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| FORM F: Certified Nurse Aide to Home Health Aide Transition | | | |
| A CNA who is registered in the New York State RHCF Nurse Aide Registry is not required to repeat training in the content and skills learned in a previous training program. However, the HHATP must assure that the CNA is competent in such skills, through successful demonstration, prior to providing additional training and issuing of a HHA certificate. Documentation of the successful completion and proof of competency in the content and skills must be kept in the individual’s file. | | | |
| School District or BOCES: | | Program Number: (Ex. 24XXXX) | |
| Level:  Adult (only) | School/Site Name:  Address: | | |
| RN Director Coordinator:  Name:  Work Address:  Phone:  E-mail address: | RN Instructor:  Name:  Work Address:  Phone:  E-mail address: | | |
| CNA Transition to HHA Delivery Mode | | | |
| Supporting documentation for each of the following is attached:  The approved HHA RN instructor for the specific program site to deliver the training modality;  CNA status to be identified for each enrolled student (blank enrollment form);  Method for determination of student competency of overlapping skills (blank skills sheet);  Theory content and skills to be delivered for the new units (curricular outline with hours identified);  HHA performance skills demonstration and competency (skills sheet);  Supervised clinical experience in a licensed home care agency by the operationally approved RN instructor (number of hours, ratio and approved clinical site) | | | |
| Attestation Signature | | | |
| *I certify that the above information is correct and attest to program compliance with regulatory requirements:* | | | |
| RN Director Coordinator Signature: | | | Date: |
| Mailing Instructions | | | |
| New York State Education Department  Secondary and Adult HHATP programs in Office of Career and Technical Education  public secondary and BOCES agencies 89 Washington Avenue, Room 315 EB Albany, New York 12234 | | | |