

Application: Academy of Health Sciences Charter School

Alison Tyler - alisontyler@ahscharter.org
2021-2022 Annual Report

Summary

ID: 0000000250
Status: Annual Report Submission
Last submitted: Nov 26 2022 11:57 AM (EST)
Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed Sep 7 2022

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL 800000090716

a1. Popular School Name

Academy of Health Sciences Charter School

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

d. DISTRICT / CSD OF LOCATION

ROCHESTER CITY SD

e. DATE OF INITIAL CHARTER

11/2018

f. DATE FIRST OPENED FOR INSTRUCTION

8/2019

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Academy of Health Sciences Charter School provides a learning environment that ensures academic achievement while preparing students for college and career readiness and lives of service in the health sciences.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Culture of Collective Efficacy: A culture of collective efficacy means that every day and in every relationship and action we take, we all believe that everyone can learn and achieve. WE DO NOT GIVE UP ON ANYONE.
KDE 2	Positive School Culture: A positive culture is established and maintained through authentic relationship building that supports personal and mutual respect, equity, and efficacy aimed at building critical hope to transform trajectories of continued poverty into opportunities for success.
KDE 3	College and Career Readiness: Students are college and career ready when they develop good study habits, learn how to access college and other opportunities, understand the high academic

	expectations, and embrace risk taking and new ideas.
KDE 4	Middle School Preparation Starting in Grade 5: Grade 5 is the right time to ensure that every student is ready for middle school learning. Students are ready when they get targeted support in concepts from K-4 that they may have missed.
KDE 5	Data and Student-Driven Instruction: Collecting and using data from learning every day along with students' own voices about their learning means everyone is focused on what is needed and is celebrating what is learned!
KDE 6	Effective Teaching Strategies: Effective teaching happens when teachers engage in a culture of coaching and practice of effective pedagogical strategies that reflect the the New York State Learning Standards with 21st Century Skills, Thoughtful Classroom Teacher Effectiveness Framework, Gradual Release of Responsibility Framework, and Culturally Responsive Teaching methods.
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<https://ahscharter.org/>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

300

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

256

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

5, 6, 7

l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1001 Lake Ave, Rochester, NY 14613	5852541003	Rochester	5-8	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Wanda Perez-Brundage	CEO & Principal	585-254-1003	410-227-2828	wandaperez@ahscharter.org
Operational Leader	Alison Tyler	C.O.O	585-254-1003	248-860-7327	alison Tyler@ahscharter.org
Compliance Contact	Wanda Perez-Brundage	CEO & Principal	585-254-1003	410-227-2828	wandaperez@ahscharter.org
Complaint Contact	Wanda Perez-Brundage	CEO & Principal	585-254-1003	410-227-2828	wandaperez@ahscharter.org
DASA Coordinator	Wanda Perez-Brundage	CEO & Principal	585-254-1003	410-227-2828	wandaperez@ahscharter.org
Phone Contact for After Hours Emergencies	Wanda Perez-Brundage	CEO & Principal	585-254-1003	410-227-2828	wandaperez@ahscharter.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.

Site 1 Certificate of Occupancy (COO)

[Certificate.pdf](#)

Filename: Certificate.pdf **Size:** 160.3 kB

Site 1 Fire Inspection Report

[Facilities Planning - Inspection View - 73161.pdf](#)

Filename: Facilities Planning - Inspection View - 73161.pdf **Size:** 173.6 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in schedule/calendar	Superintendents' day/remote learning day on 11/12/2021 for family conferences	11/4/2021	1/18/22
2				
3				
4				
5				

More revisions to add?

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Wanda Perez-Brundage
Position	CEO & Principal
Phone/Extension	585-254-1003
Email	wandaperezbrundage@ahscharter.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYS ED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Aug 1 2022

Thank you.



Entry 3 Progress Toward Goals

Completed Sep 7 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL 80000090716

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Each year, 75% of tested students attending AHS for			

Academic Goal 1	two or more years will be proficient on the New York State English Language Arts Exam for grades 5-8.	New York State ELA Test	Unable to Assess	
Academic Goal 2	At least 50% of all students attending AHS for two or more years will read at or above grade level as defined by performance on the American	American Reading Company: Individual Reading Level Assessment	Not Met	28.9% of students met the goal of reading at or above the grade level target for IRLA. The grade level target is calculated by a student's current grade level. If they have ended 7th grade; the target would be to be on an 8th grade reading level. Despite many students exceeding growth expectations including growing more than 1.5 years in reading, some students did not reach the next grade's reading level. For example, in order to meet the target a student entering at a 4th grade reading level in 6th grade must end at a 7th grade reading level to reach the target. The student grew to a 6th grade

Reading Company
IRLA benchmark
assessment.

reading, however. In order to further accelerate growth, HS has increased its individualized small group reading support staff for SY22-23 in order to provide additional targeted instruction to those not meeting the target. Support teachers will track individual progress on the exact skills needed to increase reading level based on this assessment. In addition, online out-of-school time tutoring support through [tutor.com](https://www.tutor.com) is offered to all students not meeting the reading target in order to continue skill development.

24.4% of students met the goal of reading at or above the grade level target for IRLA. The grade level target is calculated by a student's current grade level. If they have ended 7th grade; the target would be to be on

Academic Goal 3

At least 65% of all students attending AHS for 3 years will read at or above grade level as defined by performance on the American Reading Company IRLA benchmark assessment.

American Reading Company:
Individual Reading Level Assessment

Not Met

an 8th grade reading level. Despite many students exceeding growth expectations including growing more than 1.5 years in reading, some students did not reach the next grade's reading level. For example, in order to meet the target a student entering at a 4th grade reading level in 6th grade must end at a 7th grade reading level to reach the target. The student grew to a 6th grade reading, however. In order to further accelerate growth, AHS has increased its individualized small group reading support staff for SY22-23 in order to provide additional targeted instruction to those not meeting the target. Support teachers will track individual progress on the exact skills needed to increase reading level based on this assessment. In addition, online

				out-of-school time tutoring support through tutor.com is offered to all students not meeting the reading target in order to continue skill development.
Academic Goal 4	Each year, the Median Growth Percentile for students in grades 5 - 8 will be at least 60% in ELA on the New York State English Language Arts Exam for grades 5-8.	New York State ELA Test	Unable to Assess	
Academic Goal 5	80% of students will be at/above the 50th percentile on the NWEA Reading or make at least 5 percentile points of growth per year.	NWEA MAP Growth Reading Assessment	Not Met	52.8% of students met the goal of 50th percentile or higher or 5 percentile points worth of growth or more. AHS has increased its individualized small group reading support staff for SY22-23 in order to provide additional targeted instruction to those not meeting the target. Online out-of-school time tutoring support through tutor.com is also offered to all students not meeting the

				reading growth target in order to continue skill development. In addition, AHS is adding I-ready progress monitoring assessments to more objectively gauge progress on reading skills throughout the year and target instruction.
Academic Goal 6	Students who are enrolled in at least their second year at AHS will outperform the RCSD on ELA proficiency by at least 15%.	New York State ELA Test	Unable to Assess	
Academic Goal 7	Each year, 75% of tested students attending AHS for two or more years will be proficient on the New York State Mathematics Exam for grades 5-8.	New York State Math Test	Unable to Assess	
Academic Goal 8	75% of students in grade 8 who take the Common Core-aligned Algebra Regents exam will pass with a score of 70 or higher.	New York State Algebra Regents Exam		
	Each year, the Median Growth			

Academic Goal 9	Percentile for students in grades 5 – 8 will be at least 70% in math on the New York State Math Exam for grades 5-8.	New York State Math Test	Unable to Assess	
Academic Goal 10	80% of students will be at/above the 50th percentile on the NWEA Math or make at least 5 percentile points of growth per year.	NWEA MAP Growth Math Assessment	Not Met	37.7% of students met the goal of 50th percentile or higher or 5 percentile points worth of growth or more. HS has increased its individualized small group math support staff for SY22-23 in order to provide additional targeted instruction to those not meeting the target. Online out-of-school time tutoring support through tutor.com is also offered to all students not meeting the math growth target in order to continue skill development. In addition, AHS is adding I-ready progress monitoring assessments to more objectively gauge progress on math skills throughout the year and target instruction.

2. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Students who are enrolled in at least their second year at AHS will outperform the RCSD on Math proficiency by at least 15%.	New York State Math Test	Unable to Assess	
Academic Goal 12	Each year, 75% of tested students attending AHS for two or more years will be proficient on the New York State Science Exam for grade 8.	New York State Math Test	Unable to Assess	
Academic Goal 13	75% of students in grade 8 who take the Common Core-aligned Living Environment Regents exam will pass with a college-ready	New York State Living Environment Regents Exam		

	score of 70 or higher.			
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				

Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Completed Nov 1 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

ilovepdf_merged (14)

Filename: ilovepdf_merged 14.pdf **Size:** 1.5 MB

Entry 4a - Audited Financial Report Template (SUNY)

Incomplete Hidden from applicant

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Nov 1 2022

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

auditedfinancialreporttemplate-nysed 6

Filename: auditedfinancialreporttemplate ny ItWI1oT.xlsx **Size:** 73.2 kB

Entry 4c - Additional Financial Documents

Completed Nov 1 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL - 06

Filename: ACADEMY OF HEALTH SCIENCES CHARTER IbwnKw.pdf **Size:** 580.5 kB

Entry 4d - Financial Services Contact Information

Completed Nov 1 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Alison Tyler	alison Tyler@ahscharter.org	585-254-1003

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Mengel Metzger Barr	mca in@mmb-co.com	585-423-1860	3

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Freed Maxick	Ryan Caster	424 Main Street, Suite 800, Buffalo, NY, 14204	Ryan.Caster@freedmaxick.com	716-332-2690	3

Entry 5 - Fiscal Year 2022-2023 Budget

Completed Sep 7 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[final-2022-2023-ar-budget-template](#)

Filename: final 2022 2023 ar budget template.xlsx **Size:** 142.8 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Nov 26 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

B

Filename: B.Turner Disclosure of Interest.pdf **Size:** 531.8 kB

E

Filename: E.Dooley Disclosure of Interest.pdf **Size:** 540.6 kB

K

Filename: K.Railey Disclosure of Interest.pdf **Size:** 529.3 kB

K

Filename: K.Overton Disclosure of Interest.pdf **Size:** 530.1 kB

P

Filename: P. Gatlin Disclosure of Interest.pdf **Size:** 540.1 kB

W

Filename: W.Ferrer Disclosure of Interest.pdf **Size:** 532.1 kB

W

Filename: W.Hern Disclosure of Interest.pdf **Size:** 536.6 kB

M

Filename: M.Lawrence Disclosure of Interest.pdf **Size:** 531.1 kB

L

Filename: L.Vella Disclosure of Interest.pdf **Size:** 421.0 kB

M

Filename: M.Urso Disclosure of Interest.pdf **Size:** 536.9 kB

R

Filename: R.Hoggard Disclosure of Interest.pdf **Size:** 537.2 kB

Entry 7 BOT Membership Table

Completed Sep 7 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL 800000090716

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Erika Dooley		Trustee/Member	Infrastructure, Academic	Yes	1	02/05/2022	02/28/2025	10
2	Wendy Ferrer		Trustee/Member	Infrastructure	Yes	1	02/05/2022	02/28/2023	12
3	Warren Hern		Chair	Executive, Finance & Audit, Infrastructure, Governance, Academic	Yes	1	02/05/2022	02/28/2025	12
4	Robert Hoggard		Trustee/Member	Finance & Audit, Develop	Yes	1	02/05/2022	02/28/2025	11

				ment					
5	Michele Lawrence		Vice Chair	Executive, Governance, Academic	Yes	1	02/05/2022	02/28/2024	10
6	Kevin Overton		Trustee/Member	Infrastructure	Yes	1	02/05/2022	02/28/2023	11
7	Kevin Railey		Secretary	Executive, Academic	Yes	1	02/05/2022	02/28/2024	9
8	Bradley Turner		Trustee/Member	Academic	Yes	1	02/05/2022	02/28/2024	5 or less
9	Mario Urso		Treasurer	Executive, Finance & Audit, Infrastructure	Yes	1	02/05/2022	02/28/2023	8

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
10	Louise Vella		Trustee/Member	Governance	Yes	1	02/05/2022	02/28/2023	12
11									
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	10
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	20

3. Number of Board meetings held during 2021-2022

12

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

10

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

20

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2021-2022

2

Thank you.

Entry 8 Board Meeting Minutes

Completed Sep 8 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

2021-2022 AHS Composite Meeting Minutes

Filename: 2021 2022 AHS Composite Meeting Minutes.pdf Size: 219.0 kB

Entry 9 Enrollment & Retention

Completed Sep 7 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
	Recruitment materials and the "Apply Now" page on our website	

Economically Disadvantaged	<p>emphasized services that are important to economically disadvantaged families, including free school supplies, transportation, and meals. In addition, we targeted key neighborhoods identified as having high proportions of economically disadvantaged students for in-person, door-to-door outreach and multiple direct mailings. AHS encourages parents of currently enrolled students to refer other parents, helping spread the word within economically disadvantaged neighborhoods.</p>	<p>AHS plans to continue emphasizing free services in recruitment materials; targeting key neighborhoods; conducting door-to-door visits; and increasing participation in in-person events in targeted neighborhoods, now that covid safety restrictions are being reduced.</p>
English Language Learners	<p>Recruitment materials were provided in English, Spanish, and Arabic, and we ran advertisements in Spanish on a local Spanish-language radio station. AHS hired a Spanish-speaking full-time Registrar to support recruitment of bilingual students and families. AHS also improved the translation capabilities on its website, so that families can easily view all pages of the website in Spanish or Arabic.</p>	<p>AHS plans to continue using multilingual recruitment materials including ads on local Spanish-language radio stations; increase participation in-person activities in community centers, libraries, etc. in neighborhoods identified as having a high number of refugees or multilingual families, now that covid safety restrictions are being reduced; and to increase the number of visits (including virtual visits) by and partnerships with local organizations that work with refugee families. In addition, we continue efforts to recruit and hire multilingual staff in order to support ELL student recruitment/retention and family engagement.</p>
	<p>Recruitment materials (including multiple direct mailings, Facebook ads, and radio ads) emphasized that AHS “eagerly</p>	<p>AHS plans to continue emphasizing services for</p>

Students with Disabilities	welcomes” students with disabilities, and described the services the school offers. In addition, AHS participates in a local charter school coalition called GoodSchoolsRoc that emphasizes that charter schools serve students with disabilities.	students with disabilities in all recruitment materials, as well as increasing partnerships with local organizations that serve families and students with disabilities.
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Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>AHS continues to place a focus on knowing every parent and building relationships through consistent outreach and engagement. The aim is to understand the needs of each student and by doing so ensure that the school program is adequately and effectively meeting those needs in a way that would encourage parents to see AHS as a good place for their child. In 2021-2022 AHS welcomed many new students who had not been inside a school building in over 15 months. We focused on the empowerment of students and parents in order to build their confidence in themselves and how AHS’ program could be a part of their success in getting back to in-person learning. This was done through consistent communication on a regular (biweekly or less) basis.</p>	<p>In addition to the actions taken for the 2021-2022 school, AHS will increase its retention strategies by creating an external expert facilitated Family Empowerment Team that includes parents, teachers, and administrators. In addition, AHS is adding an 8th grade Student Council and is planning a new facility for the 2023-2024 school year. Excitement for the new facility will build during the year as all stakeholders are involved in the development of the facility.</p>
	<p>AHS had six students classified as English learners in 2021-22. Learners entering their second</p>	<p>For 2022-2023 AHS has hired a full-time ELL/Reading Support</p>

<p>English Language Learners</p>	<p>year with AHS made significant growth in their English proficiency and in their overall achievement. Learners joining AHS for the first time benefited from targeted Academic Support by a dedicated support teacher in reading and math that worked with them in small groups. Special attention was paid to the needs of these learners and their families through consistent communication, translated materials, and translated, non-threatening family conferences throughout the year.</p>	<p>Teacher to address the needs of English language learners. In addition, the teacher will make connections to area organizations that can support the recruitment of more students needing language services to AHS. Based on our previous success, AHS will continue to ensure that non-English speaking families have equal access to information, support, and are invested in through relationship building and translated communication for all interactions.</p>
<p>Students with Disabilities</p>	<p>AHS currently provides and will continue to provide a resource room program level of service. In addition, counseling services are provided through a school-based counselor. Related services are provided by district staff that are welcomed and accommodated for in-school services with AHS students. This allows special education teachers to maximize the learning opportunity for each student. Many of the students who enrolled at AHS from a Integrated Co-teaching, 15:1 or 12:1:1 program in their district school grew academically and socio-emotionally in our less restrictive setting due to the following key actions; 1) intentional rapport building with parents/caregivers 2) maintaining weekly communication between the special educator, counselor, and parent/caregiver in order to ensure the parent receives</p>	<p>In order to retain more students with IEPs in 2022-23, AHS is providing additional online out-of-school time tutoring support to students. AHS is committed to ensuring that its students can thrive in a resource room program and make strides to exit special education as needed. AHS special education teachers will continue to be parents' primary connection to understanding their child's learning progress on a weekly</p>

frequent positive feedback on growth and is also aware of challenges. These actions built trust and a sense of teamwork within a community all for the benefit of the student. As a result, the majority of students with IEPs will return to AHS. Those who will not fall into the following categories 1) out of state or out of district move 2) in need of increased level of service.

basis.

Entry 10 - Teacher and Administrator Attrition

Completed Sep 7 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Sep 7 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	3
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	1
ii. Science	0
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	1.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	1
Total Category C: not to exceed 5	1.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	7

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	15

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	22

Thank you.



Entry 12 Organization Chart

Completed Sep 7 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

Org chart SY2122 (2)

Filename: Org chart SY2122 2.pdf **Size:** 17.5 kB

Entry 13 School Calendar

Completed Jan 9 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

SY2122 Board-approved Calendar

Filename: SY2122 Board approved Calendar.pdf **Size:** 31.7 kB

Entry 14 Links to Critical Documents on School Website

Completed Sep 7 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Academy of Health Sciences Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://ahscharter.org/about/annual-report/
2. Board meeting notices, agendas and documents	https://ahscharter.org/about/board-of-trustees/
3. New York State School Report Card	https://ahscharter.org/about/annual-report/
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://ahscharter.org/families/dasa/ https://ahscharter.org/families/
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	https://ahscharter.org/about/school-policies/
6. Authorizer-approved FOIL Policy	https://ahscharter.org/contact/
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://ahscharter.org/contact/

Thank you.



Entry 15 Staff Roster

Completed Sep 7 2022

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

[15 - faculty-staff-roster-template-2022](#)

Filename: 15 faculty staff roster template 2022.xlsx **Size:** 39.8 kB

Optional Additional Documents to Upload (BOR)

Incomplete

Faculty/Staff First Name	Faculty/Staff Last Name	TEACH ID
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Brandon	Coaxum	2164785
Taryn	Bradford	2411752
Kelly	Muszak	3569448
Melissa	Gaspard	2027361
Cassie	Emert	4177117
Joe	Diprimo	3733034
Sara	Speer	1875452
Chris	Brunton	3948345
Jason	Barber	2250000
Malik	Burris	4107486
Steve	Link	1813819
Jessica	Amory	2399165
Ashley	Adams	3513851
Alicja	Bronowicki	4021762
Jonathan	Sharp	3706821
Kelli	Ragin	1918151
Harrison	Dean	38830961
Demitria	Gray	4177691
Ilianna	Lopez	38830960
Victoria	Perez	4073670
John	Brondon	1311403
Alison	Tyler	3803161
Wanda	Perez-Brundage	1240173
Emily	Holbig	3562309
Anna	Coots	3524972
Heather	Krenzer	1790082
Kasey	Reynolds	2377279
Melissa	Cianciulli	2024829
Diana	Theodorou	3830942
Joyce	Akwaa	2074664
Sarah	Vistocco	3640314
Jaclyn	Gatz	3697143
Adam	Koneman	2358786
Susan	Spencer	2030847
Mathew	Fritz	4166551

Role in School	CPR/AED Certification	Hire Date	Start Date
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Classroom Teacher	Neither	5/14/2021	8/1/2021
Classroom Teacher	Neither	5/20/2020	8/1/2020
Classroom Teacher	Neither	4/28/2021	8/1/2021
Classroom Teacher	CPR only	4/12/2021	8/1/2021
Classroom Teacher	Neither	12/21/2021	1/7/2022
Classroom Teacher	Neither	5/19/2021	8/1/2021
Classroom Teacher		5/29/2020	8/1/2020
Classroom Teacher	Neither	7/9/2021	8/1/2021
Classroom Teacher	Neither	3/18/2022	4/4/2022
Classroom Teacher	CPR only	12/26/2021	1/3/2022
Classroom Teacher	Neither	5/26/2021	8/1/2021
Classroom Teacher	CPR and AED	6/11/2021	8/1/2021
Classroom Teacher	Neither	6/11/2021	8/1/2021
Classroom Teacher	Neither	06/03/2021	8/1/2021
Other	Neither	4/25/2019	8/1/2019
Principal or Assistant Principal	Neither	05/03/2019	8/1/2019
Other Non-teaching Staff	Neither	4/14/2022	5/2/2022
Other Non-teaching Staff	Neither	12/23/2021	2/7/2022
Other Non-teaching Staff	Neither	3/7/2022	3/25/2022
Other Non-teaching Staff	Neither	4/23/2020	8/1/2020
Administrative Staff	CPR and AED	9/22/2021	10/4/2021
Program Administration	Neither	3/24/2019	8/1/2019
Principal or Assistant Principal	Neither	1/7/2019	2/1/2019
Classroom Teacher	Neither	5/31/2020	8/1/2020
Classroom Teacher	CPR and AED	5/1/2019	8/1/2019
Classroom Teacher	Neither	6/18/2021	8/1/2021
Classroom Teacher	CPR and AED	05/06/2019	8/1/2019
Classroom Teacher	Neither	5/1/2020	8/1/2020
Guidance Counselor	CPR and AED	4/25/2019	8/1/2019
Other	CPR and AED	6/4/2020	8/1/2020
Classroom Teacher	Neither	4/21/2019	8/1/2019
Classroom Teacher	CPR and AED	1/24/2022	1/28/2022
Classroom Teacher	Neither	6/24/2021	8/1/2021
Classroom Teacher	CPR and AED	5/25/2021	8/1/2021
Other Non-teaching Staff	Neither	12/30/2021	1/7/2022

Total Years Experience in this Role	Out-of Certification Justification as Permitted under the Law
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1	d. teachers with exceptional business, professional, artistic, athletic, or military experience
2	e. teaching within certification
1	e. teaching within certification
1	e. teaching within certification
1	d. teachers with exceptional business, professional, artistic, athletic, or military experience
1	e. teaching within certification
2	e. teaching within certification
1	a. teacher with at least three years of elementary, middle, or secondary classroom teaching experience
1	d. teachers with exceptional business, professional, artistic, athletic, or military experience
1	d. teachers with exceptional business, professional, artistic, athletic, or military experience
1	e. teaching within certification
1	e. teaching within certification
1	e. teaching within certification
1	a. teacher with at least three years of elementary, middle, or secondary classroom teaching experience
3	f. not a teacher
3	f. not a teacher
1	f. not a teacher
1	f. not a teacher
1	f. not a teacher
2	f. not a teacher
1	f. not a teacher
3	f. not a teacher
3	f. not a teacher
2	e. teaching within certification
3	e. teaching within certification
1	e. teaching within certification
3	e. teaching within certification
2	e. teaching within certification
3	f. not a teacher
2	f. not a teacher
3	e. teaching within certification
1	or military experience
1	e. teaching within certification
1	secondary classroom teaching experience
1	f. not a teacher

FOR TEACHERS ONLY: Choose Subject Taught	Notes
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Math
Math
Other
Other

Other
Other
Other

Other

Other

Other
Other
Other
Math

Other

Math
Other
Other
Other
Math

Other
Other
Other
Science



Academy of Health Sciences Charter School
Board of Trustees
Meeting Minutes
July 26, 2021, 5:30 PM
Meeting held at 1001 Lake Ave., Rochester, NY 14613

Public Notice: notice provided at <https://ahscharter.org/about/board-of-trustees/>

Attendance

Board members present: Warren Hern, Michele Lawrence, Mario Urso, Kevin Railey, Erika Dooley, Wendy Ferrer, Kevin Overton, Robert Hoggard, Louise Vella

Board members absent: Bradley Turner (excused)

Staff present: Wanda Perez-Brundage

I. Call to Order

The meeting was called to order at 5:35 PM.

II. Call to Order

A motion was made and seconded to approve the minutes of the May 24, 2021 Board meeting and the minutes of the June 28, 2021 informational meeting. MOTION CARRIED

- Motion: Michele Lawrence
 - Second: Kevin Railey
 - Aye: All
 - Nay: Non

III. Principal's Report

- Enrollment: The school budgeted for lower enrollment than in previous years, based on data about lower charter school applications nationally and locally as a result of the pandemic. School staff continue efforts to recruit and enroll new students, including an in-person recruitment event and work by recruiters going door to door.
- School goals: Although some data was incomplete data due to the pandemic, school leaders were able to assess some school goals and used alternative metrics to assess other areas. Wanda Perez-Brundage noted that there is room for improvement on some academic assessments, and discussed how fall baseline scores reflect that many students are far behind when they enroll at AHS. Wanda noted positive results from staff, as well as high satisfaction results on family and student surveys. She described plans for increased interim data throughout the upcoming school year, for improved progress monitoring.
- Reopening plan: Wanda explained that the school will reopen in the fall with fully in-person learning, following guidance from the CDC. She has started communicating with families about the plans. To help support students who lost ground as a result of remote learning, the school will provide individualized, online tutoring for targeted students.

IV. Infrastructure Committee

Kevin Overton reported that the school is making some progress towards a contract on a potential property, and hopes to begin the formal due diligence process soon.

V. Finance & Audit Committee

Mario Urso reported that the fiscal year ended on June 30, 2021, therefore there may be small adjustments to the numbers as the school completes year-end closing work. The audit will begin in August.

Mario noted that the school will end the year in a strong cash position and a strong equity position. The school has no concerns about accounts receivables. Mario stated that the committee had no concerns.

VI. Academic Committee

Erika Dooley and Kevin Railey reported that the committee discussed plans for August teacher training prior to the start of the new school year, and a new coaching cycle that will be implemented during the year.

VII. Governance Committee

Louise Vella reported that the members have made progress on initiatives in all three primary areas of focus for the committee: nominating new members, on-boarding new trustees, and the annual survey. She shared an analysis of data from the Board survey completed in February 2021, and reviewed plans for improving the format of the survey. She also outlined plans for on-boarding new trustees, including a series of orientation videos, an agenda for an in-person orientation meeting, and assignment of a designated mentor.

VIII. Adjournment

Hearing no further business, the meeting was adjourned at 6:52 pm.



Academy of Health Sciences Charter School

Board of Trustees

Meeting Minutes

Aug. 30, 2021, 5:30 PM

Meeting held at 1001 Lake Ave., Rochester, NY 14613

Public Notice: notice provided at <https://ahscharter.org/about/board-of-trustees/>

Attendance

Board members present: Warren Hern, Michele Lawrence, Mario Urso, Erika Dooley, Wendy Ferrer, Kevin Overton, Robert Hoggard, Louise Vella

Board members absent: Bradley Turner (excused), Kevin Railey (excused)

Staff present: Wanda Perez-Brundage, Alison Tyler, Kelli Ragin, Melissa Gaspard

I. Call to Order

The meeting was called to order at 5:35 PM.

II. Approval of Minutes

A motion was made and seconded to approve the minutes of the July 26, 2021 Board meeting. MOTION CARRIED

- Motion: Michele Lawrence
- Second: Louise Vella
- Aye: All
- Nay: None

III. Principal's Report

- Covid safety reopening plan: The Board reviewed the proposed reopening plan for the 2021-2022 school year. The plan aligns with new state mandates, NYSED guidance, and county and CDC recommendations. The plan emphasizes universal masking, and requires AHS staff to either be fully vaccinated or complete a weekly covid screening test. The full plan will be posted on the school's website once approved, and communicated to staff and families.

A motion was made and seconded to approve the AHS Reopening Plan. MOTION CARRIED

- Motion: Michele Lawrence
- Second: Robert Hoggard
- Aye: All
- Nay: None

- Safety Plan: The Board reviewed the proposed safety plan for the 2021-2022 school year. The plan aligns with NYSED requirements and outlines the school's overall approach to safety and security, emphasizing prevention measures.

A motion was made and seconded to approve the AHS Safety Plan. MOTION CARRIED

- Motion: Louise Vella
- Second: Wendy Ferrer
- Aye: All
- Nay: None

IV. Academic Committee

Erika Dooley reported that some members of the committee had observed recent professional development sessions. The committee reported a strong start in developing school culture. After the school year begins, the next meeting will be focused on reviewing initial benchmark data.

V. Governance Committee

Louise Vella reported that there is significant progress in developing the nominating process, a plan for orientation/on-boarding of new trustees, and the Board survey. The committee will present new documents for review at the next meeting.

VI. Finance & Audit Committee

Mario Urso reported that the school maintains a good financial position and a good cash position, with no concerns or issues. The expenses are under budget for the start of the new fiscal year.

VII. Infrastructure Committee

Alison Tyler reported that the developer has begun due diligence on the property and the school expects to receive reports in the coming weeks. Mario summarized the proposed bond financing plan for the building, which is in a preliminary stage.

VIII. Executive Session

The Board moved into executive session at 6:59 PM to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

IX. Adjournment

Hearing no further business, the meeting was adjourned at 7:25 pm.

Academy of Health Sciences Charter School

Board of Trustees

Meeting Minutes

Sept. 27, 2021, 5:30 PM

Meeting held via Zoom, per pandemic executive order

Public Notice: notice and Zoom link provided at <https://ahscharter.org/about/board-of-trustees/>

Attendance

Board members present: Warren Hern, Erika Dooley, Kevin Railey, Wendy Ferrer, Kevin Overton, Robert Hoggard, Louise Vella

Board members absent: Bradley Turner (excused), Michele Lawrence (excused), Mario Urso (excused)

Staff present: Wanda Perez-Brundage, Alison Tyler

I. Call to Order

The meeting was called to order at 5:32 PM.

II. Approval of Minutes

A motion was made and seconded to approve the minutes of the Aug. 30, 2021 Board meeting. MOTION CARRIED

III. Principal's Report

Beginning of school year: Wanda Perez-Brundage reported a successful school opening. There was excellent turnout at Back to School Night. The beginning of the year has focused on setting culture and routine. There are 16 new staff members, primarily classroom teachers.

Enrollment: Wanda reported that enrollment is currently above budget and there are still some students in the process of completing enrollment. Wanda presented attrition data showing high levels of families moving out of the area and several families that withdrew

due to disagreement with the recommendation that their student be retained in their grade level. The school has improved the process for tracking this data over time.

Extracurriculars: The school has been approved to be part of the private-parochial athletics league and will offer sports for 7th grade students in the winter and spring seasons. The school is currently recruiting and training coaches.

IV. Academic Committee

Kevin Railey and Erika Dooley reviewed the school's key design elements as outlined in the charter. They discussed how professional development and the performance management system support these key design elements. One area for growth is the school's offerings for extended and enhanced learning, which has been limited due to facilities constraints.

V. Facilities Committee

Kevin Overton reported that the school is assessing the identified property of interest, but the committee continues to explore various options.

VI. Governance Committee

Louise Vella reported on the continuing work on developing the recruiting and nominating process, revising the reference documents on the Board dashboard, and reviewing feedback on the Board survey in spring 2021.

VII. Finance

Alison Tyler reported that the school has submitted an application for American Rescue Plan funds, and that the audit is in process. There has been lots of activity in spending for professional development, curriculum materials, and classroom supplies, which is typical at the beginning of the school year. The school is in a strong cash position with no large liabilities, and the committee had no concerns about revenue or expenses.

VIII. Adjournment

Hearing no further business, the meeting was adjourned at 6:50 pm.

Academy of Health Sciences Charter School

Board of Trustees

Meeting Minutes

Oct. 25, 2021, 5:30 PM

Meeting held via Zoom, per pandemic executive order

Public Notice: notice and Zoom link provided at <https://ahscharter.org/about/board-of-trustees/>

Attendance

Board members present: Warren Hern, Michele Lawrence, Mario Urso, Kevin Railey, Wendy Ferrer, Robert Hoggard, Erica Dooley, Kevin Overton, Louise Vella, Bradley Turner

Board members absent: none

Staff present: Wanda Perez-Brundage, Alison Tyler

Others present: Daniel Froelich (D.A. Davidson), Eric Duran (D.A. Davidson), Jerry Earnest (Highmark), Patrick Beausoleil (Highmark), Jennifer Barbeau (Highmark)

I. Call to Order

The meeting was called to order at 5:35 PM.

II. Presentation by D.A. Davidson

Staff from D.A. Davidson presented an overview of the bond financing process for charter school facilities.

III. Approval of Minutes

A motion was made and seconded to approve the minutes of the Sept. 27, 2021 Board meeting. MOTION CARRIED

- Aye: All
- Nay: None

IV. Facilities Committee

Kevin Overton reported that the committee has reviewed high-level plans for a potential property. In addition, they discussed possible options for facilities for the 2022-2023 school year.

V. Finance & Audit Committee

Mario Urso reported that the Finance & Audit Committee reviewed the audit report on the prior fiscal year, and stated that the audit went very well. There were no findings with respect to internal controls, no management letter comments, and no audit adjustments. The auditors issued an unmodified opinion. A motion was made and seconded to approve the 2020-2021 audit report. MOTION CARRIED

- Motion: Mario Urso
- Second: Kevin Overton
- Aye: All
- Nay: None

Mario reported that expenses are tracking well against the budget so far this year. The school is in a good cash position with little in the way of liabilities. The school is in a strong position for the rest of the year.

VI. Governance Committee

Louise Vella reported that the committee discussed the proposed annual calendar of Board agenda topics and the revised "Reference Documents" page of the Board dashboard. The committee has almost finalized the nomination process. Finally, each committee will be formalizing their statement of purpose and responsibilities.

VII. Principal's Report

Wanda Perez-Brundage reported that enrollment remains above the budgeted minimum.

VIII. Executive session

The Board moved into executive session at 6:40 PM to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and matters that would imperil public safety if known. Executive session ended at 7:12 pm.

IX. Adjournment

Hearing no further business, the meeting was adjourned at 7:13 pm.

Academy of Health Sciences Charter School
Board of Trustees
Meeting Minutes
Nov. 11, 2021, 10:30 AM
Meeting held via Zoom, per pandemic executive order

Attendance

Board members present: Warren Hern, Michele Lawrence, Mario Urso, Wendy Ferrer, Kevin Overton, Louise Vella

Board members absent: Kevin Railey (excused), Robert Hoggard (excused), Erica Dooley (excused), Bradley Turner (excused)

Staff present: Wanda Perez-Brundage, Alison Tyler

I. Call to Order

The meeting was called to order at 10:35 AM.

II. Calendar Revision

A motion was made and seconded to revise the school calendar to make Nov. 12, 2021 a non-instructional day in order to facilitate family conferences. MOTION CARRIED ●

Motion: Michele Lawrence

- Second: Louise Vella
- Aye: All
- Nay: None

III. Adjournment

Hearing no further business, the meeting was adjourned at 10:45 AM

**Academy of Health Sciences Charter School
Board of Trustees
Meeting Minutes
Nov. 29, 2021, 5:30 PM
Meeting held via Zoom, per pandemic executive order**

Public Notice: notice and Zoom link provided at <https://ahscharter.org/about/board-of-trustees/>

Attendance

Board members present: Warren Hern, Michele Lawrence, Mario Urso, Kevin Railey, Wendy Ferrer, Erica Dooley, Kevin Overton, Louise Vella

Board members absent: Robert Hoggard (excused), Bradley Turner (excused)

Staff present: Wanda Perez-Brundage, Alison Tyler

I. Call to Order

The meeting was called to order at 5:32 PM.

II. Approval of Minutes

A motion was made and seconded to approve the minutes of the Oct. 25, 2021 and Nov. 11, 2021 Board meetings. MOTION CARRIED

- Motion: Louise Vella
- Second: Kevin Railey
- Aye: All
- Nay: None

III. Academic Committee

Erika Dooley reported that at its prior meeting, the committee worked on its Purpose & Responsibilities Statement and discussed topics for the Board retreat. In addition, they reviewed the beginning-of-year benchmark and end-of-quarter assessments. Since the school has been impacted by the pandemic since the middle of its first year, the committee focused on tracking student growth. Due to the pandemic, the school does not have test results for all students; so they will use the results of the 2022 assessment to revise internal goals. Wanda noted that the school is working to build students' test-taking skills and stamina. Finally, the committee discussed structures such as a full-time Academic Support Teacher to provide interventions and assistance to students who came to AHS significantly behind grade level, who are missing instructional time due to attendance issues, or have other barriers.

IV. Principal's Report

Covid: Wanda shared that many students have been sent home with possible covid symptoms, but all have tested negative. Some students have tested positive, after exposures out of the school; there has been no evidence of transmission in the school. In addition, some students have been quarantined due to exposure. Students who are quarantined or isolated miss a significant amount of learning time, but the school provides materials for them to take home.

Enrollment: Wanda reported that the school maintains enrollment above its budgeted minimum and continues to enroll new students in any empty seats.

V. Executive Session

The Board went into Executive Session at 6:10 pm to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Executive session ended at 6:45 pm.

VI. Infrastructure Committee

Kevin Overton reported that the developer has extended the due diligence period on the facility under consideration. The committee reviewed cost estimates and negotiated the bond underwriter's fee.

VII. Governance Committee

Louise Vella reported that committee chairs are working on their purpose & responsibilities statements. The Governance Committee finalized the nominations process. The Board survey is in progress. The committee has a draft agenda for the upcoming Board retreat.

VIII. Finance & Audit Committee

Mario Urso reported that the school maintains a strong cash position with minimal liabilities. Year-to-date results show a surplus, so the committee is forecasting that the school will end the year in a strong position.

Mario reported that the committee discussed the proposed bond underwriter, D.A. Davidson, which was recommended by Highmark. The committee reviewed their possess

and fees. A motion was made to approve D.A. Davidson as the bond underwriter for the facility purchase and development project. MOTION CARRIED

- Motion: Mario Urso
- Second: Michele Lawrence
- Aye: All
- Nay: None

IX. Adjournment

Hearing no further business, the meeting was adjourned at 7:08 pm.



Academy of Health Sciences Charter School

Board of Trustees

Meeting Minutes

Dec. 20, 2021, 5:30 PM

Meeting held via Zoom, per pandemic executive order

Public Notice: notice and Zoom link provided at <https://ahscharter.org/about/board-of-trustees/>

Attendance

Board members present: Warren Hern, Michele Lawrence, Kevin Railey, Wendy Ferrer, Erica Dooley, Louise Vella, Robert Hoggard

Board members absent: Mario Urso (excused), Bradley Turner (excused), Kevin Overton (excused)

Staff present: Wanda Perez-Brundage, Alison Tyler

I. Call to Order

The meeting was called to order at 5:36 PM.

II. Approval of Minutes

A motion was made and seconded to approve the minutes of the Nov. 29, 2021 Board meetings. MOTION CARRIED

- Motion: Louise Vella
- Second: Michele Lawrence
- Aye: All
- Nay: None

III. Governance Committee

Louise Vella reported that the committee is working on updates to the conflict of interest policy and disclosure procedure. She noted that each committee is drafting a statement of purpose and responsibilities. In preparation for the upcoming retreat, the Governance Committee has revised a roster of the classes of Board members, created an agenda for the retreat, and distributed the annual Board survey.

IV. Finance & Audit Committee

Alison Tyler reported that there have been some delays in receiving funds, but there are no concerns about collectability or cash flow. The school maintains a strong cash position with minimal liabilities. Year-to-date budget vs. actual reports continue to show a surplus.

V. Principal's Report

Reopening plan: Wanda Perez-Brundage presented the proposed change to the school's reopening plan. The proposed change requires that all staff be fully vaccinated or have a valid exemption by their first day of employment. A motion was made and seconded to approve the proposed change. MOTION CARRIED

- Motion: Michele Lawrence
- Second: Louise Vella
- Aye: All
- Nay: None

Family engagement: Wanda noted that there is an upcoming parent education session about online safety issues. The school is distributing at-home Covid test kits provided by the county.

Athletics program: Wanda noted that the school's modified athletics program has officially started.

VI. Executive Session

The Board went into Executive Session at 6:01 pm to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Executive session ended at 6:23 pm.

VII. Facilities Update

Alison Tyler presented a summary of the school's search for a new facility, including requirements for the new site; information about the facility developer with whom the school is partnering; an overview of the proposed property; and an estimated timeline and cost for development.

VIII. Adjournment

Hearing no further business, the meeting was adjourned at 7:15 pm.



Academy of Health Sciences Charter School

Board of Trustees

Meeting Minutes

1-24-2022, 5:30 PM

Meeting held via Zoom, per pandemic executive order

Attendance

Board members present: Warren Hern, Michele Lawrence, Kevin Railey, Wendy Ferrer, Erica Dooley, Louise Vella, Robert Hoggard, Kevin Overton

Board members absent: Mario Urso (excused), Bradley Turner (excused)

Staff present: Wanda Perez-Brundage, Alison Tyler

I. Call to Order

The meeting was called to order at 5:33 PM.

II. Approval of Minutes

A motion was made and seconded to approve the minutes of the Dec. 20, 2021 Board meetings. MOTION CARRIED

- Motion: Kevin Railey
- Second: Louise Vella
- Aye: All
- Nay: None

III. Academic Committee Report

Erika reported that at this month's meeting they discussed quarterly data in depth. Erika and Kevin Railey noted that the committee discussed how, without typical NY state tests, the school is tracking student data. Comparative data is challenging because of the pandemic environment. To this end, the committee continues to use academic goals from the charter.

IV. Principal's Report

Wanda discussed how the covid spike has resulted in lower attendance and staff being out, but we have remained in person. Wanda noted fluctuations in enrollment, and described ongoing recruitment efforts. Wanda presented a staffing plan and proposed salary scale.

A motion was made and seconded to approve the salary scale as presented by Principal, Wanda Perez-Brundage. MOTION CARRIED

- Motion: Michele Lawrence
- Second: Kevin Overton
- Aye: All
- Nay: None

V. Infrastructure Committee Report

Kevin Overton stated that Highmark has closed on the building. Kevin Overton said the Committee approved selection of bond counsel. Alison presented an overview of the proposed bond financing for the new facility.

VI. Governance Committee

Louise provided an overview of reference documents compiled on the Board dashboard. Louise reviewed Board member renewals to be approved at the next meeting. Louise gave an overview of the agenda for the upcoming Board retreat. Warren noted we will be starting a Development Committee.

VII. Finance & Audit Committee

Warren described the process for monthly oversight by the Treasurer and committee. Warren stated the school's financial position was strong, with minimal liabilities and no

concerns.

VIII. Adjournment

Hearing no further business Warren called for a motion to adjourn at 7:03 PM. A motion was made and seconded to adjourn the January 24th, 2022 meeting of the Board of trustees. MOTION CARRIED

- Motion: Robert Hoggard
- Second: Wendy Ferrer
- Aye: All
- Nay: None



ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

Rochester, NY

Board of Trustees Annual Retreat and Board Meeting Minutes

Saturday, February 5, 2022

Meeting held via Zoom, per pandemic executive order

Public Notice: notice and Zoom link provided at <https://ahscharter.org/about/board-of-trustees/>

Attendance

Board Members Present: Warren Hern, Michele Lawrence, Louise Vella, Erika Dooley, Kevin Railey, Kevin Overton, Wendy Ferrer, Bradley, Robert Hoggard

Board Members Absent: Mario Urso (excused)

Staff present: Wanda Perez-Brundage, Alison Tyler

Guests: Deb Hanmer

I. Call to Order

The meeting of the AHS Board of Trustees was called to order at 8:05 AM.

II. Governance

The Governance committee recommended staggering the duration of term renewals to provide for future leadership stability as well as to provide for a blend of current board members and new board members.

The following slate of trustees were presented for approval to a second term:

Erika Dooley - 3 years commencing 2/2022 and ending 2/2025

Wendy Ferrar - 1 year commencing 2/2022 and ending 2/2023

Warren Hern - 3 years commencing 2/2022 and ending 2/2025

Robert Hoggard - 3 years commencing 2/2022 and ending 2/2025

Michele Lawrence - 2 years commencing 2/2022 and ending 2/2024

Kevin Overton 1 year commencing 2/2022 and ending 2/2023

Kevin Railey- 2 years commencing 2/2022 and ending 2/2024

Bradley Turner- 2 years commencing 2/2022 and ending 2/2024

Mario Urso - 1 year commencing 2/2022 and ending 2/2023

Louise Vella - 1 year commencing 2/2022 and ending 2/2023

A motion was made and seconded to approve all members to a second term to serve on the AHS Board of Trustees as presented. MOTION CARRIED.

- Motion: Warren Hern
- Second: Kevin Railey
- Aye: All
- Nay: None

The following 2022-2023 slate of officers were presented for approval:

Warren Hern - Chair

Michele Lawrence - Vice Chair

Mario Urso - Treasurer

Kevin Railey - Secretary

A motion was made and seconded to approve the slate of officers as presented. MOTION CARRIED

- Motion: Louise Vella
- Second: Bradley Turner
- Aye: All
- Nay: None

III. Review of Board survey results

Deb Hanmer led discussion of results of the annual Board survey in relation to the NYSED Performance Framework. One goal is to add new Board members in the coming year. The Board also discussed other strategic priorities around academic performance, student recruitment and retention, financial performance, and acquisition of a new facility.

IV. Committee Reports

Infrastructure Committee: Kevin Overton reported that the biggest achievement this year was engaging with Highmark and purchasing new property. The next goal is a short and long-term facilities plan.

Development Committee: Wendy will serve as Chair, with members Louise and Robert and Erika serving as ad hoc advisor.

Governance Committee: Louise reported that major accomplishments included establishing the committee including a purpose & responsibilities statement; developing plans for nominating and on-boarding new members and for ongoing Board development; and revising the Board survey. Activities in progress include revising the conflict of interest policy and supporting addition of new Board members.

Executive Committee: The Executive Committee completed Wanda's annual evaluation. Next year, the committee will consider restructuring that process.

Academic Excellence Committee: Erika reported that the major accomplishment was the establishment of the committee. A major challenge is that the school does not have baseline data pre-covid. Goals are to ensure that the committee is communicating to the Board how students are progressing and how teachers are instructing students.

Finance & Audit Committee: Warren and Robert reported that the committee monitors monthly statements and the annual audit. This year the committee has been focused on ensuring that the school can finance the acquisition and renovation of the new facility, and this will be a continuing goal over the next year.

V. Annual Performance: Principal's Report on School Goals & Key Design Elements Wanda reviewed the school's key design elements, and discussed how the "empowered" values and health sciences themes are integrated into the curriculum. Next, Wanda reviewed NY state assessment data for RCSD and surrounding districts from prior years, and reviewed AHS data from 2021 state assessment (only year AHS students partially completed the state assessment so far). The Board discussed daily and quarterly assessments used for progress monitoring, and discussed the results from the first two quarters this year. They further discussed data on discipline and other culture goals as well as data from the TNTP Insight teacher survey. Erika led an activity exploring the school's key design elements.

VI. Conclusion

The Board discussed further steps to continue integrating school goals and the NYSED Performance Framework into their work as a Board and on committees.

VII. Adjournment

Hearing no further business a motion to adjourn the meeting was presented. MOTION CARRIED.

- Motion: Warren Hern
- Second: Michele Lawrence
- Aye: All
- Nay: None

The meeting of the Academy of Health Sciences Board of Trustees adjourned at 12:29 PM.



ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

Rochester, NY

Board Meeting Minutes
Monday, March 28, 2022
5:30-7:00pm

Meeting held via Zoom, per pandemic executive order

Public Notice: notice and Zoom link provided at <https://ahscharter.org/about/board-of-trustees/>

Present: Warren Hern, Louise Vella, Kevin Railey, Kevin Overton, Mario Urso, Wendy Ferrer, Erika Dooley, Robert Hoggard, Michele Lawrence

Absent: Bradley Turner (excused)

I. Call to Order

The meeting was called to order at 5:32 pm.

II. Approval of minutes

A motion was made to approve the minutes of the Jan. 24, 2022 and Feb. 5, 2022 Board meetings. MOTION CARRIED

- Motion: Kevin Railey
- Second: Louise Vella
- Aye: All
- Nay: none

III. Infrastructure Committee

Kevin Overton reported that the committee reviewed floor plans and the site plan for the new building, and discussed security, signage, and other plans. The committee also discussed facility plans for the next school year.

IV. Academic Committee

Kevin Railey and Erika Dooley reported that the committee reviewed the school's key design elements, and discussed types of data to track and how to report them effectively.

V. Executive Session

The Board went into Executive Session at 6:16 pm to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Executive session ended at 6:25 pm.

VI. Principal's Report

Wanda Perez-Brundage discussed the process for hiring staff for next school year. She shared an update on ongoing enrollment for this year and student recruitment efforts for next year. Wanda discussed the agenda for the upcoming NYSED mid-charter site visit. Wanda presented proposed revisions to the school's Enrollment Policy, which clarify timing and methods of family communication and the process for handling applications with errors. A motion was made to approve the Enrollment Policy. MOTION CARRIED ●

Motion: Michele Lawrence

- Second: Kevin Railey
- Aye: all
- Nay: none

VII. Governance

Louise Vella reported that each committee has finished the Purpose & Responsibilities Statement, which will be presented for approval at the next Board meeting. She reported that the committee discussed adding additional Board members and identified areas where additional expertise would be beneficial.

VIII. Development Committee

Wendy Ferrer reported that the committee plans to work with a consultant to help the school identify outside resources and opportunities.

iX. Finance & Audit Committee

Mario Urso reported that the school maintains a strong financial position with low liabilities. From a budget perspective, revenue is tracking with budget and expenses are tracking reasonably in line.

Mario discussed a new amendment to the pre-development reimbursement agreement

with Highmark to include additional expenses incurred prior to bond closing, in order to make progress on the construction schedule.

Mario presented the proposed Board resolution, which includes a motion to approve the facility acquisition and renovation, to approve financing via issuance of bonds, and approve the negotiation and execution of related financing documents. A motion was made to approve Resolution #AHS-12. MOTION CARRIED

- Motion: Michele Lawrence
- Second: Louise Vella
- Aye: All
- Nay: None

X. Adjournment

Hearing no further business, a motion was made to adjourn the meeting at 7:18 pm. MOTION CARRIED

- Motion: Warren Hern
- Second: Robert Hoggard
- Aye: All
- Nay: None



ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

Rochester, NY

Board Meeting Minutes

Monday, April 25, 2022

5:30-7:00pm

Meeting held via Zoom, per pandemic executive order

Public Notice: notice and Zoom link provided at <https://ahscharter.org/about/board-of-trustees/>

Present: Warren Hern, Louise Vella, Kevin Railey, Kevin Overton, Mario Urso, Wendy Ferrer, Erika Dooley, Robert Hoggard, Michele Lawrence

Absent: Bradley Turner (excused)

I. Call to Order

The meeting was called to order at 5:32 pm.

II. Approval of minutes

A motion was made to approve the minutes of the March 28, 2022 Board meetings.

MOTION CARRIED

- Motion: Michele Lawrence
- Second: Kevin Railey
- Aye: All
- Nay: none

III. Governance Committee

Louise reported that the Governance Committee unanimously recommends Patricia K. Gatlin to apply to the Board. A motion was made to recommend Patricia Gatlin to apply to

the Board of Trustees.

- Motion: Michele Lawrence
- Second: Kevin Overton
- Aye: All
- Nay: none

Louise reported that all committees had prepared Purpose & Responsibilities statements. A motion was made to approve the statements for all committees.

- Motion: Michele Lawrence
- Second: Kevin Overton
- Aye: All
- Nay: none

IV. Infrastructure Committee

Kevin Overton reported on the progress of the new building.

V. Finance & Audit Committee

Mario Urso reported that the school was in a very strong position as of the end of March, and forecasting a surplus. The school will be doing strategic planning to earmark reserve funds for specific purposes. Finally, the 990 will be posted for Board review when the draft is prepared.

VI. Executive Committee

Warren Hern reported that the committee has revised the Principal & CEO evaluation process, which will be in place for next year's review process.

VII. Academic Committee

Erika Dooley and Kevin Railey reported that the school has prepared goals through 2028 for performance on the state ELA and math tests. The committee reviewed last year's performance against those goals

VIII. Principal's Report

Wanda Perez-Brundage stated that the lottery had taken place on April 5 and the school is in the process of enrolling new students for next year. Recruitment efforts are still ongoing.

IX. Executive Session

The Board went into Executive Session at 6:52 pm to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Executive session ended at 7:02 pm

X. Development Committee

Wendy Ferrer reported that the committee is in the process of considering consultants to partner with the school to develop a strategic plan for development.

XI. Adjournment

Hearing no further business, a motion was made to adjourn the meeting at 7:04 pm.

MOTION CARRIED

- Motion: Warren Hern
- Second: Mario Urso

- Aye: All
- Nay: None



ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

Rochester, NY

Board Meeting Minutes
Monday, May 23, 2022

Public Notice: notice provided at <https://ahscharter.org/about/board-of-trustees/>

Present: Warren Hern, Louise Vella, Kevin Railey, Kevin Overton, Mario Urso, Wendy Ferrer, Erika Dooley, Robert Hoggard, Michele Lawrence

Absent: Bradley Turner (excused)

I. Call to Order

The meeting was called to order at 5:35 pm.

II. Approval of minutes

A motion was made to approve the minutes of the April 25, 2022 Board meetings.

MOTION CARRIED

- Motion: Kevin Railey
- Second: Louise Vella
- Aye: All

III. Principal's Report

Wanda discussed ongoing recruitment and enrollment efforts for the 2022-23 school year, with a focus on fifth grade. She gave an overview of recent projects in Health Sciences class.

IV. Finance & Audit Committee Report

Mario presented the proposed 2022-2023 budget. Alison responded to questions. A motion was made to approve the budget. MOTION PASSED

- Motion: Mario Urso
- Second: Kevin Overton
- Aye: All
- Nay: None

Mario summarized the financial statements and stated that the school is in good financial condition. In addition, he noted that the committee reviewed a new pre-development and reimbursement agreement with Highmark and that he had discussed related budget controls with Highmark.

V. Academic Committee Report

Wanda presented the proposed 2022-2023 calendar. A motion was made to approve the

calendar. MOTION PASSED

- Motion: Michele Lawrence
- Second: Louise Vella
- Aye: All
- Nay: None

Kevin Railey discussed the ELA and math standards mastery data, and potential changes to the math curriculum to improve retention.

VI. Executive Session

The Board went into Executive Session at 6:23 pm to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Executive session ended at 6:41 pm

VII. Infrastructure Committee Report

Kevin Overton shared updates on the budget and timing of construction at the new facility. A motion was made to approve the relocation of the school to 1151 Ridgeway Ave. upon completion of the facility and obtaining appropriate certificates of occupancy.

MOTION PASSED

- Motion: Kevin Overton
- Second: Michele Lawrence
- Aye: All
- Nay: None

Kevin presented the proposed lease renewal for 2022-2023 at the current facility. A motion was made to approve the lease renewal.

- Motion: Michele Lawrence
- Second: Louise Vella
- Aye: All
- Nay: None

VIII. Development

Wendy shared that the committee has selected a consultant to create a strategic plan for development.

IX. Governance

Louise noted that plans to add a new Board member are in process.

X. Adjournment

Hearing no further business, a motion was made to adjourn the meeting at 6:56 pm.

MOTION PASSED

- Motion: Warren Hern
- Second: Mario Urso
- Aye: All
- Nay: None



ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL
Rochester, NY

Board Meeting Minutes
Monday, June 27, 2022

Public Notice: notice provided at <https://ahscharter.org/about/board-of-trustees/>

Present: Warren Hern, Louise Vella, Kevin Overton, Mario Urso, Wendy Ferrer, Robert Hoggard
Absent: Bradley Turner (excused), Erika Dooley (excused), Michele Lawrence (excused), Kevin Railey (excused)

Others present: Tricia Gatlin (guest), Wanda Perez Brundage, Alison Tyler

I. Call to Order

The meeting was called to order at 5:35 pm.

II. Approval of minutes

A motion was made to approve the minutes of the May 23, 2022 Board meetings.

MOTION CARRIED

- Motion: Kevin Overton
- Second: Louise Vella
- Aye: All

III. Principal's Report

Alison Tyler made the annual Education Law 2-D report and stated that the school was not aware of any data breaches.

Wanda Perez Brundage discussed progress on enrollment for the 2022-23 school year and described how fifth grade would be restructured.

IV. Executive Session

The Board went into Executive Session at 5:59 pm to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Executive session ended at 6:05 pm.

V. Finance & Audit Committee

Mario Urso stated that the school remains in a good cash position, with no issues with accounts receivable and minimal liabilities. The school's position is favorable relative to budget thanks to grant awards and expenses tracking below budget; thus the school expects a surplus position at the end of the fiscal year. Mario reported that the committee had no concerns.

Mario reported that the committee is in the process of conducting a comprehensive review of the school's Fiscal Policies & Procedures Manual.

Mario presented two large service contracts for approval. First, Mario stated that the school wishes to extend its contract with Princeton Review's Tutor.com for the 2022-2023 school year, to provide individual, after-school tutoring services to students using ARP funds. Second, Mario stated that the committee recommends approval to renew the school's contract with Freed Maxick for accounting services for the 2022-2023 school year. A motion was made to approve both contracts. MOTION CARRIED

- Motion: Mario Urso
- Second: Louise Vella
- Aye: All

VI. Academic Committee

Wanda reported that the committee will meet in July to review final, end-of-year student data.

VII. Development Committee

Wendy Ferrer reported that the school has begun its engagement with a development consulting firm.

VIII. Infrastructure

Kevin Overton stated that the committee met to discuss the construction process and timeline, as well as contingency plans in case of delays. Kevin stated that there has been a revised exterior site plan.

IX. Governance

Louise Vella welcomed Patricia Gatlin and summarized her qualifications. The following motion was made:

The Academy of Health Science Charter School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Patricia Gatlin as members to its Board of Trustees, with a term expiring in February 2025, pending approval by NYSED. The resolution approving the above named is adopted upon NYSED's approval.

MOTION CARRIED

- Motion: Louise Vella
- Second: Kevin Overton
- Aye: All

Louise and Warren summarized the changes regarding open meetings law and presented Resolution #14 regarding in-person and virtual attendance at Board meetings. A motion was made to approve the resolution. MOTION CARRIED

- Motion: Mario Urso
- Second: Kevin Overton
- Aye: All

X. Adjournment

Hearing no further business, a motion was made to adjourn the meeting at 6:55 pm.

- Motion: Warren Hern
- Second: Kevin Overton
- Aye: All

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

ROCHESTER, NEW YORK

**SCHEDULES REQUIRED BY GOVERNMENT AUDITING
STANDARDS AND THE UNIFORM GUIDANCE**

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2022

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INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Academy of Health Sciences Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Academy of Health Sciences Charter School, which comprise the statement of financial position as of June 30, 2022 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended and the related notes to the financial statements and have issued our report thereon dated October 25, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Academy of Health Sciences Charter Schools’ internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Academy of Health Sciences Charter Schools’ internal control. Accordingly, we do not express an opinion on the effectiveness of Academy of Health Sciences Charter School’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Academy of Health Sciences Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Bar & Co. LLP

Rochester, New York
October 25, 2022

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;
REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF
EXPENDITURES OF FEDERAL AWARDS IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Board of Trustees
Academy of Health Sciences Charter School

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Academy of Health Sciences Charter School's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Academy of Health Sciences Charter School's major federal programs for the year ended June 30, 2022. Academy of Health Sciences Charter School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Academy of Health Sciences Charter School complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Academy of Health Sciences Charter School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Academy of Health Sciences Charter School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Academy of Health Sciences Charter School's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Academy of Health Sciences Charter School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Academy of Health Sciences Charter School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Academy of Health Sciences Charter School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Academy of Health Sciences Charter School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Academy of Health Sciences Charter School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of Academy of Health Sciences Charter School as of and for the year ended June 30, 2022, and have issued our report thereon dated October 25, 2022, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 25, 2022

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2022

	<u>Federal AL Number</u>	<u>Pass-through Grantor's Number</u>	<u>Total Federal Expenditures</u>
U.S. Department of Education:			
<u>Passed through New York State Education Department:</u>			
Title I - Grants to Local Educational Agencies	84.010	0021	\$ 212,793
Title IIA - Supporting Effective Instruction State Grant	84.367	0147	23,444
Title IV- Student Support and Academic Enrichment Program	84.424	0204	12,018
COVID-19 Charter Schools Program	84.282		15,600
<u>Education Stabilization Funds -</u>			
ESSER II - Elementary and Secondary School Emergency Relief Fund	84.425D	5891	579,251
ARP ESSER - American Rescue Plan-Elementary and Secondary School Emergency Relief	84.425U	5880	<u>1,054,915</u>
<i>Total Education Stabilization Funds</i>			<u>1,634,166</u>
TOTAL U.S. DEPARTMENT OF EDUCATION			<u>1,898,021</u>
TOTAL ALL PROGRAMS			<u>\$ 1,898,021</u>

NOTE A: BASIS OF PRESENTATION

The above schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of Academy of Health Sciences Charter School and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Academy of Health Sciences Charter School has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2022

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness (es) identified? _____ yes x no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ yes x none reported

Noncompliance material to financial statements noted? _____ yes x no

Federal Awards

Internal control over major programs:

- Material weakness (es) identified? _____ yes x no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ yes x none reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? _____ yes x no

Identification of major program:

<i>AL Number:</i>	<i>Name of Federal Program or Cluster:</i>
84.425D & 84.425U	ESSER II and ARP ESSER

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? _____ yes x no

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd
YEAR ENDED JUNE 30, 2022

FINDINGS – FINANCIAL STATEMENT AUDIT

- NONE

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

- NONE

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

- NONE



Annual Financial Statement Audit Report

for Board of Regents Authorized Charter Schools

School Name:	Academy of Health Sciences Charter School
Date (Report is due Nov. 1):	November 1, 2022
Primary District of Location (If NYC select NYC DOE):	Rochester City School District
If located in NYC DOE select CSD:	-
School Fiscal Contact Name:	Alison Tyler, Director of Operations
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED]
School Audit Firm Name:	Mengel Metzger Barr & Co., LLP
School Audit Contact Name:	Michelle Cain
School Audit Contact Email:	[REDACTED]
School Audit Contact Phone:	[REDACTED]
Audit Period:	2021-22
Prior Year:	2020-21

The following items are required to be included:

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	
Management Letter Response	N/A - management letter responses were not required.
Form 990	N/A - 990 not due until a later date in time.
Federal Single Audit (A-133)	N/A - AHS did not expend federal funds in excess of \$750,000
Corrective Action Plan	N/A - not deemed necessary

Academy of Health Sciences Charter School
Statement of Financial Position
as of June 30

	<u>2022</u>	<u>2021</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 1,701,570	\$ 957,567
Grants and contracts receivable	1,377,784	134,965
Accounts receivables	-	-
Prepaid Expenses	34,562	37,338
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	<u>3,113,916</u>	<u>1,129,870</u>
<u>NON-CURRENT ASSETS</u>		
Property, Building and Equipment, net	\$ 111,884	\$ 171,860
Restricted Cash	75,000	50,000
Security Deposits	14,513	14,513
Other Non-Current Assets	-	-
TOTAL NON-CURRENT ASSETS	<u>201,397</u>	<u>236,373</u>
TOTAL ASSETS	<u>3,315,313</u>	<u>1,366,243</u>
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 49,383	\$ 76,502
Accrued payroll, payroll taxes and benefits	217,477	166,625
Current Portion of Loan Payable	-	-
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	-	-
Other Current Liabilities	-	-
TOTAL CURRENT LIABILITIES	<u>266,860</u>	<u>243,127</u>
<u>LONG-TERM LIABILITIES</u>		
Loan Payable; Due in More than One Year	\$ -	\$ -
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM LIABILITIES	<u>-</u>	<u>-</u>
TOTAL LIABILITIES	<u>266,860</u>	<u>243,127</u>
<u>NET ASSETS</u>		
Unrestricted	\$ 3,048,453	\$ 1,123,116
Temporarily restricted	-	-
Permanently restricted	-	-
TOTAL NET ASSETS	<u>3,048,453</u>	<u>1,123,116</u>
TOTAL LIABILITIES AND NET ASSETS	<u>3,315,313</u>	<u>1,366,243</u>

Academy of Health Sciences Charter School
Statement of Activities
as of June 30

	2022			2021
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	\$ 3,890,934	\$ -	\$ 3,890,934	\$ 2,888,895
State and Local Per Pupil Revenue - SPED	-	-	-	-
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	-	-	-	182,312
State and City Grants	1,940,480	-	1,940,480	387,409
Other Operating Income	24,504	-	24,504	51,133
Food Service/Child Nutrition Program	-	-	-	-
TOTAL OPERATING REVENUE	5,855,918	-	5,855,918	3,509,749
EXPENSES				
Program Services				
Regular Education	\$ 2,308,573	\$ -	\$ 2,308,573	\$ 1,387,652
Special Education	478,132	-	478,132	296,798
Other Programs	95,865	-	95,865	88,657
Total Program Services	2,882,570	-	2,882,570	1,773,107
Management and general	1,048,011	-	1,048,011	1,000,325
Fundraising	-	-	-	-
TOTAL EXPENSES	3,930,581	-	3,930,581	2,773,432
SURPLUS / (DEFICIT) FROM OPERATIONS	1,925,337	-	1,925,337	736,317
SUPPORT AND OTHER REVENUE				
Interest and Other Income	\$ -	\$ -	\$ -	\$ -
Contributions and Grants	-	-	-	-
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	-	-	-	-
Net Assets Released from Restrictions / Loss on Disposal of Assets	\$ -	\$ -	\$ -	\$ -
CHANGE IN NET ASSETS	1,925,337	-	1,925,337	736,317
NET ASSETS - BEGINNING OF YEAR	\$ 1,123,116	\$ -	\$ 1,123,116	\$ 386,799
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS - END OF YEAR	\$ 3,048,453	\$ -	\$ 3,048,453	\$ 1,123,116

**Academy of Health Sciences Charter School
Statement of Cash Flows**

as of June 30

	<u>2022</u>	<u>2021</u>
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ 1,925,337	\$ 736,317
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	73,394	51,100
Grants Receivable	(1,242,819)	89,922
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	2,776	10,703
Accounts Payable	(27,119)	62,432
Accrued Expenses	-	-
Accrued Liabilities	50,852	78,947
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	-	(32,620)
Interest payments	-	-
Other - Paycheck Protection Program loan forgiveness	-	(182,312)
Other	-	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ 782,421	\$ 814,489
CASH FLOWS - INVESTING ACTIVITIES	\$	\$
Purchase of equipment	(13,418)	(161,109)
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ (13,418)	\$ (161,109)
CASH FLOWS - FINANCING ACTIVITIES	\$	\$
Principal payments on long-term debt	-	-
Other	-	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ -	\$ -
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ 769,003	\$ 653,380
Cash at beginning of year	1,007,567	354,187
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 1,776,570	\$ 1,007,567

Academy of Health Sciences Charter School
Statement of Functional Expenses
as of June 30

	No. of Positions	2022				2021				
		Program Services		Total	Supporting Services		Total			
		Regular Education	Special Education		Other Education	Fundraising		Management and General		
Personnel Services Costs		\$	\$	\$	\$	\$	\$	\$	\$	
Administrative Staff Personnel	13.00	256,761	-	-	256,761	-	558,709	558,709	815,470	639,174
Instructional Personnel	21.00	954,371	372,920	-	1,327,291	-	-	-	1,327,291	883,123
Non-Instructional Personnel	1.00	-	-	53,607	53,607	-	-	-	53,607	56,346
Total Salaries and Staff	35.00	1,211,132	372,920	53,607	1,637,659	-	558,709	558,709	2,196,368	1,578,643
Fringe Benefits & Payroll Taxes		211,667	65,175	9,369	286,211	-	97,644	97,644	383,855	208,561
Retirement		27,112	8,348	1,200	36,660	-	12,508	12,508	49,168	36,428
Management Company Fees		-	-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	5,623	5,623	5,623	9,450
Accounting / Audit Services		-	-	-	-	-	117,157	117,157	117,157	70,612
Other Purchased / Professional / Consulting Services		45,026	2,814	2,814	50,654	-	5,628	5,628	56,282	65,187
Building and Land Rent / Lease		269,552	16,847	16,847	303,246	-	33,694	33,694	336,940	243,263
Repairs & Maintenance		48,798	3,050	3,050	54,898	-	6,100	6,100	60,998	32,291
Insurance		33,858	2,116	2,116	38,090	-	4,232	4,232	42,322	30,074
Utilities		46,317	2,895	2,895	52,107	-	5,790	5,790	57,897	46,994
Supplies / Materials		132,613	-	-	132,613	-	-	-	132,613	82,451
Equipment / Furnishings		22,463	-	-	22,463	-	-	-	22,463	15,515
Staff Development		59,114	-	-	59,114	-	25,334	25,334	84,448	100,094
Marketing / Recruitment		-	-	-	-	-	79,616	79,616	79,616	36,507
Technology		39,291	-	-	39,291	-	48,909	48,909	88,200	99,364
Food Service		-	-	-	-	-	-	-	-	-
Student Services		98,161	-	-	98,161	-	-	-	98,161	32,183
Office Expense		-	-	-	-	-	39,134	39,134	39,134	32,291
Depreciation		58,715	3,670	3,670	66,055	-	7,339	7,339	73,394	51,100
OTHER		4,754	297	297	5,348	-	594	594	5,942	2,424
Total Expenses		\$ 2,308,573	\$ 478,132	\$ 95,865	\$ 2,882,570	\$ -	\$ 1,048,011	\$ 1,048,011	\$ 3,930,581	\$ 2,773,432

**ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL
PROJECTED BUDGET FOR 2021-2022**

JULY 1, 2021 TO JUNE 30, 2022

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING
Total Revenue	5,880,460	243,750	-	-
Total Expenses	5,078,264	353,412	-	-
Net Income	802,196	(109,662)	-	-
Actual Student Enrollment	320	55	-	-
Total Paid Student Enrollment	-	-	-	-

Total Revenue	5,880,460
Total Expenses	5,078,264
Net Income	802,196
Actual Student Enrollment	320
Total Paid Student Enrollment	-

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	SUPPORT
--	-------------------	-------------------	-------	---------

REVENUE FROM STATE SOURCES

Per Pupil Revenue	\$13,995.00
District of Location	\$12,256.00
Greece Central School District	
School District 3 (Enter Name)	
School District 4 (Enter Name)	
School District 5 (Enter Name)	

	5,259,920	243,750	-	-
	62,765	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	5,322,685	243,750	-	-

Special Education Revenue
Grants
Stimulus
Other
Other State Revenue

	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	5,322,685	243,750	-	-

TOTAL REVENUE FROM STATE SOURCES

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs
Title funding - All
School Food Service (Free Lunch)
Grants
Charter School Program (CSP) Planning & Implementation
Other
Other Federal Revenue

	-	-	-	-
	283,868	-	-	-
	-	-	-	-
	-	-	-	-
	201,907	-	-	-
	485,775	-	-	-

TOTAL REVENUE FROM FEDERAL SOURCES

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising
Erate Reimbursement
Interest Income, Earnings on Investments,
NYC-DYCD (Department of Youth and Community Developmt.)

	10,000	-	-	-
	62,000	-	-	-
	-	-	-	-
	-	-	-	-

Food Service (Income from meals)	-	-	-
Text Book	-	-	-
Other Local Revenue	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	72,000	-	-
TOTAL REVENUE	5,880,460	243,750	-

EXPENSES			
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions		
Executive Management	1.00	158,760	-
Instructional Management	2.00	194,725	-
Deans, Directors & Coordinators	7.00	437,080	-
COO	1.00	106,920	-
Administrative Staff	4.00	186,130	-
TOTAL ADMINISTRATIVE STAFF	15	1,083,615	-

INSTRUCTIONAL PERSONNEL COSTS			
Teachers - Regular	16.00	940,024	-
Teachers - SPED	6.00	-	353,412
Substitute Teachers	-	-	-
Teaching Assistants	-	-	-
Specialty Teachers	6.00	342,762	-
Aides	-	-	-
Therapists & Counselors	2.00	120,860	-
Other	-	-	-
TOTAL INSTRUCTIONAL	30	1,403,646	353,412

NON-INSTRUCTIONAL PERSONNEL COSTS			
Nurse	-	-	-
L brarian	-	-	-
Custodian	-	-	-
Security	-	-	-
Other	-	-	-
TOTAL NON-INSTRUCTIONAL	-	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	45	2,487,261	353,412

PAYROLL TAXES AND BENEFITS			
Stipends	43,500	-	-
Payroll Taxes	220,639	-	-
Fringe / Employee Benefits	372,625	-	-
Retirement / Pension	115,367	-	-
TOTAL PAYROLL TAXES AND BENEFITS	752,131	-	-
TOTAL PERSONNEL SERVICE COSTS		3,239,392	353,412

CONTRACTED SERVICES			
Accounting / Audit	129,000	-	-

Legal	10,000	-	-	-
Management Company Fee	-	-	-	-
Nurse Services	-	-	-	-
Food Service / School Lunch	-	-	-	-
Payroll Services	21,750	-	-	-
Special Ed Services	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-
BOCES	10,000	-	-	-
Managed I.T. services	57,900	-	-	-
Substitute teachers	20,000	-	-	-
Development consulting	15,000	-	-	-
Bond trustee services	9,250	-	-	-
Other Purchased / Professional / Consulting	2,000	-	-	-
TOTAL CONTRACTED SERVICES	274,900	-	-	-

SCHOOL OPERATIONS				
Board Expenses	6,000	-	-	-
Professional development	30,000	-	-	-
Curriculum/assessments & classroom libraries	80,000	-	-	-
Classroom supplies	55,000	-	-	-
Summer program	12,000	-	-	-
Field trips	15,000	-	-	-
Athletics	20,000	-	-	-
Tutoring	100,000	-	-	-
Family engagement	40,000	-	-	-
Student recruitment	35,000	-	-	-
Classroom furniture	25,000	-	-	-
Office furniture	20,000	-	-	-
Telephone & internet	15,000	-	-	-
Student & classroom technology	55,000	-	-	-
Staff technology	35,000	-	-	-
IT Infrastructure	92,000	-	-	-
Student Data Systems	25,000	-	-	-
Website maintenance & development	5,000	-	-	-
Office supplies	30,000	-	-	-
Staff recruitment	25,000	-	-	-
Staff culture	50,000	-	-	-
TOTAL SCHOOL OPERATIONS	770,000	-	-	-

FACILITY OPERATION & MAINTENANCE				
Insurance	60,000	-	-	-
Janitorial	70,000	-	-	-
Building and Land Rent / Lease	348,972	-	-	-
Building improvement	20,000	-	-	-
New facility setup	150,000	-	-	-
Security	2,500	-	-	-
Utilities	27,500	-	-	-

TOTAL FACILITY OPERATION & MAINTENANCE	678,972	-	-
DEPRECIATION & AMORTIZATION	90,000	-	-
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	25,000	-	-
TOTAL EXPENSES	5,078,264	353,412	-
NET INCOME	802,196	(109,662)	-

ENROLLMENT - *School Districts Are Linked To Above Entries*

District of Location	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
Greece Central School District	315	55	370
School District 3 (Enter Name)	5		5
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
TOTAL ENROLLMENT	320	55	375
REVENUE PER PUPIL	18,376	4,432	-
EXPENSES PER PUPIL	15,870	6,426	-

		Assumptions
		DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
1	ROW 10.	
	MANAGEMENT & GENERAL	
	TOTAL	
-	6,124,210	
-	5,431,676	
-	692,534	
-	-	
-	-	
	SERVICES	
	MANAGEMENT & GENERAL	
	TOTAL	
-	5,503,670	Confirmed 2022-2023 rate: \$14,216/pupil
-	62,765	Confirmed 2022-2023 rate: \$14,563/pupil
-	-	
-	-	
-	-	
-	5,566,435	
-	-	
-	-	
-	-	
-	-	
-	5,566,435	
-	-	
-	283,868	Based on per-pupil rate from 2021-22
-	-	
-	-	
-	-	
-	201,907	Covid stimulus funds
-	485,775	
-	-	
-	10,000	Estimate based on prior year
-	62,000	Based on award approval
-	-	
-	-	

-	-	
-	-	
-	-	
-	72,000	
-	6,124,210	
		<i>List exact titles and staff FTE's (Full time equivalent)</i>
-	158,760	CEO & Principal (1.0)
-	194,725	Assistant Principal (2.0)
-	437,080	Data Specialist (1.0)
-	106,920	C.O.O. (1.0)
-	186,130	Registrar (1.0); Receptionist (1.0); Operations Coordinator (1.0); H.R. Manager (0.5)
-	1,083,615	
-	940,024	Teacher (2.0)
-	353,412	Special Education Teacher (4.0); ELL Teacher (1.0); Academic Support Teacher (1.0)
-	-	
-	-	
-	342,762	(2.0); Spanish Teacher (1.0)
-	-	
-	120,860	Counselor (2.0)
-	-	
-	1,757,058	
-	-	
-	-	
-	-	
-	-	
-	-	
-	-	
-	2,840,673	
		Stipends for athletics, substitute teaching, etc.
-	43,500	
-	220,639	
-	372,625	Includes reimbursement for unused PTO, medical/dental, workers' compensation, etc.
-	115,367	401k match
-	752,131	
-	3,592,804	
-	129,000	

-	10,000	
-	-	
-	-	
-	-	
-	21,750	
-	-	
-	-	
-	10,000	
-	57,900	
-	20,000	
-	15,000	
-	9,250	
-	2,000	
-	274,900	
-		
-	6,000	
-	30,000	
-	80,000	
-	55,000	
-	12,000	
-	15,000	
-	20,000	
-	100,000	
-	40,000	
-	35,000	
-	25,000	
-	20,000	
-	15,000	
-	55,000	
-	35,000	
-	92,000	
-	25,000	
-	5,000	
-	30,000	
-	25,000	
-	50,000	
-	770,000	
-		
-	60,000	
-	70,000	
-	348,972	
-	20,000	
-	150,000	
-	2,500	
-	27,500	

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

ROCHESTER, NEW YORK

AUDITED FINANCIAL STATEMENTS

AND

INDEPENDENT AUDITOR'S REPORT

JUNE 30, 2022

(With Comparative Totals for 2021)

CONTENTS

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Academy of Health Sciences Charter School

Report on the Financial Statements

Opinion

We have audited the financial statements of Academy of Health Sciences Charter School which comprise the statement of financial position as of June 30, 2022 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Academy of Health Sciences Charter School as of June 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Academy of Health Sciences Charter School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Academy of Health Sciences Charter School's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Academy of Health Sciences Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Academy of Health Sciences Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited Academy of Health Sciences Charter School's June 30, 2021 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated October 19, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2021 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 25, 2022 on our consideration of Academy of Health Sciences Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Academy of Health Sciences Charter School's internal control over financial reporting and compliance.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 25, 2022

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2022

(With Comparative Totals for 2021)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 1,701,570	\$ 957,567
Grants and other receivables	1,377,784	134,965
Prepaid expenses and other current assets	<u>34,562</u>	<u>37,338</u>
TOTAL CURRENT ASSETS	3,113,916	1,129,870
<u>OTHER ASSETS</u>		
Cash in escrow	75,000	50,000
Property and equipment, net	111,884	171,860
Deposits	<u>14,513</u>	<u>14,513</u>
	<u>201,397</u>	<u>236,373</u>
TOTAL ASSETS	<u>\$ 3,315,313</u>	<u>\$ 1,366,243</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 49,383	\$ 76,502
Accrued payroll and benefits	<u>217,477</u>	<u>166,625</u>
TOTAL CURRENT LIABILITIES	266,860	243,127
<u>NET ASSETS</u>		
Without donor restrictions	1,248,453	1,123,116
Without donor restrictions - board designated	<u>1,800,000</u>	<u>-</u>
TOTAL NET ASSETS	<u>3,048,453</u>	<u>1,123,116</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 3,315,313</u>	<u>\$ 1,366,243</u>

The accompanying notes are an integral part of the financial statements.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2022
(With Comparative Totals for 2021)

	<u>Year ended June 30,</u>	
	<u>2022</u>	<u>2021</u>
Operating revenue and support:		
State and local per pupil operating revenue	\$ 3,890,934	\$ 2,888,895
Government grants	1,940,480	387,409
Contributions	11,088	32,789
Paycheck Protection Program loan forgiveness	-	182,312
Other income	13,416	18,344
	<u>5,855,918</u>	<u>3,509,749</u>
TOTAL OPERATING REVENUE AND SUPPORT	5,855,918	3,509,749
Expenses:		
Program:		
Regular education	2,308,573	1,387,652
Special education	478,132	296,798
Other programs	95,865	88,657
Management and general	1,048,011	1,000,325
	<u>3,930,581</u>	<u>2,773,432</u>
TOTAL EXPENSES	3,930,581	2,773,432
	1,925,337	736,317
CHANGE IN NET ASSETS	1,925,337	736,317
Net assets at beginning of year	1,123,116	386,799
	<u>3,048,453</u>	<u>1,123,116</u>
NET ASSETS AT END OF YEAR	\$ 3,048,453	\$ 1,123,116

The accompanying notes are an integral part of the financial statements.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2022
(With Comparative Totals for 2021)

	Year ended June 30, 2022										Year ended June 30, 2021
	Program Services					Supporting Services					
	No of Positions	Regular Education	Special Education	Other Programs	Sub-total	Management and General	Sub-total	Total			
Personnel services costs:											
Administrative staff personnel	13	\$ 256,761	\$ -	\$ -	\$ 256,761	\$ 558,709	\$ 558,709	\$ 815,470	\$ 639,174		
Instructional personnel	21	954,371	372,920	-	1,327,291	-	-	1,327,291	883,123		
Non-instructional personnel	1	-	-	53,607	53,607	-	-	53,607	56,346		
Total salaries and wages	35	1,211,132	372,920	53,607	1,637,659	558,709	558,709	2,196,368	1,578,643		
Fringe benefits and payroll taxes											
Retirement		211,667	65,175	9,369	286,211	97,644	97,644	383,855	208,561		
Legal service		27,112	8,348	1,200	36,660	12,508	12,508	49,168	36,428		
Accounting and audit services		-	-	-	-	5,623	5,623	5,623	9,450		
Other purchased/professional/and consulting services		-	-	-	-	117,157	117,157	117,157	70,612		
Building and land rent		45,026	2,814	2,814	50,654	5,628	5,628	56,282	65,187		
Repairs and maintenance		269,552	16,847	16,847	303,246	33,694	33,694	336,940	243,263		
Insurance		48,798	3,050	3,050	54,898	6,100	6,100	60,998	32,291		
Utilities		33,858	2,116	2,116	38,090	4,232	4,232	42,322	30,074		
Supplies and materials		46,317	2,895	2,895	52,107	5,790	5,790	57,897	46,994		
Equipment and furnishings		132,613	-	-	132,613	-	-	132,613	82,451		
Staff development		22,463	-	-	22,463	-	-	22,463	15,515		
Marketing and recruitment		59,114	-	-	59,114	25,334	25,334	84,448	100,094		
Technology		-	-	-	-	79,616	79,616	79,616	36,507		
Student services		39,291	-	-	39,291	48,909	48,909	88,200	99,364		
Office expense		98,161	-	-	98,161	-	-	98,161	32,183		
Depreciation		-	-	-	-	39,134	39,134	39,134	32,291		
Other		58,715	3,670	3,670	66,055	7,339	7,339	73,394	51,100		
		4,754	297	297	5,348	594	594	5,942	2,424		
		\$ 2,308,573	\$ 478,132	\$ 95,865	\$ 2,882,570	\$ 1,048,011	\$ 1,048,011	\$ 3,930,581	\$ 2,773,432		

The accompanying notes are an integral part of the financial statements

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2022
(With Comparative Totals for 2021)

	<u>Year ended June 30,</u>	
	<u>2022</u>	<u>2021</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 1,925,337	\$ 736,317
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation	73,394	51,100
Paycheck Protection Program loan forgiveness	-	(182,312)
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(1,242,819)	89,922
Prepaid expenses and other current assets	2,776	10,703
Accounts payable and accrued expenses	(27,119)	62,432
Accrued payroll and benefits	50,852	78,947
Deferred revenue	-	(32,620)
NET CASH PROVIDED FROM OPERATING ACTIVITIES	<u>782,421</u>	<u>814,489</u>
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	<u>(13,418)</u>	<u>(161,109)</u>
NET CASH USED FOR INVESTING ACTIVITIES	<u>(13,418)</u>	<u>(161,109)</u>
NET INCREASE IN CASH AND RESTRICTED CASH	769,003	653,380
Cash and restricted cash at beginning of year	<u>1,007,567</u>	<u>354,187</u>
CASH AND RESTRICTED CASH AT END OF YEAR	<u>\$ 1,776,570</u>	<u>\$ 1,007,567</u>
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Reconciliation of cash and restricted cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash	\$ 1,701,570	\$ 957,567
Cash in escrow	<u>75,000</u>	<u>50,000</u>
Total cash and restricted cash shown in the statement of cash flows	<u>\$ 1,776,570</u>	<u>\$ 1,007,567</u>

The accompanying notes are an integral part of the financial statements.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Academy of Health Sciences Charter School (the “Charter School”) is an independent public school established under the provisions of the New York State Charter School Act of 1998, enacted as Article 56 of the Education Law. The Charter School was chartered by the Board of Regents of the New York State Education Department (NYSED) in 2018 and its current charter is valid through June 30, 2024 and renewable upon expiration. The Charter School opened its doors to students in the Fall of 2019.

It is the Charter School’s mission to provide students in Rochester, New York with a safe, supportive, and intellectually engaging educational environment. The central philosophy of the Charter School is that strong student-teacher-parent relationships are essential to student motivation and achievement. The Charter School’s health science focus means that its students learn reading, writing, math, social studies, science and the arts through the lens of Health Sciences preparing the students to choose the best college and career path for them. Health Sciences is about life, service, science and innovating to help others thrive. The Charter School is approved to provide educational instruction to students in the fifth through eighth grades.

Financial Statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

These classes of net assets are defined as follows:

Net Assets Without Donor Restrictions – The net assets over which the Governing Board has discretionary control to use in carrying on the Charter School’s operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current net assets without donor restrictions for specific purposes, projects or investment. The Charter School has \$1,800,000 of board designated net assets at June 30, 2022. There were no board designated net assets at June 30, 2021.

Net Assets With Donor Restrictions – Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2022 and 2021.

Revenue and support recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition. The Charter School’s state and local per pupil operating revenue qualifies as exchange transactions and the revenues are recognized over time.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

The Charter School records substantially all revenues over time as follows:

State and local per pupil operating revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the districts and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

The following table summarizes contract balances at their respective statement of financial position date:

	<u>June 30,</u>		
	<u>2022</u>	<u>2021</u>	<u>2020</u>
Grants and other receivables	\$ 44,551	\$ 14,371	\$ 28,970

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met. The school had no deferred revenue at June 30, 2022 and 2021.

Contributions and unconditional promises to give are recorded as revenue in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same period for a specific purpose is classified as revenue without donor restrictions.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position. Grant funds of approximately \$496,000 and \$22,000 at June 30, 2022 and 2021, respectively, are available for use in future years.

Cash

Cash balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The agreement requires \$25,000 be placed in escrow each of the first four years of operations and a balance of \$100,000 be maintained to fund any audit and legal expenses incurred should the Charter School cease operations and dissolve.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2022 and 2021.

Property and equipment

Property and equipment are recorded at cost. Depreciation is computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to seven years.

Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributed services

Volunteers have donated significant amounts of time in support of the Charter School's activities. However, the value of these services is not reflected in the accompanying statements, as they do not meet the criteria for recognition as set forth under generally accepted accounting principles.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2019 through June 30, 2022 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$80,000 and \$37,000 for the years ended June 30, 2022 and 2021, respectively.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Adoption of new accounting standard - gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and will be applied on a retrospective basis. The Charter School adopted this standard during the year ended June 30, 2022.

New accounting pronouncements - leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Comparatives for period ended June 30, 2021

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the period ended June 30, 2021, from which the summarized information was derived.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 25, 2022, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted, except as described in Note N.

NOTE B: LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
Cash	\$ 1,701,570	\$ 957,567
Grants and other receivables	<u>1,377,784</u>	<u>134,965</u>
Total financial assets available to management within one year	3,079,354	1,092,532
Less:		
Amounts unavailable for general expenditures within one year due to:		
Board designated net assets	<u>(1,800,000)</u>	<u>-</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 1,279,354</u>	<u>\$ 1,092,532</u>

The Charter School has \$1,800,000 of board designated net assets. Although board designated amounts are not available for general expenditure, the Charter School expects to be able to use these amounts for the purposes described in Note K.

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service, as well as the conduct of services undertaken to support those activities, to be general expenditures. In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash and shows positive cash generated by operations for the years ended June 30, 2022 and 2021.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE C: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
Furniture and fixtures	\$ 59,950	\$ 59,950
Computers equipment	<u>193,627</u>	<u>180,209</u>
	253,577	240,159
Less: accumulated depreciation	<u>141,693</u>	<u>68,299</u>
	<u>\$ 111,884</u>	<u>\$ 171,860</u>

NOTE D: SCHOOL FACILITIES

The Charter School leases its facility from a third party from July 1, 2019 through June 30, 2022 with current monthly payments of \$28,078, whereby monthly payments and square footage occupied escalate through June 2022. During 2022, the lease was renewed through July 31, 2023 with annual rent amounting to \$349,336 for the period then ending. Rent expense incurred under this lease was approximately \$337,000 and \$243,000 for the years ended June 30, 2022 and 2021, respectively. A security deposit of \$14,513 was paid by the Charter School relative to this lease and is included in deposits on the accompanying statement of financial position at June 30, 2022 and 2021.

The future minimum payments required under the agreements are approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2023	\$ 322,500
2024	<u>26,800</u>
	<u>\$ 349,300</u>

NOTE E: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE F: CONCENTRATIONS

The Charter School's primary source of funding is obtained from the Rochester City School District and is reported as state and local per pupil operating revenue in the accompanying statement of activities and changes in net assets. This funding is received on a per pupil basis and was approximately 66% and 82% of the Charter School's total operating revenue and support for the years ended June 30, 2022 and 2021 respectively. For the year ended June 30, 2022, approximately 33% of total operating and support came from the federal government.

At June 30, 2022, approximately 97% of grants and other receivables are due from the federal government relating to certain grants. At June 30, 2021, approximately 89% of grants and other receivables are due from the Federal government relating to certain grants and approximately 11% is due from New York State relating to per pupil funding.

NOTE G: RETIREMENT PLAN

The Charter School sponsors a 401(k) retirement plan (the "Plan") for its employees. All employees are immediately eligible to participate in the Plan. The Plan allows for the Charter School to make a matching contribution to the Plan. The Charter School contributed approximately \$49,000 and \$36,000 to the Plan for the years ended June 30, 2022 and 2021, respectively.

NOTE H: OPERATING LEASE

The Charter School leases office equipment under a non-cancelable lease agreement at a monthly cost of approximately \$372 plus maintenance and other costs through August 2024. The future minimum payments on this agreement is approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2023	\$ 4,500
2024	4,500
2025	700
	<u>\$ 9,700</u>

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE I: FUNCTIONAL EXPENSES

The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses represents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Included in regular and special education are the salaries, occupancy and other services allocated to these programs based on the student population served. Other program expenses include social worker salaries at the Charter School and student support staff salaries. All other expenses are management and general expense. Depreciation expenses have been allocated based upon the use of the related assets.

NOTE J: RELATED PARTY TRANSACTIONS

Academy of Health Sciences Foundation's mission refers to financially supporting the formation and operation of charter schools. ASC-958-810 states that a not for profit must consolidate with a related party if there is both common board control and economic interest. As the Charter School has neither common board control nor an economic interest with Academy of Health Sciences Foundation, Academy of Health Sciences Foundation is not to be consolidated with the Charter School. Academy of Health Sciences Foundation's financial involvement with the Charter School was limited to supporting the Charter School during formation. No material transactions occurred between the Charter School and Academy of Health Sciences Foundation during the years ended June 30, 2022 and 2021.

NOTE K: NET ASSETS

Net assets without donor restrictions consist of the following:

	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
Undesignated net assets	\$ 1,136,569	\$ 951,256
Board designated net assets - facility	1,200,000	-
Board designated net assets - student recruitment	300,000	-
Board designated net assets - staff recruitment and retention	300,000	-
Invested in property and equipment	<u>111,884</u>	<u>171,860</u>
	<u>\$ 3,048,453</u>	<u>\$ 1,123,116</u>

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE L: LONG TERM DEBT

In response to the COVID-19 outbreak, in April 2020 the Charter School applied for and was approved by a bank for a loan of \$182,312 through the Paycheck Protection Program established by the Small Business Administration. The loan had a maturity of 2 years and an interest rate of 1%. The loan had the potential for forgiveness provided certain requirements are met by the Charter School. The loan was funded on April 20, 2020 and was included as long term debt in the statement of financial position at June 30, 2020. In November 2020, the Small Business Administration approved the forgiveness of the loan and all accrued interest, which is reported as Paycheck Protection Program loan forgiveness on the accompanying statement of activities and changes in net assets for the year ended June 30, 2021.

NOTE M: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School’s financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2023.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$1,634,166 and \$59,475 of revenue relative to ESSER grants during the years ended June 30, 2022 and 2021, respectively. As of June 30, 2022, the Charter School has approximately \$496,000 of ESSER grants available for expenditure through September 30, 2024.

NOTE N: SUBSEQUENT EVENT

In August 2022, the Charter School entered into a purchase and sale agreement to acquire a facility for \$1,350,000. The facility will serve as the permanent location for the Charter School. In July 2022, the Charter School entered into a development agreement with a developer. The total project cost is estimated to be approximately \$17,800,000 which will be financed by the bond proceeds as disclosed below. In connection with the facility acquisition, the Charter School has entered into a Pre-Development and Reimbursement Agreement with the developer. Effective September 13, 2022, the amended Pre-Development and Reimbursement Agreement provides for an expense cap of up to \$5,453,772 to be paid by the Charter School.

On September 1, 2022, Monroe County Industrial Development Corporation provided construction and permanent financing through the issuance of \$21,115,000 Tax-Exempt Revenue Bonds (the “Series 2022A Bonds”), with interest calculated at 5% - 6% per annum, and \$740,000 Taxable Revenue Bonds (the “Series 2022B Bonds”, with interest calculated at 6.75% per annum, for a total of \$21,855,000 (“2022 Series Bonds”).

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE N: SUBSEQUENT EVENT, Cont'd

The proceeds from the sale of the bonds, are to be used for: (a) acquire, renovate, furnish and equip an approximately 47,623 square foot building located on an approximately 4.17 acre parcel of land located at 1151 Ridgeway Avenue, Rochester, New York to serve as the new site of the Charter School's educational programs, (b) fund a capitalized interest and debt service reserve fund; and (c) pay certain costs and expenses associated with the issuance of the Series 2022 Bonds. The Charter School's obligations under the Loan Agreement will be secured by the Mortgage in favor of the Trustee.

Provisions of the debt provide for payments of interest only on the Series 2022A Bonds through June 2027, then principal and interest payments through maturity (July 2057), payments of interest only on the Series 2022B Bonds through June 2025, then principal and interest payments through maturity (July 2027).

Future maturities of bonds payable are as follows:

<u>Year ending June 30,</u>	<u>Series A</u>	<u>Series B</u>	<u>Total</u>
2023	\$ -	\$ -	\$ -
2024	-	-	-
2025	-	-	-
2026	-	235,000	235,000
2027	-	255,000	255,000
Thereafter	<u>21,115,000</u>	<u>250,000</u>	<u>21,365,000</u>
	<u>\$ 21,115,000</u>	<u>\$ 740,000</u>	<u>\$ 21,855,000</u>

Under the terms of the bonds payable, the Charter School is required, but is not limited, to maintain certain financial covenants and operating ratios.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2022

October 25, 2022

Finance Committee
Academy of Health Sciences Charter School

We have audited the financial statements of Academy of Health Sciences Charter School as of and for the year ended June 30, 2022, and have issued our report thereon dated October 25, 2022. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated June 16, 2022, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Academy of Health Sciences Charter School solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence. Safeguards in place to eliminate or reduce threats to independence to an acceptable level include a skilled, knowledgeable, and experienced Director of Operations and outsourced accountant who review the draft financial statements prior to issuance and accept responsibility for them.

Significant Risks Identified

We have identified the following significant risks:

- Management override
- Improper revenue recognition
- Improper allocation of expenses to grants
- Misappropriation of assets

Professional auditing standards require that we identify and assess risks and design and perform our audit procedures to assess those risks. The identification of a risk does not mean that it has occurred, but rather it has the potential to impact the financial statements.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Academy of Health Sciences Charter School is included in Note A to the financial statements. As described in Note A to the financial statements, during the year, the Charter School adopted new guidance for gifts-in-kind (ASU 2020-07). No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the allocations of operating expenses to program expenses, management and general expenses, and fundraising expenses and the collectability of grants receivable. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Academy of Health Sciences Charter School's financial statements relate to revenue and support recognition, which is referred to in the notes of the financial statements.

Significant Difficulties Encountered during the Audit

We are pleased to report we encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. No such misstatements were identified during our audit.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Academy of Health Sciences Charter School's financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with Academy of Health Sciences Charter School, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Academy of Health Sciences Charter School's auditors.

* * * * *

Should you desire further information concerning these matters, Michelle Cain or Kevin Kopp will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees, Finance Committee and management of Academy of Health Sciences Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

ROCHESTER, NEW YORK

**SCHEDULES REQUIRED BY GOVERNMENT AUDITING
STANDARDS AND THE UNIFORM GUIDANCE**

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2022

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INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Academy of Health Sciences Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Academy of Health Sciences Charter School, which comprise the statement of financial position as of June 30, 2022 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended and the related notes to the financial statements and have issued our report thereon dated October 25, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Academy of Health Sciences Charter Schools’ internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Academy of Health Sciences Charter Schools’ internal control. Accordingly, we do not express an opinion on the effectiveness of Academy of Health Sciences Charter School’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Academy of Health Sciences Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Bar & Co. LLP

Rochester, New York
October 25, 2022

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;
REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF
EXPENDITURES OF FEDERAL AWARDS IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Board of Trustees
Academy of Health Sciences Charter School

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Academy of Health Sciences Charter School's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Academy of Health Sciences Charter School's major federal programs for the year ended June 30, 2022. Academy of Health Sciences Charter School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Academy of Health Sciences Charter School complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Academy of Health Sciences Charter School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Academy of Health Sciences Charter School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Academy of Health Sciences Charter School's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Academy of Health Sciences Charter School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Academy of Health Sciences Charter School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Academy of Health Sciences Charter School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Academy of Health Sciences Charter School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Academy of Health Sciences Charter School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of Academy of Health Sciences Charter School as of and for the year ended June 30, 2022, and have issued our report thereon dated October 25, 2022, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 25, 2022

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2022

	<u>Federal AL Number</u>	<u>Pass-through Grantor's Number</u>	<u>Total Federal Expenditures</u>
U.S. Department of Education:			
<u>Passed through New York State Education Department:</u>			
Title I - Grants to Local Educational Agencies	84.010	0021	\$ 212,793
Title IIA - Supporting Effective Instruction State Grant	84.367	0147	23,444
Title IV- Student Support and Academic Enrichment Program	84.424	0204	12,018
COVID-19 Charter Schools Program	84.282		15,600
<u>Education Stabilization Funds -</u>			
ESSER II - Elementary and Secondary School Emergency Relief Fund	84.425D	5891	579,251
ARP ESSER - American Rescue Plan-Elementary and Secondary School Emergency Relief	84.425U	5880	<u>1,054,915</u>
<i>Total Education Stabilization Funds</i>			<u>1,634,166</u>
TOTAL U.S. DEPARTMENT OF EDUCATION			<u>1,898,021</u>
TOTAL ALL PROGRAMS			<u>\$ 1,898,021</u>

NOTE A: BASIS OF PRESENTATION

The above schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of Academy of Health Sciences Charter School and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Academy of Health Sciences Charter School has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2022

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness (es) identified? _____ yes x no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ yes x none reported

Noncompliance material to financial statements noted? _____ yes x no

Federal Awards

Internal control over major programs:

- Material weakness (es) identified? _____ yes x no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ yes x none reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? _____ yes x no

Identification of major program:

<i>AL Number:</i>	<i>Name of Federal Program or Cluster:</i>
84.425D & 84.425U	ESSER II and ARP ESSER

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? _____ yes x no

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd
YEAR ENDED JUNE 30, 2022

FINDINGS – FINANCIAL STATEMENT AUDIT

- NONE

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

- NONE

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

- NONE

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name: Bradley M. Turner

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

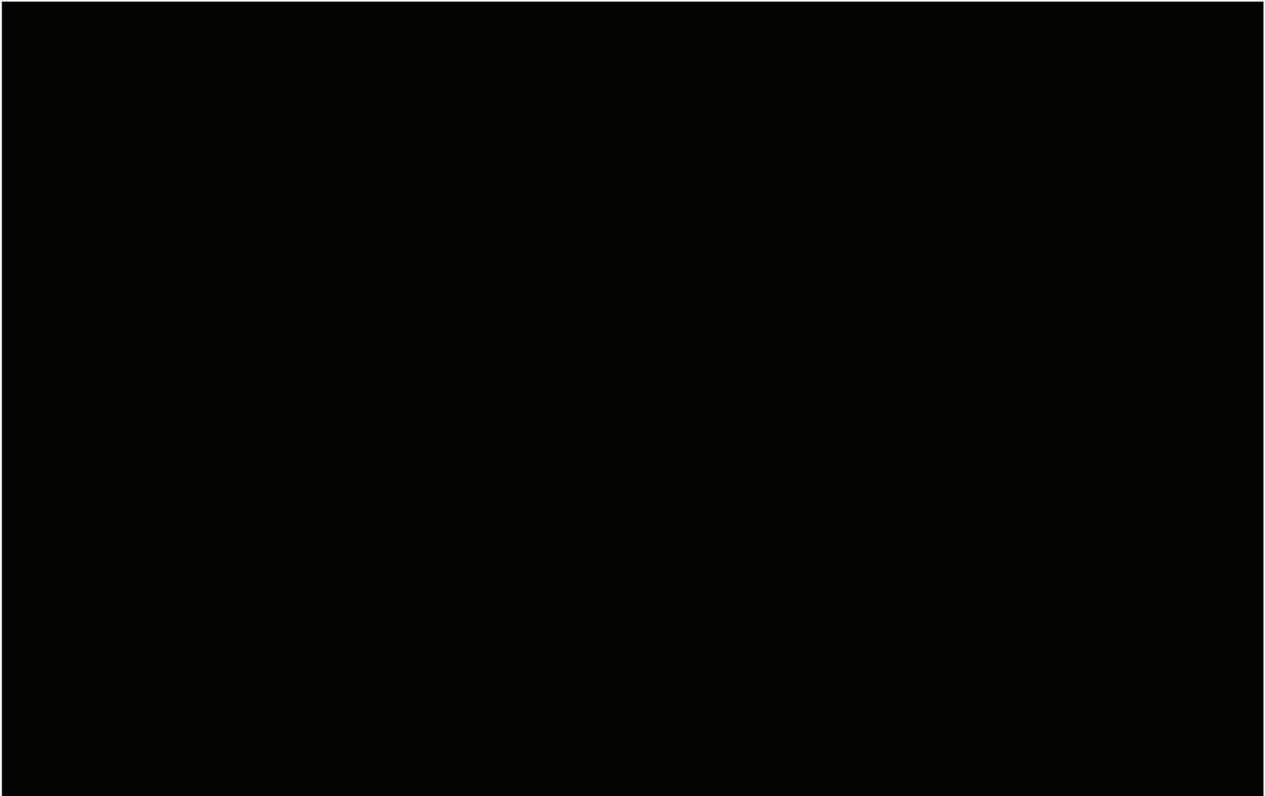
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



DocuSigned by:
Bradley M. Turner
8D573B2A5C5544B...

7/26/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name: Erika Dooley

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

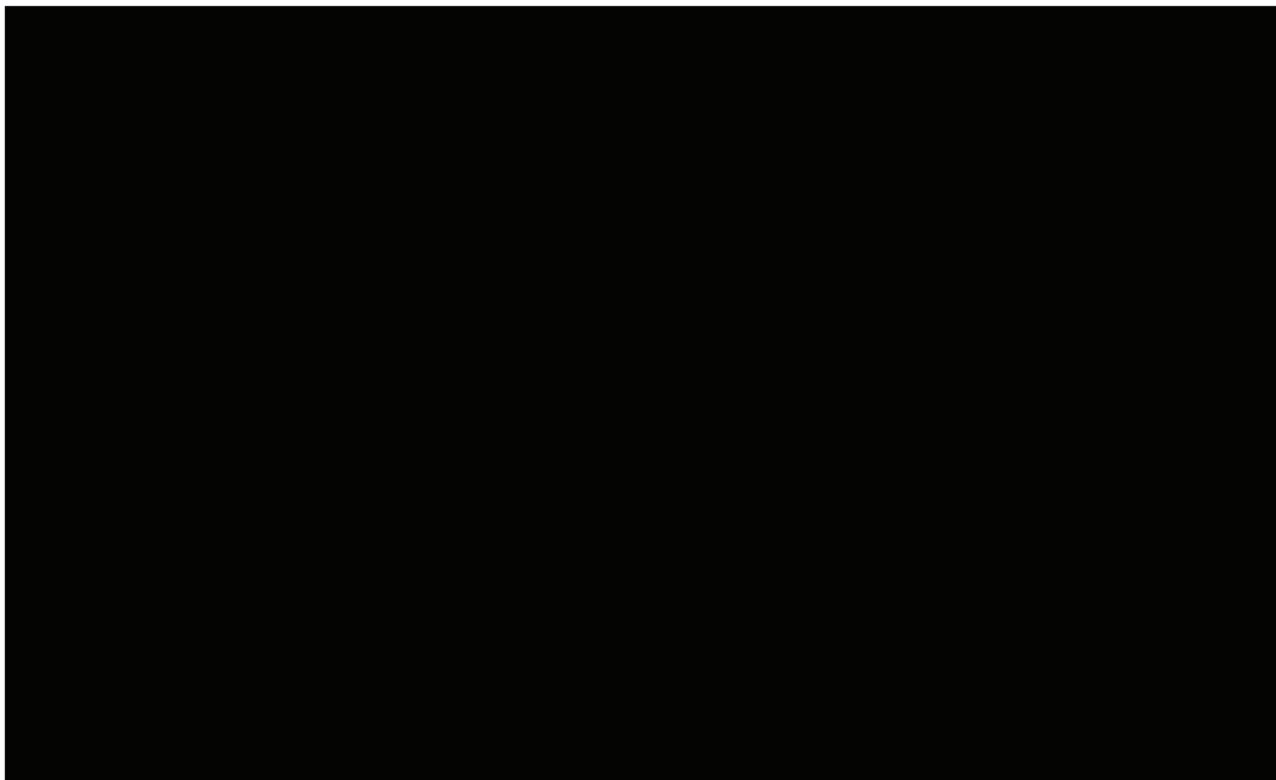
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

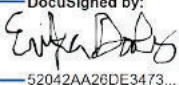
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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DocuSigned by:

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7/27/2022

Signature

Date

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- Digitally certified PDF signature
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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name: Kevin Overton

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

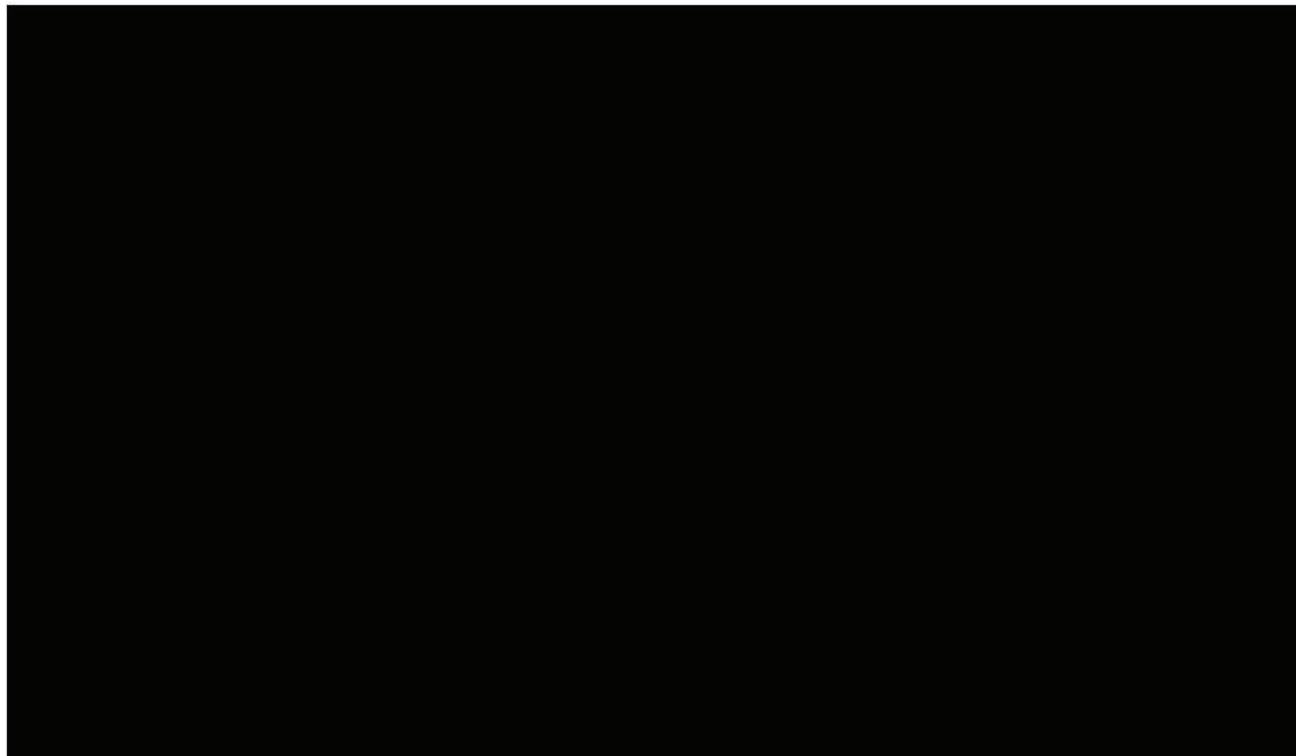
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

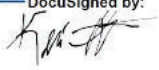
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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DocuSigned by:

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8/1/2022

Signature

Date

Acceptable signature formats include:

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- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name: Kevin Railey

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

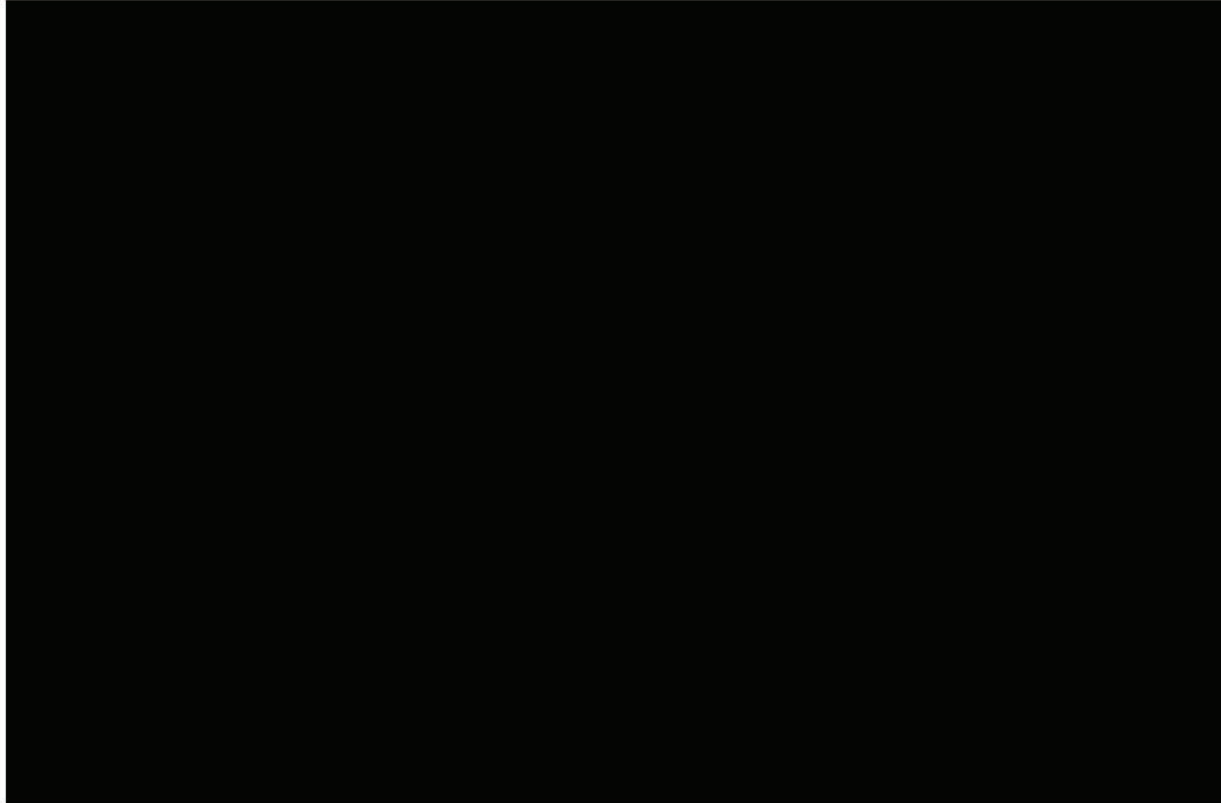
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



DocuSigned by:
Kevin Railey
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7/31/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name: Louise Vella

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

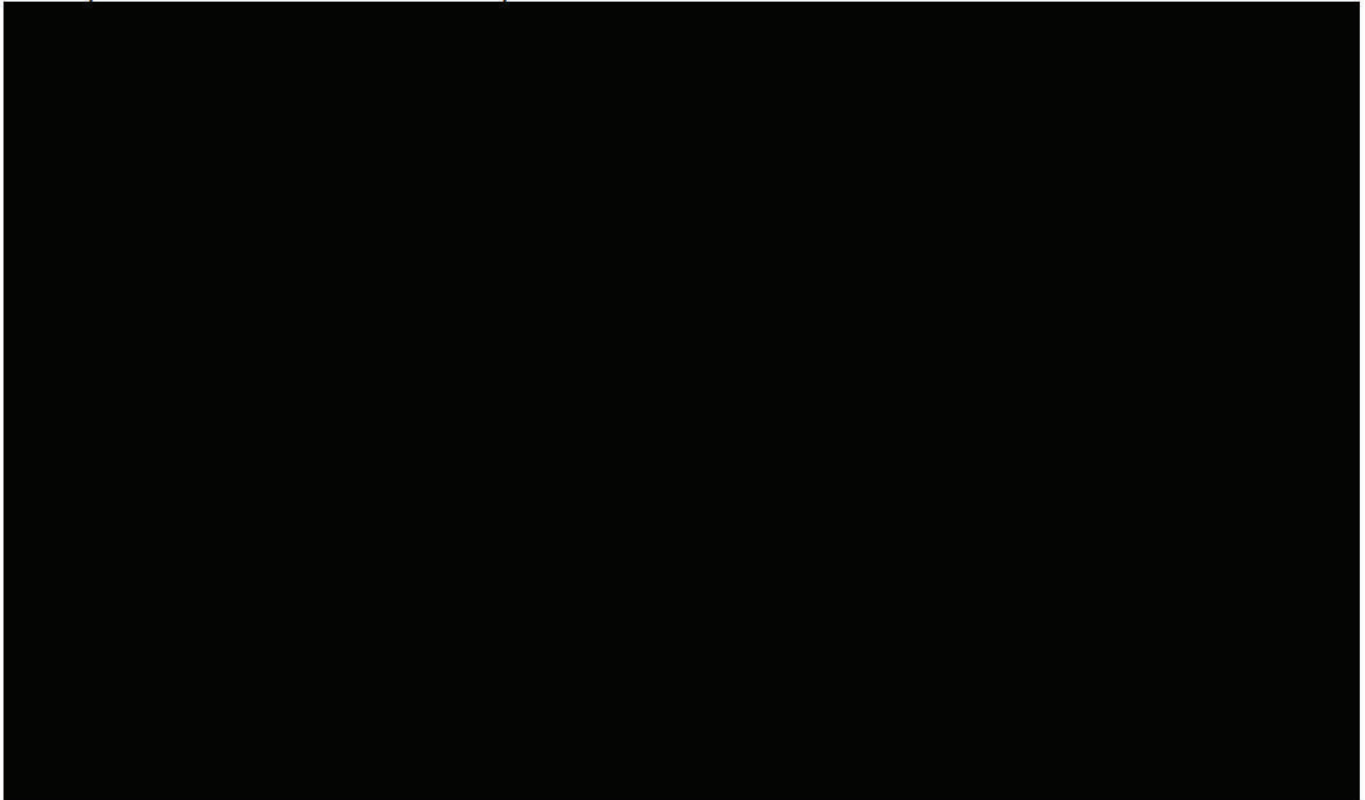
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name: Michele Lawrence

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

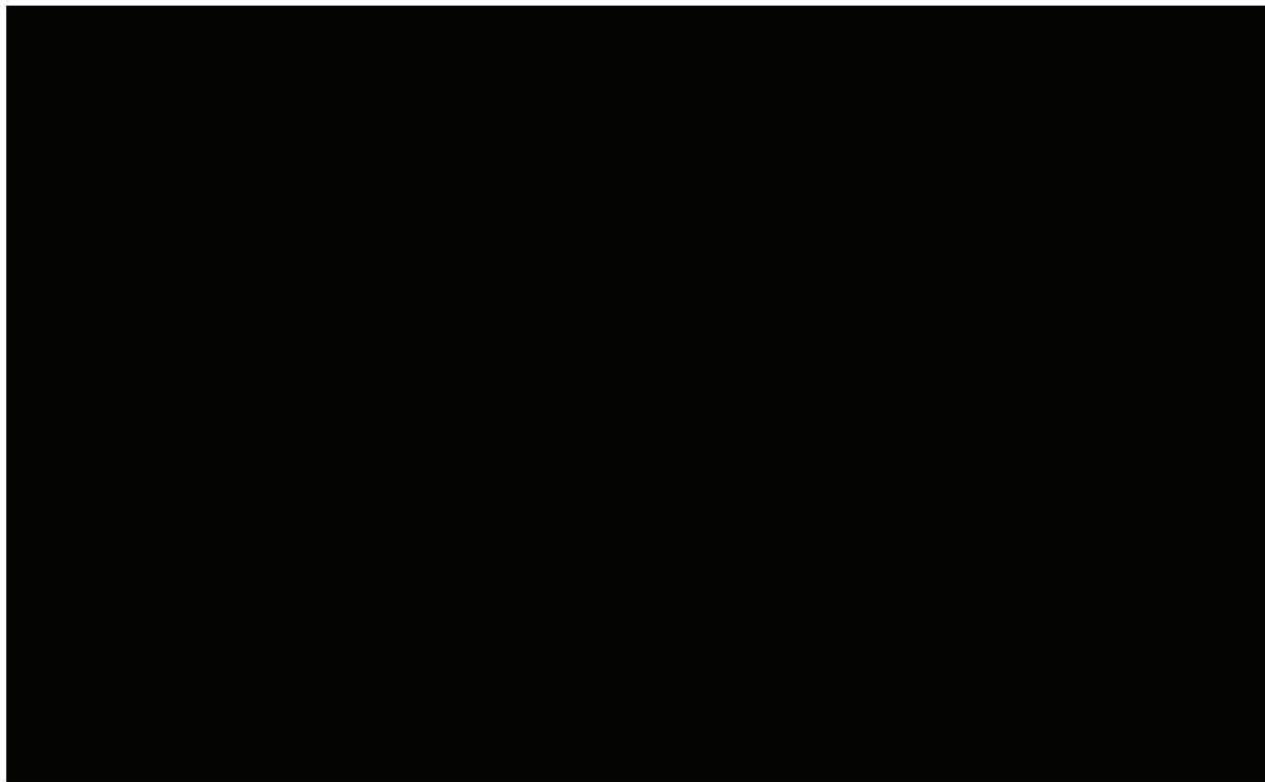
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



DocuSigned by:
Michele Lawrence
7AB20A100EBB4E5...

8/4/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name: Mario Urso

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

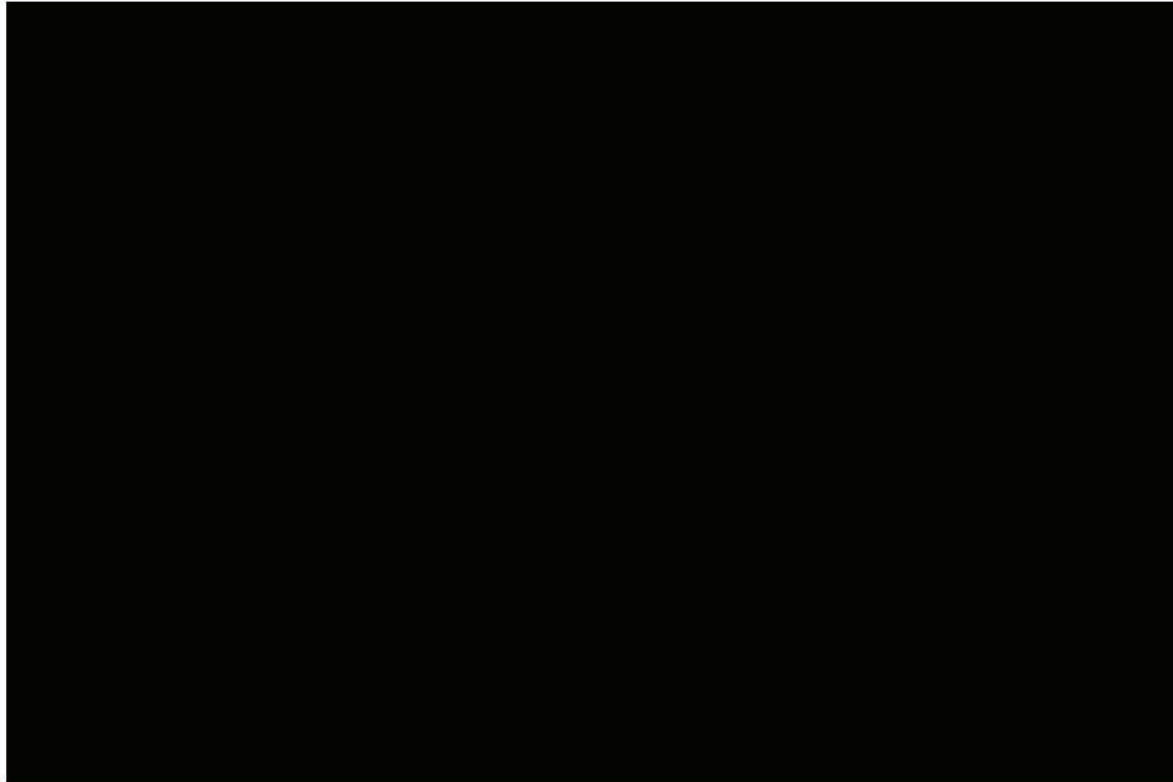
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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DocuSigned by:
Mario Urso
79E8C89BFB72476...

7/26/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name: Patricia Gatlin

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

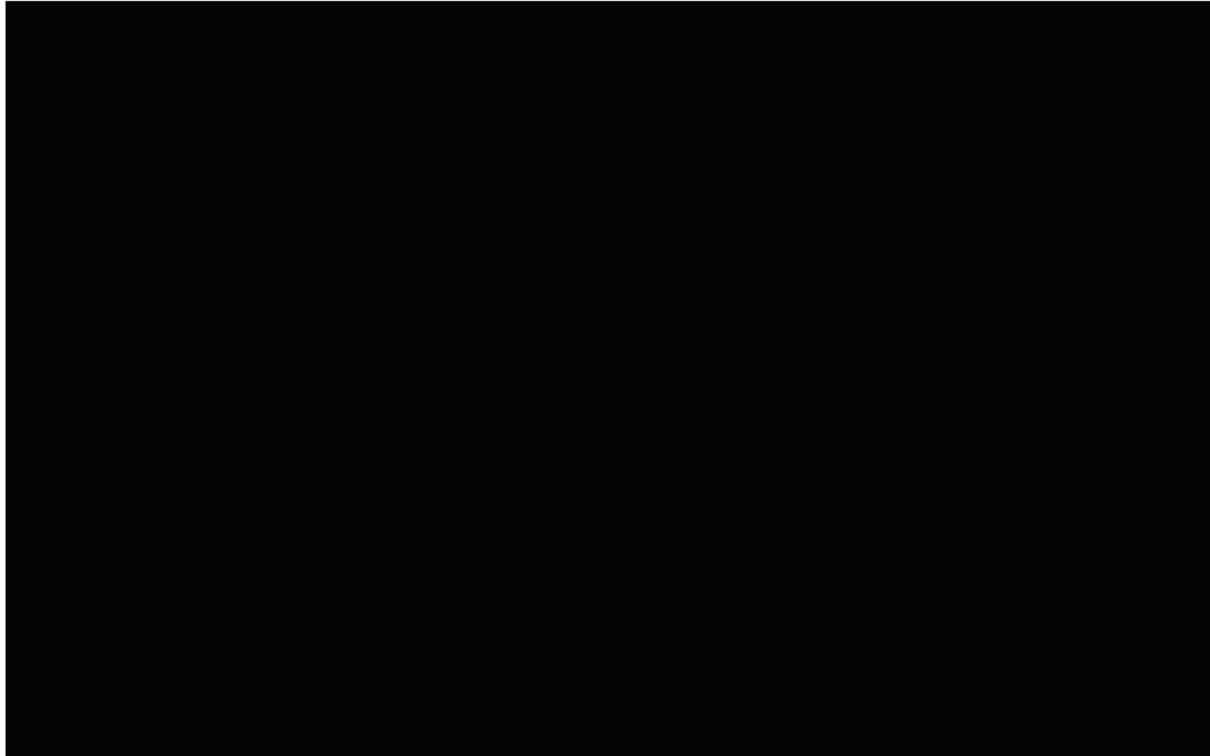
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

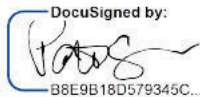
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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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DocuSigned by:

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7/26/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name: Robert Hoggard

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

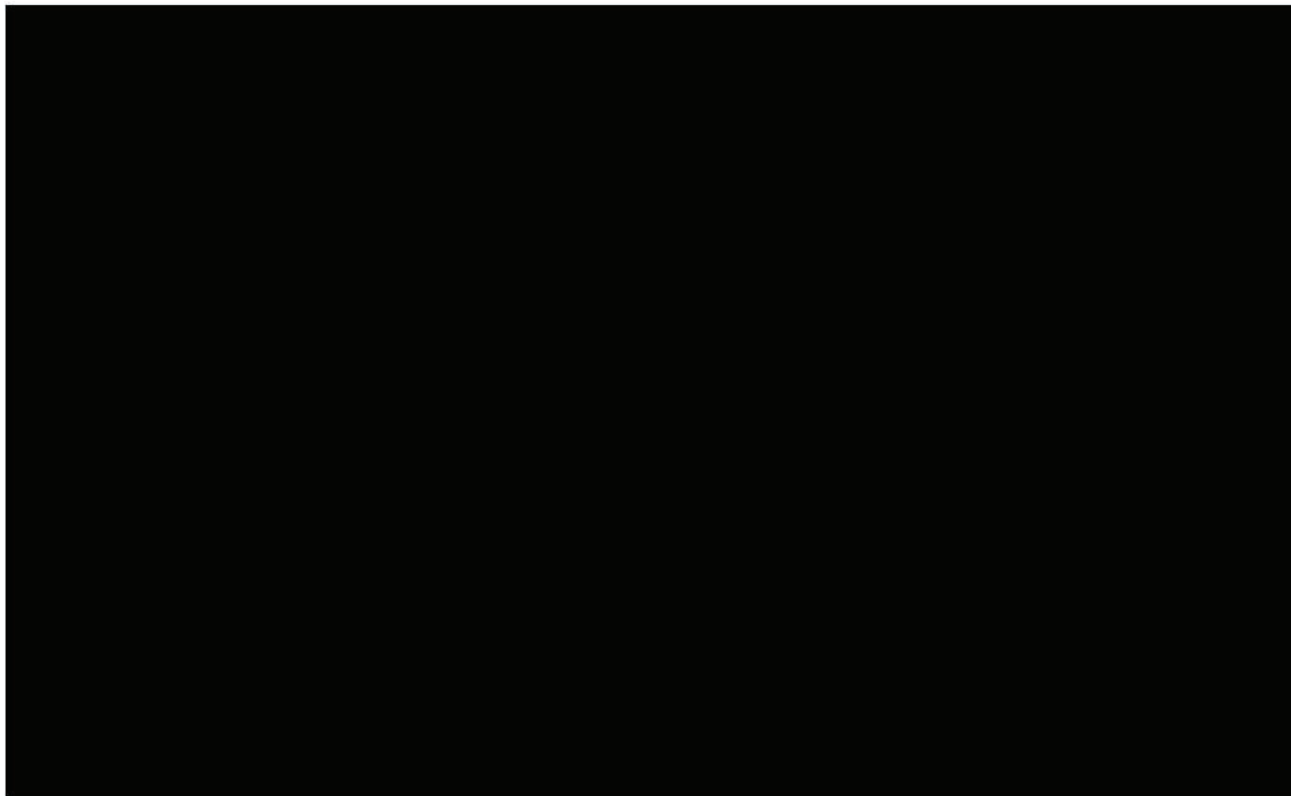
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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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DocuSigned by:

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7/26/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name: Wendy Ferrer

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

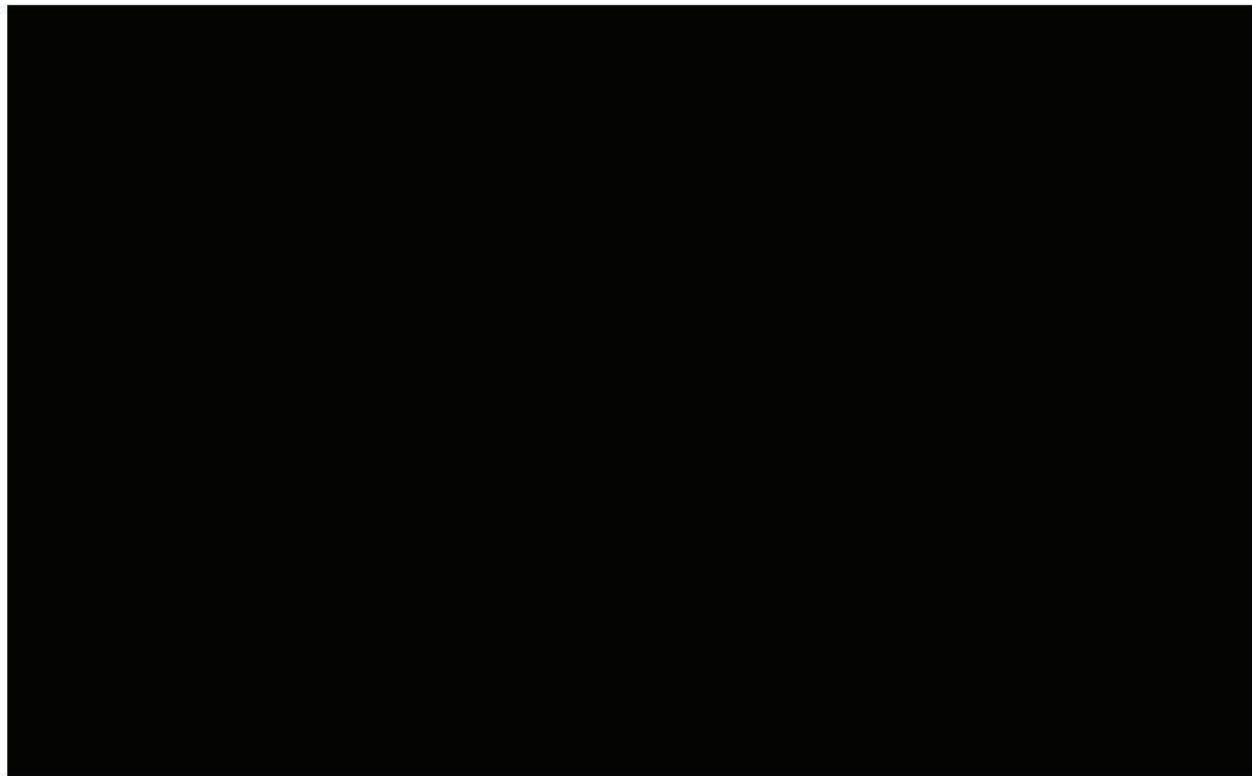
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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DocuSigned by:
Nancy A. Ferris
441F418EC5154B7...

8/5/2022

Signature

Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name: Warren Hern

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

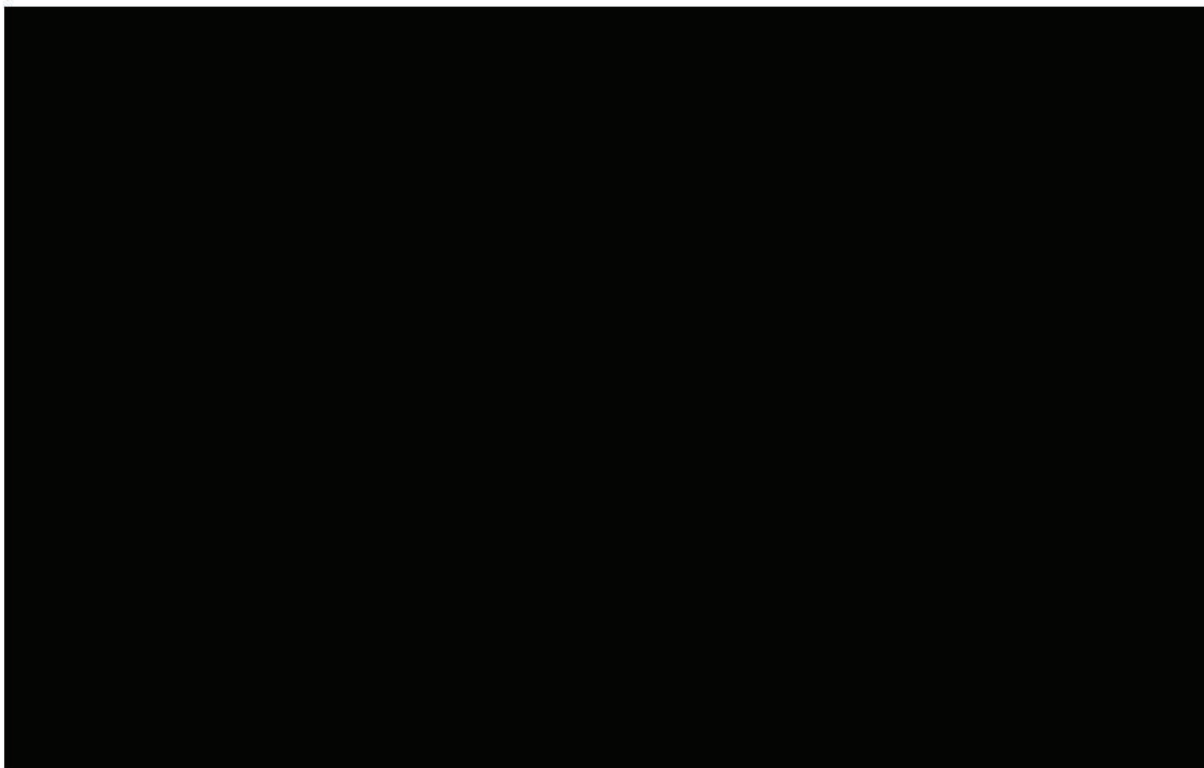
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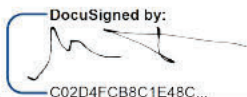
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DocuSigned by:

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7/26/2022

Signature

Date

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last revised 04/2022

General Information and Fire/Life Safety History

Inspection Date:

6/23/22

1. Primary Use:

INSTRUCTIONAL

2. Fire Sprinkler System?

No

2a. Sprinkler alarm?

No

3. Fire Hydrant System?

Yes

3a. Hydrant Ownership:

Public owned

4. Building Ownership:

Leased

4a. Owner Name:

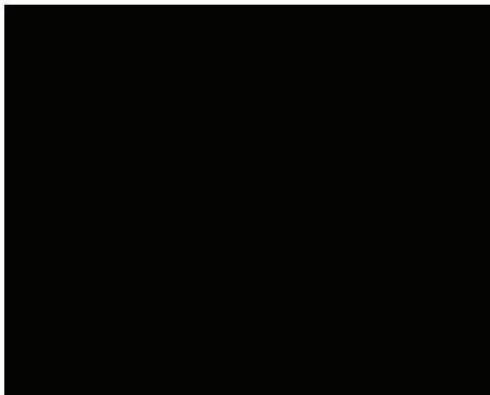
Education Success Foundation

4a. Owner Address:

4a. Owner Address2:

4a. Owner Phone #:

4a. Owner E-Mail address:



5. Leased To Others?:

No

6. Square footage:

47434

8a. Fire drill manuals distributed?

Yes

8d. Average evacuation time:

3 minutes 38 seconds

8e. Arson/Fire Prevention?

Yes

8f. Prevention/Evacuation Training?

Yes

9. Fire Dept. notified via alarm?

N/A

10. Any Fires?

No

10a. Number of fires:

Not Applicable

10b. Number of injuries:

Not Applicable

10c. Cost of Damage:

Not Applicable

Inspector Notified of previous fire report?

Yes

FIRE & EMERGENCY DRILLS

	Date	Type
1	Sep 17, 2020	Evacuation
2	Sep 24, 2020	Evacuation
3	Oct 14, 2020	Evacuation
4	Oct 23, 2020	Evacuation
5	Nov 10, 2020	Evacuation
6		
7	May 25, 2021	Evacuation
8	Jun 10, 2021	Evacuation
9	Mar 18, 2021	Lockdown
10	Mar 25, 2021	Lockdown
11		
12	Apr 13, 2021	Evacuation

Insufficient Fire & Emergency Drills Reason

- Building closed down due to spike in covid cases in local community for several months

Initial Inspector

Brian Anten

Phone #: (Phone Number) [REDACTED]

Certification #: (Certification Number) [REDACTED]

Email: [REDACTED]

Building Administrator

Dan Conway

Phone #: (Phone Number) [REDACTED]

Building Overview

ID:	261600928001
District Location:	ACADEMY OF HEALTH SCIENCES CS
Building Type:	INSTRUCTIONAL
Name & Address:	NAZARETH ACADEMY 1001 LAKE AVENUE ROCHESTER, NY 14613

Inspection History

Date Created:

Jun 30, 2022

Created By:

wanda.perezbrundage

Date Modified:

Jun 30, 2022

Modified By:

wanda.perezbrundage

Date Certified:

Jun 30, 2022

Certified By:

wanda.perezbrundage

Certificate History

Certificate Type	Date Certified	Certified By
Certificate of Occupancy	Jun 30, 2022	wanda.perezbrundage

Non-conformances

No non-conformances reported.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL School Calendar 2021-2022

WELCOME to the 2021-2022 SCHOOL YEAR AT AHS!

This calendar provides all school days and school closures.
Closure dates may change and any changes will be communicated to all families.
Please use the calendar key below for more information.

A separate calendar of family conferences, meetings, celebrations, school assessments, and report card grading periods will be provided to all families at the start of the school year.

February 2022

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

February 4, 11, 18: Student Dismissal at 12:30pm
February 21-25: President's Day & February Break, No School for Students/Staff

September 2021

S	M	T	W	TH	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

September 6: Labor Day; No School for Staff
September 8: School Opens for All Students 9:00AM
September 10, 17, and 24: Student Dismissal at 12:30PM

October 2021

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

October 1, 8, 15, 22, and 29: Student Dismissal at 12:30PM
October 11: Indigenous Peoples' /Columbus Day, No School for All

November 2021

S	M	T	W	TH	F	S
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

November 5, 12, and 19: Student Dismissal at 12:30PM
November 11: Veteran's Day, No School for Students/Staff
November 24-26: Thanksgiving Break, No School for Students/Staff

December 2021

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

December 3, 10, and 17: Student Dismissal at 12:30PM
December 24-31: Winter Break, No School for Students & Staff

January 2022

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 3: School Resumes for Students & Staff
January 7, 14, 21, and 28: Student Dismissal at 12:30pm
January 17: Dr. Martin Luther King, Jr. Day, No School for Students/Staff

March 2022

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

March 4, 11, 18, and 25: Dismissal at 12:30PM
March 29-31: NYS Testing - ELA Assessment

April 2022

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April 1, 8, and 29: Dismissal at 12:30PM
April 15: Spring Break - No School for Students/Staff
April 18-22: Spring Break - No School for Students/Staff
April 26-28: NYS State Testing - Math Assessment

May 2022

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 6, 13, 20, 27: Dismissal at 12:30PM
May 30: Memorial Day, No School for Students or Staff

June 2022

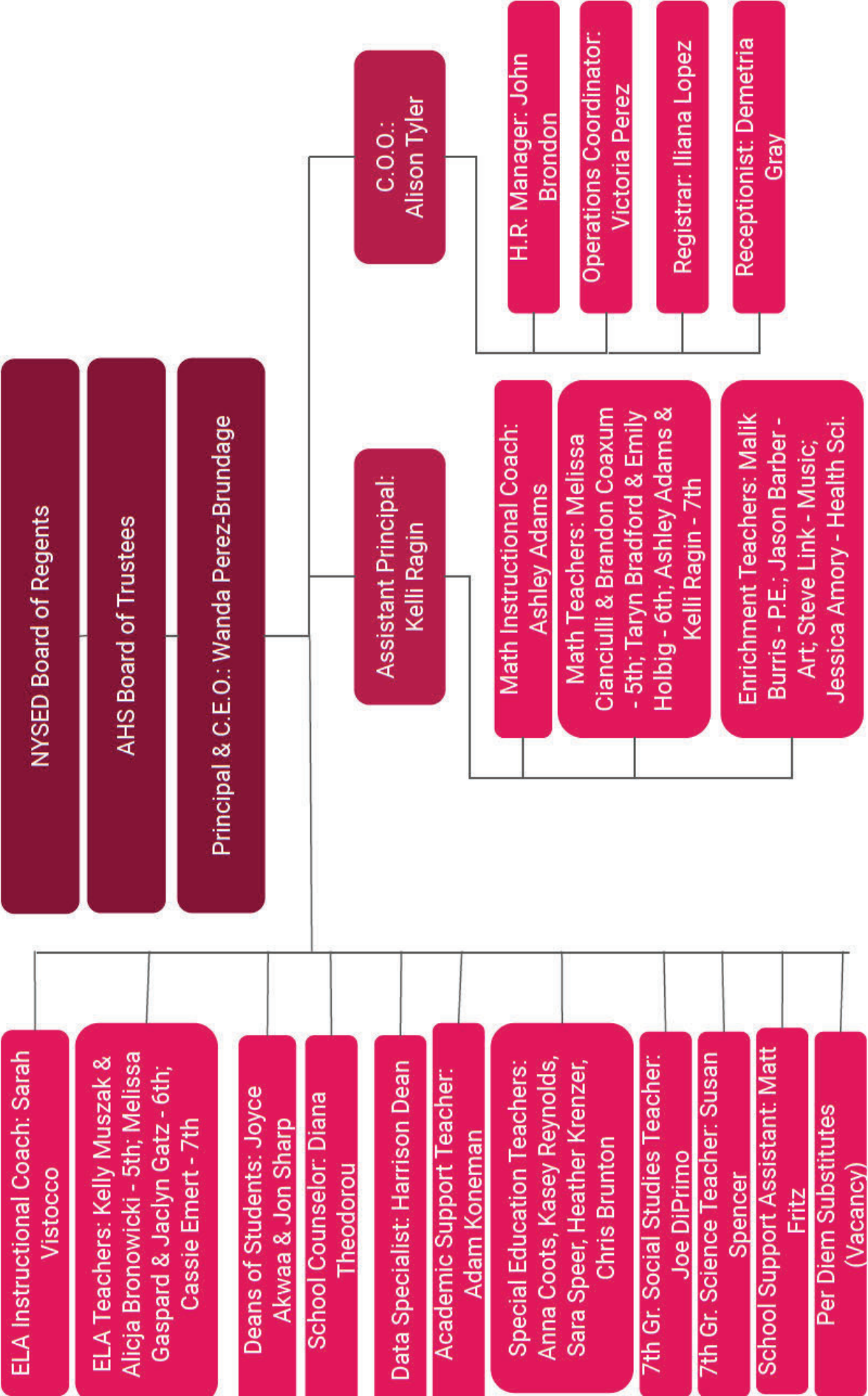
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 3, 10, and 17: Dismissal at 12:30PM
June 20: Juneteenth - No school for students and staff
June 23: Last Day for Students
June 24: Last Day for Staff

CALENDAR KEY

Student Learning Hours	1,151.5
Instructional Days	182
Staff Learning Days Aug 2021-Jun 2022	27
School Day: 9:00 am-4:00 pm Fridays: Early dismissal 12:30 pm All dates subject to change	

First and Last Day of the School Year
New York State Assessment Days
Dismissal for All Students at 12:30PM
No School for Students - Learning for Staff
No School for Students or Staff





CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:
NAZARETH ACADEMY
1001 LAKE AVENUE
ROCHESTER, NEW YORK 14613

Building ID: 261600928001

DISTRICT:
ACADEMY OF HEALTH SCIENCES CS
WANDA PEREZ-BRUNDAGE
1001 LAKE AVE
ROCHESTER, NEW YORK 14613

Issuance Date: June 30, 2022
Effective Date: June 01, 2022
Expiration Date: June 01, 2023


Commissioner of Education

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED