS

- A. Call the Meeting to Order - L. Rojas
  - 1. Seconded the motion - R. Espinal
    - a) Meeting Called to Order at 5:55
- B. Approve minutes from May meeting - L. Rojas
  - 1. Seconded the motion - A. Cabrera
    - a) Unanimously approved

### II. FINANCE

- C. Account Balance Review - N. Gallagher
  - 1. Account Balances Received
- D. Commencement of our annual audit - N. Gallagher
  - 1. Audit process reviewed
  - 2. Second audit visit will be September 25th-27th

### III. EXECUTIVE

- E. Lawyers Alliance H1B Extension Work with ADS - N. Gallagher
  - 1. Sponsored staff member received Visa extension
- F. Moving update
  - 1. Move commenced today. Final Move in to new campus will happen between August 1

### IV. Governance

- G. Highmark/Hollister Update - N. Gallagher
  - 1. Work on the lot started on July 3rd
- H. School Year 19-20 Board Meeting Schedule - N. Gallagher
  - 1. To be reviewed next meeting
- I. Annual Report - N. Gallagher
  - 1. Board of Trustees Member Disclosure of Financial Interest



## V. Closing Items

- J. Adjourn Meeting - L. Rojas
  - 1. Seconded - R. Espinal
    - (1) Meeting adjourned at 6:13 pm
  - 2. Seconded by Roselin
    - a) Unanimously



## Minutes

The American Dream Charter School  
Board Meeting  
Thursday, August 29, 2019 @ 5:30PM  
at 411 Wales Avenue. New York, NY 10454

**Board Members Present:** R. Espina (remote), Z. Martinez, L. Rojas (remote), P. Simon (remote), A. Cabrera, R (remote). Vargas (remote)

**Guests:** N. Gallagher (remote), M. Melkonian

### I. OPENING ITEMS

- A. Call the Meeting to Order - L. Rojas
  - 1. Meeting called to order at 5:45 am- L. Rojas
    - a) Seconded - A. Cabrera
- B. Approve minutes from last meeting - L. Rojas
  - 1. Motion to approve last meeting's minutes - A. Cabrera
    - a) Unanimously approved

### II. FINANCE

- C. Account Balance Review - N. Gallagher
  - 1. Balances for all accounts reviewed.

### III. EXECUTIVE

- D. Commencement of SY1920 - M. Melkonian
  - 1. New space that everyone loves.
  - 2. Space highlights described
- E. Test Scored - M. Melkonian
  - 1. Melissa will respond to Nick's email sharing test scores. 6th grade math is trouble area. Beat the district on all middle school exams except 6th grade math
  - 2. Regents - students say for 9 regents exam
    - a) 90% pass rate on Lote
    - b) 89% pass on Global
    - c) English 83% pas
    - d) Living Environment 79%
    - e) 68% algebra
    - f) 64% chemistry
    - g) Earth Science 52%
    - h) Geometry 44%

### IV. Governance

- F. Highmark Update - N. Gallagher
  - 1. Highmark meeting update



2. Yankee game delay situation
  3. Send live feed link - Live link feed sent. URL is <https://vimeo.com/334755678/c33700689c>
- G.** Board Meetings SY1920 - N. Gallagher
1. Scheduled for 3rd monday of the month
- H.** FOIL request approval - N. Gallagher
1. Nick will send email requesting approval on Tuesday
  2. Board has the FOIL policy for review
    - a) Board approved the FOIL policy after meeting via email

## **V. Closing Items**

- I.** Adjourn Meeting - L. Rojas
1. Motion to adjourn - 6:11
    - a) Zuleika seconded
    - b) Unanimously approved



## Minutes

The American Dream Charter School  
Board Meeting  
Monday, September 16, 2019 @ 5:30PM  
at 411 Wales Avenue. New York, NY 10454

**Board Members Present:** R. Espinal (remote), Z. Martinez, L. Rojas (remote), P. Simon (remote), A. Cabrera, R, Vargas (remote)

**Guests:** N. Gallagher (remote), M. Melkonian, G. Hileman, T. Sweeris

### I. OPENING ITEMS

- A. Call the Meeting to Order - L. Rojas
  - 1. Calling the meeting to order - 5:36
    - a) Meeting called to order
- B. Approve minutes from last meeting - L. Rojas
  - 1. Motion to approve August minutes - R. Espinal
    - a) Seconded - Z. Martinez
      - (1) Unanimously approved

### II. FINANCE

- C. Account Balance Review - N. Gallagher
  - 1. Account balances reviewed
- D. Board Reports - N. Gallagher
  - 1. Distributed but not reviewed

### III. Governance

- E. Highmark Update - Representative from High Mark - T. Sweeris
  - 1. Status of Hollister Construction Services filing of chapter 11 reviewed with Board by T. Sweeris and G. Hileman.
  - 2. Board's questions answered by Tammy about possibly changing G.C. and what this means for the construction schedule.
  - 3. Introduction of surety and their role.
  - 4. Subcontractor Agra's work reviewed. They have stopped work on the site temporarily but will resume shortly.
  - 5. T. Sweeris set expectations for next steps and continued communication with the Board on HCS's status.

### IV. Closing Items



**F.** Adjourn Meeting - L. Rojas

1. Motion to adjourn - L. Rojas
  - a) Seconded - Z. Martinez
    - (1) Unanimously approved
      - (a) Meeting adjourned at 7:41



## Minutes

The American Dream Charter School  
Board Meeting  
Monday, October 21, 2019 @ 5:30PM  
at 411 Wales Avenue. New York, NY 10454

**Board Members Present:** R. Espinal, Z. Martinez, L. Rojas, A. Cabrera, R. Vargas (remotely), P. Simon (remotely)

**Guests:** N. Gallagher (remotely), M. Melkonian, D. Bahl, E. Seltzer

### I. OPENING ITEMS

- A. Call the Meeting to Order - L. Rojas
  - 1. Calling the meeting to order - 5:45
    - a) Meeting called to order
- B. Approve minutes from last meeting - L. Rojas
  - 1. Motion to approve September minutes - Z. Martinez
    - a) Seconded - R. Espinal
      - (1) Unanimously approved

### II. FINANCE

- C. Account Balance Review - N. Gallagher
  - 1. Account balances reviewed.
- D. Board Reports - D. Bahl
  - 1. Reconciled Board report numbers with Financial statement
  - 2. Half of September October invoice is shown as deferred revenue because it is prepaid by DOE.
  - 3. Accrued salaries - payroll that will be paid in October that belongs to Sept (delayed).
  - 4. Change in net assets for 1st quarter - higher surplus is because of timing. During July-Sept costs are lower
  - 5. Budget vs Actual - revenues are about 25% inline with what we expect. Costs are slightly higher in salaries 22%. Expectation is that this would be about 21%. Exercise that Digant will do with us - go back and see what we budgeted for different positions, how we hired and how this all worked out based on our budget predictions.
    - Digant's Recommendation - transfer additional funds to interest bearing accounts
      - Board Resolution Request - transfer surplus funds in an interest bearing account for 3-6 months. CDR vehicle - all funds FDIC insured.
        - Motion to transfer funds - R. Espinal
          - Seconded - R. Vargas
            - Unanimously approved



**E. Audited Financials - D. Bahl**

1. Done by Lutz & Carr. They have been with us for the last 4 years.
  - a) No unusual items or findings
  - b) We had a change in audit partner - Chris moved as a concurring partner. Our new partner is Jenny C.
  - c) Digant would like adoption of audited financials for this meeting.
  - d) This draft the board has, will be the final draft minus a few “cosmetic” changes.
    - (1) Financial Statements reviewed - D. Bahl
      - (i) Motion to approve - L. Rojas
        - (a) Seconded - R. Espinal
          - (i) Unanimously approved

**I. EXECUTIVE**

**F. Board Approval Request for Middle School Staff Bathroom Remodel - N. Gallagher**

1. Three quotes received. The final quote was shared with the Board. The Board decided not to vote on this today. Board will provide approval decision on November 1st.
  - a) Note added after meeting - November 1st, Board voted to approve middle school bathroom remodel

**G. Board Approval Request for moving to taking Algebra 1 in 8th grade and sitting for the Regents in June - M. Melkonian**

1. Motion to approve - L. Rojas
  - a) Seconded - R. Espinal
    - (1) Unanimously approved

**III. Governance**

**H. Motion to move Board Meeting to 6 - L. Rojas**

1. Seconded - R. Espinal
  - a) Unanimously approved

**I. Highmark Update - E. Seltzer or N. Gallagher & M. Melkonian**

1. Hollister is seeking permission from the court to continue work on projects
  - a) Lots of confusion during the first few weeks
  - b) Issue with Hollister working with subcontractor (AGRA)
    - (1) Difficult to get sub back to work
  - c) Lots of confusion, not unusual, between Hollister, Highmark, the surety in getting the job moving.
  - d) Primary issue is funds and hollister making payments to subs onsite doing work
    - (1) Getting through the bureaucracy of payment process with surety
  - e) Having weekly calls amongst Highmark, HLA (also involved in a similar project with Hollister, surety and highmark). Also conversations with holder of the bonds Fridays.



- f) Calls also with bankruptcy counsel and counsel for Surety. Those conversations deal with questions relating to the aforementioned confusion.
    - (1) E.g. lien waiver payment process
      - (a) Money is now flowing
    - (2) Still experiencing similar situations though because there were questions about hollister being able to sign docs in order for us to draw funds from loan. Documents accuracy has changed since HCS bankruptcy
      - (a) Revisions to document were to happen over the weekend. Its important from our perspective for these docs to be revised and distributed so we can draw funds
    - (3) HCS had 14 bonded projects and unknown amount of unbonded projects
    - (4) We can't terminate hollister contract unless they're in default.
    - (5) Its not our obligation to find a replacement contractor this would be more ideal though.
  - g) We're hoping to get something in writing from surety that they'll cover rental costs and delay damages
- J. High School Space (Civic Builders) Update - N. Gallagher & M. Melkonian**
- 1. Civic Builders is working to provide a Plan B rental space for ADS high school during SY2021

#### **IV. Closing Items**

- K. Adjourn Meeting - L. Rojas**
- 1. Motion to adjourn - L. Rojas 6:49
    - a) Seconded motion to adjourn - R. Vargas
      - (1) Unanimously approved



## Agenda

The American Dream Charter School  
Board Meeting  
Monday, November 25, 2019 @ 6:00PM  
at 411 Wales Avenue. New York, NY 10454

**Board Members Present:** R. Espinal (remote), P. Simon, Z. Martinez, A. Cabrera, R. Vargas (remotely)  
**Guests:** N. Gallagher, M. Melkonian

### I. OPENING ITEMS

- A. Call the Meeting to Order - Z. Martinez
  - 1. Meeting called to order at 6:27
- B. Approve minutes from last meeting - Z. Martinez
  - 1. Motion to approve October minutes - Z. Martinez
    - a) Seconded - R. Espinal
    - (1) Unanimously approved

### II. FINANCE

- C. Account Balance Review - N. Gallagher
  - 1. Account balances reviewed
- D. CDAR Update - N. Gallagher
  - 1. Funds will be transferred. Luz and Melissa need to sign documents.

### I. EXECUTIVE

- E. 700 Gerard Update - N. Gallagher & M. Melkonian
  - 1. McGowan - New Potential General Contractor
- F. High School Space (Civic Builders) Update - N. Gallagher & M. Melkonian
  - 1. We've been exploring space with the DOE and also working with the DOE to keep the next lessor at 411 Wales in DOE space.
  - 2. We're working with NCS and Dream to see if we can all fit in 411 Wales space
- G. Property Search - N. Gallagher & M. Melkonian
  - 1. We have started a property search.
  - 2. 2 properties that could fit us
  - 3. We're also seeking help from Community Board 4. Community Board 1
- H. Holiday Shows - M. Melkonian
  - 1. Holiday parties are on the 19th and 20th at our 2 campuses
- I. Board Resolution 8th Grade Course Change Algebra - N. Gallagher & M. Melkonian
  - 1. Board Resolution signed by all board members
- J. Goal Changes - N. Gallagher & M. Melkonian
- K. Basket Raffle for Christmas - P. Simon
  - 1. We can do the raffle for cafecito



- a) Parent Teacher Conference December 12th
- b) Target Gift Cards
- c) I family each board member can sponsor
  - (1) Evette/Raysa ask them who fams should be
  - (2) 4 baskets

L. Update

### III. Closing Items

**M.** Adjourn Meeting - Z. Martinez

- 1. 6:47 motion to adjourn - Z. Martinez
  - a) Seconded motion to adjourn - R. Vargas
    - (1) Unanimously approved



## Minutes

The American Dream Charter School  
Board Meeting  
Monday, December 16, 2019 @ 6:00PM  
at 411 Wales Avenue. New York, NY 10454

**Board Members Present:** P. Simon , Z. Martinez, A. Cabrera, L. Rojas  
**Guests:** N. Gallagher, M. Melkonian

### I. OPENING ITEMS

- A. Call the Meeting to Order - L. Rojas
  - 1. Motion to call meeting to order - L. Rojas
    - a) Seconded motion - A. Cabrera
      - (1) Unanimously approved
      - (a) Meeting start time 6:04
- B. Approve minutes from last meeting - L. Rojas
  - 1. Motion to approve minutes - L. Rojas
    - a) Seconded - Z. Martinez
      - (1) Unanimously approved

### II. FINANCE

- C. Account Balance Review - N. Gallagher
  - 1. Account balances reviewed
- D. CDAR Update - N. Gallagher
  - 1. Funds transferred on 12/9, 12/10 and another scheduled for 1/2

### I. EXECUTIVE

- E. 700 Gerard Update - N. Gallagher & M. Melkonian
  - 1. McGowan has not begun work. This will likely not happen before the first of the year. Takeover agreement is in review and must be executed before anything moves forward.
- F. High School Space (Civic Builders) Update - N. Gallagher & M. Melkonian
  - 1. DOE Space planning visit scheduled for January to consult on colocation of all 3 schools. Ongoing conversations with DOE & Civic to coordinate possibility of staying at 411 Wales for SY2021
- G. Property Search - N. Gallagher & M. Melkonian
  - 1. M. Melkonian described property visits and their priority for term sheets and moving forward
- H. Holiday Show Reminder - M. Melkonian



- I. Goal Changes - N. Gallagher & M. Melkonian
  - 1. NYSED approved these changes as non material
- J. Basket Raffle for Christmas - P. Simon
  - 1. High school raffled baskets at PTC. Middle school raffle will be at cafecito. Movie tickets will be given out at holiday show. Thank ADS Board who helped with this!
- K. Betty rosa visit - visiting tomorrow. Send board an update about visit (entered after meeting - Betty did not come but sent a representative from her office).

### **III. Closing Items**

- L. Adjourn Meeting - L. Rojas
  - 1. Motion to adjourn - L. Rojas
    - a) Seconded - Z. Martinez
      - (1) Unanimously approved
      - (a) Meeting adjourned at 6:20



## Agenda

The American Dream Charter School  
Board Meeting  
Monday, January 27, 2020 @ 6:00PM  
at 411 Wales Avenue. New York, NY 10454

**Board Members Present:** Z. Martinez, A. Cabrera, L. Rojas, R. Espinal

**Guests:** N. Gallagher, M. Melkonian

### I. OPENING ITEMS

- A. Call the Meeting to Order - L. Rojas
  - 1. Motion to call meeting to order - R. Espinal
    - a) Seconded - Z. Martinez
      - (1) Meeting called to order at 6:08 pm
- B. Approve minutes from last meeting - L. Rojas
  - 1. Motion to approve January Meeting Minutes - R. Espinal
    - a) Seconded - A. Cabrera
      - (1) Unanimously approved

### II. FINANCE

- C. Account Balance Review - N. Gallagher
  - 1. Account balances reviewed
- D. January Rent Wire Approval Request - N. Gallagher
  - 1. Approved - L. Rojas
- E. Board Report Circulation - N. Gallagher
  - 1. Board Report reviewed
- F. SY2021 Salary Scale Approval in February - N. Gallagher
  - 1. (note entered after meeting: Salary scale is not changing and does not need board approval)

### III. Executive

- G. 700 Gerard Update - N. Gallagher & M. Melkonian
  - 1. Takeover agreement still pending. McGowan
- H. SY2021 High School Space Update - N. Gallagher & M. Melkonian
  - 1. Meeting with co-located schools and DOE scheduled for Tuesday, 2/4
- I. Property Search Update - N. Gallagher & M. Melkonian
  - 1. Seen multiple properties, I believe it was a total of 8. 3 Term sheets prepared but 2 of them aren't doable because of build out time. Working on 1 priority property 1744 Williamsbridge Ave. that's outside of the district. Highmark and Rosemawr are collecting quotes for cost of charter bussing and travel stipends for staff.
- A. Winter Break reminder 2/15-2/23 - N. Gallagher
- B. Commencement of Instructional Staff Hiring Season - N. Gallagher



1. About 15 open positions including added positions for additional grade and staff we know are not returning next school year.

#### **IV. Governance**

- A.** Renewal of Board Terms for L. Rojas,, P. Simon and A. Cabrera - N. Gallagher
  1. Luz - 3 year term
    - a) Motion to approve - A. Cabrera
      - (1) Seconded - Roselin
        - (a) Unanimously approved
  2. Angelo - 2 year term
    - a) Motion to approve - L. Rojas
      - (1) Seconded - Z. Martinez
        - (a) Unanimously approved
- B.** February Board Meeting Date (proposed 2/10) - N. Gallagher
  1. February 10th board

#### **I. Closing Items**

- J.** Adjourn Meeting - L. Rojas
  1. Motion to adjourn - A Cabrera
    - a) Seconded - R. Espinal
      - (1) Adjourned at 6:37



## **Agenda**

The American Dream Charter School  
Board Meeting  
Monday, February 10, 2020 @ 6:00PM  
at 411 Wales Avenue. New York, NY 10454

### **I. OPENING ITEMS**

- A.** Call the Meeting to Order - L. Rojas
  - 1. Motion to approve - Z Martinez
    - a) Seconded meeting beginning 6:05
- B.** Approve minutes from last meeting - L. Rojas
  - 1. Motion to approve minutes - Z Martinez

### **II. FINANCE**

- C.** Account Balance Review - N. Gallagher
- D.** Account balance reviewed

### **III. Executive**

- E.** 700 Gerard Update - N. Gallagher & M. Melkonian
- F.** SY2021 High School Space Update - N. Gallagher & M. Melkonian
  - 1. Civic meeting
  - 2. Melissa most recent call with ellen and david
- G.** Property Search Update - N. Gallagher & M. Melkonian
  - 1. Nothing in our district
  - 2. OSL
- A.** Winter Break reminder 2/15-2/23 - N. Gallagher

### **IV. Governance**

- A.** Renewal of Board Terms for P. Simon - N. Gallagher
  - 1. Table this for agenda for next month.

### **I. Closing Items**

- H.** Adjourn Meeting - L. Rojas
  - 1. Motion to adjourn - Z. Marintez
    - a) Seconded - R. espinal.
      - (1) Anonymously adjourned at 6:37pm



## Agenda

The American Dream Charter School  
Board Meeting  
Monday, March 30, 2020 @ 6:00PM  
Remote Meeting due to COVID-19 School Building Closures

**Board Members Present:** Z. Martinez, A. Cabrera, L. Rojas, R. Espinal, R. Vargas. P. Simon  
**Guests:** N. Gallagher, M. Melkonian, E. Seltzer

### I. OPENING ITEMS

- A. Call the Meeting to Order - L. Rojas
  - 1. Motion to approve - Z Martinez
    - a) Seconded - R. Espinal
      - (1) Unanimous - Meeting begins at 6:05
- B. Approve minutes from last meeting - L. Rojas
  - 1. Motion to approve minutes - Z Martinez
    - (1) Seconded - R. Espinal
      - (a) Unanimously approved

### II. FINANCE

- C. Account Balance Review - N. Gallagher
  - 1. Account balances reviewed
- D. Board Report Circulation - N. Gallagher
  - 1. Board Report reviewed

### III. Executive

- E. Corrective Action Plan - M. Melkonian
  - 1. Students w/ disabilities % is below the district. Discussed strategies with NYSED.
- F. 700 Gerard Update - N. Gallagher & M. Melkonian
  - 1. E. Seltzer provided an update on Takeover agreement and status of Rosemary relationship
- G. SY2021 High School Space Update - N. Gallagher & M. Melkonian
  - 1. Collaborating with Civic on home for SY2021
  - 2. Waiting for BSA approval for CoO for 411 Wales and 403 Concord
- H. Property Search Update - N. Gallagher & M. Melkonian
  - 1. Nothing in our district
  - 2. Term Sheets discussed
  - 3. Reviewed Lease with OSL
    - a) Multiple feedback items from Board to discuss with attorney



#### **IV. Governance**

- A.** Renewal of Board Terms for P. Simon - N. Gallagher
  - 1. Motion to approve 2-year renewal - L. Rojas
    - a) Seconded - R. Espinal
      - (1) Unanimously approved

#### **I. Closing Items**

- I.** Adjourn Meeting - L. Rojas
  - 1. Motion to adjourn - L. Rojas
    - a) Seconded - Z. Martinez
      - (1) Meeting Unanimously adjourned at 7:09 pm



## Agenda

The American Dream Charter School  
Board Meeting

Monday, April 27, 2020 @ 6:00PM  
at 411 Wales Avenue. New York, NY 10454

[Join Zoom Meeting](#) Meeting ID: 810 0383 3893 Password: 4Y4Egh

**Board Members Present:** Z. Martinez, A. Cabrera, L. Rojas, R. Espinal, P. Simon

**Guests:** N. Gallagher, M. Melkonian, D. Bahl

### I. OPENING ITEMS

- A. Call the Meeting to Order - L. Rojas
  - 1. Motion to approve - L. Rojas
    - a) Seconded - R. Espinal
      - (1) Unanimous - Meeting begins at 6:03
- B. Approve minutes from last meeting - L. Rojas
  - 1. Motion to approve - L. Rojas
    - a) Seconded - A. Cabrera
      - (1) Unanimously approved

### II. FINANCE

- C. Account Balance Review - N. Gallagher
  - 1. Account balances reviewed
- D. Revised SY2021 Budget - D. Bahl
  - 1. Historically, at least over the last 10ish years, per-pupil increases annually. We were expecting 17,050. They decided to keep per-pupil flat with COVID. The budget that Digant presented keeps salaries flat. This was discussed in finance committee meeting. There were several financial models projected based on the different circumstances we can expect. We have applied for payroll protection program. Revenue projections that we have reflect a 5% contingency. Our financial strategy is to weather the storm without laying anyone off.
- E. PPP Application - N. Gallagher
  - 1. Purpose to help organizations with 8 weeks of payroll and rent assistance. Digant has received guidance from lawyer that Charters are eligible for funds. We are not factoring any of the PPP revenues as a grant.
- F. [GoFundMe Campaign for ADS](#) - M. Melkonian
  - 1. P. Simon and A. Cabrera - Brainstorm raising awareness of the campaign
    - a) A. Cabrera - How we can maximize where funds go.
    - b) P. Simo - how to process who gets funds.
      - (1) Discuss with M. Melkonian this week.

### III. Executive

- G. 700 Gerard Update - N. Gallagher & M. Melkonian



1. No news
- H. SY2021 High School Space Update - N. Gallagher & M. Melkonian
  1. Received term sheet from Civic Builders for 403 Concord.
  2. Our lease expires on June 30th. In our request to look for space we've asked Civic to either stay at 411 wales or 403. 403 became available because the schooled housed in that building is closing. Civic is working on last-minute details to make sure we can occupy that space.
- I. Spring Break Modified Schedule - M. Melkonian
  1. We didn't take a spring break. Based on the Governor's directive, it was a time not to take a break. We just got in the swing of things and didn't want to lose traction
- B. Remote Learning Update - M. Melkonian
  1. Live teaching every day. We're looking into different platforms that are more comprehensive. Something that's better equipped and inclusive - a virtual hub of all online tools.
- C. COVID-19 Effects on ADS Community - M. Melkonian
  1. Has impacted our community. Our staff have also dealt with illness. There have been a number of deaths mostly older relatives. Rent, tenant rights, and food insecurity are all issues. We're much more than just a school during this time.
- D. Re-opening Plan - M. Melkonian
  1. Our state authorizer wants to make sure we have a plan. Working with Beatriz and Glory on a re-opening plan.
- E. Board governance - P. Simon
  1. A lot of notes from the Board PD. A lot to take in. Health and safety how do we support families. Succession planning. Communication planning. Compliance issues. Making sure that we're still submitting things on time.
- F. NYSED Virtual site visit -
  1. scheduled for May 28th - SED will need to talk with the board. Attend a meeting and ask some general questions. Board, please look at your schedule for Thursday may 28th.

## I. Closing Items

- J. Adjourn Meeting - L. Rojas
  1. Motion to adjourn - L. Rojas
    - a) Seconded - R. Espinal
    - b) Unanimously approved

(1) Meeting adjourned at - 6:38



## Agenda

The American Dream Charter School  
Board Meeting

Monday, April 27, 2020 @ 6:00PM  
at 411 Wales Avenue. New York, NY 10454

[Click Here for Zoom Link](#) Meeting ID: 819 9100 6151 Password: 7hqYA8

**Board Members Present:** Z. Martinez, A. Cabrera, L. Rojas, R. Espinal, P. Simon

**Guests:** N. Gallagher, M. Melkonian, D. Bahl

### I. OPENING ITEMS

- A. Call the Meeting to Order - L. Rojas
  - 1. Motion to beginning - L. Rojas
  - 2. Seconded - P. Simon
    - a) Unanimously approve
      - (1) Meeting commenced at 5:08
- B. Approve minutes from last meeting - L. Rojas
  - 1. Motion to approve - L. Rojas
  - 2. Seconded - A. Cabrera
    - a) Unanimously approved

### II. FINANCE

- C. Account Balance Review - N. Gallagher
  - 1. Account Balances Reviewed
- D. IDB Bank Funds transfer - N. Gallagher
  - 1. Motion to approve transfer to CDAR 750k - R. Espinal
    - a) Seconded - L. Rojas
      - (1) Unanimously approved
- E. Board Report - D. Bahl
  - 1. Board Report reviewed
- F. PPP Application - N. Gallagher D. Bahl
  - 1. Part of the Cares act
  - 2. 2 assertions we're making to the federal government.
    - a) Uncertainty
    - b) Necessity
      - (1) SBA issued guidance
      - (2) We do not have to substantiate a necessity component
      - (3) Additional guidance is received everyday
      - (4) As long as we incur the cost over the 8 week period we're okay.
      - (5) We want to document in our minutes that the board has decided to keep and use the funds
      - (6) Some people in public that may FOIL charter schools on the basis of PPP



(7) D. Bahl does not see a rationale for not using the funds.

**G. [GoFundMe Campaign for ADS](#) - M. Melkonian**

1. Birthday GoFund me fundraising from one of our teachers. Almost \$15,000 funds have been raised.
  - a) Providing a book, puzzle, game + provide some support to families experiencing Food insecurity
2. AP fundraising also happening also

**III. Executive**

**H. NYSED Visit 5/28 - M. Melkonian**

1. Board panel will be at 6pm on Thursday at 5/28
2. One year check-in visit
  - a) Questions around facilities, SpEd recruitment plan, remote learning place
  - b) Melissa will circulate information/question to prepare for the visit
3. Board follow up meeting scheduled for 5/26 at 5 pm

**I. Re-Opening Task Force - M. Melkonian**

1. Asking all of our staff to be a part of the work for preparing for re-opening and thinking through all the nuances that reopening will require. How do we program? How do we do lunch? etc.

**J. 700 Gerard Update - N. Gallagher & M. Melkonian**

1. No significant news. Takeover agreement still being negotiated

**K. SY2021 High School Space Update - N. Gallagher & M. Melkonian**

1. Temporary space located at 403 Concord. Working on lease

**A. Remote Learning Update - M. Melkonian**

1. Piloting Schoology
2. Students are doing relatively well with Zoom

**B. COVID-19 Effects on ADS Community Update - M. Melkonian**

1. No updates since the last board meeting. Our HS student took 2 AP exams last week and 2 more next week
2. A reporter came in last week to interview MM about the impacts of COVID.
  - a) Interview I. Morales. Went to his home to observe remote teaching

**C. Re-opening Plan - M. Melkonian**

1. This is where the task force comes in.
2. Everything is up in the air.
3. While we wait for NYSED we're putting our own plan together.

**D. Zoom Graduation for our 8th graders**

1. Zoom graduation possible
2. Graduation Drive-through being considered

**I. Closing Items**

**L. Adjourn Meeting - L. Rojas**

1. Motion to adjourn - L. Rojas
    - a) Seconded - R. Espinal
- (1) Meeting unanimously adjourned at 6:13





## Agenda

The American Dream Charter School  
Board Meeting

Monday, June 15, 2020 @ 5:00PM  
at 411 Wales Avenue. New York, NY 10454

[Join Zoom Meeting](#) Meeting ID: 819 9100 6151 Password: 7hqYA8

**Board Members Present:** Z. Martinez, A. Cabrera, L. Rojas, R. Espinal, P. Simon, R. Vargas

**Guests:** N. Gallagher, M. Melkonian, D. Bahl

### I. OPENING ITEMS

- A. Call the Meeting to Order - L. Rojas
  - 1. Motion to begin - L. Rojas
    - a) Seconded - R. Vargas
    - (1) Meeting commenced at 5:15
- B. Approve minutes from last meeting - L. Rojas
  - 1. Motion to approve minutes from June meeting - L. Rojas
  - 2. Seconded - a. Cabrera
    - a) Unanimously approved

### II. FINANCE

- C. Account Balance Review - N. Gallagher
  - 1. Account Balances Reviewed
- D. 20% Contingency Budget FY2021 - D. Bahl
  - 1. ADS prepared a conservative budget. The components include a possible and minimal salary reduction. ASNY keeping a close eye on the turn of events. Things will be brought to the board as needed
  - 2. R. Vargas recommended using the PPP early.
  - 3. R. Espinal mentioned ADS being conservative and reminded the board that we do have a reserve
  - 4. Sector is not giving proper direction - 20% cut is huge. It would be best if we could mitigate a catastrophic loss so that it won't affect staff
  - 5. There may be negative press as a result of the PPP from parties against the charter movement
  - 6. PPP purpose is to maintain staff
  - 7. Lack of clarity from state - they themselves don't know what gov will do to mitigate financial shortfall

### III. Academics & School Culture

- A. Remote Learning Update - M. Melkonian
  - 1. Remote learning coming to a close - 10 more days of close
  - 2. Finals week for HS students



3. Students are showing up
  4. Students committed to doing well despite horrible situations
  5. MS is going until June 26th
    - a) MS will have family meetings and celebratory award ceremonies, etc.
- B. COVID-19 Effects on ADS Community Update - M. Melkonian**
1. Lost a 9th and 10th grader student's parent to covid today
  2. There's always more we could do. Fundraising and new supports for families (food, hotspots)
  3. If we were more of a community based org we could have a wider reach. However, we're not!
- C. Black Lives Matter Movement - M. Melkonian**
1. Has had an impact on our school community. High School in particular
  2. Healing spaces for adults for the first 2 days
  3. BLM movement discussed during HS Family
  4. D. Smith did a fantastic family meeting to open dialog.
  5. HS held a movie screening of I am not your Negro by James Baldwin
  6. A lot of the feelings as expected and appropriate - am I next? What does this mean for my family?
  7. Rethinking education. How do we integrate elements of this into our community and curriculum?

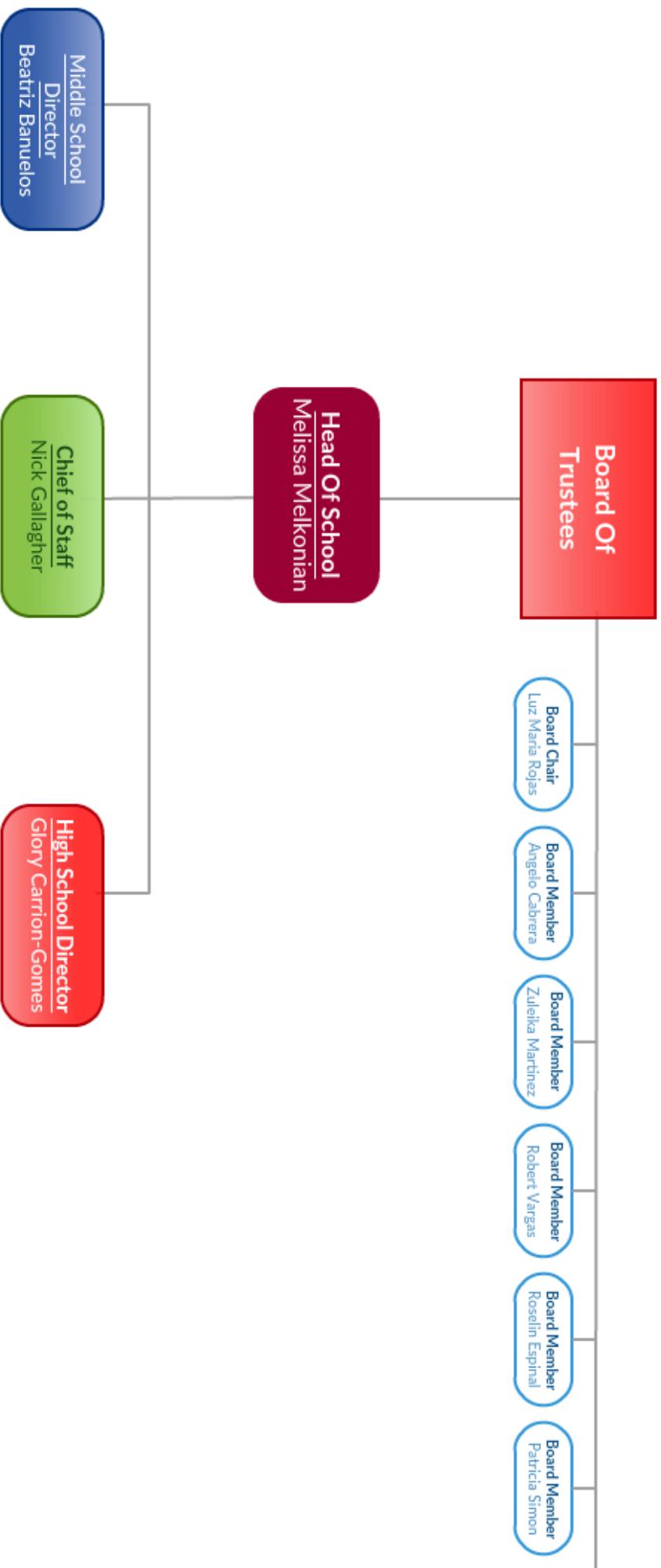
#### **IV. Executive**

- E. NYSED Visit Reflection - M. Melkonian**
1. MM thinks the leadership meeting went well.
    - a) Room for growth as always.
  2. How did Board focus group go?
    - a) Went well. Authorizer didn't meet with board very long (30 mins)
    - b) Audio fit the visual. Authorizer was complimentary
    - c) More concerned about our facility.
      - (1) N. Gallagher and M. Melkonian did address this with her
- F. Re-Opening Task Force - M. Melkonian**
1. Multiple subcommittee. Ops, Academics, Culture and Tallent
  2. Updates on task force work to come
- G. 700 Gerard Update - N. Gallagher & M. Melkonian**
1. No update. Conversation with Developer and Trustee ongoing
- H. SY2021 High School Space Update - N. Gallagher & M. Melkonian**
1. Confident lease will be signed soon
  2. We also expect the Board of Standards and Appeals to close our case at the hearing on June 23rd and formal approval by the end of June.
  3. Planning to move into new location at the end of July. Tentatively July 20th
- D. Executive Session - L. Rojas**

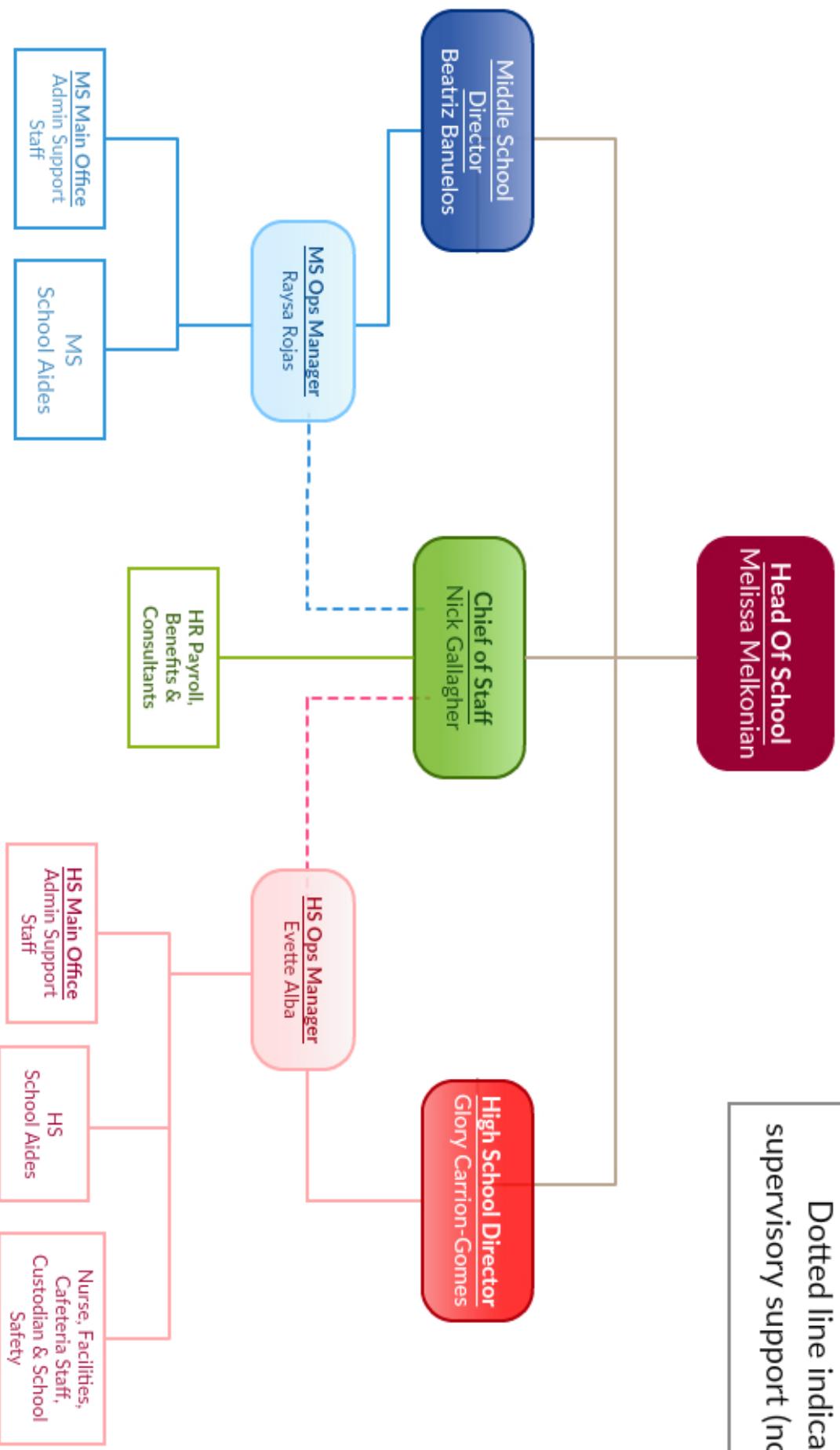
#### **I. Closing Items**



- I. Adjourn Meeting - L. Rojas
  1. Motion to adjourn - L. Rojas
    - a) Seconded by - Z. Martinez
      - (1) Adjourning at 3:05



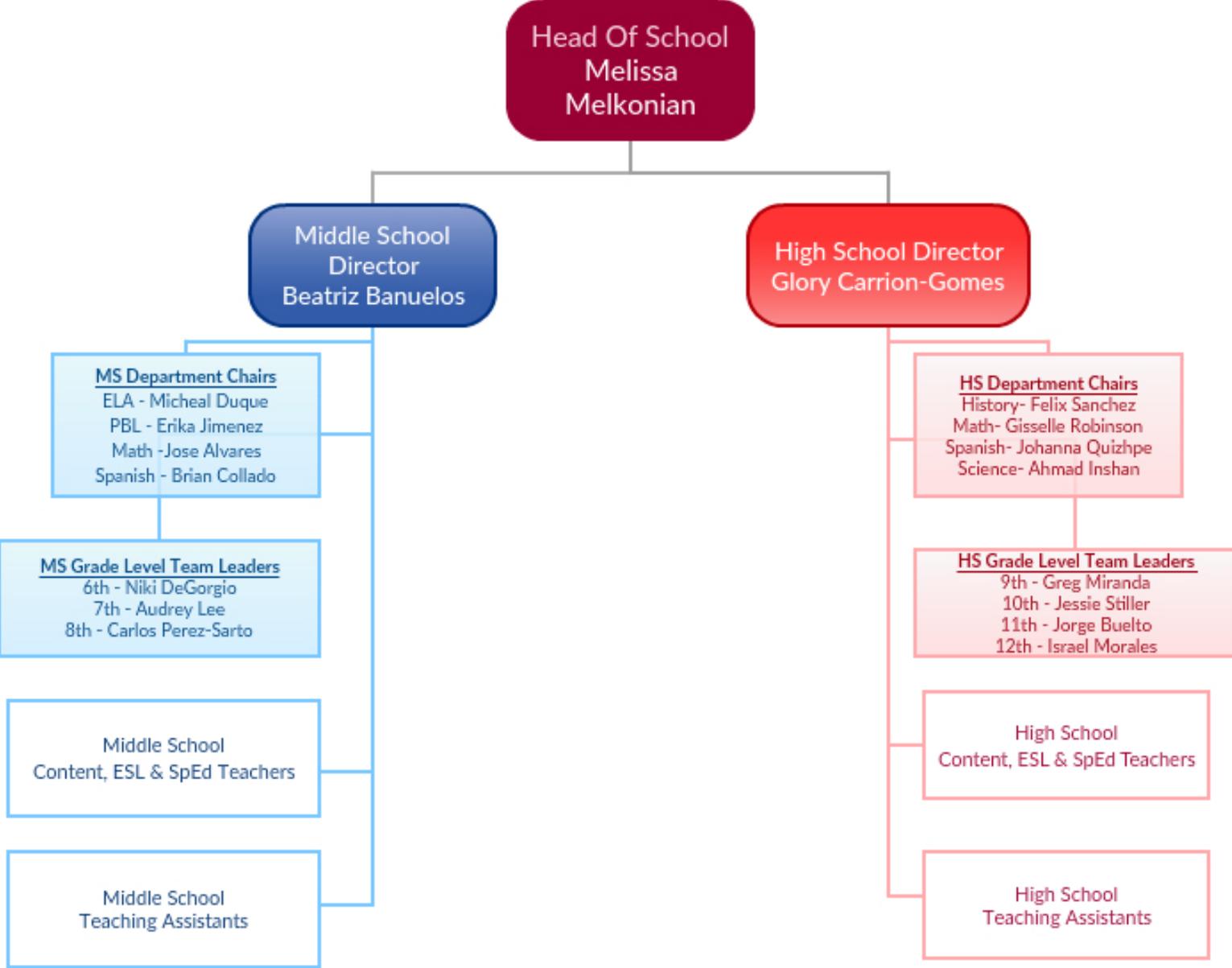
# MS & HS Operations



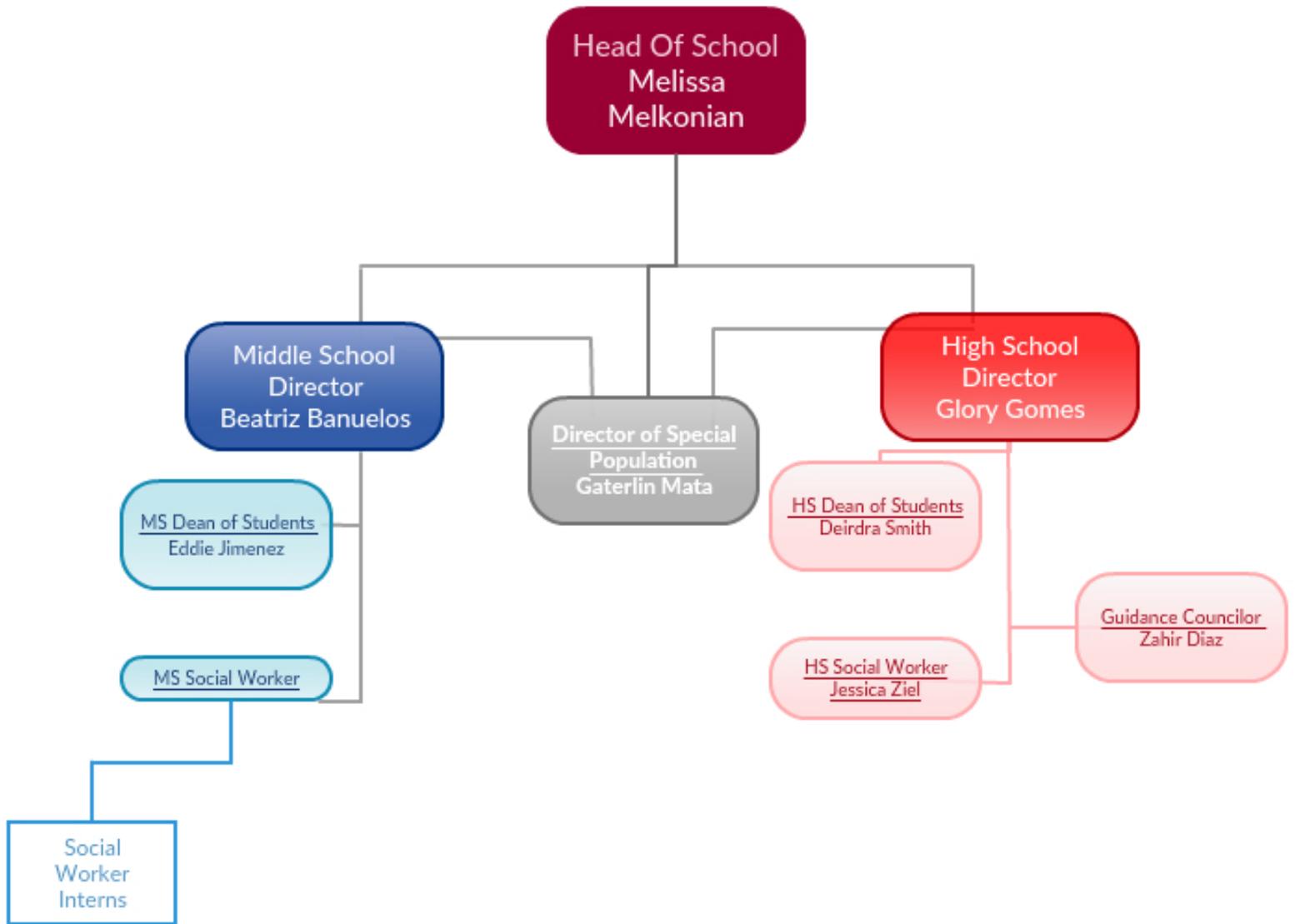
## KEY

Dotted line indicates  
supervisory support (not direct)

# MS & HS Instructional Staff



# Student Support



# 2020-2021 ADS HS Academic Calendar



Live the Dream

**August 17:** Secondary Leadership Team Reports  
**August 19:** New Teachers report  
**August 21:** All Staff Report  
**August 31:** First Day of School

August 2020						
Su	M	Tu	W	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					1

February 2021						
Su	M	Tu	W	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
						15

**February 1:** MP3 Begins  
**February 15-19:** SCHOOL CLOSED: Mid-Winter Break

**September 7:** SCHOOL CLOSED (Labor Day)  
**September 8:** MP1 Begins  
**September 28:** Data Day, no school for students

September 2020						
Su	M	Tu	W	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
						20

March 2021						
Su	M	Tu	W	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						22

**March 11:** PTC # 3  
**March 3:** SAT Exam (Juniors)  
**March 22-25:** Interim Assessment #3  
**March 26:** Data Day, no school for students

**October 8:** PTC #1  
**October 12:** Indigenous Peoples Day: SCHOOL CLOSED  
**October 14:** PSAT/NMSQ (Sophomores & Juniors)  
**October 26-29:** Interim Assessment #1 (in class periods only)  
**October 30:** Data Day, no school for students

October 2020						
Su	M	Tu	W	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						20

April 2021						
Su	M	Tu	W	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
						15

**April 7:** End of MP3  
**April 8-16:** SCHOOL CLOSED: Spring Break\*  
**April 19:** MP4 Begins

**November 6:** End of MP1  
**November 9:** MP2 Begins  
**November 11:** Veteran's Day: SCHOOL OPEN  
**November 26:** Thanksgiving Potluck  
**November 25-27:** SCHOOL CLOSED (Thanksgiving Break)

November 2020						
Su	M	Tu	W	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
						18

May 2021						
Su	M	Tu	W	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					19

**May 14:** PTC # 4  
**May 17 0 20:** Interim Assessment #4  
**May 21:** Data Day, no school for students  
**May 31:** SCHOOL CLOSED (Memorial Day)

**December 2:** PTC # 2  
**December 5:** SAT Exam (Seniors)  
**December 18:** Holiday Show(s)  
**December 21- January 1:** SCHOOL CLOSED (Winter Break)

December 2020						
Su	M	Tu	W	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
						14

June 2021						
Su	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
						19

**June 11:** End of MP4  
**June 25:** Last day for students AND staff

**January 4:** Students return  
**January 18:** SCHOOL CLOSED (MLK, Jr. Day)  
**January 19-22:** HS Regents Week/Midterms (IA #2)  
**January 25:** Data Day, no school for students  
**January 29:** End of MP2

January 2021						
Su	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						18

July 2020						
Su	M	Tu	W	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**4:** Independence Day

# 2020-2021 ADS HS Academic Calendar



# 2019-2020 School Academic Calendar



Live the Dream

17: Secondary Leadership Team Reports  
 19: New Teachers report  
 21: A Staff Report  
 31: First Day of School

August 2020						
Su	M	Tu	W	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					1

February 2021						
Su	M	Tu	W	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
						14

February 1: MP3 Begins  
 8-12: IA #3  
 15-19: Mid-Winter Break  
 22: Data Day  
 26: Award Ceremony

Reteach

7: Labor Day  
 8: MP1 Begins  
 14: Data Day  
 8: Team Building Retreats  
 16: Picture Day  
 17: Curriculum Night (team workload evening)

September 2020						
Su	M	Tu	W	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
						20

March 2021						
Su	M	Tu	W	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						23

March 11: PTC #3

5: Cap and Gown  
 12: Picture Day  
 15-19: Spring Week  
 ELA Exam

8: PTC #1  
 12: Indigenous Peoples Day: OPEN  
 26-29: IA #1 (in class periods only)  
 30: Data Day

October 2020						
Su	M	Tu	W	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						21

April 2021						
Su	M	Tu	W	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
						15

April 7: End of MP3  
 April 8-16: Spring Break  
 April 19: MP4 Begins

1: Lottery  
 23: Awards Ceremony  
 Math Exam?

6: End of MP1  
 9: MP2 Begins  
 11: Veteran's Day: OPEN  
 24: Thanksgiving Potluck  
 25-27: Fall Break

November 2020						
Su	M	Tu	W	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
						18

May 2021						
Su	M	Tu	W	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					20

May 14: PTC #4  
 May 31: Memorial Day

3-7 Staff Appreciation  
 8Sci Perf Exam  
 20 Math Game Night

3: PTC #2  
 14-17: IA#2  
 18: Ho day Show\*  
 21- 1/1: Winter Break  
 Award Ceremony (if not 11/24)  
 \*Ho day Show pending approval

December 2020						
Su	M	Tu	W	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
						14

June 2021						
Su	M	Tu	W	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
						19

June 11: End of MP4  
 June 25: Last day for students AND staff

8Sc Written  
 M n mester, Prom  
 LE Regents, A g Regents, LOTE  
 Carn va  
 MS C u m nat on  
 EOY Awards

4: Data Day  
 5: Students return  
 18: MLK, Jr. Day  
 29: End of MP2

January 2021						
Su	M	Tu	W	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						18

July 2020						
Su	M	Tu	W	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

4: Independence Day

Reteach  
 Interviews

# 2019-2020 School Academic Calendar





# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 07.10.2020.

### PREMISES

Heketi Community Charter School  
403 Concord Avenue  
Bronx NY 10454

Heketi Community Charter School  
403 Concord Avenue  
Bronx NY 10454

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **11.15.2019**.

\_\_\_\_\_ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

~~XXX~~ As of **12.17.2019** documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: \_\_\_\_\_  
Tomasz Korbas, Supervising Inspector, PBU



# CROSS FIRE & SECURITY CO., INC.

1756 86TH STREET BROOKLYN, N.Y. 11214 - TEL: (718) 234-8600 FAX: (718) 234-8636

N.Y.S. LICENSE #12000207836

WWW.CFSNYC.COM

**NOTIFIER**

◆ Domestic Distributor of the year Award 2007 ◆

July 6, 2020

**ATTN: Ms. Desiree Grand**

Heketi Community Charter School  
403 Concord Avenue  
Bronx, NY 10454

**RE: 403 CONCORD AVENUE**

Dear Ms. Grand:

Please be advised that Cross-Fire & Security performed the semi-annual inspection of the fire alarm system located at the aforementioned location on March 9, 2020 which the system was found to be in proper working order. The repairs required were completed in June.

A full system test has not been performed since March so functionality since last test cannot be verified.

Should you have any questions please do not hesitate to contact me.

Sincerely,

*Jamie Doorly*  
Jamie Doorly



# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 07.29.2019.

### PREMISES

Heketi Community Charter School  
403 Concord Avenue  
Bronx NY 10454

Heketi Community Charter School  
403 Concord Avenue  
Bronx NY 10454

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **12.20.2018**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ As of XXXXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: \_\_\_\_\_  
Tomasz Korbas, Supervising Inspector, PBU

# Certificate of Occupancy

**CO Number:** [REDACTED]

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Bronx	<b>Block Number:</b> [REDACTED]	<b>Certificate Type:</b> Final
	<b>Address:</b> 403 CONCORD AVENUE	<b>Lot Number(s):</b> [REDACTED]	<b>Effective Date:</b> 10/22/2015
	<b>Building Identification Number (BIN):</b> [REDACTED]	<b>Building Type:</b> Altered	
<b>This building is subject to this Building Code: Prior to 1968 Code</b>			
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> 1	(Prior to 1968 Code designation)	
	<b>Building Occupancy Group classification:</b> E	(2008 Code)	
	<b>Multiple Dwelling Law Classification:</b> None		
	<b>No. of stories:</b> [REDACTED]	<b>Height in feet:</b> [REDACTED]	<b>No. of dwelling units:</b> [REDACTED]
<b>C.</b>	<b>Fire Protection Equipment:</b> Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> Board of Standards and Appeals - Recording Info: 341-12-BZ		
<b>Borough Comments:</b> None			



Borough Commissioner



Commissioner

# Certificate of Occupancy

CO Number: [REDACTED]

## Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
[REDACTED]						

NOTE:BSA APPROVAL UNDER 341-12-BZ CEQR #13-BSA-069X.THAT ANY CHANGE IN THE USE, OCCUPANCY, OR OPERATOR OF THE SCHOOL REQUIRES REVIEW AND APPROVAL BY THE BOARD OF STANDARDS AND APPEAL. THAT THE SCHOOL SHALL BE LIMITED 28,551 SQ. FT. OF FLOOR AREA (2.85 F.A.R.)

**END OF SECTION**



Borough Commissioner



Commissioner

**END OF DOCUMENT**

# Certificate of Occupancy

**CO Number:** [REDACTED]

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Bronx	<b>Block Number:</b> [REDACTED]	<b>Certificate Type:</b> Temporary
	<b>Address:</b> 403 CONCORD AVE	<b>Lot Number(s):</b> [REDACTED]	<b>Effective Date:</b> 09/23/2020
	<b>Building Identification Number (BIN):</b> [REDACTED]	<b>Building Type:</b> Altered	<b>Expiration Date:</b> 12/22/2020
<b>This building is subject to this Building Code: Prior to 1968 Code</b>			
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> [REDACTED]	(Prior to 1968 Code designation)	
	<b>Building Occupancy Group classification:</b> [REDACTED]	(2014/2008 Code)	
	<b>Multiple Dwelling Law Classification:</b> [REDACTED]		
	<b>No. of stories:</b> [REDACTED]	<b>Height in feet:</b> [REDACTED]	<b>No. of dwelling units:</b> [REDACTED]
<b>C.</b>	<b>Fire Protection Equipment:</b> Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> Board of Standards and Appeals - Recording Info: [REDACTED]		
<b>Outstanding requirements for obtaining Final Certificate of Occupancy:</b> [REDACTED]			
<b>Borough Comments:</b> [REDACTED]			



Borough Commissioner



Commissioner

*Certificate of Occupancy*

CO Number: [REDACTED]

**Permissible Use and Occupancy**

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
------------------	---------------------------------	---------------------------------	--	---------------------------------	---------------------	--------------------



NOTE:BSA APPROVAL UNDER 341-12-BZ CEQR #13-BSA-069X.THAT ANY CHANGE IN THE USE, OCCUPANCY, OR OPERATOR OF THE SCHOOL REQUIRES REVIEW AND APPROVAL BY THE BOARD OF STANDARDS AND APPEAL. THAT THE SCHOOL SHALL BE LIMITED 28,551 SQ. FT. OF FLOOR AREA (2.85 F.A.R.)

**END OF SECTION**

Borough Commissioner

Commissioner