

Application: Academy of Health Sciences Charter School

Alison Tyler - [REDACTED]
Annual Reports

Summary

ID: 0000000126
Status: Liaison Review
Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed Oct 30 2020

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL 261600861153

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

ROCHESTER CITY SD

d. DATE OF INITIAL CHARTER

11/2018

e. DATE FIRST OPENED FOR INSTRUCTION

8/2019

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Academy of Health Sciences Charter School provides a learning environment that ensures academic achievement while preparing students for college and career readiness and lives of service in the health sciences.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Culture of Collective Efficacy: A culture of collective efficacy means that every day and in every relationship and action we take, we all believe that everyone can learn and achieve. WE DO NOT GIVE UP ON ANYONE.
KDE 2	Positive School Culture: A positive culture is established and maintained through authentic relationship building that supports personal and mutual respect, equity, and efficacy aimed at building critical hope to transform trajectories of continued poverty into opportunities for success.
KDE 3	College and Career Readiness: Students are college and career ready when they develop good study habits, learn how to access college and other opportunities, understand the high academic expectations, and embrace risk taking and new ideas.
KDE 4	Middle School Preparation Starting in Grade 5: Grade 5 is the right time to ensure that every student is ready for middle school learning. Students are ready when they get targeted support in concepts from K-4 that they may have missed.

KDE 5	Data and Student-Driven Instruction: Collecting and using data from learning every day along with students own voices about their learning means everyone is focused on what is needed and is celebrating what is learned!
KDE 6	Effective Teaching Strategies: Effective teaching happens when teachers engage in a culture of coaching and practice of effective pedagogical strategies that reflect the the New York State Learning Standards with 21st Century Skills, Thoughtful Classroom Teacher Effectiveness Framework, Gradual Release of Responsibility Framework, and Culturally Responsive Teaching methods.
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<https://ahscharter.org/>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

425

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

98

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served

5

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1001 Lake Avenue	(585) 254-1003	Rochester	5-6	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Wanda Perez-Brundage			
Operational Leader	Alison Tyler			
Compliance Contact	Wanda Perez-Brundage			
Complaint Contact	Wanda Perez-Brundage			
DA A Coordinator	Jonathan Sharp			
Phone Contact for After Hours Emergencies	Wanda Perez-Brundage			

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

[NYSED C of O 2020-21.pdf](#)

Filename: NYSED C of O 2020-21.pdf **Size:** 132.6 kB

Site 1 Fire Inspection Report

[20200724101004502 \(1\).pdf](#)

Filename: 20200724101004502 (1).pdf **Size:** 1.4 MB

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Wanda Perez-Brundage
Pos t on	Pr nc pal
Phone/Extension	
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in ompliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand t at if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and t en use t e mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 30 2020

Thank you.



Entry 2 NYS School Report Card

Completed Oct 30 2020 Hidden from applicant

Instructions

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New

Y rk State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL 261600861153

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

URL is not available

Entry 3 Progress Toward Goals

Completed Oct 30 2020

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Each year, 75% of tested students attending AHS for two or more years will be proficient on New York State English Language Arts Exam for grades 5-8.	N/A	Unable to Assess	N/A
Academic Goal 2	At least 50% of all students attending AHS for two or more years will read at or above grade level as defined by performance on the ARC IRLA Individual Reading	N/A	Unable to Assess	N/A

	Assessment. At least 65% will read at or above grade level after year three.			
Academic Goal 3	Each year, the Median Growth Percentile for students in grades 5 - 8 will be at least 60% in ELA on the NYS Assessment.	N/A	Unable to Assess	N/A
Academic Goal 4	Average annual cohort increases on NWEA MAP READING or other nationally normed-referenced test will average at least five percentiles of growth per year, until average percentile score exceeds 80%. (80% of students at or above 50th percentile)	N/A	Unable to Assess	N/A
Academic Goal 5	Students who are enrolled in at least their second year at AHS will outperform the RCSD on ELA proficiency by at least 15%.	N/A	Unable to Assess	N/A
Academic Goal 6	Each year, 75% of tested students attending AHS for two or more years will be proficient	N/A	Unable to Assess	N/A

	on New York State Mathematics Exam for grades 5-8.			
Academic Goal 7	75% of students in grade 8 who take the Common Core-aligned Algebra Regents exam will pass with a college ready score of 70 or higher.	N/A	Unable to Assess	N/A
Academic Goal 8	Each year, the Median Growth Percentage for students in grades 5 - 8 will be at least 70% in math on the NYS Assessment.	N/A	Unable to Assess	N/A
Academic Goal 9	Average annual cohort increases on NWEA MATH MAP or other nationally normed-referenced test will average at least five percentiles of growth per year, until average percentile score exceeds 80%.	N/A	Unable to Assess	N/A
Academic Goal 10	Students who are enrolled in at least their second year at AHS will outperform the RCSD on Math proficiency by at least 15%.	N/A	Unable to Assess	N/A

2. Do have more academic goals to add?

Yes

2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Each year, 75% of tested students attending AHS for two or more years will be proficient on New York State Science Exam for grade 8.	N/A	Unable to Assess	N/A
Academic Goal 12	75% of students in grade 8 who take the Common Core-aligned Living Environment Regents exam will pass with a college ready score of 70 or higher.	N/A	Unable to Assess	N/A
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				

Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Oct 30 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)**
- **SUNY- Authorized Charter Schools: [Trustee Financial Disclosure Form](#)**

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving in an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustee must disclose information relevant to any of the schools served by the governing education corporation.

ENTRY 7 - AHS BOT 2020 Disclosure of Financial Interest

Filename: ENTRY 7 - AHS BOT 2020 Disclosure of F NawMKE9.pdf **Size:** 2.2 MB

Entry 8 BOT Membership Table

Completed Oct 30 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL 261600861153

1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Warren Hern [Redacted]	Chair	Executive, Finance	Yes	1	11/6/2018	01/06/2021	12
2	Michele Lawrence [Redacted] Lwrence [Redacted]	Vice Chair	Executive, Finance	Yes	1	11/6/2018	1/6/2021	11
3	Mario Urso [Redacted]	Treasurer	Executive, Finance	Yes	1	07/29/2019	03/29/2022	12
4	Kevin Railey, [Redacted]	Secretary	Executive, Academic Excellence	Yes	1	11/06/2018	01/06/2021	10
5	Kevin Overton, [Redacted]	Trustee/Member	Infrastructure, Executive	Yes	1	11/06/2018	01/06/2021	11
	Robert							

6	Hoggard, [REDACTED]	Trustee/Member		Yes	1	02/20/2020	11/20/2022	5 or less
7	Wendy Ferrer, [REDACTED]	Trustee/Member	Infrastructure	Yes	1	07/29/2019	02/29/2022	9
8	Joseph Searles, [REDACTED]	Trustee/Member	Nominating, Finance	Yes	1	11/06/2018	01/06/2021	5 or less
9	Bradley Turner, [REDACTED]	Trustee/Member	Nominating, Academic Excellence	Yes	1	11/06/2018	01/06/2021	5 or less

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
10	Erika Dooley, [Redacted]	Trustee/Member	Executive, Academic Excellence	Yes	1	12/01/2018	01/06/2021	11
11	Louise Vella, [Redacted]	Trustee/Member	Nominating	Yes	1	12/01/2018	01/06/2021	8
12								
13								
14								
15								

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. UNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	11
b.Total Number of Members Added During 2019-2020	3
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	20

3. Number of Board meetings held during 2019-2020

12

4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

Entry 9 Board Meeting Minutes

Completed Nov 3 2020

Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

[AHS Board meeting minutes 07 29 19 \(1\)](#)

Filename: AHS Board meeting minutes 07 29 19 1.pdf **Size:** 49.0 kB

[AHS Board meeting minutes 08 26 19 \(1\)](#)

Filename: AHS Board meeting minutes 08 26 19 1.pdf **Size:** 45.8 kB

[AHS Board meeting minutes 09-23-19 \(2\)](#)

Filename: AHS Board meeting minutes 09 23 19 2.pdf **Size:** 47.3 kB

[Board Meeting Minutes AHS 10](#)

Filename: Board Meeting Minutes AHS 10.28.2019 1.pdf **Size:** 45.8 kB

[AHS 11-21-19 \(2\)](#)

Filename: AHS 11 21 19 2.pdf **Size:** 41.9 kB

[Board Meeting Minutes AHS 12](#)

Filename: Board Meeting Minutes AHS 12.16.19 2.pdf **Size:** 50.5 kB

[Board Meeting Minutes AHS 1](#)

Filename: Board Meeting Minutes AHS 1.27.20 3.pdf **Size:** 51.9 kB

[Board Meeting Minutes AHS 2](#)

Filename: Board Meeting Minutes AHS 2.1.20 1.pdf **Size:** 63.5 kB

[Board Meeting Minutes AHS 3](#)

Filename: Board Meeting Minutes AHS 3.30.20 2.pdf **Size:** 53.0 kB

[4-27-20 Minutes](#)

Filename: 4 27 20 Minutes.pdf **Size:** 325.9 kB

[05-18-2020 Meeting minutes \(1\)](#)

Filename: 05 18 2020 Meeting minutes 1.pdf **Size:** 327.8 kB

[06-22-20 Minutes](#)

Filename: 06 22 20 Minutes.pdf **Size:** 322.5 kB

Entry 10 Enrollment & Retention

Completed Oct 30 2020

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the efforts

the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

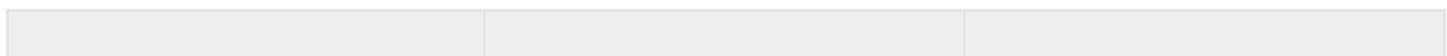
ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL 261600861153

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
Economically Disadvantaged	Recruitment materials emphasized services that are important to economically disadvantaged families, including free school supplies, transportation, and meals. In addition, we targeted key neighborhoods identified as having high proportions of economically disadvantaged students for in-person, door-to-door outreach and multiple direct mailings. AHS representatives participated in several charter school fairs in the community, including one at a community center serving a disadvantaged	AHS plans to continue emphasizing free services in recruitment materials; targeting key neighborhoods; conducting door-to-door visits and participating in charter fairs if safety guidelines allow such in-person activities; and offering incentives to currently enrolled

	<p>neighborhood and one at a charter school serving disadvantaged students. Finally, AHS offers incentives to parents of currently enrolled students who refer new students to AHS, which helps continue to spread the word about the school within economically disadvantaged neighborhoods.</p>	<p>parents for referring new students.</p>
<p>English Language Learners/Multilingual Learners</p>	<p>Recruitment materials were provided in English and Spanish, and we ran advertisements in Spanish on a local Spanish-language radio station. We reached out to local organizations that work with refugees, inviting them to visit the school for a tour and working with them to share advertisements about our school on their social media pages. We also held an in-person science activity event for children and families at a public library in a local neighborhood with a high population of refugees.</p>	<p>AHS plans to continue using multi-lingual recruitment materials including ads on local Spanish-language radio stations and increase ads on local Spanish-language websites; continue in-person activities in community centers, libraries, etc. in neighborhoods identified as having a high number of refugees or multilingual families; and to increase the number of visits (including virtual visits) by and partnerships with local organizations that work with refugee families.</p>
<p>Students with Disabilities</p>	<p>Recruitment materials (including multiple direct mailings, Facebook ads, and radio ads) emphasized that AHS “eagerly welcomes” students with disabilities, and described the services the school offers. In addition, AHS participates in a local charter school coalition called GoodSchoolsRoc that emphasizes that charter schools serve students with disabilities.</p>	<p>AHS plans to continue emphasizing services for students with disabilities in all recruitment materials, as well as increasing partnerships with local organizations that serve families and students with disabilities.</p>

Retention Efforts Toward Meeting Targets



	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	<p>In AHS' first year of operation intentional focus was placed on knowing every parent and building relationships through consistent outreach and engagement. The aim was to understand the needs of each student and by doing so ensure that the school program was adequately and effectively meeting those needs in a way that would incentive parents to see AHS as a good place for their child. We focused on the empowerment of students and parents in order to build their confidence in themselves and how AHS' program could be a part of their success. This was done through a series of empowerment meetings. In addition, AHS did well-incentivized parent surveys that promote a culture of feedback and openness. Finally, the principal made direct communication a priority by ensuring every parent experienced little to no barriers to direct communication with her via a direct cell phone call or text with quick response times and attention to resolving issues as thoroughly and quickly as possible. In the summer of 2020, every family was surveyed regarding their plans to return to the school, giving all parents an opportunity to address any issues or concerns that might prevent them from returning.</p>	<p>In addition to the actions taken in 2019-2020, AHS will increase its retention strategies by supporting the work of the parent lead Parent Academy. The Parent Academy will further empower parents to communicate what they need and students need in order to ensure AHS successfully retains all of its students.</p>

<p>English Language Learners/Multilingual Learners</p>	<p>AHS did not have any students classified as ELL or ML in 2019-2020.</p>	<p>AHS does not have any students currently enrolled for the 2020-2021 school year who are classified as ELL or ML.</p>
<p>Students with Disabilities</p>	<p>AHS currently provides a resource room program and level of services. Resource room groups are small and always less than 5 students. This allows special education teachers to maximize the learning opportunity for each student. As a result, many of the students who enrolled at AHS from 15:1 or 12:1:1 programs grew academically and socio-emotionally in our less restrictive setting.</p> <p>However, some students who attended AHS after a more intensive special education program demonstrated that they did require a more restrictive setting and therefore were not retained. AHS worked very closely with the parents of all students with disabilities in order to ensure that all students who were benefiting from a less restrictive program would remain in the program. Our efforts included weekly, sometimes daily contact with reports of learning successes and suggestions for actions that would support learning at home. This fostered a very productive relationship especially between special education teachers, the school counselor, and parents of students with learning disabilities.</p>	<p>In addition to the efforts mentioned for 2019-2020 AHS has refined its process of collaborating with parents regarding the appropriate placement. Parents will be able to engage in understanding the benefits and potential challenges of a less restrictive program prior to the school year starting. This will allow for parents to be more empowered to make decisions regarding the best placement for students and increase the likelihood that students who will benefit from a resource room program will thrive and therefore, parents will want to return to the school.</p>

Entry 12 Percent of Uncertified Teachers

Completed Oct 30 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflect the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: **ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL 261600861153**

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	1
Total Category A: 5 or 30% whichever is less	2.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category C: not to exceed 5	0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	6

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	8



Thank you.

Entry 13 Organization Chart

Completed Nov 3 2020

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

[AHS Org chart 2019-20](#)

Filename: AHS Org chart 2019 20.pdf Size: 261.7 kB

Entry 14 School Calendar

Completed Oct 30 2020

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

[Comprehensive School Calendars AHS SY2021 - Family & Students SY2021](#)

Filename: Comprehensive School Calendars AHS SY2 GGmx2VT.pdf Size: 146.7 kB

Entry 15 Links to Critical Documents on School Website

Completed Oct 30 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: Academy of Health Sciences Charter School

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	https://ahscharter.org/about/board-of-trustees/
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://ahscharter.org/about/board-of-trustees/
3. Link to NYS School Report Card	https://data.nysed.gov/profile.php?instid=800000090716
4. Most Recent Lottery Notice Announcing Lottery	https://drive.google.com/file/d/1L2guqzTz07IDWKBzCGxPKRsq0gXtEyWr/view?usp=sharing
5. Authorizer-Approved DASA Policy	https://ahscharter.org/families/dasa/
6. District-wide Safety Plan	https://ahscharter.org/about/school-policies/
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://ahscharter.org/families/
7. Authorizer-Approved FOIL Policy	https://ahscharter.org/contact/
8. Subject matter list of FOIL records	https://ahscharter.org/contact/
9. Link to School Reopening Plan	https://ahscharter.org/about/

Thank you.



Entry 16 COVID 19 Related Information

Completed Oct 30 2020

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction as provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: Academy of Health Sciences Charter School

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	98	82	98

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participants


	Title														icipating Students
	MAP Math (NW EA)	✘	✘	✘	✘	✘	✓	✘	✘	✘	✘	✘	✘	✘	74
	MAP Reading (NW EA)	✘	✘	✘	✘	✘	✓	✘	✘	✘	✘	✘	✘	✘	85
	IRL A (American Reading Co.)	✘	✘	✘	✘	✘	✓	✘	✘	✘	✘	✘	✘	✘	94
		✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
		✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
		✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
		✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
		✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
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		✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	

		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	
Tota														253.
I														0

Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Completed Oct 30 2020

INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS

Please provide the full name of **ANY and ALL instructional and non-instructional employees** and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the 



Filename: AHS Staff Roster as of 8 3 2020.xlsx **Size:** 10.0 kB

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Warren Hern

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

President

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

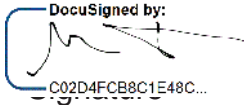
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

DocuSigned by:

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5/18/2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business

Business

E-mail Address

Home Telephone

Home Address



last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Erika Dooley

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

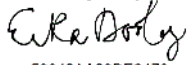
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with

you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

DocuSigned by:

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5/18/2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Tele

Business Add

E-mail Address

Home Telepho

Home Address



last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Wendy Ferrer

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with

you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

DocuSigned by:

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5/18/2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address



last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Robert Hoggard

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

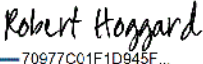
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with

you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

DocuSigned by:

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 Signature

5/18/2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Michele Lawrence

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Vice-Chair

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with

you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

DocuSigned by:

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6/1/2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Kevin Railey

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Secretary

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

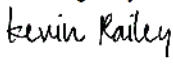
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with

you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

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Date

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1/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Kevin Overton

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


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None	None	None	None	None

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Date

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Home Address



last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Joseph Searles

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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None	None	None	None	None

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Joseph Seartes
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5/26/2020

Date

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Bradley Turner

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


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None	None	None	None	None

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Mario Urso

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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None	None	None	None	None

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Mario Urso

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Date

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Louise Vella

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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None	None	None	None	None

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ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

Board of Trustees
Meeting Minutes
July 29, 2019

Board Members Present: Warren Hern, Mario Urso, Wendy Ferrer, Michele Lawrence, Kevin Overton, Erika Dooley, Louise Vella

Others Present: Wanda Perez-Brundage, Alison Tyler

Not Present: Kevin Railey, Joseph Searles, Bradley Turner

I. Call to Order

The meeting was called to order at 5:36 PM at 1001 Lake Avenue, Rochester, NY.

II. Approval of Minutes

A motion was made and seconded to approve the revised minutes of the June 24, 2019 meeting. MOTION CARRIED

III. Enrollment Update

Enrollment has been maintained at 108, with a healthy wait-list and a slower but continuing flow of applications. Demographics:

- Currently there are more female students than male.
- We cannot yet calculate the number of students who are economically disadvantaged.
- We expect the number of special education students to increase as parents share additional information. There is a financial implication, as additional special education students will bring in additional tuition.
- There are no currently enrolled students identified as English Language Learners (ELL) based on the home language survey. This is in part because one local charter school attracts a high proportion of Spanish-speaking and refugee families, and in part because the school starts with older grades that are less likely to still be ELL. In the future, we may consider giving priority to ELL students in our lottery.

Warren asked for additional demographics on the teaching staff, such as what type of school they came from, number of years of experience, etc. prior to the Board Meet & Greet Event.

IV. Instructional Deep-Dive Snapshot

Wanda discussed several curriculum documents that were shared with Board members for review prior to the meeting. In particular, she highlighted the “Assessment Overview” for Board members to become familiar with the sources of the academic data will be used to track student progress. Specific data points will be noted throughout the year on the “Academic” tab of the Board dashboard to track academic data.

In addition, Wanda shared an overview of the thematic units, essential questions, and standards to illustrate how the curriculum develops over the year and integrates health science. She gave the example of a long-term project in which students will design cities that encourage healthy habits.

Finally, Wanda explained that she has begun recruiting speakers for the Sept. 4 College & Career Day. Speakers could include anyone in health sciences, not just clinicians. A recruiting flyer is linked on the Board Dashboard. Michele encouraged the staff to help students see a broad conception of what careers are included in the health sciences, and Erika encouraged the school to consciously break down gender stereotypes about these careers.

V. Finance Committee Reports

Mario noted that the issue that we continue to fight is the cash flow, as we are waiting on state start-up funds. The school plans to manage the temporary, short-term issue via timing of payments of bills. In addition, we have submitted grant requests but it will take time to hear back on those.

Mario gave an overview of the agreed-upon procedures report and noted that there were no findings. A motion was made and seconded to approve the report. MOTION CARRIED

VI. Infrastructure Committee

We received the New York State Education Department Certificate of Occupancy for the school building.

Erika coordinated a team of volunteers to come on August 14 to prepare for family orientation. Other smaller groups of volunteers will be coming to help with supplies.

Wanda encouraged Board members to welcome students on the first day, on August 19 from about 8:40-9:10.

VII. Adjournment

Hearing no other business or objections, the meeting was adjourned at 6:35 PM.



ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

Board of Trustees
Meeting Minutes
August 26, 2019

Board Members Present: Warren Hern, Mario Urso, Wendy Ferrer, Michele Lawrence, Kevin Overton, Erika Dooley, Kevin Railey, Joseph Searles, Louise Vella

Others Present: Wanda Perez-Brundage, Alison Tyler

Not Present: Bradley Turner

I. Call to Order

The meeting was called to order at 5:36 PM at 1001 Lake Avenue, Rochester, NY.

II. Approval of Minutes

A motion was made and seconded to approve the revised minutes of the June 24, 2019 meeting. MOTION CARRIED

III. Principal's Report

Student Attendance: Wanda Perez-Brundage summarized attendance results for the first week of school. Several students did not attend at all, generally because they were on vacation or had recently moved. However, two students have not responded to school communications at all; the school continues to reach out to determine if they wish to remain enrolled. Three students only attended some days due to bus issues.

Enrollment: Seven students have un-enrolled for various reasons. For example, one un-enrolled because he had moved to a new district that has declined to provide bus pickup after 3:30 pm. The school has enrolled new students off of the wait-list, so current total enrollment is 106. In addition, six new students were added to the wait-list last week.

Transportation: Due to a variety of logistical issues beyond the school's control, there were several delays in bus pickups and dropoffs in the first week of school. Wanda has been communicating with families daily to share updated route information and reply to concerns. While some families were frustrated, many were patient and appreciated the school's thorough communication. Wanda and Alison Tyler anticipate that routes should not change significantly for all students again, so these issues should continue to decrease.

IV. Finance Committee Report



Mario Urso noted that the position of the school remains strong. Particularly with state funding coming through in the near future, the school expects to have positive cash flow. In addition, Wanda reports that the school's application for a grant from the Farash Foundation was approved to fund parent engagement initiatives. The school has applied for another grant and continues to seek to cultivate other potential community resources.

VI. Infrastructure Committee report

Kevin Overton reported that the committee will reconvene in October in order to determine emerging needs to focus on.

VII. Adjournment

Hearing no other business or objections, the meeting was adjourned at 6:12 PM.



ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

Board of Trustees
Meeting Minutes
September 23, 2019

Board Members Present: Warren Hern, Mario Urso, Erika Dooley, Kevin Railey, Kevin Overton, Wendy Ferrer, Michele Lawrence

Others Present: Wanda Perez-Brundage, Alison Tyler

Not Present: Bradley Turner, Joseph Searles, Louise Vella

I. Call to Order

The meeting was called to order at 5:45 PM at 16 Lakeview Park Rd., Rochester, NY.

II. Approval of Minutes

A motion was made and seconded to approve the minutes of the August 26, 2019 meeting.
MOTION CARRIED

III. Principal's Report

Recent Events: Last month, College and Career Vision Day brought guest speakers to AHS to introduce students to the variety of career paths related to health sciences. The first Parent Potluck was a chance for students, parents, and teachers to connect over fun games and food.

Upcoming Events: The first set of formal testing in reading and math will take place this week with a computerized assessment called NWEA. In addition, the first Parent Empowerment Meeting is coming up on Oct. 10, at which parents will see their students' academic data and all students will receive a free t-shirt. On Oct. 18, students will have their first Field Experience at Excellus; Wanda Perez-Brundage continues to pursue partnerships with other potential sites. Finally, the first meeting of the staff Strategic Directions Committee will take place in early October to give teachers a mechanism to share a voice and generate ideas for the school.

Dashboard Updates and Initial Data: According to the beginning of the year reading assessment, 29% of the 5th graders are on target with their reading level. Wanda also discussed initial attendance data, which shows that attendance was poorer in August (88.9% average daily attendance) due to transportation issues and students being on vacation; in September, average daily attendance has improved to 95%. In addition, the first performance management cycle has begun with short observations of instructional staff.



Board Development: Warren Hern suggested that current Board members reach out to potential partners who may be interested in serving as non-Board members of Committees. In addition, as Wanda gets to know parents of AHS students, she continues to scout for a potential parent representative to serve on the Board. Warren also encouraged AHS teachers and staff to attend in order to share their perspective on the school.

IV. Finance Committee Updates

Mario Urso reported that according to the financial position statement, the school is in a strong place. The bank loan is still outstanding, which will be paid off by the end of the school year, and there is a small surplus. Based on cash flow projections, the school expects in the black through at least the end of January (further cash flow projections to be developed soon). Remaining start-up funds are now coming in a timely manner. In addition, tuition payments have been higher than budgeted because the school has more students enrolled and a higher number of special education students enrolled than estimated in the budget.

V. Infrastructure Committee Updates

The Infrastructure Committee will be scheduling a date for a meeting soon.

VI. Adjournment

Hearing no other business or objections, the meeting was adjourned at 6:45 PM.



ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

Board of Trustees
Meeting Minutes
October 28, 2019

Board Members Present: Warren Hern, Michele Lawrence, Mario Urso, Louise Vella, Kevin Railey, Joseph Searles, Erika Dooley, Kevin Overton

Others Present: Wanda Perez-Brundage, Alison Tyler

Not Present: Bradley Turner, Wendy Ferrer

I. Call to Order

The meeting was called to order at 5:34 PM at 16 Lakeview Park Rd., Rochester, NY.

II. Approval of Minutes

A motion was made and seconded to approve the minutes of the September 23, 2019 meeting.
MOTION CARRIED

III. Principal's Report

Recent events: Wanda Perez-Brundage presented photographs from recent school events, including “field experiences” where students took trips to local health science-related businesses.

Parent engagement efforts: Wanda discussed the first Student-Parent-Teacher Empowerment Meeting. At this meeting, parents and students collaboratively reviewed their achievement data and set goals. Teachers presented ways parents could support their students’ learning at home. In addition to this meeting, teachers have been conducting home visits to build relationships with individual students and their families. These home visits have been productive in getting parents involved in creating behavior plans. Finally, the first parent-teacher conferences are coming up in early November. At these conferences, teachers will distribute and discuss students’ report cards. Wanda shared the template for the standards-based report card.

New school culture efforts: The school has implemented a “School Store” program through which students earn points that they can redeem for prizes. A new monthly awards assembly also publicly recognizes students for positive behavior and achievement. To support students’ social-emotional learning and help address behavior challenges, the school will implement additional character education and anti-bullying curriculum, and the School Counselor will begin a girls’ counseling group.

Strategic Directions Committee: The school held its first meeting of the Strategic Directions Committee, to which all staff were invited to attend. Staff brainstormed potential initiatives for school improvement. There was a great deal of interest in the student experience, with ideas for extracurricular clubs, social events, and more. Wanda and Alison Tyler will also encourage the Strategic Directions Committee to take the lead in developing a staff survey, be involved in student recruitment, and share input on a compensation review and development of a salary

scale. Wanda emphasized the need to prioritize the initiatives, as not all can be addressed at once and some represent longer-term goals.

Enrollment: The school currently has 103 students. Wanda stated that the school will only pull off the wait-list if enrollment dips below 100, as it is disruptive to introduce new students mid-year.

Baseline student survey: All students participated in a survey of their opinions on school culture and individual teachers. Overall, one of the questions with the most positive responses was “[Teacher’s name] helps me love learning and makes me smarter every day.” One of the areas for improvement was students’ perception of individual teachers’ fair administration of consequences. The results of the initial student survey are being used to set baseline scores for individual teacher evaluations and guide coaching.

Human resources update: Wanda shared that the Music Teacher has given notice that she will be leaving, and the school will begin searching for a replacement.

IV. Principal Evaluation Process

Warren Hern stated that given the time lag between the initial discussion of the proposed evaluation process and the implementation of the baseline survey, it was felt that Board members needed additional orientation to be able to complete the survey. Warren and Wanda both emphasized that this survey is only a baseline measure, and constitutes just one of many data points considered in the final evaluation of the Principal.

Warren discussed how some Board members felt unprepared to answer some of the survey questions. In response, Louise suggested further Board development so that Board members without an education background would have the knowledge to more fully respond to the survey. Wanda also invited Board members to visit the school and spend a few hours observing in order to gather first-hand evidence. Finally, Wanda stated that she would prepare a document that outlines specific sources of evidence that Board members could evaluate to answer each survey question.

Warren stated that the plan would be that Board members complete the survey as a baseline measure, and use the resulting data to identify areas for Board development and areas where further evidence of Wanda’s performance are needed.

V. Infrastructure & Development Committee

Kevin Overton reported that Alison Tyler is meeting with the landlord to learn about building renovation plans and will report back to the Committee. In regards to transportation, Wanda and Alison continue to look for alternatives for busing for the beginning of next school year as well as work with other charter schools to press for common solutions to ongoing concerns.

VI. Finance & Audit Committee

Mario Urso reported that as of the end of September, the school was in a very good financial position with cash on hand. The primary obligation is outstanding bank debt, but there is a repayment plan in place. From a profit and loss perspective, revenue is over budget (due to conservative student enrollment estimates) and spending is under budget (due to conservative estimates of cost). Year to date, the school has a surplus. Although this will be spent down, cash flow projections through January look strong.

VII. Adjournment

Hearing no other business or objections, the meeting was adjourned at 7:03 PM.



ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

Board of Trustees
Meeting Minutes
November 21, 2019

Board Members Present: Warren Hern, Mario Urso, Erika Dooley, Kevin Railey, Kevin Overton

Others Present: Wanda Perez-Brundage, Alison Tyler

Not Present: Bradley Turner, Louise Vella, Michele Lawrence, Wendy Ferrer, Joseph Searles

I. Call to Order

The meeting was called to order at 5:41 PM at 1001 Lake Ave., Rochester, NY.

II. Approval of Minutes

A motion was made and seconded to approve the minutes of the October 28, 2019 meeting.
MOTION CARRIED

III. Principal's Report

Enrollment: There are currently 101 students. One new student will start school next week and another will likely start the following week, and two current students are expected to transfer out in the coming weeks.

Attendance: Despite some recent bad weather and the city school district being closed on Election Day, attendance holds at over 90% on average. Wanda Perez-Brundage stated that this is what is expected for the first year, but the school continues to work at raising the attendance rate higher.

Staffing: The new Music Teacher starts this week. The school has organized two optional staff social outings. The school is planning a staff party for December, and the Board volunteered to contribute. Wanda is in the process of completing the first round of instructional staff evaluations. Upcoming half-days will be used for professional development on instructional strategies and for collaborative analysis of student reading level data. Wanda described the staff as showing resilience through challenges.

Academics: Teachers continue to gather data which will be shared at upcoming Board meetings, including NWEA assessment results in January. In advisory, teachers have started a new social-emotional curriculum with topics related to bullying, respecting self and others, and overcoming obstacles. Wanda noted that staff have observed some work avoidance because

students are being held to higher expectations than they are used to. Two students who sometimes exhibit dangerous or bullying behaviors are on daily incentive charts.

Parent complaint: Wanda and Warren Hern received a complaint from a parent. The Board discussed the results of the investigation and the school's proposed response.

IV. Update on Principal Evaluation Process

Warren noted that he has been working with Wanda and Alison on a document to link types of evidence to the specific survey items, and that the Board will also use upcoming meetings to develop shared understanding of educational concepts. Kevin Railey suggested completing a section of the survey together, possibly at a retreat.

V. Finance Committee

Mario described the school as doing well compared to budget. The school will pay off loan by end of calendar year. Mario noted that the school remains in a good cash position, and cash flow projections show no concerns through the end of January. The school and the Committee will begin work on the budget for fiscal year 2021 soon.

VI. Strategic Directions

Alison has designed a staff survey on the salary scale, which will be used to inform a draft salary scale for the 2020-2021 school year. Wanda and Alison will present the draft salary scale at the Dec. 9 meeting of the staff Strategic Directions Committee for staff feedback.

VII. Infrastructure Committee

Alison recently shared an update on building renovation plans. In addition, Wanda noted that the school will need to begin planning for long-term space needs.

VIII. Adjournment

Hearing no other business or objections, the meeting was adjourned at 6:46 PM.



ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

Board of Trustees
Meeting Minutes
December 16, 2019

Board Members Present: Warren Hern, Michele Lawrence, Mario Urso, Erika Dooley, Kevin Overton, Kevin Railey, Wendy Ferrer

Others Present: Wanda Perez-Brundage, Alison Tyler

Not Present: Bradley Turner, Louise Vella, Joseph Searles

I. Call to Order

The meeting was called to order at 5:35 PM at 16 Lakeview Park Rd., Rochester, NY.

II. Approval of Minutes

A motion was made and seconded to approve the minutes of the November 21, 2019 meeting.
MOTION CARRIED

III. Principal's Report

Enrollment: Wanda Perez-Brundage reported that there are 101 total students as of Dec. 16. Two students have recently left. Two other students have recently begun, and another will begin after the holiday break. The wait-list now has three students. However, since applications have already started coming in for students applying to 6th grade spots for next year, the school could reach out to those families to fill spots if needed. Erika Dooley asked whether the school receives tuition for students who enroll mid-year, and Alison Tyler responded that the school receives tuition proportionate to the percentage of the year that the student is enrolled at AHS.

Student Recruitment: The GoodSchoolsRoc 2020-2021 application has now opened, and so far AHS has received eight 6th grade applications and 16 5th grade applications. In addition, GoodSchoolsRoc has sent out a postcard to all families with school-age children in Rochester. AHS will begin more intensive recruitment efforts in mid-January 2020, including an open house. In late winter, AHS will ask families of currently enrolled students to complete an "intent to return" form to help assess how many seats will be available in 2020-2021.

Attendance: Average daily attendance rates have dropped slightly due to poor weather. In response, Wanda is planning attendance incentives for January and February. In addition, the AHS Executive Assistant has begun sending out absence notification letters to parents of students who have missed 10 or more days of school per the attendance policy in the Family Handbook, and the Counselor is working to schedule conferences with parents of these students. Wanda explained that many students with chronic absenteeism are influenced by unstable housing and transportation.

Parent Involvement: Approximately 35 families attended the recent Student-Parent-Teacher Empowerment Meeting. In addition, approximately 70% of families have had a parent-teacher conference, and teachers continue to work on bringing in parents to complete the rest of those. When staff return, they will begin scheduling parents for student-led conferences in February.

Professional Development: Wanda used the recent half-day to provide teachers with additional training on restorative practices. So far, teachers have led a handful of proactive restorative circles in classrooms, and the Counselor has led several in response to specific incidents. Wanda will continue to emphasize these practices to help reset behavior expectations when students return from winter break. In addition, when teachers return from break, they will spend a full professional development day diving deeply into data and learning how to use daily, standards-based assessments to prepare for the next report card cycle. The next round of internal standardized assessments, including the reading level test, will be given mid-January.

Strategic Directions: This staff-led Committee has been discussing compensation for next year. Wanda and Alison will give a fuller presentation at the next Board meeting, including a proposed salary scale and project timelines for investigating benefit and retirement options.

Building Renovations: Alison stated that construction has now begun. She has informed staff of potential impacts. So far staff have not noticed significant noise in the classrooms.

Website Redesign: Alison stated that the school has selected a designer for the website redesign project. Alison has been soliciting opinions on what should be included in the new website from parents, staff, and Board members via a survey. Alison and Wanda will be meeting to work on the site map and home page content, and assess the need for professional photography and videography services. The goal is to have the new website go live in early March.

IV. Children's Internet Protection Act Policy

Alison summarized the requirements of the Children's Internet Protection Act, how AHS is fulfilling these, and why the policy is necessary in order to apply for a federal technology grant. A motion was made and seconded to approve the policy. MOTION CARRIED

V. New Board Member

Warren summarized Robert Hoggart's qualifications and what he may contribute to the AHS Board of Trustees. A motion was made and seconded to add Robert Hoggart as a new member.
MOTION CARRIED

VI. Finance Committee Update

Mario Urso noted that the school remains in a strong financial positions. The statement of activities shows a surplus, with the loan now fully paid off as of early December. In the budget, there are no concerns about specific line items. Finally, the cash flow projections show the school in good order through the end of the fiscal year.

VII. Board Retreat Planning

Warren stated that the Board is planning a retreat around February 2020 for extended discussion on Board priorities and long-term strategic planning. The retreat may include discussions of fundraising, long-term building plans, implications of growth for next year, and advocacy.

IX. Executive Session

A confidential executive session was held.

X. Adjournment

Hearing no other business, the meeting was adjourned.



ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

Board of Trustees
Meeting Minutes
January 27, 2020

Board Members Present: Warren Hern, Michele Lawrence, Mario Urso, Wendy Ferrer, Kevin Railey, Bradley Turner, Erika Dooley, Louise Vella, Kevin Overton

Others Present: Wanda Perez-Brundage, Alison Tyler, Robert Hoggard

Not Present: Joseph Searles

I. Call to Order

The meeting was called to order at 5:35 PM at 1001 Lake Ave., Rochester NY 14613.

II. Approval of Minutes

A motion was made and seconded to approve the minutes of the December 16, 2019 meeting.
MOTION CARRIED

III. Principal's Report

- **Enrollment:** There are currently 99 students enrolled, and two more are in the process of completing registration paperwork. Wanda explained that the recent withdrawals have reflected parent decisions that the school was not a good fit for their student.
- **Attendance:** Overall, average daily attendance is approximately 91%, which reflects a typical wintertime decrease. Wanda noted that there have been a handful of students who have more than 15 absences, which qualifies as chronically absent. The Counselor has begun reaching out to parents to arrange meetings to problem-solve, and reporting to Child Protective Services per school policy when students have had 20 or more unexcused absences.

IV. Discussion of Salary Scale

The Board received a copy of the two proposed salary scales (Teachers and Deans/Counselors) prior to the meeting for review. Wanda explained that the inclusion of both years of experience and performance were based on staff feedback on a survey, and that the specific ranges at each level were benchmarked against the Rochester City School District scale.

It was discussed that the AHS salaries are higher than RCSD salaries to accommodate the fact that AHS does not currently participate in the New York State Teacher Retirement System. However, Alison Tyler is currently analyzing costs and benefits of joining the retirement system.

In addition, staff have raised a desire for lower health care costs, so Alison is investigating potential options for medical insurance as well.

Board members raised questions about intangible benefits as well, including work culture. Wanda described the staff culture as positive despite the difficulty of the work. Alison noted that AHS provides adequate classroom supplies and more professional development than may be expected in some local school districts.

Finally, Board members asked how the raises incurred under the proposed salary scale would compare to the projected 2020-2021 budget from the charter. Wanda and Alison explained that although the salary scale does lead to higher salaries, this is offset by a staffing plan with 2.5 fewer full-time positions than projected in the charter. Therefore, the salary scale in conjunction with the staffing plan is expected to fit within the projected budget.

A motion was made and seconded to approve the Teacher and Dean/Counselor salary scales for 2020-2021. MOTION CARRIED

IV. Finance Committee

Mario Urso summarized the monthly statements. The school is in a good cash position with no noteworthy concerns. In terms of budget vs. actuals, actual spending is below budget in most line items and the committee received appropriate explanations about specific line items. The cash flow projections show a positive balance through the remainder of the year, and the school retains access to a line of credit as a backup in case of any issues due to timing of payments.

X. Adjournment

Hearing no other business, the meeting was adjourned at 6:15 PM.



ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

Board of Trustees
Meeting Minutes
February 1, 2020

Board Members Present: Warren Hern, Michele Lawrence, Mario Urso, Kevin Railey, Bradley Turner, Erika Dooley, Louise Vella, Joseph Searles, Kevin Overton

Others Present: Wanda Perez-Brundage, Alison Tyler, Jonathan Sharp, Robert Hoggard, Deb Hanmer, Steve Hanmer

Not Present: Wendy Ferrer

I. Call to Order

The meeting was called to order at 8:15 A.M at 161 Chestnut Street, Rochester.

II. State of the School

Deb Hanmer reviewed the Academy of Health Sciences mission, key school design elements, and core commitments.

Wanda Perez-Brundage presented a report on the state of the school after the first five months.

- **School culture:** Wanda described how the staff teach students core values, such as giving student awards and using the tagline (“Be Empowered”) as a call to attention. In addition, Wanda described the social-emotional curriculum taught through daily community meeting and advisory. So far the program has taught bullying prevention and how to handle conflicts; soon, advisory groups will be working on academic goal-setting. Wanda identified the buses as one area of significant behavioral challenges, and explained how the staff work with drivers to try to resolve issues. Overall, Wanda described the school culture as “empowered but still in process.” She emphasized that because all of the staff and students were learning new relationships, roles, structures and expectations, the culture takes time to build. They named examples of “wins” that demonstrate progress, including one-on-one relationship building, students who are being sent to the Dean’s office less frequently, students calling out a peer’s bullying language during a P.E. game, and students beginning to internalize AHS behavioral expectations.
- **Academics:** Similar to school culture work, Wanda noted that academics are still in progress and the staff focus on continuous improvement. She notes that AHS teachers follow a “gradual release of responsibility” instructional model, which pushes students to take ownership of their own work; this is a culture shift for many students who were not previously expected to undertake rigorous independent work. Wanda described the major current challenge in academics as enrichment period, where productive learning is inconsistent. In contrast to academic classes where students are focused, calm, and

actively engaged with work, enrichment classes more commonly have significant disruptions. There are several reasons for this challenge, including staffing changes, newer teachers, the end-of-day student fatigue, and the difficulty of teachers building relationships and routines when they only see each class one day per week. Wanda explained how the staff are working on strategies to support during this time, including intensive coaching of new teachers and possibly rearranging the daily schedule. Finally, Wanda shared examples of “wins” that show significant academic progress, including a student who was reading at an end-of-first-grade level in September who is now reading at an end-of-third grade level.

- Parent engagement: Wanda noted that there are many parents who do want to partner with AHS. However, there have also been several who are not used to getting frequent communication about student behavior; if they do not understand how that level of communication is beneficial, they threaten to withdraw the student. She described this as a process of learning for parents and building trust between parents and the school. Wanda noted that now that she better understands the underlying mindset of many parents, she has adapted the plan for parent orientation in order to explicitly tell them about what kind of communication they can expect to receive and why.

Next, Wanda reviewed the results of the baseline surveys given in fall 2019.

- Student culture goals: 77% of students agreed that AHS helps them love learning and 88% agreed that AHS makes them smarter every day. 81% of students agreed that consequences are communicated and 85% agreed that they are provided fairly. 75% of students agreed that adults respond right away to problems. Per the school charter, the goal is 95% agreement with each statement on the end-of-year survey.
- Attendance: The year-to-date average daily attendance rate is 91%. Per the school charter, the goal is to increase average daily attendance by 1 percentage point per year to 95%.
- Parents & families: 45% of parents participated in the baseline survey, short of the goal of 80% needed to participate in the end-of-year survey. 91% of parents agreed that AHS helps their child love learning and makes their child smarter every day, and 89% agreed that AHS empowers parents. Per the school charter, the goal is 90% agreement with each statement on the end-of-year survey.
- Parent participation: Only 22% of parents have come to at least two events. Per the school charter, the goal is that 100% of families will attend at least two events per year. Wanda noted that the first round of student-led conferences begins in February. In addition, the school is implementing a new student information system in fall 2020 that will help track parent communication and participation.
- Staff culture: Later in the spring, the staff-led Strategic Directions committee will create a survey of staff culture.
- Staff performance: Of the 11 instructional staff, most are either already proficient or on track to be there by the end of the year. Wanda noted the importance of staff mindset in determining who will be invited to return for next year.

Finally, Wanda shared her personal reflection commitment: “My commitment to the founding class of AHS is secure. If the Board, parents and community will have me, I plan to see the first 8th grade class of AHS graduate as its founding principal in June 2023.”

III. Principal Evaluation Tool

It was discussed that the Board would like to plan to use at least 30 minutes of each upcoming Board meeting for the remainder of the year to continue building a document that helps Board members find sources of evidence to complete the Principal evaluation survey. In addition, Joseph Searles requested that Wanda structure her monthly oral presentation to the Board to reference the categories of the survey.

IV. Strategic Priorities & Planning

Deb Hanmer reviewed the Board members’ three to five-year vision statements that were developed in spring 2019. Overall, the clear consensus was that the main goals were to provide excellent education, gain a charter expansion, and ultimately prepare students for careers. Board members then suggested additional goals that they have in mind now that the first year of the school is underway, including: long-term financial planning; planning for scaling, including succession planning; becoming a local “employer of choice” for high-performing teachers; learn more about our obligations to New York state and the renewal process; disseminate best practices in order to be a valuable local resource; build community partnerships; create a positive public image of AHS, including pushing back against misconceptions about charter schools; purposeful retention of staff and preventing staff burnout; increasing the proportion of students with disabilities and English language learners; and demonstrating success in order to improve fundraising, with a staff member in charge of development.

Warren Hern identified two urgent strategic priorities: facilities planning and fundraising. The Board then discussed goals, questions, and action items.

- Facilities planning: Wanda described the current leased space as adequate for the first year, but noted that there will be some compromises in 2020-21 and significant obstacles in 2021-22. Questions for further exploration include: the must-haves and wish list for a school facility; how to align key stakeholders to the facilities goals; cost of facilities goals; and how to connect the Board to experts such as state or national charter growth/financing organizations. The action plan is to designate a task force to create a master facilities plan in two phases (through 2022 and then the next 3-5 years after that), and plan how to raise capital to implement the plan.
- Fundraising: The action plan is to designate a committee to conduct a needs assessment, create a vision/goals, and write a development plan with an emphasis on getting the AHS story out to the local community.

V. Adjournment

Hearing no other business, the meeting was adjourned at 12:45 PM.



ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

Board of Trustees
Meeting Minutes
March 30, 2020

Board Members Present: Warren Hern, Michele Lawrence, Mario Urso, Wendy Ferrer, Erika Dooley, Kevin Overton, Robert Hoggard, Joseph Searles

Others Present: Jon Thatcher, Wanda Perez-Brundage, Alison Tyler

Not Present: Louise Vella, Bradley Turner, Kevin Railey

I. Call to Order

The meeting was called to order at 5:35 PM.

II. Presentation from New York Charter School Association (NYCSA)

Jon Thatcher, Director of Schools and Community Engagement at NYCSA, discussed the efforts of the association to support charter schools in Rochester. He described school engagement efforts including Rochester-area charter meetings related to special education, local work to engage parents and build community partnerships, and an annual statewide conference. In addition, he described the association's advocacy work, focused primarily on funding and transportation. Finally, he described recent efforts to support schools during the coronavirus crisis, including weekly conference calls with NYSED and with Rochester-area charter leaders.

Jon responded to Board member questions regarding how the coronavirus crisis will impact charter school funding. Jon explained that school tuition revenue for 2019-2020 should not be impacted. However, he anticipates that per-pupil tuition rates will not increase for 2020-2021.

III. Approval of Minutes

A motion was made and seconded to approve the minutes of the January 27, 2020 and February 1, 2020 meetings. MOTION CARRIED

IV. Principal's Report

School closure updates: Wanda Perez-Brundage stated that live teaching has begun, and while there have been some technical issues they are being quickly resolved. According to parents, students have been engaged in the weekly learning plan. Because some of our families have employment, health or child care needs, no students are penalized for not participating in live sessions; all live teaching is recorded and available for students to access at a later time. At this time, the Governor has declared schools closed through April 15; if that closure is not extended by state or county officials, AHS will assess the situation at that time and determine when it will be safe to reopen. However, Wanda has

already determined that extending the school year into the summer is not an option due to the lack of air conditioning in the building and the need for preparation for the 2020-21 school year.

Enrollment and attendance: Enrollment holds steady. Teachers record attendance by tracking which students participate in live sessions and how many minutes per day students participate in independent learning on websites such as IXL. The lottery for the 2020-21 school year will still be held as scheduled on April 15 at 9 am.

Planning for next year: Wanda described how the school closure poses additional challenges in planning for the following school year. In particular, she noted that all students will need additional academic support when they return to school. As was anticipated prior to the school closure, some students may be retained; this is determined on a case by case basis, with parent support.

V. Enrollment Policy and Plan for 2020-2021

Alison Tyler presented proposed revisions to the enrollment policy. The only substantive change was the addition of a deadline for families to complete required paperwork after being offered a seat. Michele Lawrence advised adding a requirement that the policy be reviewed and approved by the Board annually. A motion was made and seconded to approve the revised enrollment policy. MOTION CARRIED

Alison then presented the proposed enrollment plan for the 2020-2021 school year. Based on the number of students who did not show up or who withdrew during the 2019-2020 school year, the school recommends enrolling up to 108 students per grade level. This is above the number approved in the charter and will require NYSED approval. A motion was made and seconded to approve the proposed number of students (to be approved by NYSED). MOTION CARRIED

VI. Finance Committee Update

Mario Urso explained that the school maintains a good financial position with no significant liabilities, and was in a good cash position as of the end of February. In addition, he noted that the school's actual spending is under compared to the budget.

In terms of cash flow, the committee does not anticipate any challenges for the remainder of the school year. However, due to the timing of enrollment and RCSD tuition invoices, there may be a period of low cash flow over the summer. The committee recommended exploring options for a loan or line of credit.

VII. Facilities Task Force Update

Kevin Overton stated that a task force meeting had been convened in order to address the school's long-term building needs. The school has a lease at its current location

through the end of its third year, so the committee will be seeking to identify options for the school's fourth and fifth years.

VIII. Adjournment

Hearing no further business, the meeting was adjourned at 7:11 PM.



Academy of Health Sciences Charter School
Board of Trustees
Meeting Minutes
April 27, 2020, 5:30 pm
Meeting held via Zoom

Public Notice: provided on March 31, 2020 at <https://ahscharter.org/about/board-of-trustees/>

Attendance

A quorum of 11 trustees out of 11 total trustees was present as follows.

Board Members Present: Warren Hern (video), Erika Dooley (video), Wendy Ferrer (video), Robert Hoggard (video), Michele Lawrence (video), Kevin Overton (video), Kevin Railey (video), Joseph Searles (phone), Bradley Turner (video), Mario Urso (video), Louise Vella (video)

Board Members Absent: none

Staff Present: Wanda Perez-Brundage (video), Alison Tyler (video)

I. Call to Order

The meeting was called to order at 5:37 pm.

II. Approval of Minutes

A motion was made and seconded to approve the minutes of the March 30, 2020 meeting. MOTION CARRIED

III. Principal's Report

- Enrollment and attendance: Enrollment remains steady at 98 students. During remote learning, staff are tracking attendance for internal use, as well as to demonstrate continued enrollment to sending districts per NYSED Charter School Office recommendation. Wanda Perez-Brundage noted that AHS has documented its remote learning attendance policy and will be communicating that with parents in the May 1, 2020 community meeting. Staff are currently tracking attendance data in a spreadsheet by noting the number of times a student engages in large group classes or small group sessions, and the number of minutes of IXL practice.
- Grading and retention: Along with the attendance policy, Wanda has developed and documented a remote learning policy for third and fourth quarter grades and end-of-year retention decisions, and will be communicating that with parents at the upcoming community meeting. In addition, we have parent-teacher conferences via Zoom coming up.
- Remote learning updates: Wanda described a tool called GoGuardian, which staff use to monitor and direct student use of Chromebooks. The school has started awarding

students Youtube time as an incentive to complete the required amount of IXL practice weekly. Wanda noted that the biggest challenge so far has been that parents are not able to monitor, encourage, and direct students' work all day, particularly because many are still working as essential workers in retail or healthcare. Wanda stated that she is transitioning her messaging to parents in order to communicate clearly that students' final grades will be determined on their participation.

- Remote learning support: The school has identified approximately 15 students of concern that have not participated in any form of remote learning. This is a decrease from about 30 students at the beginning of the month. Again, a significant challenge is parents' challenges in supporting their students' learning. Some parents have expressed the feeling that they are unable to get their children to engage, so upcoming parent-teacher conferences and an upcoming parent workshop will focus on home incentives that parents can use. Finally, for families that still cannot get internet access, the school will offer packets as an option.
- Recruitment and enrollment for next year: AHS held a lottery for the 2020-2021 school year. The school plans to have 108 spots in 5th grade and 11 new students in 6th grade. Wanda anticipates strong re-enrollment of our current students. The greatest hurdle is getting new families to submit AHS enrollment forms and required documentation in a timely manner, given the current crisis. Wanda will be calling families to personally connect and encourage them to accept and complete forms.
- Sources of evidence for principal evaluation: Discussion postponed to next meeting.

IV. Finance Committee

Mario Urso stated that the school is in a very good financial position with adequate cash. The school does not anticipate any issues receiving per-pupil payments from sending districts. From an operational perspective, expenses are tracking better than the budget. Further, the committee reviewed cash flow projections through the end of the summer and does not anticipate any issues, assuming timely tuition payments. Finally, the committee approved a contract for managed I.T. services and the purchase of classroom desks and chairs.

The Board reviewed the school's draft 2018 990 and had no concerns.

Alison Tyler presented the proposed budget for fiscal year 2020-2021. She explained how the budget conservatively estimated revenue based on initial data about new student enrollment and actual revenue this year. She described how personnel expenses for incoming teachers were estimated based on current teachers' average number of years of experience. Finally, she noted that most of the purchasing for furniture and technology needed to scale up in 2020-2021 would be purchased during the current fiscal year out of CSP funds; therefore, the proposed budget represents estimated purchasing to prepare for 2021-2022.

A motion was made and seconded to approve the 2020-2021 budget. MOTION CARRIED

- Move: Kevin Overton
- Second: Louise Vella
- Aye: Warren Hern, Erika Dooley, Wendy Ferrer, Robert Hoggard, Michele Lawrence, Kevin Overton, Kevin Railey, Joseph Searles, Bradley Turner, Mario Urso, Louise Vella
- Nay: None

V. Executive Session

The Board moved into executive session to discuss the lease of the school building.

VI. Adjournment

Hearing no further business, the meeting was adjourned at 6:59 PM.



**Academy of Health Sciences Charter School
Board of Trustees
Meeting Minutes
May 18, 2020, 5:30 pm
Meeting held via Zoom**

Public Notice: provided from April 28 to May 18, 2020 at
<https://ahscharter.org/about/board-of-trustees/>

Attendance

A quorum of 9 trustees out of 11 total trustees was present as follows.

Board members present: Warren Hern, Michele Lawrence, Mario Urso, Kevin Railey, Wendy Ferrer, Erika Dooley Robert Hoggard, Kevin Overton, Louise Vella

Board members absent: Bradley Turner, Joseph Searles

Staff present: Wanda Perez-Brundage, Alison Tyler

I. Call to Order

The meeting was called to order at 5:35

II. Approval of Minutes

A motion was made and seconded to approve the minutes of the April 27, 2020 meeting.
MOTION CARRIED

III. Principal's Report

- Online learning: Wanda noted that the amount of time students are spending on IXL each week has been increasing. More than 50% of students are spending at least 50 minutes per week on IXL, with a target of 150 minutes per week. There are still some students that are not engaging at all, so staff continue individual outreach. For the final weeks of the school year, lessons will be focusing more on independent projects, science and social studies, and end-of-year testing. Out of 98 students, 89 had a parent or guardian participate in a parent conference, which is the best conference attendance so far this year. At these conferences, staff discussed end of year grades and the retention policy.
- End of year tasks: In our most recent family communication, we included dates for end-of-year testing and the parent survey. We have scheduled times to families to visit the school to pick up students' personal belongings and turn in borrowed Chromebooks. There will be another community meeting to share this info with parents. Although the state assessments are not taking place, AHS will administer internal assessments and compare to the baseline results from fall. Initial results are promising in some areas,

particularly reading growth, but there are challenges to maintain high levels of achievement and improve other areas.

- Strategic Direction committee: The committee has been working on continuous improvement plans for student accountability/discipline, field experiences, and other critical aspects of student experience.

IV. Executive Session

The Board moved into executive session to discuss hiring, promotion, and termination of personnel.

V. Enrollment Update

Wanda stated that there have been 60 offers accepted in 5th grade out of 108 open seats, 37 of which have submitted full documentation. There have been 9 accepted spots in 6th grade out of 13 open seats, 8 of which have submitted full documentation. Wanda noted that the rate of new applications is slower than last year, due to the ongoing coronavirus crisis. Wanda is conducting personal outreach to parents that have not replied or submitted documentation. In addition, recruitment efforts continue to target families with rising fifth graders.

VI. Principal Evaluation Process

Wanda shared some sources of evidence that could be used to evaluate questions related to high standards and goals for student academic and social-emotional learning. The Board discussed next steps, including a possible additional session for collaboration on identifying sources. Warren and Wanda will develop a plan to present at the next meeting.

VII. Update on NYSED Desk Audit

NYSED conducted a virtual desk audit including observations of recorded virtual lessons. Wanda, Warren, and Michele discussed the questions asked. If NYSED prepares a report on the audit, it will be shared with the full Board.

IX. Approval of New Policies and Calendar

Wanda presented the proposed calendar for the 2020-2021 school year. She noted one major update is the addition of a half-day each Friday, to allow for professional development and collaboration. This is a very common feature of high-performing charter schools around the country.

Alison presented the proposed Dignity for All Students Act policy, which presents how AHS will comply with this state law to prevent and address bullying, discrimination, and harassment of students. Alison noted that the requirements fit in with the school's existing practices, but codify the specific processes involved.

Alison presented the Data Security & Privacy policy, which addresses how AHS will protect students' personally identifiable information including data shared with third-party contractors per the new provisions of Education Law 2-D Part 121.

A motion was made and seconded to approve the 2020-2021 calendar, Dignity for All Students Act policy, and Data Security & Privacy policy. MOTION CARRIED

- Move: Kevin Overton
- Second: Michele Lawrence
- Aye: Warren Hern, Erika Dooley, Wendy Ferrer, Robert Hoggard, Kevin Railey, Mario Urso, Louise Vella
- Nay: None

X. Finance Committee

Mario described the school's financial position as of the end of April. He noted that tuition payments from the district were received on time, despite the coronavirus crisis. In addition, he explained that the school plans to apply for forgiveness of the Paycheck Protection Program loan. In terms of expenses, the school is running under budget in various categories and so there is a surplus currently. In terms of cash flow, we project a positive cash balance through the end of August.

XI. Facilities Task Force

Kevin Overton explained how the task force determined that the current facility is not a long-term solution for the school, given the limitations of an older building. As such, the task force is beginning to explore what other options are available in the city. Although there may not be existing school buildings available, the task force is considering alternative spaces that could be renovated to meet the school's needs.

XII. Adjournment

Hearing no further business, the meeting was adjourned at 7:00 PM.



Academy of Health Sciences Charter School
Board of Trustees
Meeting Minutes
June 22, 2020, 5:30 pm
Meeting held via Zoom

Attendance

A quorum of 9 trustees out of 11 total trustees was present as follows.

Board members present: Warren Hern, Michele Lawrence, Mario Urso, Kevin Railey, Wendy Ferrer, Erika Dooley, Joseph Searles, Kevin Overton, Louise Vella

Board members absent: Bradley Turner, Robert Hoggard

Staff present: Wanda Perez-Brundage, Alison Tyler

I. Call to Order

The meeting was called to order at 5:35 pm.

II. Approval of Minutes

A motion was made and seconded to approve the minutes of the May 18, 2020 meeting.
MOTION CARRIED

III. Principal's Report

- Online learning: Students are currently completing missing assignments and make-up testing. Staff are working hard to coordinate testing, but not 100% of students have successfully completed their end-of-year assessments. Report cards will be given to parents in early July with grades assigned based on students' online work, and parents have already been notified if their child is being retained next year. Wanda will host an end-of-year parent meeting and student Zoom party this week to close out the school year.
- Recruitment & enrollment: Wanda shared data on student enrollment and attrition across 2019-2020, which school staff are using as a guide to plan for 2020-2021. Staff are working to get final parent responses to open offers for spots in 2020-2021, as well as to have parents who have accepted spots submit their required documentation. In addition, Wanda will begin door-to-door visits, and school staff are reminding our current parents about the referral program. In terms of targeted sub-groups, the school continue targeted outreach efforts to English Language Learner students and students with disabilities; they expect similar enrollment numbers as 2019-2020 for these groups.
- Staffing: The school is fully staffed for 2020-2021. All 2019-2020 staff who were extended renewal offers have chosen to stay. One significant change to the

organizational chart for 2020-2021 is the replacement of the two Teacher Assistant positions with Special Education Teachers, an investment determined necessary to support students who are significantly behind in addition to students with IEPs.

IV. Finance Committee Report

Mario summarized the school's financial position as strong, with no concerns or significant changes in assets. The school has a surplus because they have been below budgeted expenses. The school expects tight cash flow at the end of June and end of August, due to the timing of receiving tuition payments from the district.

In terms of ongoing state budget issues, there has been no further information about additional budget cuts to schools as of yet.

A motion was made and seconded to approve the resolution to apply for a line of credit for working capital purposes up to the amount of \$200,000; to use the Working Capital Line of Credit to resolve potential short-term cash flow issues that will be corrected upon receipt of the New York State Charter School Program Planning Grant and the per-pupil payment (due on July 1 and Sept. 1); and to authorize the Principal, Wanda Perez-Brundage, or Board Chair, Warren Hern, to execute and deliver the Line of Credit Application, Agreement, and each of the other documents necessary for M & T Bank approval.

MOTION CARRIED

- Move: Mario Urso
- Second: Kevin Overton
- Aye: Warren Hern, Michele Lawrence, Mario Urso, Kevin Railey, Wendy Ferrer, Erika Dooley, Joseph Searles, Kevin Overton, Louise Vella
- Nay: none

Alison discussed the proposed insurance package for 2020-2021, including liability, crime, property, and other operational policies. A motion was made and seconded to approve the school's insurance package. MOTION CARRIED

- Move: Michele Lawrence
- Second: Kevin Overton
- Aye: Warren Hern, Michele Lawrence, Mario Urso, Kevin Railey, Wendy Ferrer, Erika Dooley, Joseph Searles, Kevin Overton, Louise Vella
- Nay: none

V. Facilities Task Force

Kevin Overton stated that the committee held a meeting to explore potential options for a permanent location for the school, including discussing options for renovating non-school buildings. The Committee has reached out to potential partners who may be interested in renovations and will begin seeking such sites.

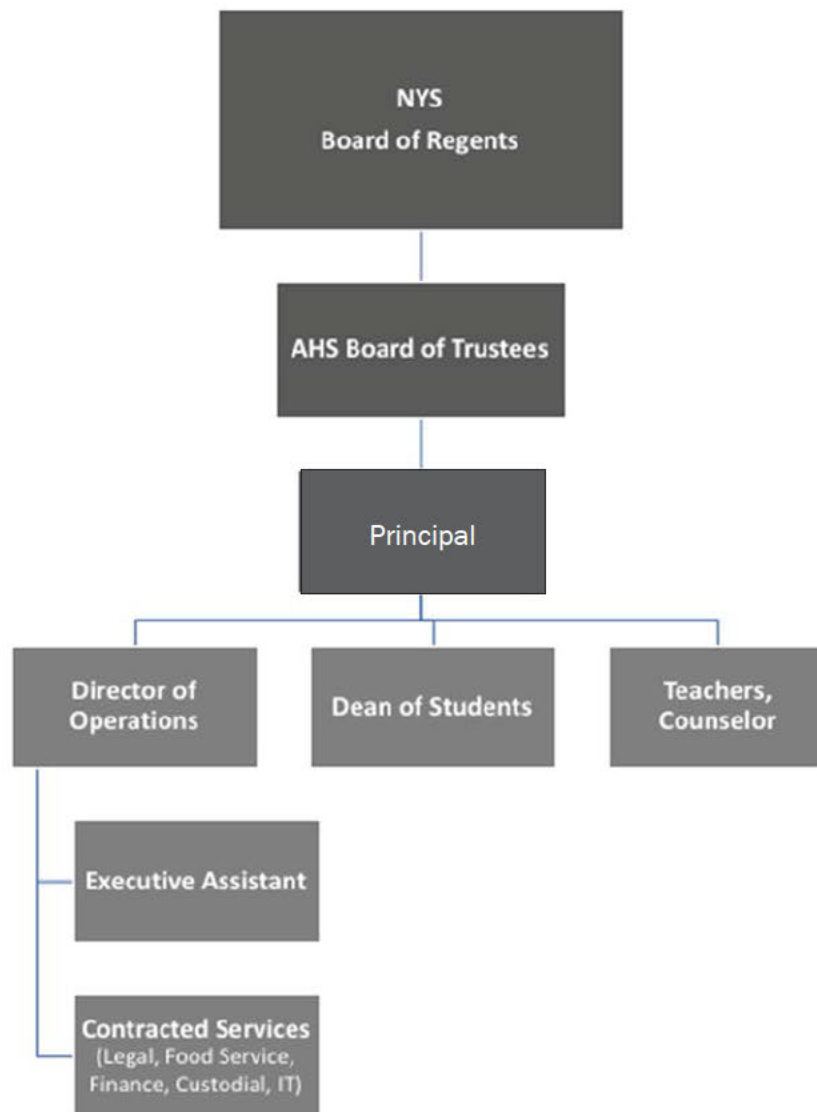
XII. Adjournment

Hearing no further business, the meeting was adjourned at 6:50 PM.



ACADEMY OF
HEALTH SCIENCES
CHARTER SCHOOL

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL





ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL School Calendar 2020-2021



WELCOME to the 2020-2021 SCHOOL YEAR at AHS

Thank you for being a part of the AHS community! At AHS students, parents, families, and staff all work together to provide a learning environment that ensures academic achievement while preparing students for college and career readiness and lives of service in the health sciences. In order to achieve that goal, it is required that all students be present and represented by a family member at conferences and empowerment meetings. Please note that all family conferences and empowerment meetings are for the whole family! We need everyone to be a part of the community. Conferences can also be held via Zoom or Facetime. All empowerment meetings will be held in-person and on Zoom. Therefore, we encourage every family to make these required conferences and meetings your priority in order for our students to succeed and our community to be empowered!

September 2020

S	M	T	W	TH	F	S
	1	*2*	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

THEME: Identity and Vision
 September 1-4 and 8: All Staff Professional Development
 September 2: Back to School Night for All Families & Students 6:00PM
 September 7: Labor day No School for Students or Staff
 September 9: School Opens for All Students 9:00AM
 September 11, 18, and 25: Dismissal at 12:30PM
 September 23: Picture Day

October 2020

S	M	T	W	TH	F	S
			1	2	3	
4	5	6	7	8	*9*	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

THEME: Energy in Community
 October 2, 8, 16, 23, and 30: Dismissal at 12:30PM
 October 9: AHS Family-Teacher Conference Day, No School for Students
 October 12: Indigenous Peoples /Columbus Day, No School for All
 October 13: AHS Family-Teacher Conference Day, No School for Students

November 2020

S	M	T	W	TH	F	S
1	2	*3*	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

THEME: Energy in Community
 November 3: Empowerment Meeting 6:00PM, No School for Students
 November 6, 13, 20: Dismissal at 12:30PM
 November 11: Veteran's Day, No School for Students & Staff
 November 17: Picture Day Retakes
 November 30: End of 1st Trimester

December 2020

S	M	T	W	TH	F	S
	1	2	3	4	5	
6	7	8	9	10	*11*	12
13	14	15	16	17	*18*	19
20	21	22	23	24	25	26
27	28	29	30	31		

THEME: Celebrating Diversity
 December 1: Start of the 2nd Trimester
 December 4, 11, and 18: Dismissal at 12:30PM
 December 11 and 18: Family Report Card Conferences 1:00-6:00PM
 December 24-31: Winter Break, No School for Students & Staff

January 2021

S	M	T	W	TH	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

THEME: Celebrating Diversity
 January 1: Winter Break, No School for Students & Staff
 January 4: School Resumes for Students & Staff
 January 8, 15, 22, and 29: Dismissal at 12:30pm
 January 18: Dr. Martin Luther King, Jr. Day, No School for Students & Staff

February 2021

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

THEME: Celebrating Diversity
 February 5, 12, 26: Dismissal at 12:30pm
 February 15-19: President's Day & February Break, No School for Students & Staff

March 2021

S	M	T	W	TH	F	S
	1	*2*	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

THEME: Impact, Innovation, and Invention
 March 2: Empowerment Meeting at 6:00PM
 March 5, 12, 19, 26: Dismissal at 12:30PM
 March 26: End of 2nd Trimester
 March 29-31: Spring Break, No School for Students & Staff

April 2021

S	M	T	W	TH	F	S
			1	2	3	
4	5	6	7	8	*9*	10
11	12	13	14	15	*16*	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

THEME: Impact, Innovation, and Invention
 April 1-2: Spring Break, No School for Students & Staff
 April 5: Start of 3rd Trimester
 April 9 and 16: Dismissal at 12:30PM, Family Report Card Conferences 1:00-6:00PM
 April 20-22: NYS State Testing - ELA Assessment
 April 23: Dismissal at 12:30PM
 April 30: No school for students, Professional Day for staff

May 2021

S	M	T	W	TH	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

THEME: Impact, Innovation, and Invention
 May 4-6: NYS Testing - Math Assessment
 May 7, 14, 21, 28: Dismissal at 12:30PM
 May 31: Memorial Day, No School for Students or Staff

June 2021

S	M	T	W	TH	F	S
	1	2	3	4	5	
6	7	8	9	10	*11*	12
13	14	15	16	17	*18*	19
20	21	22	*23*	24	25	26
27	28	29	30			

THEME: Learning to Thrive
 June 4, 11, 18: Dismissal at 12:30PM
 June 11 and 18: Family Report Card Conferences 1:00-6:00PM
 June 23: Final Empowerment Meeting and End of Year Celebration 6:00PM
 June 24: Last Day for Students
 June 25: Last Day for Staff

CALENDAR KEY

Student Learning Hours	1260
Instructional Days	180
Staff P.D. Days	18
School Day: 9:00-4:00pm	
Fridays: Early dismissal 12:30pm	
All dates subject to change.	

* Empowerment Meeting or Conference Day

This revised form more closely duplicates the fields as they appear in the reporting portal.

Our office provides this as a tool to assist the team to educate, communicate and gather required information to be reported.

As with all changes and updates, it's a work-in-progress. Your comments and corrections are welcomed.

Please note: the last page includes the familiar checklist with all of the non-conformance codes shown on a single page.

& a fillable version is in the works

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
 Office of Facilities Planning - Room 1060 Education Building Annex
 Albany, New York 12234

Updated MAY 2020

PUBLIC SCHOOL FIRE AND BUILDING SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

BEDS CODE #

2	6	1	6	0	0	8	6	1	1	5	3								
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District/School Name

A	C	A	D	E	M	Y	O	F	H	E	A	L	T	H	S	C	I	E	N	C	E	S
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Facility/Building Name

CHARTER SCHOOL

1	0	0	1	L	A	K	E	A	V	E											
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Street Address (NO PO Box Numbers)

1	0	0	1	L	A	K	E	A	V	E											
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City/Town/Village

Zip Code

R	O	C	H	E	S	T	E	R													1	4	6	1	3
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INSTRUCTIONS

- Read the "Manual for Public School Facility - Fire and Building Safety Inspections" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

Part I: General Information and Fire/Life Safety History

Inspection Date

07/08/2020

Note : Please insert the date the actual inspection took place.
The Inspection Date cannot be earlier than 45 days before the Due Date.

1. Please indicate the primary use of this facility:

- INSTRUCTIONAL
- ADMINISTRATIVE
- BUS MAINTENANCE
- BUS STORAGE ONLY
- LEASED FACILITY OFF SCHOOL GROUNDS
- MAINTENANCE
- OTHER

Please Specify:

- PUBLIC LIBRARY
- STORAGE
- VACANT

2. Is there a fire sprinkler system in this facility? YES NO

If 'yes', is the sprinkler alarm connected with the building alarm? YES NO

3. Is there a fire hydrant system for facility protection? YES NO

If 'yes', indicate ownership of system (select one):

- Public owned
- School owned
- Other

Please Specify:

4. Indicate the ownership of this facility

- Leased
- Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name *



5. Does the District lease the building or spaces within the building to others? YES NO

a. If yes, indicate the tenant(s):

Name *

Address *

Telephone # *

6. What is the current gross square footage of this facility?

nearest whole ten feet:

7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

8. FIRE AND EMERGENCY DRILLS

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff? YES NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year: YES NO

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31
Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	9/13/19	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	10/9/19	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	11/4/19	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	11/18/19	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	11/25/19	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	11/26/19	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	2/13/20	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	10/10/19	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9	12/11/19	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10	1/22/20	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11	2/26/20	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

Building closed per Governor's Executive Order due to pandemic

d. on the next page, please provide dates of the required monthly EMERGENCY EVACUATION DRILLS

EMERGENCY EVACUATION DRILLS

Per NYS Fire Code; Section 405, Table 405.2
Required, monthly, for all occupants of Group E (Educational) buildings
NOTE: Some drills reported below may coincide with dates reported in 8 (b) above

d. provide dates of the required monthly EMERGENCY EVACUATION DRILLS

	dates of drills	comments
1	9/13/19	
2	10/4/19	
3	11/4/19	
4	11/18/19	
5	11/25/19	
6	11/26/19	
7	2/13/20	
8		
9		
10		
11		
12		

e. If the required monthly evacuation drills were not held during the previous 12 months, provide reason:

School building closed per Governor's Executive Order during pandemic

f. Average time to evacuate facility was: minutes seconds

g. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session. YES NO

h. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code YES NO

9. If the fire alarm system was activated, was the fire department immediately notified? YES NO

10. Have there been any fires in this facility since the last annual fire inspection report? YES NO

a. If 'yes', indicate: Number of fires Number of injuries Total cost of property damage

Part II: Non-Conformance Reporting Sheets

PART II - A

Item	Non-Conf	Date Corrected	Date Reinspected
01A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02C-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02E-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02F-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02G-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
03A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
03B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
04A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
04B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
04C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
05A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
05B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
05C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06E-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06F-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06G-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06H-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
07A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
07B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
07C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

PART II - B

Item	Non-Conf	Date Corrected	Date Reinspected
08A-2	<input type="checkbox"/>		
08B-2	<input type="checkbox"/>		
08C-2	<input type="checkbox"/>		
08D-2	<input type="checkbox"/>		
08E-2	<input type="checkbox"/>		
09A-2	<input type="checkbox"/>		
09B-2	<input type="checkbox"/>		
09C-1	<input type="checkbox"/>		
09D-1	<input type="checkbox"/>		
09F-2	<input type="checkbox"/>		
09G-2	<input type="checkbox"/>		
10A-2	<input type="checkbox"/>		
10B-2	<input type="checkbox"/>		
10C-1	<input type="checkbox"/>		
10D-1	<input type="checkbox"/>		
11A-2	<input type="checkbox"/>		
11B-1	<input type="checkbox"/>		
11C-2	<input type="checkbox"/>		
11D-2	<input type="checkbox"/>		
11E-1	<input type="checkbox"/>		
12A-1	<input type="checkbox"/>		
12B-3	<input type="checkbox"/>		
12C-2	<input type="checkbox"/>		
12D-2	<input checked="" type="checkbox"/>	7/23/20	7/23/20
12E-1	<input type="checkbox"/>		
12F-1	<input type="checkbox"/>		
12G-1	<input type="checkbox"/>		
12H-1	<input type="checkbox"/>		
12I-1	<input type="checkbox"/>		
12J-1	<input type="checkbox"/>		
12K-1	<input type="checkbox"/>		
12L-1	<input type="checkbox"/>		
12M-1	<input type="checkbox"/>		
12N-1	<input type="checkbox"/>		
12O-2	<input type="checkbox"/>		

PART II - B

Item	Non-Conf	Date Corrected	Date Reinspected
13A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
13B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
14A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
14B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
14C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
14D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
14E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
15A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
15B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
15C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
15D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
15E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
16A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
16B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
16C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
16D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17F-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17G-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17H-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17I-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17J-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17K-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17L-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
18A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
18B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
18C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
18D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

Part II: Non-Conformance Reporting Sheets

PART II - B

Item	Non-Conf	Date Corrected	Date Reinspected
19D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19F-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19G-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19H-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
20A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
20B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
20C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
21A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
22A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
22B-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
22C-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
24A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
25A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
25B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
25C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
26A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

If any additional nonconformances are observed, check item 26A-3 and list the specific code sections here:

Inspector

Confirm that the inspector has been provided with a copy of the previous year's school fire safety inspection report:





NO

Part III: Public School Certifications

Section III-A. Fire Inspector



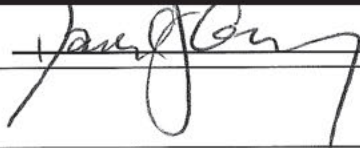
The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Brian Anton Telephone #: 
Title: Fire Inspector Certification # 
Email: Brian.Anton@CityofRochester.gov (as designated by the NYS Department of State)

Section III-B. Building Administrator or Designee

Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)


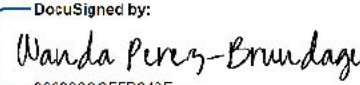
The individual identified below certifies that this building inspection was conducted on this date _____ and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: Dan Conway Telephone: 
Title: BLDG/GROUND MANAGER Email: 
Signature: 

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: Wanda Perez-Brundage Telephone #: 
Title: Principal
Email: wandaperez@ahscharter.org Signature: 
DocuSigned by: Wanda Perez-Brundage
068082cCFFB943E...

Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

School District Academy of Health Sciences
 Facility # _____

Building Name _____

Part II-A (to be completed for public schools only – except "Big 4")					Part II-B					Part II-B					Part II-B										
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected							
01A-2					08A-2					13A-2					19E-1										
01B-1					08B-2					13B-2					19F-1										
01C-1					08C-2										19G-1										
01D-1					08D-2					14A-2					19H-2										
01E-1					08E-2					14B-2															
					09A-2					14C-2					20A-1										
02A-2					09B-2					14D-1					20B-1										
02B-1					09C-1					14E-1					20C-1										
02C-3					09D-1					15A-2					21A-3										
02D-1					09F-2					15B-1					22A-3										
02E-2					09G-2					15C-2					22B-3										
02F-3					10A-2					15D-2					22C-3										
02G-2					10B-2					15E-1					23A-1										
					10C-1					16A-2					23B-1										
03A-3					10D-1					16B-2					23C-1										
03B-1										16C-2					23D-2										
					11A-2					16D-2					24A-3										
04A-2					11B-1					17A-3					25A-1										
04B-2					11C-2					17B-2					25B-1										
04C-1					11D-2					17C-2					25C-1										
					11E-1					17D-2															
05A-3										17E-1					26A-3										
05B-2					12A-1					17F-3					If any additional non-conformances are observed, check item 26A-3 and list the Code section below. _____ _____ _____ Inspector The inspector has been provided with a copy of the previous year's school fire safety report: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>										
05C-2					12B-3					17G-1															
					12C-2					17H-2															
06A-1					12D-2		7/23	7/23		17I-2															
06B-1					12E-1					17J-1															
06C-1					12F-1					17K-1															
06D-2					12G-1					17L-1															
06E-3					12H-1					18A-2															
06F-1					12I-1					18B-2															
06G-1					12J-1					18C-2															
06H-2					12K-1					18D-2															
					12L-1					19A-3															
07A-3					12M-1					19B-2															
07B-2					12N-1					19C-1															
07C-2					12O-2					19D-1															

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:

Fire Safety Inspector: Name Reed Aron
 Date 7/23/23

Registry # _____ (26E-4)

Final Inspection (if required):

Fire Safety Inspector: Name _____
 Date _____

Registry # _____ (26F-4)



**University of the
State of New York
Department of Education**

**State of New York
Department of Education**

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

NAZARETH ACADEMY
1001 LAKE AVENUE
ROCHESTER, NEW YORK 14613

DISTRICT:

ACADEMY OF HEALTH SCIENCES CHARTER
WANDA PEREZ-BRUNDAGE
1001 LAKE AVE
ROCHESTER, NEW YORK 14613

Building ID: 261600928001

Issuance Date: July 29, 2020
Effective Date: August 01, 2020
Expiration Date: August 01, 2021

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED