**M/WBE Documents**

**M/WBE Goal Calculation Worksheet**

|  |  |
| --- | --- |
| **RFP# and Title:** | **GC 22 –007 Liberty Partnerships Program** |
| **Applicant Name:** |  |

The M/WBE participation for this grant is 30% of each applicant’s total discretionary non-personal service budget over the entire term of the grant. Discretionary non-personal service budget is defined as the total budget, excluding the sum of funds budgeted for direct personal services (i.e., professional and support staff salaries) fringe benefits, indirect costs for the lead, as well as Student Stipends /Tuition if these are allowable expenditures.

For the purposes of this RFP, direct personal services exclusions apply to the expenses of the lead applicant as well as any other members of the partnership. For example, the salaries of project staff employed by the IHE, LEA and CBO partners should be excluded from the total budget, along with the lead applicant’s project staff salaries, when calculating the discretionary non-personal service budget. Therefore, lines 2-4 below will include any project salaries and fringe benefits of the lead applicant AND members of the partnership. (Please note that the indirect costs of partner organizations are not allowable expenses under this grant program.) Please complete the following table to determine the dollar amount of the M/WBE goal for the 2025-2026 project year.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Budget Category** | **Amount budgeted for items excluded from M/WBE calculation** | **Total** |
|  | Total Budget |  |  |
|  | Professional Salaries |  |  |
|  | Support Staff Salaries |  |  |
|  | Fringe Benefits |  |  |
|  | Student Stipends/Tuition |  |  |
|  | Indirect Costs |  |  |
|  | Empire Promise Registration, Empire Promise Hotel Rooms, Annual Dues to Friends of Liberty, Social-Emotional Assessments, Local Public Transportation (such as metro cards and mileage reimbursement), Rent/Lease/Utilities (includes postage and phones) |  |  |
|  | Required Partnerships (*Partnership between IHE, local school districts, and Community Based Organizations)* |  |  |
|  | Sum of lines 2, 3 ,4 ,5, 6 and 7,8 |  |  |
|  | Line 1 minus Line 9 |  |  |
|  | M/WBE Goal percentage (30%) |  | **0.30** |
|  | Line 10 multiplied by Line 11 =MWBE goal amount |  |  |

**This form is only for use with the Liberty Partnerships Program 2022-2027. It may not be used with any other grant program.**