

# Application: AF North Brooklyn Prep Charter School

Jeunesse Lewis - Jeunesselewis@achievementfirst.org  
2020-2021 Annual Report

## Entry 1 School Info and Cover Page

**Completed** Aug 2 2021

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

### **a. SCHOOL NAME**

(Select name from the drop down menu)

ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL 333200861045

**a1. Popular School Name**

AF North Brooklyn Prep

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

**c. DISTRICT / CSD OF LOCATION**

CSD #32 - BROOKLYN

**d. DATE OF INITIAL CHARTER**

10/2012

**e. DATE FIRST OPENED FOR INSTRUCTION**

8/2014

**h. SCHOOL WEB ADDRESS (URL)**

<https://www.achievementfirst.org/school/achievement-first-north-brooklyn-prep-elementary-school/>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)**

878

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)**

723

**k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)**

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes

## I2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Achievement First
PHYSICAL STREET ADDRESS	370 James Street
CITY	New Haven
STATE	(No response)
ZIP CODE	06513
EMAIL ADDRESS	<a href="mailto:melikaforbes@achievementfirst.org">melikaforbes@achievementfirst.org</a>
CONTACT PERSON NAME	Melika Forbes

## FACILITIES INFORMATION

### m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

	Yes, 2 sites
--	--------------

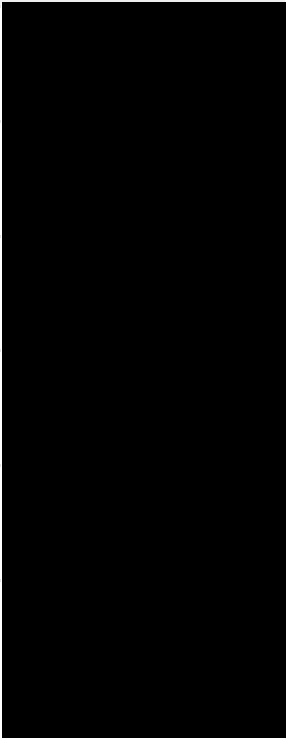
### School Site 1 (Primary)

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	200 Woodbine Street, Brooklyn, NY 11221	347-471-2690	NYC CSD 32	K-4	5-8

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Alicia Harper	914-426-0541		
Operational Leader	Lilly Ramirez			
Compliance Contact	Scot Kerr	914-426-0541		
Complaint Contact	Melika Forbes	701-347-1922		
DASA Coordinator	Lilly Ramirez			
Phone Contact for After Hours Emergencies	Tsehaia Brown	347-219-5228		

**m1b. Is site 1 in public (co-located) space or in private space?**

Co-located Space

**m1c. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1		No		No		Yes

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

**Site 1 Certificate of Occupancy (COO)**

**Site 1 Fire Inspection Report**

**School Site 2**

**m2. SCHOOL SITES**

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	200 Woodbine Street, Brooklyn, NY 11221	347-471-2695	NYC CSD 32	5-8	No

**m2a. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Kate Carroll	347-786-4803		
Operational Leader	Melissa Silverman			
Compliance Contact	Scot Kerr	203-521-2461		
Complaint Contact	Melika Forbes	701-347-1922		
DASA Coordinator	Melissa Silverman			
Phone Contact for After Hours Emergencies	Tsehaia Brown	347-219-5228		

**m2b. Is site 2 in public (co-located) space or in private space?**

Co-located Space

**m2c. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 2		No		No		Yes

**CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR**

**n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).**

No

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATIONS**



**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Melika Forbes
Position	VP/General Counsel
Phone/Extension	701-347-1922
Email	<a href="mailto:melikaforbes@achievementfirst.org">melikaforbes@achievementfirst.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.**

**Responses Selected:**

Yes

**q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

**Responses Selected:**

Yes

**Signature, Head of Charter School**

Handwritten signature consisting of a large capital letter 'A' followed by a period and a capital letter 'H'.

**Signature, President of the Board of Trustees**

Handwritten signature consisting of a capital letter 'D' followed by a capital letter 'S'.

**Date**

Aug 2 2021

Thank you.



## **Entry 3 Accountability Plan Progress Reports**

Incomplete

### **Instructions**

### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at

[Accountability Plan Progress Report template](#). After completing, schools must upload the document into the SUNY Epicenter system by **August 16, 2021**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4 - Audited Financial Statements

Incomplete

### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

**ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4a - Audited Financial Report Template (SUNY)

Incomplete

### Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system by **November 1**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4c - Additional Financial Documents

Incomplete Hidden from applicant

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

---

<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes**

only.

## Entry 4d - Financial Services Contact Information

**Incomplete** Hidden from applicant

**Instructions:** Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021.**

## Form for "Financial Services Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

## Entry 5 - Fiscal Year 2021-2022 Budget

**Completed** Nov 1 2021

**Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Instructions - SUNY authorized charter schools** should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **[2021-22-Budget-and-Quarterly-Report-Template-North Brooklyn Prep Q1](#)**

**Filename:** 2021 22 Budget and Quarterly Repor Tji5Mqh.xlsx **Size:** 533.9 kB

## **Entry 6 - Board of Trustees Disclosure of Financial Interest Form**

**Completed** Aug 2 2021

### **Required of ALL Charter Schools by August 2**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

## **[AF 2021 Disclosure of Financial Interest Forms](#)**

**Filename:** AF 2021 Disclosure of Financial Int IGAeWUC.pdf **Size:** 566.3 kB

## **Entry 7 BOT Membership Table**

**Completed** Aug 2 2021

## **Instructions**

### **Required of All charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 7 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**1. 2020-2021 Board Member Information (Enter info for each BOT member)**

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
1	Dr. Deborah Shanley		Chair	None	Yes	2	7/1/2018	12/30/2021	10
2	Jonathan Atkeson		Treasurer	None	Yes	2	7/1/2019	6/30/2022	9
3	Justin Cohen		Trustee/Member	None	Yes	2	7/1/2018	12/30/2021	5 or less
4	Romy Coquillotte		Vice Chair	None	Yes	2	7/1/2019	6/30/2022	10
5	Andy Hubbard		Secretary	None	Yes	1	7/1/2019	6/30/2022	9

6	Judith Joseph-Jenkins		Trustee/Member	None	Yes	1	7/1/2018	12/30/2021	8
7	Christopher Lynch		Trustee/Member	None	Yes	2	7/1/2020	6/30/2023	9
8	Alison Richardson		Trustee/Member	None	Yes	1	7/1/2018	6/30/2024	5 or less
9	Will Robalino		Trustee/Member	None	Yes	1	7/1/2019	6/30/2022	5 or less

**1a. Are there more than 9 members of the Board of Trustees?**

Yes

**1b. Current Board Member Information**

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
10	Amy Arthur Samuels		Trustee/Member	None	Yes	1	7/1/2018	12/30/2021	9
11	Warren Young		Trustee/Member	None	Yes	1	7/1/2018	6/30/2024	8
12	Theresa Hayes		Parent Rep	None	Yes	2	3/26/2020	6/30/2022	6
13	Kevin Miquelon		Trustee/Member	None	Yes	1	1/30/2020	6/30/2022	10
14					Yes				
15					Yes				

**1c. Are there more than 15 members of the Board of Trustees?**

No



## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	13
b.Total Number of Members Added During 2020-2021	0
c. Total Number of Members who Departed during 2020-2021	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	13

## 3. Number of Board meetings held during 2020-2021

10

## 4. Number of Board meetings scheduled for 2021-2022

6

Thank you.

## Entry 8 Board Meeting Minutes

**Incomplete** Hidden from applicant

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

# Entry 9 Enrollment & Retention

Completed Aug 2 2021

## Instructions for submitting Enrollment and Retention Efforts

**ALL charter schools must complete this section.** Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

## Entry 9 Enrollment and Retention of Special Populations

### Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	The schools partner with the Achievement First (AF) student recruitment team to carry out a comprehensive recruitment strategy consisting of direct outreach, Refer A Friend campaigns, information sessions, school-based open houses, presentations at local education agencies and community based	

Economically Disadvantaged

organizations, neighborhood canvassing at nearby high density housing and building locations, participating in the NYC Charter Center application, geo targeted mailings, and both online and outdoor advertising. These techniques have been successful in generating applications and in sharing the opportunity to apply with low-income families. In 2009, all AF schools implemented an at-risk preference for low-income families, and as a result the vast majority of all entering families have qualified for free or reduced price lunch. As a result of extensive presentations to community organizations that serve low-income families, including Head Start and NYCHA daycare centers, the applicant pool of free and reduced price applicants has been large, and the preference has been effective at substantially matching the district percentages of low-income students for the incoming classes.

We plan to use the same 2020-2021 plans in the 2021-2022 school year.

The AF student recruitment team is bilingual and has made extensive efforts to reach out to families who speak languages other than English. All outdoor signs are in both English and Spanish, as are all brochures and other marketing materials, including the AF website page for student enrollment. In 2019-20, for instance, direct, bilingual recruiting materials reached more than 30,000 families

## English Language Learners

throughout Brooklyn. Additionally, Spanish speaking members of the recruitment team have presented in Spanish at Head Start daycares and community organizations (e.g., The Coalition for Hispanic Family Services and Bushwick United), and multiple members of the parent led “street teams” that recruited directly in the community were Spanish speakers. While these techniques may change year to year, these are representative of recent recruitment methods. The lottery also uses a weighted preference for English Language Learners (ELLs), which the schools doubled for the 2016-17 school year in an effort to both admit and enroll more ELLs.

The last two recruitment seasons included community outreach, canvassing, and event tabling to engage with potential families as well as a wide variety of tactics including, but not limited to:

- Distributed thousands of brochures and other materials in bilingual format (English/Spanish).
- Attended the Include NYC fair on January 25, 2020 which had hundreds of families, including families of ELLs and other at-risk students, in attendance. As with other events, a bilingual community outreach associate was present.
- Over the course of a given lottery cycle, AF drops off and mails Spanish applications to numerous local daycare centers (e.g., approximately 400

We plan to use the same 2020-2021 plans in the 2021-2022 school year.

community organizations/daycare centers across many sections of Brooklyn). In February 2019, March 2019, and April 2019, for instance, AF tabled several times at New Life Early Development Head Start in Bushwick, and the majority of families in attendance primarily spoke languages other than English.

- AF provides translators at orientation and community engagement events at AF schools.
- For our non-fluent spanish speaking recruitment team members, we also utilized google-translate when we encountered spanish-only speaking families.
- The refer-a-friend program is shared with families in English and Spanish in the hope of generating word of mouth interest.
- Schools hang recruitment banners outside their facilities in English and Spanish.
- For families that were never selected off of waitlists in previous years and had indicated they were not English speaking families, AF reaches out in subsequent years with native language speakers (i.e., Spanish-speaking) in order to inform the families about the ability to re-apply to AF schools.

Efforts to recruit students with disabilities have focused primarily on making clear in promotional materials and

Students with Disabilities

presentations that AF is highly effective for students with disabilities, and that we offer services in accordance with Individualized Education Programs (IEPs). In addition, the recruitment team reaches out annually to day care centers that are identified by the NYC Department of Education as serving students with disabilities and participated in an IncludeNYC fair that focuses on providing resources to families with students with disabilities. The AF student recruitment team has partnered with the network special services team to ensure that marketing materials capture the range of services available. AF has reached out specifically to community members who previously agreed to partner with the community outreach team to conduct a family focus group on how AF schools could best meet their needs. During this focus group, the mother of a student with a disability said that her greatest struggle was finding a public school option that held the highest academic standards for her child despite his disability. The school is just such an option, committed to getting every scholar who walks through our doors to and through college. We believe that sending this message to families with students who have special needs will be a powerful recruiting technique, and will help us meet the enrollment target for this population. The lottery also uses a weighted preference for

We plan to use the same 2020-2021 plans in the 2021-2022 school year.

students with disabilities.

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	<p>Retention of students at AF schools is a network-wide priority. The AF report card sets an accountability measure of 5% choice attrition for each school. While reliable mobility statistics for New York City are difficult to ascertain, we believe that a mobility rate of 5% is significantly below the average annual turnover of students in urban schools. We believe that retention of students within at-risk populations depends primarily on the academic progress these students are making. As such, the most important retention efforts for at-risk populations will be great instruction, and regular review of data that ensures that students in these populations are receiving the supports and services they need in order to be successful. Data—including academic performance, attendance, and behavior data—are disaggregated and shared with the school leadership team, so that early warning signs can be identified and appropriate interventions identified. AF school leaders and regional superintendents regularly share student retention strategies.</p> <p>An example of a best practice</p>	<p>We plan to use the same 2020-2021 plans in the 2021-2022 school year.</p>

that AF schools utilize is early identification and intervention with families considering leaving. This approach uses historical data on attrition to identify risk factors that predict future attrition. AF schools use this information to develop specific family engagement and support strategies for scholars who are at risk of leaving. Experience across the network has shown that strong relationships and thoughtful discussions with families are often what make the difference when having a difficult discussion with family members. AF regional superintendents specifically coach principals on how to have effective conversations with families regarding topics such as retention in grade. Tailored family specific strategies will be developed to ensure that we do everything possible to keep these students with us.

Retention of students at AF schools is a network-wide priority. The AF report card sets an accountability measure of 5% choice attrition for each school. While reliable mobility statistics for New York City are difficult to ascertain, we believe that a mobility rate of 5% is significantly below the average annual turnover of urban students. We believe that retention of students within at-risk populations depends primarily on the academic progress these students are



English Language Learners

making. As such, the most important retention efforts for at-risk populations will be great instruction, and regular review of data that ensures that students in these populations are receiving the supports and services they need in order to be successful. Data—including academic performance, attendance, and behavior data—are disaggregated and shared with the school leadership team, so that early warning signs can be identified and appropriate interventions identified. AF school leaders and regional superintendents regularly share student retention strategies.

We believe that the factors above also apply to ELLs. Because parents of ELLs often do not speak English fluently themselves, the nuanced conversations about academic performance can be more difficult. The English as a Second Language (ESL) teacher or intervention coordinator (depending on the number of ELL students enrolled) will be primarily responsible for proactively developing relationships and trust with families of ELLs as soon as the student is identified as limited English proficient, regardless of academic performance. We believe that these proactive relationship building practices will establish the trust necessary to identify families early who are at risk for leaving, and to intervene effectively to persuade

We plan to use the same 2020-2021 plans in the 2021-2022 school year.

them to stay with us. AF also translates and uses translators as necessary for school policies, student-specific information and communications with families.

Retention of students at AF schools is a network wide priority. The AF report card sets an accountability measure of 5% choice attrition for each school. While reliable mobility statistics for New York City are difficult to ascertain, we believe that a mobility rate of 5% is significantly below the average annual turnover of urban students. We believe that retention of students within at-risk populations depends primarily on the academic progress these students are making. As such, the most important retention efforts for at-risk populations will be great instruction, and regular review of data that ensures that students in these populations are receiving the supports and services they need in order to be successful. Data—including academic performance, attendance, and behavior data—are disaggregated and shared with the school leadership team, so that early warning signs can be identified and appropriate interventions identified. AF school leaders and regional superintendents regularly share student retention strategies.

We believe that strong Tier 2 and Tier 3 interventions, complemented by strong family

Students with Disabilities

relationships, are the most effective approaches to prevent the attrition of students with disabilities. In addition to the attrition risk factors described above, we believe there are at least two additional factors for families of students with disabilities. First, families of students with disabilities are more likely to leave if they believe that we hold lower expectations for their children than for their regular education peers. Second, these families are at risk for leaving if they do not understand the services being provided for their children, or if they perceive that more extensive services might be available at another school. As described above, our communication with families about the high expectations we hold for every child, and the differentiated supports we provide to make sure each child meets these expectations, will begin with our student recruitment process. These messages will be reinforced in family chats (which are requested of all incoming families), family conferences, and all other communication with families of students with disabilities. Additionally, the network support data team and regional director of special services will provide disaggregated academic and behavioral data for students with disabilities directly to the principals on a monthly basis, to flag any student for whom

We plan to use the same 2020-2021 plans in the 2021-2022 school year.

additional support is needed. Our experience has been that when students with disabilities make strong academic progress, their families' bond with the school strengthens and they are more likely to stay with us.

## **Entry 10 - Teacher and Administrator Attrition**

**Completed** Aug 2 2021

### **Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation**

## **A. TEACH System - Employee Clearance**

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

---

## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

---

### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

**Incomplete** Hidden from applicant

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category A: 5 or 30% whichever is less	0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
<b>Total Category B: not to exceed 5</b>	<b>0</b>



**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category C: not to exceed 5	0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	



Thank you.

## Entry 12 Organization Chart

**Incomplete** Hidden from applicant

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

## Entry 13 School Calendar

**Completed** Sep 15 2021

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2<sup>nd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [AF NY ES-MS Calendar](#)

**Filename:** AF NY ES MS Calendar Iultabz.pdf **Size:** 71.3 kB

# Entry 14 Links to Critical Documents on School Website

Completed Aug 2 2021

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

## Form for Entry 14 Links to Critical Documents on School Website

School Name: **AF North Brooklyn Prep Charter School**

---

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	<a href="https://www.achievementfirst.org/wp-content/uploads/2020/12/AnnualReport_20-sm.pdf">https://www.achievementfirst.org/wp-content/uploads/2020/12/AnnualReport_20-sm.pdf</a>
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	<a href="https://www.achievementfirst.org/wp-content/uploads/2021/07/2021-08-02_Joint-Board-Meeting_Agenda.pdf">https://www.achievementfirst.org/wp-content/uploads/2021/07/2021-08-02_Joint-Board-Meeting_Agenda.pdf</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://www.achievementfirst.org/about-us/our-board-members/">https://www.achievementfirst.org/about-us/our-board-members/</a>
3. Link to NYS School Report Card	<a href="https://data.nysed.gov/essa.php?instid=800000076142&amp;year=2020&amp;createreport=1&amp;allchecked=1&amp;OverallStatus=1&amp;section_1003=1&amp;EMStatus=1&amp;naep=1&amp;expend=1&amp;staffqual=4&amp;feddata=1">https://data.nysed.gov/essa.php?instid=800000076142&amp;year=2020&amp;createreport=1&amp;allchecked=1&amp;OverallStatus=1&amp;section_1003=1&amp;EMStatus=1&amp;naep=1&amp;expend=1&amp;staffqual=4&amp;feddata=1</a>
4. Lottery Notice announcing date of lottery	<a href="https://www.achievementfirst.org/enroll/new-york-student-enrollment/">https://www.achievementfirst.org/enroll/new-york-student-enrollment/</a>
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	
6. District-wide Safety Plan	<a href="https://www.achievementfirst.org/wp-content/uploads/2019/03/AF-NY_District-wide-School-Safety-Plan.pdf">https://www.achievementfirst.org/wp-content/uploads/2019/03/AF-NY_District-wide-School-Safety-Plan.pdf</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://www.achievementfirst.org/wp-content/uploads/2018/09/Code-of-Conduct-2020-21.pdf">https://www.achievementfirst.org/wp-content/uploads/2018/09/Code-of-Conduct-2020-21.pdf</a>
7. Authorizer-Approved FOIL Policy	<a href="https://www.achievementfirst.org/wp-content/uploads/2018/03/FOIA-FOIL-Policy.pdf">https://www.achievementfirst.org/wp-content/uploads/2018/03/FOIA-FOIL-Policy.pdf</a>
8. Subject matter list of FOIL records	<a href="https://www.achievementfirst.org/wp-content/uploads/2018/09/D2c12_FOIL_AF-Brooklyn-1.pdf">https://www.achievementfirst.org/wp-content/uploads/2018/09/D2c12_FOIL_AF-Brooklyn-1.pdf</a>

Thank you.



## Entry 15 Staff Roster

**Incomplete** Hidden from applicant

### INSTRUCTIONS

#### **Required of Regents-Authorized Charter Schools ONLY**

Please click on [the MS Excel Staff Roster Template](#) and provide the following information for ANY and ALL instructional and non-instructional employees.

- Full name for any and all employees
- TEACH IDs for any and all employees
- Using the drop down menu, select a role/position (or the best fit) for each employee in the charter school. (Please provide additional information to the Notes Section of the Staff Roster Template as necessary)
- Date of hire and employment start dates
- Number of years each employee has had in their respective professions
- Number of years each employee has had in their current role in the charter school
- Using the drop down menu, select the correct explanation as to why a teacher is teaching outside of their certification area.



**GENERAL INSTRUCTIONS FOR  
ANNUAL BUDGET/QUARTERLY REPORT**

**TEMPLATE TABS**




**1- GRAY tab contains the Instructions**

<a href="#">Instructions</a>	Provides description of tabs and input requirements.
<a href="#">Funding by District</a>	Charter School Tuition Rates

**2- BLUE tabs require input of information**

<a href="#">1.) Name of School</a>	>Select school name from list. >Enter contact information.
<a href="#">2.) Enrollment</a>	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
<a href="#">3.) Staffing Plan</a>	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter >"Prior Year" column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
<a href="#">4.) Yearly Budget</a>	Enter Yearly Budget information. Includes: >"Prior Year" column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
<a href="#">5.) Balance Sheet</a>	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >"Prior Year" column may be <i>initially</i> completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
<a href="#">6.) Quarterly Report</a>	Enter Actual Quarterly Report information. Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
<a href="#">7.) Annual Report Requirement</a>	Complete when submitting Actual Quarter 4.

**CELL COLORS & GUIDANCE COMMENTS**

-  = Enter information into the light BLUE shaded cells.
-  = Cells labeled in ORANGE contain guidance regarding the input of information.
-  = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

**Charter Funding Alphabetical By NYS School District**  
**\* (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**



## ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

### Achievement First North Brooklyn Preparatory Charter School

#### SCHOOL

<b>Name:</b>	Achievement First North Brooklyn Preparatory Charter School
--------------	---

#### CONTACT INFORMATION

<b>Contact Name:</b>	Jennifer Rhoads
<b>Contact Title:</b>	Associate Director of Finance
<b>Contact Email:</b>	[REDACTED]
<b>Contact Phone:</b>	[REDACTED]

#### REPORT PERIOD

<b>Current Academic Year:</b>	2021-22
<b>Prior Academic Year:</b>	2020-21



**ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL  
2021-22**

**ENROLLMENT BY GRADES**

GRADES	K	1	2	3	4	5	6	7	8	9	10	11	12
INITIAL BUDGETED ENROLLMENT	96	96	96	96	96	97	97	96	96				
TOTAL ENROLLMENT = 866													

**ENROLLMENT BY DISTRICT**

		PRIOR YEAR	ANNUAL BUDGET TOTAL DISTRICTS/ENROLLMENT BY QUARTER								ACTUAL QUARTERLY TOTAL DISTRICTS/ENROLLMENT			
		ACTUAL	QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
			Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual
NUMBER OF SCHOOL DISTRICTS ENROLLED:		1	1	1	1	1	1	1	1	1	1	0	0	0
NUMBER OF STUDENTS ENROLLED:		765	866	874	866	874	866	874	866	874	853	0	0	0
<i>*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.</i>														
		PRIOR YEAR	ANNUAL BUDGET ENROLLMENT BY QUARTER								ACTUAL ENROLLMENT BY QUARTER			
		2020-21	QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
		Actual Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment
1 PRIMARY District	NYC CHANCELLOR'S OFFICE	765	866	874	866	874	866	874	866	874	853			
2 SECONDARY District	(Select from drop-down list) →													

		PRIOR YEAR	ANNUAL BUDGET ENROLLMENT BY QUARTER								ACTUAL ENROLLMENT BY QUARTER			
		2020-21	QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
PRIMARY/OTHER	DISTRICT NAME(S)	Actual Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment





**ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL  
2021-22**

**STAFFING PLAN - FULL TIME EQUIVALENT ("FTE")**

**\*NOTE:** Enter the number of FTE positions in the "blue" cells.

**\*NOTE:** If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.

**\*NOTE:** Each quarter, the actual FTE should be input.

**\*NOTE:** State the assumptions that are being made for personnel FTE levels.

ADMINISTRATIVE PERSONNEL FTE		PRIOR YEAR	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions
2020-21		2020-21	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
ACTUAL		ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Executive Management	2.0		3.0	4.0	3.0	4.0	3.0	4.0	3.0	4.0	2.0				
Instructional Management															
Deans, Directors & Coordinators	14.0		9.0	10.0	9.0	10.0	9.0	10.0	9.0	10.0	12.0				
CFO / Director of Finance															
Operation / Business Manager	2.0		2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	3.0				
Administrative Staff	8.0		6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	7.0				
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>26.0</b>		<b>20.0</b>	<b>22.0</b>	<b>20.0</b>	<b>22.0</b>	<b>20.0</b>	<b>22.0</b>	<b>20.0</b>	<b>22.0</b>	<b>24.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	
<b>INSTRUCTIONAL PERSONNEL FTE</b>		<b>PRIOR YEAR</b>	<b>ANNUAL BUDGETED FTE</b>								<b>ACTUAL QUARTERLY FTE</b>				<b>Description of Assumptions</b>
<b>2020-21</b>		<b>2020-21</b>	<b>Q1</b>		<b>Q2</b>		<b>Q3</b>		<b>Q4</b>		<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	
<b>ACTUAL</b>		<b>ACTUAL</b>	<b>Original</b>	<b>Revised</b>	<b>Original</b>	<b>Revised</b>	<b>Original</b>	<b>Revised</b>	<b>Original</b>	<b>Revised</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	
Teachers - Regular	67.0		75.0	78.0	75.0	78.0	75.0	78.0	75.0	78.0	67.0				
Teachers - SPED															
Substitute Teachers															
Teaching Assistants	8.0		8.0	10.0	8.0	10.0	8.0	10.0	8.0	10.0	5.0				
Specialty Teachers															
Aides															
Therapists & Counselors	1.0		4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	3.0				
Other	1.0		1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	3.0				
<b>TOTAL INSTRUCTIONAL</b>	<b>77.0</b>		<b>88.0</b>	<b>93.0</b>	<b>88.0</b>	<b>93.0</b>	<b>88.0</b>	<b>93.0</b>	<b>88.0</b>	<b>93.0</b>	<b>78.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	
<b>NON-INSTRUCTIONAL PERSONNEL FTE</b>		<b>PRIOR YEAR</b>	<b>ANNUAL BUDGETED FTE</b>								<b>ACTUAL QUARTERLY FTE</b>				<b>Description of Assumptions</b>
<b>2020-21</b>		<b>2020-21</b>	<b>Q1</b>		<b>Q2</b>		<b>Q3</b>		<b>Q4</b>		<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	
<b>ACTUAL</b>		<b>ACTUAL</b>	<b>Original</b>	<b>Revised</b>	<b>Original</b>	<b>Revised</b>	<b>Original</b>	<b>Revised</b>	<b>Original</b>	<b>Revised</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	
Nurse															
Librarian															
Custodian															
Security															
Other															
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>0.0</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	
<b>TOTAL PERSONNEL SERVICE FTE</b>	<b>103.0</b>		<b>108.0</b>	<b>115.0</b>	<b>108.0</b>	<b>115.0</b>	<b>108.0</b>	<b>115.0</b>	<b>108.0</b>	<b>115.0</b>	<b>102.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	

**ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL**

**Budget / Operating Plan**

**2021-22**

Total Revenue	14,443,987	4,142,827	3,680,414	(462,413)	4,142,827	3,680,414	(462,413)	4,142,827	3,680,414	(462,413)	4,142,827	3,680,414	(462,413)
Total Expenses	11,562,405	4,142,827	-	4,142,827	4,142,827	-	4,142,827	4,142,827	-	4,142,827	4,142,827	-	4,142,827
Net Income	2,881,582	-	3,680,414	3,680,414	-	3,680,414	3,680,414	-	3,680,414	3,680,414	-	3,680,414	3,680,414
Actual Student Enrollment	765	866	874	8	866	874	8	866	874	8	866	874	8

Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance

**REVENUE**

**REVENUES FROM STATE SOURCES**

2021-22

Per Pupil Revenue

NYC CHANCELLOR'S OFFICE

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

\*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK.  
If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.

Allocate Per Pupil Revenue by Quarter

PPR %/Qtr-> 25.0% 25.0% 25.0% 25.0% 25.0% 25.0%

12,389,720 3,646,726 3,680,414 33,688 3,646,726 3,680,414 33,688 3,646,726 3,680,414 33,688 3,646,726 3,680,414 33,688

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

- - - - - - - - - - - - - - - -

**ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL**

**Budget / Operating Plan**

**2021-22**

Total Revenue	14,443,987	4,142,827	3,680,414	(462,413)	4,142,827	3,680,414	(462,413)	4,142,827	3,680,414	(462,413)	4,142,827	3,680,414	(462,413)
Total Expenses	11,562,405	4,142,827	-	4,142,827	4,142,827	-	4,142,827	4,142,827	-	4,142,827	4,142,827	-	4,142,827
Net Income	2,881,582	-	3,680,414	3,680,414	-	3,680,414	3,680,414	-	3,680,414	3,680,414	-	3,680,414	3,680,414
Actual Student Enrollment	765	866	874	8	866	874	8	866	874	8	866	874	8

Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

Avg. No. of  
Positions

Executive Management	4.00	411,436	90,596		90,596	90,596		90,596	90,596		90,596	90,596		90,596
Instructional Management	-	-			-			-			-			-
Deans, Directors & Coordinators	10.00	801,668	217,448		217,448	217,448		217,448	217,448		217,448	217,448		217,448
CFO / Director of Finance	-	-			-			-			-			-
Operation / Business Manager	2.00	268,702	47,997		47,997	47,997		47,997	47,997		47,997	47,997		47,997
Administrative Staff	6.00	425,934	97,553		97,553	97,553		97,553	97,553		97,553	97,553		97,553
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>22.00</b>	<b>1,907,740</b>	<b>453,594</b>	<b>-</b>	<b>453,594</b>	<b>453,594</b>	<b>-</b>	<b>453,594</b>	<b>453,594</b>	<b>-</b>	<b>453,594</b>	<b>453,594</b>	<b>-</b>	<b>453,594</b>

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	78.00	4,955,023	1,502,484		1,502,484	1,502,484		1,502,484	1,502,484		1,502,484	1,502,484		1,502,484
Teachers - SPED	-	-			-			-			-			-
Substitute Teachers	-	-			-			-			-			-
Teaching Assistants	10.00	390,131	100,000		100,000	100,000		100,000	100,000		100,000	100,000		100,000
Specialty Teachers	-	-			-			-			-			-
Aides	-	-			-			-			-			-
Therapists & Counselors	4.00	189,922	76,796		76,796	76,796		76,796	76,796		76,796	76,796		76,796
Other	1.00	108,121	26,138		26,138	26,138		26,138	26,138		26,138	26,138		26,138
<b>TOTAL INSTRUCTIONAL</b>	<b>93.00</b>	<b>5,643,197</b>	<b>1,705,418</b>	<b>-</b>	<b>1,705,418</b>	<b>1,705,418</b>	<b>-</b>	<b>1,705,418</b>	<b>1,705,418</b>	<b>-</b>	<b>1,705,418</b>	<b>1,705,418</b>	<b>-</b>	<b>1,705,418</b>

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-				-			-			-			-
Librarian	-				-			-			-			-
Custodian	-				-			-			-			-
Security	-				-			-			-			-
Other	-	71,835	11,500		11,500	11,500		11,500	11,500		11,500	11,500		11,500
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	<b>71,835</b>	<b>11,500</b>	<b>-</b>	<b>11,500</b>	<b>11,500</b>	<b>-</b>	<b>11,500</b>	<b>11,500</b>	<b>-</b>	<b>11,500</b>	<b>11,500</b>	<b>-</b>	<b>11,500</b>

**SUBTOTAL PERSONNEL SERVICE COSTS**

	115.00	7,622,772	2,170,512	-	2,170,512	2,170,512	-	2,170,512	2,170,512	-	2,170,512	2,170,512	-	2,170,512
--	--------	-----------	-----------	---	-----------	-----------	---	-----------	-----------	---	-----------	-----------	---	-----------

**PAYROLL TAXES AND BENEFITS**

Payroll Taxes		599,705	169,588		169,588	169,588		169,588	169,588		169,588	169,588		169,588
Fringe / Employee Benefits		602,625	232,436		232,436	232,436		232,436	232,436		232,436	232,436		232,436
Retirement / Pension					-			-			-			-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>1,202,330</b>	<b>402,024</b>	<b>-</b>	<b>402,024</b>	<b>402,024</b>	<b>-</b>	<b>402,024</b>	<b>402,024</b>	<b>-</b>	<b>402,024</b>	<b>402,024</b>	<b>-</b>	<b>402,024</b>

**TOTAL PERSONNEL SERVICE COSTS**

	115.00	8,825,102	2,572,536	-	2,572,536	2,572,536	-	2,572,536	2,572,536	-	2,572,536	2,572,536	-	2,572,536
--	--------	-----------	-----------	---	-----------	-----------	---	-----------	-----------	---	-----------	-----------	---	-----------

**CONTRACTED SERVICES**

Accounting / Audit		14,618	5,000		5,000	5,000		5,000	5,000		5,000	5,000		5,000
Legal		11,520	14,268		14,268	14,268		14,268	14,268		14,268	14,268		14,268
Management Company Fee		-			-			-			-			-
Nurse Services		-			-			-			-			-
Food Service / School Lunch		-			-			-			-			-
Payroll Services		15,506	6,743		6,743	6,743		6,743	6,743		6,743	6,743		6,743
Special Ed Services		-			-			-			-			-
Titlement Services (i.e. Title I)		-			-			-			-			-
Other Purchased / Professional / Consulting		42,431	16,325		16,325	16,325		16,325	16,325		16,325	16,325		16,325
<b>TOTAL CONTRACTED SERVICES</b>		<b>84,075</b>	<b>42,336</b>	<b>-</b>	<b>42,336</b>	<b>42,336</b>	<b>-</b>	<b>42,336</b>	<b>42,336</b>	<b>-</b>	<b>42,336</b>	<b>42,336</b>	<b>-</b>	<b>42,336</b>

ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL													
Budget / Operating Plan													
2021-22													
Total Revenue	14,443,987	4,142,827	3,680,414	(462,413)	4,142,827	3,680,414	(462,413)	4,142,827	3,680,414	(462,413)	4,142,827	3,680,414	(462,413)
Total Expenses	11,562,405	4,142,827	-	4,142,827	4,142,827	-	4,142,827	4,142,827	-	4,142,827	4,142,827	-	4,142,827
Net Income	2,881,582	-	3,680,414	3,680,414	-	3,680,414	3,680,414	-	3,680,414	3,680,414	-	3,680,414	3,680,414
Actual Student Enrollment	765	866	874	8	866	874	8	866	874	8	866	874	8
	Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
<b>SCHOOL OPERATIONS</b>													
Board Expenses	-			-			-			-			-
Classroom / Teaching Supplies & Materials	34,938	13,269		13,269	13,269		13,269	13,269		13,269	13,269		13,269
Special Ed Supplies & Materials	-			-			-			-			-
Textbooks / Workbooks	113,414	49,705		49,705	49,705		49,705	49,705		49,705	49,705		49,705
Supplies & Materials other	78,810	38,500		38,500	38,500		38,500	38,500		38,500	38,500		38,500
Equipment / Furniture	87,681	16,664		16,664	16,664		16,664	16,664		16,664	16,664		16,664
Telephone	11,758	11,750		11,750	11,750		11,750	11,750		11,750	11,750		11,750
Technology	603,147	183,903		183,903	183,903		183,903	183,903		183,903	183,903		183,903
Student Testing & Assessment	-			-			-			-			-
Field Trips	-	7,500		7,500	7,500		7,500	7,500		7,500	7,500		7,500
Transportation (student)	-			-			-			-			-
Student Services - other	1,431,309	426,213		426,213	426,213		426,213	426,213		426,213	426,213		426,213
Office Expense	8,864			-			-			-			-
Staff Development	27,387	24,818		24,818	24,818		24,818	24,818		24,818	24,818		24,818
Staff Recruitment	291	10,230		10,230	10,230		10,230	10,230		10,230	10,230		10,230
Student Recruitment / Marketing	259	2,500		2,500	2,500		2,500	2,500		2,500	2,500		2,500
School Meals / Lunch	-			-			-			-			-
Travel (Staff)	147			-			-			-			-
Fundraising	-			-			-			-			-
Other	88,909	667,503		667,503	667,503		667,503	667,503		667,503	667,503		667,503
<b>TOTAL SCHOOL OPERATIONS</b>	<b>2,486,914</b>	<b>1,452,555</b>	<b>-</b>	<b>1,452,555</b>	<b>1,452,555</b>	<b>-</b>	<b>1,452,555</b>	<b>1,452,555</b>	<b>-</b>	<b>1,452,555</b>	<b>1,452,555</b>	<b>-</b>	<b>1,452,555</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>													
Insurance	35,627	3,700		3,700	3,700		3,700	3,700		3,700	3,700		3,700
Janitorial	393			-			-			-			-
Building and Land Rent / Lease / Facility Finance Interest	1,146	16,250.00		16,250	16,250.00		16,250	16,250.00		16,250	16,250.00		16,250
Repairs & Maintenance	875			-			-			-			-
Equipment / Furniture	138,008	55,450		55,450	55,450		55,450	55,450		55,450	55,450		55,450
Security	-			-			-			-			-
Utilities	-			-			-			-			-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>176,049</b>	<b>75,400</b>	<b>-</b>	<b>75,400</b>	<b>75,400</b>	<b>-</b>	<b>75,400</b>	<b>75,400</b>	<b>-</b>	<b>75,400</b>	<b>75,400</b>	<b>-</b>	<b>75,400</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>													
COVID-19 / CONTINGENCY	(9,735)			-			-			-			-
DEFERRED RENT				-			-			-			-
<b>TOTAL EXPENSES</b>	<b>11,562,405</b>	<b>4,142,827</b>	<b>-</b>	<b>4,142,827</b>	<b>4,142,827</b>	<b>-</b>	<b>4,142,827</b>	<b>4,142,827</b>	<b>-</b>	<b>4,142,827</b>	<b>4,142,827</b>	<b>-</b>	<b>4,142,827</b>
<b>NET INCOME</b>	<b>2,881,582</b>	<b>-</b>	<b>3,680,414</b>	<b>3,680,414</b>	<b>-</b>	<b>3,680,414</b>	<b>3,680,414</b>	<b>-</b>	<b>3,680,414</b>	<b>3,680,414</b>	<b>-</b>	<b>3,680,414</b>	<b>3,680,414</b>



ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL													
Budget / Operating Plan													
2021-22													
Total Revenue	14,443,987	4,142,827	3,680,414	(462,413)	4,142,827	3,680,414	(462,413)	4,142,827	3,680,414	(462,413)	4,142,827	3,680,414	(462,413)
Total Expenses	11,562,405	4,142,827	-	4,142,827	4,142,827	-	4,142,827	4,142,827	-	4,142,827	4,142,827	-	4,142,827
Net Income	2,881,582	-	3,680,414	3,680,414	-	3,680,414	3,680,414	-	3,680,414	3,680,414	-	3,680,414	3,680,414
Actual Student Enrollment	765	866	874	8	866	874	8	866	874	8	866	874	8
	Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>													
Number of Districts:	1	1	1	-	1	1	-	1	1	-	1	1	-
NYC CHANCELLOR'S OFFICE	765	866	874	8	866	874	8	866	874	8	866	874	8
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: ( Weighted Avg )	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL ENROLLMENT</b>	<b>765</b>	<b>866</b>	<b>874</b>	<b>8</b>	<b>866</b>	<b>874</b>	<b>8</b>	<b>866</b>	<b>874</b>	<b>8</b>	<b>866</b>	<b>874</b>	<b>8</b>
<b>REVENUE PER PUPIL</b>	<b>18,881</b>	<b>4,784</b>	<b>4,211</b>	<b>(573)</b>	<b>4,784</b>	<b>4,211</b>	<b>(573)</b>	<b>4,784</b>	<b>4,211</b>	<b>(573)</b>	<b>4,784</b>	<b>4,211</b>	<b>(573)</b>
<b>EXPENSES PER PUPIL</b>	<b>15,114</b>	<b>4,784</b>	<b>-</b>	<b>4,784</b>	<b>4,784</b>	<b>-</b>	<b>4,784</b>	<b>4,784</b>	<b>-</b>	<b>4,784</b>	<b>4,784</b>	<b>-</b>	<b>4,784</b>



		ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL					DESCRIPTION OF ASSUMPTIONS
		Budget / Operating Plan					
		2021-22					
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
Total Revenue		16,571,308	14,721,656	(1,849,652)	2,127,321	277,669	
Total Expenses		16,571,308	-	16,571,308	(5,008,903)	11,562,405	
Net Income		-	14,721,656	14,721,656	(2,881,582)	11,840,074	
Actual Student Enrollment							
		Total Year			VARIANCE		
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
<b>EXPENSES</b>							
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>		Avg. No. of Positions					
Executive Management	4.00	362,384	-	362,384	49,052	411,436	
Instructional Management	-	-	-	-	-	-	
Deans, Directors & Coordinators	10.00	869,792	-	869,792	(68,124)	801,668	
CFO / Director of Finance	-	-	-	-	-	-	
Operation / Business Manager	2.00	191,988	-	191,988	76,714	268,702	
Administrative Staff	6.00	390,212	-	390,212	35,722	425,934	
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>22.00</b>	<b>1,814,376</b>	<b>-</b>	<b>1,814,376</b>	<b>93,364</b>	<b>1,907,740</b>	
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	78.00	6,009,936	-	6,009,936	(1,054,913)	4,955,023	
Teachers - SPED	-	-	-	-	-	-	
Substitute Teachers	-	-	-	-	-	-	
Teaching Assistants	10.00	400,000	-	400,000	(9,869)	390,131	
Specialty Teachers	-	-	-	-	-	-	
Aides	-	-	-	-	-	-	
Therapists & Counselors	4.00	307,184	-	307,184	(117,262)	189,922	
Other	1.00	104,552	-	104,552	3,569	108,121	
<b>TOTAL INSTRUCTIONAL</b>	<b>93.00</b>	<b>6,821,672</b>	<b>-</b>	<b>6,821,672</b>	<b>(1,178,475)</b>	<b>5,643,197</b>	
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Other	-	46,000	-	46,000	25,835	71,835	
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	<b>46,000</b>	<b>-</b>	<b>46,000</b>	<b>25,835</b>	<b>71,835</b>	
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>115.00</b>	<b>8,682,048</b>	<b>-</b>	<b>8,682,048</b>	<b>(1,059,276)</b>	<b>7,622,772</b>	
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes		678,352	-	678,352	(78,647)	599,705	
Fringe / Employee Benefits		929,744	-	929,744	(327,119)	602,625	
Retirement / Pension		-	-	-	-	-	
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>1,608,096</b>	<b>-</b>	<b>1,608,096</b>	<b>(405,766)</b>	<b>1,202,330</b>	
<b>TOTAL PERSONNEL SERVICE COSTS</b>	<b>115.00</b>	<b>10,290,144</b>	<b>-</b>	<b>10,290,144</b>	<b>(1,465,042)</b>	<b>8,825,102</b>	
<b>CONTRACTED SERVICES</b>							
Accounting / Audit		20,000	-	20,000	(5,382)	14,618	
Legal		57,072	-	57,072	(45,552)	11,520	
Management Company Fee		-	-	-	-	-	
Nurse Services		-	-	-	-	-	
Food Service / School Lunch		-	-	-	-	-	
Payroll Services		26,972	-	26,972	(11,466)	15,506	
Special Ed Services		-	-	-	-	-	
Titlment Services (i.e. Title I)		-	-	-	-	-	
Other Purchased / Professional / Consulting		65,300	-	65,300	(22,869)	42,431	
<b>TOTAL CONTRACTED SERVICES</b>		<b>169,344</b>	<b>-</b>	<b>169,344</b>	<b>(85,269)</b>	<b>84,075</b>	

ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL						DESCRIPTION OF ASSUMPTIONS
Budget / Operating Plan						
2021-22						
	16,571,308	14,721,656	(1,849,652)	2,127,321	277,669	
Total Revenue	16,571,308	14,721,656	(1,849,652)	2,127,321	277,669	
Total Expenses	16,571,308	-	16,571,308	(5,008,903)	11,562,405	
Net Income	-	14,721,656	14,721,656	(2,881,582)	11,840,074	
Actual Student Enrollment						
	Total Year			VARIANCE		
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
<b>SCHOOL OPERATIONS</b>						
Board Expenses	-	-	-	-	-	
Classroom / Teaching Supplies & Materials	53,076	-	53,076	(18,138)	34,938	
Special Ed Supplies & Materials	-	-	-	-	-	
Textbooks / Workbooks	198,820	-	198,820	(85,406)	113,414	
Supplies & Materials other	154,000	-	154,000	(75,190)	78,810	
Equipment / Furniture	66,656	-	66,656	21,025	87,681	
Telephone	47,000	-	47,000	(35,242)	11,758	
Technology	735,612	-	735,612	(132,465)	603,147	
Student Testing & Assessment	-	-	-	-	-	
Field Trips	30,000	-	30,000	(30,000)	-	
Transportation (student)	-	-	-	-	-	
Student Services - other	1,704,852	-	1,704,852	(273,543)	1,431,309	
Office Expense	-	-	-	8,864	8,864	
Staff Development	99,272	-	99,272	(71,885)	27,387	
Staff Recruitment	40,920	-	40,920	(40,629)	291	
Student Recruitment / Marketing	10,000	-	10,000	(9,741)	259	
School Meals / Lunch	-	-	-	-	-	
Travel (Staff)	-	-	-	147	147	
Fundraising	-	-	-	-	-	
Other	2,670,012	-	2,670,012	(2,581,103)	88,909	
<b>TOTAL SCHOOL OPERATIONS</b>	<b>5,810,220</b>	<b>-</b>	<b>5,810,220</b>	<b>(3,323,306)</b>	<b>2,486,914</b>	
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	14,800	-	14,800	20,827	35,627	
Janitorial	-	-	-	393	393	
Building and Land Rent / Lease / Facility Finance Interest	65,000	-	65,000	(63,854)	1,146	
Repairs & Maintenance	-	-	-	875	875	
Equipment / Furniture	221,800	-	221,800	(83,792)	138,008	
Security	-	-	-	-	-	
Utilities	-	-	-	-	-	
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>301,600</b>	<b>-</b>	<b>301,600</b>	<b>(125,551)</b>	<b>176,049</b>	
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>COVID-19 / CONTINGENCY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(9,735)</b>	<b>(9,735)</b>	
<b>DEFERRED RENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL EXPENSES</b>	<b>16,571,308</b>	<b>-</b>	<b>16,571,308</b>	<b>(5,008,903)</b>	<b>11,562,405</b>	
<b>NET INCOME</b>	<b>-</b>	<b>14,721,656</b>	<b>14,721,656</b>	<b>(2,881,582)</b>	<b>11,840,074</b>	

ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL						
Budget / Operating Plan						
2021-22						
Total Revenue	16,571,308	14,721,656	(1,849,652)	2,127,321	277,669	
Total Expenses	16,571,308	-	16,571,308	(5,008,903)	11,562,405	
Net Income	-	14,721,656	14,721,656	(2,881,582)	11,840,074	
Actual Student Enrollment						
Total Year			VARIANCE		DESCRIPTION OF ASSUMPTIONS	
Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget		
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b> Number of Districts: NYC CHANCELLOR'S OFFICE - - - - - - - - - - - - - - ALL OTHER School Districts: ( Weighted Avg ) <b>TOTAL ENROLLMENT</b>  <b>REVENUE PER PUPIL</b>  <b>EXPENSES PER PUPIL</b>						

ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL														
Budget / Operating Plan														
2021-22														
	14,443,987	4,142,827	3,680,414	(462,413)	4,142,827	3,680,414	(462,413)	4,142,827	3,680,414	(462,413)	4,142,827	3,680,414	(462,413)	16,571,308
Total Revenue														
Total Expenses														
Net Income														
Actual Student Enrollment														
	Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30			Original Budget
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	
<b>CASH FLOW ADJUSTMENTS</b>														
OPERATING ACTIVITIES <i>{enter descriptions below}</i>														
Example - Add Back Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Operating Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
INVESTMENT ACTIVITIES <i>{enter descriptions below}</i>														
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Investment Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FINANCING ACTIVITIES <i>{enter descriptions below}</i>														
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Financing Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Flow Adjustments	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NET INCOME	2,881,582	-	3,680,414	3,680,414	-	3,680,414	3,680,414	-	3,680,414	3,680,414	-	3,680,414	3,680,414	-
Beginning Cash Balance	-	2,881,582	2,881,582	-	2,881,582	2,881,582	-	2,881,582	2,881,582	-	2,881,582	2,881,582	-	2,881,582
ENDING CASH BALANCE	2,881,582	2,881,582	6,561,996	3,680,414	2,881,582	6,561,996	3,680,414	2,881,582	6,561,996	3,680,414	2,881,582	6,561,996	3,680,414	2,881,582

		ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL				DESCRIPTION OF ASSUMPTIONS
		Budget / Operating Plan				
		2021-22				
Total Revenue		14,721,656	(1,849,652)	2,127,321	277,669	
Total Expenses		-	16,571,308	(5,008,903)	11,562,405	
Net Income		14,721,656	14,721,656	(2,881,582)	11,840,074	
Actual Student Enrollment						
		Total Year		VARIANCE		
		Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
<b>CASH FLOW ADJUSTMENTS</b>						
OPERATING ACTIVITIES {enter descriptions below }						
Example - Add Back Depreciation		-	-	-	-	
Other		-	-	-	-	
Total Operating Activities		-	-	-	-	
INVESTMENT ACTIVITIES {enter descriptions below }						
Example - Subtract Property and Equipment Expenditures		-	-	-	-	
Other		-	-	-	-	
Total Investment Activities		-	-	-	-	
FINANCING ACTIVITIES {enter descriptions below }						
Example - Add Expected Proceeds from a Loan or Line of Credit		-	-	-	-	
Other		-	-	-	-	
Total Financing Activities		-	-	-	-	
Total Cash Flow Adjustments		-	-	-	-	
NET INCOME		14,721,656	14,721,656	(2,881,582)	11,840,074	
Beginning Cash Balance		2,881,582	-	2,881,582	2,881,582	
ENDING CASH BALANCE		6,561,996	14,721,656	-	14,721,656	

**ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL**

**BALANCE SHEET**

**2021-22**

**DO NOT ENTER BALANCE SHEET DATA ON THIS TEMPLATE**  
**Balance sheet data should for the Ed Corp:**  
**Achievement First Brooklyn Charter Schools (Combined)**  
**should be entered on the template for**  
**Achievement First Bushwick Charter School.**

	Prior Year	Q1	Q2	Q3	Q4
	2020-21	As of 9/30	As of 12/31	As of 3/31	As of 6/30
<b><u>ASSETS</u></b>					
<b><u>CURRENT ASSETS</u></b>					
Cash and cash equivalents	-	-	-	-	-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	-	-	-	-	-
<b><u>PROPERTY, BUILDING AND EQUIPMENT, net</u></b>	-	-	-	-	-
<b><u>OTHER ASSETS</u></b>	-	-	-	-	-
<b>TOTAL ASSETS</b>	-	-	-	-	-
<b><u>LIABILITIES AND NET ASSETS</u></b>					
<b><u>CURRENT LIABILITIES</u></b>					
Accounts payable and accrued expenses	-	-	-	-	-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	-	-	-	-	-
<b><u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u></b>	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	-	-	-	-	-
<b><u>NET ASSETS</u></b>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
<b>TOTAL NET ASSETS</b>	-	-	-	-	-
<b>TOTAL LIABILITIES AND NET ASSETS</b>	-	-	-	-	-





**QUARTER 1**

**ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL**

**Budget / Operating Plan**

**2021-22**

Total Revenue	4,341,698	3,680,414	661,284	-	3,680,414	-	-	3,680,414	-	-	3,680,414	-
Total Expenses	3,244,265	-	(3,244,265)	-	-	-	-	-	-	-	-	-
Net Income	1,097,433	3,680,414	(2,582,981)	-	3,680,414	-	-	3,680,414	-	-	3,680,414	-
Actual Student Enrollment	853	874	(21)	-	874	-	-	874	-	-	874	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance

EXPENSES		Quarter 1											
		No. of Positions											
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>													
Executive Management	2.00	105,971	-	(105,971)		-	-		-	-		-	-
Instructional Management	-		-	-		-	-		-	-		-	-
Deans, Directors & Coordinators	12.00	206,480	-	(206,480)		-	-		-	-		-	-
CFO / Director of Finance	-		-	-		-	-		-	-		-	-
Operation / Business Manager	3.00	69,208	-	(69,208)		-	-		-	-		-	-
Administrative Staff	7.00	109,705	-	(109,705)		-	-		-	-		-	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>24.00</b>	<b>491,364</b>	<b>-</b>	<b>(491,364)</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>													
Teachers - Regular	67.00	1,362,801	-	(1,362,801)		-	-		-	-		-	-
Teachers - SPED	-		-	-		-	-		-	-		-	-
Substitute Teachers	-		-	-		-	-		-	-		-	-
Teaching Assistants	5.00	96,301	-	(96,301)		-	-		-	-		-	-
Specialty Teachers	-		-	-		-	-		-	-		-	-
Aides	-		-	-		-	-		-	-		-	-
Therapists & Counselors	3.00	48,917	-	(48,917)		-	-		-	-		-	-
Other	3.00	38,330	-	(38,330)		-	-		-	-		-	-
<b>TOTAL INSTRUCTIONAL</b>	<b>78.00</b>	<b>1,546,349</b>	<b>-</b>	<b>(1,546,349)</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>													
Nurse	-		-	-		-	-		-	-		-	-
Librarian	-		-	-		-	-		-	-		-	-
Custodian	-		-	-		-	-		-	-		-	-
Security	-		-	-		-	-		-	-		-	-
Other	-		-	-		-	-		-	-		-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>102.00</b>	<b>2,037,713</b>	<b>-</b>	<b>(2,037,713)</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>PAYROLL TAXES AND BENEFITS</b>													
Payroll Taxes		162,434	-	(162,434)		-	-		-	-		-	-
Fringe / Employee Benefits		176,215	-	(176,215)		-	-		-	-		-	-
Retirement / Pension			-	-		-	-		-	-		-	-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>338,649</b>	<b>-</b>	<b>(338,649)</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>	<b>102.00</b>	<b>2,376,362</b>	<b>-</b>	<b>(2,376,362)</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>CONTRACTED SERVICES</b>													
Accounting / Audit			-	-		-	-		-	-		-	-
Legal			-	-		-	-		-	-		-	-
Management Company Fee			-	-		-	-		-	-		-	-
Nurse Services			-	-		-	-		-	-		-	-
Food Service / School Lunch			-	-		-	-		-	-		-	-
Payroll Services		2,492	-	(2,492)		-	-		-	-		-	-
Special Ed Services			-	-		-	-		-	-		-	-
Titlement Services (i.e. Title I)			-	-		-	-		-	-		-	-
Other Purchased / Professional / Consulting		17,318	-	(17,318)		-	-		-	-		-	-
<b>TOTAL CONTRACTED SERVICES</b>		<b>19,810</b>	<b>-</b>	<b>(19,810)</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>

2021-22												
Total Revenue	4,341,698	3,680,414	661,284	-	3,680,414	-	-	3,680,414	-	-	3,680,414	-
Total Expenses	3,244,265	-	(3,244,265)	-	-	-	-	-	-	-	-	-
Net Income	1,097,433	3,680,414	(2,582,981)	-	3,680,414	-	-	3,680,414	-	-	3,680,414	-
Actual Student Enrollment	853	874	(21)	-	874	-	-	874	-	-	874	-
	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance
<b>SCHOOL OPERATIONS</b>												
Board Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	595	-	(595)	-	-	-	-	-	-	-	-	-
Special Ed Supplies & Materials	-	-	-	-	-	-	-	-	-	-	-	-
Textbooks / Workbooks	12,821	-	(12,821)	-	-	-	-	-	-	-	-	-
Supplies & Materials other	28,836	-	(28,836)	-	-	-	-	-	-	-	-	-
Equipment / Furniture	23,179	-	(23,179)	-	-	-	-	-	-	-	-	-
Telephone	3,173	-	(3,173)	-	-	-	-	-	-	-	-	-
Technology	248,912	-	(248,912)	-	-	-	-	-	-	-	-	-
Student Testing & Assessment	-	-	-	-	-	-	-	-	-	-	-	-
Field Trips	-	-	-	-	-	-	-	-	-	-	-	-
Transportation (student)	-	-	-	-	-	-	-	-	-	-	-	-
Student Services - other	412,685	-	(412,685)	-	-	-	-	-	-	-	-	-
Office Expense	11,283	-	(11,283)	-	-	-	-	-	-	-	-	-
Staff Development	2,192	-	(2,192)	-	-	-	-	-	-	-	-	-
Staff Recruitment	-	-	-	-	-	-	-	-	-	-	-	-
Student Recruitment / Marketing	-	-	-	-	-	-	-	-	-	-	-	-
School Meals / Lunch	-	-	-	-	-	-	-	-	-	-	-	-
Travel (Staff)	271	-	(271)	-	-	-	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-	-	-	-	-	-	-
Other	68,535	-	(68,535)	-	-	-	-	-	-	-	-	-
<b>TOTAL SCHOOL OPERATIONS</b>	<b>812,482</b>	<b>-</b>	<b>(812,482)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>												
Insurance	10,532	-	(10,532)	-	-	-	-	-	-	-	-	-
Janitorial	-	-	-	-	-	-	-	-	-	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Equipment / Furniture	7,638	-	(7,638)	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>18,170</b>	<b>-</b>	<b>(18,170)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>												
COVID-19 / CONTINGENCY	17,441	-	(17,441)	-	-	-	-	-	-	-	-	-
DEFERRED RENT	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>3,244,265</b>	<b>-</b>	<b>(3,244,265)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET INCOME</b>	<b>1,097,433</b>	<b>3,680,414</b>	<b>(2,582,981)</b>	<b>-</b>	<b>3,680,414</b>	<b>-</b>	<b>-</b>	<b>3,680,414</b>	<b>-</b>	<b>-</b>	<b>3,680,414</b>	<b>-</b>





**QUARTER 1**

**ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL**

**Budget / Operating Plan**

**2021-22**

Total Revenue	4,341,698	3,680,414	661,284	14,721,656	(10,379,958)	4,142,827	198,871	16,571,308	(12,229,610)	3,610,997	730,701
Total Expenses	3,244,265	-	(3,244,265)	-	(3,244,265)	4,142,827	898,562	16,571,308	13,327,043	2,890,601	(353,664)
Net Income	1,097,433	3,680,414	(2,582,981)	14,721,656	(13,624,223)	-	1,097,433	-	1,097,433	720,395	377,038
Actual Student Enrollment	853	874	(21)			866	(13)			765	

**TOTALS AND VARIANCE ANALYSIS**

\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY
--------	----------------------------------	---------------------------	---------------------	------------------------------	-----------------------------------	----------------------------	----------------------	-------------------------------	---	-------------------------

**EXPENSES**

Quarter 1  
No. of Positions

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

Executive Management	2.00	105,971	-	(105,971)	-	(105,971)	90,596	(15,375)	362,384	256,413	102,859	(3,112)
Instructional Management	-	-	-	-	-	-	-	-	-	-	-	-
Deans, Directors & Coordinators	12.00	206,480	-	(206,480)	-	(206,480)	217,448	10,968	869,792	663,312	200,417	(6,063)
CFO / Director of Finance	-	-	-	-	-	-	-	-	-	-	-	-
Operation / Business Manager	3.00	69,208	-	(69,208)	-	(69,208)	47,997	(21,211)	191,988	122,780	67,175	(2,033)
Administrative Staff	7.00	109,705	-	(109,705)	-	(109,705)	97,553	(12,152)	390,212	280,507	106,483	(3,222)
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>24.00</b>	<b>491,364</b>	<b>-</b>	<b>(491,364)</b>	<b>-</b>	<b>(491,364)</b>	<b>453,594</b>	<b>(37,770)</b>	<b>1,814,376</b>	<b>1,323,012</b>	<b>476,935</b>	<b>(14,429)</b>

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	67.00	1,362,801	-	(1,362,801)	-	(1,362,801)	1,502,484	139,683	6,009,936	4,647,135	1,238,756	(124,045)
Teachers - SPED	-	-	-	-	-	-	-	-	-	-	-	-
Substitute Teachers	-	-	-	-	-	-	-	-	-	-	-	-
Teaching Assistants	5.00	96,301	-	(96,301)	-	(96,301)	100,000	3,699	400,000	303,699	97,533	1,232
Specialty Teachers	-	-	-	-	-	-	-	-	-	-	-	-
Aides	-	-	-	-	-	-	-	-	-	-	-	-
Therapists & Counselors	3.00	48,917	-	(48,917)	-	(48,917)	76,796	27,879	307,184	258,267	47,481	(1,436)
Other	3.00	38,330	-	(38,330)	-	(38,330)	26,138	(12,192)	104,552	66,222	27,030	(11,300)
<b>TOTAL INSTRUCTIONAL</b>	<b>78.00</b>	<b>1,546,349</b>	<b>-</b>	<b>(1,546,349)</b>	<b>-</b>	<b>(1,546,349)</b>	<b>1,705,418</b>	<b>159,069</b>	<b>6,821,672</b>	<b>5,275,323</b>	<b>1,410,799</b>	<b>(135,550)</b>

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-	-	-	-	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	11,500	11,500	46,000	46,000	17,959	17,959
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,500</b>	<b>11,500</b>	<b>46,000</b>	<b>46,000</b>	<b>17,959</b>	<b>17,959</b>

**SUBTOTAL PERSONNEL SERVICE COSTS**

102.00	2,037,713	-	(2,037,713)	-	(2,037,713)	2,170,512	132,799	8,682,048	6,644,335	1,905,693	(132,020)
--------	-----------	---	-------------	---	-------------	-----------	---------	-----------	-----------	-----------	-----------

**PAYROLL TAXES AND BENEFITS**

Payroll Taxes		162,434	-	(162,434)	-	(162,434)	169,588	7,154	678,352	515,918	149,926	(12,508)
Fringe / Employee Benefits		176,215	-	(176,215)	-	(176,215)	232,436	56,221	929,744	753,529	150,656	(25,559)
Retirement / Pension		-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>338,649</b>	<b>-</b>	<b>(338,649)</b>	<b>-</b>	<b>(338,649)</b>	<b>402,024</b>	<b>63,375</b>	<b>1,608,096</b>	<b>1,269,447</b>	<b>300,583</b>	<b>(38,067)</b>

**TOTAL PERSONNEL SERVICE COSTS**

102.00	2,376,362	-	(2,376,362)	-	(2,376,362)	2,572,536	196,174	10,290,144	7,913,782	2,206,276	(170,086)
--------	-----------	---	-------------	---	-------------	-----------	---------	------------	-----------	-----------	-----------

**CONTRACTED SERVICES**

Accounting / Audit		-	-	-	-	-	5,000	5,000	20,000	20,000	3,655	3,655
Legal		-	-	-	-	-	14,268	14,268	57,072	57,072	2,880	2,880
Management Company Fee		-	-	-	-	-	-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-	-	-	-	-	-
Payroll Services		2,492	-	(2,492)	-	(2,492)	6,743	4,251	26,972	24,480	3,877	1,385
Special Ed Services		-	-	-	-	-	-	-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting		17,318	-	(17,318)	-	(17,318)	16,325	(993)	65,300	47,982	10,608	(6,710)
<b>TOTAL CONTRACTED SERVICES</b>		<b>19,810</b>	<b>-</b>	<b>(19,810)</b>	<b>-</b>	<b>(19,810)</b>	<b>42,336</b>	<b>22,526</b>	<b>169,344</b>	<b>149,534</b>	<b>21,019</b>	<b>1,209</b>

**QUARTER 1**

**ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL**

**Budget / Operating Plan**

**2021-22**

Total Revenue	4,341,698	3,680,414	661,284	14,721,656	(10,379,958)	4,142,827	198,871	16,571,308	(12,229,610)	3,610,997	730,701
Total Expenses	3,244,265	-	(3,244,265)	-	(3,244,265)	4,142,827	898,562	16,571,308	13,327,043	2,890,601	(353,664)
Net Income	1,097,433	3,680,414	(2,582,981)	14,721,656	(13,624,223)	-	1,097,433	-	1,097,433	720,395	377,038
Actual Student Enrollment	853	874	(21)			866	(13)			765	

**TOTALS AND VARIANCE ANALYSIS**

\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY
<b>SCHOOL OPERATIONS</b>											
Board Expenses	-	-	-	-	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	595	-	(595)	-	(595)	13,269	12,674	53,076	52,481	8,735	8,140
Special Ed Supplies & Materials	-	-	-	-	-	-	-	-	-	-	-
Textbooks / Workbooks	12,821	-	(12,821)	-	(12,821)	49,705	36,884	198,820	185,999	28,354	15,533
Supplies & Materials other	28,836	-	(28,836)	-	(28,836)	38,500	9,664	154,000	125,164	19,703	(9,134)
Equipment / Furniture	23,179	-	(23,179)	-	(23,179)	16,664	(6,515)	66,656	43,477	21,920	(1,259)
Telephone	3,173	-	(3,173)	-	(3,173)	11,750	8,577	47,000	43,827	2,940	(234)
Technology	248,912	-	(248,912)	-	(248,912)	183,903	(65,009)	735,612	486,700	150,787	(98,125)
Student Testing & Assessment	-	-	-	-	-	-	-	-	-	-	-
Field Trips	-	-	-	-	-	7,500	7,500	30,000	30,000	-	-
Transportation (student)	-	-	-	-	-	-	-	-	-	-	-
Student Services - other	412,685	-	(412,685)	-	(412,685)	426,213	13,528	1,704,852	1,292,167	357,827	(54,858)
Office Expense	11,283	-	(11,283)	-	(11,283)	-	(11,283)	-	(11,283)	2,216	(9,067)
Staff Development	2,192	-	(2,192)	-	(2,192)	24,818	22,626	99,272	97,080	6,847	4,655
Staff Recruitment	-	-	-	-	-	10,230	10,230	40,920	40,920	73	73
Student Recruitment / Marketing	-	-	-	-	-	2,500	2,500	10,000	10,000	65	65
School Meals / Lunch	-	-	-	-	-	-	-	-	-	-	-
Travel (Staff)	271	-	(271)	-	(271)	-	(271)	-	(271)	37	(234)
Fundraising	-	-	-	-	-	-	-	-	-	-	-
Other	68,535	-	(68,535)	-	(68,535)	667,503	598,968	2,670,012	2,601,477	22,227	(46,308)
<b>TOTAL SCHOOL OPERATIONS</b>	<b>812,482</b>	<b>-</b>	<b>(812,482)</b>	<b>-</b>	<b>(812,482)</b>	<b>1,452,555</b>	<b>640,073</b>	<b>5,810,220</b>	<b>4,997,738</b>	<b>621,729</b>	<b>(190,754)</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>											
Insurance	10,532	-	(10,532)	-	(10,532)	3,700	(6,832)	14,800	4,268	8,907	(1,625)
Janitorial	-	-	-	-	-	-	-	-	-	98	98
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	-	-	16,250	16,250	65,000	65,000	287	287
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	219	219
Equipment / Furniture	7,638	-	(7,638)	-	(7,638)	55,450	47,812	221,800	214,162	34,502	26,864
Security	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>18,170</b>	<b>-</b>	<b>(18,170)</b>	<b>-</b>	<b>(18,170)</b>	<b>75,400</b>	<b>57,230</b>	<b>301,600</b>	<b>283,430</b>	<b>44,012</b>	<b>25,842</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>COVID-19 / CONTINGENCY</b>	<b>17,441</b>	<b>-</b>	<b>(17,441)</b>	<b>-</b>	<b>(17,441)</b>	<b>-</b>	<b>(17,441)</b>	<b>-</b>	<b>(17,441)</b>	<b>(2,434)</b>	<b>(19,875)</b>
<b>DEFERRED RENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENSES</b>	<b>3,244,265</b>	<b>-</b>	<b>(3,244,265)</b>	<b>-</b>	<b>(3,244,265)</b>	<b>4,142,827</b>	<b>898,562</b>	<b>16,571,308</b>	<b>13,327,043</b>	<b>2,890,601</b>	<b>(353,664)</b>
<b>NET INCOME</b>	<b>1,097,433</b>	<b>3,680,414</b>	<b>(2,582,981)</b>	<b>14,721,656</b>	<b>(13,624,223)</b>	<b>-</b>	<b>1,097,433</b>	<b>-</b>	<b>1,097,433</b>	<b>720,395</b>	<b>377,038</b>







**Annual Report Requirement**  
*for SUNY Authorized Charter Schools*

**ACHIEVEMENT FIRST NORTH BROOKLYN PREPARATORY CHARTER SCHOOL**  
**2021-22**

Administrative  
expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

**\*NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Achievement First Brooklyn
Name of trustee (print):	Dr. Deborah Shanley
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Board Chair
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	[REDACTED]
City, State Zip	[REDACTED]
Phone:	[REDACTED]

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

✘ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

**Trustee Signature**

Signature:

*Deborah Shanley*

*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Achievement First Brooklyn
Name of trustee (print):	Jonathan Atkeson
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Treasurer
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	
City, State Zip:	
Phone:	

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

✘ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

**Trustee Signature**

Signature:

*Jonathan Atkeson*

*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Achievement First Brooklyn
Name of trustee (print):	Justin Cohen
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Trustee
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

✘ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

**Trustee Signature**

Signature:

*Justin Cohen*

*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Achievement First Brooklyn
Name of trustee (print):	Romy Coquillette
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Vice Chair
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	
City, State Zip:	
Phone:	

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

None



Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

✘ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

**Trustee Signature**

Signature:

*Romy Coquillet*

*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Achievement First Brooklyn
Name of trustee (print):	Andy Hubbard
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Secretary
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	
City, State Zip:	
Phone:	

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

**Trustee Signature**

Signature:

*Andy Hubbard*

*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Achievement First Brooklyn
Name of trustee (print):	Judith Joseph-Jenkins
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Trustee
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	
City, State Zip:	
Phone:	

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

**Trustee Signature**

Signature:

*Judith Joseph Jenkins*

*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Achievement First Brooklyn
Name of trustee (print):	Christopher Lynch
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Trustee
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	
City, State Zip:	
Phone:	

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

✘ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

**Trustee Signature**

Signature:

*Christopher Lynch*

*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Achievement First Brooklyn
Name of trustee (print):	Alison Richardson
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Trustee
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	
City, State Zip:	
Phone:	

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

None



Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

✘ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

**Trustee Signature**

Signature: *Alison Richardson*

*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Achievement First Brooklyn
Name of trustee (print):	Will Robalino
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Trustee
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	
City, State Zip:	
Phone:	

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

**Trustee Signature**

Signature:

*Will Robalino*

*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Achievement First Brooklyn
Name of trustee (print):	Amy Arthur Samuels
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Trustee
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	
City, State Zip:	
Phone:	

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

✘ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

**Trustee Signature**

Signature:

*Amy Arthur Samuels*

*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Achievement First Brooklyn
Name of trustee (print):	Warren Young
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Trustee
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	
City, State Zip:	
Phone:	

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

**Trustee Signature**

Signature:

*Warren Young*

*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Achievement First Brooklyn
Name of trustee (print):	Theresa Hayes
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Parent
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	[REDACTED]
City, State Zip	[REDACTED]
Phone:	[REDACTED]

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

None



Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

**Trustee Signature**

Signature:

*Theresa Hayes*

*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*

## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Achievement First Brooklyn
Name of trustee (print):	Kevin Miquelon
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Trustee
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

**Trustee Signature**

Signature:

*Kevin Miquelon*

*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*

AUGUST 2021						
S	M	T	W	Th	F	S
	23	24	25	26	27	28
29	30	31				

26 **First Day of School** – Grades K,5  
 30 **First Day of School** – All scholars

SEPTEMBER 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6 **School Closed**-Labor Day  
 7-8 **School Open** - Rosh Hashanah  
 16 **School Open** - Yom Kippur

OCTOBER 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

11 **School Closed**- Indigenous People's Day

NOVEMBER 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

2 **School Closed** – Election Day  
 11 **School Closed** – Veteran's Day  
 25-26 **School Closed**– Thanksgiving Break

DECEMBER 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

20-31 **School Closed** - Winter Break

JANUARY 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

6 **School Open** – Three King's Day  
 17 **School Closed** - Martin Luther King Jr. Day

FEBRUARY 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

1 **School Open** – Lunar New Year  
 21-25 **School Closed** – President's Day / February Break

MARCH 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

29-30 **State Exam** – English/  
 Language Arts (3-8)

APRIL 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

15-22 **School Closed** – Good Friday / Spring Break  
 26-27 **State Exam** – Math (3-8)

MAY 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

3 **School Open** – Eid al-Fitr  
 24-31 **State Exam** – Science Performance (4<sup>th</sup> & 8<sup>th</sup> Only)  
 30 **School Closed** - Memorial Day

- 1-3 **State Exam** – Science Performance (4<sup>th</sup> & 8<sup>th</sup> Only)
- 6 **State Exam** – Science Written (4<sup>th</sup> & 8<sup>th</sup> Only)
- 15-23 **State Exam** – Regents Testing (Algebra - 8<sup>th</sup> Only)
- 20 **School Closed** – Observed for Juneteenth
- 24 **Last Day of School for scholars**
- 27 Summer Vacation Begins

JUNE 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## New York ES/MS 2021-2022 Academic Calendar