

Application: AECI

Keith Szczepanski - keithmszczepanski@gmail.com
2020-2021 Annual Report

Entry 1 School Info and Cover Page

Completed Nov 2 2021

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE, ENGINEERING & CONSTRUCTION
INDUSTRIES 320700860926

a1. Popular School Name

AECI

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. DISTRICT / CSD OF LOCATION

CSD # 7 - BRONX

d. DATE OF INITIAL CHARTER

2/2008

e. DATE FIRST OPENED FOR INSTRUCTION

9/2008

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Mission of AECl is to create an integrated rigorous academic program and career preparatory learning environment that provides students with a foundation of the necessary skills, knowledge, and practical experience to pursue a path leading to college and/or a career in the Architecture, Engineering or Construction Industries.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	RIGOROUS INSTRUCTION - This year, the school continues to expose students to rigorous college level instruction by utilizing partnerships with Syracuse University, Lehman College Now, City College Now, Bronx Community College Now and Monroe College. These partnerships allow students to take college level courses both on and off site. Students receiving a grade of C or higher receive up to three college credits. In addition, this year we offer AP Computer Science and AP Statistics.
KDE 2	COLLEGE READINESS - The school has a full-time college counselor who works with students to develop a college readiness culture. Through the college readiness program, students explore post-secondary opportunities, visit colleges and research available scholarships and financial aid. Naviance is used to facilitate college application process. Parents are included through informational sessions and assistance with paperwork.
KDE 3	STAFF DEVELOPMENT - Teacher Teams meet three times per week during the school day. During these

	<p>meetings academic and social-emotional concerns are addressed. Other topics have included instructional strategies, differentiation, Danielson, and discussions about interclassroom visitations. Each discipline works with an academic coach to improve pedagogical strategies. New teachers work with a coach to improve practice.</p>
KDE 4	<p>X-PERIOD - On Wednesdays & Fridays, the school has an early release time so struggling students can get extra help in a small group setting during X-Period. Teachers log into Google Docs and input the names of students needing extra help. Students receive an email notifying them of the need to attend the session. During this time teachers provide individualized instruction for students who are struggling with content, need extra support, or need help with specific assignments and tasks.</p>
KDE 5	<p>CURRICULUM AND TEACHER SUPPORT - Teachers receive coaching support 1-2 days per week in an ongoing basis to develop rigorous units of instruction that are aligned to both the tristate rubric and the common core standards. In addition, teacher team meetings are held 3 days per week where teachers receive professional development to improve their pedagogical skills, review lessons and unit plans and provide feedback for enhancement. Teachers support each other on the development of culminating tasks and student feedback.</p>
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.AECIcharterhs.com

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

500

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

468

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served

9, 10, 11, 12

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	838 Brook Avenue Bronx, NY 10451	646-400- 5566	NYC CSD 7	9-12	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Colin Healy	646-400-5566		chealy@aecicharterhs.org
Operational Leader	Hector Rodriguez	646-400-5566		Hrodriguez@aecicharterhs.com
Compliance Contact	Colin Healy	646-400-5566		chealy@aecicharterhs.org
Complaint Contact	Colin Healy	646-400-5566		chealy@aecicharterhs.org
DASA Coordinator	Joseph Martonyi	646-400-5566		jmartonyi@aecicharterhs.org
Phone Contact for After Hours Emergencies	Colin Healy	646-400-5566		chealy@aecicharterhs.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Derick Spaulding
Position	Chief Executive Officer
Phone/Extension	646-221-8518
Email	dspaulding@aecicharterhs.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

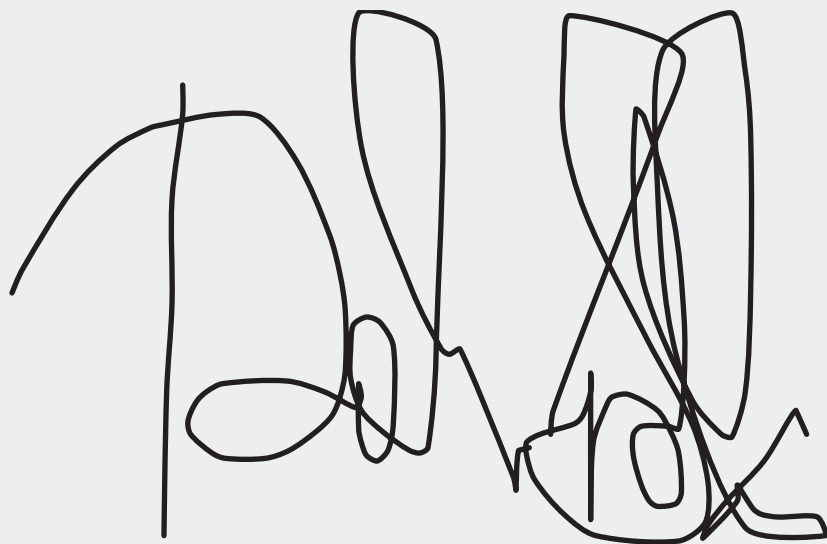
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, appearing to read 'M. J. [unclear]'. It features large, sweeping loops and a vertical line on the left side.

Signature, President of the Board of Trustees



Date

Aug 2 2021

Thank you.



Entry 3 Progress Toward Goals

Completed Nov 2 2021

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A". **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is

marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	75 percent of 9 - 12 each cohort will	NYS Regents		2017 (W) cohort (graduating class of 2021): 100% of all students in the

Academic Goal 1	pass the New York State Regents examinations in ELA	Examinations in ELA	Met	cohort have taken the exam to date. 96% of those students tested passed.
Academic Goal 2	75 percent of 9-12 each cohort will pass the New York State Regents examinations in Math.	NYS Regents examinations in Math	Met	<p>2017 (W) cohort (graduating class of 2021): 100% of all students in the cohort have taken the exam to date. 96% of those students tested passed.</p> <p>2018 (X) cohort (graduating class of 2022): 92% of all students in the cohort have taken the exam to date. 78.1% of those students tested passed.</p>
Academic Goal 3	Through the 2020-21 school year, each cohort of students will reduce by one-half the gap between percent passing the ELA Regents examination and the previous cohorts' passing rate on the ELA	NYS Regents examinations in ELA	Unable to Assess	Because the 2019-20 Regents examinations were not administered in the 2019-20 school year due to the COVID-19 outbreak, the school cannot measure this goal.

	Regents examination.			
Academic Goal 4	Through 2020-21 school year, each cohort of students will reduce by one-half the gap between the Math Regents examination and the previous cohorts' passing rate on the Math Regents examination.	NYS Regents examinations in Math	Unable to Assess	Because the 2019-20 Regents examinations were not administered in the 2019-20 school year due to the COVID-19 outbreak, the school cannot measure this goal.
Academic Goal 5	Each year, the percentage of each cohort of students passing the ELA Regents examination will place the school in the top quartile of all similar schools	NYS Regents examinations in ELA	Unable to Assess	The NYC DOE has not released the 2020-21 progress reports. Analysis of this goal requires access to data contained within that report.
Academic Goal 6	Each year, the percentage of each cohort of students passing the Math Regents examination will place the school in the top quartile of all similar schools	NYS Regents examinations in Math	Unable to Assess	The NYC DOE has not released the 2020-21 progress reports. Analysis of this goal requires access to data contained within that report.
Academic Goal 7	Each year, the school's aggregate Performance Index on the State ELA exam will meet its Annual Measurable Objective set forth in the State's No	NYS ELA exam	Met	The NCLB accountability system is no longer used as a measurement for this goal. However, under NCLB's successor, the

	Child Left Behind (NCLB) accountability system.			Every Student Succeeds Act, or ESSA, the school is in good standing.
Academic Goal 8	Each year, the school's aggregate Performance Index on the State Math exam will meet its Annual Measurable Objective set forth in the State's No Child Left Behind (NCLB) accountability system.	NYS Math exam	Met	The NCLB accountability system is no longer used as a measurement for this goal. However, under NCLB's successor, the Every Student Succeeds Act, or ESSA, the school is in good standing.
Academic Goal 9	Each year, the school's aggregate Performance Index on the State Science exam will meet its Annual Measurable Objective set forth in the State's No Child Left Behind (NCLB) accountability system.	NYS Science exam	Unable to Assess	This measure is not applicable: the state has not set forth an Annual Measurable Objective for science in its ESSA accountability system.
Academic Goal 10	Each year, the school's aggregate Performance Index on the State Social Studies exam will meet its Annual Measurable Objective set forth in the State's No Child Left Behind (NCLB) accountability system.	NYS Social Studies exam	Unable to Assess	This measure is not applicable: the state has not set forth an Annual Measurable Objective for social studies in its ESSA accountability system.

2. Do have more academic goals to add?

Yes

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Each year, at least 75% of each student cohort graduates after five years.	School's Graduation Records	Met	In 2021, the school had a graduation rate of 99%
Academic Goal 12	Each year, seventy-five percent of students enrolled in the school for two or more years will perform at or above 65 (passing grade) on the New York State Regents Science Exams (Living Environment and Chemistry).	New York State Regents' Science Exam	Met	2017 (W) cohort (graduating class of 2021): 98% of all students in the cohort have taken the exam to date. 92% of those students tested passed. 2018 (X) cohort (graduating class of 2022): 92.1% of all students in the cohort have taken the exam to

				date. 76.3% of those students tested passed.
Academic Goal 13	Each year, seventy-five percent of each student cohort will perform at or above 65 (passing grade) on the New York State Regents US History Exam	New York State Regents US History Exam	Unable to Assess	Not enough AECI students have taken the US History exam to measure this goal.
Academic Goal 14	Each year, seventy-five percent of each student cohort will perform at or above 65 (passing grade) on the New York State Regents Global History Exam	New York State Regents Global History Exam	Met	2017 (W) cohort (graduating class of 2021): 97% of all students in the cohort have taken the exam to date. 91% of those students tested passed.
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
				<p>In the 2020-21 school year, daily student attendance prior to the school’s transition to remote learning was 92.4%. After the transition to remote learning, the daily student attendance percentage was 89.8%.</p> <p>In the 2020-21 school year, daily student attendance prior to the school’s transition to remote learning</p>

Org Goal 1

Each year, the school will have a daily student attendance rate of at least 95 percent.

Daily Attendance Records

Not Met

was 92.4%. After the transition to remote learning, the daily student attendance percentage was 89.8%.

For this school year, we've implemented an Attendance Committee consisting of a social worker, school aide, four counselors and the Principal. On a daily the school aide calls home for each student that is absent. Each week, the committee meets to review progress toward meeting our attendance goal of 95%. During these meetings, we review action plans previously put in place for students with low attendance and suggest next steps for these students. We then identify students that have recently struggled with attendance in order to determine which protocols should be applied for their individual

				<p>situation. Finally, monthly attendance and lateness reports are now mailed home to parents.</p> <p>In addition, we've put structures in place to create a culture where high student attendance is rewarded. Each month, students that achieve perfect attendance are given a buffet style lunch in the gymnasium where decorations and music is played to create a celebratory atmosphere. Postcards are sent home to parents whose children have achieved perfect attendance for the month.</p>
Org Goal 2	Each year, 95 percent of all students enrolled during the course of the year return the following September.	Student Enrollment Records	Met	95.1% of all students who did not graduate in the 2019-20 school year returned in September 2020.
				AECI has generally and substantially complied with all applicable laws,

Org Goal 3	<p>Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, and the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.</p>	Board Policies and Meetings	Met	<p>rules and regulations. The Board takes legal compliance matters very seriously and has retained outside counsel to ensure compliance with all relevant laws. AECI has in place and maintains effective systems, policies, procedures and other controls for ensuring that legal and charter requirements. AECI's staff has been trained with respect to all applicable procedures and systems. The staff is empowered to identify and address any possible legal or compliance issues and to report these matters to the Board or its counsel.</p>
Org Goal 4	<p>Each year, grades 9-12 will maintain a waiting list equal to or exceeding 10% of the school's enrollment.</p>	School Waiting List	Met	<p>In the 2020-21 school year, AECI's wait list was 526 students. Thus, the wait list was over 10% of the school's enrollment.</p>
	<p>Each year, student</p>			<p>In the 2020-21 school year, the</p>

Org Goal 5	enrollment will be within 15% of full enrollment as defined in the school's contract.	School Rosters	Met	school enrolled 466 students. The maximum approved enrollment for this time period was 500.
Org Goal 6	Each year, parents will express satisfaction with the school's program, based on the school's Parent Survey in which at least 80% of all parents provide a positive response to each of the survey items.	NYCDOE Parent Surveys	Met	The school had at least an 80% approval score on all applicable questions on the DOE Family Survey
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Independent Financial Audit Findings	Met	There were no major findings on the 2020-21 independent financial audit.
Financial Goal 2	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	Monthly and weekly financial statements	Met	The school maintained a balanced budget and stable cash flow throughout the year and kept within the limits of the budget operating expenses throughout the school year.
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed Nov 2 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[AECI CSN FY21](#)

Filename: AECI CSN FY21.pdf Size: 810.0 kB

Entry 4a - Audited Financial Report Template (SUNY)

Incomplete Hidden from applicant

[Instructions - SUNY-Authorized Charter Schools ONLY](#)

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system by **November 1**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Dec 20 2021

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[NYC CHS for Architecture, Engineering & Construction Industries_BEDS-320700860926_2020-21](#)

Filename: NYC CHS for Architecture Engineer 6tMITDS.xlsx **Size:** 75.2 kB

Entry 4c - Additional Financial Documents

Completed Nov 4 2021

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[AECI I Financial Addendum](#)

Filename: AECI I Financial Addendum.pdf **Size:** 2.6 MB

Entry 4d - Financial Services Contact Information

Completed Nov 2 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Josh Moreau	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Ray Jacobi	[REDACTED]	[REDACTED]	5

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 - Fiscal Year 2021-2022 Budget

Completed Nov 2 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[AECI Final2021-2022ARBudgetTemplate FY2022 \(6](#)

Filename: AECI Final2021 2022ARBudgetTemplat Fz0W5Lk.xlsx **Size:** 38.2 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Nov 2 2021

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

[AECI Board Disclosures Complete](#)

Filename: AECI Board Disclosures Complete.pdf Size: 7.0 MB

Entry 7 BOT Membership Table

Completed Nov 2 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
1	Carlo Schiattarella		Chair	- Facilities Committee Chair - Finance Committee	Yes	3	07/14/2020	07/14/2025	12
2	Irma Zardoya		Vice Chair	Academic Committee Chair	Yes	4	07/14/2020	07/14/2025	11
3	Ricardo Cosme Ruiz		Secretary	- Facilities Committee - Family Engagement Committee	Yes	2	07/14/2020	07/14/2025	11
4	Shameeka Gonzales Gamboa		Trustee/Member	- Finance Committee - Academic Committee	Yes	1	07/14/2020	07/14/2025	11

				tee					
5	Alberto Villama n		Treasurer	- Finance Committee Chair - Facilities Committee	Yes	3	07/14/2020	07/14/2025	9
6	Paul Comrie		Trustee/Member	- Academic Committee -Family Engagement Committee	Yes	2	07/14/2020	07/14/2025	12
7	Robert Burton		Trustee/Member	Academic Committee	Yes	2	11/23/2020	11/23/2025	5 or less
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	7
b.Total Number of Members Added During 2020-2021	1
c. Total Number of Members who Departed during 2020-2021	2
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7

3. Number of Board meetings held during 2020-2021

12

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed Nov 2 2021

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

[AECI Complete 2020-21 Board Meeting Minutes](#)

Filename: AECI Complete 2020 21 Board Meeting Minutes.pdf Size: 1.5 MB

Entry 9 Enrollment & Retention

Completed Nov 2 2021

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
Economically Disadvantaged	93% of our students are economically disadvantaged, which exceeds the CSD rate of 92%. All our outreach efforts are focused on CSD 7 in order to serve populations most in need.	AECI's students almost exclusively live in economically disadvantaged zip codes. Our outreach will continue to target these areas.

<p>English Language Learners</p>	<p>In CSD 7, the majority of dual language homes speak Spanish as their primary language. In order to recruit these students, AECI implemented bilingual outreach led by our bilingual parent coordinator and counseling staff that included heavy advertising in Spanish language local newspapers. Outreach to middle schools was done by bilingual AECI staff members. Our lottery includes a preference for ELL students and our application is available in Spanish as well as English.</p>	<p>As in past years, AECI will continue to use Vanguard mailings to recruit students. This upcoming year we plan to target zip codes with high dual language populations in order to attract ELL students. Economically Disadvantaged Students: AECI's students almost exclusively live in economically disadvantaged zip codes. Our outreach will continue to target these areas.</p>
<p>Students with Disabilities</p>	<p>During the open houses and informational sessions, parents and potential students had the opportunity to specifically meet with teachers from the special education department to learn about the services we provide. (ICT, SETSS, Speech.) The application to our school specifically encourages SWDs to apply. When parents of incoming SWDs register their child, the Assistant Principal of Special Education reviewed the student's IEP and possible revisions in collaboration with the parents, student, and CSE to move them towards an inclusion approach. Our ICT model supports students in all core subjects, which provides them access to the general education curriculum and specially designed instruction to meet their individual needs.</p>	<p>AECI will continue all efforts utilized last year with some additions. We plan to have more targeted outreach to middle school counselors to highlight our success with SWDs. Our marketing materials will also highlight our success with SWDs.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	AECI uses funds to provide school supplies, uniforms, computers, and hotspots free of charge to students in economic need.	All students will be provided a laptop and hotspot free of charge to use at home and in school. Uniforms will also be provided free of charge for all students.
English Language Learners	AECI hired a full time NYS certified ESL teacher in an effort to provide language skills to our English learners. This included both in class support and individual and small group support throughout the day.	Student schedules have been modified to ensure all ELL students in 9th and 10th grade receive 2 periods of ELA instruction each day. In addition, a specific class for ELL 10th graders preparing to take the ELA regents will be created to ensure students are prepared for the exam.
Students with Disabilities	AECI offers students with disabilities the ability to have two teachers in core subject classrooms. This included social studies, math, English and science. In addition to ICT co teaching, the school provided weekly after school small group sessions where all students could work together to master content. These sessions take place weekly from 3:20p to 4:00p. AECI held over 100 IEP and exit summary meetings with the district CSE, parents, students, staff and paraprofessionals in an effort to be in 100% compliance with students' IEP requirements. AECI also has a full time social worker that does all counseling mandates for students.	If a hybrid remote/ in-person learning plan is necessary, SWD will have in person instruction 3 days a week and have synchronous learning remotely two days a week. AECI also plans to have expanded Saturday Academy for extra support from the start of the school year as well as enhanced X Period hours after school.

Entry 10 - Teacher and Administrator Attrition

Completed Nov 2 2021

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Nov 2 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category C: not to exceed 5	5.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	10

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	23

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	35



Thank you.

Entry 12 Organization Chart

Completed Nov 2 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

AECI I fully submitted annual report 11-2-20 (1)

Filename: AECI I fully submitted annual repor Gd6Sg2k.pdf **Size:** 259.3 kB

Entry 13 School Calendar

Completed Nov 2 2021

Instructions for submitting School Calendar

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[AECI School Calendar 2021-2022](#)

Filename: AECI School Calendar 2021 2022 .pdf **Size:** 165.5 kB

Entry 14 Links to Critical Documents on School Website

Completed Nov 2 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: AECI

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://aecicharterhs.org/nysed-annual-accountability-report/
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://aecicharterhs.org/about/board-of-trustees/
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://aecicharterhs.org/about/board-of-trustees/
3. Link to NYS School Report Card	https://data.nysed.gov/profile.php?instid=800000061087
4. Lottery Notice announcing date of lottery	https://aecicharterhs.org/registration/
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://aecicharterhs.org/about/dignity-for-all/
6. District-wide Safety Plan	https://aecicharterhs.org/about/school-safety-plan/
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://aecicharterhs.org/about/dignity-for-all/
7. Authorizer-Approved FOIL Policy	https://aeci2charterhs.org/about/freedom-of-information/
8. Subject matter list of FOIL records	https://aeci2charterhs.org/about/freedom-of-information/

Thank you. 

AECI CHARTER SCHOOLS NETWORK

BRONX, NEW YORK

AUDITED FINANCIAL STATEMENTS

OTHER FINANCIAL INFORMATION

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2021



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
AECI Charter Schools Network

Report on the Financial Statements

We have audited the accompanying financial statements of AECI Charter Schools Network, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of AECI Charter Schools Network as of June 30, 2021, and the changes in its net assets, functional expenses, and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Other Report Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 12, 2021 on our consideration of AECI Charter Schools Network's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering AECI Charter Schools Network's internal control over financial reporting and compliance.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 12, 2021

AECI CHARTER SCHOOLS NETWORK

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2021

ASSETS

CURRENT ASSETS

Cash and cash equivalents	\$ 3,925,558
Grants and contracts receivables	787,329
Prepaid expenses	175,510
Deposit on land	<u>625,000</u>
TOTAL CURRENT ASSETS	5,513,397

PROPERTY AND EQUIPMENT, net 1,406,521

OTHER ASSETS

Cash in escrow	200,646
Security deposits	<u>359,744</u>
	<u>560,390</u>
TOTAL ASSETS	<u>\$ 7,480,308</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable and accrued expenses	\$ 219,345
Accrued payroll and benefits	<u>918,869</u>
TOTAL CURRENT LIABILITIES	1,138,214

PAYCHECK PROTECTION PROGRAM NOTE PAYABLE 1,014,414

TOTAL LIABILITIES 2,152,628

NET ASSETS

Without donor restrictions	<u>5,327,680</u>
TOTAL NET ASSETS	<u>5,327,680</u>

TOTAL LIABILITIES AND NET ASSETS \$ 7,480,308

The accompanying notes are an integral part of the financial statements.

AECI CHARTER SCHOOLS NETWORK

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2021

Operating revenue and support:	
State and local per pupil operating revenue	\$ 12,865,408
Federal grants	999,026
Contributions	66,001
NYC DoE rental assistance	<u>721,687</u>
	TOTAL OPERATING REVENUE AND SUPPORT
	14,652,122
Expenses:	
Program services:	
Regular education	7,196,986
Special education	3,859,235
Management and general	<u>2,172,618</u>
	TOTAL EXPENSES
	<u>13,228,839</u>
	SURPLUS FROM SCHOOL OPERATIONS
	<u>1,423,283</u>
Other income (expense):	
Interest income	11,807
Development expense	(504,716)
Capital improvements expenses	<u>(58,896)</u>
	<u>(551,805)</u>
	CHANGE IN NET ASSETS
	871,478
Net assets at beginning of year, AECI II: NYC Charter High School for Computer Engineering and Innovation	10,597
Transfer in of NYC Charter High School for Architecture, Engineering and Construction Industries net assets at beginning of year	<u>4,445,605</u>
	NET ASSETS AT END OF YEAR
	<u>\$ 5,327,680</u>

The accompanying notes are an integral part of the financial statements.

AECI CHARTER SCHOOLS NETWORK
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2021

	No of Positions	Program Services			Sub-total	Supporting Services		Total
		Regular Education	Special Education	Management and General				
Personnel services costs:								
Administrative staff personnel	15	\$ 721,968	\$ 451,230	\$ 1,173,198	\$ 631,723	\$ 1,804,921		
Instructional personnel	61	3,188,059	1,673,300	4,861,359	-	4,861,359		
Non-Instructional Personnel	17	-	-	-	572,485	572,485		
Total salaries and wages	93	3,910,027	2,124,530	6,034,557	1,204,208	7,238,765		
Fringe benefits and payroll taxes		1,012,935	550,592	1,563,527	163,977	1,727,504		
Retirement		114,564	62,277	176,841	18,554	195,395		
Legal services		-	-	-	58,086	58,086		
Accounting/audit services		-	-	-	263,800	263,800		
Other purchased/professional/consulting services		46,803	23,429	70,232	204,380	274,612		
Building rent		679,603	360,736	1,040,339	96,659	1,136,998		
Repairs and maintenance		226,431	121,851	348,282	34,763	383,045		
Insurance		48,139	26,449	74,588	8,229	82,817		
Utilities		44,633	23,866	68,499	6,617	75,116		
Supplies/materials		88,020	26,586	114,606	2,193	116,799		
Equipment/furnishings		9,502	5,093	14,595	1,428	16,023		
Staff development		197,104	82,629	279,733	16,285	296,018		
Marketing/recruitment		149,534	46,118	195,652	4,413	200,065		
Technology		46,287	25,099	71,386	7,399	78,785		
Student services		90,956	93,525	184,481	-	184,481		
Office expense		98,500	53,307	151,807	15,586	167,393		
Depreciation and amortization		347,058	186,107	533,165	52,269	585,434		
Other		86,890	47,041	133,931	13,772	147,703		
		\$ 7,196,986	\$ 3,859,235	\$ 11,056,221	\$ 2,172,618	\$ 13,228,839		

The accompanying notes are an integral part of the financial statements

AECI CHARTER SCHOOLS NETWORK

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2021

CASH FLOWS - OPERATING ACTIVITIES

Change in net assets	\$ 871,478
Adjustments to reconcile change in net assets to net cash provided from operating activities:	
Depreciation and amortization	585,434
Changes in certain assets and liabilities affecting operations:	
Grants and contracts receivables	(165,176)
Prepaid expenses	(36,372)
Accounts payable and accrued expenses	(305,294)
Accrued payroll and benefits	158,916
Deferred revenue	<u>(13,031)</u>
NET CASH PROVIDED FROM OPERATING ACTIVITIES	1,095,955

CASH FLOWS - INVESTING ACTIVITIES

Purchases of property and equipment	(806,026)
Deposit on land	(625,000)
Increase in security deposits	(195,000)
Transfer of cash from NYC Charter High School for Architecture, Engineering and Construction Industries	4,388,844
Transfer of cash in escrow from NYC Charter High School for Architecture, Engineering and Construction Industries	<u>100,221</u>
NET CASH PROVIDED FROM INVESTING ACTIVITIES	<u>2,863,039</u>

NET INCREASE IN CASH AND CASH EQUIVALENTS
AND RESTRICTED CASH 3,958,994

Cash and cash equivalents and restricted cash at beginning of year	<u>167,210</u>
CASH AND CASH EQUIVALENTS AND RESTRICTED CASH AT END OF YEAR	<u>\$ 4,126,204</u>

Reconciliation of cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:

Cash and cash equivalents	\$ 3,925,558
Cash in escrow	<u>200,646</u>
	<u>\$ 4,126,204</u>

AECI CHARTER SCHOOLS NETWORK

STATEMENT OF CASH FLOWS, Cont'd

YEAR ENDED JUNE 30, 2021

SUPPLEMENTAL INFORMATION

Non-cash transaction:

Transfer of assets and liabilities from NYC Charter High School for Architecture, Engineering and Construction Industries to AECI II: NYC Charter High School for Computer Engineering and Innovation:

Accounts receivable	\$ 239,772
Prepaid expenses	78,013
Security deposit	47,859
Property and equipment	607,961
Due from related party	1,062,988
Accounts payable and accrued expenses	(446,476)
Accrued payroll and related expenses	(606,132)
Paycheck Protection Program loan payable	(1,014,414)
Deferred revenue	(13,031)
Unrestricted net assets	<u>(4,445,605)</u>
Cash received	<u>\$ (4,489,065)</u>

The accompanying notes are an integral part of the financial statements.

AECI CHARTER SCHOOLS NETWORK

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

AECI Charter Schools Network (the “Charter School”) is an education corporation operating charter schools in Bronx, New York. In March 2020, the Board of Regents of the University of the State of New York approved NYC Charter High School for Architecture, Engineering and Construction Industries charter revision to be merged with AECI II: NYC Charter High School for Computer Engineering and Innovation, with AECI II: NYC Charter High School for Computer Engineering and Innovation as the surviving education corporation under the amended name AECI Charter Schools Network. The merger and revision took effect on July 1, 2020. The charter revision is valid for through June 30, 2024 and is renewable upon expiration.

NYC Charter High School for Architecture, Engineering and Construction Industries (“AECI I”) was an educational corporation that operates as a charter school in Bronx, New York. The Charter School opened in September 2008, providing a full range of educational services appropriate for grade nine through grade twelve. As described above, this School merged in to AECI Charter Schools Network.

AECI II: NYC Charter High School for Computer Engineering and Innovation (“AECI II”) is an educational corporation that operates as a charter school in Bronx, New York. The Charter School opened in September 2019, providing a full range of educational services appropriate for what will ultimately be grade nine through grade twelve and changed its name to AECI Charter Schools Network as described in the first paragraph.

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2021.

AECI CHARTER SCHOOLS NETWORK

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

The Charter School records substantially all revenue over time as follow:

State and local per pupil revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Contract balances consisted of \$12,498 and \$195,786 of grants and contracts receivable at June 30, 2021 and 2020, respectively.

Rental assistance

Facilities rental assistance funding is provided by the New York City Dept of Education (NYCDOE) to qualifying charter schools located in the five boroughs of NYC. In order to receive rental assistance funding, a charter school must have commenced instruction or added grade levels in the 2014-15 school year or thereafter, and go through a space request process with the NYCDOE. If NYCDOE is not able to provide adequate space, the charter school can become eligible for rental assistance. Rental assistance is calculated as the lesser of 30% of the per-pupil tuition rate for NYC times the number of students enrolled, or actual total rental costs. As rental assistance is based on the number of students enrolled, revenue is recognized throughout the year as educational programming is provided to students.

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

AECI CHARTER SCHOOLS NETWORK

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

All donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restriction.

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position.

Cash and cash equivalents

Cash and cash equivalents balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. Cash equivalents include a money market account. In the normal course of business, the cash and cash equivalents account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash and cash equivalents.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The amount in escrow was \$200,646 at June 30, 2021. The agreement requires a balance of \$100,000 per charter be maintained to fund any audit and legal expenses incurred should the Charter School cease operations and dissolve.

Grants and contracts receivables

Grants and contracts receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2021.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to seven years. Leasehold improvements are being amortized over the term of the lease.

Deposit on land

The Charter School paid a deposit on land during the year ended June 30, 2021 which was subsequently refunded in July 2021. This deposit is included in current assets on the accompanying statement of financial position.

AECI CHARTER SCHOOLS NETWORK

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Contributed good and services

The Charter School receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. These services are not valued in the financial statements because they do not require “specialized skills” and would typically not be purchased if they were not contributed. In addition, the Charter School received donated food supplies that were provided for the students from the local district. The Charter School was unable to determine a value for these services.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2018 (AECI I) and June 30, 2019 (AECI II) through June 30, 2021 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Development Fees

The Charter School had capitalized costs associated with the potential acquisition and development of a new school site. This site was abandoned in the current fiscal year and as a result, the Charter School expensed these costs of approximately \$505,000 in other income (expenses) on the accompanying statement of activities and changes in net assets.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$200,100 for the year ended June 30, 2021.

In-kind contributions

Gifts and donations other than cash are recorded at fair market value at the date of contribution. There were no in-kind contributions received for the year then ended June 30, 2021.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

AECI CHARTER SCHOOLS NETWORK

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

New accounting pronouncements:

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use (“ROU”) assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020 to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School’s financial position or results of operations.

Gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and will be applied on a retrospective basis. The Charter School is currently evaluating the provisions of this update to determine the impact it will have on the Charter School’s financial statements.

Accounting Impact of COVID-19 Outbreak

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School’s financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2022.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$316,102 of revenue relative to ESSER grants during the year ended June 30, 2021.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 12, 2021, which is the date the financial statements are available to be issued. See Notes A and D.

AECI CHARTER SCHOOLS NETWORK

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a surplus budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash and shows positive cash generated by operations for fiscal year 2021.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2021:

	<u>Amount</u>
Cash and cash equivalents	\$ 3,925,558
Grants and contracts receivables	<u>787,329</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 4,712,887</u>

NOTE C: PROPERTY AND EQUIPMENT

Property and equipment at June 30, 2021 consisted of the following:

Equipment, furniture and fixtures	\$ 3,516,685
Leasehold improvements	<u>1,050,976</u>
	4,567,661
Less accumulated depreciation	<u>3,161,140</u>
	<u>\$ 1,406,521</u>

AECI CHARTER SCHOOLS NETWORK

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE D: SCHOOL FACILITY

AECI I leases its facilities from a third party through June 30, 2022 with the option to renew through June 30, 2024, for two successive one (1) year terms. If the option to renew is exercised the annual rent shall increase 3% over the prior years lease. Rent expense incurred under this lease for the year ended June 30, 2021 was approximately \$407,000. This amount includes \$33,904 each year which is included in utilities on the statement of functional expenses.

In conjunction with this facility lease, the AECI I paid a security deposit of \$47,859 which is included in security deposits on the accompanying statement of financial position at June 30, 2021.

AECI II leases its facilities from a third party through July 14, 2022 (lease one). Rent expense incurred under this lease for the year ended June 30, 2021 was approximately \$733,500, increasing approximately 2% in the next fiscal year. In July 2021, AECI II terminated this lease due to legal issues with the space. Management believes there is no additional obligation relating to this lease. On July 15, 2021, AECI II entered into an additional lease with a third party for additional space through July 14, 2024 (lease two). Lease two requires monthly payments of \$97,500 for the year ending June 30, 2022 increasing by 2% each year to \$101,439 for the year ending June 30, 2024.

In conjunction with lease one, AECI II paid a security deposit of \$112,500 which is included in security deposits on the accompanying statement of financial position at June 30, 2021 along with miscellaneous utility deposits. In conjunction with the lease two, the Charter School paid a security deposit of \$195,000 in June 2021 which is included in security deposits on the accompanying statement of financial position at June 30, 2021.

The future minimum payments required under the agreements are approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 1,589,055
2023	1,193,400
2024	1,217,268
	<u>\$ 3,999,723</u>

NOTE E: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

AECI CHARTER SCHOOLS NETWORK

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE F: CONCENTRATIONS

At June 30, 2021, 90% of grants and contracts receivables are due from federal agencies related to certain grant programs.

For the year ended June 30, 2021, approximately 88% of total operating revenue and support came from per-pupil funding provided by New York State through the New York City School District. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located. For the year ended June 30, 2021, an additional 7% of revenue and support came from the federal government relating to certain grants and 5% of revenue and support came from New York City Department of Education in the form of rental assistance.

NOTE G: NET ASSETS

At June 30, 2021, net assets without donor restrictions are as follows:

Undesignated	\$ 3,921,159
Invested in property and equipment	<u>1,406,521</u>
	<u>\$ 5,327,680</u>

NOTE H: PAYCHECK PROTECTION PROGRAM NOTE PAYABLE

In response to the COVID-19 outbreak, in April 2020, the Charter School applied for and was approved by a bank for a loan of \$1,014,414 through the Paycheck Protection Program established by the Small Business Administration. The loan has a maturity of 2 years and an interest rate of 1%. The loan has the potential for forgiveness provided certain requirements are met by the Charter School. The loan was funded on April 28, 2020. Due to potential forgiveness, repayment terms have not been finalized as of the report date; therefore, the entire balance has been classified as long-term. The School has filed the loan forgiveness application and management expects to receive full forgiveness in fiscal 2021-2022.

NOTE I: RETIREMENT PLAN

The Charter School sponsors a 401(k) retirement plan (the "Plan") for its employees. All employees are immediately eligible to participate in the Plan. Employees can make pretax contributions up to a maximum of 100% of their annual compensation to the Plan, subject to IRS restrictions. The Charter School matches the employee contribution 100% up to 4% of the employee's annual compensation. The Charter School contributed approximately \$195,000 to the Plan for the year ended June 30, 2021.

AECI CHARTER SCHOOLS NETWORK

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE J: OPERATING LEASE

The Charter School entered into non-cancelable lease agreements for office equipment expiring at various dates through July 2024. The future minimum payments on these agreements are approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 46,800
2023	39,900
2024	<u>1,600</u>
	<u>\$ 88,300</u>

NOTE K: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

NOTE L: CAPITAL IMPROVEMENTS EXPENSE

On June 23, 2008, the Charter School entered into an occupancy lease agreement with 140 Corp. The lease had a term of thirty years, commencing on July 1, 2008 and ending July 1, 2038, with an initial rent of \$385,000 to be increased by 4% annually. The Charter School no longer occupied the space, and therefore, has assigned the lease to another charter school effective June 2015. In order to have release of the lease, the School has agreed to share in administrative and capital improvement expenses for the re-assignment. The agreement to underwrite 50% of the cost of repair to the facility at a cost of \$637,500 was made in exchange for the release from lease obligations of \$806,602 (on average) per year, totaling \$18,551,857 over the term of the lease. For the year ended June 30, 2021, the School incurred \$58,896 in administrative and capital improvement expenses for the re-assignment. As of June 30, 2021, the remaining commitment under the assignment agreement is approximately \$49,900.

AECI CHARTER SCHOOLS NETWORK

OTHER FINANCIAL INFORMATION

INDEPENDENT AUDITOR'S REPORT ON OTHER FINANCIAL INFORMATION

Board of Trustees
AECI Charter Schools Network

We have audited the financial statements of AECI Charter Schools Network as of June 30, 2021 and for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 12, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The financial information hereinafter is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements for the year ended June 30, 2021.

Mengel, Metzger, Barr & Co. LLP

Rochester, New York
October 12, 2021

AECI CHARTER SCHOOLS NETWORK

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS BY SCHOOL

YEAR ENDED JUNE 30, 2021

	<u>AECI I</u>	<u>AECI II</u>	<u>Total</u>
Operating revenue and support:			
State and local per pupil operating revenue	\$ 8,747,401	\$ 4,118,007	\$ 12,865,408
Federal grants	727,531	271,495	999,026
Contributions	66,001	-	66,001
NYC DoE Rental Assistance	-	721,687	721,687
TOTAL OPERATING REVENUE AND SUPPORT	<u>9,540,933</u>	<u>5,111,189</u>	<u>14,652,122</u>
Expenses:			
Program:			
Regular education	4,537,418	2,659,568	7,196,986
Special education	2,477,655	1,381,580	3,859,235
Management and general	<u>1,532,045</u>	<u>640,573</u>	<u>2,172,618</u>
TOTAL EXPENSES	<u>8,547,118</u>	<u>4,681,721</u>	<u>13,228,839</u>
SURPLUS FROM SCHOOL OPERATIONS	993,815	429,468	1,423,283
Other income (expense):			
Interest income	11,519	288	11,807
Development expense	(504,716)	-	(504,716)
Capital improvement expenses	<u>(58,896)</u>	<u>-</u>	<u>(58,896)</u>
	<u>(552,093)</u>	<u>288</u>	<u>(551,805)</u>
CHANGE IN NET ASSETS	441,722	429,756	871,478
Net assets at beginning of year	<u>4,445,605</u>	<u>10,597</u>	<u>4,456,202</u>
NET ASSETS AT END OF YEAR	<u>\$ 4,887,327</u>	<u>\$ 440,353</u>	<u>\$ 5,327,680</u>

AECI CHARTER SCHOOLS NETWORK

STATEMENT OF FUNCTIONAL EXPENSES BY SCHOOL – AECI I

YEAR ENDED JUNE 30, 2021

	No. of Positions	Program Services			Sub-total	Supporting Services Management and general	Total
		Regular Education	Special Education				
Personnel Services Costs:							
Administrative staff personnel	12	\$ 549,934	\$ 343,709	\$ 893,643	\$ 481,193	\$ 1,374,836	
Instructional personnel	41	2,158,441	1,156,206	3,314,647	-	3,314,647	
Non-instructional personnel	12	-	-	-	427,966	427,966	
Total salaries and staff	65	2,708,375	1,499,915	4,208,290	909,159	5,117,449	
Fringe benefits and payroll taxes		707,793	391,980	1,099,773	125,752	1,225,525	
Retirement		80,200	44,415	124,615	14,249	138,864	
Legal services		-	-	-	58,086	58,086	
Accounting / Audit		-	-	-	148,775	148,775	
Other purchased/professional/consulting services		19,930	11,038	30,968	138,206	169,174	
Building rent		219,954	121,812	341,766	39,079	380,845	
Repairs and maintenance		122,118	67,630	189,748	21,696	211,444	
Insurance		41,965	23,240	65,205	7,456	72,661	
Utilities		19,581	10,844	30,425	3,479	33,904	
Supplies/materials		68,795	20,541	89,336	1,604	90,940	
Equipment/furnishings		4,529	2,508	7,037	805	7,842	
Staff Development		107,544	37,192	144,736	5,580	150,316	
Marketing/recruitment		44,823	15,093	59,916	2,079	61,995	
Technology		30,554	16,921	47,475	5,428	52,903	
Student services		76,388	56,763	133,151	-	133,151	
Office expense		61,966	34,317	96,283	11,009	107,292	
Depreciation and amortization		167,812	92,936	260,748	29,815	290,563	
Other		55,091	30,510	85,601	9,788	95,389	
		\$ 4,537,418	\$ 2,477,655	\$ 7,015,073	\$ 1,532,045	\$ 8,547,118	

AECI CHARTER SCHOOLS NETWORK

STATEMENT OF FUNCTIONAL EXPENSES BY SCHOOL – AECII

YEAR ENDED JUNE 30, 2021

	No. of Positions	Program Services			Sub-total	Supporting Services Management and general	Total
		Regular Education	Special Education				
Personnel Services Costs:							
Administrative staff personnel	3	\$ 172,034	\$ 107,521	\$ 279,555	\$ 150,530	\$ 430,085	
Instructional personnel	20	1,029,618	517,094	1,546,712	-	1,546,712	
Non-instructional personnel	5	-	-	-	144,519	144,519	
Total salaries and staff	28	1,201,652	624,615	1,826,267	295,049	2,121,316	
Fringe benefits and payroll taxes		305,142	158,612	463,754	38,225	501,979	
Retirement		34,364	17,862	52,226	4,305	56,531	
Accounting / Audit		-	-	-	115,025	115,025	
Other purchased/professional/consulting services		26,873	12,391	39,264	66,174	105,438	
Building rent		459,649	238,924	698,573	57,580	756,153	
Repairs and maintenance		104,313	54,221	158,534	13,067	171,601	
Insurance		6,174	3,209	9,383	773	10,156	
Utilities		25,052	13,022	38,074	3,138	41,212	
Supplies/materials		19,225	6,045	25,270	589	25,859	
Equipment/furnishings		4,973	2,585	7,558	623	8,181	
Staff Development		89,560	45,437	134,997	10,705	145,702	
Marketing/recruitment		104,711	31,025	135,736	2,334	138,070	
Technology		15,733	8,178	23,911	1,971	25,882	
Student services		14,568	36,762	51,330	-	51,330	
Office expense		36,534	18,990	55,524	4,577	60,101	
Depreciation and amortization		179,246	93,171	272,417	22,454	294,871	
Other		31,799	16,531	48,330	3,984	52,314	
		\$ 2,659,568	\$ 1,381,580	\$ 4,041,148	\$ 640,573	\$ 4,681,721	

AECI CHARTER SCHOOLS NETWORK

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2021

October 12, 2021

Finance Committee
AECI Charter Schools Network

We have audited the financial statements of AECI Charter Schools Network as of and for the year ended June 30, 2021, and have issued our report thereon dated October 12, 2021. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated May 15, 2021, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of AECI Charter Schools Network solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to management.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence. Safeguards in place to eliminate or reduce threats to independence to an acceptable level include a skilled, knowledgeable and experienced outsourced finance team who reviews draft financial statements prior to issuance and accepts responsibility for them.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by AECI Charter Schools Network is included in Note A to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2021. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the allocations of costs for the statement of functional expenses and the collectability of grants receivable. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting AECI Charter Schools Network financial statements relate to revenue and support recognition, which is referred to in the notes of the financial statements.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. We are pleased to inform you no such misstatements were noted.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to AECI Charter Schools Network's financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with AECI Charter Schools Network, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as AECI Charter Schools Network's auditors.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Internal Control Matters

We did not identify any deficiencies in internal control that we considered to be material weaknesses.

* * * * *

Should you desire further information concerning these matters, Ray Jacobi or Kate VanBramer will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees, Finance Committee and management of AECI Charter Schools Network and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

AECI I

1. Advisory and/or Management letter: Not applicable
2. Federal Single Audit: Attached
3. CSP Agreed-Upon Procedure Report: Not applicable, the education corporation did not receive CSP funds in FY21
4. Evidence of Required Escrow Account for each school: Enclosed
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations: Not applicable, the education corporation was not issued any significant deficiency or material weakness.



SIGNATURE BANK

565 Fifth Avenue, 12th Floor
New York, NY 10017

Statement Period
From June 01, 2021
To June 30, 2021
Page 1 of 2

PRIVATE CLIENT GROUP 181
565 FIFTH AVENUE
NEW YORK, NY 10017

AECI II: NYC CHARTER HIGH SCHOOL FOR 8-181
COMPUTER ENGINEERING AND INNOVATION
AECI I ESCROW
838 BROOK AVE
BRONX NY 10451

See Back for Important Information

Primary Account: 1503637673 0

THE BANK HAS CREATED COMBINED BUSINESS PRODUCT TERMS AND CONDITIONS ("TERMS") AND BUSINESS PRODUCT SCHEDULE OF FEES AND SERVICE CHARGES ("FEE SCHEDULE") CAPTURING THE UPDATED TERMS APPLICABLE TO THE BANK'S CASH MANAGEMENT SUITE OF PRODUCTS AND SERVICES ("SERVICES") AND THE FEES APPLICABLE THERETO. THE TERMS WILL GOVERN YOUR USE OF THE SERVICE AS OF, AND REPLACE ALL PRIOR TERM AGREED TO PRIOR TO, JULY 1, 2021. THE TERMS AND FEE SCHEDULE MAY BE REQUESTED AT OUR FINANCIAL CENTERS OR BY CONTACTING YOUR PRIVATE CLIENT GROUP. TERMS ARE ALSO AVAILABLE BY VISITING OUR WEBSITE AT WWW.SIGNATURENY.COM/ABOUT-US/AGREEMENTS-DISCLOSURES.

Signature Relationship Summary		Opening Bal.	Closing Bal.
BANK DEPOSIT ACCOUNTS			
1503637673	MONOGRAM INSURED MMA	100,439.55	100,460.19
RELATIONSHIP TOTAL			100,460.19



Statement Period
From June 01, 2021
To June 30, 2021
Page 2 of 2

PRIVATE CLIENT GROUP 181
565 FIFTH AVENUE
NEW YORK, NY 10017

AECI II: NYC CHARTER HIGH SCHOOL FOR 8-181
COMPUTER ENGINEERING AND INNOVATION
AECI I ESCROW
838 BROOK AVE
BRONX NY 10451

See Back for Important Information

Primary Account: [REDACTED] 0

MONOGRAM INSURED MMA [REDACTED]

Summary

Previous Balance as of June 01, 2021 100,439.55
1 Credits 20.64
Ending Balance as of June 30, 2021 100,460.19

Deposits and Other Credits
Jun 30 Interest Paid 20.64

Daily Balances
May 31 100,439.55 Jun 30 100,460.19

Interest Summary
* Year-To-Date Interest 124.46 *
* Interest Paid This Period 20.64 Annual Percentage Yield Earned 0.25 % *
* Avg. Balance this Period 100,439.55 Days in Period 30 *



SIGNATURE BANK

565 Fifth Avenue, 12th Floor
New York, NY 10017

Statement Period
From June 01, 2021
To June 30, 2021
Page 1 of 2

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COMPUTER ENGINEERING AND INNOVATION
AECI II ESCROW
838 BROOK AVE
BRONX NY 10451

See Back for Important Information

Primary [REDACTED] 0

THE BANK HAS CREATED COMBINED BUSINESS PRODUCT TERMS AND CONDITIONS ("TERMS") AND BUSINESS PRODUCT SCHEDULE OF FEES AND SERVICE CHARGES ("FEE SCHEDULE") CAPTURING THE UPDATED TERMS APPLICABLE TO THE BANK'S CASH MANAGEMENT SUITE OF PRODUCTS AND SERVICES ("SERVICES") AND THE FEES APPLICABLE THERETO. THE TERMS WILL GOVERN YOUR USE OF THE SERVICE AS OF, AND REPLACE ALL PRIOR TERM AGREED TO PRIOR TO, JULY 1, 2021. THE TERMS AND FEE SCHEDULE MAY BE REQUESTED AT OUR FINANCIAL CENTERS OR BY CONTACTING YOUR PRIVATE CLIENT GROUP. TERMS ARE ALSO AVAILABLE BY VISITING OUR WEBSITE AT WWW.SIGNATURENY.COM/ABOUT-US/AGREEMENTS-DISCLOSURES.

Signature Relationship Summary	Opening Bal.	Closing Bal.
BANK DEPOSIT ACCOUNTS		
[REDACTED] MONOGRAM INSURED MMA	50,175.02	100,185.67
RELATIONSHIP TOTAL		100,185.67



SIGNATURE BANK

Statement Period
From June 01, 2021
To June 30, 2021
Page 2 of 2

PRIVATE CLIENT GROUP 181
565 FIFTH AVENUE
NEW YORK, NY 10017

AECI II: NYC CHARTER HIGH SCHOOL FOR 8-181
COMPUTER ENGINEERING AND INNOVATION
AECI II ESCROW
838 BROOK AVE
BRONX NY 10451

See Back for Important Information

Primary Account: [REDACTED] 0

MONOGRAM INSURED MMA [REDACTED]

Summary

Previous Balance as of June 01, 2021 50,175.02
2 Credits 50,010.65
Ending Balance as of June 30, 2021 100,185.67

Deposits and Other Credits

Jun 30 ONLINE TRANSFER CREDIT 50,000.00
ONLINE XFR FROM: XXXXXX7703
Jun 30 Interest Paid 10.65

Daily Balances

May 31 50,175.02 Jun 30 100,185.67

Interest Summary

* Year-To-Date Interest 62.52 *
* Interest Paid This Period 10.65 Annual Percentage Yield Earned 0.25 % *
* Avg. Balance this Period 51,841.68 Days in Period 30 *

AECI CHARTER SCHOOLS NETWORK

BRONX, NEW YORK

**SCHEDULES REQUIRED BY GOVERNMENT
AUDITING STANDARDS AND THE UNIFORM
GUIDANCE**

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2021



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

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Independent Auditor's Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of Federal Awards in Accordance with the Uniform Guidance	5
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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees
AECI Charter Schools Network

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of AECI Charter Schools Network which comprise the statement of financial position as of June 30, 2021 and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 12, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered AECI Charter Schools Network's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of AECI Charter Schools Network's internal control. Accordingly, we do not express an opinion on the effectiveness of AECI Charter Schools Network's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Organization's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether AECI Charter Schools Network's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
October 12, 2021

INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;
REPORT ON INTERNAL CONTROL OVER COMPLIANCE;
AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Board of Trustees
AECI Charter Schools Network

Report on Compliance for Each Major Federal Program

We have audited AECI Charter Schools Network’s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on AECI Charter Schools Network’s major federal programs for the year ended June 30, 2021. AECI Charter Schools Network’s major federal program is identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

Management’s Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor’s Responsibility

Our responsibility is to express an opinion on compliance for AECI Charter Schools Network’s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about AECI Charter Schools Network’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination on AECI Charter Schools Network's compliance.

Opinion on Each Major Program

In our opinion, AECI Charter Schools Network complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2021.

Report on Internal Control over Compliance

Management of AECI Charter Schools Network is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered AECI Charter Schools Network's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of AECI Charter Schools Network's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing on internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards in Accordance with the Uniform Guidance

We have audited the financial statements of AECI Charter Schools Network as of and for the year ended June 30, 2021, and have issued our report thereon dated October 12, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 12, 2021

AECI CHARTER SCHOOLS NETWORK

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2021

	<u>Federal AL Number</u>	<u>Pass-through Grantor's Number</u>	<u>Total Federal Expenditures</u>
U.S. Department of Education:			
<u>Passed through NYS Department of Education</u>			
Title I - Grants to Local Educational Agencies	84.010	0021	\$ 416,282
Title IIA - Supporting Effective Instruction State Grants	84.367	0147	58,535
Title IV - Student Support and Academic Enrichment Program Elementary and Secondary School Emergency Relief (ESSER) Fund	84.424	0204	31,781
Charter School Program - Replication and Expansion of High-Quality Charter Schools	84.425R	84.425D	316,102
	84.282M	C403547	<u>49,950</u>
TOTAL DEPARTMENT OF EDUCATION			<u>872,650</u>
TOTAL ALL PROGRAMS			<u>\$ 872,650</u>

NOTE A: BASIS OF PRESENTATION

The accompanying schedule of federal awards (the "schedule") includes the federal grant activity AECI Charter Schools Network and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

AECI Charter Schools Network has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

AECI CHARTER SCHOOLS NETWORK

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2021

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness (es) identified? _____ yes x no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ yes x none reported

Noncompliance material to financial statements noted? _____ yes x no

Federal Awards

Internal control over major programs:

- Material weakness (es) identified? _____ yes x no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ yes x none reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)? _____ yes x no

Identification of major program:

AL Number:

84.010

Name of Federal Program or Cluster:

Title I - Grants to Local Educational Agencies

Dollar threshold used to distinguish between type A and type B programs:

 \$750,000

Auditee qualified as low-risk auditee? _____ yes x no

AECI CHARTER SCHOOLS NETWORK

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd

YEAR ENDED JUNE 30, 2021

FINDING – FINANCIAL STATEMENT AUDIT

None.

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARDS PROGRAM

None.

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

None.

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Carlo Schiattarella

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

AECI Charter School Network

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board President

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>NONE.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE.				

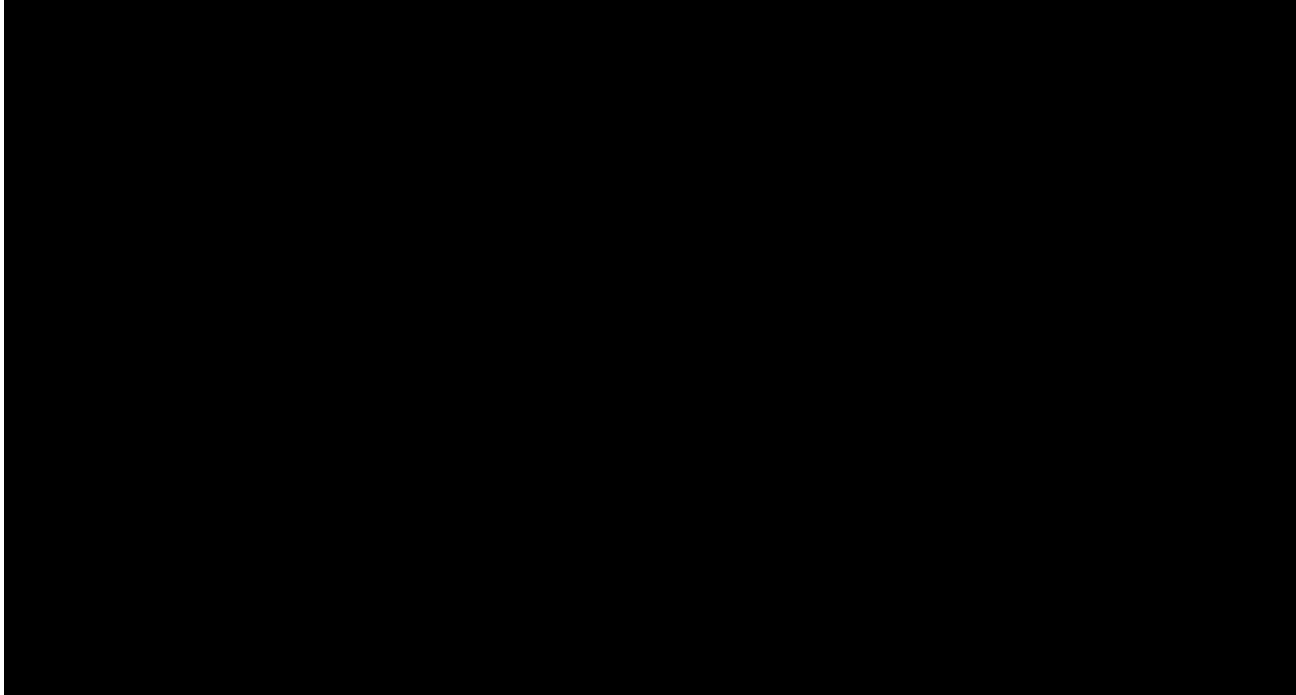
Carlo Schiattarella

July 26th, 2021

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Alberto Villaman

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):
AECI Network

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Treasurer, Finance Committee Chair, Facilities Committee.

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No.

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real

estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

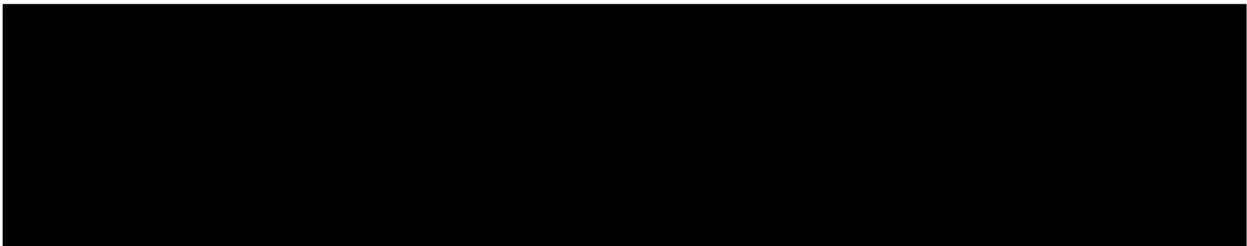
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>None</i>				


Signature

07/23/2021

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Irma Zardoya

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

AECI Charter Network

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

I am currently the Vice Chairperson on the Board and have also served as the Board Chair previously.

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
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Please write "None" if applicable. Do not leave this space blank.

NONE -----	-----	-----	-----
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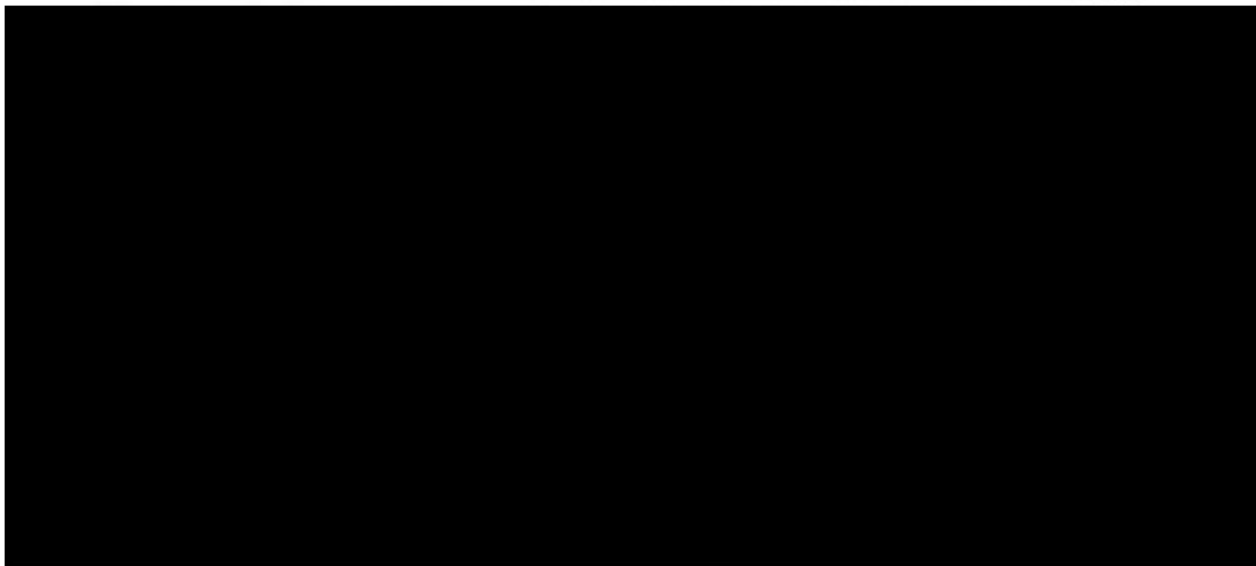
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE -----	-----	-----	-----	-----
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

Lana Zandoya
Signature

July 8, 2021
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Paul Comrie

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): AECI Charter School Network

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative). Parent Representative, Academic Committee, Grievance Committee, Fund Raising Committee.

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes No


If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable.</i>	<i>None</i>	<i>None</i>	<i>None</i>
<i>N/A</i>	<i>None</i>	<i>None</i>	<i>None</i>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	N/A
<i>None Please write "None" if applicable. Do not leave this space blank.</i>				

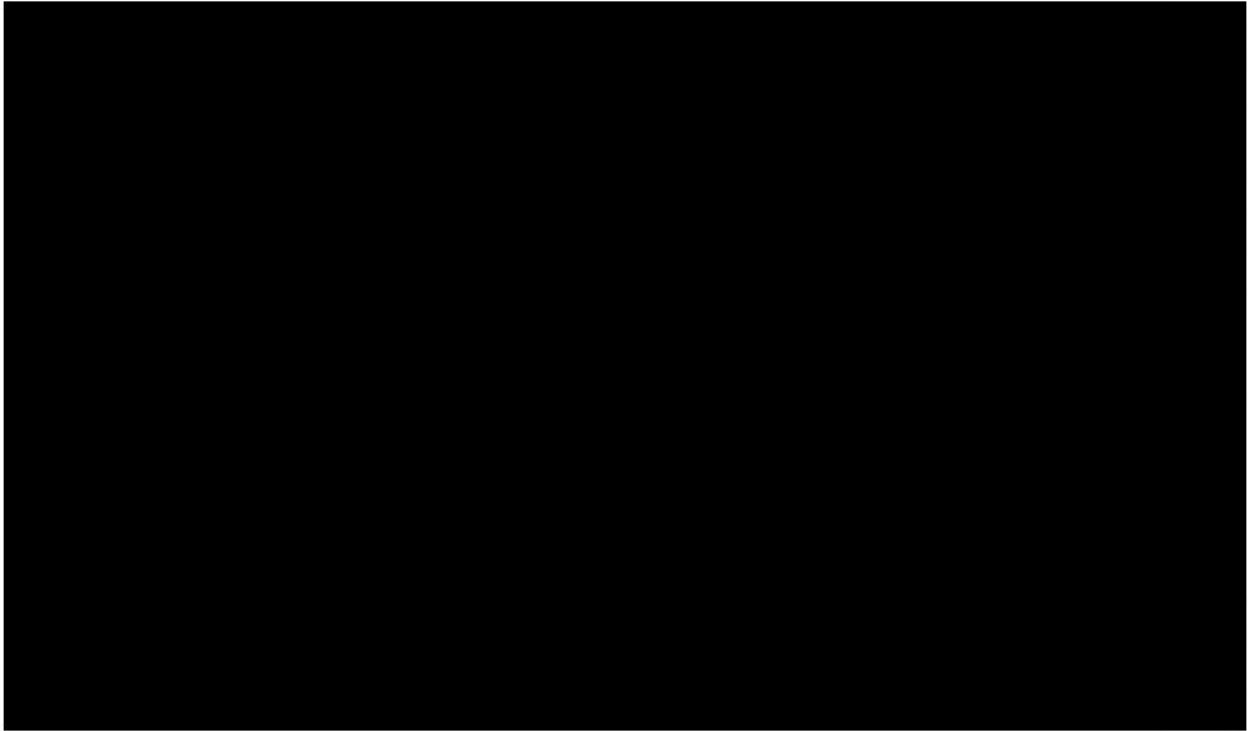


 Signature

July 17, 2021

 Date

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AECI CHARTER SCHOOLS NETWORK (AECI Network)

*New York City Charter High School for Architecture,
Engineering and Construction Industries (AECI)*

*AECI II: NYC Charter High School for
Computer Engineering and Innovation (AECI II)*

Annual Conflict of Interest Disclosure Form

1. Trustee/Officer/Key Person Name (print) Paul Comrie _____
2. Home Address 3022 Tiemann Ave. Bronx New York , 10469 _____
3. Business Address _____
4. Daytime Phone 1 (718)-696-9924 _____
5. E-Mail Address pcomrie24@hotmail.com _____
6. List all positions held on the AECI Network Board or with or related to AECI Network, AECI and/or AECI II (e.g., Trustee, chair, treasurer, parent representative, Principal):
Parent Representative, Academic Committee, Grievance Committee, Fund Raising Committee _____

7. Identify any entity of which you or your Relative* is an officer, director, trustee, member, owner or employee and with which AECI Network, AECI and/or AECI II has a relationship:
None _____

9. Identify any Financial Interest** you or your Relative has in any corporation, organization, partnership or other entity which provides professional or other goods or services to AECI Network, AECI and/or AECI II for a fee or other compensation:
None _____

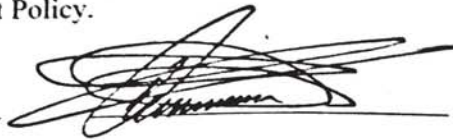
10. Identify any position or other material relationship you or your Relative may have with any not-for-profit corporation with which AECI Network, AECI and/or AECI II has a business relationship:
None _____

- * "Relative" means a spouse or domestic partner as defined in section 2994-A of the New York Public Health Law, ancestors, brothers and sisters (whether whole or half-blood), children (whether natural or adopted), grandchildren, great-grandchildren, and spouses or domestic partners of brothers, sisters, children, grandchildren, and great-grandchildren.
- ** A person has a "Financial Interest" if such person would receive an economic benefit, directly or indirectly, from any transaction, agreement, compensation agreement, including direct or indirect remuneration as well as gifts or favors that are not insubstantial or other arrangement involving AECL Network, AECL and or AECL II.

Agreement and Acknowledgment

The undersigned acknowledges and agrees that (i) the above information is true and correct as of the date hereof; (ii) he/she has received, has read and understands the AECL Network Conflict of Interest Policy applicable to Trustees, Officers and Key Persons and employees; and (iii) he/she agrees to comply with such Conflict of Interest Policy.

Paul Comrie



7/17/2021

Print Name

Signature

Date

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

ROBERT BURTON

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

AECI

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

TRUSTEE

2. Are you an employee of any school operated by the education corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

NONE

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

NONE

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in	Steps taken to avoid

2

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Ricardo Cosme Ruiz

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

AECT Charter Schools Network

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

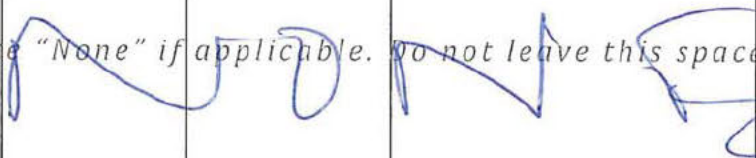
Yes No

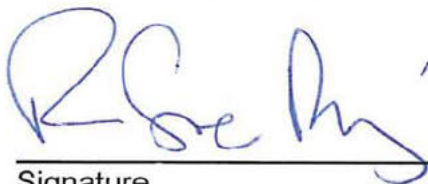
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; color: blue; text-align: center;">None</p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> 				

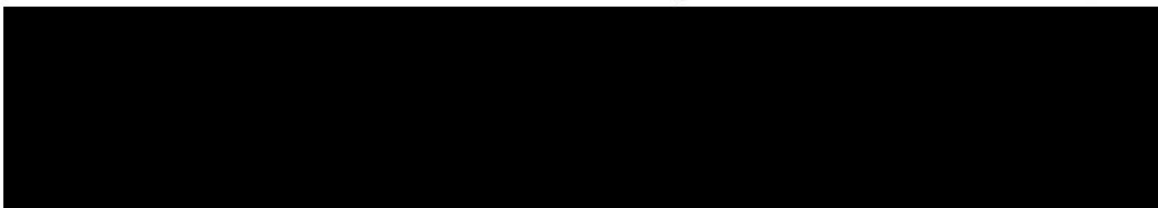


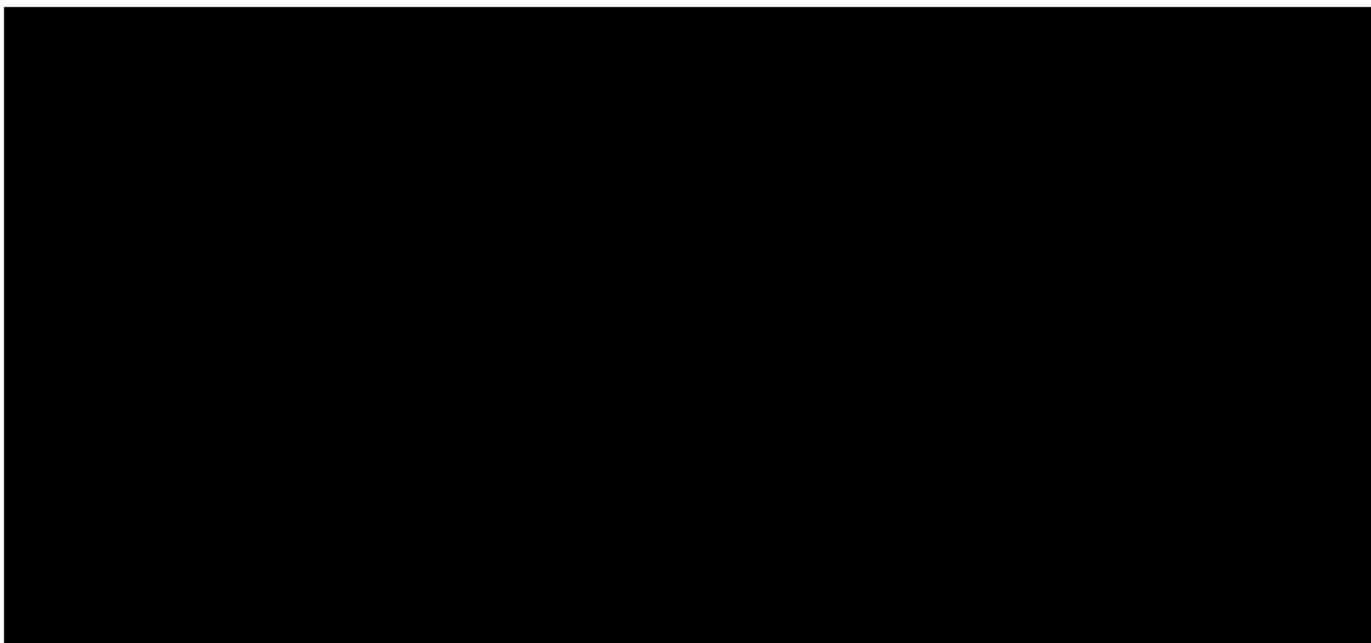
Signature

7/12/2021

Date

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Shameeka M Gonzalez

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Parent representative

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **Yes**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

I have two sons that attend AECI2. My children do not directly benefit from my Board participation; rather all the children in the AECI Network benefit since I bring a different perspective as a parent of children that attend.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No


If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None"</i>	<i>if applicable.</i>	<i>Do not leave this space blank.</i>	

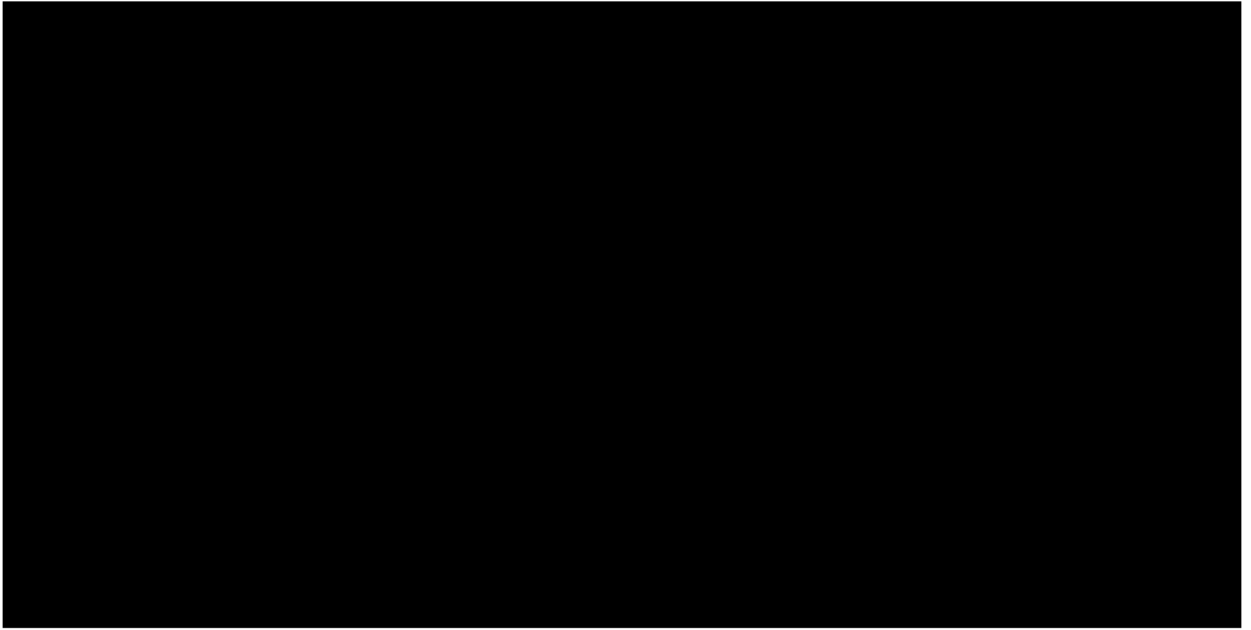
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>None</p>				


07/26/2021

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

ORGANIZATIONAL MEETING

Date: Tuesday, July 14, 2020
Time: 6:00 pm
Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome Role Call: Present were Carlo Schiattarella, Alberto Villaman, Paul Comrie, Shameeka Gonzalez , Ricardo Cosme Ruiz

CEO:	Derick Spaulding
Principal AECI I:	Colin Healy
Principal AECI II:	Dr. Charles Gallo
BoostEd:	Joshua Moreau
Counsel:	Flora Edwards, Esq
Guest: UAG	James Palace

2. Approval of Minutes of June 8, 2020

Moved by `Alberto Villaman and seconded by Pauk Comrie to approve the Minutes of AECI I and AECI 2. Approved unanimously

3. Post-Merger Resolution

WHEREAS, on or about May 4, 2020, the Board of Regents of The University of the State of New York (the “Board of Regents”) approved the merger of New York City Charter High School for Architecture, Engineering and Construction Industries (“AECI”) with and into AECI II: NYC Charter High School for Computer Engineering and Innovation (“AECI II”), with AECI II as the surviving education corporation under the amended name “AECI Charter Schools Network”; and

WHEREAS, in accordance with the approval from the Board of Regents, the merger became effective on July 1, 2020; and

WHEREAS, in accordance with the approval from the Board of Regents and the Agreement and Plan of Merger signed by AECI and AECI II, the surviving corporation, AECI Charter Schools Network, must now take all necessary corporate actions in order to effectuate the merger and administer the educational operations and purposes of both schools.

NOW, THEREFORE BE IT RESOLVED, that the following persons are elected or re-elected, as applicable, to the Board of Trustees (“Board of Trustees”) of AECI Charter Schools

Network to serve until such person’s successor is elected and qualified, or until such person’s earlier resignation or removal, in accordance with the First Amended and Restated Bylaws of AECI Charter Schools Network:

Paul Comrie
Ricardo Cosme Ruiz
Shameeka Gonzales
Carlo Schiattarella
Alberto Villaman
Irma Zardoya

BE IT FURTHER RESOLVED, that the First Amended and Restated By-Laws of AECI Charter Schools Network, attached hereto as Exhibit A, are hereby adopted and approved;

BE IT FURTHER RESOLVED, that the following persons are elected or re-elected, as applicable, to the designated offices set forth below, to serve until the next annual meeting of the Board of Trustees and until such person’s successor is elected and qualified, or until such person’s earlier resignation or removal, in accordance with the First Amended and Restated Bylaws of AECI Charter Schools Network:

Chairperson	Carlo Schiattarella
Vice Chairperson	Irma Zardoya
Treasurer	Alberto Villaman
Secretary	Ricardo Cosme Ruiz

BE IT FURTHER RESOLVED, that the following persons are elected or re-elected, as applicable, to the designated committees set forth below, to serve until the next annual meeting of the Board of Trustees and until such person’s successor is elected and qualified, or until such person’s earlier resignation or removal, in accordance with the First Amended and Restated Bylaws of AECI Charter Schools Network:

Executive Committee: Carlo Schiattarella (chair),
Paul Comrie
Ricardo Cosme Ruiz
Shameeka Gonzalez
Alberto Villaman
Irma Zardoya

Finance Committee: Alberto Villaman (Chair)
Shameeka Gonzalez
Carlo Schiattarella

Facilities Committee: Carlo Schiattarella (Chair)
Alberto Villaman
Ricardo Cosme Ruiz

Academic Committee: Irma Zardoya , Chair
Shameeka Gonzalez
Paul Comrie

BE IT FURTHER RESOLVED, that a Committee on Family Engagement and Outreach be created and that the following persons are elected to serve until the next annual meeting of the Board of Trustees and until such person's successor is elected and qualified, or until such person's earlier resignation or removal, in accordance with the First Amended and Restated Bylaws of AECI Charter Schools Network:

Paul Comrie, Chair
Ricardo Cosme Ruiz

BE IT FURTHER RESOLVED, that the following policies reviewed by the Board of Trustees and attached hereto are adopted as the policies of AECI Charter Schools Network:

1. Code of Ethics Exhibit B
2. Conflict of Interest Policy and Disclosure Form Exhibit C
3. Grievance Policy Exhibit D
4. Whistleblower Policy Exhibit E
5. Freedom of Information Law Policy Exhibit F
6. Financial Policies and Procedures Exhibit G
7. AECI I Admissions and Enrollment Policy Exhibit H
8. AECI II Admissions and Enrollment Policy Exhibit I
9. Discipline Policy and Code of Conduct Exhibit J
10. AECI Network Board Meeting Calendar Exhibit K
11. AECI Network Organizational Chart Exhibit L
12. AECI Network Public Comment Policy Exhibit M

BE IT FURTHER RESOLVED, that any and all prior actions taken by AECI and AECI II, or proper officers or trustees of AECI and AECI II, in connection with carrying out the purposes and intent of the Agreement and Plan of Merger by and between AECI and AECI II, are hereby ratified, confirmed, approved and authorized in all respects;

BE IT FURTHER RESOLVED, that the Officers and Trustees of AECI Charter Schools Network be, and each of them hereby is, individually or together, authorized and directed, in the name and on behalf of AECI Charter Schools Network, to take any and all actions to file any and all necessary or appropriate notices, applications or other forms or certificates and to execute any and all documents, agreements, certificates, notices, applications and instruments deemed necessary or appropriate in order to effectuate the merger and consummate the transactions contemplated by the Agreement and Plan of Merger;

BE IT FURTHER RESOLVED, that any Officer or Trustee of AECI Charter Schools Network be, and each of them individually hereby is, authorized to appoint any person as agent of AECI Charter Schools Network to do and carry out any or all of those actions and activities as are permitted to be done and carried out by such Officer or Trustee in connection with the execution and delivery of the documents necessary to fully carry out the foregoing resolutions and the purposes and intent thereof, and the same hereby are approved in all respects.

Moved by Paul Comrie seconded by Shameeka Gonzalez. Approved Unanimously

4. Establishment of Bank Accounts

Moved by Alberto Villaman and Seconded by Paul Comrie that the AECI Network establish in its name one or more accounts with SIGNATURE BANK on such terms and conditions as may be agreed with said financial institutions, and that the officers of the Corporation are authorized to execute any resolutions required by said financial institutions for such accounts and to designate the person or persons authorized to write checks on such accounts on behalf of the Corporation. Approved unanimously

5. Budget 2020-21 - Resolution

a. Moved by Alberto Villaman. seconded by Shameeka Gonzalez to ratify the budget for AECI I for the 2020-21 school year as approved on June 8, 2020. Approved unanimously

b. Moved by Paul Comrie, seconded by Shameeka Gonzalez to ratify budget for AECI II for the 2020-21 school year as approved on June 8, 2020. Approved unanimously

6. Principal's Report - AECI I

a. There are 466 students enrolled with 704 applications for 2020-21.

- b. The Graduation Caravan ran from June 18-26. Ninety-Six diplomas were hand delivered to each of our 96 graduating seniors and their families A graduation ceremony was held remotely on June 26.
- c. Graduation Rate is 98% with 30 advanced diplomas.
- d. 60% of the graduating students met the criteria for College readiness with 59% of the students earning college credits
- e. 36 graduating seniors attending 4 year colleges, including Albany, Alfred State, Brockport, Buffalo State, Delhi, FIT, Purchase, Stony Brook, Mercy, NYIT, St. Francis College, Syracuse, Utica, Hobart and William Smith, University of Hartford, Baruch, City College, City Tech, John Jay, Lehman, York, Herkimer.
- f. There are 57 students enrolled in summer school. Students are required to engage in live instruction and each student is assigned to one teacher/mentor who assists each student with all courses needed to be made up.
- g. Plans to resume on-site instruction in response to COVID-19 are as follows:
 - i. In order to ensure social distancing students will follow a split schedule. Half of students will attend in person on Monday/Wednesday and half of students will attend in person on Tuesday/ Thursday. Friday will be in person for lowest third students and for students who take Syracuse University classes. When students are not in the school in person they will be engaged in remote learning.
 - ii Students with special needs will receive live instruction when they are at home while other students will receive videoed lessons.
 - iii. All assignments will be submitted using Google Classroom with plans to go to an almost paperless school.
 - iv. Saturday Instruction will be both virtual and live for students who need to make up credit or need extra help.
 - v. Health and Safety Protocol is as follows:
 - All who enter the building will be fever scanned.
 - Students who have a fever will be immediately placed in isolation.
 - Staggered schedules to reduce number of students in the building at one time
 - Schedules and rooms reorganized to reduce the distance students travel between periods.

No more than 12 students per classroom, spaced 6 feet apart
 Everyone must wear masks.
 All office desks will have shields.
 PPE purchasing may include classroom thermal room disinfectants.

7. Principal's Report - AECI II

- a. There are 104 students enrolled in grade 10. 84 students have list noticed for grade 9 with 6 in process and 10 8th grade students in process . A proposal to engage Schola to implement a school campagin to increase entrollment and registration is is recommended.
- b. Student outcomes for the 2019-20 school years are as follows:
 - 89% of general educaton students passed all classes
 - 83% of ELL's passed all classes
 - 50% of SWD's passed all classes
 - 86% of grade 9 students earned 11 or more credits compared to the Citywide average of 85% and the benchmark for the Bronx of 81%
- c. Aattendance for the 2019-2020 year was 91%
- d. 22 students are enrolled in summer school.
- e. Construction on first floor has begun.
- f. PPE is available for all visitors to the school (masks and gloves) and all hand sanitizers have been filled and are located at this time.

8. New Business

- a. Selection of Insurance Providers

Moved by Shameeka Gonzalez and seconded by Paul Comrie to authorize the Chair to enter in agreements for the following insurance policies for the period July 1, 2020 - June 30, 2021

Description of Coverage	Carrier	<u>Annual Premium</u>
General Liability	Markel	\$32,382.00
Employee Benefit Liability	Markel	(included)
Hired Non-Owned Auto	Markel	\$1,880.00
Sexual Abuse/Molestation	Markel	\$3,110.00

Educators Legal Liability	Markel	\$13,080.00
Law Enforcement Liability	Markel	included
Excess Legal Liability	Markel	\$5,000.00
Property: Bldg. & Contents	Markel	\$12,124.00
Flood	Markel	(included in property)
Equipment Breakdown	Markel	\$190.00
EDP Equipment	Markel	\$686.00
Worker's Compensation	Hartford	\$69,138.00
Fiduciary	Hudson	\$1,000.00
Crime	Hiscox	\$1,572.00
Student Accident	United States Fire	\$5,677.00
Security Risk Management	Houston	\$2,013.00
Cyber	Lloyd's	\$2,112.00
Excess Liability	Merchant's	\$15,000.
ERISA	Hiscox	\$50.00

Approved unanimously.

b. Presentation by Urban Atelier Group

c. Appointment of General Counsel

Moved by Paul Comrie seconded by Alberto Villaman to retain Flora Edwards Esq. as General Counsel for the period July 1, 2020 - June 30,2021 at a cost not to exceed \$35,000.

d. Engagement of Cohen Schneider , Esq.

Moved by Alberto Villaman seconded by Shameeka Gonzalez to authorize the Chair to enter into an agreement with Cohen Schneider to provide legal services required to support the Network with NYSED compliance at an hourly rate as required. Approved unanimously

e. AECI Network Mission Statement - Discussion

f. AECI I

i. New Hires

Moved by Shameeka Gonzalez seconded by Paul Comrie to hire the following teachers for the 2020-21 school year. Approved unanimously

Melissa Rooney Chemistry
 Krysta Manayon ELA Teacher

g. AECI II

i. Schola , Inc.

Moved by Alberto Villaman seconded by Shameeka Gonzalez to authorize the Principal to enter into a contract with Schola, Inc. to develop and implement a student recruitment campaign at a cost not to exceed \$15,000 plus a per lead cost not to exceed \$60 per lead. Approved unanimously.

ii. Noor Staffing Group, LLC

Moved by Paul Comrie, seconded by Alberto Villamanto authorize the Principal to enter into a contract with Noor Staffing Group, LLC for recruitment and referral of qualified teachers for the 2020-21 school year at a cost not to exceed \$4,500 per successful referral. Approved unanimously.

iii. New Hires

Moved by Shammeka Gonzalez, seconded by Paul Comrie to hire the following teachers for the 2020-21 school year. Approved unanimously

Stephanie Rengifo	Assistant Principal
Kate Sanford	TESOL/Writing Teacher
Douglas Gallager	Math Teacher
Rachael Richard	Social Studies Teacher
Carolyn Lucey	English Teacher

9. Executive Session

Moved by Paul Comrie seconded by Shameeka Gonzalez at 8:44 pm to go into Executive Session to discuss real estate. Approved unanimously.

Moved by Paul Comrie, seconded by Shameeka Gonzalez at 9:00pm to return to the record at 9:05pm. Approved unanimously.

10. Moved by Alberto Villaman seconded by Shameeka Gonzalez to authorize payment of a one-time leadership stipend not to exceed \$6,000.00 to Dr. Charles Gallo, Principal of AECI II and Colin Healy, Principal of AECI I. Approved unanimously

10. Adjournment. Moved by Shameeka Gonzalez seconded by Alberto Villaman to adjourn at 9:10pm. Approved unanimously.

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING OF THE BOARD

Date: Tuesday, August 11, 2020
Time: 6:pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Ricardo Cosme Ruiz, Paul Comrie, Shameeka Gonzalez, Irma Zardoya

CEO: Derick Spaulding
Principal AECI I: Colin Healy
Principal AECI II: Dr. Charles Gallo
Counsel: Flora Edwards, Esq
Josh Moreau, BoostEd

Guests: INOA - Murat Mutlu, Aamer Islam
PFA - Stephen Grasso, Rainer Schrom
KSS - Matthew McChesney, Jason Chmura, Mournir Tawadrous
Michael Graves - Joe Furey, Tom Rowe, Karen Nichols, Dodie Colavecchio
JCJ - Peter Bachmann, George Chin, Larry Sassi, Jeff Elliott,
Emily Czarnecki, Desmond Green, Jennifer Krein, Barbara
Hubbard, Craig Moreau

2. Approval of the Minutes of Organizational Meeting July 14 2020

Moved by Shameeka Gonzalez seconded by Ricardo Cosme Ruiz to approve the minutes of the Organizational Meeting July 14, 2020 as corrected. Approved unanimously.

3. Approval of the Minutes of the Special Meeting July 31, 2020

Moved by Shammeka Gonzalez seconded by Ricardo Cosme Rui to approve the minutes of the Organizational Meeting July 31, 2020. Approved unanimously.

3. Reopening Plans - September , 2020

WHEREAS, the surveys received to date reflect a desire on the part of the parents to continue with remote instruction; and

WHEREAS, a primary objective of the Network is to ensure the safety of the students entrusted to our charge,; and,

IT IS HEREBY RESOLVED that the reopening plan be adjusted to provide full remote learning until October 1st.

Moved by Paul Conrie and seconded by Ricardo Cosme Ruiz. Approved unanimously. Four in favor with 1 abstention.

4. Principal's Report - AECI I

- a. There are 474 students enrolled with 704 applications for 2020-21.
- b. Summer School ends this week
- c. Preservice sessions for new staff will be on August 25th and will focus on a combination of in person and digital training.
- d. Plans for information meetings for parents and staff are in progress.
- e. Remote learning for students will begin on September 8th, with hybrid learning to begin on October 5th

5. Principals' Report - AECI II

- a. There are 216 students currently enrolled for the fall term with more applications are coming in through the school and the website.
- b. Summer school session was successful. Of the 22 students enrolled, only two students did not pass their classes.
- c. Renovations completed on 7th and 8th floors.
- d. Classrooms being set up for 15 students in each with desks six feet apart.
- e. Painting, floor polishing, and other facility upgrades are underway
- f. First floor additional space should be ready by Friday, August 14
- g. Internet and phones are being installed this week on first floor

6. New Hires - AECI I

Moved by Shameeka Gonzalez seconded by Ricardo Cosme Ruiz to hire the following:

Alexandra Somerville	Teacher of Special Education
Carlos Acevedo	Physical Education Teacher
Bridget Walsh	Special Education Teacher

Approved unanimously

7. New Hires AECI II

Moved by Shameeka Gonzalez seconded by Ricardo Cosme Ruiz to hire the following teachers:

Edward De La Cruz	Computer Science
Tiffany Cea	Special Education Teacher
Zenel Hudson	Physical Education Teacher
Chris Derek Martin	Science Teacher
Gina Resto	Spanish Foreign Language Teacher
Jessica Cuevas	School Aide
Reynaldo Gomez Checo	Mathematics Teacher

Approved Unanimously

8. Presentations in Response to Request for Proposals for Architectural Services

- a. INOA
- b. PFA
- c. KSS
- d. Michael Graves
- e. JCJ

9. Moved by Shameeka Gonzalez seconded by Paul Comrie to adjourn at 10:30pm.

Approved unanimously

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

SPECIAL MEETING OF THE BOARD

Date: Tuesday, August 26, 2020
Time: 6:pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Ricardo Cosme Ruiz, Shameeka Gonzalez, Irma Zardoya, Alberto Villaman, Paul Comrie

CEO: Derick Spaulding
Counsel: Flora Edwards, Esq

2. Moved by Ricardo Cosme Ruiz seconded by Shameeka Gonzalez to authorize the chair to enter into a contract with JCJ Architecture subject to approval of counsel to provide basic architectural services for the construction of a new building at a cost not to exceed \$1,626,250.00. Approved unanimously.
3. Moved by Ricardo Cosme Ruiz seconded by Paul Comrie to authorize the chair to enter into a contract subject to approval of counsel with JAGS Consulting, LLC to provide services of an Owner's Representative for construction of a new building for a period not to exceed 36 months at a cost not to exceed \$12,500.00 per month. Approved unanimously.
4. Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz to adjourn at 7:15 pm..

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

SPECIAL MEETING OF THE BOARD

Date: Friday, August 31, 2020
Time: 9:00 am
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Ricardo Cosme Ruiz, Alberto Villaman, Paul Comrie, Shameeka Gonzalez

CEO: Derick Spaulding
Principal AECI I: Colin Healy
Principal AECI II: Dr. Charles Gallo
Counsel: Flora Edwards, Esq

2. Reopening Plan 2020-21

WHEREAS, the COVID-19 pandemic has required our schools to make adjustments to the delivery of educational services quickly; and

WHEREAS, ensuring the health and safety of students and staff is the most important concern of the AECI Charter School Network and

WHEREAS, students need predictability to feel safe, secure, and hopeful about the future and need a quality education to be ready for college, careers, and citizenship; and

WHEREAS, the foremost challenge for the AECI Charter School Network in the COVID-19 era is implementing appropriate measures to mitigate health risks to a reasonable extent while delivering effective instruction to all students, and

WHEREAS, the Board of Trustees of the AECI Charter School Network has reviewed the reopening plans for AECI I and AECI II which address the mandatory health requirements, statutory education requirements, and additional expectations, as identified by the New York State Department of Education Guidance to Reopen State Schools issued on July 16, 2020;

NOW, THEREFORE BE IT RESOLVED, that the Reopening Plans for the 2020-2021 school year for the New York City Charter High School for Architecture Engineering and the Construction Industries (“AECI I” and The New York City Charter High School for Computer Engineering & Innovation (“AECI II”) is hereby adopted; and

BE IT FURTHER RESOLVED that the the Reopening Plans for the 2020-21 school year be posted on the website for AECI I and AECI II two weeks prior to the reopening of school; and

BE IT FURTHER RESOLVED that, in recognition of the fact that the circumstances related to reopening schools safely are mutable, and the reopening plan requires monitoring and possible revision, the Chief Executive Officer be directed to monitor and update the reopening plan throughout the 2020-2021 year, and present any updated plan to the Board of Trustees as required.

Moved by Shameeka Gonzalez Seconded by Irma Zardoya. Approved unanimously.

2. Approval of Cleaning Services

A. AECI I Cleaning Services

Moved by Ricardo Cosme Ruiz. Seconded by Shameeka Gonxalez to authorize the Chair of the Board to enter into two contracts with ABC Janitorial Services to provide cleaning services to AECI I at a cost not to exceed \$11,040 per month for cleaning services and \$5,520 per month for custodial services at a total cost not to exceed \$16,650 per month subject to approval by counsel. Approved Unanimously

B. AECI II Cleaning Services

Moved by Ricardo Cosme Ruiz. Seconded by Shameeka Gonzalez to authorize the Chair of the Board to enter into two contracts with ABC Janitorial Services to provide cleaning services to AECI II at a cost not to exceed \$5,520 per month for cleaning services and \$5,520 per month for custodial services at a total cost not to exceed \$11,040 per month subject to approval by counsel subject to approval by counsel. Approved Unanimously

3. Moved by Shameeka Gonzalez. Seconded by Irma Zardoya to adjourn at 9:45 am.

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING OF THE BOARD

Date: Tuesday, September 8, 2020
Time: 6:pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Ricardo Cosme Ruíz, Shameeka González, Irma Zardoya, Paul Comrie, Alberto Villaman

CEO: Derick Spaulding
Principal AECI I: Colin Healy
Principal AECI II: Dr. Charles Gallo
Counsel: Flora Edwards, Esq
Guest: Josh Moreau, BoostEd
Guest: Robert Burton

2. Approval of the Minutes of Meeting of August 11, 2020 as corrected

Moved by Ricardo Cosme Ruiz seconded by Shameeka González to approve the minutes of the Organizational Meeting August 11, 2020 as corrected. Approved unanimously.

3. Approval of the Minutes of the Special Meeting August 26, 2020

Moved by Paul Comrie seconded by Ricardo Cosme Ruíz to approve the minutes of the Organizational Meeting August 26, 2020 as corrected. Approved unanimously.

4. COVID - Update

Web sites have been updated to reflect COVID preparations at each school with contact information for parents and students to ask questions and receive additional information,

5. Principal's Report - AECI I

- a. There are 476 students enrolled which includes 120 freshmen.
- b. Three virtual information meetings and one in person meeting were held for parents. 212 parents attended the virtual meeting with 15 parents in attendance at the in person meeting.

- c. Preservice sessions for new staff was held on August 25th with 42 staff members in attendance for training was a combination of virtual and in person sessions. Topics included AECI's Equity Platform, Zoom, Nearpod, and Google Classroom Training, New Lesson Plan Format, and First Week Lesson Plan Peer Feedback.
 - d. Orientation for students and their families was held with more than 100 students and their families in attendance. Students engaged in an ice breaker activity to get to know their teachers and classmates. Students worked in groups to create attributes they want the Class of 2024 to be known for. Parents picked up technology and met with the principal and assistant principals to understand school expectations.
 - e. Remote learning began on September 8th, with hybrid learning to begin on October 5th.
 - f. All safety procedures have been implemented with a full complement of PPE, temperature scanners, UV lights, HEPA filters in every room, daily questionnaires, and COVID policies.
 - g. Summer school ended with 92% of the students achieving 10 or more credits.
 - h. The provision of sufficient laptops for students is presenting a challenge due to the fact that supply is very limited in comparison to demand.
6. Principals' Report - AECI II
- a. There are 224 students currently enrolled for the fall term with 122 students in the 9th grade and 102 students in the 10th grade. More applications are coming in through Schola via the extended enrollment campaign.
 - b. There is a full complement of teaching staff with the exception of 10th grade computer science.
 - c. Summer school session was successful with had 95% of the students receiving 11 or more credits in grade 9 compared to the Citywide average for 2019 which was approximately 86%.
 - d. A staff reopening meeting was held on August 11 with all staff present. Parent and staff Zoom Meetings for reopening plan were held on August 13 with 24 parents in attendance, August 18 with 32 parents in attendance, and August 20 with 38 parents in attendance.

f. School Facilities Report

- I. Renovations are complete on 7th and 8th floors.
- ii. Classrooms are set up for 15 students in each with desks 6 feet apart
- iii. Painting, floor polishing, and other facility upgrades are completed
- iv. The Certificate of Occupancy has expired. The landlord has been contacted and will counsel will follow up.
- v. First floor additional space was ready by Wednesday, September 2.
- vi. Student lockers and remaining furniture is being delivered this week.
- vii. Sneeze guard shields have not yet come in but have been ordered.
- viii. Internet and phones are being installed the week of September 15 in new first floor building.
- ix. PPE items are available for all staff and visitors

7. New Hires - AECI II

Moved by Ricardo Cosme Ruíz seconded by Shameeka González to hire the following:

Randee Bershad Teacher of Special Education

Approved unanimously

8. Finance Committee

a. AECI I

Moved by Irma Zardoya seconded by Ricardo Cosme Ruíz to authorize the purchase of 275 split guard table stands with legs at a unit price of \$65 from Aurora General Construction, LLC, at a cost not to exceed \$17,875,00. This was the lowest of three competitive quotes. Approved unanimously.

b. AECI II

Moved by Alberto Villaman seconded by Paul Comrie to authorize the purchase of 150 Samsung Chromebooks 4 and 150 licenses from CDW at a cost not to exceed \$37,200.00. Of the three vendors solicited CDW was the only vendor able to promise delivery. Approved unanimously.

9. Moved by Shameeka González seconded by Alberto Villaman to go into executive session at 7:45 pm to discuss real estate. Approved unanimously.

Moved by Alberto Villaman seconded by Ricardo Cosme Ruíz to return to the record at 8:45 pm. Approved unanimously.

10. New Business

- a Moved by Ricardo Cosme Ruíz seconded by Shameeka González to authorize the chair to enter into an Agreement with Pitta Bishop & DeIgiorno, LLC at a cost not to exceed \$5,000 per month. Approved unanimously.
- b Moved by Alberto Villaman seconded by Shameeka González to authorize the chair to enter into an Agreement with Philip Habib & Associates to prepare a traffic safety plans for selected sites at a cost not to exceed \$12,500. Approved unanimously.

11. Moved by Irma Zardoya seconded by Ricardo Cosme Ruíz to adjourn at 9:00 pm.
Approved unanimously

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

SPECIAL MEETING OF THE FACILITIES COMMITTEE

Date: Tuesday, September 23, 2020
Time: 5:30 pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Ricardo Cosme Ruíz, Shameeka González, Irma Zardoya, Alberto Villaman

CEO: Derick Spaulding
Counsel: Flora Edwards, Esq
Guest: Josh Moreau, BoostEd

2. Moved by Ricardo Cosme Ruiz seconded by Alberto Villaman to go into executive session at 5:35 pm to discuss real estate. Approved unanimously.

Moved by Shameeka González seconded by Alberto Villman, to return to the record at 6:10 pm. Approved unanimously.

3. New Business

Moved by Shameeka González seconded by Ricardo Cosme Ruiz to authorize the chair to enter into an Agreement with JCJ to perform preliminary site studies at a cost not to exceed \$28,000.00 preliminary site studies. Approved unanimously.

- 4.. Moved by Shameeka González seconded by Ricardo Cosme Ruíz to adjourn at 6:15 pm. Approved unanimously

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

SPECIAL MEETING OF THE FACILITIES COMMITTEE

Date: Wednesday, October 7, 2020
Time: 6:00 pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Ricardo Cosme Ruíz, Irma Zardoya, Alberto Villaman

CEO: Derick Spaulding
Counsel: Flora Edwards, Esq
Guest: Josh Moreau, BoostEd

2. New Business

- a. Moved by Ricardo Cosme Ruíz seconded by Irma Zardoya to authorize the chair to enter into an Agreement with PVE to prepare a Phase I environmental report at a cost not to exceed \$3,000.00.. Approved unanimously.
- b. Moved by Ricardo Cosme Ruíz seconded by Irma Zardoya to authorize the chair to enter into an Agreement with Metropolis Title to conduct a title search at a cost not to exceed \$750.00. Approved unanimously

- 3.. Moved by Ricardo Cosme Ruiz seconded by Irma Zardoya to adjourn at 5:45 pm. Approved unanimously

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING OF THE BOARD

Date: Tuesday, October 13, 2020
Time: 6:pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Ricardo Cosme Ruíz, Shameeka González, Paul Comrie, Alberto Villaman

CEO: Derick Spaulding
Principal AECI I: Colin Healy
Principal AECI II: Dr. Charles Gallo
Counsel: Flora Edwards, Esq
Guest: Josh Moreau, BoostEd
Guest: Robert Burton

2. a. Approval of the Minutes of Meeting of September 6, 2020

Moved by Alberto Villaman seconded by Ricardo Cosme Ruiz to approve the minutes of the meeting of September 6, 2020 as corrected. Approved unanimously.

- b. Approval of the Minutes of the Special Meeting September 23, 2020

Moved by Ricardo Cosme Ruiz seconded by Alberto Villaman to approve the minutes of the special meeting of September 23, 2020. Approved unanimously.

- c. Approval of the Minutes of the Special Meeting meeting October 7, 2020.

Moved by Ricardo Cosme Ruiz seconded by Shameeka Gonzalez to approve the minutes of the special meeting of October 7, 2020. Approved unanimously.

3. Principal's Report - AECI I

- a. There are 446 students enrolled which includes 116 freshmen.

- b. Remote learning took place September 8 - October 7, 2020. The Hybrid model began on October 5, 2020 with 84 students receiving in person instruction on Monday, Wednesday and Friday; 81 students receiving in person instruction on Tuesdays and Thursdays; 8 students receiving in-person instruction every day with the remaining 297 students receiving instructions remotely. Attendance is 95.2%

- c. COVID preparations for in person instruction include: All desks outfitted with desk shields, hand sanitizers, and wipes. All rooms, offices, and bathrooms outfitted with HEPA filters. New student and teacher movement in the building is controlled to ensure distancing. Two staff members are working remotely due to accommodations. All students who needed laptops were provided with them. Water bottles, masks, and earphones provided to all students. There is an increased focus on wellness checks and positive shoutouts in the school and on social media.

3. Principals' Report - AECI II

- a. There are 212 students currently enrolled for the fall term. The school continues to receive applications through Schola. The enrollment campaign for fall, 2021 has begun.
- b. There is a full complement of teaching staff with the exception of 10th grade computer science. A teacher has been identified and we are waiting for the required fingerprinting clearance which has been pending for three weeks..
- c. Blended learning began on October 5. Students were divided into 3 separate cohorts as follows:

Cohort A 77 students with disabilities and English Language Learners. This cohort attends school on Mondays/ Wednesdays, and Fridays for in school instruction and Tuesdays and Thursdays when home for live synchronous instruction. On the days when they are at home, the special ed teachers log in for one-on-one support.

Cohort B- Contains 51 students who attend school on Tuesdays and Thursdays. This cohort logs in on Mon/Weds/ Fridays for live synchronous instruction

Cohort C- Contains 81 students who stay at home until covid 19 ends. This group logs in 5 days per week for online synchronous instruction.

- d. Attendance has been an issue as many parents sent their children out of the country to avoid the covid pandemic. Many have now returned and our attendance for October is nearing 87%..
- e. Student progress reports will be distributed this with grades representing online instruction.
- f. Parent outreach in September focused on attendance, connectivity, and cohort identification.
- g. All students have now received new chromebooks and hot spots.

- h. Additional first floor space is open and in use. The area contains a teacher lounge, 1 classroom, office for parent visits and student enrollment, and a large area for gym and cafeteria. Internet and phones were set up during the week of September 28 and are fully functional.
- i. Signage and vinyl wall decorations have been ordered and will be delivered by next month.
- j. All classrooms are set up for 15 students, desks 6 feet apart, and clear trifold shields on each desk.
- k. Every classroom is equipped with 15 chromebooks in every room for student use. This eliminates the use of paper during the COVID pandemic.
- l. NYC Building Department came in on Tuesday October 6 for an inspection. No violations were found and the school was commended as to all the precautions taken and equipment utilized

4. Grants

The network is working on various grants and has applied for three scholarships for students in grade 10 for the Fordham University online STEM program.

Five laptops have been donated by Board member Shameeka Gonzalez. Additional funds are being solicited in order to increase the number of laptops which can be donated to students as a reward for high performance.

5. School Safety Plans

Moved by Alberto Villaman and seconded by Ricardo Cosme Ruiz to adopt the Safety Plans for AECI I and AECI II. Approved unanimously

6. Resolution - Patricia Martin

Moved by Alberto Villaman seconded by Ricardo Cosme Ruiz

Whereas PATRICIA MARTIN has faithfully served as a member of the Board of the New York City Charter School for Architecture Engineering and the Construction Industries (AECI I) since 2010, and

Whereas, Patricia Martin has indicated to the Board that she wishes to resign as a member of the Board,

It Is Hereby Resolved That the Board of the AECI Charter School Network regretfully accepts PATRICIA MARTIN'S resignation, with the thanks of the entire Board for her dedicated service and with best wishes for all her future endeavors. Approved unanimously.

7. New Hires - AECI I

Moved by Ricardo Cosme Ruíz seconded by Alberto Villaman to hire the following:

Carlton Glassford Social Studies Teacher/Tutor

Approved unanimously

8. New Board Member - Robert Burton

Moved by Shameeka Gonzalez seconded by Ricardo Cosme Ruiz

The NYC CHARTER SCHOOL NETWORK (formerly New York City Charter High School for Computer Engineering & Innovation) Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select ROBERT BURTON as a member to its Board of Trustees, with a term expiring on October 12, 2025, pending approval by NYSED. The resolution approving ROBERT BURTON is adopted upon NYSED's approval.

Approved unanimously.

9. Finance Committee

Moved by Alberto Villaman seconded by Shameeka Gonzalez to accept the audit report for AECI I and AECI II for the 2019-20 fiscal year

10. Facilities Committee

- a. There was a flood at AECI II which was caused by another tenant in the building. The Landlord was contacted and the matter addressed.

- b. The Certificate of Occupancy at the AECI II site is expired. The landlord and its counsel has been notified and advises that permit applications have been filed and reviewed and await DOB action.

11. Academic Committee

The Committee met on October 5, 2020 to discuss the scheduling of future Academic Committee meetings. Effective transmission of information to the Board was discussed. Standards for teachers, administrators and standards to guide the work of the CEO for the use of the Board in the evaluation process.

12. Moved by Ricardo Cosme Ruiz seconded by Alberto Villaman to go into Executive Session at 7:50 pm to discuss real estate. Approved unanimously.

Moved by Ricardo Cosme Ruiz seconded by Shameeka Gonzalez at 8:00 pm to return to the record Approved unanimously

13. Moved by Alberto Villaman seconded by Ricardo Cosme Ruíz to adjourn at 8:15 pm. Approved unanimously

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING OF THE BOARD

Date: Tuesday, November 10, 2020
Time: 6:pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Ricardo Cosme Ruíz, Alberto Villaman, Shameeka Gonzalez, Paul Comrie

CEO: Derick Spaulding
Principal AECI I: Colin Healy
Principal AECI II: Dr. Charles Gallo
Counsel: Flora Edwards, Esq
Guest: Josh Moreau, BoostEd

2. (a) Approval of the Minutes of Meeting of October 13, 2020

Moved by Ricardo Cosme Ruiz seconded by Alberto Gonzalez to approve the minutes of the meeting of October 13, 2020 as corrected. Approved unanimously.

-
- (b) Approval of the Minutes of the Special Meeting of October 7, 2020

Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz to approve the minutes of the special meeting of October 7, 2020. Approved unanimously.

3. COVID Report

On November 4, 2020, AECI II a student tested positive for COVID. Additionally it was reported that a teacher's spouse had tested positive. As a result, the teacher was sent home for testing and quarantine and the school initiated the COVID protocol plan as follows:

- a. DOH was contacted. A case number was assigned and they now will follow up with contract tracing and recommendations for quarantine amongst any close contacts
- b. Effective November 5, 2020 all classes will be via remote learning until December 1, 2020.
- c. All families were notified yesterday through an official email, phone blast and mailed letter.

- d. A staff meeting was held at which the Principal addressed all staff members as to the protocol and its implementation.
 - e. The AECI II website was updated to reflect emergency response
 - f. All students have a chrome book and access to wifi to continue remote instruction
 - g. All staff are being asked to get tested.
4. Principal's Report - AECI I
- a. There are 469 students enrolled which includes 116 freshmen.
 - b. Remote learning took place September 8 - October 7, 2020. The Hybrid model began on October 5, 2020 with 65 students receiving in person instruction on Monday, Wednesday and Friday; 8 students receiving in-person instruction every day with the remaining students receiving instructions remotely. Attendance is 94.8%
 - c. Yondr (the cell phone pouch) was introduced to parents at a PTO meeting and via letter and to students at an assembly.
 - d. Assemblyman Burgos visited the school on November 2, 2020. The visit provided an opportunity for the Assemblyman to meet with students and staff and for the school to explain how AECI is responding to delivery of instruction while responding to the required COVID protocols to ensure the safety of students and staff,
 - e. Clubs including Cooking, Video Games, Drones, Black Pearl, Meditation & Mindfulness are provided through a blend of hybrid and in person offerings.
 - f. The Discipline Code is being reviewed as to alternatives to suspension in light of COVID protocols.
5. Principal's Report - AECI II
- a. There are 213 students currently enrolled for the fall term. More applications are being received through Schola and the recruitment campaign has begun for the lottery in April. 2021.
 - b. Attendance for beginning of November was 93% against a goal of 95%.
 - c. Student report cards will be distributed the week of November 16, 2020.
 - d. Parent outreach has continued to be focused on issues at home that are affecting

their child's mental health. School counselors have been conducting one to one sessions with students in an effort to help them understand the covid pandemic and develop an action plan to move forward for success.

- e. Heat has been repaired in the new first floor area.
- f. The elevator, which was out of service fo several days in October, has been repaired and is working.
- g. Signage and vinyl wall decorations have been ordered and will be delivered and installed by next month.
- h. The building has been cleaned and had a deep disinfecting treatment on Friday, November 6. This process is performed weekly and is said to be highly effective in preventing the spread of the corona virus.
- I. Student data on hot spots has been extended to unlimited data. All students in need of devices have them.
- j. The school is assisting families with school supplies at no charge.
- k. Work continues on the development of new grants.

6. New Hires

Moved by Shameeka Gonzalez; seconded by Irma Zardoya to ratify the appointment of:

Benjamin S. Fields Computer Science Teacher

Approved unanimously

7. Facilities Committee

- a. The Certificate of Occupancy at the AECI II site is expired. The landlord and its counsel has been notified and advises that permit applications have been filed and reviewed and await DOB action.
- b. Programming requirements for the new facility are being reviewed with the architect.

8. Academic Committee

The Committee met to consider the following topics:

- a. Administrator and teacher performance standards
- b. Student and Teacher Attendance
- c. Grading Policy
- d. Revision of charter goals for both schools
- e. Promotion
- f. Student Enrichment
- g. Student Assessment

The Committee identified Administrator and Teacher Performance Standards, Grading Policy, Revision of Charter Goals and Student Enrichment as the focus for the 2020-21 school year. The first topic for consideration is the revision of charter goals in light of the SED Performance Framework.

9. Finance Committee Meeting

The Committee met to review targets for the budget. The budgets for both schools, which include COVID related expenses are on target. Projections for FY 2021-22 are being developed. Plans for development of grant funding was discussed.

10. Moved by Irma Zardoya seconded by Shameeka Gonzalez to go into Executive Session at 8:00 pm to discuss real estate. Approved unanimously.

Moved by Shameeka Gonzalez, seconded by Irma Zardoya at 9:00 pm to return to the record Approved unanimously

11. Moved by Ricardo Cosme Ruiz seconded by Alberto Villaman to adjourn at 9:00 pm. Approved unanimously

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

SPECIAL MEETING OF THE BOARD

Date: Tuesday, November 21, 2020

Time: 6:pm

Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Ricardo Cosme Ruíz, Alberto Villaman, Robert Burton

CEO: Derick Spaulding
Counsel: Flora Edwards, Esq

2. Moved by Robert Burton seconded by Irma Zardoya to go into Executive Session at 4:40 pm to discuss real estate. Approved unanimously.

Moved by Robert Burton seconded by Irma Zardoya at 5:40 pm to return to the record
Approved unanimously

3. RESOLUTION

WHEREAS, in order to fulfill the educational objectives of the network schools a permanent facility is required which reflects the philosophy and programmatic requirements of each school, and

WHEREAS, following an exhaustive search of available sites in the area served by AECI, it has been determined that the site at 600 East 138th Street, Bronx, New York, meets the requirements for the construction of a permanent facility

BE IT HEREBY RESOLVED, that the Chair of the Board be and hereby is authorized to enter into a contract with 774 Broadway, Inc. for the purchase of the property known as 600 East 138th Street, Bronx, NY in and amount not to exceed \$12,500,000, and

BE IT FURTHER RESOLVED, that the Chair of the Board be and hereby is authorized enter into an Assignment Agreement to purchase the rights of Dollar Stores for the balance of the lease term on the above property in an amount not to exceed \$500,000, and

BE IT FURTHER RESOLVED, that the Chair of the Board be and hereby is authorized to enter into an Assignment Agreement to purchase the rights of Bargain

Center, Inc. for the balance of the lease term on the above property in an amount not to exceed \$650,000.

Moved by Alberto Villaman Seconded by Robert Burton. Approved unanimously.

4. Adjournment

Moved by Alberto Villaman seconded by Irma Zardoya to adjourn at 5:44 pm.

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING OF THE BOARD

Date: Tuesday, December 8, 2020
Time: 6:pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Ricardo Cosme Ruíz, Shameeka Gonzalez, Paul Comrie, Robert Burton

CEO: Derick Spaulding
Principal AECI I: Colin Healy
Principal AECI II: Dr. Charles Gallo
Counsel: Flora Edwards, Esq
Guest: Josh Moreau, BoostEd

2. (a) Approval of the Minutes of Meeting of November 10, 2020

Moved by Robert Burton seconded by Irma Zardoya to approve the minutes of the meeting of October 13, 2020 as corrected. Approved unanimously.

-
- (b) Approval of the Minutes of the Special Meeting of November 23, 2020

Moved by Robert Burton seconded by Irma Zardoya to approve the minutes of the special meeting of November 23, 2020. Approved unanimously.

3. Principal's Report - AECI I

- a. There are 469 students enrolled which includes 116 freshmen. Attendance is at 94.8%

- b. First Quarter statistics are as follows:

The 75% pass rate compares to the 80%-82% with in class instruction but shows improvement over earlier statistics for remote and hybrid learning. Syracuse University college credit classes (SUPA) are doing very well. There are 105 students registered for SUPA comprised of Juniors and Seniors.

- c. Instructional Initiatives include the following:
 - I. Increasing Engagement in the Virtual Classroom
 - ii. Defining co-teaching and co-planning
 - iii. Admin Mentor Program returns
 - iv. Tutoring
 - d. Winter Wonderland Celebration Scheduled for 12/23:

The activity is planned Outside with Social distancing and masks required. There will be four separate activities which will include take-out food for students, families, Games, activities, raffles, and prizes.
 - e. Reopening plans were discussed including Guidance for re-opening is forthcoming depending on whether the city COVID response permits whether or not we can open with hybrid instruction.
4. Principal's Report - AECI II
- a. There are 214 students currently enrolled for the fall term. The recruitment campaign has begun for the lottery in April, 2021. Virtual Open House tours are being coordinated for possible incoming students. December 4, December 12, and January 9. A Virtual tour video is available on our schools website.
 - b. Guidance for re-opening is forthcoming depending on whether the city COVID response permits whether or not we can open with hybrid instruction.
 - c. All cohorts are logging in from home and are on full remote. Parent letters were sent out both by email and USPS.
 - d. Attendance for beginning of November was 93.5% which represents an increase of 5.5% as compared to October.
 - e. Student report cards were mailed home and emailed to all parents and guardians during the week of November 13. Scholarship report indicates a slightly lower pass rate due to students not submitting assignments.
 - f. Virtual online parent teacher conferences were held on November 18 from 2-4:00 pm and 6-8:00pm. 77 parents attended the afternoon session and 54 attended the evening session for a total of 131 parents out of 214 (61% of the total population).
 - g. The school has partnered with the Lehman College Now Program affording 10th

graders an opportunity to apply for college courses in the spring. Students are applying for the two available courses that will be full remote: English 111 Composition and MAT 126, Quantitative Reasoning. In order to qualify students must have an overall GPA of 80+, in math and r social studies classes. A grade of C or higher will receive 3 undergraduate college credits free of charge. There are approximately 40 eligible students for this program out of 109. School counselor Ms. Guzman is holding three Saturday sessions from 11 to 1 :00 to assist students in completing and submitting the application.

- h. Ms . Castellano is holding Saturday sessions for college readiness. These will include Time Management, Study Skills, Social Media, Networking and Sel-Regulation.
 - I. The Facility has been cleaned and disinfected and is ready for use. We have not received a Certificate of Occupancy. No assembly permit has been issued as of yet. The landlord has been contacted for an update.
5. Facilities Committee
- a. The Certificate of Occupancy at the AECI II site is expired. The landlord and its counsel has been notified and advises that permit applications have been filed and reviewed and await DOB action.
 - b. Tours of the Courthouse and St. Luke’s are scheduled for tomorrow at 10 am
6. Academic Committee
- The Committee held a meetings on December 7 ,2020 regarding the following:
- a. reviewed charter school performance framework and benchmarks
 - b. reviewed key design elements for each school to establish goals. A draft will be reviewed at the next Committee meeting in January.
7. Finance Committee
- a. Last week the Committee met to review the budget in light of enrollment reports. The AEC II budget is conservatively projected at 212 for the Spring. This figure may be adjusted in light of more recent data in January.
 - b. The projected per pupil allocations should be available by January. The budget is being prepared for 2020-21 and in anticipation of bond financing.
 - c. PPA full forgiveness is anticipated.

8. New Business

A. Reimbursement Resolution

WHEREAS, AECI Charter School Network (the “Charter School”), an educational corporation organized and existing under the laws of the State of New York, intends to form a “Friends of” Corporation (the “Corporation”) to facilitate the acquisition, construction, improvement and equipping of public charter school facilities, as described in Appendix A attached hereto (the “Project”); and

WHEREAS, the Corporation, in which the Charter School is the sole member (for purposes of this resolution and the Treasury Regulations either entity referenced herein, the “Borrower”) expects to pay certain expenditures (the “Temporary Advances”) prior to the issuance of indebtedness on behalf of the Borrower for the purpose of financing costs associated with the Project on a long-term basis;

WHEREAS, pursuant to the budgetary and financial policies and practices of the Charter School, the Temporary Advances are not available to fund the Project on a long-term basis; and

WHEREAS, it is expected that the Temporary Advances will be reimbursed from the proceeds of a borrowing not later than 18 months after the later of the date the Temporary Advances are paid or the date on which the Project is placed in service or abandoned (but in no event more than 3 years after the Temporary Advances are paid); and

WHEREAS, except for architectural, engineering and similar preliminary expenditures incurred prior to the acquisition or commencement of construction of the Project (but not including land acquisition, site preparation and other similar costs incident to the acquisition or commencement of construction of the Project), this Resolution is being adopted prior to or within 60 days after payment of the original expenditure for the Project;

WHEREAS, the Charter School Board of Directors (the “Board”) reasonably expects that debt obligations in an amount not expected to exceed \$65,000,000 will be issued on behalf of the Borrower in order to finance the Project, and that certain of the proceeds of such debt obligations will be used to reimburse the Temporary Advances; and

WHEREAS, the Board has determined that the financing of the Project is in the best Interests of the Charter School;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The Board hereby finds and determines that the above recitals are true.

Section 2. For purposes of establishing compliance with the requirements of Treasury Regulation Section 1.150-2, the Board hereby declares its official intent to use proceeds of

indebtedness to reimburse the Charter School or the Borrower for Temporary Advances. This declaration does not bind the Borrower to make any expenditures, incur any indebtedness, or proceed with the Project.

Section 3: The officers, employees and agents of the Borrower, including Robert W. Baird & Co. Incorporated, the underwriter engaged for the proposed financing, are hereby authorized and directed to prepare proceedings culminating in the authorization, sale and issuance of indebtedness and the loan of proceeds to the Borrower, and to do any and all things which may deem necessary or advisable in order to carry out, give effect to, and comply with the terms and intent of this Resolution, provided that this Board shall be presented with and shall approve the financing documents prepared for the purpose.

Section 4. The Borrower hereby authorizes the payment of any expenses incurred in connection with the preparation of proceedings for the issuance of said indebtedness on behalf of the Borrower and the lease of the Project, including legal and financial consulting expenses.

Section 5. This resolution shall take effect from and after its adoption.

Moved by Robert Burton Seconded by Ricardo Cosme Ruiz. Approved unanimously

B. Engagement Agreement - Goldman Harris

Moved by Robert Burton Seconded by Ricardo Cosme Ruiz to engage Goldman Harris to prepare and make a presentation for DOT Bronx Commissioner and the School Streets division of DOT to ascertain their receptivity to a charter school and to represent AECI in pre-application discussion with the staff of the NYC Board of Standards and Appeals regarding such an application at a cost not to exceed \$6,000.00.

Moved by Ricardo Cosme Ruiz. Seconded by Shameeka Gonzalez.

Approved Unanimously.

C. Engagement of Counsel to Prepare Access Agreements

Moved by Shameeka Gonzalez Seconded by Paul Comrie to engage Harris Beach PLLC to prepare access agreements as required by NY Build at a fee not to exceed \$450 per hour not to exceed \$35,000. Approved unanimously

D. Review of Logo Designs for AECI I and AECI II

- E. Establishment of Friends of AECI to comply with NYC requirements. Composition and purpose of the new entity was discussed.
9. Moved by Robert Burton seconded by Shameeka Gonzalez to adjourn at 8:13 pm. Approved unanimously.

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING OF THE BOARD

Date: Tuesday, January 12, 2021
Time: 6:00 pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Shameeka González, Alberto Villaman, Paul Comrie, Ricardo Cosme Ruíz

CEO: Derick Spaulding
Principal AECI I: Colin Healy
Principal AECI II: Dr. Charles Gallo
Counsel: Flora Edwards, Esq
Guest: Josh Moreau, BoostEd

Vice Chairperson Irma Zardoya chaired the meeting at the request of the Chair.

2. Approval of the Minutes of Meeting of December 8, 2021

Moved by Alberto Villaman seconded by Shameeka Gonzalez to approve the minutes of the meeting of December 8, 2021. Approved unanimously.

3. Principal's Report - AECI I

- a. There are 469 students enrolled which includes 116 freshmen. Attendance is at 94.6%
- b. A 95% graduation rate is projected.
- c. More than 1,000 applications to college have already been submitted. There is a marked increase in 4-yr college and private college applications including one early acceptance to NYU.
- d. Saturday Academy starts Saturday, January 16th. Twenty teachers have made the commitment to come in for the next three Saturdays.
- e. COVID testing will be available for students/parents requesting tests. Additional tutoring and counselling sessions have been scheduled. If the environment permits

a full summer session could be planned to engage students following the restrictions imposed due to the COVID pandemic,

- f. Students have been coming to the building for a quiet place to work. More students are coming each week.
 - g. Winter Wonderland Celebration was held on December 23, 2020 with 140 students in attendance and received a very positive response from parents. Activities included games, smores, raffles, holiday music.
 - h. Recruitment activities for the 2021-22 school year include outreach to middle schools and virtual school visits and a recruitment video.
 - i. An esports program has been initiated which involves competitive video gaming playing high schools across the city.
4. Principal's Report - AECI II
- a. There are 215 students currently enrolled for the fall term. The recruitment campaign has begun for the lottery in April, 2021. As of this date there are 160 applications for the Freshman class. Virtual Open House tours are being coordinated for possible incoming students on January 9 and 15. A Virtual tour video is available on our schools website.
 - b. Student progress reports were mailed out on December 15. The pass rate is approximately 72.3%.
 - c. Attendance is at 93.8% which represents an increase of 5% compared to last month.
 - d. Small groups of students have been selected for additional support. As of Monday January 11, students who have expressed the need for a quiet place to learn will be coming into the school building and will log in to complete their online assignments. Chromebooks and headsets will be provided to each student. All PPE safeguards will be in place for staff and students. Food services will provide a light breakfast and cold lunch for all participants.
 - e. Because the school is located in a yellow zone, 20% of the students and staff will be selected for random COVID testing. AECI2 has partnered with Brook Avenue Associates to help provide COVID 19 testing for all students and staff. The medical provider offers full service for the community and has informed us that parents will not be charged any fees for their COVID tests performed.
 - f. Lehman College Now Program has accepted 10 students in grade 10 for their upcoming spring session. Ten students will take either MAT126 or English III for college credit.

This is the first time 10th grade students were permitted to apply,

- g. Facilities
 - i. The Certificate of Occupancy and Assembly Permit are still pending
 - ii. The Facility is cleaned and disinfected daily.
 - iii. The First floor entry has been enhanced by use of various vinyl wraps.
- h. A grant application has been submitted to T Mobile to reduce the cost of chrome books and hot spots.

5. Academic Committee Report

The Academic Committee held a meeting on Monday, January 11, 2021. The committee continued to review the current key design elements in the charter of both schools and decided to identify five categories for key design elements that aligned to the State's Performance Framework Benchmarks. The goal is to develop some uniform key design elements that both schools share in common while also identifying key design elements that are particular to each school and their theme. The identified areas are:

- a. Teaching & Learning which include (i) Curriculum, (ii) Instruction and (iii) Student Assessment
- b. Supportive Environment for Student Growth & Development
- c. Culture, Climate and Family Engagement
- d. College Readiness
- e. Support for Diversified Learners

The principals will draft each school's planned response to the key design elements and will report back to the Committee.

6. Finance Committee

The Committee met on January 11, 2021, the budget is on target. Budget planning for 2021-22 continues. Meetings will be held with the principals at the beginning of February to continue planning for next year pending an update on the per pupil rate.

7. Facilities Committee

Programming requirements for the new facility was reviewed. The Facility Committee is

scheduled to meet Friday, January 5, 2021 to review the space requirements of the instructional program and academic and student support services as well as the possibility of on-site parking.

8. The New Logo for the AECI Network was discussed. Different designs were reviewed.
9. Moved by Shameeka Gonzalez at 7:55 pm seconded by Paul Comrie to go into Executive Session to discuss real estate. Approved unanimously.

Moved by Shameeka Gonzalez at 8:30pm seconded by Carlo Schiattarella to return to the record. Approved unanimously

10. New Business
 - a. Moved by Paul Comrie and seconded by Shameeka Gonzalez that the Chair of the Board represent the AECI Charter School Network on the Board of Friends of AECI. Approved unanimously.
 - b. Moved by Alberto Villaman and seconded by Shameeka Gonzalez to authorize the Chair to execute a Contract with Mueser Rutledge Consulting Engineers PLLC for engineering services in connection with a subsurface investigation to meet NYCTC requirements at a cost not to exceed \$33,500.
 - c. Moved by Shameeka Gonzalez and seconded by Paul Comrie to authorize the Chair to execute a Contract with Big Apple Testing to take the borings in order to meet the NYCTC requirements at an amount not to exceed \$38,000. Approved Unanimously
 - d. Moved by Paul Comrie and seconded by Shameeka Gonzalez to authorize the Chair to execute a Contract with PVE Engineering for Phase I and Phase II geotechnical services at an amount not to exceed \$29,064.00. Approved unanimously.
 - e. Moved by Shameeka Gonzalez and seconded by Carlo Schiattarella to authorize the Chair to execute a Contract with PVE Engineering for supplemental research at a cost not to exceed \$18,796.85
11. Moved by Alberto Villaman seconded by Shameeka Gonzalez adjourn at 9:00pm. Approved unanimously.

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING OF THE BOARD

Date: Tuesday, February 9, 2021
Time: 6:00 pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Shameeka González, Paul Comrie, Ricardo Cosme Ruíz, Robert Burton

CEO: Derick Spaulding
Principal AECI I: Colin Healy
Principal AECI II: Dr. Charles Gallo
Counsel: Flora Edwards, Esq
Guests: Josh Moreau, BoostEd
Peter Bachman, JCJ Architecture

2. The Chair reviewed the AECI Meeting Norms which were adopted at the last Board Retreat which include the following:
 - a. Be present; phone on vibrate.
 - b. Be respectful of the opinions of others.
 - c. Be considerate of others when they do not meet expectations.
 - d. School and students should be the only consideration (no personal agendas)
 - e. Encourage communication so that all voices get to be heard,
 - f. Committees should be functional and meet regularly.

The development of an Agenda for the next Board Retreat was discussed.

3. Approval of the Minutes of Meeting of January 12, 2021

Moved by Irma Zardoya seconded by Robert Burton to approve the minutes of the meeting of January 12, 2021. Approved unanimously.

4. Principal's Report - AECI I

- a. There are 468 students enrolled which includes 119 freshmen. Attendance is at 94.1%

- b. The 4 year graduation rate is projected at 95% .
 - c. Update on Class of 2021 and 2022 was provided. The end of term pass rate was 79% which reflects an improvement from 76% at the end of Quarter 1. Of the class of 2021, 49% of the graduating class cohort are on track for completing college credits which is a improvement over the past year.
 - d. AECI I continues to be in good standing in accordance with NYSED Guidelines as follows:
 - I. 4 Year Graduation Rate: 95%
 - ii. College and Career Rating: 4 out of 4
 - iii. All Regents Exceeded State Average Except Chemistry
 - e. Saturday Academy has been running in person sessions for three straight Saturdays with 20 Teachers and 94 Students.
 - f. Reopening Plan & COVID Update
 - I. A survey was distributed to parents regarding reopening in March. Based on results received to date (91 responses) , 36% of the parents want in person instruction.
 - ii, Approximately 50% of the staff have received the COVID vaccine,
 - g. Recruitment activities for the 2021-22 school year include outreach to middle schools and virtual school visits and a recruitment video, which was shown at the meeting, and a radio spot.
5. Facilities Committee

The Committee met on February 8., 2021. The Concept Design Report for the new facility was disseminated and reviewed by the Committee which recommends that JCJ be authorized to proceed with schematic drawings consistent with the Concept Design Report.

Presentation by Peter Bachmann, JCJ Architecture of the Concept Design Report.

Moved by Ricardo Cosme Ruiz seconded by Paul Comrie to approve the Concept Design Report and authorize JCJ Architecture to proceed with development of schematic drawings consistent with the Concept Design Report. Approved unanimously.

6. Principal's Report - AECI II

- a. There are 267 lottery applications for the fall term. Virtual Open House tours continued this month. The dates for February were February 6th. More open house events are scheduled for March. Open House tours are being performed both online and in person by appointment.
- b. Student report cards were mailed out February 4 to all parents and guardians.
- c. Scholarship report indicates an average pass rate of 80% which reflects performance during Covid.
- d. Midterm exams and mock regents exams were held during the week of February. Daily average attendance for these exams was 97%. Data from the exams will be examined and utilized for planning instruction for the spring semester.
- e. Daily attendance was 94% for the month of January. This is an 8% increase as compared with last January 2020. Total attendance for the year is 91.3%.
- f. Transitional planning has been implemented for all students in an effort to raise awareness of career opportunities. Several online events are in planning stages that will provide students with exposure to career planning and the colleges that provide undergraduate degrees in selected fields.
- g. Home visits were held for 10th grade students who were either excessively absent and had multiple failures. Grade 9 visits will take place this coming week.
- h. For the past month, AECI2 had 15-20 students have been coming to the building and each day to work in a quiet and connected room. Most of them made up missing work and were happy to be in a quiet environment. This will continue through March 15 when we reopen as parents have supported this initiative and it is producing student success.
- I. AECI2 staff have been advised to set up an appointment online to receive the covid vaccine.
- j. Lehman College Now has accepted 10 students in grade 10 for their upcoming spring session. Ten students have registered and are in the program. Dr. Gallo met with them online on February 4 and congratulated them for their dedication to academic excellence. This is the first time 10th grade students were permitted to apply.

k. Facilities

- I. The Certificate of Occupancy and Assembly Permits are still pending
- ii. The Facility is cleaned and disinfected daily.
- iii. Internet and phone service on the first floor is a problem.

- l. A grant application has been submitted to T Mobile to reduce the cost of chrome books and hot spots.

7. Academic Committee Report

The Academic Committee held a meeting on Monday, February 8, 2021. Present were: Colin Healy, Charles Gallo, Derick Spaulding, Irma Zardoya

The team continued to discuss the key design elements for both schools and collaboratively developed a draft explaining our vision for teaching and learning. Each principal will now prepare a draft for their schools using the teaching and learning vision to describe the key design elements of curriculum, instruction and student assessment. They will share their drafts at the next Academic Committee Meeting.

There was discussion about student assessment and how we best assess our students in the absence of NYS Regent's Exams. We will start with the development of a pilot end of year assessment in one or two subjects. Teachers from both schools will work collaboratively to develop this summative assessment to be administered to students in both schools attending the course. We believe that the teacher collaboration between the two schools will foster sharing of curriculum, sharing of best practices and identification of assessment strategies.

8 . Finance Committee

The Committee met on February 8, 2021, meetings are being scheduled with both AECI I and AECI II to refine budget projections for the current year and to inform budget planning for the 2021-22 year. Based on current information available, per pupil funding is projected to remain the same for the coming year. Based on the existing parameters the Committee will consider various approaches to compensation for both instructional and non-instructional personnel and funding for training for non instructional personnel.

9. New Business

a. AECI I - new camera system

Moved by Shameeka Gonzalez seconded by Irma Zardoya to authorize the Chair to enter into a 36 month lease with CDC Government for a new camera system at a cost not to exceed \$45,547.70 which was the lowest of three qualified quotes. Approved

unanimously.

- b. AECI II - purchase of Chromebooks, Google platform licenses and hot spots

Moved by Shameeka Gonzalez seconded by Ricardo Cosme Ruiz to authorize the purchase of 200 Chromebooks, including Google platform licenses, hot spots, and unlimited data for 1 year from KBS Mobility at a cost not to exceed \$54,173.00 which was the lowest of three quotes for all equipment and internet services.

- 10. Moved by Robert Burton at 8:11 pm seconded by Ricardo Cosme Ruiz to go into Executive Session to discuss personnel and real estate. Approved unanimously.

Moved by Irma Zardoya at 9:20pm seconded by Paul Comrie to return to the record. Approved unanimously

- 11. Moved by Robert Burton seconded by Irma Zardoya to adjourn at 9:30pm. Approved unanimously.

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING OF THE BOARD

Date: Tuesday, March 9, 2021
Time: 6:00 pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Shameeka González, Paul Comrie, Robert Burton

CEO: Derick Spaulding
Principal AECI I: Colin Healy
Principal AECI II: Dr. Charles Gallo
Counsel: Flora Edwards, Esq
Guests: Josh Moreau, BoostEd
Peter Bachmann, JCJ Architecture
George Chin, JCJ Architecture

2. Approval of the Minutes of Meeting of February 9, 2021

Moved by Roberr Burton seconded by Irma Zardoya to approve the minutes of the meeting of February 9, 2021. Approved unanimously.

3. Moved by Robert Burton seconded by Paul Comrie at 6:21pm to go into Executive Session to discuss real estate. Approved unanimously

Moved by Robert Burton seconded by Irma Zardoya at 7:46pm to return to the record. Approved unanimously.

4. Principal's Report - AECI I

- a. There are 468 students enrolled which includes 119 freshmen. Attendance is at 94.3%. There are 320 applications for the coming year.

- b. Reopening Plan & COVID Update

- i. Targeted Campaign
- ii. Family Expectation Meeting

- iii. COVID Testing
 - c. Instructional
 - i. 88% of students are on track for graduation.
 - ii. co-teaching
 - iii. Saturday Academy
 - iv. Remediation Plan
 - v. Regents Update
 - d. Events
 - i. Alumni Panel for Juniors and Seniors
 - ii. Upcoming SAT Day - April 12, 2021 (in-person)
 - iii. Senior Events
- 5. Principal's Report - AECI II
 - a. There are 215 students currently enrolled with 400 applications for the fall term. Virtual Open House tours continued this month. The February 6th Open House event brought 15 parents into the school for a tour. Open House tours continue both online and in person by appointment only through April 9th,
 - b. COVID Reopening
 - i. Parent surveys were sent out the last weeks of February for their choice of either Blended or Remote learning for their child. Grade 9 has 52 students in Blended and 57 in Remote learning and Grade 10 has 57 in Blended and 49 in Remote learning.
 - ii. Reopening plan reminder letters went out to all parents reminding them of our reopening date of March 15.
 - iii. All necessary arrangements for bussing and food services have been scheduled and parents notified.
 - iv. AECI2 staff are continuing vaccinations as many are getting their second shot this week.
 - v. Facility is ready for reopening. Classrooms have all desks and chairs at 6 feet apart with sneeze guards on every student desk, hand sanitizer and Lysol wipes.
 - c. Student Progress Reports will be mailed home this week as it was the end of the 3rd quarter. The school's pass rate is 80% which is the same as it was on February 2nd
 - d. Parent Teacher conferences will be held virtually online from 2-4:00 and from 6-8:00

p.m. on Thursday March 18. Conferences will be the same as last semester via Zoom

- e. Daily attendance was 91 % for the month of February. This is a 0.9% decrease as compared with last February 2020.
- f. All home visits for excessively absent students were completed. Parents had various issues at home and most agreed to supervise their child to log on and attend class. Parents were strongly advised to send their child back to the building rather than remain at home on full remote.
- g. AECI2 held its second student award ceremony on February 23 from 6:00 to 7:00 pm. The ceremony honored academic achievement and core value awards. There were 90 parents, students, and faculty who attended the event.
- h. An online course in Computing for College and Careers will be offered to all 10th grade students beginning next week through Edmentum online platform. A teacher will be available once a week to assist students as needed.
- i. Facilities

The Certificate of Occupancy and Assembly Permit are still pending. Internet and telephone service on the first floor have not been resolved despite assurances from the landlord that the problems would be addressed.
- j. Grants and Funding
 - i. Dollar General Literacy Grant has been submitted for a summer reading program. If approved, the funds will provide instruction in literacy skills for up to 20 ninth and tenth grade students for up to 8 weeks.
 - ii. Open Funding Opportunity Grant to provide programs to support Black, Latino, and low-income students to build literacy skills.

6. Facilities Committee

The Committee met on March 8., 2021. The preliminary schematic design for the new facility was disseminated and reviewed by the Committee. The concept blocking was reviewed and suggestions for modification were made. The next schematic design will be circulated and reviewed by the Board.

7. Academic Committee Report

The Committee met on March 8, 2021 and reviewed the key design elements. The principals will work on completing a draft for the April Academic Committee meeting. The principals met with teachers to discuss the collaborative work between the two schools to develop a draft end of year common assessment in social studies.

Draft CEO leadership standards have been developed and an evaluation rubric is currently being designed. The goal is to eventually include these and the principal leadership standards and evaluation rubric in the charter. .

8. Finance Committee

- i. Meetings were held with AECI I and AECI II to refine budget projections for the current year and to inform budget planning for the 2021-22 year. As funding parameters become more clear, the Committee will consider various approaches to compensation for both instructional and non-instructional personnel and funding for training for non instructional personnel as well as facility financing requirements.

- ii. BoostEd Contract Extension

Moved by Irma Zardoya seconded by Paul Comrie to extend the BoostEd contract for the provision of financial support services for AECI I and II through June 30, 2022 at a combined cost of \$230,463. Approved Unanimously

9. New Business

- a. Architect's Contract - Addition to Scope of Work

Moved by Irma Zardoya seconded by Paul Comrie to authorize an increase in the JCJ Contract for Architectural Services by \$17,100 for the following services: a site Feasibility Study for \$9,600 and the services of a vertical transportation consultant for \$7,500. Approved unanimously.

- 10. Moved by Robert Burton seconded by Irma Zardoya to adjourn at 9:07pm. Approved unanimously.

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

SPECIALMEETING OF THE BOARD

Date: Tuesday, March 25, 2021
Time: 6:00 pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Ricardo Cosme Ruiz, Paul Comrie,

CEO: Derick Spaulding
Counsel: Flora Edwards, Esq
Guests: Josh Moreau, BoostEd

2. Facilities

- a. Moved by Ricardo Cosme Ruiz and seconded by Paul Comrie that \$10,000 of the good faith money shall be non-refundable in exchange for an extension of the due diligence periods for an additional thirty (30) days or until April 30, 2021 and October 26, 2021 respectively. Approved unanimously.

3. Moved by Paul Comrie seconded by Ricardo Cosme Ruiz at 6:55pm to go into Executive Session to discuss real estate and litigation. Approved unanimously

Moved by Paul Comrie seconded by Irma Zardoya at 7:11pm to return to the record. Approved unanimously.

4. Moved by Ricardo Cosme Ruiz seconded by Irma Zardoya to adjourn at 7:13pm. Approved unanimously.

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING OF THE BOARD

Date: Tuesday, April 13, 2021
Time: 6:00 pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Alberto Villaman, Paul Comrie, Shameeka Gonzalez, Robert Burton

CEO: Derick Spaulding
Principal AECI I: Colin Healy
Principal AECI II: Dr. Charles Gallo
Counsel: Flora Edwards, Esq
Guests: Josh Moreau, BoostEd

2. Approval of the Minutes of Meeting of March 9, 2021

Moved by Irma Zardoya seconded Alberto Villaman to approve the minutes of the meeting of March 9, 2021. Approved unanimously.

3. Approval of the Minutes of the Special Meeting of March 25, 2021

Moved by Irma Zardoya seconded by Alberto Villaman to approve the minutes of the special meeting of March 25, 2021. Approved unanimously

4. Principal's Report - AECI I

- a. There are 468 students enrolled which includes 119 freshmen. Attendance is at 93.3%. There are 515 9th grade applications of a total of 565 applications for 120 seats for the coming year. The lottery will be held on April 15, 2021.

- b. In-Person Learning Progress

There is an average of 108 students in the building each day. Concerns about COVID are major factors in person attendance. The Instructional Models, including

co-teaching are a major factor in encouraging in person attendance. The challenge of managing expectations for both remote and in-class learning is being addressed.

c. Events

- i. Community Officer Town Hall
- ii. Open House
- iii. SAT Day was held on April 13, 2021 with 85 students took the exam
Senior Events include a meeting with parents regarding the activities and include Tie Dye, Senior BBQ scheduled for June, the Prom is scheduled for June 3 2021, and Graduation is scheduled for June 25, 2021. Students and staff need to be tested for COVID before attending the events and must wear masks.

d. College Applications and Acceptances

Three students have been accepted for the Oppnet Program which provides college preparation activities beginning with the Sophomore Year and through the college acceptance process. There are 90 slots citywide. Three AECI I students have been accepted to the program,

A list of colleges and universities to which graduating seniors have applied was distributed. As of this date, 3 students have been accepted to Syracuse, 1 student to Temple, 3 students to NYU, 1 student to Carnegie Mellon, and 1 student to Pratt University with more acceptances expected in the coming months.

5. Principal's Report - AECI II

- a. There are 215 students currently enrolled with 579 applications for the fall term.
 - Both virtual and in person Open House tours continued through April 9. The February Open House event brought 15 parents into the school for a tour. Many parents knew the school's reputation and gave positive feedback regarding their opinion of the school and its staff. The lottery drawing is scheduled for April 16 at 6:00 pm and will take place live on the first floor building. The event will be recorded and uploaded to the school's website. Attendance is at 92.5%.
- b. Instruction
 - i. NYSED Parent survey links were sent out to parents, teachers, and students for the past 6 weeks. No data has become available as of yet.
 - ii. In-Person/Blended Learning: Grade 9 has 52 students in Blended and 57 in Remote learning. Grade 10 has 51 in Blended and 55 in Remote learning A number of parents switched from one in person cohort (Mon/Wed and

Tues/Thurs) to accommodate changes in work schedule and/or daycare at home. Parents have expressed their appreciation regarding the school's accommodating their request to switch.

- iii. The School counselor is reaching out to parents of students who were failing 2 or more classes and are remaining at home. We discussed the fact that their child needs in person support and highly encouraged them to send their child in for 2 days per week. Some agreed and others said they will wait until report cards come out next week to decide. On Saturday, April 10 teachers were available online for 4 hours to help struggling students get help with 35 students in attendance. A schedule was created and students were mandated to attend the Zoom session. Parents were notified by regular mail and phone outreach that we need their child to attend one or more of these Saturday sessions. In addition the School counselor, Ashley Castellon, contacted the home of student who failed to attend a session.
- iv. The third quarter marking period ends on April 16. Student report cards will go out the week of April 19.
- v. AECI2 staff are continuing vaccinations. So far, only 1 student has tested positive Because the building was closed for spring break it was not necessarily to suspend classes. The Situation Room was notified and any staff and student who was in proximity of the student was notified in writing.
- vi. AECI2 applied to become part of the Syracuse Project Advance Program for fall 2021. The SUPA classes provide college credit to students earning a grade of C or higher in the online course. This would enable AECI2 to expose students to higher rigor course work and earn college credit prior to graduating.
- vii. In preparing for the upcoming school year, additional equipment to the computer science program will include modular Pi-Tops and robotics equipment for grade 11.

c. Facilities

There was a flood on the first floor building on Tuesday April 6. The building was shut down and students were relocated to the upper floors of the school until the floor dried out.

Neither the Certificate of Occupancy nor the Assembly Permit have been issued.

A new line was installed on the first floor and Internet service has been restored.

d. Grants and Funding

A Dollar General Summer Reading Grant submitted for review. Decisions is anticipated on May 13, 2021.

6. Facilities Committee

The Committee met on April 12, 2021 to review the status of due diligence for the new facility and to discuss future interim space requirements.

7. Academic Committee Report

The Committee met on April 12, 2021.

a. The Committee continued discussion of the development of the key design elements. Five major categories were identified and work continues to articulate the network's vision for each category. The principals of each school developed draft statement of the applicability of each of the key design elements to the school. The Committee is reviewing the drafts and plans to present them at the June board meeting,

b. The pilot network assessment in History has begun. Teachers and administrators of both schools are working together in designing and administering an end of year common assessment in June. This pilot will lead to other network assessments being developed in other subject areas.

8. Finance Committee

a. A Meeting was held on April 13, 2021 to refine budget projections for the current year and to inform budget planning for the 2021-22 year. .

9. New Business

a. AECII

I. Purchase of Chrome Books

Moved by Alberto Villaman seconded by Shameeka Gonzalez to approve the purchase of 500 Chromebooks from CDW, the lowest of three quotes, at a cost not to exceed \$117,500. Approved unanimously.

ii. New Hire

Moved by Irma Zardoya seconded by Shameeka Gonzalez to hire Ryan Brogan to teach mathematics. Approved unanimously.

b. AECI II

Purchase of PiTops and Robotics Accessories

Moved by Irma Zardoya seconded by Robert Burton to authorize the purchase of a new modular design Pi Tops and Robotics accessories for student use from Tequipment, Inc. at a cost not to exceed \$22,867.50 which includes \$20,117.50 in materials and \$1,750.00 in professional development and training. Because of the proprietary nature of the equipment, Tequipment, Inc. is the sole source authorized distributor in the region and therefore there were no other quotes. Approved unanimously.

10. Moved by Robert Burton and seconded by Irma Zardoya at 7:15pm to go into executive session to discuss contracts and real estate.

Moved by Irma Zardoya seconded by Robert Burton at 9:24pm to return to the record

11. New Business - Salary Increases for Instructional Staff

WHEREAS, the Board is committed to supporting its teachers and counselors and social workers to the best of its financial ability; and

WHEREAS, the Board recognizes the hard work and effort of the AECI community in promoting the education progress of our students,

BE IT HEREBY RESOLVED that the CEO be and hereby is authorized to implement salary increases which are as competitive as possible with prevailing salaries based on years of experience and level of educational attainment.

Moved by Irma Zardoya seconded Robert Burton. Approved unanimously

12. Moved by Robert Burton seconded by Alberto Villaman to adjourn at 9:30pm. Approved unanimously.

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING OF THE BOARD

Date: Tuesday, May 11, 2021
Time: 6:00 pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Alberto Villaman, Ricardo Cosme Ruiz, Paul Comrie

CEO: Derick Spaulding
Principal AECI I: Colin Healy
Principal AECI II: Dr. Charles Gallo
Counsel: Flora Edwards, Esq
Guests: Josh Moreau, BoostEd

2. Approval of the Minutes of Meeting of April 13, 2021

Moved by Paul Comrie seconded Irma Zardoya to approve the minutes of the meeting of April 13, 2021. Approved unanimously.

3. Principal's Report - AECI I

- a. There are 468 students enrolled which includes 119 freshmen. Attendance is at 92.5%. There are 130 Freshman Registered. There are no openings at this time for grades 10-12.
- b. 94% of our students are on track for graduation.
- c. In-Person Learning Progress

There is an average of 134 students in the building each day which is an increase over last month's attendance of 108 students.

- c. Quarter 3 Extension Progress = students will be required to apply to extend the 3rd Quarter deadline and will be required to work with their teacher to make up the work. Only one class can be made-up at a time.
- d. SAT Results - Of 120 students - 90 students sat for the exam. SAT Results show a 924 average which is the same as last year. A summer SAT program is planned for the summer.

- e. Planning has started for summer school. The plans are to combine trips with summer classes and assignments in two-week sessions.
 - f. Events
 - I. Club/Trips - Senior trip Dorney Park, New Jersey. To be eligible for the trip Senior must be on track for graduation.
 - ii. Prom -
 - iii. Senior Trip
 - iv. Graduation - Graduation scheduled for June 25, 2021 at the closing. We will be closing the block off to accommodate guests and students. The rain date is June 26th.
 - g. The proposed school calendar was reviewed.
- 4.. Principal's Report - AECI II
- a. There are 213 students currently enrolled. The lottery was drawn on April 16 live. The student recruitment program resulted in 582 Applications received after the lottery will be added to the wait list. There are 110 9th grade students who are currently either in process or fully registered
 - b. Attendance is at 94%.
 - c. Academics
 - I. The 3rd Quarter ended on April 16 and report cards were mailed on April 19 with letters in English and Spanish explaining the grades. Requirements and the blended learning platform.
 - ii. Progress to Graduation reports indicate that 85% of ninth grade students are on track to graduate (passing all classes) and 81% of tenth grade students are on track to graduate (passing all classes) .
 - iii. Saturday Academy began on May 1 for students who failed in January and would not receive credit.
 - iv. Students are currently taking online courses by Edmentum in English, Algebra 1, Global History, Living Environment, and Geometry. Teachers and administration are available online to assist students with any assistance

they need regarding course content or login issues. Progress is monitored and counselors are online to call the homes of students who are not logging in.

- v. Mock (practice) regents exams are scheduled for the week of May 17 and the Mock Regents examinations will be administered on May 18-20. Advance notice will be sent to parents this week. The examination will be scored by faculty and the data will be used to focus on student strengths and weaknesses.

d. Grants and Funding

The Dollar General Summer Reading Grant has been submitted for review. Decisions are anticipated on May 13, 2021.

6. Academic Committee

The Committee met on May 11, 2021. The following topics were addressed:

- a. The Committee discussed the draft of the KDE's for the network as it each school and reviewed the implementation of each KDE in each school as presented by the Principals. The benefits of including the KDE's in each school's literature and website was considered. In addition, the implication of the workshop model and its components was discussed as well the implications for use with ELL students as applied to content language development.
- b. The progress of the collaborative new social studies assessment as administered in both schools was discussed.
- c. The administration of Regents exams and our communication with parents and students was reviewed.

7. Finance Committee

A Meeting was held on May 10, 2021 to review the budget projections for 2021-22. A budget for the 2021-22 academic year will be presented to the Board for approval at its June meeting.

8. Facilities Committee

The Committee met on May 3, 2021 to review the status of due diligence for the new facility and to discuss future interim space requirements.

9. Moved by Alberto Villaman and seconded by Irma Zardoya at 7:40pm to go into executive session to discuss contracts and real estate.

Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz at 8:42pm to return to the record

10. New Business

a. St Peters & St. Paul's Lease

Moved Irma Zardoya and seconded by Alberto Villaman to authorize the Chair of the Board to enter into a lease with the Archdiocese of NY for a three year term commencing July 1, 2021 through June 30, 2024 for the entire premises at 838 Brook Avenue at a cost not to exceed \$569,360 for the period July 1, 2021 - June 30, 2022; \$580,747 for the period July 1, 2022 through June 30, 2023 ; and \$592, 362 for the period July 1, 2023 through June 30, 2024, subject to approval of counsel. Approved unanimously.

b. Food Service Administration

WHEREAS, proper nutrition is essential to the continued academic achievement of students, and

WHEREAS, AECI Charter School Network is committed to providing healthy, appetizing lunches for our students; and

WHEREAS, in order to have the flexibility and control required to provide our students with an improved lunchtime experience, AECI will be required to become an authorized School Food Authority and comply with all SED requirements for the administration of a food service program;

IT IS THEREFORE RESOLVED THAT

The chair of the board be authorized to enter in a contract, subject to counsel approval, for the engagement of School Food Solutions to provide ((I) start-up services which include preparation of the School Food authority application to the NYSED and assistance and guidance in vendor selection and conduct compliant small purchase/micro-purchase procurement process for Point of Sale; (ii) development of the Type II IFB specifications that best annual set-up; (iii) assist in

the preparation of the Community Eligibility Provision (CEP) application as set forth in the School Food Solutions proposal dated April 28, 2021 at a cost not to exceed \$35,000.

Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz. Approved unanimously.

c. 2021-22 School Calendar

Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz as amended, to approve the calendar for the 2021-22 school year. Approved unanimously.

d. Board Retreat

A Board Retreat regarding the vision and the plan for the future of the Network is tentatively scheduled for July 31, 2021. An agenda will be presented for discussion at the next board meeting.

11. Adjournment

Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz to adjourn at 8:52pm. Approved unanimously.

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING OF THE BOARD

Date: Tuesday, June 8, 2021
Time: 6:00 pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Ricardo Cosme Ruiz, Paul Comrie

CEO: Derick Spaulding
Principal AECI I: Colin Healy
Principal AECI II: Dr. Charles Gallo
Counsel: Flora Edwards, Esq
Guests: Josh Moreau, BoostEd
Lauren Quigley, College Counselor
Rustin Godfrey, Gallagher Insurance
Anthony Birch, Tri-Net

2. Approval of the Minutes of Meeting of May 11, 2021

Moved by Irma Zardoya, seconded Ricardo Cosme Ruiz to approve the minutes of the meeting of May 11, 2021. Approved unanimously.

3. Presentation by Anthony Burch, Tri-Net Health Insurance Renewal
4. Rustin Godfrey, Gallagher Insurance Renewal Presentation
5. Principal's Report - AECI I

- a. There are 468 students enrolled which includes 119 freshmen. Attendance is at 91.8%. There are 130 Freshman Registered. There are no openings at this time for grades 10-12.
- b. AECI I College Counselor, Lauren Quigley, made a presentation on post secondary plans of the graduating class. There is a 10% increase in was focus on increase in 4 year college enrollment as compared to the prior year. 50% of our students will be attending 4 year schools, with 18 students attending private schools including Carnegie Mellon with three students attending NYU all with scholarships. 30% of our students are going to 2 year colleges.

- c. Plans for the summer program were reviewed. The incorporation of trips into the summer curriculum was discussed.
6. Principal's Report - AECI II
- a. There are 368 students enrolled for the fall terms with 143 students currently enrolled in grade 9, 11 students enrolled in grade 10, and 114 students added to grade 11.
 - b. Attendance is at 96%.
 - c. Academics
 - I. 89.8% of our students are FRPL eligible,
 - ii. Students will be working on make up work for missing/incomplete assignments from June 7 through June 16.
 - iii. Students who are on track and have no makeup work will be provided with enrichment projects/ peer tutoring.
 - iv. On Saturday, May 22nd, 51 students came for in person instructions and work on submitting missing and incomplete assignments.
 - v. Summer school will begin on July 6 and ends on August 6
 - vi. Parents were notified if their child was in danger of not being promoted and advised as to the need for their child to possibly attend the summer session if they do not make up missing work.
 - vii. Regents examinations are scheduled from June 17-24. Examinations will be administered in English, Algebra, Living Environment and Earth Science. Approximately 20 students are scheduled to take one or more exams. Parent outreach continues in an effort to keep parents up to date with each student's progress.
 - viii. AECI 2 has joined the community council of ASPIRA NY and is planning an End of Year Fiesta on June 24, from 3:00-5:30 at the BEAM Campus located at 345 Brook Avenue. AECI2 will invite 40 students from grades 9 and 10 to come and join in on the food, fun, and games that will be held at the event. This community event will include MS 224, MS 343, ICHS, and AECI2.
 - ix. This year twelve 10th grade students participated in the Lehman College Now Program and received college credits in MAT126, PSY166, and English111.

- x. Students have applied for the summer classes at Lehman and we are waiting for acceptance and wait list notification.
 - xi. AECI2 is proud to celebrate Gay Pride month by decorating the main office, classrooms and administrative offices with Gay Pride decals, decorations and banners.
- d. Facilities
- I. The certificate of occupancy has expired and has not been renewed.
 - ii. There is no assembly permit for first floor
 - iii. FDNY inspected the HVAC units on the roof and informed us of violations on the building

11. New Business

a. AECI I

I. Smartboards

Moved by Irma Zardoya seconded by Paul Comrie to authorize a contract for the labor and materials for the installation of six (6) smartboards 6065S with interactive display and iQ and SMART Learning Suite to Tequipment, Inc. at a cost not to exceed \$32,094.00 subject to attorney review. Because of the proprietary nature of the system, Tequipment was the sole bidder. Approved unanimously.

ii Replacement of Second Floor Doors

Moved by Irma Zardoya seconded by Paul Comrie to authorize a contract to Guy-Weld Iron Works, the lowest of three bidders for labor and materials for the removal and replacement of 7 wooden doors at a cost with fire rated doors not to exceed \$14,800.00 subject to attorney review. Approved unanimously.

iii. Installation of Lockers

Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz to authorize a contract to Salbury Industries for labor and materials for the installation of 53 standard metal lockers at a cost not to exceed \$28,257.99 subject to approval of counsel. Salbury, the second of three bidders was selected due to the single shipment and to insure consistency with the other lockers in the building which are provided by the same vendor. Approved unanimously

- iv. Moved by Paul Comrie seconded by Irma Zardoya to authorize a personal services contract to Tandra Birkett for coaching services for AECI I in an amount not to exceed \$32,000 for the period July 1, 2021 - June 30, 2022. Approved unanimously.
- v. Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz to authorize a personal services contract to Richard Trauner for consulting services in the area of Special Education compliance for AECI I in an amount not to exceed \$15,000 for the period July 1, 2021 - June 30, 2022. Approved unanimously.
- vi. Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz to authorize a personal services contract to Gary Bergman for consulting services for AECI I in an amount not to exceed \$10,400 for the period July 1, 2021 - June 30, 2022. Approved unanimously.
- vii. NEW AP POSITION

WHEREAS there is a need to provide additional support to incoming students so that they make a successful transition to high school, it is hereby

RESOLVED that a position of Assistant Principal dedicated to ensuring students' successful transition into high school be created.

Moved by Irma Zardoya. Seconded by Ricardo Cosme Ruiz. Approved unanimously.

- ix. Moved by Ricardo Cosme Ruiz seconded Paul Comrie to appoint Dennis Class as Assistant Principal.

b. AECI II

- I. Moved by Irma Zardoya seconded by Paul Comrie to authorize a personal services contract to Gary Bergman for Power School consulting services for AECI II in an amount not to exceed \$19,760 for the period July 1, 2021 - June 30, 2022. Approved unanimously.
- ii. Moved by Irma Zardoya seconded by Paul Comrie to authorize a personal services contract with Teachers College CPET for professional development and coaching services in the area of English Language Arts and Writing for the period July 1, 2021- June 30, 2022 in an amount not to exceed \$53,970.00. Approved unanimously.

- iii. Moved by Irma Zardoya seconded by Paul Comrie to authorize a personal services contract with Schola for recruitment support for the period July 1, 2021- June 30, 2022 in an amount not to exceed \$35,000.00
- iv. Moved by Irma Zardoya seconded by Paul Comrie to authorize a personal services contract with Shared Space for professional development and coaching services in the area of Mathematics and Social Studies for the period July 1, 2021- June 30, 2022 in an amount not to exceed \$67,200.00. Approved unanimously
- v. Moved by Irma Zardoya seconded by Paul Comrie to authorize a personal services contract to Richard Trauner for consulting services in the area of Special Education compliance for AECI II in an amount not to exceed \$126,650 for the period July 1, 2021 - June 30, 2022. Approved unanimously
- vi. Moved by Irma Zardoya seconded by Paul Comrie to authorize a personal services contract to Boost Edit for consulting services in the area of internet services and telephone services AECI II in an amount not to exceed \$24,000 for the period July 1, 2021 - June 30, 2022. Approved unanimously.
- vii. Moved by Irma Zardoya seconded by Paul Comrie to authorize the purchase of 20 Microsoft Surface Pro Laptops for teacher and staff use from the Microsoft Store at a cost not to exceed \$29,701.03 the lowest of two bidders with supply in stock. Approved Unanimously
- viii. Moved by Irma Zardoya seconded by Paul Comrie to authorize the purchase of 12 Microsoft Hololens for student use at a cost of \$42,000 from the from the Microsoft Store the only bidder with supply in stock Approved Unanimously
- ix. Moved by Irma Zardoya seconded by Paul Comrie to authorize the purchase of 150 TI Nspire CX2 Color Calculators for student use at a cost of \$22,925.70 from Wards Science the lowest of three bidders. Approved Unanimously.
- x. Moved by Irma Zardoya seconded by Paul Comrie to authorize the purchase of 20 TI 84 Plus CE Calculators for student use in the AP Statistics Course at a cost of \$4,604.96 from Wards Science the only bidder with a supply in stock. Approved Unanimously
- xi. Moved Irma Zardoya and seconded Paul Comrie to authorize the issuance of a contract to Simply Moving the lower of three bidders, subject to approval of counsel in an amount not to exceed \$12,495.00. Approved unanimously

xii. New Hires:

Moved by Ricardo Cosme Ruiz seconded by Irma Zardoya to hire the following for the 2021-22 school year:

Chantel Chevalier	Teacher	Social Studies, US History
Carlos Constante	Teacher	Mathematics, Algebra
Allison Corbie	Teacher	Special Education
Michael Epperson	Teacher	English 10
Rachel Falisi	Teacher	English 10
Tiffany Joa	Counselor	
Ines Carrera Junco	Teacher	Spanish
Mohamed Kamara	Coordinator Student Services	Counseling
Emily Moscaritolo	Support Services	ESL
Diane Vasquez	Security Guard	

12. Adjournment

Moved by Irma Zardoya seconded by Paul Comrie to adjourn at 8:40pm. Approved unanimously.

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

SPECIAL MEETING OF THE BOARD

Date: Wednesday, June 9, 2021
Time: 6:00 pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Ricardo Cosme Ruiz, Paul Comrie . Alberto Villaman

CEO: Derick Spaulding
Counsel: Flora Edwards, Esq
Guests: Josh Moreau, BoostEd

2. Finance Committee

- a. Moved by Alberto Villaman seconded by Irma Zardoya to approve the budget for the 2021-22 school year. Approved unanimously.
- b. Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz to authorize the Chair of the Board to engage the CPA Firm of Mengal Metzger & Barr & Co. to perform the 2020-21 annual audit and the 990 Report as set forth in the Engagement Letter dated May 15, 2021 at a cost not to exceed \$40,050. Approved Unanimously

- 3 Facilities Committee

- a. Walker Memorial Baptist Church Lease

Moved Alberto Villaman and seconded by Paul Comrie to authorize the Chair of the Board to enter into a lease with the Walker Memorial Baptist Church for a three year term commencing July 15, 2021 through July 14, 2024 for the premises at 116 East 169th Street Bronx, New York (Block 2466, Lot 11, Bronx County) at a cost not to exceed the following:

<u>DATE</u>	<u>MONTHLY</u>	<u>ANNUALLY</u>
July 15, 2021 – July 14, 2022	\$ 97,500.00	\$1,170,000.00
July 15, 2022 – July 14, 2023	\$ 99,450.00	\$1,193,400.00
July 15, 2023 – July 14, 2024	\$101,439.00	\$1,217,268.00

Approved unanimously.

4. Moved by Ricardo Cosme Ruiz seconded Irma Zardoya to authorize counsel to initiate lease termination notice with Towne Partners due to the deficiencies in the facility which, despite repeated notice, have not been corrected. Approved unanimously.

5. Board Retreat

The date for the Board retreat is confirmed for August 7, 2021.

6. Adjournment

Moved by Alberto Villaman seconded by Irma Zardoya to adjourn at 6:24pm.
Approved unanimously

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

SPECIAL MEETING OF THE BOARD

Date: Wednesday, June 11, 2021
Time: 3:45 pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Shameeka Gonzalez, Alberto Villaman

CEO: Derick Spaulding
Counsel: Flora Edwards, Esq

2. Finance Committee

Moved by Irma Zardoya seconded by Alberto Villama to approve the renewal of the insurance policies as set forth on the attached schedule at a cost not to exceed \$181,522.00.

3. Adjournment

Moved by Alberto Villaman seconded by Irma Zardoya to adjourn at 4:11pm. Approved unanimously

Premium Summary

The estimated program cost for the options are outlined in the following table:

LINE OF COVERAGE	EXPIRING PROGRAM		PROPOSED PROGRAM		
		CARRIER	EXPIRING COST	CARRIER	ESTIMATED COST
Package	Premium	Markel Insurance Company	\$45,281.00	American Family Home Insurance Company (Munich Re America Corporation Group)	\$63,012.00
	Total Fees		-		\$57.09
	Estimated Cost		\$45,281.00		\$63,069.09
	Annualized Cost		-		N/A
	TRIA Premium		-		\$0.00
Hired/Non-owned Auto	Premium	Markel Insurance Company	\$1,888.00	American Family Home Insurance Company (Munich Re America Corporation Group)	\$914.00
	Estimated Cost		\$1,888.00		\$914.00
	Annualized Cost		N/A		N/A
	TRIA Premium		-		-
Excess Liability - \$10M	Premium	Markel Insurance Company	\$5,000.00	American Family Home Insurance Company (Munich Re America Corporation Group)	\$17,254.00
	Estimated Cost		\$5,000.00		\$17,254.00
	Annualized Cost		-		N/A
	TRIA Premium		-		Included
Educators Legal Liability	Premium	Markel Insurance Company	\$13,080.00	American Family Home Insurance Company (Munich Re America Corporation Group)	\$11,993.00
	Estimated Cost		\$13,080.00		\$11,993.00
	Annualized Cost		-		N/A
	TRIA Premium		-		-
Cyber Liability	Premium	Underwriters at Lloyd's, London (Underwriters at Lloyd's, London)	\$2,562.00	Underwriters at Lloyd's, London (Underwriters at Lloyd's, London)	\$5,900.00
	Taxes		\$92.23		\$231.86
	Total Fees		\$4.36		\$250.00
	Estimated Cost		\$2,658.59		\$6,381.86
	Annualized Cost		-		N/A
	TRIA Premium		-		\$0.00

LINE OF COVERAGE	EXPIRING PROGRAM		PROPOSED PROGRAM		
		CARRIER	EXPIRING COST	CARRIER	ESTIMATED COST
Crime	Premium	Hiscox Insurance Company Inc. (Hiscox Insurance Company (Guernsey) Ltd)	\$1,572.00	Hiscox Insurance Company Inc. (Hiscox Insurance Company (Guernsey) Ltd)	\$1,707.00
	Estimated Cost		\$1,572.00		\$1,707.00
	Annualized Cost		-		N/A
	TRIA Premium		-		-
ERISA Policy	Premium	Lloyd's Syndicate 3624 Hiscox Syndicates Limited (Lloyd's Syndicate 3624 Hiscox Syndicates Limited)	\$50.00	Lloyd's Syndicate 3624 Hiscox Syndicates Limited (Lloyd's Syndicate 3624 Hiscox Syndicates Limited)	\$50.00
	Taxes		\$1.80		\$1.80
	Total Fees		\$0.09		\$0.09
	Estimated Cost		\$51.89		\$51.89
	Annualized Cost		N/A		N/A
	TRIA Premium	-	-		
Student Accident	Premium	United States Fire Insurance Company (Fairfax Financial (USA) Group)	\$5,677.00	United States Fire Insurance Company (Fairfax Financial (USA) Group)	\$5,278.88
	Total Fees		\$114.00		\$106.00
	Estimated Cost		\$5,791.00		\$5,384.88
	Annualized Cost		-		N/A
	TRIA Premium	-	-		
Security Risk Management and Workplace Violence	Premium	Houston Specialty Insurance Company (IIC Group)	\$2,013.00	Houston Specialty Insurance Company (IIC Group)	\$2,214.00
	Taxes		\$65.42		\$71.95
	Total Fees		\$100.00		\$100.00
	Estimated Cost		\$2,178.42		\$2,385.95
	Annualized Cost		-		N/A
	TRIA Premium	-	-		
Workers' Compensation	Premium	Hartford Underwriters Insurance Company (Hartford Financial Services Group)	\$58,530.00	Hartford Underwriters Insurance Company (Hartford Financial Services Group)	\$63,459.00
	Srchrg & Asmnt		-		\$7,771.00
	Estimated Cost		\$58,530.00		\$71,230.00
	Annualized Cost		-		N/A
	TRIA Premium	-	-	Included	
Fiduciary Liability	Premium	Hudson Insurance Company (Fairfax Financial (USA))	\$1,000.00	Hudson Insurance Company (Fairfax Financial (USA))	\$1,000.00



LINE OF COVERAGE	EXPIRING PROGRAM		PROPOSED PROGRAM	
	CARRIER	EXPIRING COST	CARRIER	ESTIMATED COST
Total Fees	Group)	\$100.00	Group)	\$150.00
Estimated Cost		\$1,100.00		\$1,150.00
Annualized Cost		N/A		
TRIA Premium		-		
Total Estimated Program Cost		\$0.00		\$0.00

Quote from Hartford Underwriters Insurance Company (Hartford Financial Services Group) is valid until 7/1/2021

Quote from American Family Home Insurance Company (Munich Re America Corporation Group) is valid until 6/17/2021

Quote from American Family Home Insurance Company (Munich Re America Corporation Group) is valid until 6/17/2021

Quote from American Family Home Insurance Company (Munich Re America Corporation Group) is valid until 6/17/2021

Quote from Hiscox Insurance Company Inc. (Hiscox Insurance Company (Guernsey) Ltd) is valid until 5/27/2021

Quote from American Family Home Insurance Company (Munich Re America Corporation Group) is valid until 6/17/2021

Quote from Lloyd's Syndicate 3624 Hiscox Syndicates Limited (Lloyd's Syndicate 3624 Hiscox Syndicates Limited) is valid until 6/3/2021

Quote from Underwriters at Lloyd's, London (Underwriters at Lloyd's, London) is valid until 6/9/2021

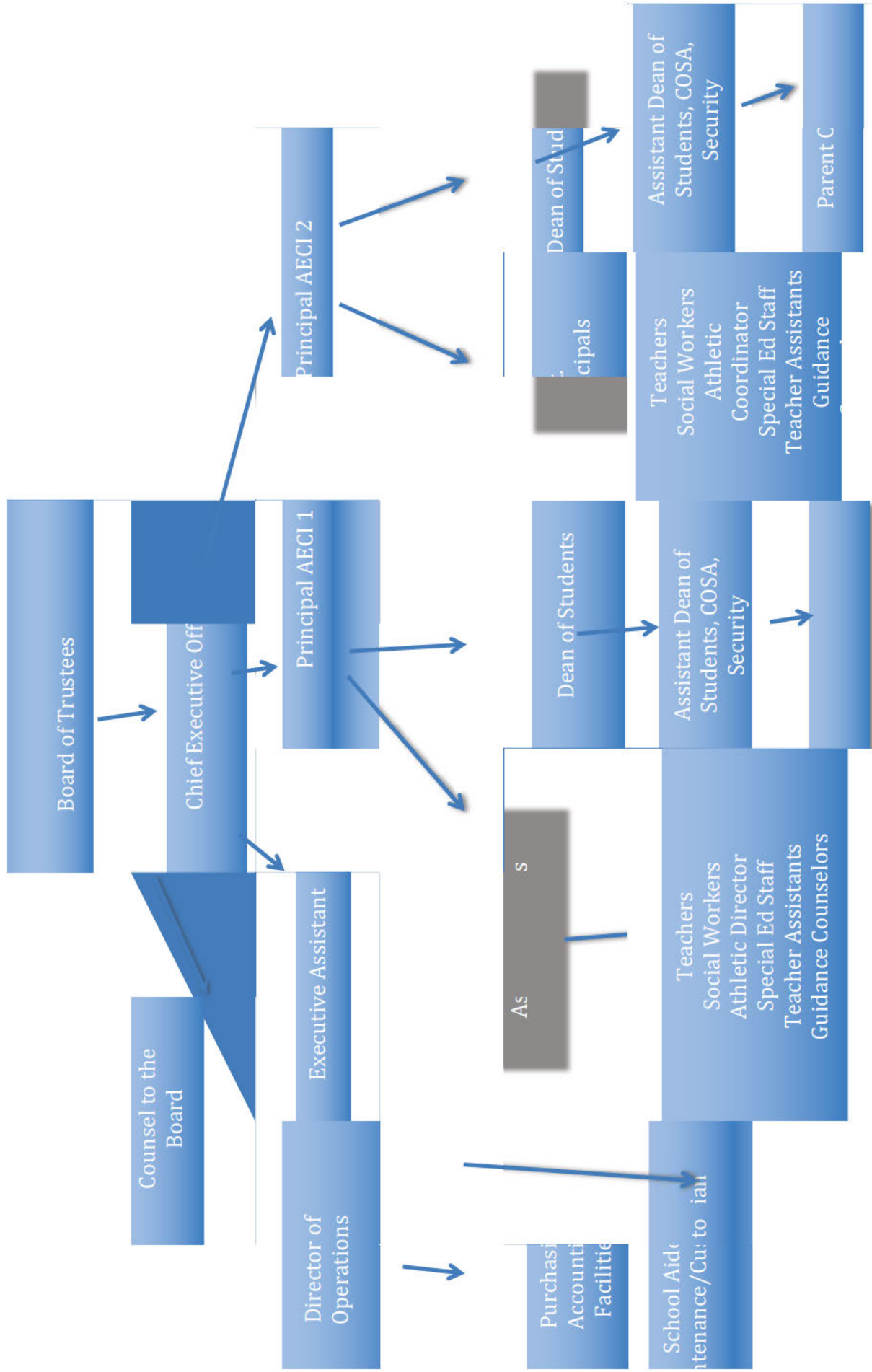
Quote from Houston Specialty Insurance Company (IIC Group) is valid until 7/1/2021

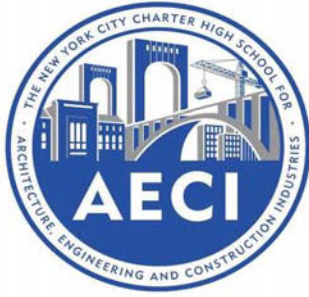
Quote from United States Fire Insurance Company (Fairfax Financial (USA) Group) is valid until XX/XX/XXXX

Gallagher is responsible for the placement of the following lines of coverage:

- Package
- Hired/Non-owned Auto
- Excess Liability - \$10M
- Educators Legal Liability
- Cyber Liability
- Crime
- ERISA Policy
- Student Accident
- Security Risk Management and Workplace Violence
- Workers' Compensation

It is understood that any other type of exposure/coverage is either self-insured or placed by another brokerage firm other than Gallagher. If you need help in placing other lines of coverage or covering other types of exposures, please contact your Gallagher representative.





Colin Healy, Principal
 Carlo Schiattarella, Board Chairperson
 Derick T. Spaulding, CEO

SCHOOL CALENDAR 2021-2022

2021			
<i>August-September</i>	<i>30-3</i>	<i>Monday-Friday</i>	<i>Pre-service for returning staff</i>
<i>September</i>	<i>6</i>	<i>Monday</i>	<i>Labor Day (school closed)</i>
<i>September</i>	<i>7-8</i>	<i>Tuesday- Wednesday</i>	<i>Rosh Hashanah (school closed)</i>
<i>September</i>	<i>9-10</i>	<i>Thursday- Friday</i>	<i>Pre-service for all staff</i>
<i>September</i>	<i>13</i>	<i>Monday</i>	<i>School begins for all students. Full day of instruction.</i>
<i>September</i>	<i>16</i>	<i>Thursday</i>	<i>Yom Kippur (school closed)</i>
<i>October</i>	<i>11</i>	<i>Monday</i>	<i>Indigenous People's Day/ Italian Heritage Day (school closed)</i>
<i>November</i>	<i>2</i>	<i>Tuesday</i>	<i>Election Day (regular school day)</i>
<i>November</i>	<i>9</i>	<i>Tuesday</i>	<i>Day and Evening Parent Teacher Conferences (2pm-4pm)(6pm-8pm)</i>
<i>November</i>	<i>11</i>	<i>Thursday</i>	<i>Veteran's Day (School closed)</i>
<i>November</i>	<i>22-26</i>	<i>Monday-Friday</i>	<i>Thanksgiving Recess (school closed)</i>
<i>December</i>	<i>24-31</i>	<i>Friday-Friday</i>	<i>Winter Recess (school closed)</i>
2022			
<i>January</i>	<i>3</i>	<i>Monday</i>	<i>School resumes. Full day of instruction</i>
<i>January</i>	<i>17</i>	<i>Monday</i>	<i>Dr. Martin Luther King Jr. Day (school closed)</i>
<i>January</i>	<i>25-28</i>	<i>Tuesday-Friday</i>	<i>Regents Administration</i>
<i>January</i>	<i>31</i>	<i>Monday</i>	<i>Professional Development Day (no students)</i>
<i>February</i>	<i>21 – 25</i>	<i>Monday – Friday</i>	<i>Midwinter Recess (school closed)</i>
<i>March</i>	<i>15</i>	<i>Tuesday</i>	<i>Day and Evening Parent Teacher Conferences (2pm-4pm) (6pm-8pm)</i>
<i>April</i>	<i>15-22</i>	<i>Friday-Friday</i>	<i>Spring Recess (school closed)</i>
<i>May</i>	<i>2</i>	<i>Monday</i>	<i>Eid al-Fitr (school closed)</i>
<i>May</i>	<i>30</i>	<i>Monday</i>	<i>Memorial Day (school closed)</i>
<i>June</i>	<i>15-24</i>	<i>Wednesday-Friday</i>	<i>Regents Administration</i>
<i>June</i>	<i>20</i>	<i>Monday</i>	<i>Juneteenth Observed (school closed)</i>
<i>June</i>	<i>27</i>	<i>Monday</i>	<i>Last day of school.</i>