

Application: AECI - I

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Annual Reports

Summary

ID: 0000000091

Status: Liaison Review

Last submitted: Nov 30 2020 11:50 AM (EST)

Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed Sep 1 2020

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE, ENGINEERING & CONSTRUCTION
INDUSTRIES 320700860926

a1. Popular School Name

AECI I

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

CSD # 7 - BRONX

d. DATE OF INITIAL CHARTER

2/2008

e. DATE FIRST OPENED FOR INSTRUCTION

9/2008

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Mission of AECl is to create an integrated rigorous academic program and career preparatory learning environment that provides students with a foundation of the necessary skills, knowledge, and practical experience to pursue a path leading to college and/or a career in the Architecture, Engineering or Construction Industries.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	RIGOROUS INSTRUCTION - This year, the school continues to expose students to rigorous college level instruction by utilizing partnerships with Syracuse University, Lehman College Now, City College Now, Bronx Community College Now and Monroe College. These partnerships allow students to take college level courses both on and off site. Students receiving a grade of C or higher receive up to three college credits. In addition, this year we offer AP Computer Science and AP Statistics.
KDE 2	COLLEGE READINESS - The school has a full-time college counselor who works with students to develop a college readiness culture. Through the college readiness program, students explore post-secondary opportunities, visit colleges and research available scholarships and financial aid. Naviance is used to facilitate college application process. Parents are included through informational sessions and assistance with paperwork.
KDE 3	STAFF DEVELOPMENT - Teacher Teams meet three times per week during the school day. During these

	meetings academic and social-emotional concerns are addressed. Other topics have included instructional strategies, differentiation, Danielson, and discussions about interclassroom visitations. Each discipline works with an academic coach to improve pedagogical strategies. New teachers work with a coach to improve practice.
KDE 4	X-PERIOD - On Wednesdays & Fridays, the school has an early release time so struggling students can get extra help in a small group setting during X Period. Teachers log into Google Docs and input the names of students needing extra help. Students receive an email notifying them of the need to attend the session. During this time teachers provide individualized instruction for students who are struggling with content, need extra support, or need help with specific assignments and tasks.
KDE 5	CURRICULUM AND TEACHER SUPPORT - Teachers receive coaching support 1-2 days per week in an ongoing basis to develop rigorous units of instruction that are aligned to both the tristate rubric and the common core standards. In addition, teacher team meetings are held 3 days per week where teachers receive professional development to improve their pedagogical skills, review lessons and unit plans and provide feedback for enhancement. Teachers support each other on the development of culminating tasks and student feedback.
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.AECIcharterhs.com

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

456

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

450

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served

9, 10, 11, 12

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	838 Brook Avenue Bronx, NY 10451	[REDACTED]	NYC CSD 7	9-12	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Colin Healy			chealy@aecicharterhs.org
Operational Leader	Hector Rodriguez			Hrodriguez@aecicharterhs.com
Compliance Contact	Colin Healy			chealy@aecicharterhs.org
Complaint Contact	Colin Healy			chealy@aecicharterhs.org
DASA Coordinator	Joseph Martonyi			jmartonyi@aecicharterhs.org
Phone Contact for After Hours Emergencies	Colin Healy			chealy@aecicharterhs.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Other	AECI I merged with AECI II. Moving forward to two schools will be acting under the name "AECI Charter Schools Network."		May 4, 2020
2	Change in Maximum Approved Enrollment	The school's maximum enrollment was increased from 450 students to 500 students		May 4, 2020
3				
4				
5				

More revisions to add?

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

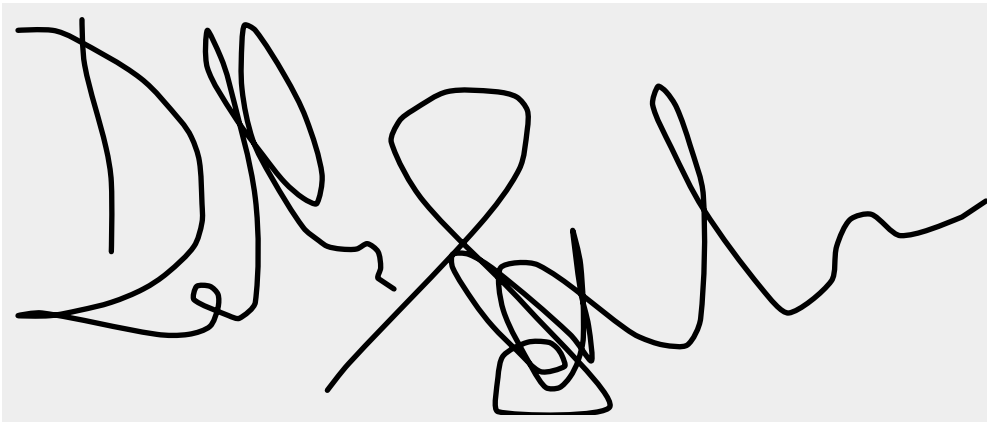
Name	Derick Spaulding
Position	Chief Executive Officer
Phone/Extension	
Email	dspaulding@aecicharterhs.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

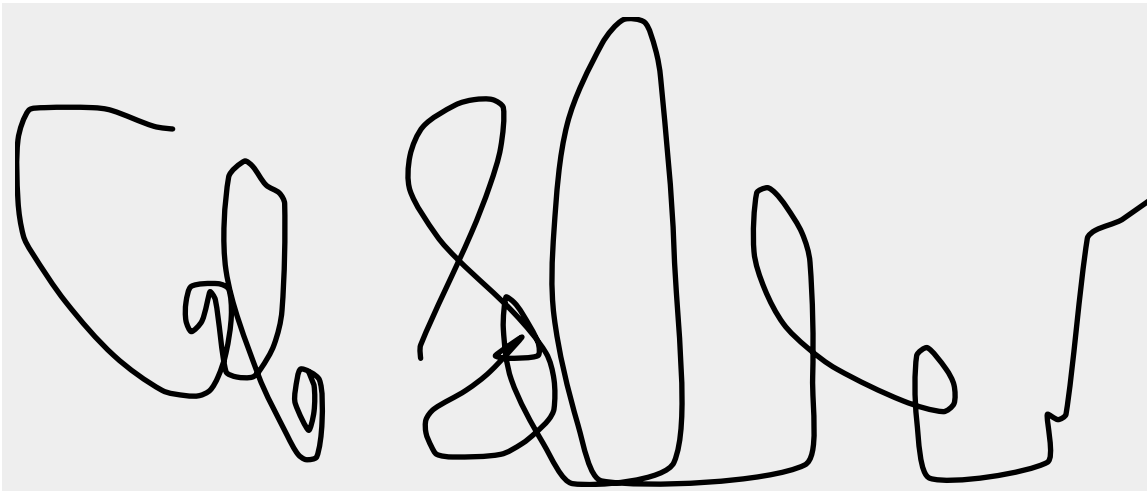
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, consisting of several large, overlapping loops and flourishes.

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, featuring large, sweeping loops and a prominent vertical stroke in the middle.

Date

Aug 3 2020

Thank you.



Entry 2 NYS School Report Card

In Progress Last edited: Sep 1 2020 Hidden from applicant

Instructions

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE, ENGINEERING & CONSTRUCTION INDUSTRIES 320700860926

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/profile.php?instid=800000061087>

Entry 3 Progress Toward Goals

Completed Oct 30 2020

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Typically, the goal is that 75 percent of 9 - 12 each cohort will pass the New York State Regents examinations in ELA			In the 2019-20

Academic Goal 1	<p>However, because the Regents examinations were not administered in the 2019-20 school year due to the COVID-19 outbreak, the school will measure this goal through interim assessments.</p>	Interim ELA assessment results	Met	<p>school year, 91.8% of AECI students achieved proficiency on the school's interim ELA assessment.</p>
Academic Goal 2	<p>Typically, the goal is that 75 percent of 9-12 each cohort will pass the New York State Regents examinations in Math.</p> <p>However, because the Regents examinations were not administered in the 2019-20 school year due to the COVID-19 outbreak, the school will measure this goal through interim assessments.</p>	Interim mathematics assessment results	Met	<p>In the 2019-20 school year, 99.0% of AECI students achieved proficiency on the school's interim mathematics assessment.</p>
	<p>Through 2019-20 school years, each cohort of students will reduce by one-half</p>			<p>In the 2019-20 school year, 91.8% of AECI students achieved proficiency on the school's interim ELA assessment. This is comparable to the results from</p>

Academic Goal 3	the gap between percent passing the ELA Regents examination and the previous cohorts' passing rate on the ELA Regents examination.	NYS Regents examinations in ELA	Met	the 2018-19 school year, where 95.0% of students achieved proficiency, and a significant improvement from the 2017-18 school year, where 83.3% of students achieved proficiency.
Academic Goal 4	Through 2019-20 school year, each cohort of students will reduce by one-half the gap between percent passing the Math Regents examination and the previous cohorts' passing rate on the Math Regents examination.	NYS Regents examinations in Math	Met	In the 2019-20 school year, 99.0% of AECI students achieved proficiency on the school's interim mathematics assessment. This is an improvement from the 2017-18 and 2018-19 school years, where 92.9% and 99.0% of students achieved proficiency, respectively.
Academic Goal 5	Each year, the percentage of each cohort of students passing the ELA Regents examination will place the school in the top quartile of all similar schools	NYS Regents examinations in ELA	Unable to Assess	Because the Because the Regents examinations were not administered in the 2019-20 school year due to the COVID-19 outbreak, the goal cannot be measured.
	Each year, the			Because the Because the

Academic Goal 6	percentage of each cohort of students passing the Math Regents examination will place the school in the top quartile of all similar schools.	NYS Regents examinations in Math	Unable to Assess	Regents examinations were not administered in the 2019-20 school year due to the COVID-19 outbreak, the goal cannot be measured.
Academic Goal 7	Each year, the school's aggregate Performance Index on the State ELA exam will meet its Annual Measurable Objective set forth in the State's No Child Left Behind (NCLB) accountability system.	NYS ELA exam	Met	The NCLB accountability system is no longer used as a measurement for this goal. However, under NCLB's successor, the Every Student Succeeds Act, or ESSA, the school is in good standing.
Academic Goal 8	Each year, the school's aggregate Performance Index on the State Math exam will meet its Annual Measurable Objective set forth in the State's No Child Left Behind (NCLB) accountability system.	NYS Math exam	Met	The NCLB accountability system is no longer used as a measurement for this goal. However, under NCLB's successor, the Every Student Succeeds Act, or ESSA, the school is in good standing.
Academic Goal 9	Each year, the school's aggregate Performance Index on the State Science exam will meet its Annual Measurable Objective set forth in the State's No	NYS Science exam	Unable to Assess	This measure is not applicable: the state has not set forth an Annual Measurable Objective for science in its ESSA

	Child Left Behind (NCLB) accountability system.			accountability system.
Academic Goal 10	Each year, the school's aggregate Performance Index on the State Social Studies exam will meet its Annual Measurable Objective set forth in the State's No Child Left Behind (NCLB) accountability system.	NYS Social Studies exam	Unable to Assess	This measure is not applicable: the state has not set forth an Annual Measurable Objective for social studies in its ESSA accountability system.

2. Do have more academic goals to add?

Yes

2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
				<p>In 2015, the school had a 88.4% graduation rate.</p> <p>In 2016, the school had a 91.3% graduation rate.</p>

<p>Academic Goal 11</p>	<p>Each year, at least 75% of each student cohort graduates after five years.</p>	<p>School's Graduation Records</p>	<p>Met</p>	<p>In 2017, the school had a 96.5% graduation rate.</p> <p>In 2018, the school had a graduation rate of 94%.</p> <p>In 2019, the school had a graduation rate of 95%.</p> <p>In 2020, the school had a graduation rate of 95%</p>
<p>Academic Goal 12</p>	<p>Each year, seventy-five percent of students enrolled in the school for two or more years will perform at or above 65 (passing grade) on the New York State Regents Science Exams (Living Environment and Chemistry).</p> <p>However, because the Regents examinations were not administered in the 2019-20 school year due to the COVID-19 outbreak, the school will measure this goal through interim assessments.</p>	<p>Interim science assessment results</p>	<p>Met</p>	<p>In the 2019-20 school year, 91.8% of AECI students achieved proficiency on the school's interim science assessment. This is an improvement from the 2017-18 and 2018-19 school years, where 84.5% and 87.0% of students achieved proficiency, respectively.</p>

<p>Academic Goal 13</p>	<p>Each year, seventy-five percent of each student cohort will perform at or above 65 (passing grade) on the New York State Regents US History Exam</p> <p>However, because the Regents examinations were not administered in the 2019-20 school year due to the COVID-19 outbreak, the school will measure this goal through interim assessments.</p>	<p>Interim US History assessment results</p>	<p>Met</p>	<p>In the 2019-20 school year, 88.8% of AECI students achieved proficiency on the school's interim US History assessment. This is an improvement from the 2017-18 school year, when 85.7% of students performed at proficiency, but a decline from the 2018-19 school year, when 94.0% of students achieved proficiency.</p>
<p>Academic Goal 14</p>	<p>Each year, seventy-five percent of each student cohort will perform at or above 65 (passing grade) on the New York State Regents Global History Exam</p> <p>However, because</p>	<p>Interim Global History</p>	<p>Not Met</p>	<p>In the 2019-20 school year, 73.5% of AECI students achieved proficiency on the school's interim global history assessment. This is a decline from the 2017-18 school year, where 88.1% of students achieved proficiency, and the 2018-19 school year, where 91.0% of students achieved proficiency.</p> <p>Due to the</p>

	the Regents examinations were not administered in the 2019-20 school year due to the COVID-19 outbreak, the school will measure this goal through interim assessments.	assessment results		implementation of the new Global History regents exam, a social studies coach was hired to align curriculum to the new state exam. The coach is working weekly with teachers in deploying new resources and projects that will build the skills needed by students to achieve a passing score on the new exam.
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
				<p>In the 2019-20 school year, daily student attendance prior to the school’s transition to remote learning was 92.4%. After the transition to remote learning, the daily student attendance percentage was 94.4%.</p> <p>For this school year, we've implemented an Attendance Committee consisting of a social worker,</p>

Org Goal 1

Each year, the school will have a daily student attendance rate of at least 95 percent.

Daily Attendance Records

Not Met

school aide, four counselors and the Principal. On a daily the school aide calls home for each student that is absent. Each week, the committee meets to review progress toward meeting our attendance goal of 95%. During these meetings, we review action plans previously put in place for students with low attendance and suggest next steps for these students. We then identify students that have recently struggled with attendance in order to determine which protocols should be applied for their individual situation. Finally, monthly attendance and lateness reports are now mailed home to parents.

In addition, we've put structures in place to create a culture where high student attendance is rewarded. Each month, students

				that achieve perfect attendance are given a buffet style lunch in the gymnasium where decorations and music is played to create a celebratory atmosphere. Postcards are sent home to parents whose children have achieved perfect attendance for the month.
Org Goal 2	Each year, 95 percent of all students enrolled during the course of the year return the following September.	Student Enrollment Records	Met	97.2% of all students who did not graduate in the 2018-19 school year returned in September 2019.
Org Goal 3	Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law,	Board Policies and Meetings	Met	AECI has generally and substantially complied with all applicable laws, rules and regulations. The Board takes legal compliance matters very seriously and has retained outside counsel to ensure compliance with all relevant laws. AECI has in place and maintains effective systems, policies, procedures and other controls for ensuring that legal

	and the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.			and charter requirements. AECI's staff has been trained with respect to all applicable procedures and systems. The staff is empowered to identify and address any possible legal or compliance issues and to report these matters to the Board or its counsel.
Org Goal 4	Each year, grades 9-12 will maintain a waiting list equal to or exceeding 10% of the school's enrollment.	School Waiting List	Met	In the 2019-20 school year, AECI's wait list was 188 students. Thus, the wait list was over 10% of the school's enrollment.
Org Goal 5	Each year, student enrollment will be within 15% of full enrollment as defined in the school's contract.	School Rosters	Met	In the 2019-20 school year, the school enrolled 450 students. The maximum approved enrollment for this time period was 456.
Org Goal 6	Each year, parents will express satisfaction with the school's program, based on the school's Parent Survey in which at least 80% of all	NYCDOE Parent Surveys	Unable to Assess	To date, the results of the 2019-20 DOE parent satisfaction survey have not been

	parents provide a positive response to each of the survey items.			released.
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Independent Financial Audit Findings	Met	There were no major findings on the 2019-20 independent financial audit.
Financial Goal 2	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	Monthly and weekly financial statements	Met	The school maintained a balanced budget and stable cash flow throughout the year and kept within the limits of the budget operating expenses throughout the school year.
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Sep 1 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)**
- **SUNY- Authorized Charter Schools: [Trustee Financial Disclosure Form](#)**

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

AECI Board Disclosures

Filename: AECI Board Disclosures 9wbIB7u.pdf Size: 11.3 MB

Entry 8 BOT Membership Table

Completed Sep 1 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE, ENGINEERING & CONSTRUCTION INDUSTRIES 320700860926

1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Alberto Villaman; [REDACTED]	Treasurer	Finance Committee Chair Facilities Committee	Yes	2	03/01/2019	03/01/2023	7
2	Carlo Schiattarella; [REDACTED]	Chair	Facilities Committee Chair Finance	Yes	2	1/1/2018	1/1/2023	12

	[REDACTED]		Committ ee					
3	Irma Zardoya; [REDACTED]	Vice Chair	Academic Committ ee Chair	Yes	3	10/1/2019	10/1/2024	11
4	Paul Comrie; [REDACTED]	Trustee/M ember	Family Engagem ent Committ ee Facilities Committ ee	Yes	1	10/1/2015	10/1/2020	12
5	Patricia Martin; [REDACTED]	Trustee/M ember	Family Engagem ent Committ ee	Yes	2	1/1/2018	1/1/2023	5 or less
6	Ricardo Cosme - Ruiz; [REDACTED]	Secretary	Family Engagem ent Committ ee Facilities Committ ee	Yes	1	12/12/2018	12/12/2023	12
7	Caren Goff; [REDACTED]	Trustee/M ember	Family Engagem ent Committ ee	Yes	2	11/1/2019	11/1/2024	5 or less
8	Derick Spaulding; [REDACTED]	Trustee/M ember	Academic Committ ee	Yes	1	5/1/2017	5/1/2022	5 or less

9	Robert Burton; [REDACTED]	Trustee/M ember	Facilities Committ ee, Academic Committ ee	Yes	1	1/1/2018	1/1/2023	10

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

	Trustee Name and Email Address	Position on the Board	Committ ee Affiliation s	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2019- 2020
10	Andrew McLaughl in; [REDACTED]	Trustee/M ember	Facilities Committ ee	Yes	3	3/1/2019	3/1/2023	7
11								
12								
13								
14								
15								

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	10
b.Total Number of Members Added During 2019-2020	0
c. Total Number of Members who Departed during 2019-2020	3
d.Total Number of members, as set in Bylaws, Resolution or Minutes	10

3. Number of Board meetings held during 2019-2020

12

4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

Entry 9 Board Meeting Minutes

Completed Sep 1 2020

[Instructions](#)

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school’s Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

[AECI I - Board Meeting Minutes 2019-20](#)

Filename: AECI I Board Meeting Minutes 2019 20.pdf **Size:** 487.7 kB

Entry 10 Enrollment & Retention

Completed Sep 1 2020

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE, ENGINEERING & CONSTRUCTION INDUSTRIES 320700860926

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
	93% of our students are economically disadvantaged,	AECI’s students almost exclusively live in economically

Economically Disadvantaged	which exceeds the CSD rate of 92%. All our outreach efforts are focused on CSD 7 in order to serve populations most in need.	disadvantaged zip codes. Our outreach will continue to target these areas.
English Language Learners/Multilingual Learners	In CSD 7, the majority of dual language homes speak Spanish as their primary language. In order to recruit these students, AECI implemented bilingual outreach led by our bilingual parent coordinator and counseling staff that included heavy advertising in Spanish language local newspapers. Outreach to middle schools was done by bilingual AECI staff members. Our lottery includes a preference for ELL students and our application is available in Spanish as well as English.	As in past years, AECI will continue to use Vanguard mailings to recruit students. This upcoming year we plan to target zip codes with high dual language populations in order to attract ELL students. Economically Disadvantaged Students: AECI's students almost exclusively live in economically disadvantaged zip codes. Our outreach will continue to target these areas.
Students with Disabilities	During the open houses and informational sessions, parents and potential students had the opportunity to specifically meet with teachers from the special education department to learn about the services we provide. (ICT, SETSS, Speech.) The application to our school specifically encourages SWDs to apply. When parents of incoming SWDs register their child, the Assistant Principal of Special Education reviewed the student's IEP and possible revisions in collaboration with the parents, student, and CSE to move them towards an inclusion approach. Our ICT model supports students in all core subjects, which provides them access to the general education curriculum and specially designed	AECI will continue all efforts utilized last year with some additions. We plan to have more targeted outreach to middle school counselors to highlight our success with SWDs. Our marketing materials will also highlight our success with SWDs.

	instruction to meet their individual needs.	
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Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	AECI uses funds to provide school supplies, uniforms, computers, and hotspots free of charge to students in economic need.	All students will be provided a laptop and hotspot free of charge to use at home and in school. Uniforms will also be provided free of charge for all students.
English Language Learners/Multilingual Learners	AECI hired a full time NYS certified ESL teacher in an effort to provide language skills to our English learners. This included both in class support and individual and small group support throughout the day.	Student schedules have been modified to ensure all ELL students in 9th and 10th grade receive 2 periods of ELA instruction each day. In addition, a specific class for ELL 10th graders preparing to take the ELA regents will be created to ensure students are prepared for the exam.
Students with Disabilities	AECI offers students with disabilities the ability to have two teachers in core subject classrooms. This included social studies, math, English and science. In addition to ICT co teaching, the school provided weekly after school small group sessions where all students could work together to master content. These sessions take place weekly from 3:20p to 4:00p. AECI held over 100 IEP and exit summary meetings with the district CSE, parents, students, staff and paraprofessionals in an effort to be in 100% compliance with students' IEP requirements. AECI also has a full time social worker that does all counseling mandates for students.	If a hybrid remote/ in-person learning plan is necessary, SWD will have in person instruction 3 days a week and have synchronous learning remotely two days a week. AECI also plans to have expanded Saturday Academy for extra support from the start of the school year as well as enhanced X Period hours after school.

Entry 12 Percent of Uncertified Teachers

Completed Sep 1 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE, ENGINEERING & CONSTRUCTION INDUSTRIES 320700860926

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	4.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	14

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	18

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	34



Thank you.

Entry 13 Organization Chart

Completed Sep 1 2020

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

[Exhibit L - AECI Network Organizational Chart 7](#)

Filename: Exhibit L AECI Network Organizationala wysaoxB.pdf **Size:** 267.5 kB

Entry 14 School Calendar

Completed Sep 1 2020

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

[2020-21 school calendar](#)

Filename: 2020 21 school calendar.pdf **Size:** 478.8 kB

Entry 15 Links to Critical Documents on School Website

Completed Sep 1 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: AECI - I

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	http://aecicharterhs.org/nysed-annual-accountability-report/
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	http://aecicharterhs.org/about/board-of-trustees/
2a. Webcast of Board Meetings (per Governor's Executive Order)	http://aecicharterhs.org/
3. Link to NYS School Report Card	https://data.nysed.gov/profile.php?instid=800000061087
4. Most Recent Lottery Notice Announcing Lottery	http://aecicharterhs.org/registration/
5. Authorizer-Approved DASA Policy	http://aecicharterhs.org/about/dignity-for-all/
6. District-wide Safety Plan	http://aecicharterhs.org/wp/wp-content/uploads/2017/11/Code-of-Conduct-and-District-Wide-Plan.pdf
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	http://aecicharterhs.org/about/dignity-for-all/
7. Authorizer-Approved FOIL Policy	http://aecicharterhs.org/about/board-of-trustees/
8. Subject matter list of FOIL records	http://aecicharterhs.org/about/board-of-trustees/
9. Link to School Reopening Plan	http://aecicharterhs.org/

Thank you.



Entry 16 COVID 19 Related Information

Completed Sep 1 2020

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided

within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: AECI - I

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	450	314	450

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assess	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Number
ess	de	de	de	de 3	de 4	de 5	de 6	de 7	de 8	de 9	de	de	de	de	de	mbe

	me nt Title	K	1	2								10	11	12	r of Parti cipa ting Stud ents
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	

		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
Tota															0
I															

Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Completed Sep 24 2020

[INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)

Please provide the full name of **ANY and ALL** instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

[AECI](#)

Filename: AECI.Staff.Listing.08.03.20 qavOXSM.xls Size: 61.4 kB

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: *Robert Burton*

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Architecture Engineering and Construction Institute CHS.

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Academic Committee, Facilities and Finance

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

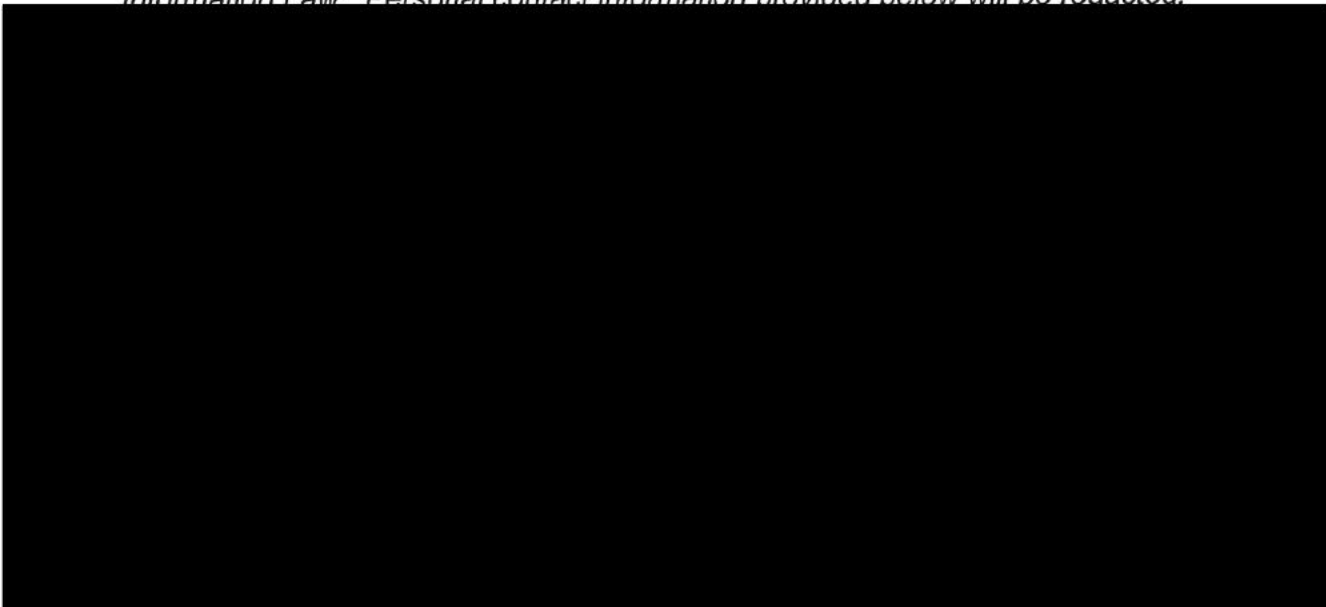
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
NONE	NONE	NONE	NONE

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>Please write "None" if applicable. Do not leave this space blank.</p>				
NONE	NONE	NONE	NONE	AS Appropriate

 Signature *1. Sheila J. [unclear]* Date *July 9, 2019*

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Paul Comrie

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

AECI CHARTER HIGH SCHOOL I+II

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Parent Representative, Facilities Committee, Grievance Committee.

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

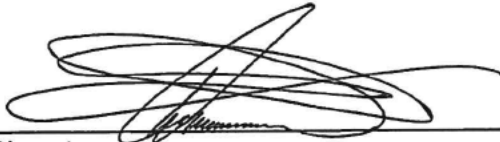
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center; font-size: 2em; font-family: cursive;">None</p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

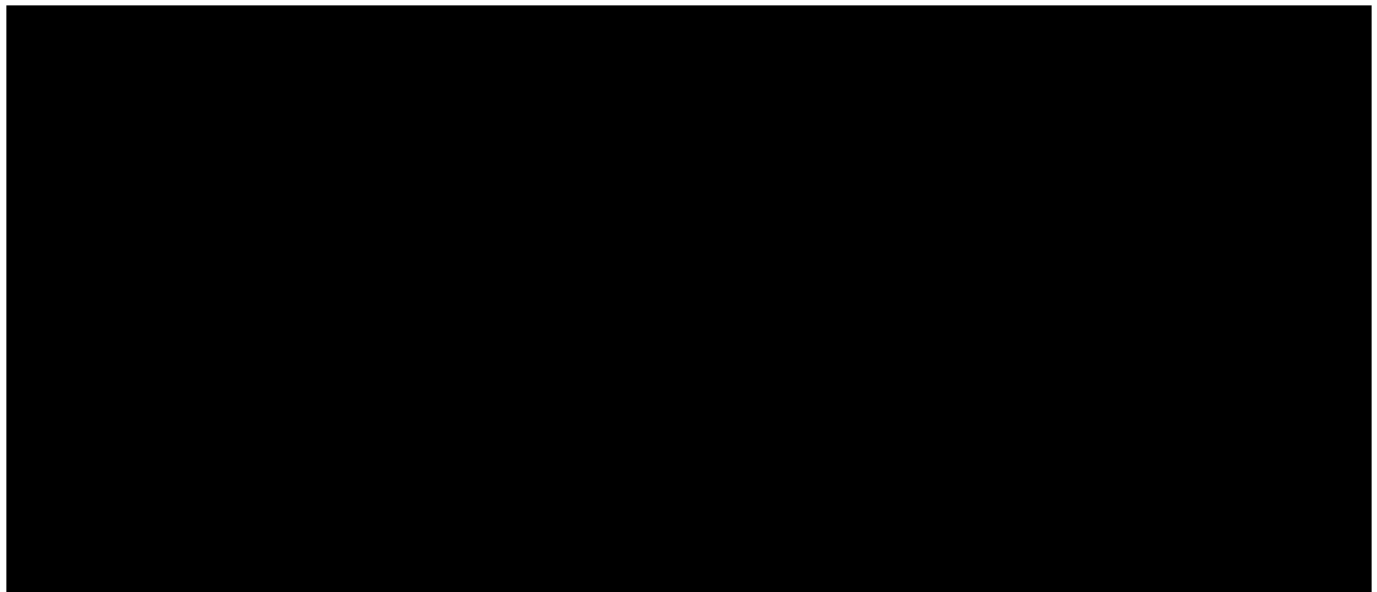
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;">NONE NONE NONE</p>				

Signature 

Date July 9, 2019

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Caren Goff

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

(AECI) Architecture Engineering & Construction Industries

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative). Parent representative
Grievance Committee

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
 Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;"><i>None</i></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."
- None*

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center; font-size: 2em;"><i>NONE</i></p>				

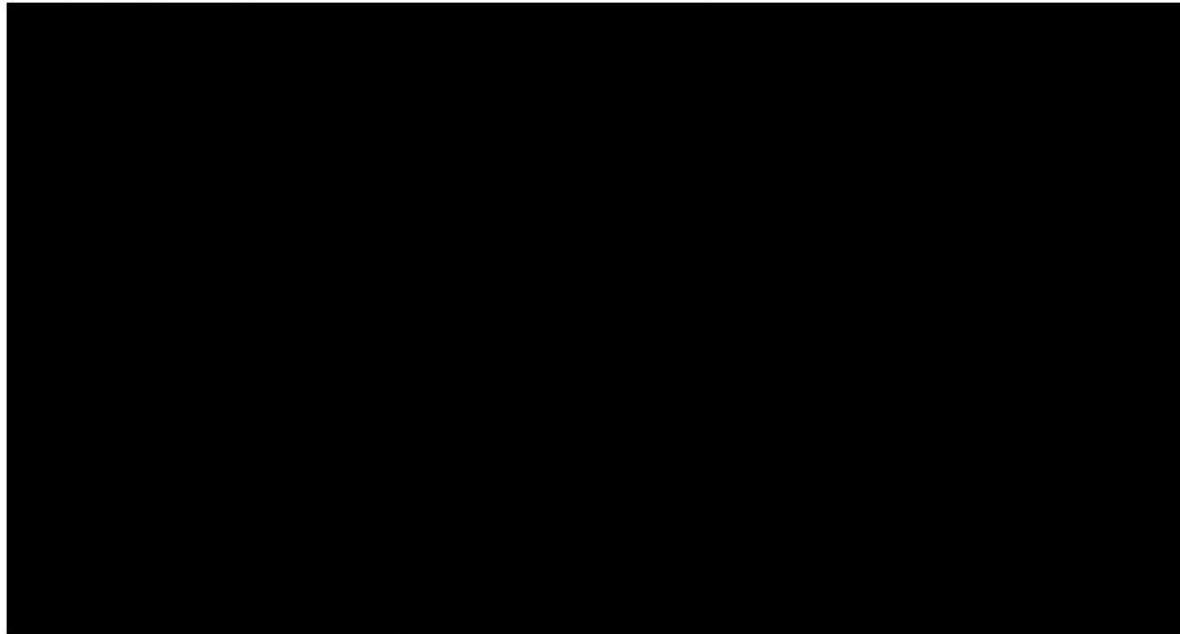
Laven Hoff

 Signature

9/9/19

 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

ANDREW McLAUGHLIN

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

AECI (ARCHITECTURAL ENGINEERING & CONSTRUCTION INDUSTRIES)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative). SECRETARY

BOARD MEMBER / CHAIRMAN OF FACILITIES COMMITTEE

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes X No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
<i>NONE</i>	<i>NONE</i>	<i>NONE</i>	<i>NONE</i>

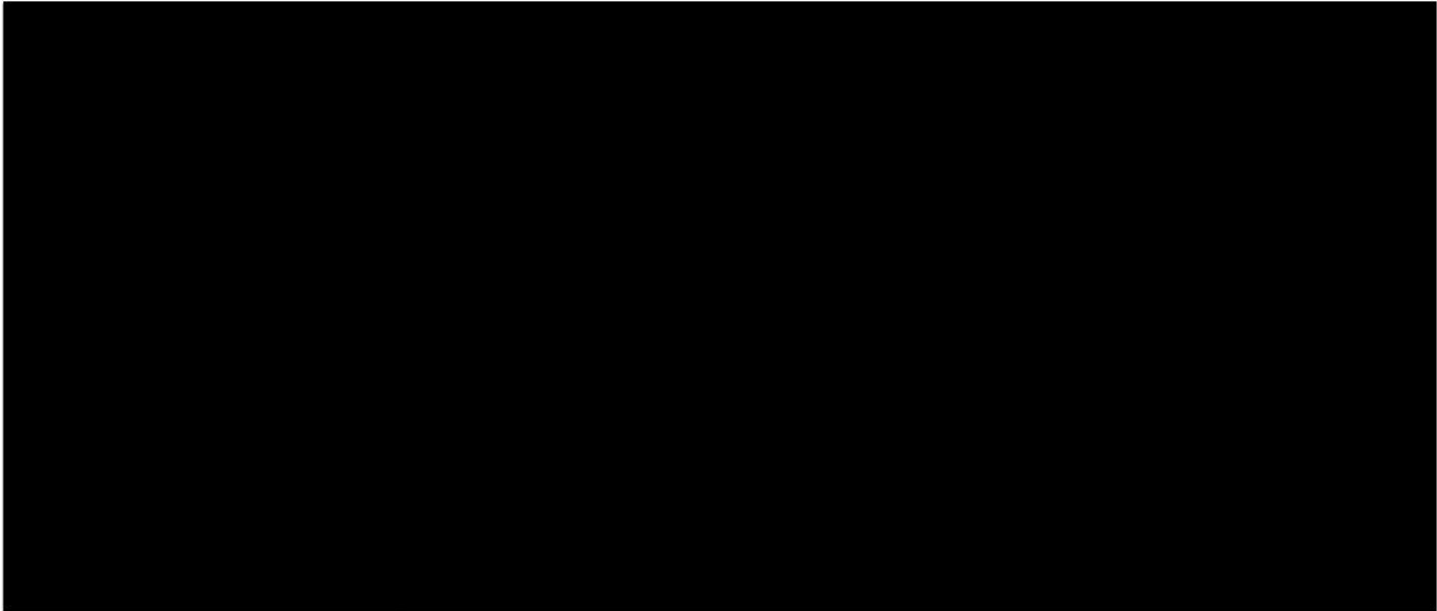
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

NONE

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
<i>NONE</i>	<i>NONE</i>	<i>NONE</i>	<i>NONE</i>	<i>NONE</i>

[Handwritten Signature]
 Signature _____ Date *7/19/19*

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Ricardo Cosme Ruiz

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

AEC I I + II

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;">NONE</p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

NONE

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p style="text-align: center;"><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

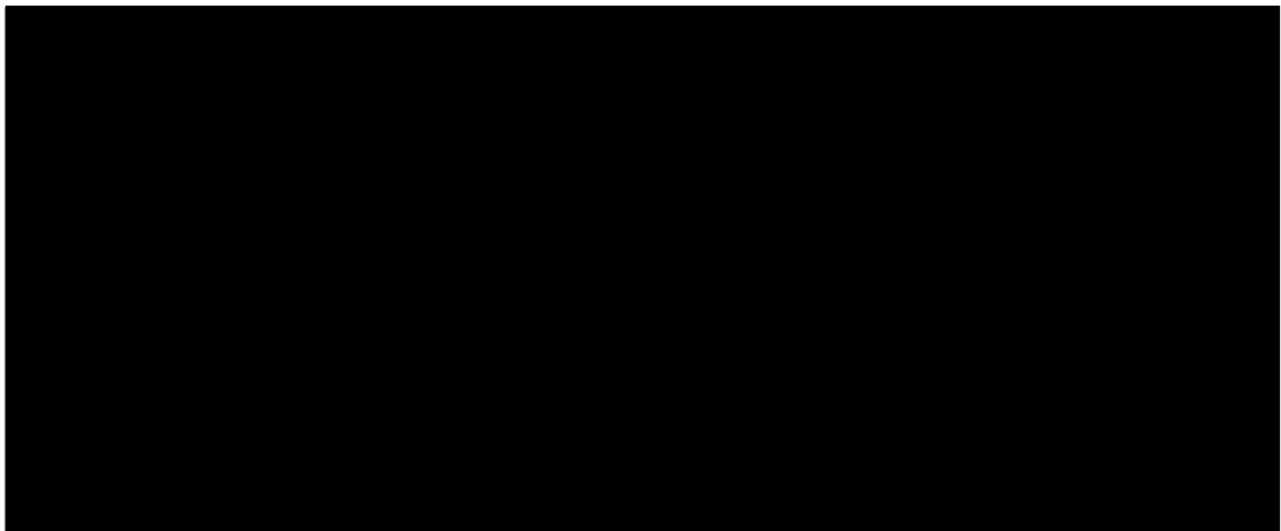
R. Sehn

Signature

7/9/2019

Date

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Carlo Schiattarella

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

NYC Charter High School for Architecture, Engineering, Construction Industries
AECI

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

- President
- Vice President

2. Are you an employee of any school operated by the education corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

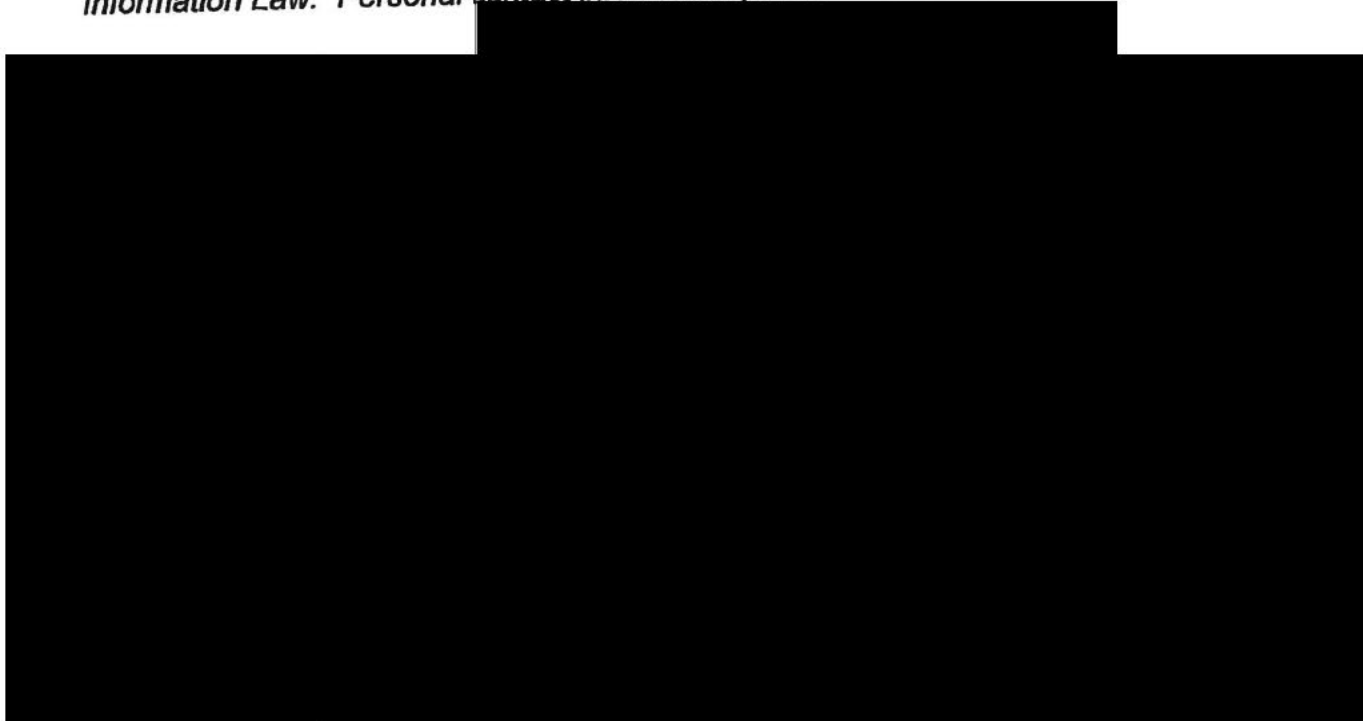
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p style="text-align: center;"><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center; font-size: 2em;">None</p>				

Carlo Schuller
Signature

7/16/19
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member - Board of Regents-Authorized Charter Schools

Name: Derick Spaulding

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The NYC Charter School for Architecture Engineering & Construction Industries

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member – Instruction

2. Are you an employee of any school operated by the education corporation?
-- **Yes** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

-- **Yes** **No**

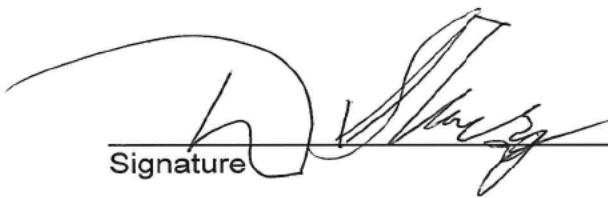
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**".

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

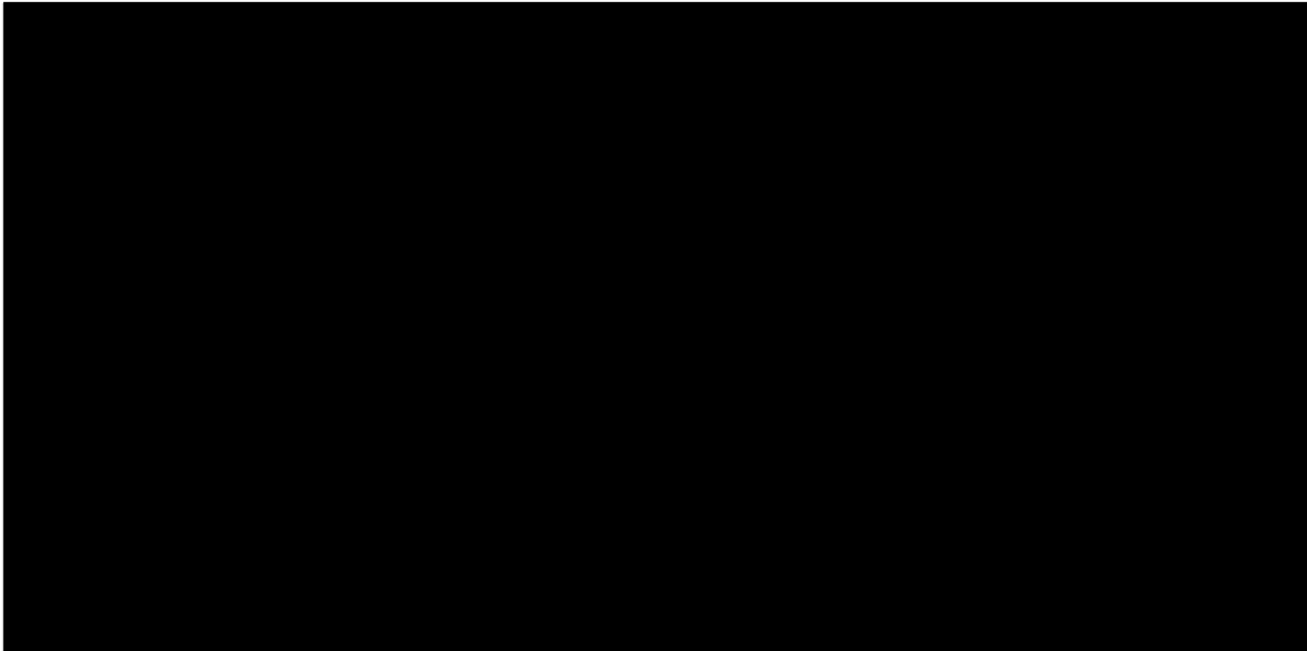


Signature

July 17th, 2019

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: **Alberto Villaman**

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): **NYC Charter HS for Architecture, Engineering and the Construction Industries.**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasury Committee Chair.

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?


Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	none <i>none</i>	<i>none</i>	none

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
none				

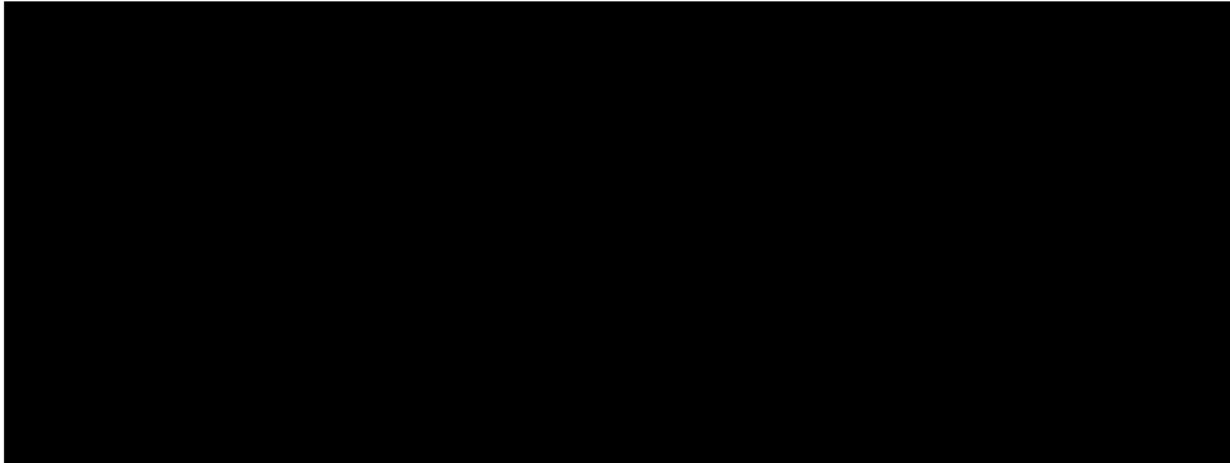
Alberto Villaman

Signature

7/11/19

Date

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Irma Zardoya

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

NYC Charter High School for Architecture, Engineering and Construction Industries
AECI

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice chairperson (currently)

~~Pre~~ Chairperson

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;"><i>None</i></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p style="text-align: center;"><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;"><i>None</i></p>				

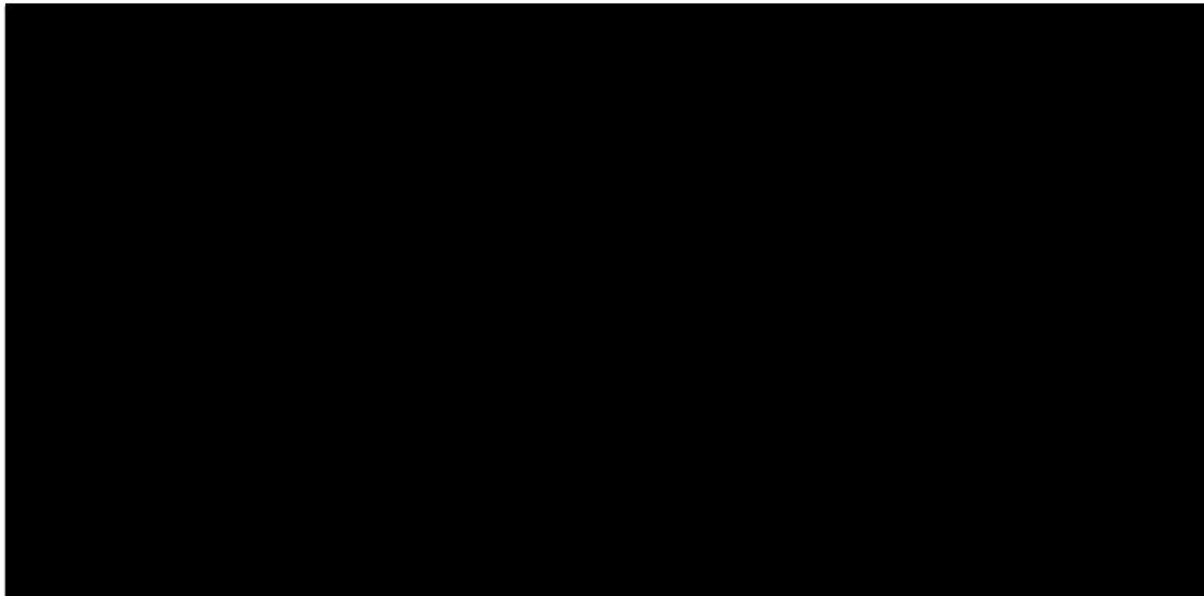
Jima Zardoya

 Signature

July 9, 2019

 Date

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Patricia Martin

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

AECI charter school

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

None

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

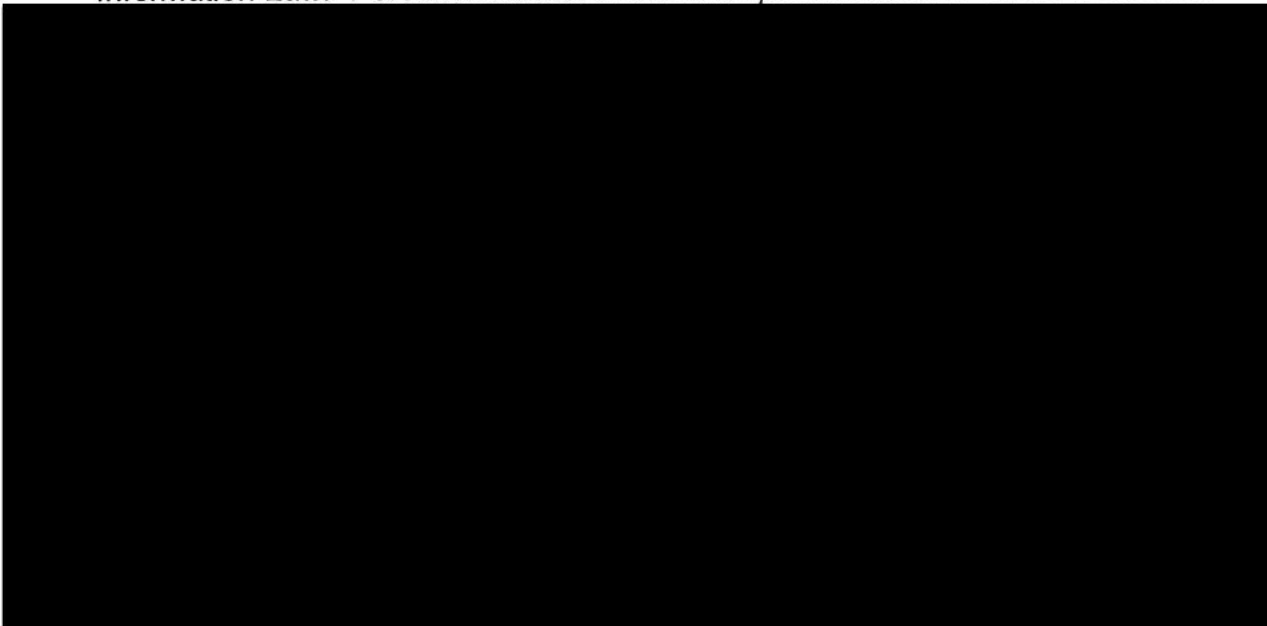
Patricia Martin

7/17/2019

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, July 09, 2019
 Time: 6:000 pm
 Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome/ Role Call

Present were Irma Zardoya, Paul Comrie, Alberto Villaman, Robert Burton, Carlo Sciattarella ,Ricardo Cosme Ruiz

CEO: Charles Gallo
 Principal: Colin Healy
 BoostEd Josh Moreau
 Counsel: Flora Edwards, Esq.

2. Approval of the Minutes:

A. Moved by Robert Burton seconded by Caren Goff to approve the minutes of June 11, 2019 as amended. Approved unanimously

3. Principal’s Report

- a. There are 438 students enrolled.
- b. There are 125 enrolled with 24 students in process for the 9th grade class for the 2019-2020 year.
- c. Attendance for 2018-2019 is 92.7%
- d. Graduation estimate for 2019 is 95%. 76 Regents Diplomas with 16 Advanced Regents Diplomas. .

e. Regents Results

	<u>2018</u>	<u>2019</u>
English ELA	59.2%	91.2%
World History		91.0%
Global History	54.6%	63.4%
US History	58.7%	89.0%
Algebra	75.2%	79.6%
Geometry	43.9%	74.6%
Algebra 2	57.1%	87.5%
Living Environment	68.8%	71.8%
Chemistry	32.0%	9.5%
Spanish (LOTE)		83.0%

- f. School Goals and Results for the 2018-2019 School Year were reviewed
4. New Hires
- Moved by Robert Burton seconded by Caren Goff to hire the following
- | | |
|-----------------|--------------------------------------|
| Donna Rodriguez | Assistant Principal |
| Matthew Cohen | Chemistry |
| Dylan McMahan | Leave Replacement - Theme Department |
- Approved unanimously
9. Lead On, Inc.
- Moved by Paul Comrie and seconded by Alberto Villaman to authorize engagement of Lead On for Gary Carlin to develop a Chemistry Curriculum at a cost not to exceed \$18,000. Approved unanimously
10. Academic Committee
- a. Received a comprehensive report on status of Goals for the year ending 2019
11. Finance Committee
- The Committee met to review the status of the budget which is on target.
12. New Business
- a. Moved by Paul Comrie seconded by Ricardo Cosme Ruiz to ratify the attendance of Dr. Charles Gallo, Carlo Schiattarella and Hector Rodriguez at the National Charter School Convention in Las Vegas, Nevada from July 1 - 3, 2019 funded through the Charter School Planning Grant.
 - b. Moved by Robert Burton seconded by Paul Comrie to retain Flora Edwards, Esq. as counsel for the Board for the 2019-2020 school year.
13. Moved by Caren Goff and seconded by Robert Burton to go into Executive Session at 7:15pm to discuss real estate, litigation and personnel. Approved unanimously
14. Moved by Ricardo Cosme Ruiz and seconded by Robert Burton 7:40pm to return to the record. Approved unanimously.
18. Adjournment - Moved by Caren Goffe seconded by Paul Comrie to adjourn at 7:30pm. Approved unanimously.

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, August 6, 2019
Time: 6:00 pm
Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome/ Role Call

Present were Irma Zardoya, Paul Comrie, Alberto Villaman, Robert Burton, Carlo Sciattarella, Ricardo Cosme Ruiz, Andrew McLaughlin

CEO: Charles Gallo
Principal: Colin Healy
BoostEd: Josh Moreau
Counsel: Flora Edwards, Esq.
Guest: James Stovall, Little Bird

2. Approval of the Minutes:

Moved by Alberto Villaman seconded by Robert Burton to approve the minutes of July 9, 2019. Approved unanimously

3. Benefit Presentation

James Stovall from Little Bird made a presentation regarding the change from Cigna to Blue Cross/Blue Shield. Rate of increase is 7%. All terms shall remain the same,

3. Executive Session

Moved by Alberto Villaman seconded by Robert Burton at 6:40 pm to go into Executive Session to consider personnel and real estate matters. Approved unanimously

Moved by Robert Buron seconded by Ricardo Cosme Ruiz at 8:15pm to return to the record Approved unanimously.

4. Principal's Report

- a. There are 433 students enrolled with 318 students on the wait list.
- b. There are 139 enrolled for the 9th grade class for the 2019-2020 year with 459 registered for the fall term.
- c. Attendance for 2018-2019 is 92.7%

- d. Graduation Rate was 95%
- 5. CPET, Inc.

Moved by Irma Zardoya and seconded by Andrew McLaughlin to authorize engagement of CPET, Inc for Courtney Brown to provide coaching in ELA for 35 at cost not to exceed \$42,000. Approved unanimously.
- 6. Moved by Irma Zardoya and seconded by Andrew McLaughlin to authorize engagement of Mariam Naraine to provide science coaching for 35 days at a cost not to exceed \$38,500. Approved unaninously.
- 7. Finance Committee

Met to review funding and operating budget and everything is on target for the coming year.
- 7. Adjournment - Moved by Robert Burton seconded by Irma Zardoya to adjourn at 8:15pm. Approved unanimously.

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, September 10, 2019
Time: 6:00 pm
Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome/ Role Call

Present were Carlo Schiattarella, Irma Zardoya, Paul Comrie, Robert Burton, Ricardo Cosme Ruiz, Caren Goff

CEO: Charles Gallo
Principal: Colin Healy
Guest: Eric Duran, Managing Director D A Davidson
Guest: Charmaine Sanchez, Assistant Principal AECI II

2. Approval of the Minutes:

Moved by Robert Burton seconded by Paul Comrie to approve the minutes of August 6, 2019.
Approved .

3. Principal's Report

- a. Nancy Dooley, the candidate for Assistant Principal was introduced and welcomed by the Board
- b. There are 457 students enrolled.
- b. There are 139 enrolled for the 9th grade class for the 2019-2020 year with 459 registered for the fall term.
- c. School Goals for the 2019-20 school year were reviewed.
- d. Class of 2020 projections were reviewed. Projected graduation rate is 91.84%.
- e. A profile of the returning teachers and staff was reviewed, 100% of teachers and counselors returned. Turnover is approximately per cent which is the lowest since inception of the school.
- f. Summer school results were reviewed,
- g. Curriculum review for each of the courses is on-going

4. Academic Committee

- a. Presentation to each of the Board members for each of the subject matter was discussed.
- b. A meeting was held with the Principal and Assistant Principal to identify school goals for the coming year including systems for evaluations based on national leader standards , intregation of the vocabulary initiative across the curriculumm, college readiness, introduction of binders for each core class, notebook planners to assist in providing structure and organization in preparation for college, improved note taking.

5. Finance Committee

- a. The budget is on target.
- b. Presentation by Eric J. Duran, Managing Director of Public Finance for D. A. Davidson regarding bond underwriting for construction of new facilities..

6.. Executive Session

Moved by Ricardo Cosme Ruiz seconded by Robert Burton at 7:35 pm to go into Executive Session to consider personnel and real estate matters. Approved unanimously

Moved by Irma Zardoya seconded by Robert Burton at 8:15pm to return to the record
Approved unanimously.

7. New Hire

Moved by Irma Zardoya seconded by Caren Goff to hire Nancy Dooley as Assistant Principal for the 2019-2020 school year.

- 8. Adjournment - Moved by Robert Burton seconded by Irma Zardoya to adjourn at 8:30pm. Approved unanimously.

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING AND
CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, October 8, 2019
Time: 6:00 pm
Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome/ Role Call

Present were Carlo Schiattarella, Irma Zardoya, Paul Comrie, Robert Burton, Ricardo Cosme Ruiz,

CEO: Charles Gallo
Principal: Colin Healy
Guest: Jason Appelt, Managing Director BB&T Capital Markets
Guest: Evelyn Rovelino - Lead- On
Guest: Chris Domlan - DBI Projects

2. Approval of the Minutes:

Moved by Robert Burton seconded by Paul Comrie to approve the minutes of September 10, 2019. Approved .

3. Principal's Report

- a. There are 449 student enrolled.
- b. Attendance for September is at 94.5% .
- d. Class of 2020 projections were reviewed. Projected graduation rate is 91.84%.
- e. Meet the Coaches Night .
- f. PSAT Day
- g. SUPA Night and Upcoming Syracuse Trip
- h. Attendance Committee

4. Facilities

- a. Presentation by DBI - Construction Management

5. Academic Committee

- a. The Committee has been working on a rubric for administrative evaluations. It is anticipated that a basic format for evaluation of administrative staff will be presented

- to the Board at the November meeting,
- b. The integration of the notebook binder in the curriculum was reviewed,.
- c. The Assistant Principals attended the committee meeting and shared the observation foirms and made suggestions tor revision and improvement in order to develop a standardized method to approaching classroom observations and evaluations
- d. The Committee reviewed a summary of strategies to insure appropriate accommodation for students with IEP, along with a counselor meetibg preceding the IEP meeting,.
- e. Smartboard Computers

Moved by Robert Burton seconded by Ricardo Cosme Ruiz to authorize the Principal to purchase 15 Mac mini computers at a cost not to exceed \$14,384. Apple is the sole vendor that meets the specifications.

6. Finance Committee

- a. The committee met in conference call to review the audit and financials.
- b. Presentation by Jason Appelt, Managing Director BB&T Capital Markets regarding bond underwriting for construction of new facilities.
- c. Moved by Robert Burton seconded by Ricardo Cosme Ruiz to accept the audit the 2018-2019 audit report. Approved unanimously.

7. Relection of Board Members

Moved by Robert Burton seconded by Irma Zardoya to to elect Alberto Villaman as a Trustee for the period October, 2019 through October, 2023

8. New Business - Preliminary Merger Resolution

WHEREAS, the Board of Trustees of New York City Charter High School for Architecture, Engineering and Construction Industries ("AECI") is familiar with the 2010 amendment to Section 2853 of the Charter Schools Act of 1998, as amended, authorizing an education corporation to operate more than one school or house any grade at more than one site, thereby allowing education corporations to merge; and

WHEREAS, the Board of Trustees of AECI has discussed and considered a merger between AECI and AECI II: NYC Charter High School for Computer Engineering and Innovation ("AECI II") in order to realize the benefits and efficiencies that may result from a merger of the two education corporations, such as common governance, common oversight and handling of finances, and shared educational programming and resources, and to facilitate and streamline the expansion and growth

of the Schools; and

WHEREAS, the Board of Trustees of AECl has sought advice from professionals and advisors, and has discussed the potential benefits of merging the two education corporations and the likelihood of achieving such benefits, as well as the costs and risks of undertaking and completing such a merger; and

WHEREAS, the Board of Trustees of AECl, having duly considered the costs, benefits, and risks of a merger with AECl II, believes that it is in the best interests of AECl to move forward with the merger of AECl and AECl II at this time, but wishes to retain continuing authority to determine whether the merger proves to be in the best interests of AECl.

NOW, THEREFORE, BE IT RESOLVED, that the officers and trustees of AECl, individually and together, are hereby authorized and directed to take any and all actions they deem necessary to effectuate the merger between AECl and AECl II, including but not limited to the preparation, execution and filing of any and all documents, letters of intent, agreements, certificates, notices, applications, petitions and/or instruments, and the hiring of legal counsel and other professionals to advise AECl and assist in the merger, it being understood that the Board of Trustees of AECl shall retain final authority to revoke its approval of the merger of AECl and AECl II should the Board of Trustees of AECl, in its sole judgment, determine that the merger is no longer in the best interests of AECl; and

BE IT FURTHER RESOLVED, that all actions heretofore taken by any officers and trustees of AECl, individually or together, for and on behalf of AECl in connection with the foregoing resolutions, shall be and hereby are ratified and approved, and that the authority given hereunder shall be retroactive and any and all acts hereunder performed prior to the passage of these resolutions are hereby ratified and approved.

Moved by Robert Burton seconded by Paul Comrie . Approved Unanimously.

9. Board Retreat

Topics for the Board Retreat were discussed. The retreat was scheduled for Sunday, November 17, 2019 at 10 am. Agenda to follow.

10. Moved by Ricardo Cosme Ruiz seconded by Robert Burton to go into Executive Session at 8:45 pm. Approved unanimously

11. Moved by Ricardo Cosme Ruiz seconded by Irma Zardoya to return to the record a 9:15pm. Approved unanimously,

12. Adjournment - Moved by Robert Burton seconded by Irma Zardoya to adjourn at 9:15pm. Approved unanimously.

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, November 12, 2019
Time: 6:00 pm
Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome/ Role Call

Present were Carlo Schiattarella, Irma Zardoya, Paul Comrie, Robert Burton, Ricardo Cosme Ruiz, Derrick Spaulding, Andrew McLaughlin.

CEO: Charles Gallo
Principal: Colin Healy
Counsel: Flora Edwards

2. Approval of the Minutes:

Moved by Robert Burton seconded by Paul Comrie to approve the minutes of October 8, 2019. Approved .

3. Principal's Report

- a. There are 451 students enrolled with 307 students on the wait list. Attendance for October was 94.0%
- b. The AP/Principal Mentor Program and the Rubric for Principal Performance was discussed.
- c. On October 31, 2019 85 Juniors and Senior visited Syracuse University and LeMoyne, Colgate and
- d. The current graduation rate is projected at 92.0%. Students requiring additional assistance in order to graduate were identified and a program put in place to provide additional assistance.
- e. The parent/teacher conferences are scheduled for November 15, 2019.
- f. The School Quality Snapshot Review was discussed. The overall ratings for Student Achievement, Supportive Environment, Strong Family-Community Ties, and Trust was rated "Excellent". The overall ratings for Rigorous Instruction , Collaborative Teachers, Effective School Leadership were rated "Good". The results show consistent progress in all areas and meet or exceed the Citywide average. The Board extended its congratulations to the school leadership, teachers and staff.

- g. A presentation was made to the Cummings Foundation for a grant to fund professional development.
- h. On November 13, 2019, 63 students will have the opportunity to attend a performance of Hamilton. The tickets were funded by a grant. Follow-up activities in history will take place.

4. **Academic Committee**

- a. The Principal Performance Evaluation Rubric was discussed. The rubric was developed based on national standards, the NYS framework and a review of other comparable standards. The process begins with goal setting at the beginning of the year, a mid-year review and concludes with the evaluation. The rubric includes the following performance standards: Mission, Vision and Core Values, Instructional Leadership, Student Performance, School Culture, Climate and Family Engagement, Professionalism, Ethics and Professional Growth and Development, Organizational and Financial Management, Communication, Community and Public Relations, Equity and Cultural Responsiveness.
- b. The Committee met with the Assistant Principals and reviewed the teacher observation process, goal settings and the evaluation process for teachers. New teachers all have a coach assigned and receive informal observations on a bi-weekly basis,

5. **Finance Committee**

- a. Moved by Irma Zardoya seconded by Andrew McLaughlin to authorize a mid-year increase of 3% for all teachers and counselors effective December 1, 2019. Approved unanimously,

6. **Facilities Committee**

- a. **Lease Extension**

WHEREAS, the Board of Trustees of New York City Charter High School for Architecture, Engineering, and Construction Industries ("AECI" or the "School") has discussed and considered a proposal to request an extension of the lease for 838 Brook Avenue, Bronx New York, and,

WHEREAS, the Board of Trustees of AECI, having duly considered the costs, benefits, and risks of the extending the lease at 838 Brook Avenue, believes that an extension of the lease is in the best interests of AECI and the community; and

NOW THEREFORE BE IT RESOLVED, that the Chair of the Board, and is hereby authorized to execute and amendment of the lease extending the term of the lease for two (2) years from July 1, 2020 through June 30, 2022 with options to renew for two successive one year terms. The cost shall not exceed \$406,850 for the period July 1, 2020 through June 30, 2021 and \$419,055 for the period July 1, 2021 to June 30, 2022. If the option is exercised, the cost shall not exceed 3% for each year of the option.

Moved by Andrew McLaughlin seconded by Paul Comrie . Approved unanimously

7. **Executive Session**

Moved by Irma Zardoya seconded by Robert Burton at 8:40 pm to go into Executive Session to consider personnel and real estate matters. Approved unanimously

Moved by Irma Zardoya seconded by Robert Burton at 9:00pm to return to the record Approved unanimously.

8. **New Business**

a. **Charter Revision**

WHEREAS, the Board of Trustees of New York City Charter High School for Architecture, Engineering, and Construction Industries (“AECI” or the “School”) has discussed and considered a proposal to increase the School’s maximum approved enrollment from 450 to 500 students (the “AECI Enrollment Increase”) in order to meet the demand for seats at the School; and,

WHEREAS, the Board of Trustees of AECI, having duly considered the costs, benefits, and risks of the AECI Enrollment Increase, believes that the AECI Enrollment Increase is in the best interests of AECI and the community; and

WHEREAS, the AECI Enrollment Increase will require a material revision to the Charter of AECI; and

WHEREAS, the Board of Trustees of AECI proposes to submit a material charter revision request for the AECI Enrollment Increase (the “Request”) to the Board of Regents of the University of the State of New York (the “Board of Regents”) as part of the Application for Merger of AECI with and into AECI II: NYC Charter High School for Computer Engineering and Innovation (“AECI II”).

NOW, THEREFORE, BE IT RESOLVED, that the Chairperson of AECI be, and hereby is, authorized and directed, in the name and on behalf of AECI, to do all such things and take all such acts and to expend such fees for and on behalf of AECI as may be necessary or advisable in order to give effect to and, generally, carry out the intent of these Resolutions including, without limitation, to execute and deliver the Request to the Board of Regents as part of the Application for Merger of AECI and AECI II, along with any other documents in connection with the Request as may be required by the Charter School Office of the New

York State Education Department, with such changes or amendments thereto as the Chairperson deems necessary or appropriate, with such approval to be conclusively evidenced by the execution and delivery thereof by the Chairperson, it being understood that the Board of Trustees of AECI shall retain final authority to revoke its approval of the Request should the Board of Trustees of AECI, in its sole judgment, determine that the Request is no longer in the best interests of AECI; and

IT IS HEREBY FURTHER RESOLVED, that all actions of any kind heretofore or hereafter taken by any trustee or officer of AECI or any appointed or authorized person or persons authorized to act on behalf of AECI in connection with the matters contemplated by the foregoing resolutions be, and each of them hereby is, confirmed, ratified, approved and authorized in all respects.

Moved by Andrew McLaughlin seconded by Ricardo Cosme Ruiz . Approved Unanimously

b. **New Hires**

Moved by Robert Burton seconded by Paul Comrie to approve the appointment of the following teachers:

Jenetta Rosangel	Student Support Services
Nicole McKay	In-house Substitute Teacher
Alexander Ditzel	Living Environment

Approved unanimously

c. **The Retreat**

The Agenda for the Board Retreat scheduled for Sunday, November 17, 2019 at the Tarrytown Doubletree at 455 S.Broadway, Tarrytown, NY was discussed. A facilitator was identified.

9. **Adjournment** - Moved by Derrick Spaulding seconded by Irma Zardoya to adjourn at 9:10pm. Approved unanimously.

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, December 3, 2019
Time: 6:00 pm
Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome/ Role Call

Present were Carlo Schiattarella, Irma Zardoya, Paul Comrie, Robert Burton, Ricardo Cosme Ruiz, Alberto Villaman, Andrew McLaughlin, Caren Goff,.

CEO: Charles Gallo
Principal: Colin Healy
Counsel: Flora Edwards
Guests: Josh Moreau Boost Ed
Sharmeeeka Gonzalez
Elena Rovalino

2. Approval of the Minutes:

Moved by Robert Burton seconded by Paul Comrie to approve the minutes of November 12, 2019. Approved .

3. Principal's Report

- a. There are 452 students enrolled with 307 students on the wait list. Attendance for November was 92.7%. Attendance
- b. The first quarter grade distribution by teacher was distributed and discussed.
- c. The Parent- Teacher Conference was held on November 4, 2019. 189 parents were in attendance.
- d. The current graduation rate is projected at 92.0%. Students requiring additional assistance in order to graduate were identified and a program put in place to provide additional assistance.
- e. Various outreach efforts to parents including post cards congratulating parents on the academic achievement of their children, post cards thanking parents for attending extracurricular activities to encourage parental involvement.
- e. The Community Dinner is scheduled for December 17, 2019.
- f. The range of extra-curricular activities were discussed

- g. Holiday celebration is scheduled for December 20, 2019 for all students and faculty to be followed by the staff Christmas Party.
4. **New Hires**
- Moved by Robert Burton seconded by Alberto Villaman to hire Frank Palmieri as Coordinator of School Culture. Approved unanimously
5. **Academic Committee**
- a. Focused on the development of systems to implement shared resources following the merger. The role of the Director of Operations was discussed. The need for a separate Facilities Manager was discussed.
 - b. Developed a list of activities for communicating with the Board, including the need to ensure working video-conferencing.
 - c. Development of a process to involve students in the visualization
6. **Finance Committee**
- a. Met on November 20, 2019 to discuss the budget projections for the merger. The budget is on target.
7. **Facilities Committee**
- a. New facilities
- Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz to authorize the chair to enter into a contract for the acquisition of property located at 600 East 138th Street at cost not to exceed \$12,500,000 subject to review by counsel. Approved unanimously.
- b. The fire department violations were forwarded to the Landlord for follow-up.
9. **Adjournment** - Moved by Caren Goff seconded by Paul Comrie to adjourn at 7:10pm. Approved unanimously.

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, January 21, 2019
Time: 6:00 pm
Location: 838 Brook Avenue, Bronx, New York 10451

1. **Welcome/ Role Call**

Present were Carlo Schiattarella, Irma Zardoya, Paul Comrie, Robert Burton, Ricardo Cosme Ruíz, Andrew McLaughlin, Derrick Spaulding, Caren Goff

CEO: Charles Gallo
Principal: Colin Healy
Counsel: Flora Edwards, Esq.
Guests: Josh Moreau Boost Ed
Sharmeeeka Gonzalez - PTO President AECI II
Gregory Kimble - parent representative
Brian Colon & Yung Sook Moon - R. W. Baird

1. **Approval of the Minutes:**

Moved by Andrew McLaughlin seconded by Robert Burton to approve the minutes of December 3, 2019. Approved .

2. **Facilities Committee**

- a. Presentation by Brian Colon and Yung Sook Moon regarding bond underwriting for capital development.

Moved by Andrew McLaughlin and seconded by Ricardo Cosme Ruiz to authorize the chair to enter into an agreement to engage R W Baird for the bond underwriting process for capital construction subject to review of counsel. Approved unanimously.

- b. The fire department violation has been satisfactorily resolved.

3. Introduction of Gregory Kimble - Parent representative.

4. **Principal's Report**

- a. There are 453 students enrolled with 470 applications for 2020-2021t. Attendance for December was 91.4%.
- b. Attendance initiatives were discussed.
- c. Graduation projections are at 93%

- d. Curriculum updates and the introduction of new classes in computer essentials, forensic science, as well as the classes in the Syracuse curriculum and the New Visions curriculum were discussed.
- e. The school had record low staff turnover this past year.
- f. The Organizational structure for students - the use of student binders in each major subjects was discussed. Next steps are to codify use of the binders by department.
- g. School culture was discussed. Bells are now in place for signal start and end of class. Sanctions for lateness were discussed.
- h. The Community Dinner was held on December 17, 2019 more than 100 people attended.
- i. Student and staff holiday parties were held in December were held on December 20, 2019.
- j. Eighteen students in the Black Pearl Club went on an overnight trip to Washington DC on December 13, 2020. Profits from the school store were used to help underwrite the cost of the trip.
- k. The upcoming Regents examinations were discussed
- l. Clerical Day is scheduled for Monday, January 27, 2020 the day will include a state of the message, lesson planning and a team building exercise.
- m. Nine alumni returned to the school to address the senior class

5. **New Hires**

Moved by Andrew McLaughlin seconded by Robert Burton to hire the following:

Charles A, Lovell - Security Guard .
Nathaniel Sumpter- Security Guard.

Approved unanimously

6. **Academic Committee**

- a. The performance review criteria for the Principal was reviewed.
- b. The performance review process for Leaders was reviewed.

7. Finance Committee

- a. The budget is on track. Projections for 2020-21 will be presented in February

7. **Executive Session**

Moved by Robert Burton seconded by Patricia Martin at 8:50 pm to go into Executive Session to discuss real estate. Approved unanimously

Moved by Robert Burton seconded by Ricardo Cosme Ruiz at 9:20 pm to return to the record. Approved unanimously

8. **Adjournment** - Moved by Paul Comrie seconded by Caren Goff to adjourn at 9:25 pm. Approved unanimously.

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, February 11, 2020
Time: 6:00 pm
Location: 838 Brook Avenue, Bronx, New York 10451

1. **Welcome/ Role Call**

Present were Carlo Schiattarella, Irma Zardoya, Paul Comrie, Ricardo Cosme Ruíz, Derrick Spaulding, Alberto Villaman

CEO: Charles Gallo
Principal: Colin Healy
Counsel: Flora Edwards, Esq.
Guests: Josh Moreau Boost Ed
Sharmeeeka Gonzalez - PTO President AECI II
Brian Colon - R. W. Baird

1. **Approval of the Minutes:**

Moved by Ricardo Cosme Ruiz seconded by Paul Comrie to approve the minutes of January 21, 2020. Approved .

2. **Facilities Commitee**

- a. Presentation by Brian Colon regarding the bond underwriting process,.
- b. A meeting was held with representatives of the Archdiocese to review the requirements for the Archdiocese to bring the building into DOB compliance.

3. **Principal's Report**

- a. There are 452 students enrolled with 470 applications for 2020-20 with 600 applications for 125 seats for the coming year. Attendance for December was 92.7%.
- b. Pass Rates for the Fall term were reviewed. Attendance initiatives were discussed.
- c. Graduation projections are at 93%
- d. Career Day is scheduled for March 6, 2020.
- e. Events are scheduled for Black History month themes and a trip to the Schoenberg Museum and Library is scheduled. Ruben Diaz visited the school and had an opporrunity to interact with students.

- f. Academic Awards and Scholarships - Five students will be receiving Academic Awards, the 2020 Valedictorian and Salutatorian for 2020 have been selected. Four students have been nominated for Core Value Awards and one student has received the staff nomination,
- g. National Honor Society and Student Council induction ceremonies are scheduled for this month.

4. **Academic Committee**

- a. Moved by Ricardo Cosme Ruiz seconded by Alberto Villaman to adopt the Performance Review Process for Leaders. Approved unanimously.
- b. The job description for Facilities Manager for both schools was reviewed and feedback solicited.

5. **Finance Committee**

- a. The budget Projections for 2020-21 were presented.
- b. Moved by Alberto Villman seconded by Derick Spaulding to extend the contract with Boosted for provision of financial support services for the period July 1, 2020 through June 30, 2021 at a cost not to exceed \$132,613. Approved unanimously.

6. **Executive Session**

Moved by Paul Comrie seconded by Alberto Villman at 7:22 pm to go into Executive Session to discuss real estate and personnel. Approved unanimously

Moved by Ricardo Cosme Ruiz seconded by Irma Zardoya at 7:45 pm to return to the record. Approved unanimously

7. **New Hires**

Moved by Alberto Villaman seconded by Ricardo Cosme Ruiz to hire the following:

Ramsey Acevedo -	Security Guard .
Nathaniel Sumpter-	Security Guard.
Mark Godwin -	Teacher - Social Studies
Dr. Darrell Stillwell	Teacher - Math

- 8. **Adjournment** - Moved by Paul Comrie seconded by Alberto Villman to adjourn at 8:25 pm. Approved unanimously.

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, March 10, 2020
Time: 8:00 pm
Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome/ Role Call

Present were Carlo Schiattarella, Irma Zardoya, Paul Comrie, Ricardo Cosme Ruíz, Derrick Spaulding, Robert Burton, Caren Goff, Patricia Martin, Andrew McLaughlin

CEO: Charles Gallo
Principal: Colin Healy
Counsel: Flora Edwards, Esq.
Guests: Josh Moreau Boost Ed
Sharmeeke Gonzalez - PTO President AECI II

1. Approval of the Minutes:

Moved by Andrew McLaughlin seconded by Ricardo Cosme Ruiz to approve the minutes of February 11, 2020. Approved .

2. Principal's Report

- a. There are 451 students enrolled with 470 applications for 2020-20 with 558 applications for 125 seats for the coming year. Attendance for December was 92.7%.
- b. Accountability Determination was reviewed. AECI is in good standing with a continued improvement in all areas.
- c. All Juniors took the SAT exams. Seniors came in to make up work as required.
- d. Career Day was held and Junior and Seniors had an opportunity to hear about diverse careers.
- e. Black History Month involved celebrations National Jazz Museum followed by dinner at Sylvias.
- f. School basketball team won the Charter School Athletic Championship. The Board extends its congratulations to all involved in this achievement.

3. **Academic Awards and Scholarships**

Moved by Irma Zardoya seconded by Robert Burton to allocate the profits from the schools store in an amount not to exceed \$8,000 to student scholarships at \$1,000 per student for graduating seniors. Approved Unanimously

4. **New Hires**

Moved by Ricardo Cosme Ruiz seconded by Robert Burton to hire the following:

Robert Duncan -	Director of School Culture
Angel Lopez -	Teach of Spanish and Mathematics
Carlton Glassford -	Tutor

Approved unanimously.

5. **Academic Committee**

- a. Discussed professional development focusing on formative/summative assessments, differentiation, interdisciplinary instructional alignment, technology for the classroom, engaging students in learning and professional growth and development.
- b. Curriculum updates in English, Global, Geometry, Algebra, Grade 10 curriculum is being collected analyzed and reviewed,
- c. Chemistry curriculum is ready for use.
- d. Discussion of preparedness for Corona Virus containment measures.

6. **Finance Committee**

The budget is on target

7. **Executive Session**

Moved by Irma Zardoya seconded by Caren Goff at 9:20 pm to go into Executive Session to discuss real estate and personnel. Approved unanimously

Moved by Ricardo Cosme Ruiz seconded by Derick Spaulding at 10pm to return to the record. Approved unaninously

6. **Adjournment** - Moved by Robert Burton seconded by Paul Comrie to adjourn at 10:10 pm. Approved unanimously.

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, April 7, 2020
Time: 6:00 pm
Location: Conducted Remotely

1. Welcome/ Role Call

Present were Carlo Schiattarella, Paul Comrie, Ricardo Cosme Ruiz, Derrick Spaulding, Alberto Villaman Andrew McLaughlin

CEO: Charles Gallo
Principal: Colin Healy
Counsel: Flora Edwards, Esq.
Guests: Josh Moreau Boost Ed
Sharmeeeka Gonzalez - PTO President AECI II
Ganole Walker - AECI I Student

1. Approval of the Minutes:

Moved by Derick Spaulding seconded by Alberto Villaman to approve the minutes of March 10, 2020. Approved .

2. Principal's Report

a. There are 451 students enrolled with 704 applications for 2020-21 with 583 applications for 125 seats for the coming year. Attendance for March, 2020 was 99.4%.Anticipated graduation rate is 95%.

b. SAT Results were reported as follows:

Year	Average Score
2017	862
2018	898
2019	872
2020	901

In house tutoring appears to have yielded good results.

c. Distance Learning Measures in response to the NYC Requirements in response to the Corona Virus Outbreak were reviewed as follows:

Distance Learning started on March 16, 2020.

Distribution of Equipment (ongoing) - a survey to determine technology needs was distributed. The school distributed needed laptops and hotspots. A teacher is assigned to staff the help desk to respond to technology issues

Safety - deep cleaning of the school took place. There is a security guard on site until 6pm to receive deliveries

Instructional Plan- Work and assignments are given out daily. On Wednesdays small group tutoring and extra help will be provided. Students will have a project and performance test every two weeks.

Parent Outreach - Communication with parents via on-line communication is on-going.

Moving Forward June Regents was cancelled. If a student passes a class that would have ended in a Regents they will get Regents credit.

Moved by Ricardo Cosme Ruiz seconded Alberto Villaman to express its thanks to the Dr. Gallo, Mr. Healy and Board Members Zardoya and Spaulding for developing a comprehensive plan for distance learning during this crisis. Approved unanimously

- d. Plans for the April 1st Lottery and Upcoming Registration were discussed. Work continues on implementing a virtual registration process.

3. **Finance Committee**

The School applied for the Payroll Protection Loan during the crisis to help underwrite 2.5 months of payroll and if there are no lay-offs the repayment would be given.

Given the robust enrollment the budget is on target.

Next year's rate was cut by \$38 per pupil. The State has indicated that it will try to make up for the decrease in Title I funds. Depending on tax receipts, the state may implement rolling budget cuts throughout the next fiscal year.

In response to the uncertainty, the school will proceed conservatively and incorporate the cut into budget planning for the coming year until we are advised differently.

5. **Presentation by Ganole Walker**

Discussed an extension of the deadline for attendance sign-in from 12 noon to 2pm.. Following consideration of the students request and after discussion the Board asked for additional data in order to make an informed a decision.

6. **Executive Session**

Moved by Derick Spaulding seconded by Paul Comrie at 7:20 pm to go into Executive Session to discuss real estate and personnel. Approved unanimously

Moved by Andrew McLaughlin seconded by Paul Comrie at 7:50pm to return to the record. Approved unanimously

7. **Adjournment** - Moved by Derick Spaulding seconded by Ricardo Cosme Ruiz to adjourn at 8:00 pm. Approved unanimously.

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, May 12, 2020
Time: 6:00 pm
Location: Conducted Remotely

1. Welcome/ Role Call

Present were Carlo Schiattarella, Paul Comrie, Ricardo Cosme Ruíz, Alberto Villaman Irma Zardoya, Patricia Martin, Andrew McLaughlin, Robert Burton

CEO: Derick Spaulding
Principal: Colin Healy
Counsel: Flora Edwards, Esq.
Guests: Josh Moreau Boost Ed
Sharmeeeka Gonzalez - PTO President AECI II
Charles Gallo - Principal AECI II
Antonio Sanchez - school aide AECI II

2. Approval of the Minutes of April 7:

Moved by Ricardo Cosme Ruiz seconded by Paul Comrie to approve the minutes of April 7, 2020. Approved Unanimously.

Moved by Andrew McLaughlin seconded by Patricia Martin to approve the minutes of April 28, 2020 . Approved Unanimously

2. Principal's Report

- a. There are 450 students enrolled with 704 applications for 2020-21. Attendance for April, 2020 was 94%. Anticipated graduation rate is 95%. Enrollment for September is projected to be completed by June.
- b. The Remote Learning Plan has been adjusted based on feedback from staff and families. The goal is to be firm on expectations but flexible on timing and deadlines. Each teacher now has routine live sessions with students that are optional for students. In order to “afford multiple opportunities for students at their comfort level.”
- c. The pass rate for the third quarter was 70%, which is lower than the 80% pass rate in the past. However, flexible deadlines have been created and we expect to see this number increasing daily. Report cards were mailed out with the notation that grades can still be improved for failing classes.

- d. Honor Roll recipients held a “virtual pizza party.” The School ordered pizza for them to their homes and joined each other and staff online.
- e. The school received its first Athletic Scholarship to NYIT to Allen Donker. The Board extends its sincere congratulations A Virtual Signing Day was held to celebrate this achievement.
- f. Town Halls were held with staff and students to give awards for Core Values and Honor Roll recipients and take questions about the rest of this year and beyond.
- g. For Teacher Appreciation Week students created “Thank You” collages to teachers, teacher profile essays were shared with staff, words of thanks were digitally sent to teachers, and admin sent a small gift to each teacher.
- h. Social Media is being consistently updated to support the pillars of Students, Staff, and Information
- i. Second Care Package were sent to families. The package included a mask, snacks, letter from the staff, and some stress toys. Thank you Collages from staff sent to families digitally.
- j. Graduation and Previously Planned Events include a Graduation Caravan in lieu of graduation which has been cancelled due to COVID-19. Other options for alternative suggestions for senior activities are being discussed.
- k. The issue of Senior Dues was discussed in light of the cancellation of events it was decided to refund the dues.

3. **Grants and Funding**

- a. Moved by Patricia Martin. Seconded by Robert Burton to accept the award of a \$50,000 Sparks Grant to underwrite developmental costs for the new building. Approved Unanimously.
- b. Moved by Irma Zardoya seconded by Andrew McLaughlin to participate with CEI in the Partnership for Innovation and Collaboration among Charter Schools for the submission of a Grand Application to the 2020 School Leadership Fund competition for leadership and professional development. The Chair is authorized to enter into a Memorandum of Understanding subject to counsel review. Approved unanimously

4. **Finance Committee**

- a. A meeting of the finance committee was held on Friday, May 8, 2020 to review the budget. The budget is on target

b. Purchase of drafting supplies

Whereas, drafting supplies are required in order to support the AECI curriculum, and
Whereas quotes were received from three vendors; and

Whereas Blick's was the low bidder

Be it hereby resolved that the Principal is authorized to purchase drafting supplies for
the coming school year from Blick's in an amount not to exceed \$36,252

Moved by Irma Zardoya seconded by Robert Burton. Approved unanimously

c. Purchase of and 70 CX Graphing Calculators and 3 docking stations

Whereas, graphing calculators are required in order to support the AECI curriculum,
and

Whereas quotes were received from three vendors; and

Whereas Eaieducation.com was the low bidder

Be it hereby resolved that the Principal is authorized to purchase 70 CX Graphing
Calculators and 3 docking stations for the coming school year from Eaieducation.com
in an amount not to exceed \$10,874

Moved by Alberto Villaman seconded by Ricardo Cosme Ruiz. Approved
unanimously

d.. Salaries - 2020-2021

Moved by Irma Zardoya and seconded by Paul Comrie to adopt the salary schedule
for 2020-2021 as presented. Unanimously approved

6. New Business

a. Resolution

Whereas Caren Goff a mother of a graduate of the school, faithfully served as a
member of the Board from 2015 to 2020 and,

Whereas, Caren Goff's untimely passing has been a tragic loss to the Board and the
entire school community, and

Whereas, the Board wishes to acknowledge the contribution of Caren Goff to the

School, it is hereby resolved that a Plaque be presented to Caren Goff's family in grateful recognition of her service to the Board.

Moved by Irma Zardoya seconded by Paul Comrie. Unanimously approved

7. Executive Session

Moved by Irma Zardoya seconded by Alberto Villaman at 7:40pm to go into Executive Session to discuss real estate and personnel. Approved unanimously

Moved by Alberto Villaman seconded by Robert Burton at 10 pm to return to the record
Approved unamously.

8. **Adjournment** - Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz to adjourn at 8:00 pm. Approved unanimously.

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, June 9, 2020
Time: 6:00 pm
Location: Conducted Remotely

1. Welcome/ Role Call

Present were Carlo Schiattarella, Paul Comrie, Ricardo Cosme Ruíz, Irma Zardoya, Patricia Martin, Robert Burton, Alberto Villaman

CEO: Derick Spaulding
Principal: Colin Healy
Counsel: Flora Edwards, Esq.
Guests: Josh Moreau Boost Ed
Shameeka Gonzalez - PTO President AECI II
Charles Gallo - Principal AECI II
Joseph Polisi - JAGS Consulting
Richard Rose - RDR, PM

2. Approval of the Minutes:

Moved by Robert Burton seconded by Ricardo Cosme Ruiz to approve the minutes of May 12, 2020. Approved Unanimously.

3. Principal's Report

- a. There are 450 students enrolled with 704 applications for 2020-21. Attendance for May, 2020 was 94% 85 students have been registered and another 14 registrations are in progress which is ahead of where we were last year. Enrollment for September is projected to be completed by June.
- b. Remote Learning Plan will continue for the next 4 weeks in response to the COVID-19 restrictions.
- c. The pass rate for the final quarter is estimated to be 74% which is slightly lower than last year.
- c. On June 9, 2020 a day of reflection was held in response to national events.
- d. Plans for summer school are proceeding. It is anticipated that approximately 100 students will be enrolled.
- e. The Graduation Caravan will be delivering diplomas and taking photographs of the

graduates at their homes. On June 26 the School will host a Senior Celebration at which time scholarship winners will be announced.

5. **Finance Committee**

- a. 2020-21 Budget: Moved by Alberto Villaman seconded by Irma Zardoya to approve the budget for 2020-21. Approved unanimously.
- b. Audit Engagement Letter: Moved by Ricardo Cosme Ruiz and seconded by Patricia Martin to engage Mengel Metger Barr & Co. to perform the 2018-19 audit at a cost not to exceed \$20,700 plus a one time fee of \$1,000 for the implementation of ASU 2016-14 for a total of \$21,700. Approved unanimously.

- c. Purchase of laptops

Whereas, student laptops are required in order to support the AECI curriculum, and Whereas quotes were received from three vendors; and

Whereas B & H Photo was the low bidder

Be it hereby resolved that the Principal is authorized to purchase 500 laptops, licenses and maintenance agreements for the coming school year from CDW in an amount not to exceed \$232,420.00

Moved by Ricardo Cosme Ruiz seconded by Paul Comrie. Approved unanimously

- d. Moved by Patricia Martin seconded by Patricia Martin to authorize the purchase of 50 laptop computers from B & H Photo and Electronics Corp. At a cost not to exceed \$39,637. B& H was the second bidder. The increase in cost of \$500 is outweighed by the fact that the B&H model had double the storage capacity. Approved Unanimously

- d. Purchase of 475 cell phone pouches

Whereas, cell phone pouches are required in order to support the AECI curriculum, and

Whereas Yondr is a sole supplier by virtue of a patent on a cell phone pouch which has unique features which are of benefit to the students;

Be it hereby resolved that the Principal is authorized to purchase 475 cell phone pouches at a unit cost of \$22.00 each for the coming school year from Focally, LLC d/b/a Yondr in an amount not to exceed \$11,245.00

Moved by Irma Zardoya seconded by Paul Comrie. Approved unanimously

5. **Academic Affairs**

a. Richard Trauner

Moved by Irma Zardoya and seconded by Patricia Martin to authorize the chair to enter into an agreement with Richard Trauner to provide consulting services in special education at a cost not to exceed \$30,720. Approved unanimously.

b. Gary Bergman Consulting, Inc.

Moved by Irma Zardoya and seconded by Patricia Martin to authorize the chair to enter into an agreement with Gary Bergman Consulting to provide technical support for the Power School of systems required for network wide reports at a cost not to exceed \$9,600.00.

c. Tandra Birkett

Moved by Paul Comrie and seconded by Patricia Martin to authorize the chair to enter into an agreement with Tandra Birkett to provide coaching for developing teachers at a cost not to exceed \$70,600.00.

6. **Facilities Committee**

Presentation by Joseph Polisi - JAGS Consulting regarding Project Management as Owner's Representative.

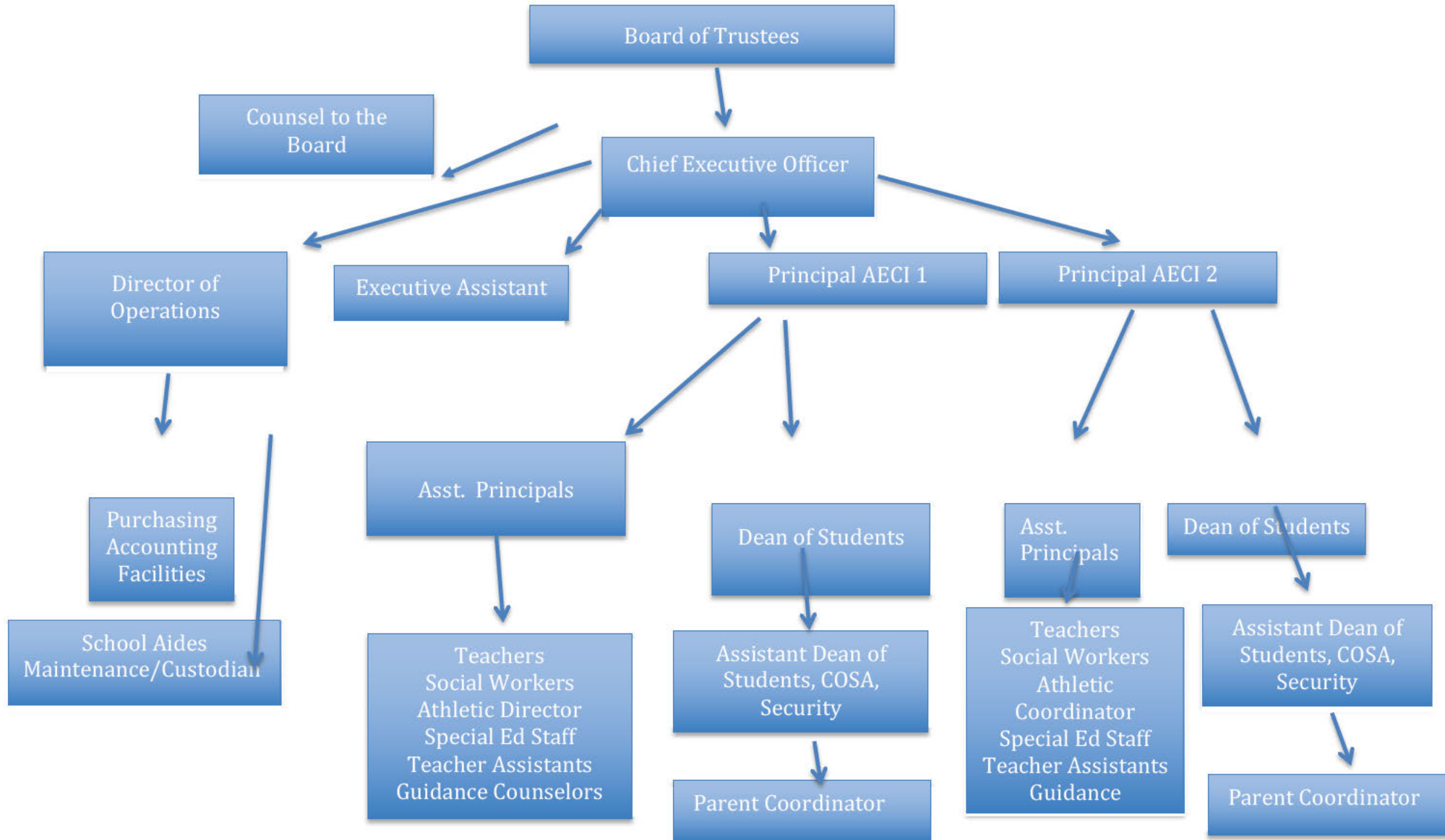
Presentation by Richard Rose - RDR PM regarding Project Management as Owner's Representative.

7. **New Hire**

Moved by Patricia Martin seconded by Paul Comrie to hire Ashley Johnson as an Advisory Teacher. Approved unanimously

8. **Adjournment** - Moved by Robert Burton seconded by Patricia Martin to adjourn at 8:35 pm. Approved unanimously.

**AECI Charter Schools Network
Organization Chart - 2020-2021**





Colin Healy, Principal
 Carlo Schiattarella, Board Chairperson
 Derick Spaulding, CEO

2020-2021 School Calendar

2020			
August-September	24-4	Monday-Friday	Pre-Service for all Staff
September	2	Wednesday	Incoming student orientation
September	3	Thursday	Incoming student orientation
September	7	Monday	Labor Day (school closed)
September	8	Tuesday	School begins for all students; first day of instruction
September 28	28	Monday	Yom Kippur (school closed)
October	12	Monday	Columbus Day/Indigenous People's Day (school closed)
October	14	Wednesday	PSAT day (tentative)
November	3	Tuesday	Election Day -Network PD Day (No students in attendance)
November	11	Wednesday	Veteran's Day (school closed)
November	18	Wednesday	Patent Teacher Conferences (Wednesday afternoon 2-4pm and evening sessions 6-8pm)
November	26-27	Thursday-Friday	Thanksgiving Recess (school closed)
December - January	24-1	Thursday-Friday	Winter Recess (school closed)
2021			
January	4	Monday	School resumes, full day of instruction
January	18	Monday	Dr. Martin Luther King Day (school closed)
January	26-29	Tuesday-Friday	Regents/Final Exams
February	1	Monday	Network PD Day (no students in attendance)
February	12	Friday	Lunar New Year (school closed)
February	15-19	Monday-Friday	Midwinter Recess (school closed)
March	18	Thursday	Parent Teacher Conferences (Wednesday afternoon 2-4pm and evening session 6-8pm)
March-April	29-5	Monday-Monday	Spring Recess (school closed)
May	13	Wednesday	Eid al-Fitr (school closed)
May	31	Monday	Memorial Day (school closed)
June	16-24	Wednesday-Thursday	Regents Exam
June	25	Friday	Last day for students. Report cards and summer session schedules distributed.