

# Application: American Dream Charter School

Nicholas Gallagher - ngallagher@theamericandreamschool.org  
2021-2022 Annual Report

## Summary

**ID:** 0000000292

**Last submitted:** Nov 1 2022 06:46 PM (EDT)

**Labels:** Board of Regents

## Entry 1 School Info and Cover Page

**Completed** Nov 1 2022

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

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**a. SCHOOL NAME**

(Select name from the drop down menu)

AMERICAN DREAM CHARTER SCHOOL 800000082483

**a1. Popular School Name**

American Dream School

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**d. DISTRICT / CSD OF LOCATION**

CSD # 7 - BRONX

**e. DATE OF INITIAL CHARTER**

12/2013

**f. DATE FIRST OPENED FOR INSTRUCTION**

8/2014

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The American Dream Charter School develops academic excellence in both Spanish and English, preparing students to excel in college and become leaders in their communities.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Dual Language Program: Students who are native speakers and English language learners will be placed in advisories together. This will allow for students to serve as language models for each other, giving each group of students an opportunity to show mastery in their native language as well as develop their second language. Students will receive English instruction and Spanish instruction as a core class every day.
KDE 2	Project and Experiential Based Learning: “I hear and I forget. I see and I remember. I do and I understand.”-Confucius. We believe experience is essential to learning; therefore we will focus on explicitly providing students the opportunity to build critical thinking skills through real world experience. Two elements we will include as core curricular components to improve world

	understanding are field study and Project Based Learning.
KDE 3	Culturally Responsive Instruction: Instruction will focus on including our community members' cultural experience as part of the driving force in our curriculum. Our cultural considerations will not be limited to native language instruction. We understand that education is not an easy task for any one person or institution; therefore, we will create an environment that resembles that of a "village" where students, teachers, families, and the community will be active participants in the academic life of the school.
KDE 4	Data Driven Instruction and Assessment: Students will be regularly and meaningfully assessed using formative assessment tools and informal observation so teachers will be able to accurately drive their instruction. Every 6 weeks at the end of formal units, students will have a math assessment and a reading assessment, as well as running records in English and in Spanish. The data will be tracked and realistic, quantifiable, and goals will be set and infused into the learning objectives.
KDE 5	Teacher Development and Support: Teachers will work in a collective group, including one ELL specialist and two learning specialist per grade. The specialists will be the support structure for teachers to reflect and think critically about improving their lessons, methodologies and delivery through lesson study. Teachers will be asked to participate in self-reflection and to analyze moments of success and difficulty to inform future instruction.
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)



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**Need additional space for variables**

No

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**h. SCHOOL WEB ADDRESS (URL)**

<https://www.theamericandreamschool.org/>

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**i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)**

600

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**j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)**

587

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**k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)**

Check all that apply

Grades Served	6, 7, 8, 9, 10, 11, 12
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**I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

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## **FACILITIES INFORMATION**

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**m. FACILITIES**

Will the school maintain or operate multiple sites in 2022-2023?

	Yes, 2 sites
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**AMERICAN DREAM CHARTER SCHOOL 800000082483**

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**School Site 1 (Primary)**

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## m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	510 E 141st, 4th Floor, Bronx, NY 10454	718-585- 3071	NYC CSD 7	6-8	No

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Melissa Melkonian	Executive Director	718-585-3071	917-579-8689	<a href="mailto:mmelkonian@theamericandreamschool.org">mmelkonian@theamericandreamschool.org</a>
Operational Leader	Beatriz Bañuelos	Campus Director	718-585-3071	323-719-1437	<a href="mailto:bbañuelos@theamericandreamschool.org">bbañuelos@theamericandreamschool.org</a>
Compliance Contact	Nicholas Gallagher	Chief of Staff	718-585-3071	310-413-4708	<a href="mailto:ngallagher@theamericandreamschool.org">ngallagher@theamericandreamschool.org</a>
Complaint Contact	Melissa Melkonian	Executive Director	718-585-3071	917-579-8689	<a href="mailto:mmelkonian@theamericandreamschool.org">mmelkonian@theamericandreamschool.org</a>
DASA Coordinator	Eddie Jimenez	Director of Student & Family Success	718-585-3071	917-558-7716	<a href="mailto:ejimenez@theamericandreamschool.org">ejimenez@theamericandreamschool.org</a>
Phone Contact for After Hours Emergencies	Melissa Melkonian	Executive Director	718-585-3071	917-579-8689	<a href="mailto:mmelkonian@theamericandreamschool.org">mmelkonian@theamericandreamschool.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Co-located Space

**m1c. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	NA	No		No		Yes

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

**Site 1 Certificate of Occupancy (COO)**

**Site 1 Fire Inspection Report**

**American Dream School**

**School Site 2**

## m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	403 Concord Ave, Bronx NY 10454	718-924-2809	NYC CSD 7	9-12	yes

**m2a. Please provide the contact information for Site 2.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Melissa Melkonian	Executive Director	718-924-2809	917-579-8689	<a href="mailto:mmelkonian@theamericandreamschool.org">mmelkonian@theamericandreamschool.org</a>
Operational Leader	Melissa Melkonian	Executive Director	718-924-2809	917-579-8689	<a href="mailto:mmelkonian@theamericandreamschool.org">mmelkonian@theamericandreamschool.org</a>
Compliance Contact	Nicholas Gallagher	Chief of Staff	718-924-2809	310-413-4708	<a href="mailto:ngallagher@theamericandreamschool.org">ngallagher@theamericandreamschool.org</a>
Complaint Contact	Melissa Melkonian	Executive Director	718-924-2809	917-579-8689	<a href="mailto:mmelkonian@theamericandreamschool.org">mmelkonian@theamericandreamschool.org</a>
DASA Coordinator	Jessica Ziel	School Counselor	718-924-2809	917-280-1551	<a href="mailto:iziel@theamericandreamschool.org">iziel@theamericandreamschool.org</a>
Phone Contact for After Hours Emergencies	Melissa Melkonian	Executive Director	718-924-2809	917-579-8689	<a href="mailto:mmelkonian@theamericandreamschool.org">mmelkonian@theamericandreamschool.org</a>

**m2b. Is site 2 in public (co-located) space or in private space?**

Private Space

## IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2022.**

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2022.**
- **If the fire inspection certificate expires after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022. Please note in the portal that this is the case**

### Site 1 Certificate of Occupancy (COO)

[FINAL Certificate of Occupancy- 403 Concord Avenue \(00047780xD42E2\).pdf](#)

**Filename:** FINAL Certificate of Occupancy- 403 Concord Avenue (00047780xD42E2).pdf **Size:** 34.5 kB

### Site 2 Fire Inspection Report

[SY2223 403 Concord ave X 22 Fire Inspection.pdf](#)

**Filename:** SY2223 403 Concord ave X 22 Fire Inspection.pdf **Size:** 188.7 kB

## CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

**n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).**

Yes

### n2. Summary of Charter Revisions

	Category (Select	Specific Revision	Date Approved by	Date Approved by
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	Best Description)	(150 word limit)	BOT (if applicable)	Authorizer (if applicable)
1	Change in organizational structure	<p>We are looking to streamline the work we do with our special populations students as well as maintain our strong, thriving school culture by adding a Director of School Culture as well as a Director of Special Populations, who will report directly to our Executive Director. Other positions such as the Campus Directors, Chief of Staff, Assistant Director, and Dean of Curriculum reflect positions that currently exist at ADS and need to be reflected in the org chart. Additional positions such as Data Analyst and Human Resources are positions we need to effectively function as a school with 600 students and a staff of almost 100. The new positions will extend our solid</p>	03/21/2022	6/13/2022

		existing organizational structure, adding critical academic and managerial supports for two Charters with the recent addition of American Dream Charter School 2 which will open in the fall of 2023.		
2	Change in design or educational program	<p>We would like to discontinue using the SMI/SRI + DRA/EDL assessment and replace them with the NWEA assessment.</p> <p>Throughout the years, our assessment system has grown and developed. Our team has found significant value in using the NWEA Map assessment for our internal growth measures.</p>	03/21/2022	6/13/2022
		American Dream Charter School would like to admit additional students with an IEP and believe offering a weighted lottery preference would be an important revision that would help us		

3	Change in admissions/enrollment policy	successfully achieve this. We have done a great job at recruiting and enrolling students who have Limited English Proficiency. We would like to offer a weighted lottery preference for students with disabilities to help us recruit and enroll more students with disabilities.	03/21/2022	6/13/2022
4	Change in schedule/calendar	We would like to reduce the minutes of each core class from 420 minutes to 360 minutes and implement a later school start time. We would like to restructure how we educate our middle school students and give them a more traditional school schedule and program. Later school start times support the biological needs of adolescents; they increase the amount of sleep adolescents get. Other benefits of later start times include improved	03/21/2022	6/13/2022

		attendance at school.		
5	Change in schedule/calendar	We'd like to reduce the 190 instructional days in our academic calendar by five days. The revised calendar would have 185 instructional days that would include asynchronous instruction. We want to offer an extended school year to our students, still beginning school before Labor Day each year. Instead of doing 190 school days, we will stay with an extended school year and offer 185 school days.	03/21/2022	6/13/2022

#### More revisions to add?

Yes

#### n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
		We would like to remove IMPACT		

6	Change in design or educational program	<p>math as the curriculum used at ADCS and reflected in our Charter. IMPACT math has been replaced with teacher-created, standards-based curriculum. When the charter was written in 2013, Impact math was a curriculum that was used. We want to be able to use teacher created materials as 1) that program no longer exists and 2) our teachers are able to create a curricular program that better suits the needs of our students, yet is still standards-based and evolves as the standards change/evolve but so do our students.</p>	03/21/2022	6/13/2022
7	Change in design or educational	<p>We would like to reduce Physical Education Instructional time from its current 135 minutes a week to 90 minutes a week. Due to space limitations, shared space constraints, and more time</p>	03/21/2022	6/13/2022

	program	dedicated to our social-emotional learning for students, we are seeking to reduce the minutes we provide physical education to our students and meet the minimum requirement set forth by NYS.		
8	Change in design or educational program	We would like to delete the 6 Regents requirements and replace them with the graduation requirements set forth by New York State. We would like to provide all students a pathway to graduate high school, meeting requirements set forth by New York State.	03/21/2022	6/13/2022
9				
10				

**o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?**

Yes

**ATTESTATIONS**

**p. Individual Primarily Responsible for Submitting the Annual Report.** (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Nicholas Gallagher
Position	Chief of Staff
Phone/Extension	310-413-4708
Email	<a href="mailto:ngallagher@theamericandreamschool.org">ngallagher@theamericandreamschool.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President)** below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

**Responses Selected:**

Yes

**q. Our signatures (Executive Director/School Leader/Head of School and Board President)** below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

**Responses Selected:**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Jul 31 2022

**Thank you.**



## **Entry 3 Progress Toward Goals**

**Completed** Nov 1 2022

## **Instructions**

### **Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.



**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **Entry 3 Progress Toward Goals**

### **PROGRESS TOWARD CHARTER GOALS**

#### **Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

#### **AMERICAN DREAM CHARTER SCHOOL 800000082483**

### **1. ACADEMIC STUDENT PERFORMANCE GOALS**

#### **Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

#### **2021-2022 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	The percentage of students who score at Level 3 or			

Academic Goal 1	4 in ELA will exceed the percentage of CSD7.	NYSTP	Met	
Academic Goal 2	The percentage of students who score at Level 3 or 4 in ELA will exceed the city's comparison group.	NYSTP	Met	
Academic Goal 3	The percentage of ELL subgroup who score at Level 3 or 4 in ELA will exceed the percentage of CSD7.	NYSTP	Met	
Academic Goal 4	All students will graduate with a Regents Diploma with a score of 65 or above on the English Regents Exam.	English Regents Exam	Met	
Academic Goal 5	75% of students will pass the English Regents Exam with scores that meet or	English Regents	Unable to Assess	SY2122 was the first full year of in-person instruction for most of our high school students due to the COVID-19 pandemic. Many students received exemptions, earning credit for the Regents exam but no score. This made ADCS unable to accurately and fairly assess whether this goal was met. ADCS is

	exceed CUNY's reading and writing proficiency requirements.	Exam		implementing Evidence-Based Interventions for subgroups of students that need additional support, test-prep support on Saturdays for Middle School Students, after-school support, and other social-emotional supports that address the wholistic needs of struggling students.
Academic Goal 6	The percentage of students who score at Level 3 or 4 in Math will exceed the percentage of CSD7.	NYSTP	Met	
Academic Goal 7	The percentage of students who score at Level 3 or 4 in Math will exceed the city's comparison group.	NYSTP	Met	
Academic Goal 8	The percentage of ELL subgroup who score at Level 3 or 4 in Math will exceed the percentage of CSD7.	NYSTP	Met	
Academic Goal 9	All students will graduate with a Regents Diploma with a score of 65	Math Regents Exam	Met	

	or above in at least on Math Regents.			
Academic Goal 10	75% of students will pass the Math Regents Exam with scores that meet or exceed CUNY's math proficiency requirements.	Math Regents Exam	Unable to Assess	SY2122 was the first full year of in- person instruction for most of our high school students due to the COVID-19 pandemic. Many students received exemptions, earning credit for the Regents exam but no score. This made ADCS unable to accurately and fairly assess whether this goal was met. ADCS is implementing Evidence-Based Interventions for subgroups of students that need additional support, test-prep support on Saturdays for Middle School Students, after- school support, and other social- emotional supports that address the wholistic needs of struggling students.

## 2. Do have more academic goals to add?

Yes

## 2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Students will outperform the local school district by 15 percentage points, as measured by the percentage at Levels 3 and 4 on the state 8th grade Science Exam.	NYSTP	Met	
Academic Goal 12	All students will graduate with a Regents Diploma with a score of 65 or above in at least one Science Regents.	Science Regents Exam	Met	
Academic Goal 13	75% of students will end 8th grade having met Checkpoint A of higher (NYSED SLP or LOTE).	Second Language Proficiency Exam	Met	
Academic Goal 14	75% of students will pass the New York State Spanish LOTE (Checkpoint B) Exam by the end of 10th grade with a 65 or above.	World Language Comprehensive Exam (Formerly "LOTE")	Met	

Academic Goal 15	50% of students will score a 3 or above on one AP Spanish test by the time they graduate from high school.	Spanish AP Exam	Met	
Academic Goal 16	All students will score a 65 or above in at least one History Regents.	History Regents Exam	Met	
Academic Goal 17	All students who take the NYSESLAT exam will move up at least one level each year until they reach Commanding.	NYSESLAT	Unable to Assess	ADCS cannot fairly and accurately assess whether this goal was met because there is insufficient NYSESLAT proficiency level data for SY1920 and SY2021 due to the COVID-19 pandemic. The data needed to properly assess whether this goal is met this school year will be available with the administration of the NYSESLAT in SY2122 and SY2223.
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

### 3. Do have more academic goals to add?

No

### 4. ORGANIZATION GOALS

**For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

#### 2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
		Measures used to evaluate progress of this goal include, student data points, surveys and questionnaires to school stakeholders, reports from task management systems, other school systems like DeansList and PowerSchool, and other tacit or explicit feedback		

Org Goal 1	ADS will cultivate a practice of learning from itself. In other words, ADS strives to be a learning organization.	<p>from staff at all levels within ADCS on routines and procedures and their efficiency.</p> <p>ADS makes every effort to collect critical data from students and staff to analyze and then recalibrate our efforts based on evidence-based responses. SY2122 was our first year of in-person instruction after the COVID-19 pandemic. Our primary goal this school year was to re-establish routines and structures that were loosened or abandoned during the pandemic and remote learning. We hired a 4th social worker in response to the social-emotional needs of our students. We also adopted the use of the MAP NWEA assessment in order to better gauge the "learning loss" due to the pandemic as well as look for opportunities to best meet the</p>	Met	
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		<p>academic needs of our students wherever they may be. Similarly, school administrative staff did the same to ensure effective support of teachers, students, and families and the continued smooth running of ADS as an organization. ADS moved to a new task management system in order to track administrative goals and tasks, re-establish roles and responsibilities and identify opportunities for improvement in routines or processes that were disrupted during the pandemic. School leadership also began working with LENS a yearlong, part-time coaching program that supports more effective leadership in schools.</p>		
		<p>ADCS measures staff, parent, and student satisfaction</p>		

Org Goal 2	ADS shall promote a positive school experience that engages students, parents and teachers.	<p>periodically and in a variety of ways. ADCS continues to deal with the aftermath of the pandemic, social unrest, loss of life and illness due to COVID-19, and general anxiety. "Cafecito con la Directora" (coffee with the Principal), is still a well-attended and critical bridge between ADCS and our families when our Campus Directors spend time with parents/guardians in our school community addressing their concerns, answering questions, and simply building bonds. Our deans and social workers also offer guidance and referrals to families in need of services ADCS doesn't directly provide. We have this multi-faceted support approach in order to do what we can for our families so that they have the space, time and resources to support the</p>	Met	
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		academic success of their children.		
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

## 5. Do have more organizational goals to add?

No

## 6. FINANCIAL GOALS

### 2021-2022 Progress Toward Attainment of Financial Goals

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	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	The American Dream School will maintain fiscal stability.	Each year, ADS will operate in a fiscally sound manner as measured by an external audit. Budgets for each school year will demonstrate the effective allocation of resources. Yearly balance sheets will demonstrate that ADS maintains adequate cash reserves. ADS will meet all Generally Accepted Accounting Practices. ADS will meet all financial reporting deadlines. ADS also earned the "cleanest" audit grade for FY2122 as we have each prior year since opening.	Met	
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

## 7. Do have more financial goals to add?

(No response)

### 2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

## Entry 3 Accountability Plan Progress Reports

**Incomplete** Hidden from applicant

### Instructions

#### **SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter**

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4 - Audited Financial Statements

**Completed** Nov 1 2022

#### **Required of ALL Charter Schools**

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to

NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.**

### **ADCS FINANCIAL STATEMENTS -FY 2022**

**Filename:** ADCS FINANCIAL STATEMENTS FY 2022.pdf **Size:** 916.4 kB

## **Entry 4a - Audited Financial Report Template (SUNY)**

**Incomplete** Hidden from applicant

### **Instructions - SUNY-Authorized Charter Schools ONLY**

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)**

**Completed** Nov 1 2022

### **Instructions - Regents-Authorized Charter Schools ONLY**

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

**EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **ADCS Audit Report FY22 - NYSED**

**Filename:** ADCS Audit Report FY22 NYSED.xlsx **Size:** 73.5 kB

## **Entry 4c - Additional Financial Documents**

**Completed** Nov 1 2022

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

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<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **SY2122 ADCS - Evidence of Required Escrow Account copy**

**Filename:** SY2122 ADCS Evidence of Required XT3eyzE.pdf **Size:** 126.9 kB

### **Entry 4c - Additional Financial Documents SY2122**

**Filename:** Entry 4c Additional Financial Doc JhfptPL.pdf **Size:** 37.5 kB

## **Entry 4d - Financial Services Contact Information**

**Completed** Nov 1 2022

**Regents, NYCDOE, and Buffalo BOE authorized schools** should enter financial contact information directly into the form within the portal by **November 1, 2022**.

## **Form for "Financial Services Contact Information"**

### **1. School Based Fiscal Contact Information**

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Nicholas Gallagher	<a href="mailto:ngallagher@theamericandreamschool.org">ngallagher@theamericandreamschool.org</a>	310-413-4708

## 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Jenny Coates			8

## 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Accounting Solutions of New York, Inc.	Digant Bahl	42 West 38th Street, 7th Floor New York, NY 10018			8

## Entry 5 - Fiscal Year 2022-2023 Budget

**Completed** Nov 1 2022

**SUNY-authorized charter schools** should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [ADCS final-2022-2023-ar-budget](#)

**Filename:** ADCS final 2022 2023 ar budget.xlsx **Size:** 37.6 kB

## Entry 6 - Board of Trustees Disclosure of Financial Interest Form

**Completed** Nov 1 2022



Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### **Financial Disclosure - Annual Report SY2122 ALL**

**Filename:** Financial Disclosure Annual Repo WD5W8jV.pdf **Size:** 2.7 MB

## **Entry 7 BOT Membership Table**

**Completed** Nov 1 2022

## **Instructions**

### **Required of ALL charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 7 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**AMERICAN DREAM CHARTER SCHOOL 800000082483**

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**Authorizer:**

Who is the authorizer of your charter school?

Board of Regents

**1. 2021-2022 Board Member Information (Enter info for each BOT member)**

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Luz Maria Rojas		Chair	Executive, Finance	Yes	3	01/27/2020	01/27/2023	13 or more
2	Zuleika Martinez		Secretary	Executive, Finance	Yes	3	01/01/2021	01/01/2023	13 or more
3	Roselin Espinal		Treasurer	Executive, Finance	Yes	4	03/21/2022	03/21/2025	13 or more
4	Angelo Cabrera		Trustee/Member	NA	Yes	3	03/21/2022	03/21/2023	12

5	Patricia Simon		Trustee/ Member	NA	Yes	3	03/21/2022	03/21/2024	13 or more
6	Teresa Hernandez		Trustee/ Member	NA	Yes	1	03/28/2022	03/28/2025	5 or less
7	Robert Vargas		Trustee/ Member	NA	Yes	1	06/01/2019	08/01/2020	
8			Trustee/ Member		Yes				
9									

**1a. Are there more than 9 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	6
b.Total Number of Members Added During 2021-2022	1
c. Total Number of Members who Departed during 2021-2022	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	6

### 3. Number of Board meetings held during 2021-2022

14

### 4. Number of Board meetings scheduled for 2022-2023

12

### Total number of Voting Members on June 30, 2022:

6

### Total number of Voting Members added during the 2021-2022 school year:

1

**Total number of Voting Members who departed during the 2021-2022 school year:**

1

**Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:**

25

**Total number of Non-Voting Members on June 30, 2022:**

0

**Total number of Non-Voting Members added during the 2021-2022 school year:**

0

**Total number of Non-Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:**

NA

## Board members attending 8 or fewer meetings during 2021-2022

2

Thank you.

## Entry 8 Board Meeting Minutes

Completed Nov 1 2022

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

### **SY2122 Annual Report ADCS Board Meeting Minutes ALL**

**Filename:** SY2122 Annual Report ADCS Board Me Facqi21.pdf **Size:** 1.7 MB

## Entry 9 Enrollment & Retention

Completed Nov 1 2022

### **Instructions for submitting Enrollment and Retention Efforts**

#### **Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

## Entry 9 Enrollment and Retention of Special Populations

### **Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
	Again, the COVID-19 global pandemic affected our ability to	

Economically Disadvantaged	<p>engage in traditional recruitment activities. Our school resides in the poorest Congressional district in the country. Anytime we recruit in our district, it's highly likely we're engaging with economically disadvantaged families. A majority of our in-person recruitment is done within a 5-block radius of our two campuses. We again relied on social media, an ad campaign on Univision, and another on PIX 11 as well as Vanguard mailings, and subway and bus ads. Our Executive Director has also built a successful relationship with a PIX 11 reporter that has garnered ADCS additional media attention. As we do every year, we highlight supports we have in place to assist with the unique needs of families dealing with financial hardships. Year after year, the economic disadvantage within the community is reflected in the percentage of our students that are eligible for free or reduced-price lunch.</p>	<p>While monitoring the prevalence of COVID-19, remaining vigilant and thinking about what's best for the health and wellbeing of our community, we really want to get back out into our neighborhood and do more in-person recruitment. We had tremendous success with the Univision and PIX 11 ad campaigns that our Executive Director spearheaded. We will do all of these same activities again in addition to Vanguard mailings and bus and subway ads that are in close proximity to our campuses.</p>
English Language Learners	<p>By design, ADS attracts English language learners. Our reputation in the community has become well established so that many English language learners come to us. Our lottery includes an ELL preference which also attracts English language learners. We use Vanguard mailing service to send out postcards exclusively in Spanish, advertising our school to thousands of homes in the surrounding districts. We</p>	<p>We will continue working with Univision running a television ad campaign. We will maintain the momentum and strategies we used in SY2122 while also brainstorming additional strategies for reaching more families with English Language Learners. We also hope that additional in-person recruitment activities in our own neighborhood will continue to</p>

	<p>advertise in publications like El Diario, a local Spanish language newspaper. We will continue to run ad campaigns on the Spanish Language network Univision are both in Spanish only and have proven to be successful. In addition, parents and the community are always instrumental in encouraging friends and neighbors to apply to our dual language program.</p>	<p>cultivate strong bonds with the families with English Language Learners. We plan to again conduct active, year-long outreach to all guidance counselors and parent liaisons in Community School District 7, and beyond, highlighting our dual language program.</p>
Students with Disabilities	<p>To support the needs of our students after the tremendous trauma and upheaval COVID-19 created, we've hired two additional school social workers. We also discuss and include SpEd services we provide for students with disabilities when engaging in advertising for the purpose of recruitment. We also petitioned NYSED through a material revision to allow us to use a weighted lottery to, hopefully, be able to admit additional SpEd students in this way. The material revision was approved.</p>	<p>If we are able in SY2223 we will return to attend events like the IncludeNYC fair and showcase the services we offer to support students with disabilities at ADS. We'll also emphasize our interest in supporting students with disabilities across our recruitment activities. We have created flyers, advertisements, newspaper ads, and vanguard postcards that can be sent out and posted that are specifically designed to showcase what we can offer for Students with Disabilities. We will also have a weighted SpEd lottery in the spring of 2023 which will hopefully allow us to attract and admit more students with an IEP.</p>

### Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
	<p>Although we've pulled back on some of the supports we provided to families during the height of the pandemic, such as</p>	



Economically Disadvantaged	<p>buying groceries for families, we do much of the same things. our vision remains the same to prioritize attracting and enrolling students most vulnerable to the economic pressures of the surrounding community. ADS is constantly thinking of ways we can bring additional support on campus or directly to families during "Cafecito con la Directora" (coffee with the Principal, family meetings with our Campus Directors). Campus Directors have their fingers on the pulse of our school community's broader and individual needs. Our deans and social workers also offer guidance and referrals to families in need of services ADS doesn't directly provide in order to decrease the burden of coping with being economically disadvantaged. Parents recognize American Dream as a school that wants, supports, and is committed to students and families no matter how economically disadvantaged. We are vested in the economic advancement of our families and firmly do whatever we can to get them closer to a more economically stable state.</p>	<p>ADS maintains a strong commitment to serving students with the greatest needs. As CSD 7 remains in the heart of the nation's poorest Congressional district, we recognize that our student profile will continue to match or exceed the district average. We've established a tradition of retaining these students and will continue to do so by continuing to support the unique needs of economically disadvantaged students and their families.</p>
	<p>ADS's primary purpose for opening its doors is to enroll a significantly higher percentage of English Language Learners. This year we graduated our 2nd 12-th grade class. Most of this graduating class graduated with the NYS Seal of Biliteracy. Our graduates also account for a significant proportion of all</p>	

English Language Learners	<p>students in the state that graduate with this achievement. We believe this achievement speaks to our commitment to ELLs. We have expanded into high school grades in order to provide our middle school students with additional time to master English and their native language. This strategy is supported by research that indicates students are more successfully able to acquire fluency in a language after 7 years of formal academic study. We offer strong extra and co-curricular support; and most importantly, we offer a rich, project-based learning experience that builds a spirit of accomplishment and agency in all students, all of which encourage our students to remain at ADS until graduation.</p>	<p>Our students have had great success on the LOTE exam, and AP Spanish proving our academic model works, especially for English language Learners. We will continue to highlight this achievement. We will also continue to showcase our unique goal of having students graduate from high school with the New York State Seal of Biliteracy.</p>
Students with Disabilities	<p>We have strived to increase enrollment and retain all of our students with disabilities. We hold all providers of services to students with disabilities to a high standard of practice whether provided directly by ADS or the DOE. We ensure these students and their families receive whatever support or guidance they need. Our Executive Director and her SpEd team continued to be excellent advocates. They have continued to reduce the duration of time students need to wait for evaluations, the finalization of IEPs, and the start of services if needed. All of which encourage students and their families to</p>	<p>We will continue use the strategies we used in SY2122 while utilizing our Special Populations Coordinator to develop stronger, deeper relationships with families of students with disabilities. We will continue to build solid relationships with CSE and do</p>

	stay with us. We've also seen students declassified during their time with us. We never want a reduction in service to a student in need but it is also great to see students grow and shed services they no longer require to be successful. In addition, especially in our Middle School, students that do not require Integrated Co-Teaching on IEPs benefit from our co-teaching model.	what we can to hire the best teachers for our students.
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**Entry 10 - Teacher and Administrator Attrition**

**Completed** Nov 1 2022

**Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation**

## **A. TEACH System - Employee Clearance**

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee\\_fingerprintoct19.pdf](http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee_fingerprintoct19.pdf) or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.



## **B. Emergency Conditional Clearances**

### **Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

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### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

**Completed** Nov 1 2022

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	4
Total Category A: 5 or 30% whichever is less	5.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. Mathematics	4
ii. Science	1
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	5.0

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category C: not to exceed 5	4.0



### TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	14

### CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

### CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	49

### CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	63

Thank you.



## Entry 12 Organization Chart

Completed Nov 1 2022



## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

### **Org Chart SY2223**

**Filename:** Org Chart SY2223 Uk1tPJs.pdf **Size:** 71.1 kB

## Entry 13 School Calendar

**Completed** Nov 1 2022

### Instructions for submitting School Calendar

#### **Required of ALL Charter Schools**

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **2022-2023 ADS Calendar**

**Filename:** 2022 2023 ADS Calendar.pdf **Size:** 548.3 kB

## Entry 14 Links to Critical Documents on School Website

**Completed** Nov 1 2022

### Instructions

#### **Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

## **Form for Entry 14 Links to Critical Documents on School Website**

**School Name:** American Dream Charter School

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	<a href="https://static1.squarespace.com/static/626c124886867e5389c09d17/t/6349b2f97cbdef6eaa53f0ec/1665774355812/SY2021%2520annual%2520report.pdf">https://static1.squarespace.com/static/626c124886867e5389c09d17/t/6349b2f97cbdef6eaa53f0ec/1665774355812/SY2021%2520annual%2520report.pdf</a>
2. Board meeting notices, agendas and documents	<a href="https://theamericandreamschool.org/board-minutes-1">https://theamericandreamschool.org/board-minutes-1</a>
3. New York State School Report Card	<a href="https://data.nysed.gov/profile.php?instid=800000082483">https://data.nysed.gov/profile.php?instid=800000082483</a>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://drive.google.com/file/d/1Dvj8qfRtpaHJTq1Exsr0q0311fBO3fiM/view">https://drive.google.com/file/d/1Dvj8qfRtpaHJTq1Exsr0q0311fBO3fiM/view</a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<a href="https://theamericandreamschool.org/s/District-Wide-Safety-Plan-SY2223.pdf">https://theamericandreamschool.org/s/District-Wide-Safety-Plan-SY2223.pdf</a>
6. Authorizer-approved FOIL Policy	<a href="https://theamericandreamschool.org/s/FOIL-Policy-and-Public-Notice-ADCS.pdf">https://theamericandreamschool.org/s/FOIL-Policy-and-Public-Notice-ADCS.pdf</a>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<a href="https://drive.google.com/file/d/12MEN7G8TZFTs-6YIAmzR97kp3AX2YDYt/view">https://drive.google.com/file/d/12MEN7G8TZFTs-6YIAmzR97kp3AX2YDYt/view</a>

Thank you.



## **Entry 15 Staff Roster**

**Completed** Nov 1 2022

### **INSTRUCTIONS**

**Required of Regents and NYCDOE-authorized Charter Schools ONLY**

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

**Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders:** Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

### **[Annual Report Faculty Staff Roster SY2122 Upload Version](#)**

**Filename:** Annual Report Faculty Staff Roste DeiXQSy.xlsx **Size:** 27.6 kB

## **Optional Additional Documents to Upload (BOR)**

**Completed** Nov 1 2022

### **[NYSED Note About Links](#)**

**Filename:** NYSED Note About Links.docx **Size:** 74.3 kB



## Annual Financial Statement Audit Report

for Board of Regents Authorized Charter Schools

<b>School Name:</b>	<b>Charter School Name</b>
Date (Report is due Nov. 1):	November 1, 2022
Primary District of Location (If NYC select NYC DOE):	New York City Department of Education
If located in NYC DOE select CSD:	-
School Fiscal Contact Name:	Nicholas Gallagher
School Fiscal Contact Email:	
School Fiscal Contact Phone:	
School Audit Firm Name:	A Gary Aaronson CPA PLLC
School Audit Contact Name:	Gary Aaronson
School Audit Contact Email:	
School Audit Contact Phone:	
Audit Period:	2021-22
Prior Year:	2020-21

The following items are required to be included:

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	None Issued
Management Letter Response	Not Applicable
Form 990	Incomplete; Extension to be Filed
Federal Single Audit (A-133)	Included
Corrective Action Plan	None

**Charter School Name**  
**Statement of Financial Position**  
**as of June 30**

	<b>2022</b>	<b>2021</b>
<b><u>CURRENT ASSETS</u></b>		
Cash and cash equivalents	\$ 7,001,286	\$ 6,484,325
Grants and contracts receivable	549,249	239,968
Accounts receivables	-	
Prepaid Expenses	43,175	9,902
Contributions and other receivables	-	
Other current assets	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>7,593,710</b>	<b>6,734,195</b>
<b><u>NON-CURRENT ASSETS</u></b>		
Property, Building and Equipment, net	\$ 570,439	\$ 556,765
Restricted Cash	100,033	75,388
Security Deposits	324,828	324,828
Other Non-Current Assets	-	-
<b>TOTAL NON-CURRENT ASSETS</b>	<b>995,300</b>	<b>956,981</b>
<b>TOTAL ASSETS</b>	<b>8,589,010</b>	<b>7,691,176</b>
<b><u>CURRENT LIABILITIES</u></b>		
Accounts payable and accrued expenses	\$ 209,616	\$ 447,036
Accrued payroll, payroll taxes and benefits	977,695	736,971
Current Portion of Loan Payable	-	
Due to Related Parties	-	
Refundable Advances	150,430	
Deferred Revenue	-	
Other Current Liabilities	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,337,741</b>	<b>1,184,007</b>
<b><u>LONG-TERM LIABILITIES</u></b>		
Loan Payable; Due in More than One Year	\$ -	
Deferred Rent	1,045,383	515,924
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>1,045,383</b>	<b>515,924</b>
<b>TOTAL LIABILITIES</b>	<b>2,383,124</b>	<b>1,699,931</b>
<b><u>NET ASSETS</u></b>		
Unrestricted	\$ 6,205,886	\$ 5,991,245
Temporarily restricted	-	-
Permanently restricted	-	-
<b>TOTAL NET ASSETS</b>	<b>6,205,886</b>	<b>5,991,245</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>8,589,010</b>	<b>7,691,176</b>

**Charter School Name**  
**Statement of Activities**  
**as of June 30**

	<b>2022</b>			<b>2021</b>
	<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>Total</b>	<b>Total</b>
<b>OPERATING REVENUE</b>				
State and Local Per Pupil Revenue - Reg. Ed	\$ 9,960,591	\$ -	\$ 9,960,591	\$ 9,334,814
State and Local Per Pupil Revenue - SPED	1,790,252	-	1,790,252	1,674,716
State and Local Per Pupil Facilities Revenue	1,368,072	-	1,368,072	1,223,475
Federal Grants	1,088,560	-	1,088,560	792,999
State and City Grants	-	-	-	585
Other Operating Income	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-
<b>TOTAL OPERATING REVENUE</b>	<b>14,207,475</b>	<b>-</b>	<b>14,207,475</b>	<b>13,026,589</b>
<b>EXPENSES</b>				
Program Services				
Regular Education	\$ 9,124,859	\$ -	\$ 9,124,859	\$ 7,678,920
Special Education	2,055,694	-	2,055,694	1,768,265
Other Programs	-	-	-	-
Total Program Services	11,180,553	-	11,180,553	9,447,185
Management and general	2,939,673	-	2,939,673	2,009,344
Fundraising	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>14,120,226</b>	<b>-</b>	<b>14,120,226</b>	<b>11,456,529</b>
<b>SURPLUS / (DEFICIT) FROM OPERATIONS</b>	<b>87,249</b>	<b>-</b>	<b>87,249</b>	<b>1,570,060</b>
<b>SUPPORT AND OTHER REVENUE</b>				
Interest and Other Income	\$ 13,366	\$ -	\$ 13,366	\$ 26,965
Contributions and Grants	86,839	-	86,839	7,686
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	27,187	-	27,187	22,328
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	<b>127,392</b>	<b>-</b>	<b>127,392</b>	<b>56,979</b>
<b>Net Assets Released from Restrictions / Loss on Disposal of Assets</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,349,556</b>
<b>CHANGE IN NET ASSETS</b>	<b>214,641</b>	<b>-</b>	<b>214,641</b>	<b>2,976,595</b>
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>\$ 5,991,245</b>	<b>\$ -</b>	<b>\$ 5,991,245</b>	<b>\$ 3,014,650</b>
<b>PRIOR YEAR/PERIOD ADJUSTMENTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET ASSETS - END OF YEAR</b>	<b>\$ 6,205,886</b>	<b>\$ -</b>	<b>\$ 6,205,886</b>	<b>\$ 5,991,245</b>

**Charter School Name**  
**Statement of Cash Flows**

**as of June 30**

	<b>2022</b>	<b>2021</b>
<b>CASH FLOWS - OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$ 214,641	\$ 2,976,595
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	274,513	184,191
Grants Receivable	(309,281)	(40,850)
Due from NYS	-	-
Grant revenues	-	(1,349,556)
Prepaid Expenses	(33,273)	8,603
Accounts Payable	(237,420)	240,526
Accrued Expenses	-	-
Accrued Liabilities	240,724	(235,064)
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	150,430	-
Interest payments	-	-
Deferred Rent	529,459	(62,828)
Other	-	515,924
<b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>	<b>\$ 829,793</b>	<b>\$ 2,237,541</b>
<b>CASH FLOWS - INVESTING ACTIVITIES</b>		
Purchase of equipment	(288,187)	(452,037)
Other	-	-
<b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>	<b>\$ (288,187)</b>	<b>\$ (452,037)</b>
<b>CASH FLOWS - FINANCING ACTIVITIES</b>		
Principal payments on long-term debt	-	-
Other	-	-
<b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>\$ 541,606</b>	<b>\$ 1,785,504</b>
Cash at beginning of year	6,559,713	4,774,209
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$ 7,101,319</b>	<b>\$ 6,559,713</b>



**Charter School Name**  
**Statement of Functional Expenses**  
**as of June 30**

		2022							2021	
		Program Services				Supporting Services				
No. of Positions		Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total	Total	
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Personnel Services Costs										
Administrative Staff Personnel	28.00	567,998	127,961	-	695,959	-	1,675,071	1,675,071	2,371,030	1,481,782
Instructional Personnel	69.00	4,635,259	1,044,255	-	5,679,514	-	-	-	5,679,514	4,864,340
Non-Instructional Personnel	-	-	-	-	-	-	-	-	-	-
Total Salaries and Staff	97.00	5,203,257	1,172,216	-	6,375,473	-	1,675,071	1,675,071	8,050,544	6,346,122
Fringe Benefits & Payroll Taxes		893,108	201,204	-	1,094,312	-	287,516	287,516	1,381,828	1,276,289
Retirement		68,794	15,498	-	84,292	-	22,146	22,146	106,438	-
Management Company Fees		-	-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	36,531	36,531	36,531	56,877
Accounting / Audit Services		-	-	-	-	-	188,561	188,561	188,561	141,009
Other Purchased / Professional / Consulting Services		242,091	54,540	-	296,631	-	52,922	52,922	349,553	325,844
Building and Land Rent / Lease		1,335,872	300,953	-	1,636,825	-	430,054	430,054	2,066,879	1,943,660
Repairs & Maintenance		63,583	14,324	-	77,907	-	20,469	20,469	98,376	37,859
Insurance		46,897	10,565	-	57,462	-	15,098	15,098	72,560	64,285
Utilities		-	-	-	-	-	-	-	-	-
Supplies / Materials		56,464	12,721	-	69,185	-	-	-	69,185	13,472
Equipment / Furnishings		3,826	862	-	4,688	-	1,232	1,232	5,920	22,050
Staff Development		74,075	16,686	-	90,761	-	9,578	9,578	100,339	107,872
Marketing / Recruitment		203,228	45,785	-	249,013	-	24,608	24,608	273,621	188,457
Technology		-	-	-	-	-	-	-	-	-
Food Service		-	-	-	-	-	-	-	-	-
Student Services		380,040	85,617	-	465,657	-	-	-	465,657	200,530
Office Expense		368,932	83,115	-	452,047	-	118,769	118,769	570,816	546,859
Depreciation		177,425	39,971	-	217,396	-	57,118	57,118	274,514	184,191
OTHER		7,267	1,637	-	8,904	-	-	-	8,904	1,153
<b>Total Expenses</b>		\$ 9,124,859	\$ 2,055,694	\$ -	\$ 11,180,553	\$ -	\$ 2,939,673	\$ 2,939,673	\$ 14,120,226	\$ 11,456,529

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2022-2023 Budget & Cash Flow Template

#### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

<Enter School Name Here>

PROJECTED BUDGET FOR 2022-2023							Assumptions
July 1, 2022 to June 30, 2023							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	12,089,122	2,376,487	-	10,000	1,412,269	15,887,878	
Total Expenses	9,946,787	1,618,518	-	44,068	2,702,140	14,311,513	
Net Income	2,142,335	757,969	-	(34,068)	(1,289,871)	1,576,365	
Actual Student Enrollment	596	111				-	
Total Paid Student Enrollment	596	111				707	
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	CY Per Pupil Rate						
District of Location	\$17,626.00	10,505,096	-	-	-	10,505,096	Based on the projected per pupil rate as per NYSED.
School District 2 (Enter Name)		-	-	-	-	-	
School District 3 (Enter Name)		-	-	-	-	-	
School District 4 (Enter Name)		-	-	-	-	-	
School District 5 (Enter Name)		-	-	-	-	-	
		10,505,096	-	-	-	10,505,096	
Special Education Revenue		-	1,792,329	-	-	1,792,329	
Grants							
Stimulus		-	-	-	-	-	
Other		-	-	-	-	-	
Other State Revenue		-	-	-	1,402,269	1,402,269	CARES Act, ESSER II and ESSER III funds available in FY2022-23
TOTAL REVENUE FROM STATE SOURCES		10,505,096	1,792,329	-	1,402,269	13,699,694	
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	118,819	-	-	118,819	Assume no change over FY2021-22 allocation
Title I		-	389,313	-	-	389,313	Assume no change over FY2021-22 allocation
Title Funding - Other		-	76,026	-	-	76,026	Assume no change over FY2021-22 allocation
School Food Service (Free Lunch)		-	-	-	-	-	
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	
Other		-	-	-	-	-	
Other Federal Revenue		1,574,026	-	-	-	1,574,026	
TOTAL REVENUE FROM FEDERAL SOURCES		1,574,026	584,158	-	-	2,158,184	
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising		-	-	10,000	-	10,000	
Erate Reimbursement		10,000	-	-	-	10,000	
Interest Income, Earnings on Investments,		-	-	-	10,000	10,000	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	
Food Service (Income from meals)		-	-	-	-	-	
Text Book		-	-	-	-	-	
Other Local Revenue		-	-	-	-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		10,000	-	10,000	10,000	30,000	
TOTAL REVENUE		12,089,122	2,376,487	-	10,000	15,887,878	
EXPENSES							List exact titles and staff FTE's ( Full time equivalent)
ADMINISTRATIVE STAFF PERSONNEL COSTS							
Executive Management	No. of Positions 2.00	-	-	-	409,200	409,200	Head of School and Chief of Staff
Instructional Management	3.00	436,636	-	-	-	436,636	2 Middle School (MS) and 1 High School (HS) Directors
Deans, Directors & Coordinators	3.00	323,497	-	-	-	323,497	1 MS Dean, 1 HS Dean and 1 Director Student & Family Success
CFO / Director of Finance	-	-	-	-	-	-	
Operation / Business Manager	1.00	-	-	-	92,820	92,820	1 Director of Operations
Administrative Staff	6.00	-	-	-	323,745	323,745	1 HS and 1 MS Operations Mgr; 1 Exec. Assistant; 1 Classroom Monitor; 1 MS and 1 HS Admin Assistants
TOTAL ADMINISTRATIVE STAFF	15	760,133	-	-	825,765	1,585,898	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	39.00	3,142,318	-	-	-	3,142,318	39 Regular Teachers
Teachers - SPED	11.00	-	1,076,030	-	-	1,076,030	11 SPED Teachers
Substitute Teachers	-	-	-	-	-	-	
Teaching Assistants	2.00	100,326	-	-	-	100,326	1 MS and 1 HS Teaching Assistants
Specialty Teachers	9.00	755,852	-	-	-	755,852	7 Spanish Teachers; 1 Music Teacher; 1 Gym Teacher
Aides	4.00	168,897	-	-	-	168,897	2 HS and 2 MS Aides
Therapists & Counselors	9.00	793,380	-	-	-	793,380	8 HS Counselors; 1 MS Counselor
Other	-	1,500	-	-	-	1,500	
TOTAL INSTRUCTIONAL	74	4,962,273	1,076,030	-	-	6,038,303	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	



<Enter School Name Here>

PROJECTED BUDGET FOR 2022-2023							Assumptions
July 1, 2022 to June 30, 2023							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	12,089,122	2,376,487	-	10,000	1,412,269	15,887,878	
Total Expenses	9,946,787	1,618,518	-	44,068	2,702,140	14,311,513	
Net Income	2,142,335	757,969	-	(34,068)	(1,289,871)	1,576,365	
Actual Student Enrollment	596	111				-	
Total Paid Student Enrollment	596	111				707	
PROGRAM SERVICES							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Librarian	-	-	-	-	-	-	
Custodian	2.00	-	-	-	135,002	135,002	1 Custodian; 1 Facility Manager
Security	2.00	-	-	-	120,499	120,499	2 HS Guards
Other	3.00	-	-	-	187,320	187,320	1 Data and 2 Systems Analysts
TOTAL NON-INSTRUCTIONAL	7	-	-	-	442,821	442,821	
SUBTOTAL PERSONNEL SERVICE COSTS	96	5,722,406	1,076,030	-	1,268,586	8,067,022	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		515,017	96,843	-	114,172	726,032	Assumed at 9% of Total Salaries and Wages
Fringe / Employee Benefits		572,241	107,603	-	126,858	806,702	Assumed at 10% of Total Salaries and Wages
Retirement / Pension		114,448	21,521	-	25,372	161,341	Assumed at 2% of Total Salaries and Wages
TOTAL PAYROLL TAXES AND BENEFITS		1,201,706	225,967	-	266,402	1,694,075	
TOTAL PERSONNEL SERVICE COSTS		6,924,112	1,301,997	-	1,534,988	9,761,097	
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	220,000	220,000	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Legal		-	-	-	75,000	75,000	increase for inflation and price increases
Management Company Fee		-	-	-	-	-	
Nurse Services		-	-	-	-	-	
Food Service / School Lunch		-	-	-	-	-	
Payroll Services		67,949	12,777	-	15,063	95,789	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Special Ed Services		-	-	-	-	-	
Titlement Services (i.e. Title I)		-	-	-	-	-	
Other Purchased / Professional / Consulting		233,965	-	39,068	50,962	323,995	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
TOTAL CONTRACTED SERVICES		301,914	12,777	-	39,068	361,025	714,784
SCHOOL OPERATIONS							
Board Expenses		-	-	-	1,000	1,000	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Classroom / Teaching Supplies & Materials		51,628	9,111	-	-	60,739	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Special Ed Supplies & Materials		-	1,500	-	-	1,500	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Textbooks / Workbooks		25,000	-	-	-	25,000	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Supplies & Materials other		-	-	-	-	-	
Equipment / Furniture		55,000	-	-	20,000	75,000	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Telephone		42,561	8,003	-	9,436	60,000	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Technology		361,773	68,027	-	80,200	510,000	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Student Testing & Assessment		21,250	3,750	-	-	25,000	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Field Trips		230,849	-	-	-	230,849	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Transportation (student)		-	-	-	-	-	
Student Services - other		240,572	-	-	-	240,572	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Office Expense		-	-	-	250,000	250,000	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Staff Development		85,000	-	-	-	85,000	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Staff Recruitment		130,000	-	-	-	130,000	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Student Recruitment / Marketing		150,000	-	-	-	150,000	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
School Meals / Lunch		15,000	-	-	-	15,000	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Travel (Staff)		7,500	-	-	-	7,500	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases



<Enter School Name Here>

PROJECTED BUDGET FOR 2022-2023							Assumptions
July 1, 2022 to June 30, 2023							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	12,089,122	2,376,487	-	10,000	1,412,269	15,887,878	
Total Expenses	9,946,787	1,618,518	-	44,068	2,702,140	14,311,513	
Net Income	2,142,335	757,969	-	(34,068)	(1,289,871)	1,576,365	
Actual Student Enrollment	596	111				-	
Total Paid Student Enrollment	596	111				707	
PROGRAM SERVICES							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Fundraising	-	-	-	5,000	-	5,000	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Other	170,000	-	-	-	22,500	192,500	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
TOTAL SCHOOL OPERATIONS	1,586,133	90,391	-	5,000	383,136	2,064,660	
FACILITY OPERATION & MAINTENANCE							
Insurance	66,500	12,505	-	-	14,744	93,749	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Janitorial	-	-	-	-	20,009	20,009	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Building and Land Rent / Lease	994,711	187,043	-	-	250,515	1,432,269	Per lease agreement
Repairs & Maintenance	-	-	-	-	121,448	121,448	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
Equipment / Furniture	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Utilities	73,417	13,805	-	-	16,275	103,497	Based on FY2021-22 Actuals and an examination of FY2022-23 needs with an increase for inflation and price increases
TOTAL FACILITY OPERATION & MAINTENANCE	1,134,628	213,353	-	-	422,991	1,770,972	
DEPRECIATION & AMORTIZATION	-	-	-	-	-	-	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-	placed under Cash Flow Adjustment in the renewal application.
TOTAL EXPENSES	9,946,787	1,618,518	-	44,068	2,702,140	14,311,513	
NET INCOME	2,142,335	757,969	-	(34,068)	(1,289,871)	1,576,365	
ENROLLMENT - "School Districts Are Linked To Above Entries"							
	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location	596	111	596				
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
TOTAL ENROLLMENT	596	111	596				
REVENUE PER PUPIL	20,284	21,410	-				
EXPENSES PER PUPIL	16,689	14,581	-				

**AMERICAN DREAM CHARTER SCHOOL**

**FINANCIAL STATEMENTS**

**JUNE 30, 2022**

**AMERICAN DREAM CHARTER SCHOOL  
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**INDEPENDENT AUDITORS' REPORT**

To the Board of Trustees of  
American Dream Charter School

**Report on the Audit of the Financial Statements**

***Opinion***

We have audited the accompanying financial statements of American Dream Charter School (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of American Dream Charter School as of June 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of American Dream Charter School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about American Dream Charter School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

Exercise professional judgment and maintain professional skepticism throughout the audit.

Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of American Dream Charter School's internal control. Accordingly, no such opinion is expressed.

Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about American Dream Charter School 's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 27, 2022, on our consideration of American Dream Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of American Dream Charter School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering American Dream Charter School's internal control over financial reporting and compliance.

A large, stylized handwritten signature in black ink, likely belonging to the auditor, is positioned below the text of the report.

New York, New York  
October 27, 2022

**AMERICAN DREAM CHARTER SCHOOL  
STATEMENT OF FINANCIAL POSITION  
JUNE 30, 2022**

**Assets**

Current Assets

Cash and cash equivalents	\$ 7,001,286
Grants and Contracts receivable	549,249
Prepaid expenses and other current assets	<u>43,175</u>

Total Current Assets 7,593,710

Property and equipment, at cost,  
net of accumulated depreciation 570,439

**Other Assets**

Cash - reserve	100,033
Security deposit	<u>324,828</u>

Total Other Assets 424,861

**Total Assets** \$ 8,589,010

**Liabilities and Net Assets**

Current Liabilities

Accounts payable and accrued expenses	\$ 209,616
Salaries, payroll taxes and benefits payable	977,695
Contract advance payable	<u>150,430</u>

Total Current Liabilities 1,337,741

Long-Term Liabilities

Deferred rent	<u>1,045,383</u>
---------------	------------------

Total Liabilities 2,383,124

Net Assets without Donor Restrictions 6,205,886

**Total Liabilities and Net Assets** \$ 8,589,010

The accompanying notes are an integral part of these financial statements.

**AMERICAN DREAM CHARTER SCHOOL  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2022**

**Changes in Net Assets without Donor Restrictions**

Revenues and Other Support	
State and Local per Pupil revenue:	
General Education	\$ 9,960,591
Special Education	1,790,252
Federal grants	1,088,560
State grants - facility funding	1,368,072
Contributions	86,839
Interest income	13,366
Other income	<u>27,187</u>
 Total Revenues and Other Support	 <u>14,334,867</u>
 Expenses	
Program Services	
Regular Education	9,124,859
Special Education	<u>2,055,694</u>
 Total Program Services	 11,180,553
 Supporting Services	
Management and general	<u>2,939,673</u>
 Total Expenses	 <u>14,120,226</u>
 Changes in net assets	 214,641
 Net assets - Beginning of year	 <u>5,991,245</u>
 Net Assets - End of Year	 <u><u>\$ 6,205,886</u></u>

The accompanying notes are an integral part of these financial statements.

**AMERICAN DREAM CHARTER SCHOOL  
STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED JUNE 30, 2022**

	No. Of Positions	Program Services			Supporting Services	Total Expenses
		Regular Education	Special Education	Total	Management & General	
Personnel Services Costs						
Administrative staff Personnel	28	\$ 567,998	\$ 127,961	\$ 695,959	\$1,675,071	\$ 2,371,030
Instructional personnel	69	<u>4,635,259</u>	<u>1,044,255</u>	<u>5,679,514</u>	<u>-</u>	<u>5,679,514</u>
Total Personnel Services Costs		5,203,257	1,172,216	6,375,473	1,675,071	8,050,544
Employee benefits and Payroll taxes		961,902	216,702	1,178,604	309,662	1,488,266
Legal fees		-	-	-	36,531	36,531
Accounting and audit fees		-	-	-	188,561	188,561
Occupancy		1,335,872	300,953	1,636,825	430,054	2,066,879
Marketing and recruitment		105,489	23,765	129,254	-	129,254
Other purchased professional and consulting services		242,091	54,540	296,631	52,922	349,553
Repairs and maintenance		63,583	14,324	77,907	20,469	98,376
Insurance		46,897	10,565	57,462	15,098	72,560
Supplies		56,464	12,721	69,185	-	69,185
Equipment and furnishings		3,826	862	4,688	1,232	5,920
Board and staff development		74,075	16,686	90,761	9,578	100,339
Student and staff recruitment fees		97,739	22,020	119,759	24,608	144,367
Student services		380,040	85,617	465,657	-	465,657
Office expenses		368,932	83,115	452,047	118,769	570,816
Miscellaneous		<u>7,267</u>	<u>1,637</u>	<u>8,904</u>	<u>-</u>	<u>8,904</u>
Total expenses before depreciation		8,947,434	2,015,723	10,963,157	2,882,555	13,845,712
Depreciation		<u>177,425</u>	<u>39,971</u>	<u>217,396</u>	<u>57,118</u>	<u>274,514</u>
TOTAL EXPENSES		<u>\$9,124,859</u>	<u>\$2,055,694</u>	<u>\$11,180,553</u>	<u>\$2,939,673</u>	<u>\$14,120,226</u>

The accompanying notes are an integral part of these financial statements.

**AMERICAN DREAM CHARTER SCHOOL  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED JUNE 30, 2022**

**Cash Flows from Operating Activities**

Changes in net assets	\$ 214,641
Adjustments to reconcile changes in net assets to net cash provided by operating activities:	
Depreciation	274,513
(Increase) decrease in:	
Grants and contract receivable	(309,281)
Prepaid expenses and other current assets	(33,273)
Increase (decrease) in:	
Accounts payable and accrued expenses	(237,420)
Salaries, payroll taxes and benefits payable	240,724
Contract advance payable	150,430
Deferred rent	<u>529,459</u>
Net Cash Provided by Operating Activities	<u>829,793</u>

**Cash Flows from Investing Activities**

Purchase of property and equipment	<u>(288,187)</u>
Net Cash Used in Investing Activities	<u>(288,187)</u>

Net increase in cash, cash equivalents and restricted cash	541,606
Cash, cash equivalents and restricted cash, beginning of year	<u>6,559,713</u>
<b>Cash, Cash Equivalents and Restricted Cash, End of Year</b>	<b><u><u>\$7,101,319</u></u></b>

The accompanying notes are an integral part of these financial statements.

**AMERICAN DREAM CHARTER SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2022**

**Note 1 - Organization**

American Dream Charter School ("ADCS") is an education corporation operating as a charter school in Bronx, New York. The Charter School opened in 2013 with a charter granted by the Board of Regents of the State of New York. American Dream Charter School's mission is to develop academic excellence in both Spanish and English, preparing students in grades 6 through 12 to excel in college.

ADCS strongly believes that to facilitate success, it is important to cultivate a welcoming, encouraging environment for English language learners and immigrant students where learning and language development is supported. ADCS served the 6th, 7th and 8th grades ("Middle School") and 9th, 10th, 11th and 12th grades ("High School") in 2022.

ADCS is supported primarily by state and local per-pupil operating revenues and government grants and contracts.

**Note 2 - Summary of Significant Accounting Policies**

Basis of Presentation

The financial statements of ADCS are prepared on the accrual basis of accounting and in accordance with accounting principles generally accepted in the United States of America.

Financial Statement Presentation

ADCS's financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which require ADCS to report information regarding its financial position and activities according to the following net asset classifications:

Net Assets Without Donor Restrictions - Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objective of ADCS. These net assets may be used at the discretion of ADCS's management and Board of Trustees.

**AMERICAN DREAM CHARTER SCHOOL**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**Note 2 - Summary of Significant Accounting Policies (Continued)**

Financial Statement Presentation (Continued)

Net Assets With Donor Restrictions - Net assets that are subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of ADCS or passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Contributions and Unconditional Promises to Give

Contributions are recognized when the donor makes a promise to give to ADCS, that is, in substance, unconditional. Conditional promises to give, that is, those with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met. Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions.

Property and Equipment

Property and equipment acquisitions are stated at cost, less accumulated depreciation. Depreciation is charged to expense on the straight-line basis over the estimated useful life of each asset. The estimated useful lives for each major depreciable classification of property and equipment are as follows:



**AMERICAN DREAM CHARTER SCHOOL**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**Note 2 - Summary of Significant Accounting Policies (Continued)**

Property and Equipment (Continued)

	<u>Estimated Useful Life</u>	<u>Method</u>
Computers and Equipments	3-5 years	Straight-line
Furniture and fixtures	5 years	Straight-line

Deferred Rent

Rent expense is recorded on a straight-line basis over the life of the lease. The difference between the straight-line amount and the amount actually paid during the year is recorded as a liability and an expense in the accompanying financial statements.

Functional Allocation of Expenses

The costs of supporting the various programs and other activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses presents the natural classification detail of expenses by function. Certain costs have been allocated among the program, and management and general categories based on estimates of time and effort and other methods.

Cash and cash equivalents

For purposes of the statement of cash flows, ACDS considers certificates of deposits with a maturity of three months or less to be cash equivalents.

Cash - Reserve

ADCS maintains cash in a reserve account in accordance with the terms of its charter agreement. The amount in reserve was \$100,033 at June 30, 2022. The cash reserve is restricted to fund legal and other costs related to the dissolution of the ADCS, should this become necessary.

**AMERICAN DREAM CHARTER SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2022**

**Note 2 - Summary of Significant Accounting Policies (Continued)**

Tax Status

ADCS is a not-for-profit organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code and has been designated as an organization which is not a private foundation.

State and Local Per-Pupil Operating Revenues

ADCS recognizes revenue as educational programming is provided to students throughout the year. ADCS earns public school district revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by New York State Education Department (NYSED) in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received agreed upon between ADCS and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by ADCS to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Grants and Contracts Revenue

Some of the ADCS's revenue is derived from federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the ADCS has incurred expenditures in compliance with a specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by their funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position.

**AMERICAN DREAM CHARTER SCHOOL**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**Note 2 - Summary of Significant Accounting Policies (Continued)**

Grants and other receivable

Grants and other receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies, and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2022.

Fair Values of Financial Instruments

ADCS's financial instruments consist primarily of cash, accounts receivable and accounts payable. The carrying values of cash, accounts receivable, and accounts payable are considered to be representative of their respective fair values.

New accounting pronouncement

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. ADCS is currently evaluating the provisions of this standard to determine the impact the new standard will have on ADCS's financial position or results of operations.

**Note 3 - Information Regarding Liquidity and Availability**

ADCS operates with a budget reflecting a 2% to 3% surplus for each fiscal year based on the revenues expected to be available to fund anticipated expenses. ADCS considers general expenditures to consist of all expenses related to its ongoing program activities, and general and administrative expenses incurred to support those activities.

**AMERICAN DREAM CHARTER SCHOOL**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**Note 3 - Information Regarding Liquidity and Availability (Continued)**

ADCS regularly monitors liquidity to meet its operating needs and other commitments and obligations, while seeking to maximize the investment of its available funds. Management prepares regular cash flow projections to determine liquidity needs, and has a policy to maintain liquid financial assets on an ongoing basis sufficient to cover 90 days of general expenditures. Financial assets in excess of daily cash requirements are invested in certificates of deposit.

ADCS's financial assets as of June 30, 2022 available within one year to meet cash needs for general expenditures are summarized as follows:

Cash and cash equivalents	\$ 7,001,286
Grants and contracts receivable	<u>549,249</u>
Financial Assets Available to Meet	
General Expenditures within One Year	<u><u>\$ 7,550,535</u></u>

**Note 4 - Property and Equipment**

A summary of property and equipment at June 30 2022 is as follows:

Computer equipment	\$ 1,319,398
Furniture and fixtures	<u>362,473</u>
	1,681,871
Less: Accumulated depreciation	<u>(1,111,432)</u>
	<u><u>\$ 570,439</u></u>

**Note 5 - Cash, Cash Equivalents and Restricted Cash**

The balances in cash, cash equivalents and restricted cash as reflected in the statement of cash flows consist of the following:

Cash and cash equivalents	\$ 7,001,286
Cash Reserve	<u>100,033</u>
Total Cash, Cash Equivalents and Restricted	
Cash Shown in the Statement of Cash Flows	<u><u>\$ 7,101,319</u></u>

**AMERICAN DREAM CHARTER SCHOOL**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**Note 6 - Concentrations**

A significant portion of ADCS's operating revenue is paid by New York State Education Department based on per-pupil rate. For the year ended June 30, 2022, 92% of total revenue and other support came from NYSED. The per-pupil rate is set annually by the State based on the school district in which ADCD's students are located.

Additionally, all grants and contracts receivable due at year end were due from the New York State Education Department.

**Note 7 - Concentration of Credit Risk**

Cash balances are maintained at financial institutions and are insured by the FDIC up to \$250,000 at each institution. At June 30, 2022, cash balances exceeded federally insured limits by \$6,501,000. ADCS has not experienced any losses in such accounts. ADCS believes it is not exposed to any significant credit risk on cash.

**Note 8 - Lease Commitment**

In June 2020, ADCS entered into a new sublease agreement for new classroom space at 403 Concord Avenue in the Bronx, NY to house the High School with a term commencing on August 1, 2020 and ending on April 30, 2048. Minimum annual rentals under the leases are as follows:

<b><u>Year Ending June 30,</u></b>	
2023	\$ 1,402,269
2024	1,437,326
2025	1,473,259
2026	1,510,091
2027	1,547,843
Thereafter, through April 30, 2048	<u>42,694,033</u>
Total	<u><u>\$ 50,064,821</u></u>

In addition to the minimum base rent, the sublease agreement for 403 Concord Avenue requires ADCS to pay applicable fees and taxes to municipal and state authorities.

**AMERICAN DREAM CHARTER SCHOOL**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**Note 8 - Lease Commitment (Continued)**

Rent expense for the year ended June 30, 2022 was \$1,897,531. Rent is being expensed on the straight-line method over the term of the lease. Deferred rent as of June 30, 2022 was \$1,045,383.

**Note 9 - Employee Retirement Plan**

ADCS has a tax deferred 403(b) retirement plan. All employees may participate by designating a percentage of their salaries, subject to regulatory limits, to be contributed to the plan on a pre-tax basis. ADCS can make contributions up to 3% for qualified participating staff members. The total contributions to the employee retirement plan for the year ended June 30, 2022 was \$106,439.

**Note 10 - Commitments and Contingency**

As part of a building utilization plan with the New York City Department of Education (the "Department"), the Middle School is located in PS 30. The Department provides utilities and other maintenance and security services for the building during regular school hours.

Grants and Contracts

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowance, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

General Litigation

ADCS is subject to claims and lawsuits that arose primarily in the ordinary course of its activities. It is the opinion of management the disposition or ultimate resolution of such claims and lawsuits will not have a material adverse effect on the financial position, change in net assets and cash flows of ADCS. Events could occur that would change this estimate materially in the near term.

**AMERICAN DREAM CHARTER SCHOOL**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**Note 11 - Risks and Uncertainties**

In March 2020, the United States declared the global pandemic novel coronavirus COVID-19 outbreak a national emergency. As a result, ADCS transitioned to remote learning at the direction of state and local government authorities. As of April 2021, ADCS has transitioned back to in person learning. At this time, ADCS believes that its current financial assets are sufficient to support its operations.

**Note 12 - Subsequent Events**

Management has evaluated subsequent events or transactions occurring through October 27, 2022, the date the financial statements were available to be issued and concluded that no subsequent events have occurred that would require recognition in the financial statements or disclosure in the notes to financial statements.

## **SUPPLEMENTARY INFORMATION**



**A GARY AARONSON CPA, PLLC**

CERTIFIED PUBLIC ACCOUNTANT

42 WEST 38TH STREET

SUITE 1003

NEW YORK, NEW YORK 10018

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A GARY AARONSON, CPA

FAX (212) 684-4853

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Trustees of  
American Dream Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United State, the financial statements of American Dream Charter School (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 27, 2022

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered American Dream Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of American Dream Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of American Dream Charter School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether American Dream Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink, appearing to read "Angela H. H. H.", is written across the page.

New York, NY  
October 27, 2022

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR  
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY  
THE UNIFORM GUIDANCE**

To the Board of Trustees of  
American Dream Charter School

**Report on Compliance for Each Major Federal Program**

**Opinion on Each Major Federal Program**

We have audited American Dream Charter School's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of American Dream Charter School's major federal programs for the year ended June 30, 2022. American Dream Charter School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, American Dream Charter School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of American Dream Charter School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal

determination of American Dream Charter School's compliance with the compliance requirements referred to above.

### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to American Dream Charter School's federal programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on American Dream Charter School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about American Dream Charter School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding American Dream Charter School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of American Dream Charter School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of American Dream Charter School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink, appearing to read 'Angela M. Hume', is written over a horizontal line.

New York, NY  
October 27, 2022

**AMERICAN DREAM CHARTER SCHOOL  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2022**

**Section I: Summary of Auditor's Results**

**Financial Statements**

Type of auditor's report issued: Unmodified

Internal control over financial reporting:  
Material weakness(es) identified? No

A significant deficiency No

Noncompliance material to the financial statements noted? No

**Federal Awards**

Internal control over major programs:  
Material weakness(es) identified? No

A significant deficiency identified? No

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be  
reported in accordance with 2 CFR Section 200.516(a)? No

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.010A	Title I-A, Improving basic program
84.367A	Title II-A, Improving Teacher Quality

Dollar threshold used to distinguish between Type A and Type B programs: \$ 750,000

Auditee qualified as a low-risk auditee? No

**Section II: Financial Statement Findings** None

**Section III: Federal Award Findings and Questioned Costs** None

**AMERICAN DREAM CHARTER SCHOOL  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2022**

<u>Grantor</u>	<u>CFDA Number</u>	<u>Federal Expenditures</u>
United States Department of Education Pass-through Program from New York State Department of Education		
Special Education- Grants to States IDEA, Part B	84.027	\$ 118,819
Title I-A, Improving basic program	84.010A	378,546
Title II-A, Improving Teacher Quality	84.367A	44,482
Title IV, Student Support and Academic Enrichment	84.424A	21,407
Education Stabilization Fund Under the Coronavirus Aid, Relief and Economic Security Act- Elementary and Secondary School Emergency Relief Fund (ESSER) (COVID-19)	84.425D	<u>347,054</u>
Total United States Department of Education		910,308
Federal Communications Commission		
Universal Service Fund - Schools and Libraries: E-rate	32.004	<u>59,803</u>
Total Federal Assistance		<u>\$ 970,111</u>

See accompanying notes to schedule of expenditures of federal awards.

**AMERICAN DREAM CHARTER SCHOOL  
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2022**

Note 1 - Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of American Dream Charter School under programs of the federal government for the year ended June 30, 2022. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guide). Because the schedule presents only a selected portion of the operations of American Dream Charter School, it is not intended to and does not present the financial position, changes in net assets, or cash flows of American Dream Charter School.

Note 2 - Summary of Significant Accounting Policies

Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursements.

Note 3 - Indirect Cost Rate

American Dream Charter School has elected to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.



1. Advisory and/or Management letter – **N/A**
2. Federal Single Audit - **Include with annual fiscal audit**
3. CSP Agreed-Upon Procedure Report - **N/A**
4. Evidence of Required Escrow Account for each school – **Attached in most recent bank statement titled “SY2122 ADCS - Evidence of Required Escrow Account copy.” Also indicated on the audited balance sheet in Cash Reserve with balance of \$100,033.00.**
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations - **N/A**

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Teresa Hernandez

---

**Name of Charter School Education Corporation:**

American Dream Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board of Trustees Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

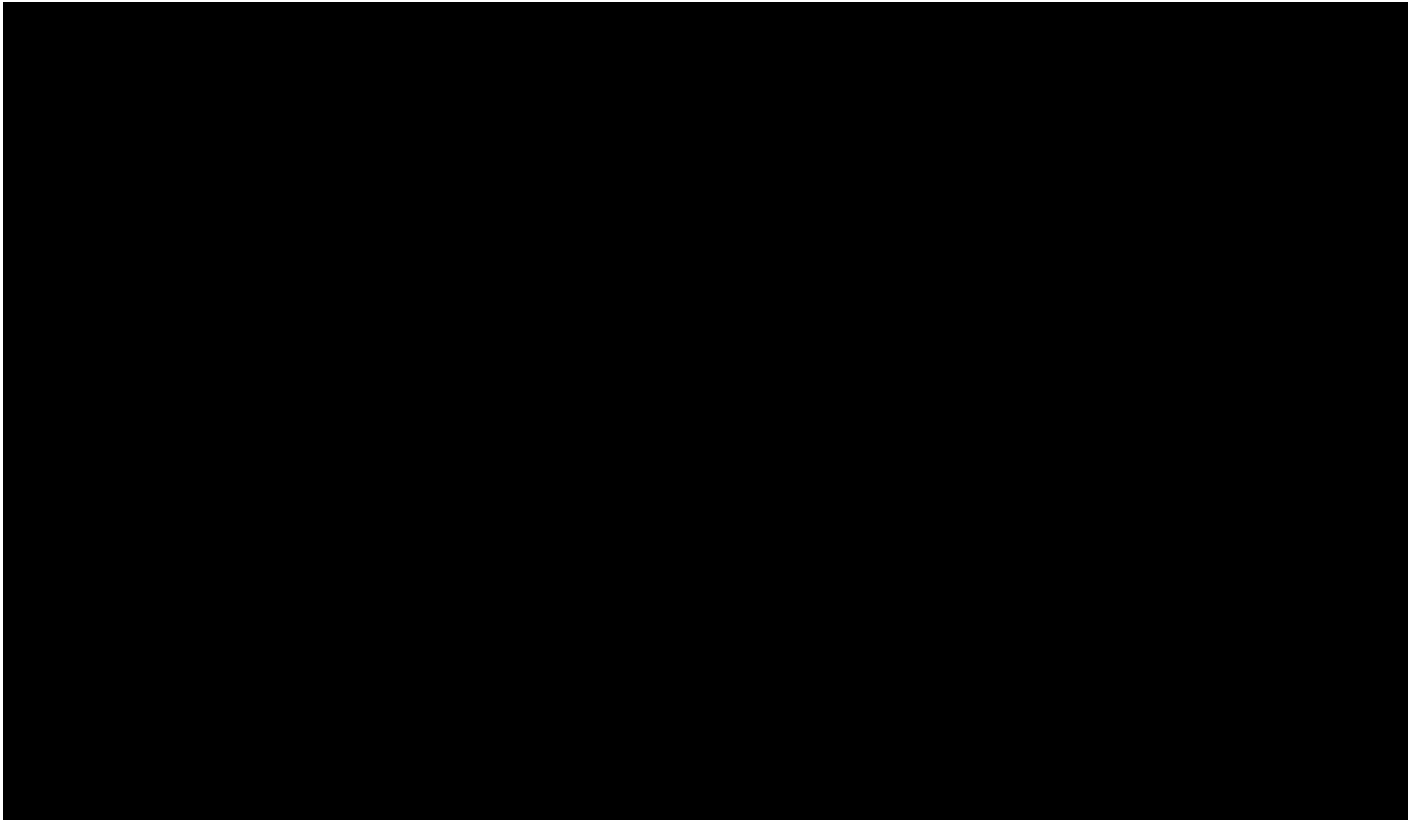
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



DocuSigned by:

*Teresa Hernandez*

8/1/2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Luz Maria Rojas

---

**Name of Charter School Education Corporation:**

American Dream Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board of Trustees Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

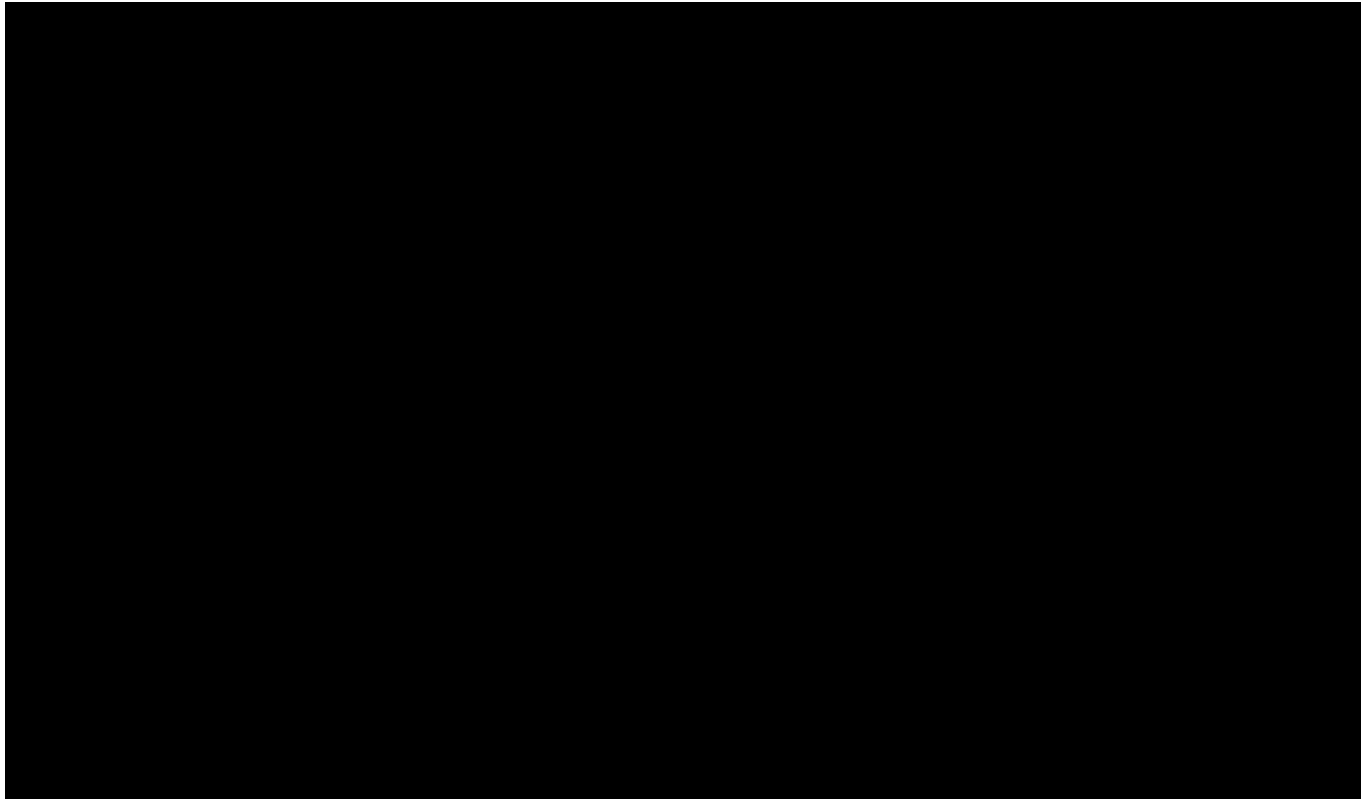
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

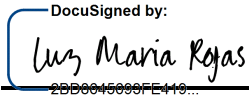
☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

- Luz Maria Rojas

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DocuSigned by:  
  
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8/1/2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Patricia Simon

---

**Name of Charter School Education Corporation:**

American Dream Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board of Trustees Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

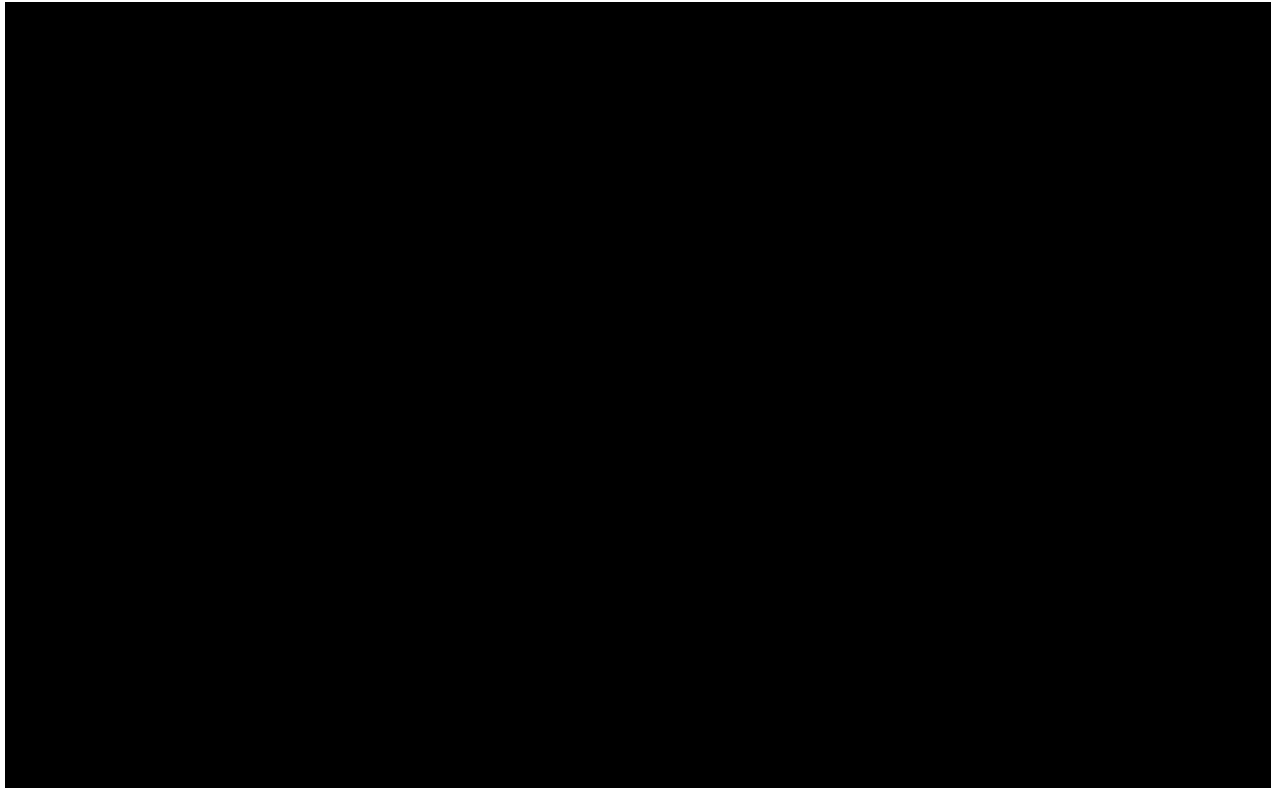
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



DocuSigned by:  
*Patricia Simon*  
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8/1/2022

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Roselin Espinal

---

**Name of Charter School Education Corporation:**

American Dream Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

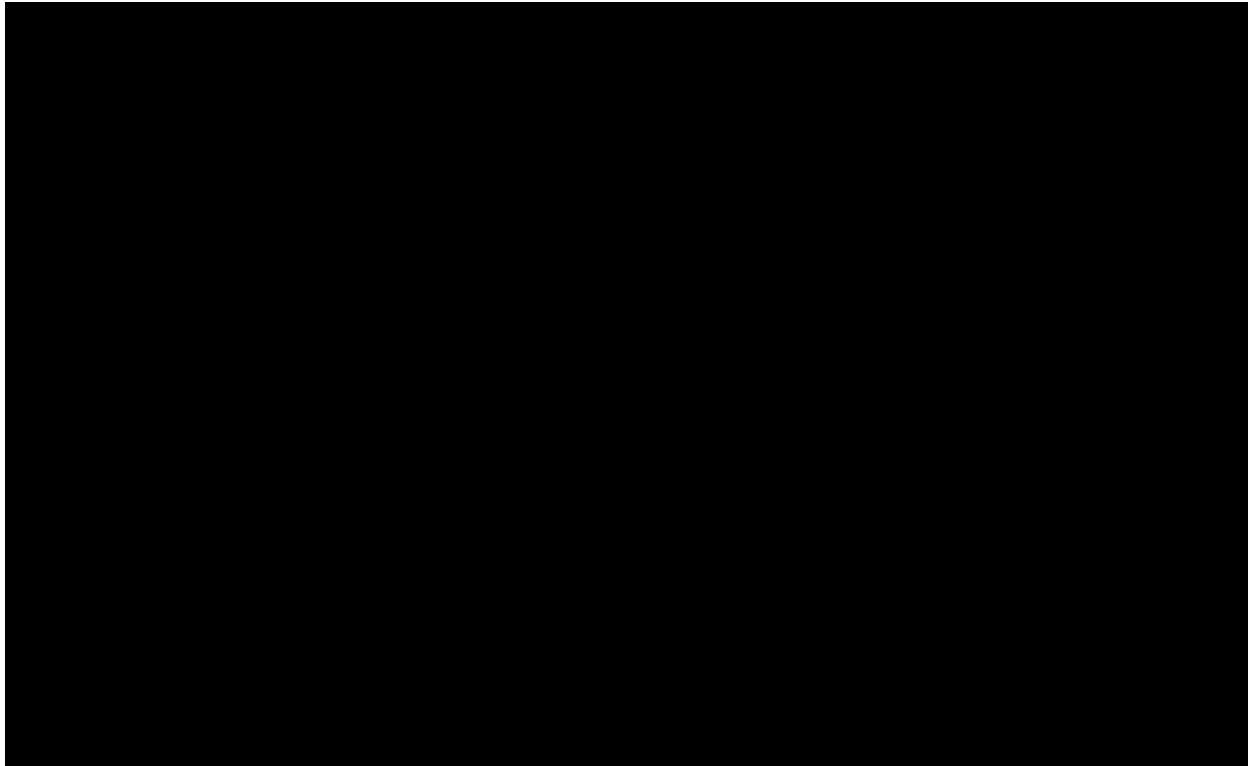
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

- Roselin Espinal

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



DocuSigned by:  
*Roselin Espinal*  
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8/1/2022

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Zuleika Martinez

---

**Name of Charter School Education Corporation:**

American Dream Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>



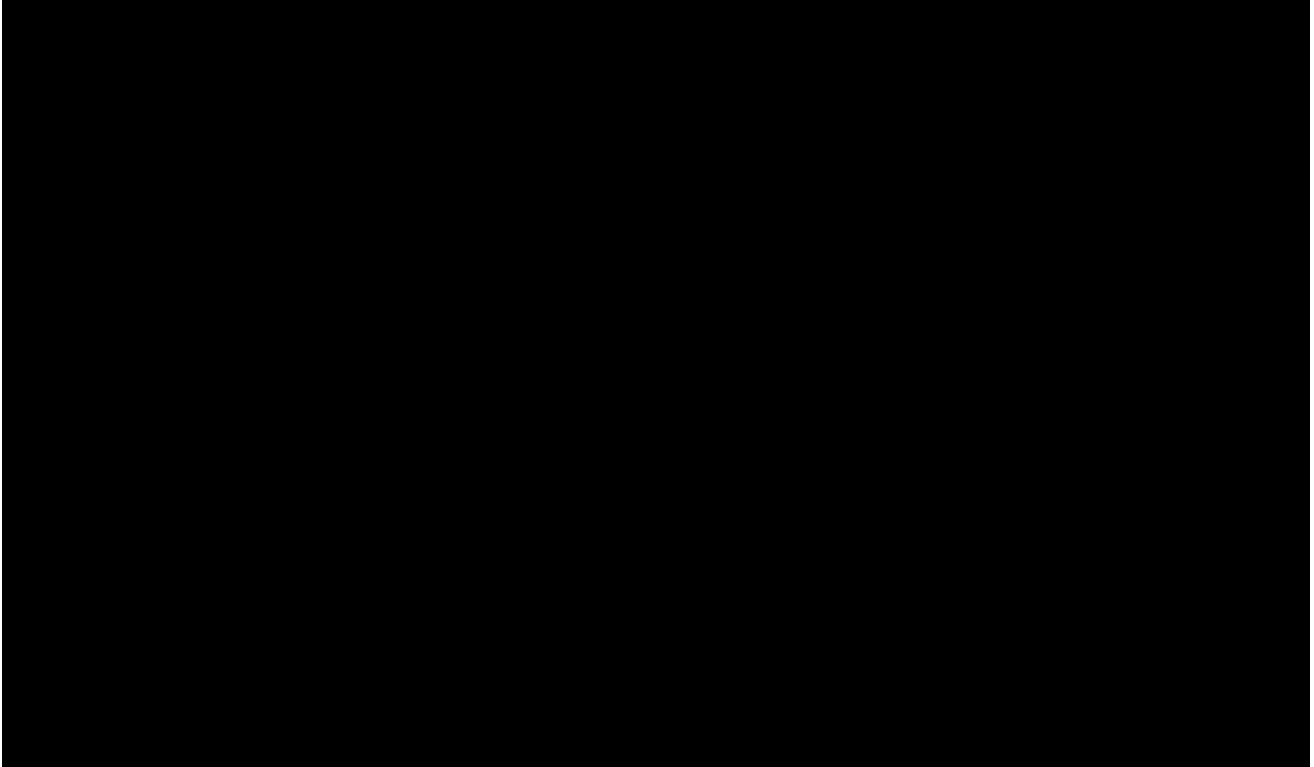
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

-

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DocuSigned by:  
*Eulika Martinez*  
37410DBB0DE0477...

8/1/2022

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Angelo Cabrera

---

**Name of Charter School Education Corporation:**

American Dream Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board of Trustees Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>



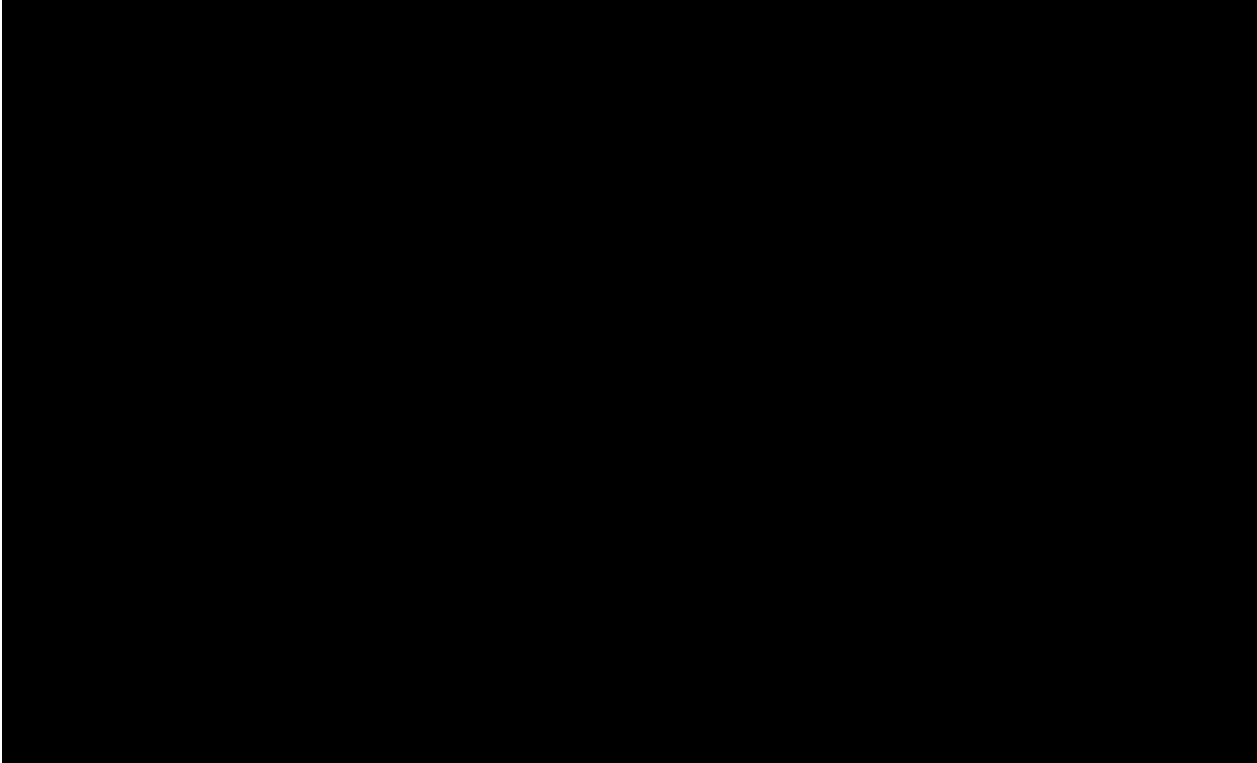
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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DocuSigned by:  
*Angelo Cabrera*  
C876460DD7BE477...

8/1/2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



**Just a note that we're do a "soft-launch" of a new website this week. Some of these links that are included in Entry 14 may change.**





America's Most Convenient Bank®

7

STATEMENT OF ACCOUNT



Scan the QR code to  
opt in to paperless  
statements.

AMERICAN DREAM CHARTER SCHOOL  
510 EAST 141ST ST  
BRONX NY 10454

Page: 1 of 2  
Statement Period: Oct 01 2022-Oct 31 2022  
Cust Ref #:   
Primary Account #:

TD Small Business Money Market Plus

AMERICAN DREAM CHARTER SCHOOL

Account #

ACCOUNT SUMMARY

Beginning Balance	100,045.41	Average Collected Balance	100,045.54
Other Credits	4.25	Interest Earned This Period	4.25
Ending Balance	100,049.66	Interest Paid Year-to-Date	41.67
		Annual Percentage Yield Earned	0.05%
		Days in Period	31

	Total for this cycle	Total Year to Date
Grace Period OD/NSF Refund	\$0.00	\$0.00

DAILY ACCOUNT ACTIVITY

Other Credits

POSTING DATE	DESCRIPTION	AMOUNT
10/31	INTEREST PAID	4.25
	Subtotal:	4.25

DAILY BALANCE SUMMARY

DATE	BALANCE	DATE	BALANCE
09/30	100,045.41	10/31	100,049.66

# How to Balance your Account

Page:

2 of 2

**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

<b>1</b>	<b>Ending Balance</b>		<b>100,049.66</b>
<b>2</b>	<b>Total Deposits</b>	<b>+</b>	
<b>3</b>	<b>Sub Total</b>		
<b>4</b>	<b>Total Withdrawals</b>	<b>-</b>	
<b>5</b>	<b>Adjusted Balance</b>		

<b>2</b>			
DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS	
<b>Total Deposits</b>			<b>2</b>

<b>4</b>			
WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS	

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS	
<b>Total Withdrawals</b>			<b>4</b>

## FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston, Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

## INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

## FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

In case of Errors or Questions About Your Bill:

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.



## **Minutes for Meeting Book - July '21 ADCS Board Meeting**

07/19/2021 | 05:00 PM - 12:00 AM - (GMT-05:00) Eastern Time (US & Canada)

403 Concord Avenue

### **Attendees (7)**

Angelo Cabrera; Roselin Espinal; Nicholas Gallagher; Zuleika Martinez; Melissa Melkonian; Candace Miranda; Patricia Simon

### **Call the Meeting to Order**

Call the Meeting to Order -

1. Motion to begin - Roselin

a) Seconded - Zuleika

(1) Meeting commenced at 5:08pm

B. Approve minutes from last meeting -

1. Motion to approve minutes from June meeting - Roselin

2. Seconded - Zuleika

a) Unanimously approved

### **FINANCE**

#### **Account Balance Review - N. Gallagher**

- Chase Checking
- Chase Savings
- TD Escrow
- All other accounts

### **ACADEMICS & SCHOOL CULTURE**

#### **1. Reopening Discussion - M. Melkonian**

##### **1. Awaiting Updated NYS Guidance - Fall'21**

- Last Friday, meeting with DOH. Status of social distancing. 6 foot rule for eating. Not physically possible for any DOE schools.
- Summary - No guidance
- August 30, 2021 - First day of school for ADS Students

- Revisit in August Board Meeting.

## 2. **Afterschool Exploration - M. Melkonian**

- Want to provide our students with after school program.
- MM has been meeting with numerous organizations to provide services to our students.
- Want to offer them additional supports after hours.

- **Patricia Simon** - Counseling in Schools - Socio-emotional - Recommended them and will pass along information.

## 3. **College Metrics - M. Melkonian**

### **N. Gallagher -**

- Working with Eddie Jimenez - Family & Student Success Coordinator.
- How we want to connect with our graduates. Building platform in Salesforce

### **M. Melkonian -**

- Speaking with college consultant. What's a healthy metric for our school? Best portfolio for our school? Consultant - How does Board want to aim metrics for our students (Ivy League, SUNY, CUNY, etc)? What do we want to strive for collectively? Assess where we want to take the next cohort of students. What do we want to push our kids to do?

### **N. Gallagher -**

- We will add as an Agenda item in the upcoming Board Meetings

## **Executive**

### Annual Report - N. Gallagher

- Due August 2, 2021, NG is working on this.
- Layout is the same as previous years.
- NG will circulate to Board for approval before it's submitted on 8/2/21.

## **Closing Items**

Adjourn Meeting - Roselin E. - Applauded us for our Founding Graduation in June'21. Truly proud!

Inspirational.

5:21pm



## **Minutes for Meeting Book - August'21 ADCS Board Meeting**

08/16/2021 | 05:00 PM - 12:00 AM - (GMT-05:00) Eastern Time (US & Canada)

403 Concord Avenue

### **Attendees (5)**

Roselin Espinal; Zuleika Martinez; Luz Maria Rojas; Patricia Simon; Angelo Cabrera

Guests: Melissa Melkonian; Nicholas Gallagher; Candace Miranda

### **Call the Meeting to Order**

A. Call the Meeting to Order - L. Rojas

1. Motion to begin - L. Rojas
  - a) Seconded - R. Espinal
- (1) Meeting commenced at 5:06pm

B. Approve minutes from last meeting - L. Rojas

1. Motion to approve minutes from July Board Meeting - L. Rojas
  - a) Seconded - Z. Martinez
- (1) Unanimously approved

### **FINANCE**

Account Balance Review - N. Gallagher

All account balances reviewed

### **ACADEMICS & SCHOOL CULTURE**

Reopening - M. Melkonian

1. Reopening Discussion
  1. Awaiting Updated NYS Guidance - Fall'21
    - Guidance provided last week to fully reopen schools.
    - ADCS will continue same plans & protocol for safe school reopening from SY2021. This includes closing plans.
    - ADCS internal staff dialogue which includes 3 feet social distance guidance to open fully taking full precautions. Including gradual student entry during the first two days of school.

- Teachers will be trained next week on how to have students learn remotely in the event of closure.
  - Both campuses will meet with parents on 8/27/21 to brief on COVID-19 precautions and protocol
  - Testing will be provided by DOE details to come soon.
2. Full reopening v. hybrid v. remote option
- Prepared to fully open 8/30/21.
  - First 2 weeks will be focused on community building and readjusting.
  - We have kept the third Social Worker and are looking to hire a fourth Social Worker to continue to address social emotional wellness for students.
  - Addressing safety with staff and using a positive wellness approach to heal and move forward from the trauma.
  - Situation Room/HS Letter of notification will use same one from last year.
3. Vaccination requirement for staff
- Not all ADCS staff is vaccinated. ADCS would like all staff to be fully vaccinated by 10/1/21. Board support is being requested due to the severity of the situation.
    - Board discussed vaccination mandate for all staff taking into consideration medical and religious exemptions. Exempt staff will be accommodated by adhering to a weekly PCR COVID-19 test.
    - Board members discussed ADS' legal liability for unvaccinated staff.
  - 1. Motion for all staff to be vaccinated or adhere to weekly testing while ADCS adopts a vaccination mandate policy. L. Rojas
    - a) Seconded - R. Espinal
    - (1) Unanimously approved

#### **College Metrics - M. Melkonian**

- Board members brainstormed college metrics and discussed what ADCS is trying to accomplish.
  - Which includes preparing ADCS students to be academic and socially college ready.
- ADCS staff member Eddie Jimenez was promoted to Director of Student and Family Success to spearhead this work.

## **EXECUTIVE**

#### **Annual Report - N. Gallgher**

- Correction from July'21 meeting the report was not submitted. August '21 Certified Staff information was submitted. The report is due until beginning of November 2021.
- In need of a new Board Member to remove Robert due to being inactive the past year. He will remain a friend of ADCS.

- Board Members agree to ask him to step down due to absence over the past year and term is up.

1. Motion to not renew Robert as a Board Member. L. Rojas

a) Seconded motion - R. Espinal

(1) Unanimously approved

- Staffing agreement between ADCS and EULCS

- Board resolution tonight
- M. Melkonian , N. Gallagher & C. Miranda requesting board approval to be dually employed for ACDS to serve as EULCS start up Staff.

1. Motion to approve M. Melkonian, N. Gallagher & C. Miranda to be dually employed by ACDS & EULCS. L. Rojas

a) Seconded Motion - R. Espinal

(1) Unanimously approved

#### **Payment in kind loan between ADCS (lender) and EULCS (borrower)**

- N. Gallagher circulated document to Board. Pass the motion for it to be approved.

1. Motion to approve M. Melkonian, N. Gallagher & C. Miranda to be dually employed by ACDS & EULCS. L. Rojas

a) Seconded Motion - R. Espinal

(1) Unanimously approved

#### **CLOSING ITEMS**

Adjourn Meeting - L. Rojas

1. Motion to adjourn - L. Rojas

a) Seconded by - R. Espinal

(1) Adjourning at 5:50pm





## **Minutes for Meeting Book - September'21 ADCS Board Meeting**

09/20/2021 | 05:00 PM - 12:00 AM - (GMT-05:00) Eastern Time (US & Canada)

403 Concord Avenue

### **Attendees (6)**

Angelo Cabrera; Roselin Espinal; Zuleika Martinez; Luz Maria Rojas; Patricia Simon; Robert Vargas  
Melissa Melkonian Nicholas Gallagher Candace Miranda

### **OPENING ITEMS**

Call The Meeting to Order - L. Rojas

Motion to begin -L. Rojas

a) Seconded - Roselin

(1) Meeting commenced at 5:07 pm

Approve minutes from last meeting -L. Rojas

Motion to approve minutes from August Board Meeting -L. Rojas

a)Seconded - R. Espinal

(1) Unanimously approved

### **FINANCE**

Account Balance Review - N. Gallagher

- Reviewed all accounts.

### **ACADEMICS & SCHOOL CULTURE**

#### **Middle School Afterschool Program with NY Edge. -N. Gallagher**

- ADCS Staff have met with NY Edge staff twice and is seeking to enroll 175 children in Middle School After School Programs. Programming will be 15 hours/week including push in services.
- Programs include an academic component and elective non-academic component
- Slated to begin in October 2021 once the grant is assigned to ADCS.
- Programming will comply with social distancing guidelines and will be restrictive on how programming will function in spaces.
- Staff will be fully vaccinated.



## **Start of SY2122 -M. Melkonian**

- Hectic and hard start to the year. A lot of lessons have been learned. All hands on deck.
  - Understaffed by five (5) teaching positions. Including Special Education Coordinator which MM has assumed this role.
  - Difficult to keep up with the ever changing COVID guidelines.
  - ADS students will be tested weekly for COVID-19.
  - Students are happy to be in the building.
  - Middle School had two (2) field trips.
  - Flood affected some parts of the High School building however now all is well.
  - DOE COVID-19 Vaccination Van has been sent to ADCS.
    - M. Melkonian will receive updated vaccination student information on 9/21/21.
- To date, five (5) staff members are not vaccinated. Three (3) of the five (5) work at the Middle School campus.
  - Two (2) of five (5) staff are willing to become vaccinated.
  - Two (2) staff members submitted religious exemption.
  - One (1) staff member at the Middle School is not eligible for either exemption and isn't interested in getting vaccinated. This position can temporarily be done remotely.
    - ADCS Board approved COVID-19 policy deadline is 10/15/21. DOE has new 9/27/21 deadline if staff do not have first vaccination by this date they won't be able to enter the building. ADCS options are to terminate staff or have the staff member take a leave of absence until they are fully vaccinated. If they refuse it may be considered unpaid leave of absence while covering their medical benefits until the end of academic school year.
      - Board is concerned with covering benefits while needing to cover replacement new hire salaries.
        - Attorney has stated if this becomes a "burden" on the employer then the accommodation does not need to be met.
      - To date, unvaccinated staff has continued to submit weekly testing results.
    - Board is concerned that unvaccinated staff will cause a financial burden. Board has agreed that they will not allow anyone to take a LOA due to the fiscal burden it causes.
      - Citations can happen which can lead to shut down of the school which is a tremendously negative outcome that would affect students and their families, ADS staff and the broader organization. Closure would interrupt our children's education again and have long-term and serious consequences for our charter.

- DOH Audits/Fines can take place.
  - N. Gallagher will call the Lawyer on 9/20/21 to provide an update to the Board.
- Moving forward ADCS will hire fully vaccinated staff.

## **EXECUTIVE**

### **ADCS and ADCS II (Formerly known as EULCS) Update -N. Gallagher**

- ADCS II next steps reviewed.
- Challenges from NYSED Authorizer discussed.
- In-kind payment approved last board meeting.
  - Waiting to execute in-kind payment until other ADCS items are settled.

### **Payment in kind loan to ADCS II (Formerly known as EULCS)**

## **CLOSING ITEMS**

Adjourn Meeting -L. Rojas

1. Motion to adjourn - L. Rojas
  1. Seconded by - R. Espinal
    1. Adjourning at 6:00pm



## **Minutes for Meeting Book - October'21 ADCS Board Meeting**

10/18/2021 | 05:00 PM - 12:00 AM - (GMT-05:00) Eastern Time (US & Canada)

403 Concord Avenue

### **Attendees (4)**

Roselin Espinal; Zuleika Martinez; Luz Maria Rojas; Patricia Simon

ADS Staff: Melissa Melkonian, Nicholas Gallagher, Candace Miranda Guests: Digant Bahl, Zakaria Haque, James DeVito, Gagan Sembhi

### **OPENING ITEMS**

#### **A. Call the Meeting to Order L. Rojas**

Motion to begin -L. Rojas

a) Seconded - R. Espinal

(1) Meeting commenced at 5:10 pm

#### **B. Approve minutes from last meeting L. Rojas**

Motion to approve minutes from August Board Meeting -L. Rojas

a)Seconded - R. Espinal & P. Simon

(1) Unanimously approved

### **FINANCE**

#### **Account Balance Review -N. Gallagher**

- Reviewed all accounts.

#### **Audit -N. Gallagher**

D. Bahl

- Independent Auditors Report - Audited by Lutz & Carr
- Audit process went smoothly and done primarily remotely. Lutz & Carr know the bulk of ADCS control and systems in place which helps the auditing process.
- ADCS received a clean audit opinion - the highest level of assurance we can receive from an Auditor.

- Statement of Financials - ADCS is in good standing.
- There are no material weaknesses - normally these require documentation to NYSED. A material weakness would be, for example, if you fall below 80% of enrollment. This is not an automatic penalty but must be reported to NYSED.
- The school has an operating surplus that doesn't always align when org growth occurs.
- Statement of Activities/Revenue
  - Staff salaries have been under review with a plan for a retroactive adjustment to the upcoming year.

J. DeVito

#### Statement of Financial

- Material Note - COVID-19 (unchanged except for re-opening, hybrid)
- Title Funding - Increase in cash is due to this.
- The 403 Concord lease amount affected/reduced total assets
- Deferred Rent through 2048 is a new item that we saw increase dramatically
- PPP Loan Forgiven (taken off the books)

#### Statement of Activities/Revenue

- Increase 2M in revenue due to Title Funding
- Expenses - Slight increase (Technology for remote learning/teaching/working)
- Great increase for this year

#### Statement of Functional Expenses

- Why were there decreases in salaries & positions with a new grade added?
  - There were new positions we wanted to fill and had funds available, however, due to the remote learning environment and the outcomes of the pandemic, many of those positions were not filled. Existing staff, especially at the high school campus were reconfigured to accommodate the needs of the academic program.
    - Repairs & Maintenance decreased due to the pandemic.
    - Student services increased due to being remote.

#### Statement of Cash Flows

- Big new items that showed an increase:
  - Deferred rent and purchase of the new building.
  - The rest are pretty consistent.

#### Notes

- The majority of notes are all pretty similar to prior year. Notes were adjusted to include 12th grade
- D - note updated for the current building but was disclosed previously.
- E - bond purchase agreement that was written off is also from last audit.

- subsequent events related to COVID the language has been change to “risks and uncertainties
- Transitioned from remote to hybrid April 2021. The final audit will reflect that the school is back in person.
- Escrow account balance - change to the correct reserve balance amount required by NYSED.

#### **D. Bahl - Salary**

- Saved \$6M in surplus.
- Staff wasn't provided a raise SY20-21. D. Bahl can provide Board data about other charters. Overall salary structure should be looked into, aligned and increase salaries.
- D. Bahl will provide data from 5-6 schools in our geographic area and 15 schools within NYC.
- Two-part conversation with All Staff & Senior Management.
- Books can close for Oct'21.

**Next steps:** ADCS Finance Committee will meet with D. Bahl mid-November to review some items.

## **ACADEMICS & SCHOOL CULTURE**

#### **Changing the SMI/SRI to NWEA MAP Assessment to Charter -M. Melkonian**

- Material change - this is the way other charter schools are headed.

#### **Added a Weighted Lottery for Special Education Students -M. Melkonian**

- Lower percentage from other schools in area.
- Suggestion is weighted lottery so they have a larger chance of being admitted.
- Have until 11/01/21 but 12/1/21 is the deadline.
- Difference - District numbers decreased but our efforts have not decreased.

## **GOVERNANCE**

#### **Update on Board Candidate - Teresa Hernandez -N. Gallagher**

- ADCS is awaiting a response from T. Hernandez to discuss next steps.

## **CLOSING ITEMS**

#### **Adjourn Meeting -L. Rojas**

1. Motion to adjourn - L. Rojas
  1. Seconded by - P Smith
    1. Unanimously approved
    2. Adjourning at 6:03pm



## **Minutes for Meeting Book - November'21 ADCS Board Meeting**

11/15/2021 | 05:00 PM - 12:00 AM - (GMT-05:00) Eastern Time (US & Canada)

403 Concord Avenue

### **Attendees (6)**

Luz Maria Rojas; Roselin Espinal; Zuleika Martinez; Melissa Melkonian; Candace Miranda; D. Bahl

### **OPENING ITEMS**

**Motion to begin the meeting** - L. Rojas

a) Seconded - R. Espinal

(1) Meeting commenced at 5:07 pm

### **Approve minutes from last meeting**

**Approve minutes from last meeting** L. Rojas

Motion to approve minutes from October Board Meeting - L. Rojas

a) Seconded - R. Espinal

(1) Unanimously approved

### **FINANCE**

**Discussion of providing ADCS staff with 5% Salary Increased** - D. Bahl

- D Bahl discussed the school finances, reserves, and salary schedule illustrating to the Board that a 5% Salary Increase to Staff is affordable, sustainable and would be a positive move considering the difficulties everyone is facing adjusting to being back in the building while still coping with the effects of the pandemic. Also noted that salaries remained flat during school year 2021
- The reminder about the \$1k bonus for returning staff was discussed
- Adjustments made would be retroactive (July'21 & August'21) for Instructional and non Instructional staff respectively.

**Motion to Adopt The 5% Salary Increase** - L. Rojas

- Seconded - R. Espinal 5:18PM

- unanimously approved

**Account Balances Reviewed** - N. Gallagher

## **ACADEMICS & SCHOOL CULTURE**

### **Material and Non-material Changes to ADCS Charter M. Melkonian**

- Organizational Chart
  - Create one which makes sense since we've grown.
    - Years 4 - 5 (Add NG COS, Principals/Directors, Assistant Director)
  - Ensure Staff Titles are reflected in our Charter.
  - Title for M. Melissa (Thinking down the line 2 years from now)
    - Executive Director (L. Rojas)
  - Directors & Assistant Directors
    - Luz - Stated to keep these titles because bigger decisions at the school level are still up to M. Melkonian. This helps keep the chain of command clear and consistent.
  - Math & Reading Specialists needed
  - Director of Special Education needed to oversee both campuses.
    - MS/HS Coordinator for each campus under The SpEd Director
  - Director of School Culture - How we interact with families, celebrations, family meetings, everything in between and maintaining consistency of school culture
    - Deans (MS & HS)
  - Chief of Staff
    - Data Analyst
    - Human Resource Boss (FT Position)
      - Helpful with compliance. Someone with specific Human Resources background. Normalize and keep performance evaluations consistent. A designated person that can support staff.

Z. Martinez - Suggested mentorship pairing senior staff with newer staff. Mentors report to Coaches normally.

- Assessment change removing SMI/SRI + DRA/EDL and using NWEA only
- Add Special Education Preference (Weighted Option)
- Change application to Nov.1 and backfill through all grades
- Changed Middle School Instructional Minutes (reduce instructional minutes to 360 minutes)
  - Middle School Only - Start school day later
- 190 days bring it down to 185 days to include asynchronous instruction, snow days, PTC, etc.

- Reducing PE hours from 135 minutes a week to 90 minutes a week
- Remove IMPACT math (from original charter) and add teacher created, Standards-based curriculum
- Revise high school graduation requirements - Delete 6 regents which matches the NYS Requirements, add our graduation plan
- Remove PTA and add Cafecito

Motion to approve each revision (revisions reviewed individually before the motion to determine if separate motions are needed)

Motion to approve all material and non material revision for ADCS. - L. Rojas

- Seconded - R. Espinal
  - Unanimously approved.

### **MOU to Support Key Collegiate Charter M. Melkonian**

- Deliverables - Help recruit for MS students
  - The school is supposed to have 300 students they have 110 students.
  - Future possibility our Board may be tasked with looking into taking over this school.
    - MM has suggested for us to assist with recruitment first. Located in Brooklyn. It's a heavy lift but David Frank feels ADCS can do it. Setting up School Mint online application, recruitment, flyer and open houses are all first to-dos
  - Have a clause where either entity can pull out with 30 days notice.
    - Motion to approve MOU with Key Collegiate - L. Rojas
      - Seconded R. Espinal 6:00pm
        - unanimously approved

## **GOVERNANCE**

Board Prospect Update - Teresa Hernandez - **L. Rojas**

- Advisory Board Member
  - Strong candidate due to background and can relate to our ADCS Students.
  - Started discussing fundraising prior to being a Board Member
  - Networking for our students - Internships, Mentorship, etc.
  - Will be a great asset for ADCS
  - She is part of other Boards in other organizations and participates
    - Motion to approve candidate Teresa Hernandez to join the ADCS Board of Trustees - Rojas
      - Seconded - R. Espinal
        - unanimously approved 6:13PM



## **CLOSING ITEMS**

Motion to adjourn Meeting - L. Rojas

- Seconded - R. Espinal
  - Unanimously Approved - meeting adjourned at 6:15pm



## Minutes for Meeting Book - December '21 ADCS Board Meeting

12/20/2021 | 05:00 PM - (GMT-05:00) Eastern Time (US & Canada)

403 Concord Avenue

### Attendees (9)

Angelo Cabrera; Roselin Espinal; Nicholas Gallagher; Zuleika Martinez; Melissa Melkonian; Candace Miranda; Luz Maria Rojas; Patricia Simon; Robert Vargas

### Call the Meeting to Order

- Call the meeting to order - L Rojas
  - Motion to Call the Meeting to Order - L Rojas
    - Seconded - A. Cabrera
      - The meeting began at 5:14
- Approve minutes - L. rojas
  - Motion to Approve Minutes - L Rojas
    - Seconded - R Espinal
      - The Minutes were unanimously approved

### FINANCE

- Review Account Balance - N. Gallagher
  - Account balances reviewed

### EXECUTIVE

- Covid & Remote Learning Update - M. Mekonian
  - Covid cases rising with Omicron variant
  - 4 cases on HS campus in the last 2 weeks
  - Staff wants to know what the plan is.
    - E.G. How many cases until we close the school?
      - There's no magic number. The practice at the moment is investigate and contact trace, monitor symptoms, etc
      - Some parents wants us to go remote

- A lot of staff and students traveling over the break. It may be that first we back we can do a staggered or gradual re-entry and testing. This will ease anxiety and hopefully help to reduce covid transmission. Everyone would return with a negative covid test.
- What does the board think, what are you (Board) all experiencing at work? - M. Melkonian
  - R. Espinal - feel what staff and M. Melkonian are describing, social media influence, of course, many C-19 medical factors that we're still coping with. In her office, they have been told not to go back to the office until Feb. Her employer has had multiple cases on all 3 floors. R. Espinal strongly believes that we need to be prepared for remote. We cannot put staff and students at risk. We're very lucky it's only 4 cases.
  - P. Simon - a few private schools will be remote. Many schools in Brooklyn are already on break. At work they extended her telecommuting for 3 weeks they will not be in the office again until after January 1st. Her child's school has had a few cases and closed classrooms. nothing else is being told about after the break yet.
  - A Cabrera's school - they haven't said anything. DOE has not said anything about closing the school. The mayor has said repeatedly that they're not going to close schools. They are going by how many cases per school. There is no major plan to close.
  - L. rojas - Most students at her school are not vaccinated. This variant is extremely contagious and we're behind with data. We can't do another time period when students are not in school. There is a lot of concern and to say we're just going to close the school down. We do need to think about the first week we return you have to come back to get a PCR test. Same for staff. 23rd is the first day off. Everyone returns the 4th. Everyone should have a test. Pivot to remote 4th to the 7th. We don't know what the numbers are going to look like.
  - Z. Martinez - you can if you want peace of mind, there's only so much you can do. If we see other schools closing, that will play a contributing factor. Data isn't being submitted and attracted accurately, the numbers may not even reflect the actual transmission rate. We already have some DOE schools that are closed.
- January 7th we require negative PCR tests for staff? Figure out a testing situation for students. Wish the DOE could test everybody which would make more sense.
- A. Cabrera - do you know of any agencies that are testing? Reach out to mayor testing. A. Cabrera may have a contact. Bronx works might have a clinic, Borinquen has one. A. Cabrera please send any contacts to M. Melkonian and L. Rojas
- Motion to go remote from 4-7th and PCR test from staff on the 7th. - L Rojas
  - Seconded R. Espinal

- The Board is unanimously in favor
- Safety in our community - M. Melkonian
  - There are tick tok videos that kids are posing threats to the school. bombs threats shootings, etc. Some parents are really concerned about what are schools doing about this?
  - we have systems in place for this, hard lockdown soft lockdowns.
  - Important to note none of these threats are direct to ADS
    - R. Espinal would not go into detail address it broadly, Talk and Chat with each grade. you see something say something kind of conversation. As a precaution, we can send a general email to all students that we are aware of the threats and if this happens at our school please reach out to someone at ADS. at the same time make the police aware that this situation is happening.
    - Make sure its clear that the consequence of "playing" or making false threats with result in the proper authorities being called. Not to scare or get the police involved but it is important for students to know that there are consequences for these kinds of threats on social media.
    - As long as families know that we have systems in place and gentle reminders to students how difficult these times are and if they don't feel safe to share that with a trusted staff member. reminding everyone that it's about taking care of each other. these are your friends and peers. Hand in hand with consequences that could jeopardize your friends.
- Key Collegiate Letter of Intent - M. Melkonian
  - Consultant Dan Pasek for key collegiate has asked for the ADCS Board of trustees to write a letter of support. Dan is pushing for more involvement and support from ADCS in turning things around at Key Collegiate.
    - This is not the agreement that we originally signed on for.
    - Have the board look at the letter of intent and give them a sense of where we're going with this.

## Closing Items

- Adjourn Meeting
  - Motion to close the meeting - L Rojas
    - Seconded R. Espinal
      - Unanimously approved, the meeting adjourned at 6:02



## **Minutes for \* Meeting Book - January'22 ADCS Board Meeting**

01/17/2022 | 05:00 PM - 12:00 AM - (GMT-05:00) Eastern Time (US & Canada)

403 Concord Avenue

### **Attendees (8)**

Angelo Cabrera; Roselin Espinal; Nicholas Gallagher; Zuleika Martinez; Melissa Melkonian; Candace Miranda; Luz Maria Rojas; Patricia Simon

### **Call the Meeting to Order**

Call the Meeting to Order - L. Rojas

- Motion to call the meeting to order on this day of reflection 5:07
  - seconded R. Espinal
    - Unanimously Approved

Approve minutes from the last meeting

- Motion to approve the minutes from December - L. Rojas
  - Seconded - R. Espinal
    - Unanimously Approved

### **Account Balance Review**

Account Balance Review - N. Gallagher

- account balances reviewed

### **Covid and Remote Learning Update**

Covid and Remote Learning Update

- Four instances of testing between the testing we did on campus and that everyone did on their own we had 93 positive covid cases last week. 71 students and 22 staff tested positive.
- We over-ordered subs plus we have co-teaching so the majority of staff are present
- attendance declined significantly. never seen this decline. Attendance went higher as the week continued. Tuesday 68% and then slowly climbed up to 78% attendance. Most of those students were out because of covid or because of exposure.
- A lot of kids are quarantined. We're back in person, this is still what we think is better for students. Students that are home quarantining are sad about it. they want to return to campus.

- The guidance and all of the different if-thans are very confusing.
- At this point we need to do what's best for our school community - students' staff and that's all we can do. get them back as soon as they're allowed to return.
- What empathy do we need to have for staff and students.
- NXs - are over at he DOE. L. Rojas we need to be really intentional about what we're asking students to do. Make up sessions. Co-teaching and differentiating for students that have been missing in action. Its stop and go - stall, kids aren't present, some are two weeks ahead from kids that are absent or quarantined.
- P. Simon - catch-up help. a "save the grade" for missed assignments for students missing work.
- L. Rojas - Pause revise and reflect PR Square so we're not doing new instruction, one task to challenge the kids that haven't missed instruction.
- Covid attendance days - staff will have covid more than once, or kids/family members we have to expect this. We need to think about how to handle that with penalizing. If people have fear- fear that would prevent them from being their bestselves for kids #1, they're going to constantly test that rapid test expecting a positive result.
- Motion to amend sick days for the remainder of the year 5 days additional sick days
  - R. Espinal - a lot of companies have adjusted their sick-leave policies
  - Verification for child or spouse doc note.
  - Z. Martinez - people working the system. Ok with giving the extra days. She doesn't want people taking days without adequate verification.
    - Start with 5 days.
      - Motion to amend our sick day leave police adding 5 days of COVID leave sponsored by ADS with documentation.
        - Seconded Z Martinez
          - unanimously approve

## **EULCS Planning Year and In Kind Loan Update**

### **EULCS Planning Year and In-Kind Loan Update**

- We're waiting for our attorney to produce a contract \$400,000
- Paul will be providing the contract.

## **Closing Items**

### **Adjourn Meeting**

- motion to adjourn - L. Rojas
  - Seconded - Meeting Adjourned at 5:58



## **Minutes for Meeting Book - February Board Meeting SY2122**

02/21/2022 | 05:00 PM - (GMT-05:00) Eastern Time (US & Canada)

403 Concord Avenue

### **Attendees (8)**

Angelo Cabrera; Roselin Espinal; Nicholas Gallagher; Zuleika Martinez; Melissa Melkonian; Candace Miranda; Luz Maria Rojas; Patricia Simon

### **Call the Meeting to Order**

### **FINANCE**

### **Executive**

### **Adjourn Meeting**





## **Minutes for \* Meeting Book - March'22 ADCS Board Meeting**

03/21/2022 | 05:00 PM - 12:00 AM - (GMT-05:00) Eastern Time (US & Canada)

403 Concord Avenue

### **Attendees (5)**

Angelo Cabrera; Roselin Espinal; Zuleika Martinez; Luz Maria Rojas; Patricia Simon

Guest: Melissa Melkonian, Nicholas Gallagher, Candace Miranda, Teresa Hernandez and Robbie Brenner

### **Call the Meeting to Order**

#### **A. Call the Meeting to Order - L. Rojas**

- Seconded R. Espinal
  - Unanimously approved 5:09pm

### **Approve minutes from last meeting**

#### **B. Approve minutes from last meeting - L. Rojas**

- Seconded Roselin
  - Unanimously approved 5:10pm

### **Partnership with Key Collegiate**

#### **Discussion of Partnership with Key Collegiate N. Gallagher**

- Advertisement has gone well via MTA buses and online.
- ADCS Board member L. Rojas met with Key Collegiate Board including Ms. Romey. The setting was good however, internal updates are needed.
  - Next steps collaborate and build together for the future.
  - Concerns surrounding the different clientele and population which ADCS is not currently serving. Is ADCS able to meet the needs of the community?
  - ADCS would need to be more social-emotionally connected to the community. ADCS would like to better understand KC's discipline practices. ADCS understands there might be some resistance from the current community.

- ADCS must be able to see everything to make a final decision to ensure it's the right decision.
  - If ADCS is unable to assist KC's charter will be revoked and it will close forever. ADCS is not officially taking on this charter. We are supporting them. Risk to the ADCS "brand" is minimal.
  - The BoT will ensure they know who they account with and recommend. BoT wants to ensure they are clear on short-term and long term objectives?
  - KC is requesting a Letter of Intent from ADCS BoT. There's still a larger process including reviewing the financial state of KC. BoT will think about this and make a concrete decision at the April 2022 Board Meeting.
  - Third Party School Quality Review can be completed by Empire Charter Consultants at a budgeted cost of \$14k. L. Rojas and our Attorney would be the only individuals to obtain the report to ensure it isn't FOILED and protects all parties. Ms. Romey stated that KC would cooperate fully.
  - Commitment of the staff is there and learning is happening. Board members can go and visit to get a better sense of the school and culture. NG will like to spend more time in Brooklyn to assist this summer if need be.
  - M. Melkonian forwarded the proposal via email to BoT.
- Motion to have Empire Charter Consultants conduct an external audit. -L. Rojas
    - Seconded by P. Simon
      - Unanimously approved. 5:41pm

## **Fundraising Updates - R. Brenner**

Currently being developed are three different revenue streams.

- **Foundations:**
  - Conversation with Robin Hood Foundation one of the largest donor organizations in NYC.
  - One of their goals is to eradicate poverty in NYC which includes providing quality education to NYC children and youth.
- **Corporate:**
  - We are working with Tacombi Restaurant Group which is affiliated with Danny Meyers (Shake Shack).
  - The goal is for the restaurant to expand 5x's in the upcoming years.
  - Their tentative partnership with ADCS is to be part of our classroom setting which would lead to career partnerships. The students can obtain an internship at Tacombi, summer employment and possibly earn a scholarship. If interested after college the alumni can obtain a managerial position. Deeply invested in ELL communities like ADCS.

- **Individual Giving:**
  - Tacombi will sponsor and host a Spring Fundraiser event at a Manhattan Tacombi location. The event will be called Fiesta for Firsts. This symbolizes first generation Americans and first generation to go to college. All money raised that evening be donated to ADCS. The goal is to max out the venue with 100+ attendees while gaining corporate sponsors through the event.
  - The Advisory Board will drive and lead the event. This will be a celebratory event celebrating the accomplishments of the students of the Founding Class along with current 12th grade seniors.
  - March 31, 2022 a Leadership Social Event will be held to build momentum to the Spring Fundraiser event.
- R. Brenner has requested the BoT's support through inviting interested individuals to attend or donate.
- A letter will be shared in order for the BoT to provide to their companies to seek company sponsorships.

## **Renew Board Members (Roselin, Angelo & Patricia)**

N. Gallagher

We are in need of renewing three BoT members. A request has been made to stagger their terms to the following:

1. Angelo Cabrera - 1 year
2. Patricia Simon - 2 years
3. Roselin Espinal - 3 years

- Motion to renew Angelo Cabrera's Board of Trustee term for 1 year. -L. Rojas
  - Seconded by R. Espinal
    - Unanimously approved. 6:13pm
- Motion to renew Patricia Simon's Board of Trustee term for 2 years. -L. Rojas
  - Seconded by A. Cabrera
    - Unanimously approved 6:13pm
- Motion to renew Roselin Espinal's Board of Trustee term for 3 years. -L. Rojas
  - Seconded by P. Simon
    - Unanimously approved 6:13pm

## **Revote on material changes from Nov'21**

- Authorizer Paula Orlando, NYSED Attorney and M. Melkonian met via Zoom on March 18, 2022 at 2pm where NYSED requested the November Revisions Motions to re-voted on and affirmed as soon as possible.
- Resignation letter for BoT member R. Vargas was not sent to NYSED. Prior to this meeting ADCS requested his removal.
- **Motion to re-approve each revision submitted to our Authorizer in November 2021.**
  - Motion to approve the new ADCS Organizational Chart. -L. Rojas
    - Seconded by R. Espinal
      - Unanimously approved. 6:05pm
- Motion to approve assessment revision removing SMI/SRI + DRA/EDL and using NWEA only. - L. Rojas
  - Seconded by R. Espinal
    - Unanimously approved. 6:06pm
- Motion to add Special Education Preference (Weighted Option). -L. Rojas
  - Seconded by R. Espinal
    - Unanimously approved. 6:06pm
- Motion to revise the Changed Middle School Instructional Minutes (reduce instructional minutes to 360 minutes). Middle School Only - Start school day later. -L. Rojas
  - Seconded by P. Simon
    - Unanimously approved 6:07pm
- Motion to revise ADCS school lowering the days from 190 days to 185 days to including asynchronous instruction, snow days, PTC, etc. Change the application opening date to November 1st and backfill through all grades. Remove PTA and add Cafecito. -L. Rojas
  - Seconded by R. Espinal
    - Unanimously approved 6:07pm
- Motion to remove IMPACT math (from original charter) and add teacher created, Standards-based curriculum. -L. Rojas
  - Seconded by R. Espinal
    - Unanimously approved 6:07pm

- Motion for ADCS to reduce PE hours from 135 minutes per week to 90 minutes per week. -L. Rojas
  - Seconded by P. Simon
    - Unanimously approved 6:08pm
- Motion to revise high school graduation requirements - Delete 6 Regents which matches the NYS Requirements, add our graduation plan. -L. Rojas
  - Seconded by P. Simon
    - Unanimously approved 6:08pm

### **Mask Guidance - M. Melkonian**

- M. Melkonian
  - Staff is interested in extending the mask mandate through Spring break and potentially through the end of SY21-22. It was an almost even split.
  - There have been no positive cases within our community since the end of the public mask mandate.
- L. Rojas - Was pleased to hear that staff are being precautionous, very thoughtful and thinking of entire communities safety. We should revisit every month and survey staff. Staff voices are being heard.
- R. Espinal - Agrees that we can revisit monthly.
- Motion to keep mask mandate until after spring break. -L. Rojas
  - Seconded by R. Espinal
    - Unanimously approved 6:02pm

Monday, April 11, 2022 - Next Board Meeting

### **Adjourn Meeting**

Motion to adjourn meeting - L. Rojas

- Seconded - R. Espinal
  - Unanimously Approved - meeting adjourned at 6:17pm

- Motion for ADCS to reduce PE hours from 135 minutes per week to 90 minutes per week. -L. Rojas
  - Seconded by P. Simon
    - Unanimously approved 6:08pm
- Motion to revise high school graduation requirements - Delete 6 Regents which matches the NYS Requirements, add our graduation plan. -L. Rojas
  - Seconded by P. Simon
    - Unanimously approved 6:08pm

### **Mask Guidance - M. Melkonian**

- M. Melkonian
  - Staff is interested in extending the mask mandate through Spring break and potentially through the end of SY21-22. It was an almost even split.
  - There have been no positive cases within our community since the end of the public mask mandate.
- L. Rojas - Was pleased to hear that staff are being precautionous, very thoughtful and thinking of entire communities safety. We should revisit every month and survey staff. Staff voices are being heard.
- R. Espinal - Agrees that we can revisit monthly.
- Motion to keep mask mandate until after spring break. -L. Rojas
  - Seconded by R. Espinal
    - Unanimously approved 6:02pm

Monday, April 11, 2022 - Next Board Meeting

### **Adjourn Meeting**

Motion to adjourn meeting - L. Rojas

- Seconded - R. Espinal
  - Unanimously Approved - meeting adjourned at 6:17pm



## Minutes for Meeting Book - March'22 (Second Meeting) ADCS Board Meeting

03/28/2022 | 05:00 PM - 12:00 AM - (GMT-05:00) Eastern Time (US & Canada)

403 Concord Avenue

### Attendees (5)

Angelo Cabrera; Roselin Espinal; Zuleika Martinez; Luz Maria Rojas; Patricia Simon

Non-Board Member Guests - Not participating in Voting Motions: Melissa Melkonian, Nicholas Gallagher, Candace Miranda and Teresa Hernandez

### Call the Meeting to Order

- Call the Meeting to Order - L. Rojas
  - Seconded by - R. Espinal
    - Unanimously approved 5:12pm
- Approve minutes from last meeting - L. Rojas
  - Seconded by - R. Espinal
    - Unanimously approved 5:13pm

### EXECUTIVE

Re-Vote Newest Board Member Teresa Hernandez **-N. Gallagher**

- Motion to re-vote newest board member Teresa Hernandez to join the ADCS Board of Trustees.
  - L. Rojas
    - Seconded - R. Espinal
      - Unanimously approved 5:15PM

### Closing Items

- Call to Adjourn Meeting L. Rojas
  - Seconded by - R. Espinal
    - Unanimously approved 5:16pm



## **Minutes for Meeting Book - March'22 (Final Meeting) ADCS Board Meeting**

03/28/2022 | 05:20 PM - 12:00 AM - (GMT-05:00) Eastern Time (US & Canada)

403 Concord Avenue

### **Attendees (5)**

Angelo Cabrera; Roselin Espinal; Zuleika Martinez; Luz Maria Rojas; Patricia Simon

Guests: Melissa Melkonian, Nicholas Gallagher, Candace Miranda, Teresa Hernandez

### **Call the Meeting to Order - L. Rojas**

- Call the Meeting to Order - L. Rojas
  - Seconded by - R. Espinal
    - Unanimously approved 5:19pm

### **Approve Minutes**

- Motion to approve minutes board minute meetings from March 28, 2022 - L. Rojas
  - Seconded by - P. Simon
    - Unanimously approved 5:21pm

### **Closing Items**

None at this time.

### **Adjourn Meeting**

- Call to Adjourn Meeting L. Rojas
  - Seconded by - R. Espinal
    - Unanimously approved 5:21pm





## Minutes for Meeting Book - April'22 ADCS Board Meeting

403 Concord Avenue

### Attendees (5)

Angelo Cabrera; Roselin Espinal; Zuleika Martinez; Luz Maria Rojas; Patricia Simon

Guests (Non-Voting): Melissa Melkonian, Nicholas Gallagher, Candace Miranda

### Call the Meeting to Order

- **Call the Meeting to Order** - L. Rojas
  - Seconded by R. Espinal
    - Unanimously Approved 5:10PM
- **Approve minutes from last meeting** - L. Rojas
  - Seconded by Roselin
    - Unanimously approved 5:12PM

### FINANCE

- **Account Balance Review** -N. Gallagher
  - All account balances reviewed.

### EXECUTIVE

- **Community Safety - Metal Detector Installation** -M. Melkonian
  - Due to the recent school shooting within the South Bronx community, ADS is seeking to install metal detectors in the High School campus.
  - Parents will appreciate this added layer of protection. ADS wants to ensure the safety of our community.
    - L. Rojas - What's the relationship with our local Precinct?
      - M. Melkonian - They Precinct is not ignoring us however, they have been very hard to develop a relationship with. Our Director of Student and Family Success and Deans have visited the Precinct but was unable to establish a working relationship with them.
        - Z. Martinez - Encouraged ADS staff to establish a relationship with Level 1.

- L. Rojas - Has a childhood classmate from the 40th Precinct which she will outreach to and see if he can provide support to the ADS community. Will provide him with M. Melkonian's contact information.
- R. Espinal - feels that detectors and community relationships will also be very comforting to our community.
- Office of Youth Development - ADS can look further into this for our community.
- Save our Streets - C. Miranda can look further into this.

**Motion:**

Motion to install metal detectors in the high school to ensure the safety of our community.

-L. Rojas

- Seconded by R. Espinal
  - Unanimously approved 5:23PM
- **Employee Salary Scale -N.Gallagher**
  - 2% increase will be provided for all staff.
  - 2% will be provided for instructional staff along with a step up on the pay grade schedule on the year the salary range. This will average an increase of 5% for instructional staff.
  - L. Rojas and R. Espinal - Would like the finance committee to have a meeting with Accounting Solutions to review before a motion is conducted for approval.
    - N. Gallagher and C. Miranda will help arrange this meeting.
    - After the vote/modifications are conducted it will be reported to the Board during the next meeting.
      - Staff offer letters will then be prepared.
- **Mask Mandate - After Spring Break -N. Gallagher**
  - Principal Melkonian sent out another staff survey on masking. 75% of our staff want to make masks optional.
  - Some staff stated that they would like to have masks mandatory for one week after the break due to staff/students traveling.
    - L. Rojas - Philadelphia has enforced mask indoors. 85% of the student body in her school are wearing their masks. Staff maintains distance from the students.
    - Z. Martinez - In her school there's a current outbreak of COVID but masks are optional.
    - R. Espinal - Would like to keep the mask mandate for 2 weeks after the break and then maybe make it optional.
    - P. Simon - Would like to enforce masks indoors for 1 week after returning.

**Motion:**

Motion to continue to enforce the ADS mask mandate for students and staff until May 2, 2022.

-L. Rojas

- Seconded by R. Espinal
  - Unanimously approved 5:37PM
  
- **Mid-Term Authorizer Site Visit -M. Melkonian**
  - ADS visit from Authorizer Paula Orlando is scheduled for May 16, 2022.
    - Benchmark 2 - Paula said we did not include but M. Melkonian wanted NYSED to be aware of the academic achievement amidst the pandemic.
    - Seal of Biliteracy - M. Melkonian wants to elaborate on how ADS is a dual language program whose students also obtains the Seal of Biliteracy when they graduate. ADS is 1 of 3 schools in NY which provide this opportunity to students. Majority of the student counterparts which receive the Seal of Biliteracy are Caucasian. It speaks volumes of the work ADS is doing with our children of color. M. Melkonian will dissect the report and then share the findings with the Board.
    - One week prior to the visit the Board can prepare together for the visit.
    - M. Melkonian received approval from the Board to invite the Authorizer to attend the next Board Meeting on 5/16/22.
  
- **Introduction of Faculty Fellowship Program -N. Gallagher**
  - ADS Managerial Staff has thought about ways to be cutting edge above other organizations. The conclusion has been made to provide three (3) Fellowships for three (3) instructional staff amounting to \$2,500 each instructor. Private funding has been secured funds for two of the three to date. ADS is confident that additional funds will be raised before the close of June'22 for the third fellowship. The Fellowship will allow the instructor to travel abroad or attend a professional development of their choosing which will expose them to new teaching methods within the classroom.
    - L. Rojas - Auditing measures must be in place. Pilot can reflect on improvements for the school community.
      - M. Melkonian internal auditing will be used however, per pupil funding is not being used.
      - P. Simon - Likes the idea of this and shared that she has benefitted from similar programs in the past during college. She stated she will look for the application to provide further guidelines for the ADS Fellowship application.

- Z. Martinez - She also participated in several programs in particular one which focused on the Holocaust. Participants had to pay a percentage of the cost. The program was very structured. ADS must ensure the program is structured. Some programs also provide a stipend. Let the teachers research. History/SS here's a few Z. Martinez is familiar with: [www.gilderlehrman.org](http://www.gilderlehrman.org) institute, history alive, facing history, Q tell (based in California) and CUNY workshop programs in particular CUNY Mexican Studies.
  - Recommended process - Teachers should research programs to sponsor for curriculum development. Then complete the application process. Next, they can apply to the ADS Fellowship funds in order to potentially participate in the advancement opportunity.
  - A. Cabrera - Has a working relationship with the TESOL Director from City College. The program has a partnership with the University of Mexico. A. Cabrera will make introductions to TESOL Director and M. Melkonian.
- N. Gallagher - Rolling out the Summer of 2023 we will continue to work on this process and once solidified will obtain board approval to implement the program.
- **Key Collegiate Partnership** -N. Gallagher
  - P. Simon - M. Melkonian and L. Rojas have decided that ADS is spreading the organization too thin with opening the new school in Manhattan. This would do a disservice to Key Collegiate.
  - ADS has continued to support KC but will move away from supporting at this time.
    - N. Gallagher - 114 applications we received after ADS assisted Key Collegiate in Jan'22.

## Closing Items

- **Adjourn Meeting**
  - Call the meeting to Adjourn -L. Rojas
    - Seconded by R. Espinal
      - Unanimously approved 6:03PM



## **Minutes for Meeting Book - May'22 ADCS Board Meeting**

05/16/2022 | 05:00 PM - 12:00 AM - (GMT-05:00) Eastern Time (US & Canada)

403 Concord Avenue

### **Attendees (8)**

Angelo Cabrera; Roselin Espinal; Nicholas Gallagher; Zuleika Martinez; Melissa Melkonian; Luz Maria Rojas; Patricia Simon; Robert Vargas

Guests (Non-Voting): Melissa Melkonian, Nicholas Gallagher, Candace Miranda

### **Call the Meeting to Order**

#### **A. Call the meeting to order -L. Rojas**

Seconded by R. Espinal

Unanimously Approved 5:10pm

#### **B. Approve Minutes from last meeting -L. Rojas**

Seconded by R. Espinal

Unanimously Approved

## **FINANCE**

#### **A. Account Balance Review -N. Gallagher**

- All account balances reviewed.

## **EXECUTIVE**

#### **A. Renewal Work -M. Melkonian**

- July 2023 renewal is due. SY23-24 State will visit. Application is due July 2023. Want to engage Empire Charter Center Consultants to begin to assist with this process.
- Motion to begin the renewal work with Jill and Andrea Rogers from the Empire Charter Center Consultants.
  - Seconded by Angelo Cabrera
    - Unanimously approved 5:15pm

#### **B. Charter Revisions Updates -N. Gallagher**

- Instructional and Admin Salary Schedule for SY23-24 approved has by Board of Fiances and
- Weighted lottery has been approved.

- MS revision has been sent to regents.
- Org chart is complete and approved ready to be sent to the regents
- ADCS SY Calendar revision improved, impact minutes approved, graduation requirements approved.

#### **C. NYSED Visit Debrief -M. Melkonian**

- Highlights from Authorizer Adam had been to our school before and understands how we operate.
- Series of questions were asked of staff.
- Major inconsistency between MS and HS teachers shared out. Will have to wait for the report to see.
- Paula Orlando wants to reschedule for May 25th to meet with BoT.
  - Wednesday, May 25th at 5:30pm
- 1-hour of observation at each campus.

### **Closing Items**

#### **Adjourn Meeting -L. Rojas**

Seconded by Roselin Espinal

Unanimously Approved 5:21pm



## **Minutes for \* Meeting Book - June'22 ADCS Board Meeting**

06/28/2022 | 05:00 PM - 12:00 AM - (GMT-05:00) Eastern Time (US & Canada)

403 Concord Avenue

### **Attendees (4)**

Angelo Cabrera; Roselin Espinal; Luz Maria Rojas; Patricia Simon

Non-Voting Guests: Melissa Melkonian, Nicholas Gallagher, Candace Miranda and Digant Bahl

### **Call the Meeting to Order**

#### **a. Call the Meeting to Order -L. Rojas**

- Motion to begin meeting -L. Rojas
  - Seconded by -R. Espinal
    - Unanimously approved 5:10pm

#### **b. Approve minutes from last meeting -L. Rojas**

- Motion to approve board meetings May'22. -L. Rojas
  - Seconded by -A. Cabrera
    - Unanimously approved 5:12pm

## **FINANCE**

Account Balance Review -N. Gallagher

- All account balances reviewed.

## **EXECUTIVE**

### **A. EOY Academic Year/HS Graduation -M. Melkonian**

- A. Cabrera - Scholarship Awards and Graduation was amazing. College acceptances was inspiring.
- M. Melkonian - Staff member Matthew Otero passed away. Vigil was held on 6/28/22.
  - Rising seniors were discussing their inspiration of the graduation.
  - 95% off to college and other 5% aren't going to college.
  - Seal of Biliteracy - ADS we graduated 63% of students with Seal of Biliteracy.
    - Pandemic impacted their senior year.
  - Friday, June 23 at 6PM - Graduation & Monday 2024 Graduation

- Over \$60k scholarships given from Fiestas for Firsts - great start for our kids.
  - Would like to do this annually.
    - R. Brenner transitioning Dec'22. M. Melkonian would like the BoT to support and continue the momentum.
- Staff and students are feeling good about next school year.

**B. SY 2022-2023 Board Meetings -N. Gallagher**

- Third Monday of the month 5:30P/6P works for the BoT.

**C. ADCS II Loan -N. Gallagher**

- We have access to the account.
- Zaid encourages ADCS go through process of renaming the account with the IRS before transferring funds.
- Holding off on transfer of the loan.

**D. NYSED Meeting -L. Espinal & L. Rojas**

- Went for an hour with consultant and NYSED.
- Provided feedback from their observations.
- Went well and addressed all the matters requested.
- BoT to be present to do Site Visits to ADCS.

**D. SY2223 Budget Review -D. Bahl**

- Vote to approve
- Balance Sheet
  - Receivables from Government Grants not from pledges
  - Current Liabilities - Staff Summer Salaries, Deferred DOE (every 2 months), Deferred Rent - Lease
  - Unrestricted Balances
- Budget Summary Level
  - Narrative/Notes - End very close to budget
  - Expenses - Surplus - not included incurred cost being postponed to next year with federal grants
  - FY22-23 Budget - 5% increase in per pupil revenue
    - Federal Grants - expect to spend within the next year
    - Healthier budget for next year
    - Projections - Amount of applications received/enrollment/waitlist
      - N. Gallagher - close to 1k applications, close to being fully enrolled, very robust waitlist
      - D. Bahl - ADCS is in a healthy place with the amount of pupils on waitlist.
  - R. Espinal - Main focus on the strength of our per pupil applicants, encouraging that our numbers are in line.



- L. Rojas - Pleased with where ADS is financially.
  - Looking at the bigger picture the socio-economic impacts. SpEd population, neighborhood, etc. Great to know we have assets needed to support the mission/vision of the school to support our school, students and staff.
- **Motion to approve the budget for SY22-23. L. Rojas**
  - Seconded by -R. Espinal
    - Unanimously approved 5:45pm

## **Closing Items**

### **Adjourn Meeting -L. Rojas**

- Seconded by R. Espinal
  - Unanimously approved 5:45pm

# Certificate of Occupancy

**CO Number: 220139918F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b> <b>Borough:</b> Bronx <b>Address:</b> 403 CONCORD AVENUE <b>Building Identification Number (BIN):</b> 2003866	<b>Block Number:</b> 02573 <b>Lot Number(s):</b> 87  <b>Building Type:</b> Altered	<b>Certificate Type:</b> Final <b>Effective Date:</b> 10/22/2015
<b>This building is subject to this Building Code: Prior to 1968 Code</b>		
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>		
<b>B.</b> <b>Construction classification:</b> 1 (Prior to 1968 Code designation) <b>Building Occupancy Group classification:</b> E (2008 Code) <b>Multiple Dwelling Law Classification:</b> None		
<b>No. of stories:</b> 4 <b>Height in feet:</b> 43 <b>No. of dwelling units:</b> 0		
<b>C. Fire Protection Equipment:</b> Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
<b>D. Type and number of open spaces:</b> None associated with this filing.		
<b>E. This Certificate is issued with the following legal limitations:</b> Board of Standards and Appeals - Recording Info: 341-12-BZ		
<b>Borough Comments:</b> None		



Borough Commissioner



Commissioner

# Certificate of Occupancy

CO Number: 220139918F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL		OG	S-2		3B	VACANT-NO OCCUPANCY
001	355	60	A-3		3B	AUDITORIUM / GYM / CAFETERIA (NON-SIMULTANEOUS USES)
001		60	E		3B	ACCESSORY MECHANICAL AND UTILITY ROOMS
001	8	60	E		3B	ACCESSORY OFFICES
001	26	60	E		3B	PERFORMING ARTS ROOM
002	206	60	A-3		3A	CLASSROOMS
003	175	60	A-3		3A	CLASSROOMS
NOTE:BSA APPROVAL UNDER 341-12-BZ CEQR #13-BSA-069X.THAT ANY CHANGE IN THE USE, OCCUPANCY, OR OPERATOR OF THE SCHOOL REQUIRES REVIEW AND APPROVAL BY THE BOARD OF STANDARDS AND APPEAL. THAT THE SCHOOL SHALL BE LIMITED 28,551 SQ. FT. OF FLOOR AREA (2.85 F.A.R.)						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

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# Academic Calendar 2022-2023

July 2022						
Su	Mo	Tu	We	Th	Fr	Sa
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31						

August 2022						
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September 2022						
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October 2022						
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November 2022						
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December 2022						
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January 2023						
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February 2023						
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March 2023						
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April 2023						
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30						13

May 2023						
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28	29	30	31			
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June 2023						
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25	26	27	28	29	30	
						16

August 15: SLT Teacher Academy  
August 17-18: New Teachers Teacher Academy

August 19-26: All Staff Teacher Academy

October : Interim Assessment #1

December : Interim Assessment #2

December 26- January 3: Winter Break

January 23-27: Regents Administration

February : Interim Assessment #3 (Mock Test)

February 17-24: Mid-winter Recess

April 5-April 14: Spring Break

April 19-21 : NYS ELA Exam

April 17- May 26: NYSESLAT Speaking  
May 9-20: NYSESLAT Reading, Writing, Listening

May 2-4: NYS Math Exam

May 23- June 2: 8<sup>th</sup> Grade Science Performance Exam  
June 5: 8<sup>th</sup> Grade Science Written Exam

June 12-23: Regents Administration

#### Important Dates [INTERNAL CALENDAR]

August 15: Secondary Leadership Team Teacher Academy  
August 18-19: New Staff Teacher Academy  
August 19-25: All Staff Teacher Academy  
August 26: First Day of School  
September 5: SCHOOL CLOSED (Labor Day)  
September 6: MP1 Begins  
October 6: PTC #1  
October 10: SCHOOL CLOSED (Indigenous People's Day)  
November 1: Election Day (half-day for staff and students)  
November 4: End of MP1  
November 7: MP2 Begins  
November 22: Thanksgiving Potluck  
November 23-25: SCHOOL CLOSED (Thanksgiving Break)  
December 15: PTC #2  
December 22- January 2: SCHOOL CLOSED (Winter Break)  
January 3, 2023: Students and staff return

January 16: SCHOOL CLOSED (MLK, Jr. Day)  
January 23-27: HS Regents Week  
January 27: End of MP2  
January 30: MP3 Begins  
February 17-24: SCHOOL CLOSED (Mid-Winter Break)  
March 16: PTC #3  
March 17: SCHOOL CLOSED (Mental Health Day)  
April 4: End of MP3  
April 6-14: SCHOOL CLOSED (Spring Break)  
April 17: MP4 Begins  
May 18: PTC #4  
May 26-29: SCHOOL CLOSED (Memorial Day)  
June 16: End of MP4  
June 19: SCHOOL CLOSED (Juneteenth)  
June 15-23: HS Regents  
June 23: Last day for students and staff

#### In-Person Parent Teacher Conferences 2:00PM – 7:00PM

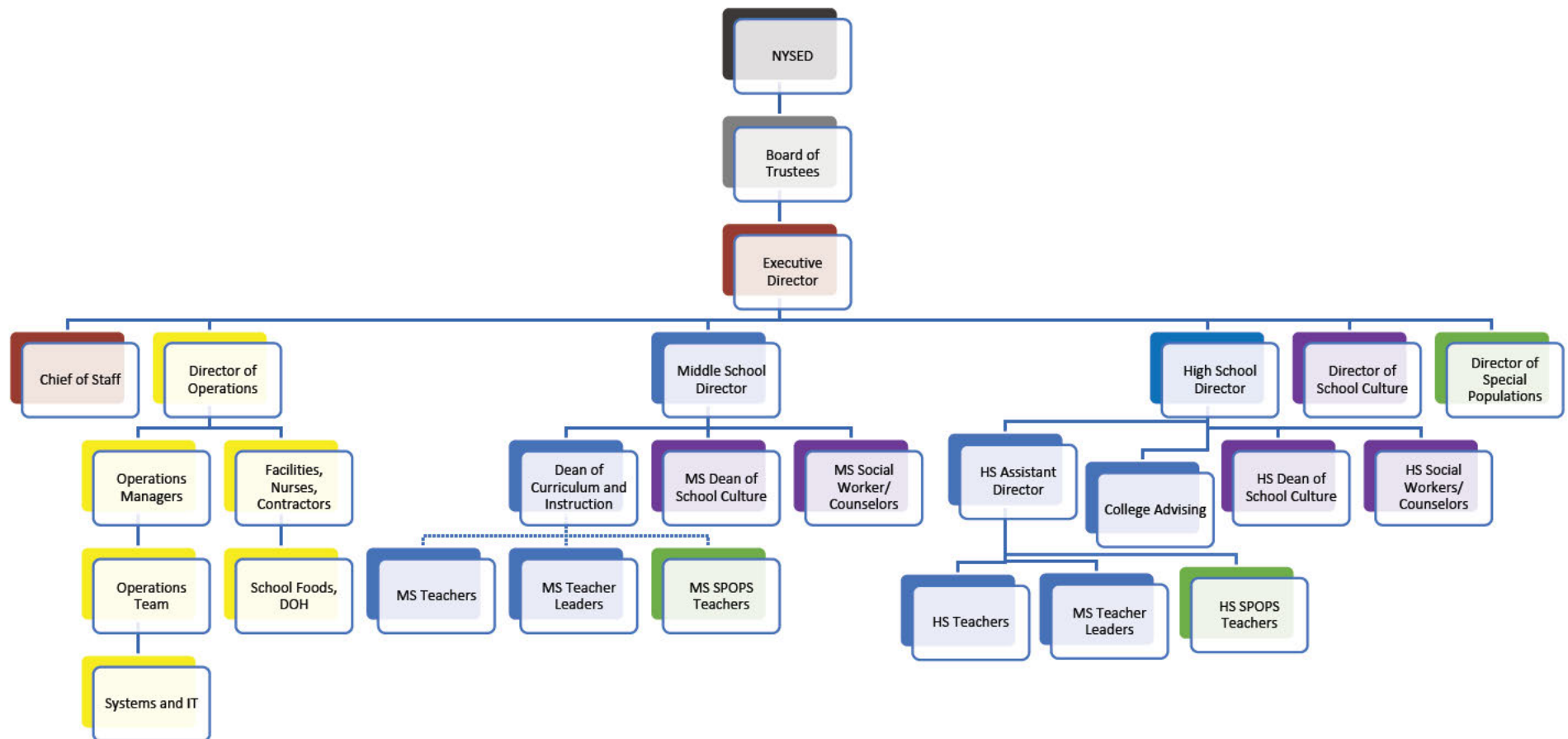
#1: October 6, 2022  
#2: December 15, 2022  
#3: March 16, 2023  
#4: May 18, 2023

**Blackout dates:** September 2, September 6, October 7, October 11, November 22, November 28, December 21, December 22, January 3, January 4, February 15, February 16, February 27, February 28, March 16, March 20, April 5, April 17, May 25, May 30.



# American Dream Charter School

## Organizational Chart



Key	
Blue	Academic
Purple	Cultural
Yellow	Operations
Green	Special Populations
Red	Executive Leadership
Solid Line	Direct reports
Dotted Line	Support