

Application: Academy of the City Charter School

Richard Lee - rlee@academyofthecity.org
Annual Reports

Summary

ID: 0000000254

Status: Annual Report Submission

Entry 1 School Info and Cover Page

Completed Aug 3 2020

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

ACADEMY OF THE CITY CHARTER SCHOOL 343000860998

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. DISTRICT / CSD OF LOCATION

CSD #30 - QUEENS

d. DATE OF INITIAL CHARTER

12/2010

e. DATE FIRST OPENED FOR INSTRUCTION

8/2011

h. SCHOOL WEB ADDRESS (URL)

<https://academyofthecity.org/>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

(No response)

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

(No response)

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

	Yes, 2 sites
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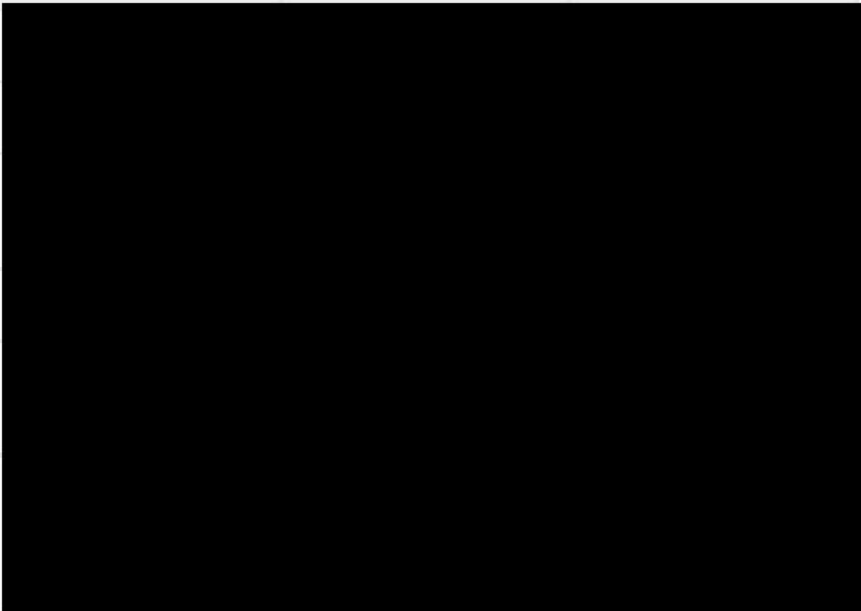
School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	31-29 60th Street; Woodside, NY 11377	718-487-9857	NYC CSD 30	K-4	4

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader				
Operational Leader				
Compliance Contact				
Complaint Contact				
DASA Coordinator	Noel Peguero			
Phone Contact for After Hours Emergencies				

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

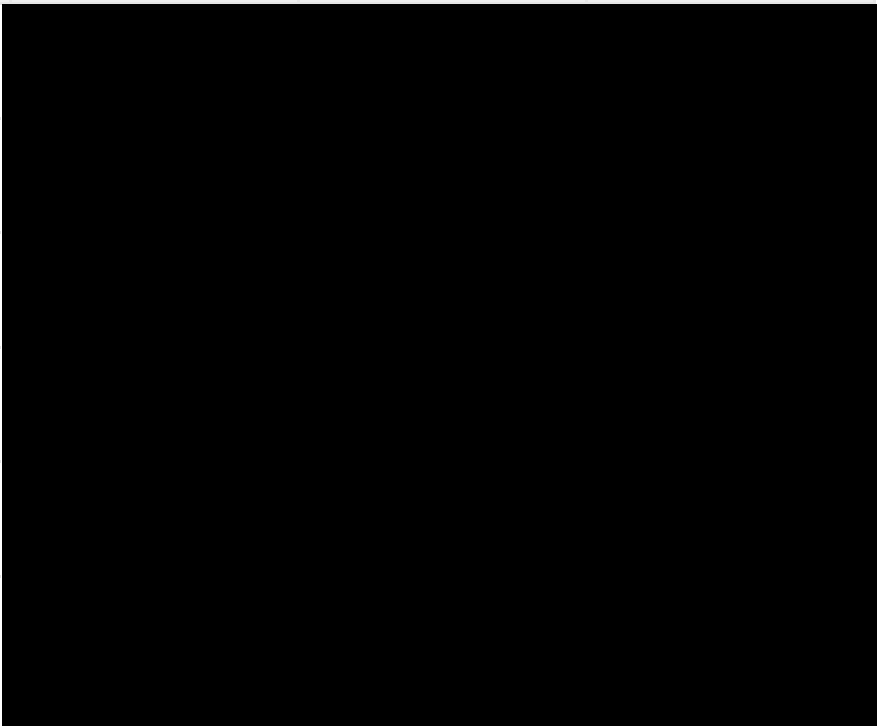
School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	23-40 Astoria Blvd.; Astoria, NY 11102	718-487-9857	NYC CSD 30	5-7	5-7

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Steve Zimmerman			
Operational Leader	Rory Quinn			
Compliance Contact	Rory Quinn			
Complaint Contact	Rory Quinn			
DASA Coordinator	Noel Peguero			
Phone Contact for After Hours Emergencies	Steve Zimmerman			

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 2 Certificate of Occupancy (COO)

[Certificate of Occupancy.pdf](#)

Filename: Certificate of Occupancy.pdf **Size:** 171.2 kB

Site 2 Fire Inspection Report

[AoC Fire Inspection Report .pdf](#)

Filename: AoC Fire Inspection Report .pdf **Size:** 150.6 kB

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

No

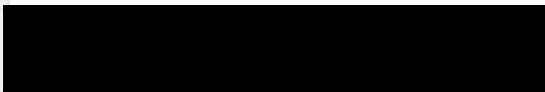
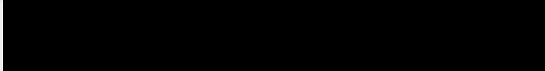
PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

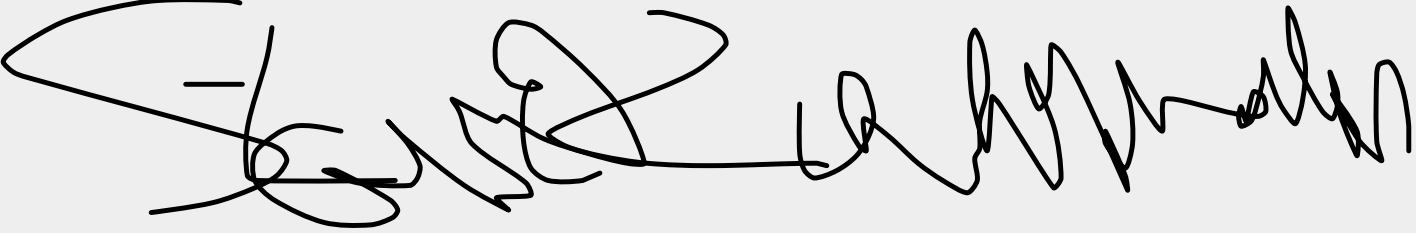
Name	Steve Zimmerman
Position	Interim Executive Director
Phone/Extension	
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Aug 3 2020

Thank you.



Entry 2 NYS School Report Card

Completed Aug 3 2020

Instructions

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New

York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

ACADEMY OF THE CITY CHARTER SCHOOL 343000860998

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/profile.php?instid=800000070183>

Entry 3 Progress Toward Goals

Completed Jul 31 2020

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	N/A	N/A		N/A
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	N/A	N/A		N/A
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				

Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	N/A	N/A		N/A
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Aug 3 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)**
- **SUNY- Authorized Charter Schools: [Trustee Financial Disclosure Form](#)**

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[AoC Board DFI's 2020](#)

Filename: AoC Board DFIs 2020.pdf **Size:** 19.9 MB

Entry 8 BOT Membership Table

Completed Aug 3 2020

[Instructions](#)

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

ACADEMY OF THE CITY CHARTER SCHOOL 343000860998

1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Angela Howard; [REDACTED]	Vice Chair	Executive, Education, Middle School Task Force and Board Development Task Force	Yes	3	07/01/2018	06/30/2020	10
2	James Traub; [REDACTED]	Trustee/Member	Executive, Education, Development and Advocacy,	Yes	3	07/01/2018	06/30/2020	10
3	Nancy Sills; [REDACTED]	Chair	Executive, Education, Finance, Legal and Operations, Audit, Development and Advocacy, Middle School	Yes	3	07/01/2018	06/30/2020	10

			Task Force					
4	Richard Welles; [REDACTED]	Trustee/Member	Executive , Education, Middle School Task Force	Yes	3	07/01/2018	06/30/2020	10
5	Harold Elish; [REDACTED]	Treasurer	Executive , Finance, Legal and Operations, Audit, Board Development Task Force	Yes	2	07/01/2018	06/30/2020	10
6	Michela Nonis; [REDACTED]	Trustee/Member	Education, Finance, Legal and Operations	Yes	2	07/01/2018	06/30/2020	10
7	Sarah DeBlois	Secretary	Executive , Education	Yes	2	07/01/2018	06/30/2020	10
8	Monica Khan-Liriano; [REDACTED]	Trustee/Member	Education, Middle School Task Force, Board Development Task Force	Yes	2	07/01/2018	06/30/2020	10
	Stepahni							

9	e Walker; [REDACTED]	Trustee/Member	Finance, Legal and Operations, and Audit	Yes	2	07/01/2018	06/30/2020	10
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1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
10	Deborah Evangelakos; [REDACTED]	Trustee/Member	none	Yes	1	07/01/2019	06/30/2021	
11								
12								
13								
14								
15								

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	9
b.Total Number of Members Added During 2019-2020	0
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5

3. Number of Board meetings held during 2019-2020

10

4. Number of Board meetings scheduled for 2020-2021

10

Thank you.

Entry 9 Board Meeting Minutes

Completed Jul 31 2020

[Instructions](#)

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

[Board Meeting Minutes SY19-20](#)

Filename: Board Meeting Minutes SY19 20.pdf **Size:** 558.1 kB

Entry 10 Enrollment & Retention

Completed Aug 3 2020

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

ACADEMY OF THE CITY CHARTER SCHOOL 343000860998

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
Economically Disadvantaged	Outreach efforts were made in communities we know to be economically disadvantaged, more specifically we canvassed the local NYCHA buildings. We did onsite outreach with NYCHA daycare centers as well as hiring two NYCHA residents to distribute promotional materials.	Outreach efforts will be made in communities we know to be economically disadvantaged, more specifically we will canvass the local NYCHA buildings. We will do onsite outreach with NYCHA daycare centers as well as hiring two NYCHA residents to distribute promotional materials.
English Language Learners/Multilingual Learners	In addition to attending informational sessions at local daycare and community centers, we also outreached to bi-lingual early childhood centers. We also provide translation services to families when they come to our school for Open Houses. Lastly, our website allows for speakers of languages other than English to select their preferred language, so they may learn more about our school.	In addition to attending informational sessions at local daycare and community centers, we will also outreach to bi-lingual early childhood centers. We also will provide translation services to families when they come to our school for Open Houses. Lastly, our website allows for speakers of languages other than English to select their preferred language, so they may learn more about our school.
Students with Disabilities	We visited daycare centers and Pre-K programs that we knew had students with disabilities. On our printed materials about the school, we highlight the fact that we are an inclusive school and we welcome students with disabilities.	We will visit daycare centers and Pre-K programs that we know have students with disabilities. On our printed materials about the school, we highlight the fact that we are an inclusive school and we welcome students with disabilities.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021

Economically Disadvantaged	<p>Our Title I funds are used with a school wide plan to provide reading and math support for children who are academically struggling with 9 support providers. We provide parent workshops from outside providers in areas including healthy food, finances, anger management and emotional support. In addition, we provided teacher/staff led workshops in areas such as homework, reading, math, Special Education, test prep, mindfulness, and ELL.</p>	<p>Our Title I funds will be used with a school wide plan to provide reading and math support for children who are academically struggling with 9 support providers. We will provide parent workshops from outside providers in areas such as healthy food, finances, anger management and emotional support. In addition, we will provide teacher/staff led workshops in areas such as homework, reading, math, Special Education, test prep, mindfulness, and ELL.</p>
English Language Learners/Multilingual Learners	<p>Our Title I funds are used with a school wide plan to provide reading and math support for children who are academically struggling with 9 support providers. We provide parent workshops from outside providers in areas including healthy food, finances, anger management and emotional support. In addition, we provided teacher/staff led workshops in areas such as homework, reading, math, Special Education, test prep, mindfulness, and ELL .</p> <p>All memos and parent conferences are provide with translation in home language, that being Spanish for our population of families. We provide both sheltered instruction in small groups as well as push in services where a support provider will be present to give extra support. We have two ELL providers who provide service for ELL students and</p>	<p>Our Title I funds will be used with a school wide plan to provide reading and math support for children who are academically struggling with 9 support providers. We will provide parent workshops from outside providers in areas such as healthy food, finances, anger management and emotional support. In addition, we will provide teacher/staff led workshops in areas such as homework, reading, math, Special Education, test prep, mindfulness, and ELL.</p> <p>All memos and parent conferences are provide with translation in home language, that being Spanish for our population of families. We provide both sheltered instruction in small groups as</p>

	<p>communication with parents is constant. We have a family coordinator and an assistant family coordinator who regularly reach out to families.</p> <p>The school regularly innovates and pilots new programs to address the needs of the ELL population. These efforts will continue next year in the workshops to be provided to the parents, which will be developed in part based upon parent survey.</p>	<p>well as push in services where a support provider will be present to give extra support.</p> <p>We have three ELL providers who provide service for ELL students and communication with parents is constant. We have a family coordinator and an assistant family coordinator who regularly reach out to families.</p>
<p>Students with Disabilities</p>	<p>Our Title I funds are used with a school wide plan. Students with Disabilities were provided reading and math support for children who are academically struggling with 9 support providers. We provide parent workshops from outside providers in areas including healthy food, finances, anger management and emotional support. In addition, we provided teacher/staff led workshops in areas such as homework, reading, math, Special Education, test prep, mindfulness, and ELL . We provide both sheltered instruction in small groups as well as push in services where a support provider will be present to give extra support.</p> <p>Our Special Education Coordinator along with three additional SETSS providers and outside providers for OT, SL and PT provide continuous service for all children with IEPs.</p>	<p>Our Title I funds are used with a school wide to provide reading and math support for children who are academically struggling with 9 support providers. We will provide parent workshops from outside providers in areas such as healthy food, finances, anger management and emotional support. In addition, we will provide teacher/staff led workshops in areas such as homework, reading, math, Special Education, test prep, mindfulness, and ELL. We provide both sheltered instruction in small groups as well as push in services where a support provider will be present to give extra support.</p> <p>Our Special Education Coordinator along with three additional SETSS providers and outside providers for OT, SL and PT provide continuous service for all children with IEPs.</p>

Entry 12 Percent of Uncertified Teachers

Completed Jul 31 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: ACADEMY OF THE CITY CHARTER SCHOOL 343000860998

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	1
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category B: not to exceed 5	1.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	3.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	.5

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	41

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	49.5



Thank you.

Entry 13 Organization Chart

Completed Jul 30 2020

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

[AoC Org Chart](#)

Filename: AoC Org Chart.pdf Size: 116.1 kB

Entry 14 School Calendar

Completed Aug 3 2020

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

[AoC 2020-2021 School Calendar](#)

Filename: AoC 2020 2021 School Calendar 7gXRkAl.pdf Size: 44.9 kB

Entry 15 Links to Critical Documents on School Website

Completed Aug 3 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: **Academy of the City Charter School**

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	https://academyofthecity.org/
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	https://academyofthecity.org/
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://academyofthecity.org/
3. Link to NYS School Report Card	https://data.nysed.gov/profile.php?instid=800000070183
4. Most Recent Lottery Notice Announcing Lottery	https://academyofthecity.org/
5. Authorizer-Approved DASA Policy	https://academyofthecity.org/
6. District-wide Safety Plan	https://academyofthecity.org/
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://academyofthecity.org/
7. Authorizer-Approved FOIL Policy	https://academyofthecity.org/
8. Subject matter list of FOIL records	https://academyofthecity.org/
9. Link to School Reopening Plan	https://academyofthecity.org/

Thank you.



Entry 16 COVID 19 Related Information

Completed Aug 3 2020

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade

level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: Academy of the City Charter School

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	527	0	463

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participants

		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
Tota l															0


Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Incomplete Hidden from applicant

[INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)

Please provide the full name of **ANY and ALL** instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None." *NONE*

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
				

Signature *[Handwritten Signature]* Date 6/18/2020

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [REDACTED]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Nancy Sills

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of the City Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chairperson

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No.

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/ transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
2011-2013 <i>Please write "None" if applicable.</i>	Pro Bono Legal Counsel	Did not vote	Franklin Moss, husband

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				



 Signature

6/30/20

 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Please write "None" if applicable. Do not leave this space blank.

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Sarah DeBlais

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of the City

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	NONE		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	NONE			

Sarah DePa

Signature

7/31/20

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address:

E-mail Address:

Home Telephone:

Home Address:



last revised 06/0/2020

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Academy
of the City
Charter School

Conflict of Interest Disclosure Form

A conflict of interest, or an appearance of a conflict, can arise whenever a transaction, or an action, of Academy of the City Charter School conflicts with the personal interest, financial or otherwise, of that of a Board member, or an immediate family member of a Board member, or that the Board member's employer (collectively 'your personal interests').

Please describe below any relationships, transactions, or positions you hold (volunteer or otherwise), or circumstances that you believe could create a conflict of interest, now or in the future, between Academy of the City Charter School and your personal interests, financial or otherwise:

I do not have any conflicts of interests to report

I do have conflicts of interests to report

I have the following conflicts of interests, or potential conflicts of interests to report:

1. _____
2. _____
3. _____

I have reviewed the Academy of the City Charter School conflict of interest policy and I understand that it is my obligation to disclose a conflict of interest(s), or appearance of a conflict, to the Chairman of the Board or School Principal when a conflict, or appearance of a conflict, arises, and that for transactions in which I have a conflict, I will abstain from any vote on the matter involving the conflict.

Signature: Sarah DePoe Date: 7/31/20



FOR INSTITUTE USE ONLY
FILING FOR SCHOOL YEAR: _____
DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

- Name of education corporation: Academy of The City Charter School
- Trustee's name (print): Deborah Evangelatos
- Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____

4. Home address: _____
 5. Business Address: _____
 6. Daytime phone: _____
 7. E-mail: _____

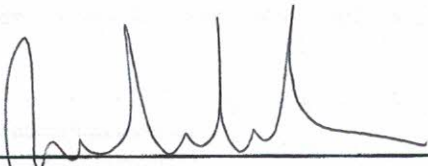
8. Is Trustee an employee of the education corporation? ___ Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<p><i>None</i></p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				



 Signature

9/25/19

 Date

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Monica M. Liriano

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of the City Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No.

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><i>None</i></p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>None.</p>				

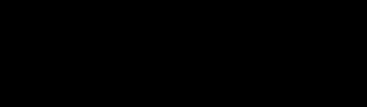


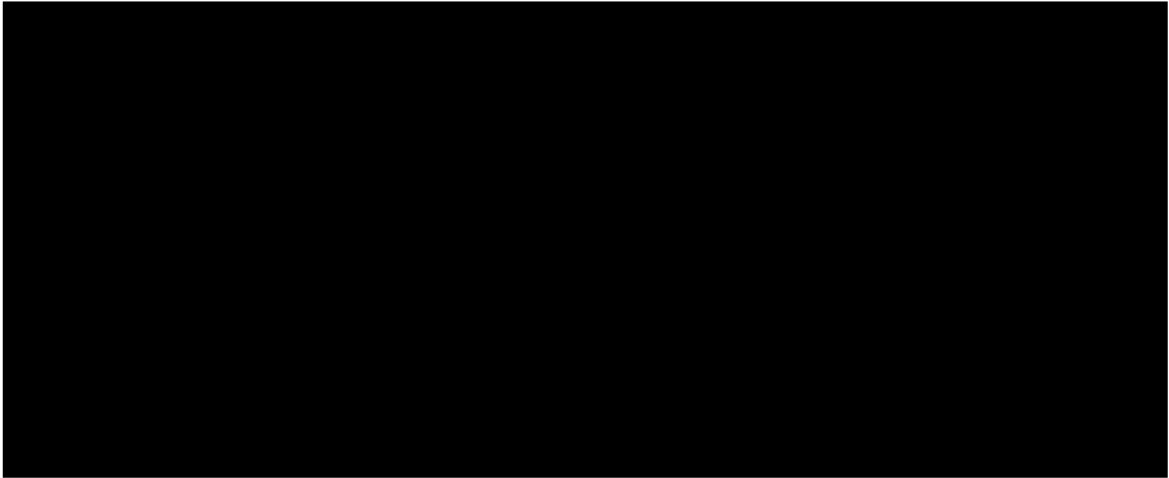
Signature

7/15/2020
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone





last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

MICHELIA NONIS

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

ACADEMY OF THE CITY CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

BOARD MEMBER

2. Are you an employee of any school operated by the education corporation?
Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i> NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

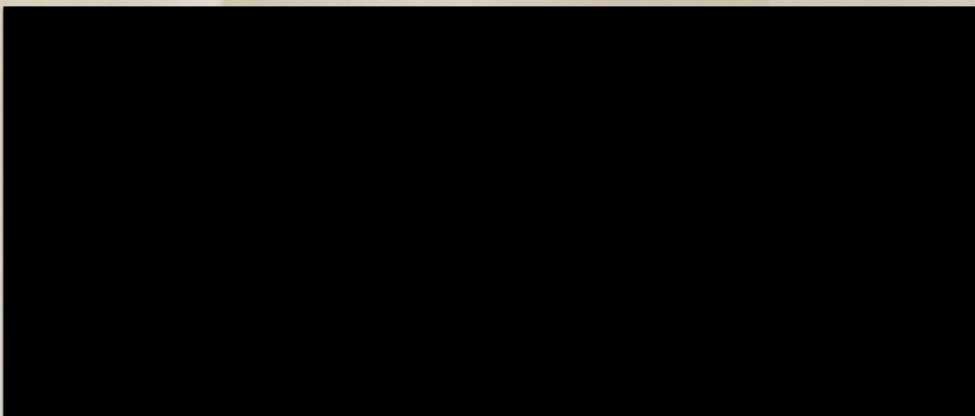
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; font-weight: bold;">NONE</p>				

Nichelle Nei
Signature

7/30/2020
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:



last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: James Traub

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of the City _____

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member

Co-head, Education Committee

Head, Development and Advocacy Committee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "NoneNone" if applicable. Do not leave this space blank</i></p>				


7/30/20

 Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telep

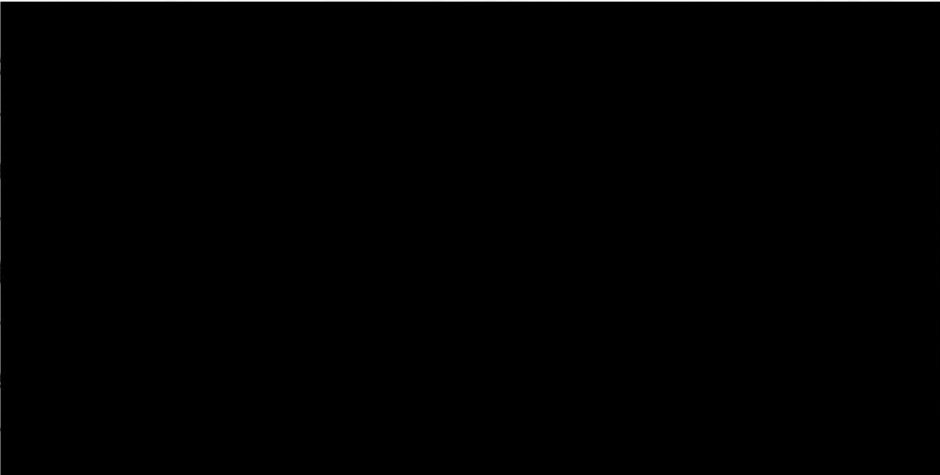
_____  _____

Business Address

E-mail Address

Home Telephone

Home Address



last revised 06/8/2020

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member**

Name:

RICHARD WELLES

**Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education
corporation):**

ACADEMY OF THE CITY CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board")
(e.g. president, treasurer, parent representative).

TRUSTEE

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you
hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any
student currently enrolled in the school?

NO

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise
benefit from your participation as a board member of this school?

NO

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school,
education corporation, and/or an entity that provides comprehensive

management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
2014	consulting	Recusal from related Board actions	self

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
OpenSched Project	consulting	\$20,000	SELF	recusal fr Board action

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[Handwritten Signature]

Signature

7/6/2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

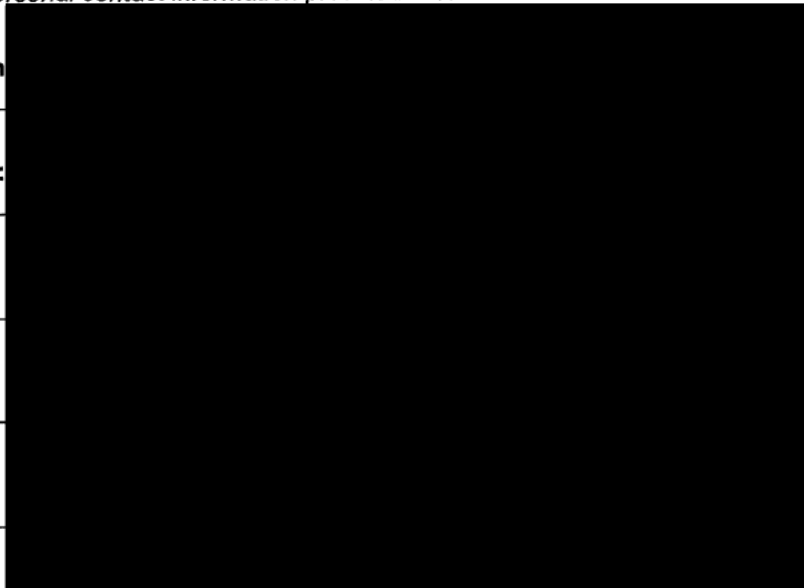
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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Stephanie Walker

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Academy of the City Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member – member of Finance Committee

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Stephanie Walker

 Signature

7/8/2020

 Date

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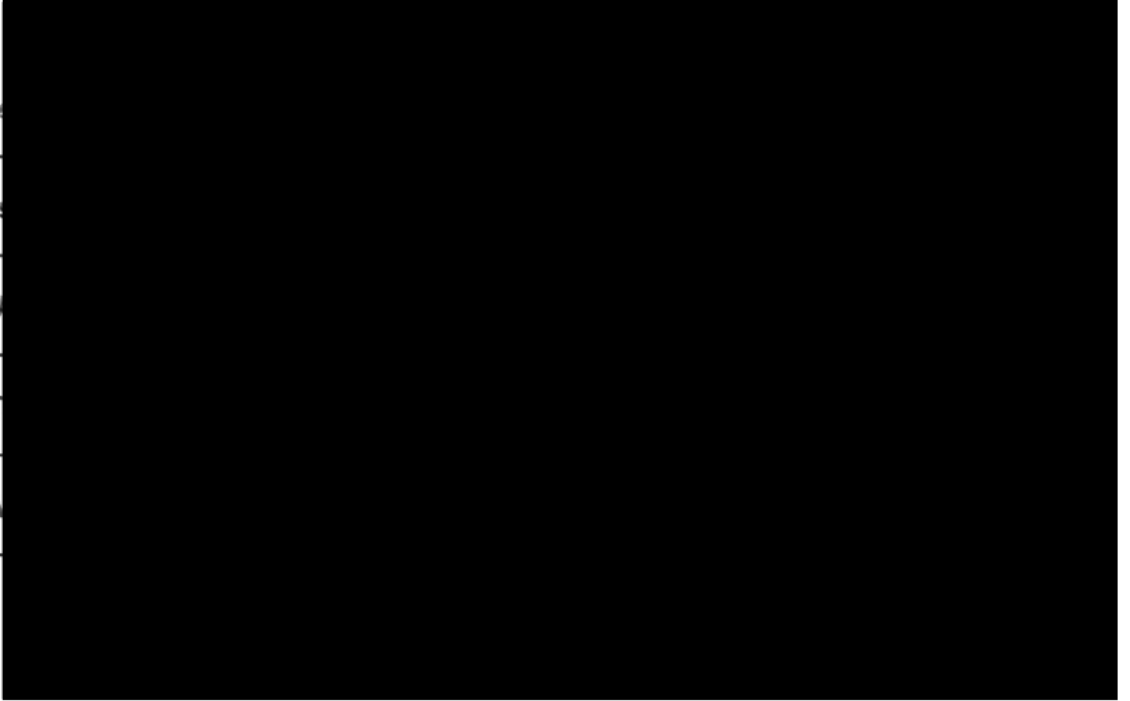
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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Harold Elish

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): Academy of the City Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative). **Treasurer**

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE..			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				


Signature

7/1/20
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Minutes of the Academy of the City Board of Trustees Meeting of June 10, 2019

A meeting of the Board of Trustees (the “Board”) of the Academy of the City Charter School (the “School”) was held prior to the Board Retreat on **June 10, 2019** at 5 pm at 30 East 65th Street, New York, New York.

The following Board Trustees were present: Nancy Sills, Sarah DeBlois, Harold Elish, Angela Howard, Monica Khan-Liriano, Michela Nonis, Jim Traub, Stephanie Walker, and Richard Welles. Others present: Richard Lee (Principal), Beverly Greene (Director of Operations), Katie-Lyn Santacruz (Assistant Principal), Caren Leslie (Assistant Principal), and Noel Peguero (Parent Coordinator)

Chair report

NS called the meeting to order (at 5:00 PM), welcoming everyone.

Ratification of Minutes

NS asked for a motion to ratify the **May 28, 2019** Minutes (Exhibit A, previously distributed). AH so moved, MN seconded, and all were in favor.

Election of Officers

NS noted that she had not received any new nominations for officers for the 2019/20 school year, and that the current officers were willing to continue in their positions for next year. NS called for a motion to nominate officers for the 2019/20 school year. MN nominated the following slate: Nancy Sills, Chair; Angela Howard, Assistant Chair; Harold Elish, Treasurer; and Sarah DeBlois, Secretary. AH seconded. A vote was taken and all were in favor.

Calendar Dates

Meeting dates are being reviewed and will be presented at our next meeting in August.

With no further business, the board meeting was concluded. HE moved to adjourn, AH seconded and all were in favor. The meeting adjourned at 5:10 PM, to be immediately followed by the board retreat.

The next meeting of the AoC Board of Directors shall be on August 27, 2019 at 5:00 p.m. at 31-20 60th Street, Woodside, NY 11377

Minutes of the Academy of the City Board of Trustees Meeting of August 27, 2019

A meeting of the Board of Trustees (the “Board”) of the Academy of the City Charter School (the “School”) was held prior to the Board Retreat on **August 27, 2019** at 5 pm at the School (31-29 60th Street, Woodside, NY 11377). Notice of the meeting was given by submitting a notice electronically to the Queens Courier newspaper, posting the meeting notice on the school’s website and posting a paper notice outside of the school building at Academy of the City Charter School, 31-29 60th Street, Woodside, NY 11377.

The following Board Trustees were present: Nancy Sills, Angela Howard, Sarah DeBlois, Harold Elish, Monica Khan-Liriano, Michela Nonis, Jim Traub, Stephanie Walker, and Richard Welles. Others present: Richard Lee (Executive Director), Bev Greene (Director of Operations), Katie-Lyn Santacruz (K-4 Principal), St. Claire Adriaan (MS Principal) and Digant Bahl (CPA)

Chair report

NS called the meeting to order (at 5:00 PM), welcoming everyone.

Ratification of Minutes

NS asked for a motion to ratify the **June 10, 2019** Minutes (Exhibit A, previously distributed). AH so moved, MN seconded, and all were in favor.

OLMC Report (Our Lady of Mount Carmel)

BG gave her update (see Exhibit B, previously distributed), AH added more details and a discussion followed. In order to expedite the filings, the project has been divided into smaller parts (Alt-1, Alt-2, and Alt-3). Weekly meetings are scheduled, and both the Owner’s Rep and AH will work to keep the project moving forward and on schedule. Sept 24 is currently the closing date for the Raza loan. There will be a presentation to the Board in September by the architects and other consultants to go over the plans and answer any questions.

Finance Report

Digant Bahl reported that AoC continues to be in a strong financial position, referencing the finance reports (Exhibit C, distributed at the meeting) and there was a discussion of the budget in light of the ongoing construction project. DB made certain recommendations as to revised financial control procedures which will be addressed by the school leadership and the Finance Committee.

Chair Report (continued)

Ratification of Actions Taken by Executive Committee while Board was in Recess

NS asked for a motion to ratify the actions taken by the Executive Committee at meetings on June 28 and July 31 while the board was not in session. (Exhibit D and E, the minutes of those meetings were previously distributed). JT so moved, AH seconded, and all were in favor.

Social Justice Task Force

The Board discussed starting a task force. NS will create a google-doc for collecting ideas. There was agreement to wait until January to take any action, particularly in light of the ongoing construction project.

Calendar for 2019-2020 School Year

NS asked for a motion to accept the Board calendar (Exhibit F, previously distributed). JT so moved, AH seconded, and all were in favor.

School Report

Executive Director Lee reported that all is going well, and referenced his school report (Exhibit G, previously distributed). Of note, 95% of staff returned. The state tests scores have been released which he discussed in detail during the Education Meeting (held earlier in the day). A two-day Leadership Retreat was held on-site, led by ED Lee, with the focus on Values and School Goals. A sixth-grade sleep-away trip to Camp Jewell is planned for mid-September.

Principal Santacruz shared her K-4 goals (many of which are also MS goals): Pacing Guide support; more scheduled time in classroom; ensuring social justice is tied to social studies and PBLs; and strengthening Learning Lab support. She and Principal Adriaan have developed a plan to bring Learning Specialists and Special Ed Providers into the classroom for the grades 4-6. The plan involves a co-teaching which the teachers will be trained in and Principal Santacruz and Principal Adriann will be modeling for the teachers.

Principal Adriaan shared his MS additional goals: college readiness; growth mindset; and teaching to the whole child. Favorite quotes: a) Every kid is from a champion, but kids don't learn from those they don't like and b) Kids don't need sympathy, they need empathy. Kids don't need saviors, they need teachers.

Executive Session

NS asked for a motion to move to executive session to discuss the ED's review for the 2018-2019 school year. JT so moved, AH seconded the motion. A vote was taken and all were in favor.

- No votes were taken during Executive Session.

The business of the executive session being concluded, NS moved to return to public session. JT seconded the motion and all were in favor.

Renewed Public Session

There was no further business during the public session. The business of the public session being concluded. NS moved to adjourn, JT seconded and all were in favor. The meeting adjourned at 6:40 PM.

Minutes of the Academy of the City Board of Trustees Meeting of September 24, 2019

A meeting of the Board of Trustees (the “Board”) of the Academy of the City Charter School (the “School”) was held prior to the Board Retreat on **September 24, 2019** at 5 pm at the School (31-29 60th Street, Woodside, NY 11377). Notice of the meeting was given by submitting a notice electronically to the Queens Courier newspaper, posting the meeting notice on the school’s website and posting a paper notice outside of the school building at Academy of the City Charter School, 31-29 60th Street, Woodside, NY 11377.

The following Board Trustees were present: Nancy Sills, Angela Howard, Sarah DeBlois, Harold Elish, Monica Khan-Liriano, Michela Nonis, Jim Traub, Stephanie Walker, Richard Welles and . Others present: Deborah Evangelakos (prospective Board Member), Richard Lee (Executive Director), Bev Greene (Director of Operations), Digant Bahl (CPA), Cliff Schneider, Esq. (AoC Lawyer), Matthew McChesney (KSS Architects), Jason Chmura (KSS Architects), and our Owner’s Representatives Alex Weis and Jordan Camina (Matter Real Estate).

Chair report-NS called the meeting to order (at 5:00 PM), welcoming everyone and extended a special welcome to all our guests.

- NS asked for a motion to ratify Action taken by the Executive Committee on September 13th while the Board was in Recess (Exhibit A, the minutes previously distributed). AH so moved, JT seconded, and all were in favor.
- NS asked for a motion to adopt the Resolution (Exhibit B, previously distributed) to approve the First Amendment to the Sublease. MN so moved, JT seconded and all were in favor.
- NS asked for a motion to adopt the Resolution (Exhibit C, previously distributed) to approve the Term Loan from Raza Development Fund, Inc. (Exhibit D, previously distributed). AH so moved, HE seconded and all were in favor.
- NS asked for a motion to cover the MS Closing costs in an additional amount not to exceed \$250K. Subsequently, the amount authorized was increased by an additional amount not to exceed \$20,000. MN so moved, HE seconded and all were in favor.

Ratification of Minutes

NS asked for a motion to ratify the **August 27, 2019** Minutes (Exhibit E, previously distributed). HE so moved, AH seconded, and all were in favor.

Finance Report- Finance Report

Digant Bahl reported that AoC continues to be in a strong financial position, referencing the finance reports (Exhibit F, previously distributed). AoC is in the process of its annual audit by BKB (our new auditors.) Digant Bahl gave a detailed update on the finances related to the construction project and loan, including a plan to amend the enrollment figure in the budget.

After detailed discussion, a vote was taken to authorize an amount up to \$205,000 in self funding for the construction project. HE so moved, RW seconded and all were in favor.

School Report

Executive Director Lee reported that all is going well, and referenced his school report (Exhibit G, previously distributed).

MS Construction Project – Presentation and Board Questions

Presentations were given by Architects Jason Chmura and Matthew McChesney, giving a “walk through” of the building; Cliff Schneider, Esq. concerning the upcoming loan agreement and related legal issues and by Owners Representative, Matter Real Estate, on the timeline, construction issues, budget and contract issues. The board’s questions were asked and the board expressed its great appreciation of the presentations.

Executive Session

NS asked for a motion to move to executive session to discuss prospective Board Member Deborah Evangelakos. DE was asked to join the meeting. HE so moved, AH seconded the motion. The business of the executive session being concluded, NS asked for a motion to return to public session. AH so moved, JT seconded the motion and all were in favor.

Renewed Public Session

A vote was taken to adopt the Resolution, Exhibit H, to appoint Deborah Evangelakos to the board. MN so moved, HE seconded, and all were in favor.

The business of the public session being concluded. NS asked for a motion to adjourn, HE so moved, JT seconded and all were in favor. The meeting adjourned at 6:40 PM.

Minutes of the Academy of the City Board of Trustees Meeting of October 29, 2019

A meeting of the Board of Trustees (the “Board”) of the Academy of the City Charter School (the “School”) was held on **October 29, 2019**, at 5:00PM at the School (31-29 60th Street, Woodside, NY 11377). Notice of the meeting was given by submitting a notice electronically to the Queens Courier newspaper, posting the meeting notice on the school’s website and posting a paper notice outside the school building at Academy of the City Charter School, 31-29 60th Street, Woodside, NY 11377.

The following Board Trustees were present: Nancy Sills, Angela Howard, Rick Welles, Harry Elish , James Traub (via telephone), Michela Nonis, Monica Khan-Liriano, Stephanie Walker, Debbie Evangelakos and Sarah DeBlois.

Others present: Richard Lee, St Claire Adriaan, Katie-Lynn Santacruz.

Chair Report

NS called the meeting to order (at 5:00PM), welcomed everyone and announced a change of order for the meeting.

Executive Session:

NS then asked for a motion to move to executive session for a discussion related to specific students’ academic records. HE so moved, AH seconded. A vote was taken and all were in favor.

A discussion followed. There were no votes taken. The business of the executive session being concluded, NS moved to return to public session. RW seconded the motion and all were in favor.

Ratification of the minutes:

NS asked for a motion to ratify the minutes of the September 24, 2019 board meeting (Exhibit A, previously distributed). HE so moved, AH seconded. A vote was taken and all were in favor.

Audit Committee Report

There was a meeting of the Audit Committee at 4:45 pm, before the Board meeting. The Committee discussed two issues raised by the school’s auditor in the 2019 Audit Report (Exhibit B, previously distributed). The Audit Committee recommended that the board accept the letter from the auditor and the change in definition, from earlier years, of certain items. The board will follow the Committee’s and the auditor’s recommendations.

HE then asked that the board authorize the approval of the 2019 Audit Report.

Vote:

HE asked for a motion to accept the Audit as written and approve the 2019 Audit Report. RW so moved, NS seconded. A vote was taken and all were in favor.

School Report/Operations Report

RL referred to the school report (Exhibit C, previously distributed). 90% of students have re-enrolled; 25% of 5th grade students have left the school. The school has reached out to all 5th grade parents to talk about the Middle School process. MS parents, however, can opt out of MS search if they are staying on at AoC. Test Prep this year will focus on 5th and 6th grade. It will be part of the After School program and will be run by Sylvan, as in previous years. Most students in MS go to After School. AoC focus is now on preparing students for the 7th grade test - most important for applying to High School. A discussion on the importance of test scores followed.

Votes:

RL asked for a motion to approve the cost of Test Prep (60K) for this school year. NS asked for a motion; AH so moved, RW seconded. A vote was taken and all were in favor.

RL asked the board to consider changing total enrollment in the budget from 532 to 523 students this school year given the current space considerations at the school. The school can afford to lower total student enrollment. NS then asked for a motion to approve the Change in Budget

Assumptions Regarding Enrollment. HE so moved, AH seconded. A vote was taken and all were in favor.

Architecture Task Force - Update

AH gave the board an update on the progress of the renovation of the MS building (OLMC), and referred the board to the presentation by Matter Real Estate, the school's Owner's Representative (Exhibit D, previously distributed).

The architecture team is working on costs and the contractor should have a new proposal ready on October 30th. AH suggested that RL consider applying to the City for their Capital and Furniture funding.

RL added that Matter Real Estate, the school's Owner's Representative, should have something definitive by the first week of November. Board members who wish to be on calls with the team should let RL know.

Vote:

NS asked for a motion to refer the matter of the Approval of the CM Contract to Executive Committee. MN so moved; HE seconded. A vote was taken and all were in favor.

Second Executive Session

NS then asked for a motion to move to executive session to discuss a personnel matter. MKL so moved, AH seconded. A vote was taken and all were in favor. A discussion ensued. No votes were taken.

The business of the executive session being concluded, HE moved to return to public session and AH seconded the motion. A vote was taken and all were in favor.

Renewed Public Session

There was no further business discussed during the public session. The business of the public session having come to an end, AH moved to adjourn, HE seconded the motion and all were in favor. The meeting adjourned at 6:50 PM.

The next board meeting will be on November 26, 2019 at 5:00 PM.

Minutes of the Academy of the City Board of Trustees Meeting of November 26, 2019

A meeting of the Board of Trustees (the “Board”) of the Academy of the City Charter School (the “School”) was held on **November 26, 2019** at 5 pm at the School (31-29 60th Street, Woodside, NY 11377). Notice of the meeting was given by submitting a notice electronically to the Queens Courier newspaper, posting the meeting notice on the school’s website and posting a paper notice outside of the school building at Academy of the City Charter School, 31-29 60th Street, Woodside, NY 11377.

The following Board Trustees were present: Nancy Sills, Angela Howard, Sarah DeBlois, Harold Elish (via telephone), Monica Khan-Liriano (via telephone), Michela Nonis, Jim Traub, Stephanie Walker, Richard Welles and Deborah Evangelakos. Others present: Richard Lee (Executive Director), Bev Greene (Director of Operations), Noel Peguero (Parent Coordinator), Katie-Lyn Santacruz (K-4 Principal), Angela Morales (1st Grade Teacher), Sara Cardillo (Learning Specialist), Ritu Malhotra (PCO Communications), and Kelly McPherson (PCO Class Parent Coordinator).

Chair report

NS called the meeting to order (at 5:00 PM), welcoming everyone and extended a special welcome to all our guests. NS gave a brief report on the Independent Charter Schools Symposium in Albuquerque, NM that she attended along with RW and RL, calling it very exciting and inspirational.

Ratification of Minutes

NS asked for a motion to ratify the **October 29, 2019** Minutes (Exhibit A, previously distributed). AH so moved, JT seconded, and all were in favor.

Presentations of Elementary and PBL Programs

Principal Katie-Lyn Santacruz and 1st grade teacher Angela Morales presented on the Guided Reading Program currently being used for K and 1st Grades (Exhibit B, distributed at the meeting). Learning Specialist Sara Cardillo recapped the PBLs for Grades K-6 (Exhibit C, previously distributed).

PTO

PTO Representatives Ritu Malhotra and Kelly McFarland gave an overview of the PTO planned events (Exhibit C, distributed at the meeting). The Fall Festival raised \$5-6K.

Targeted Outreach

Parent Coordinator Noel Peguero updated us on the current racial demographics K-6 and shared his strategies for increasing outreach to the African American community (Exhibit D, distributed at the meeting).

School Report

Executive Director Lee reported that all is going well, and referenced his school report (Exhibit E, previously distributed). RL spoke briefly about the dance company (Dance Matters) currently being used for 1st graders and hopefully expanding to other grades; NYC School Quality Snapshot shows that AOC is rated “excellent” in 5 out of 6 categories (98% of families are satisfied with the education of their children; 100% of teachers would recommend AOC). Outreach for AOC beyond our NYC neighborhood is going well (“Leaders of Color Matter” is an article about AOC and RL in

National Charter Collaborative; RL spoke on panels at the Independent Schools Symposium). MS Open House was held on Nov 14 (20 parents came). Most of our 5th graders are planning to attend our MS. On Nov 20 RL and 3 other Charter School leaders met with State Senator Shelly Mayer, NY State Education Department Chair, and discussed the upcoming funding issues. RL also met with Angel Rodriguez, NY Charter School Consortium (about 30 Charter Schools), provides ELL funding and teacher workshops. RL also met with Jessica Ramos. AOC is part of the Diverse Charter School Coalition and was accepted into a practice program "Building the Foundation for School Culture of Anti-Bias and Anti-Racist Education."

Finance Report

HE reported that AOC continues to be in a strong financial position, referencing the finance reports (Exhibit F, previously distributed). Of note, AOC's enrollment is higher than what's in the budget.

2019-2020 School Safety Plan

NS asked for a motion to adopt the School Safety Plan, which is the same as last year's plan. JT so moved, AH seconded, and all were in favor.

Architecture Task Force – Update

AH reported the good news that the draft budget is back under budget and we're on-track to commence building in January.

Development Committee – Update RE Donor Letter

JT reported that the Donor Letter link is fixed and the letter is ready to be sent out.

Executive Session

NS asked for a motion to move to executive session to discuss the employment history of a particular person, and matters leading to the appointment or employment of said person. No votes were taken. The business of the executive session being concluded, NS moved to return to public session. JT seconded the motion and all were in favor.

Renewed Public Session

There was no further business during the public session. The business of the public session being concluded. NS moved to adjourn, JT seconded and all were in favor. The meeting adjourned at 6:30 PM.

Next Board Meeting: January 28, 2020 at 5 pm.

Minutes of the Academy of the City Board of Trustees Meeting of January 28, 2020

A meeting of the Board of Trustees (the “Board”) of the Academy of the City Charter School (the “School”) was held on **January 28, 2020** at 5 pm at the School (31-29 60th Street, Woodside, NY 11377). Notice of the meeting was given by submitting a notice electronically to the Queens Courier newspaper, posting the meeting notice on the school’s website and posting a paper notice outside of the school building at Academy of the City Charter School, 31-29 60th Street, Woodside, NY 11377.

The following Board Trustees were present: Nancy Sills, Sarah DeBlois, Harold Elish, Deborah Evangelakos, Monica Khan-Liriano, Michela Nonis, Jim Traub, Stephanie Walker, and Richard Welles. Absent: Angela Howard. Others present: Richard Lee (ED), Bev Greene (D/O), St Claire Adriaan (MS Principal), Katie-Lyn Santacruz (ES Principal), and Kelley McPherson, Amanda Vaughan (PCO).

Chair report

NS called the meeting to order (at 5:00 PM), welcoming everyone. NS began the meeting by thanking RL for his enormous contribution to AOC, since the founding of the school in 2011. Other trustees also shared their appreciation and thanks.

Ratification of Minutes

NS asked for a motion to ratify both the November 26, 2019 Minutes (Exhibit A, previously distributed) and the January 9, 2020 Special Meeting Minutes (Exhibit B, previously distributed). HE so moved, MN seconded, and all were in favor.

MS Construction Update

Owner’s Reps Jordan Camina and Alex Weis (Matter Real Estate) gave an update via telephone concerning the current status of the project and specifically some issues concerning the Elevator/Rooftop Play Area and AC Options (Matter Real Estate’s Report; Exhibit C, was previously distributed). A discussion followed. St. Claire shared the plan for MS Physical Education next year. It was decided to delay any decisions concerning AC until the February board meeting while obtaining additional cost information.

NS asked for a motion to authorize the construction of the Elevator shaft and infra-structure to the roof level. JT so moved, HE seconded, and all were in favor.

PCO Report

Kelly McPherson and Amanda Vaughan reported that the Book Fair was a huge success. Also, they find it’s been a challenge getting parents to volunteer and communication has been hard. Trustees MK-L and SW offered to help by sharing their experience, and exchanged contact information.

Finance Report

HE reported that AOC continues to be in a strong financial position, referencing the finance reports (Exhibit D, previously distributed).

Weighted Lottery

NS led a discussion, referencing her Chair Report (Exhibit E, previously distributed) and the Enrollment Summary (Exhibit F, previously distributed). Following discussion concerning a weighted lottery and having received the recommendation from school leadership, NS called for a vote to authorize a Weighted Lottery for 1st Grade, reserving 6 seats for children in NYCHA housing, subject to SUNY’s

approval and second, to approve preparation by NS of a resolution memorializing the basis and vote of the board. HE so moved, JT seconded, and all were in favor.

School Report

ED RL reported that all is going well, and referenced his school report (Exhibit G, previously distributed). BG addressed the current state of summonses received from the Fire Department and plans to resolve that situation.

Consultancy Contract

NS asked for a motion to hire a consultant to advise the board on preparing for next year, in an amount not to exceed \$5,750. RW so moved, JT seconded, and all were in favor.

Executive Session

NS asked for a motion to move to executive session to discuss the employment history of particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person. JT so moved; MN seconded and all were in favor. There were no votes taken during the executive session. The business of the executive session being concluded, NS asked for a motion to return to public session. HE so moved; JT seconded the motion and all were in favor.

Renewed Public Session

There was no further business during the public session. The business of the public session being concluded, NS asked for a motion to adjourn; MN so moved, JT seconded and all were in favor.

The meeting adjourned at 6:40 PM. Next Board Meeting: February 25, 2020 at 5 pm.

Minutes of the Academy of the City Board of Trustees Meeting of February 25, 2020

A meeting of the Board of Trustees (the “Board”) of the Academy of the City Charter School (the “School”) was held on **February 25, 2020** at 5 pm at the School (31-29 60th Street, Woodside, NY 11377). Notice of the meeting was given by submitting a notice electronically to the Queens Courier newspaper, posting the meeting notice on the school’s website and posting a paper notice outside of the school building at Academy of the City Charter School, 31-29 60th Street, Woodside, NY 11377.

The following Board Trustees were present: Nancy Sills, Angela Howard, Harold Elish, Deborah Evangelakos, Monica Khan-Liriano, Stephanie Walker, and Richard Welles. On video: Sarah DeBlois. On telephone: Michela Nonis, Jim Traub, and Digant Bahl. Others present: Richard Lee (Executive Director), Beverly Greene (Director of Operations), St. Claire Adriaan (MS Principal), and Katie-Lyn Santacruz (ES Principal).

Chair report

NS called the meeting to order (at 5:00 PM), welcoming everyone.

Ratification of Minutes

NS asked for a motion to ratify the **January 28, 2020 Minutes**(Exhibit A, previously distributed). RW so moved, HE seconded, and all were in favor.

Finance Report

Digant Bahl reported that AOC continues to be in a strong financial position and gave highlights of next year’s budget, referencing the finance reports (Exhibit B, previously distributed).

NS asked for a motion to approve the 2020-21 Personnel Budget. RW so moved, AH seconded, and all were in favor.

School Report

ED RL reported that all is going well, and referenced his school report (Exhibit C, previously distributed). NS called for a Vote to refer review of the mid-year assessments to the Education Committee. HE so moved; AH seconded and all were in favor.

Architectural Task Force – update

AH gave the update from the Architectural Task Force.

Executive Session

NS asked for a motion to move to executive session to discuss the employment history of a particular person and matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person. RW so moved, AH seconded, and all were in favor. There were no financial decisions made during the executive session nor votes taken. The business of the executive session being concluded, NS asked for a motion to return to public session. HE so moved, RW seconded and all were in favor.

Renewed Public Session

There was no further business during the public session. The business of the public session being concluded, NS moved to adjourn, RW seconded and all were in favor. The meeting adjourned at 6:30 PM.

Next Board Meeting: March 31, 2020 at 5 pm.

Minutes of the Academy of the City Board of Trustees Special Meeting of March 31, 2020

A video conference Board Meeting was held on March 31, 2020. Pursuant to Governor's order suspending the OML, notice of the meeting was given by submitting a notice electronically to the Queens Courier newspaper and posting the meeting notice on the school's website, and the meeting was held via zoom video conference.

The following Board Trustees were in attendance: Nancy Sills (Chair), Angela Howard (Vice-chair), Sarah DeBlois (Secretary), Harold Elish (Treasurer), Deborah Evangelakos, Monica Khan-Liriano, Michela Nonis, James Traub, Stephanie Walker and Richard Welles. Others in video attendance: Richard Lee (ED), Beverly Greene (D/O), St. Claire Adriaan (MS Principal), Caren Leslie (ES AP), Alicia Latman (teacher), Noel Peguero (Parent Coordinator), Amanda Vaughan(PCO) and Dennis Schroeder (Librarian/Technologist).

Chair report

NS called the meeting to order (at 5:05 PM), welcoming everyone. She noted the tireless efforts of all members of the school community, especially the teachers, as well as members of the administration who have taken extraordinary steps to support the teachers and students in this challenging time. She also talked about a fund that were being set up to support our families in need.

Ratification of Minutes

NS asked for a motion to ratify the February 25, 2020 Minutes (Exhibit A, previously distributed). HE so moved, RW seconded, and all were in favor.

Ratification of Executive Committee Action

- NS asked for a motion to ratify the March 15, 2020 actions of the Executive Committee as reflected in the Minutes of that date (Exhibit B, previously distributed). AH so moved; JT seconded, and all were in favor.
- NS asked for a motion to ratify the March 18, 2020 actions of the Executive Committee as reflected in the Minutes of that date(Exhibit C, previously distributed). RW so moved, AH seconded, and all were in favor.

Reports of Invited Visitors from the AoC School Community

- 1st grade teacher Alicia Latman reported that "Distant Teaching" for the younger grades is progressing well. She explained what happens in her class. There are two meetings each day (9AM Morning Check-in and 2 PM Afternoon Follow-up). She clarified that for teachers of the younger grades, the jargon "distant teaching" is more accurate than "distant learning," Support staff (OT and Speech) are now meeting on-line with their students. Moving into Week 3, teachers are now beginning to focus on and plan for what's next. Teachers have received positive feedback from parents with some parents clearly feeling challenged, especially if also trying to work from home as well as handling multiple children's schedules.
- Parent Amanda Vaughn, who has a child in ES as well as a child in the MS shared insights from being on the receiving end and praised teachers saying, "All teachers are doing amazing."

- Librarian/technologist Dennis Schroeder reported that distance learning is going well. There was a learning curve and a great amount of work to get people set up. However, now most parents and students know how to access google classroom and all can reach him if necessary for assistance.

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School Report

RL reported that all things were progressing well, given the current need for on-line learning, referencing his report (Exhibit D, previously distributed). Attendance is more than 85% (usually 90%). Noel is in contact with any student who is not logging in after 1+ days. Highlights include: FLI will finish the MS Parent Handbook and their last day will be April 3rd; School Foods is providing breakfast and lunch 7:30 – 1:30; and the Lottery will take place on April 8th.

Finance Report

HE reported that the Finance Committee has recently met several times on-line with leadership to discuss MS contingency plans for the fall, financial matters due to the On-line Learning, and next year's budget. The enrollment target for next year is 630 students.

NS asked for a motion to refer the final approval of the Budget to the Finance Committee during AoC's government shutdown and switch to on-line learning. JT so moved, AH seconded, and all were in favor.

Architecture Task Force

AH is working hard to get the MS construction project deemed as "essential" so that it can continue. In the meantime, material shopping will continue and an overtime plan is being created. Alternative space is being considered in the event the construction is not done on time due to the COVID-19 emergency.

Executive Session

NS asked for a motion to move to executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person. RW so moved; JT seconded, all were in favor. There were no votes taken during the meeting.

The business of the executive session being concluded, NS asked for a motion to return to public session. AH so moved; HE seconded the motion, and all were in favor.

Renewed Public Session

There was no further business during the public session. The business of the public session being concluded. NS asked for a motion to adjourn, JT so moved, AH seconded and all were in favor. The meeting adjourned at 6:30 PM.

Next Board Meeting: April 28, 2020 at 5 pm.

Minutes of the Academy of the City Board of Trustees Meeting of April 28, 2020

A video conference Board Meeting was held on **April 28, 2020**. Pursuant to Governor's order suspending the OML, notice of the meeting was given by submitting a notice electronically to the Queens Courier newspaper and posting the meeting notice on the school's website, and the meeting was held via zoom video conference. The meeting was recorded for future transcription.

The following Board Trustees in attendance: Nancy Sills (Chair), Angela Howard (Vice-Chair), Sarah DeBlois (Secretary), Harold Elish (Treasurer), Deborah Evangelakos, Monica Khan-Liriano, Michela Nonis, Jim Traub, Stephanie Walker and Richard Welles.

Others in video attendance: Steve Zimmerman (Interim ED), Richard Lee (Former ED and Advisor to ED), Beverly Greene (D/O), St. Claire Adriaan (MS Principal), Katie-Lyn Santacruz (ES Principal) with baby Maya, Noel Peguero (Parent Coordinator), Caren Leslie (ES AP), Jing Jing Hu (Teacher and Instructional Coach) Marianne Ulloa (PCO President), Amanda Vaughn (PCO) and Kelly McPherson (PCO).

Chair report

NS called the meeting to order (at 5:02 PM), welcoming everyone with a special welcome to SZ, our new Executive Director. Congratulations to JJH in her upcoming position as MS Assistant Principal. As is becoming a tradition for our April board meetings in honor of Poetry Month, NS began with a poetry reading, followed by poems read by AH, SZ, RW and St.CA. The poems read at the meeting are Exhibit A to these minutes.

Ratification of Minutes

NS asked for a motion to ratify the 3/31/20 Minutes (Exhibit B, previously distributed). AH so moved, HE seconded, and all were in favor.

Ratification of Actions of Executive Committee

NS asked for a motion to ratify the actions of the Executive Committee taken on 4/2/20, 4/7/20, 4/14/20 and 4/21/20 Minutes (Exhibits C, D, E, and F previously distributed) as reflected in the minutes of the meetings of the Executive Committee on those dates. HE so moved, AH seconded, and all were in favor. NS noted that the unusual number of emergency Executive Committee meetings were required due to the Covid-19 crisis and transition to on-line learning.

Finance Report

HE reported that the finances are strong and the FY projections are "in the black", which is great news, given the uncertainties of Covid-19 (Exhibit G, previously distributed). As previously discussed, next year's budget is based on enrollment of 630. Currently, AoC is almost fully enrolled for next year, and has some waitlists for grades.

PCO

PCO President Marianne Ulloa reported that with the AoC's transitioning to on-line learning, the PCO has been quiet, but come May the focus will be on teacher appreciation. The PCO donated \$1K to the Go Fund Me Fundraiser to help struggling families.

School Report

SZ reported his transition is going smoothly. He greatly appreciates the excellent assistance from RL and the leadership team. He has been attending numerous meetings, will lead an all-staff zoom meeting in two days, and has begun planning for community-wide town halls. Things have been progressing well at school, given the current need for on-line learning, and referenced his report (Exhibit H, previously distributed). Attendance continues to average 90% with teachers and/or other staff being proactive to reach out to students absent for 2 days. 99% of students now have devices and internet access thanks to the work of the school in distributing computers and ipads to families.

St.CA led a searching discussion of the importance of being supportive to students during this difficult time, especially socially and emotionally. Making sure that students' physical and safety needs are being met is paramount and is a prerequisite to academic learning. He knows well of these hardships and the impact of interrupted education upon children due to his experiences during Hurricane Katrina and growing up under apartheid in South Africa. He stressed that it is crucial to make sure that the on-line academic program being offered not be an additional stressor to students.

SZ reported that selecting a new Donor Database is in the final stages and transition will begin in early July, coinciding with the arrival of the new Assistant Director of Operations who officially begins on July 1. The first wave of emergency checks have been distributed to the neediest families. So far \$13K has been raised through contributions from all members of the school community - teachers, parents and board members and our dedicated, supportive donors.

Architecture Task Force

RL reported that MS construction has restarted as of last week. The Alt-1 permit, which is the last one needed, has been approved. The elevator shaft has proceeded on schedule. Most of the 3-week stoppage due to Covid-19 has been mostly made up due to careful and proactive planning by our construction team.

Executive Session

NS asked for a motion to move to executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person. AH so moved; HE seconded, all were in favor. A discussion followed. There were no votes on financial matters taken during the Executive Session. There was a vote taken concerning the personnel matter discussed. Minutes of the Executive Session are separately filed.

The business of the executive session being concluded, NS moved to return to public session. HE seconded the motion and all were in favor.

Renewed Public Session

There was no further business during the public session. The business of the public session being concluded. NS asked for a motion to adjourn; HE so moved, AH seconded and all were in favor. The meeting adjourned at 7 pm.

Next Board Meeting: May 26, 2020 at 5 pm.

Minutes of the Academy of the City Board of Trustees Meeting of May 26, 2020

A video conference Board Meeting was held on **May 26, 2020**. Pursuant to Governor's order suspending the OML, notice of the meeting was given by submitting a notice electronically to the Queens Courier newspaper and posting the meeting notice on the school's website, and the meeting was held via zoom video conference and recorded.

The following Board Trustees in attendance: Nancy Sills (Chair), Sarah DeBlois (Secretary), Harold Elish (Treasurer), Deborah Evangelakos, Monica Khan-Liriano, Michela Nonis, Jim Traub, Stephanie Walker and Richard Welles. Absent: Angela Howard (Vice-Chair).

Others in video attendance: Steve Zimmerman (ED), Richard Lee (Former ED and Advisor to ED), Beverly Greene (D/O), St. Claire Adriaan (MS Principal), Caren Leslie, and Amanda Vaughn (PCO).

Chair report

NS called the meeting to order (at 5:04 PM), welcoming everyone. She spoke with enthusiasm of a recent meeting of the Committee to Reopen School; it was full of ideas, creativity, and wonderful teachers inspiring others. Congratulations to MS Principal St Claire Adriaan for completing his Masters of Restorative Practices (which is also his fourth graduate degree).

NS asked for a motion to ratify the 4/28/20 Minutes (Exhibit A, previously distributed). HE so moved, JT seconded, and all were in favor.

PCO Report

PCO Amanda Vaughn reported that the PCO is ready to help with an on-line end-of-the-year dance party if principals and ED are interested.

Finance Report

HE referenced financial reports (Exhibit B, previously distributed) and reported on behalf of the Finance Committee with NS, SW, DE, and MN. The current fiscal year (ending 6/30/20) is ending up better than expected thanks to the stewardship of Interim ED Steve Zimmerman and Former ED Richard Lee, although in the future we are facing the likelihood of a budget cut from the State. We also applied for and received a much needed PPP loan. The budget for next year assumes an enrollment of 630.

VOTE: HE asked for a motion to authorize NS to sign a resolution to authorize SZ as an authorized signer on our Chase Bank account. RW so moved, JT seconded, and all were in favor. RW so moved, JT seconded, and all were in favor.

VOTE: NS asked for a motion to approve the Addendum to AOC Fiscal Policies and Procedures Manual (Exhibit C, previously distributed). RW so moved, HE seconded, and all were in favor.

School Report

Interim ED Steve Zimmerman, referencing his school report (Exhibit D, previously distributed), gave an update on the proposed 6-week Summer Camp/School, beginning on July 6. A brief discussion followed. VOTE: NS called for a motion to approve a budget up to \$100K for Summer Camp/School. RW so moved, JT seconded and all were in favor.

SZ recommended adopting ISTE Standards (International Society for Technology in Education Standards). A brief discussion followed. VOTE: NS called for a motion to adopt ISTE Standards. JT so moved, RW seconded, and all were in favor.

SZ led a brief discussion on his Town Hall Meetings structure and considerations of whether to continue with “full participatory democracy” or move to a “controlled environment” structure. Lastly, he reported working with 4th Grade teacher Juliet Diamond on a grade-by-grade parent survey aimed at determining the readiness of parents sending students to school in August. The survey will be ready for distribution next week.

Architecture Task Force

RL gave an update, referencing the report by Matter Real Estate (Exhibit E, previously distributed). Construction resumed on April 21 and is currently scheduled to be completed by August 14th. The two priorities are 1) the elevator shaft construction which they hope to expedite in order to finish by the end of July and 2) the fire alarm inspection which they now have the fire alarm consultant working to expedite the review and inspection.

Executive Session

NS asked for a motion to move to executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person. JT so moved; RW seconded, all were in favor. SZ joined the Board in Executive Session. A discussion followed. There were no votes taken. (Minutes of the Executive Session are confidential and separately filed.)

The business of the executive session being concluded, NS moved to return to public session. HE seconded the motion and all were in favor.

Renewed Public Session

There was no further business during the public session. The business of the public session being concluded. NS moved to adjourn, HE seconded and all were in favor. The meeting adjourned at 7 pm.

Next Board Meeting: Annual Meeting - June 23, 2020 at 5 pm.

Minutes of the Academy of the City Board of Trustees Meeting of June 30, 2020

A video conference Board Meeting was held on **of June 30, 2020**. Pursuant to Governor's order suspending the OML, notice of the meeting was given by submitting a notice electronically to the Queens Courier newspaper and posting the meeting notice on the school's website, and the meeting was held via zoom video conference.

The following Board Trustees in attendance: Nancy Sills (Chair), Angela Howard (Vice-Chair), Sarah DeBlois (Secretary), Harold Elish (Treasurer), Deborah Evangelakos, Monica Khan-Liriano, Michela Nonis, James Traub, Stephanie Walker and Richard Welles.

Others in attendance: Steve Zimmerman (Interim ED), Beverly Greene (D/O), Rory Quinn (Asst D/O), St. Claire Adriaan (MS Principal), Jing Jing Hu (MS Asst Principal), Katie-Lyn Santacruz (ES Principal), Caren Leslie (ES Asst Principal), Lizbeth Polanco-Sanabria (K Teacher), and Louisa Nathan (5th Gr Math).

Chair report

NS called the meeting to order (at 5:05 PM), welcomed everyone and referenced her Chair Report (Exhibit A, previously distributed). Of note, she spoke glowingly of all the incredible work done by teachers and staff during this unprecedented Covid-19 year with the abrupt transition to on-line learning in March and change of leadership.

Motions: NS called for the following motions:

- To ratify the 5/26/20 Minutes (Exhibit B, previously distributed). AH so moved, JT seconded, and all were in favor.
- To elect the Board Officers for 2020-2021: The following candidates were nominated: Nancy Sills (Chair); Angela Howard (Vice-Chair); Harry Elish (Treasurer); Sarah DeBlois (Secretary). RW so moved, HE seconded, and all were in favor.
- To reappoint Trustees Sarah DeBlois and Monica Liriano to an Additional Three-Year Term. The reappointment terms of Sarah DeBlois and Monica Liriano will end on June 30, 2023. AH so moved, HE seconded, and all were in favor.
- To reappoint Trustee Richard Welles to an Additional One-Year Term. The reappointment term of Richard Welles will end on June 30, 2021. JT so moved, HE seconded, and all were in favor.
- To ratify action taken during last year's annual June 2019 meeting to reappoint Trustees Nancy Sills, Michela Nonis and Harry Elish to an Additional Three-Year Term. The reappointment terms of Nancy Sills, Michela Nonis and Harry Elish will end on June 30, 2022. AH so moved, RW seconded, and all were in favor.

Education Committee

A Task Force for Reopening School consisted of a uniquely diverse sub-group of teachers and staff (multi-grades, multi-disciplines, various experiences) came together weekly for 6-weeks to focus on the following four subcommittees: Logistics, Enrichment, Wellness, and Academic. The Final Committee Reports were made available to the Board. RW spoke glowingly of the high level of

talent, commitment and hard work that resulted in exceptional thinking that will help in all areas when school reopens in the Fall. JT added his praise of the group's work as well.

Audit Committee

HE, on behalf of members MN and SW and in conjunction with CFO Digant Bahl, presented their recommendation of Mengel, Metzger, Barr & Company, LLP as AOC's new auditor, referencing the Audit Committee's Report (Exhibit D, previously distributed).

Motion: HE called for a motion to retain Independent Auditors Mengel, Metzger, Barr & Company, LLP. JT so moved, AH seconded, and all were in favor.

Motion: Also, on behalf of the Audit Committee, HE requested a motion to adopt as written the Proposed New Board Policies set forth in NS's Chair Report (Exhibit A, previously distributed). JT so moved, AH seconded, and all were in favor. Those new board policies are:

- 1) The ED shall propose a formal, written policy whereby non-union employee complaints can be dealt with informally, and if necessary, brought to their supervisor. If the complaint made is against the supervisor, then the complaint should go to the next administrator in line (e.g. Principal or Interim Executive Director). If the complaint is against both the Principal and the Executive Director, then the complaint should go to the Board.
- 2) There is a presumption against hiring parents for any new positions at the school. If the administration wishes to hire a parent or move a currently employed parent to a new position, a request should be submitted to the Executive Committee, asking for an exemption based upon past performance or unique talents or benefit to the school.
- 3) There is a 'no gift' policy at the school. Any gifts that are nevertheless tendered should either be returned or shared with the entire school community. An exception to the policy is a *de minimis* gift from a family to a teacher or other staff member. Some examples: flowers, candy, an art project by a child. The student-parent and employee handbooks should be amended accordingly. This provision will be included in all contracts with outside contractors.
- 4) Outside contractors hired by AoC cannot do private work for any school employee or board member. This provision will be included in the employee handbooks and all contracts entered into with outside contractors.

Finance Report

HE referenced his initial and updated financial reports (Exhibits B and C, previously distributed), noting that the only difference is on the Income Statement (page 5). This year, despite the pressures of the pandemic, ended with the school in with overall savings.

- Version 1 (which we will use) shows a modest Net Income, based on an assumption of no diminution in the PPR from the State.

- Version 2, ia Covid-19 Crisis Contingency budget, assumes a 10% state reimbursement reduction. That shows a deficit. This contingency budget complies with the guidance from SUNY that we prepare a contingency plan in the event of a reduction in State funding.
- The school received a PPP loan, which in the future would help to defray the impact of any deficit in the event of a reduction in the State funding.

Motion: HE asked for a motion to approve the Version 1 budget that does not include the Covid-19 contingency. JT so moved, AH seconded, and all were in favor.

Architecture Task Force

AH gave an update that all is going well. We're looking at a "sometime in August" finish date. The elevator cab will arrive next week. Classrooms are in good shape; it's just the hallways and duct work that's needed. More photos will be forthcoming in early July.

School Report

Interim ED Steve Zimmerman gave an update, referencing his school report (Exhibit D, previously distributed). In addition to the Reopening School Task Force previously discussed, SZ gave details on student spacing in school and associated costs.

SZ summarized the results of the Parent and Teacher Surveys.

- Parents were split almost equally in fourths for 1) return to face-to-face school; 2) distance learning until vaccine; 3) blended approach; and 4) unsure.
- Teachers showed greater disparity regarding discomfort returning to school (51%); slow start and blended approach (40%); and ready to return to school (9%).
- A follow-up teacher question resulted in the following responses: all instruction being on-line (70%); building being open for split session/alternate days (30%).

Based on these surveys and the work of the reopening committees, the recommendation of the school leadership is that AoC's teaching be fully on line in the Fall, even if the school building is opened for students (estimated to be about 40%) who must be physically present in the school.

A question and answer discussion followed with principals and teachers sharing their thoughts. Topics included: student accountability, blended learning, parent choices, making up academic deficit, dealing with social-emotional stresses/anxiety, early fall student diagnostics, student assessments, importance of data/data-driven choices, videos vs slide shows, and bonding with new class of students.

Current Work on Anti-Racism and Equity and Setting of related Board Policy (

AH led the discussion, referencing her statement (Exhibit E, previously distributed). MS Principal St. Claire and MS AP Jing updated what had been happening with staff in March before school was closed due to the pandemic, causing an abrupt end to these important discussions. Fifth-Grade Math Teacher Louisa Nathan, previously at Bronx Charter School, shared equity work that had been done at that school, which also included gender issues. AH shared some of the work done at her daughter's school. St Claire discussed the importance of outside PD and how to bring the conversation to parents. AH referenced her Krista Tippett Podcast interviewing Resmaa Menakem

and the movie, "I'm not a Racist, AM I?" St Claire shared 3 important curriculum elements: cultural relevance, critical pedagogy, and pedagogy of the oppressed. Monica and Stephanie shared about their book group.

AH will be leading the board's work with the school in crafting a Board equity narrative and multi-year plan.

The business of the board being completed, NS called for a motion to adjourn. AH so moved, RW seconded, and all were in favor.

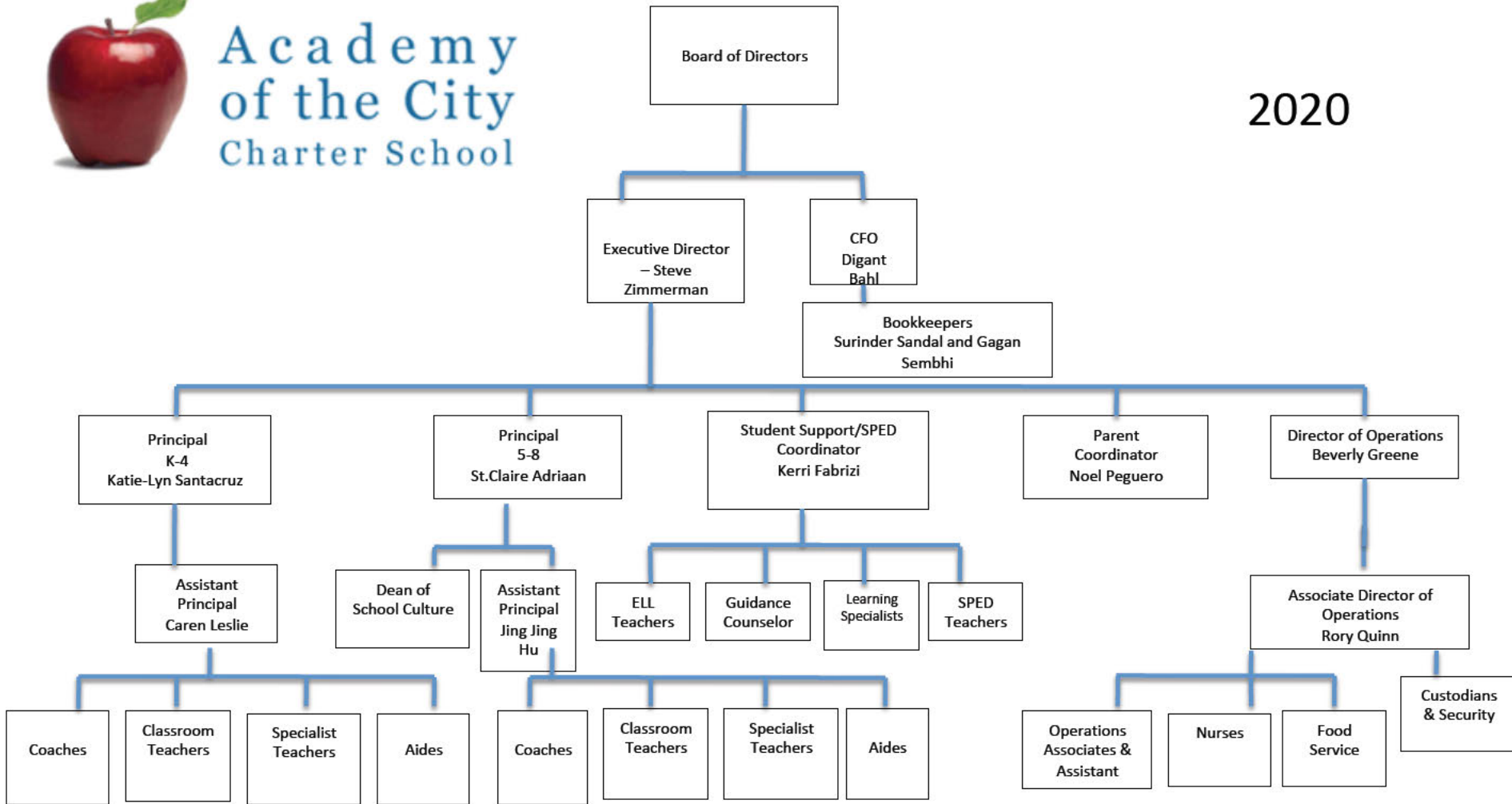
The meeting adjourned at 7 pm.

Next Board Meeting: In light of ongoing crises, there may be a board meeting scheduled for July. The following meeting will be August 25, 2020 at 5 pm.



Academy of the City Charter School

2020



LIST OF SCHOOL CLOSURES/HALF-DAYS 2020-2021

August 26 – Teachers First Day of School August 31 – Students First Day of School – NOON DISMISSAL – no busing

Number of School Days

- 1

September 7 – Labor Day – CLOSED September 9 – First Day of Busing September 11 – PD Day – NOON DISMISSAL – busing will occur September 18 – Rosh Hashanah – CLOSED September 28 – Yom Kippur - CLOSED

Number of School Days -

19

October 12 – Columbus Day - CLOSED October 15-16 – Parent Conferences – NOON DISMISSAL – busing will occur

Number of School Days -

21

November 6 – PD Day – NOON DISMISSAL – busing will occur November 11 – Veterans Day - CLOSED November 25-27 – Thanksgiving Recess – CLOSED

Number of School Days -

17

December 4 - PD Day – NOON DISMISSAL – busing will occur December 23 – 31 – Winter Recess – CLOSED

Number of School Days -

16

January 1 - Winter Recess - CLOSED January 8 – PD Day – NOON DISMISSAL – busing will occur January 18 – Martin Luther King, Jr. Day – CLOSED

Number of School Days -

19

February 5 – Lunar New Year – CLOSED February 12 - PD Day – NOON DISMISSAL – busing will occur February 15-February 19 – Midwinter Recess – CLOSED

Number of School Days -

14

March 4-5 – Parent Conferences – NOON DISMISSAL – busing will occur March 29-31 – Spring Recess (Passover)

Number of School Days -

20

April 1 – April 6 – Spring Recess (Includes Good Friday and Passover) – CLOSED April 16 – PD Day – NOON DISMISSAL – busing will occur

Number of School Days -

19

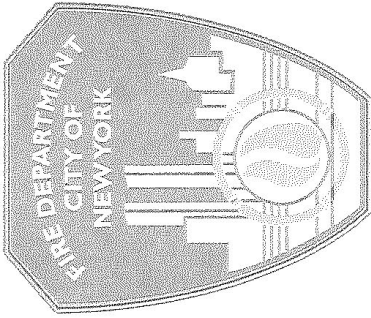
May 13 – Eid el Fitr - CLOSED May 14 – PD Day – NOON DISMISSAL – busing will occur May 31 – Memorial Day – CLOSED

Number of School Days – 19 June 4 – PD Day – NOON DISMISSAL – busing will occur June 28 – Students Last Day of School – NOON DISMISSAL – busing will occur June 30 – Teachers Last Day of School

Number of School Days -

20

FIRE DEPARTMENT, CITY OF NEW YORK - BUREAU OF FIRE PREVENTION



PERMIT IS NOT TRANSFERABLE
TO ANY OTHER PERSON, FIRM
OR CORPORATION AND MAY
BE REVOKED AT ANY
TIME BY THE FIRE COMMISSIONER

PERMIT SHALL BE
PROMINENTLY DISPLAYED
ALL TIMES ON PREMISES

FIRE DEPARTMENT, CITY OF NEW YORK **PERMIT** BUREAU OF FIRE PREVENTION

ACCOUNT NUMBER	TYPE	A.P.	D.O.	ADM. CO.	ISSUANCE DATE	PERMIT EXPIRES
90053604	10	P	14	E307	11/14/18	10/19

PREMISES ADDRESS

ACADEMY OF THE CITY

ITEM CODE	DESCRIPTION	FLOOR NO.	FEE
616 00 2	AC/REFRIG>5HP AND/OR ROOF/CEIL	2	

PERMIT TYPE

1-REGULAR
2-SUPPLEMENTAL
3-DUPLICATE

** NO FEE ** 0.00

ACADEMY OF THE CITY
3129 60TH ST
QUEENS NY 11377-1220

1-CARRIER UNIT W/2 COMPS ROOF MTD
EUP#400153766



2018028703

BY ORDER OF THE COMMISSIONER

DEPARTMENT OF BUILDINGS

BOROUGH OF QUEENS, THE CITY OF NEW YORK

No. **Q 155140**

Date **2/13/64**

208, 170

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. Building Code.)

This certificate supersedes C. O. No.

To the owner or owners of the building or premises:

THIS CERTIFIES that the new ~~three-story~~ building—premises located at

31-25 60th St., B.S. REC. 32nd Ave.

Block **1136** Lot **6**

conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.D. of Fire No. **H.B. 644/60**

Construction classification— **Fireproof**

Occupancy classification— **Public**

Height **2** stories, **26** feet.

Date of completion— **3/3/62**

Located in **Sub. & Res.** Use District.

A Area **2 1/2** Height Zone at time of issuance of permit

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
1	On gr. & 100	200	200	400	Classrooms, Toilets
2	60 & 100	200	200	400	Classrooms, Toilets

Fire Dept. certification
9/13/62

[Signature]
Borough Superintendent