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| FORM F: Certified Nurse Aide to Home Health Aide Transition |
| A CNA who is registered in the New York State RHCF Nurse Aide Registry is not required to repeat training in the content and skills learned in a previous training program. However, the HHATP must assure that the CNA is competent in such skills, through successful demonstration, prior to providing additional training and issuing of a HHA certificate. Documentation of the successful completion and proof of competency in the content and skills must be kept in the individual’s file. |
| School District or BOCES:      | Program Number: (Ex. 24XXXX)      |
| Level: [ ]  Adult (only) | School/Site Name:     Address:       |
| RN Director Coordinator:Name:     Work Address:     Phone:     E-mail address:      | RN Instructor:Name:     Work Address:     Phone:      E-mail address:      |
| CNA Transition to HHA Delivery Mode |
| Supporting documentation for each of the following is attached:[ ]  The approved HHA RN instructor for the specific program site to deliver the training modality; [ ]  CNA status to be identified for each enrolled student (blank enrollment form);[ ]  Method for determination of student competency of overlapping skills (blank skills sheet);[ ]  Theory content and skills to be delivered for the new units (curricular outline with hours identified); [ ]  HHA performance skills demonstration and competency (skills sheet);[ ]  Supervised clinical experience in a licensed home care agency by the operationally approved RN instructor (number of hours, ratio and approved clinical site) |
| Attestation Signature |
| *I certify that the above information is correct and attest to program compliance with regulatory requirements:* |
| RN Director Coordinator Signature: | Date:      |
| Mailing Instructions |
| New York State Education DepartmentSecondary and Adult HHATP programs in Office of Career and Technical Educationpublic secondary and BOCES agencies 89 Washington Avenue, Room 315 EB Albany, New York 12234 |