

Career and Technical Education Annual Public Notice of Nondiscrimination

The Department of Education's (ED) Office for Civil Rights (OCR) enforces several statutes that protect the rights of beneficiaries in programs or activities that receive financial assistance from ED. These laws prohibit discrimination on the basis of race, color, and national origin (Title VI of the *Civil Rights Act of 1964*), sex (Title IX of the Education Amendments of 1972), disability (*Section 504 of the Rehabilitation Act of 1973*), and age (*Age Discrimination Act of 1975*). OCR also has enforcement responsibilities under Title II of the *Americans with Disabilities Act*, which prohibits state and local governments from discriminating on the basis of disability. [OCR Guidelines](#) requires recipients **to annually issue public notification of nondiscrimination**.

This notification is to:

- ◆ Be made prior to the beginning of **each** school year.
- ◆ Advise students, parents/guardians, employees, and the general public of the policy of nondiscrimination.
- ◆ Be disseminated to communities of national origin minority persons with limited English language skills in their native language.
- ◆ Provide the name or title, office address and telephone number of the person(s) designated to coordinate Title IX, and Section 504.

For further information on notice of non-discrimination, visit <http://wdcrobcopl01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area, or call 1-800-421-3481.

For additional information on civil rights grievance policy, visit <https://www2.ed.gov/about/offices/list/ocr/grievance.html>

Local newspapers, websites, school newsletters, bulletins, memoranda, other publications and other media are suggested ways to disseminate the notification.

Sample Annual Public Notice of Nondiscrimination Announcement

Each year, the CTE School District offers career and technical education programs at the CTE High School. These programs are designed to prepare youth for a broad range of employment and training services and are offered under the guidance of certified teachers, counselors, and cooperative education coordinators. The following is a list of programs being offered this year and criteria for admission.

All career and technical education programs follow the district's policies of nondiscrimination on the basis of race, color, national origin, sex and disability in all programs, services, activities, and employment. In addition, arrangements can be made to ensure that the lack of English language proficiency is not a barrier to admission or participation. To obtain this information in [Another Language], call (614) 555-8824.

For general information about these programs, contact:

Carl D. Perkins
Career and Technical Education Director
Central Administration Office
CTE School District
146 Central Avenue
XYZ, NY 51321
(614) 555-1234

Inquiries regarding nondiscrimination policies should be directed to:

Dr. T. S. Smith
Assistant Superintendent
CTE School District
Central Administration Office
146 Central Avenue
XYZ, NY 51321
(614) 555-1234