

Annual Financial Statement Audit Report

for Board of Regents Authorized Charter Schools

School Name:	Charter School Name
Date (Report is due Nov. 1):	November 1, 2020
Primary District of Location (If NYC select NYC DOE):	New York City Department of Education
If located in NYC DOE select CSD:	NYCSD #13
School Fiscal Contact Name: School Fiscal Contact Email:	Sheryl Gomez
School Fiscal Contact Phone:	
School Audit Firm Name:	PFK I'Connor Davies, LLP
School Audit Contact Name: School Audit Contact Email: School Audit Contact Phone:	Daniel Smolan
Audit Period: Prior Year:	2019-20 2018-19

The following items are required to be included:

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

ltem	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	Included
Management Letter Response	N/A
Form 990	Due Nov 15th, with possible extension
Federal Single Audit (A-133)	Due Nov 30th
Corrective Action Plan	N/A

Charter School Name Statement of Financial Position as of June 30

	2020	2019
CURRENT ASSETS		
Cash and cash equivalents	\$ 11,703,212	\$ 8,901,056
Grants and contracts receivable	1,109,257	399,045
Accounts receivables	114,250	109,420
Prepaid Expenses	356,352	361,776
Contributions and other receivables	319,719	-
Other current assets	80,000	870,000
TOTAL CURRENT ASSETS	13,682,790	10,641,297
TOTAL COMMENT ASSETS	13,002,730	10,041,237
NON-CURRENT ASSETS		
Property, Building and Equipment, net	\$ 6,351,135	\$ 4,696,126
Restricted Cash	200,283	100,175
Security Deposits	600,494	400,494
Other Non-Current Assets	1,865,208	2,264,031
TOTAL NON-CURRENT ASSETS	9,017,120	7,460,826
TOTAL ASSETS	22,699,910	18,102,123
CURRENT LIABILITIES Accounts payable and accrued expenses Accrued payroll, payroll taxes and benefits Current Portion of Loan Payable Due to Related Parties	\$ 803,330 430,503 581,528 111,098	\$ 422,071 492,269 1,342,849 726,329
Refundable Advances	20,381	6,635
Deferred Revenue	-	-
Other Current Liabilities	780,387	713,899
TOTAL CURRENT LIABILITIES	2,727,227	3,704,052
LONG-TERM LIABILITIES		
Loan Payable; Due in More than One Year	\$ 3,107,945	\$ 3,681,514
Deferred Rent	2,630,200	2,149,262
Due to Related Party	-	-
Other Long-Term Liabilities	1,916,812	-
TOTAL LONG-TERM LIABILITIES	7,654,957	5,830,776
TOTAL LIABILITIES	10,382,184	9,534,828
NET ASSETS		
Unrestricted	\$ 10,317,726	\$ 8,567,295
Temporarily restricted	2,000,000	-
Permanently restricted	-	-
TOTAL NET ASSETS	12,317,726	8,567,295
TOTAL LIABILITIES AND NET ASSETS	22,699,910	18,102,123

Charter School Name Statement of Activities as of June 30

	2020						2019	
		Unrestricted Temporarily Restricted				Total		Total
OPERATING REVENUE								
State and Local Per Pupil Revenue - Reg. Ed	\$	12,442,333	\$	-	\$	12,442,333	\$	10,949,825
State and Local Per Pupil Revenue - SPED		3,420,127		-		3,420,127		3,390,343
State and Local Per Pupil Facilities Revenue		3,879,238		-		3,879,238		2,991,123
Federal Grants		1,334,758		-		1,334,758		496,265
State and City Grants		46,376		-		46,376		65,263
Other Operating Income		252,368		2,000,000		2,252,368		2,733,044
Food Service/Child Nutrition Program		113,055				113,055		64,369
TOTAL OPERATING REVENUE		21,488,255		2,000,000		23,488,255		20,690,232
EXPENSES								
Program Services								
Regular Education	\$	12,522,363	\$	-	\$	12,522,363	\$	12,108,128
Special Education		4,908,716		-		4,908,716		5,155,558
Other Programs		-		-				
Total Program Services	<u> </u>	17,431,079		-		17,431,079		17,263,686
Management and general		2,306,745		-		2,306,745		2,412,364
Fundraising		-		-		-		-
TOTAL EXPENSES		19,737,824		-		19,737,824		19,676,050
SURPLUS / (DEFICIT) FROM OPERATIONS		1,750,431		2,000,000		3,750,431		1,014,182
SUPPORT AND OTHER REVENUE								
Interest and Other Income	\$	-	\$	-	\$	-	\$	-
Contributions and Grants		-		-		-		-
Fundraising Support		-		-		-		-
Investments		-		-		-		-
Donated Services		-		-		-		-
Other Support and Revenue		-		-		-		-
TOTAL SUPPORT AND OTHER REVENUE		-		-		-		-
Net Assets Released from Restrictions / Loss on Disposal of Assets	\$	-	\$	-	\$	-	\$	-
CHANGE IN NET ASSETS		1,750,431		2,000,000		3,750,431		1,014,182
NET ASSETS - BEGINNING OF YEAR	\$	8,567,295	\$	-	\$	8,567,295	\$	7,553,113
PRIOR YEAR/PERIOD ADJUSTMENTS		-		-		<u> </u>		-
NET ASSETS - END OF YEAR	\$	10,317,726	\$	2,000,000	\$	12,317,726	\$	8,567,295

Charter School Name Statement of Cash Flows

as of June 30

	2020			2019	
CASH FLOWS - OPERATING ACTIVITIES					
Increase (decrease) in net assets	\$	3,750,431	\$	1,014,182	
Revenues from School Districts	r	-	т	-,,	
Accounts Receivable		(4,830)		114,997	
Due from School Districts		-		-	
Depreciation		1,172,673		914,014	
Grants Receivable		(710,212)		1,323,729	
Due from NYS		-		-	
Grant revenues		-		-	
Prepaid Expenses		5,424		156,412	
Accounts Payable		381,259		(612,594)	
Accrued Expenses		(61,766)		204,876	
Accrued Liabilities		-		-	
Contributions and fund-raising activities		-		-	
Miscellaneous sources		13,746		(237,515)	
Deferred Revenue		<u>-</u>		-	
Interest payments		-		-	
Deferred Rent		619,592		1,798,875	
Other Liability		(487,397)		512,498	
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$	4,678,920	\$	5,189,474	
CASH FLOWS - INVESTING ACTIVITIES	\$		\$		
Purchase of equipment		(2,819,724)		(1,053,633)	
Other		870,000		(1,412,080)	
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$	(1,949,724)	\$	(2,465,713)	
CASH FLOWS - FINANCING ACTIVITIES	\$		\$		
Principal payments on long-term debt		(1,342,848)		(446,478)	
Other		1,716,812		2,500,000	
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$	373,964	\$	2,053,522	
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$	3,103,160	\$	4,777,283	
Cash at beginning of year		9,315,543		4,538,260	
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$	12,418,703	\$	9,315,543	

Charter School Name Statement of Functional Expenses as of June 30

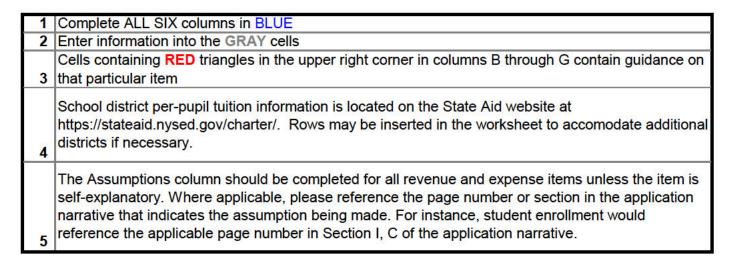
		2020								2019
			Prograr	n Services			Supporting Services			
	No. of Positions	Regular	Special	Other Education	Total	Fundraising	Management and	Total	Total	
		Education	Education				General			
Personnel Services Costs		\$		\$	\$	\$	\$ \$		\$	\$
Administrative Staff Personnel	14.00	713,236	318,157	-	1,031,393	-	442,026	442,026	1,473,419	1,818,134
Instructional Personnel	60.00	2,352,158	1,049,239	-	3,401,397	-	-	-	3,401,397	4,387,458
Non-Instructional Personnel	3.00	109,304	48,758	-	158,062	-	-	-	158,062	-
Total Salaries and Staff	77.00	3,174,698	1,416,154	-	4,590,852	-	442,026	442,026	5,032,878	6,205,592
Fringe Benefits & Payroll Taxes		616,725	275,106	-	891,831	-	85,869	85,869	977,700	1,191,527
Retirement		21,850	9,747	-	31,597	-	3,042	3,042	34,639	11,229
Management Company Fees		-	-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	202,190	202,190	202,190	177,213
Accounting / Audit Services		-	-	-	-	-	85,764	85,764	85,764	242,488
Other Purchased / Professional /		255,048	113,771	-	368,819	-	35,511	35,511	404,330	1,145,480
Consulting Services										
Building and Land Rent / Lease		2,672,287	1,192,041	-	3,864,328	-	372,073	372,073	4,236,401	5,019,490
Repairs & Maintenance		181,470	80,949		262,419	-	25,267	25,267	287,686	419,571
Insurance		52,518	23,427	-	75,945	-	7,312	7,312	83,257	83,934
Utilities		97,685	43,575	-	141,260	-	13,601	13,601	154,861	226,192
Supplies / Materials		113,132	50,465	-	163,597	-	-	-	163,597	170,466
Equipment / Furnishings		9,567	4,268	-	13,835	-	1,332	1,332	15,167	20,432
Staff Development		242,030	107,963	-	349,993	-	33,699	33,699	383,692	245,877
Marketing / Recruitment		182,907	81,590	-	264,497	-	25,467	25,467	289,964	125,336
Technology		4,078	1,819	-	5,897	-	568	568	6,465	33,578
Food Service		110,916	49,477	-	160,393	-	-	-	160,393	433,359
Student Services		26,304	11,734	-	38,038	-	-	-	38,038	86,097
Office Expense		108,012	48,182	-	156,194	-	15,039	15,039	171,233	184,797
Depreciation		514,285	229,410	-	743,695	-	71,606	71,606	815,301	792,799
OTHER		28,471	12,701	-	41,172	-	225,582	225,582	266,754	462,693
Total Expenses		\$ 8,411,983	3,752,379	\$ -	\$ 12,164,362	\$ -	\$ 1,645,948 \$	1,645,948	\$ 13,810,310	\$ 17,278,150

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2020-21 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates



Brooklyn Laboratory Charter Schools

	_		OR 2010 2020					Account
PROJECTED BUDGET FOR 2019-2020							Assumptions Description of Assumptions Plant Control of Assumptions	
July 1, 2020 to June 30, 2021 Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.								DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applica
Please Note: The student enroll	ment data is entered i	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
	Total Revenue Total Expenses	25,474,053 25,277,000	1,858,139 1,766,775	-	-	-	27,332,192 27,043,775	
	Net Income	197,053	91,364	-	-	-	288,417	
	tudent Enrollment Student Enrollment	1,070	-					
, otal , ala o			3.9				77	
		P	ROGRAM SERVICES		SUPPORT	SERVICES		
		REGULAR	SPECIAL	A-11-A	FUNDEALONG	MANAGEMENT &		
		EDUCATION	EDUCATION	OTHER	FUNDRAISING	GENERAL	TOTAL	
REVENUE REVENUES FROM STATE SOURCES								
Per Pupil Revenue	CY Per Pupil Rate							
District of Location	\$16,123.00	17,251,610	7	-			17,251,610	
School District 2 (Enter Name)		-	-	-	-	72		
School District 3 (Enter Name)		-		-	-	7.0		
School District 4 (Enter Name) School District 5 (Enter Name)		-	-			74		
oction district o (Effect Harris)		17,251,610	-		-	-	17,251,610	
Special Education Revenue		T	1,858,139	-	Ŧ	÷.	1,858,139	
Grants Stimulus								
Other		-	-	-	-	-		
Other State Revenue		5,175,483	-	-	-	-	5,175,483	
TOTAL REVENUE FROM STATE SOURCES		22,427,093	1,858,139	-	<u>,</u>		24,285,232	
REVENUE FROM FEDERAL FUNDING								
IDEA Special Needs		219,521		-	17.	7/	219,521	
Title I		305,074		-	-	7	305,074	
Title Funding - Other		60,711		-	-	-	60,711	
School Food Service (Free Lunch)		-	7	-	-	7.	π	
Grants Charter School Program (CSP) Planning & Implementation								
Other		284,654		-	-	-	284,654	
Other Federal Revenue		-	-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES		869,960	-	ē	-	-	869,960	
LOCAL and OTHER REVENUE								
Contributions and Donations, Fundraising		2,000,000	2	-	-	-	2,000,000	
Erate Reimbursement		120,000	2	2	-	<u> </u>	120,000	
Interest Income, Earnings on Investments,		10,000	12	2	-	2	10,000	
NYC-DYCD (Department of Youth and Community Developmt.)		_	12	-	-	2	<u> </u>	
Food Service (Income from meals) Text Book		47,000	2	-	-	-	47,000	
Other Local Revenue		41,000	-	-			47,000	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		2,177,000	-	4		- 2	2,177,000	
TOTAL REVENUE		25,474,053	1,858,139	-	_	<u>-</u>	27,332,192	
			.,,	-				
EXPENSES								List exact titles and staff FTE"s (Full time eqiuilivalent)
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions							
Executive Management	2.00	373,943	2	=	-	<u>-</u>	373,943	
Instructional Management	6.00	698,729	-	4		2	698,729	
Deans, Directors & Coordinators	9.00	590,786	±	-	-	2	590,786	
CFO / Director of Finance	1.00	162,500	-	=	-	<u> </u>	162,500	
Operation / Business Manager Administrative Staff	6.00 12.00	336,919 880,076	-	= = =		-	336,919 880,076	
TOTAL ADMINISTRATIVE STAFF	36	3,042,953	-	-	- AMA	-	3,042,953	
		0,31,2,000						
INSTRUCTIONAL PERSONNEL COSTS Teachers - Regular	50.00	4,100,000	T				4,100,000	
Teachers - Regular Teachers - SPED	17.00	4,100,000	1,756,000	-	-		1,756,000	
Substitute Teachers	-	-	1,700,000		-	-	1,730,000	
Teaching Assistants		_		-	-	-	*	
Specialty Teachers	2.00	124,500	÷	-	-	÷.	124,500	

Brooklyn Laboratory Charter Schools

P	PROJECTED BUDGET F	The state of the s					<u>Assumptions</u>
·	July 1, 2020 to June						DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicat
Please Note: The student enrollment data		DESCRIPTION OF ASSOCIATIONS - Flease note assumptions when applican					
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
	Revenue 25,474,053 Expenses 25,277,000	1,858,139 1,766,775		-	-	27,332,192 27,043,775	
Ne	et Income 197,053	91,364	-	-	-	288,417	
Actual Student E Total Paid Student E						-	
Total Faid Stadolic El		₩.					
	F	PROGRAM SERVICES		SUPPORT	SERVICES		
	REGULAR	SPECIAL			MANAGEMENT &	2002200	
	EDUCATION	EDUCATION	OTHER	FUNDRAISING	GENERAL	TOTAL	
Aides	-	=	-	-	-	-	
Therapists & Counselors Other	4.00 269,469	<u>~</u>	-	-	¥.	269,469	
TOTAL INSTRUCTIONAL	73 4,493,969	1,756,000	-		-	6,249,969	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse		-	-	-	-	2	
Librarian	~	=	-	-	÷	×	
Custodian	-	×	-			-	
Security Other	2.00 120,000	€.	-		€.	120,000	
TOTAL NON-INSTRUCTIONAL	2 120,000					120,000	
SUBTOTAL PERSONNEL SERVICE COSTS		4 756 000				•	
	7,656,922	1,756,000	<u></u>	**	₹.	9,412,922	
PAYROLL TAXES AND BENEFITS	212.22						
Payroll Taxes Fringe / Employee Benefits	918,831 955,000		7.	7	. 54	918,831 955,000	
Retirement / Pension	141,247		-	-	5.	141,247	
TOTAL PAYROLL TAXES AND BENEFITS	2,015,078	5.	5		-	2,015,078	
TOTAL PERSONNEL SERVICE COSTS	9,671,999	1,756,000				11,427,999	
CONTRACTED SERVICES				0000			
Accounting / Audit	125,000	_	-	_	_	125,000	
Legal	350,000	2	_	-	2	350,000	
Management Company Fee	2	2	2	_	2	6	
Nurse Services Food Service / School Lunch		2	2	-	2	(
Payroll Services	70,940		-	-		70,940	
Special Ed Services	-	- 2	2	_	2	-	
Titlement Services (i.e. Title I)	10,000	<u> </u>	6	-	<u>-</u>	10,000	
Other Purchased / Professional / Consulting	2,560,000	2	=	-	2	2,560,000	
TOTAL CONTRACTED SERVICES	3,115,940	*	-	140	•	3,115,940	
SCHOOL OPERATIONS							
Board Expenses Classroom / Teaching Supplies & Materials	540,000	<u> </u>	2		-	540,000	
Special Ed Supplies & Materials	340,000	10,775	-		-	10,775	
Textbooks / Workbooks	200,000	-	-	-	-	200,000	
Supplies & Materials other	36,000	2	4	i u	2	36,000	
Equipment / Furniture Telephone	85,000 240,000				-	85,000	
Technology	285,000	-			-	240,000 285,000	
Student Testing & Assessment	43,000		-	-	-	43,000	
Field Trips	12	-	-		-	Ψ,	
Transportation (student) Student Services - other	450,000	-	-	-	2	450.000	
Student Services - other Office Expense	150,000 317,015	-		-	2	150,000 317,015	
Staff Development	420,000	-	3			420,000	
Staff Recruitment	225,000	2	4		2	225,000	
Student Recruitment / Marketing	500,000	4	-	-	-	500,000	
School Meals / Lunch Travel (Staff)	(<u>)</u>	-	2	-	Ψ.	Y.	
Fundraising	-	4		-	2.	F.	
Other	125,000	2	-	_	2	125,000	
TOTAL SCHOOL OPERATIONS	3,166,015	10,775		er en		3,176,790	

Brooklyn Laboratory Charter Schools

PROJECT	ED BUDGET F	OR 2019-2020					_Assumptions
July '	DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable						
Please Note: The student enrollment data is entered b		t Section beginning SPECIAL EDUCATION	in row 155. This wil OTHER	I populate the data	in row 10. MANAGEMENT & GENERAL	TOTAL	
Total Revenue	25,474,053	1,858,139		-		27,332,192	
Total Expenses Net Income	25,277,000 197,053	1,766,775 91,364	-	-	-	27,043,775 288,417	
Actual Student Enrollment	1,070	91,304	-	-	-	200,417	
Total Paid Student Enrollment	1,010						
	P	ROGRAM SERVICES		SUPPORT	SERVICES		
	REGULAR	SPECIAL			MANAGEMENT &	2000	
	EDUCATION	EDUCATION	OTHER	FUNDRAISING	GENERAL	TOTAL	
FACILITY OPERATION & MAINTENANCE							
Insurance	160,000	¥ .	~		-	160,000	
Janitorial	350,000	-	-		2	350,000	
Building and Land Rent / Lease	6,063,046	-	-		-	6,063,046	
Repairs & Maintenance	50,000	-	-		-	50,000	
Equipment / Furniture	1,055,000	-	-		-	1,055,000	
Security		-	-1		-	-	
Utilities	85,000	-	-		=	85,000	
TOTAL FACILITY OPERATION & MAINTENANCE	7,763,046	₹,	· - ,	. **	≅ ,	7,763,046	
DEPRECIATION & AMORTIZATION	1,560,000	÷.	-		+:	1,560,000	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY		=	-	-	±.	i i x	
TOTAL EXPENSES	25,277,000	1,766,775	ė,		-	27,043,775	
NET INCOME	197,053	91,364			-	288,417	
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location	1,070		1,070				
School District 2 (Enter Name)			7				
School District 3 (Enter Name)			Z				
School District 4 (Enter Name)			7.				
School District 5 (Enter Name)			-				
TOTAL ENROLLMENT	1,070	-	1,070				
REVENUE PER PUPIL	23,808	2	2,				
EXPENSES PER PUPIL	23,623	-	-				



Primary Account:

CHASE PLATINUM BUSINESS CHECKING

BROOKLYN LABORATORY CHARTER SCHOOL

Account Number:

CHECKING SUMMARY

	INSTANCES	AMOUNT		
Beginning Balance		\$0.00		
Ending Balance	0	\$0.00		

CHASE BUSINESS PREMIER SAVINGS

BROOKLYN LABORATORY CHARTER SCHOOL

Account Number:

SAVINGS SUMMARY

Beginning Balance	INSTANCES	AMOUNT \$150,276.70
Deposits and Additions	2	50,005.95
Ending Balance	2	\$200,282.65
Annual Percentage Yield Earned This	0.04%	
Interest Paid This Period		\$5.95
Interest Paid Year-to-Date		\$49.23

Your monthly service fee was waived because you maintained an average savings balance of \$25,000 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		\$150,276.70
06/18	Transfer From Chk Xxxxx8812	50,000.00	200,276.70
06/30	Interest Payment	5.95	200,282.65
	Ending Balance		\$200,282.65

30 deposited items are provided with your account each month. There is a \$0.40 fee for each additional deposited item.