

# Application: ALBANY COMMUNITY CHARTER SCHOOL

Jen Pasek - [REDACTED]  
Annual Reports

## Summary

**ID:** 0000000016  
**Status:** Annual Report Submission  
**Last submitted:** Nov 3 2020 10:19 AM (EST)

## Entry 1 School Info and Cover Page

**Completed** Sep 15 2020

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

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**a. SCHOOL NAME**

(Select name from the drop down menu)

ALBANY COMMUNITY CHARTER SCHOOL 010100860899

**a1. Popular School Name**

ACCS

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

**c. DISTRICT / CSD OF LOCATION**

ALBANY CITY SD

**d. DATE OF INITIAL CHARTER**

12/2005

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2006

**h. SCHOOL WEB ADDRESS (URL)**

[www.albanycommunitycs.org](http://www.albanycommunitycs.org)

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)**

675

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

630

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

## **FACILITIES INFORMATION**

## m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

	Yes, 2 sites
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### School Site 1 (Primary)

## m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	65 Krank Street Albany, NY 12202	518-433-1500	Albany	k-5	No

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	S. Neal Currie			<a href="mailto:ncurrie@albanycommunitycs.org">ncurrie@albanycommunitycs.org</a>
Operational Leader	Jen Brady			<a href="mailto:jbrady@albanycommunitycs.org">jbrady@albanycommunitycs.org</a>
Compliance Contact	Jen Brady			<a href="mailto:jbrady@albanycommunitycs.org">jbrady@albanycommunitycs.org</a>
Complaint Contact	S. Neal Currie			<a href="mailto:ncurrie@albanycommunitycs.org">ncurrie@albanycommunitycs.org</a>
DASA Coordinator	S. Neal Currie			<a href="mailto:ncurrie@albanycommunitycs.org">ncurrie@albanycommunitycs.org</a>
Phone Contact for After Hours Emergencies	S. Neal Currie			<a href="mailto:ncurrie@albanycommunitycs.org">ncurrie@albanycommunitycs.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

## IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

### Site 1 Certificate of Occupancy (COO)

[COO1 3514609266-COO1 1461859223-COO ACCS.pdf](#)

**Filename:** COO1 3514609266-COO1 1461859223-COO ACCS.pdf **Size:** 86.0 kB

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### Site 1 Fire Inspection Report

[2019-2020 Fire Inspection.pdf](#)

**Filename:** 2019-2020 Fire Inspection.pdf **Size:** 954.8 kB

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### School Site 2

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## m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	42 S. Dove St Albany, NY 12202	518-433-1500	Albany	6-8	No

### m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	S. Neal Currie	[REDACTED]		<a href="mailto:ncurrie@albanycommunitycs.org">ncurrie@albanycommunitycs.org</a>
Operational Leader	Jen Brady	[REDACTED]		<a href="mailto:jbrady@albanycommunitycs.org">jbrady@albanycommunitycs.org</a>
Compliance Contact	Jen Brady	[REDACTED]		<a href="mailto:jbrady@albanycommunitycs.org">jbrady@albanycommunitycs.org</a>
Complaint Contact	S. Neal Currie	[REDACTED]		<a href="mailto:ncurrie@albanycommunitycs.org">ncurrie@albanycommunitycs.org</a>
DASA Coordinator	S. Neal Currie	[REDACTED]		<a href="mailto:ncurrie@albanycommunitycs.org">ncurrie@albanycommunitycs.org</a>
Phone Contact for After Hours Emergencies	S. Neal Currie	[REDACTED]		<a href="mailto:ncurrie@albanycommunitycs.org">ncurrie@albanycommunitycs.org</a>

**m2b. Is site 2 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 2 Certificate of Occupancy (COO)**

[m2dco 3514625961-COO1 1461859223-COO ACCS.pdf](#)

**Filename:** m2dco 3514625961-COO1 1461859223-COO ACCS.pdf **Size:** 86.0 kB

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**Site 2 Fire Inspection Report**

[Dove 19.20 Fire Inspection.pdf](#)

**Filename:** Dove 19.20 Fire Inspection.pdf **Size:** 957.9 kB

**CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

No



**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

## **ATTESTATION**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

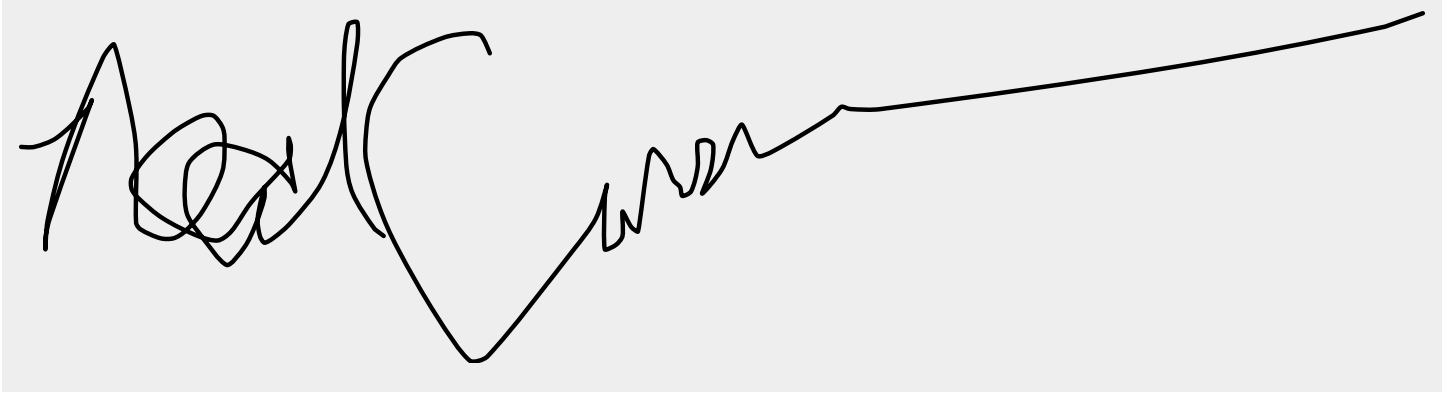
Name	Jen Pasek
Position	Consultant
Phone/Extension	
Email	

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

## **Responses Selected:**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink on a light gray background. The signature is fluid and cursive, starting with a large 'H' and ending with a long, sweeping line that extends to the right.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink on a light gray background. The signature is bold and stylized, featuring several sharp, angular strokes and a prominent 'M' or 'W' shape in the center.

**Date**

Sep 15 2020

**Thank you.**



**Entry 2 NYS School Report Card**

**Completed** Sep 15 2020

## Instructions

### **SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

## Entry 2 NYS School Report Card Link

**ALBANY COMMUNITY CHARTER SCHOOL 010100860899**

### **NEW YORK STATE REPORT CARD**

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/essa.php?year=2019&instid=800000059310>

## Entry 3 Progress Toward Goals

**Incomplete** Hidden from applicant

## Instructions

### **Regents, NYCDOE, and Buffalo BOE-authorized charter schools**

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## Entry 3 Progress Toward Goals

## PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

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### 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".**

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## 2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

### 2. Do have more academic goals to add?

(No response)

**2019-2020 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

**3. Do have more academic goals to add?**

(No response)

**2019-2020 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess
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				goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				

#### 4. ORGANIZATION GOALS

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

##### 2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				



Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

## 5. Do have more organizational goals to add?

(No response)

## 6. FINANCIAL GOALS

### 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

## 7. Do have more financial goals to add?

(No response)

## 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

**Thank you.**

## Entry 3 Accountability Plan Progress Reports

**Completed** Sep 28 2020

### Instructions

### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

### **ACCS 2019-20-APPR-K-8 Final**

**Filename:** ACCS 2019 20 APPR K 8 Final.docx **Size:** 69.5 kB

## Entry 7 Disclosure of Financial Interest Form

**Completed** Sep 15 2020

### Instructions - Multiple Uploads Permitted

### **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must

complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

**[ACCS BOT Forms wo Shai](#)**

**Filename:** ACCS BOT Forms wo Shai.pdf **Size:** 793.8 kB

**Entry 8 BOT Membership Table**

**Completed** Sep 15 2020

**Instructions**

**Required of All charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

**Entry 8 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**ALBANY COMMUNITY CHARTER SCHOOL 010100860899**

**1. 2019-2020 Board Member Information (Enter info for each BOT member)**

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	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Michael J. Strianese [REDACTED]	Chair	Finance	Yes	4	07/01/2018	06/30/2021	10
2	Ronald Mexico [REDACTED]	Treasurer	Finance	Yes	1	08/30/2017	06/30/2019	10
3	Bramble Buran [REDACTED]	Secretary	Recruiting	Yes	5	07/01/2018	06/30/2021	5 or less
4	Shai Butler [REDACTED]	Trustee/Member	Academic	Yes	2	07/01/2018	06/30/2021	7
5	Lasone D. Garland-Bryan [REDACTED]	Trustee/Member	Advocacy	Yes	3	01/01/2020	12/31/2020	6
6	Juanita Nabors [REDACTED]	Trustee/Member	Advocacy	Yes	5	07/01/2019	06/30/2022	9

7	Shampagne Levin Parent Rep			Yes	1	09/17/2019	09/16/2021	5 or less
8								
9								

**1a. Are there more than 9 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	6
b.Total Number of Members Added During 2019-2020	1
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5

**3. Number of Board meetings held during 2019-2020**

10

#### 4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

## Entry 9 Board Meeting Minutes

**Incomplete** Hidden from applicant

### Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

## Entry 10 Enrollment & Retention

**Completed** Sep 15 2020

### Instructions for submitting Enrollment and Retention Efforts

**ALL charter schools must complete this section.** Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

## Entry 10 Enrollment and Retention of Special Populations

### Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

**Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
Economically Disadvantaged	In 2019-20, our percentage of ED students was 91% and our district was 66% K-8. All district numbers based on preliminary numbers posted by NYSED Info & Reporting Services. This year, we continue to recruit from low income neighborhoods surrounding the school and throughout the district. We offer free breakfast and lunch to all students. Parent Coordinator is available to assist families in completing all necessary registration paperwork.	ACCS serves considerably greater percentages of ED students than the district, yet fewer ELL and SwD students. We will continue with current practices to enroll ED students.
English Language Learners/Multilingual Learners	In 2019-20, our percentage of ELLs was 1% and our district was 10%. This year we implemented an enrollment preferences to English Language Learners. <ul style="list-style-type: none"> <li>- Other advertising (e.g. radio, TV, flyer) in languages other than English</li> <li>- Outreach by multi-lingual staff</li> <li>- Outreach to immigrant community/ies</li> <li>- Outreach to specialized feeder schools and programs</li> <li>-Advertising and school materials are translated as needed</li> <li>- Targeted social media marketing to non-English speaking communities. A Google language translator dropdown has been added to the school</li> </ul>	To approach ELL recruitment differently as a newly merged entity with 1,600 students, ACCS will use the KIPP name and performance history to appeal to larger blocks of potential ELL enrollees. We feel that going forward, ELL families will be attracted to the possibility of attending one large K-8 college-prep brand, and the brand's focus of someday reaching college will be important for many immigrant communities. We will be retooling our marketing efforts in 2020-21 to

	<p>website</p> <ul style="list-style-type: none"> <li>- School information session(s) will be held in trusted cultural centers in the community to attract more families who speak a language other than English</li> <li>- Advertising materials will be distributed in the primary languages other than English spoken in the area</li> <li>- With notice, translators will be made available for families at school events, such as parent-teacher conferences.</li> </ul>	<p>outline the advantages of the KIPP brand, which certainly now includes ACCS. This approach of mass appeal to ELL and newly arrived immigrants will be a different tact than in the past, given the reality that these families will respond more as a group than one family at a time.</p>
Students with Disabilities	<p>In 2019-20, our percentage of SWD was 1% and our district was 15%.</p> <ul style="list-style-type: none"> <li>-School website that mentions special needs</li> <li>-Other advertising (e.g. radio, TV, flyer) that mentions special needs</li> <li>-Outreach to specialized feeder schools and programs.</li> </ul>	<p>Although ACCS efforts to recruit and then actually serve new SwD are well documented, there is an internal conflict charter schools may have with respect to moving their own students through the district's Committee of Special Education (CSE) process. The charter school accountability bargain allows schools to innovate to get results. In exchange for this autonomy to innovate, charters will close if they do not get results. Schools like ACCS are "innovating while implementing" strategies to work with raising achievement outcomes, and many of these include steps taken before the CSE referral process. We celebrate these non-special education interventions, even if they mean keeping our SwD percentages lower.</p>

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in	Describe Retention Plans in
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	2019-2020	2020-2021
Economically Disadvantaged	<p>Our retention rate for ED students was 78% between 2018-19 and 2019-20.</p> <p>Albany Community Charter School provides a safe learning environment where students individual social and academic learning needs are addressed and where parents are treated as partners. We have an open door policy for parents to visit classrooms. The family based atmosphere with strong family and community engagement produces an environment where families want to stay enrolled.</p> <ul style="list-style-type: none"> <li>• Free meal program for all students that emphasizes healthy eating</li> <li>• Extended day programming, eliminating the need for working families to provide after school childcare</li> <li>• Access to full time Social Worker to help with social emotional needs of children, including trauma</li> <li>• The school schedule offers academic intervention periods twice during the day.</li> <li>• There is extended-day programing and, after-school tutoring.</li> <li>• The school offers workshops for parents on topics such as how to support student literacy at home.</li> </ul>	<p>ACCS continues to implement solid academic programs for students who are economically disadvantaged.</p>
	<p>Our retention rate for ELLs was 63% between 2018-19 and 2019-20. ELL students are provided enriching and appropriate instruction according to their</p>	

English Language  
Learners/Multilingual Learners

level of English Language Proficiency. We monitor the progress and success of all at-risk students. Teachers are aware of their students' progress toward meeting English language proficiency goals. The Principal and Director of Student Support Services and our full-time ENL teacher monitors the progress of all ENL students via regularly administered assessments in ELA and mathematics. Based on student performance and progress on assessments, our teachers collaborate to adjust services to fit the needs of students. All entering students are screened for eligibility for ELL services via the NYSITELL. Students are administered the New York State English as a Second Language Achievement Test ("NYSESLAT") at the end of the year to determine their eligibility for ELL services in the following year.

1) Robust family engagement and outreach program which include home visits, student conferences and monthly meetings with school leadership

- Bilingual staff members that are present at 4 / 5 all events to help with translations and questions
- Documents that are sent home to families are translated in the predominate language
- Programs within school for supporting ELLs
- Dedicated ELL Coordinator and two Intervention Specialists serving this population

ACCS and Kipp Tech Valley are merging and will have an even stronger ELL program to ensure ELL students thrive while enrolled at ACCS.

	<p>2) ACCS provides professional development for all teachers to support the academic, social, and emotional needs of ELL students.</p> <p>-School materials are differentiated for students as needed. Going forward, we are making improvements to our instructional program for English Language Learners.</p>	
	<p>Our retention rate for SWD was 100% between 2018-19 and 2019-20.</p> <ul style="list-style-type: none"> <li>•ACCS currently provides support and early identification for students who exhibit learning and behavior needs by applying the approach of Response to Intervention. This process begins with high-quality instruction and universal screening of all students through direct observation and data collection. Once identified, learners performing below level are provided with academic interventions at the appropriate level of intensity to accelerate their rate of learning and help students meet grade level standards. These intervention services are provided by a variety of personnel, including general education teachers, special educators, Academic Intervention specialists and school social workers. Some services include counseling, small group work, individual check-ins, behavior plans, differentiated and targeted questions, differentiated lessons. Progress is closely monitored to</li> </ul>	

## Students with Disabilities

assess both the learning rate and level of performance of individual students.

1 )We provide training, professional development and collaborative support to identify at-risk students and help teachers meet students' needs. Special education professionals meet and plan with teachers on a weekly basis during all grade level meetings, and intervention blocks are built into the daily schedule for ELA and Math. The special education teachers provide resources and additional training to instructional staff for best practices in supporting students with 5 / 5 disabilities.

2) ACCS provides a consultant teacher model, with a SPED-certified teacher who in pushes into ELA and Math classrooms as well as provides resource room support for SWD learners. In addition we provide speech and occupational therapist to support students speech and language and occupational needs.

3) ACCS has a co-teaching model with two educators in every classroom. The coteaching model maximizes the potential for differentiated instruction by allowing for frequent, flexible small-group instruction. Going forward, we will be making improvements to our RTI program, provide better communication with parents regarding student progress toward IEP goals and academic proficiency. While the school improved the tracking of SWD

ACCS continues to utilize all classroom strategies to ensure SWDs have the tools for success and remain enrolled.

progress IEP goals we can do a much better job communicating and coordinating the implementation of best practice strategies with general education teachers. The dip in retention of SWD was due in large part to poor coordination. Regular meetings with general education teachers and Special Education teachers.
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## Entry 12 Percent of Uncertified Teachers

**Incomplete** Hidden from applicant

### Instructions

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

## Entry 12 Uncertified Teachers

**School Name:** ALBANY COMMUNITY CHARTER SCHOOL 010100860899

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# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category A: 5 or 30% whichever is less	0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category B: not to exceed 5	0

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category C: not to exceed 5	0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	



## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	



Thank you.

## Entry 13 Organization Chart

**Incomplete** Hidden from applicant

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

## Entry 14 School Calendar

**Completed** Sep 15 2020

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

### **ACCS 2020-2021 School calendar colorful**

**Filename:** ACCS 2020 2021 School calendar colorful.pdf **Size:** 49.6 kB

## Entry 15 Links to Critical Documents on School Website

**Incomplete** Hidden from applicant

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

## **Form for Entry 15 Links to Critical Documents on School Website**

**School Name:** ALBANY COMMUNITY CHARTER SCHOOL

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**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	
2a. Webcast of Board Meetings (per Governor's Executive Order)	
3. Link to NYS School Report Card	
4. Most Recent Lottery Notice Announcing Lottery	
5. Authorizer-Approved DASA Policy	
6. District-wide Safety Plan	
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	
7. Authorizer-Approved FOIL Policy	
8. Subject matter list of FOIL records	
9. Link to School Reopening Plan	

**Thank you.**



## **Entry 16 COVID 19 Related Information**

**Completed** Sep 15 2020

### **Instructions**

#### **Required of ALL charter schools**

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are

encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

## Entry 16 COVID 19 Related Information

**School Name:** ALBANY COMMUNITY CHARTER SCHOOL

### TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	646	536	646

### Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participants



[illegible]

### Entry 17 Staff Roster - NEW TASK For Regents Schools Only

**Incomplete** Hidden from applicant

**INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS**

Please provide the full name of **ANY and ALL instructional and non-instructional employees** and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).



**Charter Schools Institute**  
The State University of New York

**FOR INSTITUTE USE ONLY**

**FILING FOR SCHOOL**

**YEAR:** \_\_\_\_\_

**DATE RECEIVED:** \_\_\_\_\_

**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Albany Community Charter School
2. Trustee's name (print): Michael J. Strianese
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.):  
President (Chair)
4. Home address: [REDACTED]
5. Business Address: [REDACTED]
6. Daytime phone: [REDACTED]
7. E-mail: [REDACTED]
8. Is Trustee an employee of the education corporation? \_\_\_\_Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.  
  
\_\_\_\_\_
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
None	None		

*Please write "None" if applicable. Do not leave this space blank.*

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
NECSN-NYCSA	Membership in statewide association	\$10K	Self, CFO of NECSN-NYCSA	Recuse from related v

DocuSigned by:  
  
 \_\_\_\_\_  
**Signature**

6/30/2020

\_\_\_\_\_  
**Date**





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**FILING FOR SCHOOL**

**YEAR:** \_\_\_\_\_

**DATE RECEIVED:** \_\_\_\_\_

**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Albany Community Charter School
2. Trustee's name (print): Bramble Buran
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Secretary
4. Home address: [REDACTED]
5. Business Address: [REDACTED]
6. Daytime phone: [REDACTED]
7. E-mail: [REDACTED]
8. Is Trustee an employee of the education corporation? \_\_\_\_Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.  
  
\_\_\_\_\_
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
Please write "None" if applicable. Do not leave this space blank.			
None			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

DocuSigned by:  
  
 \_\_\_\_\_  
**Signature**

7/30/2020

\_\_\_\_\_  
**Date**



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**FILING FOR SCHOOL**

**YEAR:** \_\_\_\_\_

**DATE RECEIVED:** \_\_\_\_\_

**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Albany Community Charter School
2. Trustee's name (print): Shampagne Levin
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Parent Liason
4. Home address: [REDACTED]
5. Business Address: [REDACTED]
6. Daytime phone: [REDACTED]
7. E-mail: [REDACTED]
8. Is Trustee an employee of the education corporation? \_\_\_\_Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.  
  
\_\_\_\_\_
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

DocuSigned by:  
  
 [REDACTED]  
**Signature**

7/30/2020

**Date**



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FILING FOR SCHOOL

YEAR: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Albany Community Charter School
2. Trustee's name (print): Ronald Mexico
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Treasurer
4. Home address: [REDACTED]
5. Business Address: [REDACTED]
6. Daytime phone: [REDACTED]
7. E-mail: [REDACTED]
8. Is Trustee an employee of the education corporation? \_\_\_\_Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		



10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

DocuSigned by:  
  
 [REDACTED]  
**Signature**

7/7/2020

**Date**



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FILING FOR SCHOOL  
YEAR: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Albany Community Charter School & KIPP Tech Valley Charter School
2. Trustee's name (print): LaSone Garland -Bryan
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Secretary
4. Home address: [REDACTED]
5. Business Address: [REDACTED] A
6. Daytime phone: [REDACTED]
7. E-mail: [REDACTED]
8. Is Trustee an employee of the education corporation? \_\_\_\_Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.  
  
\_\_\_\_\_
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

DocuSigned by:  
  
 [REDACTED]  
**Signature**

6/30/2020

**Date**





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FILING FOR SCHOOL

YEAR: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Albany Community Charter School
2. Trustee's name (print): Juanita Nabors
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Trustee Board Member
4. Home address: [REDACTED]
5. Business Address: [REDACTED]
6. Daytime phone: [REDACTED]
7. E-mail: [REDACTED]
8. Is Trustee an employee of the education corporation? \_\_\_\_Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
NONE	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

DocuSigned by:  
  
 [REDACTED]  
 \_\_\_\_\_  
**Signature**

7/20/2020

\_\_\_\_\_  
**Date**



# ALBANY COMMUNITY CHARTER SCHOOL

## 2020-2021 SCHOOL CALENDAR



**AUGUST 2020**

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

0

**DECEMBER 2020**

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

17

**APRIL 2021**

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

17

**SEPTEMBER 2020**

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

16

**JANUARY 2021**

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

19

**MAY 2021**

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

20

**OCTOBER 2020**

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

20

**FEBRUARY 2021**

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

15

**JUNE 2021**

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

22

**NOVEMBER 2020**

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

17

**MARCH 2021**

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

22

**JULY 2021**

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

0

### KEY

185	School is in Session
17	Professional Development (No School for Students)
25	Holiday No School for Staff & Students
37	Half days -Fridays Teacher/Leader Training 12:30 Dismissal
2	Report Card Conference Days 12/11/2020 and 4/16/21
10	NYS Testing Days

Professional Development
Aug. 17 - Sept. 4
Oct. 26
Mar. 15
NYS Testing

Conference Days
Dec. 11
Apr. 16

Snow Days

**\*Sept. 9 First day of school\***

**\*June 30 Last Day of School\***

**185 Student Days  
202 Teacher Days**

### Holidays

Sept. 7	Labor Day
Oct. 12	Columbus Day
Nov. 11	Veteran's Day
Nov. 25-27	Thanksgiving Recess
Dec. 24 - Jan. 1	Winter Holiday Recess
Jan. 18	Martin Luther King, Jr. Day
Feb. 15-19	Winter Recess
April 5-9	Spring Recess
May 31	Memorial Day

The University of the State of New York  
THE STATE EDUCATION DEPARTMENT

## ANNUAL NONPUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

**(PLEASE PRINT)**

All school buildings containing classroom, dormitory, laboratory, physical education, dining, or recreational facilities for student use, which are owned, operated, or leased by nonpublic schools must be inspected at least annually for fire hazard which might endanger the lives of students, teachers, and employees therein. (In compliance with N.Y. Education Law 807-A(1) and New York State Uniform Fire Prevention and Building Code (NYSUFPBC)).

**School Name**

[illegible]

## Facility/Building Name

A	L	B	A	N	Y		C	O	M	M	U	N	I	T	Y		M	I	D	D	L	E		C	S
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**Street Address (NO PO Box Numbers)**

[illegible]

## City/Town/Village

A	L	B	A	N	Y															1	2	2	0	2
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## Name of Municipality Responsible for Local Code Enforcement

[illegible]

## Nonpublic School BEDS Code

0	1	0	1	0	0	8	6	0	8	9	9
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## INSTRUCTIONS

- Read the “*Manual for New York State Nonpublic School Facility Fire Safety Inspections*” prior to inspecting the facility.
- A separate report must be completed for each building and location.
- **Part I: General Information.** School officials must complete this section annually.
- **Part II:**
  - Items 08A-2 through 08E-2 on the Non-Conformance Report Sheet – Must be completed for schools with electrically operated partitions (Regulations of the Commissioner 155.25).
  - Items 09A-2 through 25A-3 on the Non-Conformance Report Sheet – Must be completed for all schools (New York State Uniform Fire Prevention and Building Code).

**This form must be kept on file at the school for three years and must be available for public review.**

- **Submitting the Report:** The final submission package includes a total of five pages. After the inspection, sign the Certifications on pages 4 and 5, staple the pages together, and mail to the address above.

**Part I: General Information and Fire/Life Safety History**  
(to be completed annually)

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	<input checked="" type="checkbox"/>	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	
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2. Is there a fire sprinkler system in this facility? Yes ☒ No ☐

If yes, is the sprinkler alarm connected with the building alarm? Yes ☒ No ☐

3. Is there a fire hydrant system for facility protection? Yes ☒ No ☐

If yes, indicate ownership of the system.

Public Owned ☒ School Owned ☐ Other \_\_\_\_\_ (specify)

4. Indicate the ownership of this facility.

Leased \_\_\_\_\_ Owned ☒ Other \_\_\_\_\_ (specify)

5. What is the current gross square footage of this facility?  
(to the nearest whole ten feet)

			3	1	5	2	5
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If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 of the 2015 International Fire Code and F403.5.4 of the NYS Uniform Code Supplement.

Yes ☒ No ☐

b) Average time to evacuate this facility:

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Minutes

Seconds

c) Student instruction in arson and fire prevention was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety during each month that school is in session.

Yes ☒ No ☐

d) Employee training in fire prevention, evacuation, and fire safety was provided during the past year, and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes ☒ No ☐

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the 2015 International Fire Code?

Yes ☒ No ☐

8. Have there been any fires in this facility since the last annual fire inspection?

Yes \_\_\_\_\_

No X

If yes, indicate:

a) Number of fires

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b) Total number of injuries

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c) Total cost of property damage

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**Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet**

School Name: Albany Community Charter School Building Name: Albany Community Middle CS

Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			13A-2			19E-1		
08B-2			13B-2			19F-1		
08C-2			14A-2			19G-1		
08D-2			14B-2			19H-2		
08E-2			14C-2			20A-1		
09A-2			14D-1			20B-1		
09B-2			14E-1			20C-1		
09C-1			15A-2			21A-3		
09D-1			15B-1			22A-3		
09F-2			15C-2			22B-3		
09G-2			15D-2			22C-3		
10A-2			15E-1			23A-1		
10B-2			16A-2			23B-1		
10C-1			16B-2			23C-1		
10D-1			16C-2			23D-2		
11A-2			17A-3			24A-3		
11B-1			17B-2			25A-3		
11C-2			17C-2					
11D-2			17D-2					
11E-1			17E-1					
12A-1			17F-3					
12B-3			17G-1					
12C-2			17H-2					
12D-2			17I-2					
12E-1			17J-1					
12F-1			17K-1					
12G-1			17L-1					
12H-1			18A-2					
12I-1			18B-2					
12J-1			18C-2					
12K-1			18D-2					
12L-1			19A-3					
12M-1			19B-2					
12N-1			19C-1					
12O-2			19D-1					

**If any additional non-conformances are observed, check item 25A-3 and list the Code section below.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Inspector**  
The inspector has been provided with a copy of the previous year's school fire safety report:

Yes ☒ No ☐

**Part III: Nonpublic School Certifications**

Please complete sections III-A, Section III-B and/or Section III-C, and Section III-D as directed below

**Section III-A Fire Inspection Method**

What method(s) did the school authorities use to complete the annual fire inspection for this building? Check appropriate box(es)

- ☒ Inspection by the fire department of the city, town, village or fire district in which the building is located (complete section III-B)
- ☐ Inspection by a fire corporation whose territory includes the school building (complete section III-B)
- ☐ Inspection by the county fire coordinator, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located (complete section III-B)
- ☐ Employing or contracting persons who, in the judgment of the school authorities, are qualified to make such an inspection (complete section III-C)

For additional information regarding these methods, please refer to: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

**Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, or County Fire Coordinator**

The individual noted below inspected this building on 7/21/2020 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: Kelly P. Goertz Title: EF. Investigator

Signature: [Signature] Date: 7/21/2020

Inspector's Organization: ALBANY FIRE DEPT.

Inspector's Telephone #: [Redacted] Inspector's Email: [Redacted]

Inspector's Registry # (assigned by the NYS Department of State) [Redacted]



### Section III-C Fire Inspection by Another Individual

School authorities must give reasonable notice of the date and time the annual fire inspection is to be made to the local fire official who has the regular duty of fighting fire in the building to be inspected. Such official, or any subordinate designated by him, may be present during the inspection and may also file a report of inspection.

The individual noted below inspected this building on \_\_\_\_\_ (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed.

Inspector's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Inspector's Organization: \_\_\_\_\_

Inspector's Telephone #: \_\_\_\_\_ Inspector's Email: \_\_\_\_\_

Inspector's Registry # (assigned by the NYS Department of State) \_\_\_\_\_

Name of Local Fire Authority: \_\_\_\_\_

Address of Local Fire Authority: \_\_\_\_\_

Notification Date: \_\_\_\_\_ Fire Authority Contact Name: \_\_\_\_\_

Was a Local Fire Official Representative present at inspection?

- ☐ Yes  
☐ No

### Section III-D. School or Building Administrator, Director, or Headmaster

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, has at the meeting held pursuant to Section 807-a of New York State Education Law, conferred with the fire chief concerning the alleged deficiencies appearing on the inspection report and the measures proposed to be taken to correct such deficiencies.

Name: Jennifer Brady

Title: Dir. of Finance & Ops

Signature: Jennifer Brady

Telephone #: [REDACTED]

Email: [REDACTED]



**Part I: General Information and Fire/Life Safety History**  
(to be completed annually)

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	<input checked="" type="checkbox"/>	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	
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2. Is there a fire sprinkler system in this facility? Yes ☒ No ☐

If yes, is the sprinkler alarm connected with the building alarm? Yes ☒ No ☐

3. Is there a fire hydrant system for facility protection? Yes ☒ No ☐

If yes, indicate ownership of the system.

Public Owned ☒ School Owned ☐ Other \_\_\_\_\_ (specify)

4. Indicate the ownership of this facility.

Leased \_\_\_\_\_ Owned ☒ Other \_\_\_\_\_ (specify)

5. What is the current gross square footage of this facility?  
(to the nearest whole ten feet)

			4	2	1	5	0
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If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 of the 2015 International Fire Code and F403.5.4 of the NYS Uniform Code Supplement.

Yes ☒ No ☐

b) Average time to evacuate this facility:

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Minutes

Seconds

c) Student instruction in arson and fire prevention was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety during each month that school is in session.

Yes ☒ No ☐

d) Employee training in fire prevention, evacuation, and fire safety was provided during the past year, and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes ☒ No ☐

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the 2015 International Fire Code?

Yes ☒ No ☐

8. Have there been any fires in this facility since the last annual fire inspection?

Yes \_\_\_\_\_

No X

If yes, indicate:

a) Number of fires

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b) Total number of injuries

--	--

c) Total cost of property damage

\$

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**Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet**

School Name: Albany Community Charter School

Building Name: Albany Community CS

Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			13A-2			19E-1		
08B-2			13B-2			19F-1		
08C-2			14A-2			19G-1		
08D-2			14B-2			19H-2		
08E-2			14C-2			20A-1		
09A-2			14D-1			20B-1		
09B-2			14E-1			20C-1		
09C-1			15A-2			21A-3		
09D-1			15B-1			22A-3		
09F-2			15C-2			22B-3		
09G-2			15D-2			22C-3		
10A-2			15E-1			23A-1		
10B-2			16A-2			23B-1		
10C-1			16B-2			23C-1		
10D-1			16C-2			23D-2		
11A-2			17A-3			24A-3		
11B-1			17B-2			25A-3		
11C-2			17C-2					
11D-2			17D-2					
11E-1			17E-1					
12A-1			17F-3					
12B-3			17G-1					
12C-2			17H-2					
12D-2			17I-2					
12E-1			17J-1					
12F-1			17K-1					
12G-1			17L-1					
12H-1			18A-2					
12I-1			18B-2					
12J-1			18C-2					
12K-1			18D-2					
12L-1			19A-3					
12M-1			19B-2					
12N-1			19C-1					
12O-2			19D-1					

**If any additional non-conformances are observed, check item 25A-3 and list the Code section below.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Inspector**  
The Inspector has been provided with a copy of the previous year's school fire safety report:

Yes ☒ No ☐

**Part III: Nonpublic School Certifications**

**Please complete sections III-A, Section III-B and/or Section III-C, and Section III-D as directed below**

**Section III-A Fire Inspection Method**

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- ☐ Inspection by the **county fire coordinator**, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located (complete section III-B)
- ☐ **Employing or contracting persons** who, in the judgment of the school authorities, are qualified to make such an inspection (complete section III-C)

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Inspector's Name: Kelly P. Goertz Title: FF. / Investigator

Signature: [Signature] Date: 7/21/2020

Inspector's Organization: ALBANY FIRE DEPT.

Inspector's Telephone #: [Redacted] Inspector's Email: [Redacted]

Inspector's Registry # (assigned by the NYS Department of State) [Redacted]



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The individual noted below inspected this building on \_\_\_\_\_ (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed.

Inspector's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Inspector's Organization: \_\_\_\_\_

Inspector's Telephone #: \_\_\_\_\_ Inspector's Email: \_\_\_\_\_

Inspector's Registry # (assigned by the NYS Department of State) \_\_\_\_\_

Name of Local Fire Authority: \_\_\_\_\_

Address of Local Fire Authority: \_\_\_\_\_

Notification Date: \_\_\_\_\_ Fire Authority Contact Name: \_\_\_\_\_

Was a Local Fire Official Representative present at inspection?

- ☐ Yes  
☐ No

### Section III-D. School or Building Administrator, Director, or Headmaster

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
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Name: Jennifer Brady

Title: Dir. of Finance & Ops.

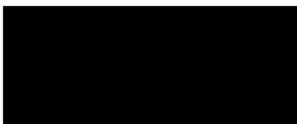
Signature: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Email: \_\_\_\_\_



**City of Albany**  
**Department of Public Safety**  
**Division of Building and Codes**



**Certificate of Occupancy**

Address: 65 Krank Street

Permit 

Parcel 

This is to Certify that the building located at 65 Krank Street in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for addition to existing school.

The following occupancy is permitted at this location:

Area	Use	Uniform Code Classification
Cellar/Basement		
First Floor	School/5 classrooms	E
Second Floor		
Third Floor		
Other Floors		

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

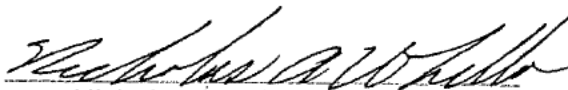
Zoning District at time of Issuance LC

Issuance Recommended By:



R. Preville

Building Inspector



Nicholas A. DiLello, Director

Issue Date: Friday, November 12, 2010





**City of Albany**  
**Department of Public Safety**  
**Division of Building and Codes**



**Certificate of Occupancy**

Address: **65 Krank Street**

Permit 

Parcel 

This is to Certify that the building located at 65 Krank Street in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for Brighter Choice Charter Schools.

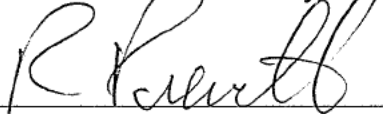
The following occupancy is permitted at this location:

Area	Use	Uniform Code Classification
Cellar/Basement		
First Floor	School	E
Second Floor	School	E
Third Floor		
Other Floors		

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance **R-2A**

Issuance Recommended By:



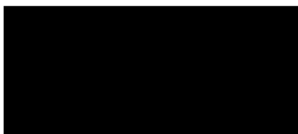
R. Preville  
Building Inspector

  
Nicholas A. DiLello, Director

Issue Date: **Friday, September 12, 2008**



**City of Albany**  
**Department of Public Safety**  
**Division of Building and Codes**



**Certificate of Occupancy**

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Permit

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Area	Use	Uniform Code Classification
Cellar/Basement		
First Floor	School/5 classrooms	E
Second Floor		
Third Floor		
Other Floors		

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance LC

Issuance Recommended By:

R. Preville

Building Inspector

Nicholas A. DiLello, Director

Issue Date: Friday, November 12, 2010



**City of Albany**  
**Department of Public Safety**  
**Division of Building and Codes**



**Certificate of Occupancy**

Address: **65 Krank Street**

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Area	Use	Uniform Code Classification
Cellar/Basement		
First Floor	School	E
Second Floor	School	E
Third Floor		
Other Floors		

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Zoning District at time of Issuance **R-2A**

Issuance Recommended By:

R. Preville  
Building Inspector

Nicholas A. DiLello, Director

Issue Date: **Friday, September 12, 2008**